

C.O.O.R. ISD Board of Education Meeting

Monday, March 30, 2026 6:00 PM

C.O.O.R. ISD Central Office, 11051 N Cut Road, Roscommon, MI 48653

1. Call to order & Roll Call

**Meeting rescheduled due to County-wide State of
Emergency**

2. Opening Ceremonies

- Pledge of Allegiance

**- Mission Statement: *To deliver expert services,
impactful programs, and responsive leadership to
our schools and communities***

3. Adopt the Agenda

**4. Department Updates from each department- board
members review in advance of meeting**

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R.O.O.C. Inc.

11018 North Cut Road, Roscommon, MI 48653

www.rooc.org

MEMORANDUM

To: Shawn Petri
From: Somer Quinlan
Re: ROOC Update
Date: March 5, 2026

February was a productive and busy month, filled with annual reviews and compliance activities while we continued progress on facility renovations. Below is an update on key activities and accomplishments:

- **Staff Performance Appraisals:** All staff performance appraisals were successfully completed during January and February. This process reflects our continued commitment to employee development and maintaining high standards of care.
- **ROOC Client Handbook & Recipient Rights Reviews:** As part of our annual review process, we met individually with each client to review the ROOC Client Handbook and discuss Recipient Rights. This ensures clients remain informed and that our policies are transparent and aligned with best practices.
- **CARF Accreditation:** Our on-site CARF survey is scheduled for April 9–10. We will meet with our surveyors on March 10 to begin the preparatory process.
- **Outreach:** In February, students from the Adult Transition Center toured our facility to learn more about the programs and services offered through ROOC. This visit provided a valuable opportunity to build community awareness and connections.
- **Growth:** Our two new Direct Care Staff members are adjusting well. They are building relationships with fellow staff and clients and have completed all required training, with the exception of one two-day course scheduled for March.
- **Building Renovations:** Last month, we were pleased to reopen the ROOC store. We are now addressing minor repairs in the restrooms, art room, and kitchen that were not a part of the construction project. Renovations continue to move forward, and we are hopeful the remaining work will be completed this month.
- **Transportation Challenges:** As we continue to celebrate the organization's growth and expansion, transportation outside of Roscommon and Crawford County remains an ongoing challenge. Clients utilize a combination of public transit, support from friends and family, home-based staff, and routes operated by our fleet and team members. Coordinating longer-distance travel truly requires a collaborative effort, and we remain committed to identifying sustainable solutions.

Please visit www.rooc.org to view the 24/25 Annual Report



R.O.O.C., Inc.

Annual Report

2024/2025



STEADFAST – IMPROVING – WELCOMING

R.O.O.C., Inc. – Serving Our Community with Pride and Purpose

As we reflect on the 2024/2025 year, R.O.O.C., Inc. remains steadfast in our mission to support individuals with disabilities as they work toward their personal goals through meaningful community connections, skill building, and opportunities for independence. While our programs and services have remained consistent, this past year was marked by significant progress behind the scenes—most notably through extensive improvements to our facility that will benefit our clients, staff, and community for years to come.



Continued Programs & Community Engagement

Throughout the year, R.O.O.C., Inc. continued to provide the same dependable programs and services our clients rely on every day. Community involvement, volunteer opportunities, and partnerships with local organizations remain central to our work. These experiences continue to promote skill development, social connection, and a strong sense of belonging. Our commitment to advocacy, inclusion, and individualized support remains unchanged as we strive to help each person reach their full potential.

A Year of Transformation: Facility Improvements

The most significant focus of this year was the transformation of our aging facility. Several major construction projects were completed, including the full replacement of our restrooms, the replacement of one exterior wall, installation of all new windows and doors, and updates to portions of our flooring. These improvements were long overdue and essential to maintaining a safe, accessible, and comfortable environment.

The construction process required tremendous flexibility, patience, and teamwork. Daily operations were frequently adjusted to accommodate the many phases of renovation, and we are incredibly grateful to our staff and clients for their understanding, resilience, and positive attitudes throughout the disruption. Their cooperation made it possible to complete these projects while continuing to serve those who depend on us.

The result is a building that feels refreshed, cleaner, brighter, and far more welcoming. These upgrades not only improve the physical space but also reinforce our commitment to dignity, comfort, and pride in the environment where learning, growth, and connection take place.

Gratitude & Looking Ahead

We extend our sincere appreciation to our staff, clients, partners, and supporters who helped make this year a success. The improvements completed during 2024/2025 represent a meaningful investment in our future and reflect our ongoing dedication to quality, safety, and community presence.

As we move forward, R.O.O.C., Inc. remains committed to continuous improvement—both in the services we provide and the spaces in which we provide them. With a renewed facility and an unwavering mission, we look ahead with optimism and confidence.

We are steadfast in our purpose, improving our environment, and proud to offer a welcoming place for all who walk through our doors.



Where We've Been

In 1968, Wilma Crawford, Basil Godbold, Larry Meier and Ralph Sperry presented the concept of establishing a sheltered workshop for adults with disabilities to the C.O.O.R. Area Parents' Association. In 1969, through the efforts of these individuals, a satellite program was opened. The operation was first located in the Old Gerrish Township Hall. In 1970, the Parents' Association filed with the State of Michigan for R.O.O.C. to become a non-profit corporation under the governance of the C.O.O.R. Intermediate School District. In 1978, after a brief time operating in the old St. Helen school building, R.O.O.C., Inc. moved into a new facility at its current location atop Pioneer Hill in Roscommon. In 1981, R.O.O.C., Inc. partnered with Community Mental Health to expand the work operations and include day programming services.





Where We Are

PROGRAMS AND SERVICES

Community Integration

Community based day activities & living support services - includes activities such as community outings, volunteer work, living supports, living skills classes, and virtual learning.

Community Employment Services

Paid employment in community - includes activities such as job development and training, and offsite work.

Organizational Employment Services

Paid employment at ROOC - includes activities such as job development and training, and onsite paid work.

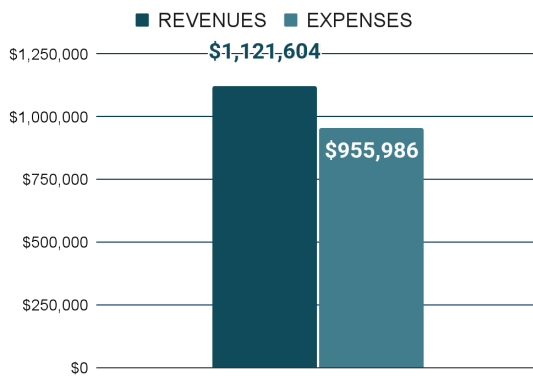
Respite

Respite services at home or in community

CLIENT DEMOGRAPHICS (24/25)

# of persons served	41	
<u>Disability</u>		
Developmental	41	100%
Mental Disorders	0	2%
<u>Gender</u>		
Male	25	61%
Female	16	39%
<u>Race/Ethnicity</u>		
White	41	100%
<u>Age</u>		
18-24	1	3%
25-44	23	56%
45-64	12	29%
65+	5	12%

FINANCIAL POSITION (6/30/25)



STAKEHOLDERS SATISFACTION (24/25)

ROOC Clients	86%
Parents/Guardians	91%
ROOC Staff	87%
CMH	97%
COOR Board	N/A
COOR Staff/Admin	87%
Community	77%



Where We're Going

2025/2026 Strategic Plan Goals

- Achieve an overall client success rate of 90% or higher
- Achieve client and parent/guardian satisfaction rates of 80% or higher
- Ensure appropriate amount of clients' time is spent in relevant activities
- Ensure appropriate cost of direct support professionals to total services amount ratio
- Maintain balanced budget with revenues exceeding expenses
- Meet 100% of staff training needs on time as required
- Complete 100% of emergency drills on time as required
- Complete 100% of self-inspections on time as required for facilities
- Maintain number of critical incidents below 5
- Maintain number of substantiated Recipient Rights complaints below 5

Contact Us

R.O.O.C., Inc.
 11018 N. Cut Road
 Roscommon, MI 48653
 989-275-9534

Email: info@rooc.org

Website:
www.rooc.org



ROOC Inc



rooc.inc

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Finance Director

Somer Quinlan,
Director of ROOC, Inc.

Jared Socia,
Director of Operations

To: Shawn Petri, Superintendent

From: Melisa Akers, Director of Special
Education

Date: March 5, 2026

Subject: Special Education Update

A Message from our Director, Melisa Akers:

Our department supports local districts (LEAs) by hiring and assigning therapists and other ancillary staff as needed.

While districts are ultimately responsible for staffing their special education programs, the ISD provides additional support to meet their needs efficiently.

Increased Demand

- The number of ancillary staff placed in districts has grown from 24 in 2022–23 to 36 in 2025–26, a 50% increase.
- Districts are choosing this model because it:
 - Is cost-effective through billback credits
 - Provides shared staffing for positions that are not full-time
 - Reduces the time and effort needed for hiring, supervision, and evaluation
- This year, LEAs have been actively exploring the implementation of behavior intervention programs and district-level self-contained classrooms.

Impact on ISD

- Strong relationships with districts have increased requests for our support, placing added demands on our team.
- To manage this workload effectively, I proposed the hiring of a Special Education Supervisor.

Primary Responsibilities

- Supervise 36 ancillary staff, including formal evaluations for 19 current staff
- Lead hiring and onboarding of new ancillary staff
- Support staff during complex or challenging meetings and IEPs
- Assist with self-contained programs or classrooms at the district level
- Take on additional responsibilities as workload and needs evolve

Benefits of Adding a Supervisor:

- Ensure consistent, visible support for ancillary staff in the field
- Meet district needs more efficiently
- Allow current leadership to focus on system-level support while the supervisor handles day-to-day staff supervision and on-site presence

For your reference, attached is the [Special Education Department Organizational Chart](#), now including the new position, which illustrates roles and supervision responsibilities.

In addition to the Supervisor position, we will be posting for a new Early On Coordinator as Michele Cochran will be retiring at the end of this school year.

A Message from our Principal, Joe Moore:

Ms. Hutek's students spent the month exploring the human body through engaging and hands-on learning experiences. Throughout the lessons, students were introduced to different body systems and learned about the important roles each one plays in keeping our bodies healthy and functioning. Ms. Hutek used a variety of instructional strategies to help students connect with the material, including visuals, discussions, and interactive activities that encouraged curiosity and participation. Students demonstrated growing understanding as they identified body parts, discussed how their bodies work, and made connections to their own daily experiences. It was exciting to see their enthusiasm as they asked questions and discovered new things about how the human body works.



Ms. VanCura's students spent time developing important cooking and life skills through hands-on learning in the classroom. During these lessons, students practiced following simple recipes, measuring ingredients, and using basic kitchen tools with support from staff. The activities provided opportunities for students to build independence while also working on communication, sequencing, and cooperation with their peers. Ms. VanCura created a supportive and engaging environment where students could safely explore new tasks and celebrate their successes. Through these cooking experiences, students not only learned how to prepare simple foods, but also strengthened practical skills that will support them in their daily lives.



A Message from our Transition Coordinator, Kerri Smitz:

Beginning on March 9th, B-13 data collection will begin. In Michigan, B-13 monitoring refers to the state's review of secondary transition services for students with disabilities under Indicator B-13 in the Michigan State Performance Plan (SPP) and Annual Performance Report (APR).

Specifically, B-13 focuses on ensuring that students ages 16 and older (or younger if appropriate) with an IEP have measurable postsecondary goals in the areas of education/training, employment, and, if appropriate, independent living, and that these goals are supported by transition services and activities.

During B-13 monitoring, the ISD typically reviews:

- IEPs for evidence of measurable postsecondary goals
- Alignment of transition assessments and services with those goals
- Documentation of student involvement in transition planning
- Compliance with federal and state IDEA requirements related to transition planning

It is part of the overall compliance and results monitoring process to ensure students are prepared for life after high school. Nicole Grace and I will be collaborating to complete this monitoring cycle, which is expected to be finished by April 14th.

A Message from our Compliance Monitor, Nicole Grace:

Current Focus Areas:

- **Secondary Transition (B-13)** – Reviewing postsecondary goals and services alignment
- **Timely IEP Compliance** – Ensuring annual reviews and evaluations are completed on time
- **Discipline (B-4)** – Monitoring suspensions/expulsions and procedural safeguards for students with disabilities

Monitoring Progress:

- This is our most intensive review cycle to date
- Reviews include student record audits, staff interviews, and data verification
- Majority of reviews expected to be completed by the end of March
- Follow-up support and technical assistance will be provided as needed

Staffing Update:

- A virtual School Social Worker has joined Roscommon and is providing effective support to students

District Collaboration:

- Participating in Special Education Professional Learning Communities (PLCs) to clarify compliance, review updates, and improve documentation
- Available to districts for consultation on eligibility, discipline, transition planning, and procedural safeguards

March Priorities:

- Complete monitoring reviews and issue feedback reports
- Provide targeted technical assistance based on findings
- Continue recruitment for 2026–2027 school year
- Maintain collaboration with the Parent Advisory Committee

Closing:

- This monitoring cycle demonstrates strong collaboration between the ISD and member districts
- Thanks to district teams for professionalism and responsiveness

A Message from our Early On Coordinator, Michele Cochrane:

Playgroups

During February and March, hearing, vision, and developmental screenings are offered during Early On playgroups. One of the main goals of these playgroups is Child Find—identifying young children who may have developmental delays. Offering screenings during playgroups helps us identify potential concerns early and connect families with the appropriate supports and services.

Professional Development

Amber Larrison and Amber Akin are currently completing the *Teach Me to Talk Strength-Based Autism Course* as part of our commitment to evidence-based practices. The goal is to strengthen and align strategies used across the Early On team when supporting children with autism characteristics. They will share key strategies with the full team during the May 1st Professional Learning Community (PLC) meeting.

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To: Shawn Petri, Superintendent

From: Mike Evans, Director

Date: March 5, 2026

Subject: CTE Update

Automotive & Cosmetology – SkillsUSA

We are incredibly proud of our outstanding students who competed at the SkillsUSA Leadership Competition on Tuesday, February 24th. Our contestants represented us with excellence in Automotive, Nails, Cosmetology, and Esthetics, showcasing their talent, professionalism, and dedication. Special congratulations to our Esthetics and Automotive winners who are advancing to the State Competition in April. We are proud of all our competitors for stepping up, gaining valuable experience, and giving their very best effort.

MCAN Pathways Award

At the February CEPD Meeting, the Michigan College Access Network (MCAN) honored Michigan's Career Education Planning Districts with Pathway Awards, recognizing outstanding leadership in expanding high-quality, career-aligned Career and Technical Education (CTE) programs. COOR ATIC and Kirtland Community College received a Pathway Award for their continued collaboration and shared commitment to student success. Through this partnership, ATIC and KCC currently serve 100 dual-enrolled students and 7 Early/Middle College (EMC) students.

KCC/FSU Campus Visits

In early February, Automotive, Construction, and Welding students visited Ferris State University's campus, while Med Occupations and Public Safety students toured Kirtland Community College. These visits provided students the opportunity to explore academic programs and experience campus life firsthand.

Local School Tours

Grayling tours, Mio presentations, and Fairview tours were held to generate interest in CTE programming, targeting current 10th and 11th grade students. Current CTE students led tours and shared firsthand insight into what to expect from the programs. Many students left excited and have already pre-registered for next year's courses.

299H Sunset Dr
Roscommon, MI 48653

Riddle me this: What has keys, but can't open locks?

CATIC CONNECTION

FEBRUARY 2026

NO. 4



C.O.O.R. Advanced Technical Innovation Center

Scan the QR code and upload your 25/26 CATIC student photos to see them across marketing materials and platforms!

MONTHLY NEWS

Attendance matters for CTE students because you can't build real-world skills if you're not there to practice them. Showing up means hands-on learning, teamwork, and problem-solving tied directly to future careers. In CTE, attendance is closely monitored, unexcused absences lead to caregiver notifications, meetings, and attendance agreements, and five or more unexcused absences can result in loss of credit or removal from the program. Being present builds reliability and confidence, the same expectations employers have in the workforce. Every day you show up, you're training like a professional. 🛠️

IMPORTANT DATES

FEBRUARY 11, 2026 - FERRIS FIELD TRIP (AUTO, CON, WLD)
FEB 13, 2026 - CATIC CLOSED
FEB 16, 2026 - CATIC CLOSED
FEB 19, 2025 - KCC FIELD TRIP (MED OCC, PS)
FEB 20, 2026 - AUTO & COS SKILLS USA
FEB 23, 2026 - COS SKILLS USA
FEB 24, 2026 - COS SKILLS USA
FEB. 25, 2026 - EARLY RELEASE WB & ROSCO ONLY

An Equal Opportunity Program / Employer
Auxiliary aids, services, and alternative formats will be made available upon request to individuals with disabilities.
Michigan Relay Center 1-844-578-6563 (Voice and TTY)
The C.O.O.R. Intermediate School District gives notice that it does not discriminate based on race, color, national origin, ethnicity, religion, sex (including pregnancy, gender identity, and sexual orientation), height, weight, marital status, age, disability, genetic information, veteran status, military service, or any other legally protected class in the education programs and activities operated by the District, including employment. Inquiries regarding discrimination or Title IX complaints should be addressed to your supervisor or the Title IX Coordinator: Alexis Ferguson, Human Resources Department 11051 N. Cut Road, Roscommon, MI 48653 989-275-9554 hr@coorisd.net

MENTAL HEALTH MOMENT

The CTE Duck Hunt has been a quacking good time! 🦆 The duck scavenger hunt has brought lots of smiles, laughs, and positive energy around campus, and we've loved seeing students get involved. As long as students keep participating, the ducks will keep popping up—so keep an eye out and join the fun! 🦆

Strong emotions don't make you weak; they mean your mind is responding to what's happening around you. Ignoring feelings often makes them louder, not smaller. Learning to name what you're feeling is a powerful form of self-control. Awareness is the first step toward healthier choices. "Name it to tame it"

REMINDERS

Bullying is a serious behavior that has a lasting impact on others and will not be tolerated. Every student deserves to feel safe, respected, and supported in our school community. Words and actions matter, and choosing kindness, inclusion, and accountability helps create an environment where everyone can learn and succeed. Any behavior that targets, intimidates, or harms another person will be addressed promptly and appropriately.

Riddle answer: A PIANO







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Jared Socia,
Director of Operations

To: Shawn Petri, Superintendent

From: Katie Harris

Date: February 2026

Subject: Instructional Services Update

Instructional Services

Director: Katie Harris

Student Support Network Communication

- Team members spent time revisiting the [2026 Student Support Network Goals](#)
- The team reviewed the communication system graphic, feedback from District, and processed next steps for data points
 - [SSN/ILT Communication Graphic](#)
 - [SSN/ILT Communication Gears](#)
- Team members revisited learning around data (*Data-Driven Dialogue, Wellman & Lipton, 2017*) to understand what way to collect usable data from the region.

AI Task Force Communication

Three Talking Points

- Team members explored how AI can be integrated into existing initiatives
- The team are in the process of finalizing ISD-level guiding principles and began analyzing guidance examples
- Team members continued to build knowledge of AI literacy and tools

Barriers

- This past month, we did not encounter any new barriers.

K-5 Literacy

K-5 Literacy Coach: Michelle Ewald

ISD-wide Work - along with Katie Harris and MJ Ewald, developing three one-hour professional learning sessions to meet K-12 staff requirements for the upcoming PA146 K-12 Literacy and Dyslexia legislation. As of now, 6 of 7 COOR districts have scheduled these sessions to begin in August.

Collins Elementary/Houghton Lake - supported the building coach in planning, then followed up by participating

in instructional walkthroughs focused on the Shared Reading portion of the Bookworms ELA curriculum.

Fairview Area Schools & Mio AuSable Schools - delivered a professional learning session about student engagement to the combined K-12 staff on 02/13 as part of a common PD day for the two districts.

Roscommon Elementary School - supported mid-year data meetings, with follow up collaboration with the building coach and staff to implement instructional goals based on results.

31n Team

Behavioral Health Coordinator: Michelle Culton-Ekstrom

Trauma Awareness Presentation – February 13

A Trauma Awareness presentation was provided to Fairview and Mio staff by the Fairview Whole Child Specialist, Crystal Davis, and the COOR 31n Coordinator.

Mid-Year Connections with District Administrators

Throughout February and March, collaborative mid-year meetings were held with district administrators and COOR 31n providers in Fairview, Houghton Lake, Roscommon, WBRC, CHA, and at CATIC. Feedback from these discussions has been very positive. District leaders expressed appreciation for the COOR 31n providers and the dedicated mental health services being delivered to students across the region.

TBRI Collaborative Engagement

COOR 31n providers participated in the state virtual TBRI Collaborative Meeting. Following the meeting, the team began exploring opportunities to implement TBRI Nurture Circles as well as offer future Trust-Based Relational Intervention (TBRI) professional development sessions for caregivers and educators.

Whole Child Assessments

Two comprehensive Whole Child Assessments were completed in February—one at Surline Elementary and one at Grayling High School. Following the assessments, Dr. Sloane and the COOR 31n team conducted several follow-up sessions with school staff, providing education on trauma and strategies to support ongoing student progress. Dr. Sloane also consulted with community physicians to assist with medication recommendations resulting from each comprehensive assessment.

DHHS / COOR Collaboration

DHHS 31n providers and their supervisor, Rachael Shorey, attended the monthly 31n providers meeting. The collaboration between DHHS and COOR continues to strengthen service delivery, and the expertise provided by DHHS clinicians remains highly beneficial to both districts and students.

Crisis Support and Behavior Threat Assessment and Management (BTAM)

COOR 31n team members remained actively involved in responding to district-level

threats, including participation in Behavior Threat Assessment and Management (BTAM) planning meetings. Incidents requiring support have occurred across all grade levels, from elementary through high school. Crisis response and threat management continue to be a critical component of 31n provider services.

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To: Shawn Petri, Superintendent

From: Katie Keith, Director of Early Childhood

Date: March 2026

Subject: Early Childhood Update

COOR Community and Family Connection (formerly Great Start Collaborative)

On February 11, Gretchen Whitmer kicked off the Fiscal Year 2027 (FY27) budget season with the release of her Executive Budget proposal.

Since the loss of Section 32p funding, which previously supported the Great Start Collaboratives, many partners across the state have been working together to advocate for the restoration of early childhood infrastructure, supports, and resources for families. We are encouraged to see the following language included in the Governor’s proposal:

To strengthen local early childhood infrastructure, the Executive Budget recommends a new \$30 million investment to establish regional “Early Learning Partnerships,” which would provide:

- Central access points to early childhood services
- Family and community outreach to build awareness, trust, and referral networks
- Support for early identification of developmental delays
- Real-time data insights to improve services and systems

While additional details have not yet been released, we are hopeful that the essential work once carried out by the Great Start Collaboratives will be prioritized by both the Senate and House, resulting in new funding (under a different name) and strengthened support for families in FY27.

COOR Community and Family Connection are excited to be partnering with the 31n team and the CRCPC to announce that a Community Education Grant (MILP/CDC Funded) was received in the amount of \$7,000, to launch a Trauma/ Resilience Community Campaign to bring awareness to the effects of Trauma on our

families, children and community. “Resiliency Rising” Campaign will begin planning next week, if any of our Board Members would like to join the zoom meeting please reach out to Tammy Tyler 9899152752 tylert@coorisd.net. We are hopeful the campaign will rekindle the fire for ACES awareness and supports for those experiencing ACES.

Great Start to Quality

Our Family Child Care Network (FCCN) providers, comprised of 25 licensed home-based programs within the Gaylord, Lewiston, and Rogers City areas, have had some interesting professional development opportunities. In January they attended a training about learning through play and how important it is to have your space full of learning opportunities. They also had training on tax preparation.

Child care providers in our 11 county region had a chance to apply for a gardening mini grant. Providers can use the grant to purchase gardening tools, seeds, plants, structures for gardening, curriculum, and anything connected to gardening and nutrition. Seven of our providers have received the grant. They are in the following counties: Alpena, Iosco, Cheboygan, and Montmorency. These programs are excited to get growing this spring. Helen Shastal was asked to sit on the advisory board for the Michigan Farm to Early Care Network. They met once this month and are excited to bring gardening, nutrition, and physical activity to the forefront this spring for children and families.

<https://www.canr.msu.edu/michigan-farm-to-ece-network/>

Great Start Readiness Program

LAP B-K: The [second checkpoint for LAP B-K](#) has been completed and reviewed. Overall, staff like the assessment and really enjoy having more time with students. Every domain had growth in more students being proficient. Classrooms are currently collecting ongoing data for executive functioning, social emotional and self help. The next checkpoint starts in May.

COOR has received \$30,000 in grant dollars to fund and support the implementation of high-quality, evidence-based family (birth to 20) engagement opportunities and practices—focused on strengthening attendance, literacy, math, STEM—in collaboration with schools, community organizations, and childcare providers, and aligned to the [MDE Family Engagement Framework](#). The Early Childhood team is beginning the planning stages of the activities as all funds must be spent by September 30, 2027.



Educational Technology Association

Technology for Learning

March 2026 ETA Report

Any questions please contact Josh Hayes, jhayes@k12eta.org

Tickets (ETA Wide):

- Current Open: 332
- Created this month: 1693
- Closed this month: 1703

Trainings Provided:

- Data Tracking
- Artificial Intelligence
- Sphero robots
- Virtual Reality
- PowerSchool User Group

Updates:

- The Technology Department (ETA) staff has commenced the crucial process of updating necessary devices and servers in preparation for the upcoming round of standardized testing.
- On February 5th, a fiber-optic outage occurred when a fiber crew inadvertently severed our fiber lines. Bear Lake Schools, Kaleva Norman Dickson Schools, and Onekama Consolidated Schools experienced service disruption as a result of this incident. The outage lasted for approximately three hours.
- With E-rate season now upon us, we are strategically planning to leverage the funding secured through the 12c consolidation grant. These combined funds will be utilized to purchase essential network equipment for every district we serve, a critical step in strengthening and modernizing our entire regional network infrastructure to handle increasing digital demands and ensure high-speed, reliable connectivity.
- We continue attending cyber partner meetings (virtually) to stay informed of the newest threats. We then share this information with all the districts within the four ISD support regions of the ETA.

Proudly Serving the districts within the COOR ISD, Manistee ISD, West Shore ESD, and Wexford-Missaukee ISD

- This month, our external vulnerability scan identified 113 threats across 1056 locations. One open vulnerability was noted, which was already known to the district and subsequently closed following our communication.
- All backups have been verified. Google backups were checked at Houghton Lake Public Schools, Manton Consolidated Schools, Casman Academy, and Walkerville Public Schools. Veeam (server) backups have been checked for COOR ISD, Mason County Central, Mesick Consolidated Schools, Manistee ISD, Lake City Public Schools and West Shore ESD.
- The latest results from our phishing campaign have not been released at the time of this report.

5. Adopt a resolution for non-renewal
of a personnel contract

27

March 30, 2026

Recommendation to Board of Education to Consider Nonrenewal of Contract Pursuant to
Paragraph 12 of the Whole Child Specialist Contract

Dear Board of Education,

It is my recommendation that the Board of Education not renew the employment contract of Heather Sharpe, Whole Child Specialist at CATIC for the upcoming 2026-2027 fiscal year.

The recommendation is based on the District's lack of funding for the position of the Whole Child Specialist at the CATIC. Based on this, I believe non-renewal is in the best interest of the school district.

Very truly yours,



Shawn Petri, Superintendent

C.O.O.R. Intermediate School District

An Equal Opportunity Program / Employer

Auxiliary aids, services, and alternative formats will be made available upon request to individuals with disabilities. Michigan Relay Center 1-844-578-6563 (Voice and TTY) The C.O.O.R. Intermediate School District gives notice that it does not discriminate based on race, color, national origin, age, sex, sexual orientation, gender identity or expression, pregnancy, religion, height, weight, or marital status in the education programs and activities operated by the District, including employment. The following person has been designated to handle inquiries regarding the non-discrimination policies: Alexis Wilson, Human Resources; hr@coorisd.net; 11051 North Cut Road, Roscommon, MI 48653, (989) 275-9554.

6. Public Participation

- Any person attending the meeting may raise his/her hand during this session of the meeting. Individuals may speak for a maximum of 5 minutes. Groups may speak for a maximum of 15 minutes.

7. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

A. Approve minutes of the previous meeting on March 30, 2026

B. Approval of Bills for February 2026 totaling \$1,553,121.80

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Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
16128	FRED'S OF ROSCOMMON	9041	02/06/2026	107712	(140.00)	0.00	(140.00)
Void by KLM on 2/10/2026							
350	ALLEN SUPPLY	696	02/06/2026	107761	2,707.79	0.00	2,707.79
142049	ALORA EHLERT	696	02/06/2026	107762	65.00	0.00	65.00
141200	AMAZON CAPITAL SERVICES INC	696	02/06/2026	107763	5,163.09	0.00	5,163.09
141731	AMBER AKIN	696	02/06/2026	107767	458.20	0.00	458.20
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	696	02/06/2026	107768	1,700.95	0.00	1,700.95
141145	AUSABLE MEDIA GROUP LLC	696	02/06/2026	107769	246.00	0.00	246.00
2554	BECKY BUNN	696	02/06/2026	107770	110.20	0.00	110.20
142362	BLINK SIGNS	696	02/06/2026	107771	689.18	0.00	689.18
142160	CERTIPOINT	696	02/06/2026	107772	2,420.00	0.00	2,420.00
8392	CHARLTON HESTON ACADEMY	696	02/06/2026	107773	78,109.78	0.00	78,109.78
141698	COMPHEALTH MEDICAL STAFFING	696	02/06/2026	107774	8,780.40	0.00	8,780.40
4100	CONSUMERS ENERGY PAYMENT CENTER	696	02/06/2026	107775	4,576.57	0.00	4,576.57
4440	CRAWFORD AUSABLE SD	696	02/06/2026	107776	25,556.27	0.00	25,556.27
4900	DEAN TRANSPORTATION INC	696	02/06/2026	107777	57,762.81	0.00	57,762.81
142379	DEBRA MATTINGLY	696	02/06/2026	107778	16.68	0.00	16.68
14313	DON NESTER AUTO GROUP	696	02/06/2026	107779	1,209.44	0.00	1,209.44
142101	DOUBLE TREE BY HILTON LANSING	696	02/06/2026	107780	473.35	0.00	473.35
8420	EAST HIGGINS LAKE TRUE VALUE	696	02/06/2026	107781	2,384.37	0.00	2,384.37
142218	ELEVATE THERAPY COMPANY	696	02/06/2026	107783	6,525.00	0.00	6,525.00
6260	FEDEX	696	02/06/2026	107784	39.77	0.00	39.77
141697	FUN FIRST THERAPY PLLC	696	02/06/2026	107785	19,486.00	0.00	19,486.00
141738	GILL-ROY'S HARDWARE	696	02/06/2026	107786	198.74	0.00	198.74
142113	GOOGLE VOICE INC	696	02/06/2026	107787	96.53	0.00	96.53
142337	GRAFTON SCHOOLS INC	696	02/06/2026	107788	2,159.04	0.00	2,159.04
7552	GRAYLING COOPERATIVE PRESCHOOL, INC.	696	02/06/2026	107789	47,653.33	0.00	47,653.33
141969	HARDWOOD HILLS CONSTRUCTION INC	696	02/06/2026	107790	22,632.39	0.00	22,632.39
142191	HIGGINS LAKE STORAGE LLC	696	02/06/2026	107791	100.00	0.00	100.00
8770	HOUGHTON LAKE ADULT ED	696	02/06/2026	107792	0.00	0.00	0.00
Void by KLM on 2/10/2026							
142025	HOUGHTON LAKE COOPERATIVE PRESCHOOL INC	696	02/06/2026	107793	57,712.49	0.00	57,712.49
142142	ILENE SMITH	696	02/06/2026	107794	66.27	0.00	66.27
9160	IMPACT OFFICE PRODUCTS	696	02/06/2026	107795	571.89	0.00	571.89
141911	INTEGRITY CONSTRUCTION SERVICES	696	02/06/2026	107796	500.00	0.00	500.00
9385	IOSCO RESA	696	02/06/2026	107797	126,905.83	0.00	126,905.83
142086	JENNIFER HART	696	02/06/2026	107798	193.53	0.00	193.53
142329	KAITLYN KING	696	02/06/2026	107799	477.33	0.00	477.33
141667	KAREN WALTON EBNIT	696	02/06/2026	107800	1,295.00	0.00	1,295.00
10020	KEENAN THERAPEUTICS PC	696	02/06/2026	107801	5,648.84	0.00	5,648.84
141492	KERRI SMITZ	696	02/06/2026	107802	117.00	0.00	117.00
142338	KILEY MORGAN	696	02/06/2026	107803	29.00	0.00	29.00
141972	LILLIE MEADOWS	696	02/06/2026	107804	554.34	0.00	554.34
142172	MASTER ELECTRIC INC	696	02/06/2026	107805	18,541.76	0.00	18,541.76
141422	MELISA AKERS	696	02/06/2026	107806	30.00	0.00	30.00
142179	MICHAEL EVANS	696	02/06/2026	107807	571.10	0.00	571.10
13651	MIO AUSABLE SCHOOL DISTRICT	696	02/06/2026	107808	52,108.36	0.00	52,108.36
14205	NCS PEARSON, INC.	696	02/06/2026	107809	117.00	0.00	117.00
14545	NEMCSA	696	02/06/2026	107810	8,861.57	0.00	8,861.57
21278	NICOLE GRACE	696	02/06/2026	107811	61.90	0.00	61.90
14631	NMCAA	696	02/06/2026	107812	13,352.06	0.00	13,352.06
142347	NORTHWOODS PRODUCTS LLC	696	02/06/2026	107813	3,067.50	0.00	3,067.50

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142346	ODP BUSINESS SOLUTIONS LLC	696	02/06/2026	107814	298.31	0.00	298.31
14890	OGEMAW COUNTY PUBLIC TRANSIT	696	02/06/2026	107815	324.00	0.00	324.00
15078	ORKIN PEST	696	02/06/2026	107816	128.00	0.00	128.00
142326	PLAY ON WORDS LLC	696	02/06/2026	107817	2,243.75	0.00	2,243.75
141711	PURITY CYLINDER GASES INC	696	02/06/2026	107818	2,501.61	0.00	2,501.61
16250	QUILL CORP	696	02/06/2026	107819	135.89	0.00	135.89
142293	RITSEMA ASSOCIATES	696	02/06/2026	107820	24,936.60	0.00	24,936.60
142364	RJ SCREENPRINTING	696	02/06/2026	107821	385.48	0.00	385.48
19081	ROBERT J GORDON DOFAA-INS PLLC	696	02/06/2026	107822	48.00	0.00	48.00
142380	SARA GIZA	696	02/06/2026	107823	27.50	0.00	27.50
15685	SHAWN PETRI	696	02/06/2026	107824	763.87	0.00	763.87
18273	SKILLSUSA INC	696	02/06/2026	107825	522.00	0.00	522.00
142089	SKILLSUSA MICHIGAN	696	02/06/2026	107826	250.00	0.00	250.00
18555	SPARTAN STORES LLC	696	02/06/2026	107827	154.70	0.00	154.70
142341	SPRINGHILL SUITES BY MARRIOTT	696	02/06/2026	107828	166.92	0.00	166.92
142305	STRAUS MASONRY	696	02/06/2026	107829	2,723.47	0.00	2,723.47
19144	SUMMIT FIRE PROTECTION	696	02/06/2026	107830	2,849.35	0.00	2,849.35
142334	SUPERIOR AUTO EQUIPMENT LLC	696	02/06/2026	107831	78.00	0.00	78.00
20152	TAMMY TYLER	696	02/06/2026	107832	40.00	0.00	40.00
141511	THALMA HIBBARD	696	02/06/2026	107833	186.60	0.00	186.60
19800	THRUN LAW FIRM P.C.	696	02/06/2026	107834	315.00	0.00	315.00
141663	TOWN & COUNTRY STORAGE	696	02/06/2026	107835	660.00	0.00	660.00
21181	WEST BRANCH ROSE CITY SCHOOL DISTRICT	696	02/06/2026	107836	87,343.53	0.00	87,343.53
20970	WM CORPORATE SERVICES INC	696	02/06/2026	107837	276.58	0.00	276.58
21770	XEROX CORP	696	02/06/2026	107838	1,395.83	0.00	1,395.83
142381	POST LAKE LENDING	93	02/13/2026	107839	162.90	0.00	162.90
18097	STENGER & STENGER P.C	93	02/13/2026	107840	105.05	0.00	105.05
20310	UNITED WAY OF ROSCOMMON COUNTY	93	02/13/2026	107841	2.00	0.00	2.00
8520	HOEKSTRA TRANSPORTATION INC	697	02/11/2026	107842	157,734.00	0.00	157,734.00
12880	MESSA	99	02/19/2026	107843	12,624.24	0.00	12,624.24
142216	ACD.NET	699	02/19/2026	107844	534.75	0.00	534.75
142151	ALL CAMPUS SECURITY	699	02/19/2026	107845	16,375.83	0.00	16,375.83
142254	ALYSSA FAULKNER	699	02/19/2026	107846	30.00	0.00	30.00
141200	AMAZON CAPITAL SERVICES INC	699	02/19/2026	107847	7,696.09	0.00	7,696.09
142384	AMBER SCHMIDT	699	02/19/2026	107851	30.00	0.00	30.00
142358	ANNA SERRELS	699	02/19/2026	107852	30.00	0.00	30.00
142253	ANTHONY BAIR	699	02/19/2026	107853	63.35	0.00	63.35
142378	AVENTRIC TECHNOLOGIES LLC	699	02/19/2026	107854	68.00	0.00	68.00
142107	AXIUM SERVICES INC	699	02/19/2026	107855	10,880.42	0.00	10,880.42
11240	BEN LOWE	699	02/19/2026	107856	155.88	0.00	155.88
142356	BRANDI UPONEN	699	02/19/2026	107857	30.00	0.00	30.00
2575	BURMAX COMPANY, INC	699	02/19/2026	107858	238.60	0.00	238.60
19631	CHRISTINA TAPPAN	699	02/19/2026	107859	30.00	0.00	30.00
142118	CMH EDUCATIONAL CONSULTING LLC	699	02/19/2026	107860	3,500.00	0.00	3,500.00
141698	COMPHEALTH MEDICAL STAFFING	699	02/19/2026	107861	5,961.60	0.00	5,961.60
4400	CRAF CENTER	699	02/19/2026	107862	2,400.00	0.00	2,400.00
4440	CRAWFORD AUSABLE SD	699	02/19/2026	107863	5,706.33	0.00	5,706.33
4580	CRISIS PREVENTION INSTITUTE	699	02/19/2026	107864	200.00	0.00	200.00
4470	CRWFD CNTY TRANSP AUTH	699	02/19/2026	107865	920.00	0.00	920.00
142124	CRYSTAL DAVIS	699	02/19/2026	107866	61.18	0.00	61.18
141894	CULLIGAN WATER CONDITIONING	699	02/19/2026	107867	180.00	0.00	180.00
142348	CUSTER	699	02/19/2026	107868	165.15	0.00	165.15
5096	DEWEY'S AUTO REPAIR	699	02/19/2026	107869	186.45	0.00	186.45
5385	DTE ENERGY	699	02/19/2026	107870	3,762.50	0.00	3,762.50

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141308	EMS EDUCATION	699	02/19/2026	107871	65.00	0.00	65.00
5880	ESPECIAL NEEDS	699	02/19/2026	107872	383.50	0.00	383.50
6115	FAIRVIEW EAGLE'S NEST PRESCHOOL	699	02/19/2026	107873	2,041.00	0.00	2,041.00
6781	FRONTIER	699	02/19/2026	107874	194.74	0.00	194.74
141697	FUN FIRST THERAPY PLLC	699	02/19/2026	107875	17,915.20	0.00	17,915.20
141738	GILL-ROY'S HARDWARE	699	02/19/2026	107876	18.98	0.00	18.98
141981	HEATHER SHARPE	699	02/19/2026	107877	49.23	0.00	49.23
141941	HELEN SHASTAL	699	02/19/2026	107878	119.90	0.00	119.90
8791	HOUGHTON LAKE COMMUNITY SCHOOL	699	02/19/2026	107879	316.25	0.00	316.25
6195	IAN FAULKNER	699	02/19/2026	107880	33.63	0.00	33.63
9025	JIM GENDERNALIK	699	02/19/2026	107881	141.20	0.00	141.20
141343	KARA MULARZ	699	02/19/2026	107882	92.35	0.00	92.35
19892	KATHRYN TOONSTRA	699	02/19/2026	107883	15.95	0.00	15.95
20457	KATHRYN VANWORMER WALDIE	699	02/19/2026	107884	140.43	0.00	140.43
141488	KATIE HARRIS	699	02/19/2026	107885	751.06	0.00	751.06
10030	KATIE KEITH	699	02/19/2026	107886	165.30	0.00	165.30
10020	KEENAN THERAPEUTICS PC	699	02/19/2026	107887	4,117.27	0.00	4,117.27
141492	KERRI SMITZ	699	02/19/2026	107888	30.00	0.00	30.00
142036	KYM NARAYANA	699	02/19/2026	107889	47.40	0.00	47.40
5155	LI'L WILLIES	699	02/19/2026	107890	115.00	0.00	115.00
142360	LIL SPUDS DAYCARE AND PRESCHOOL	699	02/19/2026	107891	360.00	0.00	360.00
11215	LOVELLS TWP	699	02/19/2026	107892	510.20	0.00	510.20
141656	MARK A SLOANE DO PC	699	02/19/2026	107893	2,625.00	0.00	2,625.00
11598	MELISSA MAEDER	699	02/19/2026	107894	116.28	0.00	116.28
3753	MICHELE COCHRANE	699	02/19/2026	107895	121.10	0.00	121.10
142382	MICHELE WAMBOLD	699	02/19/2026	107896	400.00	0.00	400.00
142077	MICHELLE CULTON EKSTROM	699	02/19/2026	107897	171.10	0.00	171.10
141775	MICHELLE EWALD	699	02/19/2026	107898	320.00	0.00	320.00
15351	MICHELLE PATTERSON	699	02/19/2026	107899	108.75	0.00	108.75
13776	MICHIGAN VIRTUAL UNIVERSITY	699	02/19/2026	107900	1,111.70	0.00	1,111.70
13651	MIO AUSABLE SCHOOL DISTRICT	699	02/19/2026	107901	5,156.02	0.00	5,156.02
141186	MONICA'S DAYCARE	699	02/19/2026	107902	180.00	0.00	180.00
15652	NANCY PERSING	699	02/19/2026	107903	87.55	0.00	87.55
14205	NCS PEARSON, INC.	699	02/19/2026	107904	63.70	0.00	63.70
21278	NICOLE GRACE	699	02/19/2026	107905	222.45	0.00	222.45
142255	NORTHERN INTENTION LLC	699	02/19/2026	107906	400.00	0.00	400.00
14890	OGEMAW COUNTY PUBLIC TRANSIT	699	02/19/2026	107907	72.00	0.00	72.00
2445	PAUL H BROOKES PUBLISHING CO INC	699	02/19/2026	107908	349.95	0.00	349.95
142326	PLAY ON WORDS LLC	699	02/19/2026	107909	3,636.25	0.00	3,636.25
141263	PRESENCE LEARNING, INC.	699	02/19/2026	107910	5,708.00	0.00	5,708.00
16250	QUILL CORP	699	02/19/2026	107911	28.04	0.00	28.04
16390	RAY'S PARTS CENTER	699	02/19/2026	107912	23.92	0.00	23.92
141124	REBEKAH SEELow	699	02/19/2026	107913	124.25	0.00	124.25
19081	ROBERT J GORDON DOFAA-INS PLLC	699	02/19/2026	107914	102.00	0.00	102.00
7160	ROSCOMMON AREA PUBLIC SCHOOLS	699	02/19/2026	107915	71,955.69	0.00	71,955.69
7161	RAPS	699	02/19/2026	107916	3,912.89	0.00	3,912.89
17030	ROSCOMMON COUNTY TRANSPORTATION AU	699	02/19/2026	107917	2,430.00	0.00	2,430.00
16970	ROSCOMMON GLASS	699	02/19/2026	107918	1,200.00	0.00	1,200.00
17240	S & J EXCAVATING	699	02/19/2026	107919	3,200.00	0.00	3,200.00
142299	SALENA LASKOWSKI	699	02/19/2026	107920	126.65	0.00	126.65
141676	SCHOLASTIC BOOK CLUBS	699	02/19/2026	107921	4,030.86	0.00	4,030.86
17880	SEHI COMPUTER PRODUCTS INC	699	02/19/2026	107924	1,295.00	0.00	1,295.00

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141992	SHARON MCMILLAN	699	02/19/2026	107925	29.00	0.00	29.00
142202	SHAWN TEEGARDIN	699	02/19/2026	107926	112.38	0.00	112.38
18115	SHEFFIELD AUTOMOTIVE INC	699	02/19/2026	107927	57.36	0.00	57.36
141994	STACY SHAFTO	699	02/19/2026	107928	48.85	0.00	48.85
142189	STEVE SEWARD CONSULTING	699	02/19/2026	107929	3,600.00	0.00	3,600.00
142349	SUNDROP MONTESSORI PRESCHOOL	699	02/19/2026	107930	1,090.00	0.00	1,090.00
1415	TAMMY BAUDOUX	699	02/19/2026	107931	158.78	0.00	158.78
20152	TAMMY TYLER	699	02/19/2026	107932	313.48	0.00	313.48
141944	TRACEY STEIN	699	02/19/2026	107933	614.35	0.00	614.35
141582	VISION CONSULTING LLC	699	02/19/2026	107934	949.30	0.00	949.30
141850	WILLARD'S EQUIPMENT COMPANY	699	02/19/2026	107935	733.18	0.00	733.18
225	AFLAC	99	02/20/2026	107936	1,739.40	0.00	1,739.40
142381	POST LAKE LENDING	93	02/27/2026	107937	124.41	0.00	124.41
18097	STENGER & STENGER P.C	93	02/27/2026	107938	104.22	0.00	104.22
19978	TSA CONSULTING GROUP INC	93	02/27/2026	107939	4,720.00	0.00	4,720.00
20310	UNITED WAY OF ROSCOMMON COUNTY	93	02/27/2026	107940	2.00	0.00	2.00
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	99	02/23/2026	107941	408.66	0.00	408.66
141200	AMAZON CAPITAL SERVICES INC	700	02/26/2026	107942	830.29	0.00	830.29
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	700	02/26/2026	107943	1,679.38	0.00	1,679.38
142235	AT&T MOBILITY	700	02/26/2026	107944	38.73	0.00	38.73
1003	ATECH HEATING AND COOLING	700	02/26/2026	107945	6,000.00	0.00	6,000.00
142295	COLUMN SOFTWARE PBC	700	02/26/2026	107946	65.08	0.00	65.08
4470	CRWFD CNTY TRANSP AUTH	700	02/26/2026	107947	880.00	0.00	880.00
142377	FOTRONIC CORPORATION	700	02/26/2026	107948	68.97	0.00	68.97
141738	GILL-ROY'S HARDWARE	700	02/26/2026	107949	57.08	0.00	57.08
142191	HIGGINS LAKE STORAGE LLC	700	02/26/2026	107950	100.00	0.00	100.00
141459	INACOMP	700	02/26/2026	107951	5,380.35	0.00	5,380.35
141492	KERRI SMITZ	700	02/26/2026	107952	221.35	0.00	221.35
141880	KINGSCOTT ASSOCIATES INC	700	02/26/2026	107953	788.55	0.00	788.55
12880	MESSA	700	02/26/2026	107954	89,388.97	0.00	89,388.97
141701	MR ROOTER PLUMBING	700	02/26/2026	107957	1,663.81	0.00	1,663.81
142385	NICOLE HERBERS	700	02/26/2026	107958	103.75	0.00	103.75
141847	NORTHWEST EDUCATION SERVICES	700	02/26/2026	107959	100.00	0.00	100.00
142346	ODP BUSINESS SOLUTIONS LLC	700	02/26/2026	107960	113.48	0.00	113.48
7150	RAPS	700	02/26/2026	107961	4,429.60	0.00	4,429.60
18115	SHEFFIELD AUTOMOTIVE INC	700	02/26/2026	107962	104.63	0.00	104.63
20571	VERIZON WIRELESS	700	02/26/2026	107963	860.71	0.00	860.71
21770	XEROX CORP	700	02/26/2026	107964	278.70	0.00	278.70
141103	ORS	94	02/06/2026	201705574	0.00	80,327.85	80,327.85
141105	HEALTH EQUITY	94	02/13/2026	201705575	0.00	2,913.51	2,913.51
20245	US TREASURY	94	02/13/2026	201705576	0.00	50,883.21	50,883.21
142166	JPMORGAN CHASE BANK NA	698	02/02/2026	201705577	0.00	1,278.61	1,278.61
141103	ORS	94	02/20/2026	201705578	0.00	81,019.05	81,019.05
20245	US TREASURY	96	02/20/2026	201705579	0.00	182.24	182.24
141785	ORS UAAL	94	02/20/2026	201705580	0.00	55,567.47	55,567.47
141105	HEALTH EQUITY	94	02/27/2026	201705581	0.00	2,913.51	2,913.51
141106	MICHIGAN DEPT OF TREASURY	94	02/27/2026	201705582	0.00	17,046.44	17,046.44
20245	US TREASURY	94	02/27/2026	201705583	0.00	47,454.44	47,454.44
142167	BMO	701	02/05/2026	201705584	0.00	8,120.97	8,120.97
Report Totals					\$1,205,414.50	\$347,707.30	\$1,553,121.80

C. Approve Revenue & Expenditure
Reports and MILAF statement for
February 2026

34

**Revenue and Expenditure Report
SPECIAL EDUCATION FUND
2/28/2026**

Revenue		February Activity	Open Encumbrance	Year to Date	Adopted Budget
100	Revenue from Local Sources	568,106		2,575,701	3,879,280
300	Revenue from State Sources	584,581		1,902,357	3,589,240
400	Revenues from Federal Sources	279,623		1,253,302	2,284,364
500	Incoming Transfers and Other Transactions	-		129,822	1,891,118
600	Fund Modifications (Other Operating Transfers In)	-		-	3,250,000
Total Revenue		1,432,310	-	5,861,182	14,894,002

Expense		February Activity	Open Encumbrance	Year to Date	Adopted Budget
122	Instruction	209,219	1,820	1,529,854	2,741,172
212	Early On	11,123	474	87,722	464,751
213	Health Services	61,119	-	506,818	847,651
214	Psychological Services	26,469	60	216,318	374,987
215	Speech Pathology and Audiology Services	123,298	304	728,171	1,037,818
216	Social Work Services	29,792	-	221,248	375,939
217	Visual Aid Services	949	-	13,625	20,000
218	Teacher Consultant-Special Education Programs	-	107	3,447	-
221	Improvement of Instruction	-	-	6,417	11,250
226	Supervision and Direction of Instructional Staff	46,466	9	426,230	500,214
231, 232, 252	Board of Education, Fiscal, Executive	16,959	-	184,505	263,825
241	Office of the Principal	17,803	4	150,655	225,494
249	Graduation Supplies and Materials	201	-	322	1,000
259	Other Business Services	-	-	8,474	11,658
261	Operations Buildings Services	29,102	-	225,209	293,757
271	Pupil Transportation Services	222,874	-	590,730	1,246,580
281	Planning, Research, Development, and Evaluation	12,376	-	119,495	176,060
284	Information Management Services	97	-	11,193	19,500
299	Staff Appreciation	-	-	-	2,000
371	Non-Public School Pupils	720	-	18,028	40,000
411	Payments to LEAs	52,108	-	918,539	2,210,753
441	Payments to Other Govern. Entities	-	-	42,990	49,000
456	Building Improvements Services	77,153	-	2,774,673	3,538,500
511	Debt Services	-	-	58,608	407,558
Total Expense		937,828	2,778	8,843,272	14,859,464

Revenues over Expenses

(2,982,090)

3/3/2026
10:22 AM

**Revenue and Expenditure Report
GENERAL FUND
2/28/2026**

Revenue		February Activity	Open Encumbrance	Year to Date	Adopted Budget
100	Revenue from Local Sources	219,014		1,011,703	1,430,507
300	Revenue from State Sources	719,778		6,710,704	6,718,722
400	Revenues from Federal Sources	-		511,043	974,431
500	LEAs	2,577		154,641	329,498
600	Fund Modifications (Transfers In)	-	-	-	-
Total Revenue		941,369	-	8,388,091	9,453,159

Expense

125	Compensatory Education	-	-	-	3,641
211	Truancy	-	-	-	5,000
212	Guidance Services	-	-	-	30,000
213	Behavioral Services	-	-	25,000	313,062
216	Social Work Services	19,043	-	170,510	759,438
221	Improvement of Instruction	25,921	-	500,719	1,041,470
226	Supervision of Instructional Staff	47,029	393	462,317	339,171
231	Board of Education	25,117	90	220,241	88,961
232	Executive Administration	681	225	25,606	551,590
252	Fiscal Services	37,845	(1,608)	359,326	343,055
259	Other Business Services	21,100	1,680	191,160	3,879
261	Operations Buildings Services	-	-	2,605	126,558
266	Security Services	7,820	-	69,358	1500
283	Staff/Personnel Services	-	-	-	5,000
284	Information Management Services	1,169	29	3,878	326,250
285	Pupil Accounting	20,906	1,499	196,015	104,352
299	Other Support Services	7,235	420	70,345	3,500
311	Community Services Direction	505	-	5,023	209,983
331	Community Activities	9,267	-	121,568	113,585
351	Custody and Care of Children	4,798	3,000	33,710	668,649
411	Payments to LEAs GSRP	55,554	4,408	495,940	3,096,496
445	TRAILS GRANT SEC 31 P	308,784	-	1,963,387	223,214
456	Building Improvements Services	-	-	112,000	15,000
626	Fund Modifications (Transfers Out)	7,664	-	7,664	530,000
Total Expense		600,439	10,136	5,036,372	8,903,354

Revenues over Expenses

3,351,719

3/3/2026
10:58 AM

**Revenue and Expenditure Report
CAREER TECH FUND
2/28/2026**

Revenue		February Activity	Open Encumberance	Year to Date	Adopted Budget
4000	PERKINS	47,855		92,132	163,011
3440	61 A	31,420		234,239	422,793
3550	61 B	28,485		142,463	313,344
3790	61 C	-		2,915	2,915
0000	CTE	9,633		248,379	772,920
Total Revenue		117,394	-	720,128	1,674,983

Expense		February Activity	Open Encumberance	Year to Date	Adopted Budget
4000	PERKINS	17,736.65	-	118,613.69	163,011
3440	61 A	59,043.00	11,975.52	150,040.95	422,793
3550	61 B	3,033.60	-	45,729.43	313,344
3790	61 C	-	-	2,915.28	2,915
0000	CTE	90,671.59	-	660,952.34	961,911
Total Expense		170,485	11,976	978,252	1,863,974

Revenues over Expenses (258,124)

3/3/2026
8:40 AM

**Revenue and Expenditure Report
ROOC FUND
2/28/2026**

Revenue

	February Activity	Open Encumbrance	Year to Date	Adopted Budget
INTEREST	-		62	100
PRODUCTION	713		16,538	31,700
DONATIONS	-		7,697	10,000
GRANTS	-		4,000	4,000
SERVICES	900		593,010	1,116,534
STATE	8,693		35,733	63,464
Total Revenue	10,306	-	657,040	1,225,799

Expense

232	Program Administration	13,239	5	140,660	199,437
252	Fiscal Services	1,433	-	13,098	19,748
259	Other Business Services	-	-	3,314	3,314
261	Operations Buildings Services	6,884	475	58,323	94,679
271	Transportation	6,298	-	43,895	83,758
284	Technology	-	-	416	1,000
289	Consumers	3,547	2,003	35,099	74,503
290	Staff Retention	-	-	-	500
321	Summer Work Program	342	-	53,093	54,417
391	Direct Care Workers and Supervision	36,000	-	321,700	496,817
	Total Expense	67,743	2,483	669,599	1,028,173

Revenues over Expenses

(12,559)

3/3/2026
9:33 AM



Account Statement

For the Month Ending **February 28, 2026**

C.O.O.R. INTERMEDIATE SCHOOL DISTRICT - General Fund - 203740

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
MILAF+ MAX Class					
Opening Balance					4,227,457.59
02/27/26	03/02/26	Accrual Income Div Reinvestment - Distributions	1.00	12,012.90	4,239,470.49

Closing Balance **4,239,470.49**

	Month of February	Fiscal YTD July-February		
Opening Balance	4,227,457.59	4,127,294.07	Closing Balance	4,239,470.49
Purchases	12,012.90	112,176.42	Average Monthly Balance	4,228,315.65
Redemptions (Excl. Checks)	0.00	0.00	Monthly Distribution Yield	3.70%
Check Disbursements	0.00	0.00		
Closing Balance	4,239,470.49	4,239,470.49		
Cash Dividends and Income	12,012.90	112,176.42		



Account Statement - Transaction Summary

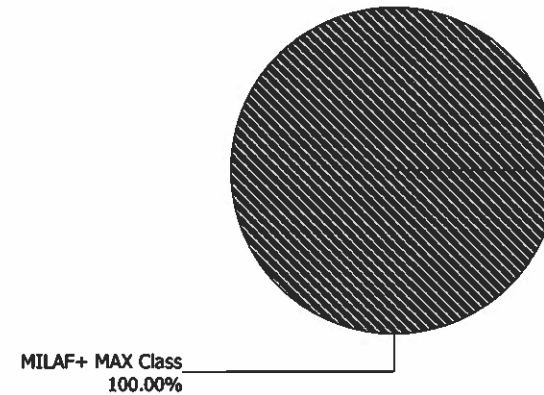
For the Month Ending **February 28, 2026**

C.O.O.R. INTERMEDIATE SCHOOL DISTRICT - General Fund - 203740

MILAF+ MAX Class	
Opening Market Value	4,227,457.59
Purchases	12,012.90
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$4,239,470.49
Cash Dividends and Income	12,012.90

Asset Summary		
	February 28, 2026	January 31, 2026
MILAF+ MAX Class	4,239,470.49	4,227,457.59
Total	\$4,239,470.49	\$4,227,457.59

Asset Allocation	
MILAF+ MAX Class	100.00%



D. Approve renewal of soccer field lease from 2026 to 2030 (Repeat from last month. It was not on the printed agenda but was on Boardbook.)

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SOCCER FACILITY LEASE

This agreement is made as of January 13, 2021, between the C.O.O.R. Intermediate School District, with offices located at 11051 North Cut Road, Roscommon, Michigan, Lessor, hereinafter referred to as "COOR" or the "Lessor", and the Roscommon North Youth Soccer Association of Roscommon, Michigan, a voluntary nonprofit association organized as a regional affiliate of the Michigan State Youth Soccer Association (MSYSA) with mailing address P.O. Box 323 Roscommon, MI 48653, hereinafter referred to as "Soccer Association" or the "Lessee". The purpose of this lease is to provide certain real property described below for development and use as soccer fields and activities related thereto.

1. **TERM OF LEASE**

This lease shall remain in effect for a period of five years, from February 12, 2026 to February 11, 2030. Rent for the lease term shall be One Dollar (\$1.00) payable in advance. Thereafter, the lease may be renewed for periods of five years per renewal by Lessee and with the approval of the owner, upon written notice to Lessor not less than 90 days prior to the termination of the lease, together with payment of the sum of One Dollar (\$1.00) for each renewal period. The Soccer Association may renew this lease a minimum of four times. Failure of the Soccer Association to abide by the provisions of this lease shall be reasonable and just cause for its cancellation. COOR may terminate this Lease upon one year's written notice to the Soccer Association.

2. **LEGAL DESCRIPTION**

Gerrish Township, Roscommon County, Michigan:

The North 1040.0 feet of the Northwest 1/4 of the Southeast 1/4 of Section 3, T24N, R3W, excepting there from the Westerly 209.0 feet thereof. SUBJECT TO THE ROAD RIGHT OF WAY ON THE NORTHERLY SIDE THEREOF. Further subject to all reservations, restrictions, and easements of record, if any.

Lessee shall lease from Lessor part of the Property, as depicted in Attachment "A," which is attached hereto and incorporated by reference, and labeled "Youth Soccer" ("Leased Premises"). Lessor and Lessee acknowledge and agree that the part of the Property labeled "Youth Football" shall be governed by a separate lease agreement between Lessor and the Lessor," and the Roscommon Youth Football League of Roscommon ("RYFL"). As depicted in Attachment A, RYFL shall enter the Leased Premises from North Cut Road, and RNYSA shall enter its property from the Pinewood Drive entrance.

3. **CONSTRUCTION**

The Leased Premises includes eight soccer fields and a parking lot. The Property includes a well, which the Association and RYFL shall be equally responsible for maintaining. Lessee shall be permitted to make improvements to the Leased Premises, subject to the following conditions. Plans for the actual facilities and improvements to be located upon the premises must be submitted to and approved in writing by the COOR Board of Education or its designee(s) prior to

commencement of any construction. All construction, renovations, additions or changes which alter the landscape and/or existing structures by the Association shall require specific approval, in writing, by the COOR Board of Education or its designee(s). Any improvements that the Association makes to the real property or any fixtures that are affixed to the premises become the property of COOR I.S.D. Lessee shall comply with all zoning requirements, building codes, and other local, state, and federal laws and ordinances.

4. **CONSTRUCTION EXPENSES AND MAINTENANCE**

All permits (including the driveway permit), work, and construction on the premises shall be accomplished by the Soccer Association at its sole expense.

The Soccer Association shall have the responsibility of maintaining the property in good condition and repair at its expense. The Soccer Association shall see that any construction that is commenced upon the site shall be completed within time periods acceptable to COOR. The Soccer Association shall see that the grounds are groomed and that no unsafe or unsightly conditions are allowed upon the leased premises.

5. **USE OF SITE**

The Soccer Association shall have exclusive control over the use and scheduling of all activities upon the premises and its improvements. Any buildings, control structures, gates and locks that are keyed shall have duplicate keys that are provided by the Soccer Association to COOR for use in emergency situations.

COOR may use the soccer fields for its activities. However, control over use of the fields and scheduling shall belong to the Soccer Association. Any conflicts over scheduling will be subject to final resolution by the Soccer Association Board or its designee(s).

Use of the premises by Lessee shall be limited to soccer/football activities only. Any other usage will be by special written permission from COOR Board of Education or its designee(s). The Soccer Association shall comply with all local, state and federal laws, including laws about land usage and operation of a facility of this type.

6. **ACCESS BY COOR**

COOR may enter the leased premises at such times as it deems necessary for inspection, access, emergency, or other purposes necessitated by its ownership interest. Such entries by COOR shall not interfere with the lawful use of the premises by the Soccer Association.

7. **OWNERSHIP OF THE PROPERTY AND NAMING OF THE FIELD**

COOR is the owner of this real property and nothing in this Agreement connotes or denotes that the Soccer Association takes title to any real property whatsoever.

The Soccer Association may choose a name for the soccer facility and the field shall be recognized by that name as long as this lease remains in effect.

8. **ABANDONMENT**

Upon the termination of this lease and in case of abandonment of the premises by the Soccer Association, all facilities and permanent structures shall become the property of C.O.O.R. Intermediate School District. Abandonment shall consist of non-utilization or non-response to certified mail inquires by COOR to the Soccer Association.

Abandonment shall be deemed to have occurred when the Lessee fails for a period of six (6) months to respond in writing to a written notice of abandonment, forwarded by Lessor to Lessee at Lessee's address listed above (or such address as Lessee may furnish Lessor in writing) and to the Soccer Association's four officers (according to information as to identify, title and address, which shall be furnished to COOR by the Soccer Association at the beginning of the lease term and thereafter as changes occur) by certified or registered mail.

9. **HOLD HARMLESS AGREEMENT**

- a. The Soccer Association, its assignees, sub-lessees and other permitted users of the premises shall defend and hold harmless COOR Intermediate School District, its Board of Education, the members of its Board of Education, its officers, agents, and employees from any and all claims and losses incurred by, or resulting to any person, firm or corporation who may be damaged or injured by the Soccer Association, its assignees, sub-lessees and other permitted users of the premises in the performance of this agreement and for any losses of claims which may arise from this agreement and/or out of Lessee's use of; or other activities on the premises. Notice shall be promptly submitted to the Intermediate School District of any action being brought against the Soccer Association, its assignees, sub-lessees and other permitted users of the premises, and/or COOR Intermediate School District concerning this agreement.
- b. The Soccer Association shall indemnify the COOR Intermediate School District, its Board of Education, the members of its Board of Education, its officers, agents, volunteers, and employees from any and all claims and losses incurred by, or resulting to any person, firm or corporation who may be damaged or injured by the Roscommon North Youth Soccer Association, its assignees, sub-lessees, and other permitted users of the premises in the performance of this agreement and for any losses of claims which may arise out of Lessee's use of the premises, other activities on the premises, or activities related to improving and maintaining the premises. Such indemnity shall include, but not be limited to, attorney's fees and administration costs.
- c. The Soccer Association, its assignees, sub-lessees, and other permitted users of the premises shall provide liability insurance coverage

satisfactory to COOR, listing COOR, its Board of Education, the members of its Board of Education, its officers, agents, volunteers, and employees as additional insureds, and deliver proof of same to the COOR Superintendent annually or as often as changes in said policy occur. Such coverage shall be as least as broad as offered in the standard ISD CG 20 10 endorsement, a minimum of \$1,000,000. Furthermore, the Soccer Association shall provide COOR with a current list of its officers and trustees and keep that list maintained regarding any changes. The anniversary date of this lease shall coincide with the delivery of the documents/lists cited above.

- d. The Soccer Association shall obtain and provide to COOR a written confirmation from any of its assignees, sub-lessees, and other permitted users of the premises that they will indemnify, defend and hold harmless COOR Intermediate School District, its Board of Education, the members of its Board of Education, its officers, agents and employees from any and all claims and losses incurred by, resulting to any person, firm or corporation who may be damaged or injured by the assignees, sub-lessees, and other permitted users of the premises as a result of its use and activities on the premises or activities related to improving and maintaining the premises. The Soccer Association shall also obtain from all assignees, sub-lessees, and other permitted users, proof of the liability required in Paragraph 9.c., above. Both the written indemnification and hold harmless confirmation and proof of insurance shall be provided to COOR prior to the use of the premises by any assignee, sublessee or other permitted user.
- e. Notwithstanding any other provision contained in this Paragraph 9., the Soccer Association shall defend and hold harmless COOR Intermediate School District, its Board of Education, the members of its Board of Education, its officers, agents and employees from any and all claims and losses arising out of or in any way related to its assignees, sub-lessees, and other permitted users' use of the premises, other activities on the premises or activities related to improving and maintaining the premises.

10. **SECURITY**

The Lessor does not warrant the security of the premises.

11. **UTILITIES**

Lessee shall pay for all utilities used by it on the premises.

12. **TAXES AND ASSESSMENTS**

Lessee shall pay to the proper authorities, if and when due, all taxes, assessments and similar charges which at any time during the term of the lease may be taxed, assessed, or imposed on the Lessee, Lessor or the premises with respect to the premises.

13. **ASSIGNMENT**

Except as provided in this Section, Lessee shall not assign for transfer this lease or sublet the premises without the express written approval from COOR or its designee. Unauthorized assignment, transfer or subletting shall give Lessor the immediate right to terminate this lease and to re-enter and repossess the premises and Lessor shall be entitled to reimbursement for all expenses incurred in re-entry and removal of Lessee's equipment. The Soccer Association shall be authorized, without the necessity of COOR's specific approval, to permit the premises to be used by other organizations or groups for soccer/football events only. In the event that COOR or its designee permits the Lessee to sublet, assign or otherwise permit the use of the premises by a third party, the third party shall obtain the Lessee's permission for any use or activity on the premises and all of the terms and conditions contained in this lease shall remain fully binding upon the Lessee.

14. **ABANDONED PROPERTY**

Any personal property of Lessee which remains on the premises after the expiration of or termination of this lease or after the removal of Lessee from the premises, shall be deemed to have been abandoned by Lessee and may be either retained by Lessor as its property or disposed of in such manner as Lessor may see fit. Upon request of Lessor, Lessee shall promptly remove any such personal property at its own costs and expense.

15. **DEFAULT**

In the event Lessee fails to pay rent when due under this lease and shall not cure such failure within ten days after receipt of notice thereof from Lessor, or in the event of breach of any of the other terms of this agreement, it shall be lawful for Lessor to re-enter the premises and to remove all persons and property therefrom and to repossess the premises. Re-entry and repossession by Lessor shall not be construed as a termination of the obligation of Lessee to restore the premises to the conditions herein required. Lessor shall have as security for the payment of rent or other sums due it under the Lease a lien on all equipment and fixtures of Lessee maintained on the premises.

16. **HOLDING OVER**

If Lessee shall remain in possession of the premises after the expiration of the term of this lease and without executing a new lease, then such holding over shall be construed as a tenancy from month to month subject to all conditions, provisions and obligations of this lease.

17. **SAVINGS CLAUSE**

The invalidity or unenforceability of any provision of this lease shall not affect or impair the validity of any other provision.

18. **EXTENT OF AGREEMENT**

This Lease constitutes the entire agreement between the parties, except as herein provided; no subsequent alternations or amendments to this lease shall be binding upon the parties unless reduced to writing and signed by both Lessee and Lessor or their authorized agents.

19. **TERMINATION OF SOCCER FACILITY LEASE**

Upon the execution of this lease by both parties, previous Soccer Facility Leases shall terminate in their entirety.

20. **CIVIL RIGHTS**

Lessor and Lessee mutually agree to adhere to all applicable Federal, State and local laws and regulations prohibiting discrimination. The Parties further agree that they shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms and conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, political affiliation or beliefs, disability which is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight or marital status. A breach of this covenant shall be regarded as a material breach of this agreement.

21. **MISCELLANEOUS**

The following miscellaneous provisions are agreed to by the Parties:

- f. Except as specifically modified by this First Amendment, the Soccer Lease shall continue in full force and effect and is hereby ratified and affirmed by this Amendment.
- g. This Amendment shall be construed, interpreted and enforced under the laws of the State of Michigan.
- h. This Amendment shall be binding upon and shall inure to the benefit of the Parties and their respective permitted successors and assigns under the Soccer Lease.

C.O.O.R. ISD BOARD OF EDUCATION, LESSOR

Dated: _____

By: _____
Dr. Mangutz, President
C.O.O.R. Board of Education

Dated: _____

By: _____
Shawn C. Petri, Superintendent
C.O.O.R. Intermediate School District

ROSCOMMON NORTH YOUTH SOCCER ASSOCIATION, LESSEE

Dated: _____

By: _____
Josh Traver, RNYSA President

Attachment "A"



E. Renew 2026-27 Vended Meal Food Service Contract with Roscommon Area Public Schools, which was approved by the state.

49

School Year 2026-2027
Vended Meals Company
Contract Renewal Agreement

Sponsor Name	Agreement Number
COOR INTERMEDIATE SCHOOL DISTRICT	72000
Vended Meals Company Name	Year of Original Contract
ROSCOMMON AREA PUBLIC SCHOOLS	2023

This document contains the rates and fees for the furnishing of vended meals for non-profit food service programs for the period beginning July 1, 2026, and ending June 30, 2027. The terms and conditions of the original contract are applicable to the contract renewal. The Consumer Price Index for All Urban Consumers (CPI-U) for the Midwest Region for December 2025 is 4% as released by the U.S. Bureau of Labor Statistics. The Equivalent Meal Factor increased from \$4.9700 to \$5.1400 for SY 2025-2026.



This Contract Renewal Agreement, attachments, and the original Contract, with addenda, if any, constitute the entire agreement between the Sponsor and the Vended Meals Company. The parties shall not execute any additional contractual documents pertaining to this Contract, except as permitted by applicable law.

RATES MUST NOT BE ROUNDED UP. DO NOT EXCEED TWO DECIMAL PLACES.

Fee Items	Current SY 25-26 Rate (must match what was approved by MDE for the SY 25-26 renewal)	Percentage Rate of Increase		New SY 26-27 Rate**	Note:	
		% Per Original Contract	Other Agreed Upon % for SY 26-27, if any*			
1. School Nutrition Programs (SNP)						
Reimbursable Breakfasts	\$ 2.58		3.88%	2.68	*Only percentage rates lower than the original contract's percentage rate may be negotiated and/or agreed upon by both parties (such as 0%) for renewals. Higher negotiated percentage rates are <u>not</u> allowed; a rebid for new contract terms will be necessary. **Price Per Meal and Meal Equivalents must be quoted as if <u>no</u> USDA Donated Commodities will be received. *** (Flat rate fees are no longer allowed for FFVP. Enter the fixed per unit rate for SY 26-27 as noted on the FFVP Amendment tab.)	
Reimbursable Lunches	\$ 3.87		3.88%	4.02		
Reimbursable Snacks						
A la Carte and Other Non-Program Meal Equivalents						
2. Fresh Fruit and Vegetable Program (FFVP)***						
Reimbursable FFVP Snacks	n/a	n/a	n/a			
3. Salad/Food Bar Markup PER DAY						
Salad/Food Bar Markup per Day						
4. Child and Adult Care Food Program (CACFP)						
Reimbursable Breakfasts						
Reimbursable Lunches						
Reimbursable Snacks						
Reimbursable Suppers						
6. Summer Food Service Program (SFSP)						
Reimbursable Breakfasts						
Reimbursable Lunches						
Reimbursable Snacks						
Reimbursable Suppers						
6. Special Milk Program						
Special Milk						

7. Has the Sponsor made any changes to the scope of service in the last year?	Describe Changes Made in the Last Year	Addendum or Amendment Approved by MDE (yes/no)
(X) Mark all that apply.		
Added or closed a site(s)		
Began a new child nutrition program, such as CACFP, SFSP, FFVP, etc.		
Made changes to meal types served, such as adding snacks or suppers		
Made changes to meal delivery forms, such as going from unitized meals to bulk		
Made changes to revenue, such as catering, concessions, vending machines, etc.		
Other (describe)		

Before MDE Approval - Both parties must sign this portion prior to GEMS/MARS upload.	After MDE Approval
The Vended Meals Company (VMC) certifies that it will operate in accordance with all applicable State and Federal laws and regulations. By submission of this proposal, the VMC certifies that, in the event it receives a renewal award under this solicitation, the VMC shall operate in accordance with applicable program laws and regulations. The VMC shall not plead misunderstanding or deception because of such estimates of quantities, or of the character, location, or other conditions pertaining to the proposal. This Agreement shall not exceed one year.	FOR MDE USE ONLY
IN WITNESS WHEREOF, both parties agree to the terms specified on this Contract Renewal Agreement and hereto have caused this Agreement to be signed by their duly authorized representative on this day and year.	Michigan Department of Education (MDE) has reviewed and approved this Vended Meals Company Contract Renewal Agreement for School Year 2026-2027
	MDE Reviewer Signature _____ Date Approved _____

VMC's Authorized Representative Signature	Date	Sponsor must sign this section AFTER MDE's review/approval in GEMS/MARS.
	2/23/26	The Sponsor may proceed with this item at the next board meeting for approval and obtain the authorized Board Representative signature and date below. Once the contract renewal is fully executed, it is the Sponsor's responsibility to upload a copy of the final, fully executed VMC Contract Renewal Agreement form into GEMS/MARS and submit a copy to the VMC.
Catherine Kuchison Printed Name/Title		
Sponsor's Authorized Representative Signature	Date	Sponsor's Board Representative Signature
	2/23/26	
Shawn Petr Printed Name/Title	Superintendent	
		Printed Name/Title

8. Action Items

A. Ratify posting of new position,
Special Education Supervisor, within
the COOR Educational Association
bargaining unit as a 210-day
contract with expected start date of
August 2026.

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JOB POSTING

Special Education Supervisor

Summary:

The Special Education Supervisor provides leadership, oversight, and support for related service providers and therapy staff assigned to local constituent districts. This position is responsible for the recruitment, hiring, onboarding, supervision, evaluation, and professional development of therapy personnel to ensure high-quality, compliant, and effective service delivery to students with disabilities in accordance with IDEA, the Michigan Administrative Rules for Special Education (MARSE), and district policies.

The Supervisor collaborates with local district administrators to ensure services are aligned with student IEPs, support student progress, and maintain compliance with state and federal special education requirements. The Supervisor will provide consultation and support to building administrators regarding the development and management of special education programming within their districts.

Qualifications:

1. Master's Degree in Special Education or related field
2. Full or temporary approval as a Supervisor of Special Education under Michigan Administrative Rule R 340.1772
3. Full approval in at least one area of special education
4. Demonstrated knowledge of IDEA, MARSE, IEP processes and special education compliance requirements
5. Strong interpersonal, organizational, and written and oral communication skills
6. Ability to manage conflict constructively and problem-solve complex student, staff and program issues
7. Ability to work collaboratively with administrators, staff, parents and community agencies
8. Prior administrative or supervisory experience. Experience supervising itinerant and/or center-based special education staff preferred.
9. Knowledge of related service disciplines (e.g., SLP, OT, PT, School Social Work, Psychology)
10. Experience with program and staff evaluation, mentoring and professional development planning
11. Successful completion of required background checks

Reports To: Director of Special Education

Supervises: Related service providers; ISD run special education programming

Responsibilities:

Staffing & Human Resources

- Lead recruitment, interviewing, hiring, and onboarding of therapy and related service personnel (e.g., speech-language pathologists, occupational therapists, physical therapists, social workers, school psychologists, behavior specialists, etc.).
- Assign therapy staff to constituent districts based on student need, caseload, and program requirements.
- Ensure appropriate licensure, certification, and credential compliance.
- Monitor staff workload and caseload distribution to maintain equitable and legally compliant service delivery.

Supervision & Evaluation

- Provide direct supervision and annual performance evaluations for therapy staff in accordance with Michigan law and ISD procedures.
- Conduct formal and informal observations of service delivery.
- Provide constructive feedback and implement improvement plans when necessary.
- Address performance concerns in collaboration with Human Resources and administration.

Program Oversight & Compliance

- Ensure therapy services are delivered in alignment with IEPs and student needs.
- Monitor documentation practices (e.g., service logs, progress notes, Medicaid documentation if applicable).
- Support compliance with IDEA, MARSE, Section 504, and FERPA.
- Assist in resolving service delivery concerns, complaints, or disputes.

Collaboration & Consultation

- Serve as a liaison between ISD therapy staff and local district administrators.
- Collaborate with building principals, special education directors, and IEP teams to address student needs.
- Support problem-solving for complex cases involving behavioral, social-emotional, communication, or physical needs.
- Participate in IEP meetings as needed to support service coordination.
- Provide consultation to building administrators regarding the management of special education programming within their districts
- Coordinate placements into and out of district and center-based programs, including transitions back to local districts

Professional Development

- Coordinate and provide ongoing professional development for therapy staff.
- Facilitate regular meetings to promote best practices, collaboration, and compliance updates.
- Support new staff mentoring and induction processes.

Program Development & Leadership

- Assist in developing procedures, protocols, and service delivery models for related services.
- Analyze service delivery data to inform staffing and program decisions.

- Support budget planning related to therapy personnel and contracted services.

Terms of Employment: 210-day contract

Salary Range: The salary will be commensurate with the successful candidate's education and demonstrated experience to fulfill the position's requirements as determined by the administration and per the C.O.O.R. Educational Association bargaining agreement, including full benefits. A suggested salary range is \$78,100- \$95,900.

Hours to be Worked: Minimum of 8 hours per day

Evaluation: Performance on this job will be evaluated annually as required.

Start Date: August 2026

Employee

Date

Supervisor

Date

An Equal Opportunity Program / Employer

Auxiliary aids, services, and alternative formats will be made available upon request to individuals with disabilities. Michigan Relay Center 1-844-578-6563 (Voice and TTY) The C.O.O.R. Intermediate School District gives notice that it does not discriminate based on race, color, national origin, age, sex (including pregnancy and gender identity), religion, height, weight, or marital status in the education programs and activities operated by the District, including employment. The following person has been designated to handle inquiries regarding the non-

discrimination policies: Alexis Wilson, Human Resources; hr@coorisd.net;

11051 North Cut Road, Roscommon, MI 48653, (989) 275-9554.

B. Approve contracts with the following companies/people to each facilitate two breakout sessions at the ISD-Wide Professional Development day on Nov 2, 2026:

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- CMH Educational Consulting LLC (Cindy Hunt)
- Steve Seward Consulting
- Michigan Virtual (8 sessions)



AI Workshop Interest | COOR ISD | November 2nd 2026

Coor Intermediate School Dst

11051 North Cut Road
Roscommon, MI 48653
United States

Katie Harris

harrisk@coorisd.net
9893903306

Shawn Petri

petris@coorisd.net
989-275-9555

Reference: 20260216-123443181
Quote created: February 16, 2026
Quote expires: May 17, 2026
Quote created by: Thomas Soria
Director of School Partnerships
tsoria@mivu.org
5174492112

Comments from Thomas Soria

Michigan Virtual is excited to partner with C.O.O.R. Intermediate School District to deliver professional learning focused on AI in education for approximately 650–700 regional educators at Grayling High School on November 2, 2026.

Michigan Virtual will provide a team of four (4) professional learning specialists to support this full-day regional event. One AI Strategist will deliver the keynote, then transition to breakout sessions alongside three additional Michigan Virtual facilitators.

Michigan Virtual will:

- Deliver an in-person keynote session designed to deepen understanding of purposeful, responsible, and human-centered AI integration in K-12 education.
- Provide four concurrent breakout sessions during two one-hour breakout blocks (one pre-lunch and one post-lunch), allowing participants to engage in practical, device-supported learning experiences.
- Ensure high-quality instruction and engaging, application-focused content aligned to the ISD's ongoing AI task force work and prior professional development.
- Provide digital resources and follow-up materials to support continued implementation following the event.

C.O.O.R. ISD will:

- Identify a primary point of contact to coordinate logistics and session planning.
- Confirm final agenda timing, breakout structure, and session topics in collaboration with Michigan Virtual.
- Provide classroom spaces equipped for breakout learning.
- Remit payment within 30 days of invoice receipt.

Products & Services

Item & Description	Quantity	Unit Price	Total
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AI Specialist - Opening Keynote (1-hour)	1	\$1,000.00	\$1,000.00
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A whole-group experience designed to deepen understanding of purposeful, responsible, and human-centered AI integration in K-12 education. The keynote will explore themes such as maintaining the role of educator expertise in an AI-enhanced classroom, fostering curiosity and critical thinking, aligning AI use with district guidance and ethical considerations, and preparing students for a world where AI tools are embedded in learning and work.

- Provide the presenter(s) 30 minutes for setup and teardown
- Keynote fee includes preparation time.

Item & Description	Quantity	Unit Price	Total
<p>AI Specialist(s) - Session Preparation & Planning (hours)</p> <p>Dedicated planning time for Michigan Virtual professional development coaches to prepare each custom training session for teachers and administrators.</p>	4	\$300.00	\$1,200.00
<p>AI Specialist(s) - Facilitated Professional Learning Sessions</p> <p>Date: November 2, 2026</p> <p>Location: Grayling High School</p> <p>Audience: Approximately 650–700 educators</p> <p>Format: In-person, full-day regional professional development event</p> <p>- Provide the presenter(s) 30 minutes for setup and teardown</p>	10	\$300.00	\$3,000.00
<p>Concurrent Breakout Sessions (Two 1-hour sessions per facilitator; one pre-lunch and one post-lunch)</p> <p>Four concurrent breakout sessions will be offered during each breakout block. Sessions will be practical, device-supported, and designed for immediate classroom or leadership application. Suggested topics may include:</p> <ul style="list-style-type: none"> -AI ethics and responsible use in schools, including adapting ISD guidance for local district implementation. -Developing or refining district-level AI policy and guidance documents. -Foundational AI literacy: understanding generative AI tools (e.g., chatbot literacy) and how they function. -Practical classroom applications: lesson enhancement, assessment design, feedback efficiency, and differentiation. -Student use of AI: academic integrity, coaching responsible use, and shifting instructional practices. -Role-specific considerations for administrators and instructional leaders. <p>Sessions will emphasize collaboration, applied practice, and structured exploration of tools aligned to district goals.</p>			
<p>AI Specialist(s) - Travel for an in-person presentation (miles)</p> <p>Traveling to and delivering in-person training from the Michigan Virtual office at the 2026 IRS rate of \$0.725 per mile.</p>	196	\$0.725	\$142.10
<p>AI Specialist(s) - Facilitation wrap-up (hours)</p> <p>Post-facilitation wrap-up for Michigan Virtual professional development coaches. This may include post-session surveys and digital document sharing.</p>	2	\$300.00	\$600.00

One-time subtotal \$5,942.10

Total \$5,942.10

Purchase terms

By signing this quote, the school or district agrees to the costs and services outlined herein, forming a legally binding agreement between both parties.

Michigan Virtual will issue an invoice to Katie Harris <harrisk@coorisd.net> after the completion of services. Payment is due within 30 calendar days of the invoice date.

Signature

Choose a profile to start the e-signature process.

<p>Shawn Petri petris@coorisd.net</p>	<p>[sig req signer1]</p>
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Questions? Contact me



Thomas Soria
Director of School Partnerships
tsoria@mivu.org
5174492112

Michigan Virtual
920 Municipal Way
Lansing, MI 48917
US

SEWARDCONSULTING

COACHING, TRAINING, & LEADERSHIP DEVELOPMENT

AGREEMENT & CONTRACT

Thank you for your interest in partnering with Steve Seward Consulting.

If everything is in agreement, please sign and return to me by mail SteveSewardConsulting@gmail.com
To ensure dates are reserved, please return the agreement within one week of receiving.

If you have any questions or concerns, please feel free to call me (616) 443-2331.

We are looking forward to partnering with you!



Stephen R Seward
Steve Seward Consulting
335 Bridge Street, NW
Suite 2701
Grand Rapids, MI 49504

SEWARDCONSULTING

COACHING, TRAINING, & LEADERSHIP DEVELOPMENT

AGREEMENT & CONTRACT

Steve Seward Consulting agrees to enter into contract with **C.O.O.R. ISD** for purposes of professional learning services as described below.

CONTACT INFORMATION

Name/Organization: C.O.O.R. Intermediate School District
Contact: Katie Harris; Director of Instructional Services
harrisk@coorisd.net

TRAINING INFORMATION

Session Title: Administrator Coaching & Training

Event Title: Change to Unlocking Potential Through Intentional Coaching
Four 1-Hour Virtual Sessions (11:15-12:15)

November 14, 2025

December 12, 2025

January 9, 2026

February 6, 2026

Provision of Materials and Services

- Seward Consulting shall provide the Presenter's laptop and, if applicable, a PDF copy of the handouts.
- The Contractor agrees to provide the following: projector and screen, printed copies of handouts for each participant, all necessary supplies, and all catering services required for the event.
- The contracting organization may extend invitations to external participants, provided that the total number of attendees does not exceed eighty (80) individuals.
- The recording of any portion of the presentation, by any means, is strictly prohibited.

PAYMENT INFORMATION

- Speaker/Training Fee: 4 X \$900
- Travel/Accommodations and Planning: \$0
- Royalties/Fair Use: \$0

TOTAL: \$3,600

Independent Contractor Relationship

The relationship between the Contractor and Steve Seward shall be that of an independent contractor. Nothing in this Agreement shall be construed to create a partnership, joint venture, agency, or employer-employee relationship between the parties. Neither party shall have any authority to bind the other in any respect. No rights, benefits, or liabilities arising from an employment relationship shall accrue to either party as a result of this Agreement.

(616)443-2331 | SteveSewardConsulting@gmail.com | SteveSewardConsulting.com

SEWARDCONSULTING

CONSULTING AGREEMENT

This Consulting Agreement is made and entered into as of the date named below by and between Steve Seward Consulting and the client named on page two of this contract agreement.

- SERVICES.** Consultant agrees to provide consulting services as outlined within this agreement. If additional services are requested, another contract will be created, reviewed, and signed by both Consultant and Client.
- COMPENSATION.** Client agrees to compensate Consultant at the agreed-upon rate of named within the agreement. Payment shall be made within 30 days of services or 30 days of receipt of an invoice.
- CANCELLATION POLICY.** 3.1 Client may cancel a scheduled consulting session with at least 15 days notice without penalty unless otherwise noted or during the months of August and September. 3.2 If Client cancels with less than 15 days notice, Client agrees to pay a cancellation fee of 10% of the scheduled service fee. 3.3 Consultant reserves the right to cancel or reschedule services due to unforeseen circumstances. In such cases, Client will be given the option to reschedule or receive a refund for prepaid services.
- RECORDING.** Unless otherwise agreed in writing by both parties, no recording of any kind—whether video, audio, or other form—shall be permitted by either party. This includes, but is not limited to, digital, analog, or streaming recordings.
- RESCHEDULING:** Rescheduling is subject to mutual agreement and availability. The Consultant nor Client is not obligated to accept a rescheduling request if no suitable alternative date is available.
- WEATHER-RELATED DISRUPTIONS.** 4.1 If inclement weather or other natural events prevent the fulfillment of services, both parties agree to reschedule at the earliest available date. 4.2 If rescheduling is not possible, Consultant shall refund any prepaid fees for unrendered services.
- TERM AND TERMINATION.** This Agreement shall commence on when signed and continue until the agreement is fulfilled.
- ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between the parties. All prior discussions, agreements and understandings, whether verbal or in writing, are superseded by this Agreement. No amendment or modification to this Agreement, including any amendment or modification of this paragraph, shall be effective unless submitted in writing and signed by all parties.

SPECIAL CERTIFICATION

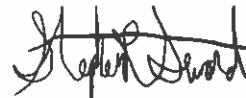
Contractor agrees to remit a check in the agreed amount, to the address below unless other arrangements have been made and agreed to by both parties. Signatures of both parties below indicates agreement to the above terms.

Steve Seward Consulting
335 Bridge Street, NW
Suite 2701
Grand Rapids, MI 49504

The individual(s) signing this agreement certifies by his/her signature that he/she is authorized to sign this agreement on behalf of the responsible governing board, official or agency.



5/30/25



04/30/2025

Contractor Signature

Date

Steve Seward

Date

C. Approve the Superintendent's Performance Evaluation for 2026 as follows: "The Board reviewed the legal requirements associated with the Superintendent's Performance Evaluation Instrument and gives the Superintendent a rating of Effective."

D. Ratify contract with Sunbelt Staffing to provide a Social Worker for Roscommon Area Public Schools through June 30, 2026. The special education team has interviewed Jasmine M and they believe she will be a very good fit.

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CLIENT SERVICES AGREEMENT

Education Division

Sunbelt Staffing, LLC (the “Company”) and C.O.O.R. ISD whose principal location is 11051 North Cut Road, Roscommon, MI 48653 (“Client”) enter into this non-exclusive Client Services Agreement for the purpose of referring and placing Company’s employees (the “Consultant” or “Consultants”) with Client. This Agreement shall govern the overall terms of the relationship, while a separate Client Assignment Confirmation (Addendum A) for each placement will outline specifics as to bill rates, personnel, and assignment lengths.

1. Scope of Services

The Company, a staffing agency in the business of providing supplemental staffing to the public and private education sector, will use commercially reasonable efforts to provide Consultants to Client on a temporary basis or, if specifically requested by Client, for permanent placements. The parties agree that Company cannot guarantee the result or performance of the Consultants placed on a temporary or permanent basis. Client attests that it currently holds and agrees it will maintain all requirements necessary to operate its business and to utilize the Consultants in the positions assigned. If a Consultant is unable to complete the specified assignment, Company may use its commercially reasonable efforts to find a replacement in a timely manner.

2. Independent Contractor

The parties agree that the relationship of each to the other is that of an independent contractor. All Consultants will remain employees of the Company, which is solely responsible for providing and maintaining payroll services for any Consultant placed with Client, maintaining payroll records, and withholding and remitting all payroll taxes and social security payments, unless the parties otherwise agreed to in writing. Company does not ordinarily use subcontractors in providing services. Should the need to use a subcontractor arise, the Company will notify Client in advance of the assignment to receive approval.

3. Term of Agreement

This Agreement begins on the date of the latest signature below (“Effective Date”) and remains in effect for a period of one (1) year unless terminated earlier in accordance with the provisions of this Agreement. Following the initial term, this Agreement will automatically renew for successive one-year periods. If either party elects not to renew, all obligations under this Agreement will cease at the end of the current term, except for any provisions that expressly or by their nature survive termination.

4. Telepractice Services

Company, at Client’s request, may provide telepractice services through its teletherapy provider VocoVision. Should utilization of VocoVision occur, Client will receive **Addendum A – Teleservices Assignment Confirmation** which outlines specific terms and conditions regarding VocoVision’s telepractice services.

5. Insurance

Company will maintain at least the following minimum amounts of insurance:

- a) General Liability - \$2,000,000 per occurrence and \$4,000,000 aggregate.
- b) Workers Compensation - in accordance with state regulations.
- c) Employer’s Liability - \$1,000,000.
- d) Excess Liability over General Liability and Employer’s Liability - \$5,000,000 per occurrence and \$5,000,000 aggregate.
- e) Professional Liability - \$1,000,000 per occurrence and \$3,000,000 aggregate.
- f) Sexual Abuse and Molestation - \$1,000,000 per claim and \$3,000,000 aggregate

6. Competency and Licensing

Company will make reasonable efforts to present only Consultants qualified for their discipline based on the applicable Department of Education licensing and certification requirements, professional standards, and Client



CLIENT SERVICES AGREEMENT

Education Division

requirements for the disciplines placed with Client. The Company will conduct pre-employment screenings to provide Consultants who meet the applicable standards and Client requirements. To assist in these efforts, Client will provide Company with all necessary standards and Client requirements for each discipline a Consultant may work in. Client acknowledges that it possesses the unique and necessary knowledge to assess the qualifications of any Consultant referred to work with Client, and Client agrees that it has the ultimate responsibility of approving a Consultant's licensure, certifications, and qualifications as acceptable for Client in the assigned discipline. To this end, Company will make available to Client all necessary Consultant records that Company may disclose and may, at Client's discretion, facilitate an interview between Client and Consultant to assist in the assignment decision. If Client becomes aware of any notices, findings, or information, including but not limited to fingerprint search results, that may negatively impact the start or continuation of an assignment, Client will notify Company in writing within three (3) business days of Client's knowledge of such information and will provide Company with all relevant and necessary details regarding the situation. Failure to notify Company may result in the termination of this Agreement and any current or future assignments.

7. Credentialing and Onboarding

Consultants assigned to Client must pass all required background checks, fingerprinting, and security screenings in accordance with federal, state, and local requirements as applicable to Client and the assigned discipline. Client will confirm that Consultants meet these requirements prior to the start of an assignment.

Client acknowledges that Consultants must complete Company's onboarding and credentialing processes prior to the start of an assignment, and Client agrees that Consultants may not provide any services prior to their completion of onboarding and credentialing. Company will provide Client with written notice of Consultant's completion of onboarding and credentialing and Consultant's authorization to begin work. If Client authorizes a Consultant to begin work before completion of the onboarding and credentialing process, Client accepts full responsibility for such authorization. Client agrees to indemnify, defend, and hold harmless Company from all liabilities, losses, damages, costs, and expenses arising due to Consultant's performance of services during such period and agrees that in no instance is Company liable to Client for its decision to authorize work without Company's written approval and confirmation of completion of onboarding and credentialing.

8. On-Site Responsibility

Client will provide Consultants with orientation to all Client specific policies, procedures, and processes necessary to provide services, including but not limited to safety policies and procedures, and Client will provide all necessary support, facilities, training, direction, and means for Consultants to satisfactorily complete the assignment. Client acknowledges that Company does not provide special education, therapy, nursing, or related services and only provides candidate identification and placement services. As such, the provision of Consultant's services is not supervised by Company. Client will provide Consultant and Company written notice and contact information of the Client supervisor assigned to each Consultant. At all times, Consultants are subject to Client's guidance, supervision, and control for the work performed and services provided. Client is responsible for Consultant's adherence to the applicable standards of practice and Client requirements, and only Client is responsible for determining the appropriate services to be provided by Consultant. Client will not allow Consultant, at any time, to perform work or provide services that are outside the scope of the duties and responsibilities of their assigned position, and Client will not allow Consultant to perform work at any location other than the location(s) agreed upon with Company. Client will not allow, request, or require that Consultants use any automobile, regardless of ownership, or Consultant's personal devices in performance of any work for Client without the written consent of Company. Client acknowledges that any deviation from Client's policies and procedures, as orientated to Consultants, should be immediately reported in writing and directly to Company so it may offer correction and/or counseling to the Consultant.



CLIENT SERVICES AGREEMENT

Education Division

9. Administrative Responsibilities

Client is responsible for orienting Consultants to Client's policies and procedures regarding the submission of any paperwork required for reimbursement by funding entities such as Medicare, Medicaid, or health insurance. Such paperwork may include, but is not limited to, patient care plans, comprehensive patient histories, individual education plans, or Client specific program plans. Should Consultant fail to submit paperwork as required by Client's policies and procedures, Client will notify Company in writing within three (3) business days of Client's knowledge of the alleged failure. Failure to timely notify Company or notify Company before an assignment ends negates any Client claim to withhold payment due to untimely work and/or paperwork non-compliance.

Where required by federal, state, or local law, Client acknowledges it is responsible for providing and administering meal and rest periods to Consultants in accordance with such laws because Company does not maintain control over Client's workplace. If Client operates in such a jurisdiction, Client will provide a written policy outlining Client's requirements and procedures to Company and Consultants, and Client will provide appropriate training to Consultants so they may comply with such policy. Client agrees to indemnify Company for any payments or other expenses incurred by Company relating to Client's failure to properly administer any legally required meal or rest breaks. Client will immediately notify Company in writing if it is unable or unwilling to provide or administer legally required meal and rest breaks. In such an event, Company may immediately terminate any or all current and future assignments with Client. In the event of any inquiries regarding meal and rest break compliance, Client and Company will cooperate in good faith to resolve the matter in accordance with applicable laws and best practices. If corrective action is necessary, the parties will work together to determine an appropriate resolution.

10. Workplace Conditions and Reporting of Work-Related Injuries

Client will maintain a safe working environment and provide all appropriate personal protective equipment as deemed necessary for the positions to which Consultants are assigned. Client warrants that its facilities and operations comply with all applicable federal, state, and local safety and health laws, regulations, and standards, including but not limited to all applicable workplace safety standards. Client agrees it is responsible for providing all necessary safety training and equipment to Consultants, and for each Consultant's compliance with applicable health and safety requirements, including those instituted by Client. Client ensures compliance with all applicable workplace safety obligations, including general training on the reporting of work-place injuries or incidents, and occupational exposure to bloodborne pathogens. Records of such occurrences will be maintained by Client and will be accessible to Company. In the event of a workplace injury, incident, or exposure, each affected Consultant will contact their immediate Client-appointed supervisor and report to the appropriate treating department as per Client protocol. Consultant will concurrently report any workplace injury, incident, or exposure to Company for the purpose of reporting such event to Company's workers' compensation carrier. If Client's reporting requirements change during the term of this Agreement, Client is responsible for providing written notification of such change to both Company and Consultants.

11. Employment of Consultants

If, within one (1) calendar year of Company introducing or referring a Consultant to Client or the end of a Consultant's assignment with Client, whichever is later, Client hires, contracts with, or refers a Consultant to a third-party Client agrees this constitutes a permanent placement and agrees to compensate Company for its time and efforts. The compensation owed to Company for a permanent placement as described in this section shall be the greater of: i. Twenty-Two Thousand Five Hundred Dollars (\$22,500), or ii. Thirty-Five Percent (35%) of the Consultant's first-year compensation from Client or third-party. For purposes of this clause, "introduce" and "refer" shall include any instance where Client has received information about a Consultant from Company or has interviewed, communicated with, or otherwise engaged in discussions with a Consultant as a result of Company's services. The parties agree that this section is intended to provide fair compensation to Company for its services, and it does not, in any way, restrict Client's right to hire a Consultant introduced or referred by Company.

12. Equal Opportunity and Workplace Harassment



CLIENT SERVICES AGREEMENT

Education Division

Both parties agree to provide equal opportunity to all Consultants and agree that they will not discriminate against, harass, or retaliate against any Consultant based on race, religion, color, sex, national origin, age, disability, veteran status, or any other status or condition protected by applicable federal, state, or local laws. Client will promptly investigate all allegations of discrimination, harassment, and retaliation, and will immediately report to Company any such incident or suspected incident involving a Consultant and Client employees or agents or occurring at Client's worksites. Client will indemnify Company for all losses, liabilities, or damages associated with defending any charge, complaint, claim, cause of action or suit by any governmental or administrative agency and/or any Consultant or anyone acting on Consultant's behalf, arising in whole or in part due of Client or Client's employees or agents.

13. Timekeeping and Invoicing

Client will ensure that Consultants accurately record the start and stop times for all hours worked in accordance with Client's policies and that Consultants utilize Client's designated method for submission of Company's timesheet. Timesheets and/or timesheet approvals are due weekly by 12:00 PM on the Monday following the end of Client's designated workweek.

Company will generate an invoice based on timesheets submitted. Each invoice will contain a unique invoice number, date(s) of services provided, Consultant name, job title, hourly bill rate, total hours billed, and total amount due. Company pays overtime in compliance with federal, state, and local laws. Client agrees to be billed at one and one-half (1.5) times the regular bill rate for all hours when Company is required to pay overtime. Client must notify Company in writing if pre-approval is required for overtime hours prior to any such hours being worked. Client attests that only Client employees with appropriate knowledge and authority will review and approve invoices and will notify Company of any errors within fifteen (15) days of the date of invoice, and Company agrees that all non-disputed amounts are due and payable according to the standard payment terms contained herein. Company and Client will work in good faith to resolve any errors, and Company will provide a corrected invoice mutually acceptable to both parties within ten (10) business days of a resolution. In the event Client fails to report errors within fifteen (15) days, disputes will not be accepted, and the invoice will be due and payable in full.

14. Payment Terms, Default Charges, and Minimum Wage Increases

Company will submit invoices to Client on a weekly basis for all services provided during the previous week. **Client's payment is due within fifteen (15) days of receipt of invoice.**

Invoices are considered past due if not paid by the agreed upon due date. Client agrees to pay all necessary collection costs, including reasonable attorney's fees and costs. Company reserves the right to approve or discontinue any extension of credit and the terms governing such credit.

If Company is required to increase Consultant's compensation due to minimum wage increases or experiences an increase in compensation costs as a direct result of any law, order, or other government action, Client agrees that Company may increase the bill rates at a proportional level. Company agrees it may only increase bill rates up to a level that places Company in the same position it was prior to such law, order, or action. Company will provide fifteen (15) days written notice to Client prior to any such change taking effect.

15. Limitation of Liability

NEITHER PARTY WILL BE LIABLE TO THE OTHER WHATSOEVER FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, EXEMPLARY OR PUNITIVE DAMAGES, INCLUDING ANY DAMAGES ON ACCOUNT OF LOST PROFITS, LOST DATA, LOSS OF USE OF DATA, OR LOST OPPORTUNITY, WHETHER OR NOT PLACED ON NOTICE OF ANY SUCH ALLEGED DAMAGES AND REGARDLESS OF THE FORM OF ACTION IN WHICH SUCH DAMAGES MAY BE SOUGHT. THE FEES AND BILLINGS DUE UNDER THIS AGREEMENT ARE NOT CONSIDERED SPECIAL DAMAGES OR LOST PROFITS AND WILL NOT BE LIMITED BY THESE PROVISIONS.



CLIENT SERVICES AGREEMENT

Education Division

16. Incident and Error Tracking

Client will report to Company any performance issues, incidents, errors, or other similar events related to the work or services provided by Consultants. Company will document reported incidents and may track all such events for quality assurance purposes. All supporting documentation is required within seventy-two (72) hours of Client's knowledge of the occurrence.

17. Termination of Assignment With Cause

Immediately upon Client's knowledge, Client will report to Company any behavior issue, deviation from the accepted standards of practice, policies, and procedures as orientated to Consultant, or incident that would be considered adverse to Client's operations. In such an event, Client may request, in writing, that Company facilitate the immediate removal of Consultant. Client agrees it will not immediately remove a Consultant or terminate an assignment unless Company has been notified in writing or, based on Client's good faith assessment, that immediate dismissal is necessary to protect Client's operations. Upon termination of assignment or removal of a Consultant, Client will provide documentation specifying the reasons and facts of the termination to Company within forty-eight (48) hours. If Client does not report such deviation(s) and terminates an assignment or does not provide the required documentation following a termination, Client will be assessed an amount equal to five (5) days of billings at the bill rates and minimum hours agreed upon in the applicable Client Assignment Confirmation. The parties agree that Consultants are an integral part of Company's operations and a resource that may have been developed over years, and Client acknowledges that Company may not be able to find another position for Consultant, ultimately leading to termination of Consultant's employment with Company. Accordingly, any delay or absence of written notice may result in lost revenue or other consequences not foreseen at this time. Therefore, the parties agree the liquidated damages in this Section are reasonable for the probable loss suffered by Company in the event of Client's breach of this provision.

Client is responsible for all costs and fees up to the point of termination. Client will provide Company a five (5) business days exclusivity period to refill the position in the event of termination with cause. Should Company identify a suitable Consultant, Client will agree to the original or extended terms of the terminated Consultant's assignment. In the event a replacement Consultant requires higher compensation, Client agrees that Company may proportionately increase the bill rate to put Company in the same position as it was before the termination.

18. Termination of Agreement and Termination of Assignment Without Cause

Client may terminate an assignment or this Agreement upon sixty (60) days written notice. Client is responsible for all charges and fees prior to notice date and through the 60-day period of notice. If Client is unable to or does not provide sixty (60) days written notice, Client will be billed for sixty (60) days at the agreed upon regular bill rate and minimum hours for all terminated assignments. In the event of termination without cause, Client is responsible for any housing and travel costs actually incurred by Company because of such termination.

19. Minimum Hours

Client will provide Consultants with the number of work hours per week specified in the applicable Client Assignment Confirmation. Cancellation of prescheduled workdays or reduction in work hours by Client will be billed reflecting the minimum work hours. Minimum work hours will be reduced to reflect scheduled closings for holidays and planning days.

20. Force Majeure and Unscheduled Facility Closure Policy

Neither party is liable for failure or delay in performing its obligations, if such failure or delay is due to natural disasters, pandemics, acts of war, government regulations, or other events or causes beyond the parties' control. Further, the parties agree that Company is not liable for failure or delay in performing its obligations, if such failure or delay is due to termination of Consultant or Consultant's resignation. If services are interrupted, both parties will make reasonable efforts to resume operations.



CLIENT SERVICES AGREEMENT

Education Division

Notwithstanding the foregoing, the parties agree that in the event of an unforeseen or unexpected interruption resulting from a complete or partial unscheduled closure of Client's facilities due to natural or manmade events, including but not limited to fires, storms, flooding, earthquake, labor unrest, riots, and/or acts of terrorism or war (each an "Unscheduled Closure"), Client will transition to virtual services all Consultants whose services can be performed in such a setting. Client agrees to be billed for virtual services at the regular contracted hourly bill rate for all hours worked by Consultant. Virtual service hours will be entered and processed according to the normal time submittal and approval process, unless otherwise requested in writing by Client and agreed upon by Company. Company and Client will work in good faith to determine which contracted disciplines qualify for virtual services, however Client may not decline virtual services of a Consultant if the same services are provided virtually by Client employee(s). For Consultants not eligible for virtual services, Client will be invoiced and will pay for each affected Consultant a rate of \$200 per day for each workday that the affected Consultant is unable to work due to an Unscheduled Closure.

21. Multiple Locations

If Client requires Consultant to travel to and perform services at more than one location, Client will compensate Company for travel time between facilities at the regular hourly bill rate and for mileage not to exceed the then current IRS reimbursement rate.

22. Issue Resolution

In the event Client encounters an issue that is not satisfactorily resolved by its Company representative, Client should escalate the issue to the appropriate Company manager by calling 800-849-5502. Please ask for your account representative's manager.

23. Indemnification

To the fullest extent permitted by law, each party (the "Indemnifying Party") will indemnify, defend, and hold harmless the other party, and each of their respective officers, directors, agents, and employees (the "Indemnified Party") against all liabilities, losses, damages, costs and expenses ("Losses") to the extent caused by the actions or inactions of the Indemnifying Party. In no event will the Indemnifying Party's obligations extend to Losses resulting solely from the negligent act or omission, willful misconduct, breach of this Agreement, or unlawful act of an Indemnified Party.

The Indemnified Party will notify the Indemnifying Party promptly after receiving notice of a claim, lawsuit, demand, action, or threatened action ("Claim") covered by the indemnity obligations in this Agreement and will provide the Indemnifying Party with all necessary documentation for the Indemnifying Party to assess its obligations under the Agreement. The parties will keep each other reasonably informed regarding the status of any Claim, will work in good faith in the defense and settlement of Claims, will provide notice to and consult with each other prior to settling any Claim. Neither party will, without the other's written consent, settle or compromise any claim or consent to the entry of any judgment regarding any Claim which indemnification is being sought unless such settlement, compromise, or consent (i) includes an unconditional release of the other party from all liability arising out of such claim; (ii) does not include any admission or statement suggesting any wrongdoing or liability on behalf of the other party; (iii) does not contain any equitable order, judgment, or term that affects, restricts or interferes with the business of the other party; and (iv) does not place any monetary obligations or liabilities on the other party. Any omission or delay in complying with this paragraph by the Indemnified Party will relieve the Indemnifying Party of its obligations to the extent it is prejudiced by such omission or delay. This Section will survive any termination or expiration of this Agreement.

24. Confidentiality

Each party acknowledges that, they (the "Receiving Party") will learn confidential information of the other party (the "Disclosing Party"). Confidential information (as defined here and below) is any information which is private



CLIENT SERVICES AGREEMENT

Education Division

to the Disclosing Party but is shared by to the Receiving Party as required to accomplish this Agreement and **includes bill rates, fees for permanent placements, and terms and conditions of this Agreement.** It is agreed that neither party will disclose any Confidential Information of the other party to any person or entity nor permit any person or entity to use Confidential Information, except as required to fulfill the party's obligations under this Agreement.

Confidential Information of Company also includes, but is not limited to, any and all information owned or controlled by Company and/or its employees, that relates to the clinical, technical, marketing, business or financial operations of Company and which is not generally disclosed to the public, including but not limited to employee and Consultant information and Company's technical data, policies, financial data, contract terms and provisions, billing rates, and permanent placement fees whether disclosed orally, in writing, or by inspection, and that should be reasonably understood to be confidential given the nature of the information.

If the Receiving Party attempts to use or dispose of any Confidential Information, or any duplication or modification thereof, in any manner contrary to the terms of this Agreement, the Disclosing Party has the right, in addition to other remedies which may be available to it, to obtain injunctive relief enjoining such acts or attempts as a court of competent jurisdiction may grant. The parties acknowledge and agree that monetary damages may not be a sufficient remedy for any breach or threatened breach of this Section and, therefore, such injunctive relief is appropriate as a remedy and the breaching party waives any requirement for the securing or posting of any bond showing actual monetary damages in connection with such breach.

The parties understand and agree that nothing in this Section is meant to prevent any disclosure of Confidential Information required under federal, state, or local law, regulation, or a valid order issued by a court or governmental agency (each a "Legal Order"). Before making such disclosure, the Receiving Party will provide the Disclosing Party with (i) prompt written notice of such Legal Order so the Disclosing Party may seek, at its own costs and expense, a protective order or other remedy; and (ii) reasonable assistance, at the Disclosing Party's costs and expense, in opposing such disclosure. If, after providing notice, the Receiving Party remains subject to a Legal Order to disclose any Confidential Information, the Receiving Party will disclose only the portion of Confidential Information that such Legal Order specifically requires to be disclosed.

25. Family Education Rights and Privacy Act, Data Protection, and Cybersecurity

Where applicable, Company will comply with all laws, rules, and regulations pursuant to the Family Educational Rights and Privacy Act, 20 USC 1232g ("FERPA") and acknowledges that certain information about Client's students may be contained in records maintained by Company and the Consultant and that this information can be confidential by reason of FERPA and related Client policies. Both parties agree to protect relevant records in accordance with FERPA and Client policy. If necessary, Consultants assigned to Client will execute a FERPA Statement of Understanding outlining appropriate guidelines. Notwithstanding the foregoing, Client will not, unless necessary in furtherance of this Agreement, disclose such information to Company or Consultant, and Client will not, under any circumstances, allow Consultant to remove such information from Client facilities. If such removal occurs, Client will immediately notify Company, and the parties will work in good faith to remedy the situation. Except where required by law, Company will not disclose to any third party, without prior consent of a parent/guardian and written consent of Client, any information regarding students that Company may learn or obtain during this Agreement.

The parties will implement and maintain reasonable security measures to protect data from unauthorized access, disclosure, or use and will comply with all applicable federal, state, and local laws regarding privacy and data protection. In the event of a data breach affecting the other party, the affected party must notify the other party within five (5) business days of its awareness of the breach. Upon termination of this Agreement or upon the other party's request, each party will return or securely destroy records and data in accordance with applicable laws. Client agrees Company is free from any liability arising from or relating to Client's failure to provide onsite supervision or to orient and train Consultant on Client's policies, procedures, or oversight related to data protection.

26. State Retirement System Notice



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This notice is intended to clarify the manner of payment in contemplation of a Consultant's mandatory or permissive participation in a state teacher retirement system, school employees' retirement system, and/or any similar or successor system applicable to the professionals provided by Company. Client agrees that if formal notice is required to be given to any Consultant that participation in any such retirement system/pension is either: 1) permitted by Consultant's election; or 2) is required by law, then Client is solely responsible for providing such notice to Consultant and fulfilling all associated administrative duties. The parties agree that the applicable employee share paid to the system by Client shall be deducted from the amount due to Consultant by Company. Client and Company expressly acknowledge and agree that if any Consultant is required to or elects to participate in a retirement system/pension, Client is solely responsible for: 1) creating an account for Consultant with the appropriate retirement system/pension; 2) all present and/or future obligations to make employee and employer cash payments/ contributions to the retirement system/pension as required by law and/or set by the retirement system/pension; and 3) otherwise administering all employer functions pertaining to the Consultant's interest in retirement system/pension. Client will immediately notify Company if any Consultant is required to or voluntarily elects to participate in any such system. In such event, Client will advise Company of the withholding obligation percentages (both employer and employee share) so that invoices to Client and payment to the Consultant may be adjusted accordingly. The parties agree that Client will withhold and pay to the retirement/pension both the employee and employer shares. The parties agree that the applicable employee and employer shares paid to the system by Client will be deducted from the amount owed to Company by Client.

27. Conflicts of Interest

The parties acknowledge their respective obligation to report any conflict of interest and/or apparent conflict of interest that may interfere with the ability to perform under this Agreement. To that end, the parties hereby certify and represent that their officials, employees, and agents do not have any significant financial or other pecuniary interest in the other party's business or operations, and no inducements of monetary or other value were offered or given to any officer, employee, or agent of the other party. Each party agrees to promptly notify the other in the event it becomes aware of any conflict of interest or apparent conflict of interest.

28. Client Funding

The parties acknowledge that Client's obligations under this Agreement may be subject to budgetary constraints and appropriations by government authorities. If funding for services under this Agreement is reduced or eliminated by governmental action, Client will immediately notify Company in writing. In such cases, the parties will negotiate in good faith to modify the Agreement to allow for continuation of services. However, if Company, in its sole discretion, determines that it is not feasible to continue providing services at reduced costs, Company may immediately terminate this Agreement and all current and future assignments, without liability to Client.

29. Notices

All notices required to be given in writing will be sent to the names/addresses listed below.

To: Sunbelt Staffing, LLC
Attn: Contract Department
501 Brooker Creek Boulevard, Suite A-400
Oldsmar FL 34677
Email: ContractNotices@sunbeltstaffing.com

To: C.O.O.R. ISD
11051 North Cut Road, Roscommon, MI 48653

30. Survival

The parties' obligations under this Agreement which by their nature continue beyond termination, cancellation, or expiration of this Agreement, will survive termination, cancellation or expiration of this Agreement.



CLIENT SERVICES AGREEMENT

Education Division

31. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State where the services are provided, without regard to its conflict of laws principles. Any legal action or proceeding arising out of or relating to this Agreement shall be brought exclusively in the state or federal courts located in the State in which services were performed.

32. Electronic Signatures, Counterparts, and Authority

This Agreement and any related documents may be executed and delivered electronically, including by email or electronic signature software. Signatures transmitted electronically will be considered valid and binding as if they were original signatures.

This Agreement may be executed in one or more counterparts, each of which will be deemed an original but all of which together will constitute one and the same instrument. A signed copy of this Agreement transmitted by electronic means (such as email or other software) will have the same legal effect as an original signed copy.

The persons signing this Agreement represent that they have the proper authority to bind their respective party. If Client is entering into this Agreement on behalf any additional affiliated facilities, Client represents that it has the proper authority to bind those facilities to the terms of this Agreement. As such, Client will be jointly and severally liable under this Agreement for the obligations of such additional affiliated facilities.

33. Severability and Waiver

If any provision of this Agreement is found to be invalid, illegal, or unenforceable by a court of competent jurisdiction, the remaining provisions will continue in full force and effect. When possible, the parties agree to negotiate in good faith to replace any invalid or unenforceable provision with a legally valid alternative.

Failure or delay by either party to enforce any provision of this Agreement will not be considered a waiver of that provision or any other provision, and a waiver of any right(s) under this Agreement must be in writing and signed by the waiving party. No waiver of any default will be deemed a waiver of any subsequent default.

34. Entire Agreement

This Agreement and each duly executed Amendment or Exhibit represents the entire agreement between the parties and supersedes any prior understandings or agreements, whether written or oral, between the parties with respect to the subject matter herein. The parties acknowledge that they were given the opportunity to discuss this Agreement with legal counsel. Should any provision of this Agreement require judicial interpretation, the interpretation shall not apply any rule of construction to construe the provision(s) more strictly against one party. This Agreement will inure to the benefit of and will be binding upon the parties hereto and their respective heirs, personal representatives, successors, and assigns, subject to the limitations contained herein. This Agreement may not be modified, amended, suspended, or waived, except by the mutual written agreement of the parties.

This Agreement and attached Assignment Confirmation contain terms that may only be altered when agreed upon in writing by both parties. *(Please return all pages of this Client Services Agreement)*

CLIENT ID – CLIENT NAME

E. Authorize the Transportation Director to obtain bids to buy a new school bus with air conditioning for the school year 2026-27

F. Approve out-of-state travel

Request Katie Keith and Rebekah Seelow attend a conference in Florida that supports the Pyramid Model. Funds for the conference are provided by MiLeap.

G. Accept 2026-27 Projected General Fund budget to share with local school districts as presented

75

COOR Intermediate School District
GENERAL FUND 26-27 Projected Budget
Fiscal Year Ending June 30, 2027
presented 3/30/2026

Revenue	Revenue Source
1,493,593	Local Revenue
6,892,914	State Revenue
728,904	Federal Revenue
355,388	Local Education Agencies
-	Other (Internal Transfers)
\$ 9,470,799	TOTAL REVENUE

Expenses	Code	Expense Description
3,750	125	Compensatory Education
-	211	Truancy
30,000	212	Guidance Services
315,297	213-31n	Behaviorial Services 31N
766,570	216-31n	Social Workers 31N
193,865	221-31n	Improvement of Instruction
466,319	221 EC	Improvement of Instruction-Early Child
32,400	221 REAP	Improvement of Instruction-REAP Grant
281,633	221 LIT	Improvement of Instruction-Early Literacy Coach
450,380	226	Director of Instructional Services
38,701	231	Board Activities
544,622	232	Executive -Office of the Superintendent
383,987	252	Fiscal Offices
4,067	259	Other Business Services
169,934	261	Operations Building Services
1,500	266	Security Services
17,000	283	Staff Personnel PROFESSIONAL DEVELOPMENT
326,250	284	Non Instructional Technology Services
105,224	285	Pupil Accounting
2,500	299	Other Support Services
73,638	311 331	Community Activities
695,398	351	Custody and Care of Children
3,850,697	411	Payments to LEAs GSRP
-	445	TRAILS GRANT SEC 31 P
17,500	456	Building Improvements
530,000	6XX	Internal Transfers
\$ 9,301,234	ALL	TOTAL EXPENSES

Grand totals Category

9,470,799	Total Revenues
9,301,234	Total Expenses
169,565	Revenue over Expenses

9. Information Items

77

- Social Media Report for February: Reach of 20,555
- ISD-wide Board Dinner on April 9th at 5:30 pm
- Alternative Educational Academy of Ogemaw: March 9th agenda and February 9th minutes
- Certificate for participation in Toys for Tots program 2025
- Historical documents: creation of COOR ISD 1964-65 from four county ISDs. Letters signed by Lynn Bartlett, State Board of Education Secretary, Frank Bond, Crawford ISD, June Finch, Oscoda ISD, Harry Kenyon, Ogemaw ISD, and Basil Godbold, Roscommon ISD.

FEBRUARY SOCIAL MEDIA STATS



TOP 6 POSTS OUT OF 28:

MONTHLY REACH: 20,555

UP FROM: 17,190

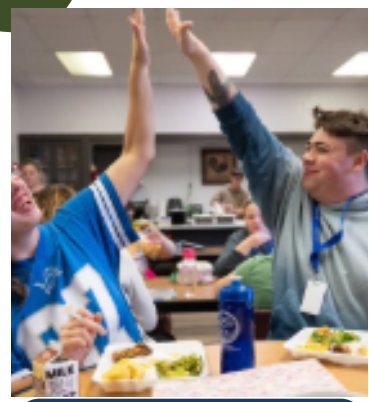
1



REACH: 3,654

February 6
Spotlight
9 shares - 10 reactions
20 interactions

2



REACH: 2,285

February 12
Community ATC
9 shares - 52 reactions
64 interactions

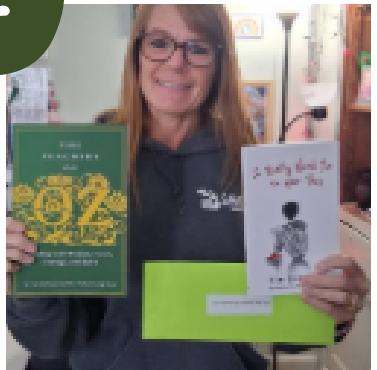
3



REACH 2,207

February 18
Snow Day
5 shares - 49 reactions
59 interactions

4



REACH: 1,791

February 2
Meemic Foundation's Blue Elephant Prize
1 shares - 54 reactions
66 interactions

5



REACH: 1,169

February 2
Spotlight
2 shares - 25 reactions
27 interactions

6



REACH: 1,166

February 11
Donation, Knights of Columbus 6548
2 shares - 39 reactions
41 interactions

Alternative Educational Academy of Ogemaw County Board Meeting
9:00 a.m.-Michigan Works Service Center in West Branch, MI
Agenda-March 9, 2026

1. Call to Order
2. Roll Call
3. Mission and Vision Statement

The mission of the Alternative Educational Academy is to provide innovative and responsive educational experiences through non-traditional programs that effectively meet the needs of at-risk students. The Academy will enhance educational opportunities for students by developing programs based on students' individual needs and circumstances.

“Recognizing Unlimited Potential”

4. Public Comment (Agenda Items Only)
5. Additions to Agenda
6. Approval of Agenda
7. Approval of Minutes from February 9, 2026
8. Reports:
 - a. General Updates
 - b. Current Enrollment
 - c. Enrollment Process
9. Old Business
10. New Business:
 - a. Travel Requests
11. Future Meeting Date –April 13, 2026
12. Community Input
13. Board comments
14. Adjournment

Alternative Educational Academy of Ogemaw County Board Meeting
9:00 a.m.-Michigan Works, West Branch, MI
Minutes-February 9, 2026

Location: Michigan Works Service Center
2389 S. M-76
West Branch MI, 48661

9:08 Call to Order by Tina Williams

Roll Call

Board Present: Mark Berdan, Lisa Bolen, Bryan Crainer
Staff Present: Tina Williams
Guest Present: Shawn Petri

Mission and Vision statements read aloud.

Public Comment

None

Additions to Agenda:

None

Approval of Agenda:

Motion by Lisa Bolen; Second by Mark Berdan to approve the agenda as presented
Motion passes 3-0

Approval of Minutes from January 5, 2026:

Motion by Mark Berdan; Second by Lisa Bolen to approve the minutes.
Motion passes 3-0

Reports:

- a. Tina Williams provided general updates
 - i. The robotics team is building the kitbot, meeting twice a week and some Saturdays
 - ii. The MAEO STARS Thrive Program wrapped up with the last event in Tawas at the Wellness Warriors, those participating received a year's membership and the Elks sponsored a giftcard drawing.
 - iii. Career Navigator Updates were shared; MyMichigan Health will be presented on January 13th, and the Road Commission presented on Jan. 20th. Kristy will be presenting on Digital Literacy on February 10th.
 - iv. Supplemental Count starts Feb. 11th
- b. Current Enrollment was discussed; WB-RC (57), WP (34), Other (44)/total 135
- c. Enrollment process was discussed; no concerns noted
- d. The board reviewed the Annual Education Report
- e. The board reviewed the Mi School Data Index Report

Old Business:

none

New Business:

- a. Motion by Lisa Bolen; Second by Mark Berdan to approve the 2025-2026 2nd Quarter Account Activity
Yeas: Bolen, Crainer, Berdan
Nays: none
Motion passes 3-0
- b. Motion by Lisa Bolen; Second by Bryan Crainer to approve the 2025-2026 2nd Quarter Account Activity
Yeas: Bolen, Crainer, Berdan
Nays: none
Motion passes 3-0

Next meeting: March 9, 2026, 9:00 am

Community Input:

none

Board Comments:

none

Adjourned at 9:42 a.m.

Minutes respectfully submitted by Tina Williams

STATE OF MICHIGAN

CORNELIA A. ROBINSON
President, Kalamazoo

FRANK HARTMAN
Vice President, Flint

JAMES F. O'NEIL
Member, Livonia

LYNN M. BARTLETT
Secretary, Lansing



STATE BOARD OF EDUCATION

CAPITOL BUILDING
LANSING, MICHIGAN

November 19, 1964

Mr. Basil I. Godbold
Roscommon Intermediate Superintendent
of Schools
Roscommon, Michigan

Dear Mr. Godbold:

In accordance with the resolutions of Crawford County Intermediate Board of Education, Ogemaw Intermediate Board of Education, Roscommon Intermediate Board of Education, and Oscoda Intermediate Board of Education, under the provisions of Act No. 190 of the Public Acts of 1962, as amended, the State Board of Education at its regular meeting held in Lansing on the 12th day of November, 1964, approved the proposed consolidation of the following intermediate school districts, subject to an affirmative vote of the qualified electors involved:

Crawford County Intermediate School District,
Ogemaw Intermediate School District,
Roscommon Intermediate School District,
Oscoda Intermediate School District.

Sincerely yours,

A handwritten signature in blue ink that reads "Lynn M. Bartlett".

Lynn M. Bartlett
Secretary

October 2, 1964

Dr. Lynn M. Bartlett
Superintendent of Public Instruction
Lansing, Michigan

Dear Dr. Bartlett:

At the regular meeting of the Crawford County Intermediate Board of Education held in Grayling on October 1, 1964, the following preamble and resolution was offered by LeRoy Millikin and supported by Roy Papenfus.

WHEREAS: Public Act 190 of the State of Michigan as amended became effective as of August 28, 1964 and permits reorganization of two or more intermediate school districts,

AND WHEREAS: Previous conferences and resolutions now on file indicate that a more efficient intermediate school district may be created.

THEREFORE BE IT RESOLVED THAT: The Crawford County Board of Education respectfully request permission for the reorganization as an enlarged Intermediate School District, as defined under Public Act 190, through consolidation with Ogemaw, Osceola and Roscommon Counties, thereby comprising a four county intermediate school district,

AND BE IT FURTHER RESOLVED THAT: The secretary of the board shall present copies of this resolution to the Superintendent of Public Instruction and to other persons concerned.

Ayes: Harwood, Millikin, Papenfus, Stephan. (absent Joseph)

Nays: None

Sincerely,

Frank L. Bond
Crawford Intermediate
Superintendent of Schools

October 5, 1964

Dr. Lynn M. Bartlett
Superintendent of Public Instruction
Lansing, Michigan

Dear Dr. Bartlett,

At a special meeting of the Oscoda Intermediate Board of Education held in Fairview on September 29, 1964, the following preamble and resolution was offered by Beatrice Hill.

Whereas, Public Act 190 as amended became effective as of August 28, 1964 thereby permitting reorganization of two or more intermediate school districts,

AND WHEREAS, Previous conferences indicate an efficient intermediate school district may be created.

THEREFORE BE IT RESOLVED THAT, The Oscoda County Board respectfully request permission for reorganization under Public Act 190 as part of an Intermediate School District comprised of Crawford, Ogemaw, Oscoda and Roscommon Counties.

AND BE IT FURTHER RESOLVED THAT, The secretary of this board shall present copies of this resolution to the Superintendent of Public Instruction and to other persons concerned.

AYES; Hill, Shants, Stitt, Walton. (absent Byelich)

NAYS; None

Sincerely,

Jane E. Finch
Oscoda Intermediate
Superintendent of Schools

September 18, 1964

Dr. Lynn M. Bartlett
Superintendent of Public Instruction
Lansing, Michigan

Dear Dr. Bartlett:

At a special meeting of the Ogemaw Intermediate Board of Education held in the Ogemaw County Court House on Tuesday, September 1, 1964, the following preamble and resolution was offered by Cameron Sutton.

WHEREAS: Public Act 190 of the State of Michigan as amended became effective as of August 28, 1964, and

WHEREAS: Previous conferences indicate a suitable intermediate school district may be created.

THEREFORE BE IT RESOLVED THAT: The Ogemaw Board respectfully request permission for reorganization as an enlarged Intermediate School District through consolidation with Crawford, Oscoda, and Rosecommon Counties, thereby comprising a four county intermediate school district.

Motion by Wallace, supported by Thompson, that this resolution be adapted and copies sent to persons concerned.

Ayes: DeMatio, Thompson, Wallace, Parliament, Sutton

Nays: None

Chairman DeMatio declared motion passed and so ordered.

Sincerely,

Harry F. Kenyon
Ogemaw Intermediate
Superintendent of Schools

COPY



Roscommon County Board of Education
ROSCOMMON, MICHIGAN

September 2, 1964

Lynn M. Bartlett
Superintendent of Public Instruction
Lansing, Michigan

Dear Mr. Bartlett:

At the regular meeting of the Roscommon Intermediate Board of Education held at the Roscommon County Court House on September 2, 1964, the following preamble and resolution was offered by Alice Quirk and supported by Clare Terrell

WHEREAS:

Public Act 190 of the State of Michigan as amended permits reorganization of two or more intermediate school districts,

AND WHEREAS:

After due consideration of all persons concerned,

THEREFORE BE IT RESOLVED THAT:

This board goes on record as favoring and respectfully requests permission for reorganization as an Intermediate School District as defined under Public Act 190, through consolidation with the Crawford, Ogemaw and Oscoda Intermediate School Districts,

AND BE IT FURTHER RESOLVED THAT:

The secretary of this board shall present copies of this resolution to the Superintendent of Public Instruction and the Intermediate Superintendents of Crawford, Ogemaw and Oscoda Counties.

Ayes: Carter, Gage, Kelsey, Quirk, Terrell

Nays: None

Sincerely,

Basil I. Godbold

Basil I. Godbold
Roscommon Intermediate
Superintendent of Schools

10. Superintendent's Report

- Student Support System Coordinator.
- Special Ed Supervisor
- CEC Generator cost split.
- Insurance Coverage Changes (Liability and Facility)
- 22L staff enhancement payment

11. Communications - None.

12. **Adjournment**

- Time: