



Wharton County Junior College

911 Boling Highway • Wharton, Texas 77488 • (979) 532-4560

Office of the President Phone (979) 532-6400 Fax (979) 532-6526 email: bettym@wcjc.edu

AGENDA

Regular Board Meeting
Hutchins Memorial Board Room
911 Boling Highway
Wharton, Texas 77488
6:30 PM

February 16, 2016

- I. Determination of Quorum and Call to Order
- II. Pledge of Allegiance
- III. Reading of the Minutes
 - A. The regular board meeting held on January 19, 2016
- IV. Citizens' Comments (approved by board on 5-20-99)

This is an open forum for those persons who wish to make presentations to the board and who have signed up to do so under board policy. Presentations are limited to five minutes each with a total of twenty minutes for all presentations.

During the Citizens' Comments section of the agenda, any citizen/taxpayer (that is, any member of the public, including college employees) may request to address the board in open meeting. If, however, the topic of the presentation to the board falls within one of the other policies of the college, such as the employee complaint or grievance policy or student complaint policy, the person must first go through the proper administrative channels. In such cases, the right to address the board is guaranteed after the administrative channels have been exhausted.

If any speaker's presentation contains complaints or concerns about an individual employee or officer of the district, that presentation will be conducted in executive session with the board members unless the employee or officer about whom the comments are made requests that the comments be made publicly.

These presentations are made for information purposes only. The board is required to listen to the presentations but not to discuss or act on the items presented. If the board feels the matter warrants further attention, it can be placed on the agenda for a subsequent meeting.
- V. Special Items
 - A. Approval to change the March 15, 2016 Board of Trustee meeting to March 22, 2016
- VI. Presentations, Awards, and/or President's Report
 - A. Recognition of 5 years of service as advisor of the Zeta Xi Chapter - Phi Theta Kappa - Robert Nottebart
- VII. Student Success
 - A. Welding Program Update (Aaron Dittmar and Tim Guin)
- VIII. Reports to the Board

- A. Financial Reports for January 2016
 - B. Information Item: Management Reports
 - C. Information Item: Reports from College Governance Councils
- IX. Reports from Committees of the Board
- A. Audit/Finance Committee
 - B. Facilities Committee
 - C. Legislative Committee
- X. **CONSENT AGENDA**
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- XI. Matters Relating to General Administration
- XII. Matters Relating to Academic Affairs
- A. Approve a new Continuing Education Kids' College specialist position (\$32,900.00 - 36,150.00 profits of the program will cover the personnel cost)
- XIII. Matters Relating to Administrative Services
- A. Approval to create a new custodial supervisor position (\$3,000.00 - current operating budget)
 - B. Approve fiscal year 2016 budget adjustments
 - C. Approve the bid submitted by Lincoln Electric to provide 24 new welding booths and fume extraction arms for the Reynolds welding shop (\$87,468.00 - transfer from the plant repair and replacement fund)
 - D. Approve the use of The Cooperative Purchasing Network (TCPN) contract with Independent Stationers for the purchase of the College's office supply needs from Reliant Business Products (estimated \$130,000.00 - current operating budget for 2015 - 2016)
 - E. Approve the proposal by LL&F for the upgrade to the Reynolds Building welding shop ventilation and electrical systems (\$261,805.00 - transfer from plant repair and replacement fund)
 - F. Approve the transfer from the plant repair and replacement fund for the purchase of 4 Flux core welding machines and the installation of Argon, argon/CO2 mix, oxygen and acetylene gas lines (\$46,461.36 - transfer from the plant repair and replacement fund)
- XIV. Matters Relating to Technology and Institutional Research
- XV. Matters Relating to Student Services
- XVI. Matters Relating to Personnel
- A. Board of Trustees

Board of Trustees
February 16, 2016
Agenda

B. Office of President

C. Office of Academic Affairs

1. Andrea Shropshire received a salary adjustment from instructor of associate degree nursing, FAC-1-22, to instructor of associate degree nursing, FAC-2A-22, effective January 11, 2016

D. Office of Administrative Services

E. Office of Student Services

F. Office of Technology and Institutional Research

XVII. END OF CONSENT AGENDA

XVIII. Paid Professional Assignments

A. Information Items:

1. 2016 Spring overload list
2. 2016 Spring department head compensation
3. Paid Professional Assignment for Cynthia Diener, assistant department head of English, spring 2016 - \$1,800.00
4. Paid Professional Assignment for Ramiro Acevedo, assistant department head - Physics, spring 2016 - \$1,800.00

XIX. Executive Session: According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following reasons: Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices, or a security audit (661.076), deliberation regarding economic development negotiations (551.086).

XX. Consideration and possible action on items discussed in closed session

XXI. Discuss Matters Relating to Formal Policy

XXII. Other Business

XXIII. Adjourn