

AGENDA

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS
Virtual Special Called Meeting**

Date: Thursday, April 4, 2024
Time: 2:45 PM
Place: Texas Southern University - Library Learning Center, 5th Floor, 3100 Cleburne Street,
Houston, TX 77004

Chair: Brandon L. Simmons
Vice Chair: James M. Benham
Second Vice Chair: Stephanie D. Nellons-Paige
Secretary: Marilyn A. Rose

I. Call to Order

II. Roll Call

III. Conflict of Interest

IV. Chairman's Comments

V. Academic Affairs, Research and Student Life

Presenters: Regent Richard A. Johnson & Dr. Carl B. Goodman, Provost/Senior Vice President of Academic Affairs

V.A. Approval is requested for the Academic Calendar for Fall 2024 and Spring 2025
Action Requested: Approval

VI. Personnel and Litigation

Presenters: Regent Caroline Baker Hurley & Mr. Charlie T. Nhan, Acting General Counsel

VI.A. Request Approval to Appoint a New Vice President of Governmental Affairs and Civic Engagement
Action Requested: Approval

VII. Bylaws and Policies

Presenters: Regent Pamela A. Medina & Mr. Charlie T. Nhan, Acting General Counsel

VII.A. Request Approval to Revise the Current Texas Southern University Board of Regents' Bylaws
Action Requested: Approval

VIII. Executive Session

VIII.A. Texas Government Code - Section 551.071 - Consultation with University Attorneys on any matter in which the duty of the attorneys to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meeting Act, including any matter listed on this notice/agenda, pending or contemplated litigation, and proposed settlement agreements.

VIII.B. Texas Government Code - Section 551.072 - Deliberations concerning Purchase, Lease or Value of Real Property.

VIII.C. Texas Government Code - Section 551.073 - Deliberations about Negotiated Contracts for Prospective Gifts or Donations.

VIII.D. Texas Government Code - Section 551.074 - Personnel Matters: Deliberations Concerning the Appointments, Duties, Responsibilities, Evaluations or Dismissal of Personnel (including but not limited to the Regents, Interim President, General Officers, and Executive Management Employees).

IX. Reconvene in Open Session to Consider Actions on Executive Session Items as Necessary

X. Adjourn

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Academic Affairs, Research and Student Life

ITEM: Approval is requested for the Academic Calendar for Fall 2024 and Spring 2025

DATE PREVIOUSLY SUBMITTED: N/A

SUMMARY:

Approval is requested for the Academic Calendar for Fall 2024 and Spring 2025, pursuant to the Board Policy 21.01.

SUPPORTING

DOCUMENTATION: Academic Calendar: Fall 2024 & Spring 2025
(BOA0001477)

FISCAL IMPACT: N/A

ACTION REQUESTED: Administration Recommends approval of this item

Legal Certification: Based on available information to date, this action item and its implementation will not be in violation of any applicable federal, state, or local law, or regulation.



04/01/2024

ACTING GENERAL COUNSEL

DATE

Fiscal Certification: This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



04/01/2024

INTERIM CHIEF FINANCIAL OFFICER

DATE



04/01/2024

INTERIM PRESIDENT

DATE

| May Mini 2024 | Date |
|--|---|
| Registration opens for designated student groups | Monday, April 1, 2024 |
| Registration opens for all students | Monday, April 8, 2024 |
| Last day for payment or financial acknowledgement (add payment information hyperlink) | Sunday, May 12, 2024 |
| Last day for 100% refund for total withdrawal | Sunday, May 12, 2024 |
| Drop for non-submission of Financial Acknowledgement at 8 a.m. (Students who have not completed the financial acknowledgement will be purged at this time). | Monday, May 13, 2024 |
| First day of semester/Classes begin | Monday, May 13, 2024 |
| Drop and Add courses period begins and ends (no late fees associated with adding and/or dropping courses - for already registered students) - ends at Noon. | Monday, May 13, 2024 |
| May Mini 2024 Web Late Registration begins and ends (with \$150 late registration fee) for students with no courses for the Spring 2024 semester - ends at Noon. | Monday, May 13, 2024 |
| Census Date - Students with no attendance reported will be removed from classes at 5 p.m. | Tuesday, May 14, 2024 |
| Last day to drop a course (while still remaining enrolled) with 100% refund | Wednesday, May 15, 2024 |
| Non Attendance (NAT) Reinstatement period | Wednesday, May 15 - Thursday, May 16, 2024 |
| Last day to withdraw (no refunds) | Thursday, May 30, 2024 |
| Memorial Day Holiday (campus closed no classes) | Monday, May 27, 2024 |
| Last Day of Class and Final exams | Friday, May 31, 2024 |
| Grades due at Noon | Tuesday, June 4, 2024 |

Revised 02/23/2024

| Summer I 2024 (first 5 weeks) | Date |
|---|------------------------------------|
| Registration opens for designated student groups | Monday, April 1, 2024 |
| Registration opens for all students | Monday, April 8, 2024 |
| Summer 2024 Graduation Application opens | Wednesday, May 1, 2024 |
| Memorial Day Holiday (campus closed) | Monday, May 27, 2024 |
| Drop for non-submission of Financial acknowledgement at 8 a.m. (Students who have not completed the financial acknowledgement will be removed from classes). | Tuesday, May 28, 2024 |
| Last day for payment or payment plan without a late payment fee (Payment Information) | Sunday, June 2, 2024 |
| Last day for 100% refund for total withdrawal | Sunday, June 2, 2024 |
| First day of semester / Classes begin | Monday, June 3, 2024 |
| Summer I Web Late Registration period (with \$ 150 late registration fee) for students with no courses for the Summer I term - ends at Noon. | Mon, June 3 - Tues, June 4, 2024 |
| Drop and Add courses period (no late fees associated with adding and/ or dropping courses - for already | Mon, June 3 - Tues, June 4, 2024 |
| Administrative Change period - ends at Noon (Dept/ College adjustments only) | Wed, June 5 - Thurs, June 6, 2024 |
| Attendance Reports due by 5:00pm | Thursday, June 6, 2024 |
| Non-Attendance (NAT) Processing (Students who are not reported as attending classes will be removed from those | Thursday, June 6, 2024 |
| Census I Date | Thursday, June 6, 2024 |
| Last day to drop a course (while still remaining enrolled) | Thursday, June 6, 2024 |
| Drop for Non-Payment and/ or no Financial Acknowledgement at 8 a.m. (Students who have not made payment in full or completed the financial acknowledgement will be purged at this time.) | Monday, June 10, 2024 |
| Reinstatement for Non-Attendance (NAT) and Non-Payment period (with a fee) | Mon, June 10 - Tues, June 11, 2024 |
| Emancipation Day Holiday (campus closed no classes) | Wednesday, June 19, 2024 |
| Last day to withdraw (no refunds) | Tuesday, June 25, 2024 |
| Census II Date | Wednesday, June 26, 2024 |
| Graduation application closes on myTSU web | Thursday, June 27, 2024 |
| Last day of first five week part of | Tuesday, July 2, 2024 |
| Final Exams | Wednesday, July 3, 2024 |
| Fourth of July Holiday (campus closed no classes) | Thursday, July 4, 2024 |
| Final grades due at Noon | Tuesday, July 9, 2024 |

| Summer II 2024 (second 5 weeks) | Date |
|--|--------------------------------------|
| Registration opens for designated student groups | Monday, April 1, 2024 |
| Registration opens for all students | Monday, April 8, 2024 |
| Graduation application opens on myT SU web | Wednesday, May 1, 2024 |
| Memorial Day Holiday (campus closed) | Monday, May 27, 2024 |
| Emancipation Day Holiday (campus closed) | Wednesday, June 19, 2024 |
| Graduation application closes on myT SU web | Thursday, June 27, 2024 |
| Drop for non-submission of Financial Acknowledgement at 8 a.m. (Students who have not completed the financial acknowledgement will be purged at this time). | Monday, July 1, 2024 |
| Fourth of July Holiday (campus closed) | Thursday, July 4, 2024 |
| Last day for payment or payment plan without a late payment fee (Payment Information) | Sunday, July 7, 2024 |
| Last day for 100% refund or total withdrawal | Sunday, July 7, 2024 |
| First day of semester / Classes begin | Monday, July 8, 2024 |
| Drop and Add courses period (no late fees associated with adding and/ or dropping courses - for already registered students) - ends at Noon. | Mon, July 8 - Tues, July 9, 2024 |
| Summer II Web Late Registration period (with \$ 150 late registration fee) for students with no courses for the Summer II term - ends at Noon. | Mon, July 8 - Tues, July 9, 2024 |
| Administrative Change period (Dept/ College adjustment) | Wed., July 10 - Thurs, July 11, 2024 |
| Attendance Reports due by 5:00pm | Thursday, July 11, 2024 |
| Non-Attendance (NAT) Processing (Students who are not reported as attending classes will be removed from those) | Thursday, July 11, 2024 |
| Census I Date | Thursday, July 11, 2024 |
| Last day to drop a course (while still remaining enrolled) | Thursday, July 11, 2024 |
| Drop for Non-Payment and/ or no Financial Acknowledgement at 8 a.m. (Students who have not made payment in full or completed the financial acknowledgement will be purged at this time). | Monday, July 15, 2024 |
| Reinstatement for Non-Attendance (NAT) and Non-Payment period (with a fee) | Mon, July 15 - Tues, July 16, 2024 |
| Last day to withdraw (no refunds) | Tuesday, July 30, 2024 |
| Census II Date | Wednesday, July 31, 2024 |
| Last day of first five week part of | Wednesday, August 7, 2024 |
| Final exams | Thursday, August 8, |
| Final grades due at Noon | Tuesday, August 13, 2024 |

| Summer 2024 (10 weeks) | Date |
|--|--------------------------------------|
| Registration opens for designated student groups | Monday, April 1, 2024 |
| Registration opens for all students | Monday, April 8, 2024 |
| Summer 2024 Graduation Application opens | Wednesday, May 1, 2024 |
| Memorial Day Holiday (campus closed) | Monday, May 27, 2024 |
| Drop for non-submission of Financial Acknowledgement at 8 a.m. (Students who have not completed the financial acknowledgement will be purged at this time). | Tuesday, May 28, 2024 |
| Last day for payment or payment plan without a late payment fee (Payment Information) | Sunday, June 2, 2024 |
| Last day for 100% refund or total withdrawal | Sunday, June 2, 2024 |
| First day of semester / Classes begin | Monday, June 3, 2024 |
| Drop and Add courses period (no late fees associated with adding and/ or dropping courses - for already | Mon, June 3 - Thurs, June 6, 2024 |
| Summer (full term) Web Late Registration period (with \$150 late registration fee) for students with no courses for the Summer (full term) 2024 semester - ends at Noon. | Monday, June 3 - Thurs, June 6, 2024 |
| Administrative Change period (Dept/ College adjustment | Mon, June 10 - Thurs, June 13, 2024 |
| Emancipation Day Holiday (campus closed no classes) | Wednesday, June 19, 2024 |
| Attendance Reports due by 5 p.m. | Monday, June 24, 2024 |
| Non-Attendance (NAT) Processing (Students who are not reported as attending classes will be removed from those classes at 5 p.m. CST) | Monday, June 24, 2024 |
| Census I Date | Monday, June 24, 2024 |
| Last day to drop a course (while still remaining enrolled) with 100% refund | Monday, June 24, 2024 |
| Drop for Non-Payment and/ or No Financial Acknowledgement at 8 a.m. (Students who have not paid in full or completed the financial acknowledgement will be purged at this time). | Wednesday, June 26, 2024 |
| Reinstatement for Non-Attendance (NAT) and Non-Payment period (with a fee) | Wed, June 26 - Mon, July 1, 2024 |
| Graduation application closes on myTSU web | Thursday, June 27, 2024 |
| Last day to withdraw (no refunds) | Monday, July 1, 2024 |
| Census II Date | Tuesday, July 2, 2024 |
| Fourth of July Holiday (campus closed no classes) | Thursday, July 4, 2024 |
| Final exams | Thur., August 8-Fri, Aug. 9, 2024 |
| Last day of semester | Friday, August 9, 2024 |
| Final grades due at Noon | Tuesday, August 13, 2024 |

Texas Southern University Academic Calendar*

| Fall 2024 (Proposed) | Date |
|--|--|
| Registration opens for designated student groups | Monday, April 1, 2024 |
| Registration opens for all students | Monday, April 8, 2024 |
| Graduation application opens on myTSU Web | Monday, July 1, 2024 |
| Drop for non-submission of Financial Acknowledgement at 8 a.m. (Students who have not completed the financial acknowledgement will be removed from classes). | Monday, August 12, 2024 |
| Drop for non-submission of Financial Acknowledgement at 8 a.m. (Students who have not completed the financial acknowledgement will be removed from classes). | Friday, August 16, 2024 |
| Last day for payment or payment plan without a late payment fee (Add hyperlink to tuition) | Sunday, August 18, 2024 |
| Last day for 100% refund for total withdrawal | Sunday, August 18, 2024 |
| First day of semester/Classes begin | Monday, August 26, 2024 |
| Fall Web Late Registration period (with \$150 late registration fee) for students with no courses for the Spring 2024 semester. - ends at Noon | Monday, August 26 - Friday, August 30, 2024 |
| Drop and Add courses period (no late fees associated with adding and/or dropping courses - for already registered students) - ends at Noon. | Monday, August 26 - Friday, August 30, 2024 |
| Labor Day Holiday (campus closed no classes) | Monday, September 2, 2024 |
| Administrative Change period (Dept/College adjustment only) - ends at Noon | Tuesday, September 3 - Wednesday, September 4, 2024 |
| Drop for non-submission of Financial Acknowledgement at 8 a.m. (Students who have not completed the financial acknowledgement will be removed from classes). | Monday, September 09, 2024 |
| Financial Acknowledgement Reinstatement period | Monday, September 09 - Tuesday, September 10, 2024 |
| Non-Attendance (NAT) Reporting (Students who are not reported as attending classes will be removed from those classes at Close of Business = 5 p.m. CST) | Wednesday, September 11, 2024 |
| Census I Date | Wednesday, September 11, 2024 |
| Drop a course while still remaining enrolled with 100% refund | Wednesday, September 11, 2024 |
| Reinstatement for Non-Attendance (NAT) period | Thursday, September 12 - Monday, September 16, 2024 |
| Drop for Non-Payment at 8:00 a.m. - Add hyperlink to payment | Wednesday, September 18, 2024 |
| Reinstatement from drop with Non-Payment period with a fee | Wednesday, September 18 - Friday, September 20, 2024 |
| Census II Date | Monday, September 23, 2024 |
| Last day to withdraw with any refund | Monday, September 23, 2024 |
| Graduation application closes on my TSU Web | Monday, September 30, 2024 |
| Midterm exams | Saturday, October 12-Friday, Oct. 18, 2024 |
| Midterm grades due | Monday, November 4, 2024 |
| Last day to drop or withdraw (no refunds) | Friday, November 8, 2024 |
| Winter Mini 2024/Spring 2025 Registration opens for designated students | Monday, November 11, 2024 |
| Winter Mini 2024/Spring 2025 Registration opens for all students | Monday, November 11, 2024 |
| Thanksgiving Holiday (campus closed no classes) | Thursday, November 28 - Friday, November 29, 2024 |
| Classes Resume | Saturday, November 30, 2024 |
| Final exams | Saturday., December 7- Thursday, Dec. 12, 2024 |
| Last day of semester | Thursday, December 12, 2024 |
| Commencement Rehearsal | Thursday, December 12, 2024 |
| Commencement Ceremony | Friday, December 13, 2024 |
| Final grades due at Noon | Tuesday, December 17, 2024 |

*Calendar subject to change

| Winter Mini 2024 | Date |
|--|---|
| Registration opens for designated student groups | Monday, November 4, 2024 |
| Registration opens for all students | Monday, November 11, 2024 |
| Last day for payment or financial acknowledgement (add payment information hyperlink) | Sunday, December 15, 2024 |
| Last day for 100% refund for total withdrawal | Sunday, December 15, 2024 |
| Drop for non-submission of Financial Acknowledgement at 8 a.m. (Students who have not completed the financial acknowledgement will be purged at this time). | Monday, December 16, 2024 |
| First day of semester/Classes begin | Monday, December 16, 2024 |
| Drop and Add courses period begins and ends (no late fees associated with adding and/or dropping courses - for already registered students) - ends at Noon. | Monday, December 16, 2024 |
| May Mini 2024 Web Late Registration begins and ends (with \$150 late registration fee) for students with no courses for the Spring 2024 semester - ends at Noon. | Monday, December 16, 2024 |
| Census Date - Students with no attendance reported will be removed from classes at 5 p.m. | Tuesday, December 17, 2024 |
| Last day to drop a course (while still remaining enrolled) with 100% refund | Wednesday, December 18, 2024 |
| Non Attendance (NAT) Reinstatement period | Wednesday, December 18 - Thursday, December 19, 2024 |
| Last day to withdraw (no refunds) | Friday, December 20, 2024 |
| Christmas Holiday | Wednesday, December 25, 2024 |
| New Year's Day Holiday | Wednesday, January 1, 2025 |
| Last Day of Class and Final exams | Friday, January 3, 2025 |
| Grades due at Noon | Tuesday, January 7, 2025 |

Texas Southern University Academic Calendar*

| Month | Day | Spring 2025 | Date |
|---|--------------------|---|--|
| November | 4 | Pre-registration begins for designated student groups | Monday, November 4, 2024 |
| | 11 | Registration opens for all students | Monday, November 11, 2024 |
| | 30 | Graduation application opens | Saturday, November 30, 2024 |
| January | 3 | Drop for non-submission of Financial Acknowledgement at 8 a.m. (Students who have not completed the financial acknowledgement will be purged from classes). | Friday, January 03, 2025 |
| | 10 | Drop for non-submission of Financial Acknowledgement at 8 a.m. (Students who have not completed the financial acknowledgement will be purged from classes). | Friday, January 10, 2025 |
| | 12 | Last day for payment or payment plan without a late payment fee | Sunday, January 12, 2025 |
| | | Last day for 100% refund for total withdrawal | Sunday, January 12, 2025 |
| | 13 | First day of semester/Classes begin | Monday, January 13, 2025 |
| | | Spring Web Late registration period (with \$150 late registration fee) for students with no courses for the Spring 2024 semester. - ends at Noon | Monday, January 13 - Friday, January 17, 2025 |
| | 13-17 | Drop and Add courses period (no late fees associated with adding and/or dropping courses - for already registered students) - ends at Noon. | Monday, January 13 - Friday, January 17, 2025 |
| | 20 | Martin Luther King Day Holiday (campus closed no classes) | Monday, January 20, 2025 |
| | 21 - 22 | Administrative Change period (Dept/College adjustment only) - ends at Noon. | Tuesday, January 21 - Wednesday, 22, 2025 |
| | 29 | Census I Date | Wednesday, January 29, 2025 |
| | | Non-Attendance (NAT) Reporting (Students who are not reported as attending classes will be removed from those classes at Close of Business = 5 p.m. CST) | Wednesday, January 29, 2025 |
| | | Drop a course while still remaining enrolled with 100% refund | Wednesday, January 29, 2025 |
| Reinstatement for Non-Attendance (NAT) period | | Thursday, January 30 - Monday, February 3, 2025 | |
| February | 4 | Drop for Non-Payment at 8 a.m. | Tuesday, February 4, 2025 |
| | 5-7 | Reinstatement from drop with Non-Payment period with a fee | Wednesday, February 5 - Friday, February 7, 2025 |
| | 10 | Census II Date | Monday, February 10, 2025 |
| | | Last day to withdraw with any refund | Monday, February 10, 2025 |
| | 28 | Graduation application closes on my TSU Web | Friday, February 28, 2025 |
| March | 1-7 | Midterm exams | Saturday, March 1 - Friday, March 7, 2025 |
| | 11 | Midterm grades due by Noon. | Tuesday, March 11, 2025 |
| | 8-14 | Spring Break (no classes) | Saturday, March 8 - Friday, March 14, 2025 |
| | 31 | Mini/Summer/Fall 2025 Early Registration opens for designated students | Monday, March 31, 2025 |
| April | 4 | Last day to drop or withdraw (no refunds) | Friday, April 4, 2025 |
| | 7 | Mini/Summer/Fall 2025 Registration opens for all students | Monday, April 7, 2025 |
| | 18 | Good Friday (campus closed) | Friday, April 18, 2025 |
| May | 3-8 | Final exams | Saturday, May 3 - Thursday, May 8, 2025 |
| | 8 | Last day of semester | Thursday, May 8, 2025 |
| | | Commencement Rehearsal | Thursday, May 8, 2025 |
| | 9 | Commencement Ceremony | Friday, May 9, 2025 |
| 13 | Grades Due by Noon | Tuesday, May 13, 2025 | |

*Calendar subject to change

Revised 03/19/2024

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Personnel and Litigation

ITEM: Approval is Requested for the Appoint of the Vice President of Governmental Affairs and Civic Engagement

DATE PREVIOUSLY SUBMITTED: None

SUMMARY:

Approval is requested for the appointment of Dr. James E. White as the University's Vice President of Governmental Affairs and Civic Engagement, pursuant to Board Policy 61.10.

SUPPORTING DOCUMENTATION: Resume/Biological Sketch (BOA0001478)

FISCAL NOTE: Base Salary of \$187,778 and Perquisites

ACTION REQUESTED: Administration recommends approval of this item

Legal Certification: Based on available information to date, this action item and its implementation will not be in violation of any applicable federal, state, or local law, or regulation.



04/01/2024

ACTING GENERAL COUNSEL

DATE

Fiscal Certification: This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



04/01/2024

INTERIM CHIEF FINANCIAL OFFICER

DATE



04/01/2024

INTERIM PRESIDENT

DATE

James White

Veteran/Educator/Academic Scholar/
Governing
Manager/Entrepreneur

Texas Southern University

President Mary E. Sias

President Mary E. Sias:

I am writing to express my interest in the position of Vice President, Governmental Affairs and Civic Engagement at the Texas Southern University. As a public servant with over 10 years of experience in various roles, which include Veteran, state legislator, educator, academic scholar and author, executive director of a state regulatory agency, and entrepreneur, I believe I will contribute a perspective which will facilitate the University in accomplishing its mission as

“a student-centered comprehensive doctoral university committed to ensuring equality, offering innovative programs that are responsive to its urban setting, and transforming diverse students into lifelong learners, engaged citizens, and creative leaders in their local, national, and global communities.” (“Strategic Plan 2017-22,” Texas Southern University)

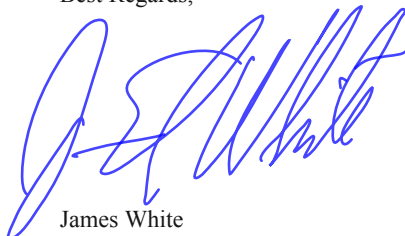
From 2011-2022, I served my fellow East Texans in the Texas House of Representatives. This tenure of service included serving in the position of Chair and Vice Chair of the House Corrections Committee and Chairman of the House Committee on Homeland Security and Public Safety. Serving in this capacity, I have had experiences in developing constructive legislative relationships and creating and evaluating public policy. My current role as executive director of the Texas Funeral Service Commission has involved strategic planning, fiscal management, legislative affairs, and regulatory oversight.

My personal journey is accentuated by Texas public higher education, in general, and Historically Black Colleges and Universities, in particular. I successfully completed doctoral studies from the University of Houston. I earned my undergraduate degree, my U.S. Army officer’s commission, and a graduate degree from Prairie View A&M University. Growing up in the Third Ward, I routinely received mathematics tutorial sessions from the TSU College of Education students.

I am eager to bring my skills, experience, and passion for public service to Texas Southern University and look forward to discussing how I can contribute to the continued success of your institution.

Thank you for considering my application.

Best Regards,



James White

James Earl White, Ph.D **Resume**

PROFESSIONAL EXPERIENCE:

Texas Legislature, Austin, Texas Present

State Representative

Represented five counties in Southeast Texas

87th - Chair: Homeland Security & Public Safety; Corrections; Redistricting; Select Committee on Constitutional Rights & Remedies; **86th** - Chair: Corrections; Select Committee Driver's License Issuance & Renewal; Judiciary & Civil Jurisprudence; Redistricting; **85th** - Chair Corrections; International Trade & Intergovernmental Affairs; Select Committee on Opioids & Substance Abuse; **84th** – Vice Chair: Corrections; Select Committee Emerging Issues In Texas Law Enforcement; Juvenile Justice & Family Issues; Select Committee on Mental Health, Select Committee on Transportation Planning **83rd** - Agriculture & Livestock: Vice Chair: Corrections; Human Trafficking; **82nd** – Corrections; County Affairs

Ranching/Author/Property Development, Woodville, Tx Present

Entrepreneur

Pasture/Grazing leasing and marketable timber; property management in Texas and Colorado; authored textbook: The High Profile Black Republican Candidacies of Lieutenant Governor Michael Steele, Secretary of State Kenneth Blackwell and Hall of Famer Lynn Swann

Texas Public School Educator/Coach 1994-2011

Classroom/Instructor

Taught economics, geography, and government, Texas History. Coached basketball, football, soccer

HISD – Virtual School, Houston, TX 2000-2004

Content Area Specialist

Planned, developed, reviewed, and implemented online course content.

Houston Community College; College of the Mainland; San Jacinto College,

Houston, Texas 2002-09

Adjunct Professor

Instructs American and Texas state government to junior college students.

U.S. ARMY 1987-1993

Infantry Officer

Led and trained soldiers to conduct allied operations worldwide. Responsible for maintenance and accountability of at least \$400 million of real and physical property.

EDUCATION: University of Houston, Political Science, Ph.D., 2012; Prairie View A&M University, Education Administration, M.Ed., 2000; Prairie View A&M, Political Science, B.S. 1986

**TEXAS SOUTHERN UNIVERSITY
BOARD OF REGENTS AGENDA**

COMMITTEE: Bylaws and Policy (Ad Hoc)

ITEM: Request Approval to Revise the Current Texas Southern University Board of Regent's Bylaws

DATE PREVIOUSLY SUBMITTED: February 8, 2024

SUMMARY:

Request for the Board of Regents to approve the proposed revisions to the Texas Southern University Board of Regent's Bylaws. Item to be presented by Lisa McBride, Board Attorney.

SUPPORTING DOCUMENTATION: Redline Bylaws Update Attached

FISCAL IMPACT: No Fiscal Impact

ACTION REQUESTED: Administration Recommends approval of this item

Legal Certification: Based on available information to date, this action item and its implementation will not be in violation of any applicable federal, state, or local law, or regulation.



04/01/2024

ACTING GENERAL COUNSEL

DATE

Fiscal Certification: This fiscal note shown above details the true and actual positive or negative fiscal effect that implementation of this proposal will achieve.



04/01/2024

INTERIM CHIEF FINANCIAL OFFICER

DATE



04/01/2024

INTERIM PRESIDENT

DATE

TEXAS SOUTHERN UNIVERSITY

BOARD OF REGENTS

BYLAWS



The Bylaws contained herein have been adopted by the Board of Regents and are binding on the Board and all others in the governance of the University. They are to be known as the Regents' Bylaws to distinguish them from any other rules and regulations promulgated by the University. These Bylaws may be added to, repealed, or amended only through the action of the Board.

Adopted: October 25, 2019

Last Amended:

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SECTION 1

Board Authority, Powers and Duties

1.1 Board Authority and Powers. Under the provisions of Texas Education Code, Chapter 106, the Legislature of the State of Texas designates Texas Southern University (the “University” or “TSU”) as a coeducational institution of higher education and gives the Board of Regents of Texas Southern University (the “Board of Regents” or the “Board”) the power and authority to govern the University. The Board is expressly directed by state law to enact bylaws, rules and regulations, for the successful management and government of the institution. In addition to the express powers conferred by statute, Texas case law has held that Boards of Regents of Texas colleges and universities have wide discretion in exercising the power and authority granted by the State Legislature, including discretion in what action it takes directly and in what authority it delegates to other bodies within the University.

1.2 SECTION 1—Board Authority, Powers and Duties and Responsibilities

1.2 (ab)..... **Adopted October 25, 2019**

The Board shall provide the policy direction for the institution including adopting or approving policies required by law, such as those required polices related to ethics and contracting in accordance with Texas Education Code, Section 51.9337 and Sexual Assault in accordance with Texas Education Code, 51.9363; and ensure that the policies and processes of the University remain current and are properly implemented.

1.2 (be)..... **Amended February 20, 2020**

~~The~~ **In addition to powers and duties specifically granted by the Texas Education Code or other law** Board of Regents and each member of the Board shall be subject to the duties and requirements specified below. ~~The Board shall:~~

~~(c) In addition to powers and duties specifically granted by the Texas Education Code or other law, the Board shall:~~

- (1) establish, for each institution under its control and management, goals consistent with the role and mission of the institution;
- (2) appoint the president or other chief executive officer of the institution and evaluate the chief executive officer of the institution and assist the officer in the achievement of performance goals;
- (3) determine the offices, professorships, and other positions at the institution, appoint a president, appoint the professors and other officers and employees and prescribe their duties, and fix their respective salaries;
- (4) remove any professor, instructor, tutor, or other officer or employee connected with the institution when, in its judgment, the best interests and proper operation of the

institution requires it, unless through board policy the Board has delegated some or all of this responsibility to the President;

Commented [LM1]: Bylaws Committee recommends adding reference to appropriate SACS Standards here.

- (5) set campus admission standards consistent with the role and mission of the institution and considering the admission standards of similar institutions nationwide having a similar role and mission, as determined by the Texas Higher Education Coordinating Board (“coordinating board”); and
- (6) ensure that its formal position on matters of importance to the institutions under its governance is made clear to the coordinating board when such matters are under consideration by the coordinating board.

1.2(cc)Adopted October 25, 2019

Each member of the Board has the legal responsibilities of a fiduciary. Specifically, the Board is responsible for fulfilling fiduciary responsibilities in each of the following essential areas:

- (1) establishing, disseminating, and keeping current the mission of the University;
- (2) ensuring the quality of the education provided by the University and within the University’s mission ensure that it:
 - i. transmits culture through general education;
 - ii. extends knowledge;
 - iii. teaches and trains students for professions;
 - iv. provides for scientific, engineering, medical, and other academic research;
 - v. protects intellectual exploration and academic freedom;
 - vi. strive for intellectual excellence;
 - vii. provides educational opportunity for all who can benefit from postsecondary education and training; and
 - viii. provides continuing education opportunities.
- (3) ensuring the University’s fiscal integrity, preserving and protecting its assets for posterity, and engaging directly in fundraising and philanthropy;
- (4) engaging regularly with the University’s major constituencies; and
- (5) ensuring that they have educated themselves regarding the laws related to their appointed position, including attending mandatory trainings in ethics and conflicts of interest such as training for newly appointed members of governing boards, and mandatory training in the Texas Public Information Act and investments, and that they act, in the performance of their duties, in compliance with the constitution and state and federal laws as they may be amended from time to time.

1.2(de)Adopted October 25, 2019

The Board of TSU, a general academic teaching institution, will consult with the boards of each

public junior college within a 100-mile radius of TSU and shall adopt a policy to enhance the transfer of students based on the recommendations of the permanent advisory committee created pursuant to Section 51.3521 of the Texas Education Code.

1.3 Approval of Governing Documents. The Board of Regents shall approve all constitutions, bylaws, rules, regulations, manuals, and other governing documents (including proposed amendments) of all University groups and organizations. This authority may be delegated. Notwithstanding approval of such documents directly or through delegation, the Board or its delegee(s) retains the unilateral right to ~~temporarily or permanently repeal, rescind, suspend or waive any or all of the provisions of any such documents whenever it is determined that such action is in the best interest of the institution~~ repeal, rescind, suspend or waive (temporarily or permanently) any or all of the provisions of any such documents whenever it is determined that (a) such action is in the best interest of the institution, or (b) any or all of the provisions of any such documents is inconsistent with these Bylaws and/or Board Policy.

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SECTION 2

Membership of the Board

2.1 Membership of the Board. Pursuant to Texas Education Code Sections 106.11 and 106.12, the Board of Regents is composed of nine (9) members appointed by the Governor of the State of Texas, with the advice and consent of the Texas Senate, for staggered terms of six (6) years each, the terms of three (3) members expiring on February 1 of odd numbered years.

2.2 Non-voting Student Regent. Pursuant to Texas Education Code Section 51.356, there shall be a non-voting Student Regent, whose qualifications, appointment, authority, powers and duties shall be in accordance with that section. The non-voting Student Regent, in compliance with Section 51.356, shall not be a member of the Board of Regents, shall have no right to vote on any matter before the Board and shall not make or second any motion before the Board. However, the Student Regent shall have the right to attend and participate in all meetings of the Board of Regents and shall have the same right as any member of the Board to speak and provide input. The Student Regent is not counted in determining whether a quorum exists for a Board meeting or in determining the outcome of any vote before the Board.

SECTION 3

Officers

Officers. In each odd numbered year, at its first regular meeting after September 1 of that year, the Board shall elect from its membership a Chair and a Vice Chair, a Second Vice Chair, and a Secretary. The Board may also appoint one or more Assistant Secretaries as needed, who shall not be required to be Regents. Assistant Secretaries shall not sign or attest documents or instruments related to bonds or debt of the University. Each of these officers shall hold office for two (2) years or until his successor is duly elected. In case of death, resignation, or disqualification of an officer, the Board shall, as soon as practicable thereafter, elect or appoint a successor for the unexpired term. An officer may not serve more than two consecutive terms (i.e., 4 years) in the same position.

SECTION 4
Duties of Officers

4.1 Duties of the Chair. The Chair shall:

- (a) preside over the meetings of the Board and shall have the right to vote on all matters and questions that come before the Board.
- (b) call meetings of the Board, ~~meeting as a Committee of the Whole,~~ to consider any business that the Chair deems necessary or appropriate, as herein provided.
- (c) call special meetings of the Board.
- (d) review and approve the agenda for all meetings of the Board.
- (e) appoint the members and Chairs of standing and ad hoc committees of the Board and subcommittees thereof, in consultation with, and subject to ratification by, the full Board.
- (f) serve as official spokesperson for the Board and represent the Board when it is not in session, unless the Board by vote has directed otherwise. The Chair may designate another Regent to serve as spokesperson on specific issues if the Chair deems it appropriate.
- (g) execute, with the Secretary or an Assistant Secretary attesting, any documents or instruments which the Board has authorized to be executed, except in cases where the Board has expressly delegated the signing and execution thereof to some other official of the University, provided however that Assistant Secretaries shall not sign or attest documents or instruments related to bonds or debt of the University.
- (h) decide what University personnel (not including other Board members), employee, or individual with a contractual relationship with the University may participate in Executive Session as appropriate and in accordance with the Texas Government Code.

4.2 Duties of the Vice Chair. The Vice Chair of the Board shall upon the death, absence, disability, resignation, removal or disqualification of the Chair perform the duties of the Chair until the Chair shall resume office or the Chair's successor shall have been elected as herein provided.

4.3 Duties of the Second Vice Chair. The Second Vice Chair shall upon the death, absence, resignation, disability, or disqualification of the Vice Chair, perform the duties of the Vice Chair until the Vice Chair shall resume office or the Vice Chair's successor shall have been elected as herein provided.

4.4 Duties of the Immediate Past Chair. The Immediate Past Chair, including interim or acting chair, shall be a voting member of the board and shall perform duties as assigned.

4.5 Duties of the Secretary of the Board. The Secretary of the Board shall keep or cause to be kept the minutes of the meetings of the Board, properly indexed, and shall certify the accuracy of

the minutes. The Secretary shall also cause to be filed, indexed, and carefully preserved all papers and documents pertaining to the business and proceedings of the Board, and shall post, or cause to be posted, notices of all meetings of the Board ~~and Board Committees~~ in compliance with Texas statutes and these Bylaws-regulations. The Secretary (or an Assistant Secretary as authorized herein) shall attest to all documents or instruments requiring such attestation.

4.6 Board Self Evaluation..... Adopted October 25, 2019

The board shall conduct an assessment of its governance (Board Assessment) at least once every three years. The purposes of the Board Assessment include:

- (a) strengthening Board performance;
- (b) identifying and reaching consensus on Board goals;
- (c) ensuring that all Regents have a clear and common understanding of Board responsibilities;
- (d) clarifying mutual expectations of Regents and the President; and
- (e) strengthening relationships among Regents and the President.

~~The Executive Committee or an Ad-Hoc Committee shall be responsible for determining the appropriate methodology for the Board Assessment after consultation with the President.~~

4.7 Disqualification of Officers Adopted October 25, 2019

- (a) It is a ground for removal as an officer of the Board if the officer:
 - (1) commits malfeasance of office; or
 - (2) is absent from more than half of the regularly scheduled Board meetings that the officer is eligible to attend during a calendar year, unless the absence is excused by majority vote of the Board.
- (b) An officer of the Board cannot be discharged of their duties for a substantial part of the officer's term because of illness or disability.
- (c) ~~Notwithstanding the above disqualifications~~ Additionally, an officer may be removed with a supermajority vote of the Board.
- (d) The validity of an action of the Board is not affected by the fact that it was taken when a ground for removal of an officer existed.

**SECTION 5
Committees**

5.1 Committees. The Board shall have the following ~~s~~Standing ~~c~~Committees:

- ~~(a) Executive Committee;~~
- (a) _____ (b)

and Finance Committee;

- (b) Academic Affairs, Research and Student Life Committee;
- (c) Development and Legislative Affairs Committee;
- (d) Personnel and Litigation Committee;
- (e) Physical Facilities Committee;
- (f) Audit Committee; and
- (g) Athletics Committee.

Upon recommendation of the Board Chair or any Regent, the Board may also, at any time and from time to time, by resolution create ad hoc committees and subcommittees of the standing committees for any purpose the Board deems appropriate; and such subcommittees and ad hoc committees shall continue to function until discharged by the Board.

5.2 Members of Committees.

- (a) Standing committees other than the Executive Committee shall consist of either three but no more than four voting members appointed at the discretion of the Chair, subject to the provisions of these Bylaws. The Student Regent shall be a non-voting ex officio member of all standing committees except the Executive Committee. Standing committee members and standing committee chairs shall have two-year terms. Standing committee members and standing committee chairs shall be appointed by the Chair of the Board promptly after her/his/her election, subject to ratification by the Board, and shall remain as constituted until reconstituted by the succeeding Chair of the Board and shall remain as constituted after ratification (unless a vacancy is caused by death, resignation, disqualification, or inability to act) until reconstituted by the succeeding Chair (unless a vacancy is caused by death, resignation, disqualification, or inability to act).
- ~~(b) The Executive Committee shall consist of the Chair, the Vice Chair, the Second Vice Chair, and the Secretary. The immediate past Board Chair, if still serving as a Regent, shall also be an ex officio non-voting member of the Executive Committee.~~

Commented [LM2]: The Bylaws Committee would like the full board to consider whether there should be term limits for committee chairs and committee members (standing, ad hoc, and sub committees)

(b) Ad hoc committees shall consist of the number of members specified by the Board, or by the Chair of the Board if the Board does not specify a number. Ad hoc committees will normally include at least one Regent, and may also include non-Regents, as appropriate based on the charge given to the Committee. Ad hoc committee members and ad hoc committee chairs shall have two-year terms or serve until the committee is discharged by the Board, whichever is shorter. Ad hoc committee members and ad hoc committee chairs shall be appointed by the Chair of the Board promptly after his/her election, after consultation with, and subject to ratification by, the Board, and shall remain as constituted until the committee is discharged by the Board or reconstituted by the succeeding Chair of the Board (unless a vacancy is caused by death, resignation,

Commented [LM3]: The Bylaws purposely did not explicitly address whether non-Regents are voting or non-voting members of ad hoc committees, which allows the Board to determine that issue on a case by case basis in connection with the resolution creating the ad hoc committee (depending on the subject matter of the committee).

~~disqualification, or inability to act), whichever is shorter. The Student Regent shall be a non-voting ex officio member of all ad hoc committees.~~

~~(c)~~ Subcommittees shall consist of the number of members specified by the ~~subcommittee Chair of the~~ Board, or by the Chair of the Board, if the Chair of the Board does not specify a number. The Chair and members of any subcommittee shall have two-year terms or serve until the committee is discharged by the Board, whichever is shorter. Subcommittee members and subcommittee chairs shall be appointed by the Chair of the Board promptly after his/her election, after consultation with, and subject to ratification by, the Board, and shall remain as constituted until the committee is discharged by the Board or reconstituted by the succeeding Chair of the Board (unless a vacancy is caused by death, resignation, disqualification, or inability to act), whichever is shorter. Non-Regents may be appointed to such subcommittees, as appropriate based on the charge given to the Committee, but only Regents shall be voting members. The Student Regent shall be a non-voting ex officio member of all subcommittees.

5.3 Vacancies. In case a vacancy shall occur on any committee, subcommittee, or ad hoc committee, the Chair of the Board shall appoint another member to serve, subject to ratification by the Board within a reasonable period of time.

~~5.4~~ ~~5.4~~ ~~Committee~~

~~and Subcommittee Meetings.~~ Committee (standing, ad hoc and subcommittee) meetings shall not be subject to the Texas Open Meetings Act. Promptly after appointment, each committee chair shall consult with his/her committee members to determine the schedule of meetings for the remainder of the committee chair's term. Committee meeting schedules shall be presented to the Board for ratification. Committees will meet no more than once monthly without prior approval from the Board Chair.

A quorum of the voting members of the committee is necessary for it to meet, and a majority vote of a quorum of a committee is required for its recommendations to be presented to the full Board for consideration. Committee recommendations do not constitute board action and therefore, do not bind the Board.

An agenda containing the items to be considered at each committee meeting shall be prepared and provided to each committee member at least 72 hours before each meeting. No business other than that placed on the agenda for the meeting shall be considered at any committee meeting. ~~The agenda for standing committee meetings shall be developed by the President or the President's designee, in consultation with the Committee Chair, and aligned to the agenda items scheduled to be considered from the committee at the next regular board meeting, except in the case of the Audit Committee, which agendas shall be developed by the Internal Auditor. Nothing contained in this paragraph prohibits the Committee Chair, in consultation with the President or President's designee, from placing a committee member's information request or the results of a committee member's information request on an agenda for a committee meeting. Each Committee and Subcommittee shall meet at such times and places as the Chair of the Board shall designate, subject to compliance with the Texas Open Meetings Act and these Bylaws.~~

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5.5 Authority of Committees. ~~Standing Committees of the Board may act for the Board where specifically authorized to do so by prior Board resolution or by these Bylaws. In all other cases, both Committees (standing, ad hoc, and subcommittee) Standing Committees and Ad Hoc Committees do not control or supervise TSU business or policy; they are purely advisory to the Board. Committees shall be authorized only to report and make recommendations to the Board. The Board meeting as a Committee of the Whole shall not take final action on any business under consideration but shall instead make recommendations to be acted on at a later time at a Board meeting that has been convened in compliance with applicable law and these Bylaws. Committees may not act for the Board.~~

5.6 Mission of Committee. The Chair of each standing committee shall provide the Board for review annually, a mission statement embodying the goals and intentions of each such standing committee.

~~5.7 Duties of the Executive Committee.~~

- ~~(a) The Executive Committee shall be responsible for monitoring the implementation of all Board decisions and making recommendations on all matters not specifically assigned to another committee. Subject to the Texas Open Meeting Act, the Executive Committee may be authorized to act finally on any matter submitted to it by Board approval. Additionally, this Committee shall facilitate the presidential assessment, and is empowered to act for the Board between regular Board meetings on all matters except for the following, which shall be reserved for the Board:~~
- ~~(b) —~~
- ~~(c) (1) ————— presidential selection and termination;~~
- ~~(d) (2) ————— Board officer election;~~
- ~~(e) (3) ————— changes in the mission and purposes of the institution;~~
- ~~(f) (4) ————— amendments to the bylaws;~~
- ~~(g) (5) ————— incurrence of debt; and~~
- ~~(h) (6) ————— sale or other disposition of real estate and other tangible property.~~

- ~~(b) This Committee shall execute such orders, instructions and resolutions of the Board as shall be assigned to it at any meeting of the Board; and shall also have authority to act in place of the full Board when the Chair of the Board deems a Board meeting necessary, but the quorum requirements for a full Board meeting cannot be met. Also, in the event an emergency requiring immediate action arises during the time intervening between meetings of the Board, and a special meeting of the Board called pursuant to Article 6.2~~

~~is not practicable, the Executive Committee may immediately (subject to the requirements of the Texas Open Meetings Act and all applicable laws and regulations) take such action as the emergency shall, in the judgment of the Committee, require; provided, however, that the Chair of the Board shall make reasonable efforts to contact and consult with the President, General Counsel, and Executive Director for Board Relations before calling such an emergency meeting.~~

~~(e) At each meeting of the Board, the Executive Committee shall report in writing all action taken by it and, in case any action was taken in response to an emergency, the Committee shall specify the nature of the emergency that created the necessity for immediate action. These reports shall be reflected in the minutes of the Board, and all actions taken by the Executive Committee shall be submitted for ratification to the full Board.~~

5.78 Duties of the Administration and Finance Committee. This Committee shall review and make recommendations to the Board on matters relating to:

- (a) fiscal policies and procedures including policies and procedures promulgated under the University's Manual of Policies and Procedures related to fiscal affairs;
- (b) operating and capital budgets and capital financing plans;
- (c) legislative appropriations requests;
- (d) banking agreements, instruments and arrangements;
- (e) contracts, financial transactions and expenditures, except as specifically assigned to another committee;
- (f) accounting, bookkeeping, fiscal control and financial reporting systems of the University;
- (g) with the approval of the entire Board, investment and reinvestment of any funds under the control of the University's Foundation, including but not limited to financial aid, tuition and fees, ancillary revenues, and University Endowment funds (restricted and unrestricted); and
- (h) administrative policies, procedures, rules, regulations, operating instructions, manuals and other documents or instruments promulgated by the University administration or any organization subject to control or oversight by the University, except as specifically assigned to another committee; and any amendments or revisions of any of the above. This Committee shall also have authority to require, review and accept reports related to any of the above matters and to transmit such reports to the Board.

5.89 Duties of the Academic Affairs, Research and Student Life Committee. This Committee shall review and make recommendations to the Board on matters relating to:

- (a) the role, mission, plans, policies and procedures for development and operation of the

University and of each college and department within the University;

- (b) grants of degrees, diplomas and certificates;
- (c) intermural athletics;
- (d) faculty organization and faculty participation in University governance;
- (e) teaching load, class size, student-faculty ratios, instructional expenditures, research programs, grants and educational gifts;
- (f) curriculum and academic programs offered by the University;
- (g) admissions, tuition and fees, student aid, extracurricular activities and student/faculty relations; and
- (h) all grants of tenure; and academic appointments at the level of Dean and above.

5.910

Duties of the

Development and Legislative Affairs Committee. This Committee shall review and make recommendations to the Board on matters relating to:

- (a) Public Affairs, including but not limited to legislative and governmental communications and legislative relations and appropriations requests;
- (b) fund raising, including developmental gifts and grants and policies related to recognition of donors;
- (c) alumni and ex-student relations; and
- (d) community relations, public relations, public information and media relations.

5.101 **Duties of the Personnel and Litigation Committee.** This Committee shall review and make recommendations to the Board on matters relating to:

- (a) systems, policies, procedures and practices related to recruitment, hiring, employee relations, compensation and personnel;
- (b) numbers and qualifications of necessary officers, faculty, professional and other employees of the University and their compensation and terms and conditions of employment;
- (c) complaints against University officers or employees; and
- (d) potential threatened or actual litigation involving the University or any of its officers' faculty or other employees.

5.112 Duties of the Physical Facilities Committee. This Committee shall review and make recommendations to the Board on matters relating to:

- (a) long range planning and master planning for buildings and other physical facilities of the University;
- (b) security of humans and physical facilities on property owned or controlled by the University;
- (c) appointment of architects and engineers to design and supervise construction of University buildings and physical facilities, including improvement of grounds and open space;
- (d) approval of construction, rehabilitation and repair contracts in excess of \$100,000 related to University buildings and physical facilities, including grounds and open space, and including Change Orders for approved projects in any case where a Change Order increases the cost of the project in excess of \$100,000 or extends the completion date of a project by more than thirty (30) days; and,
- (e) approval of contractors under any program which would qualify contractors in advance for award of contracts without further competitive bidding, where the total aggregate amount awarded in any one year under multiple awards could be in excess of \$100,000.

5.123 Duties of the Audit and Compliance, Compliance and Management Committee. This Committee shall, in consultation with the University's Internal Auditor, review and make recommendations to the Board on matters relating to:

- (a) policies and procedures for audits to be conducted by the University's Internal Auditor;
- (b) compliance with results of internal and external audits;
- (c) approval of an annual audit plan for audits by the University's Internal Auditor;
- (d) proposals for, or notices of, audits to be conducted by the State Auditor or other public or private audit organizations;
- (e) reports and results of audits conducted by any audit organization with regard to any aspect of the University or its activities or operations; and
- (f) management's proposed responses to, and/or compliance with, any audit report (internal and external), recommendation, or conclusion.

5.134 Duties of the Athletics Committee. This Committee will collaborate with the President and Athletics Director to regularly monitor the quality of the University's intercollegiate athletics program (Program) and make recommendations to the Board on matters of policy, quality, and funding including:

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- (a) operation of the Program consistent with the University's academic mission and strategies, commitment to the academic success, and physical and social development of student-athletes, and commitment to the health, safety and welfare of student-athletes;
- (b) Program quality and competitiveness;
- (c) broad opportunities for participation for both men and women;
- (d) Program planning, including proposals for adding, modifying or discontinuing participation in individual sports programs, and the construction, removal and remodeling of athletic-facilities;
- (e) Athletic-conference matters;
- (f) compliance with National Collegiate Athletic Association (NCAA) and conference rules and regulations, as well as applicable state and federal laws; and
- (g) budgetary requirements for the Program.

5.145

Staff Services

for Board Committees. The University President will designate a senior staff member as the liaison for each Board Committee (standing, ad hoc, subcommittee) or Ad Hoc committee, subject to ratification of such designation by the Board. ~~Upon request of the Committee Chair and approval of the President,~~ the designated liaison shall provide information, assistance and appropriate staff resources as requested by the Chair of the committee, to prepare the agenda and conduct the business of the committee. The University President or his/her designee, in consultation with Board Chair, shall identify appropriate meeting space for committee meetings. Committee members shall not direct TSU staff to provide information, assistance, or resources in connection with committee meetings. Committee member requests for information, assistance, and/or staff resources shall be submitted to the Committee Chair, who shall provide the request to the President.

SECTION 6

Board of Regents Meetings

6.1 Regular Meetings. Regular meetings of the Board shall be held at such times and places as the Board shall designate in compliance with state law.

6.2 Special Meetings. The Chair of the Board shall call a special meeting of the Board in compliance with state law: (1) upon receipt of a written request signed by at least five (5) members of the Board; or (2) upon the concurrence of the Chairman and one other member of the Board that there is a need for a special meeting. In addition, the Chair of the Board may call a special meeting of the Board ~~or the Executive Committee~~ at any time in an emergency, subject to the requirements of state law. If special meetings are held, only matters set forth in the notice of the meeting are to be considered and acted upon.

6.3 Notice of Meetings. The Chairman shall cause written notification of the date, time, and

place of regular meetings of the Board to be sent to each Regent at least seven (7) days before the date of the meeting, together with a copy of the meeting agenda. In case the date of a regular meeting has been changed by the consensus of a majority of the Board, evidenced by email ~~or faxed communications~~ from the Board members consenting to the change, written notification of the new date, time and place for the meeting shall be sent not less than seventy-two (72) hours before the new time.

6.4 Notice of Special Meetings. Notice of any special meeting of the Board shall state the date, time, and place of such meeting and shall be sent to each Regent, together with a copy of the meeting agenda, not less than seventy-two (72) hours before the time of the meeting; provided, however, that in case of emergency, such meeting may be held upon shorter notice whenever telephone concurrence is obtained from at least five (5) members of the Board, subject to the requirements of state law.

6.5 Public Notice Requirements. Texas Southern University and the Board of Regents shall comply at all times with the requirements of the Texas Open Meetings Act, Chapter 551 of the Government Code.

6.6 Waiver of Notice. Whenever notice is required to be given under these rules and regulations, a waiver thereof in writing signed by the persons entitled to said notice, whether before or after the time therein, shall be deemed equivalent thereto, provided that public notice was given in accordance with state law. Attendance at any meeting by a Regent shall be conclusively deemed a waiver of notice of that meeting by that Regent unless objection is made thereto at such meeting.

6.7 Quorum. A majority of the total authorized number of voting Regents shall be necessary and sufficient to constitute a quorum for the transaction of business at meetings of the Board. A majority of the total voting membership of any committee or subcommittee shall constitute a quorum for the transaction of business. The act of a majority of the voting members present and voting at a duly called meeting of the Board ~~or any committee~~ shall be the act of the Board ~~or that committee~~, except as may be provided otherwise by these Bylaws.

6.8 Agenda. The agenda for each Board meeting is the responsibility of the Chair of the Board, who shall, in consultation with the President, cause to be prepared and distributed the agenda and the materials supporting each agenda item. At the request of any Regent more than ten (10) days prior to a regular Board meeting, the Chair shall add to the agenda any item or matter requested by that Regent.

6.9 Open Transaction of Business. The Board may transact official business only when in session and shall not be bound in any way by any statement or action on the part of any individual Board officer or other member except when such statement or action is pursuant to specific authorization by the Board.

6.10 Official Business. No business other than that placed on the agenda and noticed as required by State law shall be officially transacted at a meeting of the Board or any Board committee.

6.11 Conflicts of Interests. Regents must avoid conflicts of interest in the conduct of University business. A Regent shall be considered to have a conflict of interest if such Regent has any existing

or potential financial or other interest which impairs or might reasonably appear to impair such member's independent, unbiased judgment in the discharge of his responsibilities to the University, or such Regent is aware that a member of his family (which for the purposes of this paragraph shall be a spouse, parents, siblings, children, and any other relative if the latter resides in the same household as the Regent) or any organization which such Regent or member of his family is an officer, director, employee, member, partner, trustee or controlling stockholder has such existing or potential financial or other interests. All Regents shall disclose to the Board any possible conflicts of interest at the earliest practicable time. No Regent shall vote on any matter under consideration at a Board or committee meeting in which such Regent has a conflict of interest. The minutes of such meeting shall reflect that the Regent having a conflict of interest abstained from voting. Any Regent who is uncertain whether he has a conflict of interest in any matter may request the Board or committee to determine whether a conflict of interest exists, and the Board or committee shall resolve the question by majority vote. In making this determination, the Board or Committee may consult with legal counsel.

6.12 Rules of Order. "Robert's Rules of Order", when not in conflict with these Bylaws or applicable state law or regulations, shall govern the procedure at all Board and committee meetings.

6.13 Fiscal Note Certification. Except in case of bona fide emergency explicitly declared and described in the proposal, each action item proposed for adoption by the Board or any committee shall be accompanied by a fiscal note certified by the President and the Chief Financial Officer of the University setting forth the amount of positive or negative fiscal effect that the implementation of the proposal will have and the detailed reasons for such effect, and no proposal may be adopted by the Board or any committee unless accompanied by such fiscal note.

6.14 Legal Compliance Certification. Except in case of bona fide emergency explicitly declared and described in the proposal, each action item proposed for adoption by the Board or any committee shall be accompanied by a certification from the President and the Chief Legal Officer of the University certifying that such proposal and its implementation will not be in violation of any applicable Federal, state, or local law or regulation, and no proposal may be adopted by the Board or any committee unless accompanied by such certification.

6.15 Consent Docket. The Chair of the Board may place any proposed action item which he deems to be routine and non-controversial on a consent docket for any regular meeting of the Board. The consent docket shall list each item separately with enough detail to describe the substance of the item to the casual reader. Items on the consent docket will go directly to the Board (or committee, as applicable) for action without additional discussion or consideration and will be included in an omnibus resolution approving all consent docket items together. If any Regent requests prior to approval that any item be removed from a consent docket, it shall be removed and considered separately at that meeting, and may be approved, rejected, or tabled and sent to the appropriate committee for further consideration.

6.16 Executive Sessions. All meetings of the Board and Board committees, regular and special, shall be open to the public except as provided by Texas Government Code Sections 551.071, 551.1072, 551.074, and 551.076, pursuant to which the Board or Committee may go into Executive Session:

- (a) to consult with the University's General Counsel, or Board's counsel, as applicable; regarding pending or contemplated litigation, offers, or matters that are confidential under the Texas Disciplinary Rules of Professional Conduct;
- (b) to discuss matters related to the purchase or sale of Real Estate;
- (c) to discuss matters related to employment and evaluation of personnel;
- (d) to discuss matters related to deploying or implementing security personnel or devices;
- (e) to discuss matters related to a security audit; or
- (f) for other reasons permitted under applicable law.

During executive sessions, all visitors and employed University personnel may be denied the floor and/or excused from the meeting. Any Board member may request the removal of a visitor or employed University personnel from executive session subject to the approval of the Chair of the Board.

SECTION 7

Personnel Reporting Directly to the Board.

7.1 President.

- (a) The Board of Regents shall appoint by resolution in compliance with state law a President, who shall be the Chief Executive Officer of the University, and who shall hold office at the pleasure of the Board.
- (b) The role of the President of the University is one of creative leadership; therefore, beyond general duties, the President's role should not be described by a detailed list of specific duties. As Chief Executive Officer of the institution, the President is responsible to the Board of Regents for the administration and for the management and control of the entire University, in accordance with Board Policy and direction. All decisions and actions of the President must be in accordance with general policies approved by the Board of Regents and are subject to the right of the Board to intervene, provided, however, that the Board will rarely exercise this right for both philosophical and practical reasons.
- (c) The President, on behalf of the Board of Regents, is expressly delegated the authority to sign any contracts that the Board has officially awarded by Board resolution.
- (d) Annually when the budget is passed, the ~~Board Executive Committee~~ shall conduct a performance review of the President, subject to any contractual obligations.

7.2 Internal Auditor. The Board of Regents shall appoint by resolution in compliance with state law an Internal Auditor for the University, who shall serve in that position without a fixed term. The Internal Auditor shall report exclusively to the Board and shall be paid from funds allocated by the Board, and shall submit all audit plans, programs, staffing, budgets and audit reports to the Board, through the Audit Committee, for review and, as necessary, for approval. The Board may provide a contract for employment to the Internal Auditor. The Internal Auditor shall not be required for proposals, requests or reports requested by any Regent to provide a certified fiscal note or legal certification similar to those provided for in sections 6.13 and 6.14, or certifications by the President, the Chief Financial Officer, and the General Counsel unless a formal action of the Board on such proposals is scheduled where the Board will take action on such proposal, request or report. Proposals, requests or reports requested by any Regent may be made confidential communications between the requesting Regent and the Internal Auditor by the direction of the requesting Regent, or between the Board and the Internal Auditor, as applicable.

Annually when the budget is passed, the Board of Regents shall conduct a performance review of the Internal Auditor.

7.3 ~~General Board Counsel.~~ The Board of Regents shall appoint by resolution in compliance with state law ~~Board Counsel~~ ~~General Counsel for the University~~, who shall serve in that position for such term of office as the Board may decide. ~~Board~~ ~~The General~~ Counsel shall report exclusively to the Board, be paid from funds allocated by the Board, and the Board may provide a contract for employment to the ~~Board General~~ Counsel pursuant to Texas Law. The ~~Board General~~ Counsel may be terminated by the Board at will.

Annually when the budget is passed, the Board of Regents shall conduct a performance review of the ~~Board General~~ Counsel.

7.4 Executive Director of Board Relations. The Board of Regents shall appoint by resolution in compliance with state law an Executive Director of Board Relations and other staff reporting to such person, who shall serve in that position without a fixed term. The Executive Director for Board Relations shall report directly to the Board and shall submit proposals for staffing, budget, programs and projects to the Board, through the Chair of the Board, for approval, provided, however, that all such proposals shall be reviewed by the Chief General Counsel of the University for compliance with these Bylaws. Proposals that contain a fiscal component shall be reviewed by the Chief Financial Officer. The Executive Director for Board Relations, and other staff reporting to such person, shall be responsible for overseeing all administrative and recordkeeping functions in support of the Board and in support of the Regents in the performance of their official duties for the University. Board Relations staff's performance shall be reviewed by the ~~Board Executive Committee~~ annually, when the budget is passed.

SECTION 8
Communications with the Board

8.1Amended February 20, 2020

Board members have the right and duty to be fully informed on all matters that influence their

Commented [LM4]: The Bylaws Committee requests that the full board consider and outline the process for board member requests for information, including how those requests are tracked/monitored.

obligations as Regents. Nothing herein shall be construed to prevent them from informing themselves as necessary to discharge their statutory duties/responsibilities; however, they shall not interfere in the administration of the University. They shall have the right to request and receive information regarding any aspect of the University and its operation. Requests for information should be sent to the appropriate Committee Chair or Board President. If there is no applicable committee, with a copy to Executive Director of Board Relations. The Committee Chair or Board President shall submit the request to the President for a response with a copy to the Executive Director of Board Relations. The request and response shall be shared with the full Board.

8.2 Open ~~Presentation Time Forum~~.....Amended October 14, 2021

At the beginning of each regular Board meeting convened pursuant to section 6.1 of these Bylaws, the Board shall provide “open-~~presentation forum~~” time for public comment, subject to the following procedures.

(a) Any person may register in advance to speak during “open-~~forum presentation~~” time. The speaker must complete and submit via online the requisite form(s) through the Board Relations Office. The registration must be at least three (3) business days prior to the Board meeting. Incomplete registrations will not be accepted. However, only those who have registered prior to the time that the meeting is convened shall be permitted to speak at that meeting.

(b) Each person registering to speak during “open-~~forum presentation~~” time must provide her/his name and the topic on which she/he wishes to speak. All presentation materials (e.g., documents, videos, audio) must be submitted to the Board Relations Office at time of registration for approval. The Chair of the Board will give priority to those who wish to speak on agenda items before the Board at that meeting, but in all other respects, registrants shall be provided opportunity to speak on a “first to register” basis. If a registrant is called to speak and does not respond, the registration shall be carried forward until after the following speaker; if a registrant is then called a second time and does not respond that registration shall be deleted.

(c) Each person called to speak shall be limited to 3 minutes of presentation time. ~~and~~ “Open forum presentation” time at each Board meeting shall be limited to a total of 30 minutes subject to the requirements of the Texas Open Meetings Act. Those who have registered but are not called upon to speak at the first Board meeting after their registration shall have their registrations carried forward from meeting to meeting until such time as they are called. A registered speaker must personally make his or her presentation. Registered speakers who appear in person may yield their full presentation time to another speaker. No speaker can be yielded to more than once.

8.3 Proposals for Board Consideration. All requests and proposals for Board consideration (other than requests from Regents) shall be submitted to the Office of the President in writing. The President or his designee shall maintain a schedule for submission of such requests and proposals and shall communicate all timely requests and proposals to the Chair of the Board, who shall assign all such requests and proposals to the appropriate committees for consideration and disposition. In urgent circumstances the President and the Chair of the Board may decide to assign untimely requests or proposals for consideration.

8.4 Disruption.....Amended October 14, 2021

Disruption of any meeting of the Board of Regents or any committee or subcommittee thereof, or any other meeting, procession or gathering sponsored by the University, is prohibited. Disruption includes use of disparaging remarks that are unrelated to the manner in the performance of duties; obscene language or defamatory statements; as well as physical violence or interference with peaceful and orderly conduct of the meeting; and includes any such language or behavior by those making presentations during “open- ~~forum~~presentation” time under section 8.2 of these Bylaws. The person chairing the meeting or another authorized University official or member of law enforcement should, to the extent practicable, clearly identify the disruptive language or behavior and request the person(s) responsible to desist. If that is not practicable, or if the person(s) responsible for the disruption do not desist after such a request, then the person chairing the meeting, or another authorized University official, may request law enforcement officers to remove the person(s) responsible for the disruption from the meeting.”

**SECTION 9
Amendments and Miscellaneous Provisions**

9.1 Amendment. The affirmative vote of six members of the Board at a duly convened meeting shall be required to amend, add to, repeal or revise these Bylaws, provided, however, that any proposal to amend, add to, repeal or revise any portion of these Bylaws must be filed with the Chair of the Board in writing and a copy thereof must be sent via mail or electronic mail to each member of the Board at least ~~thirty days~~ (30) days in advance of the meeting at which such amendment, addition, repeal or revision is to be considered for approval. ~~If at the board meeting where changes to the Bylaws are considered further changes are proposed, those additional changes cannot be adopted until Board members have had 15 days to consider them.~~

9.2 Gender and Number. In these Bylaws, reference to the masculine shall also include the feminine as appropriate to the circumstances, and vice versa. Reference to the singular shall also include the plural as appropriate to the circumstances, and vice versa.

9.3 Changes in State Law and RegulationAdopted October 25, 2019

These Bylaws are governed by applicable Texas laws and regulations, some of which are cited as part of these Bylaws. If and when the applicable Texas laws and regulations change, these Bylaws will also be required to change to conform to the revised laws and regulations. The Board of Regents shall review these Bylaws and make conforming changes, if any, to Texas laws.