

C.O.O.R. ISD Board of Education Meeting

Wednesday, October 14, 2026 6:00 PM

C.O.O.R. ISD Central Office, 11051 N Cut Road, Roscommon, MI 48653

1. Call to order & Roll Call

2. Opening Ceremonies

2

- Pledge of Allegiance

- Mission Statement: *To deliver expert services, impactful programs, and responsive leadership to our schools and communities*



MISSION STATEMENT

The Mission of C.O.O.R. ISD is to deliver expert services, impactful programs, and responsive leadership to our schools and communities.

3. Adopt the Agenda

4. Department Updates

4

- Career & Technical Education Department
- Early Childhood Department
- Human Resources
- Instructional Services Department
- K12 ETA (Educational Technology Association)
- R.O.O.C., Inc.
- Special Education Department

BOARD OF EDUCATION

Dr. James Mangutz,
Board President

Nancy Persing,
Vice President

Jim Gendernalik,
Board Treasurer

Ian Faulkner,
Board Secretary

Trustees:
Anthony Bair
Alyssa Faulkner
Kara Mularz

ADMINISTRATION

Shawn Petri,
Superintendent

Melisa Akers, Director
of Special Education

Mike Evans, Director
of Career and Technical
Education

Dr. Katie Harris, Director
of Instructional Services

Katie Keith, Director of
Early Childhood

Kurt Loll,
Finance Director

Somer Quinlan,
Director of ROOC, Inc.

Jared Socia,
Director of Operations

To: Shawn Petri, Superintendent

From: Alexis Wilson, Director

Date: October 14, 2026

Subject: Human Resource Update

New Hires:

Melissa Stahl, ROOC Direct Care Worker

Tiffany Huntley, ROOC Direct Care Worker

Alina Pennington, ROOC Direct Care Worker

Resignations:

Matthew Bowerman, CTE substitute

Staff Newsletter

Included below.



COOR ISD NEWS

October
Edition

Your Monthly Newsletter About our ISD!

HR Updates

Open enrollment will be pushed back until everyone makes the final votes on which plans we will be going with (which will need to be made by the end of October at the latest.) I will also be sending out the AFLAC Open Enrollment sign up sheet soon. Cheryl and Shannon from AFLAC will be here Thursday November 5th.



Reminders

- Pay Days- October 9th & 23rd

Important Dates

- Board meeting October 14th
- Picture Day October 16th

Local Events

- South Higgins Harvest Fest October 2nd-3rd
- Rocktober Fest in the Village October 3rd
- Witches Weekend in Houghton Lake October 15-18th
- Crafts at the Barn in West Branch October 17th

VISIT THE ISD ONLINE PAGE

WWW.COORISD.NET



C.O.O.R.
INTERMEDIATE
SCHOOL DISTRICT

Department Updates

Special Education- Sickiness is already hitting everyone! Please remember to wash your hands frequently and wipe down tables, door handles, etc.

Career Tech- The 2026–27 school year is off to an outstanding start! Programs are at capacity and learning spaces are buzzing with energy. This vibrant atmosphere at CATIC is mirrored across all of our partner CTE programs at Ogemaw Heights, Charlton Heston Academy, and Mio. Together, these CTE programs form Career Education Planning District 11 (CEPD 11), represented by COOR ISD. Over the past few months, CEPD 11 and our regional partners—Clare-Gladwin RESD and Iosco RESA—completed a comprehensive TRAC Audit. We are proud to report exceptional results across the region, with no major findings.

To showcase CATIC's CTE offerings to our local community, we will host an Open House and Parent-Teacher Conference on Thursday, October 15. Parents and community members are invited to explore our lab spaces, interact with program instructors, and learn more about our hands-on pathways. Additional event details will be released soon.

Early Childhood- Quick question: who do you think Early Childhood serves? If you said "preschoolers," you're right, but that's only part of the picture. Our Early Childhood team supports four groups, and each one helps kids get a strong start.

PreK for All/GSRP classrooms. The Great Start Readiness Program is Michigan's free, state-funded preschool for four-year-olds, and through PreK for All it's opening its doors to every four-year-old in the state, regardless of family income. This year we're supporting 21 classrooms across COOR, helping teachers with coaching, training, curriculum, classroom resources, etc.

Children. At the heart of it all are young learners building early skills like problem-solving, early reading, making friends and managing big feelings. These are the skills that help them walk into kindergarten ready to learn.

Families. Parents are a child's first teachers. We help families by finding the right program, connecting them with community resources, offering family events and educating them, so learning keeps going at home.

Child care providers. Many children spend their days in local child care centers and home-based programs. We support these providers with training, coaching, quality improvement resources because great care anywhere makes a difference everywhere.

Instructional Services- PDs are kicking off. Make sure to check out Learning Stream if you are needing SCECHs.

Finance- We are wrapping up our 25-26 financial audit.

ROOC- New direct care workers have been hired and are going through training; exciting!

BOARD OF EDUCATION

Dr. James Mangutz,
Board President

Nancy Persing,
Vice President

Jim Gendernalik,
Board Treasurer

Ian Faulkner,
Board Secretary

Trustees:
Anthony Bair
Alyssa Faulkner
Kara Mularz

ADMINISTRATION

Shawn Petri,
Superintendent

Melisa Akers, Director
of Special Education

Mike Evans, Director
of Career and Technical
Education

Dr. Katie Harris, Director
of Instructional Services

Katie Keith, Director of
Early Childhood

Kurt Loll,
Finance Director

Somer Quinlan,
Director of ROOC, Inc.

Jared Socia,
Director of Operations

To: Shawn Petri, Superintendent

From: Katie Keith, Director of Early Childhood

Date: October 2026

Subject: Early Childhood Update

COOR Community and Family Connection

COOR Community and Family Connection, in partnership with the Crawford-Roscommon Child Protection Council, hosted its third Car Seat Technician Training. The training successfully prepared 16 new certified technicians, with four participants achieving perfect scores. Four of the newly trained technicians will serve families across the C.O.O.R. counties.

Following the training, technicians conducted 14 car seat safety checks and provided seven new car seats to Roscommon County parents, helping families ensure children are transported safely and appropriately.



Great Start to Quality

We are excited to share that we were awarded the Great Start to Quality Resource Center grant for 5 more years! Our Resource Center (RC) was not affected by map lines that the state matched to the Economic Development maps for regions in the state. Our

RC will continue to cover the following counties: Alcona, Alpena, Cheboygan, Crawford, Iosco, Montmorency, Ogemaw, Oscoda, Otsego, Presque Isle, and Roscommon. We will now be called the “Region 3- Great Start to Quality Resource Center-Northeast”.

In the next 3 months, the online platform that we use while coaching child care providers will be closed to new programs applying for a new rating. They will be working on the platform to reflect the changes in our work moving forward. Within these next few months, staff will be trained in Practice-Based Coaching. This type of coaching focuses on three main strategies: 1. Planning goals and action steps; 2. Engaging in focused observation; and 3. Reflecting on and sharing feedback about teaching and home visiting practices.

This is a cyclical process that can be ongoing depending on the amount of work/shared goals a program wants to work on. This is the type of coaching that the GSRP classrooms and Head Start classrooms receive. We are looking forward to partnering with the Early Childhood Specialists at COOR to strengthen our coaching tools and strategies. Our staff is eager to take on the challenges of the new parts of our work.

The Family Child Care Network (FCCN) serving Otsego and Montmorency counties hosted a Family Fun Day at Fleming Farm, made possible through a MiFamily Engagement Grant. The event welcomed 262 children, families, providers, and community members for a day of connection, play, and fall activities.

Families enjoyed animal encounters, hayrides, pumpkin picking, a corn pit, and corn maze, along with visits from local first responders, including the fire department, road department, and Sheriff’s K-9 Unit. Fifty-two Tucker Turtle social-emotional kits were also distributed to support families with strategies for emotional development and self-regulation at home.

Through strong community partnerships, families enjoyed cider, donuts, pizza, and meaningful opportunities to connect with local resources. The event strengthened relationships among child care providers, families, and community partners while supporting family engagement and early childhood development.

Great Start Readiness Program

[Enrollment](#): We have 320 of 364 spots filled for GSRP.



All GSRP classrooms are open for the school year! Staff attended our welcome back training on September 3 to kick things off. The training was in the CEC multipurpose room and the staff raved about the space.

We are continuing to onboard new staff and get into classrooms to support establishing the classroom environments.

BOARD OF EDUCATION

Dr. James Mangutz,
Board President

Nancy Persing,
Vice President

Jim Gendernalik,
Board Treasurer

Ian Faulkner,
Board Secretary

Trustees:
Anthony Bair

Alyssa Faulkner
Kara Mularz

ADMINISTRATION

Shawn Petri,
Superintendent

Melisa Akers, Director
of Special Education

Mike Evans, Director
of Career and Technical
Education

Dr. Katie Harris, Director
of Instructional Services

Katie Keith, Director of
Early Childhood

Kurt Loll,
Finance Director

Somer Quinlan,
Director of ROOC, Inc.

Jared Socia,
Director of Operations

To: Shawn Petri, Superintendent

From: Mike Evans, Director

Date: October 1, 2026

Subject: CTE Update

Program Updates

In September, CTE programs dove headfirst into hands-on learning. Students in **Welding** and **Automotive** successfully completed their OSHA 10 safety certifications, a critical prerequisite for active lab work. **Education** students completed Vector safety training, matched with host teachers at local elementary schools, and officially began their classroom clinical placements at the end of the month. Meanwhile, **Cosmetology** students are rapidly logging chair hours, filling the salon space with energy, creativity, and daily client practice.

A highlight of the month has been watching returning students step into leadership roles. Second-year students across Welding, Automotive, and Cosmetology are taking immense pride in their experience, eagerly mentoring first-year peers in the lab and salon.

TRAC Audit Results

Our ISD successfully wrapped up the TRAC Audit in early September with strong overall results, securing zero major findings across all CTE programs. State auditors commended our district on accurate data collection, exceptional organization, and high-quality facilities. Throughout the audit, evaluators worked directly alongside instructors to address minor paperwork details on the spot and offered practical guidance for ongoing program improvements.

The minor items identified were limited strictly to routine administrative documentation—an issue observed throughout our entire Perkins Region, including CGRES and Roscommon RESA. Many of these fixes were resolved on-site and offer practical solutions that can be applied universally across our programs. Moving forward, we will await the state's official report to review the formal documentation notes and implement these standardized improvements district-wide.



C.O.O.R.
Advanced Technical
Innovation Center

**C.O.O.R. INTERMEDIATE
SCHOOL DISTRICT**
Career & Technical Education

CAREER AND TECHNICAL EDUCATION OPEN HOUSE & PARENT-TEACHER CONFERENCE

Explore hands-on skilled trades training and career pathways.

THURSDAY

October 15

JOIN US

4:00 PM - 6:00 PM

C.O.O.R. ATIC

Roscommon Middle School Campus
299H Sunset Dr, Roscommon, MI 48653

WHAT TO EXPECT

- **Meet** expert CTE instructors and staff
- **Discuss** your student's academic and skill progress
- **Tour** state-of-the-art labs, equipment, and classrooms
- **Learn** about FREE college credits and industry credentials
- **Discover** work-based learning and career pathways

FEATURED CTE PROGRAMS

Automotive Technology*
Business & Marketing*
Cosmetology
Education General*

Medical Occupations*
Public Safety*
Welding*
Construction Trades

* Early Middle College (EMC) option

QUESTIONS? CONTACT MICHAEL EVANS

CEPD Director / Principal | (989) 275-9536
C.O.O.R. ISD Main: (989) 275-9555

Explore programs at coorisd.net



CTE information





Educational Technology Association

Technology for Learning

October 2026 ETA Report

Any questions please contact Josh Hayes, jhayes@k12eta.org

Tickets (ETA Wide):

- Current Open: 534
- Created this month: 5063
- Closed this month: 5108

Trainings Provided:

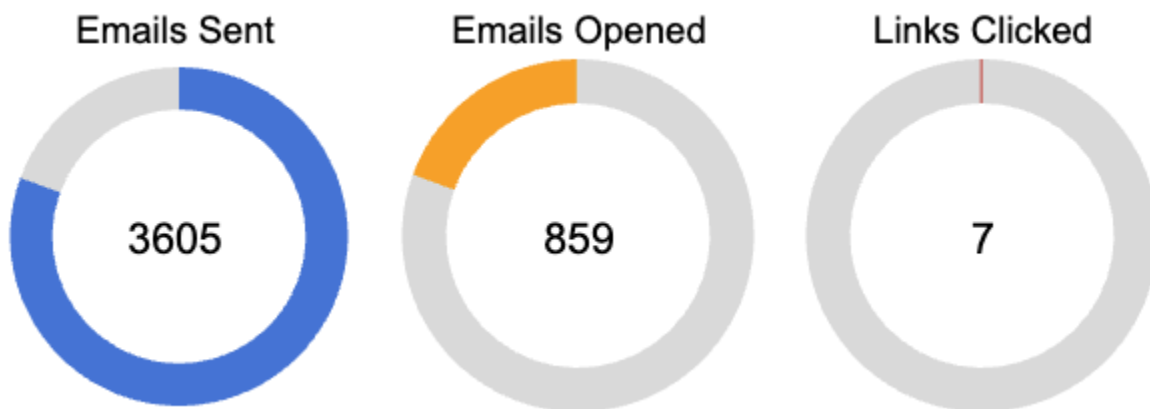
- Artificial Intelligence
- Cyber Security
- 3D Printing
- VR Tours

Updates:

- Huge shout out to the ETA staff for their exceptional dedication and hard work. Despite experiencing a significant 15% increase in total ticket volume compared to the same period last year, the team successfully achieved a remarkable 58% decrease in the average time tickets remain open.
- We are actively encouraging districts across our ISD regions to upgrade to Google Workspace for Education Plus. Moving to Education Plus provides critical security enhancements to help defend against ongoing phishing attacks and complex threat vectors, including advanced features such as the Google Security Center, Security Sandbox for scanning malware attachments, and Context-Aware Access controls. Additionally, this tier provides staff with comprehensive productivity and AI tools.
- We have been working closely with Baldwin Community Schools and Pine River Area Schools to upgrade and reconfigure their IP clock and PA communication systems. This project involves integrating visual alert capabilities such as IP digital displays, alongside audio alerts to align with the Standard Response Protocol (SRP) emergency language.
- E-rate funding approvals for network equipment have begun coming in for most ETA districts. As soon as the equipment is ordered and delivered, installation will be scheduled to keep downtime to a minimum.

Proudly Serving the districts within the Clare-Gladwin RESD, COOR ISD, Manistee ISD, West Shore ESD, and Wexford-Missaukee ISD

- Matt Hewett and Jacob Gingrich have been working over several nights to transition PowerSchool servers from the legacy hardware to the new infrastructure. They successfully completed the migration of all 24 servers without any technical incidents.
- The Federal Communications Commission (FCC) is conducting a comprehensive evaluation and review of the E-Rate program. Key areas under consideration include decreasing funding support for Managed Internal Broadband Services (MIBS), establishing links between funding eligibility and screen-time management or parental opt-out policies, expanding Children's Internet Protection Act (CIPA) safety standards, and tightening rules around technology consultants. To address potential administrative and financial burdens on local school districts, we have been collaborating closely with ISD leaders and superintendents to gather feedback and submit formal comment letters to the FCC prior to the October 13, 2026 deadline.
- We continue attending cyber partner meetings (virtually) to stay informed of the newest threats. We then share this information with all the districts within the four ISD support regions of the ETA.
- This month, our external vulnerability scan identified 113 threats across 1056 locations. One open vulnerability was noted and patched.
- All backups have been verified. Google backups were checked at Fairview Area Schools, Bear Lake Schools, Gateway to Success Academy, and Pine River Area Schools. Veeam (server) backups have been checked for Crawford AuSable, Mason County Central, Mesick Consolidated Schools, Manistee ISD, Manton Consolidated Schools, and Baldwin Community Schools.
- Below are the latest results from our phishing campaign.



BOARD OF EDUCATION

Dr. James Mangutz,
Board President

Nancy Persing,
Vice President

Jim Gendernalik,
Board Treasurer

Ian Faulkner,
Board Secretary

Trustees:
Anthony Bair
Alyssa Faulkner
Kara Mularz

ADMINISTRATION

Shawn Petri,
Superintendent

Melisa Akers, Director
of Special Education

Mike Evans, Director
of Career and Technical
Education

Dr. Katie Harris, Director
of Instructional Services

Katie Keith, Director of
Early Childhood

Kurt Loll,
Finance Director

Somer Quinlan,
Director of ROOC, Inc.

Jared Socia,
Director of Operations

To: Shawn Petri, Superintendent

From: Katie Harris

Date: September 2026

Subject: Instructional Services Update

Instructional Services

Director: Katie Harris

The COOR ISD Instructional Leadership Team is excited about the upcoming November 2nd Regional Professional Learning Event at Grayling HS. Linked below is more information about the event.

- [Event Information](#)
- [Agenda, Schedule, and Breakout Sessions](#)
- [Keynote Speakers & Breakout Sessions](#)

Instructional Leadership Team Communication

Three Talking Points

- The team revisited previous work on the [regional identify of team members](#) and [grounding principles](#), adopting guiding principles as a team.
- The team finalized the November 2nd regional PL Event agenda and breakout sessions.
- Team members spent time exploring MTSS: Tiered Delivery System using the [MDE MTSS Practice Profile](#) through an academic lens.

Student Support Network Communication

Three Talking Points

- The team revisited previous work on [regional team identities](#) and [guiding principles](#) to serve as a foundation for the MTSS Practice Profile Team Based Leadership Discussion
- The team revisited the regional definition for MTSS, digging deeper into the [emerging themes](#) from the MTSS Tiered Delivery System data
- Team members collected district level and regional data on tier 1 using the [PBIS- Tiered Fidelity Inventory \(TFI\) version 2](#)

AI Task Force Communication

Three Talking Points

- *Task Force members explored key AI updates and advancements since their last meeting (May 2026)*
- *Members revisited the Task Force's three focus areas and surfaced district needs and opportunities for the school year*
- *The Task Force provided input on the educator AI survey, student voice, and 2026–2027 priorities*

K-5 Literacy

K-5 Literacy Coach: Michelle Ewald

- **ISD-Wide Support** - along with co-facilitators MJ Ewald and Katie Harris, professional learning regarding PA 146 (dyslexia/reading legislation) has been delivered in six of seven districts so far.
- **Houghton Lake (Collins Elementary)** - co-facilitated staff summer professional learning with the building coach for three days in August and provided teacher training in administering DIBELS assessments.
- **Mio Elementary** - ongoing support being provided to teachers for implementation of CKLA 3rd edition (new version of ELA program), as well as during the DIBELS fall assessment administration window.
- **Fairview Elementary** - regular walkthroughs during K-5 ELA instruction, with follow up coaching sessions provided to teachers on a weekly basis.

31n Team

Behavioral Health Coordinator: Michelle Culton-Ekstrom

Services have begun in each district. Michelle is providing support and services in Mio and CASD until a provider can be hired for each district.

R.O.O.C. Inc.
11018 North Cut Road, Roscommon, MI 48653
www.rooc.org

MEMORANDUM

To: Shawn Petri
From: Somer Quinlan
Re: ROOC Update
Date: October 7, 2026

October is a busy month at ROOC with training and compliance updates along with a variety of engaging seasonal programs and community events.

Compliance-Site Visits

The Office of Recipient Rights (ORR) and Northern Lakes Community Mental Health (NLCMH) have scheduled their annual site visit and inspection for October 14th. The visit will include a health and safety inspection of the building, as well as an internal review of personnel training records, policies and procedures, and client records and documentation.

Programming & Community Engagement

October will be filled with opportunities for learning, community engagement, and seasonal fun. ROOC will host a Social Media & Internet Safety presentation, as well as a visit from Gerrish Township Fire & EMS to discuss fire safety and provide a tour of the fire truck.

Later in the month, we will visit Bart's Pumpkin Patch to enjoy pumpkins, cider, donuts, and a trip through the corn maze. We will wrap up the month with our Annual Halloween Costume & Dance Party at the Artesia Community Center.

Fundraiser - Gratitude

We are deeply grateful for the tremendous support received during our shoe drive fundraiser! We are excited to report that we collected a total of 775 pairs of shoes. The next step will be to schedule the semi-truck for pick up. Once the shoes are collected, we will await the final weight and determine the total amount of funds raised through the fundraiser.

Looking Back - Below are some photographs from our visit to the farm on September 23rd.



BOARD OF EDUCATION

Dr. James Mangutz,
Board President

Nancy Persing,
Vice President

Jim Gendernalik,
Board Treasurer

Ian Faulkner,
Board Secretary

Trustees:
Anthony Bair
Alyssa Faulkner
Kara Mularz

ADMINISTRATION

Shawn Petri,
Superintendent

Melisa Akers, Director
of Special Education

Mike Evans, Director
of Career and Technical
Education

Dr. Katie Harris, Director
of Instructional Services

Katie Keith, Director of
Early Childhood

Kurt Loll,
Finance Director

Somer Quinlan,
Director of ROOC, Inc.

Jared Socia,
Director of Operations

To: Shawn Petri, Superintendent

From: Melisa Akers, Director of Special Education

Date: October 5, 2026

Subject: Special Education Update

A Message from our Director, Melisa Akers:

As you will see in this October update, the Special Education department has hit the ground running this school year! Our team is working hard to provide meaningful support to our local districts while continuing to meet the unique needs of our center-based students.

Behind the scenes, our staff are expanding their knowledge and skills by pursuing training in additional interventions to better support students with behavioral needs, both in local districts and at the COOR Educational Center. We have also established an ISD-wide Assistive Technology (AT) Workgroup through a partnership with Alt+Shift. This collaborative group includes staff from COOR ISD and our local districts, with representation from both general education and special education. By bringing these perspectives together, we are strengthening our ability to identify and implement supports that benefit all learners.

Assistive technology includes tools and supports that help students access learning, communicate, participate in school activities, and build independence. These tools can range from simple, low-tech options, such as visual schedules, pencil grips, picture cards, and adapted paper, to high-tech solutions, such as speech-generating devices and specialized software. Collaboration between general education and special education is essential to identifying effective tools and

ensuring they are available to all students who may benefit—not just those with IEPs. Ultimately, our goal is to remove barriers to learning and create opportunities for every student to succeed.

Through the AT Workgroup, we are working toward a clear, accessible, and sustainable system that will help local districts identify appropriate tools, learn how to use them effectively, and understand how to request and access available resources. We want to build district capacity, share knowledge, and make assistive technology more accessible so that we can better support student participation, independence, and educational outcomes.

I am incredibly proud of the work our staff are doing. They are proactive, solution-oriented, and always willing to go the extra mile to support students and the staff who serve them. Their commitment, collaboration, and willingness to keep learning are making a difference across our ISD. This team is not waiting for things to happen—they are making things happen!

A Message from our Monitor and Technical Assistance, Nicole Grace:

September focused heavily on supporting local districts as they began the new school year and establishing priorities for the year ahead.

Professional Learning & Staff Support

Planning continued for professional development opportunities designed to respond to the needs of special education staff across our local districts. The department also supported the onboarding of new staff, helping ensure they have the resources, information, and connections needed to successfully serve students and families.

Compliance & Continuous Improvement

The team developed plans for targeted monitoring and data review in several important areas, including least restrictive environment (LRE), student discipline, graduation, and dropout rates. This work will help identify trends, areas of strength, and opportunities for improvement while supporting districts in meeting both student needs and state and federal requirements.

District Technical Assistance

As is typical at the beginning of a school year, a significant amount of time was dedicated to direct consultation and problem-solving with local district staff and administrators. The department responded to a high volume of calls and requests

for assistance related to individual student needs, special education procedures, programming, compliance, and service delivery.

While much of September's work happened behind the scenes, these efforts are foundational to a successful school year. By providing timely technical assistance, supporting new staff, developing meaningful professional learning, and proactively reviewing student outcome and compliance data, the department continues to strengthen special education services across our local districts.

A Message from our Early On Coordinator, Kim Young:

During September, Early On Coordinator Kim Young traveled to West Branch to meet with four District 2 Health Department staff members representing WIC, Lead and Children's Special Services, Community Connections, and department supervision. The meeting provided an opportunity to explain Early On services, share program materials, discuss the referral process, and establish relationships with community partners. Kim also visited Surline Elementary in West Branch to meet with team members, learn more about their work environments, and strengthen connections with Early On providers.

On October 1, Early On hosted its Professional Learning Community (PLC). Amber Larrison provided training on supporting young children with Autism Spectrum Disorder (ASD), including the impact ASD can have on early language development and behavior. The training emphasized positive, supportive approaches that can benefit both children with an ASD diagnosis and children who demonstrate developmental needs but have not yet been identified with ASD. The team also reinforced the use of a coaching model when working with children and families.

The afternoon focused on professional development related to safety and supporting children and families. The Michigan State Police provided training on home-visitor safety, followed by Child Protective Services presenting an abbreviated Mandated Reporter Training focused on distinguishing poverty, neglect, and abuse. A representative from the Children's Advocacy Center also shared information about supporting children and families who have experienced trauma or violence. The presentations generated strong discussion and provided opportunities for Early On providers to share experiences, ask questions, and learn from community partners.

Early On playgroups began October 2 in Grayling and October 9 in Mio/Fairview. The Grayling playgroup had an excellent turnout, with **17 families and 23 children** participating. The Mio/Fairview playgroup had **9 children and their families** attend. Playgroups provide families with opportunities to connect with one another and with Early On staff, while also allowing providers to answer questions, address concerns, and identify children who may benefit from an Early On evaluation.

A Message from our Special Education Supervisor, Jeff Matheney:

Recent Activities & Highlights

- District Outreach: Concluded introductory visits across districts and individual buildings—including Fairview, CEC, ATC, RAPS, Mio AuSable, Crawford AuSable, Houghton Lake, West Branch/Rose City, CHA and Alt Ed Academy (Ogemaw)—connected with Special Education Coordinators, Special Education Teachers, service providers, principals, and superintendents.
- Participated in 3 IEP meetings and 1 curriculum review in the districts
- Continued monitoring ancillary staff contracts, caseloads, equipment and technology to meet district needs
- Participated in ALT-SHIFT development for Assistive Technology working group
- Received Medicaid Admin Dashboard training, gained access to the medicaid coordinator meeting for MI

Staff Updates

- Conducted professional observations for 8 COOR employees
 - Social work - Grayling
 - Occupational Therapy - RAPS/CHA
 - Speech Language Pathologist - Grayling/RAPS/CHA

Looking Ahead to Next Month

- Collecting National Provider Identifiers (NPIs) and verifying MI Medicaid (CHAMPS) enrollment for ancillary staff to prepare for upcoming medicaid guidance.
- Continue professional observations across the disciplines and districts
- Collaborating with Teacher Consultants on LRE criteria, individual curriculum development and follow-up

- Scrubbing EdPlan across the districts to make sure users are up to date and users who are no longer employed are removed
- Coordinating/Facilitating Speech and OT quarterly meetings
- Continued monitoring of ancillary staff contracts, caseloads, equipment and technology to meet district needs
- IEPs and other meetings as required

A Message from our CEC Principal, Joe Moore:

Our students and staff are incredibly grateful to the Houghton Lake and Roscommon Rotary Clubs for their generous Stuff a Bus donation of school supplies! We are also thankful to Houghton Lake Community Schools for using one of their buses to deliver the supplies to us. The generosity and continued support of our amazing community partners make a meaningful difference for our students and help ensure they have the tools and resources they need to learn and succeed. We are fortunate to have such caring organizations invested in our schools and our students.

A Message from our Transition Coordinator, Kerri Smitz

The quarterly Transition Council meeting took place on Tuesday at the C.O.O.R. Advanced Technical Innovation Center (CATIC). Director and Principal Mike Evans led attendees on a guided tour, highlighting the center's facilities and detailing the career and technical programs offered.

Feedback from attendees was overwhelmingly positive, noting how informative the tour was. I was grateful to have representation across a wide variety of key partner organizations and roles, including:

- **Michigan Rehabilitation Services:** Counselors and Supervisors
- **Bureau of Services for Blind Persons:** Counselor
- **Michigan Works!:** Youth Advisors
- **Schools:** Special Education Coordinators, Transition Coordinators, Principals, and Teachers

5. Public Participation

- Any person attending the meeting may raise his/her hand during this session of the meeting. Individuals may speak for a maximum of 5 minutes. Groups may speak for a maximum of 15 minutes.

6. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

A. Approve minutes of the previous meeting on Sept 9, 2026

25

COOR Intermediate School District
Board of Education Meeting Minutes
September 9, 2026 at 6:00 PM



September Meeting Minutes

A regular meeting of the Board of Education (the “Board”) was held at 11051 N Cut Rd, Roscommon, MI, on Wednesday, September 9, 2026. President Mangutz called the meeting to order at 6:00 P.M.

1. Call to order & Roll Call

Attendance Taken at 6:00 PM. **Present:** Alyssa Faulkner, Jim Gendernalik, Nancy Persing, Anthony Bair, James Mangutz, DDS **Absent:** Ian Faulkner and Kara Mularz

2. Opening Ceremonies

- Pledge of Allegiance
- Mission Statement: *To deliver expert services, impactful programs, and responsive leadership to our schools and communities*

3. Adopt the Agenda

Adopt the agenda as presented. This motion, made by Jim Gendernalik and seconded by Anthony Bair, Carried.

Ian Faulkner: Absent, Kara Mularz: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 5, No: 0, Absent: 2

4. Employee Presentation:

-Kim Young, Early On Coordinator

Kim Young provided a brief introduction to the Board and stated everybody has been very welcoming. She reported that she and two Home Visitors are working on instruction and training related to supporting premature babies under 5 months. She is also working on grants. She stated she is looking forward to the upcoming Early On Conference. She expressed her desire to increase her presence in the community and build relationships.

5. Department Updates - The board had no questions.

- Career & Technical Education Department
- Early Childhood Department
- Special Education Department
- R.O.O.C., Inc.
- ETA (Educational Technology Association)
- Human Resources

6. Public Participation – No public participation

- Any person attending the meeting may raise his/her hand during this session of the meeting. Individuals may speak for a maximum of 5 minutes. Groups may speak for a maximum of 15 minutes.

7. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

Approve all items on the Consent Agenda. This motion, made by Nancy Persing and seconded by Alyssa Faulkner, Carried.

Ian Faulkner: Absent, Kara Mularz: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 5, No: 0, Absent: 2

7.A. Approve minutes of previous meeting, held on August 12, 2026

7.B. Approval of Bills for August 2026 totaling \$953,314.26

7.C. Approve Revenue & Expenditure Reports and MILAF statement for August 2026

8. Action Items

8.A. Approve a contract for True Speaking training on Oct 27, 2026

Alexis Wilson, HR Director, attended this training in June and found it to be very helpful. They offer training on how to give good and bad feedback to employees that is legally correct. AMA ESD and Clare Gladwin RESA highly recommended this training. Petri stated this training will be open to all Superintendents and whoever else they want to bring from their district.

This motion, made by Jim Gendernalik and seconded by Alyssa Faulkner, Carried.
Ian Faulkner: Absent, Kara Mularz: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 5, No: 0, Absent: 2

8.B. Approve a contract with Zen & the Art of School Administration (Cheryl-Marie Manson) for a Google AI training on October 8, 2026 in the amount of \$500.

Superintendent Petri stated this is a 2-hour virtual training for the seven local superintendents and himself. They offer support and How to Training on the whole Google package.

This motion, made by Anthony Bair and seconded by Nancy Persing, Carried.
Ian Faulkner: Absent, Kara Mularz: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes,
Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 5, No: 0, Absent: 2

8.C. Ratify the hiring of personnel:

Angela Hempel, Behavior Support Specialist for CASD, as a contracted employee
Matthew Klempp, Paraprofessional at the COOR Educational Center

Superintendent Petri stated this is the best model we have to support students in the districts.

This motion, made by Alyssa Faulkner and seconded by Nancy Persing, Carried.
Ian Faulkner: Absent, Kara Mularz: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes,
Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 5, No: 0, Absent: 2

8.D. Approve update to policy 3304 as presented by the Policy Committee

Superintendent Petri recommended removing the optional section E.

This motion, made by Nancy Persing and seconded by Anthony Bair, Carried.
Ian Faulkner: Absent, Kara Mularz: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes,
Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 5, No: 0, Absent: 2

8.E. Ratify a contract with Michelle St Aubin of Fun First Therapy School Social Work for the 26-27 school year

This is a temporary role to cover maternity leave.

This motion, made by Alyssa Faulkner and seconded by Jim Gendernalik, Carried.
Ian Faulkner: Absent, Kara Mularz: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes,
Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 5, No: 0, Absent: 2

8.F. Approve a Paraprofessional Handbook and updated COOR Educational Center Student/Parent Handbook for 2026-27

Joseph Moore, CEC Principal, said that the Paraprofessional Handbook is what staff members have requested for quite some time in addition to the collective bargaining agreement. The Student/Parent handbook was updated with the cell phone policy which they have already implemented. Principal Moore said there is a section regarding Truancy procedures as well.

This motion, made by Nancy Persing and seconded by Alyssa Faulkner, Carried.
Ian Faulkner: Absent, Kara Mularz: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes,
Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 5, No: 0, Absent: 2

9. Information Items

- Introduction to Victoria Klumpp - moved to the beginning of the meeting.
Victoria introduced herself to the board. She started out as a job coach over the summer, then applied for the position of teacher at ATC. Everyone has been warm and welcoming. She is enjoying getting to know the students more and talking with them about their goals. She noted that the staff has been wonderful.
- Social Media Report (reach of 18,201)

10. Superintendent's Report

We had a successful Open House at CEC. 116 ice cream cones were served. We easily reached the goal of 125 people and 7 & 4 TV reporter showed up. The newspapers did a write-up. It was very nice to see past staff, and Superintendent Petri very pleased with the outcome. It was fun to watch the teachers and staff show off their new space.

Alexis Wilson, HR Director, will start reporting on resignations in monthly report to the board. The board would like Alexis to look into the pros and cons of having exit interviews with employees resigning.

The Company we hired to seal the parking lots that had the lowest bid did not show up, so we went with the 2nd lowest bid, which was a \$500.00 increase.

11. Communications

Vice President Persing shared that she enjoyed attending the All-Staff Meeting, noting that it provides her with a more informal setting to hear how the staff are doing, learn what is happening, and get to know the staff better.

12. Adjournment

Adjourn the meeting at 7:17 PM. This motion, made by Jim Gendernalik and seconded by Nancy Persing, Carried.
Ian Faulkner: Absent, Kara Mularz: Absent, Anthony Bair: Yes, Alyssa Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 5, No: 0, Absent: 2

Respectfully submitted,

Nancy Persing,
Board Vice President

Kimberly Murphy,
Recording Secretary

B. Approval of Bills for September
2026 totaling \$889,812.74

31

A/P Check Register

Printed: 10/2/2026 10:08 AM

COOR ISD

Check Date: 9/1/2026 to 9/30/2026

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
12880	MESSA	99	09/02/2026	109011	10,953.43	0.00	10,953.43
142463	ALISHA SPRINGLE	758	09/03/2026	109012	131.10	0.00	131.10
141200	AMAZON CAPITAL SERVICES INC	758	09/03/2026	109013	809.85	0.00	809.85
141731	AMBER AKIN	758	09/03/2026	109014	251.56	0.00	251.56
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	758	09/03/2026	109015	1,578.49	0.00	1,578.49
142330	ARGENT INSTITUTIONAL TRUST COMPANY	758	09/03/2026	109016	63,434.00	0.00	63,434.00
141145	AUSABLE MEDIA GROUP LLC	758	09/03/2026	109017	246.00	0.00	246.00
2750	CARF	758	09/03/2026	109018	228.00	0.00	228.00
142005	CENTRAL MICHIGAN UNIVERSITY	758	09/03/2026	109019	33,381.00	0.00	33,381.00
3253	CEPD COUNCIL	758	09/03/2026	109020	100.00	0.00	100.00
142033	CEV MULTIMEDIA LLC	758	09/03/2026	109021	2,887.50	0.00	2,887.50
19631	CHRISTINA TAPPAN	758	09/03/2026	109022	311.36	0.00	311.36
142118	CMH EDUCATIONAL CONSULTING LLC	758	09/03/2026	109023	1,300.00	0.00	1,300.00
4100	CONSUMERS ENERGY PAYMENT CENTER	758	09/03/2026	109024	3,303.57	0.00	3,303.57
16940	COUNTY OF ROSCOMMON COUNTY TREASURER	758	09/03/2026	109025	241.16	0.00	241.16
4490	CRAWFORD CO AVALANCH	758	09/03/2026	109026	108.00	0.00	108.00
4580	CRISIS PREVENTION INSTITUTE	758	09/03/2026	109027	200.00	0.00	200.00
4900	DEAN TRANSPORTATION INC	758	09/03/2026	109028	100.52	0.00	100.52
14312	DON NESTER CHEVROLET, INC.	758	09/03/2026	109029	1,515.56	0.00	1,515.56
8420	EAST HIGGINS LAKE TRUE VALUE	758	09/03/2026	109030	792.49	0.00	792.49
142308	EMILY QUINLAN	758	09/03/2026	109031	16.87	0.00	16.87
142317	EVERWAY	758	09/03/2026	109032	11,570.56	0.00	11,570.56
141408	FOSTER BLUE WATER OIL LLC	758	09/03/2026	109033	414.28	0.00	414.28
141697	FUN FIRST THERAPY PLLC	758	09/03/2026	109034	1,481.21	0.00	1,481.21
141738	GILL-ROY'S HARDWARE	758	09/03/2026	109035	312.83	0.00	312.83
142113	GOOGLE VOICE INC	758	09/03/2026	109036	100.08	0.00	100.08
141941	HELEN SHASTAL	758	09/03/2026	109037	481.32	0.00	481.32
141635	JANWAY	758	09/03/2026	109038	1,361.50	0.00	1,361.50
142462	JEFFREY MATHENEY	758	09/03/2026	109039	180.12	0.00	180.12
142086	JENNIFER HART	758	09/03/2026	109040	133.76	0.00	133.76
71225	JOSEPH MOORE	758	09/03/2026	109041	111.90	0.00	111.90
141120	KAREN L POPE	758	09/03/2026	109042	181.92	0.00	181.92
20457	KATHRYN VANWORMER WALDIE	758	09/03/2026	109043	119.12	0.00	119.12
10020	KEENAN THERAPEUTICS PC	758	09/03/2026	109044	3,486.32	0.00	3,486.32
142036	KYM NARAYANA	758	09/03/2026	109045	314.24	0.00	314.24
5155	LI'L WILLIES	758	09/03/2026	109046	115.00	0.00	115.00
141972	LILLIE MEADOWS	758	09/03/2026	109047	317.60	0.00	317.60
141422	MELISA AKERS	758	09/03/2026	109048	30.00	0.00	30.00
11598	MELISSA MAEDER	758	09/03/2026	109049	152.36	0.00	152.36
12880	MESSA	758	09/03/2026	109050	86,544.84	0.00	86,544.84
141775	MICHELLE EWALD	758	09/03/2026	109054	283.90	0.00	283.90
21278	NICOLE GRACE	758	09/03/2026	109055	58.88	0.00	58.88
15100	OSCODA COUNTY TREASURER	758	09/03/2026	109056	466.92	0.00	466.92
142321	PITNEY BOWES BANK INC RESERVE ACCOUNT	758	09/03/2026	109057	2,000.00	0.00	2,000.00
141229	PITNEY BOWES GLOBAL FINANCIAL SVS LLC	758	09/03/2026	109058	499.29	0.00	499.29
142326	PLAY ON WORDS LLC	758	09/03/2026	109059	2,331.25	0.00	2,331.25
18430	REBECCA SOCIA	758	09/03/2026	109060	11.20	0.00	11.20
141124	REBEKAH SEELOW	758	09/03/2026	109061	30.00	0.00	30.00
142299	SALENA LASKOWSKI	758	09/03/2026	109062	194.36	0.00	194.36
17880	SEHI COMPUTER PRODUCTS INC	758	09/03/2026	109063	7,568.41	0.00	7,568.41
141133	SHANNON REA	758	09/03/2026	109064	111.68	0.00	111.68

31

A/P Check Register

Printed: 10/2/2026 10:08 AM

COOR ISD

Check Date: 9/1/2026 to 9/30/2026

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
15685	SHAWN PETRI	758	09/03/2026	109065	334.24	0.00	334.24
18832	STATE OF MICHIGAN	758	09/03/2026	109066	180.00	0.00	180.00
19144	SUMMIT FIRE PROTECTION	758	09/03/2026	109067	794.00	0.00	794.00
141753	TEACHERS PAY TEACHERS	758	09/03/2026	109068	224.94	0.00	224.94
141511	THALMA HIBBARD	758	09/03/2026	109069	177.44	0.00	177.44
19800	THRUN LAW FIRM P.C.	758	09/03/2026	109070	171.00	0.00	171.00
141884	TRUGREEN COMMERCIAL	758	09/03/2026	109071	492.01	0.00	492.01
21770	XEROX CORP	758	09/03/2026	109072	1,016.79	0.00	1,016.79
13220	MICHIGAN STATE DISBURSEMENT UNIT	93	09/11/2026	109073	61.84	0.00	61.84
142447	ORBIT LEASING	93	09/11/2026	109074	177.44	0.00	177.44
142381	POST LAKE LENDING	93	09/11/2026	109075	95.37	0.00	95.37
142216	ACD.NET	759	09/10/2026	109076	1,077.52	0.00	1,077.52
141200	AMAZON CAPITAL SERVICES INC	759	09/10/2026	109077	733.00	0.00	733.00
6781	FRONTIER	759	09/10/2026	109078	83.20	0.00	83.20
7552	GRAYLING COOPERATIVE PRESCHOOL, INC.	759	09/10/2026	109079	22,860.93	0.00	22,860.93
10037	KELLOGG HOTEL & CONFERENCE CENTER	759	09/10/2026	109080	308.16	0.00	308.16
13160	MSBO	759	09/10/2026	109081	440.00	0.00	440.00
142217	POWERSCHOOL GROUP LLC	759	09/10/2026	109082	1,540.99	0.00	1,540.99
7160	ROSCOMMON AREA PUBLIC SCHOOLS	759	09/10/2026	109083	15,822.70	0.00	15,822.70
142253	ANTHONY BAIR	761	09/15/2026	109084	64.96	0.00	64.96
12880	MESSA	99	09/15/2026	109085	10,265.26	0.00	10,265.26
142468	AVERY SMITZ	761	09/17/2026	109086	265.22	0.00	265.22
142228	ALICIA SMITH	760	09/18/2026	109087	17.48	0.00	17.48
142254	ALYSSA FAULKNER	760	09/18/2026	109088	33.65	0.00	33.65
141200	AMAZON CAPITAL SERVICES INC	760	09/18/2026	109089	2,705.43	0.00	2,705.43
810	APPLE INC	760	09/18/2026	109091	2,124.00	0.00	2,124.00
142107	AXIUM SERVICES INC	760	09/18/2026	109092	21,760.84	0.00	21,760.84
2665	CAREERSAFE	760	09/18/2026	109093	4,345.00	0.00	4,345.00
142335	CARIE PAULL	760	09/18/2026	109094	360.00	0.00	360.00
142041	CHARLES BISSELL	760	09/18/2026	109095	90.74	0.00	90.74
141698	CHG MEDICAL STAFFING INC	760	09/18/2026	109096	4,072.50	0.00	4,072.50
3728	CLINTON COUNTY RESA OIP	760	09/18/2026	109097	1,170.00	0.00	1,170.00
4100	CONSUMERS ENERGY PAYMENT CENTER	760	09/18/2026	109098	171.00	0.00	171.00
4400	CRAF CENTER	760	09/18/2026	109099	2,500.00	0.00	2,500.00
4470	CRWFD CNTY TRANSP AUTH	760	09/18/2026	109100	1,528.00	0.00	1,528.00
141894	CULLIGAN WATER CONDITIONING	760	09/18/2026	109101	129.00	0.00	129.00
141209	E3 DIAGNOSTICS	760	09/18/2026	109102	597.00	0.00	597.00
142218	ELEVATE THERAPY COMPANY	760	09/18/2026	109103	4,588.20	0.00	4,588.20
18577	EMS LINQ LLC	760	09/18/2026	109104	11,236.36	0.00	11,236.36
6781	FRONTIER	760	09/18/2026	109105	133.29	0.00	133.29
141918	GERRISH TOWNSHIP	760	09/18/2026	109106	50.00	0.00	50.00
7536	GRAND TRAVERSE RESORT & SPA	760	09/18/2026	109107	727.20	0.00	727.20
142306	HOCK PAINTING INC	760	09/18/2026	109108	12,338.00	0.00	12,338.00
142025	HOUGHTON LAKE COOPERATIVE PRESCHOOL INC	760	09/18/2026	109109	37,163.20	0.00	37,163.20
142028	HURST MECHANICAL	760	09/18/2026	109110	913.75	0.00	913.75
9160	IMPACT OFFICE PRODUCTS	760	09/18/2026	109111	155.97	0.00	155.97
9025	JIM GENDERNALIK	760	09/18/2026	109112	72.56	0.00	72.56
141488	KATIE HARRIS	760	09/18/2026	109113	125.40	0.00	125.40
10030	KATIE KEITH	760	09/18/2026	109114	54.72	0.00	54.72
10020	KEENAN THERAPEUTICS PC	760	09/18/2026	109115	6,025.88	0.00	6,025.88
142465	LISA BURMEISTER	760	09/18/2026	109116	18.24	0.00	18.24
12280	MAASE	760	09/18/2026	109117	300.00	0.00	300.00

32

A/P Check Register

Printed: 10/2/2026 10:08 AM

COOR ISD

Check Date: 9/1/2026 to 9/30/2026

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
12280	MAASE	760	09/18/2026	109118	170.00	0.00	170.00
12880	MESSA	760	09/18/2026	109119	98,673.70	0.00	98,673.70
142179	MICHAEL EVANS	760	09/18/2026	109123	185.50	0.00	185.50
142077	MICHELLE CULTON EKSTROM	760	09/18/2026	109124	205.96	0.00	205.96
141775	MICHELLE EWALD	760	09/18/2026	109125	367.44	0.00	367.44
15652	NANCY PERSING	760	09/18/2026	109126	58.88	0.00	58.88
14205	NCS PEARSON, INC.	760	09/18/2026	109127	295.95	0.00	295.95
141263	PRESENCE LEARNING, INC.	760	09/18/2026	109128	1,563.00	0.00	1,563.00
142296	QUINTEN GOSCHKE	760	09/18/2026	109129	30.40	0.00	30.40
141875	RADIO NORTH LLC	760	09/18/2026	109130	1,500.00	0.00	1,500.00
7161	RAPS	760	09/18/2026	109131	681.41	0.00	681.41
16450	REHABMART ECOMMERCE SOLUTIONS LLC	760	09/18/2026	109132	2,436.00	0.00	2,436.00
19081	ROBERT J GORDON DOFAA-INS PLLC	760	09/18/2026	109133	80.00	0.00	80.00
17240	S & J EXCAVATING	760	09/18/2026	109134	1,500.00	0.00	1,500.00
141653	SARAH KAY RONDO	760	09/18/2026	109135	32.25	0.00	32.25
141992	SHARON MCMILLAN	760	09/18/2026	109136	101.66	0.00	101.66
18115	SHEFFIELD AUTOMOTIVE INC	760	09/18/2026	109137	700.46	0.00	700.46
142189	STEVE SEWARD CONSULTING	760	09/18/2026	109138	100.00	0.00	100.00
1415	TAMMY BAUDOUX	760	09/18/2026	109139	471.96	0.00	471.96
20152	TAMMY TYLER	760	09/18/2026	109140	1,061.32	0.00	1,061.32
142327	TONIA WERDA	760	09/18/2026	109141	200.00	0.00	200.00
141944	TRACEY STEIN	760	09/18/2026	109142	166.80	0.00	166.80
141582	VISION CONSULTING LLC	760	09/18/2026	109143	1,467.40	0.00	1,467.40
21110	WEINLANDER-FITZHUGH-	760	09/18/2026	109144	5,000.00	0.00	5,000.00
20970	WM CORPORATE SERVICES INC	760	09/18/2026	109145	184.89	0.00	184.89
21775	XPRESS COPY CENTER	760	09/18/2026	109146	2,995.74	0.00	2,995.74
13220	MICHIGAN STATE DISBURSEMENT UNIT	93	09/25/2026	109147	61.84	0.00	61.84
142447	ORBIT LEASING	93	09/25/2026	109148	177.44	0.00	177.44
142381	POST LAKE LENDING	93	09/25/2026	109149	95.37	0.00	95.37
19978	TSA CONSULTING GROUP INC	93	09/25/2026	109150	4,820.00	0.00	4,820.00
141873	ALBANESE CONFECTIONERY GROUP INC	763	09/23/2026	109151	60.27	0.00	60.27
142151	ALL CAMPUS SECURITY	763	09/23/2026	109152	4,385.28	0.00	4,385.28
141200	AMAZON CAPITAL SERVICES INC	763	09/23/2026	109153	4,145.00	0.00	4,145.00
1001	ASPHALT SEAL KINGS	763	09/23/2026	109155	10,132.40	0.00	10,132.40
142235	AT&T MOBILITY	763	09/23/2026	109156	39.73	0.00	39.73
142041	CHARLES BISSELL	763	09/23/2026	109157	62.47	0.00	62.47
5385	DTE ENERGY	763	09/23/2026	109158	225.25	0.00	225.25
8700	HOME DEPOT CREDIT SERVICES	763	09/23/2026	109159	116.74	0.00	116.74
9950	KAPLAN EARLY LEARNING COMPANY	763	09/23/2026	109160	3,971.70	0.00	3,971.70
5155	LI'L WILLIES	763	09/23/2026	109161	115.00	0.00	115.00
141928	NORTHERN MICHIGAN WELDING EDUCATORS	763	09/23/2026	109162	200.00	0.00	200.00
13953	THE WILD PUMPKIN	763	09/23/2026	109163	267.00	0.00	267.00
20571	VERIZON WIRELESS	763	09/23/2026	109164	1,033.94	0.00	1,033.94
142443	WILLYGOAT LLC	763	09/23/2026	109165	7,228.00	0.00	7,228.00
2651	XELLO INC	763	09/23/2026	109166	14,920.34	0.00	14,920.34
225	AFLAC	99	09/29/2026	109167	1,382.62	0.00	1,382.62
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	99	09/29/2026	109168	347.04	0.00	347.04
141103	ORS	94	09/03/2026	201705664	0.00	72,968.64	72,968.64
141105	HEALTH EQUITY	94	09/11/2026	201705667	0.00	2,368.43	2,368.43
20245	US TREASURY	94	09/11/2026	201705668	0.00	52,006.55	52,006.55
141106	MICHIGAN DEPT OF TREASURY	96	09/18/2026	201705669	0.00	1,491.29	1,491.29
20245	US TREASURY	96	09/18/2026	201705670	0.00	134.42	134.42
141103	ORS	94	09/18/2026	201705671	0.00	83,501.29	83,501.29

Specialized Data Systems, Inc.

D:\TS\COORISD\SDSv8\Finance\Swf_AP08.RPT

A/P Check Register

Printed: 10/2/2026 10:08 AM

COOR ISD

Check Date: 9/1/2026 to 9/30/2026

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
142166	JPMORGAN CHASE BANK NA	761	09/01/2026	201705672	0.00	5,285.40	5,285.40
141105	HEALTH EQUITY	94	09/25/2026	201705673	0.00	2,568.43	2,568.43
141106	MICHIGAN DEPT OF TREASURY	94	09/25/2026	201705674	0.00	17,633.77	17,633.77
20245	US TREASURY	94	09/25/2026	201705675	0.00	50,770.63	50,770.63
142167	BMO	765	09/08/2026	201705677	0.00	11,516.01	11,516.01
Report Totals					<u>\$589,567.88</u>	<u>\$300,244.86</u>	<u>\$889,812.74</u>

C. Approve Revenue & Expenditure
Reports and MILAF statement for
September

36

Revenue and Expenditure Report
SPECIAL EDUCATION FUND
9/30/2026

Revenue	September Activity	Open Encumbrance	Year to Date	Adopted Budget
100 Revenue from Local Sources	368,269	-	659,904	4,419,223
300 Revenue from State Sources	-	-	-	3,735,268
400 Revenues from Federal Sources	88,536	-	88,536	2,873,424
500 Incoming Transfers and Other Transactions	4,085	-	99,725	1,057,075
600 Fund Modifications (Other Operating Transfers In)	-	-	-	-
Total Revenue	460,890	-	848,165	12,084,990

Expense				
122 Instruction	265,410	2,020	447,591	2,476,936
212 Early On	14,666	39	29,438	595,077
213 Health Services	74,784	240	152,360	889,190
214 Psychological Services	14,997	2,129	28,571	420,074
215 Speech Pathology and Audiology Services	80,591	66	132,502	1,431,814
216 Social Work Services	32,344	1,796	49,872	441,825
217 Visual Aid Services	1,467	-	1,467	23,000
218 Teacher Consultant-Special Education Programs	-	-	4,153	3,550
221 Improvement of Instruction	697	80	697	11,250
226 Supervision and Direction of Instructional Staff	61,319	287	204,991	643,049
231, 232, 252 Board of Education, Fiscal, Executive	16,876	-	70,666	274,452
241 Office of the Principal	19,468	213	59,765	228,593
249 Graduation Supplies and Materials	-	-	-	1,000
259 Other Business Services	506	-	7,737	12,324
261 Operations Buildings Services	34,317	-	99,859	353,545
271 Pupil Transportation Services	7,936	-	80,281	1,179,911
281 Planning, Research, Development, and Evaluation	12,836	-	47,973	193,420
284 Information Management Services	9,490	4,767	16,805	20,000
299 Staff Appreciation	60	-	60	2,000
371 Non-Public School Pupils	-	-	-	30,000
411 Payments to LEAs	661	-	661	2,292,045
441 Payments to Other Govern. Entities	-	-	876	47,000
456 Building Improvements Services	24,047	2,500	29,092	70,000
511 Debt Services	63,434	-	63,434	422,368
Total Expense	735,907	14,137	1,528,853	12,062,422

Revenues over Expenses

(680,687)

10/5/2026
3:15 PM

Revenue and Expenditure Report
ROOC FUND
9/30/2026

Revenue

	September Activity	Open Encumberan	Year to Date	Adopted Budget
INTEREST	18	-	51	125
PRODUCTION	827	-	5,825	30,800
DONATIONS	76	-	76	7,500
GRANTS	-	-	-	4,000
SERVICES	116,846	-	217,253	1,189,425
STATE	-	-	-	63,104
Total Revenue	117,767	-	223,205	1,294,954

Expense

232	Program Administration	17,293	279	58,094	203,898
252	Fiscal Services	1,491	-	4,476.15	20,473
259	Other Business Services	-	-	3,425	3,675
261	Operations Buildings Services	5,352	356	42,022	113,008
271	Transportation	1,830	-	7,351	91,800
284	Technology	-	-	-	3,000
289	Consumers	6,339	2,605	16,255	85,260
290	Staff Retention	-	-	-	500
321	Summer Work Program	353	-	51,855	69,925
391	Direct Care Workers and Supervision	43,955	-	126,283	526,934
	Total Expense	76,612	3,240	309,761	1,118,473

Revenues over Expenses

(86,556)

10/5/2026
2:36 PM

Revenue and Expenditure Report
GENERAL FUND
9/30/2026

Revenue	September Activity	Open Encumbrance	Year to Date	Adopted Budget
100 Revenue from Local Sources	124,785	-	204,710	1,546,242
300 Revenue from State Sources	-	-	17,811	6,934,794
400 Revenues from Federal Sources	-	-	103,815	729,540
500 LEAs	53,752	-	1,280	355,714
600 Fund Modifications (Transfers In)	-	-	-	-
Total Revenue	178,537	-	327,616	9,566,290

Expense	September Activity	Open Encumbrance	Year to Date	Adopted Budget
125 Compensatory Education	-	-	-	3,750
211 Truancy	-	-	-	-
212 Guidance Services	-	-	-	30,000
213 Behavioral Services	14,115	7,014	52,720	321,324
216 Social Work Services	7,211	-	36,287	768,318
221 Improvement of Instruction	68,637	1,755	174,958	992,622
226 Supervision of Instructional Staff	27,543	277	82,818	451,791
231 Board of Education	5,400	-	20,857	38,701
232 Executive Administration	44,255	1,823	156,052	548,119
252 Fiscal Services	34,529	-	75,656	333,199
259 Other Business Services	202	-	2,286	4,066
261 Operations Buildings Services	8,798	-	27,645	163,590
266 Security Services	-	-	-	1500
283 Staff/Personnel Services	15,789	2,000	53,827	194,184
284 Information Management Services	9,313	756	76,941	326,250
285 Pupil Accounting	7,577	-	26,250	105,875
299 Other Support Services	229	53	304	2,500
311 Community Services Direction	14,283	158	36,444	45,138
331 Community Activities	-	-	676	28,500
351 Custody and Care of Children	80,010	8,379	206,332	695,398
411 Payments to LEAs GSRP	155,676	-	308,181	3,850,697
445 TRAILS GRANT SEC 31 P	-	-	-	-
456 Building Improvements Services	10,132	-	15,012	22,500
626 Fund Modifications (Transfers Out)	4,541	-	4,541	530,000
Total Expense	508,241	22,215	1,357,787	9,458,025

Revenues over Expenses

(1,030,171)

10/5/2026
1:48 PM

Revenue and Expenditure Report
CAREER TECH FUND
9/30/2026

Revenue		September Activity	Open Encumbrance	Year to Date	Adopted Budget
4000	PERKINS	-	-	-	160,000
3440	61 A	-	-	-	345,655
3550	61 B	-	-	-	313,308
3790	61 C	-	-	-	-
0000	CTE	200.00	-	200.00	902,920
Total Revenue		200.00	-	200.00	1,721,883

Expense		September Activity	Open Encumbrance	Year to Date	Adopted Budget
4000	PERKINS	26,631	2,024	33,332	163,011
3440	61 A	8,488	10,699	30,600	345,655
3550	61 B	2,774	-	5,547	313,308
3790	61 C	-	-	-	-
0000	CTE	80,734	18	171,250	1,074,429
Total Expense		118,627.08	12,741.13	240,728.78	1,896,403

Revenues over Expenses (240,529)

10/5/2026
12:01 PM

Account Statement

 For the Month Ending **September 30, 2026**
C.O.O.R. INTERMEDIATE SCHOOL DISTRICT - General Fund - 203740

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
MILAF+ MAX Class					
Opening Balance					4,318,415.02
09/30/26	10/01/26	Accrual Income Div Reinvestment - Distributions	1.00	13,406.89	4,331,821.91
Closing Balance					4,331,821.91

	Month of September	Fiscal YTD July-September		
Opening Balance	4,318,415.02	4,291,540.37	Closing Balance	4,331,821.91
Purchases	13,406.89	40,281.54	Average Monthly Balance	4,318,861.92
Redemptions (Excl. Checks)	0.00	0.00	Monthly Distribution Yield	3.78%
Check Disbursements	0.00	0.00		
Closing Balance	4,331,821.91	4,331,821.91		
Cash Dividends and Income	13,406.89	40,281.54		



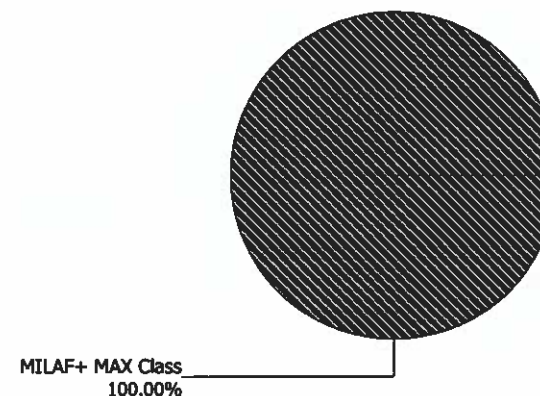
Account Statement - Transaction Summary

For the Month Ending **September 30, 2026**

C.O.O.R. INTERMEDIATE SCHOOL DISTRICT - General Fund - 203740

MILAF+ MAX Class	
Opening Market Value	4,318,415.02
Purchases	13,406.89
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$4,331,821.91
Cash Dividends and Income	13,406.89

Asset Summary		
	September 30, 2026	August 31, 2026
MILAF+ MAX Class	4,331,821.91	4,318,415.02
Total	\$4,331,821.91	\$4,318,415.02
Asset Allocation		



7. Action Items

A. Opt out of 31aa Mental Health Funding for fiscal year 2026-27 Student Mental Health fund and up to \$147.06 per pupil Student Safety Funding. Kurt Loll estimates the maximum payout of \$4,200 for Mental Health and \$8,500 for Safety.

B. Approve an amended contract for True Speaking training on Oct 27, 2026 with 40 participants from local districts and ISD staff in the amount of \$22,125. The Kirtland CC meeting room rental will be \$240 and catering is \$500.

43

INVOICE

Grant Consulting/McGrath
Training Solutions
182 S 10th St
Grover Beach, CA 93433-2108

accounting@mcgrathtraining.com
+1 (800) 733-1638
www.mcgrathtraining.com



C.O.O.R Intermediate School District:Alexis Wilson

Bill to
Alexis Wilson
C.O.O.R Intermediate School District
11051 N. Cut Rd
Roscommon, MI 48653

Invoice details

Invoice no.: MTS-26-428
Terms: Net 30
Invoice date: 08/31/2026
Due date: 09/30/2026

Date	Product or service	Description	Qty	Rate	Amount
10/27/2026	M-TS-DDD-WS	SUCCEED with TRUE-SPEAK® 3D - Document Discipline Dismiss Course 40 units delivered by McGrath Training Solutions on October 27, 2026 in Roscommon, MI.	40	\$495.00	\$19,800.00
10/27/2026	M-TS-EXPN	Reimbursement for travel expenses for SUCCEED with TRUE-SPEAK course on October 27, 2026.	1	\$2,000.00	\$2,000.00
10/13/2026	M-TS-S&H	Shipping and handling for SUCCEED with TRUE-SPEAK course materials.	1	\$325.00	\$325.00

Ways to pay

BANK

Total \$22,125.00

Overdue 09/30/2026

View and pay

**KIRTLAND COMMUNITY COLLEGE**

4800 W FOUR MILE RD
GRAYLING, MI 49738
989.275.5000 EXT. 273

QUOTE**DATE: 9/25/26****EVENT DATE: 10/27/26****CONTACT NAME: Becky Socia****ORGANIZATION NAME: COOR ISD****PRIVATE****INTERNAL** ☐**EDUCATIONAL** ☒**INDUSTRIAL** ☐**COMM. ORG.** ☐**NON-PROFIT ORGANIZATION** ☒**TAX EXEMPT # 381791360****NAME OF EVENT: True Speak****PHONE # 989 275 9538****Fax #****EMAIL ADDRESS: sociar@coorisd.net****BILLING ADDRESS: 11051 N Cut Rd.****CITY: Roscommon****STATE MI****ZIP CODE:****48653**

ROOM RENTAL FEE:	\$240.00	COMM. A & B ☐	COMM. ROOM A ☒	COMM. ROOM B ☐	OTHER ☐
TABLES:	CIRCLE	HALF	STR. LINE WHOLE	STR. LINE HALF	SCATTERED

ITEM	DESCRIPTION	UNIT PRICE	QTY	AMOUNT
Noon Lunch	Sandwich, salad, chips, dessert, drink	\$12.50	40	\$500.00
	Turkey bacon prov, Ham and swiss, Club, Italian			\$0.00
	Cranberry walnut Salad			\$0.00
	Brownies/PB cookies			\$0.00
	Pops and water			\$0.00
	GF sandwich			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

SUBTOTAL 500.00**MI SALES TAX 6%****NOTES**

community room A 8:00am-4:00pm

\$30/hour room rental for Comm A

40 ppl

ROOM RENTAL FEE 240.00**TOTAL 740.00****DEPOSIT FEE****BALANCE****PLEASE PAY FROM FINALIZED INVOICE
ISSUED BY OUR ACCOUNTING DEPT.**

X:

ORGANIZATION APPROVAL SIGNATURE

9/28/26

X:

EVENT APPROVAL SIGNATURE

C. Approve COOR ISD Student Support Network Transition Plan including district implementation support for Fairview with Cindy Hunt of CMH Educational Consulting with a total of \$25,600.

46



COOR Intermediate School District

SSN COOR Regional Team Transition Contract

Dates of services: 08/06/26- 06/20/27

Goal:

- Onboard new COOR ISD SSN consultant to design, lead and support the SSN regional team
- ILT/SSN System Alignment and Regional Implementation Planning

Services	Trainer Fee	Material Fee/Notes
Regional SSN Monthly Team Workshop Design and Facilitation (Customized Professional Learning) <i>Inclusive of research, prep, customized material development, travel.</i>	Session fee \$2750 (1-3 hours on site) <i>Inclusive of Travel</i> September- Dec 4 Sessions Total \$11,000	No material fee All materials created will be property of COOR All handouts and reference guides to be printed by COOR ISD
Regional SSN Monthly Team Workshop Co Facilitation with COOR ISD Lead NC <i>Shared responsibilities of design, prep, customization and material development.</i>	Session Fee: \$2000 <i>Inclusive of travel.</i> Jan- May 5 Sessions Total \$10,000	<i>CH responsible for codesigning and onsite co-facilitation with NC</i> <i>Onboarding and implementation support for sustainability COOR SSN Regional Team</i>
SSN System Implementation Planning Sessions-virtual Onboarding training with COOR ISD SSN Lead 1 per month 45-60 minute sessions	\$200 per session August 2026- June 2027 11 Sessions @ \$200 Total: \$2,200	Times mutually agreed upon. Planning sessions can be rescheduled with advanced notice at no fee. *Missed meetings without prior notice will be billed at the contract rate.

Monthly Planning Sessions with COOR ILT Lead to support and ensure alignment with SSN implementation of academic and non academic systems regionally and with local districts. (Development for sustainability) 45-60 min implementation planning sessions	12 ILT/SSN Implementation Planning sessions @\$200 Total Fee: \$2400	Times: mutually agreed upon Tech platform provided by CMH
---	--	--

***Pricing is valid for services for 2026-2027 academic year**

- Invoices to be generated for services provided
- Planning dates may be changed and rescheduled at no cost with 48-hour notice.
- Cancelled appointment without advanced notification to be billed out per contract.
- If the client needs to cancel this agreement for any reason, 50% of the total contract will remain due to account for time reserved and preparation in support of the client.

 Shawn Petri, Superintendent
 COOR ISD

Cindy Hunt

 CMH Educational Consulting LLC

 Date

09.14.26

 Date

D. Ratify contract renewals with Early On Home Visitors Lillie Meadows and Amber Akin from Oct 1, 2026 to Sept 30, 2027

E. Ratify contract renewals for Early Childhood staff, effective Oct 1, 2026 through Sept 30, 2026: Kaitlyn King, Salena Laskowski, Melissa Maeder, Kymberly Narayana, Helen Shastal, Tracey Stein, Christina Tappan, Tammy Tyler, and Kathryn Vanwormer-Waldie

F. Approve title change from Accounting Clerk to Accounting Co-Supervisor and an addendum to Kim Murphy's contract

49

Accounting Co-Supervisor

Title: Accounting Co-Supervisor

Summary: The Accounting Co-Supervisor's role is a combination of accounting and fiscal responsibilities and oversight of the Finance Department staff.

Qualifications:

- A Bachelor's degree in accounting, finance or business administration is preferred
- Three years of related work experience in school accounting.
- Strong communication and interpersonal skills
- Ability to establish and maintain effective working relationships
- Proficient user in Microsoft Word and Excel
- Organized and dependable
- Work well within given time and cost restraints
- Respect and maintain confidentiality
- Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, and governmental regulations
- Ability to compose and write reports, business correspondence, and procedural manuals.
- Ability to accurately perform all accounting functions.
- Ability to define, collect and analyze measurable facts and data in order to develop valid, meaningful conclusions.
- Ability to interpret instructions furnished in a variety of forms; written, oral, diagram or schedule.
- The employee regularly uses a computer and may be required to lift and/or push up to 25 lbs.
- Must carry out all responsibilities with awareness of all requirements and standards established by the Board of Education.

Reports To: The Director of Finance

Supervises: Accounting Coordinator

Responsibilities:

- Supervising and/or performing the reconciliation of all investments accounts, accounts payable, C.O.O.R. payroll checks, R.O.O.C. payroll checks with the bank statements and tie back all account balances to the general ledger reflecting the financial conditions of the district
- Supervises and/or performs deposits and records cash receipt summaries.
- Prepares weekly accounts payable checks.
- Scanning of AR checks into the banking system.
- Prepares invoices for billing.
- Assists Director of Finance in recording details of the school financial transactions in appropriate journals (e.g. cash receipts journal) and all subsidiary ledgers (e.g. accounts receivable) from such sources as requisition (e.g. charge accounts), payroll records, etc.
- Traces errors and records adjustments to correct charges or credits posted to incorrect accounts.
- Prepares required data/reports/documents and participates in the annual auditing process.
- Performs all secretarial duties required by the Accounting Department (e.g. filing, sort mail, PESG, etc.).
- Verify trial balance accounts on a monthly basis and perform end of month transactions.
- Monthly reconciliation of credit card transactions and overall supervision of the COOR purchase card program.
- Other duties as assigned by the Director of Finance
- Will perform duties according to COOR safety and health policies.
- Will keep the work area in a neat and organized manner, keep surrounding areas clean and orderly to maintain health and safety according to COOR policies.
- Will possess knowledge of common safety hazards and necessary safety precautions for self and others, sufficient to be able to establish a safe work environment.
- Ability to use the principles of safety and to perform skills protecting the health and safety of self, students and other co-workers.
- Will follow all health and safety rules, policies and procedures

Terms of employment: 260 day contract. Salary will be established by the Board of Education.

Evaluation: Performance on this job will be evaluated annually as required.

Employee

Date

Supervisor

Date

An Equal Opportunity Program / Employer

Auxiliary aids, services, and alternative formats will be made available upon request to individuals with disabilities. Michigan Relay Center 1-844-578-6563 (Voice and TTY) The C.O.O.R. Intermediate School District gives notice that it does not discriminate based on race, color, national origin, age, sex (including pregnancy and gender identity), religion, height, weight, or marital status in the education programs and activities operated by the District, including employment. The following person has been designated to handle inquiries regarding the non-discrimination policies: Alexis Wilson, Human Resources; hr@coorisd.net; 11051 North Cut Road, Roscommon, MI 48653, (989) 275-9554.



Addendum to Contract

This Addendum is between the COOR intermediate School District Board of Education hereafter referred to as the “Board” and Kimberly Murphy, hereafter referred to as the “Employee.”

Effective October 15, 2026 the employee’s title shall officially change from “Accounting Clerk” to “Accounting Co-Supervisor.”

The Employee agrees to assume the additional job duties and responsibilities associated with the Accounting Co-Supervisor role, as outlined in the attached Job Description.

In consideration for the change in title and additional responsibilities, the Board agrees to pay the Employee an additional salary adjustment of \$4,000.00 (Four Thousand Dollars). This amount will be distributed in equal installments across the regular payroll schedule beginning on October 23, 2026, and concluding on June 30, 2027.

Except as expressly modified by this Addendum, all terms, conditions, and provisions of the original Employment Agreement between the Board and the Employee shall remain unchanged and in full force and effect.

Signature of Employee

Signature of the Superintendent

Date

Date

G. Take \$35,000 from general fund to cover a shortfall in 32p funding

8. **Information Items**

54

- **Social Media Report - monthly reach of 4,176**
- **Alternative Educational Academy of Ogemaw County**
 - **Sept 14th meeting minutes**
 - **Oct 12th meeting agenda**
 - **Amended AEAO handbook**

SEPTEMBER SOCIAL MEDIA STATS



C.O.O.R.
**INTERMEDIATE
SCHOOL DISTRICT**

TOP 6 POSTS OUT OF 11:

MONTHLY REACH: 4,176

1



REACH: 893

September 19
Stuff A Bus
3 shares - 25 reactions
30 interactions

2



REACH: 667

September 4
Car Seat Check
7 shares - 1 reactions
8 interactions

3



REACH: 499

September 21
Hidden Gems
0 shares - 18 reactions
18 interactions

4



REACH: 384

September 8
Early On PLC
0 shares - 4 reactions
4 interactions

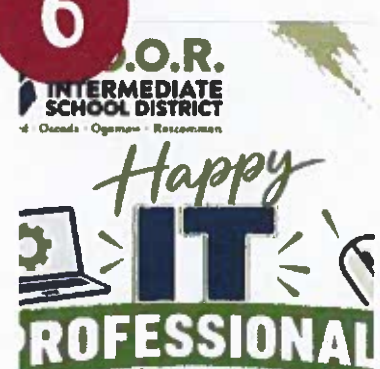
5



REACH: 335

September 16
MiMTSS
2 shares - 1 reactions
3 interactions

6



REACH: 290

September 8
IT Professional Day
1 shares - 10-
reactions
14 interactions

Alternative Educational Academy of Ogemaw County Board Meeting
9:00 a.m.-Michigan Works, West Branch, MI
Minutes-September 14,2026

Location: Michigan Works Service Center
2389 S. M-76
West Branch, MI 48661

9:03 Call to Order by Tina Williams

Roll Call

Board Present: Gail Hughey, Trisha Ziegler, Bryan Crainer
Staff Present: Tina Williams
Authorizer Present: Shawn Petri
Guest Present: Hannah Wanks, Superintendent of Whittemore-Prescott Schools

Mission and Vision statements read aloud by Bryan Crainer

Public Comment

None

Additions to Agenda:

None

Approval of Agenda:

Motion by Gail Hughey; Second by Bryan Crainer to approve agenda as presented
Motion passes 3-0

Approval of Minutes from August 3, 2026:

Motion by Gail Hughey; Second by Trisha Ziegler to approve the minutes.
Motion passes 3-0

Reports:

- a. General updates:
 - i. August PD included EWIMS training, School Safety updates, CPR/1st Aid, and workshop with Edward DeShazer. It was very successful and we received positive feedback from staff.
 - ii. Tina shared the parking lot damage observed due to a township event at the Commons. The AEA parking lot was used for overflow parking by the township without authorization. The board discussed options for remediation including installing a gate or sending an invoice to the township for repairs.
 - iii. School year is off to a good start; cell phone lockers have been successful in supporting the AEAO comply with new state legislation.
 - iv. This year we have started the school year with two main classrooms and a support room with Career Navigator, Counselor, School Success and paraprofessional supports.
- b. Current Enrollment was discussed; WBRC (53), WP (28), Other (26)/total 107
- c. Enrollment process was discussed; no concerns noted

Old Business:

None

New Business:

- a. Motion by Bryan Crainer; Second by Trisha Ziegler to approve the travel request for Tina Williams to attend Schoolcraft board meeting October 13, 2026.
Motion passes 3-0
- b. Motion by Gail Hughey; Second by Bryan Crainer to approve the 2026-2027 Relinquishing of Federal Funds.
Yeas: Ziegler, Hughey, Crainer
Nays: none
Motion passes 3-0
- c. Motion by Gail Hughey; Second by Trisha Ziegler to approve the Emergency Operations Plan.
Motion passes 3-0

Next meeting: October 12, 2026, 9:00 am

Community Input:

none

Board Comments:

Petri-Will be setting dates for annual walk through of the AEA sites.

Adjourned at 9:40 a.m.

Minutes respectfully submitted by Tina Williams

Alternative Educational Academy of Ogemaw County Board Meeting
9:00 a.m.-Michigan Works Service Center in West Branch, MI
Agenda-October 12, 2026

1. Call to Order
2. Roll Call
3. Mission and Vision Statement

The mission of the Alternative Educational Academy is to provide innovative and responsive educational experiences through non-traditional programs that effectively meet the needs of at-risk students. The Academy will enhance educational opportunities for students by developing programs based on students' individual needs and circumstances.

“Recognizing Unlimited Potential”

6. Public Comment (Agenda Items Only)
7. Additions to Agenda
8. Approval of Agenda
9. Approval of Minutes from September 14, 2026
10. Reports:
 - a. 2025-2026 Financial Audit Presentation
 - b. General Updates
 - c. Current Enrollment
 - d. Enrollment Process
11. Old Business
12. New Business:
 - a. 2025-2026 Financial Audit and Form 990
 - b. Travel Request-Rick Bowers MAEDS Conference
 - c. Tina Williams as 2026-2027 Robotics Coach
 - d. Handbook Amendment
13. Future Meeting Date – November 9, 2026
14. Community Input
15. Board Comments
16. Adjournment

2026-2027 Student/Parent Handbook Amendment

The Alternative Educational Academy of Iosco County complies with the Michigan Merit Curriculum requirements and legislated state standards.

Page 1

9. Superintendent's Report
 - November Summer Tax Resolution (Mio AuSable & Crawford AuSable Districts)
 - Special ed pupil accounting position
 - Seal Coating
- 10.
11. Communications
 - Policy 3118 updated for position title change
12. **Adjournment**
 - **Time:**