Jackson County School District

Regular Meeting
Monday, September 14, 2026 - 5:00 PM
Our District Office Board Room
4700 Colonel Vickrey
VANCLEAVE, MS 39565

Jackson County School District
Strategic Plan Goals
1. Decreased Safety Incidents 2. Increased Student Achievement 3. Sound Financial Management
4. Improved Facilities and Infrastructure
5. Positive Educational Experience 6. Effective Leadership

Final on 9/11/26 at 1:34 p.m.

AGENDA

1. Call to Order
2. Invocation
3. Pledge
4. **Approve Consent Agenda Items**
5. **Approve Consent Agenda**
6. **Approve Agenda**
7. **Minutes**
   - A. **Approve August 10, 2026 Meeting Minutes** **6**
8. **Superintendent of Education**
   - A. Acknowledgements and Announcements
     1. East Central Attendance Center
     2. St. Martin Attendance Center
     3. Vancleave Attendance Center
   - B. Public Comments
   - C. f.y.i. Construction Update- Machado|Patano
   - D. **Financial Management**
     1. **Approve FY26 Year-End Reserve Transfers** **12**
     2. **Approve FY26 Final Amended Budget** **13**
     3. **Approve Emergency Purchase** **55**
     4. Present Revision of the Travel Procedure Manual and District Credit Card Authorization 59
     5. Discuss June and July 2026 Monthly Financial Reports {MS 37-9-18} after year-end 81
     6. Discuss August 2026 Monthly Financial Reports {MS 37-9-18} 104
     7. **Accept EEF Asset Donation** **130**
     8. **Approve Asset Disposal** **131**
     9. **Approve Prepaid Claims Docket** **137**
     10. **Approve Open Claims Docket** 141
   - E. **Human Resources and Risk Management**
     1. F.Y.I. Workers Compensation 172
     2. **Approve Vector Solutions 2026-2027 Renewal Agreement** **173**
     3. **Approve Workers Compensation Policy Renewal Quote from Safety National Casualty Corporation for the Term October 1, 2026, to October 1, 2027, and Approve Equipment Breakdown and Inland Marine Policy Renewals** **177**

4. **Approve September Personnel Agenda** **191**

F. Policies
1. **Approve Policy GFBG: Job Description Maintenance I** **203**
2. **Approve Policy GFBH: Job Description Maintenance II** **204**
3. **Approve Policy GFBM: Job Description Custodian** **205**
4. **Rescind Policy GGBR: Salary Scale Business Manager** **206**
5. **Approve Policy GFBEA: Job Description School Bus Drivers** **207**
6. **Approve Policy IB: Instructional Goals** **209**
7. **Approve Policy ICB: Curriculum Development Planning** **210**
8. **Approve Policy ICDA: Preschool Program** **211**
9. **Approve Policy ICG: Sex- Related Education** **212**
10. **Approve Policy IDAG: Dual Enrollment** 214
11. **Approve Policy IFCB: Field Trips and Excursions** 216
12. **Approve Policy JD-1: Discipline—Suspension** 217
13. Present Policy EBBABB: Prohibition Against Aiding and Abetting Sex Offenders In Obtaining Employment 219
14. Present Policy EBCA: Vandalism Protection 221
15. Present Policy EBH: School Facility Rental 223
16. Present Policy EBHAE: Equipment and Supplies — Authorized Uses 225
17. Present Policy ICF: Curriculum Adoption 226
18. Present Policy IDCAB: Credit Recovery Program 227
19. Present Policy IDDFAA: District Assurance for Children With Disabilities 229
20. Present Policy IDDGA: Child Find 230
21. Present Policy IDDH: Section 504 Americans With Disabilities Act: Non-Discrimination 231
22. Present Policy IDDHA: Section 504 Americans With Disabilities Act Procedures (Employees and School Visitors) 232
23. Present Policy IDDHB: Section 504 Procedures (Students) 233
24. Present Policy IDDHC: Placement of Special Education Students 234
25. Present Policy JNB: Seal of Biliteracy 235

G. **Curriculum and Instruction**
1. **Curriculum**
   A. **Approve 2026-2027 Student Handbook Revised September 2026** **243**
   B. **Approve the Jackson County School District 2026-2027 Professional Learning Communities Handbook** **329**
   C. **Approve the Jackson County School District 2026-2027 Instructional Management Plan** **346**
   D. **Rescind East Central Dual Credit Agreement between JCSD and MGCCC** **374**
   E. **Approve ECHS Dual Credit Agreement between JCSD and MGCCC** **381**
2. **Special Education**
   A. **Approve MOU between Jackson County School District and Meagan L. Smith, OTR/L** **388**
   B. **Approve MOU between Jackson County School District and Nicole Ramirez, Spanish Interpreter**
3. **Student Services/Federal Programs**
   A. **Approve FY27 EL and Immigrant Manual**
   B. **Approve FY27 Homeless and Foster Care Manual**

C. **Approve FY27 Federal Programs Fiscal and Programmatic Manual** **394**
4. **Career and Technology**
A. **Approve FY27 Local Plan Application** **706**
H. **Operations and Support**
1. **Operations**
A. **Approve ECAC Coleman Roofing Change Order #1—East Central High School** **729**
B. **Approve ECAC Athletic Lighting Upgrades** **731**
C. **Approve Proposal with Seymour Engineering for SMHS Wastewater Treatment Plant** **733**
D. **Approve Bus Turnarounds** **740**
2. **Information Technology**
A. **Approve Contract Renewal with Rollins and Sumrall Education Group (E-Rate Contractor)** **741**
B. **Approve Request to Bid Internet Connectivity Services E-Rate** **745**
C. Presentation on District Cybersecurity
3. **Food Services**
A. f.y.i. August 2026 Free and Reduced Percentages 746
B. f.y.i. August 2026 Average Daily Breakfast and Lunch Participation 747
I. **16th Section Leases**
1. f.y.i. Past Due Leases 748
2. **Approve 8 Year Reappraisal Lease Amendment for First Baptist Church** **749**
3. **Approve 8 Year Reappraisal Lease Amendment for Kermit & Madison Aultman** **756**
4. **Approve 8 Year Reappraisal Lease Amendment for Vancleave Worship Center** **763**
5. **Approve 8 Year Reappraisal Lease Amendment for Doris Havard** **769**
6. **Approve 8 Year Reappraisal Lease Amendment for Raymond Scott Dees** **776**
7. **Approve 8 Year Reappraisal Lease Amendment for Brian William Miller** **782**
J. **Contracts and Agreements**
1. **Approve 2026-2027 Student Transfer/Release Requests**
2. **Approve ECLE/ECUE Quaver Music Quote** **788**
3. **Approve ECUE Kids First Proposal** **793**
4. **Approve ECUE IXL Learning Quote** **814**
5. **Approve ECHS Prom Contract** **819**
6. **Approve ECHS Graduation Contract** **830**
7. **Approve ECAC Softball Matching Grant—Handrails** **840**
8. **Approve ECAC Softball Matching Grant-Field Improvements** **844**
9. **Approve SMAC Use of Facility** **850**
10. **Approve SMEE Quote for ExploreLearning** 852
11. **Approve SMUE License Renewal for Scuta** 859
12. **Approve SMUE Yearbook Agreement for Jostens** 861
13. **Approve SMMS Renewal for SmartPass** 866
14. **Approve SMHS Agreement for Prom** 871

15. **Approve SMHS Graduation Agreement with Mississippi Coast Coliseum** 877
16. **Approve Kids First Professional Development VLE** 887
17. **Approve Agreement with VHS and Mississippi Coast Coliseum for Graduation** 909
18. **Approve VHS Top Dressing for Baseball/Softball Fields** 919
19. **Approve Retirement Resolution**

K. **Fundraisers and Donations**

1. **Approve ECMS Life Skills Fundraiser Authorization - Coke Sales** **921**
2. **Approve ECHS LIfe Skills Fundraiser Form** **922**
3. **Approve ECHS Prom Fundraiser Forms** **923**
4. **Approve ECHS Cross Country Fundraiser Athourizations** **925**
5. **Approve ECHS FFA Booster Fundraiser Authorization—Plant Sale** **927**
6. **Approve ECHS FFA Booster Fundraiser Authorization—Snap Online** **928**
7. **Approve ECHS FFA Booster Fundraiser Authorization-Southern Heritage Meat Sales** **929**
8. **Approve ECAC Girls Powerlifting Fundraiser Authorizations** **930**
9. **Approve ECAC Chevron Donation Handrail Material for Softball Dugouts** **933**
10. **Approve SMUE Fundraiser for Spring Literati Book Fair** 934
11. **Approve SMUE Fundraiser for Fall Literati Book Fair** 935
12. **Approve SMHS Fundraiser for ROTC** 936
13. **Approve SMHS Fundraiser for Culinary Arts** 937
14. **Approve SMHS Fundraiser for JROTC Booster Club** 938
15. **Approve SMHS Fundraiser Prom** 940
16. **Approve SMHS Cheer Fundraiser for Mini Cheer Clinic** 942
17. **Approve SMAC Fundraiser for Cross Country** 944
18. **Approve SMAC Fundraister for Wrestling** 946
19. **Approve VMS Student Council Dance Fundraiser** 948
20. **Approve VMS Santa Shop Fundraiser** 951
21. **VMS Hope Squad "Shake the Can" Fundraiser** 954
22. **Approve VHS Dance Team Mini Camp Fundraiser** 958
23. **Approve VHS Student Council Fundraiser** 960
24. **Approve VHS Mock Trial Fundraiser** 964
25. **Approve VHS Choir Coke Fundraiser** 966

L. **Travel Request**

1. **Approve Superintendent Travel Request to Attend MASS 27 Winter Conference**
2. **Approve Superintendent Travel Request to Attend MSBA 55th Annual Conference**
3. **Approve Assistant Superintendent and Curriculum Department Travel Request to Attend the Kids First Education Leadership Summit 2026**
4. **Approve Travel Request for Curriculum Department to Attend the ISTE+ASCD Conference**
5. **Approve Travel Requests for Special Education to Attend MDE Mentor Bootcamp**
6. **Approve Travel Requests for Gifted to Attend USM Day of Sharing 2026**
7. **Approve Travel Request for the 2026 MDE Thrive Conference (Updated)**

8. **Approve Travel Request for Federal Programs to Attend Bruman Fall Forum 2026**
9. **Approve Travel Request for Federal Programs to Attend 2027 AMTESOL Conference**
10. **Approve Travel Request for Technology to Attend METLA Conference**
11. **Approve Travel Request for Technology to Attend MECA Conference**
12. **Approve Technology to Attend TCEA Conference**
13. **Approve JCTC to Attend Best Practices for CTE Administrators Conference**
14. **Approve Travel Request for JCTC to Attend MCCB Regional Collaborative Meetings- South**
15. **Approve Child Nutrition Travel Request to Attend Quad State Equipment Seminar**
16. **Approve ECMS Travel Request to Attend MSTA Conference**
17. **Approve ECHS Choir Travel Request—Saenger Theatre New Orleans**
18. **ApproveTravel Request for ECHS to Attend Choral Conference**
19. **Approve SMEE Travel Requests for Get Your Teach On**
20. **Approve SMHS Travel Request for Mobile International Festival**
21. **Approve SMHS Travel Request for Global Wildlife**
22. **Approve VUE Teacher Travel Request for The Educator Rising Fall Conference JCTC/FabLab**
23. **Approve Travel Request for VMS MECA Workshop**
24. **VMS Travel Request — Mississippi Educational Computing Association**
25. **Approve Travel Request for VHS Basketball Team to Attend Game in Mobile, AL**
26. **Approve Travel Request for VHS Basketball Team to Attend Game in Mobile, AL**
27. **Approve Travel Request for VHS Girls Basketball Team**

M. Discuss MSBA 2027 Legislative Survey 969
N. f.y.i. Superintendent Update 975
O. **Closed Session**
P. **Executive Session**
   1. Student Discipline
   2. Legal/Personnel Matters

JACKSON COUNTY BOARD OF EDUCATION MINUTES

Regular Session

Monday, August 10, 2026

A Regular Session of the Board of Trustees of Jackson County School District was held Monday, August 10, 2026, beginning at 5:00 PM at the District Office located at 4700 Colonel Vickrey Rd., Vancleave, Mississippi.

Members Present:

Amy A. Peterson	**Chairwoman**
Deanna Smith	**Vice Chairwoman**
Lea Bailey	**Secretary**
William Collier	**District 3**
Stefanie Moran	**District 4**
David Baggett	**Superintendent**
Jack Pickett, Esq.	**Board Attorney**

Those present were: See attached sign in sheet.

Board Chairwoman Peterson called the meeting to order at 5:00 p.m.

Chris Collins gave the invocation. Stefanie Moran led the pledge.

Approve Consent Agenda Items, Motion by Board Member Smith, Seconded by Board Member Moran, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Item	8	D-2	Approval Asset Disposal
Item	8	D-5	Award Energy Service Company Contract
Item	8	E-2	Approve August 2026 Board Agenda Personnel Changes
Item	8	F-1	Approve Policy AD: School Attendance Areas
Item	8	F-2	Approve Policy DJC: Payroll Procedures
Item	8	F-3	Approve Policy EG: Insurance Management
Item	8	F-4	Approve Policy EM: Hazardous Materials
Item	8	F-5	Approve Policy FFD: Athletic Facility Matching Grants
Item	8	F-6	Approve Policy FHA: Construction Plans and Specifications
Item	8	F-7	Approve Policy FHAA: Contract Copy for Buildings
Item	8	F-8	Approve Policy GFABW: Job Description Speech Language Therapist 216
Item	8	F-9	Approve Policy GFABS: Job Description Speech Language Pathologist 215

Item	8	F-10	Approve Policy GFABR: Job Description Summer Curriculum/Speech Language Pathologist
Item	8	F-11	Approve Policy JGC: Student Health Service
Item	8	F-12	Approve Policy JCBA: Student Restraint & Seclusion
Item	8	G-1B	Approve School Test Security Plan Addenda FY 2026
Item	8	G-1D	Approve Mississippi Gulf Coast Community College & Jackson County School District Dual Credit and Collegiate Academy Addenda for 2026-2027
Item	8	G-2B	Approve MOU between Goodwill Industries of South Mississippi, Inc. and Jackson County School District
Item	8	G-4B	Approve JCTC Perkins Assets for Disposal
Item	8	J-1	Approve 2026-2027 Student Transfer/Release Request
Item	8	J-2	Approve SMNE Yearbook Contract
Item	8	J-3	Approve VMS Yearbook Agreement with Jostens
Item	8	J-4	Approve SMNE Jostens Picture Contract
Item	8	J-5	Approve SMUE renewal for Jostens Photography
Item	8	J-6	Approve ECHS Band Matching Grant
Item	8	J-8	Approve ECLE Reflex Renewal
Item	8	J-9	Approve ECLE Reflex Renewal
Item	8	J-10	Approve ECMS Bailey Group Quote
Item	8	J-11	Approve SMEE Agreement for Quaver Music
Item	8	J-12	Approve SMUE Renewal Contract for Ron Clark Academy
Item	8	J-13	Approve SMMS Proposal for Bailey Educational Group
Item	8	J-14	Approve SMMS Renewal for Voyager Sopris
Item	8	J-15	Approve SMMS Renewal for IXL Learning
Item	8	J-16	Approve Imagine Learning Quote Justification Form for VLE
Item	8	K-1	Approve ECLE Fundraiser Authorization- Calendar Sales
Item	8	K-2	Approve ECUE PTO Fundraiser Authorization- Cookie Dough
Item	8	K-3	Approve SMAC Fundraiser for Theater Booster Club
Item	8	K-4	Approve SMEE Fundraiser for Spring Raffle
Item	8	K-5	Approve SMEE Fundraiser for PTO Santa Shop
Item	8	K-6	Approve SMEE Fundraiser Raffle for PTO
Item	8	K-7	Approve SMUE Fundraiser for Student Program Club
Item	8	K-8	Approve VLE Adjusted Dates for Scholastic Book Fair Fundraiser
Item	8	K-9	Approve VMS Kona Ice Fundraiser
Item	8	K-10	Approve VMS Band Spirit Shirt Fundraiser
Item	8	K-11	Approve VMS PTO Fundraiser
Item	8	K-12	Approve VMS Donation
Item	8	K-13	Approve VHS/VMS Girls Basketball Fundraiser
Item	8	K-14	Approve VHS Softball Fundraiser
Item	8	K-15	Approve VHS Band Donation
Item	8	K-16	Approve VHS Cheer Donation
Item	8	K-17	Approve VHS Volleyball Team Fundraiser
Item	8	K-18	Approve Vancleave Athletics Nameplate Fundraiser
Item	8	K-19	Approve Donation of Welding Rods from Airgas to JCSD Welding Programs at JCTC and ECHS
Item	8	K-20	Approve SMAC Wrestling Fundraiser
Item	8	K-21	Approve ECUE Fundraiser Authorization-Square Art

Item	8	K-22	Approve SMAC Fundraiser for The Bass Team
Item	8	L-1	Approve Travel Request for the 2026 MDE Thrive Conference
Item	8	L-2	Approve Travel Request for Special Education to Attend Mississippi Assistive Technology Conference
Item	8	L-3	Approve Child Nutrition Travel to MSNA Executive Board & Steering Meeting
Item	8	L-4	Approve ECUE Travel Request- Student Reward
Item	8	L-5	Approve ECHS Travel Request- Prom
Item	8	L-6	Approve SMNE Travel Request for Magnolia State School Counselor Association

Approve Consent Agenda, Motion by Board Member Smith, Seconded by Board Member Bailey, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Approve Agenda, Motion by Board Member Moran, Seconded by Board Member Collier, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Approve July 13, 2026, Regular Meeting Minutes, Motion by Board Member Collier, Seconded by Board Member Moran, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Acknowledgements and Announcements

Public Comments

f.y.i. Construction Update- Machado|Patano

Discuss July 2026 Monthly Financial Reports {MS 37-9-18}

Approve Prepaid Claims Docket, Motion by Board Member Bailey, Seconded by Board Member Collier, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Approve Open Claims Docket, Motion by Board Member Smith, Seconded by Board Member Moran, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

f.y.i. Monthly Worker's Compensation

Present Policy GFBH: Job Description Maintenance II
Present Policy GFBEA: Job Description School Bus Drivers
Present Policy GFBG: Job Description Maintenance I
Present Policy FBM: Job Description Custodian
Present Policy GGBR: Salary Scale Business Manager
Present Policy IDAG: Dual Enrollment
Present Policy IFCB: Field Trips and Excursions
Present Policy IB: Instructional Goals
Present Policy ICB: Curriculum Development Planning
Present Policy ICDA: Preschool Program
Present Policy JD-1: Discipline-Suspension

f.y.i. Kindergarten Readiness Assessment Date 2025-2026

Approve Academic Dual Credit Memorandum of Agreement Between Jackson County School District and Southeastern Baptist College, Motion by Board Member Collier, Seconded by Board Member Smith, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Approve MOU between Jackson County School District and Coastal Speech, Language, and Literacy, LLC, Motion by Board Member Bailey, Seconded by Board Member Moran, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

End-of-Year School Improvement Presentations for TSI and ATSI Schools: ECMS, SMEE, SMUE, SMMS, and SMHS

Approve Agreement with MGCCC and JCSD for CTE Dual Credit Courses, Motion by Board Member Bailey, Seconded by Board Member Moran, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Approve Agreement for Vancleave High School Gym Floor Replacement, Motion by Board Member Collins, Seconded by Board Member Smith, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

f.y.i. July 2026 Summer Feeding Meal Counts

f.y.i. July 2026 Free and Reduced Percentages

f.y.i. July 2026Average Daily Breakfast and Lunch Participation

f.y.i. Past Due Leases

Approve Lease Assignment from Byrd to Buzzy's In The Cleave, LLC, Motion by Board Member Smith, Seconded by Board Member Bailey, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Approve VAC Baseball Matching Grant, Motion by Board Member Bailey, Seconded by Board Member Collier, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Approve Revised ESRI Agreement, Motion by Board Member Bailey, Seconded by Board Member Moran, with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Superintendent Update

There being no further business to come before the Board at this time, a motion was made by Board Member Bailey, Seconded by Board Member Moran to adjourn at 6:14 p.m. with the following vote taken:

Board Member Peterson	Aye
Board Member Smith	Aye
Board Member Bailey	Aye
Board Member Collier	Aye
Board Member Moran	Aye

Meeting adjourned 6:14 p.m.

Amy Peterson, Chairwoman

Attested by Lea Bailey, Board Secretary

Memo

To: Jackson County School Board

From: Amber Geiser, Business Manager

Date: August 24, 2026

Re: Recommendation for Year-End Fund Balance Transfers (FY26 Closeout)

As we work to finalize and close out Fiscal Year 2026, I am requesting board authorization to perform two key year-end transfers from the General Fund balance:

- **$3,000,000** to the **Capital Improvements Reserve** to address long-term facility maintenance and infrastructure needs.
- **$1,000,000** to the **Insurance Deductible Reserve** to protect against unanticipated risk exposure and rising deductible costs.

After accounting for both allocations, our estimated General Fund balance, excluding the funds committed for insurance deductible reserves, will stand at **$22,513,216.08**, which represents approximately **24% of our actual annual revenue**. This leaves the district in an exceptionally strong financial position while maintaining reserves well within best practices.

Budgetary Impact & Next Steps Please note that these proposed transfers are **already reflected** in the FY26 amended budget presented on tonight's agenda for your formal approval.

Should the Board prefer not to approve these specific transfer amounts, I will remove the allocations from the close-out figures and present a revised FY26 amended budget for your consideration at the October meeting.

JACKSON COUNTY SCHOOL DISTRICT

SDA Legal Current Combined Budget Report

Original _ Date Approved: _____

For the year ending June 30, 2026

Amended X Date Approved: 09/14/2026

	Governmental Fund Types					Proprietary Fund Types		
	General	Special Revenue	Capital Projects	Debt Service	Permanent Trust	Enterprise	Internal Service	Total
Revenues								
Local Sources	43,202,373.83	1,632,668.43	393,353.86	1,763,152.64	0.00	0.00	0.00	46,991,548.76
Intermediate Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
State Sources	53,351,830.80	1,129,398.42	0.00	0.00	0.00	0.00	0.00	54,481,229.22
Federal Sources	134,833.54	13,663,863.94	0.00	0.00	0.00	0.00	0.00	13,798,697.48
Sixteenth Section Sources	615,214.72	14,565.50	0.00	0.00	20,224.08	0.00	0.00	650,004.30
Total Revenues	97,304,252.89	16,440,496.29	393,353.86	1,763,152.64	20,224.08	0.00	0.00	115,921,479.76
Expenditures								
Instruction	53,345,472.62	6,488,139.40	0.00	0.00	0.00	0.00	0.00	59,833,612.02
Support Services	31,889,327.63	3,986,381.17	228,430.07	0.00	0.00	0.00	0.00	36,104,138.87
Noninstructional Services	6,197.55	7,806,468.26	0.00	0.00	0.00	0.00	0.00	7,812,665.81
Sixteenth Section	109,374.27	13,555.00	0.00	0.00	0.00	0.00	0.00	122,929.27
Facilities Acquisition and Construction	77,730.00	2,718,998.69	30,715,229.18	0.00	0.00	0.00	0.00	33,511,957.87
Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Principal	0.00	0.00	0.00	1,530,000.00	0.00	0.00	0.00	1,530,000.00
Interest	0.00	0.00	0.00	127,125.00	0.00	0.00	0.00	127,125.00
Other	0.00	13,488.00	100,000.00	0.00	0.00	0.00	0.00	113,488.00
Total Expenditures	85,428,102.07	21,027,030.52	31,043,659.25	1,657,125.00	0.00	0.00	0.00	139,155,916.84
Excess(Deficiency) of Revenues Over Expenditures	11,876,150.82	(4,586,534.23)	(30,650,305.39)	106,027.64	20,224.08	0.00	0.00	(23,234,437.08)

JACKSON COUNTY SCHOOL DISTRICT

SDA Legal Current Combined Budget Report

Original _ Date Approved: _____

For the year ending June 30, 2026

Amended X Date Approved: 09/14/2026

	Governmental Fund Types					Proprietary Fund Types		
	General	Special Revenue	Capital Projects	Debt Service	Permanent Trust	Enterprise	Internal Service	Total
Other Financing Sources (Uses)								
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	22,162,563.00	0.00	0.00	0.00	0.00	22,162,563.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	274,850.09	0.00	0.00	0.00	0.00	0.00	0.00	274,850.09
Sale of Transportation Equipment	202,000.00	0.00	0.00	0.00	0.00	0.00	0.00	202,000.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Transfers In	13,199,653.17	3,402,388.54	8,129,446.00	0.00	0.00	0.00	0.00	24,731,487.71
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	23,530,978.28	1,200,509.43	0.00	0.00	0.00	0.00	0.00	24,731,487.71
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14 0.00
Miscellaneous Other Financing Uses	502.00	0.00	0.00	0.00	0.00	0.00	0.00	502.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Financing Sources (Uses)	(9,854,977.02)	2,201,879.11	30,292,009.00	0.00	0.00	0.00	0.00	22,638,911.09
Net Change in Fund Balances	2,021,173.80	(2,384,655.12)	(358,296.39)	106,027.64	20,224.08	0.00	0.00	(595,525.99)

JACKSON COUNTY SCHOOL DISTRICT

SDA Legal Current Combined Budget Report Original _ Date Approved: _____

For the year ending June 30, 2026 Amended X Date Approved: 09/14/2026

	Governmental Fund Types					Proprietary Fund Types		
	General	Special Revenue	Capital Projects	Debt Service	Permanent Trust	Enterprise	Internal Service	Total
Fund Balances / Retained Earnings								
July 1, 2025	34,907,251.45	7,716,115.21	8,083,769.98	2,701,611.82	681,697.66	0.00	0.00	54,090,446.12
Prior Period Adjustments	892.37	54,609.70	0.00	0.00	0.00	0.00	0.00	55,502.07
July 1, 2025 as restated	34,908,143.82	7,770,724.91	8,083,769.98	2,701,611.82	681,697.66	0.00	0.00	54,145,948.19
Increase(Decrease) in Reserve for Inventory	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Residual equity transfer In(Out)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
June 30, 2026	36,929,317.62	5,386,069.79	7,725,473.59	2,807,639.46	701,921.74	0.00	0.00	53,550,422.20

The above Amended Combined Budget Report has been approved by the school board as noted in our board minutes dated: 09/14/2026.

Board President: _____ (signature) Date: _____

AMY PETERSON (printed name)

15

Board Secretary: _____ (signature) Date: _____

LEA BAILEY (printed name)

JACKSON COUNTY SCHOOL DISTRICT

SDA Legal Current Combining Budget Report

For the year ending June 30, 2026

Original _ Date Approved: _____

Amended X Date Approved: 09/14/2026

General Fund Type

	1120-DISTRICT MAINTENANCE	1130-SPECIAL EDUCATION	1140-ALTERNATIVE SCHOOL	1145-AT RISK	1152-EAST CENTRAL ACTIVITY
Revenues					
Local Sources	41,568,905.36	0.00	0.00	0.00	443,660.67
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	53,351,830.80	0.00	0.00	0.00	0.00
Federal Sources	69,682.09	0.00	0.00	0.00	0.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
Total Revenues	94,990,418.25	0.00	0.00	0.00	443,660.67
Expenditures					
Instruction	43,196,040.95	6,481,068.50	473,064.96	782,418.55	426,318.50
Support Services	28,243,590.48	1,219,319.48	0.00	72,988.55	0.00
Noninstructional Services	3,329.65	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	34,480.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
Total Expenditures	71,477,441.08	7,700,387.98	473,064.96	855,407.10	426,318.50
Excess(Deficiency) of Revenues Over Expenditures	23,512,977.17	(7,700,387.98)	(473,064.96)	(855,407.10)	17,342.17

General Fund Type

Other Financing Sources(Uses)	1120-DISTRICT MAINTENANCE	1130-SPECIAL EDUCATION	1140-ALTERNATIVE SCHOOL	1145-AT RISK	1152-EAST CENTRAL ACTIVITY
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	274,850.09	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	202,000.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	1,011,709.03	7,699,495.61	473,064.96	855,407.10	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	23,530,978.28	0.00	0.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	502.00	0.00	0.00	0.00	17 0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
Total Other Financing Sources(Uses)	(22,042,921.16)	7,699,495.61	473,064.96	855,407.10	0.00
Net Change in Fund Balances	1,470,056.01	(892.37)	0.00	0.00	17,342.17
Fund Balances / Retained Earnings					
July 1, 2025	29,313,755.81	0.00	0.00	0.00	390,304.38
Prior period adjustments	0.00	892.37	0.00	0.00	0.00
July 1, 2025 as restated	29,313,755.81	892.37	0.00	0.00	390,304.38
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
Residual equity transfer In(Out)	0.00	0.00	0.00	0.00	0.00
June 30, 2026	30,783,811.82	0.00	0.00	0.00	407,646.55

General Fund Type

	1153-ST MARTIN ACTIVITY	1154-VANCLEAVE ACTIVITY	1155-JCTC ACTIVITY	1156-FABLAB ACTIVITY	1840-16TH SECTION INTEREST
Revenues					
Local Sources	582,599.26	483,056.19	31,543.73	16,310.02	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	0.00	0.00
Federal Sources	0.00	0.00	0.00	0.00	0.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	615,214.72
Total Revenues	582,599.26	483,056.19	31,543.73	16,310.02	615,214.72
Expenditures					
Instruction	552,951.08	408,852.81	25,537.49	25,759.45	0.00
Support Services	0.00	0.00	0.00	0.00	0.00
Noninstructional Services	0.00	0.00	2,867.90	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	109,374.27
Facilities Acquisition and Construction	0.00	43,250.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
Total Expenditures	552,951.08	452,102.81	28,405.39	25,759.45	109,374.27
Excess(Deficiency) of Revenues Over Expenditures	29,648.18	30,953.38	3,138.34	(9,449.43)	505,840.45

General Fund Type

Other Financing Sources(Uses)	1153-ST MARTIN ACTIVITY	1154-VANCLEAVE ACTIVITY	1155-JCTC ACTIVITY	1156-FABLAB ACTIVITY	1840-16TH SECTION INTEREST
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	0.00	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	0.00	0.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	19 0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
Total Other Financing Sources(Uses)	0.00	0.00	0.00	0.00	0.00
Net Change in Fund Balances	29,648.18	30,953.38	3,138.34	(9,449.43)	505,840.45
Fund Balances / Retained Earnings					
July 1, 2025	431,975.38	265,515.76	13,879.23	111,065.15	4,077,951.62
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2025 as restated	431,975.38	265,515.76	13,879.23	111,065.15	4,077,951.62
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
Residual equity transfer In(Out)	0.00	0.00	0.00	0.00	0.00
June 30, 2026	461,623.56	296,469.14	17,017.57	101,615.72	4,583,792.07

General Fund Type

	1901-MEDICAID SBAC FUND	1902-COMDATA NETWORK	1903-ENERGY CLASS PRIZE 2023	1925-TECHNOLOGY FUND	1935-FAB LAB JACKSON COUNTY
Revenues					
Local Sources	0.00	18,260.60	0.00	300.00	57,738.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	0.00	0.00
Federal Sources	65,151.45	0.00	0.00	0.00	0.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
Total Revenues	65,151.45	18,260.60	0.00	300.00	57,738.00
Expenditures					
Instruction	5,513.86	0.00	0.00	810,152.92	157,793.55
Support Services	96,074.95	7,286.17	0.00	2,236,480.21	13,587.79
Noninstructional Services	0.00	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
Total Expenditures	101,588.81	7,286.17	0.00	3,046,633.13	171,381.34
Excess(Deficiency) of Revenues Over Expenditures	(36,437.36)	10,974.43	0.00	(3,046,333.13)	(113,643.34)

General Fund Type

Other Financing Sources(Uses)	1901-MEDICAID SBAC FUND	1902-COMDATA NETWORK	1903-ENERGY CLASS PRIZE 2023	1925-TECHNOLOGY FUND	1935-FAB LAB JACKSON COUNTY
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	0.00	3,046,333.13	113,643.34
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	0.00	0.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
Total Other Financing Sources(Uses)	0.00	0.00	0.00	3,046,333.13	113,643.34
Net Change in Fund Balances	(36,437.36)	10,974.43	0.00	0.00	0.00
Fund Balances / Retained Earnings					
July 1, 2025	99,732.74	64,893.97	138,177.41	0.00	0.00
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2025 as restated	99,732.74	64,893.97	138,177.41	0.00	0.00
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
Residual equity transfer In(Out)	0.00	0.00	0.00	0.00	0.00
June 30, 2026	63,295.38	75,868.40	138,177.41	0.00	0.00

General Fund Type

	1993-PAYROLL CLEARING FUND	1994-ACCOUNTS PAYABLE CLEARING FUND	Combining Totals		
Revenues					
Local Sources	0.00	0.00	43,202,373.83		
Intermediate Sources	0.00	0.00	0.00		
State Sources	0.00	0.00	53,351,830.80		
Federal Sources	0.00	0.00	134,833.54		
Sixteenth Section Sources	0.00	0.00	615,214.72		
Total Revenues	0.00	0.00	97,304,252.89		
Expenditures					
Instruction	0.00	0.00	53,345,472.62		
Support Services	0.00	0.00	31,889,327.63		
Noninstructional Services	0.00	0.00	6,197.55		
Sixteenth Section	0.00	0.00	109,374.27		
Facilities Acquisition and Construction	0.00	0.00	77,730.00		
Debt Service	0.00	0.00	0.00		
Principal	0.00	0.00	0.00		
Interest	0.00	0.00	0.00		
Other	0.00	0.00	0.00		
Total Expenditures	0.00	0.00	85,428,102.07		
Excess(Deficiency) of Revenues Over Expenditures	0.00	0.00	11,876,150.82		

22

General Fund Type

Other Financing Sources(Uses)	1993-PAYROLL CLEARING FUND	1994-ACCOUNTS PAYABLE CLEARING FUND	Combining Totals		
Proceeds of General Obligation Bonds	0.00	0.00	0.00		
Proceeds of Refunding Bonds	0.00	0.00	0.00		
Proceeds of Loan(s)	0.00	0.00	0.00		
Inception of Capital Lease(s)	0.00	0.00	0.00		
Insurance Loss Recoveries	0.00	0.00	274,850.09		
Sale of Transportation Equipment	0.00	0.00	202,000.00		
Sale of Other Property	0.00	0.00	0.00		
Indirect Costs	0.00	0.00	0.00		
Other Transfers In	0.00	0.00	13,199,653.17		
Payments to Escrow Agent	0.00	0.00	0.00		
Miscellaneous Other Financing Sources	0.00	0.00	0.00		
Indirect Costs Transfers Out	0.00	0.00	0.00		
Other Transfers Out	0.00	0.00	23,530,978.28		
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00		
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00		
Miscellaneous Other Financing Uses	0.00	0.00	502.00		
Premium on Debt Issuance	0.00	0.00	0.00		
Total Other Financing Sources(Uses)	0.00	0.00	(9,854,977.02)		
Net Change in Fund Balances	0.00	0.00	2,021,173.80		
Fund Balances / Retained Earnings					
July 1, 2025	0.00	0.00	34,907,251.45		
Prior period adjustments	0.00	0.00	892.37		
July 1, 2025 as restated	0.00	0.00	34,908,143.82		
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00		
Residual equity transfer In(Out)	0.00	0.00	0.00		
June 30, 2026	0.00	0.00	36,929,317.62		

Special Revenue Fund Type

	2090-EXTENDED SCHOOL YEAR	2092-WORKFORCE ENHANCEMENT (SB 3011)	2110-SCHOOL FOOD SERVICE	2135-SUMMER FEEDING - 2025	2136-SUMMER FEEDING - 2026
Revenues					
Local Sources	0.00	92.91	1,590,958.54	0.00	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	16,889.44	0.00	46,753.72	0.00	0.00
Federal Sources	0.00	0.00	4,596,786.29	899,863.59	1,774,966.01
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
Total Revenues	16,889.44	92.91	6,234,498.55	899,863.59	1,774,966.01
Expenditures					
Instruction	12,666.35	0.00	0.00	0.00	0.00
Support Services	6,814.35	0.00	664,038.89	0.00	0.00
Noninstructional Services	0.00	0.00	5,925,588.39	250,526.75	1,605,573.48
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	0.00	16,199.34	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	13,488.00	0.00	0.00
Total Expenditures	19,480.70	16,199.34	6,603,115.28	250,526.75	1,605,573.48
Excess(Deficiency) of Revenues Over Expenditures	(2,591.26)	(16,106.43)	(368,616.73)	649,336.84	169,392.53

Special Revenue Fund Type

Other Financing Sources(Uses)	2090-EXTENDED SCHOOL YEAR	2092-WORKFORCE ENHANCEMENT (SB 3011)	2110-SCHOOL FOOD SERVICE	2135-SUMMER FEEDING - 2025	2136-SUMMER FEEDING - 2026
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	859,823.82	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	0.00	0.00	859,823.82	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
Total Other Financing Sources(Uses)	0.00	0.00	859,823.82	(859,823.82)	0.00
Net Change in Fund Balances	(2,591.26)	(16,106.43)	491,207.09	(210,486.98)	169,392.53
Fund Balances / Retained Earnings					
July 1, 2025	2,591.26	16,106.43	3,509,396.41	210,486.98	0.00
Prior period adjustments	0.00	0.00	54,479.33	0.00	0.00
July 1, 2025 as restated	2,591.26	16,106.43	3,563,875.74	210,486.98	0.00
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
Residual equity transfer In(Out)	0.00	0.00	0.00	0.00	0.00
June 30, 2026	0.00	0.00	4,055,082.83	0.00	169,392.53

Special Revenue Fund Type

	2211-TITLE I - A 84.010A	2213-TITLE I-1003(a) SCHOOL IMPROVEMENT	2290-TITLE I COST POOL	2410-EEF - BUILDINGS AND BUSES	2511-TITLE II, PART A 84.367A
Revenues					
Local Sources	0.00	0.00	0.00	0.00	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	282,856.00	0.00
Federal Sources	2,343,992.36	456,883.97	0.00	0.00	473,875.94
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
Total Revenues	2,343,992.36	456,883.97	0.00	282,856.00	473,875.94
Expenditures					
Instruction	1,319,371.81	348,641.72	0.00	0.00	0.00
Support Services	679,222.35	108,242.25	328,976.58	0.00	470,875.94
Noninstructional Services	21,421.62	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
Total Expenditures	2,020,015.78	456,883.97	328,976.58	0.00	470,875.94
Excess(Deficiency) of Revenues Over Expenditures	323,976.58	0.00	(328,976.58)	282,856.00	3,000.00

Special Revenue Fund Type

Other Financing Sources(Uses)	2211-TITLE I - A 84.010A	2213-TITLE I-1003(a) SCHOOL IMPROVEMENT	2290-TITLE I COST POOL	2410-EEF - BUILDINGS AND BUSES	2511-TITLE II, PART A 84.367A
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	328,976.58	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	323,976.58	0.00	0.00	0.00	3,000.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
Total Other Financing Sources(Uses)	(323,976.58)	0.00	328,976.58	0.00	(3,000.00)
Net Change in Fund Balances	0.00	0.00	0.00	282,856.00	0.00
Fund Balances / Retained Earnings					
July 1, 2025	0.00	0.00	0.00	554,776.38	0.00
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2025 as restated	0.00	0.00	0.00	554,776.38	0.00
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
Residual equity transfer In(Out)	0.00	0.00	0.00	0.00	0.00
June 30, 2026	0.00	0.00	0.00	837,632.38	0.00

Special Revenue Fund Type

	2598-ESSER III 84.425U	2609-ARP HOMELESS II 84.425W	2610-IDEA PART B 84.027A	2620-IDEA PART C 84.173A	2630-POSITIVE BEHAVIOR SPECIALIST (PBS-FEDERAL ONLY)
Revenues					
Local Sources	0.00	0.00	0.00	0.00	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	0.00	0.00
Federal Sources	83,748.40	0.00	2,502,952.04	75,610.00	19,737.43
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
Total Revenues	83,748.40	0.00	2,502,952.04	75,610.00	19,737.43
Expenditures					
Instruction	0.00	0.00	1,686,067.79	75,610.00	0.00
Support Services	0.00	0.00	815,884.25	0.00	19,737.43
Noninstructional Services	0.00	0.00	1,000.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	83,748.40	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
Total Expenditures	83,748.40	0.00	2,502,952.04	75,610.00	19,737.43
Excess(Deficiency) of Revenues Over Expenditures	0.00	0.00	0.00	0.00	0.00

Special Revenue Fund Type

Other Financing Sources(Uses)	2598-ESSER III 84.425U	2609-ARP HOMELESS II 84.425W	2610-IDEA PART B 84.027A	2620-IDEA PART C 84.173A	2630-POSITIVE BEHAVIOR SPECIALIST (PBS-FEDERAL ONLY)
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	0.00	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	0.00	0.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
Total Other Financing Sources(Uses)	0.00	0.00	0.00	0.00	0.00
Net Change in Fund Balances	0.00	0.00	0.00	0.00	0.00
Fund Balances / Retained Earnings					
July 1, 2025	0.00	0.00	0.01	0.00	0.00
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2025 as restated	0.00	0.00	0.01	0.00	0.00
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
Residual equity transfer In(Out)	0.00	0.00	0.00	0.00	0.00
June 30, 2026	0.00	0.00	0.01	0.00	0.00

29

Special Revenue Fund Type

	2711-CTE - BASIC FUND (LOCAL & STATE)	2712-CTE - BASIC FUND (FEDERAL)	2811-TITLE IV, PART A 84.424B	2820-UNEMPLOYMENT COMP. REVOLVING	2830-FORESTRY ESCROW FUND
Revenues					
Local Sources	0.00	0.00	0.00	0.00	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	710,206.25	0.00	0.00	0.00	0.00
Federal Sources	0.00	128,231.14	227,974.40	0.00	0.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	14,565.50
Total Revenues	710,206.25	128,231.14	227,974.40	0.00	14,565.50
Expenditures					
Instruction	2,398,977.87	126,652.39	46,000.00	0.00	0.00
Support Services	360,616.21	81,525.54	180,228.17	4,152.92	0.00
Noninstructional Services	0.00	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	13,555.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
Total Expenditures	2,759,594.08	208,177.93	226,228.17	4,152.92	13,555.00
Excess(Deficiency) of Revenues Over Expenditures	(2,049,387.83)	(79,946.79)	1,746.23	(4,152.92)	1,010.50

Special Revenue Fund Type

Other Financing Sources(Uses)	2711-CTE - BASIC FUND (LOCAL & STATE)	2712-CTE - BASIC FUND (FEDERAL)	2811-TITLE IV, PART A 84.424B	2820-UNEMPLOYMENT COMP. REVOLVING	2830-FORESTRY ESCROW FUND
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	2,049,257.46	79,946.79	253.77	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	0.00	2,000.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
Total Other Financing Sources(Uses)	2,049,257.46	79,946.79	(1,746.23)	0.00	0.00
Net Change in Fund Balances	(130.37)	0.00	0.00	(4,152.92)	1,010.50
Fund Balances / Retained Earnings					
July 1, 2025	0.00	0.00	0.00	174,299.49	152,804.97
Prior period adjustments	130.37	0.00	0.00	0.00	0.00
July 1, 2025 as restated	130.37	0.00	0.00	174,299.49	152,804.97
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
Residual equity transfer In(Out)	0.00	0.00	0.00	0.00	0.00
June 30, 2026	0.00	0.00	0.00	170,146.57	153,815.47

Special Revenue Fund Type

	2901-BLUE CROSS BLUE SHIELD GRANT	2906-EDUCABLE CHILD	2907-POSITIVE BEHAVIOR SPECIALIST (PBS-STATE)	2908-EDUCATIONAL INTERPRETER (STATE ONLY)	2910-2023 HOUSE BILL 603 (CTE)
Revenues					
Local Sources	0.00	0.00	0.00	0.00	41,291.71
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	63,811.17	8,881.84	0.00	0.00
Federal Sources	0.00	0.00	0.00	0.00	0.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
Total Revenues	0.00	63,811.17	8,881.84	0.00	41,291.71
Expenditures					
Instruction	0.00	63,811.17	0.00	0.00	246,855.76
Support Services	0.00	0.00	8,900.75	0.00	240,188.31
Noninstructional Services	0.00	0.00	0.00	0.00	2,358.02
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	2,613,459.45
Debt Service	0.00	0.00	0.00	0.00	0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	63,811.17	8,900.75	0.00	3,102,861.54
Excess(Deficiency) of Revenues Over Expenditures	0.00	0.00	(18.91)	0.00	(3,061,569.83)

Special Revenue Fund Type

Other Financing Sources(Uses)	2901-BLUE CROSS BLUE SHIELD GRANT	2906-EDUCABLE CHILD	2907-POSITIVE BEHAVIOR SPECIALIST (PBS-STATE)	2908-EDUCATIONAL INTERPRETER (STATE ONLY)	2910-2023 HOUSE BILL 603 (CTE)
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	0.00	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	4.24	0.00	0.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
Total Other Financing Sources(Uses)	(4.24)	0.00	0.00	0.00	0.00
Net Change in Fund Balances	(4.24)	0.00	(18.91)	0.00	(3,061,569.83)
Fund Balances / Retained Earnings					
July 1, 2025	4.24	0.00	18.91	0.00	3,061,569.83
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2025 as restated	4.24	0.00	18.91	0.00	3,061,569.83
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
Residual equity transfer In(Out)	0.00	0.00	0.00	0.00	0.00
June 30, 2026	0.00	0.00	0.00	0.00	0.00

Special Revenue Fund Type

	2911-2023 HOUSE BILL 603 (SMH)	2912-2024 SENATE BILL 2468 (VCH)	2913-FY25 MDE Spec AG Grant	2940-ROTC	2941-HUMAN EXPLORATION ROVER
Revenues					
Local Sources	44.04	281.23	0.00	0.00	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	0.00	0.00
Federal Sources	0.00	0.00	0.00	79,242.37	0.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
Total Revenues	44.04	281.23	0.00	79,242.37	0.00
Expenditures					
Instruction	0.00	0.00	112.05	163,372.49	0.00
Support Services	0.01	16,977.22	0.00	0.00	0.00
Noninstructional Services	0.00	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	5,544.42	47.08	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
Total Expenditures	5,544.43	17,024.30	112.05	163,372.49	0.00
Excess(Deficiency) of Revenues Over Expenditures	(5,500.39)	(16,743.07)	(112.05)	(84,130.12)	0.00

Special Revenue Fund Type

Other Financing Sources(Uses)	2911-2023 HOUSE BILL 603 (SMH)	2912-2024 SENATE BILL 2468 (VCH)	2913-FY25 MDE Spec AG Grant	2940-ROTC	2941-HUMAN EXPLORATION ROVER
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	0.00	84,130.12	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	0.00	0.00	0.00	0.00
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	35 0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
Total Other Financing Sources(Uses)	0.00	0.00	0.00	84,130.12	0.00
Net Change in Fund Balances	(5,500.39)	(16,743.07)	(112.05)	0.00	0.00
Fund Balances / Retained Earnings					
July 1, 2025	5,500.39	16,743.07	112.05	0.00	0.00
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2025 as restated	5,500.39	16,743.07	112.05	0.00	0.00
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
Residual equity transfer In(Out)	0.00	0.00	0.00	0.00	0.00
June 30, 2026	0.00	0.00	0.00	0.00	0.00

Special Revenue Fund Type

	2942-TRANSITION PARTNERSHIP PROGRAM (MDRS	2943-MDRS DISABLED ASSISTANCE	2980-SPARKLIGHT	2981-GULF COAST COMMUNITY FOUNDATION INC	2982-AMERICAN HEART ASSOCIATION
Revenues					
Local Sources	0.00	0.00	0.00	0.00	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	0.00	0.00
Federal Sources	0.00	0.00	0.00	0.00	0.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
Total Revenues	0.00	0.00	0.00	0.00	0.00
Expenditures					
Instruction	0.00	0.00	0.00	0.00	0.00
Support Services	0.00	0.00	0.00	0.00	0.00
Noninstructional Services	0.00	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	0.00	0.00	0.00
Excess(Deficiency) of Revenues Over Expenditures	0.00	0.00	0.00	0.00	0.00

Special Revenue Fund Type

Other Financing Sources(Uses)	2942-TRANSITION PARTNERSHIP PROGRAM (MDRS	2943-MDRS DISABLED ASSISTANCE	2980-SPARKLIGHT	2981-GULF COAST COMMUNITY FOUNDATION INC	2982-AMERICAN HEART ASSOCIATION
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	0.00	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	0.00	1,106.00	1,122.32	46.64	418.90
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
Total Other Financing Sources(Uses)	0.00	(1,106.00)	(1,122.32)	(46.64)	(418.90)
Net Change in Fund Balances	0.00	(1,106.00)	(1,122.32)	(46.64)	(418.90)
Fund Balances / Retained Earnings					
July 1, 2025	0.00	1,106.00	1,122.32	46.64	418.90
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2025 as restated	0.00	1,106.00	1,122.32	46.64	418.90
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
Residual equity transfer In(Out)	0.00	0.00	0.00	0.00	0.00
June 30, 2026	0.00	0.00	0.00	0.00	0.00

Special Revenue Fund Type

	2983-SINGING RIVER ELECTRIC COOPERATIVE	2984-ALLSTAR ORTHOPEDICS, PLLC	2985-MS RESTAURANT ASSN EDUC FDN	2986-INGALLS GRANT	2988-PLTW-VMS
Revenues					
Local Sources	0.00	0.00	0.00	0.00	0.00
Intermediate Sources	0.00	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	0.00	0.00
Federal Sources	0.00	0.00	0.00	0.00	0.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00	0.00
Total Revenues	0.00	0.00	0.00	0.00	0.00
Expenditures					
Instruction	0.00	0.00	0.00	0.00	0.00
Support Services	0.00	0.00	0.00	0.00	0.00
Noninstructional Services	0.00	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00
Principal	0.00	0.00	0.00	0.00	0.00
Interest	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	0.00	0.00	0.00
Excess(Deficiency) of Revenues Over Expenditures	0.00	0.00	0.00	0.00	0.00

Special Revenue Fund Type

Other Financing Sources(Uses)	2983-SINGING RIVER ELECTRIC COOPERATIVE	2984-ALLSTAR ORTHOPEDICS, PLLC	2985-MS RESTAURANT ASSN EDUC FDN	2986-INGALLS GRANT	2988-PLTW-VMS
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	0.00
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	0.00
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	0.00
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	0.00
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	0.00
Sale of Other Property	0.00	0.00	0.00	0.00	0.00
Indirect Costs	0.00	0.00	0.00	0.00	0.00
Other Transfers In	0.00	0.00	0.00	0.00	0.00
Payments to Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	0.00
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	0.00
Other Transfers Out	2,371.16	1,235.53	516.96	4,887.03	0.25
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	0.00
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	0.00
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	0.00
Premium on Debt Issuance	0.00	0.00	0.00	0.00	0.00
Total Other Financing Sources(Uses)	(2,371.16)	(1,235.53)	(516.96)	(4,887.03)	(0.25)
Net Change in Fund Balances	(2,371.16)	(1,235.53)	(516.96)	(4,887.03)	(0.25)
Fund Balances / Retained Earnings					
July 1, 2025	2,371.16	1,235.53	516.96	4,887.03	0.25
Prior period adjustments	0.00	0.00	0.00	0.00	0.00
July 1, 2025 as restated	2,371.16	1,235.53	516.96	4,887.03	0.25
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	0.00
Residual equity transfer In(Out)	0.00	0.00	0.00	0.00	0.00
June 30, 2026	0.00	0.00	0.00	0.00	0.00

Special Revenue Fund Type

	Combining Totals				
Revenues					
Local Sources	1,632,668.43				
Intermediate Sources	0.00				
State Sources	1,129,398.42				
Federal Sources	13,663,863.94				
Sixteenth Section Sources	14,565.50				
Total Revenues	16,440,496.29				
Expenditures					
Instruction	6,488,139.40				
Support Services	3,986,381.17				
Noninstructional Services	7,806,468.26				
Sixteenth Section	13,555.00				
Facilities Acquisition and Construction	2,718,998.69				
Debt Service	0.00				
Principal	0.00				
Interest	0.00				
Other	13,488.00				
Total Expenditures	21,027,030.52				
Excess(Deficiency) of Revenues Over Expenditures	(4,586,534.23)				

Special Revenue Fund Type					Page 26
Other Financing Sources(Uses)	Combining Totals				
Proceeds of General Obligation Bonds	0.00				
Proceeds of Refunding Bonds	0.00				
Proceeds of Loan(s)	0.00				
Inception of Capital Lease(s)	0.00				
Insurance Loss Recoveries	0.00				
Sale of Transportation Equipment	0.00				
Sale of Other Property	0.00				
Indirect Costs	0.00				
Other Transfers In	3,402,388.54				
Payments to Escrow Agent	0.00				
Miscellaneous Other Financing Sources	0.00				
Indirect Costs Transfers Out	0.00				
Other Transfers Out	1,200,509.43				
Payment to Refunded Bond Escrow Agent	0.00				
Payment to Qualified Zone Academy Debt Escrow Agent	0.00				
Miscellaneous Other Financing Uses	0.00				41
Premium on Debt Issuance	0.00				
Total Other Financing Sources(Uses)	2,201,879.11				
Net Change in Fund Balances	(2,384,655.12)				
July 1, 2025	7,716,115.21				
Prior period adjustments	54,609.70				
July 1, 2025 as restated	7,770,724.91				
Increase(Decrease) in reserve for inventory	0.00				
Residual equity transfer In(Out)	0.00				
June 30, 2026	5,386,069.79				

Capital Project Fund Type

	3027-CONTRUCTION AND IMPROVEMENTS	3029-2026 Three Mill Note	Combining Totals		
Revenues					
Local Sources	217,673.28	175,680.58	393,353.86		
Intermediate Sources	0.00	0.00	0.00		
State Sources	0.00	0.00	0.00		
Federal Sources	0.00	0.00	0.00		
Sixteenth Section Sources	0.00	0.00	0.00		
Total Revenues	217,673.28	175,680.58	393,353.86		
Expenditures					
Instruction	0.00	0.00	0.00		
Support Services	228,430.07	0.00	228,430.07		
Noninstructional Services	0.00	0.00	0.00		
Sixteenth Section	0.00	0.00	0.00		
Facilities Acquisition and Construction	8,476,985.60	22,238,243.58	30,715,229.18		
Debt Service	0.00	0.00	0.00		
Principal	0.00	0.00	0.00		
Interest	0.00	0.00	0.00		
Other	0.00	100,000.00	100,000.00		
Total Expenditures	8,705,415.67	22,338,243.58	31,043,659.25		
Excess(Deficiency) of Revenues Over Expenditures	(8,487,742.39)	(22,162,563.00)	(30,650,305.39)		

42

Capital Project Fund Type

Other Financing Sources(Uses)	3027-CONTRUCTION AND IMPROVEMENTS	3029-2026 Three Mill Note	Combining Totals		
Proceeds of General Obligation Bonds	0.00	0.00	0.00		
Proceeds of Refunding Bonds	0.00	0.00	0.00		
Proceeds of Loan(s)	0.00	22,162,563.00	22,162,563.00		
Inception of Capital Lease(s)	0.00	0.00	0.00		
Insurance Loss Recoveries	0.00	0.00	0.00		
Sale of Transportation Equipment	0.00	0.00	0.00		
Sale of Other Property	0.00	0.00	0.00		
Indirect Costs	0.00	0.00	0.00		
Other Transfers In	8,129,446.00	0.00	8,129,446.00		
Payments to Escrow Agent	0.00	0.00	0.00		
Miscellaneous Other Financing Sources	0.00	0.00	0.00		
Indirect Costs Transfers Out	0.00	0.00	0.00		
Other Transfers Out	0.00	0.00	0.00		
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00		
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00		
Miscellaneous Other Financing Uses	0.00	0.00	0.00		
Premium on Debt Issuance	0.00	0.00	0.00		
Total Other Financing Sources(Uses)	8,129,446.00	22,162,563.00	30,292,009.00		
Net Change in Fund Balances	(358,296.39)	0.00	(358,296.39)		
Fund Balances / Retained Earnings					
July 1, 2025	8,083,769.98	0.00	8,083,769.98		
Prior period adjustments	0.00	0.00	0.00		
July 1, 2025 as restated	8,083,769.98	0.00	8,083,769.98		
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00		
Residual equity transfer In(Out)	0.00	0.00	0.00		
June 30, 2026	7,725,473.59	0.00	7,725,473.59		

Debt Service Fund Type

	4024-THREE MILL NOTE 2019	4027-THREE MILL NOTE 2012	4028-2026 Three Mill Note	Combining Totals
Revenues				
Local Sources	1,763,152.64	0.00	0.00	1,763,152.64
Intermediate Sources	0.00	0.00	0.00	0.00
State Sources	0.00	0.00	0.00	0.00
Federal Sources	0.00	0.00	0.00	0.00
Sixteenth Section Sources	0.00	0.00	0.00	0.00
Total Revenues	1,763,152.64	0.00	0.00	1,763,152.64
Expenditures				
Instruction	0.00	0.00	0.00	0.00
Support Services	0.00	0.00	0.00	0.00
Noninstructional Services	0.00	0.00	0.00	0.00
Sixteenth Section	0.00	0.00	0.00	0.00
Facilities Acquisition and Construction	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00
Principal	1,530,000.00	0.00	0.00	1,530,000.00
Interest	127,125.00	0.00	0.00	127,125.00
Other	0.00	0.00	0.00	0.00
Total Expenditures	1,657,125.00	0.00	0.00	1,657,125.00
Excess(Deficiency) of Revenues Over Expenditures	106,027.64	0.00	0.00	106,027.64

Debt Service Fund Type

Other Financing Sources(Uses)	4024-THREE MILL NOTE 2019	4027-THREE MILL NOTE 2012	4028-2026 Three Mill Note	Combining Totals	
Proceeds of General Obligation Bonds	0.00	0.00	0.00	0.00	
Proceeds of Refunding Bonds	0.00	0.00	0.00	0.00	
Proceeds of Loan(s)	0.00	0.00	0.00	0.00	
Inception of Capital Lease(s)	0.00	0.00	0.00	0.00	
Insurance Loss Recoveries	0.00	0.00	0.00	0.00	
Sale of Transportation Equipment	0.00	0.00	0.00	0.00	
Sale of Other Property	0.00	0.00	0.00	0.00	
Indirect Costs	0.00	0.00	0.00	0.00	
Other Transfers In	0.00	0.00	0.00	0.00	
Payments to Escrow Agent	0.00	0.00	0.00	0.00	
Miscellaneous Other Financing Sources	0.00	0.00	0.00	0.00	
Indirect Costs Transfers Out	0.00	0.00	0.00	0.00	
Other Transfers Out	0.00	0.00	0.00	0.00	
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00	0.00	
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00	0.00	
Miscellaneous Other Financing Uses	0.00	0.00	0.00	0.00	45
Premium on Debt Issuance	0.00	0.00	0.00	0.00	
Total Other Financing Sources(Uses)	0.00	0.00	0.00	0.00	
Net Change in Fund Balances	106,027.64	0.00	0.00	106,027.64	
Fund Balances / Retained Earnings					
July 1, 2025	2,701,394.69	217.13	0.00	2,701,611.82	
Prior period adjustments	217.13	(217.13)	0.00	0.00	
July 1, 2025 as restated	2,701,611.82	0.00	0.00	2,701,611.82	
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00	0.00	
Residual equity transfer In(Out)	0.00	0.00	0.00	0.00	
June 30, 2026	2,807,639.46	0.00	0.00	2,807,639.46	

Enterprise Fund Type

	Combining Totals				
Revenues					
Local Sources	0.00				
Intermediate Sources	0.00				
State Sources	0.00				
Federal Sources	0.00				
Sixteenth Section Sources	0.00				
Total Revenues	0.00				
Expenditures					
Instruction	0.00				
Support Services	0.00				
Noninstructional Services	0.00				
Sixteenth Section	0.00				
Facilities Acquisition and Construction	0.00				
Debt Service	0.00				
Principal	0.00				
Interest	0.00				
Other	0.00				
Total Expenditures	0.00				
Excess(Deficiency) of Revenues Over Expenditures	0.00				

Enterprise Fund Type

Other Financing Sources(Uses)	Combining Totals				
Proceeds of General Obligation Bonds	0.00				
Proceeds of Refunding Bonds	0.00				
Proceeds of Loan(s)	0.00				
Inception of Capital Lease(s)	0.00				
Insurance Loss Recoveries	0.00				
Sale of Transportation Equipment	0.00				
Sale of Other Property	0.00				
Indirect Costs	0.00				
Other Transfers In	0.00				
Payments to Escrow Agent	0.00				
Miscellaneous Other Financing Sources	0.00				
Indirect Costs Transfers Out	0.00				
Other Transfers Out	0.00				
Payment to Refunded Bond Escrow Agent	0.00				
Payment to Qualified Zone Academy Debt Escrow Agent	0.00				
Miscellaneous Other Financing Uses	0.00				47
Premium on Debt Issuance	0.00				
Total Other Financing Sources(Uses)	0.00				
Net Change in Fund Balances	0.00				
July 1, 2025	0.00				
Prior period adjustments	0.00				
July 1, 2025 as restated	0.00				
Increase(Decrease) in reserve for inventory	0.00				
Residual equity transfer In(Out)	0.00				
June 30, 2026	0.00				

Internal Service Fund Type

	Combining Totals				
Revenues					
Local Sources	0.00				
Intermediate Sources	0.00				
State Sources	0.00				
Federal Sources	0.00				
Sixteenth Section Sources	0.00				
Total Revenues	0.00				
Expenditures					
Instruction	0.00				
Support Services	0.00				
Noninstructional Services	0.00				
Sixteenth Section	0.00				
Facilities Acquisition and Construction	0.00				
Debt Service	0.00				
Principal	0.00				
Interest	0.00				
Other	0.00				
Total Expenditures	0.00				
Excess(Deficiency) of Revenues Over Expenditures	0.00				

Internal Service Fund Type					Page 34
Other Financing Sources(Uses)	Combining Totals				
Proceeds of General Obligation Bonds	0.00				
Proceeds of Refunding Bonds	0.00				
Proceeds of Loan(s)	0.00				
Inception of Capital Lease(s)	0.00				
Insurance Loss Recoveries	0.00				
Sale of Transportation Equipment	0.00				
Sale of Other Property	0.00				
Indirect Costs	0.00				
Other Transfers In	0.00				
Payments to Escrow Agent	0.00				
Miscellaneous Other Financing Sources	0.00				
Indirect Costs Transfers Out	0.00				
Other Transfers Out	0.00				
Payment to Refunded Bond Escrow Agent	0.00				
Payment to Qualified Zone Academy Debt Escrow Agent	0.00				
Miscellaneous Other Financing Uses	0.00				49
Premium on Debt Issuance	0.00				
Total Other Financing Sources(Uses)	0.00				
Net Change in Fund Balances	0.00				
July 1, 2025	0.00				
Prior period adjustments	0.00				
July 1, 2025 as restated	0.00				
Increase(Decrease) in reserve for inventory	0.00				
Residual equity transfer In(Out)	0.00				
June 30, 2026	0.00				

Permanent Fund Type

	7211-16-4-9 PRINCIPAL FUND	Combining Totals			
Revenues					
Local Sources	0.00	0.00			
Intermediate Sources	0.00	0.00			
State Sources	0.00	0.00			
Federal Sources	0.00	0.00			
Sixteenth Section Sources	20,224.08	20,224.08			
Total Revenues	20,224.08	20,224.08			
Expenditures					
Instruction	0.00	0.00			
Support Services	0.00	0.00			
Noninstructional Services	0.00	0.00			
Sixteenth Section	0.00	0.00			
Facilities Acquisition and Construction	0.00	0.00			
Debt Service	0.00	0.00			
Principal	0.00	0.00			
Interest	0.00	0.00			
Other	0.00	0.00			
Total Expenditures	0.00	0.00			
Excess(Deficiency) of Revenues Over Expenditures	20,224.08	20,224.08			

50

Permanent Fund Type

Other Financing Sources(Uses)	7211-16-4-9 PRINCIPAL FUND	Combining Totals			
Proceeds of General Obligation Bonds	0.00	0.00			
Proceeds of Refunding Bonds	0.00	0.00			
Proceeds of Loan(s)	0.00	0.00			
Inception of Capital Lease(s)	0.00	0.00			
Insurance Loss Recoveries	0.00	0.00			
Sale of Transportation Equipment	0.00	0.00			
Sale of Other Property	0.00	0.00			
Indirect Costs	0.00	0.00			
Other Transfers In	0.00	0.00			
Payments to Escrow Agent	0.00	0.00			
Miscellaneous Other Financing Sources	0.00	0.00			
Indirect Costs Transfers Out	0.00	0.00			
Other Transfers Out	0.00	0.00			
Payment to Refunded Bond Escrow Agent	0.00	0.00			
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00			
Miscellaneous Other Financing Uses	0.00	0.00			51
Premium on Debt Issuance	0.00	0.00			
Total Other Financing Sources(Uses)	0.00	0.00			
Net Change in Fund Balances	20,224.08	20,224.08			
Fund Balances / Retained Earnings					
July 1, 2025	681,697.66	681,697.66			
Prior period adjustments	0.00	0.00			
July 1, 2025 as restated	681,697.66	681,697.66			
Increase(Decrease) in reserve for inventory	0.00	0.00			
Residual equity transfer In(Out)	0.00	0.00			
June 30, 2026	701,921.74	701,921.74			

Fiduciary Fund Type

	7310-PAYROLL CLEARING FUND	7500-ACCOUNTS PAYABLE CLEARING	Combining Totals		
Revenues					
Local Sources	0.00	0.00	0.00		
Intermediate Sources	0.00	0.00	0.00		
State Sources	0.00	0.00	0.00		
Federal Sources	0.00	0.00	0.00		
Sixteenth Section Sources	0.00	0.00	0.00		
Total Revenues	0.00	0.00	0.00		
Expenditures					
Instruction	0.00	0.00	0.00		
Support Services	0.00	0.00	0.00		
Noninstructional Services	0.00	0.00	0.00		
Sixteenth Section	0.00	0.00	0.00		
Facilities Acquisition and Construction	0.00	0.00	0.00		
Debt Service	0.00	0.00	0.00		
Principal	0.00	0.00	0.00		
Interest	0.00	0.00	0.00		
Other	0.00	0.00	0.00		
Total Expenditures	0.00	0.00	0.00		
Excess(Deficiency) of Revenues Over Expenditures	0.00	0.00	0.00		

52

Fiduciary Fund Type

Other Financing Sources(Uses)	7310-PAYROLL CLEARING FUND	7500-ACCOUNTS PAYABLE CLEARING	Combining Totals		
Proceeds of General Obligation Bonds	0.00	0.00	0.00		
Proceeds of Refunding Bonds	0.00	0.00	0.00		
Proceeds of Loan(s)	0.00	0.00	0.00		
Inception of Capital Lease(s)	0.00	0.00	0.00		
Insurance Loss Recoveries	0.00	0.00	0.00		
Sale of Transportation Equipment	0.00	0.00	0.00		
Sale of Other Property	0.00	0.00	0.00		
Indirect Costs	0.00	0.00	0.00		
Other Transfers In	0.00	0.00	0.00		
Payments to Escrow Agent	0.00	0.00	0.00		
Miscellaneous Other Financing Sources	0.00	0.00	0.00		
Indirect Costs Transfers Out	0.00	0.00	0.00		
Other Transfers Out	0.00	0.00	0.00		
Payment to Refunded Bond Escrow Agent	0.00	0.00	0.00		
Payment to Qualified Zone Academy Debt Escrow Agent	0.00	0.00	0.00		
Miscellaneous Other Financing Uses	0.00	0.00	0.00		53
Premium on Debt Issuance	0.00	0.00	0.00		
Total Other Financing Sources(Uses)	0.00	0.00	0.00		
Net Change in Fund Balances	0.00	0.00	0.00		
Fund Balances / Retained Earnings					
July 1, 2025	0.00	0.00	0.00		
Prior period adjustments	0.00	0.00	0.00		
July 1, 2025 as restated	0.00	0.00	0.00		
Increase(Decrease) in reserve for inventory	0.00	0.00	0.00		
Residual equity transfer In(Out)	0.00	0.00	0.00		
June 30, 2026	0.00	0.00	0.00		

Original _ Date Approved: _____
Amended X Date Approved: 09/14/2026

The above Amended Combining Budget Report has been approved by the school board as noted in our board minutes dated _____

Board President: _____ (signature) Date: _____

AMY PETERSON (printed name)

Board Secretary: _____ (signature) Date: _____

LEA BAILEY (printed name)

Memo

To: Jackson County School Board

From: Amber Geiser, Business Manager

Date: August 7, 2026

Re: Approval of Emergency purchase

Board approval is requested for an emergency purchase order total of **$7,741.87** paid to **Bay Motor Winding** for emergency repairs and equipment replacement at the St. Martin High School wastewater lift station. This emergency repair was conducted under the emergency procurement provisions allowed by Mississippi state law (Miss. Code Ann. § 31-7-13(k)) to resolve an immediate threat to public health and safety and prevent disruption to school operations.

On Friday, August 7, 2026, at approximately 7:00 p.m., the main lift station servicing St. Martin High School failed completely. Upon emergency inspection:

- One pump motor had suffered a total burnout.
- The secondary pump was rendered fully inoperable due to eight foreign objects (vape devices) lodged in the intake.

Without immediate remediation, the school facility faced a total failure of sanitary service, which would have forced the closure of St. Martin High School for the scheduled opening of classes on Monday, August 10, 2026.

August 14, 2026

To Whom It May Concern:

On Friday night, August 7, 2026 at 7:00 p.m., the Lift Station at St. Martin High School went out. One pump completely burned out and the other pump had eight vapes lodged in it. We had to call for a Vac truck to come and pull the motors so that repairs could be made ensuring that we could be back in operation for school on Monday morning Aug. 10, 2026.

Thank you for your help in this matter.

Duane Jones

BAY MOTOR WINDING

Invoice

PO Box 411
Long Beach, MS 39560
Ph:228.863.0677 Fax: 228.864.4470
baymotorwinding.com

Customer Number	Invoice Number
JCSCHO	SI-1211

Contact	Order Date	Shipped Date	Invoice Date
Duane Jones	8/18/2026	8/20/2026	8/20/2026

Bill To:

JACKSON COUNTY SCHOOL DISTRICT
4701 COLONEL VICKREY RD

VANCLEAVE , MS 39565

Ship To:

JACKSON COUNTY SCHOOL DISTRICT
Attn: MARK WALLEN
10820 YELLOW JACKET BLVD

OCEAN SPRINGS , MS 39564

FOB

Ship Via	Terms	Received By	Customer PO	Original Order #
BMW TRUCK	Net 30	COMPLETED	27530469	S1254

Product ID	Qty	Ship	Description	Sales Price		Total
CPG5032	1	1	5hp,Champion,460v,3ph,2" discharge	5,986.87		5,986.87
Stock in Long Beach						
LNJ Vac truck	1	1	Vac truck rental (Saturday 8/8/26)	1,755.00		1,755.00

An Interest Fee Will Be Assessed For Past Due Invoices.

Sandy Breer

Thank-You!

	Subtotal:	7,741.87
	Freight:	0.00
	Other:	0.00
0.0000 %	Sales Tax 1:	0.00
0.0000 %	Sales Tax 2:	0.00
	Total:	7,741.87

Our Tax ID: 64-0674340 Your Tax ID: 646000513 // 2765103

JACKSON COUNTY SCHOOL DISTRICT
VANCLEAVE MS 39565-5308
Phone: 228-283-3000 Fax: --

P.O.	REQ	REQ Created By	DATE	PAGE
27530469	**00053260**	**ssimer**	**8/17/2026**	**1**

BILL TO **JACKSON COUNTY SCHOOL DISTRICT**

4700 COLONEL VICKREY RD
VANCLEAVE, MS 39565-5308

SHIP TO Duane Jones
ST. MARTIN MAINTENANCE

10700 YELLOW JACKET BLVD
OCEAN SPRINGS, MS 39564

Fund-Glc-Func-Pgm-Obj-Ut-Mod	Amount
1120-900-2620-000-430-70-0000	$7,741.87
TOTAL AMOUNT	**$7,741.87**

VENDOR 11033 Ph: 228-863-0677
BAY MOTOR WINDING
SALES & SERVICE
125 N. OCEAN WAVE
LONG BEACH, MS 39560-0000

QTY	UNIT	DESCRIPTION	CATALOG NUMBER	UNIT PRICE	TOTAL
1	EA	5hp champion 460v 3mph 2" discharge		$5,986.87	$5,986.87
1	EA	vac truck rental		$1,755.00	$1,755.00
				Page Total:	**$7,741.87**
				Total Order:	**$7,741.87**

NOTE:
1.Jackson County School District is tax exempt.
2.Invoices can be email to invoices@jcsd.ms
3.PO Number must appear on all correspondence.
4.Notify us of on any items not in stock.
5.Vendor certifies they are not suspended or disbarred.

☐ ORDER COMPLETE _____
☐ ORDER INCOMPLETE _____

APPROVED BY:

Amber A Geison

58
8/17/2026

PURCHASING AGENT **Date** **RECEIVED BY ----------RECEIVED DATE**

Memo

To: Jackson County School Board

From: Amber Geiser, Business Manager

Date: August 25, 2026

Re: Review and Approval of Revised Travel Procedures Manual and District Credit Card Authorization

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Board approval is requested for the proposed revisions to the Jackson County School District Travel Procedures Manual, along with authorization to issue district credit cards to specific personnel roles to optimize travel and purchasing workflows.

Manual Revisions
The Travel Procedures Manual has been updated to clarify internal controls, streamline reimbursement processes, and modernize travel booking procedures. Key changes include:

- **Travel Card Integration:** Incorporating provisions for district travel cards or one-time-use cards (up to the approved purchase order limit) for booking hotels, airfare, and fuel during non-local, MHSAA, and field trip travel.
- **Per Diem & Documentation:** Updating meal policies to align with DFA daily limits without requiring itemized receipts for standard per diem, while maintaining strict rules against reimbursing alcohol and enforcing a 20% cap on tips.
- **Settlement Timelines:** Standardizing travel settlement deadlines (generally to 10 working days post-travel) and shifting settlement verification duties to Purchasing Agents and Attendance Center Coordinators.

Credit Card Authorization
Approval is further requested to issue district credit cards to individuals serving in the following positions:

- Attendance Center Coordinators
- Federal Programs Director
- Business Manager

Intended Usage:
While these cards will primarily serve to book and manage official travel expenses, they will also be utilized for properly approved, necessary district purchases from vendors that do not accept traditional check payments. Permitted non-travel transactions include, but are not limited to, building permits, annual software license renewals, and motor vehicle reports. All credit card purchases will remain bound by standard purchase order and board approval guidelines.

General Guidelines

Payments for travel must be made to vendors outside of the school district when possible. This ensures that the proper authorizations have been obtained prior to travel as well as provide internal controls for expenses.

Employees may be reimbursed for registration fees, hotel accommodations, and rental vehicles only if it meets one of the following conditions:

1. It has been proven to the satisfaction of the ~~School~~ Business Manager that the vendor will not accept a school check or other board approved form of payment
2. ~~or if i~~It meets the requirements of Emergency Travel and has been board approved.

Employees wishing to travel should use due diligence in planning their travel in advance to comply with board policies. Purchase requisitions for expenses related to travel ~~which~~ that require board approval shall not be approved prior to board approval.

The Jackson County School District may ~~will~~ not pay sales tax for lodging in any state in which it holds sales tax exemption. Please check with the Business Office for questions regarding sales tax exemption.

~~A Travel Return Checklist Form with appropriate supporting documentation must be submitted by each employee for all travel requiring board approval.~~

Virtual Conferences

JCSD employees may attend virtual conferences with the permission of their immediate supervisor. Payment of registration fees may be arranged through a purchase order. The invoice ~~may~~ must be signed by the employee's supervisor, which provides proof of permission to attend the conference. If the vendor does not provide an invoice, a registration confirmation showing the price of attendance may be substituted. This invoice shall be placed on the open claims docket to be approved by the board at its next regularly scheduled meeting.

LOCAL TRAVEL

Travel within those counties considered to be Local, that ~~but~~ requires an overnight stay, must use the procedures of Non-Local Travel. ~~In order t~~To be eligible for overnight lodging in areas considered as Local, the employee must travel a distance greater than 75 miles one way or provide written justification demonstrating a valid business purpose on the travel request form.

Local Travel—Mileage Reimbursements

Mileage shall be recorded using the Local Mileage Reimbursement Form along with mileage verification through Google Maps, MapQuest, or similar mapping platform.

- If leaving from work, mileage starts from the employee's primary work site.
- If leaving from home, mileage starts from the employee's primary work site or home (whichever is less~~er~~).

These documents shall be submitted to the employee's immediate supervisor for approval. Mileage from one school site to another shall use the Inner District Travel Mileage Rate for recording mileage.

The Local Mileage Reimbursement Form and mileage verification shall be submitted to the Business Office to be placed on the open claims docket for approval ~~to be approved~~ by the board at its next regularly scheduled meeting.

Local Travel—Fuel Reimbursements

A purchase order payable to the employee shall be generated prior to travel. Upon returning from travel, the employee shall submit the Travel & Expense Voucher and receipts for expenses incurred.

The Travel & Expense Voucher ~~and Prepaid Check Request Form~~ will be submitted to the Business Office to be paid during the next ~~prepaid~~ check run.

~~If only the Travel & Expense Voucher is submitted, the claim will be added to the next board docket.~~

Local Travel—Payment of Registration Fees

Payment of registration fees must be paid by the district directly to the vendor through a purchase order.

~~Method 1:~~ A purchase order is created prior to travel. The invoice is signed by the employee's supervisor, which provides proof of permission to attend the conference. If the vendor does not provide an invoice, a registration confirmation showing the price of attendance may be substituted. This invoice shall be placed on the open claims docket for approval by the board at its next regularly scheduled meeting.

~~Method 2: A Travel Request Form is approved by the school board. Upon approval, a purchase order is created. The Travel Request Form with Board Approved Stamp must accompany the requisition. The invoice is signed by the employee's supervisor, which provides proof of permission to attend the conference. If the vendor does not provide an invoice, a registration confirmation showing the price of attendance may be substituted. After attaching the Travel Request Form with Board Approved Stamp and the Prepaid Check Request Form to the purchase order, the invoice will be added to the next prepaid check run.~~

NON-LOCAL TRAVEL

A Travel Request Form must be completed and approved by the school board prior to the travel taking place.

Non-Local Travel—Payment of Registration Fees

Payment of registration fees must be paid by the district directly to the vendor through a purchase order. The Travel Request Form with Board Approved Stamp must accompany the requisition. The invoice may be signed by the employee. If the vendor does not provide an invoice, a registration confirmation showing the price of attendance may be substituted.

The invoice ~~and Prepaid Check Request Form~~ will be submitted to the Business Office to be paid during the next ~~prepaid~~ check run.

~~If only the invoice is submitted, it shall be added to the next board docket.~~

Non-Local Travel—Payment of Hotel

Whenever possible, p~~P~~ayment of hotel must be paid by the district directly to the vendor through a purchase order. If the district has not established a direct bill account with the hotel, a purchase order payable to the credit card company shall be generated prior to booking. The Travel Request Form with Board Approved Stamp must accompany the requisition.

Once the purchase order is generated, the employee will be provided with a district travel card or a one-time use card, with a limit not to exceed the PO amount, for booking. The invoice may be signed by the employee. If the vendor does not provide an invoice, the registration or confirmation of reservation with pricing showing that no sales tax is being paid, can be used as a substitute. The proof of booking should be submitted to the Business Office for payment on the next credit card cycle.

All quotes for hotels shall include local taxes, occupancy taxes, resort fees, and any other applicable taxes and/or fees. The Jackson County School District may ~~will~~ not pay sales tax in any state in which it holds sales tax exemption. Please check with the Business Office for questions regarding sales tax exemption.

If more than one employee is traveling to the same destination, the lowest cost accommodation will set the ceiling for payment, unless the board has approved a justification for the discrepancy.

~~The invoice and Prepaid Check Request Form will be submitted to the business to be paid during the next prepaid check run.~~

~~If only the invoice is submitted, it shall be added to the next board docket.~~

Non-Local Travel—Payment of Rental Vehicle

Payment of rental vehicles must be paid by the district directly to the vendor through a purchase order. The Travel Request Form with Board Approved Stamp must accompany the requisition. If using a vendor

other than the state contract vendor, t~~T~~he requisitioner must provide documents of cost comparison (two quotes) on the most economical rental vehicle selected. The invoice may be signed by the employee.

The invoice (or registration confirmation) ~~and Prepaid Check Request Form~~ will be submitted to the Business Office to be paid during the next ~~prepaid~~ check run.

~~If only the invoice is submitted, it shall be added to the next board docket.~~

Non-local Travel—Airfare Reimbursements

A purchase order payable to the credit card vendor ~~employee~~ shall be generated prior to travel. The Travel Request Form with Board Approved Stamp must accompany the requisition. The requisitioner must provide documents of cost comparison (two quotes) indicating a minimum of two fares and that the most economical rate was selected. Once the purchase order is generated, the employee will be provided with a district travel card or a one-time use card, with a limit not to exceed the PO amount, for booking the travel.

Upon payment of the fare, using the district card, the employee will submit the ~~Travel & Expense Voucher,~~ receipts, ~~and Prepaid Check Request Form~~ for expenses incurred to the Business Office to be paid on the next credit card billing cycle ~~during the next prepaid check run~~.

~~If only the Travel & Expense Voucher and receipts are submitted, the claim will be added to the next board docket.~~

Non-local Travel—Fuel Reimbursements

A purchase order payable to the credit card company ~~employee~~ shall be generated prior to travel. The Travel Request Form with Board Approved Stamp must accompany the requisition. Once the purchase order is generated, the employee will be provided with a district travel card or a one-time use card, with a limit not to exceed the PO amount, for use during travel. ~~Upon return from travel, the employee shall submit the Travel & Expense Voucher and receipts for expenses incurred.~~

~~The Travel & Expense Voucher, receipts, and Prepaid Check Request Form will be submitted to the Business Office to be paid during the next prepaid check run.~~

~~If only the Travel & Expense Voucher and receipts are submitted, the claim will be added to the next board docket.~~

Non-local Travel—Mileage Reimbursements

Upon return from travel, the employee shall submit the Travel & Expense Voucher indicating total mileage traveled, mileage reimbursement rate, and total mileage reimbursement, along with mileage verification through Google Maps, MapQuest, or similar mapping platform. If leaving from work, mileage starts from

the employee's primary work site. If leaving from home, mileage starts from employee's primary work site or home (whichever is lesser).

The Travel & Expense Voucher and mileage verification will be submitted to the Business Office to be placed on the open claims docket for approval by the board at its next regularly scheduled meeting.

Non-local Travel—Meals (overnight stay required)

Upon return from travel, the employee shall submit the Travel & Expense Voucher indicating total costs for meals, not to exceed 100% of the daily per diem. ~~along with the Itemized Meal Expense Form with receipts attached. Receipts must be itemized, showing all items purchased. No receipts with alcoholic beverages included shall be accepted. Note that tips for meals are limited to not more than 20% of the pre-tax total and count towards the DFA daily limit for meals.~~

The Travel & Expense Voucher, ~~receipts, and the Itemized Meal Expense Form~~ will be submitted to the Business Office to be placed on the open claims docket for approval by the board at its next regularly scheduled meeting.

If an overnight stay is not required, but the employee can demonstrate that the day will be "substantially longer than a typical workday", per diem may be considered.

Non-local Travel—Taxi, Shuttle, or other transportation and other expenses

Upon return from travel, the employee shall submit the Travel & Expense Voucher indicating total costs with receipts attached. Tips for transportation shall not exceed 20% of the cost of the fare.

The Travel & Expense Voucher will be submitted to the Business Office to be placed on the open claims docket for approval by the board at its next regularly scheduled meeting.

Non-local Travel—Other Expenses

Upon return from travel, the employee shall submit the Travel & Expense Voucher indicating total costs with receipts attached.

The Travel & Expense Voucher will be submitted to the Business Office to be placed on the open claims docket for approval by the board at its next regularly scheduled meeting.

MHSAA TRAVEL

MHSAA Travel involving only employees shall be considered local or non-local travel as appropriate by destination and follow the above procedures accordingly.

Expenses related to travel incurred for scheduled athletic activities (as sanctioned by MHSAA) may be made prior to board approval (per Policy DK—Student Activities). Examples of such expenses are: Entry fees, hotel, meals, and vehicle rental.

MHSAA—Payment of Registration Fees

Payment of registration fees must be paid by the district directly to the vendor through a purchase order. The promotional flyer, posting on the school district website, or similar documentation noting the event, the cost, and the vendor must be attached to the requisition.

The Prepaid Check Request will be added to the next prepaid check run.

MHSAA—Payment of Hotel

Whenever possible, p~~P~~ayment of hotel must be paid by the district directly to the vendor through a purchase order. If the district has not established a direct bill account with the hotel, a purchase order payable to the credit card company shall be generated prior to booking. The Travel Request Form with Board Approved Stamp must accompany the requisition. Once the purchase order is generated, the employee will be provided with a district travel card or one time use card, with a limit not to exceed the PO amount, for booking. The invoice may be signed by the employee. If the vendor does not provide an invoice, the registration or confirmation of reservation with pricing showing that no sales tax is being paid, can be used as a substitute. The proof of booking should be submitted to the Business Office for payment on the next credit card cycle. All quotes for hotels shall include local taxes, occupancy taxes, resort fees, and any other applicable taxes and/or fees. The Jackson County School District may ~~will~~ not pay sales tax in any state in which it holds sales tax exemption. Please check with the Business Office for questions regarding sales tax exemption.

~~The Prepaid Check Request will be added to the next prepaid check run.~~

MHSAA—Payment of Rental Vehicle

Payment of rental vehicles must be paid by the district directly to the vendor through a purchase order. If using a vendor other than the state contract vendor, t~~T~~he requisitioner must provide documents of cost comparison (two quotes) on the most economical rental vehicle selected. The invoice may be signed by the employee.

The invoice and ~~Prepaid Check Request Form~~ will be submitted to the business to be paid during the next ~~prepaid~~ check run.

~~If only the invoice is submitted, it shall be added to the next board docket.~~

MHSAA—Fuel Reimbursements

A purchase order payable to the credit card company ~~employee~~ shall be generated prior to travel. Once the purchase order is generated, the employee will be provided with a district travel card or a one-time use card, with a limit not to exceed the PO amount, for use during travel ~~Upon return from travel, the employee shall submit the Prepaid Check Request and receipts for expenses incurred.~~

~~The Prepaid Check Request will be added to the next prepaid check run.~~

MHSAA—Mileage Reimbursements

Upon return from travel, the employee shall submit the Local Mileage Reimbursement Form indicating total mileage traveled, mileage reimbursement rate, and total mileage reimbursement, along with mileage verification through Google Maps, MapQuest, or similar mapping platform.

The Local Mileage Reimbursement Form and mileage verification will be submitted to the Business Office to be added to the next prepaid check run.

MHSAA—Meals

Pre-Payment for meals can be made through a purchase order payable to the credit card company ~~athletic coach.~~ Once the purchase order is generated, the employee will be provided with a district travel card or a one-time use card, with a limit not to exceed the PO amount, for use during travel ~~The Prepaid Check Request must accompany the requisition.~~

Tips for meals are limited to not more than 20% of the pre-tax total.

~~The Prepaid Check Request will be added to the next prepaid check run.~~

~~Upon return from travel, the employee shall submit copies of all receipts for meals along with either cash or a personal check for the balance of the meal check.~~

SCHOOL FIELD TRIPS

School Field Trips that require an overnight stay must be board approved prior to travel occurring and must follow the guidelines outlined under Non-Local Travel for Hotels, Rental Vehicles, Fuel/Mileage Reimbursements, and other expenses not listed below.

School Field Trips—Payment of Registration Fees

Payment of registration fees must be paid by the district directly to the vendor through a purchase order. A quote, price guide or similar documentation must accompany the requisition. In the line item description, indicate whether or not the vendor will accept a purchase order.

- If the vendor will not accept a purchase order, the Prepaid Check Request must accompany the requisition. The Prepaid Check Request will be added to the next prepaid check run.
- If the vendor will accept a purchase order, submit the invoice with the school principal's signature to the Business Office to be placed on the open claims docket for approval by the board at its next regularly scheduled meeting.

School Field Trips—Meals

Pre-Payment for meals can be made through a purchase order payable to the credit card company ~~field trip sponsor~~. Once the purchase order is generated, the employee will be provided with a district travel card or a one-time use card, with a limit not to exceed the PO amount, for use during travel. ~~The Prepaid Check Request must accompany the requisition.~~

Tips for meals are limited to not more than 20% of the pre-tax total.

~~The Prepaid Check Request will be added to the next prepaid check run.~~

~~Upon return from travel, the employee shall submit copies of all receipts for meals along with either cash or a personal check for the balance of the meal check.~~

School Field Trips—Airfare Reimbursements

A purchase order payable to the credit card vendor ~~employee~~ shall be generated prior to travel. The Travel Request Form with Board Approved Stamp must accompany the requisition. The requisitioner must provide documents of cost comparison (two quotes) indicating a minimum of two fares and the most economical rate was selected. Once the purchase order is generated, the employee will be provided with a district travel card or a one-time use card, with a limit not to exceed the PO amount, for booking the travel.

Upon payment of the fare, using the district travel card, the employee will submit the ~~Travel & Expense Voucher,~~ receipts, ~~and Prepaid Check Request Form~~ for expenses incurred to the Business Office to be paid on the next credit card billing cycle ~~during the next prepaid check run~~.

~~If only the Travel & Expense Voucher and receipts are submitted, the claim will be added to the next board docket.~~

School Field Trips—"Misc. Expenses"

This category for field trips includes other expenses known to be incurred during the course of the field trip. This can include souvenirs and the like for the students.

~~Pre-Payment for meals can be made through a purchase order payable to the field trip sponsor. The Prepaid Check Request must accompany the requisition.~~

~~The Prepaid Check Request will be added to the next prepaid check run.~~

~~Upon return from travel, the employee shall submit copies of all receipts along with either cash or a personal check for the balance of the meal check.~~

EMERGENCY TRAVEL

In the event of a bona fide emergency, such that proper travel authorizations cannot be obtained in a timely manner, the employee requesting reimbursement must submit an Emergency Travel Authorization Form, a Travel Request Form, and supporting documentation for approval by the board before any reimbursements can be made.

Post travel approval that does not meet these criteria shall not be submitted to the board for approval.

Upon approval, the school or department bookkeeper shall issue a purchase requisition payable to the employee, with the Emergency Travel Authorization Form with Board Approved Stamp and all required documentation in each section of the Travel & Expense Voucher attached to the requisition. The claim shall be placed on the open claims docket for approval by the board at its next regularly scheduled meeting.

TRAVEL SETTLEMENT

Deadlines

LOCAL TRAVEL

All local travel requiring only mileage or fuel reimbursement should ~~shall~~ be submitted ~~settled~~ at least monthly, or within ~~45~~ 10 working ~~calendar~~ days upon return from travel.

All local travel requiring payment for Registration Fees, Hotel, and/or Meals shall be settled within 10 working days upon return from travel.

NON-LOCAL TRAVEL

All non-local travel should ~~shall~~ be submitted ~~settled~~ within 10 working days upon return from travel.

MHSAA TRAVEL

All MHSAA travel should ~~shall~~ be submitted ~~settled~~ within ~~5~~ 10 working days upon return from travel.

SCHOOL FIELD TRIP TRAVEL

All School Field Trip travel should ~~shall~~ be submitted ~~settled~~ within ~~5~~ 10 working days upon return from travel.

Copies of Receipts shall be uploaded to the appropriate purchase order within ~~30~~ 10 calendar days of return from travel.

Travel Settlement Verification—Division of Responsibilities

It shall be the responsibility of the Principal or Director ~~Purchasing Agent~~ to verify submission ~~settlement~~ of all Local and Non-local required travel documentation within the stated deadlines.

It shall be the responsibility of the Attendance Center Coordinator ~~Activities Bookkeeper~~ to verify submission ~~settlement~~ of all MHSAA and School Field Trip required travel documentation within the stated deadlines.

WHEN A VENDOR WILL NOT ACCEPT A SCHOOL CHECK

If it has been documented to the satisfaction of the Business Manager or designee that a vendor will not accept a school check, (example: an email from the vendor prior to travel) the employee may choose to pay the cost of attendance and submit a claim for reimbursement using the Travel & Expense Voucher with receipts attached.

A purchase order payable to the employee shall be generated prior to travel. The Travel Request Form with Board Approved Stamp must accompany the requisition.

Upon payment of the invoice, the employee will submit the Travel & Expense Voucher and receipts for expenses incurred to the Business Office.

If the Prepaid Check Request Form is submitted, the employee will be reimbursed on the next prepaid check run. Otherwise, the reimbursement will be added to the next board docket.

Mileage Reimbursements

Employees traveling on official school business in their personal automobile will be reimbursed at the mileage reimbursement rate allowable to federal employees for the use of a privately-owned vehicle while on official travel.

Mileage rates are currently published on the U.S. General Services Administration website at gsa.gov/mileage.

For purposes of determining the reimbursement rate if a government-furnished automobile (GFA) is or is not available, for every three persons, or fraction thereof, one person may claim the higher reimbursement rate.

All travel, other than inner district travel, requires mileage verification through Google Maps, MapQuest, or similar mapping platform.

NOTES REGARDING TRAVEL

All employee travel reimbursements shall be paid via direct deposit into the same account as the employee's primary bank for payroll purposes.

Employees using school vehicles for official school business may request a fuel advance or be reimbursed for fuel expenses incurred upon return, submission of receipts, and approval of the Assistant Superintendent. These reimbursements may be made prior to board approval. If the employee choses to receive an advance, a purchase order payable to the credit card company shall be generated prior to travel. Once the purchase order is generated, the employee will be provided with a district travel card or a one-time use card, with a limit not to exceed the PO amount, for use during travel

Purchase orders for fuel reimbursement must identify the vehicle being used on the requisition using the line item description. Buses may be identified as School Bus; all other vehicles by the following naming convention: Attendance Center—Vehicle Description (*ex. SMAC—Maintenance Truck*)

Each individual is responsible for his or her own expenses. No employee may be reimbursed for another employee's expense.

RECOMMENDATIONS FOR TRAVEL

1. Bring a copy of the Return Travel Checklist with you while you travel. This will help ensure that you gather and keep all required documentation.
2. Bring a copy of JCSD's Sales Tax Exemption Form and your employee badge with you when you check in to your hotel room.
3. Obtain separate invoices for any alcohol related purchases.
4. If you are traveling using a school vehicle or a rental vehicle, ensure that your bookkeeper has a purchase order in place to reimburse for fuel before traveling. You are responsible for knowing and adhering to the limits of the fuel allowance.

DEFINITIONS

Mileage reimbursement is defined as reimbursement for actual miles traveled in the course of school business using the employee's private vehicle.

Fuel reimbursement is defined as reimbursement for fuel costs incurred in the course of school business while using a vehicle owned or rented by the school district.

Official school business includes all travel required in the performance of the employee's job duties, athletic events or school activities associated with MHSAA, approved field trips, and all trips approved by the board of education.

Frequently Asked Questions

1. Can an employee be reimbursed for registration fees for a conference?

   An employee can be reimbursed for registration fees once the following conditions have been met:
   - It has been proven to the satisfaction of the School Business Manager that the vendor will not accept a school check. (example: an email from the vendor prior to travel)
   - The school board has approved the employee's Travel Request Form.
   - A copy of the Travel Request Form with Board Approved Stamp, invoice, and receipt, both dated after board approval, is attached to the purchase order. The purchase order shall be made out to the employee.

2. What documents do I need to submit to the Business Office to have a prepaid travel ~~check~~ card issued?

   Travel Request Form with Board Approved Stamp
   For Registration Fees, Hotel, and Rental Vehicle: Invoice, Registration, or Confirmation dated after board approval
   For Airfare: Paid receipt and copy of flight itinerary
   For all prepaid expenses: Prepaid Check Request Form

3. Why is an overnight stay required for meal reimbursement for employee travel?

   IRS Publication 5137 (Fringe Benefit Guide) states, "To be excludable from wages, the travel must be substantially longer than an ordinary day's work, require an overnight stay or substantial sleep or rest." Based on this guidance, typically an overnight stay is required to avoid meal reimbursements from being included as taxable income.

4. Can a non-employee be reimbursed for travel related expenses?

   No. Non-employees who travel for school related purposes do so at their own expense. This includes chaperoning school activities, MHSAA activities, field trips, etc.

5. Can fuel-expenses be prepaid?

   ~~No. Fuel expenses can be reimbursed on a prepaid check run upon return from travel, pending submission of the appropriate documentation.~~
   Yes, a district travel card or a one-time use card can be issued for fuel costs during travel.

6. Do I have an option of getting fuel reimbursement or mileage reimbursement?

   No. Fuel reimbursement is the only option for using a district owned (or rented) vehicle. Mileage reimbursement is the only option for using a personal vehicle.

7. What is the breakdown on meals for breakfast, lunch, and dinner?

   JCSD follows Mississippi DFA Maximum Daily Meal Reimbursement Rates. There is no per-meal breakdown or maximum rate per meal.

8. What happens if I lose my receipt? Can I use a statement from my financial institution (bank, credit card, etc.)?

   ~~An itemized receipt is required for reimbursement. In the event of a prepayment for meals (MHSAA and field trips), an itemized receipt is required for reconciling the prepayment.~~
   ~~A statement from your financial institution cannot be used as a substitute for an itemized receipt.~~
   Receipts are not required for per diem expenses. JCSD will only require itemized receipts for misc. or other expenses.

9. If an employee is traveling to a MHSAA activity to serve as a game administrator, does this have to be board approved? What if he or she is traveling separately from the students?

   No. MHSAA activities involving students (even if traveling separately) do not require board approval.

FUND BALANCE & CONSTRUCTION UPDATE
FOR MONTH ENDING JUNE 30, 2026

Projected FY26 Ending General Fund

Prior	Current	Target
41.32%	23.77%	10%

**Excludes $8.27M insurance reserve*

Capital Balances (actual less encumbered):

General Construction	12,725,602.58
16th Section Interest	4,366,941.57
Total	17,092,544.15

Revenue and Budget Update: Amber Geiser

BANK RECONCILIATION

Account: 16th Section
Month Ending: June 30, 2026

Balance Per Bank:	$	5,153,391.81	General Ledger Balance:	$	5,153,391.81
Outstanding Deposits:	$	-			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	5,153,391.81			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date		Amount

BANK RECONCILIATION

Account: AP Clearing
Month Ending: June 30, 2026

Balance Per Bank:	$	2,727,945.96	General Ledger Balance:	$	-
Outstanding Deposits:	$	(2,356.07)			
Outstanding Checks:		$2,725,589.89	Variance:	$	-
Reconciled Balance per Bank:	$	-			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
Outstanding Paper Checks			$ -				$ -

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
Outstanding Paper Checks	6/30/26		$ 2,626,052.78	Outstanding ComData Checks	6/30/26		$ 91,603.32
				emp reimbursements	6/30/26		7933.79

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
				Interest due to District	6/30/26		$ (2,356.07)

BANK RECONCILIATION

Account: PR Clearing
Month Ending: June 30, 2026

Balance Per Bank:	$	8,223,430.52	General Ledger Balance:	$	1,795.05
Outstanding Deposits:	$	(4,317.58)			
Outstanding Checks:	$	8,217,317.89	Variance:	$	0.00
Reconciled Balance per Bank:	$	1,795.05			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
Paper Checks			$ -				

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
Outstanding Checks			$ 3,090,863.89	Old July Direcrt Deposit	06/30/26		$ 2,600,665.54
Kelly - PERS			$ 489.90	Old July Withholding checks	06/30/26		$ 2,525,298.56

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
				Interest due to District	06/30/26		$ (4,317.58)

BANK RECONCILIATION

Account:	Child Nutrition				
Month Ending:	June 30, 2026				
Balance Per Bank:	$	3,020,089.44	General Ledger Balance:	$	3,020,109.44
Outstanding Deposits:	$	20.00			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	3,020,109.44			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
Chargeback - K Bang	2/26/2025		$ 20.00				

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

BANK RECONCILIATION

Account:	Depository	
Month Ending:	June 30, 2026	

Balance Per Bank:	$	38,075,293.14	General Ledger Balance:	$	38,082,478.89
Outstanding Deposits:	$	7,185.75			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	38,082,478.89			

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount

Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount
Interest Due From AP	6/30/26		2,356.07
Interest Due From PR	6/30/26		4,317.58
			-

Name or Description	Date	Check # or Journal #	Amount
Due from PR Clearing			522.10
Due to Payroll Clearing			(10.00)

BANK RECONCILIATION

Account:	EEF FOR CTE - HOUSE BILL 603 (2910)				
Month Ending:	June 30, 2026				
Balance Per Bank:	$	967,465.19	General Ledger Balance:	$	967,465.19
Outstanding Deposits:	$	-			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	967,465.19			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

BANK RECONCILIATION

Account:	2026 Three Mill Note (3029)				
Month Ending:	June 30, 2026				
Balance Per Bank:	$	12.57	General Ledger Balance:	$	12.57
Outstanding Deposits:	$	-			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	12.57			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
			-				

BANK RECONCILIATION

Account:	EEF FOR SMH - HOUSE BILL 603 (2911)				
Month Ending:	June 30, 2026				
Balance Per Bank:	$	-	General Ledger Balance:	$	-
Outstanding Deposits:	$	-			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	-			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
							89

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

BANK RECONCILIATION

Account:	VHS SB2468 (2912)				
Month Ending:	June 30, 2026				
Balance Per Bank:	$	-	General Ledger Balance:	$	-
Outstanding Deposits:	$	-			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	-			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
							90

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

BANK RECONCILIATION

Account:	East Central Activity				
Month Ending:	June 30, 2026				
Balance Per Bank:	$	407,646.55	General Ledger Balance:	$	407,646.55
Outstanding Deposits:	$	-			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	407,646.55			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

BANK RECONCILIATION

Account:	FABLAB Activity	
Month Ending:	June 30, 2026	

Balance Per Bank:	$	101,615.72	General Ledger Balance:	$	101,615.72
Outstanding Deposits:	$	-			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	101,615.72			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

BANK RECONCILIATION

Account:	St. Martin Activity				
Month Ending:	June 30, 2026				
Balance Per Bank:	$	461,623.56	General Ledger Balance:	$	461,623.56
Outstanding Deposits:	$	-			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	461,623.56			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount

Name or Description	Date	Check # or Journal #	Amount
			93

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount

Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount

Name or Description	Date	Check # or Journal #	Amount

BANK RECONCILIATION

Account:	Vancleave Activity				
Month Ending:	June 30, 2026				
Balance Per Bank:	$	296,885.14	General Ledger Balance:	$	296,885.14
Outstanding Deposits:	$	-			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	296,885.14			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

BANK RECONCILIATION

Account:	JCTC Activity				
Month Ending:	June 30, 2026				
Balance Per Bank:	$	17,017.57	General Ledger Balance:	$	17,017.57
Outstanding Deposits:	$	-			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	17,017.57			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

JACKSON COUNTY SCHOOL DISTRICT
SCHOOL DEPOSITORIES
June 30, 2026

ACCOUNT TITLES	BANK BALANCE	AVAILABLE BALANCE
RENASANT BANK ACCOUNTS @		
JCSD 16TH Section Account	$5,153,391.81	$5,153,391.81
JCSD Child Nutrition	$3,020,089.44	$3,020,109.44
JCSD District Account	$38,075,293.14	$38,082,478.89
2026 THREE MILL NOTE PROCEEDS	$12.57	$12.57
JCSD EEF FOR CTE - 2023 HB 603	$967,465.19	$967,465.19
JCSD EEF FOR SMH - 2023 HB 603	$0.00	$0.00
JCSD East Central Activity Fund	$407,646.55	$407,646.55
JCSD St. Martin Activity Fund	$461,623.56	$461,623.56
JCSD Vancleave School Activity Fund	$296,885.14	$296,885.14
JCSD Technology Center Activity Fund	$17,017.57	$17,017.57
JCSD FAB LAB Activity Fund	$101,615.72	$101,615.72
VHS SB2468	$0.00	$0.00
JCSD AP Clearing Account	$2,727,945.96	$0.00
JCSD PR Clearing Account	$8,223,430.52	$1,795.05
CASH ON HAND-VANCLEAVE SCHOOL ACTIVITY FUND	$0.00	$0.00
CASH ON HAND-ST MARTIN SCHOOL ACTIVITY FUND	$0.00	$0.00
CASH ON HAND-EAST CENTRAL SCHOOL ACTIVITY FUND	$0.00	$0.00
CASH ON HAND-FOOD SERVICE	$0.00	$0.00
TOTALS	$59,452,417.17	$48,510,041.49
	Marathon Trial Balance	$48,510,041.49 $0.00

JACKSON COUNTY SCHOOL DISTRICT												
Cash Flow	**ACTUAL**	**ACTUAL**	**ACTUAL**	**ACTUAL**	**ACTUAL**	**ACTUAL**	**ACTUAL**	**ACTUAL**	**ACTUAL**	**ACTUAL**	**ACTUAL**	**ACTUAL**
	July	**August**	**September**	**October**	**November**	**December**	**January**	**February**	**March**	**April**	**May**	**June**
Cash												
Cash on Hand	138,115.14	5,267,307.35	4,956,219.80	872,585.54	5,596,411.40	3,495,512.82	2,161,072.59	6,312,866.50	6,864,488.71	35,368,917.96	35,325,859.05	32,829,828.20
Total Cash	138,115.14	5,267,307.35	4,956,219.80	872,585.54	5,596,411.40	3,495,512.82	2,161,072.59	6,312,866.50	6,864,488.71	35,368,917.96	35,325,859.05	32,829,828.20
Actual Revenue												
Ad Valorem Collections (1120/1210)	-	631,492.52	555,680.86	954,514.14	81,375.36	798,887.42	4,894.51	2,728,641.00	29,831,193.25	1,133,381.78	870,051.13	818,157.50
Other Taxes (1190)	46,155.77	9,372.85	69,464.64	79,500.63	69,182.81	72,093.36	129,981.37	21,233.05	110,616.93	79,971.46	9,266.50	98,840.66
Interest Revenue (1510/1520)	39,036.21	11,710.77	15,432.17	147,309.00	22,387.56	19,651.01	211,753.54	28,981.02	60,061.01	116,182.51	111,270.99	99,802.86
Matching Grants (1920)	15,177.50	27,510.08	5,236.20	7,123.89	599.19	12,685.00	1,240.00	521.00	1,415.66	-	-	10,459.86
Background Checcks (1998)	2,440.00	1,720.00	1,560.00	720.00	840.00	240.00	1,200.00	1,000.00	1,720.00	1,120.00	1,520.00	1,800.00
Miscellaneous (1999)	829.90	20,459.66	1,134.53	1,609.40	851.61	471.99	2,375.10	1,492.65	3,090.07	381.20	2,604.34	1,553.26
Homestead Reimbursement	-	-	-	339,475.00	-	-	-	-	345,450.00	-	-	-
Drivers' Education	-	13,881.12	-	-	-	-	-	-	-	-	-	-
MSFF	3,962,025.00	4,355,600.00	4,350,713.74	4,351,533.60	4,351,761.84	4,352,176.33	4,352,092.33	4,351,522.03	4,351,522.03	4,351,522.03	4,351,522.03	4,351,525.58
Other State	-	-	17,018.43	139.29	228.59	-	-	912.02	-	250.84	20,437.30	207.61
Master Teacher (3291)	22,913.00	22,913.00	22,913.00	22,913.00	22,913.00	22,913.00	22,913.00	22,913.00	26,948.97	26,948.97	31,115.97	26,948.96
Master Teacher - Fee Reimb	-	-	-	-	500.00	-	2,375.00	-	-	-	-	-
Short Term Investment Matured	-	-	-	6,490,477.05	-	-	6,490,593.80	-	-	447,022.74	-	-
Rail Car Taxes	-	-	-	-	-	-	-	-	-	70,417.82	-	-
Heavy Truck Taxes	-	-	-	-	-	-	-	-	-	-	-	-
Rental Car Taxes	-	-	-	-	-	-	-	-	-	-	-	-
E-Rate	-	-	-	-	-	-	-	-	-	-	-	-
Worker's Comp Premiums	3,585.33	17,596.69	16,599.71	17,178.15	16,895.68	17,361.78	40,566.73	16,980.63	16,618.07	16,675.02	17,572.49	16,889.71
Inception of Capital Lease	-	-	-	-	-	-	-	-	-	-	-	-
Other Federal	724.90	112.00	556.88	326.24	235.13	260.08	264.67	-	477.51	25,390.75	154.00	36,821.06
Insurance Loss Recoveries	-	910.09	-	-	-	-	-	-	-	273,940.00	-	-
Sale of Property	-	-	-	-	-	-	-	-	202,000.00	-	-	-
Other Transfers In	-	-	-	-	-	-	-	-	-	11,709.03	-	-
06/30/26 Receivables	1,171,950.34	-	-	-	-	-	-	-	-	-	-	-
Total Actual Revenue	**5,264,837.95**	**5,113,278.78**	**5,056,310.16**	**12,412,819.39**	**4,567,770.77**	**5,296,739.97**	**11,260,250.05**	**7,174,196.40**	**34,951,113.50**	**6,554,914.15**	**5,415,514.75**	**5,460,007.06**
Actual Expenditures												
1120 - Payroll	754,865.73	4,741,524.86	4,685,539.34	4,731,301.34	4,705,840.09	4,812,109.25	5,490,601.04	4,737,899.41	4,731,393.56	4,717,702.33	4,509,455.50	8,547,543.23
Accounts Payable	329,003.22	684,841.47	1,147,555.68	1,594,025.48	846,687.26	932,950.32	488,850.38	835,116.99	604,414.83	769,442.70	2,222,856.37	3,600,950.44
Worker's Comp Premium	-	-	246,667.15	-	-	-	-	-	-	-	-	-
Interfund Loans	(948,223.21)	(2,000.00)	-	-	-	-	-	-	-	-	-	1,307,985.56
Transfer to SPED-Local	-	-	1,247,845.94	658,645.66	643,736.57	627,482.76	719,558.30	606,943.17	682,701.60	653,323.55	638,911.17	1,212,063.47
Transfer to Alternative	-	-	77,898.06	38,483.78	38,483.41	38,694.30	45,055.84	38,692.30	38,624.24	38,675.27	38,068.34	80,389.42
Transfer to At-Risk	-	-	126,738.61	80,072.06	69,466.45	72,338.14	81,619.28	73,764.28	73,290.92	74,696.95	78,535.22	124,885.19
Transfer to Technology	-	-	1,212,092.70	357,557.81	136,769.93	147,605.43	124,540.34	155,923.70	184,679.38	145,521.76	238,239.53	343,402.55
Transfer to FabLab	-	-	-	-	-	-	-	-	-	-	-	113,643.34
Transfer to Vocational	-	-	395,606.94	228,907.40	227,685.64	-	158,230.96	174,234.34	131,579.72	198,610.50	185,479.47	428,869.28
Transfer to Capital Improvements	-	-	-	-	-	-	-	-	-	-	-	8,129,446.00
Transfer to Insurance Deductible	-	-	-	-	-	-	-	-	-	-	-	1,000,000.00
Transfer to ROTC	-	-	-	-	-	-	-	-	-	-	-	84,130.12
Total Actual Expenditures	**135,645.74**	**5,424,366.33**	**9,139,944.42**	**7,688,993.53**	**6,668,669.35**	**6,631,180.20**	**7,108,456.14**	**6,622,574.19**	**6,446,684.25**	**6,597,973.06**	**7,911,545.60**	**24,973,308.60**
Grand Total	5,267,307.35	4,956,219.80	872,585.54	5,596,411.40	3,495,512.82	2,161,072.59	6,312,866.50	6,864,488.71	35,368,917.96	35,325,859.05	32,829,828.20	13,316,526.66

JACKSON COUNTY SCHOOL DISTRICT
Statement of Fund Balances

Report Date: 09/04/2026 Begin Account: 000-0000-000-000-00-0000

Period: 12 - 06/01/2026 - 06/30/2026 End Account: 999-9999-999-999-99-9999

Fund: All

Fund	Beginning Fund Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Adjustments	Ending Fund Balance
1120 - DISTRICT MAINTENANCE	22,274,086.03	95,248,051.41	94,983,362.29	0.00	22,538,775.15
1121 - INSURANCE RESERVE	7,039,669.78	1,230,925.96	0.00	0.00	8,270,595.74
1130 - SPECIAL EDUCATION	0.00	7,699,495.61	7,700,387.98	892.37	0.00
1140 - ALTERNATIVE SCHOOL	0.00	473,064.96	473,064.96	0.00	0.00
1145 - AT RISK	0.00	855,407.10	855,407.10	0.00	0.00
1152 - EAST CENTRAL ACTIVITY	390,304.38	443,660.67	426,318.50	0.00	407,646.55
1153 - ST MARTIN ACTIVITY	431,975.38	582,599.26	552,951.08	0.00	461,623.56
1154 - VANCLEAVE ACTIVITY	265,515.76	483,056.19	452,102.81	0.00	296,469.14
1155 - JCTC ACTIVITY	13,879.23	31,543.73	28,405.39	0.00	17,017.57
1156 - FABLAB ACTIVITY	111,065.15	16,310.02	25,759.45	0.00	101,615.72
1840 - 16TH SECTION INTEREST	3,893,256.16	544,312.06	70,626.65	0.00	4,366,941.57
1841 - 16TH SECTION INTEREST 16-4-9	1,275.85	10.61	1,004.52	0.00	281.94
1842 - 16TH SECTION INTEREST 16-5-9	11,835.60	350.66	23.36	0.00	12,162.90
1843 - 16TH SECTION INTEREST 16-6-5	48,187.09	7,034.02	0.00	0.00	55,221.11
1844 - 16TH SECTION INTEREST 16-6-6	17,993.23	2,148.32	1,461.50	0.00	18,680.05
1845 - 16TH SECTION INTEREST 16-6-9	3,220.14	95.38	8.00	0.00	3,307.52
1846 - 16TH SECTION INTEREST 16-7-6	88.52	2.63	0.42	0.00	90.73
1847 - 16TH SECTION INTEREST 16-7-7	7,392.45	218.77	27.22	0.00	7,584.00
1848 - 16TH SECTION INTEREST 16-7-8	86,646.71	60,803.60	36,206.11	0.00	111,244.20
1849 - 16TH SECTION INTEREST 16-7-9	7,937.80	235.18	15.93	0.00	8,157.05
1850 - 16TH SECTION INTEREST 16-8-7	118.07	3.49	0.56	0.00	121.00
1901 - MEDICAID SBAC FUND	99,732.74	65,151.45	101,588.81	0.00	63,295.38
1902 - COMDATA NETWORK	64,893.97	18,260.60	7,286.17	0.00	75,868.40
1903 - ENERGY CLASS PRIZE 2023	138,177.41	0.00	0.00	0.00	138,177.41
1925 - TECHNOLOGY FUND	0.00	3,046,633.13	3,046,633.13	0.00	0.00
1935 - FAB LAB JACKSON COUNTY	0.00	171,381.34	171,381.34	0.00	0.00
2090 - EXTENDED SCHOOL YEAR	2,591.26	16,889.44	19,480.70	0.00	0.00
2092 - WORKFORCE ENHANCEMENT (SB 3011)	16,106.43	92.91	16,199.34	0.00	0.00
2110 - SCHOOL FOOD SERVICE	3,509,396.41	7,094,322.37	6,514,080.82	54,479.33	4,144,117.29
2135 - SUMMER FEEDING - 2025	210,486.98	899,863.59	1,110,350.57	0.00	0.00
2136 - SUMMER FEEDING - 2026	0.00	1,774,966.01	1,507,251.48	0.00	267,714.53
2211 - TITLE I - A 84.010A	0.00	1,876,806.60	1,876,806.60	0.00	0.00
2213 - TITLE I-1003(a) SCHOOL IMPROVEMENT	0.00	379,449.23	379,449.23	0.00	0.00
2290 - TITLE I COST POOL	0.00	162,385.74	162,385.74	0.00	0.00

Fund	Beginning Fund Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Adjustments	Ending Fund Balance
2410 - EEF - BUILDINGS AND BUSES	554,776.38	282,856.00	0.00	0.00	837,632.38
2511 - TITLE II, PART A 84.367A	0.00	467,018.32	467,018.32	0.00	0.00
2598 - ESSER III 84.425U	0.00	83,748.39	83,748.39	0.00	0.00
2610 - IDEA PART B 84.027A	0.01	2,076,550.15	2,076,550.15	0.00	0.01
2620 - IDEA PART C 84.173A	0.00	73,609.06	73,609.06	0.00	0.00
2630 - POSITIVE BEHAVIOR SPECIALIST (PBS-FEDERAL ONLY)	0.00	19,737.43	19,737.43	0.00	0.00
2711 - CTE - BASIC FUND (LOCAL & STATE)	0.00	2,756,447.61	2,756,434.61	130.37	143.37
2712 - CTE - BASIC FUND (FEDERAL)	0.00	208,177.93	201,073.61	0.00	7,104.32
2811 - TITLE IV, PART A 84.424B	0.00	148,377.44	148,377.44	0.00	0.00
2820 - UNEMPLOYMENT COMP. REVOLVING	174,299.49	0.00	4,152.92	0.00	170,146.57
2830 - FORESTRY ESCROW FUND	152,804.97	14,565.50	13,555.00	0.00	153,815.47
2901 - BLUE CROSS BLUE SHIELD GRANT	4.24	0.00	4.24	0.00	0.00
2906 - EDUCABLE CHILD	0.00	63,811.17	63,811.17	0.00	0.00
2907 - POSITIVE BEHAVIOR SPECIALIST (PBS-STATE)	18.91	8,881.84	8,900.75	0.00	0.00
2910 - 2023 HOUSE BILL 603 (CTE)	3,061,569.83	41,291.71	2,716,138.17	0.00	386,723.37
2911 - 2023 HOUSE BILL 603 (SMH)	5,500.39	44.04	5,544.43	0.00	0.00
2912 - 2024 SENATE BILL 2468 (VCH)	16,743.07	281.23	17,024.30	0.00	0.00
2913 - FY25 MDE Spec AG Grant	112.05	0.00	111.96	0.00	0.09
2940 - ROTC	0.00	163,372.49	163,372.49	0.00	0.00
2943 - MDRS DISABLED ASSISTANCE	1,106.00	0.00	1,106.00	0.00	0.00
2980 - SPARKLIGHT	1,122.32	0.00	1,122.32	0.00	0.00
2981 - GULF COAST COMMUNITY FOUNDATION INC	46.64	0.00	46.64	0.00	0.00
2982 - AMERICAN HEART ASSOCIATION	418.90	0.00	418.90	0.00	0.00
2983 - SINGING RIVER ELECTRIC COOPERATIVE	2,371.16	0.00	2,371.16	0.00	0.00
2984 - ALLSTAR ORTHOPEDICS, PLLC	1,235.53	0.00	1,235.53	0.00	0.00
2985 - MS RESTAURANT ASSN EDUC FDN	516.96	0.00	516.96	0.00	0.00
2986 - INGALLS GRANT	4,887.03	0.00	4,887.03	0.00	0.00
2988 - PLTW-VMS	0.25	0.00	0.25	0.00	0.00
3027 - CONTRUCTION AND IMPROVEMENTS	8,083,769.98	8,347,119.28	2,357,182.43	0.00	14,073,706.83
3029 - 2026 Three Mill Note	0.00	22,338,243.58	3,066,931.69	0.00	19,271,311.89
4024 - THREE MILL NOTE 2019	2,701,394.69	1,763,152.64	1,657,125.00	217.13	2,807,639.46
4027 - THREE MILL NOTE 2012	217.13	0.00	0.00	(217.13)	0.00
7211 - 16-4-9 PRINCIPAL FUND	11,102.50	329.38	0.00	0.00	11,431.88
7212 - 16-5-9 PRINCIPAL FUND	390.02	11.58	0.00	0.00	401.60
7213 - 16-6-5 PRINCIPAL FUND	123,195.33	3,654.87	0.00	0.00	126,850.20
7214 - 16-6-6 PRINCIPAL FUND	7,182.36	213.08	0.00	0.00	7,395.44
7215 - 16-6-9 PRINCIPAL FUND	455.15	13.49	0.00	0.00	468.64

JACKSON COUNTY SCHOOL DISTRICT
Statement of Fund Balances

Fund	Beginning Fund Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Adjustments	Ending Fund Balance
7216 - 16-7-6 PRINCIPAL FUND	1,529.06	45.38	0.00	0.00	1,574.44
7217 - 16-7-7 PRINCIPAL FUND	288,627.18	8,562.78	0.00	0.00	297,189.96
7218 - 16-7-8 PRINCIPAL FUND	38,237.56	1,134.41	0.00	0.00	39,371.97
7219 - 16-7-9 PRINCIPAL FUND	3,018.42	89.53	0.00	0.00	3,107.95
7220 - 16-8-7 PRINCIPAL FUND	2,038.75	60.48	0.00	0.00	2,099.23
7221 - JCSD 16TH SECTION PRINCIPAL	205,921.33	6,109.10	0.00	0.00	212,030.43
8000 - GEN FIXED ASSETS ACCOUNT GROUP	99,113,784.16	0.00	(13,534,182.10)	(5,279,713.22)	107,368,253.04
9000 - GEN LONG-TERM DEBT LEDGER	(107,474,644.00)			0.00	(107,474,644.00)
	45,729,586.28	**162,063,041.93**	**122,897,954.01**	**(5,224,211.15)**	**79,670,463.05**

FUND BALANCE & CONSTRUCTION UPDATE
FOR MONTH ENDING JULY 31, 2026

Projected FY27 Ending General Fund

Prior	Current	Target
29.65%	25.56%	10%

**Excludes $8.27M insurance reserve*

Capital Balances (actual less encumbered):

General Construction	$12,872,477
16th Section Interest	$4,453,976
Total	$17,326,453

Revenue and Budget Update: Amber Geiser

JACKSON COUNTY SCHOOL DISTRICT
Statement of Fund Balances

Report Date: 09/04/2026 Begin Account: 000-0000-000-000-00-0000

Period: 1 - 07/01/2026 - 07/31/2026 End Account: 999-9999-999-999-99-9999

Fund: All

Fund	Beginning Fund Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Adjustments	Ending Fund Balance
1120 - DISTRICT MAINTENANCE	22,538,775.15	4,232,038.43	1,848,701.61	0.00	24,922,111.97
1121 - INSURANCE RESERVE	8,270,595.74	0.00	0.00	0.00	8,270,595.74
1130 - SPECIAL EDUCATION	0.00	21,230.23	21,230.23	0.00	0.00
1145 - AT RISK	0.00	6,371.95	6,371.95	0.00	0.00
1152 - EAST CENTRAL ACTIVITY	407,646.55	11,360.04	45,500.00	0.00	373,506.59
1153 - ST MARTIN ACTIVITY	461,623.56	52,148.13	45,000.00	0.00	468,771.69
1154 - VANCLEAVE ACTIVITY	296,469.14	14,386.72	50,861.38	0.00	259,994.48
1155 - JCTC ACTIVITY	17,017.57	42.05	888.39	0.00	16,171.23
1156 - FABLAB ACTIVITY	101,615.72	4,285.07	0.00	0.00	105,900.79
1840 - 16TH SECTION INTEREST	4,366,941.57	99,245.23	5,100.56	0.00	4,461,086.24
1841 - 16TH SECTION INTEREST 16-4-9	281.94	0.71	0.00	0.00	282.65
1842 - 16TH SECTION INTEREST 16-5-9	12,162.90	30.84	0.00	0.00	12,193.74
1843 - 16TH SECTION INTEREST 16-6-5	55,221.11	3,147.62	0.00	0.00	58,368.73
1844 - 16TH SECTION INTEREST 16-6-6	18,680.05	2,732.15	0.00	0.00	21,412.20
1845 - 16TH SECTION INTEREST 16-6-9	3,307.52	8.39	0.00	0.00	3,315.91
1846 - 16TH SECTION INTEREST 16-7-6	90.73	0.23	0.00	0.00	90.96
1847 - 16TH SECTION INTEREST 16-7-7	7,584.00	19.23	0.00	0.00	7,603.23
1848 - 16TH SECTION INTEREST 16-7-8	111,244.20	282.06	0.00	0.00	111,526.26
1849 - 16TH SECTION INTEREST 16-7-9	8,157.05	20.68	0.00	0.00	8,177.73
1850 - 16TH SECTION INTEREST 16-8-7	121.00	0.31	0.00	0.00	121.31
1901 - MEDICAID SBAC FUND	63,295.38	0.00	4,939.61	0.00	58,355.77
1902 - COMDATA NETWORK	75,868.40	0.00	0.00	0.00	75,868.40
1903 - ENERGY CLASS PRIZE 2023	138,177.41	0.00	0.00	0.00	138,177.41
1925 - TECHNOLOGY FUND	0.00	744,831.23	745,226.00	0.00	(394.77)
1935 - FAB LAB JACKSON COUNTY	0.00	111,100.00	22,105.29	0.00	88,994.71
2090 - EXTENDED SCHOOL YEAR	0.00	(7,850.45)	(4,077.06)	0.00	(3,773.39)
2110 - SCHOOL FOOD SERVICE	4,144,117.29	86,382.88	49,724.21	0.00	4,180,775.96
2136 - SUMMER FEEDING - 2026	267,714.53	0.00	(58,760.31)	0.00	326,474.84
2211 - TITLE I - A 84.010A	0.00	(217,021.83)	105.47	0.00	(217,127.30)
2213 - TITLE I-1003(a) SCHOOL IMPROVEMENT	0.00	(44,400.98)	4,729.49	0.00	(49,130.47)
2290 - TITLE I COST POOL	0.00	0.00	12,224.97	0.00	(12,224.97)
2410 - EEF - BUILDINGS AND BUSES	837,632.38	0.00	0.00	0.00	837,632.38
2511 - TITLE II, PART A 84.367A	0.00	(32,131.63)	24,926.39	0.00	(57,058.02)
2610 - IDEA PART B 84.027A	0.01	(295,880.23)	11,007.37	0.00	(306,887.59)

JACKSON COUNTY SCHOOL DISTRICT
Statement of Fund Balances

Fund	Beginning Fund Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Adjustments	Ending Fund Balance
2620 - IDEA PART C 84.173A	0.00	(15,325.98)	0.00	0.00	(15,325.98)
2711 - CTE - BASIC FUND (LOCAL & STATE)	143.37	67,875.00	26,250.16	0.00	41,768.21
2712 - CTE - BASIC FUND (FEDERAL)	7,104.32	0.00	7,068.18	0.00	36.14
2811 - TITLE IV, PART A 84.424B	0.00	(30,367.62)	0.00	0.00	(30,367.62)
2820 - UNEMPLOYMENT COMP. REVOLVING	170,146.57	0.00	0.00	0.00	170,146.57
2830 - FORESTRY ESCROW FUND	153,815.47	292.72	0.00	0.00	154,108.19
2906 - EDUCABLE CHILD	0.00	(16,706.33)	0.00	0.00	(16,706.33)
2910 - 2023 HOUSE BILL 603 (CTE)	386,723.37	2,465.05	(580,741.82)	0.00	969,930.24
2913 - FY25 MDE Spec AG Grant	0.09	0.00	0.00	0.00	0.09
2940 - ROTC	0.00	(18,607.58)	15,117.93	0.00	(33,725.51)
3027 - CONTRUCTION AND IMPROVEMENTS	14,073,706.83	13,899.93	(251,074.46)	0.00	14,338,681.22
3029 - 2026 Three Mill Note	19,271,311.89	60,156.23	(1,015,209.33)	0.00	20,346,677.45
4024 - THREE MILL NOTE 2019	2,807,639.46	7,508.19	0.00	0.00	2,815,147.65
7211 - 16-4-9 PRINCIPAL FUND	11,431.88	28.99	0.00	0.00	11,460.87
7212 - 16-5-9 PRINCIPAL FUND	401.60	1.02	0.00	0.00	402.62
7213 - 16-6-5 PRINCIPAL FUND	126,850.20	321.62	0.00	0.00	127,171.82
7214 - 16-6-6 PRINCIPAL FUND	7,395.44	18.75	0.00	0.00	7,414.19
7215 - 16-6-9 PRINCIPAL FUND	468.64	1.19	0.00	0.00	469.83
7216 - 16-7-6 PRINCIPAL FUND	1,574.44	3.99	0.00	0.00	1,578.43
7217 - 16-7-7 PRINCIPAL FUND	297,189.96	753.52	0.00	0.00	297,943.48
7218 - 16-7-8 PRINCIPAL FUND	39,371.97	99.83	0.00	0.00	39,471.80
7219 - 16-7-9 PRINCIPAL FUND	3,107.95	7.88	0.00	0.00	3,115.83
7220 - 16-8-7 PRINCIPAL FUND	2,099.23	5.32	0.00	0.00	2,104.55
7221 - JCSD 16TH SECTION PRINCIPAL	212,030.43	537.58	0.00	0.00	212,568.01
8000 - GEN FIXED ASSETS ACCOUNT GROUP	107,368,253.04	0.00	0.00	0.00	107,368,253.04
9000 - GEN LONG-TERM DEBT LEDGER	(107,474,644.00)			0.00	(107,474,644.00)
	79,670,463.05	**4,865,348.36**	**1,037,216.21**	**0.00**	**83,498,595.20**

JACKSON COUNTY SCHOOL DISTRICT
SCHOOL DEPOSITORIES
August 31, 2026

ACCOUNT TITLES	BANK BALANCE	AVAILABLE BALANCE
RENASANT BANK ACCOUNTS @		
JCSD 16TH Section Account	$5,294,975.23	$5,294,975.23
JCSD Child Nutrition	$5,003,057.39	$5,003,077.39
JCSD District Account	$34,534,612.00	$34,549,332.42
2026 THREE MILL NOTE PROCEEDS	$1,805.92	$1,805.92
JCSD EEF FOR CTE - 2023 HB 603	$388,171.49	$388,171.49
JCSD EEF FOR SMH - 2023 HB 603	$0.00	$0.00
JCSD East Central Activity Fund	$450,379.89	$450,934.89
JCSD St. Martin Activity Fund	$501,994.28	$501,994.28
JCSD Vancleave School Activity Fund	$312,618.15	$312,648.15
JCSD Technology Center Activity Fund	$20,137.40	$20,137.40
JCSD FAB LAB Activity Fund	$105,512.91	$105,512.91
VHS SB2468	$0.00	$0.00
JCSD AP Clearing Account	$21,743.77	$0.00
JCSD PR Clearing Account	$2,379,528.33	$259.05
CASH ON HAND-VANCLEAVE SCHOOL ACTIVITY FUND	$0.00	$4,000.00
CASH ON HAND-ST MARTIN SCHOOL ACTIVITY FUND	$0.00	$4,000.00
CASH ON HAND-EAST CENTRAL SCHOOL ACTIVITY FUND	$0.00	$2,000.00
CASH ON HAND-FOOD SERVICE	$0.00	$1,450.00
TOTALS	$49,014,536.76	$46,640,299.13
	Marathon Trial Balance	$46,640,299.13 $0.00

BANK RECONCILIATION

Account:	16th Section
Month Ending:	August 31, 2026

Balance Per Bank:	$	5,294,975.23	General Ledger Balance:	$	5,294,975.23
Outstanding Deposits:	$	-			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	5,294,975.23			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date		Amount

BANK RECONCILIATION

Account: AP Clearing
Month Ending: August 31, 2026

Balance Per Bank:	$	21,743.77	General Ledger Balance:	$	-
Outstanding Deposits:	$	(3,633.76)			
Outstanding Checks:		$18,110.01	Variance:	$	-
Reconciled Balance per Bank:	$	-			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
Outstanding Paper Checks			$ -				$ -

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
Outstanding Paper Checks	8/27/26		$ 17,835.98	Outstanding DDI Cards	8/27/26		$ -
				Riddell			0.03
				Steve Weise Credit	8/22/26		$ 274.00

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
				Interest due to District	8/31/26		$ (3,633.76)

BANK RECONCILIATION

Account: PR Clearing
Month Ending: August 31, 2026

Balance Per Bank:	$	2,379,528.33	General Ledger Balance:	$	259.05
Outstanding Deposits:	$	(6,278.86)			
Outstanding Checks:	$	2,372,990.42	Variance:	$	(0.00)
Reconciled Balance per Bank:	$	259.05			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
Paper Checks			$ -				

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
Outstanding Checks	08/26/26		$ 2,372,993.41	Due from BCBS			$ (3.00)
PERS Rounding	07/02/26		$ 0.01				

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
Due to District - VOID After Post			$ (8,873.20)	Interest due to District	08/31/26		$ (2,190.73)
Due from IRS/StatePERs/WC			$ 4,807.80	Due to District - Prem Refund moved 2x			$ (22.73)

BANK RECONCILIATION

Account: Depository
Month Ending: August 31, 2026

Balance Per Bank:	$	34,534,612.00	General Ledger Balance:	$	34,549,332.42
Outstanding Deposits:	$	14,720.42			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	34,549,332.42			

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount

Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount
Interest Due From AP	6/30/26		3,633.76
Interest Due From PR	6/30/26		2,190.73

Name or Description	Date	Check # or Journal #	Amount
Due from PR Clearing - VOID after post			8,873.20
Due from PR Clearing - prem refund			22.73

BANK RECONCILIATION

Account: Child Nutrition
Month Ending: August 31, 2026

Balance Per Bank:	$	5,003,057.39	General Ledger Balance:	$	5,003,077.39
Outstanding Deposits:	$	20.00			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	5,003,077.39			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
Chargeback - K Bang	2/26/2025		$ 20.00				

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

BANK RECONCILIATION

Account:	EEF FOR CTE - HOUSE BILL 603 (2910)				
Month Ending:	August 31, 2026				
Balance Per Bank:	$	388,171.49	General Ledger Balance:	$	388,171.49
Outstanding Deposits:	$	-			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	388,171.49			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

BANK RECONCILIATION

Account:	2026 Three Mill Note (3029)				
Month Ending:	August 31, 2026				
Balance Per Bank:	$	1,805.92	General Ledger Balance:	$	1,805.92
Outstanding Deposits:	$	-			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	1,805.92			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

BANK RECONCILIATION

Account:	EEF FOR SMH - HOUSE BILL 603 (2911)				
Month Ending:	August 31, 2026				
Balance Per Bank:	$	-	General Ledger Balance:	$	-
Outstanding Deposits:	$	-			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	-			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
							112

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

BANK RECONCILIATION

Account:	VHS SB2468 (2912)				
Month Ending:	August 31, 2026				
Balance Per Bank:	$	-	General Ledger Balance:	$	-
Outstanding Deposits:	$	-			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	-			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
							113

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

BANK RECONCILIATION

Account:	East Central Activity				
Month Ending:	August 31, 2026				
Balance Per Bank:	$	450,379.89	General Ledger Balance:	$	450,934.89
Outstanding Deposits:	$	555.00			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	450,934.89			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount
NSF - MG			$ 370.00				
NSF - TM			$ 185.00				

BANK RECONCILIATION

Account:	FABLAB Activity				
Month Ending:	August 31, 2026				
Balance Per Bank:	$	105,512.91	General Ledger Balance:	$	105,512.91
Outstanding Deposits:	$	-			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	105,512.91			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

BANK RECONCILIATION

Account:	St. Martin Activity
Month Ending:	August 31, 2026

Balance Per Bank:	$	501,994.28	General Ledger Balance:	$	501,994.28
Outstanding Deposits:	$	-			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	501,994.28			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount

Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount

Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount

Name or Description	Date	Check # or Journal #	Amount

BANK RECONCILIATION

Account:	Vancleave Activity
Month Ending:	August 31, 2026

Balance Per Bank:	$	312,618.15	General Ledger Balance:	$	312,648.15
Outstanding Deposits:	$	30.00			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	312,648.15			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount

Name or Description	Date	Check # or Journal #	Amount

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount

Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount

Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount
NSF - BS	8/17/2026		30.00

Name or Description	Date	Check # or Journal #	Amount

BANK RECONCILIATION

Account:	JCTC Activity				
Month Ending:	August 31, 2026				
Balance Per Bank:	$	20,137.40	General Ledger Balance:	$	20,137.40
Outstanding Deposits:	$	-			
Outstanding Checks:	$	-	Variance:	$	-
Reconciled Balance per Bank:	$	20,137.40			

Outstanding Checks (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Checks (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (prior fiscal years)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

Outstanding Deposits (current fiscal year)

Name or Description	Date	Check # or Journal #	Amount	Name or Description	Date	Check # or Journal #	Amount

JACKSON COUNTY SCHOOL DISTRICT
Budget Status Report

Report Date: 09/04/2026 Begin Account: 000-0000-000-000-00-0000

Period: 2 - 08/01/2026 - 08/31/2026 End Account: 999-9999-999-999-99-9999

Fund: All

Fund	Fund Balance (7/1/2026)	Anticipated Revenue	YTD Collected Revenue	YTD Uncollected Revenue	MTD Collected Revenue	Anticipated Expenditures	YTD Expenditures	YTD Unexpended	MTD Expenditures	YTD Adjust	MTD Adjust	Actual Fund Balance	Projected Fund Balance
1120 - DISTRICT MAINTENANCE	22,538,775.15	98,127,996.05	9,898,105.70	88,229,890.35	5,666,067.27	98,235,577.73	10,641,638.73	87,593,939.00	8,792,937.12	0.00	0.00	21,795,242.12	22,431,193.47
1121 - INSURANCE RESERVE	8,270,595.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,270,595.74	8,270,595.74
1130 - SPECIAL EDUCATION	0.00	8,791,066.00	689,307.14	8,101,758.86	668,076.91	8,791,066.00	689,307.14	8,101,758.86	668,076.91	0.00	0.00	0.00	0.00
1140 - ALTERNATIVE SCHOOL	0.00	502,219.45	41,160.37	461,059.08	41,160.37	502,219.45	41,150.37	461,069.08	41,150.37	0.00	0.00	10.00	0.00
1145 - AT RISK	0.00	583,896.50	28,735.35	555,161.15	22,363.40	583,896.50	28,735.35	555,161.15	22,363.40	0.00	0.00	0.00	0.00
1152 - EAST CENTRAL ACTIVITY	407,646.55	102,143.50	102,143.50	0.00	90,783.46	503,101.61	56,855.16	446,246.45	11,355.16	0.00	0.00	452,934.89	6,688.44
1153 - ST MARTIN ACTIVITY	461,623.56	123,612.73	123,612.73	0.00	71,464.60	550,633.73	79,242.01	471,391.72	34,242.01	0.00	0.00	505,994.28	34,602.56
1154 - VANCLEAVE ACTIVITY	296,469.14	90,416.66	89,293.66	1,123.00	74,906.94	390,458.52	69,530.65	320,927.87	18,669.27	0.00	0.00	316,232.15	(3,572.72)
1155 - JCTC ACTIVITY	17,017.57	3,137.27	2,637.27	500.00	2,595.22	17,953.13	(482.56)	18,435.69	(1,370.95)	0.00	0.00	20,137.40	2,201.71
1156 - FABLAB ACTIVITY	101,615.72	4,758.58	4,758.58	0.00	473.51	97,177.56	861.39	96,316.17	861.39	0.00	0.00	105,512.91	9,196.74
1840 - 16TH SECTION INTEREST	4,366,941.57	445,000.00	139,836.62	305,163.38	40,591.39	396,522.89	10,231.11	386,291.78	5,130.55	0.00	0.00	4,496,547.08	4,415,418.68
1841 - 16TH SECTION INTEREST 16-4-9	281.94	9.00	1.43	7.57	0.72	1,254.52	0.00	1,254.52	0.00	0.00	0.00	283.37	(963.58)
1842 - 16TH SECTION INTEREST 16-5-9	12,162.90	275.00	61.76	213.24	30.92	0.00	0.00	0.00	0.00	0.00	0.00	12,224.66	12,437.90
1843 - 16TH SECTION INTEREST 16-6-5	55,221.11	6,700.00	3,295.64	3,404.36	148.02	10,000.00	0.00	10,000.00	0.00	0.00	0.00	58,516.75	51,921.11

JACKSON COUNTY SCHOOL DISTRICT
Budget Status Report

Fund	Fund Balance (7/1/2026)	Anticipated Revenue	YTD Collected Revenue	YTD Uncollected Revenue	MTD Collected Revenue	Anticipated Expenditures	YTD Expenditures	YTD Unexpended	MTD Expenditures	YTD Adjust	MTD Adjust	Actual Fund Balance	Projected Fund Balance
1844 - 16TH SECTION INTEREST 16-6-6	18,680.05	2,150.00	4,392.12	(2,242.12)	1,659.97	2,000.00	0.00	2,000.00	0.00	0.00	0.00	23,072.17	18,830.05
1845 - 16TH SECTION INTEREST 16-6-9	3,307.52	75.00	16.80	58.20	8.41	15.00	0.00	15.00	0.00	0.00	0.00	3,324.32	3,367.52
1846 - 16TH SECTION INTEREST 16-7-6	90.73	5.00	0.46	4.54	0.23	5.00	0.00	5.00	0.00	0.00	0.00	91.19	90.73
1847 - 16TH SECTION INTEREST 16-7-7	7,584.00	175.00	38.51	136.49	19.28	35.00	0.00	35.00	0.00	0.00	0.00	7,622.51	7,724.00
1848 - 16TH SECTION INTEREST 16-7-8	111,244.20	56,000.00	564.89	55,435.11	282.83	45,000.00	0.00	45,000.00	0.00	0.00	0.00	111,809.09	122,244.20
1849 - 16TH SECTION INTEREST 16-7-9	8,157.05	175.00	41.42	133.58	20.74	35.00	0.00	35.00	0.00	0.00	0.00	8,198.47	8,287.05
1850 - 16TH SECTION INTEREST 16-8-7	121.00	0.00	0.62	(0.62)	0.31	5.00	0.00	5.00	0.00	0.00	0.00	121.62	116.00
1901 - MEDICAID SBAC FUND	63,295.38	47,770.01	0.00	47,770.01	0.00	92,906.24	11,982.19	80,924.05	7,042.58	0.00	0.00	51,313.19	18,159.15
1902 - COMDATA NETWORK	75,868.40	25,000.00	0.00	25,000.00	0.00	100,000.00	0.00	100,000.00	0.00	0.00	0.00	75,868.40	868.40
1903 - ENERGY CLASS PRIZE 2023	138,177.41	0.00	0.00	0.00	0.00	138,200.00	0.00	138,200.00	0.00	0.00	0.00	138,177.41	(22.59)
1925 - TECHNOLOGY FUND	0.00	3,103,699.19	1,213,509.93	1,890,189.26	468,678.70	3,113,804.19	1,203,904.70	1,909,899.49	458,678.70	0.00	0.00	9,605.23	(10,105.00)
1935 - FAB LAB JACKSON COUNTY	0.00	231,000.00	120,184.00	110,816.00	9,084.00	233,000.00	37,939.90	195,060.10	15,834.61	0.00	0.00	82,244.10	(2,000.00)
1993 - PAYROLL CLEARING FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

JACKSON COUNTY SCHOOL DISTRICT
Budget Status Report

Fund	Fund Balance (7/1/2026)	Anticipated Revenue	YTD Collected Revenue	YTD Uncollected Revenue	MTD Collected Revenue	Anticipated Expenditures	YTD Expenditures	YTD Unexpended	MTD Expenditures	YTD Adjust	MTD Adjust	Actual Fund Balance	Projected Fund Balance
1994 - ACCOUNTS PAYABLE CLEARING FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2090 - EXTENDED SCHOOL YEAR	0.00	0.00	(7,850.45)	7,850.45	0.00	0.00	670.35	(670.35)	4,747.41	0.00	0.00	(8,520.80)	0.00
2092 - WORKFORCE ENHANCEMENT (SB 3011)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2110 - SCHOOL FOOD SERVICE	4,144,117.29	5,355,900.00	381,886.76	4,974,013.24	295,503.88	7,439,726.44	553,247.56	6,886,478.88	503,523.35	0.00	0.00	3,972,756.49	2,060,290.85
2135 - SUMMER FEEDING - 2025	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2136 - SUMMER FEEDING - 2026	267,714.53	1,621,800.01	904,673.32	717,126.69	904,673.32	1,621,800.01	(2,130.06)	1,623,930.07	56,630.25	0.00	0.00	1,174,517.91	267,714.53
2211 - TITLE I - A 84.010A	0.00	2,004,935.64	(217,021.83)	2,221,957.47	0.00	2,036,197.61	105,068.74	1,931,128.87	104,963.27	0.00	0.00	(322,090.57)	(31,261.97)
2213 - TITLE I-1003(a) SCHOOL IMPROVEMENT	0.00	258,475.45	(44,400.98)	302,876.43	0.00	263,854.74	14,708.69	249,146.05	9,979.20	0.00	0.00	(59,109.67)	(5,379.29)
2290 - TITLE I COST POOL	0.00	356,701.73	0.00	356,701.73	0.00	356,590.84	33,272.55	323,318.29	21,047.58	0.00	0.00	(33,272.55)	110.89
2410 - EEF - BUILDINGS AND BUSES	837,632.38	282,856.00	23,571.00	259,285.00	23,571.00	1,096,913.38	0.00	1,096,913.38	0.00	0.00	0.00	861,203.38	23,575.00
2511 - TITLE II, PART A 84.367A	0.00	274,789.34	(32,131.63)	306,920.97	0.00	279,651.62	45,207.41	234,444.21	20,281.02	0.00	0.00	(77,339.04)	(4,862.28)
2598 - ESSER III 84.425U	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2610 - IDEA PART B 84.027A	0.01	1,986,770.72	0.00	1,986,770.72	295,880.23	2,093,867.15	189,121.54	1,904,745.61	178,114.17	0.00	0.00	(189,121.53)	(107,096.42)
2620 - IDEA PART C 84.173A	0.00	64,255.00	0.00	64,255.00	15,325.98	66,657.41	5,117.35	61,540.06	5,117.35	0.00	0.00	(5,117.35)	(2,402.41)

JACKSON COUNTY SCHOOL DISTRICT
Budget Status Report

Fund	Fund Balance (7/1/2026)	Anticipated Revenue	YTD Collected Revenue	YTD Uncollected Revenue	MTD Collected Revenue	Anticipated Expenditures	YTD Expenditures	YTD Unexpended	MTD Expenditures	YTD Adjust	MTD Adjust	Actual Fund Balance	Projected Fund Balance
2630 - POSITIVE BEHAVIOR SPECIALIST (PBS-FEDERAL ONLY)	0.00	19,180.40	0.00	19,180.40	0.00	19,180.40	1,610.44	17,569.96	1,610.44	0.00	0.00	(1,610.44)	0.00
2711 - CTE - BASIC FUND (LOCAL & STATE)	143.37	2,751,899.14	313,966.31	2,437,932.83	246,091.31	2,761,186.59	247,766.14	2,513,420.45	221,515.98	0.00	0.00	66,343.54	(9,144.08)
2712 - CTE - BASIC FUND (FEDERAL)	7,104.32	219,701.94	0.00	219,701.94	0.00	219,701.94	17,414.88	202,287.06	10,346.70	0.00	0.00	(10,310.56)	7,104.32
2811 - TITLE IV, PART A 84.424B	0.00	207,021.36	(30,367.62)	237,388.98	0.00	195,731.96	9,123.82	186,608.14	9,123.82	0.00	0.00	(39,491.44)	11,289.40
2820 - UNEMPLOYMENT COMP. REVOLVING	170,146.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	170,146.57	170,146.57
2830 - FORESTRY ESCROW FUND	153,815.47	5,000.00	578.76	4,421.24	286.04	57,000.00	0.00	57,000.00	0.00	0.00	0.00	154,394.23	101,815.47
2901 - BLUE CROSS BLUE SHIELD GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2906 - EDUCABLE CHILD	0.00	100,000.00	(15,204.60)	115,204.60	1,501.73	100,000.00	0.00	100,000.00	0.00	0.00	0.00	(15,204.60)	0.00
2907 - POSITIVE BEHAVIOR SPECIALIST (PBS-STATE)	0.00	8,391.42	0.00	8,391.42	0.00	8,391.42	704.71	7,686.71	704.71	0.00	0.00	(704.71)	0.00
2908 - EDUCATIONAL INTERPRETER (STATE ONLY)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2910 - 2023 HOUSE BILL 603 (CTE)	386,723.37	0.00	3,929.72	(3,929.72)	1,464.67	331,717.57	2,481.60	329,235.97	583,223.42	0.00	0.00	388,171.49	55,005.80
2911 - 2023 HOUSE BILL 603 (SMH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2912 - 2024 SENATE BILL 2468 (VCH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

JACKSON COUNTY SCHOOL DISTRICT
Budget Status Report

Fund	Fund Balance (7/1/2026)	Anticipated Revenue	YTD Collected Revenue	YTD Uncollected Revenue	MTD Collected Revenue	Anticipated Expenditures	YTD Expenditures	YTD Unexpended	MTD Expenditures	YTD Adjust	MTD Adjust	Actual Fund Balance	Projected Fund Balance
2913 - FY25 MDE Spec AG Grant	0.09	0.00	0.00	0.00	0.00	0.09	0.00	0.09	0.00	0.00	0.00	0.09	0.00
2914 - DMR Grant	0.00	93,419.00	0.00	93,419.00	0.00	93,419.00	0.00	93,419.00	0.00	0.00	0.00	0.00	0.00
2940 - ROTC	0.00	185,555.32	0.00	185,555.32	18,607.58	185,555.32	30,292.81	155,262.51	15,174.88	0.00	0.00	(30,292.81)	0.00
2941 - HUMAN EXPLORATION ROVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2942 - TRANSITION PARTNERSHIP PROGRAM (MDRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2943 - MDRS DISABLED ASSISTANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2980 - SPARKLIGHT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2981 - GULF COAST COMMUNITY FOUNDATION INC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2982 - AMERICAN HEART ASSOCIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2983 - SINGING RIVER ELECTRIC COOPERATIVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2984 - ALLSTAR ORTHOPEDICS, PLLC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2985 - MS RESTAURANT ASSN EDUC FDN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2986 - INGALLS GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2988 - PLTW-VMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

JACKSON COUNTY SCHOOL DISTRICT
Budget Status Report

Fund	Fund Balance (7/1/2026)	Anticipated Revenue	YTD Collected Revenue	YTD Uncollected Revenue	MTD Collected Revenue	Anticipated Expenditures	YTD Expenditures	YTD Unexpended	MTD Expenditures	YTD Adjust	MTD Adjust	Actual Fund Balance	Projected Fund Balance
3027 - CONTRUCTION AND IMPROVEMENTS	14,073,706.83	4,502,163.97	42,513.42	4,459,650.55	28,613.49	16,165,276.71	27,625.00	16,137,651.71	278,699.46	0.00	0.00	14,088,595.25	2,410,594.09
3029 - 2026 Three Mill Note	19,271,311.89	0.00	119,664.18	(119,664.18)	59,507.95	19,211,875.96	0.00	19,211,875.96	1,015,209.33	0.00	0.00	19,390,976.07	59,435.93
4024 - THREE MILL NOTE 2019	2,807,639.46	1,725,829.08	69,963.51	1,655,865.57	62,455.32	4,374,000.00	4,374,000.00	0.00	4,374,000.00	0.00	0.00	(1,496,397.03)	159,468.54
4027 - THREE MILL NOTE 2012	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4028 - 2026 Three Mill Note	0.00	1,784,643.98	0.00	1,784,643.98	0.00	1,784,643.98	0.00	1,784,643.98	0.00	0.00	0.00	0.00	0.00
7211 - 16-4-9 PRINCIPAL FUND	11,431.88	300.00	58.05	241.95	29.06	0.00	0.00	0.00	0.00	0.00	0.00	11,489.93	11,731.88
7212 - 16-5-9 PRINCIPAL FUND	401.60	12.00	2.04	9.96	1.02	0.00	0.00	0.00	0.00	0.00	0.00	403.64	413.60
7213 - 16-6-5 PRINCIPAL FUND	126,850.20	3,600.00	644.12	2,955.88	322.50	0.00	0.00	0.00	0.00	0.00	0.00	127,494.32	130,450.20
7214 - 16-6-6 PRINCIPAL FUND	7,395.44	216.00	37.55	178.45	18.80	0.00	0.00	0.00	0.00	0.00	0.00	7,432.99	7,611.44
7215 - 16-6-9 PRINCIPAL FUND	468.64	24.00	2.38	21.62	1.19	0.00	0.00	0.00	0.00	0.00	0.00	471.02	492.64
7216 - 16-7-6 PRINCIPAL FUND	1,574.44	45.00	7.99	37.01	4.00	0.00	0.00	0.00	0.00	0.00	0.00	1,582.43	1,619.44
7217 - 16-7-7 PRINCIPAL FUND	297,189.96	7,800.00	1,509.10	6,290.90	755.58	0.00	0.00	0.00	0.00	0.00	0.00	298,699.06	304,989.96
7218 - 16-7-8 PRINCIPAL FUND	39,371.97	1,140.00	199.93	940.07	100.10	0.00	0.00	0.00	0.00	0.00	0.00	39,571.90	40,511.97
7219 - 16-7-9 PRINCIPAL FUND	3,107.95	93.00	15.78	77.22	7.90	0.00	0.00	0.00	0.00	0.00	0.00	3,123.73	3,200.95
7220 - 16-8-7 PRINCIPAL FUND	2,099.23	60.00	10.66	49.34	5.34	0.00	0.00	0.00	0.00	0.00	0.00	2,109.89	2,159.23
7221 - JCSD 16TH SECTION PRINCIPAL	212,030.43	6,000.00	1,076.66	4,923.34	539.08	0.00	0.00	0.00	0.00	0.00	0.00	213,107.09	218,030.43

JACKSON COUNTY SCHOOL DISTRICT
Budget Status Report

Fund	Fund Balance (7/1/2026)	Anticipated Revenue	YTD Collected Revenue	YTD Uncollected Revenue	MTD Collected Revenue	Anticipated Expenditures	YTD Expenditures	YTD Unexpended	MTD Expenditures	YTD Adjust	MTD Adjust	Actual Fund Balance	Projected Fund Balance
7310 - PAYROLL CLEARING FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7500 - ACCOUNTS PAYABLE CLEARING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8000 - GEN FIXED ASSETS ACCOUNT GROUP	107,368,253.04	0.00	0.00	0.00	0.00	0.00	(831,537.71)	831,537.71	(831,537.71)	0.00	0.00	108,199,790.75	107,368,253.04
9000 - GEN LONG-TERM DEBT LEDGER	(107,474,644.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(107,474,644.00)	(107,474,644.00)
	79,670,463.05	136,075,859.44	13,979,032.63	122,096,826.81	9,113,684.27	174,567,807.21	17,694,661.96	156,873,145.25	16,657,445.75	0.00	0.00	75,954,833.72	41,178,515.28

JACKSON COUNTY SCHOOL DISTRICT
Statement of Fund Balances

Report Date: 09/04/2026 Begin Account: 000-0000-000-000-00-0000

Period: 2 - 08/01/2026 - 08/31/2026 End Account: 999-9999-999-999-99-9999

Fund: All

Fund	Beginning Fund Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Adjustments	Ending Fund Balance
1120 - DISTRICT MAINTENANCE	22,538,775.15	9,898,105.70	10,641,638.73	0.00	21,795,242.12
1121 - INSURANCE RESERVE	8,270,595.74	0.00	0.00	0.00	8,270,595.74
1130 - SPECIAL EDUCATION	0.00	689,307.14	689,307.14	0.00	0.00
1140 - ALTERNATIVE SCHOOL	0.00	41,160.37	41,150.37	0.00	10.00
1145 - AT RISK	0.00	28,735.35	28,735.35	0.00	0.00
1152 - EAST CENTRAL ACTIVITY	407,646.55	102,143.50	56,855.16	0.00	452,934.89
1153 - ST MARTIN ACTIVITY	461,623.56	123,612.73	79,242.01	0.00	505,994.28
1154 - VANCLEAVE ACTIVITY	296,469.14	89,293.66	69,530.65	0.00	316,232.15
1155 - JCTC ACTIVITY	17,017.57	2,637.27	(482.56)	0.00	20,137.40
1156 - FABLAB ACTIVITY	101,615.72	4,758.58	861.39	0.00	105,512.91
1840 - 16TH SECTION INTEREST	4,366,941.57	139,836.62	10,231.11	0.00	4,496,547.08
1841 - 16TH SECTION INTEREST 16-4-9	281.94	1.43	0.00	0.00	283.37
1842 - 16TH SECTION INTEREST 16-5-9	12,162.90	61.76	0.00	0.00	12,224.66
1843 - 16TH SECTION INTEREST 16-6-5	55,221.11	3,295.64	0.00	0.00	58,516.75
1844 - 16TH SECTION INTEREST 16-6-6	18,680.05	4,392.12	0.00	0.00	23,072.17
1845 - 16TH SECTION INTEREST 16-6-9	3,307.52	16.80	0.00	0.00	3,324.32
1846 - 16TH SECTION INTEREST 16-7-6	90.73	0.46	0.00	0.00	91.19
1847 - 16TH SECTION INTEREST 16-7-7	7,584.00	38.51	0.00	0.00	7,622.51
1848 - 16TH SECTION INTEREST 16-7-8	111,244.20	564.89	0.00	0.00	111,809.09
1849 - 16TH SECTION INTEREST 16-7-9	8,157.05	41.42	0.00	0.00	8,198.47
1850 - 16TH SECTION INTEREST 16-8-7	121.00	0.62	0.00	0.00	121.62
1901 - MEDICAID SBAC FUND	63,295.38	0.00	11,982.19	0.00	51,313.19
1902 - COMDATA NETWORK	75,868.40	0.00	0.00	0.00	75,868.40
1903 - ENERGY CLASS PRIZE 2023	138,177.41	0.00	0.00	0.00	138,177.41
1925 - TECHNOLOGY FUND	0.00	1,213,509.93	1,203,904.70	0.00	9,605.23
1935 - FAB LAB JACKSON COUNTY	0.00	120,184.00	37,939.90	0.00	82,244.10
2090 - EXTENDED SCHOOL YEAR	0.00	(7,850.45)	670.35	0.00	(8,520.80)
2110 - SCHOOL FOOD SERVICE	4,144,117.29	381,886.76	553,247.56	0.00	3,972,756.49
2136 - SUMMER FEEDING - 2026	267,714.53	904,673.32	(2,130.06)	0.00	1,174,517.91
2211 - TITLE I - A 84.010A	0.00	(217,021.83)	105,068.74	0.00	(322,090.57)
2213 - TITLE I-1003(a) SCHOOL IMPROVEMENT	0.00	(44,400.98)	14,708.69	0.00	(59,109.67)
2290 - TITLE I COST POOL	0.00	0.00	33,272.55	0.00	(33,272.55)
2410 - EEF - BUILDINGS AND BUSES	837,632.38	23,571.00	0.00	0.00	861,203.38
2511 - TITLE II, PART A 84.367A	0.00	(32,131.63)	45,207.41	0.00	(77,339.04)

JACKSON COUNTY SCHOOL DISTRICT
Statement of Fund Balances

Fund	Beginning Fund Balance	Year to Date Receipts	Year to Date Expenditures	Year to Date Adjustments	Ending Fund Balance
2610 - IDEA PART B 84.027A	0.01	0.00	189,121.54	0.00	(189,121.53)
2620 - IDEA PART C 84.173A	0.00	0.00	5,117.35	0.00	(5,117.35)
2630 - POSITIVE BEHAVIOR SPECIALIST (PBS-FEDERAL ONLY)	0.00	0.00	1,610.44	0.00	(1,610.44)
2711 - CTE - BASIC FUND (LOCAL & STATE)	143.37	313,966.31	247,766.14	0.00	66,343.54
2712 - CTE - BASIC FUND (FEDERAL)	7,104.32	0.00	17,414.88	0.00	(10,310.56)
2811 - TITLE IV, PART A 84.424B	0.00	(30,367.62)	9,123.82	0.00	(39,491.44)
2820 - UNEMPLOYMENT COMP. REVOLVING	170,146.57	0.00	0.00	0.00	170,146.57
2830 - FORESTRY ESCROW FUND	153,815.47	578.76	0.00	0.00	154,394.23
2906 - EDUCABLE CHILD	0.00	(15,204.60)	0.00	0.00	(15,204.60)
2907 - POSITIVE BEHAVIOR SPECIALIST (PBS-STATE)	0.00	0.00	704.71	0.00	(704.71)
2910 - 2023 HOUSE BILL 603 (CTE)	386,723.37	3,929.72	2,481.60	0.00	388,171.49
2913 - FY25 MDE Spec AG Grant	0.09	0.00	0.00	0.00	0.09
2940 - ROTC	0.00	0.00	30,292.81	0.00	(30,292.81)
3027 - CONTRUCTION AND IMPROVEMENTS	14,073,706.83	42,513.42	27,625.00	0.00	14,088,595.25
3029 - 2026 Three Mill Note	19,271,311.89	119,664.18	0.00	0.00	19,390,976.07
4024 - THREE MILL NOTE 2019	2,807,639.46	69,963.51	4,374,000.00	0.00	(1,496,397.03)
7211 - 16-4-9 PRINCIPAL FUND	11,431.88	58.05	0.00	0.00	11,489.93
7212 - 16-5-9 PRINCIPAL FUND	401.60	2.04	0.00	0.00	403.64
7213 - 16-6-5 PRINCIPAL FUND	126,850.20	644.12	0.00	0.00	127,494.32
7214 - 16-6-6 PRINCIPAL FUND	7,395.44	37.55	0.00	0.00	7,432.99
7215 - 16-6-9 PRINCIPAL FUND	468.64	2.38	0.00	0.00	471.02
7216 - 16-7-6 PRINCIPAL FUND	1,574.44	7.99	0.00	0.00	1,582.43
7217 - 16-7-7 PRINCIPAL FUND	297,189.96	1,509.10	0.00	0.00	298,699.06
7218 - 16-7-8 PRINCIPAL FUND	39,371.97	199.93	0.00	0.00	39,571.90
7219 - 16-7-9 PRINCIPAL FUND	3,107.95	15.78	0.00	0.00	3,123.73
7220 - 16-8-7 PRINCIPAL FUND	2,099.23	10.66	0.00	0.00	2,109.89
7221 - JCSD 16TH SECTION PRINCIPAL	212,030.43	1,076.66	0.00	0.00	213,107.09
8000 - GEN FIXED ASSETS ACCOUNT GROUP	107,368,253.04	0.00	(831,537.71)	0.00	108,199,790.75
9000 - GEN LONG-TERM DEBT LEDGER	(107,474,644.00)			0.00	(107,474,644.00)
	79,670,463.05	**13,979,032.63**	**17,694,661.96**	**0.00**	**75,954,833.72**

JACKSON COUNTY SCHOOL DISTRICT												
Cash Flow	**ACTUAL**	**ACTUAL**	**ESTIMATE**	**ESTIMATE**	**ESTIMATE**	**ESTIMATE**	**ESTIMATE**	**ESTIMATE**	**ESTIMATE**	**ESTIMATE**	**ESTIMATE**	**ESTIMATE**
	July	**August**	**September**	**October**	**November**	**December**	**January**	**February**	**March**	**April**	**May**	**June**
Cash												
Cash on Hand	13,316,526.66	17,538,981.70	15,037,563.45	13,037,885.22	12,427,681.99	10,268,317.35	8,638,639.12	5,285,351.62	5,315,673.39	33,286,132.69	32,526,913.31	31,531,335.94
Total Cash	13,316,526.66	17,538,981.70	15,037,563.45	13,037,885.22	12,427,681.99	10,268,317.35	8,638,639.12	5,285,351.62	5,315,673.39	33,286,132.69	32,526,913.31	31,531,335.94
Actual Revenue												
Ad Valorem Collections (1120/1210)	**808,653.80**	1,021,251.83	700,000.00	1,500,000.00	290,313.59	800,000.00	20,000.00	2,500,000.00	30,000,000.00	1,341,634.66	1,500,000.00	1,500,000.00
Other Taxes (1190)	**147,708.48**	23,601.61	40,000.00	40,000.00	40,000.00	60,000.00	100,000.00	20,000.00	100,000.00	50,000.00	3,450.86	98,840.66
Interest Revenue (1510/1520)	**94,448.26**	69,245.99	23,000.00	23,000.00	23,000.00	23,000.00	23,000.00	23,000.00	23,000.00	23,000.00	23,000.00	23,000.00
Matching Grants (1920)	**20,965.81**	19,357.50	9,350.00	9,350.00	9,350.00	9,350.00	9,350.00	9,350.00	9,350.00	9,234.19	-	-
Background Checks (1998)	**1,880.00**	960.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,120.00
Miscellaneous (1999)	**7,214.81**	2,326.29	950.00	950.00	950.00	950.00	950.00	950.00	950.00	950.00	950.00	785.19
Homestead Reimbursement	-	-	-	339,475.00	-	-	-	-	345,450.00	-	-	-
Drivers' Education	-	12,210.00	-	-	-	-	-	-	-	-	-	-
MSFF (3150)	4,487,788.50	4,487,086.00	4,487,021.77	4,487,021.77	4,487,021.77	4,487,021.77	4,487,021.77	4,487,021.77	4,487,021.77	4,487,021.77	4,487,021.77	4,487,021.77
Other State (3120/3190)	22,258.58	-	-	-	-	-	-	-	-	-	-	-
Master Teacher (3291)	24,354.55	24,354.55	24,300.00	24,300.00	24,300.00	24,300.00	24,300.00	24,300.00	24,300.00	24,300.00	24,300.00	24,300.00
Master Teacher - Fee Reimb	-	-	-	-	-	-	-	-	-	-	-	-
Short Term Investment Matured	-	-	-	-	-	-	-	-	-	-	-	-
Rail Car Taxes (3291)	-	-	-	-	-	-	-	-	-	65,000.00	-	-
Heavy Truck Taxes	-	-	-	-	-	-	-	-	-	-	-	-
Rental Car Taxes	-	-	-	-	-	-	-	-	-	-	-	-
E-Rate	-	-	-	-	-	-	-	-	-	-	-	-
Worker's Comp Premiums	16,998.66	18,769.67	17,000.00	17,000.00	17,000.00	17,000.00	17,000.00	17,000.00	17,000.00	17,000.00	17,000.00	17,000.00
Inception of Capital Lease	-	-	-	-	-	-	-	-	-	-	-	-
Other Federal	212.47	70.00	100.00	100.00	100.00	100.00	100.00	100.00	14,787.53	100.00	100.00	100.00
Insurance Loss Recoveries	-	4,328.23	-	-	-	-	-	-	-	273,940.00	-	-
Sale of Property	-	-	-	-	-	-	-	-	-	-	-	-
Other Transfers In	-	-	-	-	-	-	-	-	-	-	-	-
06/30/26 Receivables	-	-	-	-	-	-	-	-	-	-	-	-
Total Actual Revenue	**5,632,483.92**	**5,683,561.67**	**5,302,721.77**	**6,442,196.77**	**4,893,035.36**	**5,422,721.77**	**4,682,721.77**	**7,082,721.77**	**35,022,859.30**	**6,293,180.62**	**6,056,822.63**	**6,152,167.62**
Actual Expenditures												
1120 - Payroll	983,516.01	5,033,195.10	4,962,200.00	4,962,200.00	4,962,200.00	4,962,200.00	5,945,809.27	4,962,200.00	4,962,200.00	4,962,200.00	4,962,200.00	9,924,400.00
Accounts Payable	349,405.34	2,310,044.16	844,500.00	844,500.00	844,500.00	844,500.00	844,500.00	844,500.00	844,500.00	844,500.00	844,500.00	844,500.00
Worker's Comp Premium	-	-	250,000.00	-	-	-	-	-	-	-	-	-
Interfund Loans	(695,325.88)	(604,630.03)	-	-	-	-	-	-	-	-	-	-
Transfer to SPED-Local	21,230.23	668,076.91	735,000.00	735,000.00	735,000.00	735,000.00	735,000.00	735,000.00	735,000.00	735,000.00	735,000.00	1,470,000.00
Transfer to Alternative	-	41,160.37	41,000.00	41,000.00	41,000.00	41,000.00	41,000.00	41,000.00	41,000.00	41,000.00	41,000.00	82,000.00
Transfer to At-Risk	6,371.95	22,363.40	48,000.00	48,000.00	48,000.00	48,000.00	48,000.00	48,000.00	48,000.00	48,000.00	48,000.00	96,000.00
Transfer to Technology	744,831.23	468,678.70	258,600.00	258,600.00	258,600.00	258,600.00	258,600.00	258,600.00	258,600.00	258,600.00	258,600.00	258,600.00
Transfer to FabLab	-	-	-	-	-	-	-	-	-	-	-	115,000.00
Transfer to Vocational	-	246,091.31	163,100.00	163,100.00	163,100.00	163,100.00	163,100.00	163,100.00	163,100.00	163,100.00	163,100.00	326,200.00
Transfer to Educable Child	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Unemployment	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to ROTC	-	-	-	-	-	-	-	-	-	-	-	90,777.66
Total Actual Expenditures	**1,410,028.88**	**8,184,979.92**	**7,302,400.00**	**7,052,400.00**	**7,052,400.00**	**7,052,400.00**	**8,036,009.27**	**7,052,400.00**	**7,052,400.00**	**7,052,400.00**	**7,052,400.00**	**13,207,477.66**
Grand Total	17,538,981.70	15,037,563.45	13,037,885.22	12,427,681.99	10,268,317.35	8,638,639.12	5,285,351.62	5,315,673.39	33,286,132.69	32,526,913.31	31,531,335.94	24,476,025.90

FUND BALANCE & CONSTRUCTION UPDATE
FOR MONTH ENDING AUGUST 31, 2026

Projected FY27 Ending General Fund

Prior	Current	Target
25.56%	22.37%	10%

**Excludes $8.27M insurance reserve*

Capital Balances (actual less encumbered):

General Construction	$12,806,590
16th Section Interest	$4,489,547
Total	$17,296,138

Revenue and Budget Update: Amber Geiser

Donated Items Form

EEF Items

Name of Teacher Kyle Gabrick

School/ Bldg./Room ECHS 403

Description of Item ACER Chromebook Tab 311

Price $327.84

Serial Number NTDBJAA00152900991200

Model Number D723N-K3NR

Non-EEF Donations

Intended use of the Item

Department/Bldg./Room

Original Cost of Item

Fair Value of Item on Donated Date (Must Provide by Donor)

Serial Number

Model Number

Donor's Signature: Kyle Gabrick Date: 8/28/26

I have inspected the donated item above and it deem beneficial to my department.

Administrator Signature:

Date:

Board Approved on:

AssetNo	Asset_Description	Manufacturer	Model No	Serial No	Disposal Reason	Disposal Request Date
1207	LETTER MACHINE W/ 3" CAPITAL LETTERS	ELLISON	9900	22905	JUNKED OR USED FOR PARTS	8/20/2026
16207	CAMERA	IPEVO	DOCUMENT	131737GH00827	JUNKED OR USED FOR PARTS	8/14/2026
60432	COMPUTER, DESKTOP	HOWARD TECH	Q77MKB	2016724113	JUNKED OR USED FOR PARTS	9/9/2026
2300085	TWO WAY RADIO	MOTOROLA	T200TP	16516XW4933	JUNKED OR USED FOR PARTS	8/20/2026
2602413	ECU-walkie talkie	Motorola Solutions	T210TP	16520AD6465	JUNKED OR USED FOR PARTS	8/25/2026
12188	ZENITH DVD RECORDER/VCR COMBO	ZENITH	ZRY-316	59116364090	JUNKED OR USED FOR PARTS	9/3/2026
2402086	IT/ECM Walkie Talkies	SAMCOM	FPCN30A	SP30CAH83690	JUNKED OR USED FOR PARTS	8/25/2026
14475	BASKETBALL SHOOTING SYSTEM	SHOOT-A-WAY	6000 SERIES	17580	JUNKED OR USED FOR PARTS	8/10/2026
2300207	24" MONITOR	DELL	E2420H	CN0787XXFCC0021KEUHX	JUNKED OR USED FOR PARTS	8/26/2026
2300208	24" MONITOR	DELL	E2420H	CN0787XXFCC0021KEU7X	JUNKED OR USED FOR PARTS	8/26/2026
2403846	Graphing Calculators	Texas Instrument	TI84 PL CE	1055003480	JUNKED OR USED FOR PARTS	8/10/2026
2403852	Graphing Calculators	Texas Instrument	TI84 PL CE	1055000493	JUNKED OR USED FOR PARTS	8/10/2026
7015511	EZ-SPOT COLOR GRAPHING CALCULATOR	TEXAS INSTRUMENTS	TI-84 PLUS CE	1075081086	JUNKED OR USED FOR PARTS	8/10/2026
7015208	HEAVY DUTY 2 WAY RADIO/WALKIE TALKIE	RETEVIS	RT21		JUNKED OR USED FOR PARTS	8/20/2026
7015210	HEAVY DUTY 2 WAY RADIO/WALKIE TALKIE	RETEVIS	RT21		JUNKED OR USED FOR PARTS	8/20/2026
7005958	Desktop Computer w/single 24" monitor	DELL	OPTIPLEX 5080		JUNKED OR USED FOR PARTS	8/14/2026
24071	CONFERENCE TABLE	HOLLAND HERITAGE	HON 95222	95235	JUNKED OR USED FOR PARTS	8/26/2026
27466	DVR, 8 CHANNEL	EVERFOCUS	ECOR264-8D/500	ECOR264-8D/500	JUNKED OR USED FOR PARTS	8/10/2026
27474	CAMCORDER W/FLASH MEMORY	SONY	HDR-CX150	HDR-CX150	JUNKED OR USED FOR PARTS	8/20/2026
27803	CAMERA, WIDE DYNAMIC RANGE INFRARED	ACTIVE VISION	ACC-P32N-EHVD-G	AS121201022	JUNKED OR USED FOR PARTS	8/24/2026
27804	CAMERA, WIDE DYNAMIC RANGE INFRARED	ACTIVE VISION	ACC-P32N-EHVD-G	AS121201028	JUNKED OR USED FOR PARTS	8/24/2026
27944	TELEVISION, 50 INCH E SERIES	VIZIO	50 IN E SERIES	LTYWNTDP5058865	JUNKED OR USED FOR PARTS	8/10/2026
2403020	BROTHER COLOR PRINTER	Brother	HL-L3290CDW	U65177C3N323039	JUNKED OR USED FOR PARTS	8/10/2026
2404356	Acer Chromebook Spin 714/Teacher	Acer	Spin 714	NXKLBAA005338205A87600	JUNKED OR USED FOR PARTS	8/12/2026
7017179	CHROMEBOOK	HP	14 G7	5CD203B1W6	JUNKED OR USED FOR PARTS	8/12/2026
33999	COMPUTER, DESKTOP W/MONITOR	DELL	OPTIPLEX 7010i5	2DJ3V12	JUNKED OR USED FOR PARTS	8/13/2026
37991	LAMINATOR	MINIKOTE	27 IN LAMINATOR	C1834-3687	JUNKED OR USED FOR PARTS	8/12/2026
2302080	CHROMEBOOK	LENOVO	82J7	MP2BN675	JUNKED OR USED FOR PARTS	8/25/2026
2302081	CHROMEBOOK	LENOVO	82J7	MP2BN3B9	JUNKED OR USED FOR PARTS	8/25/2026
2302083	CHROMEBOOK	LENOVO	82J7	MP2BN66Y	JUNKED OR USED FOR PARTS	8/25/2026
2302084	CHROMEBOOK	LENOVO	82J7	MP2BR1YT	JUNKED OR USED FOR PARTS	8/25/2026
2302085	CHROMEBOOK	LENOVO	82J7	MP2BN64T	JUNKED OR USED FOR PARTS	8/25/2026
2302087	CHROMEBOOK	LENOVO	82J7	MP2BN6FR	JUNKED OR USED FOR PARTS	8/25/2026
2302088	CHROMEBOOK	LENOVO	82J7	MP2BN651	JUNKED OR USED FOR PARTS	8/25/2026

AssetNo	Asset_Description	Manufacturer	Model No	Serial No	Disposal Reason	Disposal Request Date
2302089	CHROMEBOOK	LENOVO	82J7	MP2BN3H7	JUNKED OR USED FOR PARTS	8/25/2026
2302090	CHROMEBOOK	LENOVO	82J7	MP2BN3HD	JUNKED OR USED FOR PARTS	8/25/2026
2302091	CHROMEBOOK	LENOVO	82J7	MP2BN60L	JUNKED OR USED FOR PARTS	8/25/2026
2302093	CHROMEBOOK	LENOVO	82J7	MP2BR1ZN	JUNKED OR USED FOR PARTS	8/25/2026
2302094	CHROMEBOOK	LENOVO	82J7	MP2BR206	JUNKED OR USED FOR PARTS	8/25/2026
2302095	CHROMEBOOK	LENOVO	82J7	MP2BR48P	JUNKED OR USED FOR PARTS	8/25/2026
2302098	CHROMEBOOK	LENOVO	82J7	MP25GT5L	JUNKED OR USED FOR PARTS	8/25/2026
2302100	CHROMEBOOK	LENOVO	82J7	MP2BR4CF	JUNKED OR USED FOR PARTS	8/25/2026
2302101	CHROMEBOOK	LENOVO	82J7	MP2BR4HD	JUNKED OR USED FOR PARTS	8/25/2026
2302946	CHROMEBOOK	LENOVO	82J7	MP25LQMB	JUNKED OR USED FOR PARTS	8/25/2026
2302947	CHROMEBOOK	LENOVO	82J7	MP25M773	JUNKED OR USED FOR PARTS	8/25/2026
2302949	CHROMEBOOK	LENOVO	82J7	MP25LQZV	JUNKED OR USED FOR PARTS	8/25/2026
2303101	CHROMEBOOK	LENOVO	82J7	MP25M0PK	JUNKED OR USED FOR PARTS	8/25/2026
2407130	2 WAY RADIO	Motorola	T210	16520AN0248	JUNKED OR USED FOR PARTS	8/31/2026
7000150	LENOVOCHROMEBOOKSVLU	LENOVO	81MH000BUS	SMP1LH110	JUNKED OR USED FOR PARTS	8/13/2026
7000159	LENOVOCHROMEBOOKSVLU	LENOVO	81MH000BUS	SMP1LH9S2	JUNKED OR USED FOR PARTS	8/13/2026
7016290	VACUUM	WINDSOR	SRXP12	CB0206283	JUNKED OR USED FOR PARTS	8/27/2026
7015151	CHROMEBOOK	LENOVO	14E	MP1X7A2G	JUNKED OR USED FOR PARTS	8/26/2026
7015152	CHROMEBOOK	LENOVO	14E	MP1X8CAV	JUNKED OR USED FOR PARTS	8/26/2026
2404291	Acer Chromebook Spin 714/Teacher	Acer	Spin 714	NXKLBAA005338206637600	JUNKED OR USED FOR PARTS	8/7/2026
7000464	DELL 22" MONITOR	DELL	E2216H	5N2DCX2	JUNKED OR USED FOR PARTS	8/18/2026
7000757	CHROMEBOOK	LENOVO	81H00012US	P204R2MW	JUNKED OR USED FOR PARTS	8/6/2026
7000758	CHROMEBOOK	LENOVO	81H00012US	P204R2AV	JUNKED OR USED FOR PARTS	8/6/2026
7018865	LAPTOP	LENOVO	V15 G2 ITL	IS82KB00C3USPF3ER7ZT	JUNKED OR USED FOR PARTS	8/24/2026
726	2007 INTERNATIONAL 65 PASSENGER BUS	INTERNATIONAL	PB105	4DRBUAFM87B394712	JUNKED OR USED FOR PARTS	9/9/2026
201720	CAMERA	ANGEL TRAX	V5X3	643	JUNKED OR USED FOR PARTS	9/9/2026
13491	BLOWER	JOHN DEERE	BR420	361613087	JUNKED OR USED FOR PARTS	8/18/2026
14097	PRINTER, ALL IN ONE	HP	LJ M425DN MFP	CNB6D5POJQ	JUNKED OR USED FOR PARTS	8/11/2026
15234	AIR CONDITIONER 20 TON	YORK	Z5-20N30D2JAAA1	N1H6859092	JUNKED OR USED FOR PARTS	8/18/2026
2303703	CN- MONOCHROME LASER PRINTER	BROTHER	DCP-L55OODN	U64188G2N949225	JUNKED OR USED FOR PARTS	8/13/2026

BOARD APPROVED STAMP

LOST OR STOLEN PROPERTY AFFIDAVIT

Jackson County
SCHOOL DISTRICT

4700 Colonel Vickery, RD
ADDRESS

Vancleave, MS 39565
ADDRESS

Location of Property: East Central Lower Elementary Room 205 Date: 08/11/2026

Description	Inventory Number	Report Date Number	Cost or Purchased	Value
HP Chromebook	7006691	Case # 2026019270	$418.99	$418.99

Detailed Explanation of Loss: (In case of theft, robbery or mysterious disappearance, show the name of the Sheriff's Office notified and the date the loss was discovered. If such loss was not reported to a Sheriff's Office at the time of the discovery, give a complete explanation of such failure.)

Chromebook was placed on Helpdesk on 11/07/2025.
Ticket was closed on 12/09/2025 however we never received the device back.

WE HEREBY STATE UNDER OATH THAT THE ABOVE FACTS ARE TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE.

Tammy M Morrison 8/11/2026
Property Manager Date

8/11/2026
Employee Responsible for Property Date

THIS DATE PERSONALLY APPEARED BEFORE ME, the undersigned authority, in and for _____ County, in the State of Mississippi, the above named individuals, who, being first duly sworn, state on their oaths that the above facts are true and correct to the best of their knowledge.

GIVEN UNDER MY HAND AND OFFICIAL SEAL, this the 11 day of August, 2026

STATE OF MISSISSIPPI NOTARY PUBLIC ID# 123772 ANITA K. HAVENS Commission Expires April 22, 2030 JACKSON COUNTY

Anita K. Havens 8/11/2026
Notary Public Date

JACKSON COUNTY SCHOOL DISTRICT
Capital Assets By Location/Building/Room Report

Report Date:	8/10/2026 3:59:51 PM	Report Type:	Summary
Acquisition Date:	ALL	Depreciation:	ALL
Group:	ALL	Disposal Date:	ALL
User Defined:	ALL	Fund:	ALL
Building:	ALL	Serial No.:	ALL
Page Break:	None		
Asset No:	000007006691 - 000007006691		
Status:	Active		
Classification:	ALL		
Location:	ALL		
Room:	ALL		

Asset No	Bar Code	Description	Loc	Bldg	Room	Class	Model	Serial No	Amount	Acquisition Date
000007006691	7006691	Chromebook	22	000001	000205	731	11A G8 EE	5CD0346263	$418.99	11/30/2020
					Number of Assets: 1			**Grand Total:**		**$418.99**

JACKSON COUNTY SHERIFF'S DEPT

(228) 769-3063

INCIDENT - SECONDARY REPORT 2026019270

INCIDENT INFORMATION

Incident No:
2026019270

Status:
Approved

Occurred On or Between:
08/11/2026 01:01 PM

Incident Type:
LOST ITEM

Location:
5621 HIGHWAY 614 MOSS POINT 39562
JACKSON

Disposition:
ROF

Disposition Date/Time:
08/11/2026 01:02 PM

PARTY INFORMATION

ID 2026017645
Morrison, Tammy Mathieu

COMPLAINANT

ID
Unknown, Unknown

OFFENDER

OFFENSE INFORMATION

Lost or Found Item
Offense Code: ITEM
Attempted? No

Relationships

Offender: Unknown, Unknown
Victim: Morrison, Tammy Mathieu
Relationship: Relationship Unknown

PROPERTY INFORMATION

Type: Other

Offense: Lost or Found Item

Description: HP Chromebook

Make:	Model:	Style:
H.P	11A G8 EE	
Color:	**Year:**	

NARRATIVES

Title: Missing Chromebook

Report Type: INITIAL REPORT
Author:
MCDUFFIE, DENNIS

Date Entered:
08/11/2026

On Tuesday, August 11th, 2026, at approximately 1230 hours, I, School Resource Deputy Dennis McDuffie spoke with the Librarian, Tammy Morrison, at East Central Lower Elementary School located at 5621 Highway 614 Moss Point, Mississippi. Tammy stated as she was going over inventory, she discovered a HP Chromebook missing. Tammy stated the Chromebook was last reported as being at the school on approximately December 9th, 2025.

Tammy describes the item as a HP Chromebook model 11A G8 EE with serial number 5CD0346263. She stated it was valued at approximately $418.99. The item was placed on NCIC. NCIC # A158378172. Nothing further to report at this time.

OFFICER INFORMATION

Assigned Officer: MCDUFFIE, DENNIS

Reviewing Supervisor:

JACKSON COUNTY SCHOOL DISTRICT
Condensed By Claim
THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

Claim No.: ALL AP Dates: ALL

Claim Status: PrePaid

Claim No.	Claimant Name	Claim Amount	Fund	Description
252362	SINGING RIVER ELECTRIC	$48,968.56	1120	AUGUST 2026
		$4,753.65	2711	AUGUST 2026
		$1,034.78	1935	AUGUST 2026
252372	WEST JACKSON CO. UTIL DIST.	$12,138.63	1120	AUGUST 2026
252373	SINGING RIVER ELECTRIC	$92,595.19	1120	AUGUST 2026
252374	GEORGE COUNTY SCHOOL DISTRICT	$40.00	1153	SMAC-girls golf entry fee
252375	BILOXI HS ATHLETICS	$240.00	1153	SMAC-girls golf entry fee
252376	HICKORY HILL COUNTRY CLUB &	$160.00	1153	SMAC-girls golf entry fee
252377	GULF HILLS GOLF CLUB	$40.00	1153	SMAC-girls golf entry fee
252378	BAY BREEZE GOLF COURSE	$120.00	1153	SMAC-girls golf entry fee
252379	BAY BREEZE GOLF COURSE	$120.00	1153	SMAC-girls golf entry fee
252390	U S POST OFFICE	$462.00	1120	VMS- Postage
252391	HICKORY HILL COUNTRY CLUB &	$1,000.00	1154	Boys/girls Golf Pactice Range
252392	CABLE ONE INC., DBA SPARKLIGHT	$129.95	1154	Internet service ESports- Ath.
252393	MS STATE TAX COMMISSION-MOTOR	$12.00	1120	DO-TAG FOR 10 BUSES/3 DRIVER'S
252394	EMBASSY SUITES JACKSON/NORTH-	$338.00	1120	Hotel for Sonnier MSBA PSLA
252401	SINGING RIVER ELECTRIC	$17,987.36	1120	AUGUST 2026
		$1,685.63	2711	AUGUST 2026
252402	BILOXI HS ATHLETICS	$95.00	1153	SMAC-swim entry fee
252429	BILOXI HS ATHLETICS	$60.00	1154	Entry- Biloxi Coastal Swim Mee
252455	AGILE SPORTS TECNOLOGIES, INC	$12,158.00	1120	ECAC athletic Hudl
252456	AGILE SPORTS TECNOLOGIES, INC	$4,927.00	1153	SMAC Ath HUDL 2026-2027
		$7,773.00	1120	SMAC Ath HUDL 2026-2027
252457	BILOXI HS ATHLETICS	$275.00	1152	ECHS Boys golf tournament
252458	GEORGE COUNTY SCHOOL DISTRICT	$200.00	1152	ECHS Boys golf tournament
252459	GULF HILLS GOLF CLUB	$50.00	1152	ECHS Girls golf tournament
252460	GULF HILLS GOLF CLUB	$50.00	1152	ECAC girls JV golf tournament
252574	MS STATE TAX COMMISSION-MOTOR	$36.00	1120	DO-TAG FOR 10 BUSES/3 DRIVER'S
252682	SARALAND BOARD OF EDUCATION	$400.00	1152	ECAC HS volleyball tourn.
252824	JACKSON COUNTY UTILITY AUTH	$16,080.41	1120	SEPTEMBER 2026
		$109.00	2711	SEPTEMBER 2026
252825	JACKSON COUNTY UTILITY AUTH	$3,326.37	1120	SEPTEMBER 2026
252826	SINGING RIVER ELECTRIC	$31,161.09	1120	AUGUST 2026
252827	SCRIPPS NATIONAL SPELLING BEE	$206.50	1120	VUE Scripps National Spelling

JACKSON COUNTY SCHOOL DISTRICT
Condensed By Claim
THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS
ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

Claim No.	Claimant Name	Claim Amount	Fund	Description
252828	CABLE ONE INC., DBA SPARKLIGHT	$111.98	1153	SMAC-internet service
252829	HICKORY HILL COUNTRY CLUB &	$160.00	1153	SMAC-girls golf entry fee
252830	WEST JONES HIGH SCHOOL	$120.00	1154	Entry Be The Light Swim Invita
252831	WEST JONES HIGH SCHOOL	$190.00	1153	SMAC-entry fee for swim
	Total for Docket:	**$259,315.10**		

JACKSON COUNTY SCHOOL DISTRICT
Condensed By Claim
THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS
ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

Claim No.: ALL AP Dates: ALL

Claim Status: PrePaid

Total Expenditures By Fund

Fund	Description	Claim Amount
1120	DISTRICT MAINTENANCE	$243,243.11
1152	EAST CENTRAL ACTIVITY	$975.00
1153	ST MARTIN ACTIVITY	$6,203.98
1154	VANCLEAVE ACTIVITY	$1,309.95
1935	FAB LAB JACKSON COUNTY	$1,034.78
2711	CTE - BASIC FUND (LOCAL & STATE)	$6,548.28
	Total for Funds:	**$259,315.10**

Total Expenditures By Unit

Unit	Description	Claim Amount
01	DISTRICT WIDE	$4,416.91
02	EAST CENTRAL UPPER ELEMENTARY	$7,924.26
04	EAST CENTRAL MIDDLE SCHOOL	$13,215.39
06	EAST CENTRAL HIGH SCHOOL	$47,824.05
10	ST. MARTIN NORTH ELEMENTARY	$7,009.70
11	ST. MARTIN HIGH SCHOOL	$66,287.52
13	ST. MARTIN UPPER ELEMENTARY	$11,044.00
14	ST. MARTIN EAST ELEMENTARY	$4,447.95
16	VANCLEAVE UPPER ELEMENTARY	$7,121.24
18	VANCLEAVE MIDDLE SCHOOL	$16,944.50
20	VANCLEAVE HIGH SCHOOL	$30,660.24
24	ST.MARTIN MIDDLE SCHOOL	$19,799.83
26	VANCLEAVE LOWER ELEMENTARY	$9,129.88
50	EAST CENTRAL ATTENDANCE CENTER	$4,916.37
70	ST. MARTIN ATTENDANCE CENTER	$990.20
90	VOCATIONAL TECHNOLOGY CENTER	$7,583.06
	Total for Units:	**$259,315.10**

APPROVED THIS THE _____ DAY OF _____ , _____

_____ PRESIDENT

_____ SECRETARY

JACKSON COUNTY SCHOOL DISTRICT
Condensed By Claim
THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

JACKSON COUNTY SCHOOL DISTRICT
Condensed By Claim
THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

Claim No.: 000000000 - 299999 AP Dates: 09/14/2026 - 09/14/2026

Claim Status: Open

Claim No.	Claimant Name	Claim Amount	Fund	Description
252144	GREERS FOOD TIGER	$95.89	1154	Vms- student of the month
252145	WARING OIL COMPANY	$6,800.00	1120	EC-1600GAL DIESEL
252146	AMAZON CAPITAL SERVICES	$2,099.86	2211	ECLE- Headphones
252147	AMAZON CAPITAL SERVICES	$145.82	2211	ECLE-Adapters
252148	MISSISSIPPI INTERACTIVE	$140.00	1120	MVR Queries
252149	HURLEY HARDWARE & BUILDING SUP	$130.90	1120	ECAC paint supplies
252150	LOWES COMPANIES, INC.	$45.54	1120	C Batteries Dist. Office
252151	DANNYS TOWING	$300.00	1120	ECACT Bus Towing
252152	WARING OIL COMPANY	$658.00	1120	DEF fluid ECACT
252153	ADVANCE AUTO PARTS	$17.47	1120	ECAC bus parts, filters,wipers
252154	LAWSON PRODUCTS, INC.	$272.16	1120	VACT
252155	WATERS INTERNATIONAL TRUCK INC	$1,359.80	1120	VACT sensor
252156	WARING OIL COMPANY	$4,490.00	1120	VC-1000GAL DIESEL
252157	MASSETT SUPPLY COMPANY- NAPA	$75.79	1120	VACT
252158	WATERS INTERNATIONAL TRUCK INC	$555.08	1120	VACT Door latch
252165	MS COAST SUPPLY CO, INC	$552.00	1120	SMAC-maintenance supplies
252166	MAGNOLIA STATE SCHOOL COUNSELO	$40.00	1120	ECMS Guidance membership dues
252167	TROY C SAUCIER	$100.00	1154	VHS Football Assigning fees
252168	MS COAST SUPPLY CO, INC	$3,825.00	1120	VHS Bathroom Reno stalls/urina
252169	GRADUATION SOLUTIONS LLS	$948.35	1153	SMHS - Cords
252170	JESSI RAE'S CUSTOM CREATIONS	$312.00	1153	SMAC-gate worker shirts
252171	AMAZON CAPITAL SERVICES	$105.98	1120	Nurse Supplies
252172	AMAZON CAPITAL SERVICES	$366.66	1120	office/nurse supplies
252173	ADVANCE AUTO PARTS	$1,223.44	2711	JCTC - ShopSeat,Creeper,Topsid
252174	SCHOLASTICPRODUCTS&AWARDSINC.	$4,700.45	1152	ECHS Yearbook
252175	SPRAY, KARIN	$19.50	2110	CAFETERIA REFUND 26-27
252176	AMAZON CAPITAL SERVICES	$1,548.85	1120	SMEE - Batteries, Decorations
252177	AMAZON CAPITAL SERVICES	$283.71	1120	SMEE - Rug
252178	AMAZON CAPITAL SERVICES	$83.09	1120	ECHS Testing supplies
252179	SCHOOL NURSE SUPPLY INC.	$814.19	1120	SNE/Nurse supplies
252180	WARING OIL COMPANY	$10,587.80	1120	SMM-2000GAL DIESEL/620GAL GAS
252181	GOODGAMES PRINTING	$435.00	1120	Banners for Stadium
252182	CAREERSAFE, LLC	$1,820.00	2711	JCTC-OSHA-10 Vouchers
252183	SOLID PROFESSOR	$2,000.00	2712	JCTC-SolidProfessor Online

JACKSON COUNTY SCHOOL DISTRICT
Condensed By Claim
THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS
ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

Claim No.	Claimant Name	Claim Amount	Fund	Description
252184	AMAZON CAPITAL SERVICES	$450.60	2290	FP-CP-binders, pens, & etc.
252185	ACCESS VISION SERVICES, LLC	$1,357.15	1130	SPED-VI Services
252186	AMAZON CAPITAL SERVICES	$77.11	2711	JCTC-Transmission Models
252187	JOHN FAYARD MOVING &	$26.75	1120	BO-MONTHLY STORAGE FEE
252188	ADVANCE AUTO PARTS	$208.79	1120	ECAC bus parts, filters,wipers
252189	AMAZON CAPITAL SERVICES	$84.90	1156	FabLab - Ornament Blanks
252190	AMAZON CAPITAL SERVICES	$37.44	2711	JCTC - Receipt Books
252191	HALLS ENGRAVING	$80.00	1120	VMS- hallway signs
252192	AMAZON CAPITAL SERVICES	$572.16	1120	VMS- nurse, office, princ
252193	AMAZON CAPITAL SERVICES	$279.99	2711	VMS-A Monitor
252194	AMAZON CAPITAL SERVICES	$221.18	1120	ECMS Nurse cabinet & drape
252195	FAMILY FROZEN FOODS	$526.16	1152	ECMS concessions
252196	BOUND TO STAY BOUND BOOKS, INC	$5,000.00	1120	ECMS Library books
252197	IMAGESTUFF.COM	$231.70	1120	VUE AR Brag Tags
252198	AMAZON CAPITAL SERVICES	$1,969.99	1120	VUE Laminator
252199	ULINE	$732.70	1154	VUE Playground Umbrellas
252200	HURLEY HARDWARE & BUILDING SUP	$1,728.75	2711	ECHS CTE Electrical
252201	AMAZON CAPITAL SERVICES	$1,144.95	2211	FP-I-EL timekettle interpreter
252202	AMAZON CAPITAL SERVICES	$65.04	2211	FP-I-homeless student supplies
252203	BILOXI PAPER COMPANY	($40.84)	1120	ECAC HS custodial supplies
252204	AMAZON CAPITAL SERVICES	$100.18	1120	BO-STICKY NOTES, HIGHLIGHTER,
252205	AMAZON CAPITAL SERVICES	$154.26	1120	BO-ORGANIZERS
252206	AMAZON CAPITAL SERVICES	$837.63	1120	SMMS - Office improvement, ink
252207	AMAZON CAPITAL SERVICES	$1,208.84	1120	VMS- office supplies, student
252208	MERCHANTS FOODSERVICE	($63.95)	2110	CN-Grocery Frozen/Dry Wk #3
252209	MYERS & COMPANY	$5,000.00	1840	Appriasal Request
252210	ALL AMERICAN TOWING, INC	$305.90	1120	SMACT - Emergency Tow 500
252211	EAGLE ENERGY, INC.	$5,436.66	1120	VC-1200GAL DIESEL
252212	CHANCELLOR SUPPLY, INC	$130.10	1120	VMS Light switches
252213	LAWSON PRODUCTS, INC.	$172.77	1120	VAC Maint Anchors/washers/dril
252214	AMAZON CAPITAL SERVICES	$132.86	1120	Batteries, Mop bucket, Phone c
252215	JERED QUINN FERGUSON	$58.98	1120	Hinge Cont, Trailer light
252216	JERED QUINN FERGUSON	$158.48	1120	Pipe Strap, Sealant roof
252217	JERED QUINN FERGUSON	$70.00	1120	Water
252218	BURNHAM ENTERPRISES	$2,462.60	1153	SMAC-band supplies
252219	MASSETT SUPPLY COMPANY- NAPA	$189.73	1120	VACT
252220	CHANCELLOR SUPPLY, INC	$46.63	1154	VUE Popcorn Machine

JACKSON COUNTY SCHOOL DISTRICT
Condensed By Claim
THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS
ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

Claim No.	Claimant Name	Claim Amount	Fund	Description
252221	COASTAL FIRE AND SAFETY, LLC	$342.00	1120	SMACT - Extinguisher Service
252222	ADVANCE AUTO PARTS	$36.98	1120	ECAC bus parts, filters,wipers
252223	HURLEY HARDWARE & BUILDING SUP	$68.24	1120	ECHS
252224	MULTI-HEALTH SYSTEMS, INC.	$600.00	1901	SPED-Protocols
252225	MS COAST SUPPLY CO, INC	$114.24	2711	JCTC - Steel Pipe
252226	PDQ PRINTING, INC CUST#137	$1,800.00	1120	SMHS - School passes
252227	SINGING RIVER HEALTH SYSTEM	$7.00	2711	SMHS - BLS Provider Card
252228	AMAZON CAPITAL SERVICES	$37.21	1120	SMHS - Dictionaries
252229	AMAZON CAPITAL SERVICES	$399.39	1120	SMHS - Supplies
252230	AMAZON CAPITAL SERVICES	$459.98	1120	SMHS - Microwaves
252231	SINGING RIVER HEALTH SYSTEM	$10.00	2711	SMHS - CPR card
252232	CAREERSAFE, LLC	$3,185.00	2711	SMHS - OSHA cards
252233	AMAZON CAPITAL SERVICES	$245.13	1120	SMHS - Waler filters
252234	TEAM GOLF GEAR	$3,509.10	1153	SMAC-golf gear
252235	BSN SPORTS	$772.37	1153	SMAC-volleyball supplies
252236	BILOXI PAPER COMPANY	$997.13	1120	SMAC-janitorial supplies
252237	BILOXI PAPER COMPANY	$2,029.95	1120	SMAC-janitorial supplies
252238	AMAZON CAPITAL SERVICES	$66.49	1152	ECMS Science supplies
252239	VARSITY SPIRIT FASHIONS &	$3,399.80	1154	VMS Dance apparel
252240	AMAZON CAPITAL SERVICES	$266.12	1120	VMS- Hitt, AA
252241	AMAZON CAPITAL SERVICES	$142.88	1120	VMS-office, calendar,window ha
252242	HOLIDAY INN EXPRESS	$348.00	2290	FP-CP-MDE Thrive conf hotel
252243	NEWK'S	$180.00	1120	BOARD MEETING MEAL 8-10-2026
252244	IMAGINE LEARNING LLC	$10,375.20	2211	FP-I-EL Imagine Learning
252245	AMAZON CAPITAL SERVICES	$92.99	1120	Carbon Monoxi Detectors
252246	CAROLINA BIOLOGICAL SUPPLY CO	$423.86	1120	VHS - Sharks for Science
252247	DOGWOOD CERAMIC SUPPLY, INC.	$900.00	1120	VHS - Clay
252248	COCA-COLA BOTTLING COMPANY	$606.59	1154	VHS - Coke Products
252249	GOODGAMES PRINTING	$200.00	1154	VHS - Class Signs
252250	B E PUBLISHING	$4,895.00	2711	JCTC - eTextbooks Cyber Founda
252251	WORTHINGTON DIRECT, INC.	$9,410.08	1153	SMU - Library Furniture
252252	AMAZON CAPITAL SERVICES	$1,094.97	1120	SMU - supplies
252253	HMH EDUCATION COMPANY	$4,972.34	1120	SMU - Read 180 Consumables
252254	BILOXI PAPER COMPANY	$21.69	1120	SMU - mop handles
252255	HMH EDUCATION COMPANY	$1,468.56	1120	SMU - Student Workbooks
252256	AMAZON CAPITAL SERVICES	$759.67	1120	SMU - supplies
252257	BILOXI PAPER COMPANY	$48.32	1120	SMU - mop heads

JACKSON COUNTY SCHOOL DISTRICT
Condensed By Claim
THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS
ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

Claim No.	Claimant Name	Claim Amount	Fund	Description
252258	GULF COAST BUSINESS SUPPLY CO.	$2,472.00	1120	SS/ECU FP filing cabinet
252259	WATERS INTERNATIONAL TRUCK INC	$5,365.00	1120	VACT
252260	RAINBOW SPRING WATER, INC.	$247.50	1120	SMACT - Water for July 2026
252261	GULF COAST TOOL KING LLC	$3,467.82	1120	SMACT - GCTool King - Tools
252262	ABC GLASS & DOOR CO	$3,020.04	1120	SMACT - ABC Glass Windshield
252263	WATERS INTERNATIONAL TRUCK INC	$4,927.00	1120	SMACT - BUS CAMERAS
252264	WATERS INTERNATIONAL TRUCK INC	$1,340.40	1120	SMACT - Waters Fan Condensor
252265	PRO-LOCK	$668.50	1120	SMAC-keys
252266	DUNAWAY GLASS	$156.00	1120	SMAC-maintenance supplies
252267	RAINBOW SPRING WATER, INC.	$10.00	1120	SMAC-maintenance/water
252268	ANGELTRAX	$1,701.20	1120	SMACT - Angeltrax HDD for bus
252271	WARING OIL COMPANY	$6,937.19	1120	EC-1700GAL DIESEL
252272	AMAZON CAPITAL SERVICES	($118.75)	2110	CN-Food Production Workwear
252273	CHEM-AQUA, INC.	$1,429.16	1120	Water TX July 1-June 30 2027
252274	JOHNSTONE SUPPLY OF GULFPORT	$1,784.66	1120	VMS rm 108 Compressor
252275	JOHNSTONE SUPPLY OF GULFPORT	$1,725.12	1120	SMU rm 402/SMU Gym
252276	JOHNSTONE SUPPLY OF GULFPORT	$538.25	1120	ECHS refrigerant, Gen temp,
252277	JOHNSTONE SUPPLY OF GULFPORT	$1,239.24	1120	ECHS refrigerant, Gen temp,
252278	JOHNSTONE SUPPLY OF GULFPORT	$4,772.20	1120	VAN. HVAC Portable A/C
252279	JERED QUINN FERGUSON	$70.00	1120	BOARD - Water for Meetings
252280	BILOXI PAPER COMPANY	$71.16	1120	Janitorial supplies Athletics
252281	BILOXI PAPER COMPANY	$2,402.07	1120	Van. Maint. BPC Aug. Supplies
252282	AMAZON CAPITAL SERVICES	$15.32	1120	Hood Struts Ford F250
252283	LOWES COMPANIES, INC.	$265.40	1120	Wasp spray, hinges, sealant
252284	ADVANCE AUTO PARTS	$17.88	1120	Plug adapter new Maint. traile
252285	JERED QUINN FERGUSON	$25.14	1120	2x4's VHS Bathroom
252286	KEITHCO PETROLEUM INC.	$10,990.27	1120	EC-1300GAL DIESEL/1300GAL GAS
252287	JOHNSTONE SUPPLY OF GULFPORT	$237.84	1120	Nitrogen - Vancleave
252288	MS COAST SUPPLY CO, INC	$790.56	1120	SMAC-maintenance supplies
252289	KNIGHT, BOBBY	$143.49	1120	CDL EXAM & RENEWAL FY 26-27
252290	AIR MASTERS	$10,890.81	1120	SMHS Rms 103-109 Heat Exchange
252291	CHANCELLOR SUPPLY, INC	$1,010.50	1120	Wiring Van BB Fieldhouse
252292	AMAZON CAPITAL SERVICES	$699.00	2711	VHS - Plotter Printer
252293	AMAZON CAPITAL SERVICES	$41.98	2711	JCTC-Plaque and Name Plates
252294	MS COAST SUPPLY CO, INC	$1,015.71	2711	JCTC - PVC, Primer, Valves
252295	ROBERT J YOUNG CO. LLC	$76.58	1935	FabLab - Contract Copy Fees
252296	CHANCELLOR SUPPLY, INC	$430.37	1120	SMAC-maintenance supplies

JACKSON COUNTY SCHOOL DISTRICT
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THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS
ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

Claim No.	Claimant Name	Claim Amount	Fund	Description
252297	SINGING RIVER HEALTH SYSTEM	$359.00	1155	JCTC - CPR Cards
252298	BILOXI PAPER COMPANY	$161.57	2711	SMAC-janitorial CTE building
252299	MILLBROOK COUNTRY CLUB	$200.00	1153	SMAC-entry fee girls golf
252300	AMAZON CAPITAL SERVICES	$341.14	1120	VHS - Walkie Talkies
252301	AMAZON CAPITAL SERVICES	$29.99	1120	VHS - Batteries
252302	TRI-STATE TRUCK CENTER, INC	$2,869.82	1120	SMACT - bus 68 bcm
252303	BILOXI HS ATHLETICS	$275.00	1153	SMAC-boys golf entry fee
252304	AMAZON CAPITAL SERVICES	$293.58	1120	Fence/bleacher ties VHS stadiu
252305	HAWTHORNE EDUCATIONAL SERV INC	$440.45	2811	FP-I- Counselor books
252306	AMAZON CAPITAL SERVICES	$840.51	1154	VHS - Camera
252307	MERCHANTS FOODSERVICE	$107.09	2110	CN-Grocery Frozen/Dry Wk #2
252308	KELLY SERVICES, INC.	$5,712.00	1120	FY27 Subs
252309	KELLY SERVICES, INC.	$4,871.35	1120	FY27 Subs
252310	MAGNOLIA STATE SCHOOL COUNSELO	$299.00	1120	SNE/counselor PD
252311	MAGNOLIA STATE SCHOOL COUNSELO	$40.00	1120	SNE/membership dues
252312	AMAZON CAPITAL SERVICES	$1,387.61	1120	SMHS - Yearbook items
252313	CAROLINA BIOLOGICAL SUPPLY CO	$437.60	1120	SMHS - Fish and aquasprout sys
252314	SCHOLASTIC INC	$274.73	1120	SMHS - Magazine subscript
252315	AMAZON CAPITAL SERVICES	$143.03	1120	SMHS - Nurse room supplies
252316	W.W. GRAINGER, INC	$313.47	2711	SMHS - CTE Supplies
252317	HMH EDUCATION COMPANY	$913.50	1120	ECLE-HMH Workbooks
252318	FAMILY FROZEN FOODS	$380.38	1152	ECLE-Concessison
252319	AMAZON CAPITAL SERVICES	$276.14	1120	ECL-Guidance-Books & Rewards
252320	WATERS TRUCK & TRACTOR CO INC	$142,500.00	1120	DO-12 SCHOOL BUSSES
252321	BRAINSPRING	$734.00	1120	ECLE-Decodable Books
252322	AMAZON CAPITAL SERVICES	$48.99	1120	SMEE - Rugs, Supplies
252323	MISSISSIPPI SCHOLASTIC PRESS	$150.00	1152	ECHS Yearbook MSPA Membership
252324	AMAZON CAPITAL SERVICES	$1,243.13	1120	SMEE - Rugs, board
252325	AMAZON CAPITAL SERVICES	$312.60	1120	VMS- nurse, office, princ
252326	WARD INTERNATIONAL TRUCKS	$175.00	1120	SMACT - Ward Fleetrite Light
252327	TOTAL EQUIPMENT MAINTENANCE CO	$41.70	2110	CN-Equip.Maint. & Repairs-SMM
252328	CINTAS CORPORATION	$917.40	2110	CN-Food Production Supplies
252329	TOTAL EQUIPMENT MAINTENANCE CO	$1,716.90	2110	CN-Drain Line Dishwasher
252330	PHOENICIA GOURMET CUISINE, INC	$382.94	2110	CN-Planning Mtg Provisions
252332	MERCHANTS FOODSERVICE	$58,479.26	2110	CN-Grocery Frozen/Dry Wk #4
252333	MERCHANTS FOODSERVICE	$5,095.52	2110	CN-PFG_Paperware & Goods Wk#4
252334	SUNRISE FRESH PRODUCE	$4,449.15	2110	CN - PRODUCE Wk #3

JACKSON COUNTY SCHOOL DISTRICT
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Claim No.	Claimant Name	Claim Amount	Fund	Description
252335	AMAZON CAPITAL SERVICES	$134.49	2110	CN-Food Production Workwear
252336	HERSHEY'S ICE CREAM	$3,841.92	2110	CN-Ice Cream
252337	LOWES COMPANIES, INC.	$31.33	2110	CN-Doorbell Replace
252338	BAY MOTOR WINDING	$3,937.50	1120	SMAC-service call
252339	PERMA-BOUND	$962.42	1120	SMEE - Library Books
252340	AMAZON CAPITAL SERVICES	($6.78)	1120	SMEE - Batteries, Decorations
252341	ADVANCE AUTO PARTS	$395.99	1120	2t Engine Hoist
252342	ODP BUSINESS SOLUTION/ OFFICE	$959.86	2110	CN-Cafe' Toner Cartridge
252343	ODP BUSINESS SOLUTION/ OFFICE	$393.99	2110	CN-All in One Printer
252344	BILOXI PAPER COMPANY	$99.30	1120	SMAC-janitorial supplies
252345	PREPS -- WILLIAM CAREY UNIV	$595.00	2211	SNE/PREPS Academy
252346	GOODGAMES PRINTING	$263.80	1120	ECMS supplies
252347	COCA-COLA BOTTLING COMPANY	$438.37	1155	JCTC - Vending Supplies
252348	MS COAST SUPPLY CO, INC	$144.00	2711	JCTC-Tubing & Hand Torch
252349	AMAZON CAPITAL SERVICES	$33.27	2711	JCTC-Transmission Models
252350	MILLCREEK SCHOOLS, LLC	$4,196.28	2090	SPED-ESY-Student Placement
252351	AMAZON CAPITAL SERVICES	$94.07	1152	ECHS Hope Squad
252352	TEACHERS PAY TEACHERS	$532.99	1120	ECHS French curriculum
252353	SADLIER, WILLIAM H., INC	$2,764.27	1120	ECU-vocab workbooks (190)
252354	AMAZON CAPITAL SERVICES	$146.51	1152	ECU-student reward
252355	SOUTHERN FIRE SAFETY SYSTEMS	$420.00	2711	JCTC-Fire Ext. Inspection
252356	ADVANCE AUTO PARTS	$436.00	2711	JCTC - Tubing,Oil,Filter,Refri
252357	COCA-COLA BOTTLING COMPANY	$409.75	1152	ECMS concessions
252358	LOWES COMPANIES, INC.	$1,108.80	1120	SMAC-water for schools
252359	DICK BLICK	$98.11	1120	VHS - Ceramic Supplies
252360	AMAZON CAPITAL SERVICES	$93.93	1120	ECMS Nurse Supplies
252361	AMAZON CAPITAL SERVICES	$9.49	1156	Fablab - Planner
252363	WARD INTERNATIONAL TRUCKS	$2,215.00	1120	VACT Software
252364	WARD INTERNATIONAL TRUCKS	$222.10	1120	VACT headlight
252365	WATERS INTERNATIONAL TRUCK INC	$196.40	1120	VACT Belt
252366	WARING OIL COMPANY	$6,250.00	1120	VC-1000GAL DIESEL/600GAL GAS
252367	WARING OIL COMPANY	$4,750.00	1120	VC-1000GAL DIESEL
252368	LAKESHORE LEARNING MATERIALS	$1,021.00	1120	ECLE-Journals
252369	AMAZON CAPITAL SERVICES	$44.64	1120	Duct tape, self inking stamp
252370	WATERS INTERNATIONAL TRUCK INC	$1,002.08	1120	SMACT - Waters Bumper
252371	WATERS INTERNATIONAL TRUCK INC	$4,118.83	1120	SMACT - Door system bus 74
252380	MERCHANTS FOODSERVICE	($37.99)	2110	CN-Grocery Frozen/Dry Wk #3

JACKSON COUNTY SCHOOL DISTRICT
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Claim No.	Claimant Name	Claim Amount	Fund	Description
252381	MERCHANTS FOODSERVICE	$4,425.29	2110	CN-PFG_Paperware & Goods Wk#3
252382	CATHERINE NELSON	$240.99	1152	ECMS Student Council
252383	MECHANICAL SERVICES, LLC	$449.80	1120	SMHS Chiller/Circuit 2
252384	JOHNSTONE SUPPLY OF GULFPORT	$3,496.22	1120	SMHS Football Filmroom materia
252385	SUNBELT RENTALS, INC	$245.00	1120	Track Trencher Van, BB FH
252386	JOHNSTONE SUPPLY OF GULFPORT	$158.36	1120	SMMS Guidance Diffuser T-Bar
252387	JOHNSTONE SUPPLY OF GULFPORT	$158.35	1120	SMUE Rm 108 Drain Pan Assembly
252388	CHANCELLOR SUPPLY, INC	$208.93	1120	East Central HVAC supplies
252389	SEAS EDUCATION INC	$1,720.00	2610	SPED-Reneal
252395	COAST GOLF LLC	$225.00	1154	Entry fee Admiral Invitational
252396	PICAYUNE ATHLETIC DEPARTMENT	$225.00	1154	Entry fee 2026 Tide Invitation
252397	BILOXI PAPER COMPANY	$2,676.00	1120	SMAC-janitorial supplies
252398	HMH EDUCATION COMPANY	$1,840.22	1120	VMS- books
252399	AMAZON CAPITAL SERVICES	$92.04	2711	JCTC-Snacks,Bracelets,Bags
252400	AMAZON CAPITAL SERVICES	$79.89	2711	JCTC-Transmission Models
252403	BILOXI PAPER COMPANY	$93.62	2711	SMAC-janitorial supplies CTE
252404	AMAZON CAPITAL SERVICES	$17.99	1120	Duct tape, self inking stamp
252405	AMAZON CAPITAL SERVICES	$100.35	1120	Supplies
252406	HICKS, RACHEL	$185.00	1152	ECHS Dual Credit Refund Hicks
252407	AMAZON CAPITAL SERVICES	$366.84	1120	SMU - supplies
252408	AMAZON CAPITAL SERVICES	$34.08	1120	SMU - counselor supplies
252409	AMAZON CAPITAL SERVICES	$531.40	1120	SMU - supplies
252410	WARING OIL COMPANY	$4,005.00	1120	VC-900GAL DIESEL
252411	AMAZON CAPITAL SERVICES	($159.99)	1120	SMU - supplies
252412	NEW DAIRY OPCO,LLC	$6,344.50	2110	CN-Milk Products AUG2026
				CN-Milk Products AUG2026
252413	AMAZON CAPITAL SERVICES	$952.06	1925	IT/Monitor and Supplies
252414	ADVANCE AUTO PARTS	$23.25	1120	ECAC bus parts, filters,wipers
252415	FLYNN GROUP LP DBA HUT	$2,145.00	2110	CN- NSLP Pizza Hut Aug.12
252416	FAMILY FROZEN FOODS	$485.45	2110	CN - FAMILY FROZEN
252417	MERCHANTS FOODSERVICE	$5,379.76	2110	CN-PFG_Paperware & Goods Wk#5
252418	MERCHANTS FOODSERVICE	$50,691.79	2110	CN-Grocery Frozen/Dry Wk #5
252419	TOTAL EQUIPMENT MAINTENANCE CO	$839.84	2110	CN-Equip.Maint. & Repairs-VMS
252421	TOTAL EQUIPMENT MAINTENANCE CO	$20.85	2110	CN-Equip.Maint. & Repairs-SMN
252422	CINTAS CORPORATION	$508.63	2110	CN-First Aid Refill
252423	CINTAS CORPORATION	$909.07	2110	CN-Food Production Supplies
252424	NEW DAIRY OPCO,LLC	$19,150.59	2110	CN-Milk Products AUG2026

JACKSON COUNTY SCHOOL DISTRICT
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Claim No.	Claimant Name	Claim Amount	Fund	Description
252425	WEAVER ELECTRIC INC	$1,300.00	1120	VHS Cooling Tower
252426	AIR MASTERS	$8,840.24	1120	SMHS Heat Exchanger rm 115,
252427	SSG INTERMEDIATE HOLDCO, LLC	$300.00	2610	SPED-OM Services
252428	AMAZON CAPITAL SERVICES	$122.90	1120	Nurse Supplies
252430	ENVIRONMENTAL SYSTEMS RESEARCH	$2,500.00	1120	Software Renewal-Boundary Line
252431	INDEPENDENT ELEVATOR	$209.75	1120	SMAC/elevator inspection
252432	AMAZON CAPITAL SERVICES	$981.14	2211	SNE/student supplies
252433	PDQ PRINTING, INC CUST#137	$75.00	1120	SNE/Discipline forms
252434	AMAZON CAPITAL SERVICES	$2,011.54	1120	SNE/ supplies
252435	AMAZON CAPITAL SERVICES	$234.00	1120	SNE/Nurse supplies
252436	AMAZON CAPITAL SERVICES	$111.74	1120	SNE/supplies
252437	AMAZON CAPITAL SERVICES	$79.96	1120	SNE/supplies
252438	MASSETT SUPPLY COMPANY- NAPA	$304.82	1925	IT/Van Parts
252439	EMERSONS SPORTING GOODS	$268.00	1152	ECHS HOSA tshirts
252440	GULF COAST BUSINESS SUPPLY CO.	$37.43	1152	ECLE-Hall Sign
252441	AMAZON CAPITAL SERVICES	$2,145.74	2211	ECLE-Take Home Folders
252442	PERFORMANCE HEALTH SUPPLY DBA	$2,440.83	1154	Trainers Student Medical suppl
252443	AMAZON CAPITAL SERVICES	$537.88	1154	VHS - Snacks for Sell
252444	AMAZON CAPITAL SERVICES	$211.65	1120	VHS - Pep Rally Supplies
252445	AMAZON CAPITAL SERVICES	$173.28	1120	VHS - Science Supplies
252446	AMAZON CAPITAL SERVICES	$500.88	1120	counsler/office supplies
252447	EMERSONS SPORTING GOODS	$2,698.00	1152	ECHS Senior Class tshirts
252448	AMAZON CAPITAL SERVICES	$143.57	1120	ECU-office supplies
252449	EAGLE ENERGY, INC.	$18,561.26	1120	SMM-3500GAL DIESEL/620GAL GAS
252450	AMAZON CAPITAL SERVICES	$260.91	1120	VHS - Certificate Paper
252451	RAINBOW SPRING WATER, INC.	$71.76	1120	rainbow water
252452	AMAZON CAPITAL SERVICES	$189.98	1120	kitchen cabinet
252453	AMAZON CAPITAL SERVICES	$13.90	1120	Drawer Magnets
252454	WATERS INTERNATIONAL TRUCK INC	$613.30	1120	SMACT - Waters Heater Core
252461	BILOXI PAPER COMPANY	$1,323.58	1120	VLE BPC Aug supplies
252462	HMH EDUCATION COMPANY	$798.08	1120	HMH Workbooks
252463	ADVANCE AUTO PARTS	$52.42	1120	Filter/oil Maint. truck
252464	AMAZON CAPITAL SERVICES	$198.27	1153	Mouses and Battery's
252465	HOWARD TECHNOLOGY SOL	$3,982.00	1925	IT/Acronis
252466	PLAY VERSUS INC.	$495.00	1153	SMAC-esports annual license
252467	AMAZON CAPITAL SERVICES	$424.11	1120	Curriculum Dept supplies
252468	DELL MARKETING L.P.	$23,418.16	1925	IT/Microsoft

JACKSON COUNTY SCHOOL DISTRICT
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ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

Claim No.	Claimant Name	Claim Amount	Fund	Description
252469	HOME TOWN LUMBER & SUPPLY,INC.	$48.62	1120	SMAC-maintenance supplies
252470	RON CLARK ACADEMY, INC	$2,400.00	1120	SMU - Ron Clark Academy App
252471	AMAZON CAPITAL SERVICES	$449.72	1154	VMS- act, rewards, calculator
252472	EAGLE ENERGY, INC.	$4,722.66	1120	VC-1000GAL DIESEL
252473	WARD INTERNATIONAL TRUCKS	$940.80	1120	VACT Engine Coolant/ant
252474	TRI-STATE TRUCK CENTER, INC	$207.54	1120	SMACT - TriState Washer Fluid
252475	MERCHANTS FOODSERVICE	($17.84)	2110	CN-Grocery Frozen/Dry Wk #5
252476	AMAZON CAPITAL SERVICES	$151.48	1901	SPED-Supplies
252477	BAND SHOPPE	$393.75	1120	SMAC-band supplies
252478	MS COAST SUPPLY CO, INC	$270.46	1120	SMAC-maintenance supplies
252479	MS COAST SUPPLY CO, INC	$214.52	1120	SMAC-maintenance supplies
252480	SCHOOL NURSE SUPPLY INC.	$173.75	1120	SMEE - Gloves, Cotton rolls
252481	AMAZON CAPITAL SERVICES	$383.05	1120	SMEE - Rugs, board
252482	IXL LEARNING	$2,900.00	1120	IXL
252483	LEXIA VOYAGER SOPRIS INC.	$4,254.80	1153	Voyager Sopris Learning
252484	MASSETT SUPPLY COMPANY- NAPA	$4,995.99	1120	SMACT - Massett - Gantry Crane
252485	PLTW PROJECT LEAD THE WAY, INC	$950.00	1120	ECMS PLTW
252486	JOHN ENGEL	$3,138.10	1925	IT/Grounding Sytem
252487	AMAZON CAPITAL SERVICES	$875.49	1153	SMAC-band supplies
252488	BAY BREEZE GOLF COURSE	$3,190.00	1153	SMAC-golf course fees/balls
252489	EXPRESS SERVICES INC	$9,224.49	2110	CN - CAFETERIA SUB SERVICES
252490	WATERS INTERNATIONAL TRUCK INC	$865.04	1120	SMACT - Waters Tube Supply
252491	AMAZON CAPITAL SERVICES	$134.34	1120	ECMS office supplies
252492	AMAZON CAPITAL SERVICES	$89.99	2711	JCTC-Floor Dryer
252493	AMAZON CAPITAL SERVICES	$84.50	1155	JCTC - Snacks
252494	BILOXI PAPER COMPANY	$1,664.48	1120	SMAC-janitorial supplies
252495	GREERS FOOD TIGER	$250.45	2711	VHS - Food & Supplies
252496	AMAZON CAPITAL SERVICES	$33.08	1153	SMAC-homecoming supplies
252497	AMAZON CAPITAL SERVICES	$693.13	1120	ECMS office supplies
252498	AMAZON CAPITAL SERVICES	$481.84	1120	SMEE - Health Supplies
252499	BILOXI PAPER COMPANY	$421.76	1120	SMACT - Biloxi - Office Supp
252500	BOUND TO STAY BOUND BOOKS, INC	$1,000.57	1120	SMEE - Library Books
252501	KELLY SERVICES, INC.	$8,141.36	1120	FY27 Subs
252502	BILOXI PAPER COMPANY	$60.60	1153	SMAC-batteries athletics
252503	AMAZON CAPITAL SERVICES	$155.16	1120	SMEE - Gifted
252504	JERED QUINN FERGUSON	$37.97	1120	Primed Finger Joints
252505	AMAZON CAPITAL SERVICES	$819.67	1120	VMS- Nurse, Hitt, Allred

JACKSON COUNTY SCHOOL DISTRICT
Condensed By Claim
THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS
ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

Claim No.	Claimant Name	Claim Amount	Fund	Description
252506	AMAZON CAPITAL SERVICES	$41.95	1120	Postage Stamps
252507	HMH EDUCATION COMPANY	$9,265.00	2211	SMU - HMH Read 180 License
252508	LIBRARY STORE, INC.	$63.01	1120	SMU - library book labels
252509	AMAZON CAPITAL SERVICES	$49.99	1935	FabLab - SeatCoversforFLTruck
252510	CINTAS CORPORATION	$1,116.58	2110	CN-Food Production Supplies
252511	TAKKT AMERICA HOLDING INC	$189.00	2110	CN-Insulated Merchandiser-Milk
252512	ODP BUSINESS SOLUTION/ OFFICE	$738.72	2110	CN-Printer Toner
252513	INTERIOR EXTERIOR BUILDING	$84.48	2110	CN-Lay in Ceiling Tiles
252514	SUNRISE FRESH PRODUCE	$3,379.16	2110	CN - Produce Wk #4
252515	SUNRISE FRESH PRODUCE	$480.09	2110	CN - Produce Wk #4
252516	SUNRISE FRESH PRODUCE	$780.71	2110	CN - Produce Wk #4
252517	SUNRISE FRESH PRODUCE	$296.55	2110	CN - Produce Wk #4
252518	SUNRISE FRESH PRODUCE	($929.68)	2110	CN - Produce Wk #4
252519	MS COAST SUPPLY CO, INC	$537.52	2110	CN-Waste Valve w/ Handle Rpr
252520	SUNRISE FRESH PRODUCE	$4,308.51	2110	CN - Produce Wk #5
252521	LOWES COMPANIES, INC.	$28.48	2110	CN-Doorbell Replace
252522	CINTAS CORPORATION	$60.67	2110	CN-Food Production Supplies
252523	TRI-STATE TRUCK CENTER, INC	$3,992.98	1120	SMACT - Bus 76 L Oxy Sen
252524	TRI-STATE TRUCK CENTER, INC	$2,982.92	1120	SMACT - Tri-State R Catalytic
252525	WATERS INTERNATIONAL TRUCK INC	$728.72	1120	SMACT - Waters Pedal Brake
252526	WATERS INTERNATIONAL TRUCK INC	$1,640.42	1120	SMACT - Waters Driver Seat
252527	LAWSON PRODUCTS, INC.	$359.75	1120	SMACT - Lawson - Shop Supplies
252528	AMAZON CAPITAL SERVICES	$127.60	1120	VACT ele charger covers
252529	BILOXI PAPER COMPANY	$115.78	1120	SMAC-janitorial supplies
252530	SUPER DUPER PUB.	$99.95	1130	SPED-Supplies
252531	AMAZON CAPITAL SERVICES	$109.99	1120	SMHS - Wall calendar
252532	LOWES COMPANIES, INC.	$398.94	1153	SMHS - Prom storage
252533	AMAZON CAPITAL SERVICES	$131.10	1153	SMHS - Student of the Month
252534	BILOXI PAPER COMPANY	$1,600.00	1120	SMHS - Copy paper
252535	AMAZON CAPITAL SERVICES	$135.45	1120	SMHS - Binder clips, cartridge
252536	AMAZON CAPITAL SERVICES	$155.33	1153	SMHS - Pep rally decoratons
252537	AMAZON CAPITAL SERVICES	$94.36	1120	SMHS - Mouse, dictionaries
252538	NEWK'S	$505.00	1120	SMHS - Meal for meeting
252539	AMAZON CAPITAL SERVICES	$283.86	1120	Counselor Supplies
252540	FAMILY FROZEN FOODS	$159.72	1152	ECLE-Snacks
252541	SHARP, LEON	$72.00	2110	CAFETERIA REFUND 26-27
252542	AMAZON CAPITAL SERVICES	$1,678.21	2211	FP-I-homeless student supplies

JACKSON COUNTY SCHOOL DISTRICT
Condensed By Claim
THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS
ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

Claim No.	Claimant Name	Claim Amount	Fund	Description
252543	AMAZON CAPITAL SERVICES	$146.35	1935	FabLab - Wipes,PaperTowels,Glu
252544	BAY MOTOR WINDING	$7,741.87	1120	SMAC-emergency PO
252545	WATERS INTERNATIONAL TRUCK INC	$4,369.75	1120	SMACT - Gas, Mir, Air Parts
252546	MJP ENTERPRISES, LLC	$1,762.75	2711	JCTC-GaugeSet,Pump,ManifoldSet
252547	WESCO GAS & WELDING SUPPLY	$175.30	1120	VACT Welding bottles rent
252548	WARING OIL COMPANY	$4,850.00	1120	VC-1000GAL DIESEL
252549	AMAZON CAPITAL SERVICES	$319.96	1120	VACT Bulbs
252550	DETCO	$1,268.63	1120	VACT Supplies
252551	DETCO	$614.89	1120	VACT Supplies
252552	WATERS INTERNATIONAL TRUCK INC	$259.09	1120	VACT a/c filter and clean coil
252553	WARD INTERNATIONAL TRUCKS	$56.36	1120	VACT
252554	MASSETT SUPPLY COMPANY- NAPA	$3,244.14	1120	SMACT - Massett Chain Hoist
252555	SCHOLASTIC INC	$614.65	2211	Books for Parent Academy
252556	AMAZON CAPITAL SERVICES	$72.24	1120	ECMS office supplies
252557	AMAZON CAPITAL SERVICES	$222.61	1120	ECMS Nurse Supplies
252558	DEPT OF PUBLIC SAFETY FINGERPR	$1,344.00	7310	Background Checks FY26-27
252559	WATERS INTERNATIONAL TRUCK INC	$193.94	1120	Mirror 1913
252560	ADVANCE AUTO PARTS	$150.34	1925	IT/Van Battery
252561	WATERS INTERNATIONAL TRUCK INC	$4,446.50	1120	Door actuator, hvac compressor
252562	CDW GOVERNMENT, INC.	$3,250.00	1925	IT/Amplified Remote Support
252563	AMAZON CAPITAL SERVICES	$19.88	1120	Phone case/clip VAC Athletics
252564	ADVANCE AUTO PARTS	$148.99	1120	Brakes Mechanic II truck
252565	ADVANCE AUTO PARTS	$135.27	1120	ECAC bus parts, filters,wipers
252566	BUSINESS COMMUNICATIONS BCI	$4,263.96	1925	IT/Fortinet Support Renewal
252567	AMAZON CAPITAL SERVICES	$439.41	1120	white board, cork board, comp
252568	COLES SERVICE CENTER	$106.33	1935	FabLab-OilChange on Van
252569	PRO-LOCK	$125.00	1120	Grade 2 Entry doorknob w/keys
252570	MASSETT SUPPLY COMPANY- NAPA	$972.08	1120	VACT Supplies
252571	AMAZON CAPITAL SERVICES	$1,094.05	1120	SMACT - Amazon - Shop Supplies
252572	CANNON CHEVROLET NISSAN	$75,720.00	1120	Driver's Ed Vehicles
252573	CANNON CHEVROLET NISSAN	$3,300.00	1120	DO-DUAL BRAKE-DRIVERS ED CARS
252575	AMAZON CAPITAL SERVICES	$2,174.16	2910	CTE-SMH CULINARY ORDER
252576	THE LAMPO GROUP, LLC	$2,154.51	2711	JCTC - Marketing Textbooks
252577	AMAZON CAPITAL SERVICES	$189.43	1120	BO-ORGANIZERS
252578	AMAZON CAPITAL SERVICES	$157.30	1120	8' Caster Wheels VHS Band
252579	AMAZON CAPITAL SERVICES	$332.31	1120	ECHS Office Supplies
252580	TRI-STATE TRUCK CENTER, INC	$431.25	1120	SMACT - Tri-State Ovhd Creeper

JACKSON COUNTY SCHOOL DISTRICT
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Claim No.	Claimant Name	Claim Amount	Fund	Description
252581	AMAZON CAPITAL SERVICES	$357.14	1156	FabLab - Sublimation Supplies
252582	AMAZON CAPITAL SERVICES	$577.80	1152	ECHS Art Supplies
252583	BSN SPORTS	$798.41	1120	Polo shirts for golf team
252584	QUAVERED, INC.	$1,500.00	1120	SMEE - Quaver Music Program
252585	DRUG FREE SCHOOLS	$2,500.00	1120	Student Drug Testing
252586	AMAZON CAPITAL SERVICES	$411.49	1156	FabLab-STEMKits,Books,forLabs
252587	TOTAL EQUIPMENT MAINTENANCE CO	$795.86	2110	CN -Equip.Maint. & Repairs-ECU
252588	TOTAL EQUIPMENT MAINTENANCE CO	$250.20	2110	CN-Equip.Maint. & Repairs-SMHS
252589	TOTAL EQUIPMENT MAINTENANCE CO	$765.05	2110	CN-Equip.Maint. & Repairs-ECL
252590	TOTAL EQUIPMENT MAINTENANCE CO	$1,427.90	2110	CN-Equip.Maint. & Repairs-VHS
252591	CINTAS CORPORATION	$34.90	2110	CN-First Aid Refill
252592	NEW DAIRY OPCO,LLC	$7,981.03	2110	CN-Milk Products AUG2026
252593	J.W. PEPPER & SON, INC.	$103.50	1120	MS Band Music
252594	MISSISSIPPI MUSIC EDUCATOR'S	$140.00	1153	SMAC-choir registration fee
252595	COURTYARD BY MARRIOTT	$230.00	1153	SMAC-hotel for choir travel
252596	JERED QUINN FERGUSON	$174.25	1120	Tubing/elbows/couplings/clamps
252597	TOTAL EQUIPMENT MAINTENANCE CO	$2,708.62	2110	CN-Oven Touch Pad Repair
252598	TOTAL EQUIPMENT MAINTENANCE CO	$1,711.71	2110	CN-Combi Oven VFD
252599	MS COAST SUPPLY CO, INC	$478.02	2110	CN-Faucet Mount & Spout ECL
252600	FLYNN GROUP LP DBA HUT	$1,303.50	2110	CN- NSLP Pizza Hut Aug.19
252601	FLYNN GROUP LP DBA HUT	$371.25	2110	CN- NSLP Pizza Hut Aug.19
252602	MERCHANTS FOODSERVICE	$52,661.27	2110	CN-Grocery Frozen/Dry Wk #6
252603	EXPLORE LEARNING	$3,295.00	1120	ECLE- Reflex License
252604	GATEWAY EDUCATION HOLDINGS LLC	$742.70	1120	enVision Math Workbooks
252605	TOTAL EQUIPMENT MAINTENANCE CO	$819.88	2110	CN- Pressure Regulator Repair
252606	MERCHANTS FOODSERVICE	$4,674.93	2110	CN-PFG_Paperware & Goods Wk#6
252607	MERCHANTS FOODSERVICE	$1,105.19	2110	CN-PFG_Paperware & Goods Wk#6
252608	PASEUR, MARY BETH	$555.00	1152	ECHS Dual Credit refund Paseur
252609	SCHOOL NUTRITION ASSOCIATION	$1,128.95	2110	CN-SNA MEMBERSHIP DUES
252610	MISSISSIPPI STATE UNIVERSITY	$100.00	2610	SPED-Conference
252611	GULF COAST BAND DIRECTORS ASSN	$150.00	1154	GCBDA Membership Dues
252612	AUTOMATION DESIGNS & SOLUTIONS	$120.00	1120	Pre-Employment Fingerprints
252613	TRI-STATE TRUCK CENTER, INC	$1,014.66	1120	SMACT - Tri-State Power Brake
252614	BILOXI PAPER COMPANY	$69.60	1935	FabLab - Trash Bags
252615	LOWES COMPANIES, INC.	$132.98	1153	SMHS - Prom storage
252616	BILOXI PAPER COMPANY	$2,400.00	1120	SMHS - Copy paper
252617	AMAZON CAPITAL SERVICES	$706.72	2211	VUE Title

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Claim No.	Claimant Name	Claim Amount	Fund	Description
252618	LOWES COMPANIES, INC.	$196.65	1120	SMAC-maintenance supplies
252619	WEBB FAMILY ENTERPRISES	$96.31	1120	SMAC-maintenance supplies
252620	AUTOZONE	$631.42	1120	SMAC-vehicle supplies
252621	HOME TOWN LUMBER & SUPPLY,INC.	$29.17	1120	SMAC-maintenance supplies
252622	SHERWIN-WILLIAMS OS	$215.88	1120	SMAC-maintenance supplies
252623	AMAZON CAPITAL SERVICES	$16.95	1120	VUE Counselor Supplies
252624	AMAZON CAPITAL SERVICES	$245.59	1120	VUE Lamination Paper
252625	IMAGESTUFF.COM	$155.45	1120	VUE Brag Tags
252626	AMAZON CAPITAL SERVICES	$87.00	1120	ECLE-Envelopes
252627	AMAZON CAPITAL SERVICES	$817.12	2211	VUE Title Parent Engagment
252628	ADVANCE AUTO PARTS	$107.31	1120	SMAC-oil changes
252629	MCCORMICK'S GROUP, LLC	$1,646.72	1120	SMAC-band supplies
252630	AMAZON CAPITAL SERVICES	$284.75	1120	Amazon- Books
252631	AMAZON CAPITAL SERVICES	$180.32	1154	VHS - Coffee Supplies
252632	CDW GOVERNMENT, INC.	$744.75	1925	IT/SMMS Sec Chromebox
252633	AMAZON CAPITAL SERVICES	$362.50	1120	VUE Lifeskills Instructional
252634	ADVANCE AUTO PARTS	$37.51	1120	Battery for infield machine
252635	DECA INC.	$1,026.00	1154	VHS - DECA Dues
252636	AMAZON CAPITAL SERVICES	$428.56	1120	ECHS Office
252637	AMAZON CAPITAL SERVICES	($82.88)	1120	ECHS Office
252638	BAND SHOPPE	$1,840.50	1120	SMAC-band supplies
252639	AIR MASTERS	$1,610.00	1120	SMHS Rms 400 & 402 service
252640	CHANCELLOR SUPPLY, INC	$140.94	1120	HVAC fuses
252641	AMAZON CAPITAL SERVICES	$59.60	1120	Supplies
252642	AMAZON CAPITAL SERVICES	$678.40	1130	SPED-Supplies
252643	AMAZON CAPITAL SERVICES	$32.17	1153	SMHS - Student of the Month
252644	W.W. GRAINGER, INC	$167.16	2711	SMHS - Hose
252645	BILOXI PAPER COMPANY	$256.08	2711	SMHS - Detergent
252646	AMAZON CAPITAL SERVICES	$278.68	1120	Traffic cones/portable tail li
252647	AMAZON CAPITAL SERVICES	$51.88	1901	SPED-Supplies
		$615.42	1130	SPED-Supplies
252648	AMAZON CAPITAL SERVICES	($139.90)	1120	SMEE - Batteries, Decorations
252649	AMAZON CAPITAL SERVICES	$559.64	1120	counselor/asst prin office
252650	BADGEPASS, INC	$425.00	1925	IT/SMAC CTE Door Fix
252651	AMAZON CAPITAL SERVICES	($52.38)	1120	SMEE - Desk, Chairs
252652	AMAZON CAPITAL SERVICES	($19.49)	1120	SMEE- Supplies, Bookshelf,chai
252653	HOWARD TECHNOLOGY SOL	$20,025.00	2211	SMU - Acer Tablets

JACKSON COUNTY SCHOOL DISTRICT
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Claim No.	Claimant Name	Claim Amount	Fund	Description
252654	AMAZON CAPITAL SERVICES	$612.62	1153	SMU - nurse/office supplies
		$333.97	1120	SMU - nurse/office supplies
252655	LOWES COMPANIES, INC.	$312.55	1153	SMU - industrial fan
252656	LEE TRACTOR CO.,INC.	$233.31	1120	Oil/filter/blades Kubota Zero
252657	JERED QUINN FERGUSON	$500.00	1120	Trackhoe rental C/O water leak
252658	CHANCELLOR SUPPLY, INC	$242.80	1120	SMAC-lights
252659	PRO-LOCK	$201.90	1120	SMAC-keys
252660	PERMA-BOUND	$5,930.01	1120	SMEE - Library Books
252661	CARES CENTER, INC	$4,198.32	1130	SPED-student placement
252662	COMPTIA, INC.	$2,520.00	2711	JCTC-CompTia a+ Software
252663	WARING OIL COMPANY	$13,840.00	1120	SMM-2700GAL DIESEL/400GAL GAS
252664	AMAZON CAPITAL SERVICES	($37.30)	1120	SMEE - Borders, Decorations
252665	AMAZON CAPITAL SERVICES	($11.99)	1120	SMEE - Border, Decorations
252666	PRCHS VARSITY GOLF BOOSTER	$200.00	1153	SMAC-girls golf entry fee
252667	MISSISSIPPI AQUARIUM	$150.00	2914	JCTC - Aquarium Entrance Fee
252668	DIBERVILLE EQUIPMENT RENTAL	$96.05	1153	SMAC-band rental
252669	BILOXI PAPER COMPANY	$377.70	1153	SMAC-janitorial supplies
252670	AMAZON CAPITAL SERVICES	$2,155.70	1120	toner, magnets, folders
252671	CHANCERY CLERK	$442.00	1120	DO-SUERTY BOND FILLING FEES
252672	MS BANDMASTERS ASSN	$270.00	1120	ECAC Band MBA registration
252673	MHSAA, INC.	$592.50	1120	ECAC band bulletin IV-MHSAA
252674	PICAYUNE ATHLETIC DEPARTMENT	$225.00	1152	ECAC HS Boys golf tournament
252675	MS BANDMASTERS ASSN	$135.00	1152	ECAC MS band membership
252676	MS BANDMASTERS ASSN	$250.00	1120	ECAC HS MBA State band comp
252677	GULF COAST BAND DIRECTORS ASSN	$100.00	1120	ECAC MS& HS GCBDA dues
		$50.00	1152	ECAC MS& HS GCBDA dues
252678	HICKORY HILL COUNTRY CLUB &	$200.00	1152	ECAC boys golf tournament
252679	HICKORY HILL COUNTRY CLUB &	$200.00	1152	ECAC HS Boys golf tournament
252680	GULFPORT SCHOOL DISTRICT	$200.00	1120	ECAC HS Band State Marching
252681	GAUTIER HIGH SCHOOL	$300.00	1120	ECAC HS Band Competition
252683	BAILEY EDUCATION GROUP, LLC	$2,900.00	2213	Bailey Education group
252684	AMAZON CAPITAL SERVICES	$1,262.55	1154	VHS - Paper for Hallways
252685	AMAZON CAPITAL SERVICES	$612.73	1120	VHS - Guidance Office Supplies
252686	AMAZON CAPITAL SERVICES	$40.93	2711	VHS - Career Center Supplies
252687	AMAZON CAPITAL SERVICES	$418.90	1154	VHS - HC Hallways Decor
252688	GREERS FOOD TIGER	$240.33	2711	VHS - Food & Supplies
252690	GRADUATE SERVICES, INC.	$22.40	1154	VHS - Diploma

JACKSON COUNTY SCHOOL DISTRICT
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Claim No.	Claimant Name	Claim Amount	Fund	Description
252693	NEXGEN PORTABLE BUILDINGS LLC	$4,999.00	1120	VHS Football Matching Grant
252694	CHANCERY CLERK	$28.00	1840	Recording Fees
252695	AQUATIC EQUIPMENT& DESIGN INC	$889.90	2914	JCTC-AirBlowerfor Aquaponics S
252696	MS COAST SUPPLY CO, INC	$190.88	2914	JCTC-PVC for Aquaculture
252697	AMAZON CAPITAL SERVICES	$174.95	1156	FabLab - 3D Pens
252698	AMAZON CAPITAL SERVICES	$328.55	2711	JCTC-SparkPlugTesters,Tarp,Hos
252699	AMAZON CAPITAL SERVICES	$933.05	2711	JCTC-GasCans,WheelDolly,ACLeak
252700	WARD INTERNATIONAL TRUCKS	$1,281.73	1120	SMACT - Ward Front AC
252701	TRI-STATE TRUCK CENTER, INC	$1,838.70	1120	SMACT - TriState 62 Harness
252702	MASSETT SUPPLY COMPANY- NAPA	$933.41	1120	SMACT - Massett 1000 Parts
252703	PITNEY BOWES GLOBAL FINANCIAL	$1,026.30	1120	DO-PITNEY BOWES RENTAL MACHINE
252704	TRI-STATE TRUCK CENTER, INC	$3,049.52	1120	SMACT - Tri-State Road Serv
252705	TRI-STATE TRUCK CENTER, INC	$4,448.64	1120	SMACT - Tri-State Bus 57 Brake
252706	WASTE PRO USA	$17,787.23	1120	DO-WASTE MANAGEMENT SERVICE
252707	BAY PEST CONTROL INC	$1,450.00	1120	PEST CONTROL SERVICES-FY 27
252708	SOUTHERN TIRE MART, LLC	$638.48	1925	IT/Tires
252709	AMAZON CAPITAL SERVICES	$9.99	1120	white board, cork board, comp
252710	CINTAS CORPORATION	($73.53)	2110	CN-Food Production Supplies
252711	MERCHANTS FOODSERVICE	($56.59)	2110	CN-Grocery Frozen/Dry Wk #6
252712	JACKSON COUNTY SHERIFF'S	$1,815.00	1153	SMAC-game security
252713	AMAZON CAPITAL SERVICES	$361.92	1153	SMHS - Homecoming rewards
252714	TECHNOLOGY STUDENT ASSOCIATION	$350.00	1153	SMHS - Membership fees
252715	AMAZON CAPITAL SERVICES	$81.34	1120	SMHS - Dictionaries
252716	AMAZON CAPITAL SERVICES	$234.22	2711	SMHS - Glove, hairnets, foil
252717	BEST CHOICE BACKFLOW SERVICES	$190.00	1120	SMAC-backflow test
252718	AMAZON CAPITAL SERVICES	$312.60	1120	VMS- Nurse, Hitt, Allred
252719	COLES SERVICE CENTER	$1,472.11	1935	FabLab-SystFlushon Truck
252720	COLES SERVICE CENTER	$408.53	1935	FabLab - Fuel Filter for Truck
252722	THREEFOOT HOTEL	$146.73	2211	SNE/Hotel PREPS
252723	AMAZON CAPITAL SERVICES	($20.22)	1120	SMEE - Batteries, Decorations
252724	RESEARCH & CURRICULUM UNIT	$175.00	2711	SMHS - Class
252725	SINGING RIVER HEALTH SYSTEM	$224.00	2711	SMHS - CPR cards
252726	STEPHEN D TAPPER	$32.99	1120	BO-MONTHLY ALARM SERVICE-FY27
252727	BILOXI PAPER COMPANY	$166.00	1120	ECU-copy paper
252728	BILOXI PAPER COMPANY	$41.50	1120	ECU-copy paper
252729	EXPLORE LEARNING	$3,295.00	1120	ECUE-Reflex Renewal
252730	AMAZON CAPITAL SERVICES	$828.08	1120	ECU-library supplies

JACKSON COUNTY SCHOOL DISTRICT
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Claim No.	Claimant Name	Claim Amount	Fund	Description
252731	PRO-LOCK	$280.00	1120	ECAC entry levers
252732	WESCO GAS & WELDING SUPPLY	$51.47	1120	ECAC maintenance supplies
252733	WADE TIRE & WHEEL	$84.00	1120	ECAC mower tire
252734	WADE TIRE & WHEEL	$731.90	1120	ECAC tractor tires
252735	HURLEY HARDWARE & BUILDING SUP	$1,163.66	1120	ECAC HS wooden bridge
252736	HURLEY HARDWARE & BUILDING SUP	$93.92	1120	ECAC maintenance supplies
252737	HURLEY HARDWARE & BUILDING SUP	$27.22	1120	ECAC plumbing supplies
252738	LAWSON PRODUCTS, INC.	$21.00	1120	ECAC maintenance supplies
252739	BILOXI PAPER COMPANY	$1,148.95	1120	ECAC UE custodial supplies
252740	CHANCELLOR SUPPLY, INC	$1,050.00	1120	ECAC light bulbs
252741	CHANCELLOR SUPPLY, INC	$675.00	1120	ECAC ballast
252742	BILOXI PAPER COMPANY	$401.65	1120	ECAC custodial supplies
252743	BILOXI PAPER COMPANY	$1,475.75	1120	ECAC MS custodial supplies
252744	BILOXI PAPER COMPANY	$1,522.96	1120	ECAC HS custodial supplies
252745	BILOXI PAPER COMPANY	$1,542.34	1120	ECAC HS custodial supplies
252746	AMAZON CAPITAL SERVICES	$358.98	1120	ECAC UE rug for construction
252747	AMAZON CAPITAL SERVICES	$523.58	1120	ECAC mower parts
252748	STEINER SAW & MOWER	$140.00	1120	ECAC scag mower side shoot
252749	AKOS ENTERPRISES LLC	$500.00	1120	ECAC rolloff dumpster
252750	LOWES COMPANIES, INC.	$944.19	1120	ECAC maintenance supplies
252751	MS COAST SUPPLY CO, INC	$464.00	1152	ECAC HS athletic sump pumps
252752	ANDYS MUSIC INC	$3,821.99	1120	ECAC HS Tenor Sax
252753	DESIGNS OF THE TIMES	$5,617.92	1152	ECAC stadium wrap
252754	DESIGNS OF THE TIMES	$237.00	1120	ECAC HS athletic canvas
252755	RICHARDSON'S ATHLETICS	$3,803.86	1120	ECAC HS bsbll drainage project
252756	RICHARDSON'S ATHLETICS	$329.95	1120	ECAC HS Softball df base
252757	RICHARDSON'S ATHLETICS	$4,272.58	1120	ECAC HS bsebll handrails
252758	J.W. PEPPER & SON, INC.	$78.99	1120	ECAC HS band music
252759	PLAY VERSUS INC.	$890.00	1120	ECHS Esports membership
252760	CUMBEST, INC	$2,200.00	1120	ECAC sand field repair
252761	ANDYS MUSIC INC	$75.00	1152	ECAC MS Tuba repair
252762	AMAZON CAPITAL SERVICES	$200.90	1152	ECAC athletic supplies
252763	AMAZON CAPITAL SERVICES	$919.75	1152	ECAC barricades
252764	601 SPORTS	$118.97	1120	ECAC HS baseball jerseys
252765	601 SPORTS	$306.99	1120	ECAC HS baseball base
252766	AMAZON CAPITAL SERVICES	$416.89	1120	ECAC HS Dance skirts
252767	AMAZON CAPITAL SERVICES	$304.85	1120	ECAC athletic supplies

JACKSON COUNTY SCHOOL DISTRICT
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Claim No.	Claimant Name	Claim Amount	Fund	Description
252768	BAND SHOPPE	$41.85	1120	ECAC HS Cheer flags
252769	CARSON CUTTERS & IRRIGATION	$500.00	1120	ECAC HS falcon heads
252770	EMERSONS SPORTING GOODS	$276.00	1120	ECAC spirit wear
252771	EMERSONS SPORTING GOODS	$425.00	1120	ECAC HS baseball hats
252772	HAYGOODS INDUST. ENGRAVERS,INC	$180.00	1120	ECAC Hall of fame award
252773	HURLEY HARDWARE & BUILDING SUP	$89.62	1120	ECAC athletic supplies
252774	HURLEY HARDWARE & BUILDING SUP	$95.65	1120	ECAC athletic supplies
252775	MHSAA DISTRICT VIII	$150.00	1120	ECAC District VIII dues
252776	HOLY SMOKES MEAT MARKET &	$600.00	1120	ECAC Athletic coaches meeting
252777	JACKSON COUNTY SHERIFF'S	$1,875.00	1152	ECAC athletic security
252778	JACKSON COUNTY SHERIFF'S	$1,635.00	1154	August Game Security
252779	PIONEER ATHLETICS	$636.78	1120	Field Paint
252780	AMAZON CAPITAL SERVICES	$155.93	1120	ECLE- Manila folders, Labels
252781	AMAZON CAPITAL SERVICES	$39.34	1120	ECLE-Note Dispenser
252782	AMAZON CAPITAL SERVICES	$54.77	1152	ECLE-AR Rewards
252783	AMAZON CAPITAL SERVICES	$233.22	1120	ECLE-Magnetic Letters, Numbers
252784	AMAZON CAPITAL SERVICES	$159.90	1152	ECLE-Snow Cone machine
252785	PDQ PRINTING, INC CUST#137	$225.00	1153	SMAC-athletic tickets
252786	INTERIOR EXTERIOR BUILDING	$576.00	1120	SMAC-ceiling tiles
252787	TURF MASTERS LAWN CARE	$1,017.66	1153	SMAC-turf maintenance
252788	STEVE WEISS MUSIC	$2,155.45	1120	SMAC-band supplies
252789	INSIGHTFUL SOLUTIONS, LLC	$8,700.00	2811	FP-IV-Counselor PD Coaching
252790	AMAZON CAPITAL SERVICES	$219.71	1156	FabLab - Tumblers for Order
252791	MASSETT SUPPLY COMPANY- NAPA	$177.02	1120	VACT
252792	EAGLE ENERGY, INC.	$5,568.66	1120	VC-1200GAL DIESEL
252793	EAGLE ENERGY, INC.	$4,772.66	1120	VC-1000GAL DIESEL
252794	WARING OIL COMPANY	$4,311.00	1120	VC-900GAL DIESEL
252795	CLARKE, AKHADIA	$168.00	2110	CAFETERIA REFUND 26-27
252796	BROSKI, PENNY	$31.25	2110	CAFETERIA REFUND 26-27
252797	FLURRY, BILLY	$68.00	2110	CAFETERIA REFUND 26-27
252798	KALINOVSKAYA, INESSA	$46.00	2110	CAFETERIA REFUND 26-27
252799	JOHNSTONE SUPPLY OF GULFPORT	$4,910.70	1120	ECHS Transformers
252800	JOHNSTONE SUPPLY OF GULFPORT	$2,967.56	1120	SMNE Cafe/Compressor/Filter
252801	BILOXI PAPER COMPANY	$1,242.39	1120	VUE Sept Supplies BPC
252802	CARSON CUTTERS & IRRIGATION	$854.00	1120	ECAC HS sprinkler repair
252803	NATIONAL SCHOOL FORMS	$494.79	1120	ECHS Hall Pass/ Disciplinary
252804	MAXI-AIDS, INC	$2,540.75	2610	SPED-Orcam

JACKSON COUNTY SCHOOL DISTRICT
Condensed By Claim
THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS
ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

Claim No.	Claimant Name	Claim Amount	Fund	Description
252805	BEST CHOICE BACKFLOW SERVICES	$890.41	1120	SMAC-backflow repair
252806	SUN HERALD - ADVERTISING	$246.10	1120	BO-BUDGET SYNOPSIS AD
252807	BSN SPORTS	$1,695.98	1120	2 portable water chillers
252808	MASSETT SUPPLY COMPANY- NAPA	$784.99	1120	SMACT - Massett Def Diesel Ex
252809	LAWSON PRODUCTS, INC.	$746.94	1120	Bus A/C parts
252810	COASTAL SPPECH, LANGUAGE AND	$2,880.00	1130	SPED-Speech Therapy
252811	CHANCELLOR SUPPLY, INC	$265.98	1120	SMAC-lights
252812	TOTAL EQUIPMENT MAINTENANCE CO	$208.50	2110	CN -Equip.Maint. & Repairs-ECH
252813	TOTAL EQUIPMENT MAINTENANCE CO	$965.67	2110	CN-Equip.Maint. & Repairs-SME
252814	CINTAS CORPORATION	$940.78	2110	CN-Food Production Supplies
252815	NEW DAIRY OPCO,LLC	$7,458.32	2110	CN-Milk Products AUG2026
252816	HERSHEY'S ICE CREAM	$3,781.68	2110	CN-Ice Cream
252817	HERSHEY'S ICE CREAM	$777.60	2110	CN-Ice Cream
252818	FLYNN GROUP LP DBA HUT	$2,046.00	2110	CN- NSLP Pizza Hut Aug.26
252819	MERCHANTS FOODSERVICE	$5,912.84	2110	CN-PFG_Paperware & Goods Wk#7
252820	MERCHANTS FOODSERVICE	$54,612.76	2110	CN-Grocery Frozen/Dry Wk #7
252821	SUNRISE FRESH PRODUCE	$2,738.48	2110	CN - Produce Wk #6
252822	TOTAL EQUIPMENT MAINTENANCE CO	$1,482.76	2110	CN- Detergent Pumps Replaced
252823	TOTAL EQUIPMENT MAINTENANCE CO	$6,969.23	2110	CN-DshWshr Motor Kit & Pump
252832	AMAZON CAPITAL SERVICES	$28.79	1120	ECU-library supplies
252833	MECA - REGISTRATION	$250.00	2711	VMS- MECA registration
252834	RAMIREZ, NICOLE	$79.00	1120	SPED-Interpreters
252835	WESCO GAS & WELDING SUPPLY	$1,236.51	2711	JCTC - Gas Order for Welding
252836	HARRISON COUNTY BOARD OF EDU	$200.00	1154	Entry fee Hurricane Classic
252837	AMAZON CAPITAL SERVICES	$1,818.07	2711	Technology
252838	AMAZON CAPITAL SERVICES	$368.43	1120	printer ink
252839	SWETMAN SECURITY SERVICES INC.	$500.00	1154	Swetman's Security 6 gms 26-27
252840	GV PRO LLC	$1,635.00	1120	Podium for High School Gym
252841	ANDYS MUSIC INC	$127.39	1154	VMS Band insturment materials
252842	ANDYS MUSIC INC	$80.00	1154	VMS Band supplies
252843	HURLEY HARDWARE & BUILDING SUP	$13.96	1120	bus keys
252844	AMAZON CAPITAL SERVICES	$60.68	2610	SPED-Supplies
252845	LEXIA VOYAGER SOPRIS INC.	$154.00	1120	Teacher Addition Books
252846	WILLIAM V. MACGILL & CO.	$89.99	1120	SMEE - Cold Packs, Covers
252847	PEARSON CLINICAL ASSESSMENTS	$13,200.00	1120	GIFTED-Protocols
252848	CURALINC LLC	$1,188.00	1120	26-27 Emp Assist Program
252849	KELLY SERVICES, INC.	$7,196.10	1120	FY27 Subs

JACKSON COUNTY SCHOOL DISTRICT
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Claim No.	Claimant Name	Claim Amount	Fund	Description
252850	AMAZON CAPITAL SERVICES	$685.56	1120	ECMS supplies
252851	SCHOLASTIC INC	$1,406.59	1120	Scholastic
252852	BILOXI PAPER COMPANY	$316.98	1153	SMAC-athletic supplies
252853	AMAZON CAPITAL SERVICES	$31.98	1154	Safety tape
252854	AMAZON CAPITAL SERVICES	$1,868.73	1120	SMACT - Am Off and Shop
252855	COASTAL FIRE AND SAFETY, LLC	$2,435.00	1120	SMAC-fire ext inspection
252856	LITERACY RESOURCES - HEGGERTY	$797.44	2211	SNE/Phonemic Awareness
252857	AIR MASTERS	$9,505.00	1120	SMHS New BC Controller
252858	AIR MASTERS	$750.00	1120	SMHS New BC Controller
252859	ROBERT J YOUNG CO. LLC	$25,257.43	1925	IT/RJ Young
252860	C SPIRE # 3000915592	$566.27	1120	SEPTEMBER 2026
252861	C SPIRE WIRELESS #0001209996	$1,035.59	1120	SEPTEMBER 2026
252862	AMAZON CAPITAL SERVICES	$59.19	1152	ECLE-Balloons
252863	GULF COAST BUSINESS SUPPLY CO.	$664.00	1120	paper
252864	LOWES COMPANIES, INC.	$285.30	1120	SMAC Ath Lowes Incidentals
252865	CAN'T BE BEAT FENCE	$2,185.00	1120	SMAC Ath Stadium Fencing
252866	PASCAGOULA - GAUTIER SCHOOLS	$99,348.73	2610	SPED-student placement JCES
252867	MERCHANTS FOODSERVICE	($30.25)	2110	CN-Grocery Frozen/Dry Wk #7
252868	NICOLE DEARMAN	$200.00	1120	Bus driver certification
252869	MS COAST SUPPLY CO, INC	$1,053.20	1120	SMAC-maintenance supplies
252870	WEAVER ELECTRIC INC	$6,100.00	1120	SMAC-baseball light repair
252871	JOHN FAYARD MOVING &	$26.75	1120	BO-MONTHLY STORAGE FEE
252872	AMAZON CAPITAL SERVICES	$1,268.09	2211	VUE Title 2025
252873	ADVANCE AUTO PARTS	$398.98	1120	ECAC bus parts filters, wipers
252874	EAGLE ENERGY, INC.	$10,012.66	1120	SMM-2000GAL DIESEL/300GAL GAS
252875	EAGLE ENERGY, INC.	$1,191.01	1120	SMM-2000GAL DIESEL/300GAL GAS
252876	AMAZON CAPITAL SERVICES	$110.52	1152	ECLE- Pocket Sleeves & Clips
252877	MERCHANTS FOODSERVICE	($5.93)	2110	CN-Grocery Frozen/Dry Wk #6
252878	MERCHANTS FOODSERVICE	($123.54)	2110	CN-Grocery Frozen/Dry Wk #7
252879	MERCHANTS FOODSERVICE	($34.66)	2110	CN-Grocery Frozen/Dry Wk #8
252880	KELLY SERVICES, INC.	$9,586.30	1120	FY27 Subs
252881	SCHOLASTICPRODUCTS&AWARDSINC.	$361.90	1152	ECU-yearbook sales
252882	TOTAL EQUIPMENT MAINTENANCE CO	$632.78	2110	CN-Equip.Maint. & Repairs-SMU
252883	TOTAL EQUIPMENT MAINTENANCE CO	$4,220.26	2110	CN-Convotherm OEM Repair
252884	NEW DAIRY OPCO,LLC	$2,677.91	2110	CN-Milk Products AUG2026
252885	TOTAL EQUIPMENT MAINTENANCE CO	$5,589.95	2110	CN-In Sink Garbage Disposal
252886	TOTAL EQUIPMENT MAINTENANCE CO	$648.72	2110	CN- Auto-Ignition,Flame Sensor

JACKSON COUNTY SCHOOL DISTRICT
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Claim No.	Claimant Name	Claim Amount	Fund	Description
252887	FLYNN GROUP LP DBA HUT	$2,202.75	2110	CN- NSLP Pizza Hut Sept. 2
252888	SUNRISE FRESH PRODUCE	$3,139.34	2110	CN - Produce Wk #7
252889	MERCHANTS FOODSERVICE	$5,683.75	2110	CN-PFG_Paperware & Goods Wk#8
252890	MERCHANTS FOODSERVICE	$17,466.39	2110	CN-Grocery Frozen/Dry Wk #8
252891	MERCHANTS FOODSERVICE	$26,387.39	2110	CN-Grocery Frozen/Dry Wk #8
252892	TOTAL EQUIPMENT MAINTENANCE CO	$516.24	2110	CN -Equip.Maint. & Repairs-ECH
252893	TOTAL EQUIPMENT MAINTENANCE CO	$485.77	2110	CN-Equip.Maint. & Repairs-VLE
252894	PORTIONPAC/SFSPAC FOODSAFETY	$4,337.84	2110	CN - Food Safety & Sanitation
252895	ALS LEASING, LLC	$1,588.00	2110	CN-Equipment Lease Payments
252896	PORTIONPAC/SFSPAC FOODSAFETY	$31.00	2110	CN- Sanitation/Clean Solutions
252897	CINTAS CORPORATION	$967.09	2110	CN-Food Production Supplies
252898	ENCORE REHABILITATION, INC	$2,500.00	1120	DO-ATHLETIC TRAINERS
252899	RAINBOW SPRING WATER, INC.	$71.76	1120	rainbow water
252900	HURLEY HARDWARE & BUILDING SUP	$145.88	1120	ECAC maintenance supplies
252901	HURLEY HARDWARE & BUILDING SUP	$393.40	1120	ECAC maintenance supplies
252902	BSN SPORTS	$1,886.26	1120	ECAC football socks, balls
252903	BSN SPORTS	$2,744.57	1120	ECAC HS football supplies
252904	BSN SPORTS	$317.99	1120	ECAC HS volleyball net
252905	BSN SPORTS	$1,127.56	1120	ECAC HS girls weights
252906	BSN SPORTS	$1,855.00	1120	ECAC athletic rugs for HS gym
252907	GOFF, JANELL	$300.00	1152	ECAC athletics hall of fame
252908	GOFF, JANELL	$300.00	1152	ECAC athletics
252909	IRBY BROTHERS, LLC	$41,100.00	3027	ECM-PAVILION
252910	BILOXI PAPER COMPANY	$753.43	1152	ECAC athletic custodial items
252911	BILOXI PAPER COMPANY	$1,252.38	1120	ECAC LE custodial supplies
252912	BILOXI PAPER COMPANY	$1,508.69	1120	ECAC MS custodial supplies
252913	LOWES COMPANIES, INC.	$284.05	1120	SMAC Ath New Freezer
252914	PDQ PRINTING, INC CUST#137	$386.00	1120	SMAC Ath Stadium Signage
252915	PDQ PRINTING, INC CUST#137	$275.00	1120	SMAC Ath Fall Schedules
252916	EAST CENTRAL STUDENT ACTIVITY	$440.00	1154	Entry fee 2026 Dist.Tournament
252917	AMAZON CAPITAL SERVICES	$818.36	1120	ECU-counselor supplies
252918	ACCESS VISION SERVICES, LLC	$2,109.30	1130	SPED-VI Services
252919	COCA-COLA BOTTLING COMPANY	$221.35	1154	VHS - Coke Products
252920	AMAZON CAPITAL SERVICES	$359.69	1154	VHS - Homecoming Dance Supplie
252921	AMAZON CAPITAL SERVICES	$139.04	1154	VHS - Snacks for DECA
252922	AMAZON CAPITAL SERVICES	$603.13	1154	VHS - HC Hallways Decor
252923	AMAZON CAPITAL SERVICES	$83.09	1154	VHS - H/C Dance Supplies

JACKSON COUNTY SCHOOL DISTRICT
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Claim No.	Claimant Name	Claim Amount	Fund	Description
252924	AMAZON CAPITAL SERVICES	$470.15	1154	VHS - HC Hallways Decor
252925	AMAZON CAPITAL SERVICES	$221.98	1154	VHS - HC Hallways Decor
252926	CAROLINA BIOLOGICAL SUPPLY CO	$318.60	1120	VHS - Specimens
252927	HOWARD TECHNOLOGY SOL	$7,813.00	1925	IT/iPro Server
252928	SOUTHERN LIGHT, LLC	$3,597.14	1120	UNITI- FY 27
252929	TRAFERA, LLC	$7,935.00	1925	ITNewlines
252930	B-UNLIMITED, INC.	$1,285.00	1154	VHS - St. Counc. Shirts
252931	ROTO-ROOTER	$1,085.00	1120	ECAC plumbing at HS
252932	BSN SPORTS	$4,999.99	1120	ECAC MS boys bsktbll uniforms
252933	BILOXI PAPER COMPANY	$718.97	2711	ECAC CTE custodial supplies
252934	LAWSON PRODUCTS, INC.	$715.36	1120	ECAC maintenance supplies
252935	BILOXI PAPER COMPANY	$1,222.07	1120	ECAC admin custodial supplies
252936	CITATION GLOW HOLDINGS, LLC	$3,650.00	1120	VC-GAS PRESURE TESTING
252937	WHEELER'S JANITORIAL SUPPLIES	$40,780.81	1120	SMAC-JANITORIAL CONTRACT-FY27
252938	MACHADO | PATANO, PLLC	$6,770.25	3029	DO-UPPER ELEMENTARY UPGRADES
252939	MACHADO | PATANO, PLLC	$4,127.33	3029	DO-UPPER ELEMENTARY UPGRADES
252940	MACHADO | PATANO, PLLC	$2,271.00	3027	DO-SM ROOF REPLACEMENT
252941	MACHADO | PATANO, PLLC	$18,075.00	3027	ECAC-ATHLETICS LIGHTING
252942	MACHADO | PATANO, PLLC	$6,770.25	3029	DO-UPPER ELEMENTARY UPGRADES
252943	MACHADO | PATANO, PLLC	$6,600.00	3027	SMH-HVAC UPGRADES
252944	MACHADO | PATANO, PLLC	$2,477.78	3029	DO-UPPER ELEMENTARY UPGRADES
252945	ROWELL ROOFING, INC.	$142,048.75	3027	SMMS Re-Roof
252946	C. ROBERDS GENERAL CONTRACTORS	$261,534.91	3029	SM-UPPER ELEMENTARY ADDITION
252947	DAN HENSARLING, INC	$156,902.00	3029	VC-UPPER/LOWER ELEM. ADDITIONS
252948	D N P INC	$155,490.05	2910	SMHS CTE Expansion
252949	CITATION GLOW HOLDINGS, LLC	$6,213.31	1120	DO-GAS PRESURE TESTING
252950	CITATION GLOW HOLDINGS, LLC	$4,763.50	1120	DO-GAS PRESURE TESTING
252951	COLEMAN ROOFING & CONSTRUCTION	$115,431.30	3027	ECHS-RE-ROOF
252952	D N P INC	$55,000.00	3027	ECM-RESTROOM ADDITION
252953	ECS SOUTHEAST, LLC	$3,102.38	3029	SM-CONSTRUCTION MATERIALS TEST
252954	ECS SOUTHEAST, LLC	$2,337.50	3029	EC-CONSTRUCTION MATERIALS TEST
252955	ECS SOUTHEAST, LLC	$3,462.75	3029	VC-CONSTRUCTION MATERIALS TEST
252956	RICHARD WOMACK CONSTRUCTION	$443,571.41	3029	EC-UPPER/LOWER ELEM ADDITIONS
252957	AMAZON CAPITAL SERVICES	$266.86	1120	ECLE-Sensory Tools and Shelves
252958	AMAZON CAPITAL SERVICES	$673.34	1130	SPED-Supplies
252959	MARGARITAVILLE RESORT BILOXI	$8,800.00	1152	ECMS Field Trip
252960	KEVIN M JONES	$800.00	1152	ECAC XC meet timer

JACKSON COUNTY SCHOOL DISTRICT
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THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS
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Claim No.	Claimant Name	Claim Amount	Fund	Description
252961	JERED QUINN FERGUSON	$580.63	1120	Material Esports Deck repair
252962	AMAZON CAPITAL SERVICES	$859.29	1120	ECMS office supplies
252963	GATEWAY EDUCATION HOLDINGS LLC	$1,605.80	2211	SMU - math workbooks
252964	BEARD EQUIPMENT COMPANY	$29,835.00	1120	Reel Mower
252965	BEARD EQUIPMENT COMPANY	$1,360.00	1120	Reel mower warranty
252966	ECS SOUTHEAST, LLC	$3,458.75	3029	EC-CONSTRUCTION MATERIALS TEST
252967	ECS SOUTHEAST, LLC	$3,383.25	3029	SM-CONSTRUCTION MATERIALS TEST
252968	HELWICK PRO AUDIO	$514.50	1120	SMAC Ath Sound Repair
252969	AMAZON CAPITAL SERVICES	$411.32	1120	SMAC Ath AED supplies
252970	PDQ PRINTING, INC CUST#137	$370.00	1153	SMHS - Signs for Parking Lot
252971	BILOXI PAPER COMPANY	$137.88	2711	SMHS - Cleaning supplis
252972	BILOXI PAPER COMPANY	($168.64)	2711	SMHS - Detergent
252973	AMAZON CAPITAL SERVICES	$513.28	1120	SMHS - Hand sanitizer
252974	AMAZON CAPITAL SERVICES	$1,111.75	1120	SMHS - ROTC Books
252975	MASSETT SUPPLY COMPANY- NAPA	$130.00	1120	VACT
252976	WARD INTERNATIONAL TRUCKS	$47.34	1120	VACT
252977	BILOXI PAPER COMPANY	$1,246.67	1120	SMAC-janitorial supplies
252978	SYCAMORE THERAPY	$20,760.00	1130	SPED-Speech Therapy
252979	RAINBOW SPRING WATER, INC.	$23.82	1120	SMAC-maintenance/water
252980	DIBERVILLE EQUIPMENT RENTAL	$103.92	1153	SMAC-band rental
252981	AMAZON CAPITAL SERVICES	$254.81	1120	Wings Supplies
252982	AMAZON CAPITAL SERVICES	$77.58	1155	JCTC-Gatorade for Const Studen
252983	WESCO GAS & WELDING SUPPLY	$4,720.00	2711	JCTC - ECHS Weld GasTankRental
252984	MS EDUCATORS RISING	$430.00	1155	JCTC-EdRisingFallConfRegistrat
252985	OFFICE AUTOMATION	$369.99	1120	SMHS - Ink for badge machine
252986	MASBO	$50.00	1120	MASBO Membership - Geiser
252987	VENTRIS LEARNING	$280.00	1120	SMU - UFLI Manuals
252988	AMAZON CAPITAL SERVICES	$16.99	1120	SMU - supplies
252989	THE MASTER TEACHER	$440.70	1120	SMU - Teacher Awards
252990	TRUSTMARK NATIONAL BANK	$1,804.63	4024	TRUSTMARK LOAN PAYMENT
252991	USI EDUCATION &	$1,799.95	1120	SMU - Laminator
252992	RAINBOW SPRING WATER, INC.	$39.80	1120	SMU - Water for Meds.
252993	ROCHESTER 100 INC.	$2,520.00	2211	SMU - communication folders
252994	AMAZON CAPITAL SERVICES	$127.97	1154	Medas/Ribbons
252995	JACKSON COUNTY UTILITY AUTH	$804.00	1120	SEPTEMBER 2026
252996	ECS SOUTHEAST, LLC	$1,693.50	3029	VC-CONSTRUCTION MATERIALS TEST
252997	CENTERPOINT ENERGY/DELTA	$2,391.57	1120	SEPTEMBER 2026

JACKSON COUNTY SCHOOL DISTRICT
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Claim No.	Claimant Name	Claim Amount	Fund	Description
252997	CENTERPOINT ENERGY/DELTA	$54.63	2711	SEPTEMBER 2026
252998	SINGING RIVER ELECTRIC	$13,012.89	1120	SEPTEMBER 2026
		$1,593.77	2711	SEPTEMBER 2026
252999	SINGING RIVER ELECTRIC	$94,813.49	1120	SEPTEMBER 2026
253000	ADVANCE AUTO PARTS	$11.84	1120	ECAC bus parts filters, wipers
253001	PRO-LOCK	$36.00	1120	SMAC Ath key copies
253002	U S POST OFFICE	$500.00	1120	Postage
253003	JACK C.PICKETT,ATTORNEY AT LAW	$9,080.76	1120	DISTRICT ATTORNEY FEES FY 27
253004	AMAZON CAPITAL SERVICES	($105.53)	1120	SMEE - Gifted
253005	MYERS & COMPANY	$1,000.00	1840	Appriasal Request
253006	AMAZON CAPITAL SERVICES	$110.97	1154	Attendance Incentive
253007	HMH EDUCATION COMPANY	$4,506.58	2211	SMEE Title- Decodable Readers
253008	AMAZON CAPITAL SERVICES	$1,028.79	2211	ECLE-Bulk Crayons
253009	AMAZON CAPITAL SERVICES	$243.35	1120	ECLE-Laminating Pouches,Towels
253010	AMAZON CAPITAL SERVICES	$64.98	1120	ECLE-Colored Pencils & Sharpen
253011	BLAX SCREEN PRINTING	$510.70	1155	JCTC - Ed Prep Shirt Order
253012	GEORGE COUNTY SCHOOL DISTRICT	$250.00	1152	ECHS XC meet GC Foxhead
253013	MERCHANTS FOODSERVICE	($69.32)	2110	CN-Grocery Frozen/Dry Wk #8
253014	AMAZON CAPITAL SERVICES	$251.70	1120	VMS- nurse/office
253015	MAGNOLIA STATE SCHOOL COUNSELO	$40.00	1120	SMU - Membership Renewal
253016	NATIONAL BOARD FOR CERTIFIED	$110.00	1120	SMU - Membership Renewal
253017	RAINBOW SPRING WATER, INC.	$23.82	1120	SMU - Water for Meds.
253018	LETS TALK THERAPY SPEECH &	$11,173.33	1130	SPED-Speech Therapy
253019	KINDRED CARE SPEECH LLC	$10,546.66	1130	SPED-Speech Therapy
253020	EXPLORE LEARNING	$3,295.00	2211	SNE/Reflex Math
253021	RAINBOW SPRING WATER, INC.	$87.74	1120	SNE/water
253022	SINGING RIVER ELECTRIC	$33,542.01	1120	SEPTEMBER 2026
		$5,301.97	2711	SEPTEMBER 2026
253023	AMAZON CAPITAL SERVICES	$234.52	1152	ECHS Junior class
253024	AMAZON CAPITAL SERVICES	$407.79	1153	Library Equip
253025	AMAZON CAPITAL SERVICES	$292.98	1120	VHS - Office Chairs
253026	DR. GOMEZ INTERPRETING &	$423.80	1120	SPED-Interpreters
253027	EXPRESS SERVICES INC	$10,494.89	2110	CN - CAFETERIA SUB SERVICES
253028	EXPRESS SERVICES INC	$115.86	2110	CN - CAFETERIA SUB SERVICES
253029	MOBILE INDUSTRIAL METAL, INC.	$869.41	2711	CTE Welding Supplies
253030	BILOXI PAPER COMPANY	$1,036.66	1120	VMS Sept. Supplies BPC
253031	BILOXI PAPER COMPANY	$427.31	1120	VAC Ath. Sept. Supplies BPC

JACKSON COUNTY SCHOOL DISTRICT
Condensed By Claim
THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS
ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

Claim No.	Claimant Name	Claim Amount	Fund	Description
253032	WATERS INTERNATIONAL TRUCK INC	$659.82	1120	Pump, assembly booster metal
253033	WATERS INTERNATIONAL TRUCK INC	$1,110.68	1120	Rear mirror and Stop Arm
253034	WATERS INTERNATIONAL TRUCK INC	$159.96	1120	Mirrors
253035	MASSETT SUPPLY COMPANY- NAPA	$1,091.08	1120	VACT
	Total for Docket:	**$3,403,431.07**		

JACKSON COUNTY SCHOOL DISTRICT
Condensed By Claim
THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

Claim No.: 000000000 - 299999 AP Dates: 09/14/2026 - 09/14/2026

Claim Status: Open

Total Expenditures By Fund

Fund	Description	Claim Amount
1120	DISTRICT MAINTENANCE	$1,051,290.94
1130	SPECIAL EDUCATION	$55,091.87
1152	EAST CENTRAL ACTIVITY	$33,342.55
1153	ST MARTIN ACTIVITY	$34,784.45
1154	VANCLEAVE ACTIVITY	$19,597.46
1155	JCTC ACTIVITY	$1,900.15
1156	FABLAB ACTIVITY	$1,257.68
1840	16TH SECTION INTEREST	$6,028.00
1901	MEDICAID SBAC FUND	$803.36
1925	TECHNOLOGY FUND	$82,273.10
1935	FAB LAB JACKSON COUNTY	$2,329.49
2090	EXTENDED SCHOOL YEAR	$4,196.28
2110	SCHOOL FOOD SERVICE	$440,818.81
2211	TITLE I - A 84.010A	$65,827.88
2213	TITLE I-1003(a) SCHOOL IMPROVEMENT	$2,900.00
2290	TITLE I COST POOL	$798.60
2610	IDEA PART B 84.027A	$104,070.16
2711	CTE - BASIC FUND (LOCAL & STATE)	$42,818.11
2712	CTE - BASIC FUND (FEDERAL)	$2,000.00
2811	TITLE IV, PART A 84.424B	$9,140.45
2910	2023 HOUSE BILL 603 (CTE)	$157,664.21
2914	DMR Grant	$1,230.78
3027	CONTRUCTION AND IMPROVEMENTS	$380,526.05
3029	2026 Three Mill Note	$899,592.06
4024	THREE MILL NOTE 2019	$1,804.63
7310	PAYROLL CLEARING FUND	$1,344.00
	Total for Funds:	**$3,403,431.07**

Total Expenditures By Unit

Unit	Description	Claim Amount
00		$1,344.00
01	DISTRICT WIDE	$454,646.53
02	EAST CENTRAL UPPER ELEMENTARY	$486,048.01

JACKSON COUNTY SCHOOL DISTRICT
Condensed By Claim
THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS
ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

Total Expenditures By Unit

Unit	Description	Claim Amount
04	EAST CENTRAL MIDDLE SCHOOL	$150,306.75
06	EAST CENTRAL HIGH SCHOOL	$279,773.72
10	ST. MARTIN NORTH ELEMENTARY	$41,072.35
11	ST. MARTIN HIGH SCHOOL	$330,055.52
13	ST. MARTIN UPPER ELEMENTARY	$361,798.63
14	ST. MARTIN EAST ELEMENTARY	$64,282.18
16	VANCLEAVE UPPER ELEMENTARY	$192,583.94
18	VANCLEAVE MIDDLE SCHOOL	$67,045.78
20	VANCLEAVE HIGH SCHOOL	$155,060.25
22	EAST CENTRAL LOWER ELEMENTARY	$40,215.34
24	ST.MARTIN MIDDLE SCHOOL	$217,163.78
26	VANCLEAVE LOWER ELEMENTARY	$52,511.03
30	VANCLEAVE ATTENDANCE CENTER	$79,531.78
50	EAST CENTRAL ATTENDANCE CENTER	$196,148.81
70	ST. MARTIN ATTENDANCE CENTER	$198,026.72
90	VOCATIONAL TECHNOLOGY CENTER	$34,558.27
92	FABLAB	$1,257.68
	Total for Units:	**$3,403,431.07**

APPROVED THIS THE _____ DAY OF _____ , _____

_____ PRESIDENT

_____ SECRETARY

_____ _____ _____

JACKSON COUNTY SCHOOL DISTRICT
Condensed By Claim
THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

Claim No.: 12500000 - 12999999 AP Dates: 09/14/2026 - 09/14/2026

Claim Status: Open

Claim No.	Claimant Name	Claim Amount	Fund	Description
12502391	BROWN, ROGER	$25.00	1120	CDL EXAM & RENEWAL FY 26-27
12502392	HOWELL, DAWN MICHELLE	$125.00	1120	CDL EXAM & RENEWAL FY 26-27
12502393	HAARALA, ZACHARY	$25.00	1120	CDL EXAM & RENEWAL FY 26-27
12502394	WILLIAMS, JOSEPH LYMAN	$143.49	1120	CDL EXAM & RENEWAL FY 26-27
12502395	COLE, KENDRA	$706.16	1935	FAB26 BOSTON FAB LAB CONF
12502396	GETER, DAVID	$100.00	1120	CDL EXAM & RENEWAL FY 26-27
12502397	WILLIAMS, JOSEPH LYMAN	$81.00	1120	CDL EXAM & RENEWAL FY 26-27
12502398	SMITH, DEANNA	$39.51	1120	Local Mileage-FY 26-27
12502399	COLLIER, WILLIAM	$22.26	1120	Local Mileage-FY 26-27
12502400	BAILEY, LEA	$16.89	1120	Local Mileage-FY 26-27
12502401	MORAN, STEFANIE	$24.22	1120	BOARD MEMBER MILEAGE FY 26-27
12502402	NEAL, ASHLEY	$135.00	1120	CDL EXAM & RENEWAL FY 26-27
12502403	WILLIAMS, GARRETT	$65.00	1120	CDL EXAM & RENEWAL FY 26-27
12502404	EVERETT, KAYLA	$143.84	2711	ECHS FFA Mileage
12502405	HUDSON, HEATHER	$141.81	2711	Local Mileage-FY 26-27
12502406	FAIRLEY, DAVID	$25.67	1120	CDL EXAM & RENEWAL FY 26-27
12502407	ERIQUEZZO, JOHNNY	$100.00	1120	CDL EXAM & RENEWAL FY 26-27
12502408	SEYMOUR, BETH	$253.75	2711	MILEAGE TO ED RISING
12502409	LOWERY, TIFFANY	$24.65	1120	Local Mileage-FY 26-27
12502410	RAYNOR, AMBER	$323.57	1120	Local Mileage-FY 26-27
12502411	DENT, TAMELA	$154.50	1120	Local Mileage-FY 26-27
12502412	ROBINSON, JAYME B	$47.85	2610	Local Mileage-FY 26-27
12502413	REVERSE, LATEACHA	$24.22	1120	Local Mileage-FY 26-27
12502414	BOSARGE, AUBREY BOGNER	$178.64	2610	Local Mileage-FY 26-27
12502416	WILLIAMS, KIMBERLY	$321.39	2290	Local Mileage-FY 26-27
12502417	HINKEL, SHANON	$96.50	2610	Local Mileage-FY 26-27
12502418	CRIGLER, BLAIR	$437.97	1901	Local Mileage-FY 26-27
12502419	HAYES, NIKKI	$67.57	2610	Local Mileage-FY 26-27
12502420	ENDT, ROB	$268.98	2610	Local Mileage-FY 26-27
12502421	JACKSON, NICOLE	$50.03	2610	Local Mileage-FY 26-27
12502422	DAU, HANNAH	$102.30	2610	Local Mileage-FY 26-27
12502423	WILLIAMS, CAROLINE	$190.24	1925	Local Mileage-FY 26-27
12502424	BLACKSHIRE, BRITTANDY	$43.07	2610	Local Mileage-FY 26-27
12502425	THOMPSON, ASHLEY	$85.26	2610	Local Mileage-FY 26-27

JACKSON COUNTY SCHOOL DISTRICT
Condensed By Claim
THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS
ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

Claim No.	Claimant Name	Claim Amount	Fund	Description
12502426	WILLIAMS, KIMBERLY	$193.65	1120	Local Mileage-FY 26-27
12502427	RICHARDSON, DAVID	$87.36	2610	Local Mileage-FY 26-27
12502428	WILSON, VICTORIA	$151.45	2610	Local Mileage-FY 26-27
12502429	ST LEDGER, WILLIAM	$349.89	1901	Local Mileage-FY 26-27
12502430	COLLINS, CHRIS	$211.77	1925	Local Mileage-FY 26-27
12502431	CASE, BRANDON	$69.31	1925	Local Mileage-FY 26-27
12502432	EVERETT, KAYLA	$50.00	1152	MHSAA TOURNAMENT
12502433	MYERS, WILLIAM	$138.62	1925	Local Mileage-FY 26-27
12502434	BERTOLINO, DODIE	$304.00	2610	Local Mileage-FY 26-27
12502435	FINN, SARAH	$220.33	1120	Local Mileage-FY 26-27
12502436	SEYMOUR, BETH	$28.78	2711	Local Mileage-FY 26-27
12502437	BOND, ASHTON	$115.43	2610	Local Mileage-FY 26-27
12502438	METZGER, WILLIAM	$50.32	1925	Local Mileage-FY 26-27
12502439	GUICE, JOHN	$137.03	1925	Local Mileage-FY 26-27
12502440	LANCASTER, JOSHUA	$80.00	1120	CDL EXAM & RENEWAL FY 26-27
12502441	SCOVEL, CALEB	$25.30	1925	Local Mileage-FY 26-27
12502442	PEARSON, RUSTIN	$49.37	1925	Local Mileage-FY 26-27
12502443	GLASS, KAREN	$173.57	1120	Local Mileage-FY 26-27
12502444	SONNIER, TANYA	$405.50	1120	Local Mileage-FY 26-27
12502445	INABINETTE, ANJALEE	$16.17	2610	Local Mileage-FY 26-27
12502446	HALL, TONYA L.	$181.90	2110	Local Mileage-FY 26-27
12502447	STRICKLER, JENNIFER	$620.82	2110	Local Mileage-FY 26-27
12502448	NACOL, MARLANA	$9.50	2110	Local Mileage-FY 26-27
12502449	KEY, MICKIE	$35.24	2110	Local Mileage-FY 26-27
12502450	TIMS, EVA	$38.28	2110	Local Mileage-FY 26-27
12502451	REDMOND, CYNTHIA	$59.81	2110	Local Mileage-FY 26-27
12502452	YENNIE, KIMBERLY	$71.49	2110	Local Mileage-FY 26-27
12502453	SMITH, YOLANDA	$45.68	2110	Local Mileage-FY 26-27
12502454	JONES, ALICIA	$45.82	2110	LOCAL MILEAGE FY26-27
12502455	MOREE, AMANDA LEANNE	$75.47	2110	Local Mileage-FY 26-27
12502456	BAILEY, KARLA	$513.00	1120	Bus driver-Insurance FY 26-27
12502457	BREEDLOVE, TERRY	$250.00	1120	Bus driver-Insurance FY 26-27
12502458	CROCKER, CAROLINE	$513.00	1120	Bus driver-Insurance FY 26-27
12502459	DUNCAN, SANDRA	$250.00	1120	Bus driver-Insurance FY 26-27
12502460	GOFF, WILLIAM H.	$513.00	1120	Bus driver-Insurance FY 26-27
12502461	HOLLOWAY, DWIGHT	$250.00	1120	Bus driver-Insurance FY 26-27
12502462	MIZELLE, REBECCA	$250.00	1120	Bus driver-Insurance FY 26-27

JACKSON COUNTY SCHOOL DISTRICT
Condensed By Claim
THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS
ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

Claim No.	Claimant Name	Claim Amount	Fund	Description
12502463	WICKER, DENISE	$513.00	1120	Bus driver-Insurance FY 26-27
12502464	TILLMAN, LESLIE	$195.17	2290	Local Mileage-FY 26-27
12502465	HARRIS, ASHLEY	$432.50	2110	SNA ANNUAL NATIONAL CONFERENCE
12502466	TANNER, SHERIE	$263.90	1120	Local Mileage-FY 26-27
12502467	HARRIS, ASHLEY	$114.55	2110	Local Mileage-FY 26-27
12502468	DITSWORTH, PAM	$65.00	1120	CDL EXAM & RENEWAL FY 26-27
12502469	KENNEDY, DAVID	$80.00	1120	CDL EXAM & RENEWAL FY 26-27
12502470	LETORT, CHRISTOPHER GEORGE	$135.00	1120	CDL EXAM & RENEWAL FY 26-27
12502471	COSPELICH, ANGELA	$30.78	1120	Local Mileage-FY 26-27
12502472	LADNIER, JENNIFER	$71.82	1120	Local Mileage-FY 26-27
12502473	INABINETTE, KAMANI	$34.35	1120	Local Mileage-FY 26-27
	Total for Docket:	**$13,107.27**		

JACKSON COUNTY SCHOOL DISTRICT
Condensed By Claim
THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS
ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

Claim No.: 12500000 - 12999999 AP Dates: 09/14/2026 - 09/14/2026

Claim Status: Open

Total Expenditures By Fund

Fund	Description	Claim Amount
1120	DISTRICT MAINTENANCE	$6,260.88
1152	EAST CENTRAL ACTIVITY	$50.00
1901	MEDICAID SBAC FUND	$787.86
1925	TECHNOLOGY FUND	$871.96
1935	FAB LAB JACKSON COUNTY	$706.16
2110	SCHOOL FOOD SERVICE	$1,731.06
2290	TITLE I COST POOL	$516.56
2610	IDEA PART B 84.027A	$1,614.61
2711	CTE - BASIC FUND (LOCAL & STATE)	$568.18
	Total for Funds:	**$13,107.27**

Total Expenditures By Unit

Unit	Description	Claim Amount
01	DISTRICT WIDE	$6,876.36
04	EAST CENTRAL MIDDLE SCHOOL	$299.14
06	EAST CENTRAL HIGH SCHOOL	$193.84
11	ST. MARTIN HIGH SCHOOL	$71.49
13	ST. MARTIN UPPER ELEMENTARY	$45.82
14	ST. MARTIN EAST ELEMENTARY	$47.78
16	VANCLEAVE UPPER ELEMENTARY	$24.22
18	VANCLEAVE MIDDLE SCHOOL	$45.68
24	ST.MARTIN MIDDLE SCHOOL	$59.81
26	VANCLEAVE LOWER ELEMENTARY	$75.47
30	VANCLEAVE ATTENDANCE CENTER	$1,088.67
50	EAST CENTRAL ATTENDANCE CENTER	$578.00
70	ST. MARTIN ATTENDANCE CENTER	$2,570.49
90	VOCATIONAL TECHNOLOGY CENTER	$1,130.50
	Total for Units:	**$13,107.27**

APPROVED THIS THE _____ DAY OF _____ , _____

_____ PRESIDENT

_____ SECRETARY

JACKSON COUNTY SCHOOL DISTRICT
Condensed By Claim
THE FOLLOWING CLAIMS AS LISTED ON THE DOCKET OF CLAIMS ARE PRESENTED FOR PAYMENT ON THIS DATE 9/10/2026

_____ _____ _____

Jackson County School District Workers Compensation Claims

2026-2027

July	2
August	9
September	
October	
November	
December	
January	
February	
March	
April	
May	
June	

VectorSolutions

Quote ID
Q-507503

Valid Until
Wednesday, September 30, 2026

Contact Name
Adam Gladd

Schedule A – Revision

This Contract Revision Form replaces and supersedes Schedule A to the Client Agreement signed on **2025-09-08** between the Vector Solutions entity and the Client named below as of the Effective Date (Contract Revision Order No. 1 Effective Date).

Date: Monday, August 31, 2026

Client Information

Client Name: Jackson County School District	
Address: 4700 Colonel Vickrey Rd Vancleave, MS 39565	
Primary Contact Name:	**Primary Contact Phone:**

Agreement Term

Effective Date: 10/28/2026	**Initial Term:** 12 months

Invoicing Contact Information (Please fill in missing information)

Billing Contact Name: Invoicing			
Billing Address: PO Box 5069 4700 Colonel Vickrey Rd. Vancleave, Mississippi 39565	**Billing Phone:**		
Billing Email: invoices@jcsd.ms	**PO#**:	**Billing Frequency:** Annual	**Payment Terms:** Net 30

Annual Fee(s)

Product Code	Product	Description	Quantity	Price	Sub Total
SLSST	Vector Training, Employee Safety and Compliance Library	Vector Training, K-12 Edition - Employee Safety and Compliance Library - Annual Subscription	1357	$8.47	$11,493.79

Annual Total: $11,493.79

One-Time Fee(s)

Product Code	Product	Description	Qty	Price	Sub Total

One-Time Total: $0.00

Total (Annual and One-Time Fees): $11,493.79

The Parties have executed this Agreement by their authorized representatives as of the last date set forth below.

Scenario Learning, LLC d/b/a Vector Solutions
4890 W. Kennedy Blvd., Suite 300
Tampa, FL 33609

By: Katie Hoffman

Printed Name: Katie Hoffman

Title: Senior Manager of Renewal Management

Date: 9/2/2026

Jackson County School District
4700 Colonel Vickrey Rd
Vancleave, MS 39565

By: _____

Printed Name: _____

Title: _____

Date: _____

The Jackson County School District Standard Contract Addendum attached hereto as Exhibit "A" is hereby incorporated into the Agreement between the parties.

Exhibit "A"

JACKSON COUNTY SCHOOL DISTRICT
STANDARD CONTRACT ADDENDUM

The Jackson County School District is a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with provisions contrary to or prohibited by Mississippi Law.

Now, therefore, in consideration of the mutual benefit to both parties, the undersigned contracting party, Scenario Learning, LLC d/b/a Vector Solutions, does hereby agree and covenant that each provision and/or paragraph of the Scenario Learning, LLC Agreement identified as a Contract Revision Form replacing Schedule A to Client Agreement signed 08/09/2025 regarding Quote ID Q-202605 with Quote ID Q-507503 Schedule A (Dated 08/31/2026) for the Vector Training K-12 Edition-Employee Safety and Compliance Library-Annual Subscription (effective date 10/28/2026); the Vector Solutions Education Software as a Service Agreement (pgs. 1-11, inclusive) and any other document and/or documents and/or terms and provisions made a part of the 2026-2027 renewal agreement between the parties is hereby modified and amended where necessary and applicable and to the extent necessary to conform to and comply with Mississippi Law applicable to school districts and political subdivisions of the State as set forth in the

Mississippi Code of 1972, as amended, and as interpreted by the Attorney General of the State of Mississippi and the Mississippi Supreme Court.

Scenario Learning, LLC d/b/a Vector Solutions	Jackson County School District:
Katie Hoffman Senior Manager of Renewal Management	
NAME & TITLE (SIGNED)	NAME & TITLE (SIGNED)
Katie Hoffman Senior Manager of Renewal Management	
NAME & TITLE (PRINT)	NAME & TITLE (PRINT)
9/2/2026	
(DATE)	(DATE)



Proposal of Insurance

Jackson County School District
4700 Col Vickrey Rd. Vancleave
MS 39565-5069

Presentation Date: September 2, 2026

Arthur J Gallagher Risk Management Services, LLC
AJG License Nos.IL 100292093 / CA 0D69293

Gallagher
Insurance | Risk Management | Consulting

Proposal Summary

We appreciate the opportunity to quote your business insurance. This proposal is a summary of policy terms and conditions.

- We have been able to achieve our goal of a competitively priced program that protects your risk and exposures. We are recommending that you place your insurance program as shown below.

This proposal provides coverage highlights along with the attached carrier quotations for the following coverages:

- Workers Compensation

We are not aware of any changes in your exposures to loss, nor are we aware of any changes in your business operations that would necessitate additional coverage options. Please notify us immediately if you are planning any new business operations.

The values and schedules are per the expiring policy or the information you have previously provided. It is your responsibility to notify us of all necessary changes to your schedules.

Information contained in this proposal is intended to provide a brief overview of coverages. It should be used for reference purposes only. It is not intended to provide a full list of policy exclusions, limitations, and conditions. The provided quotes should be reviewed for further details. Coverage afforded to you is subject to all terms, conditions, and exclusions of the bound and issued policies.

To Bind Coverage:

Please refer to the attachment document titled, ***"Client Authorization to Bind Coverage":***

- Note any changes you desire to be made
- Place a check mark next to the coverage(s) you wish to accept
- Date and Sign
- Return prior to the effective date of coverage

Thank you for allowing Gallagher to service your insurance needs. We appreciate your business and look forward to working with you in the coming year. Please contact me if you have any questions.

Sincerely,
Todd Dalton

Todd Dalton, CIC
Commercial Insurance Producer

Enclosure

Gallagher
Insurance | Risk Management | Consulting

Your Gallagher Team

Your Gallagher team is a true partner. We have the expertise to understand your business and we're here to service and stay alongside you, every step of the way.

Service Team	*Phone*	*Email*	*Role*
Todd Dalton, CIC	(228) 366 8376	Todd_Dalton@ajg.com	Lead Producer
Joey Beattie	(228) 243-4907	Joey_Beattie@ajg.com	Producer
Sara Hollis, CIC CISR CRM	(228) 366 8740	Sara_Hollis@ajg.com	Client Service Manager
Laurie McCrea	(228) 366-8580	Laurie_McCrea@ajg.com	Back-Up Client Service Manager
Renee King	228 563 6110	Renee_King@ajg.com	Claims Specialist
Donald McDowell	(228) 563-6364	Donald_McDowell@ajg.com	Loss Prevention
Lisa Butler	(228) 563-6167	Lisa_Butler@ajg.com	Surety
James Moody	(228) 363-3462	James_Moody1@ajg.com	Employee Benefits
Gabrielle Bryant	(713) 405-1058	Gabrielle_Bryant@ajg.com	Cyber Practice Leader

Gallagher
Insurance | Risk Management | Consulting

Premium Summary

The estimated program cost for the options are outlined in the following table:

Line of Coverage		Expiring	Renewal Option
		Safety National Casualty Corporation	Safety National Casualty Corporation
Workers Compensation	Premium **Estimated Cost***	**$250,559.40**	**$249,003.83**
Equipment Breakdown		$11,292.00	$11,350.00
Inland Marine		$14,823.00	$17,823.00 *indication*
Total Cost		**$276,674.40**	**$278,176.83**

*Estimated Cost includes all taxes, fees, surcharges and TRIA premium (if applicable)

Premiums are due and payable as billed and may be financed, subject to acceptance by an approved finance company. Following acceptance, completion (and signature) of a premium finance agreement with the specified down payment is required. Note: Unless prohibited by law, Gallagher may earn compensation for this optional value-added service.

Gallagher is responsible for the placement of the following lines of coverage: Workers Compensation, Property, Equipment Breakdown, Law enforcement Liability, Errors & Omissions, General Liability, Inland Marine, Crime, Excess Flood, Flood, Public officials Bond, Automobile

It is understood that any other type of exposure/coverage is either self-insured or placed by another brokerage firm other than Gallagher. If you need help in placing other lines of coverage or covering other types of exposures, please contact your Gallagher representative.

Named Insured

Named Insured	Workers Compensation
Jackson County School District	X

Note: Any entity not named in this proposal may not be an insured entity. This may include affiliates, subsidiaries, LLCs, partnerships, and joint ventures.

Gallagher
Insurance | Risk Management | Consulting

Market Review

We approached the following carriers in an effort to provide the most comprehensive and cost-effective insurance program.

Line Of Coverage	Insurance Company ** (AM Best Rate/Financial Strength)	Market Response *	Admitted ***
Workers Compensation	Safety National Casualty Corporation (A++ XV)	Quoted	Admitted
Equipment Breakdown	Liberty Mutual Holding Co Inc	Quoted	Admitted
Inland Marine	Atlantic Specialty Insurance Group	Quoted	Admitted

*If shown as an indication, the actual premium and acceptance of the coverage requested will be determined by the market after a thorough review of the completed application.

**Gallagher companies use AM Best rated insurers and the rating listed above was verified on the date the proposal document was created.

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A Best's Financial Strength Rating is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. It is not a warranty of a company's financial strength and ability to meet its obligations to policyholders. Best's Credit Ratings™ are under continuous review and subject to change and/or affirmation. For the latest Best's Credit Ratings™ and Guide to Best's Credit Ratings, visit the AM Best website at http://www.ambest.com/ratings.

***If coverage placed with a non-admitted carrier, it is doing business in the state as a surplus lines or non-admitted carrier and is neither subject to the same regulations as an admitted carrier nor do they participate in any state insurance guarantee fund.

Gallagher companies make no representations and warranties concerning the solvency of any carrier, nor does it make any representation or warranty concerning the rating of the carrier which may change.

Gallagher
Insurance | Risk Management | Consulting

Coverage Highlights

Workers' Compensation

	Recommended Quote
Policy Term	**10/01/2026 – 09/30/2027**
Carrier Information	Safety National Casualty Corporation
Premium & Exposures	
Workers' Compensation Premium	$249,003.83
Terrorism – TRIA	Included
Estimated Cost	**$249,003.83**
Exposure	Estimated Annual Payrolls: $60,215,680.00
Auditable / Frequency	Annual Audit
Core Workers Compensation Coverages	
Limit Of Coverage:	Statutory
• Employers Liability:	$1,000,000
Estimated Annual Payroll (Total)	Estimated Annual Payrolls: $60,215,680.00
Experience Modification Factor	–
Deductible (If Any)	None
States covered under Item 3 A.	Mississippi
Other States Insurance Covered Under Item 3 C - Broad Form All States Except Monopolistic (ND, OH, WA, WY)	
Stop Gap Coverage	
Voluntary Compensation Endorsement	
Sole Proprietors, Partners and Officers (Included or Excluded)	
Endorsements including but not limited to:	
Significant policy endorsements include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Exclusions including but not limited to:	
Significant policy exclusions include, but are not limited to, those listed on the attached quote/policy form/endorsements.	

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Claims Reporting By Policy

Immediately report all claims. Each insurer requires notice of certain types of claims depending on the potential exposure or particular injury types. It is important to thoroughly review your policy to ensure you are reporting particular incidents and claims, based upon the insurer's policy requirements.

If you are using a third party administrator ("TPA"), your TPA may or may not report claims to an insurer on your behalf. Although we will assist you where requested, it is important that you understand whether your TPA will be completing this notification.

Reporting Direct to Carrier [Only When Applicable]

Coverage(s): Workers Compensation	Immediately report claims directly to:
Insurer: Safety National Casualty Corporation **Policy Term:** 10/01/2025 - 09/30/2026	Insurer/TPA Name: Safety National Casualty Corporation Phone: 877-567-7486 Fax: Email: claims@actec.net Web: https://tmamerica.com/claims/Default.aspx

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Proposal Disclosures

The following disclosures are hereby made a part of this proposal. Please review these disclosures prior to signing the Client Authorization to Bind or e-mail confirmation.

Proposal Disclaimer

IMPORTANT: The proposal and/or any executive summaries outline certain terms and conditions of the insurance proposed by the insurers, based on the information provided by your company. The insurance policies themselves must be read to fully understand the terms, coverages, Exclusions including but not limited to:, limitations and/or conditions of the actual policy contract of insurance. Policy forms will be made available upon request. We make no warranties with respect to policy limits or coverage considerations of the carrier.

Compensation Disclosure

1. Gallagher Companies are primarily compensated from the usual and customary commissions, fees or, where permitted, a combination of both, for brokerage and servicing of insurance policies, annuity contracts, guarantee contracts and surety bonds (collectively “insurance coverages”) handled for a client’s account, which may vary based on market conditions and the insurance product placed for the client.

2. In placing, renewing, consulting on or servicing your insurance coverages, Gallagher companies may participate in contingent and supplemental commission arrangements with intermediaries and insurance companies that provide for additional compensation if certain underwriting, profitability, volume or retention goals are achieved. Such goals are typically based on the total amount of certain insurance coverages placed by Gallagher with the insurance company, not on an individual policy basis. As a result, Gallagher may be considered to have an incentive to place your insurance coverages with a particular insurance company. If you do not wish to have your commercial insurance placement included in consideration for additional compensation, contact your producer or service team for an Opt-out form.

3. Gallagher Companies may receive investment income on fiduciary funds temporarily held by them, or from obtaining or generating premium finance quotes, unless prohibited by law.

4. Gallagher Companies may also access or have an ownership interest in other facilities, including wholesalers, reinsurance intermediaries, captive managers, underwriting managers and others that act as intermediaries for both Gallagher and other brokers in the insurance marketplace some of which may earn and retain customary brokerage commission and fees for their work.

If you have specific questions about any compensation received by Gallagher and its affiliates in relation to your insurance placements, please contact your Gallagher representative for more details.

TRIA/TRIPRA Disclaimer

If this proposal contains options to purchase TRIA/TRIPRA coverage, the proposed TRIA/TRIPRA program may not cover all terrorism losses. While the amendments to TRIA eliminated the distinction between foreign and domestic acts of terrorism, a number of lines of coverage excluded under the amendments passed in 2005 remain excluded including commercial automobile, burglary and theft insurance; surety insurance, farm owners multiple perils and professional liability (although directors and officers liability is specifically included). If such excluded coverages are required, we recommend that you consider purchasing a separate terrorism policy. Please note that a separate terrorism policy for these excluded coverages may be necessary to satisfy loan covenants or other contractual obligations. TRIPRA includes a $100 billion cap on insurers' aggregate liability.

TRIPRA is set to expire on December 31, 2027. There is no certainty of extension, thus the coverage provided by your insurers may or may not extend beyond December 31, 2027. In the event you have loan covenants or other contractual obligations requiring that TRIA/TRIPRA be maintained throughout the duration of your policy period, we recommend that a separate ""Stand Alone"" terrorism policy be purchased to satisfy those obligations.

Property Estimator Disclaimer

These property values were obtained using a desktop Property Estimator software operated by non-appraisal professionals. These property values represent general estimates which are not to be considered a certified appraisal. These property values include generalities and assumptions that may produce inaccurate values for specific structures.

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Terms and Conditions

It is important that we clearly outline the nature of our mutual relationship. The following terms and conditions (these "Terms") govern your relationship with Gallagher unless you have separately entered into a written services agreement with Gallagher relative to the policies and services outlined in this Proposal, in which case that services agreement will govern and control with respect to any conflicts with these Terms. These Terms will become effective upon your execution of the Client Authorization to Bind Coverage (the "**CAB**") included in this Proposal and shall survive for the duration of your relationship with Gallagher relative to the policies placed pursuant to the CAB or otherwise at your request.

Services

Gallagher will represent and assist you in all discussions and transactions with insurance companies relating to the lines of insurance coverage set forth in the CAB and any other lines of insurance coverage with which you request Gallagher's assistance. Gallagher will consult with you regarding any matters involving these or other coverages for which you have engaged Gallagher. You have the sole discretion for approving any insurance policies placed, as well as all other material decisions involving your risk management, risk transfer and/or loss prevention needs.

Although you are responsible for notifying applicable insurance companies directly in connection with any claims, demands, suits, notices of potential claims or any other matters as required by the terms and conditions of your policies, Gallagher will assist you in determining applicable claim reporting requirements.

Gallagher is not required to provide Services to you if Gallagher reasonably considers that to do so would put Gallagher in breach of, or would expose Gallagher or its affiliates to fines, penalties or sanctions under any laws, regulations, professional rules or, in Gallagher's sole opinion, you have breached a term/the terms of the Policies. In such circumstances, Gallagher will be entitled to terminate its Services with immediate effect. In the event that Gallagher exercises its right to terminate its Services with immediate effect, Gallagher will not be responsible or liable to you for any direct or indirect loss which you or any other party may suffer as a result.

Please be aware that Gallagher is generally restricted from providing broking, claims handling or other services that relate to Cuba and Iran, including due to significant difficulties in processing payments and other commercial and reputational considerations.

Treatment of Information

Gallagher understands the need to protect the confidentiality and security of your confidential and sensitive information and strives to comply with applicable data privacy and security laws. Your confidential and sensitive information will be protected by Gallagher and only used to perform services for you; provided that Gallagher may disclose and transfer your information (including transfers outside the United States in compliance with applicable laws) to our affiliates, agents or vendors that have a need to know such information in connection with the provision of such services (including insurance markets, as necessary, for marketing, quoting, placing and/or servicing insurance coverages). We may also disclose such information as required by applicable data protection laws or the order of any court or tribunal, subject to our providing you with prior notice as permitted by law. The parties agree that confidential information does not include aggregate, anonymized or de-identified data. In addition, we may also utilize your aggregated, anonymized, or de-identified information in connection with benchmarking, risk modeling and other data analytics, service or product improvements, and offerings, and similar business purposes. You further agree we may use your information with artificial intelligence or other automated applications for the purposes of improving or delivering our services to you.

We will (i) implement appropriate administrative, physical and technical safeguards to protect personal information; (ii) timely report security incidents involving personal information to affected parties and/or regulatory bodies; (iii) create and maintain required policies and procedures; and (iv) comply with data subjects' rights, as applicable. To the extent applicable under associated data protection laws, you are a "business" or "controller" and Gallagher is a "service provider" or "data processor." You will ensure that any information provided to Gallagher has been provided with any required notices and that you have obtained all required consents, if any and where required, or are otherwise authorized to transfer all information to Gallagher and enable Gallagher to process the information for the purposes described in this Proposal and as set forth in Gallagher's Privacy Policy located at https://www.ajg.com/privacy-policy/ . Gallagher may update its Privacy Policy from time to time and any updates will be posted to such site.

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Dispute Resolution

Gallagher does not expect that it will ever have a formal dispute with any of its clients. However, in the event that one should arise, we should each strive to achieve a fair, expedient and efficient resolution and we'd like to clearly outline the resolution process.

A. If the parties have a dispute regarding Gallagher's services or the relationship governed by this Proposal ("**Dispute**"), each party agrees to resolve that Dispute by mediation. If mediation fails to resolve the Dispute, you and Gallagher agree to binding arbitration. Each party waives all rights to commence litigation in court to resolve a Dispute, and specifically waives all rights to pursue relief by class action or mass action in court or through arbitration. However, the parties do not waive the ability to seek a court order of injunction in aid of the mediation and arbitration required by these Terms.

B. The party asserting a Dispute must provide a written notice ("**Notice**") of the claim to the other party and to the American Arbitration Association ("**AAA**") in accordance with its Commercial Arbitration Rules and Mediation Procedures. All Dispute resolutions will take place in Chicago, IL, unless you and Gallagher agree to another location. The parties will equally divide all costs of the mediation and arbitration proceedings and will each pay their own attorneys' fees. All matters will be before a neutral, impartial and disinterested mediator or arbitrator(s) that have at least 20 years' experience in commercial and insurance coverage disputes.

C. Mediation will occur within sixty (60) days of filing the Notice with the AAA. Mediation results will be reduced to a memorandum of understanding signed by you, Gallagher and the mediator. A Dispute that is not resolved in mediation will commence to binding arbitration. For Disputes in excess of $500,000, either party may elect to have the Dispute heard by a panel of three (3) arbitrators. The award of the arbitrator(s) must be accompanied by a reasoned opinion prepared and signed by the arbitrator(s). Except as may be required by law, neither you, Gallagher, nor a mediator or arbitrator may disclose the existence, content or results of any Dispute or its dispute resolution proceeding without the prior written consent of both you and Gallagher.

Electronic Delivery

In lieu of receiving documents in paper format, you agree, to the fullest extent permitted by law, to accept electronic delivery of any documents that Gallagher may be required to deliver to you (including, but not limited to, insurance policies and endorsements, account statements and all other agreements, forms and communications) in connection with services provided by Gallagher. Electronic delivery of a document to you may be made via electronic mail or by other electronic means, including posting documents to a secure website.

Miscellaneous Terms

Gallagher is engaged to perform services as an independent contractor and not as your employee or agent, and Gallagher will not be operating in a fiduciary capacity.

Where applicable, insurance coverage placements and other services may require the payment of federal excise taxes, surplus lines taxes, stamping or other fees to the Internal Revenue Service, various State(s) departments of revenue, state regulators, boards or associations. In such cases, you will be responsible for the payment of the taxes and/or fees, which Gallagher will separately identify on related invoices.

The Proposal and these Terms are governed by the laws of the State of Illinois, without regard to its conflict of law rules.

If an arbitrator/court of competent jurisdiction determines that any provision of these Terms is void or unenforceable, that provision will be severed, and the arbitrator/court will replace it with a valid and enforceable provision that most closely approximates the original intent, and the remainder of these Terms will remain in effect.

Except to the extent in conflict with a services agreement that you may enter into with Gallagher, these Terms and the remainder of the Proposal constitute the entire agreement between you and Gallagher with respect to the subject matter of the Proposal, and supersede all prior negotiations, agreements and understandings as to such matters.

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Compensation Disclosure Schedule

Client Name: Jackson County School District

Coverage(s)	Carrier Name(s)	Wholesaler, MGA, Or Intermediary Name[1]	Est. Annual Premium[2]	Gallagher U.S. Owned Wholesaler, MGA, Or Intermediary % And/or Fee
Workers Compensation	Safety National Casualty Corporation	N/A	$224,003.83	N/A
Equipment Breakdown	Liberty Mutual Holding Company, Inc	N/A	$11,350.00	N/A
Inland Marine	Atlantic Specialty Insurance Group	N/A	$17,823.00	N/A

1 We were able to obtain more advantageous terms and conditions for you through an intermediary/ wholesaler.

2 If the premium is shown as an indication: The premium indicated is an estimate provided by the market. The actual premium and acceptance of the coverage requested will be determined by the market after a thorough review of the completed application.

187

* A verbal quotation was received from this carrier. We are awaiting a quotation in writing.

Note: When placing business with insurance companies, Gallagher Companies receive commission based on negotiated contractual terms with those carriers. The commission rate is a percentage of the premium excluding taxes and fees. Major lines of coverage, and their typical range of commissions are listed below. If you wish to receive more details on actual compensation paid to Gallagher Companies, please contact your Gallagher representative.

- Accident & Health: 15-25%
- Aviation: 14-15%
- Contract Bonds: 20-30%
- All Other Bonds/Surety: 30-35%
- Builders Risk: 15-18%
- Property: 15-22%
- Inland Marine: 20-22.5%
- Ocean Marine: 15-17.5%
- Casualty: 14-15%
- Commercial Auto: 12.5-15%
- Package / Business Owners Package: 15-16.8%
- Workers Compensation: 8-11%
- All Other Commercial: 10-20%
- Executive/Professional Lines: 15-17.5%
- Medical Malpractice: 10-12%

Compensation to Gallagher may also be disclosed in a Client Services Agreement or Consulting Services Agreement.

Include if applicable: Gallagher Companies receive additional compensation from the carrier for services performed on behalf of the carrier which would normally be considered part of the carrier's operating expenses. These services include but are not limited to underwriting, rating and policy issuance.

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Jackson County School District

Client Authorization to Bind Coverage

After careful consideration of Gallagher's proposal dated 10/01/2026, we accept the following coverage(s). Please check the desired coverage(s) and note any coverage amendments below:

	Coverage/Carrier
☐ **Accept** ☐ **Reject**	**Workers Compensation** Safety National Casualty Corporation
Included*	**TRIA - Workers Compensation**
☐ **Accept** ☐ **Reject**	**Equipment Breakdown**
Included*	**TRIA – Equipment Breakdown**
☐ **Accept** ☐ **Reject**	**Inland Marine**
Included*	**TRIA – Inland Marine**

*For this coverage, TRIA cannot be rejected

Additional Recommended Coverages

Gallagher recommends that you purchase the following additional coverages for which you have exposure. By checking the box(es) below, you are requesting that Gallagher provide you with a Proposal for this coverage. By not requesting a Proposal for this coverage, you assume the risk of any uncovered loss.

The above coverage(s) does not necessarily represent the entirety of available insurance products. If you are interested in pursuing additional coverages other than those listed in the Additional Recommended Coverages, please list below:

_____

_____

Other Services to Consider

☐ Yes ☐ No - **CORE**360™ STEP

☐ Yes ☐ No – eRiskHub

Coverage Amendments and Notes:

_____

_____

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Fee Agreement: *In lieu of* commission received by Gallagher for the policy term reflected herein, effective: **10/1/2026** Gallagher will receive a fee of: **$25,000** for:

☐ Placement of Insurance Coverage

☐ Maintenance and Management of the Account

☐ Loss/Risk Control Services

☐ Claim Advocacy Services

☐ Consulting Services

☐ Data Analytics Program Studies

☐ Umbrella Limits Analysis

☐ Pool Administration

☐ Program Administration

☐ Risk Purchasing Group or Risk Retention Group Program Administration Fees, and/or

This fee IS NOT refundable, is fully earned by signing below, and is due and payable within thirty (30) days of such signing. Any placements that require the payment of additional state or federal taxes and/or fees are the client's responsibility.

By accepting this fee agreement, you agree and understand that it reflects services to be provided that have been discussed with and fully disclosed to you, and the above fee is consistent with your understanding. This agreement and any disputes that arise out of this fee agreement shall be governed by the laws of the state of Illinois.

Exposures and Values

You confirm the payroll, values, schedules, and any other information pertaining to your operations, and submitted to the underwriters, were compiled from information provided by you. If no updates were provided to Gallagher, the values, exposures and operations used were based on the expiring policies. You acknowledge it is your responsibility to notify Gallagher of any material change in your operations or exposures.

Additional Terms and Disclosures

Gallagher is not an expert in all aspects of your business. Gallagher's Proposals for insurance are based upon the information concerning your business that was provided to Gallagher by you. Gallagher expects the information you provide is true, correct and complete in all material respects. Gallagher assumes no responsibility to independently investigate the risks that may be facing your business, but rather have relied upon the information you provide to Gallagher in making our insurance Proposals.

Gallagher's liability to you arising from any of Gallagher's acts or omissions will not exceed $20 million in the aggregate. The parties each will only be liable for actual damages incurred by the other party, and will not be liable for any indirect, special, exemplary, consequential, reliance or punitive damages. No claim or cause of action, regardless of form (tort, contract, statutory, or otherwise), arising out of, relating to or in any way connected with the Proposal, any of Gallagher's services or your relationship with Gallagher may be brought by either party any later than two (2) years after the accrual of the claim or cause of action.

Gallagher has established security controls to protect Client confidential information from unauthorized use or disclosure. For additional information, please review Gallagher's Privacy Policy located at https://www.ajg.com/privacy-policy/.

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You have read, understand and agree that the information contained in the Proposal and all documents attached to and incorporated into the Proposal, is correct and has been disclosed to you prior to authorizing Gallagher to bind coverage and/or provide services to you. By signing below, or authorizing Gallagher to bind your insurance coverage through email when allowed, you acknowledge you have reviewed and agree with terms, conditions and disclosures contained in the Proposal.

By: _____

Print Name (Specify Title)

_____

Company

_____

Signature

Date: _____

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Certified Employee Recommendations (all recommendations are subject to verified background checks and drug tests)					
Employee	**School/Dept.**	**Position**	**Replacing/Change**	**Hire/Eff. Date**	**Fiscal Year**
Bennett, Virginia	VLE	Part-Time Title 1 Tutor	N/A	8/25/2026	2026-2027
Carroll, Anita	SMHS	Part-Time SIG Tutor	N/A	8/17/2026	2026-2027
Eleuterius, Matthew	VAC Athletics	Asst. Baseball Coach HS	Recommended with 2 years of experience on the Supplemental Recommendations, 1 additional year has been verified. Correct to 3 years.	7/20/2026	2026-2027
Eleuterius, Matthew	VAC Athletics	Asst. Basketball Boys Coach HS	Recommended with 2 years of experience on the Supplemental Recommendations, 1 additional year has been verified. Correct to 3 years.	7/20/2026	2026-2028
Fremin, Deborah	SMHS	Part-Time SIG Tutor	N/A	8/17/2026	2026-2027
Lynn, Kaylin	SMAC Athletics	Coach-Head Dance MS **(1/2 of supplement)**	Cathryn Oster	8/3/2026	2026-2027
Miller, Jodie D	VUE	Teacher	Monica Douglas	8/17/2026	2026-2027
Moreland, Alexandra	SMAC Athletics	Coach-Head Dance MS **(1/2 of supplement)**	Cathryn Oster	8/3/2026	2026-2027
Moss, Skyiesha	SMAC Athletics	Coach-Head Track Boys MS	Vacant	9/15/2026	2026-2027
Parker, Lauren	SMUE	SPED Teacher	Recommendation for SPED Teacher Supplement	8/1/2026	2026-2027
Parker, Regina	ECHS	Teacher	Recommendation for National Board Supplement	7/20/2026	2026-2027
Ramsey, Karen	VLE	Gifted Teacher	Working at VLE 60% & VMS 40% of the time.	7/20/2026	2026-2027
Richards, Amy	ECAC Athletics	Coach-Head Soccer Girls MS	Heather Rawson	8/18/2026	2026-2027
Richmond, April	VUE	Part-Time At Risk Tutor	N/A	8/17/2026	2026-2027
Sanderson, Cassie	SMHS	Teacher	Juliana Koontz	8/17/2026	2026-2027
Strunk, Kyle	SMHS	Teacher	Upgrade in License from A to AA	8/5/2026	2026-2027
Strunk, Kyle	SMHS	Teacher	Recommendation for National Board Supplement	8/1/2026	2026-2027

Thomas, Amanda	VMS	Professional Development Coordinator	Monica Douglas	8/10/2026	2026-2027
West, Amy	ECHS	SPED Teacher	Recommendation for SPED Teacher Supplement	8/6/2026	2026-2027
Williams, Ashton	SMUE	Teacher	Upgrade in License from A to AA	8/19/2026	2026-2027
Williams, Daniel	VLE	Teacher	Erin Brewer	9/9/2026	2026-2027
Zarich, Julissa	ECLE	Teacher	Upgrade in License from A to AA	8/12/2026	2026-2027
SMMS District Tutors (Afterschool) - *See Attached List					
SMHS District Tutors (Afterschool) - *See Attached List					
Certified Employee Resignations					
Employee	**School/Dept.**	**Position**	**Resignation/Retirement**	**Separation Date**	**Fiscal Year**
Busby, Phillip	ECHS	Teacher	Retirement	12/15/2026	2026-2027
Cox, Steven	SMHS	Teacher	Retirement	5/27/2027	2026-2027
Dalton, Breanne	DO-SPED	Speech/Language Pathologist	Resignation	8/21/2026	2026-2027
Dougals, Monica	VMS	Professional Development Coordinator	Resignation	8/6/2026	2026-2027
Endt Jr., Robert	DO-SPED	Positive Behavior Specialist	Retirement	12/16/2026	2026-2027
Magee, Robert	ECHS	Teacher	Retirement	8/31/2026	2026-2027
Certified Employee Transfers (informational purposes only)					
Employee	**School/Dept.** (From - To)	**Position** (From - To)	**Replacing**	**Effective Date**	**Fiscal Year**
Brewer, Erin	VLE to VLE	PE Teacher to 1st Gr Teacher	New Position	9/9/2026	2026-2027
Bullard, Heather	SMNE to SMNE	SPED Inclusion Teacher to SPED LIfe Skills Teacher	Jana Harrison	9/9/2026	2026-2027
Clark, Russell	ECHS to ECHS	English/ELA/Reading Teacher to ACT Instructional Coach	Tracie McDaniel/ Increase in Days from 187 to 217	1/4/2027	2026-2027
Harrison, Jana	SMNE to SMNE	SPED Life Skills Teacher to SPED Inclusion Teacher	Heather Bullard	9/9/2026	2026-2027
Hinkle, Thomas	SMHS to ECHS	History/Social Studies Teacher to History/Social Studies Teacher	Phillip Busby	1/4/2027	2026-2027
McDaniel, Tracie	ECHS to ECHS	ACT Instructional Coach to English/ELA/Reading Teacher	Russell Clark/Decrease in Days from 217 to 187	1/4/2027	2026-2027
Declare Certified Contract Null and Void in accordance with State Statute 37-9-23					
Employee	**School/Dept.**	**Position**	**Reason**	**Separation Date**	**Fiscal Year**
Non-Certified Employee Recommendations (all recommendations are subject to verified background checks and drug tests)					

Board Agenda Personnel Changes 9/14/2026

Employee	School/Dept.	Position	Replacing/Change	Hire/Eff. Date	Fiscal Year
Bardessono, Trevor	SMEE	SPED Teacher Assistant	Kayleigh Dominey	9/9/2026	2026-2027
Bradley, Mollye	ECAC Athletics	Extra Curricular Gate Worker	N/A	8/19/2026	2026-2027
Briceno Navarro, Jesus	JCTC-SMUE	Student Worker	N/A	9/15/2026	2026-2027
Broadus, Christian	VAC Athletics	Band Technical Asst. Fall & Spring	Vacant	8/10/2026	2026-2027
Cochran, Ashley	SM Transportation	Office Assistant	Maria Short	9/28/2026	2026-2027
Danley, Jon Tyler	VAC Athletics	Extra Curricular Gate Worker	N/A	8/6/2026	2026-2027
Devers, Brandi	JCTC	Bookkeeper	Educational Incentive Associates Degree	8/3/2026	2026-2027
Dunton, Martey	SMNE	Title 1 Teacher Assistant	New Posiiton	8/17/2026	2026-2027
Dykes, Karen	EC Transportation	Bus Driver	Recommended with 10 years of experience, change to correct & reflect 7 years.	7/24/2026	2026-2027
Ewing, Hettie	VAC Transportation	Bus Driver	Recommended With 20 years Of Experience, Correct To 21 Years	7/24/2026	2026-2027
Ewing, Hettie	VAC Transportation	Bus Driver	Recommended with PERS 4B Option C, update to Option A	7/24/2026	2026-2027
Guthrie, Jerri	EC Transportation	Bus Driver	Changing routes & will increase in hours from 3.5 to 4 (Vacant-Joseph Williams Jr.)	9/9/2026	2026-2027
Hare, Shannon	ECUE Cafeteria/Child Nutrition	Food Service Worker	Dorothy Baxter	9/1/2026	2026-2027
Heffner, Anne	EC Transportation	Bus Driver	Recommended with 3 years of experience, 0 have been verified	7/24/2026	2026-2027
Hertzke, Anthony	SMAC Athletics	Coach-Head Soccer Boys MS	Vacant	9/15/2026	2026-2027
Jacquet, Jonathan	VAC Athletics	Asst Coach Tennis HS	Vacant	9/15/2026	2026-2027
Jones, Dawn	EC Transportation	Bus Driver	Increase in hours from 3.75 to 4 (.25 from Vacant-Ruth Cox)	9/9/2026	2026-2027
Jordan, Stacey	EC Transportation	Bus Driver	Increase in hours from 4 to 6 (2 hr Vacant-Joseph Williams Jr.)	9/9/2026	2026-2027
McMillan, Regena	VAC Transportation	Bus Driver	Reduction In Hours from 6.5 to 3.5 hours	8/11/2026	2026-2027
Martin, Taryn	VLE	Teacher Assistant	New Posiiton	9/9/2026	2026-2027

Oliver, Andrea	VAC Athletics	Extra Curricular Gate Worker	N/A	8/6/2026	2026-2027
Parker, Lauren	SMAC Athletics	Extra Curricular Gate Worker	N/A	9/15/2026	2026-2027
Parker, Melissa	VAC Transportation	Bus Aide	David Glynn 2 hours	8/3/2026	2026-2027
Parrish, Holly	Child Nutrition	Bookkeeper	Educational Incentive Associates Degree	7/1/2026	2026-2027
Paul, Pamela	ECAC Athletics	Extra Curricular Gate Worker	N/A	8/19/2026	2026-2027
Richards, Cayla	JCTC-VLE	Student Worker	N/A	9/15/2026	2026-2027
Roberts, Angela	EC Transportation	Bus Driver	Increase in hours from 3.25 to 3.50 (.25 hrs - Vacant-J. Guthrie)	9/9/2026	2026-2027
Rogers, Loren	SMHS/Student Svcs	Registrar	Kimberly Ellerson	8/24/2026	2026-2027
Schmidt, Donna	Child Nutrition VLE	Food Service Worker	Kandace King	9/1/2026	2026-2027
Sellers, Michael	VAC Athletics	Asst Coach Soccer Boys HS	Vacant	8/15/2026	2026-2027
Tapp, Presleigh	JCTC-VMS	Student Worker	N/A	9/15/2026	2026-2027
Thurman, Americle	SMEE	Part-Time Teacher Assistant	Jeana Johnson-Lee	8/26/2026	2026-2027
Touati, Joana	EC Transportation	Bus Driver	Increase in hours from 3.5 to 4 (.50 hrs - Vacant-J. Guthrie)	9/9/2026	2026-2027
Vanison, Dusty	VAC Transportation	Bus Aide	David Glynn 3 hours	8/3/2026	2026-2027
Warden, Aydien	JCTC-SMMS	Student Worker	N/A	9/15/2026	2026-2027
Wilson, Melody	VMS	SPED Teacher Assistant	Jennifer Stringfellow	8/31/2026	2026-2027
Woods, Hallie	SMNE	Title 1 Teacher Assistant	Liberty Jones	8/20/2026	2026-2027

Non-Certified Employee Resignations

Employee	School/Dept.	Position	Resignation/Retirement	Separation Date	Fiscal Year
Ankum, Tikita	Child Nutrition SMNE	Food Service Worker	Resignation	5/28/2026	2025-2026/2026-2027
Barnard, Misty	ECHS	Teacher Assistant	Resignation	8/14/2026	2026-2027
Bishop, Joshua	VAC Transportation	Bus Driver	Resignation	Never Worked	2026-2027
Bond, Phyllis	Central Office	Secretary-Board/Superintendent	Retirement	9/30/2026	2026-2027
Bourdon, Nichole	SMEE	Teacher Assistant	Resignation	9/25/2026	2026-2027
Cox, Ruth	ECAC Transportation	Bus Driver	Resignation	9/4/2026	2026-2027
Craswell, Joan	SMHS	Teacher Assistant	Resignation	5/26/2027	2026-2027
Heffner, Anne	EC Transportation	Bus Driver	Resignation	8/21/2026	2026-2027
King, Kandace	Child Nutrition VLE	Food Service Worker	Resignation	8/13/2026	2026-2027
McBrayer, Cecilia	ECMS	Custodian	Retirement	9/30/2026	2026-2027
Newell, Tiffany	ECHS	Custodian	Resignation	8/19/2026	2026-2027
Rawson, Heather	ECAC Athletics	Coach-Head Soccer Girls MS	Resignation	Never Worked	2026-2027
Rosanbalm, Kristina	ECLE	Teacher Assistant	Resignation	8/7/2026	2026-2027

Rosanbalm, Kristina	EC Transportation	Bus Driver	Resignation	Never Worked	2026-2027
Stauber, Leticia	SMUE Cafeteria/Child Nutrition	Food Service Worker	Resignation	8/31/2026	2026-2027
Thornton, Malorie	SMEE	Teacher Assistant	Resignation	8/6/2026	2026-2027
Waltman, Allyson	VLE	Teacher Assistant	Resignation	9/4/2026	2026-2027
Williams Jr., Joseph	ECAC Transportation	Bus Driver	Resignation	9/4/2026	2026-2027
Non-Certified Employee Transfers (informational purposes only)					
Employee	**School/Dept.** (From - To)	**Position** (From - To)	**Replacing**	**Effective Date**	**Fiscal Year**
Baxter, Dorothy	ECUE Cafeteria/CN to ECUE Cafeteria/CN	Food Service Worker to Food Service Worker	Cory Harte (Decrease in hours from 7 to 4)	8/20/2026	2026-2027
Daughtery, Candace	VAC Transportation	Bus Aide to Bus Driver	Thomas Parker 6 hours	8/11/2026	2026-2027
Dominey, Kayleigh	SMEE to SMEE	SPED Teacher Assistant to Preschool Teacher Assistant	Malorie Thornton	8/17/2026	2026-2027
Moser, Robyn	SMNE to SMMS	PT ISI Monitor to SPED Teacher	Garrett Williams	8/14/2026	2026-2027
Nielsen, Carla	DO-Information Technology to DO-Information Technology	Lead IT Technician (ECAC) to Lead IT Technician (SMAC)	Lance Smith	8/31/2026	2026-2027
Ross Jr., Thomas	SMNE to SMNE	2nd Gr Teacher Assistant to SPED Teacher Assistant	Debra Weatherford	9/9/2026	2026-2027
Smith, Lance	DO-Information Technology to DO-Information Technology	Lead IT Technician (SMAC) to Lead IT Technician (ECAC)	Carla Nielsen	8/31/2026	2026-2027
Weatherford, Debra	SMNE to SMNE	SPED Teacher Assistant to 2nd Gr Teacher Assistant	Thomas Ross Jr.	9/9/2026	2026-2027
Administrator Recommendations (all recommendations are subject to verified background checks and drug tests)					
Employee	**School/Dept.**	**Position**	**Replacing**	**Hire Date**	**Fiscal Year**
Administrator Resignations					
Employee	**School/Dept.**	**Position**	**Resignation/Retirement**	**Separation Date**	**Fiscal Year**
Administrator Transfers (informational purposes only)					
Employee	**School/Dept.** (From - To)	**Position** (From - To)	**Effective Date**	**Replacing**	**Fiscal Year**
Personnel Corrections					
Employee	**School**	**Board Date**	**Correction/Change**		
Substitutes (added to sub list since previous board meeting)					

Employee
Breedlove, Breanna
Rich, Makenzie

PERSONNEL FORM

Today's date: 08/27/2026

- **RESIGNATION/TERMINATION**: NOTIFY HR IMMEDIATELY
- **NEW HIRES**: ENSURE ALL PRE-EMPLOYMENT REQUIREMENTS HAVE BEEN MET. IF THIS IS A RETIRED EMPLOYEE RETURNING TO WORK, NOTIFY HR IMMEDIATELY. This form is not notification of this.
- **TRANSPORTATION**: ENSURE BUS CARD, CDL AND MEDICAL CARD ARE RECEIVED. (HR does not need copies, but it must be entered into the log prior to recommendation)

COMPLETE ONLY ONE SECTION BELOW (New Hire or Transfer/Change)

NEW HIRES/Current Employee Recommendations (i.e. Not on Annual Recs, Tutor, Extra Curricular)

School Board Agenda: September 14 2026 Fiscal Year: 2026/2027 Fiscal Year: n/a

Legal Name: SEE ATTACHED Employee ID: SEE ATTACHED Job#: NA

School/Department: SMMS Person Replacing: n/a

Position-*Days: Tutor-District (*If applicable) Years of Experience/Step (IT, HVAC, Fac. Mngr.)/Level (Admin): n/a (*Enter NA for Tutors, Subs, and Gate Workers*)

Classification: Certified Degree: N/A (If Other is selected-list in Comments section.)

Drug Screen Date: Currently Employed

Fingerprint Date: Currently Employed Start Date: 09/03/2026

Hours per day: 10-12 hours per week

Check each box to confirm verification:
- ☑ application completed
- ☑ references checked
- ☑ license or other required documents

TRANSFERS/CHANGES

School Board Agenda: _____ Fiscal Year: _____ Fiscal Year: _____

Legal Name: _____ Employee ID: _____ Classification: _____

Current School/Dept.: _____ Current Position: _____

Reason: _____ Last Day Worked (including on leave, docked or transfers): _____

*Effective date of change (*applies to transfers, change in funding, & supplements*): _____

Position/Classification/Location Transfer To (*include Job # if applicable*): _____

Degree: _____ (If Other is selected-list in Comments section.) Years of Experience/Step (IT, HVAC, Fac. Mngr.)/Level (Admin): _____ (*Enter NA for Tutors, Subs, and Gate Workers*)

Person Replacing: _____ *Supplement: _____ (*Supplemental Positions Only) *Percentage/Amount: _____

Increase/Decrease: _____ Hours/Days: _____ From: _____ To: _____

Change in Funding (*if % add in comments*) From: _____ To: _____

*Check the box to confirm verification: ___ license or other required documents (*Required for Transfers)

Comments (i.e. PERS retiree, Out-of-State retiree, Change or Transfer of Unit or any other relevant information):

See Attached - All Already Employed

Funded by District/At Risk

To be completed by Federal Programs/Special Education (*If required, please complete):

Budget Code(s): n/a

REVIEWED & APPROVED BY:

Donald Selk 08/27/2026
Principal/Director Date

Principal/Director Date

Transportation/Facilities Manager Date

Special Education Coordinator Date

Special Education Director Date

Curriculum & Instruction Director Date

Federal Programs Coordinator Date

Federal Programs/Student Services Director Date

Montgomery Noblitt 08/27/2026
Montgomery Noblitt (08/27/2026 13:31:28 CDT)
Assistant Superintendent Date

Assistant Superintendent Date

PROCESSED BY:

Martha Harper 08/28/2026
Human Resources Date

Assistant Business Manager Date

APPROVED BY:

Superintendent Date

Document Name: Personnel Form - New Hire Transaction ID: CBJCHBCAABAAI0onyvws-6A8c4s_3ST87fYWrnNZBaPj

First Name / Last Name	ID #	Position
Sandra King	7477	8th Math teacher
Rhonda Hall	10390	ELA -6th Grade
Jamie Ainsworth	36	ELA -7th Grade
Kristen Hall	7571	ELA-6th grade
Sandra Taylor	10247	Math - 7th Grade
Alexandra Meyer	10217	Reading
Yvette Nelson	313	Science -7th grade
Megan Toche	5041	ELA -8th Grade
Justina Beebe	6512	Art
Melissa Sherwood	4498	ELA -8th grade
Bailey Brown	10237	History 7th grade
Joyce Elaine Marsh	8212	ELA -7th grade
Licia Callegari	757	History-6th grade
Jennifer Cartwright	8908	Cyber
Matthew Cartwright	7841	Cyber
Judene Cook	8681	Sped
Elenora Davis	1256	History - 6th grade
Shelley Degeorge	8688	Science -7th grade

Document Name: Tutor Reccomendations sheet - Sheet1.pdf Transaction ID: CBJCHBCAABAAI0onyvws-6A8c4s_3ST87fYWmNZBaP

Mckenzi Dyess	10047	science - 6th grade
Ashley Eubanks	8215	science-8th grade
Martha Foster	3031	Cyber
Yequila Griffin	8062	SPED
Beth Hayden	6505	history - 7th grade
Tina Hebert	271	Reading - 6th grade
Kristy Henson	2169	8th Grade Math
Anna Hill	8371	reading 7th grade
Ashley Holly	10355	8th Grade Math
Tonia Jones	7151	science - 6th grade
Lindsay Ledford	10365	science - 6th grade
Ashlyn Mcdaniel	10017	7th grade Math
Hollis Mckinley	8901	8th grade ELA
Robyn Moser	7261	SPED
Arnita Richardson	8217	7th grade math
Lisa Riviere	8666	SPED
Stephanie Roberts	10251	6th grade math
Jennifer Scrimpshire	8406	6th grade reading
Angela Stamey	8633	SPED

Document Name: Tutor Reccomendations sheet - Sheet1.pdf Transaction ID: CBJCHBCAABAAl0onyvws-6A8c4s_3ST87fYWrnNZBaPj

Gracin Stephenson	10409	6th grade Math
Olleda Street	10402	7th grade ELA
Angela Walker	8343	ELA -6th grade
Autumn Westmoreland	10416	7th garde science
Wanesha Wilbert	8475	7th grade history

Document Name: Tutor Reccomendations sheet - Sheet1.pdf Transaction ID: CBJCHBCAABAAI0onyvws-6A8c4s_3ST87fYWrnNZBaPj

PERSONNEL FORM

Today's date: 08/27/2026

- **RESIGNATION/TERMINATION**: NOTIFY HR IMMEDIATELY
- **NEW HIRES**: ENSURE ALL PRE-EMPLOYMENT REQUIREMENTS HAVE BEEN MET. IF THIS IS A RETIRED EMPLOYEE RETURNING TO WORK, NOTIFY HR IMMEDIATELY. This form is not notification of this.
- **TRANSPORTATION**: ENSURE BUS CARD, CDL AND MEDICAL CARD ARE RECEIVED. (HR does not need copies, but it must be entered into the log prior to recommendation)

COMPLETE ONLY ONE SECTION BELOW (New Hire or Transfer/Change)

NEW HIRES/Current Employee Recommendations (i.e. Not on Annual Recs, Tutor, Extra Curricular)

School Board Agenda: 09/14/2026 Fiscal Year: 2026-2027 Fiscal Year: N/A

Legal Name: See Attached Afterschool Tutoring List Employee ID: N/A Job#: N/A

School/Department: SMHS Person Replacing: N/A

Position-*Days: Tutor-District (*If applicable) Years of Experience/Step (IT, HVAC, Fac. Mngr.)/Level (Admin): N/A
(*Enter NA for Tutors, Subs, and Gate Workers)*

Classification: N/A Degree: N/A (If Other is selected-list in Comments section.)

Drug Screen Date: N/A

Fingerprint Date: N/A Start Date: 08/27/2026

Hours per day: n/a

Check each box to confirm verification:
- ☑ application completed
- ☑ references checked
- ☑ license or other required documents

TRANSFERS/CHANGES

School Board Agenda: _____ Fiscal Year: _____ Fiscal Year: _____

Legal Name: _____ Employee ID: _____ Classification: _____

Current School/Dept.: _____ Current Position: _____

Reason: _____ Last Day Worked (including on leave, docked or transfers): _____

*Effective date of change (*applies to transfers, change in funding, & supplements*): _____

Position/Classification/Location Transfer To (*include Job # if applicable*): _____

Degree: _____ (If Other is selected-list in Comments section.) Years of Experience/Step (IT, HVAC, Fac. Mngr.)/Level (Admin): _____
(*Enter NA for Tutors, Subs, and Gate Workers*)

Person Replacing: _____ *Supplement: _____ (*Supplemental Positions Only) *Percentage/Amount: _____

Increase/Decrease: _____ Hours/Days: _____ From: _____ To: _____

Change in Funding (*if % add in comments*) From: _____ To: _____

*Check the box to confirm verification: ___ license or other required documents (*Required for Transfers)

Comments (i.e. PERS retiree, Out-of-State retiree, Change or Transfer of Unit or any other relevant information):

Please see attached Afterschool Tutoring list.

N/A

To be completed by Federal Programs/Special Education (*If required, please complete):

Budget Code(s): _____

REVIEWED & APPROVED BY:

Wilson Scarborough (08/27/2026 10:45:34 CDT) 08/27/2026
Principal/Director Date

Principal/Director Date

Transportation/Facilities Manager Date

Special Education Coordinator Date

Special Education Director Date

Curriculum & Instruction Director Date

Federal Programs Coordinator Date

Federal Programs/Student Services Director Date

Assistant Superintendent Date

Montgomery Noblitt (08/27/2026 13:35:05 CDT) 08/27/2026
Assistant Superintendent Date

PROCESSED BY:

Amy Stewart (08/28/2026 08:57:27 CDT) 08/28/2026
Human Resources Date

Assistant Business Manager Date

APPROVED BY:

Superintendent Date

Document Name: Personnel Form - New Hire Transaction ID: CBJCHBCAABAAVehJ7V2LDYJGChRQM39kgge4Fx1DxXZQ

Teacher		Employee #
Amber	Banks	6689
Danielle	Barber	6640
Julie	Barnett	8789
Gwendlyn	Barrett	7625
Josef	Bartos	8897
Martha	Bennett	7572
Jennifer	Bradford	5737
Catherine	Bridges	7442
Dana	Crabtree	8860
Melissa	Dycus	6973
Christina	Gasaway	7204
Crystal	Harkleroad	2027
Skyler	Huff	10151
Richard	Humphreys	2404
Kristina	Jackson	458
Valerie	Jalanivich	2463
Sarah	Johns	7277
Kimberly	Lee	6574
Shelley	Leyens	7163
Leigh	Long	8429
Morgan	Markos	1160
Doris	Melendez	9965
Jennifer	McComas	6669
Jeremy	Mizell	7273
Alexandra	Moreland	8707
Hoang	Nguyen	8862
Olivia	Rhodes	8412
Amy	Scruggs	7237
Jamie	Strayham	1089
Adriane	Thompson	8867
Melaney	Thompson	5843
Stephanie	Tootle	5731
Hannah	Wegner	8252

Policy GFBG: Job Description: Maintenance I

Status: DRAFT

Original Adopted Date: 03/10/2003 **| Last Revised Date:** 03/18/2024 **| Last Reviewed Date:** 03/18/2024

QUALIFICATIONS:

1. High School Graduate or equivalent
2. Training and skill demonstrated in maintenance of school buildings, including repair of mechanical devices, electrical and plumbing items, carpentry skills, and carpeting/floor tile installation skills.
3. As assigned, skill in maintaining septic systems at schools.
4. As assigned, skill in maintaining heating, cooling, and ventilation systems.
5. Possession of a valid Mississippi driver's license.
6. Possess good public relations skills.
7. Good physical condition being able to walk and stand for long periods of time with the ability to lift up to 50 pounds.

REPORTS TO:

Facilities Manager or his/her designee

GOAL:

To maintain the physical school plant in a condition of operating excellence at all times.

PERFORMANCE RESPONSIBILITIES:

1. In counsel with the Assistant Superintendent, establish a preventative maintenance program and a system for emergency repairs.
2. Recommend priorities on repair projects, including estimates of time/cost for same.
3. Examine school facilities on a regular basis for needed repair and maintenance.
4. Establish and submit necessary records and documentation as required.
5. As assigned, maintain all septic systems in working order.
6. As assigned, maintain all heating, cooling and ventilation systems in working order.
7. Serve as lead maintenance person in performing needed maintenance or repair.

TERMS OF EMPLOYMENT:

Twelve (Full-Time) months employment.

SALARY:

As established by school board policy GGBI.

EVALUATION:

Performance in this position will be evaluated annually, by the Facilities Manager, in accordance with established provisions on such evaluations.

Policy GFBH: Job Description: Maintenance II

Status: DRAFT

Original Adopted Date: 03/10/2003 **| Last Revised Date:** 03/18/2024 **| Last Reviewed Date:** 03/18/2024

QUALIFICATIONS:

1. High School graduate or equivalent
2. Training and skill demonstrated in maintenance of school buildings, including repair of mechanical devices, electrical and plumbing items, carpentry skills and carpeting/floor tile installation skills.
3. Possess a valid Mississippi driver's license.
4. Possess good public relations skills.
5. Good physical condition being able to walk and stand for long periods of time with the ability to lift up to 50 pounds.

REPORTS TO:

Facilities Manager or his/her designee.

GOAL:

To maintain the physical school plant in a condition of operating excellence at all times.

PERFORMANCE RESPONSIBILITIES:

1. Constant inspection of school facilities for needed repair and maintenance and reports same to proper person.
2. Establish and submit necessary records and documentation as required.
3. Paint and perform other items of general maintenance nature as directed.
4. Perform other such maintenance work as required and directed.

TERMS OF EMPLOYMENT:

Twelve (Full-Time) months employment.

SALARY:

As established by school board policy GGBI.

EVALUATION:

Performance in this position will be evaluated annually by the Facilities Manager, in accordance with established provisions on such evaluations.

Policy GFBM: Job Description: Custodian **Status:** DRAFT

Original Adopted Date: 05/10/2023 **| Last Reviewed Date:** 05/10/2023

Qualifications:

1. ~~High School Graduate or equivalent.~~Ability to communicate well.
2. Housekeeping/Custodial experience preferred.
3. Possess good public relations skills.
4. Such additional requirements as the Board may require.

Physical Requirements:

1. Possess physical strength necessary to actively perform duties with prolonged periods of standing
2. Employee must have ability to lift, carry, push, pull or move materials up to 30 lbs.
3. Vision to read printed material, standing, walking, bending, and stooping required.

Reports to: Building Principal and/or Assistant Principal/Facilities Manager

Job Goal: To maintain the school in a condition of excellence and cleanliness at all times.

Performance Responsibilities: Assume responsibility for effective and efficient performance to include, but not be limited to the following buildings, sidewalks, grounds, and cafeteria during dining session if emergency arises (vomit, bodily fluids etc.)

- Performs duties with the approved chemicals provided to each school, as directed by operations and support **ONLY**, - no outside chemicals shall be used in the facilities
- Performs general, routine custodial duties using necessary equipment and chemicals: to include dusting, polishing, windows, walls, woodwork, glass counters, mopping, vacuuming, cleaning restrooms, and restocking paper and soap supplies.
- Empties trash receptacles, disposes trash into compactors and/or dumpsters, and bags trash for proper disposal.
- Secures all areas in order to clean (halls, rooms, offices, cafeteria etc.) with spills/debris/bodily fluids until cleanup can be completed.
- Keeps the grounds, entryways, and sidewalks free from rubbish.
- Assists in setting up assembly areas, moves chair, tables, etc.
- Maintains environmental services closet, supplies, cart, mops, and equipment in a clean and orderly manner and ensures proper care in the use and storage of equipment.
- Operates school laundry equipment when applicable
- Performs other such duties and responsibilities as assigned by School Principal/and or/Assistant Principal
- Reports damages, needs and/or concerns to appropriate staff, which may include submitting work orders and checking supply levels.
- Knowledgeable with all safety procedures and practices safe operations with emphasis on continuous improvement of workplace safety and environmental practices.
- Assists in on-the-job training of new staff on routine procedures.
- Must remain on campus during work hours unless clocked out for lunch or otherwise approved by school administrator.
- Assists the school administrator in the process of unlocking and locking doors, turning on and off lights and securing the building at the beginning and end of each day.

Terms of Employment: 187 Days unless determined otherwise

Salary: As established by school board policy GGBE

Evaluation: Performance in this position will be evaluated annually by the School Principal and/or Assistant Principal.

Policy GGBR: Salary Scale: Business Manager

Status: DRAFT

Original Adopted Date: 02/19/2024 **| Last Reviewed Date:** 02/19/2024

~~The Annual Salary for the Business Manager of the Jackson County School District shall be set at the amount of $120,000.00.The Business Manager will be paid in twelve (12) monthly payments. The rate of pay is based on 1,856 hours annually (232 days).Verification of job credentials must be verified.The rate of pay will be frozen at this rate until such time as the Jackson County School Board approves a policy change.~~

Policy GFBEA: Job Description: School Bus Drivers **Status:** DRAFT

Original Adopted Date: 10/21/2002 **| Last Revised Date:** 09/09/2024 **| Last Reviewed Date:** 09/09/2024

Job Description: School Bus Drivers

QUALIFICATIONS:

1. Minimum 21 years of age
2. High school diploma or equivalent
3. Valid Commercial Driver's License (CDL)
4. Valid school bus driver's certificate issued by a Mississippi State Department of Education approved instructor and attend renewal certification every other year.
5. ~~Demonstrate sufficient strength, agility, hearing and visual acuity to exercise safe control over the school bus and passengers at all times. All bus drivers must pass a pre-employment agility test administered as part of the State Department of Education bus driver certification process.~~ Demonstrate sufficient strength, agility, hearing, and visual acuity to exercise safe control over the school bus and passengers at all times. All bus drivers must successfully pass a pre-employment agility test administered as part of the State Department of Education bus driver certification process. Jackson County School District reserves the right to require additional agility testing at any time it deems appropriate to determine an employee's continued ability to safely perform the essential functions of the position, consistent with applicable law.
6. Comply with drug testing policy and procedures (policy GBRM)
7. Have an acceptable driving record with no convictions deemed disqualifying under the Mississippi Commercial Driver's License Law, Sections 63-1-73, MS Code as amended recommendations of the State Department of Education, Transportation Department.
8. The local school board may supplement these qualifications and responsibilities as necessary for safe and efficient student transportation.
9. Ability to lift ten (10) pounds.

REPORTS TO:

Transportation Supervisor and Assistant Superintendent of Support

JOB GOAL:

To operate a school bus in a safe and efficient manner and to abide by all traffic laws, State Board of Education and local school district board regulations.

SUPERVISES:

Students

DUTIES AND RESPONSIBILITIES:

Job functions shall include but not be limited to the following:

1. Conduct a thorough pre-trip (using the district's Daily Bus Inspection Form) and post-trip inspection of the school bus.
2. Keep exterior mirrors clean and adjusted at all times.
3. Perform a minimum of two school bus evacuation drills each school year utilizing appropriate emergency procedures.
4. Know, recognize, and obey road signs and signals by meanings, shapes, sounds, and colors.
5. Keep the interior of the bus clean.
6. Maintain routes and schedules as planned by the Transportation Supervisor.
7. Report any hazards along the existing route to the Transportation Supervisor.
8. Exercise the effective defensive driving skills of self-control, alertness, foresight and good judgment at all times while operating the school bus.
9. Maintain discipline on the school bus without jeopardizing safety while driving.
10. Remain alert at all times to hazards, including but not limited to, poor weather conditions, other vehicles, road conditions and trains at railroad crossings.
11. Complete all reports on bus discipline, bus maintenance and any other reports required by the local school board or Transportation Supervisor.

12. The driver shall not, at any time, permit pupils to stand in the step well or loading area or where the pupil would likely fall out of the bus, if the rear emergency door was opened, or where the driver's view is obscured.
13. At such time as required by law and/or the school district, the employee agrees to one mandatory drug test as part of the hiring process. In addition to the mandatory test, the employee agrees to random test(s) and post-accident testing and to be tested if recommended by the driver's supervisor.

TERMS OF EMPLOYMENT:

Salary, length of employment, leave and absences are defined in policy GGBG.

EVALUATION:

Transportation Supervisor and Assistant Superintendent of Support.

Policy IB: Instructional Goals

Status: DRAFT

Original Adopted Date: 10/27/2003 **| Last Revised Date:** 10/14/2024 **| Last Reviewed Date:** 10/14/2024

The School Board of the Jackson County District directs the Superintendent to implement and maintain the planned instructional program which complies with Mississippi Code 37-3- 49 (2)(a-c) and s7-3-49(5) and School Board Policy 4300. The district curriculum will, at a minimum, align with current academic standards required and adopted by the State Board of Education. These standards are available to all teachers in each school.

1. The school district implements an instructional management system that has been adopted by the school board and that includes, at a minimum, the current academic standards required and adopted by the State Board of Education. {MS Code 37-3-49}

2. Suggested teaching strategies, resources, and assessment strategies are available to teachers in each school for selection and use in teaching the current academic standards required and adopted by the State Board of Education. {MS Code 37-3-49}

3. The school district provides each student in each school with current or otherwise appropriate instructional materials that are in good condition. {MS Code 37-43-1, 37-9-14(2)(b), and 37-7-301(ff)}

The district shall provide resource materials as necessary, within legal budgetary limitations, to support the current standards required and adopted by the State Board of Education.

Reference: Mississippi Public School Accountability Standards

Legal reference: Adoption by school district of instructional program and management system; paperwork reduction.

Policy ICB: Curriculum Development Planning

Status: DRAFT

Original Adopted Date: 10/27/2003 **| Last Revised Date:** 01/11/2024 **| Last Reviewed Date:** 01/11/2024

It shall be the policy of this district to ascertain the extent to which students master specific learner objectives and use such information in making instructional planning and decisions. Each teacher shall use formative and summative tests which are congruent with instructional activities to evaluate the level to which specified learner objectives have been attained by students. Test results shall be accurately reported to students and parents in a timely manner.

The school board of this school district recognizes the need to foster a sense of community and collaboration within schools, and it recognizes the need to provide the opportunity for shared discussions among professional staff and for shared work through positive, open, cooperative relationships.

PRE-ADVANCED PLACEMENT COURSES

In order to ensure that each student has a sufficient education for success after high school and that all students have equal access to a substantive and rigorous curriculum that is designed to challenge their minds and enhance their knowledge skill, school districts shall offer pre-advanced placement courses to prepare students for advanced placement course work.

The department shall develop rules necessary for the implementation of advanced placement courses. MS Code § 37-15-39

Beginning with the 2007-2008 school year, all school districts must offer at least one (1) advanced placement course in each of the four (4) core areas of math, English, science and social studies, for a total offering of no less than four (4) advanced placement courses. The use of the state's online Advanced Placement Instructional Program is an appropriate alternative for the delivery of advanced placement courses.

Any public high school offering the International Baccalaureate Diploma Program is exempt from the requirements of MS Code § 37-15-39. However, the school may participate in teacher training and program funding on the same basis as any high school offering advanced placement courses. MS Code § 37-15-39 (5)

The Superintendent or his/her designee will ensure that any programs for limited-English proficient students have a primary goal of mainstreaming those students into the regular classrooms, and that those programs emphasize English language instruction.

The Mississippi Public School Accountability Standards for this policy are standards 9, 17, and 20.

Policy ICDA: Preschool Program **Status:** DRAFT

Original Adopted Date: 09/15/2008 **| Last Revised Date:** 10/14/2024 **| Last Reviewed Date:** 10/14/2024

Preschool Ages Birth to 5

COLLABORATION WITH OTHER AGENCIES AND REFERRALS

Transition from IDEA Part C to Part B Preschool Programs

Local Education Agencies (LEAs) must participate in a transition planning conference arranged by the designated lead agency for children who participated in early intervention programs. To experience a smooth and effective transition to preschool programs, LEAs must have procedures describing evaluation and transition planning. Procedures are as follows:

1. Children who are served in an early intervention program under Part C of IDEA and who are believed to be potentially eligible for Part B services will be referred to the local school district of residence by a Service Coordinator employed by the Mississippi Department of Health. Such a referral will be made at least ninety days prior to the child's third birthday. A transition planning conference will be arranged by the Mississippi Department of Health, the lead agency for implementation of Part C, in collaboration with the family and local school district personnel at least ninety days prior to the child's third birthday. Children suspected of having a disability, and who may be in need of special education and related services, must be evaluated under the requirements contained in Sections II and IV.
2. State agencies providing services for children ages birth through two under IDEA, Part C, program will adhere to the policies and procedures of that program when identifying children ages birth through two for services. Local school districts will implement Preliminary to Child Study referral procedures under IDEA, Part B for children birth through two and for preschool children. State agencies will also implement Preliminary to Child Study referral procedures for preschool children who are suspected of having a disability under IDEA, Part B. Preschool children are defined as three, four, and five year old children not yet eligible for State-funded kindergarten.

LEAs must make a free appropriate public education available to each eligible child residing in their jurisdiction no later than the child's third birthday; and have an Individualized Education Program (IEP) in effect for the child by that date. If the child's third birthday falls during the summer months, the IEP Team (along with IDEA 2004 Part C personnel who participated in planning) will determine when the local educational agency will begin providing special education services.

Reference citation: IDEA 2004 §612(a)(9); Federal regulations §300.111

First Steps and Project Prints

Children who are served in an early intervention program under Part C of IEDA and who are believed to be potentially eligible for Part B services will be referred to the local school district of residence by the Mississippi Department of Health. Such a referral will be made at least ninety days prior to the child's third birthday. Children suspected of having a disability and who may be in need of special education and related services must be evaluated under the requirements contained in Sections III and IV of the Mississippi Department of Education Policies and Procedures.

Jackson County Civic Action Committee (Head Start)

The Jackson County School District maintains a Cooperative Agreement with the Jackson County Civic Action Committee. As per the Cooperative Agreement, the JCCAC Head Start refers children with suspected disabilities to the Jackson County School District for diagnostic evaluations. Head Start also recruits, enrolls and serves eligible children ages 3-5 making available no less than 10 percent of enrollment opportunities in Head Start Programs available for children with disabilities who are eligible to participate. The Jackson County School District provides referrals of pre-school disabled/suspected disabled children or those in need of Head Start service to Head Start when appropriate and provides diagnostic evaluations when appropriate.

Policy ICG: Sex-Related Education

Status: DRAFT

Original Adopted Date: 06/11/2012 **| Last Revised Date:** 10/14/2024 **| Last Reviewed Date:** 10/14/2024

ABSTINENCE—ONLY SEX EDUCATION

The local school board of every public school district shall adopt a policy to implement abstinence-only, abstinence-plus, or sexual risk avoidance education into its curriculum.

BELIEF

The Jackson County School District School Board believes that every student has the right to accurate information concerning the prevention of pregnancy and sexually transmitted infections. The Jackson County School District Board is committed to fostering community partnerships that educate both students and parents about this important topic.

This School District seeks to affirm its commitment to creating healthy and responsible teens in this School District by fully complying with the Mississippi Code of 1972, Annotated, Section 37-13-171, and by:

- Adopting educational programs designed to help students and parents take action to reduce rates of teen birth and sexually transmitted infections and integrating such programs into already established classes, and
- Establishing principles, guidelines, and strategies for implementing effective sex education programs, referred to in state law as “Abstinence-Only” education programs.

The district shall utilize an age-appropriate, evidenced-based, medically accurate, Abstinence-Only curriculum from the list of curricula approved and recommended by the Mississippi Department of Education (MDE), including as one choice the curricula of Abstinence-Only developed by the Mississippi Department of Human Services and the Mississippi Department of Health, if such curricula are on the MDE’s approved curriculum list.

ABSTINENCE-ONLY EDUCATION

The Jackson County School District Board adopts a Mississippi Department of Education approved “Abstinence-Only Education Curriculum” and

1. Requires the implementation of such program and curriculum in the Jackson County School District effective at the beginning of the 2012-2013 school year,

2. Requires boys and girls to be separated into different classes when sex-related education is discussed or taught,

3. Prohibits any teaching that abortion can be used to prevent the birth of a baby, and

4. Prohibits instruction and demonstrations on the application and use of condoms.

DEFINITION

Abstinence—Only education includes any type of instruction (on a grade and age appropriate basis) that teaches some or all of the following:

- the social, psychological, and health gains to be realized by abstaining from sexual activity, and the likely negative psychological and physical effects of not abstaining;

- the harmful consequences to the child, the child's parents and society that bearing children out of wedlock is likely to produce, including the health, educational, financial and other difficulties the child and his or her parents are likely to face, as well as the inappropriateness of the social and economic burden placed on others;

- that unwanted sexual advances are irresponsible and teaches how to reject sexual advances and how alcohol and drug use increases vulnerability to sexual advances;

- that abstinence from sexual activity before marriage, and fidelity within marriage, is the only certain way to avoid out-of-wedlock pregnancy, sexually-transmitted diseases and related health problems;

- the current state law related to sexual conduct, including forcible rape, statutory rape, paternity establishment, child support and homosexual activity; and

- that a mutually faithful, monogamous relationship in the context of marriage is the only appropriate setting for sexual intercourse.

No program of instruction under this Abstinence-Only curriculum may include anything that contradicts excluded components specified in state law. The instruction program may include a discussion on condoms or contraceptives, but only if that discussion includes a factual presentation of the risks and failure rates of those contraceptives.

PARENT'S RIGHTS

Each school providing instruction or any other presentation on human sexuality in the classroom, assembly or other official setting shall be required to provide no less than one (1) week's written notice thereof to the parents of children in such programs of instruction. The written notice must inform the parents of their right to request the inclusion of their child for such instruction or presentation. The notice must also inform the parents of the right, and the appropriate process, to review the curriculum and all materials to be used in the lesson or presentation. Upon the request of any parent, the school shall excuse the parent's child from such instruction or presentation, without detriment to the student.

PROCEDURES

The superintendent, or his/her designee, shall establish procedures to support this policy. The Superintendent will provide the Jackson County School District Board with an annual report on the outcomes of the Abstinence-Only education program. If funding is available, this report shall include quantitative as well as qualitative analysis of the program and shall include the perspective of students, teachers, and parents/guardians.

REVIEW OF POLICY

This policy will be reviewed on an ongoing basis in accordance with the Board's policy review process. This policy shall comply with all applicable provisions of the Mississippi Code of 1972, Annotated, including but not limited to 37-13-171, 37-13-173, 37-13-175, as amended and with all other applicable federal and state laws.

Policy IDAG: Dual Enrollment

Status: DRAFT

Original Adopted Date: 11/13/2023 **| Last Reviewed Date:** 11/13/2023

Eligible students may participate in the Dual Enrollment Program established by the Jackson County School District (JCSD) in compliance with the MS Code §37-15-38.

A dual enrolled student is a student who is enrolled in a community or junior college or state institution of higher learning while enrolled in high school.

A dual credit student is a student who is enrolled in a community or junior college or state institution of higher learning while enrolled in high school and who is receiving high school and college credit for postsecondary coursework.

1. ***Dual Credit Program Allowances***
   A student may be granted credit delivered through the following means:

   a. Examination preparation taught at a JCSD high school by a qualified teacher. A student may receive credit at the secondary level after completion of an approved course and passing the standard examination, such as an Advanced Placement (AP) or International Baccalaureate (IB) course through which a JCSD high school student is allowed CLEP credit by making a three (3) or higher on the end-of-course examination.

   b. College or university courses taught at a JCSD high school or designated postsecondary site by a qualified teacher who is an employee of JCSD and approved as an instructor by the collaborating college or university.

   c. College or university courses taught at a college, university or high school by an instructor employed by the college or university and approved by JCSD.

   d. Online courses of any public university, community or junior college in Mississippi.

2. ***Admission Criteria for Dual Enrollment in Community and Junior College or University Programs***
   Students may be admitted to enroll in community or junior college courses under the dual enrollment programs if they meet that individual institution~~'s~~ stated dual enrollment admission requirements.

3. ***Tuition and Cost Responsibility***
   Tuition and costs for university-level courses and community and junior college courses offered under a Dual Enrollment Program shall be the responsibility of the parents, custodian or legal guardians of the student.

4. ***Transportation Responsibility***
   Any transportation required by a student to participate in the Dual Enrollment Program is the responsibility of the parent, custodian or legal guardian of the student.

5. ~~***JCSD Average Daily Attendance Credit***~~***School District Net Enrollment Credit***
   When dually enrolled, the student shall be counted, ~~for Adequate Education Programfunding purposes, in the average daily attendance of JCSD in which the student attendshigh school.~~for a total funding formula purposes, in the net enrollment of the public school districtc in which the student attends high school.

6. ***High School Student Transcript Transfer Requirements***
   Grades and college credits earned by a student admitted to a Dual Credit Program

must be recorded on the JCSD high school student record and on the college transcript at the university or community or junior college and high school where the student attends classes.

~~7. ***Ineligible Courses for Dual Credit Programs***~~

~~Any course that is required for Subject Area Testing as a requirement for graduation from JCSD is not eligible for dual credit.~~

8. ***Eligible Courses for Dual Credit Programs***

Courses eligible for dual credit include, but are not necessarily limited to, foreign languages, advanced math courses, advanced science courses, performing arts, advanced business and technology, and career and technical courses. All courses being considered for dual credit must receive unconditional approval from the Superintendent of JCSD and the chief instructional officer at the participating community or junior college or university in order for college credit to be awarded. A university or community or junior college shall make the final decision on what courses are eligible for semester hour credits.

9. ***High School Carnegie Unit Equivalency***

One (1) three-hour university or community or junior college course is equal to one (1) High School Carnegie Unit.

10. ***Maximum Dual Credits Allowed***

It is the intent of the Dual Enrollment Program to make it possible for every eligible student who desires to earn a semester's worth of college credit in high school to do so. A qualified dually enrolled JCSD high school student must be allowed to earn an unlimited number of college or university credits for dual credit.

11. ***Qualifications of Dual Credit Instructors***

A dual credit academic instructor must meet the requirements set forth by the regional accrediting association (Southern Association of Colleges and Schools). University and community and junior college personnel have the sole authority in the selection of dual credit instructors. A dual credit career and technical education instructor must meet the requirements set forth by the Mississippi Community College Board in the qualifications manual for postsecondary career and technical personnel.

The Superintendent and/or designee shall develop procedures to support this policy.

Policy IFCB: Field Trips and Excursions

Status: DRAFT

Original Adopted Date: 01/28/2008 **| Last Revised Date:** 12/11/2023 **| Last Reviewed Date:** 12/11/2023

The Jackson County Board of Education recognizes the need and desirability of field trips to enrich the experiences of students. A well-planned field trip is considered a worthwhile educational experience. Therefore, educational field trips related to class subjects may be authorized provided the following conditions are met:

1. The principal shall be notified in advance of the trip. Field trips must have the endorsement of the principal and must be designed to augment the lesson plans of the teacher.
2. A trip permit form must be endorsed by the Assistant Superintendent of Curriculum and Instruction in advance of the trip.
3. All field trip arrangements are the teacher's responsibility, including transportation, waivers, chaperons, etc. Students shall be under the direct supervision of a teacher or other certified personnel. Students will not be excluded because additional supervision for them is needed. The teacher must request in advance for additional supervision. School buses may be used for transportation for field trips. Only authorized personnel may drive a school bus.
4. Before each field trip, each pupil must present to his/her teacher a document signed by the parent/guardian, giving the pupil permission to participate in the field trip.
5. Field trips shall not be taken after May 1. An exception to the May 1 deadline can be made if the following conditions are met:
6. a. If the trip cannot be scheduled at any date prior to May 1.
   b. If all plans for the trip are completed prior to May 1.
   c. If the trip complies with the guidelines and approval process stated in this policy.
   d. If the trip has been approved by the Assistant Superintendent of Curriculum and Instruction.
   - Field trips will be limited to one per grade (K-5) and the cost shall be covered by the school district. This restriction shall not apply to Life Skills, WINGS, athletics, clubs, or reward trips. In no event shall there be a cost to transport students if using district-owned vehicles driven by district employees.
   - Field trips must be board approved if either of the following conditions are met:
     a. Overnight stay
     b. Out of state travel
   - In the event the field trip that falls under item 7 above cannot be board approved before the travel is to be taken due to late notice, the Superintendent shall have the authority to approve the field trip.

For any trip or school-related activity for which students are transported, whether by private vehicle or by district-owned vehicle, the proper trip permit form shall be submitted, necessary insurance requirements shall be met, and all of the above stated guidelines for trip permits shall be followed as applicable.

Policy JD-1: Discipline--Suspension

Status: DRAFT

Original Adopted Date: 01/05/2004 **| Last Revised Date:** 05/13/2024 **| Last Reviewed Date:** 05/13/2024

Student Discipline (Students with Disabilities)

It is the policy of the Jackson County School District to provide education to children with disabilities and to establish, maintain and implement procedural safeguards regarding disciplinary procedures for these students and their parent (s) as mandated by IDEA and the Mississippi Department of Education Policies and Procedures.

Removals

School personnel may order the removal of a child for not more than ten (10) consecutive school days to the extent that such removals would be applied to children without a disability for the same offense or when the child's behavior is deemed to be dangerous behavior.

Additional removals of not more than ten (10) consecutive school days in that same school year for separate incidents of misconduct may be ordered as long as those removals do not constitute a change in placement. A change in placement occurs when a serial of removals is made that constitute a pattern due to the child being removed for more than ten (10) school days in a year, and because of factors such as length of each removal, the total amount of time the child is removed and the proximity of the removals to one another. When a change of placement occurs, the IEP Committee will meet and review and revise the IEP to consider behavioral assessments and an intervention plan.

Services

Services must be provided during removals.

Manifestation Determination Review

When a disciplinary action is contemplated to change a child's placement to an interim alternative setting due to a drug or weapon violation or due to a hearing officer's decision, or if a disciplinary action involving a change in placement is contemplated for other behavior that violated any rule of conduct of the district that applies to all children, the following must occur:

1. The IEP committee will consider whether the behavior was or was not a manifestation of the child's disability by reviewing evaluation/diagnostic results, observations, current IEP, current placement and relevant information supplied by the parent.
2. The IEP committee will then determine whether the behavior is a manifestation of the child's disability and will determine if all standards were met according to the Mississippi Department of Education Policies and Procedures. The relevant disciplinary procedures applicable to children without disabilities may be implemented in the same manner, except services must be provided as outlined in the Mississippi Policies and Procedures.
3. If any of the standards were not met, the IEP committee will determine the behavior was a manifestation of the child's disability and review and revise the IEP in order to remedy the deficiencies and will implement the revisions to the IEP without unnecessary delay.
4. If the district initiates disciplinary procedures applicable to all children, the district will ensure that the special education and disciplinary records of the child with a disability are transmitted for consideration by the person or persons making the final determination regarding the disciplinary action.

Parent Appeal of Decision

Parent(s) may request a due process hearing when there is a disagreement regarding the determination that the child's behavior was not a manifestation of the child's disability or any decision regarding a child's placement due to disciplinary action. All procedures mandated by the Mississippi Department of Education Policies and Procedures for expedited due process hearings and placement during appeals will be followed by the district.

Referral to and Action by Law Enforcement and Judicial Authorities

The Jackson County School District will follow district procedures for reporting a crime committed by a child with a disability to appropriate authorities. The district will ensure that copies of the special education and disciplinary

records of the child are transmitted for consideration by the appropriate authorities to whom it reports the crime in accordance with the Family Educational Rights and Privacy Act of 1974.

Knowledge of Disability

The district will follow all procedures mandated in the Mississippi Policies and Procedures when the parent of a child has expressed concern in writing (or orally if the parent(s) do not know how to write or has a disability that prevents a written statement) that the child is in need of special education and related services.

The district will follow all procedures mandated by the Mississippi Department of Education when the parent, of a child, has requested an evaluation of their child to determine if the child has a disability and is in need of special education and related services.

The teacher of a child or other personnel of the Jackson County School District may express concern about the behavior or performance of a child in the district to the Director of Special Education for implementation of Child Find procedures.

Protection for Children Not Yet Eligible

The Jackson County School District will follow all procedural safeguards mandated in the Mississippi Policies and Procedures for Special Education for children who have not been determined to be eligible for special education and related services but whose parents assert such protections.

Policy EBBABB: Prohibition Against Aiding and Abetting Sex Offenders in Obtaining Employment

Status: DRAFT

Original Adopted Date: 02/13/2017 **| Last Revised Date:** 12/09/2024 **| Last Reviewed Date:** 12/09/2024

Prohibition Against Aiding and Abetting Sex Offenders in Obtaining Employment

The Board of Trustees of the Jackson County School District prohibits any individual who is a school employee, contractor, or agent, from assisting and abetting a school employee, contractor, or agent in obtaining a new job, apart from the routine transmission of administrative and personnel files, if the individual or district knows, or has probable cause to believe, that such school employee, contractor, or agent engaged in sexual misconduct regarding a minor or student in violation of the law.

The requirements above shall not apply if the information giving rise to probable cause:

(1)(a) has been properly reported to a law enforcement agency with jurisdiction over the alleged misconduct; and

(b) has been properly reported to any other authorities as required by Federal, State, or local law, including title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.) and the regulations implementing such title under part 106 of title 34, Code of Federal Regulations, or any succeeding regulations; AND

(2)(a) the matter has been officially closed or the prosecutor or police with jurisdiction over the alleged misconduct has investigated the allegations and notified school officials that there is insufficient information to establish probable cause that the school employee, contractor, or agent engaged in sexual misconduct regarding a minor or student in violation of the law;

(b) the school employee, contractor, or agent has been charged with, and acquitted or otherwise exonerated of the alleged misconduct; or

(c) the case or investigation remains open and there have been no charges filed against, or indictment of, the school employee, contractor, or agent within 4 years of the date on which the information was reported to a law enforcement agency.

This school district shall report incidents of sexual misconduct to the proper law enforcement, the Mississippi Department of Education and all other required agencies. This school district shall not enter confidentiality agreements with sexual predators.

Official references may only be provided by the superintendent or designee. Personal letters of reference or recommendations provided by employees shall not be written on district letterhead and are not considered official.

All requests for official references shall be submitted to the superintendent or designee.

The superintendent shall develop procedures to support this policy.

Policy EBCA: Vandalism Protection

Status: DRAFT

Original Adopted Date: 09/07/1995 **| Last Revised Date:** 11/18/2024 **| Last Reviewed Date:** 11/18/2024

VANDALISM PROTECTION

If any pupil shall willfully destroy, cut, deface, damage, or injure any school building, equipment or other school property, he shall be liable to suspension or expulsion and his parents or person or persons in loco parents shall be liable for all damages. 37-11-19

This school board has the power, authority and duty to suspend or to expel a pupil for misconduct in the school, upon school buses, on the road to and from school, during recess or upon the school playgrounds, and to delegate such authority to the appropriate officials of the school district. 37-7-301 (e)

Citizens, students and law enforcement are urged by this school board to cooperate in reporting any incidents of vandalism in property belonging to the district and the name(s) of the person or persons believed to be responsible. Each employee of this district shall report to the principal of the school every incident of vandalism known to him or her, and, if known, the names of those responsible.

School officials are hereby authorized to sign complaints and to make charges against perpetrators of vandalism against school property, and are further authorized to delegate, as they see fit, authority to sign such complaints and to press charges.

1. A copy of the school district's discipline plan shall be distributed to each student enrolled in the district, and the parents, guardian or custodian of such student shall sign a statement verifying that they have been given notice of the discipline policies of their respective school district. The school board shall have its official discipline plan and code of student conduct legally audited on an annual basis to ensure that its policies and procedures are currently in compliance with applicable statutes, case law and state and federal constitutional provisions.

2. All discipline plans of school districts shall include, but not be limited to, the following:

    1. A parent, guardian or custodian of a compulsory-school-age child enrolled in a public school district shall be responsible financially for his or her minor child's destructive acts against school property or persons;

    2. A parent, guardian or custodian of a compulsory-school-age child enrolled in a public school district may be requested to appear at school by the school attendance officer or an appropriate school official for a conference regarding acts of the child specified in paragraph (a) of this subsection, or for any other discipline conference regarding the acts of the child;

    3. Any parent, guardian or custodian of a compulsory-school-age child enrolled in a school district who refuses or willfully fails to attend such discipline conference specified in paragraph (b) of this section may be summoned by proper notification by the superintendent of schools or the school attendance officer and be required to attend such discipline conference; and

    4. A parent, guardian or custodian of a compulsory-school-age child enrolled in a public school district shall be responsible for any criminal fines brought against such student for unlawful activity occurring on school grounds or buses.

3. Any parent, guardian or custodian of a compulsory-school-age child who (a) fails to attend a discipline conference to which such parent, guardian or custodian has been summoned under the provisions of this section, or (b) refuses or willfully fails to perform any other duties imposed upon him or her under the provisions of this section, shall be guilty of a misdemeanor and, upon conviction, shall be fined not to exceed Two Hundred and Fifty Dollars ($250.00).

4. Any public school district shall be entitled to recover damages in an amount not to exceed Twenty Thousand Dollars ($20,000.00), plus necessary court costs, from the parents of any minor under the age of eighteen (18)

years and over the age of six (6), who maliciously and willfully damages or destroys property belonging to such school district. However, this section shall not apply to parents whose parental control of such child has been removed by court or decree. The action authorized in this section shall be in addition to all other actions which the school district is entitled to maintain and nothing in this section shall preclude recovery in a greater amount from the minor or from a person, including the parents, for damages to which such minor or other person would otherwise be liable.

5. A school district's discipline plan may provide that as an alternative to suspension, a student may remain in school by having the parent, guardian or custodian, with the consent of the student's teacher or teachers, attend class with the student for a period of time specifically agreed upon by the reporting teacher and school principal. If the parent, guardian or custodian does not agree to attend class with the student or fails to attend class with the student, the student shall be suspended in accordance with the code of student conduct and discipline policies of the school district. 37-11-53

Policy EBH: School Facility Rental

Status: DRAFT

Original Adopted Date: 05/22/2000 **| Last Revised Date:** 06/10/2024 **| Last Reviewed Date:** 06/10/2024

Use of School Facilities

The Jackson County Board of Education encourages the use of school facilities for community purposes under provisions that permit board authority to determine, regulate and maintain such programs.

School facilities may be used for school-sponsored educational, social, or extra-curricular functions. It shall be the responsibility of the Superintendent to establish, maintain, and modify rules governing the use of the facilities, to provide for the protection of property, and to provide for the safety, welfare and health of persons using school properties. Copies of the rules shall be furnished to all groups authorized to use the school facilities. These rules are incorporated as part of the School Board Policies.

The use of the school facilities by organizations other than those sponsored by the Board of Education shall be limited to non-profit making functions, except when specific approval is given by the Board of Education.

Permission to use school facilities does not include concession rights of any type, unless specified in writing.

Use of food service areas by organizations not connected with the school system is discouraged, but not prohibited. The use of food service areas shall require the presence of the cafeteria manager, or designee, and a minimum of one kitchen worker.

Fees and conditions for facilities usage shall be set by the Superintendent. Fees set shall include funds necessary to pay for the principal, or designee, other staff members, food, and supplies necessary for the activity being conducted.

The Jackson County School District, its employees, or the Board of Education, singly or collectively, hereby is held harmless and disclaims any and all liability of any kind in relation to this agreement.

The Jackson County School District, its employees, or the Board of Education, singly or collectively, hereby makes absolutely no warrant as to the condition or fitness of the facilities relative to this agreement.

RULES AND REGULATIONS

PERTAINING TO THE USE OF ANY SCHOOL FACILITIES

1. Request(s) for use of the school facilities by persons not officially connected with the school must be filed with the Superintendent two (2) weeks prior to the date for which it is requested.
2. Permit(s) for the use of the facilities will not be granted if the purpose or result of such use is personal gain to any individual or individuals, is of a political nature, or is sectarian in character.
3. All permits are revocable and shall not be considered as a lease. The Board of Education, or its authorized agents, may reject an application or cancel any permit. The charges will not be considered as rental charges, but will be limited to operating expenses with a reasonable allowance for wear and tear of the facilities.
4. In all cases the regular school activities or organizations of the school have preference when requesting the use of school facilities.
5. The applicant assumes responsibility for the preservation of order at the school facility and assumes strict observance of all regulations of the Board of Education with reference to the facilities.
6. The person or group requesting the permit shall provide sufficient bond for uniformed police protection. The person or group shall furnish proof that uniformed police protection is provided.
7. Smoking and possession or consumption of alcoholic beverages or non-prescriptive drugs on or at any part of the school facilities shall be prohibited. Exception shall be only for a recognized demonstrational program.
8. Pianos, motion picture projectors, scenery, or other apparatus shall not be moved onto the school facilities unless specific permission is granted.
9. The person or group requesting the permit shall provide sufficient bond for any damage sustained to the facility, except normal wear and tear.
10. Persons/Organizations who use their own equipment or property shall remove said equipment immediately following the activity and no later than noon the following day. The school will not be responsible for any equipment left at the building or grounds.

11. The Board of Education or its representative(s) shall at all times have free access to all parts of the school facilities. The Board reserves the right to revoke any permit should such action be necessary or desirable in the best interest of the school system and/or the public.
12. The Jackson County School District, its employees, or the Board of Education, singly or collectively, hereby is held harmless and disclaims any and all liability of any kind relative to this agreement.
13. The Jackson County School District, its employees, or the Board of Education, singly or collectively, makes absolutely no warrant as to the condition or fitness of the facilities relative to this agreement.
14. A duplicate of the application filed with the Superintendent, when approved, will be returned to the applicant as a permit.
15. All functions involving meal preparation and service shall require arrangements through the Child Nutrition Office. For accounting purposes, requisitions for all food, supplies, and labor are to be put on separate requisition forms, designating the function for which these items are to be used. Food and supplies other than those requisitioned through the Central Office will not be permitted on school premises. Direct labor payments from any organization shall not be accepted as proper payroll procedures. Payroll procedures set by the Board of Education must be followed. The Central Office shall make the final determination of charges.
16. The Superintendent and Assistant Superintendent may, at their joint discretion, waive all rules in this section, except #3, #7, #11, #12, #13, and #15.

Policy EBHAE: Equipment And Supplies- Authorized Uses

Status: DRAFT

Original Adopted Date: 09/07/2000 **| Last Revised Date:** 11/18/2024 **| Last Reviewed Date:** 11/18/2024

Use of School Equipment

The Jackson County School District maintains property records for all Fixed Assets and has custodial responsibility for all such equipment. It may be necessary, from time to time, for school employees to use school equipment away from school (and during non-school hours) in the performance of their job responsibilities. In such an occasion, appropriate records should be kept documenting the removal of said equipment from school property. Furthermore, use of any school equipment for non-school purposes shall be strictly prohibited. Specifically, use of any school equipment for personal use by employees of the district or loaning of school equipment to others for non-school business shall be strictly prohibited.

Policy ICF: Curriculum Adoption

Status: DRAFT

Original Adopted Date: 11/18/2024 **| Last Reviewed Date:** 11/18/2024

CURRICULUM ADOPTION

No course of study shall be eliminated or new courses added without approval of this school board. Neither shall any sharp alteration or reduction of a course of study occur without board approval.

The subjects taught and credit earned toward graduation shall be those required by the state accrediting standards and from among those approved for the secondary schools.

Refer to the current edition of **Approved Courses for the Secondary Schools of Mississippi** published by the Office of Instructional Development.

For a complete listing of all approved courses for all grade levels and other job code assignments refer to the current edition of **Mississippi Personnel/Accreditation Data Report Reference Manual**.

The Mississippi Public School Accountability Standard for this policy is standard 20.

Policy IDCAB: Credit Recovery Program

Status: DRAFT

Original Adopted Date: 10/13/2008 **| Last Revised Date:** 11/18/2024 **| Last Reviewed Date:** 11/18/2024

Credit Recovery

Credit Recovery has been defined by the Mississippi State Department as a course-specific, skill-based learning opportunity for students who have previously been unsuccessful in mastering content/skills required to receive course credit or earn promotion. This policy does not apply for students retaking the class.

Jackson County School District has set up a credit recovery program to help struggling students graduate. Students must go through an application process and be approved by the administration before participation will be allowed.

I. Admission to and removal from the Credit Recovery Program

Admission Process

1. A student must have made a grade of at least 50 in the course/credit in which they are attempting to recover credit.
2. The application must include the name of the course to be recovered and must include parental approval for participation in the program.
3. The principal, counselor and CTE Director (if applicable) will verify the application. The principal will approve or disapprove participation in the course.

Removal Process

1. The student has up to twelve (12) weeks to complete the credit recovery course.
2. A student who fails to make an effort to start the Credit Recovery course within 10 days may be removed from the program.
3. Any student who fails to make adequate progress toward completion of the Credit Recovery course within 30 days may be removed from the program.

Eligibility

1. Students who have already received credit for a course are not eligible for Credit Recovery.
2. Students shall take no more than one Credit Recovery course per semester, with a maximum of 2 courses per school year. (This 2 course limit does not include courses recovered during summer school sessions.) This requirement may be waived for students who have a serious illness and are or have been homebound.

II. Instruction

A. JCSD will use approved online programming or teacher-facilitated instruction.

B. JCSD will provide training for teachers and facilitators.

C. Credit recovery is a self-guided program, unless offered by JCSD during the extended

school year.

III. Content and Curriculum

The curriculum used by Jackson County School District for Credit Recovery is aligned with the Mississippi Curriculum Frameworks. It has been approved by Mississippi Department of Education for credit recovery.

IV. Grading

1. The student may receive only a score of 60%on any Credit Recapture course. Upon completion of the course a

grade of 60%will be recorded for the course and it will be noted on the transcript.
2. Grading of the objectives will be through online platforms or teacher-facilitated material. Students must achieve 60% mastery of all objectives to successfully complete the course.
3. When a student has completed the credit/course, documentation will be submitted to the student's counselor.

Policy IDDFAA: District Assurance For Children With Disabilities

Status: DRAFT

Original Adopted Date: 10/27/2003 **| Last Revised Date:** 10/14/2024 **| Last Reviewed Date:** 10/14/2024

The Jackson County School District is committed to serving students with disabilities and hereby sets a goal of expanding and providing full educational opportunities for all students with disabilities, ages three (3) through twenty (20). The opportunities will be provided in accordance with applicable state statures, federal laws and the Mississippi Department of Education's policies.

FREE APPROPRIATE PUBLIC EDUCATION

The district will provide a free appropriate public education to children ages three (3) through twenty (20) with a disability who need special education and, as appropriate, related services as defined under Part B of the Individuals with Disabilities Education Improvement Act of 2007 (IDEA), Mississippi statutes, and the Mississippi Department of Education policies. A free appropriate public education will be provided to students with disabilities who are enrolled in the district and who are residing within the jurisdiction of the district. These services will be provided at no cost to the parent, will meet the standards of the Mississippi State Board of Education, and will stand in conformity with a student's Individualized Education Program (IEP). The provision of a free appropriate public education will continue for a student with a disability through the school year in which a student reaches age twenty-one (21) if the student was enrolled in the district and was twenty (20) at the beginning of the school year.

Preschool students who have been determined to have a disability under IDEA, Part B, shall be provided a free appropriate public education in accordance with an Individualized Education Plan (IEP) or Individualized Family Service Plan (IFSP) no later than their third (3rd) birthday.

Children participating in early-intervention programs under Part C of IDEA, and who are eligible and will participate in preschool programs under Part B of IDEA, will experience a smooth and effective transition to the district's preschool program. Appropriate district personnel will participate in transition planning conferences arranged by the Department of Health, the lead agency for Part C of IDEA.

In accordance with Part B of IDEA regulations, students with disabilities who have graduated from high school with a general education diploma are not entitled to a free appropriate public education by the district.

Procedures for the implementation of this policy by the district are those contained in the state regulations that are relevant to local school districts and issued by the Mississippi Department of Education.

Policy IDDGA: Child Find **Status:** DRAFT

Original Adopted Date: 09/15/2008 **| Last Revised Date:** 10/14/2024 **| Last Reviewed Date:** 10/14/2024

~~Child Find~~

~~The Jackson County School District participates in an ongoing effort to identify, locate and evaluate all children from birth through 21 years of age who may have disabilities and may need special education and related services as defined by the State Policies Regarding Children with Disabilities under the Individuals with Disabilities Education Act (IDEA) of 2004 (State Board Policy 7219). This applies to, but is not limited to homeless children, wards of the State, private school children, children advancing from grade and highly mobile and/or migrant children who reside within the district jurisdiction. Requests for evaluations are not limited by the number per year or time of year a request is received. The district will adhere to the relevant policies and procedures for the implementation of the Child Find requirements for local school districts under State Policies Regarding Children with Disabilities under the Individuals with Disabilities under the Individuals with Disabilities Education Act (IDEA) of 2004 (State Board Policy 7219).~~

Policy IDDH: Section 504 -- Americans With Disabilities Act -- Non Discrimination

Status: DRAFT

Original Adopted Date: 08/12/2019 **| Last Revised Date:** 05/13/2024 **| Last Reviewed Date:** 05/13/2024

Section 504 - Americans with Disabilities Act Nondiscrimination

The Jackson County School District will not discriminate on the basis of disability in admission or access to, or treatment or employment in, its programs and activities to the extent provided by law.

The following person has been designated as the Section 504 /Americans with Disabilities Act Coordinator and will handle inquiries regarding the Jackson County School District's nondiscrimination policies, the filing of grievances, and requests for copies of grievance procedures covering discrimination on the basis of disability.

Name of Coordinator, Section 504/ADA:
Personnel: Karen Glass
Coordinator: Dr. Tanya Sonnier
District Name: Jackson County School District
School District Address: 4700 Colonel Vickery Road, Vancleave, MS 39565
Telephone: 228-283-3000

Policy IDDHA: Section 504 -- Americans With Disabilities Act Procedures (Employees and School Visitors)

Status: DRAFT

Original Adopted Date: 04/10/1995 **| Last Revised Date:** 07/14/2025 **| Last Reviewed Date:** 07/14/2025

Section 504 - Americans with Disabilities Act Procedures (Employees and School Visitors)

Any person who believes that he/she or any class of individuals have been subjected to discrimination as prohibited by Section 504 of the Rehabilitation Act of 1973 or the Americans With Disabilities Act may file a complaint pursuant to the procedures set forth below, on his/her own behalf, or on behalf of another person or on behalf of handicapped persons as a class. All persons are encouraged to file grievances to resolve any disputes arising under these laws. Your filing a complaint will not subject you to any form of adverse action, reprimand, retaliation or otherwise negative treatment by school district personnel.

1. Within ten (10) days of when a complainant knew or should have known of discriminatory conduct, a complaint shall be given in writing to the Section 504/ADA Coordinator. The complaint shall describe specifically the time, place and nature of, and the participants in the alleged discriminatory acts. The Section 504/ADA Coordinator shall, within ten (10) days of receipt of the complaint, conduct or cause to be conducted a thorough investigation including questioning of all parties involved in the complaint. A written record shall be made of the statements by all parties involved. After the investigation is complete, the Section 504/ADA Coordinator shall meet with the complaining party and give a full report of the findings.

2. If the grievance or complaint is not satisfactorily resolved at Step 1, the complainant shall have ten (10) days to appeal the Step1 findings to the Superintendent. The complainant shall present his complaint in writing, describing the reasons for his/her dissatisfaction with the results of Step 1. The Superintendent or his/her designee shall review all aspects of the complaint and complete an additional investigation if necessary. The Superintendent shall respond to the complainant in writing within ten (10) days of receipt of the written appeal.

3. If the complainant is not satisfied with the results of Step 2, the complaining party shall have fifteen (15) from receipt of the Superintendent's decision to appeal the complaint to the school board. The appeal shall be in writing, describing the reasons for complainant's dissatisfaction with the results of Steps 1 and 2. The complainant shall have the opportunity to present an oral statement to the board before the board makes its decision. The board's decision shall be rendered within fifteen (15) days after receipt of the appeal.

Policy IDDHB: Section 504 Procedures (Students) **Status:** DRAFT

Original Adopted Date: 11/15/2007 **| Last Revised Date:** 10/14/2024 **| Last Reviewed Date:** 10/14/2024

SECTION 504 PROCEDURES (STUDENTS)

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination against persons with a handicap in any program receiving federal financial assistance. No discrimination against any person with a disability will knowingly be permitted in any of the programs and practices of the school system. To ensure the district's compliance with Section 504 as it applies to students with handicaps, the following procedures have been adopted.

1. If a student claims that he/she has been subjected to discrimination on the basis of a handicapping condition, in violation of Section 504 of the Rehabilitation Act of 1973, or if the district has reason to believe that a student has a handicap which substantially limits the student's ability to learn (and the student is ineligible for services under IDEA), the district shall convene a team of people who are knowledgeable of the student's educational needs to review and consider all pertinent information related to the suspected handicap. This meeting shall be convened within ten (10) days after the district receives a written statement describing the specific discriminatory conduct or the district becomes aware of the student's handicap affecting the student's ability to learn.

2. The team described in paragraph 1 above shall determine whether the student is handicapped under Section 504 and whether that handicap substantially limits the major life function of learning. If such a determination is made, the team must further determine what accommodations are required on behalf of the district to allow the student an equal opportunity to participate in school and school-related activities. If the student's parents disagree with the district's conclusion and recommendations, the parents shall be informed of their right to ask for an impartial hearing to decide the matter. Hearing requests shall be made in writing to the superintendent giving specific reasons describing the discriminatory actions by the district and why the district's accommodations are not appropriate.

3. An impartial hearing shall be held within ten (10) days of receipt of the written request. The district shall obtain as a hearing officer an individual who is not an employee of the district and who is knowledgeable of Section 504. The parent and student may take part in the hearing and have an attorney represent them at their own expense. The district also may be represented by counsel.

4. The hearing officer shall conduct the hearing so as to give the parents an opportunity to present evidence supporting their claim that their child has been subjected to discriminatory treatment in violation of Section 504. The district shall be given the opportunity to present evidence supporting its position with respect to the student. A tape recording of the hearing will be made by the district, a copy of which will be provided the parents.

5. The hearing officer shall make a decision within ten (10) days after the conclusion of the hearing. The decision shall be given in writing to the district's 504 coordinator and the parents.

6. If either party is aggrieved by the action of the Hearing Officer, an appeal may be taken to the board of trustees of the district at its next regularly scheduled meeting. The board, in its discretion, may allow a statement to be made by the parents and a representative of the district. The decision of the board shall be final.

7. The district shall publish its policy of nondiscrimination on the basis of handicap and shall inform parents of their rights under Section 504, including the right to examine records relevant to their child, the right to an impartial hearing with representation by legal counsel at their expense, and the district's review procedure.

8. The Section 504 Coordinator for the district may be contacted at phone number 228-283-3000.

Policy IDDHC: Placement of Special Education Students **Status:** DRAFT

Original Adopted Date: 10/27/2003 **| Last Revised Date:** 10/14/2024 **| Last Reviewed Date:** 10/14/2024

~~**Alternative Education for Students with Disabilities**~~

~~Students with special education rulings may be placed in an alternative setting when recommended by an IEP committee. All due process procedures mandated by IDEA and the Mississippi Department of Education policies and procedures are to be followed. These procedures include Written Notice and Procedural Safeguards to parents, verification of receipt by parents and conducting of an IEP meeting to recommend placement.~~

~~The IEP committee may consist of, but not limited to, SPED teachers, Behavioral Specialist, District Psychologist, Alternative School teacher, SPED teacher, member of Central Office SPED Staff, Parent, Child, if appropriate, and the Principal or his/her designee, regular education teachers and other members as deemed appropriate. All data related to the child's programming will be reviewed and a decision will be made according to LRE criteria. The committee must review the continuum of alternative services and determine that the Alternative School is appropriate and will provide a FAPE.~~

~~The following steps will be followed in this process.~~

1. ~~Notice of committee meeting to parent.~~
2. ~~Document receipt of Notice.~~
3. ~~Notification of appropriate school personnel of time and place of meeting.~~
4. ~~Conduct IEP meeting, review current IEP, supplementary aids and services, general education placement and document placement decision.~~
5. ~~Submit recommendation to principal and SPED Director.~~
6. ~~Placement decision implemented and submitted to the district Discipline Committee for review.~~

~~Criteria to be reviewed for Return to Home School~~

~~The Special Education Teacher at the Alternative School will collect and maintain data regarding completion of IEP goals. Progress reports will be communicated to parent and home school. Transition goals to promote successful return will be developed and the IEP will be revised as needed. The SPED teacher will send notice of committee meeting and schedule IEP meeting to recommend return to home school. The IEP committee will review all data and determine date of return.~~

Policy JNB: Seal of Biliteracy **Status:** DRAFT

Original Adopted Date: Pending

In order to recognize its high achieving students, the Jackson County School District offers to those students who are proficient in more than one language the Seal of Biliteracy. The Seal of Biliteracy is a statement of accomplishment that helps to signal evidence of a student's readiness for college and career and for engagement as a global citizen. Recognition for demonstrating a level of biliteracy shall be indicated on the high school transcript for students.

All students (including those whose native language is English or another world language and a student with disabilities), are eligible to attain one of the two following levels of biliteracy:

1. Silver Seal of Biliteracy – which demonstrates a functional fluency at the intermediate-mid range,

2. Gold Seal of Biliteracy – which demonstrates a working fluency at the advanced-low range.

In order to encourage and recognize linguistic proficiency and cultural literacy, the district will present a Mississippi Seal of Biliteracy as a recognition on a student's transcript, to each graduating high school student who demonstrates proficiency in one or more languages in addition to English. The most updated version provided by MDE will be used to determine awards. For the most current vetted list of the Mississippi Department of Education approved assessment vendors and updated requirements, see the Mississippi Seal of Biliteracy website www.mdek12.org/ese/Mississippi-Seal-of-Biliteracy.

Seal of Biliteracy Eligibility

Every Mississippi Seal of Biliteracy student candidate needs to complete an application with his/her counselor in order to begin the process to obtain the Mississippi Seal of Biliteracy. Native or non-native English speakers who meet the following criteria before the senior year or the spring semester before graduation:

1. Show evidence of proficiency in literacy in English by meeting the current MDE minimum score requirements as outlined on the Mississippi Seal of Biliteracy website. www.mdek12.org/ese/Mississippi-Seal-of-Biliteracy.

2. Show evidence of proficiency in literacy in a world language other than English by meeting the criteria as outlined on the Mississippi Seal of Biliteracy website. www.mdek12.org/ese/Mississippi-Seal-of-Biliteracy.

Standards

Students shall demonstrate a minimal level of proficiency in English, and one or more additional languages, whether it be a native language, heritage language, a language learned in school or another setting. Standards for the award include:

1. The Seal shall be completed by an eligible student's high school graduation date.
2. The Seal shall be noted on the high school transcript as a credential that can be viewed by colleges, universities, and future employers.
3. Students shall be informed of the Seal in the 5th and 6th grade along with MDE requirements.
4. Students should meet regularly with their high school counselor to track their progress towards biliteracy.
5. After meeting the requirements for the Seal, the counselor and student should work together to complete and submit an application where the evidence will then be verified by the counselor.
6. The school will then be required to report the information to MDE.

GENERAL GUIDELINES FOR DETERMINING LANGUAGE PROFICIENCY IN ENGLISH:

English

Students must demonstrate proficiency in English by meeting language arts requirements for high school graduation or by demonstrating proficiency on a validated assessment of proficiency for English learners or other acceptable assessments as listed on the Mississippi Seal of Biliteracy website www.mdek12.org/ese/Mississippi-Seal-of-Biliteracy. Assessments in English may include one or more of the following as determined by the district:

- State assessments of English Language Arts as required for all learners, or
- State assessments of English language development for English learners, or
- Other assessments identified by the state as appropriate for demonstrating English proficiency equivalent to meeting high school graduation requirements.

NOTE: The district's procedures for collection, recording and maintaining the data for students receiving the Seal of Biliteracy will be implemented and executed by each high school educational team, to include the high school counselor. This includes reviewing the evidence and verifying the criteria for the Seal had been met upon which attaining the Seal is based, the number of Silver Seals of Biliteracy and Gold Seals of Biliteracy awarded, and the languages other than English in which students earned the Seal. Annually, the data shall also be divided into subgroups specifying the following:

Data will include but is not limited to:

1. English and World Language assessment scores and levels of achievement
2. Languages other than English in which students earned the seal,
3. Number earning the seal who are former English learners, and
4. Seal level earned by each student.

Awarding

Awarding of the Silver Seal of Biliteracy or the Gold Seal of Biliteracy shall be completed by high school graduation. In addition to other awarding and recognizing processes set by the district, the district will perform the following:

1. The seal shall be added to the high school transcript as it is the credential that is viewed by post-secondary institutions and future employers.
2. The achievement of biliteracy shall be recognized at graduation and awards ceremonies.

Reporting

The district must report their District Participation form, local board policy, and agenda with approved board minutes adopting their local seal of biliteracy to MDE. When recognizing students for earning a seal of biliteracy, the district must also determine practical methods for identifying and recording the name(s) of students who have met the requirements. The district must report this information to MDE through MSIS.

Exhibit JNB-E(1): Seal of Biliteracy

Status: DRAFT

Original Adopted Date: Pending

See PDF on the next page.

STUDENT APPLICATION
MISSISSIPPI SEAL OF BILITERACY

Directions to Applicants:

1. Please type or print legibly all information.
2. Complete all sections of the application.
3. Submit application and documentation of qualifying scores to your school counselor at your high school no later than (Date): _____.

Name _____ Date _____

Current Grade Level _____ Expected Year of Graduation _____

Counselor Name _____

Recommending Teacher Name _____

ASSESSMENT INFORMATION

Assessment information used to document proficiency in English and at least one other language.

Language	Name of Assessment	Date Completed	Score*
English			
Other Language:			
Other Language:			

*Attach a copy of the score report.
Some exams do not give results until after June. Students and advisors may need to plan accordingly.

FOR GUIDANCE COUNSELOR USE ONLY

Qualifications checklist for a Mississippi Seal of Biliteracy:

☐ Passed all required end-of-course English/Reading assessments at the proficient or higher level.

☐ Completed all graduation requirements for a standard or advanced studies diploma.

☐ Acceptable evidence of proficiency at the Intermediate-Mid or higher level in at least one language in addition to English.

Mississippi Seal of Biliteracy Awarded

☐ Silver Mississippi Seal of Biliteracy

☐ Gold Mississippi Seal of Biliteracy

☐ No Seal Awarded

Reason:

_____ _____

Counselor Signature Date Recommending Teacher Signature Date

Exhibit JNB-E(2): Seal of Biliteracy

Status: DRAFT

Original Adopted Date: Pending

See PDF on the next page.

MISSISSIPPI SEAL OF BILITERACY
DISTRICT PARTICIPATION FORM

This form must be completed and uploaded to MSIS upon initial determination to participate in the Mississippi Seal of Biliteracy program.

District Name: _____

District Address: _____

County: _____

District Seal of Biliteracy Contact Name: _____

District Seal of Biliteracy Contact Email: _____

Our district agrees to abide by the Mississippi Department of Education's Mississippi Seal of Biliteracy Policy 28.8 and guidance as outlined in the Mississippi Seal of Biliteracy Guidelines. We also agree to submit required information as listed on the Mississippi Seal of Biliteracy website www.mdek12.org/ese/Mississippi-Seal-of-Biliteracy.

_____ _____

Superintendent Signature Date

Exhibit JNB-E(3): Seal of Biliteracy

Status: DRAFT

Original Adopted Date: Pending

See PDF on the next page.

INCOMING STUDENT NOTIFICATION OF MISSISSIPPI SEAL OF BILITERACY

This form may be used to assist students in notifying the school that they wish to pursue the Mississippi Seal of Biliteracy.

Student Name: _____

School: _____

Expected Year of Graduation: _____

Parent/Guardian Name: _____

We have been notified of the Mississippi Seal of Biliteracy and the requirements for earning this credential.

☐ My child would like to pursue coursework and/or other requirements to work towards attaining this seal upon graduation.

Language of Interest: _____

_____ _____

Student Signature Date

_____ _____

Parent/Guardian Signature Date



Student

Handbook

2026-2027

Jackson County School District
2026 – 2027
Calendar

July 20-23, 2026	No Students	Monday - Thursday	Professional Development/Teacher Workdays
July 24, 2026		Friday	Students First Day/Cafeteria Opens
August 21, 2026		Friday	60% Day for Students/ Professional Development for Staff
August 25, 2026		Tuesday	1st Nine Weeks Progress Reports
September 7-8, 2026	NO SCHOOL	Monday-Tuesday	Labor Day Holiday
September 28, 2026		Monday	End of 1st Nine Weeks
October 2, 2026	No Students	Friday	Teacher Workday/Professional Development
October 5-9, 2026	NO SCHOOL	Monday-Friday	Fall Break
October 15, 2026		Thursday	1st Nine Weeks Report Cards
November 3, 2026		Tuesday	2nd Nine Weeks Progress Reports
November 23-27, 2026	NO SCHOOL	Monday-Friday	Thanksgiving Holidays
December 15, 2026		Tuesday	End of 2nd Nine Weeks/1st Semester 60% Day for Students
December 16-17, 2026		Wednesday-Thursday	Weather Makeup Days 1st Semester (if needed)
Dec.16, 2026-Jan. 1, 2027	NO SCHOOL	Wednesday-Friday	Christmas/Winter Holidays
January 4, 2027	No Students	Monday	Teacher Workday/Professional Development
January 5, 2027		Tuesday	School Resumes - 2nd Semester Begins
January 7, 2027		Thursday	2nd Nine Weeks Report Cards
January 18, 2027	NO SCHOOL	Monday	Dr. Martin Luther King, Jr. Holiday
February 4, 2027		Thursday	3rd Nine Weeks Progress Reports
February 8-12, 2027	NO SCHOOL	Monday-Friday	Mardi Gras Holidays
February 26, 2027		Friday	60% Day for Students/ Professional Development for Staff
March 16, 2027		Tuesday	End of 3rd Nine Weeks
March 24, 2027		Wednesday	3rd Nine Weeks Report Cards
March 26 - April 2, 2027	NO SCHOOL	Friday-Friday	Spring Break
April 22, 2027		Thursday	4th Nine Weeks Progress Reports
May 20, 2027		Thursday	East Central High School Graduation
May 24, 2027		Monday	St. Martin High School Graduation
May 25, 2027		Tuesday	Vancleave High School Graduation
May 26, 2027		Wednesday	End of 4th Nine Weeks/2nd Semester - 60% day for students - Last Day of School
May 27, 2027	No Students	Thursday	Teacher Workday/Professional Development
May 27-28, 2027		Thursday-Friday	Weather Makeup Days 2nd Semester (if needed)
June 1, 2027		Tuesday	4th Nine Weeks Report Cards

Table of Contents

District Policies **1**
Foreword 1
District Mission Statement 1
Message from Superintendent 2
Mississippi Education Reading Initiative 3
Anti-Discrimination Policy 3
Title IX & VI 4
Title I 4
Parent Right to Know 4
Parent Involvement Policy 4
Section 504 5
Special Education for Children with Disabilities 6
Service Dogs 6
Intervention Process (MTSS) 6
Notification of Rights Under the Family Educational Rights and Privacy Act (FERPA) 7

Enrollment Procedures **9**
Admission Policies 9
Required Registration Documents 10
Transfer Students 12
Withdrawal Procedure 12
Homeschooled Children 12
Homeless Children 13

District Attendance Policies **14**
Attendance 14
Excused Absences 14
Unexcused Absences 15
Preapproved Absences/Religious Observances 15
Make-Up Work 16
Elementary (K-5) School Attendance Policy 16
Middle (6-8) School Attendance Policy 16
High (9-12) School Attendance Policy 16
Check In/Check Out Procedure & Tardy Procedure 17
Elementary (K-5) 17
Secondary (6-12) 17
Student Arrival and Departure Times 18
Leaving Class 19
Leaving School Grounds 19

Health and Medical Procedures **20**
Illnesses and Communicable Diseases 20
Immunizations and Vaccinations 22
Health Policies Regarding Immunizations 22

Head Lice 22
Fever 23
Diabetic Condition Plan 23
Diseases 23
Medications 23
Medications Elementary (K-5) Secondary (6-12) 24
Medical Emergencies 25

General Academic Information 26
Permanent Record 26
Progress Reports and Report Cards 26
Report of Grades 26
Recording of Grades 26
State Testing Requirement 27
Electronic Communication Devices Policy (State Tests) 27

Elementary (K-5) Academic Guidelines 27
Promotion and Retention 27
Exceptions to the Promotion and Retention Policy 27
Grades 28
Homework/Assignments 28
Conferences 28

Middle (6-8) School Academic Guidelines 28
Grade Level Classification 28
Grades 29
Summer School Guidelines 29

High (9-12) School Academic Guidelines 30
Policies Regarding Selection of Subjects 30
Dual Credit 30
Grades 30
Grade Level Classification 31
Exemption Policy 31
Awarding and Recording of Grades 32
Reports of Student Progress 32
Honor Roll 32
Award Day Program 32
Standards for Participation in Extra-Curricular Activities 32
Student Drug Testing 33

Graduation Information 40
Graduation Requirements 2022 and Later 40
Valedictorian, Salutatorian, and Historian 40
Collegiate Academy 41
Early Graduation 41
Correspondence Courses 42

Graduation for Students with Disabilities 42
Grading for Students with Disabilities 43
Graduation Ceremonies 43
Student Message at Graduation Ceremonies 43
Participation in Graduation Ceremonies/ Discipline Violations 44
Computation of Grade Point Average 44
Course Description Guide 45
Diploma Options 46
Weighted 5.0 Scale 47
Unweighted 4.0 Scale 47

Student Conduct Procedures 48
Mississippi School Safety Act of 2019 48
Code of Conduct 48
Addendum of the Code of Conduct 50
Elementary (K-5) Campus Discipline Ladder and Consequences 51
Elementary (K-5) Assertive Discipline Program 52
Secondary (6-12) Campus Discipline Ladder and Consequences 53
Secondary (6-12) Assertive Discipline Program 55
Violence Policy (Threat Protocol) 56
Prevention of School Violence 57
Sexual Harassment – Employees and Students 58
Definitions of Bullying or Harassing Behavior 60
Student Bullying Policy 60
Procedures for Bullying or Harassing Behavior 61
Procedures for Processing a Complaint 61
Resolving Complaints 62
Bullying/Harassing Report Form Directions 62
Bullying/Harassing Report Form 63

Transportation Services for Elementary (K-5) and Secondary (6-12) 64
School Bus/All District Vehicle Services 64
School Bus Discipline 64
Established Rules of Behavior 65
Interference with School Buses 66
Parents/Guardians Picking Up Students or Student Riding a Different Bus 66
Changing Afternoon Transportation 66
Buses 66
Safety Regulations 66
Bus Procedures for Loading, Riding, Departing, and Extracurricular Trips 67

School Dress Code 68
General Philosophy 68
General Guidelines 68
Jewelry, Accessories, and Personal Grooming 69
Prohibited Items 69

Non-Compliance of Dress Code Procedure 69

Parent/Guardian Information **70**
Students and Parent/Guardian Rights and Responsibilities 70
Grievance Procedure 71
Modifications for Exceptional Students Special Education Placement 71
Parent/Guardian Involvement in Conferences 71
Parent/Guardian-Teacher Organization 71

General Information **72**
Emergency Operations 72
Textbooks and Technology 72
Library Books 73
Video Policy 73
Student Insurance 73
Blood Drives 73
Students and News Media 73
Attendance at Prom 73
Deliveries to Students 73
Drink and Snack Machines 74
Science and Technology Labs 74
Student Parking Lot 74
Extra-Curricular Activities 74
Fundraising 75
Activity Fund 75
School/Community Relations Liaison 75
Use of Telephone 75
Cellular Phones, Electronic Devices 75
Electronic Cigarettes and/or any Smoking Devices 76

Guidance and Support Services **77**
Guidance Services 77
Guidance Program 77

Child Nutrition **78**
Free and Reduced 78
Program Accountability 78
Charge Policy 78
Meal Prices 78
Meal Accounts 79
Menus 79
Federal Meal Requirements and Food Sales Policy 79
State Competitive Food Law 80
Local School Wellness 80

District Policies

Foreword

This student handbook has been prepared by the faculty, staff, and administration, along with input from students, parents/guardians, community, and constituents of the Jackson County School District as a guideline to procedures, policies, and practices governing the operation of our schools and the behaviors of our students. The administration and instructional staff of the Jackson County School District believe that it will help both parents/guardians and students to be properly informed about matters which concern all of us. The School Board and the administration of the Jackson County School District work closely together with a student community advisory committee (MS code 37-7-301), to establish sound and reasonable goals for our schools, to anticipate district needs, and to provide an environment conducive to learning. The primary purpose of providing this handbook is to help make students' school experiences in this environment more satisfying because it will tell them what they need to know and what they need to do to make their school experience both pleasant and successful.

It is the responsibility of parents/guardians and students to familiarize themselves with this Student Handbook. Parents/guardians are encouraged to read and discuss the handbook content with their children.

The policies described in this handbook shall pertain to any student who is on school property, on the school bus, on the way to and from school, or who is in attendance at school or at a school- sponsored activity or event. These policies may also pertain to conduct occurring on property other than school property or other than at a school related event when such conduct by a student, in the determination of the school superintendent or principal, renders that student's presence in the classroom a disruption to the educational environment of the school or a detriment to the best interest and welfare of the student and teacher of such class as a whole (MS Code 37-11-55).

School-sponsored activities include, but shall not be limited to, practices, rehearsal, participation or spectator, on or off school property, within and outside the school district.

District Mission Statement

The mission of the Jackson County School District is to provide a safe, nurturing environment conducive to quality education wherein all students have the opportunity to obtain the essential skills necessary to achieve the goals of their choice and to become responsible, productive citizens. See JCSD School Board Policy GBRHA.

Message from Superintendent David Baggett

Thank you in advance for taking the time to familiarize yourselves with our student handbook. As both a parent and a member of our school community, I understand the multifaceted responsibilities we juggle to ensure an exceptional educational experience for our students. The student handbook stands as a cornerstone of the education we offer.

Within the Jackson County School District's Student Handbook, you will find comprehensive guidance and information pertinent to all students, parents, or guardians, outlining the policies and procedures governing our schools. We firmly believe that presenting this information in its current format provides a clear and informative overview of both individual school and district-wide procedures, empowering both students and parents.

Our district wholeheartedly embraces and encourages inquiries from students and parents regarding our policies and procedures. Teachers, counselors, and principals stand ready and willing to address any questions or concerns you may have. By fostering open communication among parents, students, and staff, and working together to prioritize the well-being of our students, we are poised for an outstanding school year.

Should you have any questions regarding your student, we encourage you to first reach out to your student's school. However, if resolution proves elusive after engaging with the school, please do not hesitate to contact my office at 228-283-3000.

Thank you once again for your commitment to our students' success.

Warm regards,

David Baggett

Mississippi Department of Education Reading Initiative

The Jackson County School Board endorses the goals established by the Mississippi Board of Education to improve the reading skills of all students in the state.

- **Goal One**: All children will exit kindergarten with the appropriate readiness skills.
- **Goal Two**: All first through third grade students will demonstrate a growing proficiency in reading so that they will exit third grade as readers.
- **Goal Three**: All fourth through ninth grade reading scores will increase.
- **Goal Four**: Mississippi students will demonstrate a growing proficiency in reading and reach or exceed the national average in reading within the next decade.

Anti-Discrimination Policy

The Jackson County School District advocates and adheres to a policy of equal educational and employment opportunity without regard to race, sex, color, creed, religion, disability, or national origin. This policy, which extends to all programs and activities of the school district, arises out of the following statutes: See JCSD School Board Policy JAA and IDDHB.

Title VI of the Civil Rights Act of 1964, 42 U. S. C. 2000 et seq. and its implementing regulation, 43 C. F. R., Part 100

Individuals with Disabilities Education Act (IDEA), 20 U.S.C., 400 et seq.

Section 504 of the Rehabilitation Act of 1973, 20 U.S.C. 794 and its implementing regulation, 34 C. F. R., Part 104

Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., and its implementing regulation, 34 C. F. R. Part 106

The Age Discrimination Act of 1975, 42 U.S.C. 6601 et seq. and its implementing regulation, 45 C. F. R. Part 90 The Americans with Disabilities Act of 1990. Inquiries regarding compliance may be directed to**:**

Jackson County School District
Dr. Aubrey Bosarge, Director of Special Education
Karen Glass, Director of Human Resources
4700 Colonel Vickrey Road
P.O. Box 5069
Vancleave, Mississippi 39565

Title IX and Title VI
The Jackson County School System does not discriminate in the basis of sex, race, color, religion, national origin, or disability, and is in compliance with Title IX of the Education Amendments of 1972 and Title VI of the Civil Rights Act of 1964. See JCSD School Board Policy JAA, IDDH, IDDHA, and IDDHB. (PL 92-318)

Jackson County School District
Director of Human Resources
Karen Glass
P.O. Box 5069
Vancleave, Mississippi 39565-5069
phone: 228-283-3000

Title I
Title I is a remedial/compensatory education program designed and operated by the Jackson County School District within the guidelines of the State Department of Education and Federal regulations which apply to such programs. The program is funded entirely by federal funds and utilizes local teachers, assistants, and staff to accomplish its goals. A school's poverty level percentage (based on the free and reduced lunch count) determines the school's eligibility for providing Title I services.
Currently the district's Lower and Upper elementary (K-5) schools are school wide Title I schools. Each Title I school has a school wide plan on file at the local building. All students at these schools are eligible for Title I services.
The goal of Title I is to provide intensive, individualized instruction in an encouraging, supportive, environment. Participation by parents of Title I students in the program is encouraged through workshops, meetings, and program improvement activities. See JCSD School Board Policy LAA and DFC. (federal law ESSA) (PL 94-142, PL 99-457, and PL 89-313)

Parents Right to Know
Each of our elementary (K-5) schools receives Title I funds which provide valuable programs and services in our district. Many of the technology, reading and mathematics programs that offer learning opportunities for our students are a result of Title I funding. One of the requirements of the law is that parents have the right to request the qualifications of the teachers and teacher assistants at their child's school. Each school has a list of all staff and their qualifications available in the school office. If you wish to review this information, please contact the office of your child's school and a copy of this list will be provided. See JCSD School Board Policy LAA, DFC, and KBA.

Parent/Guardian Involvement Policy
Activities and procedures by the schools of the Jackson County School District to increase parental/guardian involvement are a vital, integral part of the Title I program. . To accomplish this goal, the district shall:

- Convene a district wide or building level annual meeting of the parents of participating children to:
  - Discuss with the parents/guardians the activities and programs available through Title I funding
  - Inform parents/guardians of their right to consult in the design and implementation of the Title I program
  - Solicit parent/guardian input

- Provide parents/guardians an opportunity to establish mechanisms for maintaining a continuous communication among parents, teachers, administrators, and Title I personnel
- Make copies of this policy available to parents/guardians of participating children
- Make Title I LEA education personnel available to parents/guardians
- Provide opportunities for regular meeting of parents/guardians of participating children
- Provide timely information about the program and its requirements to parents/guardians
- Provide parents/guardians of participating children with reports on the children's progress
- Actively solicit parental/guardian input in the planning, design, and implementation of the Title I program
- Support the training of parents/guardians to work with their children in the home and to participate in activities, which build good home and school partnerships
- Assess annually the effectiveness of the parental/guardian involvement policy in improving academic quality of the schools served and to determine if modifications are needed to increase parental/guardian participation
- Coordinate, to the extent possible, Title I parental/guardian involvement with programs such as Head Start, state-run preschool programs and other programs for early intervention
- Adopt parental/guardian compacts. See JCSD School Board Policy DFC.

Section 504 Nondiscrimination on the Basis of Disability Policy

The Jackson County School District will not discriminate on the basis of disability in admission or access to, or treatment or employment in its program and activities to the extent provided by law.

Section 504 and Americans with Disabilities Act Coordinators will handle inquiries regarding the Jackson County School District's nondiscrimination policies, the filing of grievances, and requests for copies of grievance procedures covering discrimination on the basis of disability:

Section 504/Student ADA Coordinator
Director of Curriculum and Instruction
Dr. Tanya Sonnier
4700 Colonel Vickrey Road
P.O. Box 5069
Vancleave, MS 39565-5069
Phone: 228-283-3000

Each School has a Multidisciplinary 504 Team in place to review all 504 requests. Parents/guardians should contact the principal of their respective schools if their child has a disability, which substantially limits one or more major life activities.

Initial Review of 504 to Determine Eligibility:

- If the District has reason to believe that a student may be eligible under Section 504 as a result of a disability that is impacting the student's education, and that the student may be in need of special accommodations or related services in the regular education setting in order to participate in the school program, the district must first follow its procedures for a

comprehensive evaluation for IDEA, including the requirement to implement the Three-Tier Intervention Process. See JCSD Policy IEI.

- One exception to this rule is that the student may be considered for 504 without going through the Three-Tier Intervention process if chronic health problems exist, or if the school and parents agree that the student has a disability that would likely qualify the student for IDEA services and interventions would have little or no impact.
- After ineligibility for IDEA is determined, the principal will convene his or her school's Multidisciplinary 504 Team and review the referral to determine if further evaluation is needed. The principal will notify the student's parent/guardian of the decision.
- See JCSD Policy IDDHB for more detailed guidance concerning 504 eligibility.

Special Education for Children with Disabilities

A variety of programs in special education may be offered based on identified and approved student needs. Services are provided for children with disabilities who have been evaluated and determined eligible. Services are provided in the Jackson County School District under the direction of trained and certified staff. For further information regarding Special Education for Children with Disabilities, please contact the Director of Special Education. See JCSD School Board Policy GFABP, DFC, and IDDFAA.

Service Dogs

In providing accommodations for students, the parent/guardian of a child with such illness or disability, the teacher(s) of the student and the appropriate school administrator shall meet and develop a written 504 Plan consistent with the provisions of Chapter 23, Title 37, MS Code of 1972, that would permit the use of service dogs in the school facility. Parents/guardians must contact their student's school principal prior to the implementation of a service dog to obtain the district's service dog protocol. See JCSD School Board Policy IDDHE.

Intervention Process (Multi-Tiered System of Support or MTSS)

An instructional model designed to meet the needs of every student is in place at all Jackson County schools. This process is required and not optional, as directed by the Mississippi State Board of Education Chapter 40, Rule 40.1. The model consists of three tiers of instruction: Tier I: quality classroom instruction based on College and Career Readiness Standards, Tier II: focused supplemental instruction, and Tier III: intensive interventions specifically designed to meet the individual needs of students.

Teachers will use progress monitoring information to a) determine if each student is making adequate progress; b) identify any student as soon as he/she is falling behind; and c) modify instruction early enough to ensure that every student gains essential skills.

Monitoring of student progress is an on-going task that may be measured through informal classroom assessment, benchmark assessment instruments, and large-scale assessments.

If strategies in Tier I and Tier II are unsuccessful, students must be referred to the school's Teacher Support Team (TST). The TST is the problem-solving unit responsible for interventions developed at Tier III. Interventions that are research-based will be designed and implemented to address the deficit areas, as designated by the TST, and be supported by data regarding the effectiveness of the interventions. Parents/guardians will be contacted and invited to participate in the process when a student is referred to the Teacher Support Team. See JCSD School Board Policy GFABP, GFBCJ, IEI, and IDDFAA.

Notifications of Rights under the Family Educational Rights and Privacy Act (FERPA) for Elementary (K-5) and Secondary (6-12) Institutions

The Family Educational Rights and Privacy Act (FERPA) affords parents/guardians and students over 18 years of age ("eligible students") certain rights regarding the student's educational records. Parents/guardians and students have the right to inspect and review the student's educational records within 45 days of the day the district receives a request for access. Parents/guardians or eligible students should submit to the school principal or appropriate school official a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent/guardian or eligible student of the time and place for record inspection.

- The right to request the amendment of the student's education records that the parent or eligible student believe are inaccurate or misleading. Parents/guardians or eligible students may ask the Jackson County School District to amend a record that they believe is inaccurate or misleading. They should write the school principal; clearly identify the part of the record they want changed and specify why it is inaccurate or misleading. If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- The right to consent to disclosures of personally identifiable information contained in the student's education records except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member including health or medical staff and law enforcement unit personnel; a person serving on the School Board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record to fulfill his or her professional responsibility.
- Upon request to officials of another school district in which a student seeks or intends to enroll, the district discloses educational records without consent.
- The district discloses directory information regarding its students. Directory information means information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. It may include the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended.

- The parent/guardian or eligible student has the right to refuse to let the district designate any or all types of information about the student as directory information. The parent/guardian or eligible student must notify the principal (or designee) in writing within five (5) days of receipt of the Handbook and Code of Conduct for Students and Parents that he or she does not want any or all of those types of information about the student designated as directory information. Otherwise, consent is implied for the Jackson County School District to release directory information to others including military recruiters as outline below.
- In the event that the school district provides either post-secondary (6-12) educational institutions or perspective employers of secondary (6-12) student's access to its school campuses, it must also provide military recruiters the same type of access. The school district must also provide, upon request of military recruiters, the names of students, their addresses, and telephone numbers unless the secondary (6-12) school student or the parent has requested that the school not release this information without prior written parental consent.
- The district may disclose directory information about former students without meeting these conditions.
- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
600 Independence Avenue,
Washington, D.C. 20202-4605

Legal Reference: Section 438 of the General Education Provisions Act (PL. 93-380) November 17, 1974, Section 37-15-1, 37-15-3; Mississippi Code of 1972, 45, C.F.R. Part 99, 45 CFR Part 121A. See JCSD School Board Policy JRAB and JR.

Enrollment Procedures

Admission Policy
Any student enrolled in the Jackson County School District will follow the district's Admissions Policy JBC.

Compulsory School Age Attendance:
If a compulsory-school-aged child has not been enrolled in the school which the child is eligible to attend within fifteen (15) calendar days after the first day of the school year, the school district shall report, by close of the next business day, the unlawful absences to the school attendance officer.

Compulsory School Age Child:
A child who has attained or will attain the age of six (6) years on or before September 1 of the calendar year and who has not attained the age of seventeen (17) years on or before the September 1 calendar year.

Age of Entrance:
To enter kindergarten, the student must be five (5) on or before September 1st.
To enter first grade, the student must be six (6) on or before September 1st.
See JCSD School Board Policy JBC.

Transfer from Private or Public Non-Accredited Schools and Home Study Programs
Students transferring into the Jackson County School District from a private or public non-accredited school or home study must meet the following criteria:

- Students in grades 1-8 will be administered a standardized test in reading and math. In addition, the student will be administered an evaluation to determine proper placement in the district's reading program.
- Students in grades 9-12 will be placed in accordance to MS Commission on School Accreditation. See JCSD School Board Policy JBAB.

Students will not be enrolled until the following requirements have been met:

- Students will be enrolled in the Jackson County School District only if they are residing with their legal guardian and said guardian resides within the Jackson County School District. "The district will not recognize or accept guardianship papers for health and school purposes only. Partial guardianship of a student by a resident within the district will not be recognized as meeting full legal guardianship." See JCSD School Board Policy JBC.
- Birth Certificate: According to State Law, an original or certified copy of a birth certificate is required upon registration. This certificate must be examined and recorded on school records before any student may be officially enrolled in school. Each student must have this information on file prior to the first day of school.
- A student shall present a withdrawal form from the school from which he/she is transferring (to include discipline record, grades, and attendance).
- Proof of Immunization: A certificate of compliance shall be presented to the school when a child initially enters the school upon registration. This certificate shall be issued by the local health officer or physician on forms specified by the Mississippi State Board of Health. Effective August 1, 2007, children entering school for the first time will be required to have two doses of the Varicella Vaccine (chicken pox)

or a history of chicken pox. All students entering, advancing, or transferring into 7th grade will need proof of an adolescent whooping cough (pertussis) booster, aka Tdap vaccine, before entry into school in the fall. Tdap vaccine given on or after the 7th birthday meets the new school requirement.

If a child attempts to enroll at a school without having completed the required vaccinations:

- The local health officer (not school official) may grant a period of time up to 90 days for such completion. No child shall be enrolled without having at least one dose of each specified vaccine.
- Any child not in compliance at the end of 90 days from the opening of school must be suspended until he/she is in compliance unless the health officer attributes the delay to the lack of supply of the vaccine.

Exception: Reason must be verified by a duly-licensed physician to the local health officer.

- A student's records from his/her school of last attendance must be received within a reasonable period of time. If the records are not received within a reasonable time, the student will be asked to withdraw until the records are received.
- A student who has been expelled from another school district may not be allowed to enroll.
- Students not meeting the residency requirements will be withdrawn from school immediately.
- Parents/guardians shall inform the school immediately of any change of address/telephone number of persons authorized to sign-out students that is different from that listed during registration.
- At the beginning of school each parent/guardian will fill out and sign the student emergency documents.

Required Registration Documents:

The parent or legal guardian of students attending schools of the Jackson County School District will be required to show proof of residence as required by the Mississippi State Board of Education in the following manner:

Procedure I

Definition of residence for school attendance purposes:

The student physically resides full time, weekdays/nights and weekends, with the parent or guardian, at a place of abode located within the limits of the school district.

1. All schools will require students who are seeking to enroll in the school district to register at the school they are assigned to attend. If registering at the beginning of the school year, parents may submit residency documentation during the days and times designated for Residency Verification. Appointments will be made for parents who need to verify residency at any other time. The school district shall verify the residency of each student.
2. Any new student enrolling or entering the school district or any continuing students whose residence has changed will be required to verify their residence address as herein provided as a part of the registration process. New enrollees to the district will register by appointment as set by the school.
3. The parents or guardians of continuing students whose residency has not changed shall provide proof of residency in person at a time designated by the District. All students, continuing and new to the district must register using the District's Online Registration Process.

Procedure II
Each new student or student whose residence has changed must establish his or her residency in the following manner:

STUDENTS LIVING with PARENTS or GUARDIAN
The parent or legal guardian of a student seeking to enroll must provide the school district with a least two of the items listed below as verification of their address. The parent or legal guardian may satisfy residency requirements by submitting two (2) documents from Category I or one (1) document from Category I and one (1) document from Category II. This requirement may NOT be met with only two (2) documents from Category II. No documents with a post office box as an address will be accepted.

Category I

At least one (1) from the following list displaying proper name and address:

1. Filed Homestead Exemption Application Form
2. Mortgage Statement or property deed; No property tax documents
3. Signed current apartment or home lease (all pages)
4. Current Utility bills; (Per MDE, NO cut-off or disconnect notices); No car/home insurance statements; no cell phone bills; no hunting licenses; Bill must be current, within 30 days of date of registration

Category II

One (1) document from the following list displaying proper name and address:

1. Driver's license or Mississippi State-Issued Identification Card; (Must show current address)
2. Automobile registration; (Must be current year's registration, not expired)
3. Voter registration card
4. Government mailing (Federal, state, or county) within the last 30 days
5. Any other document that will objectively and unequivocally establish the Parent or Guardian resides within the school district-must be approved by an administrator.

At a minimum, the district shall maintain in a file a written instrument identifying the types of documents used to verify each student's residency and copies of any relevant guardianship petition or decree.

When satisfactory evidence is presented that a family with school age children plans to move into the school district, the school administrator, which the student(s) will attend may waive the residency requirement for a period of time, not exceed 30 days, during which time the family will provide transportation for the student(s). In all cases the Superintendent of Education shall be notified in writing from school administrator of the circumstances surrounding the enrollment of such student(s) within one week of admission. If, at the conclusion of the 30-day waiver, the family is unable to provide sufficient and verifiable proof of residency, the school age children will be withdrawn until sufficient and verifiable proof of residency is presented and approved by the Assistant Superintendent.

Court Documents:

- If one is the legal guardian of the student, he/she must also provide a copy of the court order signed by a judge appointing him/her as guardian. Any changes in custody must be given to the school in the form of a legal document signed by a judge.

- If a parent/guardian fails to provide the necessary documentation, his/her children will not be allowed to attend schools in the Jackson County School District. No temporary enrollment will be processed.
- NOTE: Any legal guardianship formed for the purpose of establishing residency for school district purposes shall not be recognized by the Board.
- If the Jackson County School District receives a complaint regarding the residence of a student, the district is required to act to further verify residence, including but not limited to follow-up visits to the resident's address by school officials.

Transfer Students for Elementary (K-5) and Secondary (6-12)

Any child transferring to any school in the Jackson County School District must have a valid immunization certificate, birth certificate, report card, and name and address of the former school attended.

- No student is to be enrolled in this school district until any questions regarding residence or immunizations have been resolved.
- Students suspended or expelled from another school or school district may not be allowed to enroll. See JCSD School Board Policy JR and JDDA.
- In the event that number grades are not sent from a prior school and verification is present that efforts have been made to secure the number grades and these efforts have been unsuccessful, then the following number grades will be given for the following letter grades for transfer students:

A	**95**
B	**85**
C	**75**
D	**67**
F	**60**

Withdrawal Procedure

Students withdrawing from school are to follow the procedure below:

- Parent/guardian must notify principal or counselor giving permission for the student to withdraw. If possible, please notify the school one day in advance for the necessary paperwork to be completed.
- Parent/guardian must pay any student fines (if applicable) and return all student-issued JCSD technology devices and textbooks.
- Permanent records will be forwarded to the new school upon request.
- Students who withdraw to be home schooled must register with the attendance officer prior to withdrawing from school.
  See JCSD School Board Policy JR and JBCD.

Homeschooled Children

The School Board encourages the admission of all eligible students to the Jackson County School District. All students seeking to enter the Jackson County School District from a homeschool environment shall be placed in grades and classes in accordance with the following criteria:

Grades K-12

- The student shall not be placed more than three (3) grades below the grade or class that the student would have been assigned had the student enrolled during the year the child reached his sixth birthday on or before September 1.
- The student may be required to take a test deemed appropriate by the Jackson

County School District. This test will be a primary determining factor in the student's grade/class placement.

- The student will be assigned to the grade or class for which the test shows the student is best suited in accordance with the age limitation as set forth above. Students enrolling from homeschool will only receive Carnegie Units from Mississippi Department of Education accredited programs. See JCSD School Board Policy JBAB. (MS Codes 37-13-91 and 37-15-33)

Homeless Children

When a child is determined to be homeless as defined by the Stewart B. McKinney Act 42 USC Section 11431(l), 11432(e)(4) and 11302(a), this school district shall consider and take enrollment action that is in the best interest of the child, pursuant to 42 USC II 432(e)(3).

- The requirements of Section 11 are minimum requirements, and this school district may require additional documentation and verification at any time.
- At the minimum, this school district shall maintain in a file a written instrument identifying the types of documents used to verify each student's residency and copies of any relevant guardianship petition or decree.
- The provisions of this policy do not apply to students who reside outside the school district but who have legally transferred into the school district.
- Any court-ordered procedure shall take precedent over any procedure contained herein.

  See JCSD School Board Policy JQN.

District Attendance Policies

Attendance

The Jackson County School District stresses the importance of regular student attendance in school. The majority of funding for the operation of our schools is based on the attendance of our students, and the district loses thousands of dollars due to absences. Consequently, parents are encouraged to keep student absenteeism to an absolute minimum.

School attendance is ultimately the responsibility of the students and families.

Students should remain out of school ONLY WHEN ABSOLUTELY NECESSARY.

Mississippi's Compulsory attendance law provides legal penalties for parents/guardians who neglect their child's attendance. When the child has five (5) unexcused absences, the law provides that charges of "Education Child Negligence" may be brought against the parent/guardian.

Students accumulating 5, 10, and 12 unlawful absences will be referred to the Attendance Officer. Upon the 10th consecutive unlawful absence, the student may be withdrawn from the school and referred to the truancy officer for attendance intervention. If the student is withdrawn he or she will be entitled to a due process hearing pursuant to Miss Code Ann. 37-9-71. See JCSD School Board Policy JBA and JDAA.

Unlawful absence, also known as an unexcused absence, is an absence during a school day by a compulsory-school-age child, which the absence is not due to a valid excuse for temporary nonattendance, pursuant to MS Code § 37-13-91. (4).

To be counted present, a student must be present for sixty-six percent (66%) of instructional class time each day.

*If a student misses thirty-three percent (33%) of the school day, they will be considered absent for the day. The student will not be allowed to participate in any extracurricular activities for the day.

See JCSD School Board Policy JBA. (MS Code 37-13-91)

Perfect attendance is defined as being present all day every day.

Excused Absence(s)

Definition:

Absences will only be excused according to the MS Compulsory Attendance Law for the following reasons:

- Child's attendance at an authorized activity with the prior approval of the Superintendent of the school district or his/her designee. These activities may include field trips, athletic contests, student conventions, musical festivals and any similar activities.
- Illness or injury, which prevents the student from being physically able to attend school and any absence after the third must be documented by a written excuse by a medical provider.
- When isolation of a student is ordered by the county health officer, by the State Board of Health or appropriate school official.
- The death or serious illness of a member of the family of a student shall include children, spouse, grandparents, parents/guardians, brothers, and sister, including stepbrother and stepsisters or as approved by the principal.
- When it results from a medical or dental appointment of the compulsory- school-age-child with a documented excuse from the medical provider.
- Attendance at the proceedings of a court or an administrative tribunal if the student is

a party to the action or under subpoena as a witness.

- Participation in a valid educational opportunity, such as travel, with the prior approval of the superintendent or his or her designee. (Approval shall be based on the professional judgment of the superintendent or his or her designee).
- Other conditions sufficient to warrant nonattendance, with prior approval of the superintendent or his or her designee. However, no absences shall be excused when any student suspensions or expulsions circumvent the intent and spirit of the compulsory attendance law. ' 37-13-91 (4)
- An absence is excused when it results from the attendance of a compulsory-school-age child participating in official organized events sponsored by the 4-H or Future Farmers of America (FFA). The excuse for the 4-H or FFA event must be provided in writing to the appropriate school superintendent by the Extension Agent or High School Agricultural Instructor/FFA Advisor.
- An absence is excused when it results from the compulsory-school-age child officially being employed to serve as a page at the State Capitol for the Mississippi House of Representatives or Senate.

*Students who miss school due to a school activity are responsible to make up their work in (2) two days. These absences do not count as an absence toward exemptions.

Limitation on Excused Absences

Unless an exception applies, no student shall be granted more than five (5) excused absences per semester. Any additional excused absences beyond this limit must be specifically approved by the superintendent, or his or her designee, upon a showing of extenuating circumstances. Extenuating circumstances may include, but are not limited to:

1. Prolonged illness or injury supported by medical documentation.
2. Extended religious observance.
3. Participation in education opportunities of substantial merit, including out-of-state educational travel.

Any absence in excess of this limit, and not approved by the superintendent, shall be considered unexcused. School-sanctioned events, such as athletics, band, choir, or other events sponsored by the Mississippi High School Activities Association, shall not be counted as absences. School-sanctioned academic or club events shall not be counted as absences.

Chronic Absenteeism

A compulsory-school-age child shall be considered chronically absent if the child is absent from school for ten percent (10%) or more of the student's school days in a school year, regardless of whether such absences are excused or unexcused.

Unexcused Absence(s)

- All absences other than for the reasons listed above will be unexcused.
- Vacations are generally considered unexcused absences. Exceptions may be made on a case by case basis solely at the discretion of the superintendent or his/her designee. See JCSD School Board Policy JBA. (MS Code 37-13-91)

Preapproved Absences/Religious Observances

If a student is going to be absent for an extended period (5 or more days) or is going to be absent due to religious observances, they must follow these guidelines for the absences to be excused:

- The student must first obtain permission from the superintendent or his or her designee.
- Prior to the absence the student shall contact his/her teachers to find out

assignments for the day(s) of absence.
- Make-up work guidelines are the same as previously stated.
- The day(s) allowed for a religious observances or extended absences will count as part of the total number of absences allowed for the student.
- See JCSD School Board Policy JBA.

Returning to School

When the student returns to school, the student must bring a note from his/her parent/guardian to verify the parent's knowledge of the absence. The specific reason for the absence must be stated. Excuses will be accepted up to two (2) days after a student's return to school. If an excuse is provided by a doctor's office, it may be faxed/emailed; however, it is the parent's/guardian's responsibility to ensure the excuse was received within two (2) days after the student returns to school.

Make-up Work

Excused Absence(s)

- The work missed by the student may be made up. Work must be made up within 3 days. It is the parent's responsibility to ensure the excuse was received within two (2) days after the student returns to school.
- For extenuating circumstances, exceptions may be made by the principal. See JCSD School Board Policy JBA.

Unexcused Absence(s)

- The student may not make up the work missed.
- The student will receive a zero (0) for any worked missed.
- For extenuating circumstances, exceptions may be made by the principal. See JCSD School Board Policy JBA.

Elementary School (K-5) Attendance Policies:

- To be counted present, a student must be present for sixty-six percent (66%) of instructional class time each day.
- Students may have up to three (3) days per semester of excused absences per school year via parent/guardian notes. These excuses are to be turned in to the teacher. Excuses will only be accepted up to 2 days after the student returns to school. (Refer to General Attendance Section.)
- Students missing 5, 10, and 12 unexcused days will be referred to the Attendance Officer. Upon the 10th consecutive unexcused absence, the student will be withdrawn from school and referred to the truancy officer for attendance intervention.

Middle School (6-8) Attendance Policies:

- A student shall be present for forty-five (45) minutes of class time to be counted present.
- Students may have up to three (3) days per semester of excused absences per school year via parent/guardian notes. These excuses are to be turned in to the teacher. Excuses will only be accepted up to 2 days after the student returns to school. (Refer to General Attendance Section.)
- Students missing 5, 10, and 12 unexcused days will be referred to the Attendance Officer. Upon the 10th consecutive unexcused absence, the student will be withdrawn from school and referred to the truancy officer for attendance intervention. See JCSD School Board Policy JBA.

High School (9-12) Attendance Policies:

- A student shall be present for seventy (70) minutes of class time to be counted present. Students attending classes at the Technology Center must be present

for five minutes more than half the class period to be counted present.

- Students may have up to three (3) days per semester of excused absences per school year via parent/guardian notes. These excuses are to be turned in to the office before the first bell rings to start the school day. Excuses will only be accepted up to 2 days after the student returns to school. (Refer to General Attendance Section)
- Students missing 5, 10, and 12 unexcused days will be referred to the Attendance Officer. Upon the 10th consecutive unexcused absence, the student may be withdrawn from school and referred to the truancy officer for attendance intervention. Upon the 10th unexcused absence throughout the school year, the student will be referred to TST.
- The Jackson County School District does not recognize or sanction senior skip day or skip day for any other grade. See JCSD School Board Policy JBA.

Check In/Check Out and Tardy Procedure

Elementary (K-5):

- It is recognized that an elementary (K-5) school child may occasionally be late or may be checked out of school due to an unforeseen emergency. Parents/guardians who bring their child to school late must bring the child in to the office to check him/her in.
- Late arrivals due to a medical appointment will be excused (and work can be made up) if a doctor's excuse is presented the day of the late arrival.
- Students will not be subject to consequences if they arrive late on a district school bus.
- Students are allowed up to five (5) unexcused late arrivals per semester (with work allowed to be made up).
- After 5 and 10 unexcused late arrivals and/or check-outs to school in one semester a letter may be sent home from the school informing the parents of possible referral to the Child Protective Services and the local School Attendance Officer. In addition, students will not be allowed to make up missed work. For extenuating circumstances, exceptions may be made by the principal.

Secondary (6-12):

- Students will not be charged with a late to school when their bus is late. However, when a bus is late, students must report to the office for a pass to their 1st block class. Late students who do not ride a bus will report to the office for an admission slip to class.
- Students are allowed three (3) tardies for being late to school per term. Any late arrivals beyond these three, other than those with doctor's excuses, are subject to disciplinary action. Students late to school or checking out early while assigned to ISI will be required to fulfill the remainder of the time missed based upon the time the student was checked out.

Checkout:

To provide for the best welfare of each student and the school, the following checkout policy has been adopted:

- Students can only be signed out of school by the parent/guardian or other adult(s) as specified by the parent/guardian on the student's registration form. The parent/guardian or designated adult must come to the office and present photo identification to sign the student out of school.
- Before the student may be released from school, a parent, legal guardian, or person authorized by a parent/guardian must come to the school office and sign

the student out. Students will only be released to authorized persons listed on the checkout list/contact sheet. Appropriate photo identification may be required to check out a student. For safety of students, checkouts must be made 30 minutes prior to dismissal time.

- In the event the child's parents/guardians are divorced and the parent with custody does not want the other parent to pick up the child, the school will attempt to notify said parent. The school cannot deny a parent/guardian access to his/her child unless there is a court order prohibiting one parent access to the child. If such a court order exists, it should be brought to the principal/guidance office in order that a copy can be made and inserted in the child's cumulative folder.
- When a student becomes ill or an emergency arises during the regular school day which may warrant early dismissal, the student must report to the attendance office. Before the student will be allowed to leave school, the student's parent or legal guardian must be contacted by telephone or the parent, legal guardian, or person authorized by the parent must come to the school to sign the student out. The school administration will reserve the option to release a student from school at the discretion of the principal if the student's parents cannot be contacted.
- A student may be released for a physician's appointment, dental appointment, or other just reason when the parent, legal guardian, or person authorized by the parent comes to the school and signs the student out or sends a note to the office stating the reason for check-out. This note must include the check-out time and a telephone number where the parent can be contacted. If the note cannot be verified, the school reserves the right to refuse release of the student. Parent notes must be submitted to the office within the first thirty minutes of the student's school day.
- Classes missed due to check-outs count as absences and will be treated as excused or unexcused according to the guidelines established earlier in this handbook. If a checkout is excused, the student is responsible for making up class work that is missed during the time that he/she is signed out of school. See JCSD School Board Policy JBA.
- Students who are checked out during the school day will not be allowed to check back in without a medical excuse or approval from the school administrator.

Student Arrival and Departure Times

- The school will not assume responsibility for any students arriving on school grounds prior to stated time unless they are transported by school bus.
- Students are to leave school at end of the school day unless they are participating in a supervised school activity and are under the direct supervision of a teacher.
- Students are not to be on the playground/school grounds before/after school hours.
- The school will not assume responsibility for any child on campus before or after the school day. It is the responsibility of the parent to provide supervision before and after school.
- It is the parents' responsibility to know the drop-off and pick-up times for each school their child attends.
- Students are encouraged to ride buses.
- Parents/guardians who bring their children to school must adhere to school procedures for dropping off and/or picking up students. See JCSD School Board Policy JBA.

Leaving Class

Students are not permitted to leave class except in the case of an emergency. Students will not be called from a class to the phone unless there is an emergency. Any student out of class without a pass will receive appropriate disciplinary action.

Leaving School Grounds

- When the student leaves home, the parent/guardian assume the student is in school. For the teachers and administration to locate the student in the event of an emergency, it is very important that all students follow their schedule closely.
- A student is not allowed to leave the grounds without his/her parents/guardians making prearrangements with the school. Verification with the parent must occur before checkout is granted. This note must be presented and verified in the office on the day of the checkout. See JCSD School Board Policy JD, JD-1, and JGFD.
- A student should never leave school for any reason without permission. Once a student boards a bus or arrives on the campus by other means, the student must check out through the office before leaving school for any reason. Failure to do so will result in the time missed being unexcused and will result in disciplinary action.
- Any student who has permission to leave campus early and takes another student with him/her, who has not properly checked out through the office, will receive the same punishment as the student leaving without permission. See JCSD School Board Policy JD, JD-1, and JGFD.

Health and Medical Procedures

A student whose health record has not been brought up to date and is not in the process of being brought up to date by the end of the first month will not be permitted to stay in school. No student who has any contagious disease will be allowed to attend school. Any questionable cases will be referred to a medical professional.

According to Mississippi State Law, any child who plans to attend any public or private school, including Kindergarten, shall first have been vaccinated against those diseases specified by the state health officials. See JCSD School Board Policy JGCC and JGCB. (MS Code 37-7- 301 and 41-23-37)

Illnesses/Communicable Diseases

The Board of Education of the Jackson County School System has the power, authority, and duty to exclude from the schools students with what appears to be infectious or contagious diseases; provided, however, such student may be allowed to return to school upon presenting a certificate from a public health officer, duly licensed physician or nurse practitioner that the student is free from such disease. (MS Code Section 37-7-301[h]) Proof of physician diagnosis with release to return to school may be requested per school nurse and/or administration for any illness. See JCSD School Board Policy JGCC.

If a parent or emergency contact cannot be reached or is unresponsive, the Department of Human Services may be contacted.

Signs and symptoms of an illness may vary a great deal from person to person (e.g., sore throat with fever; rash over a large area of the body). Only physicians or nurse practitioners can diagnose---not nurses. This information is not intended to be used to diagnose an illness or infection. It should not replace a diagnosis by physicians or a nurse practitioner.

Any student having evidence of communicable diseases will have a physician diagnose the disease and prescribe suitable treatment. Common communicable diseases as listed will automatically result in exclusion from school and school-related activities for the designated period of time:

Condition	Exclusion from School
Chicken Pox	The student may return to school 6 days after eruption appears.
Conjunctivitis (Pink Eye)	Children may return to school after a physician has been seen, or when redness/discharge is improving and after 24 hours after prescription medication begins.
COVID - 19	Isolation as directed by a medical provider; must be without symptoms and fever (under 100.4) for 24 hours before returning.
Fifth Disease	Children with fifth disease may attend school, since by time the rash begins, they are no longer contagious.
Flu	The student may return to school when free of fever and feeling well and after 24 hours of fever free conditions.
German Measles or Red Measles	The student may return to school when free of fever and the rash is fading.
Hepatitis A or C	The student may return to school one (1) week after the onset of jaundice and/or proof of treatment has been provided to nurse.
Impetigo	The child may return to class 24 hours after treatment has started. Proof of treatment is required.
Mononucleosis	The child need not be excluded from class, unless requested for medical reasons, but may return when feeling well enough. Children should not share food or utensils.
Mumps	The student may return to school Nine (9) days after glands swell.
Ringworm	The child may return to class when the treatment is started. Proof of treatment is required.
Scabies	The child may return to school as soon as treatment has been administered. Proof of treatment is required.
Staph	Student will return to school after being treated by a doctor and wound must be covered. Must have a medical release from physician before returning to PE or sports.
Strep Throat	The child may return to class 24 hours after treatment has been started and be free of fever for 24 hours without the use of medication.
Tuberculosis (TB)	Those who have a positive TB skin test only may attend school Since they have no disease process that is contagious. Persons diagnosed with active TB disease will need written permission from the MS State Dept. of Health Tuberculosis Control Program to return to school.
Whooping Cough	The student may return to school 5 days after treatment has begun.
Bed Bugs	The student may not attend school if active bugs are present.
Lice	Refer to ”Head Lice” policy of the student handbook..

For these or other communicable diseases, the principal may require a written note containing proof of treatment from the student’s family doctor or public health department for a student to return to school after having a communicable or infectious disease. See JCSD School Board Policy JGCB. (MS Code 37-7-301 and 41-23-37)
This information is not intended to be used to diagnose an illness or infection. It should not replace a diagnosis by trained medical personnel. See JCSD School Board Policy JGCDA, JGCC, and JGCB.

Immunizations and Vaccinations

It is unlawful for any child to attend school without first being vaccinated with at least one dose of diphtheria, whooping cough, tetanus, red measles, rubella, and polio vaccine and completing the entire series within ninety (90) calendar days.

Every student in Kindergarten through Grade 12 must present a certificate of immunization compliance from his/her doctor or from the health department. This certificate of compliance (Form 121) must be presented in order to attend school, even though all shot records are now up-to-date on school records. Other valid certificates include Form 121-A, Medical/Religious Exemption Certificate (Form 122), or Form 121-T, Temporary Compliance Certificate.

All students entering, advancing, or transferring into 7th grade will need proof of an adolescent whooping cough (pertussis) booster, aka Tdap vaccine, before entry into school in the fall. Tdap vaccine given on or after the 10th birthday meets the new school requirement.

To secure this certificate of compliance, it will be necessary for the student to go to the local county Health Department, the office of his/her family physician, taking with him/her all official shot records. Before a child can register, the certificate of compliance must be presented. The validation of this certificate will become a permanent part of the student's records and will be valid through grade twelve.

If the doctor signs the certificate indicating that other doses are necessary, the student will be given ninety (90) calendar days to complete the required immunizations; if they are not completed at the end of ninety (90) calendar days, the child by law must be suspended until compliance is achieved. See JCSD School Board Policy JGCB, JGCC, and JGCDA. (MS Code 37-7-301 and 41-23-37)

Health Policies Regarding Immunizations

A Certificate of Compliance shall be presented to the school when a child initially enters school upon registration. This certificate shall be issued by the local health office or physician on forms specified by the Mississippi State Board of Health.

- The local health office (not a school official) may grant a period of time up to 90 calendar days for such completion. No child can be enrolled without having at least one dose of each specified vaccine.
- Any child not in compliance at the end of ninety (90) calendar days from the opening of school must be suspended until he/she is in compliance unless the health officer attributes the delay to the lack of supply of the vaccine.

A Certificate of Medical Exemption (Form 122) – A medical exemption may be recommended by the child's physician and must be approved by the local health officer. The Form 122 must be verified by a duly- licensed physician to the local health officer.

Head Lice

JCSD has a "no nit" policy. Students identified with nits and/or lice will be sent home immediately with a letter and information sheet.

Returning to School: The student may be readmitted after treatment providing there are no visible lice or nits. Upon returning to school the child will be checked by a school official.

Proof of treatment is also required upon the child returning to school. Proof of treatment includes the box and the store receipt.

Any student who has had lice or nits on four occasions will be required to be free of all nits before being readmitted to school.

- If a student in any public elementary (K-5) or secondary (6-12) school has had head lice or nits on three (3) occasions during one (1) year while attending school, or if the parent of the student has been notified by school officials that the student has had head lice or nits on three (3) occasions in one (1) school year, as determined by the school nurse, public health nurse or a physician, the principal or administrator shall notify the county health department of the recurring problem of head lice with that student. The county health department then may instruct the child's parents or guardians on how to treat head lice or nits, eliminate head lice or nits from household items, and prevent recurrence of head lice or nits. (MS Code 41-79-21)
- The school principal or administrator shall not allow the child to attend until proof of treatment is obtained and the child is clear of lice or nits.

Treatment of Head Lice: Prescribed or over-the-counter anti-lice treatments are considered appropriate. Comb hair with a fine-tooth comb to remove all the nits. See JCSD School Board Policy JGCC.

Fever

When school officials are aware that a child's temperature is 100.4 degrees, an attempt will be made to contact the parent/guardian. If the temperature reaches 100.4 degrees, a school official will request that the parent/guardian pick up the child. This procedure is followed to ensure the safety of the child and the well-being of the other students. Students may return to school when they have been free from fever for a period of at least 24 hours without medication.

Diabetic Condition Plan

Parents/guardians must take the responsibility to pick up the student if the sugar level is 450 or greater. All students who are diabetic must have a plan in place, doctor orders, and supplies needed to ensure safe-care / management while at school.

Diseases

Decisions regarding a person infected with HIV, hepatitis B, or other blood-borne diseases shall be made on an individual basis with regard to the behavior, physical condition of the employee or student and the expected interactions with others in that setting. These decisions shall be made using the team approach, including the employee or student's physician, public health personnel, and personnel associated with the educational setting and/or workplace. In each case, risks and benefits to all affected shall be weighed. As conditions change, cases may be reevaluated.
See JCSD School Board Policy JGCB and JGCC. (MS Code 37-7-301 and 41-23-37)

Medications

Students are not allowed to bring medicine to school. In the event a medication is brought to the school by a student, the medicine will be immediately confiscated, and the student may be referred to the building administrator for disciplinary action. To properly dispense prescribed medication, the parent/guardian shall:

- Provide the school with a health plan for their child who has a special medical problem (i.e., allergic reactions, asthma, etc.).
- Present a medical consent form signed by the parent to the principal or his/her designee.
- Allow the school administration to determine by local school or school district policy the role of teachers and other school personnel in administering medications. If there is no nurse available, principals/administrators may designate personnel to administer medications after they have been properly trained. These designated personnel will be required to document each time a

medication is given. All medications should be recorded on the student's record, noting the time and initials of the person administering the medication. The back of the record should show the full name of the person administering the medication, followed by initials in specified section. (Example- Jane Doe, RN (LC) 12:10 P.M.)

- **Elementary Schools (K-5)**
  School officials will not administer any nonprescription medications on behalf of the students. Parents will be required to physically administer medications.

- **Secondary Schools (6-12)**
  The school official will allow parents/guardians to personally deliver nonprescription medications in the original container placed in a clear baggie to be stored in the school administration office. The parent shall provide permission for any medication (including Tylenol, Benadryl, etc.) which authorizes designated personnel to administer the medicine and which includes specific instructions for use. (Example: If Tylenol is to be given, the parent should write specific orders of instruction as to circumstance to be given and dosage).
  All medications should be brought to school by the parent/guardian or designated adult/parent and/or guardian or designee of a child. The medication shall be given to the school official responsible for administering the medication to the child. Any prescribed medication brought into the facility by the parent, legal guardian, or designee of a child shall be dated and kept in the original container labeled by a pharmacist with the child's first and last names; the date the prescription was filled; the name of the health care provider who wrote the prescription; the medication's expiration date and specific legible instructions for administration, storage and any side effects that should be reported to the prescribing physician. The number of pills received should be counted and from whom they are received shall be documented. Prescription liquids should be documented as to amount of cc's and ml's.
  If a physician orders a dosage other than indicated on the label, an updated prescription bottle is needed to reflect the change in dose. (Until refilled, the physician's orders will be sufficient.) The amount of medication and the person who receives it should be documented on the medication records. Any change on dosage time of medication should be by a physician's order. (Example: If a medication is to be discontinued or if the dose is to be increased or decreased.)

Medications should not be given subsequent to the expiration date. It is the parents' responsibility to contact the physician to update medication. [Example 1: Prescription medicine ordered 2024-2025 should not be given in 2026. Example 2: Antibiotic ordered 12/11/2025, should not be given after two weeks (10 working days) without recent updated doctor's orders. Medication (antibiotic, etc.) should not be given past 10 days of original date of order, unless specified in writing by the physician.]

A locked cabinet or drawer is to be provided for the storage of medications other than those to be refrigerated.

A "Release of Information Form" should be signed to allow communication between the medical provider and the school nurse or designee.
In an effort to provide safe healthcare for children, forgotten doses of medication which were to be given at home may not be administered at school. Medication should be administered no earlier than 30 minutes prior to physician's order and no later than 30 minutes after. In the event that a child did not receive medication to be given at home, the child's doctor may contact the school and request that another dose is to be given.

If the doctor contacts the school, the nurse/designee will be allowed to give the medication that was forgotten at home.

The Jackson County School District reserves the right to refuse to administer any medication to students when circumstances warrant this action. Such circumstances might include reaction, response, incomplete instructions for the administration of the medication, non-compliance by parents/guardian with the school system policy for the administering of medications or other extenuating circumstances. See JCSD School Board Policy JGCB and JGCBA.

Medical Emergencies

In the event of an emergency during which a child may need to be transported to the hospital, the school will attempt to contact the parent/guardian. If the parent/guardian cannot be contacted, the school will have the child transported to the hospital and will continue to try and contact the parent/guardian. Any expense incurred will be the responsibility of the parent/guardian.

General Academic Information

Permanent Record
A permanent record is set up for each student in the school system. This record begins when an individual starts school and is kept current on the student until he/she graduates.
Educational records may be forwarded upon request of another school with the written consent of parent or guardian. See JCSD School Board Policy IHE.

Progress Reports and Report Cards
At the 4 ½ week mark of each nine-week grading period, progress reports will be available through Active Parent accounts online. This report will indicate the progress he or she is making in the different subject areas. This may not indicate that the student is failing.
Conferences may be set up at this time if needed. A formal report is sent at the end of each nine weeks. Dates for progress reports are listed in the front of the handbook on the school calendar. See JCSD School Board Policy IHE.

Report of Grades
Each student will receive a report from his/her homeroom teacher showing his/her grades for that term and for the year when the school session ends. Report cards will be given at the end of each nine-week period. The report card should be signed and returned to school on the following day. Dates for reports are listed in the front of the handbook on the school calendar. See JCSD School Board Policy IHE.

An explanation of the grading system is as follows:

A	**90 – 100**	Excellent
B	**80 – 89**	Above Average
C	**70 – 79**	Average
D	**60 – 69**	Below Average
F	**59 – below**	
I		Incomplete
S		Satisfactory
N		Needs Improvement
U		Unsatisfactory

Honor Roll:
Superintendent's Honor Roll – All A's
Principal's Honor Roll – All A's and/or B's

Grading
All grades awarded to students in grades K-12 shall be awarded in compliance with the district's promotion/retention policy. See JCSD School Board Policy IHE.

Recording of Grades
If a student does not receive credit for a subject because of excessive absences, expulsion or drop out of school, NC (no credit) may be recorded in the applicable place in the student's cumulative folder and on the permanent record. See JCSD School Board Policy IHE.

State Testing Requirements

The Jackson County School District participates in the Mississippi Curriculum Content Assessment System that includes assessments given at each level of schooling. Students in grades K-12 are required to take the Mississippi assessments given according the testing calendar provided by the MS Department of Education Office of Student Assessment. See JCSD School Board Policy IHE.

Student Notification of Prohibition of Electronic Communication Devices during Statewide Tests

The Mississippi Public Schools Accountability Standards, Current Edition, Prohibits the Possession and/or Use of any Electronic Communication Device, including but not limited to iPods, MP3 Players, Bluetooth devices, Smart Watches, Cell Phones, and/or other personal digital assistance devices, by students during the administration of scheduled Statewide Tests.

Possession of any such device, even if is not being used, is a violation of State Policy. Example: A student having a cell phone in his/her possession anywhere on his/her person during the Test Administration is a Testing Violation. If an electronic device is in possession during a test, the test will be invalidated as mandated by the Mississippi Department of Education.

The consequence of this testing violation is that the test results for the student will be invalid; therefore, the score of any student in possession of these prohibited devices during the test administration will be invalid. No score is reported for an invalid test, resulting in a non-passing score for Subject Area Test. The student will be required to retest at the next available test date offered by MDE. Student may be subject to additional consequences.

Elementary (K-5) Academic Guidelines

Promotion and Retention

- Students scoring at the lowest achievement level in reading on the established state assessment for 3rd grade will not be promoted to 4th grade unless the student meets the good cause exemptions for promotion.
- To be promoted from one grade level to the next in grades 1 - 3, a student must maintain a passing grade in ELA and math.
- The yearly average shall be determined by averaging the two semester numerical grades.
- To be promoted from grade 4 to 5, students must maintain a passing grade in ELA and math, in addition to either science or social studies.
- To be promoted from one grade level to the next in grades 5th to 6th, students must maintain a passing grade in math, ELA, science, and social studies.

Exceptions to the Promotion and Retention Policy

- Students should be retained no more than three times in grades K-8th.
- If a student is not retained in K-3rd, the student can be retained twice in 4th– 8th.
- Three retentions do not ensure that the student will be automatically promoted. After having been retained a total of two times, each student will be evaluated on an individual basis and may be placed at the appropriate grade level upon approval of the superintendent or his/her designee. JCSD School Board Policy IHE.

Grades

Tests count 40% and daily work counts for 60%. The course average will consist of the average of the two terms. See JCSD School Board Policy IHE.

The minimum number of grades per term will be 4 tests and 8 daily grades. In 4th-5th grade science and social studies, a minimum of 7 daily and 3 test grades will be given during each nine-week grading period. The maximum will be 27 grades per term.

Any student caught plagiarizing or cheating on a test, homework, or other school assignment may receive a grade of zero (0), and the parent will be notified by the teacher.

Homework/Assignments

The Jackson County School Board recognizes the value of purposeful, well-planned, and properly motivated home assignments that are (1) appropriate to the grade level, age, and abilities of the student; (2) designed to stimulate initiative and independence or to reinforce and enrich classroom instruction; (3) in complete accord with the goals established for the development of the school curriculum; (4) carefully planned so that home assignments are not so lengthy as to be self-defeating nor so complicated as to require assistance or resource materials not available to the student; and (5) an extension of class work that has already been introduced. As in the assignment of in- school work, homework assignments must be left to the sound professional judgment of the teacher, who will be expected to interpret the needs and assess the abilities and interests of each student. See JCSD School Board Policy IHE.

- Homework is used to supplement the class work and strengthen the student's understanding of what he/she is studying. Parents/guardians are encouraged to cooperate with the school in seeing that assignments are completed on time.
- Students are expected to exhibit virtuous behaviors such as, but not limited to honesty, integrity, and trustworthiness. Therefore, any student caught cheating or plagiarizing on a test or other school assignment may receive a grade of 0 (zero), and the parent will be notified by the teacher. See JCSD School Board Policy IHE.

Conferences

- At various times during the school year and for many reasons, teachers and parents should confer concerning students. These conferences should be prearranged during school hours. To prearrange a conference, parents may write the teacher requesting a conference, or it may be arranged through the school office. The school office personnel do not give out teacher's home telephone numbers.
- Teachers are not available by phone or in person for parent/guardian-teacher conferences during instructional time. Parents/guardians are not to go to the teacher's room during school hours to schedule a conference. Trying to meet with teachers at unscheduled times is disruptive and unfair to the teacher and the students.
- For all students to receive maximum instruction during the school day, all parents/guardians are required to wait in the office when waiting for a conference or when picking up their children or their children's work. See JCSD School Board Policy IHE.

Middle School (6-8) Academic Guidelines

Grade Level Classification

The student's classification will be determined by successful completion of the

following courses:

- 6th grade - 5th grade courses: ELA, math, science, and social studies
- 7th grade - 6th grade courses: ELA, math, science, and social studies
- 8th grade - 7th grade courses: ELA, math, science, and social studies
- 9th grade - 8th grade courses: ELA, math, science, and social studies

Students may be promoted to grade 9 who participate in school remediation and/or credit recovery programs. Participation in these programs must have parent/guardian and principal approval. Please note: the student cannot fail more than two required courses for promotion. See JCSD School Board Policy IHE.

Grades

Tests count 45% and daily work counts for 55%. The course average will consist of the average of the two terms. See JCSD School Board Policy IHE and IHAEA.

The minimum number of grades per term will be 4 tests and 9 daily grades. The maximum will be 27 grades per term.

Any student caught plagiarizing or cheating on a test, homework, or other school assignment may receive a grade of zero (0), and the parent will be notified by the teacher.

Summer School Guidelines

- Summer school programs provide the means by which students (grade 6-8) may be taught content and objectives not mastered during the regular school session. The summer school year program shall depend on the availability of qualified teachers.
- To be eligible to attend summer school, a student must meet all of the following criteria:
  - Have a yearly average of not less than 55.
  - Be no more than one reading level below the level required for promotion in Policy IHE in grades where a required level is specified.
  - Grades 6-8 has not failed more than two (2) subjects.
- In a summer school session, the number of courses in which a student may enroll is determined by his/her grade classification:
  - Grade 8: has not failed more than 2 subjects.
- Tuition may be required. The number of students registering for specific courses will be determining factors as to which courses will be offered in the extended school session.
- The summer school session may end on the last working day in June.
- For each student enrolled in summer school, there will be a copy of prescribed objectives/content to be mastered by that student. Core skills are not the only skills the student will be required to master. The prescribed objectives/content will be provided by the classroom teacher(s) for whom the student did not master the objectives- content as part of the teacher end-of-year checkout process.
- Students who have not completed mastery of required skills/content by the end of the summer school term will be retained in the grade in which they were enrolled at the end of the school year.
- Out-of-district students are not allowed to attend summer school. Before transfer students from within the district are officially enrolled in summer school, parents/guardians of the transfer students must bring to the receiving school documentation that reflects approval of the principal of the home school

and a copy of the prescribed objectives/content to be mastered by the students.

- The summer school program will comply with the guidelines established by the State Department of Education and contained in Accountability.
- All Jackson County School Board policies apply to summer school where applicable.
- The Assertive Discipline Plan followed by the Jackson County School District during the regular school year will be the one used during the summer school session. Each student will receive a copy of the teacher's classroom rules and the consequences for not following them.
- If a student is sent to the office, the following actions will be taken:
  - The first time: Parents/guardians will be notified of the misbehavior and the fact that if the student is referred to the office a second time, he/she will be dismissed from summer school and will forfeit any fees paid.
  - The second time: Student will be dismissed from summer school and will forfeit any fees paid. See JCSD School Board Policy AEBA.

High School (9-12) Academic Guidelines

Policies Regarding Selection of Subjects

- Students are allowed to select on-line and correspondence courses for graduation credits provided the following guidelines are followed:
  - Enrollment in on-line and correspondence courses must have prior approval granted by the principal.
  - The courses must meet all requirements cited in the Mississippi Curriculum Frameworks and the Approved Courses for Secondary Schools in Mississippi.
- Students who transfer from another state's accredited school shall be permitted to apply those credits the district's requirements. See JCSD School Board Policy IHE.

Dual Credit (DC)

- Students must have a B (3.0 on a 4.0 scale) grade point average to take dual credit (DC) courses.
- Dual credit courses which are taken through local colleges must be pre-approved by a college or university, the Mississippi Department of Education, and the school principal.
- In establishing students class rank as determined by quality point average (QPA), students will only be allowed to count ten (10) dual credit courses. Students may take dual credit courses from a state-accredited institution for QPA purposes. If a student has taken more than ten (10) dual credit courses, regardless of where taken, the courses calculated into Quality Point Average (QPA) will be the ten (10) dual credit courses with the highest averages. All dual credit courses will count in the grade point average (GPA) calculation.
  Only dual credit courses included on the Mississippi Department of Education (MDE)approved course list will count in determining class rank.
- Weight of dual credit (DC) courses will be the same weight as Advanced Placement (AP) classes.
- Dual credit (DC) courses will award credit based on one (1) high school credit per three (3) credit hour college course successfully completed.
- Please see your school counselor regarding classes available for dual credit (DC).

Grades

Tests count 50%, exams count 20%, and daily work counts for 30%. The course average will consist of the average of the two terms. See JCSD School Board Policy IHE.

The minimum number of grades per term will be 4 tests and 9 daily grades. The maximum will be 36 grades per term.

Any student caught plagiarizing or cheating on a test, homework, or other school assignment may receive a grade of zero (0), and the parent will be notified by the teacher.

Grade Level Classification

A student's classification will be determined by the number of units of credit completed prior to the first day of the new school year.

- To be 10th grade - 8 credits
- To be 11th grade - 14 credits
- To be 12th grade – 20 credits

See JCSD School Board Policy
IHE.

Examinations and Exemptions Tests

- Tests in all subjects are given at the end of each nine weeks. These tests will be given on the date assigned and count 20% of the nine (9) weeks grade. Tests that are pre-assigned prior to a student's absence will be taken on the day the student returns to class.
- Any student caught plagiarizing or cheating on a test, homework, or other school assignment may receive a grade of zero (0), and the parent will be notified by the teacher.

Exemption Policy

- Exemption is a privilege, not a right. Only students who meet the following requirements may be exempt from semester tests:

Students in grades 9th-12th who meet the following requirements will be exempt from exams:

- A student with an A average and no more than 4 absences in a class may be exempt from the semester exam for that class.
- A student with a B average and no more than 2 absences in a class may be exempt from the semester exam for that class.
- A student with an A average and no more than 2 absences in a 9 weeks/term class may be exempt from the exam for that class.
- A student with a B average and no more than 1 absence in a 9 weeks/term class may be exempt from the exam for that class.

½ Credit (9 weeks/Term) Courses	Semester Courses
Grades based on term average	Grades based on semester average
Discipline based on course term	Discipline based on course semester
Attendance based on course term	Attendance based on course semester

- Students will be counted absent but will receive an excused absence from classes in which they are exempt.
- Students who are exempt under this policy will receive grades in progress on report card.
- Final examinations shall not be given early. A student who withdraws from school

prior to taking his/her final examinations for term or semester shall be given grades in progress.

- The student can have no more than one (1) ISI discipline incident and no OSS per semester.
- Any student not exempt will be required to take the final exam in the course.
- Any student who cannot provide written documentation regarding his/her absence from a regularly scheduled term examination will receive a zero (0) for that exam.
- Students may be exempt by period.
- Participation in the following activities is not considered an unexcused absence and does not count toward an absence for exemption:
  - School related activities
  - Two junior or two senior college days per year, approved by the principal
  - University honors placement exams approved by the guidance counselor
  - Military entrance physical

See JCSD School Board Policy IHE and IHAEA

Awarding and Recording of Grades

In the event a student does not receive credit for a subject because of excessive absences, expulsion, or drops out of school, no credit (NC) will be recorded in the applicable place in the student's cumulative folder and on the permanent record. When a student completes a subject, the actual grade the student earned will be recorded in the appropriate place in the student's cumulative folder and on the permanent record. See JCSD School Board Policy IHE.

Reports of Student Progress

Progress Reports of students' accomplishments will be available four times during the year. Dates for progress reports are listed on the school calendar located in the handbook.

If the parents desire a conference with the teacher, it may be arranged by making an appointment through the principal's office. See JCSD School Board Policy IHE.

Honor Roll

There will be a Superintendent's Honor Roll for students making a quality point average (QPA) of 4.5 or above. There will be a Principal's Honor Roll for students making a quality point average (QPA) of 4.00-4.499. See JCSD School Board Policy IHE.

Awards Day Program

Each year awards will be given to the outstanding student in each department. All awards will be given at an Awards Day Program near the end of the school year. Perfect attendance is defined as attending school all day every day.

Standards for Participation in Extra-Curricular Activities for Schools on the Block (4 x 4) Schedule

It is a privilege, not a right, for a student to participate in extra-curricular activities. To be eligible for participation, a student must meet the following minimum scholastic requirements at the end of the school year to be eligible for the beginning of the next school year or at the end of the first semester to be eligible for the second semester. Students must follow all requirements by the Handbook of the Mississippi High School Activities Association, Inc. (www.misshsaa.com). Athletes must be in compliance with Dragonfly requirements.

Student Drug Testing
Statement of Purpose and Intent

The Jackson County School District (JCSD) recognizes that drug use by students participating in CTE, athletics, cheer, dance, band, and/or choir, a drivers' education course, and those who drive and park on campus (hereinafter "participating students") present special concerns about the dangerous combination of drugs and participation in these activities. While the misuse or abuse of illegal drugs, prescription and even nonprescription drugs is unsafe for any student, the additional demands placed upon participating students make such misuse or abuse dangerous.

In response to the serious health risks and other risks posed by participating students' use, JCSD has implemented a drug testing policy which is designed to provide early detection of drug use and to eradicate or reduce significantly use and influence of prohibited drugs and other chemicals by participating students.

In pursuit of these purposes, JCSD declares that the use of prohibited drugs, or intoxication and physical influence thereof, by participating students is inherently unsafe. Such use, intoxication or influence should be detected and prevented and such participating students should be counseled, educated and monitored. This policy is adopted to promote the safety, health and well-being of participating students and is not intended to be disciplinary or punitive in nature. The sanctions provided for herein relate solely to limiting the opportunity of any student found to be in violation of the policy to participate in the covered activity. There will be no academic sanction for violation of the policy and the policy is intended to complement all other policies of the JCSD regarding the possession or use of illegal drugs.

All students enrolled in JCSD who are in 7th grade or higher and who (1) participate in any JCSD High School or Middle School CTE, athletic program, cheer, dance, choir, and/or band (2) obtain a parking permit to allow them to drive and park on a JCSD campus or (3) enroll in a drivers' education course shall be subject to drug testing to the extent and manner provided for in this policy.

The Board authorizes the superintendent to implement procedures in furtherance of the goals of this JCSD School Board Policy JCDAB.

Definitions:

- "Athletic Department" shall mean the Athletic Departments for each of the attendance centers within the JCSD.
- "Confirmation test" means a drug test on a specimen to substantiate the results of a prior drug test on the specimen. The confirmation test may use an alternate method of equal or greater sensitivity than that used in the previous drug test.
- "Drug test" means a chemical test administered for the purpose of determining the presence or absence of a drug in a person's bodily fluids.
- "Illegal drug" means (a) a prohibited drug as set forth below, (b) a drug listed as illegal under Mississippi law, (c) a drug which is illegal to use under Mississippi law without a prescription, or (d) which is controlled by the Food and Drug Administration.
- "Initial test" means an initial drug test to determine the presence or absence or drugs or related metabolites in specimens.
- "Medical Review Officer" or "MRO" means a licensed physician, either a Doctor of Medicine or Doctor of Osteopathy, or other medical or scientific expert knowledgeable in drug abuse disorders, employed to help the JCSD interpret, evaluate and monitor its drug testing program.

- "Negative drug test" means a drug test that does not show evidence of a prohibited drug in a person's system.
- "Participating Students" are students participating in athletics, cheer, dance, choir, Career and Technical education (CTE) and/or band and/or those who obtain a parking permit to allow them to drive and park on campus, and/or enroll in a drivers' education course.
- "Positive drug test" means a drug test that indicates the presence of a prohibited drug in a person's system.
- "Prescription medication" means a drug prescribed for use by a duly licensed physician, dentist or other medical practitioner licensed to issue prescriptions.
- "Prohibited drug" means any drug which is considered a part of the group of drugs listed in Section IV. PROHIBITED DRUGS/ALCOHOL below.
- "Random testing" means a neutral selection basis of testing for drugs which provides a mechanism for selecting participating students for testing that: (i) results in an equal probability that any student from a pool of students subject to the selection mechanism will be selected, and (ii) does not give JCSD and school personnel the discretion to waive the selection of any student selected under the mechanism, unless a student has a significant cognitive disability documented in their Individualized Education Plan.
- "Specimen" means a tissue or product of the human body chemically capable of revealing the presence of drugs in the human body. For the purposes of drug testing, this includes urine as the primary specimen. If urine is unavailable, a hair specimen will be collected and tested as an alternative.
- "Calendar Year" means 365 days from the date a violation is declared.
- "JCSD" means Jackson County School District.

ADMINISTRATIVE PROCEDURE

Urine Drug Testing Procedure

1. When a student is selected for drug testing, they will be escorted to a designated testing area.
2. The student will be given clear instructions regarding the urine collection process.
3. A designated monitor of the same gender as the student will be present during the collection process to ensure the integrity of the sample.
4. The student will be allowed a maximum of one (1) hour to produce a urine sample. This one-hour timeframe begins when the student is first given the opportunity to provide the sample.
5. If the student is unable to provide a urine sample within the one-hour timeframe, the parent(s)/legal guardian(s) will be immediately notified.

Alternative Hair Follicle Testing

1. If the student is unable to produce a urine sample within the one-hour timeframe, a hair follicle drug test will be offered as an alternative.
2. The parent(s)/legal guardian(s) will be contacted prior to administering the hair follicle test for consent.
3. If the parent(s)/legal guardian(s) are unable to be reached, a hair sample will not be taken.

Refusal of Hair Follicle Testing

If the parent(s)/legal guardian(s) do not provide consent, or they are unable to be reached for the hair follicle test after the student is unable to produce a urine sample, the student will be ineligible to participate in any activities of the Jackson County School District that is covered under this policy until they produce a negative drug test from a medical facility, at

the expense of the parent(s)/legal guardian(s).

Home Drug Tests
Home drug tests will not be accepted.

Concurrent Drug Testing Policies
This policy and the JCSD policy on drugs as listed JCSD Student Handbook shall be administered separately and concurrently. Tests occurring under this policy shall not be used for or considered for the purposes of the JCSD Assertive Discipline Program; however, test results under the Assertive Discipline Program may be considered for the purposes of eligibility to participate in CTE, athletics, cheer, dance, choir, and/or band or to drive to and park on the JCSD campus or to enroll in drivers' education course and for testing or monitoring under this policy. Participating students are subject to all related policies concerning this subject area.

Implementation
All participating students and their parents or guardians will be notified of this policy upon (1) entering an athletic program, CTE, cheer, dance, choir, and/or band, or (2) seeking a JCSD parking permit, (3) enrolling in drivers' education course. The JCSD Superintendent and/or his or her designees shall be responsible for the fair, impartial and complete implementation of this policy and for ensuring the no-notice, surprise nature of all testing. The JCSD Administration shall be responsible for the coordination and execution of all testing through a third-party vendor, which is the MRO. The initial method of collection will be done by urinalysis.

Consent/Refusal to Consent
The parents or legal guardians of participating students will be asked to sign a consent form acknowledging this policy, authorizing the test for prohibited drugs as provided for in this policy and consenting to the release of the tests results to the MRO, Superintendent and/or his/her designees on a need to know and confidential basis. The test results will also be provided to the parents/guardians of the participating student. If a participating student and/or his or her parent/guardian declines or fails to sign the consent form, the student will be ineligible to participate in any JCSD CTE, athletic program, cheer, dance, choir, and/or band or to drive and park on the JCSD campus or to enroll in drivers' education course. The consent form to be used for purposes of this policy shall be formulated by the MRO and Superintendent.

Annual Testing
As an annual prerequisite for participation in a JCSD CTE, athletic program, cheer, dance, choir, and/or band, or for permission to drive and park on the JCSD campus, or enrolling in drivers' education course, parents/guardians of participating students must sign a consent form acknowledging this policy, authorizing the test for prohibited drugs as provided for in this policy. Any student who tests positive for drugs may be ineligible to participate in JCSD CTE, athletics, cheer, dance, choir, and/or band or to drive and park on the JCSD campus or enroll in drivers' education course as provided in this policy, or, in the discretion of the Principal or Athletic Director, and approved by the Superintendent, may participate subject to the provisions of Section "Appeal" of this policy.

Random Testing
Participating students will be tested on a random basis for use of prohibited drugs. Random testing shall be conducted no less than two (2) times during a school year and may be conducted during the school year at any other time during the school year as determined by the Superintendent. The random testing shall not be

announced or revealed prior to the time of commencement and shall be conducted on a no-notice, surprise basis. The JCSD Superintendent and his designees shall determine the percentage of participating students tested in any one (1) random test not to exceed ten percent (10%) of eligible students on a specific campus or the designated amount budgeted by the school board for the cost of the MRO contract for drug analysis tests. Once the percent is established for the year it will be applied consistently in each attendance center. The Superintendent and his designees shall take all reasonable steps to assure the integrity, confidentiality, and random nature of the MRO selection process. This would include, but not necessarily be limited to the MRO:

- Assuring that the names of all participating students are in the pool.
- Assuring that the person drawing the names has no way of knowingly choosing or failing to choose particular students for the testing.
- Assuring that the identity of students for testing is not known to those involved in the selection process.
- Assuring the direct observation of the selection process by at least two certified employees of the District as determined by the Superintendent.

Specimen Collection

All specimens will be collected under reasonable and sanitary conditions. Individual dignity and privacy will be preserved to the extent practicable. Universally accepted standards for testing, labeling, storage and transportation of specimens will be strictly followed by the testing facilities. The MRO will request information before each confirmation test regarding prescription and non- prescription drugs and any other information which could lead to a false positive test. JCSD staff shall be present only for supervising of students during random testing. No JCSD staff shall be involved in the collection, storage, labeling, or handling of specimens from random testing unless necessary because of the student's handicapping condition that has been previously documented.

Testing Procedures

A laboratory certified by the National Institute of Drug Abuse will be designated by JCSD to perform all initial drug tests and selection of students. The laboratory and the MRO will be responsible for the handling and safe delivery of all positive specimens to the confirmation laboratory and such delivery will be accomplished through proper chain of custody procedures.

Finding of Drug Use Consequences

If a student violates this policy, the consequences described below will apply only to the component of the activity impacted by the violation (i.e., CTE, athletics, dance, cheer, band, choir, driving on campus, and/or driving during drivers' education class). The student's grade will not be lowered because of the student's suspension from participation in these activities; however, a student will not be allowed to drive until a negative test result occurs, which could negatively impact a grade in a drivers' education class. The student may be expected to complete alternative assignments during the suspension in order to maintain his or her grade.

First Violation

If the initial test for drugs indicates a negative result, no further test will occur unless there is good reason to suspect the quality of the specimen sample. If the initial test indicates a positive result, a confirmation test will be conducted immediately. Should the confirmation test also indicate a positive result for a participating student, the following consequences shall be imposed:

- The district will notify the student and his or her parent/guardian via a phone

call and in writing of such positive test results.

- The student shall be suspended from participation in all athletics, cheer, dance, choir, and/or band activities (which encompasses, for purposes of this policy, all participation including: tryouts, practices and competitions) and from driving to any JCSD campus, any JCSDsponsored event, parking on any JCS D campus, or being enrolled in a drivers' education course for a minimum of thirty (30) days, which can be reduced by half upon the successful completion in a drug counseling and/or drug education program and passing a second drug test.
- The student shall submit to a mandatory drug test at a laboratory certified by the National Institute of Drug Abuse that will be designated by JCSD, on or about thirty days after the date on which JCSD received notification of the confirmation tests positive result. Parent/Guardian will be responsible for the cost of the test and JCSD will determine time frame it will be administered. A positive test result shall constitute a separate violation of this policy and shall be treated as a second violation.
- The student shall be required to participate in and complete a drug counseling or education program developed by and provided by JCSD. Refusal to participate in the counseling and/or education program, as set forth in this paragraph, will be treated and handled as a second positive test result.
- The student will not be allowed to resume participation until he/she has had a negative drug test at the expense of the parent/guardian.
- After successfully returning from a first violation, the student may be required to submit to additional unannounced retests within the calendar year of the violation at the discretion of the district. If the student receives a positive result at this point, a second violation is declared.

Second Violation

Should a participating student test positive for a second time in one calendar year, the following consequences shall be imposed:

- The MRO or district will notify the student and his or her parent/guardian in writing and/or via phone call of such positive test results.
- The student shall be suspended from participation in all athletics, dance, and cheer, choir, and/or band activities (which encompasses, for purposes of this policy, all participation including tryouts, practices and competitions) and from driving to any JCSD campus, any JCSD sponsored event, parking on any JCSD campus, or being enrolled in a drivers' education course for a minimum of sixty (60) days.
- The student shall submit to a mandatory drug test at a laboratory certified by the National Institute of Drug Abuse that will be designated by JCSD, on or about sixty (60) days after the date on which JCSD received notification of the confirmation tests' positive result. Parent/Guardian will be responsible for the cost of the test and JCSD will determine time frame it will be administered. A positive test result shall constitute a separate violation of this policy and shall be treated as a third violation.
- The student shall be required to attend a drug counseling or rehabilitation program at the expense of the parent/guardian. A drug counselor shall refer the student to a JCSD approved outside drug counseling agency. Documentation of attendance and completion of counseling must be submitted to the principal before participation/eligibility is reinstated. After successfully returning from a second violation, the student may be required to submit to additional unannounced retests within the calendar year of the violation at the discretion of the district. If the student receives a positive result at this point, a third violation is declared.

Third Violation
Should a participating student test positive for a third time in any two calendar years, the following consequences shall be imposed:

- The MRO or district will notify the student and his or her parent/guardian in writing and/or via telephone of such positive test results.
- The student shall be suspended from participation in all athletic, dance cheer, choir, and/or band activities and from driving to any JCSD campus, any JCSD sponsored event, parking on any JCSD campus, and from drivers' education course for a minimum of one (1) calendar year.
- The student shall be required to attend a drug counseling or rehabilitation program at the expense of the parent/ guardian. A drug counselor shall refer the student to a JCSD approved outside drug counseling agency. Documentation of attendance and completion of counseling must be submitted to the principal before participation/eligibility is reinstated.
- The JCSD reserves the right to require the student to submit to mandatory drug testing during the calendar year of the violation as often as deemed appropriate by the administration. The student will not be allowed to resume participation until he or she presents a negative result on retest. No positive test results as described in this policy will be used as grounds to discipline, suspend or expel a participating student, except for the guidelines provided in this policy.

Appeal
A participating student has the right to appeal a decision under this policy by following the grievance procedure as outlined in JCSD Student Handbook and shall be afforded all student due process rights as provided by law. Participation in CTE classes, athletics, dance, cheer, choir, and/or band and parking at JCSD or enrolling in drivers' education course is a privilege only and a student has no property right or interests in such participation.

Medical Review Officer
As part of this policy, JCSD will utilize the services of a medical review officer (MRO) as designated by JCSD. The MRO will interpret, monitor, and evaluate all positive test results so as to determine whether any alternative medical explanation could account for the positive results. The MRO must be a licensed physician, or group of licensed physicians, knowledgeable in drug abuse disorders.

Confidentiality
The results of a student's drug test shall not be released to anyone other than the Medical Review Officer (MRO), the Superintendent or his/her designees and the student's parents/guardians.
Results may also be released to the Board of Trustees, the school attorney, athletic department personnel, and/or school advisor on a need-to-know and confidential basis. No other person may receive the test results without the express authorization and consent of the participating student's parent/guardian.

Cost
JCSD will bear the cost of the initial drug and confirmation test required by JCSD under this policy. The participating student or his or her parent/guardian will pay the costs of any retest requested by the student and of all tests required after a violation of this policy, as outlined in Section "Appeal" above. If a parent requests that blood testing or any other alternate method of equal or greater sensitivity be utilized then the parent will be responsible for the additional costs associated with the testing method.

Use of Prescription or Legal Non-prescription Drugs
Prior to an initial drug test, a participating student may voluntarily disclose the use of any prescription or non-prescription drugs but will not be required to do so. If the initial test results are positive, the MRO shall request from the student and/or the parent/guardian information regarding what, if any, prescription and non-prescription drugs, the student was using at the time of the test.

Refusal to Submit to Test
Refusal of any student to submit to testing conducted for any group of students during the school year or upon being selected for random or designated testing will constitute a "violation."

Self-Referral (Not Allowed After Selection for a Random Test)
In the event a student wishes to self-refer himself/herself for drug/alcohol usage, it will NOT initially constitute a "violation". A student may self-refer only one (1) time during his/her school career. When a student submits a self-referral, the following shall occur:

- An administrator/parent conference will be scheduled by the student's Principal.
- The student will be ineligible to participate in his/her sport, cheer, dance, choir, and/or band and from driving to and parking on a JCSD campus or driving when enrolled in a drivers' education course, until he/she has enrolled in a recognized Drug Assistance/Education program.
- The student must also then be declared physically safe to participate by a licensed medical physician before being allowed to return to participation.
- Failure of the student to successfully complete the Drug Assistance/Education program will constitute a violation and the student will not be allowed to participate in any school sponsored CTE classes, athletic, dance, cheer, choir, and/or band activities and from driving to and parking on a JCSD campus or being enrolled in a drivers' education course.

Prohibited Drugs/Alcohol
JCSD will test for the use of prohibited drugs in the following groups:

- Marijuana
- Cocaine
- Opiates
- Amphetamines
- Phencyclidine (PCP)
- Spice (synthetic marijuana)

Drug Assistance Program Procedures for Intervention Program
In the event that a student chooses to enroll in a designated Drug Counseling or Rehabilitation program the following steps may be considered:

- The student and his/her parent(s) or legal guardian(s) will be provided with information regarding those designated drug/alcohol intervention programs that are available in our vicinity.
- The student and his/her parent(s) or legal guardian(s) will be responsible for providing for the cost of the program.
- The student and his/her parent(s) or legal guardian(s) will be responsible for transportation to and from the program.
- To ensure that the student successfully completes the program, the parent/guardian will sign a release of information form with the treatment center giving the center the right to share information with the school system's designee. The school will receive a report from the treatment center advising the District of the student's attendance and degree of success. See JCSD School Board Policy JCDAB.

Graduation Information

Graduates 2022 and Later

The District follows all state mandated requirements for graduation. Specific graduation course requirements are posted in the MS Public School Accountability Standards each year and will change as changes are required by the MS Department of Education or based on school leaders requesting improvements to the current district requirements.

All requirements as indicated by the Mississippi State Department of Education and the Commission on School Accreditation in Mississippi Public School Accountability Standards must be met by the graduate. These requirements include satisfactorily passing state end-of-course assessments at the level established by the state (MS Code 37-16-7).

Special Education students' diploma and graduation requirements will be based on the criteria established by the Individual Education Plan (IEP)/Vocational transition plan reviewed on an annual basis.

- Special Education Students receiving a diploma must participate in the Subject area Testing Program and pass at the level required by the state (MS Code 37-16-11).
- Special Education students receiving a Certificate of Completion must participate in a course of study outlined in the IEP transition plan for gained employment. Courses allowed for graduation credit must be subjects listed in the Approved Courses for the Secondary Schools of Mississippi. Courses that are not listed in the Approved Courses for the Secondary Schools of Mississippi require approval from the Commission on School Accreditation before being offered.

Students must meet all Mississippi Department of Education graduation requirements, including earning at least 24 credits in specific subject areas to be eligible for graduation.

Students may have input in selecting courses that match their interests, as long as these graduation requirements are met. School counselors are available to provide guidance and resources to help students determine whether they would like to pursue college coursework, a career pathway, entry into the workforce, or military service after graduation.

Once a student has identified their intended path, the high school counselor should be notified so they can assist the student and ensure the student is enrolled in the appropriate courses to prepare for their chosen graduation pathway.

Valedictorian, Salutatorian, Historian
Recognition for Academic Achievement

The Jackson County School District will compute all courses excluding grades acquired in Physical Education, Driver's Education, Production III, Production IV, Band, and Chorus for senior class ranking. The student(s) having attained the highest, second highest, and third highest quality point average (QPA) during his/her high school period shall be recognized as Valedictorian, Salutatorian, and Historian, respectively. Only students earning a diploma with 28 required credits or more are eligible to serve as Valedictorian, Salutatorian, or Historian. See JCSD School Board Policy IHCA.

- A student may serve as Valedictorian, Salutatorian, or Historian if he/she has attended the respective high school for his/her entire senior year. Grades attained from any school during the high school period will be entered into the aggregate compilation of the Valedictorian, Salutatorian, and Historian recognition: however, if number grades are not sent from a prior school and verification is present that efforts have been made to secure the number grades and these efforts have been unsuccessful, then the following number grades will be given for the following letter grades:

E-3 – (AP) Advance Placement and Dual Credit (DC)
E-2 – Accelerated
E-1 – Honors

A	**95**
B	**85**
C	**75**
D	**67**
F	**59**

- The Valedictorian, Salutatorian, and Historian will be chosen based on the highest Quality Point Average through the third (3rd) nine weeks of the senior year.
- The Quality Point System will be utilized to compute and determine the rank-in- class of graduating seniors. Rank-in-class is defined as the comparison of a student's academic performance with those of the members of his graduating class. Class rank computed on the basis of quality points, rather than on grade- point average, projects a more accurate profile of academic performance. It is also designed to encourage students to enroll in more challenging courses. Students in advanced courses earn additional quality points directly proportionate to regular courses. In this way those students in courses of average academic difficulty set the 4.0 norm. Additional quality points assigned to advanced academic courses merely serve to achieve a more accurate class ranking. Grade- point averages are unaffected by quality points and will continue to be the report of academic achievement on the high school transcript.
- Students with a quality point average of 4.0 to 4.49 will graduate with honors. Students with a quality point average of 4.5 and above will graduate with special honors.
- Quality Point Equivalency Scale for E-3 – (AP) Advance Placement and Dual Credit (DC), E-2 Accelerated, and E-1 Honors courses and the number of quality points a student will receive for the grade he/she makes in each course is listed in the student handbook.
- In establishing students class rank as determined by quality point average (QPA), students will only be allowed to count 10 dual credit courses. Students may take dual credit courses from a state-accredited institution for QPA purposes. If a student has taken more than 10 dual credit courses, regardless of where taken, the courses calculated into Quality Point Average (QPA) will be the 10 dual credit courses with the highest averages. All dual credit courses will count in the grade point average (GPA) calculation.
- Only dual credit courses included on the Mississippi Department of Education (MDE) approved course list will count in determining class rank.

Collegiate Academy or Similar Programs

Students enrolled in the Collegiate Academy or similar programs will be ranked separately and will not follow the traditional class ranking. Students enrolled in the Collegiate Academy will not be considered for the Valedictorian, Salutatorian, or Historian. Prior approval must be obtained from a guidance counselor and the school principal to participate in Collegiate Academy or similar programs.

Early Graduation

Students who fulfill all requirements for graduation may opt to complete their high school career early. Students will be allowed to participate in the commencement exercises with their class and will receive their diploma at that time. Students will not be allowed to participate in any MHSAA activities beyond the semester of graduation. Participation in all other school-sponsored clubs and/or activities will be at the discretion of the principal. Students will be considered as a visitor when present on the high school campus. To qualify for early graduation, a student must complete the following:

- Schedule a meeting with the counselor and present a post-secondary plan (i.e., college, work, vocational training, and military) as a rationale for early graduation.
- The student's parents must attend this meeting.
- A tentative schedule will be created provided the courses are available.
- The tentative schedule must be approved by the Principal.
- The school is not obligated to provide two (2) core courses (per subject) within a

school year. (Fall- Spring).
- An exit conference will be scheduled prior to early release. In addition, the principal and parent must approve all early graduations.

Correspondence Courses:
The Jackson County School District will follow the Mississippi Public School Accountability Standard for Correspondence courses.

Procedure for Correspondence Courses:
- The correspondence course must have been approved by the principal and administered through an approved program.
- The evaluation criteria will have been administered by a certified member of the school district.
- The correspondence course must be one which is contained in the curriculum of the school in which the student is enrolled.
- The building principal will supervise and administer the tests to the student taking the correspondence course or will assign a counselor within the building to supervise and administer the tests.

Graduation for Students with Disabilities
Students with disabilities will be issued a regular education high school diploma, certificate of life skills completion or alternate diploma option as follows:
- By age fourteen (14) or prior to a student entering the ninth grade, an Individualized Education Program (IEP) Committee will consider the exiting options from high school. The parents/guardians and, if appropriate, the student will be informed of the requirements for each option and the various alternatives in post-school activities based on each exiting option. An IEP Committee will determine and document the option appropriate for each student.
- Students pursuing a regular education high school diploma must meet the requirements set forth by the State Board of Education and the Jackson County School District. Special education and related services will be provided to assist a student to reach this goal based on the student's IEP.
- For students who are significantly cognitively disabled pursuing alternate diploma completion, a comprehensive curriculum of basic life skills will be utilized for instructional purposes. Transition services, including a functional vocational evaluation (if appropriate), will be provided based on each student's preferences and interests, his or her IEP and the planned outcomes for post-secondary activities specific to the student. As determined appropriate by the IEP Committee, transition services may include:
  - Instruction in functional academics
  - Community experiences
  - Adult living
  - Employment skills
  - Related services
  - Daily living skills
- An IEP Committee will review the previous exiting option decision for each student at least annually. The committee, along with the parents/guardians and, if appropriate, the student, may change the original or previous decision regarding the student's exiting option.

- Students pursuing the alternate diploma option, which is not equivalent to a traditional high school diploma and is not recognized by postsecondary entities that require a traditional high school diploma. All students are required to participate in the Mississippi Assessment Program Alternate Assessment (MAAP-A) with a score TBD. Students who have met the criteria on their IEP for having a Significant Cognitive Disability (SCD) may participate in a program of study to earn the Alternate Diploma.

• Any student who fulfills an approved course of study on or before the age of 21 will be awarded an alternate option diploma and may participate in graduation ceremonies.

Grading for Student with Disabilities

- All grades awarded to students in grades 1-12 shall be awarded in compliance with the district's promotion/retention policy.
- Grades awarded to students who have been ruled eligible for special education services and who are also actively participating in the District's special education program(s) shall be based on the following:
- Inclusion and resource students receiving a traditional diploma is based on the same guidelines as the district's promotion/retention policy. Accommodations/modifications provided in coordination of both special classroom teachers and general classroom teachers to obtain final grades will be provided.

Graduation Ceremonies

The following requirements concerning graduation ceremonies shall be met:

- The scheduling of formal graduation ceremonies shall be limited to those honoring senior students who have successfully completed prescribed secondary school graduation requirements.
- Preparation for graduation ceremonies shall be scheduled in such manner that complies with all MS Department of Education requirements.
- The secondary schools shall not deliver a diploma, signed or unsigned, to a student who fails to meet the requirements for graduation. A student who fails to meet the graduation requirements is not permitted to participate in graduation exercises. Students who have completed satisfactorily the local district's secondary curriculum for special education may be awarded a high school certificate or diploma which states, "This student has successfully completed an Individualized Educational Program." This student may be permitted to participate in graduation exercises.
- All State and District requirements must be met in order for a student to participate in graduation or receive a diploma. This includes foreign exchange students. (Decision of Mississippi Commission on School Accreditation, Summer 1988)

Student Message at Graduation Ceremonies

It is the intent of the Jackson County School District to allow the graduating senior class the discretion to use a brief opening and/or closing message, not to exceed two (2) minutes at their respective school graduation exercises. If the graduating class chooses to use an opening and/or closing statement, the message shall be given by a student in the graduating senior class chosen by the senior class as a whole and the message shall be wholly prepared by the student selected. The content of the message delivered shall not be monitored or otherwise reviewed by the school administration, the board of education or any school district employee, but the content shall not be libelous, slanderous or obscene. The printed event program at all graduation ceremonies shall include the following disclaimer: "The opinions, remarks and viewpoints expressed by any student speaker at this ceremony do not reflect the endorsement, sponsorship, position, opinion, expression or viewpoint of the Jackson County School District."

Participation in Graduation Ceremonies/Discipline Violations

- The Jackson County Board of Education recognizes that participation in graduation ceremonies is a significant milestone in the education of our students and believes that said participation should be protected whenever possible. However, schools must have the ability to discipline students who are near the end of their academic career in the high schools in the Jackson County School District in meaningful ways in order to sustain the type of safe, secure, disciplined environment that is necessary.
- In accordance with this philosophy, it shall be the policy of the Jackson County Board of Education that high school seniors will be held to high standards of discipline until the conclusion of the academic year. Since some of the typical discipline measures that are approved for other students are not applicable for seniors who are near the end of the school year, additional measures need to be available to administrators in the high schools.
- Any senior who commits a Level 5 infraction (as defined by the discipline code of the district) during the last 9 weeks of the school year may have his/her right to participate in the graduation exercises for his/her school revoked.
- This policy does not restrict the ability of the administration to address severe discipline issues that may occur during an earlier term of the school year in any way.

Reference: Accreditation Requirements of the State Board of Education
Legal References: (MS Code 37-16-7) Graduation standards established by district school boards; standard diploma (MS Code 37-16-11) Special diploma or certificate of completion for handicapped students. See JCSD School Board Policy IHF. (MS Code 37-16-17)

Computation of Grade Point Average for Seniors

All courses for which students are given credit will be used in computation of Grade Point Average (GPA).

In computing the GPA, if a subject is failed and not repeated, the grades recorded will be used in computing the GPA. If a subject is failed and repeated, the highest semester grade will be used in computing the GPA. See JCSD School Board Policy IHF. For information regarding class weights, please refer to the Course Description Guide. The Course Description Guide is available online and from the school counselor's office.

Course Description Guide

E1 Honors Courses	E2 Accelerated Courses	E3 Dual Credit Courses
Aquaculture I	Forensics	All academic and CTE dual-credit courses
Botany	Advanced Math Plus	ALL AP courses
Business & Marketing I (CTE)	Algebra III	
Chemistry I	All Pre-AP courses	
Educator Preparation I (CTE)	Anatomy/Physiology	
Engineering I (CTE)	Aquaculture II	
Foreign Language I	Business & Marketing II (CTE)	
Health Science Core (CTE)	Calculus	
Honors Algebra II	Educator Preparation II (CTE)	
Honors Biology	Engineering II (CTE)	
Honors English I - II	Foreign Lang. II, III & IV	
Honors Geometry	Genetics	
Honors U.S. History	Health care & Clinical Services (CTE)	
Honors World History	Information Technology II (CTE)	
Information Technology I (CTE)	Organic Chemistry w/Field Experience	
Marine and Aquatic Science	Physics I	
Principles of Engineering	Sports Med II (CTE)	
Sports Med I (CTE)		
Zoology		

All Advanced Placement (AP) and dual credit (DC) courses for more than 1 college credit with the exception of laboratory classes are Advanced Placement courses and will receive 1.5 additional quality points. *Beginning with the Senior Class of 2026

Diplomas	Traditional	Traditional with Career/Tech or JROTC	Traditional with Academic	Traditional with Distinguished Academic
Credits	24	26	26	28*
English	4 (Eng I and II)	4 (Eng I and II)	4 (English I, II, III, IV) AP/DC accepted	4 (English I, II, III, IV) AP/DC accepted
Math	4 (Alg I)	4 (Alg I)	4 (Alg I and 2 above Alg I)	4 (Alg I and 2 above Alg I)
Science	3 (Bio I)	3 (Bio I)	4 (Biology I and 2 above Bio I)	4 (Biology I and 2 above Bio I)
History	4 (WG/MS/WH/US/Gov't/Econ)	4 (WG/MS/WH/US/Gov't/Econ)	4 (WG/MS/WH/US/Gov't/Econ)	4 (WG/MS/WH/US/Gov't/Econ)
Additional	PE/Health/Art/Tech/CCR	PE/Health/Art/Tech/CCR	PE/Health/Art/Tech/CCR	PE/Health/Art/Tech/CCR
CTE Electives	None required	4 (Must complete a 2-year sequential program)	None required	None required
Electives	5	3	6 (Must meet CPC requirements)	8 (Must meet CPC requirements)
ACT	No requirement	No requirement	Eng – 17: Math-19 (Graduation Requirement)	Eng – 18: Math - 22 (Graduation Requirement)
WorkKeys	No requirement	Silver Level (Graduation Requirement)	No requirement	No requirement
GPA	No requirement	2.5	2.5	3.0
Additional	If ACT requirement is not met for early release (not diploma): 2.5 GPA Passed all 3 state tests On track to meet graduation requirements Enrolled in Essentials for Math or Essentials for College Literacy	Requirements for graduation: Work-based learning or Career Pathway Exp. OR Earn a State Board of Education approved National Credential or Dual Credit*	Requirements for graduation: One AP course with at least a "C" & take the AP test OR One dual credit course with at least a "C"	Requirements for graduation: One AP course with at least a "B" & take the AP test OR One dual credit course with at least a "B"
NOTE: Students can have more than one endorsement. They can be Distinguished Academic and Career/Tech or JROTC				

Number Grade	**E-3** (AP) Advanced Placement and Dual Credit (DC) **QP**	**E-2** Accelerated **QP**	**E-1** Honors **QP**	**Regular QP**
100	6.5	6.0	5.5	5.0
99	6.4	5.9	5.4	4.9
98	6.3	5.8	5.3	4.8
97	6.2	5.7	5.2	4.7
96	6.1	5.6	5.1	4.6
95	6.0	5.5	5.0	4.5
94	5.9	5.4	4.9	4.4
93	5.8	5.3	4.8	4.3
92	5.7	5.2	4.7	4.2
91	5.6	5.1	4.6	4.1
90	5.5	5.0	4.5	4.0
89	5.4	4.9	4.4	3.9
88	5.3	4.8	4.3	3.8
87	5.2	4.7	4.2	3.7
86	5.1	4.6	4.1	3.6
85	5.0	4.5	4.0	3.5
84	4.9	4.4	3.9	3.4
83	4.8	4.3	3.8	3.3
82	4.7	4.2	3.7	3.2
81	4.6	4.1	3.6	3.1
80	4.5	4.0	3.5	3.0
79	4.4	3.9	3.4	2.9
78	4.3	3.8	3.3	2.8
77	4.2	3.7	3.2	2.7
76	4.1	3.6	3.1	2.6
75	4.0	3.5	3.0	2.5
74	3.9	3.4	2.9	2.4
73	3.8	3.3	2.8	2.3
72	3.7	3.2	2.7	2.2
71	3.6	3.1	2.6	2.1
70	3.5	3.0	2.5	2.0
69	3.4	2.9	2.4	1.9
68	3.3	2.8	2.3	1.8
67	3.2	2.7	2.2	1.7
66	3.1	2.6	2.1	1.6
65	3.0	2.5	2.0	1.5
64	2.9	2.4	1.9	1.4
63	2.8	2.3	1.8	1.3
62	2.7	2.2	1.7	1.2
61	2.6	2.1	1.6	1.1
60	2.5	2.0	1.5	1.0

Unweighted 4.0 GPA Scale

Numeric Grade	Letter Grade	GPA
90 - 100	A	4.0
80 - 89	B	3.0
70 - 79	C	2.0
60 - 69	D	1.0

For information regarding class weights, please refer to the Course Description Guide. The Course Description Guide is available online and from the school counselor's office. See JCSD School Board Policy IHF.

Student Conduct Procedures

Mississippi School Safety Act Of 2019

The Mississippi School Safety Act of 2019, provides additional disciplinary procedures to the school district's existing authority regarding the discipline of students. In conformity with the Act, the school district has adopted policies that recognize the teacher as the authority in classroom matters regarding the school district's written discipline code of conduct, and the right of the teacher to remove from the classroom any student who in the professional judgment of the teacher is disrupting the learning environment, subject to the immediate review of the principal or assistant principal.

In the event the removal is approved by the principal or assistant principal, the student may not be returned to the classroom until a conference has been held with the student's parent, guardian or custodian during which the disrupting behavior is discussed and agreements are reached that no further disruption will be tolerated. The conference may be in person, by telephone, by e-mail or by other written communication.

The term "disruptive behavior" means conduct of a student that is so unruly, disruptive or abusive that it seriously interferes with a school teacher's or a school administrator's ability to communicate with the students in a classroom, with a student's ability to learn, or with the operation of a school or a school-related activity, and which is not covered by other laws related to violence or possession of weapons or controlled substances on school property, school vehicles or at school-related activities. Such behaviors include, but are not limited to: foul, profane, obscene, threatening, defiant or abusive language or action toward teachers or to other school employees; defiance, ridicule or verbal attack of a teacher; willful, deliberate and overt acts of disobedience of the directions of a teacher.

If a student commits "disruptive behavior" as determined by the principal or assistant principal for a second time during the school year, the principal, reporting teacher and the student's parents will develop a behavior modification plan for the student.

A student, thirteen years or older, who does not comply with the behavior modification plan may be deemed to be "habitually disruptive" and subject to expulsion if the student commits a third act of "disruptive behavior" during the school year. Students under age thirteen may be subject to expulsion for such conduct pursuant to other school policies and procedures.

The term "habitually disruptive" refers to such actions of a student which causes disruption in a classroom, on school property or vehicles or at a school-related activity on more than two (2) occasions during a school year, and to disruptive behavior that was initiated, willful and overt on the part of the student and which required the attention of school personnel to deal with the disruption.

Students with disabilities are responsible for adhering to the same rules of conduct as non-disabled students. State and federal regulations relating to students with disabilities will be followed when implementing discipline procedures. See JCSD School Board Policy JD, JDH-1, and JDAA.

Code of Conduct

In implementing conduct and personal appearance regulations, it should be stated that the primary responsibility for the conduct and personal appearance of a student rests with the student and the parents. Every effort should be made to impress upon the students and the parents that discipline and order can only be maintained in the school when the school is not used as a vehicle for disruptive influences. In carrying out school regulations, students, parents, teachers, and the administrative staff should observe the following:

- Administrators and teachers shall hold students to strict account for disorderly conduct or misconduct at any school, on the way to school meetings, programs, functions and activities, and upon school buses. The superintendent or principal/school administrator of any school may suspend any student from school for good cause.

- The superintendent or the principal/school administrator of a school may have the power to suspend a student for any reason. The following steps should be followed by the parents should they wish to appeal a decision made by the principal:
  - Appeal to the Assistant Superintendent of Curriculum and Instruction
- Courts have ruled that teachers must maintain their effectiveness and respect in order to perform their duties as a teacher. The effectiveness and respect must be maintained on or off the school premises and during or after school hours.
- The Board of Education of the Jackson County School District is dedicated to maintaining a secure and educationally sound environment for its students and staff. Therefore, to ensure safety, security and an atmosphere conducive to teaching and learning on all campuses, it shall be the policy of this board that upon entering the campus of any school within this district, all visitors must report immediately to the office of the school principal and obtain his/her permission before visiting any part of the campus. Each visitor must sign a visitor list in the principal's office. A visitor's badge will be issued and must be worn at all times while on the school campus. The badge will be returned to the principal's office when the visitor departs the campus.
- A teaching situation, which is conducive to learning, must be maintained. Therefore, any student whose actions make it impossible for the teacher to devote full attention to the class will be sent to the principal's office. The administrator will review the case and try to resolve the problem. The Board of Education will support and protect its teachers and administrators when they are making a conscientious professional effort. The code of conduct shall take effect and be in force from and after its adoption and does not change any previous codes.
- Student Search and Seizure Courts have ruled that teachers and school administrators are "in loco parentis" of students. This means that teachers and administrators are acting in place of parents during the school day and may do anything a parent would do to maintain discipline. In addition, school officials must protect all students from possible harm. Therefore, courts have ruled that school officials may conduct searches of students when there is a reasonable suspicion that the student might posses' items that might harm themselves or other students (drugs, paraphernalia, alcohol, weapons, stolen items, tobacco, electronic cigarettes, any smoking devices, or any other items that might cause harm to that student or other students). These court rulings were made in order to protect all students of possible harm. "Emerging First and Fourth Amendment Rights of the Student." 1 J. Law and Education 449, 451 (1972) "In re Donaldson", 269 Cal. App. 2nd 509, 75 Cal. Rptr. (1969) "Mercer v. State" .450 S.W.2d 715 (1970)

The Board of Education is mindful of public concern about student discipline and protection in the school. It is the responsibility of the Board to provide a situation in the schools where learning can take place. This responsibility has been upheld in the past and will continue to be with the continued positive, wholesome attitude toward learning on the part of the students and their parents or guardians. Students who come to the schools to learn will cause no trouble nor get in trouble. When students come from homes where parents have a positive attitude toward learning and have the ability to adjust to change, discipline and conduct problems are minimized.

The principals, counselors, and all classroom teachers continue to have responsibility to teach by precept and example good conduct and positive attitude toward learning. They and parents/guardians, also, have a responsibility to help students develop wholesome attitudes toward themselves, other students and teachers.

- Upon arrival, all persons, other than school employees and students enrolled at that specific school, must first go to the principal's office to secure admission to the campus. Otherwise, they will be considered to be trespassers and, as such, subject to arrest and prosecution. Therefore, to ensure safety, security, and an atmosphere

conducive to teaching and learning on all campuses, it shall be the policy of this board that upon entering the campus of any school within this district, all visitors must report immediately to the office of the school principal and obtain his/her permission before visiting any part of the campus. Each visitor must sign a visitor's list in the principal's office. A visitor's badge will be issued and must be worn at all times while on the school campus. The badge will be returned to the principal's office when the visitor departs the campus.

- Students are not to bring brothers, sisters, or friends to school for any reason.
- A teaching situation, which is conducive to learning, must be maintained. Therefore, any student whose actions make it impossible for the teacher to devote full attention to the class will be sent to the principal's office. The administrator will review the case and try to resolve the problem. The Board of Education will support and protect its teachers and administrators when they are making a conscientious professional effort.

This code of conduct shall take effect and be in force from and after its adoption and does not change any previous codes. See JCSD School Board Policy JCA, JD, JDH-1, JDAA, AND JCD. (MS Code 37-11-55)

Addendum to the Code of Conduct

- A parent, guardian or custodian of a compulsory-school-age child enrolled in the school district shall be responsible financially for his or her minor child's destructive acts against school property or persons.
- A parent, guardian or custodian of a compulsory-school-age child enrolled in the school district may be requested to appear at school by the school attendance officer or an appropriate school official for a conference regarding acts of the child specified in paragraph 1 of this subsection, or for any other discipline conference regarding the acts of the child.
- Any parent, guardian or custodian of a compulsory-school-age child enrolled in a school district that refuses or willfully fails to attend such discipline conference specified in paragraph 2 of this section may be summoned by proper notification by the superintendent of schools or the school attendance officer and be required to attend such discipline conference.
- A parent, guardian or custodian of a compulsory-school-age child enrolled in a public school district shall be responsible for any criminal fines brought against such student for unlawful activity occurring on school grounds or buses.

The Jackson County School Board has adopted the "Assertive Discipline Model" plan developed by Lee Canter as the format for maintaining an atmosphere conducive for learning in the classroom. Each child will receive his/her classroom rules and take them home for parents to sign and return to his/her teacher. Each child will also be instructed about other behaviors which are not acceptable and the consequences that accompany the behaviors.

As a component of the "Assertive Discipline Model, the following is a list of some of the more serious behaviors that students shall not display while being supervised by school personnel at school, at school sponsored activities and while being transported on a school bus. Disciplinary action is not limited only to the behaviors listed below. The actions listed on the following Disciplinary Ladder will be taken by the principal when students are referred to the office for reaching Step 5 on a teacher's classroom discipline plan, or sent to the principal's office for misbehavior outside the classroom.

The escalation through the steps of the "Assertive Discipline Model" may vary depending upon a student's age, grade, and discipline history; therefore, Jackson County School District will institute a separate step ladder for Elementary (K – 5) and Secondary (6 – 12) schools. See JCSD School Board Policy JD and JDAA.

Elementary (K-5) Campus Discipline Ladder and Consequences

Step 1

- Reprimand, one day of ISI, or recess detention to be signed by the parent/guardian and returned to school.
- Remove from ladder if not referred to the office for ten school days. If the student is referred to the office during the probationary period, he/she will move to the next step on the discipline ladder.

Step 2

- Detention or 1 - 2 day(s) ISI. Signed by a parent/guardian and returned to school.
- Remove from ladder if not referred to the office for ten school days. If the student is referred to the office during the probationary period, he/she will move to the next step on the discipline ladder.

Step 3

- 2-3 days ISI. Contact parent or legal guardian. (In writing or by phone)
- Intervention referral/possible behavior improvement plan. (MS School Safety Code 37-3-83, 37-11-53, 37-11-54, and 37-11-55)
- Remove from ladder if not referred to the office for 15 school days. If the student is referred to the office during the probationary period, he/she will move to the next step on the discipline ladder.

Step 4

- 1–2-day(s) OSS.
- Parent/guardian conference will be held before student returns to school so that interventions and behavioral suggestions can be put in place.
- Remove from ladder if not referred to the office for 15 school days. If the student is referred to the office during the probationary period, he/she will move to the next step on the discipline ladder.
- Absences due to suspension will be treated as excused in relation to makeup work and tests.

Step 5

- 1-5 days OSS
- Parent/guardian conference will be held before student returns to school so that interventions and behavioral suggestions can be put in place.
- Remove from ladder if not referred to the office for 15 school days. If the student is referred to the office during the probationary period, he/she will move to the next step on the discipline ladder.

Step 6

- Referral to the Superintendent for further action.

ELEMENTARY (K-5) ASSERTIVE DISCIPLINE PROGRAM

Discipline Ladder	**Consequences**
1. Use, sale, possession, or under the influence of drugs or alcohol on school grounds or while under the supervision of school personnel. (This includes the sale of "fake" drugs, depressants, stimulants, unauthorized inhalants, and any other unauthorized substance.)	Step 6
2. Possession of weapons on campus. This also refers to items that are intended to resemble weapons. I.E., realistic toy knives, guns, etc. Law enforcement may be notified.	Step 6
3. Use or possession of fireworks	Step 2-5
4. Use or possession of dangerous objects	Step 2-6
5. Indecent exposure	Step 2-5
6. Fighting at school, on the way to or from school (May result in student being arrested for disturbing the peace.)	Step 2-6
7. Possession or use of tobacco, tobacco-related products, any smoking devices or vaping devices at school or while under the supervision of school personnel, to include transportation. See "Electronic Cigarettes and/or any Devices such as vapes"	First Offense: Step 3 Second Offense: Step 4 Third Offense: Step 5
8. Cutting or leaving class without authorization (remain on campus)	Step 2-5
9. Public display of affection or inappropriate actions	Step 2-5
10. Pornographic materials	Step 2-5
11. Open defiance of a teacher/school personnel	Step 2-5
12. Profanity or vulgarity (to include acts, gestures, or symbols directed to another person)	Step 2-5
13. Defacing or otherwise damaging property located on school district campuses	Step 1-5 (to include restitution)
14. Stealing	Step 2-5(to include restitution)
15. Lying/Forgery	Step 1-5
16. Leaving campus without authorization	Step 2-5
17. Harassment, intimidation, threatening, (verbal assault) or bullying of other students or school personnel	Step 3-6
18. Refusal to identify oneself properly when requested to do so by a faculty, or staff member	Step 1-5
19. Continuous disobedience	Step 2-5
20. Improper behavior in the cafeteria or on the campus	Step 2-5
21. Improper behavior at assembles or other school activities	Step 2-5
22. Improper use of computer/internet	Step 1-5
23. Referral to the office for reaching level 5 of a classroom discipline plan	Step 1-3
24. Noise making and/or electronic devices (this includes radios, cellular phones, iPods, iPads, MP3 players, DS, Game Boy, air horns, duck calls, and any other electronic and/or noise making devices which disrupt the educational process)	Taken up and returned to parent by the principal
25. Other disruptive devices/political materials (to include gang paraphernalia)	Step 1-6 (to be taken up by principal)
26. Late to class	Step 1-2
27. Gambling or possession of gambling devices	Step 1-3
28. Recording and/or photographing others	Step 3-5
29. Misuse/Abuse of lunch number, passwords, identification	Step 1-5 (to include restitution)
30. Any suspension offense after having been suspended on three prior occasions	Step 6
31. Refusal to follow the instructions of a teacher/school personnel and or/principal may result in the student being removed from campus by law enforcement officials.	Step 2-6
32. Provoking or instigating a fight or disturbance	Step 1-3
33. Other misbehavior determined by the administration.	Step 2-5

_*Building level administration may use their discretion.

All school rules apply to school bus conduct (pages 62-65) and follow the Elementary (K- 5) Assertive Discipline Program.

The principal may suspend students out of school for a period not to exceed ten (10) school days. Long-term suspension, or that in excess of ten (10) school days, or expulsion may be given only by action of the Board of Education, and then only after such student has been afforded notice, opportunity of a hearing, and other procedural rights consistent with state and federal due process requirements. See JCSD School Board Policy JCDAD, JD, and JDAA.

The student may be represented at such hearing by counsel of his/her choice. The hearing will be closed to the public to protect the student from adverse effects of any disclosure made at such a hearing. See JCSD School Board Policy JDAA.

Secondary (6-12) Campus Discipline Ladder and Consequences

Absences due to suspension will be treated as excused in relation to make-up work and tests.

Step 1

- Break detention or 1 day ISI
- Remove from ladder. If the student is referred to the office during the 10-day probationary period, he/she will move to the next step on the discipline ladder.
- Contact the parent (phone/letter to be returned signed by the parent)

Step 2

- Contact parent/guardian (by phone or by letter)
- 1 - 2 day(s) of In School Isolation (ISI)
- Removal from ladder if not referred to the office for ten school days from date of return to regular class. If the student is referred to the office during the probationary period, he/she will move to the next step on the discipline ladder.

Step 3

- Contact parent/guardian (by phone or by letter)
- ISI 2-3 days
- Removal from ladder if not referred to the office for fifteen school days from date of return to school after suspension. If the student is referred to the office during the probationary period, he/she will move to the next step on the discipline ladder.

Step 4

- Contact parent/guardian (by phone or by letter)
- Out of school suspension (OSS), 1–5 day(s)
- Loss of all privileges during the time of suspension
- Students in OSS are not allowed to participate in school activities or be allowed on campus.
- Absences due to suspension will be treated as excused in relation to make- up work and tests.
- Removal from ladder if not referred to the office for twenty school days from date of return to school after suspension. If the student is referred to the office during the probationary period, he/she will move to the next step on the discipline ladder.

Step 5

- The school administrator can recommend Direct Placement to the Alternative School with verified parent contact and completion of Discipline Form A of the appropriate forms. In the event the parent disagrees with the direct placement, they can appeal to the District Discipline Appeal Committee. The District Discipline Appeal Committee may at that time, concur with this decision, overturn the decision, and modify, without limits, the decision which is presented,

not excluding expulsion. All decisions by the Board shall be final.

- In the event that a student is recommended for expulsion because an offense represents a danger to students, staff or the school, the student will be given the opportunity for due process by appearing before the District Discipline Appeal Committee . The following procedures will be followed:
- The parents/guardians will receive a Notice of Suspension/Expulsion. This notice will be verified by the school administration.
- The parents/guardians of the student has five (5) school days to request a hearing before the Jackson County School Board. The request for the hearing is made by calling the Superintendent's secretary at the Jackson County Administrative Office. The hearing will be scheduled as soon as possible after the request. All consideration of the student's disciplinary actions shall be conducted in accordance with standard board procedure.
- Failure of the parent/guardian to request a hearing or appear at the appointed time and place for the hearing shall waive the student's right to a hearing.
- All decisions by the Board shall be final.

Note: Students who consistently abuse the first steps in the discipline ladder may have a discipline ladder developed to best meet the needs of the individual student. This new ladder will be in effect for the student when the parent has been contacted and informed of the new discipline ladder. See JCSD School Board Policy JCA, JD, JDAA, JD-1, and JCDAE (2).

SECONDARY (6-12) ASSERTIVE DISCIPLINE PROGRAM

Law enforcement may be notified in any of the below offenses at the discretion of the school administration and according to applicable laws.

Discipline Ladder Severe Disruptions	**Consequences**
1. Using, selling, possessing, distributing, furnishing, giving away, transferring, obtaining, admitting or being under the influence of illegal drugs, fake drugs, unauthorized prescription medications, other unauthorized substances or alcohol, including possession of drug paraphernalia on school grounds, or while under the supervision of school personnel.	Step 5
2. Possession of weapons on campus - including in vehicle. This also refers to items that are intended to resemble weapons. I.E., realistic toy knives, guns, etc. This may result in being arrested.	Step 5
3. Indecent exposure. Law enforcement may be notified and student may be subject to arrest.	Step 3-5
4. Any suspension offense after having been suspended on three prior occasions	Step 4-5
5. Fighting at school, on the way to or from school. Law enforcement will be notified and student may be subject to arrest.	Step 4-5
6. Provoking or instigating a fight or disturbance	Step 3-5
7. Possession or use of tobacco, tobacco-related products, any smoking devices or vaping devices at school or while under the supervision of school personnel, to include transportation. See "Electronic Cigarettes and/or any Devices such as vapes"	First Offense: 3 days ISI *must complete prevention program Second Offense: 3 days OSS Third Offense: Alternative School Fourth Offense: Recommendation for expulsion
8. Cutting, leaving class, or out of area without authorization (remains on campus)	Step 2-3
9. Refusal to identify one's self properly when requested to do so by any faculty or staff member.	Step 3-5
10. Public displays of affection or inappropriate action (including in cars in the vicinity or any school building or activity).	Step 1-5
11. Pornographic materials, possession of (to include internet)	Step 2-5
12. Open defiance to a teacher	Step 2-5
13. Profanity or vulgarity (to include acts, gestures, or symbols directed to another person)	Step 2-5
14. Defacing or otherwise damaging property that belongs to the school district, (to include teachers, or other students restitution for damages) Law enforcement will be notified and student may be subject to arrest.	Step1-5
15. Use or possession of (dangerous) objects/wallet chains. (May result in student being arrested)	Step 4-5
16. Possessing, using, selling, furnishing, giving away, transferring, distributing, obtaining, or admitting to the same of fireworks or other explosive devices. Law enforcement will be notified and student will be subject to arrest.	Step 5
17. Stealing or forgery of documents	Step 2-5
18. Leaving campus without authorization	Step 3-5
19. Sexual harassment, harassment or intimidation (including phone, internet, etc.)	Step 3-5
20. Bullying, threatening students or teachers, or continuous disobedience	Step 2-5
21. Improper behavior in the cafeteria or on the campus	Step 2-5
22. Improper behavior at assemblies or other school activities	Step 2-5
23. Unexcused tardy to class	Step1-3
24. Late to school in excess of three (3) times per term	Step 1-3
25. Misbehavior on the school bus	Step 1-5
26. Referral to the office for reaching level 5 of a classroom discipline plan	Step 2-5

27. Noise making and/or electronic devices (this includes radios, cellular phones, iPods, iPads, MP3 players, DS, Game Boy, air horns, duck calls, and any other electronic and/or noise making devices which disrupt the educational process)	Taken up and returned at the end of the semester
28. Other disruptive materials (to include political and gang related paraphernalia).	Taken up and returned at the end of the school year
29. Gambling or possession of gambling device	Step 1-3
30. Recording and/or photographing others	Step 3-5
31. Misuse/abuse of free/reduced lunch number (to include restitution)	Step 1-5
32. Refusal to follow the instructions of a teacher and/or principal may result in the student being removed from campus by law enforcement officials. May result in recommendation for expulsion.	Step 2-5
33. Other misbehavior as determined by the administration	Step 1-5
34. Improper use of computer/internet	Step 1-5
35. Bomb Threats	Step 5
36. Using, selling, possessing, furnishing, transferring or obtaining over the counter drugs without proper authorization.	Step 3-5
37. Unauthorized use of school grounds (to include any school campus, school facilities, school buses, athletic facilities)	Step 1-5

All school rules apply to school bus conduct (pages 62-65) and follow the Secondary (6-12) Assertive Discipline Program.

Consequences for the above disruptions apply to students under the supervision of school personnel during school hours, at school sponsored functions and while being transported on school buses.

Students assigned ISI will attend school but will spend school hours completely isolated from the remainder of the student body. Students late to school or checking out while assigned to ISI will be given an additional day of ISI. Teachers of a student assigned to ISI will prepare daily assignments which include the work the student is missing during his/her absence from class, and these assignments will be completed in ISI and then returned to the classroom teachers. Students assigned to ISI will not be allowed to participate in any school activities, such as pep rallies, assemblies, etc., that take place during normal school hours.

Should a student who is recommended for expulsion be placed on probation by the school board, probationary period will be determined by the school board. The student may be represented at such hearing by counsel of his/her choice. The hearing will be closed to the public to protect the student from adverse effects of any disclosure made at such a hearing. See JCSD School Board Policy JCA and JDAA.

Violence Policy or "Threat Protocol"

As a result of the violence and numerous shootings that have taken place nationally on school campuses, the Jackson County School District feels that it must take action to prevent an incident of this nature from occurring in our school district. The following actions will be taken with students making threats to do bodily harm on a school campus or at a school function:

- Students making threats to other students, teachers, administrators, and other school personnel or in the community that they would like to do bodily harm to someone else or themselves on the school campus or at a school function may be reported to the sheriff's department. Students making these threats may be recommended to the school board for expulsion. Before the students return to school, they will need to provide school officials with documentation that they have undergone counseling and/or psychological evaluation and that they pose no threat to students or school personnel.

- Students who hear other students making threats to other students, teachers, administrators, or other school personnel are encouraged to report this action to a teacher or an administrator. The names of students making such reports will be kept in confidence. In addition, a toll-free number is available to report any situation that could put your school's safety at risk. This number, 1-866-960-6472, is provided by the State of Mississippi, Department of Safe and Orderly Schools. All calls are confidential, and no one will ask for your name.
- School personnel are aware of the unwritten code that you do not "tattle" on a fellow student, but feel that when the lives of one or more students, teachers, administrators, or other school personnel are threatened, this code does not apply. Students who withhold such information could face disciplinary action. See JCSD School Board Policy EBBB, JCDAE(2), JCA, JDAA, and JD.

Prevention of School Violence

The Jackson County School District shall be in compliance with the following Mississippi Code: Section 1. Section 97-37-17, Mississippi Code of 1972, is amended as follows:

- The following definitions apply to this section:
  - "Educational property" shall mean any public or private school building or bus, public or private school campus, grounds, recreational area, athletic field, or other property owned, used or operated by any school board, school, college or university board of trustees, or directors for the administration of any public or private educational institution or during a school related activity; provided however, that the term "educational property" shall not include any sixteenth section land or lieu land on which is not located a school building, school campus, recreational area or athletic field.
  - "Student" shall mean a person enrolled in a public or private school, college or university, or a person who has been suspended or expelled within the last five years from a public or private school, college or university, whether the person is an adult or a minor.
  - "Switchblade knife" shall mean a knife containing a blade or blades which open automatically by the release of a spring or a similar contrivance.
  - "Weapon" shall mean any device enumerated in subsection (2) or (4) of this section.
- It shall be a felony for any person to possess or carry, whether openly or concealed any gun, rifle, pistol or other firearm of any kind, or any dynamite cartridge, bomb, grenade, mine or powerful explosive on educational property. However, this subsection does not apply to a BB gun, air rifle or air pistol. Any person violating this subsection shall be guilty of a felony and, upon conviction thereof, shall be fined not more than five thousand dollars, or committed to the custody of the State Department of Corrections for not more than three years, or both.
- It shall be a felony for any person to cause, encourage or aid a minor who is less than eighteen years old to possess or carry, whether openly or concealed, any gun, rifle, pistol or other firearm of any kind, or any dynamite cartridge, bomb, grenade, mine or powerful explosive on educational property. However, this subsection does not apply to a BB gun, air rifle or air pistol. Any person violating this subsection shall be guilty of a felony and, upon conviction thereof, shall be fined not more than five thousand dollars, or committed to the custody of the State Department of Corrections for not more than three years, or both.
- It is prohibited for any person to possess or carry, whether openly or concealed, any BB gun, air rifle, air pistol, bowie knife, dirk, dagger, slingshot, leaded cane, switchblade knife, blackjack, metallic metal knuckles, razor and razor blades metal nail files, and any sharp pointed or edged instrument except instructional supplies and tools used solely for preparation of food, instruction and maintenance on educational property. Any person violating this subsection of the law and found guilty will be required to pay a fine and may be imprisoned.

- It prohibited for any person to cause, encourage, or aid a minor who is less than eighteen years old to possess or carry, whether openly or concealed, any BB gun, air rifle, air pistol, bowie knife, dirk, dagger, slingshot, leaded cane, switchblade knife, blackjack, metallic knuckles, razor and razor blades, metal nail files, and any sharp pointed or edged instrument except instructional supplies, and tools used solely for preparation of food, instruction and maintenance on educational property. Any person violating this subsection shall be reported to the proper law enforcement and upon conviction will be required to pay a fine and possibly be imprisoned. It shall not be a violation of this section for any person to possess or carry, whether openly or concealed any gun, rifle, pistol, or other fire arm of any kind on educational property if:
    - The person is not a student attending school on the educational property and had a proper license/permit to carry a weapon;
    - The firearm is within a motor vehicle; and
    - The person does not brandish, exhibit or display the firearm in any careless, angry or threatening manner.
- This section shall not apply to:
    - A weapon used solely for educational or school-sanctioned ceremonial purposes, or used in a school-approved program conducted over the supervision of an adult whose supervision has been approved by the school authority (i.e., archery, ROTC). Armed forces personnel of the United States, officers and soldiers of the Militia and National Guard, law enforcement personnel, School Resource Officers or any private police employed by the District 5, State Militia or Emergency Management Corps, and any guard or patrolman of a state or municipal institution, when acting in the discharge of their official duties.
    - Armed forces personnel of the United States, officers and soldiers of the militia and National Guard, law enforcement personnel, any private police employed by an educational institution, State Militia or Emergency Management Corps and any guard or patrolman in a state or municipal institution, when acting in the discharge of their official duties.
    - Home schools as defined in the compulsory school attendance law, Section 37-13-91, Mississippi Code of 1972 Competitors while participating in organized shooting events
    - Any person as authorized in Section 97-37-7 while in the performance of his official duties
    - Any mail carrier while in the performance of his official duties; or any weapon not described by Section 97-37-1 which is in a motor vehicle under the control of a parent, guardian, or custodian, as defined in Section 43-21-105 which is used to bring or pick up a student at a school building, school property or school function

  All schools shall post in public view a copy of the provisions of this section. See JCSD School Board Policy JDDB, JCDAE(2), and JCA. (MS Code 97-37-17)

Sexual Harassment: Employees and Students
Part 1

In accordance with Title VII of the 1964 Civil Rights Act, as amended in 1972, Section 703, no employee in the Jackson County School District shall be subject to sexual harassment. Furthermore, students in academic institutions are protected from sexual harassment by the Title IX of the Education Amendment of 1972, and shall not be subjected to sexual harassment by their peers or employees.

It is the intent of the school board to maintain an environment free from sexual harassment of any kind. Therefore, unwelcome sexual advances, requests for sexual favors, retaliation against persons involved in sexual harassment complaints and investigations, and other verbal or physical conduct of a sexual nature amounting to or constituting harassment are prohibited.

Part 2

Unwelcome sexual advances, request for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when certain criteria are met.

Criteria I:

Submission to such conduct is made either implicitly or explicitly, a term or condition of employment, the assignment of grades, or promotion, or used to deprive the student of access to the educational opportunities and benefits provided by the school district.

Criteria II:

Submission to or rejection of such conduct by an individual is used as the basis for employment or academic and other educational decisions affecting such individual.

Criteria III:

Such conduct has the purpose or effect of unreasonably interfering with the individual's work performance or creating an intimidating, hostile, or offensive working environment. With regards to students, the criteria are when such conduct has the purpose or effect of unreasonably interfering with the student's educational performance or creating an intimidating, hostile, or offensive learning/teaching environment.

Criteria I and II are examples of quid pro quo or conditional sexual harassment.
Criteria III is an example of hostile work or learning/teaching environment.

Part 3

Complaints of violation of this policy should be immediately reported to an administrator, teacher, counselor, or the Title IX coordinator/district counsel without fear of reprisal. If your supervisor or administrator is the person you believe has engaged in sexual harassment, report it to the Assistant Superintendent resources or the Title IX coordinator/district counsel. No administrator, manager, or supervisor has the authority to condition the terms and conditions of employment, such as raises, assignments, or promotion, on the receipt or denial of sexual favors. Likewise, no administrator, teacher, or other school official has the authority to condition grades or promotions, or other academic decision on the receipt or denial of sexual favors.
Therefore, should violation prove to be legitimate, the offending employee shall be subject to disciplinary action, including involuntary termination of employment. Students who engage in sexual harassment of other students shall be subject to disciplinary action, including suspension and expulsion.

Part 4

The school district will not in any way retaliate against an individual who makes a complaint of sexual harassment or against any participant in the investigation nor will it permit an supervisor, administrator, principal, or employee to do so. Retaliation is a serious violation of the sexual harassment policy and should be reported immediately. A person who engages in retaliatory conduct against another individual for reporting sexual harassment will be subject disciplinary action up to and including termination.

Part 5

Relationships between individuals who occupy different levels of authority are banned.
If there are relationships between individuals who occupy equal levels of authority then those individuals will exhibit professional conduct in the workplace.
Legal Reference: Title VII Civil Rights Act 1964, as amended in 1972, Section 703.2000
See JCSD School Board Policy GBR.

Definitions of Bullying or Harassing Behavior

Bullying or harassing behavior is any pattern of gestures or written, electronic or verbal communications, or any physical act or any threatening communication, or any act reasonably perceived as being motivated by any actual or perceived differentiating characteristic that (a) places a student or school employee in actual and reasonable fear of harm to his or her person or damage to his or her property, or (b) creates or is certain to create a hostile environment by substantially interfering with or impairing a student's educational performance, opportunities or benefits.

A "hostile environment" means that the alleged victim subjectively views the conduct as bullying or harassing behavior and the conduct is objectively severe or pervasive enough that a reasonable person would agree that it is bullying or harassing behavior.

Bullying or harassing behavior will not be condoned or tolerated when it takes place on school property, at any school-sponsored function, or on a school bus, or when it takes place off school property when such conduct, in the determination of the school superintendent or principal, renders the offending person's presence in the classroom a disruption to the educational environment of the school or a detriment to the best interest and welfare of the students and teacher of such class as a whole. See JCSD School Board Policy JDDA.

Student Bullying Policy

The Jackson County School District does not condone and will not tolerate bullying or harassing behavior. Bullying or harassing behavior is any pattern of gestures or written, electronic or verbal communications, or any physical act or any threatening communication, or any act reasonably perceived as being motivated by any actual or perceived differentiating characteristics that (a) places a student or school employee in actual or reasonable fear of harm to his or her person or damage to his or her property, or (b) creates or is certain to create a hostile environment by substantially interfering with or impairing a student's educational performance, opportunities or benefits. A "hostile environment" means that the alleged victim subjectively views the conduct as bullying or harassing behavior and the conduct is objectively severe or pervasive enough that a reasonable person would agree that it is bullying or harassing behavior. Bullying or harassing behavior will not be condoned or tolerated when it takes place on school property, at any school- sponsored function, or on a school bus, or when it takes place off school property when such conduct, in the determination of the school superintendent or principal, renders the offending person's presence in the classroom a disruption to the educational environment of the school or a detriment to the best interest and welfare of the students and teacher of such class as a whole.

The Jackson County School District makes every reasonable effort to ensure that no student or school employee is subjected to bullying and harassing behavior by other school employees or students. Likewise, the District will make every reasonable effort to ensure that no person engages in any act of reprisal or retaliation against an alleged victim, witness, or a person with reliable information about an act of bullying or harassing behavior. The District requires anyone who has witnessed or has information that a student or school employee has been subject to any act of bullying or harassing behavior to report the incident to the appropriate school official.

The Jackson County School Board directs the superintendent or designee to design and implement procedures for reporting, investigating, and addressing bullying and harassing behaviors. The procedures are appropriately placed in District personnel policy handbooks, school handbooks that include discipline policies and procedures, and any other policy or procedure that deals with student or employee behavior. The discipline policies and procedures must recognize the fundamental right of every student to take "reasonable actions".

Furthermore, the Jackson County School District defines one "reasonable action" as promptly reporting the behavior to a teacher, principal, counselor, or other school employee when subjected to bullying or harassing behavior. The policies and procedures must recognize the fundamental right of every student to take reasonable actions as may be necessary to defend himself or herself from an attack by another student who has evidenced menacing or threatening behavior through bullying or harassing. See JCSD School Board Policy JBA and JDDA.

Procedures for Bullying or Harassing Behavior

Students and employees in the Jackson County School District are protected from bullying or harassment by other students or employees. It is the intent of the Board and the administration to maintain an environment free from bullying and harassing behavior. This complaint procedure provides a process for filing, processing, and resolving complaints of such conduct. Adherence to these procedures is mandatory. The failure of any person to follow these procedures will constitute a waiver of the right to pursue a complaint at any level, including review by the Board. See JCSD School Board Policy JBA, JDDA-P and JDDA.

Procedures for Processing a Complaint

- Any student, school employee, or volunteer who feels he/she has been a victim of bullying or harassing behavior, or has witnessed or who has reliable information that a student, school employee, or volunteer has been subjected to bullying or harassing behavior shall immediately report such conduct to a teacher, principal, counselor, or other school or district official. The report shall be made promptly but no later than five (5) calendar days after the alleged act or acts occurred. All witnesses and alleged victims shall complete a "Bullying/Harassing Report Form" (available in this handbook under the section Bullying/Harassing Report Form, from any school or district office, and on the district website), which shall include the name of the reporting person, the specific nature and date of the misconduct, the names of the alleged victim of the misconduct, the names of any witnesses and any other information that would assist in the investigation of the complaint.
- The report shall be given promptly to the principal, assistant superintendent, or superintendent who shall institute an immediate investigation. Complaints against a principal or director shall be made to the proper assistant superintendent for each attendance center or central office.
- Complaints against an assistant superintendent shall be made to the superintendent. Complaints against the superintendent shall be made to the Board chairman.
- The complaint shall be investigated promptly. Parents will be notified of the nature of any complaint involving their student. The District official will arrange such meetings if necessary with all concerned parties within five (5) working days after initial receipt of the complaint by the District. The parties will have an opportunity to submit evidence and a list of witnesses. All findings related to the complaint will be reduced to writing. The District official conducting the investigation shall notify the alleged victim and parents as appropriate when the investigation is completed and a decision regarding disciplinary action, as warranted, is determined.
- If the alleged victim is not satisfied with the decision of the District official, he/she may submit a written appeal to the appropriate assistant superintendent. Such appeal shall be filed within ten working days after receipt of the results of the initial decision. The appropriate assistant superintendent will arrange such meetings with the alleged victim and other affected parties as deemed necessary to discuss the appeal. The appropriate assistant superintendent shall provide a written decision to the alleged victim's appeal within ten (10) working days.

- If the alleged victim is not satisfied with the decision of the assistant superintendent, a written appeal may be filed with the superintendent. Such appeal shall be filed within ten working days after receipt of the decision of the assistant superintendent. The Superintendent shall, within twenty (20) working days, review all documentation and decisions of other actions and render a decision in writing to the alleged victim regarding the appeal.
- If the alleged victim is not satisfied with the decision of the superintendent, a written appeal may be filed with the Board. Such appeal shall be filed within ten (10) working days after receipt of the decision of the superintendent. The Board shall, within twenty (20) working days, allow the alleged victim and parents as appropriate to appear before the Board to present reasons for dissatisfaction with the decision of the superintendent. The Board shall provide a written decision within ten (10) working days following the alleged victim's appearance before the Board. See JCSD School Board Policy JDDA, JDDA-P and JBA.

Resolving Complaints

If the investigating administrator determines that bullying has occurred and it is the first offense of bullying for the aggressor, the aggressor will be punished according to the handbook steps 2-5. If a student has a second offense for bullying, the student may be sent to the alternative school for up to 45 days. If the student has a third offense for bullying the student may be recommended to the school board for expulsion.
See JCSD School Board Policy JD, JDDA, JDDA-P and JDAA.

Bullying/Harassing Report Form

Directions:
Harassment or bullying are serious and will not be tolerated in the Jackson County School District. This is a form to report alleged harassment or bullying behaviors that occurred on school property, at a school-sponsored activity, an event off school property, on a school bus, or on the way to and/or from school. If you are a victim who is getting harassed or bullied or a witness to someone being harassed or bullied, you must report it immediately by completing this form and returning it to any school or district office. See JCSD School Board Policy JDDA, JDDA-P and JBC.

Jackson County School District Bullying Form		
Name of the person reporting the incident:	Today's Date:	Was an adult near at the time? If so, who?
Names of all who witnessed the incident:		
Name of the alleged victim:	Name(s) of the person(s) allegedly causing the problem:	
Date when the incident happened:	Time the incident happened:	Where the incident happened: (Please be specific, i.e., 8th grade hallway, outside the cafeteria, in the gym locker room, etc.)
Describe in detail what happened: (Please write on the back, if more space is needed.)		
School Official:		**Date Received:**

Transportation Services

Transportation Services for Elementary (K-5) and Secondary (6-12)

The Jackson County School District operates transportation services required by state law, which directs that all school districts furnish transportation to students living one or more miles from their attendance center. Use of the JCSD transportation service is a privilege.

The district regards transportation as a vital service for students and maintains annual equipment maintenance and driving programs as to assure an efficient, safe operation. Drivers receive special certification and participate in safety and energy conservation programs.

Any questions regarding the overall operation of the particular attendance center's transportation program may be directed to the local transportation supervisor:

East Central Attendance Center	228-283-3100
St. Martin Attendance Center	228-283-3400
Vancleave Attendance Center	228-283-3700

See JCSD School Board Policy EDD, EDC, and EDDAC.

School Bus/All District Vehicle Services for Elementary (K-5) and Secondary (6-12)

The district provides transportation for all students. In addition to riding the school bus students may walk, ride bicycles, drive other motor vehicles, or their parents may provide transportation to school. Students who drive motor vehicles to school are required to have a valid Mississippi driver's license and to abide by all regulations regarding driving, parking, and conduct in parking lots. School buses are school property.

School Bus Discipline for Elementary (K-5) and Secondary (6-12)

- Student discipline is the shared responsibility of parents, students, and school personnel. Drivers are expected to keep order and discipline on the bus, but their major responsibility must be driving the bus.
    - Riding the school bus is a privilege. This privilege carries with it some responsibilities on the part of the student. Behavior which prevents the driver and the student from having a safe trip to and from school will not be tolerated.
- Any violation of conduct by students, performed while on the school bus, waiting to board the school bus, or departing from the school bus, shall be addressed by utilizing the assertive discipline steps prescribed for elementary (K-5) or secondary (6-12) levels in the respective handbooks.
- Students may be denied the privilege of riding the school bus because of improper behavior, including the suspension of the privilege of riding the bus for the remainder of the school year, if the principal determines the action is necessary for the safety of the other students on the bus. (MS, State Code 37-7-301, [e]) Consequences for misconduct on the bus will be consistently applied. The transportation director, school administration, or other designee may handle minor offenses. Questions involving disciplinary actions should be directed to the school administration. Action requiring suspension shall be the responsibility of the school administration. The administration shall notify transportation director and the student's parents when a student's bus riding privileges are suspended. The transportation director will notify the appropriate bus driver. In addition to unacceptable behaviors listed in the assertive discipline section for elementary (K-5) and secondary (6-12) of this handbook, the following behaviors on the bus are unacceptable and will result in disciplinary action being taken against the student.

Established Rules of Behavior for Elementary (K-5) and Secondary (6-12)

- At no time are students to put heads, arms, legs, bodies, or hands out of the windows of the bus.
- Immediately upon entering the bus, students are to be seated and are to remain seated until they arrive at their destination. The guidelines apply at any time a student is transported on a school bus.
- Students will board the bus and leave the bus according to instructions of the bus driver. Students are to obey all directions of the bus driver at all times.
- Students may not leave the bus on its way to or from the school except at their designated stop.
- Students are not to throw any objects on the bus or from the bus.
- Students must sit in the seat assigned by the driver. Drivers have the option of reassigning students to a different seat when necessary.
- The bus must come to a complete stop before students enter or exit the bus.
- Loud talking and other loud noises are not permitted on the bus.
- No beverages or food may be consumed on the bus.
- Intentional littering of the bus is prohibited.
- Vulgar language is prohibited on the school bus.
- Balloons, vases of flower arrangements, or other objects, which hinder the view of a bus and/or create a dangerous situation are prohibited.
- Students will not be allowed to spray any perfume or other type of spray on the bus.
- Parents/guardians may not view bus video.
- All school rules, as approved through the Assertive Discipline Plan for elementary (K-5) and secondary (6-12), also apply to school bus conduct.

A student's failure to follow established rules of behavior will result in the following disciplinary action. (The severity of the student's misbehavior will determine the step on which the student is placed.)

- **Step 1**
  Written Warning: Shall be signed and returned by parent/guardian.
- **Step 2**
  One (1) to three (3) days off the bus, and parent conference or contact before riding privileges are reinstated.
- **Step 3**
  Three (3) to five (5) days off the bus, and parent conference or contact before riding privileges are reinstated.
- **Step 4**
  Five (5) to ten days off the bus, and parent conference or contact before riding privileges are reinstated.
- **Step 5**
  Shall result in loss of bus privileges for the remainder of the school term/year. If the student is removed from the school bus, a conference with the school administration must be held prior to the student being permitted to ride the bus. Continued or severe misbehavior may result in the student's removal from the bus for the remainder of the school year. If a student misbehaves during the final days of school, the punishment may continue into the next school year.
- **Step 6**
  Referral to the superintendent for further action. See JCSD School Board Policy JD, EDC, and JCDAD.

Interference with School Buses for Elementary (K-5) and Secondary (6-12)
It is unlawful for any individual to board a school bus, other than a student scheduled to, a member of the public-school administration or faculty, or a law enforcement official. State law prohibits unauthorized boarding of school buses or interference with passenger boarding or leaving, under penalties of fines and/or imprisonment.

Parents/Guardians Picking Up Students or Student Riding a Different Bus for Elementary (K-5) and Secondary (6-12)
If it becomes necessary for a student not to ride his/her regular bus home, the parent/guardian should send a note to the school with the student that day. If an emergency arises during the school day, parents/guardians should notify the school before 1:30 p.m. to request a change in how the student will go home. Likewise, there may be a need for a parent/guardian to check out a student at the point of boarding a school bus. This will be permitted only with the clearance of an administrator or transportation director.

Changing Afternoon Transportation for Elementary (K-5) and Secondary (6-12)
To ensure the safety of all students, changes to daily transportation should be minimal.

- The parent/guardian must send a note to the school if the student is going to ride a different bus or will be picked up instead of riding the bus.
- If a student misses the bus in the afternoon, he/she has to be signed out in the office by the individual picking up the student.
- Students will not be allowed to ride a bus, other than their own bus, without a note signed by a parent/guardian and/or principal/transportation supervisor.

For the safety of your child, phone calls are not accepted to change afternoon transportation arrangements.

Buses for Elementary (K-5) and Secondary (6-12)
The Board of Education recognizes the district's continuing responsibility to maintain and improve discipline and to insure the health, welfare, and safety of its staff and students on school transportation vehicles.
Students found to be in violation of the district's bus conduct rules shall be subject to disciplinary action in accordance with district policy and regulations.
Bus transportation is a privilege extended only to students who display good conduct while preparing to ride, riding, or leaving the bus. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a student to be denied transportation. (MS Code 37-37-301 [e])
Riders who fail to comply with the above rules shall be reported to the school principal, who shall determine the severity of the misconduct and take appropriate action as described in the student handbook. In the case of a severe violation or repeated offenses, the rider may be denied transportation for a period of time determined by the principal, up to the remainder of the school year, and parents will be notified. See JCSD School Board Policy EDC and JCDAD.

Safety Regulations for Elementary (K-5) and Secondary (6-12)
Parents/guardians play a vital role in assuring the safety of students served by the school transportation program. Parents/guardians may help by instructing their children in the following procedures for boarding, riding, and departing the bus.

Loading the Bus for Elementary (K-5) and Secondary (6-12):

- Students should arrive at the designated bus stop on time. The bus cannot wait for late arrivals.
- Students should always stand away from the street or roadway (a minimum of 15') and avoid pushing and playing while waiting for the bus to arrive home.
- Students should wait until the bus comes to a complete stop before approaching and attempting to enter the bus.
- Students should board the bus quickly and quietly, as directed by the bus driver.

Riding the Bus for Elementary (K-5) and Secondary (6-12):

- Students will be held to the same rules and regulations listed on the district discipline ladder.
- Student will follow the instruction of the bus driver at all times.
- Students will not be allowed to spray any perfume or other type of spray on the bus.

Departing the Bus for Elementary (K-5) and Secondary (6-12):

- Drivers will not discharge riders at places other than regular bus stops unless proper authorization from school officials has been given.
- When necessary to cross a street or roadway after getting off the bus, students should cross only in front of the bus. Students should carefully look both ways to make certain that no traffic is approaching from either direction. Students should carefully look both ways to make certain that no traffic is approaching from either direction.
- Students should cross a minimum of 10' in front of the school bus. This will enable the bus driver to see the student until he/she is safely to the other side of the road.
- Students should not stop to pick up any items dropped in front of the school bus.

Extracurricular Trips for Elementary (K-5) and Secondary (6-12):

- All transportation rules and regulations apply to any trip under school sponsorship.
- Teachers and/or chaperons appointed by the school will enforce all school and transportation regulations.
  See JCSD School Board Policy EDC and JCDAD.

School Dress Code

The Jackson County School District is committed to fostering a safe, respectful, and productive educational environment. In alignment with this mission, the following Dress Code has been established to promote student success, uphold standards of decency, and minimize disruptions to the learning process. Student attire should reflect a sense of pride and be conducive to a focused, inclusive, and safe school culture.

General Philosophy

The dress and appearance of students shall not:

- Disrupt the learning environment.
- Create a safety hazard to the student or others.
- Promote illegal or harmful behavior.
- Convey messages that are discriminatory, obscene, vulgar, or otherwise inappropriate.
- Interfere with the rights of others to learn in a safe, respectful setting.

General Guidelines

1. Students must wear clothing that appropriately covers the body and is suited for school activities.
2. Any style of clothing tending toward immodesty, indecency, or that is too revealing, tight-fitting, or risqué is prohibited.
3. Clothing must be worn as designed (fastened appropriately and not inside out or backwards).
4. All clothing must be free of holes, rips, or tears above the knee that expose skin or undergarments.
5. All pants, skirts, and shorts must be worn at the waistline and remain secure without being held up by hands.
6. Shorts, dresses, and skirts must reach at least to the fingertips when arms are extended by the sides.
7. Students may not wear pants, shorts, skirts, etc. with writing on the seat of the clothing item.
8. Leggings, jeggings, spandex shorts, or yoga pants are not permitted as outerwear. These items may be worn under shorts and skirts.
9. Appropriate undergarments must be worn and must not be visible at any time.
10. See-through, sheer, or mesh garments are prohibited even with clothing worn underneath that meets dress code requirements.
11. Strapless, spaghetti strap, halter, off-the-shoulder, backless, racerback, or low-cut tops are not allowed. Shoulder straps must be at least **3 inches wide**. Males may not wear sleeveless shirts.
12. Clothing that exposes midriffs, cleavage, or backs is prohibited. (Clothing must not expose the midriff including with arms raise).
13. Pajamas, lounge wear, bathrobes, and house slippers are not allowed.
14. Clothing or accessories that display, advertise, or promote drugs, alcohol, tobacco, profanity, violence, gang affiliation, or sexually explicit content are strictly prohibited.
15. Tattoos that display inappropriate or offensive content must be covered.
16. Hats, caps, hoods, head coverings, or sunglasses are not to be worn inside school buildings, except for religious or medical purposes with proper documentation.
17. Footwear must be worn at all times. Shoes with wheels, cleats, or metal taps are prohibited. Open toe shoes are also prohibited.

Jewelry, Accessories, and Personal Grooming

1. Visible body piercings, other than earrings, are limited to small stud-type with no attachments. This includes tongue, eyebrow, nose, and facial piercings.
2. Jewelry that could be considered a safety hazard, including spiked accessories or heavy chains, is not permitted.
3. Wallet chains and accessories that could be used as weapons are not allowed.
4. Grills, decorative mouthpieces, or non-medical dental jewelry are not permitted.
5. Hairstyles, hair colors, or makeup that are considered distracting, disruptive, or costume-like are not allowed.
6. Blankets, stuffed animals, or other non-academic accessories may not be brought to school or worn.

Prohibited Items

- Trench coats or outerwear extending below the knee (for safety reasons).
- Gang-related attire, symbols, or colors.
- Bandanas and sweatbands of any kind are not permitted to be worn on campus.
- Items promoting fraternities, sororities, political organizations, or non-school-affiliated groups. This includes rebel flags.
- Any item, style, or accessory not explicitly listed but deemed disruptive or unsafe by school administration.

Non-Compliance of Dress Code

- The administration at the school shall confer with the parent/guardian of each student who fails to comply with the dress code in an effort to ascertain the reason(s) for non-compliance.
- School administrators have the final authority to determine what constitutes a violation of the dress code.
- Steps for non-compliance are as follows:

    - First Offense- Student will be asked to correct the issue by covering the item or changing clothes. The student will be placed in In-School Isolation (ISI) until the parent/guardian can bring the required clothing for the student or checks the student out of school for the day.
    - Second Offense- Student will be placed in In-School Isolation until the parent/guardian picks up the student, and the student will receive a Three (3) days In-School Isolation to begin on the next school day.

      Third Offense- Student will be placed in In-School Isolation until the parent/guardian picks up the student, and the student will receive One (1) day Out-of-School Suspension to be served on the next school day.
    - Fourth Offense- Student will be placed in In-School Isolation until the parent/guardian picks up the student, and the student shall be suspended from school until a disciplinary review hearing is held before the Jackson County School Board at its next regularly scheduled meeting.
        - If a suspension is issued for non-compliance, the remainder of the suspension will be revoked upon compliance (for the 1st and 2nd offenses only, during the suspension period).
        - The offenses are cumulative for the entire school year, with no probationary period. See JCSD School Board Policy JCA.

Parent/Guardian Information

Students' and Parents'/Guardians' Rights and Responsibilities
Both parents/guardians and students have certain rights and responsibilities regarding schools. Parents/Guardians have expectations for the following rights:

- Safety of their child
- Fair evaluations and treatment of their child
- A conducive learning atmosphere for their child
- Their child to be taught and treated in a competent and professional manner.

Parents/Guardians have the following responsibilities:

- Realize the extent of their responsibility for the behavior of their child. (Parents are responsible for the behavior of their children while at school, and to and from school.)
- Prepare their children to assume the responsibility for their own behavior.
- Foster positive attitudes toward themselves, others, school, and community.
- Communicate with school personnel about their child.
- Comply with state law on compulsory attendance, property damage, suspension and expulsion procedures.
- Know and see that their child follows school rules.
- Attend individual or group training sessions and conferences when requested.
- Recognize that the teacher acts as parent while the child is at school.
- Safeguard the physical and mental health of their child and be responsible for necessary health examinations and immunizations.
- Work with and support school personnel who are trying to help their child.

Parents - Defined as the biological parent, step-parent, court appointed (legal) guardian or foster parent, and any individual who is acting in loco parentis on behalf of a court of jurisdiction.

Students have the following rights within the provisions of constitutional, federal, state, and common laws:

- An atmosphere conducive to learning
- To participate in school-sanctioned, organized, approved, scheduled assemblies;
- To refrain from any activity which violates precepts of their or others religious beliefs
- To form and express their own opinion without jeopardizing their relationship with their teachers, school administration, or their peers
- Through their student council representative to discuss issues related to school environment
- Participation in school program and activities
- Freedom from discrimination
- Due process
- Participation in decision-making.

Students have the following responsibilities:

- Attend school and be on time.
- Take seriously their responsibility to learn.
- Assume responsibility for their personal growth and self-discipline.
- Take care of their personal property. Respect the rights and privacy of others.

- Work cooperatively with school personnel and other students.
- Study the school's handbook.
- Know and follow school rules.
- Accept responsibility for their actions.
- Must not disrupt educational process.
  See JCSD School Board Policy LAA, JRAD, and JRAB.

Grievance Procedure

- Any student/parent who may have a problem during the course of the school year should go first to the person with whom he/she disagrees. If the problem cannot be resolved at this level, he/she should go next to the building principal. If he/she is still not satisfied, he/she should continue to the Assistant Superintendent, Superintendent, and finally the School Board. To appear before the School Board, the grievant must submit the request to the Superintendent.
- This procedure should be followed if there is a problem with transportation, child nutrition, or any other division of the school system. For example, if there is a problem with transportation, the person would go first to the bus driver, transportation supervisor, principal, and then continue through the chain of command as listed above.
- Students/parents/guardians are encouraged to follow the chain of command in an effort to resolve any problems at the lowest possible level in the chain of command. See JCSD School Board Policy GAEP, GAE, and IDDHA.

Modifications for Exceptional Students Special Education Placement

Educational programming and placement will be in accordance with the student's individualized education plan. Questions or concerns should be directed to the Director of Special Education. The address and phone number are listed in the front of this handbook. See JCSD School Board Policy IDDFAA and IHAA.

Parent/Guardian Involvement in Conferences

Parent/guardian-teacher conferences should be arranged by appointment for the time set aside each day following the close of school or during the teacher's consultation period. Parents/guardians may contact the office or teacher at the school that their child attends to arrange a conference.

Parent/Guardian-Teacher Organization

The education of each child is a cooperative enterprise. Close cooperation and understanding between the home and school is most important. To help achieve this, there is an organization of parents/guardians and teachers on each of the school’s campuses. All parents are encouraged to participate in the school’s PTO.

General Information

Emergency Operations

- School staff members faced with an emergency affecting the health and welfare of a student will exercise their discretion and judgment as to procedures for handling the emergency, following established policy and procedural guidelines as far as possible. In the event that a student's parent/guardian cannot be reached, the school officials will act to safeguard the student in a reasonable way.
- Schools are sometimes faced with emergencies that require the total cooperation of staff members and students. The Jackson County schools have detailed plans for operating under such emergency conditions as fire, tornado, flood, severe weather, explosions, and other emergencies.
- Fire drills and other emergency preparedness measures are a regular part of each school's program. Detailed instructions for emergency operations will be outlined to all students at their respective schools. Students are expected to learn the procedures to be followed under emergency conditions and to cooperate fully with the supervising teacher, staff, and/or administrator during drills and/or the actual event of such an emergency. The teacher will instruct all classes as to the procedure and exit to follow. Each room will use a certain exit, and it is necessary that each student follow the directions of the teacher in order that the building may be vacated in the shortest time possible. All students will leave the building as quickly as possible. See JCSD School Board Policy EBBC and EBBC-R.
- When a decision must be made to close or dismiss any school(s) within the Jackson County School District, the superintendent or his/her designee will notify local radio and television stations. Parents/Guardians and students should listen for announcements from these media outlets and/or contact the school district's homepage on the Internet. Callouts via telephone or other appropriate technology will be attempted as necessary.

Textbooks and Technology

- Textbooks and technology may be issued by the teacher for each subject. The state- owned textbooks and technology are estimated to last five years. The condition of the book or technology issued to a student is checked at the beginning of the school year and again at the close of the session.
- Parents/guardians will be required to sign a statement assuming full responsibility for the books and technology and their proper care until all items have been returned to the school.
- Textbook and technology checks may be made at different times during the school year by a school official.
- In accordance with House Bill 1063, if a textbook or technology device is lost, damaged beyond use, or not returned by a student who drops out of the district, the parent or legal guardian will be required to compensate the district for the list value of the book(s) and device(s). Lost textbook(s) and device(s) must be paid for before another one is issued. Students who do not pay fines will not be issued books or devices for the following school year.
- The Jackson County District will not require fees for curriculum materials and other supplemental instructional materials and supplies. Students will be required to have paper, pencils, erasers, etc.
- Good care of books and equipment is an indication of good citizenship.

Library Books
Visiting the library is a privilege to all students. Students are expected to maintain proper care of the books and equipment. Students with overdue books may not be permitted to check out additional library books. Students who lose or damage library books beyond use will pay the current price of the books.

Video Policy
In compliance with the Family Education Rights and Privacy, there will be no videos, cameras, or any other recording devices without a proper written release form from the administration on school property or school related activities.

Student Insurance
Student insurance enrollment forms are available on the district website. Telephone numbers are available for additional information concerning benefits or enrollment procedures. Parents/guardians are encouraged to enroll their children in this policy. Students involved in any extra-curricular activity are required to have insurance coverage. A policy is offered through the school or parents may sign a waiver if coverage is provided by private insurance. The policy offered through the school is an additional policy and all students are encouraged to enroll.

Blood Drives
Jackson County Schools may sponsor blood drives on secondary (6-12) campuses several times during the school year. Students who are seventeen years of age or older are eligible to be a blood donor. The standards of eligibility are established nationally and approved by the FDA. A notice will be sent home with each student on any secondary (6-12) campus prior to any scheduled blood drive.

Students and the News Media
The school district will publish the name and/or picture of a student in school publications or school-related articles or include students in other school-related news media programs unless prior requests have been made by a student's parent/guardian for exclusion of his/her child's name or picture from such publications or news media programs.

Attendance at Prom (High School Only)
Only those students who are classified as juniors or seniors at the beginning of the school year and are in good standing with their respective classes and school are eligible to receive an invitation to attend the prom.
All juniors will be required to contribute a minimum amount of money in order for the prom to be held. Juniors not meeting these requirements will not be given an invitation to prom, nor will they be allowed to attend prom with someone else who has received an invitation. In addition, any junior not paying dues as a junior must pay the dues as a senior before receiving an invitation to attend the prom. Any student who wishes to bring a date that does not attend the same school as the JCSD student must complete an "outside date form" and obtain permission from administration prior to the outside date being allowed to attend prom. No person 21 years of age or older will be allowed to attend.

Deliveries to Students during the School Day
To protect the instructional time of our classes, parents/guardians may not take deliveries to classrooms at any time. Deliveries to individual students are not allowed.

Drink and Snack Machines
The drink and snack machines in the teacher's lounge are for office personnel and teachers only. Students are not to enter the lounge and get drink or snacks from these machines. See JCSD School Board Policy JG.

Science/Technology Laboratories
Good behavior in the laboratory is most important because of the use of acids, burners, and electrical equipment which could cause serious accidents if improperly handled. Any student damaging or breaking any laboratory equipment intentionally or through neglect on his/her part will be required to pay for the damage.

Student Parking Lot (High School Only)
The Jackson County School District is not responsible for damages to or property stolen from a student's vehicle while parked on the school campus. In order to purchase a parking pass, students must show a valid Mississippi Driver's License and proof of current insurance.

- Students who drive on campus are subject to random drug testing. See JCSD School Board Policy GBRM-2.
- Students driving recklessly or speeding shall lose their privilege of parking on campus for a period of time, as determined by the administration.
- After students arrive on campus, they are prohibited from remaining in cars in the parking lot or returning to their cars during the school day without administrative approval.
- Bringing a personal vehicle on campus is a privilege and may be restricted by the administration of the school. The school district provides free transportation to and from school and may require that a student not bring a personal vehicle on school property if said student violates rules governing personal vehicle use and parking lot decorum.
- Schools may assess a fee for a parking decal and require a student to place this decal in a particular area on each car he/she drives to school. This decal is for identification purposes only and does not represent any responsibility on the part of the school for any damages or loss to vehicle.
- School administrators have the right to insure a safe and orderly school environment. Mississippi Code 97-37-17 specifies that it is unlawful to be in possession of guns, knives, or other items that may be used as weapons on school grounds. If the administration determines that probable cause exists that any gun, other weapon, alcohol, illegal drugs, or other controlled substances or items are contained in a private vehicle on campus, they are authorized, under law and by the provisions of this policy, to provide for search of such private vehicles. See JCSD School Board Policy JCDAB.

In addition, if a student demonstrates that they are unwilling to comply with school rules pertaining to student's bringing private vehicles on school campuses, the administration may, at their discretion, restrict such access and require that said student utilize the free transportation system provided by the school district for all students.

Extra-Curricular Activities
Middle (6-8) and High School (9-12) Only
Students participating in school extra-curricular activities, must meet eligibility requirements established by the Mississippi High School Activity Association.

Fundraising
An organization must receive prior approval from the principal and the superintendent before beginning any fundraising project. No student representing groups outside school will be permitted to conduct fund raising activities in the school. Students possessing candy or other items at school for sale to other students, other than for school-sponsored and approved activities, may be subject to placement on the discipline ladder. Refer to School Board Policy. See JCSD School Board Policy JKAA and JG.

Activity Fund
School clubs and organizations will deposit all money and make requests for withdrawals through the office of the Principal and the Director of Organizational Sponsor. See JCSD School Board Policy DK.

School/Community Relations and Liaisons
The specialists in this area serve the educational process by assisting in maintaining and enhancing lines of communication with parents, community members, law enforcement, and other public and private organizations and agencies. They are also available to disseminate information and to assist school administrators in developing and maintaining effective relationships with parents and community agencies.

Use of Telephone
- School telephones are for school business only, and students will not be permitted to use them. In case of emergency or illness, calls for students are made through the office.
- Students are not permitted to use personal cell phones or other electronic devices during school hours on any school campus without permission from a teacher or administrator.

Cellular Phones and Electronic Devices
To avoid interruptions to the instructional program, the Jackson County School District prohibits the use, display, or activation of cellular phones by students during the instructional day on any school campus. Under this policy, the instructional day also includes, but is not limited to lunch breaks, class changes and any other structured or non-structured activity that occurs during the normal school day. The district also prohibits the activation or use of cellular or electronic devices on the school buses.
Nothing in this handbook shall preclude the campus administrator from establishing appropriate use policies regarding electronic devices at their school or on the school bus within the District's Appropriate Use Policy.

Cellular Phone and Electronic Device Usage Consequences:

First Offense:
- If a student has a cell phone or electronic device and it is taken up during the instructional day as cited above it will be secured by the administration until released to the student's parent/guardian.

Additional offenses:
- Further offenses will result in the student being disciplined according to the assertive discipline policy (beginning with one day of ISI). The cell phone or electronic devices will be returned after school on the last school day of the given semester.

- If it is determined that a cell phone was used in a drug transaction, promoting a disturbance, texting answers, or any illegal or immoral activity, the student will be suspended and the phone will be returned on the last school day of the given school year.
- There is no probationary period for cell phone or electronic devices.

Electronic Cigarettes and/or any Devices such as vapes

All use of electronic cigarettes and/or any devices such as vapes is prohibited on any school campus and at any school function or activity. Under this policy, the instructional day also includes, but is not limited to lunch breaks, class changes and any other structured or non-structured activity that occurs during the normal school day or at a school related event. There is no probationary period for electronic cigarettes and/or smoking devices. See elementary and secondary discipline ladder item number 7 for additional consequences.

***The Jackson County School District will assume no responsibility of student loss, damage, or theft of the cell phones, electronic devices, any smoking devices or electronic cigarettes.**

Guidance and Support Services

Guidance Services

The goals of the Jackson County School District Guidance Department are:

- To provide individual inventories in the form of cumulative records for staff use in undertaking students.
- To make counseling services available to all students.
- To assist the student in choosing a course of study best fitted for his needs, abilities, and goals.
- To collect, organize, and present educational and occupational information to students.
- To assist new students in orientation to the school.
- To provide information on available financial assistance for the student wishing to further his education.
- To assist students in job placement after graduation. See JCSD School Board Policy IFB.
- To work closely with parents/guardians, employers, and community agencies in furthering the welfare of the students.

Parent/guardian-teacher conferences will be scheduled when deemed necessary and when requested by either party. This will be done through the principal or counselors.

Guidance Program

- Guidance services shall be available for every student in the district. These shall be supervised at all grade levels by a staff member designated by the superintendent and shall include school psychological services, guidance services, testing services and in- service programs in guidance and psychological areas.
- Guidance shall include aiding the student in discovering and measuring his/her capabilities, abilities, and real interest; in helping him/her obtain adequate and accurate information about schools, courses, occupations, and careers, and in helping him/her solve personal and academic problems.
- Students and parents/guardians will be encouraged to avail themselves of the help of guidance personnel. See JCSD School Board Policy IFB.

Child Nutrition

Child Nutrition Programs are federally funded and administered by the Food and Nutrition Service (FNS) of the United States Department of Agriculture (USDA) and implemented by the State Department of Education which operates through agreements with school food authorities. The objective of the program is to enhance the health and academic achievement of students by providing affordable, nutritionally balanced meals and nutrition education in the cafeteria. Staff members are trained to serve quality meals so that the student enjoys cafeteria meals and the dining room experience.

Free and Reduced (www.myschoolapps.com)

- Child Nutrition Programs provide children in low-income households the opportunity to qualify for meals at a free or reduced rate. Households apply for free/reduced meals annually and their eligibility is based on their household size and income.
- Income guidelines are set annually nationwide. A students' free/reduced eligibility lasts for the entire school year. Households may re-apply for benefits if their financial circumstances change within the school year.
- Students who qualify for free/reduced meals are eligible for other assistance programs. Schools use the free/reduced data for benefits as well. Therefore, it's important for all households who think they may qualify to apply even if they do not eat meals at school.
- Verification is required to make sure that only eligible children receive free and reduced-price meal benefits. Therefore, a sample of applications for free and reduced-price benefits is selected to be verified. Selected households have to show information and/or documents which prove they are eligible for free or reduced-price meal benefits. Households affected by a reduction or termination of benefits may reapply for benefits at any time during the school year. However, those households terminated due to verification efforts will be required to submit income documentation or proof of participation in the Supplemental Nutrition Assistance Program (SNAP) at the time of reapplication. (JCSD School Board Policy EE).

Program Accountability

- Child Nutrition Program revenues and expenditures are separate from the school district budget. All food, supplies, salaries with benefits, equipment, etc. related to the food service program are purchased within the program. Federal and state revenue is generated through claim reimbursement and it's based on the total meals served within that time period. Local revenue is generated by extra food sales, paid student and adult meals.
- Student lunches are sold at a price lower than actual cost because federal reimbursement makes up the difference between what the meal costs to produce and what the student pays.
- An additional goal of the Jackson County School District is to keep the meal prices low for paying students and adults, within federal parameters. USDA FNS Instruction 782-5 sets forth the policy on pricing of meals served to paid students and adults in the National School Lunch, Commodity and Breakfast Programs. No reimbursement or commodities are received for adult meals and the program is not allowed to absorb this difference in cost. The difference in cost must be covered by a higher price to the adult. A child purchasing a second meal would be charged the price of an adult meal due to the fact that only one meal per child can be claimed for reimbursement.

Charge Policy (School Board Policy EEDA)

- Debt not paid before the end of the school year are carried forward into the next school year.
- Withdrawing students will be required to pay their debt during the withdrawal process. Seniors must pay all charges before graduation.
- All returned checks are handled by a collection agency.

Meal Prices

Meal Prices **https://www.jcsd.ms/departments/child-nutrition/for-parents**		
Breakfast	Students	Free $0.00, Reduced $0.30, Paid $2.00
	Adults	$2.75
Lunch	Students	Free $0.00, Reduced $0.40, $3.00
	Adults	$4.50

326

Meal Accounts (www.myschoolbucks.com)

- The point of service software system provides each student with a meal account to be used to pay for meals and to not overtly identify those students who receive free or reduced priced meals. The account number is to be used each year they are enrolled in the district, regardless of the school they attend. Advance prepayments are encouraged in efforts to decrease wait time in line, but cash is also accepted from students at the time of purchase.
- An on-line service (www.myschoolbucks.com) is available to view meal balances, track purchases and/or to prepay for students' meals with a credit or debit card. Funds are immediately available for use.
- Parents/Guardians are able to complete a requisition for account transfers or refunds.

Menus (www.mealviewer.com)

- Jackson County School District offers breakfast and lunch to all students daily.
- Menus for Jackson County Schools are designed to give Mississippi students appealing choices and a variety of food selections that meet the National School Lunch and Breakfast meal patterns.

Federal Meal Requirements and Food Sales Policy

- The National School Lunch pattern contains a minimum of the following five meal components: (1) meat/meat alternative, (2) vegetable, (3) fruit, (4) grain, and (5) milk.
- The National School Breakfast pattern contains a minimum of the following meal components, (1) fruit/vegetable, (2) milk, (3) grain and (4) optional meat/meat alternative.
- The *Offer Versus Serve* provision is offered in all grades. This allows for students to decline meal components if they wish.
- Federal policy *Smart Snacks in Schools* sets parameters on the nutrient content of the foods and beverages sold to students during school hours.
    - Foods sold on campus during school hours must be whole grain-rich products or must have a fruit, vegetable, dairy or protein food as the first ingredient. The food must contain 10% of the daily value of calcium, potassium, vitamin D, or fiber. The sale of candy is prohibited.

Smart Snacks in Schools	
Calories	≤ 200 calories per serving
Total Fat	≤ 35% per serving (excludes nuts, seeds, & reduced fat cheese)
-Saturated Fat	≤ 10% per serving (excludes reduced fat cheese)
-Trans Fat	≤ 0.5 grams/serving
Sugar	≤ 35% sugar by weight (excludes fruits, vegetables and milk)
Sodium	Snack: ≤ 230 mg/serving Entrée: ≤ 480 mg/serving

    - Beverages sold on campus during school hours must be plain water, unflavored low-fat milk, flavored fat free milk and milk alternatives, or 100% fruit and vegetable juice. High schools may sale low and no calorie beverages, but must not contain more than 40 calories per 8 fl ounces, or 60 calories per 12 fl ounces.
    - Beverages must be within the proper portion limits:
        - K-6 grades may sell up to 8 oz portions of beverages.
        - 7-12 grades may sell up to 12 oz portions of beverages.
        - There are no portion limits on water.

State Competitive Food Law

- State law restricts the sales of all food sold on campus beginning one hour before school lunch is served. All food sales (school stores, PTO sales, fundraisers during school hours, and/or vending machines) that students have access to must be turned off one hour before your first lunch period and cannot be turned back on until after the last lunch period.
- Foods of minimal nutritional value are not allowed in the cafeteria during meal periods. These foods include, but are not inclusive of, candy, carbonated beverages, fast food, and frozen desserts that contain less than 100% fruit juice. Food deliveries from commercial establishments are prohibited during serving periods.
- Student *A la Carte sales* of single meal components of the school meal program is prohibited in the state of Mississippi, unless the full meal unit is being purchased. Water and milk products are an exception to the state law, so students who bring a lunch from home may purchase water, milk or ice cream from their lunch account or with cash at the time of purchase.

Local School Wellness (School Board Policy JB)

- Wellness is a part of Mississippi Public Schools Accountability Standards and the policy is enforced by school administrators and school health council coordinators.
- The use of foods as rewards for student accomplishment are prohibited.
- The wellness policy eliminates the withholding of food or physical activity as punishments.

USDA Non-Discrimination Statement – Civil Rights Policy and Complaint Procedure

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity. Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the state or local agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
   U.S. Department of Agriculture
   Office of the Assistant Secretary for Civil Rights
   1400 Independence Avenue, SW
   Washington, D.C. 20250-9410; or
2. **fax:**
   (833) 256-1665 or (202) 690-7442; or
3. **email:**
   program.intake@usda.gov

This institution is an equal opportunity provider.

Jackson County School District
Child Nutrition Department
13724 Hwy 57
P.O. Box 5069
Vancleave, MS 39565
(228) 283-3940
328

Professional Learning Communities **Handbook**

Raising the standard

2026-27

Leading Your Collaborative Team to Success
Lead - Set Goals - Share Best Practices - Monitor Growth - Get Results

Table of **Content**

- Meet Our Team
- Roles and Responsibilities
- MDE Required and Recommended PD
- JCSD Goals and due dates
- JCSD Professional Development Plan
- Establishing norms for PLCs
- Creating S.M.A.R.T. Goals
- Forms and Reporting

*Learning Forward PD Standards

*8 steps to effective PD

Curriculum Team

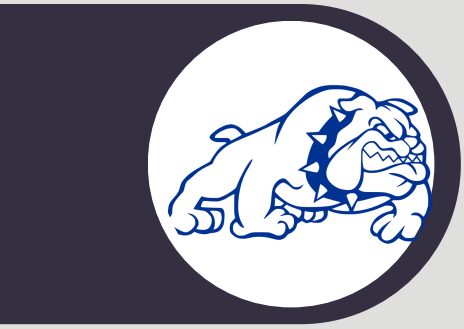
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Roles and Responsibilities

JCSD Professional Development Committee

Name	School/Area	Position
Aubrey Bosarge	District	Director of Special Education
Hannah Black	Vancleave Lower Elementary	Teacher
Leslie Beam	St. Martin Middle School	TST Interventionist
David Lapointe	St. Martin Upper Elementary	Principal
Elaine Dent	Vancleave Middle School	Teacher
Sherie Tanner	East Central Middle School	Principal
Holly Robbins	District	Instructional Technology Coordinator
Christin Burlison	East Central High School	Teacher
Amanda Rosetti	St. Martin East Elementary	Assistant Principal
Angela Sievers	East Central Lower Elementary	Principal
Kimberly Williams	District	Student Services Director
Elizabeth Bonilla	Vancleave High School	ACT Instructional Coach

JCSD School-Level Professional Development Coordinators

Attendance Center	Name	School
East Central	Christin Burlison	East Central High School
	Amanda Williams	East Central Middle School
	Keely Smith	East Central Upper Elementary
	Natalie McKinney	East Central Lower Elementary
St. Martin	Danielle Pavlus	St. Martin High School
	Leslie Beam	St. Martin Middle School
	Stacy Swiney	St. Martin Upper Elementary
	Hailey Vierling	St. Martin East Elementary
	Jennifer Elmore	St. Martin North Elementary
Vancleave	Bethany Kell	Vancleave High School
	Amanda Thomas	Vancleave Middle School
	Ashley Devitt	Vancleave Upper Elementary
	Ashley Kennedy	Vancleave Lower Elementary
District (JCTC)	Heather Allen Hudson	Jackson County Technology Center

JCSD Professional Development Committee

- Conduct annual professional development needs assessment.
- Develop and revise annually the JCSD Professional Learning Plan.
- Prepare Annual Professional Learning Plan District Report.

JCSD School-Level Professional Development Coordinators

- Serve on the school leadership team to help develop the School Professional Learning Plan.
- Work with school-level administration to reinforce the implementation of Professional Learning Communities based on goals and needs that align with school and district professional learning goals.
- Facilitate the PLC cycle within their schools.
- Serve as the school data coach.
- Prepare and submit required PLC reports.
    - School-Based PLC Grouping Plan (as directed by school administration) - This will be submitted to Dr. Tanya Sonnier at the beginning of each school year.
        - Using JCSD PLC Grouping Plan Form
    - PLC Team Smart Goals (team level) – These will be kept on file at the school level.
        - Using JCSD PLC Team Smart Goal Form
    - Agendas and Minutes (team level) – These will be kept on file at the school level.
        - Using JCSD PLC Meeting Documentation Form
    - Principal Verification Document (as completed by school principal) – This will be submitted to Dr. Tanya Sonnier at the end of each school year.
        - Using JCSD Principal PLC Verification Form
- **See General Expectations for due dates.**

Required Professional Development for 2026-27

Topic	Audience	Guiding Law or Rule	Dates/Frequency
Active Shooter Drills	All District Staff and Students	Miss. Code Ann. § 37-11-5	First 60 days of each semester
Bus Driver Training	Bus Drivers	SBE Rule 81.3	Four hours in-service training per semester
Child Nutrition	CN Directors	SBE Rule 17.1	Annual (June)
Child Nutrition	CN Site Managers	SBE Rule 17.1	Annual (May–June)
Civilian Response to Active Shooter Event (CRASE)	All District Staff	Miss. Code Ann. § 37-11-5 School Safety Act of 2019	Annual (Prior to the start of the school year)
Computer Science K–12	Licensed Educators and Paraprofessionals, Counselors, and Administrators	Miss. Code Ann. § 37-13-211	Annual (Trainings provided throughout the year)
District Test Coordinator (DTC)	All DTCs	Accountability Standards (Appendix F)	Fall and Spring annually
Dyslexia K–12	Licensed Administrators, Educators, and Paraprofessionals	Miss. Code Ann. § 37-173-16	Every three years
FERPA (Family Educational Rights & Privacy Act)	All District Staff	20 U.S.C. § 1232g; 34 CFR Part 99	Training resource: studentprivacy.ed.gov/training/ferpa-101-local-education-agencies
Grade 12 SREB/Essentials for College Literacy and/or Essentials for College Mathematics Trainings	Grade 12 ELA and Math teachers who have never attended training and do **NOT** have a 929/930 **BUT** will be teaching the course in the 2026-2027 school year and beyond	SBE Rule Chapter 28, 28.6	Annually (every July)
Professional Growth System Combined Rubric Training	Educator Observers	Accountability Standards – Process Standard 3.6	Initial training required
Mental Health and Suicide Prevention Training	All School and District Staff	Miss. Code Ann. §§ 37-3-83 (9), 37-3-101, and 37-3-103.	Refresher every two years, but Superintendent assurances required annually.

Recommended Annual Professional Development

The MDE strongly recommends districts revisit and review important topics annually with employees, including:

- Acceptable Internet Use
- Alternative Education
- Comprehensive Early Learning Observational Assessment (Brigance Screen III) Training
- District and School Crisis Management Plan
- Dropout Prevention
- Educating Juveniles in Detention Centers
- FERPA Training
- Supporting Students in Foster Care
- IDEA Policy and Procedures including IDEA Discipline, Behavior, and Change of Placement
- IDEA Fiscal Requirements
- Mandatory Reporting Requirements
- Mississippi Educator Code of Ethics
- Mississippi Kindergarten Readiness Assessment (KRA) Training
- Mississippi Compulsory School Attendance Law and Attendance Reporting
- Mississippi Multi-Tiered Systems of Support (MTSS)
- Mississippi School Safety Manual
- Mississippi Statewide Accountability System
- Mississippi Statewide Literacy Professional Development (AIM Pathways)
- Science of Reading in the HQIM Classroom – Four-Part Series

PLC Vision:

School-level PLC Teams will provide structured, relevant professional development in a collaborative format to support and advance JCSD goals.

1. Increased Student Achievement
2. Sound Financial Management
3. Improved Facilities and Infrastructure
4. Positive Educational Experience
5. Effective Leadership

General Expectations:

- Each certified teacher should participate in one or more PLC teams. These should be structured by grade level or subject area or to meet the specific needs of each school.
- The focus of the teams will be to support the most current school and district professional learning goals.
- Plans to meet goals should be data-driven.
- A minimum requirement for each team to meet will be 2 times per month.
- The duration should be no longer than 45 – 60 minutes per meeting.
- Each meeting should follow a pre-set agenda and include a sign-in sheet.
- Documentation of each certified teacher's PLC participation will be included in the JCSD PLC Reports. See below for specific requirements.

    - **Professional Learning Plan for 2026-2027** (School Level) – This will be completed by the school vision team and submitted to Dr. Tanya Sonnier at the beginning of each school year.
        - Using Professional Learning Plan (School Level) template
        - **Due August 31, 2026** (Submit in the Google Classroom PD Hub)
    - **School-Based PLC Grouping Plan** (as directed by school administration) - This will be submitted to Dr. Tanya Sonnier at the beginning of each school year.
        - Using JCSD PLC Grouping Plan Form
        - **Due August 31, 2026** (Submit in the Google Classroom PD Hub)
    - **PLC Team Smart Goals (team level)** – *These will be kept on file at the school level.*
        - Using JCSD PLC Team Smart Goal Form
    - **Agendas and Minutes (team level)** – *These will be kept on file at the school level*.
        - Using JCSD PLC Meeting Documentation Form
    - **Principal Verification Document** (as completed by school principal) – This will be submitted to Dr. Tanya Sonnier at the end of each school year.
        - Using JCSD Principal PLC Verification Form
        - **Due June 4, 2027** (Submit in the Google Classroom PD Hub)

JCSD Professional Learning Plan

2026-2027

Needs Assessment – The JCSD Professional Development Committee convened and reviewed multiple sources of data to determine the goals and direction that should be included in the JCSD Professional Development Plan. This plan will adhere to the Standards of Professional Learning as directed by MDE and will align with JCSD goals. Data sources that were consulted include student attendance, student achievement, student discipline, and professional development-related survey results from JCSD teachers and administrators. As a result of the 2025-2026 Needs Assessment data analysis, the focus of 2026-2027 professional development should be: **identifying and remediating the MP25, intervention strategies, and student engagement. Classroom management and Subject Area Strategies were also among the top most requested topics for Professional Development**.

Standard	Indicators	Actions/Strategies	Who is Responsible?	Timeline	Evidence
Learning Communities	All educators participate in professional learning communities that align collaborative work with school improvement goals and focus on continuous improvement.	District-wide guidelines and procedures for Professional Learning Communities will continue.	JCSD Professional Development Committee	This will be reviewed and/or revised annually.	• JCSD PLC Guidelines • JCSD Professional Development Plan
Leadership	Teachers serve in a variety of leadership roles.	Implement "Teacher Choice" PLCs that culminate in a model classroom status in the category/content area of the PLC. Teachers who complete the PLCs will serve as leaders for other teachers in subsequent PD opportunities.	Curriculum Department	This will continue annually with monitoring and adjusting for improvement.	• Teacher Choice PLC Rubrics • JCSD Professional Development Plan
Resources	Resources are allocated for technology to support student and educator learning.	Subscribe to the JCSD Professional Learning Academy. This allows teachers to complete professional development modules at their own pace and earn CEUs through William Carey University.	Curriculum Department and Ed-Tech Specialists	Ongoing throughout the school year	• Curriculum Budget • JCSD Professional Development Plan • Program Data • Annual Educator Needs Assessment
Data	Teachers/ teams analyze student data to make decisions about student progress and ongoing adjustments needed to increase student learning.	The district will provide data resources to be utilized by teachers/ teams to inform instruction.	District officials will purchase resources as per teachers/ admin. recommendation	This is ongoing.	• School-level data analysis • PLC minutes
Learning Designs	School and district plans provide multiple practices of the new learning with feedback and coaching.	Curriculum Specialists, Ed-Tech specialists, and professional development providers will work together to follow up professional learning with coaching at the school level.	Administrators, Curriculum Department, and Ed-Tech Department	Ongoing throughout the school year. Follow-up and feedback methods will be reviewed and/or revised annually.	• JCSD Professional Development Plan • Professional Development Schedule • Curriculum Specialist Documentation • Ed-Tech Specialist Documentation
Implementation	School and district leaders provide and align resources to initiate and sustain implementation.	Expanding upon the implementation of HQIMs and curriculum alignment, teacher-developed resources will be provided in the shared Google drive and/or HQIM platforms.	Curriculum Department, Ed-Tech Department, & School and District Admin	Implementation will be ongoing. Professional development opportunities will take place at district and school settings as continuous follow-up and support for teachers and administrators.	• LMS Purchase Agreement • Curriculum Committee agendas and sign-in sheets showing the progress toward implementation. • Professional Development sign-in sheets.
Outcomes	Educator learning is focused on student learning outcomes.	Teacher PLC groups collaborate to target areas of need for student learning outcomes.	Administrators and Teachers	Ongoing throughout the school year	• PLC Agendas and minutes • Interviews with administrators • Interviews with teachers

Professional Learning Plan for: _____ (school)
Jackson County School District
2026-2027

Needs Assessment

-

Standard	Indicators	Actions/Strategies	Who is Responsible?	Timeline	Evidence
Learning Communities					
Leadership					
Resources					
Data					
Learning Designs					
Implementation					
Outcomes					

JCSD PLC Team Smart Goals

School: _____ Team: _____ Facilitator: _____

District Goal: _____

School Goal(s) _____

Team Members: _____

Date: _____

Act	Check	Do	Plan	
Response	Assessing, Maintaining & Monitoring	Implementation Strategies:	Analyze the data and define the focus/goal.	
Our Remediate Or Enrichment Plan	What Is The Timeline? How And When Will We Assess The Students?	Our action plan	Our goal: Proficiency Level: ___%	What is the data telling us?

JCSD PLC Team Meeting Agenda and Minutes

JCSD Strategic Plan Goals –

1. Increased Student Achievement
2. Sound Financial Management
3. Improved Facilities and Infrastructure
4. Positive Educational Experience
5. Effective Leadership

Meeting Date: _____ Team Name: _____ Facilitator: _____

Team Members in Attendance:

Topics of Discussion:

What Should Students Learn? ***('PLAN' Section of SMART Goal).***

How Is Our Implementation Plan Working? ***('DO' Section of SMART Goal).***

What Is Our Common Assessment Data Telling Us? ***('CHECK' Section of SMART Goal).***

How Are Our Strategies Working for The Students Who HAVE NOT Attained Proficiency? Data based. ***('ACT' Section of SMART Goal).***

How Are Our Strategies Working for The Students Who HAVE Attained Proficiency? Data based. ***('ACT' Section of SMART Goal).***

Best Practices That Were Shared During the Meeting

We Need, Our Questions, Etc. (Attention School Administration)

Evidence That Our Plan Is Working: (Data Is Attached). Yes No

JCSD PLC Grouping Plan Form

PLC Name	Description ● Grade Level(s) ● Subject Area(s) ● Alignment (Horizontal/ Vertical)	Meeting Frequency (ex. Twice monthly on the 2nd and 4th Tuesday)	Meeting Time	Meeting Location

Year: _____

School: _____

Verification of Professional Development Credit

School:
Year:
I hereby certify that all staff under my supervision successfully participated in assigned Professional Learning Communities as specified in Jackson County School Board Policy GAD. The names of any staff members who failed to meet these requirements have been submitted to the Assistant Superintendent of the Attendance Center for appropriate action. Furthermore, records of individual attendance, including meeting agendas, minutes, and sign-in sheets are on file and available for review.
Signature of Principal:
Date:

Data Sources

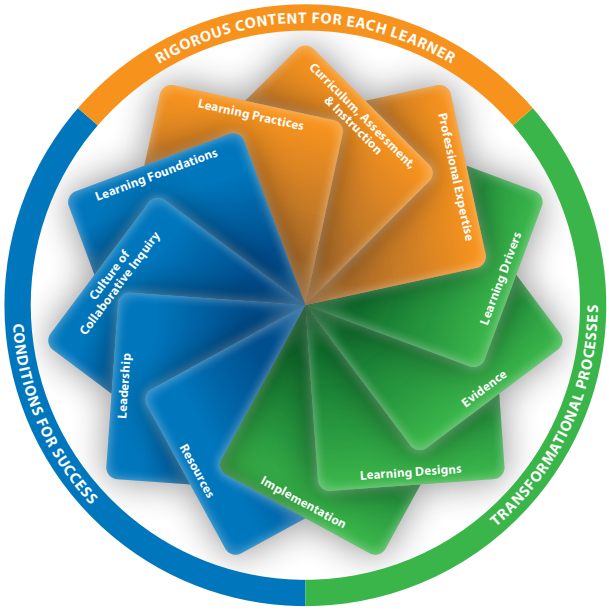
Test	District or School level	Grade Band	Alignment	Test Type	Frequency	Subject(s)
ACT	State/ National	High	CCSS	Formative and summative to measure college readiness	Formative: 1 per year for all 11th graders (fall) Summative: 1 per year for all 11th graders (spring)	Math, English, Science, Reading
Mastery Connect Benchmark and Teacher-made Assessments	District Required	3-12	MS College & Career Readiness Standards for all tested subjects	Assessments (formative and summative) to determine progress toward standards mastery	Benchmarks are given 2 times per school year or course. Teacher made tests are given as needed	Math, ELA, Science, Algebra I, Biology, and English II, US History
MAAP	State	3-12	MCCRS	Summative	Once per year (high schools may administer the assessment more than once per year, but a student will only typically take it once per year, depending on when the course is taken.)	Math, ELA, Algebra I, Biology, US History, and English II
ACT	District	10, 11	CCSS	Summative to measure college readiness	Once per year	Math, English, Science, Reading
Unit or Common Assessments	District/ School Required	Elementary/ Middle / High	MCCRS	These tests can be derived from available textbooks and other resources. Teachers should be careful to use sources that are aligned to MCCRS and at the appropriate rigor. *Ideally, there should be pre, formative, and post assessments that comprise the unit assessments.*	As designated, before, during, and after an instructional unit.	All Subjects
STAR	District Required	K-8	MAAP	Assessments that identify early any students at risk of missing academic standards	As needed based on school/teacher determination	K-5

Listed above are <u>some</u> of the valuable assessment options available for teachers in JCSD. Of course, other methods of assessment are suitable for formative and summative assessments, as needed, and as agreed upon by PLC teams.

learningforward
THE PROFESSIONAL LEARNING ASSOCIATION

SUMMARY

Standards for Professional Learning



Standards for Professional Learning	Core constructs of each standard
RIGOROUS CONTENT FOR EACH LEARNER	
Learning Practices: Professional learning results in excellent outcomes for all students when educators understand their students' historical and societal contexts, embrace student assets through instruction, and foster relationships with students, families, and communities.	• Educators understand students' historical and societal contexts. • Educators embrace student assets through instruction. • Educators foster relationships with students, families, and communities.
Curriculum, Assessment, and Instruction: Professional learning results in excellent outcomes for all students when educators prioritize high-quality curriculum and instructional materials for students, assess student learning, and understand curriculum and implement through instruction.	• Educators prioritize high-quality curriculum and instructional materials for students. • Educators assess student learning. • Educators understand curriculum and implement through instruction.
Professional Expertise: Professional learning results in excellent outcomes for all students when educators apply standards and research to their work, develop the expertise essential to their roles, and prioritize coherence and alignment in their learning.	• Educators apply standards and research to their work. • Educators develop the expertise essential to their roles. • Educators prioritize coherence and alignment in their learning.

SUMMARY Standards for Professional Learning

Standards for Professional Learning	Core constructs of each standard
TRANSFORMATIONAL PROCESSES	
Learning Drivers: Professional learning results in excellent outcomes for all students when educators identify and address their own perspectives and beliefs, collaborate with colleagues who hold various perspectives, and prioritize the learning needs of all students and educators.	• Educators identify and address their own perspectives and beliefs. • Educators collaborate with colleagues who hold various perspectives. • Educators prioritize the learning needs of all students and educators.
Evidence: Professional learning results in excellent outcomes for all students when educators create expectations and build capacity for use of evidence, leverage evidence, data, and research from multiple sources to plan educator learning, and measure and report the impact of professional learning.	• Educators create expectations and build capacity for use of evidence. • Educators leverage evidence, data, and research from multiple sources to plan educator learning. • Educators measure and report the impact of professional learning.
Learning Designs: Professional learning results in excellent outcomes for all students when educators set relevant and contextualized learning goals, ground their work in research and theories about learning, and implement evidence-based learning designs.	• Educators set relevant and contextualized learning goals. • Educators ground their work in research and theories about learning. • Educators implement evidence-based learning designs.
Implementation: Professional learning results in excellent outcomes for all students when educators understand and apply research on change management, engage in feedback processes, and implement and sustain professional learning.	• Educators understand and apply research on change management. • Educators engage in feedback processes. • Educators implement and sustain professional learning.

Standards for Professional Learning	Core constructs of each standard
CONDITIONS FOR SUCCESS	
Learning Foundations: Professional learning results in excellent outcomes for all students when educators establish expectations for everyone's learning, create structures to ensure access to learning opportunities, and sustain a culture of support for all staff.	• Educators establish expectations for everyone's learning. • Educators create structures to ensure access to learning opportunities. • Educators sustain a culture of support for all staff.
Culture of Collaborative Inquiry: Professional learning results in excellent outcomes for all students when educators engage in continuous improvement, build collaboration skills and capacity, and share responsibility for improving learning for all students.	• Educators engage in continuous improvement. • Educators build collaboration skills and capacity. • Educators share responsibility for improving learning for all students.
Leadership: Professional learning results in excellent outcomes for all students when educators establish a compelling vision for professional learning, sustain coherent support to build educator capacity, and advocate for professional learning by sharing the importance and evidence of impact of professional learning.	• Educators establish a compelling vision for professional learning. • Educators sustain coherent support to build educator capacity. • Educators advocate for professional learning by sharing the importance and evidence of impact of professional learning.
Resources: Professional learning results in excellent outcomes for all students when educators allocate resources for professional learning, prioritize all learners' needs in their resource decisions, and monitor the use and impact of resource investments.	• Educators allocate resources for professional learning. • Educators prioritize all learners' needs in their resource decisions. • Educators monitor the use and impact of resource investments.

JACKSON COUNTY SCHOOL DISTRICT

Instructional Management Plan

Curriculum, Instruction, Assessment, and Student Support

2026–2027

District Mission Statement

The mission of the Jackson County School District is to provide a safe, nurturing environment conducive to quality education wherein all students have the opportunity to obtain the essential skills necessary to achieve the goals of their choice and to become responsible, productive citizens.

JCSD Strategic Plan Goals

1. Decreased Safety Incidents
2. Increased Student Achievement
3. Sound Financial Management
4. Improved Facilities and Infrastructure
5. Positive Educational Experience
6. Effective Leadership

Curriculum and Instruction Strategic Priority for 2026–2027

Strengthen student achievement through consistent implementation of high-quality instructional materials, evidence-based literacy and mathematics instruction, a comprehensive assessment system, collaborative planning, early identification of student needs, and timely intervention.

The 2026–2027 Instructional Management Plan directly supports increased student achievement, a positive educational experience, and effective leadership through clear instructional expectations, aligned resources, professional learning, and data-informed support.

Purpose of the Instructional Management Plan

The Jackson County School District Instructional Management Plan provides a consistent framework for:

- Curriculum and instruction
- Assessment
- Professional learning
- Student support

The plan outlines districtwide expectations and provides schools with the guidance and resources needed to support every student.

Curriculum and Instruction

Instruction begins with the Mississippi College and Career Readiness Standards and district-adopted high-quality instructional materials.

JCSD prioritizes:

- Strong Tier I instruction
- Evidence-based literacy and mathematics practices
- Lesson internalization
- Purposeful student engagement
- Meaningful checks for understanding

Assessment and Student Support

JCSD uses multiple types of assessments to understand student progress and identify individual needs.

- Formative and curriculum-embedded assessments
- Common and benchmark assessments
- Universal screeners and diagnostic assessments
- Progress monitoring
- State assessments

Teachers and teams use multiple sources of student evidence to plan instruction, intervention, enrichment, and additional support.

Collaborative Planning and Professional Learning

Planning PLCs, professional learning, instructional coaching, and data analysis support consistent implementation across schools.

During Planning PLCs, educators:

• Internalize lessons
• Review standards and assessments
• Anticipate student needs
• Analyze student work
• Determine instructional next steps

Multi-Tiered System of Supports

JCSD implements a Multi-Tiered System of Supports in accordance with Mississippi requirements. The district's approach includes:

- Strong Tier I instruction
- Early identification of academic and behavioral needs
- Evidence-based intervention
- Progress monitoring
- Collaboration among schools, students, and families

District Commitment

This plan supports JCSD's commitment to increased student achievement, effective leadership, and a positive educational experience for every student.

It also aligns district practices with Mississippi's expectations for adolescent literacy, mathematics instruction, early identification, and timely intervention.

JCSD Instructional Management Framework

CURRICULUM DESIGN

Standards and student evidence anchor a continuous cycle of planning, instruction, assessment, response, and support.

Framework Component	District Application
1. Standards and Learning Expectations	Mississippi College and Career Readiness Standards and current MDE guidance
2. High-Quality Instructional Materials	District-adopted curriculum, pacing guidance, and aligned resources
3. Collaborative Planning and Internalization	Planning PLCs, unit and lesson internalization, scaffolding, and preparation
4. Strong Tier I Instruction	Explicit instruction, student engagement, checks for understanding, differentiation, and meaningful student work
5. Assessment and Student Evidence	Formative, curriculum-embedded, common, screening, benchmark, progress-monitoring, and state evidence
6. Response and Support	Reteaching, enrichment, Tier II and Tier III intervention, professional learning, and coaching

Mississippi Academic Standards and Curriculum Frameworks

CURRICULUM

Jackson County School District adopts and implements the current Mississippi College and Career Readiness Standards, curriculum frameworks, course requirements, and other academic guidance approved by the Mississippi Department of Education and the Mississippi State Board of Education.

These standards and frameworks define the knowledge and skills students are expected to develop across grade levels and content areas. JCSD pacing guides, high-quality instructional materials, assessments, professional learning, and instructional expectations are aligned with these state requirements.

We review standards, titles, approval years, and links annually.

Last reviewed: July 2026.

Academic Area	Standards and Guidance
Arts	Dance, Media Arts, Music, Theatre, and Visual Arts standards and supporting resources
Advanced Placement	Current College Board course descriptions and district course requirements
Business and Technology	Current Mississippi Business and Technology frameworks
Career and Technical Education	Current MDE Career and Technical Education curriculum frameworks
Early Childhood	Current Mississippi Early Learning Standards
Health and Physical Education	Current Mississippi health and physical education frameworks

Core Academic Standards and 2026 Updates

Academic Area	Standards and 2026–2027 Guidance
Computer Science	2026 Mississippi College and Career Readiness Standards for Computer Science; integration guidance; computer science, artificial intelligence, safety, and responsible technology use
English Language Arts	2025 Mississippi College and Career Readiness Standards for ELA; instructional planning and scaffolding documents; January 2026 writing expectations; adolescent literacy, Science of Reading, and Structured Literacy guidance
Mathematics	2025 Mississippi College and Career Readiness Standards for Mathematics; instructional planning and scaffolding documents; Mississippi Math Act screening, intervention, professional learning, and coaching guidance
Science	2018 Mississippi College and Career Readiness Standards for Science and current instructional planning and support documents
Social Studies	2022 Mississippi College and Career Readiness Standards for Social Studies

Additional Standards and Alternate Academic Standards

Area	Standards or Framework
Social Emotional Learning	Mississippi Social Emotional Learning Standards

Area	Standards or Framework
World Languages	World Languages Framework and teaching guidance
Cursive Writing	Current Mississippi cursive-writing guidance
Alternate ELA	Mississippi Alternate Academic Achievement Standards for English Language Arts
Alternate Mathematics	Mississippi Alternate Academic Achievement Standards for Mathematics
Alternate Science	Mississippi Alternate Academic Achievement Standards for Science
Alternate Social Studies	Mississippi Alternate Academic Achievement Standards for Social Studies
Life Skills Development	Current Life Skills Development
Career Readiness	Current Career Readiness I–IV standards

Instruction and Intervention

MTSS

Jackson County School District provides a coordinated system of instruction and intervention designed to meet the academic and behavioral needs of every student. The foundation is strong Tier I instruction aligned with the Mississippi College and Career Readiness Standards and implemented through district-adopted high-quality instructional materials.

JCSD uses universal screening, classroom performance, diagnostic information, formative assessment, common assessment, progress monitoring, and other student evidence to identify needs and guide support.

Tier	Instructional Purpose
Tier I	High-quality, evidence-based core instruction for all students using district-adopted curriculum and grade-level standards
Tier II	Targeted supplemental instruction, provided in addition to Tier I, for specifically identified skill needs
Tier III	Intensive, individualized intervention based on diagnostic information, documented student needs, and response to previous instruction and intervention

Students with disabilities will have access to grade-level Tier I instruction, appropriate accommodations, and specially designed instruction aligned with their individualized needs.

Strong intervention begins with strong Tier I instruction, early identification of student needs, and timely response to student evidence.

Academic MTSS Process

MTSS

Tier I: Core Instruction for All Students

- District-adopted HQIM and grade-level Mississippi standards
- Explicit, evidence-based instruction, differentiation, and scaffolding
- STAR Reading and STAR Math universal screening
- Curriculum, formative, common, benchmark, and classroom evidence

Tier II: Targeted Supplemental Intervention

- Provided in addition to Tier I instruction and matched to a specific skill deficit
- Generally delivered individually or in a small group for 20–30 minutes, three to five days per week
- Progress monitored at least every other week and reviewed after four to eight weeks

Tier III: Intensive Individualized Intervention

- Based on diagnostic evidence and documented response to previous support
- Increased intensity through frequency, duration, group size, or instructional approach
- Implemented through an individualized plan with weekly progress monitoring

Students identified as below grade level or at risk through STAR Reading should receive additional diagnostic assessment, as needed, to identify specific foundational reading, decoding, fluency, vocabulary, or comprehension needs before selecting an intervention.

The final approved Tier II and Tier III intervention-resource list will be maintained as a linked district resource.

Behavior MTSS Process

Tier I: Schoolwide and Classroom Support

- Schoolwide PBIS expectations and explicit teaching of procedures and routines
- Consistent classroom management, positive reinforcement, and restorative responses
- Core social-emotional learning and universal behavior screening
- Review of behavior and attendance evidence

Tier II: Targeted Behavioral Support

- Check-in and check-out, Check and Connect, behavior contracts, and targeted social-emotional instruction
- Organizational, executive-functioning, and individualized reinforcement support
- Regular progress monitoring and family collaboration

Tier III: Intensive Individualized Support

- Functional Behavioral Assessment and Behavior Intervention Plan when appropriate
- Clearly defined target and replacement behaviors
- Intensive collaboration, individualized supports, and frequent progress monitoring

Specific behavioral procedures, screening tools, timelines, and responsible personnel will follow current JCSD MTSS and PBIS guidance.

Comprehensive Assessment System

Assessment is an integral part of instruction in Jackson County School District. JCSD uses a comprehensive assessment system to identify student needs, monitor learning, evaluate curriculum implementation, guide instructional decisions, and provide timely intervention and enrichment.

No single assessment provides a complete picture of student performance. Teachers and instructional teams use multiple sources of evidence to determine what students understand, where support is needed, and which instructional response is most appropriate.

Assessment Component	Purpose
Daily Formative Assessment	Checks for understanding, student discussion, observation, written responses, exit tasks, and student work
Curriculum Assessments	Curriculum-aligned weekly and module assessments implemented according to pacing and assessment expectations
Common Assessments	District or grade-level assessments aligned with standards, pacing, and instructional priorities
Universal Screening	STAR Reading and STAR Math administered during state-established screening windows

Assessment Component	Purpose
Diagnostic and Progress Monitoring	Targeted assessment to identify needs, establish baselines, monitor intervention, and adjust support
Benchmark and State Assessment	Cumulative evidence used to evaluate learning patterns and guide long-term planning

JCSD Evidence-Informed Instructional Cycle

Cycle Step	Instructional Action
1. Plan and Internalize	Study standards, curriculum, assessment expectations, and anticipated student needs
2. Deliver Strong Tier I Instruction	Use HQIM, explicit instruction, student engagement, scaffolding, and checks for understanding
3. Collect Student Evidence	Gather evidence from student work, discussion, observation, assessments, screeners, and classroom performance
4. Analyze and Interpret	Identify strengths, misconceptions, patterns, skill gaps, and students needing support or enrichment
5. Respond Instructionally	Adjust instruction, reteach, enrich, intervene, or complete additional diagnostic assessment
6. Monitor and Reflect	Evaluate the effectiveness of the response and determine next steps

Standards, Student Evidence, and Responsive Instruction

JCSD DISTRICTWIDE

Instructional Expectations and Accountability

Clear expectations, shared responsibility, and consistent support for student success

2026–2027 Cycle of Instructional Planning and Support

Successful implementation, not rushed implementation.

English Language Arts

- HMH Into Reading: Year 3 implementation for Grades K–2
- HMH Into Reading: Year 2 implementation for Grade 3
- HMH Into Reading: Year 1 implementation for Grades 4–5
- HMH Into Literature: Year 1 implementation for Grades 6–8
- Writable, Grades 3–8, to support effective writing instruction and feedback aligned with HMH and the January 2026 MDE writing expectations
- Structured Literacy, Science of Reading, and adolescent literacy practices

High School English Language Arts

- Continued standards-aligned instruction in reading, writing, vocabulary, and text analysis
- Reading Plus to support instruction
- Use of assessment data and feedback to support reading proficiency and student growth
- Writing Instruction aligned with the 2026 MDE writing expectations

Mathematics and Science

- Savvas enVision Mathematics: Year 2 implementation for Grades K–5, continued for Grades 6-8
- Mathematical reasoning, models, discourse, and alignment with Mississippi Math Act expectations
- Continued STEMscopes Science implementation and use of standards, reporting categories, and student-performance evidence

Collaborative Planning and Implementation Support

Planning PLCs

- Internalize units and lessons using adopted HQIM
- Examine standards, learning goals, and assessment expectations
- Anticipate student misconceptions and support needs
- Plan explicit instruction, engagement, scaffolding, and checks for understanding
- Review student work and assessment evidence
- Determine reteaching, enrichment, and intervention next steps

District Leadership and Curriculum Support

- Establish clear curriculum and assessment expectations
- Facilitate planning and professional learning and provide models, resources, and feedback
- Analyze district, school, teacher, standard, and reporting-category evidence
- Conduct learning walks connected to established priorities and use findings to plan follow-up support

School Leadership and Teacher Teams

- Protect scheduled PLC and collaborative planning time
- Monitor use of district-adopted curriculum, assessment, intervention, and progress-monitoring expectations
- Come prepared to plan, internalize lessons, implement agreed-upon routines, and respond to student evidence
- Protect collaborative planning time for co-teaching teams whenever possible
- Assigned co-teaching teams will collaborate to plan, instruct, assess, and respond to student needs
- Administrators will participate in IEP meetings as required and ensure appropriate leadership representation

Continuous Improvement and Evaluation

Action	Focus	Result
Monitor	HQIM implementation; Tier I instruction; planning; student engagement; assessment; intervention	Learning walks, planning evidence, classroom evidence
Analyze	STAR, curriculum, common, benchmark, MAAP, student work, intervention, attendance, and stakeholder feedback	District, school, grade, teacher, standard, subgroup, and student patterns
Respond	Adjust pacing; plan professional learning; strengthen reteaching, enrichment, intervention, and support	Targeted action steps and follow-up
Evaluate	Review outcomes, implementation evidence, state requirements, and district priorities	Annual plan revision

Communication

- Administrator meetings and teacher-leader communication
- Planning PLCs and district professional learning
- Curriculum resource hubs and written implementation guidance

The Instructional Management Plan will be reviewed annually and revised based on student outcomes, implementation evidence, state requirements, stakeholder feedback, and district priorities.

Elementary Scheduling Expectations

District Expectation	Required Practice
Intervention Schedule Integration	Minimum of 30 uninterrupted minutes of scheduled, data-informed intervention and support each day
Heterogeneous Grouping	Student placement will not use ability grouping based solely on performance, disability, English learner, MTSS, behavior, race, ethnicity, or another subgroup
Teacher Requests	Staff teacher requests limited to no more than five students per class; outside parent requests not accepted
District-Approved Course Names	Counselors and registrars use names exactly as listed in the JCSD District Course Naming Guide
Strategic Special Education Scheduling	Case managers collaborate with LSCs, counselors, and administrators to develop equitable inclusion schedules

Inclusion and targeted-support schedules will protect student access to core Tier I instruction whenever appropriate while providing required specially designed instruction and services.

Minimum Instructional Minutes and Secondary Scheduling

SCHEDULING

Grades	Instructional Area	Minimum
K–2	ELA, including Science and Social Studies	175 minutes
K–2	Mathematics	80 minutes
K–2	Physical Education	150 minutes per week
K–2	Health	45 minutes per week
K–2	Computer Science	60 minutes per week
3–5	ELA, including Social Studies	120 minutes
3–5	Mathematics	90 minutes
3–5	Science and Health	60 minutes daily
3–5	Physical Education	150 minutes per week
3–5	Computer Science	60 minutes per week

Middle and High School Scheduling

- Daily intervention scheduling, heterogeneous grouping, district-approved course names, and strategic special education scheduling
- All Grade 11 students scheduled into the required College and Career Readiness course
- Financial literacy, personal finance, computer science, and artificial intelligence instruction incorporated according to SB 2294, MDE guidance, graduation requirements, and district timelines.

Instructional Planning and Evidence

Teachers will maintain accessible evidence of instructional preparation aligned with district pacing, Mississippi standards, adopted high-quality instructional materials, and student needs.

Planning Evidence

- Standards and learning goals
- Use of district-adopted HQIM
- Lesson internalization and instructional preparation
- Checks for understanding and assessment
- Scaffolding, accommodations, and specialized instruction
- Reteaching, enrichment, and intervention when needed

Collaborative and Inclusive Planning

General education and special education teachers will share responsibility for grade-level instruction, accommodations, specially designed instruction, assessment, and student progress.

Student Evidence

- Universal screening data
- Curriculum, common, benchmark, and state-assessment results
- Student work and classroom performance
- Intervention and progress-monitoring evidence
- Individual student plans and required supports

Required instructional documentation will be maintained according to district and school procedures.

Tutoring Expectations

When teachers receive district or federal compensation for providing tutoring outside the regular school day, tutoring must be purposeful, documented, and aligned with identified student needs.

Tutoring Documentation

- Students served
- Date and duration of the session
- Identified skill or standard
- Instructional focus
- Evidence of student participation
- Teacher verification

Required documentation must be submitted according to district and school procedures before compensation is approved.

Administrator Monitoring

- Services provided during the reported time
- Instruction focused on identified academic needs
- Alignment with district curriculum and standards

- Appropriate documentation

ACT summer tutoring will follow the district-approved format established by ACT coaches.

MTSS and PBIS Expectations

School PBIS Plan

Each school will develop and implement a schoolwide PBIS plan aligned with district expectations.

- Schoolwide and classroom procedures and routines
- Positively stated behavioral expectations and procedures for teaching them
- Consistent responses, positive reinforcement, and Tier II and Tier III supports
- Behavior screening, progress monitoring, and PBIS team documentation

District MTSS Procedures

Schools will follow JCSD academic and behavioral MTSS procedures, flowcharts, documentation expectations, and review timelines.

Special Education

Behavioral and disciplinary decisions for students with disabilities will follow applicable IEP requirements, behavior-support plans, and special education procedures, including manifestation determination reviews when required.

Responsibility

- School: Principal, MTSS team, interventionist, teachers, and support staff
- District: Director of Curriculum and Instruction, district MTSS leadership, curriculum specialists, and central office administration. Attendance, MTSS, and School Improvement

Chronic Absenteeism Monitoring and Intervention

Effective July 1, 2026, JCSD will adhere to revisions to Mississippi's compulsory school attendance law, related MDE guidance, and district policy. Attendance and chronic absenteeism will be monitored as part of the district's comprehensive system of student support.

- Maintain a school-level attendance team
- Actively monitor chronic absenteeism, defined as missing 10% or more of a student's enrolled school days
- Notify parents or guardians beginning at three absences and work with families to identify barriers to regular attendance
- Implement tiered intervention strategies for students at risk of chronic absenteeism
- Follow current attendance reporting requirements
- Refer students to School Attendance Officers at required unlawful-absence thresholds
- Report unlawful absences to the School Attendance Officer by the end of the next business day after they become unlawful, in accordance with district policy
- Include attendance evidence in school improvement and accountability processes

School Accountability and Improvement

District and school leaders will review accountability results promptly and use the findings to establish schoolwide achievement and growth priorities. School improvement planning will reflect student proficiency, academic growth, identified student groups, attendance, MTSS needs, and other district and state accountability measures.

- Establish schoolwide achievement and growth goals

- Identify students requiring Tier II or Tier III support early in the school year
- Monitor progress and adjust instructional and intervention support

Professional Learning and Collaborative Planning

Each school will develop an annual professional learning plan based on student evidence, instructional priorities, implementation needs, educator feedback, and district expectations. School plans and PLC goals will align with the annual JCSD Professional Learning Plan and school improvement priorities.

Annual Professional Learning Calendar

- Planning PLCs
- Faculty, department, grade-level, and content-area meetings
- School-level and district-level professional learning
- Data review and MTSS meetings

2026–2027 Professional Learning Priorities

- Identification and remediation of MP25 needs using assessment data and student evidence
- Evidence-based intervention strategies, MTSS, progress monitoring, and chronic absenteeism support
- Student engagement and effective classroom management
- Subject-area instructional strategies, district-adopted HQIM, and lesson or unit internalization
- Science of Reading
- Literacy, writing, mathematics, science, co-teaching, inclusive practices, and specially designed instruction
- Computer science, artificial intelligence, financial literacy, and technology-supported learning
- Follow-up coaching, educator feedback, collaborative inquiry, and continuous improvement

Professional learning and collaborative planning will follow the JCSD PLC Handbook and will be documented according to district and school procedures.

Elementary Class-Placement Guidance

Elementary class-placement decisions will support heterogeneous, equitable grouping and consider multiple sources of student information.

No single assessment score, disability status, English learner status, MTSS status, behavior record, demographic characteristic, or parent request will determine placement.

Placement teams may consider

- Academic strengths and needs
- Required student services
- Inclusion and scheduling needs
- Balanced class size
- Student support needs
- Multiple sources of current student evidence

Instructional Planning Resources

Teachers should use the editable lesson-plan templates provided for the district-adopted high-quality instructional materials. These templates support curriculum alignment, lesson internalization, instructional preparation, assessment planning, and response to student needs.

- **HMH editable planning templates** | *Link to be added*
- **Savvas enVision Mathematics planning resources** | *Link to be added*
- **High school content-area planning resources** | *Link to be added*
- **Special education and co-teaching planning resources, when applicable** | *Link to be added*

Editable templates are provided as instructional planning supports. Teachers should follow district and school expectations for lesson preparation and documentation.

JCSD Recommended Schedule for K–2 Classrooms

330 Instructional Minutes

Block	Structure	Instructional Focus
ELA	Whole Group	Read-aloud, shared reading, comprehension, knowledge building, vocabulary, and writing connected to text
ELA	Foundational Skills	Phonemic awareness, phonics, decoding and encoding, fluency, and word study
ELA	Daily Centers and Small Group	Required daily centers, teacher-led small-group instruction, independent practice, differentiated literacy activities, and targeted skill support
Mathematics	Whole Group	Grade-level core instruction, conceptual understanding, problem-solving, models, and discourse
Mathematics	Small Group	Teacher-led support, differentiated practice, and independent application

Instructional Area	Minimum Time
ELA	175 minutes, including Science and Social Studies
Mathematics	80 minutes
Intervention	Minimum of 30 uninterrupted minutes daily
Physical Education	150 minutes per week
Health	45 minutes per week
Computer Science	60 minutes per week

JCSD Recommended Schedule for Grades 3–5

330 Instructional Minutes

Block	Structure	Instructional Focus
ELA	Word Study and Vocabulary	Vocabulary, foundational skills as needed, decoding and encoding, morphology, word analysis, and fluency
ELA	Whole Group	Knowledge building, reading comprehension, text analysis, discussion, and written response
ELA	Writing	Writing connected to text, standards-aligned writing instruction, and Social Studies integration
ELA	Small Group	Teacher-led targeted instruction, differentiated practice, comprehension support, and independent application
Mathematics	Whole Group	Problem solving, conceptual understanding, discourse, visual models, and explicit instruction
Mathematics	Fluency and Small Group	Computational flexibility, spiral review, teacher-led support, models, manipulatives, and independent practice
Mathematics	Cognitive Closure	Reflection, exit tasks, formative assessment, and synthesis

Instructional Area	Minimum Time
ELA	120 minutes, including Social Studies
Mathematics	90 minutes
Response to Intervention	45 minutes
Special Area	45 minutes
Computer Science	60 minutes per week
Science and Health	60 minutes daily

JCSD Middle School Scheduling Expectations

Grades 6–8

Middle school schedules will provide access to grade-level instruction, intervention, enrichment, required courses, electives, and student services.

Area	Scheduling Expectation
Instructional Day	Provide a minimum of 330 instructional minutes each school day.
Core Courses	Provide grade-level instruction in English Language Arts, Mathematics, Science, and Social Studies.
Intervention and Enrichment	Provide scheduled opportunities for targeted support, reteaching, acceleration, and enrichment.
Required Courses	Provide Physical Education, Health, Computer Science, artificial intelligence instruction, and other required courses according to state and district guidance.
Student Placement	Maintain heterogeneous placement that is not based solely on performance, disability, English learner status, MTSS status, behavior, or another student subgroup.
Course Names	Use course names listed in the JCSD District Course Naming Guide.
Teacher Planning	Provide required teacher planning time according to state and district expectations.

Instructional Protections

- Protect core Tier I instruction and district-adopted instructional materials.
- Provide intervention in addition to grade-level instruction.
- Provide access to required special education, English learner, counseling, and related services.
- Protect collaborative planning opportunities for general education, special education, and support staff.

JCSD Recommended Scheduling Framework

Grades 6–8

Schools may use a traditional, rotating, or block schedule based on campus needs. The order and length of instructional periods may vary while the required instructional areas and student services remain protected.

Instructional Area	Scheduling Focus
English Language Arts	Daily standards-aligned instruction using district-adopted instructional materials
Mathematics	Daily instruction in conceptual understanding, procedural fluency, reasoning, models, problem solving, and mathematical discourse
Science	Scientific reasoning, vocabulary, investigations, models, data analysis, and written responses
Social Studies	Content knowledge, vocabulary, source analysis, discussion, and written responses
Intervention and Enrichment	Targeted academic support, progress monitoring, reteaching, acceleration, and enrichment
Physical Education and Health	Instruction scheduled according to applicable state and district requirements
Computer Science and AI	Instruction scheduled according to applicable state requirements and district implementation timelines
Electives	Fine arts, career exploration, technology, and other approved courses
Student Services	Special education, English learner, counseling, and related services

Scheduling Considerations

- Protect the full instructional day, core courses, intervention, electives, and required student services.
- Develop inclusion schedules collaboratively so services do not unnecessarily remove students from core instruction.
- Use approved course names and scheduling procedures consistently across schools.

JCSD High School Scheduling Expectations

Grades 9–12

High school schedules will provide access to the courses, services, and learning opportunities students need to meet graduation requirements and prepare for college, career, and life.

Area	Scheduling Expectation
Graduation Requirements	Schedule required core courses, electives, and other coursework needed for graduation.
Grade 11 Requirement	Schedule all Grade 11 students in the required College and Career Readiness course.
Advanced Opportunities	Provide access to Advanced Placement, dual-credit, honors, career and technical education, and other advanced options when available.
Academic Support	Provide opportunities for intervention, remediation, enrichment, credit recovery, and assessment preparation.
Reading Support	Use Reading Plus to support instruction, reading proficiency, and student growth.
Additional Requirements	Schedule financial literacy, personal finance, Computer Science, and artificial intelligence instruction according to state and district guidance.
Course Names	Use course names listed in the JCSD District Course Naming Guide.
Teacher Planning	Provide required teacher planning time according to state and district expectations.

Student-Service Protections

- Protect core Tier I instruction and provide academic support based on student evidence.
- Provide access to required special education, English learner, counseling, and related services.
- Consider graduation progress, assessment results, student goals, and individual student plans when scheduling courses.

JCSD Recommended Scheduling Framework

Grades 9–12

High schools may use a traditional, block, or alternating-day schedule based on campus needs and district approval. Course offerings and period lengths may vary while graduation requirements and student services remain protected.

Instructional Area	Scheduling Focus
English Language Arts	Standards-aligned reading, writing, vocabulary, and text-analysis instruction
Mathematics	Conceptual understanding, procedural fluency, reasoning, modeling, and problem-solving
Science	Investigations, scientific reasoning, models, data analysis, and written responses
Social Studies	Content knowledge, source analysis, discussion, and writing
College and Career Readiness	Required course for all Grade 11 students
Academic Support	Intervention, remediation, reteaching, credit recovery, assessment preparation, and targeted support
Reading Plus	Instructional support for reading proficiency and student growth
Career and Technical Education	Opportunities aligned with graduation pathways and student career interests
Advanced Coursework	Advanced Placement, dual-credit, honors, and other advanced options when available
Required and Elective Courses	Physical Education, Health, fine arts, technology, personal finance, Computer Science, artificial intelligence, and other approved courses
Student Services	Special education, English learner, counseling, and related services

APPROVED
AUG 10 2026
Jackson County
School Board

Mississippi Gulf Coast Community College &
JACKSON COUNTY SCHOOL DISTRICT
Dual Credit and Collegiate Academy Addendum for 2026-2027

This Addendum is entered into on this 5th day of August, 2026, by and between Mississippi Gulf Coast Community College (MGCCC) and Jackson County School District.

MGCCC and Jackson County School District desire to offer secondary students an opportunity to take advantage of Dual Credit. (Dual Credit is defined as secondary students taking postsecondary classes and receiving credit at MGCCC and Jackson County School District for those agreed upon courses.) This addendum will cover 2026-2027 academic and/or Career and Technical Education (CTE) classes that are:

1. Taught by Jackson County School District instructors (with MGCCC approval) using Jackson County School District facilities,
2. Taught by MGCCC instructors (based on availability) using Jackson County School District facilities,
3. Taught in Collegiate Academy at an MGCCC location.

Other addendums may be proposed at a later time to address other scenarios for dual credit.

THEREFORE, in consideration of the mutual promises contained herein, and for other good and valuable consideration, it is agreed:

Term

This addendum will begin on August 5, 2026, and will continue for the duration of the 2026-2027 school year or until such time as either entity decides that it should be ended/adjusted. It shall be reviewed on a semester basis and changes made as either party deems them appropriate to serve the secondary dual credit student. A listing of classes will be agreed upon in writing before each semester begins. Either party may terminate this Addendum Agreement with a ninety (90)-day written notice to the other party but will only do so in a manner that will not affect a student's credit for any semester already entered into.

Dual Credit

Secondary students who meet the dual credit requirements set out in *Procedures Manual for the State of Mississippi Dual Enrollment & Accelerated Programs* shall be allowed to take postsecondary courses and receive secondary and postsecondary credit through Jackson County School District (secondary Carnegie units) and MGCCC (postsecondary credit/hours). If pursuing CTE dual credit courses as a district, MGCCC needs to be your exclusive dual credit provider.

Eligibility

Students must meet all eligibility criteria for dual credit/dual enrollment as outlined each year in the *Procedures Manual for the State of Mississippi Dual Enrollment & Accelerated Programs.* For 2026-2027, the eligibility criteria is as follows:

1. Students may be admitted to the Academic dual credit program (i.e., University Parallel pursing an Associate of Arts or Associate of Science) with the following criteria:
    a. Be classified as a junior or higher;
    b. Have a minimum overall high school GPA of 3.0 on a 4.0 scale; and
    c. Obtain an unconditional written recommendation from his/her high school counselor, principal.

OR

    a. Have a minimum high school GPA of 3.0 on a 4.0 scale;

b. Earned a minimum composite ACT score of 30 or the equivalent SAT score; and
c. Obtain an unconditional written recommendation from his/her high school counselor or principal.

2. Students may be admitted to the Career and Technical Education dual credit program (i.e., pursuing an Associate of Applied Science) with the following criteria:
   a. Be classified as a sophomore or higher;
   b. Have a minimum overall high school GPA of 2.0 on a 4.0 scale; and
   c. Obtain an unconditional recommendation from school administrator/counselor or CTE instructor.

Students taking dual credit classes should demonstrate appropriate, responsible, and respectful behavior on the high school campus; and they should demonstrate the maturity to cope with the challenges and relative freedom of a college environment.

Collegiate Academy

Collegiate Academy provides up to 60 hours of transferable college credit to universities and/or an industry certification credential. The program allows students to simultaneously earn a high school diploma and an associate degree. The student body primarily consists of high school juniors and seniors enrolled in dual credit courses at their high school and at MGCCC. Students should declare status as a Collegiate Academy student at the beginning of their junior year. If pursuing Collegiate Academy as a school district, MGCCC needs to be your exclusive dual credit provider. Students may pursue the AA, AS, or AAS degree as part of Collegiate Academy.

Cost to Student

The costs associated with Collegiate Academy (CA) and dual credit (DC) offered under this agreement are a discount from MGCCC's normal tuition and fees for all other students. The following table exemplifies the discount using a 3-hour, in-person academic course:

3-HOUR, IN-PERSON ACADEMIC COURSE: NORMAL TUITION & FEES versus CA DISCOUNT			
MGCCC Normal Tuition/Fees •Tuition = $180 per credit •Resource Fee = $20 per credit •Registration Fee = $150 •Technology Fee = $200 **TOTAL for 3-hour course = $950**	**CA/DC Discount @ HS Taught by HS Teacher*** •Tuition = $125 per course •Resource Fee = $20 per credit **Discount of $765** **TOTAL for 3-hour course = $185**	**CA/DC Discount @ HS Taught by MGCCC Teacher†** • Tuition = $125 per course • Resource Fee = $20 per credit • MGCCC Instructor Cost o 3-hour course = $4,500 o 4-hour course = $5,500 **Discount of $765** **TOTAL for 3-hour course = $185 per student + $4,500**	**CA Discount @ MGCCC** • Tuition = $125 per credit • Resource Fee = $20 per credit **Discount of $515** **TOTAL for 3-hour course = $435**
*** Classes taught by HS teachers must be on Appendix V** **†Classes taught outside of Appendix V must be taught by an MGCCC instructor.**			

The following table represents the tuition and fee structure for dual credit, dual enrollment, and Collegiate Academy:

Item	Associated Cost
Registration Fee	Not applicable to courses taught at the High School or Collegiate Academy Courses
Taught at the High School‡: Cost to student when taught at the school district by school district employee	• $125 per academic dual credit class • $150 per CTE dual credit class
Taught at MGCCC (Collegiate Academy): Cost to Collegiate Academy student when taught at MGCCC	When enrolled in Collegiate Academy, • $125 per academic credit hour in all formats • $150 per CTE credit hour in all formats
Taught at MGCCC (Dual Enrollment): Cost to regular dually enrolled student (e.g., not Collegiate Academy) when taught at MGCCC	Regular Dual Enrollment • $150 Registration Fee • $180 per academic credit hour in all formats • $200 Technology Fee • Academic Lab Fee ($25 - $50) • Technical Course Fee per credit hour ($10-$75)
Resource Fee	• $20 per credit hour*
LLS 1723 – Employment Readiness† **SSP 1003 – Smart Start Pathway†**	• No cost to high school students (if taught @ HS)†

*This per credit hour fee applies to both the dual credit and the Collegiate Academy program. Some courses require purchase books or materials not covered by the resource fee (*e.g.*, computer classes, biology lab books, etc.).
†As part of this class, MGCCC provides Career Exploration.
‡Based on availability, MGCCC can provide a dual credit instructor for $4,500 per 3-hour class or $5,500 per 4-hour class.

Payment

Payment for dual credit classes and Collegiate Academy shall follow standard MGCCC payment timelines and processes. If payments become delinquent, a fee may be assessed. Costs (tuition and fees) for on-site courses at the high school will be the responsibility of the student and/or legal guardian. The local school will have the responsibility of collecting the required payments from students and remitting such to the college. Students taking traditional postsecondary classes (either seated or online) that are not arranged through this addendum agreement will pay tuition, fees, etc. like any other enrolling student.
Dual enrollment students will follow the standard college dual enrollment agreement.

Classes

MGCCC may offer courses needed for students to complete an Associate of Arts or Associate of Science degree on site at the local high school each school year, and/or MGCCC may offer up to 14 Career and Technical Education (CTE) program credit hours on site at local high schools each school year. Academic dual credit course offerings taught at the high school by high school teachers will be limited to the approved Mississippi Community College course list found in the *Procedures Manual for the State of Mississippi Dual Enrollment & Accelerated Programs* (see Appendix V). The school district may work with the college to offer courses beyond the approved Mississippi Community College course list, but

those courses must be taught by MGCCC instructors. The school district will work with the college to determine eligible Career and Technical Education programs and courses taught at the high school.

A listing of classes will be agreed upon in writing before each semester begins. Before a class is scheduled, a written request to do so should be submitted to the Dean of Teaching and Learning of the campus responsible for the class. The minimum class size does not matter if the high school is paying the instructor. The classes offered under this agreement are represented in the following table:

East Central High School				
	Facilities	**Class(es)**	**Instructor**	**Special Fees**
Academic (University Parallel) Courses Taught at the High School	ECHS	ENG 1113 – English Comp I (3 sections) MAT 1313 – College Algebra (3 sections) BIO 1134 – General Biology I ENG 1123 – English Comp II MAT 1323 – Trigonometry HIS 1163 – World Civ. I (2 sections) LLS 1723 – Employment Readiness MUS 1113 – Music Appreciation (2 sections) PSY 1513 – General Psychology	Regina Parker Alyson Lott Amy Richards Regina Parker Alyson Lott Robert Magee Tracie McDaniel Tomothy McMillen Kerri Dunton	Resource Fee ($20 per credit hour)*
CTE Program 1: (Courses Taught at the High School)	N/A	N/A	N/A	N/A
CTE Program 2: (Courses Taught at the High School)	N/A	N/A	N/A	N/A
MGCCC Provided‡	N/A	N/A	N/A	N/A

*This per credit hour fee applies to both the dual credit and the Collegiate Academy program. Some courses require purchase books or materials not covered by the resource fee (*e.g.*, computer classes, biology lab books, etc.).
‡Based on availability, MGCCC can provide a dual credit instructor for $4,500 per 3-hour class or $5,500 per 4-hour class.

Instructional Considerations

Mississippi Gulf Coast Community College has complete ownership of all dual credit classes. The school district shall agree to all college requirements needed to maintain college compliance with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). Such requirements shall include but not be limited to the following:

- MGCCC must vet the qualifications of any instructor, evaluate the instructor, and provide for the professional development of the instructor.
- All dual credit instructors will satisfy all requirements that the college requires of all its instructors to include, but not exclusively, the following:
    - Integrating the Student Learning Outcomes in class.
    - Participating in FERPA and sexual harassment training (provided by MGCCC).
    - Receiving Level I certification training of the college's Learning Management System (provided by MGCCC).
    - Following the Uniform Course of Study (provided by MGCCC).
    - Being evaluated by the students (administered by MGCCC).
    - Attending orientation (provided by MGCCC).
    - Utilizing MGCCC-approved texts, materials, and Learning Management System (i.e., Canvas).
    - Maintain an accurate Canvas gradebook and attendance record.
    - Employee Development/Other training as directed by the Dean of Teaching and Learning.
    - If CTE program, participating in the program advisory committee
- The course(s) will adhere to all MGCCC requirements regarding curriculum, student learning outcomes, and instructional minutes.
- Classes offered at the high school will be subject to minimum and maximum class sizes as determined by the college. The minimum class size does not matter if the high school is paying the instructor. The maximum class size should coincide with MGCCC's established standard.
- The high school may not offer academic courses which combine students enrolled in the college course with students who are only receiving high school credit.
- Instructors will be visited and evaluated in-classroom a minimum of once per year by the Dean of Teaching and Learning or other instructional administrator.
- For administrative purposes, during the time the class is in session, the instructor and students will be under the supervision of the local school administrators.
- The instructional facilities for all courses taught at the high school must meet the MGCCC standard for facilities (documented via MGCCC's OCIS Facility Checklist).
- Students must meet minimum technology requirements to complete courses successfully including a mobile device either to receive an SMS text or the ability to install an authenticator app for Multifactor Authentication (MFA) to access college software applications.
- In addition to providing the official letter grade of the course for concurrently enrolled students, MGCCC will also provide to the high school the numerical grade as determined by the instructor for courses taught at MGCCC.
- MGCCC and Jackson County School District uphold a data-sharing process that allows both institutions to meet educational responsibilities effectively.
- MGCCC's student information sharing is consistent with the Federal Guidelines Pertaining to Dual Enrollment and Dual Credit in the *State of Mississippi Dual Enrollment Accelerated Programs Procedures Manual* (Fall 2026). The manual notes that FERPA rights transfer to the student when attending a postsecondary institution; however, when a student is enrolled in both a high school and a postsecondary institution, the two schools may exchange information on that student.
- Information shared under this partnership is focused on necessary data elements (such as student identifiers, enrollment and course participation, and academic performance needed for program administration) and accessed only by authorized personnel with a legitimate educational interest. MGCCC transmits information using approved, secure methods consistent with college policies and applicable privacy requirements.

Returns and Notice

The Superintendent of the Jackson County School District should sign this form. When completed, please return to Dr. Bobby Ghosal at the Jackson County Campus of MGCCC for processing. Any additional notice required or permitted under this Addendum shall be deemed sufficiently given or served if sent by United States certified mail, return receipt requested, addressed as follows:

MGCCC:	Mississippi Gulf Coast Community College P.O. Box 609 Perkinston, MS 39573 Attention: Dr. Mary Graham, President
School District Address:	Attention: Mr. David Baggett, Superintendent 4700 Colonel Vickery Rd., Vancleave, MS 39565

MGCCC and Jackson County School District shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other party.

Final Agreement

This Addendum hereof may be modified only by a further writing that is duly executed by both parties. IN WITNESS WHEREOF, the parties have executed this Lease as of the day and year first above written.

JACKSON COUNTY SCHOOL DISTRICT

David Baggett — 8/10/24

Superintendent of Education — Date

MISSISSIPPI GULF COAST COMMUNITY COLLEGE

MGCCC Vice President
Teaching and Learning and Community Campus — Date

Appendix V[1,2]

Academic Dual Credit Listing of Courses

Course Title	HS Course Code	Hours	Comm. Coll.
Art Appreciation	903060	3	ART 1113
Principles of Biology I	907152	4	BIO 1114
Principles of Biology II	907153	4	BIO 1124
General Biology I	907150	4	BIO 1134
General Biology II	907151	4	BIO 1144
Anatomy & Physiology I	907212	4	BIO 2514
Anatomy & Physiology II	907213	4	BIO 2524
General Chemistry I	907521	4	CHE1214
General Chemistry II	907522	4	CHE 1224
Principles of Macroeconomics	908127	3	ECO 2113
Principles of Microeconomics	908126	3	ECO 2123
English Composition I	903050	3	ENG 1113
English Composition II	903051	3	ENG 1123
American Literature I	903054	3	ENG 2223
American Literature II	903055	3	ENG 2233
British Literature I	903056	3	ENG 2323
British Literature II	903056	3	ENG 2333
World Literature I	903144	3	ENG 2423
World Literature II	903059	3	ENG 2433
African American Literature I	903423	3	ENG 2523
African American Literature II	903424	3	ENG 2533
World Geography	908356	3	GEO 1113
Western Civilization I	908350	3	HIS 1113
Western Civilization II	908351	3	HIS 1123
World Civilization I	908352	3	HIS 1163
World Civilization II	908353	3	HIS 1173
U.S. History I	908354	3	HIS 2213
U.S. History II	908355	3	HIS 2223
College Algebra	906401	3	MAT 1313
Trigonometry	906411	3	MAT 1323
Finite Math	906451	3	MAT 1333
Business Calculus I	906920	3	MAT 1513
Statistics	906450	3	MAT 2323
French I	904903	3	MFL 1113
French II	904904	3	MFL 1123
Spanish I	904933	3	MFL 1213
Spanish II	903934	3	MFL 1223
Music Appreciation	903063	3	MUS 1113

Course Title	HS Course Code		Comm. Coll.
Introduction to Philosophy I	908050	3	PHI 2113
Physical Science I	907700	4	PHY 2244
Physical Science II	907699	4	PHY 2254
General Physics I	907821	4	PHY 2414
General Physics II	907822	4	PHY 2424
American National	908021	3	PSC 1113
General Psychology I	908111	3	PSY 1513
Introduction to Sociology I	908121	3	SOC 2113
Speech	903052	3	SPT/COM 1113
Theatre Appreciation	903069	3	SPT 2233

For university equivalents, go to: http://www.mississippi.edu/oasa/dual_enrollment.asp

[1] Quantitative Reasoning will be included in the 2026-2027 version of the Academic Dual Credit Listing of Courses.
[2] Employment Readiness (LLS 1723) and Smart Start Pathway (SSP 1003) may be taught within this agreement.

Mississippi Gulf Coast Community College &
JACKSON COUNTY SCHOOL DISTRICT
Dual Credit and Collegiate Academy Addendum for 2026-2027

This Addendum is entered into on this 5th day of August, 2026, by and between Mississippi Gulf Coast Community College (MGCCC) and Jackson County School District.

MGCCC and Jackson County School District desire to offer secondary students an opportunity to take advantage of Dual Credit. (Dual Credit is defined as secondary students taking postsecondary classes and receiving credit at MGCCC and Jackson County School District for those agreed upon courses.) This addendum will cover 2026-2027 academic and/or Career and Technical Education (CTE) classes that are:

1. Taught by Jackson County School District instructors (with MGCCC approval) using Jackson County School District facilities,
2. Taught by MGCCC instructors (based on availability) using Jackson County School District facilities,
3. Taught in Collegiate Academy at an MGCCC location.

Other addendums may be proposed at a later time to address other scenarios for dual credit.

THEREFORE, in consideration of the mutual promises contained herein, and for other good and valuable consideration, it is agreed:

Term

This addendum will begin on August 5, 2026, and will continue for the duration of the 2026-2027 school year or until such time as either entity decides that it should be ended/adjusted. It shall be reviewed on a semester basis and changes made as either party deems them appropriate to serve the secondary dual credit student. A listing of classes will be agreed upon in writing before each semester begins. Either party may terminate this Addendum Agreement with a ninety (90)-day written notice to the other party but will only do so in a manner that will not affect a student's credit for any semester already entered into.

Dual Credit

Secondary students who meet the dual credit requirements set out in *Procedures Manual for the State of Mississippi Dual Enrollment & Accelerated Programs* shall be allowed to take postsecondary courses and receive secondary and postsecondary credit through Jackson County School District (secondary Carnegie units) and MGCCC (postsecondary credit/hours). If pursuing CTE dual credit courses as a district, MGCCC needs to be your exclusive dual credit provider.

Eligibility

Students must meet all eligibility criteria for dual credit/dual enrollment as outlined each year in the *Procedures Manual for the State of Mississippi Dual Enrollment & Accelerated Programs.* For 2026-2027, the eligibility criteria is as follows:

1. Students may be admitted to the Academic dual credit program (i.e., University Parallel pursing an Associate of Arts or Associate of Science) with the following criteria:
    a. Be classified as a junior or higher;
    b. Have a minimum overall high school GPA of 3.0 on a 4.0 scale; and
    c. Obtain an unconditional written recommendation from his/her high school counselor, principal.

OR

    a. Have a minimum high school GPA of 3.0 on a 4.0 scale;

b. Earned a minimum composite ACT score of 30 or the equivalent SAT score; and
c. Obtain an unconditional written recommendation from his/her high school counselor or principal.

2. Students may be admitted to the Career and Technical Education dual credit program (i.e., pursuing an Associate of Applied Science) with the following criteria:
   a. Be classified as a sophomore or higher;
   b. Have a minimum overall high school GPA of 2.0 on a 4.0 scale; and
   c. Obtain an unconditional recommendation from school administrator/counselor or CTE instructor.

Students taking dual credit classes should demonstrate appropriate, responsible, and respectful behavior on the high school campus; and they should demonstrate the maturity to cope with the challenges and relative freedom of a college environment.

Collegiate Academy

Collegiate Academy provides up to 60 hours of transferable college credit to universities and/or an industry certification credential. The program allows students to simultaneously earn a high school diploma and an associate degree. The student body primarily consists of high school juniors and seniors enrolled in dual credit courses at their high school and at MGCCC. Students should declare status as a Collegiate Academy student at the beginning of their junior year. If pursuing Collegiate Academy as a school district, MGCCC needs to be your exclusive dual credit provider. Students may pursue the AA, AS, or AAS degree as part of Collegiate Academy.

Cost to Student

The costs associated with Collegiate Academy (CA) and dual credit (DC) offered under this agreement are a discount from MGCCC's normal tuition and fees for all other students. The following table exemplifies the discount using a 3-hour, in-person academic course:

3-HOUR, IN-PERSON ACADEMIC COURSE: NORMAL TUITION & FEES versus CA DISCOUNT			
MGCCC Normal Tuition/Fees •Tuition = $180 per credit •Resource Fee = $20 per credit •Registration Fee = $150 •Technology Fee = $200 **TOTAL for 3-hour course = $950**	**CA/DC Discount @ HS Taught by HS Teacher*** •Tuition = $125 per course •Resource Fee = $20 per credit **Discount of $765** **TOTAL for 3-hour course = $185**	**CA/DC Discount @ HS Taught by MGCCC Teacher†** • Tuition = $125 per course • Resource Fee = $20 per credit • MGCCC Instructor Cost o 3-hour course = $4,500 o 4-hour course = $5,500 **Discount of $765** **TOTAL for 3-hour course = $185 per student + $4,500**	**CA Discount @ MGCCC** • Tuition = $125 per credit • Resource Fee = $20 per credit **Discount of $515** **TOTAL for 3-hour course = $435**
*** Classes taught by HS teachers must be on Appendix V** **†Classes taught outside of Appendix V must be taught by an MGCCC instructor.**			

The following table represents the tuition and fee structure for dual credit, dual enrollment, and Collegiate Academy:

Item	Associated Cost
Registration Fee	Not applicable to courses taught at the High School or Collegiate Academy Courses
Taught at the High School‡: Cost to student when taught at the school district by school district employee	• $125 per academic dual credit class • $150 per CTE dual credit class
Taught at MGCCC (Collegiate Academy): Cost to Collegiate Academy student when taught at MGCCC	When enrolled in Collegiate Academy, • $125 per academic credit hour in all formats • $150 per CTE credit hour in all formats
Taught at MGCCC (Dual Enrollment): Cost to regular dually enrolled student (e.g., not Collegiate Academy) when taught at MGCCC	Regular Dual Enrollment • $150 Registration Fee • $180 per academic credit hour in all formats • $200 Technology Fee • Academic Lab Fee ($25 - $50) • Technical Course Fee per credit hour ($10-$75)
Resource Fee	• $20 per credit hour*
LLS 1723 – Employment Readiness† **SSP 1003 – Smart Start Pathway†**	• No cost to high school students (if taught @ HS)†

*This per credit hour fee applies to both the dual credit and the Collegiate Academy program. Some courses require purchase books or materials not covered by the resource fee (*e.g.*, computer classes, biology lab books, etc.).
†As part of this class, MGCCC provides Career Exploration.
‡Based on availability, MGCCC can provide a dual credit instructor for $4,500 per 3-hour class or $5,500 per 4-hour class.

Payment

Payment for dual credit classes and Collegiate Academy shall follow standard MGCCC payment timelines and processes. If payments become delinquent, a fee may be assessed. Costs (tuition and fees) for on-site courses at the high school will be the responsibility of the student and/or legal guardian. The local school will have the responsibility of collecting the required payments from students and remitting such to the college. Students taking traditional postsecondary classes (either seated or online) that are not arranged through this addendum agreement will pay tuition, fees, etc. like any other enrolling student.
Dual enrollment students will follow the standard college dual enrollment agreement.

Classes

MGCCC may offer courses needed for students to complete an Associate of Arts or Associate of Science degree on site at the local high school each school year, and/or MGCCC may offer up to 14 Career and Technical Education (CTE) program credit hours on site at local high schools each school year. Academic dual credit course offerings taught at the high school by high school teachers will be limited to the approved Mississippi Community College course list found in the *Procedures Manual for the State of Mississippi Dual Enrollment & Accelerated Programs* (see Appendix V). The school district may work with the college to offer courses beyond the approved Mississippi Community College course list, but

those courses must be taught by MGCCC instructors. The school district will work with the college to determine eligible Career and Technical Education programs and courses taught at the high school.

A listing of classes will be agreed upon in writing before each semester begins. Before a class is scheduled, a written request to do so should be submitted to the Dean of Teaching and Learning of the campus responsible for the class. The minimum class size does not matter if the high school is paying the instructor. The classes offered under this agreement are represented in the following table:

East Central High School				
	Facilities	**Class(es)**	**Instructor**	**Special Fees**
Academic (University Parallel) Courses Taught at the High School	ECHS	ENG 1113 – English Comp I (3 sections) MAT 1313 – College Algebra (3 sections) BIO 1134 – General Biology I ENG 1123 – English Comp II MAT 1323 – Trigonometry LLS 1723 – Employment Readiness MUS 1113 – Music Appreciation (2 sections) PSY 1513 – General Psychology (2 sections)	Regina Parker Alyson Lott Amy Richards Regina Parker Alyson Lott Tracie McDaniel Tomothy McMillen Kerri Dunton	Resource Fee ($20 per credit hour)*
CTE Program 1: **(Courses Taught at the High School)**	N/A	N/A	N/A	N/A
CTE Program 2: **(Courses Taught at the High School)**	N/A	N/A	N/A	N/A
MGCCC Provided‡	ECHS	HIS 1163 – World Civ. I (2 sections)	Alice Lachaussee	$9,000

*This per credit hour fee applies to both the dual credit and the Collegiate Academy program. Some courses require purchase books or materials not covered by the resource fee (*e.g.*, computer classes, biology lab books, etc.).

‡Based on availability, MGCCC can provide a dual credit instructor for $4,500 per 3-hour class or $5,500 per 4-hour class.

Instructional Considerations

Mississippi Gulf Coast Community College has complete ownership of all dual credit classes. The school district shall agree to all college requirements needed to maintain college compliance with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). Such requirements shall include but not be limited to the following:

- MGCCC must vet the qualifications of any instructor, evaluate the instructor, and provide for the professional development of the instructor.
- All dual credit instructors will satisfy all requirements that the college requires of all its instructors to include, but not exclusively, the following:

    - Integrating the Student Learning Outcomes in class.
    - Participating in FERPA and sexual harassment training (provided by MGCCC).
    - Receiving Level I certification training of the college's Learning Management System (provided by MGCCC).
    - Following the Uniform Course of Study (provided by MGCCC).
    - Being evaluated by the students (administered by MGCCC).
    - Attending orientation (provided by MGCCC).
    - Utilizing MGCCC-approved texts, materials, and Learning Management System (i.e., Canvas).
    - Maintain an accurate Canvas gradebook and attendance record.
    - Employee Development/Other training as directed by the Dean of Teaching and Learning.
    - If CTE program, participating in the program advisory committee
- The course(s) will adhere to all MGCCC requirements regarding curriculum, student learning outcomes, and instructional minutes.
- Classes offered at the high school will be subject to minimum and maximum class sizes as determined by the college. The minimum class size does not matter if the high school is paying the instructor. The maximum class size should coincide with MGCCC's established standard.
- The high school may not offer academic courses which combine students enrolled in the college course with students who are only receiving high school credit.
- Instructors will be visited and evaluated in-classroom a minimum of once per year by the Dean of Teaching and Learning or other instructional administrator.
- For administrative purposes, during the time the class is in session, the instructor and students will be under the supervision of the local school administrators.
- The instructional facilities for all courses taught at the high school must meet the MGCCC standard for facilities (documented via MGCCC's OCIS Facility Checklist).
- Students must meet minimum technology requirements to complete courses successfully including a mobile device either to receive an SMS text or the ability to install an authenticator app for Multifactor Authentication (MFA) to access college software applications.
- In addition to providing the official letter grade of the course for concurrently enrolled students, MGCCC will also provide to the high school the numerical grade as determined by the instructor for courses taught at MGCCC.
- MGCCC and Jackson County School District uphold a data-sharing process that allows both institutions to meet educational responsibilities effectively.
- MGCCC's student information sharing is consistent with the Federal Guidelines Pertaining to Dual Enrollment and Dual Credit in the *State of Mississippi Dual Enrollment Accelerated Programs Procedures Manual* (Fall 2026). The manual notes that FERPA rights transfer to the student when attending a postsecondary institution; however, when a student is enrolled in both a high school and a postsecondary institution, the two schools may exchange information on that student.
- Information shared under this partnership is focused on necessary data elements (such as student identifiers, enrollment and course participation, and academic performance needed for program administration) and accessed only by authorized personnel with a legitimate educational interest. MGCCC transmits information using approved, secure methods consistent with college policies and applicable privacy requirements.

Returns and Notice

The Superintendent of the Jackson County School District should sign this form. When completed, please return to Dr. Bobby Ghosal at the Jackson County Campus of MGCCC for processing. Any additional notice required or permitted under this Addendum shall be deemed sufficiently given or served if sent by United States certified mail, return receipt requested, addressed as follows:

MGCCC:	Mississippi Gulf Coast Community College P.O. Box 609 Perkinston, MS 39573 Attention: Dr. Mary Graham, President
School District Address:	Attention: Mr. David Baggett, Superintendent 4700 Colonel Vickery Rd., Vancleave, MS 39565

MGCCC and Jackson County School District shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other party.

Final Agreement

This Addendum hereof may be modified only by a further writing that is duly executed by both parties. IN WITNESS WHEREOF, the parties have executed this Lease as of the day and year first above written.

JACKSON COUNTY SCHOOL DISTRICT

_____ _____

Superintendent of Education Date

MISSISSIPPI GULF COAST COMMUNITY COLLEGE

_____ _____

MGCCC Vice President Date
Teaching and Learning and Community Campus

Appendix V[1,2]

Academic Dual Credit Listing of Courses

Course Title	HS Course Code	Hours	Comm. Coll.
Art Appreciation	903060	3	ART 1113
Principles of Biology I	907152	4	BIO 1114
Principles of Biology II	907153	4	BIO 1124
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General Biology II	907151	4	BIO 1144
Anatomy & Physiology I	907212	4	BIO 2514
Anatomy & Physiology II	907213	4	BIO 2524
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Principles of Microeconomics	908126	3	ECO 2123
English Composition I	903050	3	ENG 1113
English Composition II	903051	3	ENG 1123
American Literature I	903054	3	ENG 2223
American Literature II	903055	3	ENG 2233
British Literature I	903056	3	ENG 2323
British Literature II	903056	3	ENG 2333
World Literature I	903144	3	ENG 2423
World Literature II	903059	3	ENG 2433
African American Literature I	903423	3	ENG 2523
African American Literature II	903424	3	ENG 2533
World Geography	908356	3	GEO 1113
Western Civilization I	908350	3	HIS 1113
Western Civilization II	908351	3	HIS 1123
World Civilization I	908352	3	HIS 1163
World Civilization II	908353	3	HIS 1173
U.S. History I	908354	3	HIS 2213
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College Algebra	906401	3	MAT 1313
Trigonometry	906411	3	MAT 1323
Finite Math	906451	3	MAT 1333
Business Calculus I	906920	3	MAT 1513
Statistics	906450	3	MAT 2323
French I	904903	3	MFL 1113
French II	904904	3	MFL 1123
Spanish I	904933	3	MFL 1213
Spanish II	903934	3	MFL 1223
Music Appreciation	903063	3	MUS 1113

Course Title	HS Course Code		Comm. Coll.
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Physical Science I	907700	4	PHY 2244
Physical Science II	907699	4	PHY 2254
General Physics I	907821	4	PHY 2414
General Physics II	907822	4	PHY 2424
American National	908021	3	PSC 1113
General Psychology I	908111	3	PSY 1513
Introduction to Sociology I	908121	3	SOC 2113
Speech	903052	3	SPT/COM 1113
Theatre Appreciation	903069	3	SPT 2233

For university equivalents, go to: http://www.mississippi.edu/oasa/dual_enrollment.asp

[1] Quantitative Reasoning will be included in the 2026-2027 version of the Academic Dual Credit Listing of Courses.
[2] Employment Readiness (LLS 1723) and Smart Start Pathway (SSP 1003) may be taught within this agreement.

MEMORANDUM OF UNDERSTANDING

School-Based Occupational Therapy Services

This Memorandum of Understanding ("Agreement" or "MOU") is entered into by and between **Jackson County School District** ("District") and **Meagan L. Smith, OTR/L** ("Contractor"), collectively referred to as the "Parties."

PARTIES

Jackson County School District (District)
4700 Colonel Vickrey Road
Vancleave, Mississippi 39565

Meagan L. Smith, OTR/L (Contractor)
9117 Old Walnut Road
Ocean Springs, Mississippi 39564
228-217-7717
meagansmithot@gmail.com

The purpose of this Agreement is to establish the terms and conditions under which the Contractor will provide school-based occupational therapy services to eligible students within Jackson County School District.

1. TERM OF AGREEMENT

This Agreement shall become effective on December 15, 2026, and shall remain in effect through May 26, 2027, unless terminated earlier in accordance with the provisions of this Agreement. The Contractor shall provide services only during the term of this Agreement and only as authorized by the District.

2. INDEPENDENT CONTRACTOR STATUS

The Contractor shall perform all services as an independent contractor and not as an employee of the District. Nothing in this Agreement shall be construed to create an employer-employee relationship, partnership, or joint venture between the Parties. The Contractor shall be responsible for all applicable federal, state, and local taxes and other obligations arising from her status as an independent contractor.

3. SCOPE OF SERVICES

The Contractor shall provide school-based occupational therapy services in accordance with the Individuals with Disabilities Education Act (IDEA), applicable federal and Mississippi laws and regulations, Mississippi State Board of Education requirements, and applicable District policies and procedures.

Services may include, but are not limited to:

1. Conducting occupational therapy evaluations and re-evaluations.
2. Participating in eligibility determination and reevaluation meetings.
3. Developing, implementing, and monitoring educationally relevant occupational therapy goals and objectives.

4. Providing direct occupational therapy services to eligible students as specified in their Individualized Education Programs (IEPs).
5. Providing consultation and collaboration with teachers, administrators, related service providers, school staff, and parents/guardians.
6. Participating in IEP meetings and other meetings related to student educational needs.
7. Monitoring student progress and providing progress reports and other required documentation.
8. Recommending and supporting the implementation of accommodations, modifications, adaptive equipment, assistive technology, and environmental supports when appropriate.
9. Providing staff consultation, education, and training related to occupational therapy and student needs.
10. Maintaining documentation required by federal, state, and District requirements.
11. Providing other occupational therapy-related services mutually agreed upon by the Contractor and the District.

The Contractor shall perform services in a professional manner consistent with accepted standards of school-based occupational therapy practice.

4. SERVICE LOCATIONS AND SCHEDULE

Schools Served

The Contractor may provide services at the following District schools:

- St. Martin North Elementary
- St. Martin East Elementary
- St. Martin Upper Elementary
- St. Martin Middle School
- St. Martin High School
- Other District locations as requested and approved by the Director of Special Education

Expected Schedule

Monday through Friday, approximately 8:30 a.m. to 2:00 p.m.

The actual schedule may vary based upon student needs, school schedules, IEP requirements, meetings, evaluations, professional responsibilities, and District scheduling requirements.

Frequency of Services

Services shall be provided during regular school hours and according to the individual needs of students and their IEPs. The District shall not guarantee a specific number of billable hours unless expressly stated elsewhere in this Agreement.

5. QUALIFICATIONS

The Contractor certifies that she:

- Holds a current and valid Mississippi Occupational Therapy license.
- Maintains current NBCOT certification.
- Meets all applicable District credentialing and background check requirements.

- Possesses the education, training, experience, and professional qualifications necessary to perform the contracted services.
- Will maintain all required licenses and certifications throughout the term of this Agreement.
- Will immediately notify the District of any change in licensure, certification, or eligibility to provide occupational therapy services.
- Shall provide the District with current copies of Mississippi Occupational Therapy license and NBCOT certification prior to the commencement of services, to be retained in the District's contract file.

6. COMPENSATION

The District shall compensate the Contractor at a rate of: $62.00 per hour

The Contractor shall be compensated for hours worked and for scheduled student service time when the Contractor is present and available to provide services, but the student is absent, unavailable, or otherwise unable to participate in the scheduled occupational therapy session due to circumstances outside the Contractor's control. Student no-shows, student absences, school-related schedule changes, or other cancellations occurring after the Contractor has reported for duty or otherwise made herself available to provide the scheduled service shall be considered billable time, provided the Contractor remains available to provide occupational therapy services or performs other authorized occupational therapy-related duties during that scheduled time. The Contractor shall not bill for time missed due to the Contractor's personal absence, illness, vacation, or other circumstance in which the Contractor is unavailable to provide services. If a scheduled service is cancelled by the District in advance and the Contractor is not required to report to the school or otherwise remain available, the time shall not be billable unless otherwise agreed upon in writing by the Parties.

The Contractor shall submit an invoice to the District on a monthly basis.

Each invoice shall include, at a minimum:

- Date of service
- School/location
- Number of hours worked or billable scheduled service time
- Description of services provided or reason for billable scheduled time
- Total amount billed

The Contractor shall maintain appropriate documentation supporting all billed time. Payment shall be made in accordance with the District's applicable payment procedures and vendor payment terms. Unless otherwise provided in a written amendment, District vendor payment terms shall apply.

7. NOT-TO-EXCEED AMOUNT

The total compensation payable to the Contractor under this Agreement shall not exceed: $28,000

The Contractor shall not provide services that would cause the total compensation to exceed the not-to-exceed amount without prior written authorization and an amendment to this Agreement approved by the District.

Funding Source, if applicable: _____

8. INVOICING AND COST VERIFICATION

The District shall review submitted invoices to verify that:

- Services billed were actually provided.
- Hours billed are supported by appropriate documentation.
- Services are consistent with the scope of this Agreement.
- The applicable hourly rate has been correctly applied.
- The cumulative amount billed does not exceed the approved not-to-exceed amount.

The Contractor shall maintain records supporting all invoices and shall provide supporting documentation to the District upon reasonable request. The District may withhold payment of disputed charges pending verification.

9. DOCUMENTATION AND COMPLIANCE

The Contractor shall maintain accurate and timely documentation of services provided and shall make such documentation available to the District as required by law, regulation, or District policy.

The Contractor shall comply with all applicable requirements, including:

- Individuals with Disabilities Education Act (IDEA)
- Family Educational Rights and Privacy Act (FERPA)
- Applicable federal laws and regulations
- Applicable Mississippi laws and regulations
- Mississippi State Board of Education requirements
- Jackson County School District policies and procedures

The Contractor shall complete required documentation within the timeframes established by the District.

10. CONFIDENTIALITY

The Contractor shall maintain the confidentiality of all student records, educational records, health-related information, and personally identifiable information accessed or obtained in connection with the performance of services under this Agreement. The Contractor shall comply with FERPA and all other applicable federal and state confidentiality and privacy requirements. The Contractor shall use student information only for purposes directly related to the provision of authorized educational and occupational therapy services.

11. INSURANCE

The Contractor shall maintain professional liability insurance and any other insurance required by the District for the duration of this Agreement. Upon request, the Contractor shall provide the District with a current Certificate of Insurance demonstrating required coverage. Because services will be provided onsite at District facilities, the Contractor shall provide any certificate or additional-insured documentation required by the District's business office prior to beginning services.

12. DEBARMENT AND SUSPENSION

The Contractor certifies that she is not suspended, debarred, declared ineligible, or voluntarily excluded from participation in federally funded programs. If the Contractor becomes suspended, debarred, excluded, or otherwise ineligible to participate in federally funded programs during the term of this Agreement, she shall immediately notify the District.

The District shall verify the Contractor's status through the System for Award Management (SAM.gov) or other applicable federal exclusion databases prior to the effective date of this Agreement, and shall retain documentation of that verification in the contract file.

13. DISTRICT POLICIES AND SCHOOL REQUIREMENTS

The Contractor agrees to comply with applicable District and school-level policies and procedures while providing services on District property, including policies concerning:

- School safety and security
- Student supervision
- Confidentiality
- Professional conduct
- Background checks
- Identification and visitor procedures
- Emergency procedures
- Use of District facilities and equipment

The Contractor shall coordinate with the Director of Special Education and designated school personnel regarding service delivery and scheduling.

14. TERMINATION

Either Party may terminate this Agreement without cause upon thirty (30) calendar days' written notice to the other Party.

The District may terminate this Agreement immediately for cause, including, but not limited to:

- Loss, expiration, suspension, or revocation of required licensure or certification
- Failure to meet District credentialing requirements
- Failure to perform contractual obligations
- Material breach of this Agreement
- Breach of confidentiality or privacy requirements
- Misconduct affecting students, staff, or District operations
- Violation of applicable federal, state, or District requirements
- Suspension, debarment, or exclusion from federally funded programs

Upon termination, the District shall compensate the Contractor only for services satisfactorily rendered and properly documented through the effective date of termination, subject to the terms and limitations of this Agreement.

15. AMENDMENTS

Any modification, addition, or amendment to this Agreement shall be made in writing and signed by authorized representatives of both Parties. No oral modification shall be binding upon either Party.

16. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Mississippi.

17. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the Parties concerning the school-based occupational therapy services described herein and supersedes all prior oral or written understandings concerning those services.

If any provision of this Agreement is determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect to the extent permitted by law.

SIGNATURES

By signing below, the Parties acknowledge that they have reviewed and agree to the terms and conditions of this Memorandum of Understanding.

CONTRACTOR

Meagan L. Smith, OTR/L

Signature: Meagan L Smith, OTR/L

Date: 9/21/2026

JACKSON COUNTY SCHOOL DISTRICT

District Representative: _____

Printed Name: _____

Title: _____

Signature: _____

Date: _____

DISTRICT APPROVAL, IF REQUIRED

Director of Special Education: Aubrey Bosarge

Signature: _____

Date: 8-24-2026

Jackson County School District

Federal Funding

PROCEDURAL MANUAL

2026-2027

SUPERINTENDENT

Mr. David Baggett

OFFICE OF FEDERAL PROGRAMS

Dr. Kimberly Williams*.....Director of Student Services & Federal Programs/ Homeless Liaison/ Foster Care Point of Contact/ EL Contact*

Mrs. Leslie Tillman*.....Federal Programs Coordinator*

Mrs. Shelly Barnett*.....Foster Care Point of Contact*

Ms. Amber Geiser*.....Business Manager*

JACKSON COUNTY SCHOOL DISTRICT STRATEGIC PLAN

1. **Increased student achievement**
2. **Sound Financial Management**
3. **Improved Facilities and Infrastructure**
4. **Positive Educational Experience**
5. **Effective Leadership**
6. **Decrease Safety Incidents**

A. ACCOUNTING SYSTEMS AND FISCAL CONTROLS 4
Section A-1 4
Section A-2 11
Section A-3 19
Section A-4 21
Section A-5 22
Section A-6 23
B. PERIOD OF AVAILABILITY AND CARRYOVER 25
Section B-1 25
C. AUDIT REQUIREMENTS 29
Section C-1 29
Section C-2 29
D. INTERNAL CONTROLS 30
Section D-1 30
Section D-2 32
Section D-3 34
E. INTERNAL CONTROLS 37
Section E-1 thru E-4 37
Section E-5 84
F. INTERNAL CONTROLS 86
Section F-1 86
Section F-2 89
Section F-3 90
Section F-4 94
Section F-5 97
Section F-6 97
Section F-7 99
Section F-8 100
G. INTERNAL CONTROLS 101
Section G-1 thru G-3 101
Section G-4 104
H. PROCUREMENT 106
Section H-1 106
Section H-2 112
Section H-3 112

Section H-4 114
Section H-5 117
Section H-6 117
Section H-7 120
Section H-8 120
Section H-9 121
Section H-10 121
Section H-11 122
I. INDIRECT COST 123
Section I-1 123
Section I-2 123
J. BUDGETING AND ACTIVITIES 125
Section J-1 125
Section J-2 128
Section J-3 130
Section J-4 131
Section J-5 132
Section J-6 133
K. ALLOCATIONS 137
Section K-1 137
Section K-2 137
L. MAINTENANCE OF EFFORT (MOE) 141
Section L-1 141
M. COMPARABILITY 144
Section M-1 144
N. EQUITABLE SERVICES 150
Section N-1 150
Section N-2 159
Section N-3 160
Section N-4 161
O. DATA QUALITY 163
Section O-1 thru O-4 163
P. GENERAL FISCAL REQUIREMENTS 175
Section P-1 175
Section P-2 178

Q. TITLE I, PART A 182
Section Q-1 182
Section Q-2 183
Section Q-3 184
R. TITLE II, PART A 185
Section R-1 185
Section R-2 185
S. TITLE III, PART A: ENGLISH LANGUAGE ACQUISITIONS 186
Section S-1 186
Section S-2 186
T. TITLE IV, PART A 187
Section T-1 187
Section T-2 187
Section T-3 188
Section T-4 188
Section T-5 195
U. ESSA TRANSFERABILITY 196
Section U-1 196
AA. TITLE I, PART A: LEA-LEVEL REERVATIONS AND ALLOCATIONS TO TITLE I SCHOOLS 197
Section AA-1 197
Section AA-2 198
Section AA-3 199
Section AA-4 199
Section AA-5 199
BB. TITLE I, PART A: GENERAL REQUIREMENTS 200
Section BB-1 200
Section BB-2 204
Section BB-3 205
Section BB-4 206
Section BB-5 214
Section BB-6 215
Section BB-7 215
Section BB-8 216
Section BB-9 216
Section BB-10 216

CC. TITLE I, PART A: GENERAL MCKINNEY-VETO HOMELESS EDUCATION REQUIREMENTS 229
Section CC-1 229
Section CC-2 231
Section CC-3 235
Section CC-4 236
Section CC-5 237
Section CC-6 237
Section CC-7 237
Section CC-8 237
Section CC-9 238
Section CC-10 238
Section CC-11 238
DD. TITLE I, PART A: FOSTER CARE 244
Section DD-1 244
Section DD-2 250
Section DD-3 256
EE. TITLE I, PART A: EARLY CHILDHOOD 258
Section EE-1 thru EE-3 258
FF. TITLE I, PART A: PARENT AND FAMILY ENGAGEMENT/ PARENTAL NOTIFICATIONS 259
Section FF-1 259
Section FF-2 259
Section FF-3 261
Section FF-4 261
Section FF-5 262
Section FF-6 262
Section FF-7 262
Section FF-8 262
Section FF-9 263
Section FF-10 263
Section FF-11 263
Section FF-12 263
Section FF-13 264
GG. TITLE I, PART A: SCHOOL-WIDE PROGRAMS 265
Section GG-1 265
Section GG-2 265

Section GG-3 265
HH. TITLE I, PART A: TARGETED ASSISTANCE PROGRAMS 267
Section HH-1 & HH-2 267
JJ. EQUITABLE SERVICES 268
Section JJ-1 268
Section JJ-2 268
Section JJ-3 thru JJ-6 268
Section JJ-7 268
KK. TITLE I, PART A: SERVICES FOR NEGLECTED CHILDREN (MANDATORY NEGLECTED SET-ASIDE) 269
Section KK-1 thru KK-3 269
LL. TITLE I, PART D: SUBPART 2: PREVENTION AND INTERVENTION FOR CHILDREN WHO ARE NEGLECTED, DELINQUENT, OR AT-RISK 270
Section LL-1 thru LL-9 270
MM. TITLE II, PART A: SUPPORTING EFFECTIVE INSTRUCTION 271
Section MM-1 271
Section MM-2 271
Section MM-3 271
Section MM-4 272
Section MM-5 272
Section MM-6 272
NN. ENGLISH LEARNER (EL) PROGRAM AND TITLE III (LANGUAGE INSTRUCTION FOR ENGLISH LEARNERS & IMMIGRANT STUDENTS) 273
Section NN-1 273
Section NN-2 281
Section NN-3 288
Section NN-4 297
Section NN-5 298
Section NN-6 298
Section NN-7 298
Section NN-8 298
Section NN-9 298
Section NN-10 299
Section NN-11 299
Section NN-12 299

Section NN-13 299
Section NN-14 299
OO. TITLE IV, PART A: STUDENT SUPPORT AND ACADEMIC ENRICHMENT 300
Section OO-1 300
Section OO-2 300
Section OO-3 303
Section OO-4 304
PP. TITLE IV, PART B: 21ST CENTURY COMMUNITY LEARNING CENTERS 305
Section PP-1 thru PP-32 305
QQ. TITLE IV, PART B: SUBPART 2: RURAL EDUCATION INITIATIVE 306
Section QQ-1 thru QQ-2 306
RR. TITLE IX, PART A: SUBGRANTEES ONLY MCKINNEY-VENTO ACT SEC. 723 307
Section RR-1 thru RR-2 307

A. ACCOUNTING SYSTEMS AND FISCAL CONTROLS

Section A-1

FISCAL CONTROLS: ALLOWABLE COST

Jackson County School District Policy DFC: FEDERAL AID

Issue Date: 5-18-1988 Revised Date: 6-9-2025

Federal Aid to School Districts

The Jackson County School Board strives to provide the best educational opportunities possible for the children in the district by seeking as many sources of revenue as possible to supplement the funds provided by local taxation and the basic aid program offered by the state.

Therefore, the district shall participate in federal financial assistance programs which provide direct educational and auxiliary services or opportunities to students enrolled in the school. The following procedures shall be employed when administering federal programs:

1. Federal funds will not be used for partisan political activity of any kind by any person or organization involved in the administration of federal-assisted programs. Prohibited expenditures shall include but not limited to the purchase of partisan political materials, contributions to any candidate for public office, and use of school property, equipment or employees in support of a candidate(s).
2. No person shall, on the grounds of race, sex, color, national origin, age, religion or disability, be excluded from participation in or be subjected to discrimination in any program or activity funded, in whole or in part, by federal funds.
3. The local school district may use federal funds so restricted (i.e. - Title I, Title1003a) only to supplement and to the extent practical, increase the level of nonfederal funds that would, in the absence of federal funds, be made available for the education of pupils

participating. In order to assure equitable distribution of funds, the school district will not use federal funds so restricted to provide services to students that the district is required to furnish.

4. A school district management system will require that federal draws be made to minimize the time elapsed between the transfer of funds from the State Department of Education and the disbursement of funds by the local school district.
5. The school district will observe all applicable state and federal laws and guidelines regarding receipts, expenditures, accounting and reports for materials and equipment received from federal funds.
6. The school district will follow all applicable federal guidelines in determining services that are allowed and will adhere to all restrictions in the approved project applications.
7. The combined fiscal effort per student or the aggregate expenditures of the district from state and local funds for free public education for the school year will be at least ninety (90) percent of the combined fiscal effort per student or aggregate expenditures for the preceding year, unless specifically waived by the state.
8. Title I, P.L. 94-142, P.L. 99-457, and P.L. 89-313 funds will be used to provide programs which, taken as a whole, are at least comparable to services being provided in areas not receiving Title I funds.
9. The Title I project will be based on an annual assessment of educational needs.
10. Parental involvement and support will be encouraged and implemented as required by federal guidelines in all federal programs. Parents/guardians will be asked to participate in and will be kept abreast of their child's instructional progress in all federal programs.
11. The district will enter all approved MDE Title budgets and budget amendments into its accounting software as required by MDE to ensure alignment and tracking of federal funds approved by MDE.
12. The district will ensure all Title budgets and expenditures for all federal programs are: allocable, reasonable and necessary, meets program intent and purposes, aligned with approved application and amendments on file at MDE, and obligated and liquidated in

accordance with the approved plan within the approved grant period according with federal and state law.

13. The District will adhere to all guidelines prescribed in OMB Circular A-87, Appendix B.8.h regarding compensation for personal services which states, “Where employees are expected to work solely on a single Federal award or cost objective, charges for their salaries and wages will be supported by periodic certifications that the employees worked solely on that program for the period covered by the certification. These certifications will be prepared at least monthly and/or semi-annually and will be signed by the employee and supervisory official having first-hand knowledge of the work performed by the employee.

Other References	Description
MPSAS	Public School Accountability Standards

Programs Allowability

All costs charged to federal programs must be allowable in accordance with the Subpart E-cost Principles. Prior to the purchase of any equipment, supplies, or the expenditure of any funds charged to federal programs, the Federal Programs Director must approve the expenditure through the school district’s financial software prior to the purchase. In addition, all costs charged to the program must be:

1. Necessary, reasonable and allocable,
2. Conform with the federal law and all federal program terms,
3. Be consistent with safe and local policies,
4. Must be consistently treated the same,
5. Must be in accordance with General Accepted Accounting Principles (GAAP),
6. Adequately documented,
7. Not included in the match, and
8. Must consider both cost reductions and cash refunds in any applicable credits (as indicated in §200.406).

All program purchases must be clearly aligned to the provision of the federal program in question.

As the final approving agent for the expenditure of all federal program funds, the Director of Federal Programs must authorize all purchases as outlined in the district's purchasing procedures in advance of all purchases. Program guidelines prohibit the use of federal program funds to: provide incentives to participate, supplant other local, state, or federal initiatives, purchase foods, provide services outside of the scope of the program's intended purpose, or purchase other materials or services that are strictly forbidden by federal or state guidelines.

The Director of Federal Programs reviews each federal program's expenditure to ensure that all expenditures are necessary reasonable, and allowable (and have supporting documentation to support such) and then provides approval only for those activities as outlined in the federal award plan.

TITLE I, Part A: IMPROVING BASIC PROGRAMS OPERATED BY LOCAL EDUCATIONAL AGENCIES

TITLE I, Part A: IMPROVING BASIC PROGRAMS OPERATED BY LOCAL EDUCATIONAL AGENCIES

Guidance on Allowable and Unallowable Expenditures

Below is a general overview of allowable and unallowable activities to support Title I, Part A program planning activities.

Allowable Expenditures	Unallowable Expenditures
• **Academic Support for At Risk Students (AIS, RTI, counseling, credit recovery, etc.):** o Certified teachers and teaching assistants o Guidance counselors, social workers and other professionals providing supplemental services o Proportional benefits for Title I salaries o Equitable services for private school students o Pre-K, summer and extended day programs o Transportation for Title I extended day and summer programs if not otherwise available • **Support Staff for Title I Programs:** o Teacher Aides (non-instructional services) o Data management staff for Title I only o Secretary and/or clerks for Title I only o Title I Coordinators and administrators o Stipends for principals outside contract hours o Nurses for summer and extended day Title I programs	• **Core instruction or mandated services:** o Teachers providing core instruction o Base pay for principals (contract hours) o Superintendents and Deputies with districtwide responsibilities o Special Education services (OT, PT, Speech) o Part 154 services for English Learners o Mandated guidance counselors, social workers, nurses, etc. o Direct reimbursements to private schools. o Costs for standardized screening to determine student eligibility for AIS o Cost for administering, scoring and reporting results for mandated state assessments
• **Title I program supplies and materials:** o Supplemental instructional materials o Computer aided instruction software for AIS o Diagnostic and progress monitoring materials o Title I data management software o Nutritional snacks for Title I students during extended day and summer programs o Technology to upgrade the educational program of a SWP	• **Supplies and materials:** o Food and refreshments for staff activities, including working lunches o Costs for basic reading series or materials for core instruction o Promotional items, such as T-shirts, caps, tote bags, imprinted pens, and key chains o Door prizes, movie tickets, gift certificates, pass to amusement parks, etc. o Ceremonies, banquets, or celebrations
• **Title I Parent and Family Engagement:** o Parent Liaison or Coordinator o Consultants o Stipends for staff to plan for or participate in Title I activities outside contract hours o Costs for activities including materials, transportation, childcare, and light refreshments	
• **Professional Development aligned with Title I:** o Stipends and/or substitutes for staff o Educational Consultants o Reasonable supplies and materials for PD	• **Professional Development:** o PD that is stand-alone, 1-day, or short-term workshops not aligned to a schoolwide plan or school improvement initiative

Allowable Expenditures	Unallowable Expenditures
• Conference costs that meet state and federal guidelines https://www2.ed.gov/policy/fund/guid/uniform-guidance/faqs-grantee-conferences.doc • **Other** ○ Field trips aligned with academic content or to access humanities experiences ○ Costs for Concurrent or Dual Enrollment Programs (tuition, fees, books and instructional materials) ○ Advanced humanities courses	• **Other:** ○ Field trips for entertainment or recreational purposes only ○ Construction, Remodeling, or Renovation ○ Costs that do not meet federal Supplement/Not Supplant guidelines

Use of Funds in Targeted Assistance and Schoolwide Plan Schools

Targeted Assistance Schools

Title I-A funds may only be used to meet the needs of children identified as being in the greatest need of services. Students must be selected using multiple, educationally-related, objective criteria. In a targeted assistance program, all costs must be supplemental and limited to services for eligible students.

Schoolwide Schools

Title I-A funds are used to upgrade the entire educational program in a school and, all students may benefit from the use of Title I-A funds. Activities must be part of the schoolwide plan and support an identified academic need through the school's comprehensive needs assessment. In addition to supplemental services, schoolwide schools may provide elective courses to prepare or support low-achieving students to take advanced courses, preschool enrichment programs, and programs to improve outcomes for students with disabilities and English learners. For more information see the federal guidance regarding use of funds in a Schoolwide Program: https://www2.ed.gov/policy/elsec/leg/essa/essaswpguidance9192016.pdf

Required Title I Reserves

Homeless Reserve

All LEAs that receive Title I Part A funds must reserve funds for services for homeless students. LEAs should conduct a needs assessment to determine the reserve amount and clearly show these funds in the Title I budget.

Parent and Family Engagement Reserve (Formerly Parent Involvement)

LEAs with Title I allocations greater than $500,000 must reserve an amount equal to 1% of the Title I, Part A allocation and allocate 90% of those funds to Title I schools for Parent and Family Engagement activities. These funds must be clearly identified in the Title I budget.

For additional assistance on allowable and unallowable Title I A costs districts may contact the Mississippi Department of Education Director of Federal Programs 601-359-3499

Section A-2

Jackson County School District Policy DJEA: PURCHASING AUTHORITY

Issue Date: 12-10-2007 Revised Date: 7-14-2025

Purchasing Authority

"Purchasing agent" shall mean superintendent. Pursuant to the authority granted by Section 37- 39-15, Mississippi Code 1972 as amended, this school board hereby designates other individuals as "purchasing agents" subject to the limitations set forth below.

1. In addition to the superintendent, the school board hereby designates the business manager as "purchasing agent" with general authority to negotiate for and purchase the commodities and services necessary for the operation of the school district, within the limits of budget categories and purchasing law.

The purchasing agents of this school board, before entering upon their official duties in such capacity, shall furnish a good and sufficient surety bond in the penal sum of Fifty Thousand Dollars ($50,000.00). Section 37-39-21 (1987)

GENERAL AUTHORITY

All agencies and governing authorities shall purchase their commodities and printing; contract for fire insurance, automobile insurance, casualty insurance (other than workers' compensation) and liability insurance; contract for garbage collection or disposal; contract for sewage collection or disposal; and contract for public construction as provided by law. Section 31-7-13 (For purchase of commodities, see Section 31-7-12.)

1. $5,000.00 or less purchases which do not involve an expenditure of more than Five Thousand Dollars ($5,000.00), exclusive of freight or shipping charges, may be made without advertising or otherwise requesting competitive bids. Provided, however, that nothing contained in this paragraph shall be construed to prohibit any agency

or governing authority from establishing procedures which require competitive bids on purchases of Five Thousand Dollars ($5,000.00) or less. Section 31-7-13 (a)

2. Purchases Over $5,000.00 but Not Over $75,000.00 See Section 31-7-13 (b)
3. Purchases Over $75,000.00 See Section 31-7-13(c)
4. Lowest and Best Bid Decision Procedure. See Section 31-7-13 (d)
5. The results of all competitive bid openings shall be tabulated and presented to the school board at its next regular or special meeting.

6. All federal purchases of goods (commodities) between $5,001 to $75,000 and services between $10,001 to $250,000 must have two (2) price quotes from qualified sources. Any federal services over $250,000 will need to follow the competitive bidding process outlined in the Uniform Administrative Requirement (2 CFR 200.320(c)-(d))
7. Federal purchases cannot be done through sole source providers unless:
   a. Emergency not permitting delay
   b. Awarding agency expressly authorizes non-competitive proposals.
   c. After solicitation of a number of sources, competition is determined inadequate (must document vendors contacted and result).

Procedure

All expenditures charged to federal programs must be allowable in accordance with Subpart E-Cost Principles. The written JCSD Federal Programs Purchasing Procedures must be followed for all federal program expenditures. The federal programs department will check the expenditure for allowability. The final approving agent for all federal programs expenditures is the Director of Federal Programs.

Jackson County School District Policy DJEG: PURCHASE ORDERS and CONTRACTS

Issue Date: 6-19-2000 Revised Date: 7-14-2025

Purchase Orders and Contract

One of the most important aspects of control over expenditures is an efficient and effective system of purchasing. The purchasing system of the Jackson County School District includes purchase requisitions and purchase orders.

1. Purchase requisitions are documents filled out by requesting departments/divisions/schools or teachers requesting that the purchasing department buy the items requested. A requisition is the device by which management realizes that there is a need for materials.
2. Purchase orders are documents issued by the school district to vendors ordering the items requested by departments/divisions/schools or teachers. A purchase order is the device by which management places an order. Accepting a purchase order by a vendor affects a legally binding contract. The purchase order gives the vendor authority to ship the required items and binds the district for payment.

3. The district will refrain from awarding grants or subgrants when conflicts of interest exist. The Education Department of General Administrative Regulations (EDGAR) defines a “conflict of interest” as arising when any of the following has a financial or other interest in the firm selected for award:

   a. The employee, officer, or agent
   b. Any member of that person’s immediate family
   c. That person’s business partner
   d. An organization which employs, or is about to employ, any of the above or has a financial or other interest in the firm selected for award.

Employees of the District are not permitted to solicit or accept gratuities, favors, or anything of monetary value for personal gain from contractors, potential contractors, or subcontractors. Violations of this policy may result in disciplinary action and/or legal ramifications.

Using the documents above, the purchasing process will work as follows:

1. Purchase requisitions are to be prepared by school district personnel whenever there is a request for materials. All requisitions require approval by the principal of the school or director of the department. Once approved, this requisition will be forwarded to the Business Office.
2. When a properly prepared and approved requisition is received by the Business Office, it will be reviewed to ensure that the requisition is in compliance with public purchasing law requirements.
3. Once the public purchasing law requirements are fulfilled, a purchase order will be issued, the issuance of which is official notice to the vendor that the order should be filled.
4. When ordered materials are received, the vendor's invoice shall be signed by the person receiving the material and returned to the Business Office.
5. Prior to paying any claim, the accounts payable clerk will match the following documents:
    a. Purchase requisitions
    b. Purchase order
    c. Vendor invoice

All purchase orders shall be pre-numbered and controlled. Requisitions do not require prenumbering.

A purchase order log shall be maintained by purchase order number. This log will allow for follow-up on unfilled orders, as well as allowing for the school district to determine the dollar value of outstanding purchase orders. The purchase order log shall, at a minimum, contain the following information: purchase order number, date issued, vendor name, description and amount.

Open purchase orders to vendors are acceptable if items have been bid and the bids are properly accepted by the school board in their official minutes. Open purchase orders to vendors are only good for the duration of the bid and no bid shall exceed two fiscal years. This bid should be for a period, established by the school board, to ensure budgetary control over

the purchase of such commodities.

Jackson County School District Policy DJEJ: PAYMENT PROCEDURES

Issue Date: 4-21-2022 Revised Date: 7-14-2025

In addition to prepayments laid out in Policy DK—Student Activities Fund Management and Policy DJDAA—Travel Reimbursements, the Superintendent and School Business Manager are a uthorized to release payment warrants to vendors prior to school board approval under the following circumstances:

1. Payments on contractual obligations approved by the board if the contract includes specific deposit/payment/invoice terms
2. Public utility bills
3. Postage up to $500 per school or department
4. Fuel reimbursements up to $250 per employee when using a school vehicle
5. Grant fund expenses that require payment in order to meet liquidation deadlines, not to exceed approved grant amounts, and only after goods have been delivered or services have been rendered
6. Instances where the period between verification of invoice and the next board meeting is greater than 45 days {MS 31-7-305(2)}
7. Vehicle title and tag fees

The Superintendent and Business Manager should use discretion with the goal to limit the number of prepayments each month. Discretion should consider whether proper planning was performed, whether the circumstances were unexpected and/or outside of the district's control, and ramifications if prepayment is not made. All prepayments will be ratified by the school board at the next regularly scheduled meeting.

See the JCSD Federal Programs Purchasing Procedures below:

JCSD Federal Programs Purchasing Procedures

Requisition Created in Marathon

- Any school/department receiving federal funds will create a requisitions in Marathon for school level federally funded purchases based off the budget narrative and wait for a PO number to be assigned. If it is a district level federally funded purchase then the Federal Programs Coordinator will create a requisition in Marathon.
- Federal fund budgets in Marathon mirror budgets in MCAPS
- For **school/department purchases** - The principal/director approves the requisition as primary authorization. The Director of Information Technology will approve if it is a technology purchase, the Assistant Director of Educational Technology will approve if it is a software purchase, and the Director of Curriculum and Instruction will approve if it is a software or professional development purchase. The Federal Programs Coordinator will check for the following allow-ability, correct coding, and to check the school/department budget narrative to ensure that the expense is aligned to the school/department plan. The Director of Federal Programs will check to make sure federal purchasing laws are being followed. The Business Manager and/or designee will check to make sure state purchasing laws are being followed during the final authorization.
- For **district level federally funded purchase** - The Federal Programs Department approves as primary authorization. The Director of Information Technology will approve if it is a technology purchase, the Assistant Director of Educational Technology will approve if it is a software purchase, and the Director of Curriculum and Instruction will approve if it is a software or professional development purchase. The Director of Federal Programs will check to make sure federal purchasing laws are being followed. The Business Manager and/or designee will check to make sure state purchasing laws are being followed during the final authorization.

PO# Assisgned

- The Business Manager and/or designee upgrades the requisition to a PO and assigns a PO number.

Order Placed

- The school/department designee and the Federal Programs Coordinator will monitor Marathon daily to check for the creation of requisitions and the issuance of PO's for requisitions. Once the requisition has been upgraded to a PO the school/department designee will print the PO from Marathon if it is a school/department level purchase. The Federal Programs Coordinator will print the PO from Marathon and email it to the school/department if it is a district level purchase.
- School designee will be the point of contact with vendors for their purchases and will be responsible for placing their school/department's orders.
- Federal Programs Coordinator will be the point of contact for all vendors for the federally funded purchases for the district office and will be responsible for placing all district Federal Programs orders.

Submit for Payment

- **School/department level**: The school/department designee should upload all signed invoices in Marathon and email the Purchasing Agent and/or Business Manager designee to let them know it has been uploaded. Then email the Claim Docket Submission Checklist with all required documents attached to the Federal Programs Department.
- **District level**: The Federal Programs Coordinator should upload all signed invoices in Marathon and email the Purchasing Agent and/or Business Manager designee to let them know it has been uploaded.
- The Federal Programs Coordinator must ensure that the principal/director's signatures are on all required documents submitted to the business office for school/department federal purchases.
- The Federal Programs Coordinator must ensure that the Director of Federal Programs signature is on all required documents submitted to the business office for district level federal purchases.

Final Closeout of Claim by Business office

- The business office will add the claim to the next board claim docket to be paid after board approval.
- After the payment of the claim, the business office will close out the PO if there is no balance.
- If there is a balance on the PO, the Federal Programs Department will notify the business office when the PO is ready to be closed.

REVISED 7/1/2025

TITLE I, Part A: IMPROVING BASIC PROGRAMS OPERATED BY LOCAL EDUCATIONAL AGENCIES

Guidance on Allowable and Unallowable Expenditures

Below is a general overview of allowable and unallowable activities to support Title I, Part A program planning activities.

Allowable Expenditures	Unallowable Expenditures
• **Academic Support for At Risk Students (AIS, RTI, counseling, credit recovery, etc.):** o Certified teachers and teaching assistants o Guidance counselors, social workers and other professionals providing supplemental services o Proportional benefits for Title I salaries o Equitable services for private school students o Pre-K, summer and extended day programs o Transportation for Title I extended day and summer programs if not otherwise available • **Support Staff for Title I Programs:** o Teacher Aides (non-instructional services) o Data management staff for Title I only o Secretary and/or clerks for Title I only o Title I Coordinators and administrators o Stipends for principals outside contract hours o Nurses for summer and extended day Title I programs • **Title I program supplies and materials:** o Supplemental instructional materials o Computer aided instruction software for AIS o Diagnostic and progress monitoring materials o Title I data management software o Nutritional snacks for Title I students during extended day and summer programs o Technology to upgrade the educational program of a SWP • **Title I Parent and Family Engagement:** o Parent Liaison or Coordinator o Consultants o Stipends for staff to plan for or participate in Title I activities outside contract hours o Costs for activities including materials, transportation, childcare, and light refreshments • **Professional Development aligned with Title I:** o Stipends and/or substitutes for staff o Educational Consultants o Reasonable supplies and materials for PD	• **Core instruction or mandated services:** o Teachers providing core instruction o Base pay for principals (contract hours) o Superintendents and Deputies with districtwide responsibilities o Special Education services (OT, PT, Speech) o Part 154 services for English Learners o Mandated guidance counselors, social workers, nurses, etc. o Direct reimbursements to private schools. o Costs for standardized screening to determine student eligibility for AIS o Cost for administering, scoring and reporting results for mandated state assessments • **Supplies and materials:** o Food and refreshments for staff activities, including working lunches o Costs for basic reading series or materials for core instruction o Promotional items, such as T-shirts, caps, tote bags, imprinted pens, and key chains o Door prizes, movie tickets, gift certificates, pass to amusement parks, etc. o Ceremonies, banquets, or celebrations • **Professional Development:** o PD that is stand-alone, 1-day, or short-term workshops not aligned to a schoolwide plan or school improvement initiative

Allowable Expenditures	Unallowable Expenditures
• Conference costs that meet state and federal guidelines https://www2.ed.gov/policy/fund/guid/uniform-guidance/faqs-grantee-conferences.doc • **Other** ○ Field trips aligned with academic content or to access humanities experiences ○ Costs for Concurrent or Dual Enrollment Programs (tuition, fees, books and instructional materials) ○ Advanced humanities courses	• **Other:** ○ Field trips for entertainment or recreational purposes only ○ Construction, Remodeling, or Renovation ○ Costs that do not meet federal Supplement/Not Supplant guidelines

Use of Funds in Targeted Assistance and Schoolwide Plan Schools

Targeted Assistance Schools

Title I-A funds may only be used to meet the needs of children identified as being in the greatest need of services. Students must be selected using multiple, educationally-related, objective criteria. In a targeted assistance program, all costs must be supplemental and limited to services for eligible students.

Schoolwide Schools

Title I-A funds are used to upgrade the entire educational program in a school and, all students may benefit from the use of Title I-A funds. Activities must be part of the schoolwide plan and support an identified academic need through the school's comprehensive needs assessment. In addition to supplemental services, schoolwide schools may provide elective courses to prepare or support low-achieving students to take advanced courses, preschool enrichment programs, and programs to improve outcomes for students with disabilities and English learners. For more information see the federal guidance regarding use of funds in a Schoolwide Program: https://www2.ed.gov/policy/elsec/leg/essa/essaswpguidance9192016.pdf

Required Title I Reserves

Homeless Reserve

All LEAs that receive Title I Part A funds must reserve funds for services for homeless students. LEAs should conduct a needs assessment to determine the reserve amount and clearly show these funds in the Title I budget.

Parent and Family Engagement Reserve (Formerly Parent Involvement)

LEAs with Title I allocations greater than $500,000 must reserve an amount equal to 1% of the Title I, Part A allocation and allocate 90% of those funds to Title I schools for Parent and Family Engagement activities. These funds must be clearly identified in the Title I budget.

For additional assistance on allowable and unallowable Title I A costs districts may contact the Mississippi Department of Education Director of Federal Programs 601-359-3499

Section A-3

FISCAL CONTROLS: Accounts Management

Limit Access to Accounting System

The Jackson County School District (JCSD) utilizes complete financial accounting software that includes the following modules: General Ledger, Accounts Payable, Capital Assets, Payroll, Marathon Administration, Remote Link, Remote Link Administration, and Human Resources. The Business Manager and/or designee of the JCSD is the sole software administrator that has the ability to set up users, assign activity rights, and assign access to federal program funds to these users.

Users must be employees of the JCSD to be added as a user in the financial accounting software. Each new hire, transfer within district, or termination is reviewed by the Business Manager and/or designee to determine if a new user needs to be created or an existing user need modified or disabled.

Segregate Duties within Accounting System

Each user may be assigned to one or more modules and assigned to view or edit rights in each module. Only the Purchasing Agent and Staff Accountant in the Business Office have edit rights in the Accounts Payable and Capital Assets modules. Only the Payroll Agent in the Business Office have edit rights in the payroll module. Only the Human Resources Staff have edit rights in the Human Resources module. Only the Business Manager and Assistant Business Manager have edit rights in the Marathon Administration module and in the General Ledger module.

No other positions within the district have edit rights in the Accounts Payable, Capital Assets, Payroll, General Ledger, Human Resources, or Marathon Administration modules. No users from the Federal Programs Department have the edit rights in these modules.

Many users have view only rights to the General Ledger, Accounts Payable, Capital Assets, and Payroll. There are two users from the Federal Programs Department that have view only rights to these modules the Director of

Federal Programs and the Federal Programs Coordinator.

The Remote Link module is used by users outside of the Business Office including all school campuses and departments. This module is where users can make requests for purchases, employee time, employee leave, asset transfers, asset discards, and budget amendments. These requests are approved at the school/department by the supervisor within Remote Link and then at least one more secondary level described below in the Remote Link Administration module. There are two users from the Federal Programs Department that have view only rights to these modules the Director of Federal Programs and the Federal Programs Coordinator.

The Remote Link Administration module is used by District Administrators to provide secondary approval of requests mentioned above. The secondary approval process is determined by assigned locations and/or assigned funds that they control. The JCSD has up to 8 approval levels depending on location and fund source. There are two users from the Federal Programs Department that have access to Remote Link Administration, the Director of Federal Programs and the Federal Programs Coordinator.

Protect Against Unauthorized Obligations of Federal Funds

Schools/locations in the financial accounting software determine the line items that users of those locations have access to. Each line item of the federal grant application is assigned to only one unique school/location within the financial accounting software. Only that school/location has the ability to make purchase requests using those federally funded line items. Purchases using federal funds at the school level can only be done if all the following steps are followed in the financial accounting software.

1. A purchase request is done by the school user in Remote Link using a federal fund line item.
2. The purchase request is approved by the school supervisor in Remote Link Administration.

3. If the purchase is a technology tagged item, then the Director of Information and Educational Technology approves the purchase request in Remote Link Administration.
4. If the purchase is software, then the Assistant Director of Educational Technology approves the purchase request in Remote Link Administration.
5. If the purchase is software or professional development, then the Director of Curriculum and Instruction approves the purchase request in Remote Link Administration.
6. The purchase request is approved by the Federal Programs Coordinator in Remote Link Administration.
7. The purchase request is approved by the Director of Federal Programs in Remote Link Administration.
8. The purchase request is approved by the Business Manager and/or designee in Remote Link Administration.

Section A-4

Prevent Over-obligation of Federal Funds

The JCSD has controls in place via its financial accounting software to protect against over-obligation of federal funds. Once the district receives approval of its federal grant application, the approved budget is loaded into the financial accounting system (FAS) manually such that the approved budget matches the FAS budget line item by line item. In addition, JCSD keeps a separate fund for each grant type and year so that expenses and carryover can be monitored across multiple years.

Purchase requests can only be made in Remote Link if there is an available budget in that line item. The financial accounting software will not allow purchases for line items if the purchase would put the balance in the

budget at less than $0. The available budget for each line item is calculated by the financial accounting software by starting with the approved federal grant budget subtracting invoice paid to date, subtracting open purchase orders, and subtracting open purchase requests. The financial accounting software also has the ability to warn or not allow payments to be made if there is not enough budget for that line item to make a claim against that line item.

Preventing Duplicate Payments

Claim requests can only be made after submitting a unique PO, a unique invoice, and a signed receiving document. The financial accounting software will not allow an invoice number to be used more than once Fiscal Controls: Account Maintenance

Section A-5

Periodically Review Accounts

The Director of Federal Programs and the Federal Programs Coordinator reviews federal grant purchases on a daily basis to make sure expenses are in the grant plan and charged against the appropriate grant and fiscal year. They will also review federal grant payroll expenses on a monthly basis to make sure expenses are in the grant plan and charges against the appropriate grant and fiscal year. Lastly, the Federal Programs Department will collaborate with the business office to perform and document monthly reconciliation of federal grant general ledger line item from each federal grant awarded to JCSD.

Procedure

The Business Manager and/or designee and the Director of Federal Programs will determine who documents monthly reconciliation of federal grant general ledger accounts and uses this reconciliation to prepare request for reimbursement by general ledger line items from each federal grant awarded to JCSD.

The Director of Federal Programs and the Federal Coordinator will prepare fiscal snapshots for all grants on a monthly basis for Administration/Principal Meetings after ensuring that all transactions (including refunds and recoded transactions) have been accurately and properly recorded after all monthly Board meetings.

Section A-6

Budget with Approved Funding Application

Per JCSD Policy DFC #11 “The district will enter all approved MDE Title budgets and budget amendments into its accounting software as required by MDE to ensure alignment and tracking of federal funds approved by MDE.”

Once JCSD receives approval of its federal grant application the approved amounts are loaded into the financial accounting software by the Business Manager and/or designee. The Business Manager and/or designee obtains the approved application from the Mississippi Grant Information System and enters that approved grant application line item by line item into JCSD’s financial accounting software. After all grant budgets have been entered, the Business Manager and/or designee will meet with the Director of Federal programs to review each line item entered. In addition, JCSD keeps a separate fund for each grant application so that expenses and carryover can be monitored across multiple fiscal years. After the conclusion of the first year of the grant the unspent amount is carried over to the next fiscal year and entered as the beginning budget balance.

Procedure

The Director of Federal Programs and the Business Manager and/or designee will meet periodically to implement the procedures listed below:

1. When federal grant applications are approved, both parties will ensure that all funds outlined in MCAPS are accurately reflected in the JCSD accounting system: Marathon.
2. Budgets will be entered into Marathon by the Business Manager and/or designee and a meeting will be scheduled to review and compare the MCAPS funding application (line items) with the Marathon budget report to ensure alignment.
3. Ensure that a separate fund for each grant application is kept in Marathon, so that expenses and carryover can be monitored across multiple fiscal years.
4. After the conclusion of the first year of the grant, the unspent amount is carried over to the next fiscal year and entered as the beginning budget balance into Marathon.

B. PERIOD OF AVAILABILITY AND CARRYOVER

Section B-1

Carryover Procedures

Jackson County School District (JCSD) is permitted to carry over federal funds not expended within the fiscal year awarded to the next fiscal year. While the law permits JCSD to carry over funds for the full 27-month period of availability, JCSD is expected to expend the fiscal year allocation within that fiscal year, (i.e., the first 15 months). An approved original budget is required before carryover funds can be applied. The table below provides carryover procedures and requirements for each federal program.

(CFR §76.709-710; Sec.412(b) of the General Education Provisions Act (GEPA), 20 U.S.C. 1225(b).)

Program	Carryover Procedures
Title I, Part A - Improving the Academic Achievement of the Disadvantaged	Title I, Part A of the Elementary and Secondary Education Act of 1965 (ESEA) as amended by Every Student Succeeds Act (ESSA) permits JCSD to carry over Title I funds not expended within the fiscal year awarded to the next fiscal year (Sec 1127). While the law permits JCSD to carry over funds, JCSD is encouraged to expand the fiscal year allocation within that fiscal year. The law specifies requirements for the expenditure of carryover funds exceeding the 15-percent carryover limitation. However, the waiver process allows JCSD to request waivers from the Mississippi Department of Education (MDE) once every three years when the JCSD fails to expend at least 85-percent of the allocated funds within the fiscal year.
Title I, Part A – School Improvement 1003(a)	SIG 1003(a) does not provide for carryover of unused funds.
Title II, Part A – Supporting Effective Instruction	ESSA permits JCSD to carryover 100% of Title II, Part A funds. Unless there are extenuating circumstances, funds set aside for equitable services must be expended in the year in which they are allocated.
Title IV, Part A – Student Support and Academic Enrichment	JCSD may obligate Title IV, Part A funds during the federal fiscal year for which the funds were appropriated and during the succeeding federal fiscal year for a total period of 27 months of availability. When funds are carried over, JCSD must ensure that they have a process and internal controls in place to track unspent funds from the prior year in addition to the current year fund requirements and be able to show how total funds were spent according to the Title IV, A focus area. While there are no restrictions for the carryover of Title IV, Part A funds, JCSD with carryover funds more than 25-percent of their allocation may be monitored and/or provided technical assistance to address the excessive carryover amounts.

ESSA made no changes to the Title I carryover rules, with one exception: funds for equitable services to nonpublic school students. ESSA states that funds allocated to JCSD for educational services and other benefits to eligible private school children must be obligated in the first fiscal year for which the funds are received by JCSD. (See ESSA Section 1117(a)(4)(B).)

Accordingly, these funds may not be carried over.

The Federal Programs Department will monitor federal fund expenditures during the school year to minimize the amount of funds carried forward.

The future goal through the first 15 months, the generally anticipated rate of draw for JCSD running full year federal program funded supports and services are as follows:

October 31st	up to 27% funds used		April 30th	up to 67% funds used
November 30th	up to 33% funds used		May 31st	up to 73% funds used
December 31st	up to 40% funds used		June 30th	up to 80% funds used
January 31st	up to 47% funds used		July 31st	up to 87% funds used
February 28th	up to 53% funds used		August 31st	up to 93% funds used
March 31st	up to 60% funds used		September 30th	100% funds used

At the completion of the first 15 months, the Mississippi Department of Education (MDE) permits JCSD to carryover allowable unused funds to JCSD for continued use during the remainder of the 27-month period of availability. MDE will monitor to ensure that JCSD is drawing down these older funds prior to accessing newer funds.

JCSD uses a separate unique fund number for each grant year application to monitor spending from one fiscal year to the next. The fund does not change from one fiscal year to the next.

Procedure

The Federal Programs Department will implement the procedures listed below:

1. Using the chart above as a guide/gauge, monthly snapshots will be prepared and uploaded to Title1Crate and distributed to all principals and directors if applicable.
2. Review all requisitions and instruct administrators to utilize carryover funds when applicable. Communication will be via written email or phone call.

3. Budgets will be entered in Marathon by the Business Manager and/or designee and a meeting will be scheduled with the Director of Federal Programs to review and compare MCAPS funding application (line items) with the Marathon budget report to ensure alignment.
4. Will ensure that a separate fund for each grant application is kept in Marathon, so that expenses and carryover can be monitored across multiple fiscal years.
5. Will make sure that the unspent amount is carried over to the next fiscal year and entered as the beginning budget balance into Marathon.

C. AUDIT REQUIREMENTS

Section C-1

Audit Resolution

CONTACT PERSON RESPONSIBLE FOR CORRECTIVE ACTION PLAN

Dr. Kimberly Williams, Director of Federal Programs

Ms. Amber Geiser, Business Manager

4700 Colonel Vickrey Road

Vancleave, MS 39565

Phone number (228) 283-3000

Section C-2

Corrective Action Plan

The Director of Federal Programs and the Federal Programs Coordinator (Herein referred to as the Federal Programs Department) will ensure that all federal grant expenditures match with the approved Mississippi Grant Information System budget and will balance funds on a monthly basis. The annual Federal Consolidated application will be done timely.

The Business Office will support the Federal Programs Department with all adjusting journal entries. Fund drawdowns will be done by the Business Manager and/or designee.

D. INTERNAL CONTROLS

Section D-1

Control Environment

Jackson County School District Policy GAA: PROFESSIONAL EDUCATOR CODE OF CONDUCT

Issue Date: 9-12-2011 Revised Date: 5-11-2026

Professional Educator Code of Ethics and Standards of Conduct

All professional educators in the school district shall comply with the Mississippi Professional Educator Code of Ethics and Standards of Conduct as outlined in Mississippi Department of Education policy Rules 14.10 and 14.17.

The superintendent or his or her designee shall establish procedures to assure that all school district employees comply with this policy. The procedures shall include, but are not limited to:

Providing all licensed employees with a copy of the ***Mississippi Educator Code of Ethics and Standards of Conduct*** — located on the JCSD website under Human Resources.

1. Maintaining a signed statement in each licensed employee's personnel file verifying that he or she has been given notice of the ***Mississippi Educator Code of Ethics and Standards of Conduct;***
2. Advising all licensed employees that his or her contract with the school district is subject to the ***Mississippi Educator Code of Ethics and Standards of Conduct*****;** and may be revoked or suspended pursuant to its terms; and
3. Providing annual in-service training for all employees on the ***Mississippi Professional Educator Code of Ethics and Standards of Conduct.***

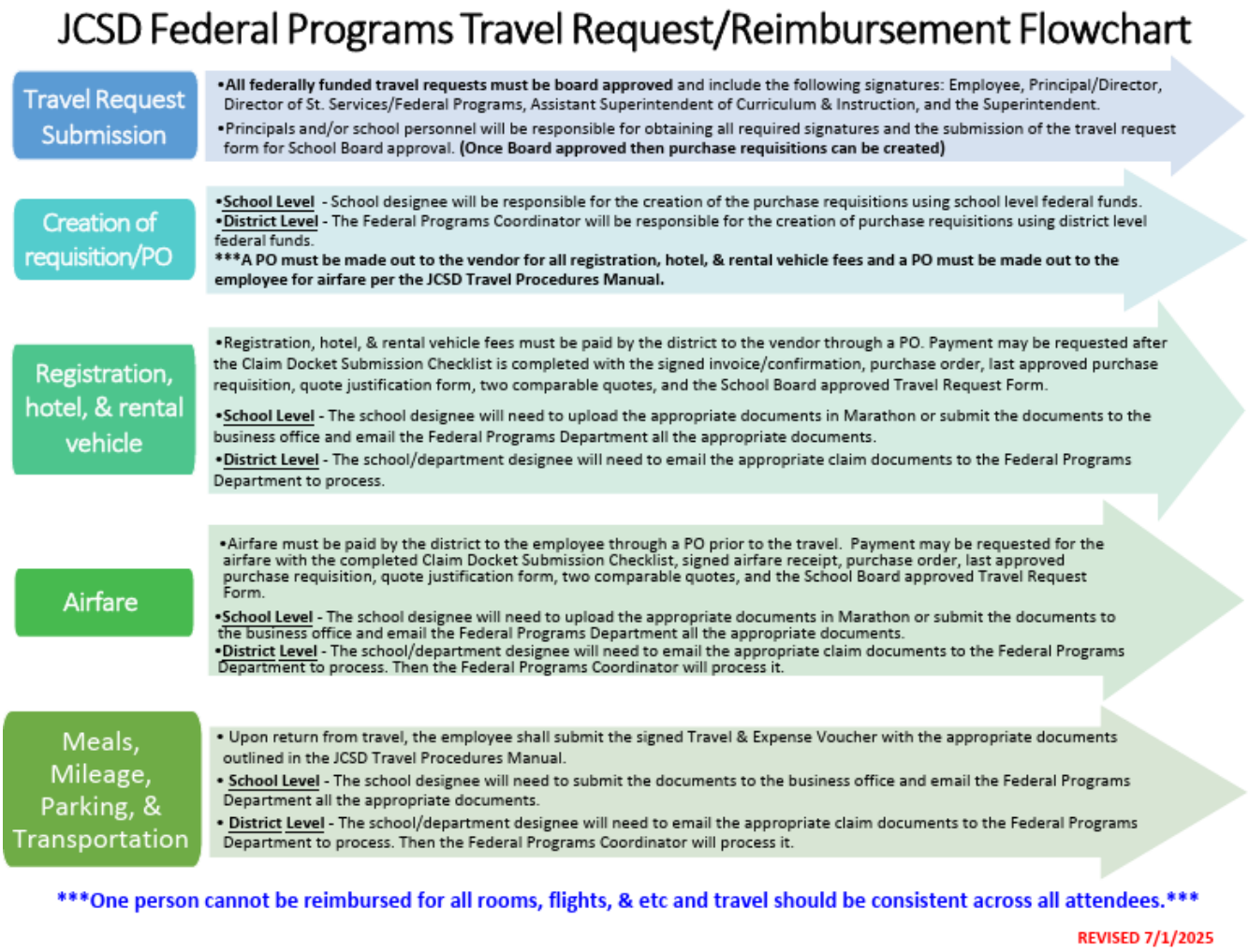
The Superintendents shall report to the Mississippi Department of Education all license holders who engage in unethical conduct relating to an educator/student relationship.

The Mississippi Public School Accountability Standard for this policy is standard 2.

MS Code	Description
37-16-4	Violations of test security procedures; enforcement and penalties.
37-3-2	Certification of teachers and administrators
37-3-51	37-3-51
37-9-57	Effect of abandonment of employment

Other References	Description
Mississippi Department of Education	Policy Rules 14.10 and 14.17

See the Travel Request/Reimbursement Flowchart below:



Section D-2

Control Activities and Risk Mitigation

Jackson County School District Policy DJEC: FEDERAL PURCHASING AND PROCUREMENT

Issue Date: 11-04-2022 Revised Date: 7-13-2026

FEDERAL PURCHASING AND PROCUREMENT

The Jackson County School District shall comply with all state and federal laws regarding purchasing and procurement. The implementation of this guidance is to reduce administrative burden and risk of waste, fraud, and abuse for federal awards.

When utilizing federal funds, district staff must strictly adhere to the guidance and rules outlined by the Office of Management and Budget (OMB) in the Uniformed Administrative Requirements. Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200); including but not limited to the following:

- Federal purchases of services and perishable food/supplies under $10,000 are considered "micro purchases." The purchase orders for micro purchases may be awarded without soliciting any competitive quotes if the costs are deemed reasonable. To the extent practicable, these purchases should be distributed equitably among qualified suppliers.
- All federal purchases of services between the amounts of $10,000 to $250,000 must have at least two (2) price or rate quotes. Any services over $250,000 will need to follow the competitive bidding process.
- All federal purchases are subject to 200.214, the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, as well as 2 CFR part 180. The regulations in 2 CFR part 180 restrict making Federal awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from receiving or participating in Federal awards.
- In the event of a termination of a federal award, the Jackson County School District shall adhere to the notification requirements outlined in 2 CFR Part 200.341, including providing written notice of termination, documenting the reasons for termination, and fulfilling all necessary reporting requirements to federal systems such as SAM.gov and USAspending.gov. The district will also establish a process to respond to any information placed into SAM.gov regarding a termination.
- As required by 2 CFR 200.319, all procurement transactions under

the federal award must be conducted in a manner that provides full and open competition and is consistent with the standards of this section and 200.320.

The State of Mississippi is more restrictive on the purchase of goods (commodities); therefore, district staff must also adhere strictly to the guidance and rules outlined by the Mississippi State Purchase Law Summary, including the following:

- Purchases which do not involve an expenditure of more than $5,000 may be made without advertising or otherwise requesting competitive bids if the costs are deemed reasonable.
- For all (irrespective of funding source) purchases of goods (commodities) between the amounts of $5,000 and $75,000, districts must have at least two (2) price quotes.
- For all (irrespective of funding source), purchases of goods (commodities) over $75,000 must adhere to the Mississippi State Purchase Law Summary which requires the application of a competitive bidding process.
- The state of Mississippi allows exceptions to the bidding requirements (under Miss Code Section 31-7-13), for outside equipment repairs and perishable supplies or food purchased for use in connection with the school lunch programs.

The Superintendent or designee shall develop procedures for the support of this policy.

Section D-3

Internal Controls Monitoring and Evaluation

SECTIONS 7-7-201 to 7-7-215, MISSISSIPPI CODE of 1972

The state department of audit is hereby authorized and empowered to post-audit and investigate the financial affairs and all transactions involving the school funds of the county including the minimum education program funds and supplementary district school funds, and to make separate and special audits thereof, as now provided by Sections 7-7-201 to 7-7-215, Mississippi Code of 1972. ' 37-61-29 SINGLE AUDIT ACT Mississippi Public School Districts will have single audits performed annually by the Mississippi State

Auditor's Office or by an independent accounting firm. The Mississippi State Department of Education shall have cognizant agency responsibilities for all Mississippi public school districts. School districts should contact the audit resolution officer with the Mississippi State Department of Education to resolve any audit findings that affect federal programs in their districts. The Mississippi Public School Accountability Standard for this policy is standard 4. LEGAL REF.: MS CODE cited Mississippi Public School Accountability Standards Financial Accounting Manual for Mississippi Public School District.

Procedure

The state department of audit is hereby authorized and empowered to post-audit and investigate the financial affairs and all transactions involving the school funds of the Jackson County School District including the minimum education program funds and supplementary district school funds, and to make separate and special audits thereof, as now provided by Sections 7-7-201 to 7-7-215.

Jackson County School District will have single audits performed annually by the Mississippi State Auditor's Office or by an independent accounting firm. The Mississippi Public School Accountability Standard/or this policy is standard 4.

An independent accounting firm also tests internal controls annually and provides an opinion on whether any deficiencies exist in those internal controls.

RECORDS RETENTION and ACCESS (EDGAR 200.303(e, 200.333:

What are the WRITTEN policies/procedures to document internal controls?

See Section D

What policy/procedures safeguard personally identifiable information?

JCSD Policy JRAB (FERPA)

How does the policy/procedures address record retention for five (5 years?

JCSD Policy JRAB

E. INTERNAL CONTROLS

Section E-1 thru E-4

Confidentiality

As stated in JCSD's student and faculty handbook, "The Jackson County School District adheres to the requirements outlined in the Family Education Right to Privacy Act (FERPA)." To this end, we will train our staff that deal with personally identifiable information to ensure the integrity and security of information at the beginning of the school year. This includes payroll, budgeting, personnel, etc. We will also take measures to limit access to our internal running systems by password protecting them and only allowing necessary access. In addition, JCSD will utilize the MCAPS User Agreement Forms and keep them on file in the JCSD Office of Federal Programs.

Personally Identifying Information (PII)

JCSD only accesses PII when it has a need to know for the information as it relates to official duties. The procedures are based on guidance from the Handbook for Safeguarding Sensitive Personally Identifiable Information (March 2012; Homeland Security)

1. Never leave Sensitive PII in hard copy unattended and unsecured. Physically secure Sensitive PII (E.g., in a locked drawer, cabinet, desk, or safe) when not in use or not otherwise under the control of a person with a need to know. Sensitive PII may be stored in a space where access control measures are employed to prevent unauthorized access by members of the public or other persons without a need to know (e.g., a locked room or floor, or other space where access is controlled).
2. Try not to send Sensitive PII using a fax machine. If possible, scan and then encrypt the document(s) and email it. If the information must be sent by fax, do not send Sensitive PII to a fax machine without contacting the recipient to arrange for its receipt. You can email Sensitive PII without protection if the recipient's need for the information is related to his or her official duties.

3. JCSD must report all privacy incidents, whether suspected or confirmed, to the Human Resource Director immediately.
4. Adhere to district policy for Mississippi Student Information Systems (MSIS)/ data collection, FERPA, and student records.
5. Follow retention and disposal policies for Sensitive PII.

Jackson County School District Policy GAR: PROFESSIONAL PERSONNEL RECORDS

Issue Date: 5-10-2004 Revised Date: 3-10-2025

Professional Personnel Records

As used throughout this policy, the term employee refers to licensed personnel.

A file of personnel records shall be maintained in the superintendent's office for each licensed employee of this school district. A file shall be kept for all resigned or retired licensed employees, including such essential information as deemed appropriate by the superintendent (or designee) as specified by state and federal laws.

CONFIDENTIALITY

Personnel information concerning district employees is generally confidential and may be reviewed only on a need to know basis under conditions which guarantee the administration's right of access to information necessary to make judgments and the protection of employees against unnecessary invasion of privacy. Personnel information that is public record may be released to any person upon request.

Records of a teacher's performance and evaluation shall not be released without the written consent of the teacher. Files containing medical information regarding an employee will be kept separate from other personnel files.

The superintendent shall notify an employee in writing when a request is made for disclosure of the employee's personnel, medical, or similar files, if the superintendent reasonably believes disclosure would invade the employee's privacy. The records will be disclosed unless written objection is received from the licensed employee within seven (7) business days from receipt by the employee.

TYPES OF INFORMATION

It shall be the responsibility of each licensed employee to ensure that the school district receives record of any prior teaching experience. In addition, if the teacher has rendered military service, the proof of discharge from service must be furnished to the school district. The licensed employee is responsible for ensuring that the information that will maintain the employee's personnel file on a complete and up-to-date basis is provided to the superintendent's office. The records shall contain the following:

1. The correct name, current address, and home telephone number of the employee;
2. An accurate record of the employee's work experience;
3. Current data on education completed, including transcripts of academic work;
4. Proof of requirements fulfilled in order to be eligible for salary;
5. Current data on credentials;
6. Any current data requested by the superintendent concerning the employee's health and/or medical examinations;
7. Records of assignment;
8. Evaluations of performance;
9. Letters of commendation, reprimand, or omission of duty;
10. Other materials mutually agreed upon between principal and the teacher.

USE OF PERSONNEL RECORDS

All the contents of the personnel file, with the exception of evaluations, comments, or recommendations provided to the district on a confidential basis by universities, colleges, or persons not connected to the school district, shall be available for inspection by the employee concerned. The district reserved the right to have a member of the superintendent's office staff present at the time the employee inspects his or her personnel file for

the purpose of explaining and interpreting information therein. Similarly, at the time the record is reviewed, the employee shall have the right to have present a representative of his or her own choosing, if desired.

The superintendent shall promptly notify in writing a teacher against whom a complaint has been placed in that teacher's personnel file. The teacher shall have the right to respond to all materials contained in the personnel file and to any materials to be placed in the file in the future. Responses shall become part of the file.

PARENTAL NOTICE

If the school district receives Title I funds, the district shall provide parents with notice that they may request information about the professional qualifications of classroom teachers. The notice to parents must include the following:

1. Whether the teacher has met state qualifications for the grade level and subject areas taught;
2. Whether the teacher is teaching under emergency or other provisional status.
3. The baccalaureate degree of the teacher and any other graduate certification or degree held by the teacher, and the subject area/s of the certification degree; and
4. Whether the child is provided services by para-professional, and, if so, their qualifications.

If a parent requests the above-listed information, the school district is required to provide the information in a timely manner.

The Mississippi Public School Accountability Standard for this policy is standard 2.

Jackson County School District Policy JRAC: MSIS/ DATA COLLECTION POLICY

Issue Date: 8-1-2005 Revised Date: 7-14-2025

Data Collection Policy and Procedural Guidelines Handbook

1.0 Introduction and Overview

1.1 Purpose

In accordance and cooperation with HB 1251, which gives the Office of the State Auditor the authority to determine the correctness and accuracy of all reports made to the State Department of Education by any school district or school official concerning the number of educable students in any school district, the number of students enrolled in any school district, the number of students in average daily attendance in any school district, and the number of students being transported or entitled to transportation to any of the public schools of this state, the Jackson County School District will set the following Data Collection Policies and Procedures to help ensure this quality data.

1.2 Components of Data Quality

The Jackson County School District's data will contain the following components:

1. Objectivity: Data is accurate, unbiased and presented in a clear, complete, well-documented manner. Objectivity will be achieved by using appropriate data sources and sound analytical techniques, by using proven methods, and by carefully reviewing the content of all information and reports.
2. Integrity: Data will not be compromised through corruption or falsification.
3. Transparency: Our data will have a clear description of methods, data sources, assumptions, outcomes and related information that allow users to understand the data.
4. Reproducibility: Our data can be reproduced by others by using the documented methods, assumptions and data sources in order to achieve comparable findings.
5. Utility: Data produced by the district will be useful and available to the intended audience. The requirements, recommendations and examples in this guide will improve data quality for our district.

1.3 Policy Audience

It is important for all staff of the Jackson County School District to understand the issues involved in data collection data entry, and recognize that these issues reflect the values of the school district.

The Jackson County School district believes that good data is an integral part of teaching, learning and managing the school enterprise. Everyone who has a role in student outcomes-teachers, administrators, counselors, registrars, office support staff, school board members and others, must share this belief. Because good data is as much a resource as staff, books and computers, a wise education system is willing to invest time and money in achieving useful information, and respect the effort taken to produce it. Therefore, through the implementation of this Data Collection Policy and Procedure Guidelines, the Jackson County School District will actively foster this belief and environment.

2.0 Roles and Responsibilities

A data process that collects quality data is well planned, has staff members that are well-trained and know their roles and responsibilities, and have needed tools and resources. In this section, we have identified the critical roles and responsibilities.

2.1 School Board

The primary role of the School Board is to set policy for the school district. The Superintendent and Administrative Staff develop procedures and regulations for carrying out board policy. There are four (4) key leadership roles in setting board policy: vision, structure, accountability and advocacy. In the area of data collection, the School Board formulates policies based on state and federal laws, as well as local district needs and staff requirements.

Responsibilities

1. Setting Data Collection Policy
2. Understanding the impact data has on funding programs - Allocating appropriate resources to enable schools to meet the ever-increasing need for data collection and data entry

3. Investing in computer hardware and software as a routine cost of doing business

2.2 Superintendent

It is the Superintendent's responsibility to enhance the educational program of students, to improve student achievement, and to see that district policies are implemented. It is the Superintendent's responsibility to foster an environment and culture of quality data that will result in reliable data that is useful for evaluating the instructional program and student achievement, and for pointing out areas of success and places where improvements are needed. It will enable the district to have confidence in the information that is collected, and, most importantly, will allow the district to make effective decisions.

Responsibilities

1. Set education benchmarks that use data to measure student achievement.
2. Support the development of a Culture of Quality Data in the district through an effective professional development program.
3. Encourage principals to make data-driven, building-level decisions.
4. Support the staff in the promotion of more efficient data collection procedures, the use of technology to decrease data entry errors, and the movement toward applications that are "interoperable" (i.e., that interact with each other using a minimum amount of programming resources).
5. Support the allocation of funding to provide schools with the appropriate resources to enter data.
6. The district will select a data coordinator.

2.3 Principal

Our Principal serves as the chief instructional leader and is ultimately responsible for data collection and reporting in the school. The Principal has the responsibility to report data as accurately as possible. The Principal must ensure that the school's information is accurately reflected in the data.

Responsibilities

1. Check reports for accuracy and reasonableness before “signing off” and sending them to the district. Periodically spot-check source documents against data, to ensure that required data (e.g., medical information) is being entered correctly.
2. Ensure that staff have access to appropriate technology tools.
3. Attend meetings and training about data requirements.
4. Provide district data personnel with recommendations for improvements in data collection procedures.
5. Allow and encourage staff to attend training in their areas of expertise.
6. Use a variety of training strategies, including the “train-the-trainer” model, when necessary.
7. Work with staff and the district to develop and use standard procedures for data entry and reporting.
8. Provide trained staff to assist data entry personnel during peak periods (enrollment, scheduling, etc.).
9. Understand and communicate laws and regulations that affect data at school (e.g., the Family Educational Rights and Privacy Act of 1974 [FERPA] and the Health Insurance Portability and Accountability Act of 1996 [HIPAA]).
10. Support and monitor district data security policies and procedures.
11. Utilize data to make daily instructional decisions.
12. Provide an environment conducive to accurate data entry.

2.4 Teacher/Counselor

Our teachers and counselors are responsible for entering or supplying timely and accurate data regarding students, as required.

Responsibilities:

1. Attend training on the use of data in the instructional program.

2. Identify barriers to effective data entry and communicate these to the Principal or other appropriate personnel.
3. Respect the privacy and confidentiality of student data by protecting data from students and unauthorized personnel.
4. Follow district data security policies and procedures.
5. Enter data accurately and in a timely manner.
6. Check work for accuracy and completeness.
7. Share good ideas and best practices for data entry with your peers.
8. Check calendar for data reporting deadlines so that you can allocate time for data entry.

2.5 Office Staff/Registrar

Registrars and office staff are responsible for entering important data accurately and completely, maintaining data security, and understanding how the data will be used. The district recognizes that this position is critical to its data collection effort. Therefore, it is important that this position is taken seriously and provided sufficient resources.

Responsibilities

1. Enter data accurately and in a timely manner.
2. Attend professional development training.
3. Follow the appropriate instructions and documentation.
4. Identify barriers to effective data entry procedures and communicate these to the principal, or other appropriate personnel.
5. Implement the district data security policies and procedures (e.g., change passwords frequently, do not share passwords, treat data confidentially, etc.)
6. Check work and run appropriate edit reports.
7. Ask for help when an error is made.
8. Identify a peer who does similar work to facilitate sharing of ideas and best practices can occur.
9. Check calendar for data reporting deadlines.

2.6 MSIS Primary/Secondary Contact

Serves the administrator by ensuring that the statistical information reviewed represents data that has been entered accurately and collected systematically. The MSIS contact person assists in the information reporting process through staff development and collaboration with the various offices and programs responsible for producing data and information.

Responsibilities

1. Coordinate the data collection process.
2. Provide professional development for staff members. - These sessions include demonstrations that incorporate hands-on training, enabling data entry personnel to become used to the actual data entry screens; examples that actually reflect situations that will be encountered; handbooks or guidebooks, with copies of data entry screens, systematic instructions, and the rationale for entering the data; descriptions of the procedures for obtaining assistance (e.g., help desk phone number, online and/or e-mail query process); and, copies of the reports created from the data, enabling trainees who enter information to have a sense of how their work affects the operation of the school.
3. Assist schools in resolving discrepancies in information before reports are forwarded.
4. Develop a process that allows staff to request new reports or modifications of existing reports.
5. Collaborate with the District Technology Director or Coordinator to enhance the ability of computer programs to determine effective editing procedures for reports and other information.

2.7 Director of Technology

This position maintains and secures the hardware, software, and network that allow staff to enter, store, secure, and transfer data.
Responsibilities

1. Secure network infrastructure.
2. Support technical implementation and error resolution.
3. Secure the integrity of data.

3.0 Data Collecting and Reporting Requirements and Timeline

3.1 Data Timeline/Calendar

The district will utilize the MSIS 2.0 Annual Reporting Calendar, a calendar of due dates and timelines that will provide the necessary information to meet the Mississippi Department of Education guidelines.

The Data Timeline and Calendar indicates due dates for reports and data entry.

The district will provide sufficient time and resources for data collection.

4.0 District Wide Common Data Collection Methods and Uniform Data

4.1 District Wide Common Data Collection Methods

The Jackson County School District has established and will utilize uniform procedures for entering student data at the school level. The procedures listed below will be followed:

Authorized Data Entry Personnel

Each school will have a list of authorized personnel for any student data entry and their email addresses on file for the auditor.

Student Enrollment

1. Acquire student demographic data from guardian.
2. Verify residency of student. Two proofs of residency should be provided by the parent/guardian and verified by school district staff for each student upon enrollment into the school district for each school year. All students should have the Residency Verification Checklist in their cumulative folders.
3. Student data is entered into SIS office program.
4. Check for student's MSIS number, acquire an MSIS number if one is not found.
5. Determine special needs and refer to LSC Chairperson.

6. Verify the expiration date for the student's immunization record.

Out of District Students

1. Any out-of-district student enrolling should have proper documentation of district approval on file in the cum folder.

Transfer-In Students

1. Request withdrawal form from previous school.
2. Verify residency of student. Two proofs of residency should be copied and filed for each student upon enrollment into the school district for each school year. All students should have the Residency Verification Checklist in their cumulative folders.
3. Determine whether in-state transfer or out-of-state transfer. Note: Out-of-state students are required to provide initial registration requirements information.
4. Complete school registration forms.
5. Determine grade placement or special needs.
6. Enter Student data into MSIS using the appropriate entry code.
7. Verify MSIS number or obtain one if needed.
8. Request the MSIS release and records for incoming students.

Dropouts or Transfer-Out Students

Complete withdrawal form for student. Student is withdrawn in SIS using the appropriate withdrawal code. Comply with requests for MSIS release and records request from other schools.

Timeline for Transfers/Releases of Students in MSIS

All transfers and releases will be completed within 24 hours of the request. A daily log will be kept as documentation of all transfers and releases.

Attendance

Daily attendance is entered every period by either authorized office personnel or individual classroom teachers.

Check-ins and checkouts are done by authorized office personnel.

Corrections to daily attendance are updated at a minimum of at least one time per week. Example: Correcting absences to tardies, etc. or unexcused to excused. All excuses should be date stamped upon receipt.

Cumulative Records

The auditor's office will be reviewing cumulative folders at random. The cumulative folders should be current regarding the items listed below:

1. Residency Verification Sheets signed and dated by District Personnel
2. Immunization records with current date;
3. Date of Birth;
4. Current address that agrees with student demographic information from SIS.
5. Primary phone number from SIS. The auditors' office will verify the previous year's graduation data.

The auditor's office will check the Carnegie units for the graduates of the previous year to verify eligibility for graduation.

The auditor's office will check cumulative folders for mandated test scores.

Storage of Student Data

Storage of Student Data

1. Store all student data on hard copy up to 5 years.
2. Transcript, grades, and attendance are kept on insert sheets in cum folder indefinitely for every student.
3. Hard copies, cum folders, etc., are kept in a locked file cabinet in the administrative office.

4.2 Uniform Data Business Rules

The District will uniform data business rules for the following critical data.

1. Demographic Data Elements
2. Student Data Elements
3. Personnel Data Elements
4. Teacher Data Elements

5.0 Data Protection and System Security

5.1 Data protection and system security are covered in the district's Technology Acceptable Use Policy (Policy IJ-R).

5.2 Public Information Request Process

The district will follow any guidelines set forth by the Freedom of Information Act and applicable state codes and compliance.

5.3 Security Documents

Oath of Confidentiality
Acceptable Use Policy

1. .5.3.1 Oath of Confidentiality forms are submitted to MDE for MSIS purposes for all district/school users. Copies of forms are kept on file in the district office.
2. .5.3.2 The Technology Acceptable Use Policy requires signatures by students/personnel on a yearly basis. Copies are maintained at the school/district office.

6.0 Resources Commitment

6.1 Training

Professional Development Training Activities

District-wide training activities with all personnel responsible for student data entry will be held annually. All personnel will be notified by the district Primary/Secondary Contacts of any new information required by the Mississippi Department of Education.

MSIS Primary/Secondary Contacts will also attend the MSIS Data Conference, SIS Annual Conference and other trainings provided by MDE or SIS.

MS Code	Description
37-37-7	Powers of examiners; auditing policies

Cross References

Code	Description
JRAB	Compliance with FERPA

See the MSIS forms below:

MISSISSIPPI STUDENT INFORMATION SYSTEM
School District Level/School Level
User Security Profile
(Form MSIS-2: submit one form for each MSIS user)

(Please print or type information.)

District Name: **District Number:**

School Name: **School Number:**

Type of User Request (Check one):
___New ___ Modify ___Delete

Requested Effective Date:

Legal Name:

Title: **SSN (last 4-digits):**

Phone: **E-Mail Address:**

Based on the access role definitions, check the level(s) of use required for this user:

District Level Users - ONLY	School Level Users - ONLY	General
☐ (1) Personnel	☐ (1) Personnel	☐ (1) General User
☐ (2) Special Education	☐ (2) Student Administrator	☐ (2) Grade Assignment
☐ (3) Student Administrator		☐ (3) Teacher Support Team
☐ (4) Career Technical Education		☐ (4) View Student Data
☐ (5) Superintendent		
☐ (6) Federal Programs		
☐ (7) Food Service		
☐ (8) Business Manager		

Signature of authorized Primary MSIS district contact Date
(This must be an original signature in blue ink)

MIS OFFICE USE ONLY:

Approved By: **Date:**

Revised 06/2018

OATH OF CONFIDENTIALITY AND
NON-DISCLOSURE OF RELEASED INFORMATION
(MUST be completed by ALL Users)

I understand that data maintained by the systems listed below in the **Application Section**, hereinafter referred to as **MDE Systems**, is sensitive and confidential. I acknowledge the access to and release of information from MDE Systems is governed by the Family Educational Rights and Privacy Act of 1974 and Section 37-15-1, *et seq.* of the Mississippi Code of 1972, Annotated, as amended. I further acknowledge that this data may only be accessed and used for legitimate educational interests **and is sensitive, confidential, and not subject to disclosure**.

I agree that I shall not release MDE Systems data unless authorized to do so according to applicable laws, rules and regulations, neither shall I access and use the information contained therein except for legitimate educational interests.

I acknowledge that I fully understand that the release by me of this information to any unauthorized person could subject me to disciplinary action including termination and/or criminal and civil penalties imposed by law.

Application Section:
Mississippi Student Information System (MSIS)
Mississippi Alternate Assessment of Extended Curriculum Framework (MAAECF)

SIGNATURE: _____
(Please sign in blue ink)

PRINTED NAME: _____
(Please print in blue ink)

TITLE: _____

DISTRICT/SCHOOL: _____

DATE: _____

FERPA Training Procedures

At the beginning of the school year or upon hire JCSD requires all employees to take a mandatory online FERPA training through Safe Schools within 30 days.

FERPA

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights are transferred to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to

disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

School officials with legitimate educational interest; Other schools to which a student is transferring; Specified officials for audit or evaluation purposes; Appropriate parties in connection with financial aid to a student; Organizations conducting certain studies for or on behalf of the school; Accrediting organizations; To comply with a judicial order or lawfully issued subpoena; Appropriate officials in cases of health and safety emergencies;

and State and local authorities, within a juvenile justice system, pursuant to specific State law. Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school. For additional information, you may call 1-800-USA-LEARN (1-800-872-5327) (voice). Individuals who use TDD may use the Federal Relay Service.

Jackson County School District Policy JRAB: COMPLIANCE WITH FERPA

ISSUE DATE: 8-23-2004 REVISED DATE: 6-9-2025

Family Educational Rights and Privacy Act (FERPA)

In accordance with the policy of the Jackson County Board of Education, the following regulations shall govern the release of student records to students and members of the student's family, legal custodian, or legal guardian.

- **DEFINITIONS**

For the purpose of this regulation, the school district has used the following definitions of terms:

Student: Any person who attends or has attended a program of instruction sponsored by the board of education of this school district.

Eligible Student: A student or former student who has reached age 18 or is attending a post-secondary school, and who is no longer a dependent of

the parent for federal tax purposes.

Parent: Either natural parent of a student unless his or her rights under the Family Education Rights and Privacy Act (FERPA) have been removed by a court order; an adopted parent; a guardian; or an individual acting as a parent or guardian in the absence of the student's parent or guardian.

Education Records: Any item of information or record (in handwriting, print, computer media, video or audio tapes, film, microfilm, microfiche, or other medium) maintained by the school district, an employee of the district, or an agent of the district which is directly related to an identifiable student except:

1. A personal record, including informal notes, kept by a school staff member, which meets the following tests:

    a. It was made as a personal memory aid;
    b. It is in the sole possession of the individual who made it; or
    c. Information contained in it has never been revealed or made available to any other person except the maker's temporary substitute;
2. An employment record which is used only in relation to a student's employment by the school district (employment for this purpose does not include activities for which a student receives a grade or credit in a course); or
3. Alumni records that relate to the student after the student no longer attends classes provided by the school district and the records do not relate to the person as a student.

Personal Identifier: Any data or information that makes the subject of a record known. This includes the student's name, the student's parents or other family member's name, the student's address, the student's social security number, a student number, a list of personal characteristics, or any other information that would make the student's identity known.

- **ANNUAL NOTIFICATION**

Within the first month of each school year, the school district will publish a

notice to parents and eligible students of their rights under the FERPA and this policy. The district will also send home with each student a bulletin listing these rights and the bulletin will be included with a packet of material provided parents or an eligible student when the student enrolls during the school year.

The notice will include the following:

1. The right of a student's parent or eligible student to inspect and review the student's education records;
2. The intent of the school district is to limit the disclosure of information contained in a student's education records except: (1) by the prior written consent of the student's parent or the eligible student, (2) as directory information, or, (3) under certain limited circumstances, as permitted by the FERPA;
3. The right of a student's parent or an eligible student to seek to correct parts of the student's education records which he or she believes to be inaccurate, misleading, or in violation of student rights (this right includes the right to a hearing to present evidence that the record should be changed if the district decides not to alter it according to the parent's or eligible student's request and the right to insert in the student's permanent records an explanatory statement giving reasons for disagreeing with the decision);
4. The right of any person to file a complaint with the Department of Education if the school district violates the FERPA; and
5. The procedure that a student's parent or an eligible student should follow to obtain copies of this policy and the locations where copies may be obtained.

The district will arrange to provide translations of this notice to non-English speaking parents in their native language.

- **STATEMENT OF RIGHTS**

Parents and eligible students have the following rights under the Family Education Rights and Privacy Act and this policy:

1. The right to inspect and review the student's education record;
2. The right to exercise a limited control over other people's access to the student's education record;

3. The right to seek to correct the student's education record, in a hearing, if necessary;

4. The right to report violations of the FERPA to the Department of Education; and
5. The right to be informed about FERPA rights.

All rights and protections given parents under the FERPA and this policy transfer to the student when the student reaches 18 or enrolls in a post-secondary school.

- **PROCEDURE TO INSPECT EDUCATION RECORDS**

The parent of a student or an eligible student may inspect the student's education records upon request. In some circumstances, it may be mutually more convenient for the record custodian to provide copies of records. See the schedule of fees for copies below.

Since a student's records may be maintained in several locations, the school principals will offer to collect copies of records or the records themselves from locations other than a student's school, so they may be inspected at one site. However, if a parent or eligible student wishes to inspect records where they are maintained, school principals will make every effort to accommodate the wishes.

The parent or eligible student should submit to the student's school principal a written request that identifies, as precisely as possible, the record or records he or she wishes to inspect.

The principal (or other record custodian) will contact the parent of the student or the eligible student to discuss how access will be best arranged (copies, at the exact location, or records brought to a single site).

The principal (or other record custodian) will make the needed arrangements as promptly as possible and notify the parent or eligible student of the time and place where the records may be inspected. This procedure must be completed in 45 days or less from the receipt of the request for access.

If for any valid reason, such as working hours, distance between record location sites, or health, a parent or eligible student cannot personally inspect and review a student's education record, the school district will arrange for the parent or eligible student to obtain copies of the record. See below for information regarding fees for copies of records.

When a record contains information about students other than a parent's child or the eligible student, the parent or eligible student may not inspect and review the records of the other students.

- **FEES FOR COPIES OF RECORDS**

The school district will not deny parents or eligible students any rights to copies of records because of the following published fees. Where the fee represents an unusual hardship, it may be waived in part, or in whole, by the record custodian. However, the district reserves the right to charge for copies, such as transcripts, it forwards to potential employers or to colleges and universities for employment or admission purposes. The school district may deny copies of records (except for those required by the FERPA) in the following situations:

1. The student has an unpaid financial obligation to the school.
2. There is an unresolved disciplinary action against the student that warrants the denial of copies.

FERPA requires the school district to provide copies of records:

1. When the refusal to provide copies effectively denies access to the records by a parent or eligible student;
2. At the request of the parent or eligible students when the school district has provided the records to third parties by the prior consent of the parent or eligible student; or
3. At the request of the parent or eligible student when the school district has forwarded the records to another school where the student seeks or intends to enroll.

The fee for copies provided under the FERPA may not include the costs for

searching and retrieval. The fee will be from no cost to ten cents per page. (Actual copying cost, less hardship factor.)

The fee for all other copies, such as copies of records forwarded to third parties with prior consent or those provided to parents as a convenience, will be from ten cents to thirty-five cents per page (actual search, retrieval, and copying cost) plus postage, if incurred.

- **DIRECTORY INFORMATION**

For information regarding directory information, see policy JRA.

- **EXCEPTIONS TO PRIOR CONSENT**

The district may disclose personally identifiable information without prior consent under the following conditions:

1. To personnel within the district who have legitimate educational interests;
2. To personnel of an education service district or state regional program where the student is enrolled or is receiving services;
3. To personnel of another school, another district or institution of post-secondary education where the student seeks or intends to enroll;
4. To personnel connected with an audit or evaluation of federal or state education programs or the enforcement of or compliance with federal or state legal requirements of the district
5. To personnel determining a financial aid request for the student;
6. To personnel conducting studies for or on behalf of the district;
7. To personnel in accrediting organizations fulfilling accrediting functions;
8. To comply with a judicial order or lawfully issued subpoena;
9. For health or safety emergency;
10. By request of a parent of a student who is not 18 years of age;
11. By request of a student who is 18 years of age or older or

emancipated;

12. Because information has been identified as directory information.

- **USE OF STUDENT EDUCATION RECORDS**

To carry out their responsibilities, school officials will have access to student education records for legitimate education purposes. The school district will use the following criteria to determine who school officials are. An official is:

1. A person duly elected to the school board;
2. A person certified by the state and appointed by the school board to an administrative or supervisory position;
3. A person certified by the state and under contract to the school board as an instructor;
4. A person employed by the school board as a temporary substitute for administrative, supervisory, or instructional personnel for the period of his or her performance as a substitute; or
5. A person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, the school board attorney or auditor, for the period of his or her performance as an employee or contractor.

School officials who meet the criteria listed above will have access to a student's records if they have a legitimate educational interest in doing so. A "legitimate educational interest" is the person's need to know in order to:

1. Perform an administrative task required in the school employee's position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student's education; or
3. Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement, or student financial aid

The school district will only release information from, or permit access to, a student's education record with a parent's or eligible student's prior written consent except that the school superintendent, or a person designated in writing by the superintendent, may permit disclosure:

1. When a student seeks or intends to enroll in another school district or a post-secondary school (the district will not further notify the parent or eligible student prior to such a transfer of records; the parent or eligible student has a right to obtain copies of records transferred under this provision);
2. When certain federal and state officials need information in order to audit or enforce legal conditions related to federally supported education programs in the district;
3. The parties who provide or may provide financial aid to a student to;
    A. Establish the student's eligibility for the aid,
    B. Determine the amount of financial aid,
    C. Establish the conditions for the receipt of the financial aid, or
    D. Enforce the agreement between the provider and the receiver of financial aid;
4. When the school district has entered into a written agreement or contract for an organization to conduct studies on the school district's behalf to develop tests, administer student aid, or improve instruction;
5. To accrediting organizations to carry out their accrediting functions;
6. To comply with a judicial order or lawfully issued subpoena (the district will make a reasonable effort to notify the student's parent or the eligible student before making a disclosure under this provision); or
7. If the disclosure is an item of directory information, and the student's parent or eligible student has not refused to allow the district to designate that item as directory information for the student; or
8. In response to an ex parte order of the Attorney General of the United States or his/her designee in connection with the investigation or prosecution of terrorism crimes.

The school district will permit any of its officials to make the needed

disclosure from student education records in a health or safety emergency if:

1. He or she deems it is warranted by the seriousness of the threat to the health or safety of the student or other persons;

2. The information is necessary and needed to meet the emergency;
3. The persons to whom the information is to be disclosed are qualified and, in a position, to deal with the emergency; or
4. Time is an important and limiting factor in dealing with the emergency.

The school district officials may release information from a student's education record if the student's parent or the eligible student gives prior written consent for disclosure. The written consent must include at least:

1. A specification of the records to be released;
2. The reasons for the disclosure;
3. The person, organization, or the class or organizations to whom the disclosure is to be made;
4. The parent's or eligible student's signature; and
5. The date of the consent and, if appropriate, a date when the consent is to be terminated.

The student's parent or the eligible student may obtain a copy of any records disclosed under this provision.

The school district will not release information contained in a student's education records, except directory information, to any third parties except its own officials, unless those parties agree that the information will not be re-disclosed without the parent's or eligible student's prior written consent.

- **RECORDS OF REQUESTS FOR ACCESS AND DISCLOSURES MADE FROM EDUCATION RECORDS**

The school district will maintain an accurate record of all requests for it to disclose information from, or to permit access to, a student's education records and of information it discloses and access it permits with some exceptions listed below. This record will be kept with, but will not be a part

of, the student's cumulative school records. It will be available only to the record custodian, the eligible student, the parent of the student, or to federal, state, and local officials for the purpose of auditing or enforcing federally supported educational programs.

The record will include at least:

1. The name of the person or agency that made the request;
2. The interest the person or agency had in the information;
3. The date the person or agency made the request; and
4. Whether the request was granted and, if it was, the date access was permitted or the disclosure was made. The district will maintain this record as long as it maintains the student's education record.

The record will not include:

1. Requests for access or access granted to the parent of the student or to an eligible student;
2. Request for access granted to officials of the school district who have a legitimate educational interest in the student;
3. Requests for, or disclosures of, information contained in the student's education record if the request is accompanied by the prior written consent of a parent of the student or the eligible student or if the disclosure is authorized by such prior consent;
4. Requests for, or disclosure of, directory information designated for that student; or for
5. Requests for, or disclosure of, information contained in the student's education record if the request is in response to an ex parte order of the Attorney General of the United States or his/her designee in connection with the investigation or prosecution of terrorism crimes.

- **PROCEDURES TO SEEK TO CORRECT EDUCATION RECORDS**

The parent of a student or an eligible student has a right to seek to change any part of the student's record believed to be inaccurate, misleading, or in

violation of student rights. (NOTE: under FERPA, the district may decline to consider a request to change the grade a teacher assigns for a course.)

For the purpose of outlining the procedure to seek to correct education records, the term "incorrect" will be used to describe a record that is inaccurate, misleading, or in violation of student rights. The term "correct" will be used to describe a record that is accurate, not misleading, and not in violation of student rights. Also, in this section, the term "requester" will be used to describe the parent of a student or the eligible student who is asking the school district to correct a record.

To establish an orderly process to review and correct an education record for a requester, the district may make a decision to comply with the request for change at several levels in the procedure.

First Level Decision

When a parent of a student or an eligible student finds an item in the student's education record that he or she believes is inaccurate, misleading, or in violation of student rights, he or she should immediately ask the record custodian to correct it. If the record is incorrect because of an obvious error and it is a simple matter to make the record change at this level, the record custodian will make the correction. However, if the record is changed at this level, the method and result must satisfy the requester.

If the record custodian cannot change the record to the requester's satisfaction, or if the record does not appear to be obviously incorrect, the record custodian will:

1. Provide the requester a copy of the questioned record at no cost;
2. Ask the requester to initiate a written request for the change; and
3. Follow the procedure for a second level decision.

Second Level Decision

The written request to correct a student's education record through the procedure at this level should specify the correction the requester wishes the district to make. It should at least identify the item the requester believes is incorrect and state whether he or she believes the item:

1. Is inaccurate and why;

2. Is misleading and why; and/or
3. Violates student rights and why.

The request will be dated and signed by the requester.

Within two weeks after the record custodian receives a written request, he or she will study the request, discuss it with other school officials (the person who made the record or those who may have a professional concern about the district's response to the request), make a decision to comply or decline to comply with the request, and complete the appropriate steps to notify the requester or move the request to the next level for a decision.

If, as a result of this review and discussion, the record custodian decides the record should be corrected, he or she will affect the change and notify the requester in writing that the change has been made. Each such notice will include an invitation for the requester to inspect and review the student's education record to make certain the record is in order and the correction is satisfactory.

If the record custodian decides the record is correct, he or she will make a written summary of any discussions with other officials and of the findings in the matter. The record custodian will transmit this summary and a copy of the written request to the school superintendent.

Third Level Decision

The school superintendent will review the material provided by the record custodian and, if necessary, discuss the matter with other officials such as the school attorney, or the school board (in executive session). The superintendent will then make a decision concerning the request and complete the steps at this decision level. Ordinarily, this level of the procedure should be completed within two weeks. If it takes longer, the superintendent will notify the requester, in writing, of the reasons for the delay and a date when the decision will be made.

If the superintendent decides the record is incorrect and should be changed, he or she will advise the record custodian to make the changes. The record custodian will advise the requester of the change as at the second level.

If the superintendent decides the record is correct, he or she will prepare a letter to the requester, which will include:

1. The school district's decision that the record is correct and the basis for the decision;
2. A notice to the requester that he or she has a right to ask for a hearing to present evidence that the record is incorrect and that the district will grant such a hearing;

3. Instructions for the requester to contact the superintendent, or an official he or she designates, to discuss acceptable hearing officers, convenient times, and a satisfactory site for the hearing (the district will not be bound by the requester's positions on these items, but will, so far as possible, arrange the hearing as the requester wishes); and
4. Advise that the request may be represented or assisted in the hearing by other parties, including an attorney at the requester's expense.

Fourth Level Decision

After the requester has submitted (orally, or in writing) his or her wishes concerning the hearing officer and the time and place for the hearing, the superintendent will, within a week, notify the requester when and where the district will hold the hearing and who it has designated as the hearing officer.

At the hearing, the hearing officer will provide the requester a full and reasonable opportunity to present material evidence and testimony to demonstrate that the questioned part of the student's education record is incorrect as shown in the requester's written request for a change in the record (second level).

Within a week after the hearing, the hearing officer will submit to the school superintendent a written summary of the evidence submitted at the hearing. Along with the summary, the hearing officer will submit his or her recommendation, based solely on the evidence presented at the hearing, that the record should be changed or remain unchanged.

The school superintendent will prepare the district's decision within two weeks of the hearing. The decision will be based on the summary of the evidence presented at the hearing and the hearing officer's recommendation. However, the district's decision will be based solely on

the evidence presented at the hearing. Therefore, the superintendent may overrule the hearing officer if the superintendent believes the hearing officer's recommendation is not consistent with the evidence presented. As a result of the district's decision, the superintendent will take one of the following actions:

1. If the decision is that the district will change the record, the superintendent will instruct the record custodian to correct the record. The record custodian will correct the record and notify the requester as at the second level decision.

2. If the decision is that the district will not change the record, the superintendent will prepare a written notice to the requester that will include:
    a. The school district's decision that the record is correct and will not be changed;
    b. A copy of a summary of the evidence presented at the hearing and a written statement of the reasons for the district's decision; and
    c. Advice to the requester that he or she may place in the student's education record an explanatory statement which gives the reasons he or she disagrees with the school district's decision and/or the reasons he or she believes the record is incorrect.

- **DISTANCE LEARNING**

Online Educational Services are services involving computer software, mobile applications (apps), and web- based tools provided by a third-party to a school district that students and/or parents access via the internet and use as part of a school activity.

All methods of distance learning involving online educational services shall be evaluated and approved by the Superintendent or his/her designee prior to use to ensure the platform’s security and to ensure that there is no risk of disclosure of student protected personally identifiable information. When using an online educational service, the district shall have a written contract

in place prior to use which dictates the necessity of security and data protection. If a contract with a provider is not possible, such as with free-to-use applications, the district must use the utmost caution and validate the security of the application before use. The Superintendent shall consult legal and information technology staff during this process.

Personally identifiable information must be protected at all times in accordance with FERPA. The district shall inform parents of any third-party provider used during distance learning. Non-students shall be discouraged from participating in any district sponsored distance learning.

The Mississippi Public School Accountability Standard for this policy is standard 8.

Jackson County School District Policy I-JR: INTERNET/TECHNOLOGY ACCEPTABLE USE POLICY

ISSUE DATE: 6-15-2009 REVISED DATE: 7-14-2025

Internet Acceptable Use Policy

Introduction

The Internet is an electronic communications network that provides vast, diverse, and unique resources. The goal of the Jackson County School District in providing this service is to promote educational excellence by facilitating resource sharing, innovation, and communication. The Jackson County School District provides computer equipment, computer services, and Internet access for primarily educational purposes. The purpose of providing these resources is to improve learning and teaching through research, teacher training, collaboration, dissemination, and the use of global communication resources. The system administrators (authorized faculty, staff, and administrators) are employees of the Jackson County School District and are authorized and required to monitor authorized activity on school network facilities. The Director of Information Technology has the responsibility of implementing this policy throughout the district. Any device that is in violation of this policy may be removed by the Director at any time. Any person in violation of this policy will be reported to the

appropriate administrator for disciplinary action. Because of its enormous size, the Internet's potential is boundless. However, with such great potential for education also comes some potential for abuse. This policy outlines the guidelines and defines a contract for appropriate Internet use.

Overview

Jackson County School District is CIPA (Children's Internet Protection Act) compliant. CIPA requires schools and libraries to put into place Internet safety policies. The Internet safety policy must include filtering or otherwise blocking access to "visual depictions" of obscene material, child pornography and material that is "harmful to students" when students are accessing the Internet. Online activities of students may be monitored by authorized individuals. Any inappropriate activity by students will be reported to the appropriate school authority for appropriate action.

Internet Safety

Jackson County School District will educate students in the appropriate use of online behavior. This will be achieved via classroom instruction before October of each school year. Any students that arrive after training will be trained individually.

Personal Safety

1. Users will not disclose, use, disseminate or divulge personal and/or private information about themselves, students or any others, including personal identification information, etc. Jackson County School District will not disclose personal information about students on websites or any other insecure media – such as their full name, home or email address, telephone number, or social security number.
2. Users will immediately report to the Jackson County School District authorities any attempt by other Internet users to engage in inappropriate conversations or personal contact.
3. Under no circumstances shall personally identifiable information (PII), including full names, student ID numbers, dates of birth, medical records, academic performance, disciplinary records, or other sensitive data, be transmitted via unencrypted email. If transmission is required, it must utilize secure methods approved by the district's Technology Department. All electronic transmission of PII must use encrypted, district-approved platforms.

Illegal and/or Unacceptable Usage

1. Users will not access, transmit or retransmit any material(s) in furtherance of any illegal act or conspiracy to commit any illegal act in violation of local, state, or federal law or regulations and/or school district policy.
2. Users will not access, transmit, or retransmit copyrighted materials (including plagiarism), threatening, harassing, or obscene material, pornographic material, or material protected by trade secrets, and/or any other material that is inappropriate to students.
3. In some circumstances, students may be allowed to take computers or other devices home. Regardless of the location, this policy applies to ALL DEVICES. All actions performed on any District-owned device is under the oversight of this policy.
4. No devices that provide any networking services, recording devices, or remote access devices or software may be used on the network or devices connected to the network without the permission of the Director of Information Technology. This includes but is not limited to wireless routers, Wi-Fi access points, wired routers, personal digital assistants, recording devices of any sort, or any software to allow remote access from off-premise. Students requiring internet access must use district-provided student networks or devices configured by authorized personnel. The Director of Information Technology may remove any device from the network at any time.
5. Users will not access, transmit, or retransmit any material that promotes violence or the destruction of persons or property by devices including, but not limited to, the use of firearms, explosives, fireworks, smoke bombs, incendiary devices, or other similar materials unless it is directly related to an assignment given by a teacher.
6. Users will not use the network for any illegal activity, including, but not limited to, unauthorized access including hacking, phishing, and spoofing.
7. Users will not access, transmit, or retransmit language that may be considered offensive, defamatory, or abusive, (e.g., “cyberbullying”).
8. Users will not access, transmit or retransmit information that could cause danger or disruption or engage in personal attacks, including

prejudicial or discriminatory attacks.

9. District staff are strictly prohibited from sharing Wi-Fi pre-shared keys (passwords) or other network access credentials with students or unauthorized individuals.

System Resource Limits

1. Users will only use the Jackson County School District system for educational and career development activities and limited, high-quality self-discovery activities as approved by the Jackson County School District. Users shall not use the JCSD Internet for commercial or for profit purposes.
2. Users will not download large files or engage in activity that degrades access to the Internet for the general use.
3. Users will not send, forward, or post chain letters or engage in “spamming” (that is, sending an annoying or unnecessary message to large numbers of people), send/forward mass email files that do not contain educational/instructional content across the district network.
4. Users will not access or read other employees' emails unless approved by the Superintendent.
5. Users will immediately notify his/her teacher or other school administrator in the case of accidentally or intentionally accessing inappropriate information.
6. Users will not provide access to the Jackson County School District’s technology for third parties without prior agreement of Jackson County School District.
7. Users will not attempt to damage computer equipment or software or attempt to alter software configuration of computing resources.
8. Users will not allow anyone to work on Jackson County School District computers and network equipment without the permission of the Information Technology Director. Students are NOT to be allowed to work on equipment or download software on computers without the authorization of the Jackson County School District Technology Staff.
9. Under no conditions should a user provide his/her password to another person or use another person’s password to access other’s

data.

10. Users will not use the district network with deliberate activities that are considered a waste of staff effort (computer/network support staff) and or network resources.
11. All use should serve an instructional purpose and be educational in nature.
12. Use of proxies or any means to bypass the content filter is strictly prohibited and will result in strict disciplinary action.

Temporary Provisions Based on the 2020 Equity in Distance Learning Act (EDLA)

The following provisions are temporary and will be in effect as long as equipment funded by the EDLA is in use within Jackson County School District.

- Students, parents or guardians, and staff agree that they may be charged fees or fines for intentional loss or damage to devices assigned to them as a part of a 1:1 initiative.
- Jackson County School District shall assume control of ownership and liability for devices and other equipment purchased under the EDLA grant program until the devices and/or other equipment:
    - No longer serves the school or related school purposes for which it was acquired and is sold by public auction under Section 17-25-25;
    - Is sold to students in Grade 12 under the provisions of Section 37-7-459; or
    - Is traded into a vendor as part of a subsequent purchase
    - Is discarded as allowed by district policy

User Rights and Responsibilities

1. Users have the responsibility to use computer resources for academic purposes only. Therefore, as mandated by CIPA, filtering will be utilized on all computers accessing the Internet. Exceptions will be for academic research by a staff member with the approval of school administration. The Jackson County School District uses hardware and software resources to filter websites. The filter assists

in the protection of our students by attempting to prevent inappropriate content on the Internet. Even though the district makes every effort to block inappropriate and offensive content, there is no guarantee of blocking such content via the Internet. The School District cannot be liable for events involving the access of inappropriate material. Sites are blocked due to categorization made by companies outside the control of the School District.

2. Employees, students, and unauthorized visitors shall not use an outside Internet connection, such as using a cellular connection to access the Internet on school premises, as this violates CIPA regulations. All Internet traffic MUST flow through the filter to be CIPA compliant. (See Policy IJB)
3. Jackson County School District will fully cooperate with local, state, or federal officials in any investigation related to illegal activities or any other electronic evidence required that would be conducted through the user's Internet account, email accounts, and school computers.
4. While data may be stored on teacher and/or student technology, there are no backups performed by the school or district on a regular basis. Any technology owned by the district may be separated from use at the discretion of the Superintendent at any time.
5. The school district provides email accounts for all employees and students. However, email for students is enabled only at the discretion of the school Principal, through the Assistant Superintendent and Superintendent. All in-bound, out-bound, and deleted emails are being archived and stored for eDiscovery purposes for a period time determined by the district that also complies with state and federal regulations/compliances. Certain positions in the district may have associated email that would be beneficial to retain after an employee leaves the district. In such cases, only the Superintendent may authorize the retention of the account as well as specify who may access it. Jackson County staff members should refrain from using any email account other than district email when conducting all school-related business. By federal law, the use of personal email accounts to conduct school business is subject to discovery.
6. Users should not expect files access or stored on district technology to remain private. Authorized staff may periodically inspect folders and logs or network usage may be kept. Routine

review and maintenance of the system may indicate that user has violated this policy, school codes, municipal law, state law or federal law. Parents of student users maintain the right to inspect the contents of their child's user files.

7. Individual schools within the district may create additional guidelines and procedures consistent with and within the boundaries of this policy. Such guidelines and procedures will be appropriate for the electronic information resources being used and the students served at the school.
8. Students may access electronic mail (email) only in response to educational curriculum requirements as assigned by the teacher. Personal use of email for correspondence is not allowed on school technology for Jackson County School District students.
9. Users will report a virus message found on a computer system to the building/school technology assistant or an administrator and disconnect the system from the network immediately.
10. Users will report any security issue of a questionable nature to the proper building administrative authority and/or the system administrator.
11. Use of the Jackson County School District computers and Internet is a privilege, not a right. Unacceptable and/or illegal use may result in denial, revocation, suspension and/or cancellation of the user's privileges, as well as disciplinary action imposed by school officials.
12. The school district may include a process for the student to appeal the decision to deny, suspend, revoke or cancel Internet privileges.
13. Staff personal technology may be used within the district using wireless technologies for limited and non-educational purposes. However, should the technology be categorized as disruptive, it may be disabled through a centralized means with no warning.
14. Teachers, staff, and administrative personal PCs or laptops will not be connected to the district network due to virus issues unless approved by the Director of Information Technology. Visitor notebook computers may be connected to the district wireless network.

15. Employees should understand fraternizing with students via the Internet/Social Media is prohibited. The District realizes social media sites are very popular. Employees should exercise extreme caution if and when posting information to these sites. Once information is posted, it is there for anyone to view and often share with others. All Jackson County School District employees should understand that inappropriate material and/or conduct posted on social media sites can adversely affect the employee's ability to carry out the responsibilities of his or her job.

Use of AI

1. Permitted Use:

a. AI tools may be used only for educational and professional purposes in accordance with this policy.
b. Only district-approved AI tools may be used by teachers, staff, or students.
c. The use of AI tools must support the district's educational goals and instructional objectives.

2. Teacher Responsibilities:

a. Teachers must ensure that any use of AI tools in the classroom complies with this policy and all relevant laws and regulations.
b. Teachers must clearly inform students of when and how AI tools are being used in the classroom.
c. AI-generated content used in lesson planning or instruction must be verified by the teacher for accuracy, appropriateness, and alignment with curriculum standards.
d. AI tools shall not replace the value of human interaction, discussion, and feedback in the classroom setting.

3. Student Use and Academic Integrity:

a. Students may only use AI tools under the guidance and supervision of a teacher and only for instructional purposes.
b. Use of AI tools must not violate JCSD's academic integrity policies. Students must complete assignments in accordance with teacher expectations and honor code guidelines.
c. Misuse of AI tools for cheating, plagiarism, or bypassing assigned

learning will be addressed under the district's academic integrity and discipline policies.

4. Data Privacy and Security:

   a. The privacy and security of student and staff data must be protected at all times.
   b. Any AI tools that collect, process, or store data must comply with the Family Educational Rights and Privacy Act (FERPA), JCSD Board Policies and all applicable local, state, and federal regulations.
   c. Do not enter PII into AI tools.

5. Monitoring and Compliance:

   a. The district will monitor the use of AI tools to ensure compliance with this policy. There should be no expectation of privacy.
   b. Non-compliance may result in disciplinary action, revocation of technology access, or other consequences as outlined in district policies.

Consequences for Failure to Follow Terms and Conditions of the Jackson County School District Appropriate Use Policy

Users of any Jackson County computer system should be aware that they are accessing the property of the Jackson County School District and that system is intended for educational purposes. Users agree to the terms and conditions of the Internet Acceptable Use Policy. Users agree to avoid any violation of state or federal laws*. Users are hereby informed that they are entitled to no expectation of privacy in their use of technology resources or access of the Internet. Users' computer usage and Internet access may be monitored at any time. Consequences of violating this policy may include paying for damages, denial of access to technology, detention, suspension, expulsion or other actions applicable under the school disciplinary policy, or state or federal law. At the discretion of the Jackson County School District, law enforcement authorities may be involved and any violations of local, state, and/or federal law may result in criminal or civil prosecution.

State Statutes: Ms. Code, 1972
SEC 97-5-27. Disseminating sexual material to children, penalties
SEC 97-29-45. Obscene electronic and telecommunications, penalties
SEC. 97-45-3. Computer fraud, penalties
SEC. 97-45-5. Offense against computer users, penalties
SEC. 97-45-7. Tampering with computer equipment, penalties
SEC. 95-45-9. Offense against intellectual property, penalties.
Federal Statutes:
18 USCS 2510 (1988) Electronic Communications Privacy Act
18 USCS 1030 (1991) Computer Fraud and Abuse Act
Federal Legislation:
S652: Telecommunications/Communications Decency Act
S984: Parental Rights and Responsibilities Act

Signatures

1. Each user will read the Jackson County Computer/Internet Appropriate Use Agreement that states that they understand and will abide by the terms and conditions as stated.
2. Each user further understands that some Internet violations are unethical or may constitute a criminal offense resulting in legal action and understands that access to the Internet will be supervised by Jackson County School District personnel. Provisions of this agreement will be reviewed with students on an annual basis. Lastly, each user further understands that the Jackson County School District is not responsible for the actions of individual users or the information they may access.
3. The AUP will be signed either physically or electronically by the student, a student's parent, any teacher, administrator, and staff using computers on campus.
4. The AUP must be signed each year.
5. Human Resources will keep a copy of all employee signatures whether electronic or physical. The individual schools will keep a copy of the student signatures in their E-Rate Binders. These must be stored for ten (10) years.
6. This Computer/Internet Appropriate Use Policy is a legal and binding

document between the Jackson County School District, its students, faculty and staff, and the administration.

TECHNOLOGY ACCEPTABLE USE POLICY AGREEMENT
Student Agreement

Student agreement signatures are collected as a component of Internet safety training and will be on file in the E-Rate binder at the individual schools.

MS Code	Description
37-11-81	State, agencies, school districts, and certain other schools may only offer digital or online resources to students in Kindergarten through Grade 12 under certain circumstances; requirements of vendors providing digital or online resources; non compliance by providers.

Cross References

Code	Description
IJB	CIPA Policy - Acceptable Use
IJBD	Responsible Use of District Issued Technology

Jackson County School District Policy JR: STUDENT RECORDS

Issue Date: 4-9-1998 Revised Date: 9-8-2025

STUDENT RECORDS

The Jackson County School District requires that a Mississippi cumulative record be maintained for each student currently enrolled in a school and that permanent records be kept in perpetuity for every person who has enrolled or is enrolled in a school. It is the policy of the Jackson County School District Board of Education that the principal of each school will be the legal custodian of all student records for that school. Contents of these records shall include, but not be limited to, the following:

1. Pupil's legal name and address
2. Pupil's birthdate, as verified by a certified birth certificate
3. Annual attendance record
4. Courses taken and grades or proficiency level earned
5. Health information, including immunization records
6. Results of standardized tests required by the State of Mississippi
7. Date of withdrawal or graduation
8. The date of any expulsion from the school system and a description of the student's act or behavior resulting in the expulsion
9. Any other information determined by the State Board of Education

Active permanent records are to be maintained in a secure and fire-resistant location in each school until the student withdraws or graduates, at which time the record may be transferred and/or placed on photographic film or microfilm in a central, fire-resistant depository.

The cumulative record (folder) shall contain the same information as the permanent record, as well as results of standardized tests and other information required by school board policies or prescribed by the State Board of Education.

Active cumulative records are to be maintained in a secure, fire-resistant location in each school. In the event a pupil transfers to a public school,

then the cumulative folder shall be furnished to the head of the school to which the pupil transfers; if a pupil transfers to a private school, then a copy of the cumulative folder shall be furnished to the head of the school to which the pupil transfers. The permanent record shall be kept permanently by the school district from which the pupil transfers.

The district school board may order that cumulative folders, exclusive of the permanent record, may be destroyed after the permanent record is inactive for five or more years. At no time may a permanent record of a student be destroyed.

In an effort to protect the students' records of academic performance, the Jackson County School Board directs principals and counselors to store the permanent and cumulative records in the same location within the school building. State guidelines will be followed in the storing of these records.

The Jackson County School Board further directs the principal to dismiss from school any student whose parents/guardians fail to furnish the school with the following information:

1. Pupil's date of birth, as verified by a certified birth certificate. Any child enrolling in Kindergarten or Grade 1 shall present a certified birth certificate upon enrollment. Any child in Grades 2 through 12 not in compliance at the end of sixty (60) days from the opening of the fall term shall be suspended until in compliance.
2. Parents' address
3. Record of attendance and grades
4. Immunization record
5. Other information as the State Board of Education may prescribe

The day(s) which the student misses as a result of not having this information on file will be unexcused.

To comply with the Family Educational Rights and Privacy Act, the Board has adopted written guidelines (School Board Policy JRAB), which specify which district personnel shall have access to student records for the purposes of planning, implementing and reviewing students' instructional programs. The FERPA statute is found at 20 U.S.C. § 1232g and the FERPA regulations are found at 35 CFR Part 99.

The following procedure will be used in the recording of grades on a pupil's cumulative and permanent records:

1. In the event a student does not receive credit for a subject because of excessive absences, expulsion, or drops out of school, NC will be recorded in the applicable place on the student's cumulative record and permanent record.
2. When a student completes a subject, the actual grade the student earned will be recorded in the appropriate place on the student's cumulative record and permanent record.

Notwithstanding any of the above provisions, no records which are in the process of being audited by the State Department of Audit, or which are the basis of litigation, shall be destroyed until at least twelve (12) months after final completion of said audits and litigation. '37-15-8

The Mississippi Public School Accountability Process Standard for this policy is 8.

LEGAL REF.: MS Code as cited
Mississippi Public School Accountability Standards
Family Educational and Privacy Act (FERPA)

MS Code	Description
37-15-1	Maintenance of permanent records and cumulative folders for pupils; requirement of certified birth certificate or other evidence of age.
37-15-2	Storage of permanent records
37-15-3	Storage of cumulative folders; access to records; disposition of records upon transfer of student between schools; destruction of records.
37-15-4	Maintenance of records relating to district-wide reports.

MS Code	Description
37-15-8	Schedule for disposal of records.

US Code	Description
20 U.S.C. § 1232g	Family Educational Rights and Privacy Act (FERPA)

Other References	Description
MPSAS	Public School Accountability Standards

Cross References

Code	Description
JRAB	Compliance with FERPA

Retention requirements for records

Financial records, supporting documents, statistical records, and all other non-Federal entity records pertinent to a Federal award must be retained for a period of five years from the date of submission of the final expenditure report or, for Federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, respectively, as reported to the Federal awarding agency or pass-through entity in the case of a subrecipient. Federal awarding agencies and pass-through entities must not impose any other record retention requirements upon non-Federal entities. The only exceptions are the following:

1. If any litigation, claim, or audit is started before the expiration of the 3-year period, the records must be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken.
2. Records for real property and equipment acquired with Federal funds must be retained for 3 years after final disposition.

Methods for collection, transmission and storage of information
Federal entity should, whenever practical, collect, transmit, and store Federal award-related information in open and machine-readable formats rather than in closed formats or on paper. When original records are electronic and cannot be altered, there is no need to create and retain paper copies. When original records or paper electronic versions may be substituted through the use of duplication or other forms of electronic media provided that they are subject to periodic quality control reviews, provide reasonable safeguards against alteration, and remain readable.

Section E-5

Jackson County School District will give parents the option to “Opt-Out” of the Institution of

Higher Learner (IHL) through our SAM7 online student registration.

Permissions Fields

Field	Required
Web Publicity	◉
Newspaper Publicity	◉
Network Use	◉
PII	◉
PE Waiver	○
Yearbook	◉
Corporal Punishment	◉
Armed Forces Recruiters and IHL PII	◉
Paperless Reports	○
Permissions/Waiver Document Upload	○

EQUIPMENT EDGAR 200.313-314):

How does the LEA/Subgrantee define equipment?

Per **Jackson County School District (JCSD) policy DPA**, JCSD considers equipment that costs at least $500.00 and all highly walkable items.

What are the inventory/equipment procedures, including physical inventory policy (at least once every two years)?

See Section F-2

How does the LEA/Subgrantee conduct sale and/or disposition of equipment, including highest possible return? (Must include a policy for equipment with a value greater than $5,000, even if

n/a to the system)?

See Section F-5 through F-7

What are the policy/procedures for adequate maintenance of equipment?

See Section F-4

F. INTERNAL CONTROLS

Section F-1

Jackson County School District Policy DPA: CAPITALIZATION OF FIXED ASSETS

Issue Date: 8-19-1996 Revised Date: 6-9-2025

Capitalization of Fixed Assets

The Jackson County School District shall maintain detailed subsidiary records documenting the valuation (cost at date of purchase or fair market value at date of donation) of buildings and equipment under the General Fixed Assets Account Group for an item that costs at least $1000 and all highly walkable items. For a complete listing of required inventory items, refer to the Mississippi Public School Asset Management Manual. Expenditures made for the renovation of buildings and major repairs to buildings that add square footage to the building shall also be capitalized.

The Jackson County School District will not depreciate assets accounted for in the General Fixed Assets Account Group since depreciation is not required by Generally Accepted Accounting Principles. However, should the district account for assets in the Proprietary Fund Group, the straight-line method of depreciation will be used.

The district does not intend to capitalize interest on acquired assets since it is not currently required by Generally Accepted Accounting Principles.

The district will not capitalize infrastructure because it is not presently required by generally-accepted accounting principles.

The school district will use the following fixed asset classification.

1. **Land** - This includes all land owned by the school district.
2. **Buildings** - This includes all buildings owned by the district, such as school buildings, administration buildings, athletic field houses,

gymnasiums, and portable classrooms.

3. **Building Improvements** - This includes major roof replacements, complete central heat/air unit and major wiring upgrades for technology/cable systems.
4. **Improvements other than buildings** - This includes athletic fields, lighting, bleachers, and other improvements that cannot be directly associated with a particular building.
5. **Mobile equipment** - This includes all school buses and district-owned automobiles, trucks and vans. This classification also includes all lawn maintenance equipment, tractors, etc.
6. **Furniture and equipment** - This includes all furniture and equipment contained in the buildings of the school district that meet the asset capitalization requirements of the school district.
7. **Leased property under capital leases** - This includes all fixed assets that are being acquired under a lease/purchase agreement.
8. **Construction in progress** - This includes all buildings and facilities that are currently under construction.

Data elements consist of identifying characteristics that will be recorded for all fixed assets. It is important that the school district initially identify the data elements to satisfy both internal and external reporting requirements. When applicable, the school district will capture the following required data elements for all fixed assets:

1. Major asset class
2. Acquisition date
3. Location Code (refer to SDE codes)
4. Identification tag number
5. Description, including serial and model numbers
6. Acquisition cost
7. Funding source
8. Check/purchase order numbers

The district will tag all fixed assets that are capitalized. It will not be necessary to tag automobiles, trucks, buses or real property. The district may desire to tag assets that are not capitalized. Tags will be different from

those used for capitalized assets.

The tag for capitalized fixed assets will contain a number or bar code and the inscription Property of Jackson County School District (JCSD). In the addition to the tag, the inventory number and JCSD will be written on the property with a permanent marker when practical or engraved if necessary. All capitalized assets are to be properly tagged within a reasonable period of time after acquisition of that asset.

The school district will produce the following reports.

1. **Summary of fixed assets:** This report is a fixed asset summary by major fixed asset classification that includes a summary of additions and deletions by major fixed asset classification. This report must be prepared in a monthly basis.
2. **Fixed asset additions:** This report includes a detailed listing of additions by major fixed asset classification. This report must be prepared on a monthly basis.
3. **Fixed asset deletions:** This report includes a detailed listing of deletions by major fixed asset classification. This report must be prepared on a monthly basis.
4. **Detailed listing of fixed assets:** This report is a detailed listing of all fixed assets by major fixed asset classification. This report must be prepared on an annual basis.

The school district business office will be responsible for maintaining the fixed asset accountability system. The business office will record fixed assets using paid invoices at the time of acquisition and each location will pull the Capital Asset report and tag their locations' fixed assets.

The business office will notify the fixed asset manager at each location of the annual inventory deadline. The fixed asset manager will pull the Capital Asset report and verify their inventory. The Attendance Center Assistant Superintendents, Vocational Director, Food Service Director, Special Education Director, Transportation Director, Business Manager, Accreditation/Federal Programs Director, or other administrators will be responsible for signing the physical inventory forms to verify the assets listed on the annual inventory that are in their custody.
The administrator who authorizes the purchase requisition will be assigned

stewardship of the fixed asset and will be responsible for reporting all break-ins and thefts of properties to the Sheriff's office and will furnish a copy of the Sheriff's report to the school board.

Write-offs or other adjustments to the fixed asset accounting records, brought about as a result of the physical inventory, must be approved by the school board.

The school board will approve the disposition of properties which are no longer useable or needed by the district and any trade-ins of property used in the purchase of new property prior to any disposition or trade of property. The school board must declare equipment and vehicles surplus before they can be used for spare parts.

Section F-2

Per the **Jackson County School District Policy DPA**, the business office will notify the fixed asset manager at each location of the annual inventory deadline. The fixed asset manager will pull the Capital Asset report and verify their inventory. The Attendance Center Assistant Superintendents, Vocational Director, Food Service Director, Special Education Director, Transportation Director, Business Manager, Accreditation/Federal Programs Director, or other administrators will be responsible for signing the physical inventory forms to verify the assets listed on the annual inventory that are in their custody.

Procedure

The capital assets module of the financial software utilized by the JCSD houses all the district's inventory. In this module the following items for each fixed asset can be found: the description of the equipment, make, model, serial number, acquisition date, cost, vendor, fund source from which the equipment was purchased, physical location by building and room located, JCSD inventory number, the equipment's condition, as well as the disposal date if applicable. At the beginning of the school year and the end of the school year the federal programs department will send the

capital asset reports for all federal programs fixed assets to the fixed asset personnel at each location to verify the assets. Once the fixed asset personnel verifies the fixed assets on the capital asset reports are accounted for, they will send the capital asset reports signed by the employee and the principal or director to the federal programs department.

Section F-3

Per the **Jackson County School District Policy DPA,** The Administrator who authorizes the purchase requisition will be assigned stewardship of the fixed asset and will be responsible for reporting all break-ins and thefts of properties to the Sheriff's office and will furnish a copy of the Sheriff's report to the school board.

See the Lost or Stolen Property Affidavit below:

BOARD APPROVED STAMP

LOST OR STOLEN PROPERTY AFFIDAVIT

_____
SCHOOL DISTRICT

_____
ADDRESS

_____
ADDRESS

Location of Property: _____ Date: _____

Description	Inventory Number	Report Date Number	Cost or Purchased	Value

Detailed Explanation of Loss: (In case of theft, robbery or mysterious disappearance, show the name of the Sheriff's Office notified and the date the loss was discovered. If such loss was not reported to a Sheriff's Office at the time of the discovery, give a complete explanation of such failure.)

WE HEREBY STATE UNDER OATH THAT THE ABOVE FACTS ARE TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE.

_____ _____
Property Manager Date

_____ _____
Employee Responsible for Property Date

THIS DATE PERSONALLY APPEARED BEFORE ME, the undersigned authority, in and for _____ County, in the State of Mississippi, the above named individuals, who, being first duly sworn, state on their oaths that the above facts are true and correct to the best of their knowledge.

GIVEN UNDER MY HAND AND OFFICIAL SEAL, this the _____ day of _____, 20___.

_____ _____
Notary Public Date

Jackson County School District Policy EBCA: VANDALISM PROTECTION

Issue Date: 8-19-1996 Revised Date: 6-9-2025

VANDALISM PROTECTION

If any pupil shall willfully destroy, cut, deface, damage, or injure any school building, equipment or other school property, he shall be liable to suspension or expulsion and his parents or person or persons in loco parents shall be liable for all damages. 37-11-19

This school board has the power, authority and duty to suspend or to expel a pupil for misconduct in the school, upon school buses, on the road to and from school, during recess or upon the school playgrounds, and to delegate such authority to the appropriate officials of the school district. 37-7-301 (e)

Citizens, students and law enforcement are urged by this school board to cooperate in reporting any incidents of vandalism in property belonging to the district and the name(s) of the person or persons believed to be responsible. Each employee of this district shall report to the principal of the school every incident of vandalism known to him or her, and, if known, the names of those responsible.

School officials are hereby authorized to sign complaints and to make charges against perpetrators of vandalism against school property, and are further authorized to delegate, as they see fit, authority to sign such complaints and to press charges.

1. A copy of the school district's discipline plan shall be distributed to each student enrolled in the district, and the parents, guardian or custodian of such student shall sign a statement verifying that they have been given notice of the discipline policies of their respective school district. The school board shall have its official discipline plan and code of student conduct legally audited on an annual basis to ensure that its policies and procedures are currently in compliance with applicable statutes, case law and state and federal constitutional provisions.

2. All discipline plans of school districts shall include, but not be limited to, the following:
    1. A parent, guardian or custodian of a compulsory-school-age child enrolled in a public school district shall be responsible financially for his or her minor child's destructive acts against school property or persons;
    2. A parent, guardian or custodian of a compulsory-school-age child enrolled in a public school district may be requested to appear at school by the school attendance officer or an appropriate school official for a conference regarding acts of the child specified in paragraph (a) of this subsection, or for any other discipline conference regarding the acts of the child;
    3. Any parent, guardian or custodian of a compulsory-school-age child enrolled in a school district who refuses or willfully fails to attend such discipline conference specified in paragraph (b) of this section may be summoned by proper notification by the superintendent of schools or the school attendance officer and be required to attend such discipline conference; and
    4. A parent, guardian or custodian of a compulsory-school-age child enrolled in a public school district shall be responsible for any criminal fines brought against such student for unlawful activity occurring on school grounds or buses.
3. Any parent, guardian or custodian of a compulsory-school-age child who (a) fails to attend a discipline conference to which such parent, guardian or custodian has been summoned under the provisions of this section, or (b) refuses or willfully fails to perform any other duties imposed upon him or her under the provisions of this section, shall be guilty of a misdemeanor and, upon conviction, shall be fined not to exceed Two Hundred and Fifty Dollars ($250.00).
4. Any public school district shall be entitled to recover damages in an amount not to exceed Twenty Thousand Dollars ($20,000.00), plus necessary court costs, from the parents of any minor under the age of eighteen (18) years and over the age of six (6), who maliciously and willfully damages or destroys property belonging to such school district. However, this section shall not apply to parents whose parental control of such child has been removed by court or decree. The action authorized in this section shall be in addition to all

other actions which the school district is entitled to maintain and nothing in this section shall preclude recovery in a greater amount from the minor or from a person, including the parents, for damages to which such minor or other person would otherwise be liable.

5. A school district's discipline plan may provide that as an alternative to suspension, a student may remain in school by having the parent, guardian or custodian, with the consent of the student's teacher or teachers, attend class with the student for a period of time specifically agreed upon by the reporting teacher and school principal. If the parent, guardian or custodian does not agree to attend class with the student or fails to attend class with the student, the student shall be suspended in accordance with the code of student conduct and discipline policies of the school district. 37-11-53

Procedure

The HR Director will utilize Vector Solutions (SafeSchools) Program to ensure that all JCSD employees are properly trained and/or made aware of **Policy DPA** upon hire. School administrators will oversee the review of **Policy EBCA** with students annually.

The Administrator who authorizes the purchase requisition will be assigned stewardship of the fixed asset and will be responsible for reporting all break-ins and thefts of properties to the Sheriff's office and will furnish a copy of the Sheriff's report to the school board.

Section F-4

Procedure

Technology Maintenance Reports are completed biannually in August & May for all federally funded assets.

Classroom/Office Maintenance Procedures for Technology

Routine maintenance of technology items can help to extend the life and the appearance of the items purchased within the district. Using the below guidelines, Jackson County School District believes it is providing a responsible maintenance schedule for the investment of received federal funds. This schedule should be performed at least 4 times per academic school year (once per nine-weeks). While these procedures may be used for any technology asset at the district, this is required for ALL assets purchased with federal funds.

Computers

Computers whether notebooks, desktops, Chromebooks, etc. First, dust should be removed from the keyboard and other crevices of the case. Vacuuming is preferred since it removes the dust, but compressed air may be used to dislodge the dust. If using compressed air, the computer should be turned off and unplugged. Areas to vacuum or apply compressed air would include the keyboard, vent holes in desktop cases, and the power supply. When using compressed air always hold the can in the upright position. Tilting or inverting the can causes the contents to come out in liquid form and could cause injury. The asset, other than the screen should be wiped down using an alcohol dampened linen cloth, or a disinfectant wipe. Do not use disinfectant wipes on the screen. If the screen has no buildup, simply wipe the screen with a dry microfiber cloth. If there is a buildup or stubborn spot on the screen, the cloth may be dampened with distilled water or a 50/50 solution of white vinegar and distilled water.

Peripherals

Other peripherals such as mice, headphones, and other items that interconnect with computers and are handled should be cleaned with disinfectant wipes before and after each use.

Printers

Printers should be wiped on the outside only. There is no cleaning that should be done on the inside of a laser printer.

Promethean Panels and Boards

Promethean panels and boards should use the same process as cleaning LCD Monitors. First, wipe with a dry microfiber wipe. If there is buildup that is still there, the cloth may be dampened with either distilled water or a 50/50 solution of white vinegar and distilled water.

See the Title Technology Maintenance Report below: There are three Technology Maintenance Reports: Title, SIG, & ESSER

See the TITLE Technology Maintenance Report below:

TITLE Technology Maintenance Report

School or Department:		Please sign below indicating completion of maintenance procedures.
Date :		Printed Name: _____
		Signature: _____

Please write the room/bus #, JCSD #, and place a check in each box corresponding to the maintenance performed.

Room/ Bus #	Asset ID (JCSD #)	Removed Dust	Cleaned Screen	Reviewed Peripherals	Cleaned Printer	Cleaned Promethean
		☐	☐	☐	☐	☐
		☐	☐	☐	☐	☐
		☐	☐	☐	☐	☐
		☐	☐	☐	☐	☐
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		☐	☐	☐	☐	☐

Section F-5

Per **Jackson County School District Policy DPA "**Write-offs or other adjustments to the fixed asset accounting records, brought about as a result of the physical inventory, must be approved by the school board.

The school board will approve the disposition of properties which are no longer useable or needed by the district and any trade-ins of property used in the purchase of new property prior to any disposition or trade of property. The school board must declare equipment and vehicles surplus before they can be used for spare parts."

***New procedures for discarding federally funded assets.**

Procedure

Step 1: Federally-funded assets have been deemed by the IT department as being inoperable, no longer usable.

Step 2: The discard is entered in the Marathon Disposition portal, so that a list can be generated to submit to MDE OFP.

Step 3: The JCSD federal programs department will submit a list of the disposals to MDE OFP for approval via MCAPS application.

Step 4: The MDE OFP will grant approval to dispose of the federally-funded equipment.

Step 5: The JCSD federal programs department will notify the JCSD Business Office of the approval and the Business Manager will submit the disposition list to the school board of education for approval.

Step 6: Once board approval is obtained, the JCSD Federal Programs department will upload all board minutes and supporting documentation into MCAPs and maintain all documentation for federal auditing purposes.

Section F-6

Per **Jackson County School District Policy DPA "**Write-offs or other adjustments to the fixed asset accounting records, brought about as a result of the physical inventory, must be approved by the school board.

The school board will approve the disposition of properties which are no longer usable or needed by the district and any trade-ins of property used in the purchase of new property prior to any disposition or trade of property. The school board must declare equipment and vehicles surplus before they can be used for spare parts."

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Step 6: Once board approval is obtained, the JCSD Federal Programs department will upload all board minutes and supporting documentation into MCAPs and maintain all documentation for federal auditing purposes.

When original or replacement equipment acquired with federal funds is no longer needed, obsolete or broken, the equipment may be retained, transferred, sold or disposed of, if it is not needed in any other federally funded project or program. The condition, value and age of the equipment will determine the course of action for the equipment. JCSD will dispose of equipment in a way that ensures the highest possible return for the school district. The JCSD will ensure that records are kept and made available for monitors and auditors as to how the equipment was retained, transferred, sold, or disposed of.

See the Federal Programs Discard Form below:

Federal Programs Location 71 Fixed Assets Request for Discard

Asset #	Description	Location	Building	Room	Brief description for Discard

School/Department Fixed Asset Personnel Member requesting request for discard:
Printed Name: _____ **Signature:** _____
School/Department: _____ **Date:** _____

Please email this form to the Federal Programs Department! Revised 8-13-2026

Section F-7

2 C.F.R. 200.313(e)

(2) Except as provided in § 200.312 Federally-owned and exempt property, paragraph (b), or if the Federal awarding agency fails to provide requested disposition instructions within 120 days, items of equipment with a current per-unit fair-market value in excess of $5,000 may be retained by the non-Federal entity or sold. The Federal awarding agency is entitled to an amount calculated by multiplying the current market value or proceeds from sale by the Federal awarding agency's percentage of participation in the

cost of the original purchase. If the equipment is sold, the Federal awarding agency may permit the non-Federal entity to deduct and retain from the Federal share $500 or ten percent of the proceeds, whichever is less, for its selling and handling expenses.

If the equipment is sold, JCSD will advertise and accept sealed bids with a minimum bid established. The capital assets module of the financial software utilized by JCSD computes the gain/loss when an asset is disposed of. It takes into consideration all necessary aspects of the gain/loss calculation. A disposal report can be pulled from this module. This module houses the price determination of the equipment.

If the equipment is sold, Mississippi Code Section 37-7-457 states that all sales of school property under the authority of Section 37-7-455 must be for a cash consideration, and the proceeds must be placed in the maintenance fund of the school district. When the sale of such property is authorized and approved by the school board, the president of the school board shall be authorized and empowered to execute a conveyance of the property upon the terms and for the consideration fixed by the board. The school board shall reserve unto the district all oil, gas and minerals in, on or under the land, and all proceeds derived from royalties upon the reserved mineral interests shall be used as provided by Section 37-7-457.

Section F-8

Procedure

The equipment purchased for Federal Programs is tied to the program through the JCSD financial accounting software system. The capital assets module of the JCSD accounting software houses all the necessary information related to the equipment. It details the description of the equipment, make, model, serial number, acquisition date, cost, vendor, fund source from which the equipment was purchased, physical location by building and room located, JCSD inventory number, the equipment's condition, as well as the disposal date if applicable, the purchase order number and date issued, check number and date issued, and the claim number. The purchase order and purchase requisition for the original purchase of the equipment can also be located in the accounts payable module of the JCSD financial accounting software system.

G. INTERNAL CONTROLS

Section G-1 thru G-3

Personnel Systems Controls

Time and Effort Procedures

Federal Staff Certification in compliance with the Office of Management and Budget (OMB) A-87, Appendix B to Part 225, 8(h).

Semi-Annual Certifications

All employees who are 100% federally funded and work on a single cost objective must complete a semi-annual certification. The semi-annual certification must be:

1. Completed at least every six (6) months;
2. Be signed by the employee and the supervisor with direct knowledge of the work

being performed;

3. Reflect an after-the-fact distribution of the actual activity; and
4. Account for the total activity for which each employee is compensated.

Personnel Activity Report (PAR)

All employees who are federally funded must complete a PAR that supports the distribution of their salaries/wages that meet the following standards:

1. Reflect an after-the-fact distribution of the actual activity;
2. Account for the total activity for which each employee is compensated;
3. Are prepared monthly & coincide with one or more pay periods; and
4. Are signed by the employee and their immediate supervisor.

Procedures

The Director of Federal Programs and/or Local School/Department Administrators will certify and approve all federally funded employee time and effort system reports (Semi-Annual Certification & PAR). Each administrator will review time and effort reports monthly. The Federal Programs Coordinator and/or Local School Facilitators will upload the signed documents into Title1Crate and file them in their office. Using the monthly PAR with a list of activities, local administrators will determine if reconciliation is needed after reviewing all activities performed by the federally-funded employee. The local administrators will then notify the Federal Programs Department of any non-federally funded work that will need to be reimbursed using district funding.

See the Semi-Annual Certification Procedures below:

Semi-Annual Certification Procedures

The school/department designee should retrieve the blank Semi-Annual Certifications off of the Federal Programs website.

The principal/director is to verify the following information is correct:

1. The employee is in a 100% federally funded position for the entire semester.
2. The dates are the first and last working day of the semester for that employee.
3. The position and funding source for that employee is correct.
4. The employee has signed the certification in **blue ink** and dated the last working day of that semester.
5. The principal/director has signed the certification in **blue ink** and dated the last working day of that semester.

****** It is the school/department's responsibility to have a Semi-Annual Certification filled out if an employee that is 100% federally funded leaves before the semester ends. It will need to be dated the last day they worked. The employee and principal/director need to sign it dated the last working day as well.**

Once all information is verified on the semi-annual certification by the principal/director for each employee, the school/department district semi-annual certifications are to be scanned in color and emailed to the Federal Programs Department on the last day of that semester.

The Federal Programs Department will contact the school/department designee and the principal/director with any issues concerning missing certifications or errors.

SIG Semi-Annual Certifications are to be filed in the schools SIG documentation.

School Title Semi-Annual Certifications are uploaded in Title1Crate by the Local School Title I Facilitator for their campus.

District Title Semi-Annual Certifications are uploaded in Title1Crate by the Federal Programs Coordinator. They are filed in the Federal Programs Department Semi-Annual Certifications binder as well.

*****Semi-Annual Certifications are to be done each semester (December and May/June) for all 100% federally funded employees and are due on the last working day of that semester.**

REVISED 8-1-2024

Section G-4

Fringe Benefits

Fringe benefits are allowances and services provided by employers to their employees as compensation in addition to regular salaries and wages. Fringe benefits include, but are not limited to, the costs of leave (vacation, family-related, sick, or military), employee insurance, pensions, and unemployment benefit plans.

Purchase/Procurement (EDGAR 200.318-326 and Uniform Guidance Appendix II to 2 CFR Part 200):

What are the WRITTEN procurement procedures (EDGAR 80.36)?

See JCSD Federal Programs Purchasing Procedures in Section H-1

Who is authorized to make purchases (routine, special, emergency, etc.)?

At the school level purchase requisitions are be submitted for approval by the Title I school secretary

At the district level purchase requisitions are be submitted for approval by the Federal Programs Coordinator

What authorization is required (requisition, purchase order, etc.) including appropriate federal programs supervisor?

At the school level the Title I school principal, the Federal Programs Coordinator, the Director of Federal Programs, the Business Manager and/or designee must authorize all purchases.

At the district level the Federal Programs Coordinator, Director of Federal Programs and the Business Manager and/or designee must authorize all purchases.

When are bids required?

See highlighted E. and F. area in Section H-1

What is the bidding process and acceptance criteria?

Per JCSD policy DJEA

Lowest and Best Bid Decision Procedure see Section D 31-7-13 (d). The results of all competitive

bid openings shall be tabulated and presented to the school board at its next regular or special meeting

What exemptions from competitive bidding are in place, if applicable?

See highlighted F area in Section H-1

What is the policy for vendor relations?

See Section H-6, H-7, H-8, and H-9

Procedure

Federally funded employees are provided the same fringe benefit opportunities for non-federally funded employees. These opportunities include but are not limited to medical insurance, life insurance, workers compensation insurance, and a pension. Any benefits paid to federally funded employees are paid at the same percentage as the salary being funded by federal programs.

H. PROCUREMENT

Section H-1

Lea/Subgrantee Procurement Process

Jackson County School District Policy DJEA: PURCHASING AUTHORITY

Issue Date: 12-10-2007 Revised Date: 7-14-2025

Purchasing Authority

"Purchasing agent" shall mean superintendent. Pursuant to the authority granted by Section 37- 39-15, Mississippi Code 1972 as amended, this school board hereby designates other individuals as "purchasing agents" subject to the limitations set forth below.

1. In addition to the superintendent, the school board hereby designates the business manager as "purchasing agent" with general authority to negotiate for and purchase the commodities and services necessary for the operation of the school district, within the limits of budget categories and purchasing law.

The purchasing agents of this school board, before entering upon their official duties in such capacity, shall furnish a good and sufficient surety bond in the penal sum of Fifty Thousand Dollars ($50,000.00). Section 37-39-21 (1987)

GENERAL AUTHORITY

All agencies and governing authorities shall purchase their commodities and printing; contract for fire insurance, automobile insurance, casualty insurance (other than workers' compensation) and liability insurance; contract for garbage collection or disposal; contract for sewage collection or disposal; and contract for public construction as provided by law. Section 31-7-13 (For purchase of commodities, see Section 31-7-12.)

1. $5,000.00 or less purchases which do not involve an expenditure of more than Five Thousand Dollars ($5,000.00), exclusive of freight or shipping charges, may be made without advertising or otherwise requesting competitive bids. Provided, however, that nothing contained in this paragraph shall be construed to prohibit any agency or governing authority from establishing procedures which require competitive bids on purchases of Five Thousand Dollars ($5,000.00) or less. Section 31-7-13 (a)
2. Purchases Over $5,000.00 but Not Over $75,000.00 See Section 31-7-13 (b)
3. Purchases Over $75,000.00 See Section 31-7-13(c)
4. Lowest and Best Bid Decision Procedure. See Section 31-7-13 (d)

The results of all competitive bid openings shall be tabulated and presented to the school board at its next regular or special meeting.

5. All federal purchases of goods (commodities) between $5,001 to $75,000 and services between $10,001 to $250,000 must have two (2) price quotes from qualified sources. Any federal services over $250,000 will need to follow the competitive bidding process outlined in the Uniform Administrative Requirement (2 CFR 200.320(c)-(d))
6. Federal purchases cannot be done through sole source providers unless:
    a. Emergency not permitting delay
    b. Awarding agency expressly authorizes non-competitive proposals.
    c. After solicitation of a number of sources, competition is determined inadequate (must document vendors contacted and result).

Jackson County School District Policy DJEAB: PURCHASING PROCEDURES – EDUCATION ENHANCEMENT FUNDS

Issue Date: 6-19-2000 Revised Date: 12-15-2025

Purchasing Procedures

All purchases by this school district which will be paid for with public funds shall be made pursuant to the purchasing laws of the State of Mississippi (Mississippi Code 31-7-1 et seq.) In addition, the District will adhere to the requirements set forth in Section D of the Financial Accounting Manual for Mississippi Public School Districts, which states.

It is the intention of the school board to purchase competitively without prejudice and to seek maximum educational value for each and every dollar expended.

The school board shall ensure that the school district shall maintain a list of supplies and equipment, including quality specifications when applicable, regularly used in this district. The list shall be used by the school board in obtaining competitive bids for supplies or equipment to be purchased and shall be available to any interested person. (37-39-5)

In connection with the purchase of necessary supplies or equipment for regular school operations, this school board may, in its discretion, designate as its purchasing agent or agents such school official or officials as deemed appropriate and may authorize such agent or agents to make purchases of supplies and equipment subject to competitive bid requirements in Section 37-7-1 et seq.

Supplies that are perishable or foods purchased for use in connection with the school lunch and homemaking programs shall be exempted from competitive bid requirements. However, the school board shall adopt and place in its minutes definite policies for guidance of the purchasing agent(s) in connection with purchases of perishable supplies or foods which are unstable or variable in price. Such policies shall have the effect of law, and any violations shall be subject to the penalties as provided by law. (37-39-15)

Purchases of items regularly used in connection with school operations shall not be made in small quantities for the purpose of circumventing the law requiring competitive bids or quotations but shall be purchased by contract whenever feasible. School boards shall have the authority, however, to award such contracts for supplies or equipment to be delivered to different points in the school district or county, to different bidders, when the best interests of the district or county warrant such action. Reasons for

awarding such contracts to different bidders for different areas in the district shall be recorded on the minutes of the school board. In no event shall the price paid exceed the lowest and best bid received. (37-39-17)

This school board hereby declares that it is essential to the efficient operation of this school district that adequate supplies of goods and services continue to be available from private sources; that the good name and credit of the district may be promoted by timely and responsible payment of just claims; and that fair compensation be awarded suppliers when payments of their claims are delayed without justification.

The superintendent or business manager shall mail or otherwise deliver checks for the payment of goods and services no later than forty-five (45) days after receipt of the invoice and receipt, inspection and approval of the goods or services; however, in the event of a bona fide dispute, the school district shall pay only the amount not disputed.

If a warrant or check, as the case may be, in payment of an invoice is not mailed or otherwise delivered within forty-five (45) days after receipt of the invoice and receipt, inspection and approval of the goods and services, the school district shall be liable to the vendor in addition to the amount of the invoice, for interest at a rate of one and one-half percent (1.5 %) per month or portion thereof on the unpaid balance from the expiration of such forty-five (45) day period until such time as the warrant or check is mailed or otherwise delivered to the vendor. The provisions of this paragraph shall apply only to undisputed amounts for which payment has been authorized. In the case of an error on the part of the vendor, the forty-five (45) day period shall begin to run upon receipt of a corrected invoice by the school district and upon compliance with the other provisions of this section. The school district shall be responsible for initiating the penalty payments required by this subsection and shall use this subsection as authority to make such payments. Also, at the time of initiating such penalty payment, the school district shall specify in writing an explanation of the delay and shall attach such explanation to the requisition for payment of the penalty or to the file copy of the check issued by the school district, as the case may be.

In the event of a bona fide dispute as to an invoice, or any portion thereof, the dispute shall be settled within thirty (30) days after interest penalties

could begin to be assessed, if it were not for the dispute.

If a warrant or check, as the case may be, in payment of an invoice, subject to a prior dispute, is not mailed or otherwise delivered within thirty (30) days after settlement of the dispute, the school district shall be liable to the vendor, in addition to the amount of the invoice, for interest at a rate of one and one-half percent (1.5%) per month or portion thereof on the unpaid balance from the expiration of said thirty-day (30) period until such time as the warrant or check is mailed or otherwise delivered to the vendor. At the time of initiating such penalty payment, the school district shall specify in writing an explanation of the delay and shall attach such explanation to the requisition for payment of the penalty or to the file copy of the check issued by the school district, as the case may be. The interest penalty prescribed in this paragraph shall be in lieu of the penalty provided in subsection (3). Section 31-7-305 (1986)

This school district shall monthly notify the State Fiscal Management Board of the number and dollar amount of late payments made by the school district, along with the amounts of interest paid and the specific steps being taken to reduce the incidence of late payments.

If the terms of the invoice provide a discount for payment in less than forty-five (45) days, the school district shall preferentially process it and use all diligence to obtain the savings by compliance with the invoice terms, if it would be cost effective. Section 31-7-30 (2) (3) (1986)

Whenever a vendor brings formal administrative or judicial action to collect interest due under this act, the school district shall be required to pay any reasonable attorney’s fees if the vendor prevails. Section 31-7-309 (1986)

Procedure

When JCSD procures goods and services under a federal grant, in general, the same policies and procedures it uses for procurements from its non-federal funds must be followed. However, the most restrictive of the federal and state purchasing laws apply. All purchases must be reasonable, necessary, fair, and allocable.

See the Claim Docket Submission Checklist for Goods and Services below:

Jackson County School District
Claim Docket Submission Checklist
for Goods and Services

Federal Programs Use ONLY:
File Name: _____
FPC Initials:_____Date:_____
Claim Docket:_____
Claim #: _____
Uploaded in Title1Crate: ☐ Amount: _____

Purchase Order Payment

Please submit the following documents IN ORDER outlined below:

- ☐ Signed invoice
- ☐ Emailed the Purchasing Agent
- ☐ Uploaded invoice in Marathon
- ☐ Emailed the Federal Programs Office
- ☐ PO # _____
- ☐ Last approved requisition
- ☐ School Board approved trip request form with board approved stamp date, if applicable
- ☐ Quote Justification Form, two comparable quotes or two sealed bids with tabulation sheet
- ☐ School Board approved contract and/or product information, if applicable
- ☐ Evidence of receipt of goods or services (packing slips or email if there is not a packing slip
- ☐ Purchase explanation attached, if applicable
- ☐ SAM.GOV information attached for purchases $25,000 & over
- ☐ Asset Number Request Form uploaded in Marathon (**Fixed Asset Purchases only**)

If a Professional Development purchase, please describe the timeline of implementation of knowledge gained from the professional development opportunity:

****CAN THIS PO BE CLOSED?** ☐ YES ☐ NO

REASON THE PO CAN'T BE CLOSED: _____

*****PLEASE SCAN ALL DOCUMENTS TO THE DIRECTOR OF FEDERAL PROGRAMS & THE FEDERAL PROGRAMS COORDINATOR*****

Revised 8/1/2024

Section H-2

Avoidance of Acquisition of Unnecessary or Duplicative Items

Per **Jackson County School District Policy DJEAB** "It is the intention of the school board to purchase competitively without prejudice and to **seek maximum educational value for each and every dollar expended.**"

The Director of Federal Programs (FPD) is actively involved in limiting unnecessary or duplicative items when the project application is built. Since the FPD consolidates the requests from each school, the FPD is in a unique position to identify purchases that would be duplicative across schools. When these situations present themselves, the FPD will consolidate these purchases as much as possible to reduce duplication and sometimes purchase these items out of the district's cost pool. The FPD actively limits travel to conferences to only a few schools. When those schools return from the conferences, they are expected to share what they have learned with other schools within the district.

Section H-3

Analyzing the Procurement Process to Determine the Most Economical Approach

Per **Jackson County School District Policy DJEAB** "It is the intention of the school board to purchase competitively without prejudice and to **seek maximum educational value for each and every dollar expended.**"

"The school board shall insure that the school district shall maintain a list of supplies and equipment, including quality specifications when applicable, regularly used in this district. The list shall be used by the school board in **obtaining competitive bids for supplies or equipment to be purchased and shall be available to any interested person**."

Per **Jackson County School District Policy DJEA "**All agencies and governing authorities shall purchase their commodities and printing; contract for fire insurance, automobile insurance, casualty insurance (other than workers' compensation) and liability insurance; contract for garbage collection or disposal; contract for sewage collection or disposal; and contract for public construction as provided by law. Section 31-7-13 (For

purchase of commodities, see Section 31-7-12.)

1. $5,000.00 or less purchases which do not involve an expenditure of more than Five Thousand Dollars ($5,000.00), exclusive of freight or shipping charges, may be made without advertising or otherwise requesting competitive bids. Provided, however, that nothing contained in this paragraph shall be construed to prohibit any agency or governing authority from establishing procedures which require competitive bids on purchases of Five Thousand Dollars ($5,000.00) or less. Section 31-7-13 (a)
2. Purchases Over $5,000.00 but Not Over $75,000.00 See Section 31-7-13 (b)
3. Purchases Over $75,000.00 See Section 31-7-13(c)
4. Lowest and Best Bid Decision Procedure. See Section 31-7-13 (d)

The results of all competitive bid openings shall be tabulated and presented to the school board at its next regular or special meeting.

5. All federal purchases of goods (commodities) between $5,001 to $75,000 and services between $10,001 to $250,000 must have two (2) price quotes from qualified sources. Any federal services over $250,000 will need to follow the competitive bidding process outlined in the Uniform Administrative Requirement (2 CFR 200.320(c)-(d))
6. Federal purchases cannot be done through sole source providers unless:
    a. Emergency not permitting delay
    b. Awarding agency expressly authorizes non-competitive proposals.
    c. After solicitation of a number of sources, competition is determined inadequate (must document vendors contacted and result).

Section H-4

Procedure

The school/department or the Federal Programs Department prepares and checks the procurement package then submits the invoice into the JCSD financial accounting system for the business office to review. All completed Title procurement packets will be kept on file at the school/dept. and/or in the Federal Programs Department. The procurement packet includes the signed invoice, packing slips or delivery receipts if applicable, purchase order, purchase requisition, two comparable quotes or contract. Upon receipt at the business office the invoice is reviewed for payment and a claim number is assigned. The invoice information is entered into the JCSD financial accounting system for the upcoming JCSD School Board claim docket. A claim docket check sheet is then printed. The claim docket check sheet includes vendor name, amount of invoice to be paid, claim number, purchase order number, purchase order date, school board docket date, invoice number, invoice date, invoice date, invoice date, invoice date, invoice status, purchase order status, expense account line and amount of the expense line. The procurement packet is then checked against the claim docket check sheet line per line to ensure accuracy of payment to the vendor. Items verified are vendor name, amount of invoice to be paid, claim number, purchase order number, purchase order date, School Board docket date, invoice number, invoice date, invoice date, invoice date, invoice date, invoice date, invoice status, purchase order status, expense account line and amount of the expense line. If there is an error it should be corrected before the claim docket is presented to the school board for payment. The procurement packet is also reviewed to make sure all required signatures are on the invoice and that the package is complete and in order. Once this process is complete, the claim is ready to be approved by the JCSD School Board for payment. This process occurs monthly for the preparation of the JCSD School Board docket.

The Federal Programs Department will train all local school/department secretaries/ bookkeepers and Local School Title I Facilitators annually of the federal program's procedures and all required documentation to ensure that a completed procurement package is consistently accurate across the district.

Travel Highlights:

- Travel within those counties considered to be local, but requires an overnight stay, and must use the procedures of non-local travel. In order to be eligible for overnight lodging in areas considered as local, the employee must travel a distance greater than 75 miles one way.
- All travel using federal funds must be board approved prior to securing the registration, hotels, airfare, etc. (Use the Travel Request Form found on the Business Office Website).
- Purchase Orders are required for registration fees, hotels, airfare, and rental cars.
- One person cannot be reimbursed for all the rooms.
- Travel should be consistent across all attendees.
- Federally funded Travel and Expense Vouchers require the signature of the employee, Principal/Director, and the Director of Federal Programs signature. If the Principal/Director is being reimbursed then the Assistant Superintendent signature is needed as well. (Please send the Travel & Expense Vouchers to the Federal Programs Department with the appropriate claim docket submission checklist & all the pertinent items.)
- Travel procedures and flowcharts can be found on the Federal Programs google shared drive.
- If you have any questions, please contact the Federal Programs Department.

See the Claim Docket Submission Checklist for Travel Reimbursement below:

Jackson County School District
Claim Docket Submission Checklist for Travel Reimbursement

Federal Programs Use ONLY:
File Name: _____
FPC Initials:_____Date:_____
Claim Docket:_____
Claim #: _____
Uploaded in Title1Crate: Amount: _____

Travel Reimbursements	
Name:	School:

- ☐ Travel & Expense Voucher with all required signatures
- ☐ Mileage and mileage verification (Ex. Google Maps,Map quest)
  ***If carpooling, list the names of the employees traveling with you in the notes section below)
- ☐ Itemized Meal Expense Form and itemized meal receipts
- ☐ Hotel receipt showing a zero balance for the room with all employees listed that stayed in the room
- ☐ Taxi/Uber/Shuttle/other transportation receipt
- ☐ Parking fee receipt
- ☐ Other receipts incurred on trip that were School Board Approved
- ☐ Travel Request Form with School Board Approved Stamp
- ☐ Agenda and name badge from the conference, workshop, or training

Notes:

****CAN THIS TRAVEL BE CLOSED?** ☐ YES ☐ NO

*****PLEASE SCAN ALL DOCUMENTS TO THE FEDERAL PROGRAMS DEPARTMENT*****

Revised 7/1/2025

Section H-5

General Purchase Requirements

Federal Cost Principles (Part 200.403-200.405)

Per **Jackson County School District Policy DFC, "It states the following procedures shall be employed when administering federal programs:**

*****6**.** The school district will follow all applicable federal guidelines in determining services that are allowed and will adhere to all restrictions in the approved project applications.

*12. The District will ensure all Title budgets and expenditures for all federal programs are: allocable, reasonable and necessary, meets program intent and purposes, aligned with approved application and amendments on file at MDE, and obligated and liquidated in accordance with the approved plan within the approved grant period according with federal and state law.

Jackson County School District assigns the responsibility of determining expense allow-ability, reasonableness, and allocability to the Director of Federal Programs. The Director of Federal Programs conducts this analysis when reviewing project applications each year and also when approving purchase requisitions that contain federal program funding sources. In addition, the Federal Programs Department reviews purchase requisitions to make sure the purchases are in the approved project application plan.

Section H-6

Contractor Oversight

Competition (Part 200.319)

Procedure

When awarding contracts, the Jackson County School District will ensure that all contracts are appropriately approved by the Jackson County School District School Board of Education and will contain all applicable provisions

stated in the Uniform Guidance (Appendix II to Part 200). Jackson County School District awards contracts only to responsible vendors and contractors possessing the ability to perform successfully as evidenced by contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. To the extent practicable, purchases will be equitably distributed among qualified suppliers, through the solicitation of more than one vendor's proposal or the bidding process. With respect to spending any federal dollars on contracts and/or trainings with consultants, the following procedures will take place:

- Prior approval and confirmation of availability of funds must be obtained from the Federal Programs Department using the monthly snapshots, which are distributed monthly by the Federal Programs Department.
- The Director of Federal Programs, Department Heads, or School Principals and/or designee, will be responsible for soliciting quotes and bids from a variety of vendors to ensure fair and equitable awarding of contracts.

The JCSD district does not:

- place unreasonable requirements on firms in order for them to qualify to do business;
- require unnecessary experience and excessive bonding;
- noncompetitive pricing practices between firms or between affiliated companies;
- noncompetitive contracts to consultants that are on retainer contracts;
- organizational conflicts of interest;
- specifying only a brand name product.

Methods of Procurement to be Followed (Part 200.320)

Jackson County School District Policy DJEA: PURCHASING AUTHORITY

ISSUE DATE: 12-10-2007 REVISED DATE: 07-14-2025

Purchasing Authority

“Purchasing agent” shall mean superintendent. Pursuant to the authority granted by Section 37- 39-15, Mississippi Code 1972 as amended, this school board hereby designates other individuals as “purchasing agents” subject to the limitations set forth below.

1. In addition to the superintendent, the school board hereby designates the business manager as “purchasing agent” with general authority to negotiate for and purchase the commodities and services necessary for the operation of the school district, within the limits of budget categories and purchasing law.

The purchasing agents of this school board, before entering upon their official duties in such capacity, shall furnish a good and sufficient surety bond in the penal sum of Fifty Thousand Dollars ($50,000.00). Section 37-39-21 (1987)

GENERAL AUTHORITY

All agencies and governing authorities shall purchase their commodities and printing; contract for fire insurance, automobile insurance, casualty insurance (other than workers’ compensation) and liability insurance; contract for garbage collection or disposal; contract for sewage collection or disposal; and contract for public construction as provided by law. Section 31-7-13 (For purchase of commodities, see Section 31-7-12.)

1. $5,000.00 or less purchases which do not involve an expenditure of more than Five Thousand Dollars ($5,000.00), exclusive of freight or shipping charges, may be made without advertising or otherwise requesting competitive bids. Provided, however, that nothing contained in this paragraph shall be construed to prohibit any agency or governing authority from establishing procedures which require competitive bids on purchases of Five Thousand Dollars ($5,000.00) or less. Section 31-7-13 (a)
2. Purchases Over $5,000.00 but Not Over $75,000.00 See Section 31-7-13 (b)
3. Purchases Over $75,000.00 See Section 31-7-13(c)
4. Lowest and Best Bid Decision Procedure. See Section 31-7-13 (d)

The results of all competitive bid openings shall be tabulated and presented to the school board at its next regular or special meeting.

5. All federal purchases of goods (commodities) between $5,001 to $75,000 and services between $10,001 to $250,000 must have two (2) price quotes from qualified sources. Any federal services over $250,000 will need to follow the competitive bidding process outlined in the Uniform Administrative Requirement (2 CFR 200.320(c)-(d))
6. Federal purchases cannot be done through sole source providers unless:
    a. Emergency not permitting delay
    b. Awarding agency expressly authorizes non-competitive proposals.
    c. After solicitation of a number of sources, competition is determined inadequate (must document vendors contacted and result).

Section H-7

Monitor Work of Contractors (Part 200.318)

The school or department that makes a purchase request using federal funds is responsible for confirming that the contractor performs in accordance with the terms, conditions, and specifications of their contracts or purchase orders. The school or department confirms its performance by signing an invoice or receiving a document given to it by the contractor. This signed invoice or receiving document is one of several items that make up the procurement file before the contractor is paid.

Section H-8

Contractors Fail to Perform

In the event a contractor fails to perform according to the purchase order or contract, the Jackson County School District (JCSD) will seek one of several remedies:

1. Cancel purchase order or contract in its entirety;
2. Modify purchase or contract to reduce charges consistent with performance received;
3. Delay performance until a further date, however, payment will not be made until performance is completed;
4. File performance claim on contractor's performance bond; or
5. Take legal action to insure performance by contractor.

Section H-9

Conflict of Interest (Part 200.318)

No employee, officer or agent of the Jackson County School district (JCSD) shall participate in selection or in the award or administration of a contract supported by federal program funds if a conflict of interest, real or apparent, would be involved. Conflicts of interest arise when one of the following has a financial or other interest in the firm selected for the award:

1. The employee, officer or agent;
2. Any member of his immediate family;
3. His or her partner;
4. An organization which employs or is about to employ one of the above.

The JCSD employees, officers or agents shall neither solicit nor accept gratuities, favors, or anything of material monetary value from contractors, potential contractors, or parties to sub agreements.

Section H-10

Procurement Files

The Federal Programs Department submits the procurement package to the Business Office. A copy of the complete procurement package will be kept in the Federal Programs Department and stored in the cloud based storage. The procurement package includes the signed invoice, purchase order, last approved requisition, quote justification form, two comparable quotes or two sealed bids with tabulation sheet, board approved contract

and/or product information, if applicable, packing slips or delivery receipts, if applicable, and SAM.GOV vendor information for purchases $25,000 and over. Once received into the Business Office, the responsibility for the procurement package shifts to the Accounts Payable personnel. The procurement package is keyed, reviewed, and filed into file cabinets by month in claim number order.

The procurement package is housed at the business office in filing cabinets until the external audit is completed for the fiscal year. The business office entrance is secured by Access Control System. Visitors are screened before access is allowed to the building, unless they have an approved badge. The Business Office is not left unattended during Business Office hours and when the office is closed the doors are securely locked and the alarm system is activated. Once the audit is complete, the procurement package is boxed, labeled and sent to a secure off-site location for storage.

Section H-11

Suspension and Debarment

The Jackson County School District (JCSD) maintains a SAM.GOV account for purchases of $25,000 and over to verify it does not contract with parties that have been suspended or debarred. All vendor's awarded contracts are checked against the SAM.GOV database.

I. INDIRECT COST

Section I-1

The Mississippi Department of Education (MDE) calculates the district indirect cost rate for the Jackson County School District (JCSD) each fiscal year based on the U.S. Department of Education requirements. These rates are posted on the MDE website. When preparing grant applications, the district indirect cost amount must not exceed the percentage allowed in the state's calculation. If the JCSD decides to apply an indirect cost rate the Director of Federal Programs must work with the Business Manager and/or designee for the calculation of the indirect cost dollar amount. If indirect costs are included in the project application, then at the conclusion of the fiscal year the Business Manager and/or designee will apply the indirect cost rate provided by MDE against the district's expenses it considers indirect according to the guidance of determining what is indirect costs per Part 200.414. This indirect cost is applied uniformly across the district's federally funded programs if the grant award permits it.

Section I-2

After the Business Manager and/or designee calculates the indirect costs and performs a journal entry to recognize the indirect costs against Federal Program funds, the Federal Programs Department will review the individual expense line items to ensure that no double charges exist against the Federal Program funds. In the event that excess indirect costs are identified, the Federal Programs Department and the Business Manager and/or designee will work together to correct the journal entry prior to request for reimbursement against the grant for the indirect expenses.

The above process is only completed if indirect costs are included in the project application.

BUDGET AND BUDGET REVISIONS (EDGAR 200.403-408):

Who is responsible for the budget/revision?

Director of Federal Programs/Federal Programs Department

When is the budget/revision prepared?

Once the comprehensive needs assessment has been submitted

Who must approve the budget/revision (including journal entries)?

Business Manager and/or designee

Where is the approved budget/revision filed in MCAPS?

Inside of the related documents section of each Title program

Who is responsible for line-item transfers and transfers between major budget categories?

The Director of Federal Programs and Business Manager

What are the procedures for federal programs budget changes or revisions?

See revision in Section J-1

What are the procedures for allowability of cost?

See Section A

J. BUDGETING AND ACTIVITIES

Section J-1

BUDGET PREPARATIONS

Jackson County School District Policy DFC: FEDERAL AID

ISSUE DATE: 5-18-1998 Revised: 6-9-2025

Federal Aid to School Districts

The Jackson County School Board strives to provide the best educational opportunities possible for the children in the district by seeking as many sources of revenue as possible to supplement the funds provided by local taxation and the basic aid program offered by the state.

Therefore, the district shall participate in federal financial assistance programs which provide direct educational and auxiliary services or opportunities to students enrolled in the school. The following procedures shall be employed when administering federal programs:

1. Federal funds will not be used for partisan political activity of any kind by any person or organization involved in the administration of federal-assisted programs. Prohibited expenditures shall include but not limited to the purchase of partisan political materials, contributions to any candidate for public office, and use of school property, equipment or employees in support of a candidate(s).
2. No person shall, on the grounds of race, sex, color, national origin, age, religion or disability, be excluded from participation in or be subjected to discrimination in any program or activity funded, in whole or in part, by federal funds.
3. The local school district may use federal funds so restricted (i.e. - Title I, Title1003a) only to supplement and to the extent practical, increase the level of nonfederal funds that would, in the absence of federal funds, be made available for the education of pupils participating. In order to assure equitable distribution of funds, the

school district will not use federal funds so restricted to provide services to students that the district is required to furnish.

4. A school district management system will require that federal draws be made to minimize the time elapsed between the transfer of funds from the State Department of Education and the disbursement of funds by the local school district.
5. The school district will observe all applicable state and federal laws and guidelines regarding receipts, expenditures, accounting and reports for materials and equipment received from federal funds.
6. The school district will follow all applicable federal guidelines in determining services that are allowed and will adhere to all restrictions in the approved project applications.
7. The combined fiscal effort per student or the aggregate expenditures of the district from state and local funds for free public education for the school year will be at least ninety (90) percent of the combined fiscal effort per student or aggregate expenditures for the preceding year, unless specifically waived by the state.
8. Title I, P.L. 94-142, P.L. 99-457, and P.L. 89-313 funds will be used to provide programs which, taken as a whole, are at least comparable to services being provided in areas not receiving Title I funds.
9. The Title I project will be based on an annual assessment of educational needs.
10. Parental involvement and support will be encouraged and implemented as required by federal guidelines in all federal programs. Parents/guardians will be asked to participate in and will be kept abreast of their child's instructional progress in all federal programs.
11. The District will enter all approved MDE Title budgets and budget amendments into its accounting software as required by MDE to ensure alignment and tracking of federal funds approved by MDE.
12. The District will ensure all Title budgets and expenditures for all federal programs are: allocable, reasonable and necessary, meets program intent and purposes, aligned with approved application and amendments on file at MDE, and obligated and liquidated in accordance with the approved plan within the approved grant period according with federal and state law.

13. The District will adhere to all guidelines prescribed in OMB Circular A-87, Appendix B.8.h regarding compensation for personal services which states, “Where employees are expected to work solely on a single Federal award or cost objective, charges for their salaries and wages will be supported by periodic certifications that the employees worked solely on that program for the period covered by the certification. These certifications will be prepared at least monthly and/or semi-annually and will be signed by the employee and supervisory official having first-hand knowledge of the work performed by the employee.

Other References	Description
MPSAS	Public School Accountability Standards

Budget preparation, approval, and revision procedures

Preparation and Approval

1. The Director of Federal Programs will base the budget on the needs identified on the Comprehensive Needs Assessment (CNA). The CNA information will be based on academic achievement for all students in the school, particularly the needs of those students who are failing, or at risk of failing, to meet the challenging state academic standards. This plan must be developed over a one-year period.
2. The Vision team, which consists of parents, teacher assistants, teachers, representatives from each education department, and principals from each campus, meet and use the data from the CNA.
3. The Director of Federal Programs prepares the budget and it’s reviewed with Title I School Principals, Director of Curriculum and Instruction, Business Manager and/or designee, Assistant Superintendent of Curriculum and Instruction, and Superintendent.
4. Notify the public of the funding year plan and submit for JCSD School Board approval.
5. Submit to Mississippi Department of Education (MDE) for approval.

Revision

1. The Director of Federal Programs and/or designee will meet with the schools who need revisions and have a justification for that revision.
2. The Director of Federal Programs and/or designee reviews the plan to see if the plan needs to be adjusted.
3. If adjustments are necessary the Director of Federal Programs and/or designee then makes the revision in Mississippi Grant Information System.
4. The Director of Federal Programs and/or designee submits it for approval to the Business Manager and/or designee.
5. After approval from the Business Manager and/or designee, it then gets submitted to MDE.
6. After approval from MDE, it then gets submitted to the Superintendent for approval.

Section J-2

The Building Principals will submit a Budget Narrative Form to the Director of Federal Programs. In the narrative, they will explain their annual education needs assessment. If the Director of Federal Programs approves the need, then it is input in the Mississippi Grant Information System.

See the FY27 Title I Budget Narrative below:

Section II-E FY27 Title I, *Budget Narrative* **FY27 Title I Plan School-wide BUDGET NARRATIVE**

District: Jackson County School District School: _____

Indicate the use of funds.

The following categories should be used: Supplies, Travel, Contractual, Salaries/Benefits, Administration, Equipment, and Others. Use the description column to detail the computations used to arrive at the total amount indicated for each category. This information should include a detailed description of the costs and a clear, concise description of the computations used to arrive at the total amounts indicated. A sample budget is provided on the previous page. ***Expenditures should reflect cost district-wide (to include Central Office and all schools).***

CATEGORY	AMOUNT	DESCRIPTION
SALARIES / BENEFITS (100-199) / (200-299)		
Purchased Professional and Technical Services (300-399)		
Purchased Property Services (400-499)		
Other Purchased Services (500-599)		
SUPPLIES – Supplies (600-699)		
EQUIPMENT – Property (700-799)		
Other Objects (800-899)		
Other Use of Funds (900-999)		
TOTAL	**$**	

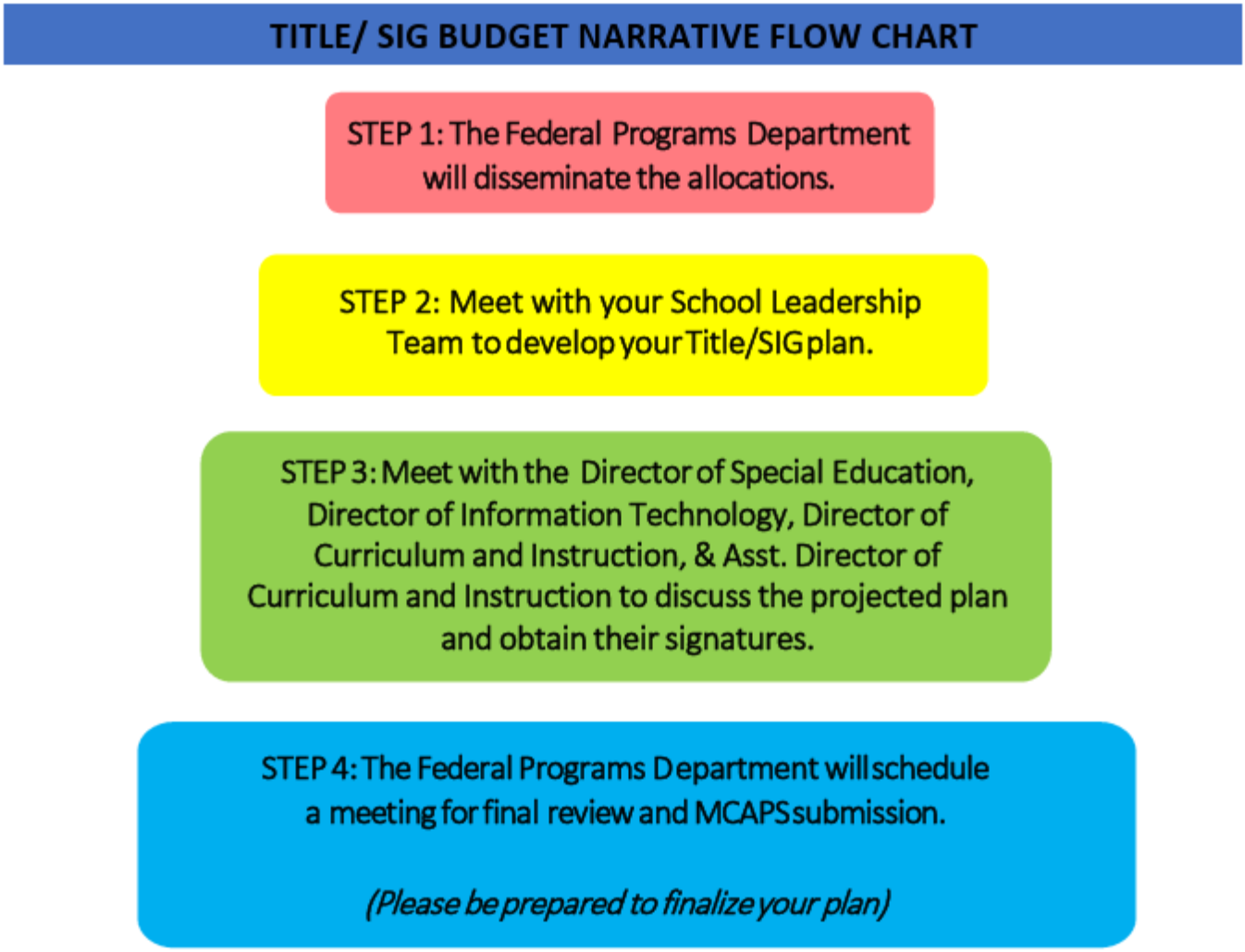
SIGNATURES NEEDED:

Principal: _____ Director of Special Education: _____

Dir. of Curriculum & Instruction: _____ Dir. of Information Technology: _____

Asst. Sup. of Curriculum & Instruction: _____ Director of Federal Programs:_____

See the Title/SIG Budget Narrative Flow Chart below:



Section J-3

The Director of Curriculum and Instruction will oversee the instructional programs that are being implemented at the school level based on their school assessments of educational needs. Also, the Director of Federal Programs will meet with each Principal/ Director to evaluate the programs

and activities that are being implemented based on their Comprehensive Needs Assessment. Parental involvement and support will be

encouraged and implemented as required by federal guidelines in all federal programs. Parents/guardians will be asked to participate in and will be kept abreast of their child's instructional progress in all federal programs. Each school year the Director of Federal Programs sends out a parent survey to be completed online.

Procedure

During Principal Meetings where the Director of Curriculum and Instruction, the Director of Federal Programs, and all principals are present to discuss all instructional activities; additionally, individual meetings will be held with the principals to discuss supplemental activities in the school LEA plan.

Section J-4

Federal funded expenditures are supplemental to schools' budgets. Federal funds are only used to supplement and, to the extent practical, increase the level of funds that would, in the absence of federal funds, be made available from non-federal sources for the education of students participating in federal programs. Title I funds are not used to take the

place (supplant) of local, state, or other federal funding and are not provided to participating Title I children when the same services are provided to non-Title I children with non-federal funds.

The programs/activities provide supplemental services to programs that are required by federal, state, and local law. Federal funds do not support programs that were paid with state or local funds unless there has been evidence of precipitous decline. The Federal Programs Director approves all expenditures to ensure supplanting is not taking place.

Section J-5

Revision

1. The Director of Federal Programs and/or designee will meet with the schools who need revisions and have a justification for that revision.
2. The Director of Federal Programs and/or designee reviews the plan to see if the plan needs to be adjusted.
3. If adjustments are necessary the Director of Federal Programs and/or designee then makes the revision in Mississippi Grant Information System.
4. The Director of Federal Programs and/or designee submits it for approval to the Business Manager and/or designee.
5. After approval from the Business Manager and/or designee, it then gets submitted to MDE.
6. After approval from MDE, it then gets submitted to the Superintendent for approval.

Procedure

The Federal Programs Department will hold a meeting with all schools/ departments to discuss revisions of all federal budgets. Monthly Snapshots are emailed to the school/ department principal/director to aid in determining their short falls or overages.

See the revision sheet below:

Grant and/or revision number:

(Ex: FY26 Title, Revision 1)

Category/Activity					School/Dept Name:				
Function	Program	Object	Unit	Modifier	Last Approved Amount	Amount Subtracted	Amount Added		Modification Description (Reason for Revised Amount)
								$ -	
								$ -	
								$ -	
								$ -	
								$ -	
								$ -	
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							$ -	$ -	

Section J-6

Cost Effectiveness and Sustainability

Jackson County School District (JCSD) will be implementing strategies to address school needs, including a description of how such strategies will provide opportunities for all children, including each of the subgroups of students to meet the challenging State academic standards, use methods and instructional strategies that strengthen the academic program in the school, increase the amount and quality of learning time, and help provide an enriched and accelerated curriculum. This may include programs, activities, and courses necessary to provide a well-rounded education; and address the needs of all children in the school, but particularly the needs of those at risk of not meeting the challenging State academic standards.

Procedure

The Federal Programs Department will train all school/department secretaries/bookkeepers annually on how to complete the JCSD Quote Justification Form, JCSD Claim Docket Submission Checklist, and all required documentation to ensure that a completed procurement packet is consistently accurate across the district. The LEA conducts an annual Comprehensive Needs Assessment that prompts feedback from all JCSD students, staff, & parents concerning the effectiveness and fiscal feasibility of program activities. These results are compiled as a program needs assessment, which drives budget development each year. The Director of Federal Programs will share results from the Annual CNA with the JCSD Administration and place them on the Federal Programs website.

See the Title/SIG Quote Justification Form below:

Jackson County School District Federal Procurement
TITLE/SIG Quote Justification Form

If the purchase is $25,000 or more you will need to request the SAM.GOV vendor information from the Federal Programs Office

Vendor Name: _____ **Expiration Date:** _____

(Check one selection below and make sure to attach purchase explanation)

Is this purchase price considered to be reasonable based on:

☐ Research ☐ Experience ☐ Purchase history ☐ Other information (Attach explanation)

Is this purchase in the Title/SIG school/department plan? ☐ **YES** ☐ **NO**

Is this purchase an allowable Title/SIG expense? *See Federal Programs manual* ☐ **YES** ☐ **NO**

Have you compared this purchase with similar products or services to obtain the best price?
(Two comparable quotes are required) ☐ **YES** ☐ **NO**

1st Quote		2nd Comparable Quote	
Vendor Name:	**Total Amount Quoted:**	**Vendor Name:**	**Total Amount Quoted:**

If trip or contract, date of school board approval and dates of contract:

_____

Notes:

_____

Funding source codes and cost

Funding source code: _____ Amount: _____

Funding source code: _____ Amount: _____

Funding source code: _____ Amount: _____

Purchase Justification

1. **Please provide specific language from your Title/SIG plan on the justification for this purchase:**

2. **If this purchase is for PD training, please explain how this training will be utilized and what funds were used in the past for this purchase:**

Principal/Asst. Sup/Director's Printed Name:	**Signature:**	**Date:**
Director of Federal Programs Printed Name:	**Signature:**	**Date:**

REVISED 8/1/2024

See the Claim Docket Submission Checklist for Goods and Services below:

Jackson County School District
Claim Docket Submission Checklist
for Goods and Services

Federal Programs Use ONLY:
File Name: _____
FPC Initials:_____Date:_____
Claim Docket:_____
Claim #: _____
Uploaded in Title1Crate: ☐ Amount: _____

Purchase Order Payment

Please submit the following documents IN ORDER outlined below:

- ☐ Signed invoice
- ☐ Emailed the Purchasing Agent
- ☐ Uploaded invoice in Marathon
- ☐ Emailed the Federal Programs Office
- ☐ PO # _____
- ☐ Last approved requisition
- ☐ School Board approved trip request form with board approved stamp date, if applicable
- ☐ Quote Justification Form, two comparable quotes or two sealed bids with tabulation sheet
- ☐ School Board approved contract and/or product information, if applicable
- ☐ Evidence of receipt of goods or services (packing slips or email if there is not a packing slip
- ☐ Purchase explanation attached, if applicable
- ☐ SAM.GOV information attached for purchases $25,000 & over
- ☐ Asset Number Request Form uploaded in Marathon (**Fixed Asset Purchases only**)

If a Professional Development purchase, please describe the timeline of implementation of knowledge gained from the professional development opportunity:

****CAN THIS PO BE CLOSED?** ☐ YES ☐ NO

REASON THE PO CAN'T BE CLOSED: _____

*****PLEASE SCAN ALL DOCUMENTS TO THE DIRECTOR OF FEDERAL PROGRAMS & THE FEDERAL PROGRAMS COORDINATOR*****

Revised 8/1/2024

K. ALLOCATIONS

Section K-1

Sub-Award Applications

1. Jackson County School District (JCSD) will follow the guidelines set by the Federal, State, & Local funds by the following: Counselors will submit the Average Daily Attendance (ADA) enrollments to their Building Principal.
2. The Building Principal will submit the ADA enrollment to the Assistant Superintendent.
3. Assistant Superintendents will evaluate the student/teacher ratio and other needs based on the ADA enrollments to determine how many teacher units they need. Once the determinations are made, they will submit it to the Director of Federal Programs and Business Manager and/or designee. The Director of Federal Programs will review their request and determine the federal funds supplement used in state and local funds. The Business Manager and/or designee will review/approve all other non- personnel/student supply needs.
4. The Superintendent will then review and submit the final determination to the School Board for approval.

Section K-2

Title I Within – District Allocations

Determining School Allocations

Jackson County School District (JCSD) must determine which school attendance areas are eligible to participate in Title I Part A. The ranking is based on the percentage (not the number) of low-income children in each school based on the March free/ reduced lunch count.

- Percent poverty for each school is typically determined by comparing the number of children attending each school Average Daily membership (ADM) with the number of low income children for the

same school (i.e., those eligible for free or reduced-price lunch based on household applications). Children included in the counts must be the total number of students in the school based on the school grade span designation (e.g., K-5, PK-5, 9-12, etc.).

- Districts may choose to use Direct Certification data for all schools or just for the schools that will participate in the Community Eligibility Provision (CEP).
- Schools are to be ranked from high to low. JCSD must reserve the amounts generated by private school children from low-income families who reside in participating public school attendance areas to provide services to eligible private school children. All schools above 75% must be served (i.e., provided with an allotment) unless comparable services can be demonstrated or all schools in the district are above 75%. This must happen prior to serving any schools below 75% poverty. Once the schools above 75% are served, the district may serve any other schools in rank order down to those at or above 35% poverty. When deciding which schools to serve under 75%, JCSD has the option to:
    1. Continue serving schools in the district-wide ranking; or
    2. Serve schools in rank order by grade span groupings (e.g., K-5 K-8, etc.). Schools must not be skipped within the rank order method selected by JCSD.

School Allocations

Once JCSD decides which schools to serve, a minimum allocation is determined for each school. The minimum allocation calculated by allotting the minimum Per Pupil Allocation (PPA) for every low-income student enrolled in the school. Typically, not all schools who qualify for Title I funding are served, which means the amount allocated to the schools will be greater than the minimum required allocation.

School Wide Programs

School Wide Program (SWP) are outlined in Section 1114 of ESSA. This model allows the most flexibility in the use of Title I funds. In order to operate a SWP, the school must be at least 40% poverty and must have a SWP that addresses the required SWP components.

1. **Opportunities for all children** – SWP must include a description of

the strategies that the school will be implementing to address school needs, including a description of how such strategies will provide opportunities for all children to meet the challenging state academic standards. Particular focus should be given to the subgroups of students viewed for accountability purposes: economically disadvantaged, students from major racial and ethnic groups, children with disabilities, and EL's.

2. **Strong, well-rounded program** – SWP must use methods and instructional strategies that strengthen the academic program in the school, increase the amount and quality of learning time, and help provide an enriched and accelerated curriculum, which may include programs, activities, and courses necessary to provide a "well-rounded education".
3. **Allowable activities** – SWP must address the needs of all children in the school, but particularly the needs of those at risk of not meeting the challenging state academic standards, through activities that may include:
   a. Counseling, school-based mental programs, specialized instructional support services, mentoring services, and other strategies to improve students' skills outside the academic subject areas;
   b. Preparation for and awareness of opportunities for postsecondary education and the workforce, which may include career and technical education programs and broadening secondary school students' access to coursework to earn postsecondary credit while still in high school (such as AP, IB, dual, or concurrent enrollment, or early college high schools);
   c. Implementation of a school-wide tiered model to prevent and address behavior problems, and early intervening services, coordinated with similar activities and services carried out under IDEA.
   d. Providing professional development and other activities to teachers, paraprofessionals, and other school personnel to improve instruction and use of data from academic assessments, and to recruit and retain effective teachers, particularly in high-need subjects; and\
   e. Strategies to assist preschool children in the transition from early childhood education programs such as Head Start, the literacy program under Title II, or state-run preschool programs to

elementary school programs.

In addition to a description of these programs' components, it is essential that the SWP plan identify every specific federal, state, or local program that is consolidated in the SWP. Because the SWP enjoys flexibility for those programs combined in the SWP, the plan must clearly identify each program that is combined so that auditors or program reviewers have no questions about the extent of this flexibility. The importance of this list of consolidated programs cannot be overstated.

Procedure

We have individual meetings with schools that receive federal funds to discuss financial needs for supplemental instructional activities with an agenda, sign in sheet, and meeting notes.

L. MAINTENANCE OF EFFORT (MOE)

Section L-1

MOE Calculation/Review Process

Maintenance of Effort Procedures

Maintenance of Effort (MOE) is a fiscal calculation for two consecutive years to demonstrate that school district expenditures from local and state funds meet or exceed the required amount necessary for all federal funding. The procedure ensures that all federal funds are used by the district to provide educational services that are additional to the regular services provided through Local and State funds.

Monitoring Process

The district will monitor district and federal expenditures by location to ensure maintenance of effort is met. The Business Manager and/or designee, Assistant Superintendent, Superintendent, Federal Programs Department, and Federal Programs Director will review budgets bi-annually.

Expenditures

The Mississippi Department of Education considers the district's state and local fund expenditures including those for administration, instruction, attendance and health services, pupil transportation services, operation and maintenance of facilities, fixed charges, food service and pupil services. Expenditures to be excluded expenditures for community services, capital outlay, debt service or supplemental expenses made because of a presidentially declared disaster are not to be included in the determination. Any expenditure made from funds provided by the Federal government is to be excluded.

Fiscal Requirements

Four fiscal requirements related to the expenditure of regular State and Local funds must be met by the district. The district must:

1. Maintain State and Local effort;
2. Provide services in project areas with State and Local funds that are at least comparable to services provided in areas not receiving Part A services;
3. Use Part A funds to supplement, not supplant regular non-Federal funds.
4. Monitor district and federal expenditures by location to ensure maintenance of effort is met. The Business Manager and/or designee will review budgets throughout the year.

Failure to Meet the Requirements

If a district fails to meet the MOE requirements, Mississippi Department of Education (MDE) must reduce the amount of funds allocated under the programs covered by the MOE requirement. In any fiscal year in the exact proportion by which the district fails to maintain effort by falling below 90% of either the combined fiscal effort per student or aggregate expenditures through which method is most favorable to the district.

Waiver

MDE may waive the MOE requirement in the cases of exceptional or uncontrollable circumstances such as a natural disaster; or a precipitous decline in the financial resources of the district.

1. MDE will contact the district if MOE is not met.
2. The district will notify MDE if they want to request a waiver.
3. MDE will request waivers on behalf of the district.
4. MDE will notify the district of the status of the waiver.

Procedure

The calculation of MOE is to be done every year during the budgeting process by the Business Office.

In the spring of the fiscal year, the Business Office and Federal Programs

Department work together to estimate if MOE is on track to be met at the end of the year.

If it is not on track due to unexpected changes in personnel or other items, then an amendment to the plan is made to accommodate MOE by year end.

M. COMPARABILITY

Section M-1

Comparability Calculations

Title I Comparability – Equivalency of Staff, Resources, and Supplies

To meet the comparability requirements contained in any Federal Grant Assurances, it shall be the policy of the Jackson County School District (JCSD) to adhere to the following as noted in JCSD Policy DFC #8 (See below):

1. Maintain equivalency among schools in the allocation of teachers, administrators, and auxiliary personnel.
2. Maintain equivalency among schools in the provision of curriculum materials and instructional supplies.
3. Maintain a district-wide salary schedule.
4. Allocate all resources to schools on an equitable basis based upon the projected student enrollment for the ensuing school year, the grade level of the school, the unique needs of the specific school community and the instructional program to be served.

The superintendent or his/her designee shall develop procedures for compliance with this policy and shall maintain records that are updated biennially documenting the district's compliance with this policy.

Jackson County School District Policy DFC: FEDERAL AID

ISSUE DATE: 5-18-1998 Revised: 6-9-2025

Federal Aid to School Districts

The Jackson County School Board strives to provide the best educational opportunities possible for the children in the district by seeking as many sources of revenue as possible to supplement the funds provided by local taxation and the basic aid program offered by the state.

Therefore, the district shall participate in federal financial assistance programs which provide direct educational and auxiliary services or opportunities to students enrolled in the school. The following procedures shall be employed when administering federal programs:

1. Federal funds will not be used for partisan political activity of any kind by any person or organization involved in the administration of federal-assisted programs. Prohibited expenditures shall include but not limited to the purchase of partisan political materials, contributions to any candidate for public office, and use of school property, equipment or employees in support of a candidate(s).
2. No person shall, on the grounds of race, sex, color, national origin, age, religion or disability, be excluded from participation in or be subjected to discrimination in any program or activity funded, in whole or in part, by federal funds.
3. The local school district may use federal funds so restricted (i.e. - Title I, Title1003a) only to supplement and to the extent practical, increase the level of nonfederal funds that would, in the absence of federal funds, be made available for the education of pupils participating. In order to assure equitable distribution of funds, the school district will not use federal funds so restricted to provide services to students that the district is required to furnish.
4. A school district management system will require that federal draws be made to minimize the time elapsed between the transfer of funds from the State Department of Education and the disbursement of funds by the local school district.
5. The school district will observe all applicable state and federal laws and guidelines regarding receipts, expenditures, accounting and reports for materials and equipment received from federal funds.
6. The school district will follow all applicable federal guidelines in determining services that are allowed and will adhere to all restrictions in the approved project applications.
7. The combined fiscal effort per student or the aggregate expenditures of the district from state and local funds for free public education for the school year will be at least ninety (90) percent of the combined fiscal effort per student or aggregate expenditures for the preceding year, unless specifically waived by the state.

8. Title I, P.L. 94-142, P.L. 99-457, and P.L. 89-313 funds will be used to provide programs which, taken as a whole, are at least comparable to services being provided in areas not receiving Title I funds.
9. The Title I project will be based on an annual assessment of educational needs.
10. Parental involvement and support will be encouraged and implemented as required by federal guidelines in all federal programs. Parents/guardians will be asked to participate in and will be kept abreast of their child's instructional progress in all federal programs.
11. The District will enter all approved MDE Title budgets and budget amendments into its accounting software as required by MDE to ensure alignment and tracking of federal funds approved by MDE.
12. The District will ensure all Title budgets and expenditures for all federal programs are: allocable, reasonable and necessary, meets program intent and purposes, aligned with approved application and amendments on file at MDE, and obligated and liquidated in accordance with the approved plan within the approved grant period according with federal and state law.
13. The District will adhere to all guidelines prescribed in OMB Circular A-87, Appendix B.8.h regarding compensation for personal services which states, "Where employees are expected to work solely on a single Federal award or cost objective, charges for their salaries and wages will be supported by periodic certifications that the employees worked solely on that program for the period covered by the certification. These certifications will be prepared at least monthly and/or semi-annually and will be signed by the employee and supervisory official having first-hand knowledge of the work performed by the employee.

Other References	Description
MPSAS	Public School Accountability Standards

Procedure

An agenda from discussions with the Assistant Superintendents & Superintendent to discuss teacher unit allocations will be provided to the Director of Federal Programs. The agenda will include meeting notes which show comparability in teacher allocations among all federally funded schools. Demonstrating comparability is a prerequisite for receiving any federal funds. Because allocations are made annually, comparability is an annual requirement. JCSD will develop written procedures for complying with the comparability of services requirements and implement those procedures annually. The comparability report is submitted annually to the Mississippi Department of Education (MDE) Office of Federal Programs. The comparability requirement does not apply if the JCSD has only one building in each grade span. JCSD may also exclude schools with one hundred or fewer students from its comparability determinations. The certifying official must be a district administrator whose salary is not paid by federal funds.

1. Comparability Compliance: It is the responsibility of the JCSD Office of Federal Programs to ensure that JCSD remains in compliance with the comparability requirement set forth in ESEA Section 1120A(c). To be eligible to receive federal funds, JCSD must use state and local funds to provide services in federally funded schools that are at least comparable to services provided in non-federally funded schools. If JCSD serves all of its schools with federal funds within a particular grade span, JCSD must use state and local funds to provide services that are substantially comparable in each school.
2. Deadlines: JCSD shall perform the comparability calculation annually. It is essential that the calculations be made as close to the beginning of the school year as possible, but in no event later than (Date to be determined) to allow for any necessary reallocation of resources with minimum disruption to students should any school be found not to be receiving comparable services. When submitting the comparability report to MDE annually, JCSD will follow the MDE deadline for reporting.
3. Determining schools to be included: The JCSD Federal Programs Department will determine which public schools are a part of JCSD and are to be included in making comparability calculations. Refer to the MDE Comparability Handbook for Title I schools for additional details regarding schools to be included and the USDE Non Regulatory Guidance, Title I Fiscal Issues.

4. Actual data: JCSD must use actual and reliable data from schools to make the calculation. Student enrollment and instructional staff full-time equivalent (FTE) data used to compute comparability are collected between the dates of September 1st – 30th annually and submitted to MDE, Office of Federal Programs. JCSD determines it students will be counted as either “weighted” or “unweighted” FTE documentation/spreadsheets, building resource schedules, enrollment data, payroll records, free and reduced lunch data, etc., will be collected. JCSD should include in their written comparability procedures how JCSD will determine which instructional staff and/or the instructional supplies and materials to be used in comparability calculations. *For example, JCSD uses the pupil-teacher ratio option procedures and should specify or define instructional staff (excluding federally-funded staff) to be used in comparability calculations. JCSD should consistently include the categories of staff members in the ratios for both federally and non-federally schools. Instructional staff may include teachers and other personnel assigned to schools who provide direct instructional services, such as music, art and physical education teachers, school counselors, speech therapists, and librarians, as well as other personnel who provide services that support instruction suck as school social workers and psychologists. Whether paraprofessionals are included in comparability determination depends on procedures JCSD has developed. Consistent with the requirement in federal funds paraprofessionals supported with federal funds may only provide instructional support under the direct supervision of a teacher, JCSD should consider carefully whether a paraprofessional supported with State and Local funds should be considered as an instructional staff member in comparability determinations. If JCSD determines to include paraprofessionals, paraprofessionals who assist in the instruction of students should only be counted as half of a full-time equivalency (.5 FTE). In addition, JCSD should take care not to include paraprofessionals not involved in providing instructional support in its comparability determinations. *JCSD should also specify in their written procedures those staff paid with State and Local funds that are to be excluded from the comparability calculations. Excluded staff should include staff paid from private funds and those that do not provide direct instructional services such as cafeteria workers, custodians nurses, playground aids, student teachers, volunteers, etc.

5. Method: Comparability will be established using the MDE Form(s) online template and one of the methods identified below. JCSD has flexibility in selecting which method will be used and it must be uniformly applied district-wide. *If the Assurance ensures the internal process that (a) ensures salaries are comparable in all schools, (b) confirms schools are equivalent in teachers, administrators, and other staff, and (c) verifies curriculum/instructional materials and supplies are equivalent. * If the pupil-teacher ratio option is selected, then ensure the procedures include a definition of non-federal instructional staff. *If the instructional materials option is chosen, then ensure the procedures include a definition of instructional materials.
6. Reallocation: If the calculation indicates that a school is not receiving comparable services, notify the Superintendent immediately. JCSD will then take immediate steps to reallocate resources as early in the school year as possible and with minimum disruption to the learning environment. If any federally funded school is not comparable, then JCSD must adjust school resources to achieve comparability in the same school year. Appropriate steps may include, but are not limited to, reallocation of materials or supplies, or reassignment of personnel. The Superintendent, Director of Federal Programs, Federal Programs Department, Director of Human Resources, and Business Manager and/or designee will meet to discuss effective means to become compliant with comparability. Appropriate adjustments to personnel, equipment, and other material for ensuring compliance with federally funded comparability requirements will be amended and documented accordingly. Federal funding will be reallocated according to the approved programs plan. A copy of the process to become comparable will be placed on file at JCSD and submitted to the MDE Office of Federal Programs no later than November 1st of the current year.
7. Records: The Federal Programs Department must ensure that all comparability reports, records, and source documentation demonstrating the methods and results of JCSD's comparability analysis are retained for five years for audit purposes. JCSD will maintain up-to-date records of having established and implemented an agency-wide salary schedule, a policy to ensure equivalence among schools in teachers, administrators, and other staff, and a policy to ensure equivalence among schools in the provision of curriculum materials and supplies.

N. EQUITABLE SERVICES

Section N-1

Provision of Equitable Services

JCSD engages in meaningful consultation with public and private schools in an ongoing fashion throughout the school year. The Director of Federal Programs has an annual meeting with private school leaders. The Director of Federal Programs will also visit each private school campus no less than one time per fiscal year. JCSD strives to treat all private school officials with the utmost courtesy and respect. Each child that is in a private school is a member of the JCSD community and their education is of utmost importance even if it is conducted by a private organization. The families that choose to send their students to private schools are members of our community and their confidentiality and feedback will be honored. To that end, JCSD realizes that ongoing communication with private school officials is paramount in continuing a “workable” relationship. Emails, phone calls and “drop by” (central office) visits are welcomed and encouraged. Meaningful consultation is a challenge for both JCSD and the private schools. However, a checklist will be used to aid in this process. JCSD ensures that the topics on the checklist will be discussed during consultation. These items and a brief description of each are listed below:

1. Identification of eligible students – JCSD abides by the ESSA regulations in clarifying who is eligible to receive services under the equitable services provision. In order for a student to receive equitable services the following must apply:
   a. Attend a private school (regardless of where it is located)
   b. Reside in a Title I participating public school attendance area of JCSD (regardless of whether the private school the student attends is located in JCSD) (sometimes referred to as “residence eligible”); and
   c. Be identified by JCSD, through multiple educationally related objectives criteria, as failing or at risk of failing to meet the state

standards, or other standards relevant to private school students.

2. Services to be provided to students – JCSD adheres to the ESSA types of services that are authorized under the law and in addition to the statute (ESSA Section 1117(a)(1)(A), administrators must look to the non-regulatory guidance, which was developed in the context of constitutional requirements and the U.S. Supreme Court case law. JCSD may directly provide or contract for the provision of the following:
    a. Instructional services provided on the premises of the private school with appropriate safeguards, at the public school site, or in mobile vans or portable units
    b. Evaluations to determine the progress being made in meeting students' academic needs
    c. Counseling
    d. Mentoring
    e. One-on-one tutoring
    f. Dual or concurrent enrollment
    g. Educational radio and television
    h. Computer equipment and materials, as well as other technology
    i. Mobile educational services and equipment
    j. Extended-day services
    k. Family literacy services
    l. Computer assisted instruction
    m. Home tutoring
    n. Take-home computers

ESSA adds that these services and benefits may be provided individually or in combination, as requested by the private school officials to best meet the needs of the children served.

3. How, where and by whom will services be provided? The Elementary and Secondary Education Act (ESEA) equitable services provisions require a governmental entity to provide benefits to private school students, even if enrolled in religious schools. A tutor that is selected by JCSD will be employed through JCSD, paid through our payroll system, and tutor at the designated private school. These services cannot exceed 19 hours a week per tutor. Any dispute or issue arising with tutors will be dealt with the private school official and the Federal Programs Director jointly, as applicable.
4. How will services be academically evaluated for effectiveness – Title I regulations require that private school students participating in the

Title I program must be assessed, that the assessments must be used to evaluate the success or failure of the program, and the results of that evaluation must be used to evaluate the success or failure of the program, and the results of that evaluation must be used to modify the program to remedy flaws. JCSD must provide participating private school students with an equitable opportunity to meet the state standards. In some instances, however, it is not appropriate to hold private school students to the state standards, since these standards may not necessarily be aligned with the private school curriculum. In such a case, JCSD, in consultation with private school officials, must develop alternative standards that provide reasonable promise of those children achieving the high levels called for by the state's standards.

5. Size and scope of services that will be provided – Currently JCSD employs ELA and Mathematics tutors, ELL, and homeless resources for eligible students.
6. Data source to be used to determine effectiveness – A nationally normed assessment is used (e.g. Stanford Achievement Test).
7. How and when decisions about delivery of services will be made (third party contractor) – A major source of monitoring findings is JCSD failure to properly administer third-party contracts for provision of equitable services. Contracting for provision of such services does not mean that JCSD can simply hand over responsibility for the program to the contractor or delegate oversight to the private school. JCSD must continue to administer the program, including all aspects of timely and meaningful consultation, rather than simply ensuring that the contractor has "stepped into the shoes" of JCSD. If a contractor is hired, JCSD must continue to maintain control of funding, retain title over equipment and property, and monitor to ensure that the contractor adheres to federal legal requirements as well as the terms of the contract. In the spring consultation, private school officials will be asked about their preferences regarding delivery of services and any third-party contractors. If third party contractors are used the private school officials will have the option of sitting on the committee to evaluate Request for Quote's (RFQ's) or Request for Proposal's (RFP's).

Compliant Process

Private schools can launch a complaint with the district or state regarding the way the district handles their programmatic or fiscal issues. Of course, any issues or concerns we try to address as soon as they arise, however, if an issue is in debate the state Ombudsman can be called upon to help solve any dispute.
Private school officials have the right to file a complaint with JCSD if they believe that JCSD officials have not complied with appropriate procedures as stated in the “Services Provided to Students” above.

Jackson County School District Policy KN: COMPLAINTS – TITLE I

ISSUE DATE: 9-7-1995 Revised: 12-9-2024

Title I - Public Complaint

To meet the requirements of The Every Student Succeeds Act (2015), the following procedures will be used in the Jackson County School District for receiving and resolving complaints concerning violations of Title I policies and for conducting on-site investigations for such complaints. For the purpose of this policy, a complaint is a signed written statement which includes an allegation that a requirement applicable to the Title I LEA program has been violated and information that supports this allegation.

1. The complainant will meet with the principal of the school involved in the complaint, and the Federal Programs Director. Every effort will be made to resolve the complaint without further proceedings.
2. Failure to resolve the complaint will necessitate the following procedure:
    a. Within three (3) days of the receipt of written complaint, the Superintendent and the Federal Programs Director will acknowledge receipt of the complaint in writing.
    b. Within five (5) working days of the acknowledgement of the complaint, the complainant will be afforded an opportunity for an informal hearing with school representatives, at which time oral and written testimony may be taken.
    c. Failure to resolve the complaint in an informal setting will necessitate a formal hearing on the matter. The complainant will have ten (10) days from the date of the

informal hearing to make a written request for a formal hearing. The Superintendent's office shall make, where feasible, an on-site investigation of the complaint.

d. A formal hearing will be conducted by a committee composed of representatives from the Superintendent's office, two (2) or more school board members, and a principal of a district school (not involved in the complaint). The hearing will provide opportunity for the complainant or complainant's representative, or both, and the school system involved to submit evidence and to question parties to the dispute and any of their witnesses. (It is recommended that both parties use tape recorders and that the school district provide the services of a court reporter.) Only allegations listed in the complaint will be discussed.
e. The entire procedure, from the time of receipt of the complaint to a satisfactory resolution, shall be completed within a period not to exceed thirty (30) days.
f. The complainant has the right to appeal the final resolution of the committee of the school system to the Title I Office of the State Education Agency within thirty (30) days after the receipt of the written decision. The State Title I Office may visit the site as is deemed necessary.
g. The local school system shall disseminate, free of charge, information concerning these procedures to interested parties, including District and School Parent Advisory Councils, within ten (10) working days after the resolution of the complaint.

Complaint Process

If after consulting with JCSD, the private school official feels like their complaint has not been met, then they also have the right to file a complaint with the MDE if they believe that JCSD officials have not complied with appropriate legal requirements. Specifically, private school officials have the right to file a complaint with MDE asserting that:

JCSD did not engage in consultation that was meaningful and timely,

JCSD did not give due consideration to the views of the private school official; or JCSD did not make a decision that treats the private school student equitably as required by ESSA. (See ESSA Section 1117(b)(6).) In addition, any dispute involving the poverty data on private school students may be appealed to the state. (See ESSA Section 1117(c)(2).) As part of

its complaint, the private school official must inform MDE the basis of JCSD's noncompliance, and JCSD must forward the appropriate documentation to MDE in response. (See ESSA Section 1117(b)(6)(B).)

MDE is required to have complaint procedures in place that conform to applicable statute and regulation. The General Provisions of ESSA (Title VIII) newly require that MDE must provide a written resolution to a complaint filed under ESSA within 45 days. (See ESSA Section 8503(a).)

ESSA adds a specific remedy for JCSD’s failure to provide equitable services that was not previously included in the ESSA statute. It can be viewed as a state-level “bypass” that mirrors the federal “bypass” discussed below. The law states that MDE must provide the required services under Title I to eligible private school students either directly or through contracts with public or private agencies, organizations, and institutions, if the appropriate private school officials have met two private agencies, organizations, and institutions, if the appropriate private school officials have met two criteria: the private school officials have requested that MDE provide such services directly; and the private school officials have demonstrated, in accordance with the state’s complaint procedure, that JCSD has not met the legal requirement to provide equitable services to private school students. (See ESSA Section 1117(b)(6(C).) This is a significant remedy that could result in greatly increased involvement of the state in districts that have a history of struggles between JCSD and private school officials.

If MDE’s resolution is not satisfactory, private school officials may appeal to the U.S. Secretary of Education. No later than 30 days following the written response by MDE, or in the event MDE fails to resolve the complaint within the new 45-day time limit under ESSA, the private school official may appeal to the Secretary. Such an appeal must be accompanied by a copy of MDE’s written response, if available, and a complete statement of the reasons supporting the appeal. ESSA mandates that the Secretary must complete an investigation of the complaint and resolve the appeal within 90 days after receipt of the appeal (which is faster than the 120 days allotted under ESSA). (See ESSA Section 8503(b).) JCSD and MDE will ensure that private school officials are made aware of complaint procedures.

Parental and Family Engagement

Students in private schools that receive Title I services are also eligible for parent and family engagement opportunities. As a district, we extend an invitation of any parent activities to the private schools that participate in Title I services. Private schools are also encouraged to engage parents at their campus and are allotted funds through their Title I budget to do so.

Jackson County School District Policy DFC: FEDERAL AID

ISSUE DATE: 5-18-1998 Revised: 6-9-2025

Federal Aid to School Districts

The Jackson County School Board strives to provide the best educational opportunities possible for the children in the district by seeking as many sources of revenue as possible to supplement the funds provided by local taxation and the basic aid program offered by the state.

Therefore, the district shall participate in federal financial assistance programs which provide direct educational and auxiliary services or opportunities to students enrolled in the school. The following procedures shall be employed when administering federal programs:

1. Federal funds will not be used for partisan political activity of any kind by any person or organization involved in the administration of federal-assisted programs. Prohibited expenditures shall include but not limited to the purchase of partisan political materials, contributions to any candidate for public office, and use of school property, equipment or employees in support of a candidate(s).
2. No person shall, on the grounds of race, sex, color, national origin, age, religion or disability, be excluded from participation in or be subjected to discrimination in any program or activity funded, in whole or in part, by federal funds.
3. The local school district may use federal funds so restricted (i.e. - Title I, Title1003a) only to supplement and to the extent practical, increase the level of nonfederal funds that would, in the absence of federal funds, be made available for the education of pupils participating. In order to assure equitable distribution of funds, the

school district will not use federal funds so restricted to provide services to students that the district is required to furnish.

4. A school district management system will require that federal draws be made to minimize the time elapsed between the transfer of funds from the State Department of Education and the disbursement of funds by the local school district.
5. The school district will observe all applicable state and federal laws and guidelines regarding receipts, expenditures, accounting and reports for materials and equipment received from federal funds.
6. The school district will follow all applicable federal guidelines in determining services that are allowed and will adhere to all restrictions in the approved project applications.
7. The combined fiscal effort per student or the aggregate expenditures of the district from state and local funds for free public education for the school year will be at least ninety (90) percent of the combined fiscal effort per student or aggregate expenditures for the preceding year, unless specifically waived by the state.
8. Title I, P.L. 94-142, P.L. 99-457, and P.L. 89-313 funds will be used to provide programs which, taken as a whole, are at least comparable to services being provided in areas not receiving Title I funds.
9. The Title I project will be based on an annual assessment of educational needs.
10. Parental involvement and support will be encouraged and implemented as required by federal guidelines in all federal programs. Parents/guardians will be asked to participate in and will be kept abreast of their child's instructional progress in all federal programs.
11. The District will enter all approved MDE Title budgets and budget amendments into its accounting software as required by MDE to ensure alignment and tracking of federal funds approved by MDE.
12. The District will ensure all Title budgets and expenditures for all federal programs are: allocable, reasonable and necessary, meets program intent and purposes, aligned with approved application and amendments on file at MDE, and obligated and liquidated in accordance with the approved plan within the approved grant period according with federal and state law.

13. The District will adhere to all guidelines prescribed in OMB Circular A-87, Appendix B.8.h regarding compensation for personal services which states, “Where employees are expected to work solely on a single Federal award or cost objective, charges for their salaries and wages will be supported by periodic certifications that the employees worked solely on that program for the period covered by the certification. These certifications will be prepared at least monthly and/or semi-annually and will be signed by the employee and supervisory official having first-hand knowledge of the work performed by the employee.

Other References	Description
MPSAS	Public School Accountability Standards

Title I, Part A – Improving the Academic Achievement of the Disadvantaged

After timely and meaningful consultation with appropriate private school officials, JCSD must provide such children, on an equitable basis and individually or in combination, as requested by the officials to best meet the needs of such children, special educational services, and instructional services (including evaluations to determine the progress being made in meeting such students’ academic needs). The activities may include counseling, mentoring, one-on-one tutoring, or other benefits such as dual or concurrent enrollment, educational radio and television, computer equipment and materials, other technology, and mobile educational services and equipment that address their needs; JCSD must also ensure that teachers and families of the children participate, on an equitable basis, in services and activities developed pursuant to Sec. 1116. Such educational services or other benefits, including materials and equipment, shall be secular, neutral, and non-ideological. Services must benefit eligible students, their teachers, and families and not the private school (34 CFR Sec. 76.658).

Title II, Part A – Supporting Effective Instruction

JCSD in providing private schools equitable services may do so in accordance with all allowable Use of Funds except class size reduction (see Fiscal Changes, 2016 P-3). Title II, Part A focuses on professional development, recruitment, and retention.

Title IV, Part A – Student Support and Academic Enrichment

JCSD in providing private school equitable services under Title IV, Part A must do so in accordance with all allowable use of funds. The use of funds must be to address the purpose of the Title IV, Part A Grant, which is to expand well-rounded educational opportunities for students, to promote safe and healthy students, and to support the effective use of technology to better engage students and expand their access to and use of technology as a learning tool. In applying percentage/portion requirements for the use of funds, the services provided to private schools should be considered within the whole of JCSD's overall use of funds and not applied separately to the funds used for private school services.

1. Professional development activities for school officials and staff - any professional development that is funded through a federal program is available to the participating private schools. Emails are sent to alert the private school officials to these opportunities if dates are not known in consultation. In addition to this, private schools that participate in Title II are also asked to list the needs they have for professional development and a plan for this is created.

Section N-2

Calculating Equitable Services

JCSD derives the allocation used to serve eligible non-public school students based on three factors:

1. The number of private school students
2. From low-income families
3. Who reside in a participating public school attendance area

JCSD calculates the allocation for non-public school students by utilizing

the three criteria listed above, as a function of the districts “ranking and serving” rules according to the following steps:

1. Rank public school areas - JCSD must rank its public school attendance areas in rank order, typically based on poverty but also may consider grade span. In identifying and ranking attendance areas, JCSD should, if possible, take into consideration the number of low-income private school students who reside in each and every attendance area in JCSD; however, in some cases this could be burdensome, because it would mean counting private school students in areas that have a small chance of being served. For this reason, the U.S. Education Department (ED) guidance allows JCSD to rely only on the count of poor public school students when identifying and ranking school attendance areas.
2. Identify participating areas - JCSD must decide where to draw the line in this ranked list of attendance areas to determine participation in the Title I program. All schools “above the line” will become “participating” attendance areas; all areas below that line will not receive a Title I allocation.
3. Calculate the Per Pupil Allocation (PPA) for each area – JCSD must calculate the ppa that applies to every child of low-income family on that area.
4. Calculate allocation amount for each area (*Must include non-public low-income number) – JCSD calculates the amount of funding for each area, based on the total number of low-income students from both public and private schools.
5. Reserve nonpublic amount (*PPA x number of nonpublic low-income in each area) – JCSD set aside the amount of these allocations that were generated by nonpublic school students, to be used to provide services to eligible students who reside in participating public school attendance areas and are identified as at risk of failing to meet the state academic standards (regardless of family income level).

Equitable services for private schools are calculated based upon the formula in the Mississippi Grant Information System application.

Section N-3

Equitable Services to Students in Private Schools/Professional

Development to Teachers

Private school teachers of eligible private school students are entitled to participate, on an equitable basis, in services and activities contemplated under Title I. Thus, consultation with private school officials must detail some explanation of professional development for these private school teachers. Professional development services for private school teachers are subject to some constraints not applicable to services provided to public school teachers. The guidance explains how to work within these constraints. Generally, professional development funds may be used for the benefit of all private school teachers (not necessarily those teachers providing the Title I services to eligible Title I students. However, the professional development must be focused on how these private school teachers can meet the needs of the Title I students whom they serve in their regular classrooms. It would be inappropriate to use funds to improve the general instructional program of the private school. Instead, the funds should be used to show private school teachers how to address the needs of Title I students better, such as by providing information on research-based reading and mathematics instruction for academically struggling students. It should be noted that funds for professional development of private school teachers are also available under other ESSA formula grant programs, such as the Title II professional development program and the Title III English language acquisition program. U.S. Education Department (ED) encourages the coordination of professional development opportunities under these various programs, as long as the respective limitations and objectives of each program are respected.

Section N-4

Equipment/Supplies for Equitable Services

The Title I statute, as well as the U.S. Constitution, requires that educational services or other benefits, including materials and equipment, be secular, neutral and non-ideological. (See ESSA Section 1117(a)(2).) In addition, JCSD must maintain control of all federal funds. The regulations require the JCSD to keep title to and exercise continuing administrative control of all materials, supplies, equipment and property that JCSD acquires with Title I funds for the benefit of eligible private school students. (See 34 CFR 200.67) (This requirement that JCSD remain in control of all

federal funds was another area of frequent compliance problems noted in U.S. Education Department (ED) monitoring reports.)

Although JCSD maintains title and control, it may place equipment and supplies in a private school for the period of time needed for the program. Certain safeguards must be maintained, however. For instance, the regulations state that JCSD must ensure that the equipment and supplies placed in a private school are used only for Title I purposes and can be removed from the private school without remodeling the private school facility. JCSD is required to remove the equipment and supplies from the private school if JCSD no longer needs these items to provide the Title I service, or if removal is necessary to avoid unauthorized use of the items for other than Title I purposes. (See 34 CFR 200.67 and 34 CFR 76.661.) ED monitoring reports emphasized the importance of maintaining a current inventory of Title I-funded equipment located in the private schools. JCSD is not permitted to use Title I funds for repairs, minor remodeling, or construction of private school facilities. (See 34CFR 200.67€ and 34 CFR 76.662.) Federal funds may not be used for the needs of the private school itself, or for the general needs of children in the private school. (See 34 CFR 76.658.) Rather, the Title I funds must be used in a targeted fashion to supplement, and in no case, supplant, services that would, in the absence of the Title I services, be made available to participating private school students. JCSD is considered the fiduciary and is legally responsible for operating a program in compliance with the law. JCSD will be held accountable for any mis expenditure of funds or irregularity in the program. Any equipment purchased for a private school is maintained by JCSD through appropriate inventory "numbering and auditing”. Any maintenance needed to equipment must be provided by JCSD. Any installation of technology must be done by JCSD. Private schools are asked not to seek an outside vendor for any installation or maintenance that needs to be done to equipment or supplies. All purchases of private schools go through JCSD’s financial accounting system. The requests come to the Federal Programs Department, and then the Federal Programs Coordinator will enter the requisition into JCSD’s financial accounting system. The Director of Federal Program then approves or denies the requisition as appropriate.

O. DATA QUALITY

Section O-1 thru O-4

Review Process

JCSD Federal Programs Department trains school counselors, registrars, and Mississippi Student Information System (MSIS) personnel to report the Federal Programs (Title I, II, & IV) data to the public and to the Mississippi Department of Education (MDE) in a high quality manner. Therefore, JCSD personnel ensures that the data is reported in a timely, accurate, complete, valid, and reliable manner to the public and MDE.

Jackson County School District Policy JRAC: MSIS/DATA COLLECTION POLICY

ISSUE DATE: 8-1-2005 Revised: 7-14-2025

Data Collection Policy and Procedural Guidelines Handbook

1.0 Introduction and Overview

1.1 Purpose

In accordance and cooperation with HB 1251, which gives the Office of the State Auditor the authority to determine the correctness and accuracy of all reports made to the State Department of Education by any school district or school official concerning the number of educable students in any school district, the number of students enrolled in any school district, the number of students in average daily attendance in any school district, and the number of students being transported or entitled to transportation to any of the public schools of this state, the Jackson County School District will set the following Data Collection Policies and Procedures to help ensure this quality data.

1.2 Components of Data Quality

The Jackson County School District's data will contain the following

components:

6. Objectivity: Data is accurate, unbiased and presented in a clear, complete, well-documented manner. Objectivity will be achieved by using appropriate data sources and sound analytical techniques, by using proven methods, and by carefully reviewing the content of all information and reports.
7. Integrity: Data will not be compromised through corruption or falsification.
8. Transparency: Our data will have a clear description of methods, data sources, assumptions, outcomes and related information that allow users to understand the data.
9. Reproducibility: Our data can be reproduced by others by using the documented methods, assumptions and data sources in order to achieve comparable findings.
10. Utility: Data produced by the district will be useful and available to the intended audience. The requirements, recommendations and examples in this guide will improve data quality for our district.

1.3 Policy Audience

It is important for all staff of the Jackson County School District to understand the issues involved in data collection data entry, and recognize that these issues reflect the values of the school district.

The Jackson County School district believes that good data is an integral part of teaching, learning and managing the school enterprise. Everyone who has a role in student outcomes-teachers, administrators, counselors, registrars, office support staff, school board members and others, must share this belief. Because good data is as much a resource as staff, books and computers, a wise education system is willing to invest time and money in achieving useful information, and respect the effort taken to produce it. Therefore, through the implementation of this Data Collection Policy and Procedure Guidelines, the Jackson County School District will actively foster this belief and environment.

2.0 Roles and Responsibilities

A data process that collects quality data is well planned, has staff members that are well-trained and know their roles and responsibilities, and have needed tools and resources. In this section, we have identified the critical roles and responsibilities.

2.1 School Board

The primary role of the School Board is to set policy for the school district. The Superintendent and Administrative Staff develop procedures and regulations for carrying out board policy. There are four (4) key leadership roles in setting board policy: vision, structure, accountability and advocacy. In the area of data collection, the School Board formulates policies based on state and federal laws, as well as local district needs and staff requirements.

Responsibilities

4. Setting Data Collection Policy
5. Understanding the impact data has on funding programs - Allocating appropriate resources to enable schools to meet the ever-increasing need for data collection and data entry
6. Investing in computer hardware and software as a routine cost of doing business

2.2 Superintendent

It is the Superintendent's responsibility to enhance the educational program of students, to improve student achievement, and to see that district policies are implemented. It is the Superintendent's responsibility to foster an environment and culture of quality data that will result in reliable data that is useful for evaluating the instructional program and student achievement, and for pointing out areas of success and places where improvements are needed. It will enable the district to have confidence in the information that is collected, and, most importantly, will allow the district to make effective decisions.

Responsibilities

7. Set education benchmarks that use data to measure student achievement.
8. Support the development of a Culture of Quality Data in the district

through an effective professional development program.

9. Encourage principals to make data-driven, building-level decisions.
10. Support the staff in the promotion of more efficient data collection procedures, the use of technology to decrease data entry errors, and the movement toward applications that are “interoperable” (i.e., that interact with each other using a minimum amount of programming resources).
11. Support the allocation of funding to provide schools with the appropriate resources to enter data.
12. The district will select a data coordinator.

2.3 Principal

Our Principal serves as the chief instructional leader and is ultimately responsible for data collection and reporting in the school. The Principal has the responsibility to report data as accurately as possible. The Principal must ensure that the school’s information is accurately reflected in the data.

Responsibilities

13. Check reports for accuracy and reasonableness before “signing off” and sending them to the district. Periodically spot-check source documents against data, to ensure that required data (e.g., medical information) is being entered correctly.
14. Ensure that staff have access to appropriate technology tools.
15. Attend meetings and training about data requirements.
16. Provide district data personnel with recommendations for improvements in data collection procedures.
17. Allow and encourage staff to attend training in their areas of expertise.
18. Use a variety of training strategies, including the “train-the-trainer” model, when necessary.
19. Work with staff and the district to develop and use standard procedures for data entry and reporting.
20. Provide trained staff to assist data entry personnel during peak periods (enrollment, scheduling, etc.).

21. Understand and communicate laws and regulations that affect data at school (e.g., the Family Educational Rights and Privacy Act of 1974 [FERPA] and the Health Insurance Portability and Accountability Act of 1996 [HIPAA]).
22. Support and monitor district data security policies and procedures.
23. Utilize data to make daily instructional decisions.
24. Provide an environment conducive to accurate data entry.

2.4 Teacher/Counselor

Our teachers and counselors are responsible for entering or supplying timely and accurate data regarding students, as required.

Responsibilities:

9. Attend training on the use of data in the instructional program.
10. Identify barriers to effective data entry and communicate these to the Principal or other appropriate personnel.
11. Respect the privacy and confidentiality of student data by protecting data from students and unauthorized personnel.
12. Follow district data security policies and procedures.
13. Enter data accurately and in a timely manner.
14. Check work for accuracy and completeness.
15. Share good ideas and best practices for data entry with your peers.
16. Check calendar for data reporting deadlines so that you can allocate time for data entry.

2.5 Office Staff/Registrar

Registrars and office staff are responsible for entering important data accurately and completely, maintaining data security, and understanding how the data will be used. The district recognizes that this position is critical to its data collection effort. Therefore, it is important that this position is taken seriously and provided sufficient resources.

Responsibilities

10. Enter data accurately and in a timely manner.
11. Attend professional development training.
12. Follow the appropriate instructions and documentation.
13. Identify barriers to effective data entry procedures and communicate these to the principal, or other appropriate personnel.
14. Implement the district data security policies and procedures (e.g., change passwords frequently, do not share passwords, treat data confidentially, etc.)
15. Check work and run appropriate edit reports.
16. Ask for help when an error is made.
17. Identify a peer who does similar work to facilitate sharing of ideas and best practices can occur.
18. Check calendar for data reporting deadlines.

2.6 MSIS Primary/Secondary Contact

Serves the administrator by ensuring that the statistical information reviewed represents data that has been entered accurately and collected systematically. The MSIS contact person assists in the information reporting process through staff development and collaboration with the various offices and programs responsible for producing data and information.

Responsibilities

6. Coordinate the data collection process.
7. Provide professional development for staff members. - These sessions include demonstrations that incorporate hands-on training, enabling data entry personnel to become used to the actual data entry screens; examples that actually reflect situations that will be encountered; handbooks or guidebooks, with copies of data entry screens, systematic instructions, and the rationale for entering the data; descriptions of the procedures for obtaining assistance (e.g., help desk phone number, online and/or e-mail query process); and, copies of the reports created from the data, enabling trainees who

enter information to have a sense of how their work affects the operation of the school.

8. Assist schools in resolving discrepancies in information before reports are forwarded.
9. Develop a process that allows staff to request new reports or modifications of existing reports.
10. Collaborate with the District Technology Director or Coordinator to enhance the ability of computer programs to determine effective editing procedures for reports and other information.

2.7 Director of Technology

This position maintains and secures the hardware, software, and network that allow staff to enter, store, secure, and transfer data.

Responsibilities

4. Secure network infrastructure.
5. Support technical implementation and error resolution.
6. Secure the integrity of data.

3.0 Data Collecting and Reporting Requirements and Timeline

3.1 Data Timeline/Calendar

The district will utilize the MSIS 2.0 Annual Reporting Calendar, a calendar of due dates and timelines that will provide the necessary information to meet the Mississippi Department of Education guidelines.

The Data Timeline and Calendar indicates due dates for reports and data entry.

The district will provide sufficient time and resources for data collection.

See the MSIS Data Submission Certification Form below:

Monthly MSIS Data Submission
Certification Form
(Federal Programs)

2.1 ASSIGNMENT OF DISTRICT ACCREDITATION STATUSES

The CSA determines the annual accreditation status of all public school districts in the Fall of each school year based on verified accreditation data from the previous school year. An annual district accreditation status is assigned based on compliance with Process Standards. Information concerning district compliance with Process Standards is reported to the CSA on an annual basis. (See Policy 2.2 below.) The district superintendent and school principals are responsible for ensuring that all data reported to the MDE are true and accurate as verified by supporting documentation on file in the school district. Reporting false information is a violation of the accreditation requirements set forth by the SBE and may result in the downgrading of the district's accreditation status.

****

- Please verify that the following school data are accurate in SAM7 for the Month _____ *(reporting month number)* MSIS upload. After the monthly upload, please run all required reports for your school records.

_____1. Homeless, ELL, Foster Care Student Information

_____2. Student Discipline

_____3. Student Attendance

_____4. Student Schedules

_____5. Special Education indicators/identification

_____6. Student Grades **(H/S-Month 2, 5, 7, and 9; All other grades Month 9)**

_____7. New Kindergarten Data (Monthly)

_____8. Historical Data (month 9 only)

_____9. Teacher Schedules (correct course codes)

_____10. Section 504 Indicator

The MSIS clerk will review all data and ensure that all data uploaded into MSIS are true and accurate, and can be verified by supporting documentation on file at the local school in the Jackson County School district. Your signature below acknowledges the statement above to be true.

Local School MSIS Clerk:_____
(Signature) (Date)

Local School Principal:_____
(Signature) (Date)

District Superintendent: _____
(Signature) (Date)

(Upon receipt of this signed document, Mrs. Shelly Barnett will close out your school's monthly MSIS data submission)

4.0 District Wide Common Data Collection Methods and Uniform Data

4.1 District Wide Common Data Collection Methods

The Jackson County School District has established and will utilize uniform procedures for entering student data at the school level. The procedures listed below will be followed:

Authorized Data Entry Personnel

Each school will have a list of authorized personnel for any student data entry and their email addresses on file for the auditor.

Student Enrollment

7. Acquire student demographic data from guardian.
8. Verify residency of student. Two proofs of residency should be provided by the parent/guardian and verified by school district staff for each student upon enrollment into the school district for each school year. All students should have the Residency Verification Checklist in their cumulative folders.
9. Student data is entered into SIS office program.
10. Check for student's MSIS number, acquire an MSIS number if one is not found.
11. Determine special needs and refer to LSC Chairperson.
12. Verify the expiration date for the student's immunization record.

Out of District Students

2. Any out-of-district student enrolling should have proper documentation of district approval on file in the cum folder.

Transfer-In Students

9. Request withdrawal form from previous school.
10. Verify residency of student. Two proofs of residency should be copied and filed for each student upon enrollment into the school district for each school year. All students should have the Residency Verification Checklist in their cumulative folders.

11. Determine whether in-state transfer or out-of-state transfer. Note: Out-of-state students are required to provide initial registration requirements information.
12. Complete school registration forms.
13. Determine grade placement or special needs.
14. Enter Student data into MSIS using the appropriate entry code.
15. Verify MSIS number or obtain one if needed.
16. Request the MSIS release and records for incoming students.

Dropouts or Transfer-Out Students

Complete withdrawal form for student. Student is withdrawn in SIS using the appropriate withdrawal code. Comply with requests for MSIS release and records request from other schools.

Timeline for Transfers/Releases of Students in MSIS

All transfers and releases will be completed within 24 hours of the request. A daily log will be kept as documentation of all transfers and releases.

Attendance

Daily attendance is entered every period by either authorized office personnel or individual classroom teachers.

Check-ins and checkouts are done by authorized office personnel.

Corrections to daily attendance are updated at a minimum of at least one time per week. Example: Correcting absences to tardies, etc. or unexcused to excused. All excuses should be date stamped upon receipt.

Cumulative Records

The auditor's office will be reviewing cumulative folders at random. The cumulative folders should be current regarding the items listed below:

6. Residency Verification Sheets signed and dated by District Personnel
7. Immunization records with current date;
8. Date of Birth;

9. Current address that agrees with student demographic information from SIS.
10. Primary phone number from SIS. The auditors' office will verify the previous year's graduation data.

The auditor's office will check the Carnegie units for the graduates of the previous year to verify eligibility for graduation.

The auditor's office will check cumulative folders for mandated test scores.

Storage of Student Data

Storage of Student Data

4. Store all student data on hard copy up to 5 years.
5. Transcript, grades, and attendance are kept on insert sheets in cum folder indefinitely for every student.
6. Hard copies, cum folders, etc., are kept in a locked file cabinet in the administrative office.

4.2 Uniform Data Business Rules

The District will uniform data business rules for the following critical data.

5. Demographic Data Elements
6. Student Data Elements
7. Personnel Data Elements
8. Teacher Data Elements

5.0 Data Protection and System Security

5.1 Data protection and system security are covered in the district's Technology Acceptable Use Policy (Policy IJ-R).

5.2 Public Information Request Process

The district will follow any guidelines set forth by the Freedom of Information Act and applicable state codes and compliance.

5.3 Security Documents

Oath of Confidentiality
Acceptable Use Policy

3. .5.3.1 Oath of Confidentiality forms are submitted to MDE for MSIS purposes for all district/school users. Copies of forms are kept on file in the district office.
4. .5.3.2 The Technology Acceptable Use Policy requires signatures by students/personnel on a yearly basis. Copies are maintained at the school/district office.

6.0 Resources Commitment

6.1 Training

Professional Development Training Activities

District-wide training activities with all personnel responsible for student data entry will be held annually. All personnel will be notified by the district Primary/Secondary Contacts of any new information required by the Mississippi Department of Education.

MSIS Primary/Secondary Contacts will also attend the MSIS Data Conference, SIS Annual Conference and other trainings provided by MDE or SIS.

MS Code	Description
37-37-7	Powers of examiners; auditing policies

Cross References

Code	Description
JRAB	Compliance with FERPA

P. GENERAL FISCAL REQUIREMENTS

Section P-1

Funds Obligated and Liquidated

JCSD is notified via Mississippi Department of Education (MDE) of the actual allocation and of the authority to expend funds for federal grants. As in the past, the original project applications are based on a projected allocation.

1. All districts are allotted a preliminary allocation of funds from MDE. The State will provide a final allocation upon release from U.S. Department of Education (U.S.D.E.) and/or when all outstanding forms and backup documentation have been received from JCSD. Reference **JCSD Policy DFC #12 (See below).**
2. Request for Funds should be computed by the Federal Programs Department. Completed request should be forwarded to the Business Manager and/or designee for submission to MDE. Office of Accounting/MDE transfers will be sent to the JCSD's bank account three (3) working days prior to the end of the month. It is important for JCSD to keep track of when a given portion of funds becomes available for obligation and when it lapses. In any given year, the funds available to JCSD for Title I services may consist of a blend of current-year and prior-year funds. Generally, the oldest funds should be used first.
3. It is important to obligate any balance remaining for the expiring grants by September 30th of each year.
4. Federal grants typically run for 27 months: 1st 12 months 85% of the grant should be encumbered or expended, next 12 months the additional 15% of the grant should be encumbered or expended and the final 3 months the grant is in liquidation and all monies should be expended at this time.

Jackson County School District Policy DFC: FEDERAL AID

Issue Date: 5-18-1988 Revised Date: 6-9-2025

Federal Aid to School Districts

The Jackson County School Board strives to provide the best educational opportunities possible for the children in the district by seeking as many sources of revenue as possible to supplement the funds provided by local taxation and the basic aid program offered by the state.

Therefore, the district shall participate in federal financial assistance programs which provide direct educational and auxiliary services or opportunities to students enrolled in the school. The following procedures shall be employed when administering federal programs:

1. Federal funds will not be used for partisan political activity of any kind by any person or organization involved in the administration of federal-assisted programs. Prohibited expenditures shall include but not limited to the purchase of partisan political materials, contributions to any candidate for public office, and use of school property, equipment or employees in support of a candidate(s).
2. No person shall, on the grounds of race, sex, color, national origin, age, religion or disability, be excluded from participation in or be subjected to discrimination in any program or activity funded, in whole or in part, by federal funds.
3. The local school district may use federal funds so restricted (i.e. - Title I, Title1003a) only to supplement and to the extent practical, increase the level of nonfederal funds that would, in the absence of federal funds, be made available for the education of pupils participating. In order to assure equitable distribution of funds, the school district will not use federal funds so restricted to provide services to students that the district is required to furnish.
4. A school district management system will require that federal draws be made to minimize the time elapsed between the transfer of funds from the State Department of Education and the disbursement of funds by the local school district.
5. The school district will observe all applicable state and federal laws and guidelines regarding receipts, expenditures, accounting and reports for materials and equipment received from federal funds.
6. The school district will follow all applicable federal guidelines in determining services that are allowed and will adhere to all restrictions in the approved project applications.
7. The combined fiscal effort per student or the aggregate expenditures

of the district from state and local funds for free public education for the school year will be at least ninety (90) percent of the combined fiscal effort per student or aggregate expenditures for the preceding year, unless specifically waived by the state.

8. Title I, P.L. 94-142, P.L. 99-457, and P.L. 89-313 funds will be used to provide programs which, taken as a whole, are at least comparable to services being provided in areas not receiving Title I funds.
9. The Title I project will be based on an annual assessment of educational needs.
10. Parental involvement and support will be encouraged and implemented as required by federal guidelines in all federal programs. Parents/guardians will be asked to participate in and will be kept abreast of their child's instructional progress in all federal programs.
11. The district will enter all approved MDE Title budgets and budget amendments into its accounting software as required by MDE to ensure alignment and tracking of federal funds approved by MDE.
12. The district will ensure all Title budgets and expenditures for all federal programs are: allocable, reasonable and necessary, meets program intent and purposes, aligned with approved application and amendments on file at MDE, and obligated and liquidated in accordance with the approved plan within the approved grant period according with federal and state law.
13. The District will adhere to all guidelines prescribed in OMB Circular A-87, Appendix B.8.h regarding compensation for personal services which states, "Where employees are expected to work solely on a single Federal award or cost objective, charges for their salaries and wages will be supported by periodic certifications that the employees worked solely on that program for the period covered by the certification. These certifications will be prepared at least monthly and/or semi-annually and will be signed by the employee and supervisory official having first-hand knowledge of the work performed by the employee.

Other References	**Description**
MPSAS	Public School Accountability Standards

Section P-2

Draw Downs

Procedures for Submission of Federal Cash Transaction Report

Cash Management is the process of requesting and receiving funds. The Business Manager and/or designee is responsible for the preparation of the Request for Funds for federal programs “drawing down funds”. The Business Manager and/or designee prepares the request for funds each month using the budget reports which reflects the revenues and expenditures for a specific fund for the previous month. The Business Manager and/or designee runs reports to determine cash needs. Reference **JCSD Policy DFC #5 (See below)**.

Federal funds cannot be drawn down prior to travel occurring. The Business Manager and/or designee will make note of the amount requested for travel and withhold that amount until travel has occurred from the Draw Down Request. [34 CFR 76.707]

Procedures for Drawing Federal Funds

The district requests funds in a timely manner. Requests are to be received at the Mississippi Department of Education (MDE) by the designated deadline. The Business Manager and/or designee is responsible for the preparation of the Request for Funds. The Business Manager and/or designee prepares the request for funds each month using the budget reports which reflects the revenues and expenditures for a specific fund for the previous month. This is also when travel that has not occurred is subtracted out of the draw down request. The Business Manager and/or designee runs reports to determine cash needs each month and sends the hard copy of these reports to the OFP to document communication between the two departments. The JCSD receives instructions from MDE for the preparation of the request for funds. These instructions are maintained on file at JCSD. It is imperative that all financial records and supporting documentation be maintained on a timely basis and include accurate and reliable information. All funds received shall be entered into JCSD’s financial accounting system and reconciled monthly to ensure accountability and accuracy. Reference **JCSD Policy DFC #4 (See Below)**.

Jackson County School District Policy DFC: FEDERAL AID

Issue Date: 5-18-1988 Revised Date: 6-9-2025

Federal Aid to School Districts

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2. No person shall, on the grounds of race, sex, color, national origin, age, religion or disability, be excluded from participation in or be subjected to discrimination in any program or activity funded, in whole or in part, by federal funds.
3. The local school district may use federal funds so restricted (i.e. - Title I, Title1003a) only to supplement and to the extent practical, increase the level of nonfederal funds that would, in the absence of federal funds, be made available for the education of pupils participating. In order to assure equitable distribution of funds, the school district will not use federal funds so restricted to provide services to students that the district is required to furnish.
4. A school district management system will require that federal draws be made to minimize the time elapsed between the transfer of funds from the State Department of Education and the disbursement of funds by the local school district.
5. The school district will observe all applicable state and federal laws and guidelines regarding receipts, expenditures, accounting and

reports for materials and equipment received from federal funds.

6. The school district will follow all applicable federal guidelines in determining services that are allowed and will adhere to all restrictions in the approved project applications.
7. The combined fiscal effort per student or the aggregate expenditures of the district from state and local funds for free public education for the school year will be at least ninety (90) percent of the combined fiscal effort per student or aggregate expenditures for the preceding year, unless specifically waived by the state.
8. Title I, P.L. 94-142, P.L. 99-457, and P.L. 89-313 funds will be used to provide programs which, taken as a whole, are at least comparable to services being provided in areas not receiving Title I funds.
9. The Title I project will be based on an annual assessment of educational needs.
10. Parental involvement and support will be encouraged and implemented as required by federal guidelines in all federal programs. Parents/guardians will be asked to participate in and will be kept abreast of their child's instructional progress in all federal programs.
11. The district will enter all approved MDE Title budgets and budget amendments into its accounting software as required by MDE to ensure alignment and tracking of federal funds approved by MDE.
12. The district will ensure all Title budgets and expenditures for all federal programs are: allocable, reasonable and necessary, meets program intent and purposes, aligned with approved application and amendments on file at MDE, and obligated and liquidated in accordance with the approved plan within the approved grant period according with federal and state law.
13. The District will adhere to all guidelines prescribed in OMB Circular A-87, Appendix B.8.h regarding compensation for personal services which states, "Where employees are expected to work solely on a single Federal award or cost objective, charges for their salaries and wages will be supported by periodic certifications that the employees worked solely on that program for the period covered by the certification. These certifications will be prepared at least monthly and/or semi-annually and will be signed by the employee and supervisory official having first-hand knowledge of the work performed by the employee.

Other References	Description
MPSAS	Public School Accountability Standards

Procedure

The following process below will be done for all federal grants and all years:

1. MCAPS records will corroborate the monthly requests for funds.
2. The Business office reviews the prior monthly expenditures and determines and carries out all journal entries. The Business Manager makes all necessary journal entries.
3. The Business office then pulls an UPDATED expenditure budget report for the prior month and utilizes that report to key in the request for funds into MCAPS.
4. Once the requests are keyed into MCAPS, the Business office submits the requests. The Business Manager and/or designee then reviews the requests and approves them.
5. The final approval is completed by the Business Manager and/or designee and submitted to MDE.

Q. TITLE I, PART A

Section Q-1

In the Jackson County School District (JCSD), federal funds are only used to supplement non-federal fund sources for the education of our students that participate in federal programs. Particular care is given to ensure that the expenses are reasonable and necessary. To the extent practical, JCSD uses federal funds to increase the level of funds that would be available from the non-federal sources.

Title I funds are not used to supplant local and/or other federal funding and are not provided to participating Title I children when the same services are provided to non-Title I children with non-federal funds. The Director of Federal Programs will review the expenditures to ensure that expenses are supplementing not supplanting non-federal funds. The Director of Federal Programs approves expenditures to confirm that supplanting is not taking place. The following questions should be answered NO and are considered when a federal programs expenditure is proposed:

Am I supplanting?

1. If we did not have federal funds to pay for the item or service, would other non-federal funds be used to procure the item or service?
2. Was the item or service purchased with non-federal funds in prior years?
3. Was the item or service provided to students in Title I schools and to students in (non-Title) schools with non-federal funds?

JCSD uses its own budgeting methodology that incorporates a combination of student to staff ratios and per pupil budget allocations. This budgeting methodology is made without regard to a school's Title status or Title funding. JCSD maintains a state and federal budget that documents the personnel and non-personnel budget line items by funding source (Local/State vs. Federal).

The Superintendent, Assistant Superintendents, Business Manager and/or designee, and Director of Human Resources as a group evaluate student enrollment data to determine the staffing needed at each school using predetermined staffing ratio targets and staffing thresholds without regard to Title status. Once a decision has been made, the Business Manager

and/or designee are responsible for the calculation of the personnel costs. Any money left over from projected state and local revenues are used to equitably distribute service and supply money to each school based on factors such as square footage, enrollment, number of schools, number of programs at each school, etc. At no point is Title status considered in the equitable allocation of service and supply money. The Business Manager and/or designee maintain the state and local budget which is updated and presented to the board each month as new information comes in during the budgeting process. The Business Manager and Director of Federal Programs work together to produce the Comparability report each fiscal year. The comparability report when complete is uploaded into the Mississippi Grant Information System. The Director of Federal Programs works with the schools receiving Title funds to supplement the staffing and resources the schools are receiving from state and local funds. The Principal of each Title school is responsible for developing a plan to use its Title funding to improve the performance of its school. JCSD Local/State budgeting methodology used to prove supplement not supplant is uploaded into Mississippi Grant Information System. The actual Local/State/Federal budget calculation is kept in the Business Office.

Section Q-2

JCSD uses a Cost Pool for the services of the Federal Programs Department in administering the management of federal program funds. The Cost Pool is taken off the top of the district's federal allocation for federal programs. The Federal Programs Department uses its Cost Pool to cover the costs of personnel (salary and benefits) which include the Director of Federal Programs and the Federal Programs Coordinator. Besides personnel of the Federal Programs Department, the Cost Pool funds are used to purchase supplies, equipment, professional development, and travel for the Director of Federal Programs and the Federal Programs Coordinator. Each of the positions funded by the Cost Pool are required to document their time spent on federal programs on a daily/weekly/yearly basis. The Director of Federal Programs monitors the time sheets and adjusts its funding percentages for these positions if the actual time spent on federal programs deviates from the initial plan. If changes are needed to the plan to match actual time spent then a revision to the plan is made. When personnel are documenting their time as federal

programs, the personnel are working strictly on federal programs activities outlined in their job descriptions. The job descriptions of the Director of Federal Programs and the Federal Programs Coordinator support the decision to fund these positions out of federal program funds.

Section Q-3

JCSD does not currently transfer funds between its federal funds. All Cost Pool funds are taken off the top and put in its own fund for budgeting purposes. All Cost Pool expenditures are taken as they occur and expensed to the Cost Pool. If changes are needed to the Cost Pool expenditures because of a change in funding percentages of personnel, journal entries are done after the plan revision is approved.

Procedure

1. The Business Manager and/or designee is responsible for reviewing monthly expenditures and determining if there are any journal entries needed.
2. The Business Manager and/or designee is responsible for actually making the journal entries.

R. TITLE II, PART A

Section R-1

Federal law states that, “Funds made available under this title shall be used to supplement, and not supplant, non-federal funds that would otherwise be used for activities authorized under this title.” Jackson County School District (JCSD) uses Title II, Part A funds only to:

1. Supplement educational program activities provided with State and Local funds. JCSD may not use Title II, Part A, funds to pay for activities that, in the absence of these funds, would be provided with State and Local funds.
2. Fund only the professional development activities that supplement those mandated locally or by the state and can supplement those discretionary professional development activities that JCSD would fund in the absence of other local and/or state funding sources.

Section R-2

Procedure

JCSD uses no more than the maximum percent allowed for indirect costs. This amount has been approved in the Mississippi Grant Information System Application and Budget. Any administrative costs exceeding the approved amount must be accompanied by a justification that details how the administrative costs are reasonable and necessary.

S. TITLE III, PART A: ENGLISH LANGUAGE ACQUISITIONS

Section S-1

At this time, JCSD has not made an application for Title III funds. If Title III funds are received by JCSD, all federal requirements will be followed.

Section S-2

This section is not applicable at this time, because JCSD has not made an application for Title III funds. If Title III funds are received by JCSD, all federal requirements will be followed.

T. TITLE IV, PART A

Section T-1

If JCSD receives $30,000 or more in Title IV program funds and must conduct a comprehensive needs assessment that includes, at a minimum, a focus on three content areas:

1. Well-rounded educational opportunities;
2. Safe and healthy students; and
3. Effective use of technology.

If JCSD receives less than $30,000, we must use funds for at least one of the focus areas.

1. Activities to support well-rounded educational opportunities;
2. Activities to support safe and healthy students; and/or
3. Activities to support effective use of technology.

(No more than 15% of that designated portion will be used for technology infrastructure). JCSD may spend up to 2% on administration.

Section T-2

Based on the results of the comprehensive needs assessment, JCSD is receiving $30,000 or more and will use the funding as follows:

1. At least 20% of funds for activities to support well-rounded educational opportunities;
2. At least 20% of funds for activities to support safe and healthy students; and
3. A portion of funds for activities to support effective use of technology.

(However, no more than 15% of that designated portion can be used for technology infrastructure).

Section T-3

If JCSD receives than $30,000, we will use funds for at least one of the focus areas.

1. Activities to support well-rounded educational opportunities;
2. Activities to support safe and healthy students; and/or
3. Activities to support effective use of technology.

(No more than 15% of that designated portion will be used for technology infrastructure). JCSD may spend up to 2% on administration.

JCSD will not use Title IV, Part A funds for medical services or drug treatment or rehabilitation, except for integrated student supports, specialized instructional support services, or referral to treatment from impacted students, which may include students who are victims of, or witnesses to, crime or who illegally use drugs.

Section T-4

The purpose of JCSD Title IV program is to provide all students with a well-rounded education and access to an enriched curriculum and educational experience (Section 4107(a))

A well-rounded education:

Helps students make important connections among their studies, their curiosities, their passions, and the skills they need to become critical thinkers and productive members of society.

Promotes a diverse set of learning experiences that engage students across a variety of course activities and programs in subjects such as English, reading/language arts, writing, and science.

Allowable Activities as Outlined in Section 4107

1. College and Career Guidance and Counseling programs, such as:
   a. Post-secondary education and career awareness and exploration activities.
   b. Training counselors to effectively use labor market information in assisting students with post-secondary education and career planning.
   c. Financial literacy and federal financial aid awareness activities.
2. Programs and activities that use music and the arts as tools to support student success through the promotion of constructive student engagement, problem solving and conflict resolution.
3. Programming and activities to improve instruction and student engagement in science, technology, engineering, and mathematics (including computer science), such as:
   a. Increasing access to high quality courses for students through grade 12 who are members of groups underrepresented in such subject fields (as female students, minority students, English Learners, children with disabilities, and economically disadvantaged students) to high-quality courses.
   b. Supporting the participation of low-income students in nonprofit competitions related to STEM subjects (such as robotics, science research, invention, mathematics, computer science, and technology competitions).
   c. Providing hands-on learning and exposure to science, technology, engineering, and mathematics and supporting the use of field-based or service learning to enhance the students' understanding of STEM subjects.
   d. Supporting the creation and enhancement of STEM focused specialty schools.
   e. Facilitation collaboration among schools, after school programs, and informal program personnel to improve the integration of programming and instruction in the identified subjects.
   f. Integrating other academic subjects, including the arts, into STEM subject programs to increase participation in STEM subjects, improve attainment of skills related to STEM subjects, and promote well-rounded education.
4. Efforts to raise student academic achievement through accelerated learning programs, such as:

a. Reimbursing low-income students to cover part or all the cost of accelerated learning examination fees if the low-income students are enrolled in accelerated learning courses and plan to take accelerated learning examinations.
b. Increasing the availability of and the enrollment in accelerated learning courses, accelerated learning examinations, dual or concurrent enrollment programs, and early college high school courses.

5. Activities to promote the development, implementation, and strengthening of programs to teach traditional American history, civics, economics, geography, or government education.
6. Foreign language instruction.
7. Environmental education.
8. Programs and activities that promote volunteerism and community involvement.
9. Programs and activities that support educational programs that integrate multiple disciplines, such as programs that combine arts and mathematics.
10. Other activities and programs to support student access to, and success in, a variety of well-rounded education experiences.

Safe and Healthy Students (Sect. 4108)

The second purpose of JCSD TITLE IV program is to improve school conditions for student learning by providing activities to support safe and healthy students. When students are healthy and feel safe and supported, they are more likely to succeed in school.

The term “safe and healthy” refers to a school environment that fosters a safe and supportive environment for learning, student physical and mental health, and any other activities that cut across both areas as determined by the State or JCSD, with the purpose of providing all students access to a safe and healthy educational experience.

A safe and healthy school environment may be described as a “positive school climate”, and the components of a positive school climate described as “conditions for learning”. There are many activities that promote a safe and healthy school environment; the following provides a few of the examples as outlined in the law.

Allowable Activities as Outlined in Section 4108

1. Activities that are coordinated with other schools and community-based services and programs.
2. Foster safe, healthy, supportive, and drug-free environments that support student academic achievement.
3. Activities that promote the involvement of parents in the activity or program.
4. May be conducted in partnership with an institution of higher education business, nonprofit organization, community-based organization, or other public or private entity with a demonstrated record of success in implementing activities described within this section.
5. Drug and violence prevention activities and programs that are evidence-based including:
    a. Programs to educate students against the use of alcohol, tobacco, marijuana, smokeless tobacco products and electronic cigarettes.
    b. Professional development and training for school and specialized instructional support personnel and interested community members in prevention, education, early identification intervention mentoring, recovery support services and, where appropriate, rehabilitation referral, as related to drug and violence prevention.
6. School-based mental health services, including early identification of mental health symptoms, drug use, and violence, and appropriate referrals to direct individuals to group counseling services, which may be provided by school-based mental health service providers.
    a. School-based mental health services partnership programs that:
        i. Are conducted in partnership with a public or private mental health entity or health care entity.
        ii. Provide comprehensive school-based mental health services and supports staff development for school and community personnel working in the school that are:
            - Based upon trauma-informed practices that are evidence based.
            - Coordinated with early intervening services provided under individuals with Disabilities Education Act (IDEA) (where appropriate)
            - Provided by qualified mental and behavioral health professionals who are certified or licensed by the State and practicing within their area of expertise.

7. Programs or activities that:
    a. Integrate health and safety practices into school or athletic programs.
    b. Support a healthy, active lifestyle, including nutritional education and regular, structured physical education activities and programs that may address chronic disease management with instruction led by school nurses nurse practitioners, or other appropriate specialists or professional to help maintain the well-being of students.
    c. Help prevent bullying and harassment.
    d. Improve instructional practices for developing relationships building skills, such as effective communication, and improve safety through the recognition and prevention of coercion, violence, or abuse including teen and dating violence, stealing, domestic abuse, and sexual violence and harassment.
    e. Provide mentoring and school counseling to all students, including children who are at risk of academic failure, dropping out of school, involvement in criminal or delinquent activities, or drug use and abuse.
    f. Establish or improve school dropout and reentry programs.
    g. Establish learning environments and enhance students' effective learning skills that are essential for school readiness and academic success, such as by providing integrated systems of student and family support.
8. High quality training for school personnel, including specialized instructional support personnel, related to:
    a. Suicide prevention,
    b. Effective and trauma-informed practices in classroom management,
    c. Crisis management and conflict resolution techniques, human trafficking,
    d. School-based violence prevention strategies,
    e. Drug abuse prevention, including educating children facing substance abuse at home, or
    f. Bullying and harassment prevention.
9. Child sexual abuse awareness and prevention programs or activities, such as programs or activities designed to provide:
    a. Age-appropriate and developmentally-appropriate instruction for students in child sexual abuse awareness and prevention,

including how to recognize child sexual abuse and how to safely report child sexual abuse.
   b. Information to parents and guardians of students about child sexual abuse awareness and prevention, including how to recognize child sexual abuse and how to discuss child sexual abuse with a child.
10. Designing and implanting a locally-trained plan to reduce exclusionary discipline practices in elementary and secondary schools that:
   a. Is consistent with best practices.
   b. Includes strategies that are evidence-based.
   c. Is aligned with the long-term goal of prison reduction.
11. Implementation of school-wide positive behavioral interventions and supports, including through coordination with similar activities carried out under IDEA, to improve academic outcomes and school conditions for learning.
12. Designating a site resource coordinator at a school or JCSD to provide a variety of services such as:
   a. Establishing partnerships within the community to provide resources and support for schools.
   b. Ensuring that all service and community partners are aligned with the academic expectations of a community school to improve student success.
   c. Strengthening relationship between schools and communities.
13. Pay for success initiative aligned with the purposes of this section.

Effective Use of Technology as Outline in Section 4109

The third purpose of the JCSD Title IV grant is to improve the effective use of technology and this improve the academic achievement and digital literacy of all students.

Allowable Activities as Outline in Section 4109

1. Providing educators, school leaders, and administrators with the professional learning tools, devices, content, and resources to:
   a. Personalize learning to improve student academic achievement.

b. Discover, adapt, and share relevant high-quality educational resources.
c. Utter-based assessments and blended learning strategies.
d. Implement and support school-wide and district-wide approaches for using technology to inform instruction, support teacher collaboration, and personalize learning.

2. Building technological capacity and infrastructure, which may include:
   a. Procuring content and ensuring content quality.
   b. Purchasing devices, equipment, and software applications to address readiness shortfalls.
3. Developing or using effective or innovative strategies for the delivery of specialized or rigorous academic courses and curricula using technology, including digital learning technologies and assistive technology.
4. Carrying out blended learning projects, which shall include:
   a. Planning activities, which may include development of new instructional models (including blended learning technology software and platforms), the purchase of digital instructional resources, initial professional development activities, and one-time information technology purchases, except that such expenditure may not include expenditures related to significant construction or renovation of facilities.
   b. Ongoing professional development for teachers, principals, other school leaders, or other personnel involved in the project that is designed to support the implantation and academic success of the project.
5. Providing professional development in the use of technology (which may be provided through partnerships with outside organizations) to enable teachers and instructional leaders to increase student achievement I the areas of science, technology, engineering and mathematics, including computer science.
6. Providing students in rural, remote, and underserved areas with the resources to take advantage of high-quality digital learning experiences, digital resources, and access to online courses taught by effective educators.
   a. A special rule within ESEA states that no more than 15% of funds in this content area may be spent on technology infrastructure, including devices, equipment, software applications, platforms, digital instructional resources and/or other one-time IT purchases.

b. The 15% special rule does not apply to the total JCSD Title IV subgrant JCSD may receive. To clarify, JCSD may not spend more than 15% of funding in this content area on devices, equipment, software applications, platforms, digital instructional resources, and/or other one-time IT purchases.

Section T-5

Supplement, Not Supplant

Districts may not use Title IV funds for the cost of activities in the three Title IV program content areas:

1. Well-rounded educational;
2. Safe and healthy students; and
3. Technology.

If the cost of those activities would have otherwise been paid with State or Local funds in the absence of Title IV program funds. Sect. 4110(e)(1)(A)

Federal Civil Rights: Title IV grant recipients must comply with Federal civil rights laws that prohibit discrimination based on race, color, national origin, sex, disability, and age.

Uniform Guidance: Cost Principles Under 2 CFR 200.403 the Uniform Guidance cost principles apply to the use of Title IV program funds, including the standards below:

1. Prior approval (§200.407)
2. Allowable (§200.403)
3. Allocable to the program (§200.405)
4. Adequately documented

U. ESSA TRANSFERABILITY

Section U-1

Transfers of funds between formula programs is not a current practice of JCSD. If a transfer of funds between formula programs becomes necessary, we will follow all requirements for the transfer of funds.

AA. TITLE I, PART A: LEA-LEVEL REERVATIONS AND ALLOCATIONS TO TITLE I SCHOOLS

Section AA-1

At this time, JCSD LEA will not use Title I or Title II funds to provide financial awards and incentives for eligible teachers and instructional coaches in schools that are Title-I eligible and have been identified for Comprehensive Support and Improvement (CSI), Targeted Support and Improvement (TSI), or Additional Targeted Support and Improvement (ATSI) (ESEA 2015). However, if at any time the JCSD LEA intends to use these funds, the JCSD LEA will follow the following guidelines:

FAQs for LEA staff:

	Title I, Part A	Title II, Part A
How much funding can I reserve for these rewards and incentives?	You may reserve up to 5% of your final Title I allocation, including funds transferred into Title I (ESEA 2015). The amount of funds allocated for equitable participation for eligible private school students will not change as a result of this reservation.	You may use any amount of your Title II, Part A funds (ESEA 2015). The amount of funds allocated for equitable participation for private schools will not change as a result of this reservation.
Which educators are eligible?	All **teachers** serving in a Title I-eligible school identified for CSI, TSI, or ATSI are eligible. **Instructional coaches** in those same schools are eligible if they have a teaching license and provide professional development.	
How do I budget for this in WISEgrants?	The process is similar to that for other reservations. Enter the amount in the "Financial Incentives" field on the Title I Plan Reservations screen, and budget for incentives and rewards in the personnel section of the budget.	Budget for incentives and rewards in the personnel section of the budget.

	Title I, Part A	Title II, Part A
When can I pay an educator an incentive?	Be sure to follow your LEA's policy. However, if you pay an incentive at the beginning of the school year, you must not liquidate and claim the incentive pay until after the services have been satisfactorily provided in accordance with the contract (OMB 2014).	
When can I claim reserved funds?	You may submit claims once the services tied to the incentive pay have been rendered (OMB 2014).	
What types of rewards and incentives are allowable?	The law does not specify. * Working with stakeholders can be very helpful when thinking about which rewards and incentives are most likely to increase equitable outcomes for students.	
What happens if my school's identification changes mid-year?	You have the option to change your rewards and incentives if your identification changes. Decisions should be based on the best interests of schools, teachers, and students. You can make changes to your reservation within the appropriate application in WISEgrants.	

*The law does not specify which types of financial incentives and rewards are allowable. You might consider the following options:

1. Incentives for effective teachers who take on instructional leadership roles within their schools identified as CSI, TSI, and ATSI.
2. Incentives that attract, support, reward, and retain the most effective teachers at Title I eligible schools identified as CSI, TSI, and ATSI.

Section AA-2

At this time, JCSD LEA will not use Title I or Title II funds to provide transportation for school choice for students in schools that are Title-I eligible and have been identified for Comprehensive Support and Improvement (CSI), (ESEA 2015). If funds are ever reserved, the JCSD LEA will maintain the following evidence:

1. Financial records showing the reserved funds were spent.
2. Documentation of transportation services for students in CSI schools.

Section AA-3

JCSD LEA does reserve 20% of Title I funds for "Cost Pool" for the administration of Title I programs. Marathon expenditure reports and/or procurement packages will be maintained yearly, showing how these reserved funds were spent.

Section AA-4

JCSD LEA will maintain financial records and documentation of the benefit the district initiative provided for all served Title I schools showing how reservations for district-managed initiatives were spent and utilized.

Section AA-5

JCSD LEA will use free & reduced lunch counts from March to determine school ranking and serving for Title I schools.

The JCSD LEA will not serve any schools below 40% poverty. All elementary schools in JCSD are currently considered Title I eligible.

1. A list of schools that receive Title I funding with budget/allocation information from Marathon will be maintained at both the district and school level.

BB. TITLE I, PART A: GENERAL REQUIREMENTS

Section BB-1

Testing Programs - II

Jackson County School District Policy II: TESTING PROGRAMS
Issue Date: 5-22-2000 Revised Date: 10-14-2024

Testing Programs

This school district shall periodically assess student performance and achievement in each school. Such assessment programs shall be based upon local goals and objectives which are compatible with the state's plan for education and which supplement the minimum performance standards approved by the state board of education.

Data from district assessment programs shall be provided to the state department of education when such data is required in order to evaluate specific instructional programs or processes or when the data is needed for other research or evaluation projects.

This district may provide acceptable, compatible district assessment data to substitute for any assessment data needed at the state level when the state department of education certifies that such data is acceptable for the purposes of Mississippi Code Section 37-16-3. 37-16-5

1. It is unlawful for anyone knowingly and willfully to do any of the following acts regarding mandatory uniform tests administered to students as required by the State Department of Education and the General Educational Development Test (GED):
   a. Give examinees access to test questions prior to testing;
   b. Copy or reproduce all or any portion of any secure test booklet;
   c. Coach examinees during testing or alter or interfere with examinees' responses in any way;
   d. Make answer keys available to examinees;
   e. Fail to account for all secure test materials before, during and after testing;
   f. Participate in, direct, aid, counsel, assist in, encourage or fail to

report any of the acts prohibited in this section.

2. Any person violating any provisions of subsection (1) of this section is guilty of a misdemeanor and upon conviction shall be fined not more than One Thousand Dollars ($1,000.00) or be imprisoned for not more than ninety (90) days or both. Upon conviction, the State Board of Education may suspend or revoke the administrative or teaching credentials, or both, of the person convicted.
3. Any person submitting a false certification to the State Department of Education that each statewide test in a school was administered in strict accordance with the Requirements of the Mississippi Statewide Assessment System as adopted by the State Board of Education, and with willful intent, is guilty of a felony and upon conviction thereof shall be fined not more than Fifteen Thousand Dollars ($ 15,000.00), or be imprisoned for not more than three (3) years, or both. Upon conviction, the State Board of Education may suspend or revoke the administrative or teaching credentials, or both, of the person convicted.
4. The district attorney shall investigate allegations of violations of this section, either on his own initiative following a receipt of allegations, or at the request of a school district or the State Department of Education.
5. The district attorney shall furnish to the State Superintendent of Education a report of the findings of any investigation conducted pursuant to this section.
6. The State Board of Education shall establish statistical guidelines to examine the results of state mandated tests to determine where there is evidence of testing irregularities resulting in false or misleading results in the aggregate or composite test scores of the class, grade, age group or school district. When said irregularities are identified, the State Superintendent of Education may order that any group of students identified as being required to retake the test at state expense under state supervision. The school district shall be given at least thirty (30) days' notice before the next test administration and shall comply with the order of the State Superintendent of Education. The results from the second administration of the test shall be final for all uses of that data.
7. Nothing in this section may be construed to prohibit or interfere with the responsibilities of the State Board of Education or the State Department of Education in test development or selection, test form

construction, standard setting, test scoring, and reporting, or any other related activities which in the judgment of the State Superintendent of Education are necessary and appropriate. ' 37-16-4.

TRANSFER STUDENTS

All students seeking to transfer from any school, public, private or homeschool within or outside of the boundaries of the State of Mississippi to this school district may be required to take a test to determine the grade and class to which the pupil shall be assigned at the time of pupil transfer.

The principal shall administer the test or tests to such pupil or pupils as shall apply for transfer to such public school. Such test or tests shall be administered within thirty days after the filing of each such application for transfer. Notice of the giving of such test shall be given the applicant not less than five days prior to the date of the administration of such test.

No transfer of a pupil shall be effective until the test has been given and the pupil is assigned according to the grade and class for which the test shows he is best suited. No pupil shall be assigned to a grade and class more than three (3) grades above or below the grade or class that the pupil would have been assigned to had the pupil remained in the school from which the transfer is being made. Pending the administration of the test herein provided for and its grading and an assignment based thereon the superintendent of the school district or the attendance center principal to which the pupil seeks admission may assign the pupil temporarily to a grade and class comparable to that in which the pupil would have been had the pupil continued in the school from which the transfer was being made.

If any student is transferred or reassigned within the school district by order of the board of trustees of that school district as designated by law of the State of Mississippi and not at his own request, the requirement of that pupil's taking the standardized test shall be waived. Likewise, if a pupil shall transfer from one school district to another school district in the manner provided and required by the laws of the State of Mississippi, the requirement of such pupil taking the standardized test shall be waived. ' 37-15-33

SPECIAL EDUCATION STUDENTS

Students with disabilities shall be included in general statewide and district-wide assessments programs, with appropriate accommodations, where necessary. 37-16-4.

The Mississippi Public School Accountability Standards for this policy are standards 7, 14 and 16.

MS Code	Description
37-15-33	Testing of transfer students; assignment of students.
37-16-11	Special diploma or certificate of completion for handicapped students; occupational diploma for students with disabilities.
37-16-3	37-16-3
37-16-4	Violations of test security procedures; enforcement and penalties.
37-16-5	Assessment of student performance and achievement by district school boards.
37-16-9	Modification of testing instruments and procedures for students with identified handicaps or disabilities.
37-23-1	Purpose of §§ 37-23-1 through 37-23-159; design of programs and services; accountability system.

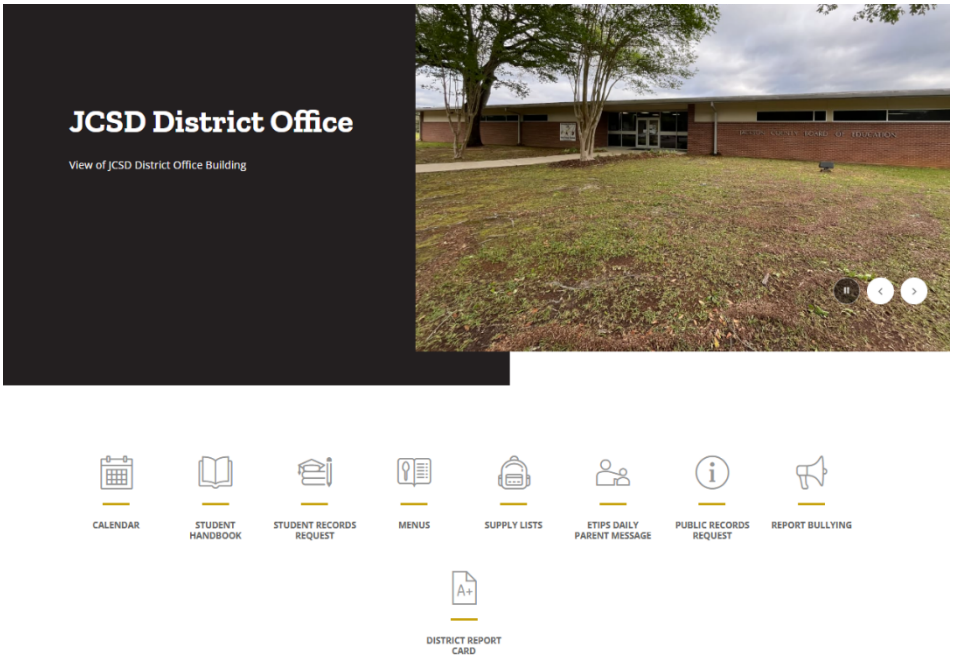
Other References	Description
MPSAS	Public School Accountability Standards

Cross References

Code	Description
IB	Instructional Goals
IC	Curriculum Development
IDA	Education Plan / Program Improvement
IK	Limited English Proficiency Instruction

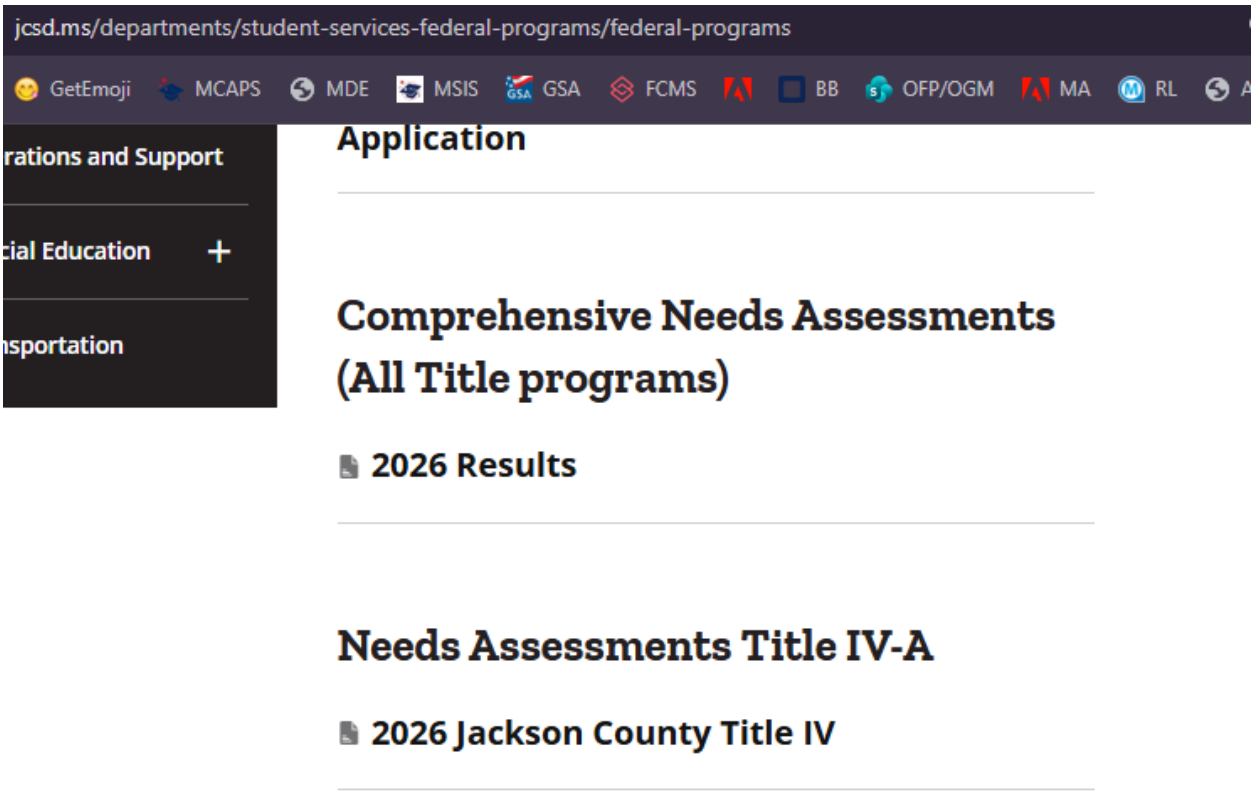
Section BB-2

The Annual Report Card will be posted at the bottom of the JCSD website homepage.



Section BB-3

JCSD will utilize the annual Comprehensive Needs Assessment survey (the link will be located on the homepage for 1 month beginning in January and ending in February) and the Leadership Team to engage all stakeholders in designing the Title I program. The survey link will be located on the District's homepage. The annual CNA results will be located on the Federal Programs website.



1. Each LEA Title I school will also convene Title I meetings with representatives from each stakeholder group.
2. Stakeholders will be able to access the Title IV-A Needs Assessment on the JCSD Federal Programs website.
3. Documentation of stakeholder engagement will be uploaded to Title1Crate and maintained as hard copies at the district/school level.

Stakeholder Engagement

Annually the Federal Programs Department convenes a JCSD Annual Title Parent & Community Meeting/ Work-session. The Federal Programs Department invite stakeholders from all Title I Local Schools to include representatives serving in the role of teacher, paraprofessional, administrator, and parents. Stakeholders will review the Title I Parental Engagement Policy during this meeting.

Section BB-4

Testing Programs - II

Jackson County School District Policy II: TESTING PROGRAMS
Issue Date: 5-22-2000 Revised Date: 10-14-2024

Testing Programs

This school district shall periodically assess student performance and achievement in each school. Such assessment programs shall be based upon local goals and objectives which are compatible with the state's plan for education and which supplement the minimum performance standards approved by the state board of education.

Data from district assessment programs shall be provided to the state department of education when such data is required in order to evaluate specific instructional programs or processes or when the data is needed for other research or evaluation projects.

This district may provide acceptable, compatible district assessment data to substitute for any assessment data needed at the state level when the state department of education certifies that such data is acceptable for the purposes of Mississippi Code Section 37-16-3. 37-16-5

1. It is unlawful for anyone knowingly and willfully to do any of the following acts regarding mandatory uniform tests administered to students as required by the State Department of Education and the General Educational Development Test (GED):

a. Give examinees access to test questions prior to testing;

b. Copy or reproduce all or any portion of any secure test booklet;
c. Coach examinees during testing or alter or interfere with examinees' responses in any way;
d. Make answer keys available to examinees;
e. Fail to account for all secure test materials before, during and after testing;
f. Participate in, direct, aid, counsel, assist in, encourage or fail to report any of the acts prohibited in this section.

2. Any person violating any provisions of subsection (1) of this section is guilty of a misdemeanor and upon conviction shall be fined not more than One Thousand Dollars ($1,000.00) or be imprisoned for not more than ninety (90) days or both. Upon conviction, the State Board of Education may suspend or revoke the administrative or teaching credentials, or both, of the person convicted.
3. Any person submitting a false certification to the State Department of Education that each statewide test in a school was administered in strict accordance with the Requirements of the Mississippi Statewide Assessment System as adopted by the State Board of Education, and with willful intent, is guilty of a felony and upon conviction thereof shall be fined not more than Fifteen Thousand Dollars ($ 15,000.00), or be imprisoned for not more than three (3) years, or both. Upon conviction, the State Board of Education may suspend or revoke the administrative or teaching credentials, or both, of the person convicted.
4. The district attorney shall investigate allegations of violations of this section, either on his own initiative following a receipt of allegations, or at the request of a school district or the State Department of Education.
5. The district attorney shall furnish to the State Superintendent of Education a report of the findings of any investigation conducted pursuant to this section.
6. The State Board of Education shall establish statistical guidelines to examine the results of state mandated tests to determine where there is evidence of testing irregularities resulting in false or misleading results in the aggregate or composite test scores of the class, grade, age group or school district. When said irregularities are identified, the State Superintendent of Education may order that any group of students identified as being required to retake the test at state expense under state supervision. The school district shall be given at

least thirty (30) days' notice before the next test administration and shall comply with the order of the State Superintendent of Education. The results from the second administration of the test shall be final for all uses of that data.

7. Nothing in this section may be construed to prohibit or interfere with the responsibilities of the State Board of Education or the State Department of Education in test development or selection, test form construction, standard setting, test scoring, and reporting, or any other related activities which in the judgment of the State Superintendent of Education are necessary and appropriate. ' 37-16-4.

TRANSFER STUDENTS

All students seeking to transfer from any school, public, private or homeschool within or outside of the boundaries of the State of Mississippi to this school district may be required to take a test to determine the grade and class to which the pupil shall be assigned at the time of pupil transfer.

The principal shall administer the test or tests to such pupil or pupils as shall apply for transfer to such public school. Such test or tests shall be administered within thirty days after the filing of each such application for transfer. Notice of the giving of such test shall be given the applicant not less than five days prior to the date of the administration of such test.

No transfer of a pupil shall be effective until the test has been given and the pupil is assigned according to the grade and class for which the test shows he is best suited. No pupil shall be assigned to a grade and class more than three (3) grades above or below the grade or class that the pupil would have been assigned to had the pupil remained in the school from which the transfer is being made. Pending the administration of the test herein provided for and its grading and an assignment based thereon the superintendent of the school district or the attendance center principal to which the pupil seeks admission may assign the pupil temporarily to a grade and class comparable to that in which the pupil would have been had the pupil continued in the school from which the transfer was being made.

If any student is transferred or reassigned within the school district by order of the board of trustees of that school district as designated by law of the State of Mississippi and not at his own request, the requirement of that pupil's taking the standardized test shall be waived. Likewise, if a pupil shall transfer from one school district to another school district in the manner provided and required by the laws of the State of Mississippi, the requirement of such pupil taking the standardized test shall be waived. ' 37-15-33

SPECIAL EDUCATION STUDENTS

Students with disabilities shall be included in general statewide and district-wide assessments programs, with appropriate accommodations, where necessary. 37-16-4.

The Mississippi Public School Accountability Standards for this policy are standards 7, 14 and 16.

MS Code	Description
37-15-33	Testing of transfer students; assignment of students.
37-16-11	Special diploma or certificate of completion for handicapped students; occupational diploma for students with disabilities.
37-16-3	37-16-3
37-16-4	Violations of test security procedures; enforcement and penalties.
37-16-5	Assessment of student performance and achievement by district school boards.
37-16-9	Modification of testing instruments

MS Code	Description
	and procedures for students with identified handicaps or disabilities.
37-23-1	Purpose of §§ 37-23-1 through 37-23-159; design of programs and services; accountability system.

Other References	Description
MPSAS	Public School Accountability Standards

Cross References

Code	Description
IB	Instructional Goals
IC	Curriculum Development
IDA	Education Plan / Program Improvement
IK	Limited English Proficiency Instruction

Jackson County School District Policy IEI: INSTRUCTIONAL INTERVENTION
Issue Date: 12-15-2009 Revised Date: 11-18-2024

Multi-Tiered System of Support

In accordance to Mississippi State Board of Education's Policy 41.1, the Jackson County School District shall require a three-tiered instructional model designed to meet the academic and behavioral needs of every student.

Tier 1: High-quality classroom instruction

Tier 2: Focused supplemental instruction

Tier 3: Specifically designed intensive interventions as prescribed.

This systematic approach supports struggling learners, as well as advanced learners, through the selection of evidence-based instruction and intervention in response to both academic and behavioral needs. The system includes on-going progress monitoring of the effectiveness of instruction to ensure that all Mississippi students graduate from high school ready for college and career. Such model enables early identification of students in need of supports and allows for appropriate supports to be put in place as soon as a student starts to fall behind.

Universal screening is a process in which academic and behavioral data are analyzed to determine whether a student is likely to meet, exceed, or not meet benchmarks. A screener is an assessment given as one part of the screening process, to establish a baseline from which students are beginning, and to align the instructional starting point to student need(s).

1. All students in Kindergarten and Grades 1 through 3 shall be administered a state approved screener within the first 30 days of school and repeated at mid-year and at the end of the year to identify any deficiencies in reading.
2. Universal Behavior Screeners will be administered 3 times a year. The screener will address externalizing behavior and internalizing behavior.
3. A State Board of Education approved dyslexia screener will be administered in the spring of kindergarten and the fall of grade 1.

Universal screening and progress monitoring are central to making educational decisions. Data is used to adjust the intensity and nature of interventions depending on a student's responsiveness.

The goal of MTSS is to improve student outcomes for all students. In order to achieve improved student outcomes, each component of the MTSS framework must be implemented with fidelity. Fidelity of implementation is the commitment to following all policies and procedures when delivering an intervention. Procedural fidelity, as well as fidelity of implementation, should be measured regularly. The MTSS Documentation Packet contains fidelity checks that should occur at regular intervals.

Tier I instruction should include the use of a developmentally appropriate universal screener for academics and behavior. The data obtained from the universal screening assessments, as well as formative and summative assessments, should be used to inform instruction and lesson plan development. Instruction should be differentiated and scaffolded based on the specific needs of students. During Tier I, students must be given time to observe explicit modeling of new concepts and skills that are introduced as well as allowed time for guided practice, and independent practice of the newly introduced skills. Effective classroom management, active student engagement, and positive behavioral supports are key components of Tier I instruction. With effective high-quality instruction, approximately 80% of students' needs are met at the Tier I level, therefore Tier I is the first level of prevention.

Tier II interventions are designed for students who have not positively responded to Tier I efforts, instruction, and/or behavior management within the general classroom. It is recommended that a hearing screening and a vision screening take place at Tier II to rule out an underlying problem that might be causing lack of progress at Tier I. Within this tier of intervention support, the teacher typically provides additional instructional support aligned to core lessons. The interventions are carefully developed using various instructional planning resources. Tier II interventions should focus on specific, identified skill gaps, and they should be closely monitored. Tier II interventions should be data-driven and follow a progression of skills. The interventions should be scaffolded based on the individual needs of the student. Intervention sessions should be conducted one-on-one or in a small group setting for 20-30 minutes 3-5 days per week. Key instructional features that characterize Tier II intervention sessions are differentiated instruction, modeling, multiple student responses, and immediate feedback. Students receiving Tier II should be progress monitored minimally every other week (twice a month). Regular fidelity checks should be administered at equal intervals to ensure implementation of the intervention is carried out with integrity.

REFERRAL TO TST; Tier III: A student should be referred to the Teacher Support Team (TST) if progress monitoring data does not show adequate student progress and further support is needed. Additionally, students who populate the MSIS screen for one of the following indicators must be referred to TST within the first 20 days of school.

1. Grades K-3: Student has failed one grade. Grades 4–12: Student has failed two grades.
2. A student failed either of the preceding two grades and has been suspended or expelled for more than 20 days in the current school year.
3. A student who did not score at the required achievement level on any part of the Grade 3 or Grade 7 statewide accountability assessment
4. A student is promoted from Grade 3 to Grade 4 under a good cause exemption of the Literacy-Based Promotion Act.

Tier III (typically 1-5% of population) provides the most intensive, targeted instruction specifically designed to meet the individual needs of the student. Tier III instruction should be designed to increase an individual student's rate of progress, close deficit gaps between the student and their peers, based on the student's need as determined by assessment data (universal screenings, hearing and vision screenings, diagnostic assessments, progress monitoring, etc.) and aligned to the core curricula. Intensive interventions should be evidence based, taught explicitly and systematically, and judiciously monitored for fidelity during implementation. Intensive instruction is provided in small groups or on an individual basis as dictated by the collected data. Tier III intervention should occur:

- As outlined by the intervention program,
- In accordance with the individualized plan, or
- For 30-60 minutes daily.

Tier III interventions should be progressed monitored weekly (one data point per week). Also, it should be determined that a student's lack of growth is not due to a hearing or vision problem that may be keeping him/her from mastering skills.

After a referral is made, the TST must develop and begin implementation of an intervention(s) within two weeks. No later than eight weeks after implementation of the intervention(s) the TST must conduct a documented review of the interventions to determine success of the intervention. No later than 16 weeks after implementation of the intervention(s), a second review must be conducted to determine whether the intervention is successful. If, it is concluded that the intervention plan was not successful,

the TST must decide if the intervention should be revised, goals adjusted, or the student should be referred to the Multidisciplinary Evaluation Team (MET) for a Child Find Study.

The Literacy Based Promotion Act (LBPA), revised in 2016, requires that intensive reading instruction and intervention begin for students immediately following the identification of a reading deficiency. Individual Reading Plans (IRP) should be created for Kindergarten and 1st - 3rd grade students with a substantial reading deficiency, as well as students who passed to 4th grade with a Good Cause Exemption. The TST will determine if a student's data supports that a reading deficiency is present, at which time an IRP will be created.

MS Code	Description
37-177-1	Literacy-based Promotion Act established; purpose; determination of a reading deficiency in students in grades K through 3.

Section BB-5

Jackson County School District Policy GBBA: PROFESSIONAL PERSONNEL QUALIFICATIONS

Issue Date: 5-20-2002 Revised Date: 3-09-2026

This school district is committed to high levels of academic achievement for all students, and thus seeks to employ highly qualified teachers in the elementary, middle, and high schools. The district shall employ teachers on a professional basis without regard to age, race, color, gender, disability, or national origin. Every school teacher employed in this school system must possess a valid license granted by the Mississippi Department of Education and shall execute a written contract with the Board of Education.

The Mississippi Public School Accountability Standard for this policy is standard 2.

MS Code	Description
37-3-2	Certification of teachers and administrators.

Other References	Description
MPSAS	Public School Accountability Standards

Cross References

Code	Description
GBC	Recruitment and Selection

Section BB-6

Each Title I school will maintain documentation/evidence of transition activities for students in Early Childhood programs to Elementary. This documentation will be uploaded in the document storage software (Title1Crate).

Section BB-7

Each Title I school will maintain documentation/evidence of reducing overuse of discipline practices that removes students from the classroom. Each campus has a school counseling program and PBIS support. This documentation will be uploaded to in the document storage software (Title1Crate).

Section BB-8

Currently, all Title I schools in JCSD are elementary schools.

Section BB-9

Each school will maintain a copy of teacher certifications and other credentials for all certified teachers and paraprofessionals serving students in Title I schools to ensure that state licensure requirements are met.

Section BB-10

Jackson County School District Policy JAA: EQUAL EDUCATIONAL OPPORTUNITIES

Issue Date: 6-01-1998 Revised Date: 4-13-2026

Every pupil of the district will have equal educational opportunities regardless of race, color, creed, sex, handicap, religion or marital status. No student shall be excluded on such basis from participating in or having access to any course offerings, athletics, counseling, employment assistance, and extracurricular activities.

As provided under Title IX of the Education Amendments of 1972, no person in the U.S. shall, on the basis of sex, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any education program or activity receiving federal financial assistance.

The Mississippi Public School Accountability Standard for this policy is standard 1.

HARASSMENT PROHIBITED

This school district affirms employee protection under Title VII, and

therefore “shall not tolerate verbal or physical conduct by any employee, male or female, which harasses, disrupts, or interferes with another’s work performance or which creates an intimidating, offensive, or hostile environment.”

Further, this school district prohibits sexual harassment of or by any student. This policy applies to conduct during and relating to school and school-sponsored activities. Sexual harassment is inappropriate behavior and offensive. Any student who engages in the sexual harassment of anyone in the school setting may be subject to disciplinary action up to and including expulsion.

MS Code	Description
37-15-35	Segregation or integration of schools by reason of race, color, or national origin.

Case Law	Description
Brown v. Board of Education	347 U.S. 483 (1954)

Other References	Description
1964 Civil Rights Act, Title VII	1964 Civil Rights Act, Title VII
1972 Education Amendments	Title IX
1973 Rehabilitation Act, Section 503	1973 Rehabilitation Act, Section 503
1973 Rehabilitation Act, Section 504	1973 Rehabilitation Act, Section 504
45 CFR Part 84	Executive Order 11246, as amended
45 CFR, Part 86	45 CFR, Part 86
MPSAS	Public School Accountability Standards

Cross References

Code	Description
BA	Board Operations Goals and Objectives Mission Statement
IAC	Virtual Learning Days
IB	Instructional Goals
IDDH	Section 504 -- Americans With Disabilities Act -- Non Discrimination
IDDHA	Section 504 -- Americans With Disabilities Act Procedures (Employees and School Visitors)
IDDHB	Section 504 Procedures (Students)
IDFA	Intramural/Interscholastic Athletics
JQN	Education for Homeless Children and Youth
JS	Fee Policy

Jackson County School District Policy JBC: SCHOOL ADMISSION

Issue Date: 8-06-2007 Revised Date: 6-08-2026

Student Admissions

The Jackson County School District exists to provide publicly supported education to district residents. A child's residence is the residence of his or

her parents or full legal guardian. The Jackson County School District will not recognize or accept general guardianship documents for health and school purposes only. Partial guardianship of the student by a resident within the district will not be recognized as meeting full legal guardianship.

The district will enroll non-resident students only to the extent required by law or under extreme circumstances as appropriate under procedures outlined by the State Board of Education and with the approval of the Jackson County School Board.

Wards of a public welfare department living in foster homes within the district are considered as residents of the district.
District approved exchange students residing in a home within the district are considered as having legal residence. Students who are married, but who have not reached the age of majority, shall be considered majority, provided they have residence within the bounds of the Jackson County School District.

The parent or legal guardian of students attending schools of the Jackson County School District will be required to show proof of residence as required by the Mississippi State Board of Education in the following manner:

Procedure I
Definition of residence for school attendance purposes:
The student physically resides full time, weekdays/nights and weekends, with the parent or guardian, at a place of abode located within the limits of the school district.

1. All schools will require students who are seeking to enroll in the school district to register at the school they are assigned to attend. If registering at the beginning of the school year, parents may submit residency documentation during the days and times designated for Residency Verification. Appointments will be made for parents who need to verify residency at any other time. The school district shall verify the residency of each student.
2. Any new student enrolling or entering the school district or any continuing students whose residence has changed will be required to verify their residence address as herein provided as a part of the registration process. New enrollees to the district will register by

appointment as set by the school.

3. The parents or guardians of continuing students whose residency has not changed shall provide proof of residency in person at a time designated by the District. All students, continuing and new to the district must register using the District's Online Registration Process.

Procedure II

Each new student or student whose residence has changed must establish his or her residency in the following manner:

STUDENTS LIVING with PARENTS or GUARDIAN

The parent or legal guardian of a student seeking to enroll must provide the school district with a least two of the items listed below as verification of their address. The parent or legal guardian may satisfy residency requirements by submitting two (2) documents from Category I or one (1) document from Category I and one (1) document from Category II. This requirement may NOT be met with only two (2) documents from Category II. No documents with a post office box as an address will be accepted.

Category I

At least one (1) from the following list displaying proper name and address:

1. Filed Homestead Exemption Application Form
2. Mortgage Statement or property deed; No property tax documents
3. Signed current apartment or home lease (all pages)
4. Current Utility bills; (Per MDE, NO cut-off or disconnect notices); No car/home insurance statements; no cell phone bills; no hunting licenses; Bill must be current, within 30 days of date of registration

Category II

One (1) document from the following list displaying proper name and address:

1. Driver's license or Mississippi State-Issued Identification Card; (Must show current address)
2. Automobile registration; (Must be current year's registration, not expired)

3. Voter registration card
4. Government mailing (Federal, state, or county) within the last 30 days
5. Any other document that will objectively and unequivocally establish the Parent or Guardian resides within the school district-must be approved by an administrator.

At a minimum, the district shall maintain in a file a written instrument identifying the types of documents used to verify each student's residency and copies of any relevant guardianship petition or decree.

When satisfactory evidence is presented that a family with school age children plans to move into the school district, the school administrator, which the student(s) will attend may waive the residency requirement for a period of time, not exceed 30 days, during which time the family will provide transportation for the student(s). In all cases the Superintendent of Education shall be notified in writing from school administrator of the circumstances surrounding the enrollment of such student(s) within one week of admission. If, at the conclusion of the 30-day waiver, the family is unable to provide sufficient and verifiable proof of residency, the school age children will be withdrawn until sufficient and verifiable proof of residency is presented and approved by the Assistant Superintendent.

HOMELESS STUDENTS
When a child is determined to be homeless as defined by the Stewart B. McKinney Act 42 USC Sections 11431(1), and 11432(e) (4) and 11302(a), the school district shall consider and take enrollment action that is in the best interest of the child pursuant to 42 USC 11432(e) (3)

PARENTS/LEGAL GUARDIANS without PERMANENT RESIDENCE (AFFIDAVITS)

1. The non-parent claiming district residency must meet the criteria required of a parent or legal guardian.
2. In addition to providing two proofs of residency, the district resident must provide the district official with an affidavit stating his or her relationship to the parent/guardian, and certify that the parent/guardian will be living at his/her abode full time with the student, and provide documentation fully explaining the reason(s) (other than school attendance zone or district preference) for this arrangement. The local school board or its designee will make the

necessary factual determinations under Procedure II.

An Affidavit of Residency for a student(s) will remain in effect for 30 calendar days for which it is filed. Use of an Affidavit of Residency may not be allowed for more than one time during an academic school year or more than once in the student's school tenure in Jackson County School District. If any irregularity regarding the validity of an Affidavit is discovered, that parent/guardian will not be allowed to utilize an Affidavit of Residency option and the Jackson County Resident establishing residency for the parent/guardian will not be allowed to provide residency for any other parent/guardian through an Affidavit. Residency may be verified by the School Resource Officer and/or School Administrator.

STUDENTS LIVING with NON-CUSTODIAL ADULT
Examples of situations where "in loco parentis" authority of an adult should be recognized to establish residency of the minor include but are not limited to the following:

1. Death, serious illness, or incarceration of the child's parent(s) or guardian(s); (documentation required)
2. Abandonment of the child
3. Child abuse or neglect
4. Unstable family relationships or undesirable conditions in the home of he child's parents or guardians having a detrimental effect on the child
5. Students enrolled in recognized exchange programs residing with host families.

Whenever appropriate the person who has assumed responsibility for the care and custody of the child shall be required to obtain legal guardianship of the child. The requirements of Procedure II above are minimum requirements and the school district may require additional documentation and verification at any time.

In cases of guardianship, no temporary enrollment shall be processed except by the Assistant Superintendent of the District and/or by his/her designee and only in emergency circumstances.

Temporary enrollment may be granted for no more than 30 days. If after 30

days, the adult seeking registration of student(s) cannot provide legal guardianship documentation, a referral to the Department of Human Services (DHS) will be made. Pending review of guardianship by DHS, student(s) will remain enrolled in Jackson County School District.

The provisions of this policy do not apply to students who reside outside the school district, but who have legally transferred into the school district.

The requirements of Procedure II are minimum requirements and the school district may require additional documentation and verification at any time.

MS Code	Description
1-3-27	Minor.
37-13-33	37-13-33
37-13-91	Compulsory school attendance requirements generally; enforcement of law.
37-15-1	Maintenance of permanent records and cumulative folders for pupils; requirement of certified birth certificate or other evidence of age.
37-15-11	Requirement that parent, legal guardian, or legal custodian accompany child applying for enrollment.
37-15-13	Assignment of child enrolling in public schools to particular school or attendance center generally
37-15-29	Minor child to attend school in district of residence; exceptions.

MS Code	Description
37-15-3	Storage of cumulative folders; access to records; disposition of records upon transfer of student between schools; destruction of records.
37-15-31	Transfer of students between school districts generally.
37-15-33	Testing of transfer students; assignment of students.
37-15-9	Requirements for enrollment of children in public schools.
41-23-37	Immunization practices for control of vaccine preventable diseases; school attendance by unvaccinated children.
41-23-47	41-23-47

Other References	Description
United States Code Sections 11431 - 11434	State Board of Education: Residency Verification Process

Cross References

Code	Description
JBB	Entrance Age
JGCB	Student Health Services Inoculations
JQN	Education for Homeless Children and Youth

See the JCSD Residency Verification Forms below:

JACKSON COUNTY School District

Residency Verification

Student Name: _____ DOB: _____ Grade: _____

Parent/Legal Guardian Name: _____

Address: _____ City: _____ Zip: _____

Telephone: _____ _____

(Primary) (Work/Alternate)

I, the parent/legal guardian, do verify that the proofs of residency submitted to Jackson County School District are a true and accurate representation of my legal residence.

_____ _____

Parent/Guardian Signature **Date**

Parent/Guardian to complete top only

Two Proofs of Residency

Two (2) proofs of residency are required. At least one (1) proof must be from Column A. All proofs must display proper name and address. No documents with a post office box as an address will be accepted. (Per Policy JBC)

Column A	Column B
☐ Filed Homestead Exemption Application Form	☐ Driver's license or Mississippi State-Issued Identification Card; (Must show current address)
☐ Mortgage Statement or property deed; No property tax documents	☐ Automobile registration; (Must be current year's registration, not expired)
☐ Signed current apartment or home lease (all pages)	☐ Voter registration card
☐ Current Utility bills; (Per MDE, NO cut-off or disconnect notices); No car/home insurance statements; no cell phone bills; no hunting licenses; Bill must be current, within 30 days of date of registration	☐ Government mailing (Federal, state, or county) within the last 30 days
	☐ Any other document that will objectively and unequivocally establish the Parent or Guardian resides within the school district-must be approved by an administrator.

==========

OFFICE USE ONLY:

I, the employee of Jackson County School District, do verify that I have seen and approved this student's residency documents as indicated on this form.

_____ _____

District Employee Signature **Date**

Registration Checklist

☐ Yes ☐ No -Updated Immunization Compliance (Form 121 or 122) *(REQUIRED FOR INCOMING 7th Graders)*

☐ Yes ☐ No -Legal Paperwork (custody, adoption, name change, guardianship)

Returning Students

JACKSON COUNTY School District

Residency Verification

Student Name: _____ DOB: _____ Grade: _____

Parent/Legal Guardian Name: _____

Address: _____ City: _____ Zip: _____

Telephone: _____ _____

(Primary) (Work/Alternate)

I, the parent/legal guardian, do verify that the proofs of residency submitted to Jackson County School District are a true and accurate representation of my legal residence.

_____ _____

Parent/Guardian Signature **Date**

Parent/Guardian to complete top only

Two Proofs of Residency

Two (2) proofs of residency are required. At least one (1) proof must be from Column A. All proofs must display proper name and address. No documents with a post office box as an address will be accepted. (Per Policy JBC)

Column A	Column B
☐ Filed Homestead Exemption Application Form	☐ Driver's license or Mississippi State-Issued Identification Card; (Must show current address)
☐ Mortgage Statement or property deed; No property tax documents	☐ Automobile registration; (Must be current year's registration, not expired)
☐ Signed current apartment or home lease (all pages)	☐ Voter registration card
☐ Current Utility bills; (Per MDE, NO cut-off or disconnect notices); No car/home insurance statements; no cell phone bills; no hunting licenses; Bill must be current, within 30 days of date of registration	☐ Government mailing (Federal, state, or county) within the last 30 days
	☐ Any other document that will objectively and unequivocally establish the Parent or Guardian resides within the school district-must be approved by an administrator.

==========

OFFICE USE ONLY:

I, the employee of Jackson County School District, do verify that I have seen and approved this student's residency documents as indicated on this form.

_____ _____

District Employee Signature **Date**

Registration Checklist

_____ Birth Certificate ***(Required)***

_____ Immunization Compliance (Form 121 or 122) ***(Required)***

_____ SUMMER ENROLLMENT: final grades (report card) from previous school

_____ SCHOOL YEAR ENROLLMENT: withdrawal form from previous school showing past term grades and current grades

_____ _____

Prior School Name **Prior School City, State**

☐ Yes ☐ No -Legal Paperwork (custody, adoption, name change, guardianship)

☐ Yes ☐ No -Any Special Services (special education, Section 504, Gifted)

New Students

JACKSON COUNTY School District

Affidavit of Residency Instructions

PLEASE BE ADVISED: AFFIDAVIT OF RESIDENCY IS VALID FOR 30 DAYS FROM THE DATE IT IS EXECUTED. PARENTS OR GUARDIANS WHO FAIL TO PROVE RESIDENCY WITHIN 30 DAYS OF ENROLLING WITH AN AFFIDAVIT WILL HAVE THEIR STUDENT(S) UNENROLLED BY THE 30TH DAY OR THE FRIDAY OF THE 4 WEEK.

If a parent or guardian is using an affidavit from a LEGAL JACKSON COUNTY RESIDENT to prove residency, the LEGAL RESIDENT must produce TWO MDE approved forms of residency documentation (listed below) matching the address stated on the affidavit. The LEGAL RESIDENT must produce PHOTO ID for Notary and Central Office.

The parent/legal guardian of the student(s) must present a PHOTO ID matching the parent name on the student(s) birth certificate or custody paperwork. All custody paperwork must be executed by a court of law.

After the Affidavit is notarized, the parent/guardian and Legal Resident should present the two approved forms of residency documentation, IN THE NAME OF THE LEGAL RESIDENT AND MATCHING THE ADDRESS LISTED ON THE AFFIDAVIT, to the Central Office.

Two of the below listed documents are required to establish residency:

Two (2) proofs of residency are required. At least one (1) proof must be from Column A. All proofs must display proper name and address. No documents with a post office box as an address will be accepted. (Per Policy JBC)

Column A

- ☐ Filed Homestead Exemption Application Form
- ☐ Mortgage Statement or property deed; No property tax documents
- ☐ Signed current apartment or home lease (all pages)
- ☐ Current Utility bills; (Per MDE, NO cut-off or disconnect notices); No car/home insurance statements; no cell phone bills; no hunting licenses; Bill must be current, within 30 days of date of registration

Column B

- ☐ Driver's license or Mississippi State-Issued Identification Card; (Must show current address)
- ☐ Automobile registration; (Must be current year's registration, not expired)
- ☐ Voter registration card
- ☐ Government mailing (Federal, state, or county) within the last 30 days
- ☐ Any other document that will objectively and unequivocally establish the Parent or Guardian resides within the school district-must be approved by an administrator.

******* PLEASE NOTE: NO NOTARY SERVICES WILL BE PROVIDED BY JACKSON COUNTY SCHOOL DISTRICT. PLEASE HAVE PAPERWORK DULY NOTARIZED PRIOR TO SUBMITTING RESIDENCY DOCUMENTATION TO THE CENTRAL OFFICE *******

Please call 228/826-0190 and ask for Shelly Barnett to schedule an appointment.

Procedures:

1. Please have attached form signed and notarized
2. Call Central Office to schedule an appointment
3. When completing the process at Central Office, PARENT/GUARDIAN MUST PRESENT: (a) photo ID that matches a parent name on the student(s) birth certificate (or custody papers) (b) 2 forms of residency documentation (MATCHING THE ADDRESS ON THE NOTARIZED AFFIDAVIT) obtained from the LEGAL RESIDENT (c) completed, notarized affidavit.

Please be advised:

Residency may be verified by the School Resource Office and/or by School Administrator between the hours of 3:00 pm and 9:00 pm.

JACKSON COUNTY School District

Affidavit of Residency

(Valid for 30 days from date of execution)

Student(s) Name: _____

School(s) Name: _____

Parent's/Guardian's Name (Please Print): _____

Section 37-25-29 of the Mississippi Code of 1972-Mississippi State Board of Education Policy and District Policy JBC Admissions Policy require students to live with a parent or legal guardian in the Jackson County School district. Affidavit of Residency shall be valid for 30 days from the date of execution.

Parent/Legal Guardian swears that:

- I am actually residing on a full-time basis at the address listed below which is situated within the boundaries of the Jackson County School District.
- I am the parent/guardian listed above, and the student is residing with me on a full-time basis at the address listed below.
- I have been advised of the residency requirements of the state law, Mississippi State Board of Education Policy, and the School District policy. I understand that if the student is not actually residing with me at the address given above, the student will be immediately withdrawn from school in the Jackson County District and I will not be allowed to establish residency through an Affidavit for any other registration(s) in the Jackson County School District.

_____

Signature of Parent/Guardian Identification Presented

Jackson County Resident (LEGAL RESIDENT) Name: _____

Jackson County Resident Address: (No P.O. Boxes) _____

_____

Legal resident understands that if it becomes apparent that parent/guardian and their student(s) are not residing with Legal Resident at the address listed above, Legal Guardian will not be allowed to establish residency for any other individual in the Jackson County School District.

_____

Signature of Jackson County Resident Identification Presented
(LEGAL RESIDENT who is providing residency paperwork)

I verify that the persons listed above presented the identification listed above and personally appeared before me, the undersigned, on this the _____day of _____,
20____, within my jurisdiction.

_____
(Notary Public)
Please make sure seal is legible. Thank you.

CC. TITLE I, PART A: GENERAL MCKINNEY-VETO HOMELESS EDUCATION REQUIREMENTS

Section CC-1

JCSD LEA will reserve approximately $100 for every student identified as homeless in the Month 9 MSIS report from the preceding school year. These funds will be reserved to meet the educational needs of homeless students.

The JCSD LEA will reserve sufficient Title I Part A and any other Federal Funds to provide services to homeless students who attend non-Title I schools that are comparable to those provided to students in Title I schools. These services may include providing educationally related support services to children in shelters and other locations where homeless children live. Services will be provided to assist homeless students to effectively take advantage of educational opportunities. In addition to serving homeless children and youths who attend non-Title I schools, the homeless set aside will be used by the JCSD LEA with both Title I and non-Title I schools to provide services to homeless students in Title I schools that are not ordinarily provided to other Title I students.

Title I, Part A and any other Federal Funds may be used to provide a wide variety of services to homeless students. In addition to providing services to assist homeless students in meeting the State's challenging academic standards, Title I, Part A and any other Federal Funds may be used to provide services to homeless children and youths, including those in Title I schools, that may not ordinarily be provided to other Title I students. (ESEA section 1113(c)(3)(C)(ii)). For example, to help homeless students effectively take advantage of educational opportunities, an LEA may use Title I, Part A and any other Federal Funds to provide, where appropriate, items or services including, but not limited to:

1. Items of clothing, particularly if necessary to meet a school's dress or uniform requirement;
2. Clothing and shoes necessary to participate in physical education classes;
3. Student fees that are necessary to participate in the general education program;
4. Personal school supplies such as backpacks and notebooks;

5. Birth certificates necessary to enroll in school;
6. Immunizations;
7. Medical and dental services;
8. Eyeglasses and hearing aids;
9. Counseling services to address anxiety related to homelessness that is impeding learning;
10. Outreach services to students living in shelters, motels, and other temporary residences;
11. Extended learning time (before and after school, Saturday classes, summer school) to compensate for lack of quiet time for homework in shelters or other overcrowded living conditions;
12. Tutoring services, especially in shelters or other locations where homeless students live;
13. Parental involvement specifically oriented to reaching out to parents of homeless students;
14. Fees for AP and IB testing;
15. Fees for college entrance exams such as SAT or ACT; and
16. GED testing for school-age students.

Two principles govern the use of Title I, Part A and any other Federal Funds to provide such services to homeless students. First, the services must be reasonable and necessary to assist homeless students to take advantage of educational opportunities. (ESEA section 1113(c)(3)(A); 2 CFR § 200.403(a)). Second, Title I, Part A and any other Federal Funds must be used only as a last resort when funds or services are not available from other public or private sources, such as the USDA's National School Lunch Program and Breakfast Program, public health clinics, or local discretionary funds (sometimes provided by the PTA) used to provide similar services for economically disadvantaged students generally. (See ESEA section 1115(e)(2)).

Spending is monitored and tracked using the accounting system: Marathon. All requisitions, using the Title I and/or ESSER homeless set aside, will originate at the district level.

Section CC-2

Jackson County School District Policy JQN: EDUCATION FOR HOMELESS CHILDREN AND YOUTH

Issue Date: 7-06-1993 Revised Date: 8-11-2025

Education of the Homeless School-Age Children

All school-age children, including the homeless, who live within the Jackson County School District, shall be eligible to attend the district's schools. Homeless students in the district will have access to the education and other services needed to ensure that an opportunity is available to meet the same academic achievement standards to which all students are held. A liaison for students in homeless situations will be designated by the district to carry out duties as required by law.

The district will ensure that homeless students are not stigmatized nor segregated on the basis of their status as homeless. A homeless student will be admitted to the district school in the attendance area in which the student is actually living or to the student's school of origin as requested by the parents and in accordance with the student's best interest. Transportation will be provided to and from the district school or school of origin in a manner that would be in the best interest of the child, as determined by the district Homeless Liaison for homeless students.

The Superintendent of Education has the authority to designate a student as homeless based on criteria outlined in this policy and the McKinney Vento Homeless Assistance Act. If it is determined by the Superintendent that a child or his/her parents are attempting to use a designation of homeless to change schools for reasons other than those delineated in the McKinney Vento Act (i.e. athletics, school choice or other non-related reason), the Superintendent may deny a homeless designation.

The district utilizes this policy as it guideline to explain the rights of homeless students and the responsibilities of the schools to meet their needs and eliminate barriers to school attendance. This information shall also be disseminated in writing and by other means designed to raise awareness of these rights and responsibilities to staff, homeless families and students, the public, and homeless service providers.

DEFINITIONS

For the purposes of this policy, children are deemed to be homeless under the following conditions:

1. Individuals who lack a fixed, regular, and adequate nighttime residence (within the meaning of section 11302 (a)(1);
2. Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or similar reasons are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement;
3. Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodation for human beings (within the meaning of section 11302 (a)(2)(C));
4. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
5. Migratory children (as such term is defined in section 6399 of title 20) who qualify as homeless because the children are living in circumstances described in numbers 2-4 above.

- An unaccompanied is a homeless child not in the physical custody of a parent or guardian. 42 U.S.C. § 11434a

SERVICES TO BE PROVIDED

1. Pursuant to and in compliance with the requirements of the Stewart B. McKinney Homeless Assistance Act of 1990, 42USC11431, it shall be the policy of this school district, to the extent practicable under requirements relating to education established by state law, that each eligible child of a homeless individual and each eligible homeless youth will have access to a free appropriate education comparable to the education provided the children of district residents who are non-homeless, without isolation or stigma.
2. The placement of an eligible homeless child or youth will take into consideration the best interests of the homeless child or youth and placement requests made by a parent.
3. The choice of placement in either the "school of origin" or the school serving the "place of abode" will take place regardless of whether the

child or youth is living with the homeless parent(s) or has been temporarily placed elsewhere by the parent(s).

4. Provided the homeless child or youth meets eligibility criteria, he/she will be provided transportation services; compensatory education programs for the disadvantaged; educational programs for the handicapped and for students with limited English proficiency; programs in vocational education; programs for the gifted and talented; and school meals programs.
5. Any and all records ordinarily kept by this school district, including immunization records, academic records, birth certificates, guardianship records, evaluations for special services and programs shall be kept on homeless children and youth and shall be forwarded in a timely fashion should a child or youth enter a new school or school district; and in a manner consistent with S1232g of Title 20.
6. Should this school district receive assistance under S11432 of the Act, it shall coordinate with local social service agencies and other agencies or programs providing services to such children or youth and their families.
7. Should this school district ever receive assistance under S11432 of the Act, it shall designate a homelessness liaison to ensure that homeless children and youth enroll in and succeed in the schools of their district; and, homeless families, children and youth receive educational services for which they are eligible, and referrals to health care services, dental services, mental health services, and other appropriate services.
8. The homelessness liaison shall inform school personnel, service providers and advocates working with homeless families of the duties of the liaison.
9. This school district has and will continue to review and revise, to the extent practicable under the requirements relating to education established by state law, any policies that may act as barriers to the enrollment of homeless children and youth in schools selected in accordance with paragraphs 2, 3 and 4 above.
10. In reviewing and revising such policies, to the extent practicable under the requirements relating to education established by state law, consideration shall be given to issues concerning transportation, requirements of immunization, residency, birth certificates, school records, or other documentation and guardianship.
11. Disputes which may arise regarding the assignment of a

homeless child or youth will be promptly resolved according to the provisions of Policy JBCCA - Assignment of Pupils. Other issues or disputes will be directed to the attention of the school official responsible for that particular matter for prompt resolution. If this dispute cannot be resolved locally, any aggrieved party may make a written request for a review of the matter to:

Coordinator of the Homeless Program
Mississippi Department of Education
P. O. Box 771
Jackson, MS 39205

Should the homeless child be living with a parent designee, a person with whom the parents have placed the child but who is not a legal guardian, school officials shall communicate directly with the parent designee concerning any school-related matters involving the homeless child and, in addition, shall use their best efforts to communicate the same information to the respective parent(s).

If a dispute arises over any issues covered in this policy, the school where the dispute arises will provide the parent/guardian or unaccompanied homeless youth with a written explanation of its decision and the right to appeal and will refer the parent/guardian or youth to Director of Student Services/Federal Programs in the Jackson County School District Office immediately. The Superintendent shall designate the Director of Student Services/Federal Programs in the district office to investigate and report complaints that are believed to be in non-compliance with the Stewart B. McKinney Homeless Assistance Amendment Act and/or issues that deal with the educational placement of homeless children and youth which cannot be resolved at the attendance center. If a parent or guardian has a complaint, he/ she should go first to the building principal. If the dispute cannot be resolved at this point, then it should be presented to the Assistant Superintendent of the Attendance Center. If the dispute is not resolved at this point, it will be presented to the Director of Student Services/Federal Programs in the district office. If the dispute cannot be resolved at this level, a request will be made to the State Department of Education's Coordinator of the Homeless Program for a formal review. The review must be requested in writing immediately after the dispute takes place. The parent/guardian or youth will be given every opportunity to

participate in the resolution of the dispute.

Reference: Stewart B. McKinney Act, P.L. 100-77 Mississippi Code 37 -13-91; 37-15-9; 37-7-301; 41-23-37; 37-3 -49; 37-15-1 through 37-15-3 National School Lunch Act, 1946 Family Educational Rights and Privacy Act, 1974

MS Code	Description
37-15-1	Maintenance of permanent records and cumulative folders for pupils; requirement of certified birth certificate or other evidence of age.
37-7-301	General powers and duties.
41-23-37	Immunization practices for control of vaccine preventable diseases; school attendance by unvaccinated children.

Other References	Description
McKinney-Vento Homeless Education Act of 2001	McKinney-Vento Homeless Education Act of 2001

Cross References

Code	Description
IB	Instructional Goals
JAA	Equal Educational Opportunities
JBC	School Admission
JBCCA	Assignment of Pupils

Section CC-3

JCSD LEA has designated a liaison for homeless children and youth, who will attend all mandatory MDE trainings and national trainings to improve competence in assisting identified homeless students in JCSD.

Section CC-4

Copies of flyer's have been posted in all school locations and the district office that identify the State and District homeless liaison for all stakeholders and local families. All school counselors will be trained annually at the EOY school counselor meeting, and throughout the year if updates in procedure take place.

HOMELESS Procedures-

1. Upon registration, parents may express that they are facing hardship or an extenuating circumstance. This expression may reveal that they are unable to provide proof of residency in their name, at the time of registration. However, all students enrolled in the Jackson County School District, must prove that they are residing within the district, which will require providing/verifying proof of residency.
2. If the registrar or school counselor suspects a homeless circumstance, a parent/guardian will need to complete the Title IX forms and must mark one of the situations listed at the bottom of the form.
3. **It is the responsibility of the school counselor to conduct the formal interview with the parent and make sure that they have a clear understanding of the circumstances**.
    a. Unaccompanied Homeless Youth (Child does not reside with a parent or legal guardian)
    b. Family resides in substandard housing (Lacks or has inadequate utilities, excessive holes in floors, cardboard walls/windows, camping ground, etc).
    c. Child/family resides in temporary or public/privately operated shelter (Runaway, domestic violence, substance abuse, emergency, etc.) Temporarily child/family resides with relatives or friends (due to loss of job, housing, income or similar reason) Please explain:_____
    d. Child/family resides in non-sub-standard domiciles or on the "streets' (tents, vehicles, buses, abandoned buildings, condemned areas, etc.)
    e. Parent/guardian in placement of institution (i.e. jail/prison, mentally ill facility, etc)
    f. Child who is initially housed in an emergency placement by DHS and awaiting foster care placement.
4. Then the counselor will send the Title IX forms (part 1 and 2) & Caregiver Authorization form, if applicable, to **Dr. Kimberly Williams** ***and "cc" Mrs. Shelly Barnett*** and make every effort to inform me of any extenuating circumstances in a brief synopsis. The registrar must have verified proof of residence and ensure that residency is located within JCSD.
5. I will review the forms and decide whether the student should be considered for homeless identification. If the student is considered for homeless identification, then the following must occur:
    a. The **registrar** must mark the student as homeless in SAM (Go to the student's folder, then to the At-Risk tab, scroll down and click on edit, and check the box next to "homeless" under the At-Risk section).
    b. Store **ALL** forms in the student's cumulative folder for a period of one academic school year. ***(This documentation will need to be removed from the cumulative folder at the end of the year).***
    c. **Shelly Barnett** will send Food Services a copy of the homeless student's Title IX (form 1) for their records.
6. Prior to clearing data for the month, **registrars** must verify that all homeless students have been identified and marked properly in SAM. Please compare SAMs homeless data with MSIS student indicator data reports within MSIS. Registrars must sign the Monthly MSIS Data Certification document prior to certifying their school's data.
7. **A student will be marked homeless for 1 year, and will have to re-apply every year. Please clear out all of your homeless indicators in SAM7 at the end of the school year after the school's final Month 9 data certification in MSIS.**

Section CC-5

The Assistant Superintendent of Support oversees transportation for all students. If a homeless student requires transportation, the school personnel will contact the Assistant Superintendent of Support to arrange transportation services for the homeless student. The attendance transportation supervisor may have to communicate with the parent to ensure that the student is transported to and from the school of origin.

Section CC-6

Comparable services are offered to other students in all JCSD LEA schools. The Director of Career and Technology, Director of Special Education, Director of School Food Service, Director of Curriculum and Instruction, and Gifted Coordinator will maintain documentation that demonstrates that training is provided to all school personnel to ensure that homeless students are equally identified for assistive services and other academic programs that their peers are identified for annually.

Section CC-7

All JCSD school counselors and other administrative personnel will collaborate with state, local, non-profit and social service agencies or programs to ensure that the needed services are available to homeless children and youth.

Section CC-8

Each school in the JCSD LEA will identify the educational needs of all students, which will include the educational needs of homeless students and unaccompanied homeless youth. The Director of Curriculum and Instruction will work with all instructional leaders within the district to ensure that educational supports are in place for homeless children and youth.

Section CC-9

The JCSD LEA has not instituted a public preschool program. However, JCSD LEA has a Special Education Pre-K program overseen by the Director of Special Education.

Section CC-10

The JCSD LEA school counseling program is comprehensive and focuses on the needs of students to ensure that they can make the most of their educational experience. The program addresses key aspects, including academic achievement, career guidance and support for social and emotional challenges. Homeless students have equal access to the school counselor assigned to them. The school counselor will maintain sign-in logs to document student visitations.

Section CC-11

Jackson County School District Policy JQN: EDUCATION FOR HOMELESS CHILDREN AND YOUTH

Issue Date: 7-06-1993 Revised Date: 8-11-2025

Education of the Homeless School-Age Children

All school-age children, including the homeless, who live within the Jackson County School District, shall be eligible to attend the district's schools. Homeless students in the district will have access to the education and other services needed to ensure that an opportunity is available to meet the same academic achievement standards to which all students are held. A liaison for students in homeless situations will be designated by the district to carry out duties as required by law.

The district will ensure that homeless students are not stigmatized nor segregated on the basis of their status as homeless. A homeless student will be admitted to the district school in the attendance area in which the

student is actually living or to the student's school of origin as requested by the parents and in accordance with the student's best interest. Transportation will be provided to and from the district school or school of origin in a manner that would be in the best interest of the child, as determined by the district Homeless Liaison for homeless students.

The Superintendent of Education has the authority to designate a student as homeless based on criteria outlined in this policy and the McKinney Vento Homeless Assistance Act. If it is determined by the Superintendent that a child or his/her parents are attempting to use a designation of homeless to change schools for reasons other than those delineated in the McKinney Vento Act (i.e. athletics, school choice or other non-related reason), the Superintendent may deny a homeless designation.

The district utilizes this policy as it guideline to explain the rights of homeless students and the responsibilities of the schools to meet their needs and eliminate barriers to school attendance. This information shall also be disseminated in writing and by other means designed to raise awareness of these rights and responsibilities to staff, homeless families and students, the public, and homeless service providers.

DEFINITIONS

For the purposes of this policy, children are deemed to be homeless under the following conditions:

1. Individuals who lack a fixed, regular, and adequate nighttime residence (within the meaning of section 11302 (a)(1);
2. Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or similar reasons are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement;
3. Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodation for human beings (within the meaning of section 11302 (a)(2)(C));
4. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or

similar settings; and

5. Migratory children (as such term is defined in section 6399 of title 20) who qualify as homeless because the children are living in circumstances described in numbers 2-4 above.

- An unaccompanied is a homeless child not in the physical custody of a parent or guardian. 42 U.S.C. § 11434a

SERVICES TO BE PROVIDED

1. Pursuant to and in compliance with the requirements of the Stewart B. McKinney Homeless Assistance Act of 1990, 42USC11431, it shall be the policy of this school district, to the extent practicable under requirements relating to education established by state law, that each eligible child of a homeless individual and each eligible homeless youth will have access to a free appropriate education comparable to the education provided the children of district residents who are non-homeless, without isolation or stigma.
2. The placement of an eligible homeless child or youth will take into consideration the best interests of the homeless child or youth and placement requests made by a parent.
3. The choice of placement in either the "school of origin" or the school serving the "place of abode" will take place regardless of whether the child or youth is living with the homeless parent(s) or has been temporarily placed elsewhere by the parent(s).
4. Provided the homeless child or youth meets eligibility criteria, he/she will be provided transportation services; compensatory education programs for the disadvantaged; educational programs for the handicapped and for students with limited English proficiency; programs in vocational education; programs for the gifted and talented; and school meals programs.
5. Any and all records ordinarily kept by this school district, including immunization records, academic records, birth certificates, guardianship records, evaluations for special services and programs shall be kept on homeless children and youth and shall be forwarded in a timely fashion should a child or youth enter a new school or school district; and in a manner consistent with S1232g of Title 20.
6. Should this school district receive assistance under S11432 of the Act, it shall coordinate with local social service agencies and other agencies or programs providing services to such children or youth and their families.

7. Should this school district ever receive assistance under S11432 of the Act, it shall designate a homelessness liaison to ensure that homeless children and youth enroll in and succeed in the schools of their district; and, homeless families, children and youth receive educational services for which they are eligible, and referrals to health care services, dental services, mental health services, and other appropriate services.
8. The homelessness liaison shall inform school personnel, service providers and advocates working with homeless families of the duties of the liaison.
9. This school district has and will continue to review and revise, to the extent practicable under the requirements relating to education established by state law, any policies that may act as barriers to the enrollment of homeless children and youth in schools selected in accordance with paragraphs 2, 3 and 4 above.
10. In reviewing and revising such policies, to the extent practicable under the requirements relating to education established by state law, consideration shall be given to issues concerning transportation, requirements of immunization, residency, birth certificates, school records, or other documentation and guardianship.
11. Disputes which may arise regarding the assignment of a homeless child or youth will be promptly resolved according to the provisions of Policy JBCCA - Assignment of Pupils. Other issues or disputes will be directed to the attention of the school official responsible for that particular matter for prompt resolution. If this dispute cannot be resolved locally, any aggrieved party may make a written request for a review of the matter to:

Coordinator of the Homeless Program
Mississippi Department of Education
P. O. Box 771
Jackson, MS 39205

Should the homeless child be living with a parent designee, a person with whom the parents have placed the child but who is not a legal guardian, school officials shall communicate directly with the parent designee concerning any school-related matters involving the homeless child and, in addition, shall use their best efforts to communicate the same information to the respective parent(s).

If a dispute arises over any issues covered in this policy, the school where the dispute arises will provide the parent/guardian or unaccompanied homeless youth with a written explanation of its decision and the right to appeal and will refer the parent/guardian or youth to Director of Student Services/Federal Programs in the Jackson County School District Office immediately. The Superintendent shall designate the Director of Student Services/Federal Programs in the district office to investigate and report complaints that are believed to be in non-compliance with the Stewart B. McKinney Homeless Assistance Amendment Act and/or issues that deal with the educational placement of homeless children and youth which cannot be resolved at the attendance center. If a parent or guardian has a complaint, he/ she should go first to the building principal. If the dispute cannot be resolved at this point, then it should be presented to the Assistant Superintendent of the Attendance Center. If the dispute is not resolved at this point, it will be presented to the Director of Student Services/Federal Programs in the district office. If the dispute cannot be resolved at this level, a request will be made to the State Department of Education's Coordinator of the Homeless Program for a formal review. The review must be requested in writing immediately after the dispute takes place. The parent/guardian or youth will be given every opportunity to participate in the resolution of the dispute.

Reference: Stewart B. McKinney Act, P.L. 100-77 Mississippi Code 37 -13-91; 37-15-9; 37-7-301; 41-23-37; 37-3 -49; 37-15-1 through 37-15-3 National School Lunch Act, 1946 Family Educational Rights and Privacy Act, 1974

MS Code	Description
37-15-1	Maintenance of permanent records and cumulative folders for pupils; requirement of certified birth certificate or other evidence of age.
37-7-301	General powers and duties.
41-23-37	Immunization practices for control of vaccine preventable diseases; school attendance by unvaccinated children.

Other References	Description
McKinney-Vento Homeless Education Act of 2001	McKinney-Vento Homeless Education Act of 2001

Cross References

Code	Description
IB	Instructional Goals
JAA	Equal Educational Opportunities
JBC	School Admission
JBCCA	Assignment of Pupils

DD. TITLE I, PART A: FOSTER CARE

Section DD-1

The JCSD LEA has designated a foster care point of contact and listed the name of the employee in MSIS and contacted the regional foster care/child welfare department.

Jackson County School District Policy JQO: FOSTER CARE PLAN

Issue Date: 11-14-2022 Revised Date: 7-14-2025

Foster Care Plan

The Jackson County School District is dedicated to promoting high achievement and educational stability to those students in foster care. The District will collaborate with the Mississippi Department of Education (MDE), the Mississippi's Child Welfare Agency, and the Mississippi Department of Child Protection Services (MDCPS) as needed to provide educational services for students in foster care.

DEFINITIONS

1. Best Interest Determination (BID) – refers to the collaborative process between MDCPS and local school districts based on the individual student's unique best interests. The determination involves input from multiple parties to make decisions about whether a student placed in foster care should continue to attend his or her school of origin.
2. School of Origin – refers to the school that a student was attending at the time of placement in foster care or the last school the student attended, despite a change in home. To ensure continuity in education, remaining in the school of origin is preferred.
3. School District of Origin – refers to the Mississippi school district in which a school of origin is physically located.

DISTRICT POINT OF CONTACT (POC)

The District will maintain a staff person who is designated as the District's POC for students in foster care. The POC will follow all requirements as set forth in MDE Rule 30.8.

The District will provide MDE with the name and contact information of the District POC at the beginning of each school year. The POC and his/her contact information will be posted on the District's website for ease of contact. Any changes to the District POC before the end of the academic year will be provided to the MDE POC.

BEST INTEREST DETERMINATION (BID)

The District will coordinate with MDCPS to finalize a BID within seven (7) school days from the date the District is notified, by MDCPS, of a child's placement in foster care or change in the child's living arrangement, except in emergency removal situations.

During the BID determination period, the District will ensure the child is permitted to remain in his or her school of origin and the District will document how transportation shall be provided, arranged, and funded during the pendency of the BID decision. *See Policy EDD*

The BID decision will involve input from multiple, relevant parties who have the authority to make decisions regarding the child in foster care, and who have the knowledge and expertise about the child and the child's circumstances to determine whether a student in foster care should continue to attend his or her school of origin. These parties may include:

1. MDCPS representative;
2. Student, if applicable;
3. Child's foster family;
4. Individual from receiving school district;
5. Counselor;
6. Guardian Ad Litem; and,
7. Biological Parent, if determined by MDCPS or Court Order.

If there is disagreement regarding school placement for a student in foster

care, MDCPS is the final decision maker. Students should continue to attend their schools of origin while BIDs are determined.

The District will consider all factors relating to a child's best interest. In evaluating the appropriateness of the current educational setting, the District will consider:

1. Appropriateness of the current educational setting (the school of origin),
2. Proximity to the school in which the child is enrolled (the school of origin) at the time of placement in foster care,
3. Preferences of the child's parent(s) or education decision maker(s) (individual legally authorized by the court to make educational decisions for a child in foster care);
4. Holistic and well-informed determination, utilizing a variety of student-centered factors including, but not limited to –
    1. Student's age and grade level;
    2. Student's preference, when age appropriate;
    3. Student's attachment to the school, including meaningful relationships with staff and peers;
    4. Placement of the student's sibling(s);
    5. Distance/length of time to travel to/from school;
    6. Time of academic year, academic performance, and skills;
    7. Current educational goals and services; anticipated length of time in placement, and whether reunification is the family goal;
    8. Number of placements to date;
    9. Child's participation in specialized instruction (e.g., gifted programming, career technical education program, College Credit Plus, Advanced Placement classes);
    10. Availability of required special education and/or related services in a school other than the school of origin when the student has an identified disability under IDEA or Section 504;
    11. Availability of language services in a school other than the school of origin when the student has been identified as an

English learner;

12. A child's ability to earn full academic credit, the ability to proceed to the next grade, or the ability to graduate on time;
13. School climate, peer support, supportive adults, and involvement in extracurricular activities;
14. Availability and quality of the services in the school to meet the child's educational and socio-emotional needs;
15. Impact the commute to and from school would have on the child, based on developmental functioning. For children with disabilities, consider the IDEA's federal requirements when determining the best interest;
16. Any other relevant factors pertinent to the child.

5. Whether the student needs to remain in the school of origin for a limited time (e.g., until the end of the school year, the end of a testing or grading period).
6. Determine if it is appropriate to revisit the question of whether it is in the student's best to remain in the school of origin or enroll locally, and if so, document a specific time to reassess; and,
7. NOT consider the cost of transportation when determining a child's best interest.

REMAIN IN SCHOOL OF ORIGIN

When the District has determined that it is in the best interest of the child to remain in the school of origin, the District will document in the individualized student's plan regarding how transportation will be provided, arranged, and funded for the student.

The District will document, in collaboration with MDCPS, the Transportation Plan that supports the District's obligations under state and federal law and follows all guidelines in MDE Rule 30.8, in order for the student to receive transportation services on the first day of the student's attendance. *See also policy EDD.*

LEAVE SCHOOL OF ORIGIN

When the District has determined it is in the best interest of the child to leave the school of origin, the enrolling district will:

1. Ensure enrollment in the new school takes place on the same day the student is enrolled, even if the child is unable to provide records normally required for enrollment.
    1. A student in foster care must be enrolled by a MDCPS representative.
    2. The District will confirm, in writing, the person responsible for making educational decisions. If a student is removed from the school, by anyone other than a MDCPS employee, the district will notify MDE immediately, unless a court order states otherwise.
    3. The District will contact the school last attended (school of origin), within one (1) school day of enrollment, to obtain relevant academic and other records.
2. Update the student database and contact information for the student within one (1) school day of notification of enrollment from the custodial agency (MDCPS).
3. Ensure the student is assigned to a school in the district in the same manner and according to the same process used for all other students in the district.
4. Give foster children transferring into the District credit for full and/or partial coursework completed at their school of origin, in accordance with the District's policy on transfer credits.
5. Ensure each student in foster care shall be provided services comparable to other students in the school of attendance.
6. Ensure that it is documented that a student was withdrawn prior to the best interest determination, if applicable.

STUDENT RECORDS

Upon receipt of a written request for school records from a new school, the school district of origin shall forward, in a manner consistent with state and federal law, a complete copy of the records of the student in foster care. Information needed by the receiving school district shall include, but is not limited to:

1. Proof of age;
2. Immunization records;
3. Cumulative education file, if the child is attending a public school.
4. Copy of the current IEP, if the child is eligible for special education services;
5. Copy of the current Section 504 Plan, if the child has a Section 504;
6. Copy of health records kept by the school; and,
7. Any other pertinent information needed to assist the enrolling school in providing appropriate educational services.

The inability to receive records shall not delay student enrollment. Once a foster student is disenrolled by MDCPS, no other sharing of information shall occur. The District will comply with all state and federal law in order to protect student privacy.

US Code	**Description**
20 U.S.C. § 1232g	Family Educational Rights and Privacy Act (FERPA)
20 U.S.C. §§ 6311(g)(1)(E)	20 U.S.C. §§ 6311(g)(1)(E)
20 U.S.C. §§ 6312(c)(5)	20 U.S.C. §§ 6312(c)(5)

Other References	**Description**
EEOA	Equal Educational Opportunities Act of 1974
ESSA	Every Student Succeeds Act
P.L. No: 112-278	Uninterrupted Scholars Act (USA)

Section DD-2

BEST INTEREST DETERMINATION FORM

The presumption is that a student will remain in the current school; a student should only change schools if remaining in the current school is not in their best interest. The caseworker or custodial agency point of contact should complete this worksheet in collaboration with school personnel and other supportive adults in the child's life. (School Counselors may have to facilitate completion of this form). For continuity of care, this worksheet and all supporting documentation are to be maintained in the child's records.

1. Report cards and progress reports
2. Discipline records
3. Student achievement
4. Evaluations
5. Attendance data
6. Written input from absent participants
7. IEP or 504 Plan
8. Transcript with current credits, if high school
9. Other

See the BEST INTEREST DETERMINATION FOSTER CARE SCHOOL PLACEMENT FORM BELOW:

BEST INTEREST DETERMINATION
FOSTER CARE SCHOOL PLACEMENT FORM

BID Timeframe
A BID must be completed every time a youth comes into care or there is a placement change while in care. BID conferences/meetings with the school district POC must take place within five (5) business days of a child entering foster care or changing placement. The youth shall not be withdrawn/enrolled until a BID is completed.

Student Information		
Student Name: (first, middle, last)	**DOB:** **Grade:**	**Date of BID:**
Address/District of Residence:	**MSIS:**	**IEP Ruling** ☐Yes ☐No
School/District of Origin: (enter school name)		

Mississippi Department of Child Protection Services Information		
Case Worker: _____	**COR:**	**Phone:** (___) ___-____
ASWS: _____		**Phone:** (___) ___-____

Determination
☐ The student shall remain in the district/school in which the child was enrolled at the time of placement (**school of origin**). **Name of School District/School:** (enter school name)
☐ Based on the best interest determination, a change in school placement is recommended. In accordance with ESSA, the child will be enrolled in the district/school of current residence (**receiving school**). **Name of School District/School:** (enter school name)
***NOTE:** If a change in educational placement is necessary, enrollment in the new school must take place **immediately**. All educational records must be provided to the receiving school. * An IEP Placement meeting should be scheduled with the new school district's POC.*

BID Participants

Title	Participated or Notified	Printed Name	Signature	Agree with determination or received determination
Student	☐Participated ☐Notified ☐N/A			☐Yes ☐No ☐Received Only
Birth Parent(s) if applicable	☐Participated ☐Notified ☐N/A			☐Yes ☐No ☐Received Only
MDCPS POC- Case Worker or Supervisor	☐Participated ☐Notified ☐N/A			☐Yes ☐No ☐Received Only
Guardian Ad Litem	☐Participated ☐Notified ☐N/A			☐Yes ☐No ☐Received Only
POC for School of Origin	☐Participated ☐Notified ☐N/A			☐Yes ☐No ☐Received Only
POC for New School District (if applicable)	☐Participated ☐Notified ☐N/A			☐Yes ☐No ☐Received Only
IEP Team Member (if applicable)	☐Participated ☐Notified ☐N/A			☐Yes ☐No ☐Received Only
Foster Parent (If applicable)	☐Participated ☐Notified ☐N/A			☐Yes ☐No ☐Received Only
Ed. Decision Maker (if applicable)	☐Participated ☐Notified ☐N/A			☐Yes ☐No ☐Received Only
Other	☐Participated ☐Notified ☐N/A			☐Yes ☐No ☐Received Only

Supporting Documentation

Indicate and attach any supporting documentation which was used in making this best interest determination interest. Send documentation to the receiving school district if applicable. (The following is checklist of sample documents that may be considered. The list is not intended to be exhaustive.)

- ☐ Report cards
- ☐ Progress reports
- ☐ Achievement data (test scores)
- ☐ Attendance data
- ☐ E-mails or correspondence from individuals consulted
- ☐ Disciplinary referrals
- ☐ Health reports/records
- ☐ IEP or 504 Plan**

A copy of the BID form must be sent to the receiving school district and BID@mdcps.ms.gov. When applicable, a copy of the BID form must be sent to the group home and/or treatment facility.

Special Education Decision Maker /Surrogate Parent Checklist

**Education Decision Maker/Surrogate Parent needed- The local school district must appoint one if (Check all that apply)

- ☐ *Parental rights have been terminated.*
- ☐ *Biological/adoptive parent cannot be located or not attempting to act*
- ☐ *Foster parent/relative is not willing or able to serve as the education decision maker*
- ☐ *Child/Youth placed in congregate care or residential treatment facility IF the first two boxes are checked*

The Youth Court with jurisdiction of the child's case may appoint an Education Decision Maker/Surrogate parent.

is authorized to make special education decisions as an Education Decision Maker/Surrogate Parent under IEAS. See 34C.F.R.300.30(a)(3) and 34 C.F. R.300.519(c).

Transportation Plan

☐ **A transportation plan is needed**. (Only check if needed)

Any child in foster care needing transportation to their school of origin must promptly receive transportation services, regardless of whether the district provides transportation otherwise. This requirement includes students in foster care who attend public pre-schools. The LEA must collaborate with the local MDCPS to develop and implement clear written transportation procedures in accordance with 20 U.S.C. § 6312(c)(5)(B) if the child remains in their school of origin but moves outside the school's attendance zone. The two entities must establish a system that expedites transportation for children placed in foster care. (MDE ESSA Guidance, December 2016)

BID Impasse

The COR Worker must forward the BID Packet to the MDCPS Education Unit if an impasse is reached between the LEA and MDCPS. The LEA POC must forward a copy to the MDE Compulsory School Attendance Unit if an impasse is reached.

MSIS ID: _____
Current District/School: _____
Potential New District/School: _____
Schools the Student Previously Attended (if known):

Supporting Documentation Attached:

Guide to Determine Student's School Placement

1. How long has the student attended this school? How well is he or she performing academically?
2. How many schools has the student attended over the past few years? This year? How have past school transfers impacted the student?
3. How is the current school serving the student's academic needs, including gifted or special education, vocational opportunities, and other interests? How could the new school serve these needs?
4. What are the student's academic and career goals? How would changing schools affect the student's ability to earn full academic credit, proceed to the next grade, graduate on time or receive an industry credential?
5. How is the current school serving the student's social, emotional, and cultural needs? Does the student access school-based supportive services? How could the new school serve these needs?
6. Describe the nature, quality, and duration of the student's relationships in the current school. Specifically consider whether the student has a meaningful and supportive relationship with an adult at the school of origin. Consider where the student's siblings go to school, if applicable.
7. Does the current school climate support the student's needs? Does the student have peer support? Is he or she involved in extracurricular or other activities?
8. Is the student's new living arrangement expected to be short- or long term? How is this impacted by the school selection?
9. How would the commute to the current school impact the student? Consider the child's age and developmental functioning as well as the length of the commute with various modes of transportation (e.g., car, school bus).
10. If the student must change schools, is it possible to time the transfer so that it coincides with the end of the quarter/semester/school year or following an event that is significant to the student? Consider the academic calendars of the new school and the current school.

11. What other factors did the team consider when making this decision?
Determination at end of meeting:

Initial Placement or Change in Placement

* It is in the best interest of the student TO remain in the school of origin.
• A permanent transportation plan for the student should be in place within five school days of the best interest determination, per the agreed upon transportation procedure.
• While permanent transportation is arranged, interim transportation must be provided to ensure there is no disruption in the student's education.
* It is in the best interest of the student NOT TO remain in the school of origin.
• The student will be immediately enrolled in the new school. The new school will request the student's records the same day from the school of origin. Enrollment means attending and actively participating in class.
• The school of origin will send all of the student's records within one school day (e.g., cumulative record, grades, reading plan, IEP, etc.).
• If the student is currently receiving special education services, he/she will need to continue special education services the receiving school district.

Date of Meeting: _____
Meeting Facilitator: (School Counselor) _____
Child's Name: _____
Grade: _____
Custodial agent representative and contact information:
_____
_____

See the Foster Care Procedures below:

Foster Care Procedure

Identifying Foster Care Students

The Child Protective Service (CPS) will identify for the LEA when a student is placed in foster care is attending or is to be enrolled in Jackson County School District. CPS will also be responsible for notifying JCSD of any foster care living placement changes.

Request to Participate in Best Interest Determination

CPS will notify JCSD immediately upon learning that a student attending JCSD has been placed in foster care or will be moved to a new home placement that is located outside the JCSD and a best interest decision must be made.

Notice of Final Best Interest Decision:

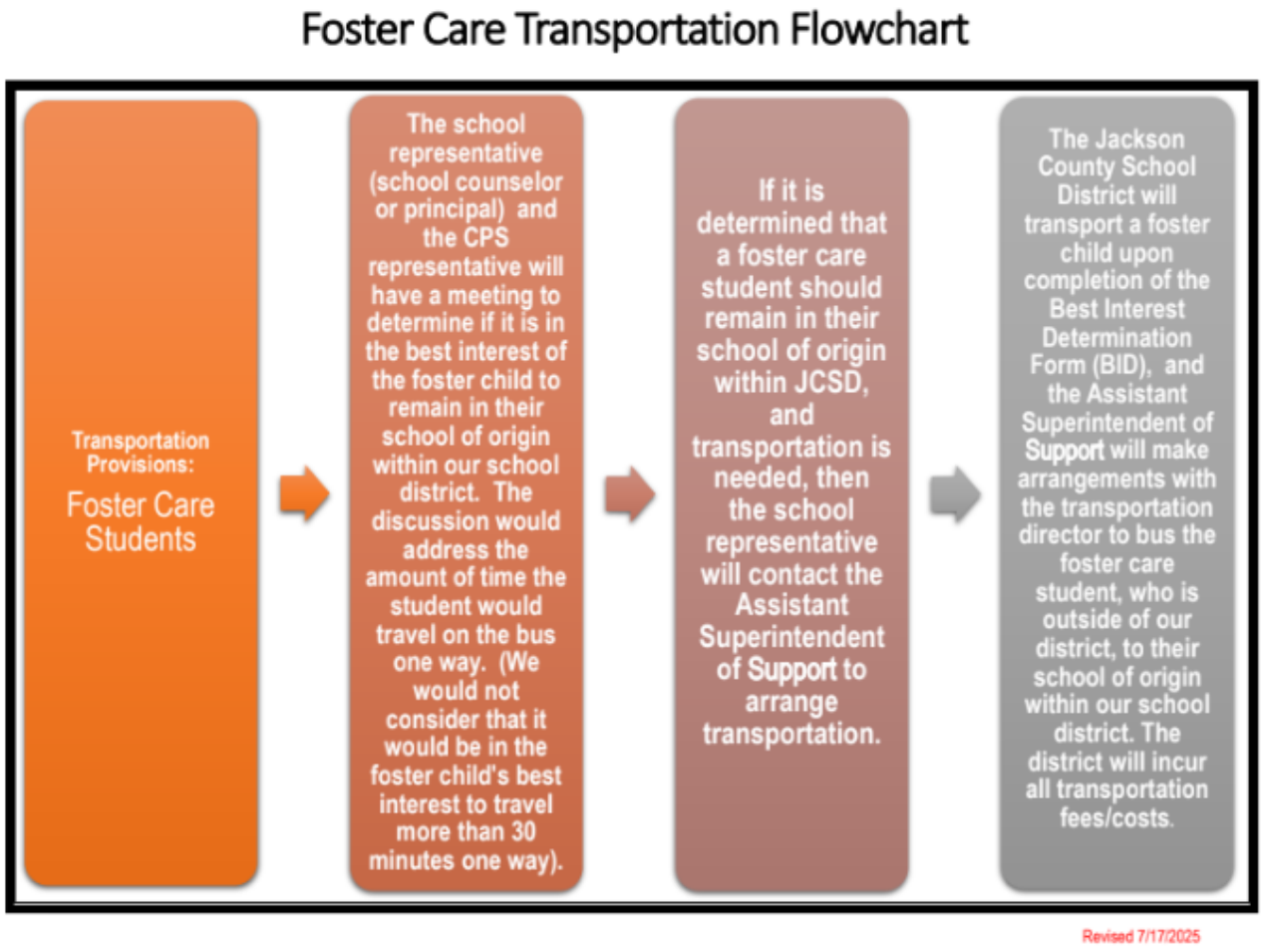
1. When it is determined that it is in a students best interest not to remain at their school of origin after being placed or changing foster care living placement CPS will contact the school counselor and together they will complete a BID for the student.

OR

2. When it is determined that it is in a student's best interest to remain in their school of origin after changing foster care placement to reside outside of JCSD; CPS must notify JCSD of the final decision and submit a BID form to the school. This decision determines the need for the parties to collaborate under this agreement and procedure to establish the most cost- effective transportation available for the student.

Section DD-3

See the Foster Care Transportation Flowchart below:



TRANSPORTATION

Some children in foster care may need transportation to remain in their school of origin. Any child in foster care needing transportation to their school of origin must promptly receive transportation services. If the child remains in their school of origin and moves outside the current school's attendance zone, the LEA must collaborate with the local MDCPS to develop and implement clear written transportation procedures in accordance with 34 C.F.R. § 299.13(c)(1)(ii). The two entities must establish a system that expedites transportation for children placed in foster care. The goal is to maintain educational stability for the student. There are various modes of transportation available for students. Examples of no-cost or low-cost options for transportation that LEAs and the MDCPS could explore include whether:

- MDCPS will arrange for the child to be dropped off at a school bus stop for the school of origin;
- MDCPS will arrange for the foster parent or other designee to transport the child to school (mileage reimbursable through foster care maintenance payments);
- MDCPS and the LEA will review pre-existing bus routes or stops close to the foster care placement that cross district boundaries, such as bus routes for magnet schools and transportation for homeless students as required by the McKinney-Vento Act;
- MDCPS and the LEA will determine if the child is already eligible for transportation covered by other programs;
- MDCPS and LEA will address how the child welfare agency will use foster care maintenance payments and administrative funds to pay for transportation to the school;
- MDCPS and LEA will specify how "additional costs" of transportation will be calculated, to delineate clearly the LEA's responsibility to provide transportation when there are no additional costs;
- MDCPS and LEA will specifically describe how transportation to the school of origin will be provided in situations where there are no additional costs; and
- MDCPS and LEA will specify the timing and procedures for the child welfare agency to reimburse the LEA for transportation costs.

In the event of a dispute between the LEA and MDCPS concerning the cost of transportation, the two entities must consider what is in the best interest of the student. If the disagreement continues, the cost will be divided equally between the LEA and MDCPS. The dispute shall be brought before the state appointed POCs (Toni Kersh, MDE and Julie Propst, MDCPS). Current transportation expenses shall remain in effect until a decision is rendered to maintain the student's status quo.

Funding Source for Transportation: In addition to state and local funds that may be available for providing transportation, certain federal funds may be available to cover additional transportation costs to the school of origin for students in foster care. Districts may use Title I funds to pay for additional costs needed to transport children in foster care to their schools of origin.

Additionally, Title IV-E funds which are earmarked for the child welfare training program was created as part of the Child Welfare and Adoption Assistance Act of 1980 (P.L. 96-272) to support training in both foster care and adoption services. These funds are provided through the Mississippi Department of Child Protection Services to aid with reasonable transportation costs that will enable foster care students to attend his or her school of origin. LEAs will need to consult with MDCPS regarding individual student's eligibility of Title IV-E child welfare funds. It is important to note that if a foster care student receives Title IV-E reimbursement, it is only available for the federal portion of transportation costs, LEAs are responsible for the non-federal portion. Cost-sharing to meet the match requirements for federal reimbursement is allowable, and is one way for LEAs and MDCPS to collaboratively meet their responsibilities for providing transportation and maximize use of available federal funds. The following will aid the LEA

Multiple factors are utilized in determining reasonable transportation, including costs, distance, and duration. The MDCPS has sole authority in determining which cost to include in a child's foster care maintenance payment. These factors must be considered and part of the plan developed collaboratively between the LEA and local MDCPS.

Furthermore, the *Every Student Succeeds Act* requires that districts must ensure that transportation is provided for a child in foster care, regardless of whether the district provides transportation otherwise. This requirement includes students in foster care who attend public preschools. If an LEA offers a public preschool education, an LEA must meet the Title I requirements for children in foster care in preschool, including ensuring that a child in foster care remains in his or her preschool of origin, unless a determination is made that it is not in the child's best interest. (See *Elementary and Secondary Education Act* Section 1111(g)(1)(E)).

Additional costs incurred in providing transportation to the school of origin should reflect the difference between what an LEA otherwise would spend to transport a student to his or her assigned school and the cost of transporting a child in foster care to his or her school of origin. U.S. Departments of Education and Health and Human Services (2016), Non-Regulatory Guidance: Ensuring Educational Stability for Children in Foster Care-Question 27.

EE. TITLE I, PART A: EARLY CHILDHOOD

Section EE-1 thru EE-3

The JCSD LEA does not reserve funds for Early Childhood Education.

FF. TITLE I, PART A: PARENT AND FAMILY ENGAGEMENT/ PARENTAL NOTIFICATIONS

Section FF-1

Each Title I school, along with the district office, will receive no less than 1% of the total Title I allocation awarded to the district. These funds are equally distributed among the schools, and the district will receive the remaining portion.

During our bi-annual Vision Team meeting, parents and other stakeholders from the school district are given an opportunity to express their thoughts about expending the Title I parent and family engagement funds.

The JCSD LEA will use district parent and family engagement funds to disseminate information, supporting programs that reach parents, supporting schools and nonprofit organizations in providing PD for the LEA and school personnel regarding parent and family engagement strategies, or engaging in other activities that are consistent with activities outlined in the JCSD LEA parent and family engagement policy.

Section FF-2

Jackson County School District Policy LAA: TITLE I FAMILY AND COMMUNITY ENGAGEMENT

Issue Date: 7-19-2004 Revised Date: 1-11-2024

Title I Parent and Family Member Input

The Jackson County School District acknowledges the importance of Parent Family Member Input and Involvement as a vital, integral part of the implementation of its Title I program. It is the District's goal to increase parental and family member input and meaningful involvement at the

District and School level. To accomplish this goal, the District shall:

1. Convene a district wide and building level annual meeting of the parents of Title I schools to:
    A. The annual district meeting will include the Superintendent or their designee, the Business Manager or their designee and District Title I personnel.
    B. Discuss the development of the District's and school's Title I plan.
    C. Discuss the process of reviewing and providing input into the improvement of the district and school plan.
    D. Discuss with parents the activities and programs available through Title I funding.
    E. Inform parents of their right to provide input in the design and implementation of the Title I program.
    F. Provide parents an opportunity to establish mechanisms for maintaining a continuous communication among parents, teachers, administrators, and Title I personnel through the website, meetings, on-line communication tools, surveys, and newsletters. This information will be given to parents in a language or manner that is understandable to parents.
2. Maintain a copy of this policy on the District's website and to make copies of the policy available to Title I parents without access to internet.
3. The District will provide coordination and technical assistance and other necessary supports to assist Title I schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance through meetings at the district and school level, professional development activities and the District's Vision Team.
4. District Title I personnel will be available to assist schools and parents in building capacity for strong parental involvement by the following:
    A. Disseminating information from the State Department regarding the assessment model and mandated academic standards.
    B. Providing materials and trainings in the area of parent

involvement.

C. Provide training to all Title I staff in appropriate means of communicating to parents, especially parents of English Language Learners.

5. Coordinate, the extent possible, Title I parental involvement with programs such as Head Start, State-run preschool programs and other programs for early intervention.
6. Assess annually the effectiveness of parental involvement policy in improving academic quality of schools served and to determine if modifications are needed to increase parental participation through needs assessments, surveys, and the Vision Team.
7. Support the training of parents to work with their children in the home and to participate in activities which build good home and school partnerships.
8. Provide parents of Title I schools with reports on the children's progress.
9. Adopt parental compacts annually with parent input.
10. Schools will discuss with parents how the compact relates to the child's individual achievement.
11. Provide activities, meetings, etc. at various times of the day to meet the needs of the parents.

Section FF-3

Each school will maintain its own written school-level parent and family engagement plan on site, which will describe how the school will carry out required parental engagement.

Section FF-4

Each Title I school will maintain its documentation of Annual Title I meetings and evidence of parent involvement in the planning, review, and improvement of Title I programs. Parents will have an opportunity to

comment on Title I School-wide plans during Title I meetings and on the annual Comprehensive Needs Assessment survey.

Section FF-5

Each Title I school will disseminate school-parent compacts that will address all required components.

Section FF-6

The JCSD LEA and each Title I school will carry out required activities to build capacity. Information and/or materials to assist parents in understanding state academic assessments, Title I requirements, and how to monitor their student's academic progress.

Section FF-7

Each Title I school in the JCSD LEA will notify parents that they may request information from the Title I school about the professional qualifications of the student's classroom teachers.

Section FF-8

Each Title I school in the JCSD LEA will provide information to each parent on the level of achievement and academic growth of the student on each of the Title I required state assessments during parent conferences and/or Title I meetings.

Section FF-9

If any course is taught by a teacher, who does not meet relevant state certification or licensure requirements for 4 or more consecutive weeks, the Title I school will notify parents of each child assigned to the course in a written notice in a timely manner. All JCSD LEA teachers are certified and have maintained current state certification.

Section FF-10

Each Title I school will provide notifications to parents on assessment participation requirements. If an assessment provides parents with the option to opt-out, parents will be notified of their rights by the Title I school.

Section FF-11

The Title I school will provide parents of EL students with a letter to notification for students who have been identified as eligible for the LIEP. The letter will include the reasons for their child's identification, the child's current level of English proficiency, and the method of instruction used in the LIEP program in the JCSD LEA. Parents will also be asked to participate in a meeting to develop a LSP and a discussion about their student's academic achievement, which will include requirements for grade promotion and graduation.

The specific exit requirement from the LIEP program will be explained to parents of Els during LSP meetings. All EL documentation will be housed in the cumulative folder at all schools in the JCSD LEA.

Section FF-12

All local Title I schools will maintain documentation of outreach to parents of EL students. Parents are invited to all Title I meetings.

Section FF-13

Each Title I school will maintain documentation of letters or notices sent to parents in a language the parents can understand.

Each Title I school will maintain documentation of meetings in a language the parents can understand.

GG. TITLE I, PART A: SCHOOL-WIDE PROGRAMS

Section GG-1

The JCSD LEA will use the March free/reduced lunch counts provided by the Director of School Food Service. These counts will be used to ensure that only elementary schools with 40% poverty operate a school-wide program. This will be reflected in the JCSD LEA consolidated funding application annually. All documentation will be maintained at the district-level.

Section GG-2

The JCSD LEA will conduct an annual Comprehensive Needs Assessment survey. This survey will provide insight into the needs of the district and school Title I programs. All Title I schools will document their school-wide plans in MCAPs and maintain documentation of this plan in the data storage software (Title1Crate). These plans will describe the strategies the school will implement to address the school's needs that were indicated in the survey by teachers, students, parents and other community members.

All purchases are approved in Marathon after reviewing school-wide plans to ensure that the expenditure was detailed in the School LEA plan.

Section GG-3

The JCSD LEA will conduct meetings to discuss revisions of school-wide plans at least once per year. Each Title I school will monitor student progress and determine if the results indicate a need for revision of the

school-wide program. Monthly fiscal snapshots are provided to each Title I school by the Federal Programs Department and will be uploaded the data storage software (Title1Crate).

HH. TITLE I, PART A: TARGETED ASSISTANCE PROGRAMS

Section HH-1 & HH-2

The JCSD LEA does not operate targeted assistance programs. However, all students in the JCSD LEA will be provided with the opportunity to meet the challenging State academic standards.

JJ. EQUITABLE SERVICES

Section JJ-1

The JCSD LEA does not have any Private Schools within its jurisdiction with an intent to participate in Title programs.

Section JJ-2

The JCSD LEA will maintain documentation to show evidence of a communication and/or consultation with the private school within the district.

Section JJ-3 thru JJ-6

The JCSD LEA does not have any Private schools within its jurisdiction with an intent to participate in Title programs.

Section JJ-7

The JCSD LEA Federal Programs Department will reach out to the surrounding school districts with JCSD students in attendance to obtain an invoice for equitable services.

KK. TITLE I, PART A: SERVICES FOR NEGLECTED CHILDREN (MANDATORY NEGLECTED SET-ASIDE)

Section KK-1 thru KK-3

The JCSD LEA does not house any local institutions for neglected children or community day programs for neglected children in the LEA; therefore, the JCSD LEA does not reserve funds for this set-aside.

LL. TITLE I, PART D: SUBPART 2: PREVENTION AND INTERVENTION FOR CHILDREN WHO ARE NEGLECTED, DELINQUENT, OR AT-RISK

Section LL-1 thru LL-9

The JCSD LEA does not house any local institutions for neglected, delinquent or at-risk children or community day programs for neglected children in the LEA; therefore, the JCSD LEA does not reserve funds for this set-aside.

MM. TITLE II, PART A: SUPPORTING EFFECTIVE INSTRUCTION

Section MM-1

The JCSD LEA will prioritize Title II funds for schools identified for school improvement, (CSI, TSI, or ATSI). Working with the Director of Curriculum and Instruction, Director of Information Technology, and administrative staff, the Title II spending plan will be developed to address the needs of all schools in the JCSD. The Federal Programs Department will develop a spending plan that will address the needs of these schools.

Additionally, the Title-II funded Curriculum Specialists and Educational Technology Specialist will support these schools.

Section MM-2

The JCSD LEA will use data from state assessments when planning Title II, Part A activities. The Comprehensive Needs Assessment and the School Improvement Needs Assessment surveys will be utilized to all stakeholders to aid in the decision-making.

Section MM-3

The JCSD LEA will meet with the Director of Curriculum and Instruction to ensure that the JCSD district Professional Development plan is only supplemented with Title II funds. The Director of Curriculum and Instruction will develop the district's PD budget and solicit additional funds when needed. The school administrative team may also express their PD needs via email, principal/ face-to-face meetings, or in surveys.

Section MM-4

The JCSD Director of Curriculum and Instruction will develop a strategic plan, instructional plan, and/or a professional development plan to meet Mississippi's challenging academic standards.

Section MM-5

The JCSD Director of Curriculum and Instruction will maintain documentation of the evidence based requirements that supports the professional development activities implemented within the district. Each school utilizing Title II funds to participate in on/off campus professional development activities will maintain documentation of the evidence-based requirements that supports the high quality professional development engage in.

Section MM-6

The JCSD LEA will not utilize funds for class size reduction in schools across the entire grade span to a level that is evidence-based.

NN. ENGLISH LEARNER (EL) PROGRAM AND TITLE III (LANGUAGE INSTRUCTION FOR ENGLISH LEARNERS & IMMIGRANT STUDENTS)

Section NN-1

Jackson County School District Policy IK: LIMITED ENGLISH PROFICIENCY INSTRUCTION

Issue Date: 5-22-2000 Revised Date: 8-11-2025

English Learner Policy

The Jackson County School District (JCSD) assures that it will compl y with the following for English Learners (EL):

1. The district will identify ELs through a home language survey, which will be completed by all students during registration.
2. The district will provide equal access to all district programs and services for all ELs.
3. The district will provide appropriate and comparable staff training, professional development opportunities, and instructional materials for serving ELs.
4. The district will monitor and maintain student records and provide support services as indicated.
5. The district will invite parental involvement and maximize attempts to communicate with parents in their native language.
6. The district EL program will be administered under the direction of the Director of Federal Programs and EL Coordinator.

Purpose:

The purpose of the English Learner Policy is to outline the procedures the Jackson County School District (JCSD) will follow to ensure that all non-English- speaking students are provided a free appropriate public education, and any additional services required to attain proficiency in the English language.

Enrollment:

The purpose of the English Learner Policy is to outline the procedures the Jackson County School District (JCSD) will follow to ensure that all non-English- speaking students are provided a free appropriate public education, and any additional services required to attain proficiency in the English language.

Enrollment:

JCSD will provide a free and equitable education to all school-age children who live within the boundaries of JCSD, regardless of immigration status. Several laws protect the rights of ELs and their families, particularly during the enrollment process. These protections are provided because many EL students' levels of transiency and lack of English proficiency make them a particularly vulnerable population.

When enrolling EL students, JCSD will not request any information from students or their parent(s)/ guardian(s) in order to deny access to public schools on the basis of race, color, or national origin.

JCSD requires the following documents when enrolling a student unle ss otherwise indicated as optional:

1. Birth Certificate
2. Proof of Immunization
3. 2 Proofs of Residency

Parent(s) or Legal Guardian(s) must be present when enrolling their c hild. A child will not be enrolled if a parent or a legal guardian is not present at the time of enrollment.

Identification of English Learner:

The Home Language Survey (HLS) must be completed for each new student registering with the JCSD. The HLS is used to identify students whose first language is not English. The HLS should remain in the student's cumulative folder until graduation. If any response on the HLS indicates the use of a language other than English by the student or an individual in the home, then further assessment must be conducted to determine the student's English language proficiency.

The ELPA21 Screener will be used to determine the level of English proficiency and to facilitate appropriate instructional and program placement decisions. Students identified by the HLS during registration, whose first language is a language other than English at the beginning of the school year, must be assessed for English Language proficiency within 30 calendar days of initial day of enrollment. Students who register after the beginning of the school year and indicate on the HLS that their first language is a language other than English must be assessed within 10 school days of enrollment. The assessment will be administered by a designated personnel member.

The student's placement test report must be placed in their cumulative record along with the original copy of the HLS.

EL students who have already been identified in JCSD will remain in the EL program if they leave the district for a district in another state or country and return to the JCSD. The EL student will only be removed if he or she has met the criteria to exit the EL program set forth by MDE.

Elementary ELs should not be placed more than one grade level behind their peers. Retention is strongly discouraged, except in rare cases where it can be documented that language proficiency is not the likely cause for academic difficulties.

At the high school level, credits must be awarded based on transcripts provided by the students/parent(s)/guardian(s), even if the course work was taken in another country. If transcripts are in a language other than English, translations will be sought so credits can be awarded appropriately. ELs must be provided with access to Advanced Placement, dual credit, and other advanced courses. ELs must receive language support to assist them in accessing academic content, just as they would if they were in other less accelerated academic courses.

When EL students enroll in U.S. schools for the first time at the secondary level, steps will be taken to ensure they have access to a high school diploma. To ensure ELs have access to the foundational skills needed to be successful in high school and ensure access to graduation, JCSD will place students in academic courses sequentially. English I, II, III, and IV will be offered, scheduled, and taught in sequential order. Simultaneous

enrollment is acceptable in situations where a student fails a course and needs to simultaneously enroll. EL students will not be placed out of sequence to prevent them from taking required assessments.

Parent Notification:

Parent(s)/guardian(s) of a student who qualifies for English Language services shall be sent a notice of placement and services within thirty days of the start of the school year or within ten days for students ruled eligible enrolling after the initial day of school. The notice may either be mailed to the parent(s)/ guardian(s) or sent home with the student. The Student Evaluation Team (SET) will invite the parent(s)/ guardian(s) to a conference further explaining the ruling or the services that will be provided. The notification must include all the required elements, including the right to opt out.

Parents may decline EL services at any time by written request.

Any parent(s)/ guardian(s) whose child is receiving or is eligible to receive EL services has the right to decline or opt his or her child out of any or all EL services. The district will provide guidance in a language parent(s)/ guardian(s) can understand to ensure that they understand their child's rights, the range of EL services that their child could receive, and the benefits of such services to ensure that the parent(s)/ guardian(s) decision to opt out is informed and voluntary.

After ELs have been identified using the ELPA21 Screener, the district must provide ELs with appropriate language assistance services and programs, commonly known as "EL Services and Programs." The district has the flexibility to choose the EL services and programs that meet civil rights requirements and best meet the needs of their EL population.

Language Service Plans:

Each student identified as an EL must have a Language Service Plan (LSP) per Mississippi Department of Education guidelines. Language Service Plans are updated annually until the student exits the EL program. The LSP must contain the student's demographic information, date of first enrollment in a US school, yearly English Proficiency Assessment (Cambium Assessment, Inc. (CAI)) scores, and state/classroom accommodations. The SET must meet to develop the LSP at the beginning

of each academic school year. The SET is composed of the student's teachers, EL teacher, administrators, counselor, and parent(s)/guardian(s). The team will meet quarterly to evaluate the student's progress and make necessary adjustments. A copy of the LSP must be provided to all teachers who work with the EL student.

EL Data:

Once a student has been identified as an EL, the district must ensure the student is correctly marked in their student data package. This information will be transferred over to MSIS once the district has submitted their data to MDE. Districts should ensure each column on the EL roster screen of MSIS is completed. This information should be updated monthly.

English Learner English Language Proficiency Assessment:

The Elementary and Secondary Act (ESEA) and Every Student Succeeds Act (ESSA) requires that all students identified as ELs be assessed for English Language proficiency on an annual basis. The approved English Language assessment is the English Proficiency Assessment (Cambium Assessment, Inc. (CAI)). The assessment is currently administered in the Spring.

The English Proficiency Assessment (Cambium Assessment, Inc. (CAI)) m easures four domains:

1. Speaking
2. Listening
3. Reading
4. Writing

Students taking this assessment may or may not have reasonable accommodations when taking this assessment. The Mississippi Testing Accommodations Manual outlines the accommodations available for students who have been identified as ELs.

Scores from the English Proficiency Assessment (Cambium Assessment, Inc. (CAI)) are usually received during the summer following the assessment. Score reports will be sent to parent(s)/ guardian(s) at the beginning of the next school year. Copies of the score reports are placed in the student's cumulative folder. Reports for students who transfer to

another school during the summer months are included with the record sent to the new school.

Grading and Retention:

As students are working to learn English during the initial stages of language acquisition, it is a violation of their Civil Rights to retain them due to limited language proficiency. Schools must ensure that EL students are placed appropriately and can participate meaningfully and equally in educational programs as noted in Title VI of the Civil Rights Act of 1964 (Title VI) and the Equal Opportunities Act of 1974.

Retention is not generally recommended for ELs. Though the decision to promote or retain will be made on a case- by-case basis, and the decision to retain an EL must be accompanied by documentation demonstrating that appropriate accommodations and modifications were employed throughout the school year to ensure compliance with federal requirements. ELs should be carefully evaluated before retention is recommended to ensure that the lack of English skills is not being mistaken for poor achievement.

Students Exiting the Program and Monitoring Exited Students:

Students may exit the EL program by achieving the following scores on the English Proficiency Assessment (Cambium Assessment, Inc. (CAI)). (These are the only criteria allowed for a student to exit the program)

- For an English learner to officially exit EL status, the student is required to obtain a Proficiency Determination of "Proficient" on the **ELPA21 Summative Assessment**. A score of "Proficient" means that the student has scored a proficiency level 4 or higher in all language domains (Listening, Speaking, Reading and Writing).
- For an **English learner with significant cognitive disabilities (ELSCD)** to officially exit EL status, the student is required to obtain a Proficiency Determination of "Proficient" on the **Alt ELPA21 Summative Assessment**. A score of "Proficient" means that the student has scored a proficiency level 3 or higher in each domain in both language modalities (Receptive and Expressive).

An EL student with a disability can be “exited” from EL status when he or she no longer meets the definition of an EL. This occurs when the student

meets the State's definition of "proficient" in English. The student's EL status cannot be removed based solely on the fact the student has an IEP.

Students who have achieved the proficiency levels above and exited the program must be monitored for a period of four academic years. Monitoring must be conducted and documented quarterly by the SET. Monitored students who are not achieving at a satisfactory level may be considered for placement in the EL program. The district will retest using the ELPA21 Screener to see if the student needs to be offered additional language assistance.

English Learner Services and Instructional Support:

Students identified as ELs must be provided with appropriate EL language assistance services. The district will provide ELs with access to the content of the Mississippi College and Career Readiness Standards and other services, including special education, gifted education, and extracurricular programs, as needed.

ELs will have meaningful access to the core curriculum, such as math, science, social studies and language arts, while learning English. While the district's EL program focuses in part on language acquisition, both the EL teacher and academic teachers should work together to ensure that students are mastering the academic language needed to be successful.

The goal for students who are ELs is that they attain fluency in English, master the state's academic content standards, and pass any other state required tests.
JCSD will provide ELs with a language assistance program that is educationally sound and proven successful. Federal law does not require any particular program or method of instruction. An EL should be given at least 30 minutes of direct language instruction in a day in the English language. This instruction can occur within the regular classroom setting.

The Multi-Tiered System of Supports (MTSS) is a framework for effective team-based problem solving that is data informed, evidence-based, and flexible enough to meet the academic and behavioral needs of all students. With MTSS, schools identify struggling students, monitor student progress, provide evidence-based interventions, and adjust the intensity and nature of those interventions depending on a student's responsiveness. Schools also identify students with learning disabilities, language barriers, and/or

other disabilities. EL students with learning disabilities can also be identified using this methodology.

English Learner Programs, Staffing and Resources:

JCSD currently provides individualized or small group services to the students identified as ELs. Students work with an EL teacher/ tutor during a time that does not interfere with regular classroom instruction. Necessary resources are provided by the district to conduct the program.

Parent and Family Engagement:

JCSD has a legal obligation to communicate meaningfully with Limited English Proficient (LEP) parents and families and to adequately notify them of information about any program, service or activity called to the attention of non-LEP parents. Successful communication provides LEP parents, guardians, and families with the school-related information they need to make informed decisions about, and be helpful participants in, their children's education. This may include but not be limited to information about language assistance programs, special education and related services, Individualized Education Program (IEP) meetings, grievance procedures, notices of nondiscrimination, student discipline policies and procedures, registration and enrollment, report cards, requests for parent(s)/ guardian(s) permission for student participation in district or school activities, parent-teacher conferences, parent handbooks, and gifted programs.

JCSD will provide information to LEP parents and guardians with documents in a language they can understand when necessary.

Cross References

Code	Description
II	Testing Program

Section NN-2



HOME LANGUAGE SURVEY



FOR K-12 SCHOOL DISTRICTS

STUDENT INFORMATION

Student Name: _____ **Grade:** _____
First *Middle* *Last*

Date of Birth: _____ **Gender:** _____ **School:** _____

1. What is the dominant language **most often** spoken by the student?

2. What is the language **routinely** spoken in the home, regardless of the language spoken by the student?

3. What language was **first** learned by the student?

4. Does the parent/guardian need **interpretation** services? ____Yes ____ No

If so, what language?

5. Does the parent/guardian need **translated** materials? ____Yes ____No

If so, what language?

6. What was the date the student first enrolled in a school in the United States? _____
MM/YYYY

7. In what country was the student born? _____

_____
Parent / Guardian Signature Date (MM/DD/YYYY)

District Use Only

☐ Designated English Learner on the ELPA 21 Screener

DOCUMENTATION OF ELPA 21 SCREENER FOR STUDENT

Date	Speaking Score	Listening Score	Reading Score	Writing Score	Composite Score

MISSISSIPPI DEPARTMENT OF EDUCATION
Ensuring a bright future for every child

HOME LANGUAGE SURVEY

FOR K-12 SCHOOL DISTRICTS

STUDENT INFORMATION

Tên học sinh: _____ Lớp: _____
Qua trung đầu tiên

Ngày sinh: _____ Giới tính: _____ Trường học:_____

1. Ngôn ngữ chủ yếu mà học sinh thường nói nhất là gì?

2. Ngôn ngữ được sử dụng thường xuyên trong nhà là gì, bất kể ngôn ngữ của học sinh là gì?

3. Học sinh học ngôn ngữ nào đầu tiên?

4. Phụ huynh / người giám hộ có cần dịch vụ thông dịch không? ____Có ____không

Nếu vậy, ngôn ngữ gì?

5. Phụ huynh / người giám hộ có cần tài liệu dịch không? ____Có ____không

Nếu vậy, ngôn ngữ gì?

6. Ngày sinh viên đầu tiên đăng ký vào một trường học ở Hoa Kỳ là ngày nào? Ngày _____
MM / YYYY

7. Học sinh được sinh ra ở nước nào? _____

_____
Ngày Chữ ký của Phụ huynh / Người giám hộ (MM / DD / YYYY)

District Use Only

☐ Designated English Learner on the ELPA 21 Screener

DOCUMENTATION OF ELPA 21 SCREENER FOR STUDENT

Date	Speaking Score	Listening Score	Reading Score	Writing Score	Composite Score

HOME LANGUAGE SURVEY

FOR K-12 SCHOOL DISTRICTS

STUDENT INFORMATION

Vietnamese

Nome do aluno: _____ Nota: _____
Primeiro meio último

Data de Nascimento:_____ Gênero:_____ Escola:_____

1. Qual é a língua dominante mais falada pelo aluno?

2. Qual é a língua rotineiramente falada em casa, indepen dentemente do idioma falado pelo aluno?

3. Que linguagem foi primeiramente aprendida pelo aluno?

4. Os pais / responsáveis precisam de serviços de interpretação? ____Sim não
Se sim, qual idioma?

5. Os pais / responsáveis precisam de materiais traduzidos? ____Sim não
Se sim, qual idioma?

6. Qual foi a data em que o aluno se inscreveu em uma escola nos Estados Unidos? _____
MM / AAAA

7. Em que país nasceu o aluno?

_____
Data de Assinatura dos Pais / Responsável (MM / DD / AAAA)

District Use Only

☐ Designated English Learner on the ELPA 21 Screener

DOCUMENTATION OF ELPA 21SCREENER FOR STUDENT

Date	Speaking Score	Listening Score	Reading Score	Writing Score	Composite Score

Portuguese

HOME LANGUAGE SURVEY

FOR K-12 SCHOOL DISTRICTS

STUDENT INFORMATION

Имя учащегося: _____ Оценка: _____
Первый Средний Последний

Дата рождения:_____ Пол:_____ Школа:_____

1. На каком доминирующем языке чаще всего разговаривает студент?

2. На каком языке обычно говорят дома, независимо от языка, на котором говорит студент?

3. Какой язык впервые выучил студент?

4. Нужны ли родителю / опекуну услуги переводчика? ____Да нет

Если да, то на каком языке?

5. Нужны ли родителю / опекуну переведенные материалы? ____Да нет
Если да, то на каком языке?

6. Какова была дата, когда ученик впервые поступил в школу в Соединенных Штатах? _____
ММ / YYYY

7. В какой стране родился студент?

_____
Дата подписи родителя / опекуна (ММ / ДД / ГГГГ)

District Use Only

☐ Designated English Learner on the ELPA 21 Screener

DOCUMENTATION OF LAS LINKS SCREENER FOR STUDENT

Date	Speaking Score	Listening Score	Reading Score	Writing Score	Composite Score

HOME LANGUAGE SURVEY

FOR K-12 SCHOOL DISTRICTS

STUDENT INFORMATION

Russian Traditional

Imya uchashchegosya: _____ Otsenka: _____
Pervyy Sredniy Posledniy

Data rozhdeniya:_____ Pol:_____ Shkola:_____

1. Na kakom dominiruyushchem yazyke chashche vsego razgovarivayet student?

2. Na kakom yazyke obychno govoryat doma, nezavisimo ot yazyka, na kotorom govorit student?

3. Kakoy yazyk vpervyye vyuchil student?

4. Nuzhny li roditelyu / opekunu uslugi perevodchika? ____Da net

Yesli da, to na kakom yazyke?

5. Nuzhny li roditelyu / opekunu perevedennyye materialy? ____Da net
Yesli da, to na kakom yazyke?

6. Kakova byla data, kogda uchenik vpervyye postupil v shkolu v Soyedinennykh Shtatakh? _____
MM / YYYY

7. V kakoy strane rodilsya student?

_____
Data podpisi roditelya / opekuna (MM / DD / GGGG)

District Use Only

☐ Designated English Learner on the ELPA 21 Screener

DOCUMENTATION OF LAS LINKS SCREENER FOR STUDENT

Date	Speaking Score	Listening Score	Reading Score	Writing Score	Composite Score

HOME LANGUAGE SURVEY

FOR K-12 SCHOOL DISTRICTS

STUDENT INFORMATION

Russian Simplified

Nombre del estudiante: _____ Grado: _____
Primer medio último

Fecha de nacimiento: _____ Sexo: _____ Escuela: _____

1. ¿Cuál es el idioma dominante más hablado por el estudiante?

2. ¿Cuál es el idioma que se habla habitualmente en el hogar, independientemente del idioma que hable el estudiante?

3. ¿Qué idioma aprendió el estudiante por primera vez?

4. ¿El padre / tutor necesita servicios de interpretación? ____Si no

Si es así, ¿en qué idioma?

5. ¿El padre / tutor necesita materiales traducidos? ____Si no

Si es así, ¿en qué idioma?

6. ¿Cuál fue la fecha en que el estudiante se matriculó por primera vez en una escuela en los Estados Unidos? _____
MM / YYYY

7. ¿En qué país nació el estudiante?

_____
Firma del padre / tutor Fecha (MM / DD / YYYY)

District Use Only

☐ Designated English Learner on the ELPA 21 Screener

DOCUMENTATION OF LAS LINKS SCREENER FOR STUDENT

Date	Speaking Score	Listening Score	Reading Score	Writing Score	Composite Score

MISSISSIPPI DEPARTMENT OF EDUCATION
Ensuring a bright future for every child

HOME LANGUAGE SURVEY

FOR K-12 SCHOOL DISTRICTS

STUDENT INFORMATION

Spanish

Isoning shogirdi nomi:_____ **Baholash:**_____
Birinchi O'rta Oxirgi

Tug'ilgan sana: _____ **Jins:** _____ **Maktab:**_____

1. Talabalarning eng ko'p gapiradigan tili nima?

2. Talaba tilidan qat'i nazar, uyda muntazam ravishda gapirish nimani anglatadi?

3. Talaba qaysi tilni birinchi o'rgandi?

4. Ota-onaning / tarjimonning talqin qilish xizmatlari kerakmi? ____Ha ____Yo'q

Agar shunday bo'lsa, qanday til?

5. Ota / vasiyning tarjima materiallariga muhtojligi bormi? ____Ha ____Yo'q

Agar shunday bo'lsa, qanday til?

6. Shogird Amerika Qo'shma Shtatlaridagi maktabga ilk bor kirgan kuni qanday bo'ldi? _____
MM/YYYY

7. Shogird qaysi mamlakatda tug'ilgan? _____

_____ _____
Ota / Guardian imzosi Sana (MM/DD/YYYY)

District Use Only

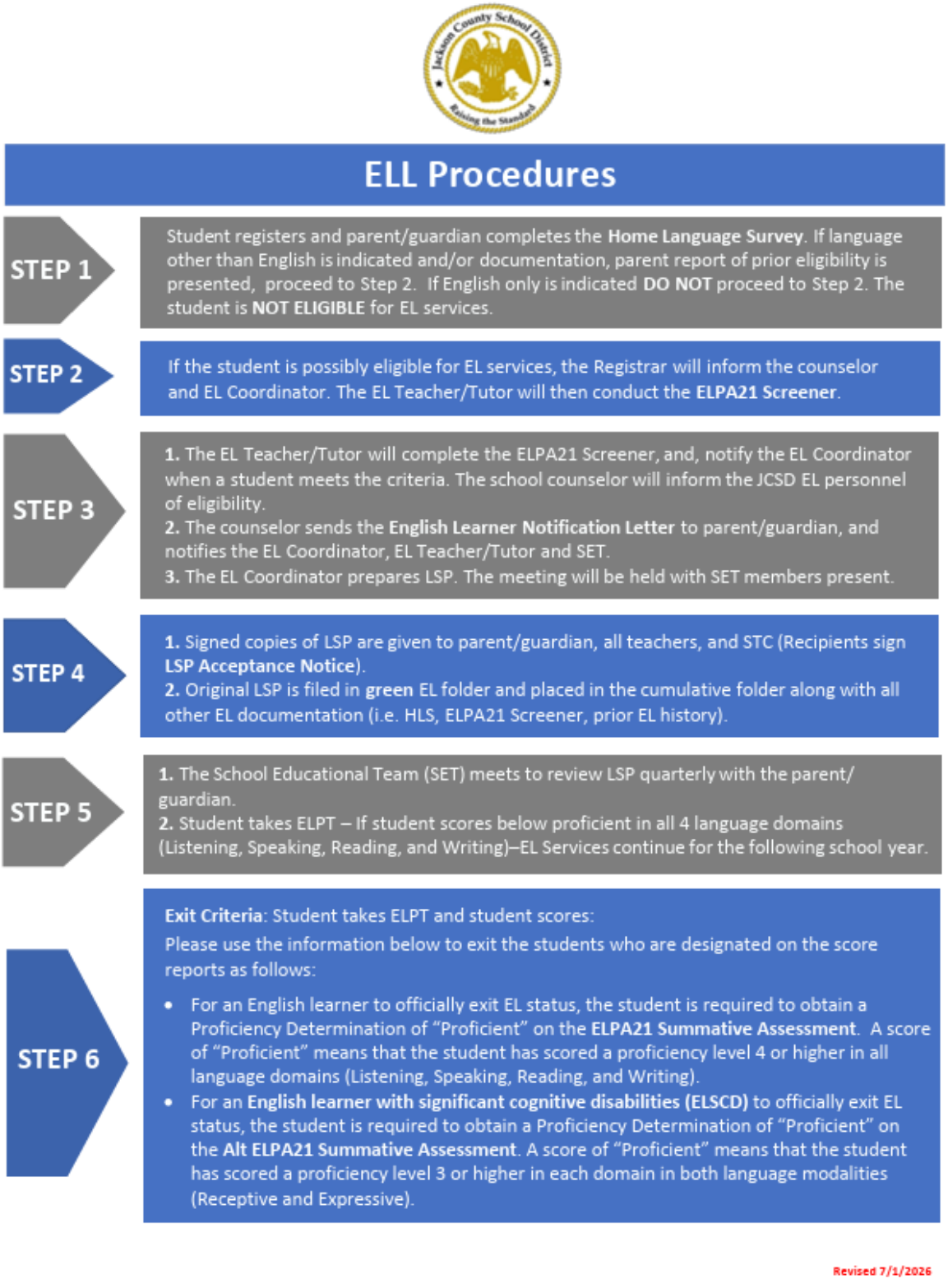
☐ Designated English Learner on the ELPA 21 Screener

DOCUMENTATION OF LAS LINKS SCREENER FOR STUDENT

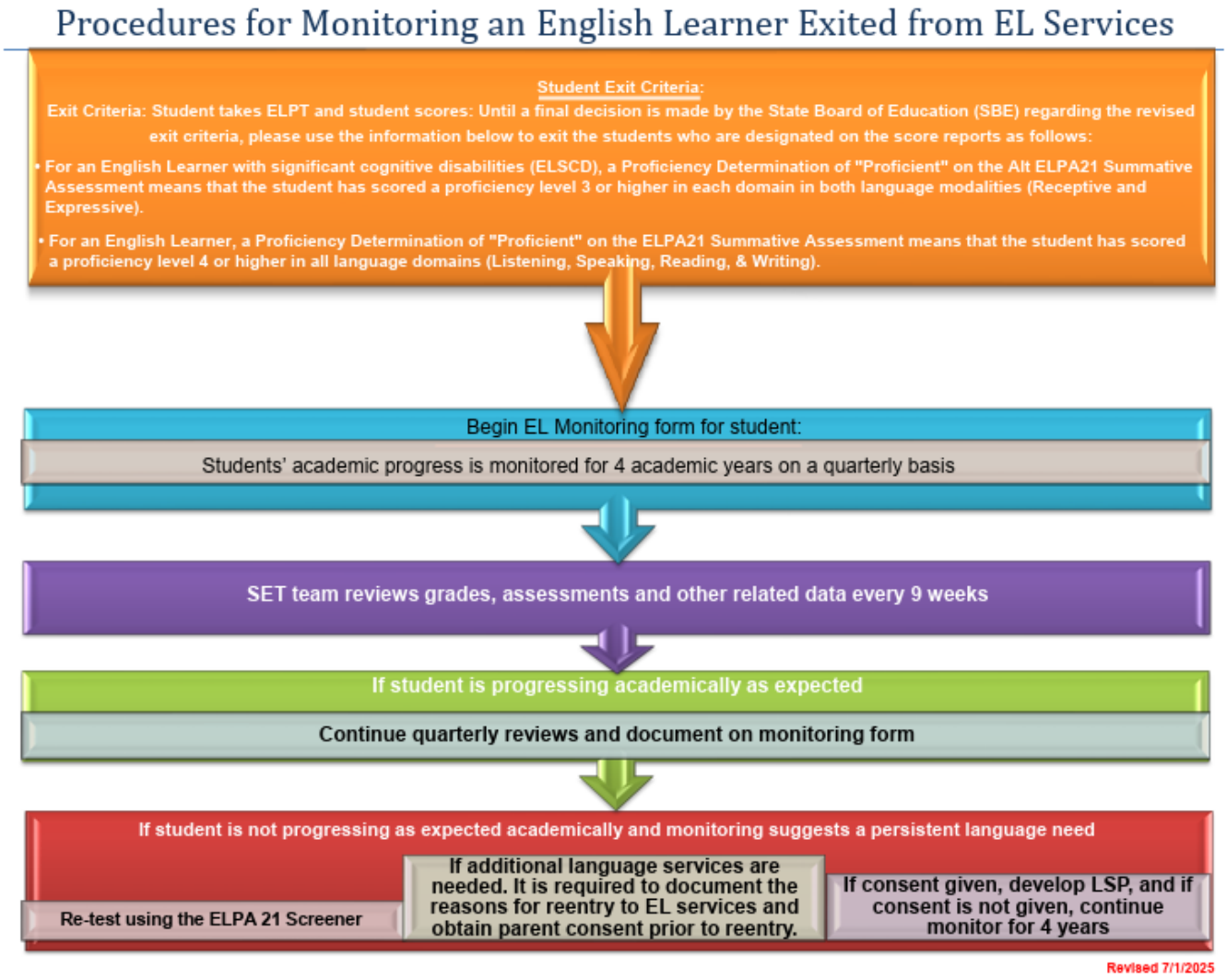
Date	Speaking Score	Listening Score	Reading Score	Writing Score	Composite Score

Section NN-3

See the ELL Procedures below:



See the EL Monitoring Procedures below:



See the EL Parent Notification (7) Languages below:

Jackson County School District

English Learner (EL) Parent Notification Letter for ELL Services

Date: _____

To the Parent/Legal Guardian of _____

Dear Parent/Legal Guardian:

Based on the ELPA21 screener results, the Jackson County School District has determined that your child should receive English Language Learner services as a part of their educational program. We have created an academic environment for your child that best accommodates his/her language needs. We believe that the ELL services we offer will be helpful to your child, but if for some reason you do not want him/her to receive these services, please notify your child's school counselor, _____ at (228) _____.

****

(Return this letter to the school counselor at your earliest convenience)

A meeting has been scheduled for (Date) _____ _ (Time) _____ to create your child's Language Service Plan, which is an individualized plan for each English Learner. Your child's language development and academic progress is of the utmost concern to our school district, and we would like you to be a part of the School Educational Team (SET) to aid in developing and approving the plan for your child's English language acquisition.

_____ Yes, I will attend the meeting as scheduled.

_____ No, I will not be able to attend the meeting. However, I am aware that my child is eligible for ELL services and that I have the right to opt out of these services by providing a written request.

_____ I am unable to attend at the scheduled time please call me at _____ to reschedule.

_____

(Parent signature) **(Phone)** **(Date)**

Distrito escolar del condado de Jackson

Carta de notificación a los padres de estudiantes de inglés (EL) para los servicios de ELL

Fecha: _____

Para el padre / tutor legal de _____

Estimado padre / tutor legal:

Sobre la base de los resultados del cribador de colocación de Las Links, el Distrito Escolar del Condado de Jackson ha determinado que su hijo debe recibir servicios de Aprendices del Idioma Inglés como parte de su programa educativo. Hemos creado un entorno académico para su hijo que se adapta mejor a sus necesidades lingüísticas. Creemos que los servicios de ELL que ofrecemos serán útiles para su hijo, pero si por alguna razón usted no desea que él / ella reciba estos servicios, notifique a su hijo.
consejero escolar, _____ al (228) _____.

****

(Devuelva esta carta al consejero escolar lo antes posible)

Se ha programado una reunión para (Fecha) _____ (Hora) _____ para crear el Plan de Servicio de Idiomas de su hijo, que es un plan individualizado para cada Aprendiz de inglés. El desarrollo del lenguaje y el progreso académico de su hijo son de la mayor preocupación para nuestro distrito escolar, y nos gustaría que usted forme parte del Equipo de Educación Escolar (SET) para ayudarlo a desarrollar y aprobar el plan para la adquisición del idioma inglés de su hijo.

_____ Sí, asistiré a la reunión según lo programado.

_____ No, no podré asistir a la reunión. Sin embargo, soy consciente de que mi hijo es elegible para los servicios de ELL y que tengo el derecho de optar por no recibir estos servicios mediante una solicitud por escrito.

_____ No puedo asistir a la hora programada, llámeme al _____ para reprogramar.

_____

(Firma del padre) **(Teléfono)** **(Fecha)**

Spanish

Distrito Escolar do Condado de Jackson

English Learner (EL) Carta de Notificação
aos Pais para os Serviços ELL

Encontro: _____

Para o pai / responsável legal de _____

Prezado Pai / Responsável Legal:

Com base nos resultados do rastreio da Las Links Placement, o Distrito Escolar do Condado de Jackson determinou que o seu filho deve receber serviços de Aprendizagem da Língua Inglesa como parte do seu programa educacional. Criamos um ambiente acadêmico para o seu filho que melhor acomoda suas necessidades de idioma. Acreditamos que os serviços de ELL que oferecemos serão úteis para o seu filho, mas se por algum motivo você não quiser que ele receba esses serviços, notifique o seu filho.
conselheiro escolar, _____ em (228) _____.

****

(Devolva esta carta ao conselheiro da escola o mais cedo possível)

Uma reunião foi agendada para (Data) _____ (Horário) _____
para criar o Plano de Serviço de Idioma do seu filho, que é um plano individualizado para cada aluno de inglês. O desenvolvimento do idioma e o progresso acadêmico do seu filho é a maior preocupação para o distrito escolar, e gostaríamos que você fizesse parte da Equipe Educacional Escolar (SET) para ajudar a desenvolver e aprovar o plano para a aquisição da língua inglesa de seu filho.

_____ Sim, vou participar da reunião conforme programado.

_____ Não, não poderei participar da reunião. No entanto, estou ciente de que meu filho é elegível para serviços de ELL e que tenho o direito de optar por não receber esses serviços fornecendo uma solicitação por escrito.

_____ Eu não posso comparecer no horário agendado, por favor me ligue no _____ para remarcar.

_____

(Assinatura pai) (telefone) (data)

Portuguese

Trường học quận Jackson

Thư thông báo cho phụ huynh học tiếng Anh (EL) cho các dịch vụ ELL

Ngày: _____

Gửi tới Phụ huynh / Người giám hộ hợp pháp của _____

Kính gửi phụ huynh / người giám hộ hợp pháp:

Dựa trên kết quả sàng lọc Vị trí Lau Links, Khu học chánh Jackson County đã xác định rằng con bạn sẽ nhận được các dịch vụ Học tiếng Anh như một phần của chương trình giáo dục của chúng. Chúng tôi đã tạo ra một môi trường học thuật cho con bạn đáp ứng tốt nhất nhu cầu ngôn ngữ của trẻ. Chúng tôi tin rằng các dịch vụ ELL mà chúng tôi cung cấp sẽ hữu ích cho con bạn, nhưng nếu vì lý do nào đó bạn không muốn con nhận được các dịch vụ này, vui lòng thông báo cho nhân viên tư vấn của trường con của bạn, _____ tại (228) _____.

****

(Trả lại thư này cho nhân viên tư vấn của trường một cách thuận tiện sớm nhất)

Một cuộc họp đã được lên lịch cho (Ngày) _____ (Thời gian) _____ để tạo Kế hoạch Dịch vụ Ngôn ngữ của con bạn, đây là một kế hoạch cá nhân cho mỗi Người học Tiếng Anh. Sự phát triển ngôn ngữ và tiến bộ học tập của con bạn là mối quan tâm lớn nhất đối với khu học chánh của chúng tôi và chúng tôi muốn bạn là thành viên của Nhóm Giáo dục Trường học (SET) để hỗ trợ phát triển và phê duyệt kế hoạch tiếp thu ngôn ngữ tiếng Anh của con bạn.

_____ Vâng, tôi sẽ tham dự cuộc họp theo lịch trình.

_____ Không, tôi sẽ không thể tham dự cuộc họp. Tuy nhiên, tôi biết rằng con tôi đủ điều kiện nhận các dịch vụ ELL và tôi có quyền từ chối các dịch vụ này bằng cách cung cấp một yêu cầu bằng văn bản.

_____ Tôi không thể tham dự vào thời gian đã định, xin vui lòng gọi cho tôi theo số _____ để sắp xếp lại.

_____ _____ _____

(Chữ ký phụ huynh) (Điện thoại) (Ngày)

Vietnamese

Школьный округ округа Джексон

Письмо об уведомлении родителей изучающего английский язык (EL) для услуг ELL

Дата: _____

Родителю / Законному Опекуну _____

Уважаемый родитель / законный опекун!

На основании результатов скрининга Las Links Placement школьный округ округа Джексон определил, что ваш ребенок должен получать услуги для изучающих английский язык в рамках своей образовательной программы. Мы создали академическую среду для вашего ребенка, которая наилучшим образом соответствует его / ее языковым потребностям. Мы считаем, что предлагаемые нами услуги ELL будут полезны для вашего ребенка, но если по какой-то причине вы не хотите, чтобы он / она получал эти услуги, сообщите об этом вашему ребенку. школьный консультант, _____ в (228) _____.

****

(Верните это письмо школьному консультанту при первой возможности)

Встреча была запланирована на (Дата) _____ _ (Время) _____ для составления плана языкового обслуживания вашего ребенка, который представляет собой индивидуальный план для каждого изучающего английский язык. Развитие языка вашего ребенка и его успеваемость имеют первостепенное значение для нашего школьного округа, и мы хотели бы, чтобы вы были частью школьной образовательной команды (SET), чтобы помочь в разработке и утверждении плана для изучения английского языка вашим ребенком.

_____ Да, я буду присутствовать на собрании в соответствии с графиком.

_____ Нет, я не смогу присутствовать на собрании. Однако я знаю, что мой ребенок имеет право на получение услуг ELL и что я имею право отказаться от этих услуг, предоставив письменный запрос.

_____ Я не могу присутствовать в назначенное время, пожалуйста, позвоните мне в _____, чтобы перенести.

_____

(Родительская подпись) **(Телефон)** **(Дата)**

Russian Traditional

Shkol'nyy okrug okruga Dzhekson

Pis'mo ob uvedomlenii roditeley izuchayushchego angliyskiy yazyk (EL) dlya uslug ELL

Data: _____

Roditelyu / Zakonnomu Opekunu _____

Uvazhayemyy roditel' / zakonnyy opekun!

Na osnovanii rezul'tatov skrininga Las Links Placement shkol'nyy okrug okruga Dzhekson opredelil, chto vash rebenok dolzhen poluchat' uslugi dlya izuchayushchikh angliyskiy yazyk v ramkakh svoyey obrazovatel'noy programmy. My sozdali akademicheskuyu sredu dlya vashego rebenka, kotoraya nailuchshim obrazom sootvetstvuyet yego / yeye yazykovym potrebnostyam. My schitayem, chto predlagayemyye nami uslugi ELL budut polezny dlya vashego rebenka, no yesli po kakoy-to prichine vy ne khotite, chtoby on / ona poluchal eti uslugi, soobshchite ob etom vashemu rebenku.
shkol'nyy konsul'tant, _____ v (228) _____.

****

(Vernite eto pis'mo shkol'nomu konsul'tantu pri pervoy vozmozhnosti)

Vstrecha byla zaplanirovana na (Data) _____ _ (Vremya) _____ dlya sostavleniya plana yazykovogo obslushivaniya vashego rebenka, kotoryy predstavlyayet soboy individual'nyy plan dlya kazhdogo izuchayushchego angliyskiy yazyk. Razvitiye yazyka vashego rebenka i yego uspevayemost' imeyut pervostepennoye znacheniye dlya nashego shkol'nogo okruga, i my khoteli by, chtoby vy byli chast'yu shkol'noy obrazovatel'noy komandy (SET), chtoby pomoch' v razrabotke i utverzhdenii plana dlya izucheniya angliyskogo yazyka vashim rebenkom.

_____ Da, ya budu prisutstvovat' na sobranii v sootvetstvii s grafikom.

_____ Net, ya ne smogu prisutstvovat' na sobranii. Odnako ya znayu, chto moy rebenok imeyet pravo na polucheniye uslug ELL i chto ya imeyu pravo otkazat'sya ot etikh uslug, predostaviv pis'mennyy zapros.

_____ YA ne mogu prisutstvovat' v naznachennoye vremya, pozhaluysta, pozvonite mne v _____, chtoby perenesti.

_____

(Roditel'skaya podpis') (Telefon) (Data)

Russian Simplified

Jekson okrugi maktabi tumani

English Learner (QO'LNING) ELL Xizmatlari
uchun ota-ona bayonnomasi maktubi

Sana: _____

_____ Ota / Huquq Himoyachiga

Hurmatli Ota / Huquq Himoyachisi:

Las Link Joylashuvi natijalari asosida, Jekson Oklaxa tumani farzandingiz ingliz tilini o'rganuvchi xizmatlarini o'z ta'lim dasturlari doirasida olishlari kerakligini aniqladi. Farzandingiz uchun uning til ehtiyojlarini eng yaxshi moslashtiradigan ilmiy muhit yaratdik. Biz taqdim etayotgan ELL xizmatlari sizning bolangiz uchun foydali bo'ladi deb hisoblaymiz, ammo agar u sizni ushbu xizmatlardan foydalanishni istamasangiz, iltimos, bolaning

maktab maslahatchisi, _____ (228) _____.

****

(Maktab maslahatchisiga bu xatni sizga eng qulay tarzda qaytaring.)

Har bir ingliz tilini o'rganuvchisining individual rejasi bo'lgan farzandingizning til xizmati rejasini yaratish uchun (Sana) _____ (Vaqt) _____ uchun yig'ilish o'tkazildi. Farzandingizning tilini rivojlanishi va ilmiy taraqqiyoti bizning maktab tumanimiz uchun juda tashvishlidir va sizga farzandingizning ingliz tilini o'rganish rejasini ishlab chiqish va tasdiqlashda yordam berish uchun sizni Maktab ta'limi jamoasi (SET) tarkibida bo'lishingizni istaymiz.

_____ Ha, men uchrashuvga rejalashtirilgan tarzda qatnashaman.

_____ Yo'q, uchrashuvga qatnasha olmayman. Biroq, farzandim ELL xizmatlariga muvofiqligini bilaman va yozma ariza berib, ushbu xizmatlardan voz kechishga haqim bor.

_____ Men rejalashtirilgan vaqtda qatnasha olmayman, iltimos, menga qo'ng'iroq qiling _____ qayta rejalashtirish.

_____

(Ota-ona imzo) (Telefon) (Sana)

Uzbek

Section NN-4

See the ELL Procedures below:

ELL Procedures

STEP 1

Student registers and parent/guardian completes the **Home Language Survey**. If language other than English is indicated and/or documentation, parent report of prior eligibility is presented, proceed to Step 2. If English only is indicated **DO NOT** proceed to Step 2. The student is **NOT ELIGIBLE** for EL services.

STEP 2

If the student is possibly eligible for EL services, the Registrar will inform the counselor and EL Coordinator. The EL Teacher/Tutor will then conduct the **ELPA21 Screener**.

STEP 3

1. The EL Teacher/Tutor will complete the ELPA21 Screener, and, notify the EL Coordinator when a student meets the criteria. The school counselor will inform the JCSD EL personnel of eligibility.
2. The counselor sends the **English Learner Notification Letter** to parent/guardian, and notifies the EL Coordinator, EL Teacher/Tutor and SET.
3. The EL Coordinator prepares LSP. The meeting will be held with SET members present.

STEP 4

1. Signed copies of LSP are given to parent/guardian, all teachers, and STC (Recipients sign **LSP Acceptance Notice**).
2. Original LSP is filed in **green** EL folder and placed in the cumulative folder along with all other EL documentation (i.e. HLS, ELPA21 Screener, prior EL history).

STEP 5

1. The School Educational Team (SET) meets to review LSP quarterly with the parent/guardian.
2. Student takes ELPT – If student scores below proficient in all 4 language domains (Listening, Speaking, Reading, and Writing)–EL Services continue for the following school year.

STEP 6

Exit Criteria: Student takes ELPT and student scores:
Please use the information below to exit the students who are designated on the score reports as follows:

- For an English learner to officially exit EL status, the student is required to obtain a Proficiency Determination of "Proficient" on the **ELPA21 Summative Assessment**. A score of "Proficient" means that the student has scored a proficiency level 4 or higher in all language domains (Listening, Speaking, Reading, and Writing).
- For an **English learner with significant cognitive disabilities (ELSCD)** to officially exit EL status, the student is required to obtain a Proficiency Determination of "Proficient" on the **Alt ELPA21 Summative Assessment**. A score of "Proficient" means that the student has scored a proficiency level 3 or higher in each domain in both language modalities (Receptive and Expressive).

Revised 7/1/2026

Section NN-5

All of our Title I schools are school-wide programs which service all students within the school.

Section NN-6

EL student assessment reports will serve as documentation of participation in state-wide state-mandated assessments.

Section NN-7

EL student assessment reports will serve as documentation of participation in state-wide state-mandated assessments.

Section NN-8

District Test Security Training agenda and signature page will serve as documentation of training certified School Test Coordinators and EL Departmental staff on the language proficiency instrument.

Section NN-9

Title I schools will upload School-wide plans JCSD LEA utilizes the following educational resources to improve EL language proficiency:

1. Phonics For Reading
2. Foursquare Writing
3. Great Leaps
4. Let's Go
5. Boost Reading with Phonics, Writing, & Oral

6. Imagine Learning & Literacy

We use data from Boost and Imagine Learning to track student English Language improvements.

Section NN-10

Title I schools provide parents with communication in a language that parents can understand.
Each school will maintain documentation as evidence of providing home communication and/or forms in a parent's native language. These documents will also be uploaded in the date storage software (Title1Crate).

Section NN-11

Currently, JCSD LEA has certified teachers in EL instructional positions.

Section NN-12

Professional development opportunities will be afforded to lead teachers and EL instructors throughout the JCSD.

Section NN-13

Progress monitoring documentation will be compiled annually using statewide assessments and promotion/retention data.

Section NN-14

The JCSD LEA does not receive Title III funds nor does it receive funding for immigrant students.

OO. TITLE IV, PART A: STUDENT SUPPORT AND ACADEMIC ENRICHMENT

Section OO-1

The JCSD LEA will conduct a comprehensive needs assessment annually to improve access to and opportunities for a well-rounded education for all students, to improve school conditions for student learning in order to create a safe and healthy environment and to improve access to personalized learning experiences supported by technology and professional development for the effective use of data and technology.

Section OO-2

During the annual CNA survey, parents, teachers, principals, and other school personnel members will have an opportunity to provide input regarding activities funded by Title IV, Part A activities. Potential activities are as follows:

Activities to Support Well-Rounded Educational Opportunities:

1. Science, technology, engineering, and mathematics (STEM)
    a. Increasing access for groups of underrepresented students to high-quality courses
    b. Supporting participation in nonprofit competitions
    c. Providing students hands-on learning and exposure to STEM, including through field-based and service learning
    d. Integrating other academic subjects such as the arts into STEM curricula
2. Music and arts
3. Foreign language instruction
4. Accelerated learning programs
    a. Reimbursing low-income students to cover all or part of the costs of AP, IB, or other accelerated learning program exams

b. Increasing the availability of AP or IB programs, dual or concurrent enrollment programs, and other accelerated learning options

5. Career and college counseling/guidance

   a. Counseling programs and services

   b. Programs offering assistance in applying for college entrance and financial aid

   c. Advising on academic and occupational training

   d. Transition programs

6. Social and Emotional Learning (SEL)

   a. Activities and interventions in SEL that build resilience, self-control, empathy, persistence, and other social and behavioral skills

7. Environmental Education

   a. Activities and educational opportunities related to environmental issues.

Activities to Support Safe and Healthy Students:

1. Training school personnel in drug, violence, trafficking, and trauma.

2. Implementing programs that educate students and school personnel about bullying and harassment prevention.

3. Implementing drug and violence prevention programs.

4. Building school and community relationships to expand access to community resources including, but not limited to, mental health programs and crisis intervention.

5. Suicide prevention programs.

6. Implementing programs that support dropout prevention and re-entry.

7. Providing local educational agencies with resources that are evidence-based addressing ways to integrate health and safety practices into school or athletic programs, including physical and nutrition education.

8. Provide school-based health services, including chronic disease management.

9. Social Emotional Learning (SEL) including, but not limited to: interventions that build resilience, self-control, empathy, persistence, and other social and behavioral skills.

10. Culturally responsive teaching and professional development of implicit bias.

11. Reducing use of exclusionary discipline practices and promoting supportive school discipline.

12. Supporting local educational agencies to expand access to or coordinate resources for school-based counseling and mental health programs, such as through school-based mental health services partnership programs.

13. Designating a site resource coordinator at a school or LEA to establish partnerships within the community.

14. Implementing child sexual abuse awareness and prevention programs that are age appropriate and developmentally appropriate for students or that provide information to parents and guardians of students about sexual abuse awareness and prevention.

15. Implementing school wide positive behavioral interventions and supports.

Activities to Support the Effective Use of Technology:

*Note: A Special Rule in the SSAE program states that no more than 15% of funds for activities to support the effective use of technology may be used "for purchasing technology infrastructure as described in subsection (a)(2)(B), which includes technology infrastructure purchased for the activities under subsection (a)(4)(A)." To clarify, LEAs or consortiums of LEAs may not spend more than 15% of funding in this content area on devices, equipment, software applications, platforms, digital instructional resources and/or other one-time IT purchases. (ESEA section 4109(b)).

1. Provide professional development opportunities directly related to improving the use of educational technology. Note: Professional development activities should be sustained, (not stand-alone, one-day, or short term workshops), intensive, collaborative, job embedded, data-driven, and classroom-focused.

2. Provide personalized learning that is meaningful and relevant to learners, driven by their interests, and often self-initiated.

3. Developing or using effective innovative strategies for the delivery of specialized or rigorous academic course and curricula through the use of technology, including digital learning technologies and assistive technology, which may include increased access to online dual or concurrent enrollment opportunities, career and technical courses, and programs leading to a recognized postsecondary credential.

4. Providing students in rural, remote, and undeserved areas with the resources to take advantage of high-quality digital learning experiences, digital resources, and access to online courses taught by effective educators.

5. Implement digital citizenship initiatives that include strategies to address student safety.

6. Implement school- and district-wide approaches to inform instruction, support teacher collaboration, and personalize learning including, but not limited to creating learning communities composed of students, fellow educators, museums, libraries, experts in various disciplines around the world, community organizations, and families.

7. Making instructional content widely available through open educational resources.

**Information for Allowable Activities was excerpted from the Non-Regulatory Guidance Student Support and Academic Enrichment Grants. **

Section OO-3

Each school within the JCSD LEA will submit lesson plans and or justifications for utilizing Title IV, Part A funded activities to the JCSD Federal Programs Department.

The JCSD LEA will utilize the Comprehensive Needs Assessment survey, along with other stakeholder input from the Title I parent meetings and monthly principal meetings, to set objectives and intended outcomes for its Title IV, Part A activities.

Section OO-4

The JCSD LEA equally distributes funding among all secondary schools. Additionally Title IV, Part A funds are equally distributed amongst all JCSD comprehensive school counseling programs. If a school does not elect to utilize the funds, the funds will be offered to the remaining schools. Emails are sent to all Middle and High school principals and all school counselors detailing funding amounts and the objectives for these amounts.

PP. TITLE IV, PART B: 21ST CENTURY COMMUNITY LEARNING CENTERS

Section PP-1 thru PP-32

The JCSD LEA does not reserve funding for 21st Century Community Learning Centers; and the JCSD LEA does not receive funds for this program.

QQ. TITLE IV, PART B: SUBPART 2: RURAL EDUCATION INITIATIVE

Section QQ-1 thru QQ-2

The JCSD LEA does not reserve funding for Rural Education Initiative; and the JCSD LEA does not receive funds for this program.

RR. TITLE IX, PART A: SUBGRANTEES ONLY MCKINNEY-VENTO ACT SEC. 723

Section RR-1 thru RR-2

The JCSD LEA is not a Subgrantee for the McKinney-Vento Act Sec. 723; and the JCSD LEA does not receive funds for this program.

JACKSON CO SCHOOL DIST (3000) Public District - FY 2027 - CTE Perkins V Secondary - Rev 0 - Programmatic, Fiscal, and Accountability Assurances

Applies to All ESEA Programs Included in this Application

☐ * The District/Institution will submit an application to the Mississippi Department of Education for the Carl D. Perkins Basic Grant. The district/Institution assures that it will abide by each requirement of the grant.
This Assurances Form acknowledges Superintendent/School Board/Business Manager/Career and Technical Director has agreed to:
A. Federal Assurances
B. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
C. Assurances - Non-Construction Programs
D. Teacher Budget
E. Short Term Adult Program Application (if applicable)
F. Acceptance of Administrative and Financial Responsibility for Electronic and Reimbursement Requests submitted by the District to the MDE/OCTE

A. Federal Assurances

It is assured and understood that:

- Brochures and other printed materials paid for, in whole or in part, with Carl D. Perkins funds will carry a statement indicating the funding source. Brochures and other small documents must carry the statement: "The contents of this publication were developed with funds from the Carl D. Perkins Act." Other publications such as reports, films, video clips, etc. must carry the statement: "The contents of this publication were developed under a grant from the US Department of Education (Carl D. Perkins Act). However, the contents do not necessarily represent the policy of the Department of Education." (EDGAR 75.620)
- Perkins funds will not be used to supplant program activities or services being funded with state and local funds.
- An inventory record will be maintained for all equipment costing $500 or more and purchased with federal funds.
- Funds will not be used to acquire equipment (including computer software) that results in direct financial benefit to any organization representing the interest of the purchasing entity or its employees or any affiliate of such organization.
- Career-Technical Education services, programs, and activities will reflect state or regional labor market needs.
- Provisions will be made to provide equal access to programs and opportunities for all students who desire to participate in career-technical services, programs, and activities regardless of race, color, national origin, sex, disability, or age.
- The applicant will provide career and technical education programs that are of sufficient size, scope, and quality to be effective, and that meet the requirements of Sec. 135 of the Strengthening Career and Technical Education for the 21st Century Act (Perkins V).
- The applicant shall provide the local plan to appropriate Career-Technical committees/councils for review.
- The recipient is not debarred or suspended or otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension," and the recipient will not contract with a subcontractor that is debarred or suspended.
- Equipment purchased with these funds will be used for Career-Technical purposes during regular school hours.
- The applicant agrees to report and upload into the Mississippi Student Information System (MSIS) Performance Data by these categories: individuals with disabilities, individuals from economically disadvantaged families, nontraditional students, single parents, out of workforce individuals, English learners, homeless students, youth in foster care or who have aged out and youth with a parent on active military duty.

• The district will provide a career and technical education program that is of such size, scope, and quality to bring about improvement in the quality of career and technical education programs.

B. Certifications Regarding Lobbying; Debarment, Suspension; Other Responsibility Matters; Drug-Free Workplace Requirements

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over $100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspensions, and implemented at 34 CRF Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110-A the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause or default; and where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR part 85, Subpart F, for grantees, as defined at 34 CFR part 85, Sections

85.605 and 85.610

708

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition:

(b) Establishing an on-going drug-free awareness program to inform employees about: (1) The dangers of drug abuse in the workplace; (2) The grantee's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will: (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to Director, Grants Policy and Oversight Staff, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), number(s) of each affected grant; Washington, DC 20202-4248. Notice shall include the identification

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted: (1) Taking appropriate personnel action against such an employee, up to an including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

C. Assurances: Non-Construction Programs

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.
NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or

organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to:

(a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin;

(b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681- 1683, and 1685-1686), which prohibits discrimination on the basis of sex;

(c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps;

(d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age;

(e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;

(f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;

(g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records;

(h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing;

(i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and,

(j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis- Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327- 333), regarding labor standards for federally-assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following:

(a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514;

(b) notification of violating facilities pursuant to EO 11738;

(c) protection of wetlands pursuant to EO 11990;

(d) evaluation of flood hazards in floodplains in accordance with EO 11988;

(e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C.

§§1451 et seq.);

(f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.);

(g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and,

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations.

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

D. Teacher Budget

We certify that the statements and budget data for the ongoing vocational programs represented in the Teacher Budget are true and correct to the best of our knowledge and belief, and that adequate funds have been budgeted and will be utilized to maintain instructional equipment and to provide instructional supplies and other support essential to the successful operation of these programs. I hereby pledge full cooperation with the State Board of Education (SBE) in maintaining these Career and Technical classes so as to comply with policies and other requirements for state and federal aid as provided by law. We therefore request the maximum reimbursement for which the district qualifies.

E. Short Term Adult Program Application

We certify that the information submitted is true and correct to the best of our knowledge and belief for Short Term Adult Programs, funded by State or Perkins V Federal funds, and to assure accurate electronic reporting of instructional, enrollment, and demographic data that will be submitted when requesting payments to the district for completion of approved Short Term Adult Programs. A signature is required if fund requests are to be made.

F. Acceptance of Administrative and Financial Responsibility for Electronic and Reimbursement Requests Submitted by the District to the MDE/OCTE

We hereby accept full administrative and financial responsibility for this Fiscal Year electronic data submitted by the district for reimbursement requests for allowable expenditures for Perkins funds or state funds allocated to Short Term Adult Programs.
We hereby certify that the reimbursement request(s), as submitted, is/are submitted are for funds that have been expended in accordance with state and federal regulations and documentation is on file in the local school district.

711

JACKSON CO SCHOOL DIST (3000) Public District - FY 2027 - CTE Perkins V Secondary - Rev 0 - Allocations

Allocation Type (1)	CTE Perkins V Secondary	Total
Original	$92,869.22	$92,869.22
Reallocated	$0.00	$0.00
Additional	$0.00	$0.00
Released	$0.00	$0.00
Forfeited	$0.00	$0.00
Total	$92,869.22	$92,869.22

712

JACKSON CO SCHOOL DIST (3000) Public District - FY 2027 - CTE Perkins V Secondary - Rev 0 - CTE Perkins V Secondary

Function Code		Total
1142 - Career & Technical Education Programs		$92,869.22
1310-1390 - Adult/Continuing Education		$0.00
	Total	$92,869.22
	Adjusted Allocation	$92,869.22
	Remaining	$0.00

JACKSON CO SCHOOL DIST (3000) Public District - FY 2027 - CTE Perkins V Secondary - Rev 0 - CTE Perkins V Secondary

1142 - Career & Technical Education Programs - $92,869.22

Budget Detail		Narrative Description
Function Code:	1142 - Career & Technical Education Programs	SSC salary.
Object Code:	100-199 - Employee Salaries	
Location Code:	JACKSON CO SCHOOL DIST (3000)	
Quantity:	1.00	
Cost:	$28,702.54	
Line Item Total:	$28,702.54	
Function Code:	1142 - Career & Technical Education Programs	Registration fee to MSACTE.
Object Code:	300-399 - Prof Services	
Location Code:	JACKSON CO SCHOOL DIST (3000)	
Quantity:	1.00	
Cost:	$6,000.00	
Line Item Total:	$6,000.00	
Function Code:	1142 - Career & Technical Education Programs	National organization travel for 1st place winners.
Object Code:	500-599 - Other Purchased Services	
Location Code:	JACKSON CO SCHOOL DIST (3000)	
Quantity:	1.00	
Cost:	$3,166.68	
Line Item Total:	$3,166.68	
Function Code:	1142 - Career & Technical Education Programs	Equipment purchases for two year programs.
Object Code:	700-799 - Property	
Location Code:	JACKSON CO SCHOOL DIST (3000)	
Quantity:	1.00	
Cost:	$55,000.00	

Line Item Total:	$55,000.00	714	
		Total for 1142 - Career & Technical Education Programs:	$92,869.22
		Total for all other Function Codes:	$0.00
		Total for all Function Codes:	$92,869.22
		Adjusted Allocation:	$92,869.22
		Remaining:	$0.00

JACKSON CO SCHOOL DIST (3000) Public District - FY 2027 - CTE Perkins V Secondary - Rev 0 - CTE Perkins V Secondary

Filter by Location: All - $92,869.22

[Download Data]

Function Code / Object Code	100-199 - Employee Salaries	300-399 - Prof Services	500-599 - Other Purchased Services	700-799 - Property	Total
1142 - Career & Technical Education Programs	28,702.54	6,000.00	3,166.68	55,000.00	92,869.22
Total	28,702.54	6,000.00	3,166.68	55,000.00	92,869.22
				Adjusted Allocation	92,869.22
				Remaining	0.00

716

JACKSON CO SCHOOL DIST (3000) Public District - FY 2027 - CTE Perkins V Secondary - Rev 0 - CTE Perkins V Secondary

Filter by Location: All - $92,869.22

Function Code \ Object Code	100-199 - Employee Salaries	300-399 - Prof Services	500-599 - Other Purchased Services	700-799 - Property	Total
1142 - Career & Technical Education Programs	28,702.54 +$28,702.54	6,000.00 +$6,000.00	3,166.68 +$3,166.68	55,000.00 +$55,000.00	92,869.22 +$92,869.22
Total	28,702.54 +$28,702.54	6,000.00 +$6,000.00	3,166.68 +$3,166.68	55,000.00 +$55,000.00	92,869.22 +$92,869.22
				Adjusted Allocation	92,869.22
				Remaining	0.00

JACKSON CO SCHOOL DIST (3000) Public District - FY 2027 - CTE Perkins V Secondary - Rev 0 - Program Information / Instruction

CTE Federal Perkins Important Dates and Deadlines

- Final Approval of Initial Application (by SEA): July 1, 2026
- Project Start Date: July 1, 2026
- Project End Date: June 30, 2027
- Deadline to submit Request for Equipment Reimbursement: June 15, 2027
- All Reimbursement Requests must be submitted and approved PRIOR to the project end date. Reimbursement Request deadlines will be set, as applicable, based on MDE/CTE Office requirements for fiscal year and/or project end dates.

Contact Information:
For questions, please contact the Office of Career and Technical Education (OCTE) at 601-359-3974.
Additional online technical assistance documents, can be found at https://www.mdek12.org/cte under the CTE Resources drop-down arrow.

JACKSON CO SCHOOL DIST (3000) Public District - FY 2027 - CTE Perkins V Secondary - Rev 0 - Program Information / Instruction

Contact Information

	Name	Email Address	Phone Number
CTE Director	Steven Covington	scj4005@jcsd.ms	228.217.3264
Business Manager	Amber Geiser	agj4031@jcsd.ms	228.283.3950

JACKSON CO SCHOOL DIST (3000) Public District - FY 2027 - CTE Perkins V Secondary - Rev 0 - Federal Program Activities

1. Describe the results of the comprehensive local needs assessment conducted in conjunction with business and industry partners and local/regional workforce development agencies.

The comprehensive local needs assessment meeting looked at CTE clusters offered in the region to see if they were supported by the local labor market data. Some of the major takeaways are that the following labor market data supports the following programs, but they aren't offered in the region: Transportation and Logistics, Industrial Maintenance, Health care (need more programs), Physical Therapy/Occupational Therapy Assistant, Protective Services/Law and Public Safety, Advanced Manufacturing, and Information Technology.

There are 13 total clusters offered in the Twin Districts that align with labor market data. Six of those thirteen are currently being offered in our school district. They include Ag, Business, Marketing & Finance, Education & Training, Health Science, Information and Technology, and STEM.

It was also found that schools in the region ensured that their programs related to real-world work experience by doing some of the following: apprenticeships, work-based learning, industry visits, lab time, simulated work environments, and student organization participation.

Some of the need assessment findings conflict because there are 24 counties in the Twin Districts region, and high schools and community colleges in the same region offer different course pathways or may have differing needs at a more local level.

2. Describe how the eligible recipient utilized the results of the local comprehensive needs assessment to select the specific career and technical education program and activities to be funded.

The eligible recipient utilized the results of the local needs assessment to strategically select specific CTE programs and activities based on regional labor market demands and workforce projections. By analyzing the Local Comprehensive Needs Assessment for the Twin Districts and long-term occupational projections for both the Twin Districts and the Gulfport-Biloxi-Pascagoula Metropolitan Statistical Area, the district identified high-demand sectors aligned with CTE pathways.

For the Unmanned Aerial Systems (UAS) program, data indicated that industry sectors utilizing UAS-such as military, agriculture, engineering, law enforcement, and emergency management-account for approximately 7,340 jobs annually in the Twin Districts region, with 2,710 of those in the Jackson County area. Input from local industry leaders confirmed a growing demand for UAS-certified individuals, citing examples such as Chevron hiring an Uncrewed Systems Coordinator. The district also considered the broader economic impact, referencing data from AUVSI.org projecting $900 million in potential investment and 1,200 new jobs in Mississippi. Additionally, alignment with postsecondary programs such as MGCCC's Unmanned Maritime Systems program provided a seamless transition for students.

The Welding program was selected due to its critical role in advanced manufacturing and shipbuilding. The district identified strong demand supported by workforce projections indicating 500 welders needed annually in Ecosystem 8. Similarly, the Electrical program was prioritized due to regional growth in construction and industrial sectors, with projections showing 335 annual job openings and a consistent demand for licensed electricians.

The Aquaculture program was chosen based on the Gulf Coast's robust seafood and agricultural industries, with projections showing growth in farmworker jobs, including aquaculture specialists, from 1,310 to 1,490 by 2030, with 235 openings per year.

Sports Medicine was identified as a necessary addition to support the growing healthcare sector. The needs assessment highlighted increasing demand for physical therapists and athletic trainers, with a projected combined total of 45 new job openings per year.

Finally, the Law & Public Safety program was selected based on projected increases in employment for police officers and firefighters. Combined, these occupations are expected to see over 400 annual job openings by 2030, further reinforcing the district's decision.

In summary, the eligible recipient used a data-driven, stakeholder-informed approach to select CTE programs that meet both current and future workforce needs, ensuring alignment with regional priorities, economic development goals, and postsecondary pathways.

3. Describe any new programs of the study the eligible recipient will submit to the State for approval.

Welding, Electrical, Aquaculture, and Sports Medicine were submitted and approved in the spring by the State.

4. Describe how students, including students who are members of special populations, will learn about their school's career and technical education course offerings and whether each course is part of a career and technical education program of study.

The CTE Director attends career days at Elementary Schools. He uses a student-made video highlighting the programs.The video is on the district and school website. Also played is a student speech from 1st year welding student- "Our Time Is Now." He also meets with all 8th graders in Cyber Foundations Classes promoting CTE Programs, Diploma Requirements, and preparing for high school. The 9th graders from all 3 high schools have an opportunity to tour the facility during the spring.

5. Describe how the eligible recipient, in collaboration with local workforce development boards and other local workforce agencies, one-stop delivery systems, and other partners, will provide a series of career exploration and career guidance activities.

The Jackson County School District delivers comprehensive career exploration and guidance through strong partnerships with local workforce agencies and regional industry leaders. To ensure continuous strategic alignment, the CTE Director collaborates monthly with the Jackson County Chamber of Commerce Education & Workforce Development Committee. Supported by a grant secured by the Chamber, dedicated Career Coaches are stationed across all high schools to bridge communication between families, counselors, and career centers. Together, they coordinate valuable third-year opportunities with key partners like Singing River Health System, Singing River Federal Credit Union, McDonald's Academy, Fab Lab Ambassadors, and local automotive businesses.

As the state's primary employer, Ingalls Shipbuilding works directly with the district to connect students with high-demand trades. This partnership includes the Maritime Program, which has hired over 40 JCSD students since starting in 2015, alongside family outreach events like "Pizza & Possibilities" nights. Additionally, the district's Fab Lab equips students and teachers with hands-on digital fabrication skills using the engineering design process. On the school level, the CTE Counselor works closely with high school staff to guide students through their options. Every ninth-grade student tours the CTE center to explore available programs firsthand. Once enrolled at the Jackson County Technology Center, students receive personalized counseling on diploma tracks, graduation requirements, and postsecondary pathways.

a. Describe career exploration and career development coursework, activities, or services.

The Jackson County Chamber of Commerce has received a grant to provide Career Coaches at each high school. They work with students, parents, career centers, and counselors to improve communication for career and college opportunities. We work closely to provide 3rd-year opportunities with Ingalls and the Maritime programs, Fab Lab Ambassadors, McDonald's Academy, Singing River Hospital, Singing River Federal Credit Union, and the local auto industry. This was our 4th year, and it is running smoothly.

b. Describe career information and employment opportunities that incorporate the most up-to-date information on high-skill, high-wage, or in-demand industry sectors or occupation as determined by the comprehensive local needs assessment.

Ingalls shipbuilding is the number one employer in the state. The director consistently meets with representatives from Ingalls to offer opportunities to students. The Maritime Program has employed over 40 JCSD students since the 2015 inception. Through the Fab Lab CTE Teachers and students have the opportunity to experience digital fabrication in many high-paying and high-demand jobs that use the engineering design process.. Ingalls also hosted parent nights throughout our district. Most recently, Ingalls hosted a Pizza and Possibilities night at our CTE for parents and students.

c. Describe an organized system of career guidance and academic counseling to students before enrolling and while participating in a career and technical education program

The CTE Counselor communicates with counselors and career coaches at all three high schools. In 9th grade, all students tour the center and have a chance to sign up for a CTE course if they qualify. She also meets with all students who attend the JCTC to discuss diploma options and college and career requirements.

6. Describe how the eligible recipient will improve the academic and technical skills of students participating in career and technical education programs by strengthening the academic and career and technical education components of such programs through the integration of coherent and rigorous content aligned with challenging academic standards and relevant career and technical education programs to ensure learning in the subjects that constitute a well-rounded education (as defined in section 8101 of the Elementary and Secondary Education Act of 1965).

A primary goal of the Jackson County Technology Center is for students to excel in their career technical programs and academic classes. Through the incorporation of new equipment/ technology, high quality instruction, and varied delivery methods (in-person, on-line, etc.), students are provided with the means necessary to be successful in their CTE programs. Additionally, our student services coordinator meets regularly with students whose standardized test scores in math, ELA, and science are below average. She communicates with the students' high school teachers to determine their area(s) of need and creates lessons/activities that should improve their skills in academic classes.

7. Describe how the eligible recipient will provide activities to prepare special populations, including single parents and out-of-workforce individuals, for high-skill, high-wage, or high-demand occupations that will lead to self-sufficiency.

The Jackson County Technology Center hosts ours own College and Career Fair. During this event, the director, the CTE counselor, and student services coordinator talk with parents and students about the program offerings at our center and future post-secondary education and employment opportunities. We also do presentations at the three middle schools in our district, where the CTE counselor and director speak with students about career technical programs.

8. Describe how the eligible recipient will prepare CTE participants for non-traditional fields.

Non-traditional fields are promoted through career technical education pamphlets/ brochures and on Jackson County Technology Center website and Facebook page.. Field trips from our three feeder middle schools to our center are another way non-traditional fields are promoted to prospective students.

9. Describe how the eligible recipient will provide equal access for members of special populations to CTE courses, programs, and programs of study.

We will recruit nontraditional students with 8th grade visits, 9th grade tours, and visit high school career centers during lunches. We will use our students to help recruit and display success in each program. We also have promotional videos on the website and posts on our Facebook page.

10. Describe how the eligible recipient will ensure that members of special populations will not be discriminated against on the basis of their status as members of special populations.

Students interested in taking CTE programs at the Jackson County Technology Center complete applications. Those applications are reviewed by the CTE director and counselor to insure that students meet requirements for entrance into career technical education. All students, including members of special populations, have an equal opportunity to enroll in CTE programs, and everyone is equal with the same safety expectations, performance expectations, and treatment.

11. Describe the work-based learning opportunities that will be provided to CTE students and explain how the eligible recipient will work with business and industry partners to ensure the work-based learning program provides students with a strong experience in and understanding of all aspects of an industry.

Maritime programs at Ingalls have existed for 8 years. Local employers are visited by programs teachers and director, WBL students must check in weekly with teachers, Fab Lab Amabassodors are 3rd year students, automotive students work in automotive industry, and simulated work force in classroom. Teachers are in constant communication with industry.

12. Describe how the eligible recipient will, to the extent practicable, provide students with opportunities to gain postsecondary credit while in high school, such as through dual or concurrent enrollment programs or early college high school.

We work with MGCCC and have dual credit options for 9 different CTE programs. Likewise, we offer dual credit through William Carey with our Education Preparation program.

13. Describe how the eligible recipient will coordinate with MDE and institutions of higher education (IHEs) to support efforts to improve the recruitment and retention of career and technical education teachers, faculty, and career guidance and academic counselors, including individuals in groups that are underrepresented in the teaching profession.

When a position becomes available at the Jackson County Technology Center, it is posted on the school district website and Facebook page. After interviews are conducted and a teacher is hired, he/ she attends new teacher induction training through the Research & Curriculum Unit at Mississippi State University (if needed) and appropriate methods training in his/ her program area. He/ She is also paired with a veteran CTE teacher during his/ her first year at our center. The Jackson County Technology Center will continue to coordinate with MDE and IHEs striving to recruit and retain CTE personnel.

14. Describe how the eligible recipient will coordinate with the MDE to support efforts to improve the recruitment and retention of CTE educators who meet applicable State certification and licensure requirements (including any requirements met through alternative routes to certification that are designed to support individuals transition to teaching from business and industry).

Most CTE instructors did not enter education in the traditional manner; instead, many worked in their respective fields before becoming educators. It is natural for someone new to the field of education to require training and assistance to be successful. After a teacher, new to the profession, is hired, he/ she attends new teacher induction training through the Research & Curriculum Unit at Mississippi State University and appropriate methods training in his / her program area. He / She is also assigned a mentor, a veteran CTE educator, who will assist the new teacher during his/ her transition to the educational environment. The Jackson County Technology Center will continue to coordinate with MDE striving to recruit and retain CTE educators who transition to teaching from business and industry.

15. Describe how a comprehensive professional development plan (including initial teacher preparation) for career and technical education, academic, guidance, and administrative personnel will be provided which promotes the integration of coherent and rigorous content. The development plan must include academic standards that are relevant to career and technical education (including curriculum development).

Many teachers at the Jackson County Technology Center have completed new teacher induction, and they participate in curriculum development, and standards alignment through the Research & Curriculum Unit at Mississippi State University. The welding and IT instructor were recently attended a curriculum rewrite at Mississippi State. Additionally, CTE instructors attend the MS-ACTE Conference each year and are encouraged to seek and attend professional development that will enhance the content in their program areas.

16. Describe how the eligible recipient will address disparities or gaps in performance between groups of students in each of the plan years, and if no meaningful progress has been achieved prior to the third program year, a description of the additional actions that will be taken to eliminate these disparities or gaps.

At the Jackson County Technology Center, we continually strive to improve the participation and performance of all students. Instructors submit progress report and report card grade verifications to the CTE director regularly for review. Additionally, student progress (grades, test scores, attendance, etc.) is actively monitored by the CTE director, counselor, and student services coordinator. If a student, or group of students, falls behind, the CTE director and appropriate personnel will work together to determine the reason(s) for the disparity and create a plan to address the issue.

17. Pursuant to Sec 122 (d) (2) and Sec 122 (d) (9) of the Carl Perkins Act, the Mississippi Department of Education, Office of Career & Technical Education, has designated Student Service Coordinators to engage in activities to support the preparation and education of special population students to meet the skilled workforce needs of employers for high-skill, high-wage, or in-demand industry sectors occupations.

We employ one student services coordinator.

1.00 Provide the number of Student Service Coordinators

If your organization does not have a Student Service Coordinator, please describe in detail how the organization will ensure that essential services will continue to be provided to ensure that members of special populations are adequately prepared and educated to be successful with their CTE programing.

N/A

JACKSON CO SCHOOL DIST (3000) Public District - FY 2027 - CTE Perkins V Secondary - Rev 0 - Program Justification

Program Justification Summary

Please provide the Justification for the programs listed below.

Program	Which local businesses, industries, and economic/workforce development groups do you work with to provide services?	Which post secondary institutions can students attend once they leave this program?	Provide detailed information as to where students are employed when they leave this program.
130101E - Education and Training (Teacher Education)	MSU, USM, William Carey, and local schools	Mississippi Gulf Coast Community College, University of South Alabama, University of Mississippi, Mississippi State, University of Southern Mississippi, William Carey, and Jackson State	The majority of the students go on to college to pursue a degree in education. This program has produced 16 METP winners.
010000A- Agriculture, Food, and Natural Resources, AEST (Agriculture, General)	Local nurseries, Farm Bureau Federation, and local business	Mississippi State, Alcorn State, University of Southern Mississippi, and University of South Alabama	State agricultural jobs, military, and MSU Extension Service, local farms.

510000H - Health Science (Health Services Allied Health, Gen.) 724	Singing River Hospital System, Merit Health, VA, Memorial Hospital System, USA Simulation Lab, MGCCC, and Local clinics-Coastal Family	Mississippi Gulf Coast Community College, University of South Alabama, University of Mississippi, University of Southern Mississippi, and Mississippi College	Singing River Health Systems, Memorial Hospital, Merit Health, VA, local clinics, and medical systems
120500I- Hospitality and Tourism (Cooking & Related Culinary Arts)	Casino Industry (Beau Rivage, IP, Golden Nugget, Palace, Harrah's), Local restaurants along the MS Gulf Coast, Mobile & New Orleans ex. (McDonald's, Raising Canes, The Lady May, Glory Bound)	Mississippi Gulf Coast Community College and University of Southern Mississippi	Local hospitality industry, casino industry (Beau Rivage, IP, Golden Nugget, Palace, Harrah's)
140101O- Science, Technology, and Engineering and Mathematics (Technology and Engineering Princip)	Chevron, Fab Lab Jackson County, Mississippi Power, Ingalls, MSU, and local engineering firms	Mississippi Gulf Coast Community College, University of South Alabama, University of Mississippi, University of Southern Mississippi, and Mississippi State	Keesler Air Force Base, Chevron, Ingalls, and the Southern Company

520101D - Business Management and Administration (Business/Commerce, General)	Sun Herald, Keesler Credit Union, Singing River Federal Credit Union, Little Feat Day-Care, and Regions Bank	Mississippi Gulf Coast Community College, University of Mississippi, University of Southern Mississippi, and Mississippi State	Ingalls, MS Power, Chevron, WLOX, and Sun Herald
110101K- Information Technology (Computer and Information Sciences)	C-Spire, USA, MGCCC, MSU, USM, and Fab Lab Jackson County	Mississippi Gulf Coast Community College, University of South Alabama, University of Mississippi, University of Southern Mississippi, and Mississippi State	Howard Industries, Hurley IT Shop, Casinos, Keesler AFB, Chevron, and Fab Lab
150404M - Manufacturing (Instrumentation Tech)	MGCCC, Chevron, Southern Co., Build Mississippi, and Ingalls	Mississippi State, Mississippi Gulf Coast Community College, and the University of South Alabama	Ingalls, Chevron, MS Power, Bollinger, Keesler Air Force Base
460201B- Architecture and Construction (Carpentry/Carpenter)	Lowes, Hometown Lumber, Women In Construction, Build Mississippi, and Ingalls	Mississippi Gulf Coast Community College and University of Southern Mississippi	Ingalls, Chevron, local contractors, DSLD Homes, DR Horton Homes, Elliott Homes

470604P - Transportation, Distribution and Logistics (Automotive Mechanics Technology)	Estabrook Motors, Walt Massey Auto Group, Empire Trucks, Volkswagen of South Mississippi, Delgado CC, MGCCC, and ASE	Mississippi Gulf Coast Community College, Delgado Community College, and Hinds	Estabrook Motors, Walt Massey Auto Group, Empire Trucks, Volkswagen of South Mississippi
480508M- Manufacturing (Welding Technology/Welder)	Build Mississippi, Bollinger, MGCCC, Ingalls, and Chevron	Mississippi Gulf Coast Community College and Pearl River Community College	Ingalls, Bollinger, Gulf LNG Pipeline, Halter Marine, Chevron, various offshore oil companies
460302B- Architecture and Construction (Electrician)	Build Mississippi, Bollinger, MGCCC, Ingalls, Chevron, MS Power, Singing River Electric, and Ball Heating and Cooling	Mississippi Gulf Coast Community College and Mississippi State	New program but expecting: Bollinger, Ingalls, Chevron, MS Power, Singing River Electric, and Ball Heating and Cooling

010303A- Agriculture, Food, and Natural Resources, AEST (Aquaculture Operations & Prod. Mgt.)	Thad Cochran Marine Aquaculture Center, Gulf Coast Research Laboratory, Slade's Fish Hatchery, MS Department of Marine Resources, Magnolia Key Oysters, and Eagle Point Oysters	Mississippi Gulf Coast Community College and Mississippi State	New program but expecting: Thad Cochran Marine Aquaculture Center, Gulf Coast Research Laboratory, Slade's Fish Hatchery, MS Department of Marine Resources, Magnolia Key Oysters, and Eagle Point Oysters
510913H - Health Science (Athletic Training (Sports Medicine))	Bienville Sports Medicine, Encore Rehab, PT Solutions, Singing River Health Systems, Ochsner Medical, Memorial Hospital	Mississippi Gulf Coast Community College, Mississippi State, Ole Miss, MS Christian University, and Southern Miss	New program but expecting: Bienville Sports Medicine, Encore Rehab, PT Solutions, Singing River Health Systems, Ochsner Medical, Memorial Hospital

If your program is not listed in the table above, please enter the course code and program name and provide Justification for the Other Programs.

Other Program	Which local businesses, industries, and economic/workforce development groups do you work with to provide services?	Which post secondary institutions can students attend once they leave this program?	Provide detailed information as to where students are employed when they leave this program.

JACKSON CO SCHOOL DIST (3000) Public District - FY 2027 - CTE Perkins V Secondary - Rev 0 - Adult Vocational

If applicant budgeted for Adult Education in the Perkins Budget, applicant must complete the Adult Education Supplement.

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Change Order

PROJECT: *(Name and address)*
East Central High School Re-Roof
5500 Hurley Wade Road
Vancleave, MS 39565

CONTRACT INFORMATION:
Contract For: General Construction
Date: March 25, 2025

CHANGE ORDER INFORMATION:
Change Order Number: 001
Date: July 13, 2026

OWNER: *(Name and address)*
Jackson County School District
4700 Colonel Vickrey Road
Vancleave, MS 39565

ARCHITECT/ENGINEER: *(Name and address)* MP Design Group
918 Howard Avenue, Suite F
Biloxi, MS 39530

CONTRACTOR: *(Name and address)*
Coleman Roofing & Construction, LLC
2008 S. Robert Wilson Road
Gonzales, LA 70737

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
The Contract sum will be decreased by the amount of the unused contingency allowance.

The original Contract Sum was	$	1,825,000.00
The net change by previously authorized Change Orders	$	0.00
The Contract Sum prior to this Change Order was	$	1,825,000.00
The Contract Sum will be decreased by this Change Order in the amount of	$	75,000.00
The new Contract Sum including this Change Order will be	$	1,750,000.00

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT/ENGINEER, CONTRACTOR AND OWNER.

ARCHITECT/ENGINEER	CONTRACTOR	OWNER
MP Design Group *(Firm name)*	Coleman Roofing & Construction, LLC *(Firm name)*	Jackson County School District *(Firm name)*
Brad Patano		
SIGNATURE	SIGNATURE	SIGNATURE
Brad Patano, P.E., Principal	Jordan Staples, CEO	David Baggett, Superintendent
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
July 13, 2026	7/14/26	
DATE	DATE	DATE

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User Notes:
(3B9ADA49)

CONTINGENCY TRACKING REPORT LOG

Project Name	East Central High School Re-Roof
Project Address	5500 Hurley Wade Road
Project Number	0155.24.004
Owner	Jackson County School District
Contractor	Coleman Roofing & Construction, LLC
Date	Monday, July 13, 2026

ALLOWANCES WITH APPROVED CHANGES	ORIGINATION	PCO #	EXECUTION	PROBABLE COST	Days	ORIGINAL AMOUNTS	COSTS	BALANCES
1. Contingency Allowance						$75,000.00		$75,000.00
A.								
B.								
C.								

Total Allowance Amount In Contract	$75,000.00	
Total Allowance Money Spent to Date		$0.00
Total Allowance Money Remaining		**$75,000.00**

ITEMS IN PRICING	ORIGINATION	PCO #	PROBABLE COST	Days	COSTS	REMARKS
1.						
2.						
3.						
4.						
					$0.00	

918 Howard Ave Suite F | Biloxi | MS 39530 | 228-388-1950 | www.mpdesigngroup.us

David J. Machado, PE
Brad P. Patano, PE
Gerrod W. Kilpatrick, PE
Bradford A. Jones. AIA

BID RECOMMENDATION

DATE: September 10, 2026

COMPANY: Jackson County School District

ADDRESS: 4700 Colonel Vickrey Road, Vancleave, MS 39595

ATTENTION: David Baggett, Superintendent

PROJECT NAME: East Central High School Athletic Lighting

PROJECT NO.: 0155.26.001

PROJECT ADDRESS: 5500 Hurley Wade Road, Moss Point, MS 39562

Mr. Baggett:

We have reviewed the bids received on September 8, 2026. We received 5 bids and after review the qualified low bidder is Next Generation Sports Surfaces, LLC. We recommend awarding the project to Next Generation Sports Surfaces, LLC for the base bid of $1,144,150.00, plus alternates 1, 2, and 3 for a total bid amount of $1,274,150.00.

Enclosed please find the Certified Bid Tabulation for the above referenced project for your use.

Should you have any questions, then please contact the MP Design Group signatory.

Brad Patano

Brad Patano, PE
Principal, MP Design Group

Enclosures: Certified Bid Tabulation

BID TABULATION FORM

MP DESIGN GROUP | 918 Howard Avenue, Suite F, Biloxi, MS

PROJECT: EAST CENTRAL HIGH SCHOOL ATHLETICS LIGHTING

PROJECT #: 0155.26.001

LOCATION: 4700 COLONEL VICKREY ROAD, VANCLEAVE, MS 39565

BID DATE: 9.8.2026

TIME: 2:OO PM

CONTRACTOR	Next Generation Sports Surfaces, LLC	Moody's Electric, Inc.	Weaver Electric	Preferred Electric, Inc.	Universal Services
Certificate of Responsibility #	2697-MC	12400-MC	18960-MC	11480-MC	16334-MC
Bid Surety Company	OLD REPUBLIC	NATIONWIDE MUTUAL	OLD REPUBLIC	TRAVELERS'	GREAT MIDWEST
Non-Collusive Affidavit	YES	YES	YES	YES	YES
Proof of State Contractor License	YES	YES	YES	YES	YES
Insurance Letter	YES	YES	YES	YES	YES
Addenda Acknowleged: 1 (8.12.26), 2 (9.2.26)	YES	YES	YES	YES	YES
Base Bid Amount:	$1,144,150.00	$1,467,899.00	$1,493,000.00	$1,995,643.00	$1,958,662.00
Alternate No. 01: Supplemental Football RGB Color-Effect Lighting.	$25,000.00	$41,065.00	$39,650.00	$63,285.00	$68,563.00
Alternate No. 02: Supplemental Baseball and Softball RGB Color-Effect Lighting.	$55,000.00	$79,797.00	$84,800.00	$106,142.00	$120,096.00
Alternate No. 03: Supplemental RGBW Pole Uplighting.	$50,000.00	$89,784.00	$82,300.00	$98,999.00	$113,775.00
Base Bid Amount + Selected Alternate(s) (1,2,3)=	$1,274,150.00	$1,678,545.00	$1,699,750.00	$2,264,069.00	$2,261,096.00
Unit Price: Removal (muck out/haul off) and replacement (put back) of unsuitable soil material (CY/FM).	$25.00/CY	$85.00/CY	$15.00/CY	$61.16/CY	$175.00/CY
Completion Dates:	Baseball/Softball: 1.1.2027 Football: 6.15.2027	Baseball/Softball: 1.1.2027 Football: 6.15.2027	Baseball/Softball: 1.1.2027 Football: 6.15.2027	Baseball/Softball: 1.1.2027 Football: 6.15.2027	Baseball/Softball: 1.1.2027 Football: 6.15.2027
Notes:					

The information presented in the bid tabulation above is accurate and complete to the best of my knowledge and understanding and submitted bids.

Brad Patano

Brad Patano, P.E, Principal

PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES

Wastewater Treatment Plant Abandonment & Lift Station Renovation

Jackson County School District

Date: August 27, 2026

To: Chris LeBatard

Re: Professional Engineering Services for the Abandonment of the Existing Wastewater Treatment Plant and Renovation of the Lift Station Serving St. Martin High School.

Dear Mr. LeBatard:

Seymour Engineering (the "Engineer") is pleased to submit this proposal to provide professional engineering services to Jackson County School District (the "Client") for the abandonment of the existing, non-functioning wastewater treatment plant (WWTP) serving St. Martin High School and the replacement of the associated sewage lift station in Jackson County, Mississippi. We appreciate the opportunity to be considered for this important project and look forward to working with you.

1. Project Understanding & Background

The existing package wastewater treatment plant serving the school is no longer functioning properly. Rather than rehabilitate the treatment facility, the Client intends to abandon the WWTP and instead convey the school's raw wastewater to the regional sanitary sewer system owned and operated by the West Jackson County Utility District (WJCUD). Under this approach, the existing wet well will be reused and converted to a conventional sewage lift station, with all mechanical, electrical, and control components replaced.

Based on the information provided, we understand the project to include the following principal elements:

- Abandonment and decommissioning of the existing WWTP treatment units in accordance with regulatory requirements.
- Reuse of the existing wet well structure and the existing building housing the controls, both of which will remain in service.
- **Replacement of all lift station components,** including submersible pumps, guide rails and access hatch, valves (check and isolation), internal process piping, electrical service and control panel, level-sensing and telemetry/alarm equipment, and standby-power provisions as required.
- Installation of approximately **150 linear feet of new 4-inch force main** connecting the lift station discharge to the existing force main that currently runs from the WWTP and discharges into WJCUD's 6-inch force main at Yellowjacket Boulevard.
- Coordination with WJCUD for the connection to its collection system and with the Mississippi Department of Environmental Quality (MDEQ) for approval of the sewer improvements and closure of the existing WWTP permit.

925 Tommy Munro Dr., Ste. G, Biloxi, MS 39532
Phone: 228-385-2350 Fax: 228-385-2353 Email: se@seymoureng.com

2. Scope of Services

The Engineer proposes to provide the following Basic Services, organized by task. Optional and Additional Services that are not included in the base scope are identified in Section 5.

Task 1 — Project Management & Coordination

- Conduct a project kickoff meeting with the Client to confirm objectives, design criteria, and schedule.
- Provide ongoing project administration, budget and schedule management, and periodic progress updates to the Client.
- Coordinate with the Client, WJCUD, and MDEQ throughout the project.
- Perform internal quality assurance / quality control (QA/QC) review of all deliverables.

Task 2 — Topographic Survey

- Perform a field topographic survey of the project area, including the existing lift station site, the proposed force main alignment, and the connection point to the existing force main.
- Establish horizontal and vertical control referenced to Mississippi State Plane Coordinates and NAVD 88 datum.
- Locate visible surface features and structures, including the existing wet well, control building, pavement, and above-ground utilities, and incorporate available utility markouts (Mississippi 811).
- Research and show available existing easement and right-of-way information relevant to the force main route.
- Prepare a topographic base map for use in design.

Task 3 — Preliminary Design

- Coordinate with WJCUD to confirm capacity and service availability at the point of connection and to obtain the District's connection requirements and applicable standards.
- Evaluate the existing wet well and control building for reuse based on available records and visual observation, and confirm the required lift station configuration.
- Establish design wastewater flows for the school and perform a hydraulic analysis of the pumping system, including system-head curve development, pump selection, verification of the 4-inch force main sizing, operating point, pipeline velocity, and pump cycle times.
- Develop preliminary (approximately 30%) plans, including a demolition/abandonment concept, lift station layout, and force main alignment and connection detail.
- Prepare a preliminary opinion of probable construction cost.
- Conduct a preliminary design review meeting with the Client and incorporate comments prior to advancing to final design.

Task 4 — Final Design (100% Plans, Specifications & Contract Documents)

Upon acceptance of the preliminary design, the Engineer will prepare complete construction documents suitable for permitting and bidding, sealed by a Professional Engineer licensed in the State of Mississippi. The plan set is anticipated to include:

- Cover sheet, general notes, legend, and abbreviations.
- Existing conditions and WWTP demolition / abandonment plan.
- Overall site plan.
- Lift station plan, sections, and details (pumps, wet well modifications, valve vault, and process piping).
- Force main plan and profile, including the connection detail to the existing force main.

- Electrical plans, including service, control panel, one-line diagram, and wiring details.
- Control, telemetry, and alarm details.
- Civil and structural details, erosion and sediment control, and site restoration.

Technical specifications prepared in CSI format, and **contract documents** (front-end documents), including instructions to bidders, bid form, agreement, general and supplementary conditions, and bond forms.

- Final opinion of probable construction cost.
- QA/QC review and a 100% submittal to the Client for final review.

Task 5 — Permitting & Agency Coordination

Mississippi Department of Environmental Quality (MDEQ):

- Prepare and submit the application(s) and supporting documentation for approval of the sanitary sewer / force main and lift station improvements.
- Coordinate the closure of the existing WWTP and the termination / rescinding of its existing state operating and/or NPDES permit once flow is diverted to WJCUD.
- Respond to agency review comments through approval.

West Jackson County Utility District (WJCUD):

- Coordinate connection requirements, applicable construction standards, and the ownership / maintenance boundary at the point of connection.
- Support the Client in obtaining a will-serve / service availability letter and any required connection agreement.

Other Agencies (as applicable):

- Coordinate any county or municipal right-of-way / encroachment permits required for construction of the force main.

Task 6 — Bidding Phase Services

- Assist the Client in advertising the project for bids and responding to bidder questions during the bidding period.
- Prepare and issue addenda as necessary.
- Attend the pre-bid conference (if held) and the bid opening.
- Review bids for responsiveness, tabulate results, and provide a written recommendation of award.

Task 7 — Construction Phase Services

- Conduct a pre-construction conference with the Client, Contractor, and applicable agencies.
- Review Contractor submittals and shop drawings for general conformance with the design intent.
- Respond to Contractor requests for information (RFIs) and prepare clarifications and interpretations.
- Provide **periodic site observation** at key construction milestones to observe general conformance of the work with the contract documents. Continuous / full-time resident observation is not included (see Section 5).
- Review and process Contractor pay applications and change orders, and make recommendations to the Client.
- Conduct substantial-completion and final-completion inspections and prepare punch lists.
- Prepare record drawings based on Contractor-furnished as-built markups.

3. Deliverables

- Topographic survey base map.
- Preliminary (30%) design plans and preliminary opinion of probable construction cost.
- 100% construction plans, technical specifications, and contract documents, sealed by a Mississippi-licensed Professional Engineer.
- Permit applications and supporting documents for MDEQ and WJCUD.
- Final opinion of probable construction cost.
- Bid-ready documents, addenda, bid tabulation, and recommendation of award.
- Conformed contract documents for construction.
- Record drawings following completion of construction.

Electronic (PDF) deliverables will be provided at each milestone. Three (3) hard copies of the final documents will be provided upon request.

4. Estimated Schedule

The Engineer proposes the following estimated schedule, measured in calendar weeks from written Notice to Proceed (NTP). Permitting activities will run concurrently with design; agency review durations are outside the Engineer's control and are shown for planning purposes only.

Task 2 — Topographic Survey	3–4 weeks
Task 3 — Preliminary Design	4–6 weeks after survey
Task 4 — Final Design (100% Documents)	6–10 weeks after preliminary approval
Task 5 — Permit Submittal (MDEQ / WJCUD)	Concurrent with / following 100% design
Agency Review (allowance)	Varies; typically 30–90 days
Task 6 — Bidding & Award	4–6 weeks after permit approval
Task 7 — Construction Phase Services	Per construction contract duration

Estimated total duration for design through permit submittal: **approximately 4–5 months**, plus agency review time. Schedule assumes timely Client reviews and reasonable agency response times.

5. Assumptions, Exclusions & Additional Services

Assumptions

- The Client will provide available record drawings and as-built information for the existing WWTP, wet well, control building, and force main.
- The existing wet well and control building are structurally sound and suitable for reuse; rehabilitation of these structures beyond the replacement of lift station components is not included.
- WJCUD has adequate capacity to accept the school's flows and will authorize the connection.
- Permit, review, and connection fees are paid directly by the Client.

Exclusions & Additional Services (available under separate authorization)

- Geotechnical investigation and subsurface exploration.
- Environmental site assessment, wetland delineation, or cultural resource surveys.

- Boundary survey, easement acquisition, plats, or legal descriptions (unless new easements are required).
- Subsurface utility engineering (SUE) beyond standard Mississippi 811 locates.
- **Full-time resident project representation** (continuous on-site observation) beyond the periodic construction observation included in Task 7.
- Materials testing and special inspections.
- Land or easement acquisition costs and associated legal fees.

6. Compensation

The Engineer proposes to perform the services described above for the lump-sum fees identified below, plus reimbursable expenses. The fee is organized into a design package (Tasks 1–5) and construction-phase services (Tasks 6–7). Fees for each task are invoiced monthly based on the percentage of work completed.

1	Project Management & Coordination	Lump Sum	$6,500
2	Topographic Survey	Lump Sum	$2,500
3	Preliminary Design	Lump Sum	$9,500
4	Final Design (100% Plans, Specs & Contract Documents)	Lump Sum	$18,000
5	Permitting & Agency Coordination	Lump Sum	$3,000
6	Bidding Phase Services	Lump Sum	$3,500
7	Construction Phase Services (Construction Admin & RPR)	Lump Sum	$42,000
	Design Package Subtotal (Tasks 1–6) =		**$43,000**
	Construction-Phase Subtotal (Task 7) =		**$42,000**
	TOTAL LUMP-SUM FEE =		**$85,000**

Reimbursable expenses (such as agency permit and review fees, reproduction and printing, and mileage) are included in the fees above. Additional Services requested by the Client will be performed on an hourly basis in accordance with the Engineer's current standard rate schedule or by separate written authorization.

7. General Terms

- Services will be performed in accordance with the generally accepted standard of care for professional engineering services in the State of Mississippi.
- This proposal is valid for 60 days from the date above.
- Services will be performed under the Engineer's standard agreement for professional services which will govern the terms and conditions of the engagement.
- The Engineer maintains professional liability, general liability, automobile, and workers' compensation insurance; certificates are available upon request.

8. Acceptance & Authorization

We appreciate the opportunity to submit this proposal and look forward to assisting you with this project. Should the terms be acceptable, please indicate your authorization by signing below and returning a copy to our office. Please contact us with any questions.

Respectfully submitted,

SEYMOUR ENGINEERING

08 / 27 / 2026

Matt Kirkland, P.E.
Project Manager · Mississippi P.E. No. 30578

ACCEPTED AND AUTHORIZED:

Signature / Date

Printed Name / Title

On behalf of Jackson County School District

Jackson County School District

Office of Operations and Support

September 14, 2026

To: Jackson County School District Board Members

From: Chris LeBatard

Subject: St. Martin High School Treatment Plant

I am requesting permission to contract with Seymour Engineering to design and prepare a bid for closing the sewer treatment plant at St. Martin High School. The holding tank is in disrepair. The West Jackson County Utility Authority has recommended that we close the treatment plant and connect the sewer line directly to their system. After we receive bids for this project, we will return to you for approval before proceeding.

Thank you in advance for your consideration.

Sincerely,

Chris LeBatard

Assistant Superintendent of Support

Jackson County School District

Office of Operations and Support

September 14, 2026

To: Jackson County School District Board Members

From: Chris LeBatard

Subject: Bus Turn-arounds

I am requesting Board approval to ask the Jackson County Road Department to accept the attached temporary right of way easements for the limited and special public purpose of providing school bus turn-arounds for this school year.

Thank you in advance for your consideration.

Sincerely,

Chris LeBatard

Assistant Superintendent of Support

Rollins & Sumrall Education Group, Inc.
Service Agreement

Consulting Agreement made September 1, 2026, between Rollins & Sumrall Education Group, Inc, of 1100 6th Street North, Columbus, MS 39701, hereinafter called *Consultant*, and Jackson County School District, a Public School District organized and existing under the laws of the state of Mississippi, with its principal office located at 4700 Colonel Vickery, Vancleave, MS 39565, referred to herein as *District*.

Whereas, *District* is in the business of Public K12 Education, and in the conduct of such business desires to have the following services performed by *Consultant*:

Training on E-Rate and ECF forms and processes
- Form 470 preparation, submission and tracking
- Form 471 preparation, submission and tracking
- Form 486 preparation, submission and tracking

Technology and Telecommunications Request for Proposal (RFP) development
Bid package compilation including scoring grid and required forms
Technology and Telecommunications equipment and specification recommendations
Technology walkthrough advisement and assistance with vendor technical conversations
Assistance with bid evaluation and vendor clarifications
Contract guidance, review and compliance
Program Integrity Assurance – application review
Billing and Disbursements – Forms 472 (BEAR) and Service Provider discounts
Service provider and product changes

Additional Services offered, but not covered under this agreement include, but are not limited to:

Project Management for Installation and Turn up of Services
CIPA Certification
Entity Verification and Changes (school closing, annexations, adds, moves)
Discount calculation and analysis
Forms 479 and Letters of Agency for Consortium Filings
Program Compliance and documentation
Selective Review
USAC Audit
USAC and FCC appeals

Consultant agrees to perform these services for *District* under the terms and conditions set forth in this Agreement.

For and in consideration of the matters described above, and of the mutual benefits and obligations set forth in this Agreement, the parties agree as follows:

1. Nature of Work

Consultant will perform consulting, training and advisory services on behalf of the *District* with respect to all matters relating to or affecting Telecommunications and Technology purchases acquired via E-Rate funding. As a part of *Consultant*'s services, *Consultant* will consult with employees of the *District,*

review their findings concerning district telecommunications and technology needs and E-Rate funding and make suggestions on the same. Due to oftentimes unclear USAC guidance regarding cost allocations and eligibility of certain products and services, *Consultant* will make best effort from the information available at the time of application in determining cost allocations and eligibility but will not be liable for products and services determined to be ineligible by USAC.

Consultant may perform consulting, training and advisory services on behalf of the *District* with respect to any and all additional procurement assistance requested by the *District* utilizing alternate funding sources. Any additional/alternative procurement assistance requested by the *District* will be bound by the same terms, conditions and rates as stated in this Service Agreement.

District shall remain fully responsible for complying with all E-Rate and state procurement rules and regulations including but not limited to:

Document retention
Competitive bidding rules
E-Rate gifting rules
Certification of Forms
Asset Tagging and Inventory Records

Consultant assumes no responsibility and shall not be liable for *District's* violation of federal or state law, rules and regulations, including those related to the E-rate program.

If technology and needs have changed from the time of acceptance of the winning proposal to the time of funding, the *District* will be responsible for working with their selected Service Providers to determine actual needs before preparing Purchase Orders and will supply *Consultant* information necessary for any Service Substitutions or changes, unless Project Management is contracted with *Consultant* by separate Service Agreement.

District will be responsible for all asset tagging and inventory registers and maintenance per E-Rate and State Procurement rules and regulations.

2. Place of Work

It is understood that *Consultant*'s services will be rendered principally at 1100 6th Street North, Columbus, MS 39701, but that *Consultant* will, on request, come to the *District's* offices at 4700 Colonel Vickery, Vancleave, MS 39565, or such other places as designated by the *District,* to meet with representatives of the *District*.

3. Time Devoted to Work

In the performance of the services, the services and the hours *Consultant* is to work on any given day will be entirely within *Consultant*'s control and *District* will rely upon *Consultant* to put in such number of hours as is reasonably necessary to fulfill the spirit and purpose of this Agreement. This arrangement will probably take about 2 days per week during the E-Rate application window, although there will be some weeks during which *Consultant* may not perform any services at all or, on the other hand, may work the full week.

4. Payment

District will pay *Consultant* a Twenty Five Thousand Dollar ($25,000.00) Flat Fee to be invoiced on July 1 of the Funding Year. For additional procurement assistance requested by the District for non-

E-Rate items or newly added E-Rate eligible items such as Wi-Fi Hotspots, Cyber Security Pilot, Bus Wi-Fi etc. *District* will pay *Consultant* a fee equal to 4.5% of costs.

5. Duration

The parties contemplate that this Agreement will run from date of this Agreement until final close out of forms and processes for the July 1, 2027 through June 30, 2028, E-Rate funding year.

6. Status of Consultant

This Agreement calls for the performance of the services of *Consultant* as an independent contractor and *Consultant* will not be considered an employee of the *District* for any purpose.

7. Confidentiality

Consultant agrees that: (a) all knowledge and information that *Consultant* may receive from *District* or from its employees or other contractors of *District,* or by virtue of the performance of services under and pursuant to this Agreement, relating to E-Rate forms and telecommunications and technology projects belong to *District* or to those with whom *District* has contracted regarding such information; and (b) all information provided by *Consultant* to *District* in reports of work done, together with any other information acquired by or as direct result of this Agreement and during the term of such Agreement, shall be regarded by *Consultant* as strictly confidential and held by *Consultant* in confidence, and solely for *District's* benefit and use, and shall not be used by *Consultant* or directly or indirectly disclosed by *Consultant* to any person whatsoever except to *District* or with *District's* prior written permission.

District agrees that all knowledge and information that *District* may receive from *Consultant* or from its employees or other contractors of *Consultant,* or by virtue of the performance of services under and pursuant to this Agreement, relating to E-Rate forms and telecommunications and technology projects are considered Intellectual Property and belong to *Consultant* or to those with whom *Consultant* has contracted regarding such information; and shall be regarded by *District* as strictly confidential and held by *District* in confidence, and solely for *District's* benefit and use, and shall not be used by *District* or directly or indirectly disclosed by *District* to any person whatsoever except with *Consultant's* prior written permission.

8. No Waiver

The failure of either party to this Agreement to insist upon the performance of any of the terms and conditions of this Agreement, or the waiver of any breach of any of the terms and conditions of this Agreement, shall not be construed as subsequently waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

9. Governing Law

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Mississippi.

10. Notices

Any notice provided for or concerning this Agreement shall be in writing and shall be deemed sufficiently given when sent by certified or registered mail if sent to the respective address of each party as set forth at the beginning of this Agreement.

11. Entire Agreement

This Agreement shall constitute the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.

12. Modification of Agreement

Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if placed in writing and signed by each party or an authorized representative of each party.

13. Assignment of Rights

The rights of each party under this Agreement are personal to that party and may not be assigned or transferred to any other person, firm, District, or other entity without the prior, express, and written consent of the other party.

14. Counterparts

This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one and the same instrument.

On Behalf of District:	**On Behalf of Consultant:**
_____	_____
Signature	**Signature**
_____	__Mildred P Rollins_____
(Printed or Typed Name)	**(Printed or Typed Name)**
_____	___CEO_____
(Title)	**(Title)**

REGROUP
ROLLINS & SUMRALL
Education Group, Inc.

September 1, 2026

Jackson County School District
4700 Colonel Vickery
Vancleave, MS 39565

Dear Chairman of the Board,

Jackson County School District is currently purchasing E-Rate Eligible Category 1 telecommunications services from Southern Light. The District's contract with Southern Light expires June 30, 2027.

Rollins & Sumrall Education Group recommends that the District post an E-Rate Form 470, RFP, Agency Bid Bank and follow all E-Rate and State Procurement Law for procurement of E-Rate eligible equipment and services utilizing E-Rate Category 1 to begin July 1, 2027.

The RFP will provide the right to reject any and all bids, will not obligate the district to purchase any services or equipment until funded by E-Rate and will require availability of district funds at the time of E-Rate funding.

E-Rate is currently paying 80% of the costs for E-Rate Category 1 services, with the District being responsible for 20% of the costs.

Rollins & Sumrall Education Group requests board approval to go to bid for E-Rate Category 1 products and services.

Sincerely,

Millie Rollins
Rollins & Sumrall Education Group, Inc.

Rollins & Sumrall Education Group, Inc. · 1100 6th Street North, Columbus, MS 39701 · 662.630.0118

Jackson County School District
Child Nutrition Department
Free and Reduced Percentages
August 2026

School Name	School Enrollment	Paid		Free		Reduced		Free + Reduced	
		Total	%	Total	%	Total	%	Total	%
ECL	513	248	48.34%	203	39.57%	62	12.09%	265	51.66%
ECU	586	230	39.25%	268	45.73%	88	15.02%	356	60.75%
ECM	531	239	54.99%	213	40.11%	79	14.88%	292	54.99%
ECH	685	340	49.64%	257	37.52%	88	12.85%	345	50.36%
ECAC	**2315**	**1057**	**45.66%**	**941**	**40.65%**	**317**	**13.69%**	**1258**	**54.34%**
SMH	1174	493	41.99%	518	44.12%	163	13.88%	681	58.01%
SMM	872	307	35.21%	434	49.77%	131	15.02%	565	64.79%
SMU	609	227	37.27%	305	50.08%	77	12.64%	382	62.73%
SMN	523	134	25.62%	313	59.85%	76	14.53%	389	74.38%
SME	581	227	39.07%	271	46.64%	83	14.29%	354	60.93%
SMAC	**3759**	**1388**	**36.92%**	**1841**	**48.98%**	**530**	**14.10%**	**2371**	**63.08%**
VL	689	297	43.11%	289	41.94%	103	14.95%	392	56.89%
VU	339	127	37.46%	160	47.20%	52	15.34%	212	62.54%
VM	546	230	42.12%	243	44.51%	73	13.37%	316	57.88%
VH	687	338	49.20%	255	37.12%	94	13.68%	349	50.80%
VCAC	**2261**	**992**	**43.87%**	**947**	**41.88%**	**322**	**14.24%**	**1269**	**56.13%**
District Total	**8335**	**3437**	**41.24%**	**3729**	**44.74%**	**1169**	**14.03%**	**4898**	**58.76%**

Jackson County School District

Child Nutrition Department

Average Daily Participation

August 2026

School Name	Average Daily Attendance ADA	Total Breakfast ADP	Total Breakfast ADP %	Breakfast Free ADP	Breakfast Free Percent	Breakfast Reduced ADP	Breakfast Reduced Percent	Breakfast Paid ADP	Breakfast Paid Percent	Total Lunch ADP	Total Lunch ADP%	Lunch Free ADP	Lunch Free Percent	Lunch Reduced ADP	Lunch Reduced Percent	Lunch Paid ADP	Lunch Paid Percent
ECL	485	182	37.5%	90	18.6%	27	5.6%	65	13.4%	257	53.0%	137	28.2%	36	7.4%	84	17.3%
ECU	554	199	35.9%	130	23.5%	32	5.8%	37	6.7%	355	64.1%	204	36.8%	58	10.5%	93	16.8%
ECM	501	137	27.3%	77	15.4%	25	5.0%	35	7.0%	310	61.9%	157	31.3%	53	10.6%	100	20.0%
ECH	644	236	36.6%	120	18.6%	37	5.7%	79	12.3%	318	49.4%	162	25.2%	43	6.7%	113	17.5%
ECAC	**2184**	**754**	**34.5%**	**417**	**19.0%**	**121**	**5.5%**	**216**	**9.8%**	**1240**	**57.1%**	**660**	**30.4%**	**190**	**8.8%**	**390**	**17.9%**
SMH	1105	200	18.1%	130	23.7%	34	3.1%	36	3.26%	591	53.5%	318	28.8%	97	8.8%	176	5.0%
SMM	821	149	18.1%	107	26.8%	24	2.9%	18	2.19%	565	68.8%	335	40.8%	94	11.4%	136	20.7%
SMU	576	216	37.5%	145	16.9%	27	4.7%	44	7.64%	393	68.2%	243	42.2%	51	8.9%	99	30.8%
SMN	488	277	56.8%	195	13.0%	41	8.4%	41	8.40%	336	68.9%	234	48.0%	48	9.8%	54	10.4%
SME	550	235	42.7%	146	19.3%	33	6.0%	56	10.18%	356	64.7%	206	37.5%	49	8.9%	101	15.5%
SMAC	**3540**	**1077**	**30.4%**	**723**	**20.0%**	**159**	**5.0%**	**195**	**6.3%**	**2241**	**64.8%**	**1336**	**39.4%**	**339**	**9.6%**	**566**	**16.5%**
VL	657	288	43.8%	156	23.7%	49	7.5%	83	12.6%	390	59.4%	205	31.2%	60	9.1%	125	19.0%
VU	321	130	40.5%	86	26.8%	18	5.6%	26	8.1%	200	77.5%	116	36.1%	36	11.2%	48	15.0%
VM	520	160	30.8%	88	16.9%	26	5.0%	46	8.8%	354	68.1%	185	35.6%	49	9.4%	120	23.1%
VH	653	147	22.5%	85	13.0%	21	3.2%	41	6.3%	270	41.3%	151	23.1%	36	5.5%	83	12.7%
VCAC	**2151**	**725**	**33.7%**	**415**	**20.1%**	**114**	**5.3%**	**196**	**9.0%**	**1214**	**61.6%**	**657**	**31.5%**	**181**	**8.8%**	**376**	**17.4%**
TOTAL	**7875**	**2556**	**32.5%**							**4695**	**59.6%**						

Highest Breakfast Participation:			**Highest Lunch Participation:**		
Attendance Center:	ECAC	34.50%	Attendance Center:	SMAC	64.80%
Lower Elementary:	SMN	56.80%	Lower Elementary:	SMN	68.90%
Upper Elementary:	VUE	40.50%	Upper Elementary:	VUE	77.50%
Middle School:	VMS	30.80%	Middle School:	SMM	68.80%
High School:	ECH	36.60%	High School:	SMH	53.50%

September Past Due Leases					
Lease Holder	**State Lease Number**	**Amount**	**Days Past Due**	**Due Date**	
Kristine George	63703	$1,100.00	60	7/11/2026	

Prepared by and return to:
Tiffany Lowery
Jackson County School District
4700 Colonel Vickrey Road
Vancleave, Mississippi 39565
(228) 283-3000

INDEXING INSTRUCTIONS: SECTION 16, T6S, R7W; PIN: 02316000.013

STATE OF MISSISSIPPI
COUNTY OF JACKSON

16th SECTION PUBLIC SCHOOL TRUST
LAND AMENDMENT OF LEASE

WHEREAS that certain Other Lands Lease Contract (hereinafter "base lease") beginning on October 17, 1994 for a term of forty (40) years ending on October 17, 2034 was executed by and between the Jackson County Board of Education, as Lessor and the First Baptist Church of Vancleave, as Lessee, and;

WHEREAS said base lease was filed of record in the Land Deed Records of the Office of the Chancery Clerk of Jackson County, Mississippi, in Book 1057 at Pages 283-293, and;

LESSOR:
Jackson County School District
Post Office Box 5069
Vancleave, MS 39565
Telephone: (228) 283-3000

LESSEE:
First Baptist Church of Vancleave
P. O. Box 5187
Vancleave, MS 39565
Telephone: (228) 826-5806

WHEREAS said base lease covers the following described land in Jackson County, Mississippi:

Section 16, Township 6S, Range 7W
9.3 acres more or less (Parcel "D")

MORE PARTICULARLY DESCRIBED IN EXHIBIT "A"
ATTACHED HERETO AS IF COPIED FULLY HEREIN.

WHEREAS the base lease provides for reappraisal and review of the annual rent, pursuant to §29-3-1 et seq. of the Mississippi Code of 1972, as amended, on the eighth (8th) anniversary date of said lease and on each eighth (8th) year anniversary date thereafter during the term of the lease; and

WHEREAS the fourth (4th) eighth (8th) year anniversary date of said lease will occur on October 17, 2026 and the reappraisal and review of the same having been completed; and

WHEREAS the Board of Education, after said reappraisal and review, having determined that the appraisal is in order and that paragraph 2 of the base lease needs to be amended to reflect the new rental amount; and

NOW THEREFORE, paragraph two (2) of said base lease between the Jackson County Board of Education as Lessor, and First Baptist Church of Vancleave, as Lessee, is amended to read as follows:

Lessee covenants and agrees to pay Lessor the annual rental rate, in advance, on or before the anniversary date of this lease each year, subject to the rental adjustment and reappraisal clause set forth in the base lease. Lessee agrees to pay as rent to the Lessor the sum of Twelve Thousand Dollars and no/100 ($12,000.00) on October 17, 2026, and continuing each year until the next eight (8) year reappraisal on the anniversary date of said base lease, October 17, 2034, at which time said annual rental rate shall be adjusted

as set forth in the base lease. That said rental amount represents at least Five Percent (5%) of the present appraised fair market value of the subject property during this re-appraisal period excluding buildings and improvements now owned by Lessor.

All other provisions of the base lease between the Lessor and Lessee shall remain in full force and effect.

WITNESSETH:

EXECUTED on this the _____ day of _____, 20____.

LESSOR: JACKSON COUNTY SCHOOL DISTRICT

BY:_____
DAVID BAGGETT, SUPERINTENDENT

BY:_____
AMY A. PETERSON, BOARD PRESIDENT

LESSEE: FIRST BAPTIST CHURCH OF VANCLEAVE

BY:_____

This amendment was approved by the Jackson County Board of Supervisors on the _____ day of _____, 2026.

_____
PRESIDENT, JACKSON COUNTY BOARD OF SUPERVISORS

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2026, within my jurisdiction, the within named David Baggett, Superintendent of Schools and Amy A. Peterson School Board President of the Jackson County School District Board of Education, who acknowledged that in said representative capacity as Superintendent of Schools and President of the Board of Education of the Jackson County School District, they executed the above and foregoing instrument for and on behalf of said Board of Education, after first having been duly authorized so to do.

_____
NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2026, within my jurisdiction, the within named _____, on behalf of First Baptist Church of Vancleave, who acknowledged that he/she executed the above and foregoing instrument, after first having been duly authorized so to do.

_____
NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2026, within my jurisdiction, the within named _____ who acknowledged that he/she is President of the Jackson County Board of Supervisors and that in said representative capacity he/she executed the above and foregoing instrument, after first having been duly authorized so to do.

_____
NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

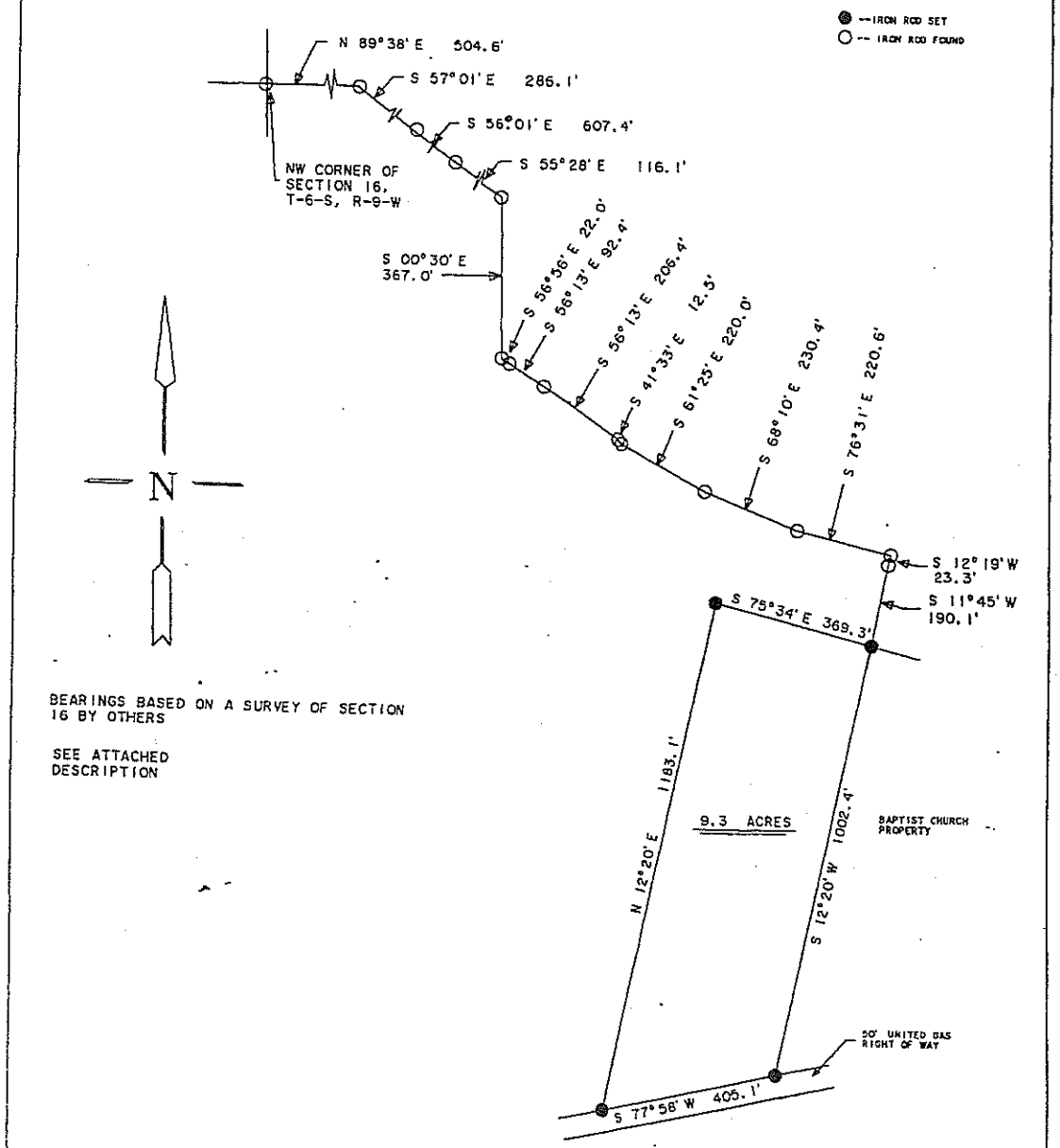
9.3 ACRES

L E G A L D E S C R I P T I O N

THAT CERTAIN REAL PROPERTY BEING SITUATED IN SECTION 16, TOWNSHIP 6 SOUTH, RANGE 7 WEST, JACKSON COUNTY, MISSISSIPPI, AND BEING DESCRIBED MORE IN PARTICULAR AS FOLLOWS TO-WIT;

COMMENCING AT AN IRON PIPE MARKING THE NORTHWEST CORNER OF SAID SECTION 16, AND RUN THENCE N 89°38'E ALONG THE NORTH LINE OF SAID SECTION 16 A DISTANCE OF 504.6 FEET TO AN IRON ROD ON THE SOUTH MARGIN OF JIM RAMSEY ROAD, THENCE S 57°01'E ALONG SAID SOUTH MARGIN A DISTANCE OF 286.1 FEET TO AN IRON ROD, THENCE S 56°01'E ALONG SAID SOUTH MARGIN A DISTANCE OF 607.4 FEET TO AN IRON ROD, THENCE S 55°28'E ALONG SAID SOUTH MARGIN A DISTANCE OF 116.1 FEET TO AN IRON ROD ON THE EAST MARGIN OF A NEW ROAD , THENCE S 0°30'E ALONG THE EAST MARGIN OF SAID NEW ROAD A DISTANCE OF 367.0 FEET TO AN IRON ROD, THENCE S 56°56'E A DISTANCE OF 22.0 FEET TO AN IRON ROD , THENCE S 56°13'E A DISTANCE OF 92.4 FEET TO AN IRON ROD, THENCE S 56°13' E A DISTANCE OF 206.4 FEET TO AN IRON ROD, THENCE S 41°33'E A DISTANCE OF 12.5 FEET TO AN IRON ROD, THENCE S 61°25'E A DISTANCE OF 220.0 FEET TO AN IRON ROD, THENCE S 68°10'E A DISTANCE OF 230.4 FEET TO AN IRON ROD, THENCE S 76°31'E A DISTANCE OF 220.6 FEET TO AN IRON ROD ON THE WESTLINE OF THE CATHOLIC CHURCH LEASE PARCEL, THENCE S 12°19'W ALONG SAID WESTLINE A DISTANCE OF 23.3 FEET TO AN IRON ROD , THENCE S 11°45'W ALONG THE WEST LINE OF THE WARE LEASE PARCEL A DISTANCE OF 190.1 FEET TO AN IRON ROD AT THE NORTHWEST CORNER OF THE BAPTIST CHURCH LEASE PARCEL AND THE POINT OF BEGINNING OF THE HEREIN DESCRIBED PARCEL, FROM SAID POINT OF BEGINNING RUN THENCE S 12°20'W ALONG THE LINE OF THE PRESENT BAPTIST CHURCH LEASE PARCEL A DISTANCE OF 1002.4 FEET TO AN IRON ROD ON THE NORTH MARGIN OF A 50 FEET WIDE GAS EASEMENT, THENCE S 77°58'W ALONG SAID NORTH MARGIN A DISTANCE OF 405.1 FEET TO AN IRON ROD, THENCE N 12°20'E A DISTANCE OF 1183.1 FEET TO AN IRON ROD, THENCE S 75°34'E A DISTANCE OF 369.3 FEET TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 9.3 ACRES MORE OR LESS.

Exhibit "A"



DANIEL C. SEGRAVES
REGISTERED
STATE OF MISSISSIPPI

Daniel C. Segraves

9.3 ACRES IN SECTION 16, T-6-S, R-7-W, JACKSON COUNTY, MISSISSIPPI		
SCALE: 1" = 300'	APPROVED BY:	DWN BY: K.P.C.
DATE: AUG. 11, 1994	FOR: JACKSON CO. SCHOOL BOARD	CLASS: "C"
PERRY S. RANSOM, JR. CONSULTING ENGINEERS, INC.		
P.O. BOX 452-430 CAILLAVET ST. BILOXI, MS. 39533 (601) 435-2206		DWG NO.: 1852

Prepared by and return to:
Tiffany Lowery
Jackson County School District
4700 Colonel Vickrey Road
Vancleave, Mississippi 39565
(228) 283-3000

INDEXING INSTRUCTIONS: SECTION 16, T4S, R6W; PIN: 01516020.002

STATE OF MISSISSIPPI
COUNTY OF JACKSON

16th SECTION PUBLIC SCHOOL TRUST
LAND AMENDMENT OF LEASE

WHEREAS that certain Residential Lease Contract (hereinafter "base lease") beginning on April 5, 1994 for a term of forty (40) years ending on April 5, 2034 was executed by and between the Jackson County Board of Education, as Lessor and Charles R. and Angela Robinson, as Lessees, and;

WHEREAS said base lease was filed of record in the Land Deed Records of the Office of the Chancery Clerk of Jackson County, Mississippi, in Book 1038 at Pages 610-620, and;

LESSOR:
Jackson County School District
Post Office Box 5069
Vancleave, MS 39565
Telephone: (228) 283-3000

LESSEE:
Kermit A. & Madison P. Aultman
24501 Old Americus Road
Lucedale, MS 39452
Telephone: (601) 770-5200

WHEREAS said base lease covers the following described land in Jackson County, Mississippi:

Section 16, Township 4S, Range 6W
1.25 acres more or less

MORE PARTICULARLY DESCRIBED IN EXHIBIT "A"
ATTACHED HERETO AS IF COPIED FULLY HEREIN.

WHEREAS the base lease having been assigned by Angela S. Robinson, widow of Charles R. Robinson, to Kermit A. Aultman and Madison P. Aultman by assignment filed in the Land Deed Records in the Office of the Chancery Clerk of Jackson County, Mississippi, in Book 2155 at Pages 748-757; and

WHEREAS the base lease provides for reappraisal and review of the annual rent, pursuant to §29-3-1 et seq. of the Mississippi Code of 1972, as amended, on the eighth (8th) anniversary date of said lease and on each eighth (8th) year anniversary date thereafter during the term of the lease; and

WHEREAS the fourth (4th) eighth (8th) year anniversary date of said lease occurred on April 5, 2026 and the reappraisal and review of the same having been completed; and

WHEREAS the Board of Education, after said reappraisal and review, having determined that the appraisal is in order and that paragraph 2 of the base lease needs to be amended to reflect the new rental amount; and

NOW THEREFORE, paragraph two (2) of said base lease between the Jackson County Board of Education as Lessor, and Kermit A. and Madison P. Aultman, as Lessee, is amended to read as follows:

Lessee covenants and agrees to pay as rent to Lessor the sum of Seven Hundred Fifty and 00/100 ($750.00) dollars per annum, in advance, on or before the anniversary of

this lease each year, subject to any rent adjustment clause as herein included. Said rent represents five percent (5%) of the present appraised fair market value of the land excluding buildings and improvements not owned by Lessor.

All other provisions of the base lease between the Lessor and Lessee shall remain in full force and effect.

WITNESSETH:

EXECUTED on this the _____ day of _____, 20____.

LESSOR: JACKSON COUNTY SCHOOL DISTRICT

BY:_____
DAVID BAGGETT, SUPERINTENDENT

BY:_____
AMY A. PETERSON, BOARD PRESIDENT

LESSEE: KERMIT A. AULTMAN

BY:_____

LESSEE: MADISON P. AULTMAN

BY:_____

This amendment was approved by the Jackson County Board of Supervisors on the _____ day of _____, 2026.

_____
PRESIDENT, JACKSON COUNTY BOARD OF SUPERVISORS

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2026, within my jurisdiction, the within named David Baggett, Superintendent of Schools and Amy A. Peterson School Board President of the Jackson County School District Board of Education, who acknowledged that in said representative capacity as Superintendent of Schools and President of the Board of Education of the Jackson County School District, they executed the above and foregoing instrument for and on behalf of said Board of Education, after first having been duly authorized so to do.

_____
NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2026, within my jurisdiction, the within named Kermit A. Aultman, who acknowledged that he executed the above and foregoing instrument.

_____
NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2026, within my jurisdiction, the within named Madison P. Aultman, who acknowledged that she executed the above and foregoing instrument.

_____
NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2026, within my jurisdiction, the within named _____ who acknowledged that he/she is President of the Jackson County Board of Supervisors and that in said representative capacity he/she executed the above and foregoing instrument, after first having been duly authorized so to do.

_____
NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

DESCRIPTION

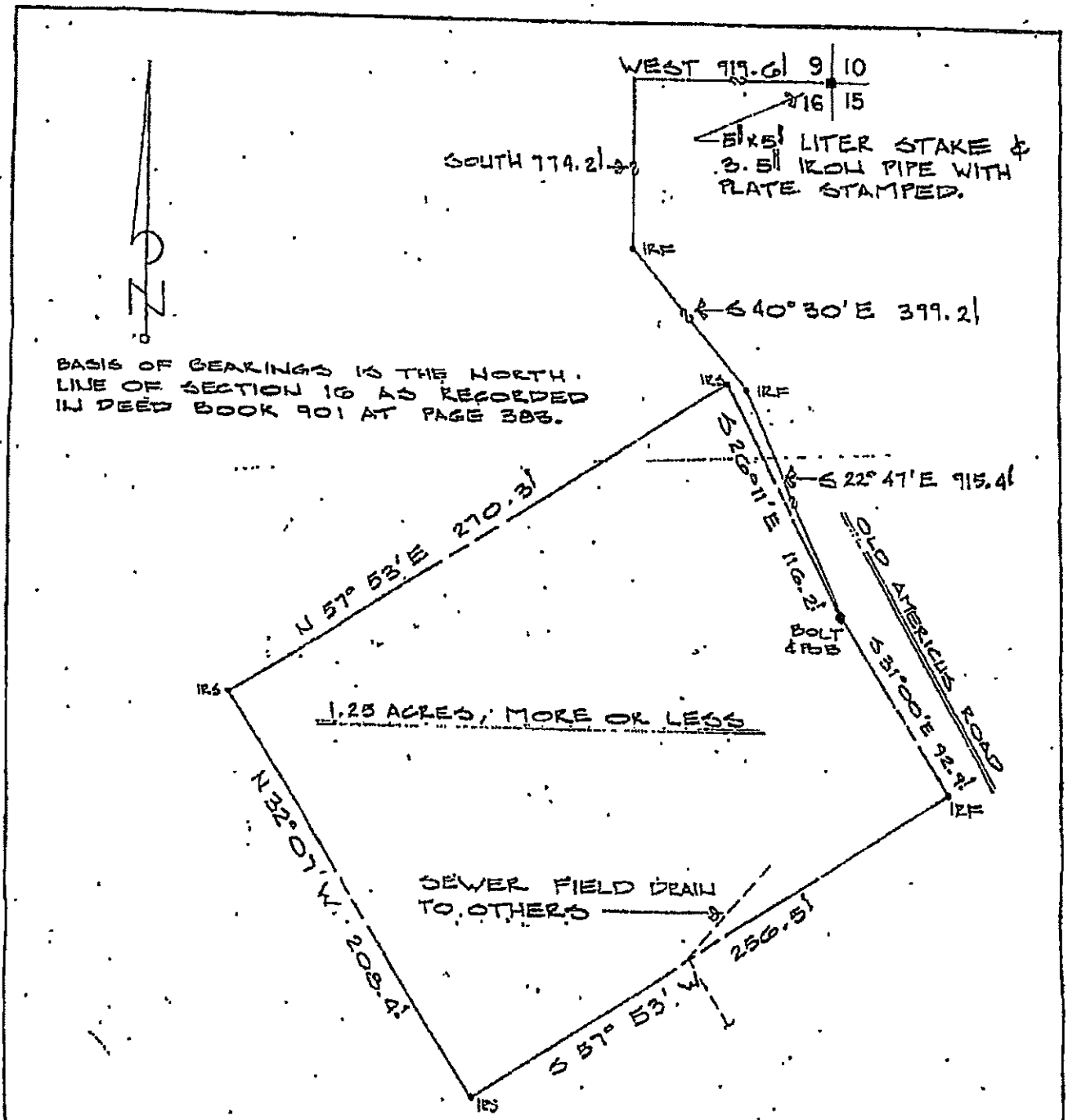
That certain real property situated in the Southeast one-quarter (SE¼) of Section 16, Township 4 South, Range 6 West, Jackson County, Mississippi being described more in particular as follows, to-wit:

Commencing at a Liter Stake marking the Northeast corner of said Section 16, run West along the North Section Line of Section 16 a distance of 919.6 feet to a point; thence run South 774.2 feet to an iron rod on the West margin of Old Americus Road; thence run S 40°30' E along the said West margin a distance of 399.2 feet to an iron rod; thence follow the said West margin along a curve Southeasterly to a bolt that lies S 22°47' E a distance of 915.4 feet from the last mentioned point. Said bolt being the point of beginning of the hereon described parcel.

From said point of beginning, run S 31°00' E along the West margin of Old Americus Road a distance of 92.9 feet to an iron rod; thence run S 57°53' W a distance of 256.5 feet to an iron rod; thence run N 32°07' W a distance of 208.4 feet to an iron rod; thence run N 57°53' E a distance of 270.3 feet to an iron rod; thence run S 26°11' E a distance of 116.2 feet to the point of beginning.

Said parcel contains 1.25 acres, more or less.

Exhibit "A"



IRS = ½" x 18" IRON ROD SET
IRF = IRON ROD FOUND
POB = POINT OF BEGINNING

Exhibit "A"

SURVEY OF CHARLES & NICOLA ROBINSON

Prepared by and return to:
Tiffany Lowery
Jackson County School District
4700 Colonel Vickrey Road
Vancleave, Mississippi 39565
(228) 283-3000

INDEXING INSTRUCTIONS: SECTION 16, T6S, R7W; PIN: 02316000.300

STATE OF MISSISSIPPI
COUNTY OF JACKSON

16th SECTION PUBLIC SCHOOL TRUST
LAND AMENDMENT OF LEASE

WHEREAS that certain Commercial Lease Contract (hereinafter "base lease") beginning on September 6, 1994 for a term of forty (40) years ending on September 6, 2034 was executed by and between the Jackson County Board of Education, as Lessor and the Ronald C. and Titania P. Wheat, Sr., as Lessees, and;

WHEREAS said base lease was filed of record in the Land Deed Records of the Office of the Chancery Clerk of Jackson County, Mississippi, in Book 1048 at Pages 254-263, and;

LESSOR:
Jackson County School District
Post Office Box 5069
Vancleave, MS 39565
Telephone: (228) 283-3000

LESSEE:
Vancleave Worship Center, Inc.
Joseph Cutshall
5103 Ball Park Road
Vancleave, MS 39565
Telephone: (228) 669-0663

WHEREAS said base lease covers the following described land in Jackson County, Mississippi:

Section 16, Township 6S, Range 7W
.35 acres more or less

MORE PARTICULARLY DESCRIBED IN EXHIBIT "A"
ATTACHED HERETO AS IF COPIED FULLY HEREIN.

WHEREAS said base lease having been assigned to the Vancleave Worship Center, Inc. by Gwen Gavin, predecessor assignee, said assignment being filed in the Office of the Chancery Clerk of Jackson County, Mississippi in Land Deed Book 2113 at Pages 470-475.

WHEREAS the base lease provides for reappraisal and review of the annual rent, pursuant to §29-3-1 et seq. of the Mississippi Code of 1972, as amended, on the eighth (8th) anniversary date of said lease and on each eighth (8th) year anniversary date thereafter during the term of the lease; and

WHEREAS the fourth (4th) eighth (8th) year anniversary date of said lease will occur on September 6, 2026 and the reappraisal and review of the same having been completed; and

WHEREAS the Board of Education, after said reappraisal and review, having determined that the appraisal is in order and that paragraph 2 of the base lease needs to be amended to reflect the new rental amount; and

NOW THEREFORE, paragraph two (2) of said base lease between the Jackson County Board of Education as Lessor, and Vancleave Worship Center, Inc., as Lessee, is amended to read as follows:

Lessee covenants and agrees to pay as rent to Lessor the sum of Two Thousand and 00/100 ($2,000.00) dollars per annum, in advance, on or before the anniversary of this

lease each year, subject to any rent adjustment clause as herein included. Said rent represents five percent (5%) of the present appraised fair market value of the land excluding buildings and improvements now owned by Lessor.

All other provisions of the base lease between the Lessor and Lessee shall remain in full force and effect.

WITNESSETH:

EXECUTED on this the _____ day of _____, 20____.

LESSOR: JACKSON COUNTY SCHOOL DISTRICT

BY:_____
DAVID BAGGETT, SUPERINTENDENT

BY:_____
AMY A. PETERSON, BOARD PRESIDENT

LESSEE: VANCLEAVE WORSHIP CENTER, INC.

BY:_____

This amendment was approved by the Jackson County Board of Supervisors on the _____ day of _____, 2026.

_____
PRESIDENT, JACKSON COUNTY BOARD OF SUPERVISORS

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2026, within my jurisdiction, the within named David Baggett, Superintendent of Schools and Amy A. Peterson School Board President of the Jackson County School District Board of Education, who acknowledged that in said representative capacity as Superintendent of Schools and President of the Board of Education of the Jackson County School District, they executed the above and foregoing instrument for and on behalf of said Board of Education, after first having been duly authorized so to do.

_____
NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2026, within my jurisdiction, the within named _____, on behalf of Vancleave Worship Center, Inc., who acknowledged that he/she executed the above and foregoing instrument, after first having been duly authorized so to do.

_____
NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2026, within my jurisdiction, the within named _____ who acknowledged that he/she is President of the Jackson County Board of Supervisors and that in said representative capacity he/she executed the above and foregoing instrument, after first having been duly authorized so to do.

_____
NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

EXHIBIT "A"

That certain real property being situated in Section 16, Township 6 South, Range 7 West, Jackson County, Mississippi and being described more in particular as Follows, to-wit:

Commencing mid point of said Section 16, Township 6 South, Range 7 West, Jackson County, Mississippi, and run thence South a distance of 434.8 feet to a point, thence run West a distance of 211.0 feet to an iron pin at the intersection of the West margin of State Highway No. 57 and Ball Field Road, thence run S 89 degrees 40' W along the South margin of Ball Field Road a distance of 253.4 feet to a concrete monument and the point of beginning of the herein described parcel.

From said point of beginning continue S 89 degrees 40' W along the South margin of Ball Field Road a distance of 115.2 feet to an iron pin, thence run S 00 degrees 20" E a distance of 150 feet to an iron pin, thence run S 68 degrees 16' E a distance of 66 feet to an iron pin, thence run N 17 degrees 01' E a distance of 182.8 feet to the point of beginning. Said parcel contains 0.35 acre, more or less.

Prepared by and return to:
Tiffany Lowery
Jackson County School District
4700 Colonel Vickrey Road
Vancleave, Mississippi 39565
(228) 283-3000

INDEXING INSTRUCTIONS: SECTION 16, T4S, R6W; PDN: 01516020.050

STATE OF MISSISSIPPI
COUNTY OF JACKSON

16th SECTION PUBLIC SCHOOL TRUST
LAND AMENDMENT OF LEASE

WHEREAS that certain Residential Lease Contract (hereinafter "base lease") beginning on April 19, 2010 for a term of twenty-five (25) years ending on April 19, 2035 was executed by and between the Jackson County Board of Education, as Lessor and Elvis and Sybil Havard, as Lessees, and;

WHEREAS said base lease was filed of record in the Land Deed Records of the Office of the Chancery Clerk of Jackson County, Mississippi, in Book 1624 at Pages 724-738, and;

LESSOR:
Jackson County School District
Post Office Box 5069
Vancleave, MS 39565
Telephone: (228) 283-3000

LESSEE:
Doris Havard
24805 Old Americus Road
Lucedale, MS 39452
Telephone: (228) 583-3743

WHEREAS said base lease covers the following described land in Jackson County, Mississippi:

Section 16, Township 4S, Range 6W
2.03 acres more or less

MORE PARTICULARLY DESCRIBED IN EXHIBIT "A"
ATTACHED HERETO AS IF COPIED FULLY HEREIN.

WHEREAS Sybil Havard passed away on August 13, 2020 and her name was removed from the base lease and replaced with Doris Ann White Havard, Elvis Havard's new wife by Amendment of Lease dated March 15, 2021 and filed in the Land Deed Records of the Office of the Chancery Clerk of Jackson County, Mississippi in Book 2028 at Pages 827-832; and

WHEREAS Elvis Havard passed away on August 8, 2023 and Doris Havard having requested that his name be removed from the base lease; and

WHEREAS the base lease provides for reappraisal and review of the annual rent, pursuant to §29-3-1 et seq. of the Mississippi Code of 1972, as amended, on the eighth (8th) anniversary date of said lease and on each eighth (8th) year anniversary date thereafter during the term of the lease; and

WHEREAS the second (2nd) eighth (8th) year anniversary date of said lease occurred on April 19, 2026 and the reappraisal and review of the same having been completed; and

WHEREAS the Board of Education, after said reappraisal and review, having determined that the appraisal is in order and that paragraph 2 of the base lease needs to be amended to reflect the new rental amount and having further determined that the removal of Elvis Havard as Lessee on the subject base lease is in the best interest of the school district and its management of school district 16th Section land; and

NOW THEREFORE, the base lease entered between the Jackson County School District and Elvis and Sybil Havard, later amended to replace Sybil Havard with Doris Havard, is hereby amended to remove Elvis Havard as Lessee, leaving only Doris Havard as sole Lessee of the subject base lease; and

NOW THEREFORE, paragraph two (2) of said base lease as amended between the Jackson County Board of Education as Lessor, and Doris Havard, as Lessee, is amended to read as follows:

2. Rental Amount. Lessee covenants and agrees to pay Lessor the annual rental rate, in advance, on or before the anniversary date of this lease each year, subject to the rental adjustment and reappraisal clause set forth in the base lease. Lessee agrees to pay as rent to the Lessor the sum of One Thousand Five Hundred Dollars and no/100 ($1,500.00) on April 19, 2026, and continuing each year until the next eight (8) year reappraisal on the anniversary date of said base lease, April 19, 2034, at which time said annual rental rate shall be adjusted as set forth in the base lease. That said rental amount represents at least Five Percent (5%) of the present appraised fair market value of the subject property during this re-appraisal period excluding buildings and improvements now owned by Lessor.

All other provisions of the base lease between the Lessor and Lessee shall remain in full force and effect.

WITNESSETH:

EXECUTED on this the _____ day of _____, 20____.

LESSOR: JACKSON COUNTY SCHOOL DISTRICT

BY:_____
DAVID BAGGETT, SUPERINTENDENT

BY:_____
AMY A. PETERSON, BOARD PRESIDENT

LESSEE: DORIS HAVARD

BY:_____

This amendment was approved by the Jackson County Board of Supervisors on the _____ day of _____, 2026.

_____
PRESIDENT, JACKSON COUNTY BOARD OF SUPERVISORS

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2026, within my jurisdiction, the within named David Baggett, Superintendent of Schools and Amy A. Peterson School Board President of the Jackson County School District Board of Education, who acknowledged that in said representative capacity as Superintendent of Schools and President of the Board of Education of the Jackson County School District, they executed the above and foregoing instrument for and on behalf of said Board of Education, after first having been duly authorized so to do.

_____
NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2026, within my jurisdiction, the within named DORIS HAVARD, who acknowledged that she executed the above and foregoing instrument.

_____
NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2026, within my jurisdiction, the within named _____ who acknowledged that he/she is President of the Jackson County Board of Supervisors and that in said representative capacity he/she executed the above and foregoing instrument, after first having been duly authorized so to do.

_____
NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

LEGAL DESCRIPTION

The subject property is legally described as follows:

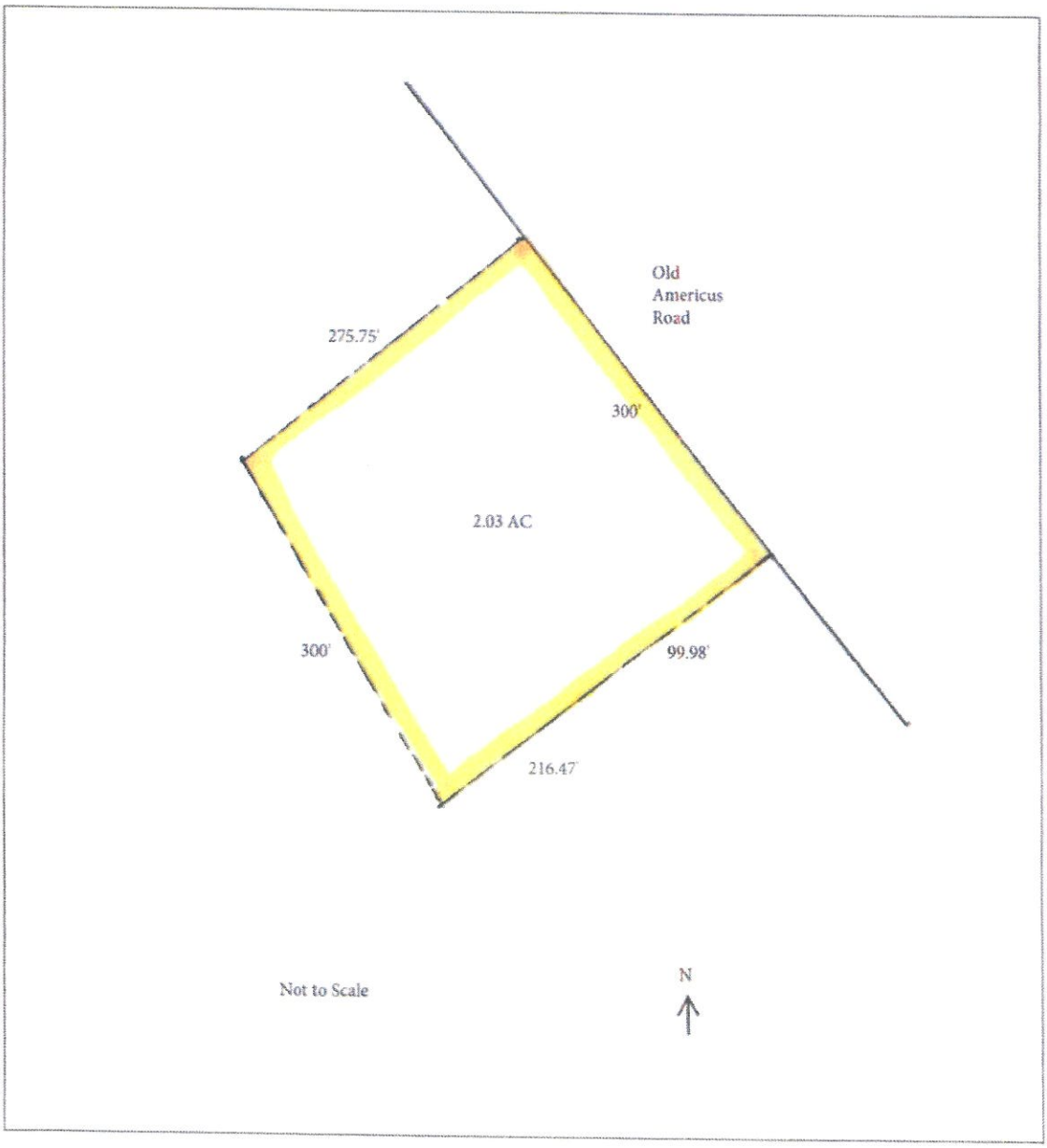
A tract of land situated in Section 16, Township 4 South, Range 6 West, Jackson County, Mississippi and more particularly described as follows: Commencing at the Northeast corner of Section 16; thence West along the north line of said section 919.6 feet; thence South 774.20 feet to the west right-of-way of Old Americus Road and to the Point of Beginning, said point is also the southeast corner of that property described in Deed Book 1652, page 750; thence South 49 degrees 30 minutes West along the south line of said property 300.00 feet; thence South 42 degrees 59 minutes 17 seconds East 275.75 feet; thence North 57 degrees 18 minutes 49 seconds East 300.00 feet to the west right-of-way of Old Americus Road; thence North 41 degrees 33 minutes 41 seconds West along said right-ofway 216.47 feet; thence North 43 degrees 28 minutes 02 seconds West along the south or west right-of-way of Old Americus Road 99.98 feet to the Point of Beginning. Said tract containing 2.03 acres.

From Lease

Exhibit "A"

PLOT PLAN

SUBJECT PROPERTY



Prepared by and return to:
Tiffany Lowery
Jackson County School District
4700 Colonel Vickrey Road
Vancleave, Mississippi 39565
(228) 283-3000

INDEXING INSTRUCTIONS: SECTION 16, T6S, R7W; PIN: 02316230.050

STATE OF MISSISSIPPI
COUNTY OF JACKSON

16th SECTION PUBLIC SCHOOL TRUST
LAND AMENDMENT OF LEASE

WHEREAS that certain Residential Lease Contract (hereinafter "base lease") beginning on October 11, 2010 for a term of twenty-five (25) years ending on October 11, 2035 was executed by and between the Jackson County Board of Education, as Lessor and Raymond Scott Dees, as Lessee, and;

WHEREAS said base lease was filed of record in the Land Deed Records of the Office of the Chancery Clerk of Jackson County, Mississippi, in Book 1630 at Pages 657-670, and;

LESSOR:
Jackson County School District
Post Office Box 5069
Vancleave, MS 39565
Telephone: (228) 283-3000

LESSEE:
Raymond Scott Dees
12524 Highway 57
Vancleave, MS 39565
Telephone: (228) 243-6672

WHEREAS said base lease covers the following described land in Jackson County, Mississippi:

Section 16, Township 6S, Range 7W
1.77 acres more or less

MORE PARTICULARLY DESCRIBED IN EXHIBIT "A"
ATTACHED HERETO AS IF COPIED FULLY HEREIN.

WHEREAS the base lease provides for reappraisal and review of the annual rent, pursuant to §29-3-1 et seq. of the Mississippi Code of 1972, as amended, on the eighth (8th) anniversary date of said lease and on each eighth (8th) year anniversary date thereafter during the term of the lease; and

WHEREAS the second (2nd) eighth (8th) year anniversary date of said lease will occur on October 11, 2026 and the reappraisal and review of the same having been completed; and

WHEREAS the Board of Education, after said reappraisal and review, having determined that the appraisal is in order and that paragraph 2 of the base lease needs to be amended to reflect the new rental amount; and

NOW THEREFORE, paragraph two (2) of said base lease between the Jackson County Board of Education as Lessor, and Raymond Scott Dees as Lessee, is amended to read as follows:

Lessee covenants and agrees to pay Lessor the annual rental rate, in advance, on or before the anniversary date of this lease each year, subject to the rental adjustment and reappraisal clause set forth in the base lease. Lessee agrees to pay as rent to the Lessor the sum of Four Thousand Five Hundred Dollars and no/100 ($4,500.00) on October 11, 2026, and continuing each year until the next eight (8) year reappraisal on the anniversary date of said base lease, October 11, 2034, at which time said annual rental rate shall be

adjusted as set forth in the base lease. That said rental amount represents at least Five Percent (5%) of the present appraised fair market value of the subject property during this re-appraisal period excluding buildings and improvements now owned by Lessor.

All other provisions of the base lease between the Lessor and Lessee shall remain in full force and effect.

WITNESSETH:

EXECUTED on this the _____ day of _____, 20____.

LESSOR: JACKSON COUNTY SCHOOL DISTRICT

BY:_____
DAVID BAGGETT, SUPERINTENDENT

BY:_____
AMY A. PETERSON, BOARD PRESIDENT

LESSEE: RAYMOND SCOTT DEES

BY:_____

This amendment was approved by the Jackson County Board of Supervisors on the _____ day of _____, 2026.

_____
PRESIDENT, JACKSON COUNTY BOARD OF SUPERVISORS

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2026, within my jurisdiction, the within named David Baggett, Superintendent of Schools and Amy A. Peterson School Board President of the Jackson County School District Board of Education, who acknowledged that in said representative capacity as Superintendent of Schools and President of the Board of Education of the Jackson County School District, they executed the above and foregoing instrument for and on behalf of said Board of Education, after first having been duly authorized so to do.

_____
NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2026, within my jurisdiction, the within named RAYMOND SCOTT DEES, who acknowledged that he executed the above and foregoing instrument.

_____
NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2026, within my jurisdiction, the within named _____ who acknowledged that he/she is President of the Jackson County Board of Supervisors and that in said representative capacity he/she executed the above and foregoing instrument, after first having been duly authorized so to do.

_____
NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

EXHIBIT "A": DESCRIPTION OF PROPERTY

LEGAL DESCRIPTION:

The subject property is legally described as follows:
Commencing at the NW corner of the SE¼ of Section 16, T6S, R7W, Jackson County, MS., thence N4°50'E 58. ft. to an iron pin at the beginning of a curve in the ROW of Ms. State Route 57, running thence northerly and with a radius of 2226.8 ft. a distance of 148.2 ft to an iron pin in the margin of the United Gas Transmission line, the point of beginning and continuing with the same radius 306.8 ft to an iron pin; thence S86°33'E 277 ft to an iron pin in a fence; thence with the fence S5°34'W 213.6 ft. to an iron pin in a fence corner; thence with the gas line ROW S79°19'W 349.1 ft. to the beginning and containing 1.77 acres in the SW¼ of the NE ¼ of Section 16, T6S, R7W.

Copy of Legal Description for Subject Property

Prepared by and return to:
Tiffany Lowery
Jackson County School District
4700 Colonel Vickrey Road
Vancleave, Mississippi 39565
(228) 283-3000

INDEXING INSTRUCTIONS: SECTION 16, T6S, R7W; PIN: 02316330.100

STATE OF MISSISSIPPI
COUNTY OF JACKSON

16th SECTION PUBLIC SCHOOL TRUST
LAND AMENDMENT OF LEASE

WHEREAS that certain Residential Lease Contract (hereinafter "base lease") beginning on November 8, 2010 for a term of forty (40) years ending on November 8, 2050 was executed by and between the Jackson County Board of Education, as Lessor and David and Jenny Brenan, as Lessees, and;

WHEREAS said base lease was filed of record in the Land Deed Records of the Office of the Chancery Clerk of Jackson County, Mississippi, in Book 1630 at Pages 687-699, and;

LESSOR:
Jackson County School District
Post Office Box 5069
Vancleave, MS 39565
Telephone: (228) 283-3000

LESSEE:
Brian William Miller
17309 Indian Lane
Vancleave, MS 39565
Telephone: (228) 990-3884

WHEREAS said base lease covers the following described land in Jackson County, Mississippi:

Section 16, Township 6S, Range 7W
1.6 acres more or less

MORE PARTICULARLY DESCRIBED IN EXHIBIT "A"
ATTACHED HERETO AS IF COPIED FULLY HEREIN.

WHEREAS said base lease having been assigned to Millie K. Coursey on September 12, 2016, said assignment having been filed for record in the Office of the Chancery Clerk of Jackson County, Mississippi in Book 1831 at Pages 59-63 and later assigned to Brian William Miller on March 5, 2025 by assignment filed for record in the Office of the Chancery Clerk of Jackson County, Mississippi in Land Deed Book 2205 at Pages 575-582; and

WHEREAS the term of the base lease as set forth in paragraph 1. thereof having been extended for additional ten-year (10) period, changing the date that the base lease will terminate from November 8, 2050 to November 8, 2060 for financing purposes at the time of the assignment from Millie K. Coursey n/k/a Millie Windham to Brian William Miller, said amendment of the primary term of the base lease being filed in the Office of the Chancery Clerk of Jackson County, Mississippi in Land Deed Book 2205 at Pages 575-582; and

WHEREAS the base lease provides for reappraisal and review of the annual rent, pursuant to §29-3-1 et seq. of the Mississippi Code of 1972, as amended, on the eighth (8th) anniversary date of said lease and on each eighth (8th) year anniversary date thereafter during the term of the lease; and

WHEREAS the second (2nd) eighth (8th) year anniversary date of said lease will occur on November 8, 2026 and the reappraisal and review of the same having been completed; and

WHEREAS the Board of Education, after said reappraisal and review, having determined that the appraisal is in order and that paragraph 2 of the base lease needs to be amended to reflect the new rental amount; and

NOW THEREFORE, paragraph two (2) of said base lease between the Jackson County Board of Education as Lessor, and Brian William Miller, as Lessee, as amended, is amended to read as follows:

2. Rental Amount. LESSEE agrees and covenants to pay or cause to be paid to LESSOR annually, on or before the Anniversary Date of this Lease Agreement each year during the term hereof, rentals in the amount of One Thousand One Hundred Fifty and 00/100 Dollars ($1,150.00). The first annual payment has been made with the execution hereof, and a like amount, subject to adjustment, shall be due and payable on each anniversary date. Subsequent payment of annual rent shall be due on or before the Anniversary Date of this Lease Agreement. The obligation of LESSEE to pay rent under this Lease Agreement is unconditional, and the rent shall not be subject to set off or any reason or cause. LESSOR and LESSEE agree that in the event of termination or cancellation, any rental payment made during the term of this Lease Agreement is not refundable, and LESSEE waives any right or claim it may have to refund of rent paid. Rents shall be adjusted periodically pursuant to the rent adjustment clause contained in Paragraph 3 of this lease. In the event LESSEE is delinquent in the payment of rent, LESSEE shall pay a late charge equal to fifteen percent (15%) of the amount of rent past due for more than 30 days and thereafter shall pay interest on any rent past due at an annual rate (the "Default Rate") equal to the maximum rate then allowed by law or, if there is no maximum rate, then a rate equal to five percent per annum above the discount rate, excluding any surcharge thereon, on ninety-day commercial paper in effect at the Federal Reserve Bank in the Federal Reserve district in which the LESSOR is located, calculated according to the actuarial method.

All other provisions of the base lease between the Lessor and Lessee shall remain in full force and effect.

WITNESSETH:

EXECUTED on this the _____ day of _____, 20____.

LESSOR: JACKSON COUNTY SCHOOL DISTRICT

BY:_____
DAVID BAGGETT, SUPERINTENDENT

BY:_____
AMY A. PETERSON, BOARD PRESIDENT

LESSEE: BRIAN WILLIAM MILLER

BY:_____

This amendment was approved by the Jackson County Board of Supervisors on the _____ day of _____, 2026.

_____
PRESIDENT, JACKSON COUNTY BOARD OF SUPERVISORS

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2026, within my jurisdiction, the within named David Baggett, Superintendent of Schools and Amy A. Peterson School Board President of the Jackson County School District Board of Education, who acknowledged that in said representative capacity as Superintendent of Schools and President of the Board of Education of the Jackson County School District, they executed the above and foregoing instrument for and on behalf of said Board of Education, after first having been duly authorized so to do.

_____
NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2026, within my jurisdiction, the within named BRIAN WILLIAM MILLER, who acknowledged that he executed the above and foregoing instrument, after first having been duly authorized so to do.

_____
NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

ACKNOWLEDGMENT

STATE OF MISSISSIPPI
COUNTY OF JACKSON

PERSONALLY APPEARED before me, the undersigned authority in and for the said county and state, on this the _____ day of _____, 2026, within my jurisdiction, the within named _____ who acknowledged that he/she is President of the Jackson County Board of Supervisors and that in said representative capacity he/she executed the above and foregoing instrument, after first having been duly authorized so to do.

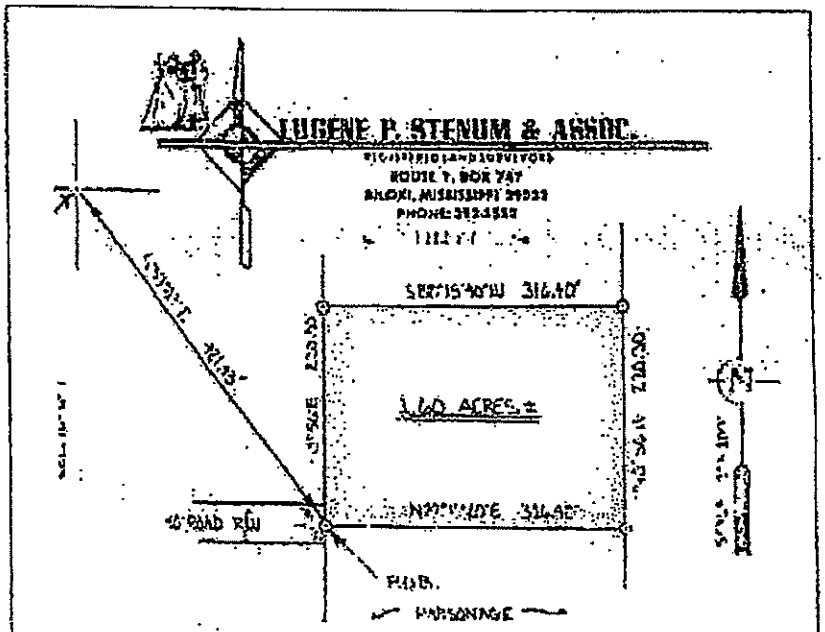
_____
NOTARY PUBLIC

«SEAL»

MY COMMISSION EXPIRES:

PLOT PLAN / SURVEY

SUBJECT PROPERTY



LEGAL DESCRIPTION

Commencing at the Northwest corner of the SW ¼ of the SE ¼ of Section 16, Township 6 South, Range 7 West, Jackson County, Mississippi, and run thence S 37°45'E 421.43' to the point of beginning; thence N 88°15'20"E 316.40' ; thence N 0°55'W 220.90' ; thence S 88°15'40"W 316.40' ; thence S 0°55'E 220.90' to the point of beginning, said property containing 1.60 acres.

This is to certify that I have made a survey of the property shown hereon and that all dimensions and other data shown are true and correct to the best of my knowledge and belief.

EUGENE P. STENUM, R.L.S. DATE

Exhibit "A"

Quote

Quote: 17906:1

(Not a Final Invoice)

To place your order, upload the following information to this form (you can also copy this link in your browser https://public.quavered.com/customer-information-form/17906/1)

1. PO or other form of payment, and tax exempt certificate (if applicable).
2. Billing information including email address. We email all invoices.
3. List of teachers/users including the user's name, email address and school location.

Prepared For: JACKSON CO SCHOOL DIST

Date: 08/05/2026

Item Description	Quantity	Unit Price	Unit Price After Discounts	Line Total
MISSISSIPPI Music Curriculum - Grade K, 1-Year License	1	$300.00		$300.00
MISSISSIPPI Music Curriculum - Grade 1, 1-Year License	1	$300.00		$300.00
MISSISSIPPI Music Curriculum - Grade 2, 1-Year License	1	$300.00		$300.00
MISSISSIPPI Music Curriculum - Grade 3, 1-Year License	1	$300.00		$300.00
MISSISSIPPI Music Curriculum - Grade 4, 1-Year License	1	$300.00		$300.00
MISSISSIPPI Music Curriculum - Grade 5, 1-Year License	1	$300.00		$300.00
			Sub Total	$1,800.00
			Tax	$0.00
			***Total**	$1,800.00

*Sales Tax will be included on final invoice unless Tax Exempt Certificate is included at time of purchase.

Includes all of the following elements:

- Music Lessons
- Automated Assessments
- 1200 + Songs
- Unlimited Student Accounts
- Customizable Lesson Plans
- Resources in Spanish
- Parent Resources
- Community Resources
- Professional Development
- Ongoing Training

Credit card orders over $10,000 may be subject to a 3% processing fee.

The Jackson County School District Standard Contract Addendum attached hereto as Exhibit "A" is hereby incorporated into the Agreement between the parties.

Order Details

Organization Name	# of Products	Total Price
EAST CENTRAL LOWER ELEMENTARY	**3**	**$900.00**

	Product	Description	Original Price	Discounted Price
•	QG1-01-MSI	MISSISSIPPI Music Curriculum - Grade 1, 1-Year License	$300.00	
•	QG2-01-MSI	MISSISSIPPI Music Curriculum - Grade 2, 1-Year License	$300.00	
•	QGK-01-MSI	MISSISSIPPI Music Curriculum - Grade K, 1-Year License	$300.00	

EAST CENTRAL UPPER ES	**3** **$900.00**

	Product	Description	Original Price	Discounted Price
•	QG3-01-MSI	MISSISSIPPI Music Curriculum - Grade 3, 1-Year License	$300.00	
•	QG4-01-MSI	MISSISSIPPI Music Curriculum - Grade 4, 1-Year License	$300.00	
•	QG5-01-MSI	MISSISSIPPI Music Curriculum - Grade 5, 1-Year License	$300.00	

"Click here to review our most recent Terms and Conditions."

Exhibit "A"

JACKSON COUNTY SCHOOL DISTRICT
STANDARD CONTRACT ADDENDUM

WHEREAS East Central Lower Elementary School and East Central Upper Elementary School are part of the Jackson County School District, a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with terms and/or provisions contrary to or prohibited by Mississippi Law.

NOW, therefore, in consideration of the mutual benefit to both parties, the undersigned contracting party, QuaverEd, does hereby agree to the following standard terms, conditions and provisions of the Jackson County School District Standard Contract Addendum, and the same are hereby adopted and incorporated into, and shall apply to the Agreement between the Jackson County School District and QuaverEd (Quote #17906-1) (Quote Date: 08/05/2026) (regarding QuaverReady Elementary Music Curriculum License (K-5; 2026-2027) as follows:

1. Term/No Automatic Renewal: There shall be no automatic renewals. Further, terms and provisions to the contrary notwithstanding, no contract can be entered into that binds a successor board.

2. Renewal/Extension of Term: Any extension or renewal of the agreement between the parties is subject to approval by the Board of Education of the Jackson County School District and shall be subject to the terms of this addendum.

3. Governing Law: Mississippi law shall govern the interpretation of the agreement between the parties and any dispute that may arise between the parties.

4. Indemnity: Any references to the Jackson County School District indemnifying, defending or holding harmless Contracting Party or any other party is applicable only to the extent permitted by Mississippi law.

5. Venue/Exclusive Jurisdiction: The Courts of the State of Mississippi shall have exclusive jurisdiction of any dispute between the parties and the venue of said disputes shall be in Jackson County, Mississippi. Further, any entity or business which contracts with the Jackson County School District submits to the personal jurisdiction of the courts of Jackson County, Mississippi.

6. No waiver of Warranties: Notwithstanding any provisions to the contrary, any contract provision seeking to limit the Jackson County School District's recovery resulting from the breach of an express warranty or any implied warranty of merchantability or fitness for a particular purpose shall be of no force or effect.

7. No Waiver of Damages: Notwithstanding any provision to the contrary that may be found in the contract, supplemental terms or terms of use that may be referenced therein, any provision seeking to limit and/or waive the recovery by the Jackson County School District of any type of damages, including but not limited to consequential, special and/or punitive damages shall be of no force and effect. Further, any provision seeking to limit damages of the contracting party to the contract price or some other amount shall be of no force and effect.

8. Arbitration: The Jackson County School District shall not be subject to the terms of any provision contained in the contract, supplemental terms or terms of use that would require the Jackson County School District to submit the resolution of a dispute to binding arbitration and that any such term or provision requiring the same shall be deemed to be of no force or effect.

9. No Waiver of the Right of Trial by Jury: Notwithstanding any provision to the contrary, any provision seeking a waiver by the Jackson County School District to its right to a jury trial as to any aspect of a dispute between the parties hereto shall be of no force or effect.

10. No Waiver or Statute of Limitations: Notwithstanding any provision to the contrary, any provision seeking to limit or modify a statute of limitation for any purpose shall be of no force and effect.

11. No Waiver of Limitation of Rights or Remedies Under the Uniform Commercial Code: Notwithstanding any provision and/or language of the contract to the contrary, any provision seeking a waiver or to limit any rights and/or remedies of the Jackson County School District under the Uniform Commercial Code shall be of no force and effect.

12. Conflict of Terms: To the extent there is a conflict between the terms of this addendum or the terms of the contract, the terms of this addendum will control. Upon expiration or termination of this contract, the terms of this addendum shall survive and will apply with respect to any dispute that may exist between the parties.

13. Amendment: Even if not specifically provided for herein, the terms, conditions and provisions of the Quaver Music (Quote #17906-1) (Quote Date 08/05/2026) (QuaverReady Elementary Music Curriculum License (K–5; 2026-2027); the QuaverEd Website Terms of Use (Pages 1-11; Provisions 1-23; last modified May 2026), QuaverEd License Terms and Conditions (Pages 1-14; Provisions 1-47; last revised 01/06/2026) and the QuaverEd License Privacy Policy (Pages 1-9) and any other document and/or terms made a part of the agreement between the parties are hereby amended and modified, where necessary and applicable and to the extent necessary to comply with Mississippi law as set forth in the Mississippi Code of 1972, as amended, and as interpreted by the Attorney General of Mississippi and the Mississippi Supreme Court.

QuaverEd:	Jackson County School District:
David V. Mastran	
NAME & TITLE (SIGNED)	NAME & TITLE (SIGNED)
David V. Mastran, President	
NAME & TITLE (PRINT)	NAME & TITLE (PRINT)
8/26/2026	
(DATE)	(DATE)

Customized Proposal for Partnership Services:

High-Quality Professional Development

Teacher Coaching/Teacher Effectiveness

EAST CENTRAL UPPER ELEMENTARY

JACKSON CO SCHOOL DISTRICT

MS

September 3, 2026

KIDS FIRST EDUCATION, LLC

601-765-KIDS

P.O. Box 6512

Laurel, MS 39441

Executive Summary

SCOPE OF WORK

The Kids First Education team is committed to supporting educators through high-impact professional learning experiences and instructional coaching. Our work is grounded in evidence-backed strategies that enhance student success and ensure instructional quality. The proposed professional coaching sessions will focus on the following key areas:

- **Evidence-Based Instructional Practices**, including but not limited to:
  - Effective teaching strategies rooted in current research
  - The data-to-instruction cycle for responsive planning and remediation grouping
  - Formative and summative assessment design and usage
  - Differentiation and scaffolding to support diverse learners
  - Classroom management strategies for enhancing the learning environment
  - Live lesson modeling
- **Data-Driven Decision-Making and Personalized Learning** to equip teachers with tools and techniques to tailor instruction based on student needs and performance data.
- **Maximizing the Use of High-Quality Instructional Materials (HQIM)** to ensure alignment with state standards and enhance instructional delivery.
- **Curriculum Pacing and Alignment** to provide consistency across grade levels/courses and ensure timely coverage of priority standards.
- **Effective Lesson Planning and Delivery**, emphasizing clarity, engagement, and alignment with desired learning outcomes.
- **High-Yield Instructional Strategies and Assessment Preparation**, focusing on best practices that enhance daily instruction and support student success on high-stakes assessments.
- **Facilitate Collaborative Teaching Models**, offering guidance on effective co-teaching, co-planning, and reflective practices that support both general and special education environments.

BUDGET

DEBARMENT STATUS

Kids First Education's DUNS number is 117514649.

UNIQUE ENTITY ID

Unique Entity ID: YTZCKBYE87Q6

CONSULTANT COST

Daily Rate - $1,363.50 per day, per consultant. This rate includes all expenses and travel costs. The district will receive electronic copies of materials and instructional deliverables.

TOTAL COST OF PROJECT

Kids First Education Service	Cost
Teacher Effectiveness > Elementary > Math > 3 Number of days: 5.5	$7,499.25
Total Cost of Project	**$7,499.25**

Proposal for Services Submitted by:

CELLIE SCOGGIN

KIDS FIRST EDUCATION, LLC

Date: September 3, 2026

Proposal Accepted By:

EAST CENTRAL UPPER ELEMENTARY

JACKSON CO SCHOOL DISTRICT

Date: _____

Table of Contents

About Kids First's Co-Founders 4

Our Team Qualifications 5

How We Work 6

- Kids First C³ Success Model® 6
- Kids First Winner's Circle 7
- Kids First Trust Foundations 8
- Our Research 9
- Our Innovative Cyclical Approach 10

Proposed Scope of Work 11

- Scope of Services 11
- Service Reports and Communication 12
- Confidentiality 12
- Sustainability 12
- Professional Ethics 13

References 14

Our Partners and Kids First Scope of Work 15

- Alabama 15
- Arkansas 16
- Kentucky 17
- Mississippi 18
- Tennessee 19

Budget 20

- Debarment Status 20
- Unique Entity ID 20
- Consultant Cost 20
- Total Cost of Project 20

ABOUT KIDS FIRST'S CO-FOUNDERS

Kids First Education, LLC is a school improvement and instructional support organization founded in 2020 by veteran educators Chuck Poer and Cellie Scoggin. Built on decades of experience in leadership, coaching, and district support, Kids First exists for one purpose: to help schools strengthen instruction, improve systems, and increase student achievement through practical, research-based implementation.

Chuck Poer has more than 30 years of experience in education and is nationally recognized for his work in instructional leadership, data analysis, data-driven decision-making, and school improvement. He was named Mississippi's Administrator of the Year in 2007 by the Mississippi Department of Education. From 2008 through 2019, Chuck led a statewide school improvement organization, helping establish it as a premier provider of support services for districts across Mississippi. In addition to his leadership work, Chuck is the author of the motivational book *Heart to Heart*.

Cellie Scoggin brings more than 25 years of experience in education, including 18 years in school improvement. She has served as an elementary and middle school teacher and as an elementary principal. From 2009 through 2019, Cellie led multi-disciplinary coaching teams supporting teachers, school leaders, English learner programs, and special education services. Today, she leads Kids First Education's Head Coaches and Content Support Leaders working with districts in Mississippi, Alabama, and Tennessee to ensure services translate into measurable improvements in teaching and learning.

Kids First Education is supported by a team of experienced coaches and specialists who have worked together for more than a decade. This continuity of leadership and coaching expertise allows Kids First to deliver consistent, high-quality support while building sustainable capacity within each district served. With streamlined operations and an educator-led model, Kids First Education provides high-impact solutions that are both effective and competitively priced—always focused on what matters most: kids.

OUR TEAM QUALIFICATIONS

Kids First Education is a nationally recognized professional learning and school improvement organization with demonstrated expertise in advancing instructional systems, strengthening leadership capacity, and improving student outcomes. The organization partners with districts, schools, and state education agencies to design and implement comprehensive, research-based solutions that build sustainable systems of excellence across all levels of the educational organization.

Kids First has been selected and approved to support major state-level initiatives across multiple states, reflecting its capacity to deliver high-quality services with fidelity, scalability, and measurable impact. Current and recent state partnerships include:

- **Tennessee** – Approved Comprehensive Literacy State Development (CLSD) vendor, Vendor for the Tennessee Department of Education Comprehensive School Analysis (CSA), Vendor for Tutoring Sustainability Models and Best Practices
- **Virginia** – Approved Comprehensive Literacy State Development (CLSD) vendor
- **Kentucky** – State Comprehensive Literacy partner supporting birth–grade 12 literacy systems
- **Arkansas** – Approved 1003 School Improvement Vendor of Choice and Professional Learning Communities (PLC) Support Vendor, recognized for support in foundational literacy, instructional quality, career pathways, and Multi-Tiered Systems of Support, including behavioral and mental health frameworks
- **Mississippi** – Pre-approved vendor for Curriculum-Based Professional Learning Services (CBPL), delivering standards-aligned, curriculum-connected professional learning
- **Louisiana** – Approved Louisiana Department of Education Accelerate (High-Dosage Tutoring) Vendor

These designations underscore Kids First Education's expertise in literacy advancement, curriculum implementation, instructional leadership, school improvement planning, alignment of accountability, and integrated academic and behavioral systems.

Nationally, Kids First has been vetted and approved by Rivet Education as a high-quality professional learning provider and is listed in Rivet's Professional Learning Partner Guide (PLPG). Following a rigorous review of implementation quality and impact, this recognition affirms excellence in curriculum implementation, instructional coaching, and sustained teacher and leader development. Kids First also holds Rivet approvals in Science of Reading (K–8), Support for Students with Disabilities, Multilingual Learner – Support for Leaders, and Multilingual Learner – Support for Teachers, further validating its commitment to inclusive, evidence-based instructional practice and comprehensive support for diverse learners and the educators who serve them.

To ensure continuous improvement and alignment with emerging research, Kids First partners with the **Research Partnership for Professional Learning (RPPL)** to integrate implementation science, impact evaluation, and current educational research into its professional development and coaching model. This partnership strengthens outcome measurement, enhances implementation fidelity, and reinforces the connection between leadership actions, instructional practice, and student achievement.

Across all engagements, Kids First delivers professional development and job-embedded coaching that builds internal capacity and long-term sustainability. The organization supports administrators in strategic leadership and systems development, equips teachers with research-aligned instructional practices, and strengthens structures that ensure students receive comprehensive academic and behavioral support. Services are implemented through collaborative planning, modeling, observation and feedback, data analysis, and continuous progress monitoring to ensure measurable and lasting results.

HOW WE WORK

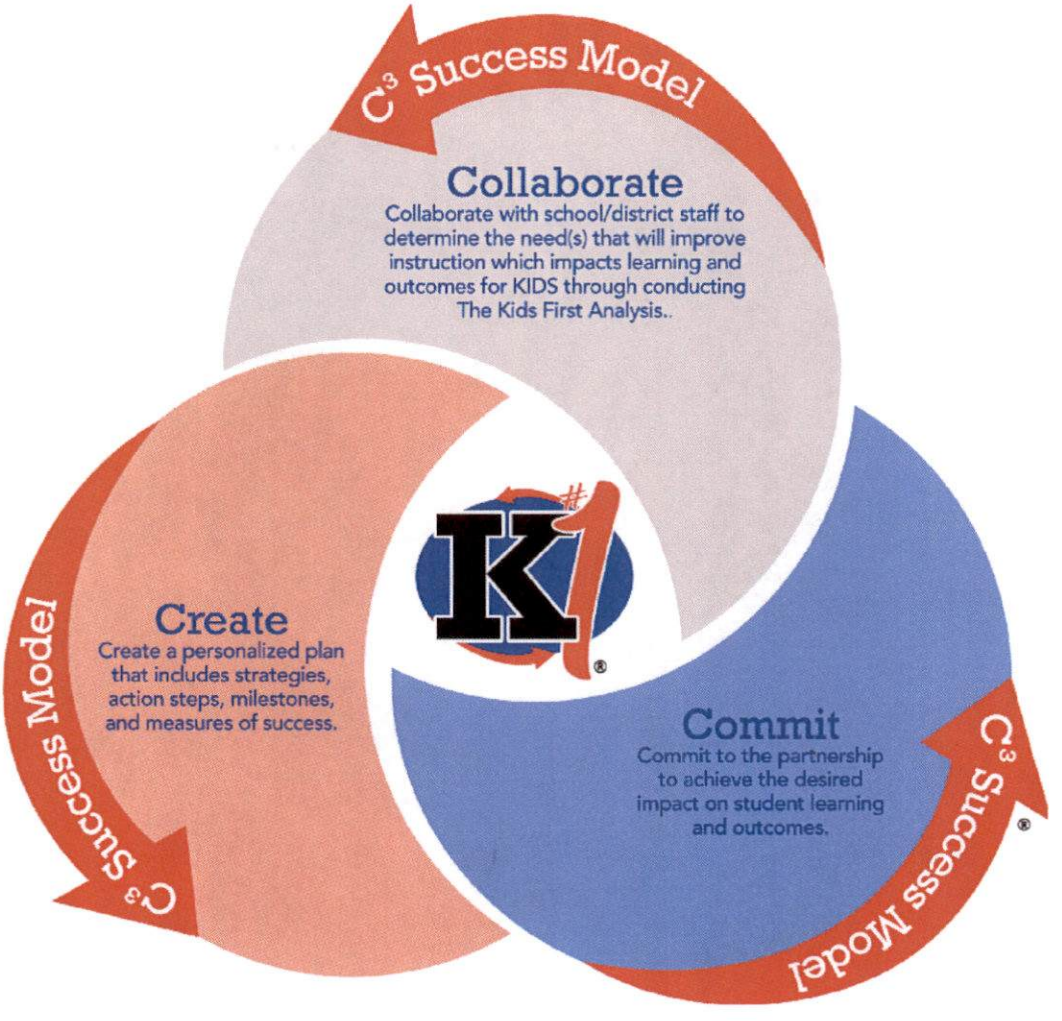
KIDS FIRST C³ SUCCESS MODEL®

The common threads of our work are the KIDS (students) we serve and our commitment to personalized learning. Our work with KIDS, teachers, and school and district level leadership begins and ends with KIDS in mind. Our C³ Success Model® is a KIDS First trademark and remains constant throughout our teaching and learning solutions.

Through the Kids First Education C³ Success Model®, Kids First coaches will support teaching and learning by **collaborating** with district and/or school teams to **create** personalized plans for educators. Our coaching model emphasizes:

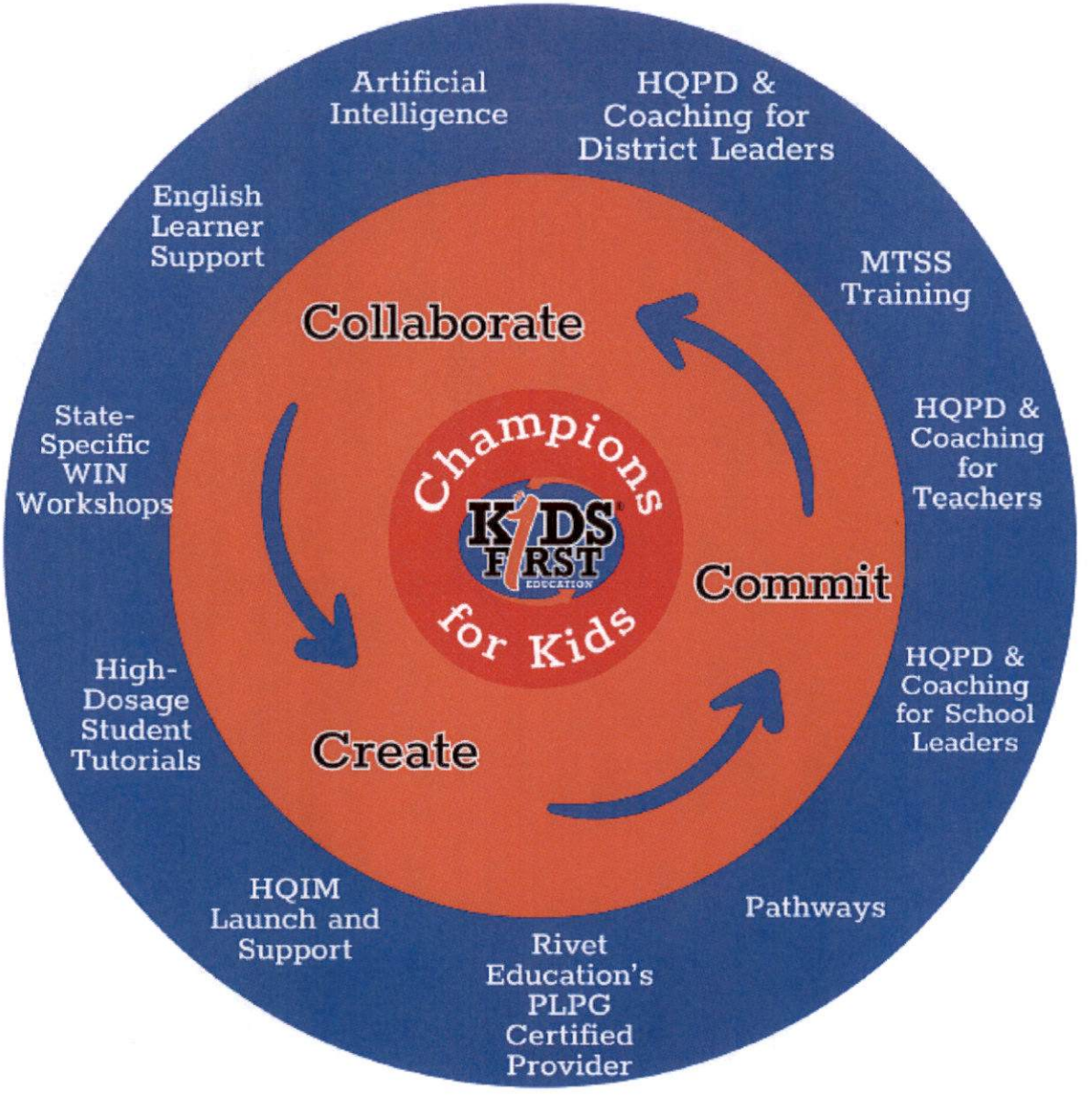
- **Training:** Equipping staff with content knowledge and procedural understanding.
- **Modeling:** Demonstrating best practices and instructional techniques.
- **Coaching:** Providing real-time feedback and sustained support.
- **Support:** Offering embedded assistance as educators implement strategies in their settings.

Throughout the project, our team will conduct regular debriefs with district leadership, building principals, or designated personnel to assess progress and revise the scope of work as necessary. The Kids First team will remain fully **committed** to delivering high-quality, adaptive support in alignment with district goals.



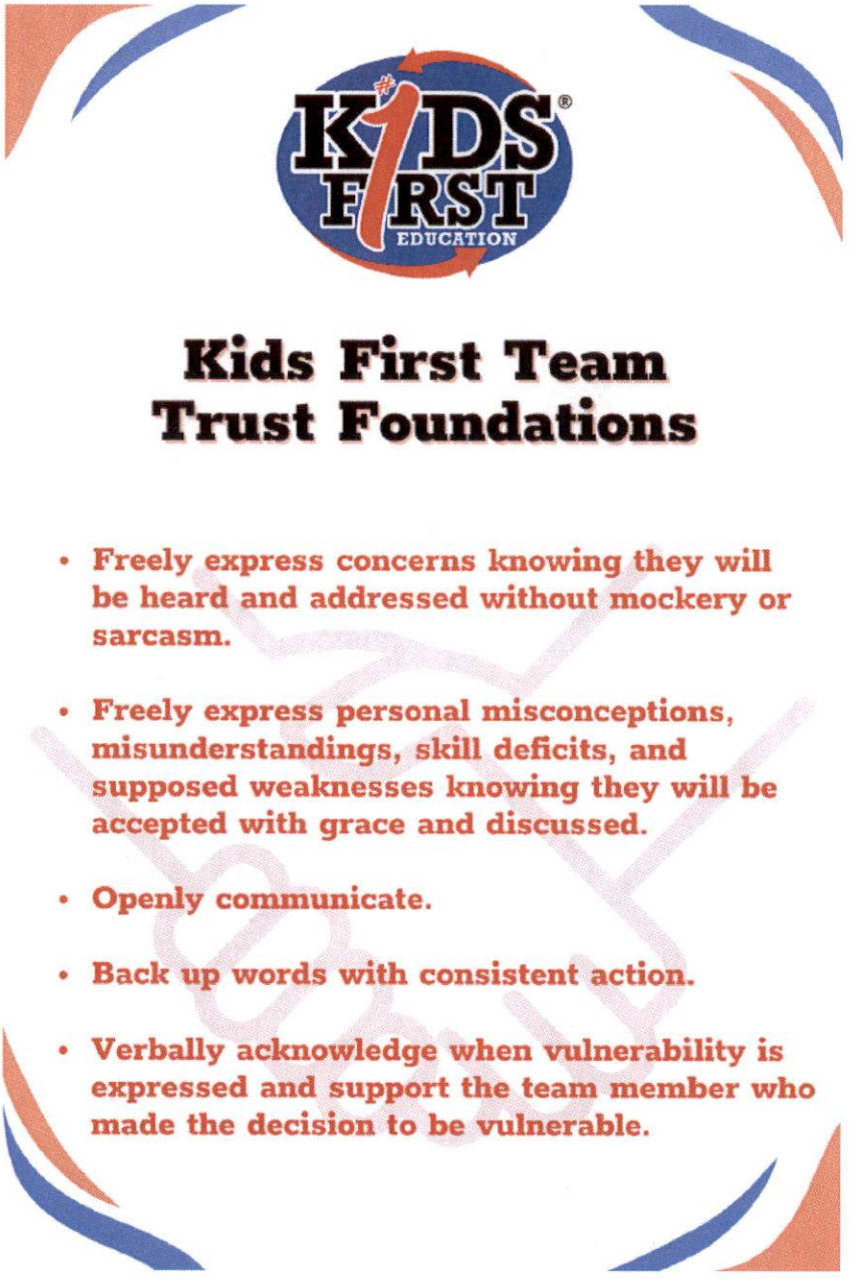
KIDS FIRST WINNER'S CIRCLE

At the center of our work is our Mission and Vision, which is putting KIDS FIRST in all circumstances. Using our C³ Success Model®, we collaborate to create and commit to the services, tools, and resources we provide to our partnering districts/systems. While those services, tools, and resources may evolve based on the K-12 educational landscape, our Mission, Vision, and Success Model will remain at the center of what we do.



KIDS FIRST TRUST FOUNDATIONS

The foundation of our work within our team and with our partnering districts and systems is trust. Without trust, communication falters and vulnerability cannot be expressed freely. Our C³ Visible Coaching Cycle, Professional Learning sessions, and side-by-side support would not be possible without each stakeholder trusting to work in tandem with the other(s).



OUR RESEARCH

Kids First Education's work is grounded in a comprehensive body of research that drives measurable impact in teaching and learning. Our coaching and professional learning model integrates John Hattie's Visible Learning research and high-effect-size instructional strategies to accelerate student achievement; the Science of Reading, including The Simple View of Reading and Scarborough's Reading Rope, to strengthen literacy through Structured Literacy practices; and adolescent brain research to align instruction with the cognitive, social, and emotional development of learners. We also embed adult learning theory, drawing on Knowles' andragogy and Kolb's experiential learning cycle, to ensure professional development is relevant, collaborative, and immediately applicable to educators' daily work. Through this research-based, cyclical approach to continuous improvement, Kids First builds educator capacity, strengthens instructional systems, and advances sustainable student outcomes. For more information, please view our Research and Data page on our website at https://kidsfirst.llc/research-and-data.

OUR INNOVATIVE CYCLICAL APPROACH

Grounded in national research and continuous improvement frameworks, Kids First Education's innovative cyclical approach is designed to address today's highest educational priorities: closing achievement gaps, accelerating learning, strengthening social-emotional systems, and ensuring measurable impact for educators and students alike. In alignment with current research and national trends in educational effectiveness, our model ensures that services are purposeful, data-driven, and results-oriented.

This structured yet flexible approach has supported measurable improvements in:

- Student acceleration and academic growth
- Addressing skill deficiencies that lead to learning gaps
- Strengthened social-emotional and behavioral systems
- Instructional coherence and continuity

At the core of our model is a clear theory of change driven by **High-Impact Intentions**, strategic priorities identified through collaboration and evidence analysis. These intentions guide implementation and are continuously refined through quantitative and qualitative data to ensure sustained progress and responsiveness to district needs.

The Kids First Cyclical Framework

1. **Establish Purpose and Alignment**
   The partnership begins by clearly defining the purpose of the work. District or school leadership articulates priorities, which are refined and solidified through collaborative planning with Kids First. This ensures shared ownership, clarity of expectations, and alignment with strategic goals.
2. **Identify Key Stakeholders and Targeted Focus Areas**
   Leadership determines the administrators, teachers, teams, or student groups who will be the focus of the initiative. Kids First collaborates in refining these selections to ensure alignment between identified needs and planned services.
3. **Define High-Impact Outcomes**
   Clear, measurable outcomes are established either by district leadership or collaboratively developed with Kids First. These outcomes serve as benchmarks for success and guide implementation decisions.
4. **Align Structures and Implementation Conditions**
   Leadership identifies the operational structures, environments, and logistical conditions necessary to ensure quality implementation. This step ensures that services are embedded within existing systems rather than functioning as isolated initiatives.
5. **Implement, Monitor, and Adjust Through Continuous Feedback**
   Once services begin, Kids First engages in ongoing progress monitoring through data analysis, stakeholder feedback, observation, and collaborative review. Adjustments are made in real time based on evidence to ensure continuous improvement and maximum impact. All refinements are discussed and implemented in partnership with district and school leadership.

This cyclical process ensures that initiatives remain dynamic, evidence-based, and aligned to evolving needs. Rather than delivering static professional development, Kids First creates an adaptive improvement model that builds internal capacity, strengthens systems, and produces sustainable results.

PROPOSED SCOPE OF WORK

SCOPE OF SERVICES

The Kids First Education team is committed to supporting educators through high-impact professional learning experiences and instructional coaching. Our work is grounded in evidence-backed strategies that enhance student success and ensure instructional quality. The proposed professional coaching sessions will focus on the following key areas:

- **Evidence-Based Instructional Practices**, including but not limited to:
  - Effective teaching strategies rooted in current research
  - The data-to-instruction cycle for responsive planning and remediation grouping
  - Formative and summative assessment design and usage
  - Differentiation and scaffolding to support diverse learners
  - Classroom management strategies for enhancing the learning environment
  - Live lesson modeling
- **Data-Driven Decision-Making and Personalized Learning** to equip teachers with tools and techniques to tailor instruction based on student needs and performance data.
- **Maximizing the Use of High-Quality Instructional Materials (HQIM)** to ensure alignment with state standards and enhance instructional delivery.
- **Curriculum Pacing and Alignment** to provide consistency across grade levels/courses and ensure timely coverage of priority standards.
- **Effective Lesson Planning and Delivery**, emphasizing clarity, engagement, and alignment with desired learning outcomes.
- **High-Yield Instructional Strategies and Assessment Preparation**, focusing on best practices that enhance daily instruction and support student success on high-stakes assessments.
- **Facilitate Collaborative Teaching Models**, offering guidance on effective co-teaching, co-planning, and reflective practices that support both general and special education environments.

SERVICE REPORTS AND COMMUNICATION

Kids First Education will:

- Prepare service reports that reflect daily services, outlining actions taken and recommendations to be submitted to district and school teams,
- Meet with the district leadership to review the progress of the project,
- Deliver service reports every week, and
- Contact district leadership in the event of an interruption to traditional school to ensure services continue.

CONFIDENTIALITY

Kids First Education agrees to maintain the confidentiality of any records obtained from any district or school, as required by state and federal laws regarding privacy. No information, documents, or other materials provided to or created by Kids First Education that are considered confidential by **EAST CENTRAL UPPER ELEMENTARY** in accordance with state and federal privacy laws shall be shared with any person or organization without prior approval from **EAST CENTRAL UPPER ELEMENTARY**. Any liability resulting from the wrongful disclosure of confidential information by Kids First Education shall rest with Kids First Education.

SUSTAINABILITY

Kids First prioritizes the development of sustainable instructional frameworks for the professional growth and coaching of administrators and teachers. Given that these frameworks are systematically implemented within a research-based coaching cycle, instructional leaders and teachers can continue using them beyond the conclusion of formal services. All presentations, activities, and materials employed during professional learning and coaching sessions will be disseminated to the district or school to facilitate continuous improvement and replication

PROFESSIONAL ETHICS

Kids First Education ensures that consultants, trainers, presenters, and speakers are qualified to work with teachers, staff, students, and parents, and agree to perform the specified services described above in a proper, workmanlike, and dignified manner. They warrant that they can and will deliver such services in a manner acceptable to EAST CENTRAL UPPER ELEMENTARY and agree to make any necessary additions, deletions, or changes requested by the district, as a condition for accepting the services. Kids First Education also agrees that at all times, its employees performing any services under this agreement will do so in a proper, workmanlike, and dignified manner, in accordance with the EAST CENTRAL UPPER ELEMENTARY Code of Conduct. All consultants working through this bid are expected to conduct themselves professionally. Kids First Education will:

- Ensure all trainers and coaches have professional credentials to work with administrators, instructional leaders, and teachers.
- Ensure all consultants/trainers/presenters/speakers are expected to follow the District's Code of Ethics as it applies to their role.
- Ensure that any consultant performing services specified in this partnership agreement does so in a professional manner.
- Ensure all consultants have completed a criminal background check and a child abuse registry check.
- Ensure consultants do not use coarse language, wear inappropriate attire, or express personal political or religious beliefs.

DeSoto County Schools, Mississippi

Cory Uselton, Superintendent

662-429-5271

cory.uselton@dcsms.org

Kids First provides professional development, job-embedded coaching, and support for College-and Career-Readiness, teacher effectiveness in all grades and subjects, HQIM support at the elementary level, tutoring support, AP support, and boot camps to prepare for high stakes testing.

Arch Ford Education Service Cooperative, Arkansas

Julie Workman

817-694-6475

julie.workman@archford.org

Kids First provides professional development and side-by-side coaching this school year to leaders and teachers for content areas and the launching/re-launching of their HQIM, accelerating learning, and standards-based teaching.

Tuscaloosa City Schools, Alabama

Dr. Mike Daria, Superintendent

205-759-3700 ext. 1022

tbyrts@tusc.k12.al.us

Kids First provides professional development and job-embedded coaching to teachers and instructional leaders for content areas, data-to-instruction, and College and Career Readiness.

Arkansas River Education Service Cooperative, Arkansas

Michael D. Walker

870-730-2927

walkerm@aresc.k12.ar.us

Kids First provides professional development and side-by-side coaching this school year to leaders and teachers for content areas and the launching/re-launching of their HQIM, accelerating learning, and standards-based teaching.

Hardin County Schools, Tennessee

Greg Wyatt

731-607-0903

greg.wyatt@hctnschools.com

Kids First provided professional development and side-by-side coaching to leaders and teachers in data-to-instruction at Northside Elementary School in the spring of 2024.

Dayton City Schools, Tennessee

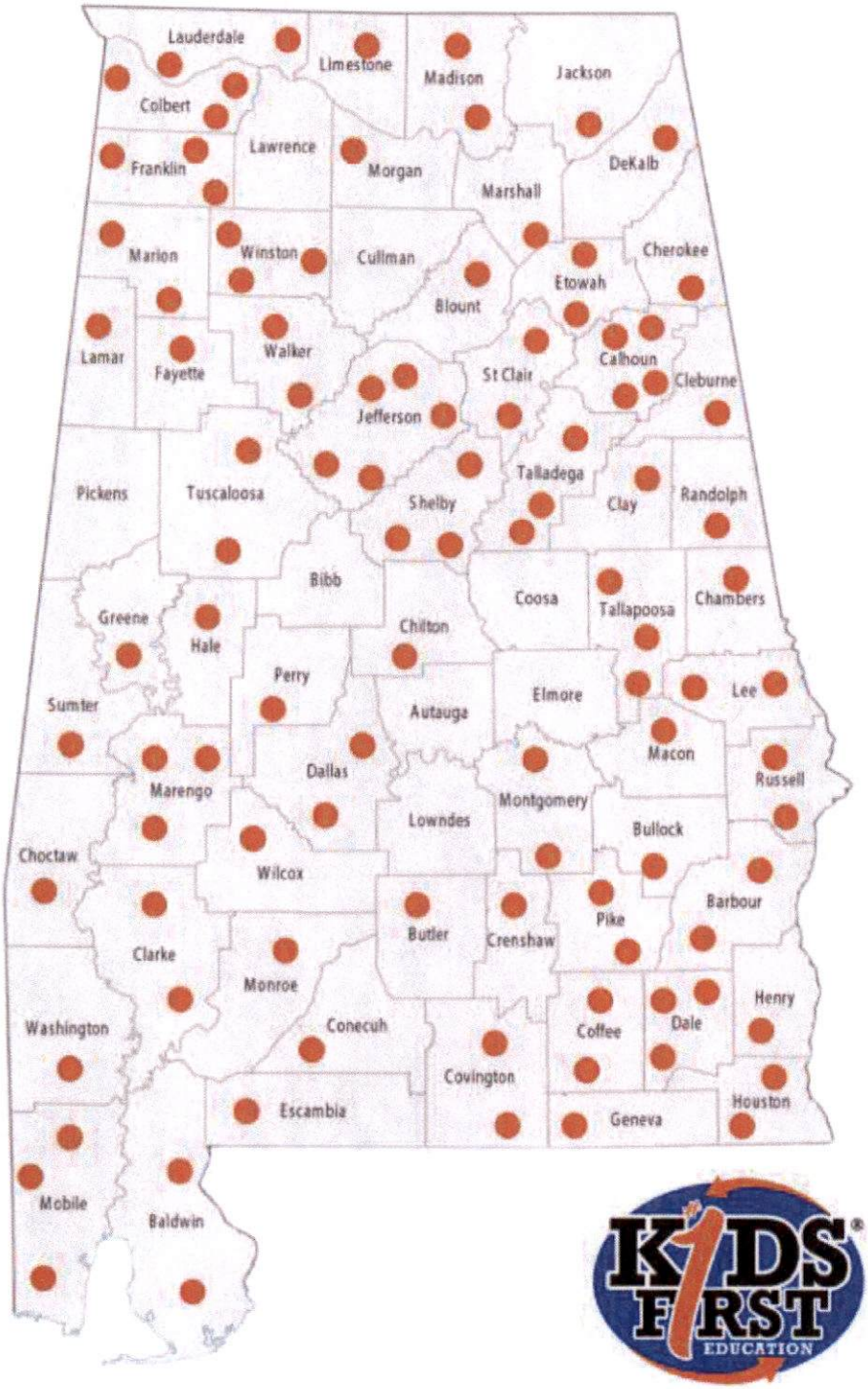
Trish Newsom

423-774-2251

newsomtr@daytoncity.net

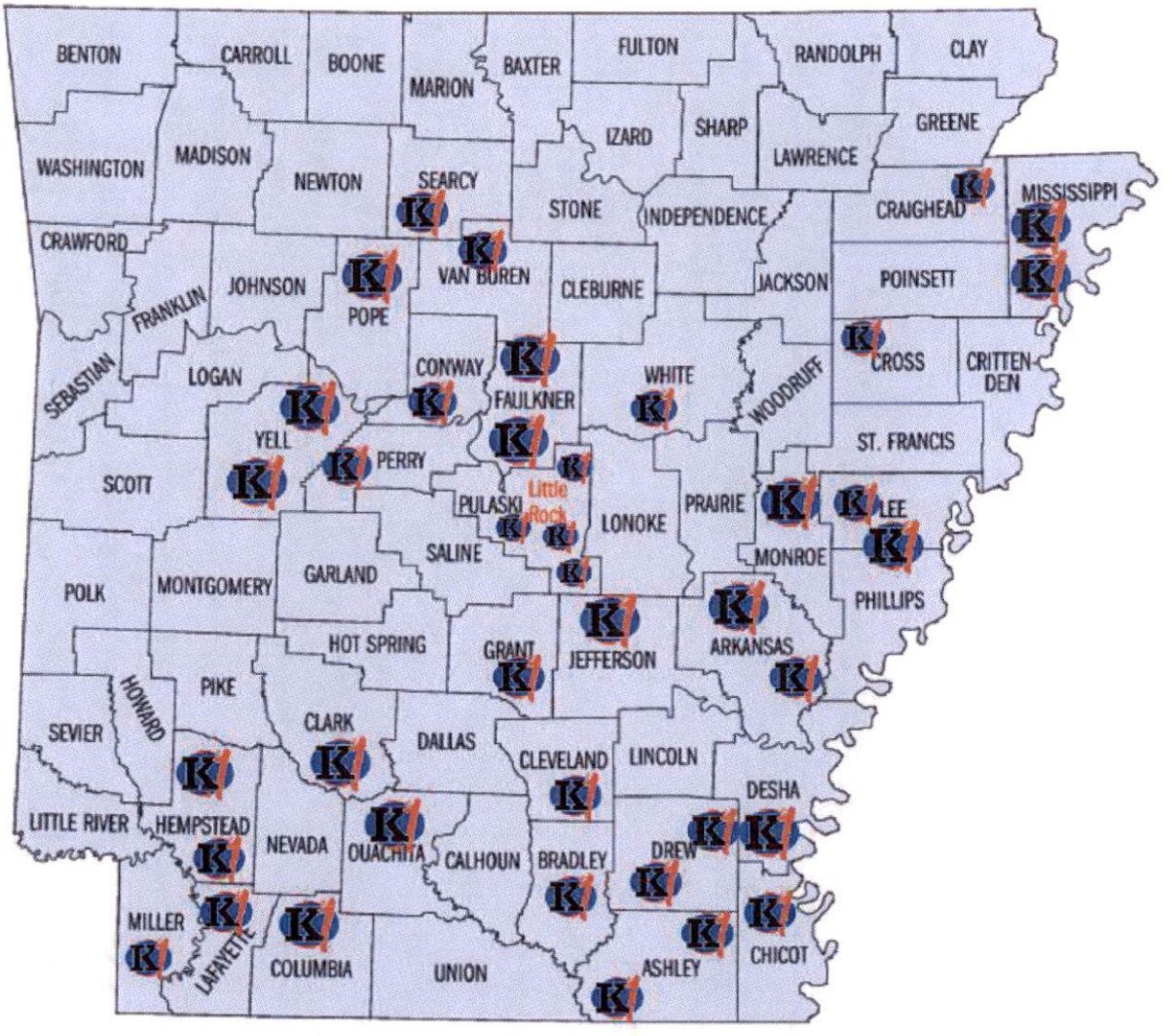
Kids First provides professional development and side-by-side coaching this school year to leaders in Dayton City Schools. This model is hybrid with both virtual and in-person delivery utilized each month. Topics include creating a culture of learning, instructional and managerial leadership strategies, and building leadership capacity in administrators and school leaders

ALABAMA



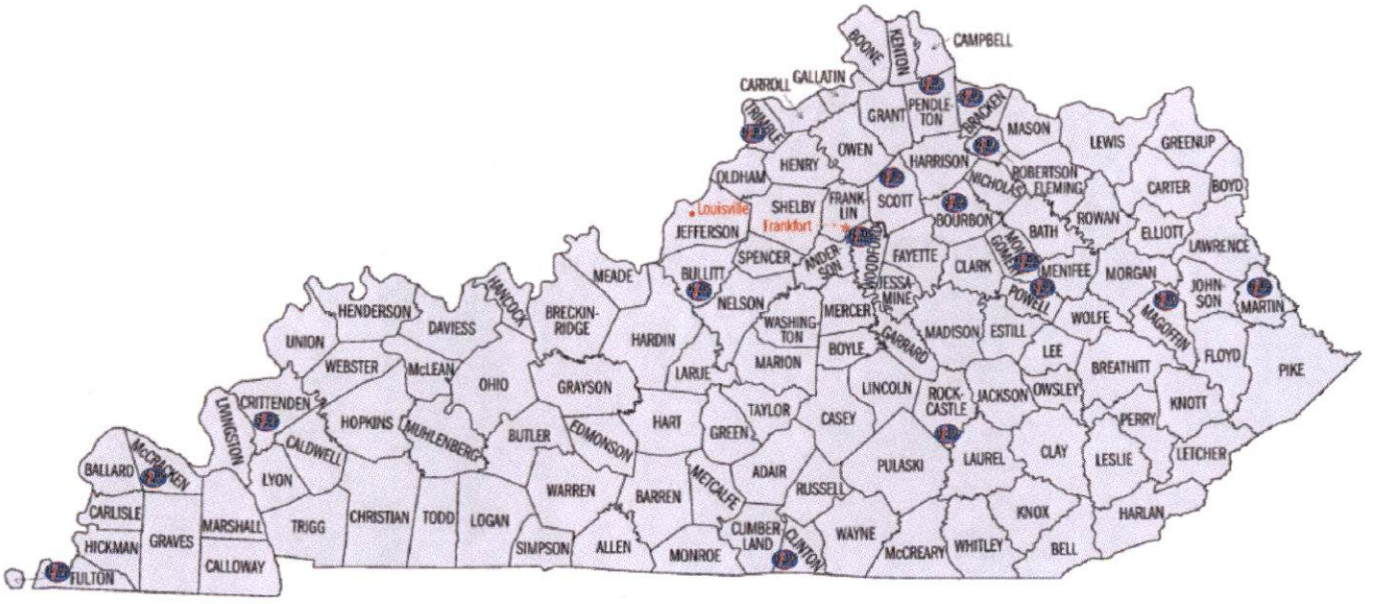
Click on the QR Code for a comprehensive listing of District Partners and Kids First Scope of Work.

ARKANSAS



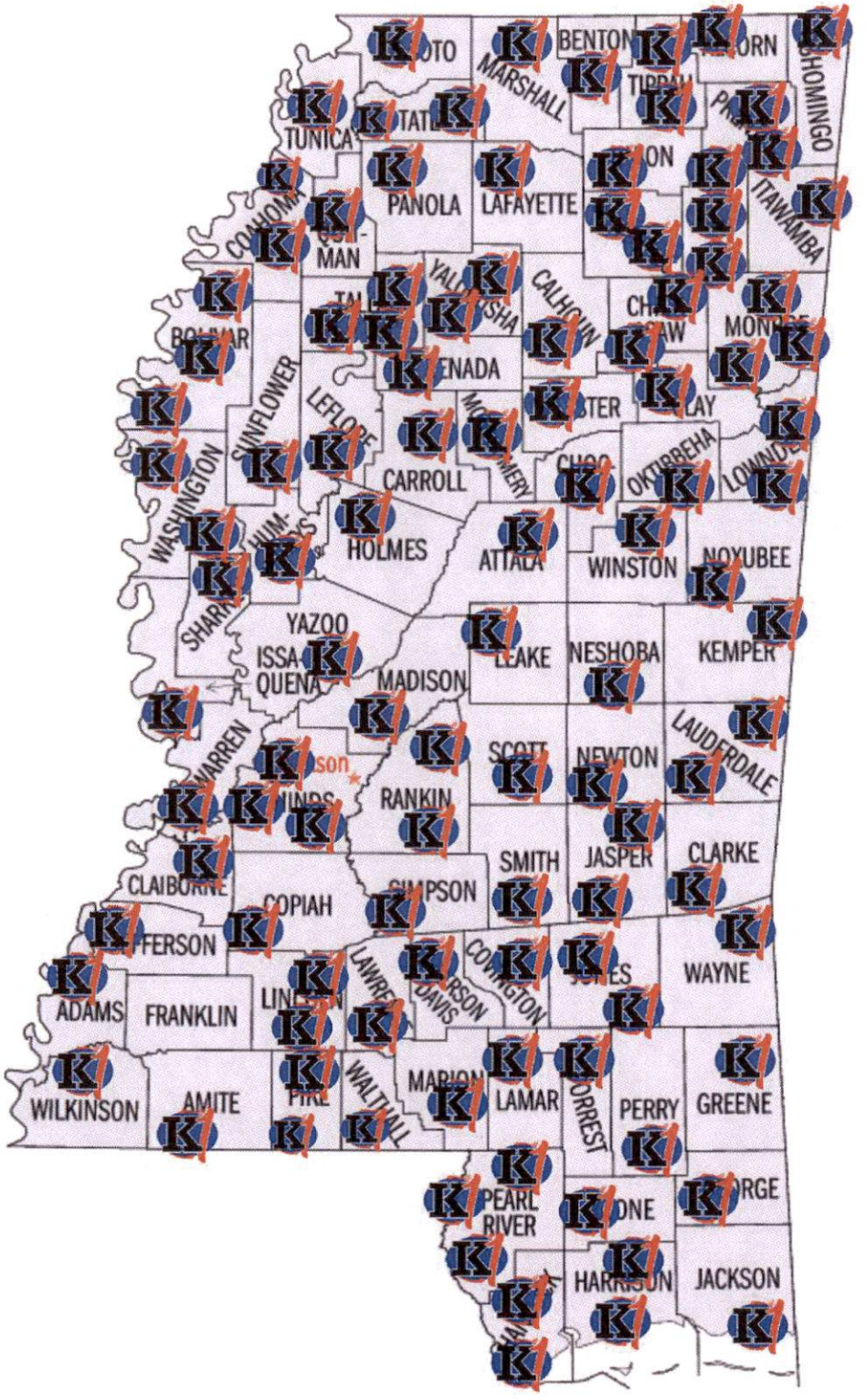
Click on the QR Code for a comprehensive listing of District Partners and Kids First Scope of Work.

KENTUCKY



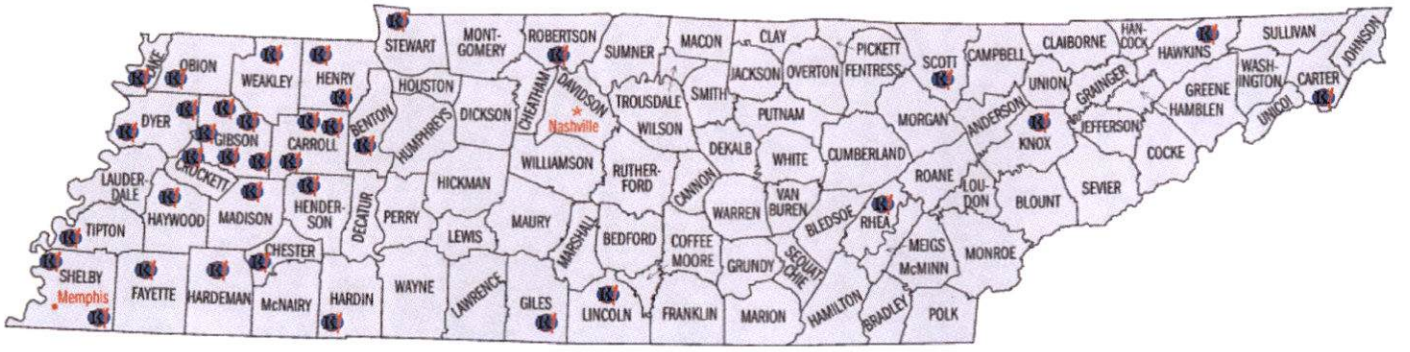
Click on the QR Code for a comprehensive listing of District Partners and Kids First Scope of Work.

MISSISSIPPI



Click on the QR Code for a comprehensive listing of District Partners and Kids First Scope of Work.

TENNESSEE



Click on the QR Code for a comprehensive listing of District Partners and Kids First Scope of Work.

DEBARMENT STATUS

Kids First Education's DUNS number is 117514649.

UNIQUE ENTITY ID

Unique Entity ID: YTZCKBYE87Q6

CONSULTANT COST

Daily Rate - $1,363.50 per day, per consultant. This rate includes all expenses and travel costs. The district will receive electronic copies of materials and instructional deliverables.

TOTAL COST OF PROJECT

Kids First Education Service	Cost
Teacher Effectiveness > Elementary > Math > 3 Number of days: 5.5	$7,499.25
Total Cost of Project	**$7,499.25**

The proposed daily rate for services rendered by Kids First Education is subject to negotiation based on the scope of work, project duration, and specific client needs. We are committed to offering competitive and flexible pricing arrangements that align with each project's objectives and budgetary considerations.

Proposal for Services Submitted by:

CELLIE SCOGGIN

KIDS FIRST EDUCATION, LLC

Date: September 3, 2026

Proposal Accepted By:

EAST CENTRAL UPPER ELEMENTARY

JACKSON CO SCHOOL DISTRICT

Date: _____

IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

QUOTE

QUOTE # 1718095-1
DATE: AUGUST 11, 2026

TO:
Keely Smith
East Central Upper Elementary School
5404 Hurley Wade Rd
Moss Point, MS 39562

COMMENTS OR SPECIAL INSTRUCTIONS

The Jackson County School District Standard Contract Addendum attached hereto as Exhibit "A" is hereby incorporated into the Agreement between the parties.

SALESPERSON	TERMS	SUBSCRIPTION DURATION	ACCOUNT #	QUOTE VALID UNTIL
Justin Tolbert		August 11, 2026 - August 11, 2027	A25-6890103	September 10, 2026

SUBSCRIPTIONS	QUANTITY	LIST UNIT PRICE	NET PRICE
IXL Personalized Learning Select (ELA) Grades 3-5 *ECUE MTSS*	50	$16.75	$837.50
		Total Price	$837.50

TOTALS	
Total Subscriptions List Price	$837.50
Grand Total	$837.50

Ordering instructions

We accept payment by purchase order, check, or credit card. To submit a purchase order for this quote, click here or go to https://www.ixl.com/po-upload and enter quote # 1718095-1. Paying over $5,000 via credit card will result in a 3% fee. For international accounts, we can accept wire transfers for an additional fee.

EXHIBIT "A"

JACKSON COUNTY SCHOOL DISTRICT
STANDARD CONTRACT ADDENDUM

WHEREAS East Central Upper Elementary School is a part of the Jackson County School District, a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with terms and/or provisions contrary to or prohibited by Mississippi Law.

NOW, therefore, in consideration of the mutual benefit to both parties, the undersigned contracting party, IXL Learning, Inc., does hereby agree to the following standard terms, conditions and provisions of the Jackson County School District Standard Contract Addendum, and the same are hereby adopted and incorporated into, and shall apply to the IXL Quote #1718095-1 (dated 08/11/2026; Subscription Period 08/11/2026 – 08/11/2027); IXL Personalized Learning Select (ELA) (Grades 3-5); ECUE (MTSS) and the Agreement between the parties regarding said quote as follows:

1. Term/No Automatic Renewal: Unless otherwise specified in the contract, the term of the contract or any renewal thereof shall only be for the current school year to which the agreement applies. There shall be no automatic renewals and if the contract does extend past that date, such contract will not be void but shall be voidable at the discretion of the School Board. Further, terms and provisions to the contrary notwithstanding, no contract can be entered into that binds a successor board.

2. Renewal/Extension of Term: Any extension or renewal of the agreement between the parties is subject to approval by the Board of Education of the Jackson County School District and shall be subject to the terms of this addendum.

3. Governing Law: Mississippi law shall govern the interpretation of the agreement between the parties and any dispute that may arise between the parties. Nothing in the contract between the parties shall be interpreted to abridge, modify, or reduce any of the defenses provided to the Jackson County School District by case law and/or statutes of the state of Mississippi.

4. Indemnity: The Jackson County School District shall not be subject to the terms of any provision or term in the contract requiring it to defend or indemnify any entity or party to the contract and shall not be liable under any scenario for the other party's legal fees.

5. Venue/Exclusive Jurisdiction: The Courts of the State of Mississippi shall have exclusive jurisdiction of any dispute between the parties and the venue of said disputes shall be in Jackson County, Mississippi. Further, any entity or business which contracts with the Jackson County School District submits to the personal jurisdiction of the courts of Jackson County, Mississippi.

6. No waiver of Warranties: Notwithstanding any provisions to the contrary, any contract provision seeking to limit the Jackson County School District's recovery resulting from the breach of an express warranty or any implied warranty of merchantability or fitness for a particular purpose shall be of no force or effect.

7. No Waiver of Damages: Notwithstanding any provision to the contrary that may be found in the contract, supplemental terms or terms of use that may be referenced therein, any provision seeking to limit and/or waive the recovery by the Jackson County School District of any type of damages, including but not limited to consequential, special and/or punitive damages shall be of no force and effect. Further, any provision seeking to limit damages of the contracting party to the contract price or some other amount shall be of no force and effect.

8. Arbitration: The Jackson County School District shall not be subject to the terms of any provision contained in the contract, supplemental terms or terms of use that would require the Jackson County School District to submit the resolution of a dispute to binding arbitration and that any such term or provision requiring the same shall be deemed to be of no force or effect.

9. No Waiver of the Right of Trial by Jury: Notwithstanding any provision to the contrary, any provision seeking a waiver by the Jackson County School District to its right to a jury trial as to any aspect of a dispute between the parties hereto shall be of no force or effect.

10. No Waiver or Statute of Limitations: Notwithstanding any provision to the contrary, any provision seeking to limit or modify a statute of limitation for any purpose shall be of no force and effect.

11. No Waiver of Limitation of Rights or Remedies Under the Uniform Commercial Code: Notwithstanding any provision and/or language of the contract to the contrary, any provision seeking a waiver or to limit any rights and/or remedies of the Jackson County School District under the Uniform Commercial Code shall be of no force and effect.

12. Conflict of Terms: To the extent there is a conflict between the terms of this addendum or the terms of the contract, the terms of this addendum will control. Upon expiration or termination of this contract, the terms of this addendum shall survive and will apply with respect to any dispute that may exist between the parties.

13. Amendment: Even if not specifically provided for herein, the terms, conditions and provisions of IXL Quote #1718095-1 (dated 08/11/2026; Subscription Period 08/11/2026 – 08/11/2027); IXL Personalized Learning Select (ELA) (Grades 3-5); ECUE MTSS) including the IXL Terms and Conditions of Sale (Provisions 1-11, inclusive); Terms of Service of IXL

Learning, Inc. (Provisions 1-25 inclusive; last updated 03/11/2024); IXL Service Privacy Policy (provisions 1-14; effective date 07/01/2020; last updated 07/01/2020); and IXL Service Children's Privacy Policy (provisions 1-8; effective date 07/01/2020; last updated 07/01/2020) as well as any attendant document and/or documents made a part of the agreement between the parties are hereby amended and modified, where necessary and applicable and to the extent necessary to comply with Mississippi law as set forth in the Mississippi Code of 1972, as amended, and as interpreted by the Mississippi Attorney General and the Mississippi Supreme Court.

IXL Learning, Inc.:

CEO
NAME & TITLE (SIGNED)

Paul Mishkin, Chief Executive Officer
NAME & TITLE (PRINT)

8/20/2026
(DATE)

Jackson County School District:

NAME & TITLE (SIGNED)

NAME & TITLE (PRINT)

(DATE)

yellowhammer
hospitality group

751 Dauphin Street, Mobile, AL 36602
RentYellowhammer.com | 251.333-RENT

VENUE RENTAL AGREEMENT

"Client": Katie Jones - East Central High School
Address: 5500 Hurley Wade Rd. Moss Point, MS 39562
Email: kjj3430@jcsd.ms Phone: 228-623-2485

"Venue Facility" (select one):
___ The Hallet-Irby House, located at 503 Government Street, Mobile AL 36602
X The Courtyard on Dauphin located at 751 Dauphin Street, Mobile AL 36602
___ The Venue at Oak & Fountain located at 12250 Hi Fields, Grand Bay AL 36541

"Event" Information:
Event Date: 3-20-27 Event Start Time: 6:00pm Event End Time: 10:00 pm
Setup Begin Time: 11-AM Vacate Time: 11-PM Number of Guests: 250
Type Of Event: Prom Event Name: East Central High Prom
Event Description/Notes: High School Prom to take place March 20, 2027. Also, will include early access March 19, 2027 for six hours.

Fees & Payments:

Base Venue Rental Fee:	$ 4,000	Note: 3-20-27 12 hour access
Standard Cleaning Fee:	$ 350	Note:
Early/Late Access Fee:	$ 1,800	Note: 3-19-27 6 hour access
Company Attendant:	$	Note:
Parking Fees:	$	Note:
Custom Setup/Rental Fees:	$	Note:
Total Due From Client:	$ 6,150	*(Additional charges may apply - ie extra cleaning, damages, etc)*
Initial "Deposit" To Book:	$ 3,075	

"Deposit Due Date": 10-1-2026 "Full Payment Due Date": 2-19-2027

(We accept cash, local checks, certified funds and credit cards. Credit card payments are subject to an additional 3.5% fee.)

Credit Card Hold:
Card Number: _____ Expiration Date: _____
Security Code: _____ Billing Zip Code: _____

(Client authorizes this card to be charged by Company for any extra fees/expenses due under this Agreement including but not limited to additional cleaning, damages and any other applicable charges.)

This Venue Rental Agreement ("Agreement"), executed by the undersigned parties as of the undersigned date, constitutes an agreement for the rental and use of property managed by Yellowhammer Hospitality LLC, Alabama limited liability company with a mailing address of 751 Dauphin Street, Mobile, AL 36602 and email address of legal@rentyellowhammer.com ("Company"). Client and Company are sometimes referred to herein individually as each "Party" or collectively as the "Parties".

WITNESSETH that Client in consideration of the venue facility usage described herein, provided by Company to Client and other good and valuable consideration, receipt of which is hereby acknowledged, Client, intending to be legally bound, agrees to the following:

1. VENUE FACILITY USAGE: Upon payment of all fees and costs due hereunder, Client shall have reasonable, temporary use of the Event Venue Facility during the Event described herein, subject to the terms of this Agreement. It is expressly understood and agreed that no real or personal property is leased to the Client, that Client and its guests are only temporary licensees for the Event described herein. This Agreement is not transferable without the express written consent of the Company which may be withheld in Company's sole discretion. Client agrees not to represent himself as an agent or affiliated with the Company. The temporary use license granted shall continue only so long as Client shall comply strictly and promptly with each and all of the undertakings, provisions, covenants, agreements, stipulations, and conditions herein contained. Any item or service not specifically identified in this Agreement is excluded from rental under this Agreement (ie furniture, equipment, etc).

2. DEPOSIT/FEES: Company must receive Deposit no later than the Deposit Due Date to reserve the Event Date or this Agreement shall be null and void at the sole discretion of Company. The Deposit is non-refundable and deemed earned, unless Company cancels this Agreement without cause as defined herein. In the event that this Event is canceled by Company without cause as defined herein, the Deposit and any other funds received from Client will be refunded within thirty (30) days of the cancellation of this Agreement. The full balance of funds owed to the Company under this Agreement is due and payable by the Full Payment Due Date. In the event that full payment due under this Agreement is not received by the Company by the Full Payment Due Date, Company, in its sole discretion, may cancel this Agreement, retain the Deposit and any other monies paid under this Agreement as liquidated damages with no liability of any kind whatsoever. In the event that payments due under this Agreement are not paid by the specified dates, the Company shall be entitled to a late fee of 15% of any payments that are not paid by the specified dates.

3. INSURANCE REQUIREMENTS: Client is required to purchase and maintain Special Event Liability Insurance is no later than forty-five (45) days before the Event Date. This insurance must, at Client's sole expense, provide and maintain public liability and personal property damage insurance, insuring Company, it's employees, contractors, and contracted vendors against all bodily injury, property damage, personal injury and other loss arising out of Client's use and occupancy of the Venue Facility, or any other occupant at the Venue Facility, including appurtenances to the Venue Facility and sidewalks. The insurance required hereunder shall have a single limit liability of no less than $1 Million and a general aggregate liability of not less than $2 Million. Yellowhammer Hospitality LLC and any other entity name provided by Company to Client shall be named as an additional insured of said policy and proof of such policy shall be provided to Company at least thirty (30) days prior to Event Date.

   Additionally, all caterers, bartenders, or vendors, companies, and/or institutions using the Venue Facility on behalf of Client must provide a copy of their liability insurance and federal/city/state/county licensing to Company, in a form acceptable to Company in Company's sole discretion at least thirty (30) days prior to Event Date. Company highly recommends that Client have all vendors and outside parties be pre-approved by Company before paying any deposits with such vendors.

4. SMOKE FREE FACILITIES: The Venue Facility is smoke-free (including cigarettes, cigars and "e-cigarettes", inside and outside including the entire property. There is no open flame or frying allowed on site or any cooking that will create a large amount of smoke. No sparklers of any kind are allowed anywhere in the Venue Facility or its property. No fog or dry ice machines are allowed anywhere in the Venue Facility without express written approval. If smoking is discovered or smoking materials are discarded in planters, sidewalks, or grounds, an additional cleanup fee of $250 will be charged to Client. If guests are found to be smoking inside the Venue Facility, the Client will be charged a minimum of $500 as well as any additional cleaning/maintenance expenses incurred. Any guests violating the smoking restrictions will immediately be asked to leave the Venue Facility by the event staff. If the violation is recurring, the entire event will be canceled at the sole discretion of the Company and the guests will be asked to exit the property with no refund due to the Client.

5. RULES, REGULATIONS AND POLICIES: Client, including guests and vendors of Client, agrees to fully comply and adhere to all of the rules specified in Exhibit A, Rules, Regulations and Policies ("Rules & Regulations"). The Rules and

Regulations, including Alcohol Policies contained therein, are hereby specifically incorporated into this Agreement.

6. INCLEMENT WEATHER: Company shall have no liability, including no refunds, to Client due to cancellations or inability to use Venue Facility due to inclement weather or other conditions beyond the control of the Company.

7. VENUE FACILITY ACCEPTED IN "AS IS" CONDITION: Company expressly disclaims the Venue Facility premises will be in any condition. Client hereby accepts the premises in the condition in which they are at the beginning of the set-up or event date, whichever occurs first, and agrees to maintain said premises in the same condition, order, and repair in which they are at the commencement of said set-up or event date excepting only reasonable wear and tear arising from the use thereof under this agreement, and the Client shall be liable to Company and shall forever hold harmless Company from any and all such damage or loss occasioned to the premises caused by the acts or negligence of the Client, Client's guests or any persons in the employ, contract or under the control of the Client.

8. PHOTO RELEASE: By entering the Venue Facility and/or participating in the Event, Client, Client's guests and vendors of Clients (collectively "Event Occupants") hereby grant Company (and its successors, subsidiaries and assigns) the irrevocable right and permission to photograph and/or record the Event and the Event Occupants and to use the photograph and/or recording for all purposes, including advertising and promotional purposes, in any manner and all media now or hereafter known, in perpetuity throughout the world, without restriction as to alteration. Releasees waive any right to inspect or approve the use of the photograph and/or recording, and acknowledge and agree that the rights granted to this release are without compensation of any kind. The provisions of this paragraph shall survive termination of this Agreement.

9. CITY, COUNTY, STATE, AND FEDERAL LAWS: Client, along with all Event Occupants, agrees to comply with all applicable city, county, State, and Federal laws and shall conduct no illegal act on the premises. This is a drug-free and non-smoking facility at all times, NO EXCEPTIONS. Client shall not sell alcohol on the premises at any time. The Client may not serve alcohol to minors on the premises at any time. Client agrees, for everyone's safety, to ensure alcoholic beverages are consumed responsibly. Company reserves the right, in its exclusive discretion, to expel anyone who in its judgment is intoxicated or under the influence of alcohol or drugs, or who shall in any manner do or participate in any act jeopardizing the rights, use permit, or insurability of the Venue Facility or the safety of its staff, guests, or building contents.

10. CONDUCT: There is absolutely no drug use, smoking, or illegal activity of any kind tolerated on or in the Venue Facility premises including loitering or congregating outside on the sidewalk at any time during the Event. Disparaging or antagonizing remarks or any type of physical violence will not be tolerated and will be cause for immediate expulsion. Client, along with all Event Occupants, shall use the Event Facility in a considerate manner at all times. Conduct deemed disorderly, at the sole discretion of Company staff, shall be grounds for immediate expulsion from the premises and conclusion of the Event. In such cases, no refund of any kind shall be made or owed to the Client.

11. BURDEN OF RISK AND INDEMNIFICATION: Client assumes all risk for the Event and Client shall be solely responsible and answerable for all damages, accidents, and injuries to persons, real property and personal property and hereby covenants agrees to indemnify and keep harmless Company, its directors, officers, employees, affiliates (including but not limited to 751 Capital Partners LLC, Irby Holdings LLC, Warrior Operations LLC, PROPTEK LLC and THSCM Holdings LLC), subsidiaries, assigns, agents and Yellowhammer Hospitality LLC (collectively "Indemnified Parties") from any claims, suits, losses, damage, or injury to person or property of any kind and nature whether direct or indirect arising out of the operation of this Agreement or the carelessness, negligence, or improper conduct of the lessee or any servant, agent, or employee. Client agrees to indemnify and hold Company and the Indemnified Parties harmless from any and all claims, liability, losses, and causes of actions which may arise out of the operation of the Client's function under this Agreement, including costs of attorney fees to defend. Client shall pay all claims and losses of any nature whatsoever in connection therewith, and shall defend all service in the name of Company and the Indemnified Parties when applicable, and shall pay all costs and judgments which may issue thereon. Under no circumstances, shall Company and the Indemnified Parties have any liability or monetary obligation to Client in excess of the amounts that Client has actually paid to Company. Client expressly agree to assume all liability and indemnify Company and the Indemnified Parties from any claim arising from Client (including Client's guests, vendors, or agents) serving or consuming alcoholic beverages and/or illegal drugs during or relating to Client's Event.

12. CANCELLATION AND REFUNDS: Company, in its sole discretion may cancel this Agreement and all usage of the Venue Facility by Client at any time (even during the Event) and for any reason or for no reason with no advance notice required. In the event that Company cancels or terminates this Agreement due to a default, non-payment of amounts due or violation of Rules & Regulations under this Agreement by Client or Event Guests: (i) Company shall be entitled to

retain all amounts paid under this Agreement, with no refunds or amounts owed to Client; and (ii) Company may bring suit for damages for breach of this Agreement or the Rules & Regulations; and (iii) Company shall be entitled to all rights, powers, options or remedies afforded to Company either hereunder or by law. All rights, powers, options or remedies afforded to Company either hereunder or by law shall be cumulative and not alternative and the exercise of one right, power, option or remedy shall not bar other rights, powers, options or remedies allowed herein or by law. In the event that Company cancels or terminates this Agreement due to no fault of the Client, and Client is in adherence to all provisions of this Agreement, Client shall be entitled to a refund of all monies paid under this Agreement. Under no circumstances shall Company's liability to Client exceed the amounts that Client has paid to Company under this Agreement.

The Client may cancel and terminate this Agreement by providing forty-five (45) days notice to the Company. In the event that Client cancels or otherwise terminates this Agreement, Client shall not be entitled to any refunds of the Deposit or any other funds paid to Company. Upon cancellation or termination by Client, the right to use the Venue Facility for the Event will be terminated immediately.

The Company and Client mutually agree that under no circumstances shall the Company be liable for any attorney fees or costs incurred by Seller in connection with this Agreement, regardless of if Client is the prevailing party in any action or proceeding. The provisions of this paragraph shall survive termination of this Agreement.

13. FORCE MAJEURE: If Company's performance of this Agreement or any obligation hereunder is prevented, restricted or interfered with by reason of force majeure (including but not limited to natural catastrophe, pandemic, government restrictions, inclement weather, or property damage) the Company, upon providing notice to Client shall be excused from such performance to the extent of such prevention, restriction or interference and provided the Client shall use reasonable effort to avoid or remove such causes of non-performance and shall continue performance hereunder with the utmost dispatch whenever such causes are removed. In the event of non-performance due to force majeure, the extent of any and all damages Client may be entitled to shall be a refund of any deposit(s) made to Company pursuant to this Agreement less any amounts paid by Company as partial performance up to the date of the force majeure event.

14. NON-DISPARAGEMENT: The Client agrees and covenants that he will not at any time make, publish or communicate to any person or entity or in any public forum any defamatory or disparaging remarks, comments, or statements, either directly or indirectly, concerning the Company or its businesses, or any of its employees, directors, owners, members, or executives. The provisions of this paragraph shall survive termination of this Agreement.

15. ATTORNEY'S FEES; COSTS: In the event of a breach of this Agreement by Client, Company shall have all rights at law and/or in equity and Client shall reimburse Company for all reasonable legal fees and court costs incurred in enforcing the terms of this Agreement. The Client and Company mutually agree that under no circumstances shall the Company be liable for any attorney fees or costs incurred by Client in connection with this Agreement, regardless of if Client is the prevailing party in any action or proceeding. The provisions of this paragraph shall survive termination of this Agreement.

16. NOTICES: All notices or other communications required or permitted by this Agreement must be in writing; must be delivered to the Client and/or the Company (also known collectively as "parties" for this section) at the mailing addresses or email addresses set forth in the Agreement, or any other address that a party may designate by notice to the other parties; and are considered delivered upon (i) actual receipt if delivered personally by hand or courier, (ii) sending of an email to the email address listed herein of the party, (iii) one day after deposit with a nationally recognized overnight delivery service, or (iv) at the end of the third business day after the date of deposit of notice in the United States mail, postage prepaid, certified, return receipt requested.

17. ARBITRATION: At the Company's sole discretion, any dispute arising out of or relating to the interpretation of any provisions of this Agreement or the failure of the parties to perform or comply with any obligations or conditions applicable to such party pursuant to this Agreement shall be finally settled by arbitration under the then current commercial arbitration rules of the American Arbitration Association.

18. WAIVER OF JURY TRIAL: Each party hereto hereby irrevocably waives, to the fullest extent permitted by applicable law, any right it may have to a trial by jury in any legal proceeding directly or indirectly arising out of or relating to this Agreement or any other purchase/sale document or the transactions contemplated hereby or thereby (whether based on contract, tort or any other theory). Each party hereto (a) certifies that no representative, agent or attorney of any other person has represented, expressly or otherwise, that such other person would not, in the event of litigation, seek to enforce the foregoing waiver and (b) acknowledges that it and the other parties hereto have been induced to enter

Into this Agreement, among other things, the mutual waivers and certifications in this section.

19. **NO INTERPRETATION AGAINST DRAFTER:** Each party recognizes that this Agreement is a legally binding contract and acknowledges that it, he or she has had the opportunity to consult with legal counsel of choice. In any construction of the terms of this Agreement, the same shall not be construed against either party on the basis of that party being the drafter of such terms.

20. **WAIVER:** Any waiver of a default under this Agreement must be made in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement. No delay or omission in the exercise of any right or remedy shall impair such right or remedy or be constructed as a waiver. A consent to or approval of any act shall not be deemed to waive or render unnecessary consent to or approval of any other or subsequent act.

21. **GOVERNING LAW AND JURISDICTION:** This Agreement will be governed by and construed in accordance with the laws of the State of Alabama. The parties irrevocably submit to the personal jurisdiction of state or federal court in Mobile, Alabama in any suit or proceeding arising out of or in connection with this Agreement.

22. **BINDING AGREEMENT, ACCEPTANCE & OTHER PROVISIONS:** This Agreement is binding on the heirs, administrators, executors, successors, personal representatives and assigns of Client and Company and supersedes all other agreements, written or oral, regarding the subject matter hereof. This Agreement constitutes the sole contract and agreement between the parties hereto and any modifications of this contract shall be signed by all parties to this agreement. Client and Company acknowledge that except for the attachments, exhibits and addendums, if any, as referenced in this Agreement there are no other agreements, promises, conditions or understandings either expressed or implied between them, other than as specifically set forth herein. Whenever the context permits, singular shall include plural and one gender shall include all. Time is of the essence of this Agreement; provided, however, that notwithstanding anything to the contrary in this Agreement, if the time period for the performance of any covenant or obligation, satisfaction of any condition or delivery of any notice or item required under this Agreement shall expire on a day other than a business day, such time period shall be extended automatically to the next business day. If any provision of this Agreement is deemed invalid or unenforceable, all other provisions in this Agreement shall still be deemed enforceable and valid. This Agreement may not be modified or amended except in writing, which must be signed by both Client and Company. This Agreement will become a binding agreement once signed by both Client and Company and the Deposit is received by Company. If any provision of this Agreement is deemed invalid or unenforceable, all other provisions in this Agreement shall still be deemed enforceable and valid. The "Effective Date" of this Agreement is the date on which the last of the parties executed this Agreement. Each warranty, representation and promise herein made survives the termination of this agreement. The headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement. The Parties acknowledge that each party and its counsel have reviewed this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement or any amendments, schedules or exhibits thereto. This Agreement may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original, and all such counterparts shall together constitute but one and the same instrument. Electronic signatures or facsimiles of signatures on documents shall be deemed valid and shall have the same effect as an original signature. A lack of initials completed by either party on each page and paragraph of this agreement does not indicate that the page or paragraph should be disregarded in any way. All items in this contract are in full force and effect regardless of initial boxes being fully completed.

The undersigned Client agrees that they have read, understand, acknowledge receipt of and have the full authority to execute this legally binding agreement personally and for any organization they represent or will represent. IN WITNESS WHEREOF, the parties have executed this agreement as of the date(s) below.
The Jackson County School District Standard Contract Addendum attached hereto as Exhibit "B" is hereby incorporated into the Agreement between the parties.

Client: ☒_____ *Print:*_____ *Date:*_____

Client: ☒_____ *Print:*_____ *Date:*_____

Company: ☒_____ *Print:*_____ *Date:*_____

EXHIBIT A
RULES, REGULATIONS AND POLICIES
YELLOWHAMMER HOSPITALITY
(Updated February 1, 2024)

1. Usage: Rental use will be limited exclusively to specific Venue Facility or areas identified in the Agreement, site plans, and floor plans provided by the Company. The Event is not open to the public and all attendees must be invited and are considered private guests of Client. Venue Facility usage must be limited to the activities listed in this Agreement, at Company's discretion. The number of expected guests indicated in the Agreement must be stated and adhered to. Company takes no responsibility for personal effects and possessions stolen, left or lost on premises (including any parking areas) during or after the Event. Directives from Company's representatives at the Event are final and Company maintains the right to deny entry to any guest or vendor the Company believes is inappropriate in its sole discretion. No animals allowed, except actual service animals (i.e. guide dogs) without prior written approval by the Company. Moving or rearranging fixtures, furnishings, furniture or other items on the property are strictly prohibited without prior written approval by the Company.

2. Payments: All payments due for venue facility usage under this Agreement must be paid in full at least 45 days before the Event Date. Additionally, Client must provide all necessary insurance under this Agreement, naming Company as additional insured, at least 45 days before the Event Date. Credit Card payments are subject to an additional 3.5% credit card service fee. Any damages resulting from the Event, decoration, setup, takedown or clean up of the event will be charged to the Client. Client authorizes to charge the card on file for any such damages or fees in addition to any applicable credit card service fees.

3. Third Party Vendors: All vendors (catering, bartending, etc) used for the Event must have appropriate licensing and insurance along with prior approval by the Company. The Client must provide the Company a list of vendors that will be used at least 45 days prior to the Event along with their applicable license(s) and insurance. Company reserves the right to require use of specific vendors or deny access to specific vendors in its sole discretion. Ice is not included at any of the Venue Facilities.

4. Parking: (The Hallet-Irby House) No private parking is available or included. Street parking is on a first come first served basis and is available to the public. (The Venue at Oak & Fountain) Private parking on site is available in designated parking areas only. (The Courtyard on Dauphin) Private parking is not included in the venue rental price unless indicated. Paid adjacent lot is available for rental. Street parking is on a first come first served basis and is available to the public.

5. Decoration: Company desires to ensure every Event is a special and welcoming experience, therefore every effort will be made to allow Client to prepare decorations reflecting their creative requirements. Unless otherwise agreed in writing in advance, Client should not rearrange and/or move any furnishings, including artwork, lighting, antiques, tables, or seating without assistance of Company Staff. No nails, screws, staples, or penetrating items should be used on our walls, brick or fine wood. Any tape or gummed backing materials must be properly removed. No stickers of any kind will be allowed on the walls, floors, ceiling, or windows. Only painters tape may be used on walls; no tacks or nails may be used on building walls.

6. Cleaning: The Venue Facility will be in a clean condition before the Event. All trash must be collected, properly bagged, and removed by the Client or its vendors and the Venue Facility left in tidy condition. All rental equipment and other items of the Client or the Event must be removed by the Vacate Time herein or additional fees will apply. There will be an additional cleaning fee of $250 plus expenses if the Venue Facility is left in an untidy manner, or items not picked up by the Client and/or its vendors. The Venue Facility and associated rooms must be vacated by the agreed upon ending time of the Event indicated herein.

7. Marketing: Should the Company be engaged in the promotion or co-production of the Event, Company must approve all marketing messages and public communications before dissemination. The Company may provide professionally created images and logos for promotional needs. Company reserves the right to take pictures/video of the Event and its guests and use them for its marketing and promotional purposes at its discretion.

8. Other: No propane gas tanks, candles or other open flame devices may be used without prior written approval by the Company. No confetti, rose petals, rice, glitter or other like objects are allowed for decorating or for throwing. An additional cleaning fee will be assessed at Company's discretion if such items are used.

ALCOHOL POLICIES

1. Any service and consumption of alcohol at Venue Facility is permitted only upon Company's prior express written consent (which consent may be withheld or revoked at the sole discretion of Company) and compliance with Alabama law, Mobile County ordinances, City of Mobile ordinances and this Agreement.

2. Only appropriately licensed and insured bartenders/caterers approved by Company, at Company's sole discretion, will be allowed to serve or distribute alcohol at the Event and must provide proof of licensure and insurance to Company at least forty-five (45) days before the scheduled Event Date. Vendors serving alcohol at the Event must maintain commercial liability insurance to meet any obligations under this Agreement, including without limitation, general liability with host liquor coverage, automotive liability, and workers compensation at the sole discretion of Company with Company being added as an additional insured on the aforementioned insurance.

3. Client agrees, along with its guests and vendors, to comply with all applicable laws and rules as well as all rules and regulations of the Company regarding alcohol and illegal drugs. Client expressly agree to assume all liability and indemnify Company, its directors, officers, employees, affiliates (including but not limited to 751 Capital Partners LLC, Irby Holdings LLC, Warrior Operations LLC, PROPTEK LLC and THSCM Holdings LLC), subsidiaries, assigns, agents and Yellowhammer Hospitality LLC (collectively "Indemnified Parties") from any claim for damages arising from Client (including Client's guests, vendors, or agents) serving or consuming alcoholic beverages during or relating to Client's Event. Illegal drugs are strictly prohibited on Company property and the Venue Facility at all times without exception. Client expressly agrees to assume all liability and indemnify Company and the Indemnified Parties from any claim arising from Client (including

Client's guests, vendors, or agents) serving or consuming illegal drugs during or relating to Client's Event.

4. No one in the Event Facility (inside or outside) under the age of 21 may consume, possess or be intoxicated before, during or after the Event.

5. Any violation of any of these policies will result in immediate expulsion from the Venue Facility of Client, including its guests and vendors, at the sole discretion of Company, with no refunds and any additional expenses charged to Client.

Client has read, understood and agrees to comply with all of the Rules, Regulations and Policies contained herein including all Alcohol Policies. All rules, regulations and policies also apply to all guests and vendors of the Event with the Client ultimately responsible for compliance.

Client: ☒_____ *Print:*_____ *Date:*_____

Client: ☒_____ *Print:*_____ *Date:*_____

EXHIBIT "B"

JACKSON COUNTY SCHOOL DISTRICT
STANDARD CONTRACT ADDENDUM

WHEREAS East Central High School is a part of the Jackson County School District (hereafter "JCSD"), a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with terms and/or provisions contrary to or prohibited by Mississippi Law.

NOW, therefore, in consideration of the mutual benefit to both parties, the undersigned contracting party, Yellowhammer Hospitality, LLC does hereby agree to the following standard terms, conditions and provisions of the Jackson County School District Standard Contract Addendum, and the same are hereby adopted and incorporated into, and shall apply to the Agreement between the Jackson County School District and Yellowhammer Hospitality, LLC regarding rental of the Courtyard on Dauphin facility for the East Central High School Prom on March 20, 2027, as follows:

1. Term/No Automatic Renewal: There shall be no automatic renewals. Any extension or renewal of the agreement between the parties is subject to approval by the Board of Education of the Jackson County School District and shall be subject to the terms of this addendum. Further, terms and provisions to the contrary notwithstanding, absent specific statutory authority, no contract can be entered into that binds a successor JCSD Board of Education.

2. Governing Law/Venue/Exclusive Jurisdiction: Mississippi law shall govern the interpretation of the agreement between the parties and any dispute that may arise between the parties. The State and Federal Courts with jurisdiction over Jackson County, Mississippi shall have exclusive jurisdiction of any dispute between the parties and the venue of said disputes shall be in Jackson County, Mississippi or the Federal Courts of the Southern District, Southern Division of Mississippi as the case may be. Further, any entity or business which contracts with the JCSD submits to the personal jurisdiction of the State or Federal Courts having jurisdiction over Jackson County, Mississippi.

3. Indemnity: The JCSD shall not be subject to the terms of any provision or term in the contract requiring it to defend or indemnify or hold harmless any entity or party to the contract, or any other party, and shall not be liable under any scenario for the other party's legal fees.

4. No waiver of Warranties: Notwithstanding any provisions to the contrary, any contract provision seeking to limit the JCSD's recovery resulting from the breach of any applicable warranties whether expressed, implied or common law, shall be of no force or effect. JCSD does not make any warranty, and any provision stating or implying that JCSD is making a warranty shall have no force or effect.

5. No Waiver of Damages: Notwithstanding any provision to the contrary that may be found in the contract, supplemental terms or terms of use that may be referenced therein, and solely to the extent necessary to comply with Mississippi law, any provision seeking to limit and/or waive the recovery by the JCSD of any type of damages, including but not limited to consequential, special and/or punitive damages shall be of no force and effect. Further, solely to the extent necessary to comply with Mississippi law, any provision seeking to limit damages of the contracting party to the contract price or some other amount shall be of no force and effect.

6. Arbitration: The JCSD shall not be subject to the terms of any provision contained in the contract, supplemental terms or terms of use that would require the JCSD to submit the resolution of a dispute to binding arbitration and that any such term or provision requiring the same shall be deemed to be of no force or effect.

7. No Waiver of the Right of Trial by Jury: Notwithstanding any provision to the contrary, any provision seeking a waiver by the JCSD to its right to a jury trial as to any aspect of a dispute between the parties hereto shall be of no force or effect.

8. No Waiver or Statute of Limitations: Notwithstanding any provision to the contrary, any provision seeking to limit or modify a statute of limitation or limiting the time for JCSD to pursue legal action or for any purpose shall be of no force and effect.

9. No Waiver of Limitation of Rights or Remedies Under the Uniform Commercial Code: Notwithstanding any provision and/or language of the contract to the contrary, any provision seeking a waiver or to limit any applicable rights and/or remedies of the JCSD under the Uniform Commercial Code shall be of no force and effect.

10. Payments to Contractor: JCSD will deliver payments to Contractor no later than forty-five (45) days after receipt of invoice and receipt, inspection and approval of Contractor's products/services. Any provision that requires JCSD pay the contractor sooner are deleted. Any provision that requires JCSD pay Contractor any late charges shall have no force or effect.

11. Confidentiality: JCSD is subject to the Mississippi Public Records Act and the Mississippi Accountability and Transparency Act of 2008, and any provision requiring confidentiality in violation of the public records law shall have no force or effect.

12. Availability of Funding: The continuance of any JCSD contract is based on the availability of funds. Should there be no funds available for any succeeding funding period; the contract will be cancelled as of the end of the funding period with no further obligation on the part of JCSD. This contract is cancellable with thirty (30) days' notice to the vender at the end of the fiscal period in the event funds are not appropriated by the funding authority.

13. Conflict of Terms: To the extent there is a conflict between the terms of this addendum and contracting party's contract document and/or documents, the terms of this addendum will control. Upon expiration or termination of this contract, the terms of this addendum shall survive and will apply with respect to any dispute that may exist between the parties.

14. Amendment: Even if not specifically provided for herein, the terms, conditions and provisions of Agreement between the parties regarding rental of the Courtyard on Dauphin for the East Central High School Prom on March 20, 2027 including Exhibit A, as well any other attendant document and/or documents made a part of the agreement between the parties are hereby amended and modified, where necessary and applicable and to the extent necessary to comply with Mississippi law as set forth in the Mississippi Code of 1972, as amended, and as interpreted by the Mississippi Attorney General and the Mississippi Supreme Court.

Additional Terms and Provisions:

15. Any provision requiring JCSD to name the contractor as an additional insured is deleted. Any provision requiring JCSD to purchase insurance coverage beyond the coverage afforded JCSD pursuant to the Mississippi Tort Claims Act is deleted.

16. Neither party may assign its rights or delegate its duties under the contract without the prior written consent of the other party, which shall not be unreasonably withheld.

17. Any references to JCSD waiving any cause of action it may have against Contractor or any other party as a result of Contractor's breach of the contract, or Contractor's own negligence or willful misconduct or the negligence or willful misconduct of Contractor's employees or agents are deleted.

18. JCSD does not agree to pay extra compensation, fees, or allowances after service rendered or contract made, or for any payment not authorized by law, including liquidated damages. JCSD does not agree to expend public funds for goods and/or services not received.

19. JCSD does not waive its sovereign immunity or any Constitutional Eleventh (11th) Amendment immunity to which it may be entitled.

Yellowhammer Hospitality, LLC:	Jackson County School District:
Ellen Thomas	
NAME & TITLE (SIGNED)	NAME & TITLE (SIGNED)
Ellen Thomas	
NAME & TITLE (PRINT)	NAME & TITLE (PRINT)
8/20/26	
(DATE)	(DATE)

MISSISSIPPI COAST
Coliseum & Convention Center

2350 Beach Boulevard
Biloxi, Mississippi 39531

Phone: 228-594-3700
Fax: 228-594-3812
www.mscoastcoliseum.com

August 26, 2026

East Central High School
Dr. Jaimie Tiblier
5500 Hurley-Wade Road
Moss Point, Mississippi 39562

Dear Dr. Tiblier,

The staff of the Mississippi Coast Coliseum and Convention Center is awaiting the opportunity to host the **East Central High School Graduation** event in our facility May 20, 2027.

We have enclosed a copy of your contract which will give you the cost breakdown for your event as well as our Exhibit Policies (if applicable) and General Conditions of Contract. Please sign and return one copy of the contract. A deposit in the amount of $2,000.00 is required with signed contract. Please note ID #9323 on all payments.

This contract is not considered legal and binding without proper execution, which includes signatures of both parties and any deposit required by **September 18, 2026**. Please note "release of space" date indicated on the contract.

A Certificate of Insurance is required with a minimum of $2,000,000 in general liability coverage and will be due **April 19, 2027** unless otherwise stated on page one.

We are all looking forward to working with you on your event. If you should have any questions, please do not hesitate to contact me.

Sincerely,

Carmen St. Clair
Sales Manager

MISSISSIPPI COAST
Coliseum & Convention Center

2350 Beach Boulevard
Biloxi, Mississippi 39531

Phone: 228-594-3700
Fax: 228-594-3812
www.mscoastcoliseum.com
www.mscoastconventioncenter.com

CONTRACT

TODAY'S DATE: 08/26/26
EVENT ID: 9323
SALES CONTACT: Carmen St. Clair
SALES CONTACT EMAIL: cst.clair@mscoastcc.com

NAME OF EVENT: East Central High School Graduation
EVENT DATE: 05/20/27
MOVE IN DATE: 05/20/27 **MOVE OUT DATE:** 05/20/27
GROUP COMPANY NAME: **East Central High School**
LICENSEE/REPRESENTATIVE: Dr. Jaimie Tiblier
PLANNER'S NAME: Christin Burlison
ADDRESS: 5500 Hurley-Wade Road
CITY: Moss Point **STATE:** Mississippi **ZIP:** 39562
PHONE: (228) 283-3120 **FAX:**
EMAIL: jtj4214@jcsd.ms **ALT PHONE:** 228-990-1691

DEPOSIT AND PAYMENT SCHEDULE

FACILITY RENTAL: **$5,500.00** **SET UP FEE:** **$2,000.00**

SPACE WILL BE RELEASED IF SIGNED CONTRACT AND DEPOSIT ARE NOT RECEIVED IN ACCORDANCE WITH THE FOLLOWING SCHEDULE:

Signed Contract Due: 09/18/26 **Deposit Amount Due: $2,000.00**

Remaining balance to be direct billed after the event with payment due 30 days from billing date.

GENERAL LIABILITY CERTIFICATE OF INSURANCE WITH MCCC NAMED AS ADDITIONAL INSURED IS REQUIRED 30 DAYS PRIOR TO EVENT:

Insurance Due Date: **04/19/27**

MCCC EVENT PROMOTION **PUBLISH EVENT TO MCCCC WEBSITE CALENDAR: Yes**

PUBLIC EVENT: No **EVENT WEB ADDRESS:**

MARQUEE MESSAGE: Welcome East Central High School Graduation 05/20/27

ADDITIONAL MEETING REQUIREMENTS OR DELETION/CHANGES TO THE FOLLOWING MAY RESULT IN AN ADJUSTMENT TO RENTAL AND/OR LABOR COSTS. FEES FOR ADDITIONAL SERVICES REQUIRED WILL BE DETERMINED AT TIME OF ORDER. ANY CHANGES TO SET UP, ONCE THE FACILITY HAS BEEN SET ACCORDING TO THE LICENSEE'S PRIOR INSTRUCTIONS, MAY RESULT IN AN ADDITIONAL LABOR CHARGE TO BE DETERMINED AT THE TIME OF REQUEST AND WHICH WILL REQUIRE SIGNATURE OF LICENSEE. LABOR RATES ARE BASED PER HOUR WITH A 4-HOUR MINIMUM PER PERSON. SEE RATE SHEETS FOR ADDITIONAL SERVICE AND EQUIPMENT PRICING.

LOCATION AND RATE SCHEDULE

FACILITY RENTAL INCLUDES TABLES, CHAIRS, 12' X 24' STAGING AND TWO (2) SETS OF STAIRS. THIS DOES NOT INCLUDE VENDORS TABLES AND CHAIRS.

EVENT DAYS:	**1**	**PREVIOUSLY HELD:**	No
PARKING FEE:	Current parking fees at the time of event will apply	**FACILITY FEE:**	N/A
EVENT PARAMETER:	**Arena; Hall C & South Arcade Lobby**		

FACILITY RENTAL AND SET UP FEE

See accompanying Schedule of Events for list of facilities rented and associated set-up fees, and updated Policies and Procedures.

GENERAL CONDITIONS OF CONTRACT- NON-COMMERCIAL CATEGORY

The Mississippi Coast Coliseum Commission, by its duly authorized representative, and by **East Central High School, Dr. Jaimie Tiblier,** its duly authorized representative, hereby agree that the following general conditions shall be applicable to the following described EVENT: **East Central High School Graduation**.
Herein, the parties hereto agree as follows:

1. DEFINITIONS:

A. "COMMISSION" shall mean the Mississippi Coast Coliseum Commission and its individual Members, Directors, and Officers responsible for the management of the Mississippi Coast Coliseum, including the Executive Director, his employees, staff, agents, servants, designees and assigns (hereinafter the "Coliseum" or "MCC").

B. "EXECUTIVE DIRECTOR" shall refer to the EXECUTIVE DIRECTOR of the Mississippi Coast Coliseum and Convention Center, including his/her employees, agents, servants and employed designees.

C. "LICENSEE" shall refer to the person, firm, partnership, corporation or other legal entity, other than the COMMISSION, who is a signatory party to this agreement, and shall also refer to the officers, employees, agents, attractions, entertainers, contractors, sub-contractors, sub-licensees, designees and invitees of the aforesaid signatory party.

D. "FACILITIES" shall mean those portions of the complex known as the Mississippi Coast Coliseum and Convention Center, together with its banquet hall, exhibit hall, meeting rooms, and grounds, which are designated for use by LICENSEE as per attached CONTRACT.

E. "EVENT" shall mean the purpose or purposes and/or the EVENT for which FACILITIES shall be used and occupied.

F. "REIMBURSABLE EXPENSES" shall mean the cost and expenses incurred by COMMISSION for such personnel, services and equipment as are specifically requested by LICENSEE to accommodate the EVENT and occupancy and use of the FACILITIES.

G. "CONCESSIONAIRE-CATERER" shall refer to the COMMISSION'S contractor for catering, concessions and merchandise.

H. "CONTRACT" shall mean the document containing all the specifics of the EVENT, including but not limited to date, space, rental **and labor fees, times, additional services required, deposit and payment method.**

I. "AGENDA AND RATE SCHEDULE" shall refer to that documentation listing usage of the FACILITIES by LICENSEE by date, time, size and setup, and showing the contracted rental rate and labor fee thereof.

2. DESCRIPTION OF PORTION OF FACILITIES TO BE USED AND OCCUPIED: **COMMISSION** hereby grants to LICENSEE and LICENSEE hereby accepts a license to occupy and use, subject to all the terms and conditions listed the designated portions as listed on agenda and rate schedule CONTRACT and/or the CONTRACT. The **COMMISSION** assigns appropriate function space to accommodate each function based on set-up attendance as outlined in this contract. It will be the sole right and discretion of the **COMMISSION** to reassign space if the original space designated is unavailable due to repairs or inappropriate to the function set-up, attendance, or other unforeseen reasons to accommodate the best interests of all organizations within the **COMMISSION**. However, the **COMMISSION** cannot guarantee ideal space will be available to accommodate increases in attendance or space intensive set-ups not communicated at the contract origination. A firm and detailed schedule must be furnished to Convention Services Coordinator no later than two (2) months before the program. Licensee must sign Event Order (EO) and return to Convention Services Coordinator no later than thirty (30) days prior to the event. The EO will become a legal and binding document to this CONTRACT.

3. DEPOSIT-PAYMENT AND SETTLEMENT: LICENSEE shall pay a deposit by the date indicated on the CONTRACT, in the amount which shall have been predetermined by **COMMISSION** at the issuance of CONTRACT. That amount shall be listed on the CONTRACT. Failure to make the deposit by the date indicated on the CONTRACT may, at the discretion of the Executive Director, result in the CONTRACT being cancelled. Any outstanding balance is due to **COMMISSION** within thirty (30) days of receipt of SETTLEMENT. All unpaid charges not paid within thirty (30) days will be subject to interest accruing at the rate of 1½% per month until paid. A convenience fee of 3% ($3 minimum) will be charged on all credit card payments. This fee will be in addition to the payment amount. Unless otherwise indicated on the CONTRACT, the balance of all REIMBURSABLE EXPENSES shall be paid by the LICENSEE to the **COMMISSION** within 30 days of billing date.

4. DEFAULT/CANCELLATION: The entire deposit shall be forfeited if the LICENSEE cancels this CONTRACT later than one (1) year prior to the first day of the EVENT. In the event the **COMMISSION** cannot carry out the performance of this CONTRACT, in its entirety and must cancel the CONTRACT due to labor troubles, disputes, strikes, accidents, governmental (federal, state and municipal) regulation of, or restrictions upon travel or transportation, non-availability of supplies, riots, national emergencies, acts of God and other causes whether enumerated herein or not, which are beyond the reasonable control of the **COMMISSION**, a full refund shall be granted the LICENSEE of all monies the LICENSEE has paid on the CONTRACT up until the time of cancellation.

5. INDEMNITY: Licensee hereby agrees to indemnify and hold harmless the **COMMISSION** and the Executive Director against any and all claims or demands of liability for damages, injury, or national pandemic crisis, including but not limited to the amount of any judgment, settlement, costs, or attorney's fees incurred in defense of any such claim, arising out of or under state or federal law, by reason of any negligence or failure to exercise reasonable care, in whole or in part, by the Licensee in the operation of its undertaking under this Agreement during this Event.

Licensee shall not be responsible or liable for claims of injury or damages that do not arise out of their negligence or failure to exercise reasonable care and which are attributable to the negligence of the **COMMISSION** or Executive Director.

Further, to the extent permitted by Mississippi law, the **COMMISSION** shall defend, indemnify and hold Licensee harmless against any claim, demand or cause of action arising out of the negligence of the Commission or Executive Director in their operations or undertaking during this event.

6. INSURANCE: LICENSEE shall procure and furnish to the COMMISSION at least Thirty (30) days prior to move in date, at its sole cost and expense, a satisfactory policy of general public liability insurance in the amount of: 1 million per person/2 million per occurrence, purchased for this Event naming the COMMISSION and the Executive Director as *"additional insureds,"* and affording insurance coverage to the COMMISSION and Executive Director co extensive with that purchased and provided to Licensee by the insuring carrier. The policy provided herein by licensee shall not be endorsed to limit the availability of general liability coverage to the **COMMISSION** or Executive Director to the actions or conduct of the Licensees only, but shall include any and all actions, conduct and undertaking of the Commission and the Executive Director in their responsibilities in facilitating this Event under this Agreement, except for willful, intentional or grossly negligent conduct. This obligation does not require that the Licensee procure insurance or name the **COMMISSION** or Executive Director as *"additional insureds"* for actions, conduct or insure the facilities, including the structural integrity of the facility, that are not directly connected with sponsoring or enabling this event, but will include coverage for claims or losses sustained by reason of injury or damage to, by or from a patron as a consequence of their attendance or participation in the Event sponsored by Licensee. Licensee shall be responsible and shall procure liability and/or workers compensation insurance coverage for its own employees or those retained or supervised by it, and shall indemnify, defend and hold harmless the **COMMISSION** or Executive Director against any and all claims , demands or causes of action arising out of any injury or damage whatsoever to Licensee's agents, servants, employees, designees, contractors, subcontractors, guests and those for whom Licensee supervises, directs or controls. To the extent that Licensee fails to procure the necessary insurance provided by this paragraph, the **COMMISSION**, at its sole option and discretion, retains the right to purchase the necessary and compliant insurance products and charge Licensee for the cost of the insurance, either by a direct bill or by retaining any funds to which Licensee may be entitled under this agreement, or at its sole discretion and option, the **COMMISSION** may cancel the Event. The provisions of this paragraph may be waived, but only in writing, at the discretion of the Executive Director but are otherwise a substantial and a material part of this agreement. ____ _____ **(Initial Here)**

Specific Legal Authority authorizing the promulgation of Rule: This Regulation is promulgated by the Commissioner of Insurance pursuant to the authority granted to him by Miss. Code Ann. §§ 83-5-17; 83-5-29 through 83-5-51; and 83-17-1 through 83-17-89 (Rev. 2001); Mississippi Department of Insurance Regulation No. 88-101.

7. CONCESSIONS/CATERING: All food, beverage, water, and food table linen services are to be contracted through the **COMMISSION'S** CONCESSIONAIRE/CATERER **Levy Convention Centers**. Absolutely no outside food or beverage is allowed inside the facility. As a facility rule, a food and beverage minimum must be met in accordance with **Levy Convention Centers** contract. The LICENSEE will enter into a separate contract with **Levy Convention Centers**. LICENSEE is responsible for all minimums set forth with **Levy Convention Centers**. LICENSEE shall not place or operate any vending machine, coin operated music playing devices or coin operated games at/or/in the facilities without the advance written consent of EXECUTIVE DIRECTOR. ____ **(Initial Here)**

8. **AUDIO-VISUAL (A/V): COMMISSION's** on-site Audio-Visual features state-of-the-art equipment and trained technicians. It is the policy of **COMMISSION** that all audio-visual rentals are made through your Event Coordinator. Outside audio-visual equipment is not permitted, except when approved by **COMMISSION.** Should outside audio-visual be approved, vendors and their subcontractors must meet the **COMMISSION** insurance requirements and policies. Additional usage and service fees may apply. Equipment cancellations must be reported to the Event Coordinator at least seventy-two hours prior to time equipment is needed to avoid a one-day rental fee for each piece of equipment cancelled.

9. **PERSONNEL SERVICES AND EQUIPMENT:**

LICENSEE hereby authorizes **COMMISSION** to provide at **LICENSEE**'S cost and expense, such personnel, services and equipment that will be outlined in the Event Order. **COMMISSION** shall have the right to refuse any personnel, services and equipment which **LICENSEE** may propose to provide itself, and to provide such personnel, services and equipment on **LICENSEE**'S behalf and at **LICENSEE**'S cost and expense. It is the policy of **COMMISSION** to employ in-house staff or subcontractors or labor providers specifically trained as stagehands, technical equipment operators, event services personnel, etc. MCCC Executive Director, at his sole discretion may require one EMT and a minimum of three security guards at the expense of Licensee for all events promoted for or patronized by individuals under the age of 18.

10. **EXHIBITOR EVENTS**: Utility boxes are to be opened and operated by **COMMISSION** staff only. Vendors must use loading docks for all loading and unloading. Vendors entering and exiting through lobby areas is prohibited. **COMMISSION** does not provide cleaning of individual booths, emptying small trash cans inside booths, or vacuuming aisle carpets. **COMMISSION** will not provide major cleaning to non-carpeted areas of floor show except to make sure they are cleaned prior to show opening. Dumpsters, electrical, security and any other required labor or equipment for the event will be at the expense of LICENSEE.

11. **PARKING**: There will be a parking fee per car collected during event dates. COMMISSION will collect and retain all fees and also retains the right to control all parking **FACILITIES.** A maximum of 10 (ten) parking passes will be offered to your staff. In the event that parking fees are not charged, client may be charged for parking lot security guards based on the number of attendees. Number of guards and rates will be determined prior to move-in.

12. **SALES TAX NOTICE**: The Department of Revenue requires promoters that book events with the COMMISSION that include sales by promoter or third party vendors to register with the Biloxi office of the MS Department of Revenue prior to the scheduled event. Once the registration is completed, proof of the registration should be provided to **COMMISSION** prior to the event date. INFORMATION AND REGISTRAION PACKET IS INCLUDED WITH CONTRACT.

13. **ADVERTISEMENTS:** LICENSEE will not post or exhibit signs, advertisements, show bills, lithographs, posters or cards of any description on any part of said building without EXECUTIVE DIRECTOR'S prior written approval.

14. **CONTROL OF THE FACILITIES**: All duly authorized representatives of **COMMISSION** shall have the right to enter the FACILITIES and all parts thereof at all times for the necessary performance of their duties.

LICENSEE shall be responsible for the orderly conduct of all its employees, agents, contractors, designees, and invitees who may be at or in the FACILITIES during the license period. **COMMISSION** reserves the right to eject or cause to be ejected from the FACILITIES any person or persons whose conduct is unlawful or otherwise objectionable, or presents a threat to the safety and well-being of others lawfully occupying the facility. In addition, **COMMISSION** shall have the right to make announcements at any time during the EVENT in the interest of public safety, crowd control and compliance with rules, regulations, laws, etc.

15. **OBSERVANCE OF LAW**: LICENSEE shall not engage, or permit any activity, which may directly or indirectly cause physical damage to the FACILITY or attract or generate derision to **COMMISSION**. LICENSEE shall observe and obey all Federal, State and Local laws, ordinances, regulations, and rules which may be applicable to LICENSEE and its occupancy and use of the FACILITIES. LICENSEE will obtain and maintain any and all required permits and licenses.

16. **UTILITIES**: **COMMISSION** shall provide and maintain the necessary utility and service connections including water, electricity, sewage disposal, heat and air conditioning at the designated portion of the FACILITIES for the EVENT. The costs and expenses incurred by **COMMISSION** in providing any special or additional plumbing, electrical, carpentry or facility alterations or additions as may be required by Licensee, shall be assessed to LICENSEE as a REIMBURSABLE EXPENSE. **COMMISSION** does not warrant against interruption in or failure of such utility connections and services, and **COMMISSION** shall not be liable to LICENSEE for any loss, damage, cost or expenses, which may result from any such interruption or failure, except to the extent arising out of any negligence or willful misconduct of **COMMISSION**, its employees, its representatives.

17. **DANGEROUS MATERIALS**: LICENSEE shall not, without the advance written consent of the EXECUTIVE DIRECTOR, install, utilize or operate any engine or motor machinery in the Facility during this Event, or use any flammable, toxic or explosive items on the property of the **COMMISSION** without the express knowledge and written consent of the Executive Director. LICENSEE agrees that all decorative materials used in the facility will be flame-proof and not attached to walls, floors, ceilings or facility fixtures, and that all questions of safety will be resolved to the EXECUTIVE DIRECTOR'S satisfaction.

18. OCCUPANCY INTERRUPTION: If the FACILITIES or any part thereof shall be destroyed or damaged, or if any casualty or unforeseen occurrence shall render the FACILITIES or any part thereof unusable and thereby render the fulfillment of this CONTRACT impractical or impossible, EITHER PARTY shall not in any way be held liable or responsible to the OTHER PARTY for any damage caused to him/her. If said FACILITIES shall be destroyed or damaged after the commencement of the EVENT, rendering the fulfillment of this CONTRACT by **COMMISSION** impossible or impractical, then this CONTRACT shall be terminated, and LICENSEE shall pay rental for use of said designated FACILITIES only up to the time of such termination, at the rate specified, and the LICENSEE waives any claim for damages or compensation should this CONTRACT so terminate.

19. SCHEDULING: Unless **COMMISSION** and **LICENSEE** agree otherwise in advance in writing, **COMMISSION** shall be privileged to schedule other similar **EVENT**S during, before and after the **EVENT** without notice to **LICENSEE**. **LICENSEE** acknowledges that **COMMISSION** will make available for use by others such portions and areas and **FACILITIES** of the Mississippi Coast Coliseum and Convention Center that are not designated in **CONTRACT**, providing such use does not unreasonably interfere with **LICENSEE'S EVENT**.

20. SURRENDER, DAMAGE-REMOVAL OF PROPERTY: The FACILITIES identified in Paragraph 2 shall, at the termination of this license, be returned to **COMMISSION** in as good as condition as same were in when LICENSEE began its operations under this agreement, and if any portion or portions of said FACILITIES are damaged, destroyed, or anything above and beyond general cleaning (i.e.: Balloons, confetti, glitter, or bodily fluids) through negligence of LICENSEE, including its guests or patrons, the same shall be replaced, or repaired or restored or compensated for by the LICENSEE to the complete satisfaction of the **COMMISSION** before the termination of this License. In the event the LICENSEE fails to vacate said premises within the time limits established in the agenda and rate schedule CONTRACT, the LICENSEE shall be obligated to pay additional rental of the space equal to ½ of the posted daily rental for that space; said determination to be made by EXECUTIVE DIRECTOR. LICENSEE must have EXECUTIVE DIRECTOR'S approval for extension of any time limits beyond those established in the agenda and rate schedule.

21. WRITTEN/VERBAL MATERIALS: The **COMMISSION** shall approve the written and/or verbal use of the FACILITIES' name and/or logo on all materials, advertisement, printed material, and no form or likeness commonly associated with the Mississippi Coast Coliseum and Convention Center, including the images thereof, will be commercially utilized by Licensee except by permission of the **COMMISSION** or Executive Director.

22. NOTICES AND CONSENTS: All notices and all consents required of **COMMISSION** or LICENSEE shall be in writing and shall be given or made by U.S. registered or certified mail addressed to **COMMISSION** as follows:

Mississippi Coast Coliseum and Convention Center
2350 Beach Blvd. Biloxi, MS 39531

to LICENSEE as follows:

East Central High School
Dr. Jaimie Tiblier
5500 Hurley-Wade Road
Moss Point, Mississippi 39562

23. Any notice or consent so sent shall be deemed to have been given on the date same was deposited in the U.S. Mail as registered or certified matter. In addition, such consents to be given by **COMMISSION** shall not be deemed enforceable unless signed by the EXECUTIVE DIRECTOR.

PARTIAL INVALIDITY: If any term, covenant or condition of CONTRACT or general conditions or the application thereof to any person or circumstances shall, at any time or to any extent, be invalid or unenforceable, the remainder of same shall not be affected, and each term or condition of same shall be valid and enforceable to the fullest extent permitted by law.

Time is of the essence in the performance of this agreement.

This agreement shall be construed under the provisions of Mississippi law and the parties agree that the exclusive venue for any litigation, action, or proceeding regarding this agreement shall lie in the state courts of the Second Judicial District of Harrison County, Mississippi.

This agreement constitutes the entire agreement of the parties and all prior understandings, agreements or negotiations, unless contained herein, are void.

This agreement may not be amended or modified in any way except in writing and executed by all parties hereto.

IN WITNESS WHEREOF, the parties have made their assent to the above and foregoing conditions on the respective dates below each signature.

Mississippi Coast Coliseum Commission

By: _____
Executive Director

Date: _____

Reviewed By: _____

Countersigned contract will be signed and returned to Licensee.

East Central High School

By: _____
Licensee

Signature: _____

Title: _____

Date: _____

MISSISSIPPI COAST
Coliseum & Convention Center

2027 High School Graduation Policies & Procedures

To help ensure the safety of all graduates, guests, faculty, and staff, the following policies will be in effect for all 2027 High School Graduation ceremonies held at the Mississippi Coast Coliseum & Convention Center. These are updated policies. All other existing requirements remain in effect.

Safety & Security

Clear Bag Policy

All guests, graduates, and faculty must comply with the MCCCC Clear Bag Policy.

- Each guest may bring one (1) clear bag no larger than 12" × 12".
- Diaper bags and medically necessary bags are permitted.
- All bags, including approved bags, are subject to inspection by MCCC staff or security personnel upon entry.

Law Enforcement

The following security staffing is required for each graduation ceremony:

- No less than four (4) Harrison County Sheriff's Officers. In addition to the SROs.
- Officers will be scheduled 30 minutes prior to doors opening and will remain on site until the ceremony has concluded and the majority of guests have exited the property.

Rehearsals

Morning student rehearsals will **not** be permitted unless the school agrees to order the following personnel through MCCC:

- One (1) EMT
- One (1) Harrison County Sheriff's Officer
- Two (2) Swetman T-Shirt Security Guards

Audio/Visual Equipment

MCCC equipment may not be operated by outside personnel.

- All audio, visual, and video equipment must be operated by MCCC-appointed staff.

Client Name (Print): _____ **School:** _____

Client Signature: _____ **Date:** _____

MISSISSIPPI COAST
Coliseum & Convention Center

Venue Rental Proposal

Contract: **9323-01**
Contract Due: 09/18/26

Dr. Jaimie Tiblier
East Central High School
5500 Hurley-Wade Road
Moss Point, MS 39562

East Central High School Graduation (9323)

In/Out: Thu 05/20/27 07:00 AM / 11:59 PM
Start-End: Thu 05/20/27 07:00 AM - 09:00 PM

Bookings	Booked	Status	Amount
Arena	05/20/27 07:00 AM - 11:59 PM	Proposal	$4,000.00
Hall C & South Arcade Lobby	05/20/27 07:00 AM - 11:59 PM	Tentative	1,500.00
		Total Booking Charges:	**$5,500.00**

Services	Units	Rate	Amount
Arena Set Up Fee	1.00 RM	1,500.00 EA	$1,500.00
Hall C & South Arcade Lobby Set Up Fee	1.00 EA	500.00 EA	500.00
		Total Service Charges:	**$2,000.00**

Total Charges: $7,500.00

MISSISSIPPI COAST
Coliseum & Convention Center

Event Function Schedule

East Central High School Graduation (9323)

East Central High School
5500 Hurley-Wade Road
Moss Point, MS 39562

	Attendance: 4,000	**Space**
Thursday, May 20, 2027		
08:00 AM - 08:30 AM	Client Arrival for Rehearsal	Arena
09:00 AM - 11:00 AM	Graduate Rehearsal	Arena
05:00 PM - 05:00 PM	Arena Doors	Arena
05:00 PM - 06:00 PM	Graduates & Singer Arrival	Hall C & South Arcade Lobby
07:00 PM - 09:00 PM	Graduation Ceremony	Arena
09:00 PM - 11:00 PM	Move Out	Arena

Onsite Contact:
Chirstin Burlison

Jackson County School District

East Central Attendance Center

MATCHING GRANT APPLICATION

1. Statement of Need:	
A. Group Applying for Grant:	East Central Softball
B. School:	East Central High School & East Central Middle School
C. Who Benefits:	Softball Teams

2. Capital Project Design/Description:	
A. Goals and Objectives:	To address safety concerns at the dugouts
B. Participants:	HS & MS Softball Team
C. Capital Project:	Install New Handrails with padding & netting at Softball Dugouts
D. Project Management:	Donnie Wallace
E. Building Permit Documentation:	N/A

3. Project Resources:	
A. Timeline:	December 2026
B. Budget:	$3607.96
i. District:	$1803.98
ii. Group:	**$1803.98**
Addt'l District:	0
Addt'l Boosters	**0**
C. Matching Money Documentation:	$1803.98 Softball Booster Club Jared Porter

Athletic Director _____

Assistant Superintendent: _____

Superintendent: _____

JCSD Board of Education President: _____

Date: 09/08/2026

BSN SPORTS
PO Box 841393
Dallas, TX 75284-1393
Phone: 800-527-7510 Fax: 800-899-0149
Visit us at www.bsnsports.com

Quote

Cart #: 16363555
Purchase Order #: Dugout Rail Padding
Cart Name: East Central HS Softball
Quote Date: 08/26/2026
Quote Valid-to: 09/25/2026
Payment Terms: NT30
Ship Via:
Ordered By: Eddie Lofton

Contact Your Rep
Eddie Lofton Email:ELofton@bsnsports.com | Phone:601-408-6062

Sold to
1571755
EAST CENTRAL HIGH SCHOOL
5500 HURLEY WADE RD
MOSS POINT MS 39562
USA

Ship To
1571755
EAST CENTRAL HIGH SCHOOL
5500 HURLEY WADE RD
MOSS POINT MS 39562
USA

Payer
1571755
EAST CENTRAL HIGH SCHOOL
5500 HURLEY WADE RD
MOSS POINT MS 39562
USA

Item Description	Qty	Unit Price	Total
Square Dugout Rail Padding Item # - NSPCUSTOM	2 EA	$ 1,549.99	$ 3,099.98
#36 Knotted Netting Infills Item # - NSPCUSTOM	2 EA	$ 129.99	$ 259.98

Subtotal:	$3,359.96
Other:	$0.00
Freight:	$248.00
Sales Tax:	$0.00
Order Total:	$3,607.96
Payment/Credit Applied:	$0.00
Order Total:	**$3,607.96**

Color - Maroon
1" Square Wood Backed Dugout Rail Pads
Wrapped in 18oz Solid Vinyl w/ Metal Strapping
37' Top Rail Pad w/ 4' End Rail Pads
37' x 6" Bottom Rail Flat Pads
6" X 4' Vertical Flat Pads
#36 Knotted Netting Infills
37' X 4' cut to fit

BSN SPORTS Terms and Conditions apply to all of your orders with us and our affiliates. At any time, these terms and conditions can be found at www.bsnsports.com\terms

Merchants
& Marine Bank

P.O. Box 729
Pascagoula, MS 39568-0729

EAST CENTRAL GIRLS FAST PITCH
PO BOX 862
HURLEY MS 39555-0862

Statement Ending 07/31/2026

EAST CENTRAL GIRLS FAST PITCH

Account Number: XXXXXXX3615

Managing Your Accounts

Mailing Address	P.O. Box 729 Pascagoula, MS 39568-0729
24-HOUR ACCESS	228-934-1234 or 1-866-229-9415 (Toll Free)
CUSTOMER SERVICE	1-866-223-9512 (Toll Free)
Website	www.mandmbank.com

FRAUD TIP:

Please review your account activity regularly. Report any unauthorized or suspicious transactions immediately to Client Support at 228-762-3311 to help protect your account from fraudulent activity.

Summary of Accounts

Account Type	Account Number	Ending Balance
VENTURE CHECKING	XXXXXXX3615	$22,136.27

VENTURE CHECKING - XXXXXXX3615

Account Summary

Date	Description	Amount
07/01/2026	**Beginning Balance**	**$17,719.66**
	3 Credit(s) This Period	$5,077.81
	2 Debit(s) This Period	$661.20
07/31/2026	**Ending Balance**	**$22,136.27**

Interest Summary

Description	Amount
Interest Earned From 07/01/2026 Through 07/31/2026	
Annual Percentage Yield Earned	0.05%
Interest Days	31
Interest Earned	$0.81
Interest Paid This Period	$0.81
Interest Paid Year-to-Date	$7.06
Average Available Balance	$19,101.15

ECAC 2026-2027 Matching Grant

Starting Balance $35,000

July PO to Richardson Athletics-Baseball Field upgrades

District Amount $1901.93

Booster Amount $1901.93

Balance $33,098.07

July PO to Richardson Athletics & Hurley Hardware

District Amount $2385.78

Booster Amount $2385.78

Balance $30,712.29

August PO to Andy's Music

District Amount $4440.00

Booster Amount $4440.00

Balance $26,272.29

September PO to McNeese Properties

District Amount $9300.00

Booster Amount $9300.00

Balance $16,972.29

September PO to BSN

District Amount $1803.98

Booster Amount $1803.98

Balance $15,168.31

Jackson County School District

East Central Attendance Center

MATCHING GRANT APPLICATION

1. Statement of Need:	
A. Group Applying for Grant:	East Central Softball
B. School:	East Central High School
C. Who Benefits:	MS & HS Softball Players

2. Capital Project Design/Description:	
A. Goals and Objectives:	Improve Field and Safety Conditions of Field
B. Participants:	MS & HS Softball Players
C. Capital Project:	Creating a warning track, adding Bermuda grass to infield for regulation infield, adding concrete dugouts in order to add proper railing & padding for safety.
D. Project Management:	Gerald Edmonson
E. Building Permit Documentation:	N/A

3. Project Resources:	
A. Timeline:	September 2026
B. Budget:	$18,600.00
i. District:	$9300.00
ii. Group:	**$9300.00**
Addt'l District:	0
Addt'l Boosters	**0**
C. Matching Money Documentation:	$9300.00 Softball Booster Club Jared Porter

Athletic Director L. Wallace

Assistant Superintendent: _____

Superintendent: _____

JCSD Board of Education President: _____

Date: 08/21/2026

ECAC 2026-2027 Matching Grant

Starting Balance $35,000

July PO to Richardson Athletics-Baseball Field upgrades

District Amount $1901.93

Booster Amount $1901.93

Balance $33,098.07

July PO to Richardson Athletics & Hurley Hardware

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Booster Amount $2385.78

Balance $30,712.29

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District Amount $4440.00

Booster Amount $4440.00

Balance $26,272.29

September PO to McNeese Properties

District Amount $9300.00

Booster Amount $9300.00

Balance $16,972.29



(228)-990-9380
mcneeseproperties@gmail.com
17098 Lily Orchard Rd. Moss Point, MS 39562

John McNeese

McNeese Properties

QUOTATION

FOR: **East Central Softball**

NUMBER: QUOT0362
DATE: Aug 5, 2026

Description	Quantity	Unit price	Amount
Warning track area cut out Includes machine labor and hand labor around existing fence	1	$2,400.00	$2,400.00
Warning track material 25 tons This will give a base of approximately 2.5 inches	1	$3,500.00	$3,500.00
Warning track material labor Machine to spread and level, plus hand labor to finish grade	1	$1,200.00	$1,200.00
Bermuda Infield redefinition	4	$275.00	$1,100.00
Hand labor and prep for infield Grade and sod cutter to get into good grass for good seem	1	$650.00	$650.00
Sod cutter for outfield fine line	1	$800.00	$800.00
On site haul off	1	$450.00	$450.00
Weed barrier install and compaction	1	$950.00	$950.00
Demo rail and cinder block plus haul off	1	$1,950.00	$1,950.00
Grading and cut out	1	$750.00	$750.00
Dump truck haul off (on site)	1	$250.00	$250.00
Concrete formed and poured	1	$4,600.00	$4,600.00

SUBTOTAL: $18,600.00

JORDAN CONTRACTING
Moss Point, MS
228-627-2750

INVOICE

Invoice #: 1452
Date: 08/14/2026

Bill To:
Company: East Central Softball Program

Description	Qty	Rate	Amount
Warning Track material and labor	1		$8,400.00
Bermuda Grass	4	$275.00	$1,100.00
Infield labor	1		$1,300.00
Outfield Sod Cut	1		$1,200.00
Cinder block demo	1		$2,500.00
Material Removal	1		$550.00
Weed Barrier	1		$1,200.00
Grading	1		$1,000.00
Truck Service	1		$500.00
Concrete work	1		$5,200.00

Subtotal: $22,950.00
Total Due: $22,950.00

Payment Terms: Payment upon completion

Jim Jordan

Merchants & Marine Bank

P.O. Box 729
Pascagoula, MS 39568-0729

EAST CENTRAL GIRLS FAST PITCH
PO BOX 862
HURLEY MS 39555-0862

Statement Ending 07/31/2026

EAST CENTRAL GIRLS FAST PITCH

Account Number: XXXXXXX3615

Managing Your Accounts

Mailing Address	P.O. Box 729 Pascagoula, MS 39568-0729
24-HOUR ACCESS	228-934-1234 or 1-866-229-9415 (Toll Free)
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VENTURE CHECKING - XXXXXXX3615

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Interest Summary

Description	Amount
Interest Earned From 07/01/2026 Through 07/31/2026	
Annual Percentage Yield Earned	0.05%
Interest Days	31
Interest Earned	$0.81
Interest Paid This Period	$0.81
Interest Paid Year-to-Date	$7.06
Average Available Balance	$19,101.15

JACKSON COUNTY SCHOOL DISTRICT
APPLICATION FOR PERMIT TO
USE SCHOOL FACILITIES

1. Date of Application: July 23, 2026
2. Date Usage Requested: Weekdays 9/15/26 - 3/25/26, Saturdays 9/15/26 - 3/25/26
3. Name of Applicant: St. Martin Youth Athletics
4. Address of Applicant: 16110 Krohn Road, Ocean Springs, MS 39565
5. Facility Requested (School, Bldg.): ~~SMUE~~ SMEE Gym, SMMS Gym, and SMHS Gym
6. Time Building to be opened: Weekdays 5:30PM - 8pm, Weekends 7:30AM - 4PM
7. Give Purpose and Details of Activity: Enrich the community through the sport of Volleyball and Basketball
8. Person in charge at program: Tyler Manser
9. Will security be provided? Yes
10. Facility Usage Fee is $150.00/day, (money/check paid with application). Facility cleaning and repair fee is $100.00/day, (money/check paid with application). Total$250.00 per day.
11. Person responsible for cleaning/repair charges when applicable.
    Name: Tyler Manser Phone: 228-282-0932
    Address: 16110 Krohn Road, Ocean Springs, MS 39565
12. Applicant agrees to pick up keys from:
    On: 9/15/26 by: 8:00 (AM) (PM) and return keys to
    On: 3/25/26. by: 8:00 (AM) (PM)

850

The undersigned applicant hereby certifies that he/she, acting for and on behalf of himself/herself (or the organization), has read and understands the rules and regulations pertaining to the use of the school facilities and agrees to conform to the same.

St. Martin Youth Athletics — Organization

Joshua Pitts — Signature

July 23, 2026 — Date

Director of facilities and equipment — Title

Application Approved ( ) Fees: $ * See note below
Application Denied ( ) Bond: $

Application Approved ( )
Application Denied ( )

Principal — 8-12-2026 Date

Assistant Superintendent, Attendance Center — 8/13/26 Date

Superintendent, Jackson County School District — Date

_____APPROVED (Jackson County School Board of Education)

* Speaking with the youth board, they understand that SMVE won't be available right now. They also understand we expect they have security at every game to prevent incidents we've had in the past. Also, they agreed to reimburse us for janitorial supplies.

Since this program benefits our basketball + volleyball programs by promoting the sports to our future athletes, I recommend we waive all fees, and approve their request.

8-12-2026

ExploreLearning | **Learning A-Z**

PROPOSAL
For: St Martin East Elem School
Presented to: Dawn Barske, Bookeeper
By: Kelly Morris
Proposal Expiration: September 30, 2026

Quantity	Unit	Product	Months	Total
1	Site	Reflex Site License	12	$3,295.00
1	Webinar	Included webinar training for up to 40 participants.	12	$0.00

Total: $3,295.00

Multi-year Discounts		Savings of
3 YEARS	$8,896.50	**$988.50**
2 YEARS	$6,260.50	**$329.50**

This proposal presented on May 5, 2026 is made on behalf of LAZEL, Inc. (FEIN 27-1609020). As provided in the Company customer notice, attached and incorporated herein, as of October 15, 2025, ExploreLearning® and LearningA-Z® products and services are offered and available from its parent company, LAZEL, Inc., and provisioned and supported under the Company's integrated operational model.

Prices contained herein do not include applicable state and local sales taxes. Sales tax may be adjusted at the time of invoicing.

Unless otherwise agreed by Company and customer, the subscription licenses and/or services purchased pursuant to the order agreement will begin on or about the start date as set forth in the proposal and continue in effect for the period set forth in the proposal. Unless otherwise set forth in the proposal or agreed to by Company and customer, all subscription licenses under the order shall have the same start and end dates, all subscription products and services are deemed delivered upon provisioning of subscription license availability, and all subscription licenses and associated services must be used within the subscription period; unused subscription licenses or services are not eligible for refund, credit, or prorating. On-site training may be fulfilled with a virtual training equivalency, as needed.

Acceptance

All subscriptions, products, and/or services are offered subject to the Company's standard license and terms of use, privacy, and other policies for the Company's solution(s), available at https://apps.explorelearning.com/account/el/terms (the "License Terms"), as supplemented by the terms of this proposal. By placing an order, customer confirms its acceptance of the License Terms, as well as the fees in this proposal, which together with the awarded proposal and/or any other associated agreement entered into by Company and customer regarding the subscriptions, products and services under this proposal, constitute the entire agreement between customer and Company regarding such subscriptions, products, and services (the "Agreement"). Customer and Company agree that the terms and conditions of this Agreement supersede any additional or inconsistent terms or provisions in any customer drafted purchase order, which shall be of no effect, or any communications, whether written or oral, between customer and Company relating to the subject matter hereof. In the event of any conflict, the terms of this Agreement shall govern.

Please review our License Terms carefully before activating your account.

Thank you for your business!

The Jackson County School District Standard Contract Addendum attached hereto as Exhibit "A" is hereby incorporated into the Agreement between the parties.

Next Steps

PLEASE NOTE THE QUOTE NUMBER (#Q-388753) MUST APPEAR ON PURCHASE ORDER(S) IN ORDER TO PROCESS.

If applicable, please include your certificate of tax-exempt status with your purchase order. Purchase Orders may be sent to ExploreLearning Orders via one of the following methods:

Email to: sales@explorelearning.com, please CC kelly.morris@explorelearning.com to streamline processing
Fax to: 434-220-1484
Mail to: PO Box 844615, Boston, MA 02284-4615

You may also contact Kelly Morris at 866-882-4141, ext. 392 or kelly.morris@explorelearning.com for more information on any aspect of this proposal (#Q-388753).

ExploreLearning | Learning A-Z

Dear Valued Customer,

We are excited to share an important update regarding the operational integration of two of our businesses, ExploreLearning, LLC ("ExploreLearning") and Learning A-Z, LLC ("Learning A-Z"), which are affiliated companies under the common control of our parent company, LAZEL, Inc.

ExploreLearning and Learning A-Z are trusted leaders in K-12 educational technology. As of October 15, 2025, we will integrate the business operations of ExploreLearning and Learning A-Z under their existing parent company, LAZEL, Inc. By uniting these two businesses, we can deliver a broader, more impactful suite of solutions focused on making teaching easier, learning more fun, and outcomes stronger in the subjects that matter most.

For more detail and to access the press release, please click here.

What This Integration Means for You

As a prospective customer, you now have access to the combined expertise and resources of both ExploreLearning and Learning A-Z. Our authorized team members from both companies work together to support the full range of products and services we offer. This integration allows us to provide you with comprehensive educational technology solutions backed by the knowledge and experience of both organizations.

Your data will be managed by authorized and trained personnel from both companies, as well as by trusted third-party service providers who support our operations. All data handling follows applicable data privacy laws and our internal policies to ensure your information remains protected.

Agreement to Terms

By choosing to move forward with a relationship with ExploreLearning, Learning A-Z, or both, you acknowledge and agree to the integrated operational model under LAZEL, Inc. described above. This includes the shared support infrastructure, data management practices, and future purchasing processes.

Looking Ahead

Beginning in January 2026, you will be able to access the product and service offerings of both ExploreLearning and Learning A-Z through a dedicated account representative who can help you explore our comprehensive suite of educational solutions.

We are committed to making your experience with our integrated platform as seamless as possible and will continue to prioritize your educational needs throughout your journey with us.

Thank you for considering ExploreLearning and Learning A-Z as part of your educational journey.

ExploreLearning® | Learning A-Z™

Implementation Questionnaire

To ensure the effective implementation of ExploreLearning® and Learning A-Z® products in your school or district, please provide us with the following:

CONTACT

Who is the primary contact to coordinate professional development for your school or district? Please provide the following for that contact:

Name: _____

Title: _____

Email: _____

Phone: _____

WORKSHOP DETAILS

Provide us some details for your workshop(s):

of Teachers: _____

of Teachers who are new to the product: _____

of Teachers who are experienced with the product: _____

TECHNOLOGY

Please provide a description of the types of technology your teachers and students will be using to implement the ExploreLearning / LearningA-Z products:

Technology / Devices:

Additional Notes

Your implementation manager will be in touch with your PD contact via email to schedule your professional development workshop(s). We look forward to working with your teachers!

Professional development workshops are only scheduled for dates after the start of your subscription.

Docusign Envelope ID: BF7E9F8B-8485-8DC2-8001-47B2BEFF3864

Exhibit "A"

JACKSON COUNTY SCHOOL DISTRICT
STANDARD CONTRACT ADDENDUM

WHEREAS St. Martin East Elementary School is a part of the Jackson County School District, a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with terms and/or provisions contrary to or prohibited by Mississippi Law.

NOW, therefore, in consideration of the mutual benefit to both parties, the undersigned contracting party does hereby agree to the following standard terms, conditions and provisions of the Jackson County School District Standard Contract Addendum, and the same are hereby adopted and incorporated into, and shall apply to the Agreement between the Jackson County School District and Lazel, Inc., regarding ExploreLearning, LLC Proposal Quote Number: Q-388753, Reflex Site License and Webinars (2026-2027) (Pgs. 1-4) as follows:

1. Term/No Automatic Renewal: There shall be no automatic renewals. Further, terms and provisions to the contrary notwithstanding, no contract can be entered into that binds a successor board.

2. Renewal/Extension of Term: Any extension or renewal of the agreement between the parties is subject to approval by the Board of Education of the Jackson County School District and shall be subject to the terms of this addendum.

3. Governing Law: Mississippi law shall govern the interpretation of the agreement between the parties and any dispute that may arise between the parties.

4. Indemnity: The Jackson County School District shall not be subject to the terms of any provision or term in the contract requiring it to defend or indemnify any entity or party to the contract and shall not be liable under any scenario for the other party's legal fees.

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5. Venue/Exclusive Jurisdiction: The Courts of the State of Mississippi shall have exclusive jurisdiction of any dispute between the parties and the venue of said disputes shall be in Jackson County, Mississippi. Further, any entity or business which contracts with the Jackson County School District submits to the personal jurisdiction of the courts of Jackson County, Mississippi.

6. No waiver of Warranties: Notwithstanding any provisions to the contrary, any contract provision seeking to limit the Jackson County School District's recovery resulting from the breach of an express warranty or any implied warranty of merchantability or fitness for a particular purpose shall be of no force or effect.

7. No Waiver of Damages: Notwithstanding any provision to the contrary that may be found in the contract, supplemental terms or terms of use that may be referenced therein, any provision seeking to limit and/or waive the recovery by the Jackson County School District of any type of damages, including but not limited to consequential, special and/or punitive damages shall be of no force and effect. Further, any provision seeking to limit damages of the contracting party to the contract price or some other amount shall be of no force and effect.

8. Arbitration: The Jackson County School District shall not be subject to the terms of any provision contained in the contract, supplemental terms or terms of use that would require the Jackson County School District to submit the resolution of a dispute to binding arbitration and that any such term or provision requiring the same shall be deemed to be of no force or effect.

9. No Waiver of the Right of Trial by Jury: Notwithstanding any provision to the contrary, any provision seeking a waiver by the Jackson County School District to its right to a jury trial as to any aspect of a dispute between the parties hereto shall be of no force or effect.

Docusign Envelope ID: BF7E9F8B-8485-8DC2-8001-47B2BEFF3864

10. No Waiver or Statute of Limitations: Notwithstanding any provision to the contrary, any provision seeking to limit or modify a statute of limitation for any purpose shall be of no force and effect.

11. No Waiver of Limitation of Rights or Remedies Under the Uniform Commercial Code: Notwithstanding any provision and/or language of the contract to the contrary, any provision seeking a waiver or to limit any rights and/or remedies of the Jackson County School District under the Uniform Commercial Code shall be of no force and effect.

12. Conflict of Terms: To the extent there is a conflict between the terms of this addendum or the terms of the contract, the terms of this addendum will control. Upon expiration or termination of this contract, the terms of this addendum shall survive and will apply with respect to any dispute that may exist between the parties.

13. Amendment: Even if not specifically provided for herein, the terms, conditions and provisions of the Lazel, Inc., ExploreLearning, LLC Proposal Quote Number: Q-388753 (Pgs. 1-4), Reflex Site License and Webinars (2026-2027) and the Terms and Conditions of Use, (Pgs. 1-10; last updated June 29, 2026); Privacy Statement for ExploreLearning Data Management System (Pgs. 1-9, effective June 29, 2026), as well as any other document and/or documents or terms and provisions that become a part of the agreement between the parties, are hereby amended and modified, where necessary and applicable and to the extent necessary to comply with Mississippi law as set forth in the Mississippi Code of 1972, as amended, and as interpreted by the Mississippi Attorney General and the Mississippi Supreme Court.

Signed by: Lazel, Inc.: Jeffrey Vincent SVP of Sales 0729BA934BD045D...	Jackson County School District:
NAME & TITLE (SIGNED)	NAME & TITLE (SIGNED)
Jeffrey Vincent SVP of Sales	
NAME & TITLE (PRINT)	NAME & TITLE (PRINT)
7/29/2026	
(DATE)	(DATE)

SCUTA
THE SCHOOL COUNSELOR'S ADVOCATE

QUOTE # 42463

Quote valid for 60 days. Expires on: 10/11/26

zLabs
1500 Colesville Road,
Bethlehem, PA 18015
833-887-2882

Attn: River Woods
JACKSON CO SCHOOL DIST
rwj4089@jcsd.ms
662-458-2069

August 12th, 2026

Dear River Woods,

Thank you for the opportunity to quote SCUTA. SCUTA is a modern, secure, web-based application with an annual per user license that is the leading advocacy tool for school counseling programs globally.

Quote

Licensing Period: 8/12/26 - 7/1/27	Quantity	Annual Cost	Total
SCUTA Pro	1	$225	$225.00
SCUTA Max	0	$295	$0.00
+ Outlook.	0	$95	$0.00
+ Google Calendar	0	$95	$0.00
+ Appointments	0	$95	$0.00
+ ISCA Model 2.0	0	$95	$0.00
+ RAMP	0	$95	$0.00
+ Survey	0	$95	$0.00
Total Amount			**$225.00**
Discount		0.00%	-$0.00
Taxes (Non Profit)			0.00
Total Amount Due (Net 30)			**$225.00**

Please feel free to reach out if you have any questions, comments, or feedback. We look forward to working with you.

Thank you,

Madi

Madison Hoguet
madison@myscuta.com
SCUTA Sales & Support
1-833-88-SCUTA(72882)

Single/Sole Source document: Single/Sole Source
Download our W9: zLabs-SCUTA-W9
See SCUTA tutorials: https://myscuta.com/app/videoTutorials
Our Privacy policy: https://www.myscuta.com/privacy

The Jackson County School District Standard Contract Addendum attached hereto as Exhibit "A" is hereby incorporated into the Agreement between the parties.

Exhibit "A"

JACKSON COUNTY SCHOOL DISTRICT
STANDARD CONTRACT ADDENDUM

The Jackson County School District is a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with provisions contrary to or prohibited by Mississippi Law.

Now, therefore, in consideration of the mutual benefit to both parties, the undersigned contracting party, SCUTA©, does hereby agree and covenant that the agreement between the parties regarding Quote #42463 dated August 12, 2026 including the SCUTA Terms of Use and SCUTA Privacy Policy as well as any other terms and/or documents that are part of the agreement between the parties are hereby modified and amended where necessary and applicable and to the extent necessary to conform to and comply with Mississippi Law applicable to school districts and political subdivisions of the State as set forth in the Mississippi Code of 1972, as amended, and as interpreted by the Attorney General of the State of Mississippi and the Mississippi Supreme Court.

SCUTA:	Jackson County School District:
Olivia Williams Vendor support	
NAME & TITLE (SIGNED)	NAME & TITLE (SIGNED)
Olivia Williams, Vendor Support	
NAME & TITLE (PRINT)	NAME & TITLE (PRINT)
08/18/26	
(DATE)	(DATE)

Jostens' Yearbook Agreement

Jostens, Inc. | 7760 France Avenue South, Suite 400| Minneapolis, MN 55435 | 952-830-3300

Job # 35635 (Use Physical 911 Address/No P.O. Boxes)
Customer Name: ST MARTIN UPPER ELEMENTARY SCHOOL
Street Address: 11000 YELLOW JACKET BLVD
City: OCEAN SPRINGS
State: MS Zip/Postal: 39564
Customer Phone: (228)283-3555

Contact Name: David Lapointe
Contact Role: adviser
Contact Email: david.lapointe@jcsd.ms
Contact Phone: 2282833555

The Term of this Agreement is for the following years:
(Specifications subject to annual review)
2027 through 2027

Program:
REFLECTIONS

Creation Method:
YTO

Ship Date: 4/30/2027 Trim Size: 8 1/2 x 11
Copies: 250 Pages: 80
Cover: Custom Litho
Paper Stock: GLOSS 80# 191

Ship kit by: (Sept is default) 31-AUG-26
(Allow 2 weeks for processing)

Proposed Budget: $ 9890.00
(Dollars only, not per book amount)

The Customer has selected Jostens, Inc. to be their exclusive yearbook provider for the years identified (the "Term"). The parties agree as follows:

- Jostens and the Customer will work together to establish all yearbook specifications, completion deadlines, price, and delivery schedules for each year during the Term and subject to the terms and conditions. Changes to the specifications may result in additional charges on the final invoice.
- After this Agreement is signed, as the Customer's exclusive yearbook provider Jostens will invest in and allocate resources to provide training and assistance to the Customer to help with the creation, production and marketing of the Customer's yearbook, including without limitation the planning, content, theme, layout, and merchandising.

This agreement is subject to acceptance by Jostens and to Jostens' standard printing terms and conditions found at:

https://jostens.my.salesforce-sites.com/terms?id=YBKUS

X _____
SIGNATURE OF CUSTOMER AUTHORIZED REPRESENTATIVE

_____ Jul 21, 2026
PRINTED NAME DATE

X _____
SIGNATURE OF 2ND CUSTOMER AUTHORIZED REPRESENTATIVE
(IF REQUIRED)

_____ _____
PRINTED NAME DATE

X _____
chris creswell (Jul 21, 2026 16:37:30 CDT)
SIGNATURE OF JOSTENS AUTHORIZED REPRESENTATIVE

chris creswell Jul 21, 2026
PRINTED NAME DATE

Job Status: R Rep # 5020

*Rep: If new, previous publisher:

Type Order: Elementary

School Type: Public

Yearbook included in Tuition: ☐

Additional Notes/Specifications (include Shipping Address if different than above address):

The Jackson County School District Standard Contract Addendum attached hereto as Exhibit "A" is hereby incorporated into the Agreement between the parties.

Jostens | SOUTHERN SCHOOL PHOTOGRAPHY

Chris Creswell
146 Bienville Dr.
Madison, MS 39110
356 Dauphin St.
Mobile, AL 36602
Telephone: 601-624-6121
Toll Free: 1-800-262-9725
E-Mail: chris.creswell@jostens.com

RENEWAL DOCUMENT FOR 2026-2027

SCHOOL: ST. MARTIN UPPER

STATE: MS ZIP: ___ HS JHS (EL)

PRINCIPAL: DAVID LAPOINTE

ANNUAL SPONSOR: SCHOOL DAY: X NO SCHOOL YEAR: 2026-2027

Speculation Pre-Pay ~~FALL~~ Proof ~~SPRING~~ WO 40% COMMISSION ON FALL AFTER EXPENSES TAX	Package Contents and Prices: SEE ATTACHED With Groups:
NOTES: ALL FLYERS AND INFORMATION PROVIDED	

862

ADDITIONAL ITEMS:

- FREE ANNUAL PRINTS OR CD — ADMIN LINK TO C.O.
- MAKE-UP DAY FOR STUDENTS AND STAFF
- 100% GUARANTEE ON ALL PRODUCTS
- BLACK AND WHITE OR COLOR PICTURES FOR ANNUAL
- SPRING PICTURES WHERE APPLICABLE
- CLASSROOM GROUP PICTURES IN SPRING
- CAP AND GOWN PORTRAITS
- CHRISTMAS PORTRAITS AVAILABLE
- CD-ROM PROGRAM AVAILABLE — LINK TO JOSTENS YEARBOOKS.

Color Activity Program:
Football
Basketball
Baseball
Other _____

Coach:

Package Contents:

Price: - per price sheet

GUARANTEE: Southern School Photography guarantees all of their products with regard to photographic error. We will either retake or refund at our discretion.

Contract good for one (1) year within date of signing

(X) _____
Southern School Photography Representative

Date: 7/28/26 Phone: 601-624-6121

Yearbooks School Pictures and ~~Recognition Awards~~
Since 1995

SOUTHERN SCHOOL PHOTOGRAPHY
146 Bienville Dr.

Remarks: Parents will have the choice of four (4) different styles of photos to select from at no additional charge.

Contractor assures The School all pictures taken merit full approval of school officials

(X) By: _____

Title _____

School Phone: _____

Signature hereby grants MSP exclusive rights for pictures

JACKSON COUNTY SCHOOL DISTRICT
STANDARD CONTRACT ADDENDUM

WHEREAS St. Martin Upper Elementary School is a part of the Jackson County School District, a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with terms and/or provisions contrary to or prohibited by Mississippi Law.

NOW, therefore, in consideration of the mutual benefit to both parties, the undersigned contracting party, Jostens, Inc., does hereby agree to the following standard terms, conditions and provisions of the Jackson County School District Standard Contract Addendum, and the same are hereby adopted and incorporated into, and shall apply to the Agreement between the Jackson County School District and Jostens, Inc. (Job #35635; St. Martin Upper Elementary School yearbook; Terms 2027-2027; 04/30/2027 ship date) as follows:

863

1. Term/No Automatic Renewal: There shall be no automatic renewals. Further, terms and provisions to the contrary notwithstanding, no contract can be entered into that binds a successor board.

2. Renewal/Extension of Term: Any extension or renewal of the agreement between the parties is subject to approval by the Board of Education of the Jackson County School District and shall be subject to the terms of this addendum.

3. Governing Law: Mississippi law shall govern the interpretation of the agreement between the parties and any dispute that may arise between the parties.

4. Indemnity: To the extent prohibited by applicable law, the Jackson County School District shall not be subject to the terms of any provision or term in the contract requiring it to defend or indemnify any entity or party to the contract, and shall not be liable under any scenario for the other party's legal fees.

Exhibit "A"

5. Venue/Exclusive Jurisdiction: The Courts of the State of Mississippi shall have exclusive jurisdiction of any dispute between the parties and the venue of said disputes shall be in Jackson County, Mississippi. Further, any entity or business which contracts with the Jackson County School District submits to the personal jurisdiction of the courts of Jackson County, Mississippi.

6. No waiver of Warranties: To the maximum extent required under Mississippi law, any contract provision seeking to limit the Jackson County School District's recovery resulting from the breach of an express warranty or any implied warranty of merchantability or fitness for a particular purpose shall be of no force or effect.

864

7. No Waiver of Damages: To the maximum extent required under Mississippi law, supplemental terms or terms of use that may be referenced therein, any provision seeking to limit and/or waive the recovery by the Jackson County School District of any type of damages, including but not limited to consequential, special and/or punitive damages shall be of no force and effect.

8. Arbitration: The Jackson County School District shall not be subject to the terms of any provision contained in the contract, supplemental terms or terms of use that would require the Jackson County School District to submit the resolution of a dispute to binding arbitration and that any such term or provision requiring the same shall be deemed to be of no force or effect.

9. No Waiver of the Right of Trial by Jury: Notwithstanding any provision to the contrary, any provision seeking a waiver by the Jackson County School District to its right to a jury trial as to any aspect of a dispute between the parties hereto shall be of no force or effect.

10. No Waiver or Statute of Limitations: Notwithstanding any provision to the contrary, any provision seeking to limit or modify a statute of limitation for a claim of material breach shall be of no force and effect.

11. No Waiver of Limitation of Rights or Remedies Under the Uniform Commercial Code: To the maximum extent required under Mississippi Law, any provision seeking a waiver or to limit any rights and/or remedies of the Jackson County School District under the Uniform Commercial Code shall be of no force and effect.

12. Conflict of Terms: To the extent there is a conflict between the terms of this addendum or the terms of the contract, the terms of the contract will control, provided that the terms are not contrary to Mississippi Law. Upon expiration or termination of this contract, the terms of this addendum shall survive and will apply with respect to any dispute that may exist between the parties.

865

13. Amendment: As between Jostens, Inc. and Jackson County School District, even if not specifically provided for herein, the terms, conditions and provisions of the Jostens, Inc. Yearbook Agreement (Job #35635; St. Martin Upper Elementary School; 2027-2027; 04/30/2027 ship date), Jostens, Inc. Terms of Sale; Jostens, Inc. Terms of Use; Jostens Yearbook Agreement Printing Terms; Jostens Privacy Policy; as well as any other document and/or documents and/or terms and conditions made part of the agreement between the parties, are hereby amended and modified, where necessary and applicable and to the extent necessary to comply with Mississippi law as set forth in the Mississippi Constitution of 1890, the Mississippi Code of 1972, as amended, and as interpreted by the Attorney General of Mississippi and the Mississippi Supreme Court.

Jostens, Inc.:	Jackson County School District:
_____	_____
NAME & TITLE (SIGNED)	NAME & TITLE (SIGNED)
CHRIS CRESWELL	_____
NAME & TITLE (PRINT)	NAME & TITLE (PRINT)
8/4/26	_____
(DATE)	(DATE)

SmartPass
A RAPTOR TECHNOLOGIES COMPANY

Date	8/23/2026
Quote #	Q18150
Quote Expires	9/22/2026
Start Date	7/1/2026
End Date	6/30/2027

Quote

Bill To
Jackson County School District
4701 Colonel Vickrey Road
Vancleave MS 39565-5308

Ship To
St. Martin Middle School
10800 Yellow Jacket BLVD
Ocean Springs MS 39564

Description	Quantity	Rate	Amount
SmartPass Standard Annual Subscription	945	$3.97950265	$3,760.63

Subtotal	$3,760.63
Tax Total	$0.00
Total	$3,760.63

Order Information:

To place order for equipment, please e-mail your purchase order to orders@raptortech.com or visit Raptor's online store, shop.raptortech.com to pay with Credit Card.

For renewal questions or to submit renewal purchase order, please e-mail renew@raptortech.com

If you would like to pay in advance of your renewal term, please remit checks to:

SmartPass, Inc.
Dept 434
PO Box 4458
Houston, TX 77210-4458

Please reference document number(s) on all check payments.

By accepting this renewal order by payment, submitting a purchase order or otherwise accessing our services, you agree that the services are governed by our standard terms and conditions, which can be found at: https://www.smartpass.app/terms. In the event of a conflict between these terms and any previously negotiated agreement, the negotiated terms shall prevail.

The Jackson County School District Standard Contract Addendum attached hereto as Exhibit "A" is hereby incorporated into the Agreement between the parties.

Q18150

EXHIBIT "A"

JACKSON COUNTY SCHOOL DISTRICT
STANDARD CONTRACT ADDENDUM

WHEREAS St. Martin Middle School is a part of the Jackson County School District, a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with terms and/or provisions contrary to or prohibited by Mississippi Law.

NOW, therefore, in consideration of the mutual benefit to both parties, the undersigned contracting party, SmartPass, Inc., does hereby agree to the following standard terms, conditions and provisions of the Jackson County School District Standard Contract Addendum, and the same are hereby adopted and incorporated into, and shall apply to the Agreement between the parties regarding SmartPass Standard Annual Subscription Quote #18150 (dated 08/23/2026) (Start Date 07/01/2026; End Date 06/30/2027) as follows:

1. Term/No Automatic Renewal: Unless otherwise specified in the contract, the term of the contract or any renewal thereof shall only be for the current school year to which the agreement applies. There shall be no automatic renewals and if the contract does extend past that date, such contract will not be void but shall be voidable at the discretion of the School Board. The School Board shall have the option to renew the contract at the then current rates by providing at lease thirty (30) days' written notice prior to the end of the term. Further, terms and provisions to the contrary notwithstanding, no contract can be entered into that binds a successor board.

2. Renewal/Extension of Term: Any extension or renewal of the agreement between the parties is subject to approval by the Board of Education of the Jackson County School District and shall be subject to the terms of this addendum.

3. Governing Law: Mississippi law shall govern the interpretation of the agreement between the parties and any dispute that may arise between the parties. Nothing in the contract between the parties shall be interpreted to abridge, modify or reduce any of the defenses provided to the Jackson County School District by case law and/or statutes of the state of Mississippi.

4. Indemnity: To the extent permissible by law, the Jackson County School District shall not be subject to the terms of any provision or term in the contract requiring it to defend or indemnify any entity or party to the contract and shall not be liable under any scenario for the other party's legal fees. Nothing in this provision shall be construed to limit or waiver any rights or remedies available to SmartPass, Inc. under applicable law.

5. Venue/Exclusive Jurisdiction: The State and Federal Courts with jurisdiction over Jackson County, Mississippi shall have exclusive jurisdiction of any dispute between the parties and the venue of said disputes shall be in Jackson County, Mississippi or the Federal Courts of the Southern District, Southern Division of Mississippi as the case may be. Further, any entity or business which contracts with the Jackson County School District submits to the personal jurisdiction of the State Courts or Federal Courts having jurisdiction over Jackson County, Mississippi.

6. No waiver of Warranties: Notwithstanding any provisions to the contrary, any contract provision seeking to limit the Jackson County School District's recovery resulting from the breach of an express warranty or any implied warranty of merchantability or fitness for a particular purpose shall be of no force or effect.

7. No Waiver of Damages: Notwithstanding any provision to the contrary that may be found in the contract, supplemental terms or terms of use that may be referenced therein, any

provision seeking to limit and/or waive the recovery by the Jackson County School District of any type of damages, including but not limited to consequential, special and/or punitive damages shall be of no force and effect. Further, any provision seeking to limit damages of the contracting party to the contract price or some other amount shall be of no force and effect.

8. Arbitration: The Jackson County School District shall not be subject to the terms of any provision contained in the contract, supplemental terms or terms of use that would require the Jackson County School District to submit the resolution of a dispute to binding arbitration and that any such term or provision requiring the same shall be deemed to be of no force or effect.

9. No Waiver of the Right of Trial by Jury: Notwithstanding any provision to the contrary, any provision seeking a waiver by the Jackson County School District to its right to a jury trial as to any aspect of a dispute between the parties hereto shall be of no force or effect.

10. No Waiver or Statute of Limitations: Notwithstanding any provision to the contrary, any provision seeking to limit or modify a statute of limitation for any purpose shall be of no force and effect.

11. Limitation of Rights or Remedies Under the Uniform Commercial Code: To the extent permissible by law, the parties agree that any rights or remedies of the Jackson County School District under the Uniform Commercial Code are expressly limited to those set forth in the Agreement. All other rights or remedies, whether statutory or implied, are hereby waived to the fullest extent permitted.

12. Conflict of Terms: To the extent there is a conflict between the terms of this addendum or the terms of the contract, the terms of this addendum will control. Upon expiration

or termination of this contract, the terms of this addendum shall survive and will apply with respect to any dispute that may exist between the parties.

13. Amendment: Even if not specifically provided for herein, the terms, conditions and provisions of the Agreement between the parties regarding the SmartPass, Inc. Standard Annual Subscription Quote#18150 for St. Martin Middle School including but not limited to the SmartPass, Inc. Terms of Use, Provisions 1-10 incorporating the SmartPass Privacy Policy, available at smartpass.app/privacy, the SmartPass, Inc. Terms of Service available at smartpass.app/terms and any other attendant document and/or terms incorporated into and made a part of the Agreement between the parties are hereby amended and modified, where necessary and applicable and to the extent necessary to comply with Mississippi law as set forth in the Mississippi Code of 1972, as amended.

14. Notwithstanding anything contained herein to the contrary, the foregoing paragraphs 1-13 shall only be applicable to the extent their inclusion in the contract is required by Mississippi law.

SmartPass, Inc.:	Jackson County School District:
_____	_____
NAME & TITLE (SIGNED)	NAME & TITLE (SIGNED)
_____	_____
NAME & TITLE (PRINT)	NAME & TITLE (PRINT)
_____	_____
(DATE)	(DATE)

Ocean Springs Civic Center Rental Agreement

3730 Bienville Blvd, Ocean Springs, MS 39564
228-875-8665

You must be at least 21 years of age to rent the facility and sign this contract.
Prices are for a twelve (12) hour period of time.
This is a TOBACCO FREE facility.

Crystal Harkleroad

Name: St. Martin High School Organization: Prom Committee

Address: 11300 Yellow Jacket Blvd City: OS State: MS Zip: 39564

Date of Event: March 20. 2027 Type of Event: Prom

Start Time: 8:00 pm End Time: 11:00pm

of People: 350 (Maximum Capacity – 250, main floor)

Phone: Cell- 228-327-8004 Home- Work- 228-283-3420

The Jackson County School District Contract Addendum attached hereto as Exhibit "A" is hereby incorporated into the Agreement between the parties.

OFFICIAL USE ONLY

Date Paid: Amount Paid:

Method of Payment: Check Cash CC Online

Receipt #: Accepted By:

Balance Due:

Final Payment Due on or before:

Date Paid: Amount Paid:

Method of Payment: Check # Cash CC

Receipt #: Accepted By:

Paid in Full:
Signature Date

Security Requirement Verified (if applicable): ☐ Yes ☐ No ☐ N/A
Date Received: _____ Staff Initials: _____

RENTAL FEES

Main Facility	Private	Non-Profit
Facility Rental Fee	$600.00	$300.00
*Deposit	$300.00	$300.00
*Non-refundable administrative fee	$150.00	$150.00

Meeting Rooms	4 Hours	8 Hours	12 Hours
Meeting Room Rental Fee	$100.00	$150.00	$200.00
*Deposit		$300.00	

- *** A non-refundable administrative fee of $150.00 is required for all Parks and Recreation rentals. This fee covers facility administration, staffing, and operation costs and shall not be waived by the Mayor and Board of Aldermen.**
- Additional hours must be approved in advance. There will be a charge of $50.00/hour with a minimum of two (2) hours.
- The deposit is due the DAY THE FACILITY IS BOOKED. The balance will be due two (2) weeks prior to the event.
- All rental fees must be paid prior to the date of the function. Failure to pay fees two (2) full weeks in advance will result in cancellation of the rental agreement.
- The deposit is REFUNDABLE after the event, provided there is no damage to the facility or its contents. If the event is canceled before the rental date, or on the day of the event, the deposit is NON-REFUNDABLE.
- Deposit refund checks may take up to 30 days to be issued.

ALCOHOL

- No persons or group renting this facility will be permitted to SELL ALCOHOLIC BEVERAGES to the public unless the seller is Licensed and Bonded by the State of Mississippi. Groups are permitted to bring alcoholic beverages **for their Personal Consumption Only.**
- NO ONE UNDER THE AGE OF 21 WILL BE ALLOWED TO CONSUME ALCOHOL IN A CITY FACILITY (NO EXCEPTIONS).
- IF ANY TYPE OF ALCOHOL IS PRESENT ON THE PREMISES OF THIS FACILITY, YOU ARE REQUIRED TO HAVE SECURITY PRESENT.

SECURITY GUARDS AND CHAPERONES

For security reasons, any function serving alcohol must have security officers on duty during the event. The number of officers required is based on the number of guests attending the event. ANY FUNCTION WITH 50 OR MORE PEOPLE ARE REQUIRED TO HAVE SECURITY REGARDLESS OF ALCHOHOL.

Up to 299	must have 3 officers	300-399	must have 4 officers	Over 399	must have 5 officers

FAILURE TO PROVIDE SECURITY WILL BE GROUNDS FOR IMMEDIATE CANCELATION OF THE RESERVATION AND POSSIBLE FORFEITURE OF THE DEPOSIT.

The renter will be obligated to contact and select a security provider from a list of pre-approved security companies whose business license and bonds are on file with the City of Ocean Springs.

The security contract is strictly between the renter and selected security company.

Any required security-related costs shall apply regardless of whether rental fees are waived by the City. Security services are provided through third-party contracted vendors and are separate from City facility fees and charges.

Proof of a signed agreement with your selected security provider must be submitted to Ocean Springs Parks and Recreation no later than 30 days prior to your event.

There will always be a City of Ocean Springs employee present when the facility is reserved or occupied. This employee will be there to open and close the facility, and will control all equipment located on the premises of this facility; however, the City employee on duty will not handle or move property owned by those other than the City. THIS CITY EMPLOYEE WILL NOT ACT AS A CHAPERONE FOR ANY GROUP.

PLEASE INITIAL_____, _____

TABLES AND CHAIRS AVAILABLE

Forty (40) 8-ft. Rectangular Tables	One (1) 4-ft Round Table	400 Folding Chairs
Eight (8) 6-ft. Rectangular Tables	Nine (9) 6-ft. Round Tables	

DECORATING

Decorating must be done during the time period you have reserved this facility. (If you wish to decorate the day before the event, you must pay the rental fee of $600.00).

- Materials such as tacks, nails, staples, glue, etc. may not be used to attach decorations to walls or tables. 3M packing tape may be used for applying decorations to wood surfaces. NO TAPE ON SHEETROCK WALLS.
- Damage to walls will result in loss of deposit and possible additional fees and charges.
- Decorations of any kind may not be attached to the ceiling tiles and/or grids.
- Rice and birdseed are permitted outdoors.
- Under no circumstances are tables, chairs, or any equipment/furniture to be removed from this facility.
- If serving food and/or drinks, all tables must be covered with some type of tablecloth.
- No spray glue, bottled bubbles, smoke machines, spray glitter, spray paint, or any type of aerosol adhesives will be allowed in the facility.
- Changing the appearance of this building other than normal decorating is NOT PERMITTED.

CAPACITY AND SEATING

Main Hall	Balcony	Meeting Rooms
400 Auditorium Style	100 Auditorium Style	50 Auditorium Style
or	or	only
250 with Tables & Chairs	80 with Tables & Chairs	

RENTAL PROCEDURES

- No food or drink is allowed on the stage unless **PRE-APPROVED IN ADVANCE**.
- Any food remaining from the event must be removed from the facility. If any food is left, it will be disposed of immediately after the event.
- **All renters are responsible for removing and disposing of all trash from the venue to a designated on-site dumpster.**
- All functions **must shut down one hour prior to end time** for cleaning, removing food, decorations, and equipment/furniture belonging to the renter. This includes shutting down music and stop serving alcohol. The City of Ocean Springs will not be responsible for any items left in the facility following the conclusion of the reserved event.
- The kitchen area must be cleaned by the rental party.
- Gambling in any form is strictly prohibited.
- No animals other than service dogs are allowed in the facility.
- Maintaining order and control over all persons or guests in the group and encouraging them to abide by all the policies and procedures of this facility during the reserved period of time is the renter's responsibility.

FAILURE TO COMPLY WITH THESE REGULATIONS MAY RESULT IN LOSS OF ALL OR PORTIONS OF THE DEPOSIT TO COVER APPLICABLE FEES.

Renter, including his/her/its/theirs, members, assignors, agents, and/or representatives, agrees that The City shall not be liable for any injury or damages, whether to person or property, originating in contract, tort, equity, or otherwise, associated with Renter's use of the facility, inside or outside the subject building. Renter further agrees to hold harmless, defend, release, covenant not to sue, and indemnify The City for any and all liability, claims, demands, actions, and causes of action whatsoever arising out of or related to any loss, damage, or injury that may be sustained by renter, a third party, and/or any other person, whether based in tort, contract, or equity, whether caused by the negligence of the City or otherwise, that is in any way associated with renter's use of the facility.

PLEASE INITIAL _____

Renters are responsible for the cost and repair or replacement of any Civic Center property (e.g. buildings, grounds, contents, or equipment) which is damaged or destroyed by the renter or anyone attending the function during an event covered by the rental contract. The cost of such repairs or replacement will be determined by the City and deducted from the deposit. Any remaining costs not covered by the deposit will be paid in full by the renter up to the amount of the insurance policy deductible. Any damage to any property of the City of Ocean Springs must be reported to the event technician immediately.

PLEASE INITIAL: _____

Rental Facilities Department
228-875-8665.

In case of emergency please call:
Stephen Glorioso *662-721-3873*

IMPORTANT NOTICE

THE ENTIRE FACILITY IS TOBACCO FREE, INCLUDING NO ELECTRONIC SMOKING DEVICES. THERE WILL BE NO EXCEPTIONS. IF THIS POLICY IS NOT ENFORCED WITH YOUR GUESTS, YOU WILL FORFEIT YOUR DEPOSIT.

Please indicate below if alcohol will be served at this event.

Alcohol Served (Y/N) (N)

E-SIGNATURE

Responsible Party's Signature _____ Date _____

Printed Name (for Hand-filled Forms only) _____ Email crystal.harkleroad@gmail.com

CHAPERONE LIST

Name	Phone Number
Crystal Harkleroad	228-327-8004
Julie Barnett	228-424-0419
Leigh Long	228-860-8199
Jarina Jamieson	228-282-3382
martha Bennett	228-860-1677
michelle Jackson	228-369-4089
Wendi Barrett	228-380-5039
Danielle Barber	228-217-4911

Ocean Springs Parks and Recreation
Stephen Glorioso, Director
400 Alice Street
Ocean Springs, MS 39564

Security Requirements for Event Rentals:

The list below consists of security companies whose business licenses and bonds are on file with the City of Ocean Springs Parks and Recreation Department. You MUST contact and select your security provider **from this list only.** The vendors provided below are in alphabetical order and not by any sort of preference.

The security contract is strictly between the renter and the selected security provider. The City of Ocean Springs is not a party to this agreement.

Proof of a signed agreement with your selected security provider must be submitted to Ocean Springs Parks and Recreation Department no later than 30 days prior to your event. Failure to comply could result in the cancellation of your event as well as forfeiture of your deposit.

Proof of the signed agreement can be emailed to RGoley@oceansprings-ms.gov.

1. Madison Security
   Derrick Madison, owner
   1805 34th Avenue
   Gulfport, MS 39501
   228-918-3663

2. Scarborough Security Systems
   Winfred Scarborough, owner
   3413 Washington Avenue, Suite B
   Gulfport, MS 39507
   228-254-0435

3. Swetman Security Service
   Wendi Swetman, owner
   180 Delauney Street
   Biloxi, MS 39530
   228-374-4528

JACKSON COUNTY SCHOOL DISTRICT
CONTRACT ADDENDUM

The Jackson County School District is a political subdivision of the State of Mississippi and as such is restricted from entering into contracts and/or agreements with provisions contrary to or prohibited by Mississippi Law. Accordingly, the Jackson County School District and City of Ocean Springs, Mississippi agree and covenant that each provision and/or paragraph of the Ocean Springs Civic Center Rental Agreement (Revised 04/2026) (pgs. 1-5) and all accompanying documents and forms related to the rental of Ocean Springs Civic Center by St. Martin High School of the Jackson County School District for the SMHS 2027 Prom beginning at 8:00 p.m. on Saturday, March 20, 2027 and ending at 11:00 p.m. on March 20, 2027, are hereby modified and amended to conform to and comply with Mississippi Law applicable to political subdivisions of the State as set forth in the Mississippi Code of 1972, as amended, and as interpreted by the Attorney General of the State of Mississippi and the Courts of the Mississippi Supreme Court.

Jackson County School District	City of Ocean Springs, Mississippi
Signature:_____	Signature:_____
Name (printed):_____	Name (printed):_____
Title:_____	Title:_____
Date:_____	Date:_____

Exhibit "A"

MISSISSIPPI COAST
Coliseum & Convention Center

2350 Beach Boulevard
Biloxi, Mississippi 39531

Phone: 228-594-3700
Fax: 228-594-3812
www.mscoastcoliseum.com

August 17, 2026

St. Martin High School
Melissa Dycus
11300 Yellow Jacket Blvd
Ocean Springs, Mississippi 39564

Dear Melissa,

The staff of the Mississippi Coast Coliseum and Convention Center is awaiting the opportunity to host the **St. Martin High School Graduation** event in our facility May 24, 2027.

We have enclosed a copy of your contract which will give you the cost breakdown for your event as well as our Exhibit Policies (if applicable) and General Conditions of Contract. Please sign and return one copy of the contract. A deposit in the amount of $2,000.00 is required with signed contract. Please note ID #9320 on all payments.

This contract is not considered legal and binding without proper execution, which includes signatures of both parties and any deposit required by **September 18, 2026**. Please note "release of space" date indicated on the contract.

A Certificate of Insurance is required with a minimum of $2,000,000 in general liability coverage and will be due **April 23, 2027** unless otherwise stated on page one.

We are all looking forward to working with you on your event. If you should have any questions, please do not hesitate to contact me.

Sincerely,

Carmen St. Clair
Sales Manager

MISSISSIPPI COAST
Coliseum & Convention Center

2350 Beach Boulevard
Biloxi, Mississippi 39531

Phone: 228-594-3700
Fax: 228-594-3812
www.mscoastcoliseum.com
www.mscoastconventioncenter.com

CONTRACT

TODAY'S DATE: 08/17/26
EVENT ID: 9320
SALES CONTACT: Carmen St. Clair
SALES CONTACT EMAIL: cst.clair@mscoastcc.com

NAME OF EVENT: St. Martin High School Graduation
EVENT DATE: 05/24/27
MOVE IN DATE: 05/24/27 **MOVE OUT DATE:** 05/24/27
GROUP COMPANY NAME: **St. Martin High School**
LICENSEE/REPRESENTATIVE: Melissa Dycus
PLANNER'S NAME:
ADDRESS: 11300 Yellow Jacket Blvd
CITY: Ocean Springs **STATE:** Mississippi **ZIP:** 39564
PHONE: (228) 872-0256 **FAX:**
EMAIL: mdj1421@jcsd.ms **ALT PHONE:** 228-990-6743

DEPOSIT AND PAYMENT SCHEDULE

FACILITY RENTAL: **$5,500.00** **SET UP FEE:** **$2,000.00**

SPACE WILL BE RELEASED IF SIGNED CONTRACT AND DEPOSIT ARE NOT RECEIVED IN ACCORDANCE WITH THE FOLLOWING SCHEDULE:

Signed Contract Due: 09/18/26 **Deposit Amount Due: $2,000.00**

Remaining balance to be direct billed after the event with payment due 30 days from billing date.

GENERAL LIABILITY CERTIFICATE OF INSURANCE WITH MCCC NAMED AS ADDITIONAL INSURED IS REQUIRED 30 DAYS PRIOR TO EVENT:

Insurance Due Date: **04/23/27**

MCCC EVENT PROMOTION **PUBLISH EVENT TO MCCCC WEBSITE CALENDAR: Yes**

PUBLIC EVENT: Yes **EVENT WEB ADDRESS:**

MARQUEE MESSAGE: Welcome St. Martin High School Graduation 05/24/27 - 05/24/27

ADDITIONAL MEETING REQUIREMENTS OR DELETION/CHANGES TO THE FOLLOWING MAY RESULT IN AN ADJUSTMENT TO RENTAL AND/OR LABOR COSTS. FEES FOR ADDITIONAL SERVICES REQUIRED WILL BE DETERMINED AT TIME OF ORDER. ANY CHANGES TO SET UP, ONCE THE FACILITY HAS BEEN SET ACCORDING TO THE LICENSEE'S PRIOR INSTRUCTIONS, MAY RESULT IN AN ADDITIONAL LABOR CHARGE TO BE DETERMINED AT THE TIME OF REQUEST AND WHICH WILL REQUIRE SIGNATURE OF LICENSEE. LABOR RATES ARE BASED PER HOUR WITH A 4-HOUR MINIMUM PER PERSON. SEE RATE SHEETS FOR ADDITIONAL SERVICE AND EQUIPMENT PRICING.

LOCATION AND RATE SCHEDULE

FACILITY RENTAL INCLUDES TABLES, CHAIRS, 12' X 24' STAGING AND TWO (2) SETS OF STAIRS. THIS DOES NOT INCLUDE VENDORS TABLES AND CHAIRS.

EVENT DAYS:	1	**PREVIOUSLY HELD:**	Yes
PARKING FEE:	Current parking fees at the time of event will apply	**FACILITY FEE:**	N/A
EVENT PARAMETER:	**Arena; Green Room; Hall C & South Arcade Lobby**		

FACILITY RENTAL AND SET UP FEE

See accompanying Schedule of Events for list of facilities rented and associated set-up fees, and updated Policies and Procedures.

GENERAL CONDITIONS OF CONTRACT- NON-COMMERCIAL CATEGORY

The Mississippi Coast Coliseum Commission, by its duly authorized representative, and by **St. Martin High School, Melissa Dycus,** its duly authorized representative, hereby agree that the following general conditions shall be applicable to the following described EVENT: **St. Martin High School Graduation**.
Herein, the parties hereto agree as follows:

1. DEFINITIONS:

A. "COMMISSION" shall mean the Mississippi Coast Coliseum Commission and its individual Members, Directors, and Officers responsible for the management of the Mississippi Coast Coliseum, including the Executive Director, his employees, staff, agents, servants, designees and assigns (hereinafter the "Coliseum" or "MCC").

B. "EXECUTIVE DIRECTOR" shall refer to the EXECUTIVE DIRECTOR of the Mississippi Coast Coliseum and Convention Center, including his/her employees, agents, servants and employed designees.

C. "LICENSEE" shall refer to the person, firm, partnership, corporation or other legal entity, other than the COMMISSION, who is a signatory party to this agreement, and shall also refer to the officers, employees, agents, attractions, entertainers, contractors, sub-contractors, sub-licensees, designees and invitees of the aforesaid signatory party.

D. "FACILITIES" shall mean those portions of the complex known as the Mississippi Coast Coliseum and Convention Center, together with its banquet hall, exhibit hall, meeting rooms, and grounds, which are designated for use by LICENSEE as per attached CONTRACT.

E. "EVENT" shall mean the purpose or purposes and/or the EVENT for which FACILITIES shall be used and occupied.

F. "REIMBURSABLE EXPENSES" shall mean the cost and expenses incurred by COMMISSION for such personnel, services and equipment as are specifically requested by LICENSEE to accommodate the EVENT and occupancy and use of the FACILITIES.

G. "CONCESSIONAIRE-CATERER" shall refer to the COMMISSION'S contractor for catering, concessions and merchandise.

H. "CONTRACT" shall mean the document containing all the specifics of the EVENT, including but not limited to date, space, rental **and labor fees, times, additional services required, deposit and payment method.**

I. "AGENDA AND RATE SCHEDULE" shall refer to that documentation listing usage of the FACILITIES by LICENSEE by date, time, size and setup, and showing the contracted rental rate and labor fee thereof.

2. DESCRIPTION OF PORTION OF FACILITIES TO BE USED AND OCCUPIED: COMMISSION hereby grants to LICENSEE and LICENSEE hereby accepts a license to occupy and use, subject to all the terms and conditions listed the designated portions as listed on agenda and rate schedule CONTRACT and/or the CONTRACT. The **COMMISSION** assigns appropriate function space to accommodate each function based on set-up attendance as outlined in this contract. It will be the sole right and discretion of the **COMMISSION** to reassign space if the original space designated is unavailable due to repairs or inappropriate to the function set-up, attendance, or other unforeseen reasons to accommodate the best interests of all organizations within the **COMMISSION**. However, the **COMMISSION** cannot guarantee ideal space will be available to accommodate increases in attendance or space intensive set-ups not communicated at the contract origination. A firm and detailed schedule must be furnished to Convention Services Coordinator no later than two (2) months before the program. Licensee must sign Event Order (EO) and return to Convention Services Coordinator no later than thirty (30) days prior to the event. The EO will become a legal and binding document to this CONTRACT.

3. DEPOSIT-PAYMENT AND SETTLEMENT: LICENSEE shall pay a deposit by the date indicated on the CONTRACT, in the amount which shall have been predetermined by **COMMISSION** at the issuance of CONTRACT. That amount shall be listed on the CONTRACT. Failure to make the deposit by the date indicated on the CONTRACT may, at the discretion of the Executive Director, result in the CONTRACT being cancelled. Any outstanding balance is due to **COMMISSION** within thirty (30) days of receipt of SETTLEMENT. All unpaid charges not paid within thirty (30) days will be subject to interest accruing at the rate of 1½% per month until paid. A convenience fee of 3% ($3 minimum) will be charged on all credit card payments. This fee will be in addition to the payment amount. Unless otherwise indicated on the CONTRACT, the balance of all REIMBURSABLE EXPENSES shall be paid by the LICENSEE to the **COMMISSION** within 30 days of billing date.

4. DEFAULT/CANCELLATION: The entire deposit shall be forfeited if the LICENSEE cancels this CONTRACT later than one (1) year prior to the first day of the EVENT. In the event the **COMMISSION** cannot carry out the performance of this CONTRACT, in its entirety and must cancel the CONTRACT due to labor troubles, disputes, strikes, accidents, governmental (federal, state and municipal) regulation of, or restrictions upon travel or transportation, non-availability of supplies, riots, national emergencies, acts of God and other causes whether enumerated herein or not, which are beyond the reasonable control of the **COMMISSION**, a full refund shall be granted the LICENSEE of all monies the LICENSEE has paid on the CONTRACT up until the time of cancellation.

5. INDEMNITY: Licensee hereby agrees to indemnify and hold harmless the **COMMISSION** and the Executive Director against any and all claims or demands of liability for damages, injury, or national pandemic crisis, including but not limited to the amount of any judgment, settlement, costs, or attorney's fees incurred in defense of any such claim, arising out of or under state or federal law, by reason of any negligence or failure to exercise reasonable care, in whole or in part, by the Licensee in the operation of its undertaking under this Agreement during this Event.

Licensee shall not be responsible or liable for claims of injury or damages that do not arise out of their negligence or failure to exercise reasonable care and which are attributable to the negligence of the **COMMISSION** or Executive Director.

Further, to the extent permitted by Mississippi law, the **COMMISSION** shall defend, indemnify and hold Licensee harmless against any claim, demand or cause of action arising out of the negligence of the Commission or Executive Director in their operations or undertaking during this event.

6. INSURANCE: LICENSEE shall procure and furnish to the COMMISSION at least Thirty (30) days prior to move in date, at its sole cost and expense, a satisfactory policy of general public liability insurance in the amount of: 1 million per person/2 million per occurrence, purchased for this Event naming the COMMISSION and the Executive Director as *"additional insureds,"* and affording insurance coverage to the COMMISSION and Executive Director co extensive with that purchased and provided to Licensee by the insuring carrier. The policy provided herein by licensee shall not be endorsed to limit the availability of general liability coverage to the **COMMISSION** or Executive Director to the actions or conduct of the Licensees only, but shall include any and all actions, conduct and undertaking of the Commission and the Executive Director in their responsibilities in facilitating this Event under this Agreement, except for willful, intentional or grossly negligent conduct. This obligation does not require that the Licensee procure insurance or name the **COMMISSION** or Executive Director as *"additional insureds"* for actions, conduct or insure the facilities, including the structural integrity of the facility, that are not directly connected with sponsoring or enabling this event, but will include coverage for claims or losses sustained by reason of injury or damage to, by or from a patron as a consequence of their attendance or participation in the Event sponsored by Licensee. Licensee shall be responsible and shall procure liability and/or workers compensation insurance coverage for its own employees or those retained or supervised by it, and shall indemnify, defend and hold harmless the **COMMISSION** or Executive Director against any and all claims , demands or causes of action arising out of any injury or damage whatsoever to Licensee's agents, servants, employees, designees, contractors, subcontractors, guests and those for whom Licensee supervises, directs or controls. To the extent that Licensee fails to procure the necessary insurance provided by this paragraph, the **COMMISSION**, at its sole option and discretion, retains the right to purchase the necessary and compliant insurance products and charge Licensee for the cost of the insurance, either by a direct bill or by retaining any funds to which Licensee may be entitled under this agreement, or at its sole discretion and option, the **COMMISSION** may cancel the Event. The provisions of this paragraph may be waived, but only in writing, at the discretion of the Executive Director but are otherwise a substantial and a material part of this agreement. ____ _____ **(Initial Here)**

Specific Legal Authority authorizing the promulgation of Rule: This Regulation is promulgated by the Commissioner of Insurance pursuant to the authority granted to him by Miss. Code Ann. §§ 83-5-17; 83-5-29 through 83-5-51; and 83-17-1 through 83-17-89 (Rev. 2001); Mississippi Department of Insurance Regulation No. 88-101.

7. CONCESSIONS/CATERING: All food, beverage, water, and food table linen services are to be contracted through the **COMMISSION'S** CONCESSIONAIRE/CATERER **Levy Convention Centers.** Absolutely no outside food or beverage is allowed inside the facility. As a facility rule, a food and beverage minimum must be met in accordance with **Levy Convention Centers** contract. The LICENSEE will enter into a separate contract with **Levy Convention Centers.** LICENSEE is responsible for all minimums set forth with **Levy Convention Centers.** LICENSEE shall not place or operate any vending machine, coin operated music playing devices or coin operated games at/or/in the facilities without the advance written consent of EXECUTIVE DIRECTOR. ____ **(Initial Here)**

8. AUDIO-VISUAL (A/V): COMMISSION's on-site Audio-Visual features state-of-the-art equipment and trained technicians. It is the policy of **COMMISSION** that all audio-visual rentals are made through your Event Coordinator. Outside audio-visual equipment is not permitted, except when approved by **COMMISSION**. Should outside audio-visual be approved, vendors and their subcontractors must meet the **COMMISSION** insurance requirements and policies. Additional usage and service fees may apply. Equipment cancellations must be reported to the Event Coordinator at least seventy-two hours prior to time equipment is needed to avoid a one-day rental fee for each piece of equipment cancelled.

9. PERSONNEL SERVICES AND EQUIPMENT:

LICENSEE hereby authorizes **COMMISSION** to provide at **LICENSEE**'S cost and expense, such personnel, services and equipment that will be outlined in the Event Order. **COMMISSION** shall have the right to refuse any personnel, services and equipment which **LICENSEE** may propose to provide itself, and to provide such personnel, services and equipment on **LICENSEE**'S behalf and at **LICENSEE**'S cost and expense. It is the policy of **COMMISSION** to employ in-house staff or subcontractors or labor providers specifically trained as stagehands, technical equipment operators, event services personnel, etc. MCCC Executive Director, at his sole discretion may require one EMT and a minimum of three security guards at the expense of Licensee for all events promoted for or patronized by individuals under the age of 18.

10. EXHIBITOR EVENTS: Utility boxes are to be opened and operated by **COMMISSION** staff only. Vendors must use loading docks for all loading and unloading. Vendors entering and exiting through lobby areas is prohibited. **COMMISSION** does not provide cleaning of individual booths, emptying small trash cans inside booths, or vacuuming aisle carpets. **COMMISSION** will not provide major cleaning to non-carpeted areas of floor show except to make sure they are cleaned prior to show opening. Dumpsters, electrical, security and any other required labor or equipment for the event will be at the expense of LICENSEE.

11. PARKING: There will be a parking fee per car collected during event dates. COMMISSION will collect and retain all fees and also retains the right to control all parking **FACILITIES**. A maximum of 10 (ten) parking passes will be offered to your staff. In the event that parking fees are not charged, client may be charged for parking lot security guards based on the number of attendees. Number of guards and rates will be determined prior to move-in.

12. SALES TAX NOTICE: The Department of Revenue requires promoters that book events with the COMMISSION that include sales by promoter or third party vendors to register with the Biloxi office of the MS Department of Revenue prior to the scheduled event. Once the registration is completed, proof of the registration should be provided to **COMMISSION** prior to the event date. INFORMATION AND REGISTRAION PACKET IS INCLUDED WITH CONTRACT.

13. ADVERTISEMENTS: LICENSEE will not post or exhibit signs, advertisements, show bills, lithographs, posters or cards of any description on any part of said building without EXECUTIVE DIRECTOR'S prior written approval.

14. CONTROL OF THE FACILITIES: All duly authorized representatives of **COMMISSION** shall have the right to enter the FACILITIES and all parts thereof at all times for the necessary performance of their duties.

LICENSEE shall be responsible for the orderly conduct of all its employees, agents, contractors, designees, and invitees who may be at or in the FACILITIES during the license period. **COMMISSION** reserves the right to eject or cause to be ejected from the FACILITIES any person or persons whose conduct is unlawful or otherwise objectionable, or presents a threat to the safety and well-being of others lawfully occupying the facility. In addition, **COMMISSION** shall have the right to make announcements at any time during the EVENT in the interest of public safety, crowd control and compliance with rules, regulations, laws, etc.

15. OBSERVANCE OF LAW: LICENSEE shall not engage, or permit any activity, which may directly or indirectly cause physical damage to the FACILITY or attract or generate derision to **COMMISSION**. LICENSEE shall observe and obey all Federal, State and Local laws, ordinances, regulations, and rules which may be applicable to LICENSEE and its occupancy and use of the FACILITIES. LICENSEE will obtain and maintain any and all required permits and licenses.

16. UTILITIES: **COMMISSION** shall provide and maintain the necessary utility and service connections including water, electricity, sewage disposal, heat and air conditioning at the designated portion of the FACILITIES for the EVENT. The costs and expenses incurred by **COMMISSION** in providing any special or additional plumbing, electrical, carpentry or facility alterations or additions as may be required by Licensee, shall be assessed to LICENSEE as a REIMBURSABLE EXPENSE. **COMMISSION** does not warrant against interruption in or failure of such utility connections and services, and **COMMISSION** shall not be liable to LICENSEE for any loss, damage, cost or expenses, which may result from any such interruption or failure, except to the extent arising out of any negligence or willful misconduct of **COMMISSION**, its employees, its representatives.

17. DANGEROUS MATERIALS: LICENSEE shall not, without the advance written consent of the EXECUTIVE DIRECTOR, install, utilize or operate any engine or motor machinery in the Facility during this Event, or use any flammable, toxic or explosive items on the property of the **COMMISSION** without the express knowledge and written consent of the Executive Director. LICENSEE agrees that all decorative materials used in the facility will be flame-proof and not attached to walls, floors, ceilings or facility fixtures, and that all questions of safety will be resolved to the EXECUTIVE DIRECTOR'S satisfaction.

18. OCCUPANCY INTERRUPTION: If the FACILITIES or any part thereof shall be destroyed or damaged, or if any casualty or unforeseen occurrence shall render the FACILITIES or any part thereof unusable and thereby render the fulfillment of this CONTRACT impractical or impossible, EITHER PARTY shall not in any way be held liable or responsible to the OTHER PARTY for any damage caused to him/her. If said FACILITIES shall be destroyed or damaged after the commencement of the EVENT, rendering the fulfillment of this CONTRACT by **COMMISSION** impossible or impractical, then this CONTRACT shall be terminated, and LICENSEE shall pay rental for use of said designated FACILITIES only up to the time of such termination, at the rate specified, and the LICENSEE waives any claim for damages or compensation should this CONTRACT so terminate.

19. SCHEDULING: Unless **COMMISSION** and **LICENSEE** agree otherwise in advance in writing, **COMMISSION** shall be privileged to schedule other similar **EVENT**S during, before and after the **EVENT** without notice to **LICENSEE. LICENSEE** acknowledges that **COMMISSION** will make available for use by others such portions and areas and **FACILITIES** of the Mississippi Coast Coliseum and Convention Center that are not designated in **CONTRACT**, providing such use does not unreasonably interfere with **LICENSEE'S EVENT**.

20. SURRENDER, DAMAGE-REMOVAL OF PROPERTY: The FACILITIES identified in Paragraph 2 shall, at the termination of this license, be returned to **COMMISSION** in as good as condition as same were in when LICENSEE began its operations under this agreement, and if any portion or portions of said FACILITIES are damaged, destroyed, or anything above and beyond general cleaning (i.e.: Balloons, confetti, glitter, or bodily fluids) through negligence of LICENSEE, including its guests or patrons, the same shall be replaced, or repaired or restored or compensated for by the LICENSEE to the complete satisfaction of the **COMMISSION** before the termination of this License. In the event the LICENSEE fails to vacate said premises within the time limits established in the agenda and rate schedule CONTRACT, the LICENSEE shall be obligated to pay additional rental of the space equal to ½ of the posted daily rental for that space; said determination to be made by EXECUTIVE DIRECTOR. LICENSEE must have EXECUTIVE DIRECTOR'S approval for extension of any time limits beyond those established in the agenda and rate schedule.

21. WRITTEN/VERBAL MATERIALS: The **COMMISSION** shall approve the written and/or verbal use of the FACILITIES' name and/or logo on all materials, advertisement, printed material, and no form or likeness commonly associated with the Mississippi Coast Coliseum and Convention Center, including the images thereof, will be commercially utilized by Licensee except by permission of the **COMMISSION** or Executive Director.

22. NOTICES AND CONSENTS: All notices and all consents required of **COMMISSION** or LICENSEE shall be in writing and shall be given or made by U.S. registered or certified mail addressed to **COMMISSION** as follows:

Mississippi Coast Coliseum and Convention Center
2350 Beach Blvd. Biloxi, MS 39531

to LICENSEE as follows:

St. Martin High School
Melissa Dycus
11300 Yellow Jacket Blvd
Ocean Springs, Mississippi 39564

23. Any notice or consent so sent shall be deemed to have been given on the date same was deposited in the U.S. Mail as registered or certified matter. In addition, such consents to be given by **COMMISSION** shall not be deemed enforceable unless signed by the EXECUTIVE DIRECTOR.

PARTIAL INVALIDITY: If any term, covenant or condition of CONTRACT or general conditions or the application thereof to any person or circumstances shall, at any time or to any extent, be invalid or unenforceable, the remainder of same shall not be affected, and each term or condition of same shall be valid and enforceable to the fullest extent permitted by law.

Time is of the essence in the performance of this agreement.

This agreement shall be construed under the provisions of Mississippi law and the parties agree that the exclusive venue for any litigation, action, or proceeding regarding this agreement shall lie in the state courts of the Second Judicial District of Harrison County, Mississippi.

This agreement constitutes the entire agreement of the parties and all prior understandings, agreements or negotiations, unless contained herein, are void.

This agreement may not be amended or modified in any way except in writing and executed by all parties hereto.

IN WITNESS WHEREOF, the parties have made their assent to the above and foregoing conditions on the respective dates below each signature.

Mississippi Coast Coliseum Commission

By: _____
Executive Director

Date: _____

Reviewed By: SV

Countersigned contract will be signed and returned to Licensee.

St. Martin High School

By: _____
Licensee

Signature: _____

Title: _____

Date: _____

MISSISSIPPI COAST
Coliseum & Convention Center

2027 High School Graduation Policies & Procedures

To help ensure the safety of all graduates, guests, faculty, and staff, the following policies will be in effect for all 2027 High School Graduation ceremonies held at the Mississippi Coast Coliseum & Convention Center. These are updated policies. All other existing requirements remain in effect.

Safety & Security

Clear Bag Policy

All guests, graduates, and faculty must comply with the MCCCC Clear Bag Policy.

- Each guest may bring one (1) clear bag no larger than 12" × 12".
- Diaper bags and medically necessary bags are permitted.
- All bags, including approved bags, are subject to inspection by MCCC staff or security personnel upon entry.

Law Enforcement

The following security staffing is required for each graduation ceremony:

- No less than four (4) Harrison County Sheriff's Officers. In addition to the SROs.
- Officers will be scheduled 30 minutes prior to doors opening and will remain on site until the ceremony has concluded and the majority of guests have exited the property.

Rehearsals

Morning student rehearsals will **not** be permitted unless the school agrees to order the following personnel through MCCC:

- One (1) EMT
- One (1) Harrison County Sheriff's Officer
- Two (2) Swetman T-Shirt Security Guards

Audio/Visual Equipment

MCCC equipment may not be operated by outside personnel.

- All audio, visual, and video equipment must be operated by MCCC-appointed staff.

Client Name (Print): _____ **School:** _____

Client Signature: _____ **Date:** _____

MISSISSIPPI COAST
Coliseum & Convention Center

Venue Rental Proposal

Contract: **9320-01**
Contract Due: 09/18/26

Melissa Dycus
St. Martin High School
11300 Yellow Jacket Blvd
Ocean Springs, MS 39564

St. Martin High School Graduation (9320)

In/Out: Mon 05/24/27 08:00 AM / 10:00 PM
Start-End: Mon 05/24/27 06:00 PM - 09:00 PM

Bookings	Booked	Status	Amount
Arena	05/24/27 08:00 AM - 10:00 PM	Proposal	$4,000.00
Green Room	05/24/27 08:00 AM - 10:00 PM	Proposal	0.00
Hall C & South Arcade Lobby	05/24/27 08:00 AM - 10:00 PM	Proposal	1,500.00
		Total Booking Charges:	**$5,500.00**

Services	Units	Rate	Amount
Arena Set Up Fee	1.00 RM	1,500.00 EA	$1,500.00
Hall C & South Arcade Lobby Set Up Fee	1.00 EA	500.00 EA	500.00
		Total Service Charges:	**$2,000.00**
		Total Charges:	**$7,500.00**

MISSISSIPPI COAST
Coliseum & Convention Center

Event Function Schedule

St. Martin High School Graduation (9320)

St. Martin High School
11300 Yellow Jacket Blvd
Ocean Springs, MS 39564

	Attendance: 6,000	**Space**
Monday, May 24, 2027		
08:30 AM - 09:30 AM	Client Arrival / Set Up	Arena
08:30 AM - 11:30 AM	Graduate Rehersal	Arena
05:00 PM - 05:00 PM	Arena Doors	Arena
05:30 PM - 06:00 PM	Graduate Arrival	Hall C & South Arcade Lobby
07:00 PM - 09:00 PM	Graduation Ceremony	Arena
09:00 PM - 11:00 PM	Move Out	Arena

Onsite Contact:
Melissa Dycus

Customized Proposal for Partnership Services:

High-Quality Professional Development

Teacher Coaching/Teacher Effectiveness

VANCLEAVE LOWER ELEMENTARY

JACKSON CO SCHOOL DISTRICT

MS

887

August 26, 2026

KIDS FIRST EDUCATION, LLC

601-765-KIDS

P.O. Box 6512

Laurel, MS 39441

Krista Sabol
9-1-26

Executive Summary

SCOPE OF WORK

The Kids First Education team is committed to supporting educators through high-impact professional learning experiences and instructional coaching. Our work is grounded in evidence-backed strategies that enhance student success and ensure instructional quality. The proposed professional coaching sessions will focus on the following key areas:

- **Evidence-Based Instructional Practices**, including but not limited to:
  - Effective teaching strategies rooted in current research
  - The data-to-instruction cycle for responsive planning and remediation grouping
  - Formative and summative assessment design and usage
  - Differentiation and scaffolding to support diverse learners
  - Classroom management strategies for enhancing the learning environment
  - Live lesson modeling
- **Data-Driven Decision-Making and Personalized Learning** to equip teachers with tools and techniques to tailor instruction based on student needs and performance data.
- **Maximizing the Use of High-Quality Instructional Materials (HQIM)** to ensure alignment with state standards and enhance instructional delivery.
- **Curriculum Pacing and Alignment** to provide consistency across grade levels/courses and ensure timely coverage of priority standards.
- **Effective Lesson Planning and Delivery,** emphasizing clarity, engagement, and alignment with desired learning outcomes.
- **High-Yield Instructional Strategies and Assessment Preparation,** focusing on best practices that enhance daily instruction and support student success on high-stakes assessments.
- **Facilitate Collaborative Teaching Models**, offering guidance on effective co-teaching, co-planning, and reflective practices that support both general and special education environments.

BUDGET

DEBARMENT STATUS

Kids First Education's DUNS number is 117514649.

UNIQUE ENTITY ID

Unique Entity ID: YTZCKBYE87Q6

CONSULTANT COST

Daily Rate - $1,475.00 per day, per consultant. This rate includes all expenses and travel costs. The district will receive electronic copies of materials and instructional deliverables.

TOTAL COST OF PROJECT

Kids First Education Service	Cost
Teacher Effectiveness Elementary Number of days: 6.5	$9,587.50
Total Cost of Project	**$9,587.50**

Proposal for Services Submitted by:

CELLIE SCOGGIN

KIDS FIRST EDUCATION, LLC

Date: August 26, 2026

Proposal Accepted By:

VANCLEAVE LOWER ELEMENTARY

JACKSON CO SCHOOL DISTRICT

Date:

Table of Contents

About Kids First's Co-Founders 4

Our Team Qualifications 5

How We Work 6

- Kids First C³ Success Model® 6
- Kids First Winner's Circle 7
- Kids First Trust Foundations 8
- Our Research 9
- Our Innovative Cyclical Approach 10

Proposed Scope of Work 11

- Scope of Services 11
- Service Reports and Communication 12
- Confidentiality 12
- Sustainability 12
- Professional Ethics 13

References 14

Our Partners and Kids First Scope of Work 15

- Alabama 15
- Arkansas 16
- Kentucky 17
- Mississippi 18
- Tennessee 19

Budget 20

- Debarment Status 20
- Unique Entity ID 20
- Consultant Cost 20
- Total Cost of Project 20

ABOUT KIDS FIRST'S CO-FOUNDERS

Kids First Education, LLC is a school improvement and instructional support organization founded in 2020 by veteran educators Chuck Poer and Cellie Scoggin. Built on decades of experience in leadership, coaching, and district support, Kids First exists for one purpose: to help schools strengthen instruction, improve systems, and increase student achievement through practical, research-based implementation.

Chuck Poer has more than 30 years of experience in education and is nationally recognized for his work in instructional leadership, data analysis, data-driven decision-making, and school improvement. He was named Mississippi's Administrator of the Year in 2007 by the Mississippi Department of Education. From 2008 through 2019, Chuck led a statewide school improvement organization, helping establish it as a premier provider of support services for districts across Mississippi. In addition to his leadership work, Chuck is the author of the motivational book *Heart to Heart*.

Cellie Scoggin brings more than 25 years of experience in education, including 18 years in school improvement. She has served as an elementary and middle school teacher and as an elementary principal. From 2009 through 2019, Cellie led multi-disciplinary coaching teams supporting teachers, school leaders, English learner programs, and special education services. Today, she leads Kids First Education's Head Coaches and Content Support Leaders working with districts in Mississippi, Alabama, and Tennessee to ensure services translate into measurable improvements in teaching and learning.

Kids First Education is supported by a team of experienced coaches and specialists who have worked together for more than a decade. This continuity of leadership and coaching expertise allows Kids First to deliver consistent, high-quality support while building sustainable capacity within each district served. With streamlined operations and an educator-led model, Kids First Education provides high-impact solutions that are both effective and competitively priced—always focused on what matters most: kids.

OUR TEAM QUALIFICATIONS

Kids First Education is a nationally recognized professional learning and school improvement organization with demonstrated expertise in advancing instructional systems, strengthening leadership capacity, and improving student outcomes. The organization partners with districts, schools, and state education agencies to design and implement comprehensive, research-based solutions that build sustainable systems of excellence across all levels of the educational organization.

Kids First has been selected and approved to support major state-level initiatives across multiple states, reflecting its capacity to deliver high-quality services with fidelity, scalability, and measurable impact. Current and recent state partnerships include:

- **Tennessee** – Approved Comprehensive Literacy State Development (CLSD) vendor, Vendor for the Tennessee Department of Education Comprehensive School Analysis (CSA), Vendor for Tutoring Sustainability Models and Best Practices
- **Virginia** – Approved Comprehensive Literacy State Development (CLSD) vendor
- **Kentucky** – State Comprehensive Literacy partner supporting birth–grade 12 literacy systems
- **Arkansas** – Approved 1003 School Improvement Vendor of Choice and Professional Learning Communities (PLC) Support Vendor, recognized for support in foundational literacy, instructional quality, career pathways, and Multi-Tiered Systems of Support, including behavioral and mental health frameworks
- **Mississippi** – Pre-approved vendor for Curriculum-Based Professional Learning Services (CBPL), delivering standards-aligned, curriculum-connected professional learning
- **Louisiana** – Approved Louisiana Department of Education Accelerate (High-Dosage Tutoring) Vendor

These designations underscore Kids First Education's expertise in literacy advancement, curriculum implementation, instructional leadership, school improvement planning, alignment of accountability, and integrated academic and behavioral systems.

Nationally, Kids First has been vetted and approved by Rivet Education as a high-quality professional learning provider and is listed in Rivet's Professional Learning Partner Guide (PLPG). Following a rigorous review of implementation quality and impact, this recognition affirms excellence in curriculum implementation, instructional coaching, and sustained teacher and leader development. Kids First also holds Rivet approvals in Science of Reading (K–8), Support for Students with Disabilities, Multilingual Learner – Support for Leaders, and Multilingual Learner – Support for Teachers, further validating its commitment to inclusive, evidence-based instructional practice and comprehensive support for diverse learners and the educators who serve them.

To ensure continuous improvement and alignment with emerging research, Kids First partners with the **Research Partnership for Professional Learning (RPPL)** to integrate implementation science, impact evaluation, and current educational research into its professional development and coaching model. This partnership strengthens outcome measurement, enhances implementation fidelity, and reinforces the connection between leadership actions, instructional practice, and student achievement.

Across all engagements, Kids First delivers professional development and job-embedded coaching that builds internal capacity and long-term sustainability. The organization supports administrators in strategic leadership and systems development, equips teachers with research-aligned instructional practices, and strengthens structures that ensure students receive comprehensive academic and behavioral support. Services are implemented through collaborative planning, modeling, observation and feedback, data analysis, and continuous progress monitoring to ensure measurable and lasting results.

HOW WE WORK

KIDS FIRST C³ SUCCESS MODEL®

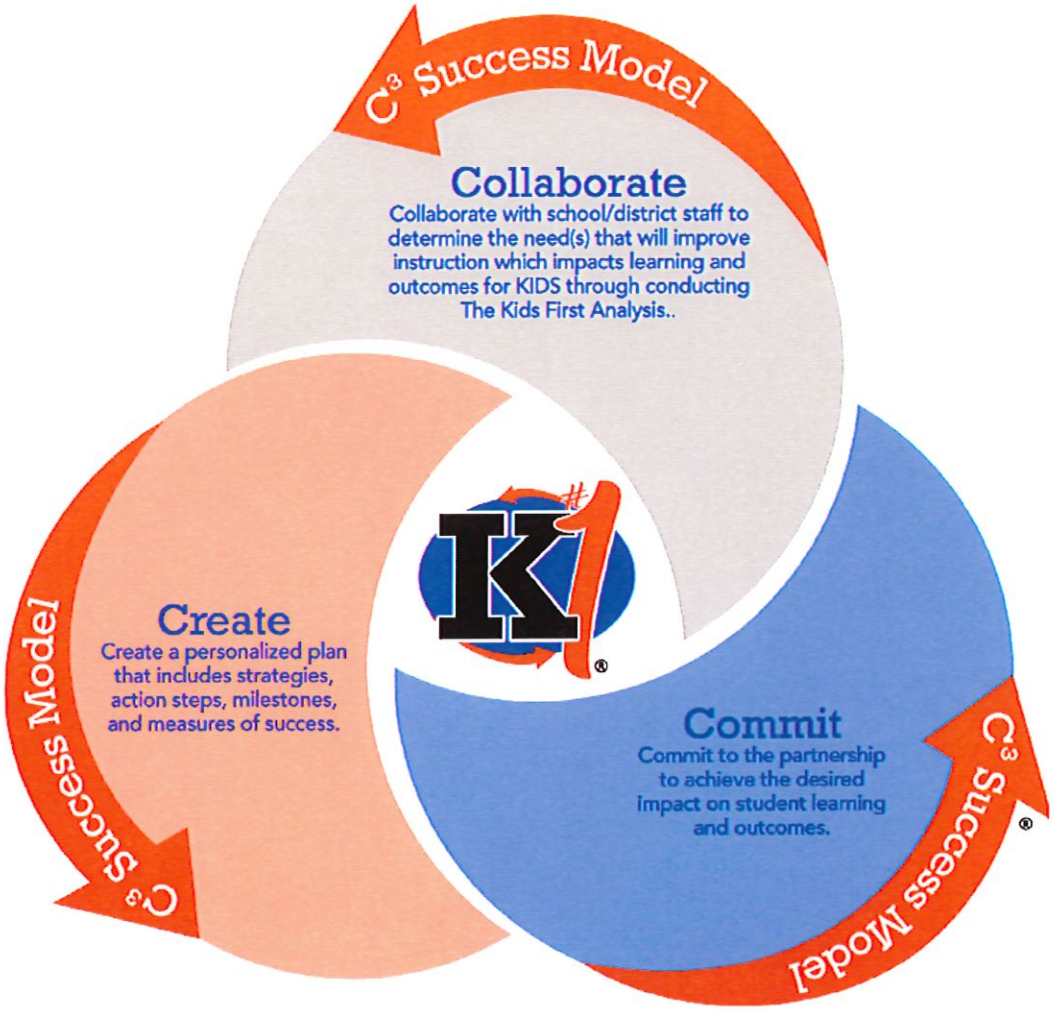
The common threads of our work are the KIDS (students) we serve and our commitment to personalized learning. Our work with KIDS, teachers, and school and district level leadership begins and ends with KIDS in mind. Our C³ Success Model® is a KIDS First trademark and remains constant throughout our teaching and learning solutions.

Through the Kids First Education C³ Success Model®, Kids First coaches will support teaching and learning by **collaborating** with district and/or school teams to **create** personalized plans for educators. Our coaching model emphasizes:

- **Training:** Equipping staff with content knowledge and procedural understanding.
- **Modeling:** Demonstrating best practices and instructional techniques.
- **Coaching:** Providing real-time feedback and sustained support.
- **Support:** Offering embedded assistance as educators implement strategies in their settings.

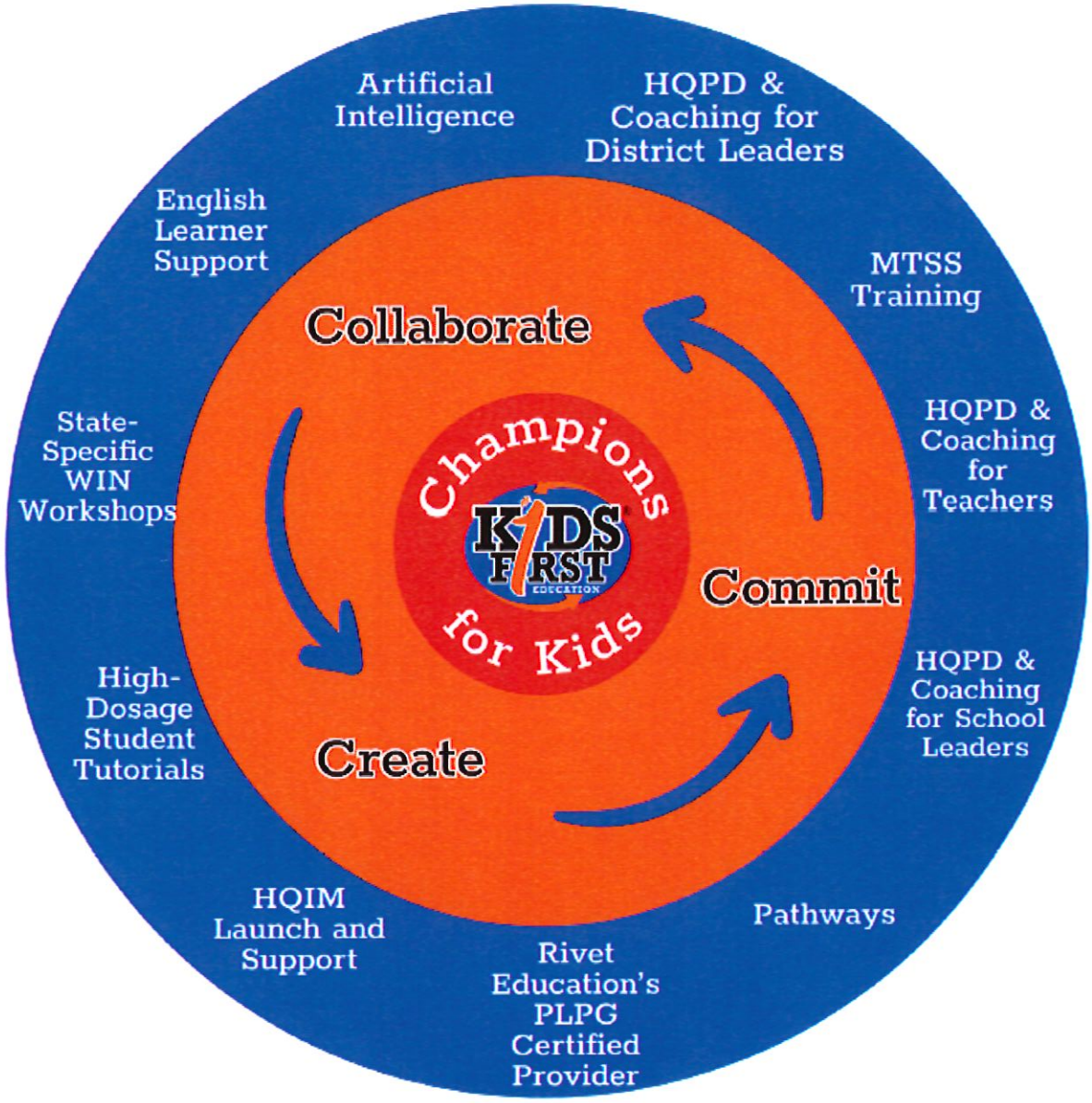
Throughout the project, our team will conduct regular debriefs with district leadership, building principals, or designated personnel to assess progress and revise the scope of work as necessary. The Kids First team will remain fully **committed** to delivering high-quality, adaptive support in alignment with district goals.

893



KIDS FIRST WINNER'S CIRCLE

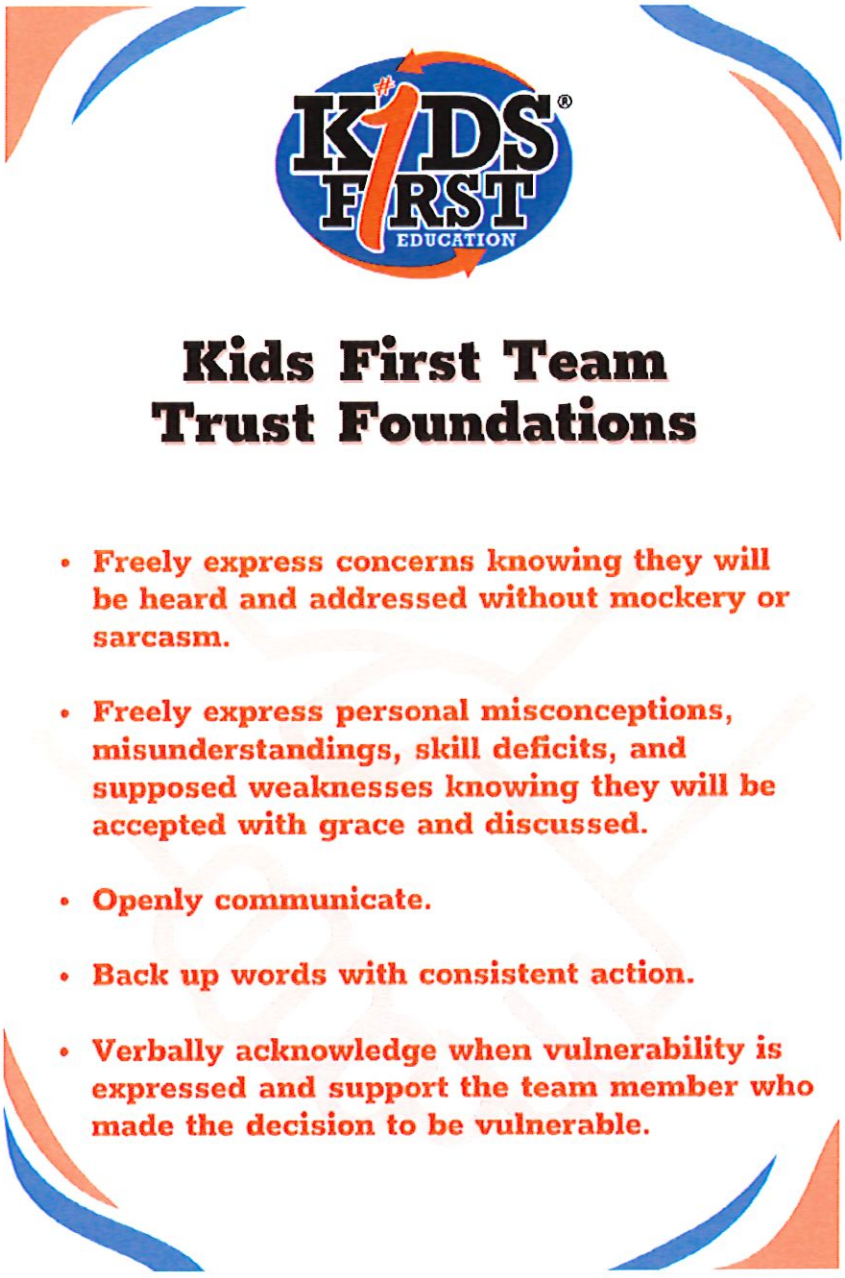
At the center of our work is our Mission and Vision, which is putting KIDS FIRST in all circumstances. Using our C³ Success Model®, we collaborate to create and commit to the services, tools, and resources we provide to our partnering districts/systems. While those services, tools, and resources may evolve based on the K-12 educational landscape, our Mission, Vision, and Success Model will remain at the center of what we do.



894

KIDS FIRST TRUST FOUNDATIONS

The foundation of our work within our team and with our partnering districts and systems is trust. Without trust, communication falters and vulnerability cannot be expressed freely. Our C³ Visible Coaching Cycle, Professional Learning sessions, and side-by-side support would not be possible without each stakeholder trusting to work in tandem with the other(s).



OUR RESEARCH

Kids First Education's work is grounded in a comprehensive body of research that drives measurable impact in teaching and learning. Our coaching and professional learning model integrates John Hattie's Visible Learning research and high-effect-size instructional strategies to accelerate student achievement; the Science of Reading, including The Simple View of Reading and Scarborough's Reading Rope, to strengthen literacy through Structured Literacy practices; and adolescent brain research to align instruction with the cognitive, social, and emotional development of learners. We also embed adult learning theory, drawing on Knowles' andragogy and Kolb's experiential learning cycle, to ensure professional development is relevant, collaborative, and immediately applicable to educators' daily work. Through this research-based, cyclical approach to continuous improvement, Kids First builds educator capacity, strengthens instructional systems, and advances sustainable student outcomes. For more information, please view our Research and Data page on our website at https://kidsfirst.llc/research-and-data.

896

OUR INNOVATIVE CYCLICAL APPROACH

Grounded in national research and continuous improvement frameworks, Kids First Education's innovative cyclical approach is designed to address today's highest educational priorities: closing achievement gaps, accelerating learning, strengthening social-emotional systems, and ensuring measurable impact for educators and students alike. In alignment with current research and national trends in educational effectiveness, our model ensures that services are purposeful, data-driven, and results-oriented.

This structured yet flexible approach has supported measurable improvements in:

- Student acceleration and academic growth
- Addressing skill deficiencies that lead to learning gaps
- Strengthened social-emotional and behavioral systems
- Instructional coherence and continuity

At the core of our model is a clear theory of change driven by **High-Impact Intentions**, strategic priorities identified through collaboration and evidence analysis. These intentions guide implementation and are continuously refined through quantitative and qualitative data to ensure sustained progress and responsiveness to district needs.

The Kids First Cyclical Framework

897

1. **Establish Purpose and Alignment**
   The partnership begins by clearly defining the purpose of the work. District or school leadership articulates priorities, which are refined and solidified through collaborative planning with Kids First. This ensures shared ownership, clarity of expectations, and alignment with strategic goals.
2. **Identify Key Stakeholders and Targeted Focus Areas**
   Leadership determines the administrators, teachers, teams, or student groups who will be the focus of the initiative. Kids First collaborates in refining these selections to ensure alignment between identified needs and planned services.
3. **Define High-Impact Outcomes**
   Clear, measurable outcomes are established either by district leadership or collaboratively developed with Kids First. These outcomes serve as benchmarks for success and guide implementation decisions.
4. **Align Structures and Implementation Conditions**
   Leadership identifies the operational structures, environments, and logistical conditions necessary to ensure quality implementation. This step ensures that services are embedded within existing systems rather than functioning as isolated initiatives.
5. **Implement, Monitor, and Adjust Through Continuous Feedback**
   Once services begin, Kids First engages in ongoing progress monitoring through data analysis, stakeholder feedback, observation, and collaborative review. Adjustments are made in real time based on evidence to ensure continuous improvement and maximum impact. All refinements are discussed and implemented in partnership with district and school leadership.

This cyclical process ensures that initiatives remain dynamic, evidence-based, and aligned to evolving needs. Rather than delivering static professional development, Kids First creates an adaptive improvement model that builds internal capacity, strengthens systems, and produces sustainable results.

PROPOSED SCOPE OF WORK

SCOPE OF SERVICES

The Kids First Education team is committed to supporting educators through high-impact professional learning experiences and instructional coaching. Our work is grounded in evidence-backed strategies that enhance student success and ensure instructional quality. The proposed professional coaching sessions will focus on the following key areas:

- **Evidence-Based Instructional Practices**, including but not limited to:
  - Effective teaching strategies rooted in current research
  - The data-to-instruction cycle for responsive planning and remediation grouping
  - Formative and summative assessment design and usage
  - Differentiation and scaffolding to support diverse learners
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- **Maximizing the Use of High-Quality Instructional Materials (HQIM)** to ensure alignment with state standards and enhance instructional delivery.
- **Curriculum Pacing and Alignment** to provide consistency across grade levels/courses and ensure timely coverage of priority standards.
- **Effective Lesson Planning and Delivery,** emphasizing clarity, engagement, and alignment with desired learning outcomes.
- **High-Yield Instructional Strategies and Assessment Preparation**, focusing on best practices that enhance daily instruction and support student success on high-stakes assessments.
- **Facilitate Collaborative Teaching Models**, offering guidance on effective co-teaching, co-planning, and reflective practices that support both general and special education environments.

SERVICE REPORTS AND COMMUNICATION

Kids First Education will:

- Prepare service reports that reflect daily services, outlining actions taken and recommendations to be submitted to district and school teams,
- Meet with the district leadership to review the progress of the project,
- Deliver service reports every week, and
- Contact district leadership in the event of an interruption to traditional school to ensure services continue.

CONFIDENTIALITY

Kids First Education agrees to maintain the confidentiality of any records obtained from any district or school, as required by state and federal laws regarding privacy. No information, documents, or other materials provided to or created by Kids First Education that are considered confidential by **VANCLEAVE LOWER ELEMENTARY** in accordance with state and federal privacy laws shall be shared with any person or organization without prior approval from **VANCLEAVE LOWER ELEMENTARY**. Any liability resulting from the wrongful disclosure of confidential information by Kids First Education shall rest with Kids First Education.

900

SUSTAINABILITY

Kids First prioritizes the development of sustainable instructional frameworks for the professional growth and coaching of administrators and teachers. Given that these frameworks are systematically implemented within a research-based coaching cycle, instructional leaders and teachers can continue using them beyond the conclusion of formal services. All presentations, activities, and materials employed during professional learning and coaching sessions will be disseminated to the district or school to facilitate continuous improvement and replication

PROFESSIONAL ETHICS

Kids First Education ensures that consultants, trainers, presenters, and speakers are qualified to work with teachers, staff, students, and parents, and agree to perform the specified services described above in a proper, workmanlike, and dignified manner. They warrant that they can and will deliver such services in a manner acceptable to VANCLEAVE LOWER ELEMENTARY and agree to make any necessary additions, deletions, or changes requested by the district, as a condition for accepting the services. Kids First Education also agrees that at all times, its employees performing any services under this agreement will do so in a proper, workmanlike, and dignified manner, in accordance with the VANCLEAVE LOWER ELEMENTARY Code of Conduct. All consultants working through this bid are expected to conduct themselves professionally. Kids First Education will:

- Ensure all trainers and coaches have professional credentials to work with administrators, instructional leaders, and teachers.
- Ensure all consultants/trainers/presenters/speakers are expected to follow the District's Code of Ethics as it applies to their role.
- Ensure that any consultant performing services specified in this partnership agreement does so in a professional manner.
- Ensure all consultants have completed a criminal background check and a child abuse registry check.
- Ensure consultants do not use coarse language, wear inappropriate attire, or express personal political or religious beliefs.

901

REFERENCES

DeSoto County Schools, Mississippi

Cory Uselton, Superintendent

662-429-5271

cory.uselton@dcsms.org

Kids First provides professional development, job-embedded coaching, and support for College-and Career-Readiness, teacher effectiveness in all grades and subjects, HQIM support at the elementary level, tutoring support, AP support, and boot camps to prepare for high stakes testing.

Arch Ford Education Service Cooperative, Arkansas

Julie Workman

817-694-6475

julie.workman@archford.org

Kids First provides professional development and side-by-side coaching this school year to leaders and teachers for content areas and the launching/re-launching of their HQIM, accelerating learning, and standards-based teaching.

Tuscaloosa City Schools, Alabama

Dr. Mike Daria, Superintendent

205-759-3700 ext. 1022

tbyrts@tusc.k12.al.us

902

Kids First provides professional development and job-embedded coaching to teachers and instructional leaders for content areas, data-to-instruction, and College and Career Readiness.

Arkansas River Education Service Cooperative, Arkansas

Michael D. Walker

870-730-2927

walkerm@aresc.k12.ar.us

Kids First provides professional development and side-by-side coaching this school year to leaders and teachers for content areas and the launching/re-launching of their HQIM, accelerating learning, and standards-based teaching.

Hardin County Schools, Tennessee

Greg Wyatt

731-607-0903

greg.wyatt@hctnschools.com

Kids First provided professional development and side-by-side coaching to leaders and teachers in data-to-instruction at Northside Elementary School in the spring of 2024.

Dayton City Schools, Tennessee

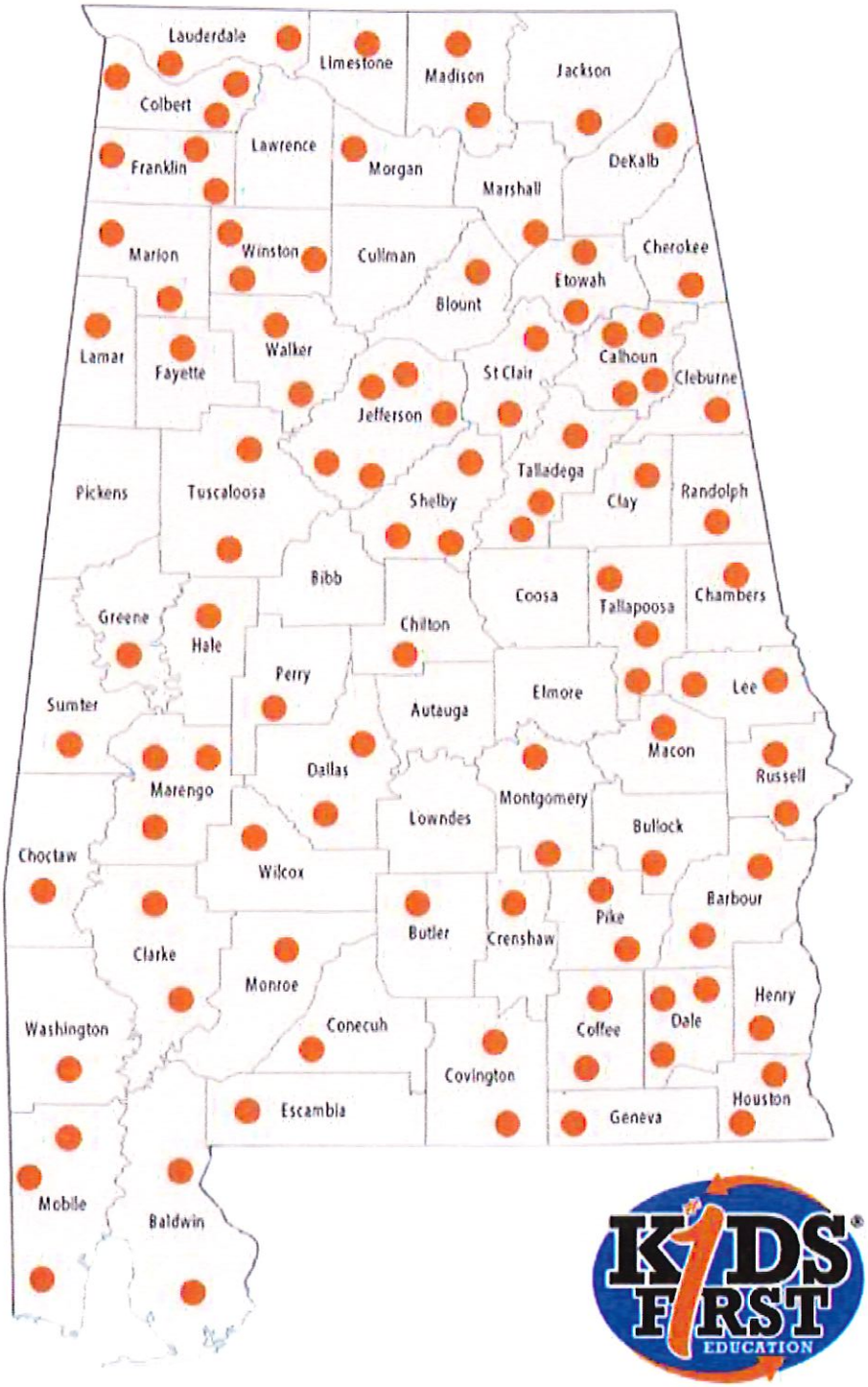
Trish Newsom

423-774-2251

newsomtr@daytoncity.net

Kids First provides professional development and side-by-side coaching this school year to leaders in Dayton City Schools. This model is hybrid with both virtual and in-person delivery utilized each month. Topics include creating a culture of learning, instructional and managerial leadership strategies, and building leadership capacity in administrators and school leaders

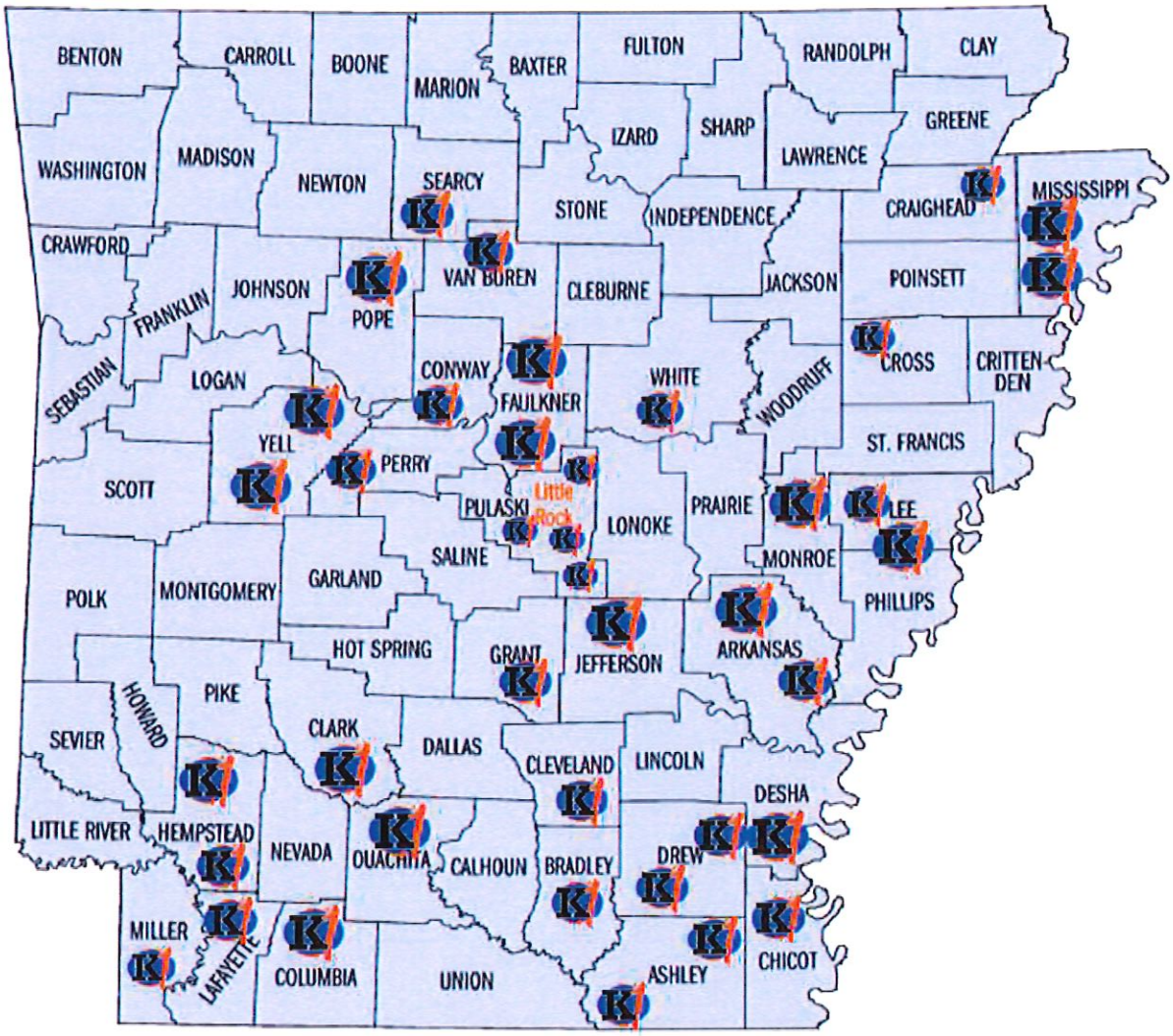
ALABAMA



903

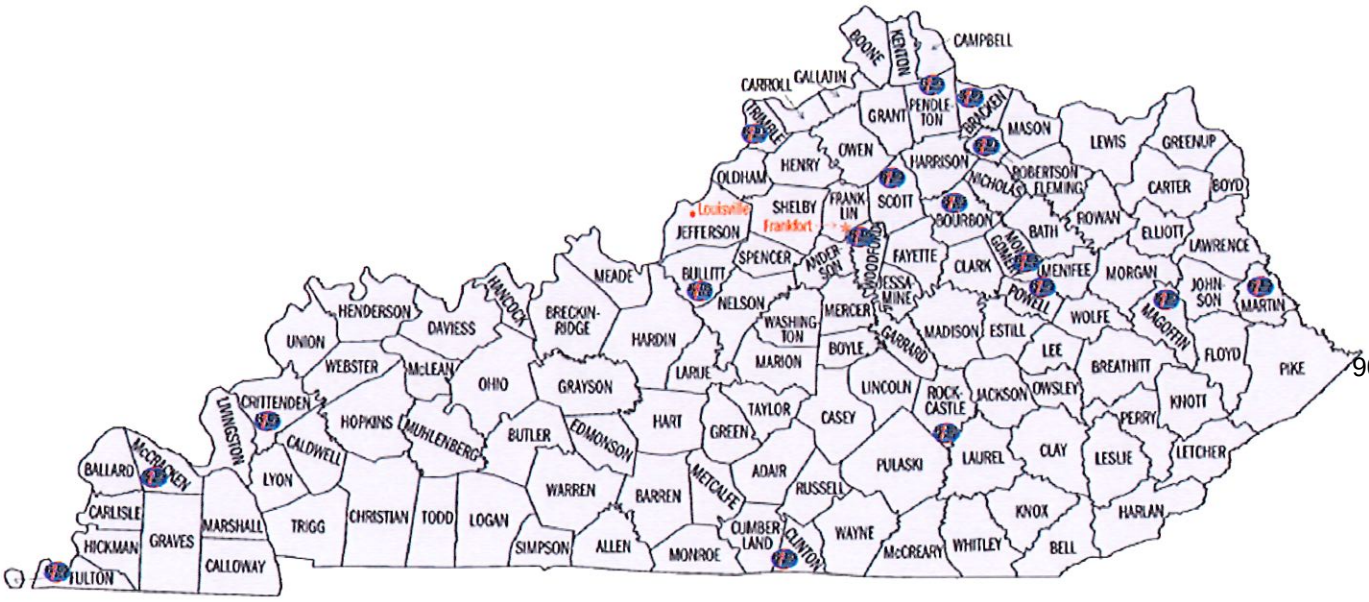
Click on the QR Code for a comprehensive listing of District Partners and Kids First Scope of Work.

ARKANSAS



Click on the QR Code for a comprehensive listing of District Partners and Kids First Scope of Work.

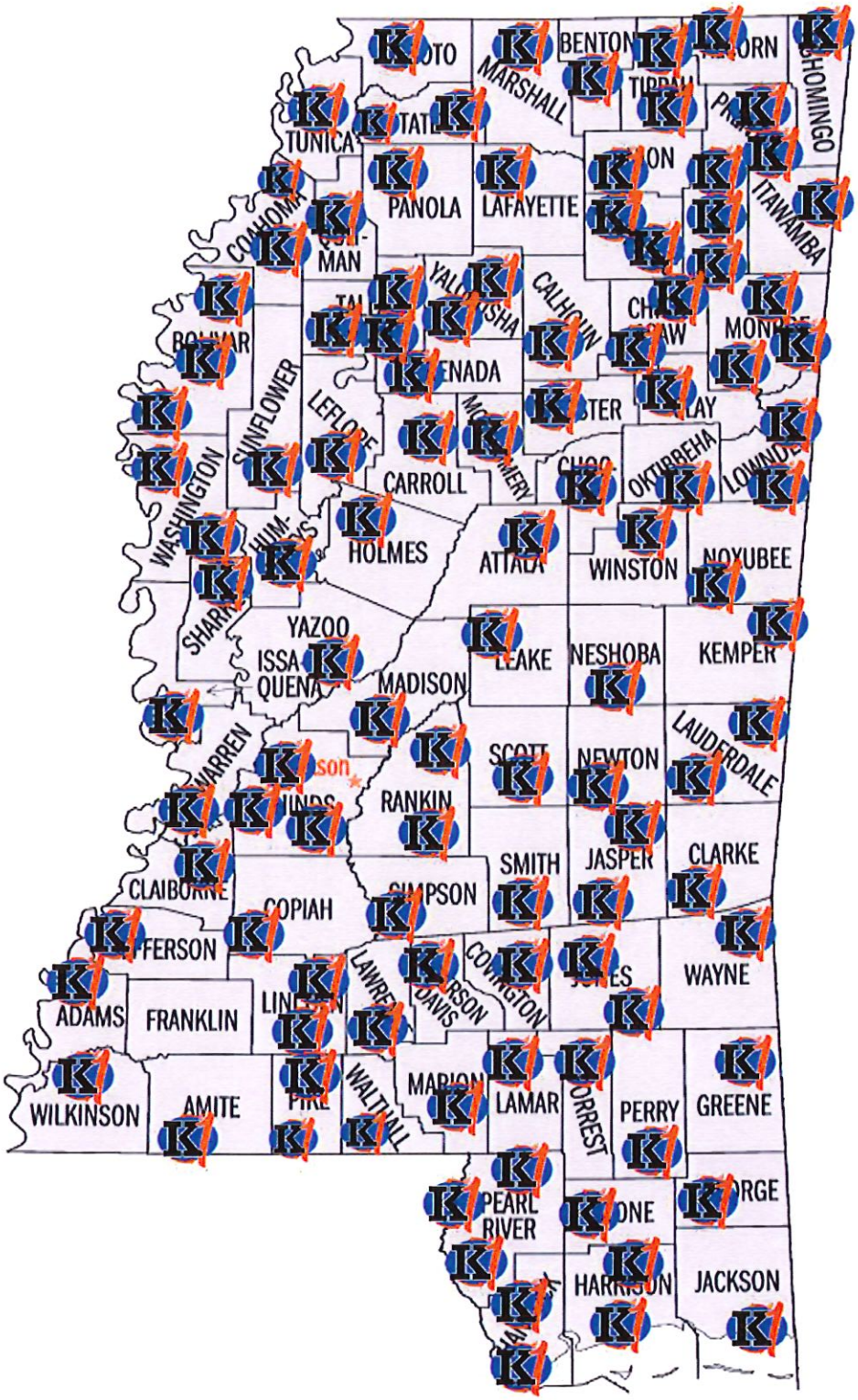
KENTUCKY



905

Click on the QR Code for a comprehensive listing of District Partners and Kids First Scope of Work.

MISSISSIPPI

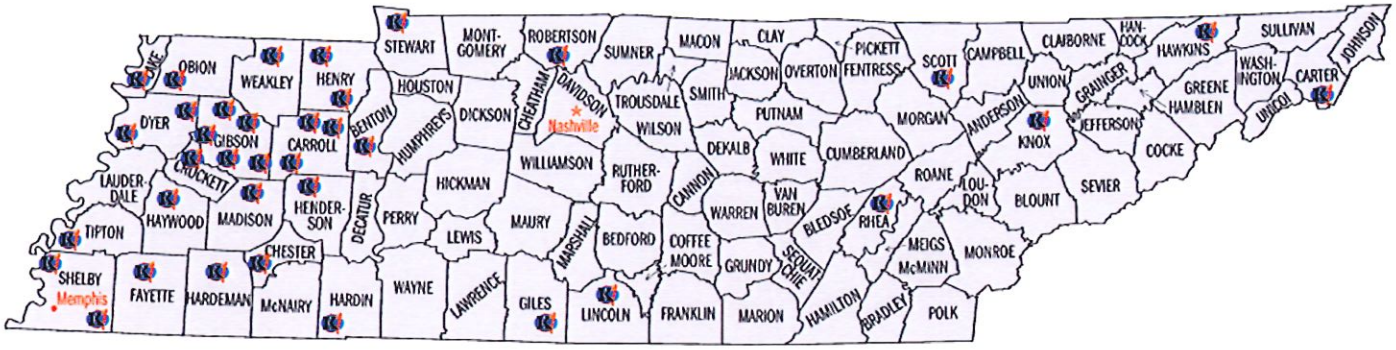


906

Click on the QR Code for a comprehensive listing of District Partners and Kids First Scope of Work.

OUR PARTNERS AND KIDS FIRST SCOPE OF WORK

TENNESSEE



907

Click on the QR Code for a comprehensive listing of District Partners and Kids First Scope of Work.

BUDGET

DEBARMENT STATUS

Kids First Education's DUNS number is 117514649.

UNIQUE ENTITY ID

Unique Entity ID: YTZCKBYE87Q6

CONSULTANT COST

Daily Rate - $1,475.00 per day, per consultant. This rate includes all expenses and travel costs. The district will receive electronic copies of materials and instructional deliverables.

TOTAL COST OF PROJECT

Kids First Education Service	Cost
Teacher Effectiveness Elementary Number of days: 6.5	$9,587.50
Total Cost of Project	**$9,587.50**

908

The proposed daily rate for services rendered by Kids First Education is subject to negotiation based on the scope of work, project duration, and specific client needs. We are committed to offering competitive and flexible pricing arrangements that align with each project's objectives and budgetary considerations.

Proposal for Services Submitted by:

CELLIE SCOGGIN

KIDS FIRST EDUCATION, LLC

Date: August 26, 2026

Proposal Accepted By:

VANCLEAVE LOWER ELEMENTARY

JACKSON CO SCHOOL DISTRICT

Date: _____

MISSISSIPPI COAST
Coliseum & Convention Center

2350 Beach Boulevard
Biloxi, Mississippi 39531

Phone: 228-594-3700
Fax: 228-594-3812
www.mscoastcoliseum.com

August 18, 2026

Vancleave High School Graduation
Raina Holmes
12424 Hwy 57
Vancleave, Mississippi 39565

909

Dear Raina,

The staff of the Mississippi Coast Coliseum and Convention Center is awaiting the opportunity to host the **Vancleave High School Graduation** event in our facility May 25, 2027.

We have enclosed a copy of your contract which will give you the cost breakdown for your event as well as our Exhibit Policies (if applicable) and General Conditions of Contract. Please sign and return one copy of the contract. A deposit in the amount of $2,000.00 is required with signed contract. Please note ID #9907 on all payments.

This contract is not considered legal and binding without proper execution, which includes signatures of both parties and any deposit required by **September 18, 2026**. Please note "release of space" date indicated on the contract.

A Certificate of Insurance is required with a minimum of $2,000,000 in general liability coverage and will be due **April 23, 2027** unless otherwise stated on page one.

We are all looking forward to working with you on your event. If you should have any questions, please do not hesitate to contact me.

Sincerely,

Carmen St. Clair
Sales Manager

MISSISSIPPI COAST
Coliseum & Convention Center

2350 Beach Boulevard
Biloxi, Mississippi 39531

Phone: 228-594-3700
Fax: 228-594-3812
www.mscoastcoliseum.com
www.mscoastconventioncenter.com

CONTRACT

TODAY'S DATE: 08/18/26
EVENT ID: 9907
SALES CONTACT: Carmen St. Clair
SALES CONTACT EMAIL: cst.clair@mscoastcc.com

NAME OF EVENT: Vancleave High School Graduation
EVENT DATE: 05/25/27 - 05/25/27
MOVE IN DATE: 05/25/27 **MOVE OUT DATE:** 05/25/27
GROUP COMPANY NAME: Vancleave High School Graduation
LICENSEE/REPRESENTATIVE: Raina Holmes 910
PLANNER'S NAME:
ADDRESS: 12424 Hwy 57
CITY: Vancleave **STATE:** Mississippi **ZIP:** 39565
PHONE: 228-826-3626 **FAX:**
EMAIL: RHJ1911@jcsd.ms **ALT PHONE:**

DEPOSIT AND PAYMENT SCHEDULE

FACILITY RENTAL: $5,500.00 **SET UP FEE:** $2,000.00

SPACE WILL BE RELEASED IF SIGNED CONTRACT AND DEPOSIT ARE NOT RECEIVED IN ACCORDANCE WITH THE FOLLOWING SCHEDULE:

Signed Contract Due: 09/18/26 **Deposit Amount Due: $2,000.00**

Remaining balance to be direct billed after the event with payment due 30 days from billing date.

GENERAL LIABILITY CERTIFICATE OF INSURANCE WITH MCCC NAMED AS ADDITIONAL INSURED IS REQUIRED 30 DAYS PRIOR TO EVENT:

Insurance Due Date: **04/23/27**

MCCC EVENT PROMOTION **PUBLISH EVENT TO MCCCC WEBSITE CALENDAR: Yes**

PUBLIC EVENT: Yes **EVENT WEB ADDRESS:**

MARQUEE MESSAGE: Welcome Vancleave High School Graduation 05/25/27 - 05/25/27

ADDITIONAL MEETING REQUIREMENTS OR DELETION/CHANGES TO THE FOLLOWING MAY RESULT IN AN ADJUSTMENT TO RENTAL AND/OR LABOR COSTS. FEES FOR ADDITIONAL SERVICES REQUIRED WILL BE DETERMINED AT TIME OF ORDER. ANY CHANGES TO SET UP, ONCE THE FACILITY HAS BEEN SET ACCORDING TO THE LICENSEE'S PRIOR INSTRUCTIONS, MAY RESULT IN AN ADDITIONAL LABOR CHARGE TO BE DETERMINED AT THE TIME OF REQUEST AND WHICH WILL REQUIRE SIGNATURE OF LICENSEE. LABOR RATES ARE BASED PER HOUR WITH A 4-HOUR MINIMUM PER PERSON. SEE RATE SHEETS FOR ADDITIONAL SERVICE AND EQUIPMENT PRICING.

LOCATION AND RATE SCHEDULE

FACILITY RENTAL INCLUDES TABLES, CHAIRS, 12' X 24' STAGING AND TWO (2) SETS OF STAIRS. THIS DOES NOT INCLUDE VENDORS TABLES AND CHAIRS.

EVENT DAYS:	**1**	**PREVIOUSLY HELD:**	Yes
PARKING FEE:	Current parking fees at the time of event will apply	**FACILITY FEE:**	N/A
EVENT PARAMETER:	**Arena; Hall C & South Arcade Lobby**		

FACILITY RENTAL AND SET UP FEE

See accompanying Schedule of Events for list of facilities rented and associated set-up fees, and updated Policies and Procedures.

GENERAL CONDITIONS OF CONTRACT- NON-COMMERCIAL CATEGORY

The Mississippi Coast Coliseum Commission, by its duly authorized representative, and by **Vancleave High School Graduation, Raina Holmes,** its duly authorized representative, hereby agree that the following general conditions shall be applicable to the following described EVENT: **Vancleave High School Graduation.** 911

Herein, the parties hereto agree as follows:

1. **DEFINITIONS:**

A. "COMMISSION" shall mean the Mississippi Coast Coliseum Commission and its individual Members, Directors, and Officers responsible for the management of the Mississippi Coast Coliseum, including the Executive Director, his employees, staff, agents, servants, designees and assigns (hereinafter the "Coliseum" or "MCC").

B. "EXECUTIVE DIRECTOR" shall refer to the EXECUTIVE DIRECTOR of the Mississippi Coast Coliseum and Convention Center, including his/her employees, agents, servants and employed designees.

C. "LICENSEE" shall refer to the person, firm, partnership, corporation or other legal entity, other than the COMMISSION, who is a signatory party to this agreement, and shall also refer to the officers, employees, agents, attractions, entertainers, contractors, sub-contractors, sub-licensees, designees and invitees of the aforesaid signatory party.

D. "FACILITIES" shall mean those portions of the complex known as the Mississippi Coast Coliseum and Convention Center, together with its banquet hall, exhibit hall, meeting rooms, and grounds, which are designated for use by LICENSEE as per attached CONTRACT.

E. "EVENT" shall mean the purpose or purposes and/or the EVENT for which FACILITIES shall be used and occupied.

F. "REIMBURSABLE EXPENSES" shall mean the cost and expenses incurred by COMMISSION for such personnel, services and equipment as are specifically requested by LICENSEE to accommodate the EVENT and occupancy and use of the FACILITIES.

G. "CONCESSIONAIRE-CATERER" shall refer to the COMMISSION'S contractor for catering, concessions and merchandise.

H. "CONTRACT" shall mean the document containing all the specifics of the EVENT, including but not limited to date, space, rental **and labor fees, times, additional services required, deposit and payment method.**

I. "AGENDA AND RATE SCHEDULE" shall refer to that documentation listing usage of the FACILITIES by LICENSEE by date, time, size and setup, and showing the contracted rental rate and labor fee thereof.

2. **DESCRIPTION OF PORTION OF FACILITIES TO BE USED AND OCCUPIED:** **COMMISSION** hereby grants to LICENSEE and LICENSEE hereby accepts a license to occupy and use, subject to all the terms and conditions listed the designated portions as listed on agenda and rate schedule CONTRACT and/or the CONTRACT. The **COMMISSION** assigns appropriate function space to accommodate each function based on set-up attendance as outlined in this contract. It will be the sole right and discretion of the **COMMISSION** to reassign space if the original space designated is unavailable due to repairs or inappropriate to the function set-up, attendance, or other unforeseen reasons to accommodate the best interests of all organizations within the **COMMISSION**. However, the **COMMISSION** cannot guarantee ideal space will be available to accommodate increases in attendance or space intensive set-ups not communicated at the contract origination. A firm and detailed schedule must be furnished to Convention Services Coordinator no later than two (2) months before the program. Licensee must sign Event Order (EO) and return to Convention Services Coordinator no later than thirty (30) days prior to the event. The EO will become a legal and binding document to this CONTRACT.

3. DEPOSIT-PAYMENT AND SETTLEMENT: LICENSEE shall pay a deposit by the date indicated on the CONTRACT, in the amount which shall have been predetermined by **COMMISSION** at the issuance of CONTRACT. That amount shall be listed on the CONTRACT. Failure to make the deposit by the date indicated on the CONTRACT may, at the discretion of the Executive Director, result in the CONTRACT being cancelled. Any outstanding balance is due to **COMMISSION** within thirty (30) days of receipt of SETTLEMENT. All unpaid charges not paid within thirty (30) days will be subject to interest accruing at the rate of 1½% per month until paid. A convenience fee of 3% ($3 minimum) will be charged on all credit card payments. This fee will be in addition to the payment amount. Unless otherwise indicated on the CONTRACT, the balance of all REIMBURSABLE EXPENSES shall be paid by the LICENSEE to the **COMMISSION** within 30 days of billing date.

4. DEFAULT/CANCELLATION: The entire deposit shall be forfeited if the LICENSEE cancels this CONTRACT later than one (1) year prior to the first day of the EVENT. In the event the **COMMISSION** cannot carry out the performance of this CONTRACT, in its entirety and must cancel the CONTRACT due to labor troubles, disputes, strikes, accidents, governmental (federal, state and municipal) regulation of, or restrictions upon travel or transportation, non-availability of supplies, riots, national emergencies, acts of God and other causes whether enumerated herein or not, which are beyond the reasonable control of the **COMMISSION**, a full refund shall be granted the LICENSEE of all monies the LICENSEE has paid on the CONTRACT up until the time of cancellation.

5. INDEMNITY: Licensee hereby agrees to indemnify and hold harmless the **COMMISSION** and the Executive Director against any and all claims or demands of liability for damages, injury, or national pandemic crisis, including but not limited to the amount of any judgment, settlement, costs, or attorney's fees incurred in defense of any such claim, arising out of or under state or federal law, by reason of any negligence or failure to exercise reasonable care, in whole or in part, by the Licensee in the operation of its undertaking under this Agreement during this Event.

Licensee shall not be responsible or liable for claims of injury or damages that do not arise out of their negligence or failure to exercise reasonable care and which are attributable to the negligence of the **COMMISSION** or Executive Director.

Further, to the extent permitted by Mississippi law, the **COMMISSION** shall defend, indemnify and hold Licensee harmless against any claim, demand or cause of action arising out of the negligence of the Commission or Executive Director in their operations or 912 undertaking during this event.

6. INSURANCE: **LICENSEE shall procure and furnish to the COMMISSION at least Thirty (30) days prior to move in date, at its sole cost and expense, a satisfactory policy of general public liability insurance in the amount of: 1 million per person/2 million per occurrence, purchased for this Event naming the COMMISSION and the Executive Director as *"additional insureds,"* and affording insurance coverage to the COMMISSION and Executive Director co extensive with that purchased and provided to Licensee by the insuring carrier.** The policy provided herein by licensee shall not be endorsed to limit the availability of general liability coverage to the **COMMISSION** or Executive Director to the actions or conduct of the Licensees only, but shall include any and all actions, conduct and undertaking of the Commission and the Executive Director in their responsibilities in facilitating this Event under this Agreement, except for willful, intentional or grossly negligent conduct. This obligation does not require that the Licensee procure insurance or name the **COMMISSION** or Executive Director as *"additional insureds"* for actions, conduct or insure the facilities, including the structural integrity of the facility, that are not directly connected with sponsoring or enabling this event, but will include coverage for claims or losses sustained by reason of injury or damage to, by or from a patron as a consequence of their attendance or participation in the Event sponsored by Licensee. Licensee shall be responsible and shall procure liability and/or workers compensation insurance coverage for its own employees or those retained or supervised by it, and shall indemnify, defend and hold harmless the **COMMISSION** or Executive Director against any and all claims , demands or causes of action arising out of any injury or damage whatsoever to Licensee's agents, servants, employees, designees, contractors, subcontractors, guests and those for whom Licensee supervises, directs or controls. To the extent that Licensee fails to procure the necessary insurance provided by this paragraph, the **COMMISSION,** at its sole option and discretion, retains the right to purchase the necessary and compliant insurance products and charge Licensee for the cost of the insurance, either by a direct bill or by retaining any funds to which Licensee may be entitled under this agreement, or at its sole discretion and option, the **COMMISSION** may cancel the Event. The provisions of this paragraph may be waived, but only in writing, at the discretion of the Executive Director but are otherwise a substantial and a material part of this agreement. ____ _____ **(Initial Here)**

Specific Legal Authority authorizing the promulgation of Rule: This Regulation is promulgated by the Commissioner of Insurance pursuant to the authority granted to him by Miss. Code Ann. §§ 83-5-17; 83-5-29 through 83-5-51; and 83-17-1 through 83-17-89 (Rev. 2001); Mississippi Department of Insurance Regulation No. 88-101.

7. CONCESSIONS/CATERING: All food, beverage, water, and food table linen services are to be contracted through the **COMMISSION'S** CONCESSIONAIRE/CATERER **Levy Convention Centers.** Absolutely no outside food or beverage is allowed inside the facility. As a facility rule, a food and beverage minimum must be met in accordance with **Levy Convention Centers** contract. The LICENSEE will enter into a separate contract with **Levy Convention Centers.** LICENSEE is responsible for all minimums set forth with **Levy Convention Centers.** LICENSEE shall not place or operate any vending machine, coin operated music playing devices or coin operated games at/or/in the facilities without the advance written consent of EXECUTIVE DIRECTOR. ____ **(Initial Here)**

8. AUDIO-VISUAL (A/V): COMMISSION's on-site Audio-Visual features state-of-the-art equipment and trained technicians. It is the policy of **COMMISSION** that all audio-visual rentals are made through your Event Coordinator. Outside audio-visual equipment is not permitted, except when approved by **COMMISSION**. Should outside audio-visual be approved, vendors and their subcontractors must meet the **COMMISSION** insurance requirements and policies. Additional usage and service fees may apply. Equipment cancellations must be reported to the Event Coordinator at least seventy-two hours prior to time equipment is needed to avoid a one-day rental fee for each piece of equipment cancelled.

9. PERSONNEL SERVICES AND EQUIPMENT:

LICENSEE hereby authorizes **COMMISSION** to provide at **LICENSEE'S** cost and expense, such personnel, services and equipment that will be outlined in the Event Order. **COMMISSION** shall have the right to refuse any personnel, services and equipment which **LICENSEE** may propose to provide itself, and to provide such personnel, services and equipment on **LICENSEE'S** behalf and at **LICENSEE'S** cost and expense. It is the policy of **COMMISSION** to employ in-house staff or subcontractors or labor providers specifically trained as stagehands, technical equipment operators, event services personnel, etc. MCCC Executive Director, at his sole discretion may require one EMT and a minimum of three security guards at the expense of Licensee for all events promoted for or patronized by individuals under the age of 18.

10. EXHIBITOR EVENTS: Utility boxes are to be opened and operated by **COMMISSION** staff only. Vendors must use loading docks for all loading and unloading. Vendors entering and exiting through lobby areas is prohibited. **COMMISSION** does not provide cleaning of individual booths, emptying small trash cans inside booths, or vacuuming aisle carpets. **COMMISSION** will not provide major cleaning to non-carpeted areas of floor show except to make sure they are cleaned prior to show opening. Dumpsters, electrical, security and any other required labor or equipment for the event will be at the expense of LICENSEE.

11. PARKING: There will be a parking fee per car collected during event dates. COMMISSION will collect and retain all fees and also retains the right to control all parking **FACILITIES**. A maximum of 10 (ten) parking passes will be offered to your staff. In the event that parking fees are not charged, client may be charged for parking lot security guards based on the number of attendees. Number of guards and rates will be determined prior to move-in.

913

12. SALES TAX NOTICE: The Department of Revenue requires promoters that book events with the COMMISSION that include sales by promoter or third party vendors to register with the Biloxi office of the MS Department of Revenue prior to the scheduled event. Once the registration is completed, proof of the registration should be provided to **COMMISSION** prior to the event date. INFORMATION AND REGISTRAION PACKET IS INCLUDED WITH CONTRACT.

13. ADVERTISEMENTS: LICENSEE will not post or exhibit signs, advertisements, show bills, lithographs, posters or cards of any description on any part of said building without EXECUTIVE DIRECTOR'S prior written approval.

14. CONTROL OF THE FACILITIES: All duly authorized representatives of **COMMISSION** shall have the right to enter the FACILITIES and all parts thereof at all times for the necessary performance of their duties.

LICENSEE shall be responsible for the orderly conduct of all its employees, agents, contractors, designees, and invitees who may be at or in the FACILITIES during the license period. **COMMISSION** reserves the right to eject or cause to be ejected from the FACILITIES any person or persons whose conduct is unlawful or otherwise objectionable, or presents a threat to the safety and well-being of others lawfully occupying the facility. In addition, **COMMISSION** shall have the right to make announcements at any time during the EVENT in the interest of public safety, crowd control and compliance with rules, regulations, laws, etc.

15. OBSERVANCE OF LAW: LICENSEE shall not engage, or permit any activity, which may directly or indirectly cause physical damage to the FACILITY or attract or generate derision to **COMMISSION**. LICENSEE shall observe and obey all Federal, State and Local laws, ordinances, regulations, and rules which may be applicable to LICENSEE and its occupancy and use of the FACILITIES. LICENSEE will obtain and maintain any and all required permits and licenses.

16. UTILITIES: **COMMISSION** shall provide and maintain the necessary utility and service connections including water, electricity, sewage disposal, heat and air conditioning at the designated portion of the FACILITIES for the EVENT. The costs and expenses incurred by **COMMISSION** in providing any special or additional plumbing, electrical, carpentry or facility alterations or additions as may be required by Licensee, shall be assessed to LICENSEE as a REIMBURSABLE EXPENSE. **COMMISSION** does not warrant against interruption in or failure of such utility connections and services, and **COMMISSION** shall not be liable to LICENSEE for any loss, damage, cost or expenses, which may result from any such interruption or failure, except to the extent arising out of any negligence or willful misconduct of **COMMISSION**, its employees, its representatives.

17. DANGEROUS MATERIALS: LICENSEE shall not, without the advance written consent of the EXECUTIVE DIRECTOR, install, utilize or operate any engine or motor machinery in the Facility during this Event, or use any flammable, toxic or explosive items on the property of the **COMMISSION** without the express knowledge and written consent of the Executive Director. LICENSEE agrees that all decorative materials used in the facility will be flame-proof and not attached to walls, floors, ceilings or facility fixtures, and that all questions of safety will be resolved to the EXECUTIVE DIRECTOR'S satisfaction.

18. OCCUPANCY INTERRUPTION: If the FACILITIES or any part thereof shall be destroyed or damaged, or if any casualty or unforeseen occurrence shall render the FACILITIES or any part thereof unusable and thereby render the fulfillment of this CONTRACT impractical or impossible, EITHER PARTY shall not in any way be held liable or responsible to the OTHER PARTY for any damage caused to him/her. If said FACILITIES shall be destroyed or damaged after the commencement of the EVENT, rendering the fulfillment of this CONTRACT by **COMMISSION** impossible or impractical, then this CONTRACT shall be terminated, and LICENSEE shall pay rental for use of said designated FACILITIES only up to the time of such termination, at the rate specified, and the LICENSEE waives any claim for damages or compensation should this CONTRACT so terminate.

19. SCHEDULING: Unless **COMMISSION** and **LICENSEE** agree otherwise in advance in writing, **COMMISSION** shall be privileged to schedule other similar **EVENTS** during, before and after the **EVENT** without notice to **LICENSEE. LICENSEE** acknowledges that **COMMISSION** will make available for use by others such portions and areas and **FACILITIES** of the Mississippi Coast Coliseum and Convention Center that are not designated in **CONTRACT**, providing such use does not unreasonably interfere with **LICENSEE'S EVENT.**

20. SURRENDER, DAMAGE-REMOVAL OF PROPERTY: The FACILITIES identified in Paragraph 2 shall, at the termination of this license, be returned to **COMMISSION** in as good as condition as same were in when LICENSEE began its operations under this agreement, and if any portion or portions of said FACILITIES are damaged, destroyed, or anything above and beyond general cleaning (i.e.: Balloons, confetti, glitter, or bodily fluids) through negligence of LICENSEE, including its guests or patrons, the same shall be replaced, or repaired or restored or compensated for by the LICENSEE to the complete satisfaction of the **COMMISSION** before the termination of this License. In the event the LICENSEE fails to vacate said premises within the time limits established in the agenda and rate schedule CONTRACT, the LICENSEE shall be obligated to pay additional rental of the space equal to ½ of the posted daily rental for that space; said determination to be made by EXECUTIVE DIRECTOR. LICENSEE must have EXECUTIVE DIRECTOR'S approval for extension of any time limits beyond those established in the agenda and rate schedule.

21. WRITTEN/VERBAL MATERIALS: The **COMMISSION** shall approve the written and/or verbal use of the FACILITIES' name and/or logo on all materials, advertisement, printed material, and no form or likeness commonly associated with the Mississippi Coast Coliseum and Convention Center, including the images thereof, will be commercially utilized by Licensee except by permission of the **COMMISSION** or Executive Director. 9914

22. NOTICES AND CONSENTS: All notices and all consents required of **COMMISSION** or LICENSEE shall be in writing and shall be given or made by U.S. registered or certified mail addressed to **COMMISSION** as follows:

Mississippi Coast Coliseum and Convention Center
2350 Beach Blvd. Biloxi, MS 39531

to LICENSEE as follows:

Vancleave High School Graduation
Raina Holmes
12424 Hwy 57
Vancleave, Mississippi 39565

23. Any notice or consent so sent shall be deemed to have been given on the date same was deposited in the U.S. Mail as registered or certified matter. In addition, such consents to be given by **COMMISSION** shall not be deemed enforceable unless signed by the EXECUTIVE DIRECTOR.

PARTIAL INVALIDITY: If any term, covenant or condition of CONTRACT or general conditions or the application thereof to any person or circumstances shall, at any time or to any extent, be invalid or unenforceable, the remainder of same shall not be affected, and each term or condition of same shall be valid and enforceable to the fullest extent permitted by law.

Time is of the essence in the performance of this agreement.

This agreement shall be construed under the provisions of Mississippi law and the parties agree that the exclusive venue for any litigation, action, or proceeding regarding this agreement shall lie in the state courts of the Second Judicial District of Harrison County, Mississippi.

This agreement constitutes the entire agreement of the parties and all prior understandings, agreements or negotiations, unless contained herein, are void.

This agreement may not be amended or modified in any way except in writing and executed by all parties hereto.

IN WITNESS WHEREOF, the parties have made their assent to the above and foregoing conditions on the respective dates below each signature.

Mississippi Coast Coliseum Commission

By: _____
Executive Director

Date: _____

Reviewed By: _____

Countersigned contract will be signed and returned to Licensee.

Vancleave High School Graduation

By: _____
Licensee

Signature: _____

Title: _____ 915

Date: _____

MISSISSIPPI COAST
Coliseum & Convention Center

2027 High School Graduation Policies & Procedures

To help ensure the safety of all graduates, guests, faculty, and staff, the following policies will be in effect for all 2027 High School Graduation ceremonies held at the Mississippi Coast Coliseum & Convention Center. These are updated policies. All other existing requirements remain in effect.

Safety & Security

Clear Bag Policy

All guests, graduates, and faculty must comply with the MCCCC Clear Bag Policy.

- Each guest may bring one (1) clear bag no larger than 12" × 12".
- Diaper bags and medically necessary bags are permitted.
- All bags, including approved bags, are subject to inspection by MCCC staff or security personnel upon entry.

916

Law Enforcement

The following security staffing is required for each graduation ceremony:

- No less than four (4) Harrison County Sheriff's Officers. In addition to the SROs.
- Officers will be scheduled 30 minutes prior to doors opening and will remain on site until the ceremony has concluded and the majority of guests have exited the property.

Rehearsals

Morning student rehearsals will **not** be permitted unless the school agrees to order the following personnel through MCCC:

- One (1) EMT
- One (1) Harrison County Sheriff's Officer
- Two (2) Swetman T-Shirt Security Guards

Audio/Visual Equipment

MCCC equipment may not be operated by outside personnel.

- All audio, visual, and video equipment must be operated by MCCC-appointed staff.

Client Name (Print): Raina Holmes **School:** Vancleave High School

Client Signature: [signature] **Date:** 8/20/26

MISSISSIPPI COAST
Coliseum & Convention Center

Venue Rental Proposal

Contract: 9907-01
Contract Due: 09/18/26

Raina Holmes
Vancleave High School Graduation
12424 Hwy 57
Vancleave, MS 39565

Vancleave High School Graduation (9907)

In/Out: Tue 05/25/27 07:30 AM / 10:00 PM
Start-End: Tue 05/25/27 07:30 AM - 09:00 PM

Bookings	Booked	Status	Amount
Arena	05/25/27 07:30 AM - 10:00 PM	Proposal	$4,000.00
Hall C & South Arcade Lobby	05/25/27 07:30 AM - 10:00 PM	Proposal	1,500.00
		Total Booking Charges:	$5,500.00

Services	Units	Rate	Amount
Arena Set Up Fee	1.00 RM	1,500.00 EA	$1,500.00
Hall C & South Arcade Lobby Set Up Fee	1.00 EA	500.00 EA	500.00
		Total Service Charges:	$2,000.00
		Total Charges:	$7,500.00

MISSISSIPPI COAST
Coliseum & Convention Center

Event Function Schedule
*Tentative

Vancleave High School Graduation (9907)

Vancleave High School Graduation
12424 Hwy 57
Vancleave, MS 39565

	Attendance: 4,000	**Space**
Tuesday, May 25, 2027		
08:00 AM - 12:30 PM	Client Arrival / Set Up	Arena
08:30 AM - 12:30 PM	Graduate Arrival for Rehersal	Arena
05:00 PM - 05:00 PM	Arena Doors Open	Arena
05:30 PM - 06:00 PM	Graduate Arrival	Hall C & South Arcade Lobby
07:00 PM - 09:00 PM	Graduation Ceremony	Arena
09:00 PM - 11:00 PM	Move Out	Arena

Onsite Contact:
Heather Thomas

VANCLEAVE

DEAN LEPOMA

VANCLEAVE ATTENDANCE CENTER

ATHLETIC DIRECTOR

DLJ211@JCSO.MS (228)283-3700 @VACBULLDOGWAY

Jackson County School District Board of Education, September 3, 2026

919

On behalf of our Baseball and Softball Programs, I am writing to request that you provide the Jackson County Board of Supervisors, with the help of the Parks and Recreation Department led by Jimmy Tapp, permission to assist in maintenance work to our Baseball and Softball fields.

The Parks and Recreation of Jackson County has assisted our Athletic Programs with other work in the past school years. The Baseball and Softball programs would like to top dress their fields with sand before planting our rye grass for the upcoming season. Vancleave Athletic Department would furnish the sand and Jackson County Parks and Recreation would use their top-dressing machine to spread the sand evenly.

I ask that you would please carefully consider this request to help rejuvenate our Baseball and Softball fields, especially since this would be free of charge to our school district.

Thank you for your consideration and all that you do.

Dean Lepoma

Athletic Director – Vancleave Attendance Center

Christopher Lebatard (09/03/2026 15:11:11 CDT)

Top Dress Baseball-Softball fields

Final Audit Report 2026-09-03

Created:	2026-09-03 (Central Daylight Time)
By:	Michelle Magee (mmj3091@jcsd.ms)
Status:	Signed
Transaction ID:	CBJCHBCAABAAR74xSWML-bEUUiZ8_nJQpNo3fbuexH_q
Documents:	Top Dress Baseball-Softball fields.pdf (1 page)

"Top Dress Baseball-Softball fields" History

Document created by Michelle Magee (mmj3091@jcsd.ms)
2026-09-03 - 10:33:04 AM CDT

920

This is a PDF/A-2b compliant workflow.
2026-09-03 - 10:33:07 AM CDT

Document emailed to Christopher Lebatard (clj3941@jcsd.ms) for signature
2026-09-03 - 10:33:49 AM CDT

Agreement viewed by Michelle Magee (mmj3091@jcsd.ms)
2026-09-03 - 10:33:55 AM CDT

Email viewed by Christopher Lebatard (clj3941@jcsd.ms)
2026-09-03 - 3:09:01 PM CDT

Agreement viewed by Christopher Lebatard (clj3941@jcsd.ms)
2026-09-03 - 3:09:01 PM CDT

Document e-signed by Christopher Lebatard (clj3941@jcsd.ms)
Signature Date: 2026-09-03 - 3:11:11 PM CDT - Time Source: server - Signature Appearance Selected: DRAW

Agreement completed.
2026-09-03 - 3:11:11 PM CDT

Powered by
Adobe
Acrobat Sign

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: ECMS

The requesting club or activity is a(n): School student activity program/club

The resulting money will be collected by: School employees

Name of Activity/Sport/Outside Organization: Life Skills Class

Full Name of Sponsor/Coach/Outside Officer: Monica Templeton

Dates of fundraising activity: Beginning - 09/15/26 Ending - 10/10/26

Location of fundraising: In school and community # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Coca-Cola Sale

of students involved: 8 Anticipated revenue: $500.00

Anticipated use of revenue: Community outings and integrate experiences for class

Were students informed in writing that the fundraiser is voluntary? Yes

Monika Templeton
Monika Templeton (08/14/2026 09:47:32 CDT)
Signature of Sponsor/Coach/Outside Organization Officer — Date: 08/14/2026

Approved by:

Sherie Tanner
Sherie Tanner (08/14/2026 09:54:14 CDT)
Signature of Principal — Date: 08/14/2026

Montgomery Noblitt
Montgomery Noblitt (08/14/2026 14:31:35 CDT)
Signature of Asst. Superintendent — Date: 08/14/2026

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

Document Name: Gifts Fundraiser Authorization Transaction ID: CBJCHBCAABAAWiZpo28alZ9ZvMqxssJ7bStLpMxhtZX_

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: ECHS

The requesting club or activity is a(n): school student activity program/club

The resulting money will be collected by: school employees

Name of Activity/Sport/Outside Organization: SPED Life Skills

Full Name of Sponsor/Coach/Outside Officer: Kerri Brown

Dates of fundraising activity: Beginning - 09/15/2026 Ending - 05/26/2027

Location of fundraising: In school only # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Various food items will be sold to the faculty and staff members throughout the school year

na

of students involved: 8 Anticipated revenue: $ $300.00

Anticipated use of revenue: Proceeds from the sale will be used to support Life Skill lessons and field trips.

na

Were students informed in writing that the fundraiser is voluntary? Yes

Kerri Brown
Kerri Brown (08/12/2026 11:54:46 CDT)
Signature of Sponsor/Coach/Outside Organization Officer — Date: 08/12/2026

Approved by:

Jaimie Tiblier (08/12/2026 12:02:29 CDT)
Signature of Principal — Date: 08/12/2026

Montgomery Noblitt
Montgomery Noblitt (08/12/2026 14:47:47 CDT)
Signature of Asst. Superintendent — Date: 08/12/2026

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

Document Name: Fundraiser Authorization Transaction ID: CBJCHBCAABAAyiNlij8cr7JAcC1jS3Qs7YhW7eOhrZqS

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: ECHS

The requesting club or activity is a(n): school student activity program/club

The resulting money will be collected by: members of an outside organization

Name of Activity/Sport/Outside Organization: ECHS Prom

Full Name of Sponsor/Coach/Outside Officer: Katie Jones

Dates of fundraising activity: Beginning - 01/01/2027 Ending - 03/20/2027

Location of fundraising: In school only # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Selling 2026-27 Prom t-shirts, Emerson's Sporting Goods will be used

na

of students involved: 50 Anticipated revenue: $ $499.00

Anticipated use of revenue: Will be used to pay for all prom decorations, venue, and any costs for the Prom

na

Were students informed in writing that the fundraiser is voluntary? No

Katie Jones
Katie Jones (08/12/2026 11:35:50 CDT)
Signature of Sponsor/Coach/Outside Organization Officer — Date: 08/12/2026

Approved by:

Jamie Tiblier (08/12/2026 11:41:46 CDT)
Signature of Principal — Date: 08/12/2026

Montgomery Noblitt
Montgomery Noblitt (08/12/2026 14:48:14 CDT)
Signature of Asst. Superintendent — Date: 08/12/2026

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

Document Name: Fundraiser Authorization Transaction ID: CBJCHBCAABAASZUMIk_P_98_bdxNQGj0qnVsX25oHaID

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: ECHS

The requesting club or activity is a(n): school student activity program/club

The resulting money will be collected by: school employees

Name of Activity/Sport/Outside Organization: ECHS Prom

Full Name of Sponsor/Coach/Outside Officer: Katie Jones/ Kerri Brown

Dates of fundraising activity: Beginning - 01/01/2027 Ending - 03/20/2027

Location of fundraising: In school only # of Fundraiser: 2 of 3 fundraisers

Describe the fundraiser: Prom Tickets to be sold in school and using Go Fans for payments
na

of students involved: 300 Anticipated revenue: $ $7,000.00

Anticipated use of revenue: Prom costs for the next school year
na

Were students informed in writing that the fundraiser is voluntary? Yes

Katie Jones
Katie Jones (08/12/2026 12:00:20 CDT)
Signature of Sponsor/Coach/Outside Organization Officer — Date: 08/12/2026

Approved by:

Jamie Tiblier (08/12/2026 12:03:17 CDT)
Signature of Principal — Date: 08/12/2026

Montgomery Noblitt
Montgomery Noblitt (08/12/2026 14:47:11 CDT)
Signature of Asst. Superintendent — Date: 08/12/2026

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

Document Name: Fundraiser Authorization Transaction ID: CBJCHBCAABAA9yAwbwQp2MDbfz7uXHgbpBxbeTmODfuD

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: ECHS

The requesting club or activity is a(n): School student activity program/club

The resulting money will be collected by: Members of an outside organization

Name of Activity/Sport/Outside Organization: ECHS Cross Country Booster

Full Name of Sponsor/Coach/Outside Officer: Michelle Goff/David Boyd(Booster President)

Dates of fundraising activity: Beginning - 09/15/2026 Ending - 12/31/2026

Location of fundraising: In school and community # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Spirit merchandise

of students involved: 30 Anticipated revenue: $ $1000.00

Anticipated use of revenue: Funds will be allocated for supplies, equipment, uniforms,and other needs that may arise for athletes

Were students informed in writing that the fundraiser is voluntary? Yes

Michelle L. Goff
Michelle L. Goff (08/19/2026 08:47:55 CDT)
Signature of Sponsor/Coach/Outside Organization Officer — Date: 08/19/2026

Approved by:

Donald Wallace (08/19/2026 10:39:34 CDT)
Signature of Principal — Date: 08/19/2026

Christopher Lebatard (08/19/2026 13:25:12 CDT)
Signature of Asst. Superintendent — Date: 08/19/2026

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

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If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: ECHS

The requesting club or activity is a(n): School student activity program/club

The resulting money will be collected by: Members of an outside organization

Name of Activity/Sport/Outside Organization: ECHS Cross Country Booster

Full Name of Sponsor/Coach/Outside Officer: Michelle Goff/David Boyd(Booster President)

Dates of fundraising activity: Beginning - 09/15/2026 Ending - 12/31/2026

Location of fundraising: In school and community # of Fundraiser: 2 of 3 fundraisers

Describe the fundraiser: Coca Cola Sales

of students involved: 30 Anticipated revenue: $2500

Anticipated use of revenue: Funds will be allocated for supplies, equipment, uniforms,and other needs that may arise for athletes

Were students informed in writing that the fundraiser is voluntary? Yes

Michelle L. Goff
Michelle L. Goff (08/19/2026 08:48:27 CDT)
Signature of Sponsor/Coach/Outside Organization Officer — Date: 08/19/2026

Approved by:

Donald K. Wallace
Donald K. Wallace (08/19/2026 10:39:16 CDT)
Signature of Principal — Date: 08/19/2026

Christopher Lebatard (08/19/2026 13:25:48 CDT)
Signature of Asst. Superintendent — Date: 08/19/2026

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

Document Name: Gifts Fundraiser Authorization Transaction ID: CBJCHBCAABAAcYkG5RX8LgU2tCAUnJSGTIQUsqe1X_1o

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

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If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: ECHS

The requesting club or activity is a(n): outside organization

The resulting money will be collected by: members of an outside organization

Name of Activity/Sport/Outside Organization: ECHS FFA Booster

Full Name of Sponsor/Coach/Outside Officer: Kayla Everett/ Jessica Guidry

Dates of fundraising activity: Beginning - 08/26/2026 Ending - 05/27/2027

Location of fundraising: In school and community # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Fall Plant sales and Spring Greenhouse plant sales

na

of students involved: 40 Anticipated revenue: $ $2,000.00

Anticipated use of revenue: Help pay for National FFA Convention, Federation, District and State Conventions

na

Were students informed in writing that the fundraiser is voluntary? Yes

Kayla Robinson (08/25/2026 11:25:07 CDT) 08/25/2026

Signature of Sponsor/Coach/Outside Organization Officer Date

Approved by:

Jaimie Tiblier (08/25/2026 12:51:42 CDT) 08/25/2026

Signature of Principal Date

Montgomery Noblitt Montgomery Noblitt (08/25/2026 13:28:15 CDT) 08/25/2026

Signature of Asst. Superintendent Date

Signature of Superintendent Date

Signature of Board Chairman Date

Revised January 2024

Document Name: Fundraiser Authorization Transaction ID: CBJCHBCAABAAZax10QskuRsCEV-g-a_OGwXizFUaWj7W

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

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If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: ECHS

The requesting club or activity is a(n): outside organization

The resulting money will be collected by: school employees

Name of Activity/Sport/Outside Organization: ECHS FFA Booster Club

Full Name of Sponsor/Coach/Outside Officer: Kayla Everett

Dates of fundraising activity: Beginning - 09/25/2026 Ending - 10/31/2026

Location of fundraising: Online (GoFundMe, Donors Ch # of Fundraiser: 2 of 3 fundraisers

Describe the fundraiser: Snap Online
na

of students involved: 45 Anticipated revenue: $ $5,000.00

Anticipated use of revenue: National Convention, Local, District, and State Competitions, State Convention
na

Were students informed in writing that the fundraiser is voluntary? Yes

Kayla Robinson (08/25/2026 11:39:11 CDT) 08/25/2026
Signature of Sponsor/Coach/Outside Organization Officer — Date

Approved by:

Jamie Tiblier (08/25/2026 12:50:58 CDT) 08/25/2026
Signature of Principal — Date

Montgomery Noblitt (08/25/2026 13:28:51 CDT) 08/25/2026
Signature of Asst. Superintendent — Date

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

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If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: ECHS

The requesting club or activity is a(n): school student activity program/club

The resulting money will be collected by: school employees

Name of Activity/Sport/Outside Organization: ECHS FFA Booster Club

Full Name of Sponsor/Coach/Outside Officer: Kayla Everett

Dates of fundraising activity: Beginning - 09/15/2026 Ending - 05/26/2027

Location of fundraising: In school and community # of Fundraiser: 3 of 3 fundraisers

Describe the fundraiser: Southern Heritage (Holiday) Meat sales and Meat sticks

na

of students involved: 45 Anticipated revenue: $ $2,000.00

Anticipated use of revenue: State/ National Convention, FFA Contest, FFA Officer Jackets

na

Were students informed in writing that the fundraiser is voluntary? Select

Kayla Everett (08/25/2026 13:36:53 CDT) 08/25/2026

Signature of Sponsor/Coach/Outside Organization Officer Date

Approved by:

Jamie Tiblier (08/25/2026 13:52:28 CDT) 08/25/2026

Signature of Principal Date

Montgomery Noblitt Montgomery Noblitt (08/26/2026 09:10:17 CDT) 08/26/2026

Signature of Asst. Superintendent Date

Signature of Superintendent Date

Signature of Board Chairman Date

Revised January 2024

Document Name: Fundraiser Authorization Transaction ID: CBJCHBCAABAANnBPmaOL49qvu1bnf1nQeNSDQ5FWT-Yc

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

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School Name: ECHS

The requesting club or activity is a(n): School student activity program/club

The resulting money will be collected by: Members of an outside organization

Name of Activity/Sport/Outside Organization: ECHS Girls Powerlifting

Full Name of Sponsor/Coach/Outside Officer: Michelle Goff/Amy Loper(booster president)

Dates of fundraising activity: Beginning - 09/15/2026 Ending - 12/31/2026

Location of fundraising: In school and community # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Coca Cola Sales

of students involved: 30 Anticipated revenue: $1000.00

Anticipated use of revenue: Funds will be allocated for supplies, equipment, uniforms,and other needs that may arise for athletes

Were students informed in writing that the fundraiser is voluntary? Yes

Michelle L. Goff
Michelle L. Goff (09/09/2026 10:11:50 CDT)
Signature of Sponsor/Coach/Outside Organization Officer — Date: 09/09/2026

Approved by:

Donald K. Wallace
Donald K. Wallace (09/09/2026 10:18:07 CDT)
Signature of Principal — Date: 09/09/2026

Christopher Lebatard (09/09/2026 10:22:22 CDT)
Signature of Asst. Superintendent — Date: 09/09/2026

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

Document Name: Gifts Fundraiser Authorization Transaction ID: CBJCHBCAABAA1FhPIN-0HV3GvoLmkhSkBOcaRtAqU9LT

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

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School Name: ECHS

The requesting club or activity is a(n): School student activity program/club

The resulting money will be collected by: Members of an outside organization

Name of Activity/Sport/Outside Organization: ECHS Girls Powerlifting

Full Name of Sponsor/Coach/Outside Officer: Michelle Goff/Amy Loper(booster president)

Dates of fundraising activity: Beginning - 09/15/2026 Ending - 12/31/2026

Location of fundraising: In school and community # of Fundraiser: 2 of 3 fundraisers

Describe the fundraiser: Chick Fil a sales

of students involved: 30 Anticipated revenue: $1000.00

Anticipated use of revenue: Funds will be allocated for supplies, equipment, uniforms,and other needs that may arise for athletes

Were students informed in writing that the fundraiser is voluntary? Yes

Michelle L. Goff
Michelle L. Goff (09/09/2026 10:10:43 CDT)
Signature of Sponsor/Coach/Outside Organization Officer — Date: 09/09/2026

Approved by:

Donald K. Wallace
Donald K. Wallace (09/09/2026 10:18:33 CDT)
Signature of Principal — Date: 09/09/2026

Christopher Lebatard (09/09/2026 10:22:38 CDT)
Signature of Asst. Superintendent — Date: 09/09/2026

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

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School Name: ECHS

The requesting club or activity is a(n): School student activity program/club

The resulting money will be collected by: Members of an outside organization

Name of Activity/Sport/Outside Organization: ECHS Girls Powerlifting

Full Name of Sponsor/Coach/Outside Officer: Michelle Goff/Amy Loper(booster president)

Dates of fundraising activity: Beginning - 09/15/2026 Ending - 12/31/2026

Location of fundraising: In school and community # of Fundraiser: 3 of 3 fundraisers

Describe the fundraiser: Spirit merchandise

of students involved: 30 Anticipated revenue: $1000.00

Anticipated use of revenue: Funds will be allocated for supplies, equipment, uniforms,and other needs that may arise for athletes

Were students informed in writing that the fundraiser is voluntary? Yes

Michelle L. Goff
Michelle L. Goff (09/09/2026 10:09:50 CDT)
Signature of Sponsor/Coach/Outside Organization Officer — Date: 09/09/2026

Approved by:

Donald K. Wallace
Donald K. Wallace (09/09/2026 10:18:56 CDT)
Signature of Principal — Date: 09/09/2026

Christopher Lebatard (09/09/2026 10:22:56 CDT)
Signature of Asst. Superintendent — Date: 09/09/2026

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

Document Name: Gifts Fundraiser Authorization Transaction ID: CBJCHBCAABAA_J_ONW-5Nns9llrm9aJFssCnuJI_n8sg

East Central Athletic Department

5500 Hurley Wade Road - Moss Point, MS 39562

September 3rd, 2026

Re.: **Softball Dugout Handrailing**

Attn.: **Mr. David Baggett**
JCSD Superintendent

Good afternoon! The Chevron Corporation of Pascagoula is donating 200' of 2" piping and associated fittings necessary to fabricate, in house, new handrail piping for our softball stadium dugouts..

Respectfully,

Donnie Wallace
Athletic Director

JACKSON COUNTY SCHOOL DISTRICT
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School Name: SMUE

The requesting club or activity is a(n): School student activity program/club

The resulting money will be collected by: School employees

Name of Activity/Sport/Outside Organization: Literati Book Fair - Spring 2027

Full Name of Sponsor/Coach/Outside Officer: Christopher Allen

934

Dates of fundraising activity: Beginning - 3/15/2027 Ending - 3/19/2027

Location of fundraising: In school only # of Fundraiser: 2 of 3 fundraisers

Describe the fundraiser: Bi-Annual Book Fair - Literati

n/a

of students involved: 650 Anticipated revenue: $6,000

Anticipated use of revenue: purchasing of books, periodicals, library supplies, and updated library furniture

Were students informed in writing that the fundraiser is voluntary? No

Chris Allen (08/05/2026 11:26:18 CDT) — 08/05/2026

Signature of Sponsor/Coach/Outside Organization Officer — Date

Approved by:

David Lapointe (08/05/2026 15:41:57 CDT) — 08/05/2026

Signature of Principal — Date

Montgomery Noblitt (08/06/2026 08:02:28 CDT) — 08/06/2026

Signature of Asst. Superintendent — Date

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

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If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: SMUE

The requesting club or activity is a(n): School student activity program/club

The resulting money will be collected by: School employees

Name of Activity/Sport/Outside Organization: Literati Book Fair - Fall 2026

Full Name of Sponsor/Coach/Outside Officer: Christopher Allen

~~935~~

Dates of fundraising activity: Beginning - 9/21/26 Ending - 9/25/2026

Location of fundraising: In school only # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Bi-Annual Book Fair - Literati

n/a

of students involved: 650 Anticipated revenue: $6,000

Anticipated use of revenue: purchasing of books, periodicals, library supplies, and updated library furniture

Were students informed in writing that the fundraiser is voluntary? No

Chris Allen (08/05/2026 11:25:42 CDT) — 08/05/2026

Signature of Sponsor/Coach/Outside Organization Officer — Date

Approved by:

David Lapointe (08/05/2026 15:42:18 CDT) — 06/12/2026

Signature of Principal — Date

Montgomery Noblitt (08/06/2026 08:01:28 CDT) — 08/06/2026

Signature of Asst. Superintendent — Date

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

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School Name: SMHS

The requesting club or activity is a(n): school student activity program/club

The resulting money will be collected by: school employees

Name of Activity/Sport/Outside Organization: ROTC

Full Name of Sponsor/Coach/Outside Officer: SMSgt J Johnson / Col Alan Chouest

936

Dates of fundraising activity: Beginning - 09/15/2026 Ending - 03/31/2027

Location of fundraising: In community only # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Donation-only carwash to be operated by Cadets

n/a

of students involved: 125 Anticipated revenue: $ $5,000

Anticipated use of revenue: Funds will be used to assist with the Military Ball, drill/Warrior competitions and end of year picnic.

n/a

Were students informed in writing that the fundraiser is voluntary? Yes

Jessica Johnson
Jessica Johnson (08/11/2026 09:14:40 CDT)
Signature of Sponsor/Coach/Outside Organization Officer — Date: 08/11/2026

Approved by:

Wilson Scarborough
Wilson Scarborough (08/11/2026 11:49:03 CDT)
Signature of Principal — Date: 08/11/2026

Montgomery Noblitt
Montgomery Noblitt (08/11/2026 15:11:16 CDT)
Signature of Asst. Superintendent — Date: 08/11/2026

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

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If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: SMHS

The requesting club or activity is a(n): school student activity program/club

The resulting money will be collected by: school employees

Name of Activity/Sport/Outside Organization: Culinary Arts

Full Name of Sponsor/Coach/Outside Officer: Jana Gonzalez

937

Dates of fundraising activity: Beginning - 09/15/2026 Ending - 05/14/2027

Location of fundraising: In school only # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Students will prepare baked goods to sell to teachers to raise money for educational field trips, competitions, small wares, and culinary equipment

n/a

of students involved: 35 Anticipated revenue: $ $500

Anticipated use of revenue: Educational field trips, equipment, competitions

n/a

Were students informed in writing that the fundraiser is voluntary? Yes

Jana Gonzalez — 08/11/2026

Signature of Sponsor/Coach/Outside Organization Officer — Date

Approved by:

Wilson Scarborough — 08/11/2026

Wilson Scarborough (08/11/2026 11:50:31 CDT)

Signature of Principal — Date

Montgomery Noblitt — 08/11/2026

Montgomery Noblitt (08/11/2026 15:10:07 CDT)

Signature of Asst. Superintendent — Date

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

JACKSON COUNTY SCHOOL DISTRICT
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If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: SMHS

The requesting club or activity is a(n): Outside organization

The resulting money will be collected by: Members of an outside organization

Name of Activity/Sport/Outside Organization: JROTC Booster Club

Full Name of Sponsor/Coach/Outside Officer: Andrea Lewis, Booster Club President

Dates of fundraising activity: Beginning - 09/15/2026 Ending - 05/31/2027

Location of fundraising: Online (GoFundMe, Donors Choose, etc.) # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Online Sponsorship/QR Code for donations in support of JRTOC program

of students involved: 140 Anticipated revenue: $5000

Anticipated use of revenue: Build obstacle course, assist with funding Military Ball, National Warrior competition and other competitions

Were students informed in writing that the fundraiser is voluntary? Yes

Jessica Johnson (09/02/2026 07:38:04 CDT) — 09/02/2026
Signature of Sponsor/Coach/Outside Organization Officer — Date

Approved by:

Wilson Scarborough (09/02/2026 07:57:31 CDT) — 09/02/2026
Signature of Principal — Date

Montgomery Noblitt (09/02/2026 14:49:15 CDT) — 09/02/2026
Signature of Asst. Superintendent — Date

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

Document Name: Gifts Fundraiser Authorization Transaction ID: CBJCHBCAABAAcKjrbs3sqRlxEbkj3VHqbfwaUKlkTNHf

Complete after Fundraiser:

Actual use of revenue: _____

Total revenue generated: _____

Bank and name of account where revenue was deposited into: _____

Revised January 2024

Document Name: Gifts Fundraiser Authorization Transaction ID: CBJCHBCAABAAcKjrbs3sqRIxEbkj3VHqbfwaUKIkTNHf

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School Name: SMHS

The requesting club or activity is a(n): School student activity program/club

The resulting money will be collected by: School employees

Name of Activity/Sport/Outside Organization: Prom Committee / Senior Class

Full Name of Sponsor/Coach/Outside Officer: Crystal Harkleroad

Dates of fundraising activity: Beginning - 02/01/2027 Ending - 04/30/2027

Location of fundraising: In school only # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Parent/child dances. Dates to be determined based on gym availability.

N/A

of students involved: 35 Anticipated revenue: $5000

Anticipated use of revenue: Prom decorations and Senior Trip travel expenses

N/A

Were students informed in writing that the fundraiser is voluntary? Yes

Crystal Harkleroad
Crystal Harkleroad (09/04/2026 10:35:00 CDT)
Signature of Sponsor/Coach/Outside Organization Officer — Date: 09/04/2026

Approved by:

Wilson Scarborough (09/04/2026 13:51:26 CDT)
Signature of Principal — Date: 09/04/2026

Montgomery Noblitt
Montgomery Noblitt (09/08/2026 08:46:37 CDT)
Signature of Asst. Superintendent — Date: 09/08/2026

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

Document Name: Gifts Fundraiser Authorization Transaction ID: CBJCHBCAABAAVACqv1DvUl3oo-OpRthiQ2omGaqBksqf

Complete after Fundraiser:

Actual use of revenue: _____

Total revenue generated: _____

Bank and name of account where revenue was deposited into: _____

Revised January 2024

Document Name: Gifts Fundraiser Authorization Transaction ID: CBJCHBCAABAAVACqv1DvUl3oo-OpRthiQ2omGaqBksqf

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If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: SMHS

The requesting club or activity is a(n): School student activity program/club

The resulting money will be collected by: Members of an outside organization

Name of Activity/Sport/Outside Organization: St. Martin Cheer Booster

Full Name of Sponsor/Coach/Outside Officer: Leslie Beam

Dates of fundraising activity: Beginning - 10/07/2026 Ending - 10/09/2026

Location of fundraising: In school only # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Mini cheer clinic

n/a

of students involved: 60 Anticipated revenue: $2000.00

Anticipated use of revenue: To help offset the cost of cheer props and competition fees

n/a

Were students informed in writing that the fundraiser is voluntary? Yes

Leslie Beam — 09/09/2026

Signature of Sponsor/Coach/Outside Organization Officer — Date

Approved by:

Jesse Kanode (09/09/2026 09:26:27 CDT) — 09/09/2026

Signature of Principal — Date

Christopher Lebatard (09/09/2026 09:32:28 CDT) — 09/09/2026

Signature of Asst. Superintendent — Date

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

Document Name: Gifts Fundraiser Authorization Transaction ID: CBJCHBCAABAAoJsZ6y-xm_CDsBB7TC4m2QKg0z19Zapa

Complete after Fundraiser:

Actual use of revenue: _____

Total revenue generated: _____

Bank and name of account where revenue was deposited into: _____

Revised January 2024

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If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: SMHS

The requesting club or activity is a(n): School student activity program/club

The resulting money will be collected by: School employees

Name of Activity/Sport/Outside Organization: Cross Country

Full Name of Sponsor/Coach/Outside Officer: Emily Romero

Dates of fundraising activity: Beginning - 09/20/2026 Ending - 05/15/2027

Location of fundraising: In school only # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: sell healthy snacks

n/a

of students involved: 0 Anticipated revenue: $1500.00

Anticipated use of revenue: cross

cross country gear, banners, banquet

Were students informed in writing that the fundraiser is voluntary? No

Emily Romero (08/18/2026 13:51:06 CDT) 08/18/2026

Signature of Sponsor/Coach/Outside Organization Officer Date

Approved by:

Jesse Kanode (08/18/2026 13:51:53 CDT) 08/18/2026

Signature of Principal Date

Christopher Lebatard (08/18/2026 14:38:41 CDT) 08/18/2026

Signature of Asst. Superintendent Date

Signature of Superintendent Date

Signature of Board Chairman Date

Revised January 2024

Document Name: Gifts Fundraiser Authorization Transaction ID: CBJCHBCAABAAh0rxU0caCxSs_9WuIz4WLiq1z6SwmPSr

Complete after Fundraiser:

Actual use of revenue: _____

Total revenue generated: _____

Bank and name of account where revenue was deposited into: _____

Revised January 2024

Document Name: Gifts Fundraiser Authorization Transaction ID: CBJCHBCAABAAh0rxU0caCxSs_9Wulz4WLiq1z6SwmPSr

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: SMHS

The requesting club or activity is a(n): Outside organization

The resulting money will be collected by: Members of an outside organization

Name of Activity/Sport/Outside Organization: St. Martin Wrestling Boosters

Full Name of Sponsor/Coach/Outside Officer: Kristina Schoon-Rocco

Dates of fundraising activity: Beginning - 10/13/2026 Ending - 01/05/2027

Location of fundraising: In community only # of Fundraiser: 2 of 3 fundraisers

Describe the fundraiser: raffle for various items

n/a

of students involved: 40 Anticipated revenue: $5000.00

Anticipated use of revenue: concessions, travel, warm up gear, meals. etc...

n/a

Were students informed in writing that the fundraiser is voluntary? Yes

Kristina Schoon-Rocco
Kristina Schoon-Rocco (08/26/2026 09:58:22 CDT)
Signature of Sponsor/Coach/Outside Organization Officer — Date: 08/26/2026

Approved by:

Jesse Kanode (08/26/2026 09:58:50 CDT)
Signature of Principal — Date: 08/26/2026

Christopher Lebatard (08/26/2026 10:51:19 CDT)
Signature of Asst. Superintendent — Date: 08/26/2026

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

Document Name: Gifts Fundraiser Authorization Transaction ID: CBJCHBCAABAA3s6Yy9olSoSOPI4okVbViQPEffRMPLwj

Complete after Fundraiser:

Actual use of revenue: _____

Total revenue generated: _____

Bank and name of account where revenue was deposited into: _____

Revised January 2024

Document Name: Gifts Fundraiser Authorization Transaction ID: CBJCHBCAABAA3s6Yy9oISoSOPI4okVbViQPEffRMPLwj

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

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If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: Vancleave Middle School

The requesting club or activity is a(n): Student Council

The resulting money will be collected by: Advisors/Volunteers

Name of Activity/Sport/Outside Organization: VMS Student Council

Full Name of Sponsor/Coach/Outside Officer: Carson Lock/Caitlyn Ray

948

Dates of fundraising activity: Beginning - 10/17/26 Ending - 10/17/26

Location of fundraising: VMS # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: School dance w/ concessions (homecoming)

of students involved: 580 Anticipated revenue: $ 900

Anticipated use of revenue: School improvement and student needs.

Were students informed in writing that the fundraiser is voluntary? yes

Carson Lock Caitlyn Ray — 8-12-26

Signature of Sponsor/Coach/Outside Organization Officer — Date

Approved by:

Ashley Allred (08/13/2026 08:05:51 CDT) — 08/13/2026

Signature of Principal — Date

Montgomery Noblitt — 08/13/2026

Montgomery Noblitt (08/13/2026 14:06:42 CDT)

Signature of Asst. Superintendent — Date

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

Transaction ID: CBJCHBCAABAA2IrHIbjR9ck8nS-QVUt6Eus5OtK0d97r
Document Name: 20260813080403148.pdf

Complete after Fundraiser:

Actual use of revenue: _____

Total revenue generated: _____

Bank and name of account where revenue was deposited into: _____

Revised January 2024

Transaction ID: CBJCHBCAABAA2IrHlbjR9ck8nS-QVUt6Eus5OtK0d97r
Document Name: 20260813080403148.pdf

Stu-co

Final Audit Report 2026-08-13

Created:	2026-08-13 (Central Daylight Time)
By:	Jessica Conn-Miller (jcj3560@jcsd.ms)
Status:	Signed
Transaction ID:	CBJCHBCAABAA2IrHIbjR9ck8nS-QVUt6Eus5OtK0d97r
Documents:	20260813080403148.pdf (2 pages)

"Stu-co" History

Document created by Jessica Conn-Miller (jcj3560@jcsd.ms)
2026-08-13 - 7:50:55 AM CDT

This is a PDF/A-2b compliant workflow.
2026-08-13 - 7:50:59 AM CDT

Document emailed to Ashley Allred (aaj2027@jcsd.ms) for signature
2026-08-13 - 7:53:09 AM CDT

Email viewed by Ashley Allred (aaj2027@jcsd.ms)
2026-08-13 - 8:05:40 AM CDT

Agreement viewed by Ashley Allred (aaj2027@jcsd.ms)
2026-08-13 - 8:05:40 AM CDT

Document e-signed by Ashley Allred (aaj2027@jcsd.ms)
Signature Date: 2026-08-13 - 8:05:51 AM CDT - Time Source: server - Signature Appearance Selected: DRAW

Document emailed to Montgomery Noblitt (mnj3950@jcsd.ms) for signature
2026-08-13 - 8:05:53 AM CDT

Agreement viewed by Montgomery Noblitt (mnj3950@jcsd.ms)
2026-08-13 - 2:04:29 PM CDT

Document e-signed by Montgomery Noblitt (mnj3950@jcsd.ms)
Signature Date: 2026-08-13 - 2:06:42 PM CDT - Time Source: server - Signature Appearance Selected: TYPE

Agreement completed.
2026-08-13 - 2:06:42 PM CDT

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JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

This form must be completed and have administrative approval before entering into any agreement with a vendor, before any advertising and before any solicitation begins.

Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: Vancleave Middle School

The requesting club or activity is a(n): Student Council

The resulting money will be collected by: Advisors/Volunteers

Name of Activity/Sport/Outside Organization: VMS Student Council

Full Name of Sponsor/Coach/Outside Officer: Carson Lock | Caitlyn Ray

951

Dates of fundraising activity: Beginning - 12/9/26 Ending - 12/11/26

Location of fundraising: VMS # of Fundraiser: 2 of 3 fundraisers

Describe the fundraiser: local vendor profit share - Santa Shop

of students involved: 580 Anticipated revenue: $ 750

Anticipated use of revenue: school improvement, students needs, awards ceremony

Were students informed in writing that the fundraiser is voluntary? yes

Carson Lock Caitlyn Ray — 8/12/26

Signature of Sponsor/Coach/Outside Organization Officer — Date

Approved by:

Ashley Allred (08/13/2026 08:05:31 CDT) — 08/13/2026

Signature of Principal — Date

Montgomery Noblitt (08/14/2026 14:32:55 CDT) — 08/14/2026

Signature of Asst. Superintendent — Date

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

Transaction ID: CBJCHBCAABAA36G35DFsXkUjbZgDO7r66FCTHgdqCdP
Document Name: 20260813080407916.pdf

Complete after Fundraiser:

Actual use of revenue: _____

Total revenue generated: _____

Bank and name of account where revenue was deposited into: _____

Revised January 2024

Transaction ID: CBJCHBCAABAA36G35DFsXkUjbZgDO7r66FCTHgdqCdP

Document Name: 20260813080407916.pdf

Stu-Co 2

Final Audit Report 2026-08-14

Created:	2026-08-13 (Central Daylight Time)
By:	Jessica Conn-Miller (jcj3560@jcsd.ms)
Status:	Signed
Transaction ID:	CBJCHBCAABAA36G35DFsXkUjbZgDO7r66FCTHlgdqCdP
Documents:	20260813080407916.pdf (2 pages)

"Stu-Co 2" History

Document created by Jessica Conn-Miller (jcj3560@jcsd.ms)
2026-08-13 - 7:53:48 AM CDT

This is a PDF/A-2b compliant workflow.
2026-08-13 - 7:53:51 AM CDT

Document emailed to Ashley Allred (aaj2027@jcsd.ms) for signature
2026-08-13 - 7:54:26 AM CDT

Email viewed by Ashley Allred (aaj2027@jcsd.ms)
2026-08-13 - 8:05:17 AM CDT

Agreement viewed by Ashley Allred (aaj2027@jcsd.ms)
2026-08-13 - 8:05:18 AM CDT

Document e-signed by Ashley Allred (aaj2027@jcsd.ms)
Signature Date: 2026-08-13 - 8:05:31 AM CDT - Time Source: server - Signature Appearance Selected: DRAW

Document emailed to Montgomery Noblitt (mnj3950@jcsd.ms) for signature
2026-08-13 - 8:05:33 AM CDT

Agreement viewed by Montgomery Noblitt (mnj3950@jcsd.ms)
2026-08-14 - 2:32:44 PM CDT

Document e-signed by Montgomery Noblitt (mnj3950@jcsd.ms)
Signature Date: 2026-08-14 - 2:32:55 PM CDT - Time Source: server - Signature Appearance Selected: TYPE

Agreement completed.
2026-08-14 - 2:32:55 PM CDT

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JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

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Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: VMS

The requesting club or activity is a(n): School student activity program/club

The resulting money will be collected by: School employees

Name of Activity/Sport/Outside Organization: Hope Squad

Full Name of Sponsor/Coach/Outside Officer: Jackie Hitt

Dates of fundraising activity: Beginning - 9/25/2026 Ending - 12/4/2026

Location of fundraising: In school only # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: Hope-Squad will do "shake the can" for donations.

.

of students involved: 580 Anticipated revenue: $500.00

Anticipated use of revenue: The money will be used to help our local students/VMS students at Christmas and or throughout the year with needs.

Were students informed in writing that the fundraiser is voluntary? Yes

Jackie Hitt
Jackie Hitt (09/03/2026 15:22:15 CDT)
Signature of Sponsor/Coach/Outside Organization Officer — Date: 09/03/2026

Approved by:

Ashley Allred (09/03/2026 17:05:33 CDT)
Signature of Principal — Date: 09/03/2026

Montgomery Noblitt
Montgomery Noblitt (09/08/2026 08:49:04 CDT)
Signature of Asst. Superintendent — Date: 09/08/2026

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

Document Name: Gifts Fundraiser Authorization Transaction ID: CBJCHBCAABAAEJcOEPzX-uY-EOBQCnmY2Kf4f9BVajem

Complete after Fundraiser:

Actual use of revenue: _____

Total revenue generated: _____

Bank and name of account where revenue was deposited into: _____

Revised January 2024

Document Name: Gifts Fundraiser Authorization Transaction ID: CBJCHBCAABAAEJcOEPzX-uY-EOBQCnmY2Kf4f9BVajem

Gifts Fundraiser Authorization- Hope Squad

Final Audit Report 2026-09-08

Created:	2026-09-03 (Central Daylight Time)
By:	Jessica Conn-Miller (jcj3560@jcsd.ms)
Status:	Signed
Transaction ID:	CBJCHBCAABAAEJcOEPzX-uY-EOBQCnmY2Kf4f9BVajem
Documents:	Gifts Fundraiser Authorization (2 pages)

"Gifts Fundraiser Authorization- Hope Squad" History

Document created by Jessica Conn-Miller (jcj3560@jcsd.ms)
2026-09-03 - 9:29:40 AM CDT

This is a PDF/A-2b compliant workflow.
2026-09-03 - 9:29:42 AM CDT

Agreement viewed by Jessica Conn-Miller (jcj3560@jcsd.ms)
2026-09-03 - 9:30:52 AM CDT

Document emailed to Jackie Hitt (jhj99@jcsd.ms) for signature
2026-09-03 - 9:33:34 AM CDT

Email viewed by Jackie Hitt (jhj99@jcsd.ms)
2026-09-03 - 3:21:59 PM CDT

Agreement viewed by Jackie Hitt (jhj99@jcsd.ms)
2026-09-03 - 3:22:04 PM CDT

Document e-signed by Jackie Hitt (jhj99@jcsd.ms)
Signature Date: 2026-09-03 - 3:22:15 PM CDT - Time Source: server - Signature Appearance Selected: TYPE

Document emailed to Ashley Allred (aaj2027@jcsd.ms) for signature
2026-09-03 - 3:22:17 PM CDT

Email viewed by Ashley Allred (aaj2027@jcsd.ms)
2026-09-03 - 5:05:08 PM CDT

Agreement viewed by Ashley Allred (aaj2027@jcsd.ms)
2026-09-03 - 5:05:09 PM CDT

Powered by
Adobe
Acrobat Sign

Document e-signed by Ashley Allred (aaj2027@jcsd.ms)

Signature Date: 2026-09-03 - 5:05:33 PM CDT - Time Source: server - Signature Appearance Selected: MOBILE_DRAW

Document emailed to Montgomery Noblitt (mnj3950@jcsd.ms) for signature

2026-09-03 - 5:05:35 PM CDT

Agreement viewed by Montgomery Noblitt (mnj3950@jcsd.ms)

2026-09-08 - 8:48:54 AM CDT

Document e-signed by Montgomery Noblitt (mnj3950@jcsd.ms)

Signature Date: 2026-09-08 - 8:49:04 AM CDT - Time Source: server - Signature Appearance Selected: TYPE

Agreement completed.

2026-09-08 - 8:49:04 AM CDT

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Adobe
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JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

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Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: VAC Athletics

The requesting club or activity is a(n): school student activity program/club

The resulting money will be collected by: school employees

Name of Activity/Sport/Outside Organization: VHS Dance Team

Full Name of Sponsor/Coach/Outside Officer: Alanha Johnson

Dates of fundraising activity: Beginning - 09/22/2026 Ending - 09/24/2026

Location of fundraising: In school and community # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: A Mini camp for Pre-K through 6th grade students. They will learn routines with the VHS Dance Team and perform at the 09/25/2026 Football game.

of students involved: 16 Anticipated revenue: $$500

Anticipated use of revenue: Dance Team banquet and various needs throughout the season. na

Were students informed in writing that the fundraiser is voluntary? No

Alanha Johnson
Alanha Johnson (08/13/2026 08:28:54 CDT)
Signature of Sponsor/Coach/Outside Organization Officer — Date: Aug 13, 2026

Approved by:

DL
Dean Lepoma (08/13/2026 08:29:35 CDT)
Signature of Principal — Date: Aug 13, 2026

Christopher Lebatard (08/13/2026 09:36:24 CDT)
Signature of Asst. Superintendent — Date: Aug 13, 2026

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

Complete after Fundraiser:

Actual use of revenue: _____

Total revenue generated: _____

Bank and name of account where revenue was deposited into: _____

Revised January 2024

Document Name: Fundraiser Authorization Form Transaction ID: CBJCHBCAABAAK1isbUv2ZIdv2YbK97oaFSXZVJUn_ea2

JACKSON COUNTY SCHOOL DISTRICT
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If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: VHS

The requesting club or activity is a(n): school student activity program/club

The resulting money will be collected by: school employees

Name of Activity/Sport/Outside Organization: VHS Student Council

Full Name of Sponsor/Coach/Outside Officer: Elizabeth Bonilla

Dates of fundraising activity: Beginning - 09/01/2026 Ending - 04/30/2027

Location of fundraising: In school and community # of Fundraiser: 2 of 3 fundraisers

Describe the fundraiser: Community Events - Father/Daughter Dance, Concession Stand, Blood Drive

of students involved: 59 Anticipated revenue: $ $2,500.00

Anticipated use of revenue: Student Recognition/Homecoming Special Events

Were students informed in writing that the fundraiser is voluntary? No

Elizabeth Bonilla
Elizabeth Bonilla (09/02/2026 13:40:05 CDT)
Signature of Sponsor/Coach/Outside Organization Officer — Date: 09/02/2026

Approved by:

Raina Holmes (09/02/2026 15:33:59 CDT)
Signature of Principal — Date: 09/02/2026

Montgomery Noblitt
Montgomery Noblitt (09/03/2026 08:38:57 CDT)
Signature of Asst. Superintendent — Date: 09/03/2026

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised January 2024

Document Name: Fundraiser Form Transaction ID: CBJCHBCAABAArX7jOYyZIByXXqdE5uUFlCFzCiXosdyb

Complete after Fundraiser:

Actual use of revenue: _____

Total revenue generated: _____

Bank and name of account where revenue was deposited into: _____

Revised January 2024

Document Name: Fundraiser Form Transaction ID: CBJCHBCAABAArX7jOYyZIByXXqdE5uUFlCFzCiXosdyb

VHS Fundraiser Form for Student Council - 9-2-26

Final Audit Report 2026-09-03

Created:	2026-09-02 (Central Daylight Time)
By:	Sarah Taylor (stj1302@jcsd.ms)
Status:	Signed
Transaction ID:	CBJCHBCAABAArX7jOYyZIByXXqdE5uUFlCFzCiXosdyb
Documents:	Fundraiser Form (2 pages)

"VHS Fundraiser Form for Student Council - 9-2-26" History

Document created by Sarah Taylor (stj1302@jcsd.ms)
2026-09-02 - 1:22:06 PM CDT

This is a PDF/A-2b compliant workflow.
2026-09-02 - 1:22:09 PM CDT

Agreement viewed by Sarah Taylor (stj1302@jcsd.ms)
2026-09-02 - 1:22:34 PM CDT

Document emailed to ebj3193@jcsd.ms for signature
2026-09-02 - 1:26:15 PM CDT

Email viewed by ebj3193@jcsd.ms
2026-09-02 - 1:39:36 PM CDT

Agreement viewed by ebj3193@jcsd.ms
2026-09-02 - 1:39:37 PM CDT

Signer ebj3193@jcsd.ms entered name at signing as Elizabeth Bonilla
2026-09-02 - 1:40:03 PM CDT

Document e-signed by Elizabeth Bonilla (ebj3193@jcsd.ms)
Signature Date: 2026-09-02 - 1:40:05 PM CDT - Time Source: server - Signature Appearance Selected: TYPE

Document emailed to Raina Holmes (rhj1911@jcsd.ms) for signature
2026-09-02 - 1:40:07 PM CDT

Email viewed by Raina Holmes (rhj1911@jcsd.ms)
2026-09-02 - 3:33:24 PM CDT

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Agreement viewed by Raina Holmes (rhj1911@jcsd.ms)

2026-09-02 - 3:33:24 PM CDT

Document e-signed by Raina Holmes (rhj1911@jcsd.ms)

Signature Date: 2026-09-02 - 3:33:59 PM CDT - Time Source: server - Signature Appearance Selected: DRAW

Document emailed to Montgomery Noblitt (mnj3950@jcsd.ms) for signature

2026-09-02 - 3:34:00 PM CDT

Agreement viewed by Montgomery Noblitt (mnj3950@jcsd.ms)

2026-09-03 - 8:38:30 AM CDT

Document e-signed by Montgomery Noblitt (mnj3950@jcsd.ms)

Signature Date: 2026-09-03 - 8:38:57 AM CDT - Time Source: server - Signature Appearance Selected: TYPE

Agreement completed.

2026-09-03 - 8:38:57 AM CDT

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JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

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Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: VHS

The requesting club or activity is a(n): school student activity program/club

The resulting money will be collected by: school employees

Name of Activity/Sport/Outside Organization: VHS Mock Trial Team

Full Name of Sponsor/Coach/Outside Officer: Laura Hays

Dates of fundraising activity: Beginning - 10/01/2026 Ending - 11/01/2026

964

Location of fundraising: In community only # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: The team members will send letters to different attorneys or local businesses in the community to ask for donations to help with costs for the team and upcoming season.

na

of students involved: 18 Anticipated revenue: $1,000

Anticipated use of revenue: To pay for State competition and help pay for banquet costs.

na

Were students informed in writing that the fundraiser is voluntary? Yes

Laura Hays (09/03/2026 10:37:56 CDT) Sep 3, 2026

Signature of Sponsor/Coach/Outside Organization Officer Date

Approved by:

Dean Lepoma (09/03/2026 10:50:37 CDT) Sep 3, 2026

Signature of Principal Date

Christopher Lebatard (09/03/2026 15:10:38 CDT) Sep 3, 2026

Signature of Asst. Superintendent Date

Signature of Superintendent Date

Signature of Board Chairman Date

Revised January 2024

Complete after Fundraiser:

Actual use of revenue: _____

Total revenue generated: _____

Bank and name of account where revenue was deposited into: _____

Revised January 2024

JACKSON COUNTY SCHOOL DISTRICT
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If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

School Name: VHS

The requesting club or activity is a(n): school student activity program/club

The resulting money will be collected by: school employees

Name of Activity/Sport/Outside Organization: VHS Choir

Full Name of Sponsor/Coach/Outside Officer: Nicholas Lambes

Dates of fundraising activity: Beginning - 10/01/2026 Ending - 10/31/2026

Location of fundraising: Online (GoFundMe, Donors Ch # of Fundraiser: 1 of 3 fundraisers

Describe the fundraiser: We will be selling Coca Cola products through an online store set up by our school Coke rep.

na

of students involved: 53 Anticipated revenue: $$2,500

Anticipated use of revenue: New uniforms

na

Were students informed in writing that the fundraiser is voluntary? Yes

Nicholas Lambes (09/08/2026 14:01:47 CDT) Sep 8, 2026

Signature of Sponsor/Coach/Outside Organization Officer Date

Approved by:

Raina Holmes (09/09/2026 08:30:24 CDT) Sep 9, 2026

Signature of Principal Date

Christopher Lebatard (09/09/2026 08:31:22 CDT) Sep 9, 2026

Signature of Asst. Superintendent Date

Signature of Superintendent Date

Signature of Board Chairman Date

Revised January 2024

Document Name: Fundraiser Authorization Form Transaction ID: CBJCHBCAABAAvAnNnL0BxP8U90G2sGpYSTeRJA_49S

Complete after Fundraiser:

Actual use of revenue: _____

Total revenue generated: _____

Bank and name of account where revenue was deposited into: _____

Revised January 2024

Document Name: Fundraiser Authorization Form Transaction ID: CBJCHBCAABAAvRNnL0BxP8U99tG2sGpYSTeRJA_49S

JACKSON COUNTY SCHOOL DISTRICT
Fundraiser Authorization Form

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Fundraisers requested by clubs and activities that are part of the school's student activity program will be prioritized over fundraisers of external clubs and activities.

(Print) School Name: Vancleave High School

Is the requesting club or activity a ☒ school student activity program/club or an ☐ outside organization?

Will the resulting money be collected by ☒ school employees or ☐ members of an outside organization?

(Print) Name of Activity/Sport/Outside Organization: Vancleave High School Choir

(Print) Full Name of Sponsor/Coach/Outside Officer: Nicholas Lambes

Dates of fundraising activity (Beginning and Ending): October 1 - 31

Location of fundraising: ☐ In school only ☐ In Community Only ☐ In School and Community

☒ Online (GoFundMe, Donors Chose, etc.)

Describe the fundraiser: We will be selling Coca Cola products through an online store set up by our school Coke rep.

If a contract with an outside money vendor is required, please attach the unsigned contract to this request form.

of students involved 53 Anticipated revenue $2500

Anticipated use of revenue New uniforms

Were students informed in writing that the fundraiser is voluntary? ☒ Yes ☐ No

Nicholas Lambes
Nicholas Lambes (09/08/2026 14:01:47 CDT)
Signature of Sponsor/Coach/Outside Organization Officer — Date: 09/08/2026

Approved by:

Raina Holmes (09/09/2026 08:30:24 CDT)
Signature of Principal — Date: 09/09/2026

Christopher Lebatard (09/09/2026 08:31:22 CDT)
Signature of Asst. Superintendent — Date

Signature of Superintendent — Date

Signature of Board Chairman — Date

Revised October 2018

Document Name: VHS Choir 2026 Coke Fundraiser.pdf
Transaction ID: CBJCHBCAABAAvA3rNnL08xPsU80rG2sqpYSRr6RJA_4S

Mississippi School Boards Association
2027 School Board Legislative Survey

DIRECTIONS - PLEASE READ BEFORE CONTINUING: *Below are explanatory notes for each question on the MSBA 2027 Legislative Survey. These notes provide the background and rationale behind each item to help guide school boards as they complete the survey. School boards should refer to these notes when completing their responses.*

1. During both the 2025 and 2026 Mississippi legislative sessions, the largest topic for education involved "Education Freedom". A big part of education freedom is that students could attend the school of their choice regardless of residency. Upon transfer, only the receiving school board would have to approve the transfer. This will be another major topic in 2027.

2. During committee meetings this year, some members of the legislature expressed frustration with the longstanding leadership issues that school districts face across the state. Suggestions have been made to increase the qualifications of superintendents under Mississippi law.

3. A variety of bills have been proposed over the past few years to restrict school board control. Recent examples of bills that were introduced, but ultimately died, include: Removing the sending school board's ability to veto a transfer, the Tim Tebow Act which would have allowed homeschooled students to participate in public school sports, forcing board members to livestream all school board meetings, and rigid dashboard mandates.

4. Legislation has been proposed recently that would allow for homeschool students to participate in their home district's extracurricular activities. These "Tim Tebow" bills mandate access for students who are not enrolled in the district.

5. During both the 2025 and 2026 Mississippi legislative sessions, a bill has been proposed that would implement an official school board member removal process. Generally, these processes involve a required number of petitions which must be submitted to the Governor who can then remove a sitting board member. During committee meetings this year, a desire for a similar process has been expressed by legislators. We will likely see this legislation in 2027.

6. During committee meetings this year, some members of the legislature expressed frustration with the longstanding leadership issues that school districts face across the state. Members of the legislature have expressed a desire for legislation that would impose sanctions for misconduct. We will likely see this legislation in 2027.

7. During committee meetings this year, some members of the legislature expressed frustration with the longstanding leadership issues that school districts face across the state. Legislators have expressed a need for legislation which requires the adoption of ethical standards for school board members and the inclusion of sanctions for board members who violate those standards. We will likely see this legislation in 2027.

8. During both the 2025 and 2026 Mississippi legislative sessions, legislation has been introduced that would require school boards to either ban or restrict the use of cell phones within their school districts. We will likely see this legislation again in 2027.

9. Artificial intelligence (AI) is one of the fastest growing industries around the world. Because of its growth, issues have begun to arise with its use in schools around the nation. Legislators have expressed a desire for legislation that would both give guidance and regulate the use of AI. We will likely see this legislation in 2027.

10. Currently, Mississippi does not have a structured, statewide approach to quality early childhood education. This question is aimed at the interest for school board members in this type of education statewide.

11. Teacher retention and recruitment is one of the biggest challenges for school districts around the state. This is especially true for struggling school districts. This question looks at potential legislation that would incentivize experienced teachers to relocate to struggling school districts to help curtail this issue.

12. During both the 2025 and 2026 Mississippi legislative sessions, the largest topic for education involved "Education Freedom". The cornerstone of this legislation is its Magnolia Student Accounts (MSA). These accounts give parents public dollars that can be used for private schools, homeschooling, or any other alternative education services. We will likely see this legislation again in 2027.

13. During both the 2025 and 2026 Mississippi legislative sessions, legislation has been introduced that would allow for the expansion of charter schools around the state. Currently, charter schools can only expand into D or F school districts. Recent legislation would have allowed charter schools to expand into any school district regardless of that district's accountability ratings. We will likely see this legislation again in 2027.

14. Teacher retention and recruitment is one of the biggest challenges for school districts around the state. This question looks at potential legislation that would expand incentives for individuals who are entering college to consider majoring in education to help this issue.

15. After the 2026 legislative session, the Select Committee on Consolidation was created with the purpose of evaluating opportunities for consolidation within K-12 public school districts. In previous years, some members of the legislature have expressed interest in the consolidation of school districts across the state, even entertaining ideas of one countywide school district per county. Other ideas have included intra-district consolidation. We will likely see this legislation in 2027.

16. Intra-district consolidation involves merging schools, staff, and services within a single school district. It also allows for the closing of low population schools as opposed to the

merging of multiple school districts. Legislators have expressed interest in a variety of different consolidation efforts over the past two years. We will likely see this legislation in 2027.

17. During both the 2025 and 2026 Mississippi legislative sessions, a lot of attention has been given to student "Portability". Portability would remove the sending school district's ability to veto a transfer request. In this case, only sending school boards would have to approve a transfer and that approval would be limited only for capacity reasons. We will likely see this legislation in 2027.

18. Chronic absenteeism is one of the biggest issues for school districts around the state. During the 2026 Mississippi legislative session, legislators enacted a bill that attempted to address chronic absenteeism by placing additional reporting requirements on school districts and amending absence requirements for students. This question looks at potential legislation that would put further tracking and reporting requirements on districts as it relates to chronic absenteeism.

19. During the 2024 Mississippi legislative session, the legislature abolished the Mississippi Adequate Education Formula (MAEP) and replaced it with the current Mississippi Student Funding Formula (MSFF). As a part of this change, many districts were given a hold harmless guarantee. Under this guarantee, these districts would not receive less money under the MSFF than they did under the MAEP. The hold harmless provision will expire after the 2026-2027 school year. This question looks at potential legislation that would extend this hold harmless guarantee.

20. Please list your district's top priorities for the 2027 Mississippi legislative session. If possible, **please limit up to 5 priorities**.

21. Please list the top issues currently facing your school district. If possible, **please limit up to 5 issues**.

Mississippi School Boards Association
2027 School Board Legislative Survey

This survey is being sent to all school board members and superintendents. Please take time at your next board meeting to complete the survey as a team and enter the results by **October 19, 2026**. This information will help MSBA direct its lobbying efforts during the 2027 Legislative Session.

Name of School District: _____

INSTRUCTIONS: *Please **CIRCLE** or **UNDERLINE** one of the **bold choices** after each statement. We are asking that each Board discuss this survey at a board meeting, **complete a single survey,** and return it to MSBA. We are not asking each individual board member to submit a survey.*

1. Legislation that would allow open enrollment for students to attend the school of their choice regardless of residency
   Support Oppose No Opinion

2. Legislation that would increase the qualifications to be a superintendent.
   Support Oppose No Opinion

3. Legislation that would restrict local control of school boards
   Support Oppose No Opinion

4. Legislation that would allow homeschooled students to participate in public school extracurricular activities.
   Support Oppose No Opinion

5. Legislation that would provide for an official school board member removal process.
   Support Oppose No Opinion

6. Legislation that addresses school board member misconduct
   Support Oppose No Opinion

7. Legislation that would require each local school board to formally adopt a code of conduct for board members
   Support Oppose No Opinion

8. Legislation that would prohibit the use of cell phones or other personal communication devices by students during school hours
   Support Oppose No Opinion

9. Legislation that would limit the use of Artificial Intelligence (AI) in schools
   Support Oppose No Opinion

10. Legislation that would create a structured, statewide approach to quality early childhood education
    Support Oppose No Opinion

Mississippi School Boards Association
2027 School Board Legislative Survey

11. Legislation that would allow for a salary supplement for experienced teachers willing to relocate to F-rated school districts
    Support Oppose No Opinion

12. Legislation that would allow public funds to be diverted from public schools to nonpublic schools, home schools, or virtual schools by means of vouchers, tuition tax credits, or scholarships
    Support Oppose No Opinion

13. Legislation that would allow public charter schools in districts with successful accountability ratings of A, B, or C
    Support Oppose No Opinion

14. Legislation that would provide incentives to people majoring in education and/or people seeking an alternative route license
    Support Oppose No Opinion

15. Legislation that would consolidate schools to create a countywide school district in each county.
    Support Oppose No Opinion

16. Legislation that would prioritize intra-district consolidation over traditional consolidation.
    Support Oppose No Opinion

17. Legislation that would allow students to transfer to a school district outside of their home district without needing the approval of the sending school board.
    Support Oppose No Opinion

18. Legislation that would require stricter tracking and reporting mandates as it relates to absenteeism.
    Support Oppose No Opinion

19. Legislation that would extend the hold harmless provisions that were put into place after the transition to the Mississippi Student Funding Formula (MSFF).
    Support Oppose No Opinion

20. What are your board's top priorities for the upcoming legislative session?

21. What are some of the top issues that are currently in your district?

JCSD DRUG TESTING RESULTS

	POSITIVE RESULTS
AUGUST	2%
SEPTEMBER	
OCTOBER	
NOVEMBER	
DECEMBER	
JANUARY	
FEBRUARY	
MARCH	
APRIL	
MAY	

MINUTES OF THE MEETING
JACKSON COUNTY PLANNING COMMISSION

Members Present: Karen Pittman
James Brewer
Dr. Jeffrey Knight
George Sholl
Loretta Jennings
Stuart White

Members Absent: Regina Holland

Also, Present: Amanda Moser Derouen, Planning & Zoning Administrator
Luke Brenner, Building Official
Mary Ann Baran, Assistant Zoning Administrator
Marissa Jones, Floodplain Manager
Tristan Armer, County Attorney
Norma Jean Ladner Soroe, Court Reporter

The regularly scheduled meeting of the Jackson County Planning Commission was held at 9:00 a.m., June 17, 2026, in the regular meeting place of the Board of Supervisors located at 2915 Canty Street, Jackson County Services Complex in the City of Pascagoula, Mississippi.

Subdivisions:

Jarvis Estates – Preliminary Plat – being developed by Kevin Jarvis, consisting of nine (9) single-family residential lots, MP Design Group, engineer, zoned A-1, Daisy Vestry Road, Latimer
Jack Schmidt, engineer, was present. The lots are 1 – 2.4 acres in size. The owner wishes to build their retirement home within the community.
Garrett Green, consulting engineer, confirmed all items have been addressed and completed.
Motion by Knight seconded by Jennings to recommend approval of the Preliminary Plat for Jarvis Estates. The motion carried unanimously 6-0 with one (1) member absent.

Big Hill Acres Unit 6 – Final Plat – being developed by Big Hill Acres, Inc., consisting of 20 single-family residential lots, zoned A-1, off Jim Ramsay Road, Latimer
Garrett Green, consulting engineer, explained the lots meet the zoning requirements.
Motion by Brewer seconded by Knight to recommend approval of the Final Plat for Big Hill Acres Unit 6. The motion carried 5-1 with Jennings, Brewer, White, Knight, and Pittman voting aye, Sholl voting nay, and one (1) member absent.

Alexis Crossing – Preliminary Plat Amendment (No Variances) – being developed by Bryant Homes, LLC, consisting of 35 single-family residential lots, Terry Moran & Heinrich & Associates, LLC, engineers, zoned R-1A, Alexis Lane, St. Martin
Nick Fountian was present. This is the same submittal as before without the variances since they were denied.
Garrett Green, consulting engineer, noted the submitted plans revised the setbacks since the variance was denied.
Motion by Jennings seconded by Sholl to recommend approval of the Preliminary Plat Amendment for Alexis Crossing. The motion carried unanimously 6-0 with one (1) member absent.

Alexis Crossing – Final Plat – being developed by Bryant Homes, LLC, consisting of 35 single-family residential lots, Terry Moran & Heinrich & Associates, engineers, zoned R-1A, Alexis Lane, St. Martin
Garrett Green, consulting engineer, clarified why the preliminary amendment and final plat were on the same agenda.
Motion by Knight seconded by Sholl to recommend approval of the Final Plat for Alexis Crossing. The motion carried unanimously 6-0 with one (1) member absent.

Lemoyne Heights – Preliminary Plat Renewal – being developed by BLCS, LLC, consisting of 41 single-family residential lots, Terry Moran, engineer, zoned R-1, Lemoyne Boulevard & Bayou Pines Drive, St. Martin
Bobby Heinrich was present. There are no changes to the previously approved plans. They just recently received state approvals and are now ready for construction and just need a little more time to complete everything.
Garrett Green, consulting engineer, confirmed no changes had been made.
Motion by Sholl seconded by Jennings to recommend approval of a Preliminary Plat Renewal for Lemoyne Heights. The motion carried unanimously 6-0 with one (1) member absent.

Public Hearings:

RZON-04-2026-00046 – 68 Ventures, LLC – Zone Change – to request a zone change from A-1, General Agricultural District to R-1A, Single-Family Residential District for the development of a single-family residential subdivision, Pine Avenue, Latimer area, PIDN 03536030.000
This item was withdrawn by the applicant after the agenda had been published.

VARI-05-2026-00050 – Tyler Willis – Variance – to request a 0-.54-acre lot size variance of the minimum one (1) acre required to allow the construction of a new residence on a 0.46-acre vacant parcel, zoned A-1, Poppy Drive, Helena area, PIDN 01033120.555
Tyler Willis was present. He intends to construct a residence and sell it. It's been owned by his family for a long time.
Jeff Mattison, Fire Marshal, has no issues related to fire safety.
Motion by Sholl seconded by Pittman to recommend approval of a 0.54-acre lot size variance. regulations. The basis for the recommendation is that the strict application of the regulations

would result in peculiar and exceptional practical difficulties to or exceptional undue hardship upon the owner of the property and the variance would carry out the purpose and intent of these regulations. The motion failed with Sholl, and Pittman voting aye, Jennings, Brewer, and White, and Knight voting nay, and one (1) member absent.
Motion by Knight seconded by White to recommend denial of the variance. The basis for the recommendation is that the strict application of the regulations would not result in peculiar and exceptional practical difficulties to or exceptional undue hardship upon the owner of the property and the variance will not carry out the purpose and intent of these regulations. The motion carried with Jennings, Brewer, White, and Knight voting aye, Sholl and Pittman voting nay, and one (1) member absent.

SPEC-05-2026-00051 – Rodney King – Special Exception – to allow temporary placement of a camper for weekend use on vacant property prior to building a residence, zoned R-4, Hallstrom Street, Escatawpa area, PIDN 01802030.012
Rodney King was present. He will only use it on weekends and does not intend on building a residence for approximately ten (10) years.
Joshua Fauver spoke in opposition. He doesn't want campers or tents; it will open a door for others.
Timothy Amos spoke in opposition. He's lived there for 45 years. He worked with the county to improve the roadway [cul-de-sac]. There are wetlands in the area.
Motion by Sholl seconded by Knight to recommend denial of the request. The basis for the recommendation is that the requested exception will not be in harmony with the purpose and intent of the ordinance and will be injurious to the neighborhood or the general welfare. The motion carried unanimously 6-0 with one (1) member absent.

SPEC-05-2026-00052 – Brian Chambley – Special Exception – to allow the construction of a 30' x 40' storage shed on an existing slab prior to building a residence on vacant property, zoned A-2, 4017 Orange Grove Street, Orange Grove area, PIDN 01126192.000
Brian Chambley was present. He intends to begin construction of a residence by the spring of next year.
No speakers for or against
Motion by Sholl seconded by white to recommend approval for the construction of a storage shed on an existing slab prior to the construction of a residence. The basis for the recommendation is that the requested exception will be in harmony with the purpose and intent of the ordinance and will not be injurious to the neighborhood or the general welfare. The motion carried unanimously 6-0 with one (1) member absent.

SUDB-05-2026-00053 – Dennis J. Parker – Subdivision Amendment – to request the subdivision of a lot within a platted subdivision, Suburban Acres, for the construction of a residence, zoned A-2, 14712 Pine Ridge Road, Latimer area, PIDN 07160120.000
Dennis Parker was present. A grandfather would like his grandson to build a residence and start a future.
Rick Black spoke in favor. He is a neighbor and they are all family. This is a great kid trying to build a future.

Motion by Brewer seconded by White to recommend approval of the subdivision of a part of Lot 55, Block 3 of the Suburban Acres Subdivision. The motion carried unanimously 6-0 with one (1) member absent.

SPEC-05-2026-00055 – Hunter Lynd – Special Exception – to allow an existing 30' x 40' storage shed to remain on vacant property for personal storage of a trailer, cattle feed, and hay prior to building a residence, zoned A-1, Old School Trail Road, Wade area, PIDN 01611010.010
Hunter Lynd was present. He received approval for a lot split and intends to start construction of a residence by the end of the year.
No speakers for or against.
Motion by Knight seconded by Jennings to recommend approval of the construction of a storage shed. The basis for the recommendation is that the requested exception will be in harmony with the purpose and intent of the ordinance and will not be injurious to the neighborhood or the general welfare. The motion carried unanimously 6-0 with one (1) member absent.

SPEC-05-2026-00056 – Tim Alley – Special Exception – to allow the construction of a 50' x 50' metal storage building for personal use to be in front of the residence, zoned A-1, 16103 McClelland Road, Latimer area, PIDN 03534180.095
Timothy Alley was present. His home faces Daisy Vestry Road [east]. Therefore, if a shed was placed in his 'side' yard, it would be directly out his 'front' door.
Jeff Mattison, Fire Marshal, has no issues related to fire safety since the building setbacks will be met.
Motion by Sholl seconded by Jennings to recommend approval of the construction of a metal storage building in the front yard. The basis for the recommendation is that the requested exception will be in harmony with the purpose and intent of the ordinance and will not be injurious to the neighborhood or the general welfare. The motion carried unanimously 6-0 with one (1) member absent.

SPEC-05-2026-00057 – Shawn Engle – Special Exception – to allow the construction of a 50' x 30' x 14' metal building for personal storage of agricultural and property maintenance equipment prior to building a residence on vacant property, zoned A-1, Jim's Place Road, Latimer area, PIDN 02832020.001
Shawn Engle was present. He does have house plans, but the contractor is not able to begin construction on his residence until October.
No speakers for or against.
Motion by White seconded by Jennings to recommend approval of the construction of a metal building for personal storage prior to building a residence. The basis for the recommendation is that the requested exception will be in harmony with the purpose and intent of the ordinance and will not be injurious to the neighborhood or the general welfare. The motion carried unanimously 6-0 with one (1) member absent.

SPEC-05-2026-00058 – Shoreline Development Group – Special Exception – to allow the construction and operation of a gated boat and trailer storage area consisting of approximately 36 spaces on vacant property, zoned R-1A, 9108 Seacliff Boulevard / Lake Mars Avenue, Fountainbleau area, PIDNs 05406980.000 and 05406978.050
Barry Baria was present. The site will be gated with a code for customers. They will have an emergency evacuation plan to include a clause allowing them to remove items after a certain time if the owner fails to do so.
Jeff Mattison, Fire Marshal, provided comments related to commercial codes during the building permit process.
Motion by Jennings seconded by Sholl to recommend approval of the construction and operation of a boat/trailer storage facility. The basis for the recommendation is that the requested exception will be in harmony with the purpose and intent of the ordinance and will not be injurious to the neighborhood or the general welfare. The motion carried unanimously 6-0 with one (1) member absent.

ZONA-05-2026-00059 – Jackson County Planning Commission – to amend the Jackson County Flood Damage Prevention Ordinance affecting the unincorporated areas of Jackson County
Luke Brenner, Building Official, explained the request. The county wishes to increase their CRS rating related to FEMA and flood insurance. This is the first step of many. For new construction and renovations over 50%, it will be required to build a minimum of one (1) foot above the base flood elevation (BFE).
Motion by Sholl seconded by White to recommend approval of the flood ordinance change. The motion passed with Whtie, Knight, Sholl, and Pittman voting aye, Jennings and Brewer voting nay, and one (1) member absent.

New Business:- None

***Zoning Violation**

Motion by Knight seconded by White to adjourn the meeting. All members present voted aye. The meeting was adjourned.

Karen Pittman 06/19/26
Karen Pittman, Planning Commission President

ATTENDANCE REPORT FOR STUDENTS

	July	August	September	October	November	December	January	February	March	April	May
ECLE	97.72%	95.38%									
ECUE	97.32%	95.88%									
ECMS	97.36%	94.44%									
ECHS	97.08%	94.78%									
SMEE	98.42%	96.37%									
SMNE	97.17%	95.24%									
SMUE	98.71%	95.68%									
SMMS	97.90%	95.20%									
SMHS	97.96%	95.19%									
VLE	97.68%	95.50%									
VUE	96.79%	96.37%									
VMS	97.02%	95.56%									
VHS	98.08%	95.15%									
Overall	97.70%	95.38%									

ATTENDANCE REPORT FOR CERTIFIED CLASSROOM TEACHERS

	July	August	Sept	Oct	Nov	Dec	January	February	March	April	May
ECLE	99%	98%									
ECUE	98%	98%									
ECMS	99%	98%									
ECHS	98%	96%									
SMEE	99%	97%									
SMNE	100%	97%									
SMUE	99%	97%									
SMMS	99%	98%									
SMHS	98%	97%									
VLE	99%	98%									
VUE	99%	94%									
VMS	98%	96%									
VHS	99%	98%									
JCTC	96%	93%									