

# Agenda of Special Meeting

## The Board of Trustees Southwest ISD

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A Special Meeting of the Board of Trustees of Southwest ISD will be held Monday, December 11, 2023, beginning at 11:00 AM in the Central Office Building No. 400, 11914 Dragon Lane, San Antonio, TX 78252.

The public may access this meeting by clicking on the following link: [http://youtube.com/channel/UC\\_bEJcktTOZtDm0hIYvWmQw/live](http://youtube.com/channel/UC_bEJcktTOZtDm0hIYvWmQw/live)

Members of the public who desire to address the board regarding general comments or an item on this agenda must sign up in person at least 10 minutes before meeting start time. The board president or designee will call for public comments at the beginning of the meeting. All other public comment rules will be followed. After the close of public comment, the Board will proceed with the rest of the agenda.

No formal action will be taken on subjects to be discussed.

- |       |   |    |
|-------|---|----|
| I.    | Call meeting to order   |    |
| II.   | Invocation and Pledges to Allegiance  |    |
| III.  | Public comments related to posted agenda items  | 3  |
| IV.   | Closed session  | 4  |
|       | A. Pursuant to Texas Government Code Sections 551.071 and 551.074, attorney consultation regarding legal parameters with board member evaluations and duties. | 5  |
| V.    | Convene in open session and take appropriate action on items discussed in closed session.   | 6  |
| VI.   | Items of Information  |    |
|       | A. Senate Bill 763  | 7  |
| VII.  | Consider approval of the SWISD 2024-25 School Calendar (for all comprehensive schools).   | 8  |
| VIII. | Consider approval of the CAST STEM High School 2024-2025 School Calendar.   | 10 |
| IX.   | Consider approval of Guaranteed Maximum Price (GMP) for package #1 of the SWHS Stadium Press Box Renovation Project.  | 12 |
| X.    | Consider approval of construction documents for the SWHS Stadium Press Box Renovation.  | 13 |
| XI.   | Consider approval of Central Office Abatement Project   | 14 |
| XII.  | Palo Alto College/CAST High School site tour  | 15 |
| XIII. | Convene in session after Palo Alto College/CAST Stem High School tour.  | 16 |

XIV. Other business  
XV. Adjournment

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The notice for this meeting was posted in compliance with the Texas Open Meeting Act on \_\_\_\_\_, at the Central Office.

\_\_\_\_\_  
For the Board of Trustees

Public comments related to posted board agenda items.

Citizens wishing to address the Board will be heard at this time.

## Closed Session

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

Pursuant to Texas Government Code Sections 551.071 and 551.074, attorney consultation regarding legal parameters with board member evaluations and duties.

Any required action by the Board concerning matters considered in closed meeting will be taken in open session.

Convene in open session and take appropriate action on items discussed in closed session.

## Senate Bill 763

1. Background:

The State of Texas passed SB 763, in the regular session of the 88th State Legislature, which permits a school district to employ or accept as a volunteer, a chaplain to provide support, services, and programs for students as assigned by the board of trustees. This establishes that under these provisions a chaplain is not required to be certified by SBEC, but must meet fingerprinting and background standards for employment or being a volunteer. This Senate Bill requires every school board to take a record vote no later than six months after the effective date of this Act on whether to adopt a policy authorizing employment or the volunteering of a chaplain.

2. Process:

School districts will need to decide whether or not to permit a chaplain to perform services or provide support, standards to allow these services, and guidelines if any are necessary if approved. Our district has until February 11, 2024, to decide on Senate Bill 763.

3. Fiscal Impact:

None.

4. Recommendation:

Item of Information.

5. Required:

None.

Consider approval of the SWISD 2024-2025 School Calendar (for comprehensive schools).

1. Background:

Texas Education Code (TEC) §25.081 requires districts and charter schools to provide at least 75,600 minutes of instruction, including intermissions and recess. This calendar would be in effect for all elementary schools, middle schools, and Southwest High School and Southwest Legacy High School. This will not be the adopted calendar for CAST STEM High School.

2. Process:

A new calendar timeline and committee were developed to ensure all stakeholders were brought to the table to provide recommendations before calendar development. Then various calendars were brought before several committees and groups, including the Employee's Superintendent Advisory Committee (ESAC), teachers, and administrators. After final recommendations were heard, calendars were created and sent to campuses for voting. The District Improvement Team voted on the adoption of the calendar on November 15, 2023, and voted to approve the recommended calendar for adoption.

3. Fiscal Impact:

None.

4. Recommendation:

That the Board approve the proposed amendment to the SWISD 2024-25 School Calendar.

5. Required:

Board action.



# Southwest ISD – Draft C

## 2024-2025 School Calendar

| July '24 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | S  |
|          | 1  | 2  | 3  | 4  | 5  | 6  |
| 7        | 8  | 9  | 10 | 11 | 12 | 13 |
| 14       | 15 | 16 | 17 | 18 | 19 | 20 |
| 21       | 22 | 23 | 24 | 25 | 26 | 27 |
| 28       | 29 | 30 | 31 |    |    |    |

| August '24 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | M  | Tu | W  | Th | F  | S  |
|            |    |    |    | 1  | 2  | 3  |
| 4          | 5  | 6  | 7  | 8  | 9  | 10 |
| 11         | 12 | 13 | 14 | 15 | 16 | 17 |
| 18         | 19 | 20 | 21 | 22 | 23 | 24 |
| 25         | 26 | 27 | 28 | 29 | 30 | 31 |

| September '24 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | S  |
| 1             | 2  | 3  | 4  | 5  | 6  | 7  |
| 8             | 9  | 10 | 11 | 12 | 13 | 14 |
| 15            | 16 | 17 | 18 | 19 | 20 | 21 |
| 22            | 23 | 24 | 25 | 26 | 27 | 28 |
| 29            | 30 |    |    |    |    |    |

| October '24 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| Su          | M  | Tu | W  | Th | F  | S  |
|             |    | 1  | 2  | 3  | 4  | 5  |
| 6           | 7  | 8  | 9  | 10 | 11 | 12 |
| 13          | 14 | 15 | 16 | 17 | 18 | 19 |
| 20          | 21 | 22 | 23 | 24 | 25 | 26 |
| 27          | 28 | 29 | 30 | 31 |    |    |

| November '24 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | S  |
|              |    |    |    |    | 1  | 2  |
| 3            | 4  | 5  | 6  | 7  | 8  | 9  |
| 10           | 11 | 12 | 13 | 14 | 15 | 16 |
| 17           | 18 | 19 | 20 | 21 | 22 | 23 |
| 24           | 25 | 26 | 27 | 28 | 29 | 30 |

| December '24 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | S  |
| 1            | 2  | 3  | 4  | 5  | 6  | 7  |
| 8            | 9  | 10 | 11 | 12 | 13 | 14 |
| 15           | 16 | 17 | 18 | 19 | 20 | 21 |
| 22           | 23 | 24 | 25 | 26 | 27 | 28 |
| 29           | 30 | 31 |    |    |    |    |

| January '25 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| Su          | M  | Tu | W  | Th | F  | S  |
|             |    |    | 1  | 2  | 3  | 4  |
| 5           | 6  | 7  | 8  | 9  | 10 | 11 |
| 12          | 13 | 14 | 15 | 16 | 17 | 18 |
| 19          | 20 | 21 | 22 | 23 | 24 | 25 |
| 26          | 27 | 28 | 29 | 30 | 31 |    |

| February '25 |     |    |    |    |    |    |
|--------------|-----|----|----|----|----|----|
| Su           | M   | Tu | W  | Th | F  | S  |
|              |     |    |    |    |    | 1  |
| 2            | 3   | 4  | 5  | 6  | 7  | 8  |
| 9            | 10  | 11 | 12 | 13 | 14 | 15 |
| 16           | 17* | 18 | 19 | 20 | 21 | 22 |
| 23           | 24  | 25 | 26 | 27 | 28 |    |

| March '25 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | S  |
|           |    |    |    |    |    | 1  |
| 2         | 3  | 4  | 5  | 6  | 7  | 8  |
| 9         | 10 | 11 | 12 | 13 | 14 | 15 |
| 16        | 17 | 18 | 19 | 20 | 21 | 22 |
| 23        | 24 | 25 | 26 | 27 | 28 | 29 |
| 30        | 31 |    |    |    |    |    |

| April '25 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | S  |
|           |    | 1  | 2  | 3  | 4  | 5  |
| 6         | 7  | 8  | 9  | 10 | 11 | 12 |
| 13        | 14 | 15 | 16 | 17 | 18 | 19 |
| 20        | 21 | 22 | 23 | 24 | 25 | 26 |
| 27        | 28 | 29 | 30 |    |    |    |

| May '25 |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| Su      | M  | Tu | W  | Th | F  | S  |
|         |    |    |    | 1  | 2  | 3  |
| 4       | 5  | 6  | 7  | 8  | 9  | 10 |
| 11      | 12 | 13 | 14 | 15 | 16 | 17 |
| 18      | 19 | 20 | 21 | 22 | 23 | 24 |
| 25      | 26 | 27 | 28 | 29 | 30 | 31 |

| June '25 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | S  |
| 1        | 2  | 3  | 4  | 5  | 6  | 7  |
| 8        | 9  | 10 | 11 | 12 | 13 | 14 |
| 15       | 16 | 17 | 18 | 19 | 20 | 21 |
| 22       | 23 | 24 | 25 | 26 | 27 | 28 |
| 29       | 30 |    |    |    |    |    |

- School Closed/ Holidays
- Early Release Day
- Teacher Work Day
- District Staff Development Day
- New Teacher Inservice Day
- Flex Day/ 226 Flex Day ☆
- \* Bad weather make-up
- 187 Teacher Days
- 173 Student Days

Consider approval of the CAST STEM High School 2024-2025 School Calendar.

1. Background:

Texas Education Code (TEC) §25.081 requires districts and charter schools to provide at least 75,600 minutes of instruction, including intermissions and recess. This calendar takes into account the required standards for high school students, the existing calendar for Palo Alto College, and allows for flexibility for this unique learning experience for these students.

2. Process:

A new calendar timeline and committee were developed to ensure all stakeholders were brought to the table to provide recommendations before calendar development. Then various calendars were brought before several committees and groups, including the Employee's Superintendent Advisory Committee (ESAC), teachers, and administrators. Then a smaller group of CAST STEM High School teachers and administrators considered revisions from the SWISD calendar choices to create two new drafts that align with the Palo Alto College calendar of dates and their needs. After final recommendations were heard, calendars were created and sent to the campus for voting. The District Improvement Team voted on the adoption of the calendar on November 15, 2023, and voted to approve the recommended calendar for adoption.

3. Fiscal Impact:

None.

4. Recommendation:

That the Board approve the proposed amendment to the CAST STEM High School 2024-25 School Calendar.

5. Required:

Board action.



# Southwest ISD – Draft CAST 2

## 2024-2025 School Calendar

| July '24 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | S  |
|          | 1  | 2  | 3  | 4  | 5  | 6  |
| 7        | 8  | 9  | 10 | 11 | 12 | 13 |
| 14       | 15 | 16 | 17 | 18 | 19 | 20 |
| 21       | 22 | 23 | 24 | 25 | 26 | 27 |
| 28       | 29 | 30 | 31 |    |    |    |

| August '24 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | M  | Tu | W  | Th | F  | S  |
|            |    |    |    | 1  | 2  | 3  |
| 4          | 5  | 6  | 7  | 8  | 9  | 10 |
| 11         | 12 | 13 | 14 | 15 | 16 | 17 |
| 18         | 19 | 20 | 21 | 22 | 23 | 24 |
| 25         | 26 | 27 | 28 | 29 | 30 | 31 |

| September '24 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | S  |
| 1             | 2  | 3  | 4  | 5  | 6  | 7  |
| 8             | 9  | 10 | 11 | 12 | 13 | 14 |
| 15            | 16 | 17 | 18 | 19 | 20 | 21 |
| 22            | 23 | 24 | 25 | 26 | 27 | 28 |
| 29            | 30 |    |    |    |    |    |

| October '24 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| Su          | M  | Tu | W  | Th | F  | S  |
|             |    | 1  | 2  | 3  | 4  | 5  |
| 6           | 7  | 8  | 9  | 10 | 11 | 12 |
| 13          | 14 | 15 | 16 | 17 | 18 | 19 |
| 20          | 21 | 22 | 23 | 24 | 25 | 26 |
| 27          | 28 | 29 | 30 | 31 |    |    |

| November '24 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | S  |
|              |    |    |    |    | 1  | 2  |
| 3            | 4  | 5  | 6  | 7  | 8  | 9  |
| 10           | 11 | 12 | 13 | 14 | 15 | 16 |
| 17           | 18 | 19 | 20 | 21 | 22 | 23 |
| 24           | 25 | 26 | 27 | 28 | 29 | 30 |

| December '24 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | S  |
| 1            | 2  | 3  | 4  | 5  | 6  | 7  |
| 8            | 9  | 10 | 11 | 12 | 13 | 14 |
| 15           | 16 | 17 | 18 | 19 | 20 | 21 |
| 22           | 23 | 24 | 25 | 26 | 27 | 28 |
| 29           | 30 | 31 |    |    |    |    |

| January '25 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| Su          | M  | Tu | W  | Th | F  | S  |
|             |    |    | 1  | 2  | 3  | 4  |
| 5           | 6  | 7  | 8  | 9  | 10 | 11 |
| 12          | 13 | 14 | 15 | 16 | 17 | 18 |
| 19          | 20 | 21 | 22 | 23 | 24 | 25 |
| 26          | 27 | 28 | 29 | 30 | 31 |    |

| February '25 |     |    |    |    |    |    |
|--------------|-----|----|----|----|----|----|
| Su           | M   | Tu | W  | Th | F  | S  |
|              |     |    |    |    |    | 1  |
| 2            | 3   | 4  | 5  | 6  | 7  | 8  |
| 9            | 10  | 11 | 12 | 13 | 14 | 15 |
| 16           | 17* | 18 | 19 | 20 | 21 | 22 |
| 23           | 24  | 25 | 26 | 27 | 28 |    |

| March '25 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | S  |
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| 2         | 3  | 4  | 5  | 6  | 7  | 8  |
| 9         | 10 | 11 | 12 | 13 | 14 | 15 |
| 16        | 17 | 18 | 19 | 20 | 21 | 22 |
| 23        | 24 | 25 | 26 | 27 | 28 | 29 |
| 30        | 31 |    |    |    |    |    |

| April '25 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | S  |
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| 13        | 14 | 15 | 16 | 17 | 18 | 19 |
| 20        | 21 | 22 | 23 | 24 | 25 | 26 |
| 27        | 28 | 29 | 30 |    |    |    |

| May '25 |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| Su      | M  | Tu | W  | Th | F  | S  |
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| 4       | 5  | 6  | 7  | 8  | 9  | 10 |
| 11      | 12 | 13 | 14 | 15 | 16 | 17 |
| 18      | 19 | 20 | 21 | 22 | 23 | 24 |
| 25      | 26 | 27 | 28 | 29 | 30 | 31 |

| June '25 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | S  |
| 1        | 2  | 3  | 4  | 5  | 6  | 7  |
| 8        | 9  | 10 | 11 | 12 | 13 | 14 |
| 15       | 16 | 17 | 18 | 19 | 20 | 21 |
| 22       | 23 | 24 | 25 | 26 | 27 | 28 |
| 29       | 30 |    |    |    |    |    |

- School Closed/ Holidays
- Early Release Day
- Teacher Work Day
- \* Bad weather make-up

- Teacher In-Service Day (no school for students)
- District Staff Development Day
- New Teacher Inservice Day
- Palo Alto Classes Only, no SWISD classes
- CAST only Spring Break

187 Teacher Days

172 Student Days

Consider Approval of the  
Guaranteed Maximum Price (GMP) for Package 1 of the  
SWHS Stadium Press Box Renovation Project

1. Background:

The Southwest ISD Board of Trustees approved CGC General Contractors Inc. as the Construction Manager at Risk for the SWHS Stadium Press Box Renovation Project at the October 2023 Board meeting.

2. Process:

CGC accepted bids for Package 1 of this project. Package 1 consists only of the demolition of the existing press box. Due to the time frame of the final construction documents and scheduled completion date, there is a need to start this demolition package as soon as possible. District staff, CGC, and Pfluger Architects have worked together in preparing the GMP for Package 1 of the SWHS Stadium Press Box Renovation Project.

3. Fiscal Impact:

The total GMP amount will be \$ \_\_\_\_\_ and will be funded by the 2023 Bond.

**A revised background sheet with the final number will be handed out at the meeting on December 11, 2023.**

4. Recommendation:

That the Board approve the Guaranteed Maximum Price (GMP) for Package 1 of the SWHS Stadium Press Box Renovation Project, not to exceed the amount of \$ \_\_\_\_\_ and allow District Staff to negotiate terms and conditions on the GMP.

5. Required:

Board action

Consider Approval of  
Construction Documents for the  
SWHS Stadium Press Box Renovation

1. Background:  
The SWISD Board of Trustees approved Pfluger Architects to provide architectural services for the SWHS Stadium Press Box Renovation project.
  
2. Process:  
District staff and Pfluger Architects have worked together to identify the program and design needs of the SWHS Stadium Press Box Renovation project. Pfluger Architects has prepared Construction Documents for this project.
  
3. Fiscal Impact:  
The budget for this project is approximately \$5,500,000. The cost of this project will be funded by 2023 Bond funds.
  
4. Recommendation:  
That the Board approves the Construction Documents that have been presented by Pfluger Architects.
  
5. Required:  
Board action.

Consider approval of  
Central Office Abatement Project

1. Background:

Before the District can start the demolition phase of the New Central Office Project we are required to abate any existing asbestos in the existing building. SWISD Staff has worked with Clean Environments to survey all of the buildings scheduled to be demolished in the New Central Office project and come up with quantities and a plan for the abatement project. This abatement project is scheduled to start in January 2024.

2. Process:

SWISD Staff requested proposals from six licensed abatement companies. The District accepted bids on December 1, 2023. We received two bids for this project that ranged from \$147,796 to \$169,472 (these numbers include a \$10,000 contingency allowance). American Abatement was the low bidder for the project.

3. Fiscal Impact:

Central Office Asbestos Abatement Project will be funded by 2023 Bond Funds.

4. Recommendation:

It is recommended the Board approve American Abatement to perform the Central Office Asbestos Abatement project in the amount not to exceed of \$147,796.

5. Required:

Board action.

## Palo Alto College/CAST Stem High School Tour

At this time, the Board and Senior Staff will take a meeting intermission to attend a tour of the Southwest ISD CAST Stem High School at Palo Alto College.

Convene in session after Palo Alto College/CAST Stem High School tour.

Other business

## Adjournment