

C.O.O.R. ISD Board of Education Meeting

Wednesday, June 26, 2024 6:00 PM

C.O.O.R. ISD Central Office, 11051 N Cut Road, Roscommon, MI 48653

1. Call to order & Roll Call

2. Opening Ceremonies

- Pledge of Allegiance

- Mission Statement

C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.

3. Adopt the Agenda

Time:

4. Public Participation

- Any person attending the meeting may raise his/her hand during this session of the meeting.

Individuals may speak for a maximum of 5 minutes. Groups may speak for a maximum of 15 minutes.

5. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

A. Approve minutes of previous meeting, June 12, 2023

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C.O.O.R. ISD Board of Education
Regular Meeting
Wednesday, June 12, 2024 6:00 PM

C.O.O.R. ISD Central Office
11051 N Cut Road
Roscommon, MI 48653

1. Call to order & Roll Call

The meeting was called to order at 6:05 by Board President Mangutz. Present: Ian Faulkner, Jim Gendernalik, Jim Mangutz DDS, Kara Mularz, Nancy Persing, and Lyn Sperry. Absent: Brie Molaison. Present: 6, Absent: 1.

2. Opening Ceremonies

- Pledge of Allegiance
- Mission Statement

C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.

3. Adopt the Agenda

Adopt the agenda as presented. This motion, made by Ian Faulkner and seconded by Jim Gendernalik, Carried (6-0).

4. Public Budget Hearing on Proposed Budget for 2024-25

Notice was given in local newspapers.

4.A. Presentation of the 2024-25 General Fund Budget by Kurt Loll, Finance Director

The budget included tax revenue at the following rates:

- 0.2942 General Operating Mills
- 0.7358 Special Education Mills

4.B. Public Participation for Budget Hearing – None.

Anyone in attendance may comment on the proposed 2024-25 General Fund Budget.

4.C. Action Item: Set tax rate for 2024:

To collect summer property taxes levied upon properties located within the boundaries of Crawford AuSable School District and Mio AuSable School District and to collect winter property taxes levied upon properties located within the boundaries of all other COOR ISD school districts. (The L4029 form shows both summer and winter).

Approve 2024 L-4029 forms showing the following local taxes at the following rates:

- 0.2481 allocated
- 0.0460 voted 2020
- 0.2941 total general operating mills**

- 0.6209 voted 1968
- 0.1148 voted 2020
- 0.7357 total special education mills**

Two forms are used to fit all nine counties that have parcels in our ISD.

This motion, made by Kara Mularz and seconded by Jim Gendernalik, Carried (6-0).
Brie Molaison: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes,
Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

4.D. Action item: Accept Proposed 2024-25 General Fund Budget as presented by Kurt Loll,
Finance Director

Accept Proposed 2024-25 General Fund Budget as presented by Kurt Loll, Finance Director.
This motion, made by Nancy Persing and seconded by Ian Faulkner, Carried (6-0).
Brie Molaison: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes,
Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

5. Department Updates- Board reviews in advance
- Career & Technical Education Department
 - Early Childhood Department
 - Instructional Services Department
 - Special Education Department
 - R.O.O.C., Inc.
 - K12 ETA (Educational Technology Association)

6. Public Participation- None.
- Any person attending the meeting may raise his/her hand during this session of the meeting. Individuals may speak for a maximum of 5 minutes. Groups may speak for a maximum of 15 minutes.

7. Consent Agenda
(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

Approve all items on the Consent Agenda. This motion, made by Lyn Sperry and seconded by Kara Mularz, Carried (6-0).
Brie Molaison: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes,
Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes.

7.A. Approve minutes of previous meeting on May 15, 2024

7.B. Approval of Bills for May 2024 totaling \$2,131,133.37

7.C. Approve Revenue & Expenditure Reports for May 2024

7.D. Renew contracts with the following employees:

- Instructional Services** (through June 30, 2025):
1. Michelle Culton-Ekstrom, Behavioral Health Coordinator
 2. Crystal Davis, Whole Child Specialist
 3. Michelle Ewald, Early Literacy Coach
 4. Christina Pudvan, Student Engagement Coach

5. Stacy Shafto, Whole Child Specialist at CASD
6. Heather Sharpe, Whole Child Specialist at Mio and Fairview

Special Education Contracts (through June 30, 2025):

1. Michele Cochrane, Early On Coordinator

ROOC, Inc (through June 30, 2025):

1. Stacey Barnes, Compliance Clerk
2. Lori Bowler, Director of Services
2. Christina Maske, Program Manager
3. Melinda Nagy, Director of Employment Services

COOR Advanced Technical Innovation Center (through June 30, 2025):

1. Stephanie Bates
2. Charles Bissell
3. Angela Griffis
4. Benjamin Lowe
5. Josh Meyer
6. Mary Jo Rondo
7. Sarah Kay Rondo
8. Kayla Sturgeon

Administrators (through June 30, 2026):

1. Katie Fuelling, Director of Instructional Services
2. Katie Keith, Early Childhood Supervisor
3. Somer Quinlan, Executive Director of ROOC, Inc.
4. Jared Socia, Director of Operations

Other:

1. Shannon Rea, Pupil Accounting Auditor, through June 30, 2026
2. Rebekah Seelow, Early Childhood Specialist, through June 30, 2025
3. Rebecca Socia, Administrative Assistant to the Superintendent, through June 30, 2026

7.E. Approve the proposed 2024-25 calendar for the COOR Advanced Technical Innovation Center

7.F. Renew membership with the Michigan Association of Superintendents & Administrators (MASA) for July 1, 2024 to June 30, 2025 at the cost of \$899.95

7.G. Approve the renewal of MAISA membership at the rate of \$4,994.06 based on student count

7.H. Renew membership with the Michigan Association of School Boards (MASB) at a cost of \$3,884.13 for the 24-25 school year.

7.I. Pay initial fee of \$5,049.38 to MASB for Strategic Planning services.

7.J. Approve the use of the admin office lawn & parking lot as a rest stop for the Grayling Rotary's Black Bear Grand Fondo biking event to be held on July 13, 2024 (Rotary provides event insurance).

7.K. Renew membership with Social School 4EDU at a cost of \$795 which includes three district employees

7.L. Extend agreement with Edustaff, LLC for staffing through June 30, 2027.

7.M. Approve an annual implementation and maintenance subscription for digital mapping of our two school campuses at a cost of \$1,120.00

7.N. Renew lease with the Roscommon Area Recreational Authority through June 30, 2026 for two classrooms at the CRAF center in the amount of \$2,400 per month.

8. Action Items

8.A. *Ratify a Memorandum of Understanding with Wayne RESA for content filtering in the amount of \$2,710.68 effective July 1, 2024 to June 30, 2027.*

This motion, made by Kara Mularz and seconded by Nancy Persing, Carried (6-0).
Brie Molaison: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes.

8.B. Approve wage increases for the following groups:

- Non-union support personnel, 3.5% with a retention bonus of \$500- \$1,000 based on years worked at COOR ISD.
- COOR Educational Support Personnel Association, 3.5% with \$500 annual retention bonus

Approve wage increases for the COOR Educational Support Personnel Association and the non-union support personnel. This motion, made by Ian Faulkner and seconded by Kara Mularz, Carried (6-0). Brie Molaison: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes.

The retention bonus is paid in the last pay in November

8.C. Accept Budgets as presented by Kurt Loll, Finance Director:

- 2023-24 Final Amendment of Capital Projects Budget
- 2024-25 Preliminary Capital Projects Budget
- 2024-25 Preliminary Career Tech Budget
- 2024-25 Preliminary Special Education Budget

Capitol Project- 23-24 final budget includes building improvements include furniture for the CATIC, doors at CEC. 24-25 preliminary budget- includes painting the building. They plan to remove the non-functional door at the admin office.

CTE 24-25 preliminary budget: General fund will need to transfer \$280,000 to CTE. Tuition for LEAs remained at the same rate. Transportation will be partially subsidized. Revenue is estimated based on an enrollment of 275 students, but that may

be higher.

Special Education 24-25 preliminary budget: there will be a higher billback to local districts. We just hired a School Psychologist after looking for 15 years.

Accept Budgets as presented by Kurt Loll, Finance Director. This motion, made by Nancy Persing and seconded by Ian Faulkner, Carried (6-0). Brie Molaison: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes.

8.D. Approve closing the office to the public on the Friday before Labor Day, August 30, 2024. Most school organizations by law are closed on this day. Last year there were only two people working at the ISD.

Approve closing the office to the public on the Friday before Labor Day, August 30, 2024. This motion, made by Nancy Persing and seconded by Ian Faulkner, Carried (6-0). Brie Molaison: Absent, Ian Faulkner: Yes, Jim Gendernalik: Yes, Jim Mangutz DDS: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes.

9. Information Items

- Social Media Report for May
- New Paraprofessional at the CEC: Jade Bird
- New Parent Liaison (10 hrs/wk): Kathryn Vanwormer-Waldie
- Alternative Educational Academy of Ogemaw County
 - May meeting minutes
 - June meeting agenda
 - 23-24 budget
 - 24-25 budget
 - list of graduates
- MASB Summer Institute: From Conflict to Conversation on Friday, Aug 16th - register by July 8th

10. Superintendent's Report

- Graduation
- Non-union Staff Insurance
- Daily Hours, Friday before Labor Day
- Reschedule Facility Walkthrough
- Mackinac Center request for information

11. Communications

The ISD is scheduling an evening or weekend training for the required superintendent evaluation updates with Brian Pearson, MASB facilitator. It will last about 2.5 hours.

Wednesday, July 31st at 5:30pm was chose by the group. It will run until 8:00 or 8:30 pm Superintendent Petri will invite RAPS board members and other LEA board members as well.

Backup date: Mon, Aug 19th 5:30-8:00pm. A meal will be provided.

12. Adjournment

Adjourn the meeting. This motion, made by Lyn Sperry and seconded by Jim Gendernalik, Carried (6-0). Time: 7:12

Respectfully submitted by:

Rebecca Socia

Lyn Sperry

B. Approve contract renewals for administrators and non-union personnel from July 1, 2024 through June 30, 2026 unless listed otherwise:

Accounting:

1. Kurt Loll, Director of Finances
2. Carrie Macko, Business Manager
3. Alexis Ferguson, Payroll and Benefits Coordinator
4. Kimberly Murphy, Accounts Payable Clerk
5. Kimberly Murphy, Food Service Director

Special Education:

1. Melisa Akers, Director of Special Education
2. Teresa Gertiser, School Nurse
3. Nicole Grace, Speech Language Pathologist Supervisor/Special Education Technical Assistant
4. Thalma Hibbard, Paraprofessional Coach
5. Joseph Moore, Principal of the COOR Educational Center
6. Kerri Smitz, Employment Placement Specialist (EPS)
7. Brenda Vaughan-Ide, Transition Coordinator


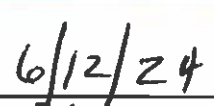
Career and Technical Education:

Natalie Davis (52 days)

C. Approve Vended School Meals Contract Renewal with Roscommon Area Public Schools with a rate increase of 4.2% for 2024-25.

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**Food Service Management Company
Contract Renewal - Sponsor Acknowledgement**

COOR	2023
School Food Authority/Sponsor Name	Year of Original Contract
72000	1
Agreement Number/School District Code	Renewal Year (1, 2, 3, or 4)
ROSCOMMON AREA PUBLIC SCHOOLS	
Food Service Management Company Name	
<p>By submission of the contract renewal documents, the sponsor acknowledges its responsibilities as outlined in the food service contract, including the overall operational and financial responsibility for the Child Nutrition Programs.</p> <p>The sponsor acknowledges it is required to conduct monthly (or at least quarterly) invoice reconciliations of its food service contract to ensure compliance with Federal law.</p> <p>The sponsor certifies its staff directly and independently conducts reconciliations of food service contract invoices to verify the following: usage and crediting of USDA Foods, allowable costs, and the accuracy of fees and/or per meal charges in accordance with the sponsor's food service contract.</p> <p>The sponsor further acknowledges it may be required to submit copies of any and all books and records pertaining to the food service contract including, but not limited to, food service contract invoices with supporting documentation from the vendor, internal sponsor reconciliation materials, distributor invoices, and all other related documents.</p>	
<p>Note: <u>Sponsor must sign this page</u> prior to uploading into GEMS/MARS.</p>	
Signed:	
Sponsor Representative	 Date
<p>SHAWN PETRI SUPERINTENDENT Printed Name/Title</p>	

**Vended School Meals Company
Contract Renewal - Rate Agreement Form**

COOR Intermediate School District	2023
School Food Authority/Sponsor Name	Year of Original Contract
72000	1
Agreement Number/School District Code	Renewal Year (1, 2, 3, or 4)
Roscommon Area Public Schools	
Vended School Meals Company Name	

This document contains the rates and fees for the furnishing of vended meals for nonprofit food service programs for the period beginning July 1, 2024, and ending June 30, 2025. The terms and conditions of the original contract are applicable to the contract renewal.

The Consumer Price Index for All Urban Consumers (CPI-U) for the Midwest Region for December 2023 is 4.2% as released by the U.S. Bureau of Labor Statistics. The Equivalent Meal Factor decreased from \$4 7100 to \$4.6250 for SY 2024-2025.

Price Per Meal and Meal Equivalents must be quoted as if no USDA Donated Commodities will be received.

Rates for School Year (SY) 2023-2024 must match what was approved by MDE.

RATE NEGOTIATIONS ARE NOT ALLOWED FOR THE SY 2024-2025 RENEWAL.

RATES MUST NOT BE ROUNDED UP. DO NOT EXCEED TWO DECIMAL PLACES.

Child Nutrition Program	SY 2023-2024 Rate	Flat % Increase per Original Contract	New SY 2024-2025 Rate
1. School Nutrition Programs (SNP)			
Reimbursable Breakfasts	\$ 2.40	4.2%	\$ 2.50
Reimbursable Lunches	\$ 3.60	4.2%	\$ 3.75
Reimbursable Snacks			
Non-Program Meal Equivalents			
2. Child and Adult Care Food Program (CACFP)			
Reimbursable Breakfasts			
Reimbursable Lunches			
Reimbursable Snacks			
Reimbursable Suppers			
3. Summer Food Service Program (SFS)			
Reimbursable Breakfasts			
Reimbursable Lunches			
Reimbursable Snacks			
Reimbursable Suppers			
4. Special Milk Program			
Special Milk			
5. Fresh Fruit and Vegetable Program (FFVP) (PER DAY service is provided per original contract)			
Flat Rate PER DAY			
6. Additional Food Service Markup for Salad/Food Bar (PER DAY service is provided per original contract)			
Flat Rate PER DAY			

Note: Vendor must sign this page prior to initial upload into GEMS/MARS.

By submission of this proposal, the vendor certifies that, in the event it receives a renewal award under this solicitation, the vendor shall operate in accordance with applicable program laws and regulations. The vendor shall not plead misunderstanding or deception because of such estimates of quantities, or of the character, location, or other conditions pertaining to the proposal. This agreement shall not exceed one year.

Signed: *Catherine Erickson* Date: 6-14-2024
 Vended School Meals Company Representative
Catherine Erickson Superintendent
 Printed Name/Title

Note: Sponsor does NOT sign this page prior to initial upload into GEMS/MARS. Signature is obtained AFTER MDE approval.

Sponsor Acceptance of Contract Renewal Agreement

Signed: *Shawn Petri* Date: 6/17/24
 Sponsor Representative
Shawn Petri
 Printed Name/Title

**Vended School Meals Company
Contract Renewal - Signature Page**

COOR INTERMEDIATE SCHOOL DISTRICT	2023
School Food Authority/Sponsor Name	Year of Original Contract
72000	1
Agreement Number/School District Code	Renewal Year (1, 2, 3, or 4)
ROSCOMMON AREA PUBLIC SCHOOLS	
Vended School Meals Company Name	


The Vended School Meals Company certifies that it will operate in accordance with all applicable State and Federal laws and regulations

This Contract Renewal Agreement, attachments, and the original Contract, with addenda, if any, constitute the entire agreement between the School Food Authority (Sponsor) and the Vendor. The parties shall not execute any additional contractual documents pertaining to this Contract, except as permitted by applicable law.


This agreement shall be in effect for one year from July 1, 2024, to June 30, 2025.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be signed by their duly authorized representative on this day and year.

Note: Vendor must sign this page prior to initial upload into GEMS/MARS.

Signed:  6-6-24
 Vended School Meals Company Representative Date
Catherine Erickson, Superintendent
 Printed Name/Title

**Note: Sponsor does NOT sign this page prior to initial upload into GEMS/MARS.
Signature is obtained AFTER MDE approval.**

Signed:  6/7/24
 Sponsor Representative Date
Sharon Peto
 Printed Name/Title

**Vended School Meals Company
Contract Renewal - USDA Foods Agreement**

COOR INTERMEDIATE SCHOOL DISTRICT	2023
School Food Authority/Sponsor Name	Year of Original Contract
72000	1
Agreement Number/School District Code	Renewal Year (1, 2, 3, or 4)
ROSCOMMON AREA PUBLIC SCHOOLS	
Vended School Meals Company Name	

This is an agreement between the vendor and sponsor to consign the commodity food to which the sponsor is entitled to the vendor for **School Year 2024-2025**. This agreement expires **June 30, 2025**. There are no automatic renewals of this agreement. This agreement can be canceled, at any time, by written notification from the sponsor or the vendor.

The vendor hereby agrees to assume the physical control of the commodity food consigned by the sponsor. Pursuant to that assumption, the vendor agrees to control, secure, and use these commodities in a manner that complies with the United States Department of Agriculture (USDA) commodity regulations in Subpart D of 7 CFR Part 250.50 to 250.54. The vendor will make the appropriate price adjustment to the sponsor, which recognizes the net value of these commodities. The vendor agrees that the commodities will be used only to produce school meals for the sponsor. The vendor agrees to compensate the sponsor for any loss of commodity products through misuse or negligence. The vendor will maintain records to document that the commodities were used only to benefit the sponsor.

The sponsor agrees to monitor the proper use of commodities each month and to correct any errors in handling or use of the commodities by the vendor immediately.


The sponsor will continue to have sole financial liability for any misuse or loss of commodities pursuant to Subpart D of 7 CFR Part 250.50 to 250.54 and the vended school meals company contract.

The sponsor authorizes delivery of its commodities to the vendor and certifies that those commodities ordered are compatible with submitted menus by the vendor.

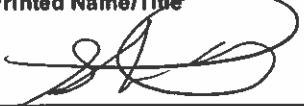
Place an "X" by the appropriate statement:

X	The vendor agrees to pay all storage and delivery fees as billed by the distributor.
	The sponsor agrees to pay all storage and delivery fees as billed by the distributor.

Note: Both the sponsor AND vendor must sign this page prior to uploading into GEMS/MARS.

Signed:  6-6-24
Vended School Meals Company Representative Date

Mothernic Erickson, Superintendent
Printed Name/Title

Signed:  6/6/24
Sponsor Representative Date

Shawn C Petri, SUPERINTENDENT
Printed Name/Title

D. Approve contract with Dr. Sloane,
DBA Center for Behavioral
Pediatrics, for the 2024-2025 school
year in the amount of \$35,625.00

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AGREEMENT FOR CONSULTING SERVICES

BETWEEN

CRAWFORD OGEMAW OSCODA ROSCOMMON

INTERMEDIATE SCHOOL DISTRICT

AND

MARK A. SLOANE, DO, PLC
d/b/a Center for Behavioral Pediatrics

This agreement is made by and between the Crawford Ogemaw Oscoda Roscommon Intermediate School District (hereinafter referred to as "COOR ISD") and Mark A. Sloane, DO, PLC (hereinafter referred to as "MAS");

WHEREAS, COOR ISD is a Michigan public school intermediate school district with service locations in Crawford, Ogemaw, Oscoda, and Roscommon counties in Michigan;

AND, WHEREAS, COOR ISD has an existing professional relationship with MAS (involving recent professional development and consultation activities) that both parties desire to continue, that involves bringing additional trauma-informed practices to COOR ISD;

AND, WHEREAS, MAS is a national expert in the field of trauma-informed/ Fetal Alcohol Spectrum Disorder (FASD) informed primary/specialty care medical practice who previously participated in Western Michigan University (WMU) Children's Trauma Assessment Center (CTAC) assessments for traumatized/ prenatally-exposed children across the State of Michigan, and who provides trauma-informed/ FASD informed consultation/ training for various state and private agencies, public/private/charter schools, and medical professionals across Michigan and the USA;

AND, WHEREAS, the parties desire to enter into an agreement whereby MAS will provide virtual and/or in-person trauma-informed consultation services for COOR ISD-affiliated teaching, diagnostic, support, and administrative staff including: Whole Child Assessments (WCA) and subsequent WCA follow-up sessions for students from COOR ISD-affiliated districts, and collaboration with community partners including local medical providers/staff, as part of the Michigan Department of Education (MDE) 31N *Mental Health in Schools* statewide initiative;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

This agreement will commence September 1, 2024. Services will be provided by MAS (as requested by COOR ISD Superintendent Office) for the period from September 1, 2024 to May 31, 2025.

The services provided by MAS will be compensated as follows:

MAS will receive:

- \$1250.00 per WCA X 18 **(\$22,500.00)**
- \$250.00 / hour for WCA follow-up sessions X 40 hours **(\$10,000.00)**
- \$250.00/hour for medication consultations with local medical providers X 4 hours **(\$1000.00)**
- \$500.00/session for "Lunch and Learn" sessions with local medical providers X 2 sessions **(\$1,000.00)**
- \$250.00 / hour for Behavioral Health Coordinator strategic planning X 4.5 hours **(\$1125.00)**

MAS agrees to complete documentation necessary for medicaid billing purposes under 31n requirements.

The total compensation amount for MAS will be **\$35,625.00**.

These consultation services will be rendered from September 2024 to May 2025; with services to be delivered virtually (via Zoom) or in person 2-4 days per month during this agreement.

This compensation amount will also cover any MAS off-site activities (conference calls not covered above, report editing, document preparation, et al) related to the trauma-informed direct consultation services provided each month for COOR ISD.

These virtual/ in-person consultation services will be provided to COOR ISD school districts that were prior participants in previous COOR ISD Trauma Projects (including Crawford AuSable, West Branch/Rose City, Fairview, Mio AuSable, Charlton Heston Academy, Houghton Lake, Roscommon, and the COOR ISD Education Center). The virtual/in-person sessions will involve assessments of and follow-up sessions for students from COOR ISD-affiliated districts. These students will be referred by individual school districts mentioned above and approved by designated COOR ISD administration. All these activities are employed to facilitate sustainability of trauma-informed practices at COOR ISD.

PAYMENT: COOR ISD will pay MAS upon receiving monthly invoices (September 2024 through May 2025) for services performed under this agreement. The total compensation for this agreement will be **\$35,625.00**

CONFIDENTIALITY: The parties agree to comply with all applicable federal and state laws, rules and regulations and organizational policies on confidentiality with regard to disclosure of materials or information for the purposes of this contract.

CHOICE OF LAW: This contract shall be construed in accordance with the laws of the State of Michigan.

ANTI-DISCRIMINATION: The parties shall adhere to all federal, state and local laws, ordinances, rules and regulations prohibiting discrimination.

TERMINATION: Either party may terminate this agreement at any time and for any reason. Termination shall be effective immediately upon delivery of written notification of termination to the other party.

IN WITNESS WHEREOF, the undersigned concur with terms, conditions and understandings as set forth in this Agreement and have executed the Agreement as of the date and year first written above:

CRAWFORD OGEMAW OSCODA ROSCOMMON INTERMEDIATE SCHOOL DISTRICT

By: _____
Shawn Petri, COOR ISD Superintendent

Dated: _____

MARK A. SLOANE, DO, PLC

By: _____
Mark A. Sloane, DO

Dated: _____

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6. Action Items

A. Approve the hiring of Mike Evans and his contract as Career & Technical Education Director for 260 days from July 1, 2024 to June 30, 2026

B. Accept the Final 2023-24 Budget Amendments,

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- ROOC, Inc.
- Special Education Fund
- Career & Technical Education Fund
- General Fund
- NMEC,
- Food Service;

And accept the Proposed 2024-25 Food Service Budget as proposed

ROOC
Fiscal Year Ending June 30, 2024
FINAL BUDGET JUNE 26, 2024

REVENUE	AUDITED 22-23	AMENDED Nov 8, 23	FINAL 23-24
INTEREST	-	775	175
PRODUCTION	30,688	30,000	56,687
DONATIONS	-	11,500	9,718
GRANTS	70,133	82,397	82,397
SERVICES	952,857	881,000	958,261
STATE	-	54,135	82,521
Total Revenue	\$ 1,053,678	\$ 1,059,807	\$ 1,189,758

EXPENSES by FUNCTION	AUDITED 22-23	AMENDED Nov 8, 23	FINAL 23-24	function codes
Program Administration	372,137	229,395	226,195	232
Financial Services	-	14,679	14,105	252
Insurance	-	2,802	2,802	259
Operations Building Services	72,826	80,708	88,671	261
Transportation	52,272	138,878	135,862	271
Technology	-	1,100	300	284
Consumers	79,715	74,065	68,664	289
Staff Retention	-	522	-	290
Summer Work Program	-	40,275	37,130	321
Direct Care Workers and Supervision	374,460	466,718	447,721	391
Total Expenses	\$ 951,410	\$ 1,049,142	\$ 1,021,450	

Total Revenues	\$ 1,053,678	\$ 1,059,807	\$ 1,189,758
Total Expenses	\$ 951,410	\$ 1,049,142	\$ 1,021,450
CHANGE IN NET ASSETS	\$ 102,268	\$ 10,665	\$ 168,308
NET ASSETS JULY 1	\$ 378,861	\$ 481,129	\$ 481,129
NET ASSETS JUNE 30	\$ 481,129	\$ 491,794	\$ 649,437

CAREER AND TECHNICAL EDUCATION FUND

Wednesday, June 26, 2024

2023-2024 YEAR ENDING Budget

Preliminary Revenue	Amount
PERKINS	203,665
61a	372,625
61b	377,743
61c	1,343,325
61i	92,245
CTE	528,118
Total Revenue	\$ 2,917,721

Preliminary Expenses	Amount
PERKINS	203,930
61a	371,843
61b	392,962
61c	1,343,325
61i	92,245
CTE	642,216
Total Expense	\$ 3,046,521

REVENUE OVER EXPENSES \$ (128,800)

CAREER AND TECHNICAL EDUCATION FUND
 Budgetary Comparison Schedule
 For the Year Ended June 30, 2024

REVENUE	Audited 22-23	Amended 23-24	YEAR END 23-24
Local Sources	20,000	11,136	11,901
State Sources	1,272,738	2,515,796	2,276,155
Federal Sources	168,199	203,665	203,665
LEA Payments	312,000	406,000	386,000
Transfers In	49,276	40,000	40,000
Total Revenues	1,822,213	3,176,597	2,917,721

EXPENDITURES	Audited 22-23	Amended 23-24	YEAR END 23-24
Instruction - Added Needs	759,812	1,350,193	1,139,510
Support Services - Pupil	44,695	66,837	65,623
Support Services - Instructional Staff	27,375	23,796	22,640
Support Services - General Administration	185,030	192,293	199,846
Support Services - Business Services	20,142	33,993	33,126
Support Services - Oper and Maintenance	318,740	96,915	97,755
Support Services - Transportation	2,000	135,000	105,705
Support Services - Information Services	94,816	49,914	54,827
Support Services - Other	958	-	-
Payments to Other Public Schools	349,043	957,090	976,641
Facilities, Acquisition, Construction, Improvement	-	375,039	350,849
Total Expenses	1,802,611	3,281,070	3,046,521

FUND BALANCE	Audited 22-23	Amended 23-24	YEAR END 23-24
Net Change in Fund Balance	19,602	(104,473)	(128,800)
Fund Balance Beginning of Year	245,390	264,992	264,992
Fund Balance END OF YEAR	264,992	160,519	136,192

NMEC TECHNOLOGY BUDGET
 FISCAL YEAR ENDING JUNE 30, 2024
 YEAR END FINAL BUDGET
 6/26/2024

	AUDITED 22-23	PREMLINARY 23-24	YEAR END 23-24
REVENUES			
TRANSFER FROM OTHER FUNDS	381	-	-
LEA PAYMENTS	17,382	-	13,445
TOTAL REVENUE	<u>17,763</u>	<u>-</u>	<u>13,445</u>
EXPENDITURES			
NMEC TELEPHONE SERVICE	-	1,348	3,001
NMEC INTERNET SERVICE	16,249	11,414	13,498
TOTAL EXPENDITURES	<u>16,249</u>	<u>12,762</u>	<u>16,499</u>
REVENUES OVER EXPENDITURES	1,514	(12,762)	(3,054)
EXCESS REVENUE APPROIATED TO LEAS	-	(4,065)	(13,773)
FUND BALANCE JULY 1	<u>15,313</u>	<u>16827</u>	<u>16,827</u>
FUND BALANCE JUNE 30	<u>16,827</u>	<u>-</u>	<u>-</u>

FOOD SERVICES
FISCAL YEAR ENDING JUNE 30, 2024
FINAL BUDGET JUNE 2024
6/26/2024

	AUDITED 22-23	Amended FY 23/24	FINAL FY 23/24
REVENUES			
Local Sources	142	150.00	490
State Sources	572	564.00	4,752
Federal Sources	71,191	60500.00	71,618
TOTAL REVENUES	<u>71,905</u>	<u>61214.00</u>	<u>76,860</u>
INCOMING TRANSFERS & OTHER TRANSACTIONS	-	4828.00	
TOTAL REVENUES, INCOMING TRANSFERS, OTHER TRANSACTIONS	<u>71,905</u>	<u>66042.00</u>	<u>76,860</u>
 EXPENDITURES			
FOOD SERVICE DIRECTOR		13,560	6,246.59
GROUP LIFE			5.42
GROUP VISION			13.23
RETIREMENT		4,068	1,912.31
RETIREMENT - UAAL		2,102	1,045.33
FICA		1,037	458.73
FS - CONFERENCES		500	384.63
OTHER (PAL CREDIT)		(4,822)	0.00
BREAKFAST		15,500	19,207.69
BREAKFAST - SUPPLY CHAIN FUNDS		5,000	2,823.67
LUNCH		26,000	25,986.05
LUNCH - SUPPLY CHAIN FUNDS		7,000	3,830.02
STAFF LUNCH		150	425.25
SUPPLIES-NON FOOD ITEMS		1,000	1,508.21
USDA COMMODITIES		500	3,482.18
USDA COMMODITIES BONUS		-	0.00
SUPPLIES-FOOD ITMES		500	605.82
Dues/Fees		780	780.00
 TOTAL EXPENDITURES		<u>77,382</u>	<u>72,875</u>
REVENUES OVER EXPENDITURES	(5,477)	(6,833)	8,145
 FUND BALANCE JULY 1		<u>15,679</u>	<u>10,202</u>
TOTAL FUND BALANCE JUNE 30		<u>10,202</u>	<u>18,347</u>

FOOD SERVICES
FISCAL YEAR ENDING JUNE 30, 2025
PRELIMINARY BUDGET 2024-2025
6/26/2024

	AUDITED 22-23	FINAL FY 23/24	PRELIMINARY FY 24/25
REVENUES			
Local Sources	142	490	-
State Sources	572	4,752	500
Federal Sources	71,191	71,618	71,000
TOTAL REVENUES	71,905	76,860	71,500
INCOMING TRANSFERS & OTHER TRANSACTIONS	-		
TOTAL REVENUES, INCOMING TRANSFERS, OTHER TRANSACTIONS	71,905	76,860	71,500
 EXPENDITURES			
FOOD SERVICE DIRECTOR		6,247	3,800
GROUP LIFE		5	0
GROUP VISION		13	0
RETIREMENT		1,912	1,140
RETIREMENT - UAAL		1,045	642
FICA		459	291
FS - CONFERENCES		385	500
OTHER (PAL CREDIT)		-	0
BREAKFAST		19,208	20,000
BREAKFAST - SUPPLY CHAIN FUNDS		2,824	3,000
LUNCH		25,986	27,500
LUNCH - SUPPLY CHAIN FUNDS		3,830	4,000
STAFF LUNCH		425	500
SUPPLIES-NON FOOD ITEMS		1,508	1,750
USDA COMMODITIES		3,482	3,000
USDA COMMODITIES BONUS		-	0
SUPPLIES-FOOD ITMES		606	750
Dues/Fees		780	780
 TOTAL EXPENDITURES		77,382	68,715
REVENUES OVER EXPENDITURES	(5,477)	8,145	3,847
 FUND BALANCE JULY 1		15,679	10,202
TOTAL FUND BALANCE JUNE 30		10,202	14,049

GENERAL FUND
Fiscal Year Ending June 30, 2024
6/26/2024

Final Budget

LOCAL REVENUE	1,270,047	
STATE REVENUE	6,102,037	
FEDERAL REVENUE	640,398	
LEA	412,211	
OTHER (Internal Transfers)	23,148	0
Total Revenue	<u>8,447,841</u>	

EXPENSES By FUNCTION

	125	3,806	Compensatory Education
	211	4,489	Truancy
	212	30,000	Pupil Services Guidance
	213-31n	247,171	Behaviorial Services 31N
	216-31n	634,963	Social Workers 31N
	221-31n	193,149	Improvement of Instruction
	221 EARLY CHILD	382,242	Improvement of Instruction-Early Child
	221 REAP	24,054	Improvement of Instruction-REAP Grant
	221 LIT	251,654	Improvement of Instruction-Early Literacy Coach
	226	255553.24	Director of Instructional Services
	229	68,438	Instructional Services-Educator on Loan
	231	93,376	Board Activities
	232	466,660	Executive -Office of the Superintendent
	252	335,267	Fiscal Offices
	259	3,600	Other Business Services
	261	77,356	Operations Building Services
	266	0	Security Services
	283	2,557	Staff Personnel Professional Development
	284	291,836	Non Intstructional Technology Services
	285	105,965	Pupil Accounting
	299	820	Other Support Services
	311 331	305,870	Community Activities
	351	548,315	Custody and Care of Children
	411	2,785,154	Payments to LEAs GSRP
	445	0.00	TRAILS GRANT SEC 31 P
	456	8,545.00	Building Improvements
	6XX	292,500.00	Internal Transfers
Total Expenses		<u>7,413,339</u>	

Total Revenues	8,447,841
Total Expenses	<u>7,413,339</u>
Revenue over Expenses	1,034,502

AUDITED Fund Balance July 1, 2023	<u>1,964,324</u>
Projected Fund Balance June 30, 2024	<u>2,998,826</u>

GENERAL FUND
Fiscal Year Ending June 30, 2024
6/26/2024

	AUDITED 22-23	AMENDED 23-24	YEAR END 23-24	
LOCAL REVENUE	1,111,237	1,087,836	1,270,047	
STATE REVENUE	4,762,277	6,638,230	6,102,037	
FEDERAL REVENUE	898,744	558,219	640,398	
LEA	379,709	473,900	412,211	
OTHER (Internal Transfers)	0	0	23,148	
Total Revenue	<u>7,151,967</u>	<u>8,758,186</u>	<u>8,447,841</u>	
EXPENSES By FUNCTION				
125	5,461	3,641	3,806	Compensatory Education
211		5,000	4,489	Truancy
212		30,000	30,000	Pupil Services Guidance
213-31n		291,051	247,171	Behaviorial Services 31N
216-31n	734,030	821,016	634,963	Social Workers 31N
221-31n		206,965	193,149	Improvement of Instruction
221 EARLY CHILD	1,004,025	468,999	382,242	Improvement of Instruction-Early Child
221 REAP		44,650	24,054	Improvement of Instruction-REAP Grant
221 LIT		238,753	251,654	Improvement of Instruction-Early Lit Cch
226	695,553	249,777	255,553	Director of Instructional Services
229		68,455	68,438	Instructional Services-Educator on Loan
231		149,157	93,376	Board Activities
232	320,956	465,157	466,660	Executive -Office of the Superintendent
252	182,498	321,882	335,267	Fiscal Offices
259		2,200	3,600	Other Business Services
261	82,884	137,264	77,356	Operations Building Services
266		0	0	Security Services
283		3,500	2,557	Staff Personnel PROF. DVLMT
284	353,300	284,450	291,836	Non Instructional Technology Services
285		106,209	105,965	Pupil Accounting
299	2,773	2,500	820	Other Support Services
311 331		414,675	305,870	Community Activities
351	615,630	551,001	548,315	Custody and Care of Children
411	2,672,715	2,999,038	2,785,154	Payments to LEAs GSRP
445		0	0	TRAILS GRANT SEC 31 P
456	3,063	12,500	8,545	Building Improvements
6XX	349,657	360,000	292,500	Internal Transfers
Total Expenses	<u>7,022,545</u>	<u>8,237,838</u>	<u>7,413,339</u>	
	129,422	520,348	1,034,502	NET CHANGE Fund Balance
	<u>1,834,902</u>	<u>1,964,324</u>	<u>1,964,324</u>	FUND BALANCE Beginning of Year
	<u>1,964,324</u>	<u>2,484,672</u>	<u>2,998,826</u>	FUND BALANCE End of Year

SPECIAL EDUCATION
Fiscal Year Ending June 30, 2024
6/26/2024

23-24 YEAR END BUDGET

LOCAL REVENUE	3,715,040
STATE REVENUE	3,676,391
FEDERAL REVENUE	3,494,387
LEA	730,477
OTHER	2,500
Total Revenue	<u>11,618,795</u>

EXPENSES By FUNCTION

	122	2,258,377	Special Education
	212	154,626	Early On
	213	681,793	Health Services
	214	303,702	Psychological Services
	215	995,873	Speech Pathology and Audiology
	216	249,126	Social Worker
	217	10,744	Visual Aid
	218	136,043	Teacher Consultatant Special Education
	221	10,162	Improvement of Instruction
	226	553,851	Supervision of Instructional Staff
	232,231,252	110,285	Executive Fiscal
	241	222,697	Office of the Principal
	249	1,402	Graduation
	259	10,525	Other Business
	261	268,937	Operations Building Services
	271	1,012,801	Transportation
	281	160,541	Planning Research
	284	7,942	Technology
	299	593	Staff Appreciation
	361	1,420	McKinney Vento
	371	13,083	Non Public Schools Prop Share
	411	2,382,389	Payments to LEAs
	441	45,597	Payments to Governmental Agencies
	456	423,090	Buidling Improvements
	Total Expenses	<u>10,015,600</u>	
Total Revenues		11,618,795	
Total Expenses		<u>10,015,600</u>	
Revenue over Expenses		<u>1,603,196</u>	

Audited Fund Balance July 1, 2023	<u>1,538,437</u>
Fund Balance June 30, 2024	<u>3,141,633</u>

SPECIAL EDUCATION
Fiscal Year Ending June 30, 2024
6/26/2024

	AUDITED 22-23	Amended 23-24	YEAR END BUDGET	
	3,531,109	3,473,250	3,715,040	LOCAL REVENUE
	3,500,619	3,339,269	3,676,391	STATE REVENUE
	2,366,423	3,472,210	3,494,387	FEDERAL REVENUE
	804,890	760,284	730,477	LEA
		70,000	2,500	OTHER
TOTAL REVENUES	10,203,041	11,115,013	11,618,795	
	2,249,418	2,368,557	2,258,377	Special Education
		407,727	154,626	Early On
	462,132	605,851	681,793	Health Services
	2,161,190	240,511	303,702	Psychological Services
		835,823	995,873	Speech Pathology and Audiology
		304,849	249,126	Social Worker
		31,200	10,744	Visual Aid
		138,117	136,043	Teacher Consultatant Special Education
		22,698	10,162	Improvement of Instruction
		441,149	553,851	Supervision of Instructional Staff
	80,440	110,450	110,285	Executive Fiscal
	254,002	262,989	222,697	Office of the Principal
		750	1,402	Graduation
	35,755	6,698	10,525	Other Business
	236,708	280,744	268,937	Operations Building Services
	874,187	1,058,156	1,012,801	Transportation
	173,824	154,723	160,541	Planning Research
	13,812	9,433	7,942	Technology
		300	593	Staff Appreciation
		-	1,420	McKinney Vento
	1,077	30,000	13,083	Non Public Schools Prop Share
	2,170,715	2,404,844	2,382,389	Payments to LEAs
	-	48,600	45,597	Payments to Governmental Agencies
	114,605	426,816	423,090	Buidling Improvements
TOTAL EXPENSES	8,827,865	10,190,985	10,015,600	
	1,375,176	924,028	1,603,196	NET CHANGE Fund Balance
	163,261	1,538,437	1,538,437	FUND BALANCE Beginning of Year
	1,538,437	2,462,465	3,141,633	FUND BALANCE End of Year

7. Information Items-

30

- July 31st, 5:30-8:30 PM we will host the MASB superintendent evaluation training
- May social media report
- News article on last year's canoe race

MAY 2024 SOCIAL MEDIA STATS



C.O.O.R
INTERMEDIATE
SCHOOL DISTRICT

TOP 6 POSTS OUT OF 52:

MONTHLY REACH: 14,265

DOWN FROM 14,870

1

Sgt. Danrow and K9 Jet from the **Roscommon County Sheriff's Office** visited Mt. Angel's AEC students on Friday. Sgt. Danrow showed the students how Jet takes down the bad guys. Thank you, Sgt. Danrow and K9 Jet. Our community is very lucky to have an amazing team of first responders to keep us all safe.



REACH: 3,789

May 11th
Roscommon Country Sheriff's Office
10 shares - 21 reactions
31 interactions

2

Are you looking for a job? If so, we have several openings available. The most recent is for a **Site 24 (2024) 231 PM**. This is a full-time position. We are looking for a person who is willing to work in a fast-paced environment. If you are interested, please contact us at 303.759.3344. We are an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability. Please email your resume to hr@coor.edu.



REACH: 3,555

May 13th
Bids on fitness equipment
16 shares - 6 reactions
25 interactions

3



REACH: 1,714

May 9th
Summer Camp signup
15 shares - 4 reactions
21 interactions

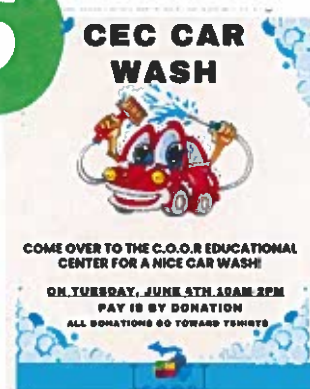
4



REACH: 1,702

May 1st
Summer Camp Registration starting today
11 shares - 4 reactions
15 interactions

5



REACH: 1,430

May 29th
CEC Car Wash
25 shares - 11 reactions
39 interactions

6



REACH: 1,400

May 6th
Teacher/Staff Appreciation
4 shares - 45 reactions
51 interactions

Special Olympics Canoe Race

By: Rachel Klebba

“What does the Special Olympics Canoe race mean to your family?”

As a family member of one of the special Olympic canoe race athletes, I can tell you that this is a cherished and excitement-filled event for our family. Specifically, for my sister, Megan Money, who is a participant in the event each year. “Mom, they are getting ready for my race!”, a phrase my sister has cheerfully announced many times as we drive through downtown Grayling and by Penrod’s Canoe Livery in the summer months leading up to the big race.

My sister is so excited for the Special Olympics race every year, and she will tell anyone who will listen to come out the Friday before the ARCM and cheer for her and the other athletes. This race will always be a big event in our family, as every year, my sister gets a chance to compete in the race and be the center of focus for countless fans who are there to support the athletes. We will be forever grateful for the Grayling Knights of Columbus who sponsor the Special Olympics Race each year and allow my sister to be included in the AuSable River Canoe Marathon festivities. For weeks following the event, my sister can be seen wearing her Special Olympics Canoe medal proudly around town.

Thank you again to those fans who support, and the groups, paddlers, and businesses that sponsor this great event. It will forever hold a special place in the hearts of the athletes and family members who look forward to it each year!



8. Superintendent's Report

-Kingscott update

9. Communications

- Kimberly Murphy earned her Business Office Specialist Certification through MSBO.

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June 12, 2024

Mr. Shawn Petri
Superintendent
COOR ISD
11051 N Cut Rd.
Roscommon, MI 48653-0827

Dear Mr. Petri,

On behalf of the Michigan School Business Officials, it is my pleasure to inform you that Kimberly Murphy has met the requirements for certification under the MSBO Voluntary Certification Program and has earned the Business Office Specialist certification. This award reflects a high degree of academic and professional preparation established by the MSBO Board of Directors through our Professional Development Committee.

Ms. Murphy's certificate will be valid from 06/01/2024-06/30/29. During this 5-year period, she will need to maintain active MSBO membership and earn 90 professional development hours in order to maintain and renew her certification.

I hope that you will join us in celebrating Ms. Murphy's accomplishment. You may wish to inform your district's Board of Education and/or the local media. It is an opportunity to highlight your staff's accomplishments and shed a positive light on your school district.

If you have any questions or want additional information, please call me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Robert Dwan', is written over a large, stylized circular flourish.

Robert Dwan
Executive Director

RD/cbb

cc: Kimberly Murphy, BOS

10. **Adjournment - Time:** _____