

# Agenda of Special Meeting

## The Board of Trustees Southwest ISD

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A Special Meeting of the Board of Trustees of Southwest ISD will be held Tuesday, August 27, 2024, beginning at 6:00 PM in the Central Office, Building 800, 11914 Dragon Lane, San Antonio, TX 78252.

The public may access this meeting by clicking on the following link: [http://youtube.com/channel/UC\\_bEJcktTOZtDm0hIYvWmQw/live](http://youtube.com/channel/UC_bEJcktTOZtDm0hIYvWmQw/live)

Members of the public who desire to address the board regarding general comments or an item on this agenda must sign up in person at least 10 minutes before meeting start time. The board president or designee will call for public comments at the beginning of the meeting. All other public comment rules will be followed. After the close of public comment, the Board will proceed with the rest of the agenda.

No formal action will be taken on subjects to be discussed.

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II.	Invocation and Pledges to Allegiance	
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XI.	Consider approval of a resolution setting the tax rate for the 2024-2025 tax year.	19
XII.	Consider approval of Fentanyl Awareness and Human Trafficking Curriculums.	21
XIII.	Discussion and possible action on handling state agency complaints against board members.	22
XIV.	Closed session As permitted by Sections, 551.001-551.146 of the Texas Government Code (the Open Meetings Law).	23

A. Pursuant to Texas Government Code Section 551.071, consider and discuss public information act requests submitted to the district and state agency complaints filed against the district and board members.	24
XV. Convene in open session and take appropriate action on items discussed in closed session.	25
XVI. Other business	26
XVII. Adjournment	27

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on \_\_\_\_\_, at the Central Office.

\_\_\_\_\_  
For the Board of Trustees



# Board Meeting Recognitions

Tuesday, August 27, 2024

Title	Name(s)
	<p>In early August, Marrison Villarreal was attending a CPR training class when she began choking on some candy. The swift actions and expertise of the CPR instructor, along with <b>Jasmine Tenorio</b>, transformed a life-threatening situation into a chance for survival. Jasmine, who happened to be walking by the classroom at the time, performed the Heimlich maneuver on Marrison, successfully dislodging the candy and allowing her to breathe again. Nurse <b>Lilly Kunz</b> was then on hand to help calm Marrison after the scare. Marrison expressed her eternal gratitude for being able to spend another day with her three beautiful children, thanks to the quick actions of these two amazing Southwest staff members. Today, these two employees are being recognized for their life saving efforts and dedication to a fellow coworker.</p>

Public comments related to posted board agenda items.

Citizens wishing to address the Board will be heard at this time.

Consider approval of the 2023-2024 final budget amendment

Information on the above item will be handed out at Tuesday evening's meeting.

Consider approval of the STARBASE Kelly MOU  
2024-2025 SY

- Background:  
The agreement extends the terms attached MOU between 433 Airlift Wing, sponsor of the STARBASE Kelly Program and Southwest ISD 5th grade students. The same understanding, agreements, requirements are contained herein as in the past (24) years.
- Process:  
This Memorandum of Understanding between the 433 Airlift Wing and Southwest ISD.
- Fiscal Impact:  
The new contract sum submitted by STARBASE Kelly should not exceed \$275,000. All is reimbursed to Southwest ISD by the Department of Defense (DOD).
- Recommendation:  
That the Board approve to continue the partnership between the 433 Airlift Wing, sponsor of the STARBASE Kelly Program and Southwest ISD in an effort to build upon the educational foundation of Southwest ISD 5th and 6th grade students with an emphasis on Science, Technology, Engineering, and Math.
- Required:  
Board action.

# **STARBASE KELLY**

## **MEMORANDUM OF UNDERSTANDING**

This MOU dated and effective on the **22nd day of May, 2024** is made between the STARBASE KELLY Youth Program and the **Southwest Independent School District (SWISD)**. The Understanding covers school year **2024-2025** and may be extended by mutual consent.

### **INTRODUCTION**

WHEREAS, the Secretary of Defense in coordination with the Secretary of Education, may establish programs for the purpose of improving the mathematics and scientific knowledge and skills of elementary and secondary school students and faculty members (10 U.S.C. 2193(b); and

WHEREAS, Congress authorized the Secretary of Defense, acting through the Air Force Reserve, to conduct a youth program to be known as, Department of Defense, "DoD STARBASE"; and

WHEREAS, the Air Force Reserve Command (AFRC) has authorized a DoD STARBASE program to be sponsored by the 433d Airlift Wing at Joint Base San Antonio-Lackland, Texas, to be known as STARBASE KELLY; and

WHEREAS, the Superintendent of the **SWISD** approved **SWISD** students to participate in the STARBASE KELLY Youth Program.

Now THEREFORE, the parties hereby, agree to the following terms and conditions.

**ARTICLE I  
SCOPE AND PURPOSE**

Section 101. General

The scope and purpose of this Understanding is to provide a mechanism for regulating **SWISD's** participation in the STARBASE KELLY youth program during the Academic Year **2024-2025**.

**ARTICLE II  
DEFINITIONS**

Section 201. Air Force Reserve Command (AFRC)

AFRC means the organization created to support the United States Air Force in time of national emergency and peacetime contingencies.

Section 202. 433d Airlift Wing (433 AW)

433 AW is an AFRC wing located at Joint Base San Antonio-Lackland, Texas.

Section 203. **Southwest Independent School District (SWISD)**

SWISD is a school district created by and operating under the laws of the State of Texas.

Section 204. State

State refers to the State of Texas.

Section 206. Federal Government

Federal Government refers to the United States of America and any government agencies working under it.

**ARTICLE III  
OBLIGATIONS OF THE PARTIES**

Section 301. Obligation of the 433 AW and/or STARABASE KELLY

C. STARBASE KELLY will provide a minimum of twelve classes to schools from the **SWISD** during the year. Participating schools will be determined by the

district. Additional classes may be provided if the STARBASE KELLY schedule permits and both parties agree.

**Section 302. Obligation of SWISD**

- A. **SWISD** will enroll a minimum of 20 but no more than 28 fifth grade students in each of the classes allotted to the district for the academic year **2024-2025**
  
- B. There is no cost to the District to participate in the STARBASE KELLY classes, but the District will provide and incur all associated costs for the bus transportation to and from STARBASE KELLY.
  
- C. **SWISD** will provide and incur all associated costs for sack/box lunches for all students attending STARBASE KELLY.

**ARTICLE IV  
GENERAL PROVISIONS**

**Section 401. Term of Agreement**

Unless terminated earlier by either party, this Agreement shall be terminated on **May, 2025**. The Agreement may be extended by mutual consent.

**Section 402. Amendment**

This Agreement may be amended only by instrument in writing signed by the parties hereto.

**Section 403. Entire Agreement**

This written Agreement constitutes the entire agreement between the parties as to scope and subject matter. All prior discussions and understandings concerning such scope and subject matter are superseded by this Agreement.

**Section 404. Execution**

This Agreement may be executed in several counterparts, each of which shall be deemed an original.

**Section 405. Change of Circumstances.**

Each party shall promptly notify the other party of any legal impediment, change of circumstances, pending litigation, or any other event or condition that may adversely affect such party's ability to carry out any of its obligations under this Agreement. The Department of Defense STARBASE program is funded by specific Congressional direction. Should Congressional funding be terminated, the STARBASE program will cease operations and this agreement will be negated.

IN WITNESS WHEREOF, and intending to be legally bound hereby, the parties to this Agreement, by their authorized representatives, hereby cause this Agreement to be executed.

Representative,  
Southwest Independent  
School District

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

Heather T Aguilon  
Director, STARBASE Kelly  
Joint Base San Antonio – Lackland

BY:  \_\_\_\_\_

DATE: 22 May 2024



**June 11, 2024**

**Mr. Sullaway-**

**I wanted to thank you and the Southwest family again for serving another year with us. We are grateful for everyone's support and look forward to the upcoming 2024-25 Academic Year!**

**Here is the salary letter for the new school year. If you have any questions, please reach out. STARBASE Kelly's annual salaries are based on the DoDI 1025.07, Section 4.1 Parts a-e.**

<b>Employee</b>	<b>Title</b>	<b>23-25 Salary</b>	<b>GS Justification</b>
Heather Aguillon	Director	\$91,145	GS12, Step 2
Valerie Acosta	Deputy Director	\$73,591	GS11 Step 1
Belinda Montoya	Program Instructor	\$60,823	GS9, Step 1
Erving Charles	Office Manager	\$46,240	GS6, Step 2

**Once again, thank you and the entire SWISD family for your support each year.**

**In service-**

**Heather T. Aguillon  
Director, STARBASE Kelly**

Consider approval of the 2024-2025 District Budget.

1. Background:

The board is required to approve the 2024-2025 budget at the function level by August 31, 2024. A public meeting was held at 5:30 p.m. on August 27, 2024 to take public comment on the budget.

2. Process:

N/A

3. Fiscal Impact:

N/A

4. Recommendation:

That the board approves the 2024-2025 district budget as presented.

5. Required:

Board action.

Consider approval of designation of Officers Resolution

1. Background:

Texas Tax Code §26.04(c) requires the board to designate an officer or employee to calculate the no-new-revenue rate and the voter-approval tax rate. District administration is recommending the board to appoint the Deputy Superintendent and Chief Financial Officer as designated officers responsible for calculating and reporting the no-new-revenue tax rate and the voter-approval tax rate as determined by state law.

2. Process:

NA

3. Fiscal Impact:

NA

4. Recommendation:

The board approve a resolution to appoint the Deputy Superintendent and Chief Financial Officer as designated officers responsible for calculating and reporting the no-new-revenue tax rate and the voter-approval tax rate as determined by state law.

5. Required:

Board action.

Consider approval of no-new-revenue tax rate and voter-approval tax rate for tax year 2024-2025 for Southwest Independent School District.

1. Background:

Section 26.04 of the Property Tax Code requires that the no-new-revenue tax rate and the voter-approval tax rate be submitted to the Board of Trustees by the designated officer or employee.

No-New-Revenue Tax Rate	\$1.1337
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Voter-Approval Tax Rate	\$1.1598
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2. Process:

N/A

3. Fiscal Impact:

N/A

4. Recommendation:

Approval to accept the no-new-revenue tax rate and voter-approval tax rate for tax year 2024 for the Southwest Independent School District is recommended.

5. Required:

Board action.

CONSIDERATION AND POSSIBLE APPROVAL OF A RESOLUTION AUTHORIZING THE DEFEASANCE OF CERTAIN PORTIONS OF THE DISTRICT'S CURRENTLY OUTSTANDING OBLIGATIONS AND OTHER MATTERS RELATED THERETO

1. Background:

District staff is requesting that the Board hereby authorizes and directs the defeasance of the Defeased Bonds in the currently estimated principal amount of \$2,500,000 (the "Defeased Amount") and further directs and authorizes the President of the Board of Trustees of the District, the Superintendent of Schools of the District, and the Deputy Superintendent over Business and Finance of the District (each a "District Representative"), individually or collectively, to take any and all necessary action needed for the defeasance of the Defeased Bonds, including the selection of the Defeased Bonds, the delivery of any required Notice of Redemption and Defeasance, the establishment of an escrow fund (including the selection of an escrow agent, the transfer and deposit of lawfully available funds to the escrow fund, procuring and selecting eligible securities, if any, to be held in escrow, and entering into and executing an Escrow Agreement and related agreements) for payment of the Defeased Bonds. Such defeasance must occur on or before August 31, 2025 unless otherwise directed by action of the Board. Notwithstanding the foregoing, a District Representative is authorized to amend the Defeased Amount based on availability of funds at the time of such defeasance.

2. Process:

The final amount available to the District to defease the Defeased Obligations will be known to the District after February 20, 2025, when current taxes become delinquent and the tax collections available for defeasance are ascertained.

3. Fiscal Impact:

The District will pay \$2,500,000 or more if additional funds are available in defeasance towards the Refunding Bonds series 2016.

4. Recommendation:

That the Board to approve the resolution as presented.

5. Required:

Board action.

**RESOLUTION AUTHORIZING THE DEFEASANCE OF CERTAIN PORTIONS OF THE DISTRICT'S CURRENTLY OUTSTANDING OBLIGATIONS, AND OTHER MATTERS RELATED THERETO**

WHEREAS, the Southwest Independent School District (the "District") has heretofore authorized the issuance of its currently outstanding Unlimited Tax Refunding Bonds, Series 2016 payable, both as to principal and interest, from the receipts of an annual ad valorem tax levied, without legal limits as to rate or amount, upon taxable property located within the District (the "Bonds");

WHEREAS, the District wishes to defease a portion of the Bonds (the "Defeased Bonds");

WHEREAS, upon the defeasance of the Defeased Bonds, such Defeased Bonds shall no longer be regarded as outstanding or unpaid;

WHEREAS, the Board of Trustees of the District (the "Board") hereby finds and declares a public purpose and deems it advisable to defease the Defeased Bonds as herein provided;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF SOUTHWEST INDEPENDENT SCHOOL DISTRICT THAT:

Section 1. District Representatives; Establishment of Escrow Fund. The Board hereby authorizes and directs the defeasance of the Defeased Bonds in the currently estimated principal amount of \$2,500,000 (the "Defeased Amount") and further directs and authorizes the President of the Board of Trustees of the District, the Superintendent of Schools of the District, and the Deputy Superintendent over Business and Finance of the District (each a "District Representative"), individually or collectively, to take any and all necessary action needed for the defeasance of the Defeased Bonds, including the selection of the Defeased Bonds, the delivery of any required Notice of Redemption and Defeasance, the establishment of an escrow fund (including the selection of an escrow agent, the transfer and deposit of lawfully available funds to the escrow fund, procuring and selecting eligible securities, if any, to be held in escrow, and entering into and executing an Escrow Agreement and related agreements) for payment of the Defeased Bonds. Such defeasance must occur on or before August 31, 2025 unless otherwise directed by action of the Board. Notwithstanding the foregoing, a District Representative is authorized to amend the Defeased Amount based on availability of funds at the time of such defeasance.

Section 2. Payment of Professional Fees and Expenses. The Board hereby approves payment from lawfully available District funds of professional fees and expenses of the District's Bond Counsel, the District's Financial Advisor, the Escrow Agent, if any, the Verification Agent, if any, the paying agent/registrar for the Bonds, and any other party whose services have been determined by a District Representative to be necessary to accomplish the purpose and intent of this Resolution.

Section 3. Further Procedures. The officers and employees of the District are hereby authorized, empowered and directed from time to time and at any time to do and perform all such acts and things and to execute, acknowledge and deliver in the name and under the corporate seal and on behalf of the District all such instruments, whether or not herein mentioned, as may be necessary or desirable in order to carry out the terms and provisions of this Resolution. In addition,

the President and Secretary of the Board, the Superintendent of Schools, and Bond Counsel are hereby authorized and directed to approve any technical changes or corrections to this Resolution or to any of the instruments authorized by this Resolution necessary in order to (i) correct any ambiguity or mistake or properly or more completely document the transactions contemplated and approved by this Resolution, or (ii) obtain the defeasance opinion of Bond Counsel. In case any officer of the District whose signature shall appear on any certificate shall cease to be such officer before the delivery of such certificate, such signature shall nevertheless be valid and sufficient for all purposes the same as if such officer had remained in office until such delivery.

Section 4. Open Meeting. It is hereby officially found and determined that the meeting at which this Resolution was adopted was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by the Open Meetings Law, Chapter 551, Texas Government Code, as amended.

Section 5. Effective Date. This Resolution shall be in full force and effect from and upon its adoption.

Section 6. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 7. Repealer. All orders, resolutions and ordinances, or parts thereof, inconsistent herewith are hereby repealed to the extent of such inconsistency.

*[The remainder of this page is intentionally left blank]*

PASSED AND APPROVED, this the 27th day of August, 2024.

**SOUTHWEST  
INDEPENDENT SCHOOL DISTRICT**

By: \_\_\_\_\_  
President, Board of Trustees

**ATTEST:**

\_\_\_\_\_  
Secretary, Board of Trustees

(DISTRICT SEAL)

Consider approval of a resolution setting the tax rate for the 2024-2025 tax year.

1. Background:

The board is required to adopt the 2024-2025 tax rates by September 30, 2024. The recommended tax rate for the 2024-2025 tax year is \$1.1598. The district's average market value of home is \$224,366. Attached is a resolution setting the 2024-2025 tax rate.

2. Process

The tax rate will be set to cover the maintenance and operations expenses and the bonded indebtedness of the district.

3. Fiscal Impact

N/A

4. Recommendation

Recommend a motion to approve tax rate for tax year 2024-2025 for the Southwest Independent School District.

M&O Tax Rate	\$0.7217
I&S Tax Rate	<u>\$0.4381</u>
Total Tax Rate	\$1.1598

5. Required

Board Action

A RESOLUTION

A RESOLUTION FIXING AND LEVYING THE SOUTHWEST INDEPENDENT SCHOOL DISTRICT AD VALOREM TAXES FOR THE YEAR 2024-2025; DIRECTING THE ASSESSMENT AND COLLECTION THEREOF; AND OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, the Board of Trustees (the Board) of the Southwest Independent School District (the District) finds that the tax for the year 2024-2025, hereinafter levied for all lawful purposes of the District and the carrying out of the duties and responsibilities placed upon the District by law must be levied to provide the revenue requirements of the budget for the ensuing fiscal year; and

WHEREAS, the Board further finds that all things prerequisite to the passing of this ordinance, including all notices of hearings, consideration of budget, and all other things have been done and performed; and

WHEREAS, the Board further finds that the taxes for the year 2024-2025, hereinafter levied therefore are necessary to pay all lawful expenses of the District and to carry out the duties and obligations placed upon said District by law (and to provide the required interest and sinking fund on all outstanding bonds authorized by the voters of the District during the ensuing year);

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE SOUTHWEST INDEPENDENT SCHOOL DISTRICT THAT:

**THIS YEAR'S TAX LEVY TO FUND MAINTENANCE AND OPERATIONS EXPENDITURES DOES NOT EXCEED LAST YEAR'S MAINTENANCE AND OPERATIONS TAX LEVY. THE ORDINANCE SETTING THIS YEAR'S TAX RATE DOES NOT REQUIRE THE STATEMENTS ABOUT "TAX INCREASE" AS SPECIFIED IN 26.05(b) OF PROPERTY TAX CODE.**

SECTION 1. For the further maintenance of public free schools in the District (and to pay the principal of and interest on all outstanding bonds authorized by the voters of the District falling due) during the ensuing year, and for all other lawful purposes, there is hereby levied and ordered to be assessed and collected for the year 2024-2025, and for each year thereafter until it be otherwise provided and ordained, on all property situated within the boundaries of the District, and not exempt from taxation by valid laws, an ad valorem tax at the rate of \$1.1598 (\$0.7217 to be used for maintenance and operations purposes and \$0.438100 to be used for payment of bonds authorized by the voters of the District) on each and every one hundred (\$100) dollars valuation of such property.

SECTION 2. This resolution shall become effective from and after its passage.

Passed, adopted and resolved by the Board of Trustees of the Southwest Independent School District, at a meeting at which a quorum was present and a majority of the trustees voting for and at which meeting this resolution in written form, was before the Board at the time of its adoption on the 27 day of August, 2024.

SOUTHWEST INDEPENDENT SCHOOL DISTRICT

\_\_\_\_\_  
President, Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees

Consider approval of Fentanyl Awareness and Human Trafficking Curriculums.

1. Background:

At the last board meeting, the School Health Advisory Council (SHAC) to submit a written report to the Board at least once annually. The report must include:

1. Any SHAC recommendations not previously submitted to the Board regarding health education curriculum and instruction or related recommendations.
  2. Any suggested changes to previous SHAC recommendations
  3. A detailed explanation of the SHAC's activities since the last annual report.
- Any recommendations made by the physical activity and fitness planning subcommittee.

2. Process:

The Board of Trustees will review the SWISD SHAC Annual Report to include SHAC recommendations and consider approval.

3. Fiscal Impact:

The Ransomed Life program is currently free. A donation is suggested. SWISD currently has a subscription to the CATCH curriculum that includes lessons on Fentanyl Facts and the video "Dead On Arrival" is a free production.

4. Recommendation:

That the Board approve the SHAC recommendations regarding health education curriculum and instruction related to Fentanyl Awareness and Human Trafficking.

5. Required:

Board action.

Discussion and possible action on handling state agency complaints against board members

A closed session will be held prior to a Board decision on the above matter.

## Closed Session

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

Pursuant to Texas Government Code Section 551.071 and 551.074, consider and discuss public information act requests submitted to the district and state agency complaints filed against the district and board members

Any required action by the Board concerning matters considered in closed meeting will be taken in open session.

Convene in open session and take appropriate action on items discussed in closed session.

Other business

## Adjournment