

Agenda of Regular Meeting

The Board of Trustees Education Service Center, Region 20

A Regular Meeting of the Board of Trustees of Education Service Center, Region 20 will be held February 26, 2020, beginning at 1:00 PM at Conference Center, Redbud Room
1314 Hines Avenue
San Antonio, TX 78208.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

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If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

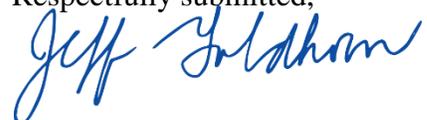
February 26, 2020

AGENDA ITEM #1: PROGRAM HIGHLIGHT – CLIENT BUSINESS SERVICES

EXPLANATION: Provide an overview of the services offered within Client Business Services. Discussion will include both historical data analytics demonstrating program growth over time and future opportunities to serve districts and charters in the areas of business, operations, and program fiscal support.

ACTION: For Information Only.

Respectfully submitted,



Jeff Goldhorn
Executive Director

SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

February 26, 2020

AGENDA ITEM #2: MINUTES OF THE DECEMBER 18, 2019 BOARD OF DIRECTORS MEETING

EXPLANATION: Minutes of the December 18, 2019 meeting of the Board of Directors of Education Service Center, Region 20 are submitted for Board review and approval.

ACTION: It is recommended that the following resolution be adopted:

BE IT RESOLVED, That the Board of Directors approves the minutes of the December 18, 2019 Board of Directors meeting.

Respectfully submitted,



Jeff Goldhorn
Executive Director

Minutes - Wednesday, December 18, 2019

The Board of Trustees Education Service Center, Region 20

The Board of Trustees of Education Service Center, Region 20 convened in a Regular Board meeting at 1:00 PM on Wednesday, December 18, 2019, in the 1314 Hines Avenue, Conference Center, Redbud Room. The Chairman, Mr. Mike Petter, presided and the following members were in attendance:

Mr. Tom Winn, Vice-Chairman
Ms. Kay Franklin, Secretary
Mr. Thomas Smith, Member
Ms. Leticia Bresnahan, Member
Mr. Rudy Garza, Member

Also present were:

Dr. Jeff Goldhorn, Executive Director
Dr. Carolyn Castillo, Deputy Director, Administrative & Instructional Services
Mr. Jeff Stone, Deputy Director, Business & Technology Services
Ms. Jennifer Carver, Associate Director, Texas Computer Cooperative
Mr. Paul Patillo, Chief Technology Officer, Technology Services
Ms. Mayra De Hoyos, Coordinator III, Communications
Ms. Briana Garcia, Interim Component Director, Human Resources Services
Mr. Manuel Luna, Component Director, TCC Systems & Operations
Ms. Paige Meloni, Chief Financial Officer, Client Business Services
Ms. Carol Morgan, Component Director, Head Start Services
Mr. Paul Neuhoff, Component Director, Financial Services
Mr. Mike Peterson, Component Director, Purchasing & Operation Services
Ms. Janna Poth, Component Director, Instructional Services
Ms. Regina Hillis, Component Director, Information System Services
Ms. Jamie Dunevant, Executive Assistant

1. AUDIT PRESENTATION (INFORMATION ONLY)

Ms. Kim Roach with Armstrong, Vaughan & Associates, P.C. provided an overview of the 2018-2019 audit. (Information Only)

2. PROGRAM HIGHLIGHT - LEA DASHBOARD

Ms. Janna Poth and Ms. Brooke Lucio presented the LEA Dashboard tool developed and used by ESC-20 to know the complete picture of the LEAs in our region.

3. MINUTES OF THE OCTOBER 23, 2019 - SPECIAL CALL MEETING

Mr. Smith made a motion that the following resolution be adopted. Mr. Garza seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the minutes of the October 23, 2019 Board of Directors special call meeting.

4. MINUTES OF THE OCTOBER 23, 2019 MEETING

Mr. Winn made a motion that the following resolution be adopted. Mr. Garza seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the minutes of the October 23, 2019 Board of Directors meeting.

5. COMMITMENT OF FUND BALANCE

Mr. Winn made a motion that the following resolution be adopted. Ms. Bresnahan seconded the motion and it carried unanimously.

BE IT RESOLVED that the Board of Directors hereby establishes \$130,735 of non-spendable fund balance and \$12,412,022 in commitments of its General Fund Balance.

6. 2018-2019 AUDIT REPORT

Mr. Garza made a motion that the following resolution be adopted. Mr. Smith seconded the motion and it carried unanimously.

BE IT RESOLVED, That the audit report submitted by Armstrong, Vaughan & Associates, P. C., independent auditors for the Board of Directors for the fiscal year ended August 31, 2019, be and is hereby approved and accepted.

7. AMENDMENTS TO THE 2019-2020 OFFICIAL BUDGET

Mr. Smith made a motion that the following resolution be adopted. Mr. Winn seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the amendments listed on the agenda.

8. ADDITION TO THE SPECIAL REVENUE FUND

Ms. Bresnahan made a motion that the following resolution be adopted. Mr. Smith seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approve the addition to the Special Revenue Fund.

9. CONTRACTS OVER \$25,000

Ms. Franklin made a motion that the following resolution be adopted. Mr. Winn seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

10. PERSONNEL - NEW EMPLOYEES (PROFESSIONAL STAFF)

Ms. Bresnahan made a motion that the following resolution be adopted. Ms. Franklin seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors confirms the appointment of the new professional staff hired by ESC-20.

11. PROPOSALS

Mr. Winn made a motion that the following resolution be adopted. Mr. Smith seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the proposals listed on the agenda.

12. INTERLOCAL AGREEMENTS

Ms. Franklin made a motion that the following resolution be adopted. Mr. Smith seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the Interlocal Agreements.

**13. RESOLUTION AMENDING
AUTHORIZED TEXPOOL
REPRESENTATIVES**

Mr. Winn made a motion that the following resolution be adopted. Ms. Franklin seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Resolution Amending Authorized Representatives for Education Service Center Region 20 with Texpool be and is hereby approved and accepted.

14. 2020 BOARD ELECTION

Mr. Garza made a motion that the following resolution be adopted. Ms. Bresnahan seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors authorizes the Executive Director to conduct a board election and if the election is uncontested, the Executive Director may determine that no election be held and declare the unopposed candidates elected to office. The Center shall notify the Commissioner of Education of the results of an election, whether contested or uncontested.

15. FOR INFORMATION ONLY

- A. Head Start Policy Council Report
- B. Personnel – Separations (Professional Staff)
- C. Expenditures in Excess of \$25,000
- D. Investment Report
- E. Accounts Receivable
- F. Executive Director’s Report

16. ADJOURNMENT

There being no further discussion, Mr. Winn made a motion that the meeting be adjourned at 3:05 p.m. Mr. Smith seconded the motion which was unanimously approved.

SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

February 26, 2020

AGENDA ITEM #3: AMENDMENTS TO THE 2019 - 2020 OFFICIAL BUDGET

EXPLANATION: Listed on the attachment to this agenda item are amendments to the 2019 - 2020 ESC-20 budget. Approval of the Board of Directors is requested.

ACTION: It is recommended that the following resolution be adopted:

BE IT RESOLVED, That the Board of Directors approves the amendments listed on the following Page(s).

Respectfully Submitted,



Jeff Goldhorn
Executive Director

**Amendments to the 2019-2020 General Fund
February 26, 2020**

Org. #	BCR Number	Function 12	Function 13	Function 21	Function 41	Function 51	Function 53	Function 62	Function 81	Function 93	Other	Total										
Revenue Adjustments to Existing Projects:																						
1	310	Region 20 Consulting	13907			\$ 1,200.00	\$ 8.00	\$ (5,730.00)		\$ 23,306.00		\$ 18,784.00										
2	416	GT Co-op	13965	\$ 31,877.00		\$ 2,428.00					\$ 1,250.00	\$ 35,555.00										
3	428	Discovery Education/ Clarity	13972	\$ 5,513.00	\$ -	\$ 2,135.00						\$ 7,648.00										
4	436	Eduphoria	13911, 13947			\$ 9,979.00		\$ 131,000.00			\$ 7,128.00	\$ 148,107.00										
5	515	School Safety Coop	13827, 13878			\$ 1,143.00		\$ 15,010.00			\$ 847.00	\$ 17,000.00										
6	572	Strategic Partnerships & Innovation	13917	\$ 5,350.00		\$ 600.00	\$ -					\$ 5,950.00										
7	607	School Support Services	13927			\$ 6,650.00		\$ 83,600.00			\$ 4,750.00	\$ 95,000.00										
8	619	Nursing Co-op	13825			\$ 404.00		\$ 5,295.00			\$ 301.00	\$ 6,000.00										
Total Revenue Adj to Existing Projects												\$ -	\$ 42,740.00	\$ -	\$ 24,539.00	\$ 8.00	\$ (5,730.00)	\$ 234,905.00	\$ -	\$ 23,306.00	\$ 14,276.00	\$ 334,044.00
Appropriations From Fund Balance																						
1	299	Centerwide	13839	\$ -		\$ -		\$ (20,000.00)	\$ -	\$ -	\$ -	\$ (20,000.00)										
Total Appropriations from Fund Balance												\$ -	\$ -	\$ -	\$ -	\$ -	\$ (20,000.00)	\$ -	\$ -		\$ (20,000.00)	
Total of All Other Budget Amendments Between Functions												\$ -	\$ (11,152.00)	\$ 72,800.00	\$ -	\$ (17,541.00)	\$ -	\$ (44,107.00)	\$ -	\$ -	\$ -	\$ -

Function Key: 11 - Instruction
 12 - Instructional Resources and Media
 13 - Curriculum Development and Instructional Staff Development
 21 - Instructional Leadership
 41 - General Administration
 51 - Plant Maintenance and Operations
 53 - Data Processing Services
 61 - Community Services
 62 - School District Administrative Support Services
 81 - Facilities Acquis. & Construction
 93 - Payments to Fiscal Agent/Member Districts

BCR 13907 - Increase to accommodate realized revenue.
 BCR 13965 - Increase to reflect additional revenue into program.
 BCR 13972 - Increased to reflect additional work needed.
 BCR 13911/ 13947 - Increase to pay for Eduphoria, Certica, and TEKS Bank invoice and correction.
 BCR 13827 - Increase to recognize revenue.
 BCR 13878 - Increase revenue for bleeding control kits.
 BCR 13917 - Increase to reflect current contract amounts.
 BCR 13927 - Increase for Rise Up Texas Revenue.
 BCR 13825 - Increase to recognize revenue.
 BCR 13839 - Budget to set up Project Echo.

SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

February 26, 2020

AGENDA ITEM #4: ADDITION TO THE SPECIAL REVENUE FUND

EXPLANATION: Listed below is the addition to the Special Revenue Fund. Approval of the Board of Directors is requested.

Org	General Journal#	Project Name	Amount
664	BCR 13894	Headstart	\$44,096.00
663	BCR 13893	Headstart	\$3,733,080.00
610	BCR 13918	SPED Fiscal Supports to LEAS	\$50,000,000.00
677	Budget System	Read Facilitator - Reading to Learn	\$3,663.00
650	Budget System	Read Facilitator - Literacy Achievement	\$23,337.00
639	BCR 13728	Title II - ESC Tech Asst and Monitoring	\$4,000.00
427	BCR 13954	Title II, Part A- Supporting Effective Instruction	\$64,806.00
TOTAL			\$53,872,982.00

ACTION: It is recommended that the following resolution be adopted:

BE IT RESOLVED, That the Board of Directors approve the addition to the Special Revenue Fund.

Respectfully submitted,



Jeff Goldhorn
Executive Director

SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

February 26, 2020

AGENDA ITEM #5: CONTRACTS OVER \$25,000

EXPLANATION: Shown below is a list of contracts over \$25,000.

ESC-20 IS PURCHASING THE FOLLOWING CONTRACTS		
Agency/School District	Contract Amount	Division
<u>Innovative Multimedia</u> To develop native apps for Grades 6-8 for IOS and Android January 2020 – August 31, 2020	\$100,000.00	AIS
<u>Insight Global</u> Contracted services for Project Manager September 1, 2019 – August 31, 2020	\$116,400.00	BTS
<u>CDW Government</u> Software license for VMWare load balancer December 2, 2019 – December 2, 2020	\$47,305.30	TCC
<u>Computer Solutions</u> Contracted services for installation of new Firewall. December 2, 2019 – December 23, 2019	\$31,234.00	TCC
<u>Savvy Technology Solutions, LLC</u> Contracted services for iTCCS developer. Michael Koch January 22, 2020 – April 22, 2020	\$30,000.00	TCC
<u>Savvy Technology Solutions, LLC</u> Continuation of contracted services iTCCS developer. Garrick Eastwood January 6, 2020 – March 31, 2020	\$29,000.00	TCC

ACTION: It is recommended that the following resolution be adopted:

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

Respectfully Submitted,

Jeff Goldhorn
Executive Director

SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

February 26, 2020

AGENDA ITEM #6: PROPOSALS

Proposal for Special Education Support
Renewal Proposal for Copy Editor
Renewal Proposal for Translator

ACTION: It is recommended that the following resolution be adopted:

BE IT RESOLVED, That the Board of Directors approves the proposals listed on the following Page(s).

Respectfully submitted,



Jeff Goldhorn
Executive Director

PROPOSAL FOR SPECIAL EDUCATION SUPPORT

EXPLANATION: The Deputy Director of Administrative and Instructional Services requested that proposals be solicited for Special Education Supports services, #1915. RFP #1915 Special Education Supports was completed in an effort to assist qualifying LEAs across the state in securing evaluation personnel, related service personnel, and/or special education teachers to complete initial evaluations and provide special education and related services in an efficient and cost-effective manner. Forty proposals were mailed. Thirty-one proposals were received. The award period for this proposal is from Award date through August 31, 2021. A proposal tabulation is attached to this agenda item. The proposal #1915 is awarded to: Advanced Medical Personnel Services, Inc., Assessment Intervention Management, LLC, Barranco Educational Assessment, Counseling & Consulting Svcs, PLLC, Bivens Educational Services, Braswell Educational Services, LLC, Bridging the Gap Assessments, LLC, Courtney Waters dba Coenseo Education, LLC, Paramount Educational Evaluation & Consulting Service, LLC, Providential Counseling & Consulting, Sunbelt Staffing, LLC, SHC Services Inc, dba Supplemental Health Care, Texas School Neuropsychology, Therapy Source, Inc, The Stepping Stones Group: Cobb Pediatrics Speech Services, LLC and TX-STAR Speech-Language Services, Corp.

RENEWAL PROPOSAL FOR COPY EDITOR

EXPLANATION: The Deputy Director of Administrative and Instructional Services requested that proposal #1713 be renewed for the purchase of Copy Editor services. There are no more renewal options available on this proposal. The proposal for Copy Editor services #1713 is renewed to: Ashley Festa. The estimated annual award is for \$26,000.00 for this proposal.

RENEWAL PROPOSAL FOR TRANSLATOR

EXPLANATION: The Deputy Director of Administrative and Instructional Services requested that proposal #1714 be renewed for the purchase of Translator services. There are no more renewal options available on this proposal. The proposal for Translator services #1714 is renewed to: Lingualinx and Tri-Lin Integrated Services. The estimated annual award is for \$46,000.00 for this proposal.

PROPOSAL FOR SPECIAL EDUCATION SUPPORT, Proposal # 1915

	Available	Abilities Therapy and Consulting, LLC	Advanced Medical Personnel Services, Inc.	Ardor Health Solutions	Assessment Consulting	Assessment Intervention Management, LLC	Aveanna Healthcare	Barranco Educational Assessment, Counseling & Consulting Svcs, PLLC	Behavioral Health & Family Services	Bivens Educational Services	Braswell Educational Services, LLC	Bridging the Gap Assessments, LLC	Courtney Waters dba Coenseo Education, LLC	EDU Healthcare	EduPsy, Assessment & Consultation, LLC	HealthPRO Pediatrics, LLC
Firm Background/ Experience	12	9.33	9.00	11.00	10.00	8.00	12.00	8.00	12.00	6.00	2.00	6.75	12.00	9.00	6.00	2.00
Description of Services	18	14.33	16.33	11.67	12.00	15.33	15.00	16.00	13.33	17.00	18.00	11.75	15.33	16.00	18.00	13.67
Personnel qualifications	10	6.00	9.33	5.33	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	0.00	9.33	6.00
Long-term cost	15	9.67	9.33	12.00	6.00	10.00	7.67	10.00	7.67	8.00	10.00	10.00	9.00	4.33	10.00	8.33
Pricing Structure	15	10.33	13.00	14.00	6.33	12.33	7.67	11.67	7.67	13.00	10.00	13.50	14.67	0.33	10.00	8.67
Submitted	10	0.00	3.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
USB Flash Drive Submitted	5	5.00	5.00	0.00	5.00	5.00	0.00	5.00	0.00	5.00	5.00	5.00	5.00	0.00	5.00	0.00
Texas LEA satisfaction in services	15	12.00	15.00	13.33	13.33	12.67	14.33	15.00	14.00	12.67	15.00	14.00	14.00	14.33	10.33	14.33
	100	66.67	80.33	67.33	62.67	73.33	66.67	75.67	64.67	71.67	70.00	71.00	80.00	44.00	68.67	53.00

	Available	Invo HealthCare Associates	Laura Caudill	Paramount Educational Evaluation & Consulting Service, LLC	Positive Behavior Supports Corp.	Providential Counseling & Consulting	Specialized Assessment & Consulting	Sunbelt Staffing, LLC	SHC Services Inc, dba Supplemental Health Care	Teaching and Learning Connections	Texas School Neuropsychology	Therapia Staffing, LLC	Therapy Source, Inc	The Stepping Stones Group: Cobb Pediatrics Speech Services, LLC	Total Education Solutions, Inc.	Total Special Education Solutions, LLC.	TX-STAR Speech-Language Services, Corp.
Firm Background/ Experience	12	12.00	8.00	6.00	8.00	9.00	12.00	12.00	6.00	12.00	12.00	4.00	12.00	12.00	6.00	4.00	12.00
Description of Services	18	15.33	12.33	14.00	18.00	15.33	14.00	14.67	15.00	14.33	16.67	14.33	16.00	15.00	17.33	16.33	15.67
Personnel qualifications	10	0.00	10.00	10.00	10.00	10.00	5.00	5.00	6.00	10.00	10.00	5.67	10.00	10.00	10.00	10.00	10.00
Long-term cost	15	8.33	9.00	9.67	6.33	9.33	6.00	7.33	9.67	9.67	8.00	8.67	10.00	7.33	8.67	6.67	8.00
Pricing Structure	15	12.67	14.00	12.33	11.00	13.67	12.67	13.33	14.00	9.67	12.33	13.67	12.67	14.00	11.33	7.33	12.00
Required Elements Submitted	10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
USB Flash Drive Submitted	5	0.00	0.00	5.00	0.00	5.00	5.00	5.00	5.00	0.00	0.00	0.00	0.00	5.00	5.00	0.00	5.00
Texas LEA satisfaction in services	15	13.00	15.00	14.67	7.00	13.00	6.00	13.67	14.67	10.00	13.33	13.33	15.00	10.00	10.00	15.00	14.00
	100	61.33	68.33	71.67	60.33	75.33	60.67	71.00	70.33	65.67	72.33	59.67	75.67	73.33	68.33	59.33	76.67

SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

February 26, 2020

AGENDA ITEM #7: INTERLOCAL AGREEMENTS

EXPLANATION: Shown below is an Interlocal Agreements.

Agency/School District	Division
<p>Network 3 Inclusive Services and Practices for Improved Student Outcomes Contracted Entities – list attached.</p> <p>The purpose of this Interlocal Agreement is to facilitate payment for ESC project management and development of products under Network 3: Inclusive Services and Practices for Improved Student Outcomes, a TEA funded project whose purpose is to build a statewide culture of high expectations for students with disabilities and significantly improve academic and functional outcomes for students served by special education. <i>(ESC-20 serves as the fiscal agent of this special education grant.)</i></p>	AIS
<p>PACE Purchasing Cooperative New Contracted Entities – list attached</p> <p>To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of services, the Contracted Entity is encouraged to enter into state and local inter-governmental agreements where appropriate for bid or use of common or shared goods and services.</p>	BTS
<p>Texas 20 Cooperative New Contracted Entities – list attached</p> <p>To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services, the Contracted Entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for bid or use of common or shared goods and services.</p>	BTS

ACTION: It is recommended that the following resolution be adopted:

BE IT RESOLVED, That the Board of Directors approves the Interlocal Agreements.

Respectfully submitted,



Jeff Goldhorn
Executive Director

Network 3 Inclusive Services and Practices for Improved Student Outcomes

<u>New Contracted Entities</u>	<u>LEA Type</u>	<u>City</u>	<u>State</u>
Education Service Center, Region 4	Non-profit	Houston	Texas
Education Service Center, Region 10	Non-profit	Richardson	Texas
Texas A&M University San Antonio	Higher Ed	San Antonio	Texas

Pace Purchasing Cooperative

<u>New Contracted Entities</u>	<u>LEA Type</u>	<u>City</u>	<u>State</u>
Community Unit School District 200	K-12	Wheaton	Illinois
Sunny Glen Children's Home	Non-profit	San Benito	Texas
Bridgeport ISD	K-12	Bridgeport	Texas
City of Norwalk	City	Norwalk	Iowa
Trinity Lutheran Church	Non-profit	State Center	Iowa
Youth Homes of Mid-America	Non-profit	Johnston	Iowa
Rio Arriba County	County	Espanola	New Mexico
Unity Point Health	Non-profit	Des Moines	Iowa
Steamfitters Local 353	Non-profit	Peoria	Illinois
Catholic Charities	Non-profit	Des Moines	Iowa
Clearwater Church of Christ	Non-profit	Clearwater	Kansas
Christ Lutheran School Association	K-12	Peoria	Illinois
Pontiac Area Chamber of Commerce	Non-profit	Pontiac	Illinois
St. Vincent De Paul Church	Non-profit	Peoria	Illinois
City of Odessa	City	Odessa	Texas
Clarendon County	County	Manning	South Carolina
Bethel Church of Liberty	Non-profit	Liberty	Missouri
Columbia United Methodist Church	Non-profit	Knoxville	Iowa
Espanola Public Schools	K-12	Espanola	New Mexico
Plumbers and Pipefitters Local Union 25	Non-profit	Rock Island	Illinois
Friends of the Slater Public Library	Non-profit	Slater	Iowa
CTF Illinois	Non-profit	Champaign	Illinois
Christ Temple Pentecostal Church One Inc	Non-profit	Kansas City	Missouri
Newman University	Higher Ed	Wichita	Kansas
City of Mt Pulaski	City	Mt Pulaski	Illinois
City Life Church	Non-profit	Wichita	Kansas
Metro North PCA Church	Non-profit	Goose Creek	South Carolina
PEACE Presbyterian Church	Non-profit	Goose Creek	South Carolina
Community Foundation of Northern Illinois	Non-profit	Rockford	Illinois
City of Wenona	City	Wenona	Illinois
Crossway Bible Church	Non-profit	Blue Springs	Missouri
Wayne County Agriculture Extension District	County	Corydon	Iowa
Riley County	County	Manhattan	Kansas

Pace Purchasing Cooperative, continued

<u>New Contracted Entities</u>	<u>LEA Type</u>	<u>City</u>	<u>State</u>
Trinity Lutheran Church	Non-profit	Ellsworth	Iowa
City of Albuquerque	City	Albuquerque	New Mexico
Lutheran Church of Hope	Non-profit	West Des Moines	Iowa
North Central Texas Council of Governments	Non-profit	Arlington	Texas
Riley County Law Enforcement Agency	County	Manhattan	Kansas
NewSprings Church	Non-profit	Wichita	Kansas
Special Olympics Illinois	Non-profit	Normal	Illinois
City of Salina	City	Salina	Kansas
Faith Assembly of God	Non-profit	Marshalltown	Iowa
City of Rochelle	City	Rochelle	Illinois
County of Hardin	County	Eldora	Iowa
Bonnie Cone Classical Academy	K-12	Hunterville	North Carolina
Hanover County Public Schools	K-12	Hanover	Virginia
First Financial Credit Union	Non-profit	Albuquerque	New Mexico
Gateway Impact Coalition	Non-profit	Clinton	Iowa
Clinton County Emergency Management	County	Clinton	Iowa
Northwoods Baptist Church	Non-profit	North Charleston	South Carolina
Mayors Youth Empowerment	Non-profit	Iowa City	Iowa
St. Peter & All Saints Episcopal	Non-profit	Kansas City	Missouri
St. John LaLande Catholic School	K-12	Blue Springs	Missouri
Marshalltown Christian School	K-12	Marshalltown	Iowa
Aspire Carolinas Foundation	K-12	Huntsville	North Carolina
Northwood Church	Non-profit	Summerville	South Carolina
Central Iowa Regional Housing Authority	Non-profit	Grimes	Iowa

Texas 20 Cooperative

<u>New Contracted Entity</u>	<u>LEA Type</u>	<u>City</u>	<u>State</u>
Thrall ISD	K-12	Thrall	Texas

SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

February 26, 2020

AGENDA ITEM #8: TEXAS COMPTROLLER OF PUBLIC ACCOUNTS
 COOPERATIVE PURCHASING PROGRAM PARTICIPATION

EXPLANATION: Board approval is requested for Education Service Center, Region 20 to participate in the purchasing programs of the Texas Comptroller of Public Accounts Cooperative Purchasing Program at an annual fee of \$100. Participation provides the Center with another resource to comply with the competitive bid laws and assure that the Center receives the lowest price for items requiring the bid process. With Board approval the Executive Director is authorized to execute appropriate documents to implement participation.

ACTION: It is recommended that the following resolution be adopted:

BE IT RESOLVED, That the Board of Directors approves ESC-20's participation in the purchasing programs of the Texas Comptroller of Public Accounts Cooperative Purchasing Program.

Respectfully submitted,



Jeff Goldhorn
Executive Director

SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

February 26, 2020

AGENDA ITEM #9: PERSONNEL – NEW EMPLOYEES (PROFESSIONAL STAFF)

EXPLANATION: Since the December meeting of the Board of Directors, there have been new professional staff hired.

NEW EMPLOYEES (PROFESSIONAL STAFF)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PREVIOUS EMPLOYMENT</u>
Ashwala, Sai Kumar	Java Developer, TCC Software Development	02-Dec-2019	Groovy Grails Java Developer, BNSF Railway
Mian, Faiz Iqbal	Software Development Manager, TCC Student	02-Dec-2019	Project Manager, Community Force
Vela, Lindsey Nicole	Consultant, English Language Arts and Reading	06-Jan-2020	Assistant Principal, Perales Elementary, Edgewood ISD
Guerra, Irma	Consultant, English Language Arts and Reading	06-Jan-2020	Director of Elementary Learning and Federal Programs, Floresville ISD
Ramirez, John	Systems Administrator Manager	04-Feb-2020	System Administrator 2, Andeavor

ACTION: It is recommended that the following resolutions be adopted:

BE IT RESOLVED, That the Board of Directors confirms the appointment of the new professional staff hired by ESC-20.

Respectfully submitted,



Jeff Goldhorn
Executive Director

SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

February 26, 2020

AGENDA ITEM #10: POLICY CBF (LOCAL), INVESTMENT POLICY REVIEW

EXPLANATION: State law requires that the Board review its investment policy and investment strategies not less than annually and adopt a written resolution stating that it has reviewed the investment policy and investment strategies and that written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

ACTION: It is recommended that the following resolution be adopted:

BE IT RESOLVED, That the Board of Directors, as required by state law, has reviewed Investment Policy, CBF (Local).

Respectfully submitted,



Jeff Goldhorn
Executive Director

SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

February 26, 2020

AGENDA ITEM #11: CENTER POLICY UPDATE – Local

EXPLANATION: The Board is required to act on Local Policies.

LOCAL POLICY – *Action Required*

A – Basic Foundations

- AD – Mission/Services – *Revised*

ACTION: It is recommended that the following resolution be adopted:

BE IT RESOLVED, That the Board of Directors has reviewed the Local Policy revision for inclusion in the Center Policy Manual.

Respectfully submitted,



Jeff Goldhorn
Executive Director

SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

February 26, 2020

AGENDA ITEM #12: HEAD START COMMUNITY ASSESSMENT SUMMARY

EXPLANATION: Board input and approval is required for the Community Assessment Summary.

ACTION: It is recommended that the following resolution be adopted:

BE IT RESOLVED, That the Board of Directors has provided input and approves the Head Start Community Assessment Summary update.

Respectfully submitted,



Jeff Goldhorn
Executive Director

Community Assessment Report

1302.11(b)(1-3) Community wide strategic planning and needs assessment (community assessment)

(1) . . . conduct a community assessment at least once over the five-year grant period . . . use data that describes community strengths, needs, and resources . . .

(2) A program must annually review and update the community assessment report to reflect any significant changes . . .

(3) A program must consider whether the characteristics of the community allow it to include children from diverse economic backgrounds . . . (ie: mixing Head Start and Pre-K)

Section 1 Executive Summary

- **Methods of Data Collection & Analysis**
- **Major Findings & Recommendations**

Section 2 Table of Contents

- **Community Assessment Review/Revision Tracking**

Section 3 Overview of the State of the Grantee

- **Program History**
- **Location of the Program Sites, Maps of Service & Recruitment Areas**
- **Staffing Patterns**

Section 4 Methodology

- **Planning Process**
- **Data Collection & Analysis**

Section 5 Service Area Data

- **Geographic, Economic, & Demographic Data**
- **Number of Eligible Children**
- **Children Experiencing Homelessness**
- **Children in Foster Care**
- **Children with Disabilities**

Section 6 Identified Needs

- **Education**
- **School District Data from Texas Education Agency (TEA)**
- **Nutrition**
- **Social Services**

Section 7 Community Resources & Strengths

- **Community Child Development Programs**
- **Community Resources**
- **Community Strengths**

Section 8 Observations & Recommendations

- **Impact on Program Decisions**
- **Program Trend Identification**

Executive Summary 2019-20

Methods of Data Collection & Analysis

The collection of data allows the program to obtain a clear picture of the community needs and resources. Data sources include information from the most recent Program Information Report (PIR), Census data by county and Texas Education Agency (TEA) reports. Once data is collected and analyzed by program staff, the program uses this information to either confirm that the program design meets the needs of the communities or finds that in some areas it does not and makes the necessary changes to align with the current needs.

Major Findings

The program has many strengths in the services areas of health, dental, disabilities, education, wellness support, parent engagement, parent leadership in Policy Council, and a school district partnership collaboration model. Children show progress in all areas of their educational growth and parents/guardians navigate the public school system as advocates for their children. Areas of concern for the program include overall teacher CLASS scores and children who are overweight.

Recommendations

The program recommendation is to continue the school district partnership of services in the six school districts as a center-based model. The program will put a priority on professional development and coaching of teachers to improve CLASS scores. Additionally, the program will focus on healthy eating information for all parents/guardians and market the online parent training modules in a more strategic manner.

SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

February 26, 2020

AGENDA ITEM #13: HEAD START PRIVACY OF CHILD RECORDS PROCEDURE

EXPLANATION: Board input and approval is required for the Privacy of Child Records Procedure

ACTION: It is recommended that the following resolution be adopted:

BE IT RESOLVED, That the Board of Directors has provided input and approves the Head Start Privacy of Child Records Procedure.

Respectfully submitted,



Jeff Goldhorn
Executive Director

Education Service Center, Region 20
Head Start Program

Procedure or Form Title	Privacy of Child Records
Timeline	Ongoing throughout the school year
Location of Documentation	Parent Center – Child File, Child Plus
Performance Standard	Privacy of Child Records (Subpart C – 1303.20 – 1303.24)

Procedural Steps		Staff Responsible
1.	<p>Confidentiality of Identifiable Information in Child Records</p> <ul style="list-style-type: none"> ✓ Child Files are maintained in locked filing cabinets. ✓ Child File documentation is never removed from the Parent Center unless the program is auditing them. ✓ Staff must sign into the Child File each time they open it. ✓ A Statement of Confidentiality is at the front of each file as a reminder to staff about their responsibility to maintain secure documentation. ✓ Records that are transported within the program to another location are delivered to the transfer location the same day they are removed. ✓ Child File records are never in the possession of staff overnight in their home or vehicle. ✓ Staff are instructed to never leave records out or unattended. ✓ Access to child records is limited to include program staff, ISD staff, and the child's parent/guardian as well as anyone listed in the FERPA law. 	<p>Management Team FSA Teachers Assistants All ISD staff who have legitimate educational purpose to access child records</p>
2.	<p>FERPA</p> <ul style="list-style-type: none"> ✓ <i>Individuals</i> is defined by this agency as school or auditing officials with legitimate educational interests in the disclosed records. ✓ The Family Educational Rights and Privacy Act (FERPA) identifies the following individuals as having legitimate educational interests and does not require consent for disclosure: <i>A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or child serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.</i> 	<p>Management Team FSA Teachers Assistants All ISD staff who have legitimate educational purpose to access child records</p>
3.	<p>IDEA</p> <ul style="list-style-type: none"> ✓ Parent/guardian signed consent is obtained in order for the program to access the following disabilities related documentation: ARD Meeting Minutes, Individual Education Plan (IEP), 504 Documentation, Behavioral Intervention Plan, if applicable, and Accommodation Page, if applicable from partnership ISD where the child is dually enrolled ✓ Parent/guardian signed document also includes consent for Head Start staff to attend the ARD meeting and provide support for needed services. ✓ The IEP is kept in the classroom in the "yellow folder" in a locked cabinet and in the Child File in the Parent Center in locked cabinet. 	<p>Management Team FSA Teachers ISD Special Education Staff</p>

**Education Service Center, Region 20
Head Start Program**

4.	<p>Disclosure of Child’s Personal Information With Parent Consent</p> <ul style="list-style-type: none"> ✓ Parent/guardian signed consent is obtained so the program can receive or provide the ISD with child documentation. ✓ This notification and consent is obtained annually and on an as needed basis. ✓ Parents/guardians provide documents that may have been requested by the program or voluntarily given to the program to provide to the ISD. ✓ If the parent/guardian provides the program with documentation they want to be given to the ISD, then the FSA staff have the parent/guardian sign the Parent Consent to Disclose Non-Educational Documentation form. <ul style="list-style-type: none"> ○ Examples – legal documents (child custody, divorce decree, Power of Attorney, Foster Care Placement Record, etc.), birth certificate, parent ID or driver license, immunization records, proof of residence, child social security card, additional income documents needed for Pre-K eligibility determination, proof of resources (SNAP, Medicaid, WIC, TANF, housing benefits, etc.), health records (allergy action plan, health condition action plan, notations made by physicians on physical exam that are relevant to child special needs, etc.), 	<p>FSA School Readiness Coach Community & Family Coordinator Program Coordinator</p>
5.	<p>Disclosure of Child’s Personal Information Without Parent Consent</p> <ul style="list-style-type: none"> ✓ Includes ISD staff with legitimate educational interest to exclude information needed to determine eligibility for state Pre-K. ✓ Federal review audit for Head Start program ✓ Federal or state entity conducting a study to improve the program ✓ Appropriate emergency and safety agencies where risk factors have been identified in a community ✓ Compliance with a judicial order or lawfully issued subpoena <ul style="list-style-type: none"> ○ FSA staff forward the request to their Coordinator so it can be reviewed by ESC-20 attorneys for input and guidance ✓ Compliance with Child Protective Services request ✓ Compliance with Food & Nutrition Service monitoring activities ✓ Requests regarding documentation for children placed in foster care ✓ ESC-20 financial audit that reviews ERSEA records 	<p>FSA Community & Family Coordinator Program Coordinator</p>
6.	<p>Memorandum of Understanding (MOU) The program has annual MOU documents with the partnership school districts. The areas of Special Education, Health Services, Nutrition Services, and Wellness Services include statements regarding confidentiality of child records.</p>	<p>Component Director</p>
7.	<p>Parent Rights to Child Records (legal parents/guardians) Parents/guardians have rights to their child’s records for the following:</p> <ul style="list-style-type: none"> ✓ To view the records ✓ To amend the records ✓ To request a copy of documents that are in the records 	<p>FSA Community & Family Coordinator</p>
8.	<p>Maintaining Child Records</p> <ul style="list-style-type: none"> ✓ Child Files are maintained in the Parent Center at each location in a locked file cabinet with signature requirement when entering child file. Records are maintained for 5 years plus the current year. Child files are brought to ESC-20 in sealed boxes and labeled for destruction. ✓ Child Plus is an installed software with individual passwords and accessible through program computers that are secure with passwords. Only staff who have need to access child information have access to Child Plus. Records 	<p>FSA Community & Family Coordinator Program Coordinator</p>

**Education Service Center, Region 20
Head Start Program**

	<p>are maintained for 5 years plus the current year before being purged through the Child Plus system.</p>	
<p>9.</p>	<p>Security of Child Records (print, electronic, digital – media, video, image or audio format)</p> <ul style="list-style-type: none"> ✓ Child Files - All child records are kept in the Parent Center in a locked file cabinet with sign-in requirement when entering child file. No records are ever in the personal possession of staff outside of the Parent Center unless the child records are transported to another location because the child has transferred within the program. If records are brought to ESC-20 they are maintained in a secure, locked area and returned to the school location as soon as possible. Parents/guardians sign consent for the program to use or not use their child’s image or voice for educational purposes at the beginning of the school year. ✓ Child Plus – Individual staff account passwords are not shared with other staff. The computer screen is locked if staff step away from the computer while Child Plus is open. Printed reports that include child information are maintained in locked cabinets or shredded after use ✓ Reports that are printed at ESC-20 for distribution to the school locations are timed so the reports are kept secure and delivered to the location as soon as possible without being in the possession of staff overnight. ✓ At coordinator’s discretion, specific documents are faxed to desktop fax number, reviewed and processed as necessary. These documents are then scanned and emailed to the appropriate staff for filing. The working document is then shredded. 	<p>Management Team FSA Teachers Assistants All ISD staff who have legitimate educational purpose to access child records</p>
<p>10.</p>	<p>Electronic Transmission of Child Information</p> <p>FAX – Staff send and receive secure information to their computer through FAX or scan and email. If child information is printed on a public printer, staff follow secure print process so that they have to use their ESC-20 badge to permit the print request to be completed while they are present at the printer to retrieve it immediately. Child information that is sent to the program from other sources, such as health/dental clinics, email documents to the Health Facilitator who then forwards to the FSA staff to print for the Child File.</p> <p>Child Plus Text Feature - If parents/guardians have requested that staff contact them through text, staff are careful to include limited information that is not specific or identifiable.</p> <p>Email – If staff email <u>between each other</u> about children or families, staff are careful to include limited information that is not specific or identifiable. If parents/guardians have requested that staff contact them through email, staff are careful to include limited information that is not specific or identifiable.</p> <p>Cell Phone Text – No work related information is texted <u>between staff</u> about children or families on their personal cell phones. If parents/guardians have requested that staff contact them through text, staff are careful to include limited information that is not specific or identifiable.</p> <p>Electronic Notification Systems – ESC-20 staff do not initiate these types of accounts, typically school districts use this for mass communications.</p> <p>Social Media – Program staff do not post on any social media medium, such as Facebook, Twitter, Snapchat or Instagram. ESC-20 and ISD’s may post program information on their social media.</p>	<p>Management Team FSA</p>

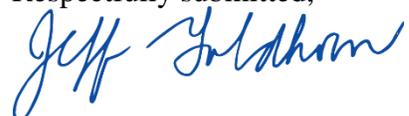
SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

February 26, 2020

AGENDA ITEM #14: INFORMATION ONLY ITEMS

- Head Start Policy Council Reports
- Personnel – Separations (Professional Staff)
- Expenditures in Excess of \$25,000
- Investment Report
- Accounts Receivable
- Board Election Update
- Executive Director’s Report

Respectfully submitted,

A handwritten signature in blue ink that reads "Jeff Goldhorn". The signature is written in a cursive, flowing style.

Jeff Goldhorn
Executive Director

HEAD START POLICY COUNCIL REPORTS

Ms. Carol Morgan, ESC-20 Head Start Services Component Director, will provide reports on the most recent Head Start Policy Council meetings.

SEPARATIONS (PROFESSIONAL STAFF)

Shown below is a list of professional staff who have separated from ESC-20 since the December meeting of the Board of Directors.

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Horne, Kathleen B.	Lead Software Developer, .NET	31-Jan-2020
Jackson, Harriett D.	Component Director, Infrastructure & Network Services	31-Jan-2020
Stehling, Michael R.	Product Analyst, TxEIS Student	31-Jan-2020
Simpson, Brandi	Consultant, TCMPC TEKS Resource System	31-Jan-2020
Merrill, Valerie	Specialist, Research and Development	07-Feb-2020

EXPENDITURES IN EXCESS OF \$25,000

Shown below is a list of checks written in excess of \$25,000 during the period of 11/29/2019 through 02/04/2020.

<u>Date</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Amount</u>
11/29/2019	SHI Government Solutions <i>(Microsoft Agreement Renewal 2019-2020.)</i>	036937	\$38,687.88
	Broadway National Bank <i>(CPU Capacity Service Agreement.)</i>	036938	\$30,276.00
	Xerox Corporation <i>(Maintenance plan and monthly printing charges and supplies.)</i>	036969	\$54,773.38
12/11/2019	Discovery Education Inc. <i>(Subscriptions for Streaming services for 9/01/2019 - 8/31/2020.)</i>	037007	\$367,487.60
	IBM Corporation <i>(Subscription and Support.)</i>	037032	\$123,482.80
	Pinnacle Medical Management <i>(Physicals, Bus Driver and Student drug and alcohol testing.)</i>	037057	\$36,411.00
	Savvy Technology Solutions, LLC <i>(Two developers for Employeeportal, Parentportal and Studentportal.)</i>	037069	\$41,834.75
12/18/2020	CDW Government <i>(Software License for VMWare Load Balancer and CISCO Firewall and Management Center Hardware Purchase.)</i>	037131	\$48,225.30
	Education Service Center, Region 20 <i>(Registration for MEP staff to attend conference at ESC-20, ESF Diagnostic reports.)</i>	037151	\$29,820.95
	F.A. Nunnely Company <i>(Renovations, Expansions and Support.)</i>	037158	\$599,530.83
	Garza/Bomberger & Associates <i>(Construction Phase II.)</i>	037165	\$63,285.14
	Network Alliance LLC <i>(Smartnet Maintenance.)</i>	037203	\$228,397.84
	Respec, Inc. <i>(Software Development Services.)</i>	037209	\$42,278.75
12/31/2019	Insight Global <i>(System Administrator Professional Services.)</i>	037273	\$27,240.00
	Kforce Inc. <i>(Contracted Services - Java Developer)</i>	037279	\$27,660.64
	Mythics Inc. <i>(Oracle Cloud Infrastructure Database Cloud Service.)</i>	037299	\$74,798.10
	Zayo Group, LLC <i>(Telecommunications service)</i>	037342	\$25,060.59
1/15/2019	IBM Corporation <i>(Subscription and Support Z/os v2.)</i>	037410	\$61,996.35
	Pinnacle Medical Management <i>(Physicals, Bus Driver and Student drug and alcohol testing.)</i>	037435	\$36,360.00
	Broadway National Bank <i>(CPU Capacity Service Agreement.)</i>	037445	\$30,276.00
1/29/2020	Kaplan Early Learning Co. <i>(Headstart Classroom Supplies.)</i>	32 037649	\$26,930.24

EXPENDITURES IN EXCESS OF \$25,000

<u>Date</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Amount</u>
1/29/2020	Sirius Computer Solutions, Inc. <i>(Hardware Maintenance.)</i>	037680	\$43,635.61
	Solid Border <i>(Iron Port Renewal.)</i>	037681	\$28,760.00
	Xerox Corporation <i>(Maintenance plan and monthly printing charges and supplies.)</i>	037703	\$73,703.84
1/31/2019	Computer Solutions <i>(Contracted services for installation of new Firewall.)</i>	037727	\$31,234.00
	Education Service Center, Region 20 <i>(2019-2020 TCC Datacenter commitment, iTCCS Technical Service.)</i>	037742	\$213,707.22
	Lakeshore Learning Materials <i>(Headstart classroom supplies.)</i>	037782	\$38,178.04
	Social Sentinel, Inc. <i>(Social Media Scanning product for North East ISD)</i>	037813	\$106,470.00

Wire Transfer

<u>Date</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Amount</u>
11/29/2020	Alamo Colleges <i>(English and Literacy Civics, Adult Based Education State, Federal, TANF Federal, Professional Development)</i>	721517	\$46,784.62
12/11/2019	Southwest ISD <i>(Bexar County Headstart)</i>	721519	\$66,462.56
	Alamo Heights ISD <i>(Bexar County Headstart)</i>	721520	\$34,068.09
	Restore Education <i>(English and Literacy Civics, Adult Based Education State, Federal, TANF Federal, Professional Development)</i>	721522	\$40,071.39
	North East ISD <i>(Adult Based Education Federal, TANF Federal, Professional Development)</i>	721523	\$149,539.31
	Northside ISD <i>(English and Literacy Civics, Adult Based Education State, Federal, Professional Development)</i>	721524	\$89,779.08
	San Antonio ISD <i>(English and Literacy Civics, Adult Based Education Federal, TANF Federal, Professional Development)</i>	721525	\$218,829.33
12/18/2019	Southwest ISD <i>(Bexar County Headstart)</i>	721528	\$63,285.55
	Alamo Colleges <i>(English and Literacy Civics, Adult Based Education State, Federal, TANF Federal, Professional Development)</i>	721533	\$72,098.87
	Restore Education <i>(English and Literacy Civics, Adult Based Education State, Federal, TANF Federal, Professional Development)</i>	721536	\$64,406.99
	North East ISD <i>(Adult Based Education State, Federal, TANF Federal)</i>	721539	\$77,606.61
	Northside ISD <i>(English and Literacy Civics, Adult Based Education State, Federal)</i>	721540	\$85,503.43

EXPENDITURES IN EXCESS OF \$25,000

<u>Date</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Amount</u>
12/18/2019	San Antonio ISD <i>(English and Literacy Civics, Adult Based Education Federal, TANF Federal)</i>	721541	\$107,682.31
12/31/2019	City Public Service <i>(Electric and Gas)</i>	JV120050	\$25,031.71
1/21/2020	Lytle ISD <i>(ESC-20 Headstart)</i>	721545	\$35,118.25
	Alamo Heights ISD <i>(Bexar County Headstart, Non-Education Support)</i>	721546	\$39,210.58
	Devine ISD <i>(ESC-20 Headstart, State Supplemented Visually Impaired)</i>	721554	\$62,140.14
	Somerset ISD <i>(Bexar County Headstart)</i>	721557	\$45,589.59
	Alamo Colleges <i>(English and Literacy Civics, Adult Based Education State, Federal, TANF Federal, Professional Development)</i>	721559	\$51,450.43
	Restore Education <i>(English and Literacy Civics, Adult Based Education State, Federal, TANF Federal)</i>	721563	\$58,638.52
	North East ISD <i>(Adult Based Education State, Federal, TANF Federal, Professional Development, State Supplemented Visually Impaired)</i>	721568	\$76,907.46
	Northside ISD <i>(English and Literacy Civics, Adult Based Education Federal, Federal, TANF Federal, State Supplemented Visually Impaired, Non-Education Support)</i>	721569	\$82,144.89
	San Antonio ISD <i>(English and Literacy Civics, Adult Based Education Federal, TANF Federal, State Supplemented Visually Impaired)</i>	721570	\$85,501.39
2/4/2020	Carrizo Springs CISD <i>(TXSHEP-McKinney Vento, Migrant)</i>	721577	\$65,362.68
	Southside ISD <i>(Bexar County Headstart)</i>	721578	\$115,222.87

EDUCATION SERVICE CENTER, REGION 20
 Invested General Fund Assets Report
 For Period 09/1/2019 to 2/7/2020

Description	Instrument Number	Purchase Date	Maturity Date	Number of Days	Yield	Beginning Book Value	Changes in Book Value	Ending Book Value	Interest Earned 9/1/2019 To 12/6/2019
INVESTMENTS:									
Discount Notes:									
None				-		\$-	\$-	\$-	\$-
Certificate of Deposits:									
Time Deposit - Operations	6737608040	3/12/2019	9/12/2019	184	2.480%	\$ -	\$ -	\$ -	\$ 893.38
Time Deposit - Operations	6753761355	4/24/2019	10/24/2019	183	2.460%	\$ -	\$ -	\$ -	\$ 3,715.40
Time Deposit - Operations	6754213440	5/13/2019	11/13/2019	184	2.480%	\$ -	\$ -	\$ -	\$ 5,105.99
Time Deposit - Operations	6755062586	6/13/2019	12/13/2019	183	2.250%	\$ 1,000,000.00	\$ (1,000,000.00)	\$ -	\$ 6,474.48
Time Deposit - Operations	6737607729	7/12/2019	1/12/2020	184	2.090%	\$ 1,000,000.00	\$ (1,000,000.00)	\$ -	\$ 7,731.04
Time Deposit - Operations	6737607915	8/12/2019	2/12/2020	184	2.120%	\$ 1,000,000.00	\$ -	\$ 1,000,000.00	\$ -
Time Deposit - Operations	6737608040	9/12/2019	3/12/2020	182	1.880%	\$ 1,000,000.00	\$ -	\$ 1,000,000.00	\$ -
Time Deposit - Operations	6753761355	10/24/2019	4/24/2020	183	1.680%	\$ 1,000,000.00	\$ -	\$ 1,000,000.00	\$ -
Time Deposit - Operations	6754213440	11/13/2019	5/13/2020	182	1.380%	\$ 1,000,000.00	\$ -	\$ 1,000,000.00	\$ -
Time Deposit - Operations	6755062586	12/13/2019	6/13/2020	183	1.360%	\$ -	\$ 1,000,000.00	\$ 1,000,000.00	\$ -
Time Deposit - Operations	6737607729	1/12/2020	7/12/2020	182	1.450%	\$ -	\$ 1,000,000.00	\$ 1,000,000.00	\$ -
						\$ 6,000,000.00	\$ -	\$ 6,000,000.00	\$ 23,920.29

Texpool:	Transaction Date	Center Operations		
		Deposits	Withdrawals	Balance
Beginning Balance	9/1/2019			\$12,624,528.20
Transfer of Funds	9/20/2019		\$ (500,000.00)	\$12,124,528.20
Transfer of Funds	9/30/2019	\$ 22,145.13		\$12,146,673.33
Transfer of Funds	10/18/2019		\$ (1,000,000.00)	\$11,146,673.33
Transfer of Funds	10/30/2019		\$ (1,000,000.00)	\$10,146,673.33
Interest Earned	10/31/2019	\$ 18,899.66		\$10,165,572.99
Transfer of Funds	11/8/2019	\$ 750,000.00		\$10,915,572.99
Transfer of Funds	11/13/2019	\$ 1,500,000.00		\$12,415,572.99
Transfer of Funds	11/19/2019	\$ 1,500,000.00		\$13,915,572.99
Transfer of Funds	11/25/2019		\$ (500,000.00)	\$13,415,572.99
Interest Earned	11/29/2019	\$ 16,719.67		\$13,432,292.66
Transfer of Funds	12/2/2019	\$ 1,500,000.00		\$14,932,292.66
Transfer of Funds	12/4/2019	\$ 500,000.00		\$15,432,292.66
Transfer of Funds	12/5/2019	\$ 250,000.00		\$15,682,292.66
Interest Earned	12/31/2019	\$ 21,428.32		\$15,703,720.98
Transfer of Funds	1/7/2020	\$ 750,000.00		\$16,453,720.98
Transfer of Funds	1/8/2020	\$ 2,000,000.00		\$18,453,720.98
Interest Earned	1/31/2020	\$ 24,144.80		\$18,477,865.78
Transfer of Funds	2/4/2020	\$ 1,000,000.00		\$19,477,865.78
Transfer of Funds	2/6/2020	\$ 500,000.00		\$19,977,865.78

EDUCATION SERVICE CENTER, REGION 20

Invested General Fund Assets Report
For Period 09/1/2019 to 2/7/2020

Description	Instrument Number	Purchase Date	Maturity Date	Number of Days	Yield	Beginning Book Value	Changes in Book Value	Ending Book Value	Interest Earned 9/1/2019 To 12/6/2019
Interest Accrual, Texpool						\$8,476.52		\$19,986,342.30	\$ 8,476.52
Balance In Texpool Account								\$ 19,986,342.30	\$ 111,814.10

Description	Transaction Date	Transaction		Balance	Interest Earned
		Deposits	Withdrawals		
BBVA Compass Money Market Fund:					
Beginning Balance	9/1/2019			\$1,775,009.46	
Transfer of Funds	9/26/2019		\$ (750,000.00)	\$ 1,025,009.46	
Interest Earned	9/30/2019	\$ 1,683.90		\$ 1,026,693.36	\$ 1,683.90
Transfer of Funds	10/2/2019	\$ 500,000.00		\$ 1,526,693.36	
Transfer of Funds	10/17/2019		\$ (500,000.00)	\$ 1,026,693.36	
Transfer of Funds	10/31/2019		\$ (750,000.00)	\$ 276,693.36	
Interest Earned	11/1/2019	\$ 1,215.46		\$ 277,908.82	\$ 1,215.46
Transfer of Funds	11/7/2019	\$ 1,500,000.00		\$ 1,777,908.82	
Transfer of Funds	11/15/2019	\$ 500,000.00		\$ 2,277,908.82	
Interest Earned	12/2/2019	\$ 1,648.98		\$ 2,279,557.80	\$ 1,648.98
Transfer of Funds	12/19/2019		\$ (750,000.00)	\$ 1,529,557.80	
Transfer of Funds	12/20/2019		\$ (250,000.00)	\$ 1,279,557.80	
Transfer of Funds	12/24/2019		\$ (250,000.00)	\$ 1,029,557.80	
Interest Earned	1/2/2020	\$ 1,761.69		\$ 1,031,319.49	\$ 1,761.69
Transfer of Funds	1/7/2020		\$ (500,000.00)	\$ 531,319.49	
Transfer of Funds	1/8/2020	\$ 750,000.00		\$ 1,281,319.49	
Transfer of Funds	1/15/2020	\$ 750,000.00		\$ 2,031,319.49	
Transfer of Funds	1/31/2020		\$ (1,000,000.00)	\$ 1,031,319.49	
Interest Earned	2/3/2020	\$ 1,546.50		\$ 1,032,865.99	\$ 1,546.50
Interest Accrual, Money Market		\$325.42		\$ 1,033,191.41	\$325.42
Balance In Compass				\$ 1,033,191.41	\$ 8,181.95

The Center began utilizing Texpool to hold short term excess funds for investment. Texpool is a local government investment pool and as of January 31, 2020, the pool had total invested funds of \$27,591,000,524. The most recent information available (January 31) showed Texpool funds were invested in Agencies (36.9%), Treasuries (16.8%), Repurchase Agreements, (36.5%) and Government Money Market Funds (9.8%). The average daily interest rate for February 2020 is 1.592%.

BBVA Compass Mutual Fund

The Center has established a investment account with BBVA Compass (the Center's Depository Bank) to invest some overnight funds in a Public Funds Money Market Mutual Fund. On February 1, 2016, the Center began using this account. Current interest rate is 1.15%.

* \$36,691.24 of interest revenue was earned for these securities at 08/31/19, but not paid until respective maturity dates. Total Interest 19-20 \$ 143,916.34

EDUCATION SERVICE CENTER, REGION 20

Invested General Fund Assets Report
For Period 09/1/2019 to 2/7/2020

Description	Instrument Number	Purchase Date	Maturity Date	Number of Days	Yield	Beginning Book Value	Changes in Book Value	Ending Book Value	Interest Earned 9/1/2019 To 12/6/2019
Totals for Current Year at February 10, 2020						\$ 6,000,000.00	\$ -	\$ 6,000,000.00	\$ 23,920.29
Texpool average daily interest rate for February, 2020 is 1.592%						\$ 15,686,387.17	\$ 4,299,955.13	\$ 19,986,342.30	\$ 111,814.10
BBVA Compass Public Funds Money Market						\$ 2,279,988.73	\$ (1,246,797.32)	\$ 1,033,191.41	\$ 8,181.95
						\$ 23,966,375.90	\$ 3,053,157.81	\$ 27,019,533.71	\$ 143,916.34
								Total Interest 19-20	\$ 143,916.34

Totals for Current Year at February 15, 2019						\$6,000,000.00	\$0.00	\$ 6,000,000.00	\$32,168.39
Texpool average daily interest rate for February, 2019 is 2.389%						\$ 22,975,862.47	\$ 1,604,591.67	\$ 24,580,454.14	\$199,251.19
BBVA Compass Public Funds Money Market						\$ 2,016,381.63	\$ (497,755.18)	\$ 1,518,626.45	\$4,410.84
						\$ 30,992,244.10	\$ 1,106,836.49	\$ 32,099,080.59	\$235,830.42
								Total Interest 18-19	\$235,830.42

Investment Objectives:

The primary objectives of the Center's investment activities, in order of importance are:

- Safety - The investments are direct obligation of the issuing federal agency. The certificates of deposits and REPO's are fully collateralized.
- Liquidity - We strive to keep maturity dates in line with cash flow needs.
- Return on Investment - By putting our resources into a variety investments (US Agency Obligations, REPO's and Certificates of Deposits) we can cover economic cycles.

The above investments are in compliance with our investment objectives and the Public Funds Investment Act.


Dr. Jeff Goldhorn, Executive Director


Jeffrey J. Stone, Deputy Director, Business and Technology Services


Paul E. Neuhoff, Component Director, Financial Services

EDUCATION SERVICE CENTER, REG 20

ACCOUNTS RECEIVABLE SYSTEM

PROGRAM: BRC0040

DATE: 02/19/20

AGING REPORT AS OF 02/19/2020

PAGE: 3

CTYDST: 015950

CUSTOMER NAME	CUST NBR	TOTAL DUE	CURRENT	31-60 DAYS	61-90 DAYS	91-120 DAYS	OVER 120 DAYS
FAMILY SERVICES ASSOC HEADSTART	014026	1,170.00	1,170.00				
FIRST STUDENT CHARTER BUS	014265	45.00	45.00				
FLATONIA ISD	011849	248.00	248.00				
FLORESVILLE ISD	003400	3,930.00	3,920.00		10.00		
FORT SAM HOUSTON ISD	003500	4,249.70	4,249.70				
FRANKLINCOVEY	014239	13,138.75	13,138.75				
GEORGETOWN ISD	011888	90.00	90.00				
GIDDINGS ISD	012597	1,701.00	1,701.00				
GOLDEN RULE CHARTER SCHOOL	013539	350.00	350.00				
GOLDSTAR TRANSIT	014626	495.00	405.00		90.00		
GREAT HEARTS TEXAS	014487	1,325.00	825.00	500.00			
HARLANDALE ISD	003800	15,637.15	13,610.15	650.00	732.00	645.00	
HARMONY PUB SCH SAN ANTONIO CLUSTER	014922	75.00	75.00				
HARMONY SCHOOL OF INNOVATION BROWNS	108038	175.00					175.00
HARMONY SCHOOL OF INNOVATION LAREDO	014844	100.00	100.00				
HARMONY SCHOOL OF INNOVATION SA	014424	605.00	150.00		100.00	80.00	275.00
HARMONY SCIENCE ACADEMY SAN ANTONIO	013918	175.00					175.00
HAYS CISD	011890	135.00	135.00				
HERITAGE ACADEMY CHARTER SCHOOL	014646	75.00	75.00				
HONDO ISD	004500	18,201.00	284.00			8,960.00	8,957.00
HUMANITIES TEXAS	014769	500.00	500.00				
HUMBLE ISD	012612	175.00	175.00				
HUNT ISD	004700	75.00	75.00				
HUNTSVILLE ISD	011786	500.00	500.00				
IDEA PUBLIC SCHOOLS	013913	3,025.00	300.00	1,100.00	125.00	75.00	1,425.00
IMAGE QUEST	014847	1,517.90	692.18	825.72			
INGRAM ISD	005100	765.00	765.00				
INSPIRE ACADEMIES	014837	2,332.80	2,332.80				
JAKE'S FINER FOODS	014739	2,975.25	2,975.25				

EDUCATION SERVICE CENTER, REG 20

ACCOUNTS RECEIVABLE SYSTEM

PROGRAM: BRC0040

DATE: 02/19/20

AGING REPORT AS OF 02/19/2020

PAGE: 4

CTYDST: 015950

CUSTOMER NAME	CUST NBR	TOTAL DUE	CURRENT	31-60 DAYS	61-90 DAYS	91-120 DAYS	OVER 120 DAYS
JOURDANTON ISD	005500	4,225.00	4,225.00				
JUBILEE ACADEMIES	012778	28,892.60	26,692.60	2,200.00			
JUDSON ISD	005600	6,915.00	6,615.00	300.00			
KARNES CITY ISD	012031	945.00	945.00				
KERRVILLE ISD	005700	3,431.00	3,431.00				
KIPP ASPIRE ACADEMY INC	012898	100.00				100.00	
KNIPPA ISD	005800	1,437.50	1,437.50				
LA FE PREPARATORY SCHOOL	013872	25.37	25.37				
LA PRYOR ISD	005900	100.00				100.00	
LA VERNIA ISD	006000	760.95	260.95		100.00		400.00
LACKLAND ISD	006100	1,400.00	275.00	25.00		1,100.00	
LAKE TRAVIS ISD	011892	175.00	175.00				
LAKESHORE LEARNING MATERIALS	014139	1,109.70	1,109.70				
LEAKEY ISD	006200	195.00	195.00				
LEARNING COUNSEL	014773	580.00	580.00				
LEWISVILLE ISD	012824	45.00	45.00				
LEXIA LEARNING SYSTEMS	014763	6,000.00	6,000.00				
LEXINGTON ISD	012724	390.00	390.00				
LIGHTHOUSE CHARTER SCHOOL	013284	75.00	75.00				
LIVING ROCK ACADEMY	014934	650.00				650.00	
LOCKHART ISD	011896	100.00	100.00				
LYTLE ISD	006600	634.00	634.00				
MARBLE FALLS ISD	012185	45.00	45.00				
MARION ISD	011720	2,075.00	2,075.00				
MARYLAND SCHOOL F/T BLIND	012653	2,424.70	2,424.70				
MEDINA VALLEY ISD	007200	779.00	779.00				
MESQUITE ISD	012465	200.00	200.00				
NATALIA ISD	007400	3,045.00	3,045.00				
NAVARRO ISD	011715	3,643.00	3,643.00				

EDUCATION SERVICE CENTER, REG 20

DATE: 02/19/20
 CTYDST: 015950

ACCOUNTS RECEIVABLE SYSTEM
 AGING REPORT AS OF 02/19/2020

PROGRAM: BRC0040
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CUSTOMER NAME	CUST NBR	TOTAL DUE	CURRENT	31-60 DAYS	61-90 DAYS	91-120 DAYS	OVER 120 DAYS
SAN ANTONIO PREPARATORY CHARTER SCH	108075	500.00			500.00		
SCHERTZ-CIBOLO-UNIVERSAL CITY ISD	011837	4,160.00	4,160.00				
SCHOOL INNOVATION COLLABORATIVE	108033	2,700.00		600.00	2,100.00		
SCHOOL OF EXCELLENCE IN EDUCATION	012562	44,450.20	2,260.00	735.00	2,700.00	38,755.20	
SEGUIN ISD	011719	4,290.00	4,290.00				
SMITHVILLE ISD	012272	900.00	150.00	750.00			
SOMERSET ISD	009300	5,155.00	5,155.00				
SOUTH SAN ANTONIO ISD	009400	285,917.39	6,775.00	2,100.00	4,200.00	217,452.18	55,390.21
SOUTH TEXAS HIDTA	014277	250.00	250.00				
SOUTHSIDE ISD	009500	123,679.63	6,534.63	295.00		116,850.00	
SOUTHWEST ISD	009600	21,179.00	15,295.00		60.00	5,774.00	50.00
SOUTHWEST PREPARATORY SCHOOL	012563	790.00	450.00	340.00			
ST JOHN BERCHMANS SCHOOL	011922	100.00	100.00				
ST JOHN PAUL II CATHOLIC HIGH SCH	014202	400.00	400.00				
ST MARY'S HALL	009800	1,000.00	1,000.00				
STOCKDALE ISD	010000	2,053.35	2,053.35				
SYSCO CENTRAL TEXAS INC	014741	7,410.73	7,410.73				
TARKINGTON ISD	010060	106.00	106.00				
TEXAS EDUCATION AGENCY *****DO NOT	013994	94,982.98	92,405.38	127.50	2,450.10		
THE CENTER FOR HEALTH CARE SERVICES	108121	2,940.00	2,940.00				
THE GATHERING PLACE	108110	350.00	350.00				
THE NEW WORLD BAKERY	108095	788.71	788.71				
THRALL ISD	013302	248.00	248.00				
TRINITY CHARTER SCHOOL	013364	1,407.98	1,407.98				
TRL PRODUCTIONS	108018	840.00	840.00				
TX WORKFORCE COMMISSION PROCUREMENT	108116	14,318.69	14,318.69				
TYSON ATTN: UPWARD ACADEMY	108117	274.92	274.92				
UNITED ISD	011848	100.00			100.00		
UNIVERSITY OF INCARNATE WORD	005000	8,543.78	43 875.00	7,668.78			

BOARD ELECTION UPDATE

The closing date for Board election applications is February 20, 2020. Applications received will be announced at the meeting.

EXECUTIVE DIRECTOR'S REPORT

- ✓ Administrative Information
- ✓ Commissioner Visit
- ✓ Construction Update
- ✓ Fiber 20 Update
- ✓ TASA Midwinter Conference
- ✓ May 6, 2020 RAC/Board Luncheon and Board Meeting
- ✓ Other

SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

February 26, 2020

ADENDA ITEM #15: EXECUTIVE SESSION

EXPLANATION: ATTORNEY CONSULTATION

The board may conduct a private consultation with its attorney only when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the requirement for open meetings. [See BE for permissible methods of communication for attorney consultations] *Gov't Code 551.071*

Respectfully submitted,



Jeff Goldhorn
Executive Director

SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

February 26, 2020

AGENDA ITEM #16: ACTION CONSIDERED IN EXECUTIVE SESSION

EXPLANATION: The Board may take action as result of discussion in Executive Session.

ACTION: It is recommended that the following resolution be adopted:

BE IT RESOLVED, That the Board of Directors directs that action be taken as defined in Executive Session.

Respectfully submitted,



Jeff Goldhorn
Executive Director

SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

February 26, 2020

AGENDA ITEM #17: ADJOURNMENT

EXPLANATION: A motion is requested to adjourn the February 26, 2020 ESC-20 Board of Directors meeting.

Respectfully submitted,



Jeff Goldhorn
Executive Director