

# Agenda of Special Board Meeting

## The Board of Trustees Westwood Independent School District

A Special Board Meeting of the Board of Trustees of Westwood Independent School District will be held August 28, 2023, beginning at 5:20 PM Westwood Administration Office.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

Due to health and safety concerns related to COVID-19 coronavirus, the meeting will be conducted by video-conference. At least a quorum of the Board will be participating by videoconference or telephone call in accordance with the provisions of Sections 551.123 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

An electronic copy of the agenda packet is attached to the online notice [www.westwoodisd.net](http://www.westwoodisd.net). Members of the public who desire to address the Board regarding an item on this agenda must comply with the following registration procedures: send a request through Zoom Chat from 6:15 pm – 6:30 pm the day of the meeting. Including name and topic.

1. **CALL TO ORDER AND ESTABLISH QUORUM**
2. **ACTION ITEMS**
  - 2.A. Board to consider and approve the agenda as presented
3. **Public Comments**
4. **ACTION ITEMS**
  - 4.A. Board to consider and possibly approve Property and Casualty Insurance Renewal

# Westwood ISD Agenda Item Information Agenda Item Information

**Meeting Date:** August 28, 2023

**Subject:** PCAT 3 Year Interlocal Addendum Renewal

**Administrator Responsible:** Mr. Johnson

**Summary:** The district's 3 year interlocal agreement with PCAT through Edward's Risk is up and needs to be renewed. This addendum under most circumstances locks WISD in at no more than a 10% raise in rates over these 3 years, unless the market cannot handle this. If the rate increases more than 10% in these 3 years WISD can opt out at no cost and look for other providers.

**Administration's Recommendation:** The board would **“make a motion to renew the PCAT Interlocal addendum through 8/31/2026.”**

**Board Approval Required**

YES

NO

4.B. Board to consider and possibly approve final budget amendment for the 2022-2023 school year  
**Presenter:** Kyle Johnson

# Westwood ISD Agenda Item Information Agenda Item Information

**Meeting Date:** August 28, 2023

**Subject:** Budget Amendment 23-05

**Administrator Responsible:** Mr. Johnson

**Summary:** A final budget amendment will be presented to the board.

**Administration's Recommendation:** The board would **“make a motion to approve the budget amendment as presented”**.

**Board Approval Required**       YES      NO

- 4.C. Board to consider resolution commitment of general funds and special revenue funds unassigned fund balances  
**Presenter:** Kyle Johnson

# Westwood ISD Agenda Item Information Agenda Item Information

**Meeting Date:** August 28, 2023

**Subject:** Consider and Adopt the Resolution Approving Commitment of General and Special Revenue Funds and Fund Balances

**Administrator Responsible:** Mr. Johnson

**Summary:** The Board must approve, through Resolution, any part of the Fund Balance that will be classified as “committed”. Policy defines “committed” fund balance to mean the portion of the fund balance that is constrained to a specific purpose by the Board.

**Administration’s Recommendation:** District to take action in adopting the Resolution Approving Commitment of General and Special Revenue Funds and Fund Balances as presented.

**Recommended Motion:** “I make a motion to approve the Resolution Approving Commitment of General and Special Revenue Funds and Fund Balances as presented”

**Board Approval Required**

**X** YES

NO

4.D. Board to consider and take action to adopt the school district's budget for the  
2023-2024 fiscal year  
**Presenter:** Kyle Johnson

# Westwood ISD Agenda Item Information Agenda Item Information

**Meeting Date:** August 28, 2023

**Subject:** Budget Adoption for the 2023-24 Fiscal Year

**Administrator Responsible:** Mr. Johnson

**Summary:** The budget proposal for 2023-24 was reviewed in the public hearing. The board needs to adopt the budget for the 2023-24 fiscal year.

**Administration's Recommendation:** The board would **“make a motion to adopt the school district's budget for the 2023-24 fiscal year.”**

**Board Approval Required**

**X** YES

**NO**

4.E. Board to consider and approve an ordinance to adopt the tax rate for the 2023-2024 school year

**Presenter:** Kyle Johnson

# Westwood ISD Agenda Item Information Agenda Item Information

**Meeting Date:** August 28, 2023

**Subject:** Tax Rate Adoption

**Administrator Responsible:** Mr. Johnson

**Summary:** The proposed tax rate for 2023-24 was reviewed in the public hearing. The board needs to adopt the tax rate ordinance.

**Administration's Recommendation:** The board would approve the proposed tax rate for the 23-24 fiscal year.

**Recommended Motion:** "I move that the property tax rate be decreased by the adoption of a tax rate of \$1.0768, which is effectively a 2.16 percent decrease in tax rate."

**Board Approval Required**

YES

NO

- 4.F. Board to consider and possibly approve Delegate and Alternate to the 2023 Texas Association of School Boards (TASB) Delegate Assembly
5. Future agenda items and requests
6. **Adjournment**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the ~~Texas Open Meetings Act~~, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on:

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For the Board of Trustees