

C.O.O.R. Intermediate School District Board of Education Meeting

Wednesday, February 8, 2023 6:00 PM

C.O.O.R. ISD Central Office, 11051 N Cut Road, Roscommon, MI 48653

1. Call to order & Roll Call

 2. Opening Ceremonies
 - Pledge of Allegiance
 - Mission Statement

C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.
 3. Adopt the Agenda

 4. Presentation: CEC Goal Progress
Joseph Moore, Interim Principal
 5. Department Updates
- Career & Technical Education Department
 - Early Childhood Department
 - Instructional Services Department
 - Special Education Department
 - R.O.O.C., Inc.
 - K12 ETA (Educational Technology Association)



Educational Technology Association

Technology for Learning

February 2023 ETA Report

Any Questions Please contact Josh Hayes, jhayes@k12eta.org

Tickets (ETA Wide):

- Current Open: 269
- Created this month: 1800

Trainings Provided:

- Illuminate
- Kai's Clan Robots
- PowerSchool Report Cards
- PowerSchool User Group
- Virtual Field Trip
- Cyber Security Training

Updates:

- We are looking to make some network upgrades in most districts with this ERate cycle
- There was an issue with a switch causing a major outage. A huge thanks to Mike Stilson, Trent Miller, [Patrick Wroble](#), and [Jeff Kamaloski](#) for the long hours they put in to get the systems moved twice and during times\hours when users would experience the least about of outage time
- Our data team is testing a connection with Clever to sync PowerSchool to programs like NWEA to automatically roster students. This will help save the teams lots of hours before testing windows. So far this has been working great and we are looking to start adding more districts.
- The new Network Attached Storage at COOR is now completely setup with all participating districts backing up their Google data daily.
- We are continuing to attend cyber partner meetings (virtually) to stay informed of the newest threats. We then share this information with all the districts within the four ISD support regions of the ETA

- All backups have been verified. This month backups were tested on Baldwin, Crawford Ausable, COOR ISD, Mesick, MISD, WMISD, WSESD
- We have two districts with Manistee ISD moved to the new camera system. We are hoping to finish the rest this month.
- We are continuing to fake phish our staff about once per month and are looking to expand our phishing to even more districts.



BOARD OF EDUCATION

Dr. James Mangutz, D.D.S.
President

Nancy Persing,
Vice President

Ian Faulkner,
Treasurer

Lyn Sperry,
Secretary

Kara Mularz,
Trustee

Jim Gendernalik,
Trustee

Brie Molaison,
Trustee

ADMINISTRATION

Shawn Petri,
Superintendent

Melisa Akers,
Director of
Special Education

Natalie Davis,
Director of Career &
Technical Education

Katie Fuelling,
Director of
Instructional
Services

Katie Keith,
Supervisor of Early
Childhood

Somer Quinlan,
Executive Director
of ROOC, Inc.

Jared Socia,
Director of Operations

To: Shawn Petri, Superintendent
From: Katie Fuelling
Date: January 2023
Subject: Instructional Services Update

31n Team

Behavioral Health Coordinator: Kristin Lubs-Eagle

The 31n Team continues to support school staff in implementation of behavioral health services in the schools. This month we have continued our efforts to coordinate partnerships and care with community resources. Some highlights include the following:

- We provided a lunch and learn event at the Community Health Center in Grayling. Dr. Sloane, D.O. and our team met with over 20 staff to share our project goals, discuss our need for coordination of care with our local primary care providers, and ultimately enhance community efforts for support of students with complex needs.

- In January, the 31n Team completed two Whole Child Assessments and eight follow-up sessions with Dr. Sloane. Helping students and families build resiliency through supports from within the community as well as through the caring adults within our schools is one of the major functions of our project.

- The monthly training series Building Resiliency in Students with Trauma has reached 32 participants with representatives from Mio, Houghton Lake, Crawford Ausable, West Branch, Charlton Heston, C.O.O.R. ISD, and other community agency employees.

The TBRI project is part of a statewide initiative Mental Health in Schools, sponsored by Michigan Department of Education in collaboration with the Western Michigan University Children's Trauma Assessment Center and the WMU Resiliency Center for Families & Children (www.wmich.edu/traumacenter).

Continued on next page

Early Literacy Coaches: Michelle Ewald and Grace Brown

- Grace is participating in LETRS training which supports the important question of HOW to teach the skills that are required for proficient reading and writing. Michelle will be taking part in the next cohort beginning in June.
- We continued our work on enhancing phonics instruction with teachers from Roscommon Elementary School this month, helping them to take a closer look at their data and determine next steps. Coaches are also working with the district to make an informed decision on a new ELA curriculum to be implemented beginning with the 2023-2024 school year.
- The podcast "Sold a Story" has been a popular topic of discussion amongst educators, and Grace and Michelle will be leading a series of discussions as part of the monthly C.O.O.R. Coaches' Collaborative.

Ascent New Teacher Academy

Facilitator: Brent Cryderman

- After returning from the sun and sand in the southern peninsula, Brent is excited to get back in the classrooms observing the participants in Cohorts 1&2.
- Brent has also been invited to the February 15 Bobcat New Teacher Academy at Houghton Lake Community Schools.

R.O.O.C. Inc.

11018 North Cut Road, P.O. Box 827, Roscommon, MI 48653

www.rooc.org

MEMORANDUM

To: Shawn Petri
From: Somer Quinlan
Re: ROOC Update
Date: February 2, 2023

ROOC has prepared and submitted increased rate proposals for all current contracts (one of those proposals was already approved and rates have been increased).

Our clients enjoyed an afternoon of bowling at Fred's Bowling Alley (thank you to Fred's for opening early for our group) this month and we will be joining the ATC students for a movie day at the Rialto Theater in the coming weeks.

A new MSU Nutrition Session has begun after a break due to some staffing changes with MSU Extension. We look forward to working with them again and partnering with our programs and services.

After a successful completion of the CARF Accreditation survey, our Site Visits and Audit process from the Office of Recipient Rights and Northern Lakes Community Mental Health, our leadership team is now focusing on expanding and improving our programming options as well as our data collection process.

We are all pushing through the end of winter and looking forward to planning some spring activities!



SUPPORTING PEOPLE WITH DISABILITIES TO LEAD INDEPENDENT LIVES IN THEIR COMMUNITY



BOARD OF EDUCATION

Dr. James Mangutz,
President

Nancy Persing,
Vice President

Lyn Sperry,
Secretary

Ian Faulkner,
Treasurer

Jim Gendernalik,
Trustee

Brie Molaison,
Trustee

Kara Mularz,
Trustee

ADMINISTRATION

Shawn Petri,
Superintendent

Melisa Akers,
Director of
Special Education

Natalie Davis,
Director of Career &
Technical Education

Katie Fuelling,
Director of
Instructional
Services

Katie Keith,
Supervisor of Early
Childhood

Somer Quinlan,
Executive Director
of ROOC, Inc.

Jared Socia,
Director of Operations

To: Shawn Petri, Superintendent

From: Melisa Akers, Director of Special Education

Date: February 3, 2023

Subject: Special Education Department Update

Director's Update

Field Audit

On January 20th, a field audit was conducted for the CEC. I am happy to report that there were no findings. I would like to thank Kristen Kalthoff, the CEC Administrative Assistant, and Julie Bell for working diligently to ensure all our school records are accurate and meet compliance requirements.

State Reports

State reports on Student Performance Indicators on timely IEP's, Child Find, and disproportionate representation were released last month. State audits for transition and IEP monitoring will be taking place in February and March.

Michigan Transition Services Association

The Michigan Transition Services Association conference takes place in February in Lansing. This is the first time back in person for this conference since COVID. It is usually very informative and a great networking conference. We are happy to be sending two individuals who will bring back information to share with colleagues at the ISD and in local districts.

Superintendent Meetings

I have been able to schedule meetings with most of the district superintendents for the month of February. I am traveling to them and will be discussing ways in which the COOR Special Education Department can better meet their needs.

Communication Plan

Moving forward, I have developed a communication plan that I believe will ensure that all staff and districts have regular access to the C.O.O.R. Special Education department without adding additional meetings to busy calendars.

Communication Plan, continued

Shawn has weekly meetings with the superintendents. My plan is to make myself available during those times whenever they may have special education questions or concerns. In addition, I will be able to use that time to share any special education information that may be pertinent to them.

Katie Fuelling and Natalie Davis run monthly Elementary and Secondary Principal Meetings. Brenda Vaughan-Ide and I will rotate each month, alternately attending these meetings. This will give us an opportunity to share information on a monthly basis with building principals.

Brenda and I will continue meeting monthly with District Special Education Coordinators.

In order to ensure that important information is getting all the way down to building level special education staff, Brenda and I will be sending out a monthly newsletter to the Special Education Coordinators. They will then forward this information on to their staff.

Beginning in February, I will be hosting monthly Zoom meetings with C.O.O.R. Ancillary Staff to ensure needs are being met at the local level.

I am meeting every Thursday with Kurt Loll to continue work on the Special Education budget.

Grant Updates

This week I submitted a grant for the [Future Proud Michigan Educator Staff](#) (Grow Your Own) grant. If awarded, it will pay the entire tuition costs for two of our CEC paraprofessional staff who are working

toward their teaching degrees. I will find out if we received this grant in April.

Benchmarking Data

Section 98b of Public Act 144 of 2022 requires schools to establish, by no later than September 15, 2022, academic goals expected to be achieved for the 2022-23 academic year for each school. In addition, schools must present to their school board on goal progression no later than the first board meeting in February 2023 and no later than the last day of school.

I am pleased to announce that we are on target for student growth in regards to our midyear math goal of 75% of our students demonstrating growth. As far as reading, 63% of our students are showing growth at the midyear point. Please [click here](#) to see the progress report.

PAC

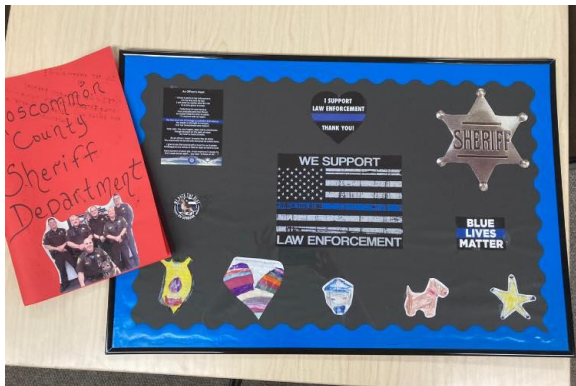
The newly formed Parent Advisory Committee has held its first two meetings. We currently have representation from almost all districts. The parents are so responsive and engaged! They are interested in learning more, planning workshops for other parents, and creating flyers and other resources to assist in informing parents of resources and available training. They will be meeting monthly via zoom. Our next meeting is scheduled for February 23rd.

Continued- next page

COOR Educational Center

Law Enforcement Appreciation Day

January 9th was Law Enforcement Appreciation Day and the students in Miss Shannon's class recognized our hard working local police officers by presenting them with a poster of appreciation and treats!



Intermediate MoCI Classroom

Ms. Angie's Intermediate MoCI students worked together to repaint a bookshelf. Every student was able to contribute to the project, which took 3 days. They had several books donated and they needed a new spot for them. The students were very proud of their hard work.

Deputy Walters & Sheriff Stern were also able to pay a visit to the students to talk about the important work police do to keep people safe.





C.O.O.R.

INTERMEDIATE SCHOOL DISTRICT

Crawford • Oscoda • Ogemaw • Roscommon

11051 North Cut Road
Roscommon, MI 48653
phone (989) 275-9555

BOARD OF EDUCATION

Dr. James Mangutz,
President

Nancy Persing,
Vice President

Lyn Sperry,
Secretary

Ian Faulkner,
Treasurer

Jim Gendernalik,
Trustee

Brie Molaison,
Trustee

Kara Mularz,
Trustee

ADMINISTRATION

Shawn Petri,
Superintendent

Melisa Akers,
Director of
Special Education

Natalie Davis,
Director of Career &
Technical Education

Katie Fuelling,
Director of
Instructional
Services

Katie Keith,
Supervisor of Early
Childhood

Somer Quinlan,
Executive Director
of ROOC, Inc.

Jared Socia,
Director of Operations

To: Shawn Petri, Superintendent

From: Natalie Davis, CTE Director

Date: February 1, 2023

Subject: CTE Update

CTE Construction Project:

The walls are up and trusses are going up this week! They have to reinforce the current woodshop/autos space this week, as well as re-route the ventilation exhaust pipe so that it goes outside rather than the new shop space. We are utilizing our new color palette for the color scheme of the addition, with blue as an accent color. Most of the new floors will be polished concrete, but we did choose a neutral tile for the small bathroom area, and neutral tones for the kitchenette area within the office. Target date for final completion is 8/15/2023, or possibly earlier. The newly painted hallways look really great and we also have new room signage, so it gives our older space a refreshed look before our student visits.

Grants:

I'll be applying for additional funds through the 61i grant so that we are able to cover 100% of our staff costs to obtain full teaching certification and implement some retention bonuses upon completion.

Outreach/Marketing:

We had a great turnout for our Open House this week and some folks were asking what they could do to support our millage. The fact that they were asking me what they could do to support our programming was very exciting! Scheduling presentations are underway along with student visits. We are continuing with our Facebook posts, and our Marketing students are working on a new logo for CTE. It is also CTE Recognition month, so our marketing students are creating staff long-sleeved t-shirts with our new name on them.

We hope to have a sign created for the entrance prior to August 2023 when we open with the newly constructed addition. I'll be

working with Cathy Erickson to determine placement and what should be included, and then write local grants to help cover the costs.

I will be in West Branch on Monday facilitating PD with staff on Xello and working with CTE folks. I'll be in Mio for their staff meeting Tuesday afternoon facilitating PD with Xello.

Alex is updating our CTE website so that it more accurately reflects what is happening in our programs and includes our new program information.

Other:

I'm continuing to work with Cathy Erickson on the changes necessary for the OCR Audit. The compliance plan was submitted and approved by the state in December with a March 30th due date. As we experience staff changes, we also have to ensure the Non-Discrimination policy and procedure for concerns is up to date and clearly communicated on a regular basis for both COOR and Roscommon.

6. Public Participation

-The public may submit comments by 3:00

PM: <https://forms.gle/LoHQRUpns9MKTvef6>

-The public may call 989-275-9575 and leave a voicemail by 3:00 PM, OR

-The public may raise his/her hand during this session of the meeting.

-Individuals may speak for a maximum of 5 minutes.

-Groups may speak for a maximum of 15 minutes.

7. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

A. Approve minutes of previous meeting, January 11, 2023

B. Approval of Bills for January
2023 totaling \$1,501,851.27

C. Approve Revenue & Expenditure
Reports for January 2023

D. Renew the annual license with Vector Solutions to keep digital Safety Data Sheets for COOR ISD and our local school districts at a cost of \$2,577.96

8. Action Items

A. Approve amendment to 2022-23
Special Education Budget

B. Approve estimated startup fees of \$12,500 to fund Talent Together for 2023.

C. Approve an agreement with NMECSA for the use of facilities for the weekly Mio Playgroup through July 1, 2023. We are working with SET SEG to make sure it covers COOR staff at this location.

D. Approve registration and overnight expenses for Superintendent Petri to attend the MAISA Spring Meetings in Grand Rapids March 2-3 and the Michigan Negotiator's Association Spring Conference in Lansing March 9-10, 2023

E. Ratify a contract with Stacy Shafto, Whole Child Specialist from January 30, 2023 to and including August 14, 2023 for a period of 90 days for the 2022-2023 fiscal year.

F. Ratify a contract with the Roscommon Area Recreational Authority for the lease of one more room to be used as office space from January 1, 2023 through June 30, 2023

9. Information Items
- January Social Media Report Card

10. Superintendent's Report

-Talent Together

-WinterFest Feb 18th (CardBoard Classic)

-New Hires: Tracy Stephens, Dean Transportation Coordinator and Sharon McMillan, Administrative Assistant for Instructional Services, Early Childhood, and MiSTEM

-April 20th COOR-wide Board meeting at HL

-Phishing (Cyber Security)

11. Communications

-Letter from Kenneth J Stahl, MASB

Region 2 candidate

MASB Board of Directors voting is open until March 1st.

-Other Board of Directors Candidates:

Nicolette Brown, Northwest Education Services and Doug Parkes, Manistee ISD

- US Marine Corps Reserve Commanders'

Award for Toys for Tots 2022

participation

12. **Public Participation- continued**

13. **Adjournment**