

# MINERAL POINT SCHOOL DISTRICT BOARD OF EDUCATION AGENDA

Public Notice is hereby given to the public and to news media pursuant to Chapter 19, Subchapter IV, Wisconsin Statutes that a Regular Meeting of the School Board of the Mineral Point Unified School District in the Mineral Point Middle School/High School building located at 705 Ross Street in the city of Mineral Point, Iowa County, Wisconsin.

**08/08/2016 6:30 PM**

## **I. RECOGNITIONS**

Time: 6:15pm

## **II. CALL TO ORDER**

Presenter: Larry Steffes

Time: 6:30 PM

## **III. APPROVAL OF MINUTES**

Presenter: Larry Steffes

## **IV. COMMUNICATIONS**

Presenter: Larry Steffes

### 1. Board Communications Received

### 2. Citizen Communications

If interested in addressing the School Board during the Communications portion of the meeting, please stand and state your name when the Board President requests communications from the citizens.

## **V. ADMINISTRATIVE/BUSINESS SERVICES**

Presenter: Larry Steffes

### 1. Credit Card Statement of Activity

### 2. Approval of Bills Payable

## **VI. PERSONNEL SERVICES**

### 1. Approval of Staff Addition

- a. Approval of Michelle Rielly to a 1.0 FTE Middle School English Language Arts/Reading Teacher. Michelle's compensation is based on the Master's Lane Step 9 of the compensation schedule.
  
- b. Approval of Heidi Lawton to a 0.50 FTE Middle School Reading Teacher. Heidi's compensation is pro-rated based on the Master's Lane Step 8 of the compensation schedule.
  
- c. Approval of Lyndsey Reed to the clerical assistant to the elementary principal position. Lyndsey's compensation will remain the same as her budgeted rate as an instructional assistant.
  
- d. Approval of Jodi Renwick to a 1.0 FTE Instructional Assistant position. Jodi's compensation is based on Step 6 of the instructional assistant salary schedule.

## **VII. ITEMS FOR INFORMATION/DISCUSSION**

### 1. Enrollment History and Trends

### 2. Board Communications

Five years ago the board received a hard copy of board packets that were hand delivered. With large reports that include full budgets, audits, handbooks, etc. a decision was made to move to an electronic board packet and BoardBook was selected as the vendor. The decision reduced the amount of paper used and created efficiencies when delivering board the board packet electronically rather than by vehicle.

The current board is split between the use of hard copies only, the use of an electronic version only, and the use of both. The board has the opportunity to clarify whether or not they wish to continue to use BoardBook.

Each Board Member has available to them a school email account for official school business. Currently the majority of the board is using a personal email account which makes archiving communications difficult for possible open record requests. Best practice would share that only school email accounts should be used for school business. The Board has the opportunity to clarify whether it wishes to exclusively use school email accounts or personal email accounts.

## **VIII. ITEMS FOR ACTION**

1. Approval of Board Policy 672 Second Reading
2. Approval of Handbook Updates
  - a. Approval of MPHS Handbook Updates
  - b. Approval of MPMS Handbook Update
  - c. Approval of Employee Handbook Long Term Substitute Pay
3. Approval of Seclusion and Restraint Report

## **IX. SUPERINTENDENT'S REPORT**

Presenter: Luke Francois

1. Summer Projects Update
2. 10 Year Facility Plan Update

## **X. CONVENE IN CLOSED SESSION**

Convene to Closed Session Wisconsin State Statute 19.85 (1) (c)

Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body

has jurisdiction or exercises responsibility and (e) Conducting other specified public business, whenever competitive reasons require a closed session.

1. Superintendent Contract

Members of the board requested the opportunity to review the Superintendent's current contract.

**XI. RECONVENE IN OPEN SESSION**

**XII. ADJOURN**

**XIII. OTHER ENCLOSURES**