

Agenda of Regular Meeting

The Board of Trustees Westwood Independent School District

A Regular Meeting of the Board of Trustees of Westwood Independent School District will be held February 8, 2021, beginning at 6:30 PM Westwood High School
1820 Panther Blvd.
Palestine, Texas 75801.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

Due to health and safety concerns related to COVID-19 coronavirus, the meeting will be conducted by video-conference. At least a quorum of the Board will be participating by videoconference or telephone call in accordance with the provisions of Sections 551.123 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

In person if possible

An electronic copy of the agenda packet is attached to the online notice www.westwoodisd.net
Members of the public who desire to address the Board regarding an item on this agenda must comply with the following registration procedures: send a request through Zoom Chat from 6:15 pm – 6:30 pm the day of the meeting. Including name and topic.

1. **CALL TO ORDER AND ESTABLISH QUORUM**
2. **ROLL CALL**
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE/TEXAS PLEDGE**
5. **Action Items**
 - A. Board to consider and approve the agenda as presented
 - B. Brenda Bing to swear in newly appointment District 1 board of trustee
Presenter: Brenda Bing
6. **Recognition of Students and Faculty**
Presenter: Principals
7. **Recognition of Flag Football Superbowl Champions**
Presenter: Richard Bishop
8. **Board Recognition**
Presenter: Mr. Stanford
9. **PUBLIC COMMENTS**
10. **Public Hearing/WISD Annual School Report/Texas Academic Performance Report**
Presenter: Christine Bedre



2019-20
Annual Report
Public Hearing

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Westwood ISD

February 8, 2021

7 Sections to the Annual Report

1. 2019-20 Texas Academic Performance Report (PDF TAPR)
 - For the District and each Campus in the District
2. PEIMS Financial Standard Report (2018-19 Financial Actual Report)
 - For the District and each Campus in the District
3. 2019-20 District Accreditation Status
4. Campus Performance Objectives
5. Report on Violent or Criminal Incidents on Campuses
6. Student Performance in Postsecondary Institutions
 - For each High School Campus in the District
7. 2019-20 TAPR Glossary

Section 1

2019-20 Texas Academic Performance Report (TAPR)

- Compiled by TEA for every district and campus using
 - PEIMS
 - Student Assessment Data
- TAPR is published in 2 different formats
 - A comprehensive, “dynamic” online data system
 - Data are added as they become available
 - A PDF version (the “PDF TAPR”)
 - Only includes major, statutorily-required data points
 - Designed to allow districts to fulfill their public notification requirements (i.e., this Annual Report)

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Link - Click Here:

https://drive.google.com/drive/folders/14QT_6zBP3446As9aNGL14fw_VuinxyRV?usp=sharing

Section 1

2019-20 Texas Academic Performance Report (TAPR)

□ Cover Page

- 2020 Accountability Rating
 - Same rating for the district and all campuses: *Not Rated: Declared State of Disaster*
- 2020 Special Education Determination Status
 - Only reported on the district's TAPR - *Meets Requirement*
- 2020 Armed Services Vocational Aptitude Battery (ASVAB) Test
 - Only reported on the district's TAPR and only reported if the District did not offer the ASVAB Career Exploration Program and did not request a waiver from TEA - *Meets Requirement*
- 2020 Distinction Designations
 - *No Distinction Designations were awarded at the district or campus level in 2020 due to the absence of 2020 STAAR data*

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Section 1

2019-20 Texas Academic Performance Report (TAPR)

□ STAAR Performance

- All 3 performance rates
 - *Approaches Grade Level or Above*
 - *Meets Grade Level or Above*
 - *Masters Grade Level*
- Reported for
 - Each Assessment
 - All Grades All Subjects
 - All Grades by Subject

□ STAAR – Academic Growth

- Only calculated in Reading (Grades 4-8 and English II) and Math (Grades 4-8 and Algebra I)
- Reported by Grade and Subject

Due to the cancellation of Spring 2020 STAAR assessments, the data for these measures have not been updated. Therefore, the data that are reported are identical to the data reported in the 2018-19 TAPR.

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Section 1

2019-20 Texas Academic Performance Report (TAPR)

□ **STAAR - Prior Year and Student Success Initiative**

- Progress of Prior Year Non-Proficient Students
- Student Success Initiative (SSI)

□ **Bilingual Education/English as a Second Language**

- Includes STAAR performance and academic growth measures (disaggregated by various program instructional models) for students identified as current ELs in the 2019-20 school year

□ **STAAR Participation**

- **100%**

Due to the cancellation of Spring 2020 STAAR assessments, the data for these measures have not been updated. Therefore, the data that are reported are identical to the data reported in the 2018-19 TAPR.

Section 1

2019-20 Texas Academic Performance Report (TAPR)

▣ Attendance, Graduation, and Dropout Rates

- ▣ Attendance Rate
- ▣ Annual Dropout Rate (Gr. 7-8 and Gr. 9-12)
- ▣ 4-year Longitudinal Graduation Rates (State and Federal Rates)
- ▣ 5-year Extended Longitudinal Graduation Rates (State)
- ▣ 6-year Extended Longitudinal Graduation Rates (State)
- ▣ Graduation Plan Rates (Longitudinal and Annual)

▣ Graduation Profile

The most recent data for these measures are from the 2018-19 school year. Therefore, performance on these measures has been updated since the 2018-19 TAPR and is reported for the 2018-19 and 2017-18 school years.

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Section 1

2019-20 Texas Academic Performance Report (TAPR)

☐ College, Career and Military Readiness (CCMR)

- ☐ CCMR Graduates - **69.4%**
- ☐ College Ready Graduates
- ☐ Career/Military Ready Graduates

☐ CCMR-Related Indicators

- ☐ TSIA Results
- ☐ CTE Coherent Sequence
- ☐ Completed and Received Credit for College Prep Courses
- ☐ AP/IB Results
- ☐ SAT/ACT Results

☐ Other Postsecondary Indicators

- ☐ Advanced Dual-Credit Course Completion
- ☐ Graduates Enrolled in Texas Institutions of Higher Education (TX IHE)
- ☐ Graduates in TX IHE Completing One Year Without Enrollment in a Developmental Education Course

The most recent data for these measures are from the 2018-19 school year. Therefore, performance on these measures has been updated since the 2018-19 TAPR and is reported for the 2018-19 and 2017-18 school years.

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Section 1

2019-20 Texas Academic Performance Report (TAPR)

□ **Student Information**

- Student enrollment (including enrollment by grade level, by ethnicity, by certain student identification indicators, and students with disabilities by primary eligibility category) and other student information (including graduation information, retention rates, and class size information)

□ **Staff Information**

- Staff information (including total staff, staff by classification, teachers by ethnicity and gender, teachers by highest degree held and years of experience, experience of campus leadership, staff salary, and teacher turnover rate information)

□ **Program Information**

- Student Enrollment by Program
- Teachers by Program (population served)

The most recent data for this information are from the 2019-20 school year. ¹⁰

Section 2

PEIMS Financial Standard Reports (2018-19 Financial Actual Reports)

2018-19 Actual Financial Data (District)

- ☐ Revenues
- ☐ Expenditures
- ☐ Disbursements
- ☐ Tax Rates
- ☐ Fund Balance

2018-19 Actual Financial Data (Campus)

- ☐ Expenditures by Object
- ☐ Expenditures by Function
- ☐ Program Expenditures by Program

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2018-19 is the most recent year for which these data are available.

Link - Click Here:

https://drive.google.com/drive/folders/19hfL-VEfcGBnxFeJ4Ts4stUcRaRR_hSO?usp=sharing

Section 3

2019-20 District Accreditation Status

- Each year, TEA assigns one of four accreditation statuses to each district in the state:
 1. *Accredited*
 2. *Accredited-Warned*
 3. *Accredited-Probation*
 4. *Not Accredited-Revoked*

- In assigning an accreditation status to a district, TEA considers
 - Academic accountability ratings
 - Financial accountability ratings
 - Data integrity
 - Program-area deficiencies identified through Results Driven Accountability (RDA)

- The District's 2019-20 Accreditation Status is: **Accredited**

Link - Click Here:

<https://drive.google.com/drive/folders/1ZqEUyHv1kezRnS4bEfRgCdztUm6eYm20?usp=sharing>

Section 4

Campus Performance Objectives

- Campus Improvement Plans (CIP)
 - Each campus has developed and is implementing a CIP, as required by TEC §11.253
 - Each CIP includes **performance objectives** (approved by the Board) that are based on data analysis and needs assessments – including data reported in annual TAPR reports
 - Each campus **periodically measures progress** toward its performance objectives
 - Updated CIPs for the 2019-20 school year (which show each campus's **progress toward meeting its performance objectives**) are posted on the district's website and are available for review at the district's central office or at the applicable campus

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Link - Click Here:

<https://drive.google.com/drive/folders/1ZqEUyHv1kezRnS4bEfRgCdzTUm6eYm20?usp=sharing>

Section 5

Report on Violent or Criminal Incidents

- TEC Section 39.306 requires each district to publish, as part of its Annual Report, a report on violent or criminal incidents that occur at each campus
- The report must include
 - Number, rate and type of violent or criminal incidents that occurred on each campus (to the extent permitted under FERPA)
 - Descriptions of school violence prevention and violence intervention policies and procedures used to protect students¹⁴
 - Findings from evaluations (if any) conducted under the Safe and Drug-Free Schools and Communities Act
- The district's report for the 2019-20 school year is available for review at the district's central office and at each campus in the district

Link - Click Here:

https://drive.google.com/drive/folders/1YnnEPBiENVkFIPVBLrYSNNk9S64z_aCZ?usp=sharing

Section 6

Student Performance in Postsecondary Institutions

- TEC Section 39.306 requires each district to publish, as part of its Annual Report, a report on **student performance in postsecondary institutions** during the **first year enrolled after graduation from high school**
- These data are compiled by the Texas Higher Education Coordinating Board (THECB)
- The most current report is for **2017-18 High School Graduates**
 - Student performance is measured by the Grade Point Average (GPA) earned by 2017-18 high school graduates who attended public four-year and two-year institutions of higher education in fiscal year 2019
 - For each student, the grade points and college-level semester credit hours earned by the student in **Fall 2018, Spring 2019, and Summer 2019** are added together and averaged to determine the GPA

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Link - Click Here

https://drive.google.com/drive/folders/1K5v0BlzGfPqwEty_5aJwAWwFz6kKFKjA?usp=sharing

Section 7

TAPR Glossary

- Each year, TEA prepares and publishes a *TAPR Glossary*
- The *TAPR Glossary* provides definitions, describes methodologies, and lists sources for each data point in the TAPR
- A Spanish version of the *TAPR Glossary* is scheduled for release in late winter

Link - Click Here:

<https://drive.google.com/drive/folders/1edtXuX2-zIGwVRYldUhs41RfAbi81CIS?usp=sharing>

Comprehensive Glossary 2019–20 Texas Academic Performance Report

Cover Page

2020 Accountability Rating: Given the impact of COVID-19, all districts and schools received a label of *Not Rated: Declared State of Disaster* for their 2020 accountability ratings. Click here to read the [official announcement](#).

2020 Special Education Determination Status (district TAPR only): This label represents an integrated determination level status based on an evaluation of each local education agency's (LEA) Results Driven Accountability (RDA) indicators in the special education program area and four Federally Required Elements (FREs), which include the State Performance Plan (SPP) compliance indicators 9, 10, 11, 12, and 13; data integrity; uncorrected noncompliance; and financial audit findings. Each LEA receives one of four special education determination levels (DLs):

Meets Requirements

Needs Assistance

Needs Intervention

Needs Substantial Intervention

For additional information, please see the links below.

General Information about RDA and SPP/APR:

Results Driven Accountability (RDA): <https://tea.texas.gov/academics/special-student-populations/review-and-support/results-driven-accountability-rda>

State Performance Plan and Annual Performance Report: <https://tea.texas.gov/reports-and-data/data-submission/state-performance-plan#stateperformance>

Methodology for RDA and SPP/APR:

2020 RDA Manual: <https://tea.texas.gov/student-assessment/monitoring-and-interventions/rda/rda-and-pbmas-manuals>

FFY 2018 SPP/APR Methodology: https://tea.texas.gov/sites/default/files/method%2018_19.pdf

Data Reports for RDA and SPP/APR:

SPP/APR Data Report: <https://rctsvr1.tea.texas.gov/idea/index.html>

RDA Data Reports: <https://tea.texas.gov/student-assessment/monitoring-and-interventions/rda/results-driven-accountability-data-and-reports>

2020 Armed Services Vocational Aptitude Battery (ASVAB) Test (Career Exploration) (district TAPR only): Senate Bill 1843 requires that each school year, each school district and open-enrollment charter school provide students in grades 10–12 the opportunity to take the ASVAB and consult with a military recruiter. There are two types of ASVAB tests; only the ASVAB Career Exploration Program (CEP) was evaluated. For the 2019–20 school year, districts were given the opportunity to request a waiver for this requirement due to the COVID-19 pandemic.

Texas Education Agency | Governance and Accountability | Performance Reporting

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Resources and Availability of Annual Report

- The District's TAPR will be posted on the district's website within 2 weeks after this meeting
- Paper copies will also be available at the district's central office and on each campus in the district
- For questions or more information, contact:

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Name	Christine Bedre, M. Ed
Position	Assistant Superintendent of Curriculum/Instruction & Leadership
Phone	903-729-1776
Email	chbedre@westwoodisd.net

11. **Public Comments in regards to Annual Performance Report**
Presenter: Christine Bedre
12. **INFORMATION ITEMS**
 - A. Long Range Steering Committee Update

Westwood ISD Agenda Item Information

Meeting Date: February 8, 2021

Subject: Long Range Steering Committee Update

Administrator Responsible: Wade Stanford

Summary: Long Range Steering Committee members and facilitators will present and update the work accomplished by the committee. This will include the presentation of the Profile of a Learner, Profile of an Educator, Profile of a Leader, and Profile of the Learning Spaces.

Administration's Recommendation: No recommendation since this an Information Item.

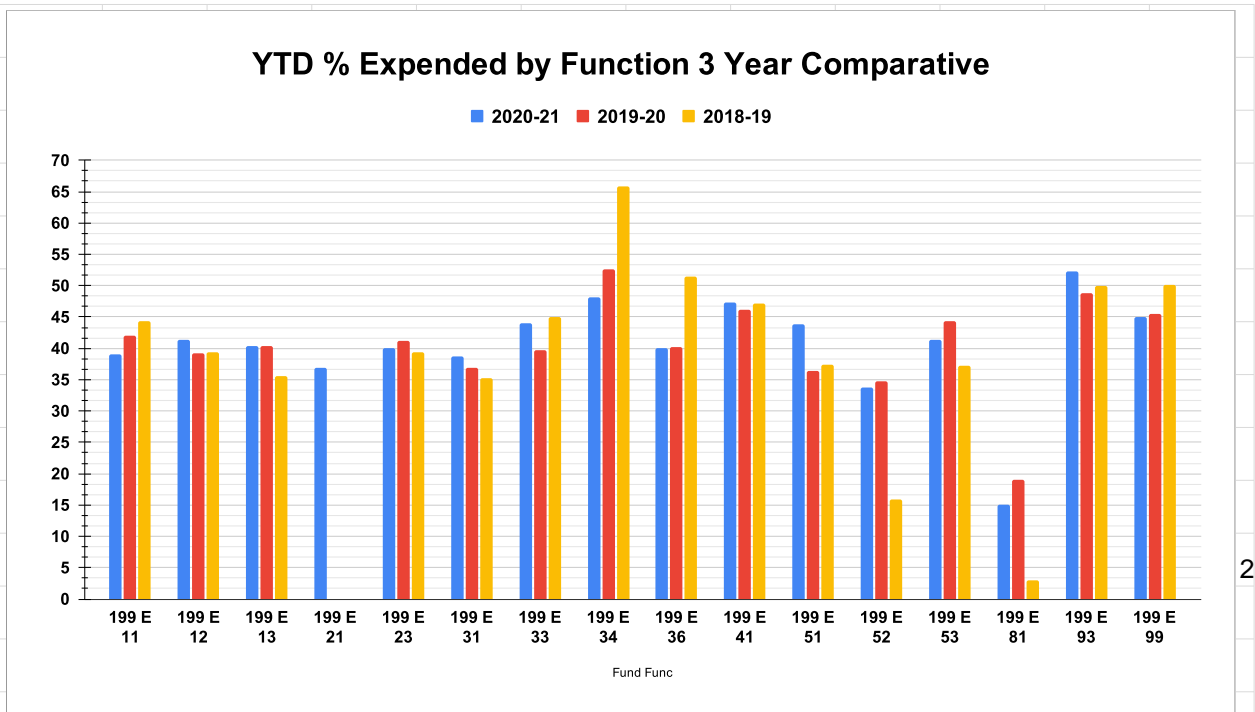
Board Approval Required

YES

X NO

- B. Transportation Update
Presenter: Phil Nedbalek
- C. Finance Update
Presenter: Kyle Johnson

Fund Func	2020-21	2019-20	2018-19
199 E 11	39.09	42.01	44.25
199 E 12	41.43	39.15	39.40
199 E 13	40.30	40.36	35.53
199 E 21	36.92	-	-
199 E 23	40.08	41.19	39.38
199 E 31	38.72	36.97	35.26
199 E 33	43.95	39.64	44.98
199 E 34	48.16	52.53	65.84
199 E 36	40.06	40.26	51.37
199 E 41	47.34	46.17	47.22
199 E 51	43.80	36.47	37.44
199 E 52	33.72	34.74	15.90
199 E 53	41.42	44.29	37.21
199 E 81	15.00	19.00	3.03
199 E 93	52.31	48.80	49.97
199 E 99	45.00	45.57	50.05



5/12 = 42% of budget expended to be on track

- D. Curriculum Update
Presenter: Christine Bedre

Westwood ISD Agenda Item Information

Meeting Date: February 8, 2021

Subject: Curriculum Moment

Administrator Responsible: Christine Bedre, M.Ed

Summary:

Brief overview of the WISD Proclamation 2021 process.

[Adoption Materials Photo](#)

[SBOE Adoption Cycles](#)

[TEA Proclamation 2021](#)

Administration's Recommendation:

N/A - Information only.

Board Approval Required YES NO

- E. First Read Policy Update 116
Presenter: Wade Stanford



(LOCAL) Policy Comparison Packet

This packet is generated by an automated process that compares the updated policy to the district's current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; omitted in Word)

Annotations are shown as follows.

- *Deletions* are shown in a red strike-through font: ~~deleted text~~.
- *Additions* are shown in a blue, bold font: **new text**.
- Blocks of text that have been *moved* without alteration are shown in green, with double underline and double strike-through formatting to distinguish the text's destination from its origin: ~~moved text~~ becomes moved text.
- *Revision bars* appear in the right margin, as above.

Note: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes makes formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact:	School Districts and Education Service Centers	Community Colleges
	policy.service@tasb.org	colleges@tasb.org
	800.580.7529 512.467.0222	800.580.1488 512.467.3689

- Plan** The District shall develop a cybersecurity plan to secure the District's cyberinfrastructure against a cyberattack or any other cybersecurity incidents, determine cybersecurity risk, and implement appropriate mitigation planning.
- Coordinator** The Superintendent shall designate a cybersecurity coordinator. The cybersecurity coordinator shall serve as the liaison between the District and the Texas Education Agency (TEA) in cybersecurity matters and as required by law report to TEA breaches of system security.
- Training** The Board delegates to the Superintendent the authority to:
1. Determine ~~Each District employee and Board member shall annually complete~~ the cybersecurity training program ~~to be annually completed~~ designated by each employee and Board member; and
 2. Verify ~~the District. The District shall verify~~ and report compliance with staff training requirements ~~in accordance with guidance from~~ the Department of Information Resources.
- ~~The~~ ~~Additionally, the~~ District shall complete periodic audits to ensure compliance with the cybersecurity training requirements.
- Security Breach Notifications** Upon discovering or receiving notification of a breach of system security, the District shall disclose the breach to affected persons or entities in accordance with the time frames established by law. The District shall give notice by using one or more of the following methods:
1. Written notice.
 2. Email, if the District has email addresses for the affected persons.
 3. Conspicuous posting on the District's websites.
 4. Publication through broadcast media.
- The District's cybersecurity coordinator shall disclose a breach involving sensitive, protected, or confidential student information to TEA and parents in accordance with law.

EMPLOYMENT PRACTICES
AT-WILL EMPLOYMENT

DCD
(LOCAL)

Personnel not hired under a contract shall be employed on an at-will basis.

[For information regarding contractual employment, see DCA, DCB, DCC, and DCE, as appropriate]

Dismissal

At-will employees may be dismissed at any time for any reason not prohibited by law or for no reason, as determined by the needs of the District. At-will employees who are dismissed shall receive pay through the end of the last day worked.

Appeal of
Employment
Actions to Board

A dismissed employee may ~~appeal request to be heard by the dismissal~~ ~~Board~~ in accordance with DGBA(LOCAL).

Student Illness	Procedures shall be established by the administration to ensure that proper attention is given to any student who becomes ill during the course of a school day.
Accidents Involving Students	Emergency procedures shall be established by the administration to ensure proper attention for any student injured at school. Records shall be maintained on all accidents that require the attention of a medical doctor.
Emergency Treatment Forms	Each year, students and parents shall complete and sign a form that provides emergency information and authorizes school officials to obtain emergency medical treatment, as provided by law.
Purchasing Medication	The District shall not purchase nonprescription medication to administer to a student.
Administering Medication	No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy provided below .
Medication Provided by Parent	The Employees authorized by the Superintendent shall designate the employees who are authorized to or designee may administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations to students: <ol style="list-style-type: none">1. Prescription medication in accordance with legal requirements. {See FFAC(LEGAL)}2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original container.3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.
No Medication Provided by District	The District shall not purchase medication to administer to a student.
Psychotropics	Except as permitted by law Education Code 38.016 , an employee shall not: <ol style="list-style-type: none">1. Recommend to a student or a parent that the student use a psychotropic drug;2. Suggest a particular diagnosis; or1. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.

Medical Treatment

A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.

3. The District shall seek appropriate emergency care for a student as required or deemed necessary.

**Access to District
Property**

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to property under the District's control in accordance with law.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

**Ejection or
Exclusion under
Education Code
37.105**

In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.

A person appealing under the District's grievance process shall be permitted to address the Board in person within 90 **calendar** days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]

**Off-Campus
Activities**

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

Prohibitions

Tobacco and
E-Cigarettes

The District prohibits smoking and the use of tobacco products and e-cigarettes on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

Exceptions

No violation of this policy occurs when:

1. A Texas handgun license holder stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

- F. Youth Sports Organization update
Presenter: Wade Stanford

Westwood ISD Agenda Item Information

Meeting Date: February 8, 2021

Subject: Palestine Youth Sports Organization Update

Administrator Responsible: Wade Stanford

Summary: Overview of the organizational structure, procedures, and possible financial responsibilities of the newly formed Palestine Youth Sports Organization.

Administration's Recommendation: No recommendation since this is an Information Item.

Board Approval Required

YES

X NO

13. ACTION ITEMS

A. Board to consider Consent Agenda

1. Minutes of Regular Board Meeting, January 11, 2021, and Special Board Meeting, January 28, 2021

Regular Meeting

Monday, January 11, 2021 6:30 PM

Westwood High School, 1820 Panther Blvd., Palestine, Texas 75801

Leonard Armstrong: Absent
Carolyn Booker: Present
Jeff Cooper: Absent
Bryan Jones: Present
Mike Kelly: Present
Ronnie Stanhope: Present

Others present: Wade Stanford, Kyle Johnson, Brenda Bing, Christine Bedre, Edwin Schuessler, Tiffany Carwell, Juan Torrez President Dr. Carolyn Booker called the meeting to order at 6:33 pm.

1. Call to Order and Establish Quorum

2. INVOCATION

Discussion: Invocation was given by Dr. Carolyn Booker.

3. ACTION ITEMS

A. Board to consider approval of agenda as presented

Action(s):

Board to approve the agenda as presented. This motion, made by Mike Kelly and seconded by Ronnie Stanhope, Passed.

Voting Detail:

Leonard Armstrong: Absent
Carolyn Booker: Yea
Jeff Cooper: Absent
Bryan Jones: Yea
Mike Kelly: Yea
Ronnie Stanhope: Yea

Voting Summary: Yea: 4, Nay: 0, Absent: 2

4. Staff and Student Recognition

Discussion: The principals sent in videos that were presented to the board during the board meeting to recognize the students and teachers of the month for the Primary, Elementary, Junior High, and High School campuses.

Juan Torrez, the Child Nutrition Director for WISD, presented his employee of the month.

5. Board Recognition

Discussion: Moved to February Board Meeting

6. PUBLIC COMMENTS

Discussion: None

7. INFORMATION ITEMS

A. Curriculum Moment

Presenter: Christine Bedre

1. January Curriculum Moment **Presenter:** Christine Bedre
Discussion: Christine Bedre gave an update on the Curriculum/Instruction website. She pulled the website up on the screen and showed the updated to the board. She discussed the badging system that was put in place this summer that gives incentives to teachers that are trained and incorporate technology in their lessons. There is a link on the website that discusses the system.

B. **Finance Update** **Presenter:** Kyle Johnson
Discussion: Kyle Johnson gave an update on the FTD budget by % in each function compared to the last 2 years. He also gave an updated total on the amount of money awarded or reimbursed for COVID-19 expenses since March 2020.

1. Finance Update **Presenter:** Kyle Johnson

C. **Food Service Report** **Presenter:** Juan Torres
Discussion: Juan Torres gave an update on the state of the Child Nutrition Program at WISD. He began with employee recognition and chose Maria Torres at the Primary campus. Discussed how the program has overcome the obstacles of COVID and gave an update on how many meals we have served this year compared to last year. Brookshires has donated 50 cases of water and will donate another this month. Promotions coming up are breakfast for lunch, seasonal soups, and different pizzas for Pizza Month.

1. SFE Presentation **Presenter:** Juan Torres

8. **ACTION ITEMS**

A. Board to consider auditor's Report for the 2019-2020 school year

B. Board to consider resolution to approve investment policy

Action(s):

Approve Resolution to approve investment policy and strategies for 2020-2021 school year. This motion, made by Mike Kelly and seconded by Bryan Jones, Passed.

Voting Detail:

Leonard	Absent
Armstrong:	
Carolyn Booker:	Yea
Jeff Cooper:	Absent
Bryan Jones:	Yea
Mike Kelly:	Yea
Ronnie Stanhope:	Yea

Voting Summary: Yea: 4, Nay: 0, Absent: 2

1. Investment policy **Presenter:** Kyle Johnson

C. Board to consider 2020-2021 Budget Amendments
Action(s):

Approve the Budget Amendment 21-03 as presented by Kyle Johnson. This motion, made by Ronnie Stanhope and seconded by Mike Kelly, Passed.

Voting Detail:

Leonard
Armstrong: Absent
Carolyn Booker: Yea
Jeff Cooper: Absent
Bryan Jones: Yea
Mike Kelly: Yea
Ronnie Stanhope: Yea

Voting Summary: Yea: 4, Nay: 0, Absent: 2

1. 2020-2021 Budget Amendments

D. Board to consider school board election for May 1, 2021

Action(s):

Approve school board election for May 1, 2021 for Districts 1 and 4. This motion, made by Mike Kelly and seconded by Ronnie Stanhope, Passed.

Voting Detail:

Leonard
Armstrong: Absent
Carolyn Booker: Yea
Jeff Cooper: Absent
Bryan Jones: Yea
Mike Kelly: Yea
Ronnie Stanhope: Yea

Voting Summary: Yea: 4, Nay: 0, Absent: 2

9. Action Items/Consent Agenda

Action(s):

Approve consent agenda as presented. This motion, made by Ronnie Stanhope and seconded by Bryan Jones, Passed.

Voting Detail:

Leonard
Armstrong: Absent
Carolyn Booker: Yea
Jeff Cooper: Absent
Bryan Jones: Yea
Mike Kelly: Yea
Ronnie Stanhope: Yea

Voting Summary: Yea: 4, Nay: 0, Absent: 2

A. Minutes of Regular Board Meeting December 11, 2020

1. Board to consider 2019-2020 Auditor's Report

B. Fundraisers

C. 2021-2022 Instructional School Calendar

1. 2021-2022 Action Item Instructional Calendar

Presenter: Christine Bedre

10. CLOSED SESSION

Discussion: Dr. Carolyn Booker stated board would go into closed session at 8:21 pm.

A. Superintendent Mid-Year Evaluation

Action(s):

Board went into closed session at 8:17 pm, and board came out of closed session at 9:17 pm. This motion, made by Carolyn Booker, Unseconded.

1. Discussion and Possible Approval of Action Arising from Closed Session .

Action(s):

Board accepted voluntary separation agreement between Bryan Green and Westwood ISD. This motion, made by Ronnie Stanhope and seconded by Bryan Jones, Passed.

Voting Detail:

Leonard	Absent
Armstrong:	
Carolyn Booker:	Yea
Jeff Cooper:	Absent
Bryan Jones:	Yea
Mike Kelly:	Yea
Ronnie Stanhope:	Yea

Voting Summary: Yea: 4, Nay: 0, Absent: 2

11. Future Agenda Items and Requests

12. Adjournment

Action(s):

Adjournment - President state the board would adjourn at 9:20 pm. This motion, made by Carolyn Booker, Unseconded.

Discussion: Adjournment- 9:20 pm.

Board Secretary

Special Board Meeting
Thursday, January 28, 2021 6:00 PM Central

Westwood Administration Office

Leonard Armstrong: Absent
Carolyn Booker: Present
Jeff Cooper: Present
Bryan Jones: Absent
Mike Kelly: Present
Ronnie Stanhope: Present
Present: 4, Absent: 2.

1. CALL TO ORDER AND ESTABLISH QUORUM

2. ROLL CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE/TEXAS PLEDGE

5. ACTION ITEMS

- 5.A. Board to consider approval of the Agenda as presented
Board approved the agenda as presented. This motion, made by Mike Kelly and seconded by Ronnie Stanhope, Passed.
Leonard Armstrong: Absent, Bryan Jones: Absent, Carolyn Booker: Yea, Jeff Cooper: Yea, Mike Kelly: Yea, Ronnie Stanhope: Yea
Yea: 4, Nay: 0, Absent: 2

6. Public Comments

7. CLOSED SESSION

Board went into closed session at 6:04 pm and a second by 6:31 pm.

- 7.A. Board to interview interested patrons for District 1 school board trustee current vacancy
Interviewed Angela Choate for fulfillment of District 1 vacancy until May Election

8. Discussion and possible approval of action arising from Closed Session

The board voted unanimously to approve Angela Choate to fill District 1 vacancy until May Election. This motion, made by Ronnie Stanhope and seconded by Jeff Cooper, Passed.
Leonard Armstrong: Absent, Bryan Jones: Absent, Carolyn Booker: Yea, Jeff Cooper: Yea, Mike Kelly: Yea, Ronnie Stanhope: Yea
Yea: 4, Nay: 0, Absent: 2

9. ADJOURNMENT

Board adjourned at 6:37 pm.

2. Fundraisers
3. Approve joint election with City of Palestine for board trustee election - district 1 and 4
14. Board to consider approving learner, educator, leader and learning space profiles as developed by Long Range Steering Committee

Profile of a Leader

Visionary Instructional Leader

- Leads passionately from a shared vision that promotes unity with a sense of possibility and hope for all learners
- Values learning and maintains a growth mindset with high expectations for self and others
- Creates and supports an innovative and challenging learning environment
- Encourages and supports appropriate risk-taking while embracing the potential for learning from failure
- Maintains a global perspective that values and models diversity, respect, understanding and worth of others.

Effective Communicator

- Actively communicates in order to provide transparency and keep everyone informed
- Expresses information and ideas clearly, honestly and sincerely both within and outside the organization
- Listens with empathy and compassion to encourage others to share their perspective, knowledge, and feelings
- Builds trust and sincerity in communication by aligning words to actions and attitudes

Relationship Builder

- Builds strong, collaborative relationships with staff, students, parents and the community
- Acts with integrity and treats others with respect, dignity, and equality
- Develops the strengths of others through influence and inspiration
- Maintains a respectful organization by balancing firm and consistent expectations with fair and compassionate actions
- Inspires confidence among staff in leader's ability to lead

Skilled Decision Maker

- Considers all input and information to prompt questions and inform thinking

- Understands how to balance emotion with reason and make decisions that positively impact others
- Thoughtfully and proactively makes challenging decisions
- Calmly and clearly expresses decisions to others
- Takes appropriate action after arriving at decisions
- Self-assesses decisions and makes appropriate revisions

Westwood ISD Profile of a Learner

Effective Communicator

- Communicates clearly and with confidence
- Is authentic and honest with knowledge
- Listens actively and respectfully
- Shows empathy in understanding the thoughts and feelings of others
- Utilizes a variety of platforms to connect

Collaborative Leader

- Works effectively with and respects the contributions of others to achieve goals
- Shares and engages others with responsibilities
- Utilizes effective negotiation skills
- Exhibits a strong work ethic
- Advocates effectively for self and others
- Exhibits grit, resilience and perseverance

Respectful and Engaged Citizen

- Demonstrates integrity, compassion and ethical responsibility
- Respects self and others
- Exhibits discernment and good judgment
- Commits to being a servant leader
- Empathizes with others from diverse backgrounds and cultures

Innovative Problem Solver

- Effectively analyzes and evaluates information while using knowledge, observation and reflection to create new thinking.
- Clearly defines the problem, but focuses on the solution
- Seeks diverse perspectives and innovative solutions
- Exercises effective decision making in selecting solutions
- Utilizes resources

Life-Long Learner

- Maintains an open mind and positive attitude about learning
- Self-motivated to expand knowledge and understanding
- Embraces set-backs/failures as a way to learn
- Utilizes technology for innovative learning
- Internal desire to be competitive

Profile of an Educator

Commits to Expertise in Instruction

- Passionate about expanding knowledge and understanding of content through professional learning to improve content delivery.
- Commits to life-long learning in order to expand knowledge and understanding of content
- Embraces the use of technology to enhance teaching and learning
- Engages in reflective practices to learn from experiences
- Commits to being professionally prepared, organized and able to multi-task
- Implements structure and develops positive student interactions to provide effective classroom management
- Demonstrates flexibility in adapting instruction to meet students' needs

Cultivates Student-Centered Instruction

- Fosters a classroom culture of innovation and creativity
- Creates opportunities for student choice and interest to connect to learning
- Cultivates a safe learning environment where purposeful risk-taking is encouraged
- Designs engaging, authentic, challenging learning experiences that motivate and inspire all students
- Facilitates learning using a variety of effective, meaningful instructional strategies
- Believes in each student's potential for growth, and meets them where they are
- Provides feedback to students for self-reflection, goal-setting and monitoring growth
- Recognizes that students learn differently and addresses these preferences
- Sets firm goals but flexible means for achieving content mastery

Models Servant Leadership

- Builds strong collaborative relationships with students, families, colleagues and the community
- Advocates fairly and respectfully for equity for all learners
- Serves as a trusted and respected mentor and role model for students and colleagues

- Values student differences and relates to diverse learners
- Exhibits, and instills in others, values that are closely aligned with the community
- Persistently embraces students' struggles and challenges as an important place for learning
- Embraces failures as a way to learn
- Works to develop character in students

Serves as a Role Model for Life and Citizenship

- Models respect, integrity, honesty, and compassion
- Maintains high standards of professional ethics
- Communicates and listens with respect
- Models resilience, perseverance and grit
- Develops habits and self-discipline to pursue a sense of well-being
- Understands the importance of life skills and devotes time to developing them in their students
- Embraces diversity
- Models tolerance for different opinions
- Creates opportunities and models how to be a positive leader

Profile of Learning Spaces

Instructional Spaces that provide for:

- flexible, comfortable furniture, seating and space to provide for differentiation, collaboration and individual learning
- integration of technology, to include global connections and virtual learning
- effective lighting, including natural lighting, and fresh air sources
- resources needed for effective teaching and to spark innovation

Collaborative Spaces that provide for:

- engagement, creativity, and student choice
- expandable spaces that will allow for collaboration of teams, students, and staff
- hands-on spaces such as labs
- open communication
- meaningful, engaging, fun learning experiences
- inclusive
- movement
- cross-curricular learning
- innovation and curiosity

Non-Academic Spaces that provide for:

- safety and security for staff and students throughout the district
- engagement of the community
- showcasing student achievements to build student, staff, and community pride
- outdoor learning spaces
- alternatives to outdoor time during bad weather
- real world experiences
- unique needs of the district
- technology infrastructure
- safe pick-up and drop-off locations

15. Board to consider adult meal price increase

Adult Meal Prices

- In March we will be going through a Food Service Review Audit with TDA
- During pre-work to prepare it was brought to our attention that our adult meal prices need to be raised
- They currently sit at \$3.75 per meal. The finding from last audit proposed an increase to \$3.86. To keep it a round⁴⁷ number a proposal to increase the price to \$4.00 is being brought to the board.



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Westwood ISD Agenda Item Information

Meeting Date: February 8, 2021

Subject: Increase in Adult Meal Prices

Administrator Responsible: Mr. Johnson

Summary: Due to findings in the previous Food Service Review Audit the price of adult meals in the cafeteria need to be raised. The current price is \$3.75 and the proposed price is \$4.00.

Administration's Recommendation: The board to consider approving the increase in adult meal prices from \$3.75 to \$4.00

Board Approval Required

YES

NO

16. **Closed Session**

Presenter: Board/Superintendent

A. **551.072 Discussing purchase, exchange, lease, or value of real property**

B. Board to consider Principals, Assistant Principals, Assistant Superintendents, Athletic Director and Special Program Contracts

Presenter: Mr. Stanford/Board

C. Possible Discussion of Real Property

Presenter: Mr. Stanford/Board

D. Board to consider real estate agent to represent the school district

1. Board to consider designating the Superintendent to negotiate the sell of the 53 acre loop property

17. Board to possibly vote on items discussed in closed session

18. **Future agenda item request and events**

19. **Adjournment**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the ~~Texas Open Meetings Act~~, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on:

For the Board of Trustees