

AGENDA

MEETING OF THE BOARD OF COMMISSIONERS

Chair: Sheila Kuehl

Wednesday, September 23, 2015
10:00 AM - 12:00 PM

Meeting Location:

First 5 LA
750 N. Alameda Street
Los Angeles, CA 90012

(If you would like to speak to any item on the agenda, please complete a public comment form)

1. **ACTION**
Call to Order
- **Philip Browning**
2. **INFORMATION**
Review Executive Committee Meeting Notes - May 21, 2015
- **Philip Browning, Committee Chair**
3. **INFORMATION**
Standing Items
 - A. Review of Annual Operating Budget
 - B. Annual Audit - Review Draft of the Comprehensive Annual Financial Report (CAFR), Including the Independent Auditor's Report for the Fiscal Year Ending June 30, 2015
- **Raoul Ortega, Finance Director**
- **Tino Genio, Staff Accountant**
 - C. Review of Annual Report to the State Commission
- **Holly Campbell, Information Analytics Manager**
 - D. Contract Compliance - Legal Services Solicitation
- **Jennifer Eckhart, Director, Contract Compliance**
- **Kim Belshé, Executive Director**

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COMMISSIONERS

Los Angeles County Supervisor	Jane Boeckmann	Yvette Martinez
Sheila Kuehl	Bobby Cagle	Romalis J. Taylor
Chair	Barbara Ferrer, Ph.D., M.P.H., M.Ed.	Keesha Woods
Judy Abdo		Marlene Zepeda, Ph.D.
Vice Chair		

EX OFFICIO MEMBERS

Karla Pleitez Howell
Jonathan E. Sherin, M.D., Ph.D.
Wendy Smith, Ph.D., LCSW
Deanne Tilton

EXECUTIVE DIRECTOR

Kim Belshé

EXECUTIVE VICE PRESIDENT

John A. Wagner

A PUBLIC ENTITY

- E. Quality Assurance
- F. Evaluation
- G. Policy and Advocacy
- H. Personnel and Compensation
- 4. **INFORMATION**
 - Policy Update
 - **Monica Nuno, Executive Assistant to Chief Operating Officer**
 - **Craig Steele, Legal Counsel**
 - A. Records Retention and Destruction Policy
 - 1) Records Retention Schedule Document
 - B. Electronic Storage of Official Records Policy
 - C. Responding to Public Records Act Requests Policy
- 5. **INFORMATION**
 - Public Comment
- 6. **ACTION**
 - Adjournment
- 7. **CLOSED SESSION**
 - PUBLIC EMPLOYEE PERSONNEL EVALUATION
 - Government Code Section 54957
 - Title: Executive Director



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