

Agenda of Regular Meeting

The Board of Trustees Westwood Independent School District

A Regular Meeting of the Board of Trustees of Westwood Independent School District will be held September 11, 2023, beginning at 5:15 PM Westwood Administration Office.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

Due to health and safety concerns related to COVID-19 coronavirus, the meeting will be conducted by video-conference. At least a quorum of the Board will be participating by videoconference or telephone call in accordance with the provisions of Sections 551.123 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

An electronic copy of the agenda packet is attached to the online notice www.westwoodisd.net. Members of the public who desire to address the Board regarding an item on this agenda must comply with the following registration procedures: send a request through Zoom Chat from 6:15 pm – 6:30 pm the day of the meeting. Including name and topic.

1. **CALL TO ORDER AND ESTABLISH QUORUM**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE/TEXAS PLEDGE**
4. **ACTION ITEMS**
 - 4.A. Board to consider approval of the Agenda as presented
Presenter: Board
5. **CLOSED SESSION**
 - 5.A. Acknowledge professional contracts
6. **Public Comments**
7. Board to vote on items discussed in closed session
 - 7.A. Board to acknowledge professional contracts
8. **INFORMATION ITEMS**
 - 8.A. **Bond 2021 Update**
Presenter: Trey Greer

Westwood ISD Agenda Item Information

Meeting Date: September 11, 2023

Subject: Bond 2021 Update

Administrator Responsible: Wade Stanford

Summary: Team members from Fitzpatrick Architects will deliver an update on the progress of the Bond 2021 projects.

Administration's Recommendation:

Possible Motion: I move that we

Attachments:

Board Approval Required

XYES

NO

8.B. 2022-2023 Accountability Update
Presenter: Tracie Robinson

Westwood ISD Agenda Item Information

Meeting Date: September 11, 2023

Subject: Accountability Update

Administrator Responsible: Dr. Tracie Robinson

Summary: An update to the 2022-2023 STAAR Accountability System will be provided with summary information of the timelines, preliminary data and other pertinent information.

Administration's Recommendation: N/A

Possible Motion: NA

Board Approval Required YES X NO

8.C. Curriculum Update
Presenter: Tracie Robinson

Westwood ISD Agenda Item Information

Meeting Date: September 11, 2023

Subject: September 2023 Curriculum Moment

Administrator Responsible: Dr. Tracie Robinson

Summary: Each month, the curriculum moment will focus on the professional learning of the WISD Board of Trustees. The professional learning plan will empower board members to articulate the instructional program in Westwood ISD.

This month's curriculum moment also includes an accountability update.

Administration's Recommendation: N/A

Possible Motion: NA

Board Approval Required YES X NO

WESTWOOD ISD



Westwood's Finest

BE A PRIDEFUL PANTHER!

p
a
n
t
h
r
e

POSITIVE |

Panthers will remain focused on the opportunities available in every challenge.

ACTIVE |

Panthers create a positive environment by being engaged and involved.

NOBLE |

Panthers treat others kindly and do the right things even when no one is watching.

TEAMWORK |

Panthers work together and lift each other up.

HEARTFUL |

Panthers are compassionate and are always thinking of others.

EXCELLENCE |

Panthers perform at their personal best and BELIEVE in themselves and others.

READY |

Panthers are ready to learn!



WESTWOOD INDEPENDENT SCHOOL DISTRICT



September 2023 Curriculum Moment

9

Dr. Tracie Robinson
Assistant Superintendent of Curriculum,
Instruction and Leadership



Westwood ISD Board of Trustees Learning Plan 2023-2024



- Purpose:
 - To inform WISD Board of Trustees of Curriculum, Instruction and Leadership practices
- Why does this matter?
 - School board members will be able to know, understand, and articulate learning in WISD

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Westwood ISD Board of Trustees Learning Plan 2023-2024



Month	Topic
October	Culture and Systems of Support
November	Accountability 101
December	The 3 Big Ideas
January	Big Idea #1: Focus on Learning
February	Big Idea #2: Creating a Collaborative Culture
March	Big Idea #3: Results Oriented
April	STAAR Struck
May	End of the Year Data Dig



WESTWOOD ISD



8.D. Finance Update
Presenter: Kyle Johnson

Westwood ISD Agenda Item Information Agenda Item Information

Meeting Date: September 11, 2023

Subject: Finance Update

Administrator Responsible: Mr. Johnson

Summary: Finance Update on the beginning of the new fiscal year, Enrollment/ADA update and the possible impact on the budget.

Administration's Recommendation: This is for information purposes only.

Board Approval Required YES **X** NO

8.E.SLI Update

8.F. Notice of intent to separate from the Anderson County Special Education Coop

Westwood ISD Agenda Item Information

Meeting Date: September 11, 2023

Subject: Notice of Intent to Separate From the Anderson County Special Education Coop

Administrator Responsible: Wade Stanford

Summary: The Administration has shared the rationale for withdrawing from the Anderson County Special Education Coop and also shared the financial landscape of a withdrawal from the Coop during previous Board Meetings.

The District must give notice of intent to withdraw from the Coop by October 4, 2023. This would fulfill the required notification of one hundred twenty (120) calendar days on or before the February 1st preceding the end of the school year, which the Member District intends to be its final year in the SSA.

Administration's Recommendation:

Possible Motion: I move that we

Attachments:

Board Approval Required

XYES

NO

8.G. Legislation Update
Presenter: Wade Stanford

8.H. Accountability Lawsuit filed against Texas Education Agency

Westwood ISD Agenda Item Information

Meeting Date: September 11, 2023

Subject: Accountability Lawsuit Filed Against Texas Education Agency

Administrator Responsible: Wade Stanford

Summary: The Texas Education Agency (TEA) has indicated that it will use new accountability measures that apply retroactively to the 2022-2023 school year. TEA has stated that scores for the 2022-23 school year will be released on September 28, following months of revisions to the accountability system. The revisions to the way accountability ratings are calculated will negatively impact many campuses at many districts across the State, possibly including Westwood ISD.

A number of districts have filed suit (or will be filing suit) (the "Accountability Lawsuit") challenging TEA's changes for failure to comply with Texas law, including the provisions of Texas Education Code Section 39.0542.

Administration's Recommendation:

Possible Motion:

Attachments:

Board Approval Required

YES

NO

8.I. Anderson County Extension Office extracurricular status consideration

EXTRACURRICULAR STATUS REQUEST

Request for Extracurricular Status for 4-H

ANDERSON COUNTY EXTENSION SERVICE

Date August 8, 2023

Mr. Wade Stanford
Westwood ISD
4524 W Oak Palestine, Texas 75801

Dear *Mr. Stanford*:

On behalf of the 4-H members of Anderson County, I/we hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. We request the enclosed RESOLUTION be presented for consideration at the next scheduled meeting of the Board of Trustees of the *Westwood ISD*. I/we further request that questions regarding this RESOLUTION be directed to me/us in a timely manner so that I/we may prepare and present an appropriate response so as not to delay action on this request.

Finally, I/we request that a signed copy of this RESOLUTION, along with a copy of the minutes of the Board meeting, be forwarded to me/us for my/our files.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,

Haley Acord
Anderson County Extension Agent
4-H Youth Development

Attachment: Resolution for Extracurricular Status of 4-H Organization

Anderson County Extension Office
 519 N Sycamore | Palestine, Texas 75801
 haley.acord@ag.tamu.edu | Tel. 903.723.3735 | Fax. 903.723.2810

EXTRACURRICULAR STATUS REQUEST

Resolution requesting Extracurricular Status for 4-H

RESOLUTION

EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

Westwood Independent School Distict

meeting in public with a quorum present and certified,
did adopt this resolution that recognizes the

Anderson County

County Texas 4-H Organization as approved for recognition and eligible
for extracurricular status consideration under 19 Texas Administrative Code,
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject
to all rules and regulations set forth under the 19 Texas Administrative Code
as interpreted by this Board and designated officials of this school district.

Texas A&M AgriLife Extension
will request academic eligibility for all 4-H competitive activities,
regardless if a school absence is or is not required, and
for non-competitive purposes when an absence is required.

Approved this _____ day of _____, 20_____.

Board of Trustee

Superintendent

ADJUNCT FACULTY REQUEST

Cover Letter requesting Adjunct Faculty Status

ANDERSON COUNTY EXTENSION SERVICE*Mr. Wade Stanford*

Date August 8, 2023

*Westwood ISD**4534 W Oak Palestine, Texas 75801*Dear *Mr. Stanford*:

On behalf of the Anderson _____ County Extension Staff, I/we hereby respectfully request approval of the attached Adjunct Faculty _____ Westwood _____ Independent School District. Agreement with the

The State Board of Education passed an amendment to 19 TAC§129.21 (j). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

(1) The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:

(A) has a minimum of a bachelor's degree; and

(B) is eligible for participation in the Teacher Retirement System of Texas.

_____ Anderson _____ County requests the agents listed on the enclosed Adjunct Faculty Agreement be awarded adjunct staff member status for the period of time indicated on the agreement.

I hope _____ Westwood _____ Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,

*Haley Acord
Anderson County Extension Agent
4-H Youth Development*

Attachment: Resolution for Extracurricular Status of 4-H Organization

Anderson County Extension Office
519 N Sycamore | Palestine, Texas 77864
haley.acord@ag.tamu.edu | Tel. 903.723.3735 | Fax. 903.723.2810

ADJUNCT FACULTY REQUEST

Adjunct Faculty Agreement

THE STATE OF TEXAS
COUNTY OF Anderson

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Westwood Independent School District, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individual(s) as an adjunct member of the Westwood Independent School District.

Upon consideration and vote of _____ in favor, _____ is hereby named as adjunct faculty member(s) of the Westwood Independent School District subject to the following considerations and provisions of such appointment to wit:

- This appointment shall commence on the _____ day of _____, 20____ and remain in effect until the _____ day of _____, 20_____.
- This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Haley Acord	CEA 4-H Youth Development			

- Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Westwood Independent School District.
- Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
- Adjunct faculty member(s) is and shall remain under the direct supervision of either the District Extension Administrator of District 5 or Anderson County Extension Director.
- Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member(s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Anderson County Extension Agent(s) Haley Acord County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Anderson County Extension Agent(s), Haley Acord is/are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this _____ day of _____, 20__.

_____ Independent School District

By: _____

ACADEMIC ELIGIBILITY PROCESS

Procedures for securing Academic Eligibility Information and Excused Absences
for 4-H Members to participate in 4-H Event or Activity

This procedure applies to ALL 4-H events or activities (competitive or non-competitive) and all 4-H members in public, private, and/or home school that requires a 4-H member to be absent from school. For instance, if a 4-H member is a member of a state planning task force and needs to miss a day of school to participate, the 4-H member would have to be eligible according to the Texas Education Code to be excused from school.

There are two ways a County Extension Office can request academic eligibility for 4-H members. One is on an individual basis using the Declaration of Eligibility Form (Attachment F) for times when only one or two 4-H members may be needing an absence. The second option is for times when a large number of youth may be needing an excused absence, such as a county or major stock show. The steps below outline how the county office needs to proceed with each of the processes.

BEGINNING OF THE SCHOOL YEAR	
August/September	County Extension Agents should meet with school officials to <u>determine the steps</u> the agent needs to take to assist 4-H members in obtaining excused absences to participate in 4-H events and to determine eligibility of 4-H members for competitive events.
30 DAYS PRIOR TO ANY 4-H EVENT/ACTIVITY NEEDING ACADEMIC ELIGIBILITY CHECKED	
Declaring academic eligibility for small number of 4-H members	<ol style="list-style-type: none"> 1. Ensure that all members needing an excused absence are ACTIVE 4-H members. 2. Complete the County Agent section of the Declaration of Eligibility Form. Provide the form to either the 4-H member and request they submit to the school for completion, or have the 4-H parent/guardian complete the first section, return back to the County Extension Office and then submit as a group to the respective school campuses. 4-H member then returns completed form back to the County Extension Office within the timeframe given by the office.
Declaring academic eligibility for large number of 4-H members	<p>Extension agents should prepare a document on official letterhead which includes the items listed below and submit to each school/campus requesting eligibility status for each 4-H member.</p> <ol style="list-style-type: none"> a. Name of 4-H member(s) involved b. School they attend c. Current grade level in school d. Dates of proposed absence(s) e. Name of event f. Educational value g. Chaperone <p>List is returned back to County Extension Office by school/campus.</p>
RESPONSE FROM SCHOOL ON DECLARATION OF ACADEMIC ELIGIBILITY	
Eligible	The school should respond to CEA if there are any students who are academically eligible. County Extension Office should follow up with the school/campus if no response is received.
Ineligible	If a 4-H member is academically ineligible for a 4-H competitive event, the agent must notify the 4-H member, their parents and the sponsoring agency, by letter, of this situation. If the parent has any questions, they should be referred to the school administrator for the family and school to resolve eligibility issues.

If county Extension faculty and schools develop and agree on procedures they deem more efficient and effective and still ensures 4-H's compliance with the Texas Education Code requirements, they should inform their District Extension Administrator/County Extension Director of the plan to be followed.

DECLARATION OF ELIGIBILITY FORM INSTRUCTIONS

4-H'ers should complete a separate form for each competitive event/activity in which they plan to participate. The original form should be returned to the county Extension office by the deadline established by the County Extension Office.

NOTE: Schools requiring a copy of this form should make their copy before returning it to the student.

Parent/Guardian Section

1. Parent/Guardian will select the information being requested. It is either:
 - Academic eligibility information only. (Used to verify academic eligibility only for 4-H competitive events/activities.), or
 - Academic eligibility information and authorization to receive an excused absence from school. (Used to verify academic eligibility as well as receive authorization to receive an excused absence. This would be used for events held during school hours such as stock shows, state and national 4-H contests and events, etc.)
2. Complete the date and name of activity. (Used to notify school officials of exact dates/times a student would be participating in a 4-H activity or representing 4-H at an event.)
3. Parent/Guardian signature is required. The signature of the parent/guardian confirms that this person is aware of the academic eligibility and excused absence requirements of the Texas Education Code.

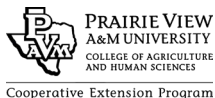
County Extension Agent Section

1. Extension Office will complete this section and certify the youth is a 4-H member and his/her participation in the event.
2. County Extension Agent (with adjunct faculty status) will sign the form.

School Principal/Designee Section

1. Principal, or designee, will indicate the 4-H members eligibility status, options are:
 - Academically eligible to participate
 - Not academically eligible to participate
2. The principal or designee will indicate whether or not an excused absence will be granted.
3. Principal, or designee, will sign and date the form in order to be valid.

4-H family should follow instructions provided by the
County Extension Office on returning form to the
Extension Office by the given deadline.



Texas 4-H Youth Development Program DECLARATION OF ELIGIBILITY FORM

This form is requested in accordance with the requirement of the Texas Education Code and in cooperation with the Texas Education Agency and local school board policies.

Instructions: Complete one form per activity. 4-H member should return original form to the County Extension Office

PARENT/GUARDIAN SECTION

In accordance with 4-H policy, provided by our local Extension office, I respectfully request:

(CHECK ONE)

Academic eligibility information only.

Academic eligibility information and authorization to receive an excused absence from school.

Date of Activity: _____ Name of Activity: _____

Signature of Parent/Guardian: _____

COUNTY EXTENSION AGENT SECTION

I hereby certify that _____ is a member of 4-H in _____ County and is scheduled to participate in this activity representing 4-H. He/she will be under the supervision of the Texas A&M AgriLife Extension Service faculty or agency's designated volunteer leader.

_____ Date

_____ Signature of County Extension Agent

SCHOOL PRINCIPAL OR DESIGNEE

ACADEMIC ELIGIBILITY (CHECK ONE)

I do certify that the student is academically eligible to participate in the above mentioned activity.

I do not certify the student because he/she is **NOT** academically eligible to participate in the above mentioned activity.

EXCUSED ABSENCE (CHECK ONE)

An excused absence will be granted.

An excused absence will **NOT** be granted.

Does not apply.

EDUCATIONAL STATUS (CHECK ONE)

Face-to-Face (on campus)

Virtual Option

Homeschooled

_____ Date

_____ Signature of Principal or Designee

_____ 32

_____ Name of School

8.J. Board Committee Update

Westwood ISD Agenda Item Information

Meeting Date: September 11, 2023

Subject: Board Committee Update

Administrator Responsible: Wade Stanford

Summary: Board Committees will be allowed the opportunity to update the full Board on activity and information.

Administration's Recommendation:

Possible Motion: I move that we

Attachments:

Board Approval Required

XYES

NO

9. **ACTION ITEMS**

9.A. Board to consider a resolution to allow movement of money within funds without a budget amendment

Presenter: Kyle Johnson



Where Panthers Excel Today and Lead Tomorrow

4524 W. Oak St. Palestine, Texas 75801
P.O. Box 260 Palestine, Texas 75802
Phone: 903.729.1776 Fax: 903.729.3696
www.westwoodisd.net

DATE: September 11, 2023

SUBJECT: Authorization to Transfer Funds Between Functional Codes

BACKGROUND INFORMATION:

With a General Fund budget of approximately \$17 million serving a student population of close to 1,400, it is frequently necessary to make changes from the original budget plan. As such, staff members often find it necessary to transfer budget allocations between functional codes. Current state regulations require that any budget changes between functions be approved by the Board.

An example of a transfer between functions would be, we determine a need for staff training after budget adoption. To appropriately account for this, we would need to transfer funds budgeted in Function 11 (instruction) to Function 13 (staff development). Per state regulations, when that transfer from function 11 to 13 occurred, this would need to be included in a budget amendment and presented to the Board for approval. In this example, there is no change in the total amount of the budget, only a transfer between function codes.

ADMINISTRATIVE CONSIDERATION:

Being able to make these changes between functions without the necessity of presenting such changes to the Board for approval would allow us to operate more efficiently and in a timelier manner. This would only apply to transfers between functions and would not be appropriate if ADDITIONAL funds are needed to be added to the total budget. All additional funds requested would be included in an amendment and presented to the Board for approval.

ADMINISTRATIVE RECOMMENDATION:

It is recommended that the Board authorize the administrative staff to transfer budget allocations between functions provided there is **NO** increase in the amount of the total budget.

Submitted by: _____
Kyle Johnson
Assistant Superintendent of Finance
And Operations

Board Approved: _____
Carolyn Booker
Board President

Wade Stanford
Superintendent

Dr. Tracie Robinson
Assistant Superintendent
of Curriculum, Instruction & Leadership

Kyle Johnson
Assistant Superintendent
of Finance & Operations

9.B. Board to consider and possibly approve a resolution with the Anderson County Extension Service as approved eligibility for extracurricular status consideration

Westwood ISD Agenda Item Information

Meeting Date: September 11, 2023

Subject: Resolution Sanctioning the Anderson County 4-H Organization as an Extracurricular Activity

Administrator Responsible: Wade Stanford

Summary: The Anderson County 4-H Club is requesting approval of a resolution sanctioning them as an extracurricular activity.

Administration's Recommendation: The Administration recommends the approval of the resolution sanctioning the Anderson County 4-H Club as an extracurricular activity.

Possible Motion: I move that we approve the resolution sanctioning the Anderson County 4-H Club as an extracurricular activity.

Attachments:

Board Approval Required

XYES

NO

EXTRACURRICULAR STATUS REQUEST

Request for Extracurricular Status for 4-H

ANDERSON COUNTY EXTENSION SERVICE

Date August 8, 2023

Mr. Wade Stanford
Westwood ISD
4524 W Oak Palestine, Texas 75801

Dear *Mr. Stanford*:

On behalf of the 4-H members of Anderson County, I/we hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. We request the enclosed RESOLUTION be presented for consideration at the next scheduled meeting of the Board of Trustees of the *Westwood ISD*. I/we further request that questions regarding this RESOLUTION be directed to me/us in a timely manner so that I/we may prepare and present an appropriate response so as not to delay action on this request.

Finally, I/we request that a signed copy of this RESOLUTION, along with a copy of the minutes of the Board meeting, be forwarded to me/us for my/our files.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,

Haley Acord
Anderson County Extension Agent
4-H Youth Development

Attachment: Resolution for Extracurricular Status of 4-H Organization

Anderson County Extension Office
 519 N Sycamore | Palestine, Texas 75801
 haley.acord@ag.tamu.edu | Tel. 903.723.3735 | Fax. 903.723.2810

EXTRACURRICULAR STATUS REQUEST

Resolution requesting Extracurricular Status for 4-H

RESOLUTION

EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

Westwood Independent School Distict

meeting in public with a quorum present and certified,
did adopt this resolution that recognizes the

Anderson County

County Texas 4-H Organization as approved for recognition and eligible
for extracurricular status consideration under 19 Texas Administrative Code,
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject
to all rules and regulations set forth under the 19 Texas Administrative Code
as interpreted by this Board and designated officials of this school district.

Texas A&M AgriLife Extension
will request academic eligibility for all 4-H competitive activities,
regardless if a school absence is or is not required, and
for non-competitive purposes when an absence is required.

Approved this _____ day of _____, 20_____.

Board of Trustee

Superintendent

ADJUNCT FACULTY REQUEST

Cover Letter requesting Adjunct Faculty Status

ANDERSON COUNTY EXTENSION SERVICE*Mr. Wade Stanford*

Date August 8, 2023

*Westwood ISD**4534 W Oak Palestine, Texas 75801*Dear *Mr. Stanford*:

On behalf of the Anderson _____ County Extension Staff, I/we hereby respectfully request approval of the attached Adjunct Faculty _____ Westwood _____ Independent School District. Agreement with the

The State Board of Education passed an amendment to 19 TAC§129.21 (j). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

(1) The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:

(A) has a minimum of a bachelor's degree; and

(B) is eligible for participation in the Teacher Retirement System of Texas.

_____ Anderson _____ County requests the agents listed on the enclosed Adjunct Faculty Agreement be awarded adjunct staff member status for the period of time indicated on the agreement.

I hope _____ Westwood _____ Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,

*Haley Acord
Anderson County Extension Agent
4-H Youth Development*

Attachment: Resolution for Extracurricular Status of 4-H Organization

Anderson County Extension Office
519 N Sycamore | Palestine, Texas 77864
haley.acord@ag.tamu.edu | Tel. 903.723.3735 | Fax. 903.723.2810

ADJUNCT FACULTY REQUEST

Adjunct Faculty Agreement

THE STATE OF TEXAS
COUNTY OF Anderson

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Westwood Independent School District, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individual(s) as an adjunct member of the Westwood Independent School District.

Upon consideration and vote of _____ in favor, _____ is hereby named as adjunct faculty member(s) of the Westwood Independent School District subject to the following considerations and provisions of such appointment to wit:

- This appointment shall commence on the _____ day of _____, 20____ and remain in effect until the _____ day of _____, 20_____.
- This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Haley Acord	CEA 4-H Youth Development			

- Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Westwood Independent School District.
- Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
- Adjunct faculty member(s) is and shall remain under the direct supervision of either the District Extension Administrator of District 5 or Anderson County Extension Director.
- Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member(s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Anderson County Extension Agent(s) Haley Acord County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Anderson County Extension Agent(s), Haley Acord is/are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this _____ day of _____, 20__.

_____ Independent School District

By: _____

ACADEMIC ELIGIBILITY PROCESS

Procedures for securing Academic Eligibility Information and Excused Absences
for 4-H Members to participate in 4-H Event or Activity

This procedure applies to ALL 4-H events or activities (competitive or non-competitive) and all 4-H members in public, private, and/or home school that requires a 4-H member to be absent from school. For instance, if a 4-H member is a member of a state planning task force and needs to miss a day of school to participate, the 4-H member would have to be eligible according to the Texas Education Code to be excused from school.

There are two ways a County Extension Office can request academic eligibility for 4-H members. One is on an individual basis using the Declaration of Eligibility Form (Attachment F) for times when only one or two 4-H members may be needing an absence. The second option is for times when a large number of youth may be needing an excused absence, such as a county or major stock show. The steps below outline how the county office needs to proceed with each of the processes.

BEGINNING OF THE SCHOOL YEAR	
August/September	County Extension Agents should meet with school officials to <u>determine the steps</u> the agent needs to take to assist 4-H members in obtaining excused absences to participate in 4-H events and to determine eligibility of 4-H members for competitive events.
30 DAYS PRIOR TO ANY 4-H EVENT/ACTIVITY NEEDING ACADEMIC ELIGIBILITY CHECKED	
Declaring academic eligibility for small number of 4-H members	<ol style="list-style-type: none"> 1. Ensure that all members needing an excused absence are ACTIVE 4-H members. 2. Complete the County Agent section of the Declaration of Eligibility Form. Provide the form to either the 4-H member and request they submit to the school for completion, or have the 4-H parent/guardian complete the first section, return back to the County Extension Office and then submit as a group to the respective school campuses. 4-H member then returns completed form back to the County Extension Office within the timeframe given by the office.
Declaring academic eligibility for large number of 4-H members	<p>Extension agents should prepare a document on official letterhead which includes the items listed below and submit to each school/campus requesting eligibility status for each 4-H member.</p> <ol style="list-style-type: none"> a. Name of 4-H member(s) involved b. School they attend c. Current grade level in school d. Dates of proposed absence(s) e. Name of event f. Educational value g. Chaperone <p>List is returned back to County Extension Office by school/campus.</p>
RESPONSE FROM SCHOOL ON DECLARATION OF ACADEMIC ELIGIBILITY	
Eligible	The school should respond to CEA if there are any students who are academically eligible. County Extension Office should follow up with the school/campus if no response is received.
Ineligible	If a 4-H member is academically ineligible for a 4-H competitive event, the agent must notify the 4-H member, their parents and the sponsoring agency, by letter, of this situation. If the parent has any questions, they should be referred to the school administrator for the family and school to resolve eligibility issues.

If county Extension faculty and schools develop and agree on procedures they deem more efficient and effective and still ensures 4-H's compliance with the Texas Education Code requirements, they should inform their District Extension Administrator/County Extension Director of the plan to be followed.

DECLARATION OF ELIGIBILITY FORM INSTRUCTIONS

4-H'ers should complete a separate form for each competitive event/activity in which they plan to participate. The original form should be returned to the county Extension office by the deadline established by the County Extension Office.

NOTE: Schools requiring a copy of this form should make their copy before returning it to the student.

Parent/Guardian Section

1. Parent/Guardian will select the information being requested. It is either:
 - Academic eligibility information only. (Used to verify academic eligibility only for 4-H competitive events/activities.), or
 - Academic eligibility information and authorization to receive an excused absence from school. (Used to verify academic eligibility as well as receive authorization to receive an excused absence. This would be used for events held during school hours such as stock shows, state and national 4-H contests and events, etc.)
2. Complete the date and name of activity. (Used to notify school officials of exact dates/times a student would be participating in a 4-H activity or representing 4-H at an event.)
3. Parent/Guardian signature is required. The signature of the parent/guardian confirms that this person is aware of the academic eligibility and excused absence requirements of the Texas Education Code.

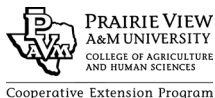
County Extension Agent Section

1. Extension Office will complete this section and certify the youth is a 4-H member and his/her participation in the event.
2. County Extension Agent (with adjunct faculty status) will sign the form.

School Principal/Designee Section

1. Principal, or designee, will indicate the 4-H members eligibility status, options are:
 - Academically eligible to participate
 - Not academically eligible to participate
2. The principal or designee will indicate whether or not an excused absence will be granted.
3. Principal, or designee, will sign and date the form in order to be valid.

4-H family should follow instructions provided by the
County Extension Office on returning form to the
Extension Office by the given deadline.



Texas 4-H Youth Development Program DECLARATION OF ELIGIBILITY FORM

This form is requested in accordance with the requirement of the Texas Education Code and in cooperation with the Texas Education Agency and local school board policies.

Instructions: Complete one form per activity. 4-H member should return original form to the County Extension Office

PARENT/GUARDIAN SECTION

In accordance with 4-H policy, provided by our local Extension office, I respectfully request:

(CHECK ONE)

Academic eligibility information only.

Academic eligibility information and authorization to receive an excused absence from school.

Date of Activity: _____ Name of Activity: _____

Signature of Parent/Guardian: _____

COUNTY EXTENSION AGENT SECTION

I hereby certify that _____ is a member of 4-H in _____ County and is scheduled to participate in this activity representing 4-H. He/she will be under the supervision of the Texas A&M AgriLife Extension Service faculty or agency's designated volunteer leader.

_____ Date

_____ Signature of County Extension Agent

SCHOOL PRINCIPAL OR DESIGNEE

ACADEMIC ELIGIBILITY (CHECK ONE)

I do certify that the student is academically eligible to participate in the above mentioned activity.

I do not certify the student because he/she is **NOT** academically eligible to participate in the above mentioned activity.

EXCUSED ABSENCE (CHECK ONE)

An excused absence will be granted.

An excused absence will **NOT** be granted.

Does not apply.

EDUCATIONAL STATUS (CHECK ONE)

Face-to-Face (on campus)

Virtual Option

Homeschooled

_____ Date

_____ Signature of Principal or Designee

_____ 46

_____ Name of School

9.C. The board to consider and possibly approve the accountability lawsuit filed against the Texas Education Agency

Westwood ISD Agenda Item Information

Meeting Date: September 11, 2023

Subject: Accountability Lawsuit Filed Against Texas Education Agency

Administrator Responsible: Wade Stanford

Summary: The Texas Education Agency (TEA) has indicated that it will use new accountability measures that apply retroactively to the 2022-2023 school year. TEA has stated that scores for the 2022-23 school year will be released on September 28, following months of revisions to the accountability system. The revisions to the way accountability ratings are calculated will negatively impact many campuses at many districts across the State, possibly including Westwood ISD.

A number of districts have filed suit (or will be filing suit) (the "Accountability Lawsuit") challenging TEA's changes for failure to comply with Texas law, including the provisions of Texas Education Code Section 39.0542.

Administration's Recommendation: The Administration recommends that Westwood ISD join the Accountability Lawsuit, challenging TEA's changes for failure to comply with Texas law.

Possible Motion: I move that Westwood ISD joins the Accountability lawsuit.

Attachments:

Board Approval Required

XYES

NO

9.D. Board to consider and possibly approve separation from Anderson County Special Education Coop

Westwood ISD Agenda Item Information

Meeting Date: September 11, 2023

Subject: Notice of Intent to Separate From the Anderson County Special Education Coop

Administrator Responsible: Wade Stanford

Summary: The Administration has shared the rationale for withdrawing from the Anderson County Special Education Coop and also shared the financial landscape of a withdrawal from the Coop during previous Board Meetings.

The District must give notice of intent to withdraw from the Coop by October 4, 2023. This would fulfill the required notification of one hundred twenty (120) calendar days on or before the February 1st preceding the end of the school year, which the Member District intends to be its final year in the SSA.

Administration's Recommendation: The Administration recommends that Westwood ISD communicate notice of intent to separate from the Anderson County Special Education Coop. The separation would be effective for the 2024-2025 school year.

Possible Motion: I move that Westwood ISD sends a notice of intent to separate from the Anderson County Special Education Coop.

Attachments:

Board Approval Required

XYES

NO

9.E. Board to consider and possibly approve the consent agenda

9.E.1. Minutes of Special Board August 1, 2023, Special Board Meeting and
Public Hearing August 28, 2022, and Regular Board Meeting, August 14, 2023

Special Budget Workshop

Tuesday, August 1, 2023 12:00 PM
Westwood Administration Office

Carolyn Booker: Present
Angela Choate: Present
Jeff Cooper: Present
Sam Estes: Present
Jess Huddleston: Absent
Bryan Jones: Present
Ronnie Stanhope: Absent
Estes arrived at 12:10 pm

1. CALL TO ORDER AND ESTABLISH QUORUM

2. ROLL CALL

3. INVOCATION

Discussion: Jeff Cooper gave the invocation

4. PLEDGE OF ALLEGIANCE/TEXAS PLEDGE

5. ACTION ITEM

5.A. Board to consider and approve the agenda

Action(s):

Board approved the agenda as presented. This motion, made by Jeff Cooper and seconded by Bryan Jones, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Yea

Jeff Cooper: Yea

Sam Estes: Yea

Jess Huddleston: Absent

Bryan Jones: Yea

Ronnie Stanhope: Absent

Voting Summary: Yea: 5, Nay: 0, Absent: 2

Discussion: Board went into closed session at 12:06 pm

6. CLOSED SESSION

6.A. Acknowledge professional contracts for the 2023-2024 school year

6.B. Board to consider and possibly approve the District of Innovation contract for the 2023-2024 school year

7. PUBLIC COMMENTS

8. Board to vote on items discussed in closed session

8.A. Board to possibly approve District of Innovation Contract for the high school

Action(s) :

Board approved district of innovation contract at the high school. This motion, made by Carolyn Booker and seconded by Bryan Jones, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Yea

Jeff Cooper: Yea

Sam Estes: Yea

Jess Huddleston: Absent

Bryan Jones: Yea

Ronnie Stanhope: Absent

Voting Summary: Yea: 5, Nay: 0, Absent: 2

8.B. Acknowledge Professional Contracts for the 2023-2024 school year

Discussion: Board acknowledged professional contracts

9. Information

9.A. Student Handbook

Discussion: Mr. Stanford went over the student handbook. No action is required.

9.B. Code of conduct for the 2023-2024 school year

Discussion: First read of the code of conduct for the 2023-2024 school year

9.C. 2023-2024 Budget Workshop

Discussion: Kyle Johnson presented a budget workshop for board members

10. ACTION ITEMS

11. Board to consider Public Hearing date to discuss proposed 2023-24 Budget and Tax Rate

Action(s) :

The board approved holding the public hearing to approve the budget and set the tax rate for August 28. 2023 6:00 pm at Westwood Administration Office. This motion, made by Jeff Cooper and seconded by Angela Choate, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Yea

Jeff Cooper: Yea

Sam Estes: Yea
Jess
Huddleston: Absent
Bryan Jones: Yea
Ronnie
Stanhope: Absent

Voting Summary: Yea: 5, Nay: 0, Absent: 2

12. **Board to consider Resolution approving the individual authorized to calculate tax rates**

Action(s):

Board approved a resolution designating Kyle Jonson, Assistant Superintendent of Finance and Operations at Westwood ISD, as the individual authorized to calculate the no-new-revenue tax rate, the voter-approved tax rate, and other truth-in-taxation requirements. This motion, made by Jeff Cooper and seconded by Angela Choate, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Yea

Jeff Cooper: Yea

Sam Estes: Yea

Jess
Huddleston: Absent

Bryan Jones: Yea

Ronnie
Stanhope: Absent

Voting Summary: Yea: 5, Nay: 0, Absent: 2

13. **Adjournment**

Discussion:

Adjournment 1:55 pm

Board Secretary

Public Hearing

Monday, August 28, 2023 5:15 PM
Westwood Administration Office

Carolyn Booker: Present
Angela Choate: Absent
Jeff Cooper: Present
Sam Estes: Present
Jess Huddleston: Present
Bryan Jones: Present
Ronnie Stanhope: Absent
Jess Huddleston: Absent

The meeting was called to order at 5:15 pm.

1. CALL TO ORDER AND ESTABLISH QUORUM

2. ROLL CALL

3. INVOCATION

Discussion: Jeff Cooper gave the invocation

4. Pledge of Allegiance/Texas Pledge

5. Presentation of Budget and Tax Rate for the 2023-2024 School Year

Discussion: Kyle Johnson/Finance Director presented the presentation of the Budget and Tax Rate for the 2023-2024 School Year.

Presenter: Kyle Johnson

6. Hear public comments regarding the proposed budget and tax rate

Discussion: No public comments

Presenter: Kyle Johnson

7. Adjournment

Discussion: 5:34 pm

Board Secretary

Special Board Meeting

Monday, August 28, 2023 5:20 PM
Westwood Administration Office

Carolyn Booker: Present
Angela Choate: Absent
Jeff Cooper: Present
Sam Estes: Present
Jess Huddleston: Absent
Bryan Jones: Present
Ronnie Stanhope: Absent

The meeting was called to order at 5:34 pm.

1. CALL TO ORDER AND ESTABLISH QUORUM

2. ACTION ITEMS

2.A. Board to consider and approve the agenda as presented

Action(s):

Board approved the agenda as presented. This motion, made by Jeff Cooper and seconded by Bryan Jones, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Absent

Jeff Cooper: Yea

Sam Estes: Yea

Jess Huddleston: Absent

Bryan Jones: Yea

Ronnie Stanhope: Absent

Voting Summary: Yea: 4, Nay: 0, Absent: 3

3. Public Comments

Discussion: none

4. ACTION ITEMS

4.A. Board to consider and possibly approve Property and Casualty Insurance Renewal

Action(s):

Board approved to renew the PCAR Interlocal addendum through 8/31/2026. This motion, made by Bryan Jones and seconded by Jeff Cooper, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Absent

Jeff Cooper: Yea
Sam Estes: Yea
Jess
Huddleston: Absent
Bryan Jones: Yea
Ronnie
Stanhope: Absent

Voting Summary: Yea: 4, Nay: 0, Absent: 3

4.B. Board to consider and possibly approve final budget amendment for the 2022-2023 school year

Presenter: Kyle Johnson

Action(s):

Board approved final budget amendment for the 2022-2023 school year. This motion, made by Bryan Jones and seconded by Sam Estes, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Absent

Jeff Cooper: Yea
Sam Estes: Yea
Jess
Huddleston: Absent
Bryan Jones: Yea
Ronnie
Stanhope: Absent

Voting Summary: Yea: 4, Nay: 0, Absent: 3

4.C. Board to consider resolution commitment of general funds and special revenue funds unassigned fund balances

Presenter: Kyle Johnson

Action(s):

Board approved the Resolution approving commitment of general and special revenue funds and fund balances as presented. This motion, made by Sam Estes and seconded by Carolyn Booker, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Absent

Jeff Cooper: Yea
Sam Estes: Yea
Jess
Huddleston: Absent
Bryan Jones: Yea
Ronnie
Stanhope: Absent

Voting Summary: Yea: 4, Nay: 0, Absent: 3

4.D. Board to consider and take action to adopt the school district's budget for the 2023-2024 fiscal

Presenter: Kyle Johnson

year

Action(s) :

Board approved resolution approving commitment of General and Special Revenue Funds and Fund Balances as presented. This motion, made by Bryan Jones and seconded by Jeff Cooper, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Absent

Jeff Cooper: Yea

Sam Estes: Yea

Jess Huddleston: Absent

Bryan Jones: Yea

Ronnie Stanhope: Absent

Voting Summary: Yea: 4, Nay: 0, Absent: 3

4.E. Board to consider and approve an ordinance to adopt the tax rate for the 2023-2024 school year

Presenter: Kyle Johnson

Action(s) :

Board approved adoption of a tax rate of 1.0768, which is effectively a 2.16 percent decrease in tax rate. This motion, made by Sam Estes and seconded by Bryan Jones, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Absent

Jeff Cooper: Yea

Sam Estes: Yea

Jess Huddleston: Absent

Bryan Jones: Yea

Ronnie Stanhope: Absent

Voting Summary: Yea: 4, Nay: 0, Absent: 3

4.F. Board to consider and possibly approve Delegate and Alternate to the 2023 Texas Association of School Boards (TASB) Delegate Assembly

Action(s) :

Board approved unanimously to approve Same Estes as Delegate and Dr. Carolyn Booker as Alternate to the 2023 Texas Association of School Boards TASB Delegate Assembly. This motion, made by Carolyn Booker and seconded by Jeff Cooper, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Absent

Jeff Cooper: Yea

Sam Estes: Yea

Jess
Huddleston: Absent

Bryan Jones: Yea

Ronnie
Stanhope: Absent

Voting Summary: Yea: 4, Nay: 0, Absent: 3

5. **Future agenda items and requests**

6. **Adjournment**

Discussion: Adjournment at 5:50 pm.

Board Secretary

Regular Meeting

Monday, August 14, 2023 3:30 PM
Westwood Administration Office

Carolyn Booker: Present
Angela Choate: Present
Jeff Cooper: Present
Sam Estes: Present
Jess Huddleston: Present
Bryan Jones: Present
Ronnie Stanhope: Present

Others present: Tiffany Carwell, Nathan Allen, Kyle Johnson, Tracie Robinson
Sam Estes became present for the meeting at 3:33pm.

1. CALL TO ORDER AND ESTABLISH QUORUM

Discussion: Meeting called to order at 3:30 pm

2. ROLL CALL

3. INVOCATION

Discussion: Invocation given by Kyle Johnson

4. PLEDGE OF ALLEGIANCE/TEXAS PLEDGE

5. Board to consider and approve the agenda as presented

Action(s):

Motion to approve the agenda as presented. This motion, made by Jeff Cooper and seconded by Ronnie Stanhope, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Yea

Jeff Cooper: Yea

Sam Estes: Absent

Jess Huddleston: Yea

Bryan Jones: Yea

Ronnie Stanhope: Yea

Voting Summary: Yea: 6, Nay: 0, Absent: 1

6. Closed Session

Discussion: No Closed Session necessary.

6.A. Acknowledge professional contracts

Discussion: 2 contracts presented to the board for acknowledgement.

7. Public Hearing State Compensatory Education

Presenter: Tiffany Carwell

Discussion: Dr. Booker took the meeting into Public Hearing for State Compensatory Education at 3:34pm. Public Hearing information on Public State Ed presented by Tiffany Carwell.

8. **OPEN FORUM/ IN REGARDS TO COMPENSATORY EDUCATION**

Discussion: None. Taken back into Board Meeting at 3:43pm.

8.A. **ACTION ITEM**

8.B. Board to vote on items discussed in closed session

Discussion: Board acknowledged the 2 contracts presented.

9. **OPEN FORUM/AUDIENCE PARTICIPATION**

Discussion: None.

10. **INFORMATION ITEMS**

10.A. **Finance Update**

Discussion: Mr. Johnson presented the board with the budget actuals as of July 31, 2023. He also discussed the possibility of buying furniture for the WISD Early Learning Childhood Center. Lastly, he discussed with the board the selling of 4 used buses to Palestine ISD for \$49,500. Local Policy CI gives the superintendent the authority to sale these at fair market value and so the board is just acknowledging this authority.

Presenter: Kyle Johnson

10.B. **Curriculum Moment**

Discussion: Dr. Robinson discussed with the board the early findings of STAAR test results. She also celebrated the 6th Cycle of the Principal Residency Grant from TEA.

Presenter: Tracie Robinson

10.C. **2023-2024 T-TESS Appraisal Calendar and Appraisers**

Discussion: Dr. Robinson presented the board with the appraisal calendar and the district appraisers to be approved.

10.D. **Notice of Intent to Withdraw from Anderson County Special Education Coop**

Discussion: Mr. Stanford discussed with the board the intent to withdraw from the Anderson SPED COOP and the benefits it will have. The district must turn in their intent to withdraw by October 4, 2023 to meet the 120 days clause in the contract.

11. **ACTION ITEMS**

11.A. Board to consider and possibly approve the 2023-2024 T-TESS appraisers and appraisal calendar

Action(s) :

Motion to approve the 2023-2024 appraisal calendar and appraisers. This motion, made by Carolyn Booker and seconded by Bryan Jones, Passed.

Voting Detail:

Carolyn Booker: Yea

Presenter: Tracie Robinson

Angela Choate: Yea
Jeff Cooper: Yea
Sam Estes: Absent
Jess Huddleston: Yea
Bryan Jones: Yea
Ronnie Stanhope: Yea

Voting Summary: Yea: 6, Nay: 0, Absent: 1

11.B. Board to consider and approve an agreement with UT Tyler principal residency

Presenter: Tracie Robinson

Action(s):

Motion that the board of trustees gives the superintendent or superintendent designee the authority to enter into a Memorandum of Understanding with the University of Texas at Tyler as the Educator Preparation Program (EPP). This motion, made by Sam Estes and seconded by Angela Choate, Passed.

Voting Detail:

Carolyn Booker: Yea
Angela Choate: Yea
Jeff Cooper: Yea
Sam Estes: Yea
Jess Huddleston: Yea
Bryan Jones: Yea
Ronnie Stanhope: Yea

Voting Summary: Yea: 7, Nay: 0

11.C. Board to consider and possibly approve furniture for Westwood Early Learning Center

Presenter: Kyle Johnson

Action(s):

Motion to approve the purchase of furniture for the Westwood Early Learning Center from Lakeshore at a total of \$76,675.79. This motion, made by Jess Huddleston and seconded by Ronnie Stanhope, Passed.

Voting Detail:

Carolyn Booker: Yea
Angela Choate: Yea
Jeff Cooper: Yea
Sam Estes: Yea
Jess Huddleston: Yea
Bryan Jones: Yea

Ronnie
Stanhope: Yea

Voting Summary: Yea: 7, Nay: 0

11.D. The board to consider and possibly approve the consent agenda

Action(s):

Motion to approve the consent agenda as presented. This motion, made by Bryan Jones and seconded by Jess Huddleston, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Yea

Jeff Cooper: Yea

Sam Estes: Yea

Jess
Huddleston: Yea

Bryan Jones: Yea

Ronnie
Stanhope: Yea

Voting Summary: Yea: 7, Nay: 0

11.D.1. Minutes of Regular Board Meeting July 10, 2023, Special Board Meeting August 1, 2023

11.D.2. Fundraisers

11.D.3. Update 121

11.D.4. Approval of the 2023-2024 Student Code of Conduct

12. **Future Agenda Items Request and Special Events**

13. **ADJOURNMENT**

Discussion: Meeting adjourned at 4:05pm

Board Secretary

9.E.2. Periodic Investment Reports

Westwood ISD Agenda Item Information Agenda Item Information

Meeting Date: September 11, 2023

Subject: Periodic Investment Report

Administrator Responsible: Mr. Johnson

Summary: This is a required process where the board approves our investments. The periodic report is attached. This is interest for the 4th quarter of the 2022-2023 fiscal year, which is June, July and August.

Administration's Recommendation: The board make a motion **“to approve the periodic investment report as presented.”** This has historically been a consent agenda item.

Board Approval Required YES NO

9.E.3. Fundraisers

WESTWOOD INDEPENDENT SCHOOL DISTRICT
Authorization to Conduct Fund Raising Event

Organization: Class of 2027 Campus: WHS Date submitted 8/29/23

Fundraising Event: Birthday signs rental @ WISD campuses

Requested fundraising date/dates: Remainder of the school year

Vendor (if applicable) _____

Address

City/State

Telephone

List specific items that will be sold: "Happy birthday xxxxx!" sign rental

Price per item: \$ 25/day Will customer pay in advance? Yes

Profit to organization should never be less than 50%; otherwise, explain _____

What will money raised from this fundraiser be used for? Prom + Graduation for the class of 2027

If NO vendor is involved; list location of event: sign rentals placed @ WISD campuses

Estimated cost to organization to start fundraiser \$ ~500 for one day only

How much will you charge your customer? \$ 25/day Will you accept donations? No

I, Cassie Huddleston, am submitting this fund raising request before my organization starts raising funds. I understand that I am held responsible for ordering and distributing merchandise and collecting all funds submitting funds to the office, to be deposited in my activity account. With the conclusion of this fund raiser, I will complete this form and return to the campus office.

PERMISSION IS GRANTED TO CONDUCT THIS EVENT:

[Signature] 8/29/23 / _____
Campus Principal's Signature Date WISD Superintendent's Signature Date

Total Proceeds collected \$ _____
Total Deposited in activity account \$ _____ Total invoice from vendor \$ _____
Expenses incurred for a successful fundraiser \$ _____ (advertising, t-shirts, supplies, etc.)
Total Profit my organization benefitted from this fundraiser \$ _____

I, _____, understand that these funds will not be available until this form is completed and returned to the campus office.

10. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the ~~Texas Open Meetings Act~~, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on:

For the Board of Trustees