

Agenda of Regular Meeting

The Board of Trustees Westwood Independent School District

A Regular Meeting of the Board of Trustees of Westwood Independent School District will be held January 9, 2023, beginning at 6:00 PM Westwood Primary
1701 West Point Tap Road
Palestine, TX 75803.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

Due to health and safety concerns related to COVID-19 coronavirus, the meeting will be conducted by video-conference. At least a quorum of the Board will be participating by videoconference or telephone call in accordance with the provisions of Sections 551.123 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

An electronic copy of the agenda packet is attached to the online notice www.westwoodisd.net
Members of the public who desire to address the Board regarding an item on this agenda must comply with the following registration procedures: send a request through Zoom Chat from 6:15 pm – 6:30 pm the day of the meeting. Including name and topic.

1. **CALL TO ORDER AND ESTABLISH QUORUM**
2. **INVOCATION**
3. **ROLL CALL**
4. **PLEDGE OF ALLEGIANCE/TEXAS PLEDGE**
5. **ACTION ITEM**
 - 5.A. Board to consider approval of the Agenda
 - 5.A.1. Swearing in Westwood ISD Police Officer- John Fitts by Administrative Assistant Brenda Bing
Presenter: Brenda Bing

OATH OF OFFICE

I _____ do solemnly swear or affirm that I will faithfully execute the duties of Police Officer of the Westwood ISD Police Department, Anderson County, Texas, and will to the best of my ability preserve, protect and defend the Constitution and Laws of the United States, and of this State; and furthermore solemnly swear or affirm that I have not directly or indirectly pay, contributed, nor promised to contribute, any money or valuable thing to receive my appointment, so help me God.

Signature of Police Officer

Certification of Person Authorized to Administer Oath

State of _____ Texas _____

County of _____ Anderson _____

Sworn to and subscribed before me on this _____ day of _____, 2023.

Signature of Notary Public or Signature of Other Person Authorized to Administer an Oath

Printed or Typed Name

6. Recognition of School Board - School Board Appreciation
Presenter: Wade Stanford
7. Recognition of Students, and Faculty

Westwood ISD
Teacher of the Month
January 2023
Board Meeting – January 9, 2023

Primary - Jennifer Wright

Elementary- Urita Emanuel

Junior High- Jason Russell

High School- Robin Adams

Auxiliary- Justin Bayless

Student/Teacher/Para of the Month

I nominate Jennifer Wright for January.

Student of the Month

Teacher of the Month

Para of the Month

Nominated by her kindergarten team.

Positive-Remains focused on the opportunities available in every challenge.

Active-Creates a positive environment by being engaged and involved.

Noble-Treats others kindly and does the right things even when no one is watching.

Teamwork-Works together and lifts others up.

Heartful-Compassionate and always thinking of others.

Excellence-Performs at their personal best and believes in themselves and others.

Ready-Ready to learn.

She is always positive and can quickly turn something negative into positive. She is funny.

Great mentor-always happy, upbeat, and kind. She is a good friend and co-worker.

She is willing to grow and do whatever it takes to do what is best for all Westwood students.

She is compassionate and considers others including students, co-workers, and parents.

We are blessed to have her at Westwood Primary.

Student of the Month

I nominate Javier Rosales for January

Positive-Remains focused on the opportunities available in every challenge.

Active-Creates a positive environment by being engaged and involved.

Noble-Treats others kindly and does the right things even when no one is watching.

Teamwork-Works together and lifts others up.

Heartful-Compassionate and always thinking of others.

Excellence-Performs at their personal best and believes in themselves and others.

Ready-Ready to learn.

Using the PANTHER Criteria, give an example(s) of how this person shows PANTHER Qualities:

Javier is always ready to learn, he is always trying to do his best and is always striving to improve and he has made major improvements. His first language is not English, but he has improved so much in his English, he is communicating with his teachers and friends. He has also made great academic improvements, learning most of his letters and sounds. I am really proud of him.

Nominated by Patty Ellis

Student/Teacher/Para of the Month

I nominate Korissa Cunningham for
January

Student of the Month

Positive-Remains focused on the opportunities available in every challenge.

Active-Creates a positive environment by being engaged and involved.

Noble-Treats others kindly and does the right things even when no one is watching.

Teamwork-Works together and lifts others up.

Heartful-Compassionate and always thinking of others.

Excellence-Performs at their personal best and believes in themselves and others.

Ready-Ready to learn.

Using the PANTHER Criteria, give an example(s) of how this person shows PANTHER Qualities.

When I think of Korissa Cunningham I think of a student that goes above and beyond what is expected of her. She is always focused on what she needs to do and strives to be the best learner she can be. She lifts others up when they are down and treats them with kindness and respect even when it is hard. Korissa is a team player and works well with others and has the most compassionate heart I have ever seen. Thank Korissa for being a true PANTHER inside and outside of the classroom.

Nominated by Ms. Bolt

Student/Teacher/Para of the Month

I nominate **Chloe Brown** for January Student of the Month

Student of the Month Teacher of the Month Para of the Month
(Please Circle One)

Positive-Remains focused on the opportunities available in every challenge.
Active-Creates a positive environment by being engaged and involved.
Noble-Treats others kindly and does the right things even when no one is watching.
Teamwork-Works together and lifts others up.
Heartful-Compassionate and always thinking of others.
Excellence-Performs at their personal best and believes in themselves and others.
Ready-Ready to learn.

Using the PANTHER Criteria, give an example(s) of how this person shows PANTHER Qualities

Chloe is goal oriented and always gives maximum effort during instruction time. She sets high standards for herself and encourages her classmates to apply to do their absolute best. Chloe makes good choices and works well with others.

Nominated by Randy Scoggins

12/2/2022

Student/Teacher/Para of the Month

I nominate Bentley Quick for January Student of the Month

Student of the Month Teacher of the Month Para of the Month
(Please Circle One)

- Positive**-Remains focused on the opportunities available in every challenge.
- Active**-Creates a positive environment by being engaged and involved.
- Noble**-Treats others kindly and does the right things even when no one is watching.
- Teamwork**-Works together and lifts others up.
- Heartful**-Compassionate and always thinking of others.
- Excellence**-Performs at their personal best and believes in themselves and others.
- Ready**-Ready to learn.

Using the PANTHER Criteria, give an example(s) of how this person shows PANTHER Qualities

Is our 2nd grade student of the month. Bentley is a respectful and hardworking student who comes to school ready to learn. He participates in class discussions and activities. He is always kind and considerate with classmates and teachers. It is a pleasure to have Bentley in our class.

Nominated by *Mrs. May*

12.12.2022



**Westwood Junior High
Student of the Month Nomination Form**

PROUD TO BE A PANTHER

Prepared: Punctual with good attendance, participates in class and maintains grades.

Respectful: Follows teacher and staff directives at all times, exhibits care for others.

Orientated: Sets goals and works to achieve them. Believes in moving toward high standards.

Understanding: Accepting of others and logically analyzes choices and decisions to be made.

Determined: Strives to make each day a great day. Self-motivated.

I nominate: Ty Henry

Grade: 7

Nominated by: Kelli Miller

What Panther PROUD characteristics has this student exhibited:

I am proud to teach Ty in Advance Texas History. Ty pays attention to detail and is thorough when completing assignments. He is an asset in the classroom because students look up to him and value his input. In essence, Ty gets the job done! I expect to see Ty excel academically in junior high and high school.



Westwood Junior High
Student of the Month Nomination Form

PROUD TO BE A PANTHER

- Prepared:** Punctual with good attendance, participates in class and maintains grades.
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- Orientated:** Sets goals and works to achieve them. Believes in moving toward high standards.
- Understanding:** Accepting of others and logically analyzes choices and decisions to be made.
- Determined:** Strives to make each day a great day. Self-motivated.

I nominate: Vilma Velez

Grade: 8

Nominated by: Kelli Miller

What Panther PROUD characteristics has this student exhibited:

Vilma is reliable, consistent, focused, and authentic. I can count on Vilma to get her assignments completed on time and to prepare for exams. She volunteers to lead classroom discussion; therefore, she can command a room which is critical in being an excellent leader. Students respect her input. I am honored to teach Vilma Velez.



Westwood Junior High

Teacher of the Month

January 2023

PROUD TO BE A PANTHER

Prepared: Punctual with good attendance, participates in class and maintains grades.

Respectful: Follows teacher and staff directives at all times, exhibits care for others.

Orientated: Sets goals and works to achieve them. Believes in moving toward high standards.

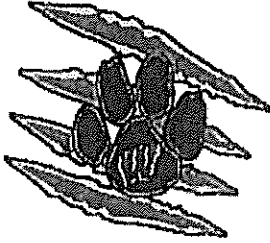
Understanding: Accepting of others and logically analyzes choices and decisions to be made.

Determined: Strives to make each day a great day. Self-motivated.

Jason Russell has been nominated as the WJH Teacher of the Month for Jan. 2023 by his peers and administrators.

A fellow staff member stated, " Jason Russell is a teacher that is always willing to give advice and suggestions to new teachers and help them come up with a solution to any problems that they might have. His experience in regards to teaching is something that he is willing to share with others freely". He is recognized across the campus and being calm and consistent in every situation and that he is the epitome of a Master Teacher. As one staff member said, "Jason is a caring teacher who works hard to build relationships with kids, adjust instruction for every student, and is a master at his content. He is GREAT at what he does".

Mr. Russell is an inspiration to us all and has touched the overarching educational achievement of Westwood ISD for many years and we hope this legacy continues for years to come.



Where Panthers Excel Today and Lead Tomorrow

1820 Panther Blvd. Palestine, Texas 75803
Phone: 903.729.1773 Fax: 903.729.1773
www.westwoodisd.net

WHS SOTM Nomination Form

STUDENT OF THE MONTH QUALIFICATIONS

Scott Nettles
Principal
(903)723-9302

Angela Johnson
Assistant Principal
(903)723-9302

Richard Bishop
Athletic Director
(903)723-9311

Jeffery Tauber
Counselor
(903)729-1773

Kelly Green
CTE Director
(903)729-1773

Shayla Skief
Band Director
(903)723-9309

Kay Denison
Administrative
Assistant
(903)723-9302

- Prepared: Punctual with good attendance, participates in class and maintains grades
- Respectful: Follows teacher and staff directives at all times, exhibits care for others
- Oriented: Sets goals and works to achieve them. Believes in moving toward high standards
- Understanding: Accepting of others and logically analyzes choices and decisions to be made
- Determined: Strives to make each day a great day

I nominate Addison Calzada, grade 9

He/She has proven to be an excellent, PROUD candidate exhibiting

Addison is always ^{eager} ~~willing~~ to participate in class, respectful to adults and peers, sets really high goals for herself, and strives to do the best in everything.
She is not only a great student in the class room but shows leadership on the court and field in volleyball and soccer.
 Nominated by: _____
Addison is an excellent PROUD candidate.

Tyler Hebert



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I nominate Avery Muniz, grade 10

He/She has proven to be an excellent, PROUD candidate exhibiting

Avery demonstrates a willingness to participate in class, comes prepared with good attendance, and treats his teachers with respect.

Nominated by: Morgan Wall



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- Determined: Strives to make each day a great day

I nominate Ethan Frederick, grade 11

He/She has proven to be an excellent, PROUD candidate exhibiting

Ethan is a terrific student - always gets to class on time, has excellent attendance and is polite and respectful to others.

Ethan has been working very hard in Precalculus and has improved his math skills significantly since the start of the school year - clearly demonstrating

Nominated by: a higher standard for himself.

Mrs. Wilson - Precalculus



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- Understanding: Accepting of others and logically analyzes choices and decisions to be made
- Determined: Strives to make each day a great day

I nominate EMILY WRIGHT, grade 12

He/She has proven to be an excellent, PROUD candidate exhibiting

EXCELLENT CHARACTER AND A WILLINGNESS
TO ACHIEVE. SHE IS EAGER TO DO ANY
TASK ASSIGNED, AND HELP OTHERS TO
SUCCEED. EMILY IS A GREAT YOUNG
LADY AND A PLEASURE TO HAVE IN CLASS

Nominated by: Lance Thomas - AST

8. Public Comments
9. **Information Items**
 - 9.A. Finance Report
Presenter: Kyle Johnson

Westwood ISD Agenda Item Information Agenda Item Information

Meeting Date: January 9, 2023

Subject: Finance Update

Administrator Responsible: Mr. Johnson

Summary: Finance Update, which includes an Enrollment/ADA update, 3 Year Percentage Spent by Function YTD and an update on the ESSER 2 and ESSER 3 Grants.

Administration's Recommendation: This is for information purposes only.

Board Approval Required YES **X** NO

Finance Update

Kyle Johnson
1/9/2023

19



Enrollment and ADA (Average Daily Attendance)

- Average enrollment for the First Semester is 1,398.94 with an ADA rate of 94.61%
 - First Semester ADA = 1,323.48
- Budget made on assumption of 1,292 ADA
- Will continue to monitor the impacts on State Aid as we go²⁰ through the year



@WESTWOODISD
#WWWay
#WWEnergyBus

Other Updates

- Adjustment to CCMR Bonus Structure has resulted in a \$53,770 reduction in FSP allotment for 22-23
- End of January we will get the preliminary PVS study from the State
 - This will tell us the difference between the State values and Comptroller's numbers to see if we fall in the 95% range
 - This will also allow me to get more accurate budget numbers for the 22-23 FY and begin making the preliminary 23-24 Projected Revenues

21



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ESSER Update

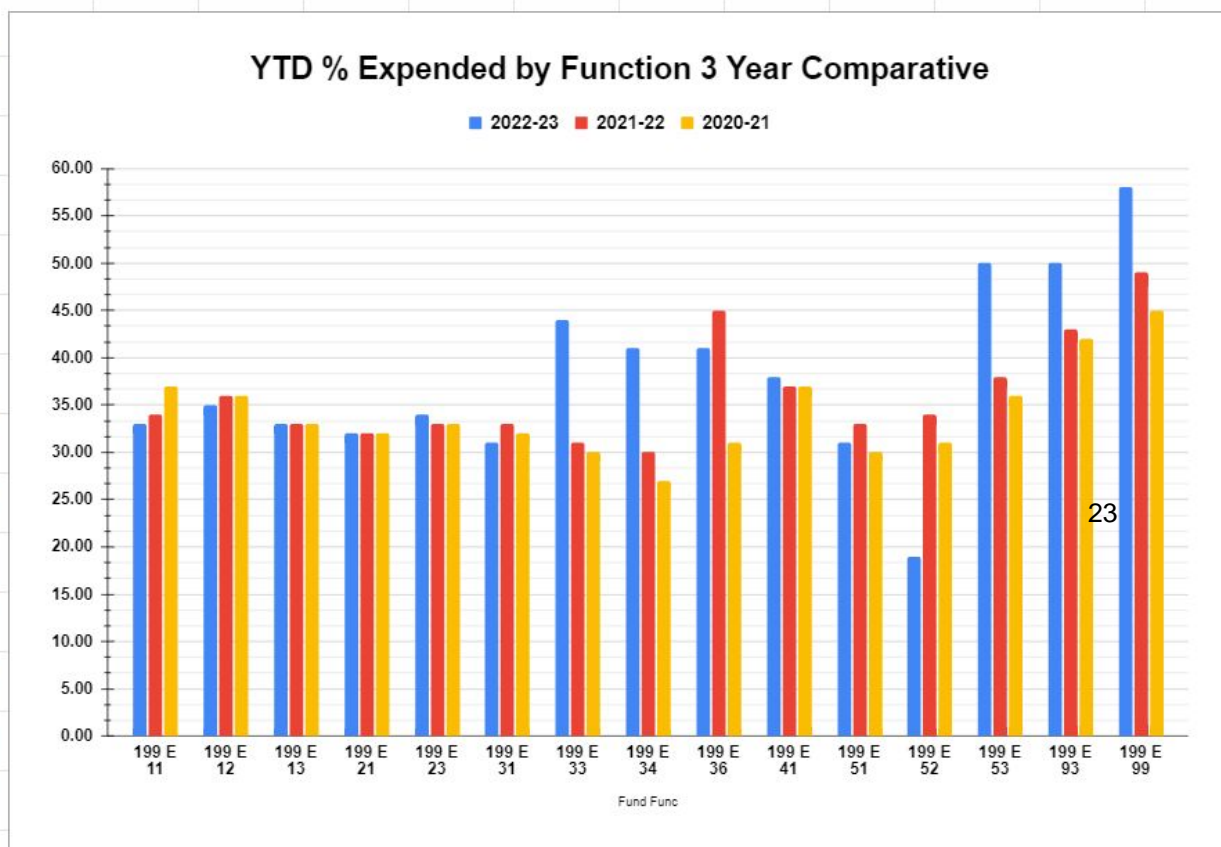
- ESSER 2 Funds are all used as of 8/31/2022
- \$1,595,697 ESSER 3 Funds remaining as of 8/31/2022
- For 22-23 we have allocated approximately \$900,000 of ESSER 3 Funds:
 - \$300,000 in salaries
 - \$400,000 in Incentives
 - \$200,000 for After School and Summer School Programs
- This will leave funds for 23-24 to be used for:
 - Incentive Pay ***for one more year only out of ESSER**
 - Smaller scale After School Program/Summer School Program or extra teachers/Paras ***for one more year only out of ESSER**
- **After 23-24 we will have to decide on if and how to fund the After School Program, more robust Summer School Program and the additional staff that have been paid from ESSER**

22



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#WWEnergyBus

Fund Func	2022-23	2021-22	2020-21
199 E 11	33.00	34.00	37.00
199 E 12	35.00	36.00	36.00
199 E 13	33.00	33.00	33.00
199 E 21	32.00	32.00	32.00
199 E 23	34.00	33.00	33.00
199 E 31	31.00	33.00	32.00
199 E 33	44.00	31.00	30.00
199 E 34	41.00	30.00	27.00
199 E 36	41.00	45.00	31.00
199 E 41	38.00	37.00	37.00
199 E 51	31.00	33.00	30.00
199 E 52	19.00	34.00	31.00
199 E 53	50.00	38.00	36.00
199 E 93	50.00	43.00	42.00
199 E 99	58.00	49.00	45.00



4/12 = 33%

** Every Director, whose budget is over 35% spent, has been contacted about their spending and told that we will keep an eye on it moving into the Spring

9.B. Discussion of Westwood ISD Police Vehicle Acceptable Use Guidelines
Presenter: Wade Stanford

Westwood ISD Agenda Item Information

Meeting Date: January 9, 2023

Subject: Westwood ISD Police Vehicle Acceptable Use Guidelines

Administrator Responsible: Wade Stanford

Summary: Currently, the District does not allow any District-owned vehicles to be taken to a private residence and parked overnight. With the introduction of emergency vehicles into the District fleet, it would be advantageous to allow all District-owned police vehicles to be parked at a residence during off-duty hours in case of an emergency.

Administration's Recommendation:

Board Approval Required

YES

NO

9.C. Discussion of District-Wide Mobile Communication Devices
Presenter: Wade Stanford/Kyle Johnson

Westwood ISD Agenda Item Information

Meeting Date: January 9, 2023

Subject: Discussion of District-Wide Mobile Communication Devices

Administrator Responsible: Wade Stanford/Kyle Johnson

Summary: The District has collaborated with Mobile Communications America (MCA) of Tyler to design a District-Wide comprehensive mobile communication plan. The expectation was for them to develop a plan that would allow seamless communication between all district instructional and non-instructional facilities and transportation vehicles while they are operated within the district boundaries.

The attached quote includes the necessary equipment to achieve this plan.

Administration's Recommendation: No Recommendation since this is a First Read.

Board Approval Required

YES

X NO

QUOTATION
773003082

Bill To:
Westwood ISD
4524 W Oak
Palestine, TX 75891

Ship To:
Westwood ISD
4524 W Oak
Palestine, TX 75891

Contact: Michael Hoyt
Contact #:

Contact: Michael Hoyt
Contact #:

Date: 10/28/2022		Customer #: 4170022330		Terms: PREPAY		
Qty	Item	Description	U/M	Unit Price	Extended	
2	HKVN4099A	CAP+ MULTI-SITE XPR/SLR1000/5000	EA	5,800.00	11,600.00	
2	DSCP10725UNTUNED	UHF MOBILE DUPLEXER 406-500 MHZ	EA	453.00	906.00	
3	343504	2' RG1472 JUMPER NM - NM DUPLEXER CABLES	EA	48.87	146.61	
3	458907	2' RG142P Jumper NM BM N MALE BNC MALE JUMPER	EA	61.84	185.52	
2	514976	60"x2 7/8" NON-PENETRATING ROOF MOUNT	EA	330.00	660.00	
2	66392	450-470 3.8DB/5DB DIPOLE	EA	614.25	1,228.50	
200	59520	3/8" LMR400 COAXIAL CABLE	FT	1.39	278.00	
3	58966	FLANGE MOUNT N/M-N/F IS-50NX-C2-MA	EA	67.58	202.74	
4	504722	NFEMALE CONN STRT CRIMP	EA	11.50	46.00	
45	205932	M17/60-RG142 Plenum-Rated Coaxial Cable	FT	5.15	231.75	
6	54680	N MALE RG55	EA	7.68	46.08	
4	41822	Rubber mat 1/2"x 18"x48" Mfr:CommScope Mfr P/N: MT-F1637	EA	18.88	75.52	
2	PMLE4548A	One Up Enclosure	EA	320.00	640.00	
2	AAR10TCGANQ1AN	SLR 5700 Repeater 50W UHFR2	EA	4,085.00	8,170.00	
1	AAR10TCGANQ1AN	SLR 5700 Repeater 50W UHFR2	EA	4,085.00	4,085.00	
1	DSCP10725UNTUNED	UHF MOBILE DUPLEXER 406-500 MHZ	EA	453.00	453.00	
1	65143	450-470 6.6/7.8DB DIPOLE	EA	1,075.00	1,075.00	
125	429150	1/2" FOAM HELIAX CABLE LDF4-50A	FT	2.92	365.00	
2	307941	1/2" N FEMALE POSITIVE STOP L4TNF-PSA	EA	24.68	49.36	
1	PMLE5031A	Wall Mount Bracket Kit	EA	216.73	216.73	
30	HKVN4414A	NA MOTOTRBO LCP	EA	83.00	2,490.00	
25	AAM02QPH9JA1AN-P	XPR 2500 Two-Way Radio 128-Channel UHF 40W Package	EA	930.50	23,262.50	

QUOTATION
773003082

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Date: 10/28/2022		Customer #: 4170022330		Terms: PREPAY		
Qty	Item	Description	U/M	Unit Price	Extended	
25	AAM02QPH9JA1AN	XPR 2500 Two-Way Radio 128-Channel UHF 40W	EA	0.00	0.00	
25	STDBKT0776AD	STANDARD BRACKET	EA	0.00	0.00	
25	STDBOX0776AA	STANDARD MODEL BOX	EA	0.00	0.00	
25	STDCBL0776AD	STANDARD CABLE	EA	0.00	0.00	
25	STDMIC0776AE	STANDARD MICROPHONE	EA	0.00	0.00	
25	STDESS0776AA	5YR ESSENTIAL REPAIR	EA	0.00	0.00	
25	STDSMA0771AG	STANDARD 5 YEAR SMA AND SW FEATURES	EA	0.00	0.00	
25	HKVN4414A	NA MOTOTRBO LCP	EA	83.00	2,075.00	
24	HAE4003A	"Urban UHF 1/4-Wave Through-Hole Mount Antenna, 450-470 MHz"	EA	23.22	557.28	
25	HKN9327CR	ACCESSORY KIT,IGNITION SWITCH CBL	EA	17.00	425.00	
1	HPN4007D	140V Power Supply	EA	319.68	319.68	
1	GLN7318A	Base Tray Mount	EA	43.20	43.20	
1	PMMN4098A	Desktop Mobile Microphone	EA	129.60	129.60	
1	0180355A80	Spectrum Magnetic Mount	EA	30.78	30.78	
2	444197	GROUNDING KIT 1/2"	EA	28.84	57.68	
2	442460	Universal Groundbar (2"x10") w/ shelter	EA	35.17	70.34	
2	11840	Tripp Lite - 4 Outlet AC Line Filter	EA	88.40	176.80	
4	310778	GROUND KIT FOR LMR-400	EA	29.40	117.60	
1	FCC-LICENSE	FCC Filing Fees	EA	1,420.00	1,420.00	
30	AAH02RDH9VA1AN-P	XPR 3500e Two-Way Radio 128-Channel UHF (Capable) Package	EA	915.25	27,457.50	
30	AAH02RDH9VA1AN	XPR 3500e Two-Way Radio 128-Channel UHF (Capable)	EA	0.00	0.00	
30	QA02304AB	ADD: UHF WHIP ANTENNA (403-512)	EA	0.00	0.00	
30	STDBAT0867AE	STANDARD BATTERY	EA	0.00	0.00	
30	STDBOX0867AA	STANDARD MODEL BOX	EA	0.00	0.00	
30	STDCHG0867AA	IMPRES SUC W/ SMPS (PLN4232)	EA	0.00	0.00	



Mobile Communications America
 2121 Old Henderson Hwy
 Tyler, TX 75702
 Phone: 844-276-7705
 Fax:

QUOTATION
773003082

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Qty	Item	Description	U/M	Unit Price	Extended	
30	STDRAD0867AA	STANDARD RADIO	EA	0.00	0.00	
30	STDESS0867AA	5YR ESSENTIAL REPAIR	EA	0.00	0.00	
30	STDSMA0771AA	STANDARD 5 YEAR SMA AND SW FEATURES	EA	0.00	0.00	
1	SS-SUBCONTRACT-TX		EA	1,700.00	1,700.00	
24	FT-INSTALL	BUS RADIO INSTALLS	EA	195.00	4,680.00	
40	FT-HR-T1	FIELD TECH LABOR PER HOUR TIER1	HOUR	150.00	6,000.00	
4	TVL-2	TRAVEL CHARGE 2 (1 TO 2 HR ROUNTRIP)	EA	95.00	380.00	

Accepted By: _____ **Date:** _____

Please contact customer representative by phone or email with any questions:
 Customer Rep: Brian Folden
 Phone #: 903-363-4494
 Email: brianfolden@callmc.com

Subtotal : \$102,053.77
 Tax :
 Total Quote : \$102,053.77

Effective August 1, 2018, all credit card payments are subject to a 2% convenience fee

Quote Valid for 30 Days.

All orders are subject to partial shipment and partial invoice
 Tax calculations provided are estimates and are subject to change.

10. Board to consider approval of Consent Agenda

10.A. Campus Fundraisers

10.B. Minutes of Regular Board Meeting, December 12, 2022

Regular Meeting

Monday, December 12, 2022 6:30 PM

Westwood Primary, 1701 West Point Tap Road, Palestine, TX 75803

Carolyn Booker: Present
Angela Choate: Present
Jeff Cooper: Present
Sam Estes: Present
Jess Huddleston: Present
Bryan Jones: Present
Ronnie Stanhope: Absent

Others Present: Wade Stanford, Mike Hoyt, Kyle Johnson, Tiffany Carwell, Brendan May, Brenda Bing, Richard Bishop, Scott Nettles, Charlotte May, Shinnita Foreman, see list for others present.

Bryan Jones arrived at 6:32 pm.

1. CALL TO ORDER AND ESTABLISH QUORUM

Discussion: Meeting called to order by President Booker at 6:30pm

2. ROLL CALL

Discussion: Roll Call taken by President Booker.

3. INVOCATION

Discussion: Invocation given by Brendan May

4. Pledge of Allegiance/Texas Pledge

4.A. Swearing in Westwood ISD Police Chief - Mr. Michael Hoyt by Administrative Assistant Brenda Bing **Presenter:** Brenda Bing

Discussion: Mrs. Bing swore in Mike Hoyt as the Police Chief for the Westwood ISD Police Department.

Dr. Booker, Jeff Cooper, Angela Choate, and Jess Huddleston made comments about the excitement around having a WISD Police Chief and PD.

5. Recognition of Students and Faculty Football Team and Cross Country

Presenter: Principals

Discussion: Coach Bishop recognized the football season and the players that received honors for the season. Coach Knight recognized the cross country season and the student that made it to Regionals.

Principals presented awards to their Students and Teachers for the Month of November:

Teacher of the month and auxiliary- Lex Ann Royle, Talia Hodge, Cassie Huffleston and William Moore

Students of the Month - Primary - Cooper Henry, Greenley Snowden, Isabelle Berry, and Cora Cumston

Elementary

- Jessa Huddleston, Jackson Cumston, Isaac Montez, and Killeen Hebert

Junior

High -

5.A. Public Comments

Discussion: None

6. Presentation of School (First) Financial Integrity Rating System of Texas for 2021-2022 school year

Presenter: Kyle Johnson

Discussion: Went into public hearing at 7:36pm Mr. Johnson presented the FIRST Report to the board. Westwood received a score of 90 and a Superior Rating.

6.A. Your School District's rating

Presenter: Kyle Johnson

Discussion: Westwood ISD received a 90 and Superior Rating on the 2021-2022 FIRST Report based on the 2020-2021 Fiscal Year data.

7. Public Comments in regards to (FIRST) Financial Integrity Rating System of Texas for 2021-2022 school year

Discussion: Mr. Johnson was asked for his name and if public could set up times to come meet with him over finances. He gave his name and told the public member she could call Mrs. Bing and set up an appointment to meet over the FIRST Report.

8. Information Items

Discussion: Re-convened regular meeting at 7:51pm

8.A. Finance update

Discussion: Mr. Johnson gave an update on the YTD budget by function compared to the previous 2 years. He also gave an update on the current ADA and enrollment numbers and how these could effect the revenue projections for 2021-2022.

8.B. Auditor's Report for the 2021-2022 school year

Discussion: Molly Abele of Axley and Rode zoomed in and presented the 2021-2022 Annual Financial Audit Report to the board. Westwood received a clean audit with an unmodified opinion.

8.C. Discussion of the contract for Furniture, Fixtures, and Equipment included in the 2021 Bond Program

Presenter: Wade Stanford

Discussion: Mr. Stanford updated the board on the price for Furniture, Fixtures and Equipment for the 2021 Bond program. Total FF&E package came in at \$849,000, which is \$219,000 over the original budget at current dollar value. With historical price increase this price would increase by \$62,000. District could use money earned from interest from bond proceeds to cover the overage. Mr. Huddleston asked if we knew we would be over budget and Mr. Stanford said no we could not estimate the increased prices of materials when original budget was set.

9. Board to consider approval of Consent Agenda

Action(s):

Motion to approve the consent agenda as presented. This motion, made by Bryan Jones and

seconded by Angela Choate, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Yea

Jeff Cooper: Yea

Sam Estes: Yea

Jess
Huddleston: Yea

Bryan Jones: Yea

Ronnie
Stanhope: Absent

Voting Summary: Yea: 6, Nay: 0, Absent: 1

9.A. Minutes of Regular Board Meeting November 14, 2022

9.B. Quarterly Investment Report

9.C. 2021-2022 Financial Integrity Rating System of Texas (FIRST) rating **Presenter:** Kyle Johnson

9.D. Fundraisers

10. **ACTION ITEM**

10.A. Board to accept the 2021-2022 Auditor's Report

Action(s):

Motion to approve the 2021-2022 Annual Financial Reported as presented by Axley and Rode. This motion, made by Sam Estes and seconded by Jess Huddleston, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Yea

Jeff Cooper: Yea

Sam Estes: Yea

Jess
Huddleston: Yea

Bryan Jones: Yea

Ronnie
Stanhope: Absent

Voting Summary: Yea: 6, Nay: 0, Absent: 1

10.B. Board to consider and possibly approve the 2023-2024 Academic Calendar **Presenter:** Wade Stanford

Action(s):

Motion to approve the 2023-2024 Academic Calendar as presented. This motion, made by Angela Choate and seconded by Jeff Cooper, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Yea

Jeff Cooper: Yea
Sam Estes: Yea
Jess
Huddleston: Yea
Bryan Jones: Yea
Ronnie
Stanhope: Absent

Voting Summary: Yea: 6, Nay: 0, Absent: 1

10.C. Budget Amendment

Presenter: Kyle Johnson

Action(s):

Motion to approve the Budget Amendment 22-03 to increase the budget by \$10,000. This motion, made by Bryan Jones and seconded by Jess Huddleston, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Yea

Jeff Cooper: Yea

Sam Estes: Yea

Jess
Huddleston: Yea

Bryan Jones: Yea

Ronnie
Stanhope: Absent

Voting Summary: Yea: 6, Nay: 0, Absent: 1

10.D. Consider and Possibly Approve the contract for Furniture, Fixtures, and Equipment included in the 2021 Bond Program

Presenter: Wade Stanford

Action(s):

Motion to approve the Furniture, Fixture, and Equipment contract to provide and install \$911,500 in Furniture, Fixtures, and Equipment at Westwood Middle School for all phases of the project. Proposed dealers were deemed best in value, and the budget accounts for the estimated inflation of future phase orders. This motion, made by Angela Choate and seconded by Jeff Cooper, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Yea

Jeff Cooper: Yea

Sam Estes: Yea

Jess
Huddleston: Yea

Bryan Jones: Yea

Ronnie
Stanhope: Absent

Voting Summary: Yea: 6, Nay: 0, Absent: 1

11. **CLOSED SESSION**

Discussion: President Booker sent the meeting into closed session at 8:27 pm. The board came out of a closed session at 8:58 pm.

11.A. Personnel

11.B. Superintendent's mid-year evaluation

11.C. Real property

11.D. District of Innovation Contract

12. **Board to possibly vote on items discussed in closed session**

Discussion: Board came out of closed session at 9:06 pm.

12.A. Board to consider offering District of Innovation contract beginning January 2nd, 2023

Action(s):

Board approved offering the District of Innovation contract beginning January 2, 2023, to Kyle Frith. This motion, made by Jeff Cooper and seconded by Angela Choate, Passed.

Voting Detail:

Carolyn Booker: Yea

Angela Choate: Yea

Jeff Cooper: Yea

Sam Estes: Yea

Jess Huddleston: Yea

Bryan Jones: Yea

Ronnie Stanhope: Absent

Voting Summary: Yea: 6, Nay: 0, Absent: 1

12.A.1. **Future agenda items request and special events**

13. **ADJOURNMENT**

Discussion: 9:05 pm

Board Secretary

11. **ACTION ITEM**

11.A. Investment Policy for 2023

Presenter: Kyle Johnson

Westwood ISD Agenda Item Information Agenda Item Information

Meeting Date: January 9, 2023

Subject: Annual Investment Approval Resolution

Administrator Responsible: Mr. Johnson

Summary: This is a resolution for the board to approve the investments for WISD for the current year 2023 and review the investment totals for 2022.

Administration's Recommendation: The district would recommend a motion **“to approve the current investments as presented for the 2023 year.”**

Board Approval Required

X YES

NO

Westwood Independent School District Board of Trustees

Resolution

Whereas, the Board of Trustees of the Westwood Independent School District is required to review not less than annually the investment policy and the investment strategy of the district; and

Whereas, Policy CDA (Legal) and CDA (Local) contain the investment policy and investment strategy of the district and the changes made to either; and

Whereas, investments shall be made in accordance with written policies approved by the Board of Trustees;

Now, therefore, be it resolved by the Board of Trustees of the Westwood Independent School District, Anderson County, Texas,

That the Board of Trustees has reviewed and approved the investment policy and investment strategy and changes made therein.

Resolved this the 10th day of January in the year 2023.

President
WISD Board of Trustees

Attest:

Secretary
WISD Board of Trustees

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transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

Investment Authority

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

Approved Investment Instruments

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

Safety

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctua

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Investment Management

District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

Liquidity and Maturity

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

Diversity

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include

Monitoring Market Prices

financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

Monitoring Rating Changes

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Funds/Strategies

Investments by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

Any internally created pool fund group of the

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	cash flow requirements.
Operating Funds Custodial Funds	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
Debt Service Funds	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
Capital Project Funds	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
Safekeeping and Custody	
Sellers of Investments	Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]
Soliciting Bids for CDs	Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA).
Interest Rate Risk Internal Controls	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.	To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.
Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated	⁴² The District shall monitor interest rate risk using weighted average maturity and specific

identification.

A system of internal controls shall be established and documented in writing and

must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to

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Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

Annual Review Annual Audit

protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District.

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

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All investments made by a district shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules, or regulations. *Gov't Code 2256.026*

Definitions

Bond Proceeds	"Bond proceeds" means the proceeds from the sale of bonds, notes, and other obligations issued by a district, and reserves and funds maintained by a district for debt service purposes.
Investment Pool	"Investment pool" means an entity created under the Texas Government Code to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield.
Pooled Fund Group	"Pooled fund group" means an internally created fund of a district in which one or more institutional accounts of a district are invested.
Separately Invested Asset	"Separately invested asset" means an account or fund of a district that is not invested in a pooled fund group. <i>Gov't Code 2256.002(1), (6), (9), (12)</i>
Pledged Revenue	"Pledged revenue" means money pledged to the payment of or as security for: <ol style="list-style-type: none">1. Bonds or other indebtedness issued by a district;2. Obligations under a lease, installment sale, or other agreement of a district; or3. Certificates of participation in a debt or obligation described by item 1 or 2. <i>Gov't Code 2256.0208(a)</i>
Repurchase Agreement	"Repurchase agreement" means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations, described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds), at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. The term includes a direct security repurchase agreement and a reverse security repurchase agreement. <i>Gov't Code 2256.011(b)</i>
Hedging	"Hedging" means acting to protect against economic loss due to price fluctuation of a commodity or related investment by entering

into an offsetting position or using a financial agreement or producer price agreement in a correlated security, index, or other commodity.

Eligible Entity

“Eligible entity” means a political subdivision that has:

1. A principal amount of at least \$250 million in outstanding long-term indebtedness, long-term indebtedness proposed to be issued, or a combination of outstanding long-term indebtedness and long-term indebtedness proposed to be issued; and
2. Outstanding long-term indebtedness that is rated in one of the four highest rating categories for long-term debt instruments by a nationally recognized rating agency for municipal securities, without regard to the effect of any credit agreement or other form of credit enhancement entered into in connection with the obligation.

Eligible Project

“Eligible project” has the meaning assigned by Government Code 1371.001 (issuance of obligations for certain public improvements).

Gov’t Code 2256.0207(a)

Corporate Bond

“Corporate bond” means a senior secured debt obligation issued by a domestic business entity and rated not lower than “AA-” or the equivalent by a nationally recognized investment rating firm. The term does not include a debt obligation that, on conversion, would result in the holder becoming a stockholder or shareholder in the entity, or any affiliate or subsidiary of the entity, that issued the debt obligation, or is an unsecured debt obligation. *Gov’t Code 2256.0204(a)*

Written Policies

The board shall adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control. The investment policies must primarily emphasize safety of principal and liquidity and must address investment diversification, yield, and maturity and the quality and capability of investment management. The policies must include:

1. A list of the types of authorized investments in which the district’s funds may be invested;
2. The maximum allowable stated maturity of any individual investment owned by the district;
3. For pooled fund groups, the maximum dollar-weighted average maturity allowed based on the stated maturity date of the portfolio;

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4. Methods to monitor the market price of investments acquired with public funds;
5. A requirement for settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis; and
6. Procedures to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provisions of Government Code 2256.021 [see Loss of Required Rating, below].

Gov't Code 2256.005(a), (b)

Annual Review The board shall review its investment policy and investment strategies not less than annually. The board shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies. *Gov't Code 2256.005(e)*

Annual Audit A district shall perform a compliance audit of management controls on investments and adherence to the district's established investment policies. The compliance audit shall be performed in conjunction with the annual financial audit. *Gov't Code 2256.005(m)*

Investment Strategies As an integral part of the investment policy, the board shall adopt a separate written investment strategy for each of the funds or group of funds under the board's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities in order of importance:

1. Understanding of the suitability of the investment to the financial requirements of the district;
2. Preservation and safety of principal;
3. Liquidity;
4. Marketability of the investment if the need arises to liquidate the investment before maturity;
5. Diversification of the investment portfolio; and
6. Yield.

Gov't Code 2256.005(d)

Investment Officer A district shall designate by rule, order, ordinance, or resolution, as appropriate, one or more officers or employees as investment officer(s) to be responsible for the investment of its funds consistent

with the investment policy adopted by the board. If the board has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the contracting board's district. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances, that a prudent person would exercise in the management of the person's own affairs, but the board retains the ultimate responsibility as fiduciaries of the assets of the district. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the district. Authority granted to a person to invest the district's funds is effective until rescinded by the district or until termination of the person's employment by a district, or for an investment management firm, until the expiration of the contract with the district. *Gov't Code 2256.005(f)*

A district or investment officer may use the district's employees or the services of a contractor of the district to aid the investment officer in the execution of the officer's duties under Government Code, Chapter 2256. *Gov't Code 2256.003(c)*

Investment Training Investment training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Public Funds Investment Act. *Gov't Code 2256.008(c)*

Initial Within 12 months after taking office or assuming duties, the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend at least one training session from an independent source approved by the board or a designated investment committee advising the investment officer. This initial training must contain at least ten hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *Gov't Code 2256.008(a)*

Ongoing The treasurer, or the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend an investment training session not less than once in a two-year period that begins on the first day of the district's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than eight hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the board or by a designated investment committee advising the investment officer. *Gov't Code 2256.008(a-1)*

Exception The ongoing training requirement does not apply to the treasurer, chief financial officer, or investment officer of a district if:

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1. The district does not invest district funds or only deposits those funds in interest-bearing deposit accounts or certificates of deposit as authorized by Government Code 2256.010; and
2. The treasurer, chief financial officer, or investment officer annually submits to the agency a sworn affidavit identifying the applicable criteria under item 1 that apply to the district.

Gov't Code 2256.008(g)

Standard of Care

Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following objectives, in order of priority:

1. Preservation and safety of principal;
2. Liquidity; and
3. Yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the following shall be taken into consideration:

1. The investment of all funds, or funds under the district's control, over which the officer had responsibility rather than the prudence of a single investment; and
2. Whether the investment decision was consistent with the district's written investment policy.

Gov't Code 2256.006

Personal Interest

A district investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the district shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined by Government Code Chapter 573 (nepotism prohibition), to an individual seeking to sell an investment to the investment officer's district shall file a statement disclosing that relationship. A required statement must be filed with the board and with the Texas Ethics Commission. For purposes of this policy, an investment officer has a personal business relationship with a business organization if:

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1. The investment officer owns ten percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
2. Funds received by the investment officer from the business organization exceed ten percent of the investment officer's gross income for the previous year; or
3. The investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

Gov't Code 2256.005(i)

Quarterly Reports

Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period. This report shall be presented not less than quarterly to the board and the superintendent within a reasonable time after the end of the period. The report must:

1. Describe in detail the investment position of the district on the date of the report;
2. Be prepared jointly and signed by all district investment officers;
3. Contain a summary statement of each pooled fund group that states the:
 - a. Beginning market value for the reporting period;
 - b. Ending market value for the period; and
 - c. Fully accrued interest for the reporting period;
4. State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
5. State the maturity date of each separately invested asset that has a maturity date;
6. State the account or fund or pooled group fund in the district for which each individual investment was acquired; and
7. State the compliance of the investment portfolio of the district as it relates to the investment strategy expressed in the district's investment policy and relevant provisions of the Public Funds Investment Act.

If a district invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the investment officers shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the board by that auditor.

Gov't Code 2256.023

Selection of Broker

The board or the designated investment committee shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with a district.

Gov't Code 2256.025

Bond Proceeds

The investment officer of a district may invest bond proceeds or pledged revenue only to the extent permitted by the Public Funds Investment Act, in accordance with:

1. Statutory provisions governing the debt issuance or the agreement, as applicable; and
2. The district's investment policy regarding the debt issuance or the agreement, as applicable.

Gov't Code 2256.0208(b)

Authorized Investments

A board may purchase, sell, and invest its funds and funds under its control in investments described below, in compliance with its adopted investment policies and according to the standard of care set out in this policy. *Gov't Code 2256.003(a)*

In the exercise of these powers, the board may contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of its public funds or other funds under its control. A contract made under this authority may not be for a term longer than two years. A renewal or extension of the contract must be made by the board by order, ordinance, or resolution. *Gov't Code 2256.003(b)*

The board may specify in its investment policy that any authorized investment is not suitable. *Gov't Code 2256.005(j)*

Obligations of
Governmental
Entities

The following are authorized investments:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;

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2. Direct obligations of this state or its agencies and instrumentalities;
3. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;
4. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state, the United States, or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States;
5. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
6. Bonds issued, assumed, or guaranteed by the state of Israel;
7. Interest-bearing banking deposits that are guaranteed or insured by the FDIC or its successor, or the National Credit Union Share Insurance Fund or its successor; and
8. Interest-bearing banking deposits other than those described at item 7 above if:
 - a. The funds are invested through a broker with a main office or a branch office in this state that the district selects from a list the board or designated investment committee of the district adopts as required at Selection of Broker above or a depository institution with a main office or a branch office in this state and that the district selects;
 - b. The broker or depository institution selected as described above arranges for the deposit of the funds in the banking deposits in one or more federally insured depository institutions, regardless of where located, for the district's account;
 - c. The full amount of the principal and accrued interest of the banking deposits is insured by the United States or an instrumentality of the United States; and
 - d. The district appoints as the district's custodian of the banking deposits issued for the district's account the de-

pository institution selected as described above, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating under Rule 15c3-3 (17 C.F.R. Section 240.15c3-3).

Gov't Code 2256.009(a)

*Unauthorized
Obligations*

The following investments are not authorized:

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity date of greater than ten years; and
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Gov't Code 2256.009(b)

Certificates of
Deposit and Share
Certificates

A certificate of deposit or share certificate is an authorized investment if the certificate is issued by a depository institution that has its main office or a branch office in Texas and is:

1. Guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor;
2. Secured by obligations described at Obligations of Governmental Entities, above, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage backed securities described at Unauthorized Obligations, above; or
3. Secured in accordance with Government Code Chapter 2257 (Public Funds Collateral Act) or in any other manner and amount provided by law for the deposits of the district.

Gov't Code 2256.010(a)

In addition to the authority to invest funds in certificates of deposit under the previous section, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment:

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1. The funds are invested by the district through a broker that has its main office or a branch office in this state and is selected from a list adopted by the district as required at Selection of Broker, above or a depository institution that has its main office or a branch office in this state and that is selected by the district;
2. The broker or depository institution selected by the district arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the district;
3. The full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and
4. The district appoints the depository institution selected by the district, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the district with respect to the certificates of deposit issued for the account of the district.

Gov't Code 2256.010(b)

The district's investment policies may provide that bids for certificates of deposit be solicited orally, in writing, electronically, or in any combination of those methods. *Gov't Code 2256.005(c)*

Repurchase
Agreements

A fully collateralized repurchase agreement is an authorized investment if it:

1. Has a defined termination date;
2. Is secured by a combination of cash and obligations described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds);
3. Requires the securities being purchased by the district or cash held by the district to be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or a third party selected and approved by the district; and
4. Is placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in Texas.

The term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received by a district under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a repurchase agreement by a district.

Gov't Code 2256.011

Securities Lending
Program

A securities lending program is an authorized investment if:

1. The value of securities loaned is not less than 100 percent collateralized, including accrued income;
2. A loan allows for termination at any time;
3. A loan is secured by:
 - a. Pledged securities described at Obligations of Governmental Entities, above;
 - b. Pledged irrevocable letters of credit issued by a bank that is organized and existing under the laws of the United States or any other state, and continuously rated by at least one nationally recognized investment rating firm at not less than A or its equivalent; or
 - c. Cash invested in accordance with Government Code 2256.009 (obligations of governmental entities), 2256.013 (commercial paper), 2256.014 (mutual funds), or 2256.016 (investment pools);
4. The terms of a loan require that the securities being held as collateral be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or with a third party selected by or approved by the district; and
5. A loan is placed through a primary government securities dealer, as defined by 5 C.F.R. Section 6801.102(f), as that regulation existed on September 1, 2003, or a financial institution doing business in this state.

An agreement to lend securities under a securities lending program must have a term of one year or less.

Gov't Code 2256.0115

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Banker's
Acceptances

A banker's acceptance is an authorized investment if it:

1. Has a stated maturity of 270 days or fewer from the date of issuance;
2. Will be, in accordance with its terms, liquidated in full at maturity;
3. Is eligible for collateral for borrowing from a Federal Reserve Bank; and
4. Is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least on nationally recognized credit rating agency.

Gov't Code 2256.012

Commercial Paper

Commercial paper is an authorized investment if it has a stated maturity of 365 days or fewer from the date of issuance; and is rated not less than A-1 or P-1 or an equivalent rating by at least:

1. Two nationally recognized credit rating agencies; or
2. One nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States law or any state.

Gov't Code 2256.013

Mutual Funds

A no-load money market mutual fund is an authorized investment if the mutual fund:

1. Is registered with and regulated by the Securities and Exchange Commission;
2. Provides the district with a prospectus and other information required by the Securities and Exchange Act of 1934 (15 U.S.C. 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. 80a-1 et seq.); and
3. Complies with federal Securities and Exchange Commission Rule 2a-7 (17 C.F.R. Section 270.2a-7), promulgated under the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.).

Gov't Code 2256.014(a)

In addition to the no-load money market mutual fund authorized above, a no-load mutual fund is an authorized investment if it:

1. Is registered with the Securities and Exchange Commission;
2. Has an average weighted maturity of less than two years; and
3. Either has a duration of:
 - a. One year or more and is invested exclusively in obligations approved by the Public Funds Investment Act, or
 - b. Less than one year and the investment portfolio is limited to investment grade securities, excluding asset-backed securities.

Gov't Code 2256.014(b)

Limitations

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in mutual funds described in Government Code 2256.014(b);
2. Invest any portion of bond proceeds, reserves and funds held for debt service, in mutual funds described in Government Code 2256.014(b); or
3. Invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described in Government Code 2256.014(a) or (b) in an amount that exceeds ten percent of the total assets of the mutual fund.

Gov't Code 2256.014(c)

Guaranteed
Investment
Contracts

A guaranteed investment contract is an authorized investment for bond proceeds if the guaranteed investment contract:

1. Has a defined termination date;
2. Is secured by obligations described at Obligations of Governmental Entities, above, excluding those obligations described at Unauthorized Obligations, in an amount at least equal to the amount of bond proceeds invested under the contract; and
3. Is pledged to the district and deposited with the district or with a third party selected and approved by the district.

Bond proceeds, other than bond proceeds representing reserves and funds maintained for debt service purposes, may not be invested in a guaranteed investment contract with a term longer than five years from the date of issuance of the bonds.

To be eligible as an authorized investment:

1. The board must specifically authorize guaranteed investment contracts as eligible investments in the order, ordinance, or resolution authorizing the issuance of bonds;
2. The district must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received;
3. The district must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received;
4. The price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be invested; and
5. The provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a guaranteed investment contract by a district.

Gov't Code 2256.015

Investment Pools

A district may invest its funds or funds under its control through an eligible investment pool if the board by rule, order, ordinance, or resolution, as appropriate, authorizes the investment in the particular pool. *Gov't Code 2256.016, .019*

To be eligible to receive funds from and invest funds on behalf of a district, an investment pool must furnish to the investment officer or other authorized representative of the district an offering circular or other similar disclosure instrument that contains the information specified in Government Code 2256.016(b). To maintain eligibility, an investment pool must furnish to the investment officer or other authorized representative investment transaction confirmations and a monthly report that contains the information specified in Government Code 2256.016(c). A district by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds. *Gov't Code 2256.016(b)-(d)*

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Corporate Bonds

A district that qualifies as an issuer as defined by Government Code 1371.001 [see CCF], may purchase, sell, and invest its funds and funds under its control in corporate bonds (as defined above) that, at the time of purchase, are rated by a nationally recognized investment rating firm "AA-" or the equivalent and have a stated final maturity that is not later than the third anniversary of the date the corporate bonds were purchased.

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds, reserves, and other funds held for the payment of debt service, in corporate bonds; or
2. Invest more than 25 percent of the funds invested in corporate bonds in any one domestic business entity, including subsidiaries and affiliates of the entity.

A district subject to these provisions may purchase, sell, and invest its funds and funds under its control in corporate bonds if the board:

1. Amends its investment policy to authorize corporate bonds as an eligible investment;
2. Adopts procedures to provide for monitoring rating changes in corporate bonds acquired with public funds and liquidating the investment in corporate bonds; and
3. Identifies the funds eligible to be invested in corporate bonds.

The district investment officer, acting on behalf of the district, shall sell corporate bonds in which the district has invested its funds not later than the seventh day after the date a nationally recognized investment rating firm:

1. Issues a release that places the corporate bonds or the domestic business entity that issued the corporate bonds on negative credit watch or the equivalent, if the corporate bonds are rated "AA-" or the equivalent at the time the release is issued; or
2. Changes the rating on the corporate bonds to a rating lower than "AA-" or the equivalent.

Gov't Code 2256.0204

Hedging
Transactions

The board of an eligible entity (as defined above) shall establish the entity's policy regarding hedging transactions. An eligible entity may enter into hedging transactions, including hedging contracts,

and related security, credit, and insurance agreements in connection with commodities used by an eligible entity in the entity's general operations, with the acquisition or construction of a capital project, or with an eligible project. A hedging transaction must comply with the regulations of the federal Commodity Futures Trading Commission and the federal Securities and Exchange Commission.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution by an eligible entity of a hedging contract and any related security, credit, or insurance agreement.

An eligible entity may:

1. Pledge as security for and to the payment of a hedging contract or a security, credit, or insurance agreement any general or special revenues or funds the entity is authorized by law to pledge to the payment of any other obligation.
2. Credit any amount the entity receives under a hedging contract against expenses associated with a commodity purchase.

An eligible entity's cost of or payment under a hedging contract or agreement may be considered an operation and maintenance expense, an acquisition expense, or construction expense of the eligible entity; or a project cost of an eligible project.

Gov't Code 2256.0206

Prohibited
Investments

Except as provided by Government Code 2270 (prohibited investments), a district is not required to liquidate investments that were authorized investments at the time of purchase. *Gov't Code 2256.017*

Note: As an "investing entity" under Government Code 2270.0001(7)(A), a district must comply with Chapter 2270, including reporting requirements, regarding prohibited investments in scrutinized companies listed by the comptroller in accordance with Government Code 2270.0201.

Loss of Required
Rating

An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. A district shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating. *Gov't Code 2256.021*

**Sellers of
Investments**

A written copy of the investment policy shall be presented to any business organization (as defined below) offering to engage in an investment transaction with a district. The qualified representative of the business organization offering to engage in an investment transaction with a district shall execute a written instrument in a form acceptable to the district and the business organization substantially to the effect that the business organization has:

1. Received and reviewed the district investment policy; and
2. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the district and the organization that are not authorized by the district's investment policy, except to the extent that this authorization:
 - a. Is dependent on an analysis of the makeup of the district's entire portfolio;
 - b. Requires an interpretation of subjective investment standards; or
 - c. Relates to investment transactions of the entity that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The investment officer of a district may not acquire or otherwise obtain any authorized investment described in the district's investment policy from a business organization that has not delivered to the district the instrument required above.

Gov't Code 2256.005(k)-(l)

Nothing in this section relieves the district of the responsibility for monitoring investments made by the district to determine that they are in compliance with the investment policy.

Business
Organization

For purposes of the provisions at Sellers of Investments above, "business organization" means an investment pool or investment management firm under contract with a district to invest or manage the district's investment portfolio that has accepted authority granted by the district under the contract to exercise investment discretion in regard to the district's funds.

Gov't Code 2256.005(k)

Donations

A gift, devise, or bequest made to a district to provide college scholarships for district graduates may be invested by the board as provided in Property Code 117.004 (Uniform Prudent Investor Act),

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unless otherwise specifically provided by the terms of the gift, devise, or bequest. *Education Code 45.107*

Investments donated to a district for a particular purpose or under terms of use specified by the donor are not subject to the requirements of the Public Funds Investment Act. *Gov't Code 2256.004(b)*

**Electronic Funds
Transfer**

A district may use electronic means to transfer or invest all funds collected or controlled by the district. *Gov't Code 2256.051*

11.B. Board to call a school board election for May 6, 2023, Districts 2,4, 5 & 6

**NOTICE OF DEADLINE TO FILE APPLICATIONS FOR PLACE
ON THE BALLOT**
**(AVISO DE FECHA LÍMITE PARA PRESENTAR SOLICITUDES PARA
UN LUGAR EN LA BOLETA)**

Notice is hereby given that applications for a place on the Westwood ISD
(name of political subdivision/party)
(Regular/Special/Primary) Election ballot may be filed during the following time:
(Circle one)

(Regular/Especial/Primaria) de Distrito Escolar Independiente de Westwood ISD

Filing Dates and Times:

(Fechas y Horario para Entregar Solicitudes)

Start Date January 18, 2023

End Date February 17, 2023

Office Hours: 8:00 am to 4:00 p.m. – Monday through Friday

(Horario de la Oficina)

Extended hour on 2/17/2023 deadline 5:00 pm

Physical address for filing applications in person for place on the ballot:

(Dirección a física para presentar las solicitudes en persona para un lugar en la boleta)

Office of Board Secretary
WISD Administration Building
4524 W. Oak
Palestine, TX 75801

Address to mail applications for place on the ballot (if filing by mail):

(Dirección a donde enviar las solicitudes para un lugar en la boleta (en caso de presentar por correo))

Office of Board Secretary
WISD Administration Building
4524 West Oak
Palestine, TX 75801

Offices Available:

(Oficinas disponibles)

Single Member District 2
Single Member District 4
Single Member District 5
Single Member District 6

BrewoA Bing

Printed Name of Filing Officer

(Nombre en letra de molde del Oficial de Archivos)

BrewoA Bing

Signature of Filing Officer

(Firma del Oficial de Archivos)

12/14/2022

Date Posted

(Fecha archivada)

11.C. Board to consider and approve Westwood ISD Police Vehicle Acceptable Use Guidelines

Westwood ISD Agenda Item Information

Meeting Date: January 9, 2023

Subject: Westwood ISD Police Vehicle Acceptable Use Guidelines

Administrator Responsible: Wade Stanford

Summary: Currently, the District does not allow any District-owned vehicles to be taken to a private residence and parked overnight. With the introduction of emergency vehicles into the District fleet, it would be advantageous to allow all District-owned police vehicles to be parked at a residence during off-duty hours in case of an emergency.

Administration's Recommendation: The administration recommends that District-owned police vehicles be allowed to be parked at a residence during off-duty hours in case of an emergency.

Possible Motion: I move that District-owned police vehicles be allowed to be parked at a residence during off-duty hours in case of an emergency. District police officers will use issued transportation (vehicles) for District business only. The issued transportation (vehicle) will not be used as a personal vehicle.

Board Approval Required

X YES

NO

12. Closed Session

12.A. Superintendent's mid-year evaluation

12.B. Board to consider Assistant Superintendent of Curriculum and Instruction Contract

12.C. Board to consider Westwood Police Force Officer

12.D. Real property

13. Reconvene from Closed Session

14. Discussion and Possible Approval of Action Arising from Closed Session

14.A. Board to consider and possibly approve offering a contract for Assistant Superintendent of Curriculum and Instruction

14.B. Board to consider and possibly approve an officer to the Westwood Police Force

15. Adjournment

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the ~~Texas Open Meetings Act~~, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on:

For the Board of Trustees