

## Agenda of Regular Meeting

### The Board of Trustees Westwood Independent School District

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A Regular Meeting of the Board of Trustees of Westwood Independent School District will be held June 10, 2024, beginning at 5:30 PM in the Westwood Administration Office.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. **CALL TO ORDER AND ESTABLISH QUORUM**
2. **ROLL CALL**
  - A. Board to approve the agenda as presented
3. **Closed Session**
  - A. Board to acknowledge teacher contracts
  - B. Superintendent evaluation
  - C. Real Property
  - D. Discussion of personnel
4. **INVOCATION**
5. **PLEDGE OF ALLEGIANCE/TEXAS PLEDGE**
6. **OPEN FORUM /AUDIENCE PARTICIPATION --Policy BED (Local)**
7. **ACTION ITEMS**
  - A. Board to vote on items discussed in closed session
    1. Acknowledge Teacher contracts
    2. Board to consider and possibly approve real property
  - B. Board to consider and possibly take action on personnel
  - C. Elect Board Officers for the 2024-2025 school year
8. **INFORMATION ITEMS**
  - A. **Bond update**
  - B. **Service Center Contracts - Region 7 1st read**

## Service Agreements for Contract Year 2024/2025

As of Monday, June 3, 2024, WESTWOOD ISD has proposed the selection of the following services:

<b>Academic Content Cooperative</b>	
Academic Content Cooperative	\$16107.00
<b>Administrative Leadership Cooperative</b>	
Administrative Leadership Cooperative	\$1800.00
<b>Career and Technical Education Contracted Services</b>	
CTE - Contracted Service	\$5252.00
<b>Cybersecurity</b>	
Backups-Level 1	\$3650.00
Cybersecurity Basic Membership Fee	\$500.00
<b>Digital Learning</b>	
Digital Learning Basic Membership Fee	\$2500.00
Discovery Education Experience	\$3931.00
4 Libraries	\$16000.00
BrainPOP	\$5727.00
BrainPOP ELL	\$170.00
Individual ZOOM Accounts	\$60.00
<b>ESSA Contracted</b>	
Title I, Part A Complete Services Package	\$10326.00
<b>Funding &amp; Accountability and OnDataSuite</b>	
Funding & Accountability	\$3048.00
OnDataSuite Software	\$6380.00
<b>Fine Arts Cooperative</b>	
Fine Arts	\$500.00
<b>Gifted and Talented</b>	
G/T	\$12414.00
<b>Health, Nurses, and PE Cooperative</b>	
Nurses, Health, and PE	\$1624.00
<b>Human Resources Services</b>	

\$1400.00	Personnel Cooperative
\$1750.00	Online Application Consortium
	<b>Prime II</b>
	Prime II
\$19434.00	Purchasing Cooperative
	Purchasing Cooperative
\$1107.00	Professional School Counselor
	Professional School Counselor
\$1978.00	School Safety and Security Cooperative
	School Safety Cooperative
\$6307.00	Superintendent Support Services
	Superintendent Support Services
\$2500.00	TEKS Resource System
	TEKS Resource System
\$9247.16	TEGUIDE
\$5000.00	Bilingual/ESL Title III SSA
	Title III Bilingual/ESL - SSA
	TEHCY Homeless - Shared Service
	TEHCY Homeless - SSA
	<b>Title I, Part C Migrant Education SSA</b>
	Title I, Part C - Migrant Education Program SSA
Call For Pricing*	
Call For Pricing*	
Call For Pricing*	
\$0.00	Head Start
\$138712.16	<b>Total of proposed selections</b>
	<b>Region 7 ESC Head Start / ISD Cooperative Agreement</b>

C. **Finance Update**

D. Board to discuss 2 Hospital Room Simulators for High School CTE  
Health Services Department

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# Westwood ISD Agenda Item Information Agenda Item Information

**Meeting Date:** June 10, 2024

**Subject:** High School CTE - Health Services Equipment

**Administrator Responsible:** Mr. Johnson

**Summary:** The High School CTE Health Services Department is looking to purchase 2 Hospital Room Simulators to allow the students to be better prepared to receive their patient care technician certification. For the simulators, all accessory items and training the total is \$72,741.61. These expenses will be taken from the extra CTE Allotment received this year due to more students in the programs.

**Administration's Recommendation:** Possible motion, **“I make a motion to approve the purchase of the 2 Hospital Room Simulators and all accessory items for a price of \$72,741.61.”**

**Board Approval Required**

YES

NO



# Westwood ISD Agenda Item Information Agenda Item Information

**Meeting Date:** June 10, 2024

**Subject:** High School Cafeteria Furniture

**Administrator Responsible:** Mr. Johnson

**Summary:** The district is looking to purchase new High School Cafeteria furniture that closely matches the furniture at the new Middle School cafeteria. The total cost is \$91,330.60. The funding is coming out of Child Nutrition Fund (240) Fund Balance.

**Administration's Recommendation:** Possible motion, **“I make a motion to approve the purchase of the High School Cafeteria furniture for a total price of \$91,330.60.”**

**Board Approval Required**



**YES**

**NO**



# WESTWOOD ISD



# Westwood's Finest

## BE A PRIDEFUL PANTHER!

**p**  
**a**  
**n**  
**t**  
**h**  
**r**  
**e**

### POSITIVE |

Panthers will remain focused on the opportunities available in every challenge.

### ACTIVE |

Panthers create a positive environment by being engaged and involved.

### NOBLE |

Panthers treat others kindly and do the right things even when no one is watching.

### TEAMWORK |

Panthers work together and lift each other up.

### HEARTFUL |

Panthers are compassionate and are always thinking of others.

### EXCELLENCE |

Panthers perform at their personal best and BELIEVE in themselves and others.

### READY |

Panthers are ready to learn!



WESTWOOD INDEPENDENT SCHOOL DISTRICT



# June 2024 Curriculum Moment

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Dr. Tracie Robinson  
Assistant Superintendent of Curriculum,  
Instruction and Leadership





Education is lifelong  
learning adventure.

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Lailah Gifty Akita

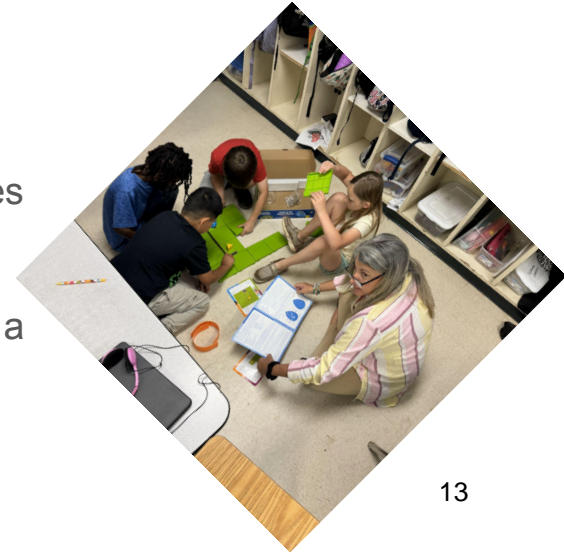
“ quote fancy

Preparing future ready students in a positive  
and engaging educational environment.



Purpose of iRobot Day:

To provide hands-on learning opportunities in Westwood ISD in grades PK-12 that help students understand complex STEM (Science, Technology, Engineering, Mathematics) concepts in a practical and engaging way.



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# 2nd Annual iRobot Day

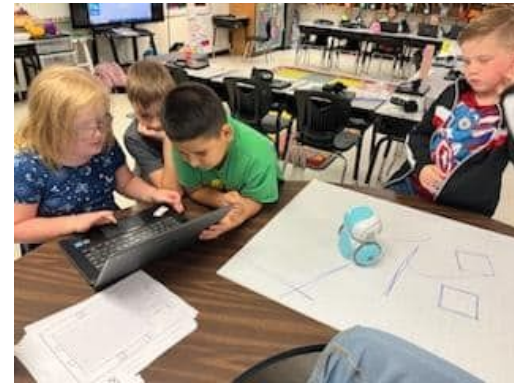
May 8, 2024





# Student Learning Outcomes

- Problem-Solving Skills: encourages students to think critically and develop problem-solving skills.
- Technological Literacy: helps students become familiar with modern technologies and exposes them for a tech-driven job market.
- Programming and Engineering: Learn to program and build robots which introduces students to coding and engineering principles.
- Interactive Learning: Increases student engagement and motivation by making learning interactive and fun.





# Westwood University 2024



# Westwood University 2024



- ❖ WWU facilitated collaboration among staff from different campuses.
- ❖ Over 90 participants during the 1st session.
- ❖ Teachers from 2 other districts participated.



Reach for  
the Stars!

*Westwood  
University*  
2024



★ May Sessions: ★  
Wednesday, May 22nd  
Thursday, May 23rd

★ August Sessions: ★  
Thursday, August 1st  
Friday, August 2nd



*Reach for  
the Stars!*

# WESTWOOD ISD





# Westwood ISD Agenda Item Information

**Meeting Date:** June 10, 2023

**Subject:** 2024-2025 Westwood ISD Campus Improvement Plans–1st Read

**Administrator Responsible:** Dr. Tracie Robinson

**Summary:**

Each campus shall have a campus improvement plan that is developed, evaluated, and revised annually, in accordance with district policy. The purpose of the campus improvement plans is to guide district and campus staff on the improvement of student performance for all student groups, in order to attain state standards with respect to academic excellence indicators.

**Administration’s Recommendation:** This is a first-read only and no action is requested at this time. The campus improvement plans for Westwood Primary, Westwood Elementary, Westwood Junior High, and Westwood High School will be presented in July 2024 for Board approval. Please contact Tracie Robinson with any questions regarding the campus improvement plans.

Possible Motion: n/a

Attachments:

[Westwood Primary School Campus Improvement Plan](#)

[Westwood Elementary School Campus Improvement Plan](#)

[Westwood Junior High School Campus Improvement Plan](#)

[Westwood High School Campus Improvement Plan](#)





# Where Panthers Excel Today and Lead Tomorrow

4524 W. Oak St. Palestine, Texas 75801  
Phone: 903.729.1776 Fax: 903.729.3696  
[www.westwoodisd.net](http://www.westwoodisd.net)

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## Westwood ISD School Health Advisory Council

### Annual Report for the 2023 - 2024 School Year

**Authority:** Each school district in Texas is required in Chapter 28.004 of the Texas Education Code to establish and maintain a district-level School Health Advisory Council. The School Health Advisory Council of the Westwood Independent School District is specifically authorized by the Board of Trustees in District policies BDF (legal) and EHAA (legal).

**Purpose:** The SHAC is an advisory body, and shall serve to review, provide guidance, and make recommendations regarding health and safety issues within the District to the Board of Trustees. The SHAC is to assist the District in ensuring that local community values are reflected in the District's health education instruction. The council's duties include recommending: 1. Curriculum appropriate for specific grade levels designed to prevent obesity, cardiovascular disease, and type 2 diabetes; through coordination of health education, physical education and physical activity, nutrition services, parental involvement, and instruction to prevent the use of tobacco. 2. Strategies for integrating the curriculum components specified above, with the following elements in a coordinated school health program: school health services, counseling and guidance services, a safe and healthy school environment, and school employee wellness.

**Responsibility:** Policy BDF (legal) requires that the board approve the membership of the SHAC. A majority of the members must be parents of students enrolled in the district who are not employed by the district. The SHAC shall meet at least four times each year.

**Meetings held:** [SHAC Flyer 23-24](#) September 5, 2023 - November 7, 2023 - February 6, 2024 - May 21, 2024

**Members:** Parent Members- Jennifer Crosby (chair), (Co-Chair) Community Members - Cindy Emmons, Westwood ISD Members- Kim Gilbreath, Shinnitta Foreman, Scott Nettles, Kyle Johnson, Wade Stanford, Tracie Robinson, Brandon Carroll, Tiffany Carwell (school liaison)

**Wade Stanford**  
Superintendent

**Tracie Robinson**  
Assistant Superintendent  
of Curriculum/ Instruction & Leadership

**Kyle Johnson**  
Assistant Superintendent  
of Finance & Operations

## Activities of the 2023-2024 SHAC:

- Anderson County 4-H & Extension Services Program
- Parent Information about Vaping
- Staff Wellness
- Junior High and Elementary Health Conferences
  - ESTEEM
- Vaccine clinic participation and mammogram services - provided in district
- School Safety
  - WISD Police Department report
- School Nutrition updates
- Gaggle and TCHAT student supports
  - UT Health Science Partnership
- Back to School Bash Planning
- Fentanyl Information
  - [Texas School Mental Health](#)
  - [TEA Response Toolkit](#)

## Goals for the 2024-2025 SHAC:

- [2024-2025 SHAC Flyer](#) (dates not final)
- Utilize [Texas SHAC Network resources](#)
- Health and Safety Information to Parents
- Continue to focus on stakeholder involvement

**Wade Stanford**  
Superintendent

**Tracie Robinson**  
Assistant Superintendent  
of Curriculum/ Instruction & Leadership

**Kyle Johnson**  
Assistant Superintendent  
of Finance & Operations





## Public Notice of Intent to Apply for Federal Grant Funds

Westwood ISD will apply for ESSA Federal Grants for the August 2024 - September 2025 grant year. Westwood ISD plans to use these funds to support the intent and purpose of said grant.

**To provide stakeholder input on these grants and possible use of funds, please complete the Google form at the following link after reviewing the information in this document:**

[Stakeholder Input on 2024-2025 Federal Funds / Aporte de las partes interesadas sobre los fondos federales 2024-2025](#)

### ESSA Consolidated Grant:

Title Program	Intent and Purpose	Expected Entitlement	Summary of planned expenditures
Title I, Part A	The purpose of Title I A is to provide all children a significant opportunity to receive a fair, equitable, and high-quality education, and to close educational achievement gaps.	\$480,883	Salaries for instructional coaches, specialists, and paraprofessionals  Professional development for teachers and staff  Programs and supplies that supplement the basic program
Title 1, Part C (Migrant)	The purpose of the Migrant Education Program is to design and support programs that help migratory students overcome the challenges of mobility, cultural and language barriers, social isolation, and other difficulties associated with a migratory lifestyle. These efforts are aimed at helping migratory students succeed in school and successfully transition to postsecondary education and/or employment.	\$1,014	The district will apply as part of a Signed Service Agreement with Region 7 which will provide services to the district including professional development and training and identification of students who are in need of migrant program services.
Title II, Part A	The purpose of Title II, Part A is to increase student achievement consistent with the challenging State academic standards; improve the quality and effectiveness of teachers, principals, and other school leaders; increase the number of effective teachers, principals,	\$66,612	Stipends for teachers who serve as mentors to new-to-profession teachers  Professional development for teachers, principals, and leadership teams

	and other school leaders who are effective in improving student academic achievement in schools; and provide low-income and minority students greater access to effective teachers, principals, and other school leaders. The intent of the funding is to support educators in their work to improve the overall quality of instruction and ensure equity of educational opportunity for all students.		
Title III, Part A (English Language Acquisition)	Title III, Part A of the Elementary and Secondary Education Act (ESEA), as reauthorized under the Every Student Succeeds Act (ESSA), aims to ensure that Emergent Bilingual students (EBs) and immigrant students attain English proficiency and develop high levels of academic achievement in English. Title III will also assist all English learners meet the same challenging State academic standards that all children are expected to meet.	\$8,359	The district will apply as part of a Signed Service Agreement with Region 7 which will provide services to the district including professional development and training to staff to support them in meeting the needs of students served in our English as a Second Language program.
Title IV	The purpose of Title IV is to improve the academic achievement of all students by providing a well-rounded education, improving school conditions for student learning, and improving technology to enhance academic and digital literacy.	\$37,158	Supplemental resources to support academic achievement and student health and safety.  College exposure through TEKS-related field experiences for all students.

Special Education Consolidated Grant Application

Grant Program	Intent and Purpose	Expected Entitlement	Summary of planned expenditures
IDEA-B Formula	The purpose of the IDEA-B Formula is to provide special education and related services to children with disabilities ages 3-21.	\$330,960	Additional staff and supplies to meet the needs of students served through the special education program.
IDEA-B Preschool	The purpose of the IDEA-B Preschool is to supplement and increase services beyond the level of State and local funds expended for preschool students ages 3-5 with disabilities.	\$9,846	Additional staff and supplies to meet the needs of students served through the special education program.

Other formula grants:

Grant Program	Intent and Purpose	Expected Entitlement	Summary of planned expenditures
Rural and Low-Income Schools Program (RLIS)	The purpose of the Rural and Low-Income Schools (RLIS) program is to provide financial assistance to rural districts to meet local academic needs. RLIS funds a variety of activities including teacher recruitment and professional development, support for educational technology, parental involvement activities, and more.	\$39,973	Additional support for Title funding including professional learning, teacher recruitment, and parental engagement activities

## Aviso público de intención de solicitar fondos de subvención federal

Westwood ISD solicitará subvenciones federales ESSA para el año de subvención de agosto de 2024 a septiembre de 2025. Westwood ISD planea usar estos fondos para apoyar la intención y el propósito de dicha subvención.

**Para proporcionar comentarios de las partes interesadas sobre estas subvenciones y el posible uso de los fondos, complete el formulario de Google en el siguiente enlace después de revisar la información en este documento:**

[Stakeholder Input on 2024-2025 Federal Funds / Aporte de las partes interesadas sobre los fondos federales 2024-2025](#)

ESSA Subvención consolidada:

Título	Intención y propósito	Derecho esperado	Resumen de gastos planificados
Título I, Parte A	El propósito del Título I A es brindar a todos los niños una oportunidad importante de recibir una educación justa, equitativa y de alta calidad, y cerrar las brechas en el rendimiento educativo.	\$480,883	Salarios para entrenadores de instrucción, especialistas y paraprofesionales Desarrollo profesional para maestros y personal Programas y suministros que complementan el programa básico
Título 1, Parte C (Migrante)	El propósito del Programa de Educación para Migrantes es diseñar y apoyar programas que ayuden a los estudiantes migratorios a superar los desafíos de la movilidad, las barreras culturales y de idioma, el aislamiento social y otras dificultades asociadas con un estilo de vida migratorio. Estos esfuerzos tienen como objetivo ayudar a los estudiantes migratorios a tener éxito en la escuela y hacer una transición exitosa a la educación postsecundaria y/o al empleo.	\$1,014	El distrito presentará la solicitud como parte de un Acuerdo de servicio firmado con la Región 7 que brindará servicios al distrito, incluido el desarrollo profesional y la capacitación y la identificación de los estudiantes que necesitan los servicios del programa migrante.
Título II, Parte A	El propósito del Título II, Parte A es aumentar el rendimiento de los estudiantes de acuerdo	\$66,612	Estipendios para maestros que actúan como mentores de

	<p>con los exigentes estándares académicos del Estado; mejorar la calidad y eficacia de los maestros, directores y otros líderes escolares; aumentar la cantidad de maestros, directores y otros líderes escolares efectivos que sean efectivos para mejorar el rendimiento académico de los estudiantes en las escuelas; y proporcionar a los estudiantes de minorías y de bajos ingresos un mayor acceso a maestros, directores y otros líderes escolares eficaces. La intención de la financiación es apoyar a los educadores en su trabajo para mejorar la calidad general de la instrucción y garantizar la igualdad de oportunidades educativas para todos los estudiantes.</p>		<p>maestros nuevos en la profesión</p> <p>Desarrollo profesional para maestros, directores y equipos de liderazgo</p>
Título III, Parte A (Adquisición del Idioma Inglés)	<p>El Título III, Parte A de la Ley de Educación Primaria y Secundaria (ESEA), según lo reautorizado bajo la Ley Every Student Succeeds (ESSA), tiene como objetivo garantizar que los estudiantes bilingües emergentes (EB) y los estudiantes inmigrantes alcancen el dominio del inglés y desarrollen altos niveles académicos. logro en ingles. El Título III también ayudará a todos los estudiantes de inglés a cumplir con los mismos estándares académicos estatales desafiantes que se espera que cumplan todos los niños.</p>	\$8,359	<p>The district will apply as part of a Signed Service El distrito presentará la solicitud como parte de un Acuerdo de servicio firmado con la Región 7 que brindará servicios al distrito, incluido el desarrollo profesional y la capacitación del personal para ayudarlos a satisfacer las necesidades de los estudiantes atendidos en nuestro programa de inglés como segundo idioma.</p>
Title IV	<p>El propósito del Título IV es mejorar el rendimiento académico de todos los estudiantes proporcionando una educación integral,</p>	\$37,158	<p>Recursos complementarios para apoyar el rendimiento académico y la salud y seguridad de los estudiantes.</p>

	mejorando las condiciones escolares para el aprendizaje de los estudiantes y mejorando la tecnología para mejorar la alfabetización académica y digital.		
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Solicitud de subvención consolidada para educación especial

<b>Grant Program</b>	<b>Intent and Purpose</b>	<b>Expected Entitlement</b>	<b>Summary of planned expenditures</b>
Fórmula IDEA-B	El propósito de la Fórmula IDEA-B es brindar educación especial y servicios relacionados a niños con discapacidades de 3 a 21 años.	\$330,960	Personal y suministros adicionales para satisfacer las necesidades de los estudiantes atendidos a través del programa de educación especial.
IDEA-B Preescolar	El propósito del preescolar IDEA-B es complementar y aumentar los servicios más allá del nivel de los fondos estatales y locales gastados para estudiantes de preescolar de 3 a 5 años con discapacidades.	\$9,846	Personal y suministros adicionales para satisfacer las necesidades de los estudiantes atendidos a través del programa de educación especial.

Otras becas de fórmula:

<b>Título</b>	<b>Intención y propósito</b>	<b>Derecho esperado</b>	<b>Resumen de gastos planificados</b>
Programa de Escuelas Rurales y de Bajos Recursos (RLIS)	El propósito del programa de Escuelas Rurales y de Bajos Ingresos (RLIS) es brindar asistencia financiera a los distritos rurales para satisfacer las necesidades académicas locales. RLIS financia	\$39,973	Apoyo adicional para la financiación del Título, incluido el aprendizaje profesional, la contratación de maestros y las actividades de participación de los padres.

	una variedad de actividades que incluyen reclutamiento de maestros y desarrollo profesional, apoyo para tecnología educativa, actividades de participación de los padres y más.		
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9. **ACTION ITEMS**

- A. Board to consider paying staff members for unused local days for the 2023-2024 school year

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## **Westwood ISD Agenda Item Information Agenda Item Information**

**Meeting Date: June 10, 2024**

**Subject: Consider Paying Staff for Unused Local Days in 23-24**

**Administrator Responsible: Wade Stanford**

**Summary: The district has paid staff members \$50 per day for unused local days for approximately 13 years. The maximum potential cost of this payment for the 2023-2024 school year is \$7,050.00**

**Administration's Recommendation: The district recommends paying staff \$50 per day for unused local leave days in the 2023-2024 school year at an estimated cost of \$7,050.00**

**Possible Motion: I move that Westwood ISD pay staff \$50 per day for unused local leave days in the 2023-2024 school year at an estimated cost of \$7,050.00.**

**Board Approval Required**

**YES**       **NO**



# **n Westwood ISD Agenda Item Information Agenda Item Information**

**Meeting Date: June 10, 2024**

**Subject: 2024-25 Compensation Plan Effective Date**

**Administrator Responsible: Mr. Johnson**

**Summary: Consider and Authorize All 2024-25 Contracts or Work Schedules Beginning on or After July 1, 2024 Be Paid the Salary as Established in the 2024-25 Compensation Plan to be Adopted at a Later Date**

**Administration’s Recommendation: The district would recommend a motion to “Authorize All 2024-25 Contracts or Work Schedules Beginning on or After July 1, 2024 Be Paid the Salary as Established in the 2024-25 Compensation Plan to be Adopted at a Later Date.”**

**Board Approval Required  YES  NO**

- C. Board to consider and possibly approve a motion to approve the purchase of 2 Hospital Room Simulators and all accessory items for High School CTE Health Services Department

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# Westwood ISD Agenda Item Information Agenda Item Information

**Meeting Date:** June 10, 2024

**Subject:** High School CTE - Health Services Equipment

**Administrator Responsible:** Mr. Johnson

**Summary:** The High School CTE Health Services Department is looking to purchase 2 Hospital Room Simulators to allow the students to be better prepared to receive their patient care technician certification. For the simulators, all accessory items and training the total is \$72,741.61. These expenses will be taken from the extra CTE Allotment received this year due to more students in the programs.

**Administration's Recommendation:** Possible motion, **“I make a motion to approve the purchase of the 2 Hospital Room Simulators and all accessory items for a price of \$72,741.61.”**

**Board Approval Required**

YES

NO

D. Board to consider and possibly approve the purchase of High School Cafeteria furniture

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# Westwood ISD Agenda Item Information Agenda Item Information

**Meeting Date:** June 10, 2024

**Subject:** High School Cafeteria Furniture

**Administrator Responsible:** Mr. Johnson

**Summary:** The district is looking to purchase new High School Cafeteria furniture that closely matches the furniture at the new Middle School cafeteria. The total cost is \$91,330.60. The funding is coming out of Child Nutrition Fund (240) Fund Balance.

**Administration's Recommendation:** Possible motion, **“I make a motion to approve the purchase of the High School Cafeteria furniture for a total price of \$91,330.60.”**

**Board Approval Required**



**YES**

**NO**

10. **Board to consider approval of consent agenda**

- A. Minutes of Regular Board Meeting May 13, 2024, and Special Board Meetings, May 23, 2024 and June 3, 2024

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Regular Meeting  
Monday, May 13, 2024 5:30 PM Central

Westwood Primary  
1701 West Point Tap Road  
Palestine, TX 75803

Carolyn Booker: Present  
Angela Choate: Present  
Jeff Cooper: Present  
Mindy Cretsinger: Present  
Sam Estes: Present  
Jess Huddleston: Present  
Bryan Jones: Present

Present: 7.

Others present: Dr. Tracie Robinson, Wade Stanford, Kyle Johnson, Brenda Bing, Shannon Rodriguez, Scott Nettles, Laura Jones, Kayla Warren, Tiffany Carwell, Donnie McCoy

### 1. CALL TO ORDER AND ESTABLISH QUORUM

Meeting called to order by Carolyn Booker at 5:30 PM

### 2. ROLL CALL

### 3. ACTION ITEMS

3.A. Board to consider and possibly approve the agenda as presented

Motion to approve the agenda as presented. This motion, made by Bryan Jones and seconded by Angela Choate, Passed.

Carolyn Booker: Yea, Angela Choate: Yea, Jeff Cooper: Yea, Mindy Cretsinger: Yea, Sam Estes: Yea, Jess Huddleston: Yea, Bryan Jones: Yea  
Yea: 7, Nay: 0

3.B. Brenda Bing to swear in Districts 1, 4, and 5 uncontested trustee election canceled May 4, 2024

Brenda Bing swore in Mindy Cretsinger for District 5, Jess Huddleston for District 4, and Angela Choate for District 1.

### 4. Closed Session

Carolyn Booker took the meeting into closed session at 5:33 PM

4.A. Board to acknowledge teacher contracts

4.B. Real Property

4.C. Intruder Detection Audit Findings

### 5. Reconvene from Closed Session

Reconvened from closed session at 6:01 PM

### 6. INVOCATION

Invocation given by Jeff Cooper.

### 7. PLEDGE OF ALLEGIANCE/TEXAS PLEDGE

## 8. Discussion and possible approval of action arising from closed session

### 8.A. Acknowledge teacher contracts

Motion to approve Leighann Crump as the Director of CTE Education for a 1 year contract.

This motion, made by Jeff Cooper and seconded by Bryan Jones, Passed.

Carolyn Booker: Yea, Angela Choate: Yea, Jeff Cooper: Yea, Mindy Cretsinger: Yea, Sam

Estes: Yea, Jess Huddleston: Yea, Bryan Jones: Yea

Yea: 7, Nay: 0

Teacher contracts were acknowledged.

### 8.B. Possible action on Real Property

### 8.C. Possible Intruder Detection Audit Findings

## 9. Proud Panther for 2024

Presentation of the Proud Panther Award for 2024 to Mrs. Sonya Brown. Presented by Wade Stanford.

## 10. Recognition of Students and Faculty

Paraprofessionals of the Year:

High School

Junior High

Elementary

Primary

Central Office

Students of the Month:

High School

Junior High

Elementary

Primary

Mr. Nettles recognized the students and sponsors of FCCLA, BPA and Band.

## 11. OPEN FORUM /AUDIENCE PARTICIPATION --Policy BED (Local)

5 individuals have signed up for open forum

1. Mindy Perry - The WatchDog Group: She thanked the school board for their service. Job of the school board is to protect and serve. Her group serves in multiple capacities and most of it is private. Actions always deserve consequences. Lack or type of consequences has led to even more issues. The school district community has been disgraced. It's about the students and the teachers. The district is excusing bad behavior. She is asking the board to do what they have to do to get rid of the issues.

2. Kenneth Davidson - Councilmen for Westwood School District: He is out there advocating for the district, and he could not get anyone to call him back. The website does not show clearly who the people's board members are. He feels he was lied to. He wants to set up meetings with people in the district privately. He is hurt that he was not communicated with. In one day, he received 20 calls asking if the district was taking care of the issue, and he couldn't get the district to communicate.

3. Ashleigh Bishop - Staff, taxpayer and parent: Parents of 2 children that have gone to Westwood since PreK. She agrees that devastation happened in December. Her family has been devastated. I'm sorry that the videos and photos were shown. We have not pressed charges yet, cause trying to move past it. What happened was a felony. It was good gossip for this small town, but it ruined our lives. We will continue to try and make the world better place. The husband and wife are not the problem.

4. Lindsey Beard - Parent: 12 year senior and both of her children will graduate from Westwood. She thanked the board members for what they do. I know you will do what is best for these students. These male teachers and coaches have been the male role model this single mom needed for her boys. This coaching staff has never given up on her youngest child. Her boys are proud to be a part of the Westwood teams. She is not proud how the community handled the situation from December.

5. Randy Bishop - declined to speak.

## 12. INFORMATION ITEMS

### 12.A. Curriculum Moment

Dr. Tracie Robinson gave the curriculum moment to the board. She discussed the professional development coming up in May and August at Westwood U. Teachers gave input on the classes provided. Offering over 30 sessions with a focus on literacy.

### 12.B. District Improvement Plan - First Read

Dr. Tracie Robinson discussed the District Improvement Plan and how it is reviewed by a district committee. A copy is attached for a First Read.

### 12.C. Finance Update

Mr Johnson gave an update on purchases throughout the year. He gave an actual budget update as of April 30, 2024. He also discussed the current ADA numbers and how that affects State Aid projected to come in.

### 12.D. Region X Contracted Services - 1st Read

This contract is for PEIMS and Skyward support through Region 10.

### 12.E. Lead Teach Learn 360 2024-2025 Professional Service Agreement

Mr. Stanford discussed the reason for the training and the structure and number of trainings throughout the next year.

## 13. ACTION ITEMS

### 14. Board to consider approval of consent agenda

Motion to approve the consent agenda as presented. This motion, made by Jess Huddleston and seconded by Jeff Cooper, Passed.

Carolyn Booker: Yea, Angela Choate: Yea, Jeff Cooper: Yea, Mindy Cretsinger: Yea, Sam Estes: Yea, Jess Huddleston: Yea, Bryan Jones: Yea  
Yea: 7, Nay: 0

14.A. Minutes of Regular Board Meeting April 8, 2024, and Special Board Meeting May 9, 2024

14.B. Fundraisers

14.C. TEKS Certification

15. Board to consider and possibly approve Lead/Teach Learn 360 2024-2025 Professional Service Agreement

Motion to approve the Lead, Teach Learn 360 professional service agreement for 2024-2025 as presented. This motion, made by Bryan Jones and seconded by Angela Choate, Passed.

Carolyn Booker: Yea, Angela Choate: Yea, Jeff Cooper: Yea, Mindy Cretsinger: Yea, Sam Estes: Yea, Jess Huddleston: Yea, Bryan Jones: Yea

Yea: 7, Nay: 0

16. **Future agenda item request and events**

None

17. **ADJOURNMENT**

Adjourned at 7:43 PM

## Special Meeting

Thursday, May 23, 2024 5:30 PM  
Westwood Administration Office

Carolyn Booker: Present  
Angela Choate: Present  
Jeff Cooper: Present  
Mindy Cretsinger: Present  
Sam Estes: Present  
Jess Huddleston: Present  
Bryan Jones: Present  
Mindy Cretsinger came in at 5:32 pm.

### 1. CALL TO ORDER AND ESTABLISH QUORUM

**Discussion:** The meeting was called to order.

### 2. ROLL CALL

**Discussion:** Others present Britni Calzada,  
Attorney John Hardy and Mendi Perry

### 3. ACTION ITEMS

#### 3.A. Board to consider and possibly approve the agenda as presented

**Action(s):**

The Board voted to approve the agenda as presented. This motion, made by Bryan Jones and seconded by Sam Estes, Passed.

**Voting Detail:**

Carolyn Booker: Yea

Angela Choate: Yea

Jeff Cooper: Yea

Mindy Cretsinger: Yea

Sam Estes: Yea

Jess Huddleston: Yea

Bryan Jones: Yea

**Voting Summary:** Yea: 7, Nay: 0

### 4. INVOCATION

### 5. PLEDGE OF ALLEGIANCE/TEXAS PLEDGE

### 6. PUBLIC COMMENTS

### 7. Closed Session

**Discussion:** Board went into closed session at 5:34 pm

Board Came out of closed session at 7:36 pm

7.A. 551.071 Consultation with the Board's Attorney

7.B. 551.074 Discussing personnel or to hear  
complaints against personnel

7.C. Discuss Contract - Athletic Director/Head  
Football Coach

8. **Reconvene from Closed Session**

9. **Board to possibly consider action on items  
discussed in closed session**

**Discussion:** John Hardy, attorney for the  
district, made a recommendation of no action to  
be taken by the Board.

10. **Adjournment**

**Discussion:** 7:38 pm

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Board Secretary

## Special Meeting

Monday, June 3, 2024 5:30 PM  
Westwood Administration Office

Carolyn Booker: Present  
Angela Choate: Present  
Jeff Cooper: Absent  
Mindy Cretsinger: Present  
Sam Estes: Absent  
Jess Huddleston: Present  
Bryan Jones: Present  
Cretsinger arrived at 5:38 pm.

### 1. CALL TO ORDER AND ESTABLISH QUORUM

**Discussion:** Called to order at 5:30 pm

### 2. ROLL CALL

### 3. ACTION ITEMS

#### 3.A. Board to consider and possibly approve the agenda as presented

**Action(s):**

The Board approved the agenda as presented. This motion, made by Bryan Jones and seconded by Jess Huddleston, Passed.

**Voting Detail:**

Carolyn Booker: Yea

Angela Choate: Yea

Jeff Cooper: Absent

Mindy Cretsinger: Yea

Sam Estes: Absent

Jess Huddleston: Yea

Bryan Jones: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 2

### 4. INVOCATION

**Discussion:** Given by Carolyn Booker

### 5. PLEDGE OF ALLEGIANCE/TEXAS PLEDGE

#### 5.A. Closed Session

**Discussion:** Board went into closed session at 5:33 pm.

5.A.1. Consideration of District of Innovation Contracts (CTE) for the 2024-2025 school year

5.A.2. Consideration of Assistant Principal at the Primary

5.A.3. Consideration of Assistant Principal at the Elementary

6. **Board to return from closed session to vote on items discussed in closed session**

**Discussion:** Board returned from closed session at 6:19 pm

6.A. Board to consider and possibly approve district of innovation contracts for the 2024-2025 school year

**Action(s) :**

Board approved district of innovation contracts for Laura Frith and Stephen Watson. This motion, made by Bryan Jones and seconded by Jess Huddleston, Passed.

**Voting Detail:**

Carolyn Booker: Yea

Angela Choate: Yea

Jeff Cooper: Absent

Mindy Cretsinger: Yea

Sam Estes: Absent

Jess Huddleston: Yea

Bryan Jones: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 2

6.B. Board to consider and possibly approve the Assistant Principal Contract for the Primary campus

**Action(s) :**

Board approved Professional Contract for Angie Conner as Primary Assistant Principal. This motion, made by Bryan Jones and seconded by Jess Huddleston, Passed.

**Voting Detail:**

Carolyn Booker: Yea

Angela Choate: Yea

Jeff Cooper: Absent

Mindy Cretsinger: Yea

Sam Estes: Absent

Jess Huddleston: Yea

Bryan Jones: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 2

6.C. Board to consider and possibly approve the Assistant Principal Contract for the Elementary campus

**Action(s) :**

Board approved professional contract for Kathy Elton as Elementary Assistant Principal. This motion, made by Mindy Cretsinger and seconded by Angela Choate, Passed.

**Voting Detail:**

Carolyn Booker: Yea  
Angela Choate: Yea  
Jeff Cooper: Absent  
Mindy  
Cretsinger: Yea  
Sam Estes: Absent  
Jess Huddleston: Yea

Bryan Jones: Yea

**Voting Summary:** Yea: 5, Nay: 0, Absent: 2

7. **PUBLIC COMMENTS**

**Discussion:** None

8. **Adjournment**

**Discussion:** 6:22 pm

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Board Secretary



# Westwood I.S.D.

MEMO

TO: Board Members  
 FROM: Kyle Johnson  
 SUBJECT: Investment Report  
 DATE: June 2024

This report is for the period March 2024 through May, 2024. All cash monies not needed for the everyday operation of the school district are invested in the Govt. Overnight Fund of the Lone Star Investment Pool, one Certificate Of Deposit with First Bank and Trust, and the CDARS program through Texas National Bank of Jacksonville.

### General Operating Fund


Purchase Date	Security Type	Amount	Maturity	Int. Rate	Int. Earned
<b>Lone Star</b>					
	<b>Beginning Balance</b>	<b>\$9,353,613.57</b>			
Mar	Deposit W/D	\$ 500,000			\$43,367.13
		\$ (1,100,000)			
5 Apr	Deposit W/D	\$ -			\$34,088.75
		\$ (2,000,000)			
May	Deposit W/D	\$ 1,100,391.83			\$30,490.01
		\$ (1,800,000)			


**Lone Star Ending Balance** \$ 6,161,951.29 (INC INTEREST) **\$107,945.89**

TX CLASS	Balance	Interest	CDARS
1/10/2022 1-Yr CD	\$ 1,000,000	\$ 8,635.59	\$ 1,008,635.59
3/18/2022 CDARS	\$ 1,162,824.20	0.19%	\$ 1,177,348.67 (Int rate 1/10/22)
	\$ 1,160,930.25	5.11718%	\$ 1,175,189.98
	\$ 1,000,000	5.25%	<b>\$ 2,177,493.84</b> TOTAL CDARS
		<b>\$ 39,723.65</b>	

Total Qtrly Interest **\$147,669.54**

This report is in compliance with the strategies as approved and the Public Funds Investment Act.

  
 Wade Stanford  
 Superintendent

  
 Kyle Johnson  
 Assistant Superintendent of Finance and Operations

2022 Bond Proceeds and Debt Service		Mar-May 2024
	Bond Proceeds	
Mar	\$94,207.29	\$5,080.90
Apr	\$84,589.73	\$5,081.95
May	\$82,832.49	\$5,358.12
Int Earned	\$261,629.51	\$15,520.97

c-dars	Balance
Mar	4537.64
Apr	4626.05
May	5096.04
	14259.73



## **Westwood ISD Agenda Item Information**

**Meeting Date:** June 10, 2024

**Subject:** 2024-2025 Westwood ISD District Improvement Plan

**Administrator Responsible:** Dr. Tracie Robinson

**Summary:**

Each school district shall have a district improvement plan that is developed, evaluated, and revised annually, in accordance with district policy, by the Superintendent with the assistance of the district-level committee. The purpose of the district improvement plan is to guide district and campus staff on the improvement of student performance for all student groups, to attain state standards with respect to academic excellence indicators.

**Administration's Recommendation:** The administrator recommends approval of the 2024-2025 WISD District Improvement Plan.

**Possible Motion:** I recommend that we approve the 2024=2025 Westwood ISD District Improvement Plan.

**Attachments:** [2024-2025 Westwood ISD District Improvement Plan](#)



# Westwood Information Item Information

**Date:** May 2024

**Subject:** Region 10 Support - PEIMS and Skyward Student Support Services

**Administrator Responsible:** Mindy Place

**Summary:** PEIMS and Skyward support is sought from Region 10. Read and review the proposed contract agreement.

**Administrations' Recommendation:** Continue PEIMS Skyward support from Region 10 with the following package:

Level 1: Region 10 Skyward User Group Meetings Only

Tier 1 Skyward Support

PEIMS Support via TSDS/PEIMS Co-op

The total cost of this package requested is \$4,695.00

**Board Approval Required**       YES       NO



# Region 10 ESC

*Experience the Power of 10*

## **Skyward Student Support Services (2024 - 2025)**

### **Westwood ISD**



The Education Service Center Skyward Support Service has designed several support packages specifically for School Districts that require additional support from specialized Skyward experts at Region 10. These packages include days of on-site Consulting/Training services, WebEx training, workshops conducted at Region 10, bi-monthly Region 10 User Group Participation, monthly newsletter, email updates and Tier 1 phone support. An additional PEIMS support package can be added for districts outside of the Region 10 ESC boundary.

**Note: All services must be scheduled and used prior to August 31, 2025, as contract ends on that date. All unused time is lost (no carry-over).**

#### **Skyward Software Only Support Packages**

**Level 1: Region 10 User Group Participation Only** – This includes five R10 User Group meetings that meet bi-monthly to discuss areas of the software that pertain to school districts during certain times of year. These are live broadcasted and recorded for web access. With this package, users will also receive a monthly newsletter and updates from our Listserv.

**Level 2: Region 10 User Group and Workshops** – This option includes our Level 1 package and at least four workshops during the year. Two workshops will cover Submission 1 and Submission 3 State Reporting topics specific to the Skyward Software and TSDS updates. The other two workshops are determined based on major TEA or Software changes and customer demand. These are live broadcasted and recorded for web access.

**Level 3: Region 10 User Group/Workshops/Roundtables** – This option includes Level 1 and Level 2 as well as the fall and summer roundtable sessions hosted by Region 10. This allows for districts all over the state to participate in a group discussion on different district procedures and how the software can be best utilized for unique situations.

**Level 4: Five training days** – This option includes Level 3 services, as well as 5 onsite/WebEx days of training with a Region 10 Skyward trainer on any Skyward modules supported by the ESC. This also includes unlimited phone and/or email support. *\*Call migration is strongly encouraged.*

**Level 5: Ten training days** – This option includes Level 3 services, as well as 10 onsite/WebEx days of training with a Region 10 Skyward trainer on any Skyward modules supported by the ESC. This also includes unlimited phone and/or email support. *\*Call migration is strongly encouraged.*

**Level 6: Fifteen training days** – This option includes Level 3 services, as well as 15 onsite/WebEx days of training with a Region 10 Skyward trainer on any Skyward modules supported by the ESC. This also includes unlimited phone and/or email support. *\*Call migration is strongly encouraged.*

**Level 7: Twenty training days** – This option includes Level 3 services, as well as 20 onsite/WebEx days of training with a Region 10 Skyward trainer on any Skyward modules supported by the ESC. This also includes unlimited phone and/or email support. *\*Call migration is strongly encouraged.*

**\*Tier 1 Support:** The migration of Tier 1 support allows districts to enter in service calls directly from the Skyward Customer Access option or Customer Support website. These calls will be directed to the ESC’s call queue for prompt support from Region 10 Skyward staff. There is no fee for this option. Please be advised that a minimum of Level 1 contract must be purchased in order to receive PEIMS Support.

**\*PEIMS Support:** Package will include email updates, and unlimited phone/email support for PEIMS, ECDS Technical, TEAL, TIMS, Enrollment Tracking, and Unique ID. Training and guidance through the EdFi 4.x process will also be provided. Also included, a fall and summer PEIMS Coordinator meeting conducted via Zoom, Fall and Summer Interchange Charts, and TSDS PEIMS Submission 1 and 3 file submission remote assistance. **Please be advised that a minimum of Level 1 contract must be purchased in order to receive PEIMS Support.**

**Additional Information**

A full day is defined as six (6) hours of deliverable Consulting or Training time. A half day is defined as three (3) hours of deliverable services.

Daily Value: Full day - \$1150 / Half day - \$575

**Note: All services must be scheduled and used prior to August 31, 2025, as contract ends on that date. All unused time is lost (no carry-over). Days purchased must be scheduled in advance and are subject to staff availability.**

<b>ESC Contact:</b>	Tamara Blue	Tamara.Blue@region10.org	972-348-1192
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**Fees**

- \$ 845.00 Level 1: Region 10 User Group Meetings Only
- \$ 2,745.00 Level 2: Region 10 User Group Meetings and Workshops
- \$ 2,865.00 Level 3: Region 10 User Group Meetings/Workshops/Roundtable
- \$ 9,250.50 Level 4: Five Day Onsite Package
- \$15,722.50 Level 5: Ten Day Onsite Package
- \$20,647.50 Level 6: Fifteen Day Onsite Package
- \$28,472.50 Level 7: Twenty Day Onsite Package
- \$ 3,850.00 \*PEIMS Support (Out of Region districts ONLY)
- \*Tier 1 Support
- Select this box is your district utilizes Skyward Qmlativ

By signing this contract, the district is committing to contact Skyward by phone or email, to request their Tier 1 support be migrated to the ESC at no additional cost, within 15 days of returning this contract. To opt out of this request:

The district does not choose to allow the ESC to be the Tier 1 support for Skyward service calls.

**District Contact (for this program)**

Contact Name: Mindy Place

Contact Email: maplace@westwoodisd.net

Signature: MPlace

Date: 4/8/24

11. **Future agenda item request and events**
12. **ADJOURNMENT**

**Texas Government Code Section:**

- 551.071 Private consultation with the Board's Attorney.
- 551.072 Discussing purchase, exchange, lease, or value of real property.
- 551.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Discussing personnel or to hear complaints against personnel.
- 551.075 To confer with employees of the school district to receive information or to ask questions.
- 551.076 Considering the deployment, specific occasions for, or implementation of, security personnel or devices.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.083 Considering the standards, guidelines, terms, or conditions the Board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.
- 551.084 Excluding witnesses from a hearing.

**Texas Education Code:**

- 39.030(a) To discuss or adopt individual assessment instruments or assessment instrument items.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) In the open meeting covered by the notice upon the reconvening of the public meeting; or
- (b) At a subsequent public meeting of the School Board upon notice thereof: as the School Board shall determine.