

C.O.O.R. ISD Board of Education Organizational Meeting

Wednesday, January 8, 2025 6:00 PM

C.O.O.R. ISD Central Office, 11051 N Cut Road, Roscommon, MI 48653

1. Call to order & Roll Call by Shawn

Petri, Superintendent

- School Board Appreciation Month
- Board member changes

2. Opening Ceremonies

- Pledge of Allegiance
- Mission Statement

C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.

3. Organization of the Board

A. Election of Board President

The COOR Intermediate School District Board of Education elects _____ as President for the year 2025 until the Organizational meeting in January 2026.

Nomination(s):

B. Election of Board Vice President

The COOR Intermediate School District Board of Education elects _____ as Vice President for the year 2025 until the Organizational meeting in January 2026.

Nomination(s):

C. Election of Board Secretary

The COOR Intermediate School District Board of Education elects _____ as Secretary for the year 2025 until the organizational meeting in January 2026.

Nomination(s):

D. Election of Treasurer

The COOR Intermediate School District Board of Education elects _____ as Treasurer for the year 2025 until the organizational meeting in January 2026.

Nomination(s):

E. Committee Member Selection -or adjust committees

- Finance Committee (Reporting, Budgets, Grants, etc.)
- Buildings and Grounds Committee (including Equipment)
- Legislative/Strategic Planning Committee (Quarterly Goal Review)
- Policy Committee (new Administrative Guidelines)
- Personnel Committee (Wages, Contract Negotiation, etc.)
- Evaluation of the Superintendent-Committee of the Whole

-CTE Steering Committee

The previous committee list is
attached for your reference.



2024 Board of Education Committees

As of November 2024

Finance Committee

1. Jim Gendernalik
2. Kara Mularz
3. Nancy Persing

Admin Reps: Kurt Loll, Melisa Akers

Policy Committee

Administrative Guidelines / Procedures—new process.

1. Nancy Persing
2. Dr. Mangutz
3. Lyn Sperry

Admin Rep: Katie Harris

Buildings and Grounds/ Equipment Committee

1. Ian Faulkner
2. Jim Gendernalik
3. Dr. Mangutz

Admin Rep: Jared Socia

Legislative/Strategic Planning Committee (quarterly meetings)

1. Kara Mularz
2. Lyn Sperry
3. Brie Molaison

Admin Reps: Katie Harris, Katie Keith

Personnel Committee – Wages, contracts, etc. Supt is the lead negotiator.

1. Brie Molaison
2. Jim Gendernalik
3. (Ian Faulkner, alternate)

Admin Rep: Katie Keith, Melisa Akers

Evaluation of the Superintendent

Committee of the Whole

CTE Steering Committee –

Nancy Persing, Dr. Mangutz, Jim Gendernalik, and others from local districts

Administrator: Mike Evans

4. Adopt the Agenda

5. Interview of potential board members

The board may interview candidates to fill the open seats at this time.

-Applicants: Anthony Bair of Roscommon County, Alyssa Faulkner of Crawford County, and Frances Jacobs of Roscommon County.

6. Action on membership:

Nominate a new board of education trustee based on interviews to fill the following positions:

-Vacancy of six-year term from Jan 2025 to Dec 2030

-Partial term vacancy created by the resignation of Lyn Sperry, Jan 2025 to Dec 2026

7. Department Updates

-Career & Technical Education Department

-Early Childhood Department

-Instructional Services Department

-Special Education Department

-R.O.O.C., Inc.

-K12 ETA (Educational Technology Association)



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Kara Mularz
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ADMINISTRATION

Shawn Petri
Superintendent

Melisa Akers
Director of Special Education

Mike Evans
Director of Career and
Technical Education

Katie Harris
Director of Instructional Services

Katie Keith
Supervisor of Early Childhood

Kurt Loll
Finance Director

Somer Quinlan,
Director of ROOC, Inc.

Jared Socia
Director of Operations

To: Shawn Petri, Superintendent

From: Katie Keith, Early Childhood Supervisor

Date: January 2025

Subject: Early Childhood Update

Happy New Year!

Great Start to Quality

It is hard to believe we are closing the first quarter already. We have been busy adjusting to ECIC overseeing our grant and what the expectations will be. We are staying positive and looking forward to new opportunities for our child care providers. We are also excited to see so many of our providers agreeing to have an on-site observation done for their programs for the first time, or even moving into levels of quality that they have never reached. In this first quarter, we have elevated 15 programs into a brand new level of quality. In partnership with the GSCs in the region, we are ready to promote our Building Blocks Early Childhood Virtual Conference that will take place in February. We have presentations on the following topics:

- Love & Logic, Make it/take it ideas
- Positive culture in the workplace
- Michigan AEYC membership benefits
- MSUE's Enquiring minds want to know
- Strategies for challenging behaviors.

One exciting opportunity coming in January is the opportunity to apply to be a Family Child Care Network (FCCN) Hub. This will enhance the support that we already have been giving the family child care programs. It will create a space for peer networking and additional support for the home licensed providers. Providers can join a local network of home-based family childcare business owners where their voice and leadership will influence policy, economic, and regulatory environments impacting your small business and the children and families you care for.

A family child care network is an interconnected group of Home-Based Child Care Business Owners that gathers to enhance supports for home-based child care, including quality, access to services, and sustainability. [more information on FCCN](#)

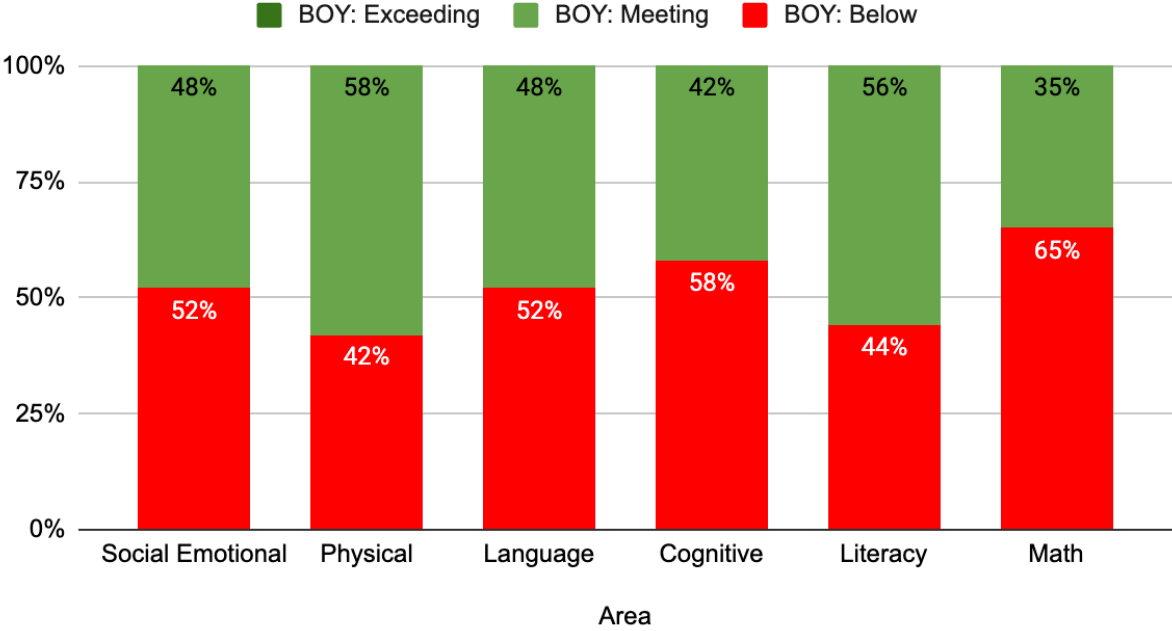
Great Start Collaborative & Great Start Parent Coalition

No updates

Great Start Readiness Program

GSRP classrooms participated in our December Professional Learning Community (PLC). We analyzed our beginning-of-the-year student data and reviewed the high-quality expectations to observe and collect evidence to level students accurately. We also reviewed student engagement and increasing opportunities to respond with students. All classrooms have follow-up tasks to collect and analyze data for the month of January.

2024-25 Beginning of Year TSG





Educational Technology Association

Technology for Learning

January 2025 ETA Report

Any Questions Please contact Josh Hayes, jhayes@k12eta.org

Tickets (ETA Wide):

- Current Open: 280
- Created this month: 927

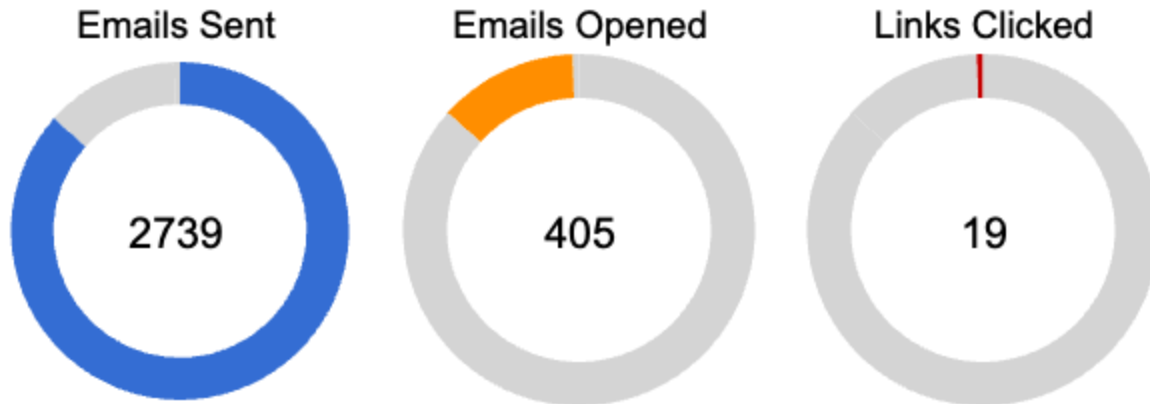
Trainings Provided:

- littleBits STEAM kit
- Artificial Intelligence
- 3D Printing
- Virtual Reality Tours
- PowerSchool
- Pupil Accounting

Updates:

- We are awaiting a response from Clare-Gladwin to ascertain whether they are still interested in pursuing the 12c grant from MDE to expand the ETA. Should they express interest, we will thoroughly review the details of this expansion to determine if it aligns best with the objectives of both the ETA and CGRESD. Our primary focus is to ensure that this collaboration enhances services while maintaining a manageable size technology department.
- The wireless network has been replaced over the break at Mason Country Central Schools. Additionally, we replaced some switches there to implement significant improvements.
- We continue attending cyber partner meetings (virtually) to stay informed of the newest threats. We then share this information with all the districts within the four ISD support regions of the ETA.
- Our external vulnerability scanned 96 threats in 1053 locations this month. We have no open vulnerabilities at this time.

- All backups have been verified. Google backups were checked at Mio, Kaleva Norman Dickson Schools, ETA, and Mason County Central. Veeam (server) backups have been checked for West Shore ESD, Crawford AuSable Schools, Mesick, Mason Country Central, COOR ISD
- Below are the latest statistics from our latest phishing test.





C.O.O.R.

INTERMEDIATE SCHOOL DISTRICT

Crawford • Oscoda • Ogemaw • Roscommon

11051 North Cut Road
Roscommon, MI 48653
phone (989) 275-9555

BOARD OF EDUCATION

Dr. James Mangutz

Board President

Nancy Persing

Vice President

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Board Treasurer

Lyn Sperry

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Trustees:

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Finance Director

Somer Quinlan

Director of ROOC, Inc.

Jared Socia

Director of Operations

To: Shawn Petri, Superintendent

From: Michael Evans, CTE Director

Date: January 2, 2024

Subject: CATIC Update

FSU Graduation

On December 13, COOR ATIC instructors Angie Griffiths, Ben Lowe, Sarah Kay Rondo, Jemery Meyer and Kyle Sisco (WBRC) graduated from Ferris State University with their BA in Education Degrees. This marks the completion of a 61i Grant-funded journey that began in the 2022/23 school year. With this accomplishment, these teachers have also earned their MI teaching licenses. Congratulations to all!

New Program Development

In the month of December, Mr. Evans and his counterparts at CHA and WBRC began the application process for developing new CTE offerings to students.

WBRC is in the process of developing a unique Business/ Marketing program that will utilize the new/ updated CTE space at Ogemaw Heights High School.

CHA is in the exploratory phase of a new technology program. Mr. Evans and Mr. Bissel met with CHA's new technology instructor to discuss what developing a new program entails.

Celebrations

CATIC staff continue to celebrate students when the opportunity arises. December gave an opportunity to celebrate the accomplishments of not only the students of the month but also the rest of the student population. The days leading up to the Holiday Break were filled with instructor-led celebrations and hands-on activities showcasing what students have learned over the course of the year.





BOARD OF EDUCATION

- Dr. James Mangutz, President
- Nancy Persing, Vice President
- Jim Gendernalik, Treasurer
- Lyn Sperry, Secretary
- Ian Faulkner, Trustee
- Brie Molaison, Trustee
- Kara Mularz, Trustee

ADMINISTRATION

- Shawn Petri, Superintendent
- Melisa Akers, Director of Special Education
- Natalie Davis, Director of Career & Technical Education
- Katie Fuelling, Director of Instructional Services
- Katie Keith, Supervisor of Early Childhood
- Kurt Loll, Finance Director
- Somer Quinlan, Executive Director of ROOC, Inc.
- Jared Socia, Director of Operations

To: Shawn Petri, Superintendent

From: Katie Fuelling

Date: December 2024

Subject: Instructional Services Update

Instructional Services

Director: Katie Fuelling

COOR Instructional Leadership Team Communication

Due to weather conditions, the Instructional Leadership Team's December meeting was rescheduled for January

COOR Student Support Network Communication

The Student Support Network (SSN) Team kicked off their meeting with continued focus on community and network building. Next, team members gathered monthly data on communication processes and messages from SSN to local districts and vice versa. The team then began a process of vetting resources for the team's overall goal of developing a regional student support system framework. Team members ended their meeting with time dedicated to the continued development of resources for the five regional priority practices.

31n Team

Behavioral Health Coordinator: Michelle Culton-Ekstrom

- We are excited to announce that Cassidy Quigley graduated with a 4.0 with her Master's in Social Work!
- 31n currently provides 112 referred students with direct social work services, including weekly group and individual therapy sessions. Since November 1st, 31n Providers have completed almost 200 assessments, referral responses, and individualized plans of care.
 - Providers have been involved with student safety plan development while responding to crisis situations beyond their assigned caseload. Being present in districts provides valuable immediate and preventative crisis care.
 - Whole Child Assessments with Dr. Sloane remains busy, with three full assessments since the end of November, along with approximately 16 follow-ups and additional consultation time with local providers. Dr. Sloane's recommendation letters support students in unique ways, such as describing the benefits of medications for their diagnosis.

K-5 Literacy

K-5 Literacy Coach: Michelle Ewald

ISD-Wide Professional Learning

District-Level Support:

Ongoing support in each of these elementary buildings:

- **Fairview Elementary -**
- **Houghton Lake/Collins Elementary -**
- **Mio Elementary -**
- **Roscommon Elementary -**

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Finance Director

Somer Quinlan,

Director of ROOC, Inc.

Jared Socia

Director of Operations

To: Shawn Petri, Superintendent

From: Melisa Akers, Director of Special Education

Date: January 2, 2025

Subject: Special Education Update

A Message from our Director, Melisa Akers

December may have been short on days, but it was full of activity! On December 17th, we held our annual Christmas party for students and their families at the CRAF Center. It was a well-attended event, and everyone had a great time. Be sure to check Joe's update below for photos and more details.

Kurt and I recently applied for additional 31aa funds through MDE, and we are excited to share that our application was approved. These funds, totaling an additional \$1,142 per pupil (approximately \$72,000), can be used to address safety concerns and enhance student mental health resources at the CEC and ATC.

A Message from our Principal, Joe Moore

Happy New Year to all! As we step into 2025, we eagerly anticipate the opportunities and possibilities that lie ahead. A new year brings fresh beginnings and boundless potential, and we're excited to embrace it together.

December was brimming with joy and activity as the holiday spirit took center stage and everyone eagerly awaited the well-deserved winter break.

The Community & Parent Involvement Leadership Committee put in tremendous effort to host a memorable holiday party for our CEC/ATC students and their families. Based on feedback from last year, the committee made thoughtful adjustments to ensure a smooth and enjoyable event.

These changes included a catered taco bar and cookie decorating station provided by Chartwells, as well as reducing the event duration to 1.5 hours. This allowed staff to focus more on interacting with students and enjoying the celebration. The team also planned engaging and festive craft activities, creating moments that will undoubtedly be cherished for years to come.

A special thank-you goes to Keith and Mary Kleinert for generously donating their time and equipment to provide music for the event. Their contribution added an extra touch of warmth and joy to the celebration.

Here's to a wonderful 2025 filled with success, growth, and memorable experiences for all!





We usually reserve our goodbyes for June, but a unique situation arose in Ms. Angie's ATC classroom. One of her students, Amber Fitzgerald, shared that she would be moving to Florida at the end of December. Determined to make her farewell memorable, Ms. Angie organized a mini-graduation ceremony in the classroom, complete with all the pomp and circumstance.

We are incredibly proud of Amber and her accomplishments, and while we will miss her greatly, we wish her all the best in this exciting new chapter of her life.



Finally, I would like to welcome Abbey Zimostrad and Erika Rajaniemi to our wonderful team of classroom paraprofessionals. Abbey will be assigned to Tracy Hendershott's Intermediate SCI classroom and Erika will serve as a floating paraprofessional and will fill in where needed when an absence cannot be fulfilled through Red Rover. We are excited to have them join us!

A Message from our Special Education Technical Assistance, Nicole Grace

I am working to ensure that our local districts have easy access to technical assistance for frequently asked questions. This initiative includes creating video screencasts that districts can use to support their staff. These videos cover topics such as how to log services for teachers, paraprofessionals, and ancillary staff, as well as how to access virtual testing for speech pathologists. Districts are welcome to request additional videos that may be helpful for training new staff or providing ongoing support. Here is a sample video: [How to Enter Personal Care Services in an IEP](#).

Our first Parent Advisory Committee (PAC) meeting will be held on January 23rd at 6PM in the COOR Boardroom. Parent representatives from WBRC, RAPS, CASD, and COOR will gather to review the new PAC handbook and discuss their priorities for the group moving forward. A key focus for PAC this year and next will be understanding how to educate students in the least restrictive environment and how parents can support others with exceptional students. You can view the handbook [here](#).

R.O.O.C. Inc.

11018 North Cut Road, Roscommon, MI 48653

www.rooc.org

MEMORANDUM

To: Shawn Petri
From: Somer Quinlan
Re: ROOC Update
Date: January 6, 2025

As we welcome the year 2025, we reflect on the successful conclusion of our Holiday Christmas Party and the much-needed break that allowed everyone to recharge. We're all excited for the opportunities that this new year will bring!

We would like to extend our heartfelt gratitude to our community partners and recent donors for their continued support. A special thanks to Robinson Industries, the West Branch Knights of Columbus, the Cambridge Family, and the Money Family for their generous contributions. Your support makes a tremendous difference in the lives of the people we serve.

Looking ahead, we are preparing for necessary programming adjustments due to the upcoming construction phases of our building renovations. While the months ahead will require flexibility and patience, we are optimistic about the long-term improvements and the positive impact they will have on our services.

Here's to a successful 2025—together, we can make this year even more impactful!

Thank you for your ongoing dedication and support.



8. Resolution to borrow funds for construction project (placeholder)

9. Public Participation

- Any person attending the meeting may raise his/her hand during this session of the meeting. Individuals may speak for a maximum of 5 minutes. Groups may speak for a maximum of 15 minutes.

10. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

A. Approve minutes of previous meeting, December 11, 2024

C.O.O.R. ISD Board of Education Meeting
Wednesday, December 11, 2024 at 6:00 PM
11051 N Cut Road, Roscommon, MI 48653



1. Call to order & Roll Call

President Mangutz called the meeting to order at 6:03 PM. Present: Ian Faulkner, James Mangutz DDS, Nancy Persing, and Jim Gendernalik. Absent: Kara Mularz, Lyn Sperry, and Brie Molaison. Present: 4, Absent: 3. Superintendent Petri, Mike Evans, Kurt Loll, and Rebecca Socia were in attendance. The other department directors joined the meeting remotely.

2. Opening Ceremonies

- Pledge of Allegiance
- Mission Statement- read by Dr. Mangutz: *C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.*

3. Adopt the Agenda

Adopt the agenda as presented. This motion, made by Ian Faulkner and seconded by Nancy Persing, Carried (4-0).

4. Department Updates – reviewed in advance of the meeting:

- Career & Technical Education Department
- Early Childhood Department
- Instructional Services Department
- Special Education Department
- R.O.O.C., Inc.
- K12 ETA (Educational Technology Association)

5. Public Participation

- Any person attending the meeting may raise his/her hand during this session of the meeting. Individuals may speak for a maximum of 5 minutes. Groups may speak for a maximum of 15 minutes.

There was a request from the board to reinstate a second public participation listing on each agenda again near the end with a maximum time of 30 minutes for the first session.

6. Consent Agenda

Approve all items on the Consent Agenda. This motion, made by Nancy Persing and seconded by Ian Faulkner, Carried (4-0).

Brie Molaison: Absent, Kara Mularz: Absent, Lyn Sperry: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes

6.A. Approve minutes of previous meeting on November 13, 2024

6.B. Approval of Bills for November 2024 totaling \$1,410,424.92

6.C. Approve Revenue & Expenditure Reports for November 2024

6.D. Approve use of the COOR Sledding Hill area for the WinterFest 2025 Cardboard Classic to be held on Saturday, February 15, 2025 starting at 9:30 a.m.

6.E. Ratify agreement with Early Childhood Investment Corporation for Oct 1, 2024 to Sept 30, 2025

7. Action Items

7.A. *Accept the amended ROOC 2024-25 budget as presented.* This motion, made by Nancy Persing and seconded by Jim Gendernalik, Carried (4-0).

Brie Molaison: Absent, Kara Mularz: Absent, Lyn Sperry: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes

Finance Director Kurt Loll discussed the changes to the projected budget.

Superintendent Petri is looking into formalizing a "lifetime lease." with the lawyers of that portion of the building to make sure they always have a space for their organization.

7.B. *Approve agreement with Integrity Construction Services, LLC to act as General Contractor for renovations at the COOR Educational Center and ROOC, Inc.* This motion, made by Ian Faulkner and seconded by Nancy Persing, Carried.

Brie Molaison: Absent, Kara Mularz: Absent, Lyn Sperry: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes

Yes: 4, No: 0, Absent: 3

Finance Director Kurt Loll discussed the MiLAF savings account. In November, COOR earned \$10,000 in interest. These funds will assist with transportation costs for Career Tech students.

We have submitted a \$4 million grant application for funding of the renovation costs. There has been no response yet.

Superintendent Petri reviewed the scope of work, including new windows and some new doors, adding two much-needed classrooms and a teacher work room in the current open vocational area. This will update the entire building, keeping in mind the safety of students. Work is expected to begin in March 2025 and finish by September 2025.

A financial advisor will review bank quotes. If any state grants are utilized, all contractors have to guarantee they will utilize prevailing wage for their employees.

Cost: \$240,000

7.C. Approve hiring of School Social Worker, Krystal Rainwater-Baker as member of the COOR Educational Association with salary at MA+30 Step 10. She would work 3 days per week at RAPS and 2 days at CHA for a total of 104 days this school year, January 6, 2025 to June 30, 2025.

Approve hiring of School Social Worker, Krystal Rainwater-Baker as member of the COOR Educational Association with salary at MA+30 Step 10 to work at RAPS and CHA from January 6, 2025 to June 30, 2025. This motion, made by Ian Faulkner and seconded by Nancy Persing, Carried.

Brie Molaison: Absent, Kara Mularz: Absent, Lyn Sperry: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 4, No: 0, Absent: 3

7.D. Approve out-of-state travel and expenses and registration for Katie Keith and Rebekah Seelow to attend The National Training Institute (NTI) Conference on Effective Practices: Addressing Challenging Behavior from Monday, April 21st through Thursday, April 25th, 2024 in Tampa, Florida. These expenses would be covered with grant funds.

Approve out-of-state travel and expenses. This motion, made by Nancy Persing and seconded by Ian Faulkner, Carried.

Brie Molaison: Absent, Kara Mularz: Absent, Lyn Sperry: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 4, No: 0, Absent: 3

7.E. Approve a service agreement with Northern Intention, LLC for the February 12, 2025 combined Student Support Network and Instructional Leadership Team meeting to strengthen team members skills and knowledge for systems implementation in their districts.

Approve a service agreement with Northern Intention, LLC for the February 12, 2025 combined Student Support Network and. This motion, made by Nancy Persing and seconded by Ian Faulkner, Carried.

Brie Molaison: Absent, Kara Mularz: Absent, Lyn Sperry: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, James Mangutz DDS: Yes, Nancy Persing: Yes
Yes: 4, No: 0, Absent: 3

8. Information Items

- Social Media Reports (COOR ISD and COOR ATIC)
 - MASB Midwinter Conference Feb 7th & 8th (virtual classes)
 - CEC Holiday Party: Tues, Dec 17th, 1-2:30pm
 - Alternative Educational Academy of Ogemaw County: 11-11-14 meeting minutes and 12-16-24 meeting agenda
- COOR Facebook reach for November: 7,542 CATIC Facebook reach: 1,782
CATIC students of the month celebrate with a breakfast. They are celebrated on Facebook.
Michelle Patterson's posts get a lot of views and likes
Five of the CTE staff will receive their Bachelor's degrees at Ferris State University this Friday.

Wages will need to be increased with the new degrees.

9. Superintendent's Report

- Board Vacancies & Applicants
- Shawn Mid-year Eval
- Central Office Snow Day process
- 2024-25 General Education position
- Strategic Planning potential reschedule date: Fri, Jan 10th
- Superintendent Goal Updates

There is currently one candidate from Houghton Lake to fill two vacancies on the board. Superintendent Petri hopes to get more applicants and interview candidates on January 8th.

The board may want to start the Jan meeting at 5:00 pm
or start at 6:00 - have to do the organizational first.

Looking at a five-year salary schedule

- Central Office Snow Day process: closure, remote, or start at 10am
 - Gen Ed position: assist Katie Harris
- Internal work session for goals Jan 23rd

10. Communications

- Board role changes & committee members

With two board seats changing, a secretary position and committee members will need to be considered.

11. Adjournment - Time:

Adjourn the meeting. This motion, made by Ian Faulkner and seconded by Jim Gendernalik, Carried. (4-0), 3 Absent. Time: 7:15

B. Approval of Bills for December
2024 totaling \$1,390,931.65

24

A/P Check Register

Printed: 01/03/2025 12:58:11PM

COOR ISD

Check Date: 12/1/2024 to 12/31/2024

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
141873	ALBANESE CONFECTIONERY GROUP INC	584	12/03/2024	105145	77.36	0.00	77.36
141924	ALEXANDREA WARREN	584	12/03/2024	105146	151.96	0.00	151.96
141200	AMAZON CAPITAL SERVICES INC	584	12/03/2024	105147	5,539.35	0.00	5,539.35
141731	AMBER AKIN	584	12/03/2024	105149	96.24	0.00	96.24
19598	AMBER LARRISON	584	12/03/2024	105150	402.53	0.00	402.53
141937	ANGIE STERN	584	12/03/2024	105151	475.00	0.00	475.00
2554	BECKY BUNN	584	12/03/2024	105152	67.00	0.00	67.00
142098	BELL FORKLIFT	584	12/03/2024	105153	593.00	0.00	593.00
142206	BJOREM SPEECH PUBLICATIONS	584	12/03/2024	105154	59.00	0.00	59.00
3253	CEPD COUNCIL	584	12/03/2024	105155	100.00	0.00	100.00
141931	CHRISTINA PUDVAN	584	12/03/2024	105156	1,449.10	0.00	1,449.10
19631	CHRISTINA TAPPAN	584	12/03/2024	105157	147.40	0.00	147.40
141698	COMPHEALTH MEDICAL STAFFING	584	12/03/2024	105158	25,736.68	0.00	25,736.68
4183	CONSTRUCTIVE PLAYTHINGS	584	12/03/2024	105159	132.78	0.00	132.78
4100	CONSUMERS ENERGY PAYMENT CENTER	584	12/03/2024	105160	2,428.41	0.00	2,428.41
355	CONTINUED.COM LLC	584	12/03/2024	105161	396.00	0.00	396.00
4440	CRAWFORD AUSABLE SD	584	12/03/2024	105162	6,183.90	0.00	6,183.90
142124	CRYSTAL DAVIS	584	12/03/2024	105163	149.26	0.00	149.26
4900	DEAN TRANSPORTATION INC	584	12/03/2024	105164	478.29	0.00	478.29
142203	EASTERN MICHIGAN UNIVERSITY	584	12/03/2024	105165	4,084.00	0.00	4,084.00
5812	EMERGENCY SERVICES OF HOUGHTON LAKE	584	12/03/2024	105166	345.00	0.00	345.00
141691	EMILY GUBANCSIK	584	12/03/2024	105167	130.25	0.00	130.25
5821	EPS SECURITY	584	12/03/2024	105168	2,258.14	0.00	2,258.14
141408	FOSTER BLUE WATER OIL LLC	584	12/03/2024	105169	2,097.60	0.00	2,097.60
141697	FUN FIRST THERAPY	584	12/03/2024	105170	26,025.87	0.00	26,025.87
142113	GOOGLE VOICE INC	584	12/03/2024	105171	118.21	0.00	118.21
7552	GRAYLING COOPERATIVE PRESCHOOL, INC.	584	12/03/2024	105172	76,745.03	0.00	76,745.03
141981	HEATHER SHARPE	584	12/03/2024	105173	110.40	0.00	110.40
8791	HOUGHTON LAKE COMMUNITY SCHOOL	584	12/03/2024	105174	18,154.94	0.00	18,154.94
142025	HOUGHTON LAKE COOPERATIVE PRESCHOOL INC	584	12/03/2024	105175	41,802.39	0.00	41,802.39
6195	IAN FAULKNER	584	12/03/2024	105176	30.00	0.00	30.00
142142	ILENE SMITH	584	12/03/2024	105177	285.35	0.00	285.35
9385	IOSCO RESA	584	12/03/2024	105178	133,841.93	0.00	133,841.93
9025	JIM GENDERNALIK	584	12/03/2024	105179	135.04	0.00	135.04
141343	KARA MULARZ	584	12/03/2024	105180	110.92	0.00	110.92
141120	KAREN L POPE	584	12/03/2024	105181	83.78	0.00	83.78
141667	KAREN WALTON EBNIT	584	12/03/2024	105182	2,380.00	0.00	2,380.00
141488	KATIE HARRIS	584	12/03/2024	105183	569.75	0.00	569.75
10030	KATIE KEITH	584	12/03/2024	105184	244.62	0.00	244.62
142190	KAYTI ALYSA BOWMAN	584	12/03/2024	105185	701.00	0.00	701.00
10020	KEENAN THERAPEUTICS PC	584	12/03/2024	105186	5,715.02	0.00	5,715.02
141954	KURT NOTHSTINE	584	12/03/2024	105187	192.51	0.00	192.51
5155	LI'L WILLIES	584	12/03/2024	105188	115.00	0.00	115.00
141288	MELANIE GREEN	584	12/03/2024	105189	99.00	0.00	99.00
142179	MICHAEL EVANS	584	12/03/2024	105190	335.52	0.00	335.52
3753	MICHELE COCHRANE	584	12/03/2024	105191	233.07	0.00	233.07
142077	MICHELLE CULTON EKSTROM	584	12/03/2024	105192	591.32	0.00	591.32
141775	MICHELLE EWALD	584	12/03/2024	105193	336.86	0.00	336.86
142209	MICHELLE MACARTHUR	584	12/03/2024	105194	29.37	0.00	29.37
15351	MICHELLE PATTERSON	584	12/03/2024	105195	243.88	0.00	243.88
15652	NANCY PERSING	584	12/03/2024	105196	116.13	0.00	116.13
14205	NCS PEARSON, INC.	584	12/03/2024	105197	68.82	0.00	68.82

A/P Check Register

Printed: 01/03/2025 12:58:11PM

COOR ISD

Check Date: 12/1/2024 to 12/31/2024

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
21278	NICOLE GRACE	584	12/03/2024	105198	198.17	0.00	198.17
141765	NORTHERN MICHIGAN EVENT BANQUET CENTER LLC	584	12/03/2024	105199	2,883.20	0.00	2,883.20
14890	OGEMAW COUNTY PUBLIC TRANSIT	584	12/03/2024	105200	156.00	0.00	156.00
142231	PAULINE HAUSE	584	12/03/2024	105201	250.00	0.00	250.00
15860	PURCHASE POWER	584	12/03/2024	105202	1,009.75	0.00	1,009.75
141711	PURITY CYLINDER GASES INC	584	12/03/2024	105203	151.38	0.00	151.38
16250	QUILL CORP	584	12/03/2024	105204	127.94	0.00	127.94
16390	RAY'S PARTS CENTER	584	12/03/2024	105205	850.66	0.00	850.66
141124	REBEKAH SEELow	584	12/03/2024	105206	56.92	0.00	56.92
141767	ROB AND BIGS MOVING COMPANY LLC	584	12/03/2024	105207	1,540.00	0.00	1,540.00
19081	ROBERT J GORDON DOFAA-INS PLLC	584	12/03/2024	105208	105.00	0.00	105.00
7160	ROSCOMMON AREA PUBLIC SCHOOLS	584	12/03/2024	105209	45,804.21	0.00	45,804.21
141133	SHANNON REA	584	12/03/2024	105210	229.66	0.00	229.66
141992	SHARON MCMILLAN	584	12/03/2024	105211	39.80	0.00	39.80
141994	STACY SHAFTO	584	12/03/2024	105212	47.42	0.00	47.42
141814	SUPERIOR AUTOMOTIVE EQUIPMENT	584	12/03/2024	105213	456.73	0.00	456.73
141834	TEXAS CHRISTIAN UNIVERSITY	584	12/03/2024	105214	3,000.00	0.00	3,000.00
141511	THALMA HIBBARD	584	12/03/2024	105215	243.95	0.00	243.95
19800	THRUN LAW FIRM P.C.	584	12/03/2024	105216	2,385.00	0.00	2,385.00
142006	TRAILS	584	12/03/2024	105217	178,571.43	0.00	178,571.43
141582	VISION CONSULTING LLC	584	12/03/2024	105218	665.09	0.00	665.09
141659	WEST BRANCH OPTIMIST CLUB	584	12/03/2024	105219	115.00	0.00	115.00
20310	UNITED WAY OF ROSCOMMON COUNTY	93	12/06/2024	105220	2.00	0.00	2.00
8420	EAST HIGGINS LAKE TRUE VALUE	587	12/10/2024	105221	129.28	0.00	129.28
12880	MESSA	99	12/12/2024	105222	5,307.75	0.00	5,307.75
142216	ACD.NET	586	12/13/2024	105223	689.71	0.00	689.71
142049	ALORA EHLERT	586	12/13/2024	105224	61.64	0.00	61.64
141200	AMAZON CAPITAL SERVICES INC	586	12/13/2024	105225	309.60	0.00	309.60
141731	AMBER AKIN	586	12/13/2024	105226	605.01	0.00	605.01
551	AMERICAN RED CROSS TRAINING SERVICES	586	12/13/2024	105227	46.00	0.00	46.00
810	APPLE COMPUTER INC	586	12/13/2024	105228	658.00	0.00	658.00
141145	AUSABLE MEDIA GROUP LLC	586	12/13/2024	105229	733.00	0.00	733.00
141990	AYESHA WEBER	586	12/13/2024	105230	108.54	0.00	108.54
141931	CHRISTINA PUDVAN	586	12/13/2024	105231	313.41	0.00	313.41
19631	CHRISTINA TAPPAN	586	12/13/2024	105232	155.83	0.00	155.83
3640	CLARE GLADWIN INT SD	586	12/13/2024	105233	30.00	0.00	30.00
3729	CLINTON COUNTY RESA	586	12/13/2024	105234	25.00	0.00	25.00
141698	COMPHEALTH MEDICAL STAFFING	586	12/13/2024	105235	10,019.47	0.00	10,019.47
4100	CONSUMERS ENERGY PAYMENT CENTER	586	12/13/2024	105236	149.78	0.00	149.78
4400	CRAF CENTER	586	12/13/2024	105237	2,400.00	0.00	2,400.00
4495	CRAWFORD AUSABLE DAY CARE	586	12/13/2024	105238	1,650.00	0.00	1,650.00
4440	CRAWFORD AUSABLE SD	586	12/13/2024	105239	1,000.00	0.00	1,000.00
4470	CRWFD CNTY TRANSP AUTH	586	12/13/2024	105240	1,192.00	0.00	1,192.00
142124	CRYSTAL DAVIS	586	12/13/2024	105241	108.39	0.00	108.39
141894	CULLIGAN WATER CONDITIONING	586	12/13/2024	105242	120.00	0.00	120.00
11056	DESIREE LIPSKI	586	12/13/2024	105243	239.71	0.00	239.71
142203	EASTERN MICHIGAN UNIVERSITY	586	12/13/2024	105244	2,958.00	0.00	2,958.00
142218	ELEVATE THERAPY COMPANY LLC	586	12/13/2024	105245	9,400.00	0.00	9,400.00
6260	FEDEX	586	12/13/2024	105246	18.05	0.00	18.05
6781	FRONTIER	586	12/13/2024	105247	290.20	0.00	290.20
141697	FUN FIRST THERAPY	586	12/13/2024	105248	28,491.95	0.00	28,491.95
141918	GERRISH TOWNSHIP	586	12/13/2024	105249	100.00	0.00	100.00

A/P Check Register

Printed: 01/03/2025 12:58:11PM

COOR ISD

Check Date: 12/1/2024 to 12/31/2024

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
141738	GILL-ROY'S HARDWARE	586	12/13/2024	105250	18.93	0.00	18.93
141981	HEATHER SHARPE	586	12/13/2024	105251	121.12	0.00	121.12
141941	HELEN SHASTAL	586	12/13/2024	105252	553.27	0.00	553.27
142025	HOUGHTON LAKE COOPERATIVE PRESCHOOL INC	586	12/13/2024	105253	1,117.27	0.00	1,117.27
6195	IAN FAULKNER	586	12/13/2024	105254	30.00	0.00	30.00
9160	IMPACT OFFICE PRODUCTS	586	12/13/2024	105255	485.41	0.00	485.41
142016	JAMIE MEAD	586	12/13/2024	105256	1,638.00	0.00	1,638.00
142086	JENNIFER HART	586	12/13/2024	105257	184.33	0.00	184.33
15344	JESSICA PARTAKA	586	12/13/2024	105258	48.24	0.00	48.24
9025	JIM GENDERNALIK	586	12/13/2024	105259	135.04	0.00	135.04
141667	KAREN WALTON EBNIT	586	12/13/2024	105260	1,750.00	0.00	1,750.00
20457	KATHRYN VANWORMER WALDIE	586	12/13/2024	105261	130.24	0.00	130.24
141488	KATIE HARRIS	586	12/13/2024	105262	454.93	0.00	454.93
10030	KATIE KEITH	586	12/13/2024	105263	78.93	0.00	78.93
10020	KEENAN THERAPEUTICS PC	586	12/13/2024	105264	4,854.31	0.00	4,854.31
10250	KIRTLAND COMMUNITY COLLEGE	586	12/13/2024	105265	1,435.14	0.00	1,435.14
142036	KYM NARAYANA	586	12/13/2024	105266	130.50	0.00	130.50
141321	LET'S TALK LITERACY LLC	586	12/13/2024	105267	12,000.00	0.00	12,000.00
5155	LI'L WILLIES	586	12/13/2024	105268	115.00	0.00	115.00
141972	LILLIE MEADOWS	586	12/13/2024	105269	368.90	0.00	368.90
9157	LOUIKO SUNDAY	586	12/13/2024	105270	104.52	0.00	104.52
141656	MARK A SLOANE DO PC	586	12/13/2024	105271	3,875.00	0.00	3,875.00
142109	MEEKHOF TIRE OF GAYLORD	586	12/13/2024	105272	1,092.00	0.00	1,092.00
11598	MELISSA MAEDER	586	12/13/2024	105273	416.59	0.00	416.59
3753	MICHELE COCHRANE	586	12/13/2024	105274	173.53	0.00	173.53
142077	MICHELLE CULTON EKSTROM	586	12/13/2024	105275	461.63	0.00	461.63
141775	MICHELLE EWALD	586	12/13/2024	105276	225.64	0.00	225.64
142209	MICHELLE MACARTHUR	586	12/13/2024	105277	500.00	0.00	500.00
15351	MICHELLE PATTERSON	586	12/13/2024	105278	67.00	0.00	67.00
13690	MISSAUKEE COUNTY TREASURER	586	12/13/2024	105279	40.72	0.00	40.72
141929	MITCHELL1	586	12/13/2024	105280	1,231.00	0.00	1,231.00
15652	NANCY PERSING	586	12/13/2024	105281	85.46	0.00	85.46
14205	NCS PEARSON, INC.	586	12/13/2024	105282	174.35	0.00	174.35
14545	NEMCSA	586	12/13/2024	105283	24,783.21	0.00	24,783.21
14631	NMCAA	586	12/13/2024	105284	4,085.17	0.00	4,085.17
15100	OSCODA COUNTY TREASURER	586	12/13/2024	105285	22.78	0.00	22.78
141229	PITNEY BOWES GLOBAL FINANCIAL SVS LLC	586	12/13/2024	105286	499.29	0.00	499.29
141263	PRENCE LEARNING, INC.	586	12/13/2024	105287	5,232.00	0.00	5,232.00
141711	PURITY CYLINDER GASES INC	586	12/13/2024	105288	3,345.27	0.00	3,345.27
16250	QUILL CORP	586	12/13/2024	105289	170.27	0.00	170.27
16390	RAY'S PARTS CENTER	586	12/13/2024	105290	602.22	0.00	602.22
18430	REBECCA SOCIA	586	12/13/2024	105291	28.81	0.00	28.81
141124	REBEKAH SEELow	586	12/13/2024	105292	255.79	0.00	255.79
19081	ROBERT J GORDON DOFAA-INS PLLC	586	12/13/2024	105293	48.00	0.00	48.00
17030	ROSCOMMON COUNTY TRANSPORTATION AU	586	12/13/2024	105294	2,028.00	0.00	2,028.00
7161	ROSCOMMON FOOD SERVICE	586	12/13/2024	105295	5,768.69	0.00	5,768.69
16970	ROSCOMMON GLASS	586	12/13/2024	105296	385.00	0.00	385.00
141676	SCHOLASTIC BOOK CLUBS	586	12/13/2024	105297	3,491.66	0.00	3,491.66
142045	SCOTTEEZ APPAREL & MORE	586	12/13/2024	105299	420.86	0.00	420.86
142012	SENTINEL TECHNOLOGIES INC.	586	12/13/2024	105300	4,615.12	0.00	4,615.12
141992	SHARON MCMILLAN	586	12/13/2024	105301	26.13	0.00	26.13
15685	SHAWN PETRI	586	12/13/2024	105302	331.50	0.00	331.50
18555	SPARTAN STORES LLC	586	12/13/2024	105303	25.85	0.00	25.85
141994	STACY SHAFTO	586	12/13/2024	105304	47.42	0.00	47.42

A/P Check Register

Printed: 01/03/2025 12:58:11PM

COOR ISD

Check Date: 12/1/2024 to 12/31/2024

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
18782	STATE OF MICHIGAN	586	12/13/2024	105305	80,700.00	0.00	80,700.00
142225	SUNDROP MONTESSORI PRESCHOOL	586	12/13/2024	105306	2,186.00	0.00	2,186.00
1415	TAMMY BAUDOUX	586	12/13/2024	105307	165.40	0.00	165.40
20152	TAMMY TYLER	586	12/13/2024	105308	285.27	0.00	285.27
7180	TERESA GERTISER	586	12/13/2024	105309	32.16	0.00	32.16
8830	THE HOUGHTON LAKE RESORTER	586	12/13/2024	105310	146.72	0.00	146.72
141944	TRACEY STEIN	586	12/13/2024	105311	122.46	0.00	122.46
141630	TWO RARE DESIGN	586	12/13/2024	105312	1,261.50	0.00	1,261.50
20900	WALMART BUSINESS CARD	586	12/13/2024	105313	121.17	0.00	121.17
141121	WAYNE RESA	586	12/13/2024	105314	2,710.68	0.00	2,710.68
20970	WM CORPORATE SERVICES INC	586	12/13/2024	105315	362.74	0.00	362.74
21770	XEROX CORP	586	12/13/2024	105316	1,468.80	0.00	1,468.80
12880	MESSA	586	12/13/2024	105317	99,368.55	0.00	99,368.55
142226	STRATEGIC SOLUTION SERVICES	93	12/20/2024	105318	129.54	0.00	129.54
19978	TSA CONSULTING GROUP INC	93	12/20/2024	105319	1,970.00	0.00	1,970.00
20310	UNITED WAY OF ROSCOMMON COUNTY	93	12/20/2024	105320	2.00	0.00	2.00
12880	MESSA	99	12/17/2024	105321	5,409.46	0.00	5,409.46
225	AFLAC	99	12/30/2024	105324	1,177.98	0.00	1,177.98
142107	AXIUM SERVICES INC	588	12/31/2024	105325	10,880.41	0.00	10,880.41
5385	DTE ENERGY	588	12/31/2024	105326	3,471.28	0.00	3,471.28
12880	MESSA	588	12/31/2024	105327	95,963.79	0.00	95,963.79
141105	HEALTH EQUITY	94	12/06/2024	201705392	0.00	2,373.51	2,373.51
20245	US TREASURY	94	12/06/2024	201705393	0.00	44,304.06	44,304.06
141103	ORS	94	12/13/2024	201705394	0.00	80,966.26	80,966.26
141105	HEALTH EQUITY	94	12/20/2024	201705395	0.00	2,373.51	2,373.51
141106	MICHIGAN DEPT OF TREASURY	94	12/20/2024	201705397	0.00	15,445.97	15,445.97
20245	US TREASURY	94	12/20/2024	201705398	0.00	44,264.39	44,264.39
141103	ORS	94	12/27/2024	201705399	0.00	80,207.76	80,207.76
141785	ORS UAAL	94	12/27/2024	201705400	0.00	37,110.71	37,110.71
141106	MICHIGAN DEPT OF TREASURY	96	12/27/2024	201705401	0.00	155.72	155.72
20245	US TREASURY	96	12/27/2024	201705402	0.00	97.64	97.64
142167	BMO	590	12/05/2024	201705404	0.00	7,426.42	7,426.42
142166	JPMORGAN CHASE BANK NA	591	12/03/2024	201705406	0.00	911.18	911.18
142166	JPMORGAN CHASE BANK NA	592	12/31/2024	201705407	0.00	7,854.96	7,854.96
Report Totals					\$1,067,439.56	\$323,492.09	\$1,390,931.65

C. Approve Revenue & Expenditure
Reports and MILAF statement for
December 2024

29

Revenue and Expenditure Report
GENERAL FUND
12/31/2024

Revenue		December Activity	Open Encumbrance	Year to Date	Adopted Budget
100	Revenue from Local Sources	9,288	-	313,823	1,052,060
300	Revenue from State Sources	586,218	-	4,712,748	6,372,568
400	Revenues from Federal Sources	178,571	-	370,477	1,178,856
500	LEAs	-	-	95,780	361,761
600	Fund Modifications (Transfers In)	-	-	-	-
Total Revenue		774,078	-	5,492,829	8,965,245

Expense		December Activity	Open Encumbrance	Year to Date	Adopted Budget
125	Compensatory Education	-	-	-	3,641
211	Truancy	-	-	-	5,000
213	Behavioral Services	27,638	5,158	125,247	227,882
216	Social Work Services	114,570	11,728	355,222	898,519
221	Improvement of Instruction	54,072	19,207	347,760	844,369
226	Supervision of Instructional Staff	22,814	8,721	140,350	440,870
229	Other Instructional Staff Services	-	-	-	-
231	Board of Education	(16,966)	106	24,365	99,306
232	Executive Administration	45,364	15,168	270,705	496,277
252	Fiscal Services	23,613	9,723	154,675	279,184
259	Other Business Services	-	67	2,336	3,931
261	Operations Buildings Services	6,292	1,848	41,173	89,516
266	Security Services	-	-	1,207	2,000
283	Staff/Personnel Services	-	-	1,209	2,000
284	Information Management Services	7,875	7,015	121,596	5,000
285	Pupil Accounting	6,700	4,756	47,324	311,210
299	Other Support Services	-	-	3,277	94,060
311	Community Services Direction	18,873	5,625	112,334	2,500
331	Community Activities	23,231	26,805	56,088	248,446
351	Custody and Care of Children	52,308	19,603	296,582	530,041
411	Payments to LEAs GSRP	180,423	32,499	894,454	2,993,102
445	TRAILS GRANT SEC 31 P	178,571	-	178,571	625,000
456	Building Improvements Services	-	-	-	15,000
626	Fund Modifications (Transfers Out)	-	-	-	530,000
Total Expense		745,379	168,030	3,174,475	8,746,854

Revenues over Expenses

2,318,354

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**Revenue and Expenditure Report
SPECIAL EDUCATION FUND
12/31/2024**

Revenue	December Activity	Open Encumbrance	Year to Date	Adopted Budget
100	Revenue from Local Sources	74,424	1,012,485	3,828,604
300	Revenue from State Sources	286,206	983,323	3,252,273
400	Revenues from Federal Sources	50,804	477,101	3,060,437
500	Incoming Transfers and Other Transactions	-	171,918	722,284
600	Fund Modifications (Other Operating Transfers In)	-	-	-
	Total Revenue	411,435	2,644,828	10,863,598

Expense	December Activity	Open Encumbrance	Year to Date	Adopted Budget	
122	Instruction	234,561	71,961	1,111,442	2,504,629
212	Early On	12,860	2,684	61,910	323,543
213	Health Services	71,476	17,832	300,303	789,017
214	Psychological Services	28,585	8,098	125,428	324,700
215	Speech Pathology and Audiology Services	130,775	19,801	483,343	1,032,942
216	Social Work Services	20,029	7,639	91,909	335,086
217	Visual Aid Services	665	-	6,667	15,000
218	Teacher Consultant-Special Education Programs	-	-	6,212	-
221	Improvement of Instruction	(1,636)	-	3,834	9,907
226	Supervision and Direction of Instructional Staff	51,398	24,685	323,930	530,981
231, 232, 252	Board of Education, Fiscal, Executive	21,332	4,125	93,761	146,570
241	Office of the Principal	18,003	6,420	106,262	210,088
249	Graduation Supplies and Materials	-	-	-	1,000
259	Other Business Services	-	167	7,511	13,058
261	Operations Buildings Services	23,731	1,993	151,519	293,746
271	Pupil Transportation Services	9,336	2,623	279,146	1,162,719
281	Planning, Research, Development, and Evaluation	13,554	5,223	80,925	160,803
284	Information Management Services	5,810	-	16,810	14,933
299	Staff Appreciation	-	118	370	500
371	Non-Public School Pupils	2,680	-	5,451	30,000
411	Payments to LEAs	-	-	287,714	2,667,060
441	Payments to Other Govern. Entities	-	-	21,926	48,600
456	Building Improvements Services	-	5,000	37,473	52,500
	Total Expense	643,159	178,368	3,603,845	10,667,381

Revenues over Expenses

(959,018)

1/6/2025
10:09 AM

**Revenue and Expenditure Report
CAREER TECH FUND
12/31/2024**

Revenue		December Activity	Open Encumbrance	Year to Date	Adopted Budget
4000	PERKINS	44,785	-	44,785	154,477
3440	61 A	32,782	-	98,346	358,975
3550	61 B	122,113	-	122,113	354,100
3790	61 C	-	-	150,578	576,923
2530	61 I	-	-	91,550	94,207
0000	CTE	7,518	-	282,568	914,276
Total Revenue		207,198		789,939	2,452,958

Expense		December Activity	Open Encumbrance	Year to Date	Adopted Budget
4000	PERKINS	31,179	5,010	114,893	154,477
3440	61 A	10,795	799	77,070	358,975
3550	61 B	5,410	1,782	29,016	354,100
3790	61 C	1,540	-	134,737	576,923
2530	61 I	-	-	91,484	94,207
0000	CTE	69,485	34,622	376,191	914,108
Total Expense		118,409	42,213	823,391	2,452,789

Revenues over Expenses (33,451)

1/6/2025
8:48 AM

**Revenue and Expenditure Report
ROOC FUND
12/31/2024**

Revenue

	December Activity	Open Encumbrance	Year to Date	Adopted Budget
INTEREST	-	-	41	200
PRODUCTION	389	-	10,083	40,700
DONATIONS	13,108	-	13,308	10,600
GRANTS	-	-	-	-
SERVICES	114,195	-	440,457	950,000
STATE	7,067	-	26,061	70,923
Total Revenue	134,760	-	489,951	1,072,423

Expense

232	Program Administration	17,602	4,742	99,156	182,747
252	Fiscal Services	1,483	736	10,102	19,597
259	Other Business Services	-	-	2,972	2,972
261	Operations Buildings Services	4,010	8,433	43,056	94,202
271	Transportation	3,376	571	26,355	54,057
284	Technology	320	-	320	1,000
289	Consumers	2,892	1,191	24,497	70,063
290	Staff Retention	-	-	-	500
321	Summer Work Program	348	171	34,700	45,649
391	Direct Care Workers and Supervision	44,233	12,579	241,156	484,999
	Total Expense	74,264	28,422	482,314	955,786

Revenues over Expenses

7,638

1/6/2025
9:25 AM



Account Statement

For the Month Ending **December 31, 2024**

C.O.O.R. INTERMEDIATE SCHOOL DISTRICT - General Fund - 203740

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
MILAF+ MAX Class					
Opening Balance					4,023,519.94
12/31/24	01/02/25	Accrual Income Div Reinvestment - Distributions	1.00	15,749.68	4,039,269.62
Closing Balance					4,039,269.62

	Month of December	Fiscal YTD July-December		
Opening Balance	4,023,519.94	0.00	Closing Balance	4,039,269.62
Purchases	15,749.68	4,039,269.62	Average Monthly Balance	4,024,027.99
Redemptions (Excl. Checks)	0.00	0.00	Monthly Distribution Yield	4.61%
Check Disbursements	0.00	0.00		
Closing Balance	4,039,269.62	4,039,269.62		
Cash Dividends and Income	15,749.68	39,269.62		



Account Statement - Transaction Summary

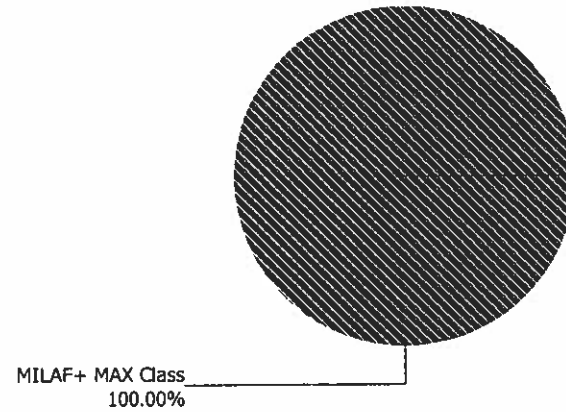
For the Month Ending **December 31, 2024**

C.O.O.R. INTERMEDIATE SCHOOL DISTRICT - General Fund - 203740

MILAF+ MAX Class	
Opening Market Value	4,023,519.94
Purchases	15,749.68
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$4,039,269.62
Cash Dividends and Income	15,749.68

Asset Summary		
	December 31, 2024	November 30, 2024
MILAF+ MAX Class	4,039,269.62	4,023,519.94
Total	\$4,039,269.62	\$4,023,519.94

Asset Allocation





Important Disclosures

Important Disclosures

This statement is for general information purposes only and is not intended to provide specific advice or recommendations. PFM Asset Management ("PFMAM") is a division of U.S. Bancorp Asset Management, Inc. ("USBAM"), a SEC-registered investment adviser. USBAM is direct subsidiary of U.S. Bank National Association ("U.S. Bank") and an indirect subsidiary of U.S. Bancorp. U.S. Bank is not responsible for and does not guarantee the products, services or performance of PFMAM. PFMAM maintains a written disclosure statement of our background and business experience. If you would like to receive a copy of our current disclosure statement, please contact Service Operations at the address below.

Proxy Voting PFMAM does not normally receive proxies to vote on behalf of its clients. However, it does on occasion receive consent requests. In the event a consent request is received the portfolio manager contacts the client and then proceeds according to their instructions. PFMAM's Proxy Voting Policy is available upon request by contacting Service Operations at the address below.

Questions About an Account PFMAM's monthly statement is intended to detail our investment advisory activity as well as the activity of any accounts held by clients in pools that are managed by PFMAM. The custodian bank maintains the control of assets and executes (i.e., settles) all investment transactions. The custodian statement is the official record of security and cash holdings and transactions. PFMAM recognizes that clients may use these reports to facilitate record keeping and that the custodian bank statement and the PFMAM statement should be reconciled and differences resolved. Many custodians use a settlement date basis which may result in the need to reconcile due to a timing difference.

Account Control PFMAM does not have the authority to withdraw funds from or deposit funds to the custodian outside the scope of services provided by PFMAM. Our clients retain responsibility for their internal accounting policies; implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

Market Value Generally, PFMAM's market prices are derived from closing bid prices as of the last business day of the month as supplied by ICE Data Services. There may be differences in the values shown for investments due to accrued but uncollected income and the use of differing valuation sources and methods. Non-negotiable FDIC-insured bank certificates of deposit are priced at par. Although PFMAM believes the prices to be reliable, the values of the securities may not represent the prices at which the securities could have been bought or sold. Explanation of the valuation methods for a registered investment company or local government investment program is contained in the appropriate fund offering documentation or information statement.

Amortized Cost The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short term securities (those with less than one year to maturity at time of issuance) is amortized on a straightline basis. Such discount or premium with respect to longer term securities is amortized using the constant yield basis.

Tax Reporting Cost data and realized gains / losses are provided for informational purposes only. Please review for accuracy and consult your tax advisor to determine the tax consequences of your security transactions. PFMAM does not report such information to the IRS or other taxing authorities and is not responsible for the accuracy of such information that may be required to be reported to federal, state or other taxing authorities.

Financial Situation In order to better serve you, PFMAM should be promptly notified of any material change in your investment objective or financial situation.

Callable Securities Securities subject to redemption prior to maturity may be redeemed in whole or in part before maturity, which could affect the yield represented.

Portfolio The securities in this portfolio, including shares of mutual funds, are not guaranteed or otherwise protected by PFMAM, the FDIC (except for certain non-negotiable certificates of deposit) or any government agency. Investment in securities involves risks, including the possible loss of the amount invested. Actual settlement values, accrued interest, and amortized cost amounts may vary for securities subject to an adjustable interest rate or subject to principal paydowns. Any changes to the values shown may be reflected within the next monthly statement's beginning values.

Rating Information provided for ratings is based upon a good faith inquiry of selected sources, but its accuracy and completeness cannot be guaranteed.

Shares of some local government investment programs and TERM funds are distributed by representatives of USBAM's affiliate, U.S. Bancorp Investments, Inc. which is registered with the SEC as a broker/dealer and is a member of the Financial Industry Regulatory Authority ("FINRA") and the Municipal Securities Rulemaking Board ("MSRB"). You may reach the FINRA by calling the FINRA Hotline at 1-800-289-9999 or at the FINRA website address <https://www.finra.org/investors/investor-contacts>. A brochure describing the FINRA Regulation Public Disclosure Program is also available from FINRA upon request.

Key Terms and Definitions

Dividends on local government investment program funds consist of interest earned, plus any discount ratably amortized to the date of maturity, plus all realized gains and losses on the sale of securities prior to maturity, less ratably amortization of any premium and all accrued expenses to the fund. Dividends are accrued daily and may be paid either monthly or quarterly. The monthly earnings on this statement represent the estimated dividend accrued for the month for any program that distributes earnings on a quarterly basis. There is no guarantee that the estimated amount will be paid on the actual distribution date.

Current Yield is the net change, exclusive of capital changes and income other than investment income, in the value of a hypothetical fund account with a balance of one share over the seven-day base period including the statement date, expressed as a percentage of the value of one share (normally \$1.00 per share) at the beginning of the seven-day period. This resulting net change in account value is then annualized by multiplying it by 365 and dividing the result by 7. The yields quoted should not be considered a representation of the yield of the fund in the future, since the yield is not fixed.

Average maturity represents the average maturity of all securities and investments of a portfolio, determined by multiplying the par or principal value of each security or investment by its maturity (days or years), summing the products, and dividing the sum by the total principal value of the portfolio. The stated maturity date of mortgage backed or callable securities are used in this statement. However the actual maturity of these securities could vary depending on the level or prepayments on the underlying mortgages or whether a callable security has or is still able to be called.

Monthly distribution yield represents the net change in the value of one share (normally \$1.00 per share) resulting from all dividends declared during the month by a fund expressed as a percentage of the value of one share at the beginning of the month. This resulting net change is then annualized by multiplying it by 365 and dividing it by the number of calendar days in the month.

YTM at Cost The yield to maturity at cost is the expected rate of return, based on the original cost, the annual interest receipts, maturity value and the time period from purchase date to maturity, stated as a percentage, on an annualized basis.

YTM at Market The yield to maturity at market is the rate of return, based on the current market value, the annual interest receipts, maturity value and the time period remaining until maturity, stated as a percentage, on an annualized basis.

Managed Account A portfolio of investments managed discretely by PFMAM according to the client's specific investment policy and requirements. The investments are directly owned by the client and held by the client's custodian.

Unsettled Trade A trade which has been executed however the final consummation of the security transaction and payment has not yet taken place.

In August 2024, PFMAM converted its portfolio accounting system from FIS Investment Accounting Manager to SS&C PORTIA. The new system has recalculated the amortized cost and yield to maturity at cost of each security, based upon original cost and settlement date. Some securities, including some factored securities and previously exchanged securities, are now on a modified amortization schedule as compared with that of the past. Where transfers have occurred between your portfolios we have returned their settlement dates to the settlement dates of the original purchases in order to minimize any impact to their amortization schedules.

Please review the detail pages of this statement carefully. If you think your statement is wrong, missing account information, or if you need more information about a transaction, please contact PFMAM within 60 days of receipt. If you have other concerns or questions regarding your account, or to request an updated copy of PFMAM's current disclosure statement, please contact a member of your client management team at PFMAM Service Operations at the address below.

PFM Asset Management
Attn: Service Operations
213 Market Street
Harrisburg, PA 17101

NOT FDIC INSURED

NO BANK GUARANTEE

MAY LOSE VALUE



MILAF+
Michigan Liquid
Asset Fund Plus

Customer Service
PO Box 11760
Harrisburg, PA 17108-11760

ACCOUNT STATEMENT

For the Month Ending

December 31, 2024

C.O.O.R. INTERMEDIATE SCHOOL DISTRICT

Client Management Team

Amber Cannegieter
Key Account Manager
213 Market Street
Harrisburg, PA 17101-2141
1-877-GO-MILAF
cannegietera@pfmam.com

Contents

Cover/Disclosures
Summary Statement
Individual Accounts

Accounts included in Statement

203740	General Fund
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Important Messages

MILAF will be closed on 01/01/2025 for New Year's Day.
MILAF will be closed on 01/20/2025 for Martin Luther King Jr Day.

C.O.O.R. INTERMEDIATE SCHOOL DISTRICT
KURT LOLL
11051 N. CUT RD.
ROSCOMMON, MI 48653-0827

Online Access www.milaf.org

Customer Service 1-877-GO-MILAF

D. Establish Board Per Diem for 2025

That a per diem allowance of \$30.00 shall be granted to board members for attendance at board meetings, committee meetings, and those activities identified by board policy, or authorized duty, if the duty is authorized in advance by resolution of the board. The board president or designee will be allowed compensation equal to one regular meeting for meeting once per month with the superintendent to prepare an agenda for the regular meeting. (see Policy 2306)

E. Approve an increase in mileage rate from \$0.67 per mile to \$0.70 per mile match the IRS rate as of Jan 9, 2025

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2025 Standard Mileage Rates

Notice 2025-5

SECTION 1. PURPOSE

This notice provides the optional 2025 standard mileage rates for taxpayers to use in computing the deductible costs of operating an automobile for business, charitable, medical, or moving expense purposes. This notice also provides the amount taxpayers must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that may be used in computing the allowance under a fixed and variable rate (FAVR) plan. Additionally, this notice provides the maximum fair market value (FMV) of employer-provided automobiles first made available to employees for personal use in calendar year 2025 for which employers may use the fleet-average valuation rule in § 1.61-21(d)(5)(v) or the vehicle cents-per-mile valuation rule in § 1.61-21(e).¹

SECTION 2. BACKGROUND

Rev. Proc. 2019-46, 2019-49 I.R.B. 1301, provides rules for computing the deductible costs of operating an automobile for business, charitable, medical, or moving expense purposes, and for substantiating, under § 274(d) and § 1.274-5, the amount of

¹ Unless otherwise specified, all “section” or “§” references are to sections of the Internal Revenue Code (Code) or the Income Tax Regulations (26 CFR part 1).

ordinary and necessary business expenses of local transportation or travel away from home. Taxpayers using the standard mileage rates must comply with Rev. Proc. 2019-46. However, a taxpayer is not required to use the substantiation methods described in Rev. Proc. 2019-46, but instead may substantiate using actual allowable expense amounts if the taxpayer maintains adequate records or other sufficient evidence.

An independent contractor conducts an annual study for the Internal Revenue Service of the fixed and variable costs of operating an automobile to determine the standard mileage rates for business, medical, and moving use reflected in this notice. The standard mileage rate for charitable use is set by § 170(i).

Longstanding regulations under § 61 provide special valuation rules for employer-provided automobiles. The amount that must be included in the employee's income and wages for the personal use of an employer-provided automobile generally is determined by reference to the automobile's FMV. If an employer chooses to use a special valuation rule, the special value is treated as the FMV of the benefit for income tax and employment tax purposes. Section 1.61-21(b)(4). Two such special valuation rules, the fleet-average valuation rule and the vehicle cents-per-mile valuation rule, are set forth in § 1.61-21(d)(5)(v) and § 1.61-21(e), respectively. These two special valuation rules are subject to limitations, including that they may be used only in connection with automobiles having values that do not exceed a maximum amount set forth in the regulations.

SECTION 3. STANDARD MILEAGE RATES

The standard mileage rate for transportation or travel expenses for 2025 is 70 cents per mile for all miles of business use (business standard mileage rate). See

section 4 of Rev. Proc. 2019-46. However, § 11045 of Public Law 115-97, 131. Stat. 2054 (December 22, 2017), commonly known as the Tax Cuts and Jobs Act (TCJA) suspends all miscellaneous itemized deductions that are subject to the two-percent of adjusted gross income floor under § 67, including unreimbursed employee travel expenses, for taxable years beginning after December 31, 2017, and before January 1, 2026. Thus, the business standard mileage rate provided in this notice cannot be used to claim an itemized deduction for unreimbursed employee travel expenses during the suspension. Notwithstanding the foregoing suspension of miscellaneous itemized deductions, deductions for expenses that are deductible in determining adjusted gross income are not suspended. For example, members of a reserve component of the Armed Forces of the United States (Armed Forces), state or local government officials paid in whole or in part on a fee basis, and certain performing artists are entitled to deduct unreimbursed employee travel expenses as an adjustment to total income on line 12 of Schedule 1 of Form 1040 (2024), *U.S. Individual Income Tax Return*, not as an itemized deduction on Schedule A of Form 1040 (2024), and therefore may continue to use the business standard mileage rate.

The standard mileage rate is 14 cents per mile for use of an automobile in rendering gratuitous services to a charitable organization under § 170. See section 5 of Rev. Proc. 2019-46.

The standard mileage rate for 2025 is unchanged from 2024 at 21 cents per mile for use of an automobile: (1) for medical care described in § 213; or (2) as part of a move for which the expenses are deductible under § 217(g). See section 5 of Rev. Proc. 2019-46. Section 11049 of the TCJA suspends the deduction for moving

expenses for taxable years beginning after December 31, 2017, and before January 1, 2026. However, the suspension does not apply to members of the Armed Forces on active duty who move pursuant to a military order and incident to a permanent change of station. Thus, except for taxpayers to whom § 217(g) applies, the standard mileage rate provided in this notice is not applicable for the use of an automobile as part of a move occurring during the suspension.

SECTION 4. BASIS REDUCTION AMOUNT

For automobiles a taxpayer uses for business purposes, the portion of the business standard mileage rate treated as depreciation is 26 cents per mile for 2021, 26 cents per mile for 2022, 28 cents per mile for 2023, and 30 cents per mile for 2024, and 33 cents per mile for 2025. See section 4.04 of Rev. Proc. 2019-46.

SECTION 5. MAXIMUM STANDARD AUTOMOBILE COST

For purposes of computing the allowance under a FAVR plan, the standard automobile cost may not exceed \$61,200 for automobiles (including trucks and vans). See section 6.02(6) of Rev. Proc. 2019-46.

SECTION 6. MAXIMUM VALUE OF EMPLOYER-PROVIDED AUTOMOBILES

For purposes of the fleet-average valuation rule in § 1.61-21(d)(5)(v) and the vehicle cents-per-mile valuation rule in § 1.61-21(e), the maximum FMV of automobiles (including trucks and vans) first made available to employees in calendar year 2025 is \$61,200.

SECTION 7. EFFECTIVE DATE

This notice is effective for: (1) deductible transportation expenses paid or incurred on or after January 1, 2025; (2) mileage allowances or reimbursements paid to

a charitable volunteer or a member of the Armed Forces to whom § 217(g) applies: (a) on or after January 1, 2025, and (b) for transportation expenses the charitable volunteer or such member of the Armed Forces pays or incurs on or after January 1, 2025; and (3) for purposes of the maximum FMV of employer-provided automobiles for which employers may use the fleet-average valuation rule in § 1.61-21(d)(5)(v) or the vehicle cents-per-mile rule in § 1.61-21(e), automobiles first made available to employees for personal use on or after January 1, 2025.

SECTION 8. EFFECT ON OTHER DOCUMENTS

Notice 2024-08 is superseded.

DRAFTING INFORMATION

The principal author of this notice is Christian Lagorio of the Office of Associate Chief Counsel (Income Tax and Accounting). For further information on this notice regarding the use of an employee-provided automobile, contact Mr. Lagorio at (202) 317-7005 (not a toll-free number). For further information on this notice regarding the use of an employer-provided automobile, contact Stephanie Caden of the Office of Associate Chief Counsel (Employee Benefits, Exempt Organizations, and Employment Taxes), at (202) 317-4774 (not a toll-free number).

F. Call Regular Meetings - Meeting dates to be posted for 2025: (second Wednesdays of each month except January):

February 12, 2025

March 12, 2025

April 9, 2025

May 14, 2025

June 11, 2025

June 25, 2025 Special Meeting- Budgets

July 9, 2025

Aug 13, 2025

Sept 10, 2025

Oct 8, 2025

Nov 12, 2025

Dec 10, 2025

Jan 7, 2025 (first week, not second)

G. Designate Recording Secretary and delegate Posting of Public Notices

Appoint Rebecca Socia, Administrative Assistant to the Superintendent, as Recording Secretary for the COOR Board of Education to be reimbursed for mileage at the current Board-approved rate, and per diem of \$65.00 per meeting. A paid alternate would fill in when she is not available.

H. Appoint Designee for Posting of Public Notices

To appoint the Superintendent's Secretary as designee responsible for implementing the public notice requirements of the Open Meetings Act.

I. Approve COOR ISD's Title IX positions:
Coordinator: Alexis Wilson, Human Resources.
Investigators: Melisa Akers, Director of Special Education
and Shawn Petri, Superintendent

J. Authorize Michael Evans as signatory for the following agreements:

- Carl D. Perkins Application with the Michigan Department of Education-Office of Career & Technical Education (MDE-OCTE)
- All Fiscal Reports with OCTE in the Career and Technical Education Information System (CTEIS)

K. To designate J.P. MORGAN CHASE and Michigan Liquid Asset Fund as the depositories for the C.O.O.R. Intermediate School District for the following accounts; authorizing the administration to select the institution that is in the best interest of the school district; authorizing the Superintendent or his designee(s) to make transfers between business checking account(s) and/or high yield savings account(s);

authorizing transfers to be made by telephone, fax and/or other electronic means:

- Business Checking Accounts: General Fund, COOR Payroll, and ROOC Payroll.
- High Yield Savings Accounts: General Fund and ROOC Investment Fund.
- MILAT Cash Management Account

L. Signing of Checks

That COOR and R.O.O.C., Inc. payroll business checking accounts require only one signature; Shawn Petri, Board President, or Board Treasurer are hereby authorized to sign all checks. The General Fund business checking account requires only one signature.

M. Approve Annual Updates to Board Policies

Thrun Law Firm will update the Policy Manual, Handbooks, Administrative Guidelines, and Forms annually and on an "as needed" basis. The annual update fee may be less than \$2,500 for retainer clients if few or no updates are necessary in a given school year. Update fees are subject to automatic annual renewal and are invoiced.

N. Extend Retainer Agreements

To extend the retainer agreement for \$2,500 and authorize the use of Thrun Law Firm, P.C. This is the same price as 2023 and 2024. To extend the retainer agreement for \$799 and authorize the use of Clark Hill PLC for Special Education, 054, or ADA legal matters for the school year.

O. Approve closing the C.O.O.R. ISD central office to the public, allowing staff to attend the following four events: All-staff Professional Development Day in August, COOR Educational Center Graduation, Career Tech commencement, and the week between Christmas and New Year.

P. Approve Professional Dues / Memberships

To approve payment of dues to the linked list of professional organizations for the year totaling about \$26,557. (Some organizations utilize the calendar year and some utilize the fiscal year.)

Q. Verify Current Newspapers of Record for C.O.O.R. ISD shall be:

- Crawford County Avalanche
- Oscoda County Herald
- Ogemaw County Herald
- Houghton Lake Resorter

R. Approve the Superintendent's Attendance at Conferences

That approval shall be given to the Superintendent to attend meetings and conferences in Michigan for the following organizations this year:

CWMAIA, Northern Michigan State Legislative Association (NMSLA), Michigan Association of School Boards (MASB), Michigan Association of Superintendents & Administrators (MASA), the Michigan Association of Intermediate School Administrators (MAISA), or the Michigan Negotiator's Association (MNA). Approval includes associated expenses for travel, lodging, food, and conference fees.

S. Approve Board Member Attendance at Conferences

That approval shall be given for any member of the Board of Education to attend the Governor's Education Summit, NSBA's Advocacy Institute, Northern Michigan School Legislative Association, as well as any conferences, training or meetings offered by the Michigan Association of School Boards, held in Michigan, for this year.

Approval includes associated expenses for travel, lodging, food and conference fees. Specific dollar amounts for costs of registration, lodging, travel, and meals must be also subsequently be approved by the board's designee, the Superintendent.

11. Action Items

A. Approve out-of-state travel and expenses for Crystal Davis to attend TBRI training in the Dallas, Texas area February 24-28, 2025

B. Approve the application for Shannon Rea, Pupil Accounting Auditor, to participate in the MSBO Leadership Institute program in 2025. Estimated costs include \$1,500 registration and five nights in hotel rooms for meetings throughout the year, split with Iosco RESA.

C. Approve pay increase to COOR Area
Technical Innovation Center (CATIC)
Instructors who recently completed
BA degrees, effective Dec 16, 2024

D. Approve a service agreement with Marianne Swank, Ed.S. of Northern Intention, LLC to facilitate a two-day Professional Learning event titled "Teachers As Facilitators" on June 17 & 18, 2025 in the amount of \$5,750

E. Approve updated the COOR Educational Center Student/Parent Handbook for 2024-25 as presented

12. Public Participation- Continued, if needed

13. Information Items

-Social Media Reports: COOR ISD and
CATIC

-Special meeting date for more
interviews?

14. Superintendent's Report
- House Bill 6058, Insurance Cost
 - CEC Construction Loan options
 - Superintendent goals update

15. Communications

-Notification from MSBO that Alexis Wilson has earned the Human Resources Specialist certificate.

-Northern Lakes Community Mental Health Board Meeting from December (video is a clip of the recording from the board comment portion toward the end of the meeting talking about ROOC.)

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<https://youtu.be/cSNKBat9SW8?si=YAk1HqGPAAupGeCj&t=6986>

-MASB Winter Institute has virtual classes for board members offered on Friday, Feb 7th and Saturday, Feb 8th.
www.masb.org/winterinstitute

16. **Adjournment**
Time: