

Cordova School Board

Regular Meeting

May 9, 2018 at 7:00 PM

YouTube Stream:

<https://www.youtube.com/@cordovaschooldistrictmeetings>

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Cordova, Alaska 99574

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Mt. Eccles Elementary 907-424-3236

District Office 907-424-3265

Friday, May 4, 2018

School Board Meeting Procedures

Welcome to a meeting of the Cordova School District Board of Education. As your elected representatives to this policy-making Board, we appreciate your interest and your attendance. Attending Board meetings is an important way to learn about the accomplishments, concerns and needs of your public schools. The following will explain how the Board functions and how you can be a part of the proceedings.

The Board generally meets for its regular Board meetings on the second Wednesday of every month at 7:00 P.M. at the Cordova High School Multipurpose Room. However, due to the scheduling of holidays or for special purposes, the Board occasionally meets on other days and or at other locations. Meeting notices are posted at the U.S. Post Office, City of Cordova Civic Center Public bulletin, Cordova District Office, Elementary Bulletin, High School Bulletin and on the Cordova District website under School Board. Please check with the District Office if you should have any questions regarding meeting times or locations. The Cordova School District Policy Manual, Board Policies, and Robert's Rules of Order, Newly Revised, are the parliamentary authority for conduct of the meetings. The Board conducts all of its business in public except for executive sessions as permitted under State statutes.

The Board President and the Superintendent prepare the agenda for each meeting. Items on the agenda are considered by motions, which require voice votes or roll call votes of the Board.

All Board meetings are open to the public except for executive or closed sessions, which the Board may call, to discuss, personnel matters, pending court proceedings involving the District, financial matters or student discipline matters. Voting on all issues, including those discussed in executive session, is done in public. Background materials on agenda items are sent to Board members prior to each meeting. After examining this material, Board members may obtain answers to questions and be prepared to efficiently and expeditiously reach decisions concerning the many items, which come before them during the meeting.

ADDRESSING THE BOARD

A Board meeting is a meeting in the public and not a public hearing; therefore, participation by persons in the audience is designated for specific places on the agenda.

Discussion is normally limited to members of the Board of Education, the Superintendent, or those who may be called upon for information. However, prior to a vote being taken, the President may request additional input from members of the audience. Citizens or groups who wish to formally be on the agenda must present their item in writing to the Superintendent at least one week in advance of the meeting to request placement on the agenda. The Board of Education encourages communication with the residents of the community.

Should you have specific questions regarding Board policy or actions, please feel free to call any Board member or the Superintendent at the District Office at 907-424-3265. You may also communicate in writing by addressing your letter to the Cordova Board of Education by email at csd_board@cordovasd.org, Cordova School District, P.O. Box 1330, Cordova, AK 99574 or by e-mail to Alex Russin at arussin@cordovasd.org.

How do I access the Cordova School District School Board Policy Manual?

1. Please go to the Cordova School District Website @ <https://cordovasd.org/>
2. From our Home page under **Menu**, click "**District Information**".
3. Click on: "**School Board**"
4. Click on: "**Policy Manual**". <https://boardpolicyonline.com/?b=cordova>
5. Instructions are provided for navigating and searching the online policy manual.

Friday, May 4, 2018

CORDOVA SCHOOL DISTRICT – BOARD OF EDUCATION

MEETING AGENDA

May 9, 2018 at 7:00 PM

Regular Meeting

YouTube Stream: <https://www.youtube.com/@cordovaschooldistrictmeetings>

MISSION STATEMENT - The Cordova School District utilizes our unique natural surroundings and active involvement of parents and community to provide a safe learning environment that offers challenging curricula and activities while developing successful, responsible citizens for the future.

VISION STATEMENT – The Cordova School District is committed to providing opportunities to challenge students to discover, set and pursue their goals. Students shall possess the academic and communication skills, character, personal discipline and cultural awareness to contribute as responsible citizens. Furthermore, the district seeks to foster a continued desire for learning beyond the classroom and graduation.

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* Alaska law sets forth the reasons for holding an executive session. In moving for an executive session, the reason should be set forth in one of the motions as outlined.

1. I move that the Board go into Executive Session to discuss a person, a subject that may tend to prejudice the reputation or character of a person, provided the person may request a public discussion.
2. I move that the Board go into Executive Session to discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the school district.

** The board invites public comment at this time on agenda and non-agenda items. Comment at this oral hearing is limited to three minutes per person and five minutes per group. **The public comment period is an opportunity for the board to hear the public's concerns. The board will not engage in discussions with members of the public during the comment period.** Public comment is scheduled during regular meetings only when the board takes formal action.

Cordova School Board Goals 2025-2026

1. Increase engagement with the public.
2. Dedication to Board training and personal improvement.
3. Advocate for the school district at the local and state level.
4. Continued focus on the Reading Goal.

**Updated by the School Board on October 8, 2025*

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Friday, May 4, 2018

Cordova School District Board of Education

a. Call to Order/Pledge of Allegiance/Roll Call/Establishment of a Quorum

Time: _____

Pledge of Allegiance

Roll Call:

Barb Jewell _____

Tammy Altermott _____

Sheryl Glasen _____

Peter Hoepfner _____

Bret Bradford _____

Zya Taylor _____ (Student Council Representative)

_____ (Alternate Student Council Representative)

Establishment of a Quorum

Quorum YES _____

Quorum NO _____

Cordova School District Board of Education

b. Presentation of Certificates/Awards: None

Cordova School District Board of Education

c. Correspondence:

1. Close-Up Thank You 2018



Thank You from Close Up 2018!

To Mr. Russin and the School Board,
The 2018 Close Up Students would like to thank you
for your continued support on this trip. This could
not be done without you, and we really
appreciate it. The memories and experiences we had
will stick with us for a lifetime.

Sincerely,

Cody Sjostedt, and the rest of
2018 Close up Students.

Cordova School District Board of Education

- d. Hearings of Invited Individuals or Groups (Limit 15 minutes per Individual/Group)
 - 1. Juneau Career Connections CHS Student Attendees

Cordova School District Board of Education

e. Approve Meeting Agenda

Information: May 9, 2018 Regular Meeting Agenda

Motion: I move to approve the May 9, 2018 regular meeting agenda as presented.

Motion: _____

Second: _____

Discussion:

____Jewell ____Altermott ____Glasen ____Hoepfner ____Bradford

Motion: PASS

Motion: FAILED

Comments:

Cordova School District Board of Education

f. Audience Comments

The Board invites public comment at this time on the agenda and non-agenda items. Comment at this oral hearing is limited to THREE minutes per person and FIVE minutes per group.

The public comment period is an opportunity for the Board to hear the public's concerns. The Board will not engage in discussions with members of the public during the comment period.

Please ask person/persons to step forward so their comments may be recorded. If someone remains in the audience the device cannot record their comments.

****Please speak up so your comments can be heard and recorded****

Cordova School District Board of Education

g. Consent Agenda

Information: 1. April 11, 2018 – Regular Meeting Draft Minutes

2. Out-of-State Travel Future Problem Solvers and Chaperones- University of Wisconsin,

La Crosse--June 6-10, 2018.

Motion: I move to approve the Consent Agenda as presented in the Board Packet.

Motion: _____

Second: _____

Discussion:

____Jewell ____Altermott ____Glasen ____Hoepfner ____Bradford

Motion: PASS Motion: FAILED

Comments:

CORDOVA SCHOOL DISTRICT BOARD OF EDUCATION

REGULAR MEETING: April 11, 2018

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CALL TO ORDER: Ms. Altermott called the meeting to order at 7:06 pm in the Cordova Jr./Sr. High School Media Center. The Pledge of Allegiance followed.

Members Present: Ms. Altermott, Mr. Hoepfner, and Ms. Glasen

Members via telephone: Ms. Jewell and Mr. Bradford

Members Absent: None

Quorum: Established

Staff Present: Superintendent Alex Russin, Business Manager Kristy Andrew, Principal Kate Williams, Principal Gayle Groff, Technology Director Keith Zamudio, and Secretary Nora Dudley

Staff Absent: Food Service Director Ms. Sandie Ponte, Maintenance Director Jared Niles

City Council Rep: None

Student Council Rep: Zya Taylor (Absent-Hawaii Trip)

CEA Rep: Lance Westing

Visitors: Debra Adams, Close-up Students (Abigail Bourgeois, Riley Butler, Marina Madison, Aaliyah Malazo, Keyona Mattson, Edrea Navarro, Hannah Rodolph, Cody Sjostedt, and Jieller Tabara)

PRESENTATIONS OR AWARDS/CERTIFICATES: Superintendent Russin presented Debra Adams a certificate of appreciation acknowledging her for the outstanding education of Cordova Youth and publicly congratulated her on receiving a 2018 BP Teacher of Excellence Award.

CORRESPONDENCE:

Included in the Board Packet was a letter written by the Superintendent in support of the Center for Alaskan Coastal Studies (CACS) Environmental Literacy Grant Application, *Promoting Sustainable Community Adaptation and Resilience Education (CARE) for Coastal Arctic Alaska Communities*.

HEARINGS OF INVITED INDIVIDUALS OR GROUPS (Limited to 15 minutes per Individual/Group):

Ms. Adams briefly introduced some of the participants of the Close-Up group and mentioned that other students could not be in attendance as they were doing other activities and/or were sick. She invited those present to each provide a take-away or memorable moment during the trip. Students spoke of highlights that included the Holocaust Museum, Ford Theater, the Vietnam Memorial, and the Library of Congress. Ms. Adams wanted to publicly thank all the participants for their understanding during last minute travel and destination changes due to weather on the East Coast.

APPROVAL OF REGULAR AGENDA:

Mr. Hoepfner moved to approve the April 11, 2018 regular meeting agenda as presented in the Board Packet. Ms. Glasen seconded.

Discussion: None

Motion PASSED 5-0 (roll call vote)

AUDIENCE COMMENTS REGARDING AGENDA ITEMS: None

CORDOVA SCHOOL DISTRICT BOARD OF EDUCATION

REGULAR MEETING: April 11, 2018

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Consent Agenda:

Mr. Hoepfner moved to approve the Consent Agenda as presented in the Board Packet. Ms. Altermott seconded.

Discussion: Mr. Hoepfner wanted to pull item #4 for discussion. It was placed under New/Unfinished Business item #6.

Motion PASSED 5-0 (roll call vote)

REPORTS:

Student Council: None

City Council: None

Cordova Education Association: Lance Westing

COMMITTEE REPORTS:

AASB Liaison: (Mr. Hoepfner)

- Mr. Hoepfner gave a brief overview of the AASB Legislative Fly-in meetings he recently attended with Ms. Jewell, including new and upcoming bills that are being discussed by the legislature.

Jr./Sr. High Site Council: (Ms. Altermott)

- Ms. Altermott gave an overview of the meeting including that discussion of next year's handbook (2018-19). The site council discussed the handbook survey results, including responses for whom the handbook should best be written: 1. students; 2. parents; 3. teachers; 4. administrators.

Elementary Site Council: (Ms. Glasen)

- Ms. Glasen summarized that attendance and enrollment were discussed at the meeting, as well as the handbook for 2018-2019. The council commented about the PEAKS testing that took place in early April; the 2nd Annual Science Fair scheduled for May 15; and the strategic planning process.

Curriculum Committee: (Ms. Jewell & Ms. Glasen)

- Mr. Russin shared that a webinar was scheduled to look at social studies resources on April 13 and that a science webinar was scheduled for April 20. He added that teachers were welcomed to attend.
- Mr. Hoepfner asked how curriculum was chosen. Mr. Russin responded that there was no magic formula, but there were several things take in account: alignment to state and/or national standards; instructional supports; relevancy; lack of biases (cultural, gender, race, etc.); and presentation of multiple points of views.

Policy Committee: (Ms. Altermott & Mr. Hoepfner)

- Mr. Russin shared that May 17, 2018 was the next tentative committee meeting, during which time the committee would look at policies that were "out of sequence" according to the review cycle. Mr. Russin also shared the committee met the goal of reviewing three chapters of policy this year.

Safety and Facility Committee: (Mr. Bradford & Mr. Hoepfner)

- Mr. Russin shared the next tentative committee meeting was May 3, 2018.

Strategic Planning Committee: (Ms. Jewell & Ms. Altermott)

- Nothing scheduled at the moment.

Negotiations: (Ms. Jewell & Mr. Hoepfner):

- No negotiations at this time.

ADMINISTRATIVE REPORTS:

Mt. Eccles Elementary School-Ms. Groff, Principal

- Ms. Groff provided a written report which was included in the Board Packet. She highlighted that this year's Science Fair would be run by parents and volunteers and that there would be meetings every Thursday after school to help students start projects and with any issues that arose. Ms. Groff also added that the "Ish" Art Show was a big hit at the museum, including the snacks provided. She concluded that on April 6, 2018 there was a safety training on bleeding control called B-CON.

Jr./Sr. High School-Ms. Williams, Principal

- Ms. Williams provided a written report which was included in the Board Packet. She highlighted that the AdvancED report which was attached reflected many of the questions and conversations currently being had around strategic planning and that validated much of the work being done in the District. Ms. Williams added that part of April's in-service would include a webinar for an anti-plagiarism program the school will be using to help students work towards authentic written work. Students will be able to submit their work and get immediate feedback on authenticity and other errors. Ms. Williams concluded by reporting that Cabaret will be performed in the Cordova Center this year which is a different venue from past years.

Technology Report-Mr. Zamudio

- Mr. Zamudio provided a report which was included in the Board Packet and thanked the Board for the special meeting to approve the Internet Service Provider contract for the 2018-2019 School Year. Ms. Altermott asked what "Deploy mobile device management service" meant. Mr. Zamudio explained that this application allowed laptops to better be managed on the network during test sessions, for example, as well as other times in which the network was heavily used. He shared that the network had some issues during the first day of MAP testing and that PEAKS testing went well and ran smoothly all week thanks to the staff in each building monitoring bandwidth use.

Maintenance Report-Mr. Niles

- Mr. Niles was not present, but a written report was included in the Board Packet. There were no question to add to the report.

Food Service Report-Ms. Ponte

- Ms. Ponte was not present, but a written report was included in the Board Packet. There were no questions or anything more to add to the report. Mr. Russin commented that the District met the "Community Eligibility Provision" status and that all students would receive free breakfasts and lunches next year. He added that Ms. Ponte also learned from the State that the District will be eligible to receive reimbursements for meals served to visiting teams next year.

Business Office Report-Ms. Andrew

- Ms. Andrew provided a report which was included in the Board Packet. She added that health insurance costs would increase by 8% next year and that new forms for various benefits would need to be completed by eligible staff for the new school year.

Superintendent Report-Mr. Russin

- Mr. Russin included a written report in the Board Packet and noted that the Admin Team would be reviewing the AdvancED report. He ended by sharing that a future work session would be a good idea to discuss the accreditation process in more detail.

FINANCIAL REPORTS:

- Ms. Andrew gave a brief report of February's financial statements. She also shared that there has been some development in getting more historical information on the creation of CHSSA accounts, but still needs more time because of the number of accounts on record.

INFORMATIONAL ITEMS:

- March 12, 2018 Strategic Planning Conversation Summaries
- March 14, 2018 Work Session Notes
- AdvancED reports: Mr. Russin mentioned that the District just received these reports and that the Admin Team would discuss at a later time. He suggested a future work session with the Board to review the reports, as well.

NEW/UNFINISHED BUSINESS:

1. Policy Review (First Read)

Mr. Hoepfner moved to approve BP 3430 Investment Policy (First Read) recommendations as presented in the Board Packet. Ms. Glasen seconded.

Discussion: Mr. Hoepfner asked how this policy was created. Ms. Andrew explained that she took consideration from both Wells Fargo Security teams and resources from other Districts. Additional discussion took place among the Board regarding checks-and-balances in a policy such as this, which led to consideration for more work to be done on the policy.

Ms. Jewell moved to amend the main motion to include additional language identifying the superintendent as having supervisory responsibility to implement and execute transactions in accordance with board policy under the Roles and Responsibilities section of the drafted policy. Mr. Bradford seconded.

Discussion: The Board discussed ideas and Ms. Jewell's motion language identifying the superintendent as having supervisory responsibility to implement and execute transactions in accordance with board policy.

Motion: **FAILED** 2 (yes) – 3 (no) (roll call vote)

Original Motion: **FAILED** 2 (yes) - 3 (no) (roll call vote)

2. Approval of 2018-2019 School Calendar

Mr. Hoepfner moved to approve the 2018-2019 School Calendar as presented in the Board Packet. Ms. Glasen seconded.

Discussion: Mr. Russin provided a summary of the process for developing the 2018-19 School Calendar. He included that ends of quarters will conclude before big breaks such as Holidays and Spring Break and that the calendar reflected the District hosting 3 regional sporting events next year.

Motion: **PASSED** 5-0 (roll call vote)

3. Out-of-State Travel for Alex Russin to participate in the AASA Galapagos Islands Delegation (2018)

Ms. Glasen moved to approve the Out-of-State Travel for Alex Russin to participate in the AASA Galapagos Islands Delegation (September 30- October 11, 2018) as presented in the Board Packet. Ms. Jewell seconded.

Discussion: Mr. Russin shared that he was invited again by the national school superintendent association to attend the delegation traveling to the Galapagos Island to learn about the education system there. He added that he anticipated bringing back knowledge and perspectives that will benefit Cordova School District.

Motion: **PASSED** 5-0 (roll call vote)

CORDOVA SCHOOL DISTRICT BOARD OF EDUCATION

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4. BP 2210 Admin Leeway in Absence of Board Policy (Second Read)

Ms. Glasen moved to approve the BP 2210 Admin Leeway in Absence of Board Policy (Second Read) recommendations as presented in the Board Packet. Mr. Hoepfner seconded.

Discussion: Mr. Russin was able to compare this policy with those from six other districts in Alaska, and they are all similar. He also included that communication with the whole Board was relatively easy compared to what bigger organizations/districts may experience.

Motion: PASSED 5-0 (roll call vote)

5. 2018-2019 Mt. Eccles Student Handbook Draft

Mr. Hoepfner moved to approve the 2018-2019 Mt. Eccles Student Handbook Draft as presented in the Board Packet. Ms. Glasen seconded.

Discussion: Mr. Hoepfner asked what process was used to review the handbook. Ms. Groff explained that the handbook was shared with the site-based council and the Mt. Eccles weekly email list, which included parents, teachers, and community partners. She received some feedback which was taken into account when revising the handbook.

Motion: PASSED 5-0 (roll call vote)

6. Stipend Program Reimbursement Request for Kate Williams

Ms. Glasen moved to approve the Stipend Program Reimbursement Request for Kate Williams as presented in the Board Packet. Mr. Hoepfner seconded.

Discussion: Mr. Hoepfner commented that it was great that Ms. Williams was taking advantage of programs to increase her knowledge in the profession of education.

Motion: PASSED 5-0 (roll call vote)

CONTRACTS/MEMORANDUMS OF AGREEMENTS

1. Kristin Bacon--Physical Therapy Services for 2018-2019 School Year

Mr. Hoepfner moved to approve the contract for Kristin Bacon to provide Physical Therapy Services for the 2018-2019 School Year as presented in the Board Packet. Ms. Glasen seconded.

Discussion: Ms. Jewell asked how the contract differed from this year. Mr. Russin responded that with reduced air transportation to Cordova, the contract amount will be increased due to additional days on site.

Motion: PASSED 5-0 (roll call vote)

PERSONNEL: None

MISCELLANEOUS:

- April 18, 2018- FY19 Work Session
- May 9, 2018 will be an FY19 Budget Development Work Session following by the regular Board Meeting
- May 19, 2018-Graduation
- May 25, 2018- Last day of school

CORDOVA SCHOOL DISTRICT BOARD OF EDUCATION

REGULAR MEETING: April 11, 2018

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Pending Agenda:

- New Curriculum (as needed)
- Proposed Budget for Fiscal Year
- Student Handbooks Approval
- Community Pot Luck

AUDIENCE COMMENTS: None

BOARD COMMENTS:

- Mr. Hoepfner: Congratulated Debra Adams for her BP Teacher of Excellence recognition and for all the work she does with students and in organizing trips. He also thanked Kristy for her work in the budget development process and Sandie Ponte for her success during the Local Foods Week.
- Ms. Glasen: Gave congrats to Abigail Allison for her award during the trip to Hawaii. She expressed good luck to the choir at the Aurora Music Festival, and she thanked Kristy Andrew for her hard work developing next year's draft budget.
- Ms. Jewell: Reiterated Ms. Glasen's comments and included how great the atmosphere was during the College Fair. She also thanked Ms. Andrew for her hard work developing the budget and Mr. Russin for including additions of staffing in the budget as a consideration for the upcoming year. Ms. Jewell added kudos to the volunteers for this year's Science Fair.
- Ms. Altermott: She reiterated all previous comments and also wanted to include that she enjoyed all the student luncheons throughout the year and was looking forward to the senior luncheon next week. Ms. Altermott also wanted to thank the Close-Up students for being good sports and in being patient during their recent trip with travel and schedule changes.

EXECUTIVE SESSION: None

ADJOURNMENT:

Ms. Glasen moved to adjourn the meeting. Mr. Hoepfner seconded.

Discussion: None

Motion PASSED 5-0 (roll call vote)

Meeting Adjourned at 9:51 pm

ATTEST

President

Clerk

Date

Date

**Cordova Future Problem Solvers International
Conference 2018 Participants**

Students:

Esguerra, Alana
Esguerra, Marie
Moffitt, Joscelyn
Pegau, Corinne
Taitiano, Amanda

Chaperones:

*Pegau, Cathy
*Smyke, Anita

*And/or

Future Problem Solving Program International

2018 International Conference

Registration Information

6-10 June 2018

Topic for Global Issues, Scenario Performance, and Scenario Writing:
Criminal Justice Systems



University of Wisconsin La Crosse (UWL)

1725 State Street • La Crosse, WI 54601

Hosted by:

Minnesota Future Problem Solving Program & Wisconsin Future Problem Solving, Inc.

FPSP Office: 321-768-0074 • FPS IC Mobile: 321-720-4747 • UWL Police: 608-789-9000

TENTATIVE SCHEDULE

Check-in must be completed before attending any FPSPI Conference Activities.

Wednesday, 6 June

Check-in	12:00 pm - 10:00 pm
Zippy Mart Souvenirs	2:00 pm - 5:00 pm
Official IC Photos.....	3:00 pm - 5:00 pm
Dinner	4:30 pm - 6:30 pm

Thursday, 7 June

Breakfast	6:30 am - 8:30 am
Sightseeing Tours (as pre-registered)	8:00 am - 5:30 pm
Check-in	8:30 am - 7:00 pm
Zippy Mart Souvenirs	10:00 am - 5:00 pm
Official IC Photos.....	10:00 am - 5:00 pm
Lunch.....	11:30 am - 1:30 pm
CmPS Project Setup (divisions as assigned)	2:30 pm - 5:30 pm & 9:15 pm - 10:30 pm
Choir Rehearsal	4:00 pm - 5:30 pm & 9:15 pm - 10:00 pm
Dinner	4:30 pm - 6:30 pm
Memento Exchange	6:30 pm - 7:30 pm and 9:00 pm - 10:00 pm
Opening Ceremony (Flag bearers report 7 PM)	7:45 pm - 9:00 pm

Friday, 8 June

Breakfast	6:00 am - 9:00 am
CmPS Interviews as scheduled	8:00 am - 6:00 pm
GIPS Competitions	8:30 am - 11:30 am
Scenario Writing Team Competitions	8:30 am - 11:30 am
Zippy Mart Souvenirs	9:00 am - 5:00 pm
Parents' meeting.....	9:00 am - 10:30 am
Photos	10:00 am - 5:00 pm
Lunch.....	11:30 am - 1:30 pm
Scenario Performance Competition (divisions as assigned).....	2:00 pm - 4:30 pm and 6:15 pm - 7:15 pm
GIPS Team Presentation of Action Plan (Junior, Middle, Senior, and Adult).....	3:30 pm - 5:30 pm
Dinner	4:30 pm - 6:30 pm
Choir Rehearsal	6:00 pm - 7:00 pm
Scenario Writing Champions Present.....	7:30 pm - 8:15 pm
CmPS Fair	7:30 pm - 9:30 pm
Senior Student Forum	10:00 pm - 11:00 pm

Saturday, 9 June

Breakfast	6:30 am - 8:30 am
Sightseeing Tours (as pre-registered)	8:00 am - 5:00 pm
Presentation of Action Plan Finals	9:00 am - 11:00 am
Variety Show Auditions	9:00 am - 3:00 pm
Zippy Mart Souvenirs	10:00 am - 5:00 pm
Photos	10:00 am - 1:30 pm
FPS Q & A	11:15 am - 12:30 pm
Lunch.....	11:30 am - 1:30 pm
Choir Rehearsal	12:00 pm - 1:30 pm and 3:30 pm - 5:00 pm
Scavenger Hunt	12:45 pm - 3:00 pm
On Campus Recreation	1:00 pm - 6:00 pm
Dinner	4:30 pm - 6:30 pm
Presentation of Action Plan Awards & Variety Show	6:45 pm - 8:45 pm
Student Dances/Adult Social.....	9:00 pm - 12:00 am

Sunday, 10 June

Breakfast	6:30 am - 8:30 am
Housing Check-Out	7:00 am - 12:00 pm
Award Ceremony	8:45 am - 11:30 am

MEMENTO EXCHANGE

An FPS tradition, the Memento Exchange offers an opportunity to meet other students and adults from all over the world. This mixer is designed to bring the participants together by exchanging mementos from their respective home or region. Students may continue to trade their mementos throughout the conference.

Contact your local government office for commemorative donations - anything that represents your region: pencils, pens, hats, maps, posters, pins, key chains, etc. Sometimes the Convention and Visitor Bureaus will donate items. Bring as many items as you want to exchange with people from around the world. Participants are responsible for transporting their mementos; **shipping to University of Wisconsin La Crosse or FPSPI is not an option.**



CmPS FAIR

All Community Problem Solving projects are displayed for the public on Friday. Teams and individuals share their work and outcomes.

DANCES/COACH SOCIAL

Saturday evening following the Variety Show all participants will have a chance to gather for fun!



SCENARIO WRITING CHAMPION PRESENTATIONS

Champions from International Scenario Writing Competition read their winning scenarios for an audience. Discussion between winning writers and audience encouraged!

SCENARIO PERFORMANCE LIVE COMPETITION

Be a part of a live audience to watch and be entertained as the competitors perform their stories based upon the 2018 International Conference topic – Criminal Justice Systems.

SLIDE SHOW

Participants are encouraged to provide digital photos for the slide show featured at the Awards Ceremony. Details for submitting virtual photos will be provided at the start of the conference.

PROBLEM SOLVING CENTRAL

Problem Solving Central (PSC) is an area set up in the lobby of UWL's Student Union, known as "the U", after check-in has ended to serve as an information booth to answer questions and post messages.

ZIPPY MART (SOUVENIERS)

Zippy Mart (FPSPI's store) offers FPSPI publications, memorabilia and clothing. Zippy Mart will be open during specified times throughout the conference.

VARIETY SHOW

Students who play an instrument, dance, sing, or otherwise have talents to share should come prepared to do so! Each act must have active participants from at least two FPS Affiliate Programs or Mentored Regions in order to audition.



MURAL

A graphic presentation of FPSPI topics and IC events is created by the participants.

PREMIERE PHOTOS

A 2018 IC yearbook will be created featuring FPS competitors and events and photos will be captured throughout the conference. Save time and complete a [picture order form](#) or [yearbook order form](#) prior to arriving. You can also visit <https://premierportraitsllc.simplephoto.com>.

2018 IC T-SHIRTS

Pre-order and pay (credit card only) for your 2018 International Conference T-Shirt. Encourage parents and students to pre-order by **15 May** to guarantee their keepsake. The link is available on the FPSPI [IC information page](#). The IC registration number, affiliate, school/group, and adult responsible for pick-up at IC is required to order. A very limited number of shirts will be available at Zippy Mart.

COMMUNITY SERVICE PROJECT

The Hokah Area Food Shelf serves an average of 32 families a month in the Minnesota cities of Hokah and Brownsville, neighboring cities to La Crosse. Residents of these cities travel 15 to 20 miles to La Crosse to purchase groceries from big box grocery stores. This is an obstacle to many young families as well as senior residents who are unable or do not like driving that far.

Hokah Area Food Shelf coordinates, supplies, and distributes items to support [The Emergency Food Assistance Program \(TEFAP\)](#) and [The Nutrition Assistance Program for Seniors \(NAPS\)](#) to qualifying individuals. [Channel-one](#) is the area food bank supporting the Hokah Area Food Shelf.

Mission: To provide residents of the Hokah area including Brownsville with a variety of toiletries and food. (Clients also receive advice regarding nutritious and balanced meals.)



Current needs:

- Food products: canned mushrooms, fruit, sauerkraut, soup, pork and beans, and pie filling
- Hygiene products: shampoo, toothpaste, toothbrushes, and paper products
- Monetary donations will be used to purchase items through Channel-one.

FPSP and Hokah Area Food Shelf appreciate any donations you make.

Monetary and physical donations will be accepted at check-in and the CmPS Fair.

Cordova School District Board of Education

h. Reports – Student Council, City Council, CEA, and Committees:

Student Council: _____

City Council: _____

CEA: _____

Cordova School District Board of Education

i. Committee Reports

AASB Liaison:

Mr. Hoepfner

Jr./Sr. HS Site Council:

Ms. Altermott

Elementary Site Council:

Ms. Glasen

Curriculum Committee:

Ms. Jewell & Ms. Glasen

Board Policy Committee:

Ms. Altermott & Mr. Hoepfner

Safety/Facilities Committee:

Mr. Bradford & Mr. Hoepfner

District Strategic Planning Committee:

Ms. Jewell & Ms. Altermott

Negotiations Committee:

Ms. Jewell and Mr. Hoepfner

Cordova School District Board of Education

j. Administrative Reports – Principals, Technology, Maintenance, Food Service, Business Office, and Superintendent

1. Groff May 2018
2. Williams May 2018
3. Zamudio May 2018
4. Niles May 2018
5. Ponte May 2018
6. Andrew May 2018
7. Russin May 2018

GAYLE GROFF
Principal Board Report
May 2, 2018



2017-2018 GOALS FOR MT. ECCLES ELEMENTARY SCHOOL

This fall, Mt. Eccles teachers scored our school on a rubric of the STEPP indicators (School Continuous Improvement Components) for the domains of 1) Curriculum, 2) Assessment, 3) Instruction, 4) Supportive Learning Environment, and 5) Professional Development. Site-Based Council also weighed in on domain 4. Our highest needs have been determined by those activities, and we set goals in those areas. Here are the elements that will receive our focus this year:

2.4 – School staff use multiple data sources, including state assessment data, to evaluate how school programs impact student performance including specific sub groups and specific grade levels. (continued from 2016-17)

Progress this month: We have begun our Spring MAP testing this week. We will take a good look at each student's growth from Fall to Spring testing to ensure that we are meeting our instructional goals and students will compare their scores to their goal-setting sheets to see if they are meeting their personal learning targets.

3.2 – School staff implement a coherent, documented plan throughout the school to ensure that all students receive core instruction and all low-performing students receive additional support to help them meet or exceed the state content standards. (continued from 2016-17)

Progress this month: We have entered a 60-day trial of an online Math supplement called ST Math. It is based on problem-solving, uses pictorals rather than language giving students a firm conceptual understanding of the Math, and expects the students to struggle a little to solve the puzzles, giving them immediate feedback as they go. We believe this may especially help support some of our students who struggle with Math because of language difficulties rather than difficulties grasping Math concepts.

MAP scores will be part of the data that determines who will be invited to summer school sessions that are designed to support students during the time school is not in session.

4.3 – School staff communicate school-wide behavior expectations that are understood and achieved by students, and staff provide positive behavioral supports. (new in 2017-18)

Progress this month: Continuation of previous reports.

4.7 – School staff communicate effectively with parents about learning expectations, student progress, and reinforcing learning at home; staff implement effective strategies to increase parent engagement. (continued from 2016-17)

Progress this month: We will end the year with activities at many grade levels that include a performance or sharing of student work with parents. Examples are the 4th grade Wax Museum, the Science Share, and the 6th grade Author Showcase.

MONTHLY ATTENDANCE (%)

	Pre-K	Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	AVG.
SEPT	95.3%	93.5%	92.9%	96.0%	94.8%	94.9%	96.9%	96.3%	95.0%
OCT	93.0%	94.0%	94.3%	96.3%	95.5%	91.1%	92.6%	93.5%	93.8%
NOV	82.2%	89.6%	92.2%	95.3%	92.7%	91.7%	96.8%	89.9%	91.5%
DEC	85.9%	88.6%	95.7%	81.0%	86.9%	82.7%	86.6%	91.4%	87.8%
JAN	92.3%	93.1%	88.6%	75.8%	88.4%	95.2%	88.5%	92.9%	89.9%
FEB	83.8%	85.4%	86.9%	79.8%	88.0%	85.4%	88.9%	86.3%	86.0%
MAR	90.3%	95.2%	91.2%	81.4%	92.6%	90.4%	88.0%	89.3%	90.2%
APR	84.1%	92.6%	93.9%	95.5%	95.9%	95.9%	96.1%	93.9%	93.8%
MAY									
AVG.									

STUDENT ENROLLMENT (Based on date of report)

	Pre-K	Kindergarten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Total Students /Total FTE
AUG									
SEPT	13	20	27	17	28	24	20	27	176/167.5 FTE
OCT	13	21	27	17	28	24	20	27	177/168.5 FTE
NOV	14	21	26	17	28	24	21	27	178/169 FTE
DEC	14	21	26	17	28	24	21	27	178/169 FTE
JAN	14	21	26	16	28	23	21	28	177/168 FTE
FEB	14	21	26	15	28	23	21	28	176/167FTE
MAR	15	21	27	15	28	23	21	28	178/168 FTE
APR	15	21	27	15	28	23	21	28	178/168 FTE
MAY	15	21	27	15	28	23	21	28	178/168 FTE

This represents the actual number of students coming to classes full time. As of the writing of this report, we also have 5 students that are participating in specials (PE, swimming, music, band, and/or speech). 5 @ .25 FTE = 1.25. The preschool FTE count for OASIS is 4 coming 5 days/wk @ .75 = 3.00 and 3 coming fewer days/week @ .25 = .75. As of today, we had 0 students out on extended leave (more than 10 days). We have 1 elementary-aged student enrolled in Cordova Correspondence School.

SCHOOL ACTIVITIES/EVENTS

- **Green Screen** – The 6th graders have been working on making videos and have been learning about using a green screen in order to import different backgrounds. Donovin Fonzi, Floyd Witsoe and their teacher Krysta Williams came in one Sunday afternoon and painted a large green screen on the wall of our Mango Room, essentially creating a studio for green screen filming. The class is setting up opportunities to mentor younger students in that art this month.



- **Sea Week** – We’ve done a lot of work aligning our field trips from the Alaska Seas and Watersheds curriculum to the Next Generation Science Standards, while also making them more locally relevant. The team of teachers we sent to the workshop in Juneau last June got this work started, and then Lauren Bien of Prince William Sound Science Center finished it up, making a packet for each grade level complete with lessons leading up to the field trip (investigation). Our grant from Alaska SeaGrant allowed this work to happen, and we are finishing up the grant this month with a supply order of field trip essentials such as write-in-the-rain paper, binoculars, and other items to assist with the investigations.
- **Safety** – with the assistance of several community organizations, we conducted our first A.L.I.C.E. drill on April 26th. Teachers spent quite a bit of time prepping with their students and doing their own classroom walkthroughs and brainstorms, mapping out their possible actions in the event of a violent intruder in our building. On the day of the drill, a group of observers including police, state troopers, fire department, and city emergency managers assembled in and around the building. An announcement was made over the intercom that an intruder was in the building. The announcement included the intruder’s location. Each teacher made the decision, based on that information, whether to evacuate with their students (and where to go – in the safest direction from their classroom) or to lockdown and barricade in their rooms. We did not use an actor to play the intruder, so we did not practice counter measures in this drill, though students have been taught strategies for that, as well. The feedback from our observers was very positive. Teachers made quick in-the-moment decisions, students listened and responded as they had been taught, everyone moved quickly, quietly (almost), and efficiently. It was a great drill, building “muscle memory” into our staff and students so that we can be prepared for any situation.



STAFF PROFESSIONAL DEVELOPMENT OPPORTUNITIES

April 13th Inservice - During this inservice, Mt. Eccles staff participated in an exercise where they envisioned the school of their dreams, and they were asked to describe what was happening at that school without worrying about identifying barriers such as money, time, or space. They then organized their dreams items into categories, also identifying which things could be put into play with minimal barrier removal. We'll be using this dream list to build a vision for our instruction and instructional environment in the future. It felt great to see the possibilities in our minds' eyes! If you'd like to see our list, it is pasted onto pink butcher paper in the upstairs copy room.

ABA Webinars – Debbie Collins and I are participating in a 4-week webinar series on ABA (Applied Behavior Analysis). The sessions are entitled “2018 Autism Institute”, and the material has implications for work with many of our students, not just those diagnosed with autism. For two hours each Saturday we are reviewing and learning on the topics of Functions of Behavior, Reinforcement, Communication, and Visual Supports. This series is put on by the UAA Center for Human Development.

SITE COUNCIL SUMMARY

The Mt. Eccles Site-Based Council met on Tuesday, April 17th at 5:00 pm in Mt. Eccles Library. The main topics of conversation were the Indian Education Grant and Mt. Eccles Vision for 2018-19.

Our final meeting for this school year will be held Tuesday, May 15th at 5:00 pm in Mt. Eccles Library.

IMPORTANT UPCOMING DATES

- School Board Meeting – Wed, 5/9, 7:00 pm, CHS Media Center
- Teacher Appreciation Week – May 7-11
- 6th Grade Campout – May 9-11 “out the road”
- Mt. Eccles Science Fair/Science Share – Tues, 5/15, 1:30-3:30 pm, Mt. Eccles Commons
- Site-Based Council – Tues, 5/15, 5:00-6:30 pm, Mt. Eccles Library
- End-of-Year Awards Assembly – Mon, 5/21, 8:45 am, Mt. Eccles Commons
- PTA – Tues, 5/22, 6:30 pm, Baja Taco
- 4th Quarter Awards Assembly – Thurs, 5/24, 8:45 am, Mt. Eccles Commons
- 6th Grade Promotion – Thurs, 5/24, 1:30 pm, Mt. Eccles Commons

CORRESPONDENCE

- Letter of Support to Prince William Sound Science Center – for their 2018 Capacity Building Grant Application, *Headwaters to the Ocean: Shoreline Stewards*. The project will focus on solutions and preventions to marine debris and includes an education component for school-age children.

OTHER ITEMS

- None at this time

Kate Williams
Principal Board Report
May 9, 2018

2017-2018 GOALS FOR CORDOVA JR.-SR. HIGH SCHOOL

In reviewing the graphical representations of the Strategic Planning community conversations held on March 13, 2018, the Admin Team has focused on ways of being responsive to the needs articulated as part of that process. To offer diverse opportunities and programs for students both inside and outside of the classroom, with hands-on and interactive learning that includes different kinds of scheduling, an A-day and B-day schedule is being developed for the 2018-19 school year. Starting with our April 13th Teacher In-Service, we began collaborating with teachers to propose additional course offerings in extended class periods of 100 minutes once a week (B-day). This would supplement the regular schedule with core course offerings in 50-minute class periods the remaining 4 days (A-day). All courses will be aligned with AK standards. We continue to seek input from students, teachers and staff, the Site Council, and the School Board as we prepare for student registration.

MONTHLY ATTENDANCE (%)

	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	AVG.
AUG	90%	94%	100%	94%	88%	84%	91%
SEPT	98%	97%	97%	93%	91%	90%	94%
OCT	96%	93%	93%	92%	93%	87%	93%
NOV	90%	92%	94%	91%	93%	90%	92%
DEC	93%	93%	99%	94%	87%	86%	92%
JAN	90%	94%	96%	90%	95%	85%	91%
FEB	88%	89%	94%	87%	86%	88%	88%
MAR	92%	85%	93%	89%	96%	90%	91%
APR	87%	90%	95%	89%	91%	85%	90%
MAY							
AVG.							

STUDENT ENROLLMENT (Based on first day of the month)

	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Total
AUG	24	22	18	42	30	21	157
SEPT	25	20	19	40	31	22	157
OCT	25	20	19	41	30	22	157
NOV	25	20	19	40	30	22	156
DEC	25	20	18	41	29	22	155
JAN	25	22	20	40	29	22	158
FEB	25	22	20	40	29	22	158
MAR	25	22	20	40	29	22	158
APR	25	22	20	39	29	22	157
MAY							
AVG.					33		

SCHOOL ACTIVITIES/EVENTS

- This month we were notified that Mrs. Adams was selected as a BP Teacher of Excellence for 2018! She is one of 29 winners from across Alaska recognized for their exceptional performance in the classroom, dedication to students and contribution to the state's future. This year the program attracted more than 1,000 nominations. Now in its 23rd year, BP has recognized 750 teachers from across Alaska. Winning teachers receive a \$500 gift card and a \$500 matching grant to their school. We will have a celebration during our Quarter 4 Student Awards Assembly on May 8th – complete with CAKE for EVERYONE! Congratulations, Mrs. Adams.
- We completed our last Teacher In-Service of the year on Apr. 13th. Besides spending time on an overview of scheduling and course rotation options for next school year, we also had a 90-minute webinar training with our new Turnitin.com subscription. This originality (plagiarism) detection tool helps us to continue to foster a culture of academic honesty at CHS and supports our students as they complete research and writing assignments. All students will be able to establish their own Turnitin accounts and enroll in individual classes to submit work for teacher assignments. We also devoted parts of the day to collaborative meetings and planning among teachers at both buildings and a Social Studies curriculum review webinar.
- Mrs. Corrao's Music Program continues to impress with a Silver Trophy for Concert Band in Honolulu for WorldStrides Onstage 2018, a Silver/2nd place Trophy for Concert Choir, and a First Place Choir trophy (along with a Gold rating) at the Aurora Music Festival in Anchorage April 12th through 14th. Several students will also be competing in state solo and ensemble competitions in Anchorage May 10-13.



First Place Choir!

- The Future Problem Solvers came home with 9 trophies after their Alaska State Bowl competition in Fairbanks April 13-17: First Place Middle GIPS Individual Competition, Third Place Middle GIPS Team Competition, and Second Place Middle Performance of Action Plan. First Place Senior Performance of Action Plan, Third Place Senior Performance of Action Plan, First Place Senior GIPS Team Competition, First Place Senior GIPS Individual Competition, Third Place Senior GIPS Individual Competition, and Third Place Senior GIPS Team Competition. The Future Problem Solvers are: Cori Pegau, Josi Moffitt, Amanda Taitano, Marie Esguerra, Ria Smyke, Anika Witsoe, Ethan Beckett, Madelyn Roemhildt, Alana Esguerra, Amee Hamberger, Serena Herschleb, Faith Collins, and Mia Siebenmorgen-Cresswell. Thanks go to Anita Smyke for her hard work and dedication to this team! Amazing! But wait, there's more! The following students will be traveling to International Future Problem Solvers in Madison, WI in June: Cori Pegau, Josi Moffett, Amanda Taitano, Marie Esguerra, Alana Esguerra.



Future Problem Solvers rake in the trophies

- Eight students took the ACT test on Apr. 14th. Nine students will take the SAT on May 5th.
- An assembly for student awards for Quarter 3 was held on April 19th. Junior High awards included Student of the Quarter Alana Esguerra and Most Improved Gwethalyn Jacob. High School awards included Student of the Quarter Ben Wray and Most Improved Rich Don Agustin. Bree Mills from CTC presented certificates.
- The Public Health Nurse visited us on April 17th to complete 7th grade vision screenings.
- Seniors had lunch with the School Board on April 19th.
- Mr. Hill, Mr. Andersen, Mrs. Zamudio, and Ms. Dyer embarked on a Juneau Career Connections trip with five students April 22-28. The week was packed full of activities investigating career possibilities and education options, as well as practicing job-seeking skills. We are so grateful to our teachers and paraprofessionals for all of the extra time and coordination involved in taking on such worthy adventures with students.
- Quarter 4 Progress Reports were mailed April 23rd.
- Jr/Sr Prom was held at Mt. Eccles on Apr. 28th with the theme *A Night on the Italian Riviera*. The students looked fantastic, the dancing was epic, and thanks go to Class Advisors Mrs. Corrao and Mrs. Nolan, along with chaperones Mr. Hill and Mr. Andersen for supporting students coordinating this dance!



The Yeti Crabs after their Alaska Tsunami Bowl victory

- The CHS Yeti Crabs traveled to the National Ocean Sciences Bowl Finals in Boulder, CO April 18th through 22nd. This was the first time that Cordova won the Alaska Tsunami Bowl and qualified to go to Finals! As one of only a handful of Rookie Teams from around the country, the students took it as an opportunity to learn from those that are successful year after year in this competition. Lauren Bien of the Prince William Sound Science Center served as the Head Coach and coordinated this program all year, along with Volunteer Assistant Coach John Williams. The Yeti Crabs are: Seniors Cori Pegau and Marie Esguerra, Junior Reid Williams, and Sophomore Kita DeCook. We look forward to continuing this partnership with the PWSSC next year!
- CHS Sophomore Ethan Beckett received the FIRST Dean's List Award, and traveled to the FIRST Championship in Houston for the second year in a row. He also met FIRST founder Dean Kamen!



Ethan Beckett meets an icon of science and technology

- Our final round of MAP testing began on Apr. 30th and will run through May 11th. We have experimented with a variety of schedules for testing this year in our effort to make sure we get reliable student performance data. Teachers will review results for each student and use it to inform instruction.

- The 5-12 Spring Awards Concert was held in the CHS Gym on May 1st. The gym was packed and everyone was treated to award-winning performances by the 5th grade band, 6th grade band, Junior High band, High School Band, High School Choir and the finale, Mass Band. Mrs. Corrao showered thanks and awards on the students, volunteers, chaperones, and teachers who supported the music program this year and the Seniors, in turn, thanked Mrs. Corrao for transforming the music department at CHS. Students were recognized for their participation in All-State, All-State Solo and Ensemble, and Regional Honors Choir and Band. Impressive!
- AP testing begins on May 9th with 13 students taking English Lit/Comp. AP US Government and Politics will be on May 10th with 11 students. AP Statistics is scheduled for May 17th with 7 students. We have a total of 25 students taking AP tests (4 students are taking 2 exams and one student is taking 3 exams).
- The Class of 2018 amassed an impressive list of college acceptances (see below).

COLLEGE/UNIVERSITY/PROGRAM	NUMBER OF ACCEPTANCES
BOISE STATE-IDAHO	2
BOWLING GREEN STATE UNIVERSITY-OHIO	1
CARROLL COLLEGE (HELENA, MT)	1
CENTRAL OREGON COMMUNITY COLLEGE (BEND)	1
COLORADO STATE UNIVERSITY	1
CONCORDIA UNIVERSITY-PORTLAND	1
EASTERN OREGON UNIVERSITY (LA GRANDE)	2
GONZAGA UNIVERSITY-SPOKANE	1
GRACELAND UNIVERSITY (LAMONI, IA)	1
MARYVILLE UNIVERSITY-ST. LOUIS	1
MONTANA STATE UNIVERSITY (BOZEMAN)	2
OHIO NORTHERN UNIVERSITY	1
OHIO UNIVERSITY	1
OREGON STATE UNIVERSITY	1
SEATTLE UNIVERSITY	1
ST. MARTIN'S UNIVERSITY (LACEY, WA)	1
ST. MARY'S OF THE WOODS (IN)	1
UNITED STATES NAVY (ENLISTING)	1
UNIVERSITY OF ALASKA-ANCHORAGE	2
UNIVERSITY OF ALASKA-FAIRBANKS	2
UNIVERSITY OF ALASKA-SOUTHEAST	1
UNIVERSITY OF HAWAII-MANOA	1
UNIVERSITY OF IDAHO (MOSCOW&BOISE)	4
UNIVERSITY OF MONTANA-MISSOULA	1
UNIVERSITY OF PORTLAND	1
WESTERN WASHINGTON UNIV. (BELLINGHAM)	1
WHITWORTH UNIVERSITY-SPOKANE	3
TOTAL ACCEPTANCES	37

STAFF PROFESSIONAL DEVELOPMENT OPPORTUNITIES

From Rich Sorenson, who attended the nondestructive testing (NDT) conference in Soldotna the 3rd week of March: This conference covered the topic of visual inspection (VT). VT is the most used form of testing welds. One part of the American Welding Society (AWS) certification is VT. The neat thing about VT is that it can occur right away and you don't have to have a lot of special equipment to do it. In this training, we reinforced the use of VT. We also used some of the VT equipment to measure welds and see if they fit within certain parameters. This helps me to look at the welds the students are doing and help them get better at welding. It also covers some of the professional development that is required to keep my Certified Welding Inspectors certification. Without this certification, students at CHS would have to go to another test site to get certified or we would have to bring in a CWI to test them.

SITE COUNCIL SUMMARY

- The last CHS Site Council meeting of the year is scheduled for May 7th at 5:00 p.m. in Room 2.

IMPORTANT UPCOMING DATES

- May 5: SAT test date
- May 7: CHS Site Council 5:00 p.m.
- May 8: Quarter 4 Student Awards and BP Teachers of Excellence Reception during Homeroom Schedule Assembly; Cabaret performance @ CDV Center at 7:00 p.m.
- May 9: AP English test @ 7:00 a.m.
- May 10: AP Gov test @ 7:00 a.m.; 7th grade Field Trip (Sorenson/Werner)
- May 10-12: Music – Solo & Ensemble Contests (Anchorage)
- May 11: 8th grade Field Trip (Clark/Carroll)
- May 15: Academic Awards/NHS Induction Ceremony @ 7:00 p.m. in CHS gym
- May 16: Baccalaureate @ 7:00 p.m. in CHS gym
- May 17: AP Stat test @ 11:00 a.m.; CHS Play: All I Really Need to Know I Learned in Kindergarten (Adams) 7:00 p.m. @ CDV Center
- May 18: Last day of school for Class of 2018; Graduation Practice @ 9:00 a.m. in CHS gym; Senior Walkthrough at Mt. Eccles @ 10:00 a.m.
- May 19: Graduation at CHS gym @ 5:30 p.m.
- May 21-23: AVTEC Tour in Seward (10-20 students with Sorenson/Borst/Dunn)
- May 23: Incoming 7th graders Welcome Tour @ 10:45 in Media Center, then Building Tours with Student Council and Lunch with Junior High (Williams/Adams/Hottinger)
- May 25: Last day of school; Half Day; Quarter 4 Grades Due

CORRESPONDENCE

- Letter of support to the Prince William Sound Science Center for their *Headwaters to Ocean: Shoreline Stewards* program.

OTHER

- Nothing to report

Keith Zamudio
Director of Technology Board Report
May 9, 2018

2017-2018 GOALS FOR THE TECHNOLOGY DEPARTMENT

- Continue to investigate CSD's data link services between Mt. Eccles Elementary School and Cordova Jr./Sr. High School as allowed by E-Rate's Second Modernization Order.
- Continue to investigate CSD's bandwidth needs to accommodate our digital learning environment.
- Continue to expand the Cordova City Consortium for E-Rate subsidies.

INSTRUCTIONAL TECHNOLOGY

2018 E-Rate Funding Year Update

CSD's application for E-Rate subsidies for the 2018-2019 school year known as the 2018 Funding Year was submitted by the Cordova City Consortium. The Cordova City Consortium's application for the 2018 Funding Year was approved. On April 26, 2018, the FCC released our Funding Commitment Decision Letter.

Recall, E-Rate subsidies have changed to primarily accommodate Internet access costs along with some Category 2 services that will help districts build Wi-Fi learning environments.

As I noted in my past report, the proposal submitted by CTC provides the circuit topology we are seeking. CSD will work with CTC to establish our ISP services in May and June. The goal is to have our services established as our contract with AT&T comes to an end on June 30, 2018.

A quick review of our next contract for ISP services that CSD will provide our staff and students. We will have a 150 Mb circuit which is nearly four times our current bandwidth at less than the cost of our current 40 Mb service. We will have our school buildings connected with a fiber link that will match our local area networks (LAN) capacity for data transmission. Additionally, CTC has agreed to increase our bandwidth during our MAP, WIDA and PEAKS testing. We just need to give two days' notice in advance of our testing schedule.

I am excited about our partnership with CTC and look forward to a positive and productive relationship that will benefit the community. We are increasing our stakeholders' capacity to utilize information and communication technologies, though I am confident that our users will fill that pipe, too. ☺



Cordova School District is committed to helping our stakeholders be cognizant of their digital presence/footprint so that they can make informed decisions, protect their personal information and keep themselves safe. The community of Cordova is the beneficiary of our collective efforts. Thank You!

AirWolverine2 (Instructional Network) Update

This is the year your Tech Director has worn his engineering/programming hat. With the help of Curtis Motter and Jim Newman, we have made some changes to AirWolverine that increase security and limit personal devices on our instructional network. We are not allowing students to put personal devices on AirWolverine2. I watched our network list of devices loose nearly 200 mobile devices. This has helped us maintain better bandwidth for instructional purposes.

Our next step with AirWolverine2 is to group our wireless access points (WAPS) and assign specific channels for network traffic. This will load balance our traffic and provide greater throughput.

Lastly, and most importantly, this strategy adds a layer of security and protects our student data systems, share points and other sensitive information we charged with managing and protecting. I do have a separate network for guests called, StudentGuest. We turn this on as needed for visitors and community activities that take place on our premises. StudentGuest is on a separate network subnet and visitors are unable to browse our network and its resources for staff and students.

Thank you for your consideration...

CURRENT PROJECTS/CONSIDERATIONS

- Continue to manage CSD's website
- Update student photos in PowerSchool
- Configuring upgraded web filter
- Upgrade and updating CSD's Managed Software Center
- Upgrade and updating CSD's modular system deployment
- Deploying Mobile Device Management server

UPCOMING PROJECTS/CONSIDERATIONS

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www.cordovasd.org

- Continue work on E-Rate application for 2017, 2018 and 2019.
- Migrating student email accounts to student Google Suites accounts.

P.O. Box 1330
675 Second Street
Cordova, AK 99574



(T) 907-424-3265
(F) 907-424-3271
www.cordovasd.org

JARED NILES
Director of Maintenance Board Report
May 9, 2018

2017-2018 GOALS FOR THE MAINTENANCE DEPARTMENT

- Work on progressing forward with assessing the needs of the HVAC at the High School
 - Receive quotes for all nine major unit locations in the building (Air Handlers and Boilers)
 - Talk with the City about the order of importance/priority for replacement/upgrade to units; include discussions on funding.
 - Develop a plan with dates for completion of all unit repairs/replacement.
- Replace the gym floor at the High School.
- Build storage at the High School to hold all of the items that are used in the Gym.
 - The facility/safety committee discussed this at its meeting on 5/3. There seemed to be a general sense to move forward with this as a solution to our current storage needs.

MONTHLY DATA

	Preventative Maintenance Work Orders Completed	Corrective Maintenance Work Orders Completed	TOTAL
JUL	85	1	86
AUG	90	3	93
SEPT	75	4	79
OCT	85	1	86
NOV	90	4	94
DEC	75	1	76
JAN	85	6	91
FEB	92	12	104
MAR	93	9	101
APR	90	10	100
MAY			
JUNE			
TOTAL			

CURRENT PROJECTS/CONSIDERATIONS

- The end of the school year is here and we are planning the summer work that is to be done. A list of major jobs planned are as follows:
 - Clean and service all 4 working boilers.
 - Demo out old “small” boiler at the High School that has not been needed since the waste oil boiler was installed.
 - Replace the firing unit on the large boiler to better suit the needs of the district and get redundancy in the High School heating system.
 - Clean all carpets and windows at the Elementary school.
 - Strip and clean all floors at the High School.
 - Wax all floors at the High School.
 - Install ADA door openers on major entrances for both schools.
 - Fix poor design of roof above Home Ec which should alleviate the small leaks in the area.
 - Any other work that comes up
- Gym floor
 - **UPDATE** 05/09/18 The city has added the Gym floor to the CIP list this year again. It will be competing with the Hospital and the City Shop for any large project money that may or may not be allocated this year.
 - **UPDATE** 04/06/18 No new news
 - **UPDATE** 03/14/18 No new news from the City on this project. We are quickly approaching the deadline for any possible work this summer.

UPCOMING PROJECTS/CONSIDERATIONS

- The state boiler inspector was on site 5/3 to inspect boilers. A number of findings were noted at the high school, including chair storage in the boiler room. This will need to be addressed along with several minor fixes to boiler valves/diaphragms within 30 days of receiving his report.
- Move forward with the planning of new storage behind the High School. Considerations for plans will include:
 - Costs/funding sources
 - Permit(s)
 - Design/blueprint
 - Potential student participation
 - Safety/Facilities Committee input

STAFF PROFESSIONAL DEVELOPMENT OPPORTUNITIES

- N/A

P.O. Box 1330
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Cordova, AK 99574



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SANDIE PONTE
Director of Food Services Board Report
5/1/ 2018

2017-2018 GOALS FOR THE FOOD SERVICE DEPARTMENT

- Finish Cafeteria at Jr. High, High School, i.e.; artwork, tv's, lighting...
- Work on getting my level 2 or 3 certification.

MEAL SERVICE

2017-2018	JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
	B	L	B	L	B	L	B	L	B	L	B	L
STUDENTS	1212	3329	931	2673	1738	4362	1761	4198	1720	4031	1200	3,323
ADULTS			7	19	36	130	35	178	34	113	37	108
TOTAL					1774	4492	1796	4376	1754	4144	1237	3,431
B-BREAKFAST L-LUNCH												

2017-2018	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE 2017	
	B	L	B	L	B	L	B	L	B	L	B	L
STUDENTS	1,328	3,526	1,386	3,611	1,409	3,297	1,714	4,241			1490	3729
ADULTS	22	106	41	110	22	103	46	139				
TOTAL	1,350	3,632	1,427	3711	1,431	3,400	1,760	4,380				
B-BREAKFAST L-LUNCH												

SPECIAL FOOD SERVICE PROGRAMS

Application is turned in for CEP. Summer Food program is right on schedule. We will have to hire one 4 hr. person as 2 of my staff will not be able to work it. We did not receive the Farm to Summer School Grant this year. More schools applied.

TRAINING OPPORTUNITIES

Nothing in the near future

Kristy Andrew
Director of Budget and Finance
Board Report | May 9, 2018

2017-18 Business Office Department Goals

1. Provide clear, thoughtfully defined, and updated procedures and departmental policies.
2. Lead Health Insurance Committee towards a recommendation to the Board regarding FY19 Health Insurance offerings and shared premium costs.
3. Develop regular reports (report access) for administrators, coordinators, and coaches.
4. Cross-train staff on a variety of business functions, including finance-related processes.

Current Projects/Considerations

- Financial Report Development and User Access Updates (*Goal 3*)
 - No updates at this time.
- Clarifying human resource and payroll procedures. (*Goal 1*)
 - Update: Administration is working through a couple of payroll-related guidance topics which will be included in the developing Employee Handbook.
- Health Insurance. (*Goal 2*)
 - Update: Open Enrollment for the FY19 Fiscal Year is May 5-8, 2018. Darcy Carter from American Fidelity will be meeting with employees to ensure compliance with Section 125, as well as collect other district-required, insurance-related forms.
- Alio Reporting Updates (*Goal 3*)
 - Update: Usergroup expected to be running by mid-May. The purpose of this is to share resources and reports, and develop basic system setup standards for Alaskan districts on Alio.

Upcoming Projects/Considerations

- Develop Cross-Training objectives and timeline. (*Goal 4*)

Staff Professional Development Opportunities

- COMPLETE: FY18 ALASBO Leadership Conference. July 21-23, 2017.
- COMPLETE: FY18 ALASBO Annual Winter Conference. December 3-6, 2017.
- ONGOING: SHRM (Society for Human Resource Management) Essentials of Human Resources, Self-Study Training Program.

Other

- The April 2018 Financial Report, included later in the Board Packet will contain the April 2018 P-Card Statement, however, the expenses on that statement will not be included within the expense amounts reported on the other financial documents. The financial reports were prepared April 24, 2018, and we do not receive P-Card expense data until after the 26th of each month.

Current Contract Service Agreements (CSAs)

CONTRACT SERVICE PROVIDER	Type of Services Provided	District CSA #	Maximum Amount Authorized Under Agreement	Amount Invoiced To-Date
Vidya Oftedal (ACS)	Speech and Language Pathology	FY18-001	35,000	33,529
Kidability Physical Therapy, LLC (Kristin Bacon)	Physical Therapy	FY18-002	16,800+	17,035
Southeast Regional Resource Center (SERRC)	Psychology	DCRS 18-11-001	12,197	12,197
Kaye Lawson, OTR, MEd	Occupational Therapy	FY18-003	30,000	30,080

Alex Russin
Superintendent Board Report
May 9, 2018

2017-2018 SUPERINTENDENT PRIORITIES/GOALS

While these goals are not an exhaustive list, throughout the year they will be focused on administratively in order to build and sustain consistent systems to improve District operations.

- Engage stakeholders in Strategic Planning

A strategic planning committee meeting is tentatively scheduled in the next couple of weeks. The agenda will include an exercise in facilitating the next stage of our planning process, which will be to engage the community in deeper feedback from the common themes that emerged from our community conversations in March. The type of feedback we will be looking for in the community forums relate to principles and core values, or foundational pillars, that will help the Administration and Board organize the input and ideas into coherent strategic directions. I anticipate the “final” strategic plan being in place this fall.

- Develop solid communication plan/structure at the District and School levels

- The following board policies related to emergency and crisis response situations are being reviewed by the Admin Team as part of a larger communication protocol:

- AR 6114 Crisis Response
- AR 6114.1 Fire Drills and Fires
- AR 6114.2 Bomb Threats
- BP 6114.4 Pandemic/Epidemic Emergencies

The Admin Team is also discussing communication protocols within the buildings, such as PA announcements and one-call app implementation to contact directory subscribers (parents, emergency services, inter-building staff, etc.), in emergency situations.

- Utilize Curriculum and Policy Committees as outlined in board policy

- The next tentative Policy Committee meeting date is scheduled for May 17, 2018 at 4:00 pm in the District Office Conference Room. Anticipated policies for review include recommended updates from AASB and miscellaneous policies that have been discussed during the year:
 - BP 3311 Bids (no current policy in place)
 - BP 3300 Expenditures/Expending Authority
 - BP 3310 Purchasing Procedures
 - BP 4112.4 Health Examinations
 - BP 4118 Suspension/Discipline Action
 - BP 4218 Dismissal/Suspension/Disciplinary Action
 - BP 5121 Grades/Evaluation of Student Achievement
 - BP 5145.3 Nondiscrimination
 - BP 6145 Extracurricular and Cocurricular Activities
 - BP 6179 Child Care and Developmental Programs (no current policy in place)

- Select staff participated in a social studies curriculum webinar (4/13) and science curriculum webinar (4/20) and discussed pros and cons of each resource. Discussion included the District's current content resources and the idea of organizing courses by learning objectives or standards rather than textbooks. Further thoughts included considering a course review/approval process rather than a "curriculum" review process and what that might look like. Further updates will be provided at the next Curriculum Committee meeting scheduled for May 10, 2018.
- Improve systems and processes that directly impact student learning
 - No updates at this time

BOARD DIRECTIVES/PRIOR MEETING FOLLOW-UPS

- None at this time

HUMAN RESOURCES

- In anticipation of additional staffing considerations, I have begun developing job descriptions for the following positions:
 - Activities Director
 - Education Technologist
 - STEM Teacher

COMMUNITY RELATIONS

- April Community Engagements
 - ✓ Board Luncheon with Students
 - ✓ CHS Site Council Meeting
 - ✓ Cordova Coalition for a Healthy Community Meeting
 - ✓ Mt. Eccles Site Council Meeting

POLICY REVIEW

Administration recommends the following revisions from the Policy Committee for approval on Second Read. The reference sheet included in the packet shows the entire policies.

- **BP 3430 INVESTMENTS (First Read)**

The reading of this policy at last month's meeting was referred back to Administration for additional language. The section primarily discussed at the meeting focused on roles and responsibilities. The excerpt below shows an addition for consideration.

III. ROLES AND RESPONSIBILITIES

The district's Board shall approve the investment policy and review its terms at least annually. The Director of Budget and Finance shall be responsible for communicating this policy to brokers and investment advisors. The Director of Budget and Finance shall also be responsible for executing transactions, authorizing specific investment instruments, and managing liquidity with authorization of the Superintendent and in accordance with Board Policy. The Director of Budget and Finance will be responsible for reporting the investment performance, account balance, and asset allocation to the Board at least quarterly.

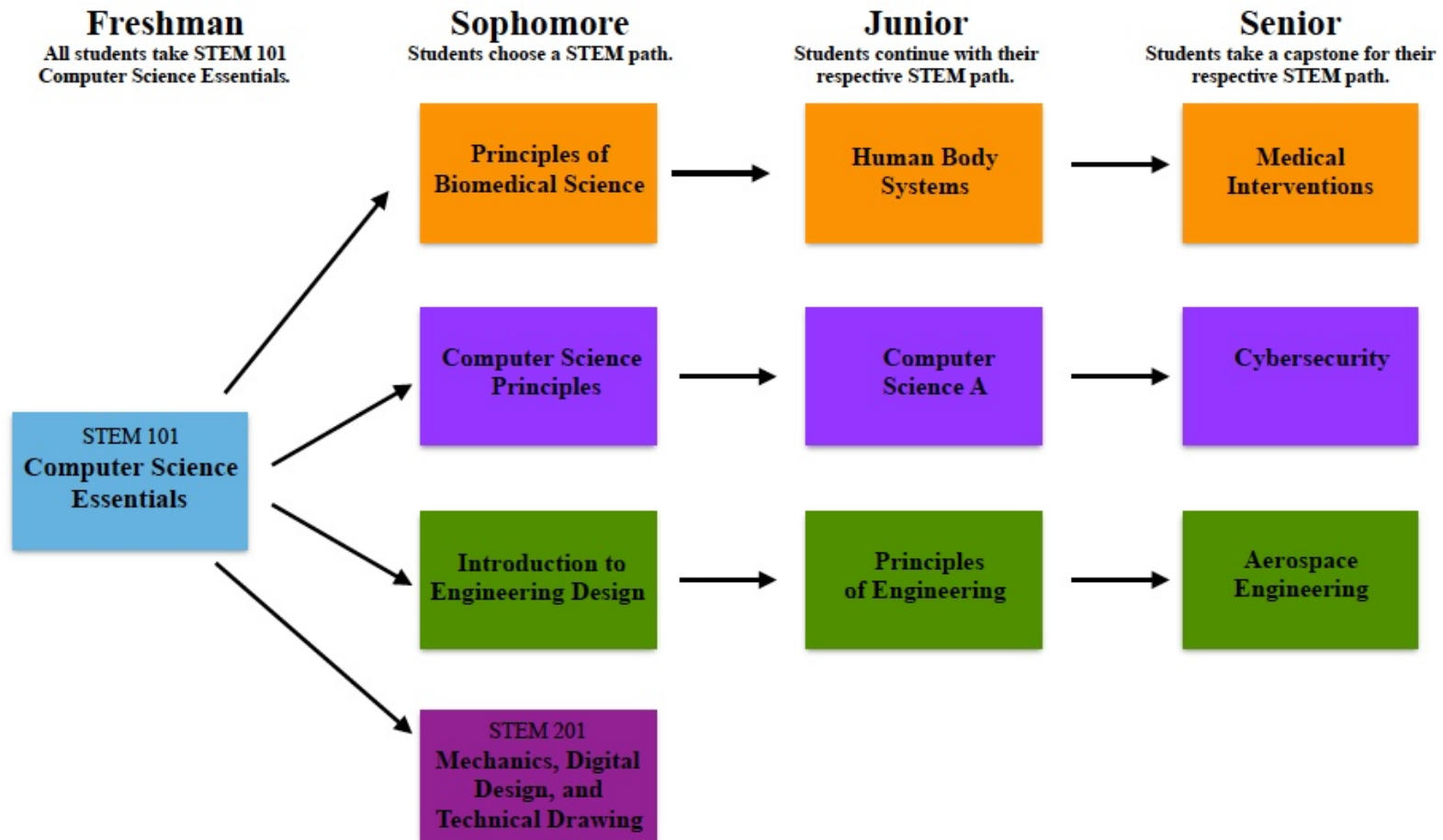
OTHER

- 2018-2019 CCS Handbook Draft
 - No substantive changes are recommended for next year's handbook. Several grammar corrections have been made but are not noteworthy. The Admin Team's recommendation is to approve this handbook as presented in the board packet.
- 2018-2019 CHS Handbook Draft
 - The board packet includes various sections of the handbook with recommended revisions. A number of the revisions being proposed are based on board policy. In order for the handbook changes to take place, the policies will need to be revised so that the practices and policies are aligned. Administration will be presenting several of the recommendations to the policy committee at its next meeting (5/17/18) with first and second reads by the Board to take place in June and August prior to approval.
- Potential STEM Pathway Course Development

I have been looking at several Science, Technology, Engineering, and Math pathway development opportunities. Early course ideas are included in the graph on the following page.

There are great potentials to involve our current teachers in course offerings in these pathways, in addition to connecting with local partners, as well. This piece of instructional programming in our District dovetails nicely with the themes evolving from our strategic planning process: ways of learning and community engagement, in particular.

I look forward to future development of a STEM pathway in CSD and the enhanced engagement it will bring to our students.



Cordova School District Board of Education

k. Financial Reports

1. Financial Report April 2018



FY2018 Revenue and Expenditure as of 4/30/2018

Funds : General Fund, Pupil Trans and Food Service

Revenue	Year-to-Date	Revised Budget	Received %
City Direct Appropriation & In-Kind	1,269,690	1,604,000	79.16%
State of Alaska - Foundation	3,347,510	4,124,566	81.16%
State of Alaska - TRS	155,165	330,000	47.02%
State of Alaska - PERS	15,532	30,000	51.77%
Pupil Transportation Fund (205)	120,041	110,000	109.13%
Food Service Fund (255)	216,292	321,000	67.38%
Other (100-030 through 100-047, 100-052, 100-110)	162,606	222,000	73.25%
Total Revenue	\$ 5,286,836	\$ 6,741,566	78.42%

(Excluding Federal Special Revenue Programs)

Expenditures	Year-to-Date	Revised Budget	Expended %
General Fund (100)	4,845,754	6,305,889	76.84%
Pupil Transportation (205)	72,962	110,000	66.33%
Food Service Fund (255)	326,171	321,000	101.61%
Total Expenditures	\$ 5,244,887	\$ 6,736,889	77.85%

Percentage of Budget Expended: 77.9%

Percentage of Fiscal Year Passed: 83%

Average Daily Checking Account Balance

April 2018 : *(Data not yet available)*

P-Card Data: The p-card expenses are not included here, or in the other financials, even though we will include the statement. This is due to the timing of the April 2018 report versus when we receive the p-card statement. Also, at this time Alio does not include encumbrances for p-cards in our reported expenses, though we hope to have that modified in an updated version of Alio in the near future.

Fiscal Year Percentages: This is a reminder that Certificated employees have two checks recorded in June which include their 12th (final) paycheck for the fiscal year, as well as their July employer contributions for insurances, etc.

Account No/Description	Budget Amount	Period Amount	Y-T-D Amount	Balance	Percent Received
100 General Fund					
011 City - Direct Appropriation	1,500,000.00	140,666.00	1,218,664.00	281,336.00	81.24
012 City - In-Kind Donation	104,000.00	.00	51,026.10	52,973.90	49.06
040 Misc Local Revenues	18,000.00	.00	2,631.46	15,368.54	14.62
041 Tuition from Students	15,000.00	2,914.00	14,392.00	608.00	95.95
043 Student Activity Revenue	.00	.00	6,150.63	-6,150.63	.00
046 Facility Rentals	.00	610.00	5,084.95	-5,084.95	.00
047 eRate Revenue	140,000.00	.00	74,390.05	65,609.95	53.14
050 Foundation - Adjustments	.00	.00	-79.00	79.00	.00
051 Foundation - Program	4,111,206.00	383,243.00	3,347,510.00	763,696.00	81.42
052 Foundation - Quality Schools	13,360.00	.00	13,360.00	.00	100.00
056 TRS On-Behalf Revenue	330,000.00	.00	155,164.54	174,835.46	47.02
057 PERS On-Behalf Revenue	30,000.00	.00	15,531.81	14,468.19	51.77
110 PL874 IMPACT AID	49,000.00	.00	46,676.11	2,323.89	95.26
100 General Fund	6,310,566.00	527,433.00	4,950,502.65	1,360,063.35	78.45
205 Pupil Transportation					
065 Pupil Transportation	.00	40,481.00	120,041.00	-120,041.00	.00
205 Pupil Transportation	.00	40,481.00	120,041.00	-120,041.00	.00
220 DVR Summer Work Program					
090 Other State Revenues	.00	.00	9,459.04	-9,459.04	.00
220 DVR Summer Work Program	.00	.00	9,459.04	-9,459.04	.00
240 DOE Travel Reimbursement					
093 STAFF DEVELOPMENT GRANT	.00	.00	231.00	-231.00	.00
240 DOE Travel Reimbursement	.00	.00	231.00	-231.00	.00
249 Other Small Grants					
090 Other State Revenues	1,500.00	.00	1,500.00	.00	100.00
200 Other Revenue Sources	.00	-170.75	24.96	-24.96	.00
249 Other Small Grants	1,500.00	-170.75	1,524.96	-24.96	101.66
255 Food Service					
021 Student Meal Sales	.00	3,262.72	41,927.25	-41,927.25	.00
022 Adult Meal Sales	.00	.00	889.25	-889.25	.00
024 ADULT BREAKFAST SUMMER PAID	.00	.00	3,091.00	-3,091.00	.00
025 OTHER FOOD SALES	.00	.00	178.00	-178.00	.00
090 Other State Revenues	.00	.00	1,840.00	-1,840.00	.00
161 USDA LUNCH SUMMER	.00	.00	29,851.86	-29,851.86	.00
163 USDA BREAKFAST SUMMER	.00	.00	5,872.86	-5,872.86	.00
165 USDA LUNCH SCHOOL YEAR	.00	26,750.96	103,726.40	-103,726.40	.00
166 USDA BREAKFAST SCHOOL YEAR	.00	7,213.95	27,842.50	-27,842.50	.00
167 Afternoon Snacks	.00	211.68	1,072.80	-1,072.80	.00
255 Food Service	.00	37,439.31	216,291.92	-216,291.92	.00
256 Fresh Fruit and Vegetables					
164 USDA-FFVP	.00	1,841.10	9,633.56	-9,633.56	.00
256 Fresh Fruit and Vegetables	.00	1,841.10	9,633.56	-9,633.56	.00

Account No/Description	Budget Amount	Period Amount	Y-T-D Amount	Balance	Percent Received
261 Title IA - Basic					
181 TITLE I-A BASIC	.00	.00	9,145.00	-9,145.00	.00
261 Title IA - Basic	.00	.00	9,145.00	-9,145.00	.00
263 Title IC - Migrant Ed Regular					
182 TITLE I-C MIGRANT	.00	.00	9,500.26	-9,500.26	.00
263 Title IC - Migrant Ed Regular	.00	.00	9,500.26	-9,500.26	.00
265 Title IC - Migrant Ed Book					
090 Other State Revenues	4,500.00	.00	.00	4,500.00	.00
265 Title IC - Migrant Ed Book	4,500.00	.00	.00	4,500.00	.00
278 Carl Perkins					
180 CARL PERKINS	.00	.00	6,540.88	-6,540.88	.00
278 Carl Perkins	.00	.00	6,540.88	-6,540.88	.00
280 Title VI-B					
186 TITLE VI-B	.00	.00	21,564.64	-21,564.64	.00
280 Title VI-B	.00	.00	21,564.64	-21,564.64	.00
355 REAP					
192 RURAL EDU ACHIEVEMENT PROGRAM	.00	.00	1,670.60	-1,670.60	.00
355 REAP	.00	.00	1,670.60	-1,670.60	.00

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Cordova School District

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For 04/01/18 - 04/30/18

Expenditure Summary Report

FJEXS01A

Periods 10 - 10

Board Monthly Expenditure Report**Board Expenditure Report**

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
100 General Fund						
100 100 Regular	2,463,440.80	1,650.50	173,704.16	1,813,350.09	648,440.21	73.68
140 100 Correspondence Study	125,725.22	.00	10,706.35	96,515.98	29,209.24	76.77
160 100 Voc Ed	183,366.66	.00	12,258.55	121,315.84	62,050.82	66.16
200 200 SpEd Instruction	643,607.58	.00	60,438.29	479,404.22	164,203.36	74.49
220 200 SpEd Support	23,750.00	.00	3,242.12	23,340.89	409.11	98.28
300 300 Students	500.00	.00	.00	.00	500.00	.00
320 300 Guidance	125,112.73	.00	9,072.26	88,493.49	36,619.24	70.73
350 300 Instructional	534,343.01	.00	42,990.67	348,217.27	186,125.74	65.17
352 300 Library Services	12,500.00	.00	-1,000.00	1,000.00	11,500.00	8.00
400 400 School Administration	288,406.76	.00	20,917.91	220,351.39	68,055.37	76.40
450 450 School Admin Support	219,933.32	.00	19,044.13	178,209.41	41,723.91	81.03
511 510 Board of Education	25,750.00	.00	1,633.41	31,641.70	-5,891.70	122.88
512 510 Superintendent	253,408.01	.00	15,741.01	186,480.97	66,927.04	73.59
550 550 District Admin Support	286,433.16	825.25	18,036.98	186,671.88	98,936.03	65.46
551 550 Fiscal Services	3,350.00	.00	.00	107,871.27	-104,521.27	**
600 600 Plant Operations and Maintenance	861,262.23	.00	36,789.47	676,120.56	185,141.67	78.50
700 700 Student Activities	.00	.00	.00	2,786.24	-2,786.24	.00
760 760 Transportation T/F School	.00	.00	.00	150.54	-150.54	.00
790 790 Food Services	.00	.00	.00	2,016.11	-2,016.11	.00
900 900 Other Financing Uses	255,000.00	.00	.00	281,816.18	-26,816.18	110.52
100 General Fund	6,305,889.48	2,475.75	423,575.31	4,845,754.03	1,457,659.70	76.88
205 Pupil Transportation						
600 600 Plant Operations and Maintenance	.00	.00	.00	11,511.18	-11,511.18	.00
760 760 Transportation T/F School	.00	.00	1,233.85	60,959.32	-60,959.32	.00
761 761 Transportation - Activities	.00	.00	.00	466.05	-466.05	.00
762 762 Transportation - Other	.00	.00	.00	25.68	-25.68	.00
205 Pupil Transportation	.00	.00	1,233.85	72,962.23	-72,962.23	.00
220 DVR Summer Work Program						
000 000	.00	.00	.00	26,198.82	-26,198.82	.00
220 DVR Summer Work Program	.00	.00	.00	26,198.82	-26,198.82	.00
240 DOE Travel Reimbursement						
350 300 Instructional	.00	.00	.00	2,954.00	-2,954.00	.00
240 DOE Travel Reimbursement	.00	.00	.00	2,954.00	-2,954.00	.00
242 Nutritional Alaskan Foods						
790 790 Food Services	.00	.00	.00	72.85	-72.85	.00
242 Nutritional Alaskan Foods	.00	.00	.00	72.85	-72.85	.00
245 FY15 Nutritional AK Foods in School						
790 790 Food Services	.00	.00	.00	1,287.28	-1,287.28	.00
245 FY15 Nutritional AK Foods in School	.00	.00	.00	1,287.28	-1,287.28	.00
246 Alaska SeaGrant						
350 300 Instructional	5500	.00	2,437.29	3,773.76	-3,773.76	.00
246 Alaska SeaGrant	.00	.00	2,437.29	3,773.76	-3,773.76	.00

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Cordova School District

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For 04/01/18 - 04/30/18

Expenditure Summary Report

FJEXS01A

Periods 10 - 10

Board Monthly Expenditure Report**Board Expenditure Report**

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
249 Other Small Grants						
000 000	1,500.00	.00	.00	1,697.00	-197.00	113.13
249 Other Small Grants	1,500.00	.00	.00	1,697.00	-197.00	113.13
255 Food Service						
000 000	.00	.00	.00	12,714.27	-12,714.27	.00
790 790 Food Services	.00	.00	19,581.11	313,456.51	-313,456.51	.00
255 Food Service	.00	.00	19,581.11	326,170.78	-326,170.78	.00
256 Fresh Fruit and Vegetables						
790 790 Food Services	.00	.00	-854.03	9,941.78	-9,941.78	.00
256 Fresh Fruit and Vegetables	.00	.00	-854.03	9,941.78	-9,941.78	.00
261 Title IA - Basic						
100 100 Regular	58,179.44	.00	5,962.45	48,327.15	9,852.29	83.07
350 300 Instructional	2,498.36	.00	.00	.00	2,498.36	.00
551 550 Fiscal Services	4,569.03	.00	.00	640.40	3,928.63	14.02
261 Title IA - Basic	65,246.83	.00	5,962.45	48,967.55	16,279.28	75.05
263 Title IC - Migrant Ed Regular						
100 100 Regular	82,829.91	2,646.00	2,173.75	24,437.36	55,746.55	32.70
450 450 School Admin Support	.00	.00	1,201.11	12,150.28	-12,150.28	.00
551 550 Fiscal Services	6,237.09	.00	.00	486.74	5,750.35	7.80
263 Title IC - Migrant Ed Regular	89,067.00	2,646.00	3,374.86	37,074.38	49,346.62	44.60
264 Title IC - Migrant Ed Summer						
100 100 Regular	.00	.00	.00	2,371.03	-2,371.03	.00
551 550 Fiscal Services	.00	.00	.00	178.54	-178.54	.00
264 Title IC - Migrant Ed Summer	.00	.00	.00	2,549.57	-2,549.57	.00
265 Title IC - Migrant Ed Book						
350 300 Instructional	4,500.00	.00	.00	3,194.36	1,305.64	70.99
265 Title IC - Migrant Ed Book	4,500.00	.00	.00	3,194.36	1,305.64	70.99
266 Title IIA - Teacher and Principal						
350 300 Instructional	13,490.76	.00	.00	11,218.25	2,272.51	83.16
551 550 Fiscal Services	1,015.85	.00	.00	.00	1,015.85	.00
266 Title IIA - Teacher and Principal	14,506.61	.00	.00	11,218.25	3,288.36	77.33
267 Title IV-A - SSAE Grant						
000 000	10,000.00	.00	.00	.00	10,000.00	.00
267 Title IV-A - SSAE Grant	10,000.00	.00	.00	.00	10,000.00	.00
268 Title III - English Language						
100 100 Regular	16,668.50	.00	.00	.00	16,668.50	.00
551 550 Fiscal Services	1,450.16	.00	.00	.00	1,450.16	.00
268 Title III - English Language	18,118.66	.00	.00	.00	18,118.66	.00
278 Carl Perkins						
160 100 Voc Ed	17,142.86	.00	362.08	15,942.74	1,200.12	93.00
551 550 Fiscal Services	857.14	.00	.00	311.47	545.67	36.34
278 Carl Perkins	18,000.00	.00	362.08	16,254.21	1,745.79	90.30
280 Title VI-B						

Run Date 04/24/18 11:11 AM

Cordova School District

Page No 3

For 04/01/18 - 04/30/18

Expenditure Summary Report

FJEXS01A

Periods 10 - 10

Board Monthly Expenditure Report**Board Expenditure Report**

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
280 Title VI-B						
200 200 SpEd Instruction	137.45	.00	.00	865.70	-728.25	**
220 200 SpEd Support	80,265.32	2,116.00	4,101.50	103,665.59	-25,516.27	131.79
551 550 Fiscal Services	6,054.32	.00	.00	1,510.11	4,544.21	24.94
280 Title VI-B	86,457.09	2,116.00	4,101.50	106,041.40	-21,700.31	125.10
282 619 Preschool Disabled						
200 200 SpEd Instruction	7,081.63	.00	403.84	3,354.14	3,727.49	47.36
551 550 Fiscal Services	533.24	.00	.00	.00	533.24	.00
282 619 Preschool Disabled	7,614.87	.00	403.84	3,354.14	4,260.73	44.05
350 Indian Education						
100 100 Regular	.00	.00	683.32	19,038.61	-19,038.61	.00
350 Indian Education	.00	.00	683.32	19,038.61	-19,038.61	.00
355 REAP						
200 200 SpEd Instruction	.00	.00	966.11	8,081.48	-8,081.48	.00
355 REAP	.00	.00	966.11	8,081.48	-8,081.48	.00
374 AK Public Entity Safety						
600 600 Plant Operations and Maintenance	.00	.00	.00	196.00	-196.00	.00
374 AK Public Entity Safety	.00	.00	.00	196.00	-196.00	.00

Accounts Payable Details

April 2018

Check #:00004405

Vendor Name	Check Date	Check Amount	Type	Void
ASSOC OF ALASKA SCHOOL BOARDS	04/05/18	440.00	C	N
8-100-600-511-000-420 - 510 Board of Education.000.Staff Travel		440.00		

Check #:00004406

Vendor Name	Check Date	Check Amount	Type	Void
AVIS CAR RENTAL-FAIRBANKS	04/05/18	1,726.82	C	N
8-710-010-700-945-425 - 700.HS Girls Basketbal.Student Travel		863.41		
8-710-010-700-949-425 - 700.HS Boys Basketball.Student Travel		863.41		

Check #:00004407

Vendor Name	Check Date	Check Amount	Type	Void
Ace Hardware	04/05/18	1,357.00	C	N
8-100-010-100-000-450 - 100 Regular.000.Supplies and Materials		33.95		
8-100-010-160-000-450 - 100 Voc Ed.000.Supplies and Materials		11.99		
8-100-010-400-000-450 - 400.000.Supplies and Materi		15.99		
8-100-300-200-000-450 - 200.000.Supplies and Materi		31.48		
8-100-600-600-000-450 - 600.000.Supplies and Materi		1,064.91		
8-100-600-600-000-452 - 600.000.Maintenance Supplie		27.93		
8-249-010-000-303-200 - 000.Look at Agriculture.Other Sources		170.75		

Check #:00004408

Vendor Name	Check Date	Check Amount	Type	Void
Alaska Future Problem Solving Prog	04/05/18	600.00	C	N
8-710-010-700-954-490 - 700.Problem Solving Te.Other Expenses		600.00		

Check #:00004409

Vendor Name	Check Date	Check Amount	Type	Void
Allison Dave	04/05/18	52.03	C	N
8-710-010-700-996-425 - 700.Cheerleading.Student Travel		52.03		

Check #:00004410

Vendor Name	Check Date	Check Amount	Type	Void
Aspen Suites Hotel	04/05/18	397.00	C	N
8-710-010-700-940-420 - 700.General Athletic.Staff Travel		397.00		

Check #:00004411

Vendor Name	Check Date	Check Amount	Type	Void
Budget Rent a Car- Anchorage	04/05/18	220.29	C	N
8-710-010-700-940-420 - 700.General Athletic.Staff Travel		220.29		

Accounts Payable Details

April 2018

Check #:00004412

Vendor Name	Check Date	Check Amount	Type	Void
Corporate Translation Services, Inc.	04/05/18	13.28	C	N
8-100-010-400-000-433 - 400.000.Communications		13.28		

Check #:00004413

Vendor Name	Check Date	Check Amount	Type	Void
Nearpod	04/05/18	3,810.00	C	N
8-100-000-000-000-660 - 000.000.PREPAID EXPENSES		2,857.50		
8-100-010-100-720-450 - 100.Technology.Supplies and Materi		952.50		

Check #:00004414

Vendor Name	Check Date	Check Amount	Type	Void
PRINCE WM SOUND SCIENCE CENTER	04/05/18	2,437.29	C	N
8-246-010-350-000-440 - 300.SeaGrant.Other Purchased Services		2,437.29		

Check #:00004415

Vendor Name	Check Date	Check Amount	Type	Void
SCHOOL DUDE	04/05/18	2,034.12	C	N
8-100-000-000-000-660 - 000.000.PREPAID EXPENSES		2,034.12		

Check #:00004416

Vendor Name	Check Date	Check Amount	Type	Void
TSA CONSULTING GROUP INC.	04/05/18	50.00	C	N
8-100-600-550-000-491 - 550.000.Dues and Fees		50.00		

Check #:00004417

Vendor Name	Check Date	Check Amount	Type	Void
ADS Advanced Data Services. Inc.	04/13/18	7,980.00	C	N
8-100-600-350-720-410 - 300.Technology.Professional/Techni		7,980.00		

Check #:00004418

Vendor Name	Check Date	Check Amount	Type	Void
ALASKA BUSINESS SUPPLY INC	04/13/18	80.00	C	N
8-100-600-512-000-450 - 510.000.Supplies and Materi		80.00		

Check #:00004419

Vendor Name	Check Date	Check Amount	Type	Void
AT&T ALASCOM	04/13/18	12,314.16	C	N
8-100-010-350-720-433 - 300.Technology.Communications		6,157.08		
8-100-300-350-720-433 - 300.Technology.Communications		6,157.08		

Accounts Payable Details

April 2018

Check #:00004420

Vendor Name	Check Date	Check Amount	Type	Void
Andersen Ronald	04/13/18	240.00	C	N
8-100-010-220-000-420 - 200 SpEd Support.000.Staff Travel		240.00		

Check #:00004421

Vendor Name	Check Date	Check Amount	Type	Void
Budget Rent a Car- Anchorage	04/13/18	139.03	C	N
8-710-010-700-940-420 - 700.General Athletic.Staff Travel		139.03		

Check #:00004422

Vendor Name	Check Date	Check Amount	Type	Void
Collins Kari	04/13/18	344.00	C	N
8-100-600-140-515-450 - 100.Collins, Faith.Supplies and Materi		344.00		

Check #:00004423

Vendor Name	Check Date	Check Amount	Type	Void
Criminal Information Services, Inc.	04/13/18	27.00	C	N
8-100-600-550-000-491 - 550.000.Dues and Fees		27.00		

Check #:00004424

Vendor Name	Check Date	Check Amount	Type	Void
GONZALEZ JACQUELINE	04/13/18	240.00	C	N
8-100-010-220-000-420 - 200 SpEd Support.000.Staff Travel		240.00		

Check #:00004425

Vendor Name	Check Date	Check Amount	Type	Void
Gehlbach Seawan	04/13/18	500.00	C	N
8-100-600-140-513-450 - 100.Craig, Alena.Supplies and Materi		500.00		

Check #:00004426

Vendor Name	Check Date	Check Amount	Type	Void
HILL SHANE	04/13/18	80.00	C	N
8-100-010-200-000-450 - 200.000.Supplies and Materi		80.00		

Check #:00004427

Vendor Name	Check Date	Check Amount	Type	Void
HOMEWOOD SUITES	04/13/18	298.00	C	N
8-710-010-700-940-420 - 700.General Athletic.Staff Travel		298.00		

Check #:00004428

Vendor Name	Check Date	Check Amount	Type	Void
Landau Chartworks	04/13/18	221.00	C	N
8-100-600-512-000-410 - 510.000.Professional/Techni		221.00		

Accounts Payable Details

April 2018

Check #:00004429

Vendor Name	Check Date	Check Amount	Type	Void
NENANA CITY SCHOOL	04/13/18	138.00	C	N
8-710-010-700-945-425 - 700.HS Girls Basketbal.Student Travel		46.00		
8-710-010-700-949-425 - 700.HS Boys Basketball.Student Travel		46.00		
8-710-010-700-996-425 - 700.Cheerleading.Student Travel		46.00		

Check #:00004430

Vendor Name	Check Date	Check Amount	Type	Void
PALMER HIGH SCHOOL	04/13/18	1,500.00	C	N
8-710-010-700-957-490 - 700.Tipoff Tournament.Other Expenses		1,500.00		

Check #:00004431

Vendor Name	Check Date	Check Amount	Type	Void
PERKINS AUTO REPAIR	04/13/18	245.02	C	N
8-100-600-600-000-440 - 600.000.Other Purchased Ser		245.02		

Check #:00004432

Vendor Name	Check Date	Check Amount	Type	Void
RELUCTANT FISHERMAN	04/13/18	667.00	C	N
8-280-500-220-000-420 - 200.SpEd Support.000.Staff Travel		667.00		

Check #:00004433

Vendor Name	Check Date	Check Amount	Type	Void
Region II ASAA	04/13/18	150.00	C	N
8-100-000-000-000-660 - 000.000.PREPAID EXPENSES		150.00		

Check #:00004434

Vendor Name	Check Date	Check Amount	Type	Void
Williams, John	04/13/18	200.00	C	N
8-710-010-700-941-420 - 700.Science Club.Staff Travel		200.00		

Check #:00004435

Vendor Name	Check Date	Check Amount	Type	Void
Zamudio Kathy	04/13/18	440.00	C	N
8-100-010-220-000-420 - 200.SpEd Support.000.Staff Travel		440.00		

Check #:00004436

Vendor Name	Check Date	Check Amount	Type	Void
ALASKA SCHOOL ACTIVITIES ASSN	04/18/18	120.00	C	N
8-710-010-700-940-490 - 700.General Athletic.Other Expenses		120.00		

Accounts Payable Details

April 2018

Check #:00004437

Vendor Name	Check Date	Check Amount	Type	Void
Allison Dave	04/18/18	51.00	C	N
8-710-010-700-996-425 - 700.Cheerleading.Student Travel		51.00		

Check #:00004438

Vendor Name	Check Date	Check Amount	Type	Void
FOLLETT SCHOOL SOLUTIONS	04/18/18	2,085.00	C	N
8-100-000-000-000-660 - 000.000.PREPAID EXPENSES		2,085.00		

Check #:00004439

Vendor Name	Check Date	Check Amount	Type	Void
HILL SHANE	04/18/18	300.00	C	V
8-100-010-200-000-450 - 200.000.Supplies and Materi		300.00		

Check #:00004440

Vendor Name	Check Date	Check Amount	Type	Void
JEWELL ROBERT	04/18/18	63.25	C	N
8-710-010-700-937-425 - 700.Music.Student Travel		63.25		

Check #:00004441

Vendor Name	Check Date	Check Amount	Type	Void
NICHOLS BACKDOOR COMPANY	04/18/18	284.21	C	N
8-100-010-100-000-450 - 100.Regular.000.Supplies and Materials		261.40		
8-255-600-790-000-459 - 790.Food Services.000.Food		22.81		

Check #:00004442

Vendor Name	Check Date	Check Amount	Type	Void
NORTH STAR LUMBER CO	04/18/18	107.66	C	N
8-710-500-700-901-490 - 700.Industrial Arts Fe.Other Expenses		107.66		

Check #:00004443

Vendor Name	Check Date	Check Amount	Type	Void
SOUTHEAST REGION RESOURCE CTR	04/18/18	7,700.00	C	N
8-100-010-200-000-420 - 200.000.Staff Travel		2,600.00		
8-100-010-200-000-425 - 200.000.Student Travel		5,100.00		

Check #:00004444

Vendor Name	Check Date	Check Amount	Type	Void
WESTMARK-BARANOF	04/18/18	1,161.00	C	N
8-100-600-511-000-420 - 510.Board of Education.000.Staff Travel		1,161.00		

Accounts Payable Details

April 2018

Check #:00004445

Vendor Name	Check Date	Check Amount	Type	Void
Zamudio Kathy	04/19/18	300.00	C	N
8-100-010-220-000-450 - 200.000.Supplies and Materi		300.00		

Check #:00004446

Vendor Name	Check Date	Check Amount	Type	Void
TEACHERS RETIREMENT SYSTEM	04/25/18	39,156.76	M	N
8-100-000-000-000-722 - 000.000.TEACHERS RETIREMENT SYSTEM		39,156.76		

Check #:00004447

Vendor Name	Check Date	Check Amount	Type	Void
PUBLIC EMPLOYEES RETIREMENT	04/25/18	26,409.70	M	N
8-100-000-000-000-721 - 000.000.PUBLIC EMPLOYEES RETIREMENT		26,409.70		

Check #:00004448

Vendor Name	Check Date	Check Amount	Type	Void
INTERNAL REVENUE SERVICE	04/25/18	42,092.04	M	N
8-100-000-000-000-726 - 000.000.FEDERAL WITHHOLDING TAX		22,660.64		
8-100-000-000-000-729 - 000.000.FICA/MEDICARE CONTRIBUTIONS		19,431.40		

Check #:00004449

Vendor Name	Check Date	Check Amount	Type	Void
AFLAC	04/25/18	590.97	C	N
8-100-000-000-000-730 - 000.000.AFLAC CONTRIBUTION		590.97		

Check #:00004450

Vendor Name	Check Date	Check Amount	Type	Void
AMERICAN FUNDS GROUP	04/25/18	250.00	C	N
8-100-000-000-000-738 - 000.000.PRUDENTIAL LIFE INSURANCE		250.00		

Check #:00004451

Vendor Name	Check Date	Check Amount	Type	Void
NEA-ALASKA	04/25/18	1,961.18	C	N
8-100-000-000-000-736 - 000.000.AEA/CEA/NEA DUES		1,961.18		

Check #:00004452

Vendor Name	Check Date	Check Amount	Type	Void
Public Education Health Trust	04/25/18	90,767.20	C	N
8-100-000-000-000-727 - 000.000.HEALTH & LIFE INSURANCE		83,032.26		
8-100-000-000-000-731 - 000.000.PREMIUM ONLY PLAN		7,734.94		

Accounts Payable Details

April 2018

Check #:00004453

Vendor Name	Check Date	Check Amount	Type	Void
TSA CONSULTING GROUP INC.	04/25/18	11,656.46	C	N
8-100-000-000-000-733 - 000.000.457 (b) CONTRIBUTION		4,731.46		
8-100-000-000-000-734 - 000.000.TAX SHELTERED ANNUITIES		6,925.00		

Check #:00004454

Vendor Name	Check Date	Check Amount	Type	Void
Mutual of Omaha	04/23/18	1,059.60	C	N
8-100-000-000-000-727 - 000.000.HEALTH & LIFE INSURANCE		1,059.60		

Check #:00100488

Vendor Name	Check Date	Check Amount	Type	Void
HILL SHANE	04/05/18	90.00	A	N
8-710-010-700-940-420 - 700.General Athletic.Staff Travel		90.00		

Check #:00100489

Vendor Name	Check Date	Check Amount	Type	Void
LYNDEN TRANSPORT INC.	04/05/18	449.26	A	N
8-255-600-790-000-459 - 790 Food Services.000.Food		94.34		
8-255-600-790-000-460 - 790 Food Services.000.Milk		287.53		
8-256-000-790-000-459 - 790 Food Services.000.Food		67.39		

Check #:00100490

Vendor Name	Check Date	Check Amount	Type	Void
MOFFITT MARLEEN	04/05/18	11.60	A	N
8-100-600-550-000-491 - 550.000.Dues and Fees		11.60		

Check #:00100491

Vendor Name	Check Date	Check Amount	Type	Void
PEGAU CATHY	04/05/18	50.00	A	N
8-100-600-550-000-491 - 550.000.Dues and Fees		10.00		
8-710-010-700-954-425 - 700.Problem Solving Te.Student Travel		40.00		

Check #:00100492

Vendor Name	Check Date	Check Amount	Type	Void
ACS	04/13/18	3,402.50	A	N
8-280-500-220-000-410 - 200.000.Professional/Techni		3,402.50		

Check #:00100493

Vendor Name	Check Date	Check Amount	Type	Void
CARROLL DOUG	04/13/18	160.52	A	N
8-710-010-700-939-425 - 700.Close-Up.Student Travel		160.52		

Accounts Payable Details

April 2018

Check #:00100494

Vendor Name	Check Date	Check Amount	Type	Void
HILL SHANE	04/13/18	120.00	A	N
8-100-010-220-000-420 - 200 SpEd Support.000.Staff Travel		120.00		

Check #:00100495

Vendor Name	Check Date	Check Amount	Type	Void
KIDABILITY-PT	04/13/18	32.00	A	N
8-280-500-220-000-420 - 200 SpEd Support.000.Staff Travel		32.00		

Check #:00100496

Vendor Name	Check Date	Check Amount	Type	Void
Kleissler, Marita	04/13/18	304.00	A	N
8-100-600-140-503-450 - 100.Marcos Castillo.Supplies and Materi		304.00		

Check #:00100497

Vendor Name	Check Date	Check Amount	Type	Void
LYNDEN TRANSPORT INC.	04/13/18	621.53	A	N
8-255-500-790-965-459 - 790 Food Services.Purchased.Food		152.75		
8-255-600-790-000-459 - 790 Food Services.000.Food		37.50		
8-255-600-790-000-460 - 790 Food Services.000.Milk		304.71		
8-256-000-790-000-459 - 790 Food Services.000.Food		126.57		

Check #:00100498

Vendor Name	Check Date	Check Amount	Type	Void
SMYKE ANITA	04/13/18	54.00	A	N
8-100-010-100-512-411 - 100.Smyke, Ria.Instructional Servi		54.00		

Check #:00100499

Vendor Name	Check Date	Check Amount	Type	Void
LYNDEN TRANSPORT INC.	04/18/18	2,050.13	A	N
8-255-600-790-000-459 - 790 Food Services.000.Food		893.11		
8-255-600-790-000-460 - 790 Food Services.000.Milk		995.64		
8-255-600-790-000-479 - 790.000.Other Supplies/Mate		12.77		
8-256-000-790-000-459 - 790 Food Services.000.Food		148.61		

Check #:00100500

Vendor Name	Check Date	Check Amount	Type	Void
Williams Katherine	04/18/18	5,253.00	A	N
8-100-010-350-000-485 - 300 Instructional.000.Stipends		5,253.00		

Check #:54890279

Vendor Name	Check Date	Check Amount	Type	Void
KONICA MINOLTA PREMIER FINANCE	04/17/18	338.76	E	N
8-100-010-400-000-440 - 400.000.Other Purchased Ser		338.76		

Accounts Payable Details

April 2018

Total (Including Voids)

Bank No	Check Amount
01	265,395.83
AC	12,598.54
Sum:	277,994.37

Cordova School District
Purchase Card Statement

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
Cordova High School						
Location: 010						
Assigned To: Katherine Williams						
Name on Card: Catherine A Williams						
Card: 10						
03/27/18	ASPEN SUITES-ANCHORAGE 7161 Aspen Suites Hotel	65.00		aspen charge to be reversed	8-710-010-700-940-420 700.General Athletic.Staff Travel	
03/28/18	ASPEN SUITES-ANCHORAGE 7161 Aspen Suites Hotel	-195.00		reimburse cc to ck charge	8-710-010-700-940-420 700.General Athletic.Staff Travel	
03/30/18	AMHS WEB RESERVATION 1 ALASKA MARINE HIGHWAY SYSTEM	1,952.70		amhs-1294954-music	8-710-010-700-937-425 700.Music.Student Travel	
03/30/18	AMHS WEB RESERVATION 1 ALASKA MARINE HIGHWAY SYSTEM	181.50		amhs-1310973-fps-fairbanks	8-710-010-700-954-425 700.Problem Solving Te.Student Travel	
03/30/18	AMHS WEB RESERVATION 1 ALASKA MARINE HIGHWAY SYSTEM	656.70		amhs-1294978-music	8-710-010-700-937-425 700.Music.Student Travel	
04/02/18	ALASKA AIR 027216768 301 ALASKA AIRLINES INC	14,883.76		hawaii-travel-music	8-710-010-700-937-425 700.Music.Student Travel	

Signed: _____ Approved By: _____
Please attach your receipts and return to the office by: _____

Cordova School District
Purchase Card Statement

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
Cordova High School						
Location: 010						
Assigned To: Katherine Williams						
Name on Card: Catherine A Williams						
Card: 10						
04/02/18	AMHS WEB RESERVATION	492.50		amhs-1311024-fps-4-2-18	8-710-010-700-954-425	
	1 ALASKA MARINE HIGHWAY SYSTEM				700.Problem Solving Te.Student Travel	
04/02/18	AMHS WEB RESERVATION	876.50		amhs-1311035-fps-4-2-18	8-710-010-700-954-425	
	1 ALASKA MARINE HIGHWAY SYSTEM				700.Problem Solving Te.Student Travel	
04/05/18	ALASKA AIR 027216810	351.20		akair-shill-ad region-4-9//s	8-710-010-700-940-420	
	301 ALASKA AIRLINES INC				700.General Athletic.Staff Travel	
04/13/18	AMHS WEB RESERVATION	40.50		changed travel dates-madelyr	8-710-010-700-954-425	
	1 ALASKA MARINE HIGHWAY SYSTEM				700.Problem Solving Te.Student Travel	
04/16/18	ALASKA AIR 027216890	2,952.48		juneau-career day travel	8-100-010-220-000-420	
	301 ALASKA AIRLINES INC				200 SpEd Support.000.Staff Travel	
04/16/18	ALASKA AIR 027216890	432.20		hill /juneau/career travel	8-100-010-220-000-420	
	301 ALASKA AIRLINES INC				200 SpEd Support.000.Staff Travel	

Signed: _____ Approved By: _____
Please attach your receipts and return to the office by: _____

Cordova School District
Purchase Card Statement

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
Cordova High School						
Location: 010						
Assigned To: Katherine Williams						
Name on Card: Catherine A Williams						
Card: 10						
04/17/18	AMHS WEB RESERVATION	-40.50		amhs-1294978-hernandez credi	8-710-010-700-937-425	
	1 ALASKA MARINE HIGHWAY SYSTEM				700.Music.Student Travel	
04/17/18	AMHS WEB RESERVATION	-40.50		amhs-1294954-music credit	8-710-010-700-937-425	
	1 ALASKA MARINE HIGHWAY SYSTEM				700.Music.Student Travel	
04/23/18	AMHS WEB RESERVATION	-40.50		amhs-1294978-hernandez	8-710-010-700-937-425	
	1 ALASKA MARINE HIGHWAY SYSTEM				700.Music.Student Travel	
04/23/18	AMHS WEB RESERVATION	904.00		amhs-1319927-track-hamberger	8-710-010-700-944-425	
	1 ALASKA MARINE HIGHWAY SYSTEM				700.Cross Country*.Student Travel	
04/23/18	ALASKA AIR 027216974	376.80		akair-music-state-xifgvv-3tr	8-710-010-700-937-425	
	301 ALASKA AIRLINES INC				700.Music.Student Travel	
04/24/18	Hermitage Art	113.81		2018 graduation print sched	8-100-010-400-000-490	
	926 HERMITAGE ART COMPANY INC				400.000.Other Expenses	

Signed: _____ Approved By: _____
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Cordova School District
Purchase Card Statement

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
03/27/18	AMAZON MKTPLACE PMTS	262.68		gizmo's supplies-carroll	8-100-010-100-000-450	
	101485 AMAZON ONLINE ORDERING				100 Regular.000.Supplies and Materials	
03/27/18	AMAZON MKTPLACE PMTS	34.32		mt e paper supplies/e collir	8-100-300-100-000-450	
	101485 AMAZON ONLINE ORDERING				100 Regular.000.Supplies and Materials	
03/27/18	EDUCATION WEEK	39.00		subsription renewal	8-100-600-512-000-450	
	718 EDUCATION WEEK				510.000.Supplies and Materi	
03/28/18	SHORESIDE PETROLEUM I	65.58		22.343gal @ 3.5275--3-11-18	8-710-010-700-967-425	
	101813 SHORESIDE PETROLEUM-SEWARD				700.JH Wrestling.Student Travel	
03/28/18	Amazon.com	83.23		migrant bk-mary-	8-265-000-350-000-450	
	101485 AMAZON ONLINE ORDERING				300.000.Supplies and Materi	
03/28/18	ROYAL BUSINESS SYSTEM	29,064.00		cc pay to be credited-by ck	8-550-000-000-603-478	
	7013 Royal Business Systems				550.Copier Replacement.Inventoried Equip	

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Cordova School District
Purchase Card Statement

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
03/28/18	AMAZON.COM AMZN.COM/E	16.19		migrant/mary/mte	8-265-000-350-000-450	
	101485 AMAZON ONLINE ORDERING				300.000.Supplies and Materi	
03/28/18	AMZ*Sports Flags and	-11.90		pennant/alex/career day	8-100-600-512-000-450	
	3867 One time Vendor				510.000.Supplies and Materi	
03/28/18	AMAZON MKTPLACE PMTS	90.30		wall switch key/andrea/hs	8-100-010-100-000-450	
	101485 AMAZON ONLINE ORDERING				100 Regular.000.Supplies and Materials	
03/28/18	Amazon.com	17.70		migrant/mary/org-110.21 sale	8-265-000-350-000-450	
	101485 AMAZON ONLINE ORDERING				300.000.Supplies and Materi	
03/28/18	ASPEN SUITES-ANCHORAGE	-299.04		aspen suite crdt-py by po	8-710-010-700-940-420	
	7161 Aspen Suites Hotel				700.General Athletic.Staff Travel	
03/28/18	SHORESIDE PETROLEUM I	82.07		sm bus-23.265gal @ 3.5275	8-205-600-760-000-450	
	101813 SHORESIDE PETROLEUM-SEWARD				760.000.Supplies and Materi	

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Cordova School District
Purchase Card Statement

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District
Location: 600
Assigned To: Alexander Russin
Name on Card: Alex Russin
Card: 12

03/28/18	ASSOC SUPERV AND CURF	288.00		assoc-supervisor&curriculum	8-100-600-512-000-450	
	280 ASCD				510.000.Supplies and Materi	
03/28/18	SHORESIDE PETROLEUM I	19.92		5.506gal @ 3.6185--3-6-18	8-100-600-600-000-450	
	101813 SHORESIDE PETROLEUM-SEWARD				600.000.Supplies and Materi	
03/28/18	SHORESIDE PETROLEUM I	21.83		6.034gal @ 3.6185--03-12-18	8-100-600-600-000-450	
	101813 SHORESIDE PETROLEUM-SEWARD				600.000.Supplies and Materi	
03/28/18	SHORESIDE PETROLEUM I	60.36		17.111gal @ 3.5275--03-07-18	8-710-010-700-949-425	
	101813 SHORESIDE PETROLEUM-SEWARD				700.HS Boys Basketball.Student Travel	
03/28/18	SHORESIDE PETROLEUM I	78.82		22.344gal @ 3.5275	8-710-010-000-983-425	
	101813 SHORESIDE PETROLEUM-SEWARD				700.HS Robotics.Student Travel	
03/28/18	SHORESIDE PETROLEUM I	53.65		15.210gal @ 3.5275--3-5-18	8-710-010-700-949-425	
	101813 SHORESIDE PETROLEUM-SEWARD				700.HS Boys Basketball.Student Travel	

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District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
03/28/18	SHORESIDE PETROLEUM I	154.99		lrg bus-42.834gal @ 3.6185	8-205-600-760-000-450	
	101813 SHORESIDE PETROLEUM-SEWARD				760.000.Supplies and Materi	
03/29/18	ALASKA AIR	15.00		4-3-bacon-noseat extra charc	8-280-500-220-000-420	
	301 ALASKA AIRLINES INC				200 SpEd Support.000.Staff Travel	
03/29/18	ALASKA AIR 027216745	351.20		ot services-4-3-18-bacon-pol	8-280-500-220-000-420	
	301 ALASKA AIRLINES INC				200 SpEd Support.000.Staff Travel	
03/30/18	CHARLIES PRODUCE	385.88		char-8690036-lyn-6322742	8-256-000-790-000-459	
	101259 CHARLIES PRODUCE				790 Food Services.000.Food	
03/30/18	AMAZON.COM AMZN.COM/E	74.82		chemical splash googles/grof	8-100-300-100-000-450	
	101485 AMAZON ONLINE ORDERING				100 Regular.000.Supplies and Materials	
03/30/18	AMAZON MKTPLACE PMTS	38.85		pennants-alex-kansas-humbolt	8-100-600-512-000-450	
	101485 AMAZON ONLINE ORDERING				510.000.Supplies and Materi	

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Cordova School District
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District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
03/30/18	AMAZON MKTPLACE PMTS	24.37		pennants-alex-navy	8-100-600-512-000-450	
	101485 AMAZON ONLINE ORDERING				510.000.Supplies and Materi	
03/30/18	FSA - ANCHORAGE	1,032.06		fsa-8505101-lyn-3528151	8-255-600-790-000-459	
	799 FOOD SERVICES OF AMERICA				790 Food Services.000.Food	
03/30/18	CHARLIES PRODUCE	106.24		char-8690036-lyn-6322742	8-255-600-790-000-459	
	101259 CHARLIES PRODUCE				790 Food Services.000.Food	
03/30/18	FSA - ANCHORAGE	147.71		fsa-8505103-lyn-3528151	8-255-600-790-000-459	
	799 FOOD SERVICES OF AMERICA				790 Food Services.000.Food	
04/02/18	USPS PO 0220280574	7.45		sea's postage to return pkge	8-100-300-400-000-434	
	1512 US POSTAL SERVICE				400.000.Postage - Other Uti	
04/02/18	BOVEY TROPHIES	121.38		trophies volley ball	8-710-010-700-997-479	
	541 BOVEY TROPHIES				700.HS Volleyball.Other Supplies/Mats	

Signed: _____ Approved By: _____
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Indicate missing receipts/invoices and any other problems:
1.
2.
3.

Date Printed: 04/27/18 Date Returned:

Cordova School District
Purchase Card Statement

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
04/02/18	BOVEY TROPHIES	121.38		trophies jh vb -490???	8-710-010-700-968-490	
	541 BOVEY TROPHIES				700.JH Volleyball.Other Expenses	
04/02/18	BOVEY TROPHIES	121.38		trophies bb-V	8-710-010-700-949-479	
	541 BOVEY TROPHIES				700.HS Boys Basketball.Other Sup/Mat	
04/02/18	BOVEY TROPHIES	60.69		trophies g bb v	8-710-010-700-945-479	
	541 BOVEY TROPHIES				700.HS Girls Basketball.Other Sup/Mat	
04/02/18	BOVEY TROPHIES	101.05		trophies jv boys bb	8-710-010-700-949-479	
	541 BOVEY TROPHIES				700.HS Boys Basketball.Other Sup/Mat	
04/02/18	AMAZON MKTPLACE PMTS	19.89		bkgrd drop/prom supplies	8-710-010-700-925-490	
	101485 AMAZON ONLINE ORDERING				700.Class of 2019.Other Expenses	
04/02/18	AMAZON MKTPLACE PMTS	28.98		cali-moana-migrant/mary	8-265-000-350-000-450	
	101485 AMAZON ONLINE ORDERING				300.000.Supplies and Materi	

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Cordova School District
Purchase Card Statement

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District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
04/02/18	AMAZON.COM AMZN.COM/E	12.56		migrant/mary/3of3=186.03	8-265-000-350-000-450	
	101485 AMAZON ONLINE ORDERING				300.000.Supplies and Materi	
04/02/18	Amazon.com	89.99		blue yeti micro-moody-suppli	8-100-010-100-000-450	
	101485 AMAZON ONLINE ORDERING				100 Regular.000.Supplies and Materials	
04/02/18	AMAZON MKTPLACE PMTS	11.48		migrant bks/luna/mary	8-265-000-350-000-450	
	101485 AMAZON ONLINE ORDERING				300.000.Supplies and Materi	
04/02/18	AMAZON MKTPLACE PMTS	6.77		migrant bks-mary	8-265-000-350-000-450	
	101485 AMAZON ONLINE ORDERING				300.000.Supplies and Materi	
04/03/18	ROYAL BUSINESS SYSTEM	-29,064.00		credit for ck pay only	8-550-000-000-603-478	
	7013 Royal Business Systems				550.Copier Replacement.Inventoried Equip	
04/03/18	AMAZON.COM AMZN.COM/E	147.33		migrant/mary/1of3=186.03	8-265-000-350-000-450	
	101485 AMAZON ONLINE ORDERING				300.000.Supplies and Materi	

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Purchase Card Statement

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District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
04/03/18	AMAZON.COM AMZN.COM/E	8.92		migrant/mary/2of3=186.03	8-265-000-350-000-450	
	101485 AMAZON ONLINE ORDERING				300.000.Supplies and Materi	
04/03/18	ATT* SERVICE	87.50		supt phone feb-mar	8-100-600-512-720-433	
	101243 AT & T				510.Technology.Communications	
04/03/18	ATT* SERVICE	56.58		bus phone feb-mar	8-100-600-550-720-433	
	101243 AT & T				550.Technology.Communications	
04/03/18	AMAZON MKTPLACE PMTS	93.86		velvet crown and tiara-prom	8-710-010-700-925-490	
	101485 AMAZON ONLINE ORDERING				700.Class of 2019.Other Expenses	
04/03/18	ATT* SERVICE	35.58		mt e phone feb mar	8-100-300-400-720-433	
	101243 AT & T				400.Technology.Communications	
04/03/18	ATT* SERVICE	23.73		maint phone feb-mar	8-100-600-600-720-433	
	101243 AT & T				600.Technology.Communications	

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District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
04/03/18	AMAZON MKTPLACE PMTS 101485 AMAZON ONLINE ORDERING	22.90		hill-sped supplies-reading m	8-100-010-200-000-450 200.000.Supplies and Materi	
04/03/18	MUSIC TREASURES 4812 Music Treasures Co.	80.58		2017-all state choir awards	8-710-010-700-937-490 700.Music.Other Expenses	
04/03/18	ATT* SERVICE 101243 AT & T	50.61		hs phone feb-mar	8-100-010-400-720-433 400.Technology.Communications	
04/04/18	US DENTAL DEPOT INC 3867 One time Vendor	89.45		v-usdental-hill=sped supplie	8-100-010-200-000-450 200.000.Supplies and Materi	
04/04/18	CORDOVA TELEPHONE 632 CORDOVA TELEPHONE CO-OP	9.97		ctc-school bus	8-205-600-760-720-433 760.Technology.Communications	
04/04/18	AMAZON.COM AMZN.COM/E 101485 AMAZON ONLINE ORDERING	365.89		hp-color-toner-superintender	8-100-600-512-000-450 510.000.Supplies and Materi	

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Cordova School District
Purchase Card Statement

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District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
04/04/18	OH MY PRINT SOLUTIONS 3867 One time Vendor	325.00		custom made pennants	8-100-600-512-000-440 510.000.Other Purchased Ser	
04/04/18	CORDOVA TELEPHONE 632 CORDOVA TELEPHONE CO-OP	208.53		ctc supt phone	8-100-600-512-720-433 510.Technology.Communications	
04/04/18	CORDOVA TELEPHONE 632 CORDOVA TELEPHONE CO-OP	9.99		ctc-technology	8-100-600-350-720-433 300.Technology.Communications	
04/04/18	CORDOVA TELEPHONE 632 CORDOVA TELEPHONE CO-OP	302.27		ctc-hs-office	8-100-010-400-720-433 400.Technology.Communications	
04/04/18	CORDOVA TELEPHONE 632 CORDOVA TELEPHONE CO-OP	100.76		ctc-hs-instruct	8-100-010-350-720-433 300.Technology.Communications	
04/04/18	CORDOVA TELEPHONE 632 CORDOVA TELEPHONE CO-OP	279.77		ctc-mte-office	8-100-300-400-720-433 400.Technology.Communications	

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District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
04/04/18	CORDOVA TELEPHONE	93.26		ctc-mte-instruct	8-100-300-350-720-433	
	632 CORDOVA TELEPHONE CO-OP				300.Technology.Communications	
04/04/18	CORDOVA TELEPHONE	337.50		ctc-maint	8-100-600-600-720-433	
	632 CORDOVA TELEPHONE CO-OP				600.Technology.Communications	
04/04/18	CORDOVA TELEPHONE	133.55		ctc bus phone	8-100-600-550-720-433	
	632 CORDOVA TELEPHONE CO-OP				550.Technology.Communications	
04/05/18	AMAZON MKTPLACE PMTS	208.22		junior/senior prom supplies	8-710-010-700-925-490	
	101485 AMAZON ONLINE ORDERING				700.Class of 2019.Other Expenses	
04/06/18	AMAZON MKTPLACE PMTS	41.03		migrant bks/mary/mt e/amaz n	8-265-000-350-000-450	
	101485 AMAZON ONLINE ORDERING				300.000.Supplies and Materi	
04/06/18	AMAZON MKTPLACE PMTS	62.46		migrant/mary/mte bks	8-265-000-350-000-450	
	101485 AMAZON ONLINE ORDERING				300.000.Supplies and Materi	

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District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
04/06/18	AMAZON MKTPLACE PMTS 101485 AMAZON ONLINE ORDERING	39.89		junior class /senior prom st	8-710-010-700-925-490 700.Class of 2019.Other Expenses	
04/06/18	CHARLIES PRODUCE 101259 CHARLIES PRODUCE	342.43		char-8691584-lyn-6322743	8-255-600-790-000-459 790 Food Services.000.Food	
04/06/18	LUTHER COLLEGE BOOK S 3867 One time Vendor	-5.99		v-luther college/return penr	8-100-600-512-000-490 510 Superintendent.000.Other Expenses	
04/06/18	CHARLIES PRODUCE 101259 CHARLIES PRODUCE	218.41		char-8691584-lyn-6322743	8-256-000-790-000-459 790 Food Services.000.Food	
04/06/18	AMAZON MKTPLACE PMTS 101485 AMAZON ONLINE ORDERING	-23.54		migrant/mary/return bk	8-265-000-350-000-450 300.000.Supplies and Materi	
04/09/18	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	1,957.18		fsa-8518902-lyn-3528260	8-255-600-790-000-459 790 Food Services.000.Food	

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District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
04/09/18	US DENTAL DEPOT INC 3867 One time Vendor	-89.45		v-us dental-credit for tv m	8-100-010-200-000-450 200.000.Supplies and Materi	
04/09/18	FSA - ANCHORAGE 799 FOOD SERVICES OF AMERICA	534.10		fsa-8518903-lyn-3528260	8-255-600-790-000-459 790 Food Services.000.Food	
04/09/18	NICHOLS` BACKDOOR COM 88 NICHOLS BACKDOOR COMPANY	13.32		nichols-hm ec-2977158	8-100-010-100-000-450 100 Regular.000.Supplies and Materials	
04/09/18	NICHOLS` BACKDOOR COM 88 NICHOLS BACKDOOR COMPANY	45.32		nichols-hm ec-2976805	8-100-010-100-000-450 100 Regular.000.Supplies and Materials	
04/09/18	NICHOLS` BACKDOOR COM 88 NICHOLS BACKDOOR COMPANY	313.08		nich-cec-2976091	8-255-600-790-000-459 790 Food Services.000.Food	
04/09/18	NICHOLS` BACKDOOR COM 88 NICHOLS BACKDOOR COMPANY	45.52		nich-sandie-2979024	8-255-600-790-000-459 790 Food Services.000.Food	

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District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
04/09/18	NICHOLS` BACKDOOR COM	16.77		nich-sandie-2979024	8-255-600-790-000-479	
	88 NICHOLS BACKDOOR COMPANY				790.000.Other Supplies/Mate	
04/09/18	NICHOLS` BACKDOOR COM	25.13		nich-sandie-2981188	8-255-600-790-000-459	
	88 NICHOLS BACKDOOR COMPANY				790 Food Services.000.Food	
04/09/18	NICHOLS` BACKDOOR COM	21.21		nich-sandie-2972789	8-255-600-790-000-459	
	88 NICHOLS BACKDOOR COMPANY				790 Food Services.000.Food	
04/09/18	NICHOLS` BACKDOOR COM	22.74		nich-sandie-2982171	8-255-600-790-000-459	
	88 NICHOLS BACKDOOR COMPANY				790 Food Services.000.Food	
04/09/18	NICHOLS` BACKDOOR COM	9.78		nich-sandie-cec dinner	8-255-600-790-000-459	
	88 NICHOLS BACKDOOR COMPANY				790 Food Services.000.Food	
04/09/18	NICHOLS` BACKDOOR COM	56.90		nich-sandie-fs items	8-255-600-790-000-459	
	88 NICHOLS BACKDOOR COMPANY				790 Food Services.000.Food	

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District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
04/09/18	NICHOLS` BACKDOOR COM	26.53		nich-sandie-fs items	8-255-600-790-000-459	
	88 NICHOLS BACKDOOR COMPANY				790 Food Services.000.Food	
04/09/18	NICHOLS` BACKDOOR COM	23.66		nich-sandie-fs items	8-255-600-790-000-459	
	88 NICHOLS BACKDOOR COMPANY				790 Food Services.000.Food	
04/09/18	NICHOLS` BACKDOOR COM	40.98		mte general supplies	8-100-300-100-000-450	
	88 NICHOLS BACKDOOR COMPANY				100 Regular.000.Supplies and Materials	
04/09/18	BOVEY TROPHIES	424.00		plaques for sport support b	8-710-010-700-940-490	
	541 BOVEY TROPHIES				700.General Athletic.Other Expenses	
04/09/18	Amazon.com	42.10		migrant bk-mary-llama llama	8-265-000-350-000-450	
	101485 AMAZON ONLINE ORDERING				300.000.Supplies and Materi	
04/09/18	DATA MANAGEMENT INC.	168.00		v-visitor pass-badges-andre	8-100-010-400-000-450	
	3867 One time Vendor				400.000.Supplies and Materi	

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Indicate missing receipts/invoices and any other problems:
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Cordova School District
Purchase Card Statement

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
04/09/18	SHORESIDE PETROLEUM 1	1,978.52		hs-630gal- @ 3.13--3-29-18	8-100-010-600-000-438	
	910 SHORESIDE PETROLEUM INC.				600.000.Fuel	
04/09/18	SHORESIDE PETROLEUM 1	6,571.18		mte-2094.4gal @ 3.13--3-22-1	8-100-300-600-000-438	
	910 SHORESIDE PETROLEUM INC.				600.000.Fuel	
04/09/18	SHORESIDE PETROLEUM 1	4,082.65		hs- 1300.gal @ 3.13--03-20-1	8-100-010-600-000-438	
	910 SHORESIDE PETROLEUM INC.				600.000.Fuel	
04/09/18	AMAZON MKTPLACE PMTS	-5.99		silver curl ribbon/canceled	8-710-010-700-925-490	
	101485 AMAZON ONLINE ORDERING				700.Class of 2019.Other Expenses	
04/09/18	FSA - ANCHORAGE	204.98		fsa-8518902-lyn-3528260	8-255-600-790-000-479	
	799 FOOD SERVICES OF AMERICA				790.000.Other Supplies/Mate	
04/10/18	HOME SCIENCE TOOLS	174.45		blood work supplies for clas	8-100-010-100-000-450	
	3867 One time Vendor				100 Regular.000.Supplies and Materials	

Signed: _____ Approved By: _____
Please attach your receipts and return to the office by: _____

Cordova School District
Purchase Card Statement

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
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District
Location: 600
Assigned To: Alexander Russin
Name on Card: Alex Russin
Card: 12

04/10/18	OH MY PRINT SOLUTIONS 3867 One time Vendor	279.00		special made pennants-russir	8-100-600-512-000-440 510.000.Other Purchased Ser	
04/10/18	USPS PO 0220280574 1512 US POSTAL SERVICE	95.85		postage for computer repair	8-710-500-700-908-490 700.District Technolog.Other Expenses	
04/10/18	SFAX 3867 One time Vendor	150.00		v-SFAX service-kristy-renewe	8-100-600-550-000-490 550.000.Other Expenses	
04/11/18	AMAZON MKTPLACE PMTS 101485 AMAZON ONLINE ORDERING	5.99		silver ribbon reader/prom	8-710-010-700-925-490 700.Class of 2019.Other Expenses	
04/11/18	FGA*CORPORATE - 99126 3387 First Student	11,531.52		feb-march runs	8-205-600-760-000-440 760.000.Other Purchased Ser	
04/11/18	FGA*CORPORATE - 99126 3387 First Student	65.66		jh Vball ferry pkup	8-710-010-700-968-425 700.JH Volleyball.Student Travel	

Signed: _____ Approved By: _____
Please attach your receipts and return to the office by: _____

Indicate missing receipts/invoices and any other problems:
1.
2.
3.
Date Printed: 04/27/18 Date Returned:

Cordova School District
Purchase Card Statement

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
04/11/18	FGA*CORPORATE - 99126 3387 First Student	928.73		gb-effie kokraine-trip	8-710-010-700-945-425 700.HS Girls Basketbal.Student Travel	
04/11/18	FGA*CORPORATE - 99126 3387 First Student	928.73		bb-effie kokraine-trip	8-710-010-700-949-425 700.HS Boys Basketball.Student Travel	
04/11/18	FGA*CORPORATE - 99126 3387 First Student	928.74		cheer-effie kokraine trip	8-710-010-700-996-425 700.Cheerleading.Student Travel	
04/11/18	PETERKIN DISTRIBUTORS 101174 PETERKIN DISTRIBUTORS INC.	428.31		pete-612392lyn-6322742	8-255-600-790-000-460 790 Food Services.000.Milk	
04/11/18	FLAGS UNLIMITED 101501 UNITED STATES FLAG STORE	532.20		us and ak flags/niles	8-100-600-600-000-490 600.000.Other Expenses	
04/11/18	Amazon.com 101485 AMAZON ONLINE ORDERING	26.22		migrant/mary/polar bear	8-265-000-350-000-450 300.000.Supplies and Materi	

Signed: _____ Approved By: _____
Please attach your receipts and return to the office by: _____

Cordova School District
Purchase Card Statement

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
04/11/18	PETERKIN DISTRIBUTORS 101174 PETERKIN DISTRIBUTORS INC.	461.07		pete-610905-lyn-6322718	8-255-600-790-000-460 790 Food Services.000.Milk	
04/11/18	PETERKIN DISTRIBUTORS 101174 PETERKIN DISTRIBUTORS INC.	428.31		pete-611742-lyn-6322719	8-255-600-790-000-460 790 Food Services.000.Milk	
04/11/18	PETERKIN DISTRIBUTORS 101174 PETERKIN DISTRIBUTORS INC.	428.31		pete-611959-lyn-6322720	8-255-600-790-000-460 790 Food Services.000.Milk	
04/11/18	CUSTOMINK LLC 3867 One time Vendor	1,633.25		BB tshirts for camp	8-710-010-700-949-490 700.HS Boys Basketball.Other Expenses	
04/12/18	SQ *NORTHERN DELIGH 100760 NORTHERN DELIGHTS	45.00		supplies for end of year par	8-710-010-700-996-490 700.Cheerleading.Other Expenses	
04/12/18	SHORESIDE PETROLEUM I 101813 SHORESIDE PETROLEUM-SEWARD	47.41		B bb-17-59gal @ 2.69--3-18-1	8-710-010-700-949-425 700.HS Boys Basketball.Student Travel	

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Please attach your receipts and return to the office by: _____

Cordova School District
Purchase Card Statement

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
04/12/18	SHORESIDE PETROLEUM 1	151.98		lrg bus-42.002gal @ 3.6185	8-205-600-760-000-450	
	101813 SHORESIDE PETROLEUM-SEWARD				760.000.Supplies and Materi	
04/12/18	SHORESIDE PETROLEUM 1	84.77		sm bus-24.032gal @ 3.5275	8-205-600-760-000-450	
	101813 SHORESIDE PETROLEUM-SEWARD				760.000.Supplies and Materi	
04/13/18	FSA - ANCHORAGE	1,812.60		fsa-8531647-lyn-3528395	8-255-600-790-000-459	
	799 FOOD SERVICES OF AMERICA				790 Food Services.000.Food	
04/13/18	FSA - ANCHORAGE	153.34		fsa-8531647-lyn-3528395	8-255-600-790-000-479	
	799 FOOD SERVICES OF AMERICA				790.000.Other Supplies/Mate	
04/13/18	FSA - ANCHORAGE	112.84		fsa-8531648-lyn-3528395	8-255-600-790-000-459	
	799 FOOD SERVICES OF AMERICA				790 Food Services.000.Food	
04/13/18	FSA - ANCHORAGE	206.26		fsa-8531648-lyn-3528395	8-255-600-790-000-479	
	799 FOOD SERVICES OF AMERICA				790.000.Other Supplies/Mate	

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Please attach your receipts and return to the office by: _____

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
04/13/18	AMAZON MKTPLACE PMTS	65.00		drum unit/hs office/andrea/s	8-100-010-100-000-450	
	101485 AMAZON ONLINE ORDERING				100 Regular.000.Supplies and Materials	
04/13/18	CHARLIES PRODUCE	259.80		char-8693086-lyn-6349248	8-256-000-790-000-459	
	101259 CHARLIES PRODUCE				790 Food Services.000.Food	
04/13/18	CHARLIES PRODUCE	156.54		char-8693086-lyn-6349248	8-255-600-790-000-459	
	101259 CHARLIES PRODUCE				790 Food Services.000.Food	
04/13/18	CHARLIES PRODUCE	105.15		char-8693085-lyn-6349248	8-255-600-790-000-459	
	101259 CHARLIES PRODUCE				790 Food Services.000.Food	
04/13/18	OTHER WORLD COMPUTING	1,047.31		apple magsafe/500 gb-ssd-etc	8-100-010-100-720-450	
	3808 OWC				100.Technology.Supplies and Materi	
04/13/18	OTHER WORLD COMPUTING	1,047.30		apple magsafe/500 gb-ssd-etc	8-100-300-100-720-450	
	3808 OWC				100.Technology.Supplies and Materi	

Signed: _____ Approved By: _____

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Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
04/13/18	OTHER WORLD COMPUTING 3808 OWC	332.80		apple magsafe/500 gb-ssd-etc	8-100-600-350-720-450 300.Technology.Supplies and Materi	
04/13/18	OTHER WORLD COMPUTING 3808 OWC	110.69		apple magsafe/500 gb-ssd-etc	8-100-600-350-720-450 300.Technology.Supplies and Materi	
04/16/18	ARCTIC AIR ENVIRONMEN 6505 Arctic Air Environmental Services, LLC	2,235.47		jared/heating repair	8-550-000-000-604-510 000.ME Heating System .Equipment - Depre	
04/16/18	EF EDUCATION FIRST 3867 One time Vendor	1,000.00		v-ef education/russin/sept t	8-100-000-000-000-660 000.000.PREPAID EXPENSES	
04/16/18	SCHOOL NUTRITION ASSC 101173 SCHOOL NUTRITION ASSOCIATION	47.00		whitmire-renewal-membership	8-255-600-790-000-490 790 Food Services.000.Other Expenses	
04/17/18	U-HAUL CT ANCHORAGE 3867 One time Vendor	73.48		uhaul rental/music/baggage	8-710-010-700-937-425 700.Music.Student Travel	

Signed: _____ Approved By: _____

Please attach your receipts and return to the office by: _____

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
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District
Location: 600
Assigned To: Alexander Russin
Name on Card: Alex Russin
Card: 12

04/17/18	UHAUL MOVING & STORAGE 3867 One time Vendor	130.00		uhaul rental service/baggage	8-710-010-700-937-425 700.Music.Student Travel	
04/18/18	USPS PO 0220280574 1512 US POSTAL SERVICE	9.00		extra PO key	8-100-600-512-000-450 510.000.Supplies and Materi	
04/19/18	ALASKA AIR 027216945 301 ALASKA AIRLINES INC	11.20		credit pending	8-100-600-512-000-420 510 Superintendent.000.Staff Travel	
04/19/18	ALASKA AIR 027216946 301 ALASKA AIRLINES INC	11.20		credit pending	8-100-600-512-000-420 510 Superintendent.000.Staff Travel	
04/19/18	ALASKA AIR 027216946 301 ALASKA AIRLINES INC	5.60		russin-9-21-18-zrofhz-cdv-ar	8-100-000-000-000-660 000.000.PREPAID EXPENSES	
04/19/18	ALASKA AIR 027216946 301 ALASKA AIRLINES INC	12.50		solomy credit pending	8-100-600-512-000-420 510 Superintendent.000.Staff Travel	

Signed: _____ Approved By: _____
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Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
04/19/18	ALASKA AIR	69.00		credit pending	8-100-600-512-000-420	
	301 ALASKA AIRLINES INC				510 Superintendent.000.Staff Travel	
04/19/18	ALASKA AIR 027216946	-11.20		canceled credit	8-100-600-512-000-420	
	301 ALASKA AIRLINES INC				510 Superintendent.000.Staff Travel	
04/19/18	COURTYARD BY MARRIOTT	115.36		# 84957008-9-21-18-miami-rus	8-100-000-000-000-660	
	785 COURTYARD BY MARRIOTT				000.000.PREPAID EXPENSES	
04/19/18	AMAZON MKTPLACE PMTS	546.00		amaz-track/field/supplies	8-100-010-100-000-450	
	101485 AMAZON ONLINE ORDERING				100 Regular.000.Supplies and Materials	
04/19/18	Amazon.com	28.09		migrant-mary-mte-spot the di	8-265-000-350-000-450	
	101485 AMAZON ONLINE ORDERING				300.000.Supplies and Materi	
04/19/18	ALASKA AIR 027216945	11.20		credit pending	8-100-600-512-000-420	
	301 ALASKA AIRLINES INC				510 Superintendent.000.Staff Travel	

Signed: _____ Approved By: _____

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Cordova School District
Purchase Card Statement

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
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District
Location: 600
Assigned To: Alexander Russin
Name on Card: Alex Russin
Card: 12

04/19/18	ALASKA AIR	30.00		credit pending	8-100-600-512-000-420	
	301 ALASKA AIRLINES INC				510 Superintendent.000.Staff Travel	
04/19/18	ALASKA AIR 027216941	451.00		k-lawson-5-6-18-conf-xvsdsx	8-280-500-220-000-420	
	301 ALASKA AIRLINES INC				200 SpEd Support.000.Staff Travel	
04/19/18	ALASKA AIR 027216945	25.00		canceled adfjfv-russin	8-100-600-512-000-420	
	301 ALASKA AIRLINES INC				510 Superintendent.000.Staff Travel	
04/19/18	ALASKA AIR 027150059	-69.00		canceled credit	8-100-600-512-000-420	
	301 ALASKA AIRLINES INC				510 Superintendent.000.Staff Travel	
04/19/18	ALASKA AIR 027216945	-11.20		canceled credit	8-100-600-512-000-420	
	301 ALASKA AIRLINES INC				510 Superintendent.000.Staff Travel	
04/19/18	ALASKA AIR 027216946	12.50		sept travel russin	8-100-600-512-000-420	
	301 ALASKA AIRLINES INC				510 Superintendent.000.Staff Travel	

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Please attach your receipts and return to the office by: _____

Indicate missing receipts/invoices and any other problems:
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Cordova School District
Purchase Card Statement

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
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District

Location: 600
Assigned To: Alexander Russin
Name on Card: Alex Russin
Card: 12

04/19/18	ALASKA AIR 027216945	-11.20		canceled credit	8-100-600-512-000-420	
	301 ALASKA AIRLINES INC				510 Superintendent.000.Staff Travel	
04/19/18	ALASKA AIR 027150059	-30.00		canceled credit	8-100-600-512-000-420	
	301 ALASKA AIRLINES INC				510 Superintendent.000.Staff Travel	
04/20/18	ALASKA AIR 027216953	-5.60		sept russin travel adj	8-100-600-512-000-420	
	301 ALASKA AIRLINES INC				510 Superintendent.000.Staff Travel	
04/20/18	ALASKA AIR 027216953	-11.20		sept travel adjust	8-100-600-512-000-420	
	301 ALASKA AIRLINES INC				510 Superintendent.000.Staff Travel	
04/20/18	ALASKA AIR 027216953	12.50		russin sept travel adj	8-100-600-512-000-420	
	301 ALASKA AIRLINES INC				510 Superintendent.000.Staff Travel	
04/20/18	ALASKA AIR 027216953	5.60		sept russin travel adj	8-100-600-512-000-420	
	301 ALASKA AIRLINES INC				510 Superintendent.000.Staff Travel	

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Cordova School District
Purchase Card Statement

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District
Location: 600
Assigned To: Alexander Russin
Name on Card: Alex Russin
Card: 12

04/20/18	ALASKA AIR 027216953	12.50		russin sept travel adjs	8-100-600-512-000-420	
	301 ALASKA AIRLINES INC				510 Superintendent.000.Staff Travel	
04/20/18	ALASKA AIR 027216954	5.60		russin travel sept	8-100-600-512-000-420	
	301 ALASKA AIRLINES INC				510 Superintendent.000.Staff Travel	
04/20/18	ALASKA AIR 027216953	12.50		russin sept travel adjs	8-100-600-512-000-420	
	301 ALASKA AIRLINES INC				510 Superintendent.000.Staff Travel	
04/20/18	ALASKA AIR 027216953	11.20		russin sept travel adj	8-100-600-512-000-420	
	301 ALASKA AIRLINES INC				510 Superintendent.000.Staff Travel	
04/20/18	SQ *NORTHERN DELIGH	100.00		bd lunch with seniors	8-100-600-511-000-450	
	100760 NORTHERN DELIGHTS				510.000.Supplies and Materi	
04/20/18	ALASKA AIR 027216953	11.20		russin sept travel	8-100-600-512-000-420	
	301 ALASKA AIRLINES INC				510 Superintendent.000.Staff Travel	

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Cordova School District
Purchase Card Statement

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District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
04/20/18	AIR LIQUIDE AMERICA L 100368 AIR LIQUIDE	1,527.72		welding gases-supply-(perkir	8-100-010-100-000-450 100 Regular.000.Supplies and Materials	
04/20/18	CHARLIES PRODUCE 101259 CHARLIES PRODUCE	483.02		char-8694649-lyn-6322745	8-256-000-790-000-459 790 Food Services.000.Food	
04/20/18	CHARLIES PRODUCE 101259 CHARLIES PRODUCE	176.50		char-8694650-lyn-6322745	8-256-000-790-000-459 790 Food Services.000.Food	
04/20/18	CHARLIES PRODUCE 101259 CHARLIES PRODUCE	196.45		char-8694650-lyn-6322745	8-255-600-790-000-459 790 Food Services.000.Food	
04/20/18	AMAZON MKTPLACE PMTS 101485 AMAZON ONLINE ORDERING	56.99		green screen/mt e pride	8-710-300-700-977-490 700.ME Hound Pride.Other Expenses	
04/20/18	NICHOLS` BACKDOOR COM 88 NICHOLS BACKDOOR COMPANY	7.92		supplies bd wk session	8-100-600-511-000-450 510.000.Supplies and Materi	

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Cordova School District
Purchase Card Statement

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
District						
Location: 600						
Assigned To: Alexander Russin						
Name on Card: Alex Russin						
Card: 12						
04/20/18	NICHOLS` BACKDOOR COM	36.73		board supplies wk session	8-100-600-511-000-450	
	88 NICHOLS BACKDOOR COMPANY				510.000.Supplies and Materi	
04/20/18	FSA - ANCHORAGE	39.82		fsa-8545919-lyn-3528520	8-255-600-790-000-459	
	799 FOOD SERVICES OF AMERICA				790 Food Services.000.Food	
04/20/18	FSA - ANCHORAGE	94.30		fsa-8545917-lyn-3528520	8-255-600-790-000-479	
	799 FOOD SERVICES OF AMERICA				790.000.Other Supplies/Mate	
04/20/18	FSA - ANCHORAGE	2,612.70		fsa-8545917-lyn-3528520	8-255-600-790-000-459	
	799 FOOD SERVICES OF AMERICA				790 Food Services.000.Food	
04/23/18	Amazon.com	9.99		migrant bks mary	8-265-000-350-000-450	
	101485 AMAZON ONLINE ORDERING				300.000.Supplies and Materi	
04/23/18	PSN*CORDOVA ELECTRIC	6,264.94		HS_mar-kwl-19177 use	8-100-010-600-000-436	
	629 CORDOVA ELECTRIC CO-OP INC				600.000.Electricity	

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Cordova School District
Purchase Card Statement

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District
Location: 600
Assigned To: Alexander Russin
Name on Card: Alex Russin
Card: 12

04/23/18	ALASKA AIR 027216973	451.00		vidya-SLP-5-6-18 travel	8-280-500-220-000-420	
	301 ALASKA AIRLINES INC				200 SpEd Support.000.Staff Travel	
04/23/18	PSN*CORDOVA ELECTRIC	10,926.10		MTE-mar-kwl-36210 use	8-100-300-600-000-436	
	629 CORDOVA ELECTRIC CO-OP INC				600.000.Electricity	
04/24/18	ALASKA AIR 027216996	271.20		kidability-5-10-travel-xhgjc	8-280-500-220-000-420	
	301 ALASKA AIRLINES INC				200 SpEd Support.000.Staff Travel	
04/24/18	CENTER AAC & AUTISM	109.00		d.collins/lamp conf/anc/aug	8-100-000-000-000-660	
	3867 One time Vendor				000.000.PREPAID EXPENSES	
04/24/18	WWW.EQUINUX.COM/CHARG	39.99		v-equinox(vpn-tracker)yrly r	8-100-600-350-720-450	
	3867 One time Vendor				300.Technology.Supplies and Materi	
04/24/18	WWW.EQUINUX.COM/CHARG	120.00		v-equinox(vpn-tracker)yrly r	8-100-000-000-000-660	
	3867 One time Vendor				000.000.PREPAID EXPENSES	

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Please attach your receipts and return to the office by: _____

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
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District
Location: 600
Assigned To: Alexander Russin
Name on Card: Alex Russin
Card: 12

04/25/18	SHORESIDE PETROLEUM 1	164.80		lrgbus-45.545gal-@-3.6185	8-205-600-760-000-450	
	101813 SHORESIDE PETROLEUM-SEWARD				760.000.Supplies and Materi	
04/25/18	SMARTSIGN	183.69		refill of asset tags-robyne	8-100-600-550-000-450	
	3867 One time Vendor				550.000.Supplies and Materi	
04/25/18	SHORESIDE PETROLEUM 1	95.29		smbus-27.013gal-@-3.5275	8-205-600-760-000-450	
	101813 SHORESIDE PETROLEUM-SEWARD				760.000.Supplies and Materi	

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Please attach your receipts and return to the office by: _____

Indicate missing receipts/invoices and any other problems:
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Date Printed: 04/27/18 Date Returned:

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Cordova School District
Purchase Card Statement

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
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District
Location: 600
Assigned To: Debra Adams
Name on Card: Debra Adams
Card: 11

03/27/18	HYATT REGENCY CRYSTAL 3867 One time Vendor	248.02		v-hyatt reg-crystal-adams	8-710-010-700-939-425 700.Close-Up.Student Travel	
03/27/18	HYATT REGENCY CRYSTAL 3867 One time Vendor	248.02		v-hyatt reg-crystal-adams	8-710-010-700-939-425 700.Close-Up.Student Travel	
03/27/18	HYATT REGENCY CRYSTAL 3867 One time Vendor	248.02		v-hyatt reg-crystal	8-710-010-700-939-425 700.Close-Up.Student Travel	
03/27/18	HYATT REGENCY CRYSTAL 3867 One time Vendor	248.02		v-hyatt reg-crystal-adams	8-710-010-700-939-425 700.Close-Up.Student Travel	
03/27/18	HYATT REGENCY CRYSTAL 3867 One time Vendor	496.04		hyatt reg-crystal	8-710-010-700-939-425 700.Close-Up.Student Travel	
03/27/18	HYATT REGENCY CRYSTAL 3867 One time Vendor	496.04		v-hyatt reg-crystal	8-710-010-700-939-425 700.Close-Up.Student Travel	

Signed: _____ Approved By: _____
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Indicate missing receipts/invoices and any other problems:
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3.

Cordova School District
Purchase Card Statement

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
District						
Location: 600						
Assigned To: Debra Adams						
Name on Card: Debra Adams						
Card: 11						
03/30/18	ESRT OBSERVATORY TRS 3867 One time Vendor	-542.60		closeup reimburse-esrt obser	8-710-010-700-939-425 700.Close-Up.Student Travel	
04/02/18	HYATT REGENCY CRYSTAL 3867 One time Vendor	6.36		v-hyatt reg-crystal-closeup	8-710-010-700-939-425 700.Close-Up.Student Travel	
04/02/18	RADISSON HOTELS 3867 One time Vendor	1,694.80		radisson-sea-closeup	8-710-010-700-939-425 700.Close-Up.Student Travel	
04/02/18	GEORGE WASHINGTON MOL 3867 One time Vendor	40.00		george wash mountain/seatt/c	8-710-010-700-939-425 700.Close-Up.Student Travel	
04/17/18	ALASKA AIR GIFT CERT 301 ALASKA AIRLINES INC	500.00		akair-gft crd-raffle-closeup	8-710-010-700-939-490 700.Close-Up.Other Expenses	

Signed: _____ Approved By: _____
Please attach your receipts and return to the office by: _____

Indicate missing receipts/invoices and any other problems:
1.
2.
3.

Date	External Vendor Name Vendor No/Name	Amount	Actual Amt	Description	Account Number Account Description	Actual Account
Mt. Eccles Elementary School						
Location: 300						
Assigned To: Gayle Groff						
Name on Card:						
Card: 1						
04/05/18	USPS PO 0220280574	33.80		postage for exhibit mail jur	8-710-300-700-977-490	
	1512 US POSTAL SERVICE				700.ME Hound Pride.Other Expenses	
04/09/18	AC CORDOVA-235	43.92		art show supplies/gayle	8-710-300-700-977-490	
	509 ALASKA COMMERCIAL COMPANY				700.ME Hound Pride.Other Expenses	

Signed:_____Approved By:_____

Please attach your receipts and return to the office by:_____

**Monthly Fund Balance Report
as of April 30, 2018**

Fund	Beginning Fund Balance	Revenues YTD	Expenses YTD	Adjusted Fund Balance
100 - General Fund	746,943	4,950,503	4,845,754	851,692
205 - Pupil Transportation	164,016	120,041	72,962	211,095
220 - DVR Summer Work Program	19,619	9,459	26,199	2,879
237 - Window Replacement	13,000	-	-	13,000
240 - DOE Travel Reimbursement	-	231	2,954	(2,723)
242 - Nutritional Alaskan Foods	-	-	73	(73)
245 - FY15 Nutritional AK Foods in School	1,301	-	1,287	14
246 - Alaska SeaGrant	-	-	3,774	(3,774)
249 - Other Small Grants	-	1,525	1,697	(172)
255 - Food Service	207,725	216,291	326,171	97,845
256 - Fresh Fruit and Vegetables	393	9,634	9,942	85
261 - Title IA - Basic	-	9,145	48,968	(39,823)
263 - Title IC - Migrant Ed Regular	-	9,500	37,074	(27,574)
264 - Title IC - Migrant Ed Summer	-	-	2,550	(2,550)
265 - Title IC - Migrant Ed Book	-	-	3,194	(3,194)
266 - Title IIA - Teacher and Principal	-	-	11,218	(11,218)
271 - Safe Children's Act	2,453	-	-	2,453
272 - Early Literacy K-3	721	-	-	721
278 - Carl Perkins	-	6,541	16,254	(9,713)
280 - Title VI-B	-	21,565	106,041	(84,477)
282 - 619 Preschool Disabled	-	-	3,354	(3,354)
350 - Indian Education	-	-	19,039	(19,039)
355 - REAP	-	1,671	8,081	(6,411)
372 - National Farm to School	-	-	-	-
374 - AK Public Entity Safety	-	-	-	-
550 - Capital Projects - Other*	826,098	-	93,132	732,965
700 - CHS Student Scholarships	197,562	1,000	-	198,562
710 - Student Accounts	949	830,650	500,569	331,030

* See "Capital Projects - Fund 550" Report for details.

Capital Projects - Fund 550
as of April 30, 2018

The following is a project breakdown of Fund 550 from the Monthly Fund Balance Report

Program	Beginning Balance	Revenue YTD	Expenses YTD	Adjusted Balance
600 - Student Technology Refresh Cycle - 5YR	250,000	-	61,568	188,432
601 - Curriculum Review/Adoption Cycle - 5YR	75,000	-	-	75,000
602 - Career/Technical Ed Equip/Upgrades	50,000	-	-	50,000
603 - District-Wide Copier Replacement Cycle	60,000	-	31,564	28,436
604 - ME Heating System Repair/Upgrades	20,000	-	-	20,000
605 - HS Gym Floor Repair-Replace	135,000	-	-	135,000
606 - HS Heating System Repair-Upgrades	10,000	-	-	10,000
607 - District-Wide Maintenance Projects	20,000	-	-	20,000
608 - ME Projector/SS Wiring	5,000	-	-	5,000
609 - LightSpeed SS Upgrade	10,000	-	-	10,000
610 - Small Boiler Replacement	10,000	-	-	10,000
611 - DW Call Center Upgrade	-	-	-	-
612 - ILP Building	12,676	-	-	12,676
613 - Future Capital Projects	13,200	-	-	13,200
614 - Maintenance Shop Roof Ext	7,500	-	-	7,500
615 - Finance Projects	2,360	-	-	2,360
616 - SB18 Safety, Security, Energy	30,361	-	-	30,361
617 - District Vehicle Replacement Plan	50,000	-	-	50,000
618 - STE(A)M Lab Project	30,000	-	-	30,000
619 - WiFi Access Points Project	15,000	-	-	15,000
620 - CHS Storage Project	20,000	-	-	20,000
Total Capital Projects	826,098	-	93,132	732,965

Student Activity Accounts Summary

Fiscal Year: 18

Athletic Director

Program Value with Description	Balance
913 - Concessions	\$9,734.64
940 - General Athletic	\$11,240.08
944 - Cross Country*	\$10,705.94
945 - HS Girls Basketball	\$11,211.42
947 - HS Wrestling*	\$4,595.92
949 - HS Boys Basketball	\$11,842.11
951 - JH Boys Basketball*	\$7,883.88
952 - JH Girls Basketball*	\$4,440.92
956 - Swimming*	\$5,309.17
957 - Tipoff Tournament	\$5,902.44
967 - JH Wrestling	\$945.00
968 - JH Volleyball	\$5,074.45
988 - Tournament Team Feed	\$7,176.19
994 - JH Cheerleading	\$6,621.31
995 - Fitness Club	\$200.00
996 - HS Cheerleading	\$3,173.65
997 - HS Volleyball*	\$11,157.94
	\$117,215.06

District

Program Value with Description	Balance
902 - PWSCC Rent/Fees	\$5,487.20
904 - District Miscellaneous	\$1,288.75
915 - Interest on Checking	\$1,552.87
932 - Cordova Centennial Yearbook	\$3,066.40
963 - Library	\$726.81
974 - Board Fund	\$7,095.85
	\$19,217.88

HS Principal

Program Value with Description	Balance
901 - Industrial Arts Fees	\$11,523.67
903 - Mt. Eyak Student Support	\$21,185.00
906 - Chemistry Fees	\$20.00
907 - Art Fees	\$1.00
910 - Calculator Resale \$500 Advance	(\$1,065.38)
911 - Library Fines and Lab Fees	\$368.11
924 - Class of 2018	\$2,879.23
925 - Class of 2019	\$3,581.71
926 - Class of 2020	\$1,544.33
927 - Class of 2021	\$1,182.93
928 - Class of 2023	\$508.92
929 - Class of 2017	\$2,079.57
930 - Class of 2022	\$727.57
931 - Copper Nugget Yearbook	\$350.10
935 - AASB Leadership	\$357.40
936 - Northern Lights	(\$20.98)
937 - Music	\$10,424.00
938 - Drama	\$1,222.22
939 - Close-Up	\$12,525.51
941 - Science Club	\$8,391.23
942 - HS Student Council	\$9,169.46
943 - Broadcasting	\$100.00
946 - National Honor Society	(\$1,518.70)
948 - Boat Building Donations	\$10,551.81
950 - Geology Club	\$1,500.00
954 - Problem Solving Team	(\$1,495.07)
959 - 7th Grade Litter Control	\$1,804.80
962 - Tech Club	\$7,105.78
976 - Wolverine Pride	(\$1,021.01)
982 - JH Robotics	\$0.00
983 - HS Robotics	(\$5,984.66)
991 - Bionic (Peer Helpers)	\$987.03
992 - Counseling	\$353.87
994 - JH Cheerleading	(\$2,551.38)
998 - FHA - Home Economics	\$925.75
	\$97,713.82

ME Principal

Program Value with Description	Balance
912 - ME Cordova Level Library	(\$46.96)
977 - ME Hound Pride	\$7,597.12
978 - ME Donation	\$58,640.01
	\$66,190.17

Technology Director

Program Value with Description	Balance
908 - District Technology Fees	\$28,654.91
	\$28,654.91

Student Activity Accounts Details

Fiscal Year: 18

Athletic Director

913 - Concessions

Object Code	Encumbered	Actual	YTD
010 - CHSSA Revenue	\$0.00	\$18,115.03	\$18,115.03
250 - Transfers from Other Funds	\$0.00	\$2,405.10	\$2,405.10
316 - Salaries Extra-Duty	\$0.00	(\$2,765.84)	(\$2,765.84)
351 - Health Insurance	\$0.00	(\$0.43)	(\$0.43)
354 - Fed Tax Contributions	\$0.00	(\$40.11)	(\$40.11)
355 - TRS Retire Contributions	\$0.00	\$0.00	\$0.00
490 - Other Expenses	(\$0.00)	(\$7,979.11)	(\$7,979.11)
Sum:	(\$0.00)	\$9,734.64	\$9,734.64

940 - General Athletic

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$7,692.72	\$7,692.72
010 - CHSSA Revenue	\$0.00	\$7,800.00	\$7,800.00
250 - Transfers from Other Funds	\$0.00	\$12,097.28	\$12,097.28
316 - Salaries Extra-Duty	\$0.00	(\$5,789.28)	(\$5,789.28)
351 - Health Insurance	\$0.00	(\$1.23)	(\$1.23)
354 - Fed Tax Contributions	\$0.00	(\$83.92)	(\$83.92)
355 - TRS Retire Contributions	\$0.00	\$0.00	\$0.00
420 - Staff Travel	\$0.00	(\$4,253.55)	(\$4,253.55)
425 - Student Travel	\$0.00	(\$3,849.00)	(\$3,849.00)
490 - Other Expenses	\$0.00	(\$2,372.94)	(\$2,372.94)
Sum:	\$0.00	\$11,240.08	\$11,240.08

944 - Cross Country*

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$8,431.14	\$8,431.14
010 - CHSSA Revenue	\$0.00	\$4,783.50	\$4,783.50
250 - Transfers from Other Funds	\$0.00	\$15,799.81	\$15,799.81
316 - Salaries Extra-Duty	\$0.00	(\$3,661.00)	(\$3,661.00)
351 - Health Insurance	\$0.00	(\$435.85)	(\$435.85)
354 - Fed Tax Contributions	\$0.00	(\$51.75)	(\$51.75)
355 - TRS Retire Contributions	\$0.00	\$0.00	\$0.00
420 - Staff Travel	\$0.00	(\$720.00)	(\$720.00)
425 - Student Travel	\$0.00	(\$9,837.49)	(\$9,837.49)
479 - Other Supplies/Materials	\$0.00	(\$1,529.57)	(\$1,529.57)
490 - Other Expenses	\$0.00	(\$2,072.85)	(\$2,072.85)
Sum:	\$0.00	\$10,705.94	\$10,705.94

945 - HS Girls Basketball

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$7,364.41	\$7,364.41
010 - CHSSA Revenue	\$0.00	\$5,804.89	\$5,804.89
250 - Transfers from Other Funds	\$0.00	\$43,643.46	\$43,643.46
329 - Salaries Non-Cert Substitutes	\$0.00	(\$11,405.00)	(\$11,405.00)
354 - Fed Tax Contributions	\$0.00	(\$872.48)	(\$872.48)
425 - Student Travel	\$0.00	(\$30,173.52)	(\$30,173.52)
479 - Other Supplies/Materials	\$0.00	(\$1,600.00)	(\$1,600.00)
490 - Other Expenses	\$0.00	(\$1,048.47)	(\$1,048.47)
491 - Dues and Fees	\$0.00	(\$501.87)	(\$501.87)
Sum:	\$0.00	\$11,211.42	\$11,211.42

947 - HS Wrestling*

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$4,858.92	\$4,858.92
010 - CHSSA Revenue	\$0.00	\$550.00	\$550.00
250 - Transfers from Other Funds	\$0.00	\$13,991.22	\$13,991.22
329 - Salaries Non-Cert Substitutes	\$0.00	(\$5,364.00)	(\$5,364.00)
354 - Fed Tax Contributions	\$0.00	(\$410.35)	(\$410.35)
425 - Student Travel	\$0.00	(\$8,216.87)	(\$8,216.87)
490 - Other Expenses	\$0.00	(\$813.00)	(\$813.00)
Sum:	\$0.00	\$4,595.92	\$4,595.92

949 - HS Boys Basketball

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$12,392.74	\$12,392.74
010 - CHSSA Revenue	\$0.00	\$8,674.65	\$8,674.65
250 - Transfers from Other Funds	\$0.00	\$41,955.77	\$41,955.77
329 - Salaries Non-Cert Substitutes	\$0.00	(\$13,445.00)	(\$13,445.00)
354 - Fed Tax Contributions	\$0.00	(\$1,028.54)	(\$1,028.54)
410 - Professional/Technical Services	\$0.00	(\$184.60)	(\$184.60)
425 - Student Travel	(\$500.00)	(\$23,978.38)	(\$24,478.38)
479 - Other Supplies/Materials	\$0.00	(\$3,911.39)	(\$3,911.39)
490 - Other Expenses	(\$0.00)	(\$7,815.87)	(\$7,815.87)
491 - Dues and Fees	\$0.00	(\$317.27)	(\$317.27)
Sum:	(\$500.00)	\$12,342.11	\$11,842.11

951 - JH Boys Basketball*

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$7,798.81	\$7,798.81
010 - CHSSA Revenue	\$0.00	\$700.00	\$700.00
250 - Transfers from Other Funds	\$0.00	\$9,484.91	\$9,484.91
316 - Salaries Extra-Duty	\$0.00	(\$3,161.00)	(\$3,161.00)
329 - Salaries Non-Cert Substitutes	\$0.00	(\$1,440.00)	(\$1,440.00)
351 - Health Insurance	\$0.00	(\$231.02)	(\$231.02)
354 - Fed Tax Contributions	\$0.00	(\$154.64)	(\$154.64)
425 - Student Travel	\$0.00	(\$4,729.27)	(\$4,729.27)
490 - Other Expenses	\$0.00	(\$383.91)	(\$383.91)
Sum:	\$0.00	\$7,883.88	\$7,883.88

952 - JH Girls Basketball*

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$3,795.46	\$3,795.46
010 - CHSSA Revenue	\$0.00	\$645.46	\$645.46
250 - Transfers from Other Funds	\$0.00	\$7,520.13	\$7,520.13
329 - Salaries Non-Cert Substitutes	\$0.00	(\$3,161.00)	(\$3,161.00)
354 - Fed Tax Contributions	\$0.00	(\$241.83)	(\$241.83)
425 - Student Travel	\$0.00	(\$4,117.30)	(\$4,117.30)
Sum:	\$0.00	\$4,440.92	\$4,440.92

956 - Swimming*

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$6,781.84	\$6,781.84
010 - CHSSA Revenue	\$0.00	\$611.00	\$611.00
250 - Transfers from Other Funds	\$0.00	\$13,021.63	\$13,021.63
329 - Salaries Non-Cert Substitutes	\$0.00	(\$3,161.00)	(\$3,161.00)
354 - Fed Tax Contributions	\$0.00	(\$241.83)	(\$241.83)
425 - Student Travel	\$0.00	(\$8,885.75)	(\$8,885.75)
479 - Other Supplies/Materials	\$0.00	(\$508.08)	(\$508.08)
490 - Other Expenses	\$0.00	(\$2,083.67)	(\$2,083.67)
491 - Dues and Fees	\$0.00	(\$224.97)	(\$224.97)
Sum:	\$0.00	\$5,309.17	\$5,309.17

957 - Tipoff Tournament

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$2,487.21	\$2,487.21
010 - CHSSA Revenue	\$0.00	\$5,677.00	\$5,677.00
490 - Other Expenses	\$0.00	(\$2,261.77)	(\$2,261.77)
Sum:	\$0.00	\$5,902.44	\$5,902.44

967 - JH Wrestling

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$815.00	\$815.00
010 - CHSSA Revenue	\$0.00	\$130.00	\$130.00
250 - Transfers from Other Funds	\$0.00	\$6,851.16	\$6,851.16
329 - Salaries Non-Cert Substitutes	\$0.00	(\$3,161.00)	(\$3,161.00)
354 - Fed Tax Contributions	\$0.00	(\$241.83)	(\$241.83)
425 - Student Travel	\$0.00	(\$3,448.33)	(\$3,448.33)
Sum:	\$0.00	\$945.00	\$945.00

968 - JH Volleyball

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$3,129.50	\$3,129.50
010 - CHSSA Revenue	\$0.00	\$4,825.00	\$4,825.00
250 - Transfers from Other Funds	\$0.00	\$9,412.55	\$9,412.55
324 - Salaries Non-Cert Support	\$0.00	(\$3,161.00)	(\$3,161.00)
329 - Salaries Non-Cert Substitutes	\$0.00	(\$3,161.00)	(\$3,161.00)
354 - Fed Tax Contributions	\$0.00	(\$476.55)	(\$476.55)
356 - PERS Retire Contributions	\$0.00	\$0.00	\$0.00
425 - Student Travel	\$0.00	(\$2,614.00)	(\$2,614.00)
490 - Other Expenses	\$0.00	(\$2,880.05)	(\$2,880.05)
Sum:	\$0.00	\$5,074.45	\$5,074.45

988 - Tournament Team Feed

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$6,923.20	\$6,923.20
010 - CHSSA Revenue	\$0.00	\$1,920.00	\$1,920.00
250 - Transfers from Other Funds	\$0.00	\$9,592.24	\$9,592.24
326 - Salaries Non-Cert Food Service	\$0.00	(\$67.38)	(\$67.38)
329 - Salaries Non-Cert Substitutes	\$0.00	(\$2,235.21)	(\$2,235.21)
354 - Fed Tax Contributions	\$0.00	(\$175.71)	(\$175.71)
356 - PERS Retire Contributions	\$0.00	\$0.00	\$0.00
490 - Other Expenses	\$0.00	(\$8,780.95)	(\$8,780.95)
Sum:	\$0.00	\$7,176.19	\$7,176.19

994 - JH Cheerleading

Object Code	Encumbered	Actual	YTD
010 - CHSSA Revenue	\$0.00	\$833.31	\$833.31
250 - Transfers from Other Funds	\$0.00	\$5,788.00	\$5,788.00
Sum:	\$0.00	\$6,621.31	\$6,621.31

995 - Fitness Club

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$200.00	\$200.00
Sum:	\$0.00	\$200.00	\$200.00

996 - HS Cheerleading

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$3,396.75	\$3,396.75
010 - CHSSA Revenue	\$0.00	\$2,313.00	\$2,313.00
250 - Transfers from Other Funds	\$0.00	\$13,164.88	\$13,164.88
329 - Salaries Non-Cert Substitutes	\$0.00	(\$5,268.00)	(\$5,268.00)
354 - Fed Tax Contributions	\$0.00	(\$403.01)	(\$403.01)
425 - Student Travel	(\$500.00)	(\$5,320.12)	(\$5,820.12)
479 - Other Supplies/Materials	\$0.00	(\$2,322.78)	(\$2,322.78)
490 - Other Expenses	\$0.00	(\$1,887.07)	(\$1,887.07)
Sum:	(\$500.00)	\$3,673.65	\$3,173.65

997 - HS Volleyball*

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$5,656.10	\$5,656.10
010 - CHSSA Revenue	\$0.00	\$5,551.84	\$5,551.84
250 - Transfers from Other Funds	\$0.00	\$36,474.08	\$36,474.08
329 - Salaries Non-Cert Substitutes	\$0.00	(\$5,574.00)	(\$5,574.00)
354 - Fed Tax Contributions	\$0.00	(\$426.39)	(\$426.39)
410 - Professional/Technical Services	\$0.00	(\$4,271.20)	(\$4,271.20)
425 - Student Travel	\$0.00	(\$24,422.38)	(\$24,422.38)
479 - Other Supplies/Materials	\$0.00	(\$1,780.11)	(\$1,780.11)
490 - Other Expenses	\$0.00	(\$50.00)	(\$50.00)
Sum:	\$0.00	\$11,157.94	\$11,157.94

District

902 - PWSCC Rent/Fees

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$1,892.80	\$1,892.80
010 - CHSSA Revenue	\$0.00	\$17,119.40	\$17,119.40
490 - Other Expenses	\$0.00	(\$13,525.00)	(\$13,525.00)
Sum:	\$0.00	\$5,487.20	\$5,487.20

904 - District Miscellaneous

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$1,288.75	\$1,288.75
Sum:	\$0.00	\$1,288.75	\$1,288.75

915 - Interest on Checking

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$1,552.87	\$1,552.87
Sum:	\$0.00	\$1,552.87	\$1,552.87

932 - Cordova Centennial Yearbook

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$2,986.40	\$2,986.40
010 - CHSSA Revenue	\$0.00	\$80.00	\$80.00
Sum:	\$0.00	\$3,066.40	\$3,066.40

963 - Library

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$726.81	\$726.81
Sum:	\$0.00	\$726.81	\$726.81

974 - Board Fund

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$6,903.17	\$6,903.17
010 - CHSSA Revenue	\$0.00	\$192.68	\$192.68
Sum:	\$0.00	\$7,095.85	\$7,095.85

HS Principal

901 - Industrial Arts Fees

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$11,151.75	\$11,151.75
010 - CHSSA Revenue	\$0.00	\$639.00	\$639.00
490 - Other Expenses	\$0.00	(\$267.08)	(\$267.08)
Sum:	\$0.00	\$11,523.67	\$11,523.67

903 - Mt. Eyak Student Support

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$21,185.00	\$21,185.00
Sum:	\$0.00	\$21,185.00	\$21,185.00

906 - Chemistry Fees

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$20.00	\$20.00
Sum:	\$0.00	\$20.00	\$20.00

907 - Art Fees

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$1.00	\$1.00
Sum:	\$0.00	\$1.00	\$1.00

910 - Calculator Resale \$500 Advance

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	(\$1,165.38)	(\$1,165.38)
010 - CHSSA Revenue	\$0.00	\$100.00	\$100.00
Sum:	\$0.00	(\$1,065.38)	(\$1,065.38)

911 - Library Fines and Lab Fees

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$338.11	\$338.11
010 - CHSSA Revenue	\$0.00	\$30.00	\$30.00
Sum:	\$0.00	\$368.11	\$368.11

924 - Class of 2018

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$2,757.76	\$2,757.76
010 - CHSSA Revenue	\$0.00	\$1,739.87	\$1,739.87
250 - Transfers from Other Funds	\$0.00	\$1,683.48	\$1,683.48
316 - Salaries Extra-Duty	\$0.00	(\$1,248.48)	(\$1,248.48)
324 - Salaries Non-Cert Support	\$0.00	(\$624.24)	(\$624.24)
351 - Health Insurance	\$0.00	(\$109.78)	(\$109.78)
354 - Fed Tax Contributions	\$0.00	(\$51.22)	(\$51.22)
356 - PERS Retire Contributions	\$0.00	\$0.00	\$0.00
490 - Other Expenses	\$0.00	(\$1,268.16)	(\$1,268.16)
Sum:	\$0.00	\$2,879.23	\$2,879.23

925 - Class of 2019

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$3,167.89	\$3,167.89
010 - CHSSA Revenue	\$0.00	\$771.03	\$771.03
250 - Transfers from Other Funds	\$0.00	\$1,706.83	\$1,706.83
316 - Salaries Extra-Duty	\$0.00	(\$936.40)	(\$936.40)
324 - Salaries Non-Cert Support	\$0.00	(\$936.40)	(\$936.40)
351 - Health Insurance	\$0.00	(\$113.06)	(\$113.06)
354 - Fed Tax Contributions	\$0.00	(\$78.18)	(\$78.18)
355 - TRS Retire Contributions	\$0.00	\$0.00	\$0.00
356 - PERS Retire Contributions	\$0.00	\$0.00	\$0.00
Sum:	\$0.00	\$3,581.71	\$3,581.71

926 - Class of 2020

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$1,868.14	\$1,868.14
250 - Transfers from Other Funds	\$0.00	\$905.96	\$905.96
316 - Salaries Extra-Duty	\$0.00	(\$1,021.28)	(\$1,021.28)
351 - Health Insurance	\$0.00	(\$45.84)	(\$45.84)
354 - Fed Tax Contributions	\$0.00	(\$14.10)	(\$14.10)
355 - TRS Retire Contributions	\$0.00	\$0.00	\$0.00
490 - Other Expenses	\$0.00	(\$148.55)	(\$148.55)
Sum:	\$0.00	\$1,544.33	\$1,544.33

927 - Class of 2021

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$1,006.38	\$1,006.38
010 - CHSSA Revenue	\$0.00	\$358.00	\$358.00
250 - Transfers from Other Funds	\$0.00	\$931.62	\$931.62
316 - Salaries Extra-Duty	\$0.00	(\$510.64)	(\$510.64)
324 - Salaries Non-Cert Support	\$0.00	(\$510.64)	(\$510.64)
351 - Health Insurance	\$0.00	(\$48.31)	(\$48.31)
354 - Fed Tax Contributions	\$0.00	(\$43.48)	(\$43.48)
355 - TRS Retire Contributions	\$0.00	\$0.00	\$0.00
356 - PERS Retire Contributions	\$0.00	\$0.00	\$0.00
Sum:	\$0.00	\$1,182.93	\$1,182.93

928 - Class of 2023

Object Code	Encumbered	Actual	YTD
010 - CHSSA Revenue	\$0.00	\$668.42	\$668.42
250 - Transfers from Other Funds	\$0.00	\$906.22	\$906.22
316 - Salaries Extra-Duty	\$0.00	(\$1,021.28)	(\$1,021.28)
351 - Health Insurance	\$0.00	(\$30.04)	(\$30.04)
354 - Fed Tax Contributions	\$0.00	(\$14.40)	(\$14.40)
Sum:	\$0.00	\$508.92	\$508.92

929 - Class of 2017

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$2,079.57	\$2,079.57
Sum:	\$0.00	\$2,079.57	\$2,079.57

930 - Class of 2022

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$249.29	\$249.29
010 - CHSSA Revenue	\$0.00	\$645.44	\$645.44
250 - Transfers from Other Funds	\$0.00	\$906.04	\$906.04
316 - Salaries Extra-Duty	\$0.00	(\$1,021.28)	(\$1,021.28)
351 - Health Insurance	\$0.00	(\$37.73)	(\$37.73)
354 - Fed Tax Contributions	\$0.00	(\$14.19)	(\$14.19)
355 - TRS Retire Contributions	\$0.00	\$0.00	\$0.00
Sum:	\$0.00	\$727.57	\$727.57

931 - Copper Nugget Yearbook

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$1,134.10	\$1,134.10
010 - CHSSA Revenue	\$0.00	\$2,216.00	\$2,216.00
316 - Salaries Extra-Duty	\$0.00	\$0.00	\$0.00
354 - Fed Tax Contributions	\$0.00	\$0.00	\$0.00
355 - TRS Retire Contributions	\$0.00	\$0.00	\$0.00
490 - Other Expenses	\$0.00	(\$3,000.00)	(\$3,000.00)
Sum:	\$0.00	\$350.10	\$350.10

935 - AASB Leadership

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$357.40	\$357.40
Sum:	\$0.00	\$357.40	\$357.40

936 - Northern Lights

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	(\$20.98)	(\$20.98)
Sum:	\$0.00	(\$20.98)	(\$20.98)

937 - Music

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$39,232.31	\$39,232.31
010 - CHSSA Revenue	\$0.00	\$64,133.52	\$64,133.52
250 - Transfers from Other Funds	\$0.00	\$7,931.76	\$7,931.76
316 - Salaries Extra-Duty	\$0.00	(\$2,830.38)	(\$2,830.38)
329 - Salaries Non-Cert Substitutes	\$0.00	(\$1,021.28)	(\$1,021.28)
351 - Health Insurance	\$0.00	(\$79.52)	(\$79.52)
354 - Fed Tax Contributions	\$0.00	(\$117.35)	(\$117.35)
355 - TRS Retire Contributions	\$0.00	\$0.00	\$0.00
425 - Student Travel	\$0.00	(\$4,594.93)	(\$4,594.93)
490 - Other Expenses	\$0.00	(\$92,230.13)	(\$92,230.13)
Sum:	\$0.00	\$10,424.00	\$10,424.00

938 - Drama

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$1,184.10	\$1,184.10
010 - CHSSA Revenue	\$0.00	\$100.00	\$100.00
250 - Transfers from Other Funds	\$0.00	\$2,107.00	\$2,107.00
316 - Salaries Extra-Duty	\$0.00	(\$2,107.00)	(\$2,107.00)
351 - Health Insurance	\$0.00	(\$1.88)	(\$1.88)
354 - Fed Tax Contributions	\$0.00	\$0.00	\$0.00
355 - TRS Retire Contributions	\$0.00	\$0.00	\$0.00
490 - Other Expenses	\$0.00	(\$60.00)	(\$60.00)
Sum:	\$0.00	\$1,222.22	\$1,222.22

939 - Close-Up

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$147.62	\$147.62
010 - CHSSA Revenue	\$0.00	\$34,419.47	\$34,419.47
425 - Student Travel	\$0.00	(\$15,138.15)	(\$15,138.15)
490 - Other Expenses	\$0.00	(\$6,903.43)	(\$6,903.43)
Sum:	\$0.00	\$12,525.51	\$12,525.51

941 - Science Club

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$8,729.33	\$8,729.33
010 - CHSSA Revenue	\$0.00	\$100.00	\$100.00
250 - Transfers from Other Funds	\$0.00	\$1,662.50	\$1,662.50
316 - Salaries Extra-Duty	\$0.00	(\$1,872.88)	(\$1,872.88)
351 - Health Insurance	\$0.00	(\$0.60)	(\$0.60)
354 - Fed Tax Contributions	\$0.00	(\$27.12)	(\$27.12)
355 - TRS Retire Contributions	\$0.00	\$0.00	\$0.00
420 - Staff Travel	\$0.00	(\$200.00)	(\$200.00)
Sum:	\$0.00	\$8,391.23	\$8,391.23

942 - HS Student Council

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$9,755.59	\$9,755.59
010 - CHSSA Revenue	\$0.00	\$218.00	\$218.00
250 - Transfers from Other Funds	\$0.00	\$2,475.51	\$2,475.51
316 - Salaries Extra-Duty	\$0.00	(\$2,809.76)	(\$2,809.76)
351 - Health Insurance	\$0.00	(\$102.57)	(\$102.57)
354 - Fed Tax Contributions	\$0.00	(\$19.40)	(\$19.40)
355 - TRS Retire Contributions	\$0.00	\$0.00	\$0.00
490 - Other Expenses	(\$0.00)	(\$347.91)	(\$347.91)
Sum:	(\$0.00)	\$9,169.46	\$9,169.46

943 - Broadcasting

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$100.00	\$100.00
Sum:	\$0.00	\$100.00	\$100.00

946 - National Honor Society

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	(\$592.27)	(\$592.27)
250 - Transfers from Other Funds	\$0.00	\$893.62	\$893.62
316 - Salaries Extra-Duty	\$0.00	(\$1,021.28)	(\$1,021.28)
351 - Health Insurance	\$0.00	(\$28.77)	(\$28.77)
354 - Fed Tax Contributions	\$0.00	\$0.00	\$0.00
355 - TRS Retire Contributions	\$0.00	\$0.00	\$0.00
490 - Other Expenses	\$0.00	(\$770.00)	(\$770.00)
Sum:	\$0.00	(\$1,518.70)	(\$1,518.70)

948 - Boat Building Donations

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$10,821.79	\$10,821.79
490 - Other Expenses	\$0.00	(\$269.98)	(\$269.98)
Sum:	\$0.00	\$10,551.81	\$10,551.81

950 - Geology Club

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$1,500.00	\$1,500.00
Sum:	\$0.00	\$1,500.00	\$1,500.00

954 - Problem Solving Team

Object Code	Encumbered	Actual	YTD
010 - CHSSA Revenue	\$0.00	\$861.75	\$861.75
250 - Transfers from Other Funds	\$0.00	\$5,248.09	\$5,248.09
316 - Salaries Extra-Duty	\$0.00	(\$1,755.85)	(\$1,755.85)
329 - Salaries Non-Cert Substitutes	\$0.00	(\$3,511.60)	(\$3,511.60)
354 - Fed Tax Contributions	\$0.00	(\$292.71)	(\$292.71)
425 - Student Travel	(\$89.00)	(\$840.00)	(\$929.00)
490 - Other Expenses	\$0.00	(\$1,115.75)	(\$1,115.75)
Sum:	(\$89.00)	(\$1,406.07)	(\$1,495.07)

959 - 7th Grade Litter Control

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$1,804.80	\$1,804.80
Sum:	\$0.00	\$1,804.80	\$1,804.80

962 - Tech Club

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$9,433.63	\$9,433.63
010 - CHSSA Revenue	\$0.00	\$3,783.66	\$3,783.66
250 - Transfers from Other Funds	\$0.00	\$3,097.00	\$3,097.00
425 - Student Travel	\$0.00	(\$2,674.65)	(\$2,674.65)
490 - Other Expenses	\$0.00	(\$6,533.86)	(\$6,533.86)
Sum:	\$0.00	\$7,105.78	\$7,105.78

976 - Wolverine Pride

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	(\$991.47)	(\$991.47)
010 - CHSSA Revenue	\$0.00	\$401.80	\$401.80
490 - Other Expenses	\$0.00	(\$431.34)	(\$431.34)
Sum:	\$0.00	(\$1,021.01)	(\$1,021.01)

982 - JH Robotics

Object Code	Encumbered	Actual	YTD
250 - Transfers from Other Funds	\$0.00	\$392.00	\$392.00
425 - Student Travel	\$0.00	(\$392.00)	(\$392.00)
Sum:	\$0.00	\$0.00	\$0.00

983 - HS Robotics

Object Code	Encumbered	Actual	YTD
010 - CHSSA Revenue	\$0.00	\$100.00	\$100.00
250 - Transfers from Other Funds	\$0.00	\$8,714.94	\$8,714.94
425 - Student Travel	\$0.00	(\$14,799.60)	(\$14,799.60)
Sum:	\$0.00	(\$5,984.66)	(\$5,984.66)

991 - Bionic (Peer Helpers)

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$987.03	\$987.03
Sum:	\$0.00	\$987.03	\$987.03

992 - Counseling

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	(\$120.13)	(\$120.13)
010 - CHSSA Revenue	\$0.00	\$490.00	\$490.00
490 - Other Expenses	\$0.00	(\$16.00)	(\$16.00)
Sum:	\$0.00	\$353.87	\$353.87

994 - JH Cheerleading

Object Code	Encumbered	Actual	YTD
425 - Student Travel	\$0.00	(\$904.00)	(\$904.00)
479 - Other Supplies/Materials	\$0.00	(\$543.00)	(\$543.00)
490 - Other Expenses	\$0.00	(\$1,104.38)	(\$1,104.38)
Sum:	\$0.00	(\$2,551.38)	(\$2,551.38)

998 - FHA - Home Economics

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$925.75	\$925.75
Sum:	\$0.00	\$925.75	\$925.75

ME Principal

912 - ME Cordova Level Library

Object Code	Encumbered	Actual	YTD
490 - Other Expenses	\$0.00	(\$46.96)	(\$46.96)
Sum:	\$0.00	(\$46.96)	(\$46.96)

977 - ME Hound Pride

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$6,711.42	\$6,711.42
010 - CHSSA Revenue	\$0.00	\$8,804.98	\$8,804.98
490 - Other Expenses	\$0.00	(\$7,919.28)	(\$7,919.28)
Sum:	\$0.00	\$7,597.12	\$7,597.12

978 - ME Donation

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$58,640.01	\$58,640.01
Sum:	\$0.00	\$58,640.01	\$58,640.01

Technology Director

908 - District Technology Fees

Object Code	Encumbered	Actual	YTD
001 - CHSSA Balance Forward	\$0.00	\$38,926.89	\$38,926.89
010 - CHSSA Revenue	\$0.00	\$20,186.00	\$20,186.00
490 - Other Expenses	\$0.00	(\$30,457.98)	(\$30,457.98)
Sum:	\$0.00	\$28,654.91	\$28,654.91

*** Query Name:Query 1 ***

** Query Properties:

Universe:alio Finance

Last Refresh Date:4/24/18 10:53 AM

Last Execution Duration: 2

Number of rows: 1,015

Retrieve Duplicate Row: ON

** Query Definition:

Result Objects: Account Year, Account Period, Object Value with Description, Account Type, Account No, Fund Value, Budget Cur, MANAGER Description, Program Value with Description, Amount Cur, Encumbrance Cur

Filters (Account Year In List 18

AND Fund Value In List { 710; 720 }

AND Account Type In List { 91; 81 }

AND Program Value with Description Not In List { 909 - 909; 909 - COACHES, ADVISORS, REFEREES; 909 - Coaches/Advisors/Referees }

)



Alaska Airlines Mileage Plan

as of April 24, 2018

Beginning Balance	433,607
Credits	247,091
Redemptions	<u>(300,000)</u>
Ending Balance	<u>380,698</u>

Cordova School District Board of Education

- i. Informational Items
 - 1. April 11, 2018 Work Session Notes
 - 2. April 18, 2018 Work session Notes

**CORDOVA SCHOOL DISTRICT BOARD OF EDUCATION
WORK SESSION MEETING: APRIL 11, 2018**

Notes of Work Session on FY19 Budget Development

A work session regarding the FY19 Board Budget was held Wednesday, March 14, 2018 beginning at 6:00 pm in the Media Center at the Cordova Jr/Sr High School.

Ms. Altermott, Ms. Glasen, Mr. Hoepfner, Ms. Andrew, Mr. Russin and Ms. Dudley were in attendance. Ms. Jewell and Mr. Bradford were in attendance via telephone.

Ms. Altermott began the meeting by thanking everyone for their attendance to discuss the budget and in helping to reach its identified goals in the upcoming school year. Ms. Altermott then turned to Mr. Russin to begin.

Mr. Russin stated that the goal for this meeting was to identify the instructional and operational expense needs of both Mt. Eccles and Jr/Sr. High School for the upcoming 2018-2019 fiscal year. He shared that the meeting would also include discussion on personnel costs and recent coding changes which place some positions in new categories. He continued that the information packet contained materials that Ms. Andrew would walk the Board through for review.

Ms. Andrew began by asking the Board if there were any changes it would like to make and/or discuss regarding its section of the budget. The Board reviewed the summary documents and wanted to know why its budget showed increases for next year. Ms. Andrew mentioned that for the Youth Leadership Institute as part of the AASB Annual Conference, student and chaperone costs were included as part of the Board's budget. The Board discussed and agreed that this expense should more appropriately be placed under student activities and not the Board expenditures. Ms. Andrew noted that the change would be made and reflected in the next budget presentation.

Ms. Andrew continued with personnel FTE (Full Time Equivalent) costs and the increase of health insurance by 8% for next year. Mr. Hoepfner expressed his concern with the increase in healthcare costs and how the funding the District received annually did not keep up with inflation and other increased costs such as healthcare. Ms. Andrew included that some employees were changed and classified to a different line item function and that this accounted for decreases in some line items and increases in others. Examples included technology-related staff and SPED Director (Superintendent) allocations.

In addition, Mr. Russin noted that next year the District will be hosting three ASAA regional sporting events and this budget reflects a full-time activities director. He continued that for the past three years he has noted the increase in the number of student activities and the growing number of students participating in activities and that the current structure of the addendum activities director position impacted the primary duties and responsibilities of staff when held by full-time employees. Mr. Russin added that he envisioned this position overseeing all student activities, not only sports, and would better serve as a resource for program development, activity oversight, communication, evaluation and feedback of coaches and advisors, and so forth. He concluded that the position could potentially evolve into teaching a class in first aid/CPR and/or career exploration for team managers.

The meeting ended with general comments from Board Members appreciating having an opportunity to look at and discuss expenses planned for next fiscal year.

Ms. Altermott closed the meeting at 7:00 pm.

**CORDOVA SCHOOL DISTRICT BOARD OF EDUCATION
WORK SESSION MEETING: APRIL 18, 2018**

Notes of Work Session on FY19 School District Budget Development

A work session regarding the FY19 Board Budget was held Wednesday, April 18, 2018 beginning at 5:17 pm in the Cordova School District Conference Room.

Ms. Jewell, Ms. Glasen, Mr. Hoepfner, Mr. Bradford, Ms. Andrew, Mr. Russin and Ms. Dudley were in attendance. Ms. Groff was present as a guest.

Ms. Jewell began the meeting by thanking everyone for their attendance and for the dinner provided by Mr. Russin. She included that the purpose of this meeting was to discuss the FY19 School District budget development and to ensure the Board's identified goals were reflected for the upcoming school year. Ms. Jewell then turned to Ms. Andrew to begin.

Ms. Andrew restated that the goal for this meeting was to present the Board a draft district-wide budget for the 2018-2019 School Year. She began by providing the Board with some documents which included the District, Jr/Sr High School and Mt. Eccles budget expenses compared over a three-year period. She also provided a separate document that broke down the FY19 budget by object code.

Ms. Andrew explained that the budget draft was created by identifying Priority 1 items, which were essential to successfully running educational programming; Priority 2 items which would enhance instructional programming; and Priority 3 items which were items that could be purchased as funding was available. The draft budget also included three staffing positions that Mr. Russin felt would additionally help to meet the growing needs of students in the district.

Ms. Andrew continued by describing some changes made in the Governmental Accounting Standards Board (GASB) Uniform Chart of Accounts. She explained that in the budget presentation materials, some of the line items would appear to have zero dollars for FY19 and line items with new codes would show dollar amounts that did not appear in previous budgets. The Board asked several questions and used examples from the materials confirming these new line items/codes. Ms. Andrew further highlighted some projected decreases in certain expenditures next year in the budget with the new Internet Service Provider contract and with the recent purchase of new copy machines. With that in mind, she also pointed out that there would be increased insurance costs and other expenditures that would result in a reduction to the Fund Balance by about \$400,000.

The Board continued to discuss State and City revenue streams and the potential impact on the district's budget. Specifically, comments were made regarding what the proposed legislation of a \$100 increase to the Base Student Allocation (BSA) would have on anticipated revenue to the district and if any of the City's receipt of FY17 and FY18 Timber Receipt revenue in the estimated amount of \$1 million would be allocated to help address student needs. Additional conversation took place regarding ideas and strategies on how to approach the City Council outlining the needs of the District, including that maintaining the "status quo" and not adapting to changing needs may actually put students at a disadvantage in preparing them for post-secondary school opportunities.

**CORDOVA SCHOOL DISTRICT BOARD OF EDUCATION
WORK SESSION MEETING: APRIL 18, 2018**

Ms. Jewell asked if the draft budget reflected the Board and District's goals for social and emotional learning (SEL). Mr. Russin replied with affirmation and further explained that funds have been identified for certain components of implementation, including staff development and curricular resources for implementing an SEL framework. He also explained that there are funds available through previously identified/approved curriculum resources, if needed. Mr. Russin also shared that as new opportunities develop through strategic planning, it will be important for the budget to reflect flexibility and adaptability as needs evolve. He further said that as the Fund Balance is drawn down, the District will need to be prepared to reach out to the City Council with requests for specific needs, as has been suggested in multiple council meetings.

The meeting ended with general comments from Board Members thanking the Administration for the budget materials and agreement to share the District's needs with the City Council as recommended in previous council meetings.

Ms. Jewell closed the meeting at 7:05 pm.

Cordova School District Board of Education

m. New/Unfinished Business

1. Resolution Recommending Lease of Space to Prince William Sound College.

Motion: I move to approve the Resolution Recommending Lease of Space to Prince William Sound College as presented in the Board Packet.

Motion: _____

Second: _____

Discussion:

____Jewell ____Altermott ____Glasen ____Hoepfner ____Bradford

Motion: PASS Motion: FAILED

Comments: -

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RESOLUTION NO. 2018: 002

A RESOLUTION OF THE CORDOVA SCHOOL DISTRICT BOARD OF EDUCATION RECOMMENDING THE RENEWAL OF THE LEASE AGREEMENT FOR SPACE LOCATED ON THE CORDOVA JR/SR HIGH SCHOOL CAMPUS TO PRINCE WILLIAM SOUND COLLEGE BY THE CITY OF CORDOVA

WHEREAS, the Cordova School District Board of Education is a recognized governance body for the education of children residing in the community of Cordova; and

WHEREAS, the Cordova School Board recognizes the importance and benefits of community partnerships to enhance learning for our students; and

WHEREAS, the Cordova School Board supports efforts to increase course offerings and academic opportunities for students to be successful in an ever-changing world;

NOW THEREFORE BE IT RESOLVED, that the Cordova School District Board of Education recommends to the City of Cordova the renewal of the lease agreement of approximately 1,203 square feet of instructional space on the Cordova Jr/Sr High School Campus to Prince William College at a rate not to exceed \$1,666.66 per month for a period starting July 1, 2018 and ending June 30, 2023.

CERTIFICATION

PASSED and APPROVED by a constituted quorum of the Cordova School Board of Education on this 9th day of May 2018.

President, Cordova School Board

Superintendent, Cordova School District

Cordova School District Board of Education

m. New/Unfinished Business

2. Policy Review (First Read)

Information: BP 3430 Investment Policy

Motion: I move to approve the BP 3430 Investment Policy (First Read)

recommendations as presented in the Board Packet.

Motion: _____

Second: _____

Discussion:

_____Jewell _____Altermott _____Glasen _____Hoepfner _____Bradford

Motion: PASS Motion: FAILED

Comments: -

BP 3430 INVESTMENT POLICY

I. POLICY

It is the policy of Cordova School District to invest public funds in a manner which will provide maximum security, while meeting daily cash flow demands, conforming to all state and local statutes governing the investment of public funds, while providing a market rate of return through budgetary and economic cycles.

II. PURPOSE

This policy applies to the operating cash account of the district. The purpose of this policy is to set forth guidelines for the investment of the district's available cash in a manner to:

- a. Preserve the district's capital, limit loss exposure, and
- b. Provide acceptable level of liquidity as determined by growth needs while
- c. Earning competitive level of market interest.

This policy also defines the roles and responsibilities with regard to decisions about managing the district's cash.

III. ROLES AND RESPONSIBILITIES

The district's Board shall approve the investment policy and review its terms at least annually. The Director of Budget and Finance shall be responsible for communicating this policy to brokers and investment advisors. The Director of Budget and Finance shall also be responsible for executing transactions, authorizing specific investment instruments, and managing liquidity with authorization of the superintendent and in accordance with Board Policy. The Director of Budget and Finance will be responsible for reporting the investment performance, account balance, and asset allocation to the Board at least quarterly.

IV. INVESTMENT PHILOSOPHY

This policy establishes the underlying goals of the district's investment strategies and identifies the types of investment vehicles eligible for district investment.

Goals of investment instruments are in priority order:

- a. Protect and Preserve Principal – eliminate or greatly minimize the probability of a loss of principal value.
- b. Provide appropriate level of liquidity for the district's cash needs as determined by the Board by ensuring that an adequate allocation of cash equivalent securities is maintained and that the other investments can be readily converted into cash if necessary.
- c. Earn a competitive level of interest income considering the previous two objectives and market conditions.

In order to achieve these objectives, the portfolio will consist of a liquidity ladder of investments with the maturities approximately matching the anticipated cash needs.

Primary Investment Instruments

- 1) Money market mutual funds that adhere to SEC rule 2a-7
- 2) Federally Insured Certificates of Deposit

Other Eligible Investment Instruments

- 1) U.S. Treasury obligations
- 2) U.S. Government Agency obligations and U.S. Government Sponsored Enterprises (GSEs)
- 3) Commercial paper rated A1/P1
- 4) Variable-rate demand obligations with direct-pay letters of credit from financial institutions rated A+/A1 or better

V. SAFEKEEPING

Securities shall be held by a financial institution approved by the Board.

VI. ADVISOR-BROKER RELATIONSHIP

The advisor-broker of record shall be approved by the Board.

VII. POLICY EXCEPTIONS

A permitted security will have a minimum of two of the three required ratings from Standard & Poor's, Moody's, or Fitch. If a purchased security falls below the minimum rating requirement, the security will be reviewed by the Director of Budget and Finance.

A security with a single rating may be purchased if it meets the minimum ratings criteria. Securities with two or more ratings are acceptable if at least one rating meets the minimum ratings criteria set forth herein.

VIII. PROCEDURES

Daily procedures concerning investment management and accounting are outside the scope of this policy. As deemed necessary, the Director of Budget and Finance will establish written procedures for the operation of the investment program consistent with this policy.

Cordova School District Board of Education

m. New/Unfinished Business

3. 2018-19 CHS Handbook Draft (Sections)

Motion: I move to approve the 2018-19 CHS Handbook Draft (Sections) as presented in the Board Packet.

Motion: _____

Second: _____

Discussion:

____Jewell ____Altermott ____Glasen ____Hoepfner ____Bradford

Motion: PASS Motion: FAILED

Comments: -

2018-2019 CHS Handbook Revision Considerations

1. STUDENT'S RIGHTS & RESPONSIBILITIES

All students of Cordova Jr./Sr. High School have the right to learn in school without interruption as well as free from fear or intimidation from others. Any school attempting to serve the needs of many individuals must, in order to protect the rights of all, establish guidelines for safe and productive behavior with student safety as a primary guiding principle for the efficient and effective operation of the school in educating our students.

With these rights come responsibilities and each student is responsible for helping to create a safe, positive learning environment. We all must stand up for what's right and take action. We all must earn the respect that we want for ourselves, by giving respect freely to others.

~~If there are any questions relating to student rights or responsibilities, please ask a staff member, or go to the principal. There is a specific grievance procedure, at the principal's office.~~ *Students may learn about their rights and responsibilities in a number of board policies, including BP 0210 GOALS FOR STUDENT LEARNING; BP 5030 SCHOOL DISCIPLINE AND SAFETY; BP 5131 CONDUCT; and BP 5145.12 SEARCH AND SEIZURE.*

2. SCHOOL ATTENDANCE POLICY

In order for students to derive maximum benefits from the district's instructional program and to develop habits of punctuality, self-discipline, and responsibility, it is necessary to maintain high standards of attendance. Active engagement with teachers and peers enhances mastery of the academic content and social skills needed for a productive citizenship. Students who have been absent are responsible for making up missed work. *The school will employ Social Emotional Learning (SEL) practices and strategies as a means to understand student matters in order to provide the best possible support for student attendance and well-being.*

3. EXTENDED ABSENCES

The Cordova School District understands both the importance of being in school and the potential benefits of family travel. Any students planning to miss over 10 days of school ~~must~~ should give two weeks prior notice to the office *so that a* ~~A~~ designated staff member ~~will~~ may coordinate the collection of work for the student during the absence. It is expected that all work will be done during the course of the absence and turned in upon return to school. The school principal will deal with each request on a case-by-case basis.

4. TEACHERS ASSISTANCE/TUTORIALS

Teachers will be available after school *on regular dismissal days* to assist students who are having difficulty with their courses; however, it is the student's responsibility to ask for help and obtain make-up assignments, when struggling or absent from class. Students are encouraged to seek help early in the term to avoid falling behind that puts passing the quarter or semester at risk. Teachers may also be available by appointment at the request of the student or parent to address academic success and assistance for the student. *Parents are encouraged to request after school tutorials for students who may be struggling with course content, assignments, and exams.*

5. GENERAL DISCIPLINE

The school is responsible for students' safety and welfare in school and during school sponsored functions; therefore, students are subject to school discipline during these times. It is expected that students will conduct themselves as responsible citizens and make an effort to achieve excellence in their studies. Philosophy of discipline: To encourage positive behavior that enables all students at Cordova Jr./Sr. High School to achieve academic and social success. The school will employ Social Emotional Learning (SEL) practices and strategies as a means to understand student matters in order to provide the best possible support for student attendance and well-being. In order to ensure a safe and drug free learning environment, the following schedule of behavior and consequences in order of priority of concern has been established. The school may request the support of local or state behavior health clinicians or family resource specialists in order to plan for meeting the needs of the student which may fall outside the area of expertise of school staff.

6. CELL PHONES/PERSONAL ELECTRONIC DEVICES

~~Unless~~ When specifically directed by ~~the teacher~~ staff, cell phones and all other personal electronic devices must be silenced and put away ~~at all times during the instructional day~~, whether in-class or in the hallways, if determined to be distracting, used inappropriately, or in the interest of safety and/or school order.

Consequences:

1st offense - Phone will be confiscated for the remainder of school day

2nd offense - Phone will be confiscated and a meeting with parents held

3rd offense - ~~Phone will be kept home or turned into the office during school hours for 30 days~~ Parent(s) will be required to pick up the phone and meet with the principal. The student may be required to participate in an appropriate restorative practice related to following directions.

Parents are asked to support ~~us~~ the school in ~~our~~ efforts to reduce the distractions caused by the misuse or overreliance on these devices. Please call the office, rather than a student cell phone, if you need to make contact during class times. **Please do not accept calls or texts from students during class times.** Consider setting a cell phone/computer curfew at night and enforce it, if need be, by collecting devices before bedtime if challenges persist.

7. MOTOR VEHICLES

Students who drive to school ~~must~~ should register their vehicle at the office on or before the first day of school, or as soon as practical once regularly starting to drive to school. Make, model and license plate number of ALL possible vehicles shall be registered in case of emergency or security reasons at the school. ~~Students should park in the student assigned parking areas—the area directly in front of the building is reserved for staff/faculty parking only. Students parked in the staff area will be asked to move their vehicle. Additional violations will result in disciplinary action.~~ Further, student vehicles are subject to search with reasonable suspicion when parked on school grounds.

8. MEAL SERVICE

The District has made application to the state for a meal service status known as community eligibility provision. This new status now allows for ALL students in the District to eat meals free of charge.

Breakfast Meal Prices

Full Price.....\$2.00

Reduced Student Price.....\$0.30

Adult/Guest\$3.00

Lunch Meal Prices

Full Price.....\$3.25

Reduced Student Price....\$0.40

Adult/Guest.....\$5.50

Adult/Guest Salad.....\$3.25

Cordova School District Board of Education

m. New/Unfinished Business

4. 2018-19 CCS Handbook Draft

Motion: I move to approve the 2018-19 CCS Handbook Draft recommendations as presented in the Board Packet.

Motion: _____

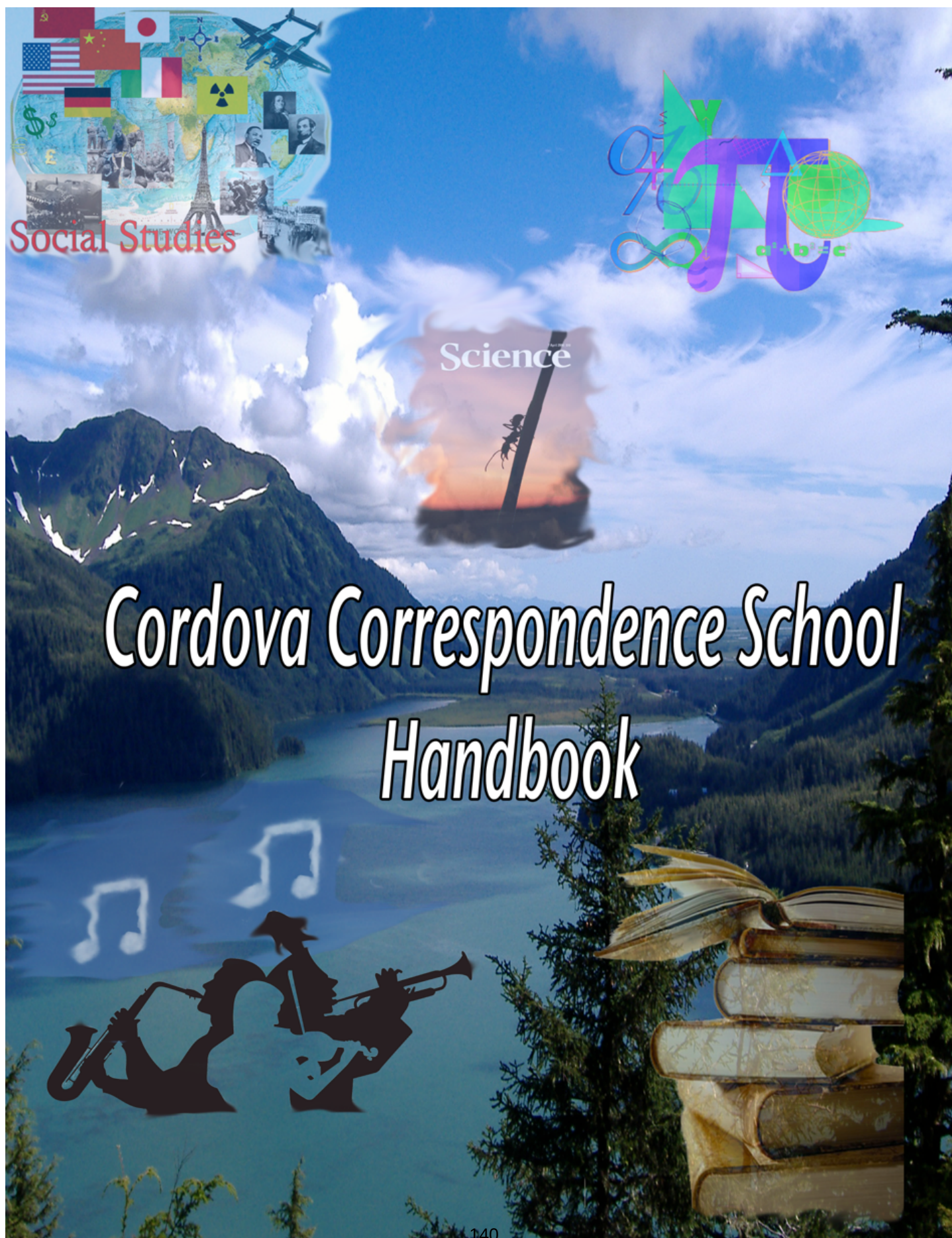
Second: _____

Discussion:

_____Jewell _____Altermott _____Glasen _____Hoepfner _____Bradford

Motion: PASS Motion: FAILED

Comments: -



2018-2019 Handbook

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Cordova School District Contacts

Cordova Correspondence School (CCS) Contact Teacher

TBD

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Cordova School District Counselor

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Cordova Junior/Senior High School Principal

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Mt. Eccles Elementary Principal

Gayle Groff
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ggroff@cordovasd.org

Cordova Correspondence School

The Cordova Correspondence School was created to better meet the needs of students and to provide a connected home-school experience for families who choose an alternative instructional approach to the brick-and-mortar building.

Eligibility

1. All parents and students in correspondence programs have the same right to access the district appeal process as parents and students in other district programs (4 AAC 33.421). This includes, but is not limited to, special education (4 AAC 33.432).
2. All enrolled students, including part-time students, are required to participate in statewide student assessments (4 AAC 33.421).
3. Courses receiving an “incomplete” may not be counted towards credit for enrollment requirements (4 AAC 33.426).
4. Parents must disclose enrollment for all other education institutions, including private schools, to ensure the student is not concurrently enrolled in a substantially similar course (4 AAC 33.430).
5. All textbooks and other curriculum materials must be aligned with state standards, comply with regulatory requirements, and be reviewed by a certified teacher (4 AAC 33.421).
6. All non-expendable materials remain the property of the school district and must be returned to the district (4 AAC 33.422).
7. All expenditures related to the student must be directly tied to a specific course with a need addressed in the Individual Learning Plan (4 AAC 33.422).
8. Monthly contact with the parent/student is required (4 AAC 33.421).
9. A quarterly review of the student’s progress with the parent/student is required (4 AAC 33.421).
10. A grade or other determination of course progress as determined by the certified teacher responsible for the course (4 AAC 33.421).
11. This plan may provide for review and consideration of any recommendations submitted by the parent or student (4 AAC 33.421).

Cordova Correspondence School Enrollment Process

1. Parents/guardians fill out the Cordova Correspondence School Application available at each school office.
2. Once approved by the CCS Teacher, a meeting will be held with the Principal(s), Counselor, CCS Teacher, parents and child to develop the Individual Learning Plan.

Cordova Correspondence School Enrollment Requirements

- A. CCS will accept any students who reside within the Cordova City School District boundaries and are at least five years old by September 1st of the current school year.
- B. Parents/guardians must complete an Individualized Learning Plan with the CCS Teacher who is a certified teacher in the State of Alaska. The Individualized Learning Plan also serves as a checklist for reporting requirements and a tool for ensuring that reimbursements are authorized based on a direct relationship to the student's educational activities. (4AAC 33.421g)
- C. CCS students must meet state testing requirements as part of their enrollment.
- D. Parents/guardians are required to meet with the CCS teacher quarterly and submit quarterly grade reports and work samples.
- E. Parents are expected to be in compliance with the enrollment requirements in order to receive reimbursements. Reimbursements must be submitted by April 15th of the current school year.
- F. Parents/guardians must maintain monthly contact with the CCS Teacher by phone call, email, fax, personal visit, or other contact as mutually arranged.
- G. Parents/guardians of newly enrolled students must help in obtaining educational records from previous schools (or provide information themselves) for each child enrolled.
- H. It is highly recommended that students have access to the Internet and parents must have a current email address.
- I. Parents/guardians acknowledge that all materials purchased or reimbursed with Cordova School District funds are the property of Cordova School District. All materials costing \$50 or more will either be returned to, or purchased from CSD upon withdrawal from the program.
- J. Students may be concurrently enrolled in the traditional "brick and mortar" schools within Cordova School District.
- K. Parents/guardians must keep their contact information up to date.
- L. State regulations specify that students who receive public education funds must take State-mandated performance and achievement tests. Students are required to attend testing to meet state testing requirements.
- M. FAILURE to meet the requirements will result in an allotment freeze and your student(s) may be withdrawn from our program.

Academic Year

The Cordova Correspondence School follows the same calendar as all Cordova School District Schools. See Appendix A for current school calendar.

Curricular Materials

State regulations mandate that all curricular materials, including textbooks and other instructional aids, be approved by the Cordova School Board. Partisan, sectarian, or denominational doctrines are prohibited in curricular materials (AS 14.03.090) as well as any discrimination based on gender (AS 14.18.060).

Secondary correspondence school students (grades 7-12) have the right to check out a district-owned laptop and must follow all of the same procedural and acceptable use policies that all 7-12 grades Cordova Jr/Sr High School students follow in regards to the school-owned laptop. See Appendix B.

Grade Level Placement

Grade level placements up to and including grade 8 will be based on age unless otherwise specified by the parent. For advanced placement, documentation, assessment scores, or work samples may be required prior to approval. High School students will be placed according to credits achieved with proper documentation.

Grading Scales

Grading scales for the Cordova Correspondence School mirror the scales in all other Cordova School District schools. See Appendix C.

Special Education

Parents who are interested in enrolling a student, who is eligible for special education services, please contact the District Special Education Director to ensure your student's needs are addressed completely in compliance with the student's Individualized Education Plan per the State Special Education Handbook for the current year.

Withdrawal

A parent may withdraw their student at any time by notifying the CCS Teacher and the School(s) office. Parents will be informed at the time of withdrawal that:

1. All materials purchased with allotment funds must be purchased by the family or returned to Cordova School District within 30 days of the withdrawal date.
2. If materials are not returned or paid for within 30 days, a certified letter will be sent requesting their return or purchase of the materials.

3. After 60 days, Cordova School District will take corrective action to solve the problem of materials not being returned or purchased. Parents are financially liable for damaged or missing items. Technology equipment checked out from CSD must be returned in the original packing.

Parents will be financially liable for technology equipment and/or software that is missing or damaged. Purchase requests or reimbursements dated on or after the withdrawal date will not be honored. Student records may not be released until all parent obligations are fulfilled and financial obligations met.

When a student withdraws from the Cordova Correspondence School, they usually are enrolling in another school or correspondence program. Students will be withdrawn from the program in conjunction with Alaska state law, which states that the exit date is the earlier of:

- a. the date when notice is received from the parent or guardian that the student will no longer participate;
- b. the date when the student enters and attends another school full-time;
- c. 30 calendar days after which no contact is made or correspondence is received from the student, parent or guardian.

Accidents

Cordova School District can assume no responsibility for accidents occurring during home school classes, workshops, field trips, or any other activities supervised by parents or a private vendor/contracted service provider.

Non-Discrimination

No parent, guardian, student, applicant, or employee shall be discriminated against. Cordova School District complies with all Federal and State Anti-Discrimination Statutes and Regulations.

Allotment Amounts Per Student

To receive full allotment amount, deadline for enrollment is September 30th. Allotment amounts for enrollments after that date will be prorated.

K-12 Allotments

K-12	1.0 FTE	0.75 FTE	0.5 FTE	0.25 FTE
	\$2000	\$1500	\$1000	\$500

FTE indicates Full-Time Equivalent status.

Allotment Spending

The following are submitted as guidelines for appropriate allotment spending. Final approval of all spending is subject to program administration approval.

1. No reimbursements/purchase requests can be considered prior to student enrollment approval and an approved Individualized Learning Plan.
2. In general, receipts dated prior to the current fiscal year, cannot be considered for the current school year.
3. Allotment funds to be reimbursed must be directly related to activities and materials outlined on the Individualized Learning Plan.
4. Student allotment funds are dedicated to the individual student and may not be used for or transferred to siblings.
5. Items used by multiple sibling students may have the cost evenly distributed between the different student accounts (such as Internet expenses).
6. Cordova School District maintains a detailed account of allotment funds available for each student enrolled. This information will be available to parents from the CSD Business Office.
7. The cut-off date for allotment spending is April 15th of the current school year. No purchase requests or reimbursements will be processed after this date. No exceptions can be made.
8. Allotment funds will be used for the current school year. The district shall:
 - (1) account for the balance of an unexpended annual student allotment during the period in which a student continues to be enrolled in the correspondence program for which the annual allotment was provided;
 - (2) return the unexpended balance of a student allotment to the budget of the department or district for a student who is no longer enrolled in the correspondence program for which the allotment was provided;
 - (3) maintain a record of expenditures and allotments; and
 - (4) implement a routine monitoring of audits and expenditures (AS 14.03)
9. All expenses must relate directly to the Individual Learning Plan must be reflected in work samples and/or journals.

Purchasing Guidelines

- A. All educational materials must relate directly to the student's Individualized Learning Plan and align with the State of Alaska standards for education.
- B. No religious, doctrinal, or related materials may be purchased with allotments funds. (AS 14.03.090 & AS 14.18.060)
- C. If a parent is in doubt about materials, call the CCS Teacher before purchasing curriculum or materials.

- D. Materials purchased are intended for the current school year use only, unless siblings will use them in subsequent years.
- E. Materials purchased are Cordova School District property. Care of these materials is the responsibility of the parent.
- F. If an item is returned to a manufacturer or supplier, Cordova School District must be notified and funds returned to CSD, or it will remain on your inventory.
- G. Non-consumable items purchased may not be discarded, donated, or resold by the parent.

Reimbursement Procedure

Reimbursements require approval. The parent will mail/drop off ORIGINAL receipts to the CCS Teacher. In addition, the services must be directly related and documented in the student's Individual Learning Plan. Parents must submit the invoice(s) and sign to approve of the charges.

Cordova School District will reimburse the parent for internet services provided the parent provides proof of payment and detailed internet bill for three months at a time.

Some reminders about receipts:

1. Before dropping off or mailing receipts, please mark which student(s) the receipt is for and to whom the reimbursement should be made.
2. Receipts, invoices, and sales slips will be verified. Fraudulent submissions are a crime and will be reported to law enforcement officials.
3. Missing or illegible information will result in processing delays.
4. Price tags, estimates, generic receipts, incomplete receipts, gift card receipts, and check carbons are NOT acceptable receipts.

Checklist for submitting receipts/invoices related to lessons, tutoring, and other instructional venues.

- A. Vendor's name, address, phone number
- B. Student's first and last name
- C. Date(s) of service
- D. Detailed description of service
- E. Breakdown of costs associated with the service
- F. Duration of service in hours/minutes

- G. Balance due, or amount paid and form of payment
- H. Vendor signature on the receipt/invoice (indicating services/lessons were provided)
- I. Parent signature on the receipt/invoice (indicates parental approval of the charges and spending from the allotment account)
- J. When attending camps, clinics, leagues, clubs, and entrance to a facility that requires a membership, parent must provide a completed registration form.
- K. When renting or rent-to-own of instruments we must have a copy of original instrument contract with instrument pricing and then closing receipt. Rent-to-own instruments become property of Cordova School District once the agreement is paid off.

Examples of Allowable Expenses

1. Paper, pencils, rulers, notebooks
2. Curriculum Supplies (workbooks, references, user-resource books)
3. Photocopying (legal reproduction materials)
4. Computer media (disks, ink, paper, standard peripherals)
5. Internet Access fees (up to \$60 per month/family)
6. Lessons/Tutoring related to ILP from approved vendors
7. Approved instructional materials or programs
8. Curricula, courses, texts, teacher manuals and/or supplements
9. Computer instructional software
10. Calculators
11. Instrument rentals (limitations apply)
12. Supplementary teaching materials
13. Computer printer/fax (limitations apply)
14. Educational applications and activities that relate to the student's Individual Learning Plan

Examples of Non-Allowable Expenses

A statewide correspondence study program (4 AAC 33.421(k)) may not pay for or provide money for:

1. Family travel, including transportation, food, or lodging; or for expenses during, or for any travel out-of-state unless a governing body or superintendent of the district approves expenses incurred in the out-of-state travel that are associated with direct instructional activities; in this paragraph, "family travel" does not include travel in which a student is accompanied by the student's family for assessments or other required, activities initiated by the district
2. Annual passes or family memberships to a sports or recreational facility; however, an annual pass or membership for the student may be purchased for entry into a sports or recreational facility in which the student is provided lessons under the student's individual learning plan. The cost of the pass or membership is prorated to include only the cost of the student's instructional time
3. Fees that allow entrance to a facility in which no instruction directly connected to a student's individual learning plan occurs
4. Religious, partisan, sectarian, or denominational textbooks or other curriculum materials
5. Services provided to a student by an immediate family member
6. Clothing, uniforms, physical education equipment, or personal items
7. Pets and other animals
8. Furniture
9. Taxes, testing other than educational assessments required by the district, or parking fees
10. Entertainment
11. Permanent items that adhere to or enhance the value of a non-school facility;
12. Toys with no obvious educational value
13. Any educational equipment not specified for usage in relationship to the Individualized Learning Plan
14. Non-Educational Apps or Apps that do not relate to the student's Individualized Learning Plan
15. Technology equipment not specified in the Individualized Learning Plan
16. Building, craft, cooking, or art materials not specified in the Individualized Learning Plan
17. Tools for a home business

18. Cleaning supplies or equipment
19. Picture frames, matting, or related services
20. Parent classes or training
21. Equipment maintenance or warranty, including piano tuning
22. Costume or uniform rentals
23. Prepayments other than Internet
24. Transferring of funds between siblings
25. Missed lessons/sessions fees with a tutor
26. Purchasing of gift cards, including purchasing of iTunes cards
27. Purchasing items with gift cards
28. Items that are considered excessive by the school administration

DRAFT

Appendix A: Cordova School District Calendar

EQ	End of Quarter
H	Legal Holiday
I	Inservice Day
M	PT Conf Meeting Req
NT	New Teacher Orientation
O/C	School Opens/Closes
V	Vacation Day

Cordova School District
School Calendar 2018-2019
Mt. Eccles Elementary/Cordova Jr/Sr High School

	Quarter Ending Dates	Days
1st	Quarter Ends 10/19/18	41
2nd	Quarter Ends 12/21/18	41
3rd	Quarter Ends 3/6/19	41
4th	Quarter Ends 5/24/19	50
Total Student Days		173

July						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Note: Parent Teacher Conference Days - School is in session minimum number of hours per day.

MAP Assessment Windows - Fall, Winter, Spring
English Language Learner Assessments - Feb 2019
PEAKS State Assessments - Mar-Apr 2019

Holidays
September 3, 2018 - Labor Day
October 8, 2018 - Indigenous People's Day
November 22-23, 2018 - Thanksgiving
December 25, 2018 - Christmas
January 1, 2019 - New Year's Day
May 27, 2019 - Memorial Day

Key Athletic Dates
Cordova Fast Ferry Volleyball Tournament - September 21-22, 2018
Cordova Host: Volleyball Regionals - November 15-17, 2018
Cordova Host: Wrestling Regionals - December 6-8, 2018
Cordova Tip-Off Tournament - January 17-19, 2019
Cordova Host: Basketball Regionals - March 7-9, 2019

Appendix B: CSD Parent/Student Laptop Contract

Below is the Parent/Student Contract for the Cordova School District's Laptop Policy Manual. This is not the complete laptop policy manual. All students and parents are required to read and be familiar with the laptop policy before signing the Signature Page.

The laptop policy and related signature pages, including the Acceptable Computer System Use Agreement, can be acquired from the Cordova Jr./Sr. High School office or the CSD Information Technology (IT) Department at CHS. It can also be accessed online at www.cordovasd.org.

Students and parents must sign all contracts, forms and releases before a laptop will be issued. Cordova School District fully expects that all members of the school community will use the computer systems in a responsible, appropriate, and legal manner. The following are the general terms of this contract:

1. The school's Internet connection should be used only for research or information gathering that is directly related to academic assignments or extracurricular projects supervised by the school staff faculty.
2. During school hours, game playing, listening to music or watching videos on computers is not allowed unless they are authorized by a teacher and directly related to a school assignment or activity.
3. Students in those grades in which notebook computers are required are expected to bring their computers to school each day with the battery fully charged. Computers should be plugged in each night to assure a full charge the following day.
4. E-mail (or any other computer communication) should be used only for legitimate and responsible communication between students, faculty, and the outside world. Rude, abusive, threatening, or otherwise inappropriate language is not permitted.
5. Students may access only those files that belong to them or which they are certain they have permission to use.
6. Files stored within the school computer systems should be limited to those relating to formal school courses or activities. Games, commercial software, or graphic files that are not for a school project or formal activity should not be stored on the school computer systems.
7. Music stored on individual laptops will be assumed by the district to be owned by the student. Should district officials learn otherwise, the student will be responsible for any copyright violations. The district will not be monetarily responsible for any copyright infringements on student machines.
8. Laptops, wireless cards and backpacks belong to and are distributed by the school. Management of cords is the student responsibility. They should not be placed across hallways or walkways where they create a tripping hazard. Names on power cords are not to be removed.
9. Use of headphones is limited to use before and after school as well as at lunchtime.

Appendix B: CSD Parent/Student Laptop Contract

10. No stickers, scratches or drawings will be allowed on the case of the laptops.
11. Users are responsible for their laptops. If changes are made to the system software, including administrative privileges, the user will be responsible for the consequences of those actions.

Parent Responsibilities

Your child has been issued a laptop computer to improve and personalize his/her education this year. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of your child's computer.

1. I will supervise my child's use of the laptop at home.
2. I will discuss family values and expectations regarding the use of the internet at home and will supervise my child's use of the internet.
3. I will not attempt to repair the laptop.
4. I will report to the school any problems with the laptop.
5. I will not load or delete any software from the laptop.
6. I will make sure my child recharges the laptop battery nightly.
7. I will make sure my child brings the laptop to school every day.
8. I understand the user fee associated with the laptop is for the use of the machine. It may be applied to minor damage up to the amount of the fee. Additional repair costs from abuse, neglect or accident will be my student's responsibility. I know that if my child comes to school without his or her computer I may be called to bring it to school.

Student Responsibilities

Your laptop is an important learning tool and is for educational purposes only. In order to take your laptop home each day, you must be willing to accept the following responsibilities.

1. I will treat the laptop with care by not defacing it, dropping it, getting it wet, leaving it outdoors, or using it with food or drink nearby.
2. I will not loan the laptop or power cord to my friends or siblings; they will stay in my possession at all times.

Appendix B: CSD Parent/Student Laptop Contract

3. I will not load software from CDs or the Internet onto the laptop without the direction of a school employee.
4. I will not remove programs or school files from the laptop without the direction of a school employee.
5. I will follow the Cordova School District's Computer and Internet Usage policy when using the Internet on the laptop at home and at school.
6. I will honor my family's values when using the Internet.
7. I will not give personal information when using the Internet.
8. I will not attempt to repair the laptop.
9. I will recharge the laptop battery each night and care for the power cord.
10. I will bring the laptop to school everyday.
11. I understand the user fee associated with the laptop is for the use of the machine.
12. It may be applied to minor damage up to the amount of the fee. Additional repair costs from abuse, neglect or accident will be my responsibility.

Internet Access Policies

Your child has access to electronic communication known as the Internet. The Internet is a collection of more than 20,000 interconnected computer networks. The vast domain of information contained within Internet's libraries can provide unlimited opportunities to students. Students will be able to access the Internet at school. If a student already has an electronic mail address, he/she (may, with permission of the supervising teacher) be permitted to use the address to send and receive mail at school. Students will be expected to abide by the following network etiquette:

1. The use of the network is a privilege and may be taken away for violation of board policy or regulations. As a user of the Internet, students may be allowed access to other networks. Each network may have its own set of policies and procedures. Students will abide by the policies and procedures of these other networks.
2. Students will respect all copyright and license agreements.
3. Students will cite all quotes, references, and sources.
4. Students will only remain on the system long enough to get needed information.

Appendix C: Cordova School District Grading Scales

5. Students will apply the same privacy, ethical and educational considerations utilized in other forms of communication.
6. Student access of electronic mail will be through the school network. Students should adhere to the following guidelines:
 - a. Others may be able to read or access the mail; so private messages should not be sent.
 - b. Delete unwanted messages immediately.
 - c. Use of objectionable language is prohibited.
 - d. Always sign messages.
 - e. Students accessing Internet services that have a cost involved will be responsible for payment of those costs.

Web Page Publishing Guidelines

During their studies, students may be asked to participate in the creation of web pages for a class, or they may choose to create their own page to put on the school web site. Each school web page shall contain a disclaimer statement similar to the following:

1. "We have made every reasonable attempt to ensure that our web pages are educationally sound and do not contain links to any questionable material or anything that can be deemed in violation of the Acceptable Use Policy."
2. Any web page to be published to the school web site will have the approval of the school Webmaster, Technology Director, classroom teacher and the school principal.
3. Material to be published must not display, access or link to sites deemed offensive by the Cordova School District's Computer and Internet Usage policy. All published material must have educational value and/or support the District's guidelines, goals, and policies.
4. The only material to be published on the District web server must come from the designated school or department site Webmaster.
5. The web is a very dynamic resource. It is strongly recommended that links to pre-existing sites be checked regularly to ensure that their links are not going to inappropriate sites.
6. Student work should not be published on a web site unless both the student and the parent(s) or guardian(s) have signed the signature page. An exception would be if the work were part of an existing publication such as a newspaper or school newsletter.
7. At no time should a student's personal e-mail address or phone number appear on a school or district web page. All e-mail should be directed to the school or site Webmaster.

Appendix C: Cordova School District Grading Scales

Elementary Students							
Grades 1-2			Grade 3			Grades 4-6	
+	94-100%	Area of Strength	+	90-100%	Area of Strength	A	90-100%
S+	86-93%	Very Good	S+	80-89%	Very Good	B	80-89%
S	76-85%	Satisfactory	S	70-79%	Satisfactory	C	70-79%
S-	66-75%	Needs Improvement	S-	60-69%	Needs Improvement	D	60-69%
-	0-65%	Area of Weakness	-	0-59%	Area of Weakness	F	0-59%
I - Incomplete							
W - Withdraw							
Junior High and High School Students							
Report cards will be issued every nine weeks.							
An incomplete is given only when a student’s work is not finished because of illness or other excused absence. If not made up within <u>two weeks</u> , the incomplete will become an F. Grades for all subjects, with exception of Advanced Placement courses will be counted as follows:							

Appendix C: Cordova School District Grading Scales

Cordova Correspondence School Students					
Grading Scale					
	A =	100 – 93%		D+ =	69 – 67%
	A- =	92 – 90%		D =	66 – 63%
	B+ =	89 – 87%		D- =	62 – 60%
	B =	86 – 83%		F =	59 – 0%
	B- =	82 – 80%			
	C+ =	79 – 77%		I =	Incomplete
	C =	76 – 73%		WF =	Withdrawal Failing
	C- =	72 – 70%			
Honor Roll					
Honor roll will be calculated at the close of each quarter. A student must have an average of 3.0 or higher to be eligible. High honor roll is 3.5 and above. Honor roll is 3.0 – 3.49					
Students must be enrolled in a minimum of six classes at CHS to be eligible for honor roll. A grade of “D”, “F”, “WF” or citizenship grade of S- or U in any class will disqualify a student for honor roll.					

Appendix D: Approved Cordova Correspondence School Curriculum

Vendor	Program Information	Grade Level
Abeka	http://www.abeka.com	K-12
ACE Homeschool & Lighthouse Distance Learning	http://www.aceministries.com/homeschool/?content=main	K-12
AGS	http://www.pcieducation.com/AGS-alternative-textbooks.aspx	5-12
Alaska History Course	http://www.akhistorycourse.org/	9-12
Alaska Learning Network (AKLN)	http://www.aklearn.net/	7-12
Alaska Seas and Rivers Curriculum	https://seagrant.uaf.edu/marine-ed/curriculum/	K-8
Apex	http://www.apexvs.com	9-12
BuzzMath	https://www.buzzmath.com/	6-8
BYU Independent Study	http://is.byu.edu/site/	9-12
Compass Learning	http://www.compasslearning.com/	K-12
Edmentum/EdOptions Academy/PLATO/Reading Eggs & Reading Express/StudyIsland/ESL Reading Smart	http://www.edmentum.com/	K-12
Everyday Math	http://www.everydaymath.com/	K-12
Handwriting without Tears	http://www.hwtears.com/hwt	K-5
Horizon	https://www.aophomeschooling.com/home	PK-12
Houghton Mifflin Harcourt	http://www.hmhco.com/	K-12
Mathseeds	http://mathseeds.com/	K-12
Mavis Beacon	http://www.broderbund.com/c-33-mavis-beacon.aspx	7-12
McGraw Hill	http://www.mheducation.com/	PK-12
MindUP	http://teacher.scholastic.com/products/mindup/	K-8
Minecraft	http://www.minecraftercamp.com/minecraft-in-education.html	K-12
North Dakota Div. of Ind. Study (NDCDE)	http://www.ndcde.org/Home.aspx	7-12
Oak Meadow	http://www.oakmeadow.com/	K-12
Pearson (Addison & Prentice Hall) [Including Connections Learning (Pearson)]	http://www.pearsoned.com/ http://www.connectionslearning.com/connections-learning/home.aspx	PK-12
Prince William Sound Community College	http://www.pwscc.edu	9-12
Reading Eggs	http://readingeggs.com/	K-8
Rosetta Stone	http://www.rosettastone.com/homeschool	K-12
Saxon Math	http://saxonhomeschool.hmhco.com	K-12
Saxon Phonics	http://saxonhomeschool.hmhco.com	K-2
Sequential Spelling	http://www.avko.org/sequentialspelling.html	K-12
Singapore Math	http://www.singaporemath.com/	1-6
Sing Spell Read and Write	http://www.teachchildren.com/singspellreadandwrite.html	K-2
Sonlight	http://www.sonlight.com	K-6
Story of the World	http://www.welltrainedmind.com/	K-8
Switched on Schoolhouse	https://www.aophomeschooling.com/home	K-12
Time4Learning	http://www.time4learning.com/	K-12
University of Alaska Anchorage	http://www.uaa.alaska.edu/	9-12
University of Alaska Fairbanks	http://www.uaf.edu/	9-12
University of Alaska Southeast	http://www.uas.alaska.edu/	9-12
University of Missouri High School	https://muhigh.missouri.edu/	9-12
Univ. of Nebraska Independent Study High School	http://highschool.nebraska.edu/	9-12
WriteSource	http://thewritesource.com	7-12
YouthDigital	http://www.youthdigital.com	3-12

Appendix E: Correspondence Program Rights and Expectations

The following statements are derived from the regulation listed. These are a few of the rights and expectations a parent or guardian may presume of an Alaskan Correspondence Program.

A district that offers a correspondence study program must enroll a special education student on the same basis as any other student. **4 AAC 33.432 (a)**

The correspondence program parents/student have the same rights and access to appeal processes/due process and other district programs as any other parent enrolled with the district. **4 AAC 33.421(d)(6)(A)**

Correspondence programs must have an open enrollment policy (with some exceptions allowed for charter programs). No student will be denied enrollment due to a disability or special education services. **4 AAC 33.421 (f)**

The parent and the district must jointly develop an Individual Learning Plan (ILP) for the student. **4 AAC 33.421 (d)**

All correspondence programs must conform to statewide goals and standards. All students must have a certified teacher assigned to them. Each course the student is enrolled in must have an assigned certified teacher for that course. **4 AAC 33.421 (a)**

No district employee may advocate religious, partisan, sectarian, or denominational doctrine as part of the employee's instructional or other duties. *Note: Nothing prevents a parent from providing supplemental instruction to the parent's own child using materials of the parent's choice, if the materials were not purchased with money provided by the department or district.* **4 AAC 33.421 (c)**

There will be at least monthly contact with the parent/student, with at least quarterly reviews of the student's work/ progress. **4 AAC 33.421 (d)(3)**

Grades are determined by the assigned teacher. A plan for parental/student review and consideration may be allowed. **4 AAC 33.421 (d)(4)**

Student transcripts may include courses taken by the student that were not offered or approved by district and for which no public money was provided; the transcript must note whether the student's mastery of the content of the course was approved by the district as meeting a requirement for graduation. **4 AAC 33.421 (d)(5)**

The district must require all students to participate in the statewide student assessment and require parents to sign a written statement that they understand, and will abide by, the requirements of the assessment program. **4 AAC 33.421 (e)(1)**

A parent may use education allotment fund account monies to contract with a private individual to provide tutoring provided the tutoring is for approved subjects, part of the ILP, not provided by a relative and is approved by the correspondence program. **4 AAC 33.421 (h)(1, 2 & 3)**

Whether full-time or part-time enrolled, at least 50% of a student's course work with the correspondence program must be core courses. Cores courses include: English, Mathematics, Social Studies, Science, Technology, World Languages or a course required by a student's Individualized Education Program (IEP) if the student is receiving special education services. **4 AAC 33.426**

Students are not allowed to take similar courses with the correspondence program that they are taking with another education program (public or private). **4 AAC 33.430**

Appendix F: Cordova Correspondence School Application

P.O. Box 1330
675 Second Street
Cordova, AK 99574



(T) 907-424-3265
(F) 907-424-3271
www.cordovasd.org

Cordova Correspondence School Application

Student Name: _____

Grade Level: _____

Student Parent(s): _____

Phone: _____ Email(s): _____

Date of Application: _____

Checklist of Requirements (as pertains to the individual applicant):

- ☐ Meet with alternative teacher, counselor and/or principal to state reasons
- ☐ Sign drop slip from teacher or withdrawal slip if currently in a class
- ☐ Transcript of grades
- ☐ Graduation Requirements Checklist
- ☐ I.E.P. or Section 504 plan (if applicable)
- ☐ Course Outline (syllabus)
- ☐ List of books, references and materials to be used
- ☐ Assessments planned to target instruction and to measure progress toward the achievement of standards
- ☐ Grade system to be used by the parent
- ☐ List of student outcomes expected by parent
- ☐ Sample weekly lesson plan
- ☐ Participation in statewide student assessments
- ☐ Sign waiver of responsibility
- ☐ CSD Individual Learning Plan paperwork completed and signed
- ☐ Other _____

Proposed Course and Curriculum:

Appendix F: Cordova Correspondence School Application

P.O. Box 1330
675 Second Street
Cordova, AK 99574



(T) 907-424-3265
(F) 907-424-3271
www.cordovasd.org

Cordova Correspondence School Application

Brief Summary of Parent Responsibilities:

1. Report to the Cordova School District CCS Contact Teacher no less than quarterly, preferably twice a quarter.
2. Meet with the CSD CCS Contact Teacher on a monthly basis.
3. Provide a copy of several work samples representative of the various coursework being done.
4. Follow the grading scale used by the CSD schools.

Specific regulations and guidelines can be found in 4 AAC 33.405-490 (the State of Alaska Correspondence Program Regulations), AS 14.30.010 (the Alaska Home School Statute) and AS 14.30.365 (the Alaska "Home School Law" for Activities).

Meeting date & location for consideration of application: _____

Application approved or denied for the following reason(s): _____

I accept responsibility for my son/daughter's education and his/her ability to pass any state required exams. By signing this form, I waive my right to hold Cordova School District and its instructors responsible for my son/daughter's education, and specifically, their understanding of reading, writing and mathematics.

All of the information above has been reviewed during the meeting and all of the related documents are attached to this application. The requirements above are understood and agreed to by all parties.

Parent Signature (required): _____

Date: _____

Student Signature (required): _____

Date: _____

Counselor Signature (required): _____

Date: _____

CCS Teacher Signature (required): _____

Date: _____

Principal Signature (required): _____

Date: _____

Appendix H: Cordova Correspondence School Handbook Committee Members

Cordova School District Individual Learning Plan

Student Name: _____ (First Name, Middle Name, Last Name)	Primary Phone: _____
Date of Birth: _____ (Month) (Day) (Year)	Student Email: _____
Student Parent(s): _____	Primary Phone: _____
Parent Email(s): _____	
Mailing Address: _____	City: _____ Zip: _____

IMPORTANT: Parent/guardian and student notice of rights and responsibilities regarding program enrollment

1. All parents and students in correspondence programs have the same right to access the district appeal process as parents and students in other district programs (4 AAC 33.421). This includes, but is not limited to, **special education** (4 AAC 33.432).
2. All enrolled students, including part-time students, are **required to participate in statewide student assessments** (4 AAC 33.421).
3. Courses receiving an "incomplete" may not be counted towards credit for enrollment requirements (4 AAC 33.426).
4. Parents must disclose enrollment for all other education institutions, including private schools, to ensure the student is not concurrently enrolled in a substantially similar course (4 AAC 33.430).
5. All textbooks and other curriculum materials must be aligned with state standards, comply with regulatory requirements, and be reviewed by a certified teacher (4 AAC 33.421).
6. All non-expendable materials remain the property of the school district and must be returned to the district (4 AAC 33.422).
7. All expenditures related to the student must be directly tied to a specific course with a need addressed in the ILP (4 AAC 33.422).
8. Monthly contact with the parent/student is required (4 AAC 33.421).
9. A quarterly review of the student's progress with the parent/student is required (4 AAC 33.421).
10. A grade or other determination of course progress as determined by the certified teacher responsible for the course (4 AAC 33.421).
11. This plan may provide for review and consideration of any recommendations submitted by the parent or student (4 AAC 33.421).

Your signature indicates: you are aware of this information; you accept responsibility for ensuring your student is aware of their rights and requirements; you agree to all requirements; and you confirm that the information is true and accurate to the best of your knowledge.

Parent Signature (required): _____ **Date:** _____

CCS Teacher Signature (required): _____ **Date:** _____

DISTRICT USE AK STATE ID: _____ Computer Issued: ☐ Yes ☐ No Out of District: ☐ Yes ☐ No Dual Enrollment: ☐ Yes ☐ No FTE: ☐ 1.0 ☐ .75 ☐ 0.5 ☐ .25	SPECIAL EDUCATION IEP Expiration Date: _____ ESER Expiration Date: _____ Disability: _____ Assessment Accommodations: _____
---	--

Appendix H: Cordova Correspondence School Handbook Committee Members

Cordova School District Individual Learning Plan

Student Name: _____ (First Name, Middle Name, Last Name)	Primary Phone: _____
--	-----------------------------

SUBJECT: _____ ☐ ½ Credit Fall ☐ ½ Credit Spring ☐ Other: _____

Curriculum Materials:

Please indicate title(s) and publisher of materials; add the material level (if specific); include texts, videos, tutoring, other resources, etc.

Estimated Cost: _____

Source of Credit: ☐ Vendor: _____ ☐ Parent Designed Course ☐ District Course **Teacher of Record:** _____

Topics:

This should include all major topics to be covered in the course.

Assessment Method(s):

☐ Quizzes/Tests ☐ Learning Journal ☐ Oral Review/Presentations ☐ Guided Practice ☐ Portfolio
☐ Projects ☐ Other: _____

Planned Activities:

Describe the activities planned and any facilities, tutoring, special materials, etc. to be used.

Grading Scale/Goals:

Explain what the student will be able to do as a result of the course. Include specific tasks.

Please use additional sheets per subject.

Appendix H: Cordova Correspondence School Handbook Committee Members

QUARTERLY PROGRESS REPORTING			
Date Completed:	Completed By:	Notes:	Follow-up Required?
1 st Quarter:			☐
2 nd Quarter:			☐
3 rd Quarter:			☐
4 th Quarter:			☐

MONTHLY CONTACT LOG			
Date Completed:	Completed By:	Notes:	Follow-up Required?
SEPTEMBER:			☐
OCTOBER:			☐
NOVEMBER:			☐
DECEMBER:			☐
JANUARY:			☐
FEBRUARY:			☐
MARCH:			☐
APRIL:			☐

Appendix H: Cordova Correspondence School Handbook Committee Members

INVENTORY OF NON-CONSUMABLE ITEMS

Item	Related Course	ID#	Condition Out	Condition In	Date Returned
DRAFT					

Appendix H: Cordova Correspondence School Handbook Committee Members

DUAL ENROLLMENT – *If the student is enrolled in any other public education program, this section must be completed.*

Student Name: _____ (First Name, Middle Name, Last Name)	Primary Phone: _____
School Name: _____	School District: _____
Phone Number: _____	Fax Number: _____
Mailing Address: _____	City: _____ Zip: _____

This section must be completed by the other public education's program administrator.

Please indicate the FTE the Correspondence Program is declaring for the ADM report: ☐ .75 ☐ 0.5 ☐ .25		
Please list subjects the student is taking with this Correspondence Program:		
	Credit Hours	Check for Similar Courses
1. _____		☐
2. _____		☐
3. _____		☐
4. _____		☐
5. _____		☐
6. _____		☐

PRIVATE SCHOOL – *If the student is enrolled in private, non-public funded education institution, this section must be completed.*

School Name: _____	School District: _____	
Phone Number: _____	Fax Number: _____	
Mailing Address: _____	City: _____ Zip: _____	
Please list subjects the student is taking with this private, non-public funded education institution.		
	Credit Hours	Check for Similar Courses
1. _____		☐
2. _____		☐
3. _____		☐
4. _____		☐
5. _____		☐
6. _____		☐

Cordova School District Board of Education

m. New/Unfinished Business

5. FY19 Draft Budget Proposal (First Read)

Motion: I move to approve the FY19 Draft Budget Proposal (First Read) as presented in the Board Packet.

Motion: _____

Second: _____

Discussion:

____Jewell ____Altermott ____Glasen ____Hoepfner ____Bradford

Motion: PASS Motion: FAILED

Comments: -

Cordova School District
Budget Work Session
May 9, 2018

The updated FY19 Proposed Budget includes General Operating Fund revenues in the amount of \$6,245,673, and General Operating Fund expenditures totaling \$6,689,247. This requires a reduction in the General Operating Fund Balance in the amount of \$443,574.

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Updates: May 7, 2018

- Split Guidance Counselor 70/30 between schools (Function 320)
- Increased benefits within the Elementary School to account for a teacher who is expected to enroll in health insurance in the FY19 Fiscal Year. (\$16,530)
- Moved Student/Chaperone expenses for Board Annual Conference and February Fly-in to CHSSA AASB Leadership Account. Also moved the Transfer to Function 900 and increased to account for support of AASB Leadership activities.
 - o Board Budget: \$35,332
 - o AASB Leadership: \$8,042
 - o Increase to Transfers Out of General Fund: \$8,042
- Moved Board transfer in lieu of salaries to Transfers Out of General Fund: (\$1,200)
- Increased budget for laptops in Function 360 to account for open positions (\$7,200)
- Added curriculum budget for STEAM Teacher (\$2,000)
- Added Classified Salary increases of 2% plus associated payroll costs (\$15,005)

FY19 Proposed Budget General Operating Fund

Beginning Fund Balance*	750,000
Revenue	Budget
City - Direct Appropriation	1,500,000
City - In-Kind Services Appropriation	104,000
Misc. Revenue	3,000
Tuition from Students	15,000
eRate	124,704
State of Alaska Foundation	4,040,581
Quality Schools Grant	13,360
TRS On-Behalf Revenue	359,518
PERS On-Behalf Revenue	39,510
Impact Aid	46,000
Total Revenue	6,245,673
Expenditures	Budget
Regular Instruction	2,503,702
Correspondence Study Instruction	140,709
Vocational Education Instruction	242,990
Special Education Instruction	682,811
Special Education Support Services (Students)	50,144
Guidance Services	124,945
Support Services (Instruction)	31,600
Instructional-Related Technology	561,507
School Administration	297,876
School Administration Support Services	187,548
Board of Education	35,332
Office of the Superintendent	237,896
District Administration Support Services	336,549
Operations and Maintenance of Plant	891,408
Student Activities	94,988
Other Financing Uses	269,242
Total Expenditures	6,689,247
Ending Fund Balance*	306,426

* Includes an estimated \$160,000 in inventory, prepaids, and Federal Impact Aid

Updated 5/7/2018

**Cordova School District
FY19 Proposed Budget
FTE by Fund, Function, and Location
General Operating Fund**

Fund					
Function		District	Elementary	Junior/Senior	
Position		Wide	School	High School	Total
100 - General Operating		8.00	22.76	23.29	54.05
100 - Regular Instruction			11.00	9.50	20.50
Certificated Teacher			10.50	9.50	20.00
Paraprofessional			0.50		0.50
140 - Correspondence Study Instruction				1.00	1.00
Certificated Teacher				1.00	1.00
160 - Vocational Education Instruction				2.00	2.00
Certificated Teacher				2.00	2.00
200 - Special Education Instruction			6.35	5.00	11.35
Certificated Teacher			1.00	1.00	2.00
Paraprofessional			5.35	4.00	9.35
220 - Special Education Support Services (Students)		0.15			0.15
Special Education Director		0.15			0.15
320 - Guidance Services				1.00	1.00
Guidance Counselor				1.00	1.00
360 - Instructional-Related Technology		2.00	1.00		3.00
Director of Technology		1.00			1.00
Education Technologist			1.00		1.00
Technology Aide		1.00			1.00
400 - School Administration			1.00	1.00	2.00
Elementary Principal			1.00		1.00
Secondary Principal				1.00	1.00
450 - School Administration Support Services			1.41	1.79	3.20
Office Aide			0.70	0.79	1.49
Office Clerk			0.71		0.71
Principal's Secretary				1.00	1.00
512 - Office of the Superintendent		1.85			1.85
Administrative Assistant		1.00			1.00
Superintendent		0.85			0.85
550 - District Administration Support Services		2.00			2.00
Accounting Clerk		1.00			1.00
Director of Budget and Finance		1.00			1.00
600 - Operations and Maintenance of Plant		1.00	2.00	2.00	5.00
Custodian			2.00	2.00	4.00
Director of Maintenance		1.00			1.00
700 - Student Activities		1.00			1.00
Activities Director		1.00			1.00
Grand Total		8.00	22.76	23.29	54.05

Cordova School District
FY19 Proposed Budget
FTE by Fund, Function, and Location
All Other Funds

Fund				
Function	District	Elementary	Junior/Senior	
Position	Wide	School	High School	Total
205 - Pupil Transportation	0.26			0.26
760 - Student Transportation (To/From School)	0.26			0.26
Bus Driver	0.26			0.26
255 - Food Service	3.64			3.64
790 - Food Services	3.64			3.64
Cook's Assistant	1.00			1.00
Director of Food Service	1.00			1.00
Kitchen Aide	1.50			1.50
School Lunch Clerk	0.14			0.14
261 - Title I-A		1.00	0.35	1.35
100 - Regular Instruction		1.00	0.35	1.35
Paraprofessional		1.00	0.35	1.35
263 - Title I-C	0.35	0.50	0.45	1.30
100 - Regular Instruction			0.45	0.45
Paraprofessional			0.45	0.45
200 - Special Education Instruction		0.50		0.50
Paraprofessional		0.50		0.50
450 - School Administration Support Services	0.35			0.35
Migrant Ed Records Manager	0.14			0.14
Migrant Ed Recruiter	0.21			0.21
280 - Special Education Title VI-B		0.18		0.18
200 - Special Education Instruction		0.18		0.18
Paraprofessional		0.18		0.18
355 - SRSA REAP			0.20	0.20
100 - Regular Instruction			0.20	0.20
Paraprofessional			0.20	0.20
Grand Total	4.25	1.68	1.00	6.93

**Cordova School District
General Operating Fund
FY19 Proposed Budget - All Locations**

Function Minor Object Type	FY16 Actuals	FY17 Actuals	FY18 Revised Budget	FY19 Proposed Budget
100 - Regular Instruction	2,276,957	2,551,223	2,463,441	2,503,702
50 - Salaries	1,346,032	1,491,305	1,484,145	1,509,465
55 - Associated Payroll Costs	648,708	860,145	787,046	839,551
60 - Supplies/Services	282,195	199,773	192,250	152,286
65 - Utilities/Insurance	22			2,400
140 - Correspondence Study	132,657	135,971	125,725	140,708
50 - Salaries	80,681	84,503	91,080	89,650
55 - Associated Payroll Costs	40,196	49,702	34,645	49,858
60 - Supplies/Services	11,780	1,766		1,200
160 - Vocational Education	192,955	174,766	183,367	242,989
50 - Salaries	72,068	100,555	105,823	149,516
55 - Associated Payroll Costs	38,389	64,976	69,944	90,677
60 - Supplies/Services	82,498	9,236	7,600	2,796
200 - Special Education Instruction	513,019	512,406	643,608	682,811
50 - Salaries	279,955	261,538	314,876	348,886
55 - Associated Payroll Costs	206,902	226,972	318,332	326,664
60 - Supplies/Services	26,162	23,896	10,400	7,261
220 - Special Education Support	4,714	10,779	23,750	50,144
50 - Salaries				17,250
55 - Associated Payroll Costs	2,314	3,347		9,094
60 - Supplies/Services	2,400	7,432	23,750	23,800
300 - Support Services (Students)	136	62	500	
55 - Associated Payroll Costs	(61)	62		
60 - Supplies/Services	197		500	
320 - Guidance Services	118,902	123,421	125,113	124,944
50 - Salaries	72,917	74,930	76,943	77,327
55 - Associated Payroll Costs	40,686	46,956	44,770	46,117
60 - Supplies/Services	5,300	1,535	3,400	1,500
350 - Support Services (Instruction)	381,872	514,756	534,343	31,600
50 - Salaries	131,755	123,080	125,299	
55 - Associated Payroll Costs	84,348	61,475	78,999	
60 - Supplies/Services	47,065	109,658	127,945	31,600
65 - Utilities/Insurance	118,703	220,542	202,100	
352 - Library Services	6,804	10,216	12,500	
60 - Supplies/Services	6,804	10,216	12,500	
360 - Instructional-Related Technology				561,507
50 - Salaries				183,282
55 - Associated Payroll Costs				94,895
60 - Supplies/Services				127,300
65 - Utilities/Insurance				156,030
400 - School Administration	291,183	316,023	288,407	297,875
50 - Salaries	173,038	176,107	177,975	175,646
55 - Associated Payroll Costs	89,075	110,866	102,682	104,749
60 - Supplies/Services	19,071	19,822	7,150	8,000
65 - Utilities/Insurance	9,999	9,228	600	9,480
450 - School Admin Support	157,849	223,324	219,933	187,548
50 - Salaries	93,629	106,670	101,217	97,280
55 - Associated Payroll Costs	63,570	114,585	99,396	88,968
60 - Supplies/Services	650	2,070	2,800	1,300
65 - Utilities/Insurance			16,520	
511 - Board of Education	36,307	30,874	25,750	35,332
50 - Salaries	7,531	275		300
55 - Associated Payroll Costs	6,273	443		90
60 - Supplies/Services	22,503	30,157	25,750	34,942
512 - Superintendent	233,456	233,209	253,408	237,896
50 - Salaries	136,148	139,029	140,686	133,412
55 - Associated Payroll Costs	77,343	69,875	67,922	70,173
60 - Supplies/Services	14,620	20,855	44,300	30,795
65 - Utilities/Insurance	5,346	3,451	500	3,516

**Cordova School District
General Operating Fund
FY19 Proposed Budget - All Locations**

Function			FY18 Revised	FY19 Proposed
Minor Object Type	FY16 Actuals	FY17 Actuals	Budget	Budget
550 - District Admin Support	275,453	295,905	289,783	336,549
50 - Salaries	103,374	128,471	128,805	131,273
55 - Associated Payroll Costs	55,180	95,210	90,738	95,598
60 - Supplies/Services	94,379	68,777	50,000	56,882
65 - Utilities/Insurance	22,521	3,447	20,240	52,796
600 - Plant Operations and Maintenance	840,402	948,947	861,262	891,408
50 - Salaries	258,053	252,396	244,496	258,336
55 - Associated Payroll Costs	184,657	192,098	191,716	207,122
60 - Supplies/Services	83,740	93,945	89,250	87,550
65 - Utilities/Insurance	313,953	410,509	335,800	338,400
700 - Student Activities	9,000	7,093		94,988
50 - Salaries				55,000
55 - Associated Payroll Costs	8,600	6,998		39,988
60 - Supplies/Services	400	95		
760 - Transportation T/F School	93	340		
55 - Associated Payroll Costs	93	340		
790 - Food Services	1,095	5,682		
55 - Associated Payroll Costs	1,095	5,682		
900 - Transfers/Other Financing Uses	976,925	439,567	255,000	269,242
90 - Transfers	976,925	439,567	255,000	269,242
Grand Total	6,449,779	6,534,565	6,305,889	6,689,243

**Cordova School District
General Operating Fund
FY19 Proposed Budget - District-Wide**

Function Minor Object Type	FY16 Actuals	FY17 Actuals	FY18 Revised Budget	FY19 Proposed Budget
100 - Regular Instruction	(11,538)	5,835		
55 - Associated Payroll Costs	(11,538)			
60 - Supplies/Services		5,835		
200 - Special Education Instruction	152			
55 - Associated Payroll Costs	152			
220 - Special Education Support	3,125			50,144
50 - Salaries				17,250
55 - Associated Payroll Costs	3,125			9,094
60 - Supplies/Services				23,800
300 - Support Services (Students)	1			
55 - Associated Payroll Costs	1			
320 - Guidance Services	46			
55 - Associated Payroll Costs	46			
350 - Support Services (Instruction)	252,226	195,872	269,343	
50 - Salaries	129,355	123,080	125,299	
55 - Associated Payroll Costs	89,998	54,909	78,999	
60 - Supplies/Services	32,646	17,762	65,045	
65 - Utilities/Insurance	227	120		
360 - Instructional-Related Technology				269,047
50 - Salaries				119,022
55 - Associated Payroll Costs				61,775
60 - Supplies/Services				88,100
65 - Utilities/Insurance				150
400 - School Administration	108			
55 - Associated Payroll Costs	108			
450 - School Admin Support	89			
55 - Associated Payroll Costs	89			
511 - Board of Education	36,307	30,874	25,750	35,332
50 - Salaries	7,531	275		300
55 - Associated Payroll Costs	6,273	443		90
60 - Supplies/Services	22,503	30,157	25,750	34,942
512 - Superintendent	233,456	233,209	253,408	237,896
50 - Salaries	136,148	139,029	140,686	133,412
55 - Associated Payroll Costs	77,343	69,875	67,922	70,173
60 - Supplies/Services	14,620	20,855	44,300	30,795
65 - Utilities/Insurance	5,346	3,451	500	3,516
550 - District Admin Support	275,453	295,905	289,783	336,549
50 - Salaries	103,374	128,471	128,805	131,273
55 - Associated Payroll Costs	55,180	95,210	90,738	95,598
60 - Supplies/Services	94,379	68,777	50,000	56,882
65 - Utilities/Insurance	22,521	3,447	20,240	52,796
600 - Plant Operations and Maintenance	283,059	378,938	306,991	309,239
50 - Salaries	70,000	65,839	65,000	66,000
55 - Associated Payroll Costs	33,014	55,223	43,941	45,289
60 - Supplies/Services	83,740	93,945	89,250	87,550
65 - Utilities/Insurance	96,305	163,931	108,800	110,400
700 - Student Activities	53	6,998		94,988
50 - Salaries				55,000
55 - Associated Payroll Costs	53	6,998		39,988
760 - Transportation T/F School	93	340		
55 - Associated Payroll Costs	93	340		
790 - Food Services	1,095	5,682		
55 - Associated Payroll Costs	1,095	5,682		
900 - Transfers/Other Financing Uses	976,925	439,567	255,000	269,242
90 - Transfers	976,925	439,567	255,000	269,242
Grand Total	2,050,649	1,593,221	1,400,275	1,602,437

Cordova School District
General Operating Fund
FY19 Proposed Budget - Junior/Senior High

Function				
Minor Object Type	FY16 Actuals	FY17 Actuals	FY18 Revised Budget	FY19 Proposed Budget
100 - Regular Instruction	976,582	1,254,745	1,160,288	1,200,295
50 - Salaries	558,677	656,244	665,433	702,699
55 - Associated Payroll Costs	251,586	449,741	365,480	406,961
60 - Supplies/Services	166,298	148,760	129,375	89,435
65 - Utilities/Insurance	22			1,200
140 - Correspondence Study	132,657	135,971	125,725	133,384
50 - Salaries	80,681	84,503	91,080	89,650
55 - Associated Payroll Costs	40,196	49,702	34,645	42,534
60 - Supplies/Services	11,780	1,766		1,200
160 - Vocational Education	192,955	174,766	183,367	230,774
50 - Salaries	72,068	100,555	105,823	149,516
55 - Associated Payroll Costs	38,389	64,976	69,944	78,462
60 - Supplies/Services	82,498	9,236	7,600	2,796
200 - Special Education Instruction	326,861	289,475	295,367	309,781
50 - Salaries	177,897	159,379	167,128	167,172
55 - Associated Payroll Costs	127,447	119,430	122,739	136,848
60 - Supplies/Services	21,518	10,666	5,500	5,761
220 - Special Education Support	2,264	7,361	13,750	
55 - Associated Payroll Costs		1,268		
60 - Supplies/Services	2,264	6,094	13,750	
300 - Support Services (Students)	197		500	
60 - Supplies/Services	197		500	
320 - Guidance Services	63,812	66,266	91,799	85,384
50 - Salaries	36,459	37,465	53,860	54,129
55 - Associated Payroll Costs	22,054	27,266	34,939	29,755
60 - Supplies/Services	5,300	1,535	3,000	1,500
350 - Support Services (Instruction)	70,222	171,571	144,700	16,100
50 - Salaries	1,500			
55 - Associated Payroll Costs	578			
60 - Supplies/Services	8,841	61,326	43,100	16,100
65 - Utilities/Insurance	59,302	110,245	101,600	
352 - Library Services	2,179	5,161	6,000	
60 - Supplies/Services	2,179	5,161	6,000	
360 - Instructional-Related Technology				97,474
55 - Associated Payroll Costs				734
60 - Supplies/Services				18,800
65 - Utilities/Insurance				77,940
400 - School Administration	149,115	155,624	156,965	147,230
50 - Salaries	84,029	86,141	87,650	84,869
55 - Associated Payroll Costs	46,675	52,108	65,015	51,961
60 - Supplies/Services	12,686	12,597	4,000	5,600
65 - Utilities/Insurance	5,726	4,778	300	4,800
450 - School Admin Support	92,215	107,457	119,511	102,617
50 - Salaries	59,165	63,590	59,113	58,261
55 - Associated Payroll Costs	32,712	42,826	50,757	43,056
60 - Supplies/Services	338	1,042	1,300	1,300
65 - Utilities/Insurance			8,340	
600 - Plant Operations and Maintenance	285,216	295,105	280,575	291,230
50 - Salaries	97,940	92,746	89,864	96,280
55 - Associated Payroll Costs	76,262	67,980	77,211	80,950
65 - Utilities/Insurance	111,014	134,379	113,500	114,000
700 - Student Activities	8,754	95		
55 - Associated Payroll Costs	8,354			
60 - Supplies/Services	400	95		
Grand Total	2,303,031	2,663,598	2,578,547	2,614,268

**Cordova School District
General Operating Fund
FY19 Proposed Budget - Elementary School**

Function				
Minor Object Type	FY16 Actuals	FY17 Actuals	FY18 Revised Budget	FY19 Proposed Budget
100 - Regular Instruction	1,311,913	1,290,643	1,303,153	1,303,408
50 - Salaries	787,356	835,062	818,712	806,766
55 - Associated Payroll Costs	408,660	410,404	421,566	432,591
60 - Supplies/Services	115,897	45,177	62,875	62,851
65 - Utilities/Insurance				1,200
140 - Correspondence Study				7,324
55 - Associated Payroll Costs				7,324
160 - Vocational Education				12,215
55 - Associated Payroll Costs				12,215
200 - Special Education Instruction	186,005	222,931	348,240	373,030
50 - Salaries	102,058	102,160	147,747	181,714
55 - Associated Payroll Costs	79,303	107,541	195,593	189,816
60 - Supplies/Services	4,644	13,229	4,900	1,500
220 - Special Education Support	(675)	3,418	10,000	
55 - Associated Payroll Costs	(811)	2,079		
60 - Supplies/Services	136	1,338	10,000	
300 - Support Services (Students)	(62)	62		
55 - Associated Payroll Costs	(62)	62		
320 - Guidance Services	55,044	57,155	33,314	39,560
50 - Salaries	36,459	37,465	23,083	23,198
55 - Associated Payroll Costs	18,585	19,690	9,831	16,362
60 - Supplies/Services			400	
350 - Support Services (Instruction)	59,425	147,313	120,300	15,500
50 - Salaries	900			
55 - Associated Payroll Costs	(6,228)	6,566		
60 - Supplies/Services	5,578	30,569	19,800	15,500
65 - Utilities/Insurance	59,175	110,177	100,500	
352 - Library Services	4,624	5,054	6,500	
60 - Supplies/Services	4,624	5,054	6,500	
360 - Instructional-Related Technology				194,987
50 - Salaries				64,260
55 - Associated Payroll Costs				32,387
60 - Supplies/Services				20,400
65 - Utilities/Insurance				77,940
400 - School Administration	141,960	160,399	131,442	150,645
50 - Salaries	89,009	89,966	90,325	90,777
55 - Associated Payroll Costs	42,292	58,759	37,667	52,788
60 - Supplies/Services	6,386	7,224	3,150	2,400
65 - Utilities/Insurance	4,273	4,450	300	4,680
450 - School Admin Support	65,545	115,867	100,423	84,931
50 - Salaries	34,465	43,080	42,104	39,019
55 - Associated Payroll Costs	30,769	71,759	48,639	45,912
60 - Supplies/Services	312	1,028	1,500	
65 - Utilities/Insurance			8,180	
600 - Plant Operations and Maintenance	272,128	274,904	273,696	290,939
50 - Salaries	90,113	93,811	89,632	96,056
55 - Associated Payroll Costs	75,381	68,894	70,564	80,883
65 - Utilities/Insurance	106,634	112,199	113,500	114,000
700 - Student Activities	192			
55 - Associated Payroll Costs	192			
Grand Total	2,096,099	2,277,745	2,327,068	2,472,538

Cordova School District Board of Education

n. Contracts/Memorandums of Agreements

Information: Kaye Lawson, Occupational Therapy Services for 2018-2019 School Year

Motion: I move to approve the contract for Kaye Lawson to provide Occupational Therapy Services for the
2018-2019 School Year as presented in the Board Packet.

Motion: _____

Second: _____

Discussion:

____Jewell ____Altermott ____Glasen ____Hoepfner ____Bradford

Motion: PASS Motion: FAILED

Comments:

P.O. Box 1330
675 Second Street
Cordova, AK 99574



(T) 907-424-3265
(F) 907-424-3271
www.cordovasd.org

CONTRACT SERVICE AGREEMENT

BOARD APPROVED (Date): _____ PROGRAM/DEPT.: Special Education

FUNDING SOURCE (Code): 280.500.220.000.410 Funding Allocation: 100%

FUNDING SOURCE (Code): _____ Funding Allocation: %

CSA Number

FY19-003

PLEASE INCLUDE ON
ALL INVOICES

CONTRACTING BUSINESS NAME: Kaye Lawson, OTR, MEd

PRIMARY CONTACT INFORMATION

NAME: Kaye Lawson, OTR, MEd TITLE/POSITION: Independent Consultant

E-MAIL: kbwl@alaska.net PHONE: _____

ADDRESS: PO Box 1461 CITY: Sterling STATE: AK ZIP: 99672

DESCRIPTION OF SERVICES TO BE PROVIDED

1. Occupational Therapy with Elementary and Jr.-Sr. High School students as specified in the Individualized Educational Programs (IEP)
2. OT student evaluations, as identified by the District SPED Team
3. Informal student observation/assessment for screening purposes, as requested by the District SPED Team
4. Diagnostic assessments, comprehensive assessment reports, recommendations, and potential treatment goals
5. Monitoring of student progress, including consultations with and training of teachers and paraprofessionals, as appropriate
6. Participation in the development of applicable IEP goals and objectives as determined necessary by the student's Multi-disciplinary Team. This service may be provided through telephone consultation, as arranged

*See page 2 for additional considerations

CONTRACT SCOPE AND CONSIDERATIONS

Rate:	<u>\$800/day x 24 days</u>	=	<u>\$ 19,200</u>
Travel:	<u>\$800/day x 12 days</u>	=	<u>\$ 9,600</u>
Per Diem:	<u>\$40/day x 24 days</u>	=	<u>\$ 960</u>
Other:	_____	=	<u>\$ _____</u>

The MAXIMUM AMOUNT authorized by this agreement is: \$ 30,000

Payment will be made upon receipt of approved invoice(s). Reference MOA # on all invoices. Expenses will be reimbursed based upon actual third-party documentation.
PAYMENT OF TAXES – As a condition of performance of this contract, the contractor shall pay all Federal, State, and Local taxes incurred by the contractor, sub-contractor, or other person or persons associated with the performance of this contract.

CONTRACT PERIOD COVERED: August 1, 2018 through May 31, 2019

Contractor Signature

Date

Superintendent Signature

Date

P.O. Box 1330
675 Second Street
Cordova, AK 99574



(T) 907-424-3265
(F) 907-424-3271
www.cordovasd.org

CONTRACT SERVICE AGREEMENT

PAGE 2

BOARD APPROVED (Date): _____ PROGRAM/DEPT.: Special Education

FUNDING SOURCE (Code): 280.500.220.000.410 Funding Allocation: 100%

FUNDING SOURCE (Code): _____ Funding Allocation: %

CSA Number

FY19-003

PLEASE INCLUDE ON
ALL INVOICES

CONTRACTING BUSINESS NAME: Kaye Lawson, OTR, MEd

DESCRIPTION OF SERVICES TO BE PROVIDED (continued from PAGE 1)

7. Completion of necessary documentation of services for inclusion in the student's school record. Reports must comply with CSD and State of Alaska guidelines
8. The Contractor will bill the district at the completion of each trip by invoice. Documentation of travel expenses and other expenses incurred will be provided
9. The Contractor shall not assign services to be performed under this Agreement to any other party without written permission of CSD
10. Current professional certification/licensure and liability coverage will be provided to the District

Cordova School District agrees to provide the following:

1. Coordination and scheduling of parent and student participation as specified by the SPED Team and/or Contractor
2. Appropriate space for confidential therapy sessions
3. Compensation for the aforementioned services at a rate of \$800 per day
4. Transportation (airfare & shuttle), lodging, mileage reimbursement (IRS rate), and related costs will be reimbursed at cost
5. In the event that the Contractor is in-district and becomes weathered in or out and cannot work or leave as scheduled, a fee of one-half the daily rate will be paid to the contractor for that day unless the contractor is able to be utilized

This Contract Service Agreement is for the 2018-2019 School Year and can be modified only with consent of both parties. Furthermore, this agreement may be terminated by the District with or without cause upon 10 days written notice. In case of termination without cause, the Contractor will receive the fair value of the services performed to the date of termination.

****Should the Maximum Amount authorized by this agreement be reached and additional services be needed, the Superintendent and Service Provider shall meet to amend the contract in order to meet the needs of the District.**

Contractor Signature

Date

Superintendent Signature

Date

Cordova School District Board of Education

o. Personnel

1. 2018-19 Contract Recommendation for Non- Tenured Staff

Information: 2018-19 Contract Recommendation for Non- Tenured Staff

Motion: I move to approve the 2018-19 Contract Recommendation for Non- Tenured Staff
as presented in the Board Packet.

Motion: _____

Second: _____

Discussion:

_____Jewell _____Altermott _____Glasen _____Hoepfner _____Bradford

Motion: PASS Motion: FAILED

Comments: -

P.O. Box 1330
675 Second Street
Cordova, AK 99574



(T) 907-424-3265
(F) 907-424-3271
www.cordovasd.org

2018-2019 Contract Recommendations for Certificated Non-Tenured Staff

Krysta Williams



Cordova School District Board of Education

o. Personnel

2. Notification of Retirement—Pam Moe

PO Box 2245
Cordova AK 99574

May 1, 2018

Mr. Alex Russin, Superintendent
Cordova School District
PO Box 1330
Cordova AK 99574

Dear Alex,

I would like to inform you that I am retiring as alternative teacher for Cordova School District effective June 30, 2018.

It has been a great pleasure to work with the Cordova School District. I appreciate the professional and personal development opportunities as well as support the District has provided me over the past 14 years. I have also enjoyed working with and learning from my colleagues and the students at CSD.

My time here has been highlighted by the development and design-build of the ILP building with and for the students of CSD. And most particularly, the high graduation rate the District has maintained over the years, impacted strongly I believe, by the Innovative Learning Program.

Please let me know of any assistance I might provide during this transition.

Thank you very much for the opportunity to work for CSD. Best wishes as you, the staff and the Board move forward with a new strategic plan to educate Cordova's outstanding youth.

You can email me at any time at pam_moe@hotmail.com or call/text me at 907.429.7266.

Sincerely,



Pamela Moe

Cordova School District Board of Education

p. Miscellaneous

1. Next Regular Meeting Date: Wednesday, June 13, 2018
2. Important Dates
 1. Thursday, May 10, 2018—Curriculum Committee Meeting—5:15pm
 2. Thursday, May 17, 2018—Policy Committee Meeting—4pm
 3. Saturday, May 19, 2018-- Graduation
 4. Friday, May 25, 2018—Last Day of School—Early Release 1pm

Cordova School District Board of Education

- q. Pending Agenda-
 - 1. Superintendent Feedback (Quarterly Check- In)
 - 2. District Crisis Response Plan(s)

Cordova School District Board of Education

r. Audience Comments

The Board invites public comment at this time on the agenda and non-agenda items. Comment at this oral hearing is limited to THREE minutes per person and FIVE minutes per group.

The public comment period is an opportunity for the Board to hear the public's concerns. The Board will not engage in discussions with members of the public during the comment period.

Please ask person/persons to step forward so their comments may be recorded. If someone remains in the audience the device cannot record their comments.

Cordova School District Board of Education

s. Board Comments

****Please speak up so your comments can be heard and recorded****

Cordova School District Board of Education

t. Executive Session: None

Cordova School District Board of Education

u. Adjournment

Motion: I move to adjourn the meeting.

Motion: _____

Second: _____

Discussion:

_____Jewell _____Altermott _____Glasen _____Hoepfner _____Bradford

Motion: PASS

Motion: FAILED

MEETING ADJOURNED AT _____

School Board (Accountability) Calendar

July	
August	Superintendent Feedback (Quarterly Check-In) Welcome Staff and Students
September	Fall Boardmanship Academy School Board Self-Evaluation and Goal Setting Process
October	Strategic Plan Student Assessment Data Senior Luncheon
November	AASB Annual Conference and YLI District Budget to City (Min./Max. Contribution) Superintendent Feedback (Quarterly Check-In) Financial Audit
December	Winter Boardmanship Academy Curriculum Review Cycle Current Year Budget Revisions
January	AASB Legislative Fly-In and Leadership Training (Juneau) Superintendent Evaluation Tool to Board
February	Candidates for School Board Election Budget Development Process Superintendent Evaluation and Review Goals Curriculum Review Report/Update to the Board Facility Needs Drafts of Student Handbooks
March	AASB Legislative Fly-In and Spring Boardmanship Academy (Juneau) Budget Development Process School Board Officers New School Board Members Orientation Public Comment for Proposed New Curriculum (30-day)(as needed) Employee Contracts Approval
April	Policies as Recommended by AASB School Calendar Budget Development Process Strategic Plan Senior Luncheon
May	New Curriculum (as needed) Proposed Budget for New Fiscal Year Student Handbooks Approval
June	Superintendent Feedback (Quarterly Check-In) District Crisis Response Plan(s)

EQ	End of Quarter
H	Legal Holiday
I	Inservice Day
M	PT Conf Meeting Req
NT	New Teacher Orientation
O/C	School Opens/Closes
V	Vacation Day

Cordova School District
School Calendar 2018-2019
Mt. Eccles Elementary/Cordova Jr/Sr High School

	Quarter Ending Dates	Days
1st	Quarter Ends 10/19/18	41
2nd	Quarter Ends 12/21/18	41
3rd	Quarter Ends 3/6/19	41
4th	Quarter Ends 5/24/19	50
Total Student Days		173

July						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Note: Parent Teacher Conference Days - School is in session minimum number of hours per day.

MAP Assessment Windows - Fall, Winter, Spring
English Language Learner Assessments - Feb 2019
PEAKS State Assessments - Mar-Apr 2019

Holidays

September 3, 2018 - Labor Day
October 8, 2018 - Indigenous People's Day
November 22-23, 2018 - Thanksgiving
December 25, 2018 - Christmas
January 1, 2019 - New Year's Day
May 27, 2019 - Memorial Day

Key Athletic Dates

Cordova Fast Ferry Volleyball Tournament - September 21-22, 2018
Cordova Host: Volleyball Regionals - November 15-17, 2018
Cordova Host: Wrestling Regionals - December 6-8, 2018
Cordova Tip-Off Tournament - January 17-19, 2019
Cordova Host: Basketball Regionals - March 7-9, 2019