



**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**  
BOARD & SUPERINTENDENT SERVICES

514 W. Quincy St.  
San Antonio, TX 78212  
www.saisd.net  
210.554.2297

## BOARD BUSINESS MEETING

**Monday, August 19, 2024**  
**5:30 PM**  
**Board Room**  
**514 W. Quincy Street**  
**San Antonio, TX 78212**

### AGENDA

- 1. Meeting Called to Order**
  - A. Roll Call of Board Members Present and Declaration of Quorum Present \_\_\_\_\_  
Absent \_\_\_\_\_
    - 1. Mrs. Christina Martinez
    - 2. Ms. Alicia Sebastian
    - 3. Mr. Arthur Valdez
    - 4. Mr. Ed Garza
    - 5. Ms. Leticia Ozuna
    - 6. Mrs. Sarah Sorensen
    - 7. Mrs. Stephanie Torres
  - B. Recording of Superintendent Present
    - 1. Dr. Jaime Aquino
  - C. Pledge of Allegiance to the U. S. Flag
  - D. Salute to the Texas Flag - "Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."
  - E. Citizens' Presentations - 60-minute total time limit for this item
- 2. Governance**
  - A. Supporting Excellent Schools in Every Neighborhood: Goal 1.1 and 2.1 - Interim Goal Grade 3 Performance in 2023-24 on Reading and Math 4
  - B. Update on the Implementation of Rightsizing Transition Plan 6

### BOARD OF TRUSTEES

Christina Martinez, President  
Alicia Sebastian, Vice President

Arthur V. Valdez, Secretary  
Ed Garza, Trustee

Leticia Ozuna, Trustee  
1 Sarah Sorensen, Trustee

Stephanie Torres, Trustee  
Dr. Jaime Aquino, Superintendent



**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**  
BOARD & SUPERINTENDENT SERVICES

514 W. Quincy St.  
San Antonio, TX 78212  
www.saisd.net  
210.554.2297

C. Consider and Take Action on the Procurement of HVAC Equipment, Pursuant to Ed. Code 44.031(h), to Avoid Delay and to Mitigate Disruption of School Activities	8
D. Approval of the District of Innovation Amendment	10
E. Acceptance of Bexar Appraisal District’s Certified Appraisal Roll for Tax Year 2024	17
F. Acceptance of the No-New-Revenue Tax Rate and Voter-Approval Tax Rate for Tax Year 2024	20
G. Approval of Ordinance and Order Adopting Tax Rate for School Year-2024-2025	23
<b>3. Consent Agenda</b>	
A. Acceptance of the Bond 2020 – HVAC Projects as Recommended by the Audit Committee	27
B. Approval of Optional Flexible School Day Program	29
C. Approval For Student Travel for UTSA Partnership Schools – Bonham, Irving, Twain	43
D. Approval For Student Travel for CAST Schools – ALA, CAST Med, CAST Tech	45
E. Approval of the Amendment to the Partnership Agreement between San Antonio Independent School District and the University of Texas at San Antonio (UTSA)	47
F. Approval of the Renewal of the District Service Agreement Between SAISD and City Year San Antonio for the 2024 - 2025 School Year	51
G. Approval of Request for Waiver of Penalty and Interest	72
H. Approval of the Quarterly Investment Report, April 2024 – June 2024	76
I. Approval of Procurement Services’ Recommendations for Bids, Proposals, and Awards	78
J. Approval of Minutes for the following meetings:	
1. July 15, 2024 Board Business Meeting	83
2. July 17, 2024 Governance Training	86
3. July 26, 2024 Board Workshop	88
<b>4. Closed Session</b>	
A. The Board will convene in Closed Session as authorized by the Texas Government Code Chapter 551, et. Seq. (TGC 551.071, TGC 551.072, TGC 551.074, and TGC 551.076)	
1. Deliberation regarding the purchase, exchange, lease or value of real estate, including legal issues on the acquisition process. (TGC 551.071 and TGC 551.072)	
2. Deliberation regarding personnel matters, including but not limited to employment, duties, discipline, reassignment, resignation, retirement,	

**BOARD OF TRUSTEES**

Christina Martinez, President  
Alicia Sebastian, Vice President

Arthur V. Valdez, Secretary  
Ed Garza, Trustee

Leticia Ozuna, Trustee  
2 Sarah Sorensen, Trustee

Stephanie Torres, Trustee  
Dr. Jaime Aquino, Superintendent



**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**  
BOARD & SUPERINTENDENT SERVICES

514 W. Quincy St.  
San Antonio, TX 78212  
www.saisd.net  
210.554.2297

reclassification, and dismissal of an employee. (TGC 551.071 and TGC 551.074)

3. Consultation with legal counsel and discussion regarding pursuing sanctions against educators who have abandoned their contract pursuant to TEC 21.210 and 19 TAC 249.14. (TGC 551.071 and TGC 551.074)
4. Consultation with legal counsel and discussion regarding potential student safety issues and also regarding Intruder Detection Audits that are confidential pursuant to Texas Education Code Section 37.1084(d) and Texas Government Code Sections 552.101 and 552.116. (TGC 551.071 and TGC 551.076)
5. Consultation with legal counsel regarding physical plant and related issues. (TGC 551.071)
6. Consultation with attorney and discussion regarding status of Cause No. 2017CI-15803; San Antonio Independent School District vs. Lexington Insurance Company, McLarens, Inc. William J. Adams, & Frost Insurance Agency, Inc., In the 150th District Court of Bexar County, Texas. (TGC 551.071)

B. The Board will reconvene in Open Session and take appropriate action on items discussed in Closed Session.

5. Adjournment

A. Adjournment

**NOTICE:**

1. The Board may go into executive session at any time during the meeting for personnel, real estate, security, school children, negotiated contracts for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 of Title 5 of the Texas Government Code.
2. Recess: The Board of Trustees may recess the meeting at any time and reconvene the meeting within 24 hours. The reconvened meeting will occur at the same location as the original meeting and will address the original agenda without the need for reposting.

Any individual in need of services for the visually-impaired, the hearing-impaired, and/or non-English speakers should call the Board Services Office at (210) 554-2289 by 12:00 p.m. on the date of the meeting.

**BOARD OF TRUSTEES**

Christina Martinez, President  
Alicia Sebastian, Vice President

Arthur V. Valdez, Secretary  
Ed Garza, Trustee

3 Leticia Ozuna, Trustee  
Sarah Sorensen, Trustee

Stephanie Torres, Trustee  
Dr. Jaime Aquino, Superintendent

## SAISD BOARD AGENDA SUMMARY FORM

---

**AGENDA TITLE:** Supporting Excellent Schools in Every Neighborhood: Goal 1.1 and 2.1  
- Interim Goal Grade 3 Performance in 2023-24 on Reading and Math

**PURPOSE:** [X] PRESENTATION/DISCUSSION  
[ ] DISCUSSION/ACTION

**REQUESTED BY:** Dr. Jaime Aquino, Superintendent

**PRESENTER:** Theresa Urrabazo, Chief, Data Operations & Services

**MEETING DATE:** August 19, 2024

---

### I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board will receive information in alignment with their expressed value to ensure excellent schools in every neighborhood. This will include a presentation on grade 3 student's 2023-24 reading and math performance on STAAR and End-of-Year MAP assessments.

An overview of the 2024 grade 3 students performance will reflect the changes in the STAAR assessment. A review of the new item types and a comparison of State and District performance on those measures at the grade level will be included. Historical and longitudinal data on End-Of-Year MAP data analysis will provide additional information on performance, including strengths and weaknesses for this grade level. A review of overall performance will include next steps and plans for the coming year.

To view the video presentation or access the pdf slides see below.

- <https://youtu.be/TmhqT9zRqLI>
- [Interim 1.1 and 2.1 slides](#)

### II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

N/A

### III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

N/A

### IV. 2023 - 2024 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 39% in August 2023, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 30% in August 2023, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage

of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.

- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

## SAISD BOARD AGENDA SUMMARY FORM

---

**AGENDA TITLE:** Update on the Implementation of Rightsizing Transition Plan

**PURPOSE:**             PRESENTATION/DISCUSSION  
                               DISCUSSION/ACTION

**REQUESTED BY:** Dr. Jaime Aquino, Superintendent

**PRESENTER:**        Patti Salzmann, Deputy Superintendent

**MEETING DATE:** July 15, 2024

---

### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board will receive an update on the Implementation of Rightsizing Transition Plan. On November 13, 2023, the Board of Trustees approved a resolution endorsing the acceptance of the staff's final School Rightsizing Recommendation. Additionally, they directed the staff initiate and execute a comprehensive transition plan aimed at supporting the staff, students, and families affected by this decision. The District will keep the stakeholders informed by providing regular updates on the progress of implementing the transition plan. This is a discussion-only item. No action is required. Click below to watch the video recording or access the pdf presentation.

- [https://youtu.be/Ux\\_LvUzZBiQ](https://youtu.be/Ux_LvUzZBiQ)
- [Rightsizing update slides](#)

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

N/A

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

### **IV. 2024 - 2025 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the "to be determined" SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

## SAISD BOARD AGENDA SUMMARY FORM

---

**AGENDA TITLE:** Consider and Take Action on the Procurement of HVAC Equipment, Pursuant to Ed. Code 44.031(h), to Avoid Delay and to Mitigate Disruption of School Activities

**PURPOSE:**             PRESENTATION/DISCUSSION  
                              DISCUSSION/ACTION

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent

**PRESENTER:** Patti Salzmann

**MEETING DATE:** August 19, 2024

---

**I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the Procurement of HVAC equipment, Pursuant to Ed. Code 44.031(h), to Avoid Delay and to Mitigate Disruption of School Activities.

**II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve the Procurement of HVAC equipment, Pursuant to Ed. Code 44.031(h), to Avoid Delay and to Mitigate Disruption of School Activities.

**III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

Local – 199-51-6xxx-xx-93x-99-x-xx

Bond – 6xx-81-6xxx-xx-xxx-99-x-xx

**IV. 2024 - 2025 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

## SAISD BOARD AGENDA SUMMARY FORM

---

**AGENDA TITLE:** Approval of the District of Innovation Amendment

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Shawn Bird, Ed.D., Deputy Superintendent

**PRESENTER:**        Beth Jones, Assistant Superintendent

**MEETING DATE:** August 19, 2024

---

### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve an amendment to SAISD’s current District of Innovation designation to allow the District to have discretion in the disciplinary consequences assigned for students in violation of the student code of conduct for offenses related to vaping, alcohol, or THC/marihuana. The amendment is requested to ensure that the District is able to respond to the unique needs of each student with a range of consequences to include disciplinary conferences, student and parent education, drug and alcohol counseling, and Disciplinary Alternative Education Program (DAEP) placement. The District Advisory Council met on August 14, 2024 and voted to recommend these changes.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve the District of Innovation amendment as presented.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

### **IV. 2024 - 2025 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.



## SAISD Local Innovation Plan

### Introduction

In 2015, the 84th session of the Texas Legislature passed HB 1842 which allows districts to pursue a **District of Innovation Designation**. This designation allows districts freedom from state-level regulations to deliver instructional and support services in novel ways that improve student educational outcomes. The bill provides districts with opportunities similar to those previously enjoyed by charter schools and prompts districts to determine how exactly to best utilize the designation to better serve students.

### Our Process

Originally, the district chose to pursue this designation to inspire innovative practices and increase autonomy at the campus level. Campuses were asked to meet with their individual school communities to discuss the creation of a campus innovation plan and determine whether their students would benefit from state law exceptions. These plans were used to inform the development of the district's Local Innovation Plan.

The process by which campuses developed their plans was as important as the plans themselves. The district acknowledged that an anticipated consequence of engaging in the planning process was that campuses might identify additional areas in which greater flexibility was desired. Campus innovation plans were required to include the following:

- Identify the challenge the campus hopes to overcome.
- Describe how the campus will utilize state law exception(s) to address the identified challenge(s).
- Discuss how the plan assists in achieving the campus' goals.
- List any budget considerations/requests the plan requires.
- Determine the outcomes that will be used to measure whether the plan assists in meeting the campus goals
- Explain the process used to develop the plan.
- Describe how the plan is being shared with the campus community.

The District Leadership Team, a body composed of elected representatives from all stakeholder groups within the district community, reviewed the statutes within Texas Education Code that, if waived, could result in greater student achievement. They voted and approved the plan on Thursday, May 12, 2016. The Board of Trustees held a public hearing and approved the plan on June 13, 2016.

The district renewed its Local Innovation Plan on February 8, 2021 to maintain its District of Innovation designation through February 8, 2026. Going forward, the renewal of existing exemptions will be used to sustain and scale conditions for innovation and continuous improvement to accelerate student achievement.

The District of Innovation status will have no effect on the district's per campus funding allocations nor affect the rights and protections afforded by current District employment contracts or agreements between the District and its contract employees pursuant to TEC §11.174(c).

**Requirements Imposed by the Education Code from which SAISD Seeks Exemption**

**a. §25.112 (Class Size) and §25.113 (Notice of Class Size)**

§25.112 addresses the number of students that may be in a single kindergarten, first, second, third, or fourth grade class and limits that number to 22. The intent of this statute was to ensure that classrooms maintained a small teacher/student ratio under the belief that smaller classes led to improved achievement for students who benefited from more individualized teacher attention. While the maximum number of students in K-4 classrooms may be addressed by a state waiver, said waivers must be applied for annually and must be applied for by each district, each year. Historically, the district has applied for these waivers annually. By seeking an exception from §25.112 the district would have flexibility for all campuses and classrooms for the duration of the District of Innovation Designation and would not be required to seek waivers annually.

Research has shown that students with additional needs such as English Language Learners, students in poverty, and those with IEPs tend to benefit the most from smaller class sizes. The district believes this arrangement will benefit student achievement more than the current situation. An example of this could be an SAISD elementary school whose leadership team is concerned that their 5th grade bilingual teacher has a class size of 34 students while the K-4 classrooms are capped at 22 due to the 22:1 class size rule. An exemption from this rule allows flexibility to increase class sizes in a K-4 grade level to free up a teaching position that could be reassigned to 5th grade, thereby creating smaller class sizes for English Language Learners and other students with additional needs.

Waiver §25.113 is only sought as its notice requirements relate to §25.112.

**b. §25.0811 (First Day of Instruction)**

SAISD seeks an exemption from the implementation of 25.0811 to obtain flexibility, should campuses or the district as a whole seek it, to begin instruction for students before the fourth (4th) Monday in August. Texas has debated the school start date for three decades beginning in 1984 when the Legislature established September 1 as the uniform start date. In 1991, the Legislature repealed the uniform start date but reinstated it in 2001. In 2004, the Legislature amended the uniform start date to its current form. The argument has been that with schools starting earlier and earlier students and teachers are no longer getting a true summer break; however, districts such as SAISD have seen that there is significant student regression over the summer and to truly have continuous learning and maximize student performance, districts should have the flexibility to begin school earlier than the 4th Monday in August.

Most of the charters within the district's boundaries start two to three weeks earlier than SAISD. By moving up the start of the school year, the fall semester can be completed before Winter Break. Therefore, the first few weeks of January are not taken up by review and testing. That arrangement would benefit teachers and students.

c. **§21.003 (Certification Required)**

**§21.0031 (Failure to Obtain Certification; Contract Void)**

**§21.051 (Rules Regarding Field-Based Experience and Options for Field-Based Experience and Internships)**

**§21.053 (Presentation and Recording of Certificates)**

The district is seeking exemption of the above-named sections in Texas Education Code related to educator certification to the extent applicable to individuals teaching courses in the following hard to recruit and retain areas:

- Fine Arts
- Career and Technical Education (CTE)
- Mathematics
- Science
- Languages Other Than English (LOTE)
- Advanced Academics, i.e, Advanced Placement and Dual Credit, for the above content areas (Fine Arts, CTE, Mathematics, Science, and LOTE)

The availability of subject matter experts or quality teachers who are certified to teach these courses is limited by both the lack of such individuals and competition with other South Central Texas area school districts for these individuals. The teacher certification requirements in the foregoing sections of the Texas Education Code inhibit the district's ability to hire non-certified but otherwise highly skilled individuals to teach Fine Arts, CTE, Mathematics, Science, and LOTE courses.

A reasonable effort to hire certified teachers in the areas of Fine Arts, CTE, Mathematics, Science, and LOTE will be conducted. However, when such effort does not result in the hiring of necessary personnel, the district requires flexibility to hire other qualified individuals or allow a certified teacher to teach up to two courses outside of his/her certification area in Fine Arts, CTE, Mathematics, Science, and/or LOTE. The district will provide individuals with opportunities to enhance their subject matter expertise with knowledge in pedagogy as well as classroom management. Additionally, the district will ensure individuals are aware of the pathways to becoming a certified teacher should they choose to pursue a certification and will support candidates through the certification process. Candidates will still be required to follow the district's hiring and evaluation policies and procedures and will be placed on a non- Chapter 21 contract.

The district is committed to sustaining and expanding its Fine Arts, CTE, Mathematics, Science, LOTE, and Advanced Academics programs. To best serve district students, decisions on certification for these areas will be handled locally. Henceforth, students will be afforded greater course options, fluidity in scheduling, and exposure to specialized practitioners (i.e., artists, mariachi instructors, health science professionals, mathematicians, scientists, and other expert individuals).

d. §37.006 (a)(2)(c-1) (Marihuana)

~~d.~~ §37.006 (a)(2)(C-2) (E-cigarettes/Vape Pens)

§37.006 (a)(2)(D) (Alcohol)

The District is seeking exemption of the above-named sections in Texas Education Code ~~related to the use or possession of vape pens by students on school grounds or at school-related events.~~

Texas Education Code §37.006 (a)(2)(C-1) requires that a student shall be removed from class and placed in a disciplinary alternative education program if the student possesses, uses, or is under the influence of, or sells, gives, or delivers to another person marihuana, as defined by Section 481.002, Health and Safety Code, or tetrahydrocannabinol, as defined by rule adopted under Section 481.003 of that code.

Texas Education Code §37.006 (a)(2)(C-2) requires that a student shall be removed from class and placed in a disciplinary alternative education program if the student possesses, uses, sells, gives, or delivers to another person an e-cigarette, as defined by Section 161.081, Health and Safety Code. requires that students who possess or give/sell to another student an e-cigarette, whether nicotine only or with THC, must be assigned to a Disciplinary Alternative Education Program (DAEP).

Texas Education Code §37.006 (a)(2)(D) requires that a student shall be removed from class and placed in a disciplinary alternative education program if the student sells, gives, or delivers to another person an alcoholic beverage, as defined by Section 1.04, Alcoholic Beverage Code, commits a serious act or offense while under the influence of alcohol, or possesses, uses, or is under the influence of an alcoholic beverage.

In the 2023-2024 school year, SAISD implemented the listed provisions of §37.006 as written, resulting in an interruption in instruction to 993 students. The District found that the current code does not allow the flexibility to tailor the response for use of vape pens, THC/marihuana, or alcohol to meet the differing needs of students. Each day of placement in a Disciplinary Alternative Education Program (DAEP) results in an interruption of instruction, increases a student's risk for failure and school dropout. (Lenderman & Hawkins, 2021.) Additionally, DAEP placement creates barriers to advanced placement or dual credit courses in high school due to the gaps in knowledge created by the interruption of instruction.

In the 2023-2024 school year, SAISD implemented §37.006 (a)(2)(c-2), as written, resulting in an interruption in instruction for 724 students. The District found that the current code does not allow the District the flexibility to tailor the response for use of vape pens to meet the differing needs of students. Each day of DAEP, resulting in an interruption of instruction, increases a student's risk for failure, school dropout, (Lenderman & Hawkins, 2021), and creates barriers to advanced placement or dual credit courses in high school due to the gaps in knowledge created by the interruption of instruction.

As SAISD is committed to both meeting the mental and physical health of students as well as ensuring that they are college, career and military ready, and the District must be able to respond to these types of violations of TEC §37.006(a)(2)(C-1), (C-2), and (D) through a variety of methods based on the unique needs of the student, vaping through a variety of methods based on the unique needs of the student.

In response to the threat to student health and safety that vaping, THC/marihuana, or alcohol poses, the District commits to:

- Documenting and monitoring all related offenses
- Reporting offenses to parents/guardians
- Implementing a progressive response to vaping these offenses such as:

- Refine existing regulations to guide local disciplinary measures
- Campus level response to include drug and alcohol counseling
- Discipline hearing to consider placement at DAEP
- Placement at DAEP with drug and/or alcohol counseling
- Continuing to offer student and parent education programs

Lenderman, K. & Hawkins, J. (2021). Out of the classroom and less likely to graduate: The relationship between exclusionary discipline and four-year graduation rates in Texas. *Texas Education Review*, 9(2), 6-20. <http://dx.doi.org/10.26153/tsw/13913>

## SAISD BOARD AGENDA SUMMARY FORM

---

**AGENDA TITLE:** Acceptance of Bexar Appraisal District’s Certified Appraisal Roll for Tax Year 2024

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Dottie Carreon, Chief Financial Officer

**PRESENTER:**        Dottie Carreon

**MEETING DATE:** August 19, 2024

---

### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the certified appraisal roll for tax year 2024 for the San Antonio Independent School District. Section 26.04 of the Texas Property Tax Code requires that once a local appraisal tax roll is certified by the local County Appraisal District, that the roll must then be submitted to the Board of Trustees for official acceptance.

The Chief Appraiser of the Bexar Appraisal District has certified and submitted the appraisal roll as approved by the Appraisal Review Board, for calendar year beginning January 1, 2024 and ending December 31, 2024, and has delivered to Albert Uresti, Tax Assessor-Collector for the San Antonio Independent School District, a statement of the total amount of appraised, assessed, and taxable value of property as of January 1, 2024. Also included is the value for properties under protest at the time of submission for the assessment rolls lying within the San Antonio Independent School District.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve to accept the certified appraisal roll for tax year 2024 for the San Antonio Independent School District.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

### **IV. 2024 - 2025 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who

meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.

- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

**ACCEPTANCE OF THE CERTIFIED APPRAISAL ROLL FOR  
TAX YEAR 2024 FOR  
SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
BEXAR COUNTY, TEXAS**

The Chief Appraiser of the Bexar County Appraisal District has certified and submitted the appraisal roll as approved by the Appraisal Review Board, for calendar year beginning January 1, 2024 and ending December 31, 2024, and has delivered to Albert Uresti, Tax Assessor Collector for the San Antonio Independent School District, a statement of the total amount of appraised, assessed, and taxable value of property as of January 1, 2024. Also included is the value for properties under protest at the time of submission for the assessment rolls lying within the San Antonio Independent School District.

**\* Certified Appraisal Roll:**

Plus:	Total Market Value of Real Property	36,444,230,661
Plus:	Total Market Value of Non-Real Property	3,148,969,557
Less:	Agricultural Exclusion	(17,806,072)
Less:	Value Cap on Homesteads	(1,354,011,872)
Less:	"Circuit-Breaker" Cap on Non-Homesteads <\$5million (TTC 23.231)	(83,725,040)
	<b>Assessed Value</b>	<b>38,137,657,234</b>

Less:	Homestead Exemptions	(4,616,892,685)
	Over 65 Exemptions	(187,942,312)
	Disabled Veterans	(225,651,710)
	Disabled Residential Homestead	(12,253,404)
	Freeport Exemption	(239,760,250)
	Absolute Exemptions	(5,950,778,362)
	Other	(112,267,883)
		(11,345,546,606)
	<b>Net Certified Taxable Value</b>	<b>26,792,110,628</b>

**Chief Appraiser Estimate of Uncertified Roll:**

Plus:	Total Market Value of Real Property	2,699,854,420
Plus:	Total Market Value of Non-Real Property	61,478,962
Less:	Agricultural Exclusion	(3,439,700)
Less:	Value Cap on Homesteads	(76,026,011)
Less:	"Circuit-Breaker" Cap on Non-Homesteads <\$5 million (TTC 23.231)	(62,550,756)
	<b>Uncertified Assessed Value</b>	<b>2,619,316,915</b>

Less:	Homestead Exemptions	(277,809,039)
	Over 65 Exemptions	(8,176,478)
	Disabled Veterans	(4,561,334)
	Disabled Residential Homestead	(508,950)
	Freeport Exemption	(133,940)
	Absolute Exemptions	(8,385,480)
	Other	(287,266)
		(299,862,487)
	<b>Net Uncertified Taxable Value</b>	<b>2,319,454,428</b>

**Net Taxable Appraisal Roll Before Tax Freeze** **29,111,565,056**

Less: Taxable Value of Over 65 & Disabled Persons with Frozen Taxes (1,851,941,217)

**2024 Total Taxable Value After Tax Freeze** **27,259,623,839**

\* Includes \$425,740,615 of New Improvements.

## SAISD BOARD AGENDA SUMMARY FORM

---

**AGENDA TITLE:** Acceptance of the No-New-Revenue Tax Rate and Voter-Approval Tax Rate for Tax Year 2024

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Dottie Carreon, Chief Financial Officer

**PRESENTER:**        Dottie Carreon

**MEETING DATE:** August 19, 2024

---

### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the no-new-revenue tax rate and voter-approval tax rate for tax year 2024 for the San Antonio Independent School District. Albert Uresti, Tax Assessor-Collector for the San Antonio Independent School District, has calculated the no-new-revenue tax rate and the voter-approval tax rate for the district for tax year 2024 and it is presented in the attached exhibit. Section 26.04 of the Property Tax Code requires that the no-new-revenue tax rate and the voter-approval tax rate be submitted to the Board of Trustees.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve to accept the no-new-revenue tax rate and the voter-approval tax rate for tax year 2024 for the San Antonio Independent School District.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

### **IV. 2024 - 2025 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

**2024 NO-NEW-REVENUE RATE AND VOTER-APPROVAL TAX RATE FOR  
SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**

The following tax rates are defined under Chapter 26 of the Property Tax Code. Statute requires that the designated officer or employee calculate both rates using forms prescribed by the Texas Comptroller.

- **This year's no-new-revenue tax rate** (formerly referred to as the effective tax rate) would impose the same total taxes as last year if applied to properties taxed in both years, less improvements made to those properties. It does not account for impacts in state aid or recapture that would occur if the rate was adopted.
- **This year's voter-approval tax rate** (formerly referred to as the rollback tax rate) is the highest tax rate the school district can set before it must hold a voter-approval tax rate election (VATRE) or exercise its authority under Sec. 26.042(e).

The rates below are given per \$100 of property value.

**This year's no-new-revenue tax rate:** **\$1.2069 /\$100**

**This year's voter-approval tax rate:** **\$1.1553 /\$100**

*For maintenance and operations (M&O)* *\$0.7553 /\$100*

*For interest and sinking (I&S)* *\$0.4000 /\$100*

Source: MoakCasey, LLC

## SAISD BOARD AGENDA SUMMARY FORM

---

**AGENDA TITLE:** Approval of Ordinance and Order Adopting Tax Rate for School Year-2024-2025

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Dottie Carreon, Chief Financial Officer

**PRESENTER:**        Dottie Carreon

**MEETING DATE:** August 19, 2024

---

### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve and adopt the tax rate of \$1.1553 per hundred-dollar valuation for San Antonio Independent School District. Each year after a certified appraisal roll has been submitted to a school district and after the new school year's budget is adopted, the Board of Trustees must adopt a tax rate. The total tax rate of \$1.1553 is a 5.3 cent decrease from the District's current tax rate.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve and adopt the tax rate of \$1.1553 per hundred-dollar valuation. The total tax rate consists of a rate of \$0.7553 for maintenance and operations and a rate of \$0.4000 for debt service.

In accordance with the language in Section 26.05(b) of the Property Tax Code, the following is the motion to adopt the tax rate:

*"I move that the property tax rate be set at **\$1.1553** per hundred-dollars of valuation, comprised of a rate of **\$0.7553** for maintenance and operations, and **\$0.4000** for interest and sinking."*

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

### **IV. 2024 - 2025 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30%

in August 2027.

- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

**ORDINANCE AND ORDER LEVYING AN AD VALOREM TAX  
FOR SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
IN BEXAR COUNTY, TEXAS  
FOR THE FISCAL AND SCHOLASTIC YEAR 2024-2025**

**WHEREAS**, The Chief Appraiser for the Bexar Appraisal District, Bexar County, Texas has completed the appraisal roll of the San Antonio Independent School District for the calendar year beginning January 1, 2024, and ending December 31, 2024, known as calendar year 2024, and has delivered to San Antonio Board of Education, Trustees for the San Antonio Independent School District, a statement of the total amount of the assessed valuation of property lying within the San Antonio Independent School District and subject to taxes in the San Antonio Independent School District; and

**WHEREAS**, San Antonio Board of Education, Trustees for San Antonio Independent School District, has determined that a tax levy at the rate of \$0.7553 on each One Hundred Dollars (\$100) valuation of all taxable property and values within San Antonio Independent School District on January 1, 2024, is and will be necessary for the maintenance and operation of the public free schools of said District for the current calendar year beginning January 1, 2024, and ending December 31, 2024, and applicable to the scholastic year beginning July 1, 2024, and ending June 30, 2025, and that a tax of \$0.4000 on each One Hundred Dollars (\$100) valuation of all taxable property and values within San Antonio Independent School District on January 1, 2024, is and will be necessary for payment of the principal and interest on all bonds of San Antonio Independent School District heretofore issued and outstanding and to provide for a sinking fund for the payment of such bonds at maturity.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the San Antonio Board of Education, Trustees for the San Antonio Independent School District, that a tax rate of \$0.7553 on each One Hundred Dollars (\$100) taxable valuation be, and it is hereby levied, against all taxable property and values within the San Antonio Independent School District on January 1, 2024, and against the owners thereof, for the maintenance and operation, and \$0.4000 for the debt service of the public free schools of San Antonio Independent School District for the current year beginning January 1, 2024, and ending December 31, 2024, and applicable to the scholastic year beginning July 1, 2024, and ending June 30, 2025.

**BE IT FURTHER RESOLVED AND ORDERED** by San Antonio Board of Education, Trustees for the San Antonio Independent School District, that the taxes herein levied shall be assessed and collected as provided by law and shall be and remain a lien upon all property and values in said District subject hereto, and that said levy shall be certified in writing, by the Bexar Appraisal District Certificate of Submission of Appraisal Roll as certified by the Appraisal Review Board.

***NOW, THEREFORE, BE IT ORDERED*** by the San Antonio Board of Education, Trustees for the San Antonio Independent School District, at a properly convened meeting and pursuant to action of not less than a majority of trustees present and voting in favor of this Ordinance and Order, the San Antonio Independent School District will be using a tax rate of \$1.1553 on each One Hundred Dollars of valuation for the calendar and scholastic years herein stated. The tax rate of \$1.1553 is composed of \$0.7553 for lawful maintenance and operation expenditures of the District and \$0.4000 for payment of debt service on bonds authorized by the voters of the District.

Executed this 19th day of August, 2024.

---

President, San Antonio Board of Education  
San Antonio Independent School District

---

Secretary, San Antonio Board of Education  
San Antonio Independent School District

**The State of Texas**  
**County of Bexar**

I, Christina Martinez, President of San Antonio Board of Education, for the San Antonio Independent School District, do hereby certify that the above and foregoing consists of a true and correct copy of an ordinance and order of said Board levying an ad valorem tax for said District for the calendar year beginning January 1, 2024, and ending December 31, 2024, and scholastic year beginning July 1, 2024, and ending June 30, 2025, as such order and resolution was adopted and enacted at a regular meeting of the board held on August 19, 2024, at which a quorum of said Board was present and participated.

To certify which witness my hand and seal of the District at San Antonio, Texas, this 19th day of August 2024.

---

\_\_\_\_\_, President  
San Antonio Board of Education,  
San Antonio Independent School District

## SAISD BOARD AGENDA SUMMARY FORM

---

**AGENDA TITLE:** Acceptance of the Bond 2020 – HVAC Projects as Recommended by the Audit Committee

**PURPOSE:**             PRESENTATION/DISCUSSION  
                               DISCUSSION/ACTION

**REQUESTED BY:** Ed Garza, Audit Committee Chairperson

**PRESENTER:**        Lourdes Martinez, Chief Internal Auditor

**MEETING DATE:** August 19, 2024

---

### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to accept the draft audit report for the Bond 2020 - HVAC Projects as recommended by the Audit Committee. The request is part of the guidelines approved by the Board on the issuance of audit findings and recommendations. Please note, draft audits reports are provided to the Board under separate cover due to findings of confidentiality.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board accept the draft audit report for the Bond 2020 - HVAC Projects as presented to the Audit Committee.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

### **IV. 2024 - 2025 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- ☒ **Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- ☒ **Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- ☒ **Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- ☒ **Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

## SAISD BOARD AGENDA SUMMARY FORM

---

**AGENDA TITLE:** Approval of Optional Flexible School Day Program

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Shawn Bird, Deputy Superintendent

**PRESENTER:**        Natasha R. Gould, Senior Executive Director of School Leadership

**MEETING DATE:** August 19, 2024

---

### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve an Optional Flexible School Day Program for Cooper Academy at Navarro.

Cooper Academy at Navarro is applying for the Optional Flexible School Day Program (OFSDP) in order to meet the needs of the students as a drop out recovery model. The OFSDP allows students to attend school at their convenience while meeting course time requirements, including evenings and weekends. Cooper Academy at Navarro has an Accelerated 4-Semester Academic Calendar to account for the time requirements of each career and technology and special education course. Students participating have their in and out time recorded for each course they take. As a drop out recovery model, Cooper Academy at Navarro serves high school students from throughout the District in order to provide a program to support effective, sustainable, and coordinated dropout prevention.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Recommend that the Board approves the Optional Flexible School Day Program (OFSDP) for Cooper Academy at Navarro for the 2024-2025 school year. In accordance with the Texas Education Code (TEC), §29.0821, a school district may modify its instructional calendar to provide a flexible year program to meet the educational needs of its students, including providing intensive instructional services.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

### **IV. 2024 - 2025 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.

- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

# Texas Education Agency



## APPLICATION

Updated April 2024

## Optional Flexible School Day Program (OFSDP)

2024-2025

School Year

**ELIGIBLE APPLICANTS:** The Texas Education Agency (TEA) will make available to eligible school districts and open-enrollment charter schools an application form that must be completed and submitted annually to the TEA for approval.

## **Definition of Program Provisions**

### **Eligible Students**

A student in any grade level is eligible to participate in an OFSDP authorized under the [TEC, §29.0822](#), if the student is:

- at risk of dropping out of school, as defined by the [TEC, §29.081](#),
- attending a campus implementing an approved innovative campus plan,
- attending a TEA-designated ECHS as defined by the [TEC, §29.908](#), P-TECH, or ICIA,
- attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#), or
- not meeting attendance requirements under the [TEC, §25.092](#), resulting in denied credit for one or more classes in which the student has been enrolled.

**AND**

There must be an agreement in writing to the student's participation:

- by the student, if the student is over 18 years of age; or
- by the student and the student's parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

### **Assessment**

The student must take the required state assessments specified under the [TEC, §39.023](#), during the regularly scheduled assessment calendar.

### **Participation in University Interscholastic League (UIL)**

A student enrolled in an OFSDP under the [TEC, §29.0822](#), may participate in a competition or other activity sanctioned or conducted under the authority of the University Interscholastic League (UIL) only if he or she meets all UIL eligibility criteria.

### **Attendance Credit**

A student attending an OFSDP under the TEC, §29.0822, may be counted in average daily attendance (ADA) for purposes of funding under the TEC, Chapters 46, 48, and 49, only for the actual number of contact hours the student receives, not to exceed 720 hours or 43,200 minutes per 12-month period. **Students enrolled in the traditional program for part of the year and the OFSDP program for part of the year may not earn more than one ADA.**

### **Board Approval**

The board of trustees of a school district must include the OFSDP as an item on a regular agenda for a board meeting. Board of trustees of a school district must discuss the progress of the program before approving the program and applying to operate an OFSDP (see Appendix Two).

## **Continuation or Revocation of Program Authorization**

Applications are approved for a period of one (1) school year. Continuation of the approval for the OFSDP will be contingent on the demonstrated success of the program. Determination of success will include a review and analysis of data provided in the mandatory final progress report(s). The commissioner of education may revoke authorization for participation in the OFSDP after consideration of relevant factors, including performance of students participating in the program on assessment instruments required under the TEC, Chapter 39; the percentage of students participating in the program who graduate from high school; and other criteria agreed to in the application and adopted by the commissioner of education. A decision to revoke approval of the program by the commissioner of education is final and may not be appealed.

## **Reporting Requirements**

Following approval of the application, the applicant may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. When requested, reports will require applicants to disclose the overall progress of the students in the program, the number of students enrolled in the program (disaggregated by ethnicity, age, gender, and socioeconomic status), the number of students graduating from high school (disaggregated by ethnicity, age, gender, and socioeconomic status), and additional criteria selected by the applicant and agreed to by the commissioner. The TEA will provide notice to applicants and additional instructions for completion of reports at least 45 days before the date a report is due, or as soon as possible, in order to give school districts and charter schools adequate time to prepare and submit the reports to the TEA. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

## Provisions of Agreement

### Article I – Parties to Agreement

This agreement is entered into by and between the Texas Education Agency, an agency of the State of Texas, hereinafter referred to as the “TEA,” and

San Antonio Independent School District  
(Legal Name of School District or Open-Enrollment Charter School)

located at

514 Quincy St, San Antonio, TX, 78212  
(Physical Address)

hereinafter referred to as “district.”

### Article II – Period of Agreement

The period of the agreement, as detailed by participating campus in **Appendix 5**, is for a maximum of one (1) school year plus an additional thirty (30) school days if the district is applying for credit recovery. **Note that the agreement term is subject to annual renewal.**

### Article III – Purpose of Agreement

The district must perform all the functions and duties set out in the agreement, the authorizing program statute, and applicable regulations.

### Article IV – Reporting Requirements

The district may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

### Article V – General and Special Provisions to the Agreement

Attached hereto and made a part hereof by reference is each of the provisions indicated below with an “X” beside it:

- Appendix One, Assurances
- Appendix Two, Board Approval
- Appendix Three, Attendance and Compliance Procedures of Proposed Program (Attach PDF File)
- Appendix Four, District Contacts
- Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement (Attach Excel File)

**Article VI – Application Process**

- For questions or assistance regarding this application, email [opflex@tea.texas.gov](mailto:opflex@tea.texas.gov) or call 512-463-8916.
- Applications should be submitted 30 days prior to the start of the program. Start date(s) on Appendix 5 should be at least thirty (30) days after the application is submitted.
- Applications submitted by July 15th should be approved by August 15th.
- Email the complete application and attachments to: [opflex@tea.texas.gov](mailto:opflex@tea.texas.gov).
- Email subject line should indicate: OFSDP Application - District Name, County District Number

**Article VII – Agreement**

AGREED and accepted on behalf of the school district or open-enrollment charter school to be effective on the earliest date written above by a person authorized to bind the district.

Typed Name Dr. Jaime Aquino \_\_\_\_\_ Authorized Signature \_\_\_\_\_  
 Typed Title Superintendent \_\_\_\_\_

## Appendix One Assurances

**The definition of terms of the application applies to this Appendix One, Assurances. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.**

**Page limit: Submit no additional pages for Appendix One. All information requested must be included with this form.**

The district agrees to enroll only eligible students to participate in an OFSDP authorized under this application. A student is eligible to participate in an OFSDP authorized under the TEC, §29.0822, if:

1. the student meets one of the following conditions:
  - the student is at risk of dropping out of school, as defined by the [TEC, §29.081](#); or
  - the student is attending a campus implementing an approved innovative campus plan; or
  - the student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#); or
  - the student is attending a campus with an approved early college high school program designation as defined by the [TEC, §29.908](#); or
  - the student, as a result of attendance requirements under the [TEC, §25.092](#), will be denied credit for one or more classes in which the student has been enrolled.

**and**

2. there is an agreement in writing to the student’s participation
  - by the student, if the student is over 18 years of age; or
  - by the student and the student’s parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

The district agrees:

1. to administer mandatory assessment instruments during the regular assessment cycle to students enrolled in OFSDPs;
2. to ensure all instructional materials and facilities are comparable or exceed the required standards for students in similar programs;
3. that the students participating in an OFSDP will not be isolated from other academic and vocational programs of the school district and that all students will have access to school counselors for pre- and post-entry counseling, academic or personal counseling, and career counseling;
4. to provide faculty and administrators with baccalaureate or advanced degrees, highly qualified staff, and certified teachers as required by 19 Texas Administrative Code §129.1027 for the program;
5. to adopt a policy that does not penalize students participating in an OFSDP in accordance with the 90% rule (TEC, §25.092[a]) or the 75% to 90% rule for class credit (TEC, §25.092[a-1]);
6. to adopt a policy to require students to attend regularly scheduled instruction for the OFSDP with penalties for nonattendance including filing truancy charges, if appropriate;
7. to track the number of minutes the student receives instruction each day and to comply with applicable sections of the [Student Attendance Accounting Handbook](#).

- 8. to comply with all reporting requirements established by the TEA;
- 9. not to discriminate based on disability, race, color, national origin, religion, or sex; and
- 10. to prohibit a student participating in an OFSDP from participating in a competition or other activity sanctioned or conducted under the authority of the UIL unless the student meets all UIL eligibility requirements.

**AGREED** and accepted terms and conditions of Appendix One on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

Mrs. Christina Martinez, School Board President (210) 554-2289  
 Name, Title, and Telephone Number of School Board President

\_\_\_\_\_  
 Signature of SchoolBoard President Date

Dr. Jaime Aquino, Superintendent (210) 554-2280  
 Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

\_\_\_\_\_  
 Signature of Person Authorized to Bind the District or Charter School Date

## Appendix Two Board Approval

The definition of terms of the application applies to this Appendix Two, Board Approval. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

**Page limit: Submit no additional pages for Appendix Two. All information requested must be included with this form.**

1. The board of trustees of the school district or the governing board of the open-enrollment charter school **agrees to include the OFSDP as an item on the agenda** concerning the proposed application.
  
2. The board of trustees of the school district or the governing board of the open-enrollment charter school must discuss the progress of the program before applying to operate an OFSDP.

The proposed OFSDP application was on the agenda and discussed at the board meeting conducted on:

Month: \_\_\_\_\_

Day: \_\_\_\_\_

Year: \_\_\_\_\_

Time: \_\_\_\_\_

Location: \_\_\_\_\_

**Agreed and accepted on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.**

\_\_\_\_\_  
Mrs. Christina Martinez, School Board President (210) 554-2289

Name, Title, and Telephone Number of School Board President

\_\_\_\_\_  
Signature of School Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Jaime Aquino, Superintendent (210) 554-2280

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

\_\_\_\_\_  
Signature of Person Authorized to Bind the District or Charter School

\_\_\_\_\_  
Date

## Appendix Three

### Attendance and Compliance Procedures of Proposed Program

The definition of terms of the application applies to this Appendix Three, Attendance and Compliance Procedures of Proposed Program. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

**Page limit: Submit a separate PDF document to concisely provide the information below, labeled with the corresponding number, for Appendix Three. All information requested must be included with this form and should be reviewed by the District PEIMS Coordinator prior to submission.**

1. Describe the program goals and objectives.
2. Indicate the proposed schedule offered to students participating in the OFSDP, including days of the week and times.
3. Provide an outline of staff positions and resource personnel (teachers, administrators, counselors, support staff, etc.) associated with the program. Include contact hours each staff position will be obligated to the program.
4. Describe the procedures for identifying students, including how the school confirms and documents student eligibility and obtaining student and parental consent for OFSDP participation.
5. Indicate the estimated number of OFSDP students that will be served per teacher.
6. **If** the OFSDP program will offer special education, career and technology education, pregnancy-related services, or bilingual education, indicate how services will be provided, the teacher certification standards in each program area, and how services will comply with the [Student Attendance Accounting Handbook](#).
7. OFSDP requires a teacher of record to record the actual number of students’ instructional minutes on any given day. NOTE: absences and days present do not exist in the OFSDP

Explain the following:

- a. How the classroom teacher will verify the number of instructional minutes a student receives each day.
- b. How the district will ensure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported for funding.
- c. How the district will ensure that students transferring from the traditional program (ADA Codes 0-6) to OFSDP (ADA Codes 7-8) will not generate more than one ADA in total for the school year and that students will not receive more than 10,800 minutes per course. It is recommended that the district apply the following formula to determine the maximum OFSDP minutes a student is eligible = (Calendar School Days - Traditional Days Present) x 240.
- d. How the district will ensure that students are not coded in a traditional program on the same day that the student is accumulating OFSDP instructional minutes.
- e. How the district will ensure that attendance practices and records comply with Sections 2.2.3 and 11.6 of the [Student Attendance Accounting Handbook](#).
- f. How Student Detail Audit reports for the OFSDP track will be reviewed and certified each six-week attendance reporting period.

8. If eligible OFSDP students participate in a credit recovery program offered in the summer, funding is limited to the attendance necessary for the student to recover class credit. Please describe how attendance will be monitored to ensure additional minutes are not reported for funding.
9. If students are attending a community-based dropout recovery education program as defined by TEC, §29.081 (e-1) or (e-2):
  - a. Will the district operate the dropout recovery education program or utilize an education management organization? If services will be contracted, please provide the organization name, accreditation status and the name of the accrediting agency.
  - b. Indicate how students will be offered or provided referrals for mental health services.
10. If students are attending a dropout recovery program offered in a remote or hybrid setting, as defined by TEC, §29.081 (e-2):
  - a. Describe the curriculum credentials, certifications, or other course offerings that relate directly to employment opportunities in the state.
  - b. Describe the individual learning plan or process used to monitor each student's progress.
  - c. Indicate how students will be served by an academic coach and local advocate.
  - d. Indicate the date of the month that monthly student progress reports will be provided to the student's school district.
  - e. Provide the location and a brief description of the in-person student engagement center.

## Appendix Four District Contacts

The definition of terms of the application applies to this Appendix Four, Contact(s) Sheet. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Four. All information requested must be included with this form.

### District Contacts for the Application

District/Charter School Superintendent:	Dr. Jaime Aquino
Mailing Address:	514 Quincy St
City, State, Zip Code:	San Antonio, TX 78212
Telephone Number:	(210) 554-2280
Email Address:	Superintendent@saisd.net

District PEIMS Coordinator:	Josh Johannessen
Email Address:	JJohannessen1@saisd.net

OFSDP Contact Name:	Ruperto Becerra
Email Address:	RBecerra1@saisd.net

OFSDP Contact Name:	
Email Address:	

***NOTE: Most of the contact for the approved OFSDP is done via email. A valid email address(es) must be submitted on this form. Provide the full name(s) of the person(s) who is (are) the email contact(s) to ensure that the TEA has accurate information.***

## **Appendix Five** **Participating Campuses, Student Eligibility, and Period of Agreement**

The definition of terms of the application applies to this Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

**Page limit: Submit no additional pages for Appendix Five. All information requested must be included with this template and submitted in a separate Excel file.**

Download and complete Appendix 5, which can be found on the [OFSDP webpage](#) under the *Applications and Templates* section.

Once completed, email the following to [OPFLEX@tea.texas.gov](mailto:OPFLEX@tea.texas.gov):

1. The application (in PDF file format)
2. Appendix Three (in PDF file format)
3. Appendix Five (in MS Excel file format)

**\*All file names should include the district/charter school’s name**

## SAISD BOARD AGENDA SUMMARY FORM

---

**AGENDA TITLE:** Approval For Student Travel for UTSA Partnership Schools – Bonham, Irving, Twain

**PURPOSE:**             PRESENTATION/DISCUSSION  
                               DISCUSSION/ACTION

**REQUESTED BY:** Dr. Shawn Bird, Deputy Supt of School Leadership & Partnership Services

**PRESENTER:**            Melissa Alcala, Assistant Superintendent of 1882 Partnerships

**MEETING DATE:** August 19, 2024

---

### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve student travel to Puerto Rico for the UTSA Partnership schools – Bonham, Irving, Twain. This travel experience is meant to enrich the development of oral proficiency in Spanish and social cultural competence.

The educational trip will include the 8<sup>th</sup> grade students from each respective campus. Each campus will arrange their own travel dates which will take place in the Spring 2025 semester.

Through this experience, students will immerse themselves in a cultural education program, for up to 6 days/nights, focused across a range of experiences including language, academic, historical, and cultural in Puerto Rico to include the University of Puerto Rico.

Expenses for this trip are approximately \$500/person and will be funded by 1882 campus funds, campus fundraising, and student families. Student expense assistance will be provided, as needed. Students will travel via airplane under the supervision of SAISD & UTSA partner staff. Accommodations are tentative, pending board approval, and will be finalized at least 60 days prior to departure. The itinerary will be finalized and shared at least 45 days prior to departure.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve Bonham, Twain, and Irving student travel to Puerto Rico.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

Each campus will use their respective 196 and Student Activity Fund Accounts:

196-11-6411-00-xxx-0-00

461-11-6411-00-xxx-0-00

### **IV. 2024 - 2025 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

**Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.

**Improve Math Outcomes for Black Students** - We will increase the percentage of Black

students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.

- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

## SAISD BOARD AGENDA SUMMARY FORM

---

**AGENDA TITLE:** Approval For Student Travel for CAST Schools – ALA, CAST Med, CAST Tech

**PURPOSE:**             PRESENTATION/DISCUSSION  
                              DISCUSSION/ACTION

**REQUESTED BY:** Dr. Shawn Bird, Deputy Supt of School Leadership & Partnership Services

**PRESENTER:**        Melissa Alcalá, Assistant Superintendent of 1882 Partnerships

**MEETING DATE:** August 19, 2024

---

### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve CAST schools student travel to Mexico during the 24-25 school year. These travel experiences are meant to enrich the development of History of the Country and a higher-education visit to the Universidad de la Americas Puebla (Puebla, Mexico). Trips will be planned by each CAST school campus to take place as follows:

- ALA – December 2024 (Grade 8 students)
- CAST Med – Spring 2025 (students from grades 9-12)
- CAST Tech – Spring 2025 (students from grades 11-12)

Additionally, CAST Network of Schools will take student representatives from all three schools to participate in a cultural and business/civic experience with the US-Mexico Foundation in January 2025.

Through these experiences, students will immerse themselves in a cultural education program, over approximately 6 days/6 nights, focused across a range of experiences including language, academic, historical, and cultural.

Expenses for this trip will be funded by 1882 funds, fundraising, and student families. Student expense assistance will be awarded, as needed. Students will travel via airplane under the supervision of SAISD and CAST partner staff. Accommodations are tentative, pending board approval, and will be finalized at least 60 days prior to departure. The itinerary will be finalized and shared at least 45 days prior to departure.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve CAST Schools (ALA, CAST Med, CAST Tech) travel to Mexico during the 24-25 school year.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

196-11-6411-00-xxx-0-00

461-11-6411-00-xxx-0-00

**IV. 2024 – 2025 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

## SAISD BOARD AGENDA SUMMARY FORM

---

**AGENDA TITLE:** Approval of the Partner Agreement Amendment with the University of Texas of San Antonio (UTSA)

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Dr. Shawn Bird, Deputy Superintendent of Academics, School Leadership, and Partnership Services

**PRESENTER:**        Dr. Shawn Bird

**MEETING DATE:** August 19, 2024

---

### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve an amendment to the UTSA partner agreement to increase their management fee from \$340,000.00 to \$350,000.00 for the 2024-2025 school year. Per the agreement, this fee can be updated with mutual agreement from all parties and board approval. For 2024-2025, this management fee will include an additional \$10,000 from campus funds (specifically \$2,500.00 each from Bonham, Twain, Irving, and Graebner).

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Recommend that the Board approve an amendment to the current partner agreement for UTSA to increase their management fee from \$340,000.00 to \$350,000.00 for the 2024-2025 school year as agreed by the campus principals, UTSA, and Dr. Shawn Bird.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

Bonham 1882 Budget Code: 196-XX-6XXX-XX-107-XX-X-XX

Twain 1882 Budget Code: 196-XX-6XXX-XX-163-XX-X-XX

Irving 1882 Budget Code: 196-XX-6XXX-XX-138-XX-X-XX

Graebner 1882 Budget Code: 196-XX-6XXX-XX-129-XX-X-XX

### **IV. 2024 - 2025 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

**Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.

- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

**AMENDMENT to PARTNERSHIP AGREEMENT  
BETWEEN  
SAN ANTONIO INDEPENDENT SCHOOL DISTRICT AND UNIVERSITY OF TEXAS AT SAN ANTONIO**

All Recitals, Articles and Sections of the Partnership Agreement between San Antonio Independent School District (“SAISD”) and University of Texas at San Antonio (“UTSA”), dated May 15, 2024, are hereby incorporated by reference and made a part of this Amendment with the exception of the following conditions:

**RECITALS.** The management fee included under the definition of “the Management Fee” is amended to be the following:

**Section 9.a.** As compensation for its services hereunder, Partner shall receive a management fee (the “Management Fee”) in an amount equal to **\$350,000.00**. The Management Fee shall be paid exclusively from the SB 1882 Funds actually received by the District for the Schools. The District’s obligation to pay the Management Fee shall be contingent upon the District’s receipt of SB 1882 Funds. In the event that the District secures additional funds (e.g., grant funds) to compensate Partner for its services under this Agreement, such additional funds will offset and reduce the amount of SB 1882 Funds paid to Partner, provided that the overall amount of funds paid to Partner by the District on an annual basis will be no less than **\$350,000.00**. If the amount of SB 1882 Funds paid to Partner is reduced due to the availability of additional funds, the corresponding amount of SB 1882 Funds that is not paid to Partner will be redirected to the Schools. The Management Fee will be paid to Partner annually, pursuant to a schedule mutually agreed upon by the Parties. The projected SB 1882 Funds and Management Fee for the first year of the partnership is described in Exhibit A.

- Management fee increase from \$150,000.00 to \$300,000.00 in 23-24 from the District, AND
- Management fee will include an additional \$50,000.00 from campus funds (specifically \$12,500.00 each from Bonham Academy, Bonham Academy: Primary, Twain DL Academy, Twain DL Academy: Primary, Irving DL Academy, Graebner Elementary) will be allocated to the management fee for the 24-25 school year remaining in the Partnership contract to be awarded to UTSA as part of the Management Fee.
- The total amount of management funds to UTSA from the start of the Partnership in 2022-present will be \$1,120,000.00.

The total management fee for UTSA this 24-25 school year will be \$350,000.00, as agreed by the campus principals of UTSA and Dr. Shawn Bird.

**Section 19.a** The contact information for the District shall be updated as follows:

If to District, to:

Dr. Jaime Aquino  
Superintendent, San Antonio ISD  
514 W. Quincy St.  
San Antonio, Texas 78212  
Telephone: (210) 554-2200  
Facsimile: (210) 228-3102  
Email: [jaquino1@saisd.net](mailto:jaquino1@saisd.net)

With a copy to:

Dr. Shawn Bird

Assistant Superintendent of School Leadership & School Partnerships  
514 W. Quincy St.  
San Antonio, Texas 78212  
Telephone: (210) 554-2200  
Facsimile: (210) 228-3102  
Email: [sbird1@saisd.net](mailto:sbird1@saisd.net)

With a copy by e-mail to:

Pablo Escamilla  
Escamilla & Poneck, LLP  
700 N. St. Mary's St., Suite 850  
San Antonio, TX 78205  
Telephone: 210-503-4116  
Facsimile: 210-225-0041  
Email: [pescamilla@escamillaponeck.com](mailto:pescamilla@escamillaponeck.com)

The undersigned have executed this Amendment to be effective as of June 21, 2024.

San Antonio Independent School District

By: \_\_\_\_\_  
Christina Martinez  
President, SAISD Board of Trustees

By: \_\_\_\_\_  
Dr. Jaime Aquino  
Superintendent, San Antonio ISD

By: \_\_\_\_\_  
Heather Shipley, Ph.D., Provost &  
Senior Vice President for Academic Affairs  
The University of Texas at San Antonio

By: \_\_\_\_\_  
Jennifer Silver  
Sr. Director Office of Sponsored Projects  
The University of Texas at San Antonio

## SAISD BOARD AGENDA SUMMARY FORM

---

**AGENDA TITLE:** Approval of the Renewal of the District Service Agreement Between SAISD and City Year San Antonio for the 2024 - 2025 School Year

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Patti Salzmann, Deputy Superintendent

**PRESENTER:** Kendra Doyle, Senior Executive Director for Curriculum, Instruction, & Assessment

**MEETING DATE:** August 19, 2024

---

### **I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve the renewal of the District Service Agreement between SAISD and City Year San Antonio for the 2024 – 2025 school year.

City Year San Antonio will continue to implement its Whole School Whole Child (WSWC) model, which leverages the unique assets of its AmeriCorp members to deliver research-based whole school supports and student interventions targeting attendance, social-emotional learning, and academic support in literacy and mathematics. The goal of WSWC targeted services is to enhance students’ achievement by supporting quality, data-informed instruction and contributing to a culture of empowerment, achievement, and citizenship.

The District will continue to monitor this partnership through the use of a developed instrument created to measure the progress and effectiveness of the program. In addition, all data sharing agreements will be reviewed and revised annually to coincide with the approval of the memorandum of understanding.

### **II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approves the renewal of the District Service Agreement between SAISD and City Year San Antonio for the 2024 – 2025 school year as presented. Please note that after the Board approves the item as presented, final implementation will be contingent upon the Texas Education Agency’s (TEA) approval of the SAISD request for noncompetitive procurement approval.

### **III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

To be funded with Title I Funds in the amount of approximately \$299,444.00.  
211-32-6299-10-xxx-30-875

### **IV. 2024 - 2025 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

**Improve Reading and Writing Outcomes for all Students** - We will increase the percentage

of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.

- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.



## BOARD AGENDA CLARIFICATIONS

Provide this information for Academics Board Agenda Items involving a MOU

Department:	Curriculum, Instruction, & Assessment
Board Meeting Date:	August 19, 2024
Agenda Title:	Approval of the Renewal of the District Service Agreement between SAISD and City Year San Antonio for the 2024 – 2025 School Year
Presenter:	Kendra Doyle, Senior Executive Director for Curriculum, Instruction, and Assessment
Cost and Funding Source:	To be funded with Title I Funds in the amount of approximately \$299,444.00. 211-32-6299-10-xxx-30-875
If no cost to the District, what is the approximate value of goods/services being provided?	
This MOU addresses the following:	<input checked="" type="checkbox"/> Academics <input checked="" type="checkbox"/> Attendance <input checked="" type="checkbox"/> Behavior <input checked="" type="checkbox"/> Mental Health

### IMPACT & COST

Number of Students	Number of Teachers	Number of Campuses	Cost Per Student	Cost Per Teacher	Cost Per Campus
3,311	N/A	4	\$90.44	N/A	\$74,861

### SUPPORTING DATA

Include Pertinent Data and Information (Year, Value Added & Results/Findings)

<p>Questions to consider:</p> <p>If a renewal, include data that supports this renewal</p> <p>Is this an expansion of the program? If so, why?</p>	<p>Is this a renewal?   <input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No</p> <p>City Year San Antonio has partnered with SAISD for over 25 years, beginning in 1997 with Carvajal Elementary School.</p> <p>During the 2023 – 2024 school year, 98 AmeriCorps members served approximately 3,800 SAISD students, providing over 100,000 hours of classroom and after school support on 5 campuses. Per the results of the City Year partner survey, 100% of principals agree that their school has a strong partnership with City Year. 93% of partner teachers are satisfied with the quality of service and the impact their partner AmeriCorps member have on 53 students. In the 2022 – 2023 school year, 40</p>
--	---

AmeriCorps members served on 8 SAISD campuses, and again, the partner surveys yielded positive results for the services provided.

In the 2024 – 2025 school year, City Year anticipates recruiting approximately 30 AmeriCorps members to serve on 4 SAISD campuses. Each campus will receive at least 5 full time corps members for the year.



**DISTRICT SERVICE AGREEMENT**  
**By and Between**  
**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**  
**And CITY YEAR, INC.**  
**2024-2025**

---

**RECITALS**

**THIS DISTRICT SERVICE AGREEMENT** is made as of this July 1, 2024, by and between San Antonio Independent School District (hereinafter, the “District”) with an address of 514 W. Quincy Avenue, San Antonio, Texas 78212, and City Year, Inc. (hereinafter, “City Year”), a not for profit organized for educational and charitable purposes under the laws of the Commonwealth of Massachusetts with an address of 287 Columbus Avenue, Boston, Massachusetts 02116.

- A. **WHEREAS**, the District, is a local education agency located in San Antonio, Texas.
- B. **WHEREAS**, City Year is a 501(c)(3) organization providing youth development and education support services.
- C. **WHEREAS**, City Year provides school districts with a scalable, centrally managed model that delivers a holistic set of whole-school and focused supports to ensure students stay engaged in learning and on track to graduate. As one of the nation’s largest AmeriCorps programs with established sites across the United States, City Year annually recruits, trains, and deploys thousands of young adults from diverse backgrounds for a year of full-time service to support school districts in their efforts to transform our nation’s systemically under-resourced schools.
- D. **WHEREAS**, City Year is committed to supporting the District’s goal to improve the academic achievement and social-emotional development of its pupils. City Year’s Whole School Whole Child™ (“WSWC”) model leverages the unique assets of near-peer AmeriCorps members to deliver research-based whole school supports and student interventions targeting the early warning indicators of poor attendance, unsatisfactory behavior, and course failure in English and math.
- E. **WHEREAS**, City Year’s services support quality, data-driven instruction, deepen family and community engagement, and contribute to a culture of empowerment, achievement, and service.
- F. **WHEREAS**, AmeriCorps members deliver services to provide a continuous, supportive presence throughout the day to build mutually supportive connections between students’ classroom learning and their before and after school experiences. City Year AmeriCorps members provide a variety of supports that can be delivered both in-person and through virtual learning.
- G. **WHEREAS**, the collaboration between City Year and the District will accelerate student achievement in schools, support the District acceleration and transformation efforts and attract new federal and private resources to the community.

**NOW, THEREFORE**, in consideration of the mutual covenants and promises hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby mutually agree as follows:

1. **Term of Agreement.** The term of this Agreement shall commence on July 1, 2024 and conclude on June 30, 2025 (the “Term”).
2. **Scope of Services.**
  - a. For each of the schools identified in the Deployment Plan in Section 3 of this Agreement, City Year agrees to provide services substantially similar to those described in Appendix A - Executive Summary of the Statement of Partnership attached hereto, which outlines shared goals, WSWC services, school-level data requirements, and conditions for success between City Year and the partner school. To comply with the terms of its grant with AmeriCorps, City Year is required to retain a completed Statement of Partnership for each of the schools identified in the Deployment Plan. City Year will coordinate with principals at each partner school to finalize and deliver a fully executed Statement of Partnership no later than September 30, 2024. A copy of the Statement of Partnership for each school will be available upon request.
  - b. In the event of any conflict or inconsistency between the terms and conditions hereof and any terms or conditions set forth in any Statement of Partnership, or other document relating to the obligations contemplated by this Agreement, the terms and conditions set forth in this Agreement shall prevail.
  - c. All schools to which this Agreement applies shall be mutually agreed to by City Year and the District. School deployment and allocation of resources (including AmeriCorps team size) shall be determined based on school enrollment to ensure fidelity to the WSWC model. The parties acknowledge that the scope of services set forth in this Agreement is subject to change and contingent on the availability of adequate funding from AmeriCorps (see Section 11 Termination herein).
3. **Payment Obligations.** In exchange for the services to be rendered by City Year under this Agreement, the District agrees to compensate City Year in the aggregate amount of \$299,444, allocated as outlined in the Deployment Plan table below:

School	Allocation of Payment
Lanier High School	\$74,861
Sam Houston High School	\$74,861
Ester Perez Carvajal Elementary School	\$74,861
Davis Middle School	\$74,861
<b>Aggregate Payment</b>	<b>\$299,444</b>

City Year shall invoice the District the following amounts in arrears, to be due and payable to City Year on each of the dates listed below:

- a) \$74,861- September 2, 2024
- b) \$74,861- December 2, 2024
- c) \$74,861- March 3, 2025
- d) \$74,861- June 2, 2025

City Year will submit invoices via email to the following contact:

Dr. Kendra Doyle- Senior Executive Director, Curriculum, Instruction, and Assessment  
210.554.2528

[Kdoyle1@saisd.net](mailto:Kdoyle1@saisd.net)

514 W. Quincy Street, San Antonio, TX 78212

4. **Mutual Planning Efforts.** The District and City Year agree to collaborate during the Term of this Agreement in order to ensure that the appropriate conditions for success, performance metrics, and school deployment strategies are in place to maximize the collaboration’s impact on students and to meet the District’s strategic priorities.
5. **Non-Solicitation.** Unless prohibited by applicable law, the District and City Year agree that, for the duration of this agreement, neither party shall solicit any AmeriCorps member to depart from City Year during the AmeriCorps member’s term(s) of service in pursuit of another job opportunity, unless agreed upon in writing.
6. **AmeriCorps Prohibited Activities.** City Year and the District agree that neither party shall direct AmeriCorps members to engage in any actions that violate AmeriCorps prohibited activities, as set forth on Appendix B - AmeriCorps List of Various Non-Allowable Activities, attached and incorporated by this reference.
7. **Performance Assessment and Data Sharing.** The District and City Year agree to assess performance under this Agreement on an ongoing basis and make improvements as needed to maximize the ability of AmeriCorps members to improve student achievement. To facilitate that assessment, the District agrees to use best efforts to deliver to City Year on or before September, 30, 2024 an agreement substantially in the form of Appendix C - Data Sharing Agreement, pursuant to which the District shall provide to City Year student-level data related to achievement and other data reasonably necessary for the purposes of program implementation and evaluation. City Year shall maintain the confidentiality of all student records furnished thereunder by the District to the fullest extent required by applicable state and federal law, including, but not limited to, the Family Educational Rights and Privacy Act (“FERPA”).
8. **Extended Learning and After School Program Activities.** The District and City Year agree that for each of the schools covered by this Agreement whose Statement of Partnership includes After School Program activities, authorized representatives from each of the relevant schools and City Year shall meet to ensure safety protocols are agreed to, including, without limitation, student attendance and absence plans, arrival, headcount and dismissal procedures, student medical plans, emergency protocols and a requirement that each child participating in the After School Program, provide to City Year a waiver signed by the parent or guardian of such child acknowledging, among other things:
  - a. risks associated with extended learning in out-of-home settings, including the After School Program,
  - b. authorizing the child to participate in the educational, athletic, and recreational programs of the After School Program,
  - c. releasing and agreeing to hold harmless City Year, its employees, agents, officers, directors, sponsors and all volunteers from any and all liability, loss or damage, actions, claims and demands which may arise from the child’s participation in the activities of the After School Program,
  - d. certifying that the child is in normal health, and is capable of participating safely in the educational, athletic and recreational programs of the After School Program, and
  - e. agreeing that should any injury occur to the child during participation in the After School Program, City Year is authorized to arrange for or to provide emergency medical treatment and to arrange for or provide transportation to the nearest medical facility.

The District acknowledges City Year’s right to refuse to allow a child to participate in the After School Program in the event of any material deviation from agreed upon safety procedures. The District agrees that each of the schools identified in the Deployment Plan shall make appropriate space available (classroom, gymnasium, outdoor play area and designated eating area) kept in safe, working order for City Year to render it’s After School Program services. The District shall also ensure that a representative from any

school with an After School Program is designated to be on site at the school during the After School Program or will be quickly accessible during the After School Program hours in case of emergency.

9. **Corporate Support:** As part of its service, City Year may work with corporate partners to bring additional resources into schools. These partnerships can include (a) providing financial support to City Year and/or the school/district, (b) sharing information about and access to corporate community service and engagement programs, and (c) engaging employee volunteers to supplement the service of AmeriCorps members in schools. City Year acknowledges and agrees that all corporate partners will be subject to all District policies.
10. **Excused Performance; Force Majeure Event.** If a party wishes to excuse performance under the Agreement as a consequence of an Event of Force Majeure (as defined below), it shall as soon as possible following the occurrence or date of commencement of such Event of Force Majeure, provide Notice to the other party of the nature and expected duration of such Event of Force Majeure and shall thereafter keep the other Party informed until such time as, in its sole judgment, it is able to perform its obligations.

Subject to the proviso at the end of this subsection, neither the District nor City Year shall be considered in breach of this Agreement to the extent that performance of their respective obligations is prevented by an Event of Force Majeure that arises after the date of such Notice; provided, however nothing contained herein shall be construed to excuse the District's obligation to pay City Year for services rendered prior to the date of such Notice.

For purposes of this Agreement, "Event of Force Majeure" means an event beyond the control of the District and City Year, which prevents a party from complying with any of its obligations under this Agreement, including but not limited to:

- a. act of God (such as, but not limited to, pandemic, fires, explosions, earthquakes, drought, tidal waves and floods);
- b. war, hostilities (whether war be declared or not), invasion, act of foreign enemies, mobilization, requisition, or embargo;
- c. contamination by radio-activity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component of such assembly;
- d. physical or geological conditions or the presence of hazardous materials or waste of a nature or in locations, quantities, concentrations or conditions which could not reasonably have been expected by the parties;
- e. riot, strike, lock out, work stoppage, labor dispute or such other industrial action or disorder, unless solely restricted to personnel of City Year; or
- f. acts or threats of terrorism.

If as a result of an Event of Force Majeure a school serviced under this Agreement is closed and that closure lasts for a period of forty-five (45) calendar days or longer, City Year and the District shall meet and in good faith negotiate mutually acceptable modifications to the Agreement. If after one hundred eight (180) days from the Notice of an Event of Force Majeure, the parties are unable to agree on modified terms of this Agreement, either the District or City Year may give to the other a Notice of an Event of Force Majeure delivered in accordance with Section 10.

11. **Termination.** This Agreement shall terminate upon any one of the following events:
  - a. Mutual written agreement of the parties (such termination to be effective as specified in such written agreement), but in no event earlier than thirty (30) days' prior written Notice to the other party;
  - b. Notice delivered in accordance with Section 10;<sup>58</sup>

- c. The District declining to appropriate funds for subsequent fiscal years consistent with the terms of this Agreement;
- d. City Year does not receive adequate funding commitment from AmeriCorps to support the level of service set forth in Section 2 of this Agreement; or
- e. If either party commits a material breach of this Agreement, the other party may terminate by sending notice of intent to terminate in writing to the other party with reasonable specificity of the breach; such termination to be effective if such material breach has not been cured within 30 days of the delivery of such notice.

In the event of termination under this Section 11, City Year shall be entitled to payment for services performed prior to the event giving rise to the termination. Payment for services after an invoice date shall be pro-rated based on the number of business days that have elapsed.

- 12. Hold Harmless and Mutual Indemnity.** City Year agrees to indemnify and hold harmless the District, its officers, directors, agents, and employees, from and against any and all third party claims, demands, obligations, causes of action and lawsuits and all damages, liabilities, fines, judgments, costs and expenses, including reasonable attorney’s fees, which may be incurred or sustained by reason of the failure of City Year to fully comply with the terms and obligations of this Agreement, or for City Year’s errors or omissions or intentional wrongs. To the extent permitted by law and to the extent funds are appropriated or coverage is available for this obligation, the District agrees to indemnify and hold harmless City Year, its officers, directors, agents, and employees, from and against any and all third party claims, demands, obligations, causes of action and lawsuits and all damages, liabilities, fines, judgments, costs and expenses, including reasonable attorney’s fees, which may be incurred or sustained by reason of the failure of the District to fully comply with the terms and obligations of this Agreement, or for the District’s errors or omissions or intentional wrongs.
- 13. Criminal Record Check.** City Year shall not assign or place any person in a position where they have contact with students of the District if that person is required to be registered as a sex offender. City Year will ensure that criminal record background checks are performed on all City Year AmeriCorps members and any employees who will have access to or contact with District students. State checks may be conducted based on location. City Year agrees that it will supply the District with full and complete copies of National Sex Offender and applicable state check reports upon request. Additionally, a Federal Bureau of Investigation (FBI) check or a national level search will be run. The FBI report is adjudicated by an external vendor therefore a clearance is available upon request. City Year agrees that the District may in its sole discretion exclude any City Year AmeriCorps member or employee from working with the District students based on the results of a criminal record background check. If the District deems additional background checks necessary, the District assumes the burden of conducting and adjudicating these additional checks.
- 14. Compliance with Applicable Law.** Each of the parties hereto agrees to comply with any and all federal and state laws, applicable to its operation, its execution, delivery and performance of this Agreement and the operation of the school buildings in the State of Texas.
- 15. Insurance.** City Year shall maintain Commercial General Liability (“CGL”) insurance in an amount not less than \$1,000,000. Upon its execution and delivery of this Agreement, the District shall be an additional insured on said policy. Upon request, City Year shall furnish the District with a copy of its current Commercial General Liability certificate of insurance. If City Year’s policy is canceled during the term of this Agreement, City Year shall immediately notify the District.
- 16. Independent Contractor.** The District and City Year agree that City Year is an independent contractor and is not an employee of the District. City Year shall be responsible for payment of all taxes, including federal,

state, and local taxes arising out of City Year’s services, including, but not limited to, federal and state income taxes, Social Security tax, unemployment insurance taxes, and any other taxes. City Year employees and AmeriCorps members shall not be entitled to any vacation, insurance, health, welfare, or other fringe benefits provided by the District. City Year shall have no authority to assume or incur any obligation or responsibility for the District, or to make any warranty for or on behalf of the District, or to bind the District.

17. **Expenses:** The parties shall pay their respective attorney fees, accounting fees and other costs and expenses incurred in connection with the performance of this Agreement.
18. **No Assignment.** This Agreement may not be assigned, in whole or in part, by either party without the prior written consent of the other.
19. **No Third-Party Beneficiary.** This is not a third-party beneficiary contract. No person or entity other than a party signing this Agreement shall have any rights under this Agreement.
20. **Severability.** In the event that any provision of this Agreement, or the application of such provision to any person or set of circumstances, shall be determined to be invalid, unlawful, or unenforceable, the remainder of this Agreement shall continue to be enforceable to the fullest extent permitted by law.
21. **Headings.** Any headings contained in this Agreement are for convenience only and shall not be deemed a part of this Agreement.
22. **Counterparts Permitted.** This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original.
23. **No Waiver.** A party to this Agreement may, on a single occasion or on multiple occasions, waive or fail to require full and timely performance of any obligation arising under this Agreement. Such waiver or failure to require full or timely performance shall not be deemed a permanent waiver of any such obligation. No such decisions or failures shall give rise to any claim of estoppel, laches, course of dealing, amendment of this Agreement by course of dealing or other defense of any nature to any obligation arising hereunder.
24. **Choice of Law and Venue.** This Agreement shall be subject to, and interpreted by and in accordance with, the laws of the State of Texas.
25. **Notice.** Any notice, demand, or other communication given or required to be given under this Agreement (sometimes collectively referred to as a “Notice”) shall be in writing and shall be delivered to the address of the party as set forth below:

If to:           City Year, Inc.  
                  118 N. Medina Street, 3<sup>rd</sup> Floor  
                  San Antonio, TX 78207  
                  Attention: Dr. Rachara Jefferson  
                  rachara.jefferson@cityyear.org

With a copy to:

City Year, Inc.  
287 Columbus Avenue  
Boston, MA 02116

Attention: Kanna Kunchala, Acting Chief Financial Officer  
[kkunchala@cityyear.org](mailto:kkunchala@cityyear.org)

If to: San Antonio Independent School District  
514 W. Quincy Avenue  
San Antonio, TX 78212  
Attn: Dr. Kendra Doyle, Senior Executive Director, Curriculum, Instruction, & Assessment  
Kdoyle1@saisd.net

26. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes and replaces any and all prior or contemporaneous discussions, negotiations, understandings and agreements, written or oral, regarding such subject matter and may not be modified or amended except by a written agreement specifically referring to this Agreement signed each party hereto.

[Signatures to Follow]

**IN WITNESS WHEREOF**, each of the parties has caused its duly authorized representative to sign and deliver this Agreement on the day and year first above written.

**SAN ANTONIO INDEPENDENT SCHOOL DISTRICT**

\_\_\_\_\_  
By: Dr. Jaime Aquino  
Its: Superintendent of Schools

\_\_\_\_\_  
Date

**CITY YEAR, INC.**

\_\_\_\_\_  
By: Kanna Kunchala  
Its: Acting Chief Financial Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
By: Dr. Rachara Jefferson  
Its: \*Senior Vice and President Executive Director

\_\_\_\_\_  
Date

*\*Unofficial Signatory*



Appendix A - Executive Summary - Statement of Partnership  
City Year and School – 2024 through 2025\_\_

The Statement of Partnership outlines goals, Whole School Whole Child services, evaluation requirements, and conditions for success for the City Year and School partnership in connection with the above agreement with SAISD..

This Executive Summary provides a brief overview of the goals, services and partnership management expectations agreed upon by City Year and School staff; see the full Statement of Partnership for further information on services, data/evaluation requirements and roles/responsibilities.

**ATTENDANCE**

Attendance Initiatives (Tier 1)  
Support School-wide Attendance Initiative (Tier 1)  
Attendance Coaching (Tier 2)

---

**Goal:**

---

**Condition:**

---

**BEHAVIOR**

Behavior/Social-emotional Development Appreciation and Recognition (Tier 1)  
Behavior/SEL Skill Instruction: 50 Acts of Greatness [3-5] (Tier 2)  
Behavior/SEL Skill Instruction: School-provided Behavior Coaching (Tier 2)  
Behavior/SEL Coaching: Check in, Check out  
Devereux Student Strengths Assessment (DESSA)

---

**Goal:**

---

**Condition:**

---

**COURSE PERFORMANCE: ELA/LITERACY**

English/Literacy Classroom (Instructional) Support (Tier 1)  
English/Literacy Events (Tier 1)

---

**Goal:**

---

**Condition:**

---

**COURSE PERFORMANCE: MATH**

Math Classroom (Instructional) Support (Tier 1)

---

**Goal:**

---

**Condition:**

---

**CROSS INDICATORS**

---

## AFTER SCHOOL

### After-school programming co-provider (Tier I)

---

#### **Monitoring Success**

- A City Year staff member will participate as a member of school's leadership team, as appropriate.
- City Year AmeriCorps and staff members will participate in teacher team meetings, including subject area and cross-subject area teams.
- City Year staff will meet with the school's leadership team to conduct a formal partnership review at least twice per year.
- City Year staff will meet with a school partner liaison to discuss progress against goals at least bi-weekly.
- City Year AmeriCorps members will meet with their partner teacher(s) at least bi-weekly to discuss student progress, review intervention session plans, and plan for collaborative classroom support.

#### **Preparation and Training**

*In order to launch the partnership successfully and prepare City Year AmeriCorps members to be an integrated part of the school's instructional program:*

- The City Year team will participate in summer training and on-going professional development opportunities, which will be discussed and scheduled by the school liaison and City Year staff. The School Partner will provide training for AmeriCorps members on the school's core curriculum in ELA and Math, as well as training on any supplemental programs used for student intervention.
- The School Partner will provide an orientation to the any/all of the school's climate and student engagement initiatives, socio-emotional learning programs, student behavior policies, student support referral systems, attendance support initiatives, and attendance policies. This will happen virtually if necessary.
- The School Partner will introduce the AmeriCorps members to any outside afterschool program providers and/or orient them to afterschool program curricula. This will happen virtually if necessary.
- The School Partner and City Year will design and implement an orientation for the school staff and the City Year team. City Year will participate in the school's orientation for faculty and staff during which the City Year team will host an orientation for the School Partner faculty and staff to introduce the teachers and school staff to the City Year AmeriCorps members, build team and share a plan for the year. The School Partner will introduce the AmeriCorps members to the school's vision and basic operations. This will happen virtually if necessary.
- The School Partner will inform the City Year team of the school emergency/safety plan policy, mandated reporting procedures and any information relevant to their interactions with students and staff. This will happen in person if necessary.

#### **Material Support**

*School agrees to provide the City Year Team with:*

- Consistent tutoring space, which includes tables or desks and chairs, that is reasonably free of distraction.
- Dedicated closed-door planning and meeting space including a secure storage space for personal belongings and service-related materials.
- Dedicated space to lead after-school/enrichment activities.
- Regular access to an adequate number of computers, internet and telephones that have external access capabilities, following the school's established protocols.

- Access to copier and office supplies as necessary to support the team.
- Access to service-related supplies and materials, including text and library books, teacher guides, curriculum support materials, intervention program materials, test prep materials, worksheets, hands-on materials, etc.
- Bulletin board(s) to communicate City Year programs and/or impact data.
- Access to the school's network with access to the Internet available throughout the day for City Year provided laptops and tablets to support the City Year team accessing CY tools and entering data about our activities in the school.
- Access to school/district Student Information System to support CY team in having the latest information about a student's attendance and assignments to facilitate supporting the student as well as enabling more meaningful conversations with teachers about the student.

### **Who is the City Year AmeriCorps Member (ACM)?**

A deeply empathetic relationship-builder with a growth mindset committed to a cause greater than oneself.

#### Identity Formation

AmeriCorps members possess a self-narrative about who they are as learners and leaders, and the meaning they've gained from their experience

#### Agency

AmeriCorps members believe in their ability to succeed, advocate for themselves, and make a difference in their communities

#### Durable Skills

AmeriCorps members develop and accelerate durable, foundational skills in relationship building, persistence, flexibility & adaptability, critical & analytical thinking, continuous improvement and self-accountability and the effective application of them to their work with students

City Year is committed to a service experience that values their voice and safeguards their health and well-being. Through coaching and managing, our Impact Staff are in place to support the development of Identity Formation, Agency and Durable Skills.

Learning and development days for our ACMs take place over the course of their year. City Year designs a series of community-centered activities created to help our Corps develop skills, meaning making of our shared service journey, and support greater impact with students.

### **ACM Coaching Support System**

CY implements a coaching approach is asset based and creates an environment that is supportive of corps members meeting their own personal success standards and achieving against their scope of work on their team and with their students. Overall, this approach should hold a mindset that focuses on:

- Identifying ways that we all contribute to making change and opportunities possible for our students
- A focus on supporting individual definition of personal excellence within the scope of our work that aligns to the local definition of full program participation
- A belief that punitive punishment does not cause you to perform better. Instead, we will use coaching and feedback as tools for improvement and personal development

### **What can we expect from the CY ACM?**

ACMs are 17-25 year olds who are identified as life-long learners and future civic leaders. They are placed on a diverse team where skills and strengths are leveraged to support the whole school community. This shared experience allows our ACMs to experience a community of practice, build teamwork skills and connect through a year of service.

In partnership with the school and classroom, the service year is an opportunity to establish positive developmental relationships with students that have a measurable impact on the students' social-emotional and academic development and to partner with teachers and school partners to strengthen the learning environment. City Year ACMs contribute their unique identities, perspectives and skills to create a diverse and unique asset to your school community.

## APPENDIX B: AmeriCorps List of Non-Allowable Activities

### **Prohibited Activities** (see 45 CFR § 2520.65):

While charging time to the AmeriCorps program, accumulating service or training hours, or otherwise performing activities supported by the AmeriCorps program or AmeriCorps, staff and members may not engage in the following activities:

1. Attempting to influence legislation;
2. Organizing or engaging in protests, petitions, boycotts, or strikes;
3. Assisting, promoting, or deterring union organizing;
4. Impairing existing contracts for services or collective bargaining agreements;
5. Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office;
6. Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
7. Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytization;
8. Providing a direct benefit to—
  - a. A business organized for profit;
  - b. A labor union;
  - c. A partisan political organization;
  - d. A nonprofit organization that fails to comply with the restrictions contained in section 501(c)(3) of the Internal Revenue Code of 1986 related to engaging in political activities or substantial amount of lobbying except that nothing in these provisions shall be construed to prevent participants from engaging in advocacy activities undertaken at their own initiative; and
  - e. An organization engaged in the religious activities described in paragraph C.7. above, unless AmeriCorps assistance is not used to support those religious activities;
9. Conducting a voter registration drive or using AmeriCorps funds to conduct a voter registration drive;
10. Providing abortion services or referrals for receipt of such services; and
11. Such other activities as AmeriCorps may prohibit.

In addition to the above activities, the activities listed below are expressly prohibited:

**Census Activities.** AmeriCorps members and volunteers associated with AmeriCorps grants may not engage in census activities during service hours. Being a census taker during service hours is categorically prohibited. Census-related activities (e.g., promotion of the Census, education about the importance of the Census) do not align with AmeriCorps State and National objectives. What members and volunteers do on their own time is up to them, consistent with program policies about outside employment and activities.

**Election and Polling Activities.** AmeriCorps members may not provide services for election or polling

locations or in support of such activities.

AmeriCorps members may not engage in the above activities directly or indirectly by recruiting, training, or managing others for the primary purpose of engaging in one of the activities listed above. Individuals may exercise their rights as private citizens and may participate in the activities listed above on their initiative, on non-AmeriCorps time, and using non- AmeriCorps funds. Individuals should not wear the AmeriCorps logo while doing engaging in any of the above activities on their personal time.

All locations where members serve should post a list of the prohibited activities, when possible.

**Additional AmeriCorps Restrictions** (see 45 CFR § 2540.100):

***Nonduplication.*** Corporation assistance may not be used to duplicate an activity that is already available in the locality of a program. And, unless the Nondisplacement requirements are met, Corporation assistance will not be provided to a private nonprofit entity to conduct activities that are the same or substantially equivalent to activities provided by a State or local government agency in which such entity resides.

***Nondisplacement.***

1. An employer may not displace an employee or position, including partial displacement such as reduction in hours, wages, or employment benefits, as a result of the use by such employer of a participant in a program receiving Corporation assistance.
2. An organization may not displace a volunteer by using a participant in a program receiving Corporation assistance.
3. A service opportunity will not be created under this chapter that will infringe in any manner on the promotional opportunity of an employed individual.
4. A participant in a program receiving Corporation assistance may not perform any services or duties or engage in activities that would otherwise be performed by an employee as part of the assigned duties of such employee.
5. A participant in any program receiving assistance under this chapter may not perform any services or duties, or engage in activities, that -
  - a. Will supplant the hiring of employed workers; or
  - b. Are services, duties, or activities with respect to which an individual has recall rights pursuant to a collective bargaining agreement or applicable personnel procedures.
6. A participant in any program receiving assistance under this chapter may not perform services or duties that have been performed by or were assigned to any -
  - a. Presently employed worker;
  - b. Employee who recently resigned or was discharged;
  - c. Employee who is subject to a reduction in force or who has recall rights pursuant to a collective bargaining agreement or applicable personnel procedures;
  - d. Employee who is on leave (terminal, temporary, vacation, emergency, or sick); or
  - e. Employee who is on strike or who is being locked out.

## APPENDIX C: Data Sharing Agreement

In order for City Year to successfully implement the services described in the District Service Agreement between the parties [of even date herewith] and improve student performance, it is essential that City Year have access to the necessary data and support to properly monitor, adjust and measure the impact of the student supports provided.

**ACCORDINGLY**, in consideration of the mutual covenants and promises hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby mutually agree as follows:

1. **Use of Data.** City Year uses student-level performance data in partnership with district and school personnel to:
  - determine the scope and types of whole-school, in-class, and targeted student services it will provide;
  - set goals with school administration, teachers, and students regarding school, classroom, and student outcomes;
  - monitor the progress and evaluate the efficacy of its suite of services, from individual students up to whole-school impacts;
  - identify students who are in need of intensive support, monitor their progress, plan and track their interventions throughout the year;
  - report on performance metrics to the school and the school district; and
  - inform and refine our WSWC model design and improve overall quality of service.
2. **Obligations of City Year.** To ensure appropriate whole school and targeted interventions are provided, City Year agrees to:
  - periodically review student progress in coordination with representatives from each school partner's student support team (or reasonable proxy) and make decisions regarding student participation in the partnership's targeted interventions;
  - complete periodic reports on behalf of the partnership to City Year's stakeholders, including the school district and AmeriCorps;
  - share evaluation reports from evaluations commissioned by City Year; and
  - track key output data related to City Year's core services.
3. **Obligations of the District.** To ensure appropriate whole school and targeted interventions are provided, the District agrees to:
  - provide a primary data collection liaison/data coordinator to ensure that the school and/or the school district provide all necessary student-level data in a timely basis, in accordance with district policies and procedures;

- help facilitate the completion of surveys and report outcome data in a timely manner to help facilitate internal or external reporting on City Year's impact;
- facilitate and/or support the collection of student-level whole school data as outlined below; and
- provide all students' previous year data for all schools covered under this agreement to City Year no later than September 1 of the following school year(s) (that is at the start of each school year covered by this agreement).
- provide all end of year data for the school year(s) covered under this agreement to City Year no later than October 1 of the following school year(s).

4. **Data Access, Acquisition, and Requirements.** From the District, City Year will receive the following identifiable, student-level information for all students in the schools that are part of this Agreement (a sample of the preferred data file formats is available):

- attendance data (e.g. daily absence or tardiness, number of absences/tardies over a specified time period, days attended and missed, average daily attendance);
- behavior/discipline data (e.g. number of detentions, suspensions, office referrals);
- climate & culture data (e.g. student, teacher, family, or other climate survey results);
- ELA and math assessment data (e.g. teacher-produced, district interim and benchmark, district and state standardized tests);
- ELA and math marking period grades and end-of-course grades;
- ELA and math course assignments and grades (if available);
- student identification and demographic data (e.g. name, district ID, date of birth, race/ethnicity, gender); and
- class, class enrollment, teacher, and school identification data (e.g. name of ELA and math class and teacher, class rosters, school and class schedules).

This data will be provided for the current academic year on at least a weekly basis via a secure file transfer from the District to City Year and/or (to an agreed upon third-party data collection and management company) City Year's data transfer partner, which provides a purpose-built data integration tool to produce data visualizations specific to the needs of K-12 Districts.

Each school will complete surveys which will be used for reporting of City Year's impact. These include:

- periodic principal, school liaison, and teacher surveys;
- periodic student surveys; and
- any other pre-arranged survey efforts that will assist City Year to improve its services.

The District will provide updated feeder pattern/student matriculation data, as needed – on an annual or biannual basis – to inform the strategic deployment of City Year AmeriCorps members to schools.

Additionally, to enable City Year's partnership with the District, as well as the ability for City Year to support the District's virtual learning efforts, if virtual learning takes place, the District agrees to:

1. Provide District email accounts to all City Year AmeriCorps members and relevant City Year staff; and
2. Provide access to any virtual learning applications and technology platforms to all AmeriCorps members and relevant City Year staff.

5. **Subcontractor Use of District Data.** To the extent necessary to perform its obligations specified in the Agreement, City Year may disclose District Data to subcontractors pursuant to a written agreement with the subcontractor. Subcontractors will be bound by all data security, storage, and retention requirements under FERPA and other applicable federal, state, and local laws. Files containing student data will only be shared via secure password protected networks and log-in information will only be shared with limited project

personnel. For the limited purposes of the evaluation of City Year services and analyses of how to serve City Year's student populations most effectively, City Year may share student data with subcontractors who are agents, advisors, and third-party consultants, researchers, and evaluators ("Representatives"). In these instances, the student data will be de-identified, and students will be assigned unique External Evaluation ID numbers, assigned through an automated process. City Year will inform any Representatives of the confidential nature of the data and direct them to treat the data confidentially and for the limited purpose of assisting City Year with its research and evaluation. In districts where Institutional Review Board (IRB) approval is required, it is the responsibility of the Representatives to secure approval.

6. **FERPA.** City Year uses data in partnership with the District in the legitimate educational interest of students, by reviewing student-level data to identify which students need supports and to modify those supports in response to data, aligning with the requirements listed in 34 C.F.R. §99.31 of the Family Educational Rights and Privacy Act (FERPA).

For purposes of this Agreement, City Year shall function as an agent of the District with regard to accessing pupil record information necessary for City Year's performance. City Year agrees to the following conditions, as required by 20 U.S.C. §1232g and 34 C.F.R. §99.31(FERPA): City Year is under the direct control of the agency or institution with respect to the use and maintenance of education records; and City Year is subject to the requirements of 34 C.F.R. §99.33(a) governing the use and re-disclosure of personally identifiable information from education records.

For purposes of studying the program to improve instruction, City Year shall comply with all requirements of 34 C.F.R. §99.31(a)(6). City Year shall conduct its study in a manner that does not permit personal identification of parents and students by anyone other than representatives of City Year authorized by this Agreement with legitimate educational interests for purposes of this Agreement. For the purposes of auditing or evaluating City Year's federally-supported program, City Year shall comply with 34 C.F.R. §§99.31(a) and 99.35.

7. **Ownership and Protection of Confidential Information.** Confidential Information means any and all information of either party disclosed or otherwise made available to or learned by the parties under this Agreement, which is designated as "confidential" or "proprietary" or which, under all of the circumstances, ought reasonably to be treated as confidential, and includes, but is not limited to, school data and all school student records and personnel records of both parties.

School Information means all information, in any form, furnished or made available directly or indirectly to City Year by the school partner or otherwise obtained by City Year from the school partner in connection with this Agreement, including all information of the school, District or any District affiliates to which City Year has had or will have access, whether in oral, written, graphic, or machine-readable form.

City Year, the District, and each school partner will maintain the confidentiality of any and all student data exchanged as part of this Agreement. Confidentiality requirements will survive the termination or expiration of this agreement. To ensure the continued confidentiality and security of student data, City Year and school security plans will be followed. The exposure of Confidential Information by City Year, the District, or a school partner will be reported to the data owning party within 48 hours of discovery of the exposure and a report detailing the exposure's cause and all data revealed will be provided to the data owning party within 30 days.

Confidential Information of either party (and any derivative works thereof or modifications thereto) is and will remain the exclusive property of that party or its licensors, as applicable. Neither party shall possess nor assert any lien or other right against or to Confidential Information of the other party. No Confidential

Information of either party, or any part thereof (including, without limitation, any School Information), will be sold, assigned, leased, or otherwise disposed of to third parties by the other party or commercially exploited by or on behalf of City Year, its employees or agents.

During the course and scope of its services hereunder, City Year and/or its school partners will gain knowledge of or have access to, including electronic access to, Confidential Information of the other party, or otherwise have Confidential Information disclosed to it. The parties each understand that Confidential Information is made available to it only to the extent necessary to perform its duties within the course and scope of this Agreement, and the respective parties' and their respective personnel will use Confidential Information for no other purpose. Each party will disclose Confidential Information only to its personnel, representatives, and subcontractors with a need to access such data as a necessary part of the performance of this Agreement.

City Year personnel may, by nature of the services, have access to systems and devices containing Confidential Information, but have no need to actually access such Confidential Information in order to perform Services. City Year therefore agrees to use reasonable efforts to avoid unnecessary exposure by City Year personnel to Confidential Information. City Year further agrees to comply, and agrees to require City Year personnel to comply, with all applicable laws relating to the access, use and disclosure of Confidential Information and any School Information embodied therein. The parties will each cooperate fully in resolving any actual or suspected acquisition or misuse of Confidential Information.

Notwithstanding the terms of this section, the parties may disclose Confidential Information if disclosure is required by law in response to a valid order of a court of competent jurisdiction or authorized government agency, provided that the disclosing party must provide the other party prompt notice of the order and at the other party's request and expense, reasonably cooperate with efforts to receive a protective order or otherwise limit disclosure.

At no cost to the party that owns the Confidential Information, the other party shall upon (a) request by the owner at any time, and (b) upon termination or expiration of this Agreement and in accordance with applicable law, securely eliminate or return in the format and on the media in use as of the date of request, all or any requested portion of Confidential Information that may be in the other party's possession or control. Notwithstanding the foregoing and subject to any restrictions imposed by applicable law, the parties may each retain a copy of the other's Confidential Information solely for archival purposes and in connection with any dispute between the parties.

## SAISD BOARD AGENDA SUMMARY FORM

---

**AGENDA TITLE:** Approval of Request for Waiver of Penalty and Interest

**PURPOSE:**             PRESENTATION/DISCUSSION  
                                DISCUSSION/ACTION

**REQUESTED BY:** Dottie Carreon, Chief Financial Officer

**PRESENTERS:**        Dottie Carreon

**MEETING DATE:** August 19, 2024

---

**I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The Board is requested to approve a waiver of penalty and interest for the real property accounts listed below.

**II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Be it resolved that the Board approve to waive the penalty and interest for the real property Tax Account# 01513-013-0160, Archbishop of San Antonio for Holy Redeemer Catholic Church, and Tax Account# 10597-002-0060, Exeter 1727 Cornerway LP, as recommended by Albert Uresti, Tax Assessor - Collector for Bexar County. Texas Property Tax Code-Section 33.011 provides for the governing body to waive penalty and interest due to “an act or omission by an employee of the tax office or the Appraisal District”. The Bexar County Tax Assessor Collector has confirmed that such an error did occur on these accounts.

	<b>Tax Acct# 01513-013-0160 Archbishop of San Antonio Holy Redeemer Catholic Church</b>	<b>Tax Acct# 10597-002-0060 Exeter 1727 Cornerway LP</b>
Penalty	\$ 119.41	\$ 23,285.91
Interest	\$ 34.11	\$ 8,732.20
33.07 Penalty	\$ 0.00	\$ 0.00
<b>TOTAL</b>	<b>\$ 153.52</b>	<b>\$ 32,018.11</b>

**III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

**IV. 2024 - 2025 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.

- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.



# Albert Uresti, MPA, PCC

## Office of the Tax Assessor - Collector

May 15, 2024

San Antonio ISD  
Margaret Ornelas  
Senior Executive Director of Fianancial Services  
514 E. Quincy St.  
San Antonio, Texas 78212

RE: Waiver of Penalty and Interest

Taxpayer	Account #	Roll Year	Penalty	Interest	33.07 Penalty	Grand Total
Archbishop of San Antonio for Holy Redeemer Catholic Church	01513-013-0160	2023	\$119.41	\$34.11	\$0.00	\$153.52

Dear Ms. Ornelas:

The above referenced property owner has requested for the waiver of penalty and interest under Section 33.011 of the Texas Property Tax Code.

The governing body of a taxing unit shall waive penalties and interest if an act or omission of an act by an employee of the Bexar Appraisal District resulted in the taxpayers failure to pay the tax before delinquency.

The attached letter confirms such an error did occur. The base tax has been paid and the request for waiver was made within 180 days of the delinquency date. This office recommends penalty and interest to be refunded unless we receive notice otherwise from the governing body.

Please notify our office within fifteen days of the receipt of this letter if the governing body agrees with this recommendation. If the decision is decided at a board meeting please reply with the date of the hearing. If you have any questions or concerns, please call our office at (210) 335-0554.

Sincerely,

Albert Uresti, MPA, PCAC  
Tax Assessor-Collector  
Bexar County

AU:SYG/sh  
Attachment: a/s

FORM: TASL7  
REV 04/13



# Albert Uresti, MPA, PCC

## Office of the Tax Assessor - Collector

June 11, 2024

San Antonio Independent School District  
Margaret Ornelas  
Sr. Executive Director of Financial  
514 W. Quincy St.  
San Antonio, TX 78212

RE: Waiver of Penalty and Interest

Taxpayer	Account #	Roll Year	Penalty	Interest	33.07 Penalty	Grand Total
Exeter 1727 Cornerway LP	10597-002-0060	2023	\$23,285.91	\$8,732.20	\$0.00	\$32,018.11

Dear Ms. Ornelas:

The above referenced property owner has requested for the waiver of penalty and interest under Section 33.011 (j) of the Texas Property Tax Code.

The governing body of a taxing unit shall waive penalties and interest if the taxpayer submits evidence sufficient to show that the taxpayer delivered payment for the tax before delinquency date. Taxpayer states delivery of their payment was made to a private delivery service for delivery timely however it was not delivered nor was payment recieved prior to the due date.

The attached letter and documentation confirms such an error did occur. The base tax has been paid and the request for waiver was made within 180 days of the delinquency date. This office recommends penalty and interest to be refunded unless we receive notice otherwise from the governing body.

Please notify our office within fifteen days of the receipt of this letter if the governing body agrees with this recommendation. If the decision is decided at a board meeting please reply with the date of the hearing. If you have any questions or concerns, please call our office at (210) 335-0554.

Sincerely,

Albert Uresti, MPA, PCAC  
Tax Assessor-Collector  
Bexar County

AU: [initials]  
Attachment: a/s

FORM: TASL7  
REV 04/13

## SAISD BOARD AGENDA SUMMARY FORM

---

**AGENDA TITLE:** Approval of the Quarterly Investment Report, April 2024 – June 2024

**PURPOSE:**           [ ]    **PRESENTATION/DISCUSSION**  
                          [X]    **DISCUSSION/ACTION**

**REQUESTED BY:** Dorothy Carreon, Chief Financial Officer

**PRESENTERS:**       Dorothy Carreon

**MEETING DATE:** August 19, 2024

---

**I.           DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL**

The District, in accordance with the Public Funds Investment Act (PFIA), shall prepare a written report of investment transactions for all funds for the preceding report period. This investment report has been prepared and is being submitted for approval on a quarterly basis.

**II.       RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED**

Resolve that the Board approve the [Quarterly Investment Report](#) for period April 2024 – June 2024.

**III.      BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT**

N/A

**IV.      2024 - 2025 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

## SAISD BOARD AGENDA SUMMARY FORM

---

**AGENDA TITLE:** Approval of Procurement Services' Recommendations for Bids, Proposals, and Awards

**PURPOSE:**         PRESENTATION/DISCUSSION  
                          DISCUSSION/ACTION

**REQUESTED BY:** Dottie Carreon, Chief Financial Officer, Financial Services & Business Operations

**PRESENTER:**     Dottie Carreon, Chief Financial Officer, Financial Services & Business Operations

**MEETING DATE:** August 19, 2024

---

### I. DESCRIPTION OF ITEM FOR DISCUSSION AND/OR APPROVAL

The Board is requested to approve Procurement Services' Recommendations to Board of Trustees for August 19, 2024.

### II. RECOMMENDATION AND/OR ALTERNATIVES CONSIDERED

1. Be it resolved that the Board approve the purchase of Custodial Supplies. This purchase will support maintenance operations for District-wide use on an "as needed basis". Resolved that the Board approve the contract and, further, that the Board authorize the Superintendent or his designee to exercise any renewals or extensions of the contract term pursuant to the contract's provisions.
  - Recommended by: Facilities Services
  - Submitted by: Julian Barrera
  - Selection Method: Request for Proposal - RFP #24-013(BS)
  - Contract Term: Period covering August 20, 2024 through August 19, 2026 with the option to renew for three (3) additional one (1) year periods
  - Funding Source: Local – 199-51-6315-00-932-99-0-00

**VENDORS**

Safeway Supply, Inc.  
Gulf Coast Paper

**AWARD AMOUNT**

\$1,500,000 approximately

### III. BUDGET CODE NUMBER, DESCRIPTION AND AMOUNT

N/A

**IV. 2024 - 2025 DISTRICT GOALS/GUARDRAILS (CHECK ALL THAT APPLY)**

- Improve Reading and Writing Outcomes for all Students** - We will increase the percentage of all students who are Meets grade level in reading across all grades from 35% in August 2022, to 50% in August 2027.
- Improve Math Outcomes for Black Students** - We will increase the percentage of Black students who are Meets grade level in math across all grades from 16% in August 2022, to 50% in August 2027.
- Improve College Readiness for Students with Disabilities** - We will increase the percentage of students with IEPs receiving instruction and services in the general education setting who meet the TSI College-Ready Standard in reading and math from 4% in August 2022, to 30% in August 2027.
- Improve Social Emotional Readiness in all Students** - We will increase by 25% the percentage of all students who meet the “to be determined” SAISD Standard for Social Emotional Readiness from the August 2024 baseline, to baseline +25% in August 2027.

**The following Board Guardrails were designed to represent the community values that must be protected while in pursuit of the Board Goals. (CHECK ALL THAT APPLY)**

- Embrace Our Community** - The Superintendent will not implement major decisions of the board without authentic community engagement, including students, staff, families, and community.
- Support Excellent Schools in Every Neighborhood** - The Superintendent will not allow any neighborhood to be without a high-quality school.
- Create Safe Environments** - The Superintendent will not allow students, staff, and families to learn and work in an environment that is not physically and emotionally safe.
- Ensure Equitable Funding** - The Superintendent will not allow any school to be funded at a level that is inadequate to produce transformational learning in all students.

### PROCUREMENT SERVICES CONSENT AGENDA FORM

1. Description of goods, services and/or contract recommended for purchase: \_\_\_\_\_  
Custodial supplies

2. How will goods and/or services be used? (List Campus/Grades Impacted): \_\_\_\_\_  
\_Students, staff and visitors \_will use the supplies

3. Submitted by: Julian L. Barrera      Facilities Services      06/21/2024  
Printed Name      Department      Date

4. Recommended Vendor(s): Company Name: See attached  
Address: See attached  
City/State/Zip: See attached  
Phone No: See attached  
Point of Contact: See attached  
E-mail Address: See attached  
*(Use a separate sheet to identify multiple vendors)*  
Vendor #: See attached  
*(Please provide vendor number if you have used them before. If not put N/A)*

5. Selection Method Used: (check one)  
 Competitive Purchase (RFP, RFQ, IFB),      Contract #: RFP 24-013 BS  
 Purchasing Coop (i.e. ESC 20, DIR, BuyBoard),      Coop Name / Contract #: \_\_\_\_\_  
 Interlocal (i.e. NISD, Judson ISD, NEISD),      Contract #: \_\_\_\_\_  
 Professional Services  
 Sole Source      Contract Expiration Date: 8/19/2026  
 Other

6. Purchase valid from: 8/20/2024 through: 8/19/2026

7. For Competitive Purchases Only: Renewals: Yes  No   
No. of Renewals: 3 1 year Renewals

8. Type of Request: (check one)  
 One-Time Purchase  
 Purchase throughout the school year or on an "as needed" basis  
 Expenditure (funding increases)

9. Total Cost for Goods and/or Services to be Purchased: \$ 1.5 million (Approximately) per Year for 1 Years.

10. Funding Source(s) – check all that apply: Federal  State  Local  Bond

Provide Budget Codes & Descriptions: 199-51-6315-00-932-99-0-00  
Subject to availability of for the 2024 -2025 school year

11. Provide a copy of General Ledger Inquiry showing corresponding balances.



12. Additional Impact:

A. Other Estimated Financial Impact (other costs that will be needed as a result of this purchase):

1) Vehicle Insurance (*Director, Employee Benefits signs below*) \$ 0

<u>Julian L. Barrera</u>	Julian L. Barrera	6/21/2024
Requestor Signature	Type Name	Date
<u>Ahmad Shareef</u>	Ahmad Shareef	6/21/2024
Sr. Executive Director/Executive Director Signature	Type Name	Date
Associate Superintendent/Assistant Superintendent Signature	Type Name	Date
Deputy Superintendent Signature	Type Name	Date
<u>Eddie Romero</u>	Eddie Romero	7/9/24
Executive Director, Operations & Business Services Signature	Type Name	Date

**COORDINATION CONDUCTED WITH (if required):**

<u>JA</u>	Yvonne Little	
Construction & Development Services Signature	Type Name	Date
<u>Jenny Arredondo</u>	Jenny Arredondo	6/24/2024
Interim Chief Operations Officer Signature	Type Name	Date
<u>Patricia Salzman</u>	Patty Salzman	6/28/2024
Interim Deputy Superintendent Operations Signature	Type Name	Date
<u>Eva Mendoza</u>	Eva Mendoza	
Chief Information Technology Officer Signature (Information Technology)	Type Name	Date
<u>Dr. James Hilton Harrell</u>	Dr. James Hilton Harrell	
Chief of Human Capital Management Signature	Type Name	Date
<u>Laura Short</u>	Laura Short	
Chief of Communications & Parent Engagement Signature	Type Name	Date
<u>Dorothy H. Carreon</u>	Dottie Carreon	7/16/2024
Chief Financial Officer, Financial Services & Business Operations Signature	Type Name	Date
<u>Lorena Sanchez</u>	Lorena Sanchez	
Director, Employee Benefits, Risk Management & Safety Signature ( <i>signs for vehicle purchases requiring insurance</i> )	Type Name	Date

Revised: January, 2024

Safeway Supply Inc.

10841 Hillpoint Dr.

San Antonio, Texas 78217

210-898-9500

Johnny Hunte

[jhunte@safewaysupply.com](mailto:jhunte@safewaysupply.com)

Gulf Coast Paper

8655 NE Interstate 410 loop

San Antonio, Texas 78219

210-225-2674

Ronald Pittman

[Ronald.pittman@imperialdade.com](mailto:Ronald.pittman@imperialdade.com)

**Minutes of Board Business Meeting  
San Antonio Independent School District Board of Trustees  
Monday, July 15, 2024**

---

NOTE: These minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which the items were discussed and/or voted on.

Board Business Meeting of the Board of Trustees of the San Antonio ISD was held on Monday, July 15, 2024, beginning at 5:35 PM, Board Room, 514 W. Quincy Street, San Antonio, TX 78212.

**1. Meeting Called to Order**

- A. Roll Call of Board Members Present and Declaration of Quorum Present 7 Absent 0
  - 1. Mrs. Christina Martinez
  - 2. Ms. Alicia Sebastian
  - 3. Mr. Arthur Valdez
  - 4. Mr. Ed Garza – Arrived at 5:37 p.m.
  - 5. Ms. Leticia Ozuna
  - 6. Mrs. Sarah Sorensen
  - 7. Mrs. Stephanie Torres
- B. Recording of Superintendent Present
  - 1. Dr. Jaime Aquino
- C. Pledge of Allegiance to the U. S. Flag
- D. Salute to the Texas Flag - "Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."
- E. Citizens' Presentations - 60-minute total time limit for this item  
*For details regarding their comments, please refer to the video recording for this meeting located at [www.saisd.net](http://www.saisd.net) on the SAISD Board Page.*
  - 1. Jason Mims, MIMS Institute
  - 2. Nasir Salaam, former SAISD student
  - 3. Joe Alderete, Alamo College Trustee
  - 4. Delia A. Guajardo, US Military Veterans Parade Association and SA Community Pride PATV Public
  - 5. BJ Avery, Community Member

**2. Governance**

- A. Supporting Excellent Schools in Every Neighborhood: Goal 3 Preview - Preliminary 2024 College Readiness for Students with Disabilities  
This was a discussion only item. No action was required.
- B. Update on the Implementation of Rightsizing Transition Plan  
This was a discussion only item. No action was required.

**3. Consent Agenda**

- Motion by Ms. Sebastian; second by Ms. Ozuna; approved by a vote of 7-0 with all board members present. (This vote relates to the items listed under this section.)
- A. Resolution Authorizing The Defeasance Of Certain Portions Of The District's Currently Outstanding Obligations, And Other Matters Related Thereto
  - B. Approval of the Mutual Termination Agreement between Relay Lab Schools/Si Se Puede Schools and the San Antonio Independent School District

- C. Approval of the 2024-2025 Shared Services Agreement (SSA) Between SAISD and the Education Service Center, Region 20 for Title I Non-Public Schools
- D. Approval of the Service Delivery Agreement Between SAISD and Communities in Schools of San Antonio for the 2024-2025 School Year - Youth Mental Health Project
- E. Approval of the Service Delivery Agreement Between SAISD and Communities in Schools of San Antonio (CIS-SA) for the 2024-2025 SY
- F. Approval of Package 1 Guaranteed Maximum Price Related to the 2020 Bond Project at Highland Hills Elementary School
- G. Approval of Minutes for the following meetings:
  - 1. June 10, 2024 Special Board Meeting
  - 2. June 24, 2024 Public Hearing
  - 3. June 24, 2024 Board Business Meeting

**4. Closed Session**

- A. Mrs. Martinez convened the Board in Closed Session at 7:02 p.m. as authorized by the Texas Government Code Chapter 551, et. Seq. (TGC 551.071, TGC 551.072, TGC 551.074, and TGC 551.076)
- B. Mrs. Martinez reconvened the Board in Open Session at 9:30 p.m. and took appropriate action on items discussed in Closed Session. The items are listed below.
  - 1. Deliberation regarding the purchase, exchange, lease or value of real estate, including legal issues on the acquisition process. (TGC 551.071 and TGC 551.072)  
No action taken.
  - 2. Deliberation regarding personnel matters, including but not limited to employment, duties, discipline, reassignment, resignation, retirement, reclassification, and dismissal of an employee. (TGC 551.071 and TGC 551.074)  
No action taken.
  - 3. Consultation with legal counsel and discussion regarding pursuing sanctions against educators who have abandoned their contract pursuant to TEC 21.210 and 19 TAC 249.14. (TGC 551.071 and TGC 551.074)  
No action taken.
  - 4. Consultation with legal counsel and discussion regarding Intruder Detection Audits, that are confidential pursuant to Texas Education Code Section 37.1084(d) and Texas Government Code Sections 552.101 and 552.116. (TGC 551.071 and TGC 551.076)  
No action taken.
  - 5. Consultation with legal counsel regarding physical plant and related issues. (TGC 551.071)  
No action taken.
  - 6. Discussion with superintendent regarding the superintendent's evaluation process and evaluation tool and consultation with attorney regarding related legal issues. (TGC 551.071 and TGC 551.074)  
No action taken.
  - 7. Consultation with attorney and discussion regarding status of Cause No. 2017CI-15803; San Antonio Independent School District vs. Lexington Insurance Company, McLarens, Inc. William J. Adams, & Frost Insurance Agency, Inc., In the 150th District Court of Bexar County, Texas. (TGC 551.071)  
No action taken.
  - 8. Proposal to terminate non-Chapter 21 contract employee(s) for good cause (TGC 551.071 and TGC 551.074)  
Motion by Mr. Valdez to propose the termination of Robert Wiseman for good cause and direct the Superintendent to provide the required notice to the employee. Second by Mrs. Torres; approved by a vote of 7-0 with all Board members present.

9. Consultation with legal counsel and discussion regarding status of Candace Smith, Individ. and a/n/f CEC, a Minor v. San Antonio Independent School District; Civil Action No. 5:24-cv-00019-JKP in the U.S. District Court for the Western District of Texas (TGC 551.071)  
Motion by Mr. Valdez to approve the resolution of Candace Smith, Individ. and a/n/f CEC, a Minor v. San Antonio Independent School District; Civil Action No. 5:24-cv-00019-JKP as discussed in closed session. Second by Ms. Sebastian; approved by a vote of 7-0 with all Board members present.
10. Consultation with Superintendent and discussion regarding the reclassification for the position of Senior Executive Director, Total Rewards, subject to the Superintendent's authority to reassign. (TGC 551.074)  
No action taken.
11. Consult with legal counsel and deliberate the proposed sale of unimproved property on Camaron St. (TGC 551.071 and 551.072)  
No action taken.

**5. Adjournment**

- A. Ms. Martinez adjourned the meeting at 9:32 p.m.

**MINUTES APPROVED**

The foregoing minutes of the Board Business Meeting of the Board of Education of the San Antonio Independent School District held on Monday, July 15, 2024 were duly approved at a meeting held on August 19, 2024.

**ATTEST:**

---

**Christina Martinez**  
**President, Board of Education**  
**San Antonio Independent School District**

---

**Arthur Valdez**  
**Secretary, Board of Education**  
**San Antonio Independent School District**

**Minutes of Governance Training  
San Antonio Independent School District Board of Trustees  
Wednesday, July 17, 2024**

---

NOTE: These minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which the items were discussed and/or voted on.

Governance Training of the Board of Trustees of the San Antonio ISD was held on Wednesday, July 17, 2024, beginning at 4:32 p.m., Board Room, 514 W. Quincy Street, San Antonio, TX 78212.

**1. Meeting Called to Order**

- A. Roll Call of Board Members Present and Declaration of Quorum Present 7 Absent 0
  - 1. Mrs. Christina Martinez
  - 2. Ms. Alicia Sebastian
  - 3. Mr. Arthur Valdez
  - 4. Mr. Ed Garza – arrived at 4:34 p.m.
  - 5. Ms. Leticia Ozuna
  - 6. Mrs. Sarah Sorensen
  - 7. Mrs. Stephanie Torres
- B. Recording of Superintendent Present
  - 1. Dr. Jaime Aquino

**2. The SAISD Board of Trustees will conduct a board training session and no action will be taken.**

President Martinez began the meeting by reintroducing John J-H Kim, Chief Executive Officer and Founder and Simone Carpenter of DMGroup.

Mr. Kim and Ms. Carpenter lead the discussion related to two objectives. The first objective was a review of the Theory of Action as a Board of Education and Executive Team member and discussed the change theory for San Antonio ISD. The second objective was to discuss how San Antonio ISD should move forward to put the present draft of the Theory of Action and the Always Learning Plan, including how these documents work together and what the District should prioritize to put these two documents to action.

After discussion by the trustees, Mr. Kim summarized the four points related to the Theory of Action into the choice of autonomies (parental school choice, either in-district charter partners or traditional schools); accountability of staff as they support the schools; a commitment towards continuous improvement; and results.

Mr. Kim and Ms. Carpenter committed to return with a rewrite of the proposed Theory of Action as a consequence of the trustee's discussion.

The next point of discussion was the Always Learning Plan. Everyone agreed that the Always Learning Plan was in essence Jaime's management plan. Mr. Kim asked the trustees how they knew that the Plan was actually successfully working. The conclusion was that the School Performance Network was the best measure of success for this plan short of micromanaging the superintendent.

Mr. Kim and Ms. Carpenter also committed to return with and integration of the Theory of Action and the Always Learning Plan after integrating both. Both agreed to work with Superintendent Aquino and work out priorities with regard to goals, priorities and targets.

A discussion ensued regarding the need to review the declaration statement.

As for next steps, all agreed to have a follow up meeting in September or October where Mr. Kim and Ms. Carpenter would return with an adjusted and integrated Theory of Action. Mr. Kim committed to distribute the new draft of the Theory of Action well in advance of the anticipated next meeting to be held in either September or October. Mr. Kim asked the trustees to provide him with comments about the newly revised document. The effort by Mr. Kim and Ms. Carpenter will be to connect the Theory of Action to the Board's specific measurable goals.

**3. Adjournment**

A. Mrs. Martinez adjourned the meeting at 6:41 p.m.

**MINUTES APPROVED**

The foregoing minutes of the Governance Training of the Board of Education of the San Antonio Independent School District held on Wednesday, July 17, 2024 were duly approved at a meeting held on August 19, 2024.

**ATTEST:**

---

**Christina Martinez**  
**President, Board of Education**  
**San Antonio Independent School District**

---

**Arthur Valdez**  
**Secretary, Board of Education**  
**San Antonio Independent School District**

**Minutes of Board Workshop  
San Antonio Independent School District Board of Trustees  
Friday, July 26, 2024**

---

NOTE: These minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which the items were discussed and/or voted on.

Board Workshop of the Board of Trustees of the San Antonio ISD was held on Friday, July 26, 2024, beginning at 1:03 p.m., Board Room, 514 W. Quincy Street, San Antonio, TX 78212.

**1. Meeting Called to Order**

- A. Roll Call of Board Members Present and Declaration of Quorum Present   6   Absent   0  
  - 1. Mrs. Christina Martinez
  - 2. Ms. Alicia Sebastian
  - 3. Mr. Arthur Valdez – absent
  - 4. Mr. Ed Garza – arrived at 1:09 p.m. and left at 5:13 p.m.
  - 5. Ms. Leticia Ozuna
  - 6. Mrs. Sarah Sorensen – joined virtually and logged off at 2:30 p.m. She arrived at 3:10 p.m.
  - 7. Mrs. Stephanie Torres
- B. Recording of Superintendent Present
  - 1. Dr. Jaime Aquino

**2. The SAISD Board of Trustees will discuss the policy diet and no action will be taken.**

AJ Crabill, Governance Director of Council of the Great City Schools, facilitated a workshop regarding the policy diet and District of Innovation Plan. No action was required.

**3. Adjournment**

- A. Mrs. Martinez adjourned the meeting at 5:54 p.m.

**MINUTES APPROVED**

The foregoing minutes of the Board Workshop of the Board of Education of the San Antonio Independent School District held on Friday, July 26, 2024 were duly approved at a meeting held on August 19, 2024.

**ATTEST:**

---

**Christina Martinez**  
President, Board of Education  
San Antonio Independent School District

---

**Arthur Valdez**  
Secretary, Board of Education  
San Antonio Independent School District