

Agenda of Special Meeting

The Board of Trustees Southwest ISD

A Special Meeting of the Board of Trustees of Southwest ISD will be held Tuesday, April 9, 2024, beginning at 11:30 AM in the Central Office Building No. 400, 11914 Dragon Lane, San Antonio, TX 78252.

The public may access this meeting by clicking on the following link: http://youtube.com/channel/UC_bEJcktTOZtDm0hIYvWmQw/live

Members of the public who desire to address the board regarding general comments or an item on this agenda must sign up in person at least 10 minutes before meeting start time. The board president or designee will call for public comments at the beginning of the meeting. All other public comment rules will be followed. After the close of public comment, the Board will proceed with the rest of the agenda.

No formal action will be taken on subjects to be discussed.

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|-------|--|----|
| I. | Call meeting to order | |
| II. | Invocation and Pledges to Allegiance | |
| III. | Public comments related to posted agenda items | 3 |
| IV. | Consider approval of change order #1 for the Central Office abatement project. | 4 |
| V. | Consider approval of Southwest High School Stadium new video board structure. | 5 |
| VI. | Consider approval of summer work hours and wellness initiative. | 6 |
| VII. | Consider approval of a third-party consultant for the District's medical insurance. | 7 |
| VIII. | Items of Information | |
| | A. Attendance Update | |
| | B. Teacher Incentive Allotment (TIA) Update | 9 |
| | C. CTE Internships | 10 |
| IX. | Closed session | 11 |
| | As permitted by Sections, 551.001-551.146 of the Texas Government Code (the Open Meetings Law). | |
| | A. Pursuant to Texas Government Code 551.074, discussion on personnel and administrator employment, resignations, reassignments, leaves of absence, contract renewals. | 12 |
| | B. Pursuant to Texas government Code Section 551.071 and 551.074, consider and discuss election complaints filed against board members and district employees. | 13 |

X.	Convene in open session and take appropriate action on items discussed in closed session.	14
A.	Superintendent's recommendations on personnel and administrator employment, resignations, reassignments, leaves of absence, contract renewals	15
B.	Discussion and possible action on handling election complaints against board members and district employees.	16
XI.	Other business	17
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The notice for this meeting was posted in compliance with the Texas Open Meeting Act on _____, at the Central Office.

For the Board of Trustees

Public comments related to posted board agenda items.

Citizens wishing to address the Board will be heard at this time.

Consider approval of Change Order #1 for the
Central Office abatement project

1. Background:

The District approved American Abatement as the contractor for the Central Office asbestos abatement project. During the process of abatement there were two additional areas that were discovered to have asbestos that were not in the original footages for the project.

2. Process:

District staff along with Clean Environments reviewed and verified the footages and the material to be asbestos. American Abatement provided the quote to the District for this unforeseen additional scope.

3. Fiscal Impact:

The cost of Change Order #1 will be for the amount of \$6,390 and will be funded by 2023 bond funds.

4. Recommendation:

That the Board approves Change Order #1 to American Abatement for the amount of \$6,390.

5. Required:

Board action.

Consider award of
Southwest High School Stadium new video board structure.

1. Background:

The District has purchased new video scoreboards for all varsity athletic stadiums and fields district wide. Daktronics has completed the replacement of all of the new video boards except for SWHS Stadium. The original scoreboard structure does not meet the load standards for the new video board. The district needs to remove the existing scoreboard structure and replace it with a new engineered structure to mount the videoboard on.

2. Process:

District staff worked with Generation Signs, Inc. to get a quote for this new engineered structure. Generation Signs has worked directly for the district in the past and is an approved vendor with SWISD. Generation Signs is also the contractor installing the new videoboards for Daktronics under their contract.

3. Fiscal Impact:

Generation Signs, Inc. provided a quote for the amount of \$62,682.00. The cost of this project will be funded by remaining 2018 Bond funds and fund balance.

4. Recommendation:

That the Board award a contract to Generation Signs, Inc. to remove the existing scoreboard structure and install the new videoboard structure for the amount of \$62,682.00.

5. Required:

Board action.

Consider approval of summer work hours and wellness initiative.

1. Background

The District will operate on a four-day work week with departments closed on Friday. The employees are provided two options in order to meet the forty-hour work schedule. District staff will return to the regular five day and eight-hour work week on July 29, 2024. In addition, the District proposes introducing the workplace wellness initiative for one hour per day. All employees who work at least 226 days will have an hour during the day to participate in physical fitness or intellectual activities. The program will run through June 7, 2024 and end on July 29, 2024. No department or campus may be left unstaffed.

2. Process

N/A

3. Fiscal Impact

N/A.

4. Recommendation

That the Board approves the summer hours and wellness initiative.

5. Required

Board action.

Consider approval of third-party consultant for the District's
medical insurance

1. Background:

District staff is recommending the approval of Brown and Brown Insurance Services as the Third-Party Consultant for Districtwide Medical Insurance.

2. Process:

District staff meet and interviewed six vendors and choose Brown and Brown Insurance as the top choice for Southwest ISD. Brown and Brown Insurance is a member of the 1GPA Purchasing Cooperative.

3. Fiscal Impact:

Budgeted funds will be used for this purchase.

4. Recommendation:

That the Board approves Brown and Brown Insurance Services as the Third-Party Medical Consultant for Districtwide Medical Insurance.

5. Required:

Board action.

	Points	Robinson	*Higginbotham	TASB	HUB	*Brown and Brown	*USI
Presentation to group	55	30	50	35	40	50	55
Reference checks	20	0	5	0	0	20	10
School District Experience	20	0	5	0	0	20	5
Past Experience with vendor	5	0	0	0	0	5	0
Totals	100	30	60	35	40	95	70

**Only checked references on the top 3 ranked firms*

Recommend Brown and Brown based on references checks and local presence

Teacher Incentive Allotment Update

1. Background:

In the first year of system implementation, called the “Data Capture Year,” SWISD conducts calibration exercises, analyzes data, administers student growth measures, and coordinates among departments to monitor teacher performance data throughout the year. SWISD must implement the system in accordance with our approved system application. By the end of the Data Capture Year, SWISD will have appraised and collected student growth data for all teachers in TIA-eligible assignments, and optional data components. This data will then determine which teachers qualify for designation for the 2024-2025 school year. In October 2024, SWISD will submit teacher observation and student growth data, along with proposed teacher designations to Texas Tech University in the fall for data validation. Once Texas Tech completes data validation, TEA conducts a holistic system review prior to the final approval of designation systems and teacher designations.

2. Process:

TEA approves district systems based on the validity and reliability of the district-created designation system. Approval of a local designation system is a two-step process over the course of three school years. SWISD is in the second year of this process, data capture. This represents the first year we will implement our system and capture teacher observation and student growth data. After completing our data capture year, we will have completed step two of the approval process by submitting data from the 2023-2024 school year along with our proposed designations to Texas Tech University for data validation. TEA will then review the outcomes of the data validation and the application to determine final approval. If approved, the district will be approved to issue designations. Designated teachers employed by the district and meeting eligibility requirements will generate an allotment for the district.

3. Fiscal Impact:

None.

4. Recommendation:

None.

5. Required:

None.

Item of Information - CTE Internship Update

1. Background:

The Southwest High School Career and Technical Education Department offers our students opportunities to ensure they are prepared to enter the career field that is aligned with their Program of Study. Historical data for SWISD CTE internships, current opportunities during Summer 2024, and a proposal for adding additional SWISD internships during the 24-25 school year will be shared.

2. Process:

Southwest ISD began their internship many years ago and continues to seek out opportunities that are aligned to their Program of Study. During the pandemic, many businesses offered little to limited opportunities. The SWISD CTE Department, SWHS, SWLHS, and CSHS CTE Administrators and CTE teachers are continuously looking to provide additional opportunities for our CTE students.

3. Fiscal Impact:

N/A

4. Recommendation:

Item of Information

5. Required:

N/A

Closed Session

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

Pursuant to Texas Government Code §551.074, discussion on personnel and administrator employment, resignations, reassignments, leaves of absence, contract renewals.

Any required action by the Board concerning matters considered in closed meeting will be taken in open session.

Pursuant to Texas Government Code Section 551.071 and 551.074, consider and discuss election complaints filed against board members and district employees

Any required action by the Board concerning matters considered in closed meeting will be taken in open session.

Convene in open session and take appropriate action on items discussed in closed session.

Consider approval of Superintendent's recommendation on personnel and administrator employment, resignations, reassignments, leaves of absence, contract renewals.

A closed session will be held prior to a Board decision on personnel matters.

Discussion and possible action on handling election complaints against
board members and district employees

A closed session will be held prior to a Board decision on personnel matters.

Other business

Adjournment