

Regular Meeting  
Thursday, June 20, 2024 6:00 PM

Elementary Building  
600 Cedar St  
New Berlin, IL 62670

## **Agenda**

1. Call to Order
2. Budget Hearing
  1. Call to Order/Roll Call
  2. Budget Presentation
  3. Public Comment Regarding Amended Budget
  4. Adjourn Budget Hearing
3. Presentation by Village of Curran Mayor Timothy Luckey
4. Pretzel Shoutouts
5. Public Comment (*Policy 2:230*)
6. IASB Liaison Talking Points
7. Adjustments to Agenda
8. Reports and Recommendations
  - 8.a. Director Reports
    - 8.a.1. Transportation Director
    - 8.a.2. Food Services Director
    - 8.a.3. Facility Director
  - 8.b. Administrator(s)
    - 8.b.1. Mr. Matthew Jokisch, Elementary Principal
    - 8.b.2. Mr. Brandon Radford, JH Principal
    - 8.b.3. Mrs. Hattie Llewellyn, High School Principal
    - 8.b.4. Mr. Blake Lucas, District Athletic and Activities Director
  - 8.c. Superintendent
    - 8.c.1. Mrs. Jill Larson, Superintendent
5. Staffing
6. Construction Update
7. Planning for 24-25
8. DLM-AA Tier 3 Supports
9. Consent Agenda
  - 9.a. Financial Report(s)
    - 9.a.1. Bills Payable & Imprest Fund
    - 9.a.2. Student Activity Funds
    - 9.a.3. Payroll
    - 9.a.4. Treasurer's Report
  - 9.b. First reading of Press Policy Issue #115
  - 9.c. First Reading of Bed Bug Policy
  - 9.d. First Reading of Policy 7:100
  - 9.e. Board Member Reimbursement for Jerry Bishoff
  - 9.f. Open Session Minutes of May 16, 2024
  - 9.g. Closed Session Minutes of May 16, 2024

- 9.h. Destroying of Executive Session Tapes for the Month(s) of November 2022 and prior
- 10. New Business
  - 10.a. Approve FY24 Amended Budget
  - 10.b. Approve Lead Mentor Job Description
  - 10.c. Approve the Support Staff Handbook 24-25
  - 10.d. Approve Resolution to transfer funds from the School Facility Occupation Tax to the Bond and Interest Fund
  - 10.e. Approve Property, Casualty, Liability Insurance and Workers' Compensation Insurance Renewal for 2024-2025
  - 10.f. Approve FY25 Public Official Bond (Treasurer's Bond)
  - 10.g. Approve the Intergovernmental Agreement with CACC
  - 10.h. Approve I-Ready Assessment for HS (4 year subscription)
  - 10.i. Approve Math Manipulatives Purchase for K - 5
  - 10.j. Approve the 24-25 NBHS Student Handbook
  - 10.k. Approve the NBHS Club/Organization Handbook
  - 10.l. Approve the NBE Student Activities Handbook
  - 10.m. Approve the 24-25 NBE Student Handbook
  - 10.n. Approve the JH Attendance Protocol
  - 10.o. Approve the 2024-2025 Coaches Manual
  - 10.p. Approve the 24-25 Athletic and Extracurricular Code of Conduct Policies
  - 10.q. Approve the IESA renewal
  - 10.r. Approve 2024-2025 Fee Schedule
  - 10.s. Approve the Resolution to Dispose/Sell Surplus/Obsolete Property
- 11. Executive Session - For the purpose of:
  - 11.a. *The appointment, employment compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine validity. 5 ILCS 10/2(c).*
  - 11.b. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
  - 11.c. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis of the finding shall be recorded and entered into the minutes of the closed meeting. 5ILCS 120/2 (c)(11)
- 12. Approve the Collective Bargaining Agreement between the Board and NBEA for 2024-2027 (3 years)
- 13. Approve Support Staff and Administration Raises
- 14. Approve Support Staff & Substitute Wage Schedule
- 15. Approve the Resolution for Amendment to Superintendent Contract
- 16. \*Personnel Consent Agenda (*Policy 5:280*)
  - 16.a. Alyssa Vignos as High School Head Volleyball Coach
  - 16.b. Sarah Seasock as JH Head Cheer Coach
  - 16.c. Melissa Charneski to 4/8 Teacher

- 16.d. Kristy Weidhuner as Asst. HS Volleyball Coach
- 16.e. Cam Cummings as Freshman Basketball Coach
- 16.f. Joseph Coulton as High School Asst. Scholastic Bowl Coach
- 16.g. Kimberly Hepperly as High School Yearbook Sponsor
- 16.h. Ali Pankey as Volunteer HS Volleyball Coach (pending proper paperwork)
- 16.i. Katie Smith as Volunteer JH Cheer Coach (pending proper certification)
- 16.j. Brian Tobin as Volunteer Football Coach (pending proper paperwork)
- 17. Resignations:
  - 9. Lindsey Prather-HS Yearbook Sponsor
  - 10. Alexander Barry-NBE Paraprofessional
- 18. Adjournment

BUDGET AMENDMENT (TENTATIVE)

July 1, 2023 through June 30, 2024

Presented 06/20/2024

| FUND                       | FY23 BEGINNING<br>FUND BALANCE | FY23 REVENUES<br>ACTUAL (Audited) | FY23<br>EXPENDITURES<br>ACTUAL (Audited) | SURPLUS/<br>(DEFICIT) | FY23 ENDING<br>FUND BALANCE<br>(Unaudited) | FY24 REVENUES<br>(Proposed) | FY24<br>EXPENDITURES<br>(Proposed) | SURPLUS/<br>(DEFICIT) | FY24 ENDING<br>FUND BALANCE<br>(Projected) | FY24 REVENUES<br>(Amended) | FY24<br>EXPENDITURES<br>(Amended) | SURPLUS/<br>(DEFICIT) | FY24 ENDING<br>FUND BALANCE<br>(Projected) |
|----------------------------|--------------------------------|-----------------------------------|------------------------------------------|-----------------------|--------------------------------------------|-----------------------------|------------------------------------|-----------------------|--------------------------------------------|----------------------------|-----------------------------------|-----------------------|--------------------------------------------|
| EDUCATION *                | 3,425,384                      | 9,018,325                         | 9,712,267                                | (693,942)             | \$ 2,731,442                               | 9,294,649                   | 10,136,720                         | (842,071)             | \$ 1,889,371                               | 8,962,385                  | 10,689,522                        | (1,727,137)           | \$ 1,004,305                               |
| OPERATIONS & MAINTENANCE * | 2,439,555                      | 1,308,750                         | 1,355,968                                | (47,218)              | \$ 2,392,337                               | 1,374,853                   | 1,697,000                          | (322,147)             | \$ 2,070,190                               | 1,425,300                  | 1,256,760                         | 168,540               | \$ 2,560,877                               |
| DEBT SERVICE               | 365,108                        | 1,873,120                         | 1,825,530                                | 47,590                | \$ 412,698                                 | 1,608,365                   | 2,251,110                          | (642,745)             | \$ (230,047)                               | 2,387,188                  | 2,504,435                         | (117,247)             | \$ 295,451                                 |
| TRANSPORTATION *           | 2,524,561                      | 842,449                           | 1,069,682                                | (227,233)             | \$ 2,297,328                               | 902,041                     | 1,080,340                          | (178,299)             | \$ 2,119,029                               | 1,069,200                  | 1,366,510                         | (297,310)             | \$ 2,000,018                               |
| IMRF / SOCIAL SECURITY *   | 328,041                        | 346,384                           | 422,179                                  | (75,795)              | \$ 252,246                                 | 361,528                     | 443,283                            | (81,755)              | \$ 170,491                                 | 383,726                    | 403,332                           | (19,606)              | \$ 232,640                                 |
| CAPITAL PROJECTS           | 1,109                          | 33,494,744                        | 1,674,983                                | 31,819,761            | \$ 31,820,870                              | 475,465                     | 16,184,450                         | (15,708,985)          | \$ 16,111,885                              | 975,000                    | 16,184,450                        | (15,209,450)          | \$ 16,611,420                              |
| SALES TAX                  | 2,044,080                      | 938,852                           | 311,840                                  | 627,012               | \$ 2,671,092                               | 1,032,737                   | 756,325                            | 276,412               | \$ 2,947,504                               | 1,032,737                  | 756,325                           | 276,412               | \$ 2,947,504                               |
| WORKING CASH               | 2,368,819                      | 141,692                           | -                                        | 141,692               | \$ 2,510,511                               | 162,534                     | -                                  | 162,534               | \$ 2,673,045                               | 188,247                    | -                                 | 188,247               | \$ 2,698,758                               |
| TORT                       | 112,128                        | 341,894                           | 340,375                                  | 1,519                 | \$ 113,647                                 | 210,720                     | 212,239                            | (1,519)               | \$ 112,128                                 | 238,583                    | 277,475                           | (38,892)              | \$ 74,755                                  |
| FIRE PREVENTION & SAFETY   | 499,582                        | 130,805                           | -                                        | 130,805               | \$ 630,387                                 | 232,500                     | -                                  | 232,500               | \$ 862,887                                 | 193,885                    | 732,720                           | (538,835)             | \$ 91,552                                  |
| TOTAL                      | \$ 14,108,367                  | \$ 48,437,015                     | \$ 16,712,824                            | \$ 31,724,191         | \$ 45,832,558                              | \$ 15,655,392               | \$ 32,761,467                      | \$ (17,106,075)       | \$ 28,726,483                              | \$ 16,856,251              | \$ 34,171,529                     | \$ (17,315,278)       | \$ 28,517,280                              |
|                            |                                |                                   |                                          | 0                     |                                            |                             |                                    |                       |                                            |                            |                                   |                       |                                            |
| * OPERATING FUNDS          | \$ 10,758,319                  | \$ 11,311,216                     | \$ 12,137,917                            | (826,701)             | \$ 9,931,618                               | \$ 11,734,077               | \$ 12,914,060                      | (1,179,983)           | \$ 8,751,635                               | \$ 11,645,132              | \$ 13,312,792                     | (1,667,660)           | \$ 8,263,958                               |

\* (Ed, O & M, Trans, IMRF & Working Cash)



# PROPOSED ANNUAL BUDGET

FISCAL YEAR 2024

PRESENTED BY: LORI NIEMEIER, CSBO, SFO



# What is the foundation for the budget decisions?

## ▶ Vision

- ▶ New Berlin graduates strive to be the best, be engaged, ready to lead and serve future generations of Pretzels.

## ▶ Mission

- ▶ The mission of CUSD #16 is to serve our communities by equipping students with the skills and tools needed to achieve their personal best and demonstrate Pretzel PRIDE--
  - ▶ Perseverance
  - ▶ Respect
  - ▶ Integrity
  - ▶ Discipline
  - ▶ Empathy

## ▶ Believe Statements

- ▶ We believe all students have individual talents.
- ▶ We believe all students have an equitable opportunity to learn and achieve their academic and personal best.
- ▶ We believe in our teachers' passions.
- ▶ We believe learning extends beyond the classroom.
- ▶ We believe our schools serve as a safe and secure environment for all students.
- ▶ We believe in Pretzel Pride.
- ▶ We believe in the value of every person.
- ▶ We believe everyone working together will result in positive and collaborative working relationships that make the community stronger.
- ▶ We believe that character counts.
- ▶ We believe that Pretzels serve others and achieve their dreams.

# What is the overall goal?



## New Berlin CUSD #16 STRATEGIC PLAN 2021-2024



### GOAL AREA: FINANCE

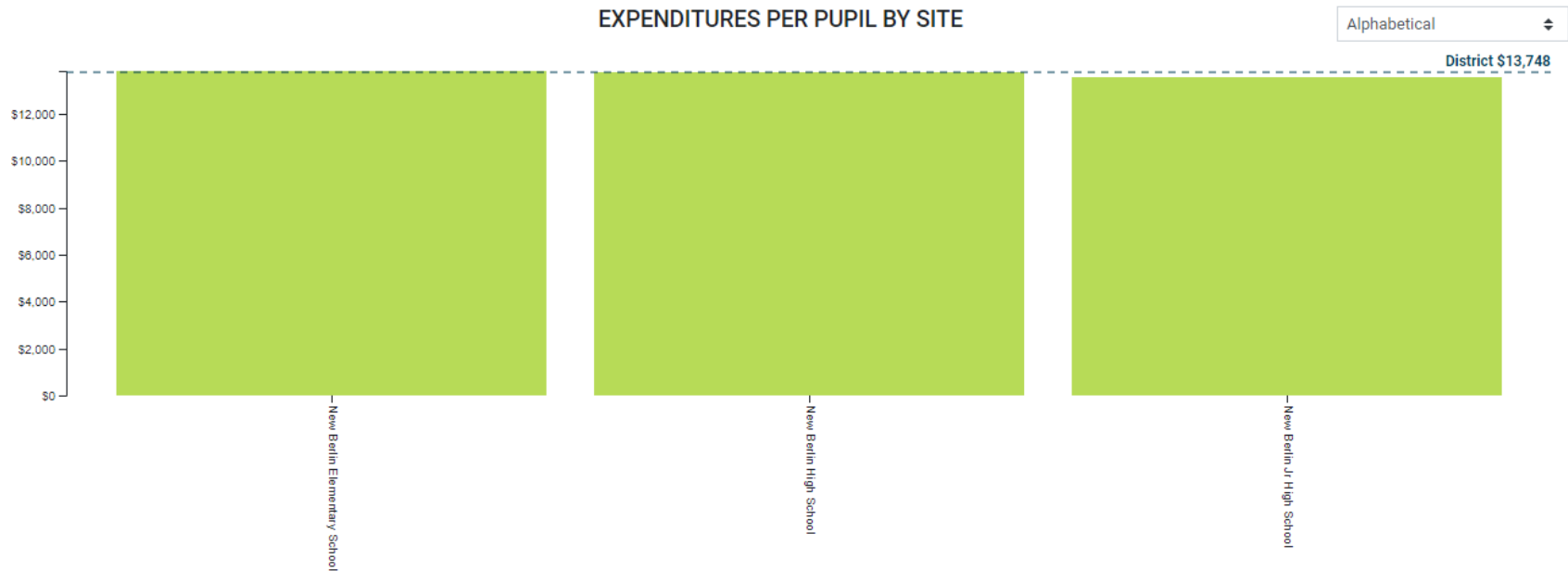
**GOAL:** Conduct financial operations in an open and fiscally responsible manner to maintain the financial sustainability of the district that supports programming, services, and the learning environment for students to receive a quality education.

**Why is this goal important to New Berlin CUSD #16?** As the state of Illinois faces yet another financial challenge once the pandemic is over, fiscal responsibility will be more critical to our school district's success. It is the Board of Education's responsibility to respect taxpayer dollars by maximizing every dollar in effort to offer a great education to all New Berlin students.

| STRATEGIES AND ACTION STEPS                                            | MEASURES OF SUCCESS                                                                                         | PERSON RESPONSIBLE                          |
|------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|---------------------------------------------|
| Develop a 1-Year, 5-Year, and 10-Year Budget Plan                      | Annual Report to the Board of Education<br>Monthly Board Book                                               | CFO and Superintendent                      |
| Stay financially solvent                                               | Annual review of the following: <ul style="list-style-type: none"><li>• # of days of cash on hand</li></ul> | CFO, Superintendent, and Board of Education |
| Balanced budget with existing and future debit                         | Annual Review of debt management<br>Monthly Board Book                                                      | CFO, Superintendent, and Board of Education |
| Manage salary competitiveness taking into consideration state mandates | Annual Salary Surveys                                                                                       | CFO, Superintendent, and Board of Education |
| Maintain transparency in financial matters                             | Board Book                                                                                                  | CFO and Superintendent                      |



# Site Based Reporting



# Budget Approach

- ▶ District Operates on Cash Basis Accounting Method
  - ▶ Revenues and Expenditures are recognized when received or paid
    - ▶ Alternatively...Accrual Accounting Method
      - ▶ Revenues and Expenditures are recognized when earned
- ▶ Conservative Budget Approach
  - ▶ Expecting the unforeseen...
    - ▶ Revenues are estimated low
    - ▶ Expenditures are estimated high
    - ▶ Expecting that we will strike a balance or a surplus
- ▶ Accepting when it is justified to use reserves but adhering to fund balance policies adopted by the Board of Education
  - ▶ Making adjustments to budgets as necessary and possible without detriment to programs and our students.

# Budget Summary

| FUND                       | FY23 ENDING<br>FUND BALANCE<br>(Unaudited) | FY24 REVENUES<br>(Amended) | FY24<br>EXPENDITURES<br>(Amended) | SURPLUS/<br>(DEFICIT)  | FY24 ENDING<br>FUND BALANCE<br>(Projected) |
|----------------------------|--------------------------------------------|----------------------------|-----------------------------------|------------------------|--------------------------------------------|
| EDUCATION *                | \$ 2,731,442                               | 8,962,385                  | 10,689,522                        | (1,727,137)            | \$ 1,004,305                               |
| OPERATIONS & MAINTENANCE * | \$ 2,392,337                               | 1,425,300                  | 1,256,760                         | 168,540                | \$ 2,560,877                               |
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| CAPITAL PROJECTS           | \$ 31,820,870                              | 975,000                    | 16,184,450                        | (15,209,450)           | \$ 16,611,420                              |
| SALES TAX                  | \$ 2,671,092                               | 1,032,737                  | 756,325                           | 276,412                | \$ 2,947,504                               |
| WORKING CASH               | \$ 2,510,511                               | 188,247                    | -                                 | 188,247                | \$ 2,698,758                               |
| TORT                       | \$ 113,647                                 | 238,583                    | 277,475                           | (38,892)               | \$ 74,755                                  |
| FIRE PREVENTION & SAFETY   | \$ 630,387                                 | 193,885                    | 732,720                           | (538,835)              | \$ 91,552                                  |
| <b>TOTAL</b>               | <b>\$ 45,832,558</b>                       | <b>\$ 16,856,251</b>       | <b>\$ 34,171,529</b>              | <b>\$ (17,315,278)</b> | <b>\$ 28,517,280</b>                       |

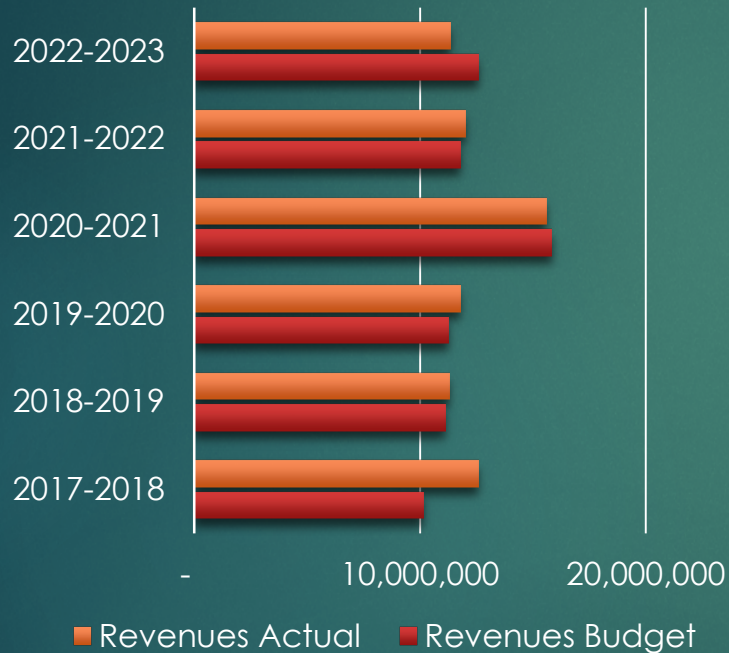
Operating Funds = Ed, O & M, Transportation & WC

➤ Deficit = \$1.67M

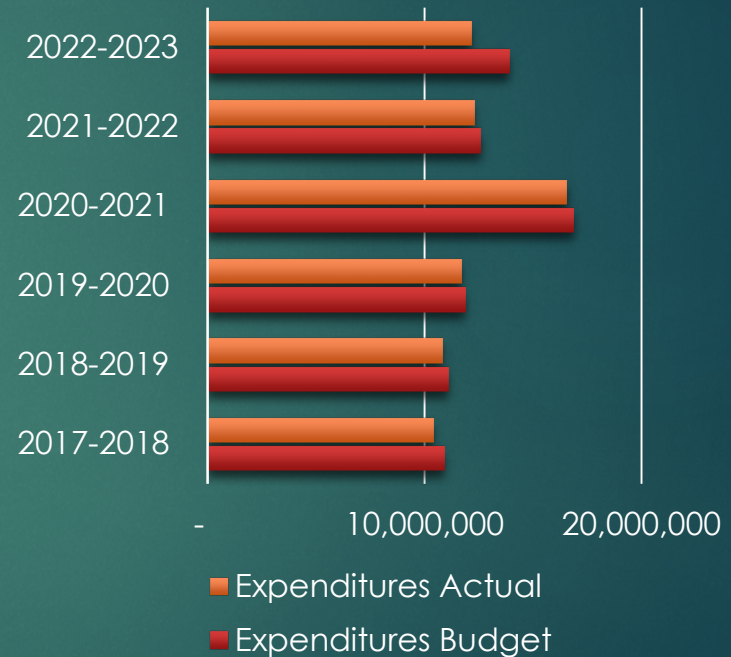


# Budget vs. Actual

## Revenues Budget vs. Actual



## Expenditures Budget vs. Actual



# Impacts on Budget

## Revenues

- Increase in Evidence Based Funding - \$25,775
- Increase CPPR Tax - \$17,630
- State/Federal Categorical
  - Special Education Funding
  - Early Childhood Funding Increased \$0
  - ESSER II & III Funds
  - Assumes Receipts of 75% of FY23 Allotments



# Impacts on Budget

## Expenses

- Salary and Benefits Increase (5%)
- Addn'l Paraprofessionals based on need
- Maintain addn'l Special Education Staff
- Maintain Social Workers (2 FTE)
- Changes in Pre-K/Early Childhood Funding and Staffing
- Increased Premiums for Property Casualty Insurance (14%)
- Decreased Premiums on Workers' Comp Insurance (2%)
- Increased Costs for SASSED & CACC
- Contingency

# Impacts on Fund Balances

## ▶ **Operation & Maintenance Fund**

- ▶ Only Restricted Revenue Source is Local Tax \$
- ▶ \$0 of General State Aid from Ed Fund
- ▶ \$0 of CPPR Tax from Ed Fund

## ▶ **Transportation Fund**

- ▶ Revenue Sources are Local Tax \$ and State Reimbursement
- ▶ State Reimbursement
  - ▶ Proration had been increase annually but is now at 81%
  - ▶ Increase due to the new funding model

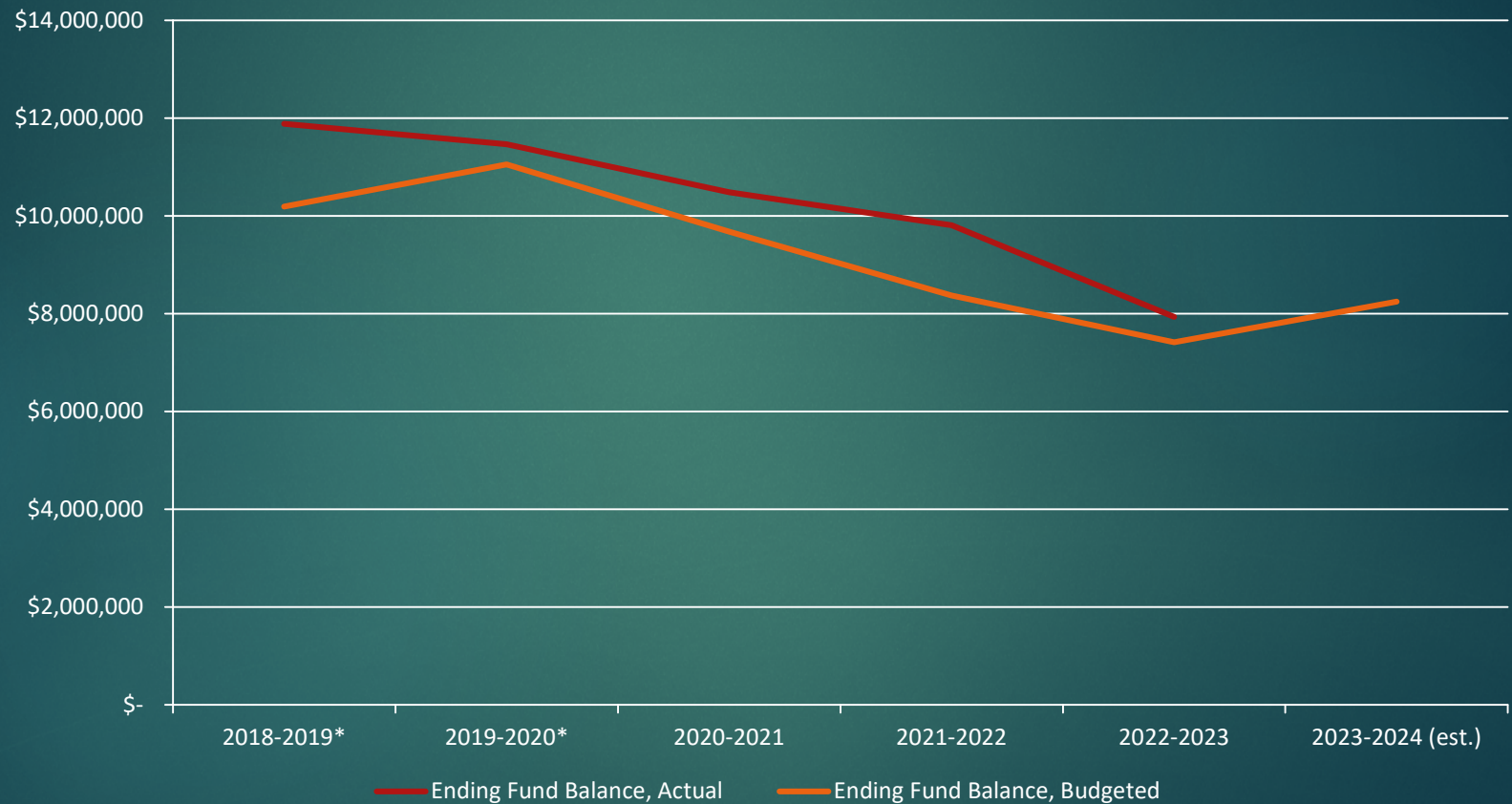
## ▶ **IMRF / SS Fund**

- ▶ Only Restricted Revenue Source is Local Tax \$
- ▶ \$3,500 of CPPR Tax

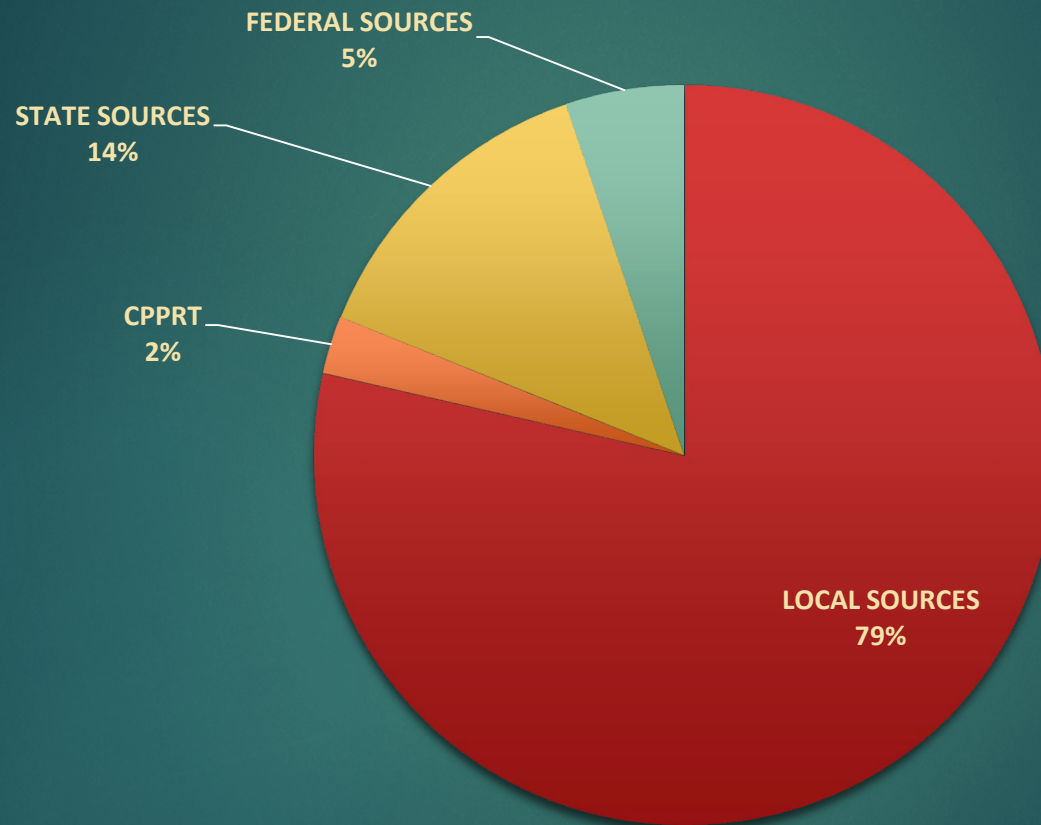


# Operating Fund Balance History

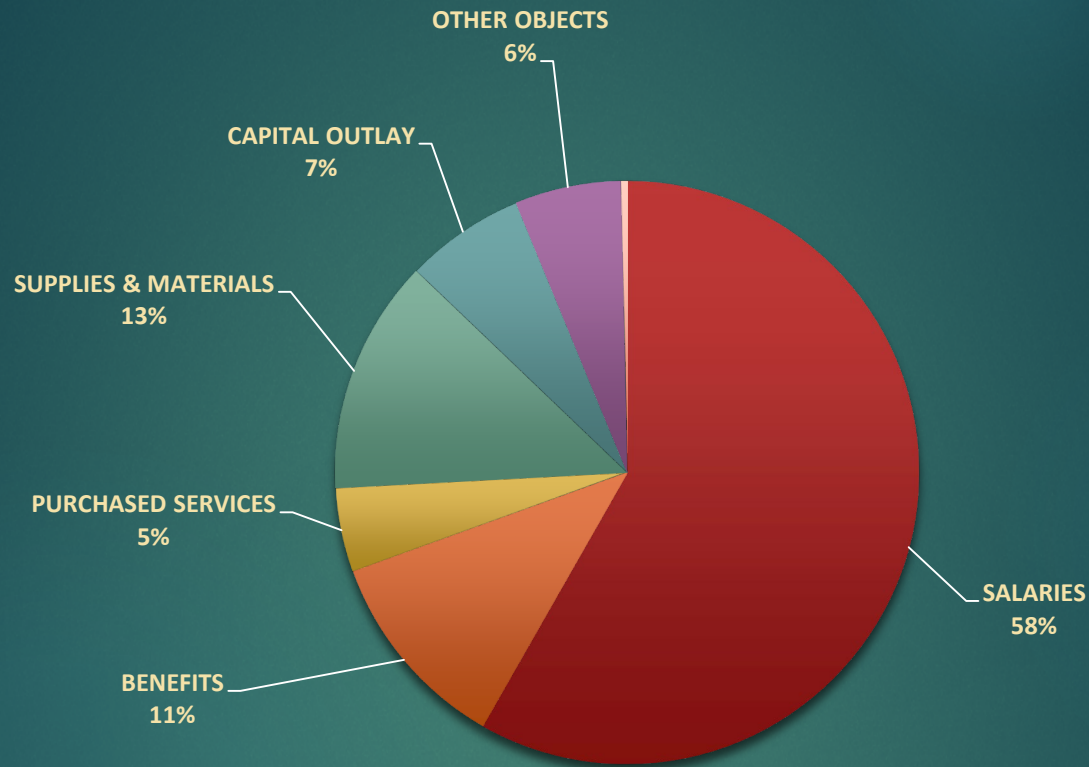
## Ending Fund Balance, June 30



# Revenues by Source – FY24

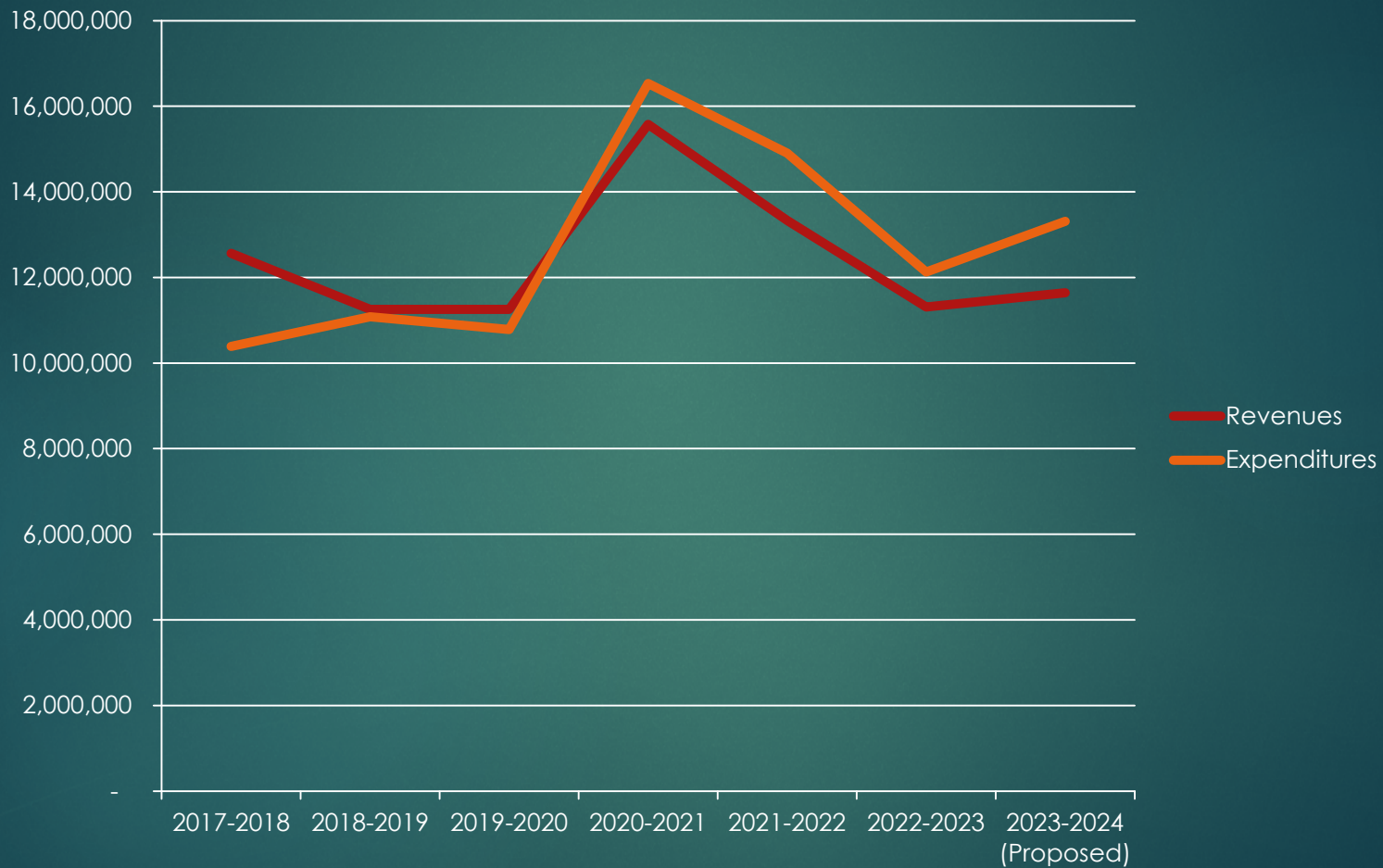






# Expenditures by Object – FY24

# Revenue to Expense Comparison







# Questions & Answers



## **IASB Liaison June Talking Points**

Below are the IASB Liaison talking points for June.

1. “A School Board’s Guide to Identifying, Recruiting, and Mentoring Future School Board Members” is now available on the IASB website. This guide is meant to support school boards and help develop an effective, ongoing process for finding school board candidates. The guide can be found [here](#).
2. The Illinois General Assembly session is scheduled to conclude by the end of May. Once it’s completed, the Governmental Relations Department will create the End-of-Session Report that will detail the important issues impacting education that came out of this session. You can expect that to be completed by the end of June.
3. PRESS and PRESS Plus Issue 115 are scheduled to be completed mid-June. There will be a webinar on June 13 explaining the changes in this new issue, which include school library grant rules, criminal history record security requirements, five-year reviews, and other miscellaneous updates. Registration for the webinar opens on May 27. PRESS Issue 116 (August 2024) will address the new Title IX regulations. Updated sample materials should be available for PRESS subscribers on August 1. Customized policy draft updates should be available for PRESS Plus subscribers on or around August 9.

Patrick Allen  
Director, Field Services  
Illinois Association of School Boards  
(217) 528-9688 x1150  
[pallen@iasb.com](mailto:pallen@iasb.com)



SETH HILL, TRANSPORTATION DIRECTOR  
NEW BERLIN CUSD16  
300 E. ELLIS ST.  
NEW BERLIN, IL 62670  
217-488-2040 EXT. 235

## June Board Report

### Transportation

- Sent buses for general maintenance
- Sent buses for bi-yearly inspections
- Mechanic is working on installation of parts on buses that need work done.
- Continued recertification of drivers
- End of year Staff Steak Dinner
- Coverage of routes and sporting events after school
- Continued organization and management of budget
- Utilization of routefinder and preparation for roll over of year in first of July
- Buses are being deep cleaned and inspected for any issues that need to be addressed.
- Preparation for claim reporting in progress for July
- Mechanic is changing oil and breaks on buses for preparation of next year
- Open positions
  - Bus Driver
  - Bus Monitor
- Pretzel positives
  - Staff Steak Dinner

## **June 2024 Board Report**

TO: NBCUSD #16 Board of Education

From: Jill Larson, Superintendent

### **SIP, Curriculum & Instruction, Assessment & Staff Professional Development**

- New math curriculum has been delivered.
- New social studies and science curriculum has been delivered.
- Training to support K-1 teachers in HMH (reading curriculum) was conducted with an on-site trainer on June 5.
- Training for the new implementation for the math curriculum was conducted via zoom with a SAVVAS curriculum trainer on June 7.

### **Pretzel Student & Staff Positives:**

- May Students of the Month:
  - K - Audrey Fulkerson
  - 1-Carter Maus
  - 2-Spencer Turner
  - 3-Layla Fulkerson
  - 4-Lydia Good
  - 5-Presley Ernst
- 5th graders hosted their last elementary school music concert.
- Elementary students enjoyed a beautiful day for ag awareness sponsored by the high school ag department. Not only were the animals a hit, but climbing into the tractors was fun too!
- The MTSS teams have overhauled the elementary MTSS plan. The goal is to implement with fidelity for a year and make changes in the spring for the following year. Thank you to our team leaders - Micah Bashara, Amanda Fleshman, and Peyton Kirkpatrick!
- The 2nd graders released their butterflies on a beautiful day! Thank you to Jenna Cisco, Renee Cooper, Skyler Davis, and Sarah Smith!
- Taylor Maus and the YMCA are working together to bring STRIDE to our building (running club for boys)
- Thank you to Renee Cooper and Amanda Fleshman for organizing a summer book study for summer learning!
- Step Up Day was a complete success taking on a new format this year. 5th graders got to experience the classroom and lunch on their day!
- Thank you again to our amazing PTO for planning and organizing our annual Field Day!
- Hoping to start a new tradition here at the elementary school, we had our 5th graders walk the halls to signify their transition to the junior high building. Thank you to the 5th grade teachers for thinking of this idea!





## June Board Report

TO: NBCUSD #16 Board of Education, Jill Larson, Superintendent  
From: Brandon Radford , Jr. High Principal

### **School/Building Improvement:**

- Finalized the master schedule with Joe Viola and Hattie Llewellyn for 24-25.

### **Curriculum and Instruction**

- None at this time

### **Assessment**

- Will be moving from NWEA MAP testing to iReady testing starting fall of 2024.

### **Pretzel Positives**

- Had a great end of the school year and Q4 - PBIS Trip to Southwind Park.
- Very successful 8th Grade Promotion - Special shout out to Melissa Charneski and the Jr. High Choir for the great performance!

### **Recommendations:**

- Books from Ms. Burkes room that needs to be disposed of.
- NBJH Attendance Procedure



## June 2024 Board Report

TO: NBCUSD #16 Board of Education, Mrs. Jill Larson, Superintendent  
From: Hattie Llewellyn, High School Principal

### School Improvement

- Leadership Teams will focus on the following items next year for school improvement and student achievement.

| Building Leadership Team                                                                                                                                                                         | Instructional Leadership Team                                                                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>● Improving School Culture and Climate</li><li>● Pretzel Success - Freshman Transition</li><li>● NBHS Multi Tiered Systems of Support - Behavior</li></ul> | <ul style="list-style-type: none"><li>● Improvement of Instruction</li><li>● College and Career Readiness</li><li>● NBHS Multi Tiered Systems of Support - Academic</li></ul> |

### Curriculum and Instruction

- Mr. Viola, Mrs. Larson, and I met with LLCC administrators to discuss their dual credit offerings in order to expand our options for students. They have a proposal that would allow a student to have completed an Associates Degree by the time they graduate high school. There is a lot to be worked out, and some of our current offerings align with what students would need to take. One course we are looking at is the FYE (First Year Experience) that would be offered to 9th/10th grade students that are in Driver's Education as the corresponding course and we would replace Research. We have started the process of getting instructor approval through LLCC.

### Assessment

- The state accountability assessments are changing next year for high school.
  - 11th grade - ACT
  - 10th grade - preACT/Secure10
  - 9th grade - preACT/Secure 9
  - The ISA will no longer be given to 11th grade students. They will be tested for science on the ACT.

### Pretzel Positives

#### NBHS Student Shout Outs

- Miley Crow received recognition at the State FFA Convention for her State Degree

#### NBHS Staff Shout Outs

- Shout out to Mrs. Pecoraro, Mr. Bandy, and Ms. Spann for helping out with the fair parking and earning some money for our PBIS Team!

### Recommendations:

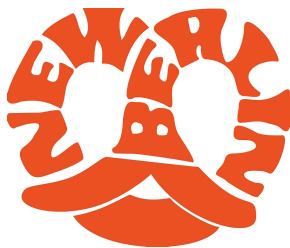
Lists of Books from Ms. McGuire and Mrs. McClarey that need disposed of



24.25 NBHS Handbook

Updates to the NBHS Club/Organization Handbook for Sponsors

Prom Coordinator Job Description



## June Board Report

Updated June 14, 2024

### Athletics

- **Approval of Alyssa Vignos as Head HS Volleyball Coach**
- **Approval of Kristy Weidhuner as Assistant HS Volleyball Coach**
- **Approval of Sarah Seasock as Head JH Cheerleading Coach**
- **Approval of Cam Cummings as Freshman Boys Basketball Coach**
- **Approval of Brian Tobin as Volunteer Football Coach**
- **Approval of Ali Pankey as Volunteer HS Volleyball Coach**
- **Approval of Katie Smith as Volunteer JH Cheerleading Coach**

- **Approval of 2024-25 Code of Conduct**
- **Approval of 2024-25 Coaches Manual**

- **Open coaching positions:**
  - o **Color Guard Sponsor**
  - o **Assistant JH Baseball Coach**
  - o **HS Assistant Scholastic Bowl**
  - o **HS Head Boys Track & Field**

### Pretzel Positives

- The Pretzel Open will be held on Friday, July 19th at Edgewood Golf Club in Auburn! A big thank you to our Sports Boosters for all of their hard work and dedication to the school community, coaches, and student athletes!
- Summer workouts have been going extremely well. Coaches and student-athletes have been busy training and preparing for the coming school year. Shout out to all the coaches, athletes, and parents for working together to maximize the summer months!





Blake Lucas, Athletic & Activities Director

New Berlin CUSD16

300 E. Ellis St.

New Berlin, IL 62670

217-488-6012



**ISBE SPECIAL EDUCATION ACCOUNTABILITY AND SUPPORT SYSTEM  
DISTRICT IMPROVEMENT PLAN TEMPLATE**

555 West Monroe St. Suite 900  
Chicago, IL 60661

**SPECIAL EDUCATION DEPARTMENT**

The Illinois State Board of Education (ISBE) Special Education Department uses this improvement and accountability tool to address low performance. ISBE must monitor the implementation and enforcement of Part B of the Individuals with Disabilities Education Act (IDEA). This monitoring responsibility requires districts to submit brief narrative reports and deliverables/products outlining the progress and completion of each activity included in the Improvement Plan.

***All activities must be implemented upon approval by ISBE.***

**District Contact Information**

|                                      |              |                     |
|--------------------------------------|--------------|---------------------|
| Name and Address of School District: | School Year: | Submission Date(s): |
| New Berlin CUSD #16                  | 2024-25      | 04/29/24            |

Superintendent Information: *(Name, email, phone and fax numbers)*

Jill Larson – [jl Larson@pretzelpride.com](mailto:jl Larson@pretzelpride.com) – (217) 488-2040, extension 405

District Contact Person Information: *(Name, position, email, phone and fax numbers)*

Jill Larson – [jl Larson@pretzelpride.com](mailto:jl Larson@pretzelpride.com) – (217) 488-2040, extension 405

ISBE Principal Consultant: *(Name, email, and phone number)*

Rhonda Marks - Principal Consultant – [rmarks@isbe.net](mailto:rmarks@isbe.net) - 312-814-5560

State Performance Plan Contact: *(Name, email, and phone number)*

**District Accountability Team**

Each district must convene a District Accountability Team (DAT) if it has a Tier 2 or Tier 3 – Targeted Level of Support determination. Districts designated for Tier 1 – Universal Level of Support may convene a DAT at their discretion. The selection of team members must be representative of different departments (e.g., administration, general education, special education, etc.). The DAT may use the Critical Components Tool (CCT) for Special Education Programs if it has Tier 1 – Universal or Tier 2 – Targeted Level of Support determination.

**All Tier 3 – Needs Intervention (NI) Intensive Level of Support districts are required to use the CCT.**

**District Team Leader:**

Jill Larson

Superintendent

[jl Larson@pretzelpride.com](mailto:jl Larson@pretzelpride.com)

(name)

(position or title/role)

(email address)

**Team Members:**

|                  |                                                                |                      |
|------------------|----------------------------------------------------------------|----------------------|
| Jenny Mendenhall | SASED Administrator                                            | mendenhall@sased.com |
| (name)           | (position or title/role)                                       | (email address)      |
| Kelly Fraase     | SASED Director of Students Services & Professional Development | fraase@sased.com     |
| (name)           | (position or title/role)                                       | (email address)      |
|                  |                                                                |                      |
| (name)           | (position or title/role)                                       | (email address)      |

(Add additional lines as needed)

**State Performance Plan Indicators for Access, Equity, and Progress Outcomes – Results**

Districts are required to address any score below a 3. Check each applicable indicator with a score below 3.

**Results:**

|                                                                     |                     |
|---------------------------------------------------------------------|---------------------|
| <input type="checkbox"/> Indicator 1 Graduation                     | Score: <u>  3  </u> |
| <input type="checkbox"/> Indicator 5a Least Restrictive Environment | Score: <u>  0  </u> |
| <input type="checkbox"/> Indicator 6a Early Childhood Settings      | Score: <u>  3  </u> |

**Fiscal Outcomes:** (Please describe any actions taken by the district regarding fiscal risk)

\_\_\_\_\_

\_\_\_\_\_

|                                      |                     |
|--------------------------------------|---------------------|
| <input type="checkbox"/> Fiscal Risk | Score: <u>  3  </u> |
|--------------------------------------|---------------------|

**Data Analysis and Root Cause Determination for Results Indicators**

Based on a review of district data, what factors contributed to the low performance? *Consider whether the low performance was specific to certain schools, disability categories, races/ethnicities, grade levels, etc. (Address each indicator separately.)*

Based on the LEA Determination letter and scores, the district did not meet the State Target of 53.10% for Least Restrictive Environment. The district is 45.70%.

The district has been identified as DLM Tier 3: Intensive Supports in accordance with the IL State Plan for 1 Percent Exception and Dynamic Learning Maps Alternate Assessment (DLM-AA) 1 Percent Guidance (January 2024).

Based on the review of district data, what was determined to be the root cause of the low performance for each indicator with a score of zero or 1?

The district has been identified as having 8 students who take the alternate assessment for the 2023-2024 school year.

*Demonstrate how root causes will be addressed via the activity section of the Improvement Plan on the next page.*

What data was used to support the root cause determination for each indicator?

Of the 8 students taking the DLM, the following is true:

- Autism as Primary: 75% (6 students)
- Intellectual Disability as Primary: 12.5% (1 student)
- Intellectual Disability as Secondary: 50%
- Multiple Disabilities as Primary: 12.5 (1 student)
- 100% of the students who take the DLM-AA have a significant delay.

Additional demographic data for these 8 students:

- 50% of the students attend SASSED, therapeutic day school
- 50% of these students qualify for free-reduced lunch.
- 12.5% of these students moved into the New Berlin School District at the end of the 2022-23 school year since they were a DCFS placement at HOPE School. They were initially in Springfield District #186 and then put in a home in the New Berlin School District. During this time, HOPE School did not administer the 11<sup>th</sup> grade state assessment so this student had to take the assessment this school year.

Of the tested population grades 3 – 8 of 380 students and having a total enrollment of a little over 850 students, the 1% cap will continue to be an issue.

What district policies, procedures, and/or practices will be revised to support improved results? (*Address each indicator separately.*)

**Policies:** New Berlin accepts new students, including foster care students, with severe needs who enroll into the district. For all new students who enroll into the district with an IEP, the IEP team will look at the current IEP and determine if the current IEP from the prior district has the student taking the DLM. If so, they will take the DLM with information provided in the IEP, until a meeting is scheduled to revisit the IEP.

New Berlin adheres to the policies and procedures that are in place that align the state and federal regulations to identify children who need special education services. This included providing them with the accommodations and assessing accommodations that are necessary based on eligibility, criteria, and each individual needs.

**Procedures:** The IEP team reviews the data to ensure that the students meet the criteria to take the DLM-AA by reviewing the indicators. If students are placed in the most restrictive environment such as a therapeutic day school, SASSED this is based on data and is deemed the best educational setting by the IEP team.

**Practices:** New Berlin has two classrooms that provide extensive instruction with significant needs. Due to small group sizes and level of support that New Berlin provides students with IEPs, New Berlin attracts students with special needs for parents located in the Springfield, Illinois area. Part of the school district includes the west side of Springfield. For students that need therapeutic day setting, the district is part of SASSED Central, Special Education Cooperative.

*Address revisions to policies, procedures, and/or practices (as well as any other activities designed to improve performance) in the activity section of the Improvement Plan below.*



| Improvement Plan for Results Indicators                                                                                                                                                                                                                                                                                  |                                                                            |                                   |                                                                            |                                                                                                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|-----------------------------------|----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| Activities to Support Improved Results and Sustainability                                                                                                                                                                                                                                                                | Name and Title of Person Responsible for Activity Implementation Oversight | Timelines for Activity Completion | Name and Title of Person Responsible for Implementation and Sustainability | Materials and Deliverables Used as Evidence of Activity Implementation                                             |
| Review and create a checklist based on the DLM-AA participation guidelines and information from Alternative Assessment Participation webpage.                                                                                                                                                                            | Jill Larson, Superintendent                                                | May 10, 2024                      | Jenny Mendenhall/ Special Education Administrator                          | DLM-AA Participation Guidelines<br><br>Alternative Assessment Participation webpage<br><br>Completion of Checklist |
| Take current 2023-24 students who are currently eligible for DLM-AA and use checklist to double check they qualify for special education services, including move-in students. Then remove any students who should not take the DLM –AA.                                                                                 | Jill Larson, Superintendent                                                | May 10, 2024                      | Jenny Mendenhall/ Special Education Administrator                          | Checklist<br><br>2023-24 IEPs for students who take the DLM-AA                                                     |
| The New Berlin CUSD #16 Special Education Team will receive education on the DLM criteria.                                                                                                                                                                                                                               | Jill Larson, Superintendent                                                | December 1, 2024                  | Jenny Mendenhall/ Special Education Administrator                          | Webinar<br><br>CRT agendas                                                                                         |
| Additional Requirement ONLY for Needs Assistance Two or More Consecutive Years (NA2) Districts                                                                                                                                                                                                                           |                                                                            |                                   |                                                                            |                                                                                                                    |
| <p><b>State or national technical assistance resources accessed prior to activity development:</b><br/> <i>(Address each indicator separately)</i></p> <p>Not applicable</p> <p><i>Document the actions taken as a result of accessing state or national technical assistance resources in the activity section.</i></p> |                                                                            |                                   |                                                                            |                                                                                                                    |

| VEN-KEY               | VENDOR NAME                        | INVOICE #                            | PO NUMBER  | BATCH | BANK        | DESCRIPTION                                           | LQ    | S          | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-----------------------|------------------------------------|--------------------------------------|------------|-------|-------------|-------------------------------------------------------|-------|------------|------------|------------|---|----------------|
|                       | ACH VOID DOWNLOAD                  | DISCOUNT DESCRIPTION                 |            |       | DISC AMT    | ADJUSTMENT DESCRIPTION                                | FY    |            | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|                       | REF CATALOG                        | DESCRIPTION                          |            |       |             |                                                       | LQ    |            | QTY        |            |   | LINE AMOUNT    |
|                       | ACCOUNT NUMBER(S)                  | QUICK KEY                            | ACCOUNT    | LEVEL | DESCRIPTION | 1099                                                  |       |            |            |            |   | ACCT AMOUNT    |
| A. MAEST000           | A. MAESTRANZI SONS KNIFE SERVICES, | 740112                               | 0000000000 | 0624  | BNK5        | ELEM BLDG-KNIFE SERVICE                               | B     | 05/15/2024 | 06/20/2024 | A          |   | \$27.00        |
|                       |                                    |                                      |            |       |             |                                                       | 23-24 |            |            |            |   | \$27.00        |
|                       | 10E103 2562 3900 00 000000         |                                      |            |       |             | NBE FOOD PREP OTHER PURCH SERV                        |       |            |            |            |   | \$27.00        |
| A. MAEST000           | A. MAESTRANZI SONS KNIFE SERVICES, | 740113                               | 0000000000 | 0624  | BNK5        | JH/HS BLDG-KNIFE SERVICE                              | B     | 05/15/2024 | 06/20/2024 | A          |   | \$27.00        |
|                       |                                    |                                      |            |       |             |                                                       | 23-24 |            |            |            |   | \$27.00        |
|                       | 10E301 2562 3900 00 000000         |                                      |            |       |             | NBHS FOOD OTHER PURCH SERVICES                        |       |            |            |            |   | \$27.00        |
| NUMBER OF INVOICES: 2 |                                    |                                      |            |       |             |                                                       |       |            |            |            |   | \$54.00        |
| ABELD 001             | ABE LINCOLN REGION-IPA             | 120.00                               | 3012024034 | 50    | BNK2        | 2024 STUDENT RECOGNITION<br>BREAKFAST REGISTRATION    | P     | H          | 04/16/2024 | 05/31/2024 | R | \$120.00       |
|                       |                                    |                                      |            |       |             |                                                       | 23-24 |            |            | 105200     |   | \$120.00       |
|                       | 100                                | LLEWELLYN- CHARACTER ED GEN SUPPLIES |            |       |             |                                                       |       |            | 1.00       |            |   | \$120.00       |
|                       | 10E301 1117 4100 00 000000         |                                      |            |       |             | NBHS GENERAL SUPPLIES                                 |       |            |            |            |   | \$120.00       |
| ABELD 001             | ABE LINCOLN REGION-IPA             | 120.00                               | 2022024027 | 50    | BNK2        | 2024 JH STUDENT RECOGNITION<br>BREAKFAST REGISTRATION | P     | H          | 04/30/2024 | 05/31/2024 | R | \$120.00       |
|                       |                                    |                                      |            |       |             |                                                       | 23-24 |            |            | 105222     |   | \$120.00       |
|                       | 100                                | JH SCHOOL IMPROVEMENT                |            |       |             |                                                       |       |            | 1.00       |            |   | \$120.00       |
|                       | 10E202 1115 3900 00 000000         |                                      |            |       |             | NBJH OTHER PURCHASED SERVICES                         |       |            |            |            |   | \$120.00       |
| NUMBER OF INVOICES: 2 |                                    |                                      |            |       |             |                                                       |       |            |            |            |   | \$240.00       |
| AFAFLEX 000           | AMERICAN FIDELITY ASSURANCE CO     | 20240531ADFSA                        | 0000000000 | P9    | BNK5        | Payroll accrual                                       | B     | 05/31/2024 | 05/31/2024 | W          |   | \$987.30       |
|                       |                                    |                                      |            |       |             |                                                       | 23-24 |            |            | 202300483  |   | \$987.30       |
|                       | 10L000 4577 0000 00 000000         |                                      |            |       |             |                                                       |       |            |            |            |   | \$987.30       |
| AFAFLEX 000           | AMERICAN FIDELITY ASSURANCE CO     | 20240614ADFSA                        | 0000000000 | P9    | BNK5        | Payroll accrual                                       | B     | 06/14/2024 | 06/14/2024 | W          |   | \$903.97       |
|                       |                                    |                                      |            |       |             |                                                       | 23-24 |            |            | 202300498  |   | \$903.97       |
|                       | 10L000 4577 0000 00 000000         |                                      |            |       |             |                                                       |       |            |            |            |   | \$903.97       |
| NUMBER OF INVOICES: 2 |                                    |                                      |            |       |             |                                                       |       |            |            |            |   | \$1,891.27     |
| AFAHSA 000            | AMERICAN FIDELITY H.S.A.           | 20240531ADHSA01                      | 0000000000 | P1    | BNK5        | Payroll accrual                                       | H     | 05/31/2024 | 05/31/2024 | W          |   | \$172.91       |

[illegible]

| VEN-KEY | VENDOR NAME       |                             | INVOICE #            | PO NUMBER  | BATCH | BANK                         | DESCRIPTION            | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|---------|-------------------|-----------------------------|----------------------|------------|-------|------------------------------|------------------------|-------|------------|------------|-----------|---|----------------|
|         | ACH VOID DOWNLOAD |                             | DISCOUNT DESCRIPTION |            |       | DISC AMT                     | ADJUSTMENT DESCRIPTION | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|         | REF               | CATALOG                     | DESCRIPTION          |            |       |                              |                        | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|         | ACCOUNT NUMBER(S) |                             | QUICK KEY            | ACCOUNT    | LEVEL | DESCRIPTION                  | 1099                   |       |            |            |           |   | ACCT AMOUNT    |
| AFASUP  | 000               | AMERICAN FIDELITY ASSURANCE | 20240531ADAF12       | 0000000000 | P9    | BNK5                         | Payroll accrual        | B     | 05/31/2024 | 05/31/2024 | W         |   | \$56.42        |
|         |                   |                             |                      |            |       |                              |                        | 23-24 |            |            | 202300482 |   | \$56.42        |
|         |                   | 20L000 4581 0000 00 000000  |                      |            |       |                              |                        |       |            |            |           |   | \$9.95         |
|         |                   | 40L000 4581 0000 00 000000  |                      |            |       |                              |                        |       |            |            |           |   | \$46.47        |
| AFASUP  | 000               | AMERICAN FIDELITY ASSURANCE | 20240531ADAF12       | 0000000000 | P9    | BNK5                         | Payroll accrual        | B     | 05/31/2024 | 05/31/2024 | W         |   | \$739.54       |
|         |                   |                             |                      |            |       |                              |                        | 23-24 |            |            | 202300482 |   | \$739.54       |
|         |                   | 10L000 4581 0000 00 000000  |                      |            |       | AM FIDELITY SUPPLEMENTAL W/H |                        |       |            |            |           |   | \$566.79       |
|         |                   | 20L000 4581 0000 00 000000  |                      |            |       |                              |                        |       |            |            |           |   | \$47.40        |
|         |                   | 40L000 4581 0000 00 000000  |                      |            |       |                              |                        |       |            |            |           |   | \$125.35       |
| AFASUP  | 000               | AMERICAN FIDELITY ASSURANCE | 20240531ADAF12       | 0000000000 | P9    | BNK5                         | Payroll accrual        | B     | 05/31/2024 | 05/31/2024 | W         |   | \$222.36       |
|         |                   |                             |                      |            |       |                              |                        | 23-24 |            |            | 202300482 |   | \$222.36       |
|         |                   | 10L000 4581 0000 00 000000  |                      |            |       | AM FIDELITY SUPPLEMENTAL W/H |                        |       |            |            |           |   | \$222.36       |
| AFASUP  | 000               | AMERICAN FIDELITY ASSURANCE | 20240531ADAF12       | 0000000000 | P9    | BNK5                         | Payroll accrual        | B     | 05/31/2024 | 05/31/2024 | W         |   | \$211.00       |
|         |                   |                             |                      |            |       |                              |                        | 23-24 |            |            | 202300482 |   | \$211.00       |
|         |                   | 10L000 4581 0000 00 000000  |                      |            |       | AM FIDELITY SUPPLEMENTAL W/H |                        |       |            |            |           |   | \$202.83       |
|         |                   | 40L000 4581 0000 00 000000  |                      |            |       |                              |                        |       |            |            |           |   | \$8.17         |
| AFASUP  | 000               | AMERICAN FIDELITY ASSURANCE | 20240531ADAF12       | 0000000000 | P9    | BNK5                         | Payroll accrual        | B     | 05/31/2024 | 05/31/2024 | W         |   | \$399.13       |
|         |                   |                             |                      |            |       |                              |                        | 23-24 |            |            | 202300482 |   | \$399.13       |
|         |                   | 10L000 4581 0000 00 000000  |                      |            |       | AM FIDELITY SUPPLEMENTAL W/H |                        |       |            |            |           |   | \$213.39       |
|         |                   | 20L000 4581 0000 00 000000  |                      |            |       |                              |                        |       |            |            |           |   | \$66.65        |
|         |                   | 40L000 4581 0000 00 000000  |                      |            |       |                              |                        |       |            |            |           |   | \$119.09       |
| AFASUP  | 000               | AMERICAN FIDELITY ASSURANCE | 20240531ADAF12       | 0000000000 | P9    | BNK5                         | Payroll accrual        | B     | 05/31/2024 | 05/31/2024 | W         |   | \$331.08       |
|         |                   |                             |                      |            |       |                              |                        | 23-24 |            |            | 202300482 |   | \$331.08       |
|         |                   | 10L000 4581 0000 00 000000  |                      |            |       | AM FIDELITY SUPPLEMENTAL W/H |                        |       |            |            |           |   | \$279.62       |
|         |                   | 40L000 4581 0000 00 000000  |                      |            |       |                              |                        |       |            |            |           |   | \$51.46        |
| AFASUP  | 000               | AMERICAN FIDELITY ASSURANCE | 20240531ADAF12       | 0000000000 | P9    | BNK5                         | Payroll accrual        | B     | 05/31/2024 | 05/31/2024 | W         |   | \$42.57        |
|         |                   |                             |                      |            |       |                              |                        | 23-24 |            |            | 202300482 |   | \$42.57        |
|         |                   | 10L000 4581 0000 00 000000  |                      |            |       | AM FIDELITY SUPPLEMENTAL W/H |                        |       |            |            |           |   | \$42.57        |



| VEN-KEY | VENDOR NAME       |                             | INVOICE #            | PO NUMBER  | BATCH | BANK                         | DESCRIPTION            | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|---------|-------------------|-----------------------------|----------------------|------------|-------|------------------------------|------------------------|-------|------------|------------|-----------|---|----------------|
|         | ACH VOID DOWNLOAD |                             | DISCOUNT DESCRIPTION |            |       | DISC AMT                     | ADJUSTMENT DESCRIPTION | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|         | REF               | CATALOG                     | DESCRIPTION          |            |       |                              |                        | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|         | ACCOUNT NUMBER(S) |                             | QUICK KEY            | ACCOUNT    | LEVEL | DESCRIPTION                  | 1099                   |       |            |            |           |   | ACCT AMOUNT    |
| AFASUP  | 000               | AMERICAN FIDELITY ASSURANCE | 20240614ADAF1        | 0000000000 | P9    | BNK5                         | Payroll accrual        | B     | 06/14/2024 | 06/14/2024 | W         |   | \$1,049.74     |
|         |                   |                             |                      |            |       |                              |                        | 23-24 |            |            | 202300497 |   | \$1,049.74     |
|         | 10L000            | 4581 0000 00 000000         |                      |            |       | AM FIDELITY SUPPLEMENTAL W/H |                        |       |            |            |           |   | \$952.39       |
|         | 20L000            | 4581 0000 00 000000         |                      |            |       |                              |                        |       |            |            |           |   | \$97.35        |
| AFASUP  | 000               | AMERICAN FIDELITY ASSURANCE | 20240614ADAF10       | 0000000000 | P9    | BNK5                         | Payroll accrual        | B     | 06/14/2024 | 06/14/2024 | W         |   | \$17.30        |
|         |                   |                             |                      |            |       |                              |                        | 23-24 |            |            | 202300497 |   | \$17.30        |
|         | 10L000            | 4581 0000 00 000000         |                      |            |       | AM FIDELITY SUPPLEMENTAL W/H |                        |       |            |            |           |   | \$17.30        |
| AFASUP  | 000               | AMERICAN FIDELITY ASSURANCE | 20240614ADAF11       | 0000000000 | P9    | BNK5                         | Payroll accrual        | B     | 06/14/2024 | 06/14/2024 | W         |   | \$81.19        |
|         |                   |                             |                      |            |       |                              |                        | 23-24 |            |            | 202300497 |   | \$81.19        |
|         | 10L000            | 4581 0000 00 000000         |                      |            |       | AM FIDELITY SUPPLEMENTAL W/H |                        |       |            |            |           |   | \$78.94        |
|         | 20L000            | 4581 0000 00 000000         |                      |            |       |                              |                        |       |            |            |           |   | \$2.25         |
| AFASUP  | 000               | AMERICAN FIDELITY ASSURANCE | 20240614ADAF12       | 0000000000 | P9    | BNK5                         | Payroll accrual        | B     | 06/14/2024 | 06/14/2024 | W         |   | \$9.95         |
|         |                   |                             |                      |            |       |                              |                        | 23-24 |            |            | 202300497 |   | \$9.95         |
|         | 20L000            | 4581 0000 00 000000         |                      |            |       |                              |                        |       |            |            |           |   | \$9.95         |
| AFASUP  | 000               | AMERICAN FIDELITY ASSURANCE | 20240614ADAF2        | 0000000000 | P9    | BNK5                         | Payroll accrual        | B     | 06/14/2024 | 06/14/2024 | W         |   | \$684.00       |
|         |                   |                             |                      |            |       |                              |                        | 23-24 |            |            | 202300497 |   | \$684.00       |
|         | 10L000            | 4581 0000 00 000000         |                      |            |       | AM FIDELITY SUPPLEMENTAL W/H |                        |       |            |            |           |   | \$560.45       |
|         | 20L000            | 4581 0000 00 000000         |                      |            |       |                              |                        |       |            |            |           |   | \$47.40        |
|         | 40L000            | 4581 0000 00 000000         |                      |            |       |                              |                        |       |            |            |           |   | \$76.15        |
| AFASUP  | 000               | AMERICAN FIDELITY ASSURANCE | 20240614ADAF5        | 0000000000 | P9    | BNK5                         | Payroll accrual        | B     | 06/14/2024 | 06/14/2024 | W         |   | \$155.10       |
|         |                   |                             |                      |            |       |                              |                        | 23-24 |            |            | 202300497 |   | \$155.10       |
|         | 10L000            | 4581 0000 00 000000         |                      |            |       | AM FIDELITY SUPPLEMENTAL W/H |                        |       |            |            |           |   | \$155.10       |
| AFASUP  | 000               | AMERICAN FIDELITY ASSURANCE | 20240614ADAF6        | 0000000000 | P9    | BNK5                         | Payroll accrual        | B     | 06/14/2024 | 06/14/2024 | W         |   | \$260.83       |
|         |                   |                             |                      |            |       |                              |                        | 23-24 |            |            | 202300497 |   | \$260.83       |
|         | 10L000            | 4581 0000 00 000000         |                      |            |       | AM FIDELITY SUPPLEMENTAL W/H |                        |       |            |            |           |   | \$260.83       |
| AFASUP  | 000               | AMERICAN FIDELITY ASSURANCE | 20240614ADAF7        | 0000000000 | P9    | BNK5                         | Payroll accrual        | B     | 06/14/2024 | 06/14/2024 | W         |   | \$280.04       |
|         |                   |                             |                      |            |       |                              |                        | 23-24 |            |            | 202300497 |   | \$280.04       |



| VEN-KEY               | VENDOR NAME                | INVOICE #            | PO NUMBER  | BATCH | BANK        | DESCRIPTION                         | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|-----------------------|----------------------------|----------------------|------------|-------|-------------|-------------------------------------|-------|------------|------------|-----------|---|----------------|
|                       | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION |            |       | DISC AMT    | ADJUSTMENT DESCRIPTION              | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|                       | REF CATALOG                | DESCRIPTION          |            |       |             |                                     | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|                       | ACCOUNT NUMBER(S)          | QUICK KEY            | ACCOUNT    | LEVEL | DESCRIPTION | 1099                                |       |            |            |           |   | ACCT AMOUNT    |
| NUMBER OF INVOICES: 2 |                            |                      |            |       |             |                                     |       |            |            |           |   | \$39.26        |
| ALESSMAR000           | ALESSI, MARK               | 90.00                | 0000000000 | 50    | BNK2        | BOYS VARSITY BASEBALL-5/2/24        | H     | 05/02/2024 | 05/31/2024 | R         |   | \$90.00        |
|                       |                            |                      |            |       |             |                                     | 23-24 |            |            | 105223    |   | \$90.00        |
|                       | 10E000 1500 3190 00 000000 |                      |            |       |             | INTERSC PGRM OTHER PRO & TECH       |       |            |            |           |   | \$90.00        |
| NUMBER OF INVOICES: 1 |                            |                      |            |       |             |                                     |       |            |            |           |   | \$90.00        |
| ALEXAED 000           | ALEXANDER, ED              | 90.00                | 0000000000 | 50    | BNK2        | GILRS VARSITY                       | H     | 04/16/2024 | 05/31/2024 | S         |   | \$90.00        |
|                       |                            |                      |            |       |             | SOFTBALL-4/16/24                    |       |            |            |           |   |                |
|                       |                            |                      |            |       |             |                                     | 23-24 |            |            | 105188    |   | \$90.00        |
|                       | 10E000 1500 3190 00 000000 |                      |            |       |             | INTERSC PGRM OTHER PRO & TECH NONEM |       |            |            |           |   | \$90.00        |
| ALEXAED 000           | ALEXANDER, ED              | 90.00                | 0000000000 | 50    | BNK2        | GILRS VARSITY                       | H     | 04/25/2024 | 05/31/2024 | S         |   | \$90.00        |
|                       |                            |                      |            |       |             | SOFTBALL-4/25/24                    |       |            |            |           |   |                |
|                       |                            |                      |            |       |             |                                     | 23-24 |            |            | 105203    |   | \$90.00        |
|                       | 10E000 1500 3190 00 000000 |                      |            |       |             | INTERSC PGRM OTHER PRO & TECH NONEM |       |            |            |           |   | \$90.00        |
| NUMBER OF INVOICES: 2 |                            |                      |            |       |             |                                     |       |            |            |           |   | \$180.00       |
| AMEC 001              | AMEREN CIPS                | AME0089-0624         | 0000000000 | 0624  | BNK5        | JH/HS BLDG-NATURAL GAS              | B     | 06/04/2024 | 06/20/2024 | W         |   | \$78.64        |
|                       |                            |                      |            |       |             |                                     | 23-24 |            |            | 890624    |   | \$78.64        |
|                       | 20E301 2542 4650 00 000000 |                      |            |       |             | JH/HS SM NATURAL GAS                |       |            |            |           |   | \$78.64        |
| AMEC 001              | AMEREN CIPS                | AME5050-0624         | 0000000000 | 0624  | BNK5        | JH/HS BLDG-PUMP BUILDING            | B     | 05/10/2024 | 06/20/2024 | W         |   | \$224.42       |
|                       |                            |                      |            |       |             |                                     | 23-24 |            |            | 50500624  |   | \$224.42       |
|                       | 20E301 2542 4660 00 000000 |                      |            |       |             | NBHS BLDGS ELECTRICITY              |       |            |            |           |   | \$224.42       |
| NUMBER OF INVOICES: 2 |                            |                      |            |       |             |                                     |       |            |            |           |   | \$303.06       |
| AMERCEN 000           | AMERICAN CENTRAL INSURANCE | 042024               | 0000000000 | 50    | BNK2        | HRA DISB TRAVIS CREASEY             | H     | 04/30/2024 | 05/31/2024 | R         |   | \$403.18       |
|                       |                            |                      |            |       |             |                                     | 23-24 |            |            | 105225    |   | \$403.18       |
|                       | 10E000 2311 3910 00 000000 |                      |            |       |             | BD SERVICES PS HRA REIMB NONEM      |       |            |            |           |   | \$403.18       |

| VEN-KEY               | VENDOR NAME                | INVOICE #            | PO NUMBER  | BATCH         | BANK                          | DESCRIPTION                       | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|-----------------------|----------------------------|----------------------|------------|---------------|-------------------------------|-----------------------------------|-------|------------|------------|-----------|---|----------------|
|                       | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION |            |               | DISC AMT                      | ADJUSTMENT DESCRIPTION            | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|                       | REF CATALOG                | DESCRIPTION          |            |               |                               |                                   | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|                       | ACCOUNT NUMBER(S)          | QUICK KEY            |            | ACCOUNT LEVEL | DESCRIPTION                   | 1099                              |       |            |            |           |   | ACCT AMOUNT    |
| NUMBER OF INVOICES: 1 |                            |                      |            |               |                               |                                   |       |            |            |           |   | \$403.18       |
| AMIEWVIV000           | AMIEWALAN, VIVIAN          | 70.80                | 0000000000 | 0624          | BNK5                          | REFUND FOR LUNCH CREDIT           | B     | 05/24/2023 | 06/20/2024 | R         |   | \$70.80        |
|                       |                            |                      |            |               |                               |                                   | 23-24 |            |            |           |   | \$70.80        |
|                       | 10R000 1600 0000 00 000000 |                      |            |               | FS PRE-PAID MEALS             |                                   |       |            |            |           |   | \$70.80        |
| NUMBER OF INVOICES: 1 |                            |                      |            |               |                               |                                   |       |            |            |           |   | \$70.80        |
| APPLEEM0000           | APPLEBERRY, EMORY          | 90.00                | 0000000000 | 50            | BNK2                          | GIRLS VARSITY SOFTBALL<br>4/23/24 | H     | 04/23/2024 | 05/31/2024 | S         |   | \$90.00        |
|                       |                            |                      |            |               |                               |                                   | 23-24 |            |            | 105204    |   | \$90.00        |
|                       | 10E000 1500 3190 00 000000 |                      |            |               | INTERSC PGRM OTHER PRO & TECH |                                   |       |            |            |           |   | \$90.00        |
| APPLEEM0000           | APPLEBERRY, EMORY          | 90.00                | 0000000000 | 50            | BNK2                          | GIRLS VARSITY SOFTBALL<br>5/7/24  | H     | 05/07/2024 | 05/31/2024 | S         |   | \$90.00        |
|                       |                            |                      |            |               |                               |                                   | 23-24 |            |            | 105226    |   | \$90.00        |
|                       | 10E000 1500 3190 00 000000 |                      |            |               | INTERSC PGRM OTHER PRO & TECH |                                   |       |            |            |           |   | \$90.00        |
| NUMBER OF INVOICES: 2 |                            |                      |            |               |                               |                                   |       |            |            |           |   | \$180.00       |
| AREADIST000           | AREADISTRIBUTORS, INC      | 474606               | 0000000000 | 0624          | BNK5                          | ELEM BLDG-SOAP                    | B     | 05/14/2024 | 06/20/2024 | R         |   | \$227.70       |
|                       |                            |                      |            |               |                               |                                   | 23-24 |            |            |           |   | \$227.70       |
|                       | 20E103 2542 4100 00 000000 |                      |            |               | NBE CARE/UPKEEP GEN SUPPLIES  |                                   |       |            |            |           |   | \$227.70       |
| NUMBER OF INVOICES: 1 |                            |                      |            |               |                               |                                   |       |            |            |           |   | \$227.70       |
| AT&T MOB000           | AT&T MOBILITY              | 2872939623985192024  | 0000000000 | 0624          | BNK5                          | TRANS-MOBILE PHONES               | B     | 05/11/2024 | 06/20/2024 | W         |   | \$114.69       |
|                       |                            |                      |            |               |                               |                                   | 23-24 |            |            | 223980624 |   | \$114.69       |
|                       | 40E000 2552 3400 00 000000 |                      |            |               | TRANSP VS COMMUNICATION       |                                   |       |            |            |           |   | \$114.69       |
| AT&T MOB000           | AT&T MOBILITY              | 28730168401005032024 | 0000000000 | 0624          | BNK5                          | STUDENT HOT SPOTS                 | B     | 04/25/2024 | 06/20/2024 | W         |   | \$206.20       |
|                       |                            |                      |            |               |                               |                                   | 23-24 |            |            | 40100624  |   | \$206.20       |
|                       | 10E000 2225 3400 00 000000 |                      |            |               | TECH PS COMMUNICATION         |                                   |       |            |            |           |   | \$206.20       |

| VEN-KEY               | VENDOR NAME                        | INVOICE #            | PO NUMBER  | BATCH | BANK        | DESCRIPTION                         | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|-----------------------|------------------------------------|----------------------|------------|-------|-------------|-------------------------------------|-------|------------|------------|-----------|---|----------------|
|                       | ACH VOID DOWNLOAD                  | DISCOUNT DESCRIPTION |            |       | DISC AMT    | ADJUSTMENT DESCRIPTION              | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|                       | REF CATALOG                        | DESCRIPTION          |            |       |             |                                     | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|                       | ACCOUNT NUMBER(S)                  | QUICK KEY            | ACCOUNT    | LEVEL | DESCRIPTION | 1099                                |       |            |            |           |   | ACCT AMOUNT    |
| AT&T MOB000           | AT&T MOBILITY                      | 28730168401006032024 | 0000000000 | 0624  | BNK5        | STUDENT HOT SPOTS                   | B     | 05/25/2024 | 06/20/2024 | W         |   | \$206.20       |
|                       |                                    |                      |            |       |             |                                     | 23-24 |            |            | 40100624  |   | \$206.20       |
|                       | 10E000 2225 3400 00 000000         |                      |            |       |             | TECH PS COMMUNICATION               |       |            |            |           |   | \$206.20       |
| NUMBER OF INVOICES: 3 |                                    |                      |            |       |             |                                     |       |            |            |           |   | \$527.09       |
| AXA EQUI000           | AXA EQUITABLE LIFE INSURANCE COMPA | 20240531ADAXA        | 0000000000 | P1    | BNK5        | Payroll accrual                     | H     | 05/31/2024 | 05/31/2024 | W         |   | \$2,425.00     |
|                       |                                    |                      |            |       |             |                                     | 23-24 |            |            | 202300481 |   | \$2,425.00     |
|                       | 10L000 4590 0000 00 000000         |                      |            |       |             |                                     |       |            |            |           |   | \$2,425.00     |
| AXA EQUI000           | AXA EQUITABLE LIFE INSURANCE COMPA | 20240531ADAXA%       | 0000000000 | P1    | BNK5        | Payroll accrual                     | H     | 05/31/2024 | 05/31/2024 | W         |   | \$3,067.72     |
|                       |                                    |                      |            |       |             |                                     | 23-24 |            |            | 202300481 |   | \$3,067.72     |
|                       | 10L000 4590 0000 00 000000         |                      |            |       |             |                                     |       |            |            |           |   | \$3,067.72     |
| AXA EQUI000           | AXA EQUITABLE LIFE INSURANCE COMPA | 20240614ADAXA        | 0000000000 | P1    | BNK5        | Payroll accrual                     | B     | 06/14/2024 | 06/14/2024 | W         |   | \$2,425.00     |
|                       |                                    |                      |            |       |             |                                     | 23-24 |            |            | 202300496 |   | \$2,425.00     |
|                       | 10L000 4590 0000 00 000000         |                      |            |       |             |                                     |       |            |            |           |   | \$2,425.00     |
| AXA EQUI000           | AXA EQUITABLE LIFE INSURANCE COMPA | 20240614ADAXA%       | 0000000000 | P1    | BNK5        | Payroll accrual                     | B     | 06/14/2024 | 06/14/2024 | W         |   | \$3,050.06     |
|                       |                                    |                      |            |       |             |                                     | 23-24 |            |            | 202300496 |   | \$3,050.06     |
|                       | 10L000 4590 0000 00 000000         |                      |            |       |             |                                     |       |            |            |           |   | \$3,050.06     |
| NUMBER OF INVOICES: 4 |                                    |                      |            |       |             |                                     |       |            |            |           |   | \$10,967.78    |
| BABBSJOH000           | BABBS, JOHN                        | 5.55                 | 0000000000 | 0624  | BNK5        | REFUND LUNCH CREDIT                 | B     | 05/22/2024 | 06/20/2024 | R         |   | \$5.55         |
|                       |                                    |                      |            |       |             |                                     | 23-24 |            |            |           |   | \$5.55         |
|                       | 10R000 1600 0000 00 000000         |                      |            |       |             | FS PRE-PAID MEALS                   |       |            |            |           |   | \$5.55         |
| NUMBER OF INVOICES: 1 |                                    |                      |            |       |             |                                     |       |            |            |           |   | \$5.55         |
| BAUSEJAM000           | BAUSER, JAMES                      | 90.00                | 0000000000 | 50    | BNK2        | GIRLS VARSITY SOFTBALL<br>4/23/24   | H     | 04/23/2024 | 05/31/2024 | S         |   | \$90.00        |
|                       |                                    |                      |            |       |             |                                     | 23-24 |            |            | 105205    |   | \$90.00        |
|                       | 10E000 1500 3190 00 000000         |                      |            |       |             | INTERSC PGRM OTHER PRO & TECH NONEM |       |            |            |           |   | \$90.00        |





| VEN-KEY     | VENDOR NAME                | INVOICE #                              | PO NUMBER  | BATCH    | BANK             | DESCRIPTION                  | LQ    | S | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-------------|----------------------------|----------------------------------------|------------|----------|------------------|------------------------------|-------|---|------------|------------|---|----------------|
|             | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION                   |            | DISC AMT |                  | ADJUSTMENT DESCRIPTION       | FY    |   | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|             | REF CATALOG                | DESCRIPTION                            |            |          |                  |                              | LQ    |   | QTY        |            |   | LINE AMOUNT    |
|             | ACCOUNT NUMBER(S)          | QUICK KEY                              | ACCOUNT    | LEVEL    | DESCRIPTION      | 1099                         |       |   |            |            |   | ACCT AMOUNT    |
| BMO FINA000 | BMO FINANCIAL GROUP        | 0221-0624-4                            | 1032024037 | BMO 0624 | BNK5             | SUBWAY-ONE STUDENT FOR LUNCH | P     | B | 05/17/2024 | 06/20/2024 | W | \$6.42         |
|             |                            |                                        |            |          |                  |                              | 23-24 |   |            | 202300486  |   | \$6.42         |
|             | 100                        | COX, K - CLASSROOM SUPPLIES            |            |          |                  |                              |       |   | 1.00       |            |   | \$6.42         |
|             | 10E103 1113 4100 00 000000 |                                        |            | NBE SM   | GENERAL SUPPLIES |                              |       |   |            |            |   | \$6.42         |
| BMO FINA000 | BMO FINANCIAL GROUP        | 0221-0624-5A                           | 1032024037 | BMO 0624 | BNK5             | PAPA JOHNS-PIZZA             | P     | B | 05/18/2024 | 06/20/2024 | W | \$34.43        |
|             |                            |                                        |            |          |                  |                              | 23-24 |   |            | 202300486  |   | \$34.43        |
|             | 100                        | COX, K - CLASSROOM SUPPLIES            |            |          |                  |                              |       |   | 1.00       |            |   | \$34.43        |
|             | 10E103 1113 4100 00 000000 |                                        |            | NBE SM   | GENERAL SUPPLIES |                              |       |   |            |            |   | \$34.43        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 0221-0624-5B                           | 1032024038 | BMO 0624 | BNK5             | PAPA JOHNS-3RD GRADE LUNCH   | P     | B | 05/18/2024 | 06/20/2024 | W | \$56.11        |
|             |                            |                                        |            |          |                  |                              | 23-24 |   |            | 202300486  |   | \$56.11        |
|             | 100                        | IACONO - CLASSROOM SUPPLIES            |            |          |                  |                              |       |   | 1.00       |            |   | \$56.11        |
|             | 10E103 1113 4100 00 000000 |                                        |            | NBE SM   | GENERAL SUPPLIES |                              |       |   |            |            |   | \$56.11        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 0221-0624-5C                           | 1032024049 | BMO 0624 | BNK5             | PAPA JOHNS-3RD GRADE PIZZA   | P     | B | 05/18/2024 | 06/20/2024 | W | \$58.99        |
|             |                            |                                        |            |          |                  |                              | 23-24 |   |            | 202300486  |   | \$58.99        |
|             | 100                        | MORAN- CLASSROOM SUPPLIES              |            |          |                  |                              |       |   | 1.00       |            |   | \$58.99        |
|             | 10E103 1113 4100 00 000000 |                                        |            | NBE SM   | GENERAL SUPPLIES |                              |       |   |            |            |   | \$58.99        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 0221-0624-5D                           | 1032024040 | BMO 0624 | BNK5             | PAPA JOHNS-3RD GREADE LUNCH  | P     | B | 05/18/2024 | 06/20/2024 | W | \$16.30        |
|             |                            |                                        |            |          |                  |                              | 23-24 |   |            | 202300486  |   | \$16.30        |
|             | 100                        | SWOROBOWICZ - CLASSROOM SUPPLIES       |            |          |                  |                              |       |   | 1.00       |            |   | \$16.30        |
|             | 10E103 1113 4100 00 000000 |                                        |            | NBE SM   | GENERAL SUPPLIES |                              |       |   |            |            |   | \$16.30        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 0704-0624-1                            | 0000000000 | BMO 0624 | BNK5             | 9236-WALMART-REFUND          |       | B | 03/26/2024 | 06/20/2024 | W | \$-50.36       |
|             |                            |                                        |            |          |                  | FRAUDULANT CHARGE            |       |   |            |            |   |                |
|             |                            |                                        |            |          |                  |                              | 23-24 |   |            | 202300486  |   | \$-50.36       |
|             | 10A000 1200 0000 00 000000 |                                        |            |          |                  |                              |       |   |            |            |   | \$-50.36       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 0704-0624-2                            | 3012024061 | BMO 0624 | BNK5             | SHOWTIME LANES-BOWLING       | P     | B | 04/24/2024 | 06/20/2024 | W | \$244.40       |
|             |                            |                                        |            |          |                  |                              | 23-24 |   |            | 202300486  |   | \$244.40       |
|             | 100                        | VANVELDHUIZEN-JH & HS CBE GEN SUPPLIES |            |          |                  |                              |       |   | 1.00       |            |   | \$244.40       |
|             | 10E301 1200 4100 00 000000 |                                        |            | NBHS SP. | ED. GEN SUPPLIES |                              |       |   |            |            |   | \$244.40       |

| VEN-KEY     | VENDOR NAME                | INVOICE #                              | PO NUMBER  | BATCH    | BANK                      | DESCRIPTION              | LQ    | S | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-------------|----------------------------|----------------------------------------|------------|----------|---------------------------|--------------------------|-------|---|------------|------------|---|----------------|
|             | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION                   |            |          | DISC AMT                  | ADJUSTMENT DESCRIPTION   | FY    |   | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|             | REF CATALOG                | DESCRIPTION                            |            |          |                           |                          | LQ    |   | QTY        |            |   | LINE AMOUNT    |
|             | ACCOUNT NUMBER(S)          | QUICK KEY                              | ACCOUNT    | LEVEL    | DESCRIPTION               | 1099                     |       |   |            |            |   | ACCT AMOUNT    |
| BMO FINA000 | BMO FINANCIAL GROUP        | 0704-0624-3                            | 3012024061 | BMO 0624 | BNK5                      | DABBLE-ART PROJECTS      | P     | B | 04/24/2024 | 06/20/2024 | W | \$106.00       |
|             |                            |                                        |            |          |                           |                          | 23-24 |   |            | 202300486  |   | \$106.00       |
|             | 100                        | VANVELDHUIZEN-JH & HS CBE GEN SUPPLIES |            |          |                           |                          |       |   | 1.00       |            |   | \$106.00       |
|             | 10E301 1200 4100 00 000000 |                                        |            |          | NBHS SP. ED. GEN SUPPLIES |                          |       |   |            |            |   | \$106.00       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 0704-0624-4                            | 3012024061 | BMO 0624 | BNK5                      | DOLLAR GENERAL-SUPPLIES  | P     | B | 04/29/2024 | 06/20/2024 | W | \$33.05        |
|             |                            |                                        |            |          |                           |                          | 23-24 |   |            | 202300486  |   | \$33.05        |
|             | 100                        | VANVELDHUIZEN-JH & HS CBE GEN SUPPLIES |            |          |                           |                          |       |   | 1.00       |            |   | \$33.05        |
|             | 10E301 1200 4100 00 000000 |                                        |            |          | NBHS SP. ED. GEN SUPPLIES |                          |       |   |            |            |   | \$33.05        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 0704-0624-5                            | 3012024061 | BMO 0624 | BNK5                      | WALGREENS-PHOTOS         | P     | B | 05/01/2024 | 06/20/2024 | W | \$37.85        |
|             |                            |                                        |            |          |                           |                          | 23-24 |   |            | 202300486  |   | \$37.85        |
|             | 100                        | VANVELDHUIZEN-JH & HS CBE GEN SUPPLIES |            |          |                           |                          |       |   | 1.00       |            |   | \$37.85        |
|             | 10E301 1200 4100 00 000000 |                                        |            |          | NBHS SP. ED. GEN SUPPLIES |                          |       |   |            |            |   | \$37.85        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 0704-0624-6                            | 3012024061 | BMO 0624 | BNK5                      | SAMS CLUB-CUPCAKES       | P     | B | 05/01/2024 | 06/20/2024 | W | \$15.98        |
|             |                            |                                        |            |          |                           |                          | 23-24 |   |            | 202300486  |   | \$15.98        |
|             | 100                        | VANVELDHUIZEN-JH & HS CBE GEN SUPPLIES |            |          |                           |                          |       |   | 1.00       |            |   | \$15.98        |
|             | 10E301 1200 4100 00 000000 |                                        |            |          | NBHS SP. ED. GEN SUPPLIES |                          |       |   |            |            |   | \$15.98        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 0704-0624-7                            | 0000000000 | BMO 0624 | BNK5                      | 9242-NOTHING BUNDT CAKES |       | B | 05/02/2024 | 06/20/2024 | W | \$60.50        |
|             |                            |                                        |            |          |                           |                          | 23-24 |   |            | 202300486  |   | \$60.50        |
|             | 10A000 1200 0000 00 000000 |                                        |            |          |                           |                          |       |   |            |            |   | \$60.50        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 0746-0624-1                            | 0000000000 | BMO 0624 | BNK5                      | DOLLAR GENERAL-COFFEE    |       | B | 05/03/2024 | 06/20/2024 | W | \$42.10        |
|             |                            |                                        |            |          |                           |                          | 23-24 |   |            | 202300486  |   | \$42.10        |
|             | 40E000 2552 4100 00 000000 |                                        |            |          | TRANSP VS GEN SUPPLIES    |                          |       |   |            |            |   | \$42.10        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 0746-0624-2                            | 0000000000 | BMO 0624 | BNK5                      | NOTHING BUNDT CAKE       |       | B | 05/11/2024 | 06/20/2024 | W | \$94.08        |
|             |                            |                                        |            |          |                           |                          | 23-24 |   |            | 202300486  |   | \$94.08        |
|             | 40E000 2552 4100 00 000000 |                                        |            |          | TRANSP VS GEN SUPPLIES    |                          |       |   |            |            |   | \$94.08        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 2436-0624-1                            | 0000000000 | BMO 0624 | BNK5                      | CASEYS-DONUTS            |       | B | 04/19/2024 | 06/20/2024 | W | \$24.24        |
|             |                            |                                        |            |          |                           |                          | 23-24 |   |            | 202300486  |   | \$24.24        |



| VEN-KEY     | VENDOR NAME                | INVOICE #            | PO NUMBER  | BATCH    | BANK        | DESCRIPTION                                 | LQ    | S | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-------------|----------------------------|----------------------|------------|----------|-------------|---------------------------------------------|-------|---|------------|------------|---|----------------|
|             | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION |            |          | DISC AMT    | ADJUSTMENT DESCRIPTION                      | FY    |   | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|             | REF CATALOG                | DESCRIPTION          |            |          |             |                                             | LQ    |   | QTY        |            |   | LINE AMOUNT    |
|             | ACCOUNT NUMBER(S)          | QUICK KEY            | ACCOUNT    | LEVEL    | DESCRIPTION | 1099                                        |       |   |            |            |   | ACCT AMOUNT    |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3061-0624-1          | 1252024000 | BMO 0624 | BNK5        | MEASURED MOM-YEARLY<br>SUBSCRIPTION         | P     | B | 04/22/2024 | 06/20/2024 | W | \$149.00       |
|             |                            |                      |            |          |             |                                             | 23-24 |   |            | 202300486  |   | \$149.00       |
|             | 100                        |                      |            |          |             |                                             |       |   | 1.00       |            |   | \$149.00       |
|             | 10E600 1250 4100 00 000000 | TITLE I SM G         |            |          |             | TITLE I SM INSTRUCTIONAL                    |       |   |            |            |   | \$149.00       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3061-0624-10         | 0000000000 | BMO 0624 | BNK5        | AMAZON-BOOK FOR BOOK STUDY                  | B     |   | 05/11/2024 | 06/20/2024 | W | \$551.23       |
|             |                            |                      |            |          |             |                                             | 23-24 |   |            | 202300486  |   | \$551.23       |
|             | 10E000 2321 4100 00 000000 |                      |            |          |             | SUPINT. OFFICE GEN SUPP                     |       |   |            |            |   | \$551.23       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3061-0624-11         | 0000000000 | BMO 0624 | BNK5        | 8113-FARM AND HOME-SALTY<br>DOUGH           | B     |   | 05/11/2024 | 06/20/2024 | W | \$146.70       |
|             |                            |                      |            |          |             |                                             | 23-24 |   |            | 202300486  |   | \$146.70       |
|             | 10A000 1200 0000 00 000000 |                      |            |          |             |                                             |       |   |            |            |   | \$146.70       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3061-0624-12         | 0000000000 | BMO 0624 | BNK5        | 8113-WALGREENS-SALTY DOUGH                  | B     |   | 05/15/2024 | 06/20/2024 | W | \$74.91        |
|             |                            |                      |            |          |             |                                             | 23-24 |   |            | 202300486  |   | \$74.91        |
|             | 10A000 1200 0000 00 000000 |                      |            |          |             |                                             |       |   |            |            |   | \$74.91        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3061-0624-13         | 0000000000 | BMO 0624 | BNK5        | 8111-AMAZON-SCRATCH OFF<br>LABELS           | B     |   | 05/18/2024 | 06/20/2024 | W | \$37.45        |
|             |                            |                      |            |          |             |                                             | 23-24 |   |            | 202300486  |   | \$37.45        |
|             | 10A000 1200 0000 00 000000 |                      |            |          |             |                                             |       |   |            |            |   | \$37.45        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3061-0624-2          | 0000000000 | BMO 0624 | BNK5        | 8123-AMAZON-PAPER BAGS                      | B     |   | 04/25/2024 | 06/20/2024 | W | \$24.48        |
|             |                            |                      |            |          |             |                                             | 23-24 |   |            | 202300486  |   | \$24.48        |
|             | 10A000 1200 0000 00 000000 |                      |            |          |             |                                             |       |   |            |            |   | \$24.48        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3061-0624-3          | 1032024021 | BMO 0624 | BNK5        | AMAZON-FIDGET                               | P     | B | 04/25/2024 | 06/20/2024 | W | \$15.99        |
|             |                            |                      |            |          |             |                                             | 23-24 |   |            | 202300486  |   | \$15.99        |
|             | 100                        |                      |            |          |             | MAXEDON-CLASSROOM SUPPLIES FOR ALL<br>ROOMS |       |   | 1.00       |            |   | \$15.99        |
|             | 10E103 1113 4100 00 000000 |                      |            |          |             | NBE SM GENERAL SUPPLIES                     |       |   |            |            |   | \$15.99        |



| VEN-KEY     | VENDOR NAME                | INVOICE #                             | PO NUMBER  | BATCH    | BANK                         | DESCRIPTION               | LQ    | S | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-------------|----------------------------|---------------------------------------|------------|----------|------------------------------|---------------------------|-------|---|------------|------------|---|----------------|
|             | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION                  |            |          | DISC AMT                     | ADJUSTMENT DESCRIPTION    | FY    |   | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|             | REF CATALOG                | DESCRIPTION                           |            |          |                              |                           | LQ    |   | QTY        |            |   | LINE AMOUNT    |
|             | ACCOUNT NUMBER(S)          | QUICK KEY                             | ACCOUNT    | LEVEL    | DESCRIPTION                  | 1099                      |       |   |            |            |   | ACCT AMOUNT    |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3061-0624-4                           | 6032024075 | BMO 0624 | BNK5                         | IPA-TRAINING              | P     | B | 04/26/2024 | 06/20/2024 | W | \$199.00       |
|             |                            |                                       |            |          |                              |                           | 23-24 |   |            | 202300486  |   | \$199.00       |
|             | 100                        | MAXEDONP/HAAS - PRINCIPAL TRAVEL      |            |          |                              |                           |       |   | 1.00       |            |   | \$199.00       |
|             | 10E103 2410 3320 00 000000 |                                       |            |          | NBE PRINCIPAL TRAVEL         |                           |       |   |            |            |   | \$199.00       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3061-0624-5                           | 1032024021 | BMO 0624 | BNK5                         | AMAZON-HEADPHONES         | P     | B | 04/28/2024 | 06/20/2024 | W | \$38.88        |
|             |                            |                                       |            |          |                              |                           | 23-24 |   |            | 202300486  |   | \$38.88        |
|             | 100                        | MAXEDON-CLASSROOM SUPPLIES FOR ALL    |            |          |                              |                           |       |   | 1.00       |            |   | \$38.88        |
|             | 10E103 1113 4100 00 000000 | ROOMS                                 |            |          | NBE SM GENERAL SUPPLIES      |                           |       |   |            |            |   | \$38.88        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3061-0624-6                           | 1032024021 | BMO 0624 | BNK5                         | AMAZON-BIRTHDAY BRACELETS | P     | B | 05/01/2024 | 06/20/2024 | W | \$24.57        |
|             |                            |                                       |            |          |                              |                           | 23-24 |   |            | 202300486  |   | \$24.57        |
|             | 100                        | MAXEDON-CLASSROOM SUPPLIES FOR ALL    |            |          |                              |                           |       |   | 1.00       |            |   | \$24.57        |
|             | 10E103 1113 4100 00 000000 | ROOMS                                 |            |          | NBE SM GENERAL SUPPLIES      |                           |       |   |            |            |   | \$24.57        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3061-0624-7                           | 0000000000 | BMO 0624 | BNK5                         | 8101-SCOVILL Z00          |       | B | 05/03/2024 | 06/20/2024 | W | \$465.00       |
|             |                            |                                       |            |          |                              |                           | 23-24 |   |            | 202300486  |   | \$465.00       |
|             | 10A000 1200 0000 00 000000 |                                       |            |          |                              |                           |       |   |            |            |   | \$465.00       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3061-0624-8                           | 1032024013 | BMO 0624 | BNK5                         | AMAZON-                   | P     | B | 05/05/2024 | 06/20/2024 | W | \$84.56        |
|             |                            |                                       |            |          |                              |                           | 23-24 |   |            | 202300486  |   | \$84.56        |
|             | 100                        | MAXEDON - ASSEMBLY SPEAKERS           |            |          |                              |                           |       |   | 1.00       |            |   | \$84.56        |
|             | 10E103 1113 3900 00 000000 |                                       |            |          | NBE OTHER PURCHASED SERVICES |                           |       |   |            |            |   | \$84.56        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3061-0624-9                           | 6032024076 | BMO 0624 | BNK5                         | AMAZON-PRINCIPAL STAMP    | P     | B | 05/10/2024 | 06/20/2024 | W | \$33.85        |
|             |                            |                                       |            |          |                              |                           | 23-24 |   |            | 202300486  |   | \$33.85        |
|             | 100                        | MAXEDON/HAAS - PRINCIPAL'S            |            |          |                              |                           |       |   | 1.00       |            |   | \$33.85        |
|             |                            | OFFICE-ENVELOPES/SUPPLIES/PRINCIPAL'S |            |          |                              |                           |       |   |            |            |   |                |
|             | 10E103 2410 4100 00 000000 | CODE BK                               |            |          | NBE PRINCIPAL GEN SUPPLIES   |                           |       |   |            |            |   | \$33.85        |

| VEN-KEY     | VENDOR NAME                | INVOICE #                           | PO NUMBER  | BATCH    | BANK                         | DESCRIPTION                           | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|-------------|----------------------------|-------------------------------------|------------|----------|------------------------------|---------------------------------------|-------|------------|------------|-----------|---|----------------|
|             | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION                |            |          | DISC AMT                     | ADJUSTMENT DESCRIPTION                | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|             | REF CATALOG                | DESCRIPTION                         |            |          |                              |                                       | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|             | ACCOUNT NUMBER(S)          | QUICK KEY                           | ACCOUNT    | LEVEL    | DESCRIPTION                  | 1099                                  |       |            |            |           |   | ACCT AMOUNT    |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3284-0624-1                         | 0000000000 | BMO 0624 | BNK5                         | SPRINGFIELD PARK DIST-FIELD TRIP      | B     | 05/17/2024 | 06/20/2024 | W         |   | \$563.00       |
|             | 10E500 1125 3900 00 000000 |                                     |            |          | PRE-K PS OTHER               |                                       | 23-24 |            |            | 202300486 |   | \$563.00       |
|             |                            |                                     |            |          |                              |                                       |       |            |            |           |   | \$563.00       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3285-0624-1                         | 0000000000 | BMO 0624 | BNK5                         | AMAZON-JH/HS BLDG-HOSE                | B     | 04/19/2024 | 06/20/2024 | W         |   | \$183.59       |
|             | 20E301 2542 4100 00 000000 |                                     |            |          | NBHS BLDG SM GEN SUPPLIES    |                                       | 23-24 |            |            | 202300486 |   | \$183.59       |
|             |                            |                                     |            |          |                              |                                       |       |            |            |           |   | \$183.59       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3285-0624-10                        | 0000000000 | BMO 0624 | BNK5                         | AMAZON-ELEM BLDG-POWER CORD           | B     | 05/10/2024 | 06/20/2024 | W         |   | \$24.74        |
|             | 20E103 2542 4100 00 000000 |                                     |            |          | NBE CARE/UPKEEP GEN SUPPLIES |                                       | 23-24 |            |            | 202300486 |   | \$24.74        |
|             |                            |                                     |            |          |                              |                                       |       |            |            |           |   | \$24.74        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3285-0624-11A                       | 2022024020 | BMO 0624 | BNK5                         | NOONAN RENTAL-STAGE                   | P B   | 05/10/2024 | 06/20/2024 | W         |   | \$1,000.00     |
|             | 100                        | RADFORD-JH PROMOTION                |            |          |                              |                                       | 23-24 |            |            | 202300486 |   | \$1,000.00     |
|             | 10E202 1115 4100 00 000000 | GOWNS/REPAIRS/CLEANING              |            |          | NBJH GEN SUPPLIES            |                                       |       | 1.00       |            |           |   | \$1,000.00     |
|             |                            |                                     |            |          |                              |                                       |       |            |            |           |   | \$1,000.00     |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3285-0624-11B                       | 2022024019 | BMO 0624 | BNK5                         | NOONAN RENTAL-STAGE                   | P B   | 05/10/2024 | 06/20/2024 | W         |   | \$293.36       |
|             | 100                        | RADFORD-JH DIPLOMAS/COVERS/PROGRAMS |            |          |                              |                                       | 23-24 |            |            | 202300486 |   | \$293.36       |
|             | 10E202 1115 4100 00 000000 |                                     |            |          | NBJH GEN SUPPLIES            |                                       |       | 1.00       |            |           |   | \$293.36       |
|             |                            |                                     |            |          |                              |                                       |       |            |            |           |   | \$293.36       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3285-0624-12                        | 0000000000 | BMO 0624 | BNK5                         | AMAZON-REFUND-ELEM PLUG               | B     | 05/14/2024 | 06/20/2024 | W         |   | \$-12.94       |
|             | 20E103 2542 4100 00 000000 |                                     |            |          | NBE CARE/UPKEEP GEN SUPPLIES |                                       | 23-24 |            |            | 202300486 |   | \$-12.94       |
|             |                            |                                     |            |          |                              |                                       |       |            |            |           |   | \$-12.94       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3285-0624-13                        | 0000000000 | BMO 0624 | BNK5                         | AMAZON-ELEM-SCOTCH PADS               | B     | 05/16/2024 | 06/20/2024 | W         |   | \$336.12       |
|             | 20E103 2542 4100 00 000000 |                                     |            |          | NBE CARE/UPKEEP GEN SUPPLIES |                                       | 23-24 |            |            | 202300486 |   | \$336.12       |
|             |                            |                                     |            |          |                              |                                       |       |            |            |           |   | \$336.12       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3285-0624-14                        | 0000000000 | BMO 0624 | BNK5                         | AMAZON-JH/HS BLDG-CONSTRUCTION LIGHTS | B     | 05/16/2024 | 06/20/2024 | W         |   | \$144.98       |

| VEN-KEY     | VENDOR NAME                | INVOICE #            | PO NUMBER           | BATCH                     | BANK                                | DESCRIPTION            | LQ S  | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-------------|----------------------------|----------------------|---------------------|---------------------------|-------------------------------------|------------------------|-------|------------|------------|---|----------------|
|             | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION |                     | DISC AMT                  |                                     | ADJUSTMENT DESCRIPTION | FY    | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|             | REF CATALOG                | DESCRIPTION          |                     |                           |                                     |                        | LQ    | QTY        |            |   | LINE AMOUNT    |
|             | ACCOUNT NUMBER(S)          |                      | QUICK KEY           | ACCOUNT LEVEL             | DESCRIPTION                         | 1099                   |       |            |            |   | ACCT AMOUNT    |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3285-0624-14         | *****CONTINUED***** |                           |                                     |                        |       |            |            |   |                |
|             | 20E301 2542 4100 00 000000 |                      |                     | NBHS BLDG SM GEN SUPPLIES |                                     |                        | 23-24 |            | 202300486  |   | \$144.98       |
|             |                            |                      |                     |                           |                                     |                        |       |            |            |   | \$144.98       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3285-0624-2          | 0000000000          | BMO 0624 BNK5             | AMAZON-ELEM BLDG-SCOTCH PADS        |                        | B     | 04/19/2024 | 06/20/2024 | W | \$805.80       |
|             | 20E103 2542 4100 00 000000 |                      |                     |                           | NBE CARE/UPKEEP GEN SUPPLIES        |                        |       |            |            |   | \$805.80       |
|             |                            |                      |                     |                           |                                     |                        | 23-24 |            | 202300486  |   | \$805.80       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3285-0624-3          | 0000000000          | BMO 0624 BNK5             | AMAZON-JH/HS BLDE SUPPLIES          |                        | B     | 04/19/2024 | 06/20/2024 | W | \$31.46        |
|             | 20E301 2542 4100 00 000000 |                      |                     |                           | NBHS BLDG SM GEN SUPPLIES           |                        |       |            |            |   | \$31.46        |
|             |                            |                      |                     |                           |                                     |                        | 23-24 |            | 202300486  |   | \$31.46        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3285-0624-4          | 0000000000          | BMO 0624 BNK5             | AMAZON-ELEM BLDG-DETERGENT          |                        | B     | 04/23/2024 | 06/20/2024 | W | \$27.98        |
|             | 20E103 2542 4100 00 000000 |                      |                     |                           | NBE CARE/UPKEEP GEN SUPPLIES        |                        |       |            |            |   | \$27.98        |
|             |                            |                      |                     |                           |                                     |                        | 23-24 |            | 202300486  |   | \$27.98        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3285-0624-5          | 0000000000          | BMO 0624 BNK5             | AMAZON-ELEM-MOP PADS, MAGIC ERASERS |                        | B     | 04/26/2024 | 06/20/2024 | W | \$126.70       |
|             | 20E103 2542 4100 00 000000 |                      |                     |                           | NBE CARE/UPKEEP GEN SUPPLIES        |                        |       |            |            |   | \$126.70       |
|             |                            |                      |                     |                           |                                     |                        | 23-24 |            | 202300486  |   | \$126.70       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3285-0624-6          | 0000000000          | BMO 0624 BNK5             | AMAZON-JH/HS BLDG-CLEANER           |                        | B     | 05/02/2024 | 06/20/2024 | W | \$89.84        |
|             | 20E301 2542 4100 00 000000 |                      |                     |                           | NBHS BLDG SM GEN SUPPLIES           |                        |       |            |            |   | \$89.84        |
|             |                            |                      |                     |                           |                                     |                        | 23-24 |            | 202300486  |   | \$89.84        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3285-0624-7          | 0000000000          | BMO 0624 BNK5             | AMAZON-ELEM-COMPRESSOR              |                        | B     | 05/05/2024 | 06/20/2024 | W | \$12.99        |
|             | 20E103 2542 4100 00 000000 |                      |                     |                           | NBE CARE/UPKEEP GEN SUPPLIES        |                        |       |            |            |   | \$12.99        |
|             |                            |                      |                     |                           |                                     |                        | 23-24 |            | 202300486  |   | \$12.99        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3285-0624-8          | 0000000000          | BMO 0624 BNK5             | AMAZON-ELEM BLDG-FOAM CLEANER       |                        | B     | 05/08/2024 | 06/20/2024 | W | \$49.99        |
|             | 20E103 2542 4100 00 000000 |                      |                     |                           | NBE CARE/UPKEEP GEN SUPPLIES        |                        |       |            |            |   | \$49.99        |
|             |                            |                      |                     |                           |                                     |                        | 23-24 |            | 202300486  |   | \$49.99        |

| VEN-KEY     | VENDOR NAME                | INVOICE #                                                           | PO NUMBER  | BATCH    | BANK                          | DESCRIPTION                                                           | LQ    | S          | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-------------|----------------------------|---------------------------------------------------------------------|------------|----------|-------------------------------|-----------------------------------------------------------------------|-------|------------|------------|------------|---|----------------|
|             | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION                                                |            | DISC AMT |                               | ADJUSTMENT DESCRIPTION                                                | FY    |            | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|             | REF CATALOG                | DESCRIPTION                                                         |            |          |                               |                                                                       | LQ    |            | QTY        |            |   | LINE AMOUNT    |
|             | ACCOUNT NUMBER(S)          | QUICK KEY                                                           | ACCOUNT    | LEVEL    | DESCRIPTION                   | 1099                                                                  |       |            |            |            |   | ACCT AMOUNT    |
| BMO FINA000 | BMO FINANCIAL GROUP        | 3285-0624-9                                                         | 0000000000 | BMO 0624 | BNK5                          | AMAZON-ELEM-REFUND                                                    | B     | 05/10/2024 | 06/20/2024 | W          |   | \$-483.48      |
|             |                            |                                                                     |            |          |                               |                                                                       | 23-24 |            |            | 202300486  |   | \$-483.48      |
|             | 20E103 2542 4100 00 000000 |                                                                     |            |          | NBE CARE/UPKEEP GEN SUPPLIES  |                                                                       |       |            |            |            |   | \$-483.48      |
| BMO FINA000 | BMO FINANCIAL GROUP        | 4069-0624-1                                                         | 0312024052 | BMO 0624 | BNK5                          | Zoom monthly bill of 40.00<br>for the remainder of the<br>fiscal year | P     | B          | 04/30/2024 | 06/20/2024 | W | \$40.00        |
|             |                            |                                                                     |            |          |                               |                                                                       | 23-24 |            |            | 202300486  |   | \$40.00        |
|             | 100                        | \$40 monthly for Zoom server space                                  |            |          |                               |                                                                       |       |            | 1.00       |            |   | \$40.00        |
|             | 10E000 2225 4700 00 000000 |                                                                     |            |          | TECH SM SOFTWARE              |                                                                       |       |            |            |            |   | \$40.00        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 4069-0624-2                                                         | 0312024063 | BMO 0624 | BNK5                          | Renewal of Hidden app<br>software for computers                       | P     | B          | 05/16/2024 | 06/20/2024 | W | \$1,912.50     |
|             |                            |                                                                     |            |          |                               |                                                                       | 23-24 |            |            | 202300486  |   | \$1,912.50     |
|             | 100                        | Hidden App Software                                                 |            |          |                               |                                                                       |       |            | 1.00       |            |   | \$1,912.50     |
|             | 10E000 2225 4700 00 000000 |                                                                     |            |          | TECH SM SOFTWARE              |                                                                       |       |            |            |            |   | \$1,912.50     |
| BMO FINA000 | BMO FINANCIAL GROUP        | 4127-0624-1                                                         | 3012024034 | BMO 0624 | BNK5                          | LOS RANCHEROS-STAFF FEILD<br>TRIP                                     | P     | B          | 04/22/2024 | 06/20/2024 | W | \$121.77       |
|             |                            |                                                                     |            |          |                               |                                                                       | 23-24 |            |            | 202300486  |   | \$121.77       |
|             | 100                        | LLEWELLYN- CHARACTER ED GEN SUPPLIES                                |            |          |                               |                                                                       |       |            | 1.00       |            |   | \$121.77       |
|             | 10E301 1117 4100 00 000000 |                                                                     |            |          | NBHS GENERAL SUPPLIES         |                                                                       |       |            |            |            |   | \$121.77       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 4127-0624-2                                                         | 6012024002 | BMO 0624 | BNK5                          | AMAZON-OFFICE SUPPLIES                                                | P     | B          | 04/29/2024 | 06/20/2024 | W | \$162.63       |
|             |                            |                                                                     |            |          |                               |                                                                       | 23-24 |            |            | 202300486  |   | \$162.63       |
|             | 100                        | LLEWELLYN- PRINCIPAL'S OFFICE<br>SUPPLIES/ENVELOPES/LAMINATING FILM |            |          |                               |                                                                       |       |            | 1.00       |            |   | \$162.63       |
|             | 10E305 2410 4100 00 000000 |                                                                     |            |          | NBHS PRINCIPAL GEN SUPPLIES   |                                                                       |       |            |            |            |   | \$162.63       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 4127-0624-3                                                         | 3012024040 | BMO 0624 | BNK5                          | SONIC-SALTY DOUGH                                                     | P     | B          | 05/02/2024 | 06/20/2024 | W | \$14.06        |
|             |                            |                                                                     |            |          |                               |                                                                       | 23-24 |            |            | 202300486  |   | \$14.06        |
|             | 100                        | LLEWELLYN-PBIS/FRESHMAN ACADEMY GEN<br>SUPPLIES                     |            |          |                               |                                                                       |       |            | 1.00       |            |   | \$14.06        |
|             | 10E301 1117 3900 00 000000 |                                                                     |            |          | NBHS OTHER PURCHASED SERVICES |                                                                       |       |            |            |            |   | \$14.06        |

| VEN-KEY     | VENDOR NAME                | INVOICE #                            | PO NUMBER  | BATCH    | BANK                          | DESCRIPTION                         | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|-------------|----------------------------|--------------------------------------|------------|----------|-------------------------------|-------------------------------------|-------|------------|------------|-----------|---|----------------|
|             | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION                 |            |          | DISC AMT                      | ADJUSTMENT DESCRIPTION              | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|             | REF CATALOG                | DESCRIPTION                          |            |          |                               |                                     | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|             | ACCOUNT NUMBER(S)          | QUICK KEY                            | ACCOUNT    | LEVEL    | DESCRIPTION                   | 1099                                |       |            |            |           |   | ACCT AMOUNT    |
| BMO FINA000 | BMO FINANCIAL GROUP        | 4127-0624-4                          | 0000000000 | BMO 0624 | BNK5                          | 9232-WILD WELLNESS                  | B     | 05/06/2024 | 06/20/2024 | W         |   | \$200.00       |
|             |                            |                                      |            |          |                               |                                     | 23-24 |            |            | 202300486 |   | \$200.00       |
|             | 10A000 1200 0000 00 000000 |                                      |            |          |                               |                                     |       |            |            |           |   | \$200.00       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 4127-0624-5                          | 0000000000 | BMO 0624 | BNK5                          | 9232-GFS-SENIOR LUNCH               | B     | 05/08/2024 | 06/20/2024 | W         |   | \$279.66       |
|             |                            |                                      |            |          |                               |                                     | 23-24 |            |            | 202300486 |   | \$279.66       |
|             | 10A000 1200 0000 00 000000 |                                      |            |          |                               |                                     |       |            |            |           |   | \$279.66       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 4127-0624-6                          | 3012024034 | BMO 0624 | BNK5                          | TEACHER PAY TEACHER-PRETZEL SUCCESS | P B   | 05/14/2024 | 06/20/2024 | W         |   | \$195.95       |
|             |                            |                                      |            |          |                               |                                     | 23-24 |            |            | 202300486 |   | \$195.95       |
|             | 100                        | LLEWELLYN- CHARACTER ED GEN SUPPLIES |            |          |                               |                                     |       |            | 1.00       |           |   | \$195.95       |
|             | 10E301 1117 4100 00 000000 |                                      |            |          | NBHS GENERAL SUPPLIES         |                                     |       |            |            |           |   | \$195.95       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 4127-0624-7                          | 3012024036 | BMO 0624 | BNK5                          | BELLA MILANO-LUNCH FOR STAFF        | P B   | 05/16/2024 | 06/20/2024 | W         |   | \$37.32        |
|             |                            |                                      |            |          |                               |                                     | 23-24 |            |            | 202300486 |   | \$37.32        |
|             | 100                        | LLEWELLYN-RTI/MTSS GEN SUPPLIES      |            |          |                               |                                     |       |            | 1.00       |           |   | \$37.32        |
|             | 10E301 1117 3900 00 000000 |                                      |            |          | NBHS OTHER PURCHASED SERVICES |                                     |       |            |            |           |   | \$37.32        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 4127-0624-8                          | 6012024001 | BMO 0624 | BNK5                          | 4 AMIGOS-ADMIN LUNCH                | P B   | 05/17/2024 | 06/20/2024 | W         |   | \$82.33        |
|             |                            |                                      |            |          |                               |                                     | 23-24 |            |            | 202300486 |   | \$82.33        |
|             | 100                        | LLEWELLYN- HS PRINCIPAL TRAVEL       |            |          |                               |                                     |       |            | 1.00       |           |   | \$82.33        |
|             | 10E305 2410 3320 00 000000 |                                      |            |          | NBHS PRINCIPAL TRAVEL         |                                     |       |            |            |           |   | \$82.33        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 4163-0624-1                          | 0000000000 | BMO 0624 | BNK5                          | 9216-MENARDS-DRYWALL                | B     | 04/19/2024 | 06/20/2024 | W         |   | \$32.29        |
|             |                            |                                      |            |          |                               |                                     | 23-24 |            |            | 202300486 |   | \$32.29        |
|             | 10A000 1200 0000 00 000000 |                                      |            |          |                               |                                     |       |            |            |           |   | \$32.29        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 4163-0624-10                         | 3012024008 | BMO 0624 | BNK5                          | TPT-AF GROWING BUNDLE               | P B   | 05/09/2024 | 06/20/2024 | W         |   | \$114.15       |
|             |                            |                                      |            |          |                               |                                     | 23-24 |            |            | 202300486 |   | \$114.15       |
|             | 100                        | WEIDHUNER TEXTBOOKS AG               |            |          |                               |                                     |       |            | 1.00       |           |   | \$114.15       |
|             | 10E301 1117 4200 00 000000 |                                      |            |          | NBHS TEXTBOOKS                |                                     |       |            |            |           |   | \$114.15       |





| VEN-KEY     | VENDOR NAME                | INVOICE #            | PO NUMBER  | BATCH    | BANK                   | DESCRIPTION            | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|-------------|----------------------------|----------------------|------------|----------|------------------------|------------------------|-------|------------|------------|-----------|---|----------------|
|             | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION |            | DISC AMT |                        | ADJUSTMENT DESCRIPTION | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|             | REF CATALOG                | DESCRIPTION          |            |          |                        |                        | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|             | ACCOUNT NUMBER(S)          | QUICK KEY            | ACCOUNT    | LEVEL    | DESCRIPTION            | 1099                   |       |            |            |           |   | ACCT AMOUNT    |
| BMO FINA000 | BMO FINANCIAL GROUP        | 4163-0624-7          | 0000000000 | BMO 0624 | BNK5                   | 9282-WALMART-ROUNDUP   | B     | 05/03/2024 | 06/20/2024 | W         |   | \$39.39        |
|             |                            |                      |            |          |                        |                        | 23-24 |            |            | 202300486 |   | \$39.39        |
|             | 10A000 1200 0000 00 000000 |                      |            |          |                        |                        |       |            |            |           |   | \$39.39        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 4163-0624-8          | 0000000000 | BMO 0624 | BNK5                   | 9282-LOWES-MUM TARP    | B     | 05/04/2024 | 06/20/2024 | W         |   | \$72.39        |
|             |                            |                      |            |          |                        |                        | 23-24 |            |            | 202300486 |   | \$72.39        |
|             | 10A000 1200 0000 00 000000 |                      |            |          |                        |                        |       |            |            |           |   | \$72.39        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 4163-0624-9          | 0000000000 | BMO 0624 | BNK5                   | 9216-AIRBNB            | B     | 05/06/2024 | 06/20/2024 | W         |   | \$636.74       |
|             |                            |                      |            |          |                        |                        | 23-24 |            |            | 202300486 |   | \$636.74       |
|             | 10A000 1200 0000 00 000000 |                      |            |          |                        |                        |       |            |            |           |   | \$636.74       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 5568-0624-1          | 0000000000 | BMO 0624 | BNK5                   | 9203-DOLLAR GENERAL    | B     | 04/26/2024 | 06/20/2024 | W         |   | \$41.24        |
|             |                            |                      |            |          |                        |                        | 23-24 |            |            | 202300486 |   | \$41.24        |
|             | 10A000 1200 0000 00 000000 |                      |            |          |                        |                        |       |            |            |           |   | \$41.24        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 5568-0624-2          | 0000000000 | BMO 0624 | BNK5                   | 9203-MEIJER-FLOWERS    | B     | 04/29/2024 | 06/20/2024 | W         |   | \$78.23        |
|             |                            |                      |            |          |                        |                        | 23-24 |            |            | 202300486 |   | \$78.23        |
|             | 10A000 1200 0000 00 000000 |                      |            |          |                        |                        |       |            |            |           |   | \$78.23        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 5568-0624-3          | 0000000000 | BMO 0624 | BNK5                   | 9203-MEIJER-FLOWERS    | B     | 04/29/2024 | 06/20/2024 | W         |   | \$118.45       |
|             |                            |                      |            |          |                        |                        | 23-24 |            |            | 202300486 |   | \$118.45       |
|             | 10A000 1200 0000 00 000000 |                      |            |          |                        |                        |       |            |            |           |   | \$118.45       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6542-0624-1          | 0000000000 | BMO 0624 | BNK5                   | AMAZON-INK FOR PRINTER | B     | 04/21/2024 | 06/20/2024 | W         |   | \$355.56       |
|             |                            |                      |            |          |                        |                        | 23-24 |            |            | 202300486 |   | \$355.56       |
|             | 10E000 2562 4100 00 000000 |                      |            |          | FOOD PREP GEN SUPPLIES |                        |       |            |            |           |   | \$355.56       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6542-0624-2          | 0000000000 | BMO 0624 | BNK5                   | TRANS-IL TOLLWAY       | B     | 04/30/2024 | 06/20/2024 | W         |   | \$20.00        |
|             |                            |                      |            |          |                        |                        | 23-24 |            |            | 202300486 |   | \$20.00        |
|             | 40E000 2552 3320 00 000000 |                      |            |          | TRANSP VS TRAVEL       |                        |       |            |            |           |   | \$20.00        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6559-0624-1          | 0000000000 | BMO 0624 | BNK5                   | SJ MINI STORAGE        | B     | 05/01/2024 | 06/20/2024 | W         |   | \$60.00        |
|             |                            |                      |            |          |                        |                        | 23-24 |            |            | 202300486 |   | \$60.00        |

| VEN-KEY     | VENDOR NAME                | INVOICE #                            | PO NUMBER  | BATCH    | BANK                          | DESCRIPTION                  | LQ    | S | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-------------|----------------------------|--------------------------------------|------------|----------|-------------------------------|------------------------------|-------|---|------------|------------|---|----------------|
|             | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION                 |            | DISC AMT |                               | ADJUSTMENT DESCRIPTION       | FY    |   | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|             | REF CATALOG                | DESCRIPTION                          |            |          |                               |                              | LQ    |   | QTY        |            |   | LINE AMOUNT    |
|             | ACCOUNT NUMBER(S)          | QUICK KEY                            | ACCOUNT    | LEVEL    | DESCRIPTION                   | 1099                         |       |   |            |            |   | ACCT AMOUNT    |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6559-0624-1                          |            | *****    | CONTINUED*****                |                              |       |   |            |            |   |                |
|             | 20E000 2542 3250 00 000000 |                                      |            |          | DW BLDG PS RENTALS            |                              |       |   |            |            |   | \$60.00        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6575-0624-1                          | 1032024013 | BMO 0624 | BNK5                          | SAMS CLUB-COOKIES CAREER DAY | P     | B | 04/25/2024 | 06/20/2024 | W | \$24.26        |
|             | 100                        | MAXEDON - ASSEMBLY SPEAKERS          |            |          |                               |                              | 23-24 |   |            | 202300486  |   | \$24.26        |
|             | 10E103 1113 3900 00 000000 |                                      |            |          | NBE OTHER PURCHASED SERVICES  |                              |       |   | 1.00       |            |   | \$24.26        |
|             |                            |                                      |            |          |                               |                              |       |   |            |            |   | \$24.26        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6575-0624-2                          | 0000000000 | BMO 0624 | BNK5                          | 8101-PAPA JOHNS-PIZZA STAFF  | B     |   | 04/27/2024 | 06/20/2024 | W | \$170.20       |
|             | 10A000 1200 0000 00 000000 |                                      |            |          |                               |                              | 23-24 |   |            | 202300486  |   | \$170.20       |
|             |                            |                                      |            |          |                               |                              |       |   |            |            |   | \$170.20       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6575-0624-3                          | 0000000000 | BMO 0624 | BNK5                          | MARSHALLS-TRUCK NIGHT        | B     |   | 05/10/2024 | 06/20/2024 | W | \$31.97        |
|             | 10E500 3720 4100 00 000000 |                                      |            |          |                               |                              | 23-24 |   |            | 202300486  |   | \$31.97        |
|             |                            |                                      |            |          | PRE-K PARENTAL SERV. GEN SUPP |                              |       |   |            |            |   | \$31.97        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6575-0624-4                          | 0000000000 | BMO 0624 | BNK5                          | WALMART-TRUCK NIGHT          | B     |   | 05/11/2024 | 06/20/2024 | W | \$47.53        |
|             | 10E500 3720 4100 00 000000 |                                      |            |          |                               |                              | 23-24 |   |            | 202300486  |   | \$47.53        |
|             |                            |                                      |            |          | PRE-K PARENTAL SERV. GEN SUPP |                              |       |   |            |            |   | \$47.53        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6575-0624-5                          | 0000000000 | BMO 0624 | BNK5                          | SAMS-TRUCK NIGHT             | B     |   | 05/11/2024 | 06/20/2024 | W | \$17.96        |
|             | 10E500 3720 4100 00 000000 |                                      |            |          |                               |                              | 23-24 |   |            | 202300486  |   | \$17.96        |
|             |                            |                                      |            |          | PRE-K PARENTAL SERV. GEN SUPP |                              |       |   |            |            |   | \$17.96        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6575-0624-6                          | 0000000000 | BMO 0624 | BNK5                          | WALMART-TRUCK NIGHT          | B     |   | 05/12/2024 | 06/20/2024 | W | \$22.44        |
|             | 10E500 3720 4100 00 000000 |                                      |            |          |                               |                              | 23-24 |   |            | 202300486  |   | \$22.44        |
|             |                            |                                      |            |          | PRE-K PARENTAL SERV. GEN SUPP |                              |       |   |            |            |   | \$22.44        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6583-0624-1                          | 3012024052 | BMO 0624 | BNK5                          | MCCLAREY-GEN SUPPLIES CTE    | P     | B | 04/24/2024 | 06/20/2024 | W | \$265.44       |
|             |                            |                                      |            |          | (FOOD AND FABRIC              |                              |       |   |            |            |   |                |
|             | 100                        | MCCLAREY- GEN SUPPLIES CTE (FOOD AND |            |          |                               |                              | 23-24 |   |            | 202300486  |   | \$265.44       |
|             |                            | FABRIC)                              |            |          |                               |                              |       |   | 1.00       |            |   | \$265.44       |
|             | 10E301 1117 4100 00 000000 |                                      |            |          | NBHS GENERAL SUPPLIES         |                              |       |   |            |            |   | \$265.44       |

| VEN-KEY     | VENDOR NAME                | INVOICE #                                       | PO NUMBER  | BATCH    | BANK                  | DESCRIPTION                                    | LQ    | S | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-------------|----------------------------|-------------------------------------------------|------------|----------|-----------------------|------------------------------------------------|-------|---|------------|------------|---|----------------|
|             | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION                            |            |          | DISC AMT              | ADJUSTMENT DESCRIPTION                         | FY    |   | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|             | REF CATALOG                | DESCRIPTION                                     |            |          |                       |                                                | LQ    |   | QTY        |            |   | LINE AMOUNT    |
|             | ACCOUNT NUMBER(S)          | QUICK KEY                                       | ACCOUNT    | LEVEL    | DESCRIPTION           | 1099                                           |       |   |            |            |   | ACCT AMOUNT    |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6583-0624-2                                     | 3012024052 | BMO 0624 | BNK5                  | MCCLAREY- GEN SUPLIES CTE<br>(FOOD AND FABRIC) | P     | B | 04/30/2024 | 06/20/2024 | W | \$88.70        |
|             |                            |                                                 |            |          |                       |                                                | 23-24 |   |            | 202300486  |   | \$88.70        |
|             | 100                        | MCCLAREY- GEN SUPPLIES CTE (FOOD AND<br>FABRIC) |            |          |                       |                                                |       |   | 1.00       |            |   | \$88.70        |
|             | 10E301 1117 4100 00 000000 |                                                 |            |          | NBHS GENERAL SUPPLIES |                                                |       |   |            |            |   | \$88.70        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6583-0624-3                                     | 3012024023 | BMO 0624 | BNK5                  | WALMART--GOLDEN HONORS<br>SUPPLIES             | P     | B | 05/01/2025 | 06/20/2024 | W | \$17.94        |
|             |                            |                                                 |            |          |                       |                                                | 23-24 |   |            | 202300486  |   | \$17.94        |
|             | 100                        | MCCLAREY-GOLDEN HONORS SUPPLIES                 |            |          |                       |                                                |       |   | 1.00       |            |   | \$17.94        |
|             | 10E301 1117 4100 00 000000 |                                                 |            |          | NBHS GENERAL SUPPLIES |                                                |       |   |            |            |   | \$17.94        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6583-0624-4A                                    | 0000000000 | BMO 0624 | BNK5                  | 9208-WALMART                                   |       | B | 05/05/2024 | 06/20/2024 | W | \$18.95        |
|             |                            |                                                 |            |          |                       |                                                | 23-24 |   |            | 202300486  |   | \$18.95        |
|             | 10A000 1200 0000 00 000000 |                                                 |            |          |                       |                                                |       |   |            |            |   | \$18.95        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6583-0624-4B                                    | 0000000000 | BMO 0624 | BNK5                  | 9218-WALMART                                   |       | B | 05/05/2024 | 06/20/2024 | W | \$131.75       |
|             |                            |                                                 |            |          |                       |                                                | 23-24 |   |            | 202300486  |   | \$131.75       |
|             | 10A000 1200 0000 00 000000 |                                                 |            |          |                       |                                                |       |   |            |            |   | \$131.75       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6583-0624-5                                     | 0000000000 | BMO 0624 | BNK5                  | 9218-WALMART                                   |       | B | 05/06/2024 | 06/20/2024 | W | \$100.21       |
|             |                            |                                                 |            |          |                       |                                                | 23-24 |   |            | 202300486  |   | \$100.21       |
|             | 10A000 1200 0000 00 000000 |                                                 |            |          |                       |                                                |       |   |            |            |   | \$100.21       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6583-0624-6                                     | 3012024052 | BMO 0624 | BNK5                  | WALMART- GEN SUPLIES CTE<br>(FOOD AND FABRIC)  | P     | B | 05/07/2024 | 06/20/2024 | W | \$34.95        |
|             |                            |                                                 |            |          |                       |                                                | 23-24 |   |            | 202300486  |   | \$34.95        |
|             | 100                        | MCCLAREY- GEN SUPPLIES CTE (FOOD AND<br>FABRIC) |            |          |                       |                                                |       |   | 1.00       |            |   | \$34.95        |
|             | 10E301 1117 4100 00 000000 |                                                 |            |          | NBHS GENERAL SUPPLIES |                                                |       |   |            |            |   | \$34.95        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6583-0624-7                                     | 3012024052 | BMO 0624 | BNK5                  | WALMART- GEN SUPLIES CTE<br>(FOOD AND FABRIC)  | P     | B | 05/13/2024 | 06/20/2024 | W | \$121.42       |

| VEN-KEY     | VENDOR NAME                | INVOICE #                                    | PO NUMBER           | BATCH                 | BANK        | DESCRIPTION                                 | LQ S  | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-------------|----------------------------|----------------------------------------------|---------------------|-----------------------|-------------|---------------------------------------------|-------|------------|------------|---|----------------|
|             | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION                         |                     | DISC AMT              |             | ADJUSTMENT DESCRIPTION                      | FY    | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|             | REF CATALOG                | DESCRIPTION                                  |                     |                       |             |                                             | LQ    | QTY        |            |   | LINE AMOUNT    |
|             | ACCOUNT NUMBER(S)          |                                              | QUICK KEY           | ACCOUNT LEVEL         | DESCRIPTION | 1099                                        |       |            |            |   | ACCT AMOUNT    |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6583-0624-7                                  | *****CONTINUED***** |                       |             |                                             |       |            |            |   |                |
|             | 100                        | MCCLAREY- GEN SUPPLIES CTE (FOOD AND FABRIC) |                     |                       |             |                                             | 23-24 |            | 202300486  |   | \$121.42       |
|             | 10E301 1117 4100 00 000000 |                                              |                     | NBHS GENERAL SUPPLIES |             |                                             |       | 1.00       |            |   | \$121.42       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6583-0624-8                                  | 3012024052          | BMO 0624              | BNK5        | WALMART- GEN SUPPLIES CTE (FOOD AND FABRIC) | P B   | 05/14/2024 | 06/20/2024 | W | \$92.94        |
|             | 100                        | MCCLAREY- GEN SUPPLIES CTE (FOOD AND FABRIC) |                     |                       |             |                                             | 23-24 |            | 202300486  |   | \$92.94        |
|             | 10E301 1117 4100 00 000000 |                                              |                     | NBHS GENERAL SUPPLIES |             |                                             |       | 1.00       |            |   | \$92.94        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 6673-0624-1                                  | 0000000000          | BMO 0624              | BNK5        | AMAZON-SPEAKER SYSTEM FOR FIELD             | B     | 04/28/2024 | 06/20/2024 | W | \$289.99       |
|             | 10A000 1200 0000 00 000000 |                                              |                     |                       |             |                                             | 23-24 |            | 202300486  |   | \$289.99       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 7406-0624-1                                  | 0000000000          | BMO 0624              | BNK5        | 9241-GARAGE STRENGTH                        | B     | 04/19/2024 | 06/20/2024 | W | \$279.98       |
|             | 10A000 1200 0000 00 000000 |                                              |                     |                       |             |                                             | 23-24 |            | 202300486  |   | \$279.98       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 7406-0624-10                                 | 0000000000          | BMO 0624              | BNK5        | 9114-TARGET-SNACK                           | B     | 05/08/2024 | 06/20/2024 | W | \$21.67        |
|             | 10A000 1200 0000 00 000000 |                                              |                     |                       |             |                                             | 23-24 |            | 202300486  |   | \$21.67        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 7406-0624-11                                 | 0000000000          | BMO 0624              | BNK5        | 9114-SONIC-DRINKS                           | B     | 05/08/2024 | 06/20/2024 | W | \$85.00        |
|             | 10A000 1200 0000 00 000000 |                                              |                     |                       |             |                                             | 23-24 |            | 202300486  |   | \$85.00        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 7406-0624-12                                 | 0000000000          | BMO 0624              | BNK5        | 9114-SAMS CLUB                              | B     | 05/09/2024 | 06/20/2024 | W | \$209.18       |
|             | 10A000 1200 0000 00 000000 |                                              |                     |                       |             |                                             | 23-24 |            | 202300486  |   | \$209.18       |







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[illegible]

| VEN-KEY     | VENDOR NAME                | INVOICE #   | PO NUMBER   | BATCH       | BANK     | DESCRIPTION                                                       | LQ          | S     | INV DATE   | DUE DATE   | C         | NET AMOUNT     |
|-------------|----------------------------|-------------|-------------|-------------|----------|-------------------------------------------------------------------|-------------|-------|------------|------------|-----------|----------------|
|             | ACH VOID                   | DOWNLOAD    | DISCOUNT    | DESCRIPTION | DISC AMT | ADJUSTMENT                                                        | DESCRIPTION | FY    | ADJ        | AMT        | CHECK NBR | INVOICE AMOUNT |
|             | REF                        | CATALOG     | DESCRIPTION |             |          |                                                                   |             | LQ    | QTY        |            |           | LINE AMOUNT    |
|             | ACCOUNT                    | NUMBER(S)   | QUICK KEY   | ACCOUNT     | LEVEL    | DESCRIPTION                                                       | 1099        |       |            |            |           | ACCT AMOUNT    |
| BMO FINA000 | BMO FINANCIAL GROUP        | 9165-0624-3 | 6022024002  | BMO 0624    | BNK5     | AMAZON-SUPPLIES                                                   |             | P B   | 05/02/2024 | 06/20/2024 | W         | \$87.63        |
|             |                            |             |             |             |          |                                                                   |             | 23-24 |            |            | 202300486 | \$87.63        |
|             | 100                        |             |             |             |          | RADFORD - JH PRINCIPAL OFFICE-SUPPLIES/ENVELOPES/TEACHER PLANNERS |             |       | 1.00       |            |           | \$87.63        |
|             | 10E202 2410 4100 00 000000 |             |             |             |          | NBJH PRINCIPAL GEN SUPPLIES                                       |             |       |            |            |           | \$87.63        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 9165-0624-4 | 0000000000  | BMO 0624    | BNK5     | 9103-AMAZON-GIFT CARDS                                            |             | B     | 05/07/2024 | 06/20/2024 | W         | \$250.00       |
|             |                            |             |             |             |          |                                                                   |             | 23-24 |            |            | 202300486 | \$250.00       |
|             | 10A000 1200 0000 00 000000 |             |             |             |          |                                                                   |             |       |            |            |           | \$250.00       |
| BMO FINA000 | BMO FINANCIAL GROUP        | 9165-0624-5 | 0000000000  | BMO 0624    | BNK5     | 9103-TARGET GIFT CARD                                             |             | B     | 05/07/2024 | 06/20/2024 | W         | \$25.00        |
|             |                            |             |             |             |          |                                                                   |             | 23-24 |            |            | 202300486 | \$25.00        |
|             | 10A000 1200 0000 00 000000 |             |             |             |          |                                                                   |             |       |            |            |           | \$25.00        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 9165-0624-6 | 0000000000  | BMO 0624    | BNK5     | 9103-TARGET GIFT CARD                                             |             | B     | 05/07/2024 | 06/20/2024 | W         | \$25.00        |
|             |                            |             |             |             |          |                                                                   |             | 23-24 |            |            | 202300486 | \$25.00        |
|             | 10A000 1200 0000 00 000000 |             |             |             |          |                                                                   |             |       |            |            |           | \$25.00        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 9165-0624-7 | 0000000000  | BMO 0624    | BNK5     | 9103-TARGET GIFT CARD                                             |             | B     | 05/07/2024 | 06/20/2024 | W         | \$25.00        |
|             |                            |             |             |             |          |                                                                   |             | 23-24 |            |            | 202300486 | \$25.00        |
|             | 10A000 1200 0000 00 000000 |             |             |             |          |                                                                   |             |       |            |            |           | \$25.00        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 9165-0624-8 | 0000000000  | BMO 0624    | BNK5     | 9103-TARGET GIFT CARD                                             |             | B     | 05/07/2024 | 06/20/2024 | W         | \$25.00        |
|             |                            |             |             |             |          |                                                                   |             | 23-24 |            |            | 202300486 | \$25.00        |
|             | 10A000 1200 0000 00 000000 |             |             |             |          |                                                                   |             |       |            |            |           | \$25.00        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 9165-0624-9 | 0000000000  | BMO 0624    | BNK5     | 9103-AMAZON-SMOTHIE KING GIFT CARD                                |             | B     | 05/08/2024 | 06/20/2024 | W         | \$25.00        |
|             |                            |             |             |             |          |                                                                   |             | 23-24 |            |            | 202300486 | \$25.00        |
|             | 10A000 1200 0000 00 000000 |             |             |             |          |                                                                   |             |       |            |            |           | \$25.00        |
| BMO FINA000 | BMO FINANCIAL GROUP        | 9280-0624-1 | 0000000000  | BMO 0624    | BNK5     | AMAZON-CRAYOLA CRAYONS                                            |             | B     | 05/17/2024 | 06/20/2024 | W         | \$31.44        |
|             |                            |             |             |             |          |                                                                   |             | 23-24 |            |            | 202300486 | \$31.44        |
|             | 10E500 1125 4100 00 000000 |             |             |             |          | PRE-K SM GENERAL                                                  |             |       |            |            |           | \$31.44        |

| VEN-KEY                 | VENDOR NAME                | INVOICE #            | PO NUMBER  | BATCH    | BANK                          | DESCRIPTION                  | LQ    | S          | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-------------------------|----------------------------|----------------------|------------|----------|-------------------------------|------------------------------|-------|------------|------------|------------|---|----------------|
|                         | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION |            | DISC AMT |                               | ADJUSTMENT DESCRIPTION       | FY    |            | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|                         | REF CATALOG                | DESCRIPTION          |            |          |                               |                              | LQ    |            | QTY        |            |   | LINE AMOUNT    |
|                         | ACCOUNT NUMBER(S)          | QUICK KEY            | ACCOUNT    | LEVEL    | DESCRIPTION                   | 1099                         |       |            |            |            |   | ACCT AMOUNT    |
| BMO FINA000             | BMO FINANCIAL GROUP        | 9280-0624-2          | 0000000000 | BMO 0624 | BNK5                          | AMAZON-MODELING DOUGH        | B     | 05/20/2024 | 06/20/2024 | W          |   | \$66.53        |
|                         |                            |                      |            |          |                               |                              | 23-24 |            |            | 202300486  |   | \$66.53        |
|                         | 10E500 1125 4100 00 000000 |                      |            |          | PRE-K SM GENERAL              |                              |       |            |            |            |   | \$66.53        |
| NUMBER OF INVOICES: 140 |                            |                      |            |          |                               |                              |       |            |            |            |   | \$19,965.64    |
| BOUNDBRA000             | BOUNDS, BRAD               | 160.00               | 0000000000 | 50       | BNK2                          | BOYS VARSITY                 | H     | 05/11/2024 | 05/31/2024 | S          |   | \$160.00       |
|                         |                            |                      |            |          |                               | BASEBALL-5/11/24             |       |            |            |            |   |                |
|                         |                            |                      |            |          |                               |                              | 23-24 |            |            | 105228     |   | \$160.00       |
|                         | 10E000 1500 3190 00 000000 |                      |            |          | INTERSC PGRM OTHER PRO & TECH | NONEM                        |       |            |            |            |   | \$160.00       |
| BOUNDBRA000             | BOUNDS, BRAD               | 80.00                | 0000000000 | 50       | BNK2                          | JV BASEBALL-4/17/24          | H     | 04/17/2024 | 05/31/2024 | S          |   | \$80.00        |
|                         |                            |                      |            |          |                               |                              | 23-24 |            |            | 105189     |   | \$80.00        |
|                         | 10E000 1500 3190 00 000000 |                      |            |          | INTERSC PGRM OTHER PRO & TECH | NONEM                        |       |            |            |            |   | \$80.00        |
| BOUNDBRA000             | BOUNDS, BRAD               | 90.00                | 0000000000 | 50       | BNK2                          | BOYS VARSITY                 | H     | 04/11/2024 | 05/31/2024 | R          |   | \$90.00        |
|                         |                            |                      |            |          |                               | BASEBALL-4/11/24             |       |            |            |            |   |                |
|                         |                            |                      |            |          |                               |                              | 23-24 |            |            | 105185     |   | \$90.00        |
|                         | 10E000 1500 3190 00 000000 |                      |            |          | INTERSC PGRM OTHER PRO & TECH | NONEM                        |       |            |            |            |   | \$90.00        |
| BOUNDBRA000             | BOUNDS, BRAD               | 90.00                | 0000000000 | 50       | BNK2                          | BOYS VARSITY                 | H     | 04/19/2024 | 05/31/2024 | S          |   | \$90.00        |
|                         |                            |                      |            |          |                               | BASEBALL-4/19/24             |       |            |            |            |   |                |
|                         |                            |                      |            |          |                               |                              | 23-24 |            |            | 105190     |   | \$90.00        |
|                         | 10E000 1500 3190 00 000000 |                      |            |          | INTERSC PGRM OTHER PRO & TECH | NONEM                        |       |            |            |            |   | \$90.00        |
| BOUNDBRA000             | BOUNDS, BRAD               | 90.00                | 0000000000 | 50       | BNK2                          | BOYS VARSITY BASEBALL-5/7/24 | H     | 05/07/2024 | 05/31/2024 | S          |   | \$90.00        |
|                         |                            |                      |            |          |                               |                              | 23-24 |            |            | 105229     |   | \$90.00        |
|                         | 10E000 1500 3190 00 000000 |                      |            |          | INTERSC PGRM OTHER PRO & TECH | NONEM                        |       |            |            |            |   | \$90.00        |
| NUMBER OF INVOICES: 5   |                            |                      |            |          |                               |                              |       |            |            |            |   | \$510.00       |
| BOYMU 001               | BOYD MUSIC                 | 211016               | 3012024045 | 0624     | BNK5                          | REPLACED MOUTHPIECE CORK AND | P     | B          | 04/02/2024 | 06/20/2024 | R | \$60.00        |
|                         |                            |                      |            |          |                               | FREED KEYS                   |       |            |            |            |   |                |
|                         |                            |                      |            |          |                               |                              | 23-24 |            |            |            |   | \$60.00        |



| VEN-KEY               | VENDOR NAME                  | INVOICE #            | PO NUMBER  | BATCH | BANK        | DESCRIPTION                                  | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|-----------------------|------------------------------|----------------------|------------|-------|-------------|----------------------------------------------|-------|------------|------------|-----------|---|----------------|
|                       | ACH VOID DOWNLOAD            | DISCOUNT DESCRIPTION |            |       | DISC AMT    | ADJUSTMENT DESCRIPTION                       | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|                       | REF CATALOG                  | DESCRIPTION          |            |       |             |                                              | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|                       | ACCOUNT NUMBER(S)            | QUICK KEY            | ACCOUNT    | LEVEL | DESCRIPTION | 1099                                         |       |            |            |           |   | ACCT AMOUNT    |
| NUMBER OF INVOICES: 1 |                              |                      |            |       |             |                                              |       |            |            |           |   | \$2,500.00     |
| CENTRS 000            | CENTRAL SUPPLY CO            | 201581               | 0000000000 | 0624  | BNK5        | ELEM BLDG-EXPEDITER                          | B     | 05/08/2024 | 06/20/2024 | W         |   | \$40.06        |
|                       |                              |                      |            |       |             |                                              | 23-24 |            |            | 201581    |   | \$40.06        |
|                       | 20E103 2542 4100 00 000000   |                      |            |       |             | NBE CARE/UPKEEP GEN SUPPLIES                 |       |            |            |           |   | \$40.06        |
| CENTRS 000            | CENTRAL SUPPLY CO            | 201679               | 0000000000 | 0624  | BNK5        | ELEM BLDG-EXPEDITER                          | B     | 05/17/2024 | 06/20/2024 | W         |   | \$44.56        |
|                       |                              |                      |            |       |             |                                              | 23-24 |            |            | 32060624  |   | \$44.56        |
|                       | 20E103 2542 4100 00 000000   |                      |            |       |             | NBE CARE/UPKEEP GEN SUPPLIES                 |       |            |            |           |   | \$44.56        |
| NUMBER OF INVOICES: 2 |                              |                      |            |       |             |                                              |       |            |            |           |   | \$84.62        |
| CORE CON000           | CORE CONSTRUCTION            | 1397481.49           | 0000000000 | 0624  | BNK5        | PROJECT 22-01-005                            | B     | 05/31/2024 | 06/20/2024 | A         |   | \$1,333,529.10 |
|                       |                              |                      |            |       |             |                                              | 23-24 |            |            |           |   | \$1,333,529.10 |
|                       | 60E000 2535 5200 00 000000   |                      |            |       |             | CO BLDG CONSTRUCTION PROJECT                 |       |            |            |           |   | \$1,333,529.10 |
| NUMBER OF INVOICES: 1 |                              |                      |            |       |             |                                              |       |            |            |           |   | \$1,333,529.10 |
| CREATION000           | CREATION GARDENS INC (JH/HS) | 10110867             | 0000000000 | 0624  | BNK5        | JH/HS BLDG-DAIRY (WILL BE<br>REFUNDED LATER) | B     | 05/24/2024 | 06/20/2024 | A         |   | \$413.00       |
|                       |                              |                      |            |       |             |                                              | 23-24 |            |            |           |   | \$413.00       |
|                       | 10E301 2562 4151 00 000000   |                      |            |       |             | NBHS FOOD DAIRY PRODUCT                      |       |            |            |           |   | \$413.00       |
| CREATION000           | CREATION GARDENS INC (JH/HS) | 10112695             | 0000000000 | 0624  | BNK5        | JH/HS BLDG-DAIRY                             | B     | 05/17/2024 | 06/20/2024 | A         |   | \$247.50       |
|                       |                              |                      |            |       |             |                                              | 23-24 |            |            |           |   | \$247.50       |
|                       | 10E301 2562 4151 00 000000   |                      |            |       |             | NBHS FOOD DAIRY PRODUCT                      |       |            |            |           |   | \$247.50       |
| NUMBER OF INVOICES: 2 |                              |                      |            |       |             |                                              |       |            |            |           |   | \$660.50       |
| CREATION001           | CREATION GARDENS INC (NBE)   | 10 98533             | 0000000000 | 0624  | BNK5        | ELEM BLDG-DAIRY                              | B     | 05/15/2024 | 06/20/2024 | A         |   | \$412.80       |
|                       |                              |                      |            |       |             |                                              | 23-24 |            |            |           |   | \$412.80       |
|                       | 10E103 2562 4151 00 000000   |                      |            |       |             | NBE FOOD PREP DAIRY PRODUCTS                 |       |            |            |           |   | \$412.80       |



| VEN-KEY               | VENDOR NAME                       | INVOICE #            | PO NUMBER  | BATCH | BANK                         | DESCRIPTION                      | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|-----------------------|-----------------------------------|----------------------|------------|-------|------------------------------|----------------------------------|-------|------------|------------|-----------|---|----------------|
|                       | ACH VOID DOWNLOAD                 | DISCOUNT DESCRIPTION |            |       | DISC AMT                     | ADJUSTMENT DESCRIPTION           | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|                       | REF CATALOG                       | DESCRIPTION          |            |       |                              |                                  | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|                       | ACCOUNT NUMBER(S)                 | QUICK KEY            | ACCOUNT    | LEVEL | DESCRIPTION                  | 1099                             |       |            |            |           |   | ACCT AMOUNT    |
| CREATION001           | CREATION GARDENS INC (NBE)        | 10110893             | 0000000000 | 0624  | BNK5                         | ELEM BLDG-DAIRY                  | B     | 05/17/2024 | 06/20/2024 | A         |   | \$569.70       |
|                       |                                   |                      |            |       |                              |                                  | 23-24 |            |            |           |   | \$569.70       |
|                       | 10E103 2562 4151 00 000000        |                      |            |       | NBE FOOD PREP DAIRY PRODUCTS |                                  |       |            |            |           |   | \$569.70       |
| NUMBER OF INVOICES: 2 |                                   |                      |            |       |                              |                                  |       |            |            |           |   | \$982.50       |
| CYCHODOU000           | CYHOLL, DOUGLAS                   | 24.60                | 0000000000 | 0624  | BNK5                         | REFUNDING REGISTRATION AND LUNCH | B     | 05/22/2024 | 06/20/2024 | R         |   | \$24.60        |
|                       |                                   |                      |            |       |                              |                                  | 23-24 |            |            |           |   | \$24.60        |
|                       | 10R000 1600 0000 00 000000        |                      |            |       | FS PRE-PAID MEALS            |                                  |       |            |            |           |   | \$9.60         |
|                       | 10R000 1811 0000 00 000000        |                      |            |       | REGISTRATION FEES            |                                  |       |            |            |           |   | \$15.00        |
| NUMBER OF INVOICES: 1 |                                   |                      |            |       |                              |                                  |       |            |            |           |   | \$24.60        |
| DE LAGE 000           | DE LAGE LANDEN PUBLIC FINANCE LLC | 82692272             | 0000000000 | 0624  | BNK5                         | COPIER LEASE 6/12/24-7/11/24     | B     | 05/30/2024 | 06/20/2024 | A         |   | \$1,376.00     |
|                       |                                   |                      |            |       |                              |                                  | 23-24 |            |            |           |   | \$1,376.00     |
|                       | 10E000 2321 3250 00 000000        |                      |            |       | SUPINT. OFFICE RENTALS       |                                  |       |            |            |           |   | \$89.45        |
|                       | 10E000 2520 3250 00 000000        |                      |            |       | FS RENTALS                   |                                  |       |            |            |           |   | \$89.46        |
|                       | 10E103 1113 3250 00 000000        |                      |            |       | NBE RENTALS                  |                                  |       |            |            |           |   | \$396.18       |
|                       | 10E103 2410 3250 00 000000        |                      |            |       | NBE PRINCIPAL RENTALS        |                                  |       |            |            |           |   | \$178.93       |
|                       | 10E202 1115 3250 00 000000        |                      |            |       | NBJH RENTALS                 |                                  |       |            |            |           |   | \$132.06       |
|                       | 10E202 2410 3250 00 000000        |                      |            |       | NBJH PRINCIPAL RENTALS       |                                  |       |            |            |           |   | \$178.93       |
|                       | 10E301 1117 3250 00 000000        |                      |            |       | NBHS RENTALS                 |                                  |       |            |            |           |   | \$132.06       |
|                       | 10E305 2410 3250 00 000000        |                      |            |       | NBHS PRINCIPAL RENTALS       |                                  |       |            |            |           |   | \$178.93       |
| NUMBER OF INVOICES: 1 |                                   |                      |            |       |                              |                                  |       |            |            |           |   | \$1,376.00     |
| DIRECT E000           | DIRECT ENERGY BUSINESS            | 241350054369015      | 0000000000 | 0624  | BNK5                         | JH/HS BLDG-ELECTRICITY           | B     | 05/14/2024 | 06/20/2024 | W         |   | \$184.29       |
|                       |                                   |                      |            |       |                              |                                  | 23-24 |            |            | 2792501   |   | \$184.29       |
|                       | 20E301 2542 4660 00 000000        |                      |            |       | NBHS BLDGS ELECTRICITY       |                                  |       |            |            |           |   | \$184.29       |
| DIRECT E000           | DIRECT ENERGY BUSINESS            | 241350054369016      | 0000000000 | 0624  | BNK5                         | JH.HS BLDG-SCOREBOARDS           | B     | 05/14/2024 | 06/20/2024 | W         |   | \$64.45        |
|                       |                                   |                      |            |       |                              |                                  | 23-24 |            |            | 2792502   |   | \$64.45        |
|                       | 20E301 2542 4660 00 000000        |                      |            |       | NBHS BLDGS ELECTRICITY       |                                  |       |            |            |           |   | \$64.45        |

| VEN-KEY               | VENDOR NAME                | INVOICE #            | PO NUMBER  | BATCH | BANK        | DESCRIPTION                        | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|-----------------------|----------------------------|----------------------|------------|-------|-------------|------------------------------------|-------|------------|------------|-----------|---|----------------|
|                       | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION |            |       | DISC AMT    | ADJUSTMENT DESCRIPTION             | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|                       | REF CATALOG                | DESCRIPTION          |            |       |             |                                    | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|                       | ACCOUNT NUMBER(S)          | QUICK KEY            | ACCOUNT    | LEVEL | DESCRIPTION | 1099                               |       |            |            |           |   | ACCT AMOUNT    |
| DIRECT E000           | DIRECT ENERGY BUSINESS     | 241350054369081      | 0000000000 | 0624  | BNK5        | JH/HS BLDG-ELECTRICITY             | B     | 05/14/2024 | 06/20/2024 | W         |   | \$6,443.19     |
|                       |                            |                      |            |       |             |                                    | 23-24 |            |            | 2792503   |   | \$6,443.19     |
|                       | 20E301 2542 4660 00 000000 |                      |            |       |             | NBHS BLDGS ELECTRICITY             |       |            |            |           |   | \$6,443.19     |
| DIRECT E000           | DIRECT ENERGY BUSINESS     | 241650054571078      | 0000000000 | 0624  | BNK5        | ELEM BLDG-ELECTRICITY              | B     | 06/13/2024 | 06/20/2024 | W         |   | \$8,095.38     |
|                       |                            |                      |            |       |             |                                    | 23-24 |            |            | 2812199   |   | \$8,095.38     |
|                       | 20E103 2542 4660 00 000000 |                      |            |       |             | NBE CARE/UPKEEP ELECTRICITY        |       |            |            |           |   | \$8,095.38     |
| DIRECT E000           | DIRECT ENERGY BUSINESS     | 241650054571079      | 0000000000 | 0624  | BNK5        | JH/HS BLDG-CONCESSION STAND        | B     | 06/13/2024 | 06/20/2024 | W         |   | \$134.88       |
|                       |                            |                      |            |       |             |                                    | 23-24 |            |            | 2812200   |   | \$134.88       |
|                       | 20E301 2542 4660 00 000000 |                      |            |       |             | NBHS BLDGS ELECTRICITY             |       |            |            |           |   | \$134.88       |
| DIRECT E000           | DIRECT ENERGY BUSINESS     | 241650054571080      | 0000000000 | 0624  | BNK5        | TRANS-ELECTRICITY                  | B     | 06/13/2024 | 06/20/2024 | W         |   | \$77.81        |
|                       |                            |                      |            |       |             |                                    | 23-24 |            |            | 2812201   |   | \$77.81        |
|                       | 40E000 2552 4660 00 000000 |                      |            |       |             | TRANS PS ELECTRICITY               |       |            |            |           |   | \$77.81        |
| DIRECT E000           | DIRECT ENERGY BUSINESS     | 241650054571081      | 0000000000 | 0624  | BNK5        | JH/HS BLDG-BASEBALL FIELD          | B     | 06/13/2024 | 06/20/2024 | W         |   | \$44.81        |
|                       |                            |                      |            |       |             |                                    | 23-24 |            |            | 2812197   |   | \$44.81        |
|                       | 20E301 2542 4660 00 000000 |                      |            |       |             | NBHS BLDGS ELECTRICITY             |       |            |            |           |   | \$44.81        |
| DIRECT E000           | DIRECT ENERGY BUSINESS     | 241650054571082      | 0000000000 | 0624  | BNK5        | JH/HS BLDG-ELECTRICITY             | B     | 06/13/2024 | 06/20/2024 | W         |   | \$6,749.53     |
|                       |                            |                      |            |       |             |                                    | 23-24 |            |            | 2812198   |   | \$6,749.53     |
|                       | 20E301 2542 4660 00 000000 |                      |            |       |             | NBHS BLDGS ELECTRICITY             |       |            |            |           |   | \$6,749.53     |
| NUMBER OF INVOICES: 8 |                            |                      |            |       |             |                                    |       |            |            |           |   | \$21,794.34    |
| DUGOC 001             | DUGAN OIL COMPANY          | 214222               | 0000000000 | 0624  | BNK5        | JH/HS MAINT-TIRE PLUG              | B     | 05/14/2024 | 06/20/2024 | R         |   | \$10.50        |
|                       |                            |                      |            |       |             |                                    | 23-24 |            |            |           |   | \$10.50        |
|                       | 20E301 2542 3230 00 000000 |                      |            |       |             | NBHS CARE/UPKEEP REPAIR/MAINT.     |       |            |            |           |   | \$10.50        |
| NUMBER OF INVOICES: 1 |                            |                      |            |       |             |                                    |       |            |            |           |   | \$10.50        |
| EDUCLA 000            | EDUCATION LANE, LLC        | 2024-507             | 0000000000 | 0624  | BNK5        | IAP PREP, CDP, BEEP, GRANT<br>WORK | B     | 05/28/2024 | 06/20/2024 | A         |   | \$1,487.50     |

| VEN-KEY     | VENDOR NAME                | INVOICE #            | PO NUMBER  | BATCH    | BANK                          | DESCRIPTION                                            | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|-------------|----------------------------|----------------------|------------|----------|-------------------------------|--------------------------------------------------------|-------|------------|------------|-----------|---|----------------|
|             | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION |            | DISC AMT |                               | ADJUSTMENT DESCRIPTION                                 | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|             | REF CATALOG                | DESCRIPTION          |            |          |                               |                                                        | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|             | ACCOUNT NUMBER(S)          | QUICK KEY            | ACCOUNT    | LEVEL    | DESCRIPTION                   | 1099                                                   |       |            |            |           |   | ACCT AMOUNT    |
| EDUCLA 000  | EDUCATION LANE, LLC        | 2024-507             |            |          | *****CONTINUED*****           |                                                        |       |            |            |           |   |                |
|             | 10E601 2210 3140 00 000000 |                      |            |          | TITLE II PS TRAINING          | NONEM                                                  | 23-24 |            |            |           |   | \$1,487.50     |
|             |                            |                      |            |          |                               |                                                        |       |            |            |           |   | \$1,487.50     |
|             |                            |                      |            |          | NUMBER OF INVOICES:           | 1                                                      |       |            |            |           |   | \$1,487.50     |
| ENGELROB000 | ENGEL, ROBERT JR           | 90.00                | 0000000000 | 50       | BNK2                          | BOYS VARSITY BASEBALL-5/9/24                           | H     | 05/09/2024 | 05/31/2024 | S         |   | \$90.00        |
|             | 10E000 1500 3190 00 000000 |                      |            |          | INTERSC PGRM OTHER PRO & TECH | OTHER                                                  | 23-24 |            |            | 105230    |   | \$90.00        |
|             |                            |                      |            |          |                               |                                                        |       |            |            |           |   | \$90.00        |
|             |                            |                      |            |          | NUMBER OF INVOICES:           | 1                                                      |       |            |            |           |   | \$90.00        |
| ERTOI 001   | ERTHAL OIL                 | 302128               | 0000000000 | 0624     | BNK5                          | TRANS-DIESEL                                           | B     | 05/14/2024 | 06/20/2024 | R         |   | \$4,540.80     |
|             | 40E000 2552 4640 00 000000 |                      |            |          | TRANSP VS GASOLINE            |                                                        | 23-24 |            |            |           |   | \$4,540.80     |
|             |                            |                      |            |          |                               |                                                        |       |            |            |           |   | \$4,540.80     |
| ERTOI 001   | ERTHAL OIL                 | 302222               | 0000000000 | 0624     | BNK5                          | TRANS-DIESEL                                           | B     | 06/04/2024 | 06/20/2024 | R         |   | \$3,711.00     |
|             | 40E000 2552 4640 00 000000 |                      |            |          | TRANSP VS GASOLINE            |                                                        | 23-24 |            |            |           |   | \$3,711.00     |
|             |                            |                      |            |          |                               |                                                        |       |            |            |           |   | \$3,711.00     |
|             |                            |                      |            |          | NUMBER OF INVOICES:           | 2                                                      |       |            |            |           |   | \$8,251.80     |
| FRONTIER000 | FRONTIER                   | 2171980288           | 0000000000 | 0624     | BNK5                          | SECONDARY INTERNET<br>CONNECTION 5/11/24-6/10/24       | B     | 05/11/2024 | 06/20/2024 | W         |   | \$480.00       |
|             | 20E000 2542 3400 00 000000 |                      |            |          | DW BLDG PS COMMUNICATION      |                                                        | 23-24 |            |            | 2880624   |   | \$480.00       |
|             |                            |                      |            |          |                               |                                                        |       |            |            |           |   | \$480.00       |
| FRONTIER000 | FRONTIER                   | 2174882040           | 0000000000 | 0624     | BNK5                          | NEW BERLIN DISTRICT OFFICE<br>PHONES - 5/16/24-6/15/24 | B     | 05/16/2024 | 06/20/2024 | W         |   | \$333.19       |
|             | 20E000 2542 3400 00 000000 |                      |            |          | DW BLDG PS COMMUNICATION      |                                                        | 23-24 |            |            | 20400624  |   | \$333.19       |
|             |                            |                      |            |          |                               |                                                        |       |            |            |           |   | \$333.19       |
| FRONTIER000 | FRONTIER                   | 2174883107           | 0000000000 | 0624     | BNK5                          | JH FAX MACHINE<br>-5/22/24-6/21/24                     | B     | 05/22/2024 | 06/20/2024 | W         |   | \$257.27       |

[illegible]

| VEN-KEY               | VENDOR NAME                              | INVOICE #            | PO NUMBER  | BATCH  | BANK                         | DESCRIPTION                             | LQ    | S          | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-----------------------|------------------------------------------|----------------------|------------|--------|------------------------------|-----------------------------------------|-------|------------|------------|------------|---|----------------|
|                       | ACH VOID DOWNLOAD                        | DISCOUNT DESCRIPTION |            |        | DISC AMT                     | ADJUSTMENT DESCRIPTION                  | FY    |            | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|                       | REF CATALOG                              | DESCRIPTION          |            |        |                              |                                         | LQ    |            | QTY        |            |   | LINE AMOUNT    |
|                       | ACCOUNT NUMBER(S)                        | QUICK KEY            | ACCOUNT    | LEVEL  | DESCRIPTION                  | 1099                                    |       |            |            |            |   | ACCT AMOUNT    |
| GFS-JHHS000           | GORDON FOOD SERVICE (JH/HS)              | 841325345            | 0000000000 | 0624   | BNK5                         | JH/HS BLDG-FOOD, DISP                   | B     | 05/20/2024 | 06/20/2024 | W          |   | \$258.73       |
|                       |                                          |                      |            |        |                              |                                         | 23-24 |            |            | 5611799    |   | \$258.73       |
|                       | 10E301 2562 4150 00 000000               |                      |            |        | NBHS FOOD RAW FOOD           |                                         |       |            |            |            |   | \$138.87       |
|                       | 10E301 2562 4160 00 000000               |                      |            |        | NBHS FOOD DISPOSABLE SUPP.   |                                         |       |            |            |            |   | \$119.86       |
| NUMBER OF INVOICES: 3 |                                          |                      |            |        |                              |                                         |       |            |            |            |   | \$347.65       |
| GFS-NBE 000           | GORDON FOOD SERVICE (NBE)                | 841325034            | 0000000000 | 0624   | BNK5                         | ELEM BLDG-FOOD, DISP                    | B     | 05/14/2024 | 06/20/2024 | W          |   | \$54.93        |
|                       |                                          |                      |            |        |                              |                                         | 23-24 |            |            | 5611795    |   | \$54.93        |
|                       | 10E103 2562 4150 00 000000               |                      |            |        | NBE FOOD PREP RAW FOOD       |                                         |       |            |            |            |   | \$20.97        |
|                       | 10E103 2562 4160 00 000000               |                      |            |        | NBE FOOD PREP DISP. SUPPLIES |                                         |       |            |            |            |   | \$33.96        |
| NUMBER OF INVOICES: 1 |                                          |                      |            |        |                              |                                         |       |            |            |            |   | \$54.93        |
| GIFFIN,W000           | GIFFIN,WINNING,COHEN & BODEWES, P. 17195 |                      | 0000000000 | 0624   | BNK5                         | LEGAL FEE-COMPLAIANCE AND INVESTIGATION | B     | 05/10/2024 | 06/20/2024 | A          |   | \$936.00       |
|                       |                                          |                      |            |        |                              |                                         | 23-24 |            |            |            |   | \$936.00       |
|                       | 80E000 2369 3180 00 000000               |                      |            |        | TORT FUND LEGAL SERVICES     | ATTOR                                   |       |            |            |            |   | \$936.00       |
| GIFFIN,W000           | GIFFIN,WINNING,COHEN & BODEWES, P. 17196 |                      | 0000000000 | 0624   | BNK5                         | LEGAL FEES-ADMINISTRATION               | B     | 05/10/2024 | 06/20/2024 | A          |   | \$2,579.00     |
|                       |                                          |                      |            |        |                              |                                         | 23-24 |            |            |            |   | \$2,579.00     |
|                       | 80E000 2369 3180 00 000000               |                      |            |        | TORT FUND LEGAL SERVICES     | ATTOR                                   |       |            |            |            |   | \$2,579.00     |
| GIFFIN,W000           | GIFFIN,WINNING,COHEN & BODEWES, P. 17197 |                      | 0000000000 | 0624   | BNK5                         | LEGAL FEES-CIVIL APPEAL                 | B     | 05/10/2024 | 06/20/2024 | A          |   | \$6,272.35     |
|                       |                                          |                      |            |        |                              |                                         | 23-24 |            |            |            |   | \$6,272.35     |
|                       | 80E000 2369 3180 00 000000               |                      |            |        | TORT FUND LEGAL SERVICES     | ATTOR                                   |       |            |            |            |   | \$6,272.35     |
| GIFFIN,W000           | GIFFIN,WINNING,COHEN & BODEWES, P. 17198 |                      | 0000000000 | 0624   | BNK5                         | LEGAL FEES-GENER LITIGATION             | B     | 05/10/2024 | 06/20/2024 | A          |   | \$206.00       |
|                       |                                          |                      |            |        |                              |                                         | 23-24 |            |            |            |   | \$206.00       |
|                       | 80E000 2369 3180 00 000000               |                      |            |        | TORT FUND LEGAL SERVICES     | ATTOR                                   |       |            |            |            |   | \$206.00       |
| NUMBER OF INVOICES: 4 |                                          |                      |            |        |                              |                                         |       |            |            |            |   | \$9,993.35     |
| GOSNEAAR001           | GOSNELL, AARON                           | 200.00               | 3012024044 | 052124 | BNK5                         | CONCERT BAND, JAZZ, CHOIR               | P     | H          | 03/07/2024 | 05/21/2024 | V | \$200.00       |



| VEN-KEY     | VENDOR NAME                | INVOICE #                              | PO NUMBER  | BATCH    | BANK                          | DESCRIPTION                | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|-------------|----------------------------|----------------------------------------|------------|----------|-------------------------------|----------------------------|-------|------------|------------|-----------|---|----------------|
|             | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION                   |            | DISC AMT |                               | ADJUSTMENT DESCRIPTION     | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|             | REF CATALOG                | DESCRIPTION                            |            |          |                               |                            | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|             | ACCOUNT NUMBER(S)          | QUICK KEY                              | ACCOUNT    | LEVEL    | DESCRIPTION                   | 1099                       |       |            |            |           |   | ACCT AMOUNT    |
| HOME DEP000 | HOME DEPOT CREDIT SERVICES | WM66942692                             |            |          | *****CONTINUED*****           |                            |       |            |            |           |   |                |
|             | 20E301 2542 5400 00 000000 |                                        |            |          | NBHS BLDG EQUIPMENT           |                            | 23-24 |            |            | 13450624  |   | \$742.49       |
|             |                            |                                        |            |          |                               |                            |       |            |            |           |   | \$742.49       |
|             |                            |                                        |            |          | NUMBER OF INVOICES:           | 1                          |       |            |            |           |   | \$742.49       |
| HOUMC 000   | HOUGHTON MIFFLIN           | 955974942                              | 0000000000 | 060124   | BNK5                          | RDG INDV IPCCH K-6         | H     | 02/07/2024 | 06/01/2024 | V         |   | \$4,200.00     |
|             | No                         |                                        |            |          |                               |                            | 23-24 |            |            | 232400374 |   | \$4,200.00     |
|             | 10E601 2210 3320 00 493220 |                                        |            |          | TITLE II IMPR OF INSTR TRAVEL |                            |       |            |            |           |   | \$4,200.00     |
| HOUMC 000   | HOUGHTON MIFFLIN           | 955974942                              | 0000000000 | 060124   | BNK5                          | RDG INDV IPCCH K-6         | H     | 02/07/2024 | 06/01/2024 | W         |   | \$4,200.00     |
|             |                            |                                        |            |          |                               |                            | 23-24 |            |            | 202300487 |   | \$4,200.00     |
|             | 10E601 2210 3320 00 493220 |                                        |            |          | TITLE II IMPR OF INSTR TRAVEL |                            |       |            |            |           |   | \$4,200.00     |
|             |                            |                                        |            |          | NUMBER OF INVOICES:           | 2                          |       |            |            |           |   | \$0.00         |
| IASB 001    | IASB                       | 436272                                 | 0000000000 | 0624     | BNK5                          | IASB MEMBERSHIP DUES       | B     | 05/09/2024 | 06/20/2024 | A         |   | \$3,982.00     |
|             |                            |                                        |            |          |                               |                            | 23-24 |            |            |           |   | \$3,982.00     |
|             | 10E000 2311 6400 00 000000 |                                        |            |          | SCH BD DUES & FEES            |                            |       |            |            |           |   | \$3,982.00     |
| IASB 001    | IASB                       | 436951                                 | 0000000000 | 0624     | BNK5                          | BOARD BOOK SUBSCRIPTION    | B     | 05/31/2024 | 06/20/2024 | A         |   | \$5,200.00     |
|             |                            |                                        |            |          |                               |                            | 23-24 |            |            |           |   | \$5,200.00     |
|             | 10E000 2311 6400 00 000000 |                                        |            |          | SCH BD DUES & FEES            |                            |       |            |            |           |   | \$5,200.00     |
|             |                            |                                        |            |          | NUMBER OF INVOICES:           | 2                          |       |            |            |           |   | \$9,182.00     |
| IESCO 001   | IESA                       | 1275.00                                | 7002024018 | 50       | BNK2                          | 24-25 IESA REGISTRATIONS   | P H   | 05/14/2024 | 05/31/2024 | R         |   | \$1,275.00     |
|             |                            |                                        |            |          |                               |                            | 23-24 |            |            | 105238    |   | \$1,275.00     |
|             | 100                        | LUCAS-ATHLETIC FEES/TOURNEY FEES/IESA  |            |          |                               |                            |       |            | 1.00       |           |   | \$1,275.00     |
|             |                            | DUES/SCHOLASTIC BOWL/CHEERLEADING FEES |            |          |                               |                            |       |            |            |           |   |                |
|             | 10E000 1500 6400 00 000000 |                                        |            |          | INTERSC PRGM DUES AND FEES    |                            |       |            |            |           |   | \$1,275.00     |
|             |                            |                                        |            |          | NUMBER OF INVOICES:           | 1                          |       |            |            |           |   | \$1,275.00     |
| IHSSBCA 000 | IHSSBCA                    | ISC2024-19                             | 7002024018 | 50       | BNK2                          | SCHOLASTIC BOWL TOURNAMENT | P H   | 02/24/2024 | 05/31/2024 | R         |   | \$100.00       |



| VEN-KEY     | VENDOR NAME                        | INVOICE #            | PO NUMBER     | BATCH               | BANK | DESCRIPTION                            | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|-------------|------------------------------------|----------------------|---------------|---------------------|------|----------------------------------------|-------|------------|------------|-----------|---|----------------|
|             | ACH VOID DOWNLOAD                  | DISCOUNT DESCRIPTION |               | DISC AMT            |      | ADJUSTMENT DESCRIPTION                 | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|             | REF CATALOG                        | DESCRIPTION          |               |                     |      |                                        | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|             | ACCOUNT NUMBER(S)                  | QUICK KEY            | ACCOUNT LEVEL | DESCRIPTION         | 1099 |                                        |       |            |            |           |   | ACCT AMOUNT    |
| IHSSBCA 000 | IHSSBCA                            | ISC2024-19           |               | *****CONTINUED***** |      |                                        |       |            |            |           |   |                |
|             |                                    |                      |               |                     |      | FEE                                    |       |            |            |           |   |                |
|             |                                    |                      |               |                     |      |                                        | 23-24 |            |            | 105239    |   | \$100.00       |
|             | 100                                |                      |               |                     |      | LUCAS-ATHLETIC FEES/TOURNEY FEES/IESA  |       |            | 1.00       |           |   | \$100.00       |
|             |                                    |                      |               |                     |      | DUES/SCHOLASTIC BOWL/CHEERLEADING FEES |       |            |            |           |   |                |
|             | 10E000 1500 6400 00 000000         |                      |               |                     |      | INTERSC PRGM DUES AND FEES             |       |            |            |           |   | \$100.00       |
|             |                                    |                      |               |                     |      | NUMBER OF INVOICES:                    | 1     |            |            |           |   | \$100.00       |
| IL SCH00000 | IL SCHOOL FOR THE VISUALLY IMPAIRE | 77.00                |               | 0000000000          | 0624 | BNK5 TRANS-BRENNAN GRUBB               | B     | 05/20/2024 | 06/20/2024 | R         |   | \$77.00        |
|             |                                    |                      |               |                     |      |                                        | 23-24 |            |            |           |   | \$77.00        |
|             | 40E000 2552 3310 00 000000         |                      |               |                     |      | TRANSP PS PUPIL TRANSP                 |       |            |            |           |   | \$77.00        |
|             |                                    |                      |               |                     |      | NUMBER OF INVOICES:                    | 1     |            |            |           |   | \$77.00        |
| ILLDQ 001   | ILLINOIS DEPT OF REVENUE           | 20240531ADSTA        |               | 0000000000          | P1   | BNK5 Payroll accrual                   | H     | 05/31/2024 | 05/31/2024 | W         |   | \$65.00        |
|             |                                    |                      |               |                     |      |                                        | 23-24 |            |            | 202300475 |   | \$65.00        |
|             | 10L000 4530 0000 00 000000         |                      |               |                     |      |                                        |       |            |            |           |   | \$25.00        |
|             | 20L000 4530 0000 00 000000         |                      |               |                     |      |                                        |       |            |            |           |   | \$20.00        |
|             | 40L000 4530 0000 00 000000         |                      |               |                     |      |                                        |       |            |            |           |   | \$20.00        |
| ILLDQ 001   | ILLINOIS DEPT OF REVENUE           | 20240531ADSTX        |               | 0000000000          | P1   | BNK5 Payroll accrual                   | H     | 05/31/2024 | 05/31/2024 | W         |   | \$15,272.42    |
|             |                                    |                      |               |                     |      |                                        | 23-24 |            |            | 202300475 |   | \$15,272.42    |
|             | 10L000 4530 0000 00 000000         |                      |               |                     |      |                                        |       |            |            |           |   | \$13,340.46    |
|             | 20L000 4530 0000 00 000000         |                      |               |                     |      |                                        |       |            |            |           |   | \$809.89       |
|             | 40L000 4530 0000 00 000000         |                      |               |                     |      |                                        |       |            |            |           |   | \$1,122.07     |
| ILLDQ 001   | ILLINOIS DEPT OF REVENUE           | 20240614ADSTA        |               | 0000000000          | P1   | BNK5 Payroll accrual                   | B     | 06/14/2024 | 06/14/2024 | W         |   | \$40.00        |
|             |                                    |                      |               |                     |      |                                        | 23-24 |            |            | 202300475 |   | \$40.00        |
|             | 20L000 4530 0000 00 000000         |                      |               |                     |      |                                        |       |            |            |           |   | \$20.00        |
|             | 40L000 4530 0000 00 000000         |                      |               |                     |      |                                        |       |            |            |           |   | \$20.00        |
| ILLDQ 001   | ILLINOIS DEPT OF REVENUE           | 20240614ADSTX        |               | 0000000000          | P1   | BNK5 Payroll accrual                   | B     | 06/14/2024 | 06/14/2024 | W         |   | \$11,294.17    |
|             |                                    |                      |               |                     |      |                                        | 23-24 |            |            | 202300475 |   | \$11,294.17    |



| VEN-KEY |     |                            | VENDOR NAME       |  | INVOICE #            |  | PO NUMBER |            | BATCH         |      | BANK                   |  | DESCRIPTION |            | LQ         | S           | INV DATE       | DUE DATE | C | NET AMOUNT |  |
|---------|-----|----------------------------|-------------------|--|----------------------|--|-----------|------------|---------------|------|------------------------|--|-------------|------------|------------|-------------|----------------|----------|---|------------|--|
|         |     |                            | ACH VOID DOWNLOAD |  | DISCOUNT DESCRIPTION |  |           |            | DISC AMT      |      | ADJUSTMENT DESCRIPTION |  | FY          | ADJ AMT    |            | CHECK NBR   | INVOICE AMOUNT |          |   |            |  |
| REF     |     |                            | CATALOG           |  | DESCRIPTION          |  |           |            |               |      |                        |  | LQ          | QTY        |            | LINE AMOUNT |                |          |   |            |  |
| ACCOUNT |     |                            | NUMBER(S)         |  |                      |  | QUICK KEY |            | ACCOUNT LEVEL |      | DESCRIPTION            |  | 1099        |            |            |             | ACCT AMOUNT    |          |   |            |  |
| ILMLR   | 001 | IL MUNICIPAL RETIREMENT    |                   |  | 20240501ADIMV2       |  |           | 0000000000 | 060324        | BNK5 | Payroll accrual        |  | H           | 05/01/2024 | 06/03/2024 | V           | \$1,010.55     |          |   |            |  |
|         |     |                            |                   |  |                      |  |           |            |               |      |                        |  | 23-24       |            |            | 202300446   | \$1,010.55     |          |   |            |  |
|         |     | 10L000 4540 0000 00 000000 |                   |  |                      |  |           |            |               |      |                        |  |             |            |            |             | \$472.60       |          |   |            |  |
|         |     | 20L000 4540 0000 00 000000 |                   |  |                      |  |           |            |               |      |                        |  |             |            |            |             | \$156.39       |          |   |            |  |
|         |     | 40L000 4540 0000 00 000000 |                   |  |                      |  |           |            |               |      |                        |  |             |            |            |             | \$381.56       |          |   |            |  |
| ILMLR   | 001 | IL MUNICIPAL RETIREMENT    |                   |  | 20240501ADIMV2       |  |           | 0000000000 | 060324        | BNK5 | Payroll accrual        |  | H           | 05/01/2024 | 06/03/2024 | W           | \$1,010.55     |          |   |            |  |
|         |     |                            |                   |  |                      |  |           |            |               |      |                        |  | 23-24       |            |            | 202300476   | \$1,010.55     |          |   |            |  |
|         |     | 10L000 4540 0000 00 000000 |                   |  |                      |  |           |            |               |      |                        |  |             |            |            |             | \$472.60       |          |   |            |  |
|         |     | 20L000 4540 0000 00 000000 |                   |  |                      |  |           |            |               |      |                        |  |             |            |            |             | \$156.39       |          |   |            |  |
|         |     | 40L000 4540 0000 00 000000 |                   |  |                      |  |           |            |               |      |                        |  |             |            |            |             | \$381.56       |          |   |            |  |
| ILMLR   | 001 | IL MUNICIPAL RETIREMENT    |                   |  | 20240501AFRM         |  |           | 0000000000 | 060324        | BNK5 | Payroll accrual        |  | H           | 05/01/2024 | 06/03/2024 | V           | \$7,012.09     |          |   |            |  |
|         |     |                            |                   |  |                      |  |           |            |               |      |                        |  | 23-24       |            |            | 202300446   | \$7,012.09     |          |   |            |  |
|         |     | 50L000 4572 0000 00 000000 |                   |  |                      |  |           |            |               |      |                        |  |             |            |            |             | \$7,012.09     |          |   |            |  |
| ILMLR   | 001 | IL MUNICIPAL RETIREMENT    |                   |  | 20240501AFRM         |  |           | 0000000000 | 060324        | BNK5 | Payroll accrual        |  | H           | 05/01/2024 | 06/03/2024 | W           | \$7,012.09     |          |   |            |  |
|         |     |                            |                   |  |                      |  |           |            |               |      |                        |  | 23-24       |            |            | 202300476   | \$7,012.09     |          |   |            |  |
|         |     | 50L000 4572 0000 00 000000 |                   |  |                      |  |           |            |               |      |                        |  |             |            |            |             | \$7,012.09     |          |   |            |  |
| ILMLR   | 001 | IL MUNICIPAL RETIREMENT    |                   |  | 20240515ADIF         |  |           | 0000000000 | 060324        | BNK5 | Payroll accrual        |  | H           | 05/15/2024 | 06/03/2024 | V           | \$-76.78       |          |   |            |  |
|         |     |                            |                   |  |                      |  |           |            |               |      |                        |  | 23-24       |            |            | 202300446   | \$-76.78       |          |   |            |  |
|         |     | 40L000 4540 0000 00 000000 |                   |  |                      |  |           |            |               |      |                        |  |             |            |            |             | \$-76.78       |          |   |            |  |
| ILMLR   | 001 | IL MUNICIPAL RETIREMENT    |                   |  | 20240515ADIF         |  |           | 0000000000 | 060324        | BNK5 | Payroll accrual        |  | H           | 05/15/2024 | 06/03/2024 | W           | \$-76.78       |          |   |            |  |
|         |     |                            |                   |  |                      |  |           |            |               |      |                        |  | 23-24       |            |            | 202300476   | \$-76.78       |          |   |            |  |
|         |     | 40L000 4540 0000 00 000000 |                   |  |                      |  |           |            |               |      |                        |  |             |            |            |             | \$-76.78       |          |   |            |  |
| ILMLR   | 001 | IL MUNICIPAL RETIREMENT    |                   |  | 20240515ADIM         |  |           | 0000000000 | 060324        | BNK5 | Payroll accrual        |  | H           | 05/15/2024 | 06/03/2024 | V           | \$5,241.88     |          |   |            |  |
|         |     |                            |                   |  |                      |  |           |            |               |      |                        |  | 23-24       |            |            | 202300446   | \$5,241.88     |          |   |            |  |
|         |     | 10L000 4540 0000 00 000000 |                   |  |                      |  |           |            |               |      |                        |  |             |            |            |             | \$3,383.64     |          |   |            |  |
|         |     | 20L000 4540 0000 00 000000 |                   |  |                      |  |           |            |               |      |                        |  |             |            |            |             | \$727.22       |          |   |            |  |
|         |     | 40L000 4540 0000 00 000000 |                   |  |                      |  |           |            |               |      |                        |  |             |            |            |             | \$1,131.02     |          |   |            |  |

| VEN-KEY |     |                            | VENDOR NAME       |  | INVOICE #            |  | PO NUMBER |            | BATCH    |      | BANK                   |  | DESCRIPTION |            | LQ         | S   | INV DATE  |  | DUE DATE |            | C              | NET AMOUNT |  |
|---------|-----|----------------------------|-------------------|--|----------------------|--|-----------|------------|----------|------|------------------------|--|-------------|------------|------------|-----|-----------|--|----------|------------|----------------|------------|--|
|         |     |                            | ACH VOID DOWNLOAD |  | DISCOUNT DESCRIPTION |  |           |            | DISC AMT |      | ADJUSTMENT DESCRIPTION |  | FY          | ADJ        |            | AMT | CHECK NBR |  |          |            | INVOICE AMOUNT |            |  |
| REF     |     |                            | CATALOG           |  | DESCRIPTION          |  |           |            |          |      |                        |  | LQ          | QTY        |            |     |           |  |          | LINE       |                | AMOUNT     |  |
| ACCOUNT |     |                            | NUMBER(S)         |  |                      |  | QUICK KEY |            | ACCOUNT  |      | LEVEL DESCRIPTION      |  | 1099        |            |            |     |           |  |          |            | ACCT AMOUNT    |            |  |
| ILMLR   | 001 | IL MUNICIPAL RETIREMENT    |                   |  | 20240515ADIM         |  |           | 0000000000 | 060324   | BNK5 | Payroll accrual        |  | H           | 05/15/2024 | 06/03/2024 | W   |           |  |          |            | \$5,241.88     |            |  |
|         |     |                            |                   |  |                      |  |           |            |          |      |                        |  | 23-24       |            |            |     | 202300476 |  |          | \$5,241.88 |                |            |  |
|         |     | 10L000 4540 0000 00 000000 |                   |  |                      |  |           |            |          |      |                        |  |             |            |            |     |           |  |          | \$3,383.64 |                |            |  |
|         |     | 20L000 4540 0000 00 000000 |                   |  |                      |  |           |            |          |      |                        |  |             |            |            |     |           |  |          | \$727.22   |                |            |  |
|         |     | 40L000 4540 0000 00 000000 |                   |  |                      |  |           |            |          |      |                        |  |             |            |            |     |           |  |          | \$1,131.02 |                |            |  |
| ILMLR   | 001 | IL MUNICIPAL RETIREMENT    |                   |  | 20240515ADIMV2       |  |           | 0000000000 | 060324   | BNK5 | Payroll accrual        |  | H           | 05/15/2024 | 06/03/2024 | V   |           |  |          |            | \$960.34       |            |  |
|         |     |                            |                   |  |                      |  |           |            |          |      |                        |  | 23-24       |            |            |     | 202300446 |  |          | \$960.34   |                |            |  |
|         |     | 10L000 4540 0000 00 000000 |                   |  |                      |  |           |            |          |      |                        |  |             |            |            |     |           |  |          | \$462.79   |                |            |  |
|         |     | 20L000 4540 0000 00 000000 |                   |  |                      |  |           |            |          |      |                        |  |             |            |            |     |           |  |          | \$156.65   |                |            |  |
|         |     | 40L000 4540 0000 00 000000 |                   |  |                      |  |           |            |          |      |                        |  |             |            |            |     |           |  |          | \$340.90   |                |            |  |
| ILMLR   | 001 | IL MUNICIPAL RETIREMENT    |                   |  | 20240515ADIMV2       |  |           | 0000000000 | 060324   | BNK5 | Payroll accrual        |  | H           | 05/15/2024 | 06/03/2024 | W   |           |  |          |            | \$891.32       |            |  |
|         |     |                            |                   |  |                      |  |           |            |          |      |                        |  | 23-24       |            |            |     | 202300476 |  |          | \$891.32   |                |            |  |
|         |     | 10L000 4540 0000 00 000000 |                   |  |                      |  |           |            |          |      |                        |  |             |            |            |     |           |  |          | \$429.53   |                |            |  |
|         |     | 20L000 4540 0000 00 000000 |                   |  |                      |  |           |            |          |      |                        |  |             |            |            |     |           |  |          | \$145.39   |                |            |  |
|         |     | 40L000 4540 0000 00 000000 |                   |  |                      |  |           |            |          |      |                        |  |             |            |            |     |           |  |          | \$316.40   |                |            |  |
| ILMLR   | 001 | IL MUNICIPAL RETIREMENT    |                   |  | 20240515AFRM         |  |           | 0000000000 | 060324   | BNK5 | Payroll accrual        |  | H           | 05/15/2024 | 06/03/2024 | V   |           |  |          |            | \$7,257.07     |            |  |
|         |     |                            |                   |  |                      |  |           |            |          |      |                        |  | 23-24       |            |            |     | 202300446 |  |          | \$7,257.07 |                |            |  |
|         |     | 50L000 4572 0000 00 000000 |                   |  |                      |  |           |            |          |      |                        |  |             |            |            |     |           |  |          | \$7,257.07 |                |            |  |
| ILMLR   | 001 | IL MUNICIPAL RETIREMENT    |                   |  | 20240515AFRM         |  |           | 0000000000 | 060324   | BNK5 | Payroll accrual        |  | H           | 05/15/2024 | 06/03/2024 | W   |           |  |          |            | \$7,257.07     |            |  |
|         |     |                            |                   |  |                      |  |           |            |          |      |                        |  | 23-24       |            |            |     | 202300476 |  |          | \$7,257.07 |                |            |  |
|         |     | 50L000 4572 0000 00 000000 |                   |  |                      |  |           |            |          |      |                        |  |             |            |            |     |           |  |          | \$7,257.07 |                |            |  |
| ILMLR   | 001 | IL MUNICIPAL RETIREMENT    |                   |  | 20240515AFRMA        |  |           | 0000000000 | 060324   | BNK5 | Payroll accrual        |  | H           | 05/15/2024 | 06/03/2024 | V   |           |  |          |            | \$-106.30      |            |  |
|         |     |                            |                   |  |                      |  |           |            |          |      |                        |  | 23-24       |            |            |     | 202300446 |  |          | \$-106.30  |                |            |  |
|         |     | 50L000 4572 0000 00 000000 |                   |  |                      |  |           |            |          |      |                        |  |             |            |            |     |           |  |          | \$-106.30  |                |            |  |
| ILMLR   | 001 | IL MUNICIPAL RETIREMENT    |                   |  | 20240515AFRMA        |  |           | 0000000000 | 060324   | BNK5 | Payroll accrual        |  | H           | 05/15/2024 | 06/03/2024 | W   |           |  |          |            | \$-541.71      |            |  |
|         |     |                            |                   |  |                      |  |           |            |          |      |                        |  | 23-24       |            |            |     | 202300476 |  |          | \$-541.71  |                |            |  |
|         |     | 50L000 4572 0000 00 000000 |                   |  |                      |  |           |            |          |      |                        |  |             |            |            |     |           |  |          | \$-541.71  |                |            |  |

[illegible]









| VEN-KEY                | VENDOR NAME      |                          |          |             | INVOICE # | PO NUMBER                     | BATCH      | BANK       | DESCRIPTION | LQ          | S                                 | INV DATE        | DUE DATE | C     | NET AMOUNT |            |            |            |             |          |        |
|------------------------|------------------|--------------------------|----------|-------------|-----------|-------------------------------|------------|------------|-------------|-------------|-----------------------------------|-----------------|----------|-------|------------|------------|------------|------------|-------------|----------|--------|
|                        | ACH              | VOID                     | DOWNLOAD |             | DISCOUNT  | DESCRIPTION                   |            | DISC       | AMT         | ADJUSTMENT  | DESCRIPTION                       |                 | FY       | ADJ   | AMT        | CHECK      | NBR        | INVOICE    | AMOUNT      |          |        |
|                        | REF              | CATALOG                  |          | DESCRIPTION |           |                               |            |            |             | LQ          | QTY                               |                 | LINE     |       |            |            |            | AMOUNT     |             |          |        |
|                        | ACCOUNT          | NUMBER(S)                |          |             |           | QUICK                         | KEY        | ACCOUNT    | LEVEL       | DESCRIPTION | 1099                              |                 |          |       |            |            |            |            |             | ACCT     | AMOUNT |
| INTRS                  | 001              | INTERNAL REVENUE SERVICE |          |             |           | 20240614BDFTP                 |            | 0000000000 |             | P1          | BNK5                              | Payroll accrual |          |       |            | B          | 06/14/2024 | 06/14/2024 | W           | \$45.72  |        |
|                        |                  |                          |          |             |           |                               |            |            |             |             |                                   |                 |          | 23-24 |            |            | 202300502  |            | \$45.72     |          |        |
|                        |                  | 40L000                   | 4520     | 0000        | 00        | 000000                        |            |            |             |             |                                   |                 |          |       |            |            |            |            | \$45.72     |          |        |
| INTRS                  | 001              | INTERNAL REVENUE SERVICE |          |             |           | 20240614BDFTX                 |            | 0000000000 |             | P1          | BNK5                              | Payroll accrual |          |       |            | B          | 06/14/2024 | 06/14/2024 | W           | \$925.43 |        |
|                        |                  |                          |          |             |           |                               |            |            |             |             |                                   |                 |          | 23-24 |            |            | 202300502  |            | \$925.43    |          |        |
|                        |                  | 10L000                   | 4520     | 0000        | 00        | 000000                        |            |            |             |             |                                   |                 |          |       |            |            |            |            | \$2.26      |          |        |
|                        |                  | 20L000                   | 4520     | 0000        | 00        | 000000                        |            |            |             |             |                                   |                 |          |       |            |            |            |            | \$223.52    |          |        |
|                        |                  | 40L000                   | 4520     | 0000        | 00        | 000000                        |            |            |             |             |                                   |                 |          |       |            |            |            |            | \$699.65    |          |        |
| INTRS                  | 001              | INTERNAL REVENUE SERVICE |          |             |           | 20240614BDMED                 |            | 0000000000 |             | P1          | BNK5                              | Payroll accrual |          |       |            | B          | 06/14/2024 | 06/14/2024 | W           | \$174.42 |        |
|                        |                  |                          |          |             |           |                               |            |            |             |             |                                   |                 |          | 23-24 |            |            | 202300502  |            | \$174.42    |          |        |
|                        |                  | 10L000                   | 4580     | 0000        | 00        | 000000                        |            |            |             |             |                                   |                 |          |       |            |            |            |            | \$2.92      |          |        |
|                        |                  | 20L000                   | 4580     | 0000        | 00        | 000000                        |            |            |             |             |                                   |                 |          |       |            |            |            |            | \$48.10     |          |        |
|                        |                  | 40L000                   | 4580     | 0000        | 00        | 000000                        |            |            |             |             |                                   |                 |          |       |            |            |            |            | \$123.40    |          |        |
| INTRS                  | 001              | INTERNAL REVENUE SERVICE |          |             |           | 20240614BFFIC                 |            | 0000000000 |             | P1          | BNK5                              | Payroll accrual |          |       |            | B          | 06/14/2024 | 06/14/2024 | W           | \$745.85 |        |
|                        |                  |                          |          |             |           |                               |            |            |             |             |                                   |                 |          | 23-24 |            |            | 202300502  |            | \$745.85    |          |        |
|                        |                  | 50L000                   | 4571     | 0000        | 00        | 000000                        |            |            |             |             |                                   |                 |          |       |            |            |            |            | \$745.85    |          |        |
| INTRS                  | 001              | INTERNAL REVENUE SERVICE |          |             |           | 20240614BFMED                 |            | 0000000000 |             | P1          | BNK5                              | Payroll accrual |          |       |            | B          | 06/14/2024 | 06/14/2024 | W           | \$174.42 |        |
|                        |                  |                          |          |             |           |                               |            |            |             |             |                                   |                 |          | 23-24 |            |            | 202300502  |            | \$174.42    |          |        |
|                        |                  | 50L000                   | 4580     | 0000        | 00        | 000000                        |            |            |             |             |                                   |                 |          |       |            |            |            |            | \$174.42    |          |        |
| NUMBER OF INVOICES: 21 |                  |                          |          |             |           |                               |            |            |             |             |                                   |                 |          |       |            |            |            |            | \$89,195.86 |          |        |
| JAGODRON000            | JAGODZINSKI, RON |                          |          |             | 170.00    |                               | 0000000000 |            | 50          | BNK2        | GIRLS VARSITY<br>SOFTBALL-4/20/24 |                 |          |       | H          | 04/20/2024 | 05/31/2024 | S          | \$170.00    |          |        |
|                        |                  |                          |          |             |           |                               |            |            |             |             |                                   |                 |          | 23-24 |            |            | 105193     |            | \$170.00    |          |        |
|                        | 10E000           | 1500                     | 3190     | 00          | 000000    | INTERSC PGRM OTHER PRO & TECH |            |            |             | OTHER       |                                   |                 |          |       |            |            |            |            | \$170.00    |          |        |
| JAGODRON000            | JAGODZINSKI, RON |                          |          |             | 90.00     |                               | 0000000000 |            | 50          | BNK2        | GIRLS VARSITY<br>SOFTBALL-4/24/24 |                 |          |       | H          | 04/24/2024 | 05/31/2024 | S          | \$90.00     |          |        |
|                        |                  |                          |          |             |           |                               |            |            |             |             |                                   |                 |          | 23-24 |            |            | 105211     |            | \$90.00     |          |        |

| VEN-KEY     | VENDOR NAME                | INVOICE #                           | PO NUMBER  | BATCH | BANK                                | DESCRIPTION                          | LQ    | S    | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-------------|----------------------------|-------------------------------------|------------|-------|-------------------------------------|--------------------------------------|-------|------|------------|------------|---|----------------|
|             | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION                |            |       | DISC AMT                            | ADJUSTMENT DESCRIPTION               | FY    |      | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|             | REF CATALOG                | DESCRIPTION                         |            |       |                                     |                                      | LQ    |      | QTY        |            |   | LINE AMOUNT    |
|             | ACCOUNT NUMBER(S)          | QUICK KEY                           | ACCOUNT    | LEVEL | DESCRIPTION                         | 1099                                 |       |      |            |            |   | ACCT AMOUNT    |
| JAGODRON000 | JAGODZINSKI, RON           | 90.00                               |            |       | *****CONTINUED*****                 |                                      |       |      |            |            |   |                |
|             | 10E000 1500 3190 00 000000 |                                     |            |       | INTERSC PGRM OTHER PRO & TECH OTHER |                                      |       |      |            |            |   | \$90.00        |
|             |                            |                                     |            |       | NUMBER OF INVOICES: 2               |                                      |       |      |            |            |   | \$260.00       |
| JOSI 000    | JOSTENS INC.               | 33581800                            | 3012024033 | 0624  | BNK5                                | 2024 HS DIPLOMAS/MINI DIPLOMAS       | P     | B    | 03/18/2024 | 06/20/2024 | A | \$414.20       |
|             | 100                        | LLEWELLYN-HS GRAD GEN SUPPLIES      |            |       |                                     |                                      | 23-24 |      |            |            |   | \$414.20       |
|             | 10E301 1117 4100 00 000000 | NBHS GENERAL SUPPLIES               |            |       |                                     |                                      |       | 1.00 |            |            |   | \$414.20       |
| JOSI 000    | JOSTENS INC.               | 33664634                            | 3012024033 | 0624  | BNK5                                | 2024 EXTRA TASSEL                    | P     | B    | 03/23/2024 | 06/20/2024 | A | \$64.26        |
|             | 100                        | LLEWELLYN-HS GRAD GEN SUPPLIES      |            |       |                                     |                                      | 23-24 |      |            |            |   | \$64.26        |
|             | 10E301 1117 4100 00 000000 | NBHS GENERAL SUPPLIES               |            |       |                                     |                                      |       | 1.00 |            |            |   | \$64.26        |
| JOSI 000    | JOSTENS INC.               | 34244428                            | 2022024019 | 0624  | BNK5                                | RADFORD- JH DIPLOMAS/COVERS/PROGRAMS | P     | B    | 05/03/2024 | 06/20/2024 | A | \$142.59       |
|             | 100                        | RADFORD-JH DIPLOMAS/COVERS/PROGRAMS |            |       |                                     |                                      | 23-24 |      |            |            |   | \$142.59       |
|             | 10E202 1115 4100 00 000000 | NBJH GEN SUPPLIES                   |            |       |                                     |                                      |       | 1.00 |            |            |   | \$142.59       |
| JOSI 000    | JOSTENS INC.               | 34244428-                           | 2022024018 | 0624  | BNK5                                | RADFORD -PBIS/CULTURE/CLIMATE        | P     | B    | 05/03/2024 | 06/20/2024 | A | \$115.86       |
|             | 100                        | RADFORD-PBIS/CULTURE/CLIMATE        |            |       |                                     |                                      | 23-24 |      |            |            |   | \$115.86       |
|             | 10E202 1115 4200 00 000000 | NBJH TEXTBOOKS                      |            |       |                                     |                                      |       | 1.00 |            |            |   | \$115.86       |
| JOSI 000    | JOSTENS INC.               | 778564                              | 3012024023 | 50    | BNK2                                | MEDALS-GOLDEN HONORS                 | P     | H    | 03/07/2024 | 05/31/2024 | R | \$341.81       |
|             | 100                        | MCCLAREY-GOLDEN HONORS SUPPLIES     |            |       |                                     |                                      | 23-24 |      |            | 105187     |   | \$341.81       |
|             | 10E301 1117 4100 00 000000 | NBHS GENERAL SUPPLIES               |            |       |                                     |                                      |       | 1.00 |            |            |   | \$341.81       |

| VEN-KEY     | VENDOR NAME                | INVOICE #                                     | PO NUMBER  | BATCH | BANK                          | DESCRIPTION                      | LQ    | S | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-------------|----------------------------|-----------------------------------------------|------------|-------|-------------------------------|----------------------------------|-------|---|------------|------------|---|----------------|
|             | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION                          |            |       | DISC AMT                      | ADJUSTMENT DESCRIPTION           | FY    |   | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|             | REF CATALOG                | DESCRIPTION                                   |            |       |                               |                                  | LQ    |   | QTY        |            |   | LINE AMOUNT    |
|             | ACCOUNT NUMBER(S)          | QUICK KEY                                     | ACCOUNT    | LEVEL | DESCRIPTION                   | 1099                             |       |   |            |            |   | ACCT AMOUNT    |
| JOSI        | 000 JOSTENS INC.           | N003268639                                    | 7002024012 | 50    | BNK2                          | VARSITY LETTERS/NUMBERS          | P     | H | 04/12/2024 | 05/31/2024 | S | \$934.50       |
|             |                            |                                               |            |       |                               |                                  | 23-24 |   |            | 105218     |   | \$934.50       |
|             | 100                        | LUCAS- A.D. ATHLETIC/OFFICE SUPPLIES & AWARDS |            |       |                               |                                  |       |   | 1.00       |            |   | \$934.50       |
|             | 10E000 1500 4100 00 000000 |                                               |            |       | INTERSC PRGM GEN SUPP.        |                                  |       |   |            |            |   | \$934.50       |
|             |                            |                                               |            |       |                               |                                  |       |   |            |            |   |                |
|             |                            |                                               |            |       |                               | NUMBER OF INVOICES: 6            |       |   |            |            |   | \$2,013.22     |
| KOEHLWES000 | KOEHLER, WESLEY            | 175.00                                        | 0000000000 | 0624  | BNK5                          | WEBSITE SERVICES MONTHLY BILLING | B     |   | 06/11/2024 | 06/20/2024 | R | \$175.00       |
|             |                            |                                               |            |       |                               |                                  | 23-24 |   |            |            |   | \$175.00       |
|             | 10E000 2225 3150 00 000000 |                                               |            |       | TECH PS PROF SERVICES         | NONEM                            |       |   |            |            |   | \$175.00       |
|             |                            |                                               |            |       |                               |                                  |       |   |            |            |   |                |
|             |                            |                                               |            |       |                               | NUMBER OF INVOICES: 1            |       |   |            |            |   | \$175.00       |
| KRONEDOU000 | KRONES, DOUG               | 90.00                                         | 0000000000 | 50    | BNK2                          | BOYS VARISTY BASEBALL-4/24/24    | H     |   | 04/24/2024 | 05/31/2024 | S | \$90.00        |
|             |                            |                                               |            |       |                               |                                  | 23-24 |   |            | 105212     |   | \$90.00        |
|             | 10E000 1500 3190 00 000000 |                                               |            |       | INTERSC PGRM OTHER PRO & TECH |                                  |       |   |            |            |   | \$90.00        |
|             |                            |                                               |            |       |                               |                                  |       |   |            |            |   |                |
|             |                            |                                               |            |       |                               | NUMBER OF INVOICES: 1            |       |   |            |            |   | \$90.00        |
| LEE O'KE000 | LEE O'KEEFE INS. AGENCY    | 179472                                        | 0000000000 | 0624  | BNK5                          | POLICY 106127590 RENEW POLICY    | B     |   | 05/22/2024 | 06/20/2024 | A | \$2,460.00     |
|             |                            |                                               |            |       |                               |                                  | 23-24 |   |            |            |   | \$2,460.00     |
|             | 80E000 2364 3800 00 000000 |                                               |            |       | TORT PS LIABILITY INSURANCE   |                                  |       |   |            |            |   | \$2,460.00     |
|             |                            |                                               |            |       |                               |                                  |       |   |            |            |   |                |
|             |                            |                                               |            |       |                               | NUMBER OF INVOICES: 1            |       |   |            |            |   | \$2,460.00     |
| LEVIRS      | 000 LEVI, RAY & SHOUP, INC | 321471                                        | 0000000000 | 0624  | BNK5                          | LICENSE TO BACKUP SERVERS        | B     |   | 06/06/2024 | 06/20/2024 | A | \$409.00       |
|             |                            |                                               |            |       |                               |                                  | 23-24 |   |            |            |   | \$409.00       |
|             | 10E000 2225 3150 00 000000 |                                               |            |       | TECH PS PROF SERVICES         |                                  |       |   |            |            |   | \$409.00       |

| VEN-KEY               | VENDOR NAME                | INVOICE #            | PO NUMBER  | BATCH | BANK                          | DESCRIPTION                                      | LQ    | S | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-----------------------|----------------------------|----------------------|------------|-------|-------------------------------|--------------------------------------------------|-------|---|------------|------------|---|----------------|
|                       | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION |            |       | DISC AMT                      | ADJUSTMENT DESCRIPTION                           | FY    |   | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|                       | REF CATALOG                | DESCRIPTION          |            |       |                               |                                                  | LQ    |   | QTY        |            |   | LINE AMOUNT    |
|                       | ACCOUNT NUMBER(S)          | QUICK KEY            | ACCOUNT    | LEVEL | DESCRIPTION                   | 1099                                             |       |   |            |            |   | ACCT AMOUNT    |
| NUMBER OF INVOICES: 1 |                            |                      |            |       |                               |                                                  |       |   |            |            |   | \$409.00       |
| LOPEZ0LG000           | LOPEZ, OLGA                | 20.10                | 0000000000 | 0624  | BNK5                          | MILEAGE REIM-ARP 11 FUNDS<br>GIFT CARD PURCHASE) | B     |   | 05/22/2024 | 06/20/2024 | A | \$20.10        |
|                       |                            |                      |            |       |                               |                                                  | 23-24 |   |            |            |   | \$20.10        |
|                       | 10E000 2110 3320 00 000000 |                      |            |       | SOC WRK PS TRAVEL             |                                                  |       |   |            |            |   | \$20.10        |
| NUMBER OF INVOICES: 1 |                            |                      |            |       |                               |                                                  |       |   |            |            |   | \$20.10        |
| MASONRYA000           | MASON, RYAN                | 160.00               | 0000000000 | 50    | BNK2                          | BOYS VARSITY<br>BASEBALL-5/11/24                 | H     |   | 05/11/2024 | 05/31/2024 | S | \$160.00       |
|                       |                            |                      |            |       |                               |                                                  | 23-24 |   |            | 105231     |   | \$160.00       |
|                       | 10E000 1500 3190 00 000000 |                      |            |       | INTERSC PGRM OTHER PRO & TECH | NONEM                                            |       |   |            |            |   | \$160.00       |
| NUMBER OF INVOICES: 1 |                            |                      |            |       |                               |                                                  |       |   |            |            |   | \$160.00       |
| MAUNECAL000           | MAUNEY, CALEB              | 80.00                | 0000000000 | 50    | BNK2                          | BOYS JV BASEBALL 4/17/24                         | H     |   | 04/17/2024 | 05/31/2024 | S | \$80.00        |
|                       |                            |                      |            |       |                               |                                                  | 23-24 |   |            | 105194     |   | \$80.00        |
|                       | 10E000 1500 3190 00 000000 |                      |            |       | INTERSC PGRM OTHER PRO & TECH | NONEM                                            |       |   |            |            |   | \$80.00        |
| MAUNECAL000           | MAUNEY, CALEB              | 80.00                | 0000000000 | 50    | BNK2                          | BOYS JV BASEBALL 5/8/24                          | H     |   | 05/08/2024 | 05/31/2024 | S | \$80.00        |
|                       |                            |                      |            |       |                               |                                                  | 23-24 |   |            | 105232     |   | \$80.00        |
|                       | 10E000 1500 3190 00 000000 |                      |            |       | INTERSC PGRM OTHER PRO & TECH | NONEM                                            |       |   |            |            |   | \$80.00        |
| MAUNECAL000           | MAUNEY, CALEB              | 90.00                | 0000000000 | 50    | BNK2                          | BOYS VARSITY<br>BASEBALL-4/19/24                 | H     |   | 04/19/2024 | 05/31/2024 | S | \$90.00        |
|                       |                            |                      |            |       |                               |                                                  | 23-24 |   |            | 105195     |   | \$90.00        |
|                       | 10E000 1500 3190 00 000000 |                      |            |       | INTERSC PGRM OTHER PRO & TECH | NONEM                                            |       |   |            |            |   | \$90.00        |
| MAUNECAL000           | MAUNEY, CALEB              | 90.00                | 0000000000 | 50    | BNK2                          | BOYS VARISTY<br>BASEBALL-4/24/24                 | H     |   | 04/24/2024 | 05/31/2024 | S | \$90.00        |
|                       |                            |                      |            |       |                               |                                                  | 23-24 |   |            | 105213     |   | \$90.00        |
|                       | 10E000 1500 3190 00 000000 |                      |            |       | INTERSC PGRM OTHER PRO & TECH | NONEM                                            |       |   |            |            |   | \$90.00        |

| VEN-KEY               | VENDOR NAME                | INVOICE #                          | PO NUMBER  | BATCH | BANK                       | DESCRIPTION                            | LQ    | S | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-----------------------|----------------------------|------------------------------------|------------|-------|----------------------------|----------------------------------------|-------|---|------------|------------|---|----------------|
|                       | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION               |            |       | DISC AMT                   | ADJUSTMENT DESCRIPTION                 | FY    |   | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|                       | REF CATALOG                | DESCRIPTION                        |            |       |                            |                                        | LQ    |   | QTY        |            |   | LINE AMOUNT    |
|                       | ACCOUNT NUMBER(S)          | QUICK KEY                          | ACCOUNT    | LEVEL | DESCRIPTION                | 1099                                   |       |   |            |            |   | ACCT AMOUNT    |
| NUMBER OF INVOICES: 4 |                            |                                    |            |       |                            |                                        |       |   |            |            |   | \$340.00       |
| MCCLAMAG000           | MCCLAREY, MAGGIE           | 303.20                             | 0012024054 | 0624  | BNK5                       | TUITION REIMB-MENTAL HEALTH CHALLENGES | P     | B | 05/15/2024 | 06/20/2024 | A | \$303.20       |
|                       |                            |                                    |            |       |                            |                                        | 23-24 |   |            |            |   | \$303.20       |
|                       | 100                        | TUITION REIMBURSEMENT ALLOCATION - |            |       |                            |                                        |       |   | 1.00       |            |   | \$303.20       |
|                       |                            | 23-24 - MARUNA                     |            |       |                            |                                        |       |   |            |            |   |                |
|                       | 10E301 1117 2300 00 000000 |                                    |            |       | HS BEN TUITION REIMB       |                                        |       |   |            |            |   | \$303.20       |
| NUMBER OF INVOICES: 1 |                            |                                    |            |       |                            |                                        |       |   |            |            |   | \$303.20       |
| MCDANMAR000           | MCDANNALD, MARESA          | 60.00                              | 0000000000 | 0624  | BNK5                       | REFUND SPORTS FEE CREDIT               | B     |   | 05/28/2024 | 06/20/2024 | R | \$60.00        |
|                       |                            |                                    |            |       |                            |                                        | 23-24 |   |            |            |   | \$60.00        |
|                       | 10R000 1720 0000 00 000000 |                                    |            |       | ATH PARTICIPATION FEES     |                                        |       |   |            |            |   | \$60.00        |
| NUMBER OF INVOICES: 1 |                            |                                    |            |       |                            |                                        |       |   |            |            |   | \$60.00        |
| MEDCSC 000            | MEDCO SUPPLY CO            | in97610173                         | 7002024014 | 0624  | BNK5                       | LUCAS -ATHLETIC TRAINING SUPPLIES      | P     | B | 05/10/2024 | 06/20/2024 | A | \$300.21       |
|                       |                            |                                    |            |       |                            |                                        | 23-24 |   |            |            |   | \$300.21       |
|                       | 100 SUPPLIES               | ATHLETIC TRAINING SUPPLIES         |            |       |                            |                                        |       |   | 1.00       |            |   | \$300.21       |
|                       | 10E000 1500 4112 00 000000 |                                    |            |       | ATHLETIC TRAINING SUPPLIES |                                        |       |   |            |            |   | \$300.21       |
| NUMBER OF INVOICES: 1 |                            |                                    |            |       |                            |                                        |       |   |            |            |   | \$300.21       |
| MEDIACOM000           | MEDIACOM                   | 60090109-MAY                       | 0000000000 | 0624  | BNK5                       | EXTRA BAN WIDTH                        | B     |   | 05/21/2024 | 06/20/2024 | W | \$550.00       |
|                       |                            |                                    |            |       |                            |                                        | 23-24 |   |            | 1090624    |   | \$550.00       |
|                       | 20E000 2542 3400 00 000000 |                                    |            |       | DW BLDG PS COMMUNICATION   |                                        |       |   |            |            |   | \$550.00       |
| NUMBER OF INVOICES: 1 |                            |                                    |            |       |                            |                                        |       |   |            |            |   | \$550.00       |
| MENAR 001             | MENARDS                    | 69542                              | 0000000000 | 0624  | BNK5                       | JH/HS BLDG-BEAM BLADE, 2X4, 4X4        | B     |   | 05/14/2024 | 06/20/2024 | R | \$184.93       |
|                       |                            |                                    |            |       |                            |                                        | 23-24 |   |            |            |   | \$184.93       |

| VEN-KEY               | VENDOR NAME                        | INVOICE #            | PO NUMBER     | BATCH                        | BANK | DESCRIPTION              | LQ S  | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-----------------------|------------------------------------|----------------------|---------------|------------------------------|------|--------------------------|-------|------------|------------|---|----------------|
|                       | ACH VOID DOWNLOAD                  | DISCOUNT DESCRIPTION |               | DISC AMT                     |      | ADJUSTMENT DESCRIPTION   | FY    | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|                       | REF CATALOG                        | DESCRIPTION          |               |                              |      |                          | LQ    | QTY        |            |   | LINE AMOUNT    |
|                       | ACCOUNT NUMBER(S)                  | QUICK KEY            | ACCOUNT LEVEL | DESCRIPTION                  | 1099 |                          |       |            |            |   | ACCT AMOUNT    |
| MENAR 001             | MENARDS                            | 69542                |               | *****CONTINUED*****          |      |                          |       |            |            |   |                |
|                       | 20E301 2542 4100 00 000000         |                      |               | NBHS BLDG SM GEN SUPPLIES    |      |                          |       |            |            |   | \$184.93       |
| MENAR 001             | MENARDS                            | 70630                | 0000000000    | 0624                         | BNK5 | TRANS AND JH/HS SUPPLIES | B     | 05/23/2024 | 06/20/2024 | R | \$500.03       |
|                       |                                    |                      |               |                              |      |                          | 23-24 |            |            |   | \$500.03       |
|                       | 20E301 2542 4100 00 000000         |                      |               | NBHS BLDG SM GEN SUPPLIES    |      |                          |       |            |            |   | \$278.68       |
|                       | 40E000 2552 4180 00 000000         |                      |               | TRANSP VS SHOP SUPPLIES      |      |                          |       |            |            |   | \$221.35       |
| MENAR 001             | MENARDS                            | 71499                | 0000000000    | 0624                         | BNK5 | JH/HS BLDG-SUPPLIES      | B     | 05/31/2024 | 06/20/2024 | R | \$93.35        |
|                       |                                    |                      |               |                              |      |                          | 23-24 |            |            |   | \$93.35        |
|                       | 20E301 2542 4100 00 000000         |                      |               | NBHS BLDG SM GEN SUPPLIES    |      |                          |       |            |            |   | \$93.35        |
| MENAR 001             | MENARDS                            | 71505                | 0000000000    | 0624                         | BNK5 | JH/HS BLDG-STEEL DOOR    | B     | 05/31/2024 | 06/20/2024 | R | \$199.00       |
|                       |                                    |                      |               |                              |      |                          | 23-24 |            |            |   | \$199.00       |
|                       | 20E301 2542 4100 00 000000         |                      |               | NBHS BLDG SM GEN SUPPLIES    |      |                          |       |            |            |   | \$199.00       |
| NUMBER OF INVOICES: 4 |                                    |                      |               |                              |      |                          |       |            |            |   | \$977.31       |
| MIDWBS 000            | MIDWEST BUS SALES, INC             | C050068107:01        | 0000000000    | 0624                         | BNK5 | TRANS-SWITCH BRK         | B     | 05/14/2024 | 06/20/2024 | A | \$157.42       |
|                       |                                    |                      |               |                              |      |                          | 23-24 |            |            |   | \$157.42       |
|                       | 40E000 2552 4190 00 000000         |                      |               | TRANSP VS PARTS SUPPLIES     |      |                          |       |            |            |   | \$157.42       |
| MIDWBS 000            | MIDWEST BUS SALES, INC             | C050068469:01        | 0000000000    | 0624                         | BNK5 | TRANS-STROBE LIGHT       | B     | 06/03/2024 | 06/20/2024 | A | \$146.63       |
|                       |                                    |                      |               |                              |      |                          | 23-24 |            |            |   | \$146.63       |
|                       | 40E000 2552 4190 00 000000         |                      |               | TRANSP VS PARTS SUPPLIES     |      |                          |       |            |            |   | \$146.63       |
| NUMBER OF INVOICES: 2 |                                    |                      |               |                              |      |                          |       |            |            |   | \$304.05       |
| MIDWEST 002           | MIDWEST ENGINEERING AND TESTING, I | C47002-405           | 0000000000    | 0624                         | BNK5 | BUILDING CODE INSP       | B     | 05/31/2024 | 06/20/2024 | A | \$935.00       |
|                       |                                    |                      |               |                              |      |                          | 23-24 |            |            |   | \$935.00       |
|                       | 60E000 2535 5200 00 000000         |                      |               | CO BLDG CONSTRUCTION PROJECT |      |                          |       |            |            |   | \$935.00       |
| MIDWEST 002           | MIDWEST ENGINEERING AND TESTING, I | S35053-405           | 0000000000    | 0624                         | BNK5 | WELDING INSPECTOR        | B     | 05/31/2024 | 06/20/2024 | A | \$2,225.00     |
|                       |                                    |                      |               |                              |      |                          | 23-24 |            |            |   | \$2,225.00     |



| VEN-KEY     | VENDOR NAME                        | INVOICE #                        | PO NUMBER  | BATCH    | BANK                          | DESCRIPTION                  | LQ    | S | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-------------|------------------------------------|----------------------------------|------------|----------|-------------------------------|------------------------------|-------|---|------------|------------|---|----------------|
|             | ACH VOID DOWNLOAD                  | DISCOUNT DESCRIPTION             |            | DISC AMT |                               | ADJUSTMENT DESCRIPTION       | FY    |   | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|             | REF CATALOG                        | DESCRIPTION                      |            |          |                               |                              | LQ    |   | QTY        |            |   | LINE AMOUNT    |
|             | ACCOUNT NUMBER(S)                  | QUICK KEY                        | ACCOUNT    | LEVEL    | DESCRIPTION                   | 1099                         |       |   |            |            |   | ACCT AMOUNT    |
| MIDWEST 002 | MIDWEST ENGINEERING AND TESTING, I | S35053-405                       |            |          | *****CONTINUED*****           |                              |       |   |            |            |   |                |
|             | 60E000 2535 5200 00 000000         |                                  |            |          | CO BLDG CONSTRUCTION PROJECT  |                              |       |   |            |            |   | \$2,225.00     |
|             |                                    |                                  |            |          | NUMBER OF INVOICES:           | 2                            |       |   |            |            |   | \$3,160.00     |
| MORREPAU000 | MORRELL, PAUL                      | 90.00                            | 0000000000 | 50       | BNK2                          | GIRLS VARISTY                | H     |   | 05/01/2024 | 05/31/2024 | R | \$90.00        |
|             |                                    |                                  |            |          |                               | SOFTBALL-5/1/24              |       |   |            |            |   |                |
|             |                                    |                                  |            |          |                               |                              | 23-24 |   |            | 105221     |   | \$90.00        |
|             | 10E000 1500 3190 00 000000         |                                  |            |          | INTERSC PGRM OTHER PRO & TECH |                              |       |   |            |            |   | \$90.00        |
|             |                                    |                                  |            |          | NUMBER OF INVOICES:           | 1                            |       |   |            |            |   | \$90.00        |
| MUSIC SH000 | MUSIC SHOPPE, INC (THE)            | 3685320                          | 3012024045 | 0624     | BNK5                          | SERVICE REPAIR               | P     | B | 04/11/2024 | 06/20/2024 | A | \$47.00        |
|             |                                    |                                  |            |          |                               |                              | 23-24 |   |            |            |   | \$47.00        |
|             | 100                                | MAGRATH -JH/HS BAND GEN SUPPLIES |            |          |                               |                              |       |   | 1.00       |            |   | \$47.00        |
|             | 10E301 1117 4100 00 000000         |                                  |            |          | NBHS GENERAL SUPPLIES         |                              |       |   |            |            |   | \$47.00        |
| MUSIC SH000 | MUSIC SHOPPE, INC (THE)            | 3695184                          | 3012024045 | 0624     | BNK5                          | EMERALD OBOE REED            | P     | B | 04/29/2024 | 06/20/2024 | A | \$27.00        |
|             |                                    |                                  |            |          |                               |                              | 23-24 |   |            |            |   | \$27.00        |
|             | 100                                | MAGRATH -JH/HS BAND GEN SUPPLIES |            |          |                               |                              |       |   | 1.00       |            |   | \$27.00        |
|             | 10E301 1117 4100 00 000000         |                                  |            |          | NBHS GENERAL SUPPLIES         |                              |       |   |            |            |   | \$27.00        |
|             |                                    |                                  |            |          | NUMBER OF INVOICES:           | 2                            |       |   |            |            |   | \$74.00        |
| NCPERS 001  | NCPERS GROUP LIFE INS              | 20240531ADVL                     | 0000000000 | P9       | BNK5                          | Payroll accrual              | B     |   | 05/31/2024 | 05/31/2024 | R | \$8.00         |
|             |                                    |                                  |            |          |                               |                              | 23-24 |   |            |            |   | \$8.00         |
|             | 10L000 4568 0000 00 000000         |                                  |            |          |                               |                              |       |   |            |            |   | \$8.00         |
| NCPERS 001  | NCPERS GROUP LIFE INS              | 20240614ADVL                     | 0000000000 | P9       | BNK5                          | Payroll accrual              | B     |   | 06/14/2024 | 06/14/2024 | R | \$8.00         |
|             |                                    |                                  |            |          |                               |                              | 23-24 |   |            |            |   | \$8.00         |
|             | 10L000 4568 0000 00 000000         |                                  |            |          |                               |                              |       |   |            |            |   | \$8.00         |
|             |                                    |                                  |            |          | NUMBER OF INVOICES:           | 2                            |       |   |            |            |   | \$16.00        |
| NEVSC 001   | NEVCO SCOREBOARD COMPANY           | 0000259530                       | 0000000000 | 0624     | BNK5                          | NEW SCOREBOARDS-BASEBALL AND | B     |   | 05/21/2024 | 06/20/2024 | A | \$12,065.75    |

| VEN-KEY     | VENDOR NAME                  | INVOICE #            | PO NUMBER  | BATCH               | BANK                        | DESCRIPTION                 | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|-------------|------------------------------|----------------------|------------|---------------------|-----------------------------|-----------------------------|-------|------------|------------|-----------|---|----------------|
|             | ACH VOID DOWNLOAD            | DISCOUNT DESCRIPTION |            | DISC AMT            |                             | ADJUSTMENT DESCRIPTION      | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|             | REF CATALOG                  | DESCRIPTION          |            |                     |                             |                             | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|             | ACCOUNT NUMBER(S)            | QUICK KEY            | ACCOUNT    | LEVEL               | DESCRIPTION                 | 1099                        |       |            |            |           |   | ACCT AMOUNT    |
| NEVSC 001   | NEVCO SCOREBOARD COMPANY     | 0000259530           |            | *****CONTINUED***** |                             |                             |       |            |            |           |   |                |
|             |                              |                      |            |                     | SOFTBALL                    |                             |       |            |            |           |   |                |
|             |                              |                      |            |                     |                             |                             | 23-24 |            |            |           |   | \$12,065.75    |
|             | 61E301 2542 5200 00 000000   |                      |            |                     | HS CO BLDG IMPROVEMENTS     |                             |       |            |            |           |   | \$12,065.75    |
|             |                              |                      |            |                     | NUMBER OF INVOICES:         | 1                           |       |            |            |           |   | \$12,065.75    |
| NEW BERL015 | NEW BERLIN CUSD #16          | 20240614ADMISC2      | 0000000000 | P1                  | BNK5                        | Payroll accrual             | B     | 06/14/2024 | 06/14/2024 | R         |   | \$1,750.00     |
|             |                              |                      |            |                     |                             |                             | 23-24 |            |            |           |   | \$1,750.00     |
|             | 10L000 4540 0000 00 000000   |                      |            |                     |                             |                             |       |            |            |           |   | \$1,750.00     |
|             |                              |                      |            |                     | NUMBER OF INVOICES:         | 1                           |       |            |            |           |   | \$1,750.00     |
| NEWBH 001   | NEW BERLIN HIGH SCHOOL       | 20240531ADCS3        | 0000000000 | P1                  | BNK5                        | Payroll accrual             | H     | 05/31/2024 | 05/31/2024 | R         |   | \$291.75       |
|             |                              |                      |            |                     |                             |                             | 23-24 |            |            | 60906     |   | \$291.75       |
|             | 10L000 4590 0000 00 000000   |                      |            |                     |                             |                             |       |            |            |           |   | \$291.75       |
| NEWBH 001   | NEW BERLIN HIGH SCHOOL       | 20240614ADCS3        | 0000000000 | P1                  | BNK5                        | Payroll accrual             | B     | 06/14/2024 | 06/14/2024 | R         |   | \$150.00       |
|             |                              |                      |            |                     |                             |                             | 23-24 |            |            |           |   | \$150.00       |
|             | 10L000 4590 0000 00 000000   |                      |            |                     |                             |                             |       |            |            |           |   | \$150.00       |
|             |                              |                      |            |                     | NUMBER OF INVOICES:         | 2                           |       |            |            |           |   | \$441.75       |
| NEWBW 001   | NEW BERLIN WATER & SEWER DPT | 0010004900           | 0000000000 | 0624                | BNK5                        | JH/HS BLDG- WATER AND SEWER | B     | 06/01/2024 | 06/20/2024 | W         |   | \$1,099.33     |
|             |                              |                      |            |                     |                             | CHARGE 4-27-24-5-27-24      |       |            |            |           |   |                |
|             |                              |                      |            |                     |                             |                             | 23-24 |            |            | 49000624  |   | \$1,099.33     |
|             | 20E301 2542 3700 00 000000   |                      |            |                     | NBHS WATER SEWER SERVICES   |                             |       |            |            |           |   | \$1,099.33     |
| NEWBW 001   | NEW BERLIN WATER & SEWER DPT | 0020049300           | 0000000000 | 0624                | BNK5                        | NEW BERLIN ELEMENTARY WATER | B     | 06/01/2024 | 06/20/2024 | W         |   | \$607.12       |
|             |                              |                      |            |                     |                             | & SEWER 4-27-24-5-27-24     |       |            |            |           |   |                |
|             |                              |                      |            |                     |                             |                             | 23-24 |            |            | 93000624  |   | \$607.12       |
|             | 20E103 2542 3700 00 000000   |                      |            |                     | NBE CARE/UPKEEP WATER SEWER |                             |       |            |            |           |   | \$607.12       |

| VEN-KEY               | VENDOR NAME                       | INVOICE #            | PO NUMBER  | BATCH | BANK                        | DESCRIPTION                | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|-----------------------|-----------------------------------|----------------------|------------|-------|-----------------------------|----------------------------|-------|------------|------------|-----------|---|----------------|
|                       | ACH VOID DOWNLOAD                 | DISCOUNT DESCRIPTION |            |       | DISC AMT                    | ADJUSTMENT DESCRIPTION     | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|                       | REF CATALOG                       | DESCRIPTION          |            |       |                             |                            | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|                       | ACCOUNT NUMBER(S)                 | QUICK KEY            | ACCOUNT    | LEVEL | DESCRIPTION                 | 1099                       |       |            |            |           |   | ACCT AMOUNT    |
| NUMBER OF INVOICES: 2 |                                   |                      |            |       |                             |                            |       |            |            |           |   | \$1,706.45     |
| NRG BUSI000           | NRG BUSINESS MARKETING            | HS44273630           | 0000000000 | 0624  | BNK5                        | JH/HS BLDG-NATURAL GAS     | B     | 06/04/2024 | 06/20/2024 | W         |   | \$5.54         |
|                       |                                   |                      |            |       |                             |                            | 23-24 |            |            | 2809251   |   | \$5.54         |
|                       | 20E301 2542 4650 00 000000        |                      |            |       | JH/HS SM NATURAL GAS        |                            |       |            |            |           |   | \$5.54         |
| NUMBER OF INVOICES: 1 |                                   |                      |            |       |                             |                            |       |            |            |           |   | \$5.54         |
| NVB PLAY000           | NVB PLAYGROUNDS/AAA STATE OF PLAY | 70532                | 0000000000 | 0624  | BNK5                        | RUBBER MULCH COCOA BROWN   | B     | 06/07/2024 | 06/20/2024 | R         |   | \$1,596.00     |
|                       |                                   |                      |            |       |                             |                            | 23-24 |            |            |           |   | \$1,596.00     |
|                       | 10E500 2540 5200 00 000000        |                      |            |       | PRE-K OP. MAINT. BUILDINGS  |                            |       |            |            |           |   | \$1,596.00     |
| NUMBER OF INVOICES: 1 |                                   |                      |            |       |                             |                            |       |            |            |           |   | \$1,596.00     |
| PATTEHEA000           | PATTERSON, HEATHER                | 40.00                | 0000000000 | 0624  | BNK5                        | REFDUND SPORTS CREDIT      | B     | 05/22/2024 | 06/20/2024 | R         |   | \$40.00        |
|                       |                                   |                      |            |       |                             |                            | 23-24 |            |            |           |   | \$40.00        |
|                       | 10R000 1720 0000 00 000000        |                      |            |       | ATH PARTICIPATION FEES      |                            |       |            |            |           |   | \$40.00        |
| NUMBER OF INVOICES: 1 |                                   |                      |            |       |                             |                            |       |            |            |           |   | \$40.00        |
| PORTSS 000            | PORTABLE SANITATION SYSTEMS       | A-76182              | 0000000000 | 0624  | BNK5                        | JH/HS BLDG-8/12/23-9/8/23  | B     | 09/08/2023 | 06/20/2024 | A         |   | \$1,603.00     |
|                       |                                   |                      |            |       |                             |                            | 23-24 |            |            |           |   | \$1,603.00     |
|                       | 20E301 2542 3210 00 000000        |                      |            |       | NBHS CARE/UPKEEP SANITATION |                            |       |            |            |           |   | \$1,603.00     |
| PORTSS 000            | PORTABLE SANITATION SYSTEMS       | A-76608              | 0000000000 | 0624  | BNK5                        | JH/HS BLDG-9/9/23-10/6/23  | B     | 10/06/2023 | 06/20/2024 | A         |   | \$1,603.00     |
|                       |                                   |                      |            |       |                             |                            | 23-24 |            |            |           |   | \$1,603.00     |
|                       | 20E301 2542 3210 00 000000        |                      |            |       | NBHS CARE/UPKEEP SANITATION |                            |       |            |            |           |   | \$1,603.00     |
| PORTSS 000            | PORTABLE SANITATION SYSTEMS       | A-77101              | 0000000000 | 0624  | BNK5                        | JH/HS BLDG-10/7/23-11/3/23 | B     | 11/03/2023 | 06/20/2024 | A         |   | \$1,603.00     |
|                       |                                   |                      |            |       |                             |                            | 23-24 |            |            |           |   | \$1,603.00     |
|                       | 20E301 2542 3210 00 000000        |                      |            |       | NBHS CARE/UPKEEP SANITATION |                            |       |            |            |           |   | \$1,603.00     |
| PORTSS 000            | PORTABLE SANITATION SYSTEMS       | A-79055              | 0000000000 | 0624  | BNK5                        | JH/HS BLDG-2/28/24-3/22/24 | B     | 03/22/2024 | 06/20/2024 | A         |   | \$1,194.19     |
|                       |                                   |                      |            |       |                             |                            | 23-24 |            |            |           |   | \$1,194.19     |

| VEN-KEY               | VENDOR NAME                 | INVOICE #            | PO NUMBER           | BATCH    | BANK                        | DESCRIPTION                | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|-----------------------|-----------------------------|----------------------|---------------------|----------|-----------------------------|----------------------------|-------|------------|------------|-----------|---|----------------|
|                       | ACH VOID DOWNLOAD           | DISCOUNT DESCRIPTION |                     | DISC AMT |                             | ADJUSTMENT DESCRIPTION     | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|                       | REF CATALOG                 | DESCRIPTION          |                     |          |                             |                            | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|                       | ACCOUNT NUMBER(S)           | QUICK KEY            | ACCOUNT             | LEVEL    | DESCRIPTION                 | 1099                       |       |            |            |           |   | ACCT AMOUNT    |
| PORTSS 000            | PORTABLE SANITATION SYSTEMS | A-79055              | *****CONTINUED***** |          |                             |                            |       |            |            |           |   |                |
|                       | 20E301 2542 3210 00 000000  |                      |                     |          | NBHS CARE/UPKEEP SANITATION |                            |       |            |            |           |   | \$1,194.19     |
| PORTSS 000            | PORTABLE SANITATION SYSTEMS | A-79929              | 0000000000          | 0624     | BNK5                        | JH/HS BLDG-4/20/24-5/17/24 | B     | 05/17/2024 | 06/20/2024 | A         |   | \$2,089.00     |
|                       |                             |                      |                     |          |                             |                            | 23-24 |            |            |           |   | \$2,089.00     |
|                       | 20E301 2542 3210 00 000000  |                      |                     |          | NBHS CARE/UPKEEP SANITATION |                            |       |            |            |           |   | \$2,089.00     |
| NUMBER OF INVOICES: 5 |                             |                      |                     |          |                             |                            |       |            |            |           |   | \$8,092.19     |
| PURT 001              | PURITAN SPRING WATER        | 804315858            | 0000000000          | 0624     | BNK5                        | TRANS-WATER                | B     | 05/23/2024 | 06/20/2024 | R         |   | \$83.02        |
|                       |                             |                      |                     |          |                             |                            | 23-24 |            |            |           |   | \$83.02        |
|                       | 40E000 2552 4100 00 000000  |                      |                     |          | TRANSP VS GEN SUPPLIES      |                            |       |            |            |           |   | \$83.02        |
| PURT 001              | PURITAN SPRING WATER        | 804316991            | 0000000000          | 0624     | BNK5                        | HS BLDG-WATER              | B     | 05/23/2024 | 06/20/2024 | R         |   | \$98.19        |
|                       |                             |                      |                     |          |                             |                            | 23-24 |            |            |           |   | \$98.19        |
|                       | 10E301 2410 4100 00 000000  |                      |                     |          |                             |                            |       |            |            |           |   | \$98.19        |
| PURT 001              | PURITAN SPRING WATER        | 804317129            | 0000000000          | 0624     | BNK5                        | JH BLDG-WATER              | B     | 05/23/2024 | 06/20/2024 | R         |   | \$56.74        |
|                       |                             |                      |                     |          |                             |                            | 23-24 |            |            |           |   | \$56.74        |
|                       | 10E202 2410 4100 00 000000  |                      |                     |          | NBJH PRINCIPAL GEN SUPPLIES |                            |       |            |            |           |   | \$56.74        |
| NUMBER OF INVOICES: 3 |                             |                      |                     |          |                             |                            |       |            |            |           |   | \$237.95       |
| REPUBLIC000           | REPUBLIC SERVICES           | 0352-003026476       | 0000000000          | 0624     | BNK5                        | GARBAGE-DISPOSAL SERVICES  | B     | 05/31/2024 | 06/20/2024 | W         |   | \$1,946.09     |
|                       |                             |                      |                     |          |                             |                            | 23-24 |            |            | 202300488 |   | \$1,946.09     |
|                       | 20E103 2542 3210 00 000000  |                      |                     |          | NBE CARE/UPKEEP SANITATION  |                            |       |            |            |           |   | \$778.44       |
|                       | 20E301 2542 3210 00 000000  |                      |                     |          | NBHS CARE/UPKEEP SANITATION |                            |       |            |            |           |   | \$778.44       |
|                       | 40E000 2552 3210 00 000000  |                      |                     |          | TRANS PS SANITATION SERV    |                            |       |            |            |           |   | \$389.21       |
| NUMBER OF INVOICES: 1 |                             |                      |                     |          |                             |                            |       |            |            |           |   | \$1,946.09     |
| RIVECUSD000           | RIVERTON CUSD # 14          | 3000.00              | 0000000000          | 0624     | BNK5                        | TRANS-SHARED EXPENSE       | B     | 05/13/2024 | 06/20/2024 | R         |   | \$3,000.00     |
|                       |                             |                      |                     |          |                             |                            | 23-24 |            |            |           |   | \$3,000.00     |
|                       | 40E000 2552 3310 00 000000  |                      |                     |          | TRANSP PS PUPIL TRANSP      |                            |       |            |            |           |   | \$3,000.00     |

| VEN-KEY               | VENDOR NAME                | INVOICE #                                                                       | PO NUMBER  | BATCH | BANK                          | DESCRIPTION                               | LQ    | S | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-----------------------|----------------------------|---------------------------------------------------------------------------------|------------|-------|-------------------------------|-------------------------------------------|-------|---|------------|------------|---|----------------|
|                       | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION                                                            |            |       | DISC AMT                      | ADJUSTMENT DESCRIPTION                    | FY    |   | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|                       | REF CATALOG                | DESCRIPTION                                                                     |            |       |                               |                                           | LQ    |   | QTY        |            |   | LINE AMOUNT    |
|                       | ACCOUNT NUMBER(S)          | QUICK KEY                                                                       | ACCOUNT    | LEVEL | DESCRIPTION                   | 1099                                      |       |   |            |            |   | ACCT AMOUNT    |
| NUMBER OF INVOICES: 1 |                            |                                                                                 |            |       |                               |                                           |       |   |            |            |   | \$3,000.00     |
| ROCHS 001             | ROCHESTER HIGH SCHOOL      | 200.00                                                                          | 7002024018 | 50    | BNK2                          | ROCHESTER VARSITY TRACK<br>INVITE 4/22/23 | P     | H | 04/24/2024 | 05/31/2024 | R | \$200.00       |
|                       |                            |                                                                                 |            |       |                               |                                           | 23-24 |   |            | 105219     |   | \$200.00       |
|                       | 100                        | LUCAS-ATHLETIC FEES/TOURNEY FEES/IESA<br>DUES/SCHOLASTIC BOWL/CHEERLEADING FEES |            |       |                               |                                           |       |   | 1.00       |            |   | \$200.00       |
|                       | 10E000 1500 6400 00 000000 |                                                                                 |            |       | INTERSC PRGM DUES AND FEES    |                                           |       |   |            |            |   | \$200.00       |
| NUMBER OF INVOICES: 1 |                            |                                                                                 |            |       |                               |                                           |       |   |            |            |   | \$200.00       |
| ROE 51 S000           | ROE 51 SAFE SCHOOLS        | QTR 4                                                                           | 0000000000 | 0624  | BNK5                          | SAFE SCHOOL ENROLLMENT                    | B     |   | 06/13/2024 | 06/20/2024 | R | \$2,880.00     |
|                       |                            |                                                                                 |            |       |                               |                                           | 23-24 |   |            |            |   | \$2,880.00     |
|                       | 10E000 4120 6000 00 000000 |                                                                                 |            |       | SPECIAL PROGRAMS TUITION      |                                           |       |   |            |            |   | \$2,880.00     |
| NUMBER OF INVOICES: 1 |                            |                                                                                 |            |       |                               |                                           |       |   |            |            |   | \$2,880.00     |
| RUSSESC0000           | RUSSELL, SCOTT             | 90.00                                                                           | 0000000000 | 50    | BNK2                          | BOYS VARSITY BASEBALL-5/9/24              | H     |   | 05/09/2024 | 05/31/2024 | S | \$90.00        |
|                       |                            |                                                                                 |            |       |                               |                                           | 23-24 |   |            | 105233     |   | \$90.00        |
|                       | 10E000 1500 3190 00 000000 |                                                                                 |            |       | INTERSC PGRM OTHER PRO & TECH |                                           |       |   |            |            |   | \$90.00        |
| NUMBER OF INVOICES: 1 |                            |                                                                                 |            |       |                               |                                           |       |   |            |            |   | \$90.00        |
| SANGMROE000           | SANGAMON-MENARD CO. R O E  | 29-16-0524                                                                      | 0000000000 | 0624  | BNK5                          | FINGERPRINT/BACKGROUND                    | B     |   | 06/10/2024 | 06/20/2024 | R | \$92.00        |
|                       |                            |                                                                                 |            |       |                               |                                           | 23-24 |   |            |            |   | \$92.00        |
|                       | 10E000 2311 6400 00 000000 |                                                                                 |            |       | SCH BD DUES & FEES            |                                           |       |   |            |            |   | \$92.00        |
| NUMBER OF INVOICES: 1 |                            |                                                                                 |            |       |                               |                                           |       |   |            |            |   | \$92.00        |
| SASEDLF 000           | SASED LUNCH FUND           | LUNCH-MAY 2024                                                                  | 0000000000 | 0624  | BNK5                          | STUDENT LUNCH PROGRAM                     | B     |   | 06/06/2024 | 06/20/2024 | R | \$178.50       |
|                       |                            |                                                                                 |            |       |                               |                                           | 23-24 |   |            |            |   | \$178.50       |
|                       | 10E301 2562 4150 00 000000 |                                                                                 |            |       | NBHS FOOD RAW FOOD            |                                           |       |   |            |            |   | \$178.50       |

| VEN-KEY               | VENDOR NAME                | INVOICE #                               | PO NUMBER  | BATCH | BANK                          | DESCRIPTION              | LQ    | S | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-----------------------|----------------------------|-----------------------------------------|------------|-------|-------------------------------|--------------------------|-------|---|------------|------------|---|----------------|
|                       | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION                    |            |       | DISC AMT                      | ADJUSTMENT DESCRIPTION   | FY    |   | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|                       | REF CATALOG                | DESCRIPTION                             |            |       |                               |                          | LQ    |   | QTY        |            |   | LINE AMOUNT    |
|                       | ACCOUNT NUMBER(S)          | QUICK KEY                               | ACCOUNT    | LEVEL | DESCRIPTION                   | 1099                     |       |   |            |            |   | ACCT AMOUNT    |
| NUMBER OF INVOICES: 1 |                            |                                         |            |       |                               |                          |       |   |            |            |   | \$178.50       |
| SCHOOL S001           | SCHOOL SPECIALTY LLC       | 208134130640                            | 1032024026 | 0624  | BNK5                          | 9 WEEK RECORD BOOKS      | P     | B | 05/15/2024 | 06/20/2024 | R | \$93.00        |
|                       |                            |                                         |            |       |                               |                          | 23-24 |   |            |            |   | \$93.00        |
|                       | 100                        | MAXEDON-TEACHER SUPPLIES FOR ADDITIONAL |            |       |                               |                          |       |   | 1.00       |            |   | \$93.00        |
|                       |                            | NEEDS                                   |            |       |                               |                          |       |   |            |            |   |                |
|                       | 10E103 1113 4100 00 000000 |                                         |            |       | NBE SM GENERAL SUPPLIES       |                          |       |   |            |            |   | \$93.00        |
| NUMBER OF INVOICES: 1 |                            |                                         |            |       |                               |                          |       |   |            |            |   | \$93.00        |
| SCHWADAV000           | SCHWARTZ, DAVE             | 90.00                                   | 0000000000 | 50    | BNK2                          | VARISTY BASEBALL-4/16/24 | H     |   | 04/16/2024 | 05/31/2024 | S | \$90.00        |
|                       |                            |                                         |            |       |                               |                          | 23-24 |   |            | 105196     |   | \$90.00        |
|                       | 10E000 1500 3190 00 000000 |                                         |            |       | INTERSC PGRM OTHER PRO & TECH |                          |       |   |            |            |   | \$90.00        |
| NUMBER OF INVOICES: 1 |                            |                                         |            |       |                               |                          |       |   |            |            |   | \$90.00        |
| SHERRMAR000           | SHERROD, MARCUS            | 90.00                                   | 0000000000 | 50    | BNK2                          | GIRLS VARSITY            | H     |   | 04/16/2024 | 05/31/2024 | S | \$90.00        |
|                       |                            |                                         |            |       |                               | SOFTBALL-4/16/24         |       |   |            |            |   |                |
|                       |                            |                                         |            |       |                               |                          | 23-24 |   |            | 105197     |   | \$90.00        |
|                       | 10E000 1500 3190 00 000000 |                                         |            |       | INTERSC PGRM OTHER PRO & TECH |                          |       |   |            |            |   | \$90.00        |
| SHERRMAR000           | SHERROD, MARCUS            | 90.00                                   | 0000000000 | 50    | BNK2                          | GILRS VARSITY            | H     |   | 04/25/2024 | 05/31/2024 | S | \$90.00        |
|                       |                            |                                         |            |       |                               | SOFTBALL-4/25/24         |       |   |            |            |   |                |
|                       |                            |                                         |            |       |                               |                          | 23-24 |   |            | 105214     |   | \$90.00        |
|                       | 10E000 1500 3190 00 000000 |                                         |            |       | INTERSC PGRM OTHER PRO & TECH |                          |       |   |            |            |   | \$90.00        |
| NUMBER OF INVOICES: 2 |                            |                                         |            |       |                               |                          |       |   |            |            |   | \$180.00       |
| SHERW 001             | SHERWIN-WILLIAMS           | 0871-8                                  | 0000000000 | 0624  | BNK5                          | ELEM BLDG-PAINT          | B     |   | 05/17/2024 | 06/20/2024 | R | \$488.90       |
|                       |                            |                                         |            |       |                               |                          | 23-24 |   |            |            |   | \$488.90       |
|                       | 20E103 2542 4100 00 000000 |                                         |            |       | NBE CARE/UPKEEP GEN SUPPLIES  |                          |       |   |            |            |   | \$488.90       |
| SHERW 001             | SHERWIN-WILLIAMS           | 0872-6                                  | 0000000000 | 0624  | BNK5                          | ELEM BLDG-PAINT          | B     |   | 05/17/2024 | 06/20/2024 | R | \$488.90       |
|                       |                            |                                         |            |       |                               |                          | 23-24 |   |            |            |   | \$488.90       |

| VEN-KEY               | VENDOR NAME                        | INVOICE #            | PO NUMBER | BATCH    | BANK                                            | DESCRIPTION            | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|-----------------------|------------------------------------|----------------------|-----------|----------|-------------------------------------------------|------------------------|-------|------------|------------|-----------|---|----------------|
|                       | ACH VOID DOWNLOAD                  | DISCOUNT DESCRIPTION |           | DISC AMT |                                                 | ADJUSTMENT DESCRIPTION | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|                       | REF CATALOG                        | DESCRIPTION          |           |          |                                                 |                        | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|                       | ACCOUNT NUMBER(S)                  | QUICK KEY            | ACCOUNT   | LEVEL    | DESCRIPTION                                     | 1099                   |       |            |            |           |   | ACCT AMOUNT    |
| SHERW                 | 001 SHERWIN-WILLIAMS               | 0872-6               |           |          | *****CONTINUED*****                             |                        |       |            |            |           |   |                |
|                       | 20E103 2542 4100 00 000000         |                      |           |          | NBE CARE/UPKEEP GEN SUPPLIES                    |                        |       |            |            |           |   | \$488.90       |
| SHERW                 | 001 SHERWIN-WILLIAMS               | 1029-2               |           |          | 0000000000 0624 BNK5 ELEM BLDG-PAINT            |                        | B     | 05/23/2024 | 06/20/2024 | R         |   | \$180.32       |
|                       |                                    |                      |           |          |                                                 |                        | 23-24 |            |            |           |   | \$180.32       |
|                       | 20E103 2542 4100 00 000000         |                      |           |          | NBE CARE/UPKEEP GEN SUPPLIES                    |                        |       |            |            |           |   | \$180.32       |
| SHERW                 | 001 SHERWIN-WILLIAMS               | 4611-8               |           |          | 0000000000 0624 BNK5 JH/HS BLDG-PAINT           |                        | B     | 06/07/2024 | 06/20/2024 | R         |   | \$733.35       |
|                       |                                    |                      |           |          |                                                 |                        | 23-24 |            |            |           |   | \$733.35       |
|                       | 20E301 2542 4100 00 000000         |                      |           |          | NBHS BLDG SM GEN SUPPLIES                       |                        |       |            |            |           |   | \$733.35       |
| SHERW                 | 001 SHERWIN-WILLIAMS               | 7872-5               |           |          | 0000000000 0624 BNK5 JH/HS BLDG-TAPE            |                        | B     | 06/07/2024 | 06/20/2024 | R         |   | \$518.40       |
|                       |                                    |                      |           |          |                                                 |                        | 23-24 |            |            |           |   | \$518.40       |
|                       | 20E301 2542 4100 00 000000         |                      |           |          | NBHS BLDG SM GEN SUPPLIES                       |                        |       |            |            |           |   | \$518.40       |
| NUMBER OF INVOICES: 5 |                                    |                      |           |          |                                                 |                        |       |            |            |           |   | \$2,409.87     |
| SOUCP                 | 001 SOUTH COUNTY PUBLICATIONS, LTD | 22525                |           |          | 0000000000 0624 BNK5 LEGAL-TENTATIVE BUDGET AND |                        | B     | 06/06/2024 | 06/20/2024 | A         |   | \$19.20        |
|                       |                                    |                      |           |          | HEARING NOTICE                                  |                        |       |            |            |           |   |                |
|                       |                                    |                      |           |          |                                                 |                        | 23-24 |            |            |           |   | \$19.20        |
|                       | 10E000 2311 3500 00 000000         |                      |           |          | SCH BD ADVERTISING                              |                        |       |            |            |           |   | \$19.20        |
| NUMBER OF INVOICES: 1 |                                    |                      |           |          |                                                 |                        |       |            |            |           |   | \$19.20        |
| SOUTHEAS001           | SOUTHEAST HIGH SCHOOL              | 275.00               |           |          | 7002024018 50 BNK2 ENTRY FEE FOR HICKMAN INVITE |                        | P H   | 04/16/2024 | 05/31/2024 | S         |   | \$275.00       |
|                       |                                    |                      |           |          |                                                 |                        | 23-24 |            |            | 105198    |   | \$275.00       |
|                       | 100                                |                      |           |          | LUCAS-ATHLETIC FEES/TOURNEY FEES/IESA           |                        |       |            | 1.00       |           |   | \$275.00       |
|                       |                                    |                      |           |          | DUES/SCHOLASTIC BOWL/CHEERLEADING FEES          |                        |       |            |            |           |   |                |
|                       | 10E000 1500 6400 00 000000         |                      |           |          | INTERSC PRGM DUES AND FEES                      |                        |       |            |            |           |   | \$275.00       |
| NUMBER OF INVOICES: 1 |                                    |                      |           |          |                                                 |                        |       |            |            |           |   | \$275.00       |
| T-MOBILE000           | T-MOBILE                           | 990259433-MAY        |           |          | 0000000000 0624 BNK5 TRANS-TABLETS              |                        | B     | 05/30/2024 | 06/20/2024 | W         |   | \$278.80       |
|                       |                                    |                      |           |          | 4/21/24-5/20/24                                 |                        |       |            |            |           |   |                |





| VEN-KEY | VENDOR NAME       |                            | INVOICE #            | PO NUMBER  | BATCH   | BANK     | DESCRIPTION            | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|---------|-------------------|----------------------------|----------------------|------------|---------|----------|------------------------|-------|------------|------------|-----------|---|----------------|
|         | ACH VOID DOWNLOAD |                            | DISCOUNT DESCRIPTION |            |         | DISC AMT | ADJUSTMENT DESCRIPTION | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|         | REF               | CATALOG                    | DESCRIPTION          |            |         |          |                        | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|         | ACCOUNT NUMBER(S) |                            |                      | QUICK KEY  | ACCOUNT | LEVEL    | DESCRIPTION            | 1099  |            |            |           |   | ACCT AMOUNT    |
| THIS    | 001               | THIS                       | 20240531ADT92SU      | 0000000000 | T1      | BNK5     | Payroll accrual        | H     | 05/31/2024 | 05/31/2024 | W         |   | \$146.92       |
|         |                   |                            |                      |            |         |          |                        | 23-24 |            |            | 202300478 |   | \$146.92       |
|         |                   | 10L000 4511 0000 00 000000 |                      |            |         |          |                        |       |            |            |           |   | \$146.92       |
| THIS    | 001               | THIS                       | 20240531AFT66EE      | 0000000000 | T1      | BNK5     | Payroll accrual        | H     | 05/31/2024 | 05/31/2024 | W         |   | \$1,305.71     |
|         |                   |                            |                      |            |         |          |                        | 23-24 |            |            | 202300478 |   | \$1,305.71     |
|         |                   | 10L000 4510 0000 00 000000 |                      |            |         |          |                        |       |            |            |           |   | \$1,305.71     |
| THIS    | 001               | THIS                       | 20240531AFT66SB      | 0000000000 | T1      | BNK5     | Payroll accrual        | H     | 05/31/2024 | 05/31/2024 | W         |   | \$18.09        |
|         |                   |                            |                      |            |         |          |                        | 23-24 |            |            | 202300478 |   | \$18.09        |
|         |                   | 10L000 4510 0000 00 000000 |                      |            |         |          |                        |       |            |            |           |   | \$18.09        |
| THIS    | 001               | THIS                       | 20240531AFT66SS      | 0000000000 | T1      | BNK5     | Payroll accrual        | H     | 05/31/2024 | 05/31/2024 | W         |   | \$112.16       |
|         |                   |                            |                      |            |         |          |                        | 23-24 |            |            | 202300478 |   | \$112.16       |
|         |                   | 10L000 4510 0000 00 000000 |                      |            |         |          |                        |       |            |            |           |   | \$112.16       |
| THIS    | 001               | THIS                       | 20240531AFT66TA      | 0000000000 | T1      | BNK5     | Payroll accrual        | H     | 05/31/2024 | 05/31/2024 | W         |   | \$74.71        |
|         |                   |                            |                      |            |         |          |                        | 23-24 |            |            | 202300478 |   | \$74.71        |
|         |                   | 10L000 4510 0000 00 000000 |                      |            |         |          |                        |       |            |            |           |   | \$74.71        |
| THIS    | 001               | THIS                       | 20240531AFT69SU      | 0000000000 | T1      | BNK5     | Payroll accrual        | H     | 05/31/2024 | 05/31/2024 | W         |   | \$110.11       |
|         |                   |                            |                      |            |         |          |                        | 23-24 |            |            | 202300478 |   | \$110.11       |
|         |                   | 10L000 4510 0000 00 000000 |                      |            |         |          |                        |       |            |            |           |   | \$110.11       |
| THIS    | 001               | THIS                       | 20240614ADT88EE      | 0000000000 | T1      | BNK5     | Payroll accrual        | B     | 06/14/2024 | 06/14/2024 | W         |   | \$1,688.55     |
|         |                   |                            |                      |            |         |          |                        | 23-24 |            |            | 202300493 |   | \$1,688.55     |
|         |                   | 10L000 4511 0000 00 000000 |                      |            |         |          |                        |       |            |            |           |   | \$1,688.55     |
| THIS    | 001               | THIS                       | 20240614ADT88SB      | 0000000000 | T1      | BNK5     | Payroll accrual        | B     | 06/14/2024 | 06/14/2024 | W         |   | \$0.54         |
|         |                   |                            |                      |            |         |          |                        | 23-24 |            |            | 202300493 |   | \$0.54         |
|         |                   | 10L000 4511 0000 00 000000 |                      |            |         |          |                        |       |            |            |           |   | \$0.54         |
| THIS    | 001               | THIS                       | 20240614ADT88SS      | 0000000000 | T1      | BNK5     | Payroll accrual        | B     | 06/14/2024 | 06/14/2024 | W         |   | \$60.73        |
|         |                   |                            |                      |            |         |          |                        | 23-24 |            |            | 202300493 |   | \$60.73        |

| VEN-KEY                | VENDOR NAME       |                                | INVOICE #            | PO NUMBER  | BATCH    | BANK                | DESCRIPTION            | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|------------------------|-------------------|--------------------------------|----------------------|------------|----------|---------------------|------------------------|-------|------------|------------|-----------|---|----------------|
|                        | ACH VOID DOWNLOAD |                                | DISCOUNT DESCRIPTION |            | DISC AMT |                     | ADJUSTMENT DESCRIPTION | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|                        | REF               | CATALOG                        | DESCRIPTION          |            |          |                     |                        | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|                        | ACCOUNT NUMBER(S) |                                | QUICK KEY            | ACCOUNT    | LEVEL    | DESCRIPTION         | 1099                   |       |            |            |           |   | ACCT AMOUNT    |
| THIS                   | 001               | THIS                           | 20240614ADT88SS      |            |          | *****CONTINUED***** |                        |       |            |            |           |   |                |
|                        | 10L000            | 4511 0000 00 000000            |                      |            |          |                     |                        |       |            |            |           |   | \$60.73        |
| THIS                   | 001               | THIS                           | 20240614ADT88TA      | 0000000000 | T1       | BNK5                | Payroll accrual        | B     | 06/14/2024 | 06/14/2024 | W         |   | \$70.69        |
|                        |                   |                                |                      |            |          |                     |                        | 23-24 |            |            | 202300493 |   | \$70.69        |
|                        | 10L000            | 4511 0000 00 000000            |                      |            |          |                     |                        |       |            |            |           |   | \$70.69        |
| THIS                   | 001               | THIS                           | 20240614ADT92SU      | 0000000000 | T1       | BNK5                | Payroll accrual        | B     | 06/14/2024 | 06/14/2024 | W         |   | \$146.92       |
|                        |                   |                                |                      |            |          |                     |                        | 23-24 |            |            | 202300493 |   | \$146.92       |
|                        | 10L000            | 4511 0000 00 000000            |                      |            |          |                     |                        |       |            |            |           |   | \$146.92       |
| THIS                   | 001               | THIS                           | 20240614AFT66EE      | 0000000000 | T1       | BNK5                | Payroll accrual        | B     | 06/14/2024 | 06/14/2024 | W         |   | \$1,257.09     |
|                        |                   |                                |                      |            |          |                     |                        | 23-24 |            |            | 202300493 |   | \$1,257.09     |
|                        | 10L000            | 4510 0000 00 000000            |                      |            |          |                     |                        |       |            |            |           |   | \$1,257.09     |
| THIS                   | 001               | THIS                           | 20240614AFT66SB      | 0000000000 | T1       | BNK5                | Payroll accrual        | B     | 06/14/2024 | 06/14/2024 | W         |   | \$0.40         |
|                        |                   |                                |                      |            |          |                     |                        | 23-24 |            |            | 202300493 |   | \$0.40         |
|                        | 10L000            | 4510 0000 00 000000            |                      |            |          |                     |                        |       |            |            |           |   | \$0.40         |
| THIS                   | 001               | THIS                           | 20240614AFT66SS      | 0000000000 | T1       | BNK5                | Payroll accrual        | B     | 06/14/2024 | 06/14/2024 | W         |   | \$45.21        |
|                        |                   |                                |                      |            |          |                     |                        | 23-24 |            |            | 202300493 |   | \$45.21        |
|                        | 10L000            | 4510 0000 00 000000            |                      |            |          |                     |                        |       |            |            |           |   | \$45.21        |
| THIS                   | 001               | THIS                           | 20240614AFT66TA      | 0000000000 | T1       | BNK5                | Payroll accrual        | B     | 06/14/2024 | 06/14/2024 | W         |   | \$52.62        |
|                        |                   |                                |                      |            |          |                     |                        | 23-24 |            |            | 202300493 |   | \$52.62        |
|                        | 10L000            | 4510 0000 00 000000            |                      |            |          |                     |                        |       |            |            |           |   | \$52.62        |
| THIS                   | 001               | THIS                           | 20240614AFT69SU      | 0000000000 | T1       | BNK5                | Payroll accrual        | B     | 06/14/2024 | 06/14/2024 | W         |   | \$109.38       |
|                        |                   |                                |                      |            |          |                     |                        | 23-24 |            |            | 202300493 |   | \$109.38       |
|                        | 10L000            | 4510 0000 00 000000            |                      |            |          |                     |                        |       |            |            |           |   | \$109.38       |
| NUMBER OF INVOICES: 20 |                   |                                |                      |            |          |                     |                        |       |            |            |           |   | \$7,228.95     |
| TIMBBS                 | 000               | TIMBERLINE BILLING SERVICE LLC | 29718                | 0000000000 | 0624     | BNK5                | MEDICAID FOR MAY 2024  | B     | 05/31/2024 | 06/20/2024 | A         |   | \$20.00        |



| VEN-KEY | VENDOR NAME       |                            |  | INVOICE #   | PO NUMBER       | BATCH      | BANK    | DESCRIPTION | LQ              | S           | INV DATE | DUE DATE   | C          | NET AMOUNT |            |     |            |        |      |
|---------|-------------------|----------------------------|--|-------------|-----------------|------------|---------|-------------|-----------------|-------------|----------|------------|------------|------------|------------|-----|------------|--------|------|
|         | ACH VOID DOWNLOAD |                            |  | DISCOUNT    | DESCRIPTION     |            | DISC    | AMT         | ADJUSTMENT      | DESCRIPTION |          | FY         | ADJ        | AMT        | CHECK      | NBR | INVOICE    | AMOUNT |      |
|         | REF               | CATALOG                    |  | DESCRIPTION |                 |            |         |             | LQ              | QTY         |          |            | LINE       |            |            |     |            | AMOUNT |      |
|         | ACCOUNT           | NUMBER(S)                  |  |             | QUICK           | KEY        | ACCOUNT | LEVEL       | DESCRIPTION     | 1099        |          |            |            |            |            |     |            |        | ACCT |
| TRS     | 001               | TRS STATE OF ILLINOIS      |  |             | 20240531AFT94SS | 0000000000 | T1      | BNK5        | Payroll accrual |             | H        | 05/31/2024 | 05/31/2024 | W          | \$1,506.65 |     |            |        |      |
|         |                   | 10L000 4510 0000 00 000000 |  |             |                 |            |         |             |                 |             | 23-24    |            |            | 202300479  | \$1,506.65 |     |            |        |      |
|         |                   |                            |  |             |                 |            |         |             |                 |             |          |            |            |            |            |     | \$1,506.65 |        |      |
| TRS     | 001               | TRS STATE OF ILLINOIS      |  |             | 20240531AFT94SU | 0000000000 | T1      | BNK5        | Payroll accrual |             | H        | 05/31/2024 | 05/31/2024 | W          | \$1,469.28 |     |            |        |      |
|         |                   | 10L000 4510 0000 00 000000 |  |             |                 |            |         |             |                 |             | 23-24    |            |            | 202300479  | \$1,469.28 |     |            |        |      |
|         |                   |                            |  |             |                 |            |         |             |                 |             |          |            |            |            |            |     | \$1,469.28 |        |      |
| TRS     | 001               | TRS STATE OF ILLINOIS      |  |             | 20240531AFT94TA | 0000000000 | T1      | BNK5        | Payroll accrual |             | H        | 05/31/2024 | 05/31/2024 | W          | \$1,008.51 |     |            |        |      |
|         |                   | 10L000 4510 0000 00 000000 |  |             |                 |            |         |             |                 |             | 23-24    |            |            | 202300479  | \$1,008.51 |     |            |        |      |
|         |                   |                            |  |             |                 |            |         |             |                 |             |          |            |            |            |            |     | \$1,008.51 |        |      |
| TRS     | 001               | TRS STATE OF ILLINOIS      |  |             | 20240531AFTFED  | 0000000000 | T1      | BNK5        | Payroll accrual |             | H        | 05/31/2024 | 05/31/2024 | W          | \$131.45   |     |            |        |      |
|         |                   | 10L000 4510 0000 00 000000 |  |             |                 |            |         |             |                 |             | 23-24    |            |            | 202300479  | \$131.45   |     |            |        |      |
|         |                   |                            |  |             |                 |            |         |             |                 |             |          |            |            |            |            |     | \$131.45   |        |      |
| TRS     | 001               | TRS STATE OF ILLINOIS      |  |             | 20240614ADT94SB | 0000000000 | T1      | BNK5        | Payroll accrual |             | B        | 06/14/2024 | 06/14/2024 | W          | \$5.40     |     |            |        |      |
|         |                   | 10L000 4510 0000 00 000000 |  |             |                 |            |         |             |                 |             | 23-24    |            |            | 202300494  | \$5.40     |     |            |        |      |
|         |                   |                            |  |             |                 |            |         |             |                 |             |          |            |            |            |            |     | \$5.40     |        |      |
| TRS     | 001               | TRS STATE OF ILLINOIS      |  |             | 20240614AFT58EE | 0000000000 | T1      | BNK5        | Payroll accrual |             | B        | 06/14/2024 | 06/14/2024 | W          | \$1,088.26 |     |            |        |      |
|         |                   | 10L000 4510 0000 00 000000 |  |             |                 |            |         |             |                 |             | 23-24    |            |            | 202300494  | \$1,088.26 |     |            |        |      |
|         |                   |                            |  |             |                 |            |         |             |                 |             |          |            |            |            |            |     | \$1,088.26 |        |      |
| TRS     | 001               | TRS STATE OF ILLINOIS      |  |             | 20240614AFT58SB | 0000000000 | T1      | BNK5        | Payroll accrual |             | B        | 06/14/2024 | 06/14/2024 | W          | \$0.35     |     |            |        |      |
|         |                   | 10L000 4510 0000 00 000000 |  |             |                 |            |         |             |                 |             | 23-24    |            |            | 202300494  | \$0.35     |     |            |        |      |
|         |                   |                            |  |             |                 |            |         |             |                 |             |          |            |            |            |            |     | \$0.35     |        |      |
| TRS     | 001               | TRS STATE OF ILLINOIS      |  |             | 20240614AFT58SS | 0000000000 | T1      | BNK5        | Payroll accrual |             | B        | 06/14/2024 | 06/14/2024 | W          | \$39.14    |     |            |        |      |
|         |                   | 10L000 4510 0000 00 000000 |  |             |                 |            |         |             |                 |             | 23-24    |            |            | 202300494  | \$39.14    |     |            |        |      |
|         |                   |                            |  |             |                 |            |         |             |                 |             |          |            |            |            |            |     | \$39.14    |        |      |
| TRS     | 001               | TRS STATE OF ILLINOIS      |  |             | 20240614AFT58SU | 0000000000 | T1      | BNK5        | Payroll accrual |             | B        | 06/14/2024 | 06/14/2024 | W          | \$94.69    |     |            |        |      |
|         |                   |                            |  |             |                 |            |         |             |                 |             | 23-24    |            |            | 202300494  | \$94.69    |     |            |        |      |



| VEN-KEY               | VENDOR NAME       |                            | INVOICE #            | PO NUMBER  | BATCH | BANK        | DESCRIPTION                    | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|-----------------------|-------------------|----------------------------|----------------------|------------|-------|-------------|--------------------------------|-------|------------|------------|-----------|---|----------------|
|                       | ACH VOID DOWNLOAD |                            | DISCOUNT DESCRIPTION |            |       | DISC AMT    | ADJUSTMENT DESCRIPTION         | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|                       | REF               | CATALOG                    | DESCRIPTION          |            |       |             |                                | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|                       | ACCOUNT NUMBER(S) |                            | QUICK KEY            | ACCOUNT    | LEVEL | DESCRIPTION | 1099                           |       |            |            |           |   | ACCT AMOUNT    |
| TRSSP                 | 000               | TRS STATE OF ILLINOIS      | 20240531ADSSPA       | 0000000000 | P1    | BNK5        | Payroll accrual                | H     | 05/31/2024 | 05/31/2024 | W         |   | \$650.00       |
|                       |                   |                            |                      |            |       |             |                                | 23-24 |            |            | 202300480 |   | \$650.00       |
|                       |                   | 10L000 4590 0000 00 000000 |                      |            |       |             |                                |       |            |            |           |   | \$650.00       |
| TRSSP                 | 000               | TRS STATE OF ILLINOIS      | 20240614ADSSP%       | 0000000000 | P1    | BNK5        | Payroll accrual                | B     | 06/14/2024 | 06/14/2024 | W         |   | \$273.92       |
|                       |                   |                            |                      |            |       |             |                                | 23-24 |            |            | 202300495 |   | \$273.92       |
|                       |                   | 10L000 4590 0000 00 000000 |                      |            |       |             |                                |       |            |            |           |   | \$273.92       |
| TRSSP                 | 000               | TRS STATE OF ILLINOIS      | 20240614ADSSPA       | 0000000000 | P1    | BNK5        | Payroll accrual                | B     | 06/14/2024 | 06/14/2024 | W         |   | \$650.00       |
|                       |                   |                            |                      |            |       |             |                                | 23-24 |            |            | 202300495 |   | \$650.00       |
|                       |                   | 10L000 4590 0000 00 000000 |                      |            |       |             |                                |       |            |            |           |   | \$650.00       |
| NUMBER OF INVOICES: 4 |                   |                            |                      |            |       |             |                                |       |            |            |           |   | \$1,861.06     |
| TRUCI                 | 001               | TRUCK CENTERS, INC.        | F120349065:01        | 0000000000 | 0624  | BNK5        | TRANS-WIPER BLADES             | B     | 05/25/2024 | 06/20/2024 | R         |   | \$114.40       |
|                       |                   |                            |                      |            |       |             |                                | 23-24 |            |            |           |   | \$114.40       |
|                       |                   | 40E000 2552 4190 00 000000 |                      |            |       |             | TRANSP VS PARTS SUPPLIES       |       |            |            |           |   | \$114.40       |
| TRUCI                 | 001               | TRUCK CENTERS, INC.        | F120349755:01        | 0000000000 | 0624  | BNK5        | TRANS-FILTER, FUEL, SPIN ON    | B     | 05/31/2024 | 06/20/2024 | R         |   | \$609.84       |
|                       |                   |                            |                      |            |       |             |                                | 23-24 |            |            |           |   | \$609.84       |
|                       |                   | 40E000 2552 4190 00 000000 |                      |            |       |             | TRANSP VS PARTS SUPPLIES       |       |            |            |           |   | \$609.84       |
| NUMBER OF INVOICES: 2 |                   |                            |                      |            |       |             |                                |       |            |            |           |   | \$724.24       |
| TRUG                  | 001               | TRUGREEN CHEMLAWN # 2751   | 194057985            | 0000000000 | 0624  | BNK5        | JH/HS BLDG-HIGH SCHOOL         | B     | 06/06/2024 | 06/20/2024 | W         |   | \$99.56        |
|                       |                   |                            |                      |            |       |             |                                | 23-24 |            |            | 5213268   |   | \$99.56        |
|                       |                   | 20E301 2542 3230 00 000000 |                      |            |       |             | NBHS CARE/UPKEEP REPAIR/MAINT. |       |            |            |           |   | \$99.56        |
| TRUG                  | 001               | TRUGREEN CHEMLAWN # 2751   | 194074356            | 0000000000 | 0624  | BNK5        | JH/HS BLDG-BASEBALL FIELD      | B     | 06/06/2024 | 06/20/2024 | W         |   | \$222.37       |
|                       |                   |                            |                      |            |       |             |                                | 23-24 |            |            | 5213268   |   | \$222.37       |
|                       |                   | 20E301 2542 3230 00 000000 |                      |            |       |             | NBHS CARE/UPKEEP REPAIR/MAINT. |       |            |            |           |   | \$222.37       |
| TRUG                  | 001               | TRUGREEN CHEMLAWN # 2751   | 194074470            | 0000000000 | 0624  | BNK5        | JH/HS BLDG-BASEBALL FIELD      | B     | 06/06/2024 | 06/20/2024 | W         |   | \$99.56        |
|                       |                   |                            |                      |            |       |             |                                | 23-24 |            |            | 5213268   |   | \$99.56        |

| VEN-KEY               | VENDOR NAME |                           |          | INVOICE #   | PO NUMBER   | BATCH                          | BANK     | DESCRIPTION | LQ                          | S     | INV DATE   | DUE DATE   | C         | NET AMOUNT     |
|-----------------------|-------------|---------------------------|----------|-------------|-------------|--------------------------------|----------|-------------|-----------------------------|-------|------------|------------|-----------|----------------|
|                       | ACH         | VOID                      | DOWNLOAD | DISCOUNT    | DESCRIPTION |                                | DISC AMT | ADJUSTMENT  | DESCRIPTION                 |       | FY         | ADJ AMT    | CHECK NBR | INVOICE AMOUNT |
|                       | REF         | CATALOG                   |          | DESCRIPTION |             |                                |          |             |                             |       | LQ         | QTY        |           | LINE AMOUNT    |
|                       | ACCOUNT     | NUMBER(S)                 |          |             | QUICK KEY   | ACCOUNT                        | LEVEL    | DESCRIPTION | 1099                        |       |            |            |           | ACCT AMOUNT    |
| TRUG                  | 001         | TRUGREEN CHEMLAWN # 2751  |          |             | 194074470   | *****CONTINUED*****            |          |             |                             |       |            |            |           |                |
|                       | 20E301      | 2542                      | 3230     | 00 000000   |             | NBHS CARE/UPKEEP REPAIR/MAINT. |          |             |                             |       |            |            |           | \$99.56        |
| TRUG                  | 001         | TRUGREEN CHEMLAWN # 2751  |          |             | 194076417   | 0000000000                     | 0624     | BNK5        | JH/HS BLDG-FOOTBALL FIELD   | B     | 06/06/2024 | 06/20/2024 | W         | \$222.37       |
|                       | 20E301      | 2542                      | 3230     | 00 000000   |             | NBHS CARE/UPKEEP REPAIR/MAINT. |          |             |                             | 23-24 |            |            | 5213268   | \$222.37       |
|                       |             |                           |          |             |             |                                |          |             |                             |       |            |            |           | \$222.37       |
| TRUG                  | 001         | TRUGREEN CHEMLAWN # 2751  |          |             | 194076556   | 0000000000                     | 0624     | BNK5        | JH/HS BLDG-FOOTBALL FIELD   | B     | 06/06/2024 | 06/20/2024 | W         | \$222.37       |
|                       | 20E301      | 2542                      | 3230     | 00 000000   |             | NBHS CARE/UPKEEP REPAIR/MAINT. |          |             |                             | 23-24 |            |            | 5213268   | \$222.37       |
|                       |             |                           |          |             |             |                                |          |             |                             |       |            |            |           | \$222.37       |
| TRUG                  | 001         | TRUGREEN CHEMLAWN # 2751  |          |             | 194082739   | 0000000000                     | 0624     | BNK5        | JH/HS BLDG-SOFTBALL FIELD   | B     | 06/06/2024 | 06/20/2024 | W         | \$157.94       |
|                       | 20E301      | 2542                      | 3230     | 00 000000   |             | NBHS CARE/UPKEEP REPAIR/MAINT. |          |             |                             | 23-24 |            |            | 5213268   | \$157.94       |
|                       |             |                           |          |             |             |                                |          |             |                             |       |            |            |           | \$157.94       |
| TRUG                  | 001         | TRUGREEN CHEMLAWN # 2751  |          |             | 194082880   | 0000000000                     | 0624     | BNK5        | JH/HS BLDG-SOFTBALL FIELD   | B     | 06/06/2024 | 06/20/2024 | W         | \$157.94       |
|                       | 20E301      | 2542                      | 3230     | 00 000000   |             | NBHS CARE/UPKEEP REPAIR/MAINT. |          |             |                             | 23-24 |            |            | 5213268   | \$157.94       |
|                       |             |                           |          |             |             |                                |          |             |                             |       |            |            |           | \$157.94       |
| NUMBER OF INVOICES: 7 |             |                           |          |             |             |                                |          |             |                             |       |            |            |           | \$1,182.11     |
| US BANK               | 005         | US BANK EQUIPMENT FINANCE |          |             | 530100841   | 0000000000                     | 0624     | BNK5        | TRANS-COPIER LEASE          | B     | 06/06/2024 | 06/20/2024 | R         | \$75.73        |
|                       | 40E000      | 2552                      | 3250     | 00 000000   |             | TRANS PS RENTALS               |          |             |                             | 23-24 |            |            |           | \$75.73        |
|                       |             |                           |          |             |             |                                |          |             |                             |       |            |            |           | \$75.73        |
| NUMBER OF INVOICES: 1 |             |                           |          |             |             |                                |          |             |                             |       |            |            |           | \$75.73        |
| VARSITY               | 000         | VARSITY SERVICES INC      |          |             | 1278        | 0000000000                     | 0624     | BNK5        | REMOVAL AND INSTALLATION OF | B     | 06/12/2024 | 06/20/2024 | R         | \$10,960.00    |
|                       |             |                           |          |             |             | SOFTBALL AND BASEBALL          |          |             |                             |       |            |            |           |                |
|                       |             |                           |          |             |             | SCOREBOARD                     |          |             |                             |       |            |            |           |                |
|                       |             |                           |          |             |             |                                |          |             |                             | 23-24 |            |            |           | \$10,960.00    |
|                       | 61E301      | 2542                      | 5200     | 00 000000   |             | HS CO BLDG IMPROVEMENTS        |          |             |                             |       |            |            |           | \$10,960.00    |

| VEN-KEY               | VENDOR NAME                | INVOICE #              | PO NUMBER  | BATCH | BANK                          | DESCRIPTION                      | LQ    | S          | INV DATE   | DUE DATE  | C | NET AMOUNT     |
|-----------------------|----------------------------|------------------------|------------|-------|-------------------------------|----------------------------------|-------|------------|------------|-----------|---|----------------|
|                       | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION   |            |       | DISC AMT                      | ADJUSTMENT DESCRIPTION           | FY    |            | ADJ AMT    | CHECK NBR |   | INVOICE AMOUNT |
|                       | REF CATALOG                | DESCRIPTION            |            |       |                               |                                  | LQ    |            | QTY        |           |   | LINE AMOUNT    |
|                       | ACCOUNT NUMBER(S)          | QUICK KEY              | ACCOUNT    | LEVEL | DESCRIPTION                   | 1099                             |       |            |            |           |   | ACCT AMOUNT    |
| NUMBER OF INVOICES: 1 |                            |                        |            |       |                               |                                  |       |            |            |           |   | \$10,960.00    |
| VILAYTR0000           | VILAYHONG, TROY            | 80.00                  | 0000000000 | 50    | BNK2                          | BOYS JV BASEBALL-5/8/24          | H     | 05/08/2024 | 05/31/2024 | S         |   | \$80.00        |
|                       |                            |                        |            |       |                               |                                  | 23-24 |            |            | 105234    |   | \$80.00        |
|                       | 10E000 1500 3190 00 000000 |                        |            |       | INTERSC PGRM OTHER PRO & TECH | NONEM                            |       |            |            |           |   | \$80.00        |
| VILAYTR0000           | VILAYHONG, TROY            | 90.00                  | 0000000000 | 50    | BNK2                          | BOYS VARSITY BASEBALL<br>4/11/24 | H     | 04/11/2024 | 05/31/2024 | R         |   | \$90.00        |
|                       |                            |                        |            |       |                               |                                  | 23-24 |            |            | 105186    |   | \$90.00        |
|                       | 10E000 1500 3190 00 000000 |                        |            |       | INTERSC PGRM OTHER PRO & TECH | NONEM                            |       |            |            |           |   | \$90.00        |
| VILAYTR0000           | VILAYHONG, TROY            | 90.00                  | 0000000000 | 50    | BNK2                          | BOYS VARSITY BASEBALL<br>4/19/24 | H     | 04/19/2024 | 05/31/2024 | S         |   | \$90.00        |
|                       |                            |                        |            |       |                               |                                  | 23-24 |            |            | 105201    |   | \$90.00        |
|                       | 10E000 1500 3190 00 000000 |                        |            |       | INTERSC PGRM OTHER PRO & TECH | NONEM                            |       |            |            |           |   | \$90.00        |
| VILAYTR0000           | VILAYHONG, TROY            | 90.00                  | 0000000000 | 50    | BNK2                          | BOYS VARSITY BASEBALL 5/2/24     | H     | 05/02/2024 | 05/31/2024 | R         |   | \$90.00        |
|                       |                            |                        |            |       |                               |                                  | 23-24 |            |            | 105224    |   | \$90.00        |
|                       | 10E000 1500 3190 00 000000 |                        |            |       | INTERSC PGRM OTHER PRO & TECH | NONEM                            |       |            |            |           |   | \$90.00        |
| VILAYTR0000           | VILAYHONG, TROY            | 90.00                  | 0000000000 | 50    | BNK2                          | BOYS VARSITY BASEBALL 5/7/24     | H     | 05/07/2024 | 05/31/2024 | S         |   | \$90.00        |
|                       |                            |                        |            |       |                               |                                  | 23-24 |            |            | 105235    |   | \$90.00        |
|                       | 10E000 1500 3190 00 000000 |                        |            |       | INTERSC PGRM OTHER PRO & TECH | NONEM                            |       |            |            |           |   | \$90.00        |
| VILAYTR0000           | VILAYHONG, TROY            | 90.00-                 | 0000000000 | 50    | BNK2                          | BOYS VARSITY BASEBALL<br>4/22/24 | H     | 04/22/2024 | 05/31/2024 | S         |   | \$90.00        |
|                       |                            |                        |            |       |                               |                                  | 23-24 |            |            | 105202    |   | \$90.00        |
|                       | 10E000 1500 3190 00 000000 |                        |            |       | INTERSC PGRM OTHER PRO & TECH | NONEM                            |       |            |            |           |   | \$90.00        |
| NUMBER OF INVOICES: 6 |                            |                        |            |       |                               |                                  |       |            |            |           |   | \$530.00       |
| VIOLAJOS000           | VIOLA, JOSEPH              | 12.73                  | 3212024001 | 0624  | BNK5                          | MILEAGE-ADVISORY COMMITTEE       | P B   | 05/17/2024 | 06/20/2024 | A         |   | \$12.73        |
|                       |                            |                        |            |       |                               |                                  | 23-24 |            |            |           |   | \$12.73        |
|                       | 100                        | EULER- GUIDANCE TRAVEL |            |       |                               |                                  |       |            | 1.00       |           |   | \$12.73        |



| VEN-KEY               | VENDOR NAME                | INVOICE #            | PO NUMBER           | BATCH    | BANK                     | DESCRIPTION                | LQ    | S | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|-----------------------|----------------------------|----------------------|---------------------|----------|--------------------------|----------------------------|-------|---|------------|------------|---|----------------|
|                       | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION |                     | DISC AMT |                          | ADJUSTMENT DESCRIPTION     | FY    |   | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|                       | REF CATALOG                | DESCRIPTION          |                     |          |                          |                            | LQ    |   | QTY        |            |   | LINE AMOUNT    |
|                       | ACCOUNT NUMBER(S)          | QUICK KEY            | ACCOUNT             | LEVEL    | DESCRIPTION              | 1099                       |       |   |            |            |   | ACCT AMOUNT    |
| VIOLAJOS000           | VIOLA, JOSEPH              | 12.73                | *****CONTINUED***** |          |                          |                            |       |   |            |            |   |                |
|                       | 10E000 2120 3320 00 000000 |                      |                     |          | GUID PS TRAVEL           | NONEM                      |       |   |            |            |   | \$12.73        |
| NUMBER OF INVOICES: 1 |                            |                      |                     |          |                          |                            |       |   |            |            |   | \$12.73        |
| VISTL 000             | VISTA LEARNING, NFP        | VL124-1277           | 0312024065          | 0624     | BNK5                     | VISTA LEARNING-69 LICENSES | P     | B | 04/29/2024 | 06/20/2024 | A | \$4,129.65     |
|                       |                            |                      |                     |          |                          |                            | 23-24 |   |            |            |   | \$4,129.65     |
|                       | 100                        | LICENSES             |                     |          |                          |                            |       |   | 1.00       |            |   | \$4,129.65     |
|                       | 10E000 2225 4700 00 000000 |                      |                     |          | TECH SM SOFTWARE         |                            |       |   |            |            |   | \$4,129.65     |
| NUMBER OF INVOICES: 1 |                            |                      |                     |          |                          |                            |       |   |            |            |   | \$4,129.65     |
| WATTS C0000           | WATTS COPY SYSTEMS INC.    | 1321387              | 0000000000          | 0624     | BNK5                     | COPIER USAGE               | B     |   | 06/05/2024 | 06/20/2024 | A | \$798.68       |
|                       |                            |                      |                     |          |                          |                            | 23-24 |   |            |            |   | \$798.68       |
|                       | 10E000 2321 3250 00 000000 |                      |                     |          | SUPINT. OFFICE RENTALS   |                            |       |   |            |            |   | \$46.95        |
|                       | 10E000 2520 3250 00 000000 |                      |                     |          | FS RENTALS               |                            |       |   |            |            |   | \$46.99        |
|                       | 10E103 1113 3250 00 000000 |                      |                     |          | NBE RENTALS              |                            |       |   |            |            |   | \$222.62       |
|                       | 10E103 2410 3250 00 000000 |                      |                     |          | NBE PRINCIPAL RENTALS    |                            |       |   |            |            |   | \$162.58       |
|                       | 10E202 1115 3250 00 000000 |                      |                     |          | NBJH RENTALS             |                            |       |   |            |            |   | \$35.84        |
|                       | 10E202 2410 3250 00 000000 |                      |                     |          | NBJH PRINCIPAL RENTALS   |                            |       |   |            |            |   | \$58.29        |
|                       | 10E301 1117 3250 00 000000 |                      |                     |          | NBHS RENTALS             |                            |       |   |            |            |   | \$54.58        |
|                       | 10E305 2410 3250 00 000000 |                      |                     |          | NBHS PRINCIPAL RENTALS   |                            |       |   |            |            |   | \$170.83       |
| NUMBER OF INVOICES: 1 |                            |                      |                     |          |                          |                            |       |   |            |            |   | \$798.68       |
| WAVAS 000             | WAVERLY AUTO SUPPLY        | 000106               | 0000000000          | 0624     | BNK5                     | TRANS-CAR WASH/CLEANER     | B     |   | 05/28/2024 | 06/20/2024 | R | \$87.98        |
|                       |                            |                      |                     |          |                          |                            | 23-24 |   |            |            |   | \$87.98        |
|                       | 40E000 2552 4180 00 000000 |                      |                     |          | TRANSP VS SHOP SUPPLIES  |                            |       |   |            |            |   | \$87.98        |
| WAVAS 000             | WAVERLY AUTO SUPPLY        | 33768                | 0000000000          | 0624     | BNK5                     | TRANS-DR ED TRICO U        | B     |   | 05/15/2024 | 06/20/2024 | R | \$37.52        |
|                       |                            |                      |                     |          |                          |                            | 23-24 |   |            |            |   | \$37.52        |
|                       | 40E000 2552 4190 00 000000 |                      |                     |          | TRANSP VS PARTS SUPPLIES |                            |       |   |            |            |   | \$37.52        |

| VEN-KEY                                                       | VENDOR NAME                | INVOICE #                              | PO NUMBER  | BATCH    | BANK             | DESCRIPTION                   | LQ    | S | INV DATE   | DUE DATE   | C | NET AMOUNT     |
|---------------------------------------------------------------|----------------------------|----------------------------------------|------------|----------|------------------|-------------------------------|-------|---|------------|------------|---|----------------|
|                                                               | ACH VOID DOWNLOAD          | DISCOUNT DESCRIPTION                   |            | DISC AMT |                  | ADJUSTMENT DESCRIPTION        | FY    |   | ADJ AMT    | CHECK NBR  |   | INVOICE AMOUNT |
|                                                               | REF CATALOG                | DESCRIPTION                            |            |          |                  |                               | LQ    |   | QTY        |            |   | LINE AMOUNT    |
|                                                               | ACCOUNT NUMBER(S)          | QUICK KEY                              | ACCOUNT    | LEVEL    | DESCRIPTION      | 1099                          |       |   |            |            |   | ACCT AMOUNT    |
| NUMBER OF INVOICES: 2                                         |                            |                                        |            |          |                  |                               |       |   |            |            |   | \$125.50       |
| WILLIHS 000                                                   | WILLIAMSVILLE HIGH SCHOOL  | 200.00                                 | 3012024044 | 052124   | BNK5             | CONCERT BAND, JAZZ, CHOIR     | P     | H | 03/07/2024 | 05/21/2024 | R | \$200.00       |
|                                                               |                            |                                        |            |          |                  |                               | 23-24 |   |            | 60894      |   | \$200.00       |
|                                                               | 100                        | MAGRATH-HS & JH BAND CONTEST/DUES/FEES |            |          |                  |                               |       |   | 1.00       |            |   | \$200.00       |
|                                                               | 10E301 1117 6400 00 000000 |                                        |            |          | NBHS DUES & FEES | NONEM                         |       |   |            |            |   | \$200.00       |
| NUMBER OF INVOICES: 1                                         |                            |                                        |            |          |                  |                               |       |   |            |            |   | \$200.00       |
| WYCOFKIR000                                                   | WYCOFF, KIRK               | 90.00                                  | 0000000000 | 50       | BNK2             | VARSITY BASEBALL-4/25/24      | H     |   | 04/25/2024 | 05/31/2024 | S | \$90.00        |
|                                                               |                            |                                        |            |          |                  |                               | 23-24 |   |            | 105215     |   | \$90.00        |
|                                                               | 10E000 1500 3190 00 000000 |                                        |            |          |                  | INTERSC PGRM OTHER PRO & TECH |       |   |            |            |   | \$90.00        |
| NUMBER OF INVOICES: 1                                         |                            |                                        |            |          |                  |                               |       |   |            |            |   | \$90.00        |
| TOTAL NUMBER OF BATCH INVOICES: 349                           |                            |                                        |            |          |                  |                               |       |   |            |            |   | \$1,614,495.40 |
| TOTAL NUMBER OF HISTORY INVOICES: 107                         |                            |                                        |            |          |                  |                               |       |   |            |            |   | \$107,982.63   |
| 45 ACH CHECK INVOICES                                         |                            |                                        |            |          |                  |                               |       |   |            |            |   | \$1,416,169.03 |
| 92 COMPUTER CHECK INVOICES                                    |                            |                                        |            |          |                  |                               |       |   |            |            |   | \$42,480.29    |
| 10 VOID CHECK INVOICES                                        |                            |                                        |            |          |                  |                               |       |   |            |            |   | \$-30,740.00   |
| 309 WIRE TRAN CHECK INVOICES                                  |                            |                                        |            |          |                  |                               |       |   |            |            |   | \$294,568.71   |
| TOTAL INVOICES: 456                                           |                            |                                        |            |          |                  |                               |       |   |            |            |   | \$1,722,478.03 |
| BANK TOTALS: BANK BANK ACCOUNT # INVOICE AMOUNT NET AMOUNT    |                            |                                        |            |          |                  |                               |       |   |            |            |   |                |
| BNK2 **A000 1050 0000 00 000000 \$7,719.49 \$7,719.49         |                            |                                        |            |          |                  |                               |       |   |            |            |   |                |
| BNK5 **A000 1010 0000 00 000000 \$1,714,758.54 \$1,714,758.54 |                            |                                        |            |          |                  |                               |       |   |            |            |   |                |

LIQUIDATION STATUS (LQ) CODE LEGEND:  
L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING  
P = PARTIAL LIQUIDATION F = FULL LIQUIDATION  
BLANK = NO LIQUIDATION

## Description: SBAA Entity 103 Acct. Receipt/Disbursement Summary Rpt - BOARD REPORT - MONTHLY

| Account                    | Description                                       | Jul. 1, 2023      | Posted SBAA | Posted SBAA   | May 31, 2024   |
|----------------------------|---------------------------------------------------|-------------------|-------------|---------------|----------------|
|                            |                                                   | Beginning Balance | Receipts    | Disbursements | Ending Balance |
| 95L103 8101 0000 00 000000 | NBE GENERAL FND/NONCATE/NBE GENERAL FUND          | -6,996.90         | -11,842.62  | 8,045.11      | -10,794.41     |
| 95L103 8102 0000 00 000000 | NBE CONSUMBABLE/NONCATE/NBE CONSUMABLES           | -120.62           | 0.00        | 0.00          | -120.62        |
| 95L103 8103 0000 00 000000 | NBE SHOE DONAT/NONCATE/NBE SHOE DONATION          | 46.80             | 0.00        | 0.00          | 46.80          |
| 95L103 8104 0000 00 000000 | NBE MKT DAY K-5/NONCATE/NBE MARKET DAY K-5        | 0.00              | 0.00        | 0.00          | 0.00           |
| 95L103 8105 0000 00 000000 | NBE OFFICE/NONCATE/NBE OFFICE                     | -747.51           | 0.00        | 0.00          | -747.51        |
| 95L103 8106 0000 00 000000 | NBE MKT DAY LIB/NONCATE/NBE MARKET DAY LIBRARY    | 0.00              | 0.00        | 0.00          | 0.00           |
| 95L103 8107 0000 00 000000 | NBE YEARKBOOK/NONCATE/NBE YEARKBOOK               | -1,203.22         | -47.00      | 0.00          | -1,250.22      |
| 95L103 8108 0000 00 000000 | NBE SANG AUDITO/NONCATE/NBE SANGAMON AUDITORIUM   | -6.00             | 0.00        | 0.00          | -6.00          |
| 95L103 8109 0000 00 000000 | NBE PEPSI/NONCATE/NBE PEPSI                       | -453.00           | -130.36     | 0.00          | -583.36        |
| 95L103 8110 0000 00 000000 | NBE FUND & GRNT/NONCATE/NBE FALL FUNDRAISER       | -10,416.16        | 0.00        | 59.78         | -10,356.38     |
| 95L103 8111 0000 00 000000 | NBE LOST LIB BK/NONCATE/NBE GENERAL LIBRARY       | -100.59           | -245.00     | 492.07        | 146.48         |
| 95L103 8112 0000 00 000000 | NBE AUTHOR VIST/NONCATE/NBE AUTHOR VISIT FUND     | -738.07           | 0.00        | 0.00          | -738.07        |
| 95L103 8113 0000 00 000000 | NBE PBIS REW/BT/NONCATE/NBE PBIS REWARDS / BOX TO | -3,571.06         | -1,619.27   | 3,371.36      | -1,818.97      |
| 95L103 8114 0000 00 000000 | NBE TEACH GRANT/NONCATE/NBE TEACHERS GRANT        | 0.00              | -150.00     | 0.00          | -150.00        |
| 95L103 8115 0000 00 000000 | NBE BEHAV SUPPS/NONCATE/NBE STAFF BEHAVOIR SUPPLI | 538.00            | 0.00        | 0.00          | 538.00         |
| 95L103 8116 0000 00 000000 | NBE NURSE'S DON/NONCATE/NBE NURSE'S DONATION      | -34.33            | 0.00        | 0.00          | -34.33         |
| 95L103 8117 0000 00 000000 | NBE SCHOOL INT/NONCATE/NBE WHOLD SCHOOL INT       | -1,437.04         | 0.00        | 0.00          | -1,437.04      |
| 95L103 8119 0000 00 000000 | NBE MENTORING/NONCATE/NBE MENTORING               | -336.41           | 0.00        | 0.00          | -336.41        |
| 95L103 8120 0000 00 000000 | NBE ART FUND/NONCATE/NBE ART FUND                 | -175.00           | 0.00        | 0.00          | -175.00        |
| 95L103 8121 0000 00 000000 | ART DONATION/NONCATE/NBE OFFICE                   | -4,046.66         | 0.00        | 0.00          | -4,046.66      |
| 95L103 8122 0000 00 000000 | DO SOCIAL FUND/NONCATE/NBE D.O. SOCIAL FUND       | -40.00            | 0.00        | 0.00          | -40.00         |
| 95L103 8123 0000 00 000000 | K-GRADUATION/NONCATE/K-GRADUATION                 | 0.00              | -2,071.66   | 841.89        | -1,229.77      |
| 95L103 8124 0000 00 000000 | SOCIAL WORK/NONCATE/SOCIAL WORK/STUDENT SUPPORT   | 0.00              | -100.00     | 8.89          | -91.11         |
| 95L103 8125 0000 00 000000 | NONCATE/LIBRARY BIRTHDAY BOOK CLUB                | 0.00              | -225.00     | 0.00          | -225.00        |
| 95L103 8126 0000 00 000000 | NONCATE/LIBRARY FINES                             | 0.00              | -107.40     | 0.00          | -107.40        |
| Total Liability Accounts:  |                                                   | -29,837.77        | -16,538.31  | 12,819.10     | -33,556.98     |
| Total Liability Accounts:  |                                                   | -29,837.77        | -16,538.31  | 12,819.10     | -33,556.98     |
| Grand Total:               |                                                   | -29,837.77        | -16,538.31  | 12,819.10     | -33,556.98     |

\*\*\*\*\* End of report \*\*\*\*\*

## Description: SBAA Entity 103 Account Activity Report - MONTHLY BOARD REPORT

Account: 95L103 8101 0000 00 000000

NBE GENERAL FND///NONCATE

/NBE GENERAL FUND

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u>    | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|-----------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance     |               | 10,410.66CR    |                       |
| 05/02/2024       | Receipt     | 659              | VARIOUS PAYORS      | 2 COOPER-FIELD TRIP   | 112.00CR      | 10,522.66CR    | L 8101 0000 00 000000 |
| 05/02/2024       | Receipt     | 660              | VARIOUS PAYORS      | 2 SMITH FIELD TRIP    | 83.00CR       | 10,605.66CR    | L 8101 0000 00 000000 |
| 05/06/2024       | Receipt     | 661              | VARIOUS PAYORS      | K REYNOLDS FIELD TRIP | 55.00CR       | 10,660.66CR    | L 8101 0000 00 000000 |
| 05/06/2024       | Receipt     | 662              | VARIOUS PAYORS      | K KANLLAKAN AND BIRCH | 69.50CR       | 10,730.16CR    | L 8101 0000 00 000000 |
| 05/07/2024       | Receipt     | 663              | VARIOUS PAYORS      | 2SMITH FIELD TRIP     | 8.00CR        | 10,738.16CR    | L 8101 0000 00 000000 |
| 05/09/2024       | Receipt     | 664              | VARIOUS PAYORS      | K BIRCH FIELD TRIP    | 4.00CR        | 10,742.16CR    | L 8101 0000 00 000000 |
| 05/20/2024       | Receipt     | 665              | VARIOUS PAYORS      | KMQ FIELD TRIP MONEY  | 52.25CR       | 10,794.41CR    | L 8101 0000 00 000000 |
|                  |             |                  |                     | Ending balance        |               | 10,794.41CR    |                       |

Account: 95L103 8102 0000 00 000000

NBE CONSUMBABLE///NONCATE

/NBE CONSUMABLES

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 120.62CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 120.62CR       |                       |

Account: 95L103 8103 0000 00 000000

NBE SHOE DONAT///NONCATE

/NBE SHOE DONATION

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 46.80          |                       |
|                  |             |                  |                     | Ending balance     |               | 46.80          |                       |

Account: 95L103 8104 0000 00 000000

NBE MKT DAY K-5///NONCATE

/NBE MARKET DAY K-5

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 0.00           |                       |
|                  |             |                  |                     | Ending balance     |               | 0.00           |                       |

Account: 95L103 8105 0000 00 000000

NBE OFFICE///NONCATE

/NBE OFFICE

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 747.51CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 747.51CR       |                       |

Account: 95L103 8106 0000 00 000000

NBE MKT DAY LIB///NONCATE

/NBE MARKET DAY LIBRARY

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 0.00           |                       |
|                  |             |                  |                     | Ending balance     |               | 0.00           |                       |

Account: 95L103 8107 0000 00 000000

NBE YEARKBOOK///NONCATE

/NBE YEARKBOOK

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 1,250.22CR     |                       |

|                                     |             |                  |                           |                                               |                              |                |                       |  |  |
|-------------------------------------|-------------|------------------|---------------------------|-----------------------------------------------|------------------------------|----------------|-----------------------|--|--|
| Account: 95L103 8107 0000 00 000000 |             |                  | NBE YEARKBOOK///NONCATE   |                                               | /NBE YEARKBOOK               |                |                       |  |  |
| <u>Post Date</u>                    | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u>       | <u>Description</u>                            | <u>Amount</u>                | <u>Balance</u> | <u>Detail Account</u> |  |  |
|                                     |             |                  |                           | Ending balance                                |                              | 1,250.22CR     |                       |  |  |
| Account: 95L103 8108 0000 00 000000 |             |                  | NBE SANG AUDITO///NONCATE |                                               | /NBE SANGAMON AUDITORIUM     |                |                       |  |  |
| <u>Post Date</u>                    | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u>       | <u>Description</u>                            | <u>Amount</u>                | <u>Balance</u> | <u>Detail Account</u> |  |  |
|                                     |             |                  |                           | Beginning balance                             |                              | 6.00CR         |                       |  |  |
|                                     |             |                  |                           | Ending balance                                |                              | 6.00CR         |                       |  |  |
| Account: 95L103 8109 0000 00 000000 |             |                  | NBE PEPSI///NONCATE       |                                               | /NBE PEPSI                   |                |                       |  |  |
| <u>Post Date</u>                    | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u>       | <u>Description</u>                            | <u>Amount</u>                | <u>Balance</u> | <u>Detail Account</u> |  |  |
|                                     |             |                  |                           | Beginning balance                             |                              | 583.36CR       |                       |  |  |
|                                     |             |                  |                           | Ending balance                                |                              | 583.36CR       |                       |  |  |
| Account: 95L103 8110 0000 00 000000 |             |                  | NBE FUND & GRNT///NONCATE |                                               | /NBE FALL FUNDRAISER         |                |                       |  |  |
| <u>Post Date</u>                    | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u>       | <u>Description</u>                            | <u>Amount</u>                | <u>Balance</u> | <u>Detail Account</u> |  |  |
|                                     |             |                  |                           | Beginning balance                             |                              | 10,356.38CR    |                       |  |  |
|                                     |             |                  |                           | Ending balance                                |                              | 10,356.38CR    |                       |  |  |
| Account: 95L103 8111 0000 00 000000 |             |                  | NBE LOST LIB BK///NONCATE |                                               | /NBE GENERAL LIBRARY         |                |                       |  |  |
| <u>Post Date</u>                    | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u>       | <u>Description</u>                            | <u>Amount</u>                | <u>Balance</u> | <u>Detail Account</u> |  |  |
|                                     |             |                  |                           | Beginning balance                             |                              | 146.48         |                       |  |  |
|                                     |             |                  |                           | Ending balance                                |                              | 146.48         |                       |  |  |
| Account: 95L103 8112 0000 00 000000 |             |                  | NBE AUTHOR VIST///NONCATE |                                               | /NBE AUTHOR VISIT FUND       |                |                       |  |  |
| <u>Post Date</u>                    | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u>       | <u>Description</u>                            | <u>Amount</u>                | <u>Balance</u> | <u>Detail Account</u> |  |  |
|                                     |             |                  |                           | Beginning balance                             |                              | 738.07CR       |                       |  |  |
|                                     |             |                  |                           | Ending balance                                |                              | 738.07CR       |                       |  |  |
| Account: 95L103 8113 0000 00 000000 |             |                  | NBE PBIS REW/BT///NONCATE |                                               | /NBE PBIS REWARDS / BOX TOPS |                |                       |  |  |
| <u>Post Date</u>                    | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u>       | <u>Description</u>                            | <u>Amount</u>                | <u>Balance</u> | <u>Detail Account</u> |  |  |
|                                     |             |                  |                           | Beginning balance                             |                              | 2,070.97CR     |                       |  |  |
| 05/17/2024                          | Check       | 200530           | NEW BERLIN CUSD #16       | CREDIT CARD CHARGES-MAY-DOLLAR TREE SALTY DOU | 15.00                        | 2,055.97CR     | L 8113 0000 00 000000 |  |  |
| 05/17/2024                          | Check       | 200530           | NEW BERLIN CUSD #16       | CREDIT CARD CHARGES-MAY-DOLLAR GEN-SALTY DOUG | 30.00                        | 2,025.97CR     | L 8113 0000 00 000000 |  |  |
| 05/17/2024                          | Check       | 200530           | NEW BERLIN CUSD #16       | CREDIT CARD CHARGES-MAY-5 BELOW-SALTY DOUGH   | 177.00                       | 1,848.97CR     | L 8113 0000 00 000000 |  |  |
| 05/17/2024                          | Check       | 200530           | NEW BERLIN CUSD #16       | CREDIT CARD CHARGES-MAY-MCDONALDS-SALTY DOUGH | 30.00                        | 1,818.97CR     | L 8113 0000 00 000000 |  |  |
|                                     |             |                  |                           | Ending balance                                |                              | 1,818.97CR     |                       |  |  |

Account: 95L103 8114 0000 00 000000 NBE TEACH GRANT///NONCATE /NBE TEACHERS GRANT

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 150.00CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 150.00CR       |                       |

Account: 95L103 8115 0000 00 000000 NBE BEHAV SUPPS///NONCATE /NBE STAFF BEHAVOIR SUPPLIES

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 538.00         |                       |
|                  |             |                  |                     | Ending balance     |               | 538.00         |                       |

Account: 95L103 8116 0000 00 000000 NBE NURSE'S DON///NONCATE /NBE NURSE'S DONATION

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 34.33CR        |                       |
|                  |             |                  |                     | Ending balance     |               | 34.33CR        |                       |

Account: 95L103 8117 0000 00 000000 NBE SCHOOL INT///NONCATE /NBE WHOLD SCHOOL INT

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 1,437.04CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 1,437.04CR     |                       |

Account: 95L103 8118 0000 00 000000 NBE TECH FUNDRA///NONCATE /NBE TECH FUNDRAISER

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 0.00           |                       |
|                  |             |                  |                     | Ending balance     |               | 0.00           |                       |

Account: 95L103 8119 0000 00 000000 NBE MENTORING///NONCATE /NBE MENTORING

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 336.41CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 336.41CR       |                       |

Account: 95L103 8120 0000 00 000000 NBE ART FUND///NONCATE /NBE ART FUND

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 175.00CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 175.00CR       |                       |

Account: 95L103 8121 0000 00 000000 ART DONATION///NONCATE /NBE OFFICE

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 4,046.66CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 4,046.66CR     |                       |

Account: 95L103 8122 0000 00 000000 DO SOCIAL FUND///NONCATE /NBE D.O. SOCIAL FUND

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 40.00CR        |                       |
|                  |             |                  |                     | Ending balance     |               | 40.00CR        |                       |

Account: 95L103 8123 0000 00 000000 K-GRADUATION///NONCATE /K-GRADUATION

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u>                              | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|-------------------------------------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance                               |               | 2,006.66CR     |                       |
| 05/17/2024       | Check       | 200530           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-ORIENTAL TRADING-       | 204.92        | 1,801.74CR     | L 8123 0000 00 000000 |
| 05/17/2024       | Check       | 200530           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-RHYME UNIV GRAD<br>HATS | 280.49        | 1,521.25CR     | L 8123 0000 00 000000 |
| 05/17/2024       | Check       | 200530           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-AMAZON-VINYL            | 7.99          | 1,513.26CR     | L 8123 0000 00 000000 |
| 05/17/2024       | Check       | 200530           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-SCHOLASTIC-BOOKS        | 213.56        | 1,299.70CR     | L 8123 0000 00 000000 |
| 05/17/2024       | Check       | 200530           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-AMAZON TASSELS          | 69.93         | 1,229.77CR     | L 8123 0000 00 000000 |
|                  |             |                  |                     | Ending balance                                  |               | 1,229.77CR     |                       |

Account: 95L103 8124 0000 00 000000 SOCIAL WORK///NONCATE /SOCIAL WORK/STUDENT SUPPORT

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u>                              | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|-------------------------------------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance                               |               | 100.00CR       |                       |
| 05/17/2024       | Check       | 200530           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-AMAZON-CHEW<br>NECKLACE | 8.89          | 91.11CR        | L 8124 0000 00 000000 |
|                  |             |                  |                     | Ending balance                                  |               | 91.11CR        |                       |

Account: 95L103 8125 0000 00 000000 NONCATE /LIBRARY BIRTHDAY BOOK CLUB

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 225.00CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 225.00CR       |                       |

Account: 95L103 8126 0000 00 000000 NONCATE /LIBRARY FINES

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 107.40CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 107.40CR       |                       |

\*\*\*\*\* End of report \*\*\*\*\*

## Description: SBAA Entity 400 Acct. Receipt/Disbursement Summary Rpt - MONTHLY BOARD REPORT

| Account                    | Description                                     | Jul. 1, 2023      | Posted SBAA | Posted SBAA   | May 31, 2024   |
|----------------------------|-------------------------------------------------|-------------------|-------------|---------------|----------------|
|                            |                                                 | Beginning Balance | Receipts    | Disbursements | Ending Balance |
| 95L400 9101 0000 00 000000 | JH GENERAL FUND/NONCATE/JH FUND                 | -816.49           | -2,505.25   | 2,707.69      | -614.05        |
| 95L400 9102 0000 00 000000 | JH CHEER/NONCATE/JH CHEERLEADING                | -4,867.11         | -17,751.28  | 17,964.65     | -4,653.74      |
| 95L400 9103 0000 00 000000 | JH STUD COUNCIL/NONCATE/JH STUDENT COUNCIL      | -10,440.78        | -16,361.00  | 16,902.26     | -9,899.52      |
| 95L400 9104 0000 00 000000 | JH BOYS BASK/NONCATE/JH BOYS BASKETBALL         | -7,547.77         | -4,449.25   | 9,101.35      | -2,895.67      |
| 95L400 9105 0000 00 000000 | JH GIRLS BASKET/NONCATE/JH GIRLS BASKETBALL     | -2,106.15         | -4,314.00   | 3,501.59      | -2,918.56      |
| 95L400 9106 0000 00 000000 | JH VOLLEYBALL/NONCATE/JH VOLLEYBALL             | -4,214.84         | -17,327.71  | 13,554.40     | -7,988.15      |
| 95L400 9108 0000 00 000000 | JH YEARBOOK/NONCATE/JH YEARBOOK                 | -4,441.59         | 0.00        | 0.00          | -4,441.59      |
| 95L400 9110 0000 00 000000 | JH SOFTBALL/NONCATE/JH SOFTBALL                 | -7,915.20         | -11,549.00  | 15,577.51     | -3,886.69      |
| 95L400 9114 0000 00 000000 | JH TRACK/NONCATE/JH TRACK                       | -5,685.36         | -875.50     | 958.64        | -5,602.22      |
| 95L400 9115 0000 00 000000 | JH BOX TOPS/NONCATE/JH BOX TOPS                 | 0.00              | 0.00        | 0.00          | 0.00           |
| 95L400 9116 0000 00 000000 | JH BOYS BASE/NONCATE/JH BOYS BASEBALL           | -2,686.44         | -3,475.00   | 4,353.83      | -1,807.61      |
| 95L400 9119 0000 00 000000 | 6TH GRADE FUNDR/NONCATE/6TH GRADE FUNDRAISING   | 0.00              | 0.00        | 0.00          | 0.00           |
| 95L400 9120 0000 00 000000 | 6TH BOYS BASKET/NONCATE/6TH BOYS BASKETBALL     | -1,146.07         | 0.00        | 0.00          | -1,146.07      |
| 95L400 9121 0000 00 000000 | JH SCHOL BOWL/NONCATE/JH SCHOLASTIC BOWL        | -140.89           | -222.00     | 216.70        | -146.19        |
| 95L400 9122 0000 00 000000 | JH SCIENCE CLUB/NONCATE/JH SCIENCE CLUB         | 0.00              | 0.00        | 0.00          | 0.00           |
| 95L400 9123 0000 00 000000 | JH PE/NONCATE/JH PE                             | -522.20           | -45.00      | 0.00          | -567.20        |
| 95L400 9124 0000 00 000000 | JH FLOWER FUND/NONCATE/JH FLOWER FUND           | 33.33             | 0.00        | 0.00          | 33.33          |
| 95L400 9125 0000 00 000000 | JH PBIS FUND/NONCATE/JH PBIS FUND               | -339.05           | -1,665.00   | 0.00          | -2,004.05      |
| 95L400 9201 0000 00 000000 | HS YEARBOOK/NONCATE/HS YEARBOOK                 | -7,984.34         | -3,260.00   | 10,489.68     | -754.66        |
| 95L400 9202 0000 00 000000 | HS ART FUND/NONCATE/HS ART FUND                 | -377.54           | -885.00     | 280.55        | -981.99        |
| 95L400 9203 0000 00 000000 | HS BAND/NONCATE/HS BAND                         | -2,797.62         | -1,359.50   | 3,341.13      | -815.99        |
| 95L400 9204 0000 00 000000 | HS BRICK FUND/NONCATE/HS BRICK FUND             | 0.00              | 0.00        | 0.00          | 0.00           |
| 95L400 9205 0000 00 000000 | HS FLOWER/NONCATE/HS FLOWER                     | -69.11            | 0.00        | 0.00          | -69.11         |
| 95L400 9206 0000 00 000000 | HS CLASS 2001/NONCATE/HS CLASS OF 2001          | 0.00              | 0.00        | 0.00          | 0.00           |
| 95L400 9207 0000 00 000000 | HS PEP CLUB/NONCATE/HS PEP CLUB                 | 0.00              | 0.00        | 0.00          | 0.00           |
| 95L400 9208 0000 00 000000 | HS SPANISH/NONCATE/HS SPANISH CLUB              | -1,211.58         | -1,051.00   | 1,340.28      | -922.30        |
| 95L400 9210 0000 00 000000 | HS CLASS 1999/NONCATE/HS CLASS OF 1999          | 0.00              | 0.00        | 0.00          | 0.00           |
| 95L400 9211 0000 00 000000 | HS CLASS 2000/NONCATE/HS CLASS OF 2000          | 0.00              | 0.00        | 0.00          | 0.00           |
| 95L400 9212 0000 00 000000 | HS CLASS 2002/NONCATE/HS CLASS OF 2002          | 40.00             | 0.00        | 0.00          | 40.00          |
| 95L400 9213 0000 00 000000 | HS CLASS 2003/NONCATE/HS CLASS OF 2003          | 292.12            | 0.00        | 0.00          | 292.12         |
| 95L400 9214 0000 00 000000 | HS JOINT CONC/NONCATE/HS JOINT CONCESSION       | 16.31             | 0.00        | 0.00          | 16.31          |
| 95L400 9215 0000 00 000000 | HS DRAMA CLUB/NONCATE/HS DRAMA CLUB             | -1,724.01         | 0.00        | 0.00          | -1,724.01      |
| 95L400 9216 0000 00 000000 | HS FFA/NONCATE/HS FFA                           | -4,452.26         | -16,644.73  | 18,356.06     | -2,740.93      |
| 95L400 9217 0000 00 000000 | HS HOMECOMING/NONCATE/HS HOMECOMING             | -5,358.07         | -1,841.00   | 1,892.51      | -5,306.56      |
| 95L400 9218 0000 00 000000 | HS FCCLA/NONCATE/HS FCCLA                       | -2,750.49         | -3,680.16   | 3,707.05      | -2,723.60      |
| 95L400 9219 0000 00 000000 | HS CHARACT SCH/NONCATE/HS CHARACTER SCHOLARSHIP | 0.00              | 0.00        | 1,000.00      | 1,000.00       |
| 95L400 9220 0000 00 000000 | HS PE/NONCATE/HS PE                             | 524.41            | 0.00        | 0.00          | 524.41         |
| 95L400 9223 0000 00 000000 | HS BASEBALL/NONCATE/HS BASEBALL                 | -438.19           | -11,115.00  | 8,177.50      | -3,375.69      |



| Account                    | Description                                       | Jul. 1, 2023      | Posted SBAA | Posted SBAA   | May 31, 2024   |
|----------------------------|---------------------------------------------------|-------------------|-------------|---------------|----------------|
|                            |                                                   | Beginning Balance | Receipts    | Disbursements | Ending Balance |
| 95L400 9224 0000 00 000000 | HS STUDENT COUN/NONCATE/HS STUDENT COUNCIL        | -2,149.74         | 0.00        | 713.68        | -1,436.06      |
| 95L400 9226 0000 00 000000 | HS BOYS BASKETB/NONCATE/HS BOYS BASKETBALL        | -29,730.47        | -39,639.21  | 28,275.29     | -41,094.39     |
| 95L400 9227 0000 00 000000 | HS FB CHEERLEAD/NONCATE/HS FOOTBALL CHEERLEADING  | 375.00            | -4,835.00   | 4,460.00      | 0.00           |
| 95L400 9228 0000 00 000000 | HS BB CHEERLEAD/NONCATE/HS BASKETBALL CHEERLEADIN | -6,200.53         | -33,487.94  | 36,903.10     | -2,785.37      |
| 95L400 9229 0000 00 000000 | HS FOOTBALL/NONCATE/HS FOOTBALL                   | -3,327.40         | -56,891.20  | 32,952.99     | -27,265.61     |
| 95L400 9230 0000 00 000000 | HS BOYS TRACK/NONCATE/HS BOYS TRACK               | 0.00              | 0.00        | 0.00          | 0.00           |
| 95L400 9231 0000 00 000000 | HS VOLLEYBALL/NONCATE/HS VOLLEYBALL               | -14,372.70        | -14,304.39  | 11,537.80     | -17,139.29     |
| 95L400 9232 0000 00 000000 | HS GENERAL FUND/NONCATE/HS GENERAL FUND           | -1,155.37         | -3,274.17   | 1,330.45      | -3,099.09      |
| 95L400 9233 0000 00 000000 | HS GIRLS SOFTBA/NONCATE/HS SOFTBALL               | -8,459.70         | -25,125.00  | 26,643.46     | -6,941.24      |
| 95L400 9236 0000 00 000000 | HS SADD/NONCATE/HS SADD                           | -2,087.39         | -5,956.25   | 6,033.79      | -2,009.85      |
| 95L400 9239 0000 00 000000 | HS ROESCH TRUST/NONCATE/HS ROESCH TRUST           | -120.64           | 0.00        | 0.00          | -120.64        |
| 95L400 9241 0000 00 000000 | HS TRACK/NONCATE/HS CO-ED TRACK                   | -2,606.67         | -3,421.00   | 2,515.07      | -3,512.60      |
| 95L400 9242 0000 00 000000 | HS CHOIR/NONCATE/HS CHOIR                         | 1,868.25          | -528.00     | 198.78        | 1,539.03       |
| 95L400 9246 0000 00 000000 | HS KEY CLUB/NONCATE/HS KEY CLUB                   | -878.74           | -345.00     | 325.00        | -898.74        |
| 95L400 9249 0000 00 000000 | HS SCHOL BOWL/NONCATE/HS SCHOLARSHIP BOWL         | -1,843.34         | -200.00     | 156.94        | -1,886.40      |
| 95L400 9250 0000 00 000000 | HS CLASS 2005/NONCATE/HS CLASS OF 2005            | -271.88           | 0.00        | 0.00          | -271.88        |
| 95L400 9251 0000 00 000000 | HS TECH PREP/NONCATE/HS TECHNICAL PREP            | -7.67             | 0.00        | 0.00          | -7.67          |
| 95L400 9252 0000 00 000000 | HS CLASS 2006/NONCATE/HS CLASS OF 2006            | -259.00           | 0.00        | 0.00          | -259.00        |
| 95L400 9255 0000 00 000000 | HS DISCRETION/NONCATE/HS DISCRETIONARY            | -219.69           | 0.00        | 0.00          | -219.69        |
| 95L400 9258 0000 00 000000 | HS SPORTS COMP/NONCATE/HS SPORTS COMPLEX          | 0.00              | 0.00        | 0.00          | 0.00           |
| 95L400 9260 0000 00 000000 | HS CLASS 2009/NONCATE/HS CLASS OF 2009            | -442.73           | 0.00        | 0.00          | -442.73        |
| 95L400 9262 0000 00 000000 | HS CLASS 2010/NONCATE/HS CLASS OF 2010            | -269.91           | 0.00        | 0.00          | -269.91        |
| 95L400 9263 0000 00 000000 | HS LIBRARY FUND/NONCATE/HS LIBRARY FUND           | -1,169.55         | -1,560.00   | 1,083.02      | -1,646.53      |
| 95L400 9264 0000 00 000000 | HS PRETZL PRIDE/NONCATE/HS PRETZEL PRIDE          | -24.21            | 0.00        | 0.00          | -24.21         |
| 95L400 9265 0000 00 000000 | HS CLASS 2011/NONCATE/HS CLASS OF 2011            | -662.33           | 0.00        | 0.00          | -662.33        |
| 95L400 9266 0000 00 000000 | HS CLASS 2012/NONCATE/HS CLASS OF 2012            | -768.55           | 0.00        | 0.00          | -768.55        |
| 95L400 9267 0000 00 000000 | HS CLASS 2013/NONCATE/HS CLASS OF 2013            | -365.43           | 0.00        | 0.00          | -365.43        |
| 95L400 9268 0000 00 000000 | HS FLAGS/NONCATE/HS FLAGS                         | -748.80           | 0.00        | 0.00          | -748.80        |
| 95L400 9269 0000 00 000000 | HS CLASS 2014/NONCATE/HS CLASS OF 2014            | 0.00              | 0.00        | 0.00          | 0.00           |
| 95L400 9270 0000 00 000000 | HS SAMSUNG GRNT/NONCATE/HS SAMSUNG GRANT          | 0.00              | 0.00        | 0.00          | 0.00           |
| 95L400 9271 0000 00 000000 | POST SEASON ATH/NONCATE/POST SEASON ATHLETIC FUND | 0.00              | -8,556.00   | 8,556.00      | 0.00           |
| 95L400 9272 0000 00 000000 | PRETZEL FESTIVA/NONCATE/PRETZEL FESTIVAL          | -2,722.22         | 0.00        | 0.00          | -2,722.22      |
| 95L400 9273 0000 00 000000 | HS CLASS 2015/NONCATE/HS CLASS OF 2015            | 0.00              | 0.00        | 0.00          | 0.00           |
| 95L400 9274 0000 00 000000 | ATH GENERAL FND/NONCATE/ATHLETICS GENERAL FUND    | -27,266.68        | -33,357.59  | 28,846.39     | -31,777.88     |
| 95L400 9278 0000 00 000000 | ACT PREP ACCT/NONCATE/ACT PREP ACCOUNT            | -8.58             | 0.00        | 0.00          | -8.58          |
| 95L400 9279 0000 00 000000 | HS CLASS 2016/NONCATE/HS CLASS OF 2016            | -2,056.10         | 0.00        | 0.00          | -2,056.10      |
| 95L400 9280 0000 00 000000 | HS CLASS 2017/NONCATE/HS CLASS OF 2017            | -3,144.37         | 0.00        | 0.00          | -3,144.37      |
| 95L400 9281 0000 00 000000 | SANGAMON CONF./NONCATE/SANGAMON CONFERENCE ACCOUN | 0.00              | 0.00        | 0.00          | 0.00           |
| 95L400 9282 0000 00 000000 | GREENHOUSE ACCT/NONCATE/GREENHOUSE ACCOUNT        | -5,575.54         | -3,122.38   | 5,983.10      | -2,714.82      |

| Account                    | Description                                       | Jul. 1, 2023<br>Beginning Balance | Posted SBAA<br>Receipts | Posted SBAA<br>Disbursements | May 31, 2024<br>Ending Balance |
|----------------------------|---------------------------------------------------|-----------------------------------|-------------------------|------------------------------|--------------------------------|
| 95L400 9283 0000 00 000000 | HS CLASS 2018/NONCATE/HS CLASS OF 2018            | -1,973.29                         | 0.00                    | 0.00                         | -1,973.29                      |
| 95L400 9284 0000 00 000000 | CREWS SCHOLARSH/NONCATE/DAMIEN CREWS SCHOLARSHIP  | -3,176.72                         | 0.00                    | 1,000.00                     | -2,176.72                      |
| 95L400 9285 0000 00 000000 | ROYALTIES/NONCATE/ROYALTIES                       | -1,209.54                         | 0.00                    | 0.00                         | -1,209.54                      |
| 95L400 9286 0000 00 000000 | HS CLASS 2019/NONCATE/HS CLASS OF 2019            | -11.59                            | 0.00                    | 0.00                         | -11.59                         |
| 95L400 9287 0000 00 000000 | HS WRESTLING/NONCATE/HS WRESTLING                 | -2,417.04                         | 0.00                    | 0.00                         | -2,417.04                      |
| 95L400 9288 0000 00 000000 | HS CLASS 2020/NONCATE/CLASS OF 2020               | -6,281.53                         | 0.00                    | 0.00                         | -6,281.53                      |
| 95L400 9289 0000 00 000000 | HS CLASS 2021/NONCATE/HS CLASS OF 2021            | 1,134.80                          | 0.00                    | 0.00                         | 1,134.80                       |
| 95L400 9290 0000 00 000000 | THORNTON AG SCH/NONCATE/THORNTON AG SCHOLARSHIP A | -982.93                           | 0.00                    | 0.00                         | -982.93                        |
| 95L400 9291 0000 00 000000 | HS CLASS 2022/NONCATE/HS CLASS OF 2022            | -2,609.58                         | 0.00                    | 0.00                         | -2,609.58                      |
| 95L400 9292 0000 00 000000 | HS CLASS 2023/NONCATE/HS CLASS OF 2023            | -5,752.50                         | 0.00                    | 2,405.70                     | -3,346.80                      |
| 95L400 9293 0000 00 000000 | HS CLASS 2024/NONCATE/HS CLASS OF 2024            | -2,587.37                         | -7,172.07               | 9,447.90                     | -311.54                        |
| 95L400 9294 0000 00 000000 | CLASS OF 2025/NONCATE/HS CLASS OF 2025            | -4,621.00                         | -9,797.00               | 6,992.99                     | -7,425.01                      |
| 95L400 9295 0000 00 000000 | MASCOT FUND/NONCATE/HS-MASCOT FUNDRAISER          | -337.75                           | 0.00                    | 0.00                         | -337.75                        |
| 95L400 9296 0000 00 000000 | HS CLASS 2026/NONCATE/HS CLASS OF 2026            | -384.75                           | -5,570.00               | 0.00                         | -5,954.75                      |
| 95L400 9297 0000 00 000000 | HS CLASS 2027/NONCATE/HS CLASS OF 2027            | 0.00                              | -2,991.01               | 0.00                         | -2,991.01                      |
| Total Liability Accounts:  |                                                   | -227,010.45                       | -380,509.59             | 349,784.83                   | -257,735.21                    |
| Total Liability Accounts:  |                                                   | -227,010.45                       | -380,509.59             | 349,784.83                   | -257,735.21                    |
| Grand Total:               |                                                   | -227,010.45                       | -380,509.59             | 349,784.83                   | -257,735.21                    |

\*\*\*\*\* End of report \*\*\*\*\*

## Description: SBAA Entity 400 Account Activity Report - MONTHLY BOARD REPORT

Account: 95L400 9101 0000 00 000000

JH GENERAL FUND///NONCATE /JH FUND

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 614.05CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 614.05CR       |                       |

Account: 95L400 9102 0000 00 000000

JH CHEER///NONCATE /JH CHEERLEADING

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 4,653.74CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 4,653.74CR     |                       |

Account: 95L400 9103 0000 00 000000

JH STUD COUNCIL///NONCATE /JH STUDENT COUNCIL

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u>                       | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|------------------------------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance                        |               | 11,555.22CR    |                       |
| 05/17/2024       | Check       | 305353           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-AMC ATK KFPK ATK | 1,167.48      | 10,387.74CR    | L 9103 0000 00 000000 |
| 05/17/2024       | Check       | 305353           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-AMAZON-ENVELOPES | 11.99         | 10,375.75CR    | L 9103 0000 00 000000 |
| 05/17/2024       | Check       | 305353           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-AMZON-SUPPLIES   | 225.89        | 10,149.86CR    | L 9103 0000 00 000000 |
| 05/24/2024       | Check       | 305362           | NEW BERLIN CUSD #16 | REIMB FOOD SERVICE 8TH GRADE COOKOUT     | 250.34        | 9,899.52CR     | L 9103 0000 00 000000 |
|                  |             |                  |                     | Ending balance                           |               | 9,899.52CR     |                       |

Account: 95L400 9104 0000 00 000000

JH BOYS BASK///NONCATE /JH BOYS BASKETBALL

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 2,895.67CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 2,895.67CR     |                       |

Account: 95L400 9105 0000 00 000000

JH GIRLS BASKET///NONCATE /JH GIRLS BASKETBALL

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 2,918.56CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 2,918.56CR     |                       |

Account: 95L400 9106 0000 00 000000

JH VOLLEYBALL///NONCATE /JH VOLLEYBALL

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u>                    | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|---------------------------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance                     |               | 7,788.15CR     |                       |
| 05/30/2024       | Receipt     | 1909             | VARIOUS PAYORS      | JH TOURNEY 2/10/24 ENTRY FEE-ST AGNES | 200.00CR      | 7,988.15CR     | L 9106 0000 00 000000 |
|                  |             |                  |                     | Ending balance                        |               | 7,988.15CR     |                       |

Account: 95L400 9108 0000 00 000000

JH YEARBOOK///NONCATE /JH YEARBOOK

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 4,441.59CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 4,441.59CR     |                       |

Account: 95L400 9110 0000 00 000000 JH SOFTBALL///NONCATE /JH SOFTBALL

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 3,886.69CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 3,886.69CR     |                       |

Account: 95L400 9114 0000 00 000000 JH TRACK///NONCATE /JH TRACK

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u>                     | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|----------------------------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance                      |               | 6,163.22CR     |                       |
| 05/17/2024       | Check       | 305351           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-STL POLE VAULT | 175.00        | 5,988.22CR     | L 9114 0000 00 000000 |
| 05/20/2024       | Check       | 305357           | PRIMO DESIGNS       | SHIRTS FOR SUMMER CAMP 2024            | 386.00        | 5,602.22CR     | L 9114 0000 00 000000 |
|                  |             |                  |                     | Ending balance                         |               | 5,602.22CR     |                       |

Account: 95L400 9115 0000 00 000000 JH BOX TOPS///NONCATE /JH BOX TOPS

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 0.00           |                       |
|                  |             |                  |                     | Ending balance     |               | 0.00           |                       |

Account: 95L400 9116 0000 00 000000 JH BOYS BASE///NONCATE /JH BOYS BASEBALL

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 1,807.61CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 1,807.61CR     |                       |

Account: 95L400 9119 0000 00 000000 6TH GRADE FUNDR///NONCATE /6TH GRADE FUNDRAISING

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 0.00           |                       |
|                  |             |                  |                     | Ending balance     |               | 0.00           |                       |

Account: 95L400 9120 0000 00 000000 6TH BOYS BASKET///NONCATE /6TH BOYS BASKETBALL

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 1,146.07CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 1,146.07CR     |                       |

Account: 95L400 9121 0000 00 000000 JH SCHOL BOWL///NONCATE /JH SCHOLASTIC BOWL

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 146.19CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 146.19CR       |                       |

Account: 95L400 9122 0000 00 000000 JH SCIENCE CLUB///NONCATE /JH SCIENCE CLUB

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 0.00           |                       |
|                  |             |                  |                     | Ending balance     |               | 0.00           |                       |

| Account: 95L400 9123 0000 00 000000 JH PE///NONCATE /JH PE |      |           |              |                   |        |          |                |
|------------------------------------------------------------|------|-----------|--------------|-------------------|--------|----------|----------------|
| Post Date                                                  | Type | Ck/JE/Rc# | Vendor/Payor | Description       | Amount | Balance  | Detail Account |
|                                                            |      |           |              | Beginning balance |        | 567.20CR |                |
|                                                            |      |           |              | Ending balance    |        | 567.20CR |                |

| Account: 95L400 9124 0000 00 000000 JH FLOWER FUND///NONCATE /JH FLOWER FUND |      |           |              |                   |        |         |                |
|------------------------------------------------------------------------------|------|-----------|--------------|-------------------|--------|---------|----------------|
| Post Date                                                                    | Type | Ck/JE/Rc# | Vendor/Payor | Description       | Amount | Balance | Detail Account |
|                                                                              |      |           |              | Beginning balance |        | 33.33   |                |
|                                                                              |      |           |              | Ending balance    |        | 33.33   |                |

| Account: 95L400 9125 0000 00 000000 JH PBIS FUND///NONCATE /JH PBIS FUND |      |           |              |                   |        |            |                |
|--------------------------------------------------------------------------|------|-----------|--------------|-------------------|--------|------------|----------------|
| Post Date                                                                | Type | Ck/JE/Rc# | Vendor/Payor | Description       | Amount | Balance    | Detail Account |
|                                                                          |      |           |              | Beginning balance |        | 2,004.05CR |                |
|                                                                          |      |           |              | Ending balance    |        | 2,004.05CR |                |

| Account: 95L400 9201 0000 00 000000 HS YEARBOOK///NONCATE /HS YEARBOOK |         |           |                     |                          |            |            |                       |
|------------------------------------------------------------------------|---------|-----------|---------------------|--------------------------|------------|------------|-----------------------|
| Post Date                                                              | Type    | Ck/JE/Rc# | Vendor/Payor        | Description              | Amount     | Balance    | Detail Account        |
|                                                                        |         |           |                     | Beginning balance        |            | 1,949.42CR |                       |
| 05/14/2024                                                             | Receipt | 1890      | VARIOUS PAYORS      | YEARBOOK-C.BRODERICK     | 20.00CR    | 1,969.42CR | L 9201 0000 00 000000 |
| 05/29/2024                                                             | Receipt | 1908      | NEW BERLIN CUSD #16 | MOVED FROM PO 3012024013 | 3,000.00CR | 4,969.42CR | L 9201 0000 00 000000 |
| 05/30/2024                                                             | Check   | 305363    | JOSTENS             | YEARBOOKS                | 4,334.76   | 634.66CR   | L 9201 0000 00 000000 |
| 05/30/2024                                                             | Receipt | 1911      | VARIOUS PAYORS      | YEARBOOK-KAPINUS         | 120.00CR   | 754.66CR   | L 9201 0000 00 000000 |
|                                                                        |         |           |                     | Ending balance           |            | 754.66CR   |                       |

| Account: 95L400 9202 0000 00 000000 HS ART FUND///NONCATE /HS ART FUND |         |           |                     |                                               |          |          |                       |
|------------------------------------------------------------------------|---------|-----------|---------------------|-----------------------------------------------|----------|----------|-----------------------|
| Post Date                                                              | Type    | Ck/JE/Rc# | Vendor/Payor        | Description                                   | Amount   | Balance  | Detail Account        |
|                                                                        |         |           |                     | Beginning balance                             |          | 638.26CR |                       |
| 05/17/2024                                                             | Check   | 305354    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-SAMS LUNCH ART STUDEN | 60.20    | 578.06CR | L 9202 0000 00 000000 |
| 05/17/2024                                                             | Check   | 305354    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-PAPA JOHNS            | 136.07   | 441.99CR | L 9202 0000 00 000000 |
| 05/28/2024                                                             | Receipt | 1905      | VARIOUS PAYORS      | ART CLUB                                      | 540.00CR | 981.99CR | L 9202 0000 00 000000 |
|                                                                        |         |           |                     | Ending balance                                |          | 981.99CR |                       |

| Account: 95L400 9203 0000 00 000000 HS BAND///NONCATE /HS BAND |      |           |              |                   |        |          |                |
|----------------------------------------------------------------|------|-----------|--------------|-------------------|--------|----------|----------------|
| Post Date                                                      | Type | Ck/JE/Rc# | Vendor/Payor | Description       | Amount | Balance  | Detail Account |
|                                                                |      |           |              | Beginning balance |        | 815.99CR |                |
|                                                                |      |           |              | Ending balance    |        | 815.99CR |                |

| Account: 95L400 9204 0000 00 000000 HS BRICK FUND///NONCATE /HS BRICK FUND |      |           |              |                   |        |         |                |
|----------------------------------------------------------------------------|------|-----------|--------------|-------------------|--------|---------|----------------|
| Post Date                                                                  | Type | Ck/JE/Rc# | Vendor/Payor | Description       | Amount | Balance | Detail Account |
|                                                                            |      |           |              | Beginning balance |        | 0.00    |                |

Account: 95L400 9204 0000 00 000000 HS BRICK FUND///NONCATE /HS BRICK FUND

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Re#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Ending balance     |               | 0.00           |                       |

Account: 95L400 9205 0000 00 000000 HS FLOWER///NONCATE /HS FLOWER

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 69.11CR        |                       |
|                  |             |                  |                     | Ending balance     |               | 69.11CR        |                       |

Account: 95L400 9206 0000 00 000000 HS CLASS 2001///NONCATE /HS CLASS OF 2001

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 0.00           |                       |
|                  |             |                  |                     | Ending balance     |               | 0.00           |                       |

Account: 95L400 9207 0000 00 000000 HS PEP CLUB///NONCATE /HS PEP CLUB

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 0.00           |                       |
|                  |             |                  |                     | Ending balance     |               | 0.00           |                       |

Account: 95L400 9208 0000 00 000000 HS SPANISH///NONCATE /HS SPANISH CLUB

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 922.30CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 922.30CR       |                       |

Account: 95L400 9210 0000 00 000000 HS CLASS 1999///NONCATE /HS CLASS OF 1999

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 0.00           |                       |
|                  |             |                  |                     | Ending balance     |               | 0.00           |                       |

Account: 95L400 9211 0000 00 000000 HS CLASS 2000///NONCATE /HS CLASS OF 2000

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 0.00           |                       |
|                  |             |                  |                     | Ending balance     |               | 0.00           |                       |

Account: 95L400 9212 0000 00 000000 HS CLASS 2002///NONCATE /HS CLASS OF 2002

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 40.00          |                       |
|                  |             |                  |                     | Ending balance     |               | 40.00          |                       |

Account: 95L400 9213 0000 00 000000 HS CLASS 2003///NONCATE /HS CLASS OF 2003

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 292.12         |                       |
|                  |             |                  |                     | Ending balance     |               | 292.12         |                       |

Account: 95L400 9214 0000 00 000000 HS JOINT CONC///NONCATE /HS JOINT CONCESSION

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 16.31          |                       |
|                  |             |                  |                     | Ending balance     |               | 16.31          |                       |

Account: 95L400 9215 0000 00 000000 HS DRAMA CLUB///NONCATE /HS DRAMA CLUB

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 1,724.01CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 1,724.01CR     |                       |

Account: 95L400 9216 0000 00 000000 HS FFA///NONCATE /HS FFA

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u>                       | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|------------------------------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance                        |               | 3,791.27CR     |                       |
| 05/17/2024       | Check       | 305354           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-SUBWAY           | 119.97        | 3,671.30CR     | L 9216 0000 00 000000 |
| 05/17/2024       | Check       | 305354           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-DAIRY QUEEN      | 61.92         | 3,609.38CR     | L 9216 0000 00 000000 |
| 05/17/2024       | Check       | 305354           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-NATIONAL FFS ORG | 503.75        | 3,105.63CR     | L 9216 0000 00 000000 |
| 05/17/2024       | Check       | 305354           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-PARKEAY CAFE     | 170.02        | 2,935.61CR     | L 9216 0000 00 000000 |
| 05/17/2024       | Check       | 305354           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-NESTYS BURGER    | 194.68        | 2,740.93CR     | L 9216 0000 00 000000 |
|                  |             |                  |                     | Ending balance                           |               | 2,740.93CR     |                       |

Account: 95L400 9217 0000 00 000000 HS HOMECOMING///NONCATE /HS HOMECOMING

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 5,306.56CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 5,306.56CR     |                       |

Account: 95L400 9218 0000 00 000000 HS FCCLA///NONCATE /HS FCCLA

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 2,723.60CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 2,723.60CR     |                       |

Account: 95L400 9219 0000 00 000000 HS CHARACT SCH///NONCATE /HS CHARACTER SCHOLARSHIP

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u>    | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|-----------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance     |               | 0.00           |                       |
| 05/02/2024       | Check       | 305341           | PIDCOCK LILY        | CHARACTER SCHOLARSHIP | 1,000.00      | 1,000.00       | L 9219 0000 00 000000 |
|                  |             |                  |                     | Ending balance        |               | 1,000.00       |                       |

Account: 95L400 9220 0000 00 000000 HS PE///NONCATE

/HS PE

| Post Date | Type | Ck/JE/Rc# | Vendor/Payor | Description       | Amount | Balance | Detail Account |
|-----------|------|-----------|--------------|-------------------|--------|---------|----------------|
|           |      |           |              | Beginning balance |        | 524.41  |                |
|           |      |           |              | Ending balance    |        | 524.41  |                |

Account: 95L400 9223 0000 00 000000

HS BASEBALL///NONCATE

/HS BASEBALL

| Post Date  | Type  | Ck/JE/Rc# | Vendor/Payor | Description              | Amount | Balance    | Detail Account        |
|------------|-------|-----------|--------------|--------------------------|--------|------------|-----------------------|
|            |       |           |              | Beginning balance        |        | 3,422.69CR |                       |
| 05/06/2024 | Check | 305343    | ID SIGNS     | SIGN BANNER FOR BB FIELD | 47.00  | 3,375.69CR | L 9223 0000 00 000000 |
|            |       |           |              | Ending balance           |        | 3,375.69CR |                       |

Account: 95L400 9224 0000 00 000000

HS STUDENT COUN///NONCATE

/HS STUDENT COUNCIL

| Post Date | Type | Ck/JE/Rc# | Vendor/Payor | Description       | Amount | Balance    | Detail Account |
|-----------|------|-----------|--------------|-------------------|--------|------------|----------------|
|           |      |           |              | Beginning balance |        | 1,436.06CR |                |
|           |      |           |              | Ending balance    |        | 1,436.06CR |                |

Account: 95L400 9226 0000 00 000000

HS BOYS BASKETB///NONCATE

/HS BOYS BASKETBALL

| Post Date  | Type  | Ck/JE/Rc# | Vendor/Payor                | Description                                   | Amount | Balance     | Detail Account        |
|------------|-------|-----------|-----------------------------|-----------------------------------------------|--------|-------------|-----------------------|
|            |       |           |                             | Beginning balance                             |        | 43,054.39CR |                       |
| 05/22/2024 | Check | 305358    | RICHWOODS BOYS BASKETBALL   | ENTRY FOR HS BOYS SHOOTOUT 6/1 6/2/24         | 300.00 | 42,754.39CR | L 9226 0000 00 000000 |
| 05/22/2024 | Check | 305359    | LINCOLN RAILER BASKETBALL   | ENTRY FOR HS SHOOTOUT 6/7-6/8/24              | 300.00 | 42,454.39CR | L 9226 0000 00 000000 |
| 05/22/2024 | Check | 305360    | AUBURN BOYS BASKETBALL      | ENTRY FOR HS BOYS VARSITY SHOOTOUT 6/13/24    | 200.00 | 42,254.39CR | L 9226 0000 00 000000 |
| 05/22/2024 | Check | 305360    | AUBURN BOYS BASKETBALL      | ENTRY FEE FOR BOYS JV SHOOTOUT 6/12/24        | 200.00 | 42,054.39CR | L 9226 0000 00 000000 |
| 05/22/2024 | Check | 305360    | AUBURN BOYS BASKETBALL      | AUBURN JV LEAGUE                              | 300.00 | 41,754.39CR | L 9226 0000 00 000000 |
| 05/22/2024 | Check | 305361    | ILLINOIS COLLEGE BASKETBALL | ENTRY FOR HS BOYS VAR/JV SHOOTOUT 6/20-6/21/2 | 660.00 | 41,094.39CR | L 9226 0000 00 000000 |
|            |       |           |                             | Ending balance                                |        | 41,094.39CR |                       |

Account: 95L400 9227 0000 00 000000

HS FB CHEERLEAD///NONCATE

/HS FOOTBALL CHEERLEADING

| Post Date | Type | Ck/JE/Rc# | Vendor/Payor | Description       | Amount | Balance | Detail Account |
|-----------|------|-----------|--------------|-------------------|--------|---------|----------------|
|           |      |           |              | Beginning balance |        | 0.00    |                |
|           |      |           |              | Ending balance    |        | 0.00    |                |

Account: 95L400 9228 0000 00 000000

HS BB CHEERLEAD///NONCATE

/HS BASKETBALL CHEERLEADING

| Post Date  | Type    | Ck/JE/Rc# | Vendor/Payor   | Description                | Amount     | Balance    | Detail Account        |
|------------|---------|-----------|----------------|----------------------------|------------|------------|-----------------------|
|            |         |           |                | Beginning balance          |            | 653.37CR   |                       |
| 05/10/2024 | JE      | 000004873 |                | TRANSFER FROM 9229 TO 9228 | 2,000.00CR | 2,653.37CR | L 9228 0000 00 000000 |
| 05/17/2024 | Receipt | 1893      | VARIOUS PAYORS | ITEMS AT AUCTION           | 132.00CR   | 2,785.37CR | L 9228 0000 00 000000 |
|            |         |           |                | Ending balance             |            | 2,785.37CR |                       |



Account: 95L400 9229 0000 00 000000

HS FOOTBALL///NONCATE

/HS FOOTBALL

| Post Date  | Type    | Ck/JE/Rc# | Vendor/Payor         | Description                                     | Amount      | Balance     | Detail Account        |
|------------|---------|-----------|----------------------|-------------------------------------------------|-------------|-------------|-----------------------|
|            |         |           |                      | Beginning balance                               |             | 8,740.29CR  |                       |
| 05/10/2024 | JE      | 000004873 |                      | TRANSFER FROM 9229 TO 9228                      | 2,000.00    | 6,740.29CR  | L 9229 0000 00 000000 |
| 05/10/2024 | Receipt | 1888      | VARIOUS PAYORS       | FOOTBALL AUCTION                                | 6,597.00CR  | 13,337.29CR | L 9229 0000 00 000000 |
| 05/10/2024 | Receipt | 1888      | VARIOUS PAYORS       | FOOTBALL AUCTION                                | 15,540.00CR | 28,877.29CR | L 9229 0000 00 000000 |
| 05/13/2024 | Check   | 305347    | EMERSON PRESS        | RAFFLE TICKETS-FOOTBALL AUCTION                 | 137.25      | 28,740.04CR | L 9229 0000 00 000000 |
| 05/13/2024 | Check   | 305347    | EMERSON PRESS        | RAFFLE TICKETS-FOOTBALL AUCTION                 | 85.00       | 28,655.04CR | L 9229 0000 00 000000 |
| 05/13/2024 | Check   | 305348    | ALL AMERICAN CLASSIC | REDBIRT LEGENDS, TAYLOR SWIFT TRAVIS<br>KELCE   | 265.00      | 28,390.04CR | L 9229 0000 00 000000 |
| 05/13/2024 | Check   | 305349    | PHIL COADY           | LOGO ITEMS FOR AUCTION                          | 890.00      | 27,500.04CR | L 9229 0000 00 000000 |
| 05/16/2024 | Check   | 305350    | ILLEWSIONS GIFTS     | PLAQUES WITH ENGRAVED PLATES                    | 140.00      | 27,360.04CR | L 9229 0000 00 000000 |
| 05/17/2024 | Check   | 305353    | NEW BERLIN CUSD #16  | CREDIT CARD CHARGES-MAY-IL HS FOOTBALL<br>COACH | 180.00      | 27,180.04CR | L 9229 0000 00 000000 |
| 05/17/2024 | Check   | 305353    | NEW BERLIN CUSD #16  | CREDIT CARD CHARGES-MAY-AXE BAR-FOOD            | 248.33      | 26,931.71CR | L 9229 0000 00 000000 |
| 05/17/2024 | Check   | 305353    | NEW BERLIN CUSD #16  | CREDIT CARD CHARGES-MAY-HOME2SUITES             | 548.05      | 26,383.66CR | L 9229 0000 00 000000 |
| 05/17/2024 | Check   | 305353    | NEW BERLIN CUSD #16  | CREDIT CARD CHARGES-MAY-HOME2SUITES             | 548.05      | 25,835.61CR | L 9229 0000 00 000000 |
| 05/22/2024 | Receipt | 1899      | VARIOUS PAYORS       | REVTRAK-FOOTBALL AUCTION                        | 1,430.00CR  | 27,265.61CR | L 9229 0000 00 000000 |
|            |         |           |                      | Ending balance                                  |             | 27,265.61CR |                       |

Account: 95L400 9230 0000 00 000000

HS BOYS TRACK///NONCATE

/HS BOYS TRACK

| Post Date | Type | Ck/JE/Rc# | Vendor/Payor | Description       | Amount | Balance | Detail Account |
|-----------|------|-----------|--------------|-------------------|--------|---------|----------------|
|           |      |           |              | Beginning balance |        | 0.00    |                |
|           |      |           |              | Ending balance    |        | 0.00    |                |

Account: 95L400 9231 0000 00 000000

HS VOLLEYBALL///NONCATE

/HS VOLLEYBALL

| Post Date | Type | Ck/JE/Rc# | Vendor/Payor | Description       | Amount | Balance     | Detail Account |
|-----------|------|-----------|--------------|-------------------|--------|-------------|----------------|
|           |      |           |              | Beginning balance |        | 17,139.29CR |                |
|           |      |           |              | Ending balance    |        | 17,139.29CR |                |

Account: 95L400 9232 0000 00 000000

HS GENERAL FUND///NONCATE

/HS GENERAL FUND

| Post Date  | Type    | Ck/JE/Rc# | Vendor/Payor         | Description                      | Amount     | Balance    | Detail Account        |
|------------|---------|-----------|----------------------|----------------------------------|------------|------------|-----------------------|
|            |         |           |                      | Beginning balance                |            | 3,055.42CR |                       |
| 05/08/2024 | Check   | 305345    | HEIRONIMUS MARISSA   | COMMUNITY FOUNDATION SCHOLARSHIP | 1,000.00   | 2,055.42CR | L 9232 0000 00 000000 |
| 05/08/2024 | Receipt | 1886      | COMMUNITY FOUNDATION | DONATION-SCHOLARSHIP             | 1,000.00CR | 3,055.42CR | L 9232 0000 00 000000 |
| 05/31/2024 | JE      | 000004930 |                      | MAY 2024 INTEREST                | 44.17CR    | 3,099.59CR | L 9232 0000 00 000000 |
| 05/31/2024 | JE      | 000004931 |                      | ADJUSTMENT FOR ERROR IN DEPOSIT  | 0.50       | 3,099.09CR | L 9232 0000 00 000000 |
|            |         |           |                      | Ending balance                   |            | 3,099.09CR |                       |

Account: 95L400 9233 0000 00 000000

HS GIRLS SOFTBA///NONCATE

/HS SOFTBALL

| Post Date  | Type    | Ck/JE/Rc# | Vendor/Payor        | Description                                  | Amount     | Balance    | Detail Account        |
|------------|---------|-----------|---------------------|----------------------------------------------|------------|------------|-----------------------|
|            |         |           |                     | Beginning balance                            |            | 8,983.14CR |                       |
| 05/06/2024 | Check   | 305344    | ID SIGNS            | SOFTBALL SPONSOR SIGN                        | 47.00      | 8,936.14CR | L 9233 0000 00 000000 |
| 05/17/2024 | Check   | 305353    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-TURBOFIRE FUNDRAISER | 3,134.90   | 5,801.24CR | L 9233 0000 00 000000 |
| 05/23/2024 | Receipt | 1902      | VARIOUS PAYORS      | CARDINAL TICKETS FUNDRAISER                  | 80.00CR    | 5,881.24CR | L 9233 0000 00 000000 |
| 05/23/2024 | Receipt | 1902      | VARIOUS PAYORS      | CARDINAL TICKETS FUNDRAISER                  | 1,060.00CR | 6,941.24CR | L 9233 0000 00 000000 |
|            |         |           |                     | Ending balance                               |            | 6,941.24CR |                       |

Account: 95L400 9236 0000 00 000000

HS SADD///NONCATE

/HS SADD

| Post Date  | Type  | Ck/JE/Rc# | Vendor/Payor        | Description                                   | Amount  | Balance    | Detail Account        |
|------------|-------|-----------|---------------------|-----------------------------------------------|---------|------------|-----------------------|
|            |       |           |                     | Beginning balance                             |         | 3,545.95CR |                       |
| 05/17/2024 | Check | 305351    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-JCPENNEY LUGGAGE      | 104.11  | 3,441.84CR | L 9236 0000 00 000000 |
| 05/17/2024 | Check | 305351    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-SMAS AFTER PROM       | 639.95  | 2,801.89CR | L 9236 0000 00 000000 |
| 05/17/2024 | Check | 305351    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-GFS AFTER PROM        | 24.49   | 2,777.40CR | L 9236 0000 00 000000 |
| 05/17/2024 | Check | 305351    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-WALMART AFTER PROM    | 164.40  | 2,613.00CR | L 9236 0000 00 000000 |
| 05/17/2024 | Check | 305351    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-FRIAR TUCK-AFTERPROM  | 49.33   | 2,563.67CR | L 9236 0000 00 000000 |
| 05/17/2024 | Check | 305351    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-DOLLAR TREE-AFTER PRO | 40.00   | 2,523.67CR | L 9236 0000 00 000000 |
| 05/17/2024 | Check | 305352    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-THORTONS              | 100.00  | 2,423.67CR | L 9236 0000 00 000000 |
| 05/17/2024 | Check | 305352    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-THORTONS AFTERPROM    | 100.00  | 2,323.67CR | L 9236 0000 00 000000 |
| 05/17/2024 | Check | 305352    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-THORTONS AFTERPROM    | 100.00  | 2,223.67CR | L 9236 0000 00 000000 |
| 05/17/2024 | Check | 305352    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-DOLLAR TREE AFTERPROM | 21.50   | 2,202.17CR | L 9236 0000 00 000000 |
| 05/17/2024 | Check | 305352    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-HY-VEE-AFTER PROM     | 25.32   | 2,176.85CR | L 9236 0000 00 000000 |
| 05/17/2024 | Check | 305352    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-SAMS AFTER PROM       | 51.22   | 2,125.63CR | L 9236 0000 00 000000 |
| 05/17/2024 | Check | 305352    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-TARGET-AFTER PROM     | 80.00   | 2,045.63CR | L 9236 0000 00 000000 |
| 05/17/2024 | Check | 305352    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-WALMART               | 10.06   | 2,035.57CR | L 9236 0000 00 000000 |
| 05/17/2024 | Check | 305352    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-WALMART AFTERPROM     | 60.00   | 1,975.57CR | L 9236 0000 00 000000 |
| 05/17/2024 | Check | 305352    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-WALMART AFTERPROM     | 16.07CR | 1,991.64CR | L 9236 0000 00 000000 |
| 05/17/2024 | Check | 305353    | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-WALMART               | 18.21CR | 2,009.85CR | L 9236 0000 00 000000 |
|            |       |           |                     | Ending balance                                |         | 2,009.85CR |                       |

Account: 95L400 9239 0000 00 000000

HS ROESCH TRUST///NONCATE

/HS ROESCH TRUST

| Post Date | Type | Ck/JE/Rc# | Vendor/Payor | Description       | Amount | Balance  | Detail Account |
|-----------|------|-----------|--------------|-------------------|--------|----------|----------------|
|           |      |           |              | Beginning balance |        | 120.64CR |                |

Account: 95L400 9239 0000 00 000000

HS ROESCH TRUST///NONCATE

/HS ROESCH TRUST

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Ending balance     |               | 120.64CR       |                       |

Account: 95L400 9241 0000 00 000000

HS TRACK///NONCATE

/HS CO-ED TRACK

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u>                            | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|-----------------------------------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance                             |               | 3,947.40CR     |                       |
| 05/17/2024       | Check       | 305351           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-STL POLE VAULT        | 225.00        | 3,722.40CR     | L 9241 0000 00 000000 |
| 05/17/2024       | Check       | 305351           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-PAPA JOHNS-PIZZA TEAM | 209.80        | 3,512.60CR     | L 9241 0000 00 000000 |
|                  |             |                  |                     | Ending balance                                |               | 3,512.60CR     |                       |

Account: 95L400 9242 0000 00 000000

HS CHOIR///NONCATE

/HS CHOIR

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 1,539.03       |                       |
|                  |             |                  |                     | Ending balance     |               | 1,539.03       |                       |

Account: 95L400 9246 0000 00 000000

HS KEY CLUB///NONCATE

/HS KEY CLUB

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 898.74CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 898.74CR       |                       |

Account: 95L400 9249 0000 00 000000

HS SCHOL BOWL///NONCATE

/HS SCHOLARSHIP BOWL

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 1,886.40CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 1,886.40CR     |                       |

Account: 95L400 9250 0000 00 000000

HS CLASS 2005///NONCATE

/HS CLASS OF 2005

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 271.88CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 271.88CR       |                       |

Account: 95L400 9251 0000 00 000000

HS TECH PREP///NONCATE

/HS TECHNICAL PREP

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 7.67CR         |                       |
|                  |             |                  |                     | Ending balance     |               | 7.67CR         |                       |

Account: 95L400 9252 0000 00 000000

HS CLASS 2006///NONCATE

/HS CLASS OF 2006

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 259.00CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 259.00CR       |                       |

Account: 95L400 9255 0000 00 000000 HS DISCRETION///NONCATE /HS DISCRETIONARY

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 219.69CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 219.69CR       |                       |

Account: 95L400 9258 0000 00 000000 HS SPORTS COMP///NONCATE /HS SPORTS COMPLEX

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 0.00           |                       |
|                  |             |                  |                     | Ending balance     |               | 0.00           |                       |

Account: 95L400 9260 0000 00 000000 HS CLASS 2009///NONCATE /HS CLASS OF 2009

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 442.73CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 442.73CR       |                       |

Account: 95L400 9262 0000 00 000000 HS CLASS 2010///NONCATE /HS CLASS OF 2010

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 269.91CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 269.91CR       |                       |

Account: 95L400 9263 0000 00 000000 HS LIBRARY FUND///NONCATE /HS LIBRARY FUND

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 1,646.53CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 1,646.53CR     |                       |

Account: 95L400 9264 0000 00 000000 HS PRETZL PRIDE///NONCATE /HS PRETZEL PRIDE

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 24.21CR        |                       |
|                  |             |                  |                     | Ending balance     |               | 24.21CR        |                       |

Account: 95L400 9265 0000 00 000000 HS CLASS 2011///NONCATE /HS CLASS OF 2011

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 662.33CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 662.33CR       |                       |

Account: 95L400 9266 0000 00 000000 HS CLASS 2012///NONCATE /HS CLASS OF 2012

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 768.55CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 768.55CR       |                       |

Account: 95L400 9267 0000 00 000000 HS CLASS 2013///NONCATE /HS CLASS OF 2013

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 365.43CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 365.43CR       |                       |

Account: 95L400 9268 0000 00 000000 HS FLAGS///NONCATE /HS FLAGS

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 748.80CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 748.80CR       |                       |

Account: 95L400 9269 0000 00 000000 HS CLASS 2014///NONCATE /HS CLASS OF 2014

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 0.00           |                       |
|                  |             |                  |                     | Ending balance     |               | 0.00           |                       |

Account: 95L400 9270 0000 00 000000 HS SAMSUNG GRNT///NONCATE /HS SAMSUNG GRANT

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 0.00           |                       |
|                  |             |                  |                     | Ending balance     |               | 0.00           |                       |

Account: 95L400 9271 0000 00 000000 POST SEASON ATH///NONCATE /POST SEASON ATHLETIC FUND

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u>                      | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|-----------------------------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance                       |               | 0.00           |                       |
| 05/17/2024       | Check       | 305351           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-IHSA STORE GOLF | 500.00        | 500.00         | L 9271 0000 00 000000 |
| 05/17/2024       | Receipt     | 1892             | VARIOUS PAYORS      | IHSA BASEBALL REGIONAL ADMISSION        | 375.00CR      | 125.00         | L 9271 0000 00 000000 |
| 05/20/2024       | Check       | 305356           | IHSA                | HSBB REGIONAL-ADMISSION                 | 921.00        | 1,046.00       | L 9271 0000 00 000000 |
| 05/20/2024       | Receipt     | 1895             | VARIOUS PAYORS      | HS BASEBALL REGIONALS 5/16/24 ADMISSION | 405.00CR      | 641.00         | L 9271 0000 00 000000 |
| 05/21/2024       | Receipt     | 1897             | VARIOUS PAYORS      | POST SEASON ADMISSION-5/18/24           | 605.00CR      | 36.00          | L 9271 0000 00 000000 |
| 05/24/2024       | JE          | 000004905        |                     | TRANS FROM 9274 TO 9271                 | 500.00CR      | 464.00CR       | L 9271 0000 00 000000 |
| 05/24/2024       | JE          | 000004906        |                     | TRANS FROM 9271 TO 9274                 | 464.00        | 0.00           | L 9271 0000 00 000000 |
|                  |             |                  |                     | Ending balance                          |               | 0.00           |                       |

Account: 95L400 9272 0000 00 000000 PRETZEL FESTIVA///NONCATE /PRETZEL FESTIVAL

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 2,722.22CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 2,722.22CR     |                       |

Account: 95L400 9273 0000 00 000000 HS CLASS 2015///NONCATE /HS CLASS OF 2015

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 0.00           |                       |
|                  |             |                  |                     | Ending balance     |               | 0.00           |                       |

Account: 95L400 9274 0000 00 000000

ATH GENERAL FND///NONCATE

/ATHLETICS GENERAL FUND

| Post Date  | Type    | Ck/JE/Rc# | Vendor/Payor                 | Description             | Amount     | Balance     | Detail Account        |
|------------|---------|-----------|------------------------------|-------------------------|------------|-------------|-----------------------|
|            |         |           |                              | Beginning balance       |            | 22,998.88CR |                       |
| 05/06/2024 | Check   | 305342    | SOUTH COUNTY PUBLICATIONS, L | NEW BERLIN BEE RENEWAL  | 55.00      | 22,943.88CR | L 9274 0000 00 000000 |
| 05/07/2024 | Receipt | 1884      | VARIOUS PAYORS               | SUMMER CAMPS            | 1,060.00CR | 24,003.88CR | L 9274 0000 00 000000 |
| 05/09/2024 | Receipt | 1887      | VARIOUS PAYORS               | SUMMER CAMP-OBERREITER  | 40.00CR    | 24,043.88CR | L 9274 0000 00 000000 |
| 05/09/2024 | Receipt | 1887      | VARIOUS PAYORS               | SUMMER CAMP-STEPHENS    | 30.00CR    | 24,073.88CR | L 9274 0000 00 000000 |
| 05/09/2024 | Receipt | 1887      | VARIOUS PAYORS               | SUMMER CAMP-MOOM        | 30.00CR    | 24,103.88CR | L 9274 0000 00 000000 |
| 05/09/2024 | Receipt | 1887      | VARIOUS PAYORS               | SUMMER CAMP-OBERREITER  | 120.00CR   | 24,223.88CR | L 9274 0000 00 000000 |
| 05/09/2024 | Receipt | 1887      | VARIOUS PAYORS               | SUMMER CAMP-MORRISON    | 120.00CR   | 24,343.88CR | L 9274 0000 00 000000 |
| 05/14/2024 | Receipt | 1889      | VARIOUS PAYORS               | SUMMER CAMP             | 200.00CR   | 24,543.88CR | L 9274 0000 00 000000 |
| 05/14/2024 | Receipt | 1889      | VARIOUS PAYORS               | SUMMER CAMP             | 460.00CR   | 25,003.88CR | L 9274 0000 00 000000 |
| 05/14/2024 | Receipt | 1891      | VARIOUS PAYORS               | SUMMER CAMP             | 80.00CR    | 25,083.88CR | L 9274 0000 00 000000 |
| 05/14/2024 | Receipt | 1891      | VARIOUS PAYORS               | SUMMER CAMP-NIMS        | 190.00CR   | 25,273.88CR | L 9274 0000 00 000000 |
| 05/14/2024 | Receipt | 1891      | VARIOUS PAYORS               | SUMMER CAMP-IRANI       | 320.00CR   | 25,593.88CR | L 9274 0000 00 000000 |
| 05/14/2024 | Receipt | 1891      | VARIOUS PAYORS               | SUMMER CAMP-NEWINGHAM   | 30.00CR    | 25,623.88CR | L 9274 0000 00 000000 |
| 05/14/2024 | Receipt | 1891      | VARIOUS PAYORS               | SUMMER CAMP-WHALEN      | 40.00CR    | 25,663.88CR | L 9274 0000 00 000000 |
| 05/14/2024 | Receipt | 1891      | VARIOUS PAYORS               | SUMMER CAMP-STEWART     | 40.00CR    | 25,703.88CR | L 9274 0000 00 000000 |
| 05/14/2024 | Receipt | 1891      | VARIOUS PAYORS               | SUMMER CAMP-MURDOCK     | 40.00CR    | 25,743.88CR | L 9274 0000 00 000000 |
| 05/17/2024 | Receipt | 1894      | VARIOUS PAYORS               | SUMMER CAMPS            | 40.00CR    | 25,783.88CR | L 9274 0000 00 000000 |
| 05/17/2024 | Receipt | 1894      | VARIOUS PAYORS               | SUMMER CAMPS            | 1,270.00CR | 27,053.88CR | L 9274 0000 00 000000 |
| 05/20/2024 | Receipt | 1896      | VARIOUS PAYORS               | SUMMER CAMPS            | 380.00CR   | 27,433.88CR | L 9274 0000 00 000000 |
| 05/20/2024 | Receipt | 1896      | VARIOUS PAYORS               | SUMMER CAMPS            | 500.00CR   | 27,933.88CR | L 9274 0000 00 000000 |
| 05/21/2024 | Receipt | 1898      | VARIOUS PAYORS               | SUMMER CAMPS            | 600.00CR   | 28,533.88CR | L 9274 0000 00 000000 |
| 05/22/2024 | Receipt | 1901      | VARIOUS PAYORS               | SUMMER CAMPS            | 160.00CR   | 28,693.88CR | L 9274 0000 00 000000 |
| 05/22/2024 | Receipt | 1901      | VARIOUS PAYORS               | SUMMER CAMPS            | 1,210.00CR | 29,903.88CR | L 9274 0000 00 000000 |
| 05/23/2024 | Receipt | 1903      | VARIOUS PAYORS               | SUMMER CAMPS            | 260.00CR   | 30,163.88CR | L 9274 0000 00 000000 |
| 05/23/2024 | Receipt | 1903      | VARIOUS PAYORS               | SUMMER CAMPS            | 460.00CR   | 30,623.88CR | L 9274 0000 00 000000 |
| 05/24/2024 | JE      | 000004905 |                              | TRANS FROM 9274 TO 9271 | 500.00     | 30,123.88CR | L 9274 0000 00 000000 |
| 05/24/2024 | JE      | 000004906 |                              | TRANS FROM 9271 TO 9274 | 464.00CR   | 30,587.88CR | L 9274 0000 00 000000 |
| 05/24/2024 | Receipt | 1904      | VARIOUS PAYORS               | SUMMER CAMP-GREENWOOD   | 40.00CR    | 30,627.88CR | L 9274 0000 00 000000 |
| 05/24/2024 | Receipt | 1904      | VARIOUS PAYORS               | SUMMER CAMP-GREENWOOD   | 40.00CR    | 30,667.88CR | L 9274 0000 00 000000 |
| 05/29/2024 | Receipt | 1906      | VARIOUS PAYORS               | SUMMER CAMPS            | 100.00CR   | 30,767.88CR | L 9274 0000 00 000000 |
| 05/29/2024 | Receipt | 1906      | VARIOUS PAYORS               | SUMMER CAMPS-MOORE      | 80.00CR    | 30,847.88CR | L 9274 0000 00 000000 |
| 05/29/2024 | Receipt | 1906      | VARIOUS PAYORS               | SUMMER CAMP-RUOT        | 80.00CR    | 30,927.88CR | L 9274 0000 00 000000 |
| 05/29/2024 | Receipt | 1906      | VARIOUS PAYORS               | SUMMER CAMP-CLARK       | 110.00CR   | 31,037.88CR | L 9274 0000 00 000000 |
| 05/29/2024 | Receipt | 1906      | VARIOUS PAYORS               | SUMMER CAMP-STEWART     | 30.00CR    | 31,067.88CR | L 9274 0000 00 000000 |
| 05/29/2024 | Receipt | 1906      | VARIOUS PAYORS               | SUMMER CAMP-SIMMONS     | 30.00CR    | 31,097.88CR | L 9274 0000 00 000000 |
| 05/29/2024 | Receipt | 1906      | VARIOUS PAYORS               | SUMMER CAMPS-LAWLESS    | 30.00CR    | 31,127.88CR | L 9274 0000 00 000000 |
| 05/29/2024 | Receipt | 1906      | VARIOUS PAYORS               | SUMMER CAMP-JOHNSON     | 30.00CR    | 31,157.88CR | L 9274 0000 00 000000 |
| 05/29/2024 | Receipt | 1906      | VARIOUS PAYORS               | SUMMER CAMP-LANCASTER   | 60.00CR    | 31,217.88CR | L 9274 0000 00 000000 |

Account: 95L400 9274 0000 00 000000

ATH GENERAL FND///NONCATE

/ATHLETICS GENERAL FUND

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Re#</u> | <u>Vendor/Payor</u> | <u>Description</u>   | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|----------------------|---------------|----------------|-----------------------|
| 05/30/2024       | Receipt     | 1910             | VARIOUS PAYORS      | SUMMER CAMP-KING     | 40.00CR       | 31,257.88CR    | L 9274 0000 00 000000 |
| 05/30/2024       | Receipt     | 1910             | VARIOUS PAYORS      | SUMMER CAMP-HAYCRAFT | 80.00CR       | 31,337.88CR    | L 9274 0000 00 000000 |
| 05/30/2024       | Receipt     | 1910             | VARIOUS PAYORS      | SUMMER CAMP--GOSSETT | 360.00CR      | 31,697.88CR    | L 9274 0000 00 000000 |
| 05/30/2024       | Receipt     | 1910             | VARIOUS PAYORS      | SUMMER CAMP-HUSS     | 40.00CR       | 31,737.88CR    | L 9274 0000 00 000000 |
| 05/30/2024       | Receipt     | 1910             | VARIOUS PAYORS      | SUMMER CAMP-SUNLEY   | 40.00CR       | 31,777.88CR    | L 9274 0000 00 000000 |
|                  |             |                  |                     | Ending balance       |               | 31,777.88CR    |                       |

Account: 95L400 9278 0000 00 000000

ACT PREP ACCT///NONCATE

/ACT PREP ACCOUNT

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 8.58CR         |                       |
|                  |             |                  |                     | Ending balance     |               | 8.58CR         |                       |

Account: 95L400 9279 0000 00 000000

HS CLASS 2016///NONCATE

/HS CLASS OF 2016

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 2,056.10CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 2,056.10CR     |                       |

Account: 95L400 9280 0000 00 000000

HS CLASS 2017///NONCATE

/HS CLASS OF 2017

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 3,144.37CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 3,144.37CR     |                       |

Account: 95L400 9281 0000 00 000000

SANGAMON CONF.///NONCATE

/SANGAMON CONFERENCE ACCOUNT

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 0.00           |                       |
|                  |             |                  |                     | Ending balance     |               | 0.00           |                       |

Account: 95L400 9282 0000 00 000000

GREENHOUSE ACCT///NONCATE

/GREENHOUSE ACCOUNT

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u>   | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|-----------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                       | Beginning balance  |               | 5,946.47CR     |                       |
| 05/09/2024       | Check       | 305346           | HUMMERT INTERNATIONAL | MAST               | 3,011.93      | 2,934.54CR     | L 9282 0000 00 000000 |
| 05/09/2024       | Check       | 305346           | HUMMERT INTERNATIONAL | MUM POTS           | 152.50        | 2,782.04CR     | L 9282 0000 00 000000 |
| 05/09/2024       | Check       | 305346           | HUMMERT INTERNATIONAL | MAST               | 67.22         | 2,714.82CR     | L 9282 0000 00 000000 |
|                  |             |                  |                       | Ending balance     |               | 2,714.82CR     |                       |

Account: 95L400 9283 0000 00 000000

HS CLASS 2018///NONCATE

/HS CLASS OF 2018

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 1,973.29CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 1,973.29CR     |                       |

Account: 95L400 9284 0000 00 000000 CREWS SCHOLARSH///NONCATE /DAMIEN CREWS SCHOLARSHIP FUND

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u>              | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|---------------------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance               |               | 3,176.72CR     |                       |
| 05/17/2024       | Check       | 305355           | SMITH LOGAN         | DAMIEN CREW'S SCHOLARSHIP AWARD | 1,000.00      | 2,176.72CR     | L 9284 0000 00 000000 |
|                  |             |                  |                     | Ending balance                  |               | 2,176.72CR     |                       |

Account: 95L400 9285 0000 00 000000 ROYALTIES///NONCATE /ROYALTIES

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 1,209.54CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 1,209.54CR     |                       |

Account: 95L400 9286 0000 00 000000 HS CLASS 2019///NONCATE /HS CLASS OF 2019

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 11.59CR        |                       |
|                  |             |                  |                     | Ending balance     |               | 11.59CR        |                       |

Account: 95L400 9287 0000 00 000000 HS WRESTLING///NONCATE /HS WRESTLING

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 2,417.04CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 2,417.04CR     |                       |

Account: 95L400 9288 0000 00 000000 HS CLASS 2020///NONCATE /CLASS OF 2020

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 6,281.53CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 6,281.53CR     |                       |

Account: 95L400 9289 0000 00 000000 HS CLASS 2021///NONCATE /HS CLASS OF 2021

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 1,134.80       |                       |
|                  |             |                  |                     | Ending balance     |               | 1,134.80       |                       |

Account: 95L400 9290 0000 00 000000 THORNTON AG SCH///NONCATE /THORNTON AG SCHOLARSHIP AWARD

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 982.93CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 982.93CR       |                       |

Account: 95L400 9291 0000 00 000000 HS CLASS 2022///NONCATE /HS CLASS OF 2022

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 2,609.58CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 2,609.58CR     |                       |



Account: 95L400 9292 0000 00 000000 HS CLASS 2023///NONCATE /HS CLASS OF 2023

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 3,346.80CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 3,346.80CR     |                       |

Account: 95L400 9293 0000 00 000000 HS CLASS 2024///NONCATE /HS CLASS OF 2024

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u>                       | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|------------------------------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance                        |               | 1,394.54CR     |                       |
| 05/17/2024       | Check       | 305354           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-REFUND STL       | 210.00CR      | 1,604.54CR     | L 9293 0000 00 000000 |
|                  |             |                  |                     | CARDINALS                                |               |                |                       |
| 05/17/2024       | Check       | 305354           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-STL CARDINALS    | 92.90         | 1,511.64CR     | L 9293 0000 00 000000 |
| 05/17/2024       | Check       | 305354           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-DAVE AND BUSTERS | 1,200.10      | 311.54CR       | L 9293 0000 00 000000 |
|                  |             |                  |                     | Ending balance                           |               | 311.54CR       |                       |

Account: 95L400 9294 0000 00 000000 CLASS OF 2025///NONCATE /HS CLASS OF 2025

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u>                  | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|-------------------------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance                   |               | 7,599.61CR     |                       |
| 05/17/2024       | Check       | 305353           | NEW BERLIN CUSD #16 | CREDIT CARD CHARGES-MAY-SAMS-SNACKS | 174.60        | 7,425.01CR     | L 9294 0000 00 000000 |
|                  |             |                  |                     | Ending balance                      |               | 7,425.01CR     |                       |

Account: 95L400 9295 0000 00 000000 MASCOT FUND///NONCATE /HS-MASCOT FUNDRAISER

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 337.75CR       |                       |
|                  |             |                  |                     | Ending balance     |               | 337.75CR       |                       |

Account: 95L400 9296 0000 00 000000 HS CLASS 2026///NONCATE /HS CLASS OF 2026

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u> | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|--------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance  |               | 5,954.75CR     |                       |
|                  |             |                  |                     | Ending balance     |               | 5,954.75CR     |                       |

Account: 95L400 9297 0000 00 000000 HS CLASS 2027///NONCATE /HS CLASS OF 2027

| <u>Post Date</u> | <u>Type</u> | <u>Ck/JE/Rc#</u> | <u>Vendor/Payor</u> | <u>Description</u>           | <u>Amount</u> | <u>Balance</u> | <u>Detail Account</u> |
|------------------|-------------|------------------|---------------------|------------------------------|---------------|----------------|-----------------------|
|                  |             |                  |                     | Beginning balance            |               | 350.00CR       |                       |
| 05/07/2024       | Receipt     | 1883             | VARIOUS PAYORS      | PAPA JOHN'S PIZZA CARDS SOLD | 230.00CR      | 580.00CR       | L 9297 0000 00 000000 |
| 05/07/2024       | Receipt     | 1885             | VARIOUS PAYORS      | BINGO NIGHT FUNDRAISER       | 1,006.01CR    | 1,586.01CR     | L 9297 0000 00 000000 |
| 05/07/2024       | Receipt     | 1885             | VARIOUS PAYORS      | BINGO NIGHT FUNDRAISER       | 1,375.00CR    | 2,961.01CR     | L 9297 0000 00 000000 |
| 05/22/2024       | Receipt     | 1900             | VARIOUS PAYORS      | DUES/T-SHIRTS                | 20.00CR       | 2,981.01CR     | L 9297 0000 00 000000 |
| 05/29/2024       | Receipt     | 1907             | VARIOUS PAYORS      | CLASS DUES-BROSI             | 10.00CR       | 2,991.01CR     | L 9297 0000 00 000000 |
|                  |             |                  |                     | Ending balance               |               | 2,991.01CR     |                       |

\*\*\*\*\* End of report \*\*\*\*\*

Check Dates 05/17/2024 through 06/20/2024 - Check Number

|                        | EMP   | CHECK     |   | CONTRACT | OTHER    | TAXABLE | FED TAX   | FED TAX  | FEDERAL | STATE  | SOC SEC | OTHER REIMBURSE | TAXABLE | NET    |          |
|------------------------|-------|-----------|---|----------|----------|---------|-----------|----------|---------|--------|---------|-----------------|---------|--------|----------|
| EMPLOYEE NAME          | TYPE  | NUMBER    | T | PAY      | + PAY    | + BENS  | - SHELTER | = GROSS  | - TAX   | - TAX  | - TAX   | - DEDS          | + DEDS  | - BENS | = PAY    |
| CHRISTOPHER CANSLER    | CAF   | 000060897 | R |          | 141.40   |         | 6.36      | 135.04   |         | 6.68   | 10.82   |                 |         |        | 117.54   |
| JAMIE M HULETT         | AIDE  | 000060898 | R |          | 1,513.87 |         | 120.97    | 1,392.90 | 85.59   | 61.32  | 111.76  |                 |         |        | 1,134.23 |
| LAUREN F HULETT        | AIDE  | 000060899 | R |          | 1,195.35 |         | 104.03    | 1,091.32 | 78.07   | 54.02  | 82.79   |                 |         |        | 876.44   |
| ZACHARY J PEECHER      | BLD   | 000060900 | R | 1,561.67 | 4.30     |         | 141.27    | 1,424.70 | 131.30  | 70.52  | 114.38  | 36.45           |         |        | 1,072.05 |
| ELIZABETH L BAUMBERGER | SUB   | 000060901 | R |          | 600.00   |         | 59.40     | 540.60   | 35.00   | 26.76  | 8.70    |                 |         |        | 470.14   |
| STELLA MICHELLE BURGER | NSC   | 000060902 | R | 1,523.91 |          |         |           | 1,523.91 |         |        | 116.58  |                 |         |        | 1,407.33 |
| BO T GUM               | NSC   | 000060903 | R | 8,381.53 |          |         | 82.89     | 8,298.64 | 99.86   | 410.78 | 121.53  |                 |         |        | 7,666.47 |
| MARSHA A POHLMAN       | RETTE | 000060904 | R |          | 240.00   |         |           | 240.00   | 50.00   | 4.25   | 3.48    |                 |         |        | 182.27   |
| JACK WAGNER            | NSC   | 000060905 | R | 6,857.61 |          |         |           | 6,857.61 |         | 64.72  | 524.61  |                 |         |        | 6,268.28 |
| CHRISTOPHER CANSLER    | CAF   | 000060907 | R |          | 83.58    |         | 3.76      | 79.82    |         | 3.95   | 6.39    |                 |         |        | 69.48    |
| JAMIE M HULETT         | AIDE  | 000060908 | R |          | 258.34   |         | 11.63     | 246.71   |         | 4.58   | 19.77   |                 |         |        | 222.36   |
| LAUREN F HULETT        | AIDE  | 000060909 | R |          | 219.49   |         | 9.88      | 209.61   |         | 10.38  | 16.79   |                 |         |        | 182.44   |
| ZACHARY J PEECHER      | BLD   | 000060910 | R | 1,561.67 | 2.44     |         | 141.18    | 1,422.93 | 131.08  | 70.44  | 114.24  | 36.45           |         |        | 1,070.72 |
| ELIZABETH L BAUMBERGER | SUB   | 000060911 | R |          | 60.00    |         | 5.94      | 54.06    | 35.00   | 2.68   | 0.87    |                 |         |        | 15.51    |
| OLGA R LOPEZ           | SOCIA | 900070519 | R | 2,751.39 |          |         | 203.28    | 2,548.11 | 393.59  | 120.41 | 37.34   |                 |         |        | 1,996.77 |
| ANGELA M ALLEN         | CAF   | 900070520 | R |          | 1,125.60 |         | 103.50    | 1,022.10 | 11.65   | 50.59  | 82.06   |                 |         |        | 877.80   |
| AMY M ANKROM           | AIDE  | 900070521 | R |          | 1,028.63 |         | 132.87    | 895.76   |         | 36.71  | 72.07   | 66.33           |         |        | 720.65   |
| ANDREW J BALL          | BLD   | 900070522 | R | 1,312.50 |          |         | 116.26    | 1,196.24 | 60.88   | 53.49  | 96.03   | 9.95            |         |        | 975.89   |
| KATHERINE BARRETT      | TCH   | 900070523 | R | 2,052.46 |          |         | 80.60     | 1,971.86 | 175.46  | 91.88  | 28.89   |                 |         |        | 1,675.63 |
| ALEXANDER D BARRY      | AIDE  | 900070524 | R |          | 1,136.48 |         | 51.14     | 1,085.34 | 27.42   | 53.72  | 86.94   | 21.12           |         |        | 896.14   |
| MICAH M BASHARA        | TCH   | 900070525 | R | 2,228.76 | 368.75   |         | 163.14    | 2,434.37 | 191.23  | 113.52 | 36.79   | 136.30          |         |        | 1,956.53 |
| ASHLEY C BEROLA        | TCH   | 900070526 | R | 1,136.69 |          |         | 153.44    | 983.25   | 37.49   | 48.67  | 15.65   | 46.18           |         |        | 835.26   |
| TYLER T BEROLA         | TCH   | 900070527 | R | 1,942.09 |          |         | 199.51    | 1,742.58 | 169.44  | 86.26  | 27.29   | 36.30           |         |        | 1,423.29 |
| GRACE M BIBB           | AIDE  | 900070528 | R |          | 1,141.60 |         | 51.37     | 1,090.23 | 27.91   | 53.97  | 87.33   | 214.16          |         |        | 706.86   |
| ELIZABETH K BIRCH      | TCH   | 900070529 | R | 2,280.59 |          |         | 52.29     | 2,228.30 | 166.56  | 110.30 | 32.64   | 32.66           |         |        | 1,886.14 |
| MOLLY K BOOHER         | TCH   | 900070530 | R | 2,464.25 |          |         | 81.57     | 2,382.68 | 120.59  | 117.94 | 34.90   |                 |         |        | 2,109.25 |
| JAMIE A. BROWN         | TCH   | 900070531 | R | 2,543.13 |          |         | 279.46    | 2,263.67 | 149.31  | 106.33 | 36.88   | 1750.00         |         |        | 221.15   |
| JENNIFER E BROWN       | TCH   | 900070532 | R | 601.14   |          |         | 133.20    | 467.94   | 3.88    | 23.16  | 7.61    | 30.50           |         |        | 402.79   |
| MICHAEL CHEEK          | BLD   | 900070533 | R | 1,378.34 | -0.33    |         | 62.01     | 1,316.00 | 36.21   | 65.14  | 105.42  | 47.30           |         |        | 1,061.93 |
| JENNA L CISCO          | TCH   | 900070534 | R | 1,587.42 | 252.60   |         | 209.88    | 1,630.14 | 112.95  | 74.97  | 26.66   | 42.50           |         |        | 1,373.06 |
| RACHEL R. COOPER       | TCH   | 900070535 | R | 3,050.55 | 330.00   |         | 45.23     | 3,335.32 | 522.65  | 165.10 | 48.85   | 100.00          |         |        | 2,498.72 |
| KARA L COX             | TCH   | 900070536 | R | 3,091.63 |          |         | 55.63     | 3,036.00 | 263.49  | 150.28 | 44.47   |                 |         |        | 2,577.76 |
| GRACE CRAWFORD         | TCH   | 900070537 | R | 1,232.58 |          |         | 67.55     | 1,165.03 | 57.14   | 51.95  | 17.60   |                 |         |        | 1,038.34 |
| TRAVIS L CREASEY       | BLD   | 900070538 | R | 1,378.34 |          |         | 119.23    | 1,259.11 | 68.43   | 62.33  | 101.07  | 23.40           |         |        | 1,003.88 |
| CAMERON CUMMINGS       | TCH   | 900070539 | R | 1,635.05 |          |         | 38.02     | 1,597.03 | 108.98  | 79.05  | 23.39   | 22.63           |         |        | 1,362.98 |

Check Dates 05/17/2024 through 06/20/2024 - Check Number

|                      | EMP   | CHECK     |   | CONTRACT | OTHER    | TAXABLE | FED TAX   | FED TAX  | FEDERAL | STATE  | SOC SEC | OTHER REIMBURSE | TAXABLE | NET    |          |
|----------------------|-------|-----------|---|----------|----------|---------|-----------|----------|---------|--------|---------|-----------------|---------|--------|----------|
| EMPLOYEE NAME        | TYPE  | NUMBER    | T | PAY      | + PAY    | + BENS  | - SHELTER | = GROSS  | - TAX   | - TAX  | - TAX   | - DEDS          | + DEDS  | - BENS | = PAY    |
| KEVIN M. CUMMINS     | TECH  | 900070540 | R | 3,818.67 |          |         | 171.84    | 3,646.83 | 562.34  | 163.35 | 292.13  | 32.00           |         |        | 2,597.01 |
| JAMES DAMBACHER      | TCH   | 900070541 | R | 2,503.42 |          |         | 24.76     | 2,478.66 | 132.11  | 105.52 | 36.30   | 521.00          |         |        | 1,683.73 |
| JOELLEN DANENBERGER  | SEC   | 900070542 | R |          | 1,462.89 |         | 155.91    | 1,306.98 | 141.95  | 64.70  | 105.02  | 22.00           |         |        | 973.31   |
| SKYLER E DAVIS       | TCH   | 900070543 | R | 1,610.62 | 90.00    |         | 196.83    | 1,503.79 | 97.79   | 74.44  | 24.51   |                 |         |        | 1,307.05 |
| CARRIE J DAWDY       | TCH   | 900070544 | R | 2,179.58 |          |         | 184.62    | 1,994.96 | 74.44   | 87.30  | 29.24   | 2.73            |         |        | 1,801.25 |
| MAKENNA L DAWDY      | TCHPT | 900070545 | R |          | 1,437.88 |         | 14.22     | 1,423.66 | 61.25   | 70.47  | 20.85   |                 |         |        | 1,271.09 |
| AMANDA M FLESHMAN    | TCH   | 900070546 | R | 8,363.10 |          |         | 478.53    | 7,884.57 |         | 324.67 | 115.53  |                 |         |        | 7,444.37 |
| COURTNEY FRY         | TCH   | 900070547 | R | 2,136.71 |          |         | 21.13     | 2,115.58 | 6.56    | 93.27  | 30.98   | 36.30           |         |        | 1,948.47 |
| JULIA GARRISON       | TCHPT | 900070548 | R |          | 1,690.15 |         | 16.72     | 1,673.43 | 90.59   | 82.83  | 24.51   |                 |         |        | 1,475.50 |
| SHELLEY L HAAS       | ASPRI | 900070549 | R | 3,361.97 | 3,000.00 |         | 190.00    | 6,171.97 | 433.78  | 305.51 | 90.41   | 325.00          |         |        | 5,017.27 |
| CARLI HEMPHILL       | TCH   | 900070550 | R | 1,245.03 | 75.00    |         | 52.27     | 1,267.76 | 69.46   | 57.03  | 19.14   | 250.00          |         |        | 872.13   |
| JACK C HEPPERLY      | BLDS  | 900070551 | R |          | 607.43   |         |           | 607.43   |         | 30.07  | 46.47   |                 |         |        | 530.89   |
| CHRISTINA L IACONO   | TCH   | 900070552 | R | 1,999.97 |          |         | 219.42    | 1,780.55 | 131.00  | 88.14  | 28.42   |                 |         |        | 1,532.99 |
| KIMBERLY S. JONES    | AIDE  | 900070553 | R |          | 2,006.18 |         | 91.87     | 1,914.31 | 100.88  | 94.76  | 153.35  | 8.00            |         |        | 1,557.32 |
| WENDY C KANLLAKAN    | TCH   | 900070554 | R | 2,714.62 |          |         | 860.00    | 1,854.62 | 200.22  | 86.08  | 38.16   | 6.15            |         |        | 1,524.01 |
| VINCENT E KING       | BLD   | 900070555 | R | 1,416.67 | 0.51     |         | 84.43     | 1,332.75 | 65.36   | 65.97  | 106.83  | 12.00           |         |        | 1,082.59 |
| TRUDY L KUNZ         | CAF   | 900070556 | R |          | 468.52   |         | 21.08     | 447.44   |         | 22.15  | 35.84   |                 |         |        | 389.45   |
| AUDREY P LANZOTTI    | TCH   | 900070557 | R | 1,985.29 |          |         | 62.37     | 1,922.92 | 191.08  | 89.46  | 28.17   | 29.24           |         |        | 1,584.97 |
| JOLENE M LUCA        | TCH   | 900070558 | R | 2,611.70 |          |         | 287.00    | 2,324.70 | 112.96  | 115.07 | 37.87   |                 |         |        | 2,058.80 |
| ERIN M LUTTRELL      | TCH   | 900070559 | R | 2,414.51 |          |         | 254.53    | 2,159.98 | 93.20   | 106.92 | 33.55   | 91.82           |         |        | 1,834.49 |
| ANGELA M. MARR       | SEC   | 900070560 | R |          | 1,278.06 |         | 767.07    | 510.99   |         | 25.29  | 43.49   |                 |         |        | 442.21   |
| SAMANTHA MARTIN      | AIDE  | 900070561 | R |          | 1,239.18 |         | 107.35    | 1,131.83 | 32.07   | 48.39  | 90.85   |                 |         |        | 960.52   |
| TAYLOR L MAUS        | TCH   | 900070562 | R | 2,227.98 | 37.50    |         | 262.05    | 2,003.43 | 139.58  | 99.17  | 31.55   |                 |         |        | 1,733.13 |
| STACEY R. MAXSON     | TCH   | 900070563 | R | 2,778.06 |          |         | 87.78     | 2,690.28 | 200.50  | 133.17 | 39.41   | 49.28           |         |        | 2,267.92 |
| JENNIFER M MCQUALITY | TCH   | 900070564 | R | 1,958.37 |          |         | 19.37     | 1,939.00 | 110.35  | 90.26  | 28.40   |                 |         |        | 1,709.99 |
| DANIELLE R MENSER    | AIDE  | 900070565 | R |          | 1,331.92 |         | 286.66    | 1,045.26 | 72.54   | 51.74  | 94.74   | 57.97           |         |        | 768.27   |
| KATELYNN MORAN       | TCH   | 900070566 | R | 1,587.42 |          |         | 234.27    | 1,353.15 | 79.71   | 61.26  | 22.14   | 47.12           |         |        | 1,142.92 |
| NICHOLAS R. MORRISON | AIDE  | 900070567 | R |          | 1,328.94 |         | 112.65    | 1,216.29 | 93.07   | 60.21  | 97.62   | 193.08          |         |        | 772.31   |
| BRIAN K. NICKELSON   | BLD   | 900070568 | R | 1,561.67 | 5.62     |         | 113.27    | 1,454.02 | 113.32  | 66.25  | 116.63  | 179.17          |         |        | 978.65   |
| WHITNEY N PEECHER    | TCH   | 900070569 | R | 2,328.77 |          |         | 23.03     | 2,305.74 | 215.52  | 108.41 | 33.77   |                 |         |        | 1,948.04 |
| HEATHER R PIDCOCK    | DIRFS | 900070570 | R | 1,990.63 | 91.22    |         | 171.31    | 1,910.54 |         | 94.57  | 153.32  | 27.05           |         |        | 1,635.60 |
| PARLEE A REEVE       | NURSE | 900070571 | R |          | 2,419.23 |         | 108.87    | 2,310.36 | 68.81   | 114.36 | 185.07  |                 |         |        | 1,942.12 |
| MADISON D REYNOLDS   | TCH   | 900070572 | R | 1,980.92 |          |         | 129.14    | 1,851.78 | 139.55  | 85.94  | 28.57   |                 |         |        | 1,597.72 |
| KARLIE JL ROUSE      | TCH   | 900070573 | R | 1,602.68 |          |         | 128.04    | 1,474.64 | 94.29   | 72.99  | 23.24   | 31.68           |         |        | 1,252.44 |
| BRETT A RUPPEL       | BLD   | 900070574 | R | 1,312.50 | 3.54     |         | 119.52    | 1,196.52 | 60.92   | 53.50  | 96.07   |                 |         |        | 986.03   |

Check Dates 05/17/2024 through 06/20/2024 - Check Number

|                        | EMP   | CHECK     |   | CONTRACT | OTHER    | TAXABLE | FED TAX   | FED TAX  | FEDERAL | STATE  | SOC SEC | OTHER REIMBURSE | TAXABLE | NET    |          |
|------------------------|-------|-----------|---|----------|----------|---------|-----------|----------|---------|--------|---------|-----------------|---------|--------|----------|
| EMPLOYEE NAME          | TYPE  | NUMBER    | T | PAY      | + PAY    | + BENS  | - SHELTER | = GROSS  | - TAX   | - TAX  | - TAX   | - DEDS          | + DEDS  | - BENS | = PAY    |
| HOLLY M. RUPPEL        | TCH   | 900070575 | R | 2,928.97 |          |         | 98.97     | 2,830.00 | 361.48  | 140.09 | 42.47   |                 |         |        | 2,285.96 |
| SARAH B SMITH          | TCH   | 900070576 | R | 3,078.16 | 429.60   |         | 465.63    | 3,042.13 | 512.16  | 144.86 | 50.86   |                 |         |        | 2,334.25 |
| DARCI M STECK          | TCH   | 900070577 | R | 2,579.14 |          |         | 25.51     | 2,553.63 | 162.31  | 110.83 | 37.40   |                 |         |        | 2,243.09 |
| HANNAH D STECK         | AIDE  | 900070578 | R |          | 1,455.44 |         | 65.49     | 1,389.95 | 57.88   | 68.80  | 111.34  |                 |         |        | 1,151.93 |
| WHITNEY R SUTERA       | AIDE  | 900070579 | R |          | 1,303.40 |         | 194.83    | 1,108.57 | 20.30   | 54.87  | 89.29   |                 |         |        | 944.11   |
| EMILY K SWOROBOWICZ    | TCH   | 900070580 | R | 2,838.02 |          |         | 278.12    | 2,559.90 | 184.85  | 115.27 | 40.79   |                 |         |        | 2,218.99 |
| EMILY TIPSWORD         | AIDE  | 900070581 | R |          | 848.70   |         | 38.19     | 810.51   |         | 40.12  | 64.93   |                 |         |        | 705.46   |
| McKENZIE WARD          | AIDE  | 900070582 | R |          | 1,162.43 |         | 100.56    | 1,061.87 | 55.08   | 52.56  | 87.01   | 11.51           |         |        | 855.71   |
| RACHELLE M BANDELOW    | SEC   | 900070583 | R |          | 1,455.00 |         | 65.48     | 1,389.52 | 48.40   | 68.78  | 111.31  |                 |         |        | 1,161.03 |
| MARY R BAUMAN          | TCH   | 900070584 | R | 2,694.42 | 262.50   |         | 119.84    | 2,837.08 | 239.62  | 140.44 | 42.00   | 192.52          |         |        | 2,222.50 |
| NICOLE M BURKE         | TCH   | 900070585 | R | 2,926.77 | 132.50   |         | 95.20     | 2,964.07 | 390.97  | 146.72 | 43.42   |                 |         |        | 2,382.96 |
| MELISSA CHARNESKI      | TCH   | 900070586 | R | 1,417.59 | 964.90   |         | 80.61     | 2,301.88 | 234.37  | 107.58 | 94.03   | 93.78           |         |        | 1,772.12 |
| REBECCA CURRY          | AIDE  | 900070587 | R |          | 1,251.00 |         | 197.61    | 1,053.39 | 14.78   | 52.14  | 84.89   | 38.04           |         |        | 863.54   |
| TONYA K. DELANEY       | TCH   | 900070588 | R | 3,588.70 | 67.50    |         | 103.01    | 3,553.19 | 261.05  | 175.88 | 52.05   |                 |         |        | 3,064.21 |
| MARY M DILLON          | TCH   | 900070589 | R | 2,666.25 | 22.50    |         | 514.05    | 2,174.70 |         | 90.48  | 32.79   | 37.95           |         |        | 2,013.48 |
| KIRSTIN E GEBHARDT     | TCH   | 900070590 | R | 2,376.85 |          |         | 310.07    | 2,066.78 | 165.35  | 102.31 | 31.40   | 48.61           |         |        | 1,719.11 |
| EARL GREEN             | AIDE  | 900070591 | R | 4,047.78 | 1,358.81 |         | 241.06    | 5,165.53 | 285.74  | 255.69 | 409.66  |                 |         |        | 4,214.44 |
| DANIEL HIRST           | BLD   | 900070592 | R | 1,378.34 |          |         | 83.88     | 1,294.46 | 72.67   | 58.35  | 103.77  | 21.45           |         |        | 1,038.22 |
| OLIVIA R KILLION       | TCH   | 900070593 | R | 1,887.13 |          |         | 19.85     | 1,867.28 | 141.41  | 86.71  | 27.35   |                 |         |        | 1,611.81 |
| SARAH L KNEPLER        | TCH   | 900070594 | R | 2,500.26 | 45.00    |         | 84.87     | 2,460.39 | 280.16  | 121.79 | 36.48   | 100.00          |         |        | 1,921.96 |
| KELSIE L KNOX          | TCH   | 900070595 | R |          | 2,066.41 |         | 20.44     | 2,045.97 |         | 86.01  | 29.96   |                 |         |        | 1,930.00 |
| ANNA K LLEWELLYN       | SUBA  | 900070596 | R |          | 1,200.00 |         |           | 1,200.00 | 88.89   | 59.40  | 91.80   |                 |         |        | 959.91   |
| LUANNE M. LOVING       | AIDE  | 900070597 | R |          | 1,703.20 |         | 76.64     | 1,626.56 | 114.96  | 72.88  | 130.30  |                 |         |        | 1,308.42 |
| ABIGAIL MAGRATH        | TCH   | 900070598 | R | 1,871.79 |          |         | 343.91    | 1,527.88 | 143.68  | 75.63  | 26.15   | 372.57          |         |        | 909.85   |
| RYAN L MCDONALD        | TCH   | 900070599 | R | 1,999.55 | 129.03   |         | 160.47    | 1,968.11 | 174.88  | 91.69  | 29.86   | 178.25          |         |        | 1,493.43 |
| JENNIFER D OGDEN-TOM   | TCH   | 900070600 | R | 2,497.16 |          |         | 899.78    | 1,597.38 | 152.02  | 73.35  | 32.95   |                 |         |        | 1,339.06 |
| BREANN N OSWALD        | TCH   | 900070601 | R | 1,985.29 |          |         | 79.93     | 1,905.36 | 145.98  | 88.59  | 27.91   | 70.20           |         |        | 1,572.68 |
| BRANDON J RADFORD      | JHPRI | 900070602 | R | 3,458.34 |          |         | 54.86     | 3,403.48 | 243.08  | 162.75 | 49.85   |                 |         |        | 2,947.80 |
| ZACH REUSCHEL          | AIDE  | 900070603 | R |          | 1,365.90 |         | 86.47     | 1,279.43 | 46.83   | 63.33  | 102.58  |                 |         |        | 1,066.69 |
| AMANDA J ROBINSON      | AIDE  | 900070604 | R |          | 1,100.93 |         | 102.39    | 998.54   |         | 49.43  | 80.18   |                 |         |        | 868.93   |
| JENNIFER M SPANN       | SEC   | 900070605 | R |          | 1,655.68 |         | 312.64    | 1,343.04 | 119.77  | 66.48  | 108.44  | 56.94           |         |        | 991.41   |
| HOLLY A VAN VELDHUIZEN | TCH   | 900070606 | R | 1,602.68 | 112.50   |         | 708.26    | 1,006.92 | 75.00   | 32.67  | 21.82   |                 |         |        | 877.43   |
| MALLORY R. WAINMAN     | TCH   | 900070607 | R | 2,549.99 | 296.25   |         | 75.47     | 2,770.77 | 348.44  | 137.15 | 40.58   | 47.93           |         |        | 2,196.67 |
| BREANNA L WOODS        | AIDE  | 900070608 | R |          | 1,078.58 |         | 48.54     | 1,030.04 |         | 35.72  | 82.51   |                 |         |        | 911.81   |
| EMILY R YATES          | TCH   | 900070609 | R | 1,694.46 | 282.50   |         | 246.20    | 1,730.76 | 125.02  | 85.67  | 27.84   |                 |         |        | 1,492.23 |

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|                      | EMP   | CHECK     |   | CONTRACT | OTHER    | TAXABLE | FED TAX   | FED TAX  | FEDERAL | STATE  | SOC SEC | OTHER REIMBURSE | TAXABLE | NET    |          |
|----------------------|-------|-----------|---|----------|----------|---------|-----------|----------|---------|--------|---------|-----------------|---------|--------|----------|
| EMPLOYEE NAME        | TYPE  | NUMBER    | T | PAY      | + PAY    | + BENS  | - SHELTER | = GROSS  | - TAX   | - TAX  | - TAX   | - DEDS          | + DEDS  | - BENS | = PAY    |
| BRIAN K BANDY        | TCH   | 900070610 | R | 3,492.18 | 178.97   |         | 53.59     | 3,617.56 | 491.56  | 173.27 | 64.06   | 6.00            |         |        | 2,882.67 |
| SHERRY V BEHL        | CAF   | 900070611 | R |          | 602.70   |         | 27.12     | 575.58   | 0.34    | 28.49  | 46.11   |                 |         |        | 500.64   |
| DILLON BINKLEY       | TCH   | 900070612 | R | 2,673.26 |          |         | 76.44     | 2,596.82 | 270.76  | 128.54 | 38.76   | 93.52           |         |        | 2,065.24 |
| HEATHER J BROWN      | CAF   | 900070613 | R |          | 1,116.96 |         | 147.51    | 969.45   | 15.83   | 40.36  | 78.01   | 49.55           |         |        | 785.70   |
| MATTHEW A BROWN      | DIRBL | 900070614 | R | 3,125.00 |          |         | 161.29    | 2,963.71 | 440.31  | 166.70 | 237.48  |                 |         |        | 2,119.22 |
| ELYSE M COPELIN      | SUBT  | 900070615 | R | 95.16    |          |         | 4.76      | 90.40    |         | 4.47   | 7.28    |                 |         |        | 78.65    |
| TASHA L CREASEY      | BLD   | 900070616 | R | 1,378.34 | 10.66    |         | 242.09    | 1,146.91 | 54.96   | 56.77  | 92.52   | 25.05           |         |        | 917.61   |
| CASSIE A. DORSEY     | ATHTR | 900070617 | R | 2,025.92 | 306.32   |         | 181.95    | 2,150.29 | 175.37  | 100.72 | 172.52  | 174.70          |         |        | 1,526.98 |
| ALIXANDRA M EAGAN    | CAF   | 900070618 | R |          | 1,033.48 |         | 184.52    | 848.96   | 46.76   | 42.02  | 68.50   |                 |         |        | 691.68   |
| CHAD D FORNOFF       | SUB   | 900070619 | R |          | 720.00   |         | 71.28     | 648.72   |         | 24.48  | 10.44   |                 |         |        | 613.80   |
| AIMEE K. GRAY        | TCH   | 900070620 | R | 2,688.10 | 25.00    |         | 612.17    | 2,100.93 | 108.28  | 86.83  | 31.14   | 17.60           |         |        | 1,857.08 |
| LAUREN M HEMMERLE    | TCH   | 900070621 | R | 1,877.25 |          |         | 18.57     | 1,858.68 | 140.37  | 92.00  | 27.22   |                 |         |        | 1,599.09 |
| KIMBERLY A. HEPPEPLY | TCH   | 900070622 | R | 3,136.01 |          |         | 31.02     | 3,104.99 | 421.97  | 153.70 | 45.47   |                 |         |        | 2,483.85 |
| DAWN M HUDDLESTON    | TCHPT | 900070623 | R |          | 1,570.59 |         | 15.53     | 1,555.06 |         | 76.98  | 22.77   |                 |         |        | 1,455.31 |
| LINDSAY E. JOHNSON   | TCH   | 900070624 | R | 1,883.14 |          |         | 91.82     | 1,791.32 | 153.79  | 82.95  | 26.24   | 27.75           |         |        | 1,500.59 |
| TAYLEE K JULIAN      | TCH   | 900070625 | R | 1,709.53 |          |         | 175.65    | 1,533.88 | 101.40  | 70.20  | 24.79   |                 |         |        | 1,337.49 |
| SHELLY J KENNEDY     | TCH   | 900070626 | R | 2,941.08 |          |         | 212.40    | 2,728.68 | 205.11  | 129.35 | 39.99   |                 |         |        | 2,354.23 |
| STACEY R. KILLION    | NURSE | 900070627 | R |          | 3,443.02 |         | -1754.21  | 5,197.23 | 374.56  | 226.74 | 417.09  | 20.00           |         |        | 4,158.84 |
| ALEX KRUCKEBERG      | TCH   | 900070628 | R | 1,689.38 | 22.50    |         | 207.23    | 1,504.65 | 97.89   | 74.48  | 23.95   |                 |         |        | 1,308.33 |
| BRITTANY L LANE      | TRN   | 900070629 | R |          | 1,363.55 |         | 156.21    | 1,207.34 | 39.78   | 59.76  | 97.06   | 535.20          |         |        | 475.54   |
| HATTIE LLEWELLYN     | HSPRI | 900070630 | R | 4,761.49 |          |         | 210.98    | 4,550.51 | 1030.32 | 202.36 | 66.67   | 22.10           |         |        | 3,229.06 |
| BLAKE J LUCAS        | ATHDI | 900070631 | R | 3,785.35 |          |         | 115.08    | 3,670.27 | 506.92  | 175.95 | 53.76   |                 |         |        | 2,933.64 |
| MARK M MANGIARACINA  | TCH   | 900070632 | R | 1,793.83 |          |         | 87.84     | 1,705.99 | 122.05  | 78.72  | 24.99   | 45.50           |         |        | 1,434.73 |
| JANICE A. McCANN     | BLDS  | 900070633 | R |          | 655.10   |         |           | 655.10   | 40.51   | 32.43  | 50.12   |                 |         |        | 532.04   |
| MAGGIE M MCCLAREY    | TCH   | 900070634 | R | 2,770.07 |          |         | 87.70     | 2,682.37 | 131.72  | 127.05 | 39.29   |                 |         |        | 2,384.31 |
| KRISTEN D. MCGUIRE   | TCH   | 900070635 | R | 2,904.58 |          |         | 156.39    | 2,748.19 | 343.48  | 136.04 | 40.99   | 304.80          |         |        | 1,922.88 |
| CATHERINE A. MILLS   | SEC   | 900070636 | R |          | 1,587.99 |         | 277.43    | 1,310.56 | 116.93  | 64.87  | 105.73  | 26.84           |         |        | 996.19   |
| JAMES S MOORE        | BLDS  | 900070637 | R |          | 612.82   |         |           | 612.82   | 0.45    | 30.33  | 46.88   |                 |         |        | 535.16   |
| BRAD A OWENS         | BLD   | 900070638 | R | 1,535.20 | -0.38    |         | 129.37    | 1,405.45 | 160.99  | 69.57  | 112.80  |                 |         |        | 1,062.09 |
| KARA J. PECORARO     | TCH19 | 900070639 | R | 2,478.77 |          |         | 174.52    | 2,304.25 | 67.01   | 102.61 | 35.94   |                 |         |        | 2,098.69 |
| DINA G PEECHER       | SEC   | 900070640 | R |          | 1,191.49 |         | 180.00    | 1,011.49 |         | 50.07  | 81.48   |                 |         |        | 879.94   |
| LINDSEY PRATHER      | AIDE  | 900070641 | R | 118.99   | 1,103.22 |         | 55.00     | 1,167.21 |         | 57.78  | 93.50   |                 |         |        | 1,015.93 |
| JONATHAN D. REES     | TCH   | 900070642 | R | 2,850.09 |          |         | 99.31     | 2,750.78 | 365.21  | 136.16 | 40.30   | 47.67           |         |        | 2,161.44 |
| KAYLIE M ROWLAND     | CAF   | 900070643 | R |          | 928.90   |         | 41.80     | 887.10   |         | 36.28  | 71.06   |                 |         |        | 779.76   |
| TANNER W SHAFER      | TCH   | 900070644 | R | 1,789.45 | 22.50    |         | 100.12    | 1,711.83 | 122.75  | 79.01  | 125.95  | 26.40           |         |        | 1,357.72 |

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|                       | EMP   | CHECK     |   | CONTRACT | OTHER    | TAXABLE | FED TAX   | FED TAX  | FEDERAL | STATE  | SOC SEC | OTHER REIMBURSE | TAXABLE | NET    |          |
|-----------------------|-------|-----------|---|----------|----------|---------|-----------|----------|---------|--------|---------|-----------------|---------|--------|----------|
| EMPLOYEE NAME         | TYPE  | NUMBER    | T | PAY      | + PAY    | + BENS  | - SHELTER | = GROSS  | - TAX   | - TAX  | - TAX   | - DEDS          | + DEDS  | - BENS | = PAY    |
| CASEY R SPEARS        | TCH   | 900070645 | R | 2,334.61 |          |         | 179.97    | 2,154.64 | 40.05   | 100.93 | 32.66   | 113.61          |         |        | 1,867.39 |
| JAMES R SPIELMAN      | BLD   | 900070646 | R | 1,416.67 |          |         | 124.05    | 1,292.62 | 115.45  | 63.98  | 103.76  | 217.16          |         |        | 792.27   |
| CORINE B STEINER      | TCH   | 900070647 | R | 1,190.56 |          |         | 47.13     | 1,143.43 | 54.54   | 50.88  | 17.26   |                 |         |        | 1,020.75 |
| JOSEPH VIOLA          | COUNS | 900070648 | R | 3,671.41 |          |         | 409.59    | 3,261.82 | 377.64  | 161.46 | 47.82   | 18.33           |         |        | 2,656.57 |
| KRISTY L WEIDHUNER    | TCH   | 900070649 | R | 1,739.10 |          |         | 129.16    | 1,609.94 | 110.53  | 79.69  | 24.34   |                 |         |        | 1,395.38 |
| TABATHA R WEIDHUNER   | AIDE  | 900070650 | R |          | 1,904.85 |         | 18.84     | 1,886.01 | 143.65  | 93.36  | 27.62   |                 |         |        | 1,621.38 |
| GORDON A WELLS        | TCHPT | 900070651 | R |          | 992.44   |         | 9.82      | 982.62   | 62.80   | 48.64  | 14.39   |                 |         |        | 856.79   |
| JODI L BECKER         | SUB   | 900070652 | R |          | 120.00   |         |           | 120.00   |         |        | 9.18    |                 |         |        | 110.82   |
| LOUIS R BEHL          | SUB   | 900070653 | R |          | 480.00   |         | 47.52     | 432.48   | 15.00   | 21.41  | 6.96    |                 |         |        | 389.11   |
| SUSAN L CODY          | SUB   | 900070654 | R |          | 300.00   |         | 29.70     | 270.30   |         | 5.75   | 4.35    |                 |         |        | 260.20   |
| DARRIN R. CUMMINGS    | SSO   | 900070655 | R |          | 2,617.37 |         | 117.78    | 2,499.59 | 347.06  | 123.73 | 200.23  | 130.87          |         |        | 1,697.70 |
| TAMMY L DAY           | RETTE | 900070656 | R |          | 180.00   |         |           | 180.00   |         | 33.91  | 2.61    |                 |         |        | 143.48   |
| DONALD L EDWARDS      | SSO   | 900070657 | R |          | 865.20   |         | 38.93     | 826.27   | 94.04   | 40.90  | 66.19   |                 |         |        | 625.14   |
| JONELLE D HINNEN      | SUB   | 900070658 | R |          | 120.00   |         | 5.94      | 114.06   |         | 5.65   | 5.46    |                 |         |        | 102.95   |
| PEYTON N KIRKPATRICK  | SOCIA | 900070659 | R | 2,446.94 |          |         | 105.37    | 2,341.57 | 198.32  | 110.18 | 34.30   |                 |         |        | 1,998.77 |
| KENNETH D KISSEL      | SSO   | 900070660 | R |          | 1,206.75 |         |           | 1,206.75 | 25.00   | 59.73  | 92.32   |                 |         |        | 1,029.70 |
| CONNIE KOMNICK        | RETTE | 900070661 | R |          | 180.00   |         |           | 180.00   |         | 1.28   | 2.61    |                 |         |        | 176.11   |
| JILINDA LARSON        | ADM   | 900070662 | R | 6,636.27 |          |         | 65.63     | 6,570.64 | 1141.06 | 325.25 | 96.23   |                 |         |        | 5,008.10 |
| CYNTHIA D MOORE       | DOS   | 900070663 | R | 1,591.05 | 18.99    |         | 117.45    | 1,492.59 | 81.34   | 73.88  | 123.17  | 149.40          |         |        | 1,064.80 |
| LORI D NIEMEIER       | CSBO  | 900070664 | R | 4,821.04 |          |         | 282.77    | 4,538.27 | 658.46  | 224.64 | 67.58   |                 |         |        | 3,587.59 |
| LARRY R PIOTROWSKI    | SSO   | 900070665 | R |          | 2,294.81 |         | 103.27    | 2,191.54 | 181.93  | 108.48 | 175.55  |                 |         |        | 1,725.58 |
| RODERICA H SANDHAAS   | SUBT  | 900070666 | R |          | 45.50    |         |           | 45.50    |         | 2.25   | 3.48    |                 |         |        | 39.77    |
| RONDA SCHEERER        | SUB   | 900070667 | R |          | 660.00   |         | 53.46     | 606.54   |         | 30.02  | 17.01   |                 |         |        | 559.51   |
| MADELYN SHAWGO        | NSC   | 900070668 | R | 2,285.87 |          |         |           | 2,285.87 |         |        | 174.87  |                 |         |        | 2,111.00 |
| DENISE TALBERT        | DOS   | 900070669 | R | 1,607.82 | 110.25   |         | 139.12    | 1,578.95 | 106.81  | 78.16  | 126.71  | 154.97          |         |        | 1,112.30 |
| TERRI L VAN TINE      | DOS   | 900070670 | R | 1,266.57 | 31.79    |         | 75.99     | 1,222.37 | 139.02  | 60.51  | 97.98   | 129.84          |         |        | 795.02   |
| THOMAS J WILSEY       | TECHA | 900070671 | R | 1,312.50 | 3.15     |         | 59.20     | 1,256.45 | 68.11   | 62.19  | 100.65  | 500.00          |         |        | 525.50   |
| ROSE M. YARKO-LAZZERI | RETTE | 900070672 | R |          | 1,904.85 |         |           | 1,904.85 | 242.64  | 79.03  | 27.62   | 1244.45         |         |        | 311.11   |
| NITA RAYE GONDEK      | TRN   | 900070673 | R | 853.14   |          |         |           | 853.14   | 118.65  | 42.23  | 65.26   |                 |         |        | 627.00   |
| MARK A. BALLENGER     | TRN   | 900070674 | R |          | 1,655.36 |         | 74.49     | 1,580.87 | 356.45  | 70.62  | 126.63  |                 |         |        | 1,027.17 |
| ROBERT BARTH          | TRN   | 900070675 | R |          | 893.44   |         | 40.20     | 853.24   | 96.66   | 42.24  | 68.34   |                 |         |        | 646.00   |
| MELISSA M COMBS       | TRMON | 900070676 | R |          | 664.16   |         | 29.89     | 634.27   | 10.00   | 31.40  | 50.81   | 33.20           |         |        | 508.86   |
| EVA ELY               | TRMON | 900070677 | R |          | 882.02   |         | 39.69     | 842.33   | 3.12    | 41.70  | 67.48   |                 |         |        | 730.03   |
| BRIAN L FOX           | TRN   | 900070678 | R |          | 1,150.68 |         | 51.78     | 1,098.90 | 78.98   | 54.40  | 88.02   |                 |         |        | 877.50   |
| KENNETH HILL          | TRN   | 900070679 | R |          | 1,157.05 |         | 52.07     | 1,104.98 | 29.39   | 54.70  | 88.52   |                 |         |        | 932.37   |

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|                        | EMP   | CHECK     |   | CONTRACT | OTHER    | TAXABLE | FED TAX   | FED TAX  | FEDERAL | STATE  | SOC SEC | OTHER REIMBURSE | TAXABLE |        | NET      |
|------------------------|-------|-----------|---|----------|----------|---------|-----------|----------|---------|--------|---------|-----------------|---------|--------|----------|
| EMPLOYEE NAME          | TYPE  | NUMBER    | T | PAY      | + PAY    | + BENS  | - SHELTER | = GROSS  | - TAX   | - TAX  | - TAX   | - DEDS          | + DEDS  | - BENS | = PAY    |
| RYLEI HILL             | TRMON | 900070680 | R |          | 721.28   |         | 112.85    | 608.43   | 0.01    | 30.12  | 49.03   |                 |         |        | 529.27   |
| SETH C HILL            | TRND  | 900070681 | R | 2,953.13 |          |         | 522.12    | 2,431.01 | 273.70  | 120.33 | 196.14  |                 |         |        | 1,840.84 |
| SHELLY M KAUFMAN       | TRN   | 900070682 | R |          | 1,586.35 |         | 172.77    | 1,413.58 | 116.74  | 69.97  | 113.60  | 13.27           |         |        | 1,100.00 |
| TECIA L KERR           | TRN   | 900070683 | R |          | 1,392.09 |         | 210.74    | 1,181.35 | 37.02   | 50.85  | 95.17   | 56.37           |         |        | 941.94   |
| REBECCA KAY MENDENHALL | TRN   | 900070684 | R |          | 1,306.87 |         | 58.81     | 1,248.06 | 96.88   | 61.78  | 99.98   |                 |         |        | 989.42   |
| KRIS C. NEUMAN         | SUBT  | 900070685 | R |          | 127.13   |         |           | 127.13   |         | 6.29   | 9.72    |                 |         |        | 111.12   |
| RODGER R PERRY         | TRN   | 900070686 | R |          | 671.52   |         |           | 671.52   |         | 17.98  | 51.37   |                 |         |        | 602.17   |
| RONALD E. SANDHAAS     | TRN   | 900070687 | R |          | 864.30   |         | 38.89     | 825.41   | 81.71   | 40.86  | 66.12   |                 |         |        | 636.72   |
| TROY L SANSON          | TRNM  | 900070688 | R | 2,411.67 | 259.59   |         | 204.26    | 2,467.00 | 313.37  | 142.12 | 197.92  | 29.21           |         |        | 1,784.38 |
| WILLIAM R TALBERT      | TRNFT | 900070689 | R |          | 4,263.53 |         | 252.16    | 4,011.37 | 744.78  | 192.84 | 321.55  | 515.27          |         |        | 2,236.93 |
| JAMIE A. BROWN         | TCH   | 900070690 | R |          |          |         |           |          |         |        |         | -1750.00        |         |        | 1,750.00 |
| OLGA R LOPEZ           | SOCIA | 900070691 | R | 2,751.39 |          |         | 203.28    | 2,548.11 | 393.59  | 120.41 | 37.34   |                 |         |        | 1,996.77 |
| ANGELA M ALLEN         | CAF   | 900070692 | R |          | 308.55   |         | 13.88     | 294.67   |         | 14.59  | 23.60   |                 |         |        | 256.48   |
| AMY M ANKROM           | AIDE  | 900070693 | R |          | 214.67   |         | 9.66      | 205.01   |         | 2.52   | 16.42   | 66.33           |         |        | 119.74   |
| ANDREW J BALL          | BLD   | 900070694 | R | 1,312.50 |          |         | 116.26    | 1,196.24 | 60.88   | 53.49  | 96.03   | 9.95            |         |        | 975.89   |
| KATHERINE BARRETT      | TCH   | 900070695 | R | 2,052.46 |          |         | 80.60     | 1,971.86 | 175.46  | 91.88  | 28.89   |                 |         |        | 1,675.63 |
| ALEXANDER D BARRY      | AIDE  | 900070696 | R |          | 209.92   |         | 9.45      | 200.47   |         | 9.92   | 16.06   |                 |         |        | 174.49   |
| MICAH M BASHARA        | TCH   | 900070697 | R | 2,228.72 |          |         | 148.54    | 2,080.18 | 166.95  | 97.25  | 31.44   | 136.30          |         |        | 1,648.24 |
| ASHLEY C BEROLA        | TCH   | 900070698 | R | 1,136.69 |          |         | 153.44    | 983.25   | 37.49   | 48.67  | 15.65   | 46.18           |         |        | 835.26   |
| TYLER T BEROLA         | TCH   | 900070699 | R | 1,942.09 | 56.25    |         | 200.06    | 1,798.28 | 176.13  | 89.01  | 28.10   | 36.30           |         |        | 1,468.74 |
| GRACE M BIBB           | AIDE  | 900070700 | R |          | 218.72   |         | 9.84      | 208.88   |         | 10.34  | 16.73   | 121.87          |         |        | 59.94    |
| ELIZABETH K BIRCH      | TCH   | 900070701 | R | 2,280.59 | 131.25   |         | 53.58     | 2,358.26 | 182.16  | 116.73 | 34.54   | 32.66           |         |        | 1,992.17 |
| MOLLY K BOOHER         | TCH   | 900070702 | R | 2,464.25 | 25.00    |         | 81.82     | 2,407.43 | 123.56  | 119.17 | 35.26   |                 |         |        | 2,129.44 |
| JAMIE A. BROWN         | TCH   | 900070703 | R | 2,543.13 |          |         | 279.46    | 2,263.67 | 149.31  | 106.33 | 36.88   | 1750.00         |         |        | 221.15   |
| JENNIFER E BROWN       | TCH   | 900070704 | R | 601.14   |          |         | 133.20    | 467.94   | 3.88    | 23.16  | 7.61    | 30.50           |         |        | 402.79   |
| MICHAEL CHEEK          | BLD   | 900070705 | R | 1,378.34 |          |         | 62.03     | 1,316.31 | 36.28   | 65.16  | 105.45  | 47.30           |         |        | 1,062.12 |
| JENNA L CISCO          | TCH   | 900070706 | R | 1,587.42 | 56.25    |         | 207.94    | 1,435.73 | 89.62   | 65.35  | 23.82   | 42.50           |         |        | 1,214.44 |
| RACHEL R. COOPER       | TCH   | 900070707 | R | 3,050.55 | 56.25    |         | 42.53     | 3,064.27 | 463.01  | 151.68 | 44.88   | 100.00          |         |        | 2,304.70 |
| KARA L COX             | TCH   | 900070708 | R | 3,091.63 |          |         | 55.63     | 3,036.00 | 263.49  | 150.28 | 44.47   |                 |         |        | 2,577.76 |
| GRACE CRAWFORD         | TCH   | 900070709 | R | 1,232.58 |          |         | 190.81    | 1,041.77 | 43.34   | 45.84  | 17.60   |                 |         |        | 934.99   |
| TRAVIS L CREASEY       | BLD   | 900070710 | R | 1,378.34 |          |         | 119.23    | 1,259.11 | 68.43   | 62.33  | 101.07  | 23.40           |         |        | 1,003.88 |
| CAMERON CUMMINGS       | TCH   | 900070711 | R | 1,635.05 |          |         | 38.02     | 1,597.03 | 108.98  | 79.05  | 23.39   | 22.63           |         |        | 1,362.98 |
| KEVIN M. CUMMINS       | TECH  | 900070712 | R | 3,818.67 |          |         | 171.84    | 3,646.83 | 562.34  | 163.35 | 292.13  | 32.00           |         |        | 2,597.01 |
| JAMES DAMBACHER        | TCH   | 900070713 | R | 2,503.42 |          |         | 24.76     | 2,478.66 | 132.11  | 105.52 | 36.30   | 521.00          |         |        | 1,683.73 |
| JOELLEN DANENBERGER    | SEC   | 900070714 | R |          | 1,677.91 |         | 75.51     | 1,602.40 | 176.82  | 79.32  | 128.36  |                 |         |        | 1,217.90 |

Check Dates 05/17/2024 through 06/20/2024 - Check Number

|                      | EMP   | CHECK     |   | CONTRACT | OTHER    | TAXABLE | FED TAX   | FED TAX  | FEDERAL | STATE  | SOC SEC | OTHER  | REIMBURSE | TAXABLE | NET      |
|----------------------|-------|-----------|---|----------|----------|---------|-----------|----------|---------|--------|---------|--------|-----------|---------|----------|
| EMPLOYEE NAME        | TYPE  | NUMBER    | T | PAY      | + PAY    | + BENS  | - SHELTER | = GROSS  | - TAX   | - TAX  | - TAX   | - DEDS | + DEDS    | - BENS  | = PAY    |
| SKYLER E DAVIS       | TCH   | 900070715 | R | 1,610.62 | 56.25    |         | 187.50    | 1,479.37 | 94.86   | 73.23  | 24.03   |        |           |         | 1,287.25 |
| CARRIE J DAWDY       | TCH   | 900070716 | R | 2,179.58 |          |         | 184.62    | 1,994.96 | 74.44   | 87.30  | 29.24   | 2.73   |           |         | 1,801.25 |
| MAKENNA L DAWDY      | TCHPT | 900070717 | R |          | 300.50   |         | 2.97      | 297.53   |         | 14.73  | 4.36    |        |           |         | 278.44   |
| AMANDA M FLESHMAN    | TCH   | 900070718 | R | 2,227.97 | 206.25   |         | 419.89    | 2,014.33 |         | 82.54  | 29.56   |        |           |         | 1,902.23 |
| COURTNEY FRY         | TCH   | 900070719 | R | 2,136.71 |          |         | 21.13     | 2,115.58 | 6.56    | 93.27  | 30.98   | 36.30  |           |         | 1,948.47 |
| JULIA GARRISON       | TCHPT | 900070720 | R |          | 323.12   |         | 3.20      | 319.92   |         | 15.84  | 4.69    |        |           |         | 299.39   |
| SHELLEY L HAAS       | ASPRI | 900070721 | R | 3,361.97 |          |         | 160.33    | 3,201.64 | 218.86  | 158.48 | 46.91   | 325.00 |           |         | 2,452.39 |
| CARLI HEMPHILL       | TCH   | 900070722 | R | 1,245.03 | 56.25    |         | 49.83     | 1,251.45 | 67.51   | 56.22  | 18.87   | 250.00 |           |         | 858.85   |
| CHRISTINA L IACONO   | TCH   | 900070723 | R | 1,999.97 |          |         | 219.42    | 1,780.55 | 131.00  | 88.14  | 28.42   |        |           |         | 1,532.99 |
| KIMBERLY S. JONES    | AIDE  | 900070724 | R |          | 1,152.47 |         | 51.86     | 1,100.61 | 19.50   | 54.48  | 88.16   | 8.00   |           |         | 930.47   |
| WENDY C KANLLAKAN    | TCH   | 900070725 | R | 2,714.62 | 131.25   |         | 861.30    | 1,984.57 | 215.82  | 92.51  | 40.06   | 6.15   |           |         | 1,630.03 |
| VINCENT E KING       | BLD   | 900070726 | R | 1,416.67 |          |         | 84.41     | 1,332.26 | 65.31   | 65.95  | 106.79  | 12.00  |           |         | 1,082.21 |
| KELSIE L KNOX        | TCH   | 900070727 | R |          | 554.55   |         | 5.48      | 549.07   |         | 15.73  | 8.04    |        |           |         | 525.30   |
| TRUDY L KUNZ         | CAF   | 900070728 | R |          | 116.74   |         | 5.25      | 111.49   |         | 5.52   | 8.93    |        |           |         | 97.04    |
| AUDREY P LANZOTTI    | TCH   | 900070729 | R | 1,985.29 | 150.00   |         | 63.86     | 2,071.43 | 208.90  | 96.81  | 30.34   | 25.74  |           |         | 1,709.64 |
| JOLENE M LUCA        | TCH   | 900070730 | R | 2,611.70 | 131.25   |         | 288.30    | 2,454.65 | 128.56  | 121.51 | 39.77   |        |           |         | 2,164.81 |
| ERIN M LUTTRELL      | TCH   | 900070731 | R | 2,414.51 |          |         | 254.53    | 2,159.98 | 93.20   | 106.92 | 33.55   | 91.82  |           |         | 1,834.49 |
| ANGELA M. MARR       | SEC   | 900070732 | R |          | 1,699.15 |         | 686.02    | 1,013.13 |         | 50.15  | 83.35   |        |           |         | 879.63   |
| SAMANTHA MARTIN      | AIDE  | 900070733 | R |          | 240.33   |         | 60.81     | 179.52   |         | 1.25   | 14.56   |        |           |         | 163.71   |
| TAYLOR L MAUS        | TCH   | 900070734 | R | 2,227.98 |          |         | 261.67    | 1,966.31 | 135.12  | 97.33  | 31.01   |        |           |         | 1,702.85 |
| STACEY R. MAXSON     | TCH   | 900070735 | R | 2,778.06 | 56.25    |         | 88.33     | 2,745.98 | 207.18  | 135.93 | 40.22   | 49.28  |           |         | 2,313.37 |
| JENNIFER M MCQUALITY | TCH   | 900070736 | R | 1,958.37 |          |         | 19.37     | 1,939.00 | 110.35  | 90.26  | 28.40   |        |           |         | 1,709.99 |
| DANIELLE R MENSER    | AIDE  | 900070737 | R |          | 249.75   |         | 36.22     | 213.53   |         | 10.57  | 19.10   |        |           |         | 183.86   |
| KATELYNN MORAN       | TCH   | 900070738 | R | 1,587.42 | 56.25    |         | 234.81    | 1,408.86 | 86.40   | 64.02  | 22.96   | 47.12  |           |         | 1,188.36 |
| NICHOLAS R. MORRISON | AIDE  | 900070739 | R |          | 242.86   |         | 10.93     | 231.93   |         | 11.48  | 18.58   |        |           |         | 201.87   |
| BRIAN K. NICKELSON   | BLD   | 900070740 | R | 1,561.67 | 4.31     |         | 113.21    | 1,452.77 | 113.17  | 66.19  | 116.53  | 179.04 |           |         | 977.84   |
| WHITNEY N PEECHER    | TCH   | 900070741 | R | 2,328.77 | 131.25   |         | 24.33     | 2,435.69 | 235.31  | 114.84 | 35.67   |        |           |         | 2,049.87 |
| HEATHER R PIDCOCK    | DIRFS | 900070742 | R | 1,990.63 |          |         | 167.21    | 1,823.42 |         | 90.26  | 146.35  | 27.05  |           |         | 1,559.76 |
| PARLEE A REEVE       | NURSE | 900070743 | R |          | 541.86   |         | 24.38     | 517.48   |         | 25.62  | 41.46   |        |           |         | 450.40   |
| MADISON D REYNOLDS   | TCH   | 900070744 | R | 1,980.92 | 131.25   |         | 130.44    | 1,981.73 | 155.14  | 92.37  | 30.47   |        |           |         | 1,703.75 |
| KARLIE JL ROUSE      | TCH   | 900070745 | R | 1,602.68 |          |         | 128.04    | 1,474.64 | 94.29   | 72.99  | 23.24   | 31.68  |           |         | 1,252.44 |
| BRETT A RUPPEL       | BLD   | 900070746 | R | 1,312.50 | 5.43     |         | 119.61    | 1,198.32 | 61.13   | 53.59  | 96.21   |        |           |         | 987.39   |
| HOLLY M. RUPPEL      | TCH   | 900070747 | R | 2,928.97 |          |         | 98.97     | 2,830.00 | 361.48  | 140.09 | 42.47   |        |           |         | 2,285.96 |
| SARAH B SMITH        | TCH   | 900070748 | R | 3,078.16 | 131.25   |         | 462.68    | 2,746.73 | 441.26  | 130.24 | 46.54   |        |           |         | 2,128.69 |
| DARCI M STECK        | TCH   | 900070749 | R | 2,579.14 |          |         | 25.51     | 2,553.63 | 162.31  | 110.83 | 37.40   |        |           |         | 2,243.09 |



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## Check Summary Report

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|                        | EMP   | CHECK     |   | CONTRACT | OTHER    | TAXABLE | FED TAX   | FED TAX  | FEDERAL | STATE  | SOC SEC | OTHER REIMBURSE | TAXABLE | NET    |          |
|------------------------|-------|-----------|---|----------|----------|---------|-----------|----------|---------|--------|---------|-----------------|---------|--------|----------|
| EMPLOYEE NAME          | TYPE  | NUMBER    | T | PAY      | + PAY    | + BENS  | - SHELTER | = GROSS  | - TAX   | - TAX  | - TAX   | - DEDS          | + DEDS  | - BENS | = PAY    |
| HANNAH D STECK         | AIDE  | 900070750 | R |          | 274.72   |         | 12.36     | 262.36   |         | 12.99  | 21.01   |                 |         |        | 228.36   |
| WHITNEY R SUTERA       | AIDE  | 900070751 | R |          | 251.20   |         | 11.30     | 239.90   |         | 11.88  | 19.21   |                 |         |        | 208.81   |
| EMILY K SWOROBOWICZ    | TCH   | 900070752 | R | 2,838.02 |          |         | 278.12    | 2,559.90 | 184.85  | 115.27 | 40.79   |                 |         |        | 2,218.99 |
| EMILY TIPSPWORD        | AIDE  | 900070753 | R |          | 205.05   |         | 9.23      | 195.82   |         | 9.69   | 15.68   |                 |         |        | 170.45   |
| McKENZIE WARD          | AIDE  | 900070754 | R |          | 215.02   |         | 13.98     | 201.04   | 30.00   | 9.95   | 16.45   |                 |         |        | 144.64   |
| RACHELLE M BANDELOW    | SEC   | 900070755 | R |          | 1,618.10 |         | 72.81     | 1,545.29 | 63.97   | 76.49  | 123.78  |                 |         |        | 1,281.05 |
| MARY R BAUMAN          | TCH   | 900070756 | R | 2,694.42 |          |         | 117.25    | 2,577.17 | 208.43  | 127.57 | 38.19   | 192.52          |         |        | 2,010.46 |
| NICOLE M BURKE         | TCH   | 900070757 | R | 2,926.77 |          |         | 93.89     | 2,832.88 | 362.11  | 140.23 | 41.50   |                 |         |        | 2,289.04 |
| MELISSA CHARNESKI      | TCH   | 900070758 | R | 1,417.59 |          |         | 37.19     | 1,380.40 | 132.98  | 62.61  | 20.22   | 93.78           |         |        | 1,070.81 |
| REBECCA CURRY          | AIDE  | 900070759 | R |          | 162.76   |         | 7.32      | 155.44   |         | 7.69   | 12.45   | 38.04           |         |        | 97.26    |
| TONYA K. DELANEY       | TCH   | 900070760 | R | 3,588.70 |          |         | 102.34    | 3,486.36 | 253.03  | 172.57 | 51.07   |                 |         |        | 3,009.69 |
| MARY M DILLON          | TCH   | 900070761 | R | 2,666.25 |          |         | 513.83    | 2,152.42 |         | 89.37  | 32.46   | 37.95           |         |        | 1,992.64 |
| KIRSTIN E GEBHARDT     | TCH   | 900070762 | R | 2,376.85 |          |         | 310.07    | 2,066.78 | 165.35  | 102.31 | 31.40   | 48.61           |         |        | 1,719.11 |
| EARL GREEN             | AIDE  | 900070763 | R |          | 388.62   |         | 17.49     | 371.13   |         | 18.37  | 29.72   |                 |         |        | 323.04   |
| DANIEL HIRST           | BLD   | 900070764 | R | 1,378.34 | 0.50     |         | 83.90     | 1,294.94 | 72.73   | 58.38  | 103.81  | 21.45           |         |        | 1,038.57 |
| OLIVIA R KILLION       | TCH   | 900070765 | R | 1,887.13 |          |         | 19.85     | 1,867.28 | 141.41  | 86.71  | 27.35   |                 |         |        | 1,611.81 |
| SARAH L KNEPLER        | TCH   | 900070766 | R | 2,500.26 |          |         | 84.43     | 2,415.83 | 270.36  | 119.58 | 35.82   | 100.00          |         |        | 1,890.07 |
| ANNA K LLEWELLYN       | SUBA  | 900070767 | R |          | 120.00   |         |           | 120.00   |         | 5.94   | 9.18    |                 |         |        | 104.88   |
| LUANNE M. LOVING       | AIDE  | 900070768 | R |          | 316.29   |         | 14.23     | 302.06   | 30.00   | 7.32   | 24.20   |                 |         |        | 240.54   |
| ABIGAIL MAGRATH        | TCH   | 900070769 | R | 1,871.79 |          |         | 343.91    | 1,527.88 | 143.68  | 75.63  | 26.15   | 372.57          |         |        | 909.85   |
| RYAN L MCDONALD        | TCH   | 900070770 | R | 1,999.55 |          |         | 159.36    | 1,840.19 | 159.66  | 85.37  | 26.97   |                 |         |        | 1,568.19 |
| JENNIFER D OGDEN-TOM   | TCH   | 900070771 | R | 2,844.70 |          |         | 903.21    | 1,941.49 | 193.31  | 90.38  | 37.98   |                 |         |        | 1,619.82 |
| BREANN N OSWALD        | TCH   | 900070772 | R | 1,985.29 |          |         | 79.93     | 1,905.36 | 145.98  | 88.59  | 27.91   | 35.20           |         |        | 1,607.68 |
| BRANDON J RADFORD      | JHPRI | 900070773 | R | 3,458.34 |          |         | 54.86     | 3,403.48 | 243.08  | 162.75 | 49.85   |                 |         |        | 2,947.80 |
| ZACH REUSCHEL          | AIDE  | 900070774 | R |          | 254.68   |         | 11.46     | 243.22   |         | 12.04  | 19.48   |                 |         |        | 211.70   |
| AMANDA J ROBINSON      | AIDE  | 900070775 | R |          | 209.79   |         | 62.29     | 147.50   |         | 7.30   | 12.01   |                 |         |        | 128.19   |
| JENNIFER M SPANN       | SEC   | 900070776 | R |          | 1,943.28 |         | 87.45     | 1,855.83 | 183.03  | 91.86  | 148.66  | 20.76           |         |        | 1,411.52 |
| HOLLY A VAN VELDHUIZEN | TCH   | 900070777 | R | 1,602.68 |          |         | 707.15    | 895.53   | 75.00   | 27.16  | 20.19   |                 |         |        | 773.18   |
| MALLORY R. WAINMAN     | TCH   | 900070778 | R | 2,549.99 |          |         | 72.54     | 2,477.45 | 283.91  | 122.63 | 36.29   | 47.93           |         |        | 1,986.69 |
| BREANNA L WOODS        | AIDE  | 900070779 | R |          | 165.40   |         | 7.44      | 157.96   |         |        | 12.65   |                 |         |        | 145.31   |
| EMILY R YATES          | TCH   | 900070780 | R | 1,694.46 |          |         | 243.41    | 1,451.05 | 91.46   | 71.83  | 23.74   |                 |         |        | 1,264.02 |
| BRIAN K BANDY          | TCH   | 900070781 | R | 3,492.18 |          |         | 53.59     | 3,438.59 | 455.95  | 164.49 | 50.36   | 6.00            |         |        | 2,761.79 |
| SHERRY V BEHL          | CAF   | 900070782 | R |          | 98.00    |         | 4.41      | 93.59    |         | 4.63   | 7.50    |                 |         |        | 81.46    |
| DILLON BINKLEY         | TCH   | 900070783 | R | 2,673.26 | 556.25   |         | 81.94     | 3,147.57 | 391.92  | 155.80 | 46.83   | 93.52           |         |        | 2,459.50 |
| HEATHER J BROWN        | CAF   | 900070784 | R |          | 190.08   |         | 8.55      | 181.53   |         | 1.35   | 14.54   | 49.55           |         |        | 116.09   |

Check Dates 05/17/2024 through 06/20/2024 - Check Number

|                      | EMP   | CHECK     |   | CONTRACT | OTHER    | TAXABLE | FED TAX   | FED TAX  | FEDERAL | STATE  | SOC SEC | OTHER REIMBURSE | TAXABLE |        | NET      |
|----------------------|-------|-----------|---|----------|----------|---------|-----------|----------|---------|--------|---------|-----------------|---------|--------|----------|
| EMPLOYEE NAME        | TYPE  | NUMBER    | T | PAY      | + PAY    | + BENS  | - SHELTER | = GROSS  | - TAX   | - TAX  | - TAX   | - DEDS          | + DEDS  | - BENS | = PAY    |
| MATTHEW A BROWN      | DIRBL | 900070785 | R | 3,125.00 |          |         | 161.29    | 2,963.71 | 440.31  | 166.70 | 237.48  |                 |         |        | 2,119.22 |
| TASHA L CREASEY      | BLD   | 900070786 | R | 1,378.34 | 5.30     |         | 241.84    | 1,141.80 | 54.35   | 56.52  | 92.11   | 25.05           |         |        | 913.77   |
| CASSIE A. DORSEY     | ATHTR | 900070787 | R | 2,025.92 | 260.48   |         | 179.89    | 2,106.51 | 170.11  | 98.55  | 169.02  | 174.70          |         |        | 1,494.13 |
| ALIXANDRA M EAGAN    | CAF   | 900070788 | R |          | 199.92   |         | 64.56     | 135.36   |         | 6.70   | 11.04   |                 |         |        | 117.62   |
| AIMEE K. GRAY        | TCH   | 900070789 | R | 2,688.10 |          |         | 611.93    | 2,076.17 | 105.31  | 85.60  | 30.77   | 17.60           |         |        | 1,836.89 |
| LAUREN M HEMMERLE    | TCH   | 900070790 | R | 1,877.25 |          |         | 18.57     | 1,858.68 | 140.37  | 92.00  | 27.22   |                 |         |        | 1,599.09 |
| KIMBERLY A. HEPPERLY | TCH   | 900070791 | R | 3,136.01 |          |         | 31.02     | 3,104.99 | 421.97  | 153.70 | 45.47   |                 |         |        | 2,483.85 |
| DAWN M HUDDLESTON    | TCHPT | 900070792 | R |          | 291.96   |         | 2.89      | 289.07   |         | 14.31  | 4.23    |                 |         |        | 270.53   |
| LINDSAY E. JOHNSON   | TCH   | 900070793 | R | 1,883.14 |          |         | 91.82     | 1,791.32 | 153.79  | 82.95  | 26.24   | 27.75           |         |        | 1,500.59 |
| TAYLEE K JULIAN      | TCH   | 900070794 | R | 1,709.53 |          |         | 175.65    | 1,533.88 | 101.40  | 70.20  | 24.79   |                 |         |        | 1,337.49 |
| SHELLY J KENNEDY     | TCH   | 900070795 | R | 2,941.08 |          |         | 212.40    | 2,728.68 | 205.11  | 129.35 | 39.99   |                 |         |        | 2,354.23 |
| STACEY R. KILLION    | NURSE | 900070796 | R |          | 786.92   |         | 135.41    | 651.51   |         | 1.72   | 60.20   | 20.00           |         |        | 569.59   |
| ALEX KRUCKEBERG      | TCH   | 900070797 | R | 1,689.38 |          |         | 207.01    | 1,482.37 | 95.22   | 73.38  | 23.62   |                 |         |        | 1,290.15 |
| HATTIE LLEWELLYN     | HSPRI | 900070798 | R | 4,761.49 |          |         | 210.98    | 4,550.51 | 1030.32 | 202.36 | 66.67   | 22.10           |         |        | 3,229.06 |
| BLAKE J LUCAS        | ATHDI | 900070799 | R | 3,785.35 |          |         | 115.08    | 3,670.27 | 506.92  | 175.95 | 53.76   |                 |         |        | 2,933.64 |
| MARK M MANGIARACINA  | TCH   | 900070800 | R | 8,968.64 |          |         | 286.24    | 8,682.40 |         | 293.77 | 127.18  | 121.90          |         |        | 8,139.55 |
| MAGGIE M MCCLAREY    | TCH   | 900070801 | R | 2,770.07 |          |         | 87.70     | 2,682.37 | 131.72  | 127.05 | 39.29   |                 |         |        | 2,384.31 |
| KRISTEN D. MCGUIRE   | TCH   | 900070802 | R | 2,904.58 |          |         | 156.39    | 2,748.19 | 343.48  | 136.04 | 40.99   | 304.80          |         |        | 1,922.88 |
| CATHERINE A. MILLS   | SEC   | 900070803 | R |          | 1,752.97 |         | 78.88     | 1,674.09 | 160.05  | 82.87  | 134.10  |                 |         |        | 1,297.07 |
| BRAD A OWENS         | BLD   | 900070804 | R | 1,535.20 | -0.96    |         | 129.34    | 1,404.90 | 160.92  | 69.54  | 112.75  |                 |         |        | 1,061.69 |
| KARA J. PECORARO     | TCH19 | 900070805 | R | 2,478.77 |          |         | 174.52    | 2,304.25 | 67.01   | 102.61 | 35.94   |                 |         |        | 2,098.69 |
| DINA G PEECHER       | SEC   | 900070806 | R |          | 1,410.53 |         | 63.47     | 1,347.06 |         | 66.68  | 107.90  |                 |         |        | 1,172.48 |
| LINDSEY PRATHER      | AIDE  | 900070807 | R |          | 349.47   |         | 15.73     | 333.74   |         | 16.52  | 26.74   |                 |         |        | 290.48   |
| JONATHAN D. REES     | TCH   | 900070808 | R | 2,850.09 |          |         | 99.31     | 2,750.78 | 365.21  | 136.16 | 40.30   | 47.67           |         |        | 2,161.44 |
| KAYLIE M ROWLAND     | CAF   | 900070809 | R |          | 181.02   |         | 8.15      | 172.87   |         | 0.93   | 13.84   |                 |         |        | 158.10   |
| TANNER W SHAFER      | TCH   | 900070810 | R | 1,789.45 |          |         | 99.90     | 1,689.55 | 120.08  | 77.91  | 125.63  | 101.40          |         |        | 1,264.53 |
| CASEY R SPEARS       | TCH   | 900070811 | R | 2,334.61 |          |         | 179.97    | 2,154.64 | 40.05   | 100.93 | 32.66   | 113.61          |         |        | 1,867.39 |
| JAMES R SPIELMAN     | BLD   | 900070812 | R | 1,416.67 |          |         | 124.05    | 1,292.62 | 115.45  | 63.98  | 103.76  | 217.16          |         |        | 792.27   |
| CORINE B STEINER     | TCH   | 900070813 | R | 1,190.56 |          |         | 47.13     | 1,143.43 | 54.54   | 50.88  | 17.26   |                 |         |        | 1,020.75 |
| JOSEPH VIOLA         | COUNS | 900070814 | R | 3,671.41 |          |         | 530.19    | 3,141.22 | 351.11  | 155.49 | 46.07   | 18.33           |         |        | 2,570.22 |
| KRISTY L WEIDHUNER   | TCH   | 900070815 | R | 1,739.10 |          |         | 129.16    | 1,609.94 | 110.53  | 79.69  | 24.34   |                 |         |        | 1,395.38 |
| TABATHA R WEIDHUNER  | AIDE  | 900070816 | R |          | 448.30   |         | 4.43      | 443.87   |         | 21.97  | 6.50    |                 |         |        | 415.40   |
| GORDON A WELLS       | TCHPT | 900070817 | R |          | 785.64   |         | 0.53      | 785.11   | 39.10   | 38.86  | 56.78   |                 |         |        | 650.37   |
| DARRIN R. CUMMINGS   | SSO   | 900070818 | R |          | 968.46   |         | 43.58     | 924.88   | 159.15  | 45.78  | 74.08   | 48.42           |         |        | 597.45   |
| DONALD L EDWARDS     | SSO   | 900070819 | R |          | 90.04    |         | 4.05      | 85.99    | 50.00   | 4.26   | 6.89    |                 |         |        | 24.84    |

Check Dates 05/17/2024 through 06/20/2024 - Check Number

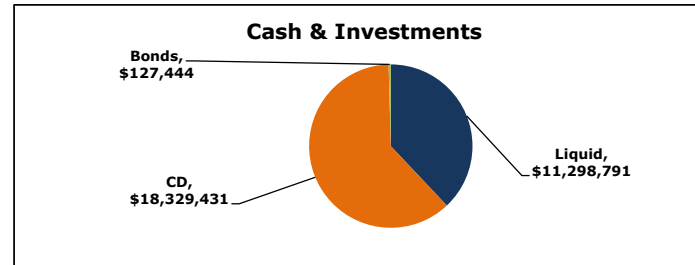
|                       | EMP                 | CHECK     |   | CONTRACT     | OTHER        | TAXABLE | FED TAX     | FED TAX      | FEDERAL     | STATE       | SOC SEC     | OTHER REIMBURSE | TAXABLE | NET    |              |
|-----------------------|---------------------|-----------|---|--------------|--------------|---------|-------------|--------------|-------------|-------------|-------------|-----------------|---------|--------|--------------|
| EMPLOYEE NAME         | TYPE                | NUMBER    | T | PAY          | + PAY        | + BENS  | - SHELTER   | = GROSS      | - TAX       | - TAX       | - TAX       | - DEDS          | + DEDS  | - BENS | = PAY        |
| PEYTON N KIRKPATRICK  | SOCIA               | 900070820 | R | 2,446.94     |              |         | 105.37      | 2,341.57     | 198.32      | 110.18      | 34.30       |                 |         |        | 1,998.77     |
| KENNETH D KISSEL      | SSO                 | 900070821 | R |              | 373.00       |         |             | 373.00       | 25.00       | 18.46       | 28.54       |                 |         |        | 301.00       |
| JILINDA LARSON        | ADM                 | 900070822 | R | 6,636.27     |              |         | 65.63       | 6,570.64     | 1141.06     | 325.25      | 96.23       |                 |         |        | 5,008.10     |
| CYNTHIA D MOORE       | DOS                 | 900070823 | R | 1,591.05     | 18.98        |         | 117.45      | 1,492.58     | 81.34       | 73.88       | 123.17      | 149.40          |         |        | 1,064.79     |
| LORI D NIEMEIER       | CSBO                | 900070824 | R | 4,821.04     |              |         | 282.77      | 4,538.27     | 658.46      | 224.64      | 67.58       |                 |         |        | 3,587.59     |
| LARRY R PIOTROWSKI    | SSO                 | 900070825 | R |              | 889.64       |         | 40.03       | 849.61       | 125.00      | 42.06       | 68.06       |                 |         |        | 614.49       |
| DENISE TALBERT        | DOS                 | 900070826 | R | 1,607.82     | 308.26       |         | 148.03      | 1,768.05     | 129.50      | 87.52       | 141.85      | 164.87          |         |        | 1,244.31     |
| TERRI L VAN TINE      | DOS                 | 900070827 | R | 1,266.57     | 87.72        |         | 78.50       | 1,275.79     | 145.43      | 63.15       | 102.26      | 135.43          |         |        | 829.52       |
| THOMAS J WILSEY       | TECHA               | 900070828 | R | 1,312.50     | -6.77        |         | 58.76       | 1,246.97     | 66.97       | 61.73       | 99.89       | 500.00          |         |        | 518.38       |
| ROSE M. YARKO-LAZZERI | RETTE               | 900070829 | R |              | 423.30       |         |             | 423.30       | 42.33       | 5.69        | 6.14        | 295.31          |         |        | 73.83        |
| NITA RAYE GONDEK      | TRN                 | 900070830 | R | 853.14       |              |         |             | 853.14       | 118.65      | 42.23       | 65.26       |                 |         |        | 627.00       |
| SETH C HILL           | TRND                | 900070831 | R | 2,953.13     |              |         | 522.12      | 2,431.01     | 273.70      | 120.33      | 196.14      |                 |         |        | 1,840.84     |
| TROY L SANSON         | TRNM                | 900070832 | R | 2,411.67     |              |         | 192.58      | 2,219.09     | 283.62      | 129.84      | 178.06      | 29.21           |         |        | 1,598.36     |
| Summary Totals        |                     |           |   | \$488,657.63 |              |         |             | \$571,777.43 |             | \$26,671.59 |             | \$16,625.62     |         |        |              |
|                       |                     |           |   |              | \$124,370.10 |         | \$41,250.30 |              | \$45,478.43 |             | \$20,417.87 |                 |         |        | \$462,583.92 |
| 14                    | Check(s) Reported   |           |   |              |              |         |             |              |             |             |             |                 |         |        |              |
| 314                   | Deposit(s) Reported |           |   |              |              |         |             |              |             |             |             |                 |         |        |              |

\*\*\*\*\* End of report \*\*\*\*\*

**NEW BERLIN C.U.S.D. #16**  
**TREASURER'S REPORT**  
**May, 2024**

| FUND                        | Beginning Cash Balance  | Receipts               | Disbursements        |                        | Misc. Transactions  | Bank Balance            |
|-----------------------------|-------------------------|------------------------|----------------------|------------------------|---------------------|-------------------------|
|                             |                         |                        | Payroll              | Accounts Payable       |                     |                         |
| 10 Education                | (802,226.96)            | 1,741,103.29           | 418,364.91           | 683,849.22             | (862.83)            | (164,200.63)            |
| 20 Building                 | 2,022,853.11            | 354,770.05             | 24,150.70            | 83,591.11              | -                   | 2,269,881.35            |
| 30 Bond & Interest          | (217,861.22)            | 369,859.86             | -                    | 228,382.80             | -                   | (76,384.16)             |
| 40 Transportation           | 299,875.79              | 116,430.28             | 38,682.91            | 33,749.55              | (769.50)            | 343,104.11              |
| 50 IMRF                     | 87,650.32               | 85,961.36              | -                    | 37,366.73              | 1,632.33            | 137,877.28              |
| 60 Capital Projects Fund    | 22,021,680.96           | 7,174.88               | -                    | 1,117,830.18           | 68,498.54           | 20,979,524.20           |
| 61 Sales Tax Fund           | 2,746,991.81            | 92,914.42              | -                    | -                      | -                   | 2,839,906.23            |
| 70 Working Cash Fund        | 2,630,352.07            | 25,797.10              | -                    | -                      | 18,929.75           | 2,675,078.92            |
| 80 Tort                     | (116,179.86)            | 44,465.27              | -                    | 21,219.43              | -                   | (92,934.02)             |
| 90 Fire Prevention & Safety | 793,502.75              | 49,727.05              | -                    | -                      | 583.21              | 843,813.01              |
| <b>TOTAL</b>                | <b>\$ 29,466,638.77</b> | <b>\$ 2,888,203.56</b> | <b>\$ 481,198.52</b> | <b>\$ 2,205,989.02</b> | <b>\$ 88,011.50</b> | <b>\$ 29,755,666.29</b> |

| FUND                                 | CASH                   |                      |                        | INVESTMENTS            |                        |                      |                        |                        | BONDS               |                    |                         | TOTAL                   |
|--------------------------------------|------------------------|----------------------|------------------------|------------------------|------------------------|----------------------|------------------------|------------------------|---------------------|--------------------|-------------------------|-------------------------|
|                                      | UCB - General Fund     | UCB MM               | WBSB MM                | WBSB #1                | WBSB #3                | CSB #1               | CSB #2                 | CSB #3                 | NB WC Bonds (2015)  | NB WC Bonds (2018) | Griggsville-Perry Bonds |                         |
|                                      | 0.6000%                | 0.1500%              | 0.2500%                | 0.4000%                | 4.0000%                | 0.1500%              | 2.3000%                | 4.0000%                | 2.2500%             | 3.0200%            | 2.5000%                 |                         |
| 10 Education                         | (291,644.86)           | -                    | -                      | -                      | -                      | -                    | -                      | -                      | -                   | -                  | 127,444.23              | (164,200.63)            |
| 20 Operations & Maintenance          | 2,269,881.35           | -                    | -                      | -                      | -                      | -                    | -                      | -                      | -                   | -                  | -                       | 2,269,881.35            |
| 30 Bond & Interest                   | (76,384.16)            | -                    | -                      | -                      | -                      | -                    | -                      | -                      | -                   | -                  | -                       | (76,384.16)             |
| 40 Transportation                    | 343,104.11             | -                    | -                      | -                      | -                      | -                    | -                      | -                      | -                   | -                  | -                       | 343,104.11              |
| 50 IMRF / Social Security            | 137,877.28             | -                    | -                      | -                      | -                      | -                    | -                      | -                      | -                   | -                  | -                       | 137,877.28              |
| 60 Capital Projects Fund             | 1,707,181.19           | 103,131.66           | 2,961,920.24           | 500,000.00             | 7,500,000.00           | -                    | 2,910,480.84           | 5,296,810.16           | -                   | -                  | -                       | 20,979,524.09           |
| 61 Capital Projects Fund - Sales Tax | 2,839,906.23           | -                    | -                      | -                      | -                      | -                    | -                      | -                      | -                   | -                  | -                       | 2,839,906.23            |
| 70 Working Cash                      | 552,534.70             | 403.94               | -                      | -                      | -                      | 851,817.84           | 1,270,322.55           | -                      | -                   | -                  | -                       | 2,675,079.03            |
| 80 Tort                              | (92,934.02)            | -                    | -                      | -                      | -                      | -                    | -                      | -                      | -                   | -                  | -                       | (92,934.02)             |
| 90 Fire Prevention & Safety          | 392,291.81             | 31,672.82            | 419,848.38             | -                      | -                      | -                    | -                      | -                      | -                   | -                  | -                       | 843,813.01              |
| <b>TOTAL</b>                         | <b>\$ 7,781,813.63</b> | <b>\$ 135,208.42</b> | <b>\$ 3,381,768.62</b> | <b>\$ 500,000.00</b>   | <b>\$ 7,500,000.00</b> | <b>\$ 851,817.84</b> | <b>\$ 4,180,803.39</b> | <b>\$ 5,296,810.16</b> | <b>\$ -</b>         | <b>\$ -</b>        | <b>\$ 127,444.23</b>    | <b>\$ 29,755,666.29</b> |
|                                      | <b>\$11,298,790.67</b> |                      |                        | <b>\$18,329,431.39</b> |                        |                      |                        |                        | <b>\$127,444.23</b> |                    |                         | <b>\$ 29,755,666.29</b> |



NEW BERLIN C.U.S.D. #16  
Snapshot of District Budget

April, 2024

May, 2024 91.67% of Budget Year

| FUND<br>Year to Date | EDUC (10) | O/M (20) | DEBT SERV<br>(30) | TRANS<br>(40) | IMRF/SS<br>(50) | CAP. PROJ<br>(60) | SALES TAX<br>(61) | WC (70) | TORT (80) | HLS (90) | TOTAL |
|----------------------|-----------|----------|-------------------|---------------|-----------------|-------------------|-------------------|---------|-----------|----------|-------|
|----------------------|-----------|----------|-------------------|---------------|-----------------|-------------------|-------------------|---------|-----------|----------|-------|

|                |            |           |           |           |         |            |         |       |         |         |            |
|----------------|------------|-----------|-----------|-----------|---------|------------|---------|-------|---------|---------|------------|
| EXPENDED       | 10,015,200 | 1,814,215 | 2,253,109 | 766,010   | 366,621 | 11,729,580 | 753,552 | -     | 345,896 | -       | 28,044,184 |
| % EXPENDED     | 88.23%     | 94.58%    | 89.96%    | 56.06%    | #####   | 72.47%     | 0.00%   | 0.00% | 91.88%  | 0.00%   | 78.79%     |
| EXPENSE BUDGET | 11,350,848 | 1,918,085 | 2,504,435 | 1,366,510 | 403,332 | 16,184,450 | 756,325 | -     | 376,475 | 732,720 | 35,593,180 |

|                             |                |              |              |              |             |                 |            |            |              |              |                 |
|-----------------------------|----------------|--------------|--------------|--------------|-------------|-----------------|------------|------------|--------------|--------------|-----------------|
| REVENUE                     | 7,153,852      | 1,689,747    | 1,764,027    | 811,367      | 252,868     | 888,239         | 922,362    | 164,568    | 139,315      | 213,426      | 13,999,770      |
| % RECEIVED                  | 73.55%         | 80.98%       | 73.90%       | 83.98%       | #####       | 91.10%          | 89.31%     | 87.42%     | 58.39%       | 110.08%      | 77%             |
| REVENUE BUDGET              | 9,726,710      | 2,086,625    | 2,387,188    | 966,200      | 383,726     | 975,000         | 1,032,737  | 188,247    | 238,583      | 193,885      | 18,178,901      |
| Projected Surplus/(Deficit) | (1,624,138.00) | 168,540.00   | (117,247.00) | (400,310.00) | (19,606.00) | (15,209,450.00) | 276,412.00 | 188,247.00 | (137,892.00) | (538,835.00) | (17,414,279.00) |
| Current Surplus/(Deficit)   | (2,861,348.42) | (124,468.44) | (489,082.41) | 45,356.26    | -           | (10,841,341.48) | 168,810.37 | 164,568.29 | (206,581.26) | 213,425.58   | (14,044,413.97) |

|         |      |
|---------|------|
| NOTES:  | Fund |
| REVENUE |      |
| EXPENSE |      |

## *Document Status: Draft Update*

### OPERATIONAL SERVICES

#### **4:70 Resource Conservation**

The Superintendent or designee shall manage a program of energy and resource conservation for the District that includes:

1. Periodic review of procurement procedures and specifications to ensure that purchased products and supplies are reusable, durable, or made from recycled materials, if economically and practically feasible.
2. Purchasing recycled paper and paper products in amounts that will, at a minimum, meet the specifications in the School Code, if economically and practically feasible.
3. Periodic review of procedures on the reduction of solid waste generated by academic, administrative, and other institutional functions. These procedures shall: (a) require recycling the District's waste stream, including landscape waste, computer paper, and white office paper, if economically and practically feasible; (b) include investigation of the feasibility of potential markets for other recyclable materials that are present in the District's waste stream; and (c) establish a goal for the be designed to achieve, before July 1, 2020, at least a 50% reduction in the amount of solid waste that is generated by the District, when it is economically and practically feasible to do so. [PRESSPlus1](#)
4. ~~Adherence to e~~Energy conservation measures.

LEGAL REF.:

105 ILCS 5/10-20.19c and 5/19b.

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs)

Adopted: May 16, 2024

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#### **PRESSPlus Comments**

PRESSPlus 1. Updated in response to a five-year review. **Issue 115, June 2024**

## *Document Status: Draft Update*

### General Personnel

#### **5:130 Responsibilities Concerning Internal Information**

District employees are responsible for maintaining: (1) the integrity and security of all internal information, and (2) the privacy of confidential records, including but not limited to: student school records, personnel records, and the minutes of, and material disclosed in, a closed School Board meeting. Internal information is any information, oral or recorded in electronic or paper format, maintained by the District or used by the District or its employees. The Superintendent or designee shall manage procedures for safeguarding the integrity, security, and, as appropriate, confidentiality of internal information.

#### LEGAL REF.:

~~Family Educational and Privacy Rights Act~~, 20 U.S.C. §1232g, Family Educational and Privacy Rights Act.

~~Uses and Disclosures of Protected Health Information; General Rules~~, 45 C.F.R. §164.502, Uses and Disclosures of Protected Health Information; General Rules.

~~Ill. Freedom of Information Act~~, 5 ILCS 140/, Ill. Freedom of Information Act.

~~Local Records Act~~, 50 ILCS 205/, Local Records Act.

105 ILCS 10/, Ill. School Student Records Act.

105 ILCS 85, Student Online Personal Protection Act, [PRESSPlus1](#)

~~Personnel Record Review Act~~, 820 ILCS 40/, Personnel Record Review Act.

CROSS REF.:2:140 (Communications To and From the Board), 2:250 (Access to District Public Records), 5:150 (Personnel Records), 7:340 (Student Records), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

Adopted: May 16, 2024

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#### **PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated. **Issue 115, June 2024**

## *Document Status: Draft Update*

### Professional Personnel

#### **5:200 Terms and Conditions of Employment and Dismissal**

The Board of Education delegates authority and responsibility to the Superintendent to manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable individual employment contract or collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff.

#### School Year and Day, Assignments and Transfers, Evaluation

Please refer to the following current agreement:

Agreement between the Board of Education School District #16 and the New Berlin Education Association.

#### Nursing Mothers

The District accommodates employees who are nursing mothers according to provisions in State and federal law.

#### Salary

Teachers shall be paid according to the salaries fixed by the Board, but in no case less than the minimum salary provided by the School Code. Teachers shall be paid at least monthly on a 10- or 12-month basis.

#### School Social Worker Services Outside of District Employment

School social workers may not provide services outside of their District employment to any student(s) attending school in the District. *School social worker* has the meaning stated in 105 ILCS 5/14-1.09a.

#### Dismissal

The District will follow State law when dismissing a teacher.

#### LEGAL REF.:

29 U.S.C. §218(d), Pub. L. 117-328, Pump for Nursing Mothers Act.

42 U.S.C. §2000gg et seq., Pub. L. 117-328, Pregnant Workers Fairness Act.

105 ILCS 5/10-19, 5/10-19.05, 5/10-20.65, 5/14-1.09a, 5/22-965, [PRESSPlus1](#) 5/22.4, 5/24-16.5, 5/24-2, 5/24-8, 5/24-9, 5/24-11, 5/24-12, 5/24-21, 5/24A-1 through 24A-20.

820 ILCS 260/, Nursing Mothers in the Workplace Act.



23 Ill.Admin.Code Parts 50 (Evaluation of Educator Licensed Employees) and 51 (Dismissal of Tenured Teachers).

Cleveland Bd. of Educ. v. Loudermill, 470 U.S. 532(1985).

CROSS REF.:5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:290 (Employment Termination and Suspensions), 6:20 (School Year Calendar and Day)

Adopted: December 13, 2023

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## **PRESSPlus Comments**

PRESSPlus 1. 105 ILCS 5/22-96, added by P.A. 103-46 and amended by P.A. 103-564, requires school districts, when hiring or assigning educators for physical education, music, or visual arts, to prioritize the hiring or assigning of educators who hold an educator license and endorsement in those areas. The law also requires educators in these areas to obtain short-term approval if they are not licensed in the content area, or, if no short-term approval is available, they must meet criteria specified by the Ill. State Board of Education (ISBE). Educators must obtain an endorsement in the area being taught prior to the end of the short-term approval period to continue to maintain the educator's employment for subsequent school years. In the alternative, educators do not need to be licensed, obtain short-term approval, or meet other ISBE requirements if they meet the requirements of Title 23 of the Illinois Administrative Code except for Section 1.710. **Issue 115, June 2024**

## *Document Status: Draft Update*

### INSTRUCTION

#### **6:140 Education of Homeless Children**

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education. A *homeless child* is defined as provided in the McKinney Homeless Assistance Act and the Education for Homeless Children Act. The Superintendent or designee shall act as or appoint a Liaison for Homeless Children to coordinate this policy's implementation.

A homeless child may attend the District school that the child attended when permanently housed or in which the child was last enrolled. A homeless child living in any District school's attendance area may attend that school.

The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship. Transportation shall be provided in accordance with the McKinney Homeless Assistance Act and State law. The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school. If a child is denied enrollment or transportation under this policy, the Liaison for Homeless Children shall immediately refer the child or his or her parent/guardian to the ombudsperson appointed by the Regional Superintendent and provide the child or his or her parent/guardian with a written explanation for the denial. Whenever a child and his or her parent/guardian who initially share the housing of another person due to loss of housing, economic hardship, or a similar hardship continue to share the housing, the Liaison for Homeless Children shall, after the passage of 18 months and annually thereafter, conduct a review as to whether such hardship continues to exist in accordance with State law.

#### LEGAL REF.:

42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.

105 ILCS 45/, Education for Homeless Children Act.

23 Ill.Admin.Code §1.241. [PRESSPlus1](#)

CROSS REF.: 2:260 (Uniform Grievance Procedure), 4:110 (Transportation), 4:140 (Waiver of Student Fees), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students)

Adopted: June 23, 2022

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#### **PRESSPlus Comments**



## Document Status: Draft Update - Rewritten

### Vacancies on the Board of Education - Filling Vacancies

#### 2:70-E Exhibit - Checklist for Filling Board Vacancies by Appointment

The Board of Education fills a vacancy by either appointment or election. The Board uses this checklist for guidance when it must fill a vacancy by appointment. Some items contain guidelines along with explanations. For more information, see *Answers to FAQs: Vacancies on the Board of Education*, published by a committee of the Ill. Council of School Attorneys (ICSA), and available at: [www.iasb.com/law/vacancies.cfm](http://www.iasb.com/law/vacancies.cfm). [PRESSPlus1](#)

☐ **Confirm that the Board must fill the vacancy by appointment.**

| Guidelines                                                                                                                                                                                                                                                      | Explanation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review Board policy 2:70, <i>Vacancies on the School Board - Filling Vacancies</i> , to determine if a vacancy on the Board occurred and, if so, whether the successor will be selected by election or Board appointment. Consult the Board Attorney as needed. | Filling a vacancy by Board appointment or election depends upon when the vacancy occurred. If a vacancy occurs with less than: (1) 868 days remaining in the term of office, or (2) 88 days before the next regularly scheduled election for the vacant office, no election to fill the vacancy is held and the appointee serves the remainder of the term. At all other times, an appointee serves until the next regular school election, at which election a successor is elected to serve the remainder of the unexpired term. See 105 ILCS 5/10-10. |
| In the event a seat on the board goes unfilled at an election, consult the Board Attorney to determine (1) how long the seat can be <i>held over</i> by the incumbent member, and (2) the process by which the Board will fill the seat.                        | The School Code partially addresses the concept of a <i>holdover seat</i> ; it states “no elective office...becomes vacant until the successor of the incumbent of such office has been appointed or elected, as the case may be, and qualified.” 105 ILCS 5/10-11.                                                                                                                                                                                                                                                                                      |

☐ **Notify the Regional Superintendent of the vacancy within five days of its occurrence (105 ILCS 5/10-10).**

☐ **Develop a list of qualifications for appointment of a person to fill the vacancy.**

| Guidelines                                                                                                                                       | Explanation |
|--------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| At a minimum, a candidate must meet the following qualifications: <ul style="list-style-type: none"> <li>• Be a United States citizen</li> </ul> |             |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• Be at least 18 years of age</li> <li>• Be a resident of Illinois and District for at least one year immediately preceding the appointment</li> <li>• Be a registered voter</li> <li>• Not be a child sex offender</li> <li>• Not hold an incompatible public office</li> <li>• Not have a prohibited interest in any contract with the District</li> <li>• Not be a school trustee</li> <li>• Not hold certain types of prohibited State or federal employment</li> </ul> | <p>While the School Code does not expressly set forth eligibility requirements for appointment to a Board vacancy, the Board may want to use the qualifications for elected Board members listed in 105 ILCS 5/10-3 and 5/10-10.</p> <p>For guidance discussing other qualifications that the Board may want to consider, see IASB's <i>Recruiting School Board Candidates</i>, available at: <a href="http://www.iasb.com/training/recruiting.cfm">www.iasb.com/training/recruiting.cfm</a></p> <p>For guidance regarding conflict of interest and incompatible offices, see <i>Answers to FAQs Regarding Conflict of Interest and Incompatible Offices</i> (ICSA), available at: <a href="http://www.iasb.com/IASB/media/Documents/COI_FAQ.pdf">www.iasb.com/IASB/media/Documents/COI_FAQ.pdf</a>.</p> |
| <p>When additional qualifications apply, the following items may be included in the Board's list of qualifications:</p> <ul style="list-style-type: none"> <li>• Meet all qualifications based upon the distribution of population among congressional townships in the district.</li> <li>• Meet all qualifications based upon the distribution of population among incorporated and unincorporated areas.</li> </ul>                                                                                             | <p>Board members of some community unit school districts may be subject to historical residential qualifications based on the distribution of population among congressional townships in the district or between the district's incorporated and unincorporated areas. 105 ILCS 5/10-11.</p> <p><b>Note:</b> If a vacancy for an area of residence remains unfilled, a board must submit a proposition at the next general election for the election of a board member at large. 105 ILCS 5/10-10.5(c).</p>                                                                                                                                                                                                                                                                                             |

☐ **Decide who will receive completed vacancy applications.**

| Guidelines | Explanation |
|------------|-------------|
| The Board  |             |

|                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>The Board President will accept applications.</p> <p>The Board will discuss, at an open meeting, its process to review the applications and who will contact applicants for an interview.</p> | <p>Who accepts vacancy applications is at the Board's sole discretion. According to Board policy 2:110, <i>Qualifications, Term, and Duties of Board Officers</i>, the Board President is a logical officer to accept the applications, but this task may be delegated to the Secretary or Superintendent's secretary if the Board determines that it is more convenient. Who accepts the applications must be decided prior to posting the vacancy announcement.</p> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

☐ **Create the Board member vacancy announcement.**

| <b>Announcement</b>                                                                                                                                                                                                                                                                         | <b>Explanation</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>School District _____ Board Member Vacancy</b></p> <p>The School District is accepting applications to fill the vacancy resulting from <i>[reason for vacancy]</i> of <i>[former Board member's name]</i>.</p>                                                                        | <p>The contents of a vacancy announcement, how it is announced, and where it is posted are at the Board's sole discretion.</p> <p>The Board may want to announce the vacancy and its intent to fill it by appointment during an open meeting. The announcement may be posted on the District's website and in the local newspaper(s).</p>                                                                                                                                                            |
| <p>The individual selected will serve on the School Board from the date of appointment to <i>[date]</i>.</p>                                                                                                                                                                                | <p>The length of the appointment depends upon when during the term of office the vacancy occurred. See 105 ILCS 5/10-10 and Board policy 2:70, <i>Vacancies on the School Board - Filling Vacancies</i>, to determine the length of the appointment.</p>                                                                                                                                                                                                                                             |
| <p>The School District <i>[School District's philosophy or mission statement]</i>.</p>                                                                                                                                                                                                      | <p>See Board policy 1:30, <i>School District Philosophy</i>, for the District's mission statement that is specific to the community's goals.</p>                                                                                                                                                                                                                                                                                                                                                     |
| <p>Applicants for the Board vacancy must be: <i>[Board's list of qualifications]</i>.</p>                                                                                                                                                                                                   | <p>See checklist item titled <i>Develop a list of qualifications for appointment of a person to fill the vacancy above</i>.</p>                                                                                                                                                                                                                                                                                                                                                                      |
| <p>Applicants should show familiarity with the Board's policies regarding general duties and responsibilities of a Board and a Board member, including fiduciary responsibilities, conflict of interest, ethics and gift ban. The Board's policies are available at <i>[locations]</i>.</p> | <p>Listing this along with the Board's list of qualifications assists candidates in understanding a Board member's duties and responsibilities and may facilitate a better conversation during the interview process. See Board policies: 2:20, <i>Powers and Duties of the School Board</i>; <i>Indemnification</i>; 2:80, <i>Board Member Oath and Conduct</i>; 2:100, <i>Board Member Conflict of Interest</i>; 2:105 <i>Ethics and Gift Ban</i>; and 2:120, <i>Board Member Development</i>.</p> |
| <p>Applications may be obtained at <i>[location and address and/or website]</i> beginning on <i>[date and time]</i>.</p>                                                                                                                                                                    | <p>See action item titled <i>Decide who will receive completed</i></p>                                                                                                                                                                                                                                                                                                                                                                                                                               |

|                                                                                                                                 |                                    |
|---------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| Completed applications may be turned in by <i>[time and date]</i> to <i>[name and title of person receiving applications]</i> . | <i>vacancy applications</i> above. |
|---------------------------------------------------------------------------------------------------------------------------------|------------------------------------|

- ☐ **Publicize the vacancy announcement by placing it on the District’s website, announcing it at a meeting, and/or advertising it in the local newspaper(s).**
- ☐ **Accept and review applications from prospective candidates (see Decide who will receive completed vacancy applications above).**
- ☐ **Contact appropriate applicants for interviews (see Decide who will receive completed vacancy applications above).**
- ☐ **Develop interview questions.**

| Interview Questions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Explanation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Why do you want to be a Board member?</p> <p>What specific skills would you bring to the Board?</p> <p>Please give specific examples of your ability in interpersonal relationships and teamwork.</p> <p>What do you see as the role of a Board member?</p> <p>What have you done to prepare yourself for the challenges of being a Board member?</p> <p>Please describe your previous community or nonprofit experiences.</p> <p>What areas in the district would you like to see the Board strengthen?</p> | <p>Interview questions are at the Board’s sole discretion. This list is not exhaustive, but it may help the Board tailor its questions toward finding a candidate who will approach Board membership with a clear understanding of its demands and expectations along with a constructive attitude toward the challenge. The Board may also want to consider allowing an equal amount of time for each interview.</p> <p>See IASB’s Recruiting School Board Candidates, available at: <a href="http://www.iasb.com/training/recruiting.cfm">www.iasb.com/training/recruiting.cfm</a></p> <p>A prospective candidate to fill a vacancy may raise other specific issues that the Board will want to cover during an interview.</p> |

|                                                                                                                                                                                                |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p>What is your availability to meet the time, training commitments, and other responsibilities required for Board membership?</p> <p>Describe what legacy you would like to leave behind.</p> |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|

☐ **Conduct interviews with candidates (interviews may occur in closed session pursuant to 5 ILCS 120/2(c)(3)).**

| Interview Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Explanation                                                                                                                                                                                                                                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>In each interview, the Board President will:</p> <p>Introduce Board members to the candidate at the beginning of the interview.</p> <p>Describe the Board's interview process, selection process, and ask the candidate if he or she has questions about the Board's process for filling a vacancy by appointment.</p> <p>Describe the District's philosophy or mission statement.</p> <p>Describe the vacancy for the candidate by reviewing the: (1) qualifications, and (2) general duties and responsibilities of the Board and the Board members, including fiduciary responsibilities, conflict of interest, ethics and gift ban, and general Board member development.</p> <p>Begin asking the interview questions that the Board developed.</p> <p>Ask the candidate whether he or she has any questions for the Board.</p> <p>Thank the candidate and inform the candidate when the Board expects to make a decision and how the candidate will be contacted regarding the Board's decision.</p> | <p>The Board President will lead the Board as it interviews prospective candidates. See Board policy 2:110, <i>Qualifications, Term, and Duties of Board Officers</i>. The president presides at all meetings. 105 ILCS 5/10-13.</p> <p>The Board may also want to consider allowing an equal amount of time for each interview.</p> |

☐ **Fill vacancy by a vote during an open meeting of the Board before the 60th day (105 ILCS 5/10-10).**

☐ **Assist the appointed Board member in filing his or her statement of economic interest (5 ILCS 420/4A-105(c)).**



☐ **Announce the appointment to District staff and community.**

| Announcement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Explanation                                                                                                                                                                                                                                                                                                                                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>The Board appointed [appointee's name] to fill the vacancy on the Board.</p> <p>The appointment will be from [date] to [date].</p> <p>The Board previously established qualifications for the appointee in a careful and thoughtful manner. [Appointee's name] meets these qualifications and has demonstrated the willingness to accept the duties and responsibilities of a Board member. [Appointee's name] brings a clear understanding of the demands and expectations of being a Board member along with a constructive attitude toward the challenge.</p> | <p>The contents of the appointment announcement and length of time it is displayed are at the Board's sole discretion. The Board may want to consider announcing the appointment during its meeting and also by posting it in the same places that it posted the vacancy announcement.</p> <p>See Board policy 8:10, <i>Connection with the Community</i>.</p> |

☐ **Administer the Oath of Office and begin orientation.**

| Guidelines                                                                                                                                               | Explanation                                                                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| See Board policy 2:80, <i>Board Member Oath and Conduct</i> .                                                                                            | Each individual, before taking his or her seat on the Board, must take an oath in substantially the form given in 105 ILCS 5/10-16.5.                                                                                                                                            |
| See Board policy 2:120, <i>Board Member Development</i> , and exhibit 2:120-E1, <i>Guidelines for Serving as a Mentor to a New School Board Member</i> . | Orientation assists new Board members to learn, understand, and practice effective governance principles. See the IASB Foundational Principles of Effective Governance, available at: <a href="http://www.iasb.com/principles_popup.cfm">www.iasb.com/principles_popup.cfm</a> . |

☐ **Inform IASB of the newly appointed Board member's name and directory information.**

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## PRESSPlus Comments

PRESSPlus 1. This Board exhibit is **Rewritten** for PRESS Plus Issue 115. Minor updates were made to the **PRESS** sample in response to a five-year review. A redlined version showing the changes made is available at **PRESS** Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 115, June 2024**

## *Document Status: Review and Monitoring*

### **BOARD OF EDUCATION**

#### **2:70 Vacancies on the Board of Education - Filling Vacancies**

Vacancy [PRESSPlus1](#)

Elective office of a Board of Education member becomes vacant before the term's expiration when any of the following occurs:

1. Death of the incumbent,
2. Resignation in writing filed with the Secretary of the Board,
3. Legal disability,
4. Conviction of a felony, bribery, perjury, or other infamous crime or of any offense involving a violation of official oath or of a violent crime against a child,
5. Removal from office,
6. The decision of a competent tribunal declaring his or her election void,
7. Ceasing to be an inhabitant of the District or a particular area from which he or she was elected, if the residential requirements contained in the School Code are violated,
8. An illegal conflict of interest, or
9. Acceptance of a second public office that is incompatible with Board membership.

#### **Filling Vacancies**

Whenever a vacancy occurs, the remaining members shall notify the Regional Superintendent of Schools of that vacancy within five days after its occurrence and shall fill the vacancy until the next regular board election, at which election a successor shall be elected to serve the remainder of the unexpired term. However, if the vacancy occurs with less than 868 days remaining in the term or less than 88 days before the next regularly scheduled election, the unexpired term. However, if the vacancy occurs with less than 868 days remaining in the term, the person so appointed shall serve the remainder of the unexpired term, and no election to fill the vacancy shall be held. Members appointed by the remaining members of the Board to fill vacancies shall meet any residential requirements as specified in the School Code. The Board shall fill the vacancy within 60 days after it occurred by a public vote at a meeting of the Board.

Immediately following a vacancy on the Board, the Board will publicize it and accept letters of interest from District residents who are interested in filling the vacancy. After reviewing the letters, the Board may invite the prospective candidates for personal interviews to be conducted during duly scheduled closed meetings.

LEGAL REF.:

105 ILCS 5/10-10 and 5/10-11.

CROSS REF.: 2:40 (Board Member Qualifications), 2:60 (Board Member Removal from Office), 2:120 (Board Member Development)

## **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 115, June 2024**

# *Document Status: Review and Monitoring*

## **BOARD OF EDUCATION**

### **2:125 Board Member Compensation; Expenses**

#### **Board Member Compensation Prohibited** [PRESSPlus1](#)

Board of Education members provide volunteer service to the community and may not receive compensation for services, except that a Board member serving as the Board Secretary may be paid an amount up to the statutory limit if the Board so provides.

#### **Roll Call Vote**

All Board member expense requests for travel, meals, and/or lodging must be approved by roll call vote at an open meeting of the Board.

#### **Regulation of School District Expenses**

The Board regulates the reimbursement of all travel, meal, and lodging expenses in the District by resolution. No later than approval of the annual budget and when necessary, the Superintendent will recommend a maximum allowable reimbursement amount for expenses to be included in the resolution. The recommended amount should be based upon the District's budget and other financial considerations.

Money shall not be advanced or reimbursed, or purchase orders issued for: (1) the expenses of any person except the Board member, (2) anyone's personal expenses, or (3) entertainment expenses. Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event.

#### **Exceeding the Maximum Allowable Reimbursement Amount(s)**

All requests for expense advancements, reimbursements, and/or purchase orders that exceed the maximum allowable reimbursement amount set by the Board may only be approved by it when:

1. The Board's resolution to regulate expenses allows for such approval;
2. An emergency or other extraordinary circumstance exists; and
3. The request is approved by a roll call vote at an open Board meeting.

#### **Advancements**

The Board may advance to its members actual and necessary expenses to be incurred while attending:

1. Meetings sponsored by the Illinois State Board of Education or by the Regional Superintendent of Schools;
2. County or regional meetings and the annual meeting sponsored by any school board association complying with Article 23 of the School Code; and

### 3. Meetings sponsored by a national organization in the field of public school education.

Expense advancement requests must be submitted to the Superintendent or designee on the Board's standardized estimated expense approval form. After spending expense advancements, Board members must use the Board's standardized expense reimbursement form and submit to the Superintendent: (a) the itemized, signed advancement voucher that was issued, and (b) the amount of actual expenses by attaching receipts. A Board member must return to the District any portion of an expense advancement not used. If an expense advancement is not requested, expense reimbursements may be issued by the Board to its members for the activities listed in numbers one through three, above, along with registration fees or tuition for a course(s) that allowed compliance with the mandatory trainings described in policy 2:120, *Board Member Development*, other professional development opportunities that are encouraged by the School Code and other training provided by one of the entities described in the above list (see the **Reimbursements and Purchase Orders** subhead, below). Expense advancements and vouchers shall be presented to the Board in its regular bill process.

#### Reimbursements and Purchase Orders

Expense reimbursement is not guaranteed and, when possible, Board members should seek pre-approval of expenses by providing an estimation of expenses on the Board's standardized estimated expense approval form, except in situations when the expense is diminutive. When pre-approval is not sought, Board members must seek reimbursement on the Board's standardized expense reimbursement form. Expense reimbursements and purchase orders shall be presented to the Board in its regular bill process.

#### Credit and Procurement Cards

Credit and procurement cards shall not be issued to Board members.

#### Standardized Expense Form(s) Required

All requests for expense advancement, reimbursement, and/or purchase orders in the District must be submitted on the appropriate itemized, signed standardized form(s). The form(s) must show the following information:

1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.
2. The name and office of the Board member who is requesting the expense advancement or reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants.
3. The date(s) of the official business on which the expense advancement or reimbursement will be or was expended.
4. The nature of the official business conducted when the expense advancement or reimbursement will be or was expended.

#### Types of Official Business for Expense Advancements, Reimbursements, and Purchase Orders

1. Registration. When possible, registration fees will be paid by the District in advance.
2. Travel. The least expensive method of travel will be used, providing that no hardship will be caused to the Board member. Board members will be reimbursed for:
  - a. Air travel at the coach or economy class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. The

emergency circumstances must be explained on the expense form and Board approval of the additional expense is required. Fees for the first checked bag will be reimbursed. Copies of airline tickets and baggage receipts must be attached to the expense form.

- b. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach airfare. Copies of tickets must be attached to the expense form to substantiate amounts.
  - c. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.
  - d. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.
  - e. Taxis, airport limousines, ride sharing or other local transportation costs.
3. Meals. Meals charged to the School District should represent mid-fare selections for the hotel/meeting facility or general area, consistent with the maximum allowable reimbursement amount set by the Board. Tips are included with meal charges. Expense forms must explain the meal charges incurred. Alcoholic beverages will not be reimbursed.
  4. Lodging. Board members should request conference rate or mid-fare room accommodations. A single room rate will be reimbursed. Board members should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.
  5. Miscellaneous Expenses. Board members may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense form, attaching receipts.

#### Additional Requirements for Travel Expenses Charged to Federal and State Grants

All Board member expenses for travel charged to a federal grant or State grant governed by the Grant Accountability and Transparency Act (30 ILCS 708/) must comply with Board policy 5:60, *Expenses*, and its implementing procedures. Travel expenses include costs for transportation, lodging, meals, and related items.

#### LEGAL REF.:

105 ILCS 5/10-20 and 5/10-22.32.

30 ILCS 708/, Government Accountability and Transparency Act.

50 ILCS 150/, Local Government Travel Expense Control Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 2:120 (Board Member Development), 2:240 (Board Policy Development), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 5:60 (Expenses)

Adopted: May 14, 2020

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#### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the

review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
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**Issue 115, June 2024**

## *Document Status: Review and Monitoring*

### **BOARD OF EDUCATION**

#### **2:160 Board Attorney**

The Board of Education may retain legal services with one or more attorneys or law firms to be the Board Attorney(s). The Board Attorney represents the Board in its capacity as the governing body for the School District. The Board Attorney serves on a retainer or other fee arrangement as determined in advance. The Board Attorney will provide services as described in the agreement for legal services or as memorialized by an engagement letter. The District will only pay for legal services that are provided in accordance with the agreement for legal services, as memorialized by an engagement letter, or that are otherwise authorized by this policy or a majority of the Board. [PRESSPlus1](#)

The Superintendent, his or her designee, and Board President, are each authorized to confer with and/or seek the legal advice of the Board Attorney. The Board may also authorize a specific Board member to confer with the Board Attorney on its behalf.

The Superintendent may authorize the Board Attorney to represent the District in any legal matter until the Board has an opportunity to be informed of and/or consider the matter.

The Board retains the right to consult with or employ other attorneys and to terminate the service of any attorney.

#### **LEGAL REF.:**

Rule 1.7 (Conflict of Interest: Current Clients) and Rule 1.13 (Organization as Client) of the Ill. Rules of Professional Conduct adopted by the Ill. Supreme Court.

CROSS REF.: 4:60 (Purchases and Contracts)

Adopted: May 14, 2020

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#### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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## *Document Status: Review and Monitoring*

### OPERATIONAL SERVICES

#### **4:15 Identity Protection**

The collection, storage, use, and disclosure of social security numbers by the School District shall be consistent with State and federal laws. The goals for managing the District's collection, storage, use, and disclosure of social security numbers are to: [PRESSPlus1](#)

1. Limit all activities involving social security numbers to those circumstances that are authorized by State or federal law.
2. Protect each social security number collected or maintained by the District from unauthorized disclosure.

The Superintendent is responsible for ensuring that the District complies with the Identity Protection Act, 5 ILCS 179/. Compliance measures shall include each of the following:

1. All employees having access to social security numbers in the course of performing their duties shall be trained to protect the confidentiality of social security numbers. Training should include instructions on the proper handling of information containing social security numbers from the time of collection through the destruction of the information.
2. Only employees who are required to use or handle information or documents that contain social security numbers shall have access to such information or documents.
3. Social security numbers requested from an individual shall be provided in a manner that makes the social security number easily redacted if the record is required to be released as part of a public records request.
4. When collecting a social security number or upon request by an individual, a statement of the purpose(s) for which the District is collecting and using the social security number shall be provided. The stated reason for collection of the social security number must be relevant to the documented purpose.
5. All employees must be advised of this policy's existence and a copy of the policy must be made available to each employee. The policy must also be made available to any member of the public, upon request.
6. If this policy is amended, employees will be advised of the existence of the amended policy and a copy of the amended policy will be made available to each employee.

No District employee shall collect, store, use, or disclose an individual's social security number unless specifically authorized by the Superintendent. An employee who has substantially breached the confidentiality of social security numbers may be subject to disciplinary action or sanctions up to and including dismissal in accordance with District policy and procedures. This policy shall not be interpreted as a guarantee of the confidentiality of social security numbers and/or other personal information. The District will use best efforts to comply with this policy, but this policy should not be construed to convey any rights to protection of information not otherwise afforded by law.

#### Treatment of Personally Identifiable Information Under Grant Awards

The Superintendent ensures that the District takes reasonable measures to safeguard: (1) *protected personally identifiable information*, (2) other information that a federal awarding agency, pass-through agency or State awarding agency designates as sensitive, such as *personally identifiable information* (PII) and (3) information that the District considers to be sensitive consistent with applicable laws regarding privacy and confidentiality (collectively, *sensitive information*), when administering federal grant awards and State grant awards governed by the Grant Accountability and Transparency Act (30 ILCS 708/).

The Superintendent shall establish procedures for the identification, handling, storage, access, disposal and overall confidentiality of sensitive information. The Superintendent shall ensure that employees and contractors responsible for the administration of a federal or State award for the District receive regular training in the safeguarding of sensitive information. Employees mishandling sensitive information are subject to discipline, up to and including dismissal.

#### LEGAL REF.:

2 C.F.R. §200.303(e).

5 ILCS 179/, Identity Protection Act.

30 ILCS 708/, Grant Accountability and Transparency Act

50 ILCS 205/3, Local Records Act.

105 ILCS 10/, Illinois School Student Records Act.

CROSS REF: 2:250 (Access to District Public Records), 5:150 (Personnel Records), 7:340 (Student Records)

Adopted: January 9, 2020

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#### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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- Update the policy language due to changes in local conditions
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**Issue 115, June 2024**

## *Document Status: Review and Monitoring*

### OPERATIONAL SERVICES

#### **4:80 Accounting and Audits**

The School District's accounting and audit services shall comply with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing*, as adopted by the Ill. State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board.. The Superintendent, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget. [PRESSPlus1](#)

##### Annual Audit

At the close of each fiscal year, the Superintendent shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent. The Superintendent shall annually, on or before October 15, submit an original and one copy of the audit to the Regional Superintendent of Schools.

##### Annual Financial Report

The Superintendent or designee shall annually prepare and submit the Annual Financial Report on a timely basis using the form adopted by the ISBE. The Superintendent shall review and discuss the Annual Financial Report with the Board before it is submitted.

##### Inventories

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record shall also include the information required by 2 C.F.R. §200.313, if applicable. The Superintendent shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.

##### Capitalization Threshold

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of \$5,000 and have an estimated useful life greater than one year.

##### Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board may consider its disposition: (1) District personal property (property other than buildings and land) that

is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of a diminutive value. The Superintendent shall establish procedures for the disposition of property acquired by the District under grant awards that comply with federal and State law.

#### Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

#### Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Bank accounts for revolving funds are limited to a maximum balance of \$5,000. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

#### Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the School District must be signed by either the Treasurer or Board President, except that checks from accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians.

#### Internal Controls

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or other imprudent employee action.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

#### LEGAL REF.:

2 C.F.R. §200 et seq.

30 ILCS 708/, Grant Accountability and Transparency Act, implemented by 44 Ill.Admin.Code 7000 et seq.

105 ILCS 5/2-3.27, 5/2-3.28, 5/3-7, 5/3-15.1, 5/5-22, 5/10-21.4, 5/10-20.19, 5/10-22.8, and 5/17-1 et seq.

23 Ill.Admin.Code Part 100.

CROSS REF.: 4:10 (Fiscal and Business Management), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 4:90 (Student Activity and Fiduciary Funds)

Adopted: January 14, 2021

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## **PRESSPlus Comments**

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**Issue 115, June 2024**

## *Document Status: Review and Monitoring*

### General Personnel

#### **5:180 Temporary Illness or Temporary Incapacity**

A temporary illness or temporary incapacity is an illness or other capacity of ill-being that renders an employee physically or mentally unable to perform assigned duties. During such a period, the employee can use accumulated sick leave benefits. However, income received from other sources (worker's compensation, District-paid insurance programs, etc.) will be deducted from the District's compensation liability to the employee. The Board of Education's intent is that in no case will the employee, who is temporarily disabled, receive more than 100 percent of their gross salary. [PRESSPlus1](#)

Those insurance plans privately purchased by the employee and to which the District does not contribute, are not applicable to this policy.

If illness, incapacity, or any other condition causes a teacher or other licensed employee to be absent in one school year, after exhaustion of all available leave, for more than 90 consecutive work days, such absence may be considered a permanent disability and the Board may begin dismissal proceedings subject to State and federal law, including the Americans with Disabilities Act. The Superintendent may recommend this paragraph's use when circumstances strongly suggest that the teacher or other licensed employee returned to work intermittently in order to avoid this paragraph's application. This paragraph shall not be considered a limitation on the Board's authority to take any action concerning an employee that is authorized by State and federal law.

Any employee may be required to have an examination, at the District's expense, by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse, or a licensed physician assistant if the examination is job-related and consistent with business necessity.

#### LEGAL REF.:

42 U.S.C. §12101 et seq., Americans with Disabilities Act.

105 ILCS 5/10-22.4, 5/24-12, and 5/24-13.

Elder v. School Dist. No.127 1/2, 60 Ill.App.2d 56 (1st Dist. 1965).

School District No. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987).

CROSS REF.:5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

Adopted: August 8, 2019

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#### **PRESSPlus Comments**

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**Issue 115, June 2024**



## *Document Status: Review and Monitoring*

### **Educational Support Personnel**

#### **5:290 Employment Termination and Suspensions**

##### Resignation and Retirement [PRESSPlus1](#)

An employee is requested to provide two weeks' notice of a resignation. A resignation notice cannot be revoked once given. An employee planning to retire should notify his or her supervisor at least two months before the retirement date.

##### Non-RIF Dismissal

The District may terminate an at-will employee at any time for any or no reason, but not for a reason prohibited by State or federal law.

Employees who are employed annually or have a contract, or who otherwise have a legitimate expectation of continued employment, may be dismissed: (1) at the end of the school year or at the end of their respective contract after being provided appropriate notice and after compliance with any applicable contractual provisions, or (2) mid-year or mid-contract provided appropriate due process procedures are provided.

The Superintendent is responsible for making dismissal recommendations to the School Board consistent with the Board's goal of having a highly qualified, high performing staff. This includes recommending a non-licensed employee for immediate dismissal for willful or negligent failure to report an instance of suspected child abuse or neglect as required by 325 ILCS 5/.

##### Reduction in Force and Recall

The Board may, as necessary or prudent, decide to decrease the number of educational support personnel or to discontinue some particular type of educational support service and, as a result of that action, dismiss or reduce the hours of one or more educational support employees. When making decisions concerning reduction in force and recall, the Board will follow Sections 10-22.34c (outsourcing non-instructional services) and 10-23.5 (procedures) of the School Code, to the extent they are applicable and not superseded by legislation or an applicable collective bargaining agreement.

##### Final Paycheck

A terminating employee's final paycheck will be adjusted for any unused, earned vacation credit. Employees are paid for all earned vacation. Terminating employees will receive their final pay on the next regular payday following the date of termination, except that an employee dismissed due to a reduction in force shall receive his or her final paycheck on or before the next regular pay date following the last day of employment.

##### Suspension

Except as provided below, the Superintendent is authorized to suspend an employee without pay as a disciplinary measure, during an investigation into allegations of misconduct or pending a dismissal

hearing whenever, in the Superintendent's judgment, the employee's presence is detrimental to the District. A disciplinary suspension shall be with pay: (1) when the employee is exempt from the overtime provisions, or (2) until an employee with an employment contract for a definite term is provided a notice and hearing according to the suspension policy for professional employees. Upon receipt of a recommendation from the Ill. Dept. Children and Family Services (DCFS) that the District remove an employee from his or her position when he or she is the subject of a pending DCFS investigation that relates to his or her employment with the District, the Board or Superintendent or designee, in consultation with the Board Attorney, will determine whether to:

1. Let the employee remain in his or her position pending the outcome of the investigation; or
2. Remove the employee as recommended, proceeding with:
  - a. A suspension with pay; or
  - b. A suspension without pay.

#### LEGAL REF.:

105 ILCS 5/10-22.34c and 5/10-23.5

5 ILCS 430 et seq., State Officials and Employees Ethics Act.

325 ILCS 5/7.4(c-10), Abused and Neglected Child Reporting Act.

820 ILCS 105/4a, Minimum Wage Law.

CROSS REF.: 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:240 (Suspension), 5:270 (Employment At-Will, Compensation, and Assignment)

Adopted: January 9, 2020

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#### **PRESSPlus Comments**

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**Issue 115, June 2024**

# *Document Status: Review and Monitoring*

## **Educational Support Personnel**

### **5:310 Compensatory Time-Off**

This policy governs the use of compensatory time-off by employees who: (1) are covered by the overtime provisions of the Fair Labor Standards Act, 29 U.S.C. §201 et seq., and (2) are not represented by an exclusive bargaining representative. [PRESSPlus1](#)

Employees may be given 1-1/2 hours of compensatory time-off in lieu of cash payment for each hour of overtime worked.

An employee who has accrued compensatory time-off shall be permitted to use such time in at least half-day components provided such requests do not unduly disrupt the District's operations. The employee's supervisor must approve a request to use compensatory time-off. Earned compensatory time-off must be used within 365 days of when its earned.

Compensatory time-off is time during which the employee is not working and is, therefore, not counted as "hours worked" for purposes of overtime compensation.

#### Implementation

The Superintendent or designee shall implement this policy in accordance with the FLSA. In the event of a conflict between the policy and the FLSA, the latter shall control.

#### LEGAL REF.:

Fair Labor Standards Act, 29 U.S.C. §201 et seq.; 29 C.F.R. Part 553.

CROSS REF.: 5:35 (Compliance with the Fair Labor Standards Act), 5:185 (Family and Medical Leave), 5:270 (Employment At-Will, Compensation, and Assignment)

Adopted: July 18, 2019

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### **PRESSPlus Comments**

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re-adopted

**Issue 115, June 2024**

## *Document Status: Review and Monitoring*

### **INSTRUCTION**

#### **6:110 Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program**

The Superintendent or designee shall develop, maintain, and supervise a program for students at risk of academic failure or dropping out of school. The program shall include education and support services addressing individual learning styles, career development, and social needs, and may include without limitation one or more of the following: [PRESSPlus1](#)

- Parent-teacher conferences
- Counseling services by social workers and/or guidance counselors
- Counseling services by psychologists
- Psychological testing
- Truants' alternative and optional education program
- Community agency services
- Alternative learning opportunities program, in conformity with the Alternative Learning Opportunities Law, as it may be amended from time to time
- Graduation incentives program
- Remediation program

Any student who is below the age of 20 years is eligible to enroll in a graduation incentives program if he or she:

1. Is considered a dropout according to State law;
2. Has been suspended or expelled (including any discipline held in abeyance);
3. Is pregnant or is a parent;
4. Has been assessed as chemically dependent; or
5. Is enrolled in a bilingual education or English Language Learners program.

#### **LEGAL REF.:**

105 ILCS 5/2-3.41, 5/2-3.66, 5/10-20.9a, 5/13B, 5/26-2a, 5/26-13, 5/26-14, and 5/26-16.

CROSS REF.:6:280 (Grading and Promotion), 6:300 (Graduation Requirements), 7:70 (Attendance and Truancy)

Adopted: July 18, 2019

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#### **PRESSPlus Comments**

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**Issue 115, June 2024**

## *Document Status: Review and Monitoring*

### INSTRUCTION

#### **6:150 Home and Hospital Instruction**

A student who is absent from school, or whose physician, physician assistant, or advanced practice registered nurse anticipates that the student will be absent from school, because of a medical condition may be eligible for instruction in the student's home or hospital. Eligibility shall be determined by State law and the Illinois State Board of Education rules governing (1) the continuum of placement options for students who have been identified for special education services or (2) the home and hospital instruction provisions for students who have not been identified for special education services. Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from: (1) a physician licensed to practice medicine in all of its branches, (2) a licensed physician assistant, or (3) a licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program. [PRESSPlus1](#)

A student who is unable to attend school because of pregnancy will be provided home instruction, correspondence courses, or other courses of instruction (1) before the birth of the child when the student's physician, physician assistant, or advanced practice registered nurse indicates, in writing, that she is medically unable to attend regular classroom instruction, and (2) for up to three months after the child's birth or a miscarriage.

Periodic conferences will be held between appropriate school personnel, parent(s)/guardian(s), and hospital staff to coordinate course work and facilitate a student's return to school.

#### LEGAL REF.:

105 ILCS 5/10-19.05(e), 5/10-22.6a, 5/14-13.01, and 5/18-4.5.

23 Ill.Admin.Code §§1.520, 1.610, and 226.300.

CROSS REF.: 6:120 (Education of Children with Disabilities), 7:10 (Equal Educational Opportunity)

Adopted: January 9, 2020

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#### **PRESSPlus Comments**

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determine whether local changes are necessary

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**Issue 115, June 2024**



## *Document Status: Review and Monitoring*

### **STUDENTS**

#### **7:170 Vandalism**

The Board of Education will seek restitution from students and their parents/guardians for vandalism or other student acts that cause damage to school property. [PRESSPlus1](#)

LEGAL REF.:

740 ILCS 115/.

CROSS REF.:7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior)

Adopted: July 18, 2019

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#### **PRESSPlus Comments**

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**Issue 115, June 2024**



## **7:104 Student Welfare - Bed Bug Policy (Cimex Lectularius)**

Bed bugs (*Cimex Lectularius*) are small, flat, parasitic insects that feed solely on the blood of people and animals. They are reddish-brown in color, wingless and range from 1mm to 7mm. Their presence is not determined by the cleanliness of the living conditions where they are found. Although bed bugs are not considered a medical or public health hazard, their presence in the home may cause itching, skin infections and loss of sleep. Bed bugs are difficult and expensive to eradicate. Bed bugs that hitch a ride to school in one student's backpack or clothing could be carried home by another student making the school a potential hub for bed bug spread.

**The following containment procedure will be followed if a suspected bed bug is found on a student or in a student's possessions.**

1. Staff will discreetly remove the student from the classroom.
2. School personnel should examine clothes, belongings, the student's locker and locker contents for the presence of bed bugs and attempt to collect a specimen for confirmatory identification.
3. School personnel will notify the student's parents.
4. School personnel will follow one or a combination of the following procedures to contain spread:
  - The student will change into temporary clothes while his/her clothes are tumbled in the dryer on high heat for 30 minutes.
  - The student will change into his/her own clothes that have been provided by the family and have been laundered at school in hot water and dried on high heat.
5. School personnel will place student belongings into the dryer on high heat for 30 min or secure items in a plastic bag and close tightly. The plastic bag should be placed inside a closed tub/box for the remainder of the school day or until the student needs them.
6. Continue this process daily for 14 days or until no evidence (bed bug bites, live bed bugs, or droppings) of bed bugs remains.
7. Students should limit the items they bring to school.
8. A bed bug inspection report and education materials will be sent home with the student. Parents should inspect or have a pest management professional inspect the home and then return the completed notification letter.
9. If evidence of a bed bug infestation is confirmed, the principal will promote rapid response by urging parents to treat the infested home and provide educational materials and guidance if assistance is necessary.
10. If instances are repeated, assistance from appropriate outside agencies can be enlisted.

**The following procedure will be followed if a bed bug was found in the classroom.**

1. Remove students from the classroom
2. Contact a pest management professional to do an inspection.
3. If there is evidence of an infestation, follow the recommended treatment plan and notify staff and parents of the findings and treatment.
4. If there is no evidence of an infestation maintain vigilance.

### **Communication with staff and families**

Notification of staff and families will be on a case by case basis and determined by the administration and nurses. Care should be taken to maintain student privacy in isolated cases and to prevent bed bug hysteria. Notification, when it occurs, should go to the entire district making families aware that bed bugs have been found within the district. If a school infestation occurs, families will always be notified.

Board Approved 07/18/24

## **STUDENTS – FIRST READING**

### **7:100 Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students**

#### **Required Health Examinations and Immunizations**

A student's parents/guardians shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth and ninth grades; and
3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required for students in grades 6 and 12.

As required by State law:

1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice registered nurse, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
2. A diabetes screening is a required part of each health examination; diabetes testing is not required.
3. An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.
4. Before admission and in conjunction with required physical examinations, parents/guardians of children between the ages of one and seven years must provide a statement from a physician that their child was risk-assessed or screened for lead poisoning.
5. The IDPH will provide all students entering sixth grade and their parents/guardians information about the link between human papillomavirus (HPV) and HPV-related cancers and the availability of the HPV vaccine.
6. The District will provide informational materials regarding influenza, influenza vaccinations, meningococcal disease, and meningococcal vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parents/guardians.

Unless an exemption or extension applies, the failure to comply with the above requirements **by October 15** of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. New students who register after the first day of school of the current school year shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization by the first day of school, the student must present, by the first day of school, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice registered nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by the first day of school may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.

#### Eye Examination

Parents/guardians are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parents/guardians of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches, or a licensed optometrist, must perform the required eye examination.

If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that parents/guardians are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

#### Dental Examination

All children in kindergarten and the second, sixth, and ninth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in the second, sixth, or ninth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May

15. The Superintendent or designee shall ensure that parents/guardians are notified of this dental examination requirement at least 60 days before May 15 of each school year.

### Exemptions

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

1. Religious grounds, if the student's parents/guardians present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of exclusion procedures pursuant to Board policy 7:280, *Communicable and Chronic Infectious Disease*, and State rules if there is an outbreak of one or more diseases from which the student is not protected.
2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced practice registered nurse, or physician assistant provides written verification.
3. Eye examination requirement, if the student's parents/guardians show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parents/guardians show an undue burden or a lack of access to a dentist.

### Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. Board of Education policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

### LEGAL REF.:

42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.

105 ILCS 5/27-8.1 and 45/1-20.

410 ILCS 45/7.1, Lead Poisoning Prevention Act.

410 ILCS 315/2e, Communicable Disease Prevention Act.

23 Ill.Admin.Code §1.530.

77 Ill. Admin.Code Part 664, Socio-Emotional and Developmental Screening.

77 Ill.Admin.Code Part 665, Child and Student Health Examination and Immunization.

77 Ill.Admin.Code Part 690, Control of Communicable Diseases.

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children), 6:180 (Extended Instructional Programs), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:280 (Communicable and Chronic Infectious Disease)

Adopted:

**New Berlin CUSD 16**



# New Berlin C.U.S.D. #16

## PROFESSIONAL WORKSHOP PAYMENT REQUEST FORM

Employee Name: Jerry Bishoff Date Requested: 6/19/2024

Name of Workshop: IASB Board Presidents' Acadmy Date(s) Attending: 6/15/2024

Location of Workshop: Naperville, IL Reason to Attend: development of skills

| <b>Estimated Expenses:</b> | Total Amount     | School Credit<br>Card? |
|----------------------------|------------------|------------------------|
| Registration:              | \$ -             | N/A                    |
| 191 Miles @ \$ 0.670       | \$ 127.97        | N/A                    |
| Food:                      | \$ -             | N/A                    |
| Lodging:                   | \$ 229.84        | N/A                    |
| Tuition Reimburse          | \$ -             | N/A                    |
| Other:                     | \$ -             | N/A                    |
| Total Est. Expenses:       | <u>\$ 357.81</u> |                        |
| Total Requested Charge:    |                  | <u>\$ 357.81</u> A     |

| <b>Final Expenses:</b> | Total Amount     | School Credit<br>Card? |
|------------------------|------------------|------------------------|
| Registration:          | \$ -             | N/A                    |
| 191 Miles @ \$ 0.670   | \$ 127.97        | N/A                    |
| Food:                  | \$ -             | N/A                    |
| Lodging:               | \$ 229.84        | N/A                    |
| Tuition Reimburse      | \$ -             | N/A                    |
| Other:                 | \$ -             | N/A                    |
| Total Final Expenses:  | <u>\$ 357.81</u> |                        |
| Total Requested Reimb: |                  | <u>\$ 357.81</u>       |

Are expenses to be shared with another Faculty member? (Final Expenses only) ☐ Yes ☐ No

If yes, please include additional faculty name(s): \_\_\_\_\_

Please select expenses to be shared: ☐ Mileage ☐ Lodging ☐ Other \_\_\_\_\_

Pre-Approval: \_\_\_\_\_

Supervisor Signature / Date

Jerry Bishoff 6/19/2024

Employee Signature / Date

Funds Available? \_\_\_\_\_

Yes / No (A/P Initial/Date)

Final Approval: \_\_\_\_\_

Supervisor Signature / Date

Dollar Amount Available: \* \_\_\_\_\_

\* (If not enough to cover above request)

### For Accounting Use Only:

| Actual VISA Charges: |            |        |                                 |        |                |
|----------------------|------------|--------|---------------------------------|--------|----------------|
| Payee:               | Purpose    | Amount | Reimb. Charge to: #             | Amount | Check # & Date |
|                      |            |        | NBE Budget - #103-2213-3320     |        |                |
|                      |            |        | JH Budget - #202-2213-3320      |        |                |
|                      |            |        | HS Budget - #305-2213-3320      |        |                |
|                      |            |        | Pre-K Budget - #500-1125-3320   |        |                |
|                      |            |        | Pre-K PD - #500-2213-3320       |        |                |
|                      |            |        | Title I Budget - #000-1250-3900 |        |                |
|                      |            |        | Other -                         |        |                |
|                      | Total:     |        |                                 |        |                |
|                      | Date Paid: |        |                                 |        |                |
|                      | Budget #:  |        |                                 |        |                |

2024

**COMMUNITY UNIT SCHOOL DISTRICT #16**  
**NEW BERLIN, ILLINOIS**  
**May 16, 2024**

**MINUTES OF REGULAR BOARD MEETING**

President Neuman called the Board Meeting to order at 6:00 p.m. Members Kotner, Gordon, Marr, Bishoff, and Mann were present. Member Beard was absent.

Ms. Hemmerle and Ms. Julian presented an informational presentation on a European Tour offered through EF Tours.

Administrators shared Pretzel Shoutouts with the Board.

There was one person for Public Comment.

Member Gordon shared IASB information with the Board.

There was a request to remove Item 9S (Resolution to Sell/Dispose Surplus or Outdated Equipment/Supplies) from the agenda as it was a duplicate item and for Item 12 (Approve Jodi Acree, NBE Assistant Principal) to be moved to 9W. There were no objections to the requests.

The Administrators offered nothing new to their reports.

The Superintendent reported that the power in the Junior High and High School will be down from June 1-July 31 due to construction. She stated that they are working on new scoreboard with Boosters. Member Marr shared his experiences during the walkthrough. She shared that the walkthroughs will continue next year also. The Superintendent reported on end of the year staff recognitions, status of master schedules and that the administration team working on staffing. She also discussed DLM Tier 3 and ISBE issues.

A motion was made by Member Gordon and seconded by Member Marr approve the consent agenda. The motion passed on a roll call vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Marr and seconded by Member Mann to approve the FY24 Tentative Amended budget. The motion passed on a roll call vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Bishoff and seconded by Member Gordon to schedule the Public Hearing for FY 24 Amended Budget on June 20, 2024, prior to the June Board Meeting. The motion passed on a roll call vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Kotner and seconded by Member Mann to approve the 24-25 Consolidated District Plan for submission. The motion passed on a voice vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made Member Gordon and seconded by Member Kotner to approve the Second Reading of Press Policy 114. The motion passed on a voice vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Kotner and seconded by Member Bishoff to approve the 24-25 NBJH Handbook. The motion passed on voice vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Marr and seconded by Member Mann to approve the FY 25 Fee Schedule. There was a request to table the item to the June board meeting. A motion to table the item was made by Member Marr and seconded by Member Mann. The motion was passed on a voice vote, 6-0.

A motion was made by Member Mann and seconded by Member Bishoff to Approve K-5 Science Curriculum. The motion passed on a roll call vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Mann and seconded by Member Bishoff approve K-5 Social Studies Curriculum. The motion passed on a roll call vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Kotner and seconded by Member Mann to approve I-Ready Assessment for K-8 (4 year subscription). The motion passed on a roll call vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Gordon and seconded by Member Marr to approve the High School Math Curriculum. The motion passed on a roll call vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Mann and seconded by Member Kotner to approve the Title I School-Wide Plan. The motion passed on a roll call vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Gordon and seconded by Member Bishoff to approve the Title I School-Parent-Student Compact. The motion passed on a voice vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Kotner and seconded by Member Mann to approve the 6<sup>th</sup> grade Social Studies Curriculum. The motion passed on a voice vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Gordon and seconded by Member Kotner to approve the Resolution to Dispose/Sell Surplus/Obsolete Property. The motion passed on a roll call vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Marr and seconded by Member Bishoff to approve the Sidewalk Easement with the Village of New Berlin. The motion passed on a roll call vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Mann and seconded by Member Marr to approve the Sewer & Water Main Easement with the Village of New Berlin. The motion passed on a roll call vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Bishoff and seconded by Member Kotner to approve the intergovernmental Agreement with Curran. The motion passed on a roll call vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Mann and seconded by Member Marr to approve the FFA Officer Retreat June 3-5, 2024. The motion passed on a voice vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Gordon and seconded by Member Marr to approve the 2024-2025 IHSA membership renewal. The motion passed on a voice vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Kotner and seconded by Member Mann to approve the Board Meeting Dates for 2024-2025 school year. The motion passed on a voice vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Bishoff and seconded by Member Marr to approve three (3) students to attend CACC as part-time NB Students per policy 7:40. Information was provided that the number may be down to two (2) by the beginning of school. The motion passed on a voice vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Gordon and seconded by Member Kotner to approve Jodi Acree, NBE Assistant Principal (July 1, 2024-June 30, 2027). The motion passed on a voice vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made at 6:50 p.m. by Member Gordon and seconded by Member Kotner to adjourn to executive session for the purpose of employee, litigation and collective bargaining matters. The motion passed on a roll call vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made at 7:48 p.m. by Member Gordon and seconded by Member Bishoff to return to open session. The motion passed on a roll call vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

A motion was made by Member Gordon and seconded by Member Kotner to approve the Personnel Consent Agenda (Shelley Haas reassigned to Elem. Special Ed. Teacher, Intent to retire for Holly Ruppel-Pk teacher eff. July 1, 2028, Anna Llewellyn-Para 24-25 yr, additional pay to Shelley Haas for Principal Duties, Corinne Steiner-Elem. Spec. Ed teacher 24-25 yr, Melissa Charneski-3/8 teacher, Freshman Academy Staff starting Aug. 2, 2024, Step Up Staff JH-6<sup>th</sup> Grade, Aug. 2, NBE Jump Start Staff). The motion passed on a roll call vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

President Neuman asked the Board to make note of the listed resignations.

A motion was made at 7:48 p.m. by Member Gordon and seconded by Member Kotner to adjourn the meeting. The motion passed on a voice vote, 6-0. President Neuman, Members Kotner, Mann, Gordon, Marr, and Bishoff voted yea.

The meeting ended at 7:48 p.m.

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Secretary

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President

BUDGET AMENDMENT (TENTATIVE)

July 1, 2023 through June 30, 2024

Presented 06/20/2024

| FUND                       | FY23 BEGINNING<br>FUND BALANCE | FY23 REVENUES<br>ACTUAL (Audited) | FY23<br>EXPENDITURES<br>ACTUAL (Audited) | SURPLUS/<br>(DEFICIT) | FY23 ENDING<br>FUND BALANCE<br>(Unaudited) | FY24 REVENUES<br>(Proposed) | FY24<br>EXPENDITURES<br>(Proposed) | SURPLUS/<br>(DEFICIT) | FY24 ENDING<br>FUND BALANCE<br>(Projected) | FY24 REVENUES<br>(Amended) | FY24<br>EXPENDITURES<br>(Amended) | SURPLUS/<br>(DEFICIT) | FY24 ENDING<br>FUND BALANCE<br>(Projected) |
|----------------------------|--------------------------------|-----------------------------------|------------------------------------------|-----------------------|--------------------------------------------|-----------------------------|------------------------------------|-----------------------|--------------------------------------------|----------------------------|-----------------------------------|-----------------------|--------------------------------------------|
| EDUCATION *                | 3,425,384                      | 9,018,325                         | 9,712,267                                | (693,942)             | \$ 2,731,442                               | 9,294,649                   | 10,136,720                         | (842,071)             | \$ 1,889,371                               | 8,962,385                  | 10,689,522                        | (1,727,137)           | \$ 1,004,305                               |
| OPERATIONS & MAINTENANCE * | 2,439,555                      | 1,308,750                         | 1,355,968                                | (47,218)              | \$ 2,392,337                               | 1,374,853                   | 1,697,000                          | (322,147)             | \$ 2,070,190                               | 1,425,300                  | 1,256,760                         | 168,540               | \$ 2,560,877                               |
| DEBT SERVICE               | 365,108                        | 1,873,120                         | 1,825,530                                | 47,590                | \$ 412,698                                 | 1,608,365                   | 2,251,110                          | (642,745)             | \$ (230,047)                               | 2,387,188                  | 2,504,435                         | (117,247)             | \$ 295,451                                 |
| TRANSPORTATION *           | 2,524,561                      | 842,449                           | 1,069,682                                | (227,233)             | \$ 2,297,328                               | 902,041                     | 1,080,340                          | (178,299)             | \$ 2,119,029                               | 1,069,200                  | 1,366,510                         | (297,310)             | \$ 2,000,018                               |
| IMRF / SOCIAL SECURITY *   | 328,041                        | 346,384                           | 422,179                                  | (75,795)              | \$ 252,246                                 | 361,528                     | 443,283                            | (81,755)              | \$ 170,491                                 | 383,726                    | 403,332                           | (19,606)              | \$ 232,640                                 |
| CAPITAL PROJECTS           | 1,109                          | 33,494,744                        | 1,674,983                                | 31,819,761            | \$ 31,820,870                              | 475,465                     | 16,184,450                         | (15,708,985)          | \$ 16,111,885                              | 975,000                    | 16,184,450                        | (15,209,450)          | \$ 16,611,420                              |
| SALES TAX                  | 2,044,080                      | 938,852                           | 311,840                                  | 627,012               | \$ 2,671,092                               | 1,032,737                   | 756,325                            | 276,412               | \$ 2,947,504                               | 1,032,737                  | 756,325                           | 276,412               | \$ 2,947,504                               |
| WORKING CASH               | 2,368,819                      | 141,692                           | -                                        | 141,692               | \$ 2,510,511                               | 162,534                     | -                                  | 162,534               | \$ 2,673,045                               | 188,247                    | -                                 | 188,247               | \$ 2,698,758                               |
| TORT                       | 112,128                        | 341,894                           | 340,375                                  | 1,519                 | \$ 113,647                                 | 210,720                     | 212,239                            | (1,519)               | \$ 112,128                                 | 238,583                    | 277,475                           | (38,892)              | \$ 74,755                                  |
| FIRE PREVENTION & SAFETY   | 499,582                        | 130,805                           | -                                        | 130,805               | \$ 630,387                                 | 232,500                     | -                                  | 232,500               | \$ 862,887                                 | 193,885                    | 732,720                           | (538,835)             | \$ 91,552                                  |
| TOTAL                      | \$ 14,108,367                  | \$ 48,437,015                     | \$ 16,712,824                            | \$ 31,724,191         | \$ 45,832,558                              | \$ 15,655,392               | \$ 32,761,467                      | \$ (17,106,075)       | \$ 28,726,483                              | \$ 16,856,251              | \$ 34,171,529                     | \$ (17,315,278)       | \$ 28,517,280                              |
|                            |                                |                                   |                                          | 0                     |                                            |                             |                                    |                       |                                            |                            |                                   |                       |                                            |
| * OPERATING FUNDS          | \$ 10,758,319                  | \$ 11,311,216                     | \$ 12,137,917                            | (826,701)             | \$ 9,931,618                               | \$ 11,734,077               | \$ 12,914,060                      | (1,179,983)           | \$ 8,751,635                               | \$ 11,645,132              | \$ 13,312,792                     | (1,667,660)           | \$ 8,263,958                               |

\* (Ed, O & M, Trans, IMRF & Working Cash)

**District Type:**

☒ School District  
☐ Joint Agreement

**ILLINOIS STATE BOARD OF EDUCATION**  
 School Business Services Division

**SCHOOL DISTRICT/JOINT AGREEMENT BUDGET FORM \***  
**July 1, 2023 - June 30, 2024**

**Accounting Basis:**

☒ Cash  
☐ Accrual

**Is this an amended budget?** Yes \_\_\_\_\_

**Date of Amended Budget:** \_\_\_\_\_  
 (MM/DD/YY)

**District Name:** New Berlin CUSD 16

**District RCDT No:** 51084016026

Unbalanced budget; however, a Deficit Reduction Plan is not required at this time.

**If your FY2023 AFR states that you need to do a deficit reduction plan and your FY2024 budget is balanced, please state the measures you took to have your budget become balanced. (Bckgrnd-Assumpt 25-26)**

Budget of New Berlin CUSD 16, County of Sangamon/Morgan,  
 State of Illinois, for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024.

WHEREAS the Board of Education of New Berlin CUSD 16,  
 County of Sangamon/Morgan, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;

AND WHEREAS a public hearing was held as to such budget on the 20th day of June, 2024,  
 notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, Be it resolved by the Board of Education of said district as follows:

Section 1: That the fiscal year of this school district be and the same hereby is fixed and declared to be  
 beginning July 1, 2023 and ending June 30, 2024.

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and expenditures from each be  
 and the same is hereby adopted as the budget of this school district for said fiscal year.

**ADOPTION OF BUDGET**

The budget shall be approved and signed below by members of the School Board. Adopted this 20th day of June, 2024  
 by a roll call vote of \_\_\_\_\_ Yeas, and \_\_\_\_\_ Nays, to wit:

| ** MEMBERS VOTING YEA: | ** MEMBERS VOTING NAY: |
|------------------------|------------------------|
| STEPHANIE NEUMAN       |                        |
| CHRIS GORDON           |                        |
| BILL MARR              |                        |
| JOSH BEARD             |                        |
| HOLLY KOTNER           |                        |
| JENNY MANN             |                        |
| JERRY BISHOFF          |                        |
|                        |                        |
|                        |                        |
|                        |                        |

\* Based on the 23 Illinois Administrative Code-Part 100 and inconformity with Section 17-1 of the School Code.

\*\* Type in the members who voted "YEA" nor "NAY". Actual school board member signatures are not required for electronic submission.

- (1) A certified copy of this document must be filed with the county clerk within 30 days of adoption as required by Section 18-50 of the Property Tax Code (35 ILCS 200/18-50).
- (2) Districts are required to submit the adopted/amended budget electronically to ISBE within 30 days of adoption or by October 30, whichever comes first. Budgets are submitted through IWAS: <https://apps.isbe.net/iwas/asp/login.asp?s=true>

**Please type the member signatures before submitting to ISBE. We do not accept PDF copies.**

|    | A                                                                                                          | B      | C                   | D                                | E                    | F                      | G                                             | H                        | I                    | J            | K                                | L |
|----|------------------------------------------------------------------------------------------------------------|--------|---------------------|----------------------------------|----------------------|------------------------|-----------------------------------------------|--------------------------|----------------------|--------------|----------------------------------|---|
| 1  | <b>Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.</b>                                           |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 2  | Description: Enter Whole Numbers Only                                                                      | Acct # | (10)<br>Educational | (20)<br>Operations & Maintenance | (30)<br>Debt Service | (40)<br>Transportation | (50)<br>Municipal Retirement/ Social Security | (60)<br>Capital Projects | (70)<br>Working Cash | (80)<br>Tort | (90)<br>Fire Prevention & Safety |   |
| 3  | ESTIMATED BEGINNING FUND BALANCE (without Student Activity Funds) <sup>1</sup> as of July 1, 2023          |        | 2,731,442           | 2,392,337                        | 412,698              | 2,297,328              | 252,246                                       | 34,491,961               | 2,510,511            | 113,647      | 630,387                          |   |
| 4  | RECEIPTS/REVENUES (without Student Activity Funds)                                                         |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 5  | LOCAL SOURCES                                                                                              | 1000   | 7,307,682           | 1,425,300                        | 1,725,863            | 479,270                | 383,726                                       | 2,007,737                | 188,247              | 238,583      | 143,885                          |   |
| 6  | FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT                                       | 2000   | 0                   | 0                                | 0                    | 0                      | 0                                             | 0                        | 0                    | 0            | 0                                |   |
| 7  | STATE SOURCES                                                                                              | 3000   | 1,162,157           | 0                                | 0                    | 486,930                | 0                                             | 0                        | 0                    | 0            | 50,000                           |   |
| 8  | FEDERAL SOURCES                                                                                            | 4000   | 595,546             | 0                                | 0                    | 0                      | 0                                             | 0                        | 0                    | 0            | 0                                |   |
| 9  | Total Direct Receipts/Revenues <sup>8</sup>                                                                |        | 9,065,385           | 1,425,300                        | 1,725,863            | 966,200                | 383,726                                       | 2,007,737                | 188,247              | 238,583      | 193,885                          |   |
| 10 | Receipts/Revenues for "On Behalf" Payments <sup>2</sup>                                                    | 3998   | 421,255             |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 11 | Total Receipts/Revenues                                                                                    |        | 9,486,640           | 1,425,300                        | 1,725,863            | 966,200                | 383,726                                       | 2,007,737                | 188,247              | 238,583      | 193,885                          |   |
| 12 | DISBURSEMENTS/EXPENDITURES (without Student Activity Funds)                                                |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 13 | INSTRUCTION                                                                                                | 1000   | 6,766,066           |                                  |                      |                        | 146,140                                       |                          |                      | 0            |                                  |   |
| 14 | SUPPORT SERVICES                                                                                           | 2000   | 3,224,821           | 1,221,760                        |                      | 1,366,510              | 257,102                                       | 16,279,450               |                      | 277,475      | 732,720                          |   |
| 15 | COMMUNITY SERVICES                                                                                         | 3000   | 2,020               | 0                                |                      | 0                      | 90                                            |                          |                      | 0            |                                  |   |
| 16 | PAYMENTS TO OTHER DISTRICTS & GOVT UNITS                                                                   | 4000   | 696,615             | 35,000                           | 0                    | 0                      | 0                                             | 0                        |                      | 0            | 0                                |   |
| 17 | DEBT SERVICES                                                                                              | 5000   | 0                   | 0                                | 2,504,435            | 0                      | 0                                             |                          |                      | 0            | 0                                |   |
| 18 | PROVISION FOR CONTINGENCIES                                                                                | 6000   | 0                   | 0                                | 0                    | 0                      | 0                                             | 0                        |                      | 0            | 0                                |   |
| 19 | Total Direct Disbursements/Expenditures <sup>9</sup>                                                       |        | 10,689,522          | 1,256,760                        | 2,504,435            | 1,366,510              | 403,332                                       | 16,279,450               |                      | 277,475      | 732,720                          |   |
| 20 | Disbursements/Expenditures for "On Behalf" Payments <sup>2</sup>                                           | 4180   | 421,255             | 0                                | 0                    | 0                      | 0                                             | 0                        |                      | 0            | 0                                |   |
| 21 | Total Disbursements/Expenditures                                                                           |        | 11,110,777          | 1,256,760                        | 2,504,435            | 1,366,510              | 403,332                                       | 16,279,450               |                      | 277,475      | 732,720                          |   |
| 22 | Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures                          |        | (1,624,137)         | 168,540                          | (778,572)            | (400,310)              | (19,606)                                      | (14,271,713)             | 188,247              | (38,892)     | (538,835)                        |   |
| 23 | OTHER SOURCES/USES OF FUNDS                                                                                |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 24 | OTHER SOURCES OF FUNDS (7000)                                                                              |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 25 | PERMANENT TRANSFER FROM VARIOUS FUNDS                                                                      |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 26 | Abolishment the Working Cash Fund <sup>16</sup>                                                            | 7110   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 27 | Abatement of the Working Cash Fund <sup>16</sup>                                                           | 7110   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 28 | Transfer of Working Cash Fund Interest                                                                     | 7120   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 29 | Transfer Among Funds                                                                                       | 7130   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 30 | Transfer of Interest                                                                                       | 7140   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 31 | Transfer from Capital Projects Fund to O&M Fund                                                            | 7150   |                     | 0                                |                      |                        |                                               |                          |                      |              |                                  |   |
| 32 | Transfer of Excess Fire Prev & Safety Tax & Interest <sup>3</sup> Proceeds to O&M Fund                     | 7160   |                     | 0                                |                      |                        |                                               |                          |                      |              |                                  |   |
| 33 | Transfer of Excess Accumulated Fire Prev & Safety Bond and Int <sup>3a</sup> Proceeds to Debt Service Fund | 7170   |                     |                                  | 0                    |                        |                                               |                          |                      |              |                                  |   |
| 34 | SALE OF BONDS (7200)                                                                                       |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 35 | Principal on Bonds Sold <sup>4</sup>                                                                       | 7210   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 36 | Premium on Bonds Sold                                                                                      | 7220   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 37 | Accrued Interest on Bonds Sold                                                                             | 7230   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 38 | Sale or Compensation for Fixed Assets <sup>5</sup>                                                         | 7300   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 39 | Transfer to Debt Service to Pay Principal on GASB 87 Leases                                                | 7400   |                     |                                  | 0                    |                        |                                               |                          |                      |              |                                  |   |
| 40 | Transfer to Debt Service to Pay Interest on GASB 87 Leases                                                 | 7500   |                     |                                  | 0                    |                        |                                               |                          |                      |              |                                  |   |
| 41 | Transfer to Debt Service Fund to Pay Principal on Revenue Bonds                                            | 7600   |                     |                                  | 661,325              |                        |                                               |                          |                      |              |                                  |   |
| 42 | Transfer to Debt Service Fund to Pay Interest on Revenue Bonds                                             | 7700   |                     |                                  | 0                    |                        |                                               |                          |                      |              |                                  |   |
| 43 | Transfer to Capital Projects Fund                                                                          | 7800   |                     |                                  |                      |                        |                                               | 0                        |                      |              |                                  |   |
| 44 | ISBE Loan Proceeds                                                                                         | 7900   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 45 | Other Sources Not Classified Elsewhere                                                                     | 7990   | 661,325             |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 46 | Total Other Sources of Funds <sup>8</sup>                                                                  |        | 661,325             | 0                                | 661,325              | 0                      | 0                                             | 0                        | 0                    | 0            | 0                                |   |

|    | A                                                                                                          | B      | C                   | D                                | E                    | F                      | G                                             | H                        | I                    | J            | K                                | L |
|----|------------------------------------------------------------------------------------------------------------|--------|---------------------|----------------------------------|----------------------|------------------------|-----------------------------------------------|--------------------------|----------------------|--------------|----------------------------------|---|
| 1  | <b>Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.</b>                                           |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 2  | Description: Enter Whole Numbers Only                                                                      | Acct # | (10)<br>Educational | (20)<br>Operations & Maintenance | (30)<br>Debt Service | (40)<br>Transportation | (50)<br>Municipal Retirement/ Social Security | (60)<br>Capital Projects | (70)<br>Working Cash | (80)<br>Tort | (90)<br>Fire Prevention & Safety |   |
| 47 | OTHER USES OF FUNDS (8000)                                                                                 |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 49 | TRANSFER TO VARIOUS OTHER FUNDS (8100)                                                                     |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 50 | Abolishment or Abatement of the Working Cash Fund <sup>16</sup>                                            | 8110   |                     |                                  |                      |                        |                                               |                          | 0                    |              |                                  |   |
| 51 | Transfer of Working Cash Fund Interest                                                                     | 8120   |                     |                                  |                      |                        |                                               |                          | 0                    |              |                                  |   |
| 52 | Transfer Among Funds                                                                                       | 8130   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 53 | Transfer of Interest <sup>6</sup>                                                                          | 8140   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 54 | Transfer from Capital Projects Fund to O&M Fund                                                            | 8150   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 55 | Transfer of Excess Fire Prev & Safety Tax & Interest <sup>3</sup> Proceeds to O&M Fund                     | 8160   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 56 | Transfer of Excess Accumulated Fire Prev & Safety Bond <sup>3a</sup> and Int Proceeds to Debt Service Fund | 8170   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 57 | Taxes Pledged to Pay Principal on GASB 87 Leases                                                           | 8410   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 58 | Grants/Reimbursements Pledged to Pay Principal on GASB 87 Leases                                           | 8420   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 59 | Other Revenues Pledged to Pay Principal on GASB 87 Leases                                                  | 8430   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 60 | Fund Balance Transfers Pledged to Pay Principal on GASB 87 Leases                                          | 8440   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 61 | Taxes Pledged to Pay Interest on GASB 87 Leases                                                            | 8510   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 62 | Grants/Reimbursements Pledged to Pay Interest on GASB 87 Leases                                            | 8520   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 63 | Other Revenues Pledged to Pay Interest on GASB 87 Leases                                                   | 8530   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 64 | Fund Balance Transfers Pledged to Pay Interest on GASB 87 Leases                                           | 8540   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 65 | Taxes Pledged to Pay Principal on Revenue Bonds                                                            | 8610   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 66 | Grants/Reimbursements Pledged to Pay Principal on Revenue Bonds                                            | 8620   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 67 | Other Revenues Pledged to Pay Principal on Revenue Bonds                                                   | 8630   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 68 | Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds                                           | 8640   | 661,325             |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 69 | Taxes Pledged to Pay Interest on Revenue Bonds                                                             | 8710   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 70 | Grants/Reimbursements Pledged to Pay Interest on Revenue Bonds                                             | 8720   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 71 | Other Revenues Pledged to Pay Interest on Revenue Bonds                                                    | 8730   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 72 | Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds                                            | 8740   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 73 | Taxes Transferred to Pay for Capital Projects                                                              | 8810   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 74 | Grants/Reimbursements Pledged to Pay for Capital Projects                                                  | 8820   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 75 | Other Revenues Pledged to Pay for Capital Projects                                                         | 8830   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 76 | Fund Balance Transfers Pledged to Pay for Capital Projects                                                 | 8840   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 77 | Transfer to Debt Service Fund to Pay Principal on ISBE Loans                                               | 8910   |                     |                                  |                      |                        |                                               | 661,325                  |                      |              |                                  |   |
| 78 | Other Uses Not Classified Elsewhere                                                                        | 8990   |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 79 | Total Other Uses of Funds <sup>9</sup>                                                                     |        | 661,325             | 0                                | 0                    | 0                      | 0                                             | 661,325                  | 0                    | 0            | 0                                |   |
| 80 | Total Other Sources/Uses of Fund                                                                           |        | 0                   | 0                                | 661,325              | 0                      | 0                                             | (661,325)                | 0                    | 0            | 0                                |   |
| 81 | ESTIMATED ENDING FUND BALANCE (without Student Activity Funds) as of June 30, 2024                         |        | 1,107,305           | 2,560,877                        | 295,451              | 1,897,018              | 232,640                                       | 19,558,923               | 2,698,758            | 74,755       | 91,552                           |   |
| 82 |                                                                                                            |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 83 | Student Activity (Fund 11) ESTIMATED BEGINNING FUND BALANCE as of July 1, 2023                             |        | 256,845             |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 84 | RECEIPTS/REVENUES (For Student Activity Funds)                                                             |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 85 | Total Student Activity Direct Receipts/Revenues (Local Sources)                                            | 1799   | 30,646              |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 86 | DISBURSEMENTS/EXPENDITURES (For Student Activity Funds)                                                    |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 87 | Total Student Activity Direct Disbursements/Expenditures                                                   | 1999   | 305,114             |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 88 | Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures                          |        | (274,468)           |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 89 | Student Activity ESTIMATED ENDING FUND BALANCE as of June 30, 2024                                         |        | (17,623)            |                                  |                      |                        |                                               |                          |                      |              |                                  |   |
| 90 |                                                                                                            |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |   |



|     | A                                                                                                        | B      | C                   | D                                | E                    | F                      | G                                             | H                        | I                    | J            | K                                | L               |
|-----|----------------------------------------------------------------------------------------------------------|--------|---------------------|----------------------------------|----------------------|------------------------|-----------------------------------------------|--------------------------|----------------------|--------------|----------------------------------|-----------------|
| 1   | <b>Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.</b>                                         |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |                 |
| 2   | Description: Enter Whole Numbers Only                                                                    | Acct # | (10)<br>Educational | (20)<br>Operations & Maintenance | (30)<br>Debt Service | (40)<br>Transportation | (50)<br>Municipal Retirement/ Social Security | (60)<br>Capital Projects | (70)<br>Working Cash | (80)<br>Tort | (90)<br>Fire Prevention & Safety |                 |
| 91  | Total ESTIMATED BEGINNING FUND BALANCE (All Sources Including Student Activity Funds) as of July 1, 2023 |        | 2,988,287           | 2,392,337                        | 412,698              | 2,297,328              | 252,246                                       | 34,491,961               | 2,510,511            | 113,647      | 630,387                          |                 |
| 92  | RECEIPTS/REVENUES (All Sources with Student Activity Funds)                                              |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |                 |
| 93  | LOCAL SOURCES                                                                                            | 1000   | 7,338,328           | 1,425,300                        | 1,725,863            | 479,270                | 383,726                                       | 2,007,737                | 188,247              | 238,583      | 143,885                          |                 |
| 94  | FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT                                     | 2000   | 0                   | 0                                | 0                    | 0                      | 0                                             | 0                        | 0                    | 0            | 0                                |                 |
| 95  | STATE SOURCES                                                                                            | 3000   | 1,162,157           | 0                                | 0                    | 486,930                | 0                                             | 0                        | 0                    | 0            | 50,000                           |                 |
| 96  | FEDERAL SOURCES                                                                                          | 4000   | 595,546             | 0                                | 0                    | 0                      | 0                                             | 0                        | 0                    | 0            | 0                                |                 |
| 97  | Total Direct Receipts/Revenues <sup>8</sup>                                                              |        | 9,096,031           | 1,425,300                        | 1,725,863            | 966,200                | 383,726                                       | 2,007,737                | 188,247              | 238,583      | 193,885                          |                 |
| 98  | Receipts/Revenues for "On Behalf" Payments <sup>2</sup>                                                  | 3998   | 421,255             | 0                                | 0                    | 0                      | 0                                             | 0                        | 0                    | 0            | 0                                |                 |
| 99  | Total Receipts/Revenues                                                                                  |        | 9,517,286           | 1,425,300                        | 1,725,863            | 966,200                | 383,726                                       | 2,007,737                | 188,247              | 238,583      | 193,885                          |                 |
| 100 | DISBURSEMENTS/EXPENDITURES (All Sources with Student Activity Funds)                                     |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |                 |
| 101 | INSTRUCTION                                                                                              | 1000   | 7,071,180           |                                  |                      |                        | 146,140                                       |                          |                      | 0            |                                  |                 |
| 102 | SUPPORT SERVICES                                                                                         | 2000   | 3,224,821           | 1,221,760                        |                      | 1,366,510              | 257,102                                       | 16,279,450               |                      | 277,475      | 732,720                          |                 |
| 103 | COMMUNITY SERVICES                                                                                       | 3000   | 2,020               | 0                                |                      | 0                      | 90                                            |                          |                      | 0            |                                  |                 |
| 104 | PAYMENTS TO OTHER DISTRICTS & GOVT UNITS                                                                 | 4000   | 696,615             | 35,000                           | 0                    | 0                      | 0                                             | 0                        |                      | 0            | 0                                |                 |
| 105 | DEBT SERVICES                                                                                            | 5000   | 0                   | 0                                | 2,504,435            | 0                      | 0                                             |                          |                      | 0            | 0                                |                 |
| 106 | PROVISION FOR CONTINGENCIES                                                                              | 6000   | 0                   | 0                                | 0                    | 0                      | 0                                             | 0                        |                      | 0            | 0                                |                 |
| 107 | Total Direct Disbursements/Expenditures <sup>9</sup>                                                     |        | 10,994,636          | 1,256,760                        | 2,504,435            | 1,366,510              | 403,332                                       | 16,279,450               |                      | 277,475      | 732,720                          |                 |
| 108 | Disbursements/Expenditures for "On Behalf" Payments <sup>2</sup>                                         | 4180   | 421,255             | 0                                | 0                    | 0                      | 0                                             | 0                        |                      | 0            | 0                                |                 |
| 109 | Total Disbursements/Expenditures                                                                         |        | 11,415,891          | 1,256,760                        | 2,504,435            | 1,366,510              | 403,332                                       | 16,279,450               |                      | 277,475      | 732,720                          |                 |
| 110 | Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures                        |        | (1,898,605)         | 168,540                          | (778,572)            | (400,310)              | (19,606)                                      | (14,271,713)             | 188,247              | (38,892)     | (538,835)                        |                 |
| 111 | OTHER SOURCES/USES OF FUNDS                                                                              |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |                 |
| 112 | OTHER SOURCES OF FUNDS (7000)                                                                            |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |                 |
| 113 | Total Other Sources of Funds <sup>8</sup>                                                                |        | 661,325             | 0                                | 661,325              | 0                      | 0                                             | 0                        | 0                    | 0            | 0                                |                 |
| 114 | OTHER USES OF FUNDS (8000)                                                                               |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |                 |
| 116 | Total Other Uses of Funds <sup>9</sup>                                                                   |        | 661,325             | 0                                | 0                    | 0                      | 0                                             | 661,325                  | 0                    | 0            | 0                                |                 |
| 117 | Total Other Sources/Uses of Fund                                                                         |        | 0                   | 0                                | 661,325              | 0                      | 0                                             | (661,325)                | 0                    | 0            | 0                                |                 |
| 118 | ESTIMATED ENDING FUND BALANCE (All Sources with Student Activity Funds) as of June 30, 2024              |        | 1,089,682           | 2,560,877                        | 295,451              | 1,897,018              | 232,640                                       | 19,558,923               | 2,698,758            | 74,755       | 91,552                           |                 |
| 119 |                                                                                                          |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |                 |
| 120 | SUMMARY OF EXPENDITURES Without Student Activity Funds (by Major Object)                                 |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |                 |
| 121 |                                                                                                          |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |                 |
| 122 | Description                                                                                              | Acct # | (10)<br>Educational | (20)<br>Operations & Maintenance | (30)<br>Debt Service | (40)<br>Transportation | (50)<br>Municipal Retirement/ Social Security | (60)<br>Capital Projects | (70)<br>Working Cash | (80)<br>Tort | (90)<br>Fire Prevention & Safety | Total By Object |
| 123 | Object Name                                                                                              |        |                     |                                  |                      |                        |                                               |                          |                      |              |                                  |                 |
| 124 | Salaries                                                                                                 | 100    | 6,747,169           | 440,680                          |                      | 568,480                |                                               | 0                        |                      | 0            | 0                                | 7,756,329       |
| 125 | Employee Benefits                                                                                        | 200    | 1,345,970           | 88,930                           |                      | 62,180                 | 403,332                                       | 0                        |                      | 0            | 0                                | 1,900,412       |
| 126 | Purchased Services                                                                                       | 300    | 328,319             | 254,620                          | 0                    | 35,530                 |                                               | 0                        |                      | 277,475      | 0                                | 895,944         |
| 127 | Supplies & Materials                                                                                     | 400    | 1,246,899           | 320,550                          |                      | 165,410                |                                               | 0                        |                      | 0            | 0                                | 1,732,859       |
| 128 | Capital Outlay                                                                                           | 500    | 244,100             | 102,210                          |                      | 534,910                |                                               | 16,279,450               |                      | 0            | 732,720                          | 17,893,390      |
| 129 | Other Objects                                                                                            | 600    | 748,565             | 35,000                           | 2,504,435            | 0                      | 0                                             | 0                        |                      | 0            | 0                                | 3,288,000       |
| 130 | Non-Capitalized Equipment                                                                                | 700    | 0                   | 0                                |                      | 0                      |                                               | 0                        |                      | 0            | 0                                | 0               |
| 131 | Termination Benefits                                                                                     | 800    | 28,500              | 14,770                           |                      | 0                      |                                               |                          |                      | 0            |                                  | 43,270          |
| 132 | Total Expenditures                                                                                       |        | 10,689,522          | 1,256,760                        | 2,504,435            | 1,366,510              | 403,332                                       | 16,279,450               |                      | 277,475      | 732,720                          | 33,510,204      |

|    | A                                                                                                  | B      | C           | D                        | E            | F              | G                                     | H                | I            | J       | K                        |
|----|----------------------------------------------------------------------------------------------------|--------|-------------|--------------------------|--------------|----------------|---------------------------------------|------------------|--------------|---------|--------------------------|
| 1  |                                                                                                    |        | (10)        | (20)                     | (30)         | (40)           | (50)                                  | (60)             | (70)         | (80)    | (90)                     |
| 2  | Description: Enter Whole Numbers Only                                                              | Acct # | Educational | Operations & Maintenance | Debt Service | Transportation | Municipal Retirement/ Social Security | Capital Projects | Working Cash | Tort    | Fire Prevention & Safety |
| 3  | BEGINNING CASH BALANCE ON HAND (without Student Activity Funds) <sup>7</sup> as of July 1, 2023    |        | 2,731,442   | 2,392,337                | 412,698      | 2,297,328      | 252,246                               | 34,491,961       | 2,510,511    | 113,647 | 630,387                  |
| 4  | Total Direct Receipts & Other Sources <sup>8</sup>                                                 |        | 9,726,710   | 1,425,300                | 2,387,188    | 966,200        | 383,726                               | 2,007,737        | 188,247      | 238,583 | 193,885                  |
| 5  | OTHER RECEIPTS                                                                                     |        |             |                          |              |                |                                       |                  |              |         |                          |
| 6  | Interfund Loans Payable (Loans from Other Funds)                                                   | 411    |             |                          |              |                |                                       |                  |              |         |                          |
| 7  | Interfund Loans Receivable (Repayment of Loans)                                                    | 141    |             |                          |              |                |                                       |                  |              |         |                          |
| 8  | Notes and Warrants Payable                                                                         | 433    |             |                          |              |                |                                       |                  |              |         |                          |
| 9  | Other Current Assets                                                                               | 199    |             |                          |              |                |                                       |                  |              |         |                          |
| 10 | Total Other Receipts                                                                               |        | 0           | 0                        | 0            | 0              | 0                                     | 0                | 0            | 0       | 0                        |
| 11 | Total Direct Receipts, Other Sources, & Other Receipts                                             |        | 9,726,710   | 1,425,300                | 2,387,188    | 966,200        | 383,726                               | 2,007,737        | 188,247      | 238,583 | 193,885                  |
| 12 | Total Amount Available                                                                             |        | 12,458,152  | 3,817,637                | 2,799,886    | 3,263,528      | 635,972                               | 36,499,698       | 2,698,758    | 352,230 | 824,272                  |
| 13 | Total Direct Disbursements & Other Uses <sup>9</sup>                                               |        | 11,350,847  | 1,256,760                | 2,504,435    | 1,366,510      | 403,332                               | 16,940,775       | 0            | 277,475 | 732,720                  |
| 14 | OTHER DISBURSEMENTS                                                                                |        |             |                          |              |                |                                       |                  |              |         |                          |
| 15 | Interfund Loans Receivable (Loans to Other Funds) <sup>10</sup>                                    | 141    |             |                          |              |                |                                       |                  |              |         |                          |
| 16 | Interfund Loans Payable (Repayment of Loans)                                                       | 411    |             |                          |              |                |                                       |                  |              |         |                          |
| 17 | Notes and Warrants Payable                                                                         | 433    |             |                          |              |                |                                       |                  |              |         |                          |
| 18 | Other Current Liabilities                                                                          | 499    |             |                          |              |                |                                       |                  |              |         |                          |
| 19 | Total Other Disbursements                                                                          |        | 0           | 0                        | 0            | 0              | 0                                     | 0                | 0            | 0       | 0                        |
| 20 | Total Direct Disbursements, Other Uses, & Other Disbursements                                      |        | 11,350,847  | 1,256,760                | 2,504,435    | 1,366,510      | 403,332                               | 16,940,775       | 0            | 277,475 | 732,720                  |
| 21 | ENDING CASH BALANCE ON HAND (without Student Activity Funds) as of June 30, 2024                   |        | 1,107,305   | 2,560,877                | 295,451      | 1,897,018      | 232,640                               | 19,558,923       | 2,698,758    | 74,755  | 91,552                   |
| 22 |                                                                                                    |        |             |                          |              |                |                                       |                  |              |         |                          |
| 23 | Activity Funds BEGINNING CASH BALANCE ON HAND <sup>7</sup> as of July 1, 2023                      |        | 256,845     |                          |              |                |                                       |                  |              |         |                          |
| 24 | Total Direct Receipts & Other Sources <sup>8</sup>                                                 |        | 30,646      |                          |              |                |                                       |                  |              |         |                          |
| 25 | Total Amount Available                                                                             |        | 287,491     |                          |              |                |                                       |                  |              |         |                          |
| 26 | Total Direct Disbursements & Other Uses <sup>9</sup>                                               |        | 305,114     |                          |              |                |                                       |                  |              |         |                          |
| 27 | Activity funds ENDING CASH BALANCE ON HAND <sup>7</sup> as of June 30, 2024                        |        | (17,623)    |                          |              |                |                                       |                  |              |         |                          |
| 28 |                                                                                                    |        |             |                          |              |                |                                       |                  |              |         |                          |
| 29 | Total BEGINNING CASH BALANCE ON HAND (with Student Activity Funds) <sup>7</sup> as of July 1, 2023 |        | 2,988,287   | 2,392,337                | 412,698      | 2,297,328      | 252,246                               | 34,491,961       | 2,510,511    | 113,647 | 630,387                  |
| 30 | Total Direct Receipts & Other Sources <sup>8</sup>                                                 |        | 9,757,356   | 1,425,300                | 2,387,188    | 966,200        | 383,726                               | 2,007,737        | 188,247      | 238,583 | 193,885                  |
| 31 | Total Other Receipts                                                                               |        | 0           | 0                        | 0            | 0              | 0                                     | 0                | 0            | 0       | 0                        |
| 32 | Total Direct Receipts, Other Sources, & Other Receipts                                             |        | 9,757,356   | 1,425,300                | 2,387,188    | 966,200        | 383,726                               | 2,007,737        | 188,247      | 238,583 | 193,885                  |
| 33 | Total Amount Available                                                                             |        | 12,745,643  | 3,817,637                | 2,799,886    | 3,263,528      | 635,972                               | 36,499,698       | 2,698,758    | 352,230 | 824,272                  |
| 34 | Total Direct Disbursements & Other Uses <sup>9</sup>                                               |        | 11,655,961  | 1,256,760                | 2,504,435    | 1,366,510      | 403,332                               | 16,940,775       | 0            | 277,475 | 732,720                  |
| 35 | Total Other Disbursements                                                                          |        | 0           | 0                        | 0            | 0              | 0                                     | 0                | 0            | 0       | 0                        |
| 36 | Total Direct Disbursements, Other Uses, & Other Disbursements                                      |        | 11,655,961  | 1,256,760                | 2,504,435    | 1,366,510      | 403,332                               | 16,940,775       | 0            | 277,475 | 732,720                  |
| 37 | Total ENDING CASH BALANCE ON HAND (with Student Activity Funds) <sup>7</sup> as of June 30, 2024   |        | 1,089,682   | 2,560,877                | 295,451      | 1,897,018      | 232,640                               | 19,558,923       | 2,698,758    | 74,755  | 91,552                   |

|    | A                                                                       | B      | C           | D                        | E            | F              | G                                     | H                | I            | J       | K                        |
|----|-------------------------------------------------------------------------|--------|-------------|--------------------------|--------------|----------------|---------------------------------------|------------------|--------------|---------|--------------------------|
| 1  |                                                                         |        | (10)        | (20)                     | (30)         | (40)           | (50)                                  | (60)             | (70)         | (80)    | (90)                     |
| 2  | Description: Enter Whole Numbers Only                                   | Acct # | Educational | Operations & Maintenance | Debt Service | Transportation | Municipal Retirement/ Social Security | Capital Projects | Working Cash | Tort    | Fire Prevention & Safety |
| 3  | RECEIPTS/REVENUES FROM LOCAL SOURCES (1000)                             |        |             |                          |              |                |                                       |                  |              |         |                          |
| 4  | AD VALOREM TAXES LEVIED BY LOCAL EDUCATION AGENCY                       | 1100   |             |                          |              |                |                                       |                  |              |         |                          |
| 5  | Designated Purposes Levies <sup>11</sup> (1110-1120)                    | -      | 4,892,043   | 1,300,597                | 1,714,163    | 467,440        | 187,058                               |                  | 106,782      | 238,213 | 137,940                  |
| 6  | Leasing Purposes Levy <sup>12</sup>                                     | 1130   | 211,300     |                          |              |                |                                       |                  |              |         |                          |
| 7  | Special Education Purposes Levy                                         | 1140   | 1,520,574   |                          |              |                |                                       |                  |              |         |                          |
| 8  | FICA and Medicare Only Levies                                           | 1150   |             |                          |              |                | 187,058                               |                  |              |         |                          |
| 9  | Area Vocational Construction Purposes Levy                              | 1160   |             |                          |              |                |                                       |                  |              |         |                          |
| 10 | Summer School Purposes Levy                                             | 1170   |             |                          |              |                |                                       |                  |              |         |                          |
| 11 | Other Tax Levies (Describe & Itemize)                                   | 1190   | 22,530      |                          |              |                |                                       |                  |              |         |                          |
| 12 | Total Ad Valorem Taxes Levied by District                               |        | 6,646,447   | 1,300,597                | 1,714,163    | 467,440        | 374,116                               | 0                | 106,782      | 238,213 | 137,940                  |
| 13 | PAYMENTS IN LIEU OF TAXES                                               | 1200   |             |                          |              |                |                                       |                  |              |         |                          |
| 14 | Mobile Home Privilege Tax                                               | 1210   |             |                          |              |                |                                       |                  |              |         |                          |
| 15 | Payments from Local Housing Authority                                   | 1220   |             |                          |              |                |                                       |                  |              |         |                          |
| 16 | Corporate Personal Property Replacement Taxes <sup>13</sup>             | 1230   | 287,969     |                          |              |                | 3,850                                 |                  |              |         |                          |
| 17 | Other Payments in Lieu of Taxes (Describe & Itemize)                    | 1290   |             |                          |              |                |                                       |                  |              |         |                          |
| 18 | Total Payments in Lieu of Taxes                                         |        | 287,969     | 0                        | 0            | 0              | 3,850                                 | 0                | 0            | 0       | 0                        |
| 19 | TUITION                                                                 | 1300   |             |                          |              |                |                                       |                  |              |         |                          |
| 20 | Regular Tuition from Pupils or Parents (In State)                       | 1311   |             |                          |              |                |                                       |                  |              |         |                          |
| 21 | Regular Tuition from Other Districts (In State)                         | 1312   |             |                          |              |                |                                       |                  |              |         |                          |
| 22 | Regular Tuition from Other Sources (In State)                           | 1313   |             |                          |              |                |                                       |                  |              |         |                          |
| 23 | Regular Tuition from Other Sources (Out of State)                       | 1314   |             |                          |              |                |                                       |                  |              |         |                          |
| 24 | Summer School Tuition from Pupils or Parents (In State)                 | 1321   |             |                          |              |                |                                       |                  |              |         |                          |
| 25 | Summer School Tuition from Other Districts (In State)                   | 1322   |             |                          |              |                |                                       |                  |              |         |                          |
| 26 | Summer School Tuition from Other Sources (In State)                     | 1323   |             |                          |              |                |                                       |                  |              |         |                          |
| 27 | Summer School Tuition from Other Sources (Out of State)                 | 1324   |             |                          |              |                |                                       |                  |              |         |                          |
| 28 | CTE Tuition from Pupils or Parents (In State)                           | 1331   |             |                          |              |                |                                       |                  |              |         |                          |
| 29 | CTE Tuition from Other Districts (In State)                             | 1332   |             |                          |              |                |                                       |                  |              |         |                          |
| 30 | CTE Tuition from Other Sources (In State)                               | 1333   |             |                          |              |                |                                       |                  |              |         |                          |
| 31 | CTE Tuition from Other Sources (Out of State)                           | 1334   |             |                          |              |                |                                       |                  |              |         |                          |
| 32 | Special Education Tuition from Pupils or Parents (In State)             | 1341   |             |                          |              |                |                                       |                  |              |         |                          |
| 33 | Special Education Tuition from Other Districts (In State)               | 1342   |             |                          |              |                |                                       |                  |              |         |                          |
| 34 | Special Education Tuition from Other Sources (In State)                 | 1343   |             |                          |              |                |                                       |                  |              |         |                          |
| 35 | Special Education Tuition from Other Sources (Out of State)             | 1344   |             |                          |              |                |                                       |                  |              |         |                          |
| 36 | Adult Tuition from Pupils or Parents (In State)                         | 1351   |             |                          |              |                |                                       |                  |              |         |                          |
| 37 | Adult Tuition from Other Districts (In State)                           | 1352   |             |                          |              |                |                                       |                  |              |         |                          |
| 38 | Adult Tuition from Other Sources (In State)                             | 1353   |             |                          |              |                |                                       |                  |              |         |                          |
| 39 | Adult Tuition from Other Sources (Out of State)                         | 1354   |             |                          |              |                |                                       |                  |              |         |                          |
| 40 | Total Tuition                                                           |        | 0           |                          |              |                |                                       |                  |              |         |                          |
| 41 | TRANSPORTATION FEES                                                     | 1400   |             |                          |              |                |                                       |                  |              |         |                          |
| 42 | Regular Transportation Fees from Pupils or Parents (In State)           | 1411   |             |                          |              |                |                                       |                  |              |         |                          |
| 43 | Regular Transportation Fees from Other Districts (In State)             | 1412   |             |                          |              |                |                                       |                  |              |         |                          |
| 44 | Regular Transportation Fees from Other Sources (In State)               | 1413   |             |                          |              | 470            |                                       |                  |              |         |                          |
| 45 | Regular Transportation Fees from Co-curricular Activities (In State)    | 1415   |             |                          |              | 820            |                                       |                  |              |         |                          |
| 46 | Regular Transportation Fees from Other Sources (Out of State)           | 1416   |             |                          |              |                |                                       |                  |              |         |                          |
| 47 | Summer School Transportation Fees from Pupils or Parents (In State)     | 1421   |             |                          |              |                |                                       |                  |              |         |                          |
| 48 | Summer School Transportation Fees from Other Districts (In State)       | 1422   |             |                          |              |                |                                       |                  |              |         |                          |
| 49 | Summer School Transportation Fees from Other Sources (In State)         | 1423   |             |                          |              |                |                                       |                  |              |         |                          |
| 50 | Summer School Transportation Fees from Other Sources (Out of State)     | 1424   |             |                          |              |                |                                       |                  |              |         |                          |
| 51 | CTE Transportation Fees from Pupils or Parents (In State)               | 1431   |             |                          |              |                |                                       |                  |              |         |                          |
| 52 | CTE Transportation Fees from Other Districts (In State)                 | 1432   |             |                          |              |                |                                       |                  |              |         |                          |
| 53 | CTE Transportation Fees from Other Sources (In State)                   | 1433   |             |                          |              |                |                                       |                  |              |         |                          |
| 54 | CTE Transportation Fees from Other Sources (Out of State)               | 1434   |             |                          |              |                |                                       |                  |              |         |                          |
| 55 | Special Education Transportation Fees from Pupils or Parents (In State) | 1441   |             |                          |              |                |                                       |                  |              |         |                          |
| 56 | Special Education Transportation Fees from Other Districts (In State)   | 1442   |             |                          |              |                |                                       |                  |              |         |                          |

|     | A                                                                                  | B           | C           | D                        | E            | F              | G                                     | H                | I            | J    | K                        |
|-----|------------------------------------------------------------------------------------|-------------|-------------|--------------------------|--------------|----------------|---------------------------------------|------------------|--------------|------|--------------------------|
| 1   |                                                                                    |             | (10)        | (20)                     | (30)         | (40)           | (50)                                  | (60)             | (70)         | (80) | (90)                     |
| 2   | Description: Enter Whole Numbers Only                                              | Acct #      | Educational | Operations & Maintenance | Debt Service | Transportation | Municipal Retirement/ Social Security | Capital Projects | Working Cash | Tort | Fire Prevention & Safety |
| 57  | Special Education Transportation Fees from Other Sources (In State)                | 1443        |             |                          |              |                |                                       |                  |              |      |                          |
| 58  | Special Education Transportation Fees from Other Sources (Out of State)            | 1444        |             |                          |              |                |                                       |                  |              |      |                          |
| 59  | Adult Transportation Fees from Pupils or Parents (In State)                        | 1451        |             |                          |              |                |                                       |                  |              |      |                          |
| 60  | Adult Transportation Fees from Other Districts (In State)                          | 1452        |             |                          |              |                |                                       |                  |              |      |                          |
| 61  | Adult Transportation Fees from Other Sources (In State)                            | 1453        |             |                          |              |                |                                       |                  |              |      |                          |
| 62  | Adult Transportation Fees from Other Sources (Out of State)                        | 1454        |             |                          |              |                |                                       |                  |              |      |                          |
| 63  | <b>Total Transportation Fees</b>                                                   |             |             |                          |              | 1,290          |                                       |                  |              |      |                          |
| 64  | <b>EARNINGS ON INVESTMENTS</b>                                                     | <b>1500</b> |             |                          |              |                |                                       |                  |              |      |                          |
| 65  | Interest on Investments                                                            | 1510        | 54,700      | 66,580                   | 11,700       | 8,360          | 5,760                                 | 1,048,552        | 81,465       | 370  | 5,945                    |
| 66  | Gain or Loss on Sale of Investments                                                | 1520        |             |                          |              |                |                                       |                  |              |      |                          |
| 67  | <b>Total Earnings on Investments</b>                                               |             | 54,700      | 66,580                   | 11,700       | 8,360          | 5,760                                 | 1,048,552        | 81,465       | 370  | 5,945                    |
| 68  | <b>FOOD SERVICE</b>                                                                | <b>1600</b> |             |                          |              |                |                                       |                  |              |      |                          |
| 69  | Sales to Pupils - Lunch                                                            | 1611        | 148,531     |                          |              |                |                                       |                  |              |      |                          |
| 70  | Sales to Pupils - Breakfast                                                        | 1612        |             |                          |              |                |                                       |                  |              |      |                          |
| 71  | Sales to Pupils - A la Carte                                                       | 1613        | 8,868       |                          |              |                |                                       |                  |              |      |                          |
| 72  | Sales to Pupils - Other (Describe & Itemize)                                       | 1614        | 232         |                          |              |                |                                       |                  |              |      |                          |
| 73  | Sales to Adults                                                                    | 1620        | 10,771      |                          |              |                |                                       |                  |              |      |                          |
| 74  | Other Food Service (Describe & Itemize)                                            | 1690        | 2,332       |                          |              |                |                                       |                  |              |      |                          |
| 75  | <b>Total Food Service</b>                                                          |             | 170,734     |                          |              |                |                                       |                  |              |      |                          |
| 76  | <b>DISTRICT/SCHOOL ACTIVITY INCOME</b>                                             | <b>1700</b> |             |                          |              |                |                                       |                  |              |      |                          |
| 77  | Admissions - Athletic                                                              | 1711        | 49,590      |                          |              |                |                                       |                  |              |      |                          |
| 78  | Admissions - Other                                                                 | 1719        |             |                          |              |                |                                       |                  |              |      |                          |
| 79  | Fees                                                                               | 1720        | 21,937      |                          |              |                |                                       |                  |              |      |                          |
| 80  | Book Store Sales                                                                   | 1730        |             |                          |              |                |                                       |                  |              |      |                          |
| 81  | Other District/School Activity Revenue (Describe & Itemize)                        | 1790        |             |                          |              |                |                                       |                  |              |      |                          |
| 82  | Student Activity Fund Revenues                                                     | 1799        | 30,646      |                          |              |                |                                       |                  |              |      |                          |
| 83  | <b>Total District/School Activity Income (without Student Activity Funds 1799)</b> |             | 71,527      | 0                        |              |                |                                       |                  |              |      |                          |
| 84  | <b>Total District/School Activity Income (with Student Activity Funds 1799)</b>    |             | 102,173     |                          |              |                |                                       |                  |              |      |                          |
| 85  | <b>TEXTBOOK INCOME</b>                                                             | <b>1800</b> |             |                          |              |                |                                       |                  |              |      |                          |
| 86  | Textbook Rentals - Regular Textbooks                                               | 1811        | 61,330      |                          |              |                |                                       |                  |              |      |                          |
| 87  | Textbook Rentals - Summer School Textbooks                                         | 1812        |             |                          |              |                |                                       |                  |              |      |                          |
| 88  | Textbook Rentals - Adult/Continuing Education Textbooks                            | 1813        |             |                          |              |                |                                       |                  |              |      |                          |
| 89  | Textbook Rentals - Other (Describe & Itemize)                                      | 1819        |             |                          |              |                |                                       |                  |              |      |                          |
| 90  | Textbook Sales - Regular Textbooks                                                 | 1821        | 475         |                          |              |                |                                       |                  |              |      |                          |
| 91  | Textbook Sales - Summer School                                                     | 1822        |             |                          |              |                |                                       |                  |              |      |                          |
| 92  | Textbook Sales - Adult/Continuing Education                                        | 1823        |             |                          |              |                |                                       |                  |              |      |                          |
| 93  | Textbook Sales - Other (Describe & Itemize)                                        | 1829        |             |                          |              |                |                                       |                  |              |      |                          |
| 94  | Other Textbook Income (Describe & Itemize)                                         | 1890        |             |                          |              |                |                                       |                  |              |      |                          |
| 95  | <b>Total Textbooks</b>                                                             |             | 61,805      |                          |              |                |                                       |                  |              |      |                          |
| 96  | <b>OTHER REVENUE FROM LOCAL SOURCES</b>                                            | <b>1900</b> |             |                          |              |                |                                       |                  |              |      |                          |
| 97  | Rentals                                                                            | 1910        | 6           | 3,350                    |              |                |                                       |                  |              |      |                          |
| 98  | Contributions and Donations from Private Sources                                   | 1920        | 100         |                          |              |                |                                       |                  |              |      |                          |
| 99  | Impact Fees from Municipal or County Governments                                   | 1930        |             |                          |              | 1,680          |                                       |                  |              |      |                          |
| 100 | Services Provided Other Districts                                                  | 1940        | 475         |                          |              |                |                                       |                  |              |      |                          |
| 101 | Refund of Prior Years' Expenditures                                                | 1950        | 485         | 169                      |              |                |                                       |                  |              |      |                          |
| 102 | Payments of Surplus Moneys from TIF Districts                                      | 1960        |             | 46,464                   |              |                |                                       |                  |              |      |                          |
| 103 | Drivers' Education Fees                                                            | 1970        | 5,695       |                          |              |                |                                       |                  |              |      |                          |
| 104 | Proceeds from Vendors' Contracts                                                   | 1980        | 0           | 0                        | 0            | 0              | 0                                     | 0                | 0            | 0    | 0                        |
| 105 | School Facility Occupation Tax Proceeds                                            | 1983        |             |                          |              |                |                                       | 959,185          |              |      |                          |
| 106 | Payment from Other Districts                                                       | 1991        | 2,619       |                          |              |                |                                       |                  |              |      |                          |
| 107 | Sale of Vocational Projects                                                        | 1992        |             |                          |              |                |                                       |                  |              |      |                          |
| 108 | Other Local Fees (Describe & Itemize)                                              | 1993        |             |                          |              |                |                                       |                  |              |      |                          |
| 109 | Other Local Revenues (Describe & Itemize)                                          | 1999        | 5,120       | 8,140                    |              | 500            |                                       |                  |              |      |                          |
| 110 | <b>Total Other Revenue from Local Sources</b>                                      |             | 14,500      | 58,123                   | 0            | 2,180          | 0                                     | 959,185          | 0            | 0    | 0                        |

|     | A                                                                                | B      | C           | D                        | E            | F              | G                                     | H                | I            | J       | K                        |
|-----|----------------------------------------------------------------------------------|--------|-------------|--------------------------|--------------|----------------|---------------------------------------|------------------|--------------|---------|--------------------------|
| 1   |                                                                                  |        | (10)        | (20)                     | (30)         | (40)           | (50)                                  | (60)             | (70)         | (80)    | (90)                     |
| 2   | Description: Enter Whole Numbers Only                                            | Acct # | Educational | Operations & Maintenance | Debt Service | Transportation | Municipal Retirement/ Social Security | Capital Projects | Working Cash | Tort    | Fire Prevention & Safety |
| 111 | Total Receipts/Revenues from Local Sources (without Student Activity Funds 1799) | 1000   | 7,307,682   | 1,425,300                | 1,725,863    | 479,270        | 383,726                               | 2,007,737        | 188,247      | 238,583 | 143,885                  |
| 112 | Total Receipts/Revenues from Local Sources (with Student Activity Funds 1799)    |        | 7,338,328   |                          |              |                |                                       |                  |              |         |                          |
| 113 | FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT (2000)      |        |             |                          |              |                |                                       |                  |              |         |                          |
| 114 | Flow-Through Revenue from State Sources                                          | 2100   |             |                          |              |                |                                       |                  |              |         |                          |
| 115 | Flow-Through Revenue from Federal Sources                                        | 2200   |             |                          |              |                |                                       |                  |              |         |                          |
| 116 | Other Flow-Through Revenue (Describe & Itemize)                                  | 2300   |             |                          |              |                |                                       |                  |              |         |                          |
| 117 | Total Flow-Through Receipts/Revenues From One District to Another District       | 2000   | 0           | 0                        |              | 0              | 0                                     |                  |              |         |                          |
| 118 | RECEIPTS/REVENUES FROM STATE SOURCES (3000)                                      |        |             |                          |              |                |                                       |                  |              |         |                          |
| 119 | UNRESTRICTED GRANTS-IN-AID (3001-3099)                                           |        |             |                          |              |                |                                       |                  |              |         |                          |
| 120 | Evidence Based Funding Formula (Section 18-8.15)                                 | 3001   | 787,180     |                          |              |                |                                       |                  |              |         |                          |
| 121 | Reorganization Incentives (Accounts 3005-3021)                                   | 3005   |             |                          |              |                |                                       |                  |              |         |                          |
| 122 | Fast Growth District Grants                                                      | 3030   |             |                          |              |                |                                       |                  |              |         |                          |
| 123 | Other Unrestricted Grants-In-Aid From State Sources (Describe & Itemize)         | 3099   |             |                          |              |                |                                       |                  |              |         |                          |
| 124 | Total Unrestricted Grants-In-Aid                                                 |        | 787,180     | 0                        | 0            | 0              | 0                                     | 0                |              | 0       | 0                        |
| 125 | RESTRICTED GRANTS-IN-AID (3100-3900)                                             |        |             |                          |              |                |                                       |                  |              |         |                          |
| 126 | SPECIAL EDUCATION                                                                |        |             |                          |              |                |                                       |                  |              |         |                          |
| 127 | Special Education - Private Facility Tuition                                     | 3100   | 21,450      |                          |              |                |                                       |                  |              |         |                          |
| 128 | Special Education - Funding for Children Requiring Sp Ed Services                | 3105   | 2,795       |                          |              |                |                                       |                  |              |         |                          |
| 129 | Special Education - Personnel                                                    | 3110   |             |                          |              |                |                                       |                  |              |         |                          |
| 130 | Special Education - Orphanage - Individual                                       | 3120   | 30,740      |                          |              |                |                                       |                  |              |         |                          |
| 131 | Special Education - Orphanage - Summer Individual                                | 3130   |             |                          |              |                |                                       |                  |              |         |                          |
| 132 | Special Education - Summer School                                                | 3145   |             |                          |              |                |                                       |                  |              |         |                          |
| 133 | Special Education - Other (Describe & Itemize)                                   | 3199   |             |                          |              |                |                                       |                  |              |         |                          |
| 134 | Total Special Education                                                          |        | 54,985      | 0                        |              | 0              |                                       |                  |              |         |                          |
| 135 | CAREER AND TECHNICAL EDUCATION (CTE)                                             |        |             |                          |              |                |                                       |                  |              |         |                          |
| 136 | CTE - Technical Education - Tech Prep                                            | 3200   |             |                          |              |                |                                       |                  |              |         |                          |
| 137 | CTE - Secondary Program Improvement (CTEI)                                       | 3220   | 7,455       |                          |              |                |                                       |                  |              |         |                          |
| 138 | CTE - WECEP                                                                      | 3225   |             |                          |              |                |                                       |                  |              |         |                          |
| 139 | CTE - Agriculture Education                                                      | 3235   | 11,030      |                          |              |                |                                       |                  |              |         |                          |
| 140 | CTE - Instructor Practicum                                                       | 3240   |             |                          |              |                |                                       |                  |              |         |                          |
| 141 | CTE - Student Organizations                                                      | 3270   |             |                          |              |                |                                       |                  |              |         |                          |
| 142 | CTE - Other (Describe & Itemize)                                                 | 3299   | 850         |                          |              |                |                                       |                  |              |         |                          |
| 143 | Total Career and Technical Education                                             |        | 19,335      | 0                        |              |                | 0                                     |                  |              |         |                          |
| 144 | BILINGUAL EDUCATION                                                              |        |             |                          |              |                |                                       |                  |              |         |                          |
| 145 | Bilingual Education - Downstate - TPI and TBE                                    | 3305   |             |                          |              |                |                                       |                  |              |         |                          |
| 146 | Bilingual Education - Downstate - Transitional Bilingual Education               | 3310   |             |                          |              |                |                                       |                  |              |         |                          |
| 147 | Total Bilingual Education                                                        |        | 0           |                          |              |                | 0                                     |                  |              |         |                          |
| 148 | State Free Lunch & Breakfast                                                     | 3360   | 2,175       |                          |              |                |                                       |                  |              |         |                          |
| 149 | School Breakfast Initiative                                                      | 3365   |             |                          |              |                |                                       |                  |              |         |                          |
| 150 | Driver Education                                                                 | 3370   | 7,665       |                          |              |                |                                       |                  |              |         |                          |
| 151 | Adult Education (from ICCB)                                                      | 3410   |             |                          |              |                |                                       |                  |              |         |                          |
| 152 | Adult Education - Other (Describe & Itemize)                                     | 3499   |             |                          |              |                |                                       |                  |              |         |                          |
| 153 | TRANSPORTATION                                                                   |        |             |                          |              |                |                                       |                  |              |         |                          |
| 154 | Transportation - Regular and Vocational                                          | 3500   |             |                          |              | 294,780        |                                       |                  |              |         |                          |
| 155 | Transportation - Special Education                                               | 3510   |             |                          |              | 192,150        |                                       |                  |              |         |                          |
| 156 | Transportation - Other (Describe & Itemize)                                      | 3599   |             |                          |              |                |                                       |                  |              |         |                          |
| 157 | Total Transportation                                                             |        | 0           | 0                        |              | 486,930        | 0                                     |                  |              |         |                          |
| 158 | Learning Improvement - Change Grants                                             | 3610   |             |                          |              |                |                                       |                  |              |         |                          |
| 159 | Scientific Literacy                                                              | 3660   |             |                          |              |                |                                       |                  |              |         |                          |
| 160 | Truant Alternative/Optional Education                                            | 3695   |             |                          |              |                |                                       |                  |              |         |                          |

|     | A                                                                                           | B      | C           | D                        | E            | F              | G                                     | H                | I            | J    | K                        |
|-----|---------------------------------------------------------------------------------------------|--------|-------------|--------------------------|--------------|----------------|---------------------------------------|------------------|--------------|------|--------------------------|
| 1   |                                                                                             |        | (10)        | (20)                     | (30)         | (40)           | (50)                                  | (60)             | (70)         | (80) | (90)                     |
| 2   | Description: Enter Whole Numbers Only                                                       | Acct # | Educational | Operations & Maintenance | Debt Service | Transportation | Municipal Retirement/ Social Security | Capital Projects | Working Cash | Tort | Fire Prevention & Safety |
| 161 | Early Childhood - Block Grant                                                               | 3705   | 290,817     |                          |              |                |                                       |                  |              |      |                          |
| 162 | Chicago General Education Block Grant                                                       | 3766   |             |                          |              |                |                                       |                  |              |      |                          |
| 163 | Chicago Educational Services Block Grant                                                    | 3767   |             |                          |              |                |                                       |                  |              |      |                          |
| 164 | School Safety & Educational Improvement Block Grant                                         | 3775   |             |                          |              |                |                                       |                  |              |      |                          |
| 165 | Technology - Technology for Success                                                         | 3780   |             |                          |              |                |                                       |                  |              |      |                          |
| 166 | State Charter Schools                                                                       | 3815   |             |                          |              |                |                                       |                  |              |      |                          |
| 167 | Extended Learning Opportunities - Summer Bridges                                            | 3825   |             |                          |              |                |                                       |                  |              |      |                          |
| 168 | Infrastructure Improvements - Planning/Construction                                         | 3920   |             |                          |              |                |                                       |                  |              |      |                          |
| 169 | School Infrastructure - Maintenance Projects                                                | 3925   |             |                          |              |                |                                       |                  |              |      | 50,000                   |
| 170 | Other Restricted Revenue from State Sources <i>(Describe &amp; Itemize)</i>                 | 3999   |             |                          |              |                |                                       |                  |              |      |                          |
| 171 | <b>Total Restricted Grants-In-Aid</b>                                                       |        | 374,977     | 0                        | 0            | 486,930        | 0                                     | 0                | 0            | 0    | 50,000                   |
| 172 | <b>Total Receipts/Revenues from State Sources</b>                                           | 3000   | 1,162,157   | 0                        | 0            | 486,930        | 0                                     | 0                | 0            | 0    | 50,000                   |
| 173 | <b>RECEIPTS/REVENUES FROM FEDERAL SOURCES (4000)</b>                                        |        |             |                          |              |                |                                       |                  |              |      |                          |
| 174 | <b>UNRESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT. (4001-4009)</b>          |        |             |                          |              |                |                                       |                  |              |      |                          |
| 175 | Federal Impact Aid                                                                          | 4001   |             |                          |              |                |                                       |                  |              |      |                          |
| 176 | Other Unrestricted Grants-In-Aid Received from Fed. Govt. <i>(Describe &amp; Itemize)</i>   | 4009   |             |                          |              |                |                                       |                  |              |      |                          |
| 177 | <b>Total Unrestricted Grants-In-Aid Received Directly from Fed Govt</b>                     |        | 0           | 0                        | 0            | 0              | 0                                     | 0                | 0            | 0    | 0                        |
| 178 | <b>RESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT (4045-4090)</b>             |        |             |                          |              |                |                                       |                  |              |      |                          |
| 179 | Head Start                                                                                  | 4045   |             |                          |              |                |                                       |                  |              |      |                          |
| 180 | Construction (Impact Aid)                                                                   | 4050   |             |                          |              |                |                                       |                  |              |      |                          |
| 181 | MAGNET                                                                                      | 4060   |             |                          |              |                |                                       |                  |              |      |                          |
| 182 | Other Restricted Grants-In-Aid Received from Fed. Govt. <i>(Describe &amp; Itemize)</i>     | 4090   |             |                          |              |                |                                       |                  |              |      |                          |
| 183 | <b>Total Restricted Grants-In-Aid Received Directly from Federal Govt.</b>                  |        | 0           | 0                        |              | 0              | 0                                     | 0                |              |      | 0                        |
| 184 | <b>RESTRICTED GRANTS-IN-AID RECEIVED FROM FEDERAL GOVT. THRU THE STATE (4100-4999)</b>      |        |             |                          |              |                |                                       |                  |              |      |                          |
| 185 | <b>TITLE V</b>                                                                              |        |             |                          |              |                |                                       |                  |              |      |                          |
| 186 | Title V - Flexibility and Accountability                                                    | 4100   |             |                          |              |                |                                       |                  |              |      |                          |
| 187 | Title V - SEA Projects                                                                      | 4105   |             |                          |              |                |                                       |                  |              |      |                          |
| 188 | Title V - Rural Education Initiative (REI)                                                  | 4107   |             |                          |              |                |                                       |                  |              |      |                          |
| 189 | Title V - Other <i>(Describe &amp; Itemize)</i>                                             | 4199   |             |                          |              |                |                                       |                  |              |      |                          |
| 190 | <b>Total Title V</b>                                                                        |        | 0           | 0                        |              | 0              | 0                                     |                  |              |      |                          |
| 191 | <b>FOOD SERVICE</b>                                                                         |        |             |                          |              |                |                                       |                  |              |      |                          |
| 192 | Breakfast Start-Up Expansion                                                                | 4200   |             |                          |              |                |                                       |                  |              |      |                          |
| 193 | National School Lunch Program                                                               | 4210   | 145,000     |                          |              |                |                                       |                  |              |      |                          |
| 194 | Special Milk Program                                                                        | 4215   |             |                          |              |                |                                       |                  |              |      |                          |
| 195 | School Breakfast Program                                                                    | 4220   | 30,000      |                          |              |                |                                       |                  |              |      |                          |
| 196 | Summer Food Service Admin/Program                                                           | 4225   |             |                          |              |                |                                       |                  |              |      |                          |
| 197 | Child and Adult Care Food Program                                                           | 4226   |             |                          |              |                |                                       |                  |              |      |                          |
| 198 | Fresh Fruit and Vegetables                                                                  | 4240   |             |                          |              |                |                                       |                  |              |      |                          |
| 199 | Food Service - Other <i>(Describe &amp; Itemize)</i>                                        | 4299   |             |                          |              |                |                                       |                  |              |      |                          |
| 200 | <b>Total Food Service</b>                                                                   |        | 175,000     |                          |              |                | 0                                     |                  |              |      |                          |
| 201 | <b>TITLE I</b>                                                                              |        |             |                          |              |                |                                       |                  |              |      |                          |
| 202 | Title I - Low Income                                                                        | 4300   | 54,100      |                          |              |                |                                       |                  |              |      |                          |
| 203 | Title I - Low Income - Neglected, Private                                                   | 4305   |             |                          |              |                |                                       |                  |              |      |                          |
| 204 | Title I - Migrant Education                                                                 | 4340   |             |                          |              |                |                                       |                  |              |      |                          |
| 205 | Title I - Other <i>(Describe &amp; Itemize)</i>                                             | 4399   |             |                          |              |                |                                       |                  |              |      |                          |
| 206 | <b>Total Title I</b>                                                                        |        | 54,100      | 0                        |              | 0              | 0                                     |                  |              |      |                          |
| 207 | <b>TITLE IV</b>                                                                             |        |             |                          |              |                |                                       |                  |              |      |                          |
| 208 | Title IV - Student Support & Academic Enrichment Grant                                      | 4400   | 7,525       |                          |              |                |                                       |                  |              |      |                          |
| 209 | Title IV - Part A - Student Support & Academic Enrichment Grants Safe and Drug Free Schools | 4415   |             |                          |              |                |                                       |                  |              |      |                          |

|     | A                                                                   | B      | C           | D                        | E            | F              | G                                     | H                | I            | J    | K                        |
|-----|---------------------------------------------------------------------|--------|-------------|--------------------------|--------------|----------------|---------------------------------------|------------------|--------------|------|--------------------------|
| 1   |                                                                     |        | (10)        | (20)                     | (30)         | (40)           | (50)                                  | (60)             | (70)         | (80) | (90)                     |
| 2   | Description: Enter Whole Numbers Only                               | Acct # | Educational | Operations & Maintenance | Debt Service | Transportation | Municipal Retirement/ Social Security | Capital Projects | Working Cash | Tort | Fire Prevention & Safety |
| 210 | Title IV - 21st Century                                             | 4421   |             |                          |              |                |                                       |                  |              |      |                          |
| 211 | Title IV - Other (Describe & Itemize)                               | 4499   |             |                          |              |                |                                       |                  |              |      |                          |
| 212 | <b>Total Title IV</b>                                               |        | 7,525       | 0                        |              | 0              | 0                                     |                  |              |      |                          |
| 213 | <b>FEDERAL - SPECIAL EDUCATION</b>                                  |        |             |                          |              |                |                                       |                  |              |      |                          |
| 214 | Federal Special Education - Preschool Flow-Through                  | 4600   | 8,595       |                          |              |                |                                       |                  |              |      |                          |
| 215 | Federal Special Education - Preschool Discretionary                 | 4605   |             |                          |              |                |                                       |                  |              |      |                          |
| 216 | Federal Special Education - IDEA Flow Through                       | 4620   | 222,110     |                          |              |                |                                       |                  |              |      |                          |
| 217 | Federal Special Education - IDEA Room & Board                       | 4625   |             |                          |              |                |                                       |                  |              |      |                          |
| 218 | Federal Special Education - IDEA Discretionary                      | 4630   |             |                          |              |                |                                       |                  |              |      |                          |
| 219 | Federal Special Education - IDEA - Other (Describe & Itemize)       | 4699   |             |                          |              |                |                                       |                  |              |      |                          |
| 220 | <b>Total Federal Special Education</b>                              |        | 230,705     | 0                        |              | 0              | 0                                     |                  |              |      |                          |
| 221 | <b>CTE - PERKINS</b>                                                |        |             |                          |              |                |                                       |                  |              |      |                          |
| 222 | CTE - Perkins-Title III E Tech Prep                                 | 4770   |             |                          |              |                |                                       |                  |              |      |                          |
| 223 | CTE - Other (Describe & Itemize)                                    | 4799   |             |                          |              |                |                                       |                  |              |      |                          |
| 224 | <b>Total CTE - Perkins</b>                                          |        | 0           | 0                        |              |                | 0                                     |                  |              |      |                          |
| 225 | Federal - Adult Education                                           | 4810   |             |                          |              |                |                                       |                  |              |      |                          |
| 226 | ARRA - General State Aid - Education Stabilization                  | 4850   |             |                          |              |                |                                       |                  |              |      |                          |
| 227 | ARRA - Title I - Low Income                                         | 4851   |             |                          |              |                |                                       |                  |              |      |                          |
| 228 | ARRA - Title I - Neglected, Private                                 | 4852   |             |                          |              |                |                                       |                  |              |      |                          |
| 229 | ARRA - Title I - Delinquent, Private                                | 4853   |             |                          |              |                |                                       |                  |              |      |                          |
| 230 | ARRA - Title I - School Improvement (Part A)                        | 4854   |             |                          |              |                |                                       |                  |              |      |                          |
| 231 | ARRA - Title I - School Improvement (Section 1003g)                 | 4855   |             |                          |              |                |                                       |                  |              |      |                          |
| 232 | ARRA - IDEA - Part B - Preschool                                    | 4856   |             |                          |              |                |                                       |                  |              |      |                          |
| 233 | ARRA - IDEA - Part B - Flow-Through                                 | 4857   |             |                          |              |                |                                       |                  |              |      |                          |
| 234 | ARRA - Title IID - Technology - Formula                             | 4860   |             |                          |              |                |                                       |                  |              |      |                          |
| 235 | ARRA - Title IID - Technology - Competitive                         | 4861   |             |                          |              |                |                                       |                  |              |      |                          |
| 236 | ARRA - McKinney - Vento Homeless Education                          | 4862   |             |                          |              |                |                                       |                  |              |      |                          |
| 237 | ARRA - Child Nutrition Equipment Assistance                         | 4863   |             |                          |              |                |                                       |                  |              |      |                          |
| 238 | Impact Aid Formula Grants                                           | 4864   |             |                          |              |                |                                       |                  |              |      |                          |
| 239 | Impact Aid Competitive Grants                                       | 4865   |             |                          |              |                |                                       |                  |              |      |                          |
| 240 | Qualified Zone Academy Bond Tax Credits                             | 4866   |             |                          |              |                |                                       |                  |              |      |                          |
| 241 | Qualified School Construction Bond Credits                          | 4867   |             |                          |              |                |                                       |                  |              |      |                          |
| 242 | Build America Bond Tax Credits                                      | 4868   |             |                          |              |                |                                       |                  |              |      |                          |
| 243 | Build America Bond Interest Reimbursement                           | 4869   |             |                          |              |                |                                       |                  |              |      |                          |
| 244 | ARRA - General State Aid - Other Government Services Stabilization  | 4870   |             |                          |              |                |                                       |                  |              |      |                          |
| 245 | Other ARRA Funds - II                                               | 4871   |             |                          |              |                |                                       |                  |              |      |                          |
| 246 | Other ARRA Funds - III                                              | 4872   |             |                          |              |                |                                       |                  |              |      |                          |
| 247 | Other ARRA Funds - IV                                               | 4873   |             |                          |              |                |                                       |                  |              |      |                          |
| 248 | Other ARRA Funds - V                                                | 4874   |             |                          |              |                |                                       |                  |              |      |                          |
| 249 | ARRA - Early Childhood                                              | 4875   |             |                          |              |                |                                       |                  |              |      |                          |
| 250 | Other ARRA Funds - VII                                              | 4876   |             |                          |              |                |                                       |                  |              |      |                          |
| 251 | Other ARRA Funds - VIII                                             | 4877   |             |                          |              |                |                                       |                  |              |      |                          |
| 252 | Other ARRA Funds - IX                                               | 4878   |             |                          |              |                |                                       |                  |              |      |                          |
| 253 | Other ARRA Funds - X                                                | 4879   |             |                          |              |                |                                       |                  |              |      |                          |
| 254 | Other ARRA Funds - Ed Job Fund Program                              | 4880   |             |                          |              |                |                                       |                  |              |      |                          |
| 255 | <b>Total Stimulus Programs</b>                                      |        | 0           | 0                        | 0            | 0              | 0                                     | 0                |              | 0    | 0                        |
| 256 | Race to the Top Program                                             | 4901   |             |                          |              |                |                                       |                  |              |      |                          |
| 257 | Race to the Top - Preschool Expansion Grant                         | 4902   |             |                          |              |                |                                       |                  |              |      |                          |
| 258 | Title III - Instruction for English Learners & Immigrant Students   | 4905   |             |                          |              |                |                                       |                  |              |      |                          |
| 259 | Title III - English Language Acquisition                            | 4909   |             |                          |              |                |                                       |                  |              |      |                          |
| 260 | McKinney Education for Homeless Children                            | 4920   |             |                          |              |                |                                       |                  |              |      |                          |
| 261 | Title II - Eisenhower - Professional Development Formula            | 4930   |             |                          |              |                |                                       |                  |              |      |                          |
| 262 | Title II - Teacher Quality                                          | 4932   | 43,216      |                          |              |                |                                       |                  |              |      |                          |
| 263 | Title II - Part A - Supporting Effective Instruction - State Grants | 4935   |             |                          |              |                |                                       |                  |              |      |                          |
| 264 | Federal Charter Schools                                             | 4960   |             |                          |              |                |                                       |                  |              |      |                          |
| 265 | State Assessment Grants                                             | 4981   |             |                          |              |                |                                       |                  |              |      |                          |

|     | A                                                                                           | B           | C           | D                        | E            | F              | G                                     | H                | I            | J       | K                        |
|-----|---------------------------------------------------------------------------------------------|-------------|-------------|--------------------------|--------------|----------------|---------------------------------------|------------------|--------------|---------|--------------------------|
| 1   |                                                                                             |             | (10)        | (20)                     | (30)         | (40)           | (50)                                  | (60)             | (70)         | (80)    | (90)                     |
| 2   | Description: Enter Whole Numbers Only                                                       | Acct #      | Educational | Operations & Maintenance | Debt Service | Transportation | Municipal Retirement/ Social Security | Capital Projects | Working Cash | Tort    | Fire Prevention & Safety |
| 266 | Grant for State Assessments and Related Activities                                          | 4982        |             |                          |              |                |                                       |                  |              |         |                          |
| 267 | Medicaid Matching Funds - Administrative Outreach                                           | 4991        | 10,000      |                          |              |                |                                       |                  |              |         |                          |
| 268 | Medicaid Matching Funds - Fee-For-Service Program                                           | 4992        |             |                          |              |                |                                       |                  |              |         |                          |
| 269 | Other Restricted Grants Received from Fed. Govt. thru State <i>(Describe &amp; Itemize)</i> | 4998        | 75,000      |                          |              |                |                                       |                  |              |         |                          |
| 270 | <b>Total Restricted Grants-In-Aid Received from Federal Govt. Thru the State</b>            |             | 595,546     | 0                        | 0            | 0              | 0                                     | 0                |              | 0       | 0                        |
| 271 | <b>TOTAL RECEIPTS/REVENUES FROM FEDERAL SOURCES</b>                                         | <b>4000</b> | 595,546     | 0                        | 0            | 0              | 0                                     | 0                | 0            | 0       | 0                        |
| 272 | <b>TOTAL DIRECT RECEIPTS/REVENUES (without Student Activity Funds 1799)</b>                 |             | 9,065,385   | 1,425,300                | 1,725,863    | 966,200        | 383,726                               | 2,007,737        | 188,247      | 238,583 | 193,885                  |
| 273 | <b>TOTAL DIRECT RECEIPTS/REVENUES (with Student Activity Funds 1799)</b>                    |             | 9,096,031   |                          |              |                |                                       |                  |              |         |                          |



|    | A                                                                     | B             | C                 | D                             | E                              | F                                | G                       | H                      | I                                     | J                                | K              |
|----|-----------------------------------------------------------------------|---------------|-------------------|-------------------------------|--------------------------------|----------------------------------|-------------------------|------------------------|---------------------------------------|----------------------------------|----------------|
| 1  | Description: Enter Whole Numbers Only                                 | Funct #       | (100)<br>Salaries | (200)<br>Employee<br>Benefits | (300)<br>Purchased<br>Services | (400)<br>Supplies &<br>Materials | (500)<br>Capital Outlay | (600)<br>Other Objects | (700)<br>Non-Capitalized<br>Equipment | (800)<br>Termination<br>Benefits | (900)<br>Total |
| 3  | 10 - EDUCATIONAL FUND (ED)                                            |               |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 4  | INSTRUCTION (ED)                                                      | 1000          |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 5  | Regular Programs                                                      | 1100          | 3,524,878         | 727,817                       | 41,450                         | 472,351                          | 5,500                   | 20,475                 | 0                                     | 0                                | 4,792,471      |
| 6  | Tuition Payment to Charter Schools                                    | 1115          |                   |                               | 8,000                          |                                  |                         |                        |                                       |                                  | 8,000          |
| 7  | Pre-K Programs                                                        | 1125          | 180,215           | 43,575                        | 2,330                          | 23,300                           | 1,200                   |                        |                                       |                                  | 250,620        |
| 8  | Special Education Programs (Functions 1200 - 1220)                    | 1200          | 816,871           | 178,000                       | 1,500                          | 8,500                            |                         |                        |                                       |                                  | 1,004,871      |
| 9  | Special Education Programs Pre-K                                      | 1225          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 10 | Remedial and Supplemental Programs K-12                               | 1250          | 61,605            | 18,975                        | 5,000                          | 81,355                           |                         |                        |                                       |                                  | 166,935        |
| 11 | Remedial and Supplemental Programs Pre-K                              | 1275          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 12 | Adult/Continuing Education Programs                                   | 1300          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 13 | CTE Programs                                                          | 1400          |                   |                               |                                | 2,800                            |                         |                        |                                       |                                  | 2,800          |
| 14 | Interscholastic Programs                                              | 1500          | 365,000           | 50,075                        | 42,500                         | 25,000                           | 200                     | 10,000                 |                                       |                                  | 492,775        |
| 15 | Summer School Programs                                                | 1600          | 45,734            | 1,860                         |                                |                                  |                         |                        |                                       |                                  | 47,594         |
| 16 | Gifted Programs                                                       | 1650          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 17 | Driver's Education Programs                                           | 1700          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 18 | Bilingual Programs                                                    | 1800          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 19 | Truant Alternative & Optional Programs                                | 1900          | 0                 | 0                             | 0                              | 0                                | 0                       | 0                      | 0                                     | 0                                | 0              |
| 20 | Pre-K Programs - Private Tuition                                      | 1910          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 21 | Regular K-12 Programs Private Tuition                                 | 1911          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 22 | Special Education Programs K-12 Private Tuition                       | 1912          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 23 | Special Education Programs Pre-K Tuition                              | 1913          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 24 | Remedial/Supplemental Programs K-12 Private Tuition                   | 1914          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 25 | Remedial/Supplemental Programs Pre-K Private Tuition                  | 1915          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 26 | Adult/Continuing Education Programs Private Tuition                   | 1916          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 27 | CTE Programs Private Tuition                                          | 1917          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 28 | Interscholastic Programs Private Tuition                              | 1918          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 29 | Summer School Programs Private Tuition                                | 1919          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 30 | Gifted Programs Private Tuition                                       | 1920          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 31 | Bilingual Programs Private Tuition                                    | 1921          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 32 | Truants Alternative/Opt Ed Programs Private Tuition                   | 1922          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 33 | Student Activity Fund Expenditures                                    | 1999          |                   |                               |                                |                                  |                         | 305,114                |                                       |                                  | 305,114        |
| 34 | Total Instruction <sup>14</sup> (Without Student Activity Funds 1999) | 1000          | 4,994,303         | 1,020,302                     | 100,780                        | 613,306                          | 6,900                   | 30,475                 | 0                                     | 0                                | 6,766,066      |
| 35 | Total Instruction <sup>14</sup> (With Student Activity Funds 1999)    | 1000          | 4,994,303         | 1,020,302                     | 100,780                        | 613,306                          | 6,900                   | 335,589                | 0                                     | 0                                | 7,071,180      |
| 36 | SUPPORT SERVICES (ED)                                                 | 2000          |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 37 | Support Services - Pupil                                              | 2100          |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 38 | Attendance & Social Work Services                                     | 2110          | 119,870           | 31,550                        | 150                            |                                  |                         |                        |                                       |                                  | 151,570        |
| 39 | Guidance Services                                                     | 2120          | 87,500            | 18,660                        | 625                            | 2,000                            |                         |                        |                                       |                                  | 108,785        |
| 40 | Health Services                                                       | 2130          | 116,981           | 8,850                         | 700                            | 2,600                            | 2,000                   |                        |                                       |                                  | 131,131        |
| 41 | Psychological Services                                                | 2140          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 42 | Speech Pathology & Audiology Services                                 | 2150          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 43 | Other Support Services - Pupils (Describe & Itemize)                  | 2190          | 115,490           | 40                            | 5,000                          | 1,500                            |                         |                        |                                       |                                  | 122,030        |
| 44 | Total Support Services - Pupil                                        | 2100          | 439,841           | 59,100                        | 6,475                          | 6,100                            | 2,000                   | 0                      | 0                                     | 0                                | 513,516        |
| 45 | Support Services - Instructional Staff                                | 2200          |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 46 | Improvement of Instruction Services                                   | 2210          | 12,582            | 1,279                         | 40,082                         | 1,005                            |                         |                        |                                       |                                  | 54,948         |
| 47 | Educational Media Services                                            | 2220          | 216,870           | 29,050                        | 49,299                         | 247,418                          | 200,110                 | 7,000                  |                                       |                                  | 749,747        |
| 48 | Assessment & Testing                                                  | 2230          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 49 | Total Support Services - Instructional Staff                          | 2200          | 229,452           | 30,329                        | 89,381                         | 248,423                          | 200,110                 | 7,000                  | 0                                     | 0                                | 804,695        |
| 50 | Support Services - General Administration                             | 2300          |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 51 | Board of Education Services                                           | 2310          | 720               | 535                           | 90,100                         | 5,000                            |                         | 3,500                  |                                       | 28,500                           | 128,355        |
| 52 | Executive Administration Services                                     | 2320          | 196,970           | 18,180                        | 2,500                          | 2,000                            |                         | 2,000                  |                                       |                                  | 221,650        |
| 53 | Special Area Administration Services                                  | 2330          | 300               | 35                            | 500                            |                                  |                         |                        |                                       |                                  | 835            |
| 54 | Tort Immunity Services                                                | 2361,<br>2365 | 0                 | 0                             | 0                              | 0                                | 0                       | 0                      | 0                                     | 0                                | 0              |
| 55 | Total Support Services - General Administration                       | 2300          | 197,990           | 18,750                        | 93,100                         | 7,000                            | 0                       | 5,500                  | 0                                     | 28,500                           | 350,840        |
| 56 | Support Services - School Administration                              | 2400          |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 57 | Office of the Principal Services                                      | 2410          | 536,634           | 122,465                       | 22,300                         | 7,700                            |                         | 2,975                  |                                       |                                  | 692,074        |
| 58 | Other Support Services - School Administration (Describe & Itemize)   | 2490          |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 59 | Total Support Services - School Administration                        | 2400          | 536,634           | 122,465                       | 22,300                         | 7,700                            | 0                       | 2,975                  | 0                                     | 0                                | 692,074        |

|     | A                                                                                      | B           | C                 | D                             | E                              | F                                | G                       | H                      | I                                     | J                                | K                 |
|-----|----------------------------------------------------------------------------------------|-------------|-------------------|-------------------------------|--------------------------------|----------------------------------|-------------------------|------------------------|---------------------------------------|----------------------------------|-------------------|
| 1   | Description: Enter Whole Numbers Only                                                  | Funct #     | (100)<br>Salaries | (200)<br>Employee<br>Benefits | (300)<br>Purchased<br>Services | (400)<br>Supplies &<br>Materials | (500)<br>Capital Outlay | (600)<br>Other Objects | (700)<br>Non-Capitalized<br>Equipment | (800)<br>Termination<br>Benefits | (900)<br>Total    |
| 60  | <b>Support Services - Business</b>                                                     | <b>2500</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                   |
| 61  | Direction of Business Support Services                                                 | 2510        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 62  | Fiscal Services                                                                        | 2520        | 191,085           | 56,520                        | 11,435                         | 22,745                           |                         | 3,500                  |                                       |                                  | 285,285           |
| 63  | Operation & Maintenance of Plant Services                                              | 2540        |                   |                               | 25                             |                                  | 29,590                  |                        |                                       |                                  | 29,615            |
| 64  | Pupil Transportation Services                                                          | 2550        |                   |                               | 13                             |                                  |                         |                        |                                       |                                  | 13                |
| 65  | Food Services                                                                          | 2560        | 156,524           | 38,504                        | 4,500                          | 341,255                          | 5,500                   | 2,500                  |                                       |                                  | 548,783           |
| 66  | Internal Services                                                                      | 2570        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 67  | <b>Total Support Services - Business</b>                                               | <b>2500</b> | <b>347,609</b>    | <b>95,024</b>                 | <b>15,973</b>                  | <b>364,000</b>                   | <b>35,090</b>           | <b>6,000</b>           | <b>0</b>                              | <b>0</b>                         | <b>863,696</b>    |
| 68  | <b>Support Services - Central</b>                                                      | <b>2600</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                   |
| 69  | Direction of Central Support Services                                                  | 2610        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 70  | Planning, Research, Development & Evaluation Services                                  | 2620        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 71  | Information Services                                                                   | 2630        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 72  | Staff Services                                                                         | 2640        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 73  | Data Processing Services                                                               | 2660        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 74  | <b>Total Support Services - Central</b>                                                | <b>2600</b> | <b>0</b>          | <b>0</b>                      | <b>0</b>                       | <b>0</b>                         | <b>0</b>                | <b>0</b>               | <b>0</b>                              | <b>0</b>                         | <b>0</b>          |
| 75  | <b>Other Support Services - Misc. (Describe &amp; Itemize)</b>                         | <b>2900</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 76  | <b>Total Support Services</b>                                                          | <b>2000</b> | <b>1,751,526</b>  | <b>325,668</b>                | <b>227,229</b>                 | <b>633,223</b>                   | <b>237,200</b>          | <b>21,475</b>          | <b>0</b>                              | <b>28,500</b>                    | <b>3,224,821</b>  |
| 77  | <b>COMMUNITY SERVICES (ED)</b>                                                         | <b>3000</b> | <b>1,340</b>      |                               | <b>310</b>                     | <b>370</b>                       |                         |                        |                                       |                                  | <b>2,020</b>      |
| 78  | <b>PAYMENTS TO OTHER DIST &amp; GOVT UNITS (ED)</b>                                    | <b>4000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                   |
| 79  | <b>Payments to Other Dist &amp; Govt Units (In-State)</b>                              | <b>4100</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                   |
| 80  | Payments for Regular Programs                                                          | 4110        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 81  | Payments for Special Education Programs                                                | 4120        |                   |                               |                                |                                  |                         | 635,615                |                                       |                                  | 635,615           |
| 82  | Payments for Adult/Continuing Education Programs                                       | 4130        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 83  | Payments for CTE Programs                                                              | 4140        |                   |                               |                                |                                  |                         | 61,000                 |                                       |                                  | 61,000            |
| 84  | Payments for Community College Programs                                                | 4170        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 85  | Other Payments to In-State Govt Units - Programs (Describe & Itemize)                  | 4190        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 86  | <b>Total Payments to Other Dist &amp; Govt Units (In-State)</b>                        | <b>4100</b> |                   |                               | <b>0</b>                       |                                  |                         | <b>696,615</b>         |                                       |                                  | <b>696,615</b>    |
| 87  | Payments for Regular Programs - Tuition                                                | 4210        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 88  | Payments for Special Education Programs - Tuition                                      | 4220        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 89  | Payments for Adult/Continuing Education Programs - Tuition                             | 4230        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 90  | Payments for CTE Programs - Tuition                                                    | 4240        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 91  | Payments for Community College Programs - Tuition                                      | 4270        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 92  | Payments for Other Programs - Tuition                                                  | 4280        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 93  | Other Payments to In-State Govt Units - Tuition (Describe & Itemize)                   | 4290        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 94  | <b>Total Payments to Other Dist &amp; Govt Units - Tuition (In State)</b>              | <b>4200</b> |                   |                               | <b>0</b>                       |                                  |                         | <b>0</b>               |                                       |                                  | <b>0</b>          |
| 95  | Payments for Regular Programs - Transfers                                              | 4310        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 96  | Payments for Special Education Programs - Transfers                                    | 4320        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 97  | Payments for Adult/Continuing Ed Programs - Transfers                                  | 4330        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 98  | Payments for CTE Programs - Transfers                                                  | 4340        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 99  | Payments for Community College Program - Transfers                                     | 4370        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 100 | Payments for Other Programs - Transfers                                                | 4380        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 101 | Other Payments to In-State Govt Units - Transfers (Describe & Itemize)                 | 4390        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 102 | <b>Total Payments to Other Dist &amp; Govt Units-Transfers (In State)</b>              | <b>4300</b> |                   |                               | <b>0</b>                       |                                  |                         | <b>0</b>               |                                       |                                  | <b>0</b>          |
| 103 | Payments to Other Dist & Govt Units (Out of State)                                     | 4400        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 104 | <b>Total Payments to Other Dist &amp; Govt Units</b>                                   | <b>4000</b> |                   |                               | <b>0</b>                       |                                  |                         | <b>696,615</b>         |                                       |                                  | <b>696,615</b>    |
| 105 | <b>DEBT SERVICE (ED)</b>                                                               | <b>5000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                   |
| 106 | <b>Debt Service - Interest on Short-Term Debt</b>                                      | <b>5100</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                   |
| 107 | Tax Anticipation Warrants                                                              | 5110        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 108 | Tax Anticipation Notes                                                                 | 5120        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 109 | Corporate Personal Property Repl Tax Anticipated Notes                                 | 5130        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 110 | State Aid Anticipation Certificates                                                    | 5140        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 111 | Other Interest on Short-Term Debt (Describe & Itemize)                                 | 5150        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 112 | <b>Total Debt Service - Interest on Short-Term Debt</b>                                | <b>5100</b> |                   |                               |                                |                                  |                         | <b>0</b>               |                                       |                                  | <b>0</b>          |
| 113 | <b>Debt Service - Interest on Long-Term Debt</b>                                       | <b>5200</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 114 | <b>Total Debt Service</b>                                                              | <b>5000</b> |                   |                               |                                |                                  |                         | <b>0</b>               |                                       |                                  | <b>0</b>          |
| 115 | <b>PROVISION FOR CONTINGENCIES (ED)</b>                                                | <b>6000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0                 |
| 116 | <b>Total Direct Disbursements/Expenditures (without Student Activity Funds (1999))</b> |             | <b>6,747,169</b>  | <b>1,345,970</b>              | <b>328,319</b>                 | <b>1,246,899</b>                 | <b>244,100</b>          | <b>748,565</b>         | <b>0</b>                              | <b>28,500</b>                    | <b>10,689,522</b> |

|     | A                                                                                                              | B       | C         | D                 | E                  | F                    | G              | H             | I                         | J                    | K           |
|-----|----------------------------------------------------------------------------------------------------------------|---------|-----------|-------------------|--------------------|----------------------|----------------|---------------|---------------------------|----------------------|-------------|
| 1   | Description: Enter Whole Numbers Only                                                                          | Funct # | (100)     | (200)             | (300)              | (400)                | (500)          | (600)         | (700)                     | (800)                | (900)       |
| 2   |                                                                                                                |         | Salaries  | Employee Benefits | Purchased Services | Supplies & Materials | Capital Outlay | Other Objects | Non-Capitalized Equipment | Termination Benefits | Total       |
| 117 | Total Direct Disbursements/Expenditures (with Student Activity Funds (1999))                                   |         | 6,747,169 | 1,345,970         | 328,319            | 1,246,899            | 244,100        | 1,053,679     | 0                         | 28,500               | 10,994,636  |
| 118 | Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (without Student Activity Funds 1999) |         |           |                   |                    |                      |                |               |                           |                      | (1,624,137) |
| 119 | Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (with Student Activity Funds 1999)    |         |           |                   |                    |                      |                |               |                           |                      | (1,898,605) |
| 120 |                                                                                                                |         |           |                   |                    |                      |                |               |                           |                      |             |
| 121 | 20 - OPERATIONS AND MAINTENANCE FUND (O&M)                                                                     |         |           |                   |                    |                      |                |               |                           |                      |             |
| 122 | SUPPORT SERVICES (O&M)                                                                                         | 2000    |           |                   |                    |                      |                |               |                           |                      |             |
| 123 | Support Services - Pupil                                                                                       | 2100    |           |                   |                    |                      |                |               |                           |                      |             |
| 124 | Other Support Services - Pupils (Describe & Itemize)                                                           | 2190    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 125 | Support Services - Business                                                                                    | 2500    |           |                   |                    |                      |                |               |                           |                      |             |
| 126 | Direction of Business Support Services                                                                         | 2510    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 127 | Facilities Acquisition & Construction Services                                                                 | 2530    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 128 | Operation & Maintenance of Plant Services                                                                      | 2540    | 440,680   | 88,930            | 254,620            | 320,550              | 102,210        |               |                           | 14,770               | 1,221,760   |
| 129 | Pupil Transportation Services                                                                                  | 2550    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 130 | Food Services                                                                                                  | 2560    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 131 | Total Support Services - Business                                                                              | 2500    | 440,680   | 88,930            | 254,620            | 320,550              | 102,210        | 0             | 0                         | 14,770               | 1,221,760   |
| 132 | Other Support Services - Misc. (Describe & Itemize)                                                            | 2900    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 133 | Total Support Services                                                                                         | 2000    | 440,680   | 88,930            | 254,620            | 320,550              | 102,210        | 0             | 0                         | 14,770               | 1,221,760   |
| 134 | COMMUNITY SERVICES (O&M)                                                                                       | 3000    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 135 | PAYMENTS TO OTHER DIST & GOVT UNITS (O&M)                                                                      | 4000    |           |                   |                    |                      |                |               |                           |                      |             |
| 136 | Payments to Other Dist & Govt Units (In-State)                                                                 | 4100    |           |                   |                    |                      |                |               |                           |                      |             |
| 137 | Payments for Regular Programs                                                                                  | 4110    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 138 | Payments for Special Education Programs                                                                        | 4120    |           |                   |                    |                      |                | 0             |                           |                      |             |
| 139 | Payments for CTE Program                                                                                       | 4140    |           |                   |                    |                      |                | 35,000        |                           |                      | 35,000      |
| 140 | Other Payments to In-State Govt Units - Programs (Describe & Itemize)                                          | 4190    |           |                   |                    |                      |                | 0             |                           |                      |             |
| 141 | Total Payments to Other Dist & Govt Units (In-State)                                                           | 4100    |           |                   | 0                  |                      |                | 35,000        |                           |                      | 35,000      |
| 142 | Payments to Other Dist & Govt Units (Out of State) <sup>14</sup>                                               | 4400    |           |                   |                    |                      |                | 0             |                           |                      |             |
| 143 | Total Payments to Other Dist & Govt Unit                                                                       | 4000    |           |                   | 0                  |                      |                | 35,000        |                           |                      | 35,000      |
| 144 | DEBT SERVICE (O&M)                                                                                             | 5000    |           |                   |                    |                      |                |               |                           |                      |             |
| 145 | Debt Service - Interest on Short-Term Debt                                                                     | 5100    |           |                   |                    |                      |                |               |                           |                      |             |
| 146 | Tax Anticipation Warrants                                                                                      | 5110    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 147 | Tax Anticipation Notes                                                                                         | 5120    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 148 | Corporate Personal Prop Repl Tax Anticipated Notes                                                             | 5130    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 149 | State Aid Anticipation Certificates                                                                            | 5140    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 150 | Other Interest on Short-Term Debt (Describe & Itemize)                                                         | 5150    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 151 | Total Debt Service - Interest on Short-Term Debt                                                               | 5100    |           |                   |                    |                      |                | 0             |                           |                      | 0           |
| 152 | Debt Service - Interest on Long-Term Debt                                                                      | 5200    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 153 | Total Debt Service                                                                                             | 5000    |           | 0                 | 0                  |                      |                |               |                           |                      |             |
| 154 | PROVISION FOR CONTINGENCIES (O&M)                                                                              | 6000    |           |                   |                    |                      |                |               |                           |                      |             |
| 155 | Total Direct Disbursements/Expenditures                                                                        |         | 440,680   | 88,930            | 254,620            | 320,550              | 102,210        | 35,000        | 0                         | 14,770               | 1,256,760   |
| 156 | Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures                                       |         |           |                   |                    |                      |                |               |                           |                      | 168,540     |
| 157 |                                                                                                                |         |           |                   |                    |                      |                |               |                           |                      |             |
| 158 | 30 - DEBT SERVICE FUND (DS)                                                                                    |         |           |                   |                    |                      |                |               |                           |                      |             |
| 159 | PAYMENTS TO OTHER DIST & GOVT UNITS (DS)                                                                       | 4000    |           |                   |                    |                      |                |               |                           |                      |             |
| 160 | Payments to Other Dist & Govt Units (In-State)                                                                 | 4100    |           |                   |                    |                      |                |               |                           |                      |             |
| 161 | Payments for Regular Programs                                                                                  | 4110    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 162 | Payments for Special Education Programs                                                                        | 4120    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 163 | Other Payments to In-State Govt Units - Programs (Describe & Itemize)                                          | 4190    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 164 | Total Payments to Other Dist & Govt Units (In-State)                                                           | 4000    |           |                   |                    |                      |                | 0             |                           |                      | 0           |
| 165 | DEBT SERVICE (DS)                                                                                              | 5000    |           |                   |                    |                      |                |               |                           |                      |             |
| 166 | Debt Service - Interest on Short-Term Debt                                                                     | 5100    |           |                   |                    |                      |                |               |                           |                      |             |
| 167 | Tax Anticipation Warrants                                                                                      | 5110    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 168 | Tax Anticipation Notes                                                                                         | 5120    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 169 | Corporate Personal Prop Repl Tax Anticipation Notes                                                            | 5130    |           |                   |                    |                      |                |               |                           |                      | 0           |
| 170 | State Aid Anticipation Certificates                                                                            | 5140    |           |                   |                    |                      |                |               |                           |                      | 0           |

|     | A                                                                                                                                              | B           | C                 | D                             | E                              | F                                | G                       | H                      | I                                     | J                                | K              |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------------|-------------------------------|--------------------------------|----------------------------------|-------------------------|------------------------|---------------------------------------|----------------------------------|----------------|
| 1   | Description: Enter Whole Numbers Only                                                                                                          | Funct #     | (100)<br>Salaries | (200)<br>Employee<br>Benefits | (300)<br>Purchased<br>Services | (400)<br>Supplies &<br>Materials | (500)<br>Capital Outlay | (600)<br>Other Objects | (700)<br>Non-Capitalized<br>Equipment | (800)<br>Termination<br>Benefits | (900)<br>Total |
| 171 | Other Interest on Short-Term Debt <i>(Describe &amp; Itemize)</i>                                                                              | 5150        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 172 | <b>Total Debt Service - Interest On Short-Term Debt</b>                                                                                        | <b>5100</b> |                   |                               |                                |                                  |                         | 0                      |                                       |                                  | 0              |
| 173 | <b>Debt Service - Interest on Long-Term Debt</b>                                                                                               | <b>5200</b> |                   |                               |                                |                                  |                         | 469,810                |                                       |                                  | 469,810        |
| 174 | <b>Debt Service - Payments of Principal on Long-Term Debt <sup>15</sup> (Lease/Purchase Principal Retired) <i>(Describe &amp; Itemize)</i></b> | <b>5300</b> |                   |                               |                                |                                  |                         | 2,034,625              |                                       |                                  | 2,034,625      |
| 175 | <b>Debt Service - Other <i>(Describe &amp; Itemize)</i></b>                                                                                    | <b>5400</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 176 | <b>Total Debt Service</b>                                                                                                                      | <b>5000</b> |                   |                               | 0                              |                                  |                         | 2,504,435              |                                       |                                  | 2,504,435      |
| 177 | <b>PROVISION FOR CONTINGENCIES (DS)</b>                                                                                                        | <b>6000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 178 | <b>Total Direct Disbursements/Expenditures</b>                                                                                                 |             |                   |                               | 0                              |                                  |                         | 2,504,435              |                                       |                                  | 2,504,435      |
| 179 | <b>Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures</b>                                                                |             |                   |                               |                                |                                  |                         |                        |                                       |                                  | (778,572)      |
| 180 |                                                                                                                                                |             |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 181 | <b>40 - TRANSPORTATION FUND (TR)</b>                                                                                                           |             |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 182 | <b>SUPPORT SERVICES (TR)</b>                                                                                                                   | <b>2000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 183 | <b>Support Services - Pupils</b>                                                                                                               | <b>2100</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 184 | Other Support Services - Pupils <i>(Describe &amp; Itemize)</i>                                                                                | 2190        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 185 | <b>Support Services - Business</b>                                                                                                             |             |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 186 | Pupil Transportation Services                                                                                                                  | 2550        | 568,480           | 62,180                        | 35,530                         | 165,410                          | 534,910                 |                        |                                       |                                  | 1,366,510      |
| 187 | Other Support Services - Business <i>(Describe &amp; Itemize)</i>                                                                              | 2900        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 188 | <b>Total Support Services</b>                                                                                                                  | <b>2000</b> | 568,480           | 62,180                        | 35,530                         | 165,410                          | 534,910                 | 0                      | 0                                     | 0                                | 1,366,510      |
| 189 | <b>COMMUNITY SERVICES (TR)</b>                                                                                                                 | <b>3000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 190 | <b>PAYMENTS TO OTHER DIST &amp; GOVT UNITS (TR)</b>                                                                                            | <b>4000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 191 | <b>Payments to Other Dist &amp; Govt Units (In-State)</b>                                                                                      | <b>4100</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 192 | Payments for Regular Program                                                                                                                   | 4110        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 193 | Payments for Special Education Programs                                                                                                        | 4120        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 194 | Payments for Adult/Continuing Education Programs                                                                                               | 4130        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 195 | Payments for CTE Programs                                                                                                                      | 4140        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 196 | Payments for Community College Programs                                                                                                        | 4170        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 197 | Other Payments to In-State Govt Units - Programs <i>(Describe &amp; Itemize)</i>                                                               | 4190        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 198 | <b>Total Payments to Other Dist &amp; Govt Units (In-State)</b>                                                                                | <b>4100</b> |                   |                               | 0                              |                                  |                         | 0                      |                                       |                                  | 0              |
| 199 | <b>Payments to Other Dist &amp; Govt Units (Out-of-State) <i>(Describe &amp; Itemize)</i></b>                                                  | <b>4400</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 200 | <b>Total Payments to Other Dist &amp; Govt Units</b>                                                                                           | <b>4000</b> |                   |                               | 0                              |                                  |                         | 0                      |                                       |                                  | 0              |
| 201 | <b>DEBT SERVICE (TR)</b>                                                                                                                       | <b>5000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 202 | <b>Debt Service - Interest on Short-Term Debt</b>                                                                                              | <b>5100</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 203 | Tax Anticipation Warrants                                                                                                                      | 5110        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 204 | Tax Anticipation Notes                                                                                                                         | 5120        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 205 | Corporate Personal Prop Repl Tax Anticipation Notes                                                                                            | 5130        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 206 | State Aid Anticipation Certificates                                                                                                            | 5140        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 207 | Other Interest on Short-Term Debt <i>(Describe &amp; Itemize)</i>                                                                              | 5150        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 208 | <b>Total Debt Service - Interest On Short-Term Debt</b>                                                                                        | <b>5100</b> |                   |                               |                                |                                  |                         | 0                      |                                       |                                  | 0              |
| 209 | <b>Debt Service - Interest on Long-Term Debt</b>                                                                                               | <b>5200</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 210 | <b>Debt Service - Payments of Principal on Long-Term Debt <sup>15</sup> (Lease/Purchase Principal Retired) <i>(Describe &amp; Itemize)</i></b> | <b>5300</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 211 | <b>Debt Service - Other <i>(Describe &amp; Itemize)</i></b>                                                                                    | <b>5400</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 212 | <b>Total Debt Service</b>                                                                                                                      | <b>5000</b> |                   |                               |                                |                                  |                         | 0                      |                                       |                                  | 0              |
| 213 | <b>PROVISION FOR CONTINGENCIES (TR)</b>                                                                                                        | <b>6000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 214 | <b>Total Direct Disbursements/Expenditures</b>                                                                                                 |             | 568,480           | 62,180                        | 35,530                         | 165,410                          | 534,910                 | 0                      | 0                                     | 0                                | 1,366,510      |
| 215 | <b>Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures</b>                                                                |             |                   |                               |                                |                                  |                         |                        |                                       |                                  | (400,310)      |
| 216 |                                                                                                                                                |             |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 217 | <b>50 - MUNICIPAL RETIREMENT/SOC SEC FUND (MR/SS)</b>                                                                                          |             |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 218 | <b>INSTRUCTION (MR/SS)</b>                                                                                                                     | <b>1000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 219 | Regular Program                                                                                                                                | 1100        |                   | 64,690                        |                                |                                  |                         |                        |                                       |                                  | 64,690         |
| 220 | Pre-K Programs                                                                                                                                 | 1125        |                   | 480                           |                                |                                  |                         |                        |                                       |                                  | 480            |
| 221 | Special Education Programs (Functions 1200-1220)                                                                                               | 1200        |                   | 53,250                        |                                |                                  |                         |                        |                                       |                                  | 53,250         |
| 222 | Special Education Programs Pre-K                                                                                                               | 1225        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 223 | Remedial and Supplemental Programs K-12                                                                                                        | 1250        |                   | 3,590                         |                                |                                  |                         |                        |                                       |                                  | 3,590          |

|     | A                                                                              | B           | C                 | D                             | E                              | F                                | G                       | H                      | I                                     | J                                | K              |
|-----|--------------------------------------------------------------------------------|-------------|-------------------|-------------------------------|--------------------------------|----------------------------------|-------------------------|------------------------|---------------------------------------|----------------------------------|----------------|
| 1   | Description: Enter Whole Numbers Only                                          | Funct #     | (100)<br>Salaries | (200)<br>Employee<br>Benefits | (300)<br>Purchased<br>Services | (400)<br>Supplies &<br>Materials | (500)<br>Capital Outlay | (600)<br>Other Objects | (700)<br>Non-Capitalized<br>Equipment | (800)<br>Termination<br>Benefits | (900)<br>Total |
| 224 | Remedial and Supplemental Programs Pre-K                                       | 1275        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 225 | Adult/Continuing Education Programs                                            | 1300        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 226 | CTE Programs                                                                   | 1400        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 227 | Interscholastic Programs                                                       | 1500        |                   | 23,030                        |                                |                                  |                         |                        |                                       |                                  | 23,030         |
| 228 | Summer School Programs                                                         | 1600        |                   | 1,100                         |                                |                                  |                         |                        |                                       |                                  | 1,100          |
| 229 | Gifted Programs                                                                | 1650        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 230 | Driver's Education Programs                                                    | 1700        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 231 | Bilingual Programs                                                             | 1800        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 232 | Truant Alternative & Optional Programs                                         | 1900        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 233 | <b>Total Instruction</b>                                                       | <b>1000</b> |                   | <b>146,140</b>                |                                |                                  |                         |                        |                                       |                                  | <b>146,140</b> |
| 234 | <b>SUPPORT SERVICES (MR/SS)</b>                                                | <b>2000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 235 | <b>Support Services - Pupil</b>                                                | <b>2100</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 236 | Attendance & Social Work Services                                              | 2110        |                   | 1,670                         |                                |                                  |                         |                        |                                       |                                  | 1,670          |
| 237 | Guidance Services                                                              | 2120        |                   | 1,590                         |                                |                                  |                         |                        |                                       |                                  | 1,590          |
| 238 | Health Services                                                                | 2130        |                   | 16,020                        |                                |                                  |                         |                        |                                       |                                  | 16,020         |
| 239 | Psychological Services                                                         | 2140        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 240 | Speech Pathology & Audiology Services                                          | 2150        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 241 | Other Support Services - Pupils <i>(Describe &amp; Itemize)</i>                | 2190        |                   | 15,152                        |                                |                                  |                         |                        |                                       |                                  | 15,152         |
| 242 | <b>Total Support Services - Pupil</b>                                          | <b>2100</b> |                   | <b>34,432</b>                 |                                |                                  |                         |                        |                                       |                                  | <b>34,432</b>  |
| 243 | <b>Support Services - Instructional Staff</b>                                  | <b>2200</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 244 | Improvement of Instruction Services                                            | 2210        |                   | 140                           |                                |                                  |                         |                        |                                       |                                  | 140            |
| 245 | Educational Media Services                                                     | 2220        |                   | 22,130                        |                                |                                  |                         |                        |                                       |                                  | 22,130         |
| 246 | Assessment & Testing                                                           | 2230        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 247 | <b>Total Support Services - Instructional Staff</b>                            | <b>2200</b> |                   | <b>22,270</b>                 |                                |                                  |                         |                        |                                       |                                  | <b>22,270</b>  |
| 248 | <b>Support Services - General Administration</b>                               | <b>2300</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 249 | Board of Education Services                                                    | 2310        |                   | 260                           |                                |                                  |                         |                        |                                       |                                  | 260            |
| 250 | Executive Administration Services                                              | 2320        |                   | 7,680                         |                                |                                  |                         |                        |                                       |                                  | 7,680          |
| 251 | Special Area Administrative Services                                           | 2330        |                   | 10                            |                                |                                  |                         |                        |                                       |                                  | 10             |
| 252 | Claims Paid from Self Insurance Fund                                           | 2361        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 253 | Risk Management and Claims Services Payments                                   | 2365        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 254 | <b>Total Support Services - General Administration</b>                         | <b>2300</b> |                   | <b>7,950</b>                  |                                |                                  |                         |                        |                                       |                                  | <b>7,950</b>   |
| 255 | <b>Support Services - School Administration</b>                                | <b>2400</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 256 | Office of the Principal Services                                               | 2410        |                   | 24,050                        |                                |                                  |                         |                        |                                       |                                  | 24,050         |
| 257 | Other Support Services - School Administration <i>(Describe &amp; Itemize)</i> | 2490        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 258 | <b>Total Support Services - School Administration</b>                          | <b>2400</b> |                   | <b>24,050</b>                 |                                |                                  |                         |                        |                                       |                                  | <b>24,050</b>  |
| 259 | <b>Support Services - Business</b>                                             | <b>2500</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 260 | Direction of Business Support Services                                         | 2510        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 261 | Fiscal Services                                                                | 2520        |                   | 19,690                        |                                |                                  |                         |                        |                                       |                                  | 19,690         |
| 262 | Facilities Acquisition & Construction Services                                 | 2530        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 263 | Operation & Maintenance of Plant Service                                       | 2540        |                   | 61,370                        |                                |                                  |                         |                        |                                       |                                  | 61,370         |
| 264 | Pupil Transportation Services                                                  | 2550        |                   | 67,140                        |                                |                                  |                         |                        |                                       |                                  | 67,140         |
| 265 | Food Services                                                                  | 2560        |                   | 20,200                        |                                |                                  |                         |                        |                                       |                                  | 20,200         |
| 266 | Internal Services                                                              | 2570        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 267 | <b>Total Support Services - Business</b>                                       | <b>2500</b> |                   | <b>168,400</b>                |                                |                                  |                         |                        |                                       |                                  | <b>168,400</b> |
| 268 | <b>Support Services - Central</b>                                              | <b>2600</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 269 | Direction of Central Support Services                                          | 2610        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 270 | Planning, Research, Development & Evaluation Services                          | 2620        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 271 | Information Services                                                           | 2630        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 272 | Staff Services                                                                 | 2640        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 273 | Data Processing Services                                                       | 2660        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 274 | <b>Total Support Services - Central</b>                                        | <b>2600</b> |                   | <b>0</b>                      |                                |                                  |                         |                        |                                       |                                  | <b>0</b>       |
| 275 | <b>Other Support Services - Misc. <i>(Describe &amp; Itemize)</i></b>          | <b>2900</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  | <b>0</b>       |
| 276 | <b>Total Support Services</b>                                                  | <b>2000</b> |                   | <b>257,102</b>                |                                |                                  |                         |                        |                                       |                                  | <b>257,102</b> |
| 277 | <b>COMMUNITY SERVICES (MR/SS)</b>                                              | <b>3000</b> |                   | <b>90</b>                     |                                |                                  |                         |                        |                                       |                                  | <b>90</b>      |
| 278 | <b>PAYMENTS TO OTHER DIST &amp; GOVT UNITS (MR/SS)</b>                         | <b>4000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 279 | Payments for Regular Programs                                                  | 4110        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 280 | Payments for Special Education Programs                                        | 4120        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 281 | Payments for CTE Programs                                                      | 4140        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |

|     | A                                                                        | B       | C                 | D                             | E                              | F                                | G                       | H                      | I                                     | J                                | K              |
|-----|--------------------------------------------------------------------------|---------|-------------------|-------------------------------|--------------------------------|----------------------------------|-------------------------|------------------------|---------------------------------------|----------------------------------|----------------|
| 1   | Description: Enter Whole Numbers Only                                    | Funct # | (100)<br>Salaries | (200)<br>Employee<br>Benefits | (300)<br>Purchased<br>Services | (400)<br>Supplies &<br>Materials | (500)<br>Capital Outlay | (600)<br>Other Objects | (700)<br>Non-Capitalized<br>Equipment | (800)<br>Termination<br>Benefits | (900)<br>Total |
| 282 | Total Payments to Other Dist & Govt Units                                | 4000    |                   | 0                             |                                |                                  |                         |                        |                                       |                                  | 0              |
| 283 | DEBT SERVICE (MR/SS)                                                     | 5000    |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 284 | Debt Service - Interest on Short-Term Debt                               | 5100    |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 285 | Tax Anticipation Warrants                                                | 5110    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 286 | Tax Anticipation Notes                                                   | 5120    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 287 | Corporate Personal Prop Repl Tax Anticipation Notes                      | 5130    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 288 | State Aid Anticipation Certificates                                      | 5140    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 289 | Other Interest on Short-Term Debt (Describe & Itemize)                   | 5150    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 290 | Total Debt Service                                                       | 5000    |                   |                               |                                |                                  |                         | 0                      |                                       |                                  | 0              |
| 291 | PROVISION FOR CONTINGENCIES (MR/SS)                                      | 6000    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 292 | Total Direct Disbursements/Expenditures                                  |         |                   | 403,332                       |                                |                                  |                         | 0                      |                                       |                                  | 403,332        |
| 293 | Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures |         |                   |                               |                                |                                  |                         |                        |                                       |                                  | (19,606)       |
| 294 |                                                                          |         |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 295 | 60 - CAPITAL PROJECTS (CP)                                               |         |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 296 | SUPPORT SERVICES (CP)                                                    | 2000    |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 297 | Support Services - Business                                              |         |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 298 | Facilities Acquisition & Construction Services                           | 2530    |                   |                               |                                |                                  | 16,279,450              |                        |                                       |                                  | 16,279,450     |
| 299 | Other Support Services - Business (Describe & Itemize)                   | 2900    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 300 | Total Support Services                                                   | 2000    | 0                 | 0                             | 0                              | 0                                | 16,279,450              | 0                      | 0                                     |                                  | 16,279,450     |
| 301 | PAYMENTS TO OTHER DIST & GOVT UNITS (CP)                                 | 4000    |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 302 | Payments to Other Dist & Govt Units (In-State)                           | 4100    |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 303 | Payments to Regular Programs                                             | 4110    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 304 | Payment for Special Education Programs                                   | 4120    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 305 | Payment for CTE Programs                                                 | 4140    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 306 | Payments to Other Govt Units - Programs (In-State) (Describe & Itemize)  | 4190    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 307 | Total Payments to Other Districts & Govt Units                           | 4000    |                   |                               | 0                              |                                  |                         | 0                      |                                       |                                  | 0              |
| 308 | PROVISION FOR CONTINGENCIES (CP)                                         | 6000    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 309 | Total Direct Disbursements/Expenditures                                  |         | 0                 | 0                             | 0                              | 0                                | 16,279,450              | 0                      | 0                                     |                                  | 16,279,450     |
| 310 | Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures |         |                   |                               |                                |                                  |                         |                        |                                       |                                  | (14,271,713)   |
| 311 |                                                                          |         |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 312 | 70 WORKING CASH FUND (WC)                                                |         |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 313 |                                                                          |         |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 314 | 80 - TORT FUND (TF)                                                      |         |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 315 | INSTRUCTION (TF)                                                         | 1000    |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 316 | Regular Programs                                                         | 1100    | 0                 | 0                             | 0                              | 0                                | 0                       | 0                      | 0                                     | 0                                | 0              |
| 317 | Tuition Payment to Charter Schools                                       | 1115    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 318 | Pre-K Programs                                                           | 1125    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 319 | Special Education Programs (Functions 1200 - 1220)                       | 1200    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 320 | Special Education Programs Pre-K                                         | 1225    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 321 | Remedial and Supplemental Programs K-12                                  | 1250    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 322 | Remedial and Supplemental Programs Pre-K                                 | 1275    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 323 | Adult/Continuing Education Programs                                      | 1300    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 324 | CTE Programs                                                             | 1400    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 325 | Interscholastic Programs                                                 | 1500    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 326 | Summer School Programs                                                   | 1600    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 327 | Gifted Programs                                                          | 1650    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 328 | Driver's Education Programs                                              | 1700    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 329 | Bilingual Programs                                                       | 1800    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 330 | Truant Alternative & Optional Programs                                   | 1900    | 0                 | 0                             | 0                              | 0                                | 0                       | 0                      | 0                                     | 0                                | 0              |
| 331 | Pre-K Programs - Private Tuition                                         | 1910    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 332 | Regular K-12 Programs Private Tuition                                    | 1911    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 333 | Special Education Programs K-12 Private Tuition                          | 1912    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 334 | Special Education Programs Pre-K Tuition                                 | 1913    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 335 | Remedial/Supplemental Programs K-12 Private Tuition                      | 1914    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 336 | Remedial/Supplemental Programs Pre-K Private Tuition                     | 1915    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 337 | Adult/Continuing Education Programs Private Tuition                      | 1916    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 338 | CTE Programs Private Tuition                                             | 1917    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |

|     | A                                                                   | B           | C                 | D                             | E                              | F                                | G                       | H                      | I                                     | J                                | K              |
|-----|---------------------------------------------------------------------|-------------|-------------------|-------------------------------|--------------------------------|----------------------------------|-------------------------|------------------------|---------------------------------------|----------------------------------|----------------|
| 1   | Description: Enter Whole Numbers Only                               | Funct #     | (100)<br>Salaries | (200)<br>Employee<br>Benefits | (300)<br>Purchased<br>Services | (400)<br>Supplies &<br>Materials | (500)<br>Capital Outlay | (600)<br>Other Objects | (700)<br>Non-Capitalized<br>Equipment | (800)<br>Termination<br>Benefits | (900)<br>Total |
| 339 | Interscholastic Programs Private Tuition                            | 1918        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 340 | Summer School Programs Private Tuition                              | 1919        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 341 | Gifted Programs Private Tuition                                     | 1920        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 342 | Bilingual Programs Private Tuition                                  | 1921        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 343 | Truants Alternative/Opt Ed Programs Private Tuition                 | 1922        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 344 | <b>Total Instruction<sup>14</sup></b>                               | <b>1000</b> | 0                 | 0                             | 0                              | 0                                | 0                       | 0                      | 0                                     | 0                                | 0              |
| 345 | <b>SUPPORT SERVICES (TF)</b>                                        | <b>2000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 346 | <b>Support Services - Pupil</b>                                     | <b>2100</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 347 | Attendance & Social Work Services                                   | 2110        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 348 | Guidance Services                                                   | 2120        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 349 | Health Services                                                     | 2130        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 350 | Psychological Services                                              | 2140        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 351 | Speech Pathology & Audiology Services                               | 2150        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 352 | Other Support Services - Pupils (Describe & Itemize)                | 2190        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 353 | <b>Total Support Services - Pupil</b>                               | <b>2100</b> | 0                 | 0                             | 0                              | 0                                | 0                       | 0                      | 0                                     | 0                                | 0              |
| 354 | <b>Support Services - Instructional Staff</b>                       | <b>2200</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 355 | Improvement of Instruction Services                                 | 2210        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 356 | Educational Media Services                                          | 2220        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 357 | Assessment & Testing                                                | 2230        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 358 | <b>Total Support Services - Instructional Staff</b>                 | <b>2200</b> | 0                 | 0                             | 0                              | 0                                | 0                       | 0                      | 0                                     | 0                                | 0              |
| 359 | <b>Support Services - General Administration</b>                    | <b>2300</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 360 | Board of Education Services                                         | 2310        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 361 | Executive Administration Services                                   | 2320        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 362 | Special Area Administration Services                                | 2330        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 363 | Claims Paid from Self Insurance Fund                                | 2361        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 364 | Risk Management and Claims Services Payments                        | 2365        |                   |                               | 277,475                        |                                  |                         |                        |                                       |                                  | 277,475        |
| 365 | <b>Total Support Services - General Administration</b>              | <b>2300</b> | 0                 | 0                             | 277,475                        | 0                                | 0                       | 0                      | 0                                     | 0                                | 277,475        |
| 366 | <b>Support Services - School Administration</b>                     | <b>2400</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 367 | Office of the Principal Services                                    | 2410        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 368 | Other Support Services - School Administration (Describe & Itemize) | 2490        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 369 | <b>Total Support Services - School Administration</b>               | <b>2400</b> | 0                 | 0                             | 0                              | 0                                | 0                       | 0                      | 0                                     | 0                                | 0              |
| 370 | <b>Support Services - Business</b>                                  | <b>2500</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 371 | Direction of Business Support Services                              | 2510        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 372 | Fiscal Services                                                     | 2520        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 373 | Facilities Acquisition & Construction Services                      | 2530        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 374 | Operation & Maintenance of Plant Services                           | 2540        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 375 | Pupil Transportation Services                                       | 2550        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 376 | Food Services                                                       | 2560        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 377 | Internal Services                                                   | 2570        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 378 | <b>Total Support Services - Business</b>                            | <b>2500</b> | 0                 | 0                             | 0                              | 0                                | 0                       | 0                      | 0                                     | 0                                | 0              |
| 379 | <b>Support Services - Central</b>                                   | <b>2600</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 380 | Direction of Central Support Services                               | 2610        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 381 | Planning, Research, Development & Evaluation Services               | 2620        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 382 | Information Services                                                | 2630        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 383 | Staff Services                                                      | 2640        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 384 | Data Processing Services                                            | 2660        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 385 | <b>Total Support Services - Central</b>                             | <b>2600</b> | 0                 | 0                             | 0                              | 0                                | 0                       | 0                      | 0                                     | 0                                | 0              |
| 386 | <b>Other Support Services - Misc. (Describe &amp; Itemize)</b>      | <b>2900</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 387 | <b>Total Support Services</b>                                       | <b>2000</b> | 0                 | 0                             | 277,475                        | 0                                | 0                       | 0                      | 0                                     | 0                                | 277,475        |
| 388 | <b>COMMUNITY SERVICES (TF)</b>                                      | <b>3000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 389 | <b>PAYMENTS TO OTHER DIST &amp; GOVT UNITS (TF)</b>                 | <b>4000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 390 | <b>Payments to Other Dist &amp; Govt Units (In-State)</b>           | <b>4100</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 391 | Payments for Regular Programs                                       | 4110        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 392 | Payments for Special Education Programs                             | 4120        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 393 | Payments for Adult/Continuing Education Programs                    | 4130        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 394 | Payments for CTE Programs                                           | 4140        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 395 | Payments for Community College Programs                             | 4170        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |

|     | A                                                                                                                                       | B           | C                 | D                             | E                              | F                                | G                       | H                      | I                                     | J                                | K              |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------------|-------------------------------|--------------------------------|----------------------------------|-------------------------|------------------------|---------------------------------------|----------------------------------|----------------|
| 1   | Description: Enter Whole Numbers Only                                                                                                   | Funct #     | (100)<br>Salaries | (200)<br>Employee<br>Benefits | (300)<br>Purchased<br>Services | (400)<br>Supplies &<br>Materials | (500)<br>Capital Outlay | (600)<br>Other Objects | (700)<br>Non-Capitalized<br>Equipment | (800)<br>Termination<br>Benefits | (900)<br>Total |
| 396 | Other Payments to In-State Govt Units - Programs <i>(Describe &amp; Itemize)</i>                                                        | 4190        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 397 | <b>Total Payments to Other Dist &amp; Govt Units (In-State)</b>                                                                         | <b>4100</b> |                   |                               | 0                              |                                  |                         | 0                      |                                       |                                  | 0              |
| 398 | Payments for Regular Programs - Tuition                                                                                                 | 4210        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 399 | Payments for Special Education Programs - Tuition                                                                                       | 4220        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 400 | Payments for Adult/Continuing Education Programs - Tuition                                                                              | 4230        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 401 | Payments for CTE Programs - Tuition                                                                                                     | 4240        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 402 | Payments for Community College Programs - Tuition                                                                                       | 4270        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 403 | Payments for Other Programs - Tuition                                                                                                   | 4280        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 404 | Other Payments to In-State Govt Units - Tuition <i>(Describe &amp; Itemize)</i>                                                         | 4290        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 405 | <b>Total Payments to Other Dist &amp; Govt Units - Tuition (In State)</b>                                                               | <b>4200</b> |                   |                               |                                |                                  |                         | 0                      |                                       |                                  | 0              |
| 406 | Payments for Regular Programs - Transfers                                                                                               | 4310        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 407 | Payments for Special Education Programs - Transfers                                                                                     | 4320        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 408 | Payments for Adult/Continuing Ed Programs - Transfers                                                                                   | 4330        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 409 | Payments for CTE Programs - Transfers                                                                                                   | 4340        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 410 | Payments for Community College Program - Transfers                                                                                      | 4370        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 411 | Payments for Other Programs - Transfers                                                                                                 | 4380        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 412 | Other Payments to In-State Govt Units - Transfers <i>(Describe &amp; Itemize)</i>                                                       | 4390        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 413 | <b>Total Payments to Other Dist &amp; Govt Units-Transfers (In State)</b>                                                               | <b>4300</b> |                   |                               | 0                              |                                  |                         | 0                      |                                       |                                  | 0              |
| 414 | Payments to Other Dist & Govt Units (Out of State)                                                                                      | 4400        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 415 | <b>Total Payments to Other Dist &amp; Govt Units</b>                                                                                    | <b>4000</b> |                   |                               | 0                              |                                  |                         | 0                      |                                       |                                  | 0              |
| 416 | <b>DEBT SERVICE (TF)</b>                                                                                                                | <b>5000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 417 | <b>Debt Service - Interest on Short-Term Debt</b>                                                                                       |             |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 418 | Tax Anticipation Warrants                                                                                                               | 5110        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 419 | Tax Anticipation Notes                                                                                                                  | 5120        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 420 | Corporate Personal Property Replacement Tax Anticipation Notes                                                                          | 5130        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 421 | State Aid Anticipation Certificates                                                                                                     | 5140        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 422 | Other Interest or Short-Term Debt <i>(Describe &amp; Itemize)</i>                                                                       | 5150        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 423 | <b>Debt Service - Interest on Long-Term Debt</b>                                                                                        | <b>5200</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 424 | Debt Service - Payments of Principal on Long-Term Debt <sup>15</sup> <i>(Lease/Purchase Principal Retired) (Describe &amp; Itemize)</i> | 5300        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 425 | <b>Debt Service - Other (Describe &amp; Itemize)</b>                                                                                    | <b>5400</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 426 | <b>Total Debt Service</b>                                                                                                               | <b>5000</b> |                   |                               | 0                              |                                  |                         | 0                      |                                       |                                  | 0              |
| 427 | <b>PROVISION FOR CONTINGENCIES (TF)</b>                                                                                                 | <b>6000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 428 | <b>Total Direct Disbursements/Expenditures</b>                                                                                          |             | 0                 | 0                             | 277,475                        | 0                                | 0                       | 0                      | 0                                     | 0                                | 277,475        |
| 429 | <b>Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures</b>                                                         |             |                   |                               |                                |                                  |                         |                        |                                       |                                  | (38,892)       |
| 430 |                                                                                                                                         |             |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 431 | <b>90 - FIRE PREVENTION &amp; SAFETY FUND (FP&amp;S)</b>                                                                                |             |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 432 | <b>SUPPORT SERVICES (FP&amp;S)</b>                                                                                                      | <b>2000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 433 | <b>Support Services - Business</b>                                                                                                      | <b>2500</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 434 | Facilities Acquisition & Construction Services                                                                                          | 2530        |                   |                               |                                |                                  | 732,720                 |                        |                                       |                                  | 732,720        |
| 435 | Operation & Maintenance of Plant Service                                                                                                | 2540        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 436 | <b>Total Support Services - Business</b>                                                                                                | <b>2500</b> | 0                 | 0                             | 0                              | 0                                | 732,720                 | 0                      | 0                                     |                                  | 732,720        |
| 437 | <b>Other Support Services - Misc. (Describe &amp; Itemize)</b>                                                                          | <b>2900</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 438 | <b>Total Support Services</b>                                                                                                           | <b>2000</b> | 0                 | 0                             | 0                              | 0                                | 732,720                 | 0                      | 0                                     |                                  | 732,720        |
| 439 | <b>PAYMENTS TO OTHER DISTRICTS &amp; GOVT UNITS (FP&amp;S)</b>                                                                          | <b>4000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 440 | Payments to Regular Programs                                                                                                            | 4110        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 441 | Payments to Special Education Programs                                                                                                  | 4120        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 442 | Other Payments to In-State Govt Units - Programs <i>(Describe &amp; Itemize)</i>                                                        | 4190        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 443 | <b>Total Payments to Other Districts &amp; Govt Units (FPS)</b>                                                                         | <b>4000</b> |                   |                               |                                |                                  |                         | 0                      |                                       |                                  | 0              |
| 444 | <b>DEBT SERVICE (FP&amp;S)</b>                                                                                                          | <b>5000</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 445 | <b>Debt Service - Interest on Short-Term Debt</b>                                                                                       | <b>5100</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 446 | Tax Anticipation Warrants                                                                                                               | 5110        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 447 | Other Interest on Short-Term Debt <i>(Describe &amp; Itemize)</i>                                                                       | 5150        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 448 | <b>Total Debt Service - Interest on Short-Term Debt</b>                                                                                 | <b>5100</b> |                   |                               |                                |                                  |                         | 0                      |                                       |                                  | 0              |
| 449 | <b>Debt Service - Interest on Long-Term Debt</b>                                                                                        | <b>5200</b> |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 450 | Debt Service - Payments of Principal on Long-Term Debt <sup>15</sup> <i>(Lease/Purchase Principal Retired) (Describe &amp; Itemize)</i> | 5300        |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |



|     | A                                                                        | B       | C                 | D                             | E                              | F                                | G                       | H                      | I                                     | J                                | K              |
|-----|--------------------------------------------------------------------------|---------|-------------------|-------------------------------|--------------------------------|----------------------------------|-------------------------|------------------------|---------------------------------------|----------------------------------|----------------|
| 1   | Description: Enter Whole Numbers Only                                    | Funct # | (100)<br>Salaries | (200)<br>Employee<br>Benefits | (300)<br>Purchased<br>Services | (400)<br>Supplies &<br>Materials | (500)<br>Capital Outlay | (600)<br>Other Objects | (700)<br>Non-Capitalized<br>Equipment | (800)<br>Termination<br>Benefits | (900)<br>Total |
| 2   |                                                                          |         |                   |                               |                                |                                  |                         |                        |                                       |                                  |                |
| 451 | Total Debt Service                                                       | 5000    |                   |                               |                                |                                  |                         | 0                      |                                       |                                  | 0              |
| 452 | PROVISIONS FOR CONTINGENCIES (FP&S)                                      | 6000    |                   |                               |                                |                                  |                         |                        |                                       |                                  | 0              |
| 453 | Total Direct Disbursements/Expenditures                                  |         | 0                 | 0                             | 0                              | 0                                | 732,720                 | 0                      | 0                                     |                                  | 732,720        |
| 454 | Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures |         |                   |                               |                                |                                  |                         |                        |                                       |                                  | (538,835)      |

|    | B                                                                                                                          | C         | D                                          | E                                       | F            | G                                       | H |
|----|----------------------------------------------------------------------------------------------------------------------------|-----------|--------------------------------------------|-----------------------------------------|--------------|-----------------------------------------|---|
| 1  | If there is an amount in column C or column G, please describe the type of revenue or expenditure in column D or column H. |           |                                            |                                         |              |                                         |   |
| 2  | Revenue Check: OK                                                                                                          |           |                                            |                                         |              |                                         |   |
| 3  | Expenditure Check: OK                                                                                                      |           |                                            |                                         |              |                                         |   |
| 4  | Revenues Acct. (EstRev tab)                                                                                                | Amount    | Describe Revenue                           | Expenditures Fund-Function (EstExp tab) | Amount       | Describe Expenditures                   |   |
| 5  | 1190                                                                                                                       | \$ 22,530 | TAX LEVY CAPTURE FUNDS                     | 10-2190                                 | \$ 122,030   | BUDGET FOR SCHOOL SAFETY OFFICERS       |   |
| 6  | 1290                                                                                                                       |           |                                            | 10-2490                                 |              |                                         |   |
| 7  | 1614                                                                                                                       | \$ 232    | ALA CARTE FOOD SERVICE SALES               | 10-2900                                 |              |                                         |   |
| 8  | 1690                                                                                                                       | \$ 2,332  | CATERING SALES/REIMBURSEMENTS              | 10-4190                                 |              |                                         |   |
| 9  | 1790                                                                                                                       |           |                                            | 10-4290                                 |              |                                         |   |
| 10 | 1819                                                                                                                       |           |                                            | 10-4390                                 |              |                                         |   |
| 11 | 1829                                                                                                                       |           |                                            | 10-4400                                 |              |                                         |   |
| 12 | 1890                                                                                                                       |           |                                            | 10-5150                                 |              |                                         |   |
| 13 | 1993                                                                                                                       |           |                                            | 20-2190                                 |              |                                         |   |
| 14 | 1999                                                                                                                       | \$ 13,760 | OTHER REVENUE FOR INSURANCE PREMIUMS, ETC. | 20-2900                                 |              |                                         |   |
| 15 | 2300                                                                                                                       |           |                                            | 20-4190                                 |              |                                         |   |
| 16 | 3099                                                                                                                       |           |                                            | 20-4400                                 |              |                                         |   |
| 17 | 3199                                                                                                                       |           |                                            | 20-5150                                 |              |                                         |   |
| 18 | 3299                                                                                                                       | \$ 850    | STATE LIBRARY GRANT                        | 30-4190                                 |              |                                         |   |
| 19 | 3499                                                                                                                       |           |                                            | 30-5150                                 |              |                                         |   |
| 20 | 3599                                                                                                                       |           |                                            | 30-5300                                 | \$ 2,034,625 | PAYMENTS ON PRINCIPAL OF LONG-TERM DEBT |   |
| 21 | 3999                                                                                                                       |           |                                            | 30-5400                                 |              |                                         |   |
| 22 | 4009                                                                                                                       |           |                                            | 40-2190                                 |              |                                         |   |
| 23 | 4090                                                                                                                       |           |                                            | 40-2900                                 |              |                                         |   |
| 24 | 4199                                                                                                                       |           |                                            | 40-4190                                 |              |                                         |   |
| 25 | 4299                                                                                                                       |           |                                            | 40-4400                                 |              |                                         |   |
| 26 | 4399                                                                                                                       |           |                                            | 40-5150                                 |              |                                         |   |
| 27 | 4499                                                                                                                       |           |                                            | 40-5300                                 |              |                                         |   |
| 28 | 4699                                                                                                                       |           |                                            | 40-5400                                 |              |                                         |   |
| 29 | 4799                                                                                                                       |           |                                            | 50-2190                                 | \$ 15,152    | BUDGET FOR SCHOOL SAFETY OFFICERS       |   |
| 30 | 4998                                                                                                                       | \$ 75,000 | ESSER FUNDS                                | 50-2490                                 |              |                                         |   |
| 31 |                                                                                                                            |           |                                            | 50-2900                                 |              |                                         |   |
| 32 |                                                                                                                            |           |                                            | 50-5150                                 |              |                                         |   |
| 33 |                                                                                                                            |           |                                            | 60-2900                                 |              |                                         |   |
| 34 |                                                                                                                            |           |                                            | 60-4190                                 |              |                                         |   |
| 35 |                                                                                                                            |           |                                            | 80-2190                                 |              |                                         |   |
| 36 |                                                                                                                            |           |                                            | 80-2490                                 |              |                                         |   |
| 37 |                                                                                                                            |           |                                            | 80-2900                                 |              |                                         |   |
| 38 |                                                                                                                            |           |                                            | 80-4190                                 |              |                                         |   |
| 39 |                                                                                                                            |           |                                            | 80-4290                                 |              |                                         |   |
| 40 |                                                                                                                            |           |                                            | 80-4390                                 |              |                                         |   |
| 41 |                                                                                                                            |           |                                            | 80-4400                                 |              |                                         |   |
| 42 |                                                                                                                            |           |                                            | 80-5150                                 |              |                                         |   |
| 43 |                                                                                                                            |           |                                            | 80-5300                                 |              |                                         |   |
| 44 |                                                                                                                            |           |                                            | 80-5400                                 |              |                                         |   |
| 45 |                                                                                                                            |           |                                            | 90-2900                                 |              |                                         |   |
| 46 |                                                                                                                            |           |                                            | 90-4190                                 |              |                                         |   |
| 47 |                                                                                                                            |           |                                            | 90-5150                                 |              |                                         |   |
| 48 |                                                                                                                            |           |                                            | 90-5300                                 |              |                                         |   |

**DEFICIT BUDGET SUMMARY INFORMATION - Operating Funds Only (School Districts Only)**

| Description                                   | EDUCATIONAL FUND (10) | OPERATIONS & MAINTENANCE FUND (20) | TRANSPORTATION FUND (40) | WORKING CASH FUND (70) | TOTAL              |
|-----------------------------------------------|-----------------------|------------------------------------|--------------------------|------------------------|--------------------|
| <b>Direct Revenues</b>                        | 9,065,385             | 1,425,300                          | 966,200                  | 188,247                | <b>11,645,132</b>  |
| <b>Direct Expenditures</b>                    | 10,689,522            | 1,256,760                          | 1,366,510                |                        | <b>13,312,792</b>  |
| <b>Difference</b>                             | <b>(1,624,137)</b>    | 168,540                            | <b>(400,310)</b>         | 188,247                | <b>(1,667,660)</b> |
| <b>Estimated Fund Balance - June 30, 2024</b> | 1,107,305             | 2,560,877                          | 1,897,018                | 2,698,758              | <b>8,263,958</b>   |

**Unbalanced budget; however, a Deficit Reduction Plan is not required at this time.**

A deficit reduction plan is required if the local board of education adopts (or amends) the 2023-2024 school district budget in which the "operating funds" listed above result in direct revenues (line 9, BudgetSum 2-4) being less than direct expenditures (line 19, BudgetSum 2-4) by an amount equal to or greater than one-third (1/3) of the ending fund balance (line 81, BudgetSum 2-4).

**Note:** The balance is determined using only the four funds listed above. That is, if the estimated ending fund balance is less than three times the deficit spending, the district must adopt and file with ISBE a deficit reduction plan to balance the shortfall within three years.

Per School Code (105 ILCS 5/17-1) - If the Deficit AFR Summary Information tab from the 2022-2023 Annual Financial Report (AFR) reflects a deficit as defined above, then the school district shall adopt and submit a deficit reduction plan (found here on page 23-27) to ISBE within 30 days after acceptance of the AFR.

The deficit reduction plan, if required, is developed using ISBE guidelines and format.

|    | A                                                                          |         | B           | C                                                         | D                             | E                   | F                 | G         |                 |
|----|----------------------------------------------------------------------------|---------|-------------|-----------------------------------------------------------|-------------------------------|---------------------|-------------------|-----------|-----------------|
| 1  | <i>*School Districts Only</i>                                              |         |             | DEFICIT REDUCTION PLAN<br>ESTIMATED BUDGET<br>FY2023-2024 |                               |                     |                   |           |                 |
| 2  |                                                                            |         |             |                                                           |                               |                     |                   |           |                 |
| 3  |                                                                            |         |             |                                                           |                               |                     |                   |           | 51084016026     |
| 4  |                                                                            |         |             |                                                           |                               |                     |                   |           | District Number |
| 5  | New Berlin CUSD 16                                                         |         |             |                                                           |                               |                     |                   |           |                 |
|    | District Name                                                              |         |             | Educational Fund                                          | Operations & Maintenance Fund | Transportation Fund | Working Cash Fund | Total     |                 |
| 6  |                                                                            |         |             |                                                           |                               |                     |                   |           |                 |
| 7  | ESTIMATED BEGINNING FUND BALANCE<br>(must equal prior Ending Fund Balance) |         |             | 2,731,442                                                 | 2,392,337                     | 2,297,328           | 2,510,511         | 9,931,618 |                 |
| 8  | RECEIPTS/REVENUES                                                          | Acct #  |             |                                                           |                               |                     |                   |           |                 |
| 9  | LOCAL SOURCES                                                              | 1000    | 7,307,682   | 1,425,300                                                 | 479,270                       | 188,247             | 9,400,499         |           |                 |
| 10 | FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT       | 2000    | 0           | 0                                                         | 0                             |                     | 0                 |           |                 |
| 11 | STATE SOURCES                                                              | 3000    | 1,162,157   | 0                                                         | 486,930                       | 0                   | 1,649,087         |           |                 |
| 12 | FEDERAL SOURCES                                                            | 4000    | 595,546     | 0                                                         | 0                             | 0                   | 595,546           |           |                 |
| 13 | Total Receipts/Revenues                                                    |         | 9,065,385   | 1,425,300                                                 | 966,200                       | 188,247             | 11,645,132        |           |                 |
| 14 | DISBURSEMENTS/EXPENDITURES                                                 | Funct # |             |                                                           |                               |                     |                   |           |                 |
| 15 | INSTRUCTION                                                                | 1000    | 6,766,066   |                                                           |                               |                     | 6,766,066         |           |                 |
| 16 | SUPPORT SERVICES                                                           | 2000    | 3,224,821   | 1,221,760                                                 | 1,366,510                     |                     | 5,813,091         |           |                 |
| 17 | COMMUNITY SERVICES                                                         | 3000    | 2,020       | 0                                                         | 0                             |                     | 2,020             |           |                 |
| 18 | PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS                                  | 4000    | 696,615     | 35,000                                                    | 0                             |                     | 731,615           |           |                 |
| 19 | DEBT SERVICES                                                              | 5000    | 0           | 0                                                         | 0                             |                     | 0                 |           |                 |
| 20 | PROVISION FOR CONTINGENCIES                                                | 6000    | 0           | 0                                                         | 0                             |                     | 0                 |           |                 |
| 21 | Total Disbursements/Expenditures                                           |         | 10,689,522  | 1,256,760                                                 | 1,366,510                     |                     | 13,312,792        |           |                 |
| 22 | Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures         |         | (1,624,137) | 168,540                                                   | (400,310)                     | 188,247             | (1,667,660)       |           |                 |
| 23 | OTHER SOURCES/USES OF FUNDS                                                |         |             |                                                           |                               |                     |                   |           |                 |
| 24 | OTHER SOURCES OF FUNDS (7000)                                              |         |             | 661,325                                                   | 0                             | 0                   | 661,325           |           |                 |
| 25 | OTHER USES OF FUNDS (8000)                                                 |         |             | 661,325                                                   | 0                             | 0                   | 661,325           |           |                 |
| 26 | TOTAL OTHER SOURCES/USES OF FUNDS                                          |         |             | 0                                                         | 0                             | 0                   | 0                 |           |                 |
| 27 | ESTIMATED ENDING FUND BALANCE                                              |         |             | 1,107,305                                                 | 2,560,877                     | 1,897,018           | 2,698,758         | 8,263,958 |                 |

|    | A                                                                                                                                          |         | B         | H                                             | I                             | J                   | K                 | L         |
|----|--------------------------------------------------------------------------------------------------------------------------------------------|---------|-----------|-----------------------------------------------|-------------------------------|---------------------|-------------------|-----------|
| 1  | <b>*School Districts Only</b><br><br><b>51084016026</b><br><i>District Number</i><br><br><b>New Berlin CUSD 16</b><br><i>District Name</i> |         |           | <b>ESTIMATED BUDGET</b><br><b>FY2024-2025</b> |                               |                     |                   |           |
| 2  |                                                                                                                                            |         |           |                                               |                               |                     |                   |           |
| 3  |                                                                                                                                            |         |           |                                               |                               |                     |                   |           |
| 4  |                                                                                                                                            |         |           |                                               |                               |                     |                   |           |
| 5  |                                                                                                                                            |         |           |                                               |                               |                     |                   |           |
| 6  |                                                                                                                                            |         |           | Educational Fund                              | Operations & Maintenance Fund | Transportation Fund | Working Cash Fund | Total     |
| 7  | ESTIMATED BEGINNING FUND BALANCE<br><i>(must equal prior Ending Fund Balance)</i>                                                          |         |           | 1,107,305                                     | 2,560,877                     | 1,897,018           | 2,698,758         | 8,263,958 |
| 8  | RECEIPTS/REVENUES                                                                                                                          | Acct #  |           |                                               |                               |                     |                   |           |
| 9  | LOCAL SOURCES                                                                                                                              | 1000    |           |                                               |                               |                     |                   | 0         |
| 10 | FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT                                                                       | 2000    |           |                                               |                               |                     |                   | 0         |
| 11 | STATE SOURCES                                                                                                                              | 3000    |           |                                               |                               |                     |                   | 0         |
| 12 | FEDERAL SOURCES                                                                                                                            | 4000    |           |                                               |                               |                     |                   | 0         |
| 13 | Total Receipts/Revenues                                                                                                                    |         | 0         | 0                                             | 0                             | 0                   | 0                 |           |
| 14 | DISBURSEMENTS/EXPENDITURES                                                                                                                 | Funct # |           |                                               |                               |                     |                   |           |
| 15 | INSTRUCTION                                                                                                                                | 1000    |           |                                               |                               |                     | 0                 |           |
| 16 | SUPPORT SERVICES                                                                                                                           | 2000    |           |                                               |                               |                     | 0                 |           |
| 17 | COMMUNITY SERVICES                                                                                                                         | 3000    |           |                                               |                               |                     | 0                 |           |
| 18 | PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS                                                                                                  | 4000    |           |                                               |                               |                     | 0                 |           |
| 19 | DEBT SERVICES                                                                                                                              | 5000    |           |                                               |                               |                     | 0                 |           |
| 20 | PROVISION FOR CONTINGENCIES                                                                                                                | 6000    |           |                                               |                               |                     | 0                 |           |
| 21 | Total Disbursements/Expenditures                                                                                                           |         | 0         | 0                                             | 0                             |                     | 0                 |           |
| 22 | Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures                                                                         |         | 0         | 0                                             | 0                             | 0                   | 0                 |           |
| 23 | OTHER SOURCES/USES OF FUNDS                                                                                                                |         |           |                                               |                               |                     |                   |           |
| 24 | OTHER SOURCES OF FUNDS (7000)                                                                                                              |         |           |                                               |                               |                     | 0                 |           |
| 25 | OTHER USES OF FUNDS (8000)                                                                                                                 |         |           |                                               |                               |                     | 0                 |           |
| 26 | TOTAL OTHER SOURCES/USES OF FUNDS                                                                                                          |         | 0         | 0                                             | 0                             | 0                   | 0                 |           |
| 27 | ESTIMATED ENDING FUND BALANCE                                                                                                              |         | 1,107,305 | 2,560,877                                     | 1,897,018                     | 2,698,758           | 8,263,958         |           |

|    | A                                                                                                                                          |                | B | M                                             | N                                        | O                          | P                        | Q            |
|----|--------------------------------------------------------------------------------------------------------------------------------------------|----------------|---|-----------------------------------------------|------------------------------------------|----------------------------|--------------------------|--------------|
| 1  | <b>*School Districts Only</b><br><br><b>51084016026</b><br><i>District Number</i><br><br><b>New Berlin CUSD 16</b><br><i>District Name</i> |                |   | <b>ESTIMATED BUDGET</b><br><b>FY2025-2026</b> |                                          |                            |                          |              |
| 2  |                                                                                                                                            |                |   |                                               |                                          |                            |                          |              |
| 3  |                                                                                                                                            |                |   |                                               |                                          |                            |                          |              |
| 4  |                                                                                                                                            |                |   |                                               |                                          |                            |                          |              |
| 5  |                                                                                                                                            |                |   |                                               |                                          |                            |                          |              |
| 6  |                                                                                                                                            |                |   | <b>Educational Fund</b>                       | <b>Operations &amp; Maintenance Fund</b> | <b>Transportation Fund</b> | <b>Working Cash Fund</b> | <b>Total</b> |
| 7  | <b>ESTIMATED BEGINNING FUND BALANCE</b><br><b>(must equal prior Ending Fund Balance)</b>                                                   |                |   | 1,107,305                                     | 2,560,877                                | 1,897,018                  | 2,698,758                | 8,263,958    |
| 8  | <b>RECEIPTS/REVENUES</b>                                                                                                                   | <b>Acct #</b>  |   |                                               |                                          |                            |                          |              |
| 9  | <b>LOCAL SOURCES</b>                                                                                                                       | <b>1000</b>    |   |                                               |                                          |                            |                          | 0            |
| 10 | <b>FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT</b>                                                                | <b>2000</b>    |   |                                               |                                          |                            |                          | 0            |
| 11 | <b>STATE SOURCES</b>                                                                                                                       | <b>3000</b>    |   |                                               |                                          |                            |                          | 0            |
| 12 | <b>FEDERAL SOURCES</b>                                                                                                                     | <b>4000</b>    |   |                                               |                                          |                            |                          | 0            |
| 13 | <b>Total Receipts/Revenues</b>                                                                                                             |                |   | 0                                             | 0                                        | 0                          | 0                        | 0            |
| 14 | <b>DISBURSEMENTS/EXPENDITURES</b>                                                                                                          | <b>Funct #</b> |   |                                               |                                          |                            |                          |              |
| 15 | <b>INSTRUCTION</b>                                                                                                                         | <b>1000</b>    |   |                                               |                                          |                            |                          | 0            |
| 16 | <b>SUPPORT SERVICES</b>                                                                                                                    | <b>2000</b>    |   |                                               |                                          |                            |                          | 0            |
| 17 | <b>COMMUNITY SERVICES</b>                                                                                                                  | <b>3000</b>    |   |                                               |                                          |                            |                          | 0            |
| 18 | <b>PAYMENTS TO OTHER DISTRICTS &amp; GOVT. UNITS</b>                                                                                       | <b>4000</b>    |   |                                               |                                          |                            |                          | 0            |
| 19 | <b>DEBT SERVICES</b>                                                                                                                       | <b>5000</b>    |   |                                               |                                          |                            |                          | 0            |
| 20 | <b>PROVISION FOR CONTINGENCIES</b>                                                                                                         | <b>6000</b>    |   |                                               |                                          |                            |                          | 0            |
| 21 | <b>Total Disbursements/Expenditures</b>                                                                                                    |                |   | 0                                             | 0                                        | 0                          |                          | 0            |
| 22 | <b>Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures</b>                                                                  |                |   | 0                                             | 0                                        | 0                          | 0                        | 0            |
| 23 | <b>OTHER SOURCES/USES OF FUNDS</b>                                                                                                         |                |   |                                               |                                          |                            |                          |              |
| 24 | <b>OTHER SOURCES OF FUNDS (7000)</b>                                                                                                       |                |   |                                               |                                          |                            |                          | 0            |
| 25 | <b>OTHER USES OF FUNDS (8000)</b>                                                                                                          |                |   |                                               |                                          |                            |                          | 0            |
| 26 | <b>TOTAL OTHER SOURCES/USES OF FUNDS</b>                                                                                                   |                |   | 0                                             | 0                                        | 0                          | 0                        | 0            |
| 27 | <b>ESTIMATED ENDING FUND BALANCE</b>                                                                                                       |                |   | 1,107,305                                     | 2,560,877                                | 1,897,018                  | 2,698,758                | 8,263,958    |

|    | A                                                                                                                  | B       | R                                             | S                             | T                   | U                 | V         |
|----|--------------------------------------------------------------------------------------------------------------------|---------|-----------------------------------------------|-------------------------------|---------------------|-------------------|-----------|
| 1  | <b>*School Districts Only</b><br><br><b>51084016026</b><br><i>District Number</i><br><br><b>New Berlin CUSD 16</b> |         | <b>ESTIMATED BUDGET</b><br><b>FY2026-2027</b> |                               |                     |                   |           |
| 2  |                                                                                                                    |         |                                               |                               |                     |                   |           |
| 3  |                                                                                                                    |         |                                               |                               |                     |                   |           |
| 4  |                                                                                                                    |         |                                               |                               |                     |                   |           |
| 5  |                                                                                                                    |         |                                               |                               |                     |                   |           |
|    | <i>District Name</i>                                                                                               |         | Educational Fund                              | Operations & Maintenance Fund | Transportation Fund | Working Cash Fund | Total     |
| 6  |                                                                                                                    |         |                                               |                               |                     |                   |           |
| 7  | ESTIMATED BEGINNING FUND BALANCE<br><i>(must equal prior Ending Fund Balance)</i>                                  |         | 1,107,305                                     | 2,560,877                     | 1,897,018           | 2,698,758         | 8,263,958 |
| 8  | RECEIPTS/REVENUES                                                                                                  | Acct #  |                                               |                               |                     |                   |           |
| 9  | LOCAL SOURCES                                                                                                      | 1000    |                                               |                               |                     |                   | 0         |
| 10 | FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT                                               | 2000    |                                               |                               |                     |                   | 0         |
| 11 | STATE SOURCES                                                                                                      | 3000    |                                               |                               |                     |                   | 0         |
| 12 | FEDERAL SOURCES                                                                                                    | 4000    |                                               |                               |                     |                   | 0         |
| 13 | Total Receipts/Revenues                                                                                            |         | 0                                             | 0                             | 0                   | 0                 | 0         |
| 14 | DISBURSEMENTS/EXPENDITURES                                                                                         | Funct # |                                               |                               |                     |                   |           |
| 15 | INSTRUCTION                                                                                                        | 1000    |                                               |                               |                     |                   | 0         |
| 16 | SUPPORT SERVICES                                                                                                   | 2000    |                                               |                               |                     |                   | 0         |
| 17 | COMMUNITY SERVICES                                                                                                 | 3000    |                                               |                               |                     |                   | 0         |
| 18 | PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS                                                                          | 4000    |                                               |                               |                     |                   | 0         |
| 19 | DEBT SERVICES                                                                                                      | 5000    |                                               |                               |                     |                   | 0         |
| 20 | PROVISION FOR CONTINGENCIES                                                                                        | 6000    |                                               |                               |                     |                   | 0         |
| 21 | Total Disbursements/Expenditures                                                                                   |         | 0                                             | 0                             | 0                   |                   | 0         |
| 22 | Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures                                                 |         | 0                                             | 0                             | 0                   | 0                 | 0         |
| 23 | OTHER SOURCES/USES OF FUNDS                                                                                        |         |                                               |                               |                     |                   |           |
| 24 | OTHER SOURCES OF FUNDS (7000)                                                                                      |         |                                               |                               |                     |                   | 0         |
| 25 | OTHER USES OF FUNDS (8000)                                                                                         |         |                                               |                               |                     |                   | 0         |
| 26 | TOTAL OTHER SOURCES/USES OF FUNDS                                                                                  |         | 0                                             | 0                             | 0                   | 0                 | 0         |
| 27 | ESTIMATED ENDING FUND BALANCE                                                                                      |         | 1,107,305                                     | 2,560,877                     | 1,897,018           | 2,698,758         | 8,263,958 |

|    | A                                                                                        | B              | W                                                                                                                                                                           | X                  | Y                  | Z                  |
|----|------------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|--------------------|
| 1  | <b>*School Districts Only</b>                                                            |                | <b>SUMMARY</b><br><b>BUDGET ADDENDUM - DEFICIT REDUCTION PLAN</b><br><b>ESTIMATED BUDGET</b><br><i>Date of Adoption:</i> <input type="text"/><br><i>(Enter as MM/DD/YY)</i> |                    |                    |                    |
| 2  |                                                                                          |                |                                                                                                                                                                             |                    |                    |                    |
| 3  | <b>51084016026</b>                                                                       |                |                                                                                                                                                                             |                    |                    |                    |
| 4  | <i>District Number</i>                                                                   |                |                                                                                                                                                                             |                    |                    |                    |
| 5  | <b>New Berlin CUSD 16</b>                                                                |                |                                                                                                                                                                             |                    |                    |                    |
| 6  | <i>District Name</i>                                                                     |                | <b>FY2023-2024</b>                                                                                                                                                          | <b>FY2024-2025</b> | <b>FY2025-2026</b> | <b>FY2026-2027</b> |
| 7  | <b>ESTIMATED BEGINNING FUND BALANCE</b><br><i>(must equal prior Ending Fund Balance)</i> |                | 9,931,618                                                                                                                                                                   | 8,263,958          | 8,263,958          | 8,263,958          |
| 8  | <b>RECEIPTS/REVENUES</b>                                                                 | <b>Acct #</b>  |                                                                                                                                                                             |                    |                    |                    |
| 9  | <b>LOCAL SOURCES</b>                                                                     | <b>1000</b>    | 9,400,499                                                                                                                                                                   | 0                  | 0                  | 0                  |
| 10 | <b>FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT</b>              | <b>2000</b>    | 0                                                                                                                                                                           | 0                  | 0                  | 0                  |
| 11 | <b>STATE SOURCES</b>                                                                     | <b>3000</b>    | 1,649,087                                                                                                                                                                   | 0                  | 0                  | 0                  |
| 12 | <b>FEDERAL SOURCES</b>                                                                   | <b>4000</b>    | 595,546                                                                                                                                                                     | 0                  | 0                  | 0                  |
| 13 | <b>Total Receipts/Revenues</b>                                                           |                | 11,645,132                                                                                                                                                                  | 0                  | 0                  | 0                  |
| 14 | <b>DISBURSEMENTS/EXPENDITURES</b>                                                        | <b>Funct #</b> |                                                                                                                                                                             |                    |                    |                    |
| 15 | <b>INSTRUCTION</b>                                                                       | <b>1000</b>    | 6,766,066                                                                                                                                                                   | 0                  | 0                  | 0                  |
| 16 | <b>SUPPORT SERVICES</b>                                                                  | <b>2000</b>    | 5,813,091                                                                                                                                                                   | 0                  | 0                  | 0                  |
| 17 | <b>COMMUNITY SERVICES</b>                                                                | <b>3000</b>    | 2,020                                                                                                                                                                       | 0                  | 0                  | 0                  |
| 18 | <b>PAYMENTS TO OTHER DISTRICTS &amp; GOVT. UNITS</b>                                     | <b>4000</b>    | 731,615                                                                                                                                                                     | 0                  | 0                  | 0                  |
| 19 | <b>DEBT SERVICES</b>                                                                     | <b>5000</b>    | 0                                                                                                                                                                           | 0                  | 0                  | 0                  |
| 20 | <b>PROVISION FOR CONTINGENCIES</b>                                                       | <b>6000</b>    | 0                                                                                                                                                                           | 0                  | 0                  | 0                  |
| 21 | <b>Total Disbursements/Expenditures</b>                                                  |                | 13,312,792                                                                                                                                                                  | 0                  | 0                  | 0                  |
| 22 | <b>Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures</b>                |                | (1,667,660)                                                                                                                                                                 | 0                  | 0                  | 0                  |
| 23 | <b>OTHER SOURCES/USES OF FUNDS</b>                                                       |                |                                                                                                                                                                             |                    |                    |                    |
| 24 | <b>OTHER SOURCES OF FUNDS (7000)</b>                                                     |                | 661,325                                                                                                                                                                     | 0                  | 0                  | 0                  |
| 25 | <b>OTHER USES OF FUNDS (8000)</b>                                                        |                | 661,325                                                                                                                                                                     | 0                  | 0                  | 0                  |
| 26 | <b>TOTAL OTHER SOURCES/USES OF FUNDS</b>                                                 |                | 0                                                                                                                                                                           | 0                  | 0                  | 0                  |
| 27 | <b>ESTIMATED ENDING FUND BALANCE</b>                                                     |                | 8,263,958                                                                                                                                                                   | 8,263,958          | 8,263,958          | 8,263,958          |



**Deficit Reduction Plan-Background/Assumptions (School Districts Only)**

**Fiscal Year 2023-2024  
through Fiscal Year 2026-2027**

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**New Berlin CUSD 16      51084016026**

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*Please complete the following schedule and include a brief description to identify any areas of the budget that will be impacted from one year to the next. If the deficit reduction plan relies upon new local revenues, identify contingencies for further budget reductions which will be enacted in the event those new revenues are not available.*

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**1. Background and Narrative of Budget Reductions:**

**2. Assumptions Used in the Deficit Reduction Plan:**

- EBF and Estimated New Tier Funding:

- Equal Assessed Valuation and Tax Rates:

- Employee Salaries and Benefits:

***Deficit Reduction Plan-Background/Assumptions (School Districts Only)***

***Fiscal Year 2023-2024  
through Fiscal Year 2026-2027***

- Short- and Long-Term Borrowing:

- Educational Impact:

- Other Assumptions:

- Has the district considered shared services or outsourcing (Ex: Transportation, Insurance)? If yes, please explain:

## Evidence-Based Funding: Fiscal Year 2024 Spending Plan

### COMMUNITY UNIT SCHOOL DIST 16

#### Part I: Achieving Student Growth and Making Progress Toward State Education Goals

The questions below allow you to indicate the strategic priorities and strategies that will drive your efforts to achieve student growth and make progress toward state education goals. These may involve investing in any combination of an Organizational Unit's core resources: time, money, people, and programs.

*Collaboration Opportunity - Organizational Units may find that Part I is most easily and effectively completed if led by program leaders in consultation with finance leaders.*

|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1)</b> | What are the Organizational Unit's strategic goals for student success for the 2023-24 school year? What measures will be used to evaluate progress? (No more than 2000 characters, including spaces. )                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|           | The Pretzel Success for Every Student is the following: (1 & 2) K - 5 students will be benchmarked three (3) times per year utilizing NWEA - MAP (ELA and Math) and F & P. Students in grades 6 - 12, will be benchmarked using NWEA - MAP. In addition, students in grades 3 - 5 will be assessed in ELA and Math by the IAR. Students in grades 9 - 11, will be assessed utilizing the SAT Suite of Assessments. Administrators will review both proficiency scores and growth by examining the Pearson Access Next Reports, College Board reports, and NWEA-MAP results. (3) Students in grades 3 - 12 will be participate in Panorama three times per year to review their social and emotional development. For grades K - 2, students will utilize Character Strong. Administrators and district social workers will set building wide goals and activities in order to support growth in conjunction with PBIS. |

|                                                                                                                                                                                                                         | Top Strategy 1                                                           | Top Strategy 2                                      | Top Strategy 3                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|-----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <b>2)</b> Select the top three strategies that the Organizational Unit will employ to achieve student growth and make progress toward state education goals. (Select three different responses from the dropdown list.) | Increase number and/or quality of professional development opportunities | Improve programs, curriculum, and/or learning tools | Maintain or expand college and career readiness options (e.g., CTE programming, AP/IB programming, dual credit/dual enrollment programming) |
| If "Other" was selected in question 2, please describe. (No more than 1000 characters, including spaces. )                                                                                                              |                                                                          |                                                     |                                                                                                                                             |

#### Part II: Planned Use of Evidence-Based Funding

The questions below provide an opportunity to document the stakeholders with whom you consulted and the data you analyzed as you determined your strategic allocations of FY 2024 EBF dollars. Key statistics related to EBF distributions are provided for your reference. Form 50-36/50-39 is typically released before current-year appropriations are known. Therefore, the figures provided are for the prior fiscal year.

*Collaboration Opportunity - Organizational Units may find that questions in this section are most easily and effectively completed if led by finance leaders in consultation with program leaders.*

|                                                                                                                                                                                                                                                                                                        |                                                                                               |                            |                       |                                                                                                                                                                                                                                                                                                                                              |                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|----------------------------|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| Evidence-Based Funding<br>Organizational Unit Results<br>(FY 2023)                                                                                                                                                                                                                                     | Final Resources / Adequacy Target =<br>Percent of Adequacy                                    | Average Student Enrollment | 841.55                | Adequacy Target                                                                                                                                                                                                                                                                                                                              | \$10,793,038.94 |
|                                                                                                                                                                                                                                                                                                        |                                                                                               | Final Resources            | \$9,214,759.76        | Percent of Adequacy                                                                                                                                                                                                                                                                                                                          | 85%             |
|                                                                                                                                                                                                                                                                                                        | Base Funding Minimum<br>+<br>Tier Funding =<br>Gross State Contribution                       | Tier Assignment            | 2                     | Gross State Contribution                                                                                                                                                                                                                                                                                                                     | \$849,024.81    |
|                                                                                                                                                                                                                                                                                                        |                                                                                               | FY23 Base Funding Minimum  | \$823,824.33          | FY 2023 Tier Funding                                                                                                                                                                                                                                                                                                                         | \$25,200.48     |
|                                                                                                                                                                                                                                                                                                        | Within FY 2023 Gross State Contribution,<br>Resources Attributable to<br>Specific Populations | Low-Income Students        | \$168,827.22          |                                                                                                                                                                                                                                                                                                                                              |                 |
|                                                                                                                                                                                                                                                                                                        |                                                                                               | English Learners (ELs)     | \$0.00                |                                                                                                                                                                                                                                                                                                                                              |                 |
|                                                                                                                                                                                                                                                                                                        |                                                                                               | Special Education          | \$210,304.19          |                                                                                                                                                                                                                                                                                                                                              |                 |
|                                                                                                                                                                                                                                                                                                        |                                                                                               | FY 2024 Tier Funding       | Funding Type (Select) | <i>*Note: Tier Funding allocations are published annually at <a href="https://www.isbe.net/Pages/ebfdistribution.aspx">https://www.isbe.net/Pages/ebfdistribution.aspx</a> . Amounts are available in early August. Districts are encouraged to use actual funding amounts if they are available before transmitting the budget to ISBE.</i> |                 |
| <b>1)</b> FY 2024 Tier Funding Allocation*: Enter the dollar amount of Tier Funding allocated to the Organizational Unit within the FY 2024 Gross State Contribution. Enter "0" if current-year appropriations did not include Tier Funding. Select whether the amount is estimated or actual funding. | \$16,875.07                                                                                   | Actual                     |                       |                                                                                                                                                                                                                                                                                                                                              |                 |

|                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Data Source 1                                                        | Data Source 2                                                            |                                                                    | Data Source 3                                         |                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|--------------------------------------------------------------------------|--------------------------------------------------------------------|-------------------------------------------------------|-------------------------------------|
| 2)                                                                                                                                                                                                                                 | Select the <u>top three</u> sources of data used to inform the Organizational Unit's planned allocation of EBF dollars. (Select three different responses.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Student growth and achievement data, disaggregated by student groups | Attendance data (e.g., chronic absenteeism, graduation or dropout rates) |                                                                    | Site-based expenditure data                           |                                     |
| 3)                                                                                                                                                                                                                                 | Indicate with which groups the Organizational Unit engaged to inform its intended allocation of EBF dollars. (Select any that apply; otherwise leave blank.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Bilingual Program Director(s)                                        |                                                                          | Principals                                                         | Yes                                                   | Bilingual Parent Advisory Committee |
|                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Special Ed. Program Director(s)                                      | Yes                                                                      | School Improvement Teams                                           | Yes                                                   | Other Parent Group(s)               |
|                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Other Program Leaders                                                |                                                                          | Teacher or Support Staff Unions                                    | Yes                                                   | Community Focus Group(s)            |
|                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | School Board Members                                                 | Yes                                                                      | Other School Staff                                                 | Yes                                                   | Other                               |
| [Optional] Provide a brief description of the Organizational Unit's process for consulting with internal and external stakeholders in determining the allocation of EBF dollars. (No more than 1000 characters, including spaces.) |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                      |                                                                          |                                                                    |                                                       |                                     |
|                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Priority Investment 1                                                | Priority Investment 2                                                    |                                                                    | Priority Investment 3                                 |                                     |
| 4)                                                                                                                                                                                                                                 | Given the data analyzed, the stakeholders consulted, and the priorities identified in Part I, indicate the top three priority investments the Organizational Unit will make with its FY 2024 Base Funding Minimum (e.g., excluding Tier Funding). Choose "Other" if investments do not match the provided list. (Select three different responses. "Other" may be selected more than once if needed.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Professional Development                                             | Instructional Materials                                                  |                                                                    | Maintenance & Operations                              |                                     |
|                                                                                                                                                                                                                                    | If "Other" was selected in question 4, please describe. (No more than 1000 characters, including spaces.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                      |                                                                          |                                                                    |                                                       |                                     |
| <b>Cost Factor Table</b>                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                      |                                                                          |                                                                    |                                                       |                                     |
| 5)                                                                                                                                                                                                                                 | <p>The table below presents the regionally adjusted amount embedded in the Organizational Unit's FY 2023 Adequacy Target for each of the 34 cost factors in the Evidence-Based Funding model (Column F). Column G is required for all Organizational Units that receive at least \$5,000 in Tier Funding, while column H is optional. Organizational Units may choose to provide additional narrative context in Columns I-M to elaborate on the figures included in the table. ISBE has produced guidance for populating the cost factor table. The guidance includes a definition for each cost factor, along with suggestions for using Employee Information System position codes and common expenditure accounts to support a determination of expenditures. This guidance is available at <a href="https://www.isbe.net/ebfspendingplan">https://www.isbe.net/ebfspendingplan</a>.</p> <p><b>Column G:</b> If the Organizational Unit will receive at least \$5,000 in FY 2024 Tier Funding (as entered in Q2.1/cell G31), column G is required. Please indicate the Organizational Unit's planned expenditures in FY 2024 from Tier Funds only. Organizational Units are not expected to place a value in each cell. Rather, the table allows for the communication of priority investments with new state resources for the current fiscal year. During years in which there is no new Tier Funding, column G will not be required. During years in which Tier Funding is available, the amount of new Tier Funding entered in Q2.1/cell G31 above must equal the sum in cell G90 below. If some or all Tier Funding is invested outside of the cost factors, enter a dollar amount in cell G89 and provide additional context in the space for a narrative beginning in row 93.</p> <p><b>Column H:</b> Optionally, Organizational Units may populate column H with total planned expenditures in FY 2024 for each cost factor from all revenue sources (e.g., not just from EBF). By comparing the figures in column F to the figures entered in column H, the Organizational Unit may engage local stakeholders in productive dialogue about resource allocation decisions.</p> |                                                                      |                                                                          |                                                                    |                                                       |                                     |
| Cost Factors                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Amount in FY 2023 Adjusted Adequacy Target                           | Budgeted FY 2024 Investments with New Tier Funding<br><b>[Required]</b>  | Budgeted FY 2024 Expenditures (All Resources)<br><b>[Optional]</b> | Optional District Narratives                          |                                     |
| Core Investments                                                                                                                                                                                                                   | Core Teachers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$2,564,548.60                                                       | \$16,875.07                                                              |                                                                    | Enter optional context for core investment decisions. |                                     |
|                                                                                                                                                                                                                                    | Specialist Teachers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$627,684.88                                                         |                                                                          |                                                                    |                                                       |                                     |
|                                                                                                                                                                                                                                    | Instructional Facilitator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$280,516.99                                                         |                                                                          |                                                                    |                                                       |                                     |
|                                                                                                                                                                                                                                    | Core Intervention Teacher                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$112,179.33                                                         |                                                                          |                                                                    |                                                       |                                     |
|                                                                                                                                                                                                                                    | Substitute Teachers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$85,127.71                                                          |                                                                          |                                                                    |                                                       |                                     |
|                                                                                                                                                                                                                                    | Guidance Counselor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$196,960.22                                                         |                                                                          |                                                                    |                                                       |                                     |
|                                                                                                                                                                                                                                    | Nurse                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$62,667.49                                                          |                                                                          |                                                                    |                                                       |                                     |
|                                                                                                                                                                                                                                    | Supervisory Aide                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$102,937.25                                                         |                                                                          |                                                                    |                                                       |                                     |
|                                                                                                                                                                                                                                    | Librarian                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$123,794.08                                                         |                                                                          |                                                                    |                                                       |                                     |
|                                                                                                                                                                                                                                    | Librarian Aide                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$74,210.58                                                          |                                                                          |                                                                    |                                                       |                                     |
|                                                                                                                                                                                                                                    | Principal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$184,860.82                                                         |                                                                          |                                                                    |                                                       |                                     |
|                                                                                                                                                                                                                                    | Assistant Principal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$159,443.15                                                         |                                                                          |                                                                    |                                                       |                                     |
|                                                                                                                                                                                                                                    | School Site Staff                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$123,518.17                                                         |                                                                          |                                                                    |                                                       |                                     |
|                                                                                                                                                                                                                                    | Subtotal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                      | \$4,698,449.27                                                           | \$16,875.07                                                        |                                                       |                                     |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                       |                        |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-----------------------|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| Per Student Investments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Gifted                                                                                                                                                                                                                                                                | \$75,162.60            |                       |             | Enter optional context for per student investment decisions.                                                                                                                                                                                                                     |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Professional Development                                                                                                                                                                                                                                              | \$105,193.75           |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Instructional Materials                                                                                                                                                                                                                                               | \$226,376.95           |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Assessments                                                                                                                                                                                                                                                           | \$24,404.95            |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Computer & Tech Equipment                                                                                                                                                                                                                                             | \$480,525.05           |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Student Activities                                                                                                                                                                                                                                                    | \$299,711.75           |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Maintenance & Operations                                                                                                                                                                                                                                              | \$1,032,581.85         |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Central Office                                                                                                                                                                                                                                                        | \$743,088.65           |                       |             |                                                                                                                                                                                                                                                                                  |                          |
| Employee Benefits                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$2,056,020.51                                                                                                                                                                                                                                                        |                        |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Subtotal*</b>                                                                                                                                                                                                                                                      | <b>\$4,995,585.63</b>  |                       |             |                                                                                                                                                                                                                                                                                  |                          |
| Additional Investments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Low-Income Intervention Teacher                                                                                                                                                                                                                                       | \$117,307.35           |                       |             | Enter optional context for additional investment decisions.                                                                                                                                                                                                                      |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Low-Income Pupil Support Staff                                                                                                                                                                                                                                        | \$117,307.35           |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Low-Income Extended Day Teacher                                                                                                                                                                                                                                       | \$121,999.64           |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Low-Income Summer School Teacher                                                                                                                                                                                                                                      | \$121,999.64           |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | EL Intervention Teacher                                                                                                                                                                                                                                               | \$0.00                 |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | EL Pupil Support Staff                                                                                                                                                                                                                                                | \$0.00                 |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | EL Extended Day Teacher                                                                                                                                                                                                                                               | \$0.00                 |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | EL Summer School Teacher                                                                                                                                                                                                                                              | \$0.00                 |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | EL Core Teacher                                                                                                                                                                                                                                                       | \$0.00                 |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sp Ed Teacher                                                                                                                                                                                                                                                         | \$399,515.33           |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sp Ed Instructional Assistant                                                                                                                                                                                                                                         | \$158,528.69           |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sp Ed Psychologist                                                                                                                                                                                                                                                    | \$62,345.93            |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                       | <b>Subtotal</b>        | <b>\$1,099,003.93</b> |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Other Investments</b>                                                                                                                                                                                                                                              |                        |                       |             |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Total**</b>                                                                                                                                                                                                                                                        | <b>\$10,793,038.94</b> | <b>\$16,875.07</b>    |             | <b>Tier Funding Check (Cell G90)</b>                                                                                                                                                                                                                                             | <b>Complete, G90=G31</b> |
| <p>*The subtotal for Per Student Investments is a calculated figure that adjusts salary portions of Central Office and Maintenance &amp; Operations to account for regional salary differences. As a result, the sum of each individual cost factor will not equal the subtotal.</p> <p>**The total is the Final Adequacy Target (adjusted for Regionalization Factor) calculated in the Full FY 2023 EBF Calculation file. Due to differences in rounding, this figure may vary slightly from the sum of the subtotals in this table.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                       |                        |                       |             |                                                                                                                                                                                                                                                                                  |                          |
| <p>If some or all Tier Funding was invested outside of the cost factors, please describe. (No more than 1000 characters, including spaces.)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                       |                        |                       |             |                                                                                                                                                                                                                                                                                  |                          |
| <p align="center"><b>Part III: Support for Special Student Groups</b></p> <p>EBF statute sets aside specific allocations to be spent for special education, English learners, and low-income students. Per statute these designated funds must be spent on programs and services benefiting these specific student groups. Funds for English learners and low-income students must be spent in addition to, and not in lieu of, funding that supports general programs of instruction for all students. Funds attributable to special education must be used for the provision of special education facilities and services as outlined in ILCS 14-1.08. Current-year EBF amounts attributable to each of the special student groups must be reported in cells G100-G102 below. If the Organizational Unit received at least \$5,000 for any of the student groups, a response to the questions below is required. For amounts less than \$5,000, a response is optional. All other EBF funds may be spent in any manner deemed appropriate by the school district.</p> <p><b>Collaboration Opportunity</b> - Organizational Units may find that questions in this section are most easily and effectively completed through collaboration between program leaders affiliated with each student group and finance leaders.</p> |                                                                                                                                                                                                                                                                       |                        |                       |             |                                                                                                                                                                                                                                                                                  |                          |
| 1)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | FY 2024 Student Population Allocations*: Enter the dollar amount of resources attributable to Specific Populations within the FY24 Gross State Contribution. Enter "0" if no funds are allocated for a student group. Select whether amounts are estimated or actual. | Low-Income Students    | Enter Amounts         | Select type | *Note: Allocations for each of the three student groups are published annually at isbe.net/ebfdist under "Reports." Amounts are typically available by September 1. Districts are encouraged to use actual amounts if they are available before transmitting the budget to ISBE. |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                       | English Learners       | \$170,173.85          | Actual      |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                       | Special Education      | \$0.00                | Actual      |                                                                                                                                                                                                                                                                                  |                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                       | Special Education      | \$211,593.44          | Actual      |                                                                                                                                                                                                                                                                                  |                          |

|                                                                                                                                                                                                                           |                                                                                                                                                                                                        |                                 |     |                                  |  |                   |  |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|-----|----------------------------------|--|-------------------|--|--|
| 2)                                                                                                                                                                                                                        | Organizational Unit investment of EBF dollars for low-income students: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.)<br><b>Response Required</b> | Low-Income Intervention Teacher |     | Low-Income Extended Day Teacher  |  | Other Investments |  |  |
|                                                                                                                                                                                                                           |                                                                                                                                                                                                        | \$0.00                          |     | \$0.00                           |  | \$0.00            |  |  |
|                                                                                                                                                                                                                           |                                                                                                                                                                                                        | Low-Income Pupil Support Staff  | Yes | Low-Income Summer School Teacher |  |                   |  |  |
|                                                                                                                                                                                                                           |                                                                                                                                                                                                        | \$170,173.85                    |     | \$0.00                           |  |                   |  |  |
| Additional context for the Organizational Unit's planned use of dollars attributable to low-income students in FY 2024. (Required if "Other Investments" selected above. No more than 500 characters, including spaces. ) |                                                                                                                                                                                                        |                                 |     |                                  |  |                   |  |  |

|                                                                                                                                                                                                                        |                                                                                                                                                                                                     |                                      |  |                                       |  |                              |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|--|---------------------------------------|--|------------------------------|--|
| 3)                                                                                                                                                                                                                     | Organizational Unit investment of EBF dollars for English learners: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.)<br><b>Response Optional</b> | English Learner Intervention Teacher |  | English Learner Extended Day Teacher  |  | English Learner Core Teacher |  |
|                                                                                                                                                                                                                        |                                                                                                                                                                                                     | \$0.00                               |  | \$0.00                                |  | \$0.00                       |  |
|                                                                                                                                                                                                                        |                                                                                                                                                                                                     | English Learner Pupil Support Staff  |  | English Learner Summer School Teacher |  | Other Investments            |  |
|                                                                                                                                                                                                                        |                                                                                                                                                                                                     | \$0.00                               |  | \$0.00                                |  | \$0.00                       |  |
| Additional context for the Organizational Unit's planned use of dollars attributable to English learners in FY 2024. (Required if "Other Investments" selected above. No more than 500 characters, including spaces. ) |                                                                                                                                                                                                     |                                      |  |                                       |  |                              |  |

|                                                                                                                                                                                                                                  |                                                                                                                                                                                                       |                                           |     |                                |  |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-----|--------------------------------|--|--|
| 4)                                                                                                                                                                                                                               | Organizational Units investment of EBF dollars for Special Education: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.)<br><b>Response Required</b> | Special Education Teacher                 | Yes | Special Education Psychologist |  |  |
|                                                                                                                                                                                                                                  |                                                                                                                                                                                                       | \$211,593.44                              |     | \$0.00                         |  |  |
|                                                                                                                                                                                                                                  |                                                                                                                                                                                                       | Special Education Instructional Assistant |     | Other Investments              |  |  |
|                                                                                                                                                                                                                                  |                                                                                                                                                                                                       | \$0.00                                    |     | \$0.00                         |  |  |
| Additional context for the Organizational Unit's planned use of dollars attributable to Special Education students in FY 2024. (Required if "Other Investments" selected above. No more than 500 characters, including spaces. ) |                                                                                                                                                                                                       |                                           |     |                                |  |  |

#### Plan Assurances

Please complete the assurances below related to Article 14C of the Illinois School Code, which stipulates allowable expenditures for English learners. Organizational Units should maintain supporting documentation (e.g., sign-in sheets, meeting agendas) to affirm the veracity of the below assurances. Note that a separate collection of the Bilingual Service Plan takes place before each school year and must be separately reviewed by the Bilingual Parent Advisory Committee (BPAC). Responses in this plan should be aligned with information contained in the Bilingual Service Plan. Responses in this section are only required if an Organizational Unit receives any amount of EBF dollars attributable to English learners.

**Collaboration Opportunity** - Organizational Units may find that the plan assurances are most easily and effectively completed if led by program leaders.

- 1). "I hereby affirm that at least 60% of the school district's state funds attributable to English learners will be used for instructional costs of programs and services for English learners (function 1000), in accordance with Article 14C of the Illinois School Code. The remaining balance of state funds attributable to English learners will also be used to serve English learners."

**N/A**

- 2). "My school district has at least one attendance center with 20 or more English learners (including parental refusals) who speak the same home language other than English in grades K-12. Alternatively and/or additionally, my school district has at least one attendance center with 20 or more English learners (including parent refusals) who speak the same home language other than English in pre-K."

**Required**

No

- 3). "I hereby affirm that the school district's BPAC will review this EBF Spending Plan by or before October 31, 2023."

**N/A**

- 4). Enter the anticipated date on which the BPAC review will take place and the name of the BPAC chair for SY 2023-24.

**N/A**

BPAC Meeting (MM/DD/YYYY)

Name of Chair

| Spending Plan Completion Tracker                                                                                                                                                                                            |          |                                                                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Use the information below to confirm completion of all required questions. Note that the "status" column adjusts to responses, so the tracker is most helpful to consult <u>after</u> you have completed the spending plan. |          |                                                                                                                                                                           |
| Question                                                                                                                                                                                                                    | Status   | Acceptance Criteria                                                                                                                                                       |
| Part 1, Q1                                                                                                                                                                                                                  | Complete | Character length of response must be >10 and <=2000, including spaces.                                                                                                    |
| Part 1, Q2                                                                                                                                                                                                                  | Complete | A different response must be selected in G11, I11, and L11; cells cannot be blank.                                                                                        |
| Part 1, Q2 (Narrative)                                                                                                                                                                                                      | Complete | Response required only if "Other" selected in G11, I11, or L11; character length of response must be >10 and <=1000, including spaces.                                    |
| Part 2, Q1                                                                                                                                                                                                                  | Complete | A numeric value must be entered in cell G31 (estimated or actual Tier Funding, or 0 if appropriations did not include Tier Funding). A type must be selected in cell H31. |
| Part 2, Q2                                                                                                                                                                                                                  | Complete | A different response must be selected in G35, I35, and L35; cells cannot be blank.                                                                                        |
| Part 2, Q3                                                                                                                                                                                                                  | Complete | At least one response must be selected.                                                                                                                                   |
| Part 2, Q4                                                                                                                                                                                                                  | Complete | Cells G43, I43, and L43 cannot be blank. "Other" may be selected more than once, but other responses may not be repeated.                                                 |
| Part 2, Q4 (Narrative)                                                                                                                                                                                                      | Complete | Response required only if "Other" selected in G43, I43, or L43; character length of response must be >10 and <=1000, including spaces.                                    |
| Part 2, Q5 (Cell G90)                                                                                                                                                                                                       | Complete | Cell G90 must be equal to the value in cell G31.                                                                                                                          |
| Part 2, Q5 (Narrative)                                                                                                                                                                                                      | Complete | Response required only if a value was entered in cell G89; character length of response must be >10 and <=1000, including spaces.                                         |
| Part 3, Q1 Low-Income Funds                                                                                                                                                                                                 | Complete | A numeric value must be entered, which may be "0" if the organizational unit received no funding for the specified student group. A type must be selected in cell H100.   |
| Part 3, Q1 English Learner Funds                                                                                                                                                                                            | Complete | A numeric value must be entered, which may be "0" if the organizational unit received no funding for the specified student group. A type must be selected in cell H101.   |
| Part 3, Q1 Spec. Ed. Funds                                                                                                                                                                                                  | Complete | A numeric value must be entered, which may be "0" if the organizational unit received no funding for the specified student group. A type must be selected in cell H102.   |
| Part 3, Q2                                                                                                                                                                                                                  | Complete | At least one response must be selected.                                                                                                                                   |
| Part 3, Q2 (Narrative)                                                                                                                                                                                                      | Complete | Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.                |
| Part 3, Q3                                                                                                                                                                                                                  | Complete | At least one response must be selected.                                                                                                                                   |
| Part 3, Q3 (Narrative)                                                                                                                                                                                                      | Complete | Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.                |
| Part 3, Q4                                                                                                                                                                                                                  | Complete | At least one response must be selected.                                                                                                                                   |
| Part 3, Q4 (Narrative)                                                                                                                                                                                                      | Complete | Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.                |
| Assurances 1                                                                                                                                                                                                                | Complete | Response required if the value entered in cell G101>0.                                                                                                                    |
| Assurances 2                                                                                                                                                                                                                | Complete | Response required if the value entered in cell G101>0.                                                                                                                    |
| Assurances 3                                                                                                                                                                                                                | Complete | Response required if "Yes" selected in cell E133.                                                                                                                         |
| Assurances 4 (Meeting Date)                                                                                                                                                                                                 | Complete | Response required if "Yes" selected in cell E133; enter date in MM/DD/YYYY format.                                                                                        |
| Assurances 4 (Name of Chair)                                                                                                                                                                                                | Complete | Response required if "Yes" selected in cell E133.                                                                                                                         |

**ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS (School Districts Only)***(For Local Use Only)****This is an estimated Limitation of Administrative Costs Worksheet only and will not be accepted for Official Submission of the Limitation of Administrative Costs Worksheet.***

The worksheet is intended for use during the budgeting process to estimate the district's percent increase of FY2024 budgeted expenditures over actual FY2023 expenditures. Budget information is copied to this page. Insert the prior year estimated actual expenditures to compute the estimated percentage increase (decrease).

The official Limitation of Administrative Costs Worksheet is attached to the end of the Annual Financial Report (ISBE Form 50-35) and may be submitted in conjunction with that report.

An official Limitation of Administrative Costs Worksheet can also be found on the ISBE website at: [Limitation of Administrative Costs](#)

**ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS WORKSHEET**

(Section 17-1.5 of the School Code)

School District Name: **New Berlin CUSD 16**RCDT Number: **51084016026**

|                                                                                                     |            | Estimated Actual Expenditures, Fiscal Year 2023 |                               |           |         | Budgeted Expenditures, Fiscal Year 2024 |                               |           |         |
|-----------------------------------------------------------------------------------------------------|------------|-------------------------------------------------|-------------------------------|-----------|---------|-----------------------------------------|-------------------------------|-----------|---------|
|                                                                                                     |            | (10)                                            | (20)                          | (80)      |         | (10)                                    | (20)                          | (80)      |         |
| Description                                                                                         | Funct. No. | Educational Fund                                | Operations & Maintenance Fund | Tort Fund | Total   | Educational Fund                        | Operations & Maintenance Fund | Tort Fund | Total   |
| 1. Executive Administration Services                                                                | 2320       | 210,386                                         |                               |           | 210,386 | 221,650                                 |                               | 0         | 221,650 |
| 2. Special Area Administration Services                                                             | 2330       | 2,403                                           |                               |           | 2,403   | 835                                     |                               | 0         | 835     |
| 3. Other Support Services - School Administration                                                   | 2490       |                                                 |                               |           | 0       | 0                                       |                               | 0         | 0       |
| 4. Direction of Business Support Services                                                           | 2510       |                                                 |                               |           | 0       | 0                                       | 0                             | 0         | 0       |
| 5. Internal Services                                                                                | 2570       |                                                 |                               |           | 0       | 0                                       |                               | 0         | 0       |
| 6. Direction of Central Support Services                                                            | 2610       |                                                 |                               |           | 0       | 0                                       |                               | 0         | 0       |
| 7. Deduct - Early Retirement or other pension obligations required by state law and included above. |            |                                                 |                               |           | 0       |                                         |                               |           | 0       |
| 8. Totals                                                                                           |            | 212,789                                         | 0                             | 0         | 212,789 | 222,485                                 | 0                             | 0         | 222,485 |
| 9. Estimated Percent Increase (Decrease) for FY2024 (Budgeted) over (Actual) FY 2023                |            |                                                 |                               |           |         |                                         |                               |           | 5%      |



[See: School Code, Section 10-20.21 - Contracts](#)

[illegible]

## Reference Description

- <sup>1</sup> Each fund balance should correspond to the fund balance reflected on the books as of June 30th - Balance Sheet Accounts #720 and #730 (audit figures, if available).
- <sup>2</sup> Accounting and Financial Reporting for Certain Grants and Other Financial Assistance. The "On-Behalf" Payments should only be reflected on this page (Budget Summary, Lines 10 and 20).
- <sup>3</sup> Requires the secretary of the school board to notify the county clerk (within 30 days of the transfer approval) to abate an equal amount of taxes to be next extended. See Sec. 10-22.14 & 17-2.11.
- <sup>3a</sup> Requires notification to the county clerk to abate an equal amount from taxes next extended. See section 10-22.14
- <sup>4</sup> Principal on Bonds Sold:
  - (1) Funding Bonds are to be entered in the fund or funds in which the liability occurs.
  - (2) Refunding Bonds can be entered in the Debt Services Fund only.
  - (3) Building Bonds can be entered in the Capital Projects Fund only.
  - (4) Fire Prevention and Safety Bonds can be entered in the Fire Prevention & Safety Fund only.
- <sup>5</sup>

The proceeds from the sale of school sites, buildings, or other real estate shall be used first to pay the principal and interest on any outstanding bonds on the property being sold, and after all such bonds have been retired, the remaining proceeds from the sale next shall be used by the school board to meet any urgent district needs as determined under Sections 2-3.12 and 17-2.11 of the School Code. Once these issues have been addressed, any remaining proceeds may be used for any other authorized purpose and for deposit into any district fund.
- <sup>6</sup> The School Code, Section 10-22.44 prohibits the transfer of interest earned on the investment of "any funds for purposes of Illinois Municipal Retirement under the Pension Code." This prohibition does not include funds for Social Security and Medicare-only purposes. For additional requirements on interest earnings, see 23 Illinois Administrative Code, Part 100, Section 100.50.
- <sup>7</sup> Cash plus investments must be greater than or equal to zero.
- <sup>8</sup> For cash basis budgets, this total will equal the Budget Summary - Total Direct Receipts/Revenues (Line 9) plus Total Other Sources of Funds (Line 46).
- <sup>9</sup> For cash basis budgets, this total will equal the Budget Summary - Total Direct Disbursements/Expenditures (Line 19) plus Total Other Uses of Funds (Line 79).
- <sup>10</sup> Working Cash Fund loans may be made to any district fund for which taxes are levied (Section 20-5 of the School Code).
- <sup>11</sup> Include revenue accounts 1110 through 1115, 1117, 1118 & 1120.
- <sup>12</sup> The School Code Section 17-2.2c. Tax for leasing educational facilities or computer technology or both, and for temporary relocation expense purposes.
- <sup>13</sup> Corporate personal property replacement tax revenue must be first applied to the Municipal Retirement/Social Security Fund to replace tax revenue lost due to the abolition of the corporate personal property tax (30 ILCS 115/12). This provision does not apply to taxes levied for Medicare-Only purposes.
- <sup>14</sup>

Only tuition payments made to private facilities. See Functions 4200 or 4400 for estimated public facility disbursements/expenditures.
- <sup>15</sup> Payment towards the retirement of lease/purchase agreements or bonded/other indebtedness (principal only) otherwise reported within the fund - e.g.: alternate revenue bonds. (Describe & Itemize)
- <sup>16</sup> Only abolishment of Working Cash Fund must transfer its funds directly to the Educational Fund upon adoption of a resolution and at the close of the current school Year (see 105 ILCS 5/20-8 for further explanation)  
 Only abatement of working cash fund can transfer its funds to any fund in most need of money  
 (see 105 ILCS 5/20-10 for further explanation)

| CHECK FOR ERRORS                                                                                                                                                                  |                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| This worksheet checks various cells to assure that selected items are in balance.                                                                                                 |                                        |
| Please fix errors below before submitting to ISBE.                                                                                                                                |                                        |
| Budget Item References                                                                                                                                                            | Message                                |
| <b>1. Deficit Reduction Plan (DefReductPlan 23-27 tab)</b>                                                                                                                        |                                        |
| Is Deficit Reduction Plan Required? (Joint Agreements do not complete Deficit Reduction Plan.)                                                                                    | Deficit Reduction Plan is not required |
| If required, is Deficit Reduction Plan completed? (DefReductPlan 23-27 tab)                                                                                                       |                                        |
| <b>2. Cover Page (Cover tab)</b>                                                                                                                                                  |                                        |
| District Name must be selected from drop-down. (Cell H13)                                                                                                                         | OK                                     |
| Accounting Basis must be selected on Cover sheet.                                                                                                                                 | OK                                     |
| Dates (Day, Month, Year) must be input on Cover sheet.                                                                                                                            | OK                                     |
| Board Names must be typed on Cover sheet.                                                                                                                                         | OK                                     |
| <b>3. Budget Summary: Other Sources (BudgetSum 2-4 tab - Acct 7000) must equal Other Uses (BudgetSum 2-4 tab - Acct 8000).</b>                                                    |                                        |
| Estimated Beginning Fund Balance July, 1 2023 for all Funds (Cells C3 - K3)                                                                                                       | OK                                     |
| (Line must have a number or zero. Do not leave blank.)                                                                                                                            |                                        |
| Estimated Activity Fund Beginning Fund Balance July, 1 2023 (Cell C83)                                                                                                            | OK                                     |
| (Cell must have a number or zero. Do not leave blank.)                                                                                                                            |                                        |
| Transfer Among Funds (Funds 10, 20, 40 - Acct 7130 - Cells C29, D29, F29), must equal (Funds 10, 20 & 40 - Acct 8130 - Cells C52, D52, F52).                                      | OK                                     |
| Transfer of Interest (Funds 10 thru 90 - Acct 7140 - Cells C30:K30), must equal (Funds 10 thru 60, & 80 - Acct 8140 - Cells C53:H53, J53).                                        | OK                                     |
| Transfer to Debt Service to Pay Principal on GASB 87 Leases (Fund 30 - Acct 7400 - Cell E39) must equal (Funds 10, 20 & 60 - Acct 8400 Cells C57:H60).                            | OK                                     |
| Transfer to Debt Service to Pay Interest on GASB 87 Leases (Fund 30 - Acct 7500 - Cell E40) must equal (Funds 10, 20 & 60 - Acct 8500 - Cells C61:H64).                           | OK                                     |
| Transfer to Debt Service Fund to Pay Principal on Revenue Bonds (Fund 30 - Acct 7600 - Cell E41) must equal (Funds 10 & 20 - Acct 8600 - Cells C65:D68).                          | OK                                     |
| Transfer to Debt Service to Pay Interest on Revenue Bonds (Fund 30 - Acct 7700 - Cell E42) must equal (Funds 10 & 20 - Acct 8700 - Cells C69:D72).                                | OK                                     |
| Transfer to Capital Projects Fund (Fund 60 - Acct 7800 - Cell H43) must equal (Fund 10 & 20, Acct 8800 - Cells C73:D76).                                                          | OK                                     |
| <b>4. Summary of Cash Transactions: Beginning Cash Balance on Hand July 1, 2023 (CashSum 5 tab, All Funds) cannot be negative.</b>                                                |                                        |
| Educational (Fund 10 - Cell C3)                                                                                                                                                   | OK                                     |
| Operations & Maintenance (Fund 20 - Cell D3)                                                                                                                                      | OK                                     |
| Debt Service (Fund 30 - Cell E3)                                                                                                                                                  | OK                                     |
| Transportation (Fund 40 - Cell F3)                                                                                                                                                | OK                                     |
| Municipal Retirement/Social Security (Fund 50 - Cell G3)                                                                                                                          | OK                                     |
| Capital Projects (Fund 60 - Cell H3)                                                                                                                                              | OK                                     |
| Working Cash (Fund 70 - Cell I3)                                                                                                                                                  | OK                                     |
| Tort (Fund 80 - Cell J3)                                                                                                                                                          | OK                                     |
| Fire Prevention & Safety (Fund 90 - Cell K3)                                                                                                                                      | OK                                     |
| Activity Funds (Cell C23)                                                                                                                                                         | OK                                     |
| <b>5. Summary of Cash Transactions: Ending Cash Balance on Hand June 30, 2024 (CashSum 5 tab - All Funds) cannot be negative.</b>                                                 |                                        |
| Educational (Fund 10 - Cell C21)                                                                                                                                                  | OK                                     |
| Operations & Maintenance (Fund 20 - Cell D21)                                                                                                                                     | OK                                     |
| Debt Service (Fund 30 - Cell E21)                                                                                                                                                 | OK                                     |
| Transportation (Fund 40 - Cell F21)                                                                                                                                               | OK                                     |
| Municipal Retirement/Social Security (Fund 50 - Cell G21)                                                                                                                         | OK                                     |
| Capital Projects (Fund 60 - Cell H21)                                                                                                                                             | OK                                     |
| Working Cash (Fund 70 - Cell I21)                                                                                                                                                 | OK                                     |
| Tort (Fund 80 - Cell J21)                                                                                                                                                         | OK                                     |
| Fire Prevention & Safety (Fund 90 - Cell K21)                                                                                                                                     | OK                                     |
| <b>6. Summary of Cash Transactions: Other Receipts (CashSum 5 tab) must equal Other Disbursements (CashSum 5 tab).</b>                                                            |                                        |
| Interfund Loans Payable (Funds 10:60, 80, 90 - Acct 411 - Cells C6:H6, J6:K6) must equal Interfund Loans Receivable (Funds 10:20, 40, 70 - Acct 141 - Cells C15:D15, F15, I15).   | OK                                     |
| Interfund Loans Receivable (Funds 10, 20, 40, 70 - Acct 141 - Cells C7:D7, F7, I7) must equal Interfund Loans Payable (Funds 10:60, 80, 90 - Acct 411 - Cells C16:H16, J16, K16). | OK                                     |
| <b>7. Estimated Revenue (EstRev 6-11 tab)</b>                                                                                                                                     |                                        |
| Amounts must be input for revenue.                                                                                                                                                | OK                                     |
| <b>8. Estimated Expenditures (EstExp 12-20 tab)</b>                                                                                                                               |                                        |
| Amounts must be input for expenditures.                                                                                                                                           | OK                                     |
| <b>9. Itemization Notes: Revenues/Expenditures reported that require note on Itemize 21 tab.</b>                                                                                  |                                        |
| Include brief note(s) describing revenue source.                                                                                                                                  | OK                                     |
| Include brief note(s) describing expenditure use.                                                                                                                                 | OK                                     |
| <b>10. EBF Spending Plan</b>                                                                                                                                                      |                                        |
| All required questions have been answered.                                                                                                                                        | OK                                     |

End of Balancing

**New Berlin CUSD #16**  
**JOB DESCRIPTION**

Position Title: Lead Mentor (3 positions)

- Qualifications:
1. A minimum of five (5) years of successful teaching experience.
  2. Demonstrated leadership ability and a track record of effective collaboration and communication.
  3. Strong understanding of pedagogical principles, instructional strategies, and curriculum design.
  4. Proficiency with educational technology and data-driven decision-making.
  5. Excellent organizational skills and attention to detail.

Department: Building - Stipend Position

Location: District Wide

Reports to: Superintendent

FLSA Class: Exempt

Revised Date: 06/20/24

Job Goal: To play a crucial role in fostering a supportive and collaborative learning environment that empowers educators to excel in their profession and positively impact student learning outcomes.

Performance Responsibilities:

1. **Mentoring and Coaching:** Provide personalized guidance and support to teachers, helping them improve their instructional practices, classroom management skills, and overall effectiveness in teaching.
2. **Modeling Best Practices:** Demonstrate effective teaching techniques and strategies through classroom observations, workshops, and one-on-one sessions to help teachers enhance their pedagogical skills.
3. **Curriculum Development:** Collaborate with teachers to develop and refine curriculum materials, lesson plans, and assessments that align with educational standards and promote student learning.
4. **Data Analysis:** Assist teachers in analyzing student data to identify areas for improvement and develop targeted interventions to address individual student needs.

5. **Professional Development:** Organize and facilitate professional development workshops, seminars, and conferences to promote continuous learning and growth among educators.
6. **Collaboration and Networking:** Foster a culture of collaboration and networking among teachers by facilitating peer learning communities, study groups, and other collaborative initiatives.
7. **Supporting New Teachers:** Provide guidance and support to new teachers through mentoring programs, orientation sessions, and ongoing mentorship relationships to help them acclimate to the school environment and succeed in their roles.
8. **Evaluation and Feedback:** Conduct regular evaluations of teacher performance based on established criteria and provide constructive feedback to support their professional growth and development.
9. **Stay Updated:** Stay abreast of current trends, research, and best practices in education by attending conferences, workshops, and professional development opportunities to inform mentoring practices.
10. **Advocacy and Leadership:** Serve as an advocate for teachers' needs and interests within the school community and beyond, and demonstrate leadership in promoting a culture of excellence and continuous improvement in teaching and learning.
11. **Documentation and Reporting:** Maintain accurate records of mentoring activities, including goals, progress, and outcomes, and prepare reports as needed to document the impact of mentoring initiatives. Completion of the Mentor Guide for each mentee will be required.
12. **Communication:** Maintain open and effective communication with teachers, administrators, and other stakeholders to ensure alignment of mentoring efforts with school goals and objectives.

**TERMS OF EMPLOYMENT:** Per the CBA Schedule B, each lead mentor will supervise up to three (3) mentees with any number exceeding three (3) to include an extra percentage point of pay.

New Berlin CUSD #16 is an Equal Employment Opportunity Employer

By signing this below, I hereby acknowledge and understand the duties and qualifications of this position. The School District retains the right to revise or amend this job description at any time during the employee's employment with the District.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

RESOLUTION transferring funds from the school facility occupation tax fund of Community Unit School District Number 16, Sangamon and Morgan Counties, Illinois, to the bond and interest fund of said School District.

\* \* \*

WHEREAS, the Board of Education (the “*Board*”) of Community Unit School District Number 16, Sangamon and Morgan Counties, Illinois (the “*District*”), by resolution adopted on the 6th day of September, 2022 (the “*Resolution*”), did provide for the issue of \$8,945,000 General Obligation School Bonds (Alternate Revenue Source), Series 2022B, of the District (the “*Bonds*”), and the levy of direct annual taxes sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, the Board has determined and does hereby determine that funds in the amount of \$661,325 (the “*Available Funds*”) are available in the School Facility Occupation Tax Fund of the District (the “*Sales Tax Fund*”) to pay debt service on the Bonds and that it is necessary and in the best interests of the District that the Available Funds be transferred from the Sales Tax Fund to the “Alternate Bond Fund of Series 2022B” (the “*Bond Fund*”) established pursuant to the Resolution and from which principal of and interest on the Bonds is paid:

NOW, THEREFORE, Be It and It is Hereby Resolved by the Board of Education of Community Unit School District Number 16, Sangamon and Morgan Counties, Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

*Section 2. Transfer from Sales Tax Fund to Bond Fund.* The School Treasurer of the District is hereby authorized and directed to transfer the Available Funds from the Sales Tax Fund to the Bond Fund on the date hereof.

*Section 3. Severability.* If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this resolution.

*Section 4. Repealer and Effective Date.* All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this resolution shall be in full force and effect forthwith upon its adoption.

Adopted June 20, 2024.

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President, Board of Education

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Secretary, Board of Education



STATE OF ILLINOIS                    )  
                                                  ) SS  
COUNTY OF SANGAMON            )

**CERTIFICATION OF SECRETARY**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Community Unit School District Number 16, Sangamon and Morgan Counties, Illinois (the “*Board*”), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a true, correct and complete copy of a resolution adopted at a meeting of the Board held on June 22, 2023, entitled:

RESOLUTION transferring funds from the school facility occupation tax fund of Community Unit School District Number 16, Sangamon and Morgan Counties, Illinois, to the bond and interest fund of said School District.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board on a day other than a Saturday, Sunday or legal holiday in the State of Illinois and at least 48 hours in advance of the holding of said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that at least one copy of said agenda was continuously available for public review from the time of such posting until said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 22nd day of June, 2023.

---

Secretary, Board of Education

STATE OF ILLINOIS                     )  
                                                      ) SS  
COUNTY OF SANGAMON                )

**FILING CERTIFICATE**

I, the undersigned, do hereby certify that I am the duly qualified and acting School Treasurer who receives the taxes of Community Unit School District Number 16, Sangamon and Morgan Counties, Illinois (the “*District*”), and as such official I do further certify that on this 22nd day of June, 2023, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION transferring funds from the school facility occupation tax fund of Community Unit School District Number 16, Sangamon and Morgan Counties, Illinois, to the bond and interest fund of said School District.

duly adopted by the Board of Education of the District on the 22nd day of June, 2023, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 22nd day of June, 2023.

---

School Treasurer



2024-2025

**Prairie State Insurance Cooperative (PSIC)**  
**New Berlin CUSD #16**  
Member Cost Comparison

| Coverage Description                                                                                                                                                                                             | Additional Description | 2023-2024 | 2024-2025 | % Change |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-----------|-----------|----------|
| <b>Variable Cost (PC/WC Combined)</b>                                                                                                                                                                            |                        |           |           |          |
| Total Variable Costs %                                                                                                                                                                                           |                        |           |           | 50%      |
| Variable Cost % above is your districts contribution into the programs Loss Fund. Depending on program performance, those contributions can be returned in the form of Member Equity or Surplus in future years. |                        |           |           |          |

|                                     |  |                     |                     |           |
|-------------------------------------|--|---------------------|---------------------|-----------|
| <b>Total PSIC Program Costs (*)</b> |  |                     |                     |           |
| Property/Casualty Costs             |  | \$167,426.35        | \$183,971.76        | 10%       |
| Worker's Compensation Costs         |  | \$46,337.22         | \$47,872.83         | 3%        |
| <b>Total PSIC Cost 2024-2025</b>    |  | <b>\$213,763.57</b> | <b>\$231,844.59</b> | <b>8%</b> |

(\*) Subject to individual district property exposure, student exposure, auto exposure and payrolls, if applicable

**Member Equity Summary**

**Total PSIC Net Position for Property Casualty is:**

**\$8,096,951**

The net position is also known as the 'member equity' or 'surplus' of the program.

**Total PSIC Net Position for Workers Compensation is:**

**\$6,727,624**

The net position is also known as the 'member equity' or 'surplus' of the program.

The net positions displayed above for both PSIC programs show potential future equity that your district may be entitled to receive in the form of a loyalty return.



## 2024-2025 P&C Pricing Sheet

### Prairie State Insurance Cooperative (PSIC) New Berlin CUSD #16 Member Cost Comparison

| Coverage Description            | Additional Description                          | 2023-2024           | 2024-2025           | % Change  |
|---------------------------------|-------------------------------------------------|---------------------|---------------------|-----------|
| <b>Fixed Costs:</b>             |                                                 |                     |                     |           |
| Package Policy                  | includes actuarial debit/credit in [ ] (1)      | \$24,272<br>[10.0%] | \$33,563<br>[10.0%] |           |
| Excess Property                 |                                                 | \$20,397            | \$24,824            |           |
| Boiler & Machinery              |                                                 | \$1,449             | \$1,683             |           |
| Pollution Liability             |                                                 | \$1,677             | \$2,030             |           |
| Excess Liability                | (\$8,000,000 xs \$2,000,000)                    | \$5,275             | \$6,432             |           |
| Student Accident - Mandatory    | (\$25,000)                                      | \$4,160             | \$4,030             |           |
| Student Accident - Catastrophic | (\$7,000,000 xs \$25,000)                       | \$1,324             | \$1,290             |           |
| Cyber Liability                 | (Expiring \$2,000,000)<br>(Renewal \$2,000,000) | \$24,352            | \$8,611             |           |
| Gallagher Crisis Protect        |                                                 | \$1,271             | \$1,279             |           |
| Administration/Brokerage Fee    |                                                 | \$5,651             | \$5,820             |           |
| Local Agents' Fee               |                                                 | \$5,651             | \$5,820             |           |
| Claims Administration Fee       |                                                 | \$3,209             | \$3,461             |           |
| Loss Control Fee                |                                                 | \$1,006             | \$1,072             |           |
| Loss Control Fee - Cyber        |                                                 | \$250               | \$500               |           |
| Operating Expense Fee           |                                                 | N/A                 | N/A                 |           |
| <b>Total Fixed Cost</b>         |                                                 | <b>\$99,945.35</b>  | <b>\$100,417.76</b> | <b>0%</b> |

|                                                       |                                                                            |                     |                     |            |
|-------------------------------------------------------|----------------------------------------------------------------------------|---------------------|---------------------|------------|
| <b>Variable Costs:</b>                                |                                                                            |                     |                     |            |
| Loss Fund - Package                                   | Funded amount (93.18% for 2024) includes actuarial debit/credit in [ ] (1) | \$67,481<br>[10.0%] | \$83,554<br>[10.0%] |            |
| <b>Property &amp; Casualty Program Contribution:</b>  |                                                                            | <b>\$167,426.35</b> | <b>\$183,971.76</b> | <b>10%</b> |
| Auditable Loss Fund (based on exposures listed below) | This figure should be budgeted under your Tort Fund.                       | \$3,319             | \$6,114             |            |

|                                                      |              |                     |                     |            |
|------------------------------------------------------|--------------|---------------------|---------------------|------------|
| <b>Statistical Information</b>                       |              |                     |                     |            |
| Total Insured Values                                 | includes APD | \$42,525,965        | \$46,697,728        | 10%        |
| Pre-K/Elementary/Junior Students                     |              | 621                 | 612                 | -1%        |
| High School Students                                 |              | 250                 | 237                 | -5%        |
| Teachers                                             |              | 74                  | 78                  | 5%         |
| All Other Vehicles                                   |              | 5                   | 5                   | 0%         |
| Buses                                                |              | 20                  | 22                  | 10%        |
| <b>Property &amp; Casualty Program Contribution:</b> |              | <b>\$167,426.35</b> | <b>\$183,971.76</b> | <b>10%</b> |

(1) Please note, the actuarial debit/credit system for the 2024/2025 renewal is based on 2023/2024 individual member annual contribution. This system is based on 5 years of incurred losses by member as well as 2024/2025 exposures by member.



## 2024-2025 WC Pricing Sheet

### Prairie State Insurance Cooperative (PSIC) New Berlin CUSD #16 Member Cost Comparison

| Coverage Description                      | Additional Description | 2023-2024          | 2024-2025          | % Change   |
|-------------------------------------------|------------------------|--------------------|--------------------|------------|
| <b>Fixed Costs:</b>                       |                        |                    |                    |            |
| Worker's Compensation Premium             |                        | \$4,521            | \$5,034            |            |
| CRS Claims Administration Fee (WC)        |                        | \$2,842            | \$3,771            |            |
| Administration/Brokerage Service Fee (WC) |                        | \$2,217            | \$2,283            |            |
| Local Agents' Fee (WC)                    |                        | \$2,217            | \$2,283            |            |
| Operating Expense Fee (WC)                |                        | N/A                | N/A                |            |
| Loss Control Service Units (WC)           |                        | \$1,000            | \$1,072            |            |
| Loss Control Service Unit Days            |                        | 1 Day              | 1 Day              |            |
| <b>Total Fixed Cost</b>                   |                        | <b>\$12,796.22</b> | <b>\$14,442.83</b> | <b>13%</b> |

|                                                      |                                                                                  |                      |                      |           |
|------------------------------------------------------|----------------------------------------------------------------------------------|----------------------|----------------------|-----------|
| <b>Variable Costs:</b>                               |                                                                                  |                      |                      |           |
| Loss Fund - Workers' Compensation                    | Funded amount (97.55% for 2024)<br>includes actuarial debit/credit in [ ]<br>(1) | \$33,541<br>[-15.0%] | \$33,430<br>[-14.4%] |           |
| <b>Worker's Compensation Program Contribution</b>    |                                                                                  | <b>\$46,337.22</b>   | <b>\$47,872.83</b>   | <b>3%</b> |
| Auditable Loss Fund (based on payrolls listed below) | This figure should be budgeted under<br>your Tort Fund.                          | \$4,127              | \$838                |           |

|                                                    |  |                    |                    |           |
|----------------------------------------------------|--|--------------------|--------------------|-----------|
| <b>Payroll Information</b>                         |  |                    |                    |           |
| Drivers                                            |  | \$438,681          | \$549,195          | 25%       |
| Professional Employees                             |  | \$5,650,737        | \$6,138,776        | 9%        |
| Cafeteria                                          |  | \$97,030           | \$127,201          | 31%       |
| All Other (Maintenance)                            |  | \$462,637          | \$406,616          | -12%      |
| <b>Total Payroll</b>                               |  | <b>\$6,649,085</b> | <b>\$7,221,788</b> | <b>9%</b> |
| <b>Experience Modification Factor (MOD)</b>        |  | <b>0.76</b>        | <b>0.72</b>        |           |
| <b>Modified Premium</b>                            |  | <b>\$46,520</b>    | <b>\$45,507</b>    |           |
| <b>Worker's Compensation Program Contribution:</b> |  | <b>\$46,337.22</b> | <b>\$47,872.83</b> | <b>3%</b> |

(1) Please note, the actuarial debit/credit system for the 2024/2025 renewal is based on 2023/2024 individual member annual contribution. This system is based on 5 years of incurred losses by member as well as 2024/2025 exposures by member.

## Prairie State Insurance Cooperative

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### Individual Member Property/Casualty

### Loss Ratio within program retention

**As of December 31, 2023**

Member: New Berlin Community Unit School District #16

| Policy Term         | Total Paid & Reserved<br>Losses within<br>program retention | PSIC Loss Fund<br>Collected | Loss Ratio within<br>program retention |
|---------------------|-------------------------------------------------------------|-----------------------------|----------------------------------------|
| 2018/19             | \$175,072                                                   | \$28,734                    | 609.3%                                 |
| 2019/20             | \$1,727                                                     | \$35,042                    | 4.9%                                   |
| 2020/21             | \$5,322                                                     | \$41,901                    | 12.7%                                  |
| 2021/22             | \$30,650                                                    | \$52,661                    | 58.2%                                  |
| 2022/23             | \$46,181                                                    | \$57,278                    | 80.6%                                  |
| <b>5-Year Total</b> | <b>\$258,953</b>                                            | <b>\$215,616</b>            | <b>120.1%</b>                          |

Please note the above figures do not contain any trending or development factors that are known to increase open claims.

In addition, the 12/31/23 loss data was utilized in the calculation of the 2024/2025 debit/credit allocations

## Prairie State Insurance Cooperative

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### Individual Member Workers Compensation

#### Loss Ratio within program retention

**As of December 31, 2023**

Member: New Berlin Community Unit School District #16

| Policy Term         | Total Paid & Reserved<br>Losses within<br>program retention | PSIC Loss Fund<br>Collected | Loss Ratio within<br>program retention |
|---------------------|-------------------------------------------------------------|-----------------------------|----------------------------------------|
| 2018/19             | N/A                                                         | N/A                         | N/A                                    |
| 2019/20             | \$0                                                         | \$37,223                    | 0.0%                                   |
| 2020/21             | \$459                                                       | \$39,757                    | 1.2%                                   |
| 2021/22             | \$3,853                                                     | \$37,273                    | 10.3%                                  |
| 2022/23             | \$0                                                         | \$36,954                    | 0.0%                                   |
| <b>5 Year Total</b> | <b>\$4,312</b>                                              | <b>\$151,207</b>            | <b>2.9%</b>                            |

Please note the above figures do not contain any trending or development factors that are known to increase open claims.

In addition, the 12/31/23 loss data was utilized in the calculation of the 2024/2025 debit/credit allocations

**TRAVELERS CASUALTY AND SURETY  
COMPANY OF AMERICA**

**STATE OF ILLINOIS  
SCHOOL TREASURER BOND**

Executed in Triplicate

Bond No. 106127590

KNOW ALL MEN BY THESE PRESENTS, that subject to the terms, conditions, and limitations of this Bond,  
Lori D. Niemeier of 204 E. Church Street, PLEASANT PLAINS, IL 62677,  
as Principal, and Travelers Casualty and Surety Company of America, a corporation organized and existing  
under the laws of the State of Connecticut, as Surety, are held and firmly bound unto  
New Berlin CUSD #16 State of Illinois,  
County of SANGAMON in the Penal Sum  
of Two Million One Hundred and Twenty Five Thousand Dollars  
( \$2,125,000.00 ) for the payment of which, well and truly to be made, said Principal and Surety bind themselves,  
their heirs, executors, administrators and assigns jointly and severally by these presents.

WHEREAS, the said Principal has been Appointed to the office of Treasurer/Chief School Business Official  
and the definite term of this bond begins July 1, 2024 and ends June 30, 2025 which  
is concurrent with the definite term of said office held by Principal. At the option of the Surety, this bond may be  
extended for an additional term(s) of office held by the Principal by rider(s) hereto. However, the total maximum  
aggregate liability of the Surety under this bond is limited to the Penal Sum stated above without regard to the  
number of years/terms this bond remains in force or the number or amount of claims which are asserted upon the  
Principal or Surety.

NOW, THEREFORE THE CONDITION OF THIS OBLIGATION, is such that if  
Lori D. Niemeier treasurer in the above stated county,  
faithfully discharges the duties of his or her office, according to law, and delivers to his or her successor in office,  
after such successor has qualified by giving bond as provided by law, all moneys, books, papers, securities and  
control, which have come into his or her possession or control, as such school treasurer, from the date of his or  
her bond to the time that his or her successor has qualified as school treasurer, by giving such bond as required  
by law, then this obligation to be void; otherwise to remain in full force and effect.

PROVIDED, HOWEVER, it is expressly understood and intended that obligation of the Surety shall not extend to  
any loss sustained by the insolvency, failure, or closing of any bank or savings and loan association or other  
financial institution organized and operating either under the laws of the State of Illinois or the United States  
wherein such treasurer has placed the funds in his custody or control, or any part thereof, provided, such  
depository has been approved by the governing body of the  
New Berlin CUSD #16 and, if this  
provision shall be held void, this entire bond shall be void.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on May 21, 2024.

Witness:

[Redacted Signature]

Lori D. Niemeier (Principal)

Travelers Casualty and Surety Company of America

By:

[Redacted Signature]

Glenda C. Richards (Attorney-in-Fact)

Approved and accepted by the Board of Education or Board of Directors of District Number  
New Berlin CUSD #16 by

\_\_\_\_\_  
President, Secretary, Clerk or Township Trustee  
(Print Name and Title)

Approved on this \_\_\_\_\_ day  
of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Signature

S-7527 (05/09)



This notice provides no coverage, nor does it change any policy terms. To determine the scope of coverage and the insured's rights and duties under the policy, read the entire policy carefully. For more information about the content of this notice, the insured should contact their agent or broker. If there is any conflict between the policy and this notice, the terms of the policy prevail.

## **Independent Agent And Broker Compensation Notice**

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For information on how Travelers compensates independent agents, brokers, or other insurance producers, please visit this website: [www.travelers.com/w3c/legal/Producer\\_Compensation\\_Disclosure.html](http://www.travelers.com/w3c/legal/Producer_Compensation_Disclosure.html).

Or write or call:

**Travelers, Agency Compensation  
One Tower Square  
Hartford, Connecticut 06183**

**(866) 904.8348**



**Travelers Casualty and Surety Company of America  
Travelers Casualty and Surety Company  
St. Paul Fire and Marine Insurance Company**

**POWER OF ATTORNEY**

**KNOW ALL MEN BY THESE PRESENTS:** That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **GLENDIA C RICHARDS** of **Springfield** Illinois, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

**IN WITNESS WHEREOF**, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **3rd** day of **February**, **2017**.



State of Connecticut

City of Hartford ss.

By: \_\_\_\_\_

Robert L. Raney, Senior Vice President

On this the **3rd** day of **February**, **2017**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

**In Witness Whereof**, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, **2021**



\_\_\_\_\_  
Marie C. Tetreault, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **21st** day of **May**, **2024**



\_\_\_\_\_  
Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.  
Please refer to the above-named Attorney-in-Fact and the details of the bond to which the power is attached.**

**BOARD OF EDUCATION FOR  
NEW BERLIN SCHOOL DISTRICT NO. 16**

**RESOLUTION APPROVING AMENDMENTS TO THE INTERGOVERNMENTAL  
COOPERATION AGREEMENT AMONG PARTICIPATING DISTRICTS FOR  
THE CAPITAL AREA CAREER CENTER**

**WHEREAS**, the New Berlin School District No. 16 ("District") is a member of the Capital Area Career Center ("CACC"); and

**WHEREAS**, the Executive Council has approved the proposed amendment to the Intergovernmental Cooperation Agreement; and

**WHEREAS**, the Board of Control has approved the proposed amendment to the Intergovernmental Cooperation Agreement by a minimum two-thirds favorable vote; and

**WHEREAS**, the Board of Education of the District determines that it is in the best interest of the School District and CACC to approve the proposed amendments;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF NEW BERLIN SCHOOL DISTRICT NO. 16, SANGAMON COUNTY, ILLINOIS, AS FOLLOWS:**

**Section 1.** The Board of Education of the District hereby approves the proposed amendments to the Intergovernmental Cooperation Agreement.

**Section 2.** The Superintendent is hereby directed to provide a signed copy of this resolution to the Director of CACC within 60 days of receipt of proposed amendments.

**ADOPTED BY THE BOARD OF EDUCATION OF NEW BERLIN SCHOOL DISTRICT NO. 16 THIS 20TH DAY OF JUNE, 2024, BY THE FOLLOWING ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

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President, Board of Education

ATTEST:

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Secretary, Board of Education

# Curriculum Associates®

## Prepared For:

Hattie Llewellyn  
New Berlin HS  
300 E Ellis St,  
New Berlin, IL 62670

## Pilot Quote

5/21/2024

Dear Hattie Llewellyn,

Thank you for requesting a price quote from Curriculum Associates. The chart below provides a summary of the products and/or services included. If you have any questions or would like any changes, please contact us.

Implementation Starting: 2024-2025

Quote ID: 371451.3

Quote Valid through: 12/31/2024

| Product               | List Price | Net Price   |
|-----------------------|------------|-------------|
| i-Ready               | \$9,918.00 | \$5,472.00  |
| Professional Learning | \$7,100.00 | \$6,600.00  |
| List Total:           |            | \$17,018.00 |
| Savings:              |            | \$4,946.00  |
| Shipping/Tax/Other:   |            | \$0.00      |
| Total:                |            | \$12,072.00 |

Thank you again for your interest in Curriculum Associates.

Sincerely

Eileen Townsend  
(314) 440-3851  
etownsend@cainc.com

**Please submit this pilot quote with your purchase order only if there are paid items on this quote.**



# Curriculum Associates®

Quote ID: 371451.3

Date: 5/21/2024

Quote Valid through: 12/31/2024

## Prepared For:

Hattie Llewellyn  
New Berlin HS  
300 E Ellis St,  
New Berlin, IL 62670  
hdoyle@cusd16.k12.il.us  
(217) 488-6012

## Your Representative:

Eileen Townsend  
(314) 440-3851  
etownsend@cainc.com

## Pilot Quote

### i-Ready

| Product Name                                                       | Item #  | Qty | List Price | Net Price | Total      |
|--------------------------------------------------------------------|---------|-----|------------|-----------|------------|
| i-Ready Assessment Math Per Student License Grades 9-12 3 Years    | 14930.0 | 228 | \$21.75    | \$12.00   | \$2,736.00 |
| i-Ready Assessment Math and Reading Pilot                          | 14886.0 | 228 | \$0.00     | \$0.00    | \$0.00     |
| i-Ready Personalized Instruction Math and Reading Add On Pilot     | 14888.0 | 45  | \$0.00     | \$0.00    | \$0.00     |
| i-Ready Assessment Reading Per Student License Grades 9-12 3 Years | 14938.0 | 228 | \$21.75    | \$12.00   | \$2,736.00 |
| i-Ready Subtotal:                                                  |         |     |            |           | \$5,472.00 |

### Professional Learning

| Product Name                                                                                                                         | Item #  | Qty | List Price | Net Price  | Total      |
|--------------------------------------------------------------------------------------------------------------------------------------|---------|-----|------------|------------|------------|
| Online Educator Learning Platform Site License Including Educator Prep Series (Complements Onsite and Virtual Professional Learning) | 28024.0 | 1   | \$500.00   | \$0.00     | \$0.00     |
| Professional Learning Session (up to 6 hours) AY 24-25                                                                               | 38557.0 | 3   | \$2,200.00 | \$2,200.00 | \$6,600.00 |
| Professional Learning Subtotal:                                                                                                      |         |     |            |            | \$6,600.00 |

| Total |                     |             |
|-------|---------------------|-------------|
|       | List Total:         | \$17,018.00 |
|       | Savings:            | \$4,946.00  |
|       | Merchandise Total:  | \$12,072.00 |
|       | Voucher/Credit:     | \$0.00      |
|       | Estimated Tax:      | \$0.00      |
|       | Estimated Shipping: | \$0.00      |
|       | Total:              | \$12,072.00 |

### Special Notes

All i-Ready purchases require professional learning.  
iRDY piloted 1st year, years 2+ paid

F.O.B.: N. Billerica, MA 01862

Shipping: Shipping based on MDSE total

Terms: Net 30 days, pending credit approval

Fed. ID: #26-3954988

**Please submit this pilot quote with your purchase order only if there are paid items on this quote.**

N1M

# Curriculum Associates®

## Information on Professional Learning Sessions and COVID-19

Protecting the health and safety of the educators we serve and their students, as well as the health and safety of our employees, is of paramount importance to Curriculum Associates. While it is our preference to deliver PL sessions in person, circumstances related to COVID-19 may require us to provide sessions virtually instead. Curriculum Associates' policy is to only provide PL sessions in person where one of our employees can reach the session site by car and where adequate safety measures are in place to protect the health of our session leaders and participants. Curriculum Associates reserves the right to switch any session from in-person to virtual if we cannot reach a session site by car, if adequate safety measures cannot be put in place, or if Curriculum Associates determines that it would otherwise put its employees at risk to provide an in-person session.

If your school or district will not permit visitors at the time of a scheduled session, Curriculum Associates would be happy to provide an equivalent live, virtual session via videoconference. Similarly, Curriculum Associates will comply with your school or district's health and safety requirements regarding on-site visitors if we are given adequate advance notice. Our PL Operations team will work with school or district personnel to hold sessions in a manner that protects the safety of educators and your school community as well as Curriculum Associates employees.

We are pleased to be able to serve you in these challenging times and look forward to providing productive learning sessions to your staff. Any questions regarding scheduling in-person or virtual training sessions should be directed to [pdoperations@cainc.com](mailto:pdoperations@cainc.com).



# Curriculum Associates®

## Placing an Order

Email: [Orders@cainc.com](mailto:Orders@cainc.com)  
Fax: 1-800-366-1158  
Mail:  
ATTN: CUSTOMER SERVICE DEPT.  
Curriculum Associates LLC  
153 Rangeway Rd  
North Billerica, MA 01862-2013

Please visit [CurriculumAssociates.com](http://CurriculumAssociates.com) for more information about placing orders or contact CA's customer service department (1-800-225-0248) and reference quote number for questions. Please attach quote to all signed purchase orders. If tax exempt, please submit a valid exemption certificate with PO and quote in order to avoid processing delays. Exemption certificates can also be submitted to [exempt@cainc.com](mailto:exempt@cainc.com).

## Shipping Policy

Unless otherwise noted, shipping costs are calculated as follows:

| Order Amount          | Freight Amount        |
|-----------------------|-----------------------|
| \$74.99 or less       | Max charge of \$12.75 |
| \$75.00 to \$999.99   | 12% of order          |
| \$1,000 to \$4,999.99 | 10% of order          |

| Order Amount              | Freight Amount |
|---------------------------|----------------|
| \$5,000.00 to \$99,999.99 | 9% of order    |
| \$100,000 and more        | 7% of order    |

Please contact your local CA representative or customer service (1-800-225-0248) for expedited shipping rates. The weight limit for an expedited order is 500lbs.

The enhanced shipping and handling services listed below are available upon request subject to the availability of our carrier partners. Please notify us of these delivery requests prior to submitting your PO so that we can include the service on your quote appropriately:

- Interior Location Delivery \$50/shipment location
- White Glove Delivery Service \$350/shipment location

If our carrier partners are unable to deliver to the location instructed on the PO or you need to change the time or location of delivery, one or more of the following fees may be applicable:

- Delivery Address Change \$100/shipment location
- Freight Storage \$150/day/shipment location
- Freight Carrier Redelivery \$100/shipment location

Unless otherwise expressly indicated, the shipping terms for all deliveries is FOB CA's Shipping Point (whether to a CA or third party facility). Risk of loss and title is passed to purchaser upon transfer of the goods to carrier, standard shipping charges (listed above) are added to the invoice or included in the unit price unless otherwise specified.

Supply chain challenges outside of Curriculum Associates' control may impact inventory availability for print product. We recommend submission of purchase orders as soon as possible to help ensure timely delivery.

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Payment terms are as follows:

- With credit approval: Net 30 days
- Without credit approval: payment in full at time of order
- Accounts must be current before subsequent shipments are made

To ensure payment processing is timely and environmentally conscious, CA encourages ACH payments. If you would like to pay via ACH, please request remittance information by emailing [AR@cainc.com](mailto:AR@cainc.com).

Please send any payment notifications to [payments@cainc.com](mailto:payments@cainc.com). Credit card payments are only accepted for purchases under \$50,000.

## Invoice Receipt Preference

CA is pleased to offer electronic invoice delivery. Electronic invoice delivery allows CA to deliver your invoice in a timely and environmentally friendly manner. To request electronic invoice delivery please contact the CA Accounts Receivable team at [invoices@cainc.com](mailto:invoices@cainc.com) or by fax (1-800-366-1158). Please reference your quote number, provide a valid email address where the invoice should be directed, and indicate you would like to opt into electronic invoice delivery.

## Terms of Service

Customer's use of i-Ready® shall be subject to the i-Ready Terms and Conditions of Use, which can be found at [i-ready.com/support](http://i-ready.com/support). Customer's professional-learning sessions will expire two years following the date of your purchase order or the implementation year noted on your quote, whichever comes first and are subject to the Professional Learning Terms of Service, which can be found at [i-ready.com/support](http://i-ready.com/support).

## Return Policy

For any non-print products - your subscription may be terminated and you may request a pro-rata refund within 90 days of license start date. After 90 days, your non-print products purchase shall be final and no refunds are available. Except for materials sold on a non-refundable basis, purchaser may return, at purchaser risk and expense, purchased print materials with pre-approval from CA's Customer Service department within 12 months of purchase. Please examine your order upon receipt. Before returning material, call CA's Customer Service department (1-800-225-0248 option 2) for return authorization and documentation. When returning material, please include your return authorization number and the return form that will be provided to you by CA's Return department. We do not accept returns on unused i-Ready or Toolbox licenses®, materials that have been used and/or are not in "saleable condition," and individual components of kits or sets including but not limited to BRIGANCE® Kits, Ready® student and teacher sets, Ready Classroom® student and teacher sets, and Magnetic Reading classroom kits.





Jill Larson  
Superintendent  
New Berlin CUSD 16  
600 N Cedar St  
New Berlin, IL 62670-4608  
United States

Quote Number: 273505-1  
Quote Creation Date: 06-06-2024  
Quote Expiration Date: 09-30-2024

Quote Release: 1

enVision Math 2024 K-5 Manipulative Kits and Quick & Easy Centers Kits  
Price Quote Summary

| Solution            | Base Amount  | Total        |
|---------------------|--------------|--------------|
| enVision Math       | \$ 17,551.00 | \$ 17,551.00 |
| Solution Subtotal   | \$ 17,551.00 | \$ 17,551.00 |
| Shipping & Handling |              | \$ 1,404.08  |
| Total               |              | \$ 18,955.08 |

Price Quote Detail

| ISBN                                                      | Description                                                  | Price  | Charged Qty | Total Charged |
|-----------------------------------------------------------|--------------------------------------------------------------|--------|-------------|---------------|
| enVision Math                                             |                                                              |        |             |               |
| enVision Mathematics c2024 Common Core - Grade 1          |                                                              |        |             |               |
| 9780134959597                                             | ENVISION MATHEMATICS 2020 QUICK & EASY CENTER KIT GRADE 1    | 277.00 | 5           | \$1,385.00    |
| 9780134959535                                             | ENVISION MATHEMATICS 2020 CLASSROOM MANIPULATIVE KIT GRADE 1 | 377.00 | 5           | \$1,885.00    |
| enVision Mathematics c2024 Common Core - Grade 1 Subtotal |                                                              |        |             | \$ 3,270.00   |
| enVision Mathematics c2024 Common Core - Grade 2          |                                                              |        |             |               |
| 9780134959610                                             | ENVISION MATHEMATICS 2020 QUICK & EASY CENTER KIT GRADE 2    | 277.00 | 5           | \$1,385.00    |
| 9780134959542                                             | ENVISION MATHEMATICS 2020 CLASSROOM MANIPULATIVE KIT GRADE 2 | 480.50 | 5           | \$2,402.50    |

| ISBN                                                             | Description                                                  | Price  | Charged Qty | Total Charged      |
|------------------------------------------------------------------|--------------------------------------------------------------|--------|-------------|--------------------|
| <b>enVision Mathematics c2024 Common Core - Grade 2 Subtotal</b> |                                                              |        |             | <b>\$ 3,787.50</b> |
| <b>enVision Mathematics c2024 Common Core - Grade 3</b>          |                                                              |        |             |                    |
| 9780134959627                                                    | ENVISION MATHEMATICS 2020 QUICK & EASY CENTER KIT GRADE 3    | 277.00 | 5           | \$1,385.00         |
| 9780134959559                                                    | ENVISION MATHEMATICS 2020 CLASSROOM MANIPULATIVE KIT GRADE 3 | 341.50 | 5           | \$1,707.50         |
| <b>enVision Mathematics c2024 Common Core - Grade 3 Subtotal</b> |                                                              |        |             | <b>\$ 3,092.50</b> |
| <b>enVision Mathematics c2024 Common Core - Grade 4</b>          |                                                              |        |             |                    |
| 9780134959634                                                    | ENVISION MATHEMATICS 2020 QUICK & EASY CENTER KIT GRADE 4    | 277.00 | 4           | \$1,108.00         |
| 9780134959566                                                    | ENVISION MATHEMATICS 2020 CLASSROOM MANIPULATIVE KIT GRADE 4 | 272.00 | 4           | \$1,088.00         |
| <b>enVision Mathematics c2024 Common Core - Grade 4 Subtotal</b> |                                                              |        |             | <b>\$ 2,196.00</b> |
| <b>enVision Mathematics c2024 Common Core - Grade 5</b>          |                                                              |        |             |                    |
| 9780134959641                                                    | ENVISION MATHEMATICS 2020 QUICK & EASY CENTER KIT GRADE 5    | 277.00 | 4           | \$1,108.00         |
| 9780134959573                                                    | ENVISION MATHEMATICS 2020 CLASSROOM MANIPULATIVE KIT GRADE 5 | 238.00 | 4           | \$952.00           |
| <b>enVision Mathematics c2024 Common Core - Grade 5 Subtotal</b> |                                                              |        |             | <b>\$ 2,060.00</b> |
| <b>enVision Mathematics c2024 Common Core - Grade K</b>          |                                                              |        |             |                    |
| 9780134959580                                                    | ENVISION MATHEMATICS 2020 QUICK & EASY CENTER KIT GRADE K    | 277.00 | 5           | \$1,385.00         |
| 9780134959528                                                    | ENVISION MATHEMATICS 2020 CLASSROOM MANIPULATIVE KIT GRADE K | 352.00 | 5           | \$1,760.00         |

| ISBN | Description                                      | Price                 | Charged Qty | Total Charged |
|------|--------------------------------------------------|-----------------------|-------------|---------------|
|      | enVision Mathematics c2024 Common Core - Grade K |                       |             | \$ 3,145.00   |
|      | Subtotal                                         |                       |             |               |
|      | enVision Math Subtotal                           |                       |             | \$ 17,551.00  |
|      | Solution Subtotal                                |                       |             | \$ 17,551.00  |
|      |                                                  | Shipping and Handling |             | \$ 1,404.08   |
|      |                                                  |                       | Total       | \$ 18,955.08  |

## Savvas Learning Company LLC Terms and Conditions

**To place your order** please submit a copy of this price quote with your Purchase Order, include the Quote Number on your Purchase Order, and include any other required documentation. You may send the order documents using an electronic form or by mail. Please submit your PO and price quote via one of the following methods:

**Online:** <https://support.savvas.com/support/s/customerserviceus>

**Mail:** PO Box 6820, Chandler, AZ 85246

Savvas does not accept Credit Card information via postal mail, facsimile, or email. Credit Card information will only be accepted via phone, eCommerce, or OASIS. For questions regarding your order please call Customer Service: 1-800-848-9500.

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**Shipping & handling** charges (where applicable) are shown on the quote. S&H rates quoted are for standard ground transportation and may not reflect account contracted rates. If expedited shipping is requested, actual charges may be higher. For orders picked up at the Savvas warehouse by the customer or a third party carrier contracted by the customer, a 2% handling charge will be applied to shippable items. The 2% charge will appear on the customer proposal and invoice as a S&H charge.

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**Platforms:** Savvas, and any third party for which Savvas serves as the sales agent or distributor, reserve the right to change and/or update technology platforms, including possible edition updates to customers during the term of access. Customers will be notified of any change prior to the beginning of the new school year.

**Damaged & Defective Products:** If a print product, or the print component of a blended (print & digital) product, is received in damaged or defective condition, Savvas will issue a credit or replacement at no charge to the customer if the customer promptly (no later than 120 days) returns the damaged or defective product. Customers must report missing product immediately upon receipt.

**Return Policy:** Returns (other than damaged or defective products) are subject to the following conditions: (a) materials must be returned to Savvas at the customer's expense in new, unused condition, suitable for resale by Savvas (note that any barcoding, stickering, stamping or similar marking on any print materials renders them unsuitable for resale); (b) materials must be returned within six (6) months from the date of purchase; (c) the customer must obtain a Return Materials Authorization ("RMA") from Savvas prior to returning the materials, and must ship the materials back to Savvas within thirty days of receiving the RMA; (d) all materials sold in a set or package must be returned complete as originally sold; and (e) any materials provided by Savvas to the customer on a no-charge basis in consideration of the customer's purchase must be returned in proportion to the purchased materials that are being returned for a credit. A restocking fee of 3% may be applied to credits over \$1,000. Savvas' return policy does not apply to science lab kits or trade publication novels, which are sold on a non-returnable basis.

**Consumable Worktexts:** Subsequent year consumable worktexts will ship each year on the anniversary of the original order date for the duration of their license. Worktexts will ship to the location listed on the original order. Quantities for each grade level and title will remain consistent each year. Changes to quantities of titles previously ordered, shipping location changes, or any other changes to consumable worktext shipments must be made 4 weeks prior to shipment date. (the anniversary of the original order date unless changed). Changes can be made on the Subscription Worktext Site:

<https://worktext-subscriptions.savvas.com>

**Annual subscriptions for iLit and Successmaker Only:** Savvas' iLit and Successmaker products (and no others) automatically renew on the anniversary date of the original purchase and will be invoiced accordingly unless otherwise specified.

**Technical support services** are included with purchase of Savvas digital products.

online help: <https://support.savvas.com/support/s/k12-curriculum-support-form>

phone: 1-800-848-9500

**Professional Services:** Professional Services: All paid services must be delivered within twelve (12) months of the order date of those services. Any unused services expire at the end of such twelve (12) month period, unless otherwise specified in contract terms. Any cancellation made with less than 72 hours' notice will result in a cancellation fee equal to the full price of the event. MySavvasTraining is included with purchase of products (<https://mysavvastraining.com>).

# 24.25 NBHS Student Handbook Updates

**DAILY SCHEDULE** Updated with the new bell schedule

**24.25 NBHS Event Calendar** - Updated with new info

## Chapter 1: Introductory Information and General Notices

**1.30 General School Information - Board policy Manual link updated; HS Staff Directory Updated**

**1.40 Visitors** - Update in green as per MSH 5.24

**1.210 Free and Reduced-Priced Food Services; Meal Charge Notifications** - New procedure as per the MSH

## Chapter Two: Attendance, Promotion, and Graduation

### 24.25 NBHS Attendance Procedures

The feedback that I received from the Sophomore student input to the handbook asked if getting a Driver's Licence could be excused for two class periods if a student has already taken the test; 4 class periods if the student has to take the test at the DMV.

With the differences in the DMV schedule and accessibility, I am not opposed to this; however, it would be counted toward the 4 days verified by a parent. And counted as 2 or 4 periods missed towards the Prestigious Pretzel Incentive.

I would also like to propose that it would be an excused absence for athletics - they could still participate in practices or contests.

## Chapter 3: Student Fees and Meal Costs

**NBCUSD#16 Fee Schedule - FY 25 School Fees** - will update after board adoption of new fees

## Chapter 4: Transportation and Parking

**4.10 Bus Transportation** - Added Exhibit 4.15 which includes resources for bus safety as per MSH

## Chapter 5: Health and Safety -

**5.30 Student Counseling Services - Added:** The district social workers specialize in providing social and emotional support to students. They can work directly with students either one-on-one or in a group setting. They are also able to help connect students and their families with outside services and resources as needed.

**5.70 Targeted School Violence Prevention Program - New**

## Chapter 6: Discipline and Student Conduct

**6:40 Prevention of and Response to Bullying, Intimidation and Harassment** - Updated in green as per MSH 5.24

**Reporting procedures concerning claims of "bullying" are as follows:** - Updated Incident Reporting Form Link

**6.42 Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited - New**

**6.45 Harassment and Teen Dating Violence** - Language updated in second paragraph and investigation process added as per MSH 5.24.

## Chapter 7: Internet, Technology, and Publications - No Updates

## Chapter 8: Search and Seizure - No Updates

## Chapter 9: Awards/Recognition, Clubs and Organizations, Student Extra-Curricular Activities and Athletics

**Jostens Renaissance Framework** - added language to give an update for this year.

### **Prestigious Pretzel Incentive**

Changed the attendance wording back to No More than 8 Periods Missed for the quarter and allow students to leave one time a week - had been only on Fridays.

Updated the wording for the State Assessment Incentive Coupon.

### **9.10 Student Athletes and Participants in Extra Curricular Activities**

**Attendance at Extracurricular Activities** - #2 updated to include taking a mental health day.

### **9.20 School Dances and Court Rules - Prom Guidelines Clarified**

#### **Junior/Senior Prom**

The junior/senior prom is open to juniors and senior students at New Berlin High School and their dates. A NBHS student is permitted to bring one guest and must accompany the guest that they signed up to bring to the dance. Any 9th or 10th grade student that is in attendance must complete the guest form and attend with the 11th or 12th grade student as their guest. Guests of New Berlin High School students will be required to leave at the same time as their date.

## Chapter 10: Special Education

**10.70 PUNS Database Information - New**

## Chapter 11: Student Records and Privacy-No Updates

**Chapter 12: Parental Right Notifications**

**12.20 Standardized Testing - Updated** with new state assessments and removed ISA, which will no longer be given to Juniors.

**12.110 Sex Offender Notification Law** - Updated as per MSH 5.24

**12.120 - Sex Offender & Violent Offender Community Notification Laws** - Deleted as per MSH 5.24



## 24.25 NBHS Attendance Procedures

**Students are much more likely to succeed in academics if they have consistent school attendance.**

If a student is absent, it is the responsibility of the parent/guardian to call Mrs. Peecher, Jr/Sr HS Attendance Secretary, at 217-488-6012 ext 221 by 8 AM to report the student's absence. Any student absent from school without a call from a parent will be contacted before 10 AM to confirm the student's absence and reason for the absence. Student absences will be designated as excused, excused and exempt from truancy reporting, or unexcused as outlined in the table below. Student Absences will be limited to 4 days verified by a parent in addition to 5 days for Mental Health as per the Illinois School Code. After the fourth absence, a doctor's note or legal document (from court, etc.) will be required. If at any time during the entire school year, a student is absent more than 4 days, a doctor's note will be required for any absence to be considered excused. The doctor's note must state that the student was unable to attend school and give exact times when the student was seen in the doctor's office or it will **not** be considered an excused absence. After the 4 days, all absences are considered unexcused without verification from a doctor or legal document. The Illinois State Board of Education considers any student that is absent over 9 days - excused or unexcused - as a chronically absent student.

| <b>Excused/Parent Request - Up to 4 Days</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• Illness - personal or family</li><li>• Doctor appointments accompanied by a doctor's note within 48 hours of returning to school. Students will be excused for the specific time of the appointment and travel time.</li><li>• Attendance at a funeral for someone that is not an immediate family member.</li><li>• Getting Driver's Licence - 2 Periods</li><li>• Getting Driver's License and Taking Test @ DMV - 4 Periods</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Excused as per School Code and Exempt from Truancy Reporting</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <ul style="list-style-type: none"><li>• Mental/Behavioral Health (5) - not allowed to participate in after school activities</li><li>• Observance of a religious holiday or event not provided by the school calendar - parent must provide written notice 5 calendar days prior to the absence.</li><li>• Attending a Civic Event</li><li>• Students eligible to vote are also excused for up to two hours to vote in a primary, special, or general election</li><li>• 5 days in cases where the student's parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings</li><li>• Attending a military honors funeral to sound TAPS</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Excused as per CUSD #16 School Board and Exempt from Truancy Reporting</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <ul style="list-style-type: none"><li>• Prearranged Absences based on administrative approval.</li><li>• Illness of 3 Consecutive Days verified by a doctor's note stating the dates of absence within 48 hours of the students return to school.</li><li>• <a href="#">Career/College Days</a> 2 for Juniors and 2 for Seniors pending approval by principal and DOSS - for visits to colleges, vocational schools, testing, armed forces recruiting, etc.</li><li>• Death in the Immediate Family and attendance at the funeral of the family member.</li><li>• Circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety</li><li>• The building administrator may excuse a student for additional days relative to military leave or deployment.</li><li>• Situations beyond the control of the student as determined by administration</li><li>• Attendance at a school field trip pending eligibility</li><li>• Injury/illness at school and sent home by the school nurse. Severe illness or injury which causes a student to be absent for an extended period, may be counted as one day at the principal's discretion.</li></ul> |

## Unexcused

**Parental approval to miss school does not necessarily mean that the school will approve the absence.**

- Any parent request over the allotted 4 days that does not fall into the exempt category
- Any Mental Health Day over the allotted 5 days
- Any Planned Absence Day over the allotted 5 Days
- Any doctor appointments occurring over the 4 days that are not accompanied by a doctor's note within 48 hours of the student returning to school
- Any religious holiday taken without 5 days written notice by the parent.
- Oversleeping, missing the bus, and/or parental tardiness.
- Car trouble or repair
- Skip Day - Any student participating in such an outing will be subject to the consequences of unexcused absences

Students who are **excused** from school are expected to check Google Classroom to complete the work during the absence. They will be given a reasonable timeframe to make up missed homework and classwork assignments (1 day per day of absence). Students who are **unexcused** from school cannot make up missing assessments, assignments, or activities for credit. There will be no additional preparation time given for work or exams due on the day of their return.

**Pre-Arranged Absences:** It is the responsibility of students to present the Pre-Arranged Absence Form to appropriate faculty members and obtain classroom work. Faculty members must be given at least 48 hours' notice to provide the student work. Work is due when students return to school. Additional time will be provided for the student to complete work that was not provided by the teacher prior to the absence.

At the end of each semester, students with **PERFECT ATTENDANCE** will be eligible to earn an additional Semester Exam Coupon!

Attendance report data is analyzed every Friday by an administrator and the Attendance Secretary. Students that are identified as having chronic absenteeism will be monitored through the steps below.

## Procedures for Chronic Absenteeism

Fourth  
absence

Send  
Attendance  
Letter #1

Student  
tracked via  
Attendance  
Group in  
Panorama

Student Support Services Team meeting.  
Attendance Contract put in place.

Eighth  
absence

Send  
Attendance  
Letter #2

Meeting set up at school with parent, student, the ROE  
Truancy Officer and an administrator.

Tenth  
absence

Send  
Attendance  
Letter #3

Official attendance notification to ROE - could result in a  
referral to the Sangamon County State's Attorney



# NBHS CLUB/ORGANIZATION HANDBOOK

## NBHS CLUBS/ORGANIZATIONS



Updated 6.10.24  
Pending Board Approval 6.20.24

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## **\*\*Sponsor Responsibilities**

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**\*\* Sponsor responsibilities are subject to change based on the principal's decision and will be communicated to the sponsor.**

# NBHS Club/Organization Sponsor Guidelines

## Student Participants in Extra Curricular Activities

Students involved in extracurricular activities will be held to additional standards as stated in the Extra Curricular Handbook and as determined by individual coaches and sponsors. Students participating in extracurricular activities will be responsible for knowing and abiding by the policies contained in the Extra Curricular Handbook and set forth by coaches and sponsors. The New Berlin Code of Conduct for Athletics and Extra-Curricular Activity Handbook is available online to access information regarding our policies and procedures at:

<http://www.pretzelathletics.com/forms.html>

## Attendance at Extracurricular Activities

Students may attend all extra-curricular activities, athletic events, plays and music events with the following exceptions:

1. Unexcused absence from school the day of the activity.
2. Absence from school due to illness or **taking a mental health day** the day of the activity.
3. Serving an out of school suspension the day of the activity.
4. High school students may not attend junior high dances and parties.
5. Students leaving any extra-curricular activity will not be readmitted.

The administration has the right to remove any student who does not follow the handbook rules. Consequences for removal from an event may include exclusion from attending future extra-curricular events.

## Officer Elections - Requirements for Students Holding Offices of Classes and Clubs/Organizations

1. The election should be held in the spring of the school year. A secret ballot with a simple majority shall be used to determine the election.
2. Every candidate for office must attend a mandatory Leadership Seminar held by the school. Topics covered may include: Motivating your group, parliamentary procedure, commitment, limiting your involvement to maintain the ultimate leadership skills, team building, and leadership responsibility.
3. An NBHS student can be President of one class, Student Council, or club/organization, and can be an officer in other club/organizations.
4. Students who attend CACC or LLCC/College Now can be an officer of Student Council, class or a club/organization, **but must meet the expectations of the leadership position or you will be removed.** Said member must bring his/her lunch to lunch meetings and attend the advisory meetings to be a member in good standing.
5. Student Council officer candidates may be required to give a speech to the student body. This speech would give detailed information about the candidate and his/her plans for time in office.
6. A student seeking office must have maintained a C average for the prior semester and continue to maintain a C average during his/her term of office. A student who fails to maintain a C average after being elected to office has one nine week period to raise his/her grades to a C average. Failure to do so will result in removal from office. A class or club will have an election at their next meeting to elect a replacement if removal is necessary. (The Vice-President will serve as acting President until the next election is held.) Advisors shall check grades every nine weeks.
7. Advisors have the authority to remove an officer if the officer exhibits actions unbecoming of the office and/or fails to perform the duties of the office in an appropriate manner. Advisors may remove a member should participation or conduct be unacceptable. The Advisor will give the student a written warning and will consult with the principal before removing a student from office or from the club or organization.

## Class, Club/Organization Meetings

Students are highly encouraged to participate in extracurricular activities. Classes, clubs, and organizations can meet during Advisory any day of the week. To schedule a meeting for your group, send the date(s) that you will be meeting to the building secretary and the HS principal for approval. Once approved, it will be added to the NB Jr/SrHS Activities Google Calendar. Students are encouraged to participate in meetings. No unauthorized organizations will be recognized or allowed to assemble during the school day.

## Building and Grounds Use By Students during a Club/Organization Activity

If a student is involved in before or after-school activity, or an activity taking place on a day school is not in session, the student must report immediately to the area designated for that activity and must be supervised at all times by the sponsor of the activity.

## Organization Projects/Fundraising/Events

Classes and organizations will be permitted **two** money making projects during the school year. Dates and types of projects must be approved by the appropriate sponsor, student council, and the principal before making definite plans. Hayrack rides will not be permitted. No person may advertise, distribute or sell any item while on school property that would result in personal gain for the individual. Fundraising is limited to those school clubs and organizations that have previous fundraising approval of the administration in writing.

## Activity Account Procedures/Purchasing

Each class/club/organization has an activity account that money can be withdrawn from/deposited into. If you do not have an account, contact the district CFO to complete the paperwork to establish an account. All purchasing must have prior approval by administration and must be submitted for approval on an Activity Account Purchase Order.

## Extra-Curricular Field Trip Scheduling/Approval

Field trips may be taken by a club/organization pending approval of administration and the transportation director. The following steps need to be followed in order to gain approval.

1. Ensure that your activity account has the funds available to pay for the transportation costs of the trip. All school sponsored trips must use district transportation. School board policy outlines the exceptions that are taken into consideration if school transportation is not used.
2. Check the calendar for any conflicts with the anticipated date. **Apart from the Senior Trip, there will be no field trips approved the last two weeks of the school year.**
3. Complete the google form for transportation requests and submit for approval.
4. Once approved, If it is during the school day, you will need to put in for a sub as a professional day.
5. Ensure that each student attending has had their parent (s) complete the Field Trip Permission.

# Art Club

## Art Club Sponsor Responsibilities:

- Hold monthly meetings and keep a record of agendas/notes from the meetings.
- Oversee officer elections and provide names of the officers to administration.
- Submit a list of Art Club members to administration and update/revise as necessary throughout the year.
- Ensure any student participating in an activity or event is academically eligible.
- Oversee 2 Fundraisers per year and maintain the Art Club Activity Account.
- Promote student activities by sharing information/pics with administration for the newsletter and website.

## Art Club Activities:

Deck The Halls for the Holidays

New Berlin Art Fair

End of the year trip

## Additional Resources:

# Class Sponsor Responsibilities

## Freshman

You will need to set up an activity account for your class. Contact Lori N in the District Office to begin the paperwork.

Fundraising - Schedule 2 Per Year

Collect Class Dues - \$10.00 per student

HOCO

- [Sign-Up Students for HOCO Competitions](#)
- Make sure the Powder Puff players have a run-through
- Class Parade Float
- Design and Order Class Shirts for Spirit Week

HOCO Dance Clean-Up

- [Freshman Class Responsibilities for HOCO](#)

## Sophomore

Fundraising - Schedule 2 Per Year

Collect Class Dues - \$10.00 per student

HOCO

- [Sign-Up Students for HOCO Competitions](#)
- Make sure the Powder Puff players have a run-through
- Class Parade Float
- Design and Order Class Shirts for Spirit Week

Purchase and Set-Up HOCO Refreshments

## Junior

Fundraising - Schedule 2 Per Year

Collect Class Dues - \$10.00 per student

HOCO

- [Sign-Up Students for HOCO Competitions](#)
- Make sure the Powder Puff players have a run-through
- Class Parade Float
- Design and Order Class Shirts for Spirit Week

HOCO Parade

- [Parade Responsibilities Information](#)
- [Parade Entry Form - Update with current year's information](#)

Prom Supervision

## Senior

Fundraising - Schedule 2 Per Year

Collect Class Dues - \$10.00 per student

HOCO

- [Sign-Up Students for HOCO Competitions](#)
- Make sure the Powder Puff players have a run-through
- Class Parade Float
- Design and Order Class Shirts for Spirit Week

HOCO Dance (DJ, decorations, chaperoning)

Senior Class Trip

Senior Send off Week - Work with class officers to plan dress up days

Graduation

- Organize/Work with class officers on Senior Slideshow
- Ribbon to sign for Key Ceremony

## **Drama/Musical**

### **Drama Club Sponsor Responsibilities:**

- Hold monthly meetings and keep a record of agendas/notes from the meetings.
- Oversee officer elections and provide names of the officers to administration.
- Submit a list of Drama Club members to administration and update/revise as necessary throughout the year.
- Ensure any student participating in an activity or event is academically eligible.
- Oversee 2 Fundraisers per year and maintain Drama Club Activity Account.
- Promote student activities by sharing information/pics with administration for the newsletter and website.

### **Possible activities:**

Poetry Slam - 1 per semester

Improv performances during club meetings

School play/musical - 1 per year

Dinner Theater

### **Additional Resources:**

# FCCLA

## FCCLA Sponsor Responsibilities:

- Hold monthly meetings and keep a record of agendas/notes from the meetings.
- Oversee officer elections and provide names of the officers to administration.
- Submit a list of Art Club members to administration and update/revise as necessary throughout the year.
- Ensure any student participating in an activity or event is academically eligible.
- Oversee 2 Fundraisers per year and maintain FCCLA Activity Account.
- Promote student activities by sharing information/pics with administration for the newsletter and website.

## Activities Include:

**Ignite Conference** - Sunday and Monday small group (club officers) of students in Springfield

**Fall Leadership Meeting** - Day conference for all members to attend in Springfield

**Section Planning Meetings** - 5 monthly evening meetings with 1-3 New Berlin students with other FCCLA leaders to plan the Section 6 Conference. (Leave the school around 4pm and return around 7pm)

**Section 6 Meeting** (conference) - Day conference for all members to attend - option to compete, advisor judges

**State Conference** - 1-3 day conference in Springfield - student option to complete if qualified, Advisor judges

**Other events** - Senior Breakfast, FCCLA week, Breakfast with Mr Salty, Food Drive, Kids Cooking School, Summer Fun Day...

## Additional Resources:

# FFA

- Organize Chapter Calendar and disburse to members hard copy & digitally
- Attend Illinois Association of Agricultural Education Teachers (IAVAT) Conference - typically held in June, along with Section Illinois Association of Agricultural Education Teachers (IAVAT) Meetings - typically held in September & January
- Complete District Purchase Orders and Deposits as needed for the department
- Complete Transportation request a minimum of 2 weeks prior to events or field trips
- Make sure Permissions Slips are made and handed out in a timely manner for each event
- Incentive Funding Grant - complete the indicator application, budget application when money is allotted, and make appropriate amendments as needed (deadlines set by state)
- Work with the the CFO to Complete 3 circles Grant
  - Track 3 circles hours (usually through AET) tracking & submit them to CFO
- Officer Team: Supervising officer responsibilities, attending officer meetings, and maintaining a working relationship with these students.
  - Conduct yearly officer interviews and oversee the election process for new officers as outlined in the bylaws
  - Plan, Organize, and Attend Officer Retreat - typically held in June/July
  - Oversee the planning and organization of FFA Week (we typically correspond with National FFA Week)
- Vo-Ag Fair - complete contract, register students online, attend, & assist with summer fair (held in July) & fall grain/ag business fair (typically held in conjunction with section Agronomy CDE)
- Assist in the Planning and Host Annual Dinner Banquet -
  - Assist in development and mailing of invitations
  - Coordinate degree recipients, scholarship recipients, Outstanding Greenhand, Outstanding Member, FFA Pride awards.
- Work with students to plan semester fundraising (2 fundraiser are allowed per year by the school)
  - Including : Handing out proper materials to students, Assist students with marketing the fundraiser, collecting forms and money, organize materials for student pick up and any other planning needed
  - Also, Collect donations for Premier Leadership Scholarship opportunities and send Thank You cards to Donors
- Coaching CDE (Career Development Event) and LDE (Leadership Development Event) teams (list below of specific events)
  - Including : Preparing the teams, helping at the events, and driving the activity bus to and from the events
    - [Horse Judging](#) - typically held in September
    - [Soils Judging](#) - typically held in October
    - [Ag Sales](#) - typically held in October
    - [Agronomy](#) - typically held in November
    - [Dairy Foods](#) - typically held in December
    - [Food Science](#) - typically held in January
    - [Greenhand Quiz Bowl](#) - typically held in January
    - [Conduct of Chapter Meetings](#) - typically held in January
    - [Parliamentary Procedure](#) - typically held in January
    - [Agriculture Education](#) - typically held in February
    - [Meats Judging](#) - typically held in February
    - [Poultry Judging](#) - typically held in March
    - [Job Interview](#) - typically held in March
    - Public Speaking - [Prepared](#), [Exempt](#), [Creed](#) - typically held in March
    - [Dairy Cattle Judging](#) - typically held in March (We host this event)
    - [Livestock Judging](#) - typically held in April
    - [Horticulture](#) - typically held in April



- [Ag Business](#) - typically held in April
  - [Ag Mechanics](#) - typically held in April
  - [AgriScience Fair](#) - typically held in June
- Plan, Organize, and Attend Conferences and Conventions (list below of specific events)
  - Including : Taking students to conferences/conventions (both during the day and overnight), driving the activity bus to and from the events, and assisting with the planning and preparation of the schedules for those events.
    - Greenhand Conference - typically held in September
    - Build Conference - typically held in November
    - National FFA Convention and Expo - typically held in October / November
    - Ground Zero Conference - typically held in January / February
    - Women Changing the Face of Agriculture (WCFA) - typically held in March
    - Agriculture Legislative Day - typically held in March
    - Section Banquet - typically held in April
    - State Convention - typically held in June
    - FFA Leadership Camp - typically held in July
- Assist students with SAE (Supervised Agricultural Experience) Projects (Proficiencies)
  - Including : Judging SAE areas, helping students with their projects, making visits as needed, and helping students with their degree applications.
- Assisting with the FFA Alumni
  - Including : Attend meetings as needed, assisting with alumni recruitment (past students/new parents) and retention, and assist at alumni fundraising events.
  - This may also include assisting the community with other events as they arise
- Assist with Sangamon County Fair events as needed - this usually overlaps with State FFA Convention and/or IAVAT Conference
- Plan, Assist, Organize other events as they may arise with student interest (ie: homecoming float, new chapter activities/bonding events)
- Promote student activities by sharing information/pics with administration for the newsletter and website.

Additional Resources:

# Key Club

## Key Club Sponsor Responsibilities:

- Hold monthly meetings and keep a record of agendas/notes from the meetings.
- Submit monthly reports to Key club headquarters
- Oversee officer elections and provide names of the officers to administration.
- Submit a list of club members to administration and update/revise as necessary throughout the year.
- Ensure any student participating in an activity or event is academically eligible.
- Oversee 2 Fundraisers per year and maintain Key Club Activity Account.
- Promote student activities by sharing information/pics with administration for the newsletter and website.

## Activities Include:

Veterans Day Assembly

Meet Santa Night (with PTO)

Hayloft Volunteer (Sangamon County Fair)

Blood Drive (Spring)

Food Drive (Nov/Dec) (w/FFA and FCCLA)

Healthy Kid Running Series (Fall and Spring)

Teacher Appreciation Week Gift

Any community outreach if approached.

## Additional Resources:

# Library Club

## Library Club Sponsor Responsibilities:

- Hold monthly meetings and keep a record of agendas/notes from the meetings.
- Oversee officer elections and provide names of the officers to administration.
- Submit a list of club members to administration and update/revise as necessary throughout the year.
- Ensure any student participating in an activity or event is academically eligible.
- Oversee 2 Fundraisers per year and maintain Library Club Activity Account.
- Promote student activities by sharing information/pics with administration for the newsletter and website.

## Activities Include:

TBD (Meeting with students to see what changes we would like to see.)

## Additional Resources:

# National Honor Society

## NHS Sponsor Responsibilities:

- Hold monthly meetings and keep a record of agendas/notes from the meetings.
- Oversee officer elections and provide names of the officers to administration.
- Establish Membership Selection Committee and Selection Process.
- Hold annual Induction Ceremony
- Submit a list of members to administration and update/revise as necessary throughout the year.
- Ensure any student participating in an activity or event is academically eligible.
- Oversee member service hours and academic performance to ensure students are meeting membership requirements.
- Oversee 2 Fundraisers per year and maintain NHS Activity Account (if applicable).
- Promote student activities by sharing information/pics with administration for the newsletter and website.

## NHS activities include:

Superheroes

Playground Pals/NBEL Student Mentoring

Peer Tutoring

## Additional Resources:

# Prom Coordinator

## Prom Coordinator Responsibilities:

- Secure a venue and complete contract and PO
- Secure a DJ and complete contract and PO
- Secure the Photographer
- Work with Junior Class Officers and/or Prom Decoration Committee to select theme
- Purchase decorations upon approval from class sponsors with funds from the Junior Class Activity Account.
- Work with Junior Class Officers to coordinate/plan a Prom Spirit Week the week leading up to Prom- this typically has themed dress up days.
- Work with Junior Class Officers and/or Prom Decoration Committee to design and order Prom Invitations
- Organize Prom Ticket Sales and collect funds to be deposited into the Junior Class Activity Account.
- Coordinate Prom Court Voting
  - Order sashes, crown/tiara.
- Coordinate Food/Snacks for Event
- Decorate Venue
- Arrive at venue to let in the DJ
- Oversee Coronation and assist in supervising the event.
- Clean-Up venue as outlined in the contract.
- In May: Work with Administration to select a date for the upcoming school year.

## Science Club

### Science Club Sponsor Responsibilities:

- Hold monthly meetings and keep a record of agendas/notes from the meetings.
- Oversee officer elections and provide names of the officers to administration.
- Submit a list of club members to administration and update/revise as necessary throughout the year.
- Ensure any student participating in an activity or event is academically eligible.
- Oversee 2 Fundraisers per year and maintain Science Club Activity Account.
- Promote student activities by sharing information/pics with administration for the newsletter and website.

### Activities include:

Recycling Program

Arbor Day Activity for Elementary Students

Other ideas will be started when club gets going

Mini-labs depending on what students request (we did a Calorimetry lab already, have plans for elephant toothpaste, and kettle ball pendulum)

### Additional Resources:

# Spanish Club

## Spanish Club Sponsor Responsibilities:

- Hold monthly meetings and keep a record of agendas/notes from the meetings.
- Oversee officer elections and provide names of the officers to administration.
- Submit a list of club members to administration and update/revise as necessary throughout the year.
- Ensure any student participating in an activity or event is academically eligible.
- Oversee 2 Fundraisers per year and maintain Spanish Club Activity Account.
- Promote student activities by sharing information/pics with administration for the newsletter and website.

## Activities include:

Culture Immersion - Monthly outings called "hora de conversar"

Plan a celebration of Hispanic Heritage Month with the student body (9-15 through 10-15)

Plan a celebration of Día de los Muertos on or around November 2nd

Host the Chuck the Duck Fundraiser during Senior Night for Boys Basketball

Plan a celebration for Cinco de Mayo on or around May 5th

Collaborate with Art Club and FCCLA

## Additional Resources:

# **Students Against Destructive Decisions**

## **SADD Club Sponsor Responsibilities:**

- Hold monthly meetings and keep a record of agendas/notes from the meetings.
- Oversee officer elections and provide names of the officers to administration.
- Submit a list of club members to administration and update/revise as necessary throughout the year.
- Ensure any student participating in an activity or event is academically eligible.
- Oversee 2 Fundraisers per year and maintain SADD Activity Account.
- Promote student activities by sharing information/pics with administration for the newsletter and website.

## **Activities include:**

Red Ribbon Week Activities

After Prom

Fall fundraiser

Spring fundraiser

Get donations from businesses for prizes at After Prom

## **Additional Resources:**



# **Student Council**

## **Student Council Sponsor Responsibilities:**

- Hold monthly meetings and keep a record of agendas/notes from the meetings.
- Oversee officer elections and provide names of the officers to administration.
- Submit a list of club members to administration and update/revise as necessary throughout the year.
- Ensure any student participating in an activity or event is academically eligible.
- Oversee 2 Fundraisers per year and maintain Student Council Activity Account.
- Promote student activities by sharing information/pics with administration for the newsletter and website.
- Coordinate Student of the Month/Year
- Coordinate all things Homecoming with Class Sponsors - Homecoming (theme, dress up days, schedule of events, t-shirts, newspaper articles, Parade Marshal, Powder Puff game, daily tallies, assembly, halftime activities, and coronation/coordinating the dance)
- Christmas Donation (this year was Toys for Tots)
- Teacher Appreciation
- Golden Honors Awards (invitations, programs, medals, and coordinating the refreshments/ceremony)

## **Additional Resources:**

# Yearbook

## Yearbook Sponsor Responsibilities:

- Curate the school's yearbook
- Coordinate with Lifetouch photo dates for School Photos, retakes, senior portraits, and club photos
- Coordinate yearbook ordering and ensure distribution.
- Hold weekly/monthly meetings and keep a record of agendas/notes from the meetings.
- Oversee officer elections and provide names of the officers to administration.
- Submit a list of yearbook members to administration and update/revise as necessary throughout the year.
- Ensure any student participating in an activity or event is academically eligible.
- Oversee 2 Fundraisers per year and maintain Yearbook Activity Account.
- Promote student activities by sharing information/pics with administration for the newsletter and website.

## Activities include:

Yearbook training with Lifetouch

Photo opportunities during sporting events and other school activities

## Additional Resources:





# New Berlin Elementary Activities Handbook

The purpose of this is to provide a basic overview of Student Activities that plays a role in the successful functioning of our school. Stipend positions are listed per the Collective Bargaining Agreement. If individuals want to split the stipend that can be done.

## **Career Day**

**Description:** Coordinating an elementary school career day(s) that have value for both students and presenters.

Career Day Coordinator Responsibilities:

- Work with administration to determine date(s) and time(s) on an annual basis.
- Work with administration to seek career speakers through our online student registration process as well as the NB community.
- Secure career speakers and send them informational communications to confirm date, time, and location as well as the purpose, its goals, and what is expected from presenters. In addition, ask them for any additional space and/or equipment that they need for the day.
- Create a schedule with the necessary spaces for the teachers to follow.
- Communicate to teachers about preparing students for the event by discussing the importance of exploring different careers and encouraging them to think about questions they might want to ask presenters.
- Provide guidance on appropriate behavior and etiquette during presentations.
- Communicate to staff any special parking arrangements necessary for the day(s).
- Secure water and refreshments for the speakers.
- Coordinate a welcome table for speakers to sign-in and guide them to the assigned classrooms.
- Document the event(s) with photos, videos, or written summaries to share with stakeholders and for future reference.
- Gather and use feedback from presenters, teachers, and students after the event to assess its effectiveness in order to make future improvements.
- Follow up thank you to all speakers and gather any additional resources or information they may have promised to provide.

Coordinator is paid a stipend per the CUSD #16 CBA.

## **Spelling Bee**

**Description:** All responsibilities listed below are for 4th and 5th grade students who may wish to participate in the school spelling bee, advance to the county spelling bee and beyond. The county spelling bee takes place in February each year.

### **Spelling Bee Sponsor Responsibilities:**

- Registers the school for participation in the Bee
- Handles all correspondence with the County Bee coordinator
- Communicates relevant information to teachers and students
- Prepares materials for the teachers and students who are participating in the school and county spelling bee
- Hosts school Bee in January
- Chaperone students for County Bee
- Hold an informational meeting for 4th & 5th grade student
- Hold a morning (before contract time) and an afternoon practice (after contract time) two practices total or two after school practices (two practices total)
- Create and send information to parents via email, school website and/or Facebook page
- Work with 4th & 5th grade teachers and administration to set classroom and school spelling bee dates
- Work with custodians to communicate dates and set up information for the school spelling bee
- Send the classroom winners and school winners pictures and names to the New Berlin Bee and send a post to administration to post on the website
- Send County spelling bee information to parents and get permissions slips for those traveling
- Submit field trip request for the county spelling bee
- Drive the school vehicle to the spelling bee

### **Activities Include:**

- 2 Practice Minimum
- School Spelling Bee
- County Spelling Bee
- Regional Spelling Bee
- Scripps National Spelling Bee

Sponsor is paid a stipend per the CUSD #16 CBA

## **Student Council**

**Description:** A Student Council is a government body of students elected by their peers working together with an adult advisor. The student council members develop many important life skills during their term including teamwork, organizational skills, and leadership skills.

### **Student Council Sponsor Responsibilities:**

- Promote school spirit and community service.
- Coordinate and facilitate regular student council meetings.
- Hold monthly meetings and keep a record of agendas/notes from the meetings.
- Oversee elections and provide names of the officers to the administration.
- Oversee fundraisers and maintain Student Council Activity Account.
- Promote student activities by sharing information/pics with administration for the newsletter and website.
- School Spirit
  - Fun Spirit Day Activities - Quarterly
  - Red Ribbon Week Activities
  - Pretzel with a Purpose Activities
  - Assist administration on quarterly PBIS celebrations and the creation of the Pretzel Pride school store.
- Community Service:
  - Canned Food Drive - stock the micro-pantry in town and the Loami Food Pantry
  - Angel Tree
  - Other

Sponsor is paid a stipend per the CUSD #16 CBA

## **Yearbook**

**Description:** All responsibilities listed below are to successfully create and distribute the yearbook on an annual basis. The sponsor will possess strong organizational skills, attention to detail, creativity, and a genuine enthusiasm for capturing and preserving memories for students and their families.

### **Yearbook Sponsor Responsibilities:**

- Curate the school's yearbook
- Coordinate with school administration, teachers, and students Lifetouch photo dates for School Photos, retakes, and any other dates necessary.
- Organize or oversee photo sessions for different school events, class pictures, and candid shots throughout the school year.
- Train with LifeTouch on how to work with the software in creating layouts and set submission dates.
- Work with the software to create layouts for the yearbook pages. This involves arranging photos, text, and graphics in an aesthetically pleasing and organized manner.
- Promote the sale of yearbooks to students and parents through various channels such as flyers, newsletters, and social media.
- Coordinate yearbook ordering and ensure distribution.

Sponsor is paid a stipend per the CUSD #16 CBA

## **Young Author Sponsors**

**Description:** All responsibilities listed below are to promote students in engaging in reading and writing activities so they are inspired and motivated to explore and create their own stories.

### **Young Author Sponsor Responsibilities:**

This individual coordinates the annual Young Authors & Illustrators contest

- Work with administration to determine a budget for the event. (Title funds can be used)
- Set dates for kick off and date for entries to be submitted
- Create detailed instructions explaining the contest and the process for awards
- Communicate Young Author and Illustrator contest entry information to teacher, students and parents
- Set date and time for the awards ceremony
- Notify Kitchen staff and custodians of dates and set ups
- Order awards for winners and create certificates for all participants
- Scores entries
- Prepares and presents awards at school-wide assembly or awards banquet
- Cooperates with District Librarian to plan and host Author/Illustrator visits
- Works with librarian to plan Read Across America Activities for students and staff

Sponsor is paid a stipend per the CUSD #16 CBA



# **NEW BERLIN ELEMENTARY HANDBOOK 2024-2025**



# **Let's go Pretzels!**



# New Berlin CUSD #16 2024 - 25 School Calendar



| August 2024 |     |     |       |     |       |    |
|-------------|-----|-----|-------|-----|-------|----|
| Mon         | Tue | Wed | Thu   | Fri | Total |    |
|             |     |     | 1     | 2   | 0     |    |
| 5           | 6   | 7   | 8     | 9   | 0     |    |
| 11          | 12  | 13  | 14    | 15  | 3     |    |
| 19          | 20  | 21  | 22    | 23  | 5     |    |
| 26          | 27  | 28  | 29    | 30  | 5     |    |
|             |     |     |       |     |       |    |
|             |     |     |       |     |       |    |
|             |     |     | Total |     |       | 13 |

| September 2024 |     |     |       |       |       |    |
|----------------|-----|-----|-------|-------|-------|----|
| Mon            | Tue | Wed | Thu   | Fri   | Total |    |
| HOL            | 3   | 4   | 5     | 6     | 4     |    |
| 9              | 10  | 11  | 12    | XHS   | 5     |    |
| 16             | 17  | 18  | 19    | 20    | 5     |    |
| 23             | 24  | PT  | PT    | PA/PT | 5     |    |
| 30             |     |     |       |       | 1     |    |
|                |     |     |       |       |       | 20 |
|                |     |     |       |       |       |    |
|                |     |     | Total |       |       | 33 |

| October 2024 |     |     |       |     |       |    |
|--------------|-----|-----|-------|-----|-------|----|
| Mon          | Tue | Wed | Thu   | Fri | Total |    |
|              | 1   | 2   | 3     | 4   | 4     |    |
| 7            | 8   | 9   | 10    | 11  | 5     |    |
| HOL          | 15  | 16  | 17    | 18  | 4     |    |
| 21           | 22  | 23  | 24    | 25  | 5     |    |
| 28           | 29  | 30  | 31    |     | 4     |    |
|              |     |     |       |     |       | 22 |
|              |     |     |       |     |       |    |
|              |     |     | Total |     |       | 55 |

| November 2024 |     |     |       |     |       |    |
|---------------|-----|-----|-------|-----|-------|----|
| Mon           | Tue | Wed | Thu   | Fri | Total |    |
|               |     |     |       | 1   | 1     |    |
| 4             | NIA | 6   | 7     | XHS | 4     |    |
| HOL           | 12  | 13  | 14    | 15  | 4     |    |
| 18            | 19  | 20  | 21    | 22  | 5     |    |
| 25            | 26  | NIA | HOL   | NIA | 2     |    |
|               |     |     |       |     |       | 16 |
|               |     |     |       |     |       |    |
|               |     |     | Total |     |       | 71 |

| December 2024 |     |     |       |     |       |    |
|---------------|-----|-----|-------|-----|-------|----|
| Mon           | Tue | Wed | Thu   | Fri | Total |    |
| 2             | 3   | 4   | 5     | 6   | 5     |    |
| 9             | 10  | 11  | 12    | 13  | 5     |    |
| 16            | 17  | 18  | 19    | 20  | 5     |    |
| NIA           | NIA | NIA | NIA   | NIA | 0     |    |
| NIA           | NIA |     |       |     | 0     |    |
|               |     |     |       |     |       | 15 |
|               |     |     |       |     |       |    |
|               |     |     | Total |     |       | 86 |

| January 2025 |     |     |       |     |       |     |
|--------------|-----|-----|-------|-----|-------|-----|
| Mon          | Tue | Wed | Thu   | Fri | Total |     |
|              |     | NIA | NIA   | TI  | 0     |     |
| 7            | 8   | 9   | 10    | 11  | 4     |     |
| 13           | 14  | 15  | 16    | 17  | 5     |     |
| HOL          | 21  | 22  | 23    | 24  | 4     |     |
| 27           | 28  | 29  | 30    | 31  | 5     |     |
|              |     |     |       |     |       | 18  |
|              |     |     |       |     |       |     |
|              |     |     | Total |     |       | 104 |

| February 2025 |     |     |       |     |       |     |
|---------------|-----|-----|-------|-----|-------|-----|
| Mon           | Tue | Wed | Thu   | Fri | Total |     |
| 3             | 4   | 5   | 6     | 7   | 5     |     |
| 10            | 11  | 12  | 13    | XHS | 5     |     |
| HOL           | 18  | 19  | 20    | 21  | 4     |     |
| 24            | 25  | 26  | 27    | 28  | 5     |     |
|               |     |     |       |     |       | 19  |
|               |     |     |       |     |       |     |
|               |     |     | Total |     |       | 123 |

| March 2025 |     |     |       |     |       |     |
|------------|-----|-----|-------|-----|-------|-----|
| Mon        | Tue | Wed | Thu   | Fri | Total |     |
| 3          | 4   | 5   | 6     | 7   | 5     |     |
| 10         | 11  | 12  | 13    | 14  | 5     |     |
| 17         | 18  | 19  | 20    | 21  | 5     |     |
| NIA        | NIA | NIA | NIA   | NIA | 0     |     |
| 31         |     |     |       |     | 1     |     |
|            |     |     |       |     |       | 16  |
|            |     |     |       |     |       |     |
|            |     |     | Total |     |       | 139 |

| April 2025 |     |     |       |     |       |     |
|------------|-----|-----|-------|-----|-------|-----|
| Mon        | Tue | Wed | Thu   | Fri | Total |     |
|            | 1   | 2   | 3     | 4   | 4     |     |
| 7          | 8   | 9   | 10    | 11  | 5     |     |
| 14         | 15  | 16  | 17    | NIA | 4     |     |
| 21         | 22  | 23  | 24    | 25  | 5     |     |
| 28         | 29  | 30  |       |     | 3     |     |
|            |     |     |       |     |       | 21  |
|            |     |     |       |     |       |     |
|            |     |     | Total |     |       | 160 |

| May 2025 |     |     |       |     |       |     |
|----------|-----|-----|-------|-----|-------|-----|
| Mon      | Tue | Wed | Thu   | Fri | Total |     |
|          |     |     | 1     | XHS | 2     |     |
| 5        | 6   | 7   | 8     | 9   | 5     |     |
| 12       | 13  | 14  | 15    | 16  | 5     |     |
| 19       | 20  | 21  | 22    | XED | 4     |     |
| HOL      | XED | XED | XED   | XED | 0     |     |
|          |     |     |       |     |       | 16  |
|          |     |     |       |     |       |     |
|          |     |     | Total |     |       | 176 |

| June 2025 |     |     |       |     |       |     |
|-----------|-----|-----|-------|-----|-------|-----|
| Mon       | Tue | Wed | Thu   | Fri | Total |     |
| 2         | 3   | 4   | 5     | 6   | 0     |     |
| 9         | 10  | 11  | 12    | 13  | 0     |     |
| 16        | 17  | 18  | 19    | 20  | 0     |     |
| 23        | 24  | 25  | 26    | 27  | 0     |     |
| 30        |     |     |       |     | 0     |     |
|           |     |     |       |     |       |     |
|           |     |     | Total |     |       | 176 |

| School Holidays (HOL) |               |
|-----------------------|---------------|
| Labor Day             | Sept. 2, 2024 |
| Columbus Day          | Oct. 14, 2024 |
| Veterans' Day         | Nov. 11, 2024 |
| Thanksgiving Day      | Nov. 28, 2024 |
| MLK Day               | Jan. 20, 2025 |
| President's Day       | Feb. 17, 2025 |
| Memorial Day          | May 26, 2025  |

| Codes:                                                                                                                                        |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------|--|
| *=2:21 pm dismissal                                                                                                                           |  |
| TI = Teacher Institute Day - No School for Students                                                                                           |  |
| Monthly Professional Development/1:00 pm Dismissal                                                                                            |  |
| NIA = Not in Attendance - School not in Session                                                                                               |  |
| End of Quarter                                                                                                                                |  |
| Parent-Teacher Conferences/Students dismissed at 2:21 pm                                                                                      |  |
| HOL = Legal Public School Holiday -No School                                                                                                  |  |
| XHS = Half-day School Improvement-11:45 am                                                                                                    |  |
| XED = Emergency Days - 5 emergency days are built into the calendar. If any emergency/snow days are used, the school ending date will change. |  |

| School Begins/Teachers        |                   |
|-------------------------------|-------------------|
| 1st Student Attendance Day    | August 12, 2024   |
| End of 1st Quarter            | August 14, 2024   |
| End of 2nd Quarter            | October 11, 2024  |
| End of 3rd Quarter            | December 20, 2024 |
| School Ends (if no snow days) | March 14, 2025    |
|                               | May 22, 2025      |

|                               |     |
|-------------------------------|-----|
| Total Student Attendance Days | 176 |
| Emergency Days                | 5   |
| Teacher Institute/Workshop    | 4   |
| Total Calendar Days           | 185 |

|                       |     |
|-----------------------|-----|
| Semester 1 Total Days | 86  |
| Semester 2 Total Days | 90  |
|                       | 176 |

Board Approval 1/17/2024

**NBE Bell Schedules for all Dismissal Times**

|                             |                                  |
|-----------------------------|----------------------------------|
| <b>3:21 Dismissal Bells</b> |                                  |
| 8:00AM                      | Students go to the classroom     |
| 8:15AM                      | Class Starts/Tardy Bell          |
| 3:05PM                      | Walkers Dismissal Bell           |
| 3:10PM                      | K-2nd Grade Bus Riders Dismiss   |
| 3:12PM                      | 3rd-5th Grade Bus Riders Dismiss |
| 3:21                        | Final Bell                       |

|                             |                                  |
|-----------------------------|----------------------------------|
| <b>2:21 Dismissal Bells</b> |                                  |
| 8:00AM                      | Students go to the classroom     |
| 8:15AM                      | Class Starts/Tardy Bell          |
| 2:05PM                      | Walkers Dismissal Bell           |
| 2:10PM                      | K-2nd Grade Bus Riders Dismiss   |
| 2:12PM                      | 3rd-5th Grade Bus Riders Dismiss |
| 2:21                        | Final Bell                       |

|                             |                                  |
|-----------------------------|----------------------------------|
| <b>1:00 Dismissal Bells</b> |                                  |
| 8:00AM                      | Students go to the classroom     |
| 8:15AM                      | Class Starts/Tardy Bell          |
| 12:50PM                     | Walkers Dismissal Bell           |
| 12:55PM                     | K-2nd Grade Bus Riders Dismiss   |
| 12:57PM                     | 3rd-5th Grade Bus Riders Dismiss |
| 1:00PM                      | Final Bell                       |

|                              |                                             |
|------------------------------|---------------------------------------------|
| <b>11:45 Dismissal Bells</b> |                                             |
| 8:00AM                       | Students go to the classroom                |
| 8:15AM                       | Class Starts/Tardy Bell                     |
| 11:30AM                      | Walkers Dismissal Bell                      |
| 11:33AM                      | K-2nd Grade Bus Riders Dismiss              |
| 11:35AM                      | 3rd-5th Grade Bus Riders Dismiss/Final Bell |
| 11:45 AM                     | Final Bell                                  |

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## **WELCOME!**

Welcome to New Berlin Elementary School! We at NBE are pleased to have you as part of our learning community. We are committed to doing our very best to provide a safe and supportive environment in which your child can learn and grow. In order to accomplish this goal, we rely on close cooperation and collaboration with the parents and families of our students. The NBE Student Handbook was developed to answer many of the commonly asked questions that students and parents may have during the course of a school year. Because the handbook also contains information about student rights and responsibilities, each student is responsible for knowing its contents. Please take the time to become familiar with the following information and keep the handbook available for your use. It can be a valuable reference during the school year, and a means to avoid confusion and misunderstanding when questions arise. Should you have any questions that are not addressed in this handbook, contact your Principal. This handbook supersedes all prior handbooks and other written or oral statements regarding any item in this handbook.

Mr. Matthew Jokisch – Principal  
Mrs. Jodi Acree - Assistant Principal

## CHAPTER 1: INTRODUCTORY INFORMATION AND GENERAL NOTICES

### **CUSD #16 MISSION STATEMENT**

The mission of CUSD #16 is to serve our communities by equipping students with the skills and tools needed to achieve their personal best and demonstrate Pretzel PRIDE--

**Perseverance  
Respect  
Integrity  
Discipline  
Empathy**

### **School Operations During a Pandemic or Other Health Emergency**

A pandemic is a global outbreak of disease. Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably. Your child's school and district play an essential role, along with the local health department and emergency management agencies, in protecting the public's health and safety during a pandemic or other health emergency.

During a pandemic or other health emergency, you will be notified in a timely manner of all changes to the school environment and schedule that impact your child. Please be assured that even if school is not physically in session, it is the goal of the school and district to provide your child with the best educational opportunities possible.

Additionally, please note the following:

1. All decisions regarding changes to the school environment and schedule, including a possible interruption of in-person learning, will be made by the superintendent in consultation with and, if necessary, at the direction of the Governor, Illinois Department of Public Health, local health department, emergency management agencies, and/or Regional Office of Education.
2. Available learning opportunities may include remote and/or blended learning. Blended learning may require your child to attend school on a modified schedule.
3. Students will be expected to participate in blended and remote instruction as required by the school and district. Parents are responsible for assuring the participation of their child. Students who do not participate in blended or remote learning will be considered truant.
4. All school disciplinary rules remain in effect during the interruption of in-person learning. Students are subject to discipline for disrupting the remote learning environment to the same extent that discipline would be imposed for disruption of the traditional classroom.
5. Students and parents will be required to observe all public health and safety measures implemented by the school and district in conjunction with state and local requirements.
6. During a pandemic or other health emergency, the school and district will ensure that educational opportunities are available to all students.
7. School personnel will work closely with students with disabilities and other vulnerable student populations to minimize the impact of any educational disruption.
8. Students who have a compromised immune system, live with an individual with a compromised immune system, or have a medical condition that may impact their ability to attend school during a pandemic or other public health emergency should contact school officials.
9. During a pandemic or other health emergency, teachers and school staff will receive additional training on health and safety measures.
10. In accordance with school district or state mandates, the school may need to conduct a daily health assessment of your child. Parents and students will be notified of the exact assessment procedures if this becomes necessary.
11. Parents should not send their child to school if their child exhibits any symptoms consistent with the pandemic or other health emergency.
12. Please do not hesitate to contact school or district officials if you have any concerns regarding your child's education, health or safety.

**PRESS 4:180, Pandemic Preparedness; Management; and Recovery.**

## **GENERAL SCHOOL INFORMATION**

This handbook contains all required notices and information and was developed with the guidance of the IPA Model Student Handbook. This handbook is a summary of the school's rules and expectations, and is not a comprehensive statement of school procedures. The Board's comprehensive policy manual is available for public inspection through the District's website [www.pretzelpride.com](http://www.pretzelpride.com) or at the Board office, located at: 600 N. Cedar, New Berlin, IL. The School Board governs the school district, and is elected by the community. Current CUSD #16 School Board members are:

Stephanie Neuman, President  
Chris Gordon, Vice President  
Bill Marr, Secretary  
Jenny Mann, Member  
Jerry Bishoff, Member  
Holly Kotner, Member  
Josh Beard, Member

The School Board has hired the following administrative staff to operate New Berlin Elementary:

Jill Larson, Superintendent  
Matthew Jokisch , Principal  
Jodi Acree, Assistant Principal

## **NEW BERLIN ELEMENTARY STAFF**

Birth - 3 - Maureen Bossert  
Pre-K – Holly Ruppel  
Pre-K – Carrie Dawdy  
Pre-K - Darci Steck  
Kindergarten – Elizabeth Birch, Wendy Kanllakan, Whitney Peecher, Madison Reynolds  
First Grade – Jolene Luca, Kelsie Knox, Audrey Lanzotti, Sarah Smith  
Second Grade –, Renee Cooper, Skyler Davis, Jenna Katterhenry, Katelyn Moran  
Third Grade – Kara Cox, Christina Iacono, Jennifer McQuality, Emily Sworobowicz  
Fourth Grade – Ashley Berola, Carli Hemphill, Taylor Maus  
Fifth Grade – Tyler Berola, Jamie Brown, Stacey Maxson  
Special Education Structured Classroom – Molly Booher  
Special Education Resource-Shelley Haas, Corinne Price, Courtney Fry  
Reading Intervention Specialist - Amanda Fleshman  
Art – Grace Crawford  
Physical Education – Cam Cummings, James Dambacher  
General Music (K-5) – Katie Barrett  
Band (5<sup>th</sup>) – Melissa Charneski  
Librarian – Kara Pecoraro  
Library Aide - McKenzie Ward  
Secretaries - Jodi Danenberger, Angie Marr  
School Nurse– Parlee Reeve  
Social Worker – Peyton Kirkpatrick  
SASED Psychologist – Keenan Kittell  
SASED Staff - Chelsea Beard, Baylee Jones, Danielle Moon, Julie Rector, Amy Shoemaker  
Special Education Administrator – Jenny Mendenhall  
Speech Pathologist – Isabella Cox  
Permanent Sub - McKenna Dawdy, Earl Green  
Paraprofessionals –Amy Ankrom, Alex Barry, Grace Bibb, Melissa Charneski, Julia Garrison, Jamie Hulett, Lauren Hulett, Kim Jones, Samantha Martin, Dani Menser, Nick Morrison, Whitney Sutura, Hannah Steck, Emily Tipsword, TBA  
Technology Coordinator – Kevin Cummins; Tech Staff - Mike Squires, TJ Wilsey  
Director of Maintenance – Matt Brown  
Custodial Staff – Andy Ball, Todd Cheek, Travis Creasey, Vince King, Brian Nickelson, Brett Ruppel  
Director of Food Services – Heather Pidcock  
Kitchen Staff – Angie Allen, Chris Kansler, Trudy Kunz, Brittany Lane  
Transportation Director - Seth Hill

## **DAILY SCHEDULE**

The building will be open to students at 7:40 a.m. Students should **not** arrive at school before 7:40 a.m. Students must be in their assigned classroom at 8:15 a.m. or he/she will be marked tardy. The students' school day ends at 3:15 p.m. The teachers' school day is 8:00 a.m. to 3:31 p.m. **NBE STAFF ARE NOT RESPONSIBLE FOR STUDENTS WHO ARRIVE AT SCHOOL BEFORE 7:40 A.M. OR THOSE WHO REMAIN IN THE BUILDING AFTER 3:15 P.M.**

Students will have a minimum 30 minute lunch/recess.

## **CLOSED CAMPUS**

CUSD #16 schools operate a closed campus. Students will not be allowed to leave campus after arriving at school for any reason other than to keep medical appointments or for family emergencies. Students leaving campus for any reason must be given permission by the principal and be picked up by a parent or person listed in Skyward. Students are not allowed to go home for lunch.

## **COMMUNICATION**

Communication between school and home may be initiated by school personnel or parents/guardians. School staff will strive to respond promptly to parent communication, typically within 24 hours or less during normal school hours. The formats for communication might involve:

- Phone calls
- Handwritten notes
- Email
- Student planners
- Newsletters

In addition, school personnel will use the following forums to share news and information:

- NBE Facebook page
- District and NBE electronic platforms, ROOMS App

Parents should routinely check their child's book bag and planner for these communications, in addition to accessing the electronic information available.

## **NOTES/EMAILS FROM HOME**

Students must have a note signed by a parent or guardian for the following situations.

- Explanation of an absence unless phone contact or email communication is made.
- Request for a student to leave the school grounds for any reason during school hours.
- A request for an extended release from outdoor recess or PE must be accompanied by a doctor's note.

If your child is going home any other way than usual, PikMyKid needs to be updated, or a note, phone call or email is needed. If we are not notified of a change by the parent by 1:45 p.m (normal dismissal), we must send the child home on his/her normal route. **If children plan to go home with another child, then the parents of all children involved must notify the school.**

## **TELEPHONE**

The use of the telephone by students is discouraged except in cases of emergency. If there are changes in after school arrangements, please inform the school before noon. Confusion over after school activities, such as scheduled sports events, social arrangements, and/or school materials left at home are not considered emergencies.

## **VISITORS/VOLUNTEERS**

All doors will be closed and locked at 8:15 a.m.

All visitors, including parents and siblings, are required to enter through the front door of the building and proceed immediately to the main office. Visitors should identify themselves and inform office personnel of their reason for being at school.

Visitors must sign in, identifying their name, the date and time of arrival, and the classroom or location they are visiting. Approved visitors must take a tag identifying themselves as a guest and place the tag to their outer clothing in a clearly visible

location. Visitors are required to proceed immediately to their location in a quiet manner. All visitors must return to the main office and sign out before leaving the school.

Any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period. Parents will not be permitted to go to the classroom during instructional time.

Visitors are expected to abide by all school rules during their time on school property. A visitor who fails to conduct himself or herself in a manner that is appropriate will be asked to leave and may be subject to criminal penalties for trespass and/or disruptive behavior.

No person on school property or at a school event shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law or municipal, local or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectible, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he or she has complied with Illinois' Compassionate Use of Medical Cannabis Act and district policies.
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized district employee's directive.
14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
15. Violate other district policies or regulations, or a directive from an authorized security officer or district employee.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the district or a school function.

All school volunteers must complete the "Volunteer Information Form" and be approved by a school safety officer prior to assisting at the school. During the online registration process, this form will be made available for all parents to complete. If for some reason, the parent doesn't fill out the form, they will need to complete a paper form by requesting this from the main office 48 hours in advance of the event in order to be approved. Some teachers utilize parent volunteers in the classroom. The individual teachers make this decision. Teachers who desire parent volunteers will notify parents. For school-wide volunteer opportunities, please contact the building principal. Volunteers are required to check in and out at the main office and receive a visitor sticker before going to their destination.

*Cross-reference: PRESS 8:30, Visitors to and Conduct on School Property / Cross-Reference: PRESS 6:250, Community Resource Persons and Volunteers*

### **EQUAL OPPORTUNITY STATEMENT AND SEX EQUITY**

Equal educational and extracurricular opportunities are available to all students without regard to race, color, nationality, sex, sexual orientation, gender identity, ancestry, age, religion, physical or mental disability, status as homeless, immigration status, order of protection status, or actual or potential marital or parental status, including pregnancy.

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student or parent/guardian with a sex equity or equal opportunity concern should contact: Administration.

*Cross-Reference: PRESS 7:10, Equal Educational Opportunities PRESS 2:260, Uniform Grievance Procedure*



## **ANIMALS ON SCHOOL PROPERTY**

In order to assure student health and safety, animals are not allowed on school property, except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the building principals in the case of an educational opportunity for students, provided that (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

## **TOYS/PERSONAL ITEMS**

**Toys or personal items should not be brought to school.** The school is not responsible if personal items, toys, electronics are lost, broken or stolen. This includes but not limited to: Pokemon Cards, handheld video games, phones, watches, dolls, matchbox cars, etc.

## **INVITATIONS AND GIFTS**

Party invitations or gifts for classmates should **not** be brought to school to be distributed unless **ALL** of the students in class are included. Similarly, cards and gifts from one student to another must not be brought to school. Items such as these are of a personal nature and should be mailed home using the list in the school directory, prepared and published by the Pretzel PTO. The school cannot provide names, addresses, or phone numbers of children attending CUSD #16 schools.

## **WEATHER AND EMERGENCY SCHOOL CLOSINGS**

In cases of bad weather and other local emergencies, please listen to any local radio or television station to be advised of school closings or early dismissals. **The superintendent will send communications out to all parents through Thrillshare via text, call, and e-mail along with posting it on the district website. School closings for any reason will be announced as early as possible depending upon all the factors of inclement weather.** For your child's safety, make certain your child knows ahead of time where to go in case of an early dismissal. If there are special arrangements, the office and the classroom teacher should be made aware of the change in the child's routine.

If we dismiss early for an emergency, all after-school functions are automatically canceled.

Children will go outside for all recesses when the combined temperature and wind chill is 20 degrees or above unless it is raining, hailing, lightning, snowing. If the conditions are favorable for immediate thunderstorms or tornadoes, the students may also be kept indoors. If the wind chill drops below 20 degrees (feels like temperature) or the heat index rises above 95 degrees (feels like temperature), recess will be held indoors.

Parents may want to apply sunscreen in the morning before school on warm, sunny days **since teachers will not be responsible for application.** Throughout the winter/spring months please remember to send coats, gloves, and hats to school with your children every day. It is in the students' best interest to have these items at school at all times so that they may be used to keep them warm and dry. Students may be excluded from recess if they do not have appropriate clothing determined by school personnel.

## **VIDEO AND AUDIO MONITORING SYSTEMS**

A video and/or audio monitoring system may be in use on school buses and a video monitoring system may be used in public areas of the school building. These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel. **Cross-Reference: PRESS 4:110, Transportation**

## **ACCOMMODATING INDIVIDUALS WITH DISABILITIES**

Individuals with disabilities will be provided an opportunity to participate in all school-sponsored services, programs, or activities. Individuals with disabilities should notify the superintendent or building principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting. **Cross Reference: PRESS 8:70, Accommodating Individuals with Disabilities**

## **STUDENTS WITH FOOD ALLERGIES**

State law requires our school district to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and state rules.

If your student has a life-threatening allergy or life-threatening chronic illness, please notify the building Principal and School Nurse at 217-488-6054 immediately. A note or email must be on file in the nurse's office.

Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your student has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the needed support so that your student can access his or her education as effectively as students without disabilities.

Not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504. Our school district also may be able to appropriately meet a student's needs through other means. **Cross Reference: PRESS 7:285, Food Allergy Management Program**

### **TREATS**

We love to help students celebrate their birthdays! **Due to an increasing number of students with food allergies, we are “food free” for birthday celebrations.** The teachers each have special ways to help students celebrate a birthday at school. If you would like to help your child celebrate at school, some options are:

- Selecting and purchasing a “Birthday Book” for the library in your child's honor
- Sending pencils, bookmarks, or other small items for your child to hand out to classmates for each child in the classroom.

Special deliveries (i.e. balloons, flowers, etc.) will not be delivered to the classroom and will be held in the office until after school. These items do not transport well on the bus, so parents should make other arrangements for end of the day transportation.

### **SNACK GUIDELINES**

-Students are welcome to bring a water bottle (Please do not send beverages other than water)

-Make sure that your child's small healthy snack is easy to eat in the classroom

-All snacks will be provided by the parent; the teacher will not provide snacks for student in the classroom

-Students should not share or exchange snacks or food at school. (Please talk with your child about this at home.)

-We ask that you avoid sending hard boiled eggs and items with peanut butter to help ensure a safe environment for all students.

-Students may eat the following snacks within their classrooms (as long as their teacher is aware and isn't a problem/disruption to the classroom)

- Fruits (excluding cherries)
- Vegetables
- Cheese
- Beef Sticks/Turkey Sticks
- Nut Free Granola Bars
- Pretzels
- Dried Fruit
- Raisins
- Gold Fish
- Crackers

### **CARE OF STUDENTS WITH DIABETES**

If your child has diabetes and requires assistance with managing this condition while at school and school functions, a Diabetes Care Plan must be submitted to the building principal. Parents/guardians are responsible for and must:

- a. Inform the school in a timely manner of any change which needs to be made to the Diabetes Care Plan on file with the school for their child.
- b. Inform the school in a timely manner of any changes to their emergency contact numbers or contact numbers of health care providers.
- c. Sign the Diabetes Care Plan.
- d. Grant consent for and authorize designated School District representatives to communicate directly with the health care provider whose instructions are included in the Diabetes Care Plan. For further information, please contact the building principal.

## **SUICIDE AND DEPRESSION AWARENESS AND PREVENTION**

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the school district.

The school district maintains student and parent resources on suicide and depression awareness and prevention. Much of this information, including a copy of the school district's policy, is posted on the school district website. Information can also be obtained from the school office. **Cross-Reference: PRESS 7:290, Suicide and Depression Awareness and Prevention**

**Employee Conduct Standards-Faith Law Notification** - School districts are required to include in their student handbook the District's Employee Code of Professional Conduct. These standards, in part, define appropriate conduct between school employees and students. A copy of these standards can be found on the District's website or requested from the Superintendent's office.

## **CHAPTER 2: RESIDENCY, ATTENDANCE, GRADING & PROMOTION**

### **ENROLLMENT**

Students who are five years old on or before September 1, are eligible to attend Kindergarten during the current school year. Students new to the district will be placed by the former public school's permanent records or by staff testing. Parents/guardians of students enrolling in the district for the first time will be required to provide a certified copy of the child's birth certificate. A copy will be made for the student's file, and the original will be returned to the parent/guardian. Additionally, proof of residence (see following section) and proof of required health information (see Chapter 6) must be provided. As per Illinois School Code, students enrolled in kindergarten may attend half-day only. Classroom assignment and placement in the morning or afternoon will be determined by the administration.

### **RESIDENCY**

**Student Enrollment & County Residency** – to be enrolled in Community Unit School District #16, students must reside full time in this school district with their natural parent(s) or legal guardian(s). Students and their parent(s)/guardian(s) must be full-time CUSD #16 residents. A resident is defined as an individual who is a full-time occupant of a dwelling located in CUSD #16 and who, on any given school day, is likely to be at their stated address when not at work or school. A person who owns property in the school district, but does not reside in the school district, is not considered a resident.

**Proof of Residence** – Proof of residence is required when a student initially enrolls in a school and whenever a change of residence occurs, and should be provided to the office of the appropriate attendance center. If the school office has questions about the validity of a student's residence, then residency must be verified by the District Office *before* a student will be enrolled at the appropriate attendance center.

1. A lease or rental agreement consisting of written evidence that the agreement is valid and current, and a current utility bill (gas, electric, water, home/telephone, or cable). Records must include the name and street address of the parent/guardian, OR
2. A current residential property tax statement or deed, and a current utility bill (gas, electric, water, home telephone, or cable). Records must include the name and street address of the parent/guardian, OR
3. A third-person affidavit of residence or residency approval form must be completed with the school system. The affidavit/form shall be completed and signed by the parent/guardian, as well as the legal owner or lesser of the property where the student and parent/guardian reside. The affidavit/residency form will be in effect until the parent/guardian provides the required proof of residence, but no longer than the end of the current school year.

**Verification of Residency** – A school system representative may visit the address given by any parent/guardian to verify residency. The property address given must be the actual location where the student and parent/guardian live full-time.

**Consequences for Violating the Policy** – Students who are illegally enrolled shall be withdrawn from school. The parent/guardian shall be charged tuition for the period of time that a student is illegally enrolled in Community Unit School District #16, together with all court and legal expenses incurred by the Board of Education in collecting school tuition. Charges shall be filed for providing false information on a legal document.

**Students in Transitional Living Arrangements** - Students that lack permanent or adequate housing have educational rights to help remove barriers to their educational success. The McKinney –Vento Assistance Act provides these students the ability to

enroll in school, receive transportation and other available services. If you are in need of referrals or assistance please contact your student's school office or social worker.

## **ATTENDANCE**

Illinois law requires that whoever has custody or control of any child between six (by September 1st) and seventeen years of age shall assure that the child attends school in the district in which he or she resides, during the entire time school is in session (unless the child has already graduated from high school). Illinois law also requires that whoever has custody or control of a child who is enrolled in the school, regardless of the child's age, shall assure that the child attends school during the entire time school is in session.

## **STUDENT ABSENCES**

Absences should be kept to a minimum. Success in school is dependent upon regular attendance. Students with excessive absences miss class instruction and discussion, which are necessary for achieving that success.

Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or because his or her religion forbids secular activity on a particular day(s) or time of day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

There are two types of absences: excused and unexcused. Excused absences include: illness, observance of a religious holiday, death in the immediate family, family emergency, situations beyond the control of the student as determined by the school board, circumstances that cause reasonable concern to the parent/guardian for the student's mental, behavioral, emotional or physical health or safety, attending a military honors funeral to sound TAPS, or other reasons as approved by the principal. All other absences are considered unexcused. Pre-arranged excused absences must be approved by the principal. One week advance notice is encouraged.

Additionally, a student will be excused for up to 5 days in cases where the student's parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings. The Board of Education, in its discretion, may excuse a student for additional days relative to such leave or deployment. A student and the student's parent/guardian are responsible for obtaining assignments from the student's teachers prior to any excused absences and for ensuring that such assignments are completed by the student prior to his or her return to school. *Cross-reference: PRESS 7:70, Attendance and Truancy*

## **PRE-ARRANGED ABSENCES**

A PRE-ARRANGED absence is one approved by the school administration in advance of the absence. *Some examples of pre-arranged absences might be Take Your Child to Work Day or a previously scheduled appointment. There will be no excused pre-arranged absences during state testing.* These pre-arranged absences require approval from the school to be approved as excused absences. These forms should be submitted and approved 7 days in advance. Please note that we feel student attendance is very important as we can not replicate a lesson that is taught by the teacher. Administration will discuss the situation with the parent/guardian.

A pre-arranged absence form needs to be signed by the *attendance secretary, student's classroom teacher, the parent(s), and finally approved by the principal.* These forms may be picked up in the office or printed from the school website. Assignments *may* be provided in advance. It is not possible to re-create lessons and activities missed. The missed assignment(s) must be submitted by the deadline. One day for each day absent, plus one additional day is allowed to complete homework after the absence. For example, a student who is absent for 3 days of school has 4 school days to complete makeup work. If the above stated conditions are met, all work completed within the time allotment will be graded and recorded. Failure to meet these conditions will result in the absence being treated as an unexcused absence. *Cross Reference: PRESS 7:80, Release Time for Religious Instruction/Observation*

## **APPOINTMENTS**

Parents are encouraged to make all student medical and dental appointments so that students arrive at school before 8:30 am, or leave after 2:30 p.m., to ensure that students are present at school for an entire school day. Parents must pick students up in the office for appointments. Dr. notes will be required for all dental, orthodontist, vision, doctor appointments, etc. in order for the absence to be excused. The notes should be given or faxed to the front office upon return to school. Our fax number is (217)488-6039. After 9 absences, a Dr. note will be required or the absence will be considered unexcused.

## **TARDINESS**

Students are expected to be in the classroom ready to work when the 8:15 bell rings. Tardiness disrupts the learning process for the student, teacher and fellow students. When tardiness occurs beyond 6 occurrences, students will be subject to lunch detentions, withdrawal of privileges, parent conference, referral to the Truancy Officer and/or other appropriate consequences.

## **MAKE-UP WORK**

If a student's absence is excused or if a student is suspended from school, he/she will be permitted to make up all missed work, including homework and tests, for equivalent academic credit. Students who are unexcused from school will not be allowed to make up missed work.

## **Diagnostic Procedures for Identifying Student Absences and Support Services to Truant or Chronically Truant Students**

State law requires every school district to collect and review its chronic absence data and determine what systems of support and resources are needed to engage chronically absent students and their families to encourage the habit of daily attendance and promote success. This review must include an analysis of chronic absence data from each attendance center.

Furthermore, State law provides that school districts are encouraged to provide a system of support to students who are at risk of reaching or exceeding chronic absence levels with strategies and are also encouraged to make resources available to families such as those available through the State Board of Education's Family Engagement Framework to support and engage students and their families to encourage heightened school engagement and improved daily school attendance.

"Chronic absence" means absences that total 10% (18 Days) or more of school days of the most recent academic school year, including absences with and without valid cause, and out-of-school suspensions.

The School and District use the following diagnostic procedures for identifying the causes of unexcused student absences:

- Interviews with the student, his or her parent/guardian and any school officials who may have information about the reasons for the student's attendance problems
- Possible referral to Social Worker for Tier 2 supports

## **TRUANCY**

Student attendance is critical to the learning process. Truancy is therefore a serious issue and will be dealt with in a serious manner by the school and district.

Students who miss 5% or more (9 days) of the prior 180 regular school days without valid cause, a recognized excuse, are considered chronic truants. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy issue.

If chronic truancy persists after support services and other resources are made available, the school and district will take further action, including:

- Referral to the truancy officer
- Reporting to officials under the Juvenile Court Act
- Referral to the State's Attorney
- Appropriate school discipline

A student who misses 15 consecutive days of school without valid cause and who cannot be located or, after exhausting all available support services, cannot be compelled to return to school is subject to expulsion from school. A parent or guardian who knowingly and willfully permits a child to be truant is in violation of State law. *Cross-reference: PRESS 7:70, Attendance and Truancy*

## **EXCESSIVE ABSENCES**

Students with more than 10 days of absence per year will be reported to the Sangamon County Truancy Office unless the student has a valid excuse for each absence. All doctor's notes must be submitted immediately following the student's return to school. Doctor's notes must include the time the student was seen in the doctor's office, that the student is unable to attend school that day, and in cases of prolonged illness, must note all days that the student is unable to attend school. The principal, school nurse, and attendance secretary will review the attendance monthly to determine the validity of the excused absences when a student's total is over 10. The team will determine if a student's excuse(s) is/are valid and determine whether make up work will be allowed.

**ABSENCES AND AFTER SCHOOL ACTIVITIES STUDENTS WHO ARE ABSENT DURING THE LAST HALF OF A SCHOOL DAY MAY NOT PARTICIPATE IN ANY SCHOOL ACTIVITY SCHEDULED FOR THAT DAY** - Exceptions may be made, by the principal, in cases of a doctor's appointment or other obligation like a funeral. Students absent on Friday may participate in a Saturday activity, but the Friday absence will be reviewed on Monday.

## **RELEASE TIME FOR RELIGIOUS INSTRUCTION & OBSERVANCE**

A student will be released from school, as an excused absence, to observe a religious holiday or for religious instruction. The student's parent/guardian must give written notice to the building principal at least 5 calendar days before the student's anticipated absence(s). Students excused for religious reasons will be given an opportunity to make up any examination, study, or work requirement.

### **24.25 NBE Attendance Procedures**

*Students are much more likely to succeed in academics if they have consistent school attendance.*

If a student is absent, it is the responsibility of the parent/guardian to call the Elementary Office by 8 AM to report the student's absence. Any student absent from school without a call from a parent will be contacted before 10 AM to confirm the student's absence and inquire for the reason for the absence. Absences may be excused by a parent/guardian up to and including the fourth day. After the fourth absence, a doctor's note or legal document (court, etc.) will be required. Student Absences will be limited to 4 days verified by a parent. The Illinois State Board of Education considers any student absence over 9 days - excused or unexcused - as a chronic absence. Student absences are designated as excused, excused and exempt from truancy reporting, or unexcused.

| <b>Absence Examples and Designations</b>                                                   |                                                                                                                                                                                      |                                                                                                                                                             |                                                                                                                                   |
|--------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| <b>Excused/Parent Request<br/>Up to 4 Days</b>                                             | <b>Excused as per School<br/>Code and Exempt from<br/>Truancy Reporting</b>                                                                                                          | <b>Excused as per CUSD #16<br/>School Board and Exempt<br/>from Truancy Reporting</b>                                                                       | <b>Unexcused</b><br>Parental approval to miss<br>school does not necessarily<br>mean that the school will<br>approve the absence. |
| <b>Illness</b>                                                                             | <b>Mental/Behavioral Health (5)</b>                                                                                                                                                  | <b>Illness for 3 Consecutive<br/>Days of Absence w/Dr. Note</b>                                                                                             | <b>Any parent request over the<br/>allotted 4 days that does not<br/>fall into the exempt category</b>                            |
| <b>Attendance at a funeral for<br/>someone that is not an<br/>immediate family member.</b> | <b>Observance of a religious<br/>holiday or event not provided<br/>by the school calendar -<br/>parent must provide written<br/>notice 5 calendar days prior<br/>to the absence.</b> | <b>Death in the Immediate<br/>Family and attendance at the<br/>funeral of the family member.</b>                                                            | <b>Any Mental Health Day over<br/>the allotted 5 days</b>                                                                         |
| <b>Family Emergency</b>                                                                    | <b>Attending a Civic Event</b>                                                                                                                                                       | <b>Circumstances that cause<br/>reasonable concern to the<br/>parent/guardian for the<br/>student's mental, emotional,<br/>or physical health or safety</b> | <b>Any Planned Absence Day<br/>over the allotted 5 Days</b>                                                                       |



|  |                                                                                                                                                                                                                                                   |                                                                                                                                  |                                                                          |
|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
|  |                                                                                                                                                                                                                                                   | The Board of Education, in its discretion, may excuse a student for additional days relative to military leave or deployment.    | Any religious holiday taken without 5 days written notice by the parent. |
|  | 5 days in cases where the student's parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings | Situations beyond the control of the student as approved by administration and for students that have maintained good attendance | Oversleeping, missing the bus, and/or parental tardiness.                |
|  | Attending a military honors funeral to sound TAPS                                                                                                                                                                                                 | Planned Absences (5) - dependent upon administrative approval for students that have maintained good attendance                  | Car trouble or repair                                                    |
|  |                                                                                                                                                                                                                                                   | Attendance at a school field trip pending eligibility                                                                            | Skip Day                                                                 |
|  |                                                                                                                                                                                                                                                   | Injury/illness at school and sent home by the school nurse.                                                                      |                                                                          |

At the end of each semester, students with excellent and/or perfect attendance will be eligible to win a prize - TBA in a drawing.

Attendance report data is analyzed every Friday by an administrator and the Administrative Assistants. Students that are identified as having chronic absenteeism will be monitored through the steps below.

### Procedures for Chronic Absenteeism

|                |                           |                                                                                                                 |                                                                          |
|----------------|---------------------------|-----------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| Fourth absence | Send Attendance Letter #1 | Student attendance tracked.                                                                                     | Student Support Services Team meeting. Attendance Contract put in place. |
| Eighth absence | Send Attendance Letter #2 | Meeting set up at school with parent, student, the ROE Truancy Officer and an administrator.                    |                                                                          |
| Tenth absence  | Send Attendance Letter #3 | Official attendance notification to ROE and could result in a referral to the Sangamon County State's Attorney. |                                                                          |

## **GRADING & PROMOTION**

**Reports** – The elementary will have 4 formal grading terms covering approximately 9 weeks of instruction. Report cards will be available through Skyward at the end of the first week following the close of each grading period. Upon posting of the report, parents are encouraged to contact the school if any questions arise concerning the notice. The main purpose of the report is to notify parents about student progress so that parents, students, and teachers might work more closely to implement corrective measures that will improve that progress.

**Grading System**- A Standards Based Grading and Reporting System will be used for all subjects in K-3rd grade. The 4th and 5th grade will use a percentage based grading system to mimic the upper grades. Student progress will be reported using the following performance levels:

### **4 – Exceeds Expectations**

Student is consistently performing above academic expectations

### **3 – Meets Expectations**

Student is consistently performing/attaining all academic expectations

### **2 – Approaching Expectations**

Student is progressing but not consistently performing/attaining academic expectations

### **1 – Significantly Below Expectations**

Student is not progressing and/or is not attaining academic expectations

## **Final Grades - 4th & 5th Grades**

Credit is granted based on the average of the T1, T2, T3, and T4 grades to create an annual grade for promotion.

## **Grading Scale**

The grade scale used in CUSD #16 Schools to determine final grades is as follows:

|          |          |
|----------|----------|
| A 92-100 | C 72-77  |
| A- 90-91 | C- 70-71 |
| B+ 88-89 | D+ 68-69 |
| B 82-87  | D 62-67  |
| B- 80-81 | D- 60-62 |
| C+ 78-79 | F 0-59   |

The decision to promote a student to the next grade level is based on successful completion of the curriculum, attendance, performance on standardized tests and other testing. A student who receives a majority of 1's for any subject will need to meet with the teacher and administration to discuss placement. All data will be considered, and the school will make the final determination based on the child's academic needs. A student will not be promoted based upon age or any other social reason not related to academic performance.

## **HONOR ROLL**

The honor roll consists of 4th and 5th grade students who attain all A/B grades on their report card.

## **HOMEWORK & MAKE-UP WORK**

Homework is used as a way for students to practice what they have learned in the classroom. The time requirements and the frequency of homework will vary depending on a student's teacher, ability and grade level. If a student's absence is excused or if a student is suspended from school, he/she will be permitted to make up all missed work, including homework and tests, for equivalent academic credit. If assigned work is not turned in it will result in a zero in the gradebook. Students who are unexcused from school will not be allowed to make up missed work.



## **CONFERENCES**

Parent-Teacher conferences are set for Wednesday and Thursday, September 25 & 26, 2024 . There will be No School on Friday, September 27, 2024. We will send more information later about choices for time preference. In the case of blended and/or separated families, we will schedule one conference asking that all involved meet to discuss their child's progress. Upon request, teachers may arrange a separate conference with the non-custodial parent if time in the conference schedule is available. Sign up for conferences will be done with each individual teacher.

## **EXEMPTION FROM PE REQUIREMENT**

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request.

Students with an Individualized Education Program may also be excused from physical education courses for reasons stated in the handbook.

Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practices Act, prevents his or her participation in the physical education course.

State law prohibits the School District from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District. *Cross Reference:PRESS 7:260, Exemption from Physical Education*

## **HOME AND HOSPITAL INSTRUCTION**

A student who is absent from school, or whose physician, physician assistant or licensed advanced practice registered nurse anticipates his or her absence from school, because of a medical condition may be eligible for instruction in the student's home or hospital. Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from a physician, physician assistant, or licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program. For information on home or hospital instruction, contact Administration. *Cross Reference: PRESS 6:150, Home and Hospital Instruction*

## **COMPLAINTS ABOUT CURRICULUM, INSTRUCTIONAL MATERIALS, AND PROGRAMS**

Parents or guardians have the right to inspect all instructional materials used as a part of their child's education. If you believe that curriculum, instructional materials, or programs violate rights guaranteed by any law or Board policy, you may file a complaint under the District's uniform grievance policy. Parents or guardians with other suggestions or complaints about curriculum, instructional materials, or programs should complete a Curriculum Objection Form, which is available from the school office. A parent or guardian may also request that their child be exempt from using a particular instructional material or program by completing a Curriculum Objection Form.

*Cross Reference: PRESS 6:260, Complaints About Curriculum, Instructional Materials, and Programs PRESS 6:260-AP-E, Exhibit – Curriculum Objection Form*

## **CHAPTER 3: STUDENT FEES & FOOD SERVICE**

### **Fees**

The student registration fee is due when you register your child. The fee for students at New Berlin Elementary is **\$85** and can be sent to the District office at 600 North Cedar.

### **Fines, Fees, and Charges; Waiver of Student Fees**

The school district due to the inability of their parents or guardians to pay fees or certain charges. Students whose parent or guardian is unable to afford student fees may receive a fee waiver. A fee waiver applies to all fees related to school, instruction, and extracurricular activities.

Applications for fee waivers may be obtained from the school office and may be submitted by a parent or guardian of a student who has been assessed a fee. As student is eligible for a fee waiver if at least one of the following prerequisites is met:

1. The student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals programs;

2. The student's parent is a veteran or active-duty military personnel with income at or below 200% of the federal poverty line.
3. The student is homeless, as defined by the Mc-Kinney-Vento Homeless Assistance Act.

The building principal will give additional consideration where one or more of the following factors are present:

- An illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations; or
- When one or more of the parents/guardians are involved in a work stoppage.

The building principal will notify the parent/guardian promptly as to whether the fee waiver request has been granted or denied. Questions regarding the fee waiver application process or an appeal of the District's decision to deny a fee waiver should be addressed to the Building Principal. Pursuant to the Hunger-Free Students' Bill of Rights Act, the school is required to provide a federally reimbursable meal or snack to a student who requests one, regardless of whether the student has the ability to pay for the meal or snack or owes money for earlier meals or snacks and the school is prohibited from publicly identifying or stigmatizing a student who cannot pay for or owes money for a meal or snack.

Fines for loss or damage to school property are waived for students who meet certain eligibility guidelines.

## **FOOD SERVICES**

School breakfast and lunch will be served daily. Breakfast will begin at 7:45 a.m. and end at 8:15 a.m. Meals should be paid for in advanced either through Family Access or by check, made payable to CUSD #16. ***All family members may be included on a single check, even if they attend different schools. Student lunch account information is posted on Family Access.***

**The cost of breakfast is \$1.75 (\$0.30 for reduced), the cost of lunch is \$2.75 (\$0.40 for reduced), and extra milk is \$0.75.** All payments should be made to CUSD #16. All family members may be included on a single check, even if they attend different attendance centers. Each student will be given a lunch card which can be scanned by the computer. Classroom teachers will keep and distribute cards. Account statements are posted on family access. In addition, a courtesy call through Thrillshare will be made when an account reaches a negative balance of \$5.00. If a student's account balance exceeds -\$25.00, a letter will be sent home and the student will receive a cold cheese sandwich, fruit, vegetable and milk. The student's lunch account will be charged full price. If the balance reaches -\$50.00, the District Office will issue a certified letter advising of the account status. If the negative balance is not addressed by the parent or guardian within five business days the issue will be sent to Administrative Review for further determination. Please keep your student's lunch account up to date.

## **FEDERAL FREE AND REDUCED ELIGIBILITY**

Free and Reduced Household Eligibility applications are available to those families who meet the Federal guidelines. **The forms must be completed every school year and are available in the school offices, after July 1st.** The forms are to be filled out completely before returning them to the school office. Those students who qualify for free/reduced breakfast/lunch programs are required by Federal Law to get a full tray meal. Students that participate in the free/reduced programs who only take milk will be charged \$.50 for milk. If the balance remains negative, the parents will receive a letter in the mail from the cafeteria. Please keep your student's lunch account up to date! Free lunch and reduced lunches are available by application to those families who meet the federal guidelines. **The forms must be completed annually and are available in the school office.** The forms are to be filled out completely before returning them to the school office. If you have any questions regarding your child's lunch balances or any questions concerning the cafeteria, please contact Heather Pidcock in the New Berlin cafeteria at 488-6054 ext. 518 or via email at [hpidcock@pretzelpride.com](mailto:hpidcock@pretzelpride.com). **Cross Reference: PRESS 4:130, Free and Reduced-Price Food Services**

## **CHAPTER 4: TRANSPORTATION**

### **PARENT TRANSPORTATION – “Car Line”**

Students who arrive/depart by parent transportation are called “car line.” Students should not arrive at school prior to 7:40 a.m. There will be no supervision prior to that time, and students will not be able to enter the building. Please use the driveway for the West Entrance (the main entrance with the awning) and drop off students on the sidewalk side of the vehicle. Students may enter the main doors.

**We are asking that parents remain in their vehicles during dismissal. We will bring students to your cars. Vehicles MAY NOT be parked or unattended in the horseshoe drive from 7:00 a.m. - 4:00 p.m. If you are picking up your student(s) during dismissal and need to park, please park in the South parking lot and walk up to the front entrance.**

**During dismissal times, please refrain from crossing in the crosswalk directly in front of the school for safety issues of our students.**

### **BUS TRANSPORTATION**

All New Berlin Elementary students are eligible for transportation to and from school by bus. Please refer to Board Policy for additional information as needed.

Bus assignments will be sent via Family Access approximately one week prior to the first day of student attendance. Students are not permitted to ride a bus other than the bus to which they are assigned. Changes to existing transportation by bus will be accepted by completing the Transportation Information Tab in Family Access for your student. Please note that changes become effective the next school day. ***Students will only be allowed to ride the bus assigned to him/her in the transportation section on Family Access.***

While students are on the bus, they are under the supervision of the bus driver. In most cases, bus discipline problems can be handled by the bus driver. In the case of a written disciplinary referral, student bus problems will be investigated and handled by the building principal or assistant principal.

### **BUS CONDUCT**

Students are expected to follow all school rules while on the bus. Students may be suspended from riding the school bus for up to 10 consecutive school days for violating school rules or for engaging in other gross disobedience or misconduct.

1. Violating any school rule or school district policy.
2. Willful injury or threat of injury to a bus driver or to another rider.
3. Willful and/or repeated defacement of the bus.
4. Repeated use of profanity.
5. Repeated willful disobedience of a directive from a bus driver or other supervisor.
6. Such other behavior as the building principal deems to threaten the safe operation of the bus and/or its occupant.

The school board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons. The district's regular suspension procedures shall be used to suspend a student's privilege to ride a school bus.

A student who is suspended from riding the school bus and who does not have alternative transportation to school shall be allowed the opportunity to make up all missed work for equivalent academic credit. It is the responsibility of the student's parent or guardian to notify the school that the student does not have alternative transportation to school.

In the interest of the student's safety and in compliance with State law, students are also expected to observe the following:

1. Dress properly for the weather. Make sure all drawstrings, ties, straps, etc. on all clothing, backpacks and other items, are shortened or removed to lessen the likelihood of them getting caught in bus doors, railings or aisles.
2. Arrive on time at the bus stop, and stay away from the street while waiting for the bus.
3. Stay away from the bus until it stops completely and the driver signals you to board. Enter a single file without pushing. Always use the handrail.
4. Take a seat right away and remain seated facing forward. Keep your hands, arms, and head inside the bus.
5. Talk quietly on the bus. No shouting or creating loud noises that may distract the driver. Tablets, iPods®, iPads®, smartphones, and other electronic devices must be silenced on the bus unless a student uses headphones. All devices should be put in their backpack when arriving at school. The school is not responsible for lost, stolen, or broken items.
6. Help keep the bus neat and clean. Keep belongings out of the aisle and away from emergency exits. Eating and drinking are not allowed on the bus.
7. Always listen to the driver's instructions. Be courteous to the driver and other students. Sit with your hands to yourself and avoid making noises that would distract the driver or bother other passengers. Remain seated, keeping your hands, arms, and head inside the bus at all times.
8. Wait until the bus pulls to a complete stop before standing up. Use the handrail when exiting the bus.

9. Stay out of the danger zone next to the bus where the driver may have difficulty seeing you. Take five giant steps away from the bus and out of the danger zone, until you can see the driver and the driver sees you. Never crawl under a bus.
10. If you must cross the street after you get off the bus, wait for the driver's signal and then cross in front of the bus. Cross the street only after checking both ways for traffic.
11. Never run back to the bus, even if you dropped or forgot something.

Video and audio cameras may be active on buses to record student conduct and may be used for the purposes of investigation into misconduct or accidents on the bus. For questions regarding school transportation issues, contact: **Seth Hill,**

**Transportation Director, (217) 488-6054 ext. 235.** *PRESS 4:110, Transportation, PRESS 7:220, Bus Conduct, PRESS 4:170-AP3, School Bus Safety Rules, PRESS 7:220, Bus Conduct. PRESS 7:220-AP, Electronic Recordings on School Buses*

## **PARKING**

The school has two main locations available for school visitor parking, located to the west of the school. Those dropping off and picking up children may do so in the horseshoe drive directly in front of the main entrance. Vehicles **MAY NOT** be parked or unattended in the horseshoe drive from 7:00 a.m. - 4:00 p.m. If you are picking up your student(s) during dismissal and need to park, please park in the South parking lot. Parking is permitted in designated parking spots. Vehicles **MAY NOT** be parked or located in the bus lanes between 7:00 a.m. – 4:00 p.m. on school days. Vehicles **MAY NOT** be parked or located in fire lanes at ANY TIME. Bus lanes and fire lanes are clearly marked. Vehicles located in these locations may be ticketed and/or towed by the police.

## **CHAPTER 5: HEALTH & SAFETY**

### **WELLNESS POLICY**

The Board of Education of Community Unit School District #16 is committed to providing a learning environment that supports and promotes wellness, good nutrition, and an active lifestyle. Furthermore, the Board recognizes the positive relationship between good nutrition, physical activity, and the capacity of students to develop and learn. The entire school environment shall be aligned with healthy school goals to positively influence students' beliefs and habits and promote health and wellness, good nutrition, and regular physical activity.

### **CHILD ABUSE/MANDATED REPORTERS**

All school personnel, including teachers and administrators, are required by law to immediately report any and all suspected cases of child abuse or neglect to the Illinois Department of Children and Family Services. *PRESS 5:90, Abused and Neglected Child Reporting*

### **NURSE'S OFFICE**

1. All students should obtain permission from the regular classroom teacher for a visit to the nurse's office.
2. Special class teachers, like music, PE, library, etc., will not send students to the nurse except in the case of injury or emergency.

### **EMERGENCY CONTACT INFORMATION**

It is necessary that there be current emergency information on file for each child. This information is of great value to the child in the event he or she becomes ill or is injured at school. This information is included on the CUSD #16 online registration form. **This information must include emergency phone numbers. When parents have changes, it is important that they notify the school so the most updated numbers are readily available.**

### **ILLNESS AT SCHOOL**

Illness or injury at school may require that a student returns home. If this is the case, parents will be contacted by a school employee to explain the circumstances. The parents should then make timely arrangements for getting the student home. *In case the parents cannot be reached, the school will only contact the person or persons listed as the student's emergency contacts.* Parents are to give this information to the school when they register. It is imperative that the student's emergency contact information be kept updated. If you know of any reason for a change, please notify the office.

If your child has a fever, please keep them home until they have been fever free (temperature of less than 100.4) for 24 hours without fever reducers. If they have been vomiting or have diarrhea, they should also remain at home until they have been retaining food or diarrhea free for over 24 hours. Please stress to your child the importance of good hand washing to prevent the spread of germs.

**Accidents** - Every accident in the school building, on the school grounds, or at any event sponsored by the school must be reported immediately to the adult in charge. Accident reports are available in the office. The school will make every effort to inform the parents of any accident or illness occurring at school that may need care or observation at home; and, for safety reasons, no student will be sent home unless a responsible adult is contacted and arrangements made.

**Prevention of Anaphylaxis** - While it is not possible for the School or District to completely eliminate the risks of an anaphylactic emergency, the District maintains a comprehensive policy on anaphylaxis prevention, response, and management in order to reduce these risks and provide accommodations and proper treatment for anaphylactic reactions. Parent(s)/guardian(s) and students who desire more information or who want a copy of the District's policy may contact the Building Principal.

### **IMMUNIZATION, HEALTH, EYE AND DENTAL EXAMINATIONS**

All students are required to present appropriate proof of a complete health examination and up-to-date immunizations prior to:

1. Entering pre-K
2. Entering kindergarten or the first grade;
3. Entering the sixth and ninth grades; and
4. Enrolling in an Illinois school for the first time, regardless of the student's grade.

Proof of immunization against meningococcal disease is required for students in grades 6 and 12. A diabetes screening must be included as part of the health exam (though diabetes testing is not required). Students between the age of one and seven must provide a statement from a physician assuring that the student was "risk-assessed" or screened for lead poisoning.

Failure to comply with the above requirements by the first day of school will result in the student's exclusion from school until the required health forms are presented to the school, subject to certain exceptions. New students who register mid-term have 30 days following registration to comply with the health examination and immunization requirements. If a medical reason prevents a student from receiving a required immunization, the student must present an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by an appropriate medical professional.

### **EYE EXAMINATION**

All students entering kindergarten or an Illinois school for the first time must present proof by October 15 of the current school year of an eye examination performed within one year. Failure to present proof by October 15, allows the school to hold the student's report card until the student presents: (1) proof of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15.

### **DENTAL EXAMINATION**

All students entering kindergarten, second, sixth and ninth grades must present proof by May 15 of the current school year of having been examined by a licensed dentist within the last 18 months. Failure to present proof allows the school to hold the child's report card until the student presents: (1) proof of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15.

### **EXEMPTIONS**

A student will be exempt from the above requirements on:

1. Medical grounds if the student's parent/guardian presents to the building principal a signed statement explaining the objection;
2. Religious grounds if the student's parent/guardian presents to the building principal a completed Certificate of Religious Exemption;
3. Eye examination requirement if the student's parent/guardian shows an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist; or
4. Dental examination requirement if the student's parent/guardian shows an undue burden or a lack of access to a dentist.

**Cross Reference: PRESS 7:100, Health, Eye and, Dental Examinations; Immunizations; and Exclusion of Students**

## **VISION AND HEARING SCREENING**

CUSD#16 students will be screened annually in the required grades as stated in Section 675.110 of the Title 77 Illinois Administrative Code. Screening is not a substitute for a complete examination by a doctor. Students are not required to undergo screening (vision or hearing) if a physician signs a report indicating that a complete examination, eye and vision/ear and audiological evaluation, has been administered within the previous 12 months. Parents or legal guardians of a student may object to screening for their children on religious grounds. If a religious objection is made, a written and signed statement from the parent or legal guardian detailing such objection must be presented to the local school authority.

**Student Medication** - Taking medication during school hours or during school-related activities is prohibited unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child by completing a "School Medication Authorization Form."

No school or district employee is allowed to administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed School Medication Authorization Form is submitted by the student's parent/guardian. No student is allowed to possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this procedure.

**Self-Administration of Medication** - A student may possess and self-administer an epinephrine injector (e.g., EpiPen®) and/or an asthma inhaler or medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a School Medication Authorization Form.

Students who are diabetic may possess and self-administer diabetic testing supplies and insulin if authorized by the student's diabetes care plan, which must be on file with the school.

Students with epilepsy may possess and self-administer supplies, equipment and medication, if authorized by the student's seizure action plan, which must be on file with the school.

Students may self-administer (but not possess on their person) other medications required under a qualified plan, provided the student's parent/guardian has completed and signed a School Medication Authorization Form.

The school district shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the school district and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

**Administration of Medical Cannabis** - In accordance with the Compassionate Use of Medical Cannabis Program, qualifying students are allowed to utilize medical cannabis infused products while at school and school events. Please contact the building principal for additional information. Discipline of a student for being administered a product by a designated caregiver pursuant to this procedure is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

**Undesignated Medications** - The school may maintain the following undesignated prescription medications for emergency use: (1) Asthma medication; (2) Epinephrine injectors; (3) Opioid antagonists; and (4) Glucagon. No one, including without limitation, parents/guardians of students, should rely on the school or district for the availability of undesignated medication. This procedure does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

**Emergency Aid to Students** - Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication. **Cross-References: PRESS 7:270, Administering Medicines to Students; PRESS 7:270-AP, Dispensing Medication; PRESS 7:270-E, School Medication Authorization**

## **MEDICATION PROCEDURES**

1. Medications are administered at school in accordance with the Recommended Practices and Procedures Manual from the Illinois State Board of Education. Administering medications at school is discouraged. However, some pupils with long-term

chronic illness or disability may require medication during the day. Only in exceptional cases in which failure to take medication could jeopardize the child's health and/or education, should medication be administered at school. All prescription medications that are brought to school must be sent to the nurse's office upon arrival. This medication will be stored in a locked cabinet. It is recommended that medications be delivered to the school by the parent.

2. All medications given at school, prescription and over the counter medication and supplements (which include essential oils), must be prescribed by a licensed prescriber. The medication must be brought to school in the original most up-to-date container as dispensed by the pharmacy or in the original over the counter packaging. No medication in "baggies" will be accepted. The CUSD#16 "Authorization For Administration of Prescription Medication" form must be completed by both the parent and the physician. Any change in the dosage or administration must have written authorization from the prescriber.

3. The morning doses of medications should be given at home.

4. The school reserves the right to have the time of medication administration at school adjusted to meet the schedule and availability of the nurse.

5. Questions concerning medications will be referred to your physician.

6. Self-managed and emergency medications will be evaluated individually by the school nurse (i.e. asthma inhalers, epi-pens, and medication to manage diabetes). It is recommended that spare medications and supplies be kept in the nurse's office for emergency use.

7. All CUSD #16 Medication and Health Forms are available on the website, in either school office or in the nurse's office.

8. The school not only has the right, but also the responsibility to refuse to administer any medication at school if properly qualified individuals are not available.

9. The school will ascertain from the parent and/or the physician the necessity for administering medication during school hours and will retain the discretion to reject requests that do not meet the medication guidelines. Medication sent to school without proper documentation will NOT be given.

10. Noon medication is not routinely given at school on early dismissals @ 11:45.

### **COMMUNICABLE DISEASES**

The school will observe recommendations of the Illinois Department of Public Health regarding communicable diseases.

1. Parents are required to notify the school nurse if they suspect their child has a communicable disease.
2. In certain cases, students with a communicable disease may be excluded from school or sent home from school following notification of the parent or guardian.
3. The school will provide written instructions to the parent and guardian regarding appropriate treatment for the communicable disease.
4. A student excluded because of a communicable disease will be permitted to return to school only when the parent or guardian brings to the school a letter from the student's doctor stating that the student is no longer contagious or at risk of spreading the communicable disease.

### **HEAD LICE**

The presence of head lice does require your immediate attention and action.

1. Parents are required to notify the school nurse if they suspect their child has head lice.
2. Infested students will be sent home following notification of the parent or guardian.
3. The school will provide written instructions to parent or guardian regarding appropriate treatment for the infestation.
4. A student excluded because of head lice will be permitted to return to school only when the parent or guardian brings the student to school to be checked by the school nurse or building principal and the child is determined to be free of the head lice and eggs (nits). Infested children are prohibited from riding the bus to school to be checked for head lice.

### **GUIDANCE & COUNSELING**

The school provides social workers and school personnel who are available to counsel individuals or groups that have a particular need or simply want questions answered. Parents/guardians are encouraged to contact any of these staff members with questions or concerns involving their children.



## **SAFETY DRILL PROCEDURES**

Safety drills will occur at times established by the school board. Students are required to be silent and shall comply with the directives of school officials during emergency drills. There will be a minimum of three (3) evacuation drills, a minimum of one (1) severe weather (shelter-in-place) drill, a minimum of one (1) law enforcement lockdown drill to address a school shooting incident, and a minimum of one (1) bus evacuation drill each school year. There may be other drills at the direction of the administration. The law enforcement lockdown drill will be announced in advance and a student's parent/guardian may elect to exclude their child from participating in this drill. All other drills will not be preceded by a warning to students.

**Cross-Reference: PRESS 4:170, Safety PRESS 4:170-API, Comprehensive Safety and Crisis Program**

## **TARGETED SCHOOL VIOLENCE PREVENTION PROGRAM**

Threats and acts of targeted school violence harm the District's environment and school community, diminishing students' ability to learn and a school's ability to educate. Providing students and staff with access to a safe and secure environment is an important goal of the School and District. While it is not possible to completely eliminate threats, the School and District maintain a Targeted School Violence Prevention Program and a Threat Assessment Team to reduce these risks to its environment. Parents/guardians and students are encouraged to report any expressed threats or behaviors that may represent a threat to the community, School, or self. Reports can be made to any school administrator, law enforcement authorities, or the Safe2Help Illinois helpline (www.safe2helpil.com/).

Students and parents are urged to participate in behavioral threat assessment and intervention programs if the Behavioral Threat Assessment Team believes that intervention is necessary to prevent a student from harming themselves or others. However, if for some reason there is a reluctance to participate in the process by the threat maker(s) or parent/guardian(s), the threat assessment process will continue in order to ensure a safe and caring learning environment for all.

For further information, please contact the Building Principal. **Cross Reference: PRESS 4:190, Targeted School Violence Prevention Program**

## **CHAPTER 6: STUDENT CONDUCT & DISCIPLINE**

### **GENERAL BUILDING CONDUCT - PBIS**

The goal of New Berlin Elementary is to create a learning environment that brings out the best in everyone - both academically and behaviorally. In order to accomplish this goal, New Berlin CUSD #16 has adopted the PBIS (Positive Behavior Intervention Systems) to provide support to students as they develop and strengthen the skill of self-regulation (controlling their thoughts and emotions) by taking responsibility for their behavior. **Cross-references: PRESS 7:140, Search and Seizure, PRESS 7:190-AP7, E1 Letter to Parents/Guardians Regarding the Right to Privacy in the School Setting**

At New Berlin Elementary, all adults are expected to respond to inappropriate student behavior. The adult who initially handles the behavior incident should contact a parent or guardian with details for the behavior incident. This contact may be made in the form of an email, a phone call, a digital report from the Review 360 program, or through another classroom platform such as Class Dojo. Reported behavior typically falls under one of two categories: "Staff-Managed Incident" or "Office-Managed Incident." For a "Staff-Managed Incident" the adult who handled the behavior will follow through with all appropriate actions, including assigning a consequence as appropriate. For "Office-Managed Incident" the adult in charge will notify a parent/guardian of the details, and the Principal or Assistant Principal will follow up.

Consequences for misbehavior may include one or more of the following. The continuum is not inclusive, and the principal may assign any appropriate consequence as supported by Board policy. If necessary, safe physical intervention will be used. Laws regarding due process for students will be followed.

|                        |                                                                                                                                                                                                                                                                                                                                         |
|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Repeated Noncompliance | <ul style="list-style-type: none"><li>· Teacher and student call to parent (for previous offenses - document date/time)</li><li>· Follow-up contact to parent by principal - possible in person meeting with student and parent</li><li>· Loss of privileges</li><li>· In-school detention</li><li>· <b>Community Service</b></li></ul> |
|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



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|----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Repeated Rude or Unkind Behavior to different targets          | <ul style="list-style-type: none"> <li>· Parent contact</li> <li>· Loss of privileges</li> <li>· In-school detention</li> <li>· <b>Community Service</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Repeated Disruptive Behavior                                   | <ul style="list-style-type: none"> <li>· Teacher and student call to parent (for previous offenses - document date/time)</li> <li>· Follow-up contact to parent by principal</li> <li>· Alternate in-school setting</li> <li>· Loss of privileges</li> <li>· <b>Community Service</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Chronic Inappropriate language (heard or verified by an adult) | <ul style="list-style-type: none"> <li>· Teacher and student call to parent (for previous offenses – document date/time)</li> <li>· Loss of privileges</li> <li>· Follow-up contact to parent by principal</li> <li>· In-school detention</li> <li>· <b>Community Service</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Stealing/Property Damage                                       | <ul style="list-style-type: none"> <li>· Teacher and student call parent (if classroom incident)</li> <li>· Principal and student call parent (if other school property)</li> <li>· <b>Restitution or community service</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Making False Accusations                                       | <ul style="list-style-type: none"> <li>· Parent contact</li> <li>· Loss of privileges</li> <li>· In-school detention</li> <li>· <b>Community Service</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Stealing/Property Damage                                       | <ul style="list-style-type: none"> <li>· Teacher and student call parent (if classroom incident)</li> <li>· Principal and student call parent (if other school property)</li> <li>· Restitution or community service</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Bullying – repeated targeting of the same individual           | <ul style="list-style-type: none"> <li>· Parent contact by principal</li> <li>· Loss of privileges</li> <li>· Conflict Resolution sessions</li> <li>· Alternate in-school setting or after school detention</li> <li>· <b>Community Service</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Examples of Gross Misconduct</b>                            | <p><b>Verbal assault or threats to harm faculty, staff, or students</b></p> <p><b>Physical aggression (fighting) resulting in harm to faculty, staff, students, or destruction of property</b></p> <p><b>Setting a fire or use of any types of explosives</b></p> <p><b>Use of tobacco (all types) Possession, Use of Alcohol, Drugs or Drug Paraphernalia, Under the Influence of Alcohol or Drugs</b></p> <p><b>Sale of Alcohol, Drugs, or Drug Paraphernalia</b></p> <p><b>Unapproved Organizations - Gangs</b></p> <p><b>False Fire Alarm / Bomb Threat</b></p> <p><b>Extortion</b></p> <p><b>Possession and/or use of Weapons</b></p> <p><b>Vandalism and/or destruction of school property.</b></p> <p><b>Cheating</b></p> |

## RESPONSES TO GROSS MISCONDUCT

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Suspensions, expulsions and disciplinary removals to alternative and disciplinary interventions have been exhausted and a determination has been made that the student's continuing presence would pose a threat to safety and other students, staff, or members of the school community; or substantially disrupt, impede, or interfere with the operation of the school. Such determinations will be made on a case by case basis. School officials shall make all reasonable efforts to resolve such threats, address such disruptions, and minimize the length of student exclusions to the greatest extent possible.</p> | <ol style="list-style-type: none"><li>1. Directed Study Room/Alternative Classroom Setting- number of days will be based on severity of misconduct</li><li>2. Removal from the school setting for a period of 1-3 Days</li><li>3. Removal from the school setting for a period of 4-10 Day</li><li>4. Recommendation for Expulsion</li><li>5. Police may be notified</li></ol> |
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Any and all conduct that is prohibited by Board policy or the discipline code shall be addressed and appropriate consequences given.

## PROHIBITED STUDENT CONDUCT

Students may be disciplined for gross disobedience or misconduct, including but not limited to the following:

1. Using, possessing, distributing, purchasing, selling or offering tobacco or nicotine materials, including electronic cigarettes, e-cigarettes, vapes, vape pens or other vaping related products.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling or offering for sale:
  - a. Any illegal drug, controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
  - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
  - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician or licensed practitioner's prescription.
  - d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
  - e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
  - f. "Look-alike" or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance or other substance that is prohibited by this policy.
  - g. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

- h. Any substance inhaled, injected, smoked, consumed or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in a tablet or powdered form.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they have the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling or transferring a “weapon” or violating the procedures listed below under the Weapons Prohibition section of this handbook procedure.
5. Using or possessing an electronic paging device.
6. Using a cellular telephone, smartphone, video recording device, personal digital assistant (PDA), or similar electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating and sending, sharing, viewing, receiving or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device or cellular telephone, commonly known as “sexting.” Unless otherwise banned under this policy or by the building principal, all cellular phones, smartphones and other electronic devices must be kept powered-off and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student’s individualized education program (IEP); (c) it is used during the student’s lunch period; or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals. **Cross-references: PRESS 7:190-AP5, Student Handbook, Electronic Devices**
7. Using or possessing a laser pointer unless under a staff member’s direct supervision and in the context of instruction.
8. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a staff member’s request to stop, present school identification or submit to a search.
9. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards and wrongfully obtaining test copies or scores.
10. Engaging in bullying, hazing or any kind of aggressive behavior that does physical or psychological harm to a staff person or another student or encouraging other students to engage in such behavior. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network or other comparable conduct.
11. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning) and sexual assault.
12. Engaging in teen dating violence.
13. Causing or attempting to cause damage to, stealing, or attempting to steal, school property or another person’s personal property.
14. Entering school property or a school facility without proper authorization.
15. In the absence of a reasonable belief that an emergency exists, calling emergency responders (calling 9-1-1); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus or at any school activity.
16. Being absent without a recognized excuse.
17. Being involved with any public school fraternity, sorority, or secret society.
18. Being involved in a gang or engaging in gang-like activities, including displaying gang symbols or paraphernalia. **Cross-references: PRESS 7:190, Student Discipline, PRESS 7:190-AP2, Gang Activity Prohibited**
19. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism and hazing.
20. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.
21. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
22. Operating an unarmed aircraft system (AUS) or drone for any purpose on school grounds or at any school event unless granted permission by the building principal.

For purposes of these rules, the term “possession” includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student’s person; (b) contained in another item belonging to, or under the control of, the student, such as in the student’s clothing, backpack, or automobile; (c) in a school’s student locker, desk,

or other school property; (d) at any location on school property or at a school-sponsored event; or (e) in the case of drugs and alcohol, substances ingested by the person.

Efforts, including the use of positive interventions and supports shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

### **WHEN AND WHERE CONDUCT RULES APPLY**

The grounds for disciplinary action also apply whenever the student's conduct is reasonably related to school or school activities, including but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event;
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property; or
5. During periods of remote learning.

**Cross-References:**PRESS 6:190, Extracurricular and Co-Curricular ActivitiesPRESS 6:190-AP, Eligibility for Participation in Extracurricular ActivitiesPRESS 7:240, Conduct Code for Participants in Extracurricular ActivitiesPRESS 7:240-API, Code of Conduct for Extracurricular ActivitiesPRESS 7:300, Extracurricular Athletics

### **DISCIPLINARY MEASURES**

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out of school voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following measures:

1. Notifying parents/guardians.
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen or damaged property.
6. In-school suspension.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. (If transportation arrangements cannot be made in advance, an alternative disciplinary measure will be assigned to the student.)
8. Community service.
9. Seizure of contraband; confiscation and temporary retention of the personal property that was used to violate school rules.
10. Suspension of bus riding privileges.
11. Suspension from school and all school activities for up to 10 days. A suspended student is prohibited from being on school grounds.
12. Expulsion from school and all school activities for a definite time period not to exceed 2 calendar years. An expelled student is prohibited from being on school grounds.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for transfer under State law.
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, such as, illegal drugs (controlled substances), "look-alikes," alcohol or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension or expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion. **Cross Reference:**PRESS 7:200-E1, Short Term Out-of-School Suspension (1-3 Days) Reporting Form

## **PREVENTION OF AND RESPONSE TO BULLYING, INTIMIDATION, AND HARASSMENT**

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important district and school goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, physical appearance, socioeconomic status, academic status, order of protection status, status of being homeless, actual or potential marital or parental status, pregnancy, parenting status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school.

*Bullying* includes cyber-bullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Students are encouraged to immediately report bullying. A report may be made orally or in writing to the building principal, nondiscrimination coordinator, district complaint manager or any staff member with whom the student is comfortable speaking. All school staff members are available for help with a bully or to make a report about bullying. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the district complaint manager or any staff member. Anonymous reports are also accepted by phone call or in writing.

**Nondiscrimination Coordinator:**

Matthew Jokisch

mjokisch@pretzelpride.com

**Complaint Managers:**

Matthew Jokisch

mjokisch@pretzelpride.com

A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

A student will not be punished for reporting bullying or supplying information, even if the school's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

Students and parents/guardians are also encouraged to read the following school district policies - **7:20, Harassment of Students Prohibited and 7:180, Prevention of and Response to Bullying, Intimidation and Harassment.[1]**

Consistent with federal and State laws and rules governing student privacy rights, the school shall make diligent efforts to notify a parent or guardian within 24-hours after the school's administration is made aware of a student's involvement in an alleged bullying incident. The term "bullying incident" includes individual instances of bullying, as well as all threats, suggestions, or instances of self-harm determined to be a result of bullying. Notification to a parent or guardian shall include, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.

**Exhibit - Aggressive Behavior Reporting Letter and Form**

Dear Parent(s)/Guardian(s):

Please be advised that your child engaged in behavior that, if repeated, could escalate into aggressive behavior, such as bullying. Illinois law requires school districts to notify the parent or guardian of a child who demonstrated behaviors that put him or her at risk for aggressive behavior.

The School Board policy on student behavior prohibits a student while at school or a school-related activity from: (1) engaging in any kind of bullying or aggressive behavior that causes physical or psychological harm to someone else, and/or (2) urging other students to engage in such conduct.

This early notification is intended to help all of us work together to avoid repetition of the behavior.

Student\_\_\_\_\_

Incident date\_\_\_\_\_

Incident location\_\_\_\_\_

Incident time\_\_\_\_\_

Reported by\_\_\_\_\_

Reporting date\_\_\_\_\_

**Description of the behavior:** *(Reporters, be specific. Describe what happened, what harm resulted, the child's explanation, and any known or suspected causes for what happened.)*

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**Follow-up conference:** I or someone from my office will telephone you to schedule an in-person meeting or telephone conference to discuss what occurred and ways to help your child, (1) be aware of how others were affected by the behavior, and (2) to understand boundaries and manage conflict.

**The following consequence(s) or intervention(s) is/are recommended:**

- Counseling or other support services for your child.
- Providing opportunities for all individuals involved in an incident to reach a resolution.
- Enabling your child to make amends for the harm caused.
- Suggesting your child receive non-District affiliated services.
- The District is committed to helping those involved learn from this experience.

**SCHOOL DRESS CODE/STUDENT APPEARANCE**

The attire and grooming of students is the responsibility of the students and their parents. Students are expected to wear clothing in a neat, clean, and well-fitting manner while on school property and/or in attendance at school sponsored activities. Students are to use discretion in their dress and are not permitted to wear apparel that causes a substantial disruption in the school environment.

- Student dress (including accessories) may not advertise, promote, or picture alcoholic beverages, illegal drugs, drug paraphernalia, violent behavior, or other inappropriate images.
- Student dress (including accessories) may not display lewd, vulgar, obscene, or offensive language or symbols, including gang symbols.
- Hats, coats, bandannas, sweat bands, sunglasses or slides may not be worn in the building during the school day. Sweatshirts are permitted as long as the hood remains off the head when inside the building.
- Hairstyles, dress, and accessories that pose a safety hazard are not permitted during physical education or recess.
- Clothing with holes, rips, and tears that is poorly fitting, showing skin and/or undergarments may not be worn at school.
- The length of shorts or skirts must be appropriate for the school environment. Tops with bare midriffs, halters, or spaghetti straps should not be worn.
- **Appropriate footwear must be worn at all times. Tennis shoes are required for PE and recess. Boots, Crocs, Flip-flops or slides are not to be worn. Tennis shoes or closed toe shoes will be required to go outside. Students are encouraged to wear tennis shoes to school or at a minimum have tennis shoes available to change daily for PE and recess.**
- If there is any doubt about dress and appearance, the building principal will make the final decision.
- Students whose dress causes a substantial disruption of the orderly process of school functions or endangers the health or safety of the student, other students, staff or others may be subject to discipline.

Students should avoid wearing expensive coats or clothing to school. Coats will be kept in a designated area and are not allowed to be worn in class. **New Berlin Elementary School is not responsible for missing or damaged items.**

**Cross Reference: PRESS 7:160, Student Appearance**

**FIELD TRIPS**

Field trips are a privilege for students. Students must abide by all school policies during transportation and during field-trip activities, and shall treat all field trip locations as though they are school grounds. Failure to abide by school rules and/or location rules during a field trip may subject the student to discipline.

**Teachers will provide parent notice of field trips that the grade level will be attending in advance, including any walking field trips. . Parents grant permission for field trips when completing online registration. Students may be prohibited from attending field trips for any of the following reasons:**



- Failure to receive appropriate permission from parent/guardian or teacher;
- Failure to complete appropriate coursework;
- Behavioral or safety concerns;
- Denial of permission from administration;
- Other reasons as determined by the school.

Chaperones for field trips will be designated by classroom teachers based on supervision needs and available space. Chaperones may be asked to pay any individual fees related to the field trip. **Chaperones will need to drive themselves to and from a field trip destination, unless there is a safety concern.** Parents are not allowed to transport children to and/or from a field trip. School policy is that all students ride school transportation to and from the location(s) of the trip. An exception may be made for an emergency as deemed by the staff member in charge. Field trip chaperones are selected by the teacher and asked to supervise a small group of children for safety and behavior, under the direction of the classroom teacher. All volunteers are required by law to have a basic background check prior to volunteering directly with students. Teachers will explain rules and guidelines to chaperones prior to the field trip. Chaperones may not bring other children on the field trip. *Cross-references: PRESS 6:240, Field Trips, PRESS 6:240-AP, Field Trip Guidelines*

### **WALKING FIELD TRIPS**

**Students are to be supervised by school personnel to and from the location(s) of the field trip. All students will need to be picked up from the school after the walking field trip. Students will need to be signed out in the elementary office.**

### **STUDENT DISCIPLINE**

Copies of all School District policies on student behavior are available online through the School District's website or in the school office. Additionally, see the appendix of this Handbook for the entire CUSD #16 Board of Education policy 7:190 on Student Behavior.

### **ACCESS TO STUDENT SOCIAL NETWORKING PASSWORDS & WEBSITES**

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

Cross Reference: PRESS 7:140-E, Letter to Parents/Guardians Regarding the Right to Privacy in the School Setting

### **STUDENT USE OF ELECTRONIC DEVICES**

The use of electronic devices and other technology at school is a privilege, not a right. Students are prohibited from using electronic devices, except as provided herein. An electronic device includes, but is not limited to, the following: cell phone, smart phone, audio or video recording device, personal digital assistant (PDA), ipod®, ipad®, laptop computer, tablet computer or other similar electronic device. Cell phones, smartwatches and other electronic devices are not allowed during the school day, except with the express permission of the building principal.

During the school day, time electronic devices must be kept powered-off and stored in a backpack: (a) permission is granted by an administrator, teacher or school staff member; (b) use of the device is provided in a student's individualized education program (IEP); or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals.

Cell phones or other personal electronic devices may be used by the owner on the bus. Earbuds or headphones should be used. If the item creates a disturbance or becomes a behavior issue, the privilege may be revoked.

Electronic devices may never be used in any manner that disrupts the educational environment, violates student conduct rules or violates the rights of others. This includes, but is not limited to, the following: (1) using the device to take photographs in locker rooms or bathrooms; (2) cheating; and (3) creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction or non-consensual dissemination of private sexual images (i.e., sexting).

If a cell phone or other electronic device is confiscated for improper use, a parent or guardian will need to make arrangements to come to school to pick up the item. The item will not be sent home with a sibling, friend, or other individual besides the parent or guardian. Improper use may include, but is not limited to, showing or sharing content that is sexually explicit, violent, or profane, or creating a disturbance with the electronic device.



The school and school district are not responsible for the loss, theft or damage to any electronic device brought to school.

Students in violation of this procedure are subject to the following consequences:<sup>1</sup>

1. First offense – The device will be confiscated by school personnel. A verbal warning will be assigned. The student will receive the device back at the end of the day in the school office.
2. Second offense – The device will be confiscated. A detention will be assigned. The student's parent/guardian will be notified and required to pick up the device in the school office.
3. Third offense – The device will be confiscated. A detention will be assigned. The student's parent/guardian will be notified and required to pick up the device in the school office. Additionally, the student will be prohibited from bringing the device to school for the next 10 school days. If the student is found in possession of the device during this 10-day period, the student will be prohibited from bringing the device to school for the remainder of the school year. The student will also face consequences for insubordination.
4. Fourth and subsequent offense – The device will be confiscated. The student will be assigned a detention and will be prohibited from bringing the device to school for the remainder of the school year. The student's parent/guardian will be notified and required to pick up the device in the school office. The student will also face consequences for insubordination.

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation required to share the content that is reported in order to allow school officials to make a factual determination. **Cross-references: PRESS Electronic Devices**

### **ISOLATED TIME OUT, TIME OUT, AND PHYSICAL RESTRAINT**

Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others and other less restrictive and intrusive measures were tried and proven ineffective in stopping it. The school may not use isolated time out, time out, and physical restraint as discipline or punishment, convenience for staff, retaliation, a substitute for appropriate educational or behavioral support, a routine safety matter, or to prevent property damage in the absence of imminent danger of serious physical harm to the student or others. The use of prone restraint is prohibited.

### **CORPORAL PUNISHMENT**

Corporal punishment is illegal and will not be used. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

### **WEAPONS PROHIBITION**

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of not less than one year but not more than 2 calendar years:

(1) A firearm, meaning any gun, rifle, shotgun, weapon as defined by Section 921 of Title 18 of the United States Code, firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act, or firearm as defined in Section 24-1 of the Criminal Code of 1961. The expulsion period may be modified by the superintendent, and the superintendent's determination may be modified by the board on a case-by-case basis.

(2) A knife, brass knuckles or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including "look-a-likes" of any firearm as defined above.

The expulsion requirement may be modified by the superintendent, and the superintendent's determination may be modified by the board on a case-by-case basis.

### **GANG AND GANG ACTIVITY PROHIBITED**

"Gang" is defined as any group, club or organization of two or more persons whose purposes include the commission of illegal acts. No student on or about school property or at any school activity or whenever the student's conduct is reasonably related to a school activity, shall: (1) wear, possess, use, distribute, display, or sell any clothing, jewelry, paraphernalia or other items which reasonably could be regarded as gang symbols; commit any act or omission, or use either verbal or non-verbal gestures, or

handshakes showing membership or affiliation in a gang; or (2) use any speech or commit any act or omission in furtherance of the interest of any gang or gang activity, including, but not limited to, soliciting others for membership in any gangs; (3) request any person to pay protection or otherwise intimidate, harass or threaten any person; (4) commit any other illegal act or other violation of district policies, (5) or incite other students to act with physical violence upon any other person. **Cross-references: PRESS 7:190, Student Discipline, PRESS 7:190-AP2, Gang Activity Prohibited**

## **RE-ENGAGEMENT OF RETURNING STUDENTS**

The building principal or designee shall meet with a student returning to school from an out-of-school suspension, expulsion or alternative school setting. The goal of this meeting shall be to support the student's ability to be successful in school following a period of exclusion and shall include an opportunity for students who have been suspended to complete or make-up missed work for equivalent academic credit.

## **CHAPTER 7: INTERNET, TECHNOLOGY & PUBLICATIONS**

### **INTERNET ACCEPTABLE USE**

All use of the District's *electronic networks* shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These procedures do not attempt to state all required or prohibited behavior by users. However, some specific examples are provided. The failure of any user to follow these procedures will result in the loss of privileges, disciplinary action, and/or legal action. **Cross Reference: PRESS 7:310, Restrictions on Publications.**

#### **Terms and Conditions**

The term *electronic networks* includes all of the District's technology resources, including, but not limited to:

1. The District's local-area and wide-area networks, including wireless networks (Wi-Fi), District-provided Wi-Fi hotspots, and any District servers or other networking infrastructure;
2. Access to the Internet or other online resources via the District's networking infrastructure or to any District-issued online account from any computer or device, regardless of location;
3. District-owned and District-issued computers, laptops, tablets, phones, or similar devices.

**Acceptable Use** - Access to the District's electronic networks must be: (a) for the purpose of education or research, and be consistent with the District's educational objectives, or (b) for legitimate business use.

**Privileges** - Use of the District's electronic networks is a privilege, not a right, and inappropriate use may result in a cancellation of those privileges, disciplinary action, and/or appropriate legal action. The system administrator or Building Principal will make all decisions regarding whether or not a user has violated these procedures and may deny, revoke, or suspend access at any time. His or her decision is final.

**Unacceptable Use** - The user is responsible for his or her actions and activities involving the electronic networks. Some examples of unacceptable uses are:

- a. Using the electronic networks for any illegal activity, including violation of copyright or other intellectual property rights or contracts, or transmitting any material in violation of any State or federal law;
- b. Using the electronic networks to engage in conduct prohibited by board policy;
- c. Unauthorized downloading of software or other files, regardless of whether it is copyrighted or scanned for malware;
- d. Unauthorized use of personal removable media devices (such as flash or thumb drives);
- e. Downloading of copyrighted material for other than personal use;
- f. Using the electronic networks for private financial or commercial gain;
- g. Wastefully using resources, such as file space;
- h. Hacking or attempting to hack or gain unauthorized access to files, accounts, resources, or entities by any means;
- i. Invading the privacy of individuals, including the unauthorized disclosure, dissemination, and use of information about anyone that is of a personal nature, such as a photograph or video;
- j. Using another user's account or password;
- k. Disclosing any network or account password (including your own) to any other person, unless requested by the system administrator;
- l. Posting or sending material authored or created by another without his/her consent;
- m. Posting or sending anonymous messages;
- n. Creating or forwarding chain letters, spam, or other unsolicited messages;
- o. Using the electronic networks for commercial or private advertising;

- p. Accessing, sending, posting, publishing, or displaying any abusive, obscene, profane, sexual, threatening, harassing, illegal, or knowingly false material;
- q. Misrepresenting the user's identity or the identity of others; and
- r. Using the electronic networks while access privileges are suspended or revoked.

**Network Etiquette** - The user is expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

- a. Be polite. Do not become abusive in messages to others.
- b. Use appropriate language. Do not swear, or use vulgarities or any other inappropriate language.
- c. Do not reveal personal information, including the addresses or telephone numbers, of students or colleagues.
- d. Recognize that the District's electronic networks are not private. People who operate District technology have access to all email and other data. Messages or other evidence relating to or in support of illegal activities may be reported to the authorities.
- e. Do not use the networks in any way that would disrupt its use by other users.
- f. Consider all communications and information accessible via the electronic networks to be private property.

**No Warranties** - The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed-deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

**Indemnification** - By using the District's electronic networks, the user agrees to indemnify the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of these procedures.

**Security** - Network security is a high priority. If the user can identify or suspect(s) a security problem on the network, the user must promptly notify the system administrator or Building Principal. Do not demonstrate the problem to other users. Keep user account(s) and password(s) confidential. Do not use another individual's account without written permission from that individual. Attempts to log-on to the network as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the networks.

**Vandalism** - Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of malware, such as viruses and spyware.

**Telephone Charges** - The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, texting or data use charges, long-distance charges, per-minute surcharges, and/or equipment or line costs.

**Copyright Web Publishing Rules** - Copyright law and District policy prohibit the re-publishing of text or graphics found on the Internet or on District websites or file servers/cloud storage without explicit written permission.

- a. For each re-publication (on a website or file server) of a graphic or a text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the web address of the original source.
- b. Students engaged in producing web pages must provide library media specialists with email or hard copy permissions before the web pages are published. Printed evidence of the status of *public domain* documents must be provided.
- c. The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the website displaying the material may not be considered a source of permission.
- d. The *fair use* rules governing student reports in classrooms are less stringent and permit limited use of graphics and text.
- e. Student work may only be published if there is written permission from both the parent/guardian and student.

**Use of Email** - The District's email system, and its constituent software, hardware, and data files, are owned and controlled by the District. The District provides email to aid students in fulfilling their duties and responsibilities, and as an education tool.

- a. The District reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student to an email account is strictly prohibited.

- b. Each person should use the same degree of care in drafting an email message as would be put into a written memorandum or document. Nothing should be transmitted in an email message that would be inappropriate in a letter or memorandum.
- c. Electronic messages transmitted via the District's Internet gateway carry with them an identification of the user's Internet *domain*. This domain is a registered name and identifies the author as being with the District. Great care should be taken, therefore, in the composition of such messages and how such messages might reflect on the name and reputation of the District. Users will be held personally responsible for the content of any and all email messages transmitted to external recipients.
- d. Any message received from an unknown sender via the Internet, such as spam or potential phishing emails, should either be immediately deleted or forwarded to the system administrator. Downloading any file attached to any Internet-based message is prohibited unless the user is certain of that message's authenticity and the nature of the file so transmitted.
- e. Use of the District's email system constitutes consent to these regulations. **Cross Reference: PRESS 6:235, Access to Electronic Networks**

### **Internet Safety**

Internet access is limited to only those *acceptable uses* as detailed in these procedures. Internet safety is supported if users will not engage in *unacceptable uses*, as detailed in these procedures, and otherwise follow these procedures.

Staff members will supervise students while students are using District Internet access to ensure that the students abide by the *Terms and Conditions* for Internet access contained in these procedures.

Each District computer with Internet access has a filtering device that blocks entry to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee.

The system administrator and Building Principals shall monitor student Internet access.

### **Annual Notice to Parents about Educational Technology**

#### **Vendors Under the Student Online Personal Protection Act**

School districts throughout the State of Illinois contract with different educational technology vendors for beneficial K-12 purposes such as providing personalized learning and innovative educational technologies, and increasing efficiency in school operations.

Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), educational technology vendors and other entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes are referred to in SOPPA as *operators*. SOPPA is intended to ensure that student data collected by operators is protected, and it requires those vendors, as well as school districts and the Illinois State Board of Education, to take a number of actions to protect online student data.

Depending upon the particular educational technology being used, our District may need to collect different types of student data, which is then shared with educational technology vendors through their online sites, services, and/or applications. Under SOPPA, educational technology vendors are prohibited from selling or renting a student's information or from engaging in targeted advertising using a student's information. Such vendors may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

In general terms, the types of student data that may be collected and shared include personally identifiable information (PII) about students or information that can be linked to PII about students, such as:

- Basic identifying information, including student or parent/guardian name and student or parent/guardian contact information,
- Username/password, student ID number
- Demographic information
- Enrollment information
- Assessment data, grades, and transcripts
- Attendance and class schedule
- Academic/extracurricular activities

**Cross Reference: PRESS 7:345-AP, E2, Student Data Privacy; Notice to Parents About Educational Technology Vendors**

## **Use of Artificial Intelligence**

“Artificial intelligence” or “AI” is intelligence demonstrated by computers, as opposed to human intelligence. “Intelligence” encompasses the ability to learn, reason, generalize, and infer meaning. Examples of AI technology include ChatGPT and other chatbots and large language models.

AI is not a substitute for schoolwork that requires original thought. Students may not claim AI generated content as their own work. The use of AI to take tests, complete assignments, create multimedia projects, write papers, or complete schoolwork without permission of a teacher or administrator is strictly prohibited. The use of AI for these purposes constitutes cheating or plagiarism.

In certain situations, AI may be used as a learning tool or a study aid. Students who wish to use AI for legitimate educational purposes must have permission from a teacher or an administrator. Students may use AI as authorized in their Individualized Education Program (IEP).

Students may not use AI, including AI image or voice generator technology, to violate school rules or school district policies.

In order to ensure academic integrity, tests, assignments, projects, papers, and other schoolwork may be checked by AI content detectors and/or plagiarism recognition software.

## **CHAPTER 8: SEARCH & SEIZURE**

### **SEARCH AND SEIZURE**

In order to maintain order safety and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. “School authorities” includes school liaison police officers.

***Cross-reference: PRESS 7:140, Search and Seizure***

### **SCHOOL PROPERTY AND EQUIPMENT AS WELL AS PERSONAL EFFECTS LEFT THERE BY STUDENTS**

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The building principal may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

**Students** - School authorities may search a student and/or the student’s personal effects in the student’s possession (such as purses, wallets, knapsacks, backpacks, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or district’s student rules and policies. The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student’s age and sex, and the nature of the infraction.

School officials may require a student to cooperate in an investigation if there is specific information about activity on the student’s account on a social networking website that violates the school’s disciplinary rules or school district policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination.

**Seizure of Property** - If a search produces evidence that the student has violated or is violating either the law or the school or district’s policies or rules, evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, evidence may be transferred to law enforcement authorities.

## **CHAPTER 9: SPECIAL EDUCATION**

### **EDUCATION OF CHILDREN WITH DISABILITIES**

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 or the Individuals with Disabilities Education Act are identified, evaluated and provided with appropriate educational services.

The School provides a free appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the school. The term “children with disabilities” means children between ages 3 and the end of the school year the student turns 22 years old for whom it is determined that special education services are needed. It is the intent of the school to ensure that students with disabilities are identified, evaluated, and provided with appropriate educational services.

A copy of the publication “Explanation of Procedural Safeguards Available to Parents of Students with Disabilities” may be obtained from the school district office. To meet these requirements, CUSD #16 in cooperation with the Sangamon Area Special Education District (SASED), provides special education programs and services to all eligible children. Programs and services are designed to meet the needs of students who have disabilities, which adversely affect their success in a preschool or regular classroom setting. Once a student has progressed through all 3 Tiers of interventions with RtI, a referral may be made by parents, teachers, or other concerned individuals. After a comprehensive diagnostic evaluation, a committee of educational personnel determines the child's eligibility for programs and services.

When a child is eligible for special education, an Individual Education Program (IEP) is written which sets goals and recommends services specific to the child's unique needs. Parent/guardian consent is required prior to the evaluation and for special education placement. Parent participation is encouraged at every step. Special education referral forms may be obtained from your building principal. Also available upon request are the complete "Explanation of Procedural safeguards to Parents of Children with Disabilities" and ISBE Regulations governing special education. **PRESS 7:340-API, School Student Records**

The following is a brief description of special education programs and services:

- Supportive Resource Services (SRS)-limited instruction for less than 50% of the school day
- Supportive Resource Classroom (SRC)-intensive instruction for more than 50% of the school day.
- Early Childhood Program (ECE)-for children ages 3-5 years
- Structured Classroom – Self-contained special education classroom for children needs best served in a smaller sized class/setting.
- Hearing Handicapped Program-Resource and consultative services
- Speech/Language Program

Additional services provided through Sangamon Area Special Education District include: Child Find Services, School Social Work Services, School Psychological Services, Psychiatric Diagnostic Services, Vocational Education Services, Physical and Occupational Therapy, Orientation and Mobility Training, and Audiologist Services.

A student who is eligible for special education may be excused from physical education courses in either of the following situations:

1. He or she (a) is in grades 3-12, (b) his or her IEP requires that special education support and services be provided during physical education time, and (c) the parent/guardian agrees or the IEP team makes the determination; or 2. He or she (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education will receive that service in accordance with the student's Individualized Education Program.

Students with disabilities who do not qualify for an individualized education program, as required by the federal Individuals with Disabilities Education Act and implementing provisions of this Illinois law, may qualify for services under Section 504 of the federal Rehabilitation Act of 1973 if the student (i) has a physical or mental impairment that substantially limits one or more major life activities, (ii) has a record of a physical or mental impairment, or (iii) is regarded as having a physical or mental



impairment. For further information, please contact the building Principal. **PRESS 6:120, Education of Children with Disabilities PRESS 6:120-API,E1 – Exhibit – Notice to Parents/Guardians Regarding Section 504 Rights**

## **DISCIPLINE OF STUDENTS WITH DISABILITIES**

**Behavioral Interventions** - Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The School Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

**Discipline of Special Education Students** - The District shall comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's *Special Education* rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

**Isolated Time Out, Time Out, and Physical Restraint** - Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others, and other less restrictive and intrusive measures were tried and proven ineffective in stopping it. The School may not use isolated time out, time out, or physical restraint as discipline or punishment, convenience for staff, retaliation, as a substitute for appropriate educational or behavioral support, a routine safety matter, or to prevent property damage in the absence of imminent danger of serious physical harm to the student or others. The use of prone restraint is prohibited. **Cross Reference:PRESS 7:190-AP4, Administrative Procedure- Use of Isolated Time Out, Time Out, and Physical RestraintPRESS 7:230, Misconduct by Students with Disabilities**

## **ACCOMMODATING INDIVIDUALS WITH DISABILITIES**

Individuals with disabilities will be provided an opportunity to participate in all school-sponsored services, programs, or activities. Individuals with disabilities should notify the superintendent or building principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

## **REQUEST TO ACCESS CLASSROOM**

The parent/guardian of a student receiving special education services, or being evaluated for eligibility, is afforded reasonable access to educational facilities, personnel, classrooms, and buildings. This same right of access is afforded to an independent educational evaluator or a qualified professional retained by or on behalf of a parent or child.

For further information, please contact the school principal.

**Related Service Logs** - For a child with an individualized education program (IEP), the school district must create related service logs that record the type of related services administered under the child's IEP and the minutes of each type of related service that has been administered. The school will provide a child's parent/guardian a copy of the related service log at the annual review of the child's IEP and at any other time upon request. **Cross Reference: PRESS 6:120, Education of Children with Disabilities, PRESS 6:120-AP2,E1 – Exhibit – Request to Access Classroom(s) or Personnel for Special Education Evaluation/Observation Purposes**

# **CHAPTER 10: STUDENT RECORDS & PRIVACY**

## **Student Privacy Protections**

**Surveys** - All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified or who created the survey.

**Surveys by Third Parties** - Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent/guardian may inspect the survey or evaluation, upon their request and within a reasonable time of their request. This applies to every survey: (1) that is created by a person or entity other than a district official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Parents who object to disclosure of information concerning their child to a third party may do so in writing to the Building Principal.

**Surveys Requesting Personal Information** - School officials and staff members will not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the school or district) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parent/guardian.
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program.

The student's parent/guardian may: (1) inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or (2) refuse to allow their child to participate in the survey. The school will not penalize any student whose parent/guardian exercised this option.

**Instructional Material** - A student's parent/guardian may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

**Prohibition on Selling or Marketing Students' Personal Information** - No school official or staff member may market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term *personal information* means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

Unless otherwise prohibited by law, the above paragraph does not apply: (1) if the student's parent/guardian have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

Under no circumstances may a school official or staff member provide a student's personal information to a business organization or financial institution that issues credit or debit cards

A parent/guardian who desires to opt their child out of participation in activities provided herein or who desires a copy or access to a survey or any other material described herein may contact the Building Principal.

A complete copy of the District's Student and Family Privacy Rights policy may be obtained from the Superintendent's office or accessed on the District's website. **Cross-References: PRESS 7:15, Student and Family Privacy Rights, PRESS 7:15-E, Notification to Parents of Family Privacy Rights**

## **STUDENT RECORDS**



A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction or by a school employee, regardless of how or where the information is stored, except for certain records kept in a staff member's sole possession; records maintained by law enforcement officers working in the school; video and other electronic recordings (including electronic recordings made on school busses) that are created in part for law enforcement, security, or safety reasons or purposes, though such electronic recordings may become a student record if the content is used for disciplinary or special education purposes regarding a particular student. **PRESS 7:340-API,**

#### **School Student Records**

The Family Educational Rights and Privacy Act (FERPA) and the Illinois Student Records Act afford parents/guardians and students over 18 years of age ("eligible students") certain rights with respect to the student's school records. They are:

**1. The right to inspect and copy the student's education records within 10 business days of the day the District receives a request for access.**

The degree of access a student has to his or her records depends on the student's age. Students less than 18 years of age have the right to inspect and copy only their permanent record. Students 18 years of age or older have access and copy rights to both permanent and temporary records. A parent/guardian or student should submit to the building principal a written request that identifies the record(s) he or she wishes to inspect. Within 10 business days, the building principal will make arrangements for access and notify the parent/guardian or student of the time and place where the records may be inspected. In certain circumstances, the District may request an additional 5 business days in which to grant access. The District charges \$.35 per page for copying but no one will be denied their right to copies of their records for inability to pay this cost. These rights are denied to any person against whom an order of protection has been entered concerning the student.

**2. The right to have one or more scores received on college entrance examinations included on the student's academic transcript.**

Parents/guardians or eligible students may have one or more scores on college entrance examinations included on the student's academic transcript. The District will include scores on college entrance examinations upon the written request of the parent/guardian or eligible student stating the name of each college entrance examination that is the subject of the request and the dates of the scores that are to be included.

**3. The right to request the amendment of the student's education records that the parent/ guardian or eligible student beliefs are inaccurate, irrelevant, or improper.**

A parent/guardian or eligible student may ask the District to amend a record that is believed to be inaccurate, irrelevant, or improper. Requests should be sent to the building principal and should clearly identify the record the parent/guardian or eligible student wants changed and the specific reason a change is being sought. If the District decides not to amend the record, the District will notify the parent/guardian or eligible student of the decision and advise him or her of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.

**4. The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or Illinois School Student Records Act authorizes disclosure without consent.**

Disclosure without consent is permitted to school officials with legitimate educational or administrative interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board. A school official may also include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records (such as an attorney, auditor, medical consultant, therapist, or educational technology vendor); or any parent/guardian or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility or contractual obligation with the district. Upon request, the District discloses education records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or federal law. Before information is released to these individuals, the parents/guardians or eligible student will receive prior written notice of the nature and substance of the information, and an opportunity to inspect, copy, and challenge such records. Academic grades and references to expulsions or out-of-school suspensions cannot be challenged at the time a student's records are being forwarded to another school to which the student is transferring. Disclosure is also permitted without consent to: any person for research, statistical reporting or planning, provided that no student or parent/guardian can be identified; to another school district that overlaps attendance boundaries with the District, if the District has entered into an intergovernmental agreement that allows for sharing of student records and information with the other district, any person named in a court order; appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons; and juvenile authorities when necessary for the discharge of their official duties who request information before adjudication of the student.

**5. The right to a copy of any school student record proposed to be destroyed or deleted.**

The permanent record is maintained for at least 60 years after the student transfers, graduates, or permanently withdraws. The temporary record is maintained for at least 5 years after the student transfers, graduates, or permanently withdraws. Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws, may, after 5 years, be

transferred to the parent/guardian or to the student, if the student has succeeded to the rights of the parent/guardian. Student temporary records are reviewed every 4 years or upon a student's change in attendance centers, whichever occurs first.

#### **6. The right to prohibit the release of directory information.**

Throughout the school year, the District may release directory information regarding students, limited to:

- Name

- Address
  - Grade level
  - Birth date and place
  - Parent/guardian names, addresses, electronic mail addresses, and telephone numbers
  - Photographs, videos, or digital images used for informational or news-related purposes (whether by a media outlet or by the school) of a student participating in school or school-sponsored activities, organizations, and athletics that have appeared in school publications, such as yearbooks, newspapers, or sporting or fine arts programs
  - Academic awards, degrees, and honors
  - Information in relation to school-sponsored activities, organizations, and athletics
  - Major field of study
  - Period of attendance in school
- Any parent/guardian or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the building principal within 30 days of the date of this notice.

#### **7. The right to request that military recruiters or institutions of higher learning not be granted access to your student's information without your prior written consent.**

Federal law requires a secondary school to grant military recruiters and institutions of higher learning, upon their request, access to secondary school students' names, addresses, and telephone numbers, unless the student's parent/guardian, or student who is 18 years of age or older, submits a written request that the information not be released without the prior written consent of the parent/guardian or eligible student. If you wish to exercise this option, notify the building principal.

#### **8. The right contained in this statement: No person may condition the granting or withholding of any right, privilege or benefits or make as a condition of employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through the exercise of any right secured under State law.**

#### **9. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.**

The name and address of the Office that administers FERPA is: U.S. Department of Education  
Student Privacy Policy Office  
400 Maryland Avenue, SW  
Washington DC 20202-8520

The name and address of the Office that administers FERPA is:  
Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington DC 20202-4605

***Cross-reference: PRESS 7:340, Student Records***

### **STUDENT BIOMETRIC INFORMATION**

Before collecting biometric information from students, the school must seek the permission of the student's parent/guardian or the student, if over the age of 18. Biometric information means information that is collected from students based on their unique characters, such as a fingerprint, voice recognition or retinal scan. ***Cross-reference: PRESS 7:340, Student Records***

## **CHAPTER 11: PARENTAL RIGHT NOTIFICATIONS**

### **TEACHER QUALIFICATIONS**

Parents/guardians may request information about the qualifications of their student's teachers and paraprofessionals, including:

- Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- Whether the teacher is teaching under an emergency or other provisional status by through which State qualification and licensing criteria have been waived;
- Whether the teacher is teaching in a field of discipline of the teacher's certification; and
- Whether any instructional aides or paraprofessionals provide services to your child student and, if so, their qualifications.

## **TESTING TRANSPARENCY**

The State and District requires students to take certain standardized tests. A parent/guardian may request, and the District will provide in a timely manner, information regarding student participation in any assessments mandated by law or District policy, which shall include information on any applicable right you may have to opt your student out of such assessment.

## **ANNUAL REPORT CARD**

Each year, the District is required to disseminate an annual report card that includes information on the District as a whole and each school served by the District, with aggregate and disaggregated information for each required subgroup of students including: student achievement on academic assessments (designated by category), graduation rates, district performance, teacher qualifications, and certain other information required by federal law. When available, this information will be placed on the District's website.

## **UNSAFE SCHOOL CHOICE OPTION**

The unsafe school choice option provided in State law permits students to transfer to another school within the District in certain situations. This transfer option is unavailable in this District because the District has only one school or attendance center. A student, who would otherwise have qualified for the choice option, or the student's parent/guardian, may request special accommodations from the building principal. **PRESS 4:170, Safety**

## **CLASSROOM ASSIGNMENTS**

Each spring classroom teachers and the principal will begin compiling information for class lists for the following school year. Parent requests for teachers will not be accepted. Parents of multiples (twins, triplets, etc.) may request that the siblings are in the same class. However, as with all classroom assignments, the final decision will be made by administration. New class lists will be posted in August approximately one week prior to the first day of student attendance. The student enrollment form must be completed and returned and residency must be verified before a child will be placed on a class list.

**Placement** - Students new to the district will be placed by the former public school's permanent records or by staff testing.

## **STANDARDIZED TESTING**

Students and parents/guardians should be aware that students in grades K-5 will take standardized tests throughout the school year. Parents are encouraged to cooperate in preparing students for the standardized testing, because the quality of the education the school can provide is partially dependent upon the school's ability to continue to prove its success in the state's standardized tests. Parents can assist their students achieve their best performance by doing the following:

1. Encourage students to work hard and study throughout the year;
2. Ensure students get a good night's sleep the night before exams;
3. Ensure students eat well the morning of the exam, particularly ensuring they eat sufficient protein;
4. Remind and emphasize for students the importance of good performance on standardized testing;
5. Ensure students are on time and prepared for tests, with appropriate materials;
6. Teach students the importance of honesty and ethics during the performance of these and other tests;
7. Encourage students to relax on testing day.

**Cross-Reference: PRESS 6:340, Student Testing and Assessment Programs**

## **TESTING**

A variety of testing is done at New Berlin Elementary School. Chapter and Unit tests are administered regularly in each academic subject. Benchmark screenings will be administered to kindergarten through 5<sup>th</sup> grade at least 3 times per year in the areas of reading/language arts and math. Third, fourth, and fifth grade students will take the state assessment, Illinois Assessment of Readiness (IAR), in the spring. The IAR will consist of one testing window each spring. Tests are given in the areas of English Language Arts (ELA) and mathematics at all of these grade levels. In addition, 5<sup>th</sup> grade students take the Illinois Science Assessment (ISA). All state testing will be completed electronically via a computer. The results will show how well our schools and districts are doing in meeting the Illinois Learning Standards. Individual student results of the IAR assessment will be reported to parents, and school results will appear on the district report card.

## **CURRICULUM & PROGRAMS**

In addition to the core curriculum of Reading/Language Arts, Math, Science and Social Studies, NBE offers the following programs:

**Art** - Students in K-5 will have class each week. The focus is for them to learn and apply the elements and principles of art, the tools and processes used in creating art, and the history of art.

**Band** - Band instruction begins in 5<sup>th</sup> grade. Students may participate in at least one group lesson and a full band practice weekly. The bands may perform publicly.

**English Language Learners (ELL)** – When a student is identified on the Home Language Survey as having a primary language other than English spoken in the home, he/she will be screened for the appropriate ELL services. The school offers opportunities for resident English Learners to achieve at high levels in academic subjects and to meet the same challenging State standards that all children are expected to meet. Parents/guardians of English Learners will be informed how they can: (1) be involved in the education of their children; (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students; and (3) participate and serve on the District's Transitional Bilingual Education Programs Parent Advisory Committee. For questions related to this program or to express input in the school's English Learners program, contact Administration.

**PRESS 6:160, English Learners**

**Library** - Students in K – 5 have 30 minutes weekly with the library aide. Students receive instruction to support literacy and have the opportunity to check out books to enjoy at home.

**Music** - Students in K – 5 have general music each week.

**PE** - Students in 1<sup>st</sup> – 5<sup>th</sup> grade have 30 minutes of PE every day. Kindergarten students have 30 minutes of supervised gross-motor play time every day.

**Multi-Tiered System of Support (MTSS)** - The process of providing interventions to students who are at risk for academic and social-emotional/behavioral problems is called MTSS. The MTSS process or the RTI process is a multi-step approach to providing services and interventions to students who struggle with learning and behavior in the school setting at increasing levels of intensity. All students are given a reading fluency and comprehension screening, and a math screening in the fall, winter and spring. In addition, students are screened for risk-factors related to social-emotional behaviors. All students who do not meet the set expectations on the screenings, who are below standards on the benchmark assessments, or who are referred by their classroom teacher are given further testing to determine if they are in need of interventions. If interventions are needed, students will receive these interventions during the regular school day, and parents will be informed of the interventions being provided. **Interventions may be computer-based or in person with their classroom teacher, a Reading Specialist/Interventionists, or paraprofessional that is trained.** The progress made by students at each stage of intervention is closely monitored. The information gained from an MTSS process is used by school personnel and parents to adapt instruction and to make decisions regarding the student's educational program.

**Enrichment** - Enrichment is provided daily through differentiated instruction in the classroom. Additionally, students are provided with varied and enriching lessons through Art and Music.

**Social/Emotional Learning** - All students will participate in a core curriculum to address the Illinois Learning Standards for Social & Emotional Learning. A research-based curriculum will be implemented with the leadership of the school social worker. Lessons will be delivered in a collaborative manner with both the classroom teacher and the social worker providing follow up and ongoing support for the learning. All students will take part in a survey three times a year to evaluate social emotional progress. Parents will be notified when this survey is happening in the classrooms.

**Title I Schoolwide Program** - A schoolwide program is a comprehensive reform strategy designed to upgrade the entire educational program in a Title I, Part A school. Its primary goal is to ensure that all students, particularly those who are low achieving, demonstrate proficient and advanced levels of achievement relative to the state's academic achievement standards. All children in the schoolwide building may participate in activities funded, consistent with the school's comprehensive schoolwide program plan, and the school does not need to demonstrate that those activities are supplemental to ones that would otherwise be provided by the school. NBE's Title 1 Schoolwide Plan is approved by the Board of Education and on file in the elementary office.

Per the Title 1 application, all students will be served in the areas of Reading and Language Arts, Math, and Social Emotional Learning standards. Students identified through a data-based screening process in these areas will be eligible for additional instruction and support with the Reading, Math, and/or Behavior specialists through classroom push-in instruction, as well as pull-out, focused small group and/or individual instruction with the appropriate specialist(s).

The school will work to ensure that the required school level parental involvement policies meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA. Please refer to Board Policy 6:170 on Title 1 Programs for more information. The Title 1 teacher or the Principal can provide a copy on-request.

### **AWARDS**

Students will be recognized for their accomplishments throughout the school year. Those awards might include, but are not limited to:

- Attendance
- Spelling Bee-the top two spellers from each grade level (4-5) who attends the Sangamon County Spelling Bee
- Young Authors, Book It
- Salty Dough Awards Program
- IPA Student Recognition Award/Breakfast - 5th Grade
- Honor Roll
- Academic Recognition
- Pretzel Summer Reading Challenge
- Behavior Incentives
- Awards given at Individual Teacher Discretion

### **OTHER REWARDS/ACTIVITIES**

Students have many opportunities throughout the school year to make a difference at NBE and be rewarded. At the end of Red Ribbon Week there are school wide activities promoting fitness and a healthy lifestyle. Students will also be rewarded for good behavior throughout the year with other incentives such as quarterly PBIS Celebrations and classroom-based good-behavior celebrations.

### **HOMELESS CHILD'S RIGHT TO EDUCATION**

When a child loses permanent housing and becomes a homeless person as defined by law, or when a homeless child changes his or her temporary living arrangements, the parent or guardian of the homeless child has the option of either:

1. Continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or
2. Enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

Assistance and support for homeless families can be provided by the District Homeless Liaison, Olga Lopez. She can be reached at 488-6054 ext. 419 or at olopez@pretzelpride.com

**Cross-References: PRESS 6:140, Education of Homeless Children, PRESS 6:140-AP, Education of Homeless Children**

### **SEX EDUCATION INSTRUCTION**

Students will not be required to take or participate in any class or course in comprehensive sex education if his or her parent or guardian submits a written objection. The parent or guardian's decision will not be the reason for any student discipline, including suspension or expulsion. Nothing in this section prohibits instruction in sanitation, hygiene or traditional courses in biology. Parents or guardians may examine the instructional materials to be used in any district sex education class or course.

**Sexual Abuse Avoidance Education** - We partner with the Sangamon County Child Advocacy Center to provide instruction in recognizing and avoiding sexual abuse. Written notice will be given to parents prior to the instruction, along with an optional Letter of No Consent.

**Awareness and Prevention of Child Sexual Abuse, Grooming Behaviors, and Boundary Violations** - Child sexual abuse, grooming behaviors, and boundary violations harm students, their parent/guardian, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn.

**Warning Signs of Child Sexual Abuse** - Warning signs of child sexual abuse include the following:

Physical signs:

- Sexually transmitted infections (STIs) or other genital infections
- Signs of trauma to the genital area, such as unexplained bleeding, bruising, or blood on the sheets, underwear, or other clothing
- Unusual weight gain or loss

Behavioral signs:

- Excessive talk about or knowledge of sexual topics
- Keeping secrets
- Not talking as much as usual
- Not wanting to be left alone with certain people or being afraid to be away from primary caregivers
- Regressive behaviors or resuming behaviors that the child had grown out of, such as thumb sucking or bedwetting
- Overly compliant behavior
- Sexual behavior that is inappropriate for the child's age
- Spending an unusual amount of time alone
- Trying to avoid removing clothing to change or bathe

Emotional signs:

- Change in eating habits or unhealthy eating patterns, like loss of appetite or excessive eating
- Signs of depression, such as persistent sadness, lack of energy, changes in sleep or appetite, withdrawing from normal activities, or feeling "down"
- Change in mood or personality, such as increased aggression
- Decrease in confidence or self-image
- Anxiety, excessive worry, or fearfulness
- Increase in unexplained health problems such as stomach aches and headaches
- Loss or decrease in interest in school, activities, and friends
- Nightmares or fear of being alone at night
- Self-harming behaviors or expressing thoughts of suicide or suicidal behavior
- Failing grades
- Drug or alcohol use

**Warning Signs of Grooming Behaviors** - School and District employees are expected to maintain professional and appropriate relationships with students based upon students' ages, grade levels, and developmental levels.

Prohibited grooming is defined as (i) any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, (ii) by an employee with direct contact with a student, (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples of grooming behaviors include, but are not limited to, the following behaviors:

- Sexual or romantic invitations to a student
- Dating or soliciting a date from a student
- Engaging in sexualized or romantic dialog with a student
- Making sexually suggestive comments that are directed toward or with a student

- Self-disclosure or physical exposure of a sexual, romantic, or erotic nature
- Sexual, indecent, romantic, or erotic contact with a student
- Failing to respect boundaries or listening when a student says “no”
- Engaging in touching that a student or student’s parents/guardians have indicated is unwanted
- Trying to be a student’s friend rather than filling an adult role in the student’s life
- Failing to maintain age-appropriate relationships with students
- Talking with students about personal problems or relationships
- Spending time alone with a student outside of their role in the student’s life or making up excuses to be alone with a student
- Expressing unusual interest in a student’s sexual development, such as commenting on sexual characteristics or sexualizing normal behaviors
- Giving a student gifts without occasion or reason
- Spending a lot of time with a student
- Restricting a student’s access to other adults

**Warning Signs of Boundary Violations** - School and District employees breach employee-student boundaries when they misuse their position of power over a student in a way that compromises the student’s health, safety, or general welfare. Examples of boundary violations include:

- Favoring a certain student by inviting the student to “hang out” or by granting special privileges
- Engaging in peer-like behavior with a student
- Discussing personal issues with a student
- Meeting with a student off-campus without parent/guardian knowledge and/or permission
- Dating, requesting, or participating in a private meeting with a student (in person or virtually) outside of a professional role
- Transporting a student in a school or private vehicle without administrative authorization
- Giving gifts, money, or treats to an individual student
- Sending a student on personal errands
- Intervening in a serious student problem instead of referring the student to an appropriately trained professional
- Sexual or romantic invitations toward or from a student
- Taking and using photos/videos of students for non-educational purposes
- Initiating or extending contact with a student beyond the school day in a one-on-one or non-group setting
- Inviting a student to an employee’s home
- Adding a student on personal social networking sites as contacts when unrelated to a legitimate educational purpose
- Privately messaging a student
- Maintaining intense eye contact with a student
- Making comments about a student’s physical attributes, including excessively flattering comments
- Engaging in sexualized or romantic dialog
- Making sexually suggestive comments directed toward or with a student
- Disclosing confidential information
- Self-disclosure of a sexual, romantic, or erotic nature
- Full frontal hugs
- Invading personal space

If you believe you are a victim of child sexual abuse, grooming behaviors, or boundary violations, or you believe that your child is a victim, you should immediately contact the Building Principal, a school counselor, or another trusted adult employee of the School.

Additional Resources include:

National Sexual Assault Hotline at 800.656.HOPE (4673)

National Sexual Abuse Chatline at [online.rainn.org](https://online.rainn.org)

Illinois Department of Children and Family Services Hotline at 1.800.25.ABUSE (2873)

### **SEXUAL OFFENDER NOTIFICATION LAW**

State law requires that all school districts provide parents/guardians with information about sex offenders and violent offenders against youth. State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except for in the following circumstances as they relate to the individual’s child(ren):

- To attend a conference at the school with school personnel to discuss the progress of their child.



- To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services.
- To attend conferences to discuss issues concerning their child such as retention or promotion.

In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the superintendent or school board. Anytime that a convicted child sex offender is present on school property – including the three reasons above - he/she is responsible for notifying the principal's office upon arrival on school property and upon departure from school property. It is the responsibility of the convicted child sex offender to remain under the direct supervision of a school official at all times he/she is in the presence or vicinity of children. A violation of this law is a Class 4 felony. **PRESS 4:170, Safety Cross Reference: PRESS 4:175-API, E1. Informing Parents/Guardians About Offender Community Notification Laws**

## **SEX OFFENDER AND VIOLENT OFFENDER COMMUNITY NOTIFICATION LAW**

State law requires that all school district provide parents/guardians with information about sex offenders and violent offenders against youth.

You may find the Illinois Sex Offender Registry on the Illinois State Police's website at: <http://www.isp.state.il.us/sor/>.

Sexual Abuse Response and Prevention Resource Guide

<https://www.isbe.net/Documents/Faiths-Law-Resource-Guide.pdf>

You may find the Illinois Statewide Child Murderer and Violent Offender Against Youth Registry on the Illinois State Police's website at: <http://www.isp.state.il.us/sor/>.

Illinois Murderer and Violent Offender Against Youth Registry,

[www.isp.state.il.us/cmvo/](http://www.isp.state.il.us/cmvo/)

Frequently Asked Questions Concerning Sex Offenders,

[www.isp.state.il.us/sor/faq.cfm](http://www.isp.state.il.us/sor/faq.cfm)

**PRESS 4:170, Safety Cross Reference: PRESS 4:175-API, E1. Informing Parents/Guardians About Offender Community Notification Laws**

## **SCHOOL VISITATION RIGHTS**

The School Visitation Rights Act permits employed parents/guardians, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences, academic meetings and behavioral meetings. Letters verifying participation in this program are available from the school office upon request.

### **Guidelines for Student Distribution of Non-School-Sponsored Publications**

A student or group of students seeking to distribute more than 10 copies of the same material on one or more days to students must comply with the following guidelines:

1. The student(s) must notify the Building Principal of the intent to distribute, in writing, at least 24 hours before distributing the material. No prior approval of the material is required.
2. The material may be distributed at times and locations selected by the Building Principal, e.g., before the beginning or ending of classes at a central location inside the building.
3. The Building Principal may impose additional requirements whenever necessary to prevent disruption, congestion, or the perception that the material is school-endorsed.
4. Distribution must be done in an orderly and peaceful manner, and may not be coercive.
5. The distribution must be conducted in a manner that does not cause additional work for school personnel. Students who distribute material are responsible for cleaning up any materials left on school grounds.
6. Students must not distribute material that:
  - a. Will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities;
  - b. Violates the rights of others, including but not limited to, material that is libelous, slanderous or obscene, invades the privacy of others, or infringes on a copyright;
  - c. Is socially inappropriate or inappropriate due to the students' maturity level, including but not limited to, material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or sexting as defined by School Board policy and Student Handbook;
  - d. Is reasonably viewed as promoting illegal drug use;



- e. Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes. However, material from outside sources or the citation to such sources may be allowed, as long as the material to be distributed or accessed is primarily prepared by students;<sup>2</sup> or
  - f. Incites students to violate any Board policy.
7. A student may use the School District's Uniform Grievance Procedure to resolve a complaint.
  8. Whenever these guidelines require written notification, the appropriate administrator may assist the student in preparing such notification.

A student or group of students seeking to distribute 10 or fewer copies of the same publication on one or more days to students must distribute such material at times and places and in a manner that will not cause substantial disruption of the proper and orderly operation and discipline of the school or school activities and in compliance with paragraphs 4, 5, 6, and 7.

### **PESTICIDE APPLICATION NOTICE**

The New Berlin School District has developed an Integrated Pest Management (IPM) program for controlling insects, rodents and weeds throughout the school district. The IPM focuses on making the school buildings and grounds an unfavorable place for pests to live and breed. It may be necessary to use chemicals from time to time to control a pest problem.

Individuals may request prior notification of individual pesticide applications on school district property. Anyone who has requested to receive this notification will be notified through the district's automated calling system, at least two business days before a pesticide is applied for structural pests and four business days before a pesticide is applied to control lawn pests. If a chemical application must be made to control an emergency pest problem, notice will be provided as soon as possible after the application. Exemptions to this notification include cleaners and pesticides formulated as bait. **If you wish to be notified of pesticide applications, contact the District Office at (217)488-2040, ext. 397.** *PRESS 4:160-AP, Environmental Quality of Buildings and Grounds*

### **ASBESTOS POLICY**

This notice is to inform building occupants of the potential hazard and locations of asbestos containing materials. It has been determined by the Illinois Department of Public Health and the United States EPA that asbestos is a potential health hazard, and precautions should be taken to avoid disturbing any asbestos containing materials.

Materials containing asbestos have been found in New Berlin Jr/Sr High School. Any evidence of disturbance or change in condition will be documented in the management Plan as required by law.

Cleaning and maintenance personnel who recognize the danger of asbestos are taking special precautions during work to properly guard against disturbance of the asbestos containing materials. All asbestos containing materials are inspected and evaluated periodically and additional measures will be taken when needed to protect the health of building occupants.

Reliable Environmental Solutions, Inc.

4211 Westgate Dr.

Springfield, IL. 62711

*This handbook was compiled by the Principal & Assistant Principal of New Berlin Elementary School with the guidance of the IPA Model Student Handbook. Teachers and parents were invited to give input. The handbook is only a summary of board policies governing the district; School Board policies are available to the public at the district office. The last revision was completed in June 2024. It may be revised at any time during the school year.*

## **NEW BERLIN ELEMENTARY SCHOOL**

### **Student/Parent Handbook Acknowledgement and Pledge**

**Parents and students will sign off on the Student/Parent Handbook during the online registration process.**

## 24.25 NBJH Attendance Procedures

*Students are much more likely to succeed in academics if they have consistent school attendance.*

If a student is absent, it is the responsibility of the parent/guardian to call Mrs. Peecher, Jr/Sr HS Attendance Secretary, at 217-488-6012 ext 221 by 8 AM to report the student absence.

Any student absent from school without a call from a parent will be contacted before 10 AM to confirm the student absence and inquire for the reason for the absence. Absences may be excused by a parent/guardian up to and including the fourth day. After the fourth absence, a doctor's note or legal document (court, etc.) will be required. Student Absences will be limited to 4 days verified by a parent in addition to 5 days for Mental Health as per the Illinois School Code.

The Illinois State Board of Education considers any student absence over 9 days - excused or unexcused - as a chronic absence. Student absences are designated as excused, **excused and exempt from truancy reporting**, or unexcused.

| Absence Designations                                                              |                                                                                                                                                                                                                                                                            |                                                                                                                                                  |                                                                                                                            |
|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| Excused/Parent Request<br>Up to 4 Days                                            | Excused as per School<br>Code and Exempt from<br>Truancy Reporting                                                                                                                                                                                                         | Excused as per CUSD #16<br>School Board and Exempt<br>from Truancy Reporting                                                                     | Unexcused<br>Parental approval to miss school<br>does not necessarily mean that<br>the school will approve the<br>absence. |
| Illness                                                                           | Mental/Behavioral Health (5)                                                                                                                                                                                                                                               | Illness for 3 Consecutive Days<br>of Absence w/Dr. Note                                                                                          | Any parent request over the<br>allotted 4 days that does not<br>fall into the exempt category                              |
| Attendance at a funeral for<br>someone that is not an<br>immediate family member. | Observance of a religious<br>holiday or event not provided<br>by the school calendar - parent<br>must provide written notice 5<br>calendar days prior to the<br>absence.                                                                                                   | Death in the Immediate Family<br>and attendance at the funeral<br>of the family member.                                                          | Any Mental Health Day over<br>the allotted 5 days                                                                          |
| Family Emergency                                                                  | Attending a Civic Event                                                                                                                                                                                                                                                    | Circumstances that cause<br>reasonable concern to the<br>parent/guardian for the<br>student's mental, emotional, or<br>physical health or safety | Any Planned Absence Day<br>over the allotted 5 Days                                                                        |
|                                                                                   | Students eligible to vote are<br>also excused for up to two<br>hours to vote in a primary,<br>special, or general election                                                                                                                                                 | The Principal, in its discretion,<br>may excuse a student for<br>additional days relative to<br>military leave or deployment.                    | Any religious holiday taken<br>without 5 days written notice<br>by the parent.                                             |
|                                                                                   | 5 days in cases where the<br>student's parent/guardian is an<br>active duty member of the<br>uniformed services and has<br>been called to duty for, is on<br>leave from, or has immediately<br>returned from deployment to a<br>combat zone or combat-<br>support postings | Situations beyond the control<br>of the student as determined<br>by the school board                                                             | Oversleeping, missing the bus,<br>and/or parental tardiness.                                                               |
|                                                                                   | Attending a military honors<br>funeral to sound TAPS                                                                                                                                                                                                                       | Planned Absences (5)                                                                                                                             | Car trouble or repair                                                                                                      |
|                                                                                   |                                                                                                                                                                                                                                                                            | Attendance at a school field<br>trip pending eligibility                                                                                         | Skip Day                                                                                                                   |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                                                             |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------------------------------------|--|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  | Injury/illness at school and sent home by the school nurse. |  |
| <p>Students who are <b>excused</b> from school are expected to check Google Classroom to complete the work during the absence. They will be given a reasonable timeframe to make up missed homework and classwork assignments (1 day per day of absence). Students who are <b>unexcused</b> from school cannot make up missing assessments, assignments, or activities for credit.</p> <p><b>Pre-Arranged Absences:</b> It is the responsibility of students to present the Pre-Arranged Absence Form to appropriate faculty members and obtain classroom work. Faculty members must be given at least 48 hours' notice if the absence is three (3) or more days. Work is due when students return to school. An additional three (3) days will be provided for the student to complete work that was not provided by the teacher prior to the absence.</p> |  |                                                             |  |

At the end of each semester, students with perfect attendance will be eligible to win a prize - TBA in a drawing.

Attendance report data is analyzed every Friday by an administrator and the Attendance Secretary. Students that are identified as having chronic absenteeism will be monitored through the steps below.

### Procedures for Chronic Absenteeism

|                |                           |                                                                                                           |                                                                          |
|----------------|---------------------------|-----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| Fourth absence | Send Attendance Letter #1 | Student tracked via Attendance Group in Panorama                                                          | Student Support Services Team meeting. Attendance Contract put in place. |
| Eighth absence | Send Attendance Letter #2 | Meeting set up at school with parent, student, the ROE Truancy Officer and an administrator.              |                                                                          |
| Tenth absence  | Send Attendance Letter #3 | Official attendance notification to ROE. (Could result in a referral to Sangamon County State's Attorney) |                                                                          |

# New Berlin CUSD #16 Coaches Manual

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# PHILOSOPHY

New Berlin CUSD #16 intends to provide for its students an interscholastic athletic program that will be of benefit to them and will meet the needs and interests of participating students. This manual shall be used as a guide for all coaches and staff involved with extracurricular activities in athletic and academic competition. Our purpose is to address problems, questions, and concerns about coaching, and to outline the school districts expectations of our coaching staff.

The athletic program will follow the general objectives and philosophy of New Berlin CUSD #1's educational aims and objectives. It should serve as a valuable supplement to the total education program and should function as a part of the whole curriculum. It will constantly strive for the development of a well-rounded individual, capable of taking his or her place in modern society.

Leadership should be of highest quality providing a better opportunity for the athletes to compete and providing the potential for the athletes to become better people and citizens. Measurements for success will not be judged entirely on victories and defeats, but upon the personal development of the individual in the program.

**The New Berlin athletic program is administered under the guidelines and jurisdiction of the Illinois Elementary School Association, the Illinois High School Association, the Administration of the school, and the Board of Education of New Berlin CUSD #16.**

# INTRODUCTION

This manual is being prepared for use during the school year so that all coaches will have similar guidelines when confronted by any problems or concerns that may arise.

Regardless of how complete a manual may be, it cannot anticipate all of the situations that will occur. It is meant as a document to guide the direction of school athletic policy.

Each coach should be advised the first general policy that governs the athletic program is that of loyalty to each coach in the Athletic Department. It is important that coaches keep this in mind and make this a part of their own philosophy. It creates weakness in the department when coaches criticize other coaches, School Administration, Athletic Director, and Board of Education in the presence of individuals who are not directly involved in coaching. This will be considered a most serious issue. The problem of morale must start with the staff before it can be transferred to any one squad.

This handbook is designed to inform coaches of their duties and responsibilities and to promote personal success as well as program success.

# ATHLETIC DIRECTOR RESPONSIBILITIES

1. The Athletic Director shall work with all personnel in establishing a program that will facilitate an efficient system toward athletic development.
2. It shall be the duty of the Athletic Director, working with the coaches, to establish and recommend for the improvement of all athletic fields and athletic equipment pertaining to athletics at the middle/high schools. The maintenance and the care of the athletic facilities will be coordinated between the Athletic Director, maintenance director, and coaches.
3. The Athletic Director shall be responsible for the recommendation and supervision of all personnel under his/her jurisdiction.
4. It shall be the duty of the Athletic Director, in cooperation with the coach, to act as an advisor in the scheduling of athletic games and to make final recommendations.
5. It shall be the duty of the Athletic Director, in cooperation with the coach, to employ and approve officials for all athletic events.
6. It shall be the responsibility of the Athletic Director to gather eligibility information from teachers each Friday.
7. The Athletic Director and Principal(s) will arrange supervision for all home games.
8. The Athletic Director will also act as a liaison officer between New Berlin athletics, school personnel, and the community.
9. The Athletic Director and Principal(s) shall assume and maintain control of an athletic event or practice in the event of a school emergency.

# RESPONSIBILITIES OF COACHES

1. The coach is an official representative of New Berlin CUSD #16 at interscholastic athletic activities. In this important capacity, these standards should be practiced.
2. Develop an understanding of the role of interscholastic athletics and communicate it to players, parents and the public.
3. Develop an up-to-date knowledge of the rules, strategies, safety precautions and skills of the sport and communicate them to players and parents.
4. Develop, communicate and model policies for athletes' conduct and language in the locker room, at practice, during travel, during competition and at other appropriate times.
5. Develop fair, unprejudiced relationships with all squad members.
6. Encourage your athletes to stay active when not in season.
7. Allow athletes time to develop skills and interests in other athletic and non-athletic activities provided by the school and community groups.
8. Give the highest degree of attention to athletes' physical well being.
9. Teach players, by actions/conduct and example, respect for school authorities and contest officials, providing support for them in cases of adverse decisions and refraining from critical comments in public or to the media.
10. Teach players strict adherence to game rules and contest regulations.
11. Present privately, through proper school authorities, evidence of rules violations by opponents; and counteract rumors and unproven allegations of questionable practices by opponents.
12. Attend required meetings, keep abreast of IESA/IHSA policies regarding the sport, and be familiar with IESA/IHSA eligibility and contest regulations.
13. Coaches are expected to follow the "chain of command" and communicate it to all stakeholders of the team. The "chain of command" is: assistant coach>head coach>athletic director>principal>superintendent>school board.
14. Use up to, but not exceeding, the allotted 25 conduct days for summer activities (varsity coaches).



# CODE OF CONDUCT

Our job is to put our players in a position where they can develop to their fullest potential through proper teaching and nurturing.

- Be mindful never to shame a player, but to correct him in an uplifting way.
- Believe in every player. Remember, “In youth is where miracles are made.”
- Protect our players. Be big enough to build up, not tear down. Our kids are getting attacked from many places that we don’t often see and of which we are not aware.
- Remember our job is to put our players in a position where they can develop to their fullest potential through proper teaching and nurturing.
- Each player is part of our family, deserves every chance to succeed, and deserves the utmost respect.
- Coaches can disagree in meetings but never in front of our players or anyone else outside our “family”. Disagreements are saved for private meetings.
- Our players are student-athletes and we are teacher-coaches. We hold ourselves accountable as teachers of young men and women and the lessons they need in order to navigate life.
- If you do not know, say so and get appropriate information. Don’t bluff our kids. They know the difference.
- Remember that parents are our partners. We strive to work with each family in helping their child succeed.
- Respect your players and the other coaches.
- No profanity!
- Know the difference between shaming and coaching. No screaming, shaming, swearing, or sarcasm.
- Don’t be afraid to apologize. We all make mistakes. When mistakes are made publicly, apologize publicly; when mistakes are made personally, apologize personally.
- We are nurturing successful people, not just successful athletes.
- Treat all opposing coaches and their teams with the honor true competitors deserve.
- Respect all referees, officials, and timekeepers. They are imperfect and trying their best just as we are.
- Regardless of our wins and losses, we will be successful if we carry out the above items.

# HEAD COACH JOB DESCRIPTION

**TITLE:**                      **Head Coach**

**QUALIFICATIONS:**      1. Teaching Certificate (preferred)  
                                 2. Ability to organize and supervise a total sports program.  
                                 3. Previous successful coaching experience (preferred)  
                                 4. Substantial knowledge of the sport, its rules, techniques, and strategies

**RESPONSIBLE TO:**      Athletic Director

**SUPERVISES:** In most cases, the Head Coach must advise, coordinate and support a staff of assistant coaches.

**JOB GOAL:** To instruct athletes in the fundamental skills, strategy and physical training necessary for them to realize a degree of individual and team success. At the same time, the student shall receive information that will lead to the formulation of moral values, pride of accomplishment, acceptable social behavior, self-discipline and self-confidence.

**GENERAL:** The success of the athletic programs has a strong influence on the community's image of the entire school. Public exposure is a considerable responsibility and community/parent pressure for winning performance is taxing, but must not override the objectives of good sportsmanship and good mental health. In cases not specifically covered, it shall be assumed that a coach shall exercise common sense and good judgment.

# DUTIES OF HEAD COACHES

The major responsibilities of Head Coaches are listed below as a guide for carrying out assigned duties.

1. Develop a program at all levels of the sport under his/her direction within the regulations of the IESA/IHSA.
2. Be familiar with policies and regulations of the IESA/IHSA and New Berlin CUSD #16 in the sport in which he/she is head coach.
3. Promote honest and positive faculty and community relations.
4. Remember that coaches are classroom teachers first, and not let routine coaching responsibilities interfere with their classroom work.
5. Attend all athletic meetings unless excused by the Athletic Director.
6. Attend and encourage your players to go to as many programs as possible honoring New Berlin students.
7. Assist the Principal and Athletic Director in the assignment of Assistant Coaches in the sport under his/her direction. The Head Coaches, along with the Athletic Director, help make determinations about coaching staff. When a new Head Coach is hired, a recommendation will be made to non-renew all assistant coaches (including volunteers). It is the philosophy of the athletic department that Head Coaches will assist the Athletic Director to put in place a staff that supports the philosophy of the direction of the program and the Head Coach.
8. Assign and communicate responsibilities and duties for practices and games to Assistant Coaches at all levels.
9. Consult immediately with the Athletic Director on any coaching staff problem.
10. Evaluation of all Assistant Coaches at the end of the sports season. Supply the Athletic Director with a written summary and any recommended changes. If the Athletic Director is also a head coach, she/he must be evaluated by someone other than themselves.
11. See that all activities conform to the IESA/IHSA rules and regulations.
12. Plan and supervise all practice sessions for their varsity team and oversee all teams in the sport. The High School Head Football coach is responsible for the supervision of home Freshman and JV games. The High School Head Basketball coach is responsible for the supervision of home Freshman games.
13. Develop a weekly practice schedule and make sure all athletes are informed of practice times and place at least 24 hours in advance unless done by the Athletic Director.
14. Notify the Athletic Director of all off-season squad meetings.
15. Collect all forms for participation in your sport, alphabetize, and submit them to the Athletic Director.
16. Submit a list of names of all participants to the Athletic Director after 3 days of practice. Keep a list of current events throughout the season.
17. See that all squad members are familiar with New Berlin CUSD #16 district policies concerning

training rules, care and use of school equipment, team travel, eligibility, team rules (in written form), absences, and the student athletic policy.

18. Schedule, as soon as possible, all bus times for away contests and advise the Athletic Director.
19. Assume the responsibility for the conduct of the squad members and coaches at all practice and contest sessions.
20. Accompany teams on buses to and from all contests unless other arrangements have been made in advance with the Athletic Director or other members of the coaching staff.
21. Assume the responsibility for the team members until they are dressed and have left the athletic facilities. This responsibility may be delegated to an Assistant Coach.
22. Secure all dressing rooms, locker areas, and gym facilities under his/her jurisdiction before leaving the building. He/She must check all outside doors in the athletic area.
23. See that your facilities are clean and orderly at the end of the practice.
24. Compile a list of all participants who are eligible for athletic awards and submit it to the Athletic Director immediately after the season.
25. Prepare a season summary at the end of the season. Summary should contain season statistics, award winners, and any other pertinent information. One copy is to be filed with the Athletic Director.
26. Present to the Athletic Director any schedule and game official recommendations. Complete all official reports for the IESA/IHSA.
27. Assist the Athletic Director with the following procedure for treating serious injuries.
  - a. Report any serious injury to the parent, Athletic Director, and Principal,
  - b. See that the injured athlete is treated by appropriate personnel.
  - c. A parent or staff member should accompany any injured squad member to the doctor or hospital.
  - d. Complete an accident report form the next day and submit to the Athletic Director or Principal.
  - e. Check on the progress of the injured athlete. f. In case of serious injury, the Doctor of the injured athlete will be responsible for determining when practice or play can resume.
28. All purchases must be approved by the Athletic Director so that proper purchase order forms can be completed.
29. Provide the Athletic Director with a complete itemized inventory of all equipment, within two weeks after completion of season. Make sure all equipment is accounted for, clean and neatly stored in the appropriate location.
30. Recommend repairs and improvements to the athletic facilities. Report any immediate repair needs.
31. Attend all games including: home, away, and tournaments.
32. Coaches must travel with first aid kits to all athletic contests.
33. Coaches are responsible for assuring athletes ride the bus to and from all athletic contests unless other arrangements are made by written consent of parents.

34. Report individual statistics and results to the appropriate media.
35. Organize and implement summer programs (camps, leagues, tournaments, etc.) to promote his/her sport. All summer programs must be approved by the Athletic Director.
36. Keep practice periods within the confines of the time specified by the Athletic Director.
37. Strive to build good sportsmanship and develop good public relations in the school and the community.
38. Be responsible for the general health and welfare of students in the sport.
39. Be responsible for seeing that the members of the respective team are dressed appropriately for trips to other schools.
40. The Head Coach should conduct oneself so that he/she is above criticism at all times. The following conduct will not be tolerated:
  - a. Profane language in the presence of students at school related events
  - b. Smoking or drinking in the presence of students at school related events
  - c. Improper attire in the presence of students at school related events
  - d. Improper actions, berating of game officials and any other conduct unfitting the coach.
41. The Head Coach will correct inappropriate student actions or behaviors but will not demean the student in the process.

# ASSISTANT COACH JOB DESCRIPTION

**TITLE:** Assistant Coach

**QUALIFICATIONS:**

1. Teaching Certificate (preferred)
2. Ability to organize and supervise a total sports program.
3. Previous successful coaching experience (preferred)
4. Substantial knowledge of the sport, its rules, techniques, and strategies.

**RESPONSIBLE TO:** Head Coach

**JOB GOAL:** To instruct athletes in the fundamental skills, strategy and physical training necessary for them to realize a degree of individual and team success. At the same time, the student shall receive information that will lead to the formulation of moral values, pride of accomplishment, acceptable social behavior, self-discipline and self-confidence.

**GENERAL:** The success of the athletic programs has a strong influence on the community's image of the entire school. Public exposure is a considerable responsibility and community/parent pressure for winning performance is taxing, but must not override the objectives of good sportsmanship and good mental health. In cases not specifically covered, it shall be assumed that a coach shall exercise common sense and good judgment.

## DUTIES OF ASSISTANT COACHES

1. Assistant coaches report to the Head Coach and shall be responsible for the full understanding of their function and dimensions within the staff. They shall execute the duties as set down by the Head Coach and should fulfill the responsibilities listed below.
2. To follow and carry out recommended techniques, methods, etc., related to the philosophies of the Head Coach and not to deviate from them without first consulting with the Head Coach.
3. To assist, when requested, with any duty or responsibility assigned by the Head Coach.
4. To attend any meeting called by the Head Coach.
5. To assist in scouting responsibilities as requested by the Head Coach.
6. All coaches assigned should assume full responsibility for equipment, supplies, inventories, etc., as delegated by the Head Coach, Athletic Director, or Principal.
7. Report individual statistics and results of the contest to the media.
8. Keep abreast of respective sport rules and rule changes.
9. Keep abreast of new knowledge, innovative ideas, and techniques by attending clinics and workshops.
10. Assist the Head Coach in carrying out his/her responsibilities.
11. Assist the Head Coach in making a systematic issuance of school equipment.
12. Assist the Head Coach in providing accurate information needed to compile eligibility lists and other reports.
13. Assume responsibility for constant care of equipment and facilities.
14. Assume supervisory control over athletes and teams in the program.
15. Be in regular attendance at practice and contests.
16. Apply discipline in a firm and positive manner.
17. Emphasize safety precautions and be aware of best training and injury procedures.
18. Display ethical conduct during practice and contests.
19. Keep equipment locked up and the equipment room organized.
20. Supervise dressing rooms before and after practice and contests. If the Assistant Coach is the last coach out of the building, he/she must check all interior/exterior doors in the athletic area to make sure they are locked, and stay until the last student has left.
21. Assist in the return and inventory of school equipment. Assist the Head Coach in the collection of and storage of all equipment.
22. Recommend athletes to the Head Coach for awards.
23. Recommend facility maintenance and improvements.
24. Recommend equipment to be purchased.
25. Recommend schedule improvements.

26. The Assistant Coach will show support for the Head Coach and do his/her best to enhance the image of the program.

27. The Assistant Coach should conduct oneself so that he/she is above criticism at all times. The following conduct will not be tolerated:

- a. Profane language in the presence of students at school related events
- b. Smoking or drinking in the presence of students at school related events
- c. Improper attire in the presence of students at school related events
- d. Improper actions, berating of game officials and any other conduct unfitting the coach.

28. The Assistant Coach will correct inappropriate student actions or behaviors but will not demean the student in the process.

\* The Head Coaches, along with the Athletic Director, help make determinations about coaching staff. When a new Head Coach is hired, a recommendation will be made to non-renew all assistant coaches (including volunteers). It is the philosophy of the athletic department that Head Coaches will assist the Athletic Director to put in place a staff that supports the philosophy of the direction of the program and the Head Coach.



# ADDRESSING ISSUES

## *Athletic Dress*

1. Require our athletes to dress appropriately when representing New Berlin CUSD #16 at athletic contests or while attending special events.

## *Injuries*

1. Require all athletes to report injuries to you.
2. If parents are not present, call and inform them of necessary information.
3. If an athlete does not need emergency care, but is of a serious nature, notify parents of the problem.
4. Fill out an Accident Report Form These forms can be picked up from the school office. Each form should be completed and on file in the school office by the next regular school day.
5. Notify the Principal and Athletic Director if the injury is of a serious matter.

## *Individual Sport Rules*

1. Head coaches of each sport should set up their own policies and/or procedures in regards to training, practice, etc. (Note: Rules in the student handbook must be strictly enforced in each sport, as well as general athletic office rules.)

## *Player Roster*

1. A list of all athletes must be submitted to the Athletic Director after the THIRD practice session.
2. The list must be updated every time an add or drop occurs.

## *Athletes Absent From School*

1. An athlete must be in attendance on the preceding school day (unless excused from principal) to practice or participate in a contest.
2. If the athlete had prior permission to be absent from the Administration, he/she could participate on that day.

## *Sports Rules*

1. Coaches have the responsibility to be current on all rules set by ISHA/IESA guidelines in his/her respective sport(s).

## *Early Dismissal*

1. It is imperative that each coach keeps the Athletic Director informed of roster and schedule

changes so proper notification is made to all involved in early athletic dismissals. Team managers should also be included.

2. Coaches should make every effort to have students dismissed from school as late as possible for any contest to avoid missing valuable class time.

### *Press and Public Relations*

1. Following each game, write and submit announcements to be read, sharing the highlights of specific players and the game in general.
2. Coaches are strongly encouraged to submit results and game highlights following athletic contests to the local news.
3. All coaches should promote their sport as often as possible.

### *Practice Rules*

1. An athlete must be in attendance during the afternoon preceding a practice to be allowed to participate.
2. The directives from physicians regarding injured athletes will be closely followed.
3. After reporting to practice areas, students should not be in other areas of the school unless supervised.
4. All athletes should be informed of the week's practice schedule in advance so this information can be taken home.
5. Other individuals not officially approved by the Athletic Director and School Board should not be used in any capacity in practice sessions unless approved by the Athletic Director or Principal. This is a direct violation of both IESA and IHSA by-laws.
6. No Sunday practice unless the Athletic Director has granted special permission. This includes open gyms.
7. Coaches need to be sensitive to the fact that parents make plans around practice times given to them, especially the time given for the conclusion of practice.

### *Bus Rules*

1. Players must ride the bus to ALL athletic events. Players may ride home with a parent if written permission is given to the coach.
2. Bus rules/expectations should be clear to all athletes and closely monitored by the coach. The bus should be left in the same condition as when first boarded. All trash must be deposited in the garbage can on the bus.
3. While transporting athletes, coaches should pay special attention to the players to prevent mischief.
4. Coaches are required to ride the bus with the athletes to and from athletic contests, unless the Athletic Director or Principal has granted special permission.

### *Coaches Clinics*

1. Coaches are encouraged to attend clinics. However, the entire cost accrued for the clinic will be

the coach's responsibility (Teachers receive \$425 dollars in professional development).

## The Athlete

1. **Obligations:** The team's members should also be made aware of their obligations. They should know what their training rules are and why they are in effect. They should also know what the locker room and practice area regulations are and in what manner they are expected to obey them. They should have full knowledge of game discipline and control. Just as the coach is expected to be loyal to the team, coaches should demand the same loyalty on the part of the individual team members to the team. It is not enough for the players to know their obligations, but these obligations must be enforced. All these items will contribute to the team's morale in a positive way.
2. **Athletes in School:** In the school, the athlete should dress appropriately. An athlete should also make every effort to do the best possible job in the classroom. The coach should insist that the athlete be polite in all dealings with faculty members. An athlete must be a good citizen, particularly while on school grounds, achieving a good reputation and commanding respect from those with whom he/she comes in contact.
3. **Athletes in the Community:** The athlete should be alerted by the coach to his/her responsibility in the community. The athlete represents the school and helps formulate community opinion of the school, as some people know the school only through the athlete. This extends to other communities as well.
4. **Athletes as Role Models:** Though an athlete may not realize it, younger boys and girls in the community may look to him or her as a role model or hero. They must be faithful to the image the youngsters see in them. They could warp a young athlete's entire athletic outlook because of a lack of devotion or lack of awareness.
5. **Coach's Aid to the Athlete:** The coach can be of great help by encouraging and checking the activity of each player. A coach can see how a player's grades are progressing and check the athlete's course of study throughout the year.
6. **Coach/Athlete Communication:** Often athletes will have a problem that they will bring to the coach long before they confide in anyone else. No matter how trivial the problem may seem to an adult, it is important to the athlete or he/she would not discuss it with the coach. A coach should know his/her limitations in this area; the role should be that of a good listener and the coach should help as best as he/she can. Participating in or allowing criticism of other faculty members weakens the coach's position.
7. **Communication with Parents:** Service can be rendered to the athlete and the school if the coach

will make every effort to keep parents informed.

## Athletic Eligibility

Eligibility will be determined each week for all students who are involved in athletic activities.

Eligibility will be collected on Friday and will run from Sunday to Sunday. Students will be required to pass all courses each week.

Upon an athlete being declared ineligible, the coach is to make contact with the athlete and his/her parent/guardian regarding the ramifications of being ineligible.

**In addition** to the above, all student athletes/coaches are required to present the following to the Athletic Director **before** starting active participation in a sport.

1. Current **Physical Exam** (signed by medical doctor). Physicals are good for 395 days.
2. **Code of Conduct/Accidental Insurance Waiver Form (must provide copy of insurance card)/IHSA Concussion/IHSA PES (all one form)**. These forms are good for one calendar year.
3. **Pay \$60 Sports fee**
4. **Sign individual team rules**

The IESA/IHSA has specific rules regarding attendance, age, etc. To familiarize yourself with the rules, please visit the IESA/IHSA websites or see the Athletic Director to obtain a rule book.

## New Berlin CUSD #16 Seasonal Checklist

The following items will be submitted to the Athletic Director according to terms of the coaches' manual. It is strongly suggested that duplicate copies of the enclosed forms be used to complete the necessary seasonal expectations.

1. Schedule in advance (to create facilities schedule)
2. Written team rules and policies (1+ month)
3. Completed roster information
4. Copy of signed team rules from each athlete
5. Proof of valid sports physical for each athlete (395 days)
6. IHSA Concussion Information Form
7. Signed CUSD #16 Drug Consent Testing Form (HS only)
8. ISHA Performance Enhancing Substances Form (HS only)
9. Emergency contact information on file in athletic office
10. End of season inventory
11. Letter to approve volunteer coaches
12. Attendance at required meetings

## Acknowledgement and Receipt

\*Required each school year.

I have received a copy of the New Berlin CUSD#16 Coaches Manual.

The Coaches Manual describes important information at New Berlin Athletics, and I understand that I should consult the Athletic Director regarding any questions not answered in this handbook.

I have reviewed the handbook, and I understand that it is my responsibility to read and comply with the policies contained in this handbook and any revisions made to it.

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Employee's Name

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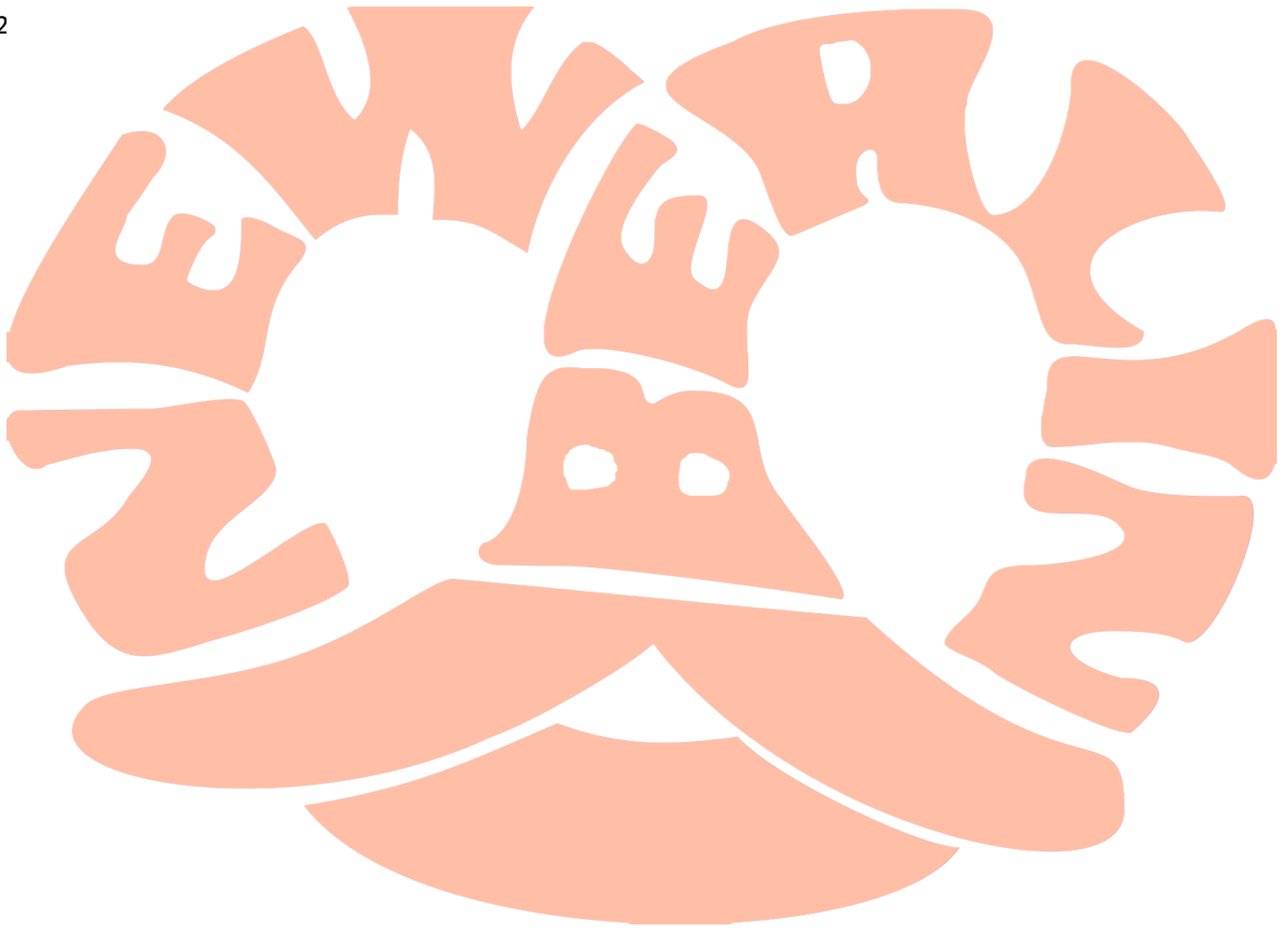
Employee's Signature

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Date

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School Year



# **New Berlin Schools**

## *Athletic & Extracurricular* **Code of Conduct Policies**

6/20/24

The mission of CUSD #16, in partnership with parents and the community, it provides quality educational opportunities, resources, and encouragement necessary for our students to...

1. Achieve their personal best academically and socially;
2. Become responsible and productive citizens;
3. Learn from and adapt to an ever-changing society

### **NBHS Loyalty**

We're Loyal to you, NB High  
And for your honor we will try.  
We know that you will strive for victory tonight  
And glory will be in sight.  
Oh orange and blue we stand for you.  
And to these colors we will be true.  
So let us fight on, fight on, fight to win this game for NB High.  
F-I-G-H-T Fight! Fight! Fight!

We're loyal to you NB High.  
And for your honor we will try.  
We know that you will strive for victory tonight.  
And glory will be in sight.  
Oh orange and blue we stand for you.  
And to these colors we will be true.  
So let us fight on, fight on, fight to win this game for NB High.



### **Notable Adjustments for 24-25:**

- **Addition of language for approval of student modification of athletic or team uniform for the purpose of modesty in accordance with the student's religion or cultural values.**
- **Change in language on School Attendance requiring that a student is required to be in attendance for a full school day unless otherwise approved by the building principal and/or athletic director.**

### **Overview of Requirements**

An athlete must have the following fully executed documents on file at the school office before the athlete's first participation in any activity; including practice (All documents are available at [www.pretzelathletics.com/forms](http://www.pretzelathletics.com/forms)). The easiest way to take care of this is to sign the signature sheet at the beginning of the school year. Signed forms run through one school year.

1. Current physical (within 395 days)
2. Proof of Insurance (copy of insurance card)
3. Fees of \$60 per sport, \$240 family max
4. Athletic Signature Sheet
  - a. Code of Conduct Signed Receipt
  - b. Concussion Information Signed
  - c. CUSD #16 Drug Testing Signed Consent (HS only)
  - d. IHSA Performance Enhancing Substances Signed Consent (HS only)

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## Philosophy

### Overview

The athletic program at New Berlin High School provides a well-rounded variety of athletic activities for all students. It is our belief that athletic participation is one more valuable step in the educational process that helps students grow physically, emotionally, socially, and intellectually. Every student is encouraged to participate and share in the benefits. While coaches/sponsors may implement a “cut” procedure when numbers deem it necessary, the only other factors that may limit a student’s participation are academic ineligibility, lack of dedication to the necessary hard work, or unwillingness to follow the rules.

This handbook has been made available to you because your son or daughter has indicated a desire to participate in interscholastic sports/activities at New Berlin Junior/Senior High School. This handbook applies to all extracurricular sports and activities that are not an extension of the classroom.

Parents need to be aware that when students elect to participate in extracurricular activities, they are accepting the responsibility to be self-disciplined. They must be willing to follow the rules, work hard both in season and out of season, and accept the coach’s/sponsor’s decisions. Student athletes and parent(s) must meet with the coach/sponsor at the beginning of each sport season in which the student athlete is participating. These meetings will cover such topics as the extracurricular handbook, specific rules of each coach, eligibility, cut procedures (if necessary), and the importance of being drug free.

### Notification

This handbook is not intended to create a contractual relationship with the student; rather, it is intended to describe the school, its current practices, procedures, rules and regulations. Membership or participation in a school-sanctioned activity is a privilege and not a right. In addition, the principal may establish certain written rules and regulations consistent with those established by the Board of Education and the Superintendent of Schools. The jurisdiction of the school for student conduct includes the following: on, or within sight of, school grounds before, or after school hours or any other time when the school is being used by a school group; off school grounds at a school-sponsored activity, or event, or any activity or event which bears a reasonable relationship to school; traveling to or from school or a school activity, function or event; or anywhere, if the conduct may reasonably be considered to be a threat or an attempted intimidation of a staff member, or an interference with school purpose or and educational function.

### Expectations

Participation in interscholastic athletics/activities at New Berlin is a privilege extended to all full-time students. Students are encouraged to participate as team members and as fans.

For many people in our community and most people in surrounding communities, the only contact they have with our school is through our student athletes, fans, and coaches. Thus, the image of the school and community is largely formed by the actions and attitudes displayed by our students, fans, and coaches at athletic contests. This applies not only on the playing field or court, but also in the locker rooms, hallways, and concession areas before, during, and after the game.

It is expected that members of the extracurricular programs be good citizens in school and in the community. A team member is constantly in the public eye and in a position of influence. Young children, community members, and other school personnel will observe the athlete, look to them for leadership, and expect them to set standards for others to follow. Self-discipline is essential in developing this high degree of social maturity.

Agreement

The extracurricular handbook rules and penalties for violating those rules will be communicated to each student by their coaches/sponsors. Each student and their parents will be required to sign an agreement stating their knowledge and acceptance of the extracurricular handbook. Athletes participating on co-op teams are subject to the extracurricular handbook of the host school.

Governing Bodies

There are five organizations that govern or control the New Berlin Athletic Programs.

**New Berlin School District #16 Board of Education** – Makes all local policies and rules regarding athletic participation; determines which sports will be offered; hires coaches.

**Illinois High School Association** – For all High School Athletics; makes all state-wide rules and policies regarding athletic and extracurricular participation; conducts state series leading to state champions in various sports.

**Illinois Elementary School Association** – For all Junior High Athletics; makes all state-wide rules and policies regarding athletic and extracurricular participation conducts state series leading to state champions in various sports.

**Sangamo Conference** – For High School Athletics; makes rules and policies that govern conference contests; organizes conference championships in scholastic bowl, football, volleyball, basketball, track, baseball and softball.

**MSM Conference** – For Junior High Athletics; makes rules and policies that govern conference contests; organizes conference championships in scholastic bowl, volleyball, basketball, track, baseball and softball.

Athletic Participation Opportunities

New Berlin High School offers 10 varsity sports/activities that are hosted by New Berlin. Students may earn varsity letters in six additional sports that are hosted by area schools. The New Berlin Community Unit School District #16 is involved in co-operative sports agreements with several local school districts. Districts in which CUSD#16 currently has an agreement with Franklin, Waverly, and Pleasant Plains, Auburn and Lutheran High. The purpose of the arrangement is to increase student participation opportunities at both schools at minimal costs to the respective boards of education.

| Varsity Sports                                                                                                  | Varsity Co-Op Agreements hosted by New Berlin | Varsity Co-Op Agreements hosted by other schools                                                                                                                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Football Cheerleading<br>Volleyball<br>Competitive Cheerleading<br>Girls Track<br>Boys Track<br>Scholastic Bowl | Football<br>Baseball<br>Softball              | Boys Cross Country (hosted by Franklin)<br>Girls Cross County (hosted by Franklin)<br>Boys Golf (hosted by Waverly)<br>Girls Golf (hosted by Waverly)<br>Boys soccer (hosted by Lutheran)<br>Girls Basketball (hosted by Waverly)<br>Wrestling (hosted by Auburn)<br>Girls Soccer (hosted by Plains)<br>Bass Fishing (hosted by Waverly) |
|                                                                                                                 |                                               |                                                                                                                                                                                                                                                                                                                                          |

New Berlin Junior High offers seven sports/activities that are hosted by New Berlin with no co-operative agreement with area schools. New Berlin is in co-operative agreements in two sports, but the sport is still hosted by New Berlin.

| New Berlin                                | Co-Op Agreements hosted by New Berlin |
|-------------------------------------------|---------------------------------------|
| Softball<br>Boys Basketball<br>Volleyball | Girls Basketball<br>Baseball          |

|                                                              |                                                                                 |
|--------------------------------------------------------------|---------------------------------------------------------------------------------|
| Girls Track<br>Boys Track<br>Cheerleading<br>Scholastic Bowl | <b>Co-Op Agreements hosted by other schools</b><br>Wrestling (hosted by Auburn) |
|--------------------------------------------------------------|---------------------------------------------------------------------------------|

## Tryouts

Students wishing to participate in extracurricular activities must be at the tryout for that sport of activity. Exceptions will be made for a student that is injured, with a doctor's note, at the time of tryouts. A student that is injured may try out at a time when the injury is healed. A student that is injured at the official tryout time must realize that a spot on the team will not be held for them. It is also possible, at the discretion of the coach, that the injured student that does make the team may not be allowed to play for a period of time due to the missed practices. The number of days a student must attend for a tryout is left to the coach's discretion. However, this may not be less than one day.

There will not be tryouts for individual students unless the child has been injured; exceptions must be approved by the building principal and athletic director.

### General Eligibility Requirements

Eligibility for most athletics is also governed by the rules of the IHSA and IESA and, if applicable, these rules will apply in addition to this Athletic Code. In the case of a conflict between IHSA and IESA and this Athletic Code, the most stringent rule will be enforced.

## Overview of Requirements

An athlete must have the following fully executed documents on file at the school office before the athlete's first participation in any activity; including practice (All documents are available at [www.pretzelathletics.com/forms](http://www.pretzelathletics.com/forms)). The easiest way to take care of this is to sign the signature sheet at the beginning of the school year. Signed forms run through one school year.

5. Current physical (within 395 days)
6. Proof of Insurance (copy of insurance card)
7. Fees of \$60 per sport, \$240 family max
8. Athletic Signature Sheet
  - a. Code of Conduct Signed Receipt
  - b. Concussion Information Signed
  - c. CUSD #16 Drug Testing Signed Consent (HS only)
  - d. IHSA Performance Enhancing Substances Signed Consent (HS only)

## School Attendance

New Berlin Schools require that a student must be in school for the full school day before participating in any practice or activity. This means a student must be in attendance for all classes in order to participate in an athletic contest. If a student is not in school for the entire day, he/she cannot participate in practice or a game that night, unless one of the following conditions have been met and approved by the building principal and/or athletic director.

- a. Doctor's note or appointment
- b. Funeral
- c. Court appointment (verified)
- d. Other emergencies at the discretion of the principal

Students must be present at school on Friday for the entire day in order to participate in events on Saturday and Sunday. Students who are absent on Friday afternoon must have a medical release to participate in events over the weekend.

## **Physical Examination**

A current physical completed within the last 395 days must be on file in the school office or presented to the coach before the student athlete may begin athletic practice. There are no exceptions.

## **Insurance**

Students must have a proof of insurance waiver signed by the parent or guardian on file, along with a copy of the student's insurance card, in the school office or presented to the coach before the student athlete may begin athletic tryouts/practice or participate in open gyms.

## **Fees**

Student athletes must pay all academic fees and the \$60 per sport athletic participation fee prior to participation. The district has set a maximum family athletic participation fee of \$240. Athletic fees will be refunded to those students that do not make the team. Athletic fees will also be refunded to those students before the 3<sup>rd</sup> day of practice or that become injured before the first contest. If a student quits the team after the 3<sup>rd</sup> day of practice, they will forfeit the athletic fee.

## **Academic Eligibility**

In order to guarantee academic eligibility for athletic participation, New Berlin extracurricular participants must be passing ALL subjects. Grades will be checked weekly and will reflect the current semester average. If a student athlete is marked failing for any subject on the weekly check, then that student athlete will not be allowed to participate in athletics during the following week. Extracurricular ineligibility starts on the following Sunday and runs through the following Saturday. Extracurricular ineligibility does not necessarily preclude the participant from attendance at practice or games.

Grade reports are run weekly on Friday (or the last day of student attendance each week) by 10:00AM. It is the responsibility of the principal and the athletic director to determine eligibility on a week-by-week basis. Student athletes who are currently in season will receive an eligibility letter from the athletic director if the athlete has a D and/or an F for any subject.

High School students participating in extra-curricular activities must also meet, in addition to all New Berlin requirements, all IHSA standards in order to participate. Junior High students participating in extra-curricular activities must also meet, in addition to all New Berlin requirements, all IESA standards in order to participate. In order to be eligible to participate in athletics and/or extracurricular activities for the following semester, students must pass seven classes from the previous semester. If a student fails to pass seven classes, they will be ineligible for the entirety of the next semester. **If a student is ineligible for any three weeks during the season, he/she may be dismissed from the team or squad by the head coach/sponsor.** These standards shall be extended to managers, statisticians, and support people as well. **JH Eligibility for Athletics and Extracurricular Activities (IESA 2.043)** For all IESA activities, athletic as well as non-athletic, passing work shall be checked weekly. Eligibility will be applied to the Monday through Saturday following the week that was checked. Students must be passing each subject each week to be eligible. Grades shall be cumulative for the school's grading period.

Participation in a study group during a week of ineligibility, rather than practice, may be required by sponsors or coaches.

## **Physical Education**

If a student does not participate in physical education during the school day because of a medically excused or an unexcused reason, that student will not be allowed to participate in any activity that evening unless released by a medical doctor.

## **Suspension**

Students placed on out-of-school suspension or Directed Study Room (DSR) will not be eligible to participate in any practice or contest until the first day they re-enter school after successfully completing that suspension. If a student is suspended for one day on Monday, he/she may not participate Monday night, but may participate in a Tuesday evening contest after he/she has returned to school that same day.

If athletic practices or games are missed due to either the serving of detentions or internal/external suspensions, the absences will be considered unexcused and the individual coach's policy concerning unexcused absences for practices or games will be in effect.

## **Transportation**

### **Transportation to and From Contests (and practices when applicable)**

Students must travel to and from events on the bus or school-provided transportation. Students may be released to their parents at away events (at the coach's discretion) provided the following conditions are met:

- a. A parent must sign the permission sheet (sign-out) distributed by the coach or sponsor following the contest.
- b. When a student is going home with another student's parents or another specified adult the following applies:
  - a. The parent of the student not riding the bus must have granted written permission for their child to be with another specified parent or adult.
  - b. The parent or adult driving must sign the permission sheet and indicate the name of the player(s) who is riding with them.
    - i. Students violating this policy will be suspended from participating in 1 contest.
- c. The bus driver may not release a student to the student's parents. Release must be made by the coach or principal.
- d. Students are not allowed to go home with other students.
  - a. Students violating this policy will be suspended from participating in 1 contest.

Students who miss the bus and/or do not ride the bus to a practice, game, or event will not be allowed to participate. Very few exceptions apply. One such exception may be that a student and their family were attending a funeral.

## **Training Rules**

### **Violation of Training Rules**

The rules set forth in this Athletic Code are in effect throughout the calendar year and twenty-four hours a day, whether or not school is in session and including vacation periods, and holidays. The rules apply on and off campus and whether or not the misconduct occurs at school or a school-sponsored activity or in some other locale. The rules apply from the beginning of the athlete's first tryout or practice in the first sport which the athlete attempts until the completion of the athlete's athletic eligibility in all sports.

*The term "student athlete" will cover all extracurricular participants in regard to Training Rules and violations. However, incidents involving students that are part of a club, activity, etc. that is not sponsored by the IHSA or IESA will be handled on a case by case basis. Clubs and activities not sponsored by the IHSA or IESA do not have a "contest season"; thus, punishment for violating Training Rules in these cases will be determined by the building principal and the sponsor of that club or activity.*

Actions not appropriate can/will lead to disciplinary procedures. Violations will be treated cumulatively, with disciplinary penalties increasing with subsequent violations. Student athletes will enter high school with a “clean slate.” For high school students, random drug testing of up to 10% of participants/athletes may be conducted at any time.

1. **Drugs, Alcoholic Beverages, and/or Tobacco/Electronic Cigarettes** – Except with respect to prescription drugs used by the person for whom such drugs were prescribed in the manner intended by the prescribing medical doctor, the possession, use, or distribution, purchase or sale of any alcoholic beverage, drug, drug paraphernalia, tobacco/electronic cigarette, controlled substance, look alike, when taken into the human body is intended to enhance performance or alter mood or mental state, including any item or substance which is represented by a student to be, or is believed by a student to be any of the foregoing, regardless of the true nature or appearance of the substance, is prohibited in school buildings, on school buses and on all other school property or school related events at any time. For purposes of this procedure, students who are under the influence of prohibited substances shall be treated in the same manner as though they had prohibited substances in their possession.
  - a. **1<sup>st</sup> offense** – 25% contest suspension (The student may practice during this period)
  - b. **2<sup>nd</sup> offense** – 1 calendar year. (The student will not compete in any NB athletic program during that time including practices, open gyms, and co-op activities)
  - c. **3<sup>rd</sup> offense** – Student will be suspended for the remainder of his/her high school career.

The suspension shall be served immediately and consecutively for the next contest when in season, or in the first contests of the season when the athlete is not currently in season. Any student athlete who is suspended under this policy must complete the season in which they serve their suspension. If they fail to complete the season, they must serve the full suspension in the next season.

2. **Association** – New Berlin student athletes shall not attend a party or other gathering and/or ride in a vehicle where alcohol and/or drugs are being consumed by minors.
  - a. **1<sup>st</sup> offense** – 1 contest suspension (The student may practice during this period)
  - b. **2<sup>nd</sup> offense** – 3 contest or 2 week suspension, whichever comes first (The student may practice during this period)
  - c. **3<sup>rd</sup> offense** – 1 calendar year (The student will not compete in any NB athletic program during that time including practices, open gyms, and co-op activities)
  - d. **4<sup>th</sup> offense** - Student will be suspended for the remainder of his/her high school career.

The suspension shall be served immediately and consecutively for the next contest when in season, or in the first contests of the season when the athlete is not currently in season. \*Any student athlete who is suspended under this policy must complete the season in which they serve their suspension. If they fail to complete the season, they must serve the full suspension in the next season.

3. **Unsportsmanlike Conduct or Other Unacceptable Behavior** – Behaviors that are contrary to the spirit of New Berlin Athletics, including but not limited to:
  - a. An unlawful or delinquent act is a violation of any civil or criminal statute, ordinance, regulation, or court order (except for minor traffic offenses) including, but not limited to theft, vandalism, destruction of property, fighting (on or off school property), etc.
  - b. Insubordination
  - c. Any behavior or action which is negligently or intentionally injurious to a person or property or which places a person or property at risk of injury or damage
  - d. Any behavior which disrupts the appropriate conduct of a school program or activity
  - e. Hazing, bullying, or harassment of any kind
  - f. Use of profanity
  - g. Exhibition of bad sportsmanship
  - h. Violation of any school rules



**All offenses** – the Building Principal, along with the Athletic Director and coach will decide the appropriate penalty for the athlete taking into consideration the seriousness of the offense, any harm or injury to person or property, the remorse of the student athlete and any other relevant factors. The consequence shall be served immediately and consecutively for the next contest when in season, or in the first contests of the season when the athlete is not currently in season. \*Any student athlete who is suspended under this policy must complete the season in which they serve their suspension. If they fail to complete the season, they must serve the full suspension in the next season.

#### **4. Violation of Team/Activity Rules and Regulations**

**All offenses** - Violations for these acts are at the coach's discretion. Team Rules and Regulations are approved by the athletic director and the CUSD16 School Board. Coaches may determine reasonable penalties for violations outside of the team rules and regulations with approval by the athletic director.

The consequence shall be served immediately and consecutively for the next contest when in season, or in the first contests of the season when the athlete is not currently in season. \*Any student athlete who is suspended under this policy must complete the season in which they serve their suspension. If they fail to complete the season, they serve the full suspension in the next season.

### **Random Drug Test – for High School Students**

Whenever a high school student athlete's test result indicates the presence of illegal drugs or banned substances, the following will occur. Refusal to participate in random drug testing will be treated as an admission of guilt.

- The building principal or athletic director, within 24 hours, will notify the parent/guardian of the positive test result. The athletic director may keep all test results for a period of up to four years or until graduation.
- If the parent/guardian or student wishes to contest the results, the vendor will arrange for the specimen to be submitted to another laboratory approved by the Board of Education for testing. This is done at the expense of the parent/guardian or student. Such a request must be made to the building principal within five working days from the first notification of positive test results.

First Positive Result – The student will be given the option of:

1. Within 5 days of the positive result, the student must have an appointment with a Certified Chemical Dependency Counselor (or a counselor approved by the Board of Education) for a chemical dependency assessment and then follow the recommendations of the counselor. (If treatment is recommended, it must be with a Certified Chemical Dependency Counselor). The student must also submit to weekly urine testing for five weeks. The parent/guardian or student is responsible for all expenses. The student athlete will be required to attend practice. The student athlete will be suspended from competition for 25% of the season as described in the training rules violation or,
2. Denial of participation in interscholastic activities for the remainder of the current school year and the next school year.

Second Positive Result – The student will be given the option of:

1. If a student wishes to continue to participate in the program after a second "positive" test, the student must agree to a suspension of 1 calendar year. The student will be required to attend substance abuse counseling with a Certified Chemical Dependency Counselor (or a counselor approved by the Board of Education). Counseling must begin before the student will be allowed to return to competition even if the full suspension has been served.

2. Follow-up weekly testing will be performed prior to the athlete being declared eligible to participate after the 1 calendar year period of suspension. Proof of a negative test must be provided to administration at the parent's expense.
3. OR – denial or participation in interscholastic activities for the remainder of a student athlete's high school career.

#### Third Positive Result

1. A third "positive" test will result in automatic suspension from participation for the remainder of the student athlete's high school career.

### **Self-Admittance**

An athlete or his/her parents may self-admit a substance abuse problem to an administrator. This is a one-time offer only and may not be used to avert a penalty that has been or will be discovered through "normal" occurrences, i.e. the police have already made an arrest or drug testing is about to take place. The athlete will retain full practice and playing privileges as long as the following conditions are met.

1. The admission of the said abuse is initiated by the athlete and is not made as a means of escaping disciplinary action. The athlete will give up playing privileges until drug testing (at parent/guardian or student expense) shows natural decay.
2. The athlete and parents are referred and begin to receive counseling at a recommended treatment center within two weeks of admission at the parent/guardian or student expense.
3. The athlete and parent/guardian consent to weekly urine drug testing at the parent/guardian or student expense for five weeks.

The athletic department will treat this with great confidentiality. While facing consequences for inappropriate behavior is a valuable lesson, New Berlin Schools is also very concerned with the development of all athletes well beyond their high school years. The self-admittance program is designed to offer the athletes and their parents a tool with which to foster good decision making throughout their life.

### **Honesty Clause**

If, *from the beginning*, a student is forthcoming with the administrator investigating the potential code of conduct violation and does not present any false information, the principal has the option to reduce the penalty to 15% of the season (from 25%). The honesty clause only applies to a 1<sup>st</sup> offense. Any additional offenses will not have this option.

### **Counseling**

If, within 5 days of the known violation, the student has an appointment with a Certified Chemical Dependency Counselor (or a counselor approved by the Board of Education) for a chemical dependency assessment and then follows the recommendations of the counselor, the principal can reduce the penalty to 15% of the season (from 25%). If the student does not follow the recommendations of the counselor, the full penalty will be reinstated.

### **Discovery**

Violations of training rules must be made known to the school administration through

- a. A student/athlete admission to a rule violation, or
- b. An incident is reported in the media and is verified by law enforcement, or
- c. An incident is directly reported by law enforcement to the school, or
- d. An incident is witnessed and/or verified by school district officials, coaches, or teaching staff member, or
- e. A parent reporting their own child

### **Due Process and Appeal Process**

Student athletes will be provided due process. The student athlete is entitled to be informed of the allegations against him/her. The principal shall render a written decision within one school day of the conclusion of the investigation. A student athlete and his/her parent(s) may appeal the building principal's decision to suspend, in writing, to the superintendent within two business days of the building principal's decision to suspend. A suspension may be deferred pending the outcome of an appeal at the discretion of the superintendent.

#### **Procedures**

### **Procedures for Dropping a Sport/Activity**

1. The student must see their coach/sponsor and explain why they will no longer be participating in the sport/activity.
2. All uniforms and equipment must be returned.
3. All awards for the sport are forfeited.
4. The student athlete may not participate in another sport (including open gyms) until the season of the sport they dropped is over.

### **Injuries**

It is our hope that injuries to student athletes never occur. No matter the extent of the injury, athletes must report the injury to the coach/sponsor and/or our certified athletic trainer immediately. If a parent is aware of any injuries, physical limitations or medical conditions of their child, they must notify the coach immediately. If the athlete sees a doctor, he/she cannot participate until a doctor's release, in writing, has been issued. **A certified athletic trainer employed by the New Berlin School District is provided at school on a regular basis for games and practices.**

### **Uniforms**

All athletic uniforms, game or practice, shall only be worn while participating. This includes cheerleaders as well. All uniforms and school equipment must be turned in to the coach immediately following the close of the season. If a uniform or equipment is lost, damaged, or not turned in, the athlete will be responsible for the replacement costs. Students may modify their athletic or team uniform for the purpose of modesty in clothing or attire that is in accordance with the requirements of the student's religion or the student's cultural values or modesty preferences.

### **Coaches Policies**

Each coach or sponsor may supplement these rules with additional requirements. However, these must be in writing and approved by the athletic director and board of education prior to the beginning of the season. After approval, a copy of the rules must be given to participating athletes and parents.

#### **Awards**

To qualify for awards, an athlete must finish the season in good standing.

### **Lettering Requirements (HS)**

In each interscholastic sport varsity letters, sophomore patches, numerals, and pins are awarded. The criterion which must be met to win a varsity letter is determined by each varsity coach prior to the start of each season. In addition to letters, sophomore patches, numerals, and pins some special awards are given in each sport. Each team will hold an awards night at the conclusion of each season. Letters, patches, numerals, pins, and special awards are usually given out at this time. Specifically students must meet the following criteria to letter earn a varsity letter:

Baseball: Play in  $\frac{1}{2}$  of the total innings of all varsity games

Basketball: Play in  $\frac{1}{2}$  of the total quarters of all varsity games

Cheerleading: Participate in  $\frac{1}{2}$  of total varsity contests

Football: Play in  $\frac{1}{2}$  of the total quarters of all varsity games

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Softball: Play in ½ of the total innings of all varsity games

Track: Must accomplish one of the following: Score 15 points (can be adjusted if meets are canceled) and/or Score points in county, conference, or sectional meet and/or set a school record

Volleyball: Play in ½ of the total sets of all varsity games

Wrestling:

- Every freshman, sophomore, junior, or senior who completes a season for the first time receives numerals.
- Sophomores who complete a season receive a sport specific patch.
- If an athlete completes the season and meets the criteria for lettering in a varsity sport, he/she will receive a varsity letter (*one letter per student*), the pin of the sport for which he/she lettered, and a bar
- After receiving his/her first letter, the athlete will receive a bar for lettering, for every additional year that he/she letters in that sport.
- All seniors who complete the season will earn a varsity letter.

## **High School Special Awards**

At the end of the school year, we also give special recognition to the Scholar Athlete of the Year and to the male and female Senior Athlete of the Year. To be eligible for the Scholar Athlete award a student must carry a 3.5 GPA or higher. To be eligible for the Senior Athlete of the Year award a student must have participated in six athletic seasons during his/her career and must participate in at least two sports during his/her senior year. The Senior Athlete of the Year award will be voted on by all coaches.

## **Junior High Awards**

An awards ceremony is held in May at the end of each school year. Student athletes will receive a certificate for each sport in which they participated.

### **State Tournament Attendance Policy**

New Berlin student athletes in a particular sport may be excused from school for no more than one day to attend the state tournament series in that sport. If a student athlete wishes to do this, he or she must bring a note ahead of time from his or her parents specifically stating this. The student athlete and their parents are completely responsible for all expenses, transportation, and liability. This is not a school sponsored activity, but may be an excused absence.

### **College Bound Athletes**

All students, both general and special education, who are considering athletic competition at a Division I or II college institution, must meet the NCAA Clearinghouse requirements. Student athletes may access the NCAA website ([www.ncaaclearinghouse.net](http://www.ncaaclearinghouse.net)). It is further recommended that a student athlete who might consider collegiate athletics obtain an NCAA Clearinghouse form and speak to the guidance counselor no later than the end of his or her junior year.

### **Absences from Practices and/or games**

Practices and/or games missed due to an academic requirement will be excused. There will be no penalty for this type of absence. Practices and/or games missed due to attendance at school approved but optional events will be treated as unexcused and will be acted upon at the discretion of the coach. Vacations and other such pre-arranged and school approved absences may result in limiting an athlete's participation. In general, if a player is at school, it is expected that the player attend practices and games, even if injured and able to attend.

### **To the Student Athlete**

#### **On the Field/Court**

In athletic competition, a student athlete must not use profanity or illegal tactics. It is courteous to congratulate the opponent on a well-played game after the contest, whether in defeat or victory. Officials in a game are there for the purpose of ensuring equity for both teams. It is our athletic tradition that student athletes talk to officials only in a tone of respect for the purpose of clarifying rules. Any behavior contrary to that which has been stated is a direct reflection on the school, team, and coaches, and will not be tolerated and is subject to discipline by the coach.

#### **In the Classroom**

In the academic area, a student athlete should strive to be a good student. Academic achievement for student athletes, as well as other students, must be the number one school priority. Therefore, student athletes must plan their schedules so they have sufficient time and energy for their studies. Student athletes also need to have a good attendance record.

#### **On the Campus**

The way we act and look on the campus is of great importance. Athletes should be leaders and worthy of respect from their classmates. Be a good role model.

#### **Away from Campus**

The successes that our athletic teams have achieved have led our athletes to participate as competitors or as spectators beyond the regular season. It is important that curfews, room assignments, and sportsmanlike behavior are observed at all times.

### **To the Parents of Student Athletes**

Be positive with your student athlete. Let them know they are accomplishing something positive by simply being a part of the team. Encourage them to work hard, reach their potential and contribute to the team's efforts. Encourage and support your student athlete's efforts to follow the team rules and athletic code of conduct. Emphasize the importance of academics and understand the academic requirements necessary for participation in interscholastic athletic activities. Emphasize good sportsmanship with your student athlete. Win or lose, they must show respect for their opponents and demonstrate maturity necessary to show class. In addition, encourage your student athlete to respect the authority of the officials. Remember: Self-respect begins with self-control. Emphasizing the "team" must take precedence over the

individual. The lessons learned through athletic competition are lessons for life. The skills learned are for leisure in the future. **Keep sports in perspective.**

## **Admission**

Adults \$4

Students \$2

Senior Citizens \$2 (62+)

Family Athletic Passes are now issued through the Sports Boosters.

## **Fans and Spectator Expectations**

1. Stand and remove headgear during the National Anthem
2. Cheer for our team rather than against their opponents
3. Maintain self-control at all times while conducting themselves as responsible citizens
4. Show respect for opponents in every way possible
5. Always be positive in support of our teams
6. Recognize and acknowledge good performances made by both teams
7. Respect officials and accept their decisions
8. Be humble and not boastful in victory and gracious and not bitter in defeat
9. Leave the site of an activity - including the parking lot - as soon as possible after activity is completed

## **Removal of Rowdy Spectators from School Events for Unsportsmanlike Conduct**

Nothing prohibits a school district from immediately removing a spectator from a specific game or event for disobeying rules or causing a disruption.

According to the Illinois School Code (Section 5/24-24), a school district may adopt a code of conduct and expectations for fans and spectators (this document). Spectators who violate the code may be denied admission to school events for up to one year, provided that the individual receives 10 days written notice of the volatile behavior and has the right to a hearing before the school board, if so requested.

To promote sportsmanship, should any spectator be removed from any event (athletic and/or extracurricular activities) **that spectator will be ineligible to attend the next contest at that level of competition, and all other contests at any level in the interim.** This follows closely the by-laws for IESA (5.100) and IHSA (6.011 and 6.012) that states any coach or player that is removed shall be ineligible for the next contest.

- Ex – Ejection occurs during a varsity football contest. Spectator is ineligible through the next varsity football contest.

## **Parental Procedures for Registering a Concern**

Both parenting and coaching are extremely difficult vocations. By establishing an understanding of each position, we are better able to accept the actions of the other and provide greater benefit to children. As parents, when your children become involved in an athletic program, you have the right to understand what expectations are placed on your child. This begins with clear communication from the coach of your child's team.

### ***Communication You Should Expect From Your Child's Coach***

1. Philosophy of the coach
2. Expectations the coach has for your child as well as all members on the squad including all team rules

3. Locations and times for all practices and contests
4. Team requirements, i.e. fees, special equipment
5. Procedures should your child be injured during participation
6. Teaching sportsmanship, ethics, good behavior and drug prevention

***Communication Coaches Should Expect From Parents***

1. Concern expressed directly to the coach. Athletes should be encouraged to make this step first
2. Notification of any schedule conflict well in advance
3. Specific concern in regard to a coach's philosophy and/or expectations
4. To be a positive role model at contests and practices

As your child becomes involved in the programs at New Berlin Schools he/she will experience some of the most rewarding moments of their lives. It is important to understand that there may be times when things do not go the way you or your child wish. At these times, discussion with the coach is encouraged.

***Appropriate Concerns to Discuss with Coach***

1. The treatment of your child, mentally and physically
2. Ways to help your child improve
3. Concerns about your child's behavior
4. College options and recruiting

It is very difficult to accept your child not playing as much as you hope. Coaches are professionals. They make judgment decisions based on what they believe to be the best for all student athletes involved. As you have seen from the list above, certain things can and should be discussed with your child's coach. Other things, such as those listed next, must be left to the discretion of the coach.

***Issues Not Appropriate to Discuss with Coaches***

1. Playing time
2. Team strategy
3. Play calling
4. Other student athletes

Communication with a coach is important. There are situations that may require a conference between coach and parent. It is important that both parties involved have a clear understanding of the other's position. When these conferences become necessary, please call the coach to make the necessary arrangements.

Do not attempt to confront a coach before or after a contest or practice. These can be emotional times for both the parent and the coach. Meetings of this nature do not promote resolution.

What can a parent do if the meeting with the coach did not provide a satisfactory resolution?

1. Call and set up an appointment with the Athletic Director to discuss the situation. Please note that the parent, coach, and student athlete will be required to attend the meeting.
2. At this meeting the appropriate next step can be determined.

Research indicates a student involved in athletic activities has a greater chance for success during adulthood. Many of the character traits required to be a successful participant are exactly those that will promote a successful life after high school. We hope the information provided within this handbook makes you and your student athlete's experience with New Berlin Schools Extracurricular Activities an enjoyable experience.

6/20/24

### **Questions**

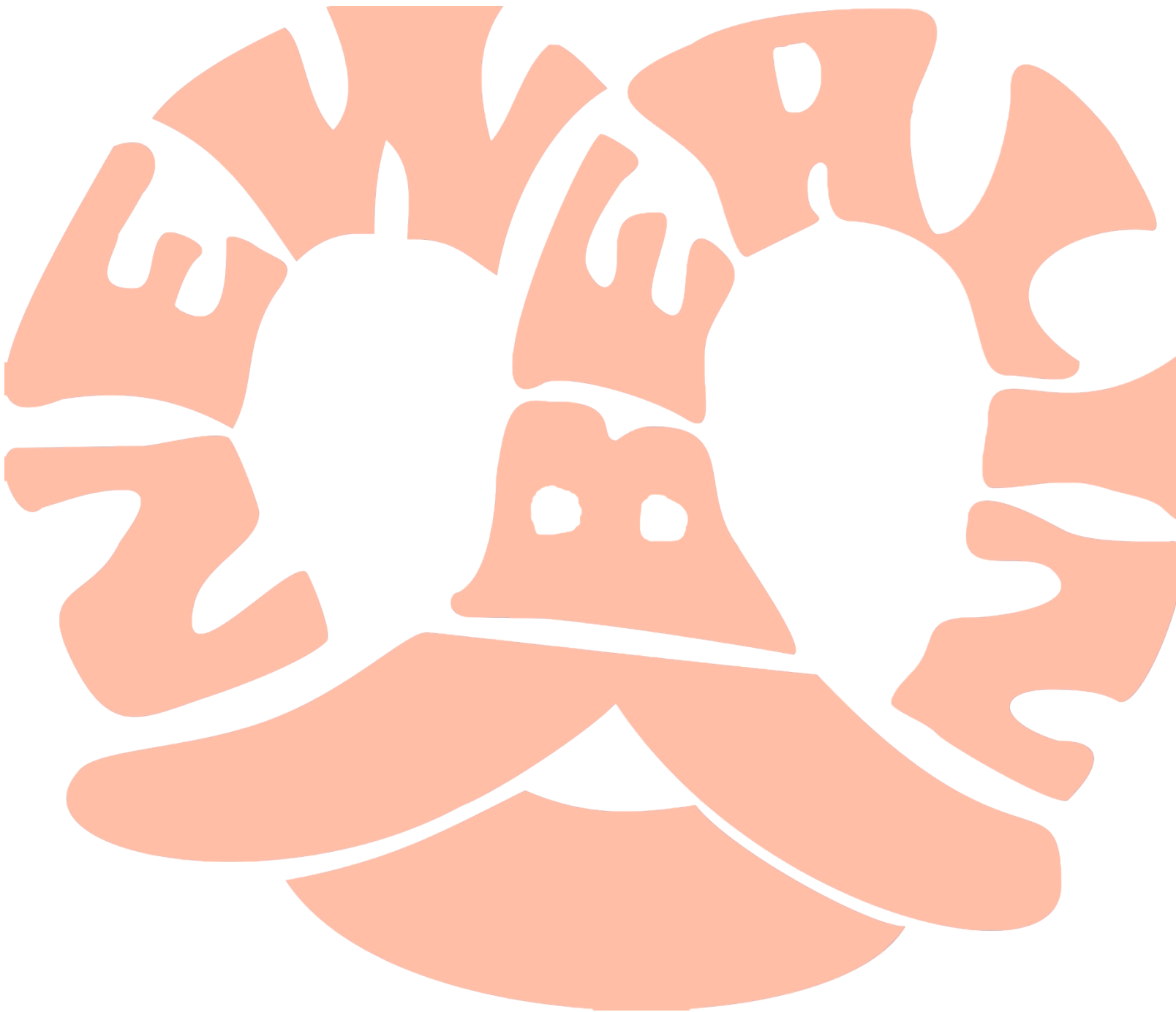
If you have questions about the New Berlin Schools Athletic & Extracurricular Handbook or the programs in general, you may call the Athletic Director during regular school hours at 488-6012, ext. 224.



# New Berlin Schools

## Athletic Participation Agreement

### PARENT AGREEMENT:



My signature below verifies that I have received/viewed a copy, understand, and had a chance to ask questions about the **New Berlin Schools Athletic & Extracurricular Code of Conduct Policies, Concussion Information Sheet, CUSD #16 Drug Testing Consent (HS Only), and IHSA Steroid Policy (HS Only)**. We agree that student/athletes selected to participate in the athletic program at New Berlin CUSD #16 are to follow

the rules in this Athletic Policy and any additional rules the coach has approved by the Athletic director and/or building principal. I agree to support my child's adherence to the athletic code. I will support the coaching staff, athletic director, and administration if it is determined that my child has broken the athletic code in any way. Our child has our permission to take part in activities in the New Berlin School District. The school will take reasonable care and precaution to prevent any accidents, but the schools, teachers, or coaches are not responsible if any accident should occur in practice or games. We understand that participation in any extracurricular activity or sport is voluntary and a privilege and not an exclusive right in the New Berlin School District. Anyone abusing this privilege may lose it.

**STUDENT AGREEMENT:**

My signature below verifies that I have received/viewed a copy, understand, and had a chance to ask questions about the **New Berlin Schools Athletic & Extracurricular Code of Conduct Policies, Concussion Information Sheet, CUSD #16 Drug Testing Consent (HS Only), and IHSA Steroid Policy (HS Only)**. I agree to follow the athletic code and understand that if I violate any part of the code, I will be subject to the penalty specified.

**INSURANCE WAIVER:**

We also understand that my child must be covered by medical and/or accident insurance in order to participate in sports and hereby certify that my child is covered for injuries and/or death occurring as a result of participation in, or the practice for, all athletic events as a student in the New Berlin School District during the current school year. I also certify that said insurance will be kept in force during the full time that my child engages in the practice for or participation in athletic events during the current school year.

Name of Insurance Company \_\_\_\_\_ Policy/Group # \_\_\_\_\_

Address of Insurance Company \_\_\_\_\_

**SIGNATURES:**

School Year: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 2024-2025 IESA Registration

## New Berlin JHS

## Office Use Only

**Member Center | Log Out****New Berlin Junior High School**

P. O. Box 230

New Berlin, IL 62670

**County:** Sangamon**Contact:** Mr. Blake Lucas, AD**Phone:** (217) 488-6012**Fax:** (217) 488-3207**blucas@pretzelpride.com**

Submitter Blake Lucas

Submitted 5/14/2024 9:40:06 AM

Date Rcvd.

Total Rcvd.

Check No.

Invoice ☐School ID **401**Entry ☐Update ID **36547****Board Approval Date:** 5/14/2024

Register for the following activities:

## Activity

## Subtotal

|                                 |                   |
|---------------------------------|-------------------|
| 2024 Boys Baseball              | \$65.00           |
| 2024 Girls Softball             | \$65.00           |
| 2024 8th Grade Girls Basketball | \$65.00           |
| 2024 7th Grade Girls Basketball | \$65.00           |
| 2025 8th Grade Boys Basketball  | \$65.00           |
| 2025 7th Grade Boys Basketball  | \$65.00           |
| 2025 Boys Wrestling             | \$75.00           |
| 2025 8th Grade Girls Volleyball | \$65.00           |
| 2025 7th Grade Girls Volleyball | \$65.00           |
| 2025 8th Grade Boys Track       | \$70.00           |
| 2025 7th Grade Boys Track       | \$70.00           |
| 2025 8th Grade Girls Track      | \$70.00           |
| 2025 7th Grade Girls Track      | \$70.00           |
| 2025 Scholastic Bowl            | \$75.00           |
| 2024 Speech Participation Fee   | \$25.00           |
| 2025 Music Participation Fee    | \$25.00           |
| 2024-2025 MEMBERSHIP DUES       | \$275.00          |
| <b>TOTAL FEES OWED</b>          | <b>\$1,275.00</b> |

**Checks must be postmarked by June 3, 2024.****PLEASE PRINT TWO COPIES OF THIS PAGE**

- Keep one copy for your records
- Mail one copy with your **school check** to the IESA

**Mail to: IESA, 1015 Maple Hill Rd., Bloomington, IL 61705**  
**SCHOOL CHECK(s) ONLY — NO PERSONAL CHECKS/PURCHASE ORDERS**

**NOTE:** Your check is cashed using remote deposit (it is scanned and electronically deposited). Please use the following guidelines:

- Computer generated checks are preferred
- Blue or black ink only

**New Berlin CUSD 16**  
**School Fees**  
**School Year 2024-2025**

| Description                                     |                                    | 2023-2024<br>Fee | 2024-2025<br>Fee |                        |
|-------------------------------------------------|------------------------------------|------------------|------------------|------------------------|
| <u>Registration:</u>                            |                                    |                  |                  |                        |
|                                                 | Elementary                         | \$ 75.00         | \$ 85.00         |                        |
|                                                 | Junior High                        | \$ 100.00        | \$ 110.00        |                        |
|                                                 | High School                        | \$ 100.00        | \$ 110.00        |                        |
| <u>Athletic/Extra-Curricular Participation:</u> |                                    |                  |                  |                        |
|                                                 | Junior High Athletic Fee           | \$ 60.00         | \$ 60.00         | per sport*             |
|                                                 | High School Athletic Fee           | \$ 60.00         | \$ 60.00         | per sport*             |
|                                                 | Scholastic Bowl (JH/HS)            | \$ 60.00         | \$ 60.00         |                        |
| <u>General High School Electives:</u>           |                                    |                  |                  |                        |
|                                                 | General Jr. High School Electives: | \$ 5.00          | \$ 5.00          | per semester           |
|                                                 | Ag Class w/FFA Membership Fee      | \$ 15.00         | \$ 15.00         | per semester           |
|                                                 | Imagine Learning (Credit Recovery) | \$ 95.00         | \$ 100.00        | per semester           |
|                                                 | Imagine Learning (Elective Course) | \$ -             | \$ 50.00         | per semester           |
|                                                 | Driver's Education                 | \$ 125.00        | \$ 125.00        |                        |
|                                                 | College Courses (offered at HS)    | \$ 50.00         | \$ 50.00         | per semester           |
|                                                 | Parking                            | \$ 30.00         | \$ 30.00         | per year               |
|                                                 | CACC                               | \$ 50.00         | \$ 100.00        | per semester           |
|                                                 | Lock Rental (for locker)           | \$ 5.00          | \$ 5.00          | refundable upon return |
|                                                 | Junior/Senior High PE Clothes      | \$ 15.00         | \$ 15.00         |                        |
|                                                 | Insufficient Funds Fee (NSF)       | \$ 25.00         | \$ 25.00         | ***                    |
| <u>School Lunch:</u>                            |                                    |                  |                  |                        |
|                                                 | Kindergarten through 5th Grade     | \$ 2.25          | \$ 2.75          |                        |
|                                                 | Sixth through Twelfth Grade        | \$ 2.85          | \$ 3.35          |                        |
|                                                 | Reduced                            | \$ 0.40          | \$ 0.40          |                        |
|                                                 | Free                               | \$ -             | \$ -             |                        |
|                                                 | Adult                              | \$ 3.50          | \$ 4.00          |                        |
|                                                 | Additional Milk                    | \$ 0.50          | \$ 0.75          |                        |
| <u>School Breakfast:</u>                        |                                    |                  |                  |                        |
|                                                 | All Grades K-12                    | \$ 1.65          | \$ 1.75          |                        |
|                                                 | Reduced                            | \$ 0.30          | \$ 0.30          |                        |
|                                                 | Free                               | \$ -             | \$ -             |                        |
|                                                 | Additional Milk                    | \$ 0.50          | \$ 0.75          |                        |

\* - Subject to \$240 family maximum/cap.

\*\* Subject to change as IVS rate increases occur

\*\*\* NSF Checks will be limited to a maximum of (5) per family



**New Berlin CUSD 16**  
**List of Athletics**  
**School Year 2024-2025**

Junior High\*

Softball  
Baseball  
Boys Basketball  
Cheerleading  
Volleyball  
6th Grade Girls Basketball  
6th Grade Boys Basketball  
Track

High School\*

Softball  
Baseball  
Boys Basketball  
Cheerleading - Football  
Cheerleading - Basketball  
Football  
Volleyball  
Track

Co-op Sports\*\*:

Cross Country  
High School Boys Soccer  
High School Wrestling  
High School Golf  
High School Girls Basketball  
High School Girls Soccer  
High School Bass Fishing

\* - Fees Charged by New Berlin CUSD 16

\*\* - All Fees due to Co-op Schools at their rates

**New Berlin CUSD 16**  
**List of Electives w/ Fees**  
**School Year 2024-2025**

**\$10 each / \$15 each\***

| <u>Category</u>           | <u>Elective</u>                  | <u>Term</u> |
|---------------------------|----------------------------------|-------------|
| Agriculture               | Intro to Ag                      | *           |
|                           | Agricultural Science             | *           |
|                           | Agricultural Leadership          | *           |
|                           | Ag Business                      | *           |
|                           | Sales & Marketing                | *           |
|                           | Greenhouse                       | *           |
| Art                       | Art I,II,III                     |             |
|                           | Photography                      |             |
|                           | Mixed Media                      |             |
|                           | Advanced Art                     |             |
|                           | Senior Portfolio                 |             |
| Family & Consumer Science | Foods & Nutrition I,II           | semester    |
|                           | Child Development 1 & Parenting  | semester    |
|                           | Child Development 2 & Parenting  | semester    |
|                           | Intro to Family/Consumer Science | year        |
|                           | Baking and Pastry Arts           | semester    |
|                           | Home & Interior Design           | semester    |
|                           | Fashion & Clothing Construction  | semester    |
| Science (Lab Fees)        | Biology II                       |             |
|                           | Anatomy & Physiology             |             |
|                           | Chemistry                        |             |
|                           | Physics                          |             |
| PLTW                      | Intro to Eng Design              |             |
|                           | Principles of Engineering        |             |

New Berlin CUSD 16  
Registration Fee Proration Schedule Proposal  
School Year 2024-2025

|                     | Elementary | Junior<br>High | High<br>School |
|---------------------|------------|----------------|----------------|
| Proposed Total Fee: | \$ 85.00   | \$ 110.00      | \$ 110.00      |

Refunds (Month Dropped):

|             |          |          |          |     |
|-------------|----------|----------|----------|-----|
| August/Sept | N/A      | N/A      | N/A      |     |
| October     | \$ 68.00 | \$ 88.00 | \$ 88.00 | 80% |
| November    | \$ 59.50 | \$ 77.00 | \$ 77.00 | 70% |
| December    | \$ 51.00 | \$ 66.00 | \$ 66.00 | 60% |
| January     | \$ 42.50 | \$ 55.00 | \$ 55.00 | 50% |
| February    | \$ 34.00 | \$ 44.00 | \$ 44.00 | 40% |
| March       | \$ 25.50 | \$ 33.00 | \$ 33.00 | 30% |
| April       | \$ 17.00 | \$ 22.00 | \$ 22.00 | 20% |
| May         | \$ 8.50  | \$ 11.00 | \$ 11.00 | 10% |

Late Registration (Month Added):

|             |          |          |          |     |
|-------------|----------|----------|----------|-----|
| August/Sept | N/A      | N/A      | N/A      |     |
| October     | \$ 68.00 | \$ 88.00 | \$ 88.00 | 80% |
| November    | \$ 59.50 | \$ 77.00 | \$ 77.00 | 70% |
| December    | \$ 51.00 | \$ 66.00 | \$ 66.00 | 60% |
| January     | \$ 42.50 | \$ 55.00 | \$ 55.00 | 50% |
| February    | \$ 34.00 | \$ 44.00 | \$ 44.00 | 40% |
| March       | \$ 25.50 | \$ 33.00 | \$ 33.00 | 30% |
| April       | \$ 17.00 | \$ 22.00 | \$ 22.00 | 20% |
| May         | \$ 8.50  | \$ 11.00 | \$ 11.00 | 10% |

The prices are based on adjusting SY 2023-24 price requirement by the 2% rate increase plus the Consumer Price Index (8.27%).

| SY 2024-25 Weighted Average Price Requirement |                                                 |
|-----------------------------------------------|-------------------------------------------------|
| Requirement to the nearest cent               | Requirement ROUNDED DOWN to the nearest 5 cents |
| \$3.85                                        | \$ 3.80                                         |

SY 2024-25 Price Raise Calculator

Step 1

If the SY 2023-24 Weighted Average Price is equal to or above the target price of \$3.85 then the SFA is compliant for SY 2024-25.

| SY 2023-24 Weighted Average Price Calculator                                          |                        |                   |                 |                                       |
|---------------------------------------------------------------------------------------|------------------------|-------------------|-----------------|---------------------------------------|
| Enter the paid prices and number of paid lunches sold at each price for October 2023. |                        |                   |                 |                                       |
|                                                                                       | Number of Paid Lunches | Paid Lunch Prices | Monthly Revenue | Weighted Average Price for SY 2023-24 |
| 1                                                                                     | 2,030                  | \$ 2.25           | \$ 4,567.50     |                                       |
| 2                                                                                     | 2,835                  | \$ 2.85           | \$ 8,079.75     |                                       |
| 3                                                                                     |                        |                   | \$ -            |                                       |
| 4                                                                                     |                        |                   | \$ -            |                                       |
| 5                                                                                     |                        |                   | \$ -            |                                       |
| 6                                                                                     |                        |                   | \$ -            |                                       |
| 7                                                                                     |                        |                   | \$ -            |                                       |
| 8                                                                                     |                        |                   | \$ -            |                                       |
| 9                                                                                     |                        |                   | \$ -            |                                       |
| 10                                                                                    |                        |                   | \$ -            |                                       |
| Total                                                                                 | 4,865                  |                   | \$ 12,647.25    | \$ 2.60                               |

Step 2

| Shortfall or Credit                                           |
|---------------------------------------------------------------|
| Enter any shortfall or credit carried forward from SY 2023-24 |
|                                                               |

Overview of the Calculations

| Total Price Increase for SY 2024-25                                             |      |
|---------------------------------------------------------------------------------|------|
| \$                                                                              | 1.20 |
| Required Weighted Average Price for SY 2024-25 (Increase with the 10 cents cap) |      |
| \$                                                                              | 2.70 |
| Remaining Shortfall Carried Forward to SY 2025-26                               |      |
| \$                                                                              | 1.10 |
| Remaining Credit Carried Forward to SY 2025-26                                  |      |
| \$                                                                              | -    |

(Optional Step)

| Pricing Estimation Calculator                                                                                      |                        |                   |                 |                                       |
|--------------------------------------------------------------------------------------------------------------------|------------------------|-------------------|-----------------|---------------------------------------|
| Below is a tool allowing users to manipulate prices to achieve the required weighted average price for SY 2024-25. |                        |                   |                 |                                       |
|                                                                                                                    | Number of Paid Lunches | Paid Lunch Prices | Monthly Revenue | Weighted Average Price for SY 2024-25 |
| 1                                                                                                                  |                        |                   | \$ -            |                                       |
| 2                                                                                                                  |                        |                   | \$ -            |                                       |
| 3                                                                                                                  |                        |                   | \$ -            |                                       |
| 4                                                                                                                  |                        |                   | \$ -            |                                       |
| 5                                                                                                                  |                        |                   | \$ -            |                                       |
| 6                                                                                                                  |                        |                   | \$ -            |                                       |
| 7                                                                                                                  |                        |                   | \$ -            |                                       |
| 8                                                                                                                  |                        |                   | \$ -            |                                       |
| 9                                                                                                                  |                        |                   | \$ -            |                                       |
| 10                                                                                                                 |                        |                   | \$ -            |                                       |
| Total                                                                                                              | -                      |                   | \$ -            | \$ -                                  |

Step 3

[SY 24-25 Report](#)

To review the instructions for the SY 24-25 Price Raise Calculator:

[Instructions](#)

Attention: Users should only enter information in the cells highlighted in green. Modifications should not be made to the tool as changes can cause an incorrect new average price to be calculated which will impact future calculations.



**RESOLUTION TO SELL/DISPOSE OF SURPLUS OR OUTDATED EQUIPMENT/SUPPLIES**

WHEREAS, certain equipment or supplies owned by New Berlin C.U.S.D. #16 are no longer necessary for its operation;

RESOLVED, to list for sale of certain supplies or equipment described below:

**See Attached Listings**

The undersigned hereby certifies that he/she is the duly elected and qualified Secretary of New Berlin C.U.S.D. #16, a public school district formed pursuant to the laws of the state of Illinois, and that the foregoing is a true record of a resolution duly adopted at a meeting of the Board of Education and that said meeting was held in accordance with state law on June 20, 2024, and that said resolution is now in full force and effect without modification or rescission.

IN WITNESS WHEREOF, I have executed my name as Secretary this 20th day of June of 2024.

---

Secretary  
Board of Education

June 20, 2024



Lori Niemeier <lniemeier@pretzelpride.com>

---

## Dispose of items

1 message

---

**Matt Brown** <mbrown@pretzelpride.com>

Wed, Jun 5, 2024 at 9:55 AM

To: Lori Niemeier <lniemeier@pretzelpride.com>

Hey Lori

These are items that need to be disposed of.

- 3 file cabinets
- 1 wooden table
- 1 wooden chair
- 1 conference table
- 10 conference chairs
- 3 two door cabinet
- 5 old pole vault mats
- 4 old cheerleading mats
- 10 old gray desk
- 5 old wooden shelves

There might be more but this is a start.

Thanks Matt

**Matt Brown**  
**New Berlin CUSD 16**  
**Facilities Director/ 7th Grade Boys Basketball Coach**  
**217-488-6012 ext. 238-JH/HS**  
**217-488-6012 ext. 421-Elementary**



## **2024 Items to Sell/Destroy**

Elementary Music Room (424)

Katie Barrett

Portable sound system is pretty old. Other items could be sold.

|                             |                |   |
|-----------------------------|----------------|---|
| Peavey Impulse 1012 Speaker | 00442520/ABH02 | 2 |
| PR15 Speakers               | E1110430       | 4 |
| Portable Sound System       | 850302546      | 1 |

| Title                                                                   | ISBN              | # of Copies | Location  | Plan once approved |
|-------------------------------------------------------------------------|-------------------|-------------|-----------|--------------------|
| Fountas & Pinnell Classroom Interactive Read-Aloud lesson cards-Grade K | 978-0-325-09829-6 | 1 set       | Classroom |                    |
| My first math book                                                      | 978-0-02-142805-2 | 1           | Classroom |                    |
| Resources for the kindergarten class room                               | 9780021379897     | 1           | Classroom |                    |
| Math Masters                                                            | 9780021348237     | 1           | Classroom |                    |
| Minute Math                                                             | 978-0-02-141412-3 | 1           | Classroom |                    |
| Math at home Book 1                                                     | 978-0-02-138244-6 | 1           | Classroom |                    |
| Math at home Book 2                                                     | 978-0-02-138328-3 | 1           | Classroom |                    |
| Math at home Book 3                                                     | 978-0-02-138330-6 | 1           | Classroom |                    |
| * SMP Posters (Standards 1-8), K-2                                      | 978-0-02-138572-0 | 1           | Classroom |                    |
| Teachers Guide Vol 1                                                    |                   | 1           | Classroom |                    |
| Teachers Guide Vol 2                                                    | 978-0-02-141411-6 | 1           | Classroom |                    |
| Activity Cards                                                          | 9780021409334     | 1           | Classroom |                    |
| Assessment Handbook                                                     | 9780021366040     | 1           | Classroom |                    |
| Sing everyday CD                                                        | 9780021383610     | 1           | Classroom |                    |
| Countdown Teachers Guide Book 1                                         | 9781942598251     | 1           | Classroom |                    |
| Countdown Teachers Guide Book 2                                         | 9781942598268     | 1           | Classroom |                    |
| Countdown Teachers Guide Book 3                                         | 9781942598480     | 1           | Classroom |                    |
| Diagnostic Decoding Surveys Student Materials                           | 9780979079764     | 1           | Classroom |                    |
| Diagnostic Decoding Surveys User's Guide                                | 9780979079771     | 1           | Classroom |                    |
| Rock, rap, tap & learn CD handwriting without tears                     | 9781891627842     | 1           | Classroom |                    |



Lori Niemeier &lt;lniemeier@pretzelpride.com&gt;

---

**Fwd: Novels No Longer in Use**

1 message

---

**Matt Brown** <mbrown@pretzelpride.com>  
To: Lori Niemeier <lniemeier@pretzelpride.com>

Mon, Jun 3, 2024 at 11:55 AM

**Matt Brown**  
**New Berlin CUSD 16**  
**Facilities Director/ 7th Grade Boys Basketball Coach**  
**217-488-6012 ext. 238-JH/HS**  
**217-488-6012 ext. 421-Elementary**



----- Forwarded message -----

From: **Brandon Radford** <bradford@pretzelpride.com>  
Date: Mon, May 20, 2024 at 11:03 AM  
Subject: Novels No Longer in Use  
To: Matt Brown <mbrown@pretzelpride.com>, Jilinda Larson <jlarson@pretzelpride.com>

Good Morning,

Nicki Burke is trying to prepare for next year and the move into the new building. She has a classroom set of "Life as we Knew It" (ISBN 978-0-15-206154-8) and "The Giver" (ISBN 978-0-544-33626-1). They are in great condition, some appear new. These were left from the ELA teachers prior to her and they don't use these novels. She is asking what we can/should do with these?

Thanks!  
Brandon

Black Kitchen Aid - #W21563695

Disposed  
of

White Kitchen Aid - #W22121280

White Kitchen Aid - #W30520029

Black Kitchen Aid - #W21555961

Sewing Machines

#510001543

#510001571

#510001509

#510001490

#510001600

Textbooks

Homes Today + Tomorrow

0-07-825144-3

#20

Clothing Fashion, fabrics &  
Construction

978-0-07-876795-1

#18

## School Property that Can Be Sold for New Band Instruments

Hello!

Below is a list of Speakers and Electric Keyboards that are currently not in use and have not been in use for the past 3-4 years due to 1. No use for them 2. Repair costs are too high or 3. Outdated Technology. I have reached out to a company that takes these out dates/broken pieces and trades them for new/gently used instruments that we could utilize within our Music Program.

Electronic Keyboards:

- Roland S-10 Serial Number 702804

Speakers are:

- Peavey Pr Neo 15s
  - Serial Numbers #E1110429, #E1110436, #E1110427 and #E1110430
- Peavey Impulse 1012
  - Serial Numbers #11509839 and #11509841
- Crate B 60
  - NB Serial Number 00892

| Type of Instrument |  | Brand            | Serial Number |
|--------------------|--|------------------|---------------|
| Baritone           |  | King             | 338933        |
| Valve Trombone     |  | King             |               |
| Clarinet           |  | Resotone         | 55930         |
| Clarinet           |  | Bundy            | 1333569       |
| Clarinet           |  | Vito top/Leblanc | 503767214     |
| Clarinet           |  | Selmer           | 50726         |
| Clarinet           |  | Bundy            | 292241        |
| Clarinet           |  | Normedy          | A10666        |
| Clarinet           |  | Golden Stone?    | 6055          |
| Clarinet           |  | Collegiate       | 4163          |
| Clarinet           |  | Vito             | A16098        |
| Clarinet           |  | Silvertone       | 28300         |
| Clarinet           |  | Kenosha          | B564557214    |
| Trumpet            |  | Bundy            | 200119        |

## School Property that Can Be Sold for New Band Instruments

|             |  |            |          |
|-------------|--|------------|----------|
| Alto sax    |  | No name    |          |
| Trumpet     |  | Holton     | 491017   |
| Trumpet     |  | Collegiate | T602     |
| Trumpet     |  | Conn       | 896255   |
| Alto Sax    |  | Bundy      | 1048573  |
| Trumpet     |  | Getzen     | 103099   |
| Bb Trumpet  |  | King       | 326743   |
| Alto sax    |  | Vito       | 511622   |
| Trumpet     |  | Blessing   | 63134    |
| Alto sax    |  | Vito       | A3028087 |
| Mellophone  |  | Dec        | C5538    |
| Double horn |  | King       | None     |
| Tenor Sax   |  | Cleveland  |          |
| Mellophone  |  | Blessing   |          |
| Single horn |  | King       | 35823    |
| Alto Sax    |  | Conn       | N 56851  |





Lori Niemeier &lt;lniemeier@pretzelpride.com&gt;

---

**Fwd: Books**

1 message

---

**Matt Brown** <mbrown@pretzelpride.com>  
To: Lori Niemeier <lniemeier@pretzelpride.com>

Mon, Jun 3, 2024 at 11:56 AM

**Matt Brown**  
**New Berlin CUSD 16**  
**Facilities Director/ 7th Grade Boys Basketball Coach**  
**217-488-6012 ext. 238-JH/HS**  
**217-488-6012 ext. 421-Elementary**



----- Forwarded message -----

From: **Hattie Llewellyn** <hllewellyn@pretzelpride.com>  
Date: Wed, May 22, 2024 at 1:54 PM  
Subject: Fwd: Books  
To: Lori Niemeier <lniemeier@pretzelpride.com>, Jilinda Larson <jlarson@pretzelpride.com>, Cindy Moore <cmoore@pretzelpride.com>, Matt Brown <mbrown@pretzelpride.com>

For the June Board Meeting.  
Thank you!

Sincerely,

Hattie N. Llewellyn, Ed.S  
New Berlin High School Principal



----- Forwarded message -----

From: **Kristen McGuire** <kmcguire@pretzelpride.com>  
Date: Wed, May 22, 2024 at 1:49 PM  
Subject: Re: Books  
To: Hattie Llewellyn <hllewellyn@pretzelpride.com>

Textbooks to be disposed of:

Holt Science Spectrum Physical Science-student  
ISBN: 13-978-0-067213-2

48 copies

Modern Chemistry Student  
ISBN: 13:978-0-03-036786-1  
41 copies

Holt Science Spectrum Teacher  
ISBN: 13:978-0-03-036787-8  
3 copies

Modern Chemistry Teacher  
ISBN: 0-030073547-5  
2 copies

Inspire Physical Science student  
ISBN 978-0-07-668304-8  
1 copy

Inspire Physical Science Teacher  
ISBN: 978-0-07-695819-1  
1 copy

Holt Physics student  
ISBN: 978-0-03-036816-5  
1 copy

Glencoe Physics Principles and Problems student  
ISBN: 0-07-845813-7  
1 copy

World of Chemistry Student  
ISBN-o-8400-6533-7  
1 copy

Forensic Science student  
ISBN: 978-1-4200-8902-8  
1 copy

Holt Physics Teacher  
ISBN-13: 978-03-036817-2  
1 copy

Kristen

--

Kristen D. McGuire  
Physical Science Teacher  
New Berlin High School  
300 Ellis St.  
New Berlin, IL

| Title                                                                           | ISBN              | # of Copies | Location | Plan once approved    |
|---------------------------------------------------------------------------------|-------------------|-------------|----------|-----------------------|
| <a href="#">Everyday Mathematics 4, Grade 4, Assessment Handbook</a>            | 9780021307586     | 2           | 309      | dispose by custodians |
| <a href="#">Everyday Mathematics 4, Grade 4, Math Masters</a>                   | 9780021376582     | 2           | 309      | dispose by custodians |
| Everyday Mathematics 4, Grade 4, Student Math Journal 1                         | 9780021430925     | 18          | 309      | dispose by custodians |
| <a href="#">Everyday Mathematics 4, Grade 4, Student Math Journal 2</a>         | 9780021430963     | 18          | 309      | dispose by custodians |
| <a href="#">Everyday Mathematics 4, Grade 4, Student Reference Book</a>         | 9780021436972     |             | 309      | dispose by custodians |
| <a href="#">Everyday Mathematics 4, Grade 4, Teacher Lesson Guide, Volume 1</a> | 9780021410019     | 2           | 309      | dispose by custodians |
| <a href="#">Everyday Mathematics 4, Grade 4, Teacher Lesson Guide, Volume 2</a> | 9780021430642     | 2           | 309      | dispose by custodians |
| Everyday Mathematics 4, Grade 4, Activity Cards                                 | 978-0-02-140942-6 | 1           | 309      | dispose by custodians |
| Everyday Mathematics Teacher's Guide to Games                                   | 978007622014-4    | 1           | 309      | dispose by custodians |
| F & P Prompting Guide Part 2                                                    | 978-0-325-08966-9 | 1           | 309      | dispose by custodians |
| F & P Classroom An introduction to the future of literacy education             | 978-0-325-11101-8 | 1           | 309      | dispose by custodians |
| Mastering the Mechanics Grades 4-5                                              | 978-0-545-04879-8 | 1           | 309      | dispose by custodians |
| Scaffold Comprehension Instruction                                              | 978-0-9790186-9-5 | 1           | 309      | dispose by custodians |

Football Program/Maintenance Director

Items for disposal:

1 five man football pushing shed.

1 two man football pushing shed.

**Agreement Between**

**The Board of Education School District #16**

**and**

**The New Berlin Education Association**

**2024-2027**

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## Article I – Recognition

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- 1.1. The Board of Education of School District #16, Sangamon County, New Berlin, Illinois, hereinafter referred to as the "Board" hereby recognizes the New Berlin Education Association - IEA/NEA, hereinafter referred to as the "Association", as the exclusive and sole negotiation agent for all regularly employed full-time certificated teaching personnel, including the certificated nurse, certificated librarian, certificated social worker, and Director of Students Services and/or certificated guidance counselor. The Superintendent, Assistant Superintendents, Principals, Assistant Principals, and other administrative or supervisory personnel having the authority to hire, transfer, assign, promote, discharge, discipline, or evaluate other teachers or effectively recommend the same shall be excluded from the bargaining unit.
- 1.2. Part-time teachers employed 50% or more time shall be included in the bargaining unit, but their benefits shall be pro-rated consistent with their fractional employment status where third party carriers permit.
- 1.3. The Board agrees not to negotiate with any other teacher organization, individual employee, or group of employees, other than the Association for the duration of this Agreement with regard to items specifically contained in this Agreement.

## Article II- Rights and Responsibilities

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- 2.1 Teachers, as defined in Article I, shall have the right to organize, join, or not to join the Association and to participate in professional negotiations with the Board or its designee through representatives of their own choosing.
- 2.2 A copy of the agenda for all regular and special Board of Education meetings shall be emailed to all employees who are included in this Agreement under Article 1.1 at the same time the Board receives their copy.
- 2.3 A copy of the minutes of Board of Education meetings shall be provided to all employees who are included in this Agreement under Article 1.1 within five working days following the meeting at which they are officially approved.
- 2.4 The Board shall provide the Association with readily available public information upon one (1) week written request to the Superintendent, provided that the Board/Administration shall not be required to do any research and/or assembly to provide such information. In such instances, that additional research or assembly time is mutually set by the Superintendent and Local President.
- 2.5 The local Association shall have the right, upon the advanced notice to the Superintendent, to use school buildings for meetings at a time when school is not in session, provided that such meetings do not interfere with instructional and/or extracurricular programs. All meeting areas shall be approved by the Activities Director. The Association will be given 30 minutes to conduct Association business on all full day Teacher Inservice Days each year.  
  
Whenever special custodial service is required, the Board may make a reasonable charge for this service.
- 2.6 The Association may use faculty mailboxes or email for announcements on behalf of its members. The District copy machines and printers will be made available to the Association for the purpose of printing Association documents. The Superintendent shall receive a copy of all communications placed in faculty mailboxes upon request.
- 2.7 The Association shall have the right to post notices of Association social and business activities on administrator designated bulletin boards.
- 2.8 Upon one (1) week advance written notice to the Superintendent, the Board of Education shall furnish to the Association, one (1) copy of the annual audit, annual budget, and bimonthly financial reports.
- 2.9 The Board shall place online a copy of the Board Policy Manual.
- 2.10 Dues Deduction



- A. Any member of the bargaining unit who is a member or who has applied for membership in the Association may sign and deliver to the Superintendent an authorization for continual dues deduction, the amount of which shall be annually certified by the Association no later than September 15. The appropriate authorization forms will be provided by the Association. A continual authorization shall remain in effect unless the employee revokes said authorization in writing to the President of the Association. Should an employee leave the District the dues will cease. Should an employee drop his/her membership, the dues will cease upon the NBEA President or IEA-NEA receiving written notice from the member. The Association President must notify the CFO within 2 business days if a member gives notice to stop dues deduction. Should the final paycheck not contain sufficient funds, the Board shall deduct only the amount available. With the dues deduction authorization, the Board shall deduct such dues from the regular salary check of the bargaining unit member in equal installments over an eight month basis beginning in October and ending in May of each year. The Board shall remit deducted dues to the Association within 7 business days of the payday.
- B. The Association agrees that in any action so defended, it will indemnify and hold harmless the Employer from any liability for damages and costs imposed by a final judgment of a court or administrative agency as a direct consequence of the Employer's compliance with this Article.

#### 2.11 Wage Statement

At the end of each school year, the District will provide each Member with a verification of their number of years in the District and degree with any additional hours earned to date. Members must provide transcripts of any summer courses taken to the CSBO or his or her designee no later than October 1<sup>st</sup> in order for the credit to be considered for that school year. The District will provide each employee with an annual wage statement by the fifth (5<sup>th</sup>) day of teacher attendance in Skyward that will require the Member to acknowledge its accuracy electronically. Members must alert the CSBO or his or her designee of any inaccuracies no later than five (5) days after the annual wage statement becomes available to the Member. In the event that a member receives credits that would advance them on the salary schedule between the initial wage statement and October 1<sup>st</sup>, then an updated wage statement will be created by the district within ten (10) days of receiving official transcripts. The member will have five (5) days to alert the CSBO or his or her designee of any inaccuracies.

## Article III- Negotiations Procedures

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- 3.1 Good faith, for the purpose of this Agreement, is defined as the willingness of both parties to meet, discuss the issues, and make proposals and counterproposals in an effort to reach an agreement. It does not imply acquiescence or concession to either party's demands either in whole or in part. Each party shall select its own representatives not to exceed eight (8) in number at any given session.
- 3.2 Both parties agree that it is their mutual responsibility to confer upon their respective representatives the necessary power and authority to make proposals, consider proposals, make counterproposals, and to seek tentative agreements. All tentative agreements shall be reduced to writing and initialed by the spokesperson of the respective teams at the time the tentative agreement is reached, and upon tentative agreement of all negotiated items the entire contract shall be submitted to the Association for ratification and subsequently to the Board for adoption.
- 3.3 Negotiations shall begin no sooner than February 15 and no later than April 1 of the year the contract terminates by demand of the Association. All items proposed for negotiations shall be presented in writing by the Association at the first session and thereafter shall not be expanded. The Board of Education will present in writing its counterproposal within thirty (30) days of the date they received the teachers' proposed contract package.
- 3.4 Bargaining sessions shall be closed meetings. Dates of meetings shall be determined by mutual agreement. Meetings shall generally last two (2) hours, except that either party may adjourn a meeting earlier if no progress is being made toward settlement. The parties may mutually agree to extend a meeting. The date and location of the next negotiating session shall be mutually agreed upon by both parties by the close of each negotiation session.
- 3.5 If a tentative agreement has not been reached by the Parties on all outstanding issues 45 days before the first day of the next school year, either Party may in writing declare to the other Party that the services of a federal mediator through the Federal Mediation and Conciliation Service is needed. Regardless of which Party requests mediation the other Party shall cooperate in good faith to secure the services of a mediator. If a federal mediator is not available, then the Parties shall jointly request the Illinois Educational Labor Relations Board to provide a mediator.
- 3.6 It is expressly understood and agreed that all functions, rights, powers, and authority of the administration of the School District and the Board of Education which are not specifically limited by the express language of this Agreement are retained by the Board provided, however, that no such right shall be exercised so as to violate any of the specific provisions of this Agreement.

## Article IV – Grievance Procedures

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### 4.1 Definitions

- A. Any claim by a teacher or by the Association that there has been an alleged violation, misinterpretation, or misapplication of the terms of this Agreement shall be a grievance.
- B. All time limits shall consist of school days, except when a grievance is submitted fewer than ten (10) days before the close of the current school term or during the summer time when time limits shall consist of all weekdays, i.e. Monday through Friday excluding holidays.
- C. No tenured teacher of the District shall be disciplined without just cause. Discipline includes but is not limited to warnings, reprimands, and suspensions. At the time such action is taken, written notice of specific grounds forming the basis for the disciplinary action will be delivered to the Employee. Performance evaluations are not considered discipline.

### 4.2 Procedures

The parties hereto acknowledge that it is usually most desirable for a teacher and his or her immediately involved supervisor to resolve problems through free and informal communications. An attempt shall be made by the grievant to resolve any grievance by means of an informal meeting between the grievant and his or her immediately involved supervisor. If, however, the informal process fails to satisfy the grievant, a grievance may be processed as follows:

Step A: If the grievance is not resolved informally, then the grievant shall present the grievance in writing to the immediately involved supervisor. The grievance shall specify the article and clause alleged to have been violated and shall state the remedy sought. The grievance shall be initiated at this step within thirty (30) days from the point the grievant becomes aware of the alleged violation, or should have become aware, whichever is later. The immediately involved supervisor shall arrange for a meeting to take place with the grievant within ten (10) days after the receipt of the grievance. The immediately involved supervisor shall provide a written answer, which includes the reason for his/her decision to the grievant within ten (10) days after the scheduled meeting.

Step B: If the grievance is not resolved at Step (A), the aggrieved may refer the grievance to the Superintendent or their official designee within ten (10) days after the receipt of the Step (A) response. The Superintendent or his official designee shall arrange for a meeting to take place within ten (10) days of his receipt of the appeal. Within ten (10) days after the meeting the grievant shall be provided with the Superintendents written response, which includes the reason for his/her decision.

Step C: If the Association is not satisfied with the disposition of the grievance at Step (B) or the time limits expire without a response from the Superintendent, the Association may submit the grievance to the American Arbitration Association for a binding resolution under the Voluntary Labor Arbitration Rules of the American Arbitration Association. If a request for a hearing is not filed within thirty (30) days of the date of the Step (B) answer, then the grievance shall be deemed withdrawn.

1. Neither the Board of Education nor the Association shall be permitted to assert any grounds or evidence before the arbitrator, which has not previously been disclosed to the other party.
2. The arbitrator, in his opinion, shall not amend, modify, nullify, ignore, or add to the provisions of this Agreement. His authority shall be strictly limited to deciding only the issue presented to him in writing by the School District and the Association, and his decision must be based only upon his interpretation of the meaning or application of the express relevant language of the Agreement
3. Each party shall bear the full costs for its representation in the grievance procedure.
4. Each party shall share equally the cost of the arbitrator and the associated filing fees. If either party requests a transcript of the proceedings, that party shall bear full costs for that transcript. If both parties order a transcript, the costs of the two transcripts shall be divided equally between the Board and the Association.
5. If the Association or any employee files a complaint or suit in a court of competent jurisdiction, the school district shall not be required to process the claim or set of facts through the grievance procedure.

#### 4.3 Class Grievance

Class grievance involving more than one teacher or a supervisor above the building level shall be initially filed by the Association at Step (B).

#### 4.4 Grievance Withdrawal

A grievance may be withdrawn at any level without establishing a precedent.

#### 4.5 Time Bar

Failure of the grievant or the Association to act on any grievance within the prescribed time limits will bar any further appeal. Failure of the administration to act on the grievance within the prescribed time limits will allow the grievant to appeal to the next step.

#### 4.6 By-Pass to Superintendent

If the Association and the Superintendent agree, Step (A) of the formal grievance procedure may be by-passed and the grievance brought directly to Step (B) or Step (C).

4.7 No Reprisals Clause

No reprisals shall be taken by the Board or the administration against any employee because of the employee's participation in a grievance.

4.8 Filing of Materials

All records related to a grievance shall be filed separately from the personnel files of the employee.

## Article V- Leaves of Absences

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### 5.1 Sick Leave

- A. Each member shall be granted ten (10) days sick leave per year to be used for personal illness, quarantine at home, or serious illness or death in the immediate family (as defined in 24.6 of the ILLINOIS SCHOOL CODE). If the teacher does not use the full amount of annual leave allowed, the unused sick days shall accumulate unlimited for the life of the contract, not to exceed 360 days. Sick leave can be taken in quarter, half, or whole days. Quarter days for purposes of this Article shall mean either an increment of two (2) periods for members of the Junior High or High School, or for a continuous period of 90 minutes for members of the Elementary School. The following scale will increase available sick leave days as follows:

|                           |         |
|---------------------------|---------|
| After 5 years of service  | 12 days |
| After 10 years of service | 14 days |
| After 15 years of service | 16 days |
| After 20 years of service | 18 days |
| After 25 years of service | 20 days |

A record of each teacher's sick leave days will be kept for each year of his/her employment with the district. Said record will indicate the number of annual sick leave days available and the number of days used during that school year.

- B. Those members with extended contracts will be granted one (1) additional sick day for every ten (10) additional days they are contracted to work (i.e., 190-day employee will be granted one (1) extra sick day, and a 200-day employee will be granted two (2) extra sick days).
- C. Building principals will work with members in approving staff members 30 minutes after contractual start time and 30 minutes before contractual end time for appointments without taking time off, if coverage permits without additional cost to the District.
- D. In the event of a physical injury to an employee (while acting within the scope of their employment) inflicted by a student, the employee will not be required to use sick leave to seek medical attention upon approval of the Superintendent.

### 5.2 Sick Leave Bank

The Board and the NBEA agree that a sick leave bank shall be maintained. The intent of the bank is to provide additional financial protection to those employees who incur a period of catastrophic illness or severe illness or injury, prolonged illness, serious injury, or hospitalization, as verified in writing by a physician. It remains the intent of both parties to strive to retain good attendance in the district. It is not the purpose of the bank to provide

additional days to employees who have exhausted their accumulated sick leave and are applying for days off because of a non-catastrophic illness. Any member who is absent for illness or injury due to a work-related accident (which is compensational under the Illinois Workers' Compensation Act) will not avail himself/herself to any benefits of the bank.

- A. Any employee covered under the terms of this contract shall be eligible to participate in this VOLUNTARY Sick Leave Bank for the purpose of extended sick leave benefits for themselves. Only those employees who donate the required days to the bank each year by the date below shall be eligible to apply to draw from the bank.
- B. Participants in the voluntary sick leave bank shall submit a Sick Bank Membership Application no later than September 15 to the district office each year. If a new employee is hired during the school year he/she may take part in the Sick Leave Bank by submitting the Sick Bank Membership Application no later than two (2) weeks from the first day of employment to decide if he/she wishes to participate in the Sick Leave Bank. A copy of the Sick Bank Membership Application is attached as Appendix D.
- C. Each employee electing to participate in the bank shall contribute one (1) sick day to the sick bank each year until the sick leave bank reaches the maximum capacity of 200 days.
- D. A full-time employee with a minimum of six months' service and who has exhausted all available benefit time is eligible to request sick leave time from the bank.
- E. A participant may elect to withdraw from and stop participation in the Bank at any time, and upon withdrawal shall not again be eligible for participation in or use of the bank. They will forfeit any claim to their contributed days and benefits of membership.
- F. No member can use sick leave bank days and also collect "Temporary Nonoccupational Disability Benefits" from TRS.
- G. The sick bank shall carry over unused days from year to year. When the sick bank has exceeded 200 days because of new membership, days will be given back to the employees according to the most number of days given and then to participants based on seniority.
- H. All accrued personal and sick days shall be used as well as five (5) dock days before eligibility to draw from the sick bank.
- I. No members shall be allowed to draw more than 30 days during one school year and no more than 60 days during his or her employment in the New Berlin CUSD #16.
- J. Prior approval is required from the Sick Leave Bank Review Committee to allow an employee to use up to 30 workdays from the Sick Leave Bank per school year.

- K. A committee consisting of one member covered under this bargaining agreement from each building selected by the Association and two (2) administration members chosen by the Superintendent in addition to the Superintendent will govern the use of the sick leave bank. The members who serve on this committee must be voluntary members of the sick bank.
- L. The voluntary sick leave bank shall not be subject to the grievance procedure contained in this Agreement.

### 5.3 Personal Leave

Three (3) personal leave days per year shall be granted for personal leave subject to the following requirements:

- A. Requests for personal leave shall be made to the appropriate Principal forty-eight (48) hours in advance of the day for which the leave is requested. Personal leave can be taken in half days or whole days.
- B. No personal leave will be granted for an absence occurring the day before or after the following holidays: Thanksgiving, Christmas, Easter, Spring Break; or during the first 5 days or last 5 days of a school year (except for the transportation of dependent children for post-secondary education, including military and trade school, or as otherwise approved by the administration); or a day on which semester tests are scheduled.
- C. No more than a maximum of four (4) teachers at the elementary, two (2) at the junior high, and three (3) at the high school, not to exceed six (6) teachers district-wide, may be granted personal leave on the same day. In case of an emergency or special circumstance, with the approval of the Superintendent, the above conditions may be waived.
- D. Unused personal leave will be allowed to accumulate to 4 days. After 4 days are accumulated, any additional personal days will roll over as sick leave at the beginning of the next school year. Personal days can be used based on principal's approval.
- E. Staff may borrow up to one personal day from next year's allocation for emergency use. This is a onetime occurrence with superintendent approval.
- F. All personal leave requests for SIP days, Institute Days, or in-service days must be submitted to the Superintendent in writing at least two weeks in advance of the day. None of these days can be used to extend a vacation. A vacation for these purposes is defined as Spring Break, Christmas Break, and/or Thanksgiving Break.



#### 5.4 Association Leave

Officers and representatives of the Association shall be granted a maximum of five (5) working days Board paid leave for official Association business upon written notice to the Superintendent or his designee. When a substitute is needed to replace an employee using this leave the Board and Association shall equally share this cost.

#### 5.5 Leave of Absence

Leaves of absence may be granted without pay to tenured teachers who desire to return to employment in a similar capacity upon termination of said leave. Said leave shall not be counted as teaching experience on the salary schedule. A letter of intent to return from a leave of absence must be filed with the Superintendent thirty (30) days prior to the end of said leave. A failure to provide said notification will be considered as having terminated contractual service.

Each approved leave of absence shall be of the shortest possible duration required to meet the purpose of the leave consistent with a reasonable continuity of instruction for students. Leaves of absence without pay shall normally be for no more than one (1) year; however, under special conditions, e.g. a 2 year graduate program, tenured teachers granted leave may apply for an extension not to exceed one (1) additional year. Leaves shall be granted to tenured teachers according to the following condition.

- A. Written requests for leaves of absence should be made at least two months before the leave is desired. This includes requests before and during the school year. Requests are subject to board approval.

If the leave is for the first/fall semester only, the employee shall notify the Superintendent with written notice by November 15 of the employee's intention to return to a teaching position for the second/spring semester.

If the leave is for the entire year, the employee shall notify the Superintendent with written notice by March 15 of the employee's intention to return to a teaching position for the following August.

- B. If acceptable to the Superintendent the dates that the leave shall begin and end shall be put in writing and presented to the Board.
- C. Leaves of less than (1) month, if acceptable to and approved by the Board, will not require one (1) month notice.
- D. Leave may be granted for:
  1. advanced study leading to a degree in an approved university;
  2. educationally related travel if the applicant provides an itinerary and an explanation of how such travel will improve the educational program;
  3. military service;

4. child care; maternity; paternity; adoption; foster care;
5. other reasons acceptable to the Board.

#### 5.6 Family Medical Leave

Family and medical leave shall run concurrently with other leaves provided herein or by law. Any period of leave taken pursuant to this provision by a non-tenured teacher will qualify toward the continuous employment requirement of 105 ILCS 5/24-11 regarding contractual continued service.

#### 5.7 Bereavement Leave

- A. Three (3) paid days will be granted for reason of bereavement for death of each immediate family member. These days will not be charged against the employee's sick leave or personal leave. "Immediate family" shall include parents (biological, step, or adopted), spouse, domestic partners, brothers, sisters, children (biological, step, adopted, or foster), grandparents, grandchildren, parents-in-law, brother and sisters-in-law, daughters-in-law, sons-in-law, grandparents-in-law, nieces, nephews, aunts, uncles, first cousins, legal guardians, and any legal dependent.
- B. Personal leave can be used for the cause of bereavement or death for those other than "immediate family" members, i.e. friends, etc. If a death occurs with no usable personal leave, the teacher may borrow a personal day from next year's allocation.

## Article VI – Reduction in Force by Sequence of Dismissal

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- 6.1 All teachers shall be placed in one of four groupings based upon their individual summative performance evaluation rating (teacher evaluation form). Placement in one of the four groupings shall be subject to the Joint Committee for Evaluation agreement.
- A. Group 4 (Excellent): Two out of the last three summative performance evaluation ratings of a teacher have been Excellent, but none of the last three ratings have been either Needs Improvement or Unsatisfactory.
  - B. Group 3 (Proficient): The last two summative performance evaluation ratings have been either Needs Improvement, Proficient, or Excellent where the average is between 3.74 and 3.0.
  - C. Group 2 (Needs Improvement/Unsatisfactory). The average of the last two summative performance evaluation ratings of a teacher is 2.999 or below.
  - D. Group 1 (Not Evaluated): Probationary teachers who have not been evaluated.
- 6.2 The numerical value range assigned for each of the Group performance evaluation ratings specified in 6.1 above are as follows:
- A. Excellent shall be a range of 4.0-3.75 points;
  - B. Proficient shall be a range of 3.74-3.0 points;
  - C. Needs Improvement shall be a range of 2.999-1.999 points;
  - D. 1.998-0 points shall be deemed Unsatisfactory.
- 6.3 After a teacher is placed within one of the Groups (1, 2, 3, or 4), then the teachers shall be ranked within these respective Groups as follows:
- A. Group 4: Teachers will then be ranked for sequence of dismissal based upon seniority. Seniority will be determined by the date the BOE approved the hiring of the employee and ranked from most experience to least experience. If the seniority of any teachers are tied, then a coin toss method may be used to break the tie.
  - B. Group 3: Teachers will then be ranked for sequence of dismissal based upon seniority. Seniority will be determined by the date the BOE approved the hiring of the employee and ranked from most experience to least experience. If the seniority of any teachers are tied, then a coin toss method may be used to break the tie.
  - C. Group 2: The average numerical value of the teacher's last two summative performance evaluations shall be averaged to determine that teacher's raw score.

Teachers will then be ranked for sequence of dismissal based upon their individual raw scores with the highest score at the top and then ranked in descending order according to the raw score. If the raw score of any teachers are tied, then the teacher with the most seniority within New Berlin CUSD #16 shall be ranked higher on the sequence of dismissal list than the other teacher(s) with the same raw score.

- D. Group 1: Teachers may be dismissed at the discretion of the Board of Education without regard to raw scores or seniority.
- 6.4 In the event the Board of Education approves a reduction in force, teachers shall be dismissed in the following sequence : 1) first in Group 1 at the Board's discretion; 2) then teachers in Group 2 with the lowest raw score shall be dismissed first depending upon positions categorized according to legal and District qualifications; 3) then teachers in Group 3 with the lowest seniority; 4) then teachers in Group 4 with the lowest seniority.
- 6.5 No Grievance shall be filed or processed challenging substantive administrative evaluations of an individual teacher's performance rating and/or the overall summative performance rating of any teacher. Article VI Grievances shall be strictly limited to procedural matters and/or the mathematical calculations for placement in Group 3 or Group 2.

## Article VII – Working Conditions

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### 7.1 Tentative Assignments

- A. Teachers shall receive notice of their tentative assignments for the following year no later than June 16.
- B. In the event an emergency (for example death, disability, or resignation of a teacher) causes a change in assignment, the affected employee or employees shall be notified as soon as possible by the Superintendent or building Principal. The Superintendent shall consider interests of volunteers in circumstances where a teacher reassignment is deemed necessary by the Superintendent. Any volunteer for a vacant position shall be interviewed for such position.
- C. In the event that a teacher is reassigned after 14 days before the first new teacher work day, the employee will receive a one-time stipend of \$500.
- D. If these terms are not acceptable to the employee, said employee will be allowed the option of a one (1) year leave of absence or resignation.

### 7.2 Teacher Work Day

The teacher calendar will not exceed 180 work days except for the positions that are under extended days. The teacher work day will be 7 hours and 31 minutes with the teacher work day beginning at 8:00 am and ending at 3:31 pm, with the exception of those instances listed in subparagraphs (A)-(E) of this subsection and/or early dismissal times as stated in 7.4. High school and junior high teachers will be provided at least a thirty (30) minute, duty free lunch period and not less than one (1) preparation period per day. The length of the preparation period will be defined as the regular class period length in the school of assignment. Pre-K through 5th grade and traveling teachers will be provided at least a thirty (30) minute, duty-free lunch period and two hundred fifteen (215) minutes of preparation time per week with a minimum of 25 consecutive minutes per day, exclusive of employees who set their own schedules. Schedules must be pre-approved by the building administration.

A principal may permit a teacher to leave immediately after the close of the official student day if, in the principal's opinion, the teacher has a justifiable reason. The opening and closing time for the student day will be determined by the Board for each attendance center. Teachers, however, shall also be required to remain for:

- A. Scheduled parent-teacher and student-teacher conferences (all members), grant funded required events (Pre-K members and Title I), Promotion (Junior High members), Graduation (High School members), and Elementary Meet the Teacher Night (Elementary School members).

- B. Fulfillment of extracurricular assignments (as paid at the rate listed in Appendix B and/or C).
- C. Scheduled monthly staff meetings lasting no longer than 40 minutes prior to the start of or beyond close of official school day. Each building principal will provide the staff a calendar of these meetings no later than August 31. Shared faculty members will attend the faculty meeting in the building in which they spend the majority of their day, as deemed by administration.
- D. Emergencies as defined by the Administration.
- E. After school committee meetings, which will end by 4:30 PM. Member will only be required to participate in one building team/committee meeting per month.

Any employee who attends a school function or completes other professional responsibilities outside of regular work hours for which the administration requires their attendance shall receive compensation at the extra duty rate for all such work.

Shared faculty members shall be obligated to attend post-school day events hosted by only one building, in cases where such events are scheduled on separate nights, as deemed by administration.

Meetings held after regular school hours shall not take place on a Friday or the day preceding a holiday (Thanksgiving, Christmas, or Easter).

Teachers required to attend meetings scheduled after 4:30 p.m. shall receive written notification at least one week in advance, unless in cases of emergency as mutually agreed upon by the administration and the Association.

### 7.3 Student Schedule

The schedule for the Junior-Senior High Schools shall be no more than 8 periods.

If there is an intention to change the starting and ending times more than 15 minutes, it will be negotiated.

If the Board has an intention to change, the Association will be notified by December 1 of each year of the desire to change, and of the Board's willingness to bargain both the decision and the impact of a change in the daily schedule.

### 7.4 Dismissal Time - Thanksgiving, Christmas, and Easter

Dismissal time for teachers on the school day immediately preceding Thanksgiving, Christmas, and Easter vacations shall be five (5) minutes after buses have left unless an

emergency situation exists. The dismissal time for students on these days shall be the amount of time necessary to receive full state aid.

#### 7.5 School Calendar

The school calendar shall consist of not more than a maximum of one hundred eighty (180) teacher attendance days. A calendar committee will be formed consisting of three (3) employees appointed by the Association that will serve and provide input on the school calendar formation in collaboration with the Superintendent and two (2) principals, which is to follow the ISBE calendar guidelines and/or other requirements by law. The final calendar will be presented at the February board meeting.

#### 7.6 Personnel File

A teacher shall have the right to examine the contents of his/her personnel file pursuant to the Illinois Personnel Record Review Act provided an administrator is present, with the exception of those materials exempted by statute. Said review shall take place during the regular hours established for the central office. The teacher shall have the right to respond in writing to any materials in the file, and his/her response shall be attached to the file copy. Upon request, the teacher, at his/ her own expense, will be provided one (1) copy of the material in the file. Materials related to the discipline, or evaluation of a teacher shall be placed in the personnel file of the teacher only after the teacher has had the opportunity to read the materials.

No materials of disciplinary action or supporting disciplinary action maybe placed in the personnel file of a teacher more than thirty (30) calendar days from the date disciplinary action is taken. If a disciplinary action is grieved, the materials must be placed within 30 days of the grievance decision being finalized or the last date discipline occurred, whichever is later.

#### 7.7 Teacher Evaluation

##### A. Frequency of Evaluations

Non-tenured teachers shall be evaluated at least once each year. Tenured teachers shall be evaluated at least once every three (3) years. For each tenured teacher who received an *excellent* or *proficient* rating, a minimum of two (2) observations are required during the cycle in which the current evaluation is conducted, one (1) of which must be a formal observation.

For each tenured teacher who received a *needs improvement* or *unsatisfactory* rating, a minimum of three (3) observations are required in the school year immediately following the year in which the *needs improvement* or *unsatisfactory* rating was assigned, of which two (2) must be formal observations.

For each non-tenured teacher, a minimum of three (3) observations are required each school year, of which two (2) must be formal observations.

Employees who have floating or multiple building locations will be informed as to who will evaluate their performance by September 1.

Evaluations for non-tenured teachers will be completed no later than the third week of March. Evaluations for tenured teachers will be completed prior to May 1 of the year of the evaluation.

B. Nature of Observations

All teacher observation will be conducted by qualified administrators. An observation shall be made for a minimum of thirty (30) uninterrupted minutes. Teachers will be given advance notice of a formal evaluation minimum of 7 calendar days. No observation can be made the day before a holiday break. Teachers may request an additional formal/informal observation within 24 hours which will replace the previous observation.

C. Rating Scale

Ratings shall include “excellent”, “proficient”, “needs improvement” and “unsatisfactory”.

D. Teacher Evaluations Placed in Personnel File

A copy of each teacher’s evaluation shall be placed in that teacher’s personnel file and a copy of the same shall be provided to the teacher within ten (10) days. Teachers shall be given an opportunity to attach a statement of rebuttal to each evaluation.

E. Unsatisfactory Evaluations of Tenured Teachers

When a written evaluation results in an unsatisfactory rating, a remediation plan shall be devised and initiated in an effort to correct the areas identified as unsatisfactory.

F. Teacher Evaluation Process Subject to Grievance

Only the above aspects (A-F) of the evaluation process are subject to the grievance procedure.

7.8 Extra Duty Assignments



- A. Whenever the District determines that a vacancy exists in an extra duty assignment, the Superintendent will advertise, for one week where practicable as determined by both the Activities/Athletic Director and the Superintendent, for applicants to fill the assignment among the members of the unit. Applicants from within the school system will be given first consideration. However, the Board reserves the right to employ the candidate that best fits the total needs of the district, and the Board's decision will be final.
- B. In the event the district decides to terminate an extra duty assignment, the District shall first notify the teacher in writing of the intended change and shall give the teacher an opportunity to discuss the termination with the Superintendent. In the event the teacher is not satisfied with the results of the conference with the Superintendent, the teacher may appeal to the Board.
- C. A teacher may resign from an extra duty assignment by giving written notice to the Superintendent. The Superintendent shall advertise for volunteers to fill the assignment from among members of the unit. In the event the district elects not to accept a volunteer, the district may also consider persons who are not members of the unit. The Superintendent's decision to grant or to deny a teacher's request for release from an extra duty assignment may be appealed to the Board.
- D. When a resignation of an extra duty and/or athletic position is received by the Administration/ Board, reasonable efforts will be made to fill the position, with someone acceptable to the Board, in a timely manner.
- E. As for prior experience in other districts, the employee will need to provide the Superintendent written documentation. The Superintendent with the input of the Activities/Athletic Director will give the employee credit for experience in the specific sport; however, discretion is given as to the exact placement of step when taking into consideration the level, capacity, years of experience, and where the former experience was earned.
- F. Employees who teach an early bird class will be compensated by being allowed to leave early at the end of the day. The compensatory time will be equal to the amount of time that they are required to be present for the early bird class. In instances where it is in the best interest of students to have the opportunity for an early bird class and compensatory time off at the end of the day is not possible, the individual will receive compensation for the additional class at the overload rate of 15% of the base.
- G. Extra Duty for Staff in Departments with Daily Subs  
In the case of an emergency substitute situation, if no outside sub can be found to cover a teacher's class, teachers who take additional students into their regular class will be paid at the teacher extra duty rate.

In the case of an all day teacher absence or a one-half day teacher absence, the principal will make every effort to obtain a substitute. If a substitute cannot be obtained, the principal will find coverage from among the available staff for any particular period when a sub is needed. Availability will most always be determined by teachers with a preparation period/time at that time.

## 7.9 Vacancies

### A. Vacancy Defined

A vacancy occurs whenever a current or newly created bargaining unit position is open for the following year. Current bargaining unit employees may apply and shall be given an opportunity to interview for any vacancy for which they apply.

### B. Posting of Vacancies

Whenever a vacancy occurs for the following year the Superintendent shall, within four (4) working days, e-mail a vacancy notice to all employees who are included in this Agreement under Article 1.1.

### C. Filling of Vacancies

In filling a vacancy, the district accepts the principle of seniority as first consideration, and applications from within the school system will be given first consideration. However, the Board reserves the right to employ the candidate that best fits the total needs of the district, and the Board's decision will be final. If an in-district candidate is not chosen for the position, the applicant can request a conference with the Superintendent, where the applicant will be given reasons for the selection of another candidate.

### D. When hiring new employees, full credit will be given for teaching experience earned while holding a valid Illinois teaching license, regardless of where the experience was earned.

### E. Notification of Hires

The Association President will be notified of newly hired teachers pursuant to 115 ILCS 5/3(c)(2). The new hire notification will include salary schedule placement.

## 7.10 New Teachers to District Orientation

First-year probationary teachers will be required to work up to four (4) days prior to the beginning of the regular school year as part of their initial contract with the District. The additional days will be used to orient these teachers to District policies, procedures, and curriculum and to provide professional development and building activities. It is the intent

of the parties that at least one (1) of these four (4) days be directed toward building-level activities. The Association will have input into the planning and evaluation of the program. The NBEA will be given one-half (1/2) day for an NBEA workshop. The District shall pay the new teachers a lump sum stipend of \$700, provided the teacher attends the in-services and works the building-level activities as required for all four (4) days. If a teacher can't attend the four (4) days or the orientation is scheduled for less than four (4) days, the rate of pay will be pro-rated.

#### 7.11 Classroom Size

- A. The Board continues to be aware of the value of lower class sizes, and they will direct administration to meet with building teachers in order to make recommendations to the Board which reflect student and teacher needs, while balancing financial constraints.
- B. The number of students on a special education teacher's caseload shall not exceed 18 students. If for any reason the administration cannot meet these requirements a teacher will receive an overload stipend (15% of the base for the year).

#### 7.12 Summer Curriculum/Training

Members that are requested to attend curriculum planning and trainings during the summer shall be paid the extra duty rate.

Additionally, members in their first three (3) years of implementing a new curriculum, or who are part of a specific teaching cohort with a new member (e.g., third grade, high school science department, etc.), will be allowed four (4) hours of paid time for curriculum planning with colleagues during the summer, to be paid at the extra duty rate. Members seeking to work summer hours must submit a detailed agenda for approval by the building's administrator. This agenda must outline the specific tasks and goals to be accomplished during the summer hours.

Each building principal will be required to provide teachers with four (4) consecutive hours of curriculum time to meet with colleagues to vertically align during the first week of school.

## Article VIII – Economic Benefits

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### 8.1 Employee Compensation Insurance

- A. The Board will pay \$800.00 of the monthly PPO “Employee Only” premium from August 1, 2024 through November 30, 2024. If employees have or choose a different health insurance plan during open enrollment (including but not limited to HSA Employee Only, HSA Employee & Spouse, HSA Employee & Child(ren), HSA Family, PPO Employee & Spouse, PPO Employee & Child(ren), PPO Family, HMO Employee Only, HMO Employee & Spouse, HMO Employee & Child(ren), and HMO Family), the employee will pay the difference between the employee’s plan of choice and the dollar amount equal to the Board monthly contribution of the PPO “Employee Only” plan as stated above. If an HSA plan is offered and an employee is taking the “Employee Only” HSA plan when the premium is less than the Board contribution, the difference between the individual HSA monthly premium and the monthly Board contribution will be deposited into a Health Savings account for said employee. Starting December 1, 2024 and each renewal date thereafter for the duration of this Agreement, the Board shall continue to pay that current monthly contribution and any increase to the premium from the previous year’s premium will be split 50/50 between the Board and employee. If a certified employee elects only the dental and/or vision coverage under the District group health plan (provided the plan allows such a partial election of coverage), but does not elect full coverage, the Board will pay the individual premium cost for dental and/or vision coverage up to but not more than an amount equal to the maximum as prescribed by 8.1A. A certified employee who elects only dental and/or vision coverage is not entitled to receive the difference between the annual cost of that partial coverage and the maximum as prescribed by 8.1A amount for full coverage.
- B. If the Board anticipates a change in coverage or carrier, the Association will be notified and a committee appointed by the association will be allowed advisory input as to the coverage and carrier.
- C. The Board will provide a Sec. 125 plan to shelter employee premium costs.

### 8.2 Shelter Teacher Retirement Contribution

As provided by law, the Board agrees to pay to the Teachers’ Retirement System (TRS) on behalf of each teacher under the “salary add-on method” an amount up to nine per cent (9%) of the teacher’s creditable earnings for each fiscal year during the term of this Agreement. The Board will continue making TRS contributions of 9% as long as the 9% level is allowed by law. If during the term of this Agreement the 9% level of contribution is reduced by law, the Association acknowledges that employees are not entitled to the excess between a lesser contribution percentage and the 9% level, but retain the right to engage in good faith negotiations on this subject as provided hereinafter. In the event the law is changed or

modified after July 1, 2017, concerning the obligations of teachers and/or the Board in making pension contributions, either party may serve upon the other party a written notice to reopen bargaining pertaining only to 8.2. If such a notice to bargain is served and received, the parties agree to promptly meet and negotiate any modifications in good faith.

### 8.3 Mileage

Teachers required by the Administration to use their own transportation in the performance of their duties shall be reimbursed at the rate equal to the amount of the Illinois State rate. The Illinois State rate shall be the reimbursement rate for the contract period.

### 8.4 Pay Period

All employees of the District will be paid on the 1st and 15th day of each month. If the 1<sup>st</sup> or 15<sup>th</sup> occurs on Saturday or Sunday, the pay date will be the previous business day. The only exception will be the first pay date in January, which shall be the first business day on or after January 2<sup>nd</sup>.

### 8.5 Retirement Incentive Award Payment

A. An employee who submits to the Board of Education on or before August 15th four (4) years prior to the June 30th of the year of actual retirement an irrevocable letter (unless otherwise agreed to by the Board) to retire shall be eligible for a retirement incentive in each of his/her final four (4) years of teaching service provided the employee meets all of the following express conditions:

1. The employee shall have a minimum of fifteen (15) years of continuous full-time teaching service in CUSD #16 at the intended date of retirement; and,
2. The employee (teacher) shall not retire pursuant to the TRS Early Retirement Option (ERO) or its equivalent; and,
3. The employee (teacher) retirement shall not result in CUSD #16 being required to pay any penalty, surcharge or supplemental contribution assessment to TRS caused by the employee's retirement; and,
4. The employee (teacher) must be either sixty (60) years of age by the June 30th in which the retirement is effective or at least fifty-five (55) years of age with at least thirty-five (35) years of creditable service by the June 30th in which the retirement is effective and does not retire pursuant to an ERO option.

In exchange for the employee's (teacher) submission of a binding and irrevocable letter of retirement (unless otherwise agreed to by the Board), CUSD #16 shall remove the employee from the teacher's salary schedule and for each fiscal year prior to the date of retirement shall pay a six percent (6%) increase in the employee's

creditable earnings from the amount of reportable creditable earnings paid the previous year. For the purpose of this calculation the previous year's creditable earnings shall include CUSD #16's TRS contribution made on behalf of the teacher. In no event, shall any amount in excess of the 6% salary increase paid on reportable creditable earnings from year to year prior to the actual date of retirement be considered due and owing to the employee (teacher) within the period prior to retirement.

- B. CUSD #16 and the employee (teacher) agree to execute a retirement incentive agreement that governs the payment of the retirement award.
- C. An employee shall be eligible for the above retirement incentive payments for one (1), two (2) or three (3) years if the irrevocable letter of retirement is submitted by the August 15th date and expressly specifies a period of less than four (4) years prior to retirement and the employee (teacher) meets all of the other conditions set forth in subparagraphs A and B above.
  - 1. Example: A teacher applies for the award 1 year prior to retirement. The teacher's creditable earnings for 2008-2009 school year were \$40,000.00. The teacher's final year creditable earnings will be \$42,400.00 ( $\$40,000.00 \times 1.06 = \$42,400.00$ ).
  - 2. Example: A teacher applies for the award 3 years prior to retirement. The teacher's creditable earnings for 2008-2009 school year were \$40,000.00. The teacher's first year creditable earnings will be \$42,400.00 ( $\$40,000.00 \times 1.06 = \$42,400.00$ ). The teacher's second year creditable earnings will be \$44,944.00 ( $\$42,400.00 \times 1.06 = \$44,944.00$ ). The teacher's final year creditable earnings will be \$47,640.00 ( $\$44,944.00 \times 1.06 = \$47,640.00$ ).
- D. If a teacher has an extra duty obligation at the commencement of the retirement incentive program and ceases to perform those duties during the retirement incentive period, the calculation of the teacher's six percent (6%) increase shall be reduced by the amount of the extra duty compensation.
  - 1. Example: A teacher applies for the award 3 years prior to retirement. The teacher's creditable earnings for the 2008-2009 school year were \$40,000.00. The teacher's first year creditable earnings will be \$42,400.00 ( $\$40,000.00 \times 1.06 = \$42,400.00$ ). The teacher's second year creditable earnings will be \$44,944.00 ( $\$42,400.00 \times 1.06 = \$44,944.00$ ). The teacher ceases to perform an extra duty assignment in his/her final year of employment for which he/she would have been paid \$2,000.00. The teacher's final year of creditable earnings will be \$45,520.00 ( $\$44,944.00 - \$2,000.00 \times 1.06 = \$45,520.00$ ).

- E. Once an irrevocable letter of retirement is submitted, the employee will not be assigned any additional extra duties or TRS reportable duties not currently being performed without the consent of the employee.
- F. If a teacher fails to complete the pre-retirement periods, leaves CUSD #16 prior to the designated retirement date or otherwise retires under the statutory Early Retirement Option causing CUSD #16 to have to pay a penalty or other monies constituting a surcharge to the Teacher Retirement System, CUSD #16 shall be entitled to damages for breach of contract against the teacher in the amount equal to the retirement incentive payment received by the teacher including taxes and retirement withholdings. Upon complete reimbursement, the teacher shall be entitled to any general wage increase, which would have been applicable during the pre-retirement period.
- G. In the event the retirement award provided for in this Article would cause CUSD #16 to pay a penalty or other monies constituting a surcharge to the Teacher Retirement System or would conflict with any state statute or final rule or regulation promulgated by the Teacher Retirement System, the provisions of this Section shall become void and the parties agree to reopen this Agreement and attempt to midterm bargain changes necessary to correct any defect created by this incentive.
- H. Teachers shall not rely upon the continuation of this retirement incentive award payment program in subsequent collective bargaining agreements. Unless the parties agree to continue this Section in a subsequent collective bargaining agreement, the foregoing benefits will be denied to those who have not applied for such benefits prior to the expiration of this Agreement.

#### 8.6 Tuition Reimbursement

College courses, to qualify for reimbursement, must be offered by a recognized and accredited institution of higher learning. Each teacher will provide proper documentation for reimbursement for these expenses, which includes proof of completion of the course with a grade of B (or its equivalent) or higher. These funds cannot be used to hire substitute teachers.

The District shall provide \$175 per college course credit hour (not to exceed the actual cost of the course), up to 12 credit hours per year, provided the teacher who receives District funds for college course credit hours under this Section agrees not to voluntarily leave employment in the District for a period of two (2) school years subsequent to the year in which the credit hours were taken. Any teacher who voluntarily leaves employment within two (2) school years must reimburse the District 50% of the costs of the District's share of the college credits earned within that time period.

If the District requires a teacher to get an additional certificate to assist with master scheduling, then the District will pay for the courses required towards the certificate. A member may not choose to revoke any certificate earned utilizing any amount of funds from

this Section 8.6. If a member chooses to revoke such a certificate, he or she must reimburse the District 100% of the funds paid by the District utilized towards earning said certificate, unless the member has used said certificate for 2 years.

#### 8.7 Extended Contract

All employees, except for positions listed below, are hired for a 180-day school year. Those positions on an extended contract are the following and will be paid their daily rate for any days extending beyond the 180-day school year:

Director of Student Services (200 days)  
 District Librarian (190 days)  
 Agriculture Teacher (190 days)  
 Social Workers (190 days)

#### 8.8 Longevity Incentives

The Board agrees to pay the following one-time stipends to staff members whose years of service to New Berlin School District reach the thresholds set forth.

|                     |         |
|---------------------|---------|
| 5 years of service  | \$125   |
| 10 years of service | \$250   |
| 20 years of service | \$500   |
| 30 years of service | \$1,000 |

#### 8.9 Movement of Rooms

When the requirement to move material is a directive that stems from an administrator or from a board action, as in the case of school construction, renovation, involuntary relocation from one building to another, and/or involuntary room-to-room transfers, the District will pay a \$150 stipend to the member if the movement of rooms is necessary to be performed after contractual hours. Members must use best efforts to complete any room movements during contractual hours. Members must submit a form with supervisor approval to receive payment for room movements completed outside of contractual hours.

#### 8.10 Athletic Events

To encourage employee attendance at school activities, employees shall receive a family pass to be used for household members.

#### 8.11 Dual Credit Stipend



Any teacher teaching a dual credit course will receive an additional stipend of \$1000.00 annually. As a stipend, this amount is not added to the teacher's base salary.

#### 8.12 Professional Development

The Board shall provide an allocation of funds for professional development to support teachers in their pursuit of professional growth. This allocation shall be distributed amongst the schools within the District based on the number of teaching staff in each building. Teachers wishing to utilize the fund for professional development shall submit a request to their building administrator outlining the nature of the proposed activity, its relevance to their professional growth, and all anticipated costs. The building administrator shall review each request and may approve or deny the request based on the availability of funds, alignment with the District's goals and priorities, and the potential impact on the instructional practice. In the event that a request for professional development is denied by the building administrator, the administrator shall provide a written explanation to the requesting teacher outlining the reasons for denial. A denial shall not be the basis for a grievance. In the event of an overnight stay, each employee shall have their own bed to sleep in, unless the employees agreed otherwise.

## Article IX – Effect of Agreement

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### 9.1 Complete Understanding

The terms and conditions set forth in this Agreement represent the full and complete understanding between the parties. The terms and conditions may be modified only through written mutual consent of the parties.

The parties acknowledge that during the negotiations which resulted in this Agreement, each had an unlimited right to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining. Therefore, each party voluntarily and unqualifiedly waives the right for the life of this Agreement to bargain collectively with respect to any matter referred to or covered in this Agreement or impact thereof.

### 9.2 No Strike

The Association agrees that during the effective dates of this Agreement, it will not take any concerted activity against the Board, individual Board members, or its representatives including the withholding in whole or in part of any duty or service, school-related picketing, or disruptive activity.

### 9.3 Savings Clause

Should any article, section, or clause of this agreement be declared illegal by a court of competent jurisdiction, then that article, section, or clause shall be deleted from this Agreement to the extent that it violates the law. The remaining articles, sections, and clauses shall remain in full force and effect.

### 9.4 Effect of Agreement

This language Agreement shall become effective August 1, 2024, and shall continue in effect until August 1, 2027.

[Rest of Page Intentionally Left Blank]

This agreement is signed this \_\_\_\_\_ day of \_\_\_\_\_.

In witness thereof:

*FOR THE NEW BERLIN  
EDUCATION ASSOCIATION*

*FOR THE BOARD OF EDUCATION  
SCHOOL DISTRICT 16*

\_\_\_\_\_  
President

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Secretary

## Appendix A

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Steps: Steps will end at the following:

|         |    |
|---------|----|
| BA +0   | 10 |
| BA + 8  | 12 |
| BA + 16 | 14 |
| BA + 24 | 18 |

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**Once an employee reaches the last step in a column said employee will only receive future salary increases as a percentage equivalent to the negotiated percent increase and will not receive step adjustments. No employee may ever move more than one vertical step in one year.**

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| 2024-2025       |              |              |              |              |              |              |              |              |              |              |
|-----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| SALARY SCHEDULE |              |              |              |              |              |              |              |              |              |              |
|                 |              |              |              |              |              |              |              |              |              | 5.00%        |
| STEP            | BA-0         | BA-8         | BA-16        | BA-24        | MA-0         | MA-8         | MA-16        | MA-24        | MA-32        | MA-40        |
| 0               | \$ 39,050.31 | \$ 40,893.56 | \$ 42,736.83 | \$ 44,580.07 | \$ 46,423.32 | \$ 48,266.57 | \$ 50,109.81 | \$ 51,953.07 | \$ 53,796.32 | \$ 55,679.19 |
| 1               | \$ 40,002.75 | \$ 41,890.97 | \$ 43,779.19 | \$ 45,667.39 | \$ 47,555.59 | \$ 49,443.81 | \$ 51,332.00 | \$ 53,220.22 | \$ 55,108.42 | \$ 57,037.22 |
| 2               | \$ 40,387.40 | \$ 42,293.77 | \$ 44,200.15 | \$ 46,106.50 | \$ 48,012.86 | \$ 49,919.23 | \$ 51,825.59 | \$ 53,731.95 | \$ 55,638.30 | \$ 57,585.64 |
| 3               | \$ 40,775.73 | \$ 42,700.43 | \$ 44,625.15 | \$ 46,549.83 | \$ 48,474.52 | \$ 50,399.22 | \$ 52,323.90 | \$ 54,248.61 | \$ 56,173.29 | \$ 58,139.36 |
| 4               | \$ 41,167.81 | \$ 43,111.02 | \$ 45,054.23 | \$ 46,997.42 | \$ 48,940.63 | \$ 50,883.83 | \$ 52,827.02 | \$ 54,770.23 | \$ 56,713.42 | \$ 58,698.39 |
| 5               | \$ 42,003.76 | \$ 44,010.12 | \$ 46,016.49 | \$ 48,022.84 | \$ 50,029.18 | \$ 52,035.54 | \$ 54,041.89 | \$ 56,048.25 | \$ 58,054.61 | \$ 60,086.51 |
| 6               | \$ 43,053.85 | \$ 45,110.37 | \$ 47,166.90 | \$ 49,223.41 | \$ 51,279.92 | \$ 53,336.44 | \$ 55,392.94 | \$ 57,449.46 | \$ 59,505.97 | \$ 61,588.67 |
| 7               | \$ 43,866.50 | \$ 45,974.43 | \$ 48,082.37 | \$ 50,190.28 | \$ 52,298.20 | \$ 54,406.14 | \$ 56,514.06 | \$ 58,621.98 | \$ 60,729.91 | \$ 62,855.46 |
| 8               | \$ 44,692.85 | \$ 46,853.48 | \$ 49,014.13 | \$ 51,174.74 | \$ 53,335.36 | \$ 55,495.99 | \$ 57,656.60 | \$ 59,817.24 | \$ 61,977.86 | \$ 64,147.07 |
| 9               | \$ 45,854.87 | \$ 48,071.68 | \$ 50,288.49 | \$ 52,505.28 | \$ 54,722.08 | \$ 56,938.89 | \$ 59,155.68 | \$ 61,372.48 | \$ 63,589.28 | \$ 65,814.90 |
| 10              | \$ 47,047.10 | \$ 49,321.53 | \$ 51,595.99 | \$ 53,870.43 | \$ 56,144.85 | \$ 58,419.29 | \$ 60,693.73 | \$ 62,968.16 | \$ 65,242.60 | \$ 67,526.09 |
| 11              |              | \$ 50,603.90 | \$ 52,937.49 | \$ 55,271.06 | \$ 57,604.62 | \$ 59,938.20 | \$ 62,271.76 | \$ 64,605.35 | \$ 66,938.91 | \$ 69,281.76 |
| 12              |              | \$ 51,684.26 | \$ 54,017.84 | \$ 56,351.41 | \$ 58,684.98 | \$ 61,018.55 | \$ 63,352.13 | \$ 65,685.69 | \$ 68,019.25 | \$ 70,399.93 |
| 13              |              |              | \$ 55,098.19 | \$ 57,431.78 | \$ 59,765.34 | \$ 62,098.89 | \$ 64,432.47 | \$ 66,766.07 | \$ 69,099.61 | \$ 71,518.10 |
| 14              |              |              | \$ 56,178.98 | \$ 58,511.55 | \$ 60,845.64 | \$ 63,179.72 | \$ 65,512.32 | \$ 67,846.39 | \$ 70,180.49 | \$ 72,636.81 |
| 15              |              |              |              | \$ 59,592.47 | \$ 61,926.04 | \$ 64,259.61 | \$ 66,593.21 | \$ 68,926.76 | \$ 71,260.32 | \$ 73,754.44 |
| 16              |              |              |              | \$ 60,672.83 | \$ 63,006.41 | \$ 65,339.98 | \$ 67,673.55 | \$ 70,007.10 | \$ 72,340.66 | \$ 74,869.44 |
| 17              |              |              |              | \$ 61,753.18 | \$ 64,086.76 | \$ 66,420.32 | \$ 68,753.90 | \$ 71,087.47 | \$ 73,421.04 | \$ 75,990.78 |
| 18              |              |              |              | \$ 62,833.54 | \$ 65,167.11 | \$ 67,500.68 | \$ 69,834.26 | \$ 72,167.81 | \$ 74,501.39 | \$ 77,108.93 |
| 19              |              |              |              |              | \$ 66,247.46 | \$ 68,581.04 | \$ 70,914.62 | \$ 73,248.19 | \$ 75,581.75 | \$ 78,227.11 |
| 20              |              |              |              |              | \$ 67,327.83 | \$ 69,661.40 | \$ 71,994.98 | \$ 74,328.53 | \$ 76,662.11 | \$ 79,345.29 |

| 2025-2026       |              |              |              |              |              |              |              |              |              |              |
|-----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| SALARY SCHEDULE |              |              |              |              |              |              |              |              |              |              |
| STEP            | BA-0         | BA-8         | BA-16        | BA-24        | MA-0         | MA-8         | MA-16        | MA-24        | MA-32        | MA-40        |
| 0               | \$ 40,026.56 | \$ 41,915.90 | \$ 43,805.25 | \$ 45,694.57 | \$ 47,583.90 | \$ 49,473.24 | \$ 51,362.56 | \$ 53,251.89 | \$ 55,141.22 | \$ 57,071.17 |
| 1               | \$ 41,002.82 | \$ 42,938.24 | \$ 44,873.67 | \$ 46,809.07 | \$ 48,744.48 | \$ 50,679.90 | \$ 52,615.30 | \$ 54,550.72 | \$ 56,486.13 | \$ 58,463.15 |
| 2               | \$ 42,002.89 | \$ 43,985.52 | \$ 45,968.15 | \$ 47,950.76 | \$ 49,933.37 | \$ 51,916.00 | \$ 53,898.60 | \$ 55,881.23 | \$ 57,863.84 | \$ 59,889.08 |
| 3               | \$ 42,406.77 | \$ 44,408.46 | \$ 46,410.16 | \$ 48,411.82 | \$ 50,413.50 | \$ 52,415.19 | \$ 54,416.86 | \$ 56,418.55 | \$ 58,420.22 | \$ 60,464.93 |
| 4               | \$ 42,814.52 | \$ 44,835.46 | \$ 46,856.40 | \$ 48,877.32 | \$ 50,898.25 | \$ 52,919.18 | \$ 54,940.10 | \$ 56,961.04 | \$ 58,981.95 | \$ 61,046.33 |
| 5               | \$ 43,226.20 | \$ 45,266.57 | \$ 47,306.94 | \$ 49,347.29 | \$ 51,387.66 | \$ 53,428.02 | \$ 55,468.37 | \$ 57,508.74 | \$ 59,549.09 | \$ 61,633.31 |
| 6               | \$ 44,103.95 | \$ 46,210.63 | \$ 48,317.32 | \$ 50,423.98 | \$ 52,530.64 | \$ 54,637.32 | \$ 56,743.99 | \$ 58,850.67 | \$ 60,957.34 | \$ 63,090.84 |
| 7               | \$ 45,206.55 | \$ 47,365.89 | \$ 49,525.25 | \$ 51,684.58 | \$ 53,843.92 | \$ 56,003.26 | \$ 58,162.59 | \$ 60,321.93 | \$ 62,481.27 | \$ 64,668.11 |
| 8               | \$ 46,059.83 | \$ 48,273.15 | \$ 50,486.48 | \$ 52,699.80 | \$ 54,913.11 | \$ 57,126.45 | \$ 59,339.76 | \$ 61,553.08 | \$ 63,766.41 | \$ 65,998.23 |
| 9               | \$ 46,927.49 | \$ 49,196.15 | \$ 51,464.83 | \$ 53,733.48 | \$ 56,002.13 | \$ 58,270.79 | \$ 60,539.43 | \$ 62,808.10 | \$ 65,076.75 | \$ 67,354.43 |
| 10              | \$ 48,147.61 | \$ 50,475.26 | \$ 52,802.91 | \$ 55,130.55 | \$ 57,458.19 | \$ 59,785.83 | \$ 62,113.46 | \$ 64,441.10 | \$ 66,768.75 | \$ 69,105.65 |
| 11              |              | \$ 51,787.61 | \$ 54,175.79 | \$ 56,563.95 | \$ 58,952.10 | \$ 61,340.26 | \$ 63,728.41 | \$ 66,116.57 | \$ 68,504.73 | \$ 70,902.39 |
| 12              |              | \$ 53,134.09 | \$ 55,584.37 | \$ 58,034.61 | \$ 60,484.85 | \$ 62,935.11 | \$ 65,385.35 | \$ 67,835.61 | \$ 70,285.85 | \$ 72,745.85 |
| 13              |              |              | \$ 56,718.73 | \$ 59,168.98 | \$ 61,619.23 | \$ 64,069.47 | \$ 66,519.73 | \$ 68,969.97 | \$ 71,420.21 | \$ 73,919.92 |
| 14              |              |              | \$ 57,853.10 | \$ 60,303.37 | \$ 62,753.61 | \$ 65,203.83 | \$ 67,654.10 | \$ 70,104.37 | \$ 72,554.59 | \$ 75,094.01 |
| 15              |              |              |              | \$ 61,437.13 | \$ 63,887.92 | \$ 66,338.70 | \$ 68,787.94 | \$ 71,238.71 | \$ 73,689.51 | \$ 76,268.65 |
| 16              |              |              |              | \$ 62,572.09 | \$ 65,022.34 | \$ 67,472.59 | \$ 69,922.87 | \$ 72,373.09 | \$ 74,823.33 | \$ 77,442.16 |
| 17              |              |              |              | \$ 63,706.47 | \$ 66,156.73 | \$ 68,606.98 | \$ 71,057.23 | \$ 73,507.46 | \$ 75,957.70 | \$ 78,612.91 |
| 18              |              |              |              | \$ 64,840.84 | \$ 67,291.10 | \$ 69,741.34 | \$ 72,191.59 | \$ 74,641.84 | \$ 77,092.09 | \$ 79,790.32 |
| 19              |              |              |              |              | \$ 68,425.46 | \$ 70,875.71 | \$ 73,325.97 | \$ 75,776.20 | \$ 78,226.45 | \$ 80,964.38 |
| 20              |              |              |              |              | \$ 69,559.83 | \$ 72,010.10 | \$ 74,460.35 | \$ 76,910.60 | \$ 79,360.84 | \$ 82,138.47 |

| 2026-2027       |              |              |              |              |              |              |              |              |              |              |       |
|-----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-------|
| SALARY SCHEDULE |              |              |              |              |              |              |              |              |              |              |       |
|                 |              |              |              |              |              |              |              |              |              |              | 5.00% |
| STEP            | BA-0         | BA-8         | BA-16        | BA-24        | MA-0         | MA-8         | MA-16        | MA-24        | MA-32        | MA-40        |       |
| 0               | \$ 41,027.23 | \$ 42,963.80 | \$ 44,900.38 | \$ 46,836.93 | \$ 48,773.50 | \$ 50,710.07 | \$ 52,646.62 | \$ 54,583.19 | \$ 56,519.75 | \$ 58,497.95 |       |
| 1               | \$ 42,027.89 | \$ 44,011.70 | \$ 45,995.52 | \$ 47,979.30 | \$ 49,963.09 | \$ 51,946.90 | \$ 53,930.68 | \$ 55,914.49 | \$ 57,898.28 | \$ 59,924.73 |       |
| 2               | \$ 43,052.96 | \$ 45,085.15 | \$ 47,117.36 | \$ 49,149.53 | \$ 51,181.71 | \$ 53,213.90 | \$ 55,246.07 | \$ 57,278.26 | \$ 59,310.44 | \$ 61,386.31 |       |
| 3               | \$ 44,103.04 | \$ 46,184.79 | \$ 48,266.56 | \$ 50,348.29 | \$ 52,430.04 | \$ 54,511.80 | \$ 56,593.53 | \$ 58,675.29 | \$ 60,757.03 | \$ 62,883.53 |       |
| 4               | \$ 44,527.11 | \$ 46,628.88 | \$ 48,730.66 | \$ 50,832.41 | \$ 52,934.17 | \$ 55,035.95 | \$ 57,137.71 | \$ 59,239.48 | \$ 61,341.23 | \$ 63,488.17 |       |
| 5               | \$ 44,955.24 | \$ 47,077.23 | \$ 49,199.22 | \$ 51,321.19 | \$ 53,443.16 | \$ 55,565.14 | \$ 57,687.10 | \$ 59,809.09 | \$ 61,931.05 | \$ 64,098.65 |       |
| 6               | \$ 45,387.51 | \$ 47,529.89 | \$ 49,672.29 | \$ 51,814.66 | \$ 53,957.04 | \$ 56,099.42 | \$ 58,241.79 | \$ 60,384.17 | \$ 62,526.54 | \$ 64,714.98 |       |
| 7               | \$ 46,309.14 | \$ 48,521.16 | \$ 50,733.18 | \$ 52,945.18 | \$ 55,157.17 | \$ 57,369.19 | \$ 59,581.19 | \$ 61,793.20 | \$ 64,005.20 | \$ 66,245.38 |       |
| 8               | \$ 47,466.87 | \$ 49,734.19 | \$ 52,001.51 | \$ 54,268.81 | \$ 56,536.11 | \$ 58,803.43 | \$ 61,070.72 | \$ 63,338.03 | \$ 65,605.33 | \$ 67,901.51 |       |
| 9               | \$ 48,362.82 | \$ 50,686.81 | \$ 53,010.81 | \$ 55,334.79 | \$ 57,658.77 | \$ 59,982.77 | \$ 62,306.75 | \$ 64,630.74 | \$ 66,954.73 | \$ 69,298.14 |       |
| 10              | \$ 49,273.87 | \$ 51,655.96 | \$ 54,038.07 | \$ 56,420.15 | \$ 58,802.23 | \$ 61,184.32 | \$ 63,566.40 | \$ 65,948.51 | \$ 68,330.59 | \$ 70,722.15 |       |
| 11              |              | \$ 52,999.02 | \$ 55,443.06 | \$ 57,887.07 | \$ 60,331.10 | \$ 62,775.12 | \$ 65,219.13 | \$ 67,663.16 | \$ 70,107.18 | \$ 72,560.93 |       |
| 12              |              | \$ 54,376.99 | \$ 56,884.58 | \$ 59,392.15 | \$ 61,899.70 | \$ 64,407.27 | \$ 66,914.83 | \$ 69,422.40 | \$ 71,929.97 | \$ 74,447.51 |       |
| 13              |              |              | \$ 58,363.59 | \$ 60,936.34 | \$ 63,509.09 | \$ 66,081.87 | \$ 68,654.62 | \$ 71,227.39 | \$ 73,800.14 | \$ 76,383.14 |       |
| 14              |              |              | \$ 59,554.67 | \$ 62,127.43 | \$ 64,700.19 | \$ 67,272.95 | \$ 69,845.72 | \$ 72,418.47 | \$ 74,991.23 | \$ 77,615.92 |       |
| 15              |              |              |              | \$ 63,318.53 | \$ 65,891.29 | \$ 68,464.03 | \$ 71,036.80 | \$ 73,609.59 | \$ 76,182.32 | \$ 78,848.71 |       |
| 16              |              |              |              | \$ 64,508.99 | \$ 67,082.32 | \$ 69,655.64 | \$ 72,227.34 | \$ 74,800.65 | \$ 77,373.99 | \$ 80,082.08 |       |
| 17              |              |              |              | \$ 65,700.69 | \$ 68,273.46 | \$ 70,846.22 | \$ 73,419.01 | \$ 75,991.75 | \$ 78,564.50 | \$ 81,314.27 |       |
| 18              |              |              |              | \$ 66,891.80 | \$ 69,464.56 | \$ 72,037.33 | \$ 74,610.09 | \$ 77,182.83 | \$ 79,755.58 | \$ 82,543.56 |       |
| 19              |              |              |              |              | \$ 70,655.65 | \$ 73,228.41 | \$ 75,801.17 | \$ 78,373.93 | \$ 80,946.70 | \$ 83,779.83 |       |
| 20              |              |              |              |              | \$ 71,846.73 | \$ 74,419.50 | \$ 76,992.27 | \$ 79,565.01 | \$ 82,137.78 | \$ 85,012.60 |       |









|                                                                                                                                                           |           |               |       |               |          |                         |           |                                   |     |               |   |           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---------------|-------|---------------|----------|-------------------------|-----------|-----------------------------------|-----|---------------|---|-----------|
| Base Salary                                                                                                                                               |           |               |       |               |          |                         |           |                                   |     |               |   | 2024-2025 |
| \$                                                                                                                                                        | 39,050.31 |               |       |               |          |                         |           |                                   |     |               |   |           |
| APPENDIX C                                                                                                                                                |           |               |       |               |          |                         |           |                                   |     |               |   |           |
| ATHLETIC SALARY SCHEDULE                                                                                                                                  |           |               |       |               |          |                         |           |                                   |     |               |   |           |
| All Activities and Sports will be paid over the year                                                                                                      |           |               |       |               |          |                         |           |                                   |     |               |   |           |
| Percentage of Base Salary (B.A.+0)                                                                                                                        |           |               |       |               |          |                         |           |                                   |     |               |   |           |
| Amounts paid only if organizations are actively meeting throughout the year. If more than one faculty member is assigned, salary will be divided equally. |           |               |       |               |          |                         |           |                                   |     |               |   |           |
| HIGH SCHOOL                                                                                                                                               |           |               |       |               |          |                         |           |                                   |     |               |   |           |
| Positions                                                                                                                                                 | 0, 1, 2   | Dollar Amount | 3,4,5 | Dollar Amount | 6, 7, 8  | Dollar Amount           | 9, 10, 11 | Dollar Amount                     | 12+ | Dollar Amount |   |           |
| HS Baseball - Head Coach                                                                                                                                  | 18%       | \$7,029       | 19%   | \$7,420       | 20%      | \$7,810                 | 21%       | \$8,201                           | 22% | \$8,591       |   |           |
| HS Baseball - Assistant Coach                                                                                                                             | 10%       | \$3,905       | 11%   | \$4,296       | 12%      | \$4,686                 | 13%       | \$5,077                           | 14% | \$5,467       |   |           |
| HS Basketball - Head Coach                                                                                                                                | 18%       | \$7,029       | 19%   | \$7,420       | 20%      | \$7,810                 | 21%       | \$8,201                           | 22% | \$8,591       |   |           |
| HS Basketball - Assistant Coach                                                                                                                           | 10%       | \$3,905       | 11%   | \$4,296       | 12%      | \$4,686                 | 13%       | \$5,077                           | 14% | \$5,467       |   |           |
| HS Basketball - Freshman                                                                                                                                  | 6%        | \$2,343       | 7%    | \$2,734       | 8%       | \$3,124                 | 9%        | \$3,515                           | 10% | \$3,905       | * |           |
| HS Cheerleading - Basketball - Head Coach                                                                                                                 | 18%       | \$7,029       | 19%   | \$7,420       | 20%      | \$7,810                 | 21%       | \$8,201                           | 22% | \$8,591       |   |           |
| HS Cheerleading - Basketball - Assistant Coach                                                                                                            | 10%       | \$3,905       | 11%   | \$4,296       | 12%      | \$4,686                 | 13%       | \$5,077                           | 14% | \$5,467       |   |           |
| HS Cheerleading - Football - Head Coach                                                                                                                   | 6%        | \$2,343       | 7%    | \$2,734       | 8%       | \$3,124                 | 9%        | \$3,515                           | 10% | \$3,905       |   |           |
| HS Football - Head Coach                                                                                                                                  | 18%       | \$7,029       | 19%   | \$7,420       | 20%      | \$7,810                 | 21%       | \$8,201                           | 22% | \$8,591       |   |           |
| HS Football - Assistant Coach                                                                                                                             | 10%       | \$3,905       | 11%   | \$4,296       | 12%      | \$4,686                 | 13%       | \$5,077                           | 14% | \$5,467       |   |           |
| HS Football - JV Coach                                                                                                                                    | 6%        | \$2,343       | 7%    | \$2,734       | 8%       | \$3,124                 | 9%        | \$3,515                           | 10% | \$3,905       |   |           |
| HS Football - Freshman Coach                                                                                                                              | 6%        | \$2,343       | 7%    | \$2,734       | 8%       | \$3,124                 | 9%        | \$3,515                           | 10% | \$3,905       |   |           |
| HS Softball - Head Coach                                                                                                                                  | 18%       | \$7,029       | 19%   | \$7,420       | 20%      | \$7,810                 | 21%       | \$8,201                           | 22% | \$8,591       |   |           |
| HS Softball - Assistant Coach                                                                                                                             | 10%       | \$3,905       | 11%   | \$4,296       | 12%      | \$4,686                 | 13%       | \$5,077                           | 14% | \$5,467       |   |           |
| HS Track - Boys - Head Coach                                                                                                                              | 16%       | \$6,248       | 17%   | \$6,639       | 18%      | \$7,029                 | 19%       | \$7,420                           | 20% | \$7,810       |   |           |
| HS Track - Girls - Head Coach                                                                                                                             | 16%       | \$6,248       | 17%   | \$6,639       | 18%      | \$7,029                 | 19%       | \$7,420                           | 20% | \$7,810       |   |           |
| HS Track - Boys/Girls - Asst. Coach                                                                                                                       | 6%        | \$2,343       | 7%    | \$2,734       | 8%       | \$3,124                 | 9%        | \$3,515                           | 10% | \$3,905       |   |           |
| HS Volleyball - Head Coach                                                                                                                                | 18%       | \$7,029       | 19%   | \$7,420       | 20%      | \$7,810                 | 21%       | \$8,201                           | 22% | \$8,591       |   |           |
| HS Volleyball - Assistant Coach                                                                                                                           | 10%       | \$3,905       | 11%   | \$4,296       | 12%      | \$4,686                 | 13%       | \$5,077                           | 14% | \$5,467       |   |           |
| HS Volleyball - Freshman Coach                                                                                                                            | 6%        | \$2,343       | 7%    | \$2,734       | 8%       | \$3,124                 | 9%        | \$3,515                           | 10% | \$3,905       | * |           |
| JR. HIGH SCHOOL                                                                                                                                           |           |               |       |               |          |                         |           |                                   |     |               |   |           |
| JH Baseball - Head Coach                                                                                                                                  | 9%        | \$3,515       | 10%   | \$3,905       | 11%      | \$4,296                 | 12%       | \$4,686                           | 13% | \$5,077       |   |           |
| JH Baseball - Assistant Coach                                                                                                                             | 4%        | \$1,562       | 5%    | \$1,953       | 6%       | \$2,343                 | 7%        | \$2,734                           | 8%  | \$3,124       |   |           |
| JH Basketball - Head Coach                                                                                                                                | 12%       | \$4,686       | 13%   | \$5,077       | 14%      | \$5,467                 | 15%       | \$5,858                           | 16% | \$6,248       |   |           |
| JH Basketball - Assistant Coach                                                                                                                           | 6%        | \$2,343       | 7%    | \$2,734       | 8%       | \$3,124                 | 9%        | \$3,515                           | 10% | \$3,905       |   |           |
| JH Cheerleading - Basketball - Head Coach                                                                                                                 | 9%        | \$3,515       | 10%   | \$3,905       | 11%      | \$4,296                 | 12%       | \$4,686                           | 13% | \$5,077       |   |           |
| JH Softball - Head Coach                                                                                                                                  | 9%        | \$3,515       | 10%   | \$3,905       | 11%      | \$4,296                 | 12%       | \$4,686                           | 13% | \$5,077       |   |           |
| JH Softball - Assistant Coach                                                                                                                             | 4%        | \$1,562       | 5%    | \$1,953       | 6%       | \$2,343                 | 7%        | \$2,734                           | 8%  | \$3,124       |   |           |
| JH Track - Boys - Head Coach                                                                                                                              | 9%        | \$3,515       | 10%   | \$3,905       | 11%      | \$4,296                 | 12%       | \$4,686                           | 13% | \$5,077       |   |           |
| JH Track - Girls - Head Coach                                                                                                                             | 9%        | \$3,515       | 10%   | \$3,905       | 11%      | \$4,296                 | 12%       | \$4,686                           | 13% | \$5,077       |   |           |
| JH Track - Boys/Girls - Assistant Coach                                                                                                                   | 4%        | \$1,562       | 5%    | \$1,953       | 6%       | \$2,343                 | 7%        | \$2,734                           | 8%  | \$3,124       |   |           |
| JH Volleyball - Head Coach                                                                                                                                | 12%       | \$4,686       | 13%   | \$5,077       | 14%      | \$5,467                 | 15%       | \$5,858                           | 16% | \$6,248       |   |           |
| JH Volleyball - Assistant Coach                                                                                                                           | 6%        | \$2,343       | 7%    | \$2,734       | 8%       | \$3,124                 | 9%        | \$3,515                           | 10% | \$3,905       |   |           |
| ELEMENTARY                                                                                                                                                |           |               |       |               |          |                         |           |                                   |     |               |   |           |
| 6th Grade Basketball                                                                                                                                      | 4%        | \$1,562       | 5%    | \$1,953       | 6%       | \$2,343                 | 7%        | \$2,734                           | 8%  | \$3,124       | * |           |
| 6th Grade Volleyball                                                                                                                                      | 4%        | \$1,562       | 5%    | \$1,953       | 6%       | \$2,343                 | 7%        | \$2,734                           | 8%  | \$3,124       | * |           |
| DISTRICT WIDE                                                                                                                                             |           |               |       |               |          |                         |           |                                   |     |               |   |           |
| OTHER SUPPLEMENTAL PAY                                                                                                                                    |           |               |       |               |          |                         |           |                                   |     |               |   |           |
| Event Supervisor                                                                                                                                          |           |               |       | \$15          | per hour | ** guaranteed 3.5 hours |           |                                   |     |               |   |           |
| Fan Bus Supervisor                                                                                                                                        |           |               |       | \$15          | per hour | ** guaranteed 3.5 hours |           | * contingent on number of players |     |               |   |           |
| Announcer                                                                                                                                                 |           |               |       | \$15          | per hour | ** guaranteed 2.5 hours |           |                                   |     |               |   |           |
| Timer                                                                                                                                                     |           |               |       | \$15          | per hour | ** guaranteed 2.5 hours |           |                                   |     |               |   |           |
| Scorekeeper                                                                                                                                               |           |               |       | \$15          | per hour | ** guaranteed 2.5 hours |           |                                   |     |               |   |           |
| Ticket Duty - 1 game                                                                                                                                      |           |               |       | \$15          | per hour | ** guaranteed 2.5 hours |           |                                   |     |               |   |           |
| Ticket Duty - 2 games                                                                                                                                     |           |               |       | \$15          | per hour | ** guaranteed 3.5 hours |           |                                   |     |               |   |           |

|                                                                                                                                                           |           |               |       |               |                         |               |           |                                   |     |               |           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---------------|-------|---------------|-------------------------|---------------|-----------|-----------------------------------|-----|---------------|-----------|
| Base Salary                                                                                                                                               |           |               |       |               |                         |               |           |                                   |     |               | 2025-2026 |
| \$                                                                                                                                                        | 40,026.56 |               |       |               |                         |               |           |                                   |     |               |           |
| APPENDIX C                                                                                                                                                |           |               |       |               |                         |               |           |                                   |     |               |           |
| ATHLETIC SALARY SCHEDULE                                                                                                                                  |           |               |       |               |                         |               |           |                                   |     |               |           |
| All Activities and Sports will be paid over the year                                                                                                      |           |               |       |               |                         |               |           |                                   |     |               |           |
| Percentage of Base Salary (B.A.+0)                                                                                                                        |           |               |       |               |                         |               |           |                                   |     |               |           |
| Amounts paid only if organizations are actively meeting throughout the year. If more than one faculty member is assigned, salary will be divided equally. |           |               |       |               |                         |               |           |                                   |     |               |           |
| HIGH SCHOOL                                                                                                                                               |           |               |       |               |                         |               |           |                                   |     |               |           |
| Positions                                                                                                                                                 | 0, 1, 2   | Dollar Amount | 3,4,5 | Dollar Amount | 6, 7, 8                 | Dollar Amount | 9, 10, 11 | Dollar Amount                     | 12+ | Dollar Amount |           |
| HS Baseball - Head Coach                                                                                                                                  | 18%       | \$7,205       | 19%   | \$7,605       | 20%                     | \$8,005       | 21%       | \$8,406                           | 22% | \$8,806       |           |
| HS Baseball - Assistant Coach                                                                                                                             | 10%       | \$4,003       | 11%   | \$4,403       | 12%                     | \$4,803       | 13%       | \$5,203                           | 14% | \$5,604       |           |
| HS Basketball - Head Coach                                                                                                                                | 18%       | \$7,205       | 19%   | \$7,605       | 20%                     | \$8,005       | 21%       | \$8,406                           | 22% | \$8,806       |           |
| HS Basketball - Assistant Coach                                                                                                                           | 10%       | \$4,003       | 11%   | \$4,403       | 12%                     | \$4,803       | 13%       | \$5,203                           | 14% | \$5,604       |           |
| HS Basketball - Freshman                                                                                                                                  | 6%        | \$2,402       | 7%    | \$2,802       | 8%                      | \$3,202       | 9%        | \$3,602                           | 10% | \$4,003       | *         |
| HS Cheerleading - Basketball - Head Coach                                                                                                                 | 18%       | \$7,205       | 19%   | \$7,605       | 20%                     | \$8,005       | 21%       | \$8,406                           | 22% | \$8,806       |           |
| HS Cheerleading - Basketball - Assistant Coach                                                                                                            | 10%       | \$4,003       | 11%   | \$4,403       | 12%                     | \$4,803       | 13%       | \$5,203                           | 14% | \$5,604       |           |
| HS Cheerleading - Football - Head Coach                                                                                                                   | 6%        | \$2,402       | 7%    | \$2,802       | 8%                      | \$3,202       | 9%        | \$3,602                           | 10% | \$4,003       |           |
| HS Football - Head Coach                                                                                                                                  | 18%       | \$7,205       | 19%   | \$7,605       | 20%                     | \$8,005       | 21%       | \$8,406                           | 22% | \$8,806       |           |
| HS Football - Assistant Coach                                                                                                                             | 10%       | \$4,003       | 11%   | \$4,403       | 12%                     | \$4,803       | 13%       | \$5,203                           | 14% | \$5,604       |           |
| HS Football - JV Coach                                                                                                                                    | 6%        | \$2,402       | 7%    | \$2,802       | 8%                      | \$3,202       | 9%        | \$3,602                           | 10% | \$4,003       |           |
| HS Football - Freshman Coach                                                                                                                              | 6%        | \$2,402       | 7%    | \$2,802       | 8%                      | \$3,202       | 9%        | \$3,602                           | 10% | \$4,003       |           |
| HS Softball - Head Coach                                                                                                                                  | 18%       | \$7,205       | 19%   | \$7,605       | 20%                     | \$8,005       | 21%       | \$8,406                           | 22% | \$8,806       |           |
| HS Softball - Assistant Coach                                                                                                                             | 10%       | \$4,003       | 11%   | \$4,403       | 12%                     | \$4,803       | 13%       | \$5,203                           | 14% | \$5,604       |           |
| HS Track - Boys - Head Coach                                                                                                                              | 16%       | \$6,404       | 17%   | \$6,805       | 18%                     | \$7,205       | 19%       | \$7,605                           | 20% | \$8,005       |           |
| HS Track - Girls - Head Coach                                                                                                                             | 16%       | \$6,404       | 17%   | \$6,805       | 18%                     | \$7,205       | 19%       | \$7,605                           | 20% | \$8,005       |           |
| HS Track - Boys/Girls - Asst. Coach                                                                                                                       | 6%        | \$2,402       | 7%    | \$2,802       | 8%                      | \$3,202       | 9%        | \$3,602                           | 10% | \$4,003       |           |
| HS Volleyball - Head Coach                                                                                                                                | 18%       | \$7,205       | 19%   | \$7,605       | 20%                     | \$8,005       | 21%       | \$8,406                           | 22% | \$8,806       |           |
| HS Volleyball - Assistant Coach                                                                                                                           | 10%       | \$4,003       | 11%   | \$4,403       | 12%                     | \$4,803       | 13%       | \$5,203                           | 14% | \$5,604       |           |
| HS Volleyball - Freshman Coach                                                                                                                            | 6%        | \$2,402       | 7%    | \$2,802       | 8%                      | \$3,202       | 9%        | \$3,602                           | 10% | \$4,003       | *         |
| JR. HIGH SCHOOL                                                                                                                                           |           |               |       |               |                         |               |           |                                   |     |               |           |
| JH Baseball - Head Coach                                                                                                                                  | 9%        | \$3,602       | 10%   | \$4,003       | 11%                     | \$4,403       | 12%       | \$4,803                           | 13% | \$5,203       |           |
| JH Baseball - Assistant Coach                                                                                                                             | 4%        | \$1,601       | 5%    | \$2,001       | 6%                      | \$2,402       | 7%        | \$2,802                           | 8%  | \$3,202       |           |
| JH Basketball - Head Coach                                                                                                                                | 12%       | \$4,803       | 13%   | \$5,203       | 14%                     | \$5,604       | 15%       | \$6,004                           | 16% | \$6,404       |           |
| JH Basketball - Assistant Coach                                                                                                                           | 6%        | \$2,402       | 7%    | \$2,802       | 8%                      | \$3,202       | 9%        | \$3,602                           | 10% | \$4,003       |           |
| JH Cheerleading - Basketball - Head Coach                                                                                                                 | 9%        | \$3,602       | 10%   | \$4,003       | 11%                     | \$4,403       | 12%       | \$4,803                           | 13% | \$5,203       |           |
| JH Softball - Head Coach                                                                                                                                  | 9%        | \$3,602       | 10%   | \$4,003       | 11%                     | \$4,403       | 12%       | \$4,803                           | 13% | \$5,203       |           |
| JH Softball - Assistant Coach                                                                                                                             | 4%        | \$1,601       | 5%    | \$2,001       | 6%                      | \$2,402       | 7%        | \$2,802                           | 8%  | \$3,202       |           |
| JH Track - Boys - Head Coach                                                                                                                              | 9%        | \$3,602       | 10%   | \$4,003       | 11%                     | \$4,403       | 12%       | \$4,803                           | 13% | \$5,203       |           |
| JH Track - Girls - Head Coach                                                                                                                             | 9%        | \$3,602       | 10%   | \$4,003       | 11%                     | \$4,403       | 12%       | \$4,803                           | 13% | \$5,203       |           |
| JH Track - Boys/Girls - Assistant Coach                                                                                                                   | 4%        | \$1,601       | 5%    | \$2,001       | 6%                      | \$2,402       | 7%        | \$2,802                           | 8%  | \$3,202       |           |
| JH Volleyball - Head Coach                                                                                                                                | 12%       | \$4,803       | 13%   | \$5,203       | 14%                     | \$5,604       | 15%       | \$6,004                           | 16% | \$6,404       |           |
| JH Volleyball - Assistant Coach                                                                                                                           | 6%        | \$2,402       | 7%    | \$2,802       | 8%                      | \$3,202       | 9%        | \$3,602                           | 10% | \$4,003       |           |
| ELEMENTARY                                                                                                                                                |           |               |       |               |                         |               |           |                                   |     |               |           |
| 6th Grade Basketball                                                                                                                                      | 4%        | \$1,601       | 5%    | \$2,001       | 6%                      | \$2,402       | 7%        | \$2,802                           | 8%  | \$3,202       | *         |
| 6th Grade Volleyball                                                                                                                                      | 4%        | \$1,601       | 5%    | \$2,001       | 6%                      | \$2,402       | 7%        | \$2,802                           | 8%  | \$3,202       | *         |
| DISTRICT WIDE                                                                                                                                             |           |               |       |               |                         |               |           |                                   |     |               |           |
| OTHER SUPPLEMENTAL PAY                                                                                                                                    |           |               |       |               |                         |               |           |                                   |     |               |           |
| Event Supervisor                                                                                                                                          |           |               | \$15  | per hour      | ** guaranteed 3.5 hours |               |           |                                   |     |               |           |
| Fan Bus Supervisor                                                                                                                                        |           |               | \$15  | per hour      | ** guaranteed 3.5 hours |               |           | * contingent on number of players |     |               |           |
| Announcer                                                                                                                                                 |           |               | \$15  | per hour      | ** guaranteed 2.5 hours |               |           |                                   |     |               |           |
| Timer                                                                                                                                                     |           |               | \$15  | per hour      | ** guaranteed 2.5 hours |               |           |                                   |     |               |           |
| Scorekeeper                                                                                                                                               |           |               | \$15  | per hour      | ** guaranteed 2.5 hours |               |           |                                   |     |               |           |
| Ticket Duty - 1 game                                                                                                                                      |           |               | \$15  | per hour      | ** guaranteed 2.5 hours |               |           |                                   |     |               |           |
| Ticket Duty - 2 games                                                                                                                                     |           |               | \$15  | per hour      | ** guaranteed 3.5 hours |               |           |                                   |     |               |           |



**Appendix D**

[To be added after prepared by and agreed to by Sick Bank Committee]

**RESOLUTION FOR AMENDMENT TO SUPERINTENDENT CONTRACT**

WHEREAS, the New Berlin CUSD #16 Board of Education (herein “Board of Education”) is a party to the *Agreement for Superintendent Between Board of Education of New Berlin CUSD #16 and Jilinda Larson* (herein “Agreement”) for the employment of Jilinda Larson (herein “Superintendent”) from July 1, 2020 through and including June 30, 2025, which was extended an additional year through June 30, 2026.

WHEREAS, the Superintendent has fourteen (14) vacation days remaining to be used in the 2023-2024 contract year.

WHEREAS, the Board of Education wishes to allow the Superintendent to carry over up to ten (10) vacation days to the 2024-2025 contract year.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education:

1. Approves of the June 20, 2024, Amendment to the *Agreement for Superintendent Between Board of Education of New Berlin CUSD #16 and Jilinda Larson* attached hereto and incorporated by reference as **Exhibit A**.

**Adopted** this 20<sup>th</sup> of June, 2024, by the following roll-call vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

**Exhibit A**

**JUNE 20, 2024 AMENDMENT TO AGREEMENT FOR SUPERINTENDENT  
BETWEEN BOARD OF EDUCATION OF NEW BERLIN CUSD #16 AND  
JILINDA LARSON**

This JUNE 20, 2024 AMENDMENT TO AGREEMENT (hereinafter "Amendment") made this 20<sup>th</sup> day of June 2024, by and between the BOARD OF EDUCATION, NEW BERLIN COMMUNITY UNIT SCHOOL DISTRICT NO. 16, New Berlin, Illinois (hereinafter referred to as "the Board") and JILINDA LARSON (hereinafter referred to as "Superintendent"), ratified by resolution at the regular meeting of the Board held on June 20, 2024 and as found in the minutes of that meeting.

**IT IS AGREED:**

1. The Superintendent may carry over up to ten (10) vacation days from the 2023-2024 contract year to the 2024-2025 contract year.
2. Paragraph 15 of the Agreement shall remain in full effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed in their respective names and in the case of the Board, by its President, on the day and year first written above.

MRS. JILINDA LARSON

BOARD OF EDUCATION,  
NEW BERLIN CUSD #16

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary





# REQUEST FOR PERSONNEL SERVICES

## NEW BERLIN CUSD #16

|                                                                                                                                       |                                  |                         |                                  |                           |                                  |
|---------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|-------------------------|----------------------------------|---------------------------|----------------------------------|
| Action Requested:                                                                                                                     | Replacement                      | Employee Category:      | Certified                        | Employment Status:        | Part-time (PT)                   |
| Certified Position:                                                                                                                   | Choose an item.                  | Subject/Grade:          | Click or tap here to enter text. | If PT, No. of Hrs/Day:    |                                  |
| NEW EMPLOYEE INFORMATION / PLACEMENT                                                                                                  |                                  |                         |                                  |                           |                                  |
| Name:                                                                                                                                 | Alyssa Vignos                    |                         |                                  | Hourly/Daily Rate of Pay: |                                  |
| Location:                                                                                                                             | High School                      | Certified Degree:       | Choose an item.                  | Additional Hours:         | Click or tap here to enter text. |
| Salary Schedule Placement                                                                                                             | Choose an item.                  | Step:                   | 0                                | Annual Rate of Pay:       | \$7,029.00                       |
| Extra-curricular assignment:                                                                                                          | Head HS Volleyball               | Placement:              | Click or tap here to enter text. | Salary:                   | Click or tap here to enter text. |
| Extra-curricular assignment:                                                                                                          | Click or tap here to enter text. | Placement               | Click or tap here to enter text. | Salary:                   | Click or tap here to enter text. |
| Extra-curricular assignment:                                                                                                          | Click or tap here to enter text. | Placement               | Click or tap here to enter text. | Salary:                   | Click or tap here to enter text. |
| Incumbent Name:                                                                                                                       |                                  | Desired Beginning Date: | July 1, 2024                     |                           |                                  |
| Position Supervisor:                                                                                                                  | Blake Lucas                      |                         |                                  |                           |                                  |
| Action Requested by:                                                                                                                  | Blake Lucas                      | Date:                   | June 14, 2024                    |                           |                                  |
| (Placement – indicate the location of the employee on the extra-curricular salary schedule: i.e. 3yrs=col. 2; salary from Appendix C) |                                  |                         |                                  |                           |                                  |
| APPOINTMENT AUTHORIZATION SIGNATURES                                                                                                  |                                  |                         |                                  |                           |                                  |
| Chief Financial Officer:                                                                                                              |                                  |                         |                                  | Superintendent:           |                                  |
| President:                                                                                                                            |                                  |                         |                                  | Secretary                 |                                  |

Routing: Original to Chief Financial Officer – Attach resume/application/transcripts/certificates



# REQUEST FOR PERSONNEL SERVICES

## NEW BERLIN CUSD #16

|                                      |                                  |                         |                                  |                           |                                  |
|--------------------------------------|----------------------------------|-------------------------|----------------------------------|---------------------------|----------------------------------|
| Action Requested:                    | Replacement                      | Employee Category:      | Certified                        | Employment Status:        | Part-time (PT)                   |
| Certified Position:                  | Choose an item.                  | Subject/Grade:          | Click or tap here to enter text. | If PT, No. of Hrs/Day:    |                                  |
| ESP Position: Choose an item.        |                                  |                         |                                  |                           |                                  |
| NEW EMPLOYEE INFORMATION / PLACEMENT |                                  |                         |                                  |                           |                                  |
| Name:                                | Sarah Seasock                    |                         |                                  | Hourly/Daily Rate of Pay: |                                  |
| Location:                            | Junior High School               |                         |                                  | Additional Hours:         | Click or tap here to enter text. |
| Salary Schedule Placement            | Choose an item.                  | Certified Degree:       | Choose an item.                  | Annual Rate of Pay:       | \$4,191.00                       |
| Extra-curricular assignment:         | Head JH Cheer                    | Step:                   | 8                                |                           | Click or tap here to enter text. |
| Extra-curricular assignment:         | Click or tap here to enter text. | Placement:              | Click or tap here to enter text. | Salary:                   | Click or tap here to enter text. |
| Extra-curricular assignment:         | Click or tap here to enter text. | Placement               | Click or tap here to enter text. | Salary:                   | Click or tap here to enter text. |
| Incumbent Name:                      |                                  | Desired Beginning Date: | June 1, 2024                     |                           |                                  |
| Position Supervisor:                 | Blake Lucas                      |                         |                                  |                           |                                  |
| Action Requested by:                 | Blake Lucas                      | Date:                   | May 20, 2024                     |                           |                                  |

(Placement – indicate the location of the employee on the extra-curricular salary schedule: i.e. 3yrs=col. 2; salary from Appendix C)

### APPOINTMENT AUTHORIZATION SIGNATURES

|                          |  |                 |  |
|--------------------------|--|-----------------|--|
| Chief Financial Officer: |  | Superintendent: |  |
| President:               |  | Secretary       |  |

Routing: Original to Chief Financial Officer – Attach resume/application/transcripts/certificates





# REQUEST FOR PERSONNEL SERVICES

## NEW BERLIN CUSD #16

|                     |                 |                    |                                  |                        |                |
|---------------------|-----------------|--------------------|----------------------------------|------------------------|----------------|
| Action Requested:   | Replacement     | Employee Category: | Certified                        | Employment Status:     | Part-time (PT) |
| Certified Position: | Choose an item. | Subject/Grade:     | Click or tap here to enter text. | If PT, No. of Hrs/Day: |                |
|                     |                 | ESP Position:      | Choose an item.                  |                        |                |

### NEW EMPLOYEE INFORMATION / PLACEMENT

|                              |                                  |                           |                                  |
|------------------------------|----------------------------------|---------------------------|----------------------------------|
| Name:                        | Kristy Weidhuner                 | Hourly/Daily Rate of Pay: |                                  |
| Location:                    | High School                      | Additional Hours:         | Click or tap here to enter text. |
| Salary Schedule Placement    | Choose an item.                  | Annual Rate of Pay:       | \$3,905.00                       |
| Extra-curricular assignment: | Asst. HS Volleyball              | Salary:                   | Click or tap here to enter text. |
| Extra-curricular assignment: | Click or tap here to enter text. | Salary:                   | Click or tap here to enter text. |
| Extra-curricular assignment: | Click or tap here to enter text. | Salary:                   | Click or tap here to enter text. |
| Incumbent Name:              |                                  |                           |                                  |
| Position                     |                                  |                           |                                  |
| Supervisor:                  | Blake Lucas                      |                           |                                  |
| Action Requested by:         | Blake Lucas                      | Date:                     | June 14, 2024                    |

(Placement – indicate the location of the employee on the extra-curricular salary schedule: i.e. 3yrs=col. 2; salary from Appendix C)

### APPOINTMENT AUTHORIZATION SIGNATURES

|                          |                 |
|--------------------------|-----------------|
| Chief Financial Officer: | Superintendent: |
| President:               | Secretary       |

Routing: Original to Chief Financial Officer – Attach resume/application/transcripts/certificates



# REQUEST FOR PERSONNEL SERVICES

## NEW BERLIN CUSD #16

|                                      |                                  |                         |                                  |                           |                                  |
|--------------------------------------|----------------------------------|-------------------------|----------------------------------|---------------------------|----------------------------------|
| Action Requested:                    | Replacement                      | Employee Category:      | Certified                        | Employment Status:        | Part-time (PT)                   |
| Certified Position:                  | Choose an item.                  | Subject/Grade:          | Click or tap here to enter text. | If PT, No. of Hrs/Day:    |                                  |
| NEW EMPLOYEE INFORMATION / PLACEMENT |                                  |                         |                                  |                           |                                  |
| Name:                                | Cam Cummings                     |                         |                                  | Hourly/Daily Rate of Pay: |                                  |
| Location:                            | Senior High School               | Certified Degree:       | Choose an item.                  | Additional Hours:         | Click or tap here to enter text. |
| Salary Schedule Placement            | Choose an item.                  | Step:                   | 0                                | Annual Rate of Pay:       | \$2,343.00                       |
| Extra-curricular assignment:         | Freshman Basketball              | Placement:              | Click or tap here to enter text. | Salary:                   | Click or tap here to enter text. |
| Extra-curricular assignment:         | Click or tap here to enter text. | Placement               | Click or tap here to enter text. | Salary:                   | Click or tap here to enter text. |
| Extra-curricular assignment:         | Click or tap here to enter text. | Placement               | Click or tap here to enter text. | Salary:                   | Click or tap here to enter text. |
| Incumbent Name:                      |                                  | Desired Beginning Date: | July 1, 2024                     |                           |                                  |
| Position Supervisor:                 | Blake Lucas                      |                         |                                  |                           |                                  |
| Action Requested by:                 | Blake Lucas                      | Date:                   | June 14, 2024                    |                           |                                  |

(Placement – indicate the location of the employee on the extra-curricular salary schedule: i.e. 3yrs=col. 2; salary from Appendix C)

### APPOINTMENT AUTHORIZATION SIGNATURES

|                          |  |                 |  |
|--------------------------|--|-----------------|--|
| Chief Financial Officer: |  | Superintendent: |  |
| President:               |  | Secretary       |  |

Routing: Original to Chief Financial Officer – Attach resume/application/transcripts/certificates



# REQUEST FOR PERSONNEL SERVICES

## NEW BERLIN CUSD #16

|                                             |                                    |                                      |                                  |                                  |                                  |
|---------------------------------------------|------------------------------------|--------------------------------------|----------------------------------|----------------------------------|----------------------------------|
| <b>Action Requested:</b>                    | Replacement                        | <b>Employee Category:</b>            | Choose an item.                  | <b>Employment Status:</b>        | Choose an item.                  |
|                                             |                                    |                                      |                                  | <b>If PT, No. of Hrs/Day:</b>    |                                  |
| <b>Certified Position:</b>                  | Choose an item.                    | <b>Subject/Grade/Activity/Sport:</b> | Click or tap here to enter text. | <b>ESP Position:</b>             | Coach                            |
| <b>NEW EMPLOYEE INFORMATION / PLACEMENT</b> |                                    |                                      |                                  |                                  |                                  |
| <b>Name:</b>                                | Joseph Coulton                     |                                      |                                  | <b>Hourly/Daily Rate of Pay:</b> | Click or tap here to enter text. |
| <b>Location:</b>                            | Senior High School                 | <b>Certified Degree:</b>             | Choose an item.                  | <b>Additional Hours:</b>         | Click or tap here to enter text. |
| <b>Salary Schedule Placement</b>            | Choose an item.                    | <b>Step:</b>                         | Choose an item.                  | <b>Annual Rate of Pay:</b>       | Click or tap here to enter text. |
| <b>Extra-curricular assignment:</b>         | HS Assistant Scholastic Bowl Coach | <b>Placement:</b>                    | Click or tap here to enter text. | <b>Salary:</b>                   | Click or tap here to enter text. |
| <b>Extra-curricular assignment:</b>         | Click or tap here to enter text.   | <b>Placement</b>                     | Click or tap here to enter text. | <b>Salary:</b>                   | Click or tap here to enter text. |
| <b>Extra-curricular assignment:</b>         | Click or tap here to enter text.   | <b>Placement</b>                     | Click or tap here to enter text. | <b>Salary:</b>                   | Click or tap here to enter text. |
|                                             |                                    |                                      |                                  |                                  |                                  |
| <b>Incumbent Name:</b>                      | Click or tap here to enter text.   | <b>Desired Beginning Date:</b>       | 8/1/2024                         |                                  |                                  |
| <b>Position Supervisor:</b>                 | Hattie Llewellyn                   |                                      |                                  |                                  |                                  |
| <b>Action Requested by:</b>                 | Hattie Llewellyn                   | <b>Date:</b>                         | 6/17/2024                        |                                  |                                  |

(Placement – indicate the location of the employee on the extra-curricular salary schedule: i.e. 3yrs=col. 2; salary from Appendix C)

| <b>APPOINTMENT AUTHORIZATION SIGNATURES</b> |  |                        |  |
|---------------------------------------------|--|------------------------|--|
| <b>Chief Financial Officer:</b>             |  | <b>Superintendent:</b> |  |
| <b>President:</b>                           |  | <b>Secretary</b>       |  |

Routing: Original to Chief Financial Officer – Attach resume/application/transcripts/certificates



# REQUEST FOR PERSONNEL SERVICES

## NEW BERLIN CUSD #16

|                                             |                                  |                                      |                                  |                                  |                                  |
|---------------------------------------------|----------------------------------|--------------------------------------|----------------------------------|----------------------------------|----------------------------------|
| <b>Action Requested:</b>                    | Replacement                      | <b>Employee Category:</b>            | Choose an item.                  | <b>Employment Status:</b>        | Choose an item.                  |
|                                             |                                  |                                      |                                  | <b>If PT, No. of Hrs/Day:</b>    |                                  |
| <b>Certified Position:</b>                  | Choose an item.                  | <b>Subject/Grade/Activity/Sport:</b> | Click or tap here to enter text. | <b>ESP Position:</b>             | Choose an item.                  |
| <b>NEW EMPLOYEE INFORMATION / PLACEMENT</b> |                                  |                                      |                                  |                                  |                                  |
| <b>Name:</b>                                | Kimberly Hepperly                |                                      |                                  | <b>Hourly/Daily Rate of Pay:</b> | Click or tap here to enter text. |
| <b>Location:</b>                            | Senior High School               | <b>Certified Degree:</b>             | Choose an item.                  | <b>Additional Hours:</b>         | Click or tap here to enter text. |
| <b>Salary Schedule Placement</b>            | Choose an item.                  | <b>Step:</b>                         | Choose an item.                  | <b>Annual Rate of Pay:</b>       | Click or tap here to enter text. |
| <b>Extra-curricular assignment:</b>         | HS Yearbook                      | <b>Placement:</b>                    | Click or tap here to enter text. | <b>Salary:</b>                   | Click or tap here to enter text. |
| <b>Extra-curricular assignment:</b>         | Click or tap here to enter text. | <b>Placement</b>                     | Click or tap here to enter text. | <b>Salary:</b>                   | Click or tap here to enter text. |
| <b>Extra-curricular assignment:</b>         | Click or tap here to enter text. | <b>Placement</b>                     | Click or tap here to enter text. | <b>Salary:</b>                   | Click or tap here to enter text. |
|                                             |                                  |                                      |                                  |                                  |                                  |
| <b>Incumbent Name:</b>                      | Lindsey Prather                  | <b>Desired Beginning Date:</b>       | 8/1/2024                         |                                  |                                  |
| <b>Position Supervisor:</b>                 | Hattie Llewellyn                 |                                      |                                  |                                  |                                  |
| <b>Action Requested by:</b>                 | Hattie Llewellyn                 | <b>Date:</b>                         | 6/17/2024                        |                                  |                                  |

(Placement – indicate the location of the employee on the extra-curricular salary schedule: i.e. 3yrs=col. 2; salary from Appendix C)

### APPOINTMENT AUTHORIZATION SIGNATURES

|                                 |  |                        |  |
|---------------------------------|--|------------------------|--|
| <b>Chief Financial Officer:</b> |  | <b>Superintendent:</b> |  |
| <b>President:</b>               |  | <b>Secretary</b>       |  |

Routing: Original to Chief Financial Officer – Attach resume/application/transcripts/certificates