

# **C.O.O.R. ISD Board of Education Meeting**

Wednesday, May 13, 2026 6:00 PM

C.O.O.R. ISD Central Office, 11051 N Cut Road, Roscommon, MI 48653

1. Call to order & Roll Call

2. Opening Ceremonies

- Pledge of Allegiance

- Mission Statement: *To deliver expert services, impactful programs, and responsive leadership to our schools and communities*

2



## **MISSION STATEMENT**

The Mission of C.O.O.R. ISD is to deliver expert services, impactful programs, and responsive leadership to our schools and communities.

3. Adopt the Agenda

4. Department Updates

- Career & Technical Education Department
- Early Childhood Department
- Instructional Services Department
- Special Education Department
- R.O.O.C., Inc.
- K12 ETA (Educational Technology Association)

**BOARD OF EDUCATION**

Dr. James Mangutz,  
Board President

Nancy Persing,  
Vice President

Jim Gendernalik,  
Board Treasurer

Ian Faulkner,  
Board Secretary

Trustees:  
Anthony Bair  
Alyssa Faulkner  
Kara Mularz

**ADMINISTRATION**

Shawn Petri,  
Superintendent

Melisa Akers, Director  
of Special Education

Mike Evans, Director  
of Career and Technical  
Education

Dr. Katie Harris, Director  
of Instructional Services

Katie Keith, Director of  
Early Childhood

Kurt Loll,  
Finance Director

Somer Quinlan,  
Director of ROOC, Inc.

Jared Socia,  
Director of Operations

To: Shawn Petri, Superintendent

From: Melisa Akers, Director of Special Education

Date: May 1, 2026

Subject: Special Education Update

**A Message from our Director, Melisa Akers:**

**New Early On Coordinator!**

This week, we hired a new Early On Coordinator to replace Michele Cochrane when she retires on June 30th. Her name is Kimberly Young. She currently serves as a Family Support Specialist with District 10 Health Department. Her background also includes experience as an ABA Technician and as a teacher at COPESD supporting students with severe cognitive disabilities.

Kimberly is a great fit for this role and many on the Early On team are already familiar with her work. In her current position, she frequently collaborates with our team and supports many of the same families, which will make for a smooth transition.

She will be working alongside Michele throughout June to learn the role and will officially step in on July 1.

**Graduation**

The COOR Educational Center graduation will take place on June 12th, 2026 at 1:30pm at the Roscommon High School auditorium. Please plan to attend if you are able. It is a great opportunity to share in this proud moment with students, staff, and families.

Below is a list of this year's graduates:

- Zach Miller: CASD
- Dominick Perry: CASD
- Brittany Illig: CHA
- Mason Poskitt: WBRC
- Mikayla Richards: WBRC
- Aaron Zierler: WBRC
- Jeffrey Beedle: RAPS
- Mikey Wilson: HLCS

### **Unified Schools Special Olympics Event**

What a great day at the Northern Center in Houghton Lake! On April 17th, students from Houghton Lake Community Schools, C.O.O.R. Adult Transition Center, and Cadillac Area Public Schools came together for a Unified Champion Schools Special Olympics event, with over 100 students participating. Students rotated through activity stations like curling, long jump, and cornhole, enjoyed lunch together, and wrapped up the day with a walk/run—earning a water bottle for their efforts!

A huge thank you to Jamie Cotter, Unified Champion Schools Coordinator, for organizing such a fantastic and inclusive event. It was amazing to see so much teamwork, encouragement, and joy throughout the day! We plan on making this an annual event and recruiting even more schools next year!



### **New Occupational Therapist**

Last month we hired our own Occupational Therapist for Fairview and Charlton Heston Academy. Her name is Hailey Davidson. She is replacing an in person, traveling OT that we had contracted with at the beginning of the school year.

### **A Message from our Compliance Monitor, Nicole Grace:**

#### **Special Education Monitoring & Support Update**

Over the past several months, we have continued to focus on strengthening special education services and compliance support across our districts. Reporting requirements through the Michigan Department of Education (MDE) have been successfully closed out, reflecting the collaborative efforts of district teams and ongoing monitoring support. Additional technical assistance has also been provided to districts in the areas of compliance monitoring, high-need IEP development, and problem-solving support for complex student situations.

Planning and staffing efforts for the 2026-2027 school year are actively underway. We are currently seeking qualified School Social Workers and Speech-Language Pathologists to join our teams and continue supporting students across the region. At the same time, we are excited to welcome a new Occupational Therapist to our ancillary staff. She has quickly become an integral part of the team and has already jumped into supporting students and staff across districts.

This time of year also brings many student transitions, with students moving into programs and planning taking place to ensure successful placements and continuity of services for the coming school year. We appreciate the collaboration between districts, families, and staff members as these transitions occur.

Finally, during April and May, we proudly recognize the incredible contributions of our Occupational Therapists and Speech-Language Pathologists. Their expertise, dedication, and daily work supporting communication, access, independence, and student success have a profound impact on the students and school communities we serve.

### **A Message from our School Nurse, Emily Quinlan:**

The COOR Educational Center Sexual Education Advisory Board (CEC-SEAB) is a state-required committee that helps guide the development of a legally compliant health and sexual education program. The committee reviews curriculum materials and makes recommendations to the Board of Education to ensure students have access to required instruction and that parents have the opportunity to review materials and choose to opt their child out of specific lessons if they wish.

The committee includes parents, community members, educators, healthcare professionals, and support staff. Their work focuses on making sure instructional materials are age-appropriate,

accessible, safety-focused, and aligned with the unique learning needs of students at the COOR Educational Center and Adult Transition Center.

On May 1, 2026, the SEAB completed its initial planning work, including creating bylaws, establishing membership, and developing a process for reviewing curriculum materials.

The committee is currently reviewing possible curriculum options that meet Michigan HIV/STI instructional requirements, support an abstinence-based approach, and include appropriate adaptations for special education and functional safety instruction. The goal is to have the first of two required public hearings presented to the Board of Education during summer 2026.

Future work will include continued curriculum review, discussion of instructional supports and adaptations, and preparation of formal recommendations for the COOR ISD Board of Education.

**5. COOR Advanced Technical Innovation Center  
Presentation**

**MCAN Pathway Award- Mike Evans, Director  
Skills USA - Sarah Kay Rondo and Kayla Sturgeon,  
Cosmetology Instructors**

**6. Public Participation**

**- Any person attending the meeting may raise  
his/her hand during this session of the meeting.  
Individuals may speak for a maximum of 5  
minutes. Groups may speak for a maximum of 15  
minutes.**

**7. Action Items**

A. Approve registration and travel expenses  
for CATIC students who qualified at the state  
competition to attend the National Skills USA  
competition in Atlanta, GA. with their  
instructors

B. Approve CTSO- Career and Technical Student  
Organization club to fundraise for students  
competing in Skills USA or other national  
organizations.

C. Approve Condominium Agreement  
Resolution with Roscommon Area  
Public Schools for the COOR Advanced  
Technical Innovation Center as  
presented.

9

Roscommon Area Public Schools, Roscommon and Crawford Counties, Michigan (the "District")

A rescheduled regular meeting of the board of education of the District (the "Board") was held in the Roscommon Middle School Library, within the boundaries of the District, on the 23rd day of March, 2026, at 6 o'clock in the p.m. (the "Meeting")

The Meeting was called to order by Scott Hess, President.

Present: Members Scott Hess, Michael Bailey, Jana Falsetta, Kurt Loll, Michael Purkey, and Lauren Eva

Absent: Members

The following preamble and resolution were offered by Member Ostling and supported by Member Falsetta:

**WHEREAS:**

1. The District owns certain real property and improvements commonly known as the Roscommon Middle School, located at 299 W. Sunset Drive, Roscommon, Michigan 48653 ("Property").

2. The District and Crawford-Oscoda-Ogemaw-Roscommon Intermediate School District ("COOR ISD") desire to share occupancy and use portions of the Property and the improvements located thereon.

3. To facilitate such shared ownership and use, the District proposes to divide portions of the Property and the building located thereon into condominium units pursuant to a condominium subdivision plan ("Condominium Subdivision Plan").

4. In connection with the Condominium Subdivision Plan, certain documents have been prepared or will be prepared, including a Master Deed, Condominium Bylaws, and related exhibits, easements, and other instruments (collectively, the "Condominium Documents"), most of which are attached hereto as Exhibit "A".

5. The Board desires to approve the Condominium Subdivision Plan and authorize Catherine Erickson, the Superintendent of Schools, or her successor and/or designee (each, an "Authorized Officer") to finalize, execute, and record the Condominium Documents and any related agreements necessary to implement the condominium subdivision and shared use of the Property, subject to review and approval by the District's legal counsel.

6. The Board has determined that approving the Condominium Subdivision Plan and Condominium Documents is in the best interests of the District.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Board hereby approves the Condominium Subdivision Plan for the division of the Roscommon Middle School into two condominium units, generally providing for (i) one unit to be owned by the District and (ii) one unit to be owned by COOR ISD, together with the Master Deed, Bylaws, and other Condominium Documents, substantially in the form presented to the Board.

2. Each Authorized Officer is hereby authorized to approve and execute the Condominium Documents with such revisions, modifications, or supplements as the Authorized Officer, in consultation with and based on the review of legal counsel, deems necessary or appropriate, including modifications required or requested by any reviewing or approving governmental authority, provided that such changes do not materially alter the purpose approved by this Resolution.

3. Each Authorized Officer is further authorized and directed, on behalf of the Board, to negotiate, execute, and deliver any additional documents, instruments, or agreements necessary or convenient to implement the condominium subdivision and shared use of the Roscommon Middle School, including but not limited to: party wall agreements, easement agreements, utility or access easements, amendments or supplements to the Condominium Documents, and any other agreements related to the operation, maintenance, or use of the condominium units or common elements.

4. Each Authorized Officer is further authorized to take any additional actions and execute any other documents the Authorized Officer determines are necessary or advisable to carry out the intent of this Resolution and to complete the condominium subdivision and related transactions.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members Scott Hess, Michael Bailey, Jana Falsetta, Kurt Loll, Michael Purkey, and Lauren Eva

Nays: Members None

Resolution declared adopted.

  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Roscommon Area Public Schools, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

  
Secretary, Board of Education

MDF/keh

**Exhibit A**  
**Condominium Documents**  
*[See attached.]*

D. Approve calendars as presented:  
COOR Educational Center 2026-27  
calendar  
ROOC program 2026-27 calendar  
ISD-wide Common Calendar for 2030-31

13

# 2026-2027 C.O.O.R. Educational Center Calendar (Updated 4/10/26)

SCI Classrooms
School in Session
Prof. Development
No School/Holiday
Staff Collaboration

July 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
SCI-20 Staff-0 Students-0						

August 2026						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
Staff-6 Students-3						

September 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
Staff-20 Students-20						

October 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
Staff-22 Students-21						

November 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
Staff-18 Students-17						

December 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
Staff-14 Students-14						

January 2027						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
Staff-20 Students-19						

February 2027						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
Staff-20 Students-19						

March 2027						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
Staff-19 Students-19						

April 2027						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
Staff-19 Students-18						

May 2027						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
Staff-19 Students-18						

June 2027						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
						13
Staff-13 Students-12						

Total SCI Student Days-200

Total MoCI Student Days-180

Total MoCI Staff Days-190

## School in Session

First Day of School for Students: August 27th, 2026

Last Day of School for Students: June 16th, 2027

## No School/Holiday

August 24th - COOR Professional Development Day (#1). No students.

August 25th - CEC Professional Development Day (#2). No students.

August 26th - Staff Collaboration Day and CEC/ATC Open House. No students.

September 4th and 7th - No school for staff and students. Labor Day weekend.

October 23rd - Staff Collaboration Day. No students.

November 2nd - ISDwide Professional Development Day (#3). No students.

November 25th - 27th - No school for staff and students. Thanksgiving Break.

December 21st to January 1st - No school for staff and students. Christmas Break.

January 18th - Staff Collaboration Day. No students. MLK Day.

February 26th - Professional Development Day (#4). No students.

March 26th - Good Friday. No school for staff and students.

March 29th to April 5th - Spring Break

April 26th - Professional Development Day (#5). No students.

May 27th - Staff Collaboration Day. No students.

May 28th and 31st - Memorial Day Weekend. No school for staff and students.

June 17th - Last day of school for staff

## Additional Days for SCI Classrooms and ESY Classroom

July 6th - 31st

In session Monday-Friday from 9:00 am-3:30 pm.

## Term Dates

Term 1: August 27 - October 30 (44 days)

Term 2: November 3 - January 22 (45 days)

Term 3: January 25 - March 25 (43 days)

Term 4: April 6 - June 16 (48 days)

## 2030-2031 Common Calendar



11051 N. Cut Road  
Roscommon, MI 48653  
989-275-9555

**Holidays/No School:**

**Labor Day**

Sept 2, 2030

**ISD-wide PD day**

Nov 1, 2030

**Thanksgiving**

Nov 28, 2030

**Winter Break**

Dec 23-Jan 3

**Spring Break**

Mar 31-Apr 7

**Memorial Day**

May 26, 2031

Submitted for Board Approval:  
May 13, 2026

**July**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**August**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**September**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**October**

S	M	T	W	T	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**November**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**December**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**January**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**February**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

**March**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**April**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**May**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**June**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

.....

ROOC, INC. 2026-2027

JULY 2026						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2026						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2026						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2026						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2026						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2026						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY 2027						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2027						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2027						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2027						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2027						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2027						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

ROOC Closed

Professional Development

Holiday

E. Approve creation of the Accounting Coordinator position and posting the position with salary based off the CEA salary scale plus per diem.

18

## Accounting Coordinator Job Description

**Title:** Accounting Coordinator

**Summary:** The Accounting Coordinator will be responsible for performing a combination of payroll processing, accounts payable, and accounts receivable processing for the ISD or certain assigned local districts for which the COOR ISD provides financial services. Accounting responsibilities include the verification of data, balancing of accounts, and distribution of funds as necessary to fulfill the payrolls for the ISD and any assigned local districts. Additional accounting responsibilities include maintaining accurate, up-to-date files of all financial information in accordance with district and ISD procedures, GAAP, and other applicable laws, preparing government reports, and working with representatives of government, unions, and retirement agencies as required.

**Qualifications:**

- Knowledge and experience in sound business operations of a multi-department organization
- A Bachelor's Degree in accounting, finance, or business is required.
- Internships with related finance work experience
- Strong communication and interpersonal skills
- Ability to establish and maintain effective working relationships
- Proficient user in Microsoft Word, Excel, and Google
- Organized and dependable
- Work well within given time and cost restraints
- Respect and maintain confidentiality
- Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, and governmental regulations
- Ability to compose and write reports, business correspondence, and procedural manuals
- Ability to effectively present information and respond to questions from various groups, including administrators, staff, local school districts, and the general public.
- Ability to accurately perform all accounting functions
- Ability to define, collect, and analyze measurable facts and data to develop valid, meaningful conclusions
- Ability to interpret instructions furnished in a variety of forms: written, oral, diagram, or schedule

- The employee regularly uses a computer and may be required to lift and/or push up to 25 lbs
- Must carry out all responsibilities with awareness of all requirements and standards established by the Board of Education

**Reports To:** The Director of Finance and Accounting Supervisor

**Responsibilities:**

- Process payroll data and maintain accurate, up-to-date files of all payroll information in accordance with district procedures, Generally Accepted Accounting Principles (GAAP), and other applicable laws and rules.
- Attain the MSBO School Payroll Specialist certifications or start a Business Manager certification for MSBO.
- Balance payroll and withholding accounts.
- Make deposits, compute and record cash receipt summaries.
- Assist Supervisor in recording details of the school financial transactions in appropriate journals (e.g. cash receipts journal) and all subsidiary ledgers (e.g. accounts receivable) from such sources as requisition (e.g. charge accounts), payroll records, etc.
- Trace errors and record adjustments to correct charges or credits posted to incorrect accounts.
- Prepare required governmental reports, including retirement, IRS, W-2's, etc.
- Maintain communication with necessary directors and supervisors.
- Distribute payroll deductions in compliance with local, state and federal laws.
- Work with representatives of government, employee unions, and retirement agencies.
- Implement changes in current employees' deductions or withholdings as needed, and process pay adjustments or other changes which affect payroll.
- Submit retirement payments and create retirement reports.
- Assemble invoices to be paid, check accuracy of amounts and accounts to be charged, in accordance with procedures established by the ISD or LEA.
- Submit the quarterly financials for PCG.
- Submit the ACA reports biweekly.
- Prepare a list of payments due for management approval, post to accounts, and print checks.
- Maintain vendor files.
- Establish rapport with employees and key personnel from the districts you support in order to respond to questions or issues related to payroll.
- Perform other accounting tasks that may be assigned:
  - Assist in month end closing.
  - Assist in year-end closing.

- Assist with annual audit.
- Assist in budget preparations.
- Assist with the continuous improvement process related to financial best practices and internal control procedures.
- The employee may occasionally be required to perform duties at other school district sites.
- Regular and predictable in-person attendance is required for this position.

**Terms of Employment:** 260 day contract. Salary range of \$63,443.08 to \$82,060.84. Salary dependent on experience and education using our pay schedule.

**Evaluation:** Performance on the job will be evaluated annually as required.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Date

education programs and activities operated by the District, including employment. The following person has been designated to handle inquiries regarding the non-discrimination policies: Alexis Wilson, Human Resources; [hr@coorisd.net](mailto:hr@coorisd.net); 11051 North Cut Road, Roscommon, MI 48653, (989) 275-9554.

F. Approve creation of a Student Support System Coordinator position in the Instructional Services department

23

## **JOB POSTING**

### ***Student Support System Coordinator***

**Summary:** The Student Support System Coordinator role is designed to work with the ISD and local school district leaders to develop, implement, and sustain a regional PreK-12 student support network framework with a focus on multi-tiered systems of support (MTSS) that effectively meets the nonacademic and academic needs of the districts/schools within the county or region, with a primary focus on nonacademic needs. Included in this work, is the development and sustainment of school-based behavioral assessment teams (BHAT). This position is contracted days to total a 205-day working calendar.

#### **Education and/or Experience:**

- ☐ Must possess a degree that allows the candidate to serve as one of the following:
  - ☐ MA/MS degree in a related field of education required. Specialist, EdD or PhD preferred
  - ☐ Minimum of five years as a teacher
  - ☐ District Central Office experience preferred
  - ☐ Building-level administrative experience preferred
  - ☐ State-level and/or other leadership experience preferred
  - ☐ Instructional leadership coaching experience and/or coaching training of cognitive coaching, instructional coaching model, impact coaching training, other preferred
- ☐ Proven expertise in implementation science, systems refinement, and multi-tiered systems of support preferred
- ☐ Ability to use observational data and formative assessment processes to guide professional learning required
- ☐ Demonstrated success with working in diverse environments required
- ☐ Expertise in designing and delivering professional learning required
- ☐ Ability to utilize data from diagnostic tools to determine additional supports required
- ☐ Experience facilitating adult learners and ability to build relationships required
- ☐ Ability to work with a variety of people and local school districts to ensure student success
- ☐ Demonstrated ability to schedule limited time and be a self-starter required
- ☐ Must have the ability to communicate effectively
  - ☐ Process Communication Model (PCM) training is preferred

**Duties and Responsibilities:** *Other duties may be assigned.*

#### **Student Support System Knowledge and Experience**

- ☐ System implementation experience at the district and/or building level with a focus on Multi-Tiered System of Supports (MTSS) and school-based behavioral health assessment teams (BHAT)

- Remain current on national and international trends on implementation and improvement sciences, systems refinement, and leadership development
- Assess needs and assets, through an equity lens, in order to consider how a system, program, or practice, and the implementation support provided, can improve outcomes
- Promote and facilitate the active involvement of critical perspectives in all stages of the design and implementation process, resulting in service models, approaches, and practices that are contextualized and tailored to settings
- Coordinate the development and ongoing use of the regional student support network framework
- Convene a team of individuals who work across ISD departments and/or district leaders that are responsible for activities outlined in the regional framework and/or any regional implementation plans to discuss accomplishments, challenges (barriers), and data to inform the plan
- Use team meeting procedures (e.g., co-created agenda, shared facilitation, minutes, action items) to facilitate efficient and effective meetings
- Meet with ISD administrators and when appropriate district leaders to communicate challenges (barriers) associated with carrying out activities outlined in the regional student support network framework and possible solutions for leaders to address the challenges
- Collaborate with other ISD system leaders
- Organize student support system reach, capacity, implementation and impact data and develop an ISD Student Support Annual Report that will be shared with internal and external stakeholders
- Participate on committees and projects as assigned
- Maintain regular consistent attendance and punctuality
- Maintain a professional appearance
- Adhere to district and ISD health and safety procedures
- Adhere to board policies and maintain confidentiality

## **Leadership Skills**

- Ability to recommend procedures and problem resolutions, based on evidence and knowledge of the ISD and/or district administrators and educator leaders' viewpoints
- Ability to establish and maintain effective relationships, under varied conditions, with ISD/district leaders, consultants and a variety of people internal and external to the organization and/or district
- Motivate and lead others in the accomplishment of a task
- Willingness to delegate assignments and responsibility to determine where a task can most appropriately be accomplished, and to establish mechanisms for follow-up to ensure tasks are completed

## Communication and Organization Skills

- ☐ Effective written and verbal communication skills (e.g., proactive, provides enough information for a clear description of what is being communicated)
- ☐ Ability to present ideas effectively at a level of style, grammar, organization
- ☐ Ability to effectively communicate with ISD consultants, ISD and, LEA leadership staff to better understand the existing student support implementation efforts, ongoing needs, and potential professional learning supports
- ☐ Facilitation skills
- ☐ Willingness and openness to feedback
- ☐ Organizational skills to manage multiple projects

**Salary Range:** The salary will be commensurate with the successful candidate's education and demonstrated experience to fulfill the position's requirements as determined by the administration and per the C.O.O.R. Educational Association bargaining agreement, including full benefits. A suggested salary range is \$78,100- \$95,900.

**Start Date:** August 2026

### **Equal Opportunity Program / Employer**

Auxiliary aids, services, and alternative formats will be made available upon request to individuals with disabilities. Michigan Relay Center 1-844-578-6563 (Voice and TTY) The C.O.O.R. Intermediate School District gives notice that it does not discriminate based on race, color, national origin, age, sex, sexual orientation, gender identity or expression, pregnancy, religion, height, weight, or marital status in the education programs and activities operated by the District, including employment. The following person has been designated to handle inquiries regarding the non-discrimination policies: Alexis Wilson, Human Resources; [hr@coorisd.net](mailto:hr@coorisd.net); 11051 North Cut Road, Roscommon, MI 48653, (989) 275-9554.

G. Approve hiring of Kimberly Young, Early On Coordinator, as part of the CEA agreement with salary for MA step 3 as of June 1, 2026

Ratify the hiring of Hailey Davidson, Occupational Therapist for Fairview and Charlton Heston Academy, as part of CEA agreement with salary for MA +30 step 1 as of April 20, 2026

H. Approve Settlement Agreement and Mutual Release with Kingscott and Ignyte Design, PLLC

27

## SETTLEMENT AGREEMENT AND MUTUAL RELEASE

This Settlement Agreement and Mutual Release (“AGREEMENT”) is entered into effective the date of the last signature below between COOR Intermediate School District (“COOR”), Kingscott Associates, Inc. (“KAI”) and Ignyte Design, PLLC (“IGNYTE”), collectively referred to as the “PARTIES.”

WHEREAS, COOR retained KAI via a February 9, 2024 KIA proposal, accepted by COOR on March 21, 2024, to provide certain design and construction administration services for the renovation of COOR’s Education Center (“THE PROJECT”);

WHEREAS, KAI, in turn, retained IGNYTE to provide certain electrical engineering services for THE PROJECT, as a consultant to KAI;

WHEREAS, after the design was complete and electrical equipment had been ordered, it was discovered that an additional transformer was required, adding a cost of \$30,333.62 to THE PROJECT;

WHEREAS, COOR has claimed that KAI and/or IGNYTE are responsible for the added cost to THE PROJECT, a claim that KAI and IGNYTE deny, and will continue to deny;

WHEREAS, the PARTIES, in an effort to avoid the cost, time, expense and uncertainty of formal dispute resolution procedures, met and negotiated in an effort to completely resolve the claim;

WHEREAS, the negotiations were successful, with the PARTIES agreeing to settle and fully resolve the claim pursuant to the terms of this AGREEMENT.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. **Payment by KAI.** KAI shall pay COOR the sum of SEVEN THOUSAND FOUR-HUNDRED EIGHTY-THREE AND 41/100 DOLLARS (\$7,583.41) within 30 days of receipt of a fully executed copy of this AGREEMENT. The funds shall be paid by a check made payable to “COOR Intermediate School District”.
2. **Payment by IGNYTE.** IGNYTE shall pay COOR the sum of SEVEN THOUSAND FOUR-HUNDRED EIGHTY-THREE AND 40/100 DOLLARS (\$7,583.41) within 30 days of receipt of a fully executed copy of this AGREEMENT. The funds shall be paid by a check made payable to “COOR Intermediate School District”.
3. **Mutual Releases.** The PARTIES hereby release each other and their shareholders, members, officers, directors, employees, agents, attorneys and insurers from any and all claims, losses, liabilities, and causes of action of any kind or nature that they have or may have against each other relating in any way

to the need for the additional transformer, the cost of purchasing or installing the additional transformer, and the time to purchase and install the new transformer;

4. **No Admission of Liability.** KAI and IGNYTE deny any and all liability to COOR and to each other, and the PARTIES agree this settlement shall not be deemed or construed as an admission of wrongdoing, liability, or negligence by KAI or IGNYTE;
5. **Entire Agreement.** This AGREEMENT constitutes the complete and entire understanding and agreement between the PARTIES and supersedes any previous communications, representations, or agreements, verbal or written, related to the subject matter of this AGREEMENT;
6. **Consideration.** The PARTIES covenant, represent, warrant and agree that the promises and agreements contained in this AGREEMENT constitute valid consideration for this AGREEMENT;
7. **Representation of Authority.** The signatories to this AGREEMENT represent and warrant that they are duly authorized to execute this AGREEMENT and legally bind their respective entities;
8. **Counter-Parts and Electronic Transmission of Signatures.** The PARTIES agree that this AGREEMENT may be signed in Counter-Parts and transmitted via electronic means, with the AGREEMENT being as fully binding as if signed on a single document with original signatures.

[signatures on next page]

**COOR INTERMEDIATE SCHOOL  
DISTRICT**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Its: \_\_\_\_\_

**KINGSCOTT ASSOCIATES, INC.**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Its: \_\_\_\_\_

**IGNYTE DESIGN, PLLC**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Its: \_\_\_\_\_

I. Approve Partnership Proposal from  
Northern Intention, LLC

31

2026-2027 Professional Learning  
Restorative Justice 2-day Series  
Proposal to co-facilitate with  
Michelle Culton-Eckstrom for K-12  
educators, support staff, and  
administrators.

# PARTNERSHIP PROPOSAL

DATE

May 3, 2026

Northern Intention, LLC  
 2847 Crescent Shores Dr.  
 Traverse City, MI 49685  
 231-534-4621  
[northernintention@gmail.com](mailto:northernintention@gmail.com)  
 EIN: 80-2139528



Potential Partner:  
 C.O.O.R. ISD

Attn: Katie Harris



**Pricing:**

Onsite Daily Rate: \$ 2,750 (3+ hours)  
 Materials Fee: \$ 250  
 Travel and Lodging: \$ 250 per night

## Providing Professional Learning

### Fundamentals of Restorative Practices for Educators - 2-day Training

By the end of this 2-day learning series, participants will be able to:

- Describe the key concepts of restorative practices.
- Reflect on how restorative practices may impact participants' professional and personal lives.
- Apply the Restorative Practices Continuum in the context of their own community.

## Schedule and Cost

Session 1: November 6, 2026	\$2750
Lodging for Session 1	\$250
Materials Fee:	\$250
Session 2: December 7, 2026	\$2750
Lodging for Session 2	\$250
<b>Total Cost: \$6,250</b>	

NOTE: A reflecting and planning conversation between Session 1 and 2 with Marianne is included in a signed contract.

**Services provided by: Northern Intention, LLC [northernintention.com](http://northernintention.com)**

Marianne Swank, Ed.S., is a high impact leadership coach/facilitator, certified school psychologist, life-affirming connection maker, and founder of Northern Intention, LLC. Marianne created Northern Intention because she is passionate about offering professional learning, facilitation, collaboration and coaching services to organizations, groups, and individuals for the purpose of supporting the alignment of identified intentions to drive actions to reach desired outcomes.

Marianne is a certified Agency Trainer of Cognitive Coaching<sup>SM</sup> ([thinkingcollaborative.com](http://thinkingcollaborative.com)) and regularly coaches leaders in education. She is also a Training Associate of Adaptive Schools<sup>SM</sup> ([thinkingcollaborative.com](http://thinkingcollaborative.com)), and a certified trainer of Teachers as Facilitators ([teachersasfacilitators.com](http://teachersasfacilitators.com)) and Fundamentals of Restorative Practices for Educators ([iirp.edu](http://iirp.edu)). You can read about additional offerings through Northern Intention, LLC [here](#).

J. Approve contract with Joe Beckman  
Contract for Closing Keynote at the  
Nov 2nd ISD-wide Professional  
Development Day.

34

# Price Quotation

stayhuman<sup>group™</sup>  
w/Joe Beckman

CLIENT: C.O.O.R. ISD  
CONTACT: Katie Harris  
CELL PHONE:  
EMAIL: [harrisk@coorisd.net](mailto:harrisk@coorisd.net)  
DATE OF QUOTE: 4/17/26  
PREPARED BY: Joe Beckman  
DATE OF EVENT: 8/20/26

ITEM	DESCRIPTION	QTY		<u>Bundled Rates</u>
<b>The Human Connection Experience</b>	Includes <ul style="list-style-type: none"> <li>• Rockstar Keynote!</li> </ul>	1		<b>\$4,000</b>
<b>The Human Connection Experience - PLUS</b>	Includes... <ul style="list-style-type: none"> <li>• Rockstar Keynote</li> <li>• Breakout session</li> <li>• Meet/greet</li> <li>• Pre-event personalized video</li> <li>• Giveaways (shirts, books, bracelets, etc...)</li> </ul>	1		<b>\$7,000</b>
<b>Joe in Your Pocket Videos</b>	Includes <ul style="list-style-type: none"> <li>• 5 personalized videos to your crew before or after the live event</li> </ul>	5		<b>\$1,500</b>
	Travel (roundtrip flight, lodging, car rental, meals)			<b>\$1,500</b>
			<b>TOTAL</b>	<b>\$14,000</b>

## Optional add-on's

### Book Study Package

- Copies of *Just Look Up* or *Just Look Back*
- Book-study guides
- \$15/book

K. Approve agreement with Lakeside Resort for all-staff Professional Development day on Monday, August 24, 2026

36

Banquet Check  
 Printed: Thursday, April 9, 2026



Lakeside Resort & Conference Center  
 100 Clearview Drive  
 Houghton Lake, MI 48629

Account Name: COOR ISD  
 Group Name: Opening Day Professional  
 Development 2026  
 Address:

Contact: Melisa Akers  
 Phone: (989)275-9562  
 Email: akersm@coorisd.net  
 Sales/Catering Contact(s): Rebecca Tomacder  
 Booking #: 2291003

Date	Function	Room	Description	Quantity	Unit	Price	Total
08/24/2026	Professional Development Meeting	Roscommon Room	Projector / Screen	1	combo	\$0.00	\$0.00
08/24/2026	Professional Development Meeting	Roscommon Room	Microphone / Podium	1	combo	\$0.00	\$0.00
08/24/2026	Professional Development Meeting	Roscommon Room	Breakfast Spread	125	person	\$9.00	\$1,125.00
08/24/2026	Professional Development Meeting	Roscommon Room	Deli Lunch Buffet	125	person	\$12.00	\$1,500.00
08/24/2026	Professional Development Meeting	Roscommon Room	Roscommon Room Rental	1	day	\$200.00	\$200.00
08/24/2026	Professional Development Meeting	Roscommon Room	Coffee & Lemonade Station	1	set	\$0.00	\$0.00
<b>08/24/2026</b>	<b>Professional Development Meeting</b>					<b>Sub-total</b>	<b>\$2,825.00</b>
08/24/2026	Breakout Group	Annex 2nd Floor	Annex Room Rental	1	day	\$0.00	\$0.00
<b>08/24/2026</b>	<b>Breakout Group</b>					<b>Sub-total</b>	<b>\$0.00</b>
			<b>Sub-total</b>				<b>\$2,825.00</b>
			<b>Service charge</b>				<b>\$678.00</b>
			<del>Sales tax</del>				<del>\$210.18</del>
			<b>Total</b>				<b>\$3,713.18</b>
			<b>Payments</b>				<b>(\$0.00)</b>
			<b>Amount Due</b>				<b>\$3,713.18</b>

The Administrative Fee is the property of the hotel to cover discretionary costs of the event, a portion of which may be distributed to certain food and beverage service employees. Such Charge is not a tip or gratuity.

Banquet Check  
Printed: Thursday, April 9, 2026



Lakeside Resort & Conference Center  
100 Clearview Drive  
Houghton Lake, MI 48629

---

Account Name: COOR ISD  
Group Name: Opening Day Professional  
Development 2026  
Address:

Contact: Melisa Akers  
Phone: (989)275-9562  
Email: akersm@coorisd.net  
Sales/Catering: Rebecca Tomacder  
Contact(s):  
Booking #: 2291003

---

Client Acceptance: \_\_\_\_\_

Date: \_\_\_\_\_

### Breakfast

- Assortment of fruits, breads, & yogurt.

### Lunch

- Deli Buffet - Create your own deli sandwiches
- Homemade soups
- Salad
- Potato chips

Self serve coffee, water, & lemonade available all day

**8. Consent Agenda**

**(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)**

A. Approve minutes of the previous meeting on April 8, 2026

39



C.O.O.R. ISD Board of Education  
Wednesday, April 8, 2026 Minutes

Meeting location: ISD Central Office  
11051 N. Cut Rd, Roscommon, MI 48653

### 1. Call to order & Roll Call

President Mangutz called the meeting to order at 6:00 P.M. Anthony Bair: Present, Kara Mularz: Present, Alyssa Faulkner: Present, Ian Faulkner: Present, Jim Gendernalik: Present, James Mangutz DDS: Present, Nancy Persing: Present. Present:5, Absent: 0

Also in attendance: President Mangutz called the meeting to order at 6:00 P.M. Anthony Bair: Absent, Kara Mularz: Absent, Alyssa Faulkner: Present, Ian Faulkner: Present, Jim Gendernalik: Present, James Mangutz DDS: Present, Nancy Persing: Present. Present:5, Absent: 2

Also in attendance: Superintendent Shawn Petri, Jane Petri, and Recording Secretary Rebecca Socia. Department directors joined remotely.

### 2. Opening Ceremonies

- Pledge of Allegiance

- Mission Statement: *To deliver expert services, impactful programs, and responsive leadership to our schools and communities*

### 3. Adopt the Agenda

*Adopt the agenda as presented.* This motion, made by Kara Mularz and seconded by Jim Gendernalik, Carried.

Anthony Bair: Yes, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Kara Mularz: Yes, Nancy Persing: Yes  
Yes: 7, No: 0

### 4. Presentations on the Alternative Educational Academy of Ogemaw County

- 2024-25 Financial audit - Cindy Scott, Auditor with Stephenson & Company, P.C.

Cindy Scott reported that the auditors had an unmodified opinion with no findings, and no material weaknesses or deficiencies were reported. The Alternative Educational Academy of Ogemaw County has a General fund and a food service fund. Contracted wages increased as well as supplies and tuition. State revenue is the primary revenue source, and it increased for 2024-25. COOR earned 3% in authorizer fees. The administrative cost to Iosco RESA has remained steady for several years. The goal is to stay within 5% from projected budget to final budget. Cindy Scott stated that they did a great job staying within 2.2% of the budget. The state doesn't want to see a negative variance in fund balance, so IRESA might receive a corrective action plan to avoid that in the future.

- Student performance 2024-25 by Tina Williams, Academy Director

Superintendent Petri stated that Tina Williams does a fantastic job running the program and documenting all necessary reporting for the state. The charter contract was renewed last year.

Tina Williams reported that they had 114 enrollments in the 24-25 school year with 83 exits, which includes 17 transfers and 23 graduates. When a student completes their graduation requirements, they get to ring the golden bell and everyone celebrates their accomplishments! AEA staff work hard to find ways for their non-traditional students to be successful, but sometimes life circumstances make the students drop out. Students are encouraged to re-enroll when possible. There was an increase in CTE enrollment and they use a van to transport students to the COOR Advanced Technical Innovation Center. Some students also participated in a running club, a bowling club, took field trips, and the second year of First Robotics club (as the “Alterbots.”) The bowling club is an official MHSSA Bowling team this year. Students have to meet academic eligibility for participation in clubs. AEA increased their graduation requirements with a college and career readiness credit. The Career Navigator program through Michigan Works provided career experiences and talent tours to expose students to opportunities. Some students had job shadowing and participated in work-based learning. Many great things are happening at AEA.

#### 5. Public Participation – None.

- Any person attending the meeting may raise his/her hand during this session of the meeting. Individuals may speak for a maximum of 5 minutes. Groups may speak for a maximum of 15 minutes.

#### 6. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

Approve all items on the Consent Agenda. This motion, made by Ian Faulkner and seconded by Anthony Bair, Carried.

Anthony Bair: Yes, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Kara Mularz: Yes, Nancy Persing: Yes

Yes: 7, No: 0

6.A. Approve minutes of previous meeting on March 30, 2026

6.B. Approval of Bills for March 2026 totaling \$1,815,763.18

6.C. Approve Revenue & Expenditure Reports and MILAF statement for February and March 2026

6.D. Approve proposed Summer Schedule with closing the Administration Office on Fridays. For 260-day salaried and hourly staff: as in the past, the office would be closed to the public on Fridays. Staff would have an option to work four ten-hour days or four nine-hour days and four hours on Friday.

## 7. Action Items

7.A. *Accept amended 2025-26 Special Education and General Fund as presented.* This motion, made by Nancy Persing and seconded by Alyssa Faulkner, Carried. Anthony Bair: Yes, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Kara Mularz: Yes, Nancy Persing: Yes -- Yes: 7, No: 0

The General Fund budget has an expected revenue of \$9,787,924. There will be more federal revenue, but you have to spend it and then request reimbursement, so it is not booked yet. Local districts pay 20% of 31n staff members at their location back to the ISD, and those funds are earmarked for future 31n behavioral health expenses. Great Start Collaborative program funding was cut, so many of those services were reduced this year with some still funded through the general fund. \$280,000 is sent to Career Tech each year. Money is being set aside to replace the central office due to its age and condition. It may require about \$3.7million.

Special Ed budget: State funding increased. Medicaid funding has been reduced. \$1,029,988 services are billed back to local districts. We have reduced some of those charges billed to local districts. Expenditures have remained mostly steady this year. Social work costs increased. Revenues are currently over expenditures for this school year. About \$400,000 in debt services is this year's cost of the CEC renovation project.

Administrators are watching both the federal and state finances.

## 8. Information Items

- Pinwheels for Prevention: April is Child Abuse Prevention Month: Trustee Kara Mularz reported that 42 kids in Roscommon County are currently in care and around 38 in Ogemaw County. Local counties don't have the resources needed to meet the mental health needs of our communities.
- Social Media Report, March 2026 with reach of 17,096: Majority of our social media posts in March were related to inclement weather. Three extra weather days beyond the six have to be forgiven at the state level. Waiting for state approval so we don't have to make up days.
- The MASB Spring Institute will be May 1- 2, 2026, 8:30 AM - 3:15 PM in Lansing
- The MASB Annual Leadership Conference will be Friday, Oct. 16 and Saturday, Oct. 17, 2026 at the Lansing Center in Lansing.

## 9. Superintendent's Report

- Lyle Spalding Award nominations are due April 30<sup>th</sup>. Four candidates have already been submitted for the Lyle Spalding Award. All names will be sent to the committee after April 30<sup>th</sup>.

- Finance department changes: The ISD needs a full-time Human Resources person. Alexis Wilson currently also handles payroll, so those duties would need to be reassigned. She could assist local districts when needed for FMLA, Title IX and other human resources. She can also work on recruitment. Cross-training can be increased in this department as well. The auditors would like separate people to handle accounts payable and accounts receivable.
- The ISD-wide board dinner with local district board members April 9<sup>th</sup> at 5:30 pm. Board members will eat in the Roscommon Middle School meeting rooms 166-167. Kirtland is joining the event. Three groups will walk through the career tech center in mixed groups after dinner. Superintendent Petri wants to start discussions about a CTE millage proposal on the ballot in 2028. Secretary Ian Faulkner suggested identifying a SPOC “single point of contact” for county-wide committees for the campaign.
- Superintendent Petri will submit the full condominium agreement resolution for the board to review for approval at the next meeting for COOR ATIC on Roscommon Area Public Schools' land. It is a binding agreement that portion of the building belongs to COOR ISD. RAPS owns 60% of the surveyed space and COOR ISD owns 40%.
- June 10th there will be a COOR Educational Center Open House from 4:00 to 6:00 pm for the public and retired staff to see the renovated space.
- Graduation for CEC will be June 12th at RHS auditorium.
- West Branch Optimist Club Communications Contest is wrapping up this week. Awards will be presented at graduation for the older students.
- Mike Evans will present to the board on COOR ATIC in May. Automotive classroom will be an official certification site. At least 12 students are going to Skills USA in Grand Rapids, including cosmetology and automotive.

## 10. Communications

Retirement: Michele Cochrane, Early On Coordinator, as of June 30th (after 25 years with COOR)

## 11. Adjournment

*Adjourn the meeting.* This motion, made by Kara Mularz and seconded by Jim Gendernalik, Carried.

Anthony Bair: Yes, Alyssa Faulkner: Yes, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Kara Mularz: Yes, Nancy Persing: Yes

Yes: 7, No: 0

Respectfully submitted,

Rebecca Socia  
Recording Secretary

Ian Faulkner,  
Board Secretary

B. Approval of Bills for April 2026  
totaling \$1,631,835.13

45

# A/P Check Register

Printed: 05/04/2026 3:14:05PM

COOR ISD

Check Date: 4/1/2026 to 4/30/2026

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
142151	ALL CAMPUS SECURITY	707	04/02/2026	108131	1,091.65	0.00	1,091.65
142081	ALRO STEEL	707	04/02/2026	108132	228.53	0.00	228.53
142254	ALYSSA FAULKNER	707	04/02/2026	108133	30.00	0.00	30.00
141200	AMAZON CAPITAL SERVICES INC	707	04/02/2026	108134	6,662.65	0.00	6,662.65
141731	AMBER AKIN	707	04/02/2026	108138	526.35	0.00	526.35
700	AMWAY GRAND PLAZA	707	04/02/2026	108139	3,017.28	0.00	3,017.28
142417	AMY NISWONGER	707	04/02/2026	108140	55.23	0.00	55.23
141937	ANGIE STERN	707	04/02/2026	108141	36.00	0.00	36.00
2554	BECKY BUNN	707	04/02/2026	108142	142.10	0.00	142.10
2575	BURMAX COMPANY, INC	707	04/02/2026	108143	527.87	0.00	527.87
142174	CHASIN' CARS WASH N STORE	707	04/02/2026	108144	24.75	0.00	24.75
4100	CONSUMERS ENERGY PAYMENT CENTER	707	04/02/2026	108145	3,805.76	0.00	3,805.76
142379	DEBRA MATTINGLY	707	04/02/2026	108146	6.53	0.00	6.53
141697	FUN FIRST THERAPY PLLC	707	04/02/2026	108147	24,748.60	0.00	24,748.60
141933	GERRISH TWP FIRE EMS	707	04/02/2026	108148	2,186.00	0.00	2,186.00
141738	GILL-ROY'S HARDWARE	707	04/02/2026	108149	108.52	0.00	108.52
8791	HOUGHTON LAKE COMMUNITY SCHOOL	707	04/02/2026	108150	1,537.50	0.00	1,537.50
6195	IAN FAULKNER	707	04/02/2026	108151	33.63	0.00	33.63
142142	ILENE SMITH	707	04/02/2026	108152	142.46	0.00	142.46
142086	JENNIFER HART	707	04/02/2026	108153	163.85	0.00	163.85
9025	JIM GENDERNALIK	707	04/02/2026	108154	141.20	0.00	141.20
142329	KAITLYN KING	707	04/02/2026	108155	335.23	0.00	335.23
9950	KAPLAN EARLY LEARNING COMPANY	707	04/02/2026	108156	4,599.54	0.00	4,599.54
19892	KATHRYN TOONSTRA	707	04/02/2026	108157	34.80	0.00	34.80
10030	KATIE KEITH	707	04/02/2026	108158	917.73	0.00	917.73
10020	KEENAN THERAPEUTICS PC	707	04/02/2026	108159	4,905.32	0.00	4,905.32
141492	KERRI SMITZ	707	04/02/2026	108160	122.80	0.00	122.80
142338	KILEY MORGAN	707	04/02/2026	108161	15.95	0.00	15.95
141972	LILLIE MEADOWS	707	04/02/2026	108162	268.47	0.00	268.47
9157	LOUIKO SUNDAY	707	04/02/2026	108163	46.40	0.00	46.40
141181	MAPLE FOREST TOWNSHIP	707	04/02/2026	108164	303.00	0.00	303.00
141422	MELISA AKERS	707	04/02/2026	108165	330.56	0.00	330.56
15652	NANCY PERSING	707	04/02/2026	108166	57.55	0.00	57.55
21278	NICOLE GRACE	707	04/02/2026	108167	98.15	0.00	98.15
141971	NIGHTHAWK ELECTRIC INC	707	04/02/2026	108168	875.00	0.00	875.00
14631	NMCAA	707	04/02/2026	108169	14,809.73	0.00	14,809.73
142346	ODP BUSINESS SOLUTIONS LLC	707	04/02/2026	108170	220.86	0.00	220.86
15150	OTSEGO LAKE TOWNSHIP TREASURER	707	04/02/2026	108171	101.16	0.00	101.16
15585	PELION BENEFITS, INC.	707	04/02/2026	108172	250.00	0.00	250.00
141499	PHIL'S TOWING LLC	707	04/02/2026	108173	1,000.00	0.00	1,000.00
142321	PITNEY BOWES BANK INC RESERVE ACCOUNT	707	04/02/2026	108174	1,500.00	0.00	1,500.00
142326	PLAY ON WORDS LLC	707	04/02/2026	108175	3,775.00	0.00	3,775.00
141711	PURITY CYLINDER GASES INC	707	04/02/2026	108176	9,569.80	0.00	9,569.80
16250	QUILL CORP	707	04/02/2026	108177	295.95	0.00	295.95
16380	RAVEN ANALYTICAL LAB	707	04/02/2026	108178	195.00	0.00	195.00
16390	RAY'S PARTS CENTER	707	04/02/2026	108179	14.35	0.00	14.35
141124	REBEKAH SEELow	707	04/02/2026	108180	660.08	0.00	660.08
19081	ROBERT J GORDON DOFAA-INS PLLC	707	04/02/2026	108181	54.00	0.00	54.00
7160	ROSCOMMON AREA PUBLIC SCHOOLS	707	04/02/2026	108182	47,594.55	0.00	47,594.55
141133	SHANNON REA	707	04/02/2026	108183	195.30	0.00	195.30
18115	SHEFFIELD AUTOMOTIVE INC	707	04/02/2026	108184	193.94	0.00	193.94
142418	SHORELINE POWER SERVICES INC	707	04/02/2026	108185	1,852.50	0.00	1,852.50
141307	SNAP ON INDUSTRIAL	707	04/02/2026	108186	2,828.45	0.00	2,828.45

45

# A/P Check Register

Printed: 05/04/2026 3:14:05PM  
 COOR ISD  
 Check Date: 4/1/2026 to 4/30/2026

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
18782	STATE OF MICHIGAN	707	04/02/2026	108187	81,500.00	0.00	81,500.00
19152	SUNBELT	707	04/02/2026	108188	5,390.00	0.00	5,390.00
1415	TAMMY BAUDOUX	707	04/02/2026	108189	287.10	0.00	287.10
141511	THALMA HIBBARD	707	04/02/2026	108190	244.60	0.00	244.60
141663	TOWN & COUNTRY STORAGE	707	04/02/2026	108191	171.00	0.00	171.00
20194	ULINE	707	04/02/2026	108192	498.72	0.00	498.72
141976	UP NORTH	707	04/02/2026	108193	2,500.00	0.00	2,500.00
141582	SECURITY&TECHNOLOGY VISION CONSULTING LLC	707	04/02/2026	108194	1,138.58	0.00	1,138.58
21770	XEROX CORP	707	04/02/2026	108195	1,196.96	0.00	1,196.96
142420	ACORNS TO OAKS DAYCARE LLC	708	04/06/2026	108196	600.00	0.00	600.00
21180	AIMEE MASTEJ	708	04/06/2026	108197	400.00	0.00	400.00
142421	ALL ABOUT KIDS DAYCARE	708	04/06/2026	108198	400.00	0.00	400.00
19631	CHRISTINA TAPPAN	708	04/06/2026	108199	89.02	0.00	89.02
142276	COOKS COFFEE NOOK	708	04/06/2026	108200	90.00	0.00	90.00
142124	CRYSTAL DAVIS	708	04/06/2026	108201	92.35	0.00	92.35
4900	DEAN TRANSPORTATION INC	708	04/06/2026	108202	81,796.20	0.00	81,796.20
142429	DEBBIE ALBRO	708	04/06/2026	108203	395.89	0.00	395.89
142113	GOOGLE VOICE INC	708	04/06/2026	108204	96.53	0.00	96.53
142401	GUSTIN TOWNSHIP HALL	708	04/06/2026	108205	0.00	0.00	0.00
<b>Void by KLM on 4/14/2026</b>							
142430	JANETS JUNGLE	708	04/06/2026	108206	396.00	0.00	396.00
20457	KATHRYN VANWORMER WALDIE	708	04/06/2026	108207	140.43	0.00	140.43
141488	KATIE HARRIS	708	04/06/2026	108208	672.08	0.00	672.08
142424	KELLI BOWLING MILLER	708	04/06/2026	108209	399.90	0.00	399.90
142422	KRYSTAL MCINTOSH	708	04/06/2026	108210	400.00	0.00	400.00
142036	KYM NARAYANA	708	04/06/2026	108211	214.15	0.00	214.15
142360	LIL SPUDS DAYCARE AND PRESCHOOL	708	04/06/2026	108212	400.00	0.00	400.00
142392	LORI JOHNSTON	708	04/06/2026	108213	150.00	0.00	150.00
141775	MICHELLE EWALD	708	04/06/2026	108214	277.95	0.00	277.95
15351	MICHELLE PATTERSON	708	04/06/2026	108215	36.25	0.00	36.25
141678	MIO MINI STORAGE	708	04/06/2026	108216	260.00	0.00	260.00
142428	MONICA HUTCHINSON	708	04/06/2026	108217	400.00	0.00	400.00
142299	SALENA LASKOWSKI	708	04/06/2026	108218	192.63	0.00	192.63
142328	SARAH KRYSYNIK	708	04/06/2026	108219	396.81	0.00	396.81
142423	SHARI PETERSON	708	04/06/2026	108220	399.93	0.00	399.93
141992	SHARON MCMILLAN	708	04/06/2026	108221	137.75	0.00	137.75
142313	SHERRY NICKERT	708	04/06/2026	108222	569.00	0.00	569.00
142349	SUNDROP MONTESSORI PRESCHOOL	708	04/06/2026	108223	50.00	0.00	50.00
20152	TAMMY TYLER	708	04/06/2026	108224	401.20	0.00	401.20
142425	TAMYRA BOBER	708	04/06/2026	108225	400.00	0.00	400.00
142427	THE OWLS NEST	708	04/06/2026	108226	400.00	0.00	400.00
142426	TINY TYKES DAYCARE	708	04/06/2026	108227	523.57	0.00	523.57
141944	TRACEY STEIN	708	04/06/2026	108228	160.50	0.00	160.50
142381	POST LAKE LENDING	93	04/10/2026	108229	96.24	0.00	96.24
20310	UNITED WAY OF ROSCOMMON COUNTY	93	04/10/2026	108230	2.00	0.00	2.00
7552	GRAYLING COOPERATIVE PRESCHOOL, INC.	710	04/10/2026	108231	49,754.37	0.00	49,754.37
11598	MELISSA MAEDER	710	04/10/2026	108232	90.18	0.00	90.18
142411	SASSY COOKIES AND MORE	710	04/10/2026	108233	240.00	0.00	240.00
21181	WEST BRANCH ROSE CITY SCHOOL DISTRICT	710	04/10/2026	108234	70,851.32	0.00	70,851.32
18834	MICHIGAN DEPARTMENT OF AGRICULTURE	712	04/13/2026	108235	186.00	0.00	186.00
142216	ACD.NET	711	04/17/2026	108236	534.75	0.00	534.75

# A/P Check Register

Printed: 05/04/2026 3:14:05PM

COOR ISD

Check Date: 4/1/2026 to 4/30/2026

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
142254	ALYSSA FAULKNER	711	04/17/2026	108237	60.00	0.00	60.00
141200	AMAZON CAPITAL SERVICES INC	711	04/17/2026	108238	3,198.63	0.00	3,198.63
142253	ANTHONY BAIR	711	04/17/2026	108239	190.05	0.00	190.05
1020	ATTAINMENT CO	711	04/17/2026	108240	135.45	0.00	135.45
142107	AXIUM SERVICES INC	711	04/17/2026	108241	10,880.42	0.00	10,880.42
3340	CHEBOYGAN OTSEGO PRESQUE ISLE ESD	711	04/17/2026	108242	60.00	0.00	60.00
141698	CHG MEDICAL STAFFING INC	711	04/17/2026	108243	15,194.70	0.00	15,194.70
142386	CHI CHI'S RESTAURANT	711	04/17/2026	108244	88.00	0.00	88.00
142118	CMH EDUCATIONAL CONSULTING LLC	711	04/17/2026	108245	4,100.00	0.00	4,100.00
4100	CONSUMERS ENERGY PAYMENT CENTER	711	04/17/2026	108246	137.07	0.00	137.07
4400	CRAF CENTER	711	04/17/2026	108247	2,400.00	0.00	2,400.00
4440	CRAWFORD AUSABLE SD	711	04/17/2026	108248	116,596.91	0.00	116,596.91
4470	CRWFD CNTY TRANSP AUTH	711	04/17/2026	108249	1,316.00	0.00	1,316.00
8420	EAST HIGGINS LAKE TRUE VALUE	711	04/17/2026	108250	1,684.00	0.00	1,684.00
142218	ELEVATE THERAPY COMPANY	711	04/17/2026	108251	4,995.00	0.00	4,995.00
142308	EMILY QUINLAN	711	04/17/2026	108252	30.45	0.00	30.45
141408	FOSTER BLUE WATER OIL LLC	711	04/17/2026	108253	366.70	0.00	366.70
6781	FRONTIER	711	04/17/2026	108254	194.31	0.00	194.31
141697	FUN FIRST THERAPY PLLC	711	04/17/2026	108255	24,168.05	0.00	24,168.05
141918	GERRISH TOWNSHIP	711	04/17/2026	108256	50.00	0.00	50.00
141738	GILL-ROY'S HARDWARE	711	04/17/2026	108257	208.07	0.00	208.07
141244	GLOBAL INDUSTRIAL	711	04/17/2026	108258	209.90	0.00	209.90
8791	HOUGHTON LAKE COMMUNITY SCHOOL	711	04/17/2026	108259	137,224.55	0.00	137,224.55
142025	HOUGHTON LAKE COOPERATIVE PRESCHOOL INC	711	04/17/2026	108260	43,996.90	0.00	43,996.90
6195	IAN FAULKNER	711	04/17/2026	108261	33.63	0.00	33.63
9160	IMPACT OFFICE PRODUCTS	711	04/17/2026	108262	311.94	0.00	311.94
9025	JIM GENDERNALIK	711	04/17/2026	108263	145.55	0.00	145.55
141203	JULIE BELL	711	04/17/2026	108264	58.83	0.00	58.83
141343	KARA MULARZ	711	04/17/2026	108265	184.70	0.00	184.70
10030	KATIE KEITH	711	04/17/2026	108266	379.15	0.00	379.15
10020	KEENAN THERAPEUTICS PC	711	04/17/2026	108267	3,248.17	0.00	3,248.17
10690	LAKESHORE LEARNING MTL	711	04/17/2026	108268	319.93	0.00	319.93
5155	LI'L WILLIES	711	04/17/2026	108269	115.00	0.00	115.00
141784	LYON TOWNSHIP	711	04/17/2026	108270	262.06	0.00	262.06
8099	MARIE HARRIS	711	04/17/2026	108271	113.47	0.00	113.47
141656	MARK A SLOANE DO PC	711	04/17/2026	108272	1,062.50	0.00	1,062.50
12340	MASB	711	04/17/2026	108273	3,000.00	0.00	3,000.00
141422	MELISA AKERS	711	04/17/2026	108274	118.76	0.00	118.76
142179	MICHAEL EVANS	711	04/17/2026	108275	187.05	0.00	187.05
142077	MICHELLE CULTON EKSTROM	711	04/17/2026	108276	463.34	0.00	463.34
13776	MICHIGAN VIRTUAL UNIVERSITY	711	04/17/2026	108277	200.00	0.00	200.00
13651	MIO AUSABLE SCHOOL DISTRICT	711	04/17/2026	108278	59,341.29	0.00	59,341.29
141186	MONICA'S DAYCARE	711	04/17/2026	108279	180.00	0.00	180.00
15652	NANCY PERSING	711	04/17/2026	108280	118.00	0.00	118.00
14205	NCS PEARSON, INC.	711	04/17/2026	108281	79.38	0.00	79.38
14545	NEMCSA	711	04/17/2026	108282	55,375.19	0.00	55,375.19
141526	OGEMAW COUNTY TREASURER	711	04/17/2026	108283	273.79	0.00	273.79
2445	PAUL H BROOKES PUBLISHING CO INC	711	04/17/2026	108284	2,267.93	0.00	2,267.93
142326	PLAY ON WORDS LLC	711	04/17/2026	108285	3,027.50	0.00	3,027.50
141263	PRESENCE LEARNING, INC.	711	04/17/2026	108286	5,896.00	0.00	5,896.00
16105	PRO-TECH CABLING SYSTEMS, INC	711	04/17/2026	108287	4,948.00	0.00	4,948.00
141711	PURITY CYLINDER GASES INC	711	04/17/2026	108288	416.41	0.00	416.41

47

# A/P Check Register

Printed: 05/04/2026 3:14:05PM  
 COOR ISD  
 Check Date: 4/1/2026 to 4/30/2026

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
16250	QUILL CORP	711	04/17/2026	108289	413.99	0.00	413.99
141875	RADIO NORTH LLC	711	04/17/2026	108290	1,500.00	0.00	1,500.00
7161	RAPS	711	04/17/2026	108291	8,699.93	0.00	8,699.93
16430	REGION 7B CONSORTIUM	711	04/17/2026	108292	12,500.00	0.00	12,500.00
142364	RJ SCREENPRINTING	711	04/17/2026	108293	300.00	0.00	300.00
7160	ROSCOMMON AREA PUBLIC SCHOOLS	711	04/17/2026	108294	78,298.22	0.00	78,298.22
17030	ROSCOMMON COUNTY TRANSPORTATION AU	711	04/17/2026	108295	2,850.00	0.00	2,850.00
17240	S & J EXCAVATING	711	04/17/2026	108296	2,400.00	0.00	2,400.00
141676	SCHOLASTIC BOOK CLUBS	711	04/17/2026	108297	1,438.60	0.00	1,438.60
141893	SCHOOL PSYCHOLOGICAL SERVICES PLLC	711	04/17/2026	108298	11,265.00	0.00	11,265.00
17880	SEHI COMPUTER PRODUCTS INC	711	04/17/2026	108299	1,255.04	0.00	1,255.04
15685	SHAWN PETRI	711	04/17/2026	108300	271.28	0.00	271.28
18115	SHEFFIELD AUTOMOTIVE INC	711	04/17/2026	108301	362.21	0.00	362.21
18782	STATE OF MICHIGAN	711	04/17/2026	108302	876.11	0.00	876.11
19152	SUNBELT	711	04/17/2026	108303	9,185.00	0.00	9,185.00
19800	THRUN LAW FIRM P.C.	711	04/17/2026	108304	2,188.00	0.00	2,188.00
20970	WM CORPORATE SERVICES INC	711	04/17/2026	108305	276.58	0.00	276.58
21775	XPRESS COPY CENTER	711	04/17/2026	108306	275.00	0.00	275.00
21782	ZAREMBA EQUIPMENT INC	711	04/17/2026	108307	3,246.58	0.00	3,246.58
8392	CHARLTON HESTON ACADEMY	713	04/17/2026	108308	53,150.20	0.00	53,150.20
142381	POST LAKE LENDING	93	04/24/2026	108309	115.94	0.00	115.94
19978	TSA CONSULTING GROUP INC	93	04/24/2026	108310	4,920.00	0.00	4,920.00
20310	UNITED WAY OF ROSCOMMON COUNTY	93	04/24/2026	108311	2.00	0.00	2.00
141200	AMAZON CAPITAL SERVICES INC	714	04/24/2026	108312	835.44	0.00	835.44
980	ASCOMNORTH, INC.	714	04/24/2026	108313	1,852.50	0.00	1,852.50
8392	CHARLTON HESTON ACADEMY	714	04/24/2026	108314	43,046.30	0.00	43,046.30
4480	CRAWFORD COUNTY	714	04/24/2026	108315	110.76	0.00	110.76
141894	CULLIGAN WATER CONDITIONING	714	04/24/2026	108316	141.00	0.00	141.00
4900	DEAN TRANSPORTATION INC	714	04/24/2026	108317	273.89	0.00	273.89
142101	DOUBLE TREE BY HILTON LANSING	714	04/24/2026	108318	291.90	0.00	291.90
142101	DOUBLE TREE BY HILTON LANSING	714	04/24/2026	108319	145.95	0.00	145.95
7536	GRAND TRAVERSE RESORT & SPA	714	04/24/2026	108320	409.45	0.00	409.45
141941	HELEN SHASTAL	714	04/24/2026	108321	246.37	0.00	246.37
142191	HIGGINS LAKE STORAGE LLC	714	04/24/2026	108322	100.00	0.00	100.00
8791	HOUGHTON LAKE COMMUNITY SCHOOL	714	04/24/2026	108323	1,180.50	0.00	1,180.50
141886	IST INTEGRATED SYSTEMS TECHNOLOGIES	714	04/24/2026	108324	1,196.00	0.00	1,196.00
141578	JARED SOCIA	714	04/24/2026	108325	500.64	0.00	500.64
11192	KURT LOLL	714	04/24/2026	108326	215.76	0.00	215.76
142036	KYM NARAYANA	714	04/24/2026	108327	132.89	0.00	132.89
11598	MELISSA MAEDER	714	04/24/2026	108328	169.52	0.00	169.52
142135	NATIONAL SEATING & MOBILITY INC	714	04/24/2026	108329	112.00	0.00	112.00
7160	ROSCOMMON AREA PUBLIC SCHOOLS	714	04/24/2026	108330	25.00	0.00	25.00
141307	SNAP ON INDUSTRIAL	714	04/24/2026	108331	4,257.72	0.00	4,257.72
20571	VERIZON WIRELESS	714	04/24/2026	108332	1,579.33	0.00	1,579.33
21181	WEST BRANCH ROSE CITY SCHOOL DISTRICT	714	04/24/2026	108333	75,420.67	0.00	75,420.67
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	99	04/27/2026	108334	408.66	0.00	408.66
225	AFLAC	99	04/29/2026	108335	1,545.06	0.00	1,545.06
141103	ORS	94	04/03/2026	201705597	0.00	82,586.28	82,586.28
141105	HEALTH EQUITY	94	04/10/2026	201705599	0.00	2,913.51	2,913.51

# A/P Check Register

Printed: 05/04/2026 3:14:05PM

COOR ISD

Check Date: 4/1/2026 to 4/30/2026

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total	
20245	US TREASURY	94	04/10/2026	201705600	0.00	46,158.32	46,158.32	
141103	ORS	94	04/24/2026	201705602	0.00	73,718.66	73,718.66	
20245	US TREASURY	96	04/17/2026	201705603	0.00	220.52	220.52	
141785	ORS UAAL	94	04/14/2026	201705604	0.00	69,941.28	69,941.28	
141105	HEALTH EQUITY	94	04/24/2026	201705605	0.00	2,913.51	2,913.51	
141106	MICHIGAN DEPT OF TREASURY	94	04/24/2026	201705606	0.00	16,148.19	16,148.19	
20245	US TREASURY	94	04/24/2026	201705607	0.00	48,274.69	48,274.69	
141106	MICHIGAN DEPT OF TREASURY	94	04/24/2026	201705608	0.00	5.75	5.75	
20245	US TREASURY	94	04/24/2026	201705609	0.00	21.64	21.64	
141106	MICHIGAN DEPT OF TREASURY	94	04/24/2026	201705610	0.00	14.75	14.75	
20245	US TREASURY	94	04/24/2026	201705611	0.00	60.72	60.72	
<b>Report Totals</b>						<u>\$1,288,857.31</u>	<u>\$342,977.82</u>	<u>\$1,631,835.13</u>

C. Approve Revenue & Expenditure  
Reports and MILAF statement for  
April 2026

51

**Revenue and Expenditure Report  
GENERAL FUND  
4/30/2026**

Revenue		April Activity	Open Encumbrance	Year to Date	Adopted Budget
100	Revenue from Local Sources	110,155	-	1,532,164	1,470,472
300	Revenue from State Sources	602,028	-	7,896,638	7,161,791
400	Revenues from Federal Sources	17,988	-	688,307	847,407
500	LEAs	-	-	157,766	308,254
600	Fund Modifications (Transfers In)	-	-	-	-
	Total Revenue	730,172	-	10,274,874	9,787,924

Expense		April Activity	Open Encumbrance	Year to Date	Adopted Budget
125	Compensatory Education	-	-	3,152	3,641
211	Truancy	-	-	-	-
212	Guidance Services	12,500	-	37,500	25,000
213	Behavioral Services	15,868	-	208,668	306,787
216	Social Work Services	103,928	-	630,418	698,002
221	Improvement of Instruction	54,654	570	570,583	848,052
226	Supervision of Instructional Staff	23,000	597	271,324	321,031
231	Board of Education	2,018	-	27,980	37,510
232	Executive Administration	34,006	1,586	431,913	524,463
252	Fiscal Services	17,543	-	235,747	336,163
259	Other Business Services	110	-	2,715	3,879
261	Operations Buildings Services	10,241	-	88,111	123,280
266	Security Services	-	-	-	1500
283	Staff/Personnel Services	200	-	5,218	12,000
284	Information Management Services	4,467	-	205,300	326,250
285	Pupil Accounting	7,355	-	85,813	103,145
299	Other Support Services	25	-	5,048	5,023
311	Community Services Direction	9,748	-	140,595	168,658
331	Community Activities	481	-	39,212	47,463
351	Custody and Care of Children	48,826	19,526	594,648	669,995
411	Payments to LEAs GSRP	325,296	-	2,534,055	3,906,374
445	TRAILS GRANT SEC 31 P	-	-	112,000	223,214
456	Building Improvements Services	4,948	-	18,242	15,000
626	Fund Modifications (Transfers Out)	-	-	-	530,000
	Total Expense	675,215	22,279	6,248,240	9,236,431

Revenues over Expenses

4,026,634

5/4/2026  
2:45 PM

**Revenue and Expenditure Report  
SPECIAL EDUCATION FUND  
4/30/2026**

Revenue		April Activity	Open Encumbrance	Year to Date	Adopted Budget
100	Revenue from Local Sources	387,491	-	4,149,918	3,781,947
300	Revenue from State Sources	325,304	-	2,555,769	3,857,775
400	Revenues from Federal Sources	512,616	-	1,767,644	2,750,800
500	Incoming Transfers and Other Transactions	-	-	253,945	1,029,988
600	Fund Modifications (Other Operating Transfers In)	-	-	-	2,750,000
Total Revenue		1,225,411	-	8,727,276	14,170,510

Expense		April Activity	Open Encumbrance	Year to Date	Adopted Budget
122	Instruction	134,837	2,368	1,872,341	2,403,121
212	Early On	7,816	474	106,896	426,300
213	Health Services	57,708	143	637,560	759,994
214	Psychological Services	34,237	407	291,920	391,482
215	Speech Pathology and Audiology Services	119,213	304	975,596	1,196,211
216	Social Work Services	38,075	58	285,258	432,613
217	Visual Aid Services	1,139	-	15,816	21,000
218	Teacher Consultant-Special Education Programs	-	107	3,447	3,550
221	Improvement of Instruction	438	-	7,346	11,250
226	Supervision and Direction of Instructional Staff	42,065	-	513,867	482,751
231, 232, 252	Board of Education, Fiscal, Executive	17,638	-	220,557	253,660
241	Office of the Principal	11,733	504	178,570	214,631
249	Graduation Supplies and Materials	68	-	390	1,000
259	Other Business Services	275	-	8,749	11,658
261	Operations Buildings Services	21,801	23	275,935	311,040
271	Pupil Transportation Services	98,323	-	763,377	1,060,564
281	Planning, Research, Development, and Evaluation	12,190	-	145,010	174,444
284	Information Management Services	97	-	11,728	13,174
299	Staff Appreciation	-	-	1,206	2,000
371	Non-Public School Pupils	3,772	-	28,339	40,000
411	Payments to LEAs	480,380	-	1,398,919	2,232,152
441	Payments to Other Govern. Entities	876	-	43,866	46,075
456	Building Improvements Services	7,080	5,624	2,846,452	2,902,746
511	Debt Services	-	-	408,058	407,558
Total Expense		1,089,760	10,013	11,041,203	13,798,975

Revenues over Expenses

(2,313,926)

5/7/2026  
10:45 AM

**Revenue and Expenditure Report  
CAREER TECH FUND  
4/30/2026**

Revenue		April Activity	Open Encumbrance	Year to Date	Adopted Budget
4000	PERKINS	-	-	92,132.41	163,011
3440	61 A	31,420.00	-	297,078.68	422,793
3550	61 B	28,485.40	-	199,433.90	313,344
3790	61 C	-	-	2,915.28	2,915
0000	CTE	6,273.26	-	444,416.97	772,920
Total Revenue		66,178.66	-	1,035,977.24	1,674,983

Expense		April Activity	Open Encumbrance	Year to Date	Adopted Budget
4000	PERKINS	10,864.41	-	136,655.61	163,011
3440	61 A	25,428.92	27,093.61	190,329.03	422,793
3550	61 B	4,849.42	-	195,970.81	313,344
3790	61 C	-	-	2,915.28	2,915
0000	CTE	80,970.36	-	838,126.07	961,911
Total Expense		122,113	27,094	1,363,997	1,863,974

Revenues over Expenses

(328,020)

5/7/2026  
1:46 PM

**Revenue and Expenditure Report  
ROOC FUND  
4/30/2026**

Revenue

	April Activity	Open Encumbrance	Year to Date	Adopted Budget
INTEREST	13	-	100	100
PRODUCTION	1,522	-	20,364	31,700
DONATIONS	-	-	7,697	10,000
GRANTS	-	-	4,000	4,000
SERVICES	99,028	-	838,218	1,116,534
STATE	5,203	-	46,139	63,464
Total Revenue	105,766	-	916,518	1,225,799

Expense

232	Program Administration	10,873	1,443	166,604	199,437
252	Fiscal Services	1,433	-	15,964	19,748
259	Other Business Services	-	-	3,314	3,314
261	Operations Buildings Services	4,898	453	70,198	94,679
271	Transportation	4,312	250	52,869	83,758
284	Technology	-	-	845	1,000
289	Consumers	4,014	353	44,523	74,503
290	Staff Retention	-	-	-	500
321	Summer Work Program	342	-	53,778	54,417
391	Direct Care Workers and Supervision	30,703	-	389,281	496,817
	Total Expense	56,576	2,499	797,376	1,028,173

Revenues over Expenses

119,142

5/7/2026  
12:35 PM



**Account Statement - Transaction Summary**

For the Month Ending **April 30, 2026**

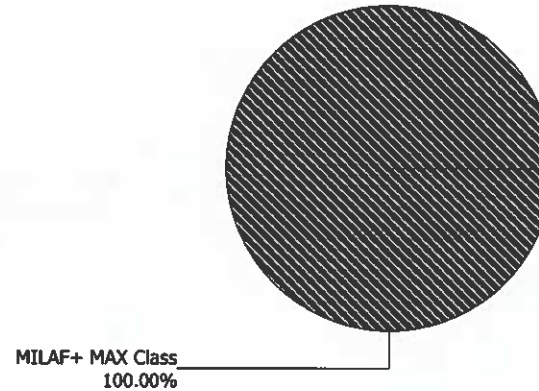
**C.O.O.R. INTERMEDIATE SCHOOL DISTRICT - General Fund - 203740**

<b>MILAF+ MAX Class</b>	
Opening Market Value	4,252,663.46
Purchases	12,817.80
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
<b>Closing Market Value</b>	<b>\$4,265,481.26</b>
Cash Dividends and Income	12,817.80

<b>Asset Summary</b>		
	<b>April 30, 2026</b>	<b>March 31, 2026</b>
<b>MILAF+ MAX Class</b>	4,265,481.26	4,252,663.46
<b>Total</b>	<b>\$4,265,481.26</b>	<b>\$4,252,663.46</b>

<b>Asset Allocation</b>	
MILAF+ MAX Class	100.00%





D. Renew agreement with Foxbright  
for Web content management services  
through June 2029 with ADA  
compliance reporting with an annual  
fee of \$3,797

58



**Prepared by:**  
Foxbright

**Prepared for:**  
COOR ISD

# RENEWAL AGREEMENT



# Features Overview

## Committed to Your Success

Foxbright's team of expert programmers, project managers, marketing and creative support staff have years of experience creating digital marketing solutions for schools. Foxbright will help you confidently tackle the challenges of the competitive educational space and increase usability. Our full-time support team is committed to creating the best experience to meet even your most difficult challenges. We're fully invested in your school's success!

## Websites

- Responsive Design
- Photo Galleries
- Calendars
- News, Announcements, Alerts
- Searchable Staff & Staff Listings
- Searchable Stories, Blog, Newsletter, Resource directory

## ADA Compliance

- WCAG 2.0/2.1 Level AA
- Keyboard Navigation
- Visible 'Skip To' links and focus states
- Compliant color contrast



## Support

- Unlimited phone and email support for all staff
- Online Help Desk with video tutorials and manuals





# Renewal Pricing

Item and Description	Annual Cost
Website - licensing, support, hosting	\$2,199
Password Protected Pages Module	\$299
ADA Compliance Reporting, Training + Clean Up (1 hour monthly)*	\$1,299
<b>Total</b>	<b>\$3,797</b>

*\*ADA Services are invoiced annually in March*

## Pricing includes:

- Website hosting
- Licensing for unlimited users
- Unlimited support
- Software updates
- All standard CMS features





# Agreement

---

**Term** 3 Year Term - July 1, 2026 to June 30, 2029

---

This Foxbright Renewal Agreement ("Agreement") is entered into on \_\_\_\_\_ by and between Foxbright Solutions, LLC, DBA Foxbright, A Michigan Limited Liability Company having a principal place of business at 1115 Ionia Ave NW, Suite 109, Grand Rapids, MI 49503 and COOR ISD ("Customer") and details the Customer's selection of products and services set forth above. This Agreement together with the Foxbright Master Terms and Conditions and incorporated by this reference, form the entire agreement between the parties in respect to the products and services set forth in the Agreement.

**Agreed and Accepted By:**

Foxbright

COOR ISD

Hannah Lawrence

President





# Foxbright CMS Features

Foxbright's Content Management System (CMS) allows the people who create the content (administrators, staff, teachers and others) the ability to quickly and easily update information specific to their areas of responsibility from any device. At the same time, consistency of presentation is enforced, making sure that the visitor experience is consistent regardless of who is creating the content.



# Standard Features

A robust content management system loaded with functionality and an easy-to-use interface.

## Engaging & Dynamic Website Design

The Foxbright CMS allows for a dynamic, engaging website design that includes a home page design and building pages with the ability to support rotating images, featured news, upcoming events or other dynamic information. The intuitive navigation scheme highlights the visitor's location and provides easy access to frequently used sections.

## Responsive Design

All Foxbright websites are built to be easy to view and navigate on desktop, tablet and mobile devices. Your website will transform presentation based upon the device it is being displayed upon.

- Responsive website design so website is tablet and mobile friendly
- Content can be easily updated from mobile or tablet device

## Easy-to-manage Web Pages, Images & Documents

Our content editor is truly user friendly. What You See Is What You Get (WYSIWYG) - no technical knowledge (HTML) necessary. All content automatically formats to your design for a clean professional presentation. The CMS allows you to easily add, edit, or delete new and existing pages; add photos, video and other multimedia; and upload and link to documents in one easy step.

- **Preview & Publish** - Preview content changes in multiple formats (PC, Phone, Tablet) before publishing and publish pages after content is ready
- **Unlimited Content Blocks** - easily organize and move page content
- **Expandable Content Blocks** - user chooses to "expand/open" heading to view section content
- **Hide / Show Pages** - allows seasonal pages to be maintained and hidden when not applicable
- **Restore Page** - undo any changes not yet published

## Calendars, Events & Google Calendar Integration

Display events and multiple calendars all in one place for easy viewing and updating.



## Calendars, Events & Google Calendar Integration

- Add, edit and share events
- Parent Calendar View (select district and building calendars to view together)
- Event Description supports links to documents, embedded maps, etc.
- Present multiple calendars together
- iCAL / ICS enabled so anyone can subscribe to your school calendars
- Foxbright works with Google, Office 365, Schedule Star or any calendaring system that supports calendar subscriptions in one easy step

## News & Announcements, Social Media

Stay updated with the latest news and updates with the News Feed. Featuring summary or full display options, archives, and news sharing via Facebook, Twitter and email. Here are a few uses:

- Social Media - Push articles to Facebook & Twitter, RSS Enabled. Easily add Facebook and/or Twitter posts to your website using a standard feed or Foxbright integrates with 3rd party tools to provide enhanced, designed and consolidated social feeds.
- Home Page Alerts - great for school closings or other scheduling changes
- Featured News - draw special attention to news articles on your home page, date driven, auto archive

## Staff Directory & Teacher Pages

Quickly and easily find the staff member. Search the staff directory by name, building, department or position or browse the teacher pages to learn more.

- Searchable Staff Directory - by name, building, department and position
- Customizable Staff Listings - for Building or Department specific directory
- Unlimited Teacher Pages - includes calendars, photo galleries, documents, newsletters, etc. Auto link staff to teacher pages from Staff Directory

## Menu Navigation Control & File Storage

With the Foxbright CMS, you are in complete control of your website's menus and navigation. Control the menu to display or remove a page from any menu (main navigation, schools menu, quick links, etc.)

or add or remove any page to a predefined navigational menu.



## Menu Navigation Control & File Storage

- Broken link protection/correction when deleting, renaming or moving pages and files
- Custom domain short-urls via URL redirects
- Advanced file organization with folders/subfolders

## Spotlights / Points of Pride

Visually highlight important school facts, quick links, activities, events and accomplishments with Spotlights. Spotlights are unlimited and can automatically rotate on the page with an option to view all.

## Custom Online Forms

Easily create custom forms for your website with the Foxbright CMS. Our CMS utilizes drag & drop controls to build forms with easy export of data and user notifications.

- Drag & Drop Builder - Easily create custom forms for your website
- Notifications - Email notification (by form) when submitted with Confirmation Email Notification option
- View Data - View and option to edit submitted form data
- Export Data - File Attachments Export form information to CSV/Excel

## Translation

Translate your site into any language that Google supports. Foxbright integrates with Google Translator for language selection and translation. Foxbright sites also work with browsers that support native translation of sites (currently Chrome).

## Building Search

Allow site visitors to search for types of schools based on client defined categories like Grade, School Type, Zip Code, etc. Families can find schooling options in a region containing many buildings or schools. Search results are styled and visual appealing, can include photos and summary data.



## Job Postings

Make it easy for prospective employees to find your available job openings by posting them to your website. Link to a file, internal or external page to streamline your application process.

## Advanced Features

- **Full Site Search** that searches page content and keywords, integration with Google Search option
- **Meta Tags** and descriptions for each page
- **Advanced Script Integration:** can include web-services or robust JavaScript on pages
- Dynamically generated **Site Map**
- **Google and Azure Single Sign On** for Authentication
- Integration with **Google Analytics** for complete website statistics
- And many more features to meet your schools needs!





# Optional Add-Ons

## Custom Design

Ensure your school's brand stands out with a custom design. Foxbright will create a new design customized to your specific school branding, budget and communication needs. Work with one of our designers or we can work with one of your choosing.

## Themes

Themes can be used to differentiate and apply different branding to specific buildings, programs or department pages. Different logos colors and navigation can be used on the themed pages.

- Apply separate building or program colors and logos to page layouts
- Design page elements differently to differentiate the schools/programs.

*Note: separate logos can be used without themes*

“We have used Foxbright for almost 9 years now and have had a great working relationship with them. Responses are always quick and courteous.”

- Blissfield Community Schools

## Staff Sync

Sync staff information from your HR, SIS or other database with Foxbright CMS via SFTP CSV file import

## Stories

Foxbright Stories module is a robust platform for online stories, newsletters, catalogs, or libraries. Stories can be tagged and grouped by keyword (group/school/category/etc.) so users can search and filter results. Media such as photo galleries and video's can be associated with each story.

## Password Protected Pages

The Foxbright CMS allows you to easily make any page on your website secure

- **Secured (SSL) Password Protected Pages** – requires site visitor to login to view content. Create as many password-protected areas in your website as you need
- **Total control** – Make any page secure, no matter where it is in your site. Safely add sensitive content and control who has access to the content
- **Custom log-in page** – Each secure area in your site can have its own log-in page
- **Groups/User Management** – Define your own groups and assign users to 1 or more of these groups. Assign access to website pages by groups



# ADA Compliance

The Foxbright CMS conforms to, at minimum, Section 508 of the Rehabilitation Act of 1973 as amended in 1998. In addition, the Foxbright CMS conforms to the Web Content Accessibility Guidelines ("WCAG") 2.0 AA, published by the Web Accessibility Initiative of the World Wide Web Consortium ("W3C").

## Training:

Foxbright will train staff on how to maintain compliant content:

- Proper use of headings to outline content
- Alt-Text and Link Text requirements
- Table, Audio & Video requirements
- How-to create compliant documents uploaded to website

## OCR Inquiry/Complaints:

In the event your district receives an OCR complaint Foxbright will support you every step of the way. Foxbright will correspond with the OCR agent and attend meetings with them as necessary for any site related complaints.

## Level 1 - Reporting:

Foxbright will provide monthly reports of any ADA compliance concerns and will check for:

- **Accessibility**
  - WCAG 2.1 – 300+ tests covering A, AA and AAA guidelines
  - Section 508 – 59 tests covering 15 guidelines
  - PDF documents for broken links, untagged content and missing ALT text
  - Office documents for broken links
- **Broken Links** - check for broken links
- **Spelling** – check for spelling errors
- **Compatibility** - check for HTML, script and image formats that don't work in common browsers

## Level 2 - Clean Up:

Foxbright will scan and fix (1 hour monthly) ADA Compliance errors that are user generated including:

- **Empty Links** - this can either be linked images/icons that haven't had alt/screen-reader text added, or links around spaces, usually left over from links that haven't been completely removed
- **No title text on iframes** - when someone pastes an iframe code from a 3rd party that doesn't include title text, or doesn't add it in our video block (this should probably be required, there's text in the editor that says it is, but it can still be saved without)
- **Markup issues** - like when they paste content into the editor from Word or another source. Our editor does its best to clean this up automatically, but some stuff still gets by.
- **Spelling Errors**

Monthly reports of work completed will be provided along with a summary of any errors that Foxbright cannot fix (ex. PDF, Word documents). Client is responsible for ensuring that any documents or links posted to the website are checked for ADA Compliance.





# User Administration

The system will support 4 types of users; Staff, Content Editors, Content Publishers and System Administrators.

## Staff

- Login with a unique user ID and password required (LDAP enabled)
- Able to add/edit/delete content for assigned area
- Create teacher website pages from site page layouts that are dynamically added to teacher website navigation
- WYSIWYG (What You See Is What You Get) editor with no special knowledge of HTML required
- Use standard browser functionality to upload images (automatically resized) and files
- Able to manage classroom calendars & newsletters

## Content Editor

- Login with a unique user ID and password required (LDAP enabled)
- Able to add/edit/delete content for assigned area of district and/or building pages
- Create new pages from site page layouts that are dynamically added to navigation
- WYSIWYG editor with no special knowledge of HTML required
- Use standard browse functionality to upload images (automatically resized) and files
- May Add/Edit/Delete pages and Calendar, Staff or News information if permissions are assigned
- Able to mark pages ready for publication, notifying Content Publisher(s) which pages are ready for review

## Content Publisher

All features of Content Editor, plus:

- Able to add/edit/delete pages for assigned area of district and/or building pages
- Able to Publish pages for assigned area

## Administrator

- Login with a unique user ID and password required
- Has complete access to all content and functions
- Creates and defines access levels (which features and pages users have access to) for all user accounts



E. Approve Memorandums of Understanding for Behavioral Health Services through the 31n grant for the 2026-27 school year:

71

- MDHHS Agreement
- West Branch-Rose City Schools
- Roscommon Area Public Schools
- Charlton Heston Academy
- Crawford AuSable School District
- Mio AuSable Schools
- Fairview Area Schools
- Houghton Lake Community Schools

F.

The overall intent of 31n funding is to enhance and expand the availability of mental health services and supports to general education K-12 students in Michigan.

# 1-Yr Memorandum of Understanding

Between

COOR Intermediate School District

and

Houghton Lake Community Schools utilizing 31n(6) Funding

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the COOR Intermediate School District and Houghton Lake Community Schools who will be utilizing a 31n(6) funded Whole Child Specialist.

**Whole Child Specialist:** The district must provide a local match of at least 20% under section 31n as outlined in 388.1631n of the State School Aid Act of 1979.

**MOU Agreement Date:** July 1, 2026 to June 30, 2027

## Duration

This MOU will begin July 1, 2026 and end June 30, 2027. The MOU will be reviewed and approved annually. Adjustments will be made if requested and agreed upon by COOR ISD and Houghton Lake Community Schools.

## Background/Purpose:

The overall intent of this 31n funding is to enhance and expand the availability of mental health services and supports to general education K-12 students in Michigan.

*31n(6) Funding:* The purpose of funding under 31n(6) is to expand the availability of mental health services and supports to K-12 students with mild to moderate mental health issues. Additionally, provide appropriate referrals for students in need of more intensive services through the Community Mental Health system.

This agreement and partnership aim to establish a structure and process to embed mental health care and social emotional learning principles into the academic structure. The blending of supports creates effectiveness and efficiency in serving the needs of all students.

## COOR ISD Commitment:

COOR ISD will provide support and supervision from the Behavioral Health Coordinator to implement the LEA commitments outlined below. COOR ISD will also provide a Whole Child Specialist for the time agreed upon in this Service Agreement.

## LEA Commitment:

- LEA commits to developing/sustaining a building/district team to work through processes related to social emotional learning (SEL)/Behavioral Health /31n.
- LEA commits to the continued use of a Tier I program for social emotional learning (e.g. SEL4Success, TRAILS, Second Steps, PBIS, Character Curriculum, Capturing Kids' Heart, Leader in Me, Positivity Project, etc...).
- LEA will use the [2026-2027 COOR ISD 31n Procedure Manual](#) to access 31n support and services. This includes services that are Medicaid billable such as individual, group, and therapeutic crisis response.
- LEA will commit to the use of the 31n Referral Process for the Whole Child Trauma Assessment and/or Whole Child Specialist including intervention documentation (data collection, reporting practices) as outlined in the COOR ISD 31n Procedure Manual.
- LEA will commit to relevant professional learning and/or training requested by COOR ISD and/or as requested by the LEA. This includes required supervision time with the Behavioral Health Coordinator.

monthly COOR ISD 31n team meetings, and/or Whole Child Assessments. These may require time outside of the district.

- LEA will send a trained TBRI Practitioner district representative(s) to the COOR ISD TBRI Practitioner Learning Series.
- LEA will partner with the COOR ISD Director of Instructional Services, Behavioral Health Coordinator, and/or designated staff to support the school in various capacities.
- LEA will follow [Whole Child Specialist job duties and responsibilities](#) as outlined in the [2026-2027 COOR ISD Procedure Manual](#). LEA will provide an office space for the Whole Child Specialist that allows for privacy and confidentiality.
- LEA will notify COOR ISD by March 1, 2027 if the LEA wants to pursue a different district assigned COOR ISD 31n provider for the 2027-2028 school year.
- LEA will provide a MI Data Hub connection to COOR's 31n Provider and BH Works for clinical record keeping.

**Reporting**

- COOR ISD will annually report 31n funded services and support as directed by the Michigan Department of Education. This report may include behavioral health provider information, number of students receiving 31n services, and/or types of 31n services provided.
- If requested, LEAs will provide behavioral health data which may include SEL screener data, MiPHY survey data, behavior incident data including suspension/expulsion data (SWIS, Skyward, Powerschool, etc...).

***We, the undersigned, agree to the items identified in this Memorandum of Understanding and acknowledge that we are satisfied with the scope of the project as outlined.***

**LEA/PSA:**

LEA/PSA Name: \_\_\_\_\_

Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

**COOR ISD**

COOR ISD Superintendent: \_\_\_\_\_ Date \_\_\_\_\_

# 1-Yr Memorandum of Understanding

Between

COOR Intermediate School District

and

Mio Ausable Schools utilizing 31n(6) Funding

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the COOR Intermediate School District and Mio Ausable Schools who will be utilizing a 31n(6) funded Whole Child Specialist.

**Whole Child Specialist:** The district must provide a local match of at least 20% under section 31n as outlined in 388.1631n of the State School Aid Act of 1979.

**MOU Agreement Date:** July 1, 2026 to June 30, 2027

## Duration

This MOU will begin July 1, 2026 and end June 30, 2027. The MOU will be reviewed and approved annually. Adjustments will be made if requested and agreed upon by COOR ISD and Mio Ausable Schools.

## Background/Purpose:

The overall intent of this 31n funding is to enhance and expand the availability of mental health services and supports to general education K-12 students in Michigan.

*31n(6) Funding:* The purpose of funding under 31n(6) is to expand the availability of mental health services and supports to K-12 students with mild to moderate mental health issues. Additionally, provide appropriate referrals for students in need of more intensive services through the Community Mental Health system.

This agreement and partnership aim to establish a structure and process to embed mental health care and social emotional learning principles into the academic structure. The blending of supports creates effectiveness and efficiency in serving the needs of all students.

## COOR ISD Commitment:

COOR ISD will provide support and supervision from the Behavioral Health Coordinator to implement the LEA commitments outlined below. COOR ISD will also provide a Whole Child Specialist for the time agreed upon in this Service Agreement.

## LEA Commitment:

- LEA commits to developing/sustaining a building/district team to work through processes related to social emotional learning (SEL)/Behavioral Health /31n.
- LEA commits to the continued use of a Tier I program for social emotional learning (e.g. SEL4Success, TRAILS, Second Steps, PBIS, Character Curriculum, Capturing Kids' Heart, Leader in Me, Positivity Project, etc...).
- LEA will use the [2026-2027 COOR ISD 31n Procedure Manual](#) to access 31n support and services. This includes services that are Medicaid billable such as individual, group, and therapeutic crisis response.
- LEA will commit to the use of the 31n Referral Process for the Whole Child Trauma Assessment and/or Whole Child Specialist including intervention documentation (data collection, reporting practices) as outlined in the COOR ISD 31n Procedure Manual.
- LEA will commit to relevant professional learning and/or training requested by COOR ISD and/or as requested by the LEA. This includes required supervision time with the Behavioral Health Coordinator,

monthly COOR ISD 31n team meetings, and/or Whole Child Assessments. These may require time outside of the district.

- LEA will send a trained TBRI Practitioner district representative(s) to the COOR ISD TBRI Practitioner Learning Series.
- LEA will partner with the COOR ISD Director of Instructional Services, Behavioral Health Coordinator, and/or designated staff to support the school in various capacities.
- LEA will follow [Whole Child Specialist job duties and responsibilities](#) as outlined in the [2026-2027 COOR ISD Procedure Manual](#). LEA will provide an office space for the Whole Child Specialist that allows for privacy and confidentiality.
- LEA will notify COOR ISD by March 1, 2027 if the LEA wants to pursue a different district assigned COOR ISD 31n provider for the 2027-2028 school year.
- LEA will provide a MI Data Hub connection to COOR's 31n Provider and BH Works for clinical record keeping.

**Reporting**

- COOR ISD will annually report 31n funded services and support as directed by the Michigan Department of Education. This report may include behavioral health provider information, number of students receiving 31n services, and/or types of 31n services provided.
- If requested, LEAs will provide behavioral health data which may include SEL screener data, MiPHY survey data, behavior incident data including suspension/expulsion data (SWIS, Skyward, Powerschool, etc...).

***We, the undersigned, agree to the items identified in this Memorandum of Understanding and acknowledge that we are satisfied with the scope of the project as outlined.***

**LEA/PSA:**

LEA/PSA Name:     Mio-AuSable Schools    

Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

**COOR ISD**

COOR ISD Superintendent: \_\_\_\_\_ Date \_\_\_\_\_

# 1-Yr Memorandum of Understanding

Between

COOR Intermediate School District

and

Crawford Ausable School District utilizing 31n(6) Funding

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the COOR Intermediate School District and Crawford Ausable School District who will be utilizing a 31n(6) funded Whole Child Specialist.

**Whole Child Specialist:** The district must provide a local match of at least 20% under section 31n as outlined in 388.1631n of the State School Aid Act of 1979.

**MOU Agreement Date:** July 1, 2026 to June 30, 2027

## Duration

This MOU will begin July 1, 2026 and end June 30, 2027. The MOU will be reviewed and approved annually. Adjustments will be made if requested and agreed upon by COOR ISD and Crawford Ausable School District.

## Background/Purpose:

The overall intent of this 31n funding is to enhance and expand the availability of mental health services and supports to general education K-12 students in Michigan.

*31n(6) Funding:* The purpose of funding under 31n(6) is to expand the availability of mental health services and supports to K-12 students with mild to moderate mental health issues. Additionally, provide appropriate referrals for students in need of more intensive services through the Community Mental Health system.

This agreement and partnership aim to establish a structure and process to embed mental health care and social emotional learning principles into the academic structure. The blending of supports creates effectiveness and efficiency in serving the needs of all students.

## COOR ISD Commitment:

COOR ISD will provide support and supervision from the Behavioral Health Coordinator to implement the LEA commitments outlined below. COOR ISD will also provide a Whole Child Specialist for the time agreed upon in this Service Agreement.

## LEA Commitment:

- LEA commits to developing/sustaining a building/district team to work through processes related to social emotional learning (SEL)/Behavioral Health /31n.
- LEA commits to the continued use of a Tier I program for social emotional learning (e.g. SEL4Success, TRAILS, Second Steps, PBIS, Character Curriculum, Capturing Kids' Heart, Leader in Me, Positivity Project, etc...).
- LEA will use the [2026-2027 COOR ISD 31n Procedure Manual](#) to access 31n support and services. This includes services that are Medicaid billable such as individual, group, and therapeutic crisis response.
- LEA will commit to the use of the 31n Referral Process for the Whole Child Trauma Assessment and/or Whole Child Specialist including intervention documentation (data collection, reporting practices) as outlined in the COOR ISD 31n Procedure Manual.
- LEA will commit to relevant professional learning and/or training requested by COOR ISD and/or as requested by the LEA. This includes required supervision time with the Behavioral Health Coordinator,

monthly COOR ISD 31n team meetings, and/or Whole Child Assessments. These will require time outside of the district.

- LEA will partner with the COOR ISD Director of Instructional Services, Behavioral Health Coordinator, and/or designated staff to support the school in various capacities.
- LEA will follow [Whole Child Specialist job duties and responsibilities](#) as outlined in the [2026-2027 COOR ISD Procedure Manual](#). LEA will provide an office space for the Whole Child Specialist that allows for privacy and confidentiality.
- LEA will notify COOR ISD by March 1, 2027 if the LEA wants to pursue a different district assigned COOR ISD 31n provider for the 2027-2028 school year.
- LEA will provide a MI Data Hub connection to COOR's 31n Provider and BH Works for clinical record keeping.

**Reporting**

- COOR ISD will annually report 31n funded services and support as directed by the Michigan Department of Education. This report may include behavioral health provider information, number of students receiving 31n services, and/or types of 31n services provided.
- If requested, LEAs will provide behavioral health data which may include SEL screener data, MiPHY survey data, behavior incident data including suspension/expulsion data (SWIS, Skyward, Powerschool, etc...).

***We, the undersigned, agree to the items identified in this Memorandum of Understanding and acknowledge that we are satisfied with the scope of the project as outlined.***

**LEA/PSA:**

LEA/PSA Name:

Superintendent: \_\_\_\_\_

Date: \_\_\_\_\_

**COOR ISD**

COOR ISD Superintendent: \_\_\_\_\_ Date \_\_\_\_\_

# 1-Yr Memorandum of Understanding

Between

COOR Intermediate School District

and

Charlton Heston Academy utilizing 31n(6) Funding

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the COOR Intermediate School District and Charlton Heston Academy who will be utilizing a 31n(6) funded Whole Child Specialist.

**Whole Child Specialist:** The district must provide a local match of at least 20% under section 31n as outlined in 388.1631n of the State School Aid Act of 1979.

**MOU Agreement Date:** July 1, 2026 to June 30, 2027

## Duration

This MOU will begin July 1, 2026 and end June 30, 2027. The MOU will be reviewed and approved annually. Adjustments will be made if requested and agreed upon by COOR ISD and Charlton Heston Academy.

## Background/Purpose:

The overall intent of this 31n funding is to enhance and expand the availability of mental health services and supports to general education K-12 students in Michigan.

*31n(6) Funding:* The purpose of funding under 31n(6) is to expand the availability of mental health services and supports to K-12 students with mild to moderate mental health issues. Additionally, provide appropriate referrals for students in need of more intensive services through the Community Mental Health system.

This agreement and partnership aim to establish a structure and process to embed mental health care and social emotional learning principles into the academic structure. The blending of supports creates effectiveness and efficiency in serving the needs of all students.

## COOR ISD Commitment:

COOR ISD will provide support and supervision from the Behavioral Health Coordinator to implement the LEA commitments outlined below. COOR ISD will also provide a Whole Child Specialist for the time agreed upon in this Service Agreement.

## LEA Commitment:

- LEA commits to developing/sustaining a building/district team to work through processes related to social emotional learning (SEL)/Behavioral Health /31n.
- LEA commits to the continued use of a Tier I program for social emotional learning (e.g. SEL4Success, TRAILS, Second Steps, PBIS, Character Curriculum, Capturing Kids' Heart, Leader in Me, Positivity Project, etc...).
- LEA will use the [2026-2027 COOR ISD 31n Procedure Manual](#) to access 31n support and services. This includes services that are Medicaid billable such as individual, group, and therapeutic crisis response.
- LEA will commit to the use of the 31n Referral Process for the Whole Child Trauma Assessment and/or Whole Child Specialist including intervention documentation (data collection, reporting practices) as outlined in the COOR ISD 31n Procedure Manual.
- LEA will commit to relevant professional learning and/or training requested by COOR ISD and/or as requested by the LEA. This includes required supervision time with the Behavioral Health Coordinator,

monthly COOR ISD 31n team meetings, and/or Whole Child Assessments. These may require time outside of the district.

- LEA will send a trained TBRI Practitioner district representative(s) to the COOR ISD TBRI Practitioner Learning Series.
- LEA will partner with the COOR ISD Director of Instructional Services, Behavioral Health Coordinator, and/or designated staff to support the school in various capacities.
- LEA will follow [Whole Child Specialist job duties and responsibilities](#) as outlined in the [2026-2027 COOR ISD Procedure Manual](#). LEA will provide an office space for the Whole Child Specialist that allows for privacy and confidentiality.
- LEA will notify COOR ISD by March 1, 2027 if the LEA wants to pursue a different district assigned COOR ISD 31n provider for the 2027-2028 school year.
- LEA will provide a MI Data Hub connection to COOR's 31n Provider and BH Works for clinical record keeping.

**Reporting**

- COOR ISD will annually report 31n funded services and support as directed by the Michigan Department of Education. This report may include behavioral health provider information, number of students receiving 31n services, and/or types of 31n services provided.
- If requested, LEAs will provide behavioral health data which may include SEL screener data, MiPHY survey data, behavior incident data including suspension/expulsion data (SWIS, Skyward, Powerschool, etc...).

***We, the undersigned, agree to the items identified in this Memorandum of Understanding and acknowledge that we are satisfied with the scope of the project as outlined.***

**LEA/PSA:**

LEA/PSA Name: \_\_\_\_\_

Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

**COOR ISD**

COOR ISD Superintendent: \_\_\_\_\_ Date \_\_\_\_\_

# 1-Yr Memorandum of Understanding

Between

COOR Intermediate School District

and

Roscommon Area Public Schools utilizing 31n(6) Funding

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the COOR Intermediate School District and Roscommon Area Public Schools who will be utilizing a 31n(6) funded Whole Child Specialist.

**Whole Child Specialist:** The district must provide a local match of at least 20% under section 31n as outlined in 388.1631n of the State School Aid Act of 1979.

**MOU Agreement Date:** July 1, 2026 to June 30, 2027

## Duration

This MOU will begin July 1, 2026 and end June 30, 2027. The MOU will be reviewed and approved annually. Adjustments will be made if requested and agreed upon by COOR ISD and Roscommon Area Public Schools.

## Background/Purpose:

The overall intent of this 31n funding is to enhance and expand the availability of mental health services and supports to general education K-12 students in Michigan.

*31n(6) Funding:* The purpose of funding under 31n(6) is to expand the availability of mental health services and supports to K-12 students with mild to moderate mental health issues. Additionally, provide appropriate referrals for students in need of more intensive services through the Community Mental Health system.

This agreement and partnership aim to establish a structure and process to embed mental health care and social emotional learning principles into the academic structure. The blending of supports creates effectiveness and efficiency in serving the needs of all students.

## COOR ISD Commitment:

COOR ISD will provide support and supervision from the Behavioral Health Coordinator to implement the LEA commitments outlined below. COOR ISD will also provide a Whole Child Specialist for the time agreed upon in this Service Agreement.

## LEA Commitment:

- LEA commits to developing/sustaining a building/district team to work through processes related to social emotional learning (SEL)/Behavioral Health /31n.
- LEA commits to the continued use of a Tier I program for social emotional learning (e.g. SEL4Success, TRAILS, Second Steps, PBIS, Character Curriculum, Capturing Kids' Heart, Leader in Me, Positivity Project, etc...).
- LEA will use the [2026-2027 COOR ISD 31n Procedure Manual](#) to access 31n support and services. This includes services that are Medicaid billable such as individual, group, and therapeutic crisis response.
- LEA will commit to the use of the 31n Referral Process for the Whole Child Trauma Assessment and/or Whole Child Specialist including intervention documentation (data collection, reporting practices) as outlined in the COOR ISD 31n Procedure Manual.
- LEA will commit to relevant professional learning and/or training requested by COOR ISD and/or as requested by the LEA. This includes required supervision time with the Behavioral Health Coordinator,

monthly COOR ISD 31n team meetings, and/or Whole Child Assessments. These may require time outside of the district.

- LEA will send a trained TBRI Practitioner district representative(s) to the COOR ISD TBRI Practitioner Learning Series.
- LEA will partner with the COOR ISD Director of Instructional Services, Behavioral Health Coordinator, and/or designated staff to support the school in various capacities.
- LEA will follow [Whole Child Specialist job duties and responsibilities](#) as outlined in the [2026-2027 COOR ISD Procedure Manual](#). LEA will provide an office space for the Whole Child Specialist that allows for privacy and confidentiality.
- LEA will notify COOR ISD by March 1, 2027 if the LEA wants to pursue a different district assigned COOR ISD 31n provider for the 2027-2028 school year.
- LEA will provide a MI Data Hub connection to COOR's 31n Provider and BH Works for clinical record keeping.

**Reporting**

- COOR ISD will annually report 31n funded services and support as directed by the Michigan Department of Education. This report may include behavioral health provider information, number of students receiving 31n services, and/or types of 31n services provided.
- If requested, LEAs will provide behavioral health data which may include SEL screener data, MiPHY survey data, behavior incident data including suspension/expulsion data (SWIS, Skyward, Powerschool, etc...).

***We, the undersigned, agree to the items identified in this Memorandum of Understanding and acknowledge that we are satisfied with the scope of the project as outlined.***

**LEA/PSA:**

LEA/PSA Name: \_\_\_\_\_

Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

**COOR ISD**

COOR ISD Superintendent: \_\_\_\_\_ Date \_\_\_\_\_

# 1-Yr Memorandum of Understanding

Between

COOR Intermediate School District

and

Roscommon Area Public Schools utilizing 31n(6) Funding

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the COOR Intermediate School District and Roscommon Area Public Schools who will be utilizing a 31n(6) funded Whole Child Specialist.

**Whole Child Specialist:** The district must provide a local match of at least 20% under section 31n as outlined in 388.1631n of the State School Aid Act of 1979.

**MOU Agreement Date:** July 1, 2026 to June 30, 2027

## Duration

This MOU will begin July 1, 2026 and end June 30, 2027. The MOU will be reviewed and approved annually. Adjustments will be made if requested and agreed upon by COOR ISD and Roscommon Area Public Schools.

## Background/Purpose:

The overall intent of this 31n funding is to enhance and expand the availability of mental health services and supports to general education K-12 students in Michigan.

*31n(6) Funding:* The purpose of funding under 31n(6) is to expand the availability of mental health services and supports to K-12 students with mild to moderate mental health issues. Additionally, provide appropriate referrals for students in need of more intensive services through the Community Mental Health system.

This agreement and partnership aim to establish a structure and process to embed mental health care and social emotional learning principles into the academic structure. The blending of supports creates effectiveness and efficiency in serving the needs of all students.

## COOR ISD Commitment:

COOR ISD will provide support and supervision from the Behavioral Health Coordinator to implement the LEA commitments outlined below. COOR ISD will also provide a Whole Child Specialist for the time agreed upon in this Service Agreement.

## LEA Commitment:

- LEA commits to developing/sustaining a building/district team to work through processes related to social emotional learning (SEL)/Behavioral Health /31n.
- LEA commits to the continued use of a Tier I program for social emotional learning (e.g. SEL4Success, TRAILS, Second Steps, PBIS, Character Curriculum, Capturing Kids' Heart, Leader in Me, Positivity Project, etc...).
- LEA will use the [2026-2027 COOR ISD 31n Procedure Manual](#) to access 31n support and services. This includes services that are Medicaid billable such as individual, group, and therapeutic crisis response.
- LEA will commit to the use of the 31n Referral Process for the Whole Child Trauma Assessment and/or Whole Child Specialist including intervention documentation (data collection, reporting practices) as outlined in the COOR ISD 31n Procedure Manual.
- LEA will commit to relevant professional learning and/or training requested by COOR ISD and/or as requested by the LEA. This includes required supervision time with the Behavioral Health Coordinator,

monthly COOR ISD 31n team meetings, and/or Whole Child Assessments. These may require time outside of the district.

- LEA will send a trained TBRI Practitioner district representative(s) to the COOR ISD TBRI Practitioner Learning Series.
- LEA will partner with the COOR ISD Director of Instructional Services, Behavioral Health Coordinator, and/or designated staff to support the school in various capacities.
- LEA will follow [Whole Child Specialist job duties and responsibilities](#) as outlined in the [2026-2027 COOR ISD Procedure Manual](#). LEA will provide an office space for the Whole Child Specialist that allows for privacy and confidentiality.
- LEA will notify COOR ISD by March 1, 2027 if the LEA wants to pursue a different district assigned COOR ISD 31n provider for the 2027-2028 school year.
- LEA will provide a MI Data Hub connection to COOR's 31n Provider and BH Works for clinical record keeping.

**Reporting**

- COOR ISD will annually report 31n funded services and support as directed by the Michigan Department of Education. This report may include behavioral health provider information, number of students receiving 31n services, and/or types of 31n services provided.
- If requested, LEAs will provide behavioral health data which may include SEL screener data, MiPHY survey data, behavior incident data including suspension/expulsion data (SWIS, Skyward, Powerschool, etc...).

***We, the undersigned, agree to the items identified in this Memorandum of Understanding and acknowledge that we are satisfied with the scope of the project as outlined.***

**LEA/PSA:**

LEA/PSA Name: \_\_\_\_\_

Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

**COOR ISD**

COOR ISD Superintendent: \_\_\_\_\_ Date \_\_\_\_\_

# 1-Yr Memorandum of Understanding

Between

COOR Intermediate School District

and

West Branch- Rose City Area Schools utilizing 31n(6) Funding

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the COOR Intermediate School District and West Branch- Rose City Area Schools who will be utilizing a 31n(6) funded Whole Child Specialist.

**Whole Child Specialist:** The district must provide a local match of at least 20% under section 31n as outlined in 388.1631n of the State School Aid Act of 1979.

**MOU Agreement Date:** July 1, 2026 to June 30, 2027

## Duration

This MOU will begin July 1, 2026 and end June 30, 2027. The MOU will be reviewed and approved annually. Adjustments will be made if requested and agreed upon by COOR ISD and West Branch- Rose City Area Schools.

## Background/Purpose:

The overall intent of this 31n funding is to enhance and expand the availability of mental health services and supports to general education K-12 students in Michigan.

*31n(6) Funding:* The purpose of funding under 31n(6) is to expand the availability of mental health services and supports to K-12 students with mild to moderate mental health issues. Additionally, provide appropriate referrals for students in need of more intensive services through the Community Mental Health system.

This agreement and partnership aim to establish a structure and process to embed mental health care and social emotional learning principles into the academic structure. The blending of supports creates effectiveness and efficiency in serving the needs of all students.

## COOR ISD Commitment:

COOR ISD will provide support and supervision from the Behavioral Health Coordinator to implement the LEA commitments outlined below. COOR ISD will also provide a Whole Child Specialist for the time agreed upon in this Service Agreement.

## LEA Commitment:

- LEA commits to developing/sustaining a building/district team to work through processes related to social emotional learning (SEL)/Behavioral Health /31n.
- LEA commits to the continued use of a Tier I program for social emotional learning (e.g. SEL4Success, TRAILS, Second Steps, PBIS, Character Curriculum, Capturing Kids' Heart, Leader in Me, Positivity Project, etc...).
- LEA will use the [2026-2027 COOR ISD 31n Procedure Manual](#) to access 31n support and services. This includes services that are Medicaid billable such as individual, group, and therapeutic crisis response.
- LEA will commit to the use of the 31n Referral Process for the Whole Child Trauma Assessment and/or Whole Child Specialist including intervention documentation (data collection, reporting practices) as outlined in the COOR ISD 31n Procedure Manual.
- LEA will commit to relevant professional learning and/or training requested by COOR ISD and/or as requested by the LEA. This includes required supervision time with the Behavioral Health Coordinator.

monthly COOR ISD 31n team meetings, and/or Whole Child Assessments. These may require time outside of the district.

- LEA will send a trained TBRI Practitioner district representative(s) to the COOR ISD TBRI Practitioner Learning Series.
- LEA will partner with the COOR ISD Director of Instructional Services, Behavioral Health Coordinator, and/or designated staff to support the school in various capacities.
- LEA will follow [Whole Child Specialist job duties and responsibilities](#) as outlined in the [2026-2027 COOR ISD Procedure Manual](#). LEA will provide an office space for the Whole Child Specialist that allows for privacy and confidentiality.
- LEA will notify COOR ISD by March 1, 2027 if the LEA wants to pursue a different district assigned COOR ISD 31n provider for the 2027-2028 school year.
- LEA will provide a MI Data Hub connection to COOR's 31n Provider and BH Works for clinical record keeping.

**Reporting**

- COOR ISD will annually report 31n funded services and support as directed by the Michigan Department of Education. This report may include behavioral health provider information, number of students receiving 31n services, and/or types of 31n services provided.
- If requested, LEAs will provide behavioral health data which may include SEL screener data, MiPHY survey data, behavior incident data including suspension/expulsion data (SWIS, Skyward, Powerschool, etc...).

***We, the undersigned, agree to the items identified in this Memorandum of Understanding and acknowledge that we are satisfied with the scope of the project as outlined.***

**LEA/PSA:**

LEA/PSA Name: \_\_\_\_\_

Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

**COOR ISD**

COOR ISD Superintendent: \_\_\_\_\_ Date \_\_\_\_\_

## Memorandum of Understanding

Between

COOR Intermediate School District

and

Michigan Department of Health and Human Services

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the C.O.O.R. Intermediate School District and the Michigan Department of Health and Human Services (MDHHS) for 50% Michigan Department of Education 31n funded Whole Child Specialist position.

### Duration

This MOU will begin July 1, 2026 and end June 30, 2027. The MOU will be reviewed and approved annually. Adjustments will be made if requested and agreed upon by COOR ISD and MDHHS.

### Background/Purpose:

The overall intent of this 31n funding is to enhance and expand the availability of mental health services and supports to general education K-12 students in Michigan.

*31n(6) Funding:* The purpose of funding under 31n(6) is to expand the availability of mental health services and supports to K-12 students with mild to moderate mental health issues and provide appropriate referrals for students in need of more intensive services through the Community Mental Health system.

This agreement and partnership aim to establish a structure and process to embed mental health care and social emotional learning principles into the academic structure. The blending of supports creates effectiveness and efficiency in serving the needs of all students.

### COOR ISD Commitment:

- COOR ISD will provide support from the Behavioral Health Coordinator to implement the MDHHS commitments outlined below and agreed upon in the Service Agreement.
- COOR ISD will reimburse the MDHHS Whole Child Specialist for 50% of tuition and required fees for successful completion as granted by the program of a required degree and/or licensure as required by 31n requirements for classes for an accredited program, including required fees, books, and/or class materials.
- COOR ISD will supply MDHHS Whole Child Specialist an annual approved budget for provider materials and/or supplies. MDHHS Whole Child Specialist must make a request for material(s) and/or supplies via Department of Instructional Services Requisition Form
- COOR ISD will pay for professional learning conferences and/or requested training (lodging, meals, mileage, training registration) as determined by annual approved budget.
- COOR ISD will reimburse MDHHS Whole Child Specialist for the provider license fee, including required monthly supervision fees to the extent in which the budget allows.
- COOR ISD will provide an office space for the MDHHS Whole Child Specialist that allows for privacy and confidentiality.
- COOR ISD will coordinate with MDHHS around internship requirement(s) which could alter Whole Child Specialist's schedule, 31n provider responsibilities, etc... as required for the provider's Master's Degree completion.

### MDHHS Commitment:

- MDHHS Whole Child Specialist will commit to being an active member of the COOR ISD 31n Team to work through processes related to 31n funding guidelines and procedures as outlined in the [COOR ISD 31n Procedure Manual](#)
- MDHHS Whole Child Specialist will follow COOR ISD and/or Department of Instructional Services policies and procedures

- MDHHS Whole Child Specialist will follow the [COOR ISD 31n Procedure Manual](#). This includes providing services that are Medicaid billable such as individual, group, and therapeutic crisis response.
- MDHHS will commit to the use of the 31n Referral Process for the Whole Child Assessment and/or Whole Child Specialist and Intervention documentation (data collection, reporting practices) as outlined in the [COOR ISD 31n Procedure Manual](#)
- MDHHS will commit to the Whole Child Specialist to work to the extent possible in the designated school building(s) during regular school hours.
- MDHHS will commit to relevant professional learning and/or training(s) requested by COOR ISD and/or as requested by MDHHS.
- MDHHS will send a Whole Child Specialist(s) to the COOR ISD TBRI Practitioner Learning Series.
- MDHHS will partner with the COOR ISD Director of Instructional Services, Behavioral Health Coordinator, and/or designated staff to support the school in various capacities.
- MDHHS will follow [Whole Child Specialist job duties and responsibilities](#) as outlined in the [COOR ISD 31n Procedure Manual](#)
- MDHHS Whole Child Specialist(s) will follow MDHHS mileage procedures for training and/or COOR ISD required meetings.

**Reporting**

- COOR ISD will annually report 31n funded services and support as directed by the Michigan Department of Education. This report may include behavioral health provider information, number of students receiving 31n services, and/or types of 31n services provided.

***We, the undersigned, agree to the items identified in this Memorandum of Understanding and acknowledge that we are satisfied with the scope of the project as outlined.***

**MDHHS:**

MDHHS Name: \_\_\_\_\_

Position: \_\_\_\_\_ Date \_\_\_\_\_

**C.O.O.R. ISD**

C.O.O.R. ISD Superintendent: \_\_\_\_\_ Date \_\_\_\_\_

G. Approve Memorandums of Understanding for  
Early Literacy Coaches for the 2025-26 school  
year:

88

- Crawford AuSable School District
- Houghton Lake Community Schools
- Roscommon Area Public Schools
- West Branch-Rose City Schools

## ISD Early Literacy Coaching Grant

1 yr-Memorandum of Understanding  
between  
**Crawford Ausable School District**  
and  
COOR ISD

**Award Amount:** \$26,500 in 2026-27

**K-5 Literacy Coach:** A total of 25% of the LEA Teacher contracted days will be dedicated to K-5 Early Literacy Coaching during the 2026-27.

**MOU Agreement Date:** July 1, 2026 to June 30, 2027

**In a collaborative effort to utilize the ISD Early Literacy Coaching Grant funds appropriately, COOR ISD shall:**

1. Provide the COOR ISD an “educator on loan” to do the work as a K-5 literacy coach as defined by the MDE Early Literacy Coaching Model as required by the Read by Grade Three Reading Law (MCL.380.1280f) for a period of one year (2026-2027).

**In a collaborative effort to utilize the ISD Early Literacy Coaching Grant funds appropriately, LEA shall meet the following assurances of the grant:**

- Support the Coach in attending all professional learning as required by MDE. Currently, this includes the following:
  - Attend the K-3 Professional Learning Practice Institute (if offered)
  - Literacy Coaching Network Professional Learning opportunities,
  - Coaching Intensive Institutes (when available),
  - Quarterly meetings (when available)
  - Participate in the Advanced ISD Early Literacy Coaching Institute if have not already previously attended (Dates TBD). Any new coaches for the 2025-26 school year may also attend the August 2026 institute (Dates TBD)
  - Use the Coaching Modules and the K-5 Essential Instructional Practices Modules to support their learning around the Essentials,
  - Engage in further learning on Assessment Literacy related to the suite of Essential Practices.
  - Ensure that direct services to students do not count as part of the K-5 coaching FTE.
  - Provide necessary reporting information which shall include:
    - The COOR ISD approved coaching log submitted with the request for reimbursement
    - Coaching effectiveness data (state surveys for teachers to complete if available)
    - Name of literacy coach who will be supported with these funds and the total FTE that will be dedicated to coaching broken down by days and hours.  
*example: .5 FTE of a teacher who works 183 days=91.5 days or 640.5 hours.*
  - Detailed budget information in a timely manner
- Create a separate accounting cost center for grant funds.
- Submit documentation for reimbursement to COOR ISD bi-monthly based on the above timeline of grant. (budget and coaching logs)
- Work collaboratively with COOR ISD Early Literacy Coach, Director of Instructional Services, as well as the other Early Literacy Coaches within the ISD by participating in the COOR ISD Coaches’ Cohort monthly meetings.

Agree to the assurances below as outlined by the ISD Early Literacy Coaching Grant.

**In a collaborative effort to utilize the ISD Early Literacy Coaching Grant funds appropriately, the COOR ISD shall:**

1. Reimburse grant-aligned costs in a timely manner after proper documentation has been submitted and reviewed for correct information.
2. Communicate all important information related to this grant.
3. Prepare and submit grant reporting documents on time.
4. Check in on progress when necessary.
5. Provide strategic support from the Coordinator of Early Learning and Instructional Services and the ELA Consultant, who will attend professional development and host monthly Local Literacy Coaches Network meetings.
6. Use the approved MDE Coaching Model as required by Read by Grade Three Law (MCL.380.1280f)
7. If the ISD uses an assessment tool that screens for signs of dyslexia, the ISD shall use the assessment results from that assessment tool to identify pupils who demonstrate signs of dyslexia.
8. Agree to the assurances below as outlined by the ISD Early Literacy Coaching Grant.

**As outlined in the ISD Early Literacy Coaching Grant the following assurances are necessary in order to receive funding.**

1. **Early Literacy Coach Assurances of Qualifications:** COOR ISD and the COOR ISD will work together to ensure that Literacy Coaches funded by the ISD Early Literacy Coaching Grant acquire and maintain the following qualifications:
  - Meet the total number of days allocated to coaching that meets the total FTE of funds granted.
  - Has knowledge of current state literacy standards for pupils in grades K-5
  - Has the ability to implement an instructional delivery model based on frequent use of formative, screening, and diagnostic tools, known as a multi-tiered system of support, to determine individual progress for pupils in grades K to 5 so that pupils are reading at grade level by the end of grade 5.
  - Has the ability to use data from diagnostic tools to determine the necessary additional supports and interventions needed by individual pupils in grades K to 5 in order to be reading at grade level
  - Has a strong knowledge base in working with adults.
  - Has sufficient knowledge of scientifically based reading research, special expertise in quality reading instruction and infusing reading strategies into content area instruction.
  - A minimum of valid Michigan teaching certificate, a bachelor's degree, and advanced coursework in reading or has completed professional development in evidence based literacy core instructional strategies.
  - Appropriate instructional technology practices and implementation at the K-5 level.
  - The Early Literacy Coach will support all K-4 teachers in the ISD and be available to support all districts in alignment with The 3rd Grade Law (MCL.380.1280f) and the GELN Essential Instructional Practices in Early Literacy Grades K-5.
  - Literacy Coaches should also be knowledgeable of the PreK and School-wide Essential Practices.
2. **Assurance to Provide Support for Initial and Ongoing Professional Development for Teachers as Identified by a Comprehensive Needs Assessment in all of the following:** Collaboratively, COOR ISD and District Name will work together to ensure that Literacy Coaches funded by the ISD Early Literacy Coaching Grant provide initial and ongoing professional development for Teachers in the following areas:
  - The Essential Instructional Practices in Early Literacy K-5
  - Administering and analyzing instructional assessments

- Research supported differentiated instruction
- Intensive intervention
- Using progress monitoring
- Identifying and addressing reading deficiencies

**Funding Disclaimer:** Both the district and COOR ISD acknowledged that any changes resulting in a reduction of 35a K-5 Literacy funds allocated to the district will potentially lead to the discontinuation of this MOU.

COOR ISD Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

LEA Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

## ISD Early Literacy Coaching Grant

1 yr-Memorandum of Understanding  
between  
**Houghton Lake Community Schools**  
and  
COOR ISD

**Award Amount:** \$26,500 in 2026-27

**K-5 Literacy Coach:** A total of 25% of the LEA Teacher contracted days will be dedicated to K-5 Early Literacy Coaching during the 2026-27.

**MOU Agreement Date:** July 1, 2026 to June 30, 2027

**In a collaborative effort to utilize the ISD Early Literacy Coaching Grant funds appropriately, COOR ISD shall:**

1. Provide the LEA an “educator on loan” to do the work as a K-5 literacy coach as defined by the MDE Early Literacy Coaching Model as required by the Read by Grade Three Reading Law (MCL.380.1280f) for a period of one year (2026-2027).

**In a collaborative effort to utilize the ISD Early Literacy Coaching Grant funds appropriately, LEA shall meet the following assurances of the grant:**

- Support the Coach in attending all professional learning as required by MDE. Currently, this includes the following:
  - Attend the K-3 Professional Learning Practice Institute (if offered)
  - Literacy Coaching Network Professional Learning opportunities,
  - Coaching Intensive Institutes (when available),
  - Quarterly meetings (when available)
  - Participate in the Advanced ISD Early Literacy Coaching Institute if have not already previously attended (Dates TBD). Any new coaches for the 2025-26 school year may also attend the August 2026 institute (Dates TBD)
  - Use the Coaching Modules and the K-5 Essential Instructional Practices Modules to support their learning around the Essentials,
  - Engage in further learning on Assessment Literacy related to the suite of Essential Practices.
  - Ensure that direct services to students do not count as part of the K-5 coaching FTE.
  - Provide necessary reporting information which shall include:
    - The COOR ISD approved coaching log submitted with the request for reimbursement
    - Coaching effectiveness data (state surveys for teachers to complete if available)
    - Name of literacy coach who will be supported with these funds and the total FTE that will be dedicated to coaching broken down by days and hours.  
*example: .5 FTE of a teacher who works 183 days=91.5 days or 640.5 hours.*
  - Detailed budget information in a timely manner
- Create a separate accounting cost center for grant funds.
- Submit documentation for reimbursement to COOR ISD bi-monthly based on the above timeline of grant. (budget and coaching logs)
- Work collaboratively with COOR ISD Early Literacy Coach, Director of Instructional Services, as well as the other Early Literacy Coaches within the ISD by participating in the COOR ISD Coaches’ Cohort monthly meetings.

Agree to the assurances below as outlined by the ISD Early Literacy Coaching Grant.

**In a collaborative effort to utilize the ISD Early Literacy Coaching Grant funds appropriately, the COOR ISD shall:**

1. Reimburse grant-aligned costs in a timely manner after proper documentation has been submitted and reviewed for correct information.
2. Communicate all important information related to this grant.
3. Prepare and submit grant reporting documents on time.
4. Check in on progress when necessary.
5. Provide strategic support from the Coordinator of Early Learning and Instructional Services and the ELA Consultant, who will attend professional development and host monthly Local Literacy Coaches Network meetings.
6. Use the approved MDE Coaching Model as required by Read by Grade Three Law (MCL.380.1280f)
7. If the ISD uses an assessment tool that screens for signs of dyslexia, the ISD shall use the assessment results from that assessment tool to identify pupils who demonstrate signs of dyslexia.
8. Agree to the assurances below as outlined by the ISD Early Literacy Coaching Grant.

**As outlined in the ISD Early Literacy Coaching Grant the following assurances are necessary in order to receive funding.**

1. **Early Literacy Coach Assurances of Qualifications:** COOR ISD and the LEA will work together to ensure that Literacy Coaches funded by the ISD Early Literacy Coaching Grant acquire and maintain the following qualifications:
  - Meet the total number of days allocated to coaching that meets the total FTE of funds granted.
  - Has knowledge of current state literacy standards for pupils in grades K-5
  - Has the ability to implement an instructional delivery model based on frequent use of formative, screening, and diagnostic tools, known as a multi-tiered system of support, to determine individual progress for pupils in grades K to 5 so that pupils are reading at grade level by the end of grade 5.
  - Has the ability to use data from diagnostic tools to determine the necessary additional supports and interventions needed by individual pupils in grades K to 5 in order to be reading at grade level
  - Has a strong knowledge base in working with adults.
  - Has sufficient knowledge of scientifically based reading research, special expertise in quality reading instruction and infusing reading strategies into content area instruction.
  - A minimum of valid Michigan teaching certificate, a bachelor's degree, and advanced coursework in reading or has completed professional development in evidence based literacy core instructional strategies.
  - Appropriate instructional technology practices and implementation at the K-5 level.
  - The Early Literacy Coach will support all K-4 teachers in the ISD and be available to support all districts in alignment with The 3rd Grade Law (MCL.380.1280f) and the GELN Essential Instructional Practices in Early Literacy Grades K-5.
  - Literacy Coaches should also be knowledgeable of the PreK and School-wide Essential Practices.
2. **Assurance to Provide Support for Initial and Ongoing Professional Development for Teachers as Identified by a Comprehensive Needs Assessment in all of the following:** Collaboratively, COOR ISD and Houghton Lake Community Schools will work together to ensure that Literacy Coaches funded by the ISD Early Literacy Coaching Grant provide initial and ongoing professional development for Teachers in the following areas:
  - The Essential Instructional Practices in Early Literacy K-5
  - Administering and analyzing instructional assessments

- Research supported differentiated instruction
- Intensive intervention
- Using progress monitoring
- Identifying and addressing reading deficiencies

**Funding Disclaimer:** Both the district and COOR ISD acknowledged that any changes resulting in a reduction of 35a K-5 Literacy funds allocated to the district will potentially lead to the discontinuation of this MOU.

COOR ISD Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

LEA Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

## ISD Early Literacy Coaching Grant

1 yr-Memorandum of Understanding  
between  
**West Branch- Rose City Schools**  
and  
COOR ISD

**Award Amount:** \$26,500 in 2026-27

**K-5 Literacy Coach:** A total of 25% of the LEA Teacher contracted days will be dedicated to K-5 Early Literacy Coaching during the 2026-27.

**MOU Agreement Date:** July 1, 2026 to June 30, 2027

**In a collaborative effort to utilize the ISD Early Literacy Coaching Grant funds appropriately, COOR ISD shall:**

1. Provide the COOR ISD an “educator on loan” to do the work as a K-5 literacy coach as defined by the MDE Early Literacy Coaching Model as required by the Read by Grade Three Reading Law (MCL.380.1280f) for a period of one year (2026-2027).

**In a collaborative effort to utilize the ISD Early Literacy Coaching Grant funds appropriately, LEA shall meet the following assurances of the grant:**

- Support the Coach in attending all professional learning as required by MDE. Currently, this includes the following:
  - Attend the K-3 Professional Learning Practice Institute (if offered)
  - Literacy Coaching Network Professional Learning opportunities,
  - Coaching Intensive Institutes (when available),
  - Quarterly meetings (when available)
  - Participate in the Advanced ISD Early Literacy Coaching Institute if have not already previously attended (Dates TBD). Any new coaches for the 2025-26 school year may also attend the August 2026 institute (Dates TBD)
  - Use the Coaching Modules and the K-5 Essential Instructional Practices Modules to support their learning around the Essentials,
  - Engage in further learning on Assessment Literacy related to the suite of Essential Practices.
  - Ensure that direct services to students do not count as part of the K-5 coaching FTE.
  - Provide necessary reporting information which shall include:
    - The COOR ISD approved coaching log submitted with the request for reimbursement
    - Coaching effectiveness data (state surveys for teachers to complete if available)
    - Name of literacy coach who will be supported with these funds and the total FTE that will be dedicated to coaching broken down by days and hours.  
*example: .5 FTE of a teacher who works 183 days=91.5 days or 640.5 hours.*
  - Detailed budget information in a timely manner
- Create a separate accounting cost center for grant funds.
- Submit documentation for reimbursement to COOR ISD bi-monthly based on the above timeline of grant. (budget and coaching logs)
- Work collaboratively with COOR ISD Early Literacy Coach, Director of Instructional Services, as well as the other Early Literacy Coaches within the ISD by participating in the COOR ISD Coaches’ Cohort monthly meetings.

Agree to the assurances below as outlined by the ISD Early Literacy Coaching Grant.

**In a collaborative effort to utilize the ISD Early Literacy Coaching Grant funds appropriately, the COOR ISD shall:**

1. Reimburse grant-aligned costs in a timely manner after proper documentation has been submitted and reviewed for correct information.
2. Communicate all important information related to this grant.
3. Prepare and submit grant reporting documents on time.
4. Check in on progress when necessary.
5. Provide strategic support from the Coordinator of Early Learning and Instructional Services and the ELA Consultant, who will attend professional development and host monthly Local Literacy Coaches Network meetings.
6. Use the approved MDE Coaching Model as required by Read by Grade Three Law (MCL.380.1280f)
7. If the ISD uses an assessment tool that screens for signs of dyslexia, the ISD shall use the assessment results from that assessment tool to identify pupils who demonstrate signs of dyslexia.
8. Agree to the assurances below as outlined by the ISD Early Literacy Coaching Grant.

**As outlined in the ISD Early Literacy Coaching Grant the following assurances are necessary in order to receive funding.**

1. **Early Literacy Coach Assurances of Qualifications:** COOR ISD and the COOR ISD will work together to ensure that Literacy Coaches funded by the ISD Early Literacy Coaching Grant acquire and maintain the following qualifications:
  - Meet the total number of days allocated to coaching that meets the total FTE of funds granted.
  - Has knowledge of current state literacy standards for pupils in grades K-5
  - Has the ability to implement an instructional delivery model based on frequent use of formative, screening, and diagnostic tools, known as a multi-tiered system of support, to determine individual progress for pupils in grades K to 5 so that pupils are reading at grade level by the end of grade 5.
  - Has the ability to use data from diagnostic tools to determine the necessary additional supports and interventions needed by individual pupils in grades K to 5 in order to be reading at grade level
  - Has a strong knowledge base in working with adults.
  - Has sufficient knowledge of scientifically based reading research, special expertise in quality reading instruction and infusing reading strategies into content area instruction.
  - A minimum of valid Michigan teaching certificate, a bachelor's degree, and advanced coursework in reading or has completed professional development in evidence based literacy core instructional strategies.
  - Appropriate instructional technology practices and implementation at the K-5 level.
  - The Early Literacy Coach will support all K-4 teachers in the ISD and be available to support all districts in alignment with The 3rd Grade Law (MCL.380.1280f) and the GELN Essential Instructional Practices in Early Literacy Grades K-5.
  - Literacy Coaches should also be knowledgeable of the PreK and School-wide Essential Practices.
2. **Assurance to Provide Support for Initial and Ongoing Professional Development for Teachers as Identified by a Comprehensive Needs Assessment in all of the following:** Collaboratively, COOR ISD and District Name will work together to ensure that Literacy Coaches funded by the ISD Early Literacy Coaching Grant provide initial and ongoing professional development for Teachers in the following areas:
  - The Essential Instructional Practices in Early Literacy K-5
  - Administering and analyzing instructional assessments

- Research supported differentiated instruction
- Intensive intervention
- Using progress monitoring
- Identifying and addressing reading deficiencies

**Funding Disclaimer:** Both the district and COOR ISD acknowledged that any changes resulting in a reduction of 35a K-5 Literacy funds allocated to the district will potentially lead to the discontinuation of this MOU.

COOR ISD Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

LEA Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

## ISD Early Literacy Coaching Grant

1 yr-Memorandum of Understanding  
between  
**Roscommon Area Public Schools**  
and  
COOR ISD

**Award Amount:** \$26,500 in 2026-27

**K-5 Literacy Coach:** A total of 25% of the LEA Teacher contracted days will be dedicated to K-5 Early Literacy Coaching during the 2026-27.

**MOU Agreement Date:** July 1, 2026 to June 30, 2027

**In a collaborative effort to utilize the ISD Early Literacy Coaching Grant funds appropriately, COOR ISD shall:**

1. Provide the COOR ISD an “educator on loan” to do the work as a K-5 literacy coach as defined by the MDE Early Literacy Coaching Model as required by the Read by Grade Three Reading Law (MCL.380.1280f) for a period of one year (2026-2027).

**In a collaborative effort to utilize the ISD Early Literacy Coaching Grant funds appropriately, LEA shall meet the following assurances of the grant:**

- Support the Coach in attending all professional learning as required by MDE. Currently, this includes the following:
  - Attend the K-3 Professional Learning Practice Institute (if offered)
  - Literacy Coaching Network Professional Learning opportunities,
  - Coaching Intensive Institutes (when available),
  - Quarterly meetings (when available)
  - Participate in the Advanced ISD Early Literacy Coaching Institute if have not already previously attended (Dates TBD). Any new coaches for the 2025-26 school year may also attend the August 2026 institute (Dates TBD)
  - Use the Coaching Modules and the K-5 Essential Instructional Practices Modules to support their learning around the Essentials,
  - Engage in further learning on Assessment Literacy related to the suite of Essential Practices.
  - Ensure that direct services to students do not count as part of the K-5 coaching FTE.
  - Provide necessary reporting information which shall include:
    - The COOR ISD approved coaching log submitted with the request for reimbursement
    - Coaching effectiveness data (state surveys for teachers to complete if available)
    - Name of literacy coach who will be supported with these funds and the total FTE that will be dedicated to coaching broken down by days and hours.  
*example: .5 FTE of a teacher who works 183 days=91.5 days or 640.5 hours.*
  - Detailed budget information in a timely manner
- Create a separate accounting cost center for grant funds.
- Submit documentation for reimbursement to COOR ISD bi-monthly based on the above timeline of grant. (budget and coaching logs)
- Work collaboratively with COOR ISD Early Literacy Coach, Director of Instructional Services, as well as the other Early Literacy Coaches within the ISD by participating in the COOR ISD Coaches’ Cohort monthly meetings.

Agree to the assurances below as outlined by the ISD Early Literacy Coaching Grant.

**In a collaborative effort to utilize the ISD Early Literacy Coaching Grant funds appropriately, the COOR ISD shall:**

1. Reimburse grant-aligned costs in a timely manner after proper documentation has been submitted and reviewed for correct information.
2. Communicate all important information related to this grant.
3. Prepare and submit grant reporting documents on time.
4. Check in on progress when necessary.
5. Provide strategic support from the Coordinator of Early Learning and Instructional Services and the ELA Consultant, who will attend professional development and host monthly Local Literacy Coaches Network meetings.
6. Use the approved MDE Coaching Model as required by Read by Grade Three Law (MCL.380.1280f)
7. If the ISD uses an assessment tool that screens for signs of dyslexia, the ISD shall use the assessment results from that assessment tool to identify pupils who demonstrate signs of dyslexia.
8. Agree to the assurances below as outlined by the ISD Early Literacy Coaching Grant.

**As outlined in the ISD Early Literacy Coaching Grant the following assurances are necessary in order to receive funding.**

1. **Early Literacy Coach Assurances of Qualifications:** COOR ISD and the COOR ISD will work together to ensure that Literacy Coaches funded by the ISD Early Literacy Coaching Grant acquire and maintain the following qualifications:
  - Meet the total number of days allocated to coaching that meets the total FTE of funds granted.
  - Has knowledge of current state literacy standards for pupils in grades K-5
  - Has the ability to implement an instructional delivery model based on frequent use of formative, screening, and diagnostic tools, known as a multi-tiered system of support, to determine individual progress for pupils in grades K to 5 so that pupils are reading at grade level by the end of grade 5.
  - Has the ability to use data from diagnostic tools to determine the necessary additional supports and interventions needed by individual pupils in grades K to 5 in order to be reading at grade level
  - Has a strong knowledge base in working with adults.
  - Has sufficient knowledge of scientifically based reading research, special expertise in quality reading instruction and infusing reading strategies into content area instruction.
  - A minimum of valid Michigan teaching certificate, a bachelor's degree, and advanced coursework in reading or has completed professional development in evidence based literacy core instructional strategies.
  - Appropriate instructional technology practices and implementation at the K-5 level.
  - The Early Literacy Coach will support all K-4 teachers in the ISD and be available to support all districts in alignment with The 3rd Grade Law (MCL.380.1280f) and the GELN Essential Instructional Practices in Early Literacy Grades K-5.
  - Literacy Coaches should also be knowledgeable of the PreK and School-wide Essential Practices.
2. **Assurance to Provide Support for Initial and Ongoing Professional Development for Teachers as Identified by a Comprehensive Needs Assessment in all of the following:** Collaboratively, COOR ISD and District Name will work together to ensure that Literacy Coaches funded by the ISD Early Literacy Coaching Grant provide initial and ongoing professional development for Teachers in the following areas:
  - The Essential Instructional Practices in Early Literacy K-5
  - Administering and analyzing instructional assessments

- Research supported differentiated instruction
- Intensive intervention
- Using progress monitoring
- Identifying and addressing reading deficiencies

**Funding Disclaimer:** Both the district and COOR ISD acknowledged that any changes resulting in a reduction of 35a K-5 Literacy funds allocated to the district will potentially lead to the discontinuation of this MOU.

COOR ISD Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

LEA Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

H. Renew a Memorandum of Understanding for Secondary Coach for the 2025-26 school year with Roscommon Area Public Schools.

101

## **COOR ISD Secondary Consultant**

1 yr-Memorandum of Understanding  
between

**Roscommon Area Public Schools**

and

**COOR ISD**

**Amount:** \$33,429.63 in 2026-27

**Secondary Consultant:** A total of 1 day a week for 39 weeks of LEA Administrator contracted days will be dedicated to COOR ISD secondary consulting during the 2026-27 school year.

**MOU Agreement Date:** July 1, 2026 to June 30, 2027

**Purpose:** The Secondary Consultant will provide LEAs with professional learning on the [MAISA/GELN 6-12 Disciplinary Literacy Essentials](#), secondary English Language Arts and Math roundtables, and the K-12 literacy & dyslexia legislation

### **Scope of Work:**

- Assess district professional learning needs on [MAISA/GELN 6-12 Disciplinary Literacy Essentials](#), secondary English Language Arts and Math roundtables, and the K-12 Literacy & Dyslexia legislation
- Design professional learning offerings that are differentiated and aligned with district needs
  - Implement 6-12 Math and English Language Art Roundtables
  - [MAISA/GELN 6-12 Disciplinary Literacy Essentials](#)
  - K-12 Literacy & Dyslexia legislation

### **Work Conditions:**

- Office space available at COOR ISD Central Administrative Office
- COOR email and google suite will be utilized
- Follow Department of Instructional Services procedures
- Expectation is COOR time is every Thursday during designated work hours. If needed in district/building, MJ will communicate with Katie.
  - First day of COOR designated time is Thursday, September 10, 2026- June 24, 2027 (39 weeks). 8 hours of COOR designated time will be documented on consultant google calendar over the course of the month of August 2025.
- Technology will be issued as requested
- MJ will request remote work as determined by Katie & MJ
  - If COOR time/days is needed to be made up, MJ & Katie will schedule time after the school year ends.

### **In a collaborative effort COOR ISD will commit to the following:**

- Support the Consultant in attending professional learning around the disciplinary literacy essentials, ELA/Math Content., PA146 K-12 Literacy & Dyslexia legislation

Currently, this includes the following:

- Attend the [Disciplinary Literacy for Secondary Leaders](#)
- Attend COOR ISD professional learning as relevant

Additionally,

- Submit documentation for reimbursement to COOR ISD as determined by LEA Business Manager and COOR ISD Director of Finance

COOR ISD Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

District Name Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

I. Renew contract with  
Learningstream for event  
registrations

104



JTC Technologies LLC  
 1213 W. Morehead St.  
 5th Floor  
 Charlotte NC 28208  
 United States

**Invoice**  
 #INVLS12616  
 Invoice Date: 05/01/2026

**Bill To**  
 Kurt Loll  
 COOR ISD  
 11051 N Cut Road  
 Roscommon MI 48653  
 United States

Terms	Due Date	Currency	PO #
	07/01/2026	USD	

Quantity	Item	Rate	Amount	Start Date	End Date
1	<b>Learning Stream Standard - Renewal</b> Learning Stream Standard Edition: July 1, 2026 - June 30, 2027 Includes: Two (2) Administrator Licenses	\$8,114.40	\$8,114.40	07/01/2026	06/30/2027
1	<b>Discount - Other - New</b> Custom Discount	\$-1,436.40	\$-1,436.40	07/01/2026	06/30/2027

<b>Subtotal</b>	\$6,678.00
<b>Tax Total (%)</b>	\$0.00
<b>Total Due</b>	\$6,678.00
<b>Amount Paid</b>	\$0.00
<b>Remaining Balance</b>	\$6,678.00



**ACH Instructions:**  
 Account Name: JTC Technologies  
 Bank Name: Wells Fargo  
 Account #: 4942245762  
 ABA: 121000248



INVLS12616

J. Renew MASB membership with MASB  
Legal Trust Fund membership

106



Michigan Association of School Boards  
 1001 Centennial Way, Suite 400  
 Lansing, MI 48917  
 517.327.5900  
 EIN: 38-1323441

<b>Invoice #</b>	INV-136524
<b>Date</b>	4/16/2026
<b>Amount Due</b>	\$4,003.58
<b>Customer #</b>	72000

**Sold To:**

**Remit To:**

COOR ISD 11051 North Cut Road Roscommon, MI 48653
---

MASB 1001 Centennial Way Ste 400 Lansing, MI 48917-8249
---

Customer ID	Customer Name	Purchase Order #	Due Date	
72000	COOR ISD		7/10/2026	
Item Number	Description	Ordered	Unit Price	Ext. Price
DUES-DISTRICT	MASB Membership- ISD - COOR ISD	1	\$3920.58	\$3,920.58
DUES-LTF_CONT	MASB Legal Trust Fund Membership - ISD - COOR ISD	1	\$83.00	\$83.00

**Comments: 2026/2027 MASB Membership Dues: 7/1/26 - 6/30/27**

<b>Subtotal</b>	\$4,003.58
<b>Tax</b>	\$0.00
<b>Shipping</b>	\$0.00
<b>Payment(s)</b>	\$0.00
<b>Total</b>	\$4,003.58

<b>If Paid by Credit Card</b>	
<b>Total</b>	\$4,123.69

<b>If Paid by CHECK</b>	
<b>Total</b>	\$4,003.58

9. Information Items

108

- Social Media Report: Reach of 10,499
- Alternative Educational Academy of Ogemaw County:
  - May 11th meeting agenda
  - April 13th minutes
  - Financial Report Jan-March
  - 2026-27 student calendar
  - MAEO Outstanding Teacher of the Year, Alyssia Proulx

# Alternative Educational Academy of Ogemaw County

## 2026 - 2027 School Calendar

August '26						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

1

September '26						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

20

October '26						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

22

November '26						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

16

December '26						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

16

January '27						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

20

February '27						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

18

March '27						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

20

April '27						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

19

May '27						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

19

June '27						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

9

July '27						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



School Closed/ Holidays



Teacher in-Service Day (no school for students)



Half Day



First and Last Day of School



***Alternative Educational Academy of Ogemaw County Board Meeting***  
***9:00 a.m.-Michigan Works Service Center in West Branch, MI***  
**Agenda-May 11, 2026**

1. Call to Order
2. Roll Call
3. Mission and Vision Statement

The mission of the Alternative Educational Academy is to provide innovative and responsive educational experiences through non-traditional programs that effectively meet the needs of at-risk students. The Academy will enhance educational opportunities for students by developing programs based on students' individual needs and circumstances.

“Recognizing Unlimited Potential”

4. Public Comment (Agenda Items Only)
5. Additions to Agenda
6. Approval of Agenda
7. Approval of Minutes from April 13, 2026
8. Reports:
  - a. General Updates
  - b. Current Enrollment
  - c. Enrollment Process
  - d. GED policy
9. Old Business
10. New Business:
  - a. Parking Lot
  - b. 3rd Quarter Account Activity
11. Future Meeting Date –June 8, 2026
12. Community Input
13. Board comments
14. Adjournment

***Alternative Educational Academy of Ogemaw County Board Meeting***  
***9:00 a.m.-Michigan Works, West Branch, MI***  
***Minutes-April 13, 2026***

**Location:** Michigan Works Service Center  
2389 S. M-76  
West Branch MI, 48661

**9:08 Call to Order by Tina Williams**

**Roll Call**

Board Present: Lisa Bolen, Bryan Crainer, Trisha Ziegler  
Staff Present: Tina Williams

Mission and Vision statements read aloud.

**Public Comment**

None

**Additions to Agenda:**

None

**Approval of Agenda:**

Motion by Lisa Bolen; Second by Bryan Crainer to approve the agenda as presented  
Motion passes 3-0

**Approval of Minutes from March 9, 2026:**

Motion by Bryan Crainer; Second by Trisha Ziegler to approve the minutes.  
Motion passes 3-0

**Reports:**

- a. Tina shared information on the AEA Alterbots robotics team: 9 students participated, 5 traveled with the team, 4 earned credit
- b. Tina shared the following updates:
  - i. State testing is underway, Pete Newman plans to identify students not tested due to barriers in the OEA Secure Site
  - ii. Career Navigator has 4 students signed up for summer work experiences so far and is completing a FAFSA and a resume workshop for seniors.
  - iii. Denise Leibold and students presented at the Optimas Club, who donates funds for STEM learning.
  - iv. The AEAs will have a 3 on 3 basketball tournament in early May between Oscoda, Tawas, and West Branch campuses.
  - v. Graduation is May 19th, 6:00 pm, at the K of C Hall in West Branch
- c. Current Enrollment was discussed; WB-RC (58), W-P (34), Other (42)/Total 134
- d. Enrollment process was discussed; no concerns noted.
- e. Mike Russo is working on plans, specs, bid packet for parking lot. Core samples showed areas of possible concern. Tina anticipates more information available in May.
- f. Tina presented 24/25 data to COOR ISD last week and shared that data with AEAO board.

**Old Business:**

none

**New Business:**

- a. Motion by Lisa Bolen; Second by Trisha Ziegler to approve the 2026/2027 school calendar.  
Motion passes 3-0
- b. Motion by Lisa Bolen; Second by Bryan Crainer to approve the Pupil Accounting Secretary Posting.  
Motion passes 3-0

**Next meeting:** May 11, 2026, 9:00 am

**Community Input:**

none

**Board Comments:**

none

Adjourned at 9:37 a.m.

*Minutes respectfully submitted by Tina Williams*



**Alternative Education Academy of Ogemaw County  
For Activity from Jan 1, thru March 31, 2026**

***Expenses / Accounts Payable:***

Paid Accounts Payable - by check & ACH	\$	(75,075.40)
	\$	<u>(75,075.40)</u>

***Cash Receipts:***

Federal Revenue - Food Service	\$	9,127.93
COOR ISD - State Aid (less Auth Fee) - December 2025	\$	137,907.35
COOR ISD - State Aid (less Auth Fee) - January 2026	\$	126,905.83
COOR ISD - State Aid (less Auth Fee) - February 2026	\$	<u>125,742.34</u>
	\$	<u><b>399,683.45</b></u>

***Amount Owed to AEA Ogemaw by IRESA*** \$ 324,608.05

May 5, 2026

# Alyssia Proulx Receives MAEO Outstanding Teacher of the Year Award

**WEST BRANCH, Mich.** — The Alternative Educational Academy of Ogemaw County is proud to announce that educator Alyssia Proulx has been named the Outstanding Teacher of the Year by the Michigan Alternative Education Organization at its annual conference on April 30, 2026.

The statewide award recognizes exceptional educators in alternative education who demonstrate outstanding commitment, leadership, and impact on student success.

Proulx was nominated by colleagues, students, community partners, and college advisors who praised her for her compassion, leadership, and unwavering dedication to helping students overcome barriers and reach their full potential.

Known for creating a welcoming and inclusive learning environment, Proulx has built a reputation as a trusted mentor and advocate for students at the Alternative Educational Academy of Ogemaw County. Supporters highlighted her ability to connect with students, foster confidence, and ensure each student feels valued and supported in their educational journey.

In addition to her classroom leadership, Proulx serves as advisor for the school's MAEO STARS program, coach for Running Club and Art Club, and contributes to numerous schoolwide initiatives including graduation planning, prom, and curriculum improvement efforts. Her leadership has expanded opportunities for student engagement, service learning, and extracurricular involvement.

Community partners also commended Proulx for the confidence and growth she inspires in students through service projects and leadership development opportunities. Her mentorship has helped students step outside their comfort zones, build self-esteem, and develop meaningful connections within the community.

One student shared, *"Mrs. Alyssia always brings positive energy to the room. She makes every student feel important and valued, and she always helps us believe in ourselves."*

"Alyssia's impact on our students and school community is immeasurable," School Director Tina Williams said. "She represents the very best of alternative education, and we are thrilled to see her recognized at the state level for the extraordinary work she does each day."

The Alternative Educational Academy of Ogemaw County congratulates Proulx on this well-deserved honor and celebrates the profound difference she continues to make in the lives of students and families throughout the community.



Michigan Alternative

Another Choice

Another

Education

www.g

**Alternative Educational Academy of Ogemaw County Board Meeting**  
**9:00 a.m.-Michigan Works Service Center in West Branch, MI**  
**Agenda-May 11, 2026**

1. Call to Order
2. Roll Call — All present
3. Mission and Vision Statement —

The mission of the Alternative Educational Academy is to provide innovative and responsive educational experiences through non-traditional programs that effectively meet the needs of at-risk students. The Academy will enhance educational opportunities for students by developing programs based on students' individual needs and circumstances.

“Recognizing Unlimited Potential”

4. Public Comment (Agenda Items Only) None
5. Additions to Agenda Mark, see New Business B
6. Approval of Agenda
7. Approval of Minutes from April 13, 2026
8. Reports:
  - a. General Updates — Graduation, Prom, field Trip, Basketball Tournament
  - b. Current Enrollment 128
  - c. Enrollment Process — No Questions
  - d. GED policy
  - e. Parking Lot-Rick Bowers, IT/Maintenance Coordinator
9. Old Business
10. New Business:
  - a. → 3rd Quarter Account Activity → 3-0 ~~1-0~~ Passed
  - B → My Career Quest Asking for 5,000 dollars to move students.
11. Future Meeting Date — June 8, 2026
12. Community Input None at this time
13. Board comments
14. Adjournment

***Alternative Educational Academy of Ogemaw County Board Meeting***  
***9:00 a.m.-Michigan Works, West Branch, MI***  
***Minutes-April 13, 2026***

**Location:** Michigan Works Service Center  
2389 S. M-76  
West Branch MI, 48661

**9:08 Call to Order by Tina Williams**

**Roll Call**

Board Present: Lisa Bolen, Bryan Crainer, Trisha Ziegler  
Staff Present: Tina Williams

Mission and Vision statements read aloud.

**Public Comment**

None

**Additions to Agenda:**

None

**Approval of Agenda:**

Motion by Lisa Bolen; Second by Bryan Crainer to approve the agenda as presented  
Motion passes 3-0

**Approval of Minutes from March 9, 2026:**

Motion by Bryan Crainer; Second by Trisha Ziegler to approve the minutes.  
Motion passes 3-0

**Reports:**

- a. Tina shared information on the AEA Alterbots robotics team: 9 students participated, 5 traveled with the team, 4 earned credit
- b. Tina shared the following updates:
  - i. State testing is underway, Pete Newman plans to identify students not tested due to barriers in the OEA Secure Site
  - ii. Career Navigator has 4 students signed up for summer work experiences so far and is completing a FAFSA and a resume workshop for seniors.
  - iii. Denise Leibold and students presented at the Optimas Club, who donates funds for STEM learning.
  - iv. The AEAs will have a 3 on 3 basketball tournament in early May between Oscoda, Tawas, and West Branch campuses.
  - v. Graduation is May 19th, 6:00 pm, at the K of C Hall in West Branch
- c. Current Enrollment was discussed; WB-RC (58), W-P (34), Other (42)/Total 134
- d. Enrollment process was discussed; no concerns noted.
- e. Mike Russo is working on plans, specs, bid packet for parking lot. Core samples showed areas of possible concern. Tina anticipates more information available in May.
- f. Tina presented 24/25 data to COOR ISD last week and shared that data with AEAO board.

AEA Enrollment Data

**April 2026**

District	6-8 Grade	9-12 Grade	District Total
WBRC	10	46	56
W-P	9	25	34
Other	9	29	38
<b>Total</b>	<b>28</b>	<b>100</b>	<b>128</b>

**2025      2024      2023      2022**

District Totals			
53	54	47	45
37	35	25	28
58	62	52	71
148	151	124	144

**Previous Month's  
Pupil Accounting Details**

Enrollments	3
Drops	1
Transfers	3
Homeschool	0
Grads	5
Special Ed. (IEPs)	38

**Other Districts:**

Beaverton	1
Charlton Heston Academy	10
Clare High School	1
Gladwin	5
Great Lakes Learning Academy	1
Hale	1
Highland Park	1
Homeschool	2
Houghton Lake	1
K-12	3
Lakewood	1
Midland	1
Mt. Pleasant	1
Pinconning	1
Standish Sterling	7
Sumpter Florida	1
<b>Total</b>	<b>38</b>

**Public Notice**  
**REQUEST FOR BIDS**

The Alternative Educational Academy (AEA) of Ogemaw County is soliciting sealed bid proposals for a Contractor to reconstruct the existing bituminous asphalt parking lot and drive at the AEA site located at 2479 M-76 in West Branch, MI. The contract will include pavement removal and miscellaneous excavation, site fill/grading, compaction, new asphalt pavement and greenbelt restoration. The total bituminous asphalt pavement area and tonnage is estimated as 30,000 SF and 550 ton. The plans and specifications cover all of the work. Bid bonds are required. Payment and performance bonds will be required. Engineered drawings and specifications have been prepared by Russo Engineering, Inc. Prevailing wage rates will not apply. There will be no organized site visit. Bids will be accepted until 12:00 Noon, Wednesday, May 27, 2026 at the Director's Office (AEA), 2479 M-76, West Branch, MI 48661, after which time they will be publicly opened and read. Deliberation will take place at the next school board meeting after due diligence has been performed on the low bidder(s). Bids are to be submitted in a sealed envelope marked as, "Ogemaw AEA Parking Lot Bid". Bid documents will be available for a non-refundable \$25 per project set, with an additional non-refundable \$10 if mailed. The Bid Form will be required to be used in the bid process, and it contains specifics regarding insurance, bonding, etc. Documents will be available beginning May 11, 2026 from Russo Engineering, Inc., 225 Sixth Ave., Tawas City, MI 48763, phone (989) 362-7735. The Owner reserves the right to accept or reject any or all bids, however it is intended to make award of a firm, fixed-price contract to the lowest responsive and responsible bidder based upon the rules outlined in the Bid Form. Construction is intended to commence on/after July 16, 2026 following the end of the school year. The project must be completed within 30 days and no later than August 17, 2026 when staff members return for the next school year. No liquidated damages will be assessed. No construction estimate has been calculated.

# Account Activity

Printed: 4/29/2026 12:47 PM  
 IOSCO RESA  
 Date Range: 1/1/26 to 3/31/26

Account		Account Balance		\$0.00		Budget		Budget Proposed		Budget Approved		Invoice	
Description	A/R - AEAO	Batch #	Expensed	Amount	Check#	Check	Vendor Name	PO#/Misc Ref	Invoice#	Budget	Budget Proposed	Budget Approved	Invoice
	A/R - AEAO	2526	01/05/2026	257.27	58693081	01/05/2026	WEX BANK		1/5/26	0.00	0.00	0.00	1/5/26
10/30/2025-11/25/2025 services		22	01/06/2026	238.29	61677057	01/06/2026	DTE Energy		12/17/25	96,010.43			12/17/25
\$116.50 was for concessions. OTC		22	01/06/2026	116.50	61677066	01/06/2026	Lucynski Cinemas		12/17/25	0.00			12/17/25
January 2026 AEAO charges		22	01/06/2026	111.50	61677050	01/06/2026	Charter Communications		12/17/25	0.00			12/17/25
November phone/hot spot charges		22	01/06/2026	35.65	61677045	01/06/2026	AT&T Mobility		12/17/25	\$0.00			12/17/25
Movie Incentive Admissions (OTC)		22	01/06/2026	60.00	61677066	01/06/2026	Lucynski Cinemas		12/17/25				12/17/25
Styrofoam Cups		22	01/06/2026	42.49	61677040	01/06/2026	Amazon.com		12/16/25				12/16/25
12/26/2026-01/09/2026 charges		22	01/06/2026	157.00	61677055	01/06/2026	Culligan Water Conditioning		12/12/25				12/12/25
Office Supplies		22	01/06/2026	9.96	61677088	01/06/2026	Walmart		12/12/25				12/12/25
supplies		22	01/06/2026	46.17	61677040	01/06/2026	Amazon.com		12/13/25				12/13/25
Bowling Meet #2 Team Lunch		22	01/06/2026	40.08	61677085	01/06/2026	Thunder Bowl Kitchens		12/12/25				12/12/25
Student of the Month Gift Cards		22	01/06/2026	80.00	61677088	01/06/2026	Walmart		12/14/25				12/14/25
Noise Canceling Headphones		22	01/06/2026	19.59	61677040	01/06/2026	Amazon.com		12/15/25				12/15/25
phone charges		22	01/06/2026	25.17	61677087	01/06/2026	Verizon Wireless		12/12/25				12/12/25
Christmas Party Favors		22	01/06/2026	26.99	61677040	01/06/2026	Amazon.com		12/11/25				12/11/25
Kitchen and Bowling Supplies		22	01/06/2026	75.36	61677088	01/06/2026	Walmart		12/11/25				12/11/25
71 chromebooks		22	01/06/2026	9,599.40	61677040	01/06/2026	Amazon.com		12/9/25				12/9/25
Mandatory CAP registration for		22	01/06/2026	60.00	61677069	01/06/2026	MHSSA		12/9/25				12/9/25
December charges		22	01/06/2026	20.50	61677039	01/06/2026	Adobe Inc.		12/8/25				12/8/25
Paper plates and cutlery		22	01/06/2026	21.71	61677088	01/06/2026	Walmart		12/8/25				12/8/25
Desk Calendars		22	01/06/2026	85.31	61677040	01/06/2026	Amazon.com		12/8/25				12/8/25
Monthly subscription fee.		22	01/06/2026	30.00	61677048	01/06/2026	Canva US Inc.		12/5/25				12/5/25
Pre-Paid lunch for Bowling Team for		22	01/06/2026	76.42	61677063	01/06/2026	HI-SKORES LANES		12/6/25				12/6/25
tech supplies		22	01/06/2026	95.90	61677040	01/06/2026	Amazon.com		12/3/25				12/3/25
Student of the Month gift card.		22	01/06/2026	10.00	61677088	01/06/2026	Walmart		11/30/25				11/30/25
lanschool licenses		22	01/06/2026	910.00	61677065	01/06/2026	Lenovo Inc.		1/6/26				1/6/26
A/R - AEAO		2526	01/06/2026	99.23	62266639	01/06/2026	Xerox Financial Services		1/6/26				1/6/26
A/R - AEAO		2526	01/06/2026	144.80	62266639	01/06/2026	Xerox Financial Services		12/18/25				12/18/25
rocksalt for sidewalks		22	01/06/2026	29.91	61677064	01/06/2026	Home Depot		1/7/26				1/7/26
A/R - AEAO		2526	01/07/2026	776.14	75778466	01/07/2026	Consumers Energy		1/9/26				1/9/26
A/R - AEAO-dec mileage		160	01/09/2026	75.60	24251281	01/09/2026	Davis, Stephanie		1/9/26				1/9/26
A/R - AEAO(invoice #27035)		160	01/09/2026	2,129.29	24251291	01/09/2026	People Driven Technology		1/9/26				1/9/26

# Account Activity

Printed: 4/29/2026 12:47 PM  
 IOSCO RESA  
 Date Range: 1/1/26 to 3/31/26

Account		Account Balance		Budget		Budget Proposed		Budget Approved		Invoice	
Description	A/R - AEAO	Amount	Expensed	Check #	Vendor Name	PO#/Misc Ref	Invoice#	Invoice	Invoice	Invoice	Invoice
January 8th -February 8th 2026	17	20.50	364289337	02/05/2026	Adobe Inc.		1/9/26	0.00	0.00	0.00	1/9/26
Coffee Supplies	17	25.51	364289390	02/05/2026	Walmart		1/9/26	96,010.43	0.00	0.00	1/9/26
Monthly subscription.	17	30.00	364289345	02/05/2026	Canva US Inc.		1/8/26	0.00	0.00	0.00	1/8/26
Lunchroom supplies.	17	57.32	364289390	02/05/2026	Walmart		1/8/26	\$0.00			1/8/26
sprinkler charges	17	453.00	364289387	02/05/2026	Summit Fire Protection		1/21/26				1/21/26
A/R - AEAO	2526	257.00	366300149	02/05/2026	WEX BANK		2/5/26				2/5/26
A/R - AEAO(Rent oct-dec)	161	1,623.86	81139	02/06/2026	Region 7B Consortium		2/6/26				2/6/26
A/R - AEAO(invoice #GBB7802B4)	160	55.35	24251359	02/06/2026	Alro Steel Corp.		2/6/26				2/6/26
A/R - AEAO	2526	244.04	370149866	02/06/2026	Xerox Financial Services		2/6/26				2/6/26
A/R - AEAO	2526	709.39	379722826	02/06/2026	Consumers Energy		2/6/26				2/6/26
A/R - AEAO(jan mileage)	160	52.20	24251364	02/06/2026	Davis, Stephanie		2/6/26				2/6/26
A/R - AEAO(jan mileage)	160	273.18	24251378	02/06/2026	Tuttle, Wendy		2/6/26				2/6/26
A/R - AEAO(jan mileage)	160	160.08	24251379	02/06/2026	Williams, Tina M.		2/6/26				2/6/26
A/R - AEAO	161	295.00	81145	02/13/2026	DJD Entertainment Services, LLC		2/13/26				2/13/26
A/R - AEAO	161	70.50	81148	02/13/2026	Gladwin City County Transit		2/13/26				2/13/26
A/R - AEAO	161	655.50	81151	02/13/2026	Ogemaw County Public Transit		2/13/26				2/13/26
A/R - AEAO(breakfast)	161	815.00	81153	02/13/2026	West Branch-Rose City Area Schools		2/13/26				2/13/26
A/R - AEAO(lunch)	161	1,695.75	81153	02/13/2026	West Branch-Rose City Area Schools		2/13/26				2/13/26
A/R - AEAO(feb mileage)	160	43.50	24251415	02/27/2026	Newman, Peter		2/27/26				2/27/26
A/R - AEAO	160	382.01	24251403	02/27/2026	Arnold Sales		2/27/26				2/27/26
A/R - AEAO	2526	1,252.27	610302617	03/02/2026	AT&T Mobility		3/2/26				3/2/26
A/R - AEAO	2526	388.71	649272629	03/05/2026	WEX BANK		3/5/26				3/5/26
Monthly subscription.	24	30.00	647916471	03/05/2026	Canva US Inc.		2/8/26				2/8/26
Ogemaw yearbook	24	67.38	647916461	03/05/2026	Amazon.com		2/6/26				2/6/26
Gas Cards to be paid for using MVA	24	250.00	647916534	03/05/2026	Shell Fleet Plus		2/5/26				2/5/26
ged vouchers	24	435.00	647916520	03/05/2026	NCS Pearson		2/26/26				2/26/26
Van repair	24	111.23	647916541	03/05/2026	Timmy Tire Inc.		2/24/26				2/24/26
Phone repair	24	294.00	647916526	03/05/2026	Phone Daddies		2/23/26				2/23/26
MAASE Summer Institute Lodging Hold	24	121.50	647916493	03/05/2026	Grand Traverse Resort		2/24/26				2/24/26
Kitchen supplies and coffee.	24	55.07	647916547	03/05/2026	Walmart		2/24/26				2/24/26
Student of the Month Gift Cards	24	70.00	647916547	03/05/2026	Walmart		2/24/26				2/24/26
Student incentives.	24	20.75	647916547	03/05/2026	Walmart		2/4/26				2/4/26





**Alternative Education Academy of Ogemaw County  
For Activity from Jan 1, thru March 31, 2026**

***Expenses / Accounts Payable:***

Paid Accounts Payable - by check & ACH	\$	(75,075.40)
	\$	<u>(75,075.40)</u>

***Cash Receipts:***

Federal Revenue - Food Service	\$	9,127.93
COOR ISD - State Aid (less Auth Fee) - December 2025	\$	137,907.35
COOR ISD - State Aid (less Auth Fee) - January 2026	\$	126,905.83
COOR ISD - State Aid (less Auth Fee) - February 2026	\$	125,742.34
	\$	<u>399,683.45</u>

***Amount Owed to AEA Ogemaw by IRESA*** \$ 324,608.05

10. Superintendent's Report  
COOR SkillsUSA group- fundraising  
SET SEG insurance quotes for increased coverage
11. Communications - none

12. **Adjournment**