

Agenda of Regular Meeting

The Board of Trustees Westwood Independent School District

A Regular Meeting of the Board of Trustees of Westwood Independent School District will be held February 12, 2024, beginning at 5:15 PM in the Westwood Primary
1701 West Point Tap Road
Palestine, TX 75803.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. **CALL TO ORDER AND ESTABLISH QUORUM**
2. **CLOSED SESSION**
 - A. Consider Principals, Assistant Principals, Assistant Superintendent of Finance, Assistant Superintendent of Curriculum, PEIMS Director, Athletic Director, Federal Programs Director, and Director of Technology
 - B. Possible discussion of real property
 - C. Intruder Detection Audit Findings
3. **ROLL CALL**
4. **INVOCATION**
5. **PLEDGE OF ALLEGIANCE/TEXAS FLAG**
6. **ACTION ITEM**
 - A. Board to consider approval of the Agenda
7. Board to vote on items discussed in closed session
8. Recognition of Students and Faculty

Teacher of the month

February

Board Meeting – February 12, 2024

Primary - Priscilla Snowden

Elementary - Terri Sumrow

Junior High - Daedrian Lipscomb

High School – Tyler Jean Hebert

Auxiliary - Esperanza Gomez

Student/Teacher/Para of the Month

February

I nominate Ms. Snowden

Student of the Month, **Teacher of the Month** Para of the Month
(Please Highlight/Circle One)

Nominated by Jennifer Wright

Positive-Remains focused on the opportunities available in every challenge.

Active-Creates a positive environment by being engaged and involved.

Noble-Treats others kindly and does the right things even when no one is watching.

Teamwork-Works together and lifts others up.

Heartful-Compassionate and always thinking of others.

Excellence-Performs at their personal best and believes in themselves and others.

Ready-Ready to learn.

In the space below, please give examples of how this person exhibits PANTHER characteristics.

I am delighted to nominate Ms. Snowden for the esteemed title of Teacher of the Month. Mrs. Snowden consistently remains focused on the opportunities available in every challenge. Instead of being deterred by obstacles, she sees them as chances for growth and learning. Her positive outlook inspires both students and colleagues alike, creating an atmosphere of resilience and optimism within the school. She goes beyond the conventional teaching role, actively participating in extracurricular activities and school events. She consistently treats others kindly and does the right things even when no one is watching. She creates a culture of trust and respect within the school community. She is a true team player who works together with colleagues and lifts others up. She actively collaborates with fellow educators, sharing ideas and supporting the professional development of others. Her commitment to teamwork contributes to a collaborative and harmonious school environment. She is not only an educator but also a compassionate individual always thinking of others. She demonstrates genuine care for the well-being of students and colleagues. She instills a sense of excellence in her students, motivating them to strive for their personal best. She actively seeks out new knowledge and teaching methods, staying current with educational trends.

Student/Teacher/Para of the Month

February

I nominate: Amanda Alvarez

Student of the Month

Teacher of the Month

Para of the Month

(Please Highlight/Circle One)

Nominated by: Karen Hill

Positive-Remains focused on the opportunities available in every challenge.

Active-Creates a positive environment by being engaged and involved.

Noble-Treats others kindly and does the right things even when no one is watching.

Teamwork-Works together and lifts others up.

Heartful-Compassionate and always thinking of others.

Excellence-Performs at their personal best and believes in themselves and others.

Ready-Ready to learn.

In the space below, please give examples of how this person exhibits PANTHER characteristics.

Mrs. Amanda is an All-Star when it comes to wearing lots of hats on our campus! Her areas of responsibilities are extreme, enough so to make most of our heads spin! She is a team player and ALWAYS displays excellence in ALL that she does! She truly has a heart for our kids, teaching compassion in a firm and

Student/Teacher/Para of the Month

February

he k

I nominate _____ **Anifer Ramirez**

Student of the Month

Teacher of the Month

Para of the Month

(Please Highlight/Circle One)

Nominated by _____ Ms. elrod

Positive-Remains focused on the opportunities available in every challenge.

Active-Creates a positive environment by being engaged and involved.

Noble-Treats others kindly and does the right things even when no one is watching.

Teamwork-Works together and lifts others up.

Heartful-Compassionate and always thinking of others.

Excellence-Performs at their personal best and believes in themselves and others.

Ready-Ready to learn.

In the space below, please give examples of how this person exhibits PANTHER characteristics.

Kaelynn is very positive in every situation that comes within the classroom. She is active and exhibits excellence by working hard in everything she does. She is someone who her classmates can count on for help. She is kind and always ready to learn. She is a true leader.

Student/Teacher/Para of the Month

February

Kindr

I nominate **Malakai Cook**

Student of the Month

Teacher of the Month

Para of the Month

(Please Highlight/Circle One)

Nominated by Mrs. Parker

Positive-Remains focused on the opportunities available in every challenge.

Active-Creates a positive environment by being engaged and involved.

Noble-Treats others kindly and does the right things even when no one is watching.

Teamwork-Works together and lifts others up.

Heartful-Compassionate and always thinking of others.

Excellence-Performs at their personal best and believes in themselves and others.

Ready-Ready to learn.

Malakai brings a radiant **positivity** to our classroom every day. His smile is contagious and I am **blessed** to have him in my class. He is a great **team player** and is willing to help his classmates. He is kind and caring. Malakai is **ready** for anything! He is eager to learn and try new things.

Student/Teacher/Para of the Month

February

1st Grade

I nominate _____ Emery Vaughn

Student of the Month

Teacher of the Month

Para of the Month

(Please Highlight/Circle One)

Nominated by _____ Mr. Scoggins

Positive-Remains focused on the opportunities available in every challenge.

Active-Creates a positive environment by being engaged and involved.

Noble-Treats others kindly and does the right things even when no one is watching.

Teamwork-Works together and lifts others up.

Heartful-Compassionate and always thinking of others.

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Ready-Ready to learn.

In the space below, please give examples of how this person exhibits PANTHER characteristics.

Emery comes to class with a positive attitude and a determination to be her best. Emery demonstrates high energy and a willingness to help others. She is someone who her classmates can count on for help. She is the first one to volunteer and she enjoys taking on new

Student/Teacher/Para of the Month

February

2nd

I nominate _____ **Kaelynn Martin**

Student of the Month

Teacher of the Month

Para of the Month

(Please Highlight/Circle One)

Nominated by _____ Ms. Dyer

Positive-Remains focused on the opportunities available in every challenge.

Active-Creates a positive environment by being engaged and involved.

Noble-Treats others kindly and does the right things even when no one is watching.

Teamwork-Works together and lifts others up.

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Excellence-Performs at their personal best and believes in themselves and others.

Ready-Ready to learn.

In the space below, please give examples of how this person exhibits PANTHER characteristics.

Kaelynn is very positive in every situation that comes within the classroom. She is active and exhibits excellence by working hard in everything she does. She is someone who her classmates can count on for help. She is kind and always ready to learn. She is a true leader.



Westwood Junior High
Student of the Month Nomination Form

PROUD TO BE A PANTHER

Prepared: Punctual with good attendance, participates in class and maintains grades.

Respectful: Follows teacher and staff directives at all times, exhibits care for others.

Orientated: Sets goals and works to achieve them. Believes in moving toward high standards.

Understanding: Accepting of others and logically analyzes choices and decisions to be made.

Determined: Strives to make each day a great day. Self-motivated.

I nominate: Landri Sammons

Grade: 8th

Nominated by: Coach Smith

What Panther **PROUD** characteristics has this student exhibited:

Landri always shows up to class prepared and even ahead of her classmates. She's always respectful to me and her peers. She's very

orientated with an intent on being a better student, and is determined to learn even more every day.



**Westwood Junior High
Student of the Month Nomination Form**

PROUD TO BE A PANTHER

- Prepared:** Punctual with good attendance, participates in class and maintains grades.
- Respectful:** Follows teacher and staff directives at all times, exhibits care for others.
- Orientated:** Sets goals and works to achieve them. Believes in moving toward high standards.
- Understanding:** Accepting of others and logically analyzes choices and decisions to be made.
- Determined:** Strives to make each day a great day. Self-motivated.

I nominate: Alliyah Castillo

Grade: 7th

Nominated by: Coach Lott

What Panther **PROUD** characteristics has this student exhibited:
Alliyah is always someone in my class that does excellent work, and helps those around her. It is a very rare sighting to ever see Alliyah without her contagious smile and giggles flowing out of her. She is the epitome of what we strive all of our students to be.



Where Panthers Excel Today and Lead Tomorrow

1820 Panther Blvd. Palestine, Texas 75803

Phone: 903.729.1773 Fax: 903.723-8695

www.westwoodisd.net

Scott Nettles
Principal
(903)723-9302

Angela Johnson
Assistant Principal
(903)723-9302

Richard Bishop
Athletic Director
(903)723-9311

Jeffery Tauber
Counselor
(903)729-1773

Kelly Green
CTE Director
(903)729-1773

Shayla Skief
Band Director
(903)723-9309

Kay Denison
Administrative
Assistant
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WHS SOTM Nomination Form

STUDENT OF THE MONTH QUALIFICATIONS

- Prepared: Punctual with good attendance, participates in class and maintains grades
- Respectful: Follows teacher and staff directives at all times, exhibits care for others
- Oriented: Sets goals and works to achieve them. Believes in moving toward high standards
- Understanding: Accepting of others and logically analyzes choices and decisions to be made
- Determined: Strives to make each day a great day

I nominate Jeremiah Baldovino, grade 9th

He/She has proven to be an excellent, PROUD candidate exhibiting

Jeremiah is punctual, ready to
learn & respectful. He is hard
working. & is usually one of
the 1st to finish his assignments

Nominated by: Manna Powell



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- Determined: Strives to make each day a great day

I nominate JEREMIAH BALDWINO, grade 9

He/She has proven to be an excellent, PROUD candidate exhibiting

EXCEPTIONAL INTELLIGENCE, ADMIRABLE RESPECTFULNESS,

& A STRONG COMMITMENT TO HELPING HIS PEERS LEARN AS

WELL. JEREMIAH'S UNIQUE BLEND OF ACADEMIC PROWESS
IN BOTH OF HIS MATH CLASSES

& ALTRUISM DISTINGUISHES HIM AS AN EXCELLENT

CANDIDATE FOR STUDENT OF THE MONTH.

Nominated by ZACH ATENCIO & MARINA POWELL
(PRE-AP GEOMETRY) (ALGEBRA)



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Prepared:	Punctual with good attendance, participates in class and maintains grades
Respectful:	Follows teacher and staff directives at all times, exhibits care for others
Oriented:	Sets goals and works to achieve them. Believes in moving toward high standards
Understanding:	Accepting of others and logically analyzes choices and decisions to be made
Determined:	Strives to make each day a great day

I nominate Willow Orr, grade 10

He/She has proven to be an excellent, PROUD candidate exhibiting

hard work and dedication to be the best student

she can. Willow is always respectful and helpful in

class. She always has her work turned in on time

and is helping classmates. Willow is an active member

of the dual winning Panther Band

Nominated by: Aaron Stanhope



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- Determined: Strives to make each day a great day

I nominate Nataly Gonzales, grade 11

He/She has proven to be an excellent, PROUD candidate exhibiting

the qualities of a PROUD panther.

Nataly is a responsible, hardworking

student. She is consistently demonstrating

a positive attitude toward learning. Nataly

is respectful of teachers and her peers. She is a role model for others and a joy to have

in class.
Nominated by:

Natalie Russell - Math Teacher



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- Understanding: Accepting of others and logically analyzes choices and decisions to be made
- Determined: Strives to make each day a great day

I nominate Camila Martinez grade 12

He/She has proven to be an excellent, PROUD candidate exhibiting

Determination, Camila is
always determined to do
her very best at
everything she does.

Nominated by: Miss Puckett

9. **OPEN FORUM AUDIENCE PARTICIPATION - POLICY BED (Local)**
10. **WISD Annual School Report/Texas Academic Performance Report (TAPR) Public Hearing**

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WISD Annual School Report / Texas Academic Performance Report (TAPR) Public Hearing

Notice is hereby given that the Board of Trustees of the Westwood Independent School District will hold a Public Hearing on Monday, February 12, 2024, at 6:00 PM during the regularly scheduled meeting of the Board of Trustees. Texas Education Code 39.306 requires the Board of Trustees to publish the annual Texas Academic Performance Report (TAPR) during the Annual School Report and to conduct a Public Hearing for discussion of the report. The Public Hearing will immediately follow a presentation of the Texas Academic Performance Report to the Board of Trustees.

Location:

Westwood Primary School

1701 W Point Tap Rd, Palestine, TX 75803

For more information, call Dr. Tracie Robinson, Assistant Superintendent of

Curriculum/Instruction and Leadership at 903-729-1776 or tmrobinson@westwoodisd.net

Informe Escolar Anual de WISD / Audiencia Pública del Informe de Rendimiento Académico de Texas (TAPR)

Se da aviso de que el consejo directivo del distrito escolar independiente de Westwood llevará a cabo una Audiencia Pública el lunes 12 de febrero de 2024, a las 6:00 PM durante la reunión programada regularmente el consejo directivo. El Código de Educación de Texas 39.306 requiere que el consejo directivo publique el Informe Anual de Rendimiento Académico de Texas (TAPR) durante el Informe Escolar Anual y llevar a cabo una Audiencia Pública para analizar el informe. La Audiencia Pública seguirá inmediatamente una presentación del Informe de rendimiento académico de Texas el consejo directivo.

Ubicación:

Westwood Primary School

1701 W Point Tap Rd, Palestine, TX 75803

Para obtener más información, llame Dr. Tracie Robinson, Asistente del Superintendente de Currículo / Instrucción y Liderazgo al 903-729-1776 o tmrobinson@westwoodisd.net

2022-2023 Annual Report Public Hearing



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WESTWOOD ISD
FEBRUARY 12, 2024

8 Sections to the 2022-23 District Annual Report

1. 2022-23 Texas Academic Performance Report (PDF TAPR)
 - For the District and each Campus in the District
 - Special Education Determination Status
2. PEIMS Financial Standard Report (2021-22 Financial Actual Report)
 - For the District and each Campus in the District
3. 2022-2023 District Accreditation Status
4. Campus Performance Objectives
5. Report on Violent or Criminal Incidents on Campuses
6. Student Performance in Postsecondary Institutions
 - For each High School Campus in the District
7. Progress Toward Board-adopted HB 3 Goals
 - For the District and each Campus in the District
8. 2022-23 TAPR Glossary



Section 1

2022-23 Texas Academic Performance Report (TAPR)

Compiled by Texas Education Agency for every district and campus using

- PEIMS
- Student Assessment Data

2022-23 TAPR is published as a PDF

- Includes a wide range of information on the performance of students in each district and campus in the state
- Performance is shown disaggregated by student groups, including ethnicity and socioeconomic status
- Provides extensive information on school and district staff, programs, and student demographics

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Link for [Westwood ISD TAPR Reports](#)



Section 1

2022-23 Texas Academic Performance Report (TAPR)

Cover Page

- 2023 Accountability Ratings–Not listed
 - No accountability rating given at this time.
- 2023 Special Education Determination Status
 - No special education determination status at this time
- 2023 Distinction Designations
 - No distinction designations at this time

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Section 1

2022-23 Texas Academic Performance Report (TAPR)

STAAR Performance – reported for 2023

- All 3 performance rates
 - *Approaches Grade Level or Above*
 - *Meets Grade Level or Above*
 - *Masters Grade Level*
- Reported for
 - Each Assessment
 - All Grades All Subjects
 - All Grades by Subject

22

STAAR – Academic Growth – reported for 2023

- Only calculated in Reading (Grades 4-8 and English II) and Math (Grades 4-8 and Algebra I)
- Reported by Grade and Subject



Section 1

2022-23 Texas Academic Performance Report (TAPR)

➤ **Bilingual Education/English as a Second Language**

- ❑ Includes STAAR performance (disaggregated by various program instructional models) for students identified as current Emergent Bilinguals (EBs) or English Learners (ELs)
 - Reported for 2022

➤ **STAAR Participation**

- ❑ Reported for 2023

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Section 1

2022-23 Texas Academic Performance Report (TAPR)

➤ Attendance, Graduation, and Dropout Rates

- ❑ Attendance Rate: reported from 2020-2021 to 2021-2022
- ❑ Annual Dropout Rate (Gr. 7-8 and Gr. 9-12): reported from 2020-2021 to 2021-2022
- ❑ Graduation Rates – reported from 2018-2019 to 2021-2022
 - 4-year Longitudinal Graduation Rates (State and Federal Rates)
 - 5-year Extended Longitudinal Graduation Rates (State)
 - 6-year Extended Longitudinal Graduation Rates (State)
- ❑ Graduation Plan Rates (Longitudinal and Annual)

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Section 1

2022-23 Texas Academic Performance Report (TAPR)

➤ College, Career and Military Readiness (CCMR)

- CCMR Graduates
- College Ready Graduates
- Career/Military Ready Graduates

➤ CCMR-Related Indicators

- TSIA Results
- CTE Coherent Sequence
- Completed and Received Credit for College Prep Courses
- AP/IB Results
- SAT/ACT Results

➤ Other Postsecondary Indicators

- Advanced Dual-Credit Course Completion
- Graduates Enrolled in Texas Institutions of Higher Education (TX IHE)
- Graduates in TX IHE Completing One Year Without Enrollment in a Developmental Education Course

The most recent data for these measures are from the 2021-2022 school year. Therefore, performance on these measures is reported for the 2020-2021 and 2021-2022 school years.



Section 1

2022-23 Texas Academic Performance Report (TAPR)

➤ Student Information

- Student enrollment (including enrollment by grade level, by ethnicity, by certain student identification indicators, and students with disabilities by primary eligibility category) and other student information (including graduation information, retention rates, and class size information)

➤ Staff Information

- Staff information (including total staff, staff by classification, teachers by ethnicity and gender, teachers by highest degree held and years of experience, experience of campus leadership, staff salary, and teacher turnover rate information)

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➤ Program Information

- Student Enrollment by Program
- Teachers by Program (population served)



Section 2

PEIMS Financial Standard Reports (2020-21 Financial Actual Reports)

2021-22 Actual Financial Data (District)

- Revenues
- Expenditures
- Disbursements
- Tax Rates
- Fund Balance

2021-22 Actual Financial Data (Campus)

- Expenditures by Object
- Expenditures by Function
- Program Expenditures by Program

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2021-22 is the most recent year for which these data are available.

Click [here](#) for the 2021-2022 PEIMS Financial Report



Section 3

2022-2023 District Accreditation Status

- Generally, each year TEA assigns one of four accreditation statuses to each district in the state:
 1. *Accredited*
 2. *Accredited-Warned*
 3. *Accredited-Probation*
 4. *Not Accredited-Revoked*
- In assigning an accreditation status to a district, TEA considers
 - Academic accountability ratings
 - Financial accountability ratings
 - Data integrity
 - Program-area deficiencies identified through Results Driven Accountability (RDA)
- **Westwood ISD is accredited by the Texas Education Agency for 2022-2023.**

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Section 4

Campus Performance Objectives

- Campus Improvement Plans (CIP)
 - ❑ Each campus has developed and is implementing a CIP, as required by TEC §11.253.
 - ❑ Each CIP includes **performance objectives** (approved by the Board) that are based on data analysis and needs assessments – including data reported in annual TAPR reports.
 - ❑ Each campus **periodically measures progress** toward its performance objectives.
 - ❑ Updated CIPs (which show each campus's **progress toward meeting its performance objectives**) are posted on the district's website and are available for review at the district's central office or at the applicable campus.

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Click [here](#) for District and Campus Improvement Plans.



Section 5

Report on Violent or Criminal Incidents

- TEC Section 39.306 requires each district to publish, as part of its Annual Report, a report on violent or criminal incidents that occur at each campus
- The report must include
 - ❑ Number, rate and type of violent or criminal incidents that occurred on each campus (to the extent permitted under FERPA)
 - ❑ Descriptions of school violence prevention and violence intervention policies and procedures used to protect students
 - ❑ Findings from evaluations (if any) conducted under the Safe and Drug-Free Schools and Communities Act
- **Westwood ISD had no violent or criminal incidents occur on campus for the 2022-2023 school year.**

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Section 5

Report on Violent or Criminal Incidents

- As required by TEA, the district has taken the following actions prior to the start of the 2022-23 school year:
 - ❑ Conduct a Summer Targeted Partial Safety Audit
 - ❑ Conduct an Exterior Door Safety Audit
 - ❑ Convene the district's Safety and Security Committee to review:
 - the multi-hazard emergency operations plan (EOP)
 - and, as a component of the EOP, the district's active threat plan
 - ❑ Ensure all campus staff (including substitutes) are trained on their specific district and campus safety procedures
 - ❑ Schedule all mandatory drills for the school year
 - ❑ Ensure all threat assessment team members are trained
 - ❑ Review and, as necessary, update access control procedures
- Additional descriptions of school violence prevention and violence intervention policies and procedures that the district is using to protect students are available in the District Improvement Plan and the corresponding Campus Improvement Plans (which are posted on the district's website)

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Section 6

Student Performance in Postsecondary Institutions

- TEC Section 51.403(e) requires each district to publish, as part of its Annual Report, a report on **student performance in postsecondary institutions** during the **first year enrolled after graduation from high school**
- These data are compiled by the Texas Higher Education Coordinating Board (THECB)
- The most current report is for **2021-22 High School Graduates**

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More information can be found at: <http://www.txhighereddata.org/index.cfm?objectid=5BFD5120-D971-11E8-BB650050560100A9>



Section 7

Progress of the District and Each Campus Toward Meeting Board-adopted HB 3 Goals

- TEC Section 39.306 requires each district to include, as part of its Annual Report, the progress of the district and each campus in the district toward meeting the goals set in the district's:
 - ❑ early childhood literacy and mathematics proficiency plans adopted under TEC §11.185; and
 - ❑ CCMR plans adopted under TEC §11.186
- The progress made by the district and each campus as of the end of the 2021-22 school year is summarized in the HB 3 Progress Report.

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Section 8

TAPR Glossary

- Each year, TEA prepares and publishes a *TAPR Glossary*
- The *TAPR Glossary* provides definitions, describes methodologies, and lists sources for each data point in the TAPR
- You can find the TAPR Glossary for 2022-2023 [here](#).

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Resources and Availability of Annual Report

- District and Campus TAPR reports will be posted on the district's website.
- Paper copies are also be available at the district's central office and on each campus in the district.
- For questions or more information, contact:

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Name	Dr. Tracie Robinson
Position	Assistant Superintendent of Curriculum/Instruction & Leadership
Phone	903-729-1776
Email	tmrobinson@westwoodisd.net



11. Public Comments in regards to the Annual Performance Report
12. **Information Items:**
 - A. Finance Update

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Westwood ISD Agenda Item Information Agenda Item Information

Meeting Date: February 12, 2024

Subject: Finance Update

Administrator Responsible: Mr. Johnson

Summary: Property Value Study Results and Impacts, Vehicle Purchases, Budget Amendment Explanation, Investment Update.

Administration's Recommendation: This is for information purposes only.

Board Approval Required YES **X** NO



Westwood ISD Agenda Item Information

Meeting Date: February 12, 2024

Subject: February 2024 Curriculum Moment

Administrator Responsible: Dr. Tracie Robinson

Summary: Each month, the curriculum moment will focus on the professional learning of the WISD Board of Trustees. The professional learning plan will empower board members to articulate the instructional program in Westwood ISD. This month overviews the Big Idea #3:Results-Oriented

Administration's Recommendation: N/A

Possible Motion: NA

Board Approval Required YES X NO

WESTWOOD ISD



Westwood's Finest

BE A PRIDEFUL PANTHER!

p
a
n
t
h
r
e

POSITIVE |

Panthers will remain focused on the opportunities available in every challenge.

ACTIVE |

Panthers create a positive environment by being engaged and involved.

NOBLE |

Panthers treat others kindly and do the right things even when no one is watching.

TEAMWORK |

Panthers work together and lift each other up.

HEARTFUL |

Panthers are compassionate and are always thinking of others.

EXCELLENCE |

Panthers perform at their personal best and BELIEVE in themselves and others.

READY |

Panthers are ready to learn!



February 2024 Curriculum Moment

Big Idea 3: Results-Oriented

Dr. Tracie Robinson
Assistant Superintendent of Curriculum,
Instruction and Leadership



The 3 Big Ideas of Professional Learning Communities

Big Idea #1:
Focus on Learning

Big Idea #2:
Build a
Collaborative
Culture

Big Idea #3:
Results-Oriented

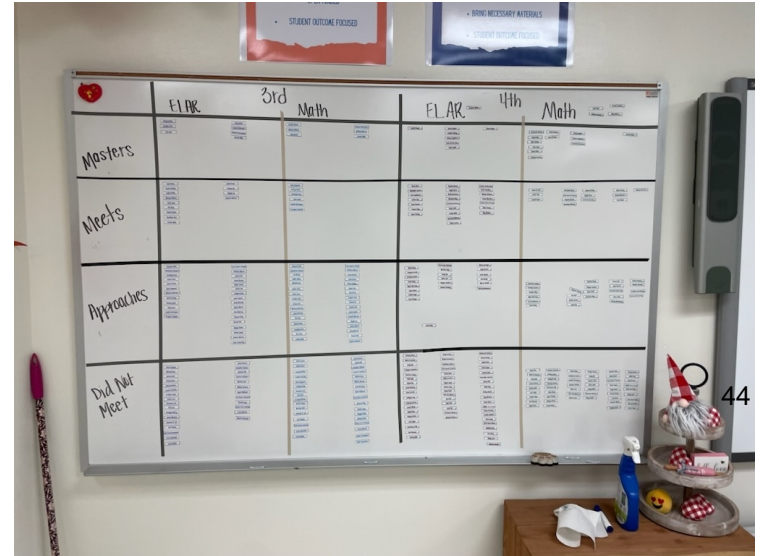


The 3 Big Ideas of Professional Learning Communities

Big Idea 3: Results-Oriented

“There are no secrets to success. It is the result of preparation, hard work, and learning from failure.”

Colin Powell



The 3 Big Ideas of Professional Learning Communities

Big Idea 3: Results-Oriented

Set clear, measurable goals and using data to assess progress and impact on student learning.

Celebrate successes and milestones along the way.

Use data to assess progress, identify areas for improvement and make informed decisions.



The 3 Big Ideas of Professional Learning Communities

Big Idea 3: Results-Oriented

Provides clarity and direction.

Identify what works and what doesn't.

Promotes commitment and accountability.

Improves student outcomes.



WESTWOOD ISD



- C. Child and Nutrition Proposal Update
 - 13. **Board to consider approval of Consent Agenda;**
 - A. Regular Board Meeting January 8, 2024, and Board/Palestine City Council workshop 1/9/2024
- 49



Regular Meeting

Monday, January 8, 2024 5:00 PM

Westwood Primary, 1701 West Point Tap Road, Palestine, TX 75803

Carolyn Booker: Present

Angela Choate: Present

Jeff Cooper: Present

Sam Estes: Present

Jess Huddleston: Present

Bryan Jones: Present

Others present: Wade Stanford, Scott Nettles, Laura Jones, Kayla Warren, Tiffany Carwell, Kyle Johnson, Brenda Bing, Nathan Allen, Vicki Anderson, Mindy Cretsinger and Dr. Tracie Robinson.

See list for others.

1. CALL TO ORDER AND ESTABLISH QUORUM

Discussion: Meeting called to order at 5:06pm by President Booker.

2. Brenda Bing to swear in newly named School Board Trustee for District 5

Discussion: Brenda Bing swore in Mindy Cretsinger to the board for District 5.

3. CLOSED SESSION

Discussion: President Booker took the meeting into closed session at 5:08pm
Out of close session and regular meeting reconvened at 6:00pm

3.A. Superintendent's Mid-year Evaluation

3.B. Acknowledge professional contracts

3.C. Safety and Security

4. INVOCATION

Discussion: Given by Scott Nettles

5. ROLL CALL

6. PLEDGE OF ALLEGIANCE/TEXAS PLEDGE

7. ACTION ITEM

7.A. Board to consider approval of the Agenda

Action(s):

Motion to approve the agenda as presented. This motion, made by Jess Huddleston and seconded by Bryan Jones, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Yea

Jeff Cooper: Yea

Sam Estes: Yea
Jess Huddleston: Yea
Bryan Jones: Yea

Voting Summary: Yea: 6, Nay: 0

8. **Board to vote on items discussed in closed session**

Discussion: Ended at 5:58pm and there was no action to take from closed session.

9. **Recognition of School Board - School Board Appreciation**

Discussion: Mr. Stanford began the recognition of the Westwood ISD Board of Trustees. The principals then presented them with gifts from their campuses and they were presented with a gift from the Central Office. The theme for the year was 'Locally Elected, Community Connected.'

10. **Recognition of Students, and Staff**

Discussion: The principals recognized their staff and students of the month and Josh Schultz recognized the maintenance employee of the month.

Staff - Beth Boger, Jennifer Lowe, Thomas Hanna, Ben Moran and Alfred Luna

High School- Kavian Bryant, Camrin Bailey, Jayla Guster and Camron Gray

Junior High-Dave Gonzales, and Blake Brown

Elementary - Axxiom Wilke, Carlos Velez, Asher Melton and Whitley Bishop

Primary - Amelia Davis, Adelina Reyes, Jewell Gardner and Kaelynn Maertin

11. **Public Comments**

Discussion: Mindy Perry-Community
She and her family are alumni of Westwood. On December 26th she began getting messages about an incident. She waited to see what the school board and the administration would do on the situation. She feels that the incident was not handled appropriately and says the community is outraged. She says there should be consequences for the actions. She says teachers, staff and students have reached out to her about the incident. Administrative leave or paid administrative leave should happen.

Marla Naylor-Community
Every action has a consequence. Why did the individual get sent to a conference in Nashville during this time? Members of the community want action taken. Parents want to pull their children out of the district because of what they

saw. We have a lot to be proud of, but right now the community is not proud of how this incident was handled. She implored the school board to come together and make a right decision to re-establish pride in the district.

12. Information Items:

12.A. High School students to present billboard design

Discussion: 2 advanced marketing students Daniel Robinson and Mikayla Cunningham designed billboards for their class with Mrs. Calzada to promote the district on the billboard on Highway 79. The billboard will be changed out 3 times a year beginning in February.

12.B. Curriculum Moment

Discussion: Dr. Robinson presented her curriculum update to the board. She discussed big idea number 2, which is building a collaborative culture in the district. She discussed how collaborative are used to improve the school outcomes in Westwood ISD.

Presenter: Tracie Robinson

12.C. Finance Update

Discussion: Mr Johnson gave an update on the upcoming Property Value Study results, on the ESSER grant money, and the investment policy. He also discussed begin replacing the white fleet for the district.

Presenter: Kyle Johnson

12.D. Review of proposals for Construction Manager at Risk

Discussion: Mr. Johnson updated the board that there was one bid turned in for CMAR services for the Central Office, the Maintenance/Transportation Building and the Spring Sports Complex projects. Jackson Construction was that one bid and they have history with the district. The bid was opened by the committee, scored and discussed.

Presenter: Kyle Johnson

12.E. Policy to Employee or Accept as a Volunteer a Chaplain Under Chapter 23 of the Texas Education Code

Discussion: Mr. Stanford discussed the state legislature that allows districts to employ chaplains as counselors. He said that the district is not short on counselors and does not have trouble finding them and does not encourage the use of chaplains as counselors in the district.

Presenter: Wade Stanford

12.F. Discussion of Local Calendar for Public Information Act

Discussion: Mr Stanford discussed the state legislature that changes the policy for 10 days to answer an open records request. The district has created a public information calendar to mark the days that are non working days to establish the timeline for answering open records request.

Presenter: Wade Stanford

13. **Board to consider approval of Consent Agenda;**

Action(s):

Motion to approve the consent agenda as presented with the amendment. This motion, made by Jeff Cooper and seconded by Angela Choate, Passed.

Voting Detail:

Carolyn Booker: Yea
Angela Choate: Yea
Jeff Cooper: Yea
Sam Estes: Yea
Jess Huddleston: Yea
Bryan Jones: Yea

Voting Summary: Yea: 6, Nay: 0

13.A. Minutes of Regular Board Meeting, December 11, 2023, and Special Board Meeting December 21, 2023

13.B. Campus Fundraisers;

13.C. Update 122

14. **ACTION ITEMS**

14.A. Annual Investment Approval Resolution

Action(s):

Motion to approve the current investments as presented for the 2024 year. This motion, made by Bryan Jones and seconded by Jess Huddleston, Passed.

Voting Detail:

Carolyn Booker: Yea
Angela Choate: Yea
Jeff Cooper: Yea
Sam Estes: Yea
Jess Huddleston: Yea
Bryan Jones: Yea

Voting Summary: Yea: 6, Nay: 0

14.B. Board to call a school board of trustee election on May 4, 2024, for Districts 1, 4 and 5

Action(s):

Motion to call a school board of trustees election on May 4, 2024 for Districts 1, 4, and 5. This motion, made by Carolyn Booker and seconded by Sam Estes, Passed.

Voting Detail:

Carolyn Booker: Yea
Angela Choate: Yea

Jeff Cooper: Yea
Sam Estes: Yea
Jess
Huddleston: Yea
Bryan Jones: Yea

Voting Summary: Yea: 6, Nay: 0

- 14.C. Board to consider and possibly approve Jackson Construction as (CMAR) for Administration building, Maintenance/Transportation Building and Spring Sports Complex Projects. **Presenter:** Kyle Johnson

Action(s):

Motion to approve Jackson Construction as the construction manager at risk for the Administration Building, Maintenance/Transportation Building and Spring Sports Complex. This motion, made by Bryan Jones and seconded by Jeff Cooper, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Yea

Jeff Cooper: Yea

Sam Estes: Yea

Jess
Huddleston: Yea

Bryan Jones: Yea

Voting Summary: Yea: 6, Nay: 0

15. **Board to consider and possibly appoint a Board of Directors representative serving for the Anderson County Appraisal District for the 2024-2025 term.**

Action(s):

Motion to approve Angela Choate as the Board of Directors representative for the Anderson County Appraisal District for the 2024-2025 year. This motion, made by Carolyn Booker and seconded by Jeff Cooper, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Yea

Jeff Cooper: Yea

Sam Estes: Yea

Jess
Huddleston: Yea

Bryan Jones: Yea

Voting Summary: Yea: 6, Nay: 0

16. **Future Agenda Items and Requests**

Discussion: The board wants the personnel issues

discussed in open forum to be on the closed session agenda for February.

17. **Adjournment**

Discussion: Meeting adjourned at 7:33pm

Board Secretary

Workshop Westwood ISD Board of Trustees/Palestine City Council

Tuesday, January 9, 2024 5:30 PM

Westwood Primary, 1701 West Point Tap Road, Palestine, TX 75803

1. **CALL TO ORDER AND ESTABLISH QUORUM**

Discussion: A workshop/meeting was called to order at 5:33 pm.

2. **ROLL CALL**

3. **INVOCATION**

Discussion: Invocation was given by Kyle Johnson

4. **Pledge of Allegiance/Texas Pledge**

5. **Joint discussion between Westwood ISD Board of Trustees, including WISD staff members, Palestine City Council, and City Staff regarding the Westwood community. The discussion will set forth the vision for WISD and the City Council regarding operations, safety, security, facilities, traffic and infrastructure for the school and community**

Presenter:
Board/Council

Discussion: The joint discussion between the Westwood ISD Board of Trustees, including WISD staff members, and the Palestine City Council, and City Staff regarding the Westwood community. The discussion will set forth the vision for WISD and the City Council regarding operations, safety, security, facilities, traffic, and infrastructure for schools and the community.

6. **Hear public comments regarding topics discussed during workshop**

7. **Adjournment**

Discussion: After comments, the meeting was adjourned at 7:16 pm.

Board Secretary



WESTWOOD INDEPENDENT SCHOOL DISTRICT
Authorization to Conduct Fund Raising Event

Westwood High School
FUNDRAISER FORM

Organization: Class of 2024 Campus: HS Date submitted 11/28/23

Fundraising Event: Kona Ice for Track

Requested fundraising date/dates: Dates to be determined @ All Home Track meets

Vendor (if applicable) Kona Ice

Address _____ City/State _____ Telephone _____

List specific items that will be sold: Kona Ice

Price per item: \$ 4-7 Will customer pay in advance? _____

Profit to organization should never be less than 50%; otherwise, explain 22% of sales.
All profit. The class doesn't provide anything.

What will money raised from this fundraiser be used for? Senior breakfast & gifts

If NO vendor is involved: list location of event: Track meets

Estimated cost to organization to start fundraiser \$ 0

How much will you charge your customer? \$ 4-7 Will you accept donations? _____

I, Crystal Feagins, am submitting this fund-raising request before my organization starts raising funds. I understand that I am held responsible for ordering and distributing merchandise and collecting all funds submitting funds to the office, to be deposited in my activity account. With the conclusion of this fund raiser, I will complete this form and return to the campus office.

PERMISSION IS GRANTED TO CONDUCT THIS EVENT:

[Signature] _____ / _____
Campus Principal's Signature Date WISD Superintendent's Signature Date

Total Proceeds collected \$ _____
Total Deposited in activity account \$ _____ Total invoice from vendor \$ _____
Expenses incurred for a successful fundraiser \$ _____ (advertising, t-shirts, supplies, etc.)
Total Profit my organization benefitted from this fundraiser \$ _____

I, _____, understand that the 57 funds will not be available until this form is completed and returned to the campus office

WESTWOOD INDEPENDENT SCHOOL DISTRICT
Authorization to Conduct Fund Raising Event

Westwood High School
FUNDRAISER FORM

Organization: Westwood Baseball Campus: High School Date submitted 1/23

Fundraising Event: Team Funded

Requested fundraising date/dates: Feb 20th

Vendor (if applicable) _____

Address _____ City/State _____ Telephone _____

List specific items that will be sold: N/A, will receive donations from program

Price per item: \$ _____ Will customer pay in advance? _____

Profit to organization should never be less than 50%; otherwise, explain _____

What will money raised from this fundraiser be used for? Equipment, gear & other valuable things needed for the baseball program.

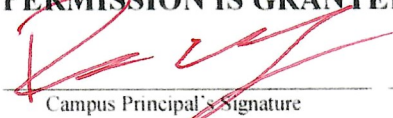
If NO vendor is involved; list location of event: _____

Estimated cost to organization to start fundraiser \$ zero

How much will you charge your customer? \$ _____ Will you accept donations? yes

I, Tyrell Jenkins, am submitting this fund-raising request before my organization starts raising funds. I understand that I am held responsible for ordering and distributing merchandise and collecting all funds submitting funds to the office, to be deposited in my activity account. With the conclusion of this fund raiser, I will complete this form and return to the campus office.

PERMISSION IS GRANTED TO CONDUCT THIS EVENT:

 _____ Date _____ WISD Superintendent's Signature _____ Date _____

Total Proceeds collected \$ _____
Total Deposited in activity account \$ _____ Total invoice from vendor \$ _____
Expenses incurred for a successful fundraiser \$ _____ (advertising, t-shirts, supplies, etc.)
Total Profit my organization benefitted from this fundraiser \$ _____

I, _____, understand that these funds will not be available until this form is completed and returned to the campus office



TEAM FUNDED

Let your phone do the funding...

By **TXTREME**
Giving Back, Giving the Best

TeamFunded Explanation of Services

TeamFunded is a 100% app based donation platform. We have proudly served the community for many years helping all programs raise money to fund their needs. We work side by side with our sponsors and coaches to ensure the best experience. TeamFunded handles the creation of the campaign as well as ensuring all participants are logged in and sharing.

Service Fees:

There is a guaranteed 80/20 split with all of our campaigns.

Incentive:

We offer an 85/15 split incentive for active sharing.

Active sharing is 20 or more shares per participant.

80% participation is required to earn the 85/15 split.

Ex. If you have 100 participants in your fundraiser campaign, once 80 participants hit the 20+ shares, your fundraiser will bump to the 85/15 split.

Prizes:

Prizes can be offered for your fundraising campaign. TeamFunded offers gift card prizes. These prizes are taken out of the profits of your campaign, but are typically very minimal.

Completion of Fundraiser:

At the conclusion of the fundraising campaign, the organization will receive a check, fundraising receipt, and prizes (if utilized) in a packet. The packet will be mailed via FedEx unless otherwise requested through your sales representative. The packet will be completed and delivered in 10-14 business days after the campaign closes.

Thanks,

Chase Sanford

979-777-7841

chase@teamfunded.com

Thank you for choosing TeamFunded!

www.TeamFunded.com

2218 Northpark Dr, Ste 120, Kingwood, Texas 77339

281-852-5955 Opt 2

WESTWOOD INDEPENDENT SCHOOL DISTRICT
Authorization to Conduct Fund Raising Event

Organization: CLASS of 2027 Campus: WHS Date submitted 1/19/24

Fundraising Event: Multi Family Garage Sale CLASS of 2027

Requested fundraising date/dates: April 6, 2024 - Saturday

Vendor (if applicable) N/A

Address _____ City/State _____ Telephone _____

List specific items that will be sold: Clothes, home items, furniture, toys, etc.

Price per item: \$ _____ Will customer pay in advance? _____

Profit to organization should never be less than 50%; otherwise, explain _____

What will money raised from this fundraiser be used for? Junior prom 2026,
graduation events 2027

If NO vendor is involved; list location of event: WJH Parking Lot
Estimated cost to organization to start fundraiser \$ 0
How much will you charge your customer? \$ VARIOUS Will you accept donations? YES

I, Cassie Huddleston, am submitting this fund raising request before my organization starts raising funds. I understand that I am held responsible for ordering and distributing merchandise and collecting all funds submitting funds to the office, to be deposited in my activity account. With the conclusion of this fund raiser, I will complete this form and return to the campus office.

PERMISSION IS GRANTED TO CONDUCT THIS EVENT:

Laura Jones _____
Campus Principal's Signature Date WISD Superintendent's Signature Date

Total Proceeds collected \$ _____
Total Deposited in activity account \$ _____ Total invoice from vendor \$ _____
Expenses incurred for a successful fundraiser \$ _____ (advertising, t-shirts, supplies, etc.)
Total Profit my organization benefitted from this fundraiser \$ _____
I, _____, understand that these funds will not be available until this form is completed and returned to the campus office

WESTWOOD INDEPENDENT SCHOOL DISTRICT
Authorization to Conduct Fund Raising Event

Organization: Student Council Campus: JH Date submitted 1/25/24

Fundraising Event: Penny Wars (see attached)

Requested fundraising date/dates: 2/23/24 through 3/1/24 (1 week)

Vendor (if applicable) N/A

Address _____ City/State _____ Telephone _____

List specific items that will be sold: None - open for donations only

Price per item: \$.01 and up Will customer pay in advance? yes

Profit to organization should never be less than 50%; otherwise, explain 100% profit

What will money raised from this fundraiser be used for? Items needing to be purchased for sponsored events (Red Ribbon Week, etc.)

If NO vendor is involved; list location of event: WJH Office, Gym, Cafeteria
Estimated cost to organization to start fundraiser \$ 0
How much will you charge your customer? \$.01 & up Will you accept donations? Yes

I, Rhyné Acuff, am submitting this fund raising request before my organization starts raising funds. I understand that I am held responsible for ordering and distributing merchandise and collecting all funds submitting funds to the office, to be deposited in my activity account. With the conclusion of this fund raiser, I will complete this form and return to the campus office.

PERMISSION IS GRANTED TO CONDUCT THIS EVENT:

Rhyné Acuff / 01/26/23 / _____ / _____
Campus Principal's Signature Date WISD Superintendent's Signature Date

Total Proceeds collected \$ _____
Total Deposited in activity account \$ _____ Total invoice from vendor \$ _____
Expenses incurred for a successful fundraiser \$ _____ (advertising, t-shirts, supplies, etc.)
Total Profit my organization benefitted from this fundraiser \$ _____

I, _____, understand that these funds will not be available until this form is completed and returned to the campus office

Penny Wars Fundraiser

Miss Rhyne Acuff

WJH Student Council Sponsor

rbacuff@westwoodisd.net

Objective: To raise funds for Student Council with little to no cost. The goal is for maximum profitability and minimal spending.

Fundraiser Objective: For students to place pennies and/or dollars in their group's jug to earn positive points and place any silver currency (nickels, dimes, quarters, half dollars) in their opposing group's jug to deduct points from them.

Materials Needed: (2) 5 gallon water jugs - (1) for 8th grade and (1) for 7th grade.

Directions:

1. Student Council Officers will hold the jugs for security as they collect any currency for the Penny Wars before school in the gym/cafeteria.
2. The jugs will be supervised by the front office during passing periods for students to deposit their currency.
3. The event will be 7th grade vs 8th grade for a week (2/23/2024 - 3/1/2024).

WESTWOOD INDEPENDENT SCHOOL DISTRICT
Authorization to Conduct Fund Raising Event

Westwood High School
FUNDRAISER FORM

Organization: PSG - Class of '25 HS Campus: HS Date submitted 1-8-24

Fundraising Event: Chick-fil-A SPIRIT night

Requested fundraising date/dates: end of Feb; ~~beginning of March~~

Vendor (if applicable) Chick-fil-A

1940 S. Loop 256 Palestine TX. (903) 922-7168
Address City/State Telephone

List specific items that will be sold: "Advertising"

Price per item: \$ Menu prices Will customer pay in advance? no

Profit to organization should never be less than 50%; otherwise, explain from 5-8pm
10% profit less than \$500; 15% if over \$500

What will money raised from this fundraiser be used for? Class of 2025
Junior Prom and for their
future Senior events.

If NO vendor is involved; list location of event: _____
Estimated cost to organization to start fundraiser \$ _____
How much will you charge your customer? \$ _____ Will you accept donations? _____

Christy Mitchell am submitting this fund-raising request before my organization starts raising funds. I understand that I am held responsible for ordering and distributing merchandise and collecting all funds submitting funds to the office, to be deposited in my activity account. With the conclusion of this fund raiser, I will complete this form and return to the campus office.

PERMISSION IS GRANTED TO CONDUCT THIS EVENT:

[Signature] 1/8/24
Campus Principal's Signature Date WISD Superintendent's Signature Date

Total Proceeds collected \$ _____
Total Deposited in activity account \$ _____ Total invoice from vendor \$ _____
Expenses incurred for a successful fundraiser \$ _____ (advertising, t-shirts, supplies, etc.)
Total Profit my organization benefitted from this fundraiser \$ _____

I, _____, understand that these funds will not be available until this form is completed and returned to the campus office

**WESTWOOD INDEPENDENT SCHOOL DISTRICT
Authorization to Conduct Fund Raising Event**

Organization: Activity Campus: Elementary Date submitted 1/5/2024

Fundraising Event: Spring Chocolate Fundraiser

Requested fundraising date/dates: Feb. 20 - March 8, 2024

Vendor (if applicable) Integrity Promotions

11801 FM 724 Tyler, Texas
Address City/State Telephone

List specific items that will be sold: Chocolate

Price per item: \$ 1.00 Will customer pay in advance? No

Profit to organization should never be less than 50%; otherwise, explain
Profit = 50%

What will money raised from this fundraiser be used for? Activity fund

If **NO** vendor is involved; list location of event: _____
Estimated cost to organization to start fundraiser \$ _____
How much will you charge your customer? \$ _____ Will you accept donations? _____

I, Brooke Barnett, am submitting this fund raising request before my organization starts raising funds. I understand that I am held responsible for ordering and distributing merchandise and collecting all funds submitting funds to the office, to be deposited in my activity account. With the conclusion of this fund raiser, I will complete this form and return to the campus office.

PERMISSION IS GRANTED TO CONDUCT THIS EVENT:

Kelley Nauen / 1-5-24 / _____ / _____
Campus Principal's Signature Date WISD Superintendent's Signature Date

Total Proceeds collected \$ _____
Total Deposited in activity account \$ _____ Total invoice from vendor \$ _____
Expenses incurred for a successful fundraiser \$ _____ (advertising, t-shirts, supplies, etc.)
Total Profit my organization benefitted from this fundraiser \$ _____

I, _____, understand that these funds will not be available until this form is completed and returned to the campus office

WESTWOOD INDEPENDENT SCHOOL DISTRICT
Authorization to Conduct Fund Raising Event

Organization: Library Campus: Elem Date submitted _____

Fundraising Event: Scholastic Book Fair

Requested fundraising date/dates: March 18 - March 22

Vendor (if applicable) Scholastic

Address _____ City/State _____ Telephone _____

List specific items that will be sold: Scholastic Books & Novelties

Price per item: \$ Varies Will customer pay in advance? On site

Profit to organization should never be less than 50%; otherwise, explain _____

What will money raised from this fundraiser be used for? _____

If NO vendor is involved; list location of event: _____
Estimated cost to organization to start fundraiser \$ _____
How much will you charge your customer? \$ _____ Will you accept donations? _____

I, _____, am submitting this fund raising request before my organization starts raising funds. I understand that I am held responsible for ordering and distributing merchandise and collecting all funds submitting funds to the office, to be deposited in my activity account. With the conclusion of this fund raiser, I will complete this form and return to the campus office.

PERMISSION IS GRANTED TO CONDUCT THIS EVENT:

Kayla Warren 1/4/24 / _____
Campus Principal's Signature Date WISD Superintendent's Signature Date

Total Proceeds collected \$ _____
Total Deposited in activity account \$ _____ Total invoice from vendor \$ _____
Expenses incurred for a successful fundraiser \$ _____ (advertising, t-shirts, supplies, etc.)
Total Profit my organization benefitted from this fundraiser \$ _____

I, _____, understand that these funds will not be available until this form is completed and returned to the campus office



RESOLUTION NO. R- -24
JOINT ELECTION RESOLUTION

Between
The City of Palestine (the “City”)
And
Westwood Independent School District (the “District”)

BY THE TERMS OF THIS AGREEMENT, the City and the District do hereby agree, pursuant to provisions of the Texas Election Code and the Texas Education Code, to hold a joint election on May 4, 2024.

The City and District will each hold early voting separately from April 22, 2024, through April 30, 2024. The City will hold early voting at City Hall, 504 N. Queen Street, Palestine, Texas. The District will hold early voting at the Westwood I.S.D. Administration Building, 4524 West Oak Street, Palestine, Texas.

The City and District will not share a common polling location on the uniform election date of May 4, 2024.

The City will hold voting on Election Day at the following locations:

Freedom Fellowship Church - 125 Kickapoo Street
Washington Early Childhood Center – 1020 Hamlett Street
Palestine I.S.D. Administrative Offices – 1007 E. Park Avenue

The District will hold voting on Election Day at locations to be determined.

The City and the District agree to separately be responsible for the expenses applicable to their early voting location and election day polling locations.

The City and the District agree to name and maintain separate election officers for early voting and election day. Each entity will be responsible for compensating the individuals it employs as its election officers during early voting and election day.

The City and the District will maintain separate ballot boxes.

The City and the District agree to name and maintain a separate custodian of election records and bear any costs of these tasks separately.

The City and the District agree to maintain separate election forms and records.

The City and the District agree to separately be responsible for their election orders, resolutions, notices, pre-clearance submissions to the Department of Justice, official canvass, and other necessary documents for adoption by the appropriate office or body.

This agreement will be effective immediately upon the date of signing.

[The remainder of this page was intentionally left blank. Signatures on the following page.]

Approved this 22nd day of January, 2024.

Carolyn J. Booker, President
Westwood I.S.D. Board of Trustees

Date

Mitchell Jordan, Mayor
City of Palestine

Date

DRAFT

14. **Action Items**

- A. Child and Nutrition Contract Proposals
- B. Board to consider and take action on the Employment or Acceptance of Volunteers of Chaplains Under Chapter 23 of the Texas Education Code

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Westwood ISD Agenda Item Information

Meeting Date: February 12, 2024

Subject: Policy to Employ or Accept as a Volunteer a Chaplain Under Chapter 23 of the Texas Education Code

Administrator Responsible: Wade Stanford

Summary: The Texas Education Code permits the district to employ or accept as a volunteer a chaplain to provide support, services, and programs for students as assigned by the board. Senate Bill 763, passed by the 88th Texas Legislature, requires each school board to take a record vote between September 1, 2023, and March 2024 on whether to adopt a policy authorizing a campus of the district to employ or accept as a volunteer a chaplain under Education Code Chapter 23.

The District employs counselors at each campus to provide these services for students; therefore, employing or accepting chaplains to provide support, services, and programs for students doesn't appear to be needed at this time.

Administration's Recommendation: The administration recommends that the Board does not employ or accept as a volunteer a chaplain under Chapter 23 of the Texas Education Code.

Possible Motion: I move that we do not employ or accept as a volunteer a chaplain under Chapter 23 of the Texas Education Code.

Board Approval Required

X YES

NO

C. Board to consider and possibly approve the local calendar for the Public Information Act

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Westwood ISD Agenda Item Information

Meeting Date: February 12, 2024

Subject: Discussion of Local Calendar for Public Information Act purposes

Administrator Responsible: Wade Stanford

Summary: House Bill 3033, which made several changes to the Public Information Act, became law in the 88th legislative session. “Business day” used to be any day the district was open for business, excluding days with skeleton crews. The bill now defines a “Business day” for purposes of the PIA as any day other than (1) a Saturday or Sunday, (2) a national holiday under Texas Government Code section 662.003(a), and (3) and a state holiday under Texas Government Code section 662.003(b).

A governmental body may designate a day on which the governmental body’s administrative offices are closed or operating with minimum staffing as a nonbusiness day. The designation of a nonbusiness day for an independent school district must be made by the board of trustees. A governmental body may designate not more than 10 non-business days under this subsection each calendar year.

Administration’s Recommendation: The administration recommends that the Board approve the 2024 Local Public Information Act Calendar as presented

Possible Motion: I move that we approve the 2024 Local Public Information Act Calendar as presented.

Attachments:

Board Approval Required

X YES

NO

Agenda of Regular Meeting

The Board of Trustees Westwood Independent School District

A Regular Meeting of the Board of Trustees of Westwood Independent School District will be held January 8, 2024, beginning at 5:00 PM in the Westwood Primary
1701 West Point Tap Road
Palestine, TX 75803.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

1. **CALL TO ORDER AND ESTABLISH QUORUM**
2. Brenda Bing to swear in newly named School Board Trustee for District 5
3. **CLOSED SESSION**
 - A. Superintendent's Mid-year Evaluation
 - B. Acknowledge professional contracts
 - C. Safety and Security
4. **INVOCATION**
5. **ROLL CALL**
6. **PLEDGE OF ALLEGIANCE/TEXAS PLEDGE**
7. **ACTION ITEM**
 - A. Board to consider approval of the Agenda
8. **Board to vote on items discussed in closed session**
9. Recognition of School Board - School Board Appreciation
10. Recognition of Students, and Staff

2

Teacher of the month

January

Board Meeting – January 8, 2024

Primary - Beth Boger

Elementary - Jennifer Lowe

Junior High - Thomas Hanna

High School – Ben Moran

Auxiliary - Alfred Luna

Student/Teacher/Para of the Month

January

I nominate Boger

Student of the Month, Teacher of the Month Para of the Month
(Please Highlight/Circle One)

Nominated by_Elrod

Positive-Remains focused on the opportunities available in every challenge.

Active-Creates a positive environment by being engaged and involved.

Noble-Treats others kindly and does the right things even when no one is watching.

Teamwork-Works together and lifts others up.

Heartful-Compassionate and always thinking of others.

Excellence-Performs at their personal best and believes in themselves and others.

Ready-Ready to learn.

In the space below, please give examples of how this person exhibits PANTHER characteristics.

Mrs. Boger always has something positive to say to staff and students. She works to support her team and is always willing to lend a helping hand. She is gentle, firm, and encouraging with her students and believes all students can grow. She goes above and beyond to support students, engage parents, and work with other staff members to promote student success and campus growth.

PK

Student/Teacher/Para of the Month

January

I nominate Amelia Davis

Student of the Month, Teacher of the Month Para of the Month
(Please Highlight/Circle One)

Nominated by Mrs. Boger

Positive-Remains focused on the opportunities available in every challenge.

Active-Creates a positive environment by being engaged and involved.

Noble-Treats others kindly and does the right things even when no one is watching.

Teamwork-Works together and lifts others up.

Heartful-Compassionate and always thinking of others.

Excellence-Performs at their personal best and believes in themselves and others.

Ready-Ready to learn.

In the space below, please give examples of how this person exhibits PANTHER characteristics.

Amelia is always ready to help someone. She has gone from almost nonverbal to talking. She loves Pete the Cat books. She can read some.

Kindler
Student of the Month
January

I nominate Adelina Reyes

Student of the Month, Teacher of the Month Para of the Month
(Please Highlight/Circle One)

Nominated by Alexis Austin

Positive-Remains focused on the opportunities available in every challenge.

Active-Creates a positive environment by being engaged and involved.

Noble-Treats others kindly and does the right things even when no one is watching.

Teamwork-Works together and lifts others up.

Heartful-Compassionate and always thinking of others.

Excellence-Performs at their personal best and believes in themselves and others.

Ready-Ready to learn.

In the space below, please give examples of how this person exhibits PANTHER characteristics.

Adelina comes to class ready to learn and is focused on the tasks at hand. She encourages her classmates to work hard and stay on the tasks that have been assigned. She is compassionate and kind and is the FIRST to make sure that everyone is okay if they look sad or down. Adelina is always smiling and remains positive even through difficult tasks. She is an absolute joy to have in class!

15th

Student/Teacher/Para of the Month

January

I nominate Jewell Gardner

Student of the Month, Teacher of the Month Para of the Month
(Please Highlight/Circle One)

Nominated by Cassandra Martell

Positive-Remains focused on the opportunities available in every challenge.

Active-Creates a positive environment by being engaged and involved.

Noble-Treats others kindly and does the right things even when no one is watching.

Teamwork-Works together and lifts others up.

Heartful-Compassionate and always thinking of others.

Excellence-Performs at their personal best and believes in themselves and others.

Ready-Ready to learn.

In the space below, please give examples of how this person exhibits PANTHER characteristics.

Jewell comes to class everyday eager to learn and is never afraid to ask questions. She has a great attitude and is always willing to lend a helping hand. She cares deeply about her peers and is a friend to everyone.

Student/Teacher/Para of the Month

January ^{2nd}

I nominate _____ **Kaelynn Martin**

Student of the Month

Teacher of the Month

Para of the Month

(Please Highlight/Circle One)

Nominated by _____ Ms. Dyer

Positive-Remains focused on the opportunities available in every challenge.

Active-Creates a positive environment by being engaged and involved.

Noble-Treats others kindly and does the right things even when no one is watching.

Teamwork-Works together and lifts others up.

Heartful-Compassionate and always thinking of others.

Excellence-Performs at their personal best and believes in themselves and others.

Ready-Ready to learn.

In the space below, please give examples of how this person exhibits PANTHER characteristics.

Kaelynn is very positive in every situation that comes within the classroom. She is active and exhibits excellence by working hard in everything she does. She is someone who her classmates can count on for help. She is kind and always ready to learn. She is a true leader.



Westwood Elementary

Student of the Month Nomination Form

Proud to be a Panther!

- Prepared:** Punctual with good attendance, participates in class, and maintains grades.
- Respectful:** Follows teacher and staff directives at all times, exhibits care for others.
- Orientated:** Sets goals and works to achieve them. Believes is moving toward high standards.
- Understanding:** Accepting of others and logically analyzes choices and decisions to be made.
- Determined:** Strives to make each day a great day. Self motivated.

Student:	Axxiom Wilke	Grade:	3rd
Nominated By:	Mrs. Spacek		

What **PROUD** characteristics has this Panther exhibited?

Axx is such a delight to have in class. He comes right in, gets busy doing his assignments, participates in class, and follows all directions. He is a committed student day in and out. He listens well and eagerly shares his thoughts in class discussion. He strives hard to do his best and goes above and beyond to prove it. He does not let obstacles get in his way, instead he allows them to become his strength. I count it as a privilege to have him in my class.



Westwood Elementary

Student of the Month Nomination Form

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- Orientated:** Sets goals and works to achieve them. Believes is moving toward high standards.
- Understanding:** Accepting of others and logically analyzes choices and decisions to be made.
- Determined:** Strives to make each day a great day. Self motivated.

Student:	Carlos Serrano Velez	Grade:	4 th
Nominated By:	Ms. Robertson		

What **PROUD** characteristics has this **Panther** exhibited?

Carlos is a fine example of a Proud Panther. He exemplifies teamwork, excellence, positivity, and shows an abundance of compassion for his peers. Carlos is always ready to learn and is actively engaged and involved in his learning. Also, he is driven to share his learning with others.

Congratulations, Carlos. You are well deserving of this honor.



Westwood Elementary

Student of the Month Nomination Form

Proud to be a Panther!

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- Respectful:** Follows teacher and staff directives at all times, exhibits care for others.
- Orientated:** Sets goals and works to achieve them. Believes is moving toward high standards.
- Understanding:** Accepting of others and logically analyzes choices and decisions to be made.
- Determined:** Strives to make each day a great day. Self motivated.

Student:	Asher Melton	Grade:	5 th
Nominated By:	Fifth Grade Team		

What **PROUD** characteristics has this **Panther** exhibited?

Our fifth grade team would like to nominate Asher Melton as this month's Student of the Month. Asher is a great kid in and out of the classroom, He is a part of our student council because he holds high standards. Our Student Council just recently held a canned food drive and helped with delivering and stocking the shelves of a local food pantry, Asher never let up and was so helpful in that process, One of the volunteers there at the pantry commented on how helpful he was and joked about hiring him full time.



Westwood Elementary

Student of the Month Nomination Form

Proud to be a Panther!

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- Respectful:** Follows teacher and staff directives at all times, exhibits care for others.
- Orientated:** Sets goals and works to achieve them. Believes is moving toward high standards.
- Understanding:** Accepting of others and logically analyzes choices and decisions to be made.
- Determined:** Strives to make each day a great day. Self motivated.

Student:	Whitley Bishop	Grade:	6 th
Nominated By:	Mrs. Bryant		

What **PROUD** characteristics has this **Panther** exhibited?

Whitley Bishop is a smart, charismatic and positive student. He enjoys helping his peers and teachers. He is a joy to have in class.



Westwood Junior High
Student of the Month Nomination Form

PROUD TO BE A PANTHER

Prepared: Punctual with good attendance, participates in class and maintains grades.

Respectful: Follows teacher and staff directives at all times, exhibits care for others.

Orientated: Sets goals and works to achieve them. Believes in moving toward high standards.

Understanding: Accepting of others and logically analyzes choices and decisions to be made.

Determined: Strives to make each day a great day. Self-motivated.

I nominate: Dave Gonzales

Grade: 7th

Nominated by: Thomas Hanna

What Panther **PROUD** characteristics has this student exhibited:

I have the pleasure of having Mr. Gonzales for 2 class periods, BIM and Art. He is very talented in both subjects. His creativity and work ethic are on display, pretty much, on a daily basis. He is very respectful in class and loves putting his skills to the test with every project we do. Mr. Gonzales is an extremely talented artist, who picks up new skills quickly. For these reasons and many more, I gladly nominate Dave Gonzales as Student of the Month.



Westwood Junior High
Student of the Month Nomination Form

PROUD TO BE A PANTHER

- Prepared:** Punctual with good attendance, participates in class and maintains grades.
- Respectful:** Follows teacher and staff directives at all times, exhibits care for others.
- Orientated:** Sets goals and works to achieve them. Believes in moving toward high standards.
- Understanding:** Accepting of others and logically analyzes choices and decisions to be made.
- Determined:** Strives to make each day a great day. Self-motivated.

I nominate: Blake Brown

Grade: 8

Nominated by: Miss Acuff

What Panther **PROUD** characteristics has this student exhibited: I am delighted to nominate Blake for student of the month. He consistently exhibits exemplary qualities, being exceptionally prepared in all academic endeavors and maintaining a respectful and collaborative approach in interactions with both peers and educators. Blake demonstrates a strong orientation towards teamwork, a profound understanding of diverse perspectives, and an unwavering determination to overcome challenges. His positive attitude and influence extends beyond the classroom. I am confident that Blake is a deserving candidate for this award.

-Acuff



Where Panthers Excel Today and Lead Tomorrow

1820 Panther Blvd. Palestine, Texas 75803

Phone: 903.729.1773 Fax: 903.723-8695

www.westwoodisd.net

WHS SOTM Nomination Form

STUDENT OF THE MONTH QUALIFICATIONS

Scott Nettles
Principal
(903)723-9302

Angela Johnson
Assistant Principal
(903)723-9302

Richard Bishop
Athletic Director
(903)723-9311

Jeffery Tauber
Counselor
(903)729-1773

Kelly Green
CTE Director
(903)729-1773

Shayla Skief
Band Director
(903)723-9309

Kay Denison
Administrative
Assistant
(903)723-9302

- Prepared: Punctual with good attendance, participates in class and maintains grades
- Respectful: Follows teacher and staff directives at all times, exhibits care for others
- Oriented: Sets goals and works to achieve them. Believes in moving toward high standards
- Understanding: Accepting of others and logically analyzes choices and decisions to be made
- Determined: Strives to make each day a great day

I nominate Kavian Bryant, grade 9

He/She has proven to be an excellent, PROUD candidate exhibiting

Kavian represents himself, his family and
the school to the highest level, not
only in the classroom, but in athletic
events,

Nominated by: Edwin Miller



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- Oriented: Sets goals and works to achieve them. Believes in moving toward high standards
- Understanding: Accepting of others and logically analyzes choices and decisions to be made
- Determined: Strives to make each day a great day

I nominate Camrin Bailey, grade 10th

He/She has proven to be an excellent, PROUD candidate exhibiting leadership, positive attitude, respectful at all times, involvement in extracurricular activities all while maintaining good grades.

Nominated by: Lexi Venoy



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- Understanding: Accepting of others and logically analyzes choices and decisions to be made
- Determined: Strives to make each day a great day

I nominate Jayla Gusten, grade 11

He/She has proven to be an excellent, PROUD candidate exhibiting

determination, high standards, and positivity.
She has me for 3 classes back to back and is a member of BPA. She is always positive, ready to work, and eager to participate. She is a great team player in the classroom and w/ drill team. She is definitely someone that represents WHS well.

Nominated by: T. Heberet



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Oriented:	Sets goals and works to achieve them. Believes in moving toward high standards
Understanding:	Accepting of others and logically analyzes choices and decisions to be made
Determined:	Strives to make each day a great day

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Administrative
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It is my honor to nominate Camron Gray (12th) for Student of the Month. She has proven to be an excellent, PROUD candidate exhibiting all of the qualifications for this. Camron comes to school each day with a positive attitude and works very diligently, and her grades reflect that. Being an all A student, she also balances being an athletic trainer and working a part-time job. I have her for both Financial Math and Career Prep, and her employers compliment her work ethic and always have positive things to say about her.

Camron is always willing to help other students in class, and I can always count on her to be responsible and get her assignments done when she is absent for school-related events. She is a very responsible and determined young lady who knows what she wants and doesn't mind putting in the work to achieve it. Camron truly exhibits our Proud Panther qualities and deserves to be chosen as Student of the Month.

Nominated by: Robin Adams

11. Public Comments

12. **Information Items:**

A. High School students to present billboard design

B. Curriculum Moment

19



Westwood ISD Agenda Item Information

Meeting Date: January 8, 2024

Subject: January 2024 Curriculum Moment

Administrator Responsible: Dr. Tracie Robinson

Summary: Each month, the curriculum moment will focus on the professional learning of the WISD Board of Trustees. The professional learning plan will empower board members to articulate the instructional program in Westwood ISD. This month overviews the Big Idea #2: Build a Collaborative Culture.

Administration's Recommendation: N/A

Possible Motion: NA

Board Approval Required YES X NO

WESTWOOD ISD



Westwood's Finest

BE A PRIDEFUL PANTHER!

p
a
n
t
h
r
e

POSITIVE |

Panthers will remain focused on the opportunities available in every challenge.

ACTIVE |

Panthers create a positive environment by being engaged and involved.

NOBLE |

Panthers treat others kindly and do the right things even when no one is watching.

TEAMWORK |

Panthers work together and lift each other up.

HEARTFUL |

Panthers are compassionate and are always thinking of others.

EXCELLENCE |

Panthers perform at their personal best and BELIEVE in themselves and others.

READY |

Panthers are ready to learn!



January 2024 Curriculum Moment

Big Idea 2: Build a Collaborative Culture

22

94

Dr. Tracie Robinson
Assistant Superintendent of Curriculum,
Instruction and Leadership



The 3 Big Ideas of Professional Learning Communities

Big Idea 2: Build a Collaborative Culture

Build a Collaborative Culture



“Collaboration is a systematic process in which we work together, interdependently, to analyze and impact professional practice in order to improve our individual and collective results.”

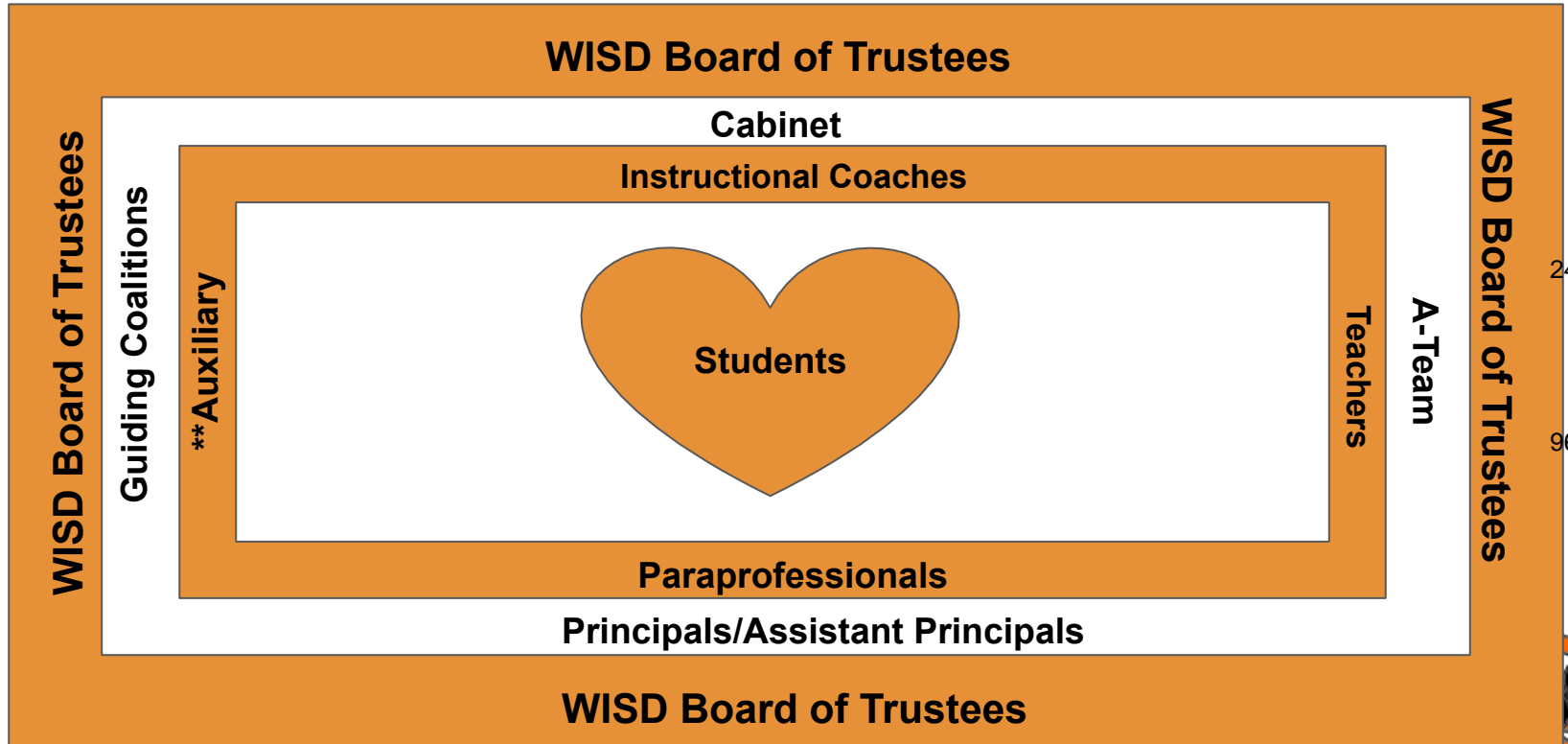
—adapted from Learning by Doing

23

95



Big Idea 2: Build a Collaborative Culture Collaboration in Westwood ISD



The 3 Big Ideas of Professional Learning Communities

Big Idea 2: Build a Collaborative Culture

Schools improve when teachers are given the time and support to work together to clarify essential student learning, develop common assessments for learning, analyze evidence of student learning, and use that evidence to learn from one another.



25



97



”

Unity is strength...
when there is teamwork and
collaboration, wonderful
things can be achieved.

Mattie Stepanek -



Build a Collaborative Culture

26

98



WESTWOOD ISD





Westwood ISD Agenda Item Information Agenda Item Information

Meeting Date: January 8, 2024

Subject: Finance Update

Administrator Responsible: Mr. Johnson

Summary: 3 Year Percentage Spent by Function YTD and an update on ESSER Funds.

Administration's Recommendation: This is for information purposes only.

Board Approval Required YES **X** NO



Westwood ISD Agenda Item Information

Meeting Date: January 8, 2024

Subject: Construction Manager at Risk Proposals (CMAR)

Administrator Responsible: Mr. Johnson

Summary: Review the proposals submitted in response to the RFP posted in the Palestine Herald Press for CMAR services for the Administration Building, Maintenance/Transportation Building and Spring Sports Complex Projects. Review and possibly approve the winning bid for CMAR services.

Administration's Recommendation: The district proposes a **“motion to approve the construction manager at risk for the Administration Building, Maintenance/Transportation Building and Spring Sports Complex Projects.”**

Board Approval Required

YES NO



Westwood ISD Agenda Item Information

Meeting Date: January 8, 2024

Subject: Policy to Employ or Accept as a Volunteer a Chaplain Under Chapter 23 of the Texas Education Code

Administrator Responsible: Wade Stanford

Summary: The Texas Education Code permits the district to employ or accept as a volunteer a chaplain to provide support, services, and programs for students as assigned by the board. Senate Bill 763, passed by the 88th Texas Legislature, requires each school board to take a record vote between September 1, 2023, and March 2024, on whether to adopt a policy authorizing a campus of the district to employ or accept as a volunteer a chaplain under Education Code Chapter 23.

The District employs counselors at each campus to provide these services for students; therefore, employing or accepting chaplains to provide support, services, and programs for students doesn't appear to be needed at this time.

Administration's Recommendation:

Attachments:

Board Approval Required

YES

NO



Westwood ISD Agenda Item Information

Meeting Date: January 8, 2024

Subject: Discussion of Local Calendar for Public Information Act purposes

Administrator Responsible: Wade Stanford

Summary: House Bill 3033, which made several changes to the Public Information Act, became law in the 88th legislative session. “Business day” used to be any day the district was open for business, excluding days with skeleton crews. The bill now defines a “Business day” for purposes of the PIA as any day other than (1) a Saturday or Sunday, (2) a national holiday under Texas Government Code section 662.003(a), and (3) and a state holiday under Texas Government Code section 662.003(b).

A governmental body may designate a day on which the governmental body’s administrative offices are closed or operating with minimum staffing as a nonbusiness day. The designation of a nonbusiness day for an independent school district must be made by the board of trustees. A governmental body may designate not more than 10 non-business days under this subsection each calendar year.

Administration’s Recommendation:

Possible Motion:

Attachments:

Board Approval Required

YES

NO

2024

Yearly Calendar

DRAFT Westwood ISD 2024 Public Information Calendar

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
S	M	T	W	T	F	S
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September						
S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOTES



National Holiday

State Holiday

District Holiday

Designated Nonbusiness Day

13. Board to consider approval of Consent Agenda;

- A. Minutes of Regular Board Meeting, December 11, 2023, and Special Board Meeting December 21, 2023

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Regular Meeting
Monday, December 11, 2023 5:30 PM Central

Westwood Primary
1701 West Point Tap Road
Palestine, TX 75803

Carolyn Booker: Present
Angela Choate: Present
Jeff Cooper: Absent
Sam Estes: Absent
Jess Huddleston: Present
Bryan Jones: Present

Present: 4, Absent: 2.

Others present: Wade Stanford, Kyle Johnson, Tiffany Carwell, Tracie Robinson, Nathan Allen, Brenda Bing, Scott Nettles, Nola Beard, and Laura Jones.

1. CALL TO ORDER AND ESTABLISH QUORUM

Meeting called to order at 5:30pm by President Booker.

2. CLOSED SESSION

Meeting went into closed session at 5:32pm

2.A. Personnel

2.B. Superintendent's mid-year evaluation

2.C. Safety and Security- District Intruder Detection Audit Report Findings

The Board recognizes the Safety and Security - District Intruder Detection Audit Report Findings.

3. Roll Call

Closed session closed at 5:42 pm

Regular meeting opened at 6:00pm by President Booker

4. INVOCATION

Invocation given by Nathan Allen

5. Pledge of Allegiance/Texas Pledge

6. Board to consider and approve the agenda as presented

Motion to approve the agenda as presented. This motion, made by Angela Choate and seconded by Bryan Jones, Passed.

Jeff Cooper: Absent, Sam Estes: Absent, Carolyn Booker: Yea, Angela Choate: Yea, Jess Huddleston: Yea, Bryan Jones: Yea

Yea: 4, Nay: 0, Absent: 2

7. Board to vote on items discussed in closed session

The Board recognizes the Safety and Security - District Intruder Detection Audit Report Findings.

8. Recognition of Students and Faculty

Principals Recognized their students and staff of the month:

High School- Brayci Barron, Cora Sei-Adjei, Leonard Sandifer and Kendall Leach

Junior High- Emma Wsson and Devontre Shepard

Elementary School - Tatum Blanton, Emma Pacheco, Malia Lott, and Skylar Dudley

Primary School - Colby Hursey, Rowan Smith, Anthony Ashford, Fiona Eliis and Isabel Perez

Teachers - Randy Scoggins, Katie Robinson, Reagan Gray and Marina Powell

Transportation- Karl Brown

8.A. Recognition of Superintendent of the year presentation by Region 7

Wade Stanford was recognized by Region 7 as a 2023 State Superintendent of the Year Finalist.

9. Public Comments

None

10. Public Hearing of School (First) Financial Integrity Rating System of Texas for the 2022-2023 school year

Mr. Johnson presented the 22-23 FIRST Report (based on 21-22 Fiscal Year Data).

10.A. Your School District's rating

Westwood received a Superior Rating with a score of 98 on the 22-23 FIRST Report.

11. Public Comments in regards to (FIRST) Financial Integrity Rating System of Texas for 2022-2023 school year

None

12. Information Items

12.A. Auditor's Report for the 2022-2023 school year

Molly Abele from Axley and Rode presented the 2022-2023 Annual Financial Audit Report to the board via zoom. Westwood ISD received a clean audit for 22-23.

12.B. Bond Update

Trey Greer from Fitzpatrick Architects presented a bond update to the board. He showed the progress through pictures. Brick going up, rooftop HVAC systems being installed, glass in, almost 100% dried in, so interior finishes can begin. Tile accent walls outside all the bathrooms are in. The kitchen is almost completely sheet-rocked and a lot of the walls are painted. Phase 3 will begin this summer on the other campuses.

12.C. Finance Update

Mr. Johnson updated the board on the current Refined ADA. As of November 30, 2023 it is at 1,275 and the budget was built on the assumption of 1,275 so the state aid revenue projection is right on track. They looked at the actual revenue and expense budget numbers through November 2023. He ended by going over the 2024-25 Budget Timeline.

12.D. Curriculum Moment

Dr. Robinson gave her curriculum update to the board that reviewed Big Idea #1, which is Focus on Learning. She then focused on the assessments that are ongoing and how the data will be used.

12.E. Update 122 - 1st Read

Mr. Stanford read over the changes coming with update 122 and it will come back for action in January.

12.F. Resolution on Public School Finances and Educational Savings Accounts

Mr. Stanford shared the updated resolution joined by multiple public schools to combat the movement towards vouchers and ESA's.

13. Board to consider approval of Consent Agenda

Motion to approve the consent agenda as presented. This motion, made by Angela Choate and seconded by Bryan Jones, Passed.

Jeff Cooper: Absent, Sam Estes: Absent, Carolyn Booker: Yea, Angela Choate: Yea, Jess

Huddleston: Yea, Bryan Jones: Yea

Yea: 4, Nay: 0, Absent: 2

13.A. Minutes of Regular Board Meeting November 14, 2022

13.B. Quarterly Investment Report

13.C. 2022-2023 Financial Integrity Rating System of Texas (FIRST) rating

13.D. Fundraisers

14. ACTION ITEM

14.A. Board to accept the 2022-2023 Auditor's Report

Motion to approve the 2022-2023 Annual Financial Report as presented by Axley and Rode. This motion, made by Bryan Jones and seconded by Jess Huddleston, Passed.

Jeff Cooper: Absent, Sam Estes: Absent, Carolyn Booker: Yea, Angela Choate: Yea, Jess

Huddleston: Yea, Bryan Jones: Yea

Yea: 4, Nay: 0, Absent: 2

14.B. Board to consider and possibly approve the 2024-2025 Academic Calendar

Motion to approve the 2024-2025 Academic Calendar as presented. This motion, made by Bryan Jones and seconded by Jess Huddleston, Passed.

Jeff Cooper: Absent, Sam Estes: Absent, Carolyn Booker: Yea, Angela Choate: Yea, Jess

Huddleston: Yea, Bryan Jones: Yea

Yea: 4, Nay: 0, Absent: 2

14.C. Board to consider and possible approval of construction phone consultation agreement with Eichelbaum and Wardell

Motion to approve the Construction Phone Consultation agreement between Westwood ISD and Eichelbaum and Wardell Law Firm. This motion, made by Jess Huddleston and seconded by Angela Choate, Passed.

Jeff Cooper: Absent, Sam Estes: Absent, Carolyn Booker: Yea, Angela Choate: Yea, Jess

Huddleston: Yea, Bryan Jones: Yea
Yea: 4, Nay: 0, Absent: 2

14.D. Board to consider and possibly approve the design professional for the Spring Sports complex project

Motion to approve Fitzpatrick Architects as the design professional for the Spring Sports complex and that we delegate power to the Superintendent to negotiate the contract with Fitzpatrick Architects for this project. This motion, made by Bryan Jones and seconded by Angela Choate, Passed.

Jeff Cooper: Absent, Sam Estes: Absent, Carolyn Booker: Yea, Angela Choate: Yea, Jess Huddleston: Yea, Bryan Jones: Yea
Yea: 4, Nay: 0, Absent: 2

14.E. Board to consider and the possible delegation of authority to update the Long Range Facility Plan and Educational Specifications to incorporate the Administration Building, Maintenance and Transportation Building and Spring Sports Complex projects.

Motion to delegate the authority to the Superintendent to update the Long Range Facility Plan and Educational Specifications to incorporate the Administration Building, Maintenance and Transportation Building and Spring Sports complex projects. This motion, made by Angela Choate and seconded by Jess Huddleston, Passed.

Jeff Cooper: Absent, Sam Estes: Absent, Carolyn Booker: Yea, Angela Choate: Yea, Jess Huddleston: Yea, Bryan Jones: Yea
Yea: 4, Nay: 0, Absent: 2

14.F. Board to consider and possibly approve action regarding procurement of design and construction services for the new Administration building, Maintenance/Transportation building and the Spring Sports Complex projects as presented in the resolution

Motion to adopt the resolution as presented for Administration Building, Transportation/Maintenance Building, and Spring Sports Complex projects. This motion, made by Jess Huddleston and seconded by Bryan Jones, Passed.

Jeff Cooper: Absent, Sam Estes: Absent, Carolyn Booker: Yea, Angela Choate: Yea, Jess Huddleston: Yea, Bryan Jones: Yea
Yea: 4, Nay: 0, Absent: 2

14.G. Board to consider joint resolution on Public School Finances and Educational Savings Accounts

Motion to approve the joint resolution on Public School Finances and Educational Savings Accounts as presented. This motion, made by Bryan Jones and seconded by Jess Huddleston, Passed.

Jeff Cooper: Absent, Sam Estes: Absent, Carolyn Booker: Yea, Angela Choate: Yea, Jess Huddleston: Yea, Bryan Jones: Yea
Yea: 4, Nay: 0, Absent: 2

15. Future agenda items request and special events

16. ADJOURNMENT

Meeting adjourned at 7:48pm

- Carolyn Booker: Present
- Angela Choate: Present
- Jeff Cooper: Present
- Sam Estes: Present
- Jess Huddleston: Present
- Bryan Jones: Present
- Present: 6.

1. CALL TO ORDER AND ESTABLISH QUORUM

2. ROLL CALL

3. INVOCATION

Invocation was given by Dr. Carolyn Booker

4. PLEDGE OF ALLEGIANCE/TEXAS PLEDGE

5. ACTION ITEMS

5.A. Board to consider approval of agenda
 Approve the agenda as presented. This motion, made by Sam Estes and seconded by Bryan Jones, Passed.
 Carolyn Booker: Yea, Angela Choate: Yea, Jeff Cooper: Yea, Sam Estes: Yea, Jess Huddleston: Yea, Bryan Jones: Yea
 Yea: 6, Nay: 0

6. PUBLIC COMMENTS

7. CLOSED SESSION

7.A. Board to interview interested patrons for District 5 vacant school board trustee.
 The board interviewed Mindy Cretsinger and Jed Barron for the open district 5 board of trustee position.

8. Board to vote on items discussed in closed session

8.A. Board to consider and possibly appoint a District 5 School Board Trustee for an unexpired term.
 The board appointed Mindy Cretsinger to open position for District 5 trustee with a vote of 4/2 Jed Barron received 2 votes, Huddleston and Jones. This motion, made by Sam Estes and seconded by Angela Choate, Passed.
 Jess Huddleston: Nay, Bryan Jones: Nay, Carolyn Booker: Yea, Angela Choate: Yea, Jeff Cooper: Yea, Sam Estes: Yea
 Yea: 4, Nay: 2
 Jess Huddleston: Nay, Bryan Jones: Nay

9. Adjournment

Meeting was adjourned at 1:56 pm

- B. Campus Fundraisers;
- C. Update 122
- 14. **ACTION ITEMS**
 - A. Annual Investment Approval Resolution

45



Westwood ISD Agenda Item Information Agenda Item Information

Meeting Date: January 8, 2024

Subject: Annual Investment Approval Resolution

Administrator Responsible: Mr. Johnson

Summary: This is a resolution for the board to approve the investments for WISD for the current year 2024.

Administration's Recommendation: The district would recommend a motion **“to approve the current investments as presented for the 2024 year.”**

Board Approval Required

X YES

NO

- B. Board to call a school board of trustee election on May 4, 2024, for Districts 1, 4 and 5
- C. Board to consider and possibly approve Jackson Construction as (CMAR) for Administration building, Maintenance/Transportation Building and Spring Sports Complex Projects. 47



Westwood ISD Agenda Item Information Agenda Item Information

Meeting Date: January 8, 2024

Subject: Construction Manager at Risk Proposals (CMAR)

Administrator Responsible: Mr. Johnson

Summary: Review the proposals submitted in response to the RFP posted in the Palestine Herald Press for CMAR services for the Administration Building, Maintenance/Transportation Building and Spring Sports Complex Projects. Review and possibly approve the winning bid for CMAR services.

Administration’s Recommendation: The district proposes a “**motion to approve Jackson Construction as the construction manager at risk for the Administration Building, Maintenance/Transportation Building and Spring Sports Complex Projects.**”

Board Approval Required



YES

NO

15. Board to consider and possibly appoint a Board of Directors representative serving for the Anderson County Appraisal District for the 2024-2025 term.
16. Future Agenda Items and Requests
17. Adjournment

Texas Government Code Section:

- | | |
|---------|---|
| 551.071 | Private consultation with the Board's Attorney. |
| 551.072 | Discussing purchase, exchange, lease, or value of real property. |
| 551.073 | Discussing negotiated contracts for prospective gifts or donations. |
| 551.074 | Discussing personnel or to hear complaints against personnel. |
| 551.075 | To confer with employees of the school district to receive information or to ask questions. |
| 551.076 | Considering the deployment, specific occasions for, or implementation of, security personnel or devices. |
| 551.082 | Considering discipline of a public school child, or complaint or charge against personnel. |
| 551.083 | Considering the standards, guidelines, terms, or conditions the Board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups. |
| 551.084 | Excluding witnesses from a hearing. |

Texas Education Code:

- | | |
|-----------|---|
| 39.030(a) | To discuss or adopt individual assessment instruments or assessment instrument items. |
|-----------|---|

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) In the open meeting covered by the notice upon the reconvening of the public meeting; or
- (b) At a subsequent public meeting of the School Board upon notice thereof: as the School Board shall determine.

- D. Budget Amendment 24-02
 - E. Board to consider resolution to add the Texas Class as a partner in our investing policy
15. Board to consider and possibly approve Suburban purchase 122



Westwood ISD Agenda Item Information Agenda Item Information

Meeting Date: February 12, 2024

Subject: Suburban Purchase for Westwood White Fleet

Administrator Responsible: Mr. Johnson

Summary: The White Fleet of suburbans used by Westwood ISD for travel is beginning to get several high mileage vehicles and the district would like to start the process of refreshing this fleet. Cutshaw has a suburban that matches our fleet and is offering good trade-in value on the caravan currently used to take students to the School for the Deaf in Tyler, TX. We would take one of the higher mileage suburbans and move to the Tyler route and put the new suburban in the White Fleet. The total price after the trade in value is applied is \$58,000.

Administration's Recommendation: The district proposes a **“motion to approve the purchase of the White 2024 Chevrolet Suburban LS for the total price of \$58,000.”**

Board Approval Required YES **X** NO

16. Board to consider and possibly approve Updating High School Fire Alarm System

125



Westwood ISD Agenda Item Information Agenda Item Information

Meeting Date: February 12, 2024

Subject: High School Fire Alarm System

Administrator Responsible: Mr. Johnson

Summary: The fire alarm system at the high school is faulty and is so old that we cannot order new parts for it anymore. Firetrol is the company providing the fire alarm system at the new Middle School and so going with them to replace the High School system will keep the district uniform in this area of safety and security. To replace the whole high school system will cost \$161,230.

Administration's Recommendation: The district proposes a **“motion to approve the Firetrol Fire Alarm System quote of \$161,230 to replace the fire alarm system at Westwood High School.”**

Board Approval Required

YES

X NO

Firetrol Protection Systems, Inc.

One Source *Fire and Security* Solutions

Fire Sprinkler & Alarm Systems * Fire Extinguishers * Clean Agent Systems * Industrial Detection & Suppression Systems * Nurse Call Systems
Security Systems * CCTV Systems * Access Control System * Intercom /PA /Mass Notification * Monitoring Services
Licenses #'s SRC-G-0292 * ACR-1751168 * ECR-1751432 * B-13372

Bid Proposal

January 16, 2024

To: Westwood ISD
4524 W Oak St,
Palestine, TX 75801

Reference: New Fire Alarm System High School

Firetrol Protection Systems will provide design, equipment, and installation labor for the new Fire Alarm system proposed in this scope of work. The following amount does not include sales and/or use tax, if applicable. Our price includes the work described in the scope of work listed below. All work will be performed per the standards of the National Fire Protection Association, and subject to the acceptance and inspection of the Local Fire Marshall's Office. Our Proposal is valid for 30 days. If you have any questions regarding this proposal, please feel free to contact me at 903-941-9919 or eramirez@firetrol.net. You may authorize us to perform the work described by signing the approval below & and emailing it to eramirez@firetrol.net.

SCOPE OF WORK:

- The Fire Alarm System manufacturer will be Notifier by Honeywell.
- This proposal includes the High School, High School Wight Room, High School Performance Arts Building, & and the DAEP portable.
- The Fire Alarm System will be installed per the Fire Alarm Industry standards.
- Firetrol will reuse the underground cable to the DAEP portable.
- Provide and install a new Voice Evac Fire Alarm system.
- This proposal includes a cell communicator for monitoring.
- This proposal does not include monitoring.
- This proposal includes a fire alarm permit, design, and commissioning with the local AHJ.
- This proposal does not include any additional requirements above the code requested by the local AHJ.
- Provide and install a new fire alarm system throughout the building. The installation will include Smoke detectors in storage rooms, CO detectors in classrooms, pull stations at each exit, smoke detection above panels, and voice notification devices throughout.
- Installation **does include** plenum fire-rated cable to be installed "open air" above the ceiling and supported by J-hooks attached to the structure.
- Installation includes design, materials, cable, cable supports, programming, testing, and associated labor.
- This proposal includes the demolition of the existing Fire Alarm System.
- This Proposal includes a **one (1)** year Standard Parts and Labor Warranty.

Clarifications and Exclusions:

- Due to the current global supply chain issues and their effect on most of our suppliers, Firetrol will not be held liable for any damages for any delays caused by product availability. Firetrol will do its best to secure all material and equipment required immediately upon approval of all submittals.
- Our price includes that described in the above scope of work. This proposal is based on material prices on the date of the bid and does not include any cost for material escalation. Material pricing will be re-evaluated at the time the job has been designed and is ready for installation. All work will be performed in accordance with the standards of the National Fire Protection Association and subject to the acceptance and inspection of the Local Fire Department.
- This Proposal **does not include** spare equipment.
- This Proposal **does not include** labor or material to install phone lines or IP cables to the Fire Alarm Control Panel.
- This Proposal **does not include** 120vac work. All dedicated 120vac to be provided by others and final connections will be the responsibility of others.
- Mechanical Contractor or building owner to provide AHU and RTU shutdown contact point or wire from units for shutdown connection.
- This Proposal **does include** lifts, for access to high areas. Any specialty lifts or scaffolding will be provided by **others**.
- This Proposal **does not include** underground conduits and is to be provided by others.
- This Proposal **does include** T-bar assemblies, electrical boxes, conduits, and raceways.
- This Proposal **does not include** access panels or penetrations, cutting, or coring. These items shall be provided and installed by **others**.
- This Proposal **does not include** painting, patching, sheetrock repairs, etc. for areas where existing devices have been removed. This work shall be provided by **others**.
- This Proposal **does not include** new ceiling tiles. Firetrol will do its best to not damage existing tile during removal and replacement. Tiles needing to be replaced due to the removal of old devices will be done by **others**.
- This Proposal **does include** fire stopping for penetrations by Firetrol only.
- All H.V.A.C./Electrical wiring, interlock wiring, and power wiring as may be required to interface or power other building systems not provided. Firetrol will provide relays and monitoring modules as required by specifications to be connected by others.
- This proposal **does not include** roof penetrations for rooftop units and must be provided by others. This will be required for the rooftop unit duct detectors.
- This Proposal **does not include** premium time; overtime or holiday work required as a result of project delays created by others.
- Submittal drawing work is based on the availability of AutoCAD-compatible drawings from the **Owner**. If CAD drawings are not available, Firetrol reserves the right to request additional compensation for floor plan drawing development. Submittal drawing lead time is **5** weeks from the date of contract award.
- **This Proposal does not include Tax.**
- This Proposal **does include** applicable permits.
- This Proposal **does not include** performance or payment bonds.
- Cancellation Charges, In the event of project cancellation after award, Firetrol Protection Systems will invoice for any costs in place (i.e. engineering, project management, material returns, etc.).
- This Proposal includes a **one (1)** year Standard Parts and Labor Warranty.
- Terms and conditions of the Owner's Purchase Order/Contract shall be subject to review. Final agreement to terms shall be by written agreement between the Contractor and Firetrol Protection Systems and be based on Firetrol Protection Systems Standard Terms and Conditions (available upon request) or a contract in like nature to a standard AIA subcontract document.
- Any additions or changes per local authority having jurisdiction, owner, or architect not shown on plans or listed above will be addressed as a change order. All change orders will be in writing and signed before additions or changes are performed.
- This Proposal does not include fire watches if required.
- Monitoring fees are not included in the below price. (See General Monitoring Information below)

(General Monitoring Information)

- Firetrol Protection Systems can provide monitoring for fire alarm systems, security systems, and monitoring elevators' emergency phones. Contact a Firetrol Protection Systems Representative for information on monitoring agreements. Monitoring fees for Fire Alarm System Monitoring – \$450.00 a year with a three-year monitoring agreement.

New Fire Alarm System

\$161,230.00

Important Notice to Customer

In accepting this proposal, Customer agrees to the terms and conditions herein including those on attached memo, of this Agreement and any attachments or riders attached hereto that contain additional terms and conditions. It is understood that these terms and conditions shall prevail over any variation in terms and conditions on any purchase order or other document that the customer may issue. Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by the customer and such changes shall be authorized in writing.

Sincerely,

Emanuel “Manny” Ramirez
Firetrol Protection Systems, Inc.
eramirez@firetrol.net

Accepted By:

Signature/Printed Name: _____

Title: _____

Date: _____ **P.O. #:** _____

Please forward tax exemption forms with this approved proposal if applicable.

General Terms & Conditions

ENTIRE CONTRACT

The provisions herein contained constitute all of the terms and conditions of this contract. No changes or additions hereto shall be binding upon Seller unless in writing and signed by an authorized representative of Seller. Any terms or conditions of Purchaser's order inconsistent herewith or in addition hereto shall be of no force and effect and are hereby expressly rejected and Purchaser's order shall be governed by only the terms and conditions appearing herein.

PROPOSALS AND CONTRACT

Seller's proposals, when accepted, and any resulting contract, are not subject to cancellation, suspension or reduction in amount, except with Seller's written consent and upon terms, which reimburse Seller for work performed, reasonable overhead and lost profit.

PAYMENT

Terms of payment have been set at net 10-days. A service charge will be charged and added to the prices on all payments past due and owed by the Purchaser under this contract, at a rate of 25% per annum, or if such rate is prohibited under applicable law, then at such maximum rate as is under applicable law. Purchaser shall pay all attorney's fees incurred in the collection of past due accounts.

DELAYS

Seller shall not be liable for any damage or penalty for delays in work due to acts of God, acts or omissions of the Purchaser, acts of civil or military authorities, Government regulations or priorities, fires, floods, epidemics, quarantine restrictions, war, riots, strikes, differences with workmen, accidents to machinery, car shortages, inability to obtain necessary labor, materials or manufacturing facilities, delay in transportation, defaults of Seller's subcontractors, failure of or delay in furnishing correct or complete information by Purchaser with respect to location or other details of work to be performed hereunder, impossibility or impracticability of performance or any other cause beyond the control of Seller, whether or not similar to the foregoing. In the event of any delay caused as aforesaid, the completion shall be extended for a period equal to any such delay, and this contract shall not be void or avoidable as a result of any such delay. In case work is temporarily discontinued by reason of any of the foregoing, all unpaid installments of the contract price less an amount equal to the value of material and labor not furnished shall be due and payable upon receipt of the invoice by Purchaser.

EXCAVATION

In the event the work herein includes excavation, the Purchaser shall pay as an extra to the contract price the cost for any additional work performed by the seller due to water, quicksand, rock or other unforeseen obstruction encountered or if shoring is required.

SITE FACILITIES

Purchaser shall furnish all necessary facilities for performance of its work by Seller, adequate space for storage and handling of material, light, water, heat, local telephone, watchman and crane and elevator service, if available, and necessary permits. Where wet pipe system is installed, Purchaser shall supply and maintain sufficient heat to prevent freezing of the system.

STRUCTURE AND SITE CONDITIONS

While employees of Seller will exercise reasonable care in this respect, Seller shall be under no responsibility for loss or damage due to the character, condition or use of foundations, walls, or other structures not erected by it or resulting from excavation in proximity thereto, nor for damage resulting from concealed piping, wiring, fixtures or other equipment or conditions or water pressure. All shoring or protection of foundations, walls, or other structures subject to being disturbed by any excavation required hereunder shall be the responsibility of the Purchaser unless otherwise specified. Purchaser warrants the sufficiency of the structure to support the fire alarm and/or fire sprinkler system and its related equipment. The purchaser shall have all things in readiness for service, including, but not limited to, other materials, floor or suitable working base, connections, and facilities at the time technician is onsite. In the event the purchaser fails to have all things in readiness for service at the jobsite, the Purchaser shall reimburse Seller for any and all expenses caused by such failure to have such things in readiness. Failure to make areas available to Seller during performance in accord with schedules, which are the basis of Seller's proposal, shall be considered a failure to have all things in readiness for erection in accord with the terms of this contract.

INTERFERENCE'S

Purchaser shall be responsible to coordinate the work of other trades (ducting, piping, electrical, etc.) and Purchaser shall be responsible for additional costs incurred by Seller arising out of interferences to Seller's work caused by such other trades.

LIMITATIONS OF LIABILITY

The Seller makes NO WARRANTIES, EXPRESS, OR IMPLIED, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY AND WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE. No promise not contained herein or affirmation of fact made by any employee, agent or representative of the Seller shall constitute a warranty by the seller or give rise to any liability or obligation. Seller's liability to Purchaser for personal injury, death, or property damage arising from the performance under this contract shall be limited to the contract price. Purchaser shall hold Seller harmless from any and all third-party claims for personal injury, death or property damage, arising from Purchaser's failure to maintain these systems or keep them in operative condition, whether based upon contract, warranty, tort, strict liability or otherwise. In no event shall Seller be liable for any special, indirect, incidental, consequential or liquidated, penal or any economical damage of any character, including but not limited to loss of use of the Purchaser's property, lost profits or lost production, whether claimed by the Purchaser or by any third party, irrespective of whether claims or actions for such damages are based upon contract, warranty, negligence, tort, strict liability or otherwise.

WARRANTY

Seller agrees that for a period of one (1) year after completion of said service it will, at its expense, repair or replace defective materials or workmanship supplied or performed during this service/repair by Seller. Upon completion of the service work, the system will be turned over to the Purchaser fully inspected, tested, and in operative condition. As it is thereafter the responsibility of the Purchaser to maintain it in operative condition, it is understood that the Seller does not guarantee the operation of the system. Seller further warrants the products of other manufacturers supplied hereunder, to the extent of the warranty of the respective manufacturer but no longer than one-year. ALL OTHER EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY OF FITNESS OR OTHERWISE ARE HEREBY EXCLUDED.

Initials _____

MODIFICATIONS AND SUBSTITUTIONS

Seller reserves the right to modify material of Seller's design sold hereunder and/or the drawings and specifications relating thereto, or to substitute material of later design to fulfill this contract providing that the modifications or substitutions will not materially affect the performance of the material, or lessen in any way the utility of the material to the Purchaser.

SEVERABILITY

Should any part, term, or provision of this contract be found by the courts to be illegal or in conflict with any law of the state where made, the validity of the remaining portions or provisions shall not be affected thereby.

ASSIGNMENT

Any assignment of this contract by Purchaser without the written consent of Seller shall be void. Seller may assign this contract to its subsidiaries and affiliates.

CHANGES, ALTERATIONS, ADDITIONS

Changes, alterations, and additions to the plans, specifications, or construction schedule for this contract shall be invalid unless approved in writing by Seller. Changes approved by Seller, which increase or decrease the cost of work to Seller, shall constitute a corresponding increase or decrease in the contract price as herein provided. The value of additional work shall be agreed upon in writing prior to the performance of said work. However, if no agreement is reached prior to the performance of additional work approved in the manner herein described, and Seller elects to continue performance so as to avoid delays, then the estimate of Seller's Estimating Department as to the value of the work shall be deemed accepted by the Purchaser.

PRICES

In addition to the prices specified herein, Purchaser shall pay for all extra work requested by Purchaser or made necessary because of incompleteness of or inaccuracy in plans or other information submitted by Purchaser with respect to location, type of occupancy, or other details of work to be performed hereunder. In the event the layout of Purchaser's facilities has been altered, or is altered by Purchaser prior to completion of this contract, Purchaser shall advise Seller, and prices, delivery, and completion dates quoted herein shall be changed by Seller as may be required.

LEGAL NOTICE

For the purposes of any notice permitted or required to be given hereunder, such notice or notices shall be deemed given when received.

CLAIMS

Any claims against Seller arising hereunder shall be deemed waived unless they are presented in writing, with particulars, within ten (10) days after they arise.

TERMS AND CONDITION/TECHNICAL SPECIFICATIONS

The terms and conditions specified herein shall be in addition to those put in Seller's technical specifications and Seller's authorized representative shall resolve any inconsistencies.

ARBITRATION

At the option of the Seller, any controversy or claim arising out of or relating to this contract, or the breach thereof, shall be settled by arbitration in accordance with the Rules of the American Arbitration Association, and judgment upon the award rendered by the Arbitrator(s) may be entered in any court having jurisdiction thereof. Any arbitration proceeding shall be held in California.

OVERTIME

Unless otherwise specified by Purchaser, all service work will be performed during regular working hours. If Purchaser shall require any overtime labor, Purchaser agrees to reimburse Seller for the overtime premium cost including all related payroll costs, plus Seller's overhead and profit, payable monthly, one (1) month after overtime expense was incurred.

PROPRIETARY DATA

All specifications, drawings, designs, descriptive matter, and other data furnished by Seller to Purchaser pertaining to the work proposed herein shall be deemed proprietary and shall be kept in confidence by Purchaser and shall not be disclosed to any third party except as may be necessary in the performance of any contract with the Seller. In the event Seller requests the return of any such proprietary material and/or any reproductions thereof, Purchaser shall promptly return the same to Seller.

DEFAULT

In case of any default by Purchaser, Seller shall be entitled to payment for all work performed, all termination costs incurred, and any other costs incurred by Seller, including overhead and profit. All such remedies of Seller are cumulative and not exclusive. Default by Purchaser shall consist of: Failure to pay any installment of price when due, no demand being necessary, or any act or omission on the part of Purchaser whereby Seller is prevented from completing said service, or receivership, bankruptcy, assignment for the benefit of creditors or any other form of insolvency proceedings by or against Purchaser or in case said premises or said system shall be attached, lien or seized by process of law and such attachment or lien shall not be vacated or seizure terminated within ten (10) days after its occurrence.

BACK CHARGE

No charges shall be levied by the Purchaser against the Seller unless (48) hrs prior written notice is given to Seller to correct any alleged deficiencies/clean-up which necessitates such charges and unless deficiencies are the direct fault of Seller.

OSHA

Purchaser will indemnify and hold harmless the Seller from and against any claims, demands or damages resulting from the enforcement of the Occupational Safety Health Act (Public Law 91-596), unless said claims, demands or damages are a direct result of causes within the exclusive control of Seller.

Initials _____

17. Future agenda items request and events
18. Adjournment

Texas Government Code Section:

- 551.071 Private consultation with the Board's Attorney.
- 551.072 Discussing purchase, exchange, lease, or value of real property.
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