

# Agenda of Special Meeting

## The Board of Trustees Southwest ISD

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A Special Meeting of the Board of Trustees of Southwest ISD will be held Friday, January 24, 2025, beginning at 12:00 PM in the Central Office, Building 800, 11914 Dragon Lane, San Antonio, TX 78252.

The public may access this meeting by clicking on the following link: [http://youtube.com/channel/UC\\_bEJcktTOZtDm0hIYvWmQw/live](http://youtube.com/channel/UC_bEJcktTOZtDm0hIYvWmQw/live)

Members of the public who desire to address the board regarding general comments or an item on this agenda must sign up in person at least 10 minutes before meeting start time. The board president or designee will call for public comments at the beginning of the meeting. All other public comment rules will be followed. After the close of public comment, the Board will proceed with the rest of the agenda.

No formal action will be taken on subjects to be discussed.

- |       |  |    |
|-------|--|----|
| I.    | Call meeting to order  |    |
| II.   | Invocation and Pledges to Allegiance   |    |
| III.  | Public comments related to posted agenda items   |    |
| IV.   | Consider approval of overnight trips.  |    |
|       | A. SWHS- Consider approval of Southwest High School 2024-2025 Overnight Trip to San Angelo, TX.    | 3  |
|       | B. SWHS - Consider approval of Southwest High School 2024-2025 Overnight Trip to Kerrville, TX     | 5  |
|       | C. Consider approval for overnight trip - Unified Sports Regional Youth Leadership Council.        | 7  |
| V.    | Board amendment  | 9  |
| VI.   | Consider approval of the 2023-2024 District Financial Audit.                                       | 12 |
| VII.  | Consider approval of the Order of Election for Southwest Independent School District.              | 13 |
| VIII. | Consider approval of a joint election agreement.   | 16 |
| IX.   | Consider appointing an administrator to be a liaison with the Bexar County Elections Department.   | 17 |
| X.    | Consider approval of construction documents for the Southwest Legacy High School Addition Project. | 18 |
| XI.   | Consider approval of amendments to the 2024-2025 Compensation Plan.                                | 19 |
| XII.  | Consider approval of the construction documents for the District Wide Fencing Project.             | 20 |

XIII.	Consider approval of the construction material testing lab for the Kriewald Road School of the Arts Renovation Project.	21
XIV.	Consider approval of the 2025-2026 Campus Staffing Models	22
XV.	Consider approval of the submission of the Truancy Prevention and Intervention Grant application and grant resolution for 2025-2026.	26
XVI.	Items of Information	
XVII.	Closed session As permitted by Sections, 551.001-551.146 of the Texas Government Code (the Open Meetings Law).	
	A. Pursuant to Texas Government Code 551.074, discussion on personnel and administrator employment, resignations, reassignments, leaves of absence, contract renewals.	
XVIII.	Convene in open session and take appropriate action on items discussed in closed session.	
	A. Superintendent's recommendations on personnel and administrator employment, resignations, reassignments, leaves of absence, contract renewals	
XIX.	Other business	
XX.	Adjournment	

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on \_\_\_\_\_, at the Central Office.

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For the Board of Trustees

Consider approval of Southwest High School 2024-2025 Overnight Trip to San Angelo, TX

1. Background:

Mrs. Amanda Wagner, Southwest High School Principal, requests approval of an overnight trip for Southwest High School during the 2024-2025 school year.

Organization	Event	Location	Dates
Agriculture Fabrication/ Animal Science-Vet Studies	San Angelo Stock Show & Rodeo	San Angelo, TX	February 1-16, 2025

2. Process:

Parent permission slip will be required for participation.

3. Fiscal Impact:

CTE local funds will provide funding for this overnight trip.

4. Recommendation:

That the Board approves the Southwest High School 2024-2025 overnight trip to San Angelo, TX.

5. Required:

Board action.

# Southwest Independent School District

**MEMO**

Date: 1/6/2025

To: Dr. Jeanette Ball

From: Amanda Wagner/Dr. Bertha Ortiz

RE: Overnight Trip



Request SWISD Board or Trustees approval for an overnight trip for:

Agriculture Fabrication/  
Animal Science-Vet Studies

**ORGANIZATION**

San Angelo Stock Show & Rodeo

**EVENT**

February 1-16, 2025

**DATE(S) OF EVENT**

San Angelo, TX

**LOCATION OF EVENT**

Based on schedule

**DEPARTURE TIME**

District Suburbans/Trucks

**MODE OF TRANSPORTATION**

Amanda Throckmorton

**SPONSOR**

Neuman Altkrouri

**ADDITIONAL SPONSOR**

Casey Verstuyft

**ADDITIONAL SPONSOR**

**ADDITIONAL SPONSOR**

<u>11</u>	<u>11</u>	<u>0</u>
<small># OF STUDENTS</small>	<small>MALE</small>	<small>FEMALE</small>

TBD

**NAME OF HOTEL/MOTEL**

Based on schedule

**RETURN TIME**

\$2,000.00

**ESTIMATED COST TO DISTRICT**

**EXPLANATION OF ACTIVITIES:**

Attend San Angelo Stock Show & Rodeo with students exhibiting livestock projects and Agriculture Mechanic projects. Students and livestock will be transported to and from the event by parent and guardian. The CTE teacher will attend based on student livestock transportation needs.

*Amanda Throckmorton*  
Signature of Requestor

1-7-25  
Date

*Dr. Bertha Ortiz*  
Administrator Signature

1/8/25  
Date

Consider approval of Southwest High School 2024-2025 Overnight Trip to Kerrville, TX

1. Background:

Mrs. Amanda Wagner, Southwest High School Principal, requests approval of an overnight trip for Southwest High School during the 2024-2025 school year.

Organization	Event	Location	Dates
Agriculture Fabrication/ Animal Science-Vet Studies	Texas Elite Showcase	Kerrville, TX	February 7-8, 2025

2. Process:

Parent permission slip will be required for participation.

3. Fiscal Impact:

CTE local funds will provide funding for this overnight trip.

4. Recommendation:

That the Board approves the Southwest High School 2024-2025 overnight trip to Kerrville, TX.

5. Required:

Board action.

# Southwest Independent School District

**MEMO**

Date: 1/15/2025  
 To: Dr. Jeanette Ball  
 From: Amanda Wagner/Dr. Bertha Ortiz  
 RE: Overnight Trip



Request SWISD Board or Trustees approval for an overnight trip for:

Agriculture Fabrication/ Animal Science-Vet Studies	Casey Verstuyft						
<b>ORGANIZATION</b>	<b>SPONSOR</b>						
Texas Elite Showcase	<b>ADDITIONAL SPONSOR</b>						
<b>EVENT</b>	<b>ADDITIONAL SPONSOR</b>						
February 7-8, 2025	<b>ADDITIONAL SPONSOR</b>						
<b>DATE(S) OF EVENT</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center; border-bottom: 1px solid black;">11</td> <td style="width: 33%; text-align: center; border-bottom: 1px solid black;">3</td> <td style="width: 33%; text-align: center; border-bottom: 1px solid black;">8</td> </tr> <tr> <td style="text-align: center; font-size: small;"># OF STUDENTS</td> <td style="text-align: center; font-size: small;">MALE</td> <td style="text-align: center; font-size: small;">FEMALE</td> </tr> </table>	11	3	8	# OF STUDENTS	MALE	FEMALE
11	3	8					
# OF STUDENTS	MALE	FEMALE					
Kerrville, TX	La Quinta						
<b>LOCATION OF EVENT</b>	<b>NAME OF HOTEL/MOTEL</b>						
Based on schedule	Based on schedule						
<b>DEPARTURE TIME</b>	<b>RETURN TIME</b>						
District Suburbans/Trucks	\$2,000.00						
<b>MODE OF TRANSPORTATION</b>	<b>ESTIMATED COST TO DISTRICT</b>						

**EXPLANATION OF ACTIVITIES:**

Attend Texas Elite Showcase with students exhibiting livestock projects and Agriculture Mechanic projects. Students and livestock will be transported to and from the event by parent and guardian. The CTE teacher will attend based on student livestock transportation needs.

Amanda Woodward  
 Signature of Requestor

1/15/25  
 Date

[Signature]  
 Administrator Signature

1/15/25  
 Date

Consider approval for overnight trip - Unified Sports Regional Youth Leadership Council

1. Background

Southwest High School had two students who were selected to be on the Regional Youth Leadership Council through Unified Champion Schools. On Feb.12 and Feb.13 they will be a part of the RYLC Summit in Bee Cave/ Lakeway Texas.

2. Process:

Students were selected to represent Southwest ISD.

3. Fiscal Impact

Total cost is \$500. Funding provided through the Athletic Department

4. Recommendation

That the Board approve the overnight trip request for Unified Sports Regional Youth Leadership Council.

5. Required

Board Action.

# Southwest Independent School District

## MEMO

Date: 1/17/2024

To: Dr. Jeanette Ball

From: Peter Wagner

RE: Overnight Trip



Request SWISD Board or Trustees approval for an overnight trip for:

Athletics  
**ORGANIZATION**

Shannon Wells  
**SPONSOR**

Regional Youth Leadership Council through Unified Champion Schools  
**EVENT**

Rebecca Shuler  
**ADDITIONAL SPONSOR**

Jerry Hernandez  
**ADDITIONAL SPONSOR**

2/12-2/13  
**DATE(S) OF EVENT**

ADDITIONAL SPONSOR

Bee Cave/ Lakeway, TX  
**LOCATION OF EVENT**

<u>2</u>	<u>1</u>	<u>1</u>
<b># OF STUDENTS</b>	<b>MALE</b>	<b>FEMALE</b>
<u>Hampton Inn</u>	<u>Austin/Lakeway, TX</u>	
<b>NAME OF HOTEL/MOTEL</b>		

2/12/2025: 12:00pm  
**DEPARTURE TIME**

2/13/2025 6:00 PM  
**RETURN TIME**

District Suburban  
**MODE OF TRANSPORTATION**

\$500.00  
**ESTIMATED COST TO DISTRICT**

**EXPLANATION OF ACTIVITIES:**

The Regional Youth Leadership Council Summit for Unified Champion Schools. Our Unified Athletics from all over Texas. They will learn and network with others to gain ideas to help grow our program moving forward.

Signature of Requestor

Date

Administrator Signature

Date

Consider approval of the budget amendment #5

1. Background:

Per CE (Local) the board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other resources. Below is a brief description of the changes:

- State Comp Ed funds moved between functions
- Moving funds to cover testing expense
- Moving funds for local costs including technology

2. Process:

N/A

3. Fiscal Impact:

N/A

4. Recommendation:

That the Board approve the budget amendment as presented.

5. Required:

Board action.

**SOUTHWEST INDEPENDENT SCHOOL DISTRICT  
BUDGET AMENDMENT #5  
JAN 21, 2025**

	1xx	24x	5xx	
	General	Food Svc	Debt Svc	Memorandum
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Totals</u>
<b>ESTIMATED REVENUES</b>				
5700 Local Revenues	\$ 54,472,413	\$ 1,087,300	\$ 30,026,659	\$ 85,586,372
5800 State Revenues	\$ 106,488,411	156,929	3,421,723	110,067,063
5900 Federal Revenues	\$ 1,710,000	14,162,696		15,872,696
<b>5000 TOTAL ESTIMATED REVENUES</b>	<b>\$ 162,670,824</b>	<b>\$ 15,406,925</b>	<b>\$ 33,448,382</b>	<b>\$ 211,526,131</b>
<b>ESTIMATED EXPENDITURES</b>				
11 Instruction	99,056,214			\$ 99,056,214
12 Instructional Resources and Media Serv.	2,503,684			\$ 2,503,684
13 Curriculum Dev And Instructional/Staff Dev	2,209,154			\$ 2,209,154
21 Instructional Leadership	3,792,913			\$ 3,792,913
23 School Leadership	9,790,060			\$ 9,790,060
31 Guidance, Counseling and Evaluation Serv.	6,627,532			\$ 6,627,532
32 Social Work Services	3,271,979			\$ 3,271,979
33 Health Services	2,178,534			\$ 2,178,534
34 Student (Pupil) Transportation	6,316,501			\$ 6,316,501
35 Food Services	558,090	16,090,956		\$ 16,649,046
36 Cocurricular/Extracurricular Activities	7,166,220			\$ 7,166,220
41 General Administration	5,851,090		-	\$ 5,851,090
51 Plant Maintenance and Operation	21,014,128	1,148,969		\$ 22,163,097
52 Security and Monitoring Services	3,444,153			\$ 3,444,153
53 Data Processing Services	2,830,657			\$ 2,830,657
61 Community Services	241,366			\$ 241,366
71 Debt Service	25,000		33,448,342	\$ 33,473,342
81 Facilities Acquisition and Construction	\$ 423,757			\$ 423,757
93 Shared Services	\$ 97,845			\$ 97,845
95 Payment to JJAEP	\$ 100,000			\$ 100,000
99 Other Intergovernmental Charges	\$ 750,000			\$ 750,000
<b>6000 TOTAL ESTIMATED EXPENDITURES</b>	<b>\$ 178,248,877</b>	<b>\$ 17,239,925</b>	<b>\$ 33,448,342</b>	<b>\$ 228,937,144</b>
<b>1100 NET (Revenues-Expenditures)</b>	<b>\$ (15,578,053)</b>	<b>\$ (1,833,000)</b>	<b>\$ 40</b>	<b>\$ (17,411,013)</b>
7000 Other Resources	-			-
8000 Other Uses	-			-
<b>3000 Estimated Fund Balance Last Year</b>	<b>81,411,172</b>	<b>3,516,481</b>	<b>4,273,507</b>	<b>89,201,160</b>
1300 Increase(Decrease) in Fund Balance	(15,578,053)	(1,833,000)	40	(17,411,013)
9000 Net(Other Resources - Other Uses)	\$ -	\$ -	\$ -	\$ -
<b>1200 NET(1100+9000)</b>	<b>\$ 65,833,119</b>	<b>\$ 1,683,481</b>	<b>\$ 4,273,547</b>	<b>\$ 71,790,147</b>
Original Budget Expense	175,587,107	17,239,925	33,448,342	226,275,374
Amended Budget Expense	178,248,877	17,239,925	33,448,342	228,937,144
difference	\$2,661,770.00	\$0.00	\$0.00	\$2,661,770.00



## Consider approval of 2023-2024 District Financial Audit

### 1. Background:

The State of Texas, the Federal Government, and the Texas Education Agency require each school district to have an annual independent audit performed. The firm of Coleman, Horton & Company, LLP conducted a very thorough audit of the district's books and found no material non-compliance issues and no material weaknesses in our internal controls. A member of the firm will be here Tuesday evening to review the report and findings with the Board. The Board will have the opportunity to ask questions at that time.

### 2. Process

N/A

### 3. Fiscal Impact

N/A

### 4. Recommendation

That the Board approves the 2023-2024 District financial audit as presented.

### 5. Required

Board Action

Consider approval of the Order of Election for Southwest Independent School District

1. Background:

In May of 2025, the trusteeships of Ida Sudolcan and Sylvester Vasquez Jr. will expire. In accordance with state laws and local policies, a Trustee Election is to be held the first Saturday in May which will be on May 3, 2025. The District will also be contracting with Bexar County to conduct the elections. The district will be hosting Early Voting at Central Office and McAuliffe Middle School. Election Day voting will be determined as soon as the joint election agreement is completed.

2. Process: N/A

3. Fiscal Impact:

Approximately \$48,000.

4. Recommendation:

That the Board approves ordering the 2025 school board election to be held in accordance with state laws and local policies.

5. Required:

Board action.

**ORDER OF GENERAL ELECTION FOR OTHER POLITICAL SUBDIVISIONS**  
**ORDEN DE ELECCIÓN GENERAL PARA OTRAS SUBDIVISIONES POLÍTICAS**

An election is hereby ordered to be held on \_\_\_\_/\_\_\_\_/\_\_\_\_ for the purpose of voting on:  
(date)

(Por la presente se ordena celebrar una elección el \_\_\_\_/\_\_\_\_/\_\_\_\_ con el propósito de votar sobre.)  
(fecha)

List Offices/Propositions/Measures on the ballot (Enúmere los puestos/proposiciones/medidas oficiales en la boleta)


Early voting by personal appearance will be conducted each weekday at:  
(La votación adelantada en persona se llevará a cabo de lunes a viernes en:)

The Main Early Voting Location (sitio principal de votación adelantada)

Location (sitio)

Hours (horas)

--	--

Branch Early Voting Locations (sucursal sitios de votación adelantada)

Location (sitio)

Hours (horas)


Early voting by personal appearance will be conducted each weekend at:  
(La votación adelantada en persona se llevará a cabo en el fin de semana en:)

The Main Early Voting Location (sitio principal de votación adelantada)

Location (sitio)

Hours (horas)

--	--

Branch Early Voting Locations (sucursal sitios de votación adelantada)

Location (sitio)

Hours (horas)


Applications for ballot by mail shall be mailed to:  
(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:)

\_\_\_\_\_  
Name of Early Voting Clerk  
(Nombre del Secretario/a de la Votación Adelantada)

\_\_\_\_\_  
Address (Dirección)

\_\_\_\_\_  
City (Ciudad)                      Zip Code (Código Postal)

\_\_\_\_\_  
Telephone Number (Número de teléfono)

\_\_\_\_\_  
Email Address (Dirección de Correo Electrónico)

\_\_\_\_\_  
Early Voting Clerk's Website (Sitio web del Secretario/a de Votación Adelantada)

Applications for Ballots by Mail (ABBM)s must be received no later than the close of business on:  
(Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse no más tardar de las horas de negocio el:)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_.  
(date)(fecha)

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:  
(La Tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el:)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_.  
(date)(fecha)

Issued this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.  
(day) (month) (year)

(Emitida este día \_\_\_\_\_ de \_\_\_\_\_, 20 \_\_\_\_\_.)  
(día) (mes) (año)

\_\_\_\_\_  
Signature of Presiding Officer (Firma del Dirigente que Preside)

\_\_\_\_\_  
Signature of Board Member  
(Firma del Director)

\_\_\_\_\_  
Signature of Board Member  
(Firma del Director)

\_\_\_\_\_  
Signature of Board Member  
(Firma del Director)

\_\_\_\_\_  
Signature of Board Member  
(Firma del Director)

\_\_\_\_\_  
Signature of Board Member  
(Firma del Director)

\_\_\_\_\_  
Signature of Board Member  
(Firma del Director)

\_\_\_\_\_  
Signature of Board Member  
(Firma del Director)

\_\_\_\_\_  
Signature of Board Member  
(Firma del Director)

\_\_\_\_\_  
Signature of Board Member  
(Firma del Director)

\_\_\_\_\_  
Signature of Board Member  
(Firma del Director)

**Instruction Note: A copy of this election order must be delivered to the County Clerk/Elections Administrator and Voter Registrar not later than 60 days before election day.**  
*Nota de Instrucción: Se deberá entregar una copia de esta orden de elección al/a la Secretario(a) del Condado/Administrador(a) de Elecciones y el/la Registrador(a) de Votantes a más tardar 60 días antes del día de elección.*

Consider approval of a joint election agreement.

1. Background:  
A District conducting elections must have a joint election with a City, a College District, or a County. The District will hold the election on May 3, 2025 and is recommending to conduct the joint election with the City of Lytle.
  
2. Process: N/A
  
3. Fiscal Impact:  
Approximately \$48,000.
  
4. Recommendation:  
That the Board approves the joint election agreement with the City of Lytle.
  
5. Required:  
Board action.

Consider appointing an administrator to be a liaison with the  
Bexar County Elections Department

1. Background:  
In contracting with the Bexar County Elections Department to conduct the District's May 5, 2025 Trustee Elections, the District will need to appoint an administrator to serve as a liaison for the contract. The liaison will coordinate all services and sites between Bexar County and the District.
  
2. Process:  
A liaison is required by Bexar County Elections Department.
  
3. Fiscal Impact:  
NA.
  
4. Recommendation:  
That the Board approve Scott Stephens to serve as the liaison and Mary Martinez as the alternate liaison between SWISD and the Bexar County Elections Department for the May 3, 2025 Board of Trustees Elections.
  
5. Required:  
Board action.

Consider approval of  
construction documents for the Southwest Legacy High School Addition Project

1. Background:

The SWISD Board of Trustees approved Pfluger Architects to provide architectural services for the Southwest Legacy High School Addition project.

2. Process:

District staff and Pfluger have worked together to identify the program and design needs of the Southwest Legacy High School Addition project. Pfluger has prepared Construction Documents for this project.

3. Fiscal Impact:

The budget for this project is approximately \$14,600,000. The cost of this project will be funded by 2023 Bond funds.

4. Recommendation:

That the Board approves the Construction Documents that have been presented by Pfluger.

5. Required:

Board action.

Consider approval of amendments to the 2024-2025 Compensation Plan

1. Background:

District staff is recommending to amend the 2024-2025 compensation plan that was approved at the October 15, 2024 Board Meeting. District staff is recommending to update the Campus Instructional Tutor rate to an hourly rate versus the current daily rate to more reflect the pay the individual will receive. District staff is also recommending that the pay rates be retroactive to September 1, 2024.

<b>Campus Instructional Tutor</b>	<b>Hrly Pay Rate</b>
Tutor Non-Degreed	\$11
Tutor Degreed	\$15
Tutor Certified Teacher	\$25

District staff is also recommending to add a one-time payment for an Early Retirement Notification Incentive for all Professional Staff at the rate of \$500 prior to February 14, 2025. Notification provided to the district after February 14<sup>th</sup> until March 7, 2025 will be paid at the rate of \$300.

2. Process:

Market trends and district needs were used to determine this change.

3. Fiscal Impact:

Budgeted funds will be used for this expense.

4. Recommendation:

That the Board approve the updated Campus Tutor hourly pay as well as the Early Retirement Notification Incentive for the 2024-25 Compensation Plan.

5. Required:

Board action

Consider approval of  
construction documents for the District Wide Fencing Project

1. Background:

The SWISD Board of Trustees approved Alamo Architects to provide architectural services for the Southwest District Wide Fencing project.

2. Process:

District staff and Alamo Architects have worked together to identify the program and design needs of the Southwest District Wide Fencing project. Alamo Architects has prepared Construction Documents for this project.

3. Fiscal Impact:

The budget for this project is approximately \$8,500,000. The cost of this project will be funded by the SAFE Grants and 2023 Bond funds.

4. Recommendation:

That the Board approves the Construction Documents that have been presented by Alamo Architects.

5. Required:

Board action.

Consider approval of the construction materials testing lab for the  
Kriewald Road School of the Arts Renovation Project

1. Background:

The Southwest ISD Board of Trustees approved Marksmen General Contractors as the Construction Manager at Risk for the Kriewald Road School of the Arts Renovation project.

Marksmen is preparing to start this project and they will need to have different material test and observations completed throughout the project by a Geotechnical engineer firm.

2. Process:

Terracon Consultants Inc. is one of the District pre-approved geotechnical firms. Terracon was the firm to provide all of the design phase borings and reports, so District staff agreed to use them for the Construction Materials testing lab as well.

We provided a set of construction documents to Terracon for them to provide us with a not-to-exceed proposal for construction materials testing throughout the project.

Terracon has submitted a proposal not to exceed in the amount of \$60,000.

3. Recommendation:

It is recommended the Board approve Terracon as the Construction Material testing lab for the Kriewald Road School of the Arts Renovation project in the amount of \$60,000.

4. Fiscal Impact:

The not-to-exceed amount will be \$60,000 and will be funded by the 2023 Bond funds.

5. Required:

Board action

## Consider approval of 2025-2026 Campus Staffing Models

1. Background:

In order to begin the process of staffing campuses, District staff requests that the district use the proposed school staffing model.

2. Process:

The Human Resources Department, in collaboration with the Finance Department, used the prescribed TASB Staffing Model ratios to staff our schools. The use of prior and predicted enrollment data provides us a sound indicator for the number of campus staff needed to maintain the daily operations of our campuses.

3. Fiscal Impact:

Staffing allocations are budgeted in general and federal funds.

4. Recommendation:

That the board approve the proposed school staffing model for the 2025-2026 school year.

5. Required: Board action

## Elementary Basic School Model

Position	Elementary 250-499	Elementary 500-799	Elementary 800-899	Elementary 900-1200
Principal	1	1	1	1
Assistant Principal*	1	1	2*	2*
Counselor*	1	1	1*	1*
Nurse Position	1	1	1	1
Library Position	1	1	1	1
Pre-K/Kindergarten	1:20	1:20	1:20	1:20
Teacher (K-5)	1:22	1:22	1:22	1:22
Bilingual Teacher	1:17	1:17	1:17	1:17
Specials (PE, Music)	2	2	2	2
PE Aide	0	0	1	1
Secretary	1	1	1	1
Attendance Clerk (PEIMS)	1	1	1	1
Campus Clerk (Receptionist)	1	1	1	1
Head Custodian	1	1	1	1
Custodians (Could change based on campus situation)	4	4	4	5
<b>*Schools with over 800 students may choose either an additional Assistant Principal or Counselor</b>				

<b>Middle School Basic Model</b>				
<b>Position</b>	<b>Middle School 250-499</b>	<b>Middle School 500-999</b>	<b>Middle School 1000-1249</b>	<b>Middle School 1250-1499</b>
Principal	1	1	1	1
Vice Principal Middle School	1	1	1	1
Assistant Principal	1	2	3	3
Counselor	1	2	3	3
Nurse	1	1	1	2
Nurse Clerk	0	0	1	1
Teacher	1:23	1:23	1:23	1:23
Librarian Position	1	1	1	1
Secretary	1	1	1	1
Admin Clerk	0	0	1	1
Counselor Clerk	1	1	1	1
Attendance Clerk	1	1	1	1
Student Records Clerk	1	1	1	1
Bookkeeper	1	1	1	1
Head Custodian	1	1	1	1
Custodians	6	6	7	8
School Safety Monitor	0	0	1	1
Lunch Monitor	1	1	1	1
Custodian	Determined by Square Footage and Student Population Formula			

## High School Basic School Model

Position	High School 1500-1999	High School 2000-2499	High School 2500-2999	High School 3000-3499
Principal	1	1	1	1
Vice Principal	1	1	1	1
Academic Dean	1	1	1	1
Assistant Principal*	3	4	5*	6*
Lead Counselor	1	1	1	1
Counselor*	4	5	5*	5*
Teacher (9-12)	1:26	1:26	1:26	1:26
Nurse	1	1	1	1
Clinic Clerk	1	1	1	1
Library Position	1	1	1	1
Secretary, Principal	1	1	1	1
Receptionist	1	1	1	1
Student Records Clerk (PEIMS)	1	1	1	1
Attendance Clerk	1	1	1	1
Admin. Campus Clerk	1	1	1	1
Bookkeeper	1	1	1	1
Counselor Clerk	1	1	1	1
Safety Campus Clerk (Cameras)	1	1	1	1
Safety Hall Monitor	1	1	1	1
Custodians	varies	varies	varies	varies

\*Schools with over 2500 enrollment may choose either an additional Assistant Principal or Counselor

Consider approval of the submission of the Truancy Prevention and Intervention Grant application and grant resolution for 2025-2026.

1. Background:

The Office of the Governor, Public Safety Office, announced funding through the Criminal Justice Division for the Truancy Prevention & Intervention Program, FY2026. Year 7 of this continuation grant will provide funding through reimbursement for a Truancy Prevention & Intervention Program that will benefit all campuses and students in Southwest ISD. Through this grant, Southwest ISD may be able to continue funding truancy and dropout prevention staff, initiatives, and projects.

2. Process:

A grant application will be completed and submitted that outlines the specifics regarding a Truancy Prevention & Intervention Program for Southwest ISD. Specific goals, program measures, attendance data, and information regarding existing programs will be included in the application.

3. Fiscal Impact:

Reimbursement through grant funds not to exceed \$597,317.00.

4. Recommendation:

That the board approve the submission of the Truancy Prevention and Intervention Grant Application and Resolution for 2025-2026.

5. Required:

Board action.

## TRUANCY PREVENTION & INTERVENTION GRANT RESOLUTION

**WHERE AS**, The Southwest Independent School District finds it in the best interest of the citizens of Bexar and Atascosa Counties, that the Truancy Prevention & Intervention Program be operated for the 2025-2026 school year; and

**WHERE AS**, Southwest Independent School District agrees to provide applicable matching funds for the said project as required by the Truancy Prevention grant application; and

**WHERE AS**, Southwest Independent School District agrees that in the event of loss or misuse of the Office of the Governor funds, Southwest Independent School District assures that the funds will be returned to the Office of the Governor in full; and

**WHERE AS**, Southwest Independent School District designates the Assistant Superintendent of Administration and Human Resources as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW THEREFORE, BE IT RESOLVED** that Southwest Independent School District approves submission of the grant application for the Truancy Prevention & Intervention Program to the Office of the Governor.

Signed by:

\_\_\_\_\_  
Jeanette Ball, Ph.D.  
Superintendent of Schools, SWISD

\_\_\_\_\_  
Sylvester Vasquez, Jr.  
SWISD Board President

Passed and approved this \_\_\_\_ (Day) of \_\_\_\_\_ (Month), \_\_\_\_\_ (Year)

Grant Number: 3875807