

# **C.O.O.R. ISD Board of Education Meeting**

Wednesday, January 11, 2023 6:00 PM

C.O.O.R. ISD Central Office, 11051 N Cut Road, Roscommon, MI 48653

## **1. Call to order & Roll Call**

**School Board Appreciation- Superintendent Petri**

## **2. Opening Ceremonies**

**- Pledge of Allegiance**

**- Mission Statement**

***C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.***

## **3. Organization of the Board**

A. Election of Board President for 2023

Nomination(s):

B. Election of Board Vice President for 2023

Nomination(s):

C. Election of Board Secretary for 2023

Nomination(s):

D. Election of Treasurer for 2023

Nomination(s):

E. Committee Member Selection

-Finance Committee (Reporting, Budgets, Grants, etc.)

-Buildings and Grounds Committee (including Equipment)

-Legislative/Strategic Planning Committee (Quarterly Goal Review)

-Policy Committee (new Administrative Guidelines)

-Personnel Committee (Wages, Contract Negotiation, etc.)

-Evaluation of the Superintendent-Committee of the Whole

-CTE Steering Committee

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The 2022 committee list is attached for your reference.



## **2022 Board Committees**

As of Jan 13, 2022

### **Finance Committee**

1. Ian Faulkner
2. Kara Mularz
3. Nancy Persing

Admin Reps: Carrie Macko, Jill Radosta

### **Policy Committee**

Administrative Guidelines / Procedures—new process.

1. Nancy Persing
2. Dr. Mangutz
3. Lyn Sperry

Admin Rep: Katie Fuelling

### **Buildings and Grounds/ Equipment Committee**

1. Ian Faulkner
2. Jim Gendernalik
3. Lyn Sperry

Admin Rep: Jared Socia

### **Legislative/Strategic Planning Committee** (quarterly meetings)

1. Kara Mularz
2. Dr. Mangutz
3. Brie Molaison

Admin Reps: Katie Fuelling, Katie Keith

### **Personnel Committee** – Wages, contracts, etc. Supt is the lead negotiator.

1. Brie Molaison
2. Jim Gendernalik
3. (Dr. Mangutz, alternate)

Admin Rep: Katie Keith, Jill Radosta

### **Evaluation of the Superintendent**

Committee of the Whole

### **CTE Steering Committee** –

Nancy Persing, Dr. Mangutz, Jim Gendernalik, and others from local districts

Administrator: Natalie Davis

4. Adopt the Agenda

5. Presentation: Alternative  
Educational Academy of Ogemaw County  
- Student data by Tina Williams,  
Director  
- Financial Audit by Nathan Miller, CPA  
-- Stephenson & Company, P.C.

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*Stephenson & Company, P.C.*  
Certified Public Accountants & Consultants

Alan J. Stephenson, CPA  
Donald W. Brannan, CPA  
Kyle E. Troyer, CPA  
Robert J. Morand, CPA  
Brenden A. Stephenson, CPA/PFS, CFP®  
Cynthia R. Scott, CPA, CFE

ALTERNATIVE EDUCATIONAL  
ACADEMY OF OGEMAW COUNTY  
WEST BRANCH, MICHIGAN

AUDITORS' REPORT  
YEAR ENDED JUNE 30, 2022

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October 24, 2022

Independent Auditors' Report

Board of Education  
Alternative Educational Academy of Ogemaw County  
West Branch, Michigan

**Report on the Audit of the Financial Statements**

***Opinions***

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Alternative Educational Academy of Ogemaw County, West Branch, Michigan, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Academy's basic financial statements as listed in the index.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Alternative Educational Academy of Ogemaw County, West Branch, Michigan, as of June 30, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Alternative Educational Academy of Ogemaw County and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Alternative Educational Academy of Ogemaw County's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

*Auditors' Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- λ Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Alternative Educational Academy of Ogemaw County's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Alternative Educational Academy of Ogemaw County's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Alternative Educational Academy of Ogemaw County's basic financial statements. The accompanying individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Other Reporting Required by Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 24, 2022, on our consideration of the Alternative Educational Academy of Ogemaw County' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Alternative Educational Academy of Ogemaw County' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Alternative Educational Academy of Ogemaw County' internal control over financial reporting and compliance.

*Stephenson & Company, P.C.*

# Alternative Educational Academy of Ogemaw County

West Branch, MI 48661

Telephone (989) 362-3006 Fax: (989) 362-9076

## *MANAGEMENT'S DISCUSSION AND ANALYSIS* *For the Fiscal Year Ended June 30, 2022*

As management of the Alternative Educational Academy of Ogemaw County, (the Academy), we offer readers of the Academy's financial statements this narrative overview and analysis of the financial activities of the Academy for the fiscal year ended June 30, 2022.

The management's discussion and analysis is provided at the beginning of the audit to provide in layman's terms the past and current position of the Academy's financial condition. This summary should not be taken as a replacement for the audit which consists of the financial statements and other supplemental information that presents all of the Academy's revenues and expenditures by program for the Instruction and Support Services.

### FINANCIAL HIGHLIGHTS

Our financial statements provide these insights into the results of this year's operations. The 2021-2022 school year was the eighth full year for the Academy's operations. The overall condition of the funds and governmental activities during the 2021-2022 school year resulted in an ending net position of \$2,185,578.

The assets of the Academy exceeded its liabilities at the close of the most recent fiscal year by \$2,185,578 (net position). Of this amount, \$1,726,638 was unrestricted and may be used to meet the Academy's ongoing obligations to students and creditors.

The Academy's total net position increased by \$416,041. This represents the degree to which ongoing revenues have surpassed ongoing expenses. Increasing the net position each year has been the trend of the Academy since inception, as the costs to operate are significantly less than the foundation allowance received each year.

As of the close of the current fiscal year, the Academy's governmental fund reported ending fund balance of \$1,726,638. Of this amount, \$1,719,097 is available for spending at the Academy's discretion (unassigned fund balance). This represents 181% of the total expenditures of these funds.

The General Fund fund balance had an increase in the current year of \$414,338 due to the State and Federal revenue sources exceeding the Academy expenses in the current year.

The Food Service Fund fund had an ending balance in the current year of \$2,113 due to revenues exceeding expenditures in the current year.

### USING THIS ANNUAL REPORT

This discussion and analysis is intended to serve as an introduction to the Alternative Educational Academy of Ogemaw County's basic financial statements. The Academy's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

### Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the Academy's finances, in a manner similar to a private sector business.

The *statement of net position* presents information on all of the Academy's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Academy is improving or deteriorating.

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Fiscal Year Ended June 30, 2022

The *statement of activities* presents information showing how the Academy's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of the Alternative Educational Academy of Ogemaw County that are principally supported by intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Academy include instruction and support services. The Academy does not currently have any business-type activities.

The government-wide financial statements can be found in the Statement of Net Position and the Statement of Activities.

#### Fund Financial Statements

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Academy, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of these funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds. The Academy does not currently have any proprietary funds or fiduciary funds.

#### Governmental Funds

*Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on balances of *spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating an Academy's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Academy's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenue, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Academy maintains two individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenue, expenditures and changes in fund balance for the General Fund and the Food Service Fund.

The Academy adopts annual appropriated budgets for its governmental funds. A budgetary comparison statement has been provided for the General Fund to demonstrate compliance with budgets.

The basic governmental fund financial statements can be found in the Balance Sheet – Governmental Fund and the Statement of Revenue, Expenditures and Changes in Fund Balance – Governmental Fund.

#### Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Fiscal Year Ended June 30, 2022

Other Information

In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning budgetary information for the Academy's major fund. Required supplementary information can be found in the Statement of Revenue, Expenditures and Changes in Fund Balance – Budget and Actual – General Fund.

Our auditors have provided assurance in their independent auditors' report, located immediately preceding this Management's Discussion and Analysis, that the Basic Financial Statements are fairly stated. Varying degrees of assurance are being provided by the auditor regarding the Required Supplementary Information and the Other Information identified above. A user of this report should read the independent auditors' report carefully to ascertain the level of assurance being provided for each of the parts in the Financial Section.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

The Academy's net position was \$2,185,578 at June 30, 2022. Of that amount, \$1,726,638 is unrestricted. Our analysis below focuses on the net position (Table 1) and the change in net position (Table 2) of the Academy's governmental activities.

TABLE 1  
NET POSITION

	Governmental Activities	
	June 30, 2022	June 30, 2021
Current Assets	\$ 1,776,054	\$ 1,323,224
Noncurrent Assets	458,940	459,350
Total Assets	2,234,994	1,782,574
Current Liabilities	49,416	13,037
<u>Net Position</u>		
Net Investment in Capital Assets	458,940	459,350
Unrestricted	1,726,638	1,310,187
Total Net Position	\$ 2,185,578	\$ 1,769,537

The \$1,726,638 in unrestricted net position of governmental activities represents the accumulated results of this year's operations. It means that if we had to pay off all of our bills *today*, we would have \$1,726,638 left. Day-to-day operations will be paid for by state aid and local revenues that will be received throughout the year.

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Fiscal Year Ended June 30, 2022

TABLE 2  
CHANGES IN NET POSITION

	Governmental Activities	
	Year Ended June 30, 2022	Year Ended June 30, 2021
Revenues:		
Program Revenues:		
Operating Grants and Contributions	\$ 227,251	\$ 153,482
General Revenues:		
State School Aid – Unrestricted	1,119,610	1,045,049
Miscellaneous	400	1,501
Gain on Sale of Capital Asset	<u>9,402</u>	<u>0</u>
Total Revenues	<u>1,356,663</u>	<u>1,200,032</u>
Functions/Program Expenses:		
Instruction	548,750	424,256
Support Services	387,597	495,365
Capital Outlay	<u>4,275</u>	<u>1,772</u>
Total Functions/Program Expenses	<u>940,622</u>	<u>921,393</u>
Change in Net Position	416,041	278,639
Net position - beginning	<u>1,769,537</u>	<u>1,490,898</u>
Net position - ending	<u>\$ 2,185,578</u>	<u>\$ 1,769,537</u>

Governmental activities increased the Academy's net position by \$416,041.

As reported in our Statement of Activities, the cost of all of our governmental activities this year was \$940,622. Programs were mostly financed by unrestricted state aid of \$1,119,610.

MAJOR GOVERNMENTAL FUND BUDGETING AND OPERATING HIGHLIGHTS

The Academy's budgets are prepared according to Michigan law. The budgeted funds for the Academy are the General Fund and the Food Service Fund.

During the fiscal year ended June 30, 2022, the Academy amended the budgets of this major governmental fund two times.

General Fund

The General Fund actual revenue was \$1,340,873. That amount is above the original budget estimate of \$1,053,933 and below the amended budget estimate of \$1,367,184. The variance between the actual revenues and the final amended budget was mostly the result of receiving approximately \$43,000 less in federal and local revenues than anticipated, offset by receiving approximately \$18,000 more in state aid than anticipated.

The actual expenditures of the General Fund were \$946,035 which is below both the original budget estimate of \$1,105,855 and the final amended budget estimate of \$1,023,141. The variance between the actual expenses and the final amended budget was mostly the result of under budgeting for instruction expenses of about \$48,000, offset by over budgeting the support service expenses and transfers to other districts by about \$129,000.

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Fiscal Year Ended June 30, 2022

GOVERNMENTAL FUND EXPENDITURES

Total governmental fund expenditures amounted to \$946,035. The governmental funds had an increase in fund balance of \$414,338. The ending fund balance for all governmental funds was \$1,726,638 which represents 182% of current year expenditures. This fund balance will be used to cover unforeseen expenditures and hedge for future state aid foundation reductions.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At the end of fiscal year 2022, the Academy had \$487,727 invested in land, buildings and improvements, furniture, fixtures and equipment, and vehicles and buses. Of this amount, \$28,787 in depreciation has been taken over the years. The Academy currently has a net book value of \$458,940.

Current year capital asset additions consisted of a 2019 Dodge Grand Caravan for \$25,228. Current year disposals consisted of one Chevy Express Van, disposed of at a gain on sale of asset of \$9,402.

Additional information on the Academy's capital assets can be found in Notes to Financial Statements, Note 4 of this report.

Long-Term Debt

The Academy does not currently have any debt.

ECONOMIC FACTORS & NEXT YEAR'S BUDGET:

In 2021-22, the Alternative Educational Academy of Ogemaw County completed its eighth year of operations with an enrollment of 121 FTEs for the 2021-22 school year, an decrease of about 11 from the prior year. We are pleased with this number as it continues to allow us to support the two sites in Ogemaw County that we operate. We continue to adjust staffing as enrollment and needs change.

Moving forward, the Academy continues operating the West Branch site out of its own building. The Gladwin site is rented through Region 7b. Enrollment is anticipated to fall between 120 -150 FTEs. The 2022-23 budget was built conservatively but will be revised once actual enrollment is known. The Academy is now staffed with five full-time instructors, a full-time social worker, two half-time administrators, a full-time secretary, a full-time paraprofessional, a full-time counselor, a part-time secretary, a school success worker, and a part-time custodian.

The Academy Board continues to work hard to keep expenditures down and to maintain revenue levels that are within their control. State Aid from the State of Michigan is the greatest source of revenue for the agency at approximately 89%.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of Alternative Educational Academy of Ogemaw County's finances for all those with an interest in the Academy's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to:

Jacob Sheltroun, IRESA Business Manager  
Alternative Educational Academy of Ogemaw County  
27 N. Rempert Road  
Tawas City, MI 48763  
Office Telephone (989) 362-3006

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

STATEMENT OF NET POSITION  
June 30, 2022

	<u>Governmental Activities</u>
<u>Assets</u>	
Cash and Cash Equivalents	\$ 165,223
Receivables:	
Due from Other Governmental Units	1,605,403
Prepaid Items	5,428
Noncurrent Assets:	
Capital Assets Not Being Depreciated	80,000
Capital Assets, Net of Accumulated Depreciation	<u>378,940</u>
Total Assets	<u>2,234,994</u>
<u>Liabilities</u>	
Accounts Payable	1,170
Due to Other Governmental Units	45,135
Unearned Robotics Revenue	<u>3,111</u>
Total Liabilities	<u>49,416</u>
<u>Net Position</u>	
Net Investment in Capital Assets	458,940
Unrestricted	<u>1,726,638</u>
 Total Net Position	 <u>\$ 2,185,578</u>

The accompanying notes to financial statements are an integral part of this statement.

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

STATEMENT OF ACTIVITIES  
For the Year Ended June 30, 2022

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expenses) Revenue and Change in Net Position</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Government Type Activities</u>
Instruction	\$ 548,750	\$ 0	\$ 111,879	\$ 0	\$ (436,871)
Support Services	387,597	0	115,372	0	(272,225)
Food Services	<u>4,275</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(4,275)</u>
Total	<u>\$ 940,622</u>	<u>\$ 0</u>	<u>\$ 227,251</u>	<u>\$ 0</u>	<u>(713,371)</u>
General Revenue:					
State School Aid - Unrestricted					1,119,610
Miscellaneous					400
Gain (Loss) on Sale of Capital Assets					<u>9,402</u>
Total General Revenue					<u>1,129,412</u>
Change in Net Position					416,041
Net Position - Beginning					<u>1,769,537</u>
Net Position - Ending					<u>\$ 2,185,578</u>

The accompanying notes to financial statements are an integral part of this statement.

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

BALANCE SHEET  
 GOVERNMENTAL FUND  
June 30, 2022

	<u>General Fund</u>	<u>Other Governmental Fund Special Revenue Fund Food Service Fund</u>	<u>Total Governmental Funds</u>
<u>Assets</u>			
Cash and Cash Equivalents	\$ 163,110	\$ 2,113	\$ 165,223
Receivables:			
Due from Other Governmental Units	1,605,403	0	1,605,403
Prepaid Items	<u>5,428</u>	<u>0</u>	<u>5,428</u>
Total Assets	<u>\$ 1,773,941</u>	<u>\$ 2,113</u>	<u>\$ 1,776,054</u>
<u>Liabilities</u>			
Accounts Payable	\$ 1,170	\$ 0	\$ 1,170
Due to Other Governmental Units	45,135	0	45,135
Unearned Robotics Revenue	<u>3,111</u>	<u>0</u>	<u>3,111</u>
Total Liabilities	<u>49,416</u>	<u>0</u>	<u>49,416</u>
<u>Fund Equity</u>			
Fund Balance:			
Nonspendable:			
Prepaid Items	5,428	0	5,428
Assigned To:			
Food Service	0	2,113	2,113
Unassigned	<u>1,719,097</u>	<u>0</u>	<u>1,719,097</u>
Total Fund Equity	<u>1,724,525</u>	<u>2,113</u>	<u>1,726,638</u>
Total Liabilities and Fund Equity	<u>\$ 1,773,941</u>	<u>\$ 2,113</u>	<u>\$ 1,776,054</u>

The accompanying notes to financial statements are an integral part of this statement.

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCE  
TO NET POSITION OF GOVERNMENTAL ACTIVITIES  
June 30, 2022

Total Governmental Fund Balance		\$	1,726,638
Amounts reported for governmental activities in the statement of net position are different because:			
Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental fund. Capital assets at the year end consist of:			
Capital Asset Cost		\$	487,727
Capital Asset Accumulated Depreciation			<u>(28,787)</u>
			<u>458,940</u>
Total Net Position - Governmental Activities		\$	<u>2,185,578</u>

The accompanying notes to financial statements are an integral part of this statement.

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
 GOVERNMENTAL FUND  
For the Year Ended June 30, 2022

	<u>General Fund</u>	<u>Other Governmental Fund Special Revenue Fund Food Service Fund</u>	<u>Total Governmental Funds</u>
<u>Revenue</u>			
Local Sources	\$ 224	\$ 0	\$ 224
State Sources	1,203,439	0	1,203,439
Federal Sources	137,210	0	137,210
Interdistrict Sources	<u>0</u>	<u>6,388</u>	<u>6,388</u>
Total Revenue	<u>1,340,873</u>	<u>6,388</u>	<u>1,347,261</u>
<u>Expenditures</u>			
Current:			
Instruction	465,306	0	465,306
Support Services	455,501	4,275	459,776
Capital Outlay	<u>25,228</u>	<u>0</u>	<u>25,228</u>
Total Expenditures	<u>946,035</u>	<u>4,275</u>	<u>950,310</u>
Excess of Revenue Over (Under) Expenditures	<u>394,838</u>	<u>2,113</u>	<u>396,951</u>
<u>Other Financing Sources (Uses)</u>			
Sale of Capital Assets	<u>19,500</u>	<u>0</u>	<u>19,500</u>
Net Change in Fund Balances	414,338	2,113	416,451
Fund Balance - Beginning of Year	<u>1,310,187</u>	<u>0</u>	<u>1,310,187</u>
Fund Balance - End of Year	<u>\$ 1,724,525</u>	<u>\$ 2,113</u>	<u>\$ 1,726,638</u>

The accompanying notes to financial statements are an integral part of this statement.

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

RECONCILIATION OF THE STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE OF  
THE GOVERNMENTAL FUND TO THE STATEMENT OF ACTIVITIES  
For the Year Ended June 30, 2022

Total Net Change in Fund Balances - Governmental Fund	\$	416,451
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.		
Depreciation expense	(15,540)	
Capital outlays reported in the governmental fund	25,228	
Gain (loss) on disposal of capital assets	<u>(10,098)</u>	
		<u>(410)</u>
Change in Net Assets of Governmental Activities	\$	<u><u>416,041</u></u>

The accompanying notes to financial statements are an integral part of this statement.

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Alternative Educational Academy of Ogemaw County (Academy) conform to accounting principles generally accepted in the United States of America (GAAP) applicable to governments. The Academy is considered to be a local government unit. The following is a summary of the significant accounting policies:

A. Reporting Entity

Alternative Educational Academy of Ogemaw County was granted a contract to organize and operate a public school academy under the authority of COOR Intermediate School District, as granted by the State of Michigan. The Academy operates under a Board of Education (five members) represented by members selected by the Board of Trustees. The Board is responsible for adopting and amending budgets and for administering the school programs in accordance with governing laws.

The accompanying basic financial statements have been prepared in accordance with accounting principles generally accepted (GAAP) in the United States of America as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Academy's reporting entity applies all relevant GASB pronouncements for determining the various governmental organizations to be included in the reporting entity. Alternative Educational Academy of Ogemaw County's Board of Education (Board) is the primary government which has oversight responsibility and control over all activities related to public school education in the area served by the Alternative Educational Academy of Ogemaw County. The Board receives funding from local and state government sources and must comply with the requirements of these funding source entities. However, the Board is not included in any other governmental "reporting entity" as defined in GASB pronouncements. The Board has separate legal standing and is fiscally independent of other governmental entities. As such, the Board has decision-making authority, the right to determine its budget, the power to designate management, the ability to significantly influence operations and primary accountability for fiscal matters. The Board does not include any other component within its financial statements.

B. Fund Accounting

The Academy uses funds to maintain its financial records during the fiscal year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain Academy functions or activities. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The various funds of the Academy are grouped into the governmental category.

Governmental Funds

Governmental funds focus on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following is the Academy's major governmental fund:

General Fund - The General Fund is the general operating fund of the Academy. It is used to account for all financial resources except those required to be accounted for in another fund.

The other governmental funds of the school district account for other resources whose use is restricted for a particular purpose.

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Presentation

**Government-wide Financial Statements:**

The statement of net position and the statement of activities display information about the Academy as a whole. These statements include the financial activities of the primary government. The statements distinguish between those activities of the Academy that are governmental and those that are considered business-type activities. The Academy does not currently have any business-type activities.

The government-wide statements are prepared using the economic resources measurement focus. This differs from the manner in which governmental fund financial statements are prepared. Governmental fund financial statements therefore include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each function or program of the Academy's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues of the Academy, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Academy.

Net position is reported as restricted when constraints placed on net position use are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. Restricted assets are used first to fund appropriations before unrestricted assets are used.

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

**Fund Financial Statements:**

Fund financial statements report detailed information about the Academy. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column.

The accounting and reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using the modified accrual basis of accounting and the current financial resources measurement focus. The financial statements for governmental funds are a balance sheet, which generally includes only current assets and current liabilities, and a statement of revenue, expenditures and changes in fund balance, which reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources.

D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting.

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Basis of Accounting (Continued)

**Revenues – Exchange and Non-exchange Transactions:**

Revenues resulting from exchange transactions, in which each party receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenues are recorded in the fiscal year in which the resources are measurable and available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Academy, available means expected to be received within 60 days of the fiscal year-end.

Nonexchange transactions, in which the Academy receives value without directly giving equal value in return, include grants, entitlements and donations. On an accrual basis, revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the Academy must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Academy on a reimbursement basis. On a modified accrual basis, revenues from nonexchange transactions must also be available before they can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: grants, student fees and rentals.

**Deferred Outflows/Inflows of Resources:**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until that time.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

**Expenses/Expenditures:**

On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation, are not recognized in governmental funds.

E. Cash and Cash Equivalents

For presentation on the financial statements, investments in cash management pools and investments with an original maturity of three months or less at the time they are purchased by the Academy are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments. The Academy currently does not have any investments.

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

F. Due From Other Governmental Units

This represents amounts receivable from the State of Michigan and other governmental units for federal, state and local reimbursable programs.

G. Prepaid Items

Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both the government-wide and fund financial statements.

H. Capital Assets

General capital assets are those assets not specifically related to activities reported in proprietary funds. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net position but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) using a \$5,000 capitalization threshold and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date received. The Academy does not possess any infrastructure. Improvements are capitalized; the cost of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All reported capital assets are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Descriptions</u>	<u>Governmental Activities Estimated Lives</u>
Buildings and Improvements	20 - 50 years
Furniture, Fixtures and Equipment	5 - 20 years
Vehicles and Buses	8 years

I. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements. In general, payables and accrued liabilities that will be paid from governmental funds are reported as a liability in the fund financial statements at the time they are incurred, to the extent that they will be paid from current, expendable, financial resources. In general, payments made within 60 days after year end are considered to have been made with current available financial resources. However, bonds and other long-term obligations, compensated absences, claims and judgments, contractually required pension contributions and special termination benefits that will be paid from governmental funds are recognized as a liability in the fund financial statements when they become due for payment.

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

J. Net Position

Net position represents the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources. The Academy reports three categories of net position as follows:

Net investment in capital assets - consists of net capital assets reduced by outstanding balances of any related debt obligations and deferred inflows of resources attributable to the acquisition, construction, or improvement of those assets and increased by balances of deferred outflows of resources related to those assets.

Restricted net position - net position is considered restricted if their use is constrained to a particular purpose. Restrictions are imposed by external organizations such as federal or state laws or buyers of the Academy's bonds. Restricted net position is reduced by liabilities and deferred inflows of resources related to the restricted assets.

Unrestricted net position - consists of all other net position that does not meet the definition of the above two components and is available for general use by the Academy.

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, management applies restricted net position first, unless a determination is made to use unrestricted net position. The Academy's policy concerning which to apply first varies with the intended use and legal requirements. Management typically makes this decision on a transactional basis at the incurrence of the expenditure.

K. Fund Balances

In the fund financial statements, governmental funds report aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources. The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form—pre-paid items or inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned, and unassigned.

Restricted fund balance. This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed fund balance. These amounts can only be used for specific purposes pursuant to constraints imposed by formal school board action—the Academy's highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the school board removes the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

K. Fund Balances (Continued)

Assigned fund balance. This classification reflects the amounts constrained by the Academy's "intent" to be used for specific purposes, but are neither restricted nor committed. The school board or personnel authorized by the school board have the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the General Fund, that are not classified as nonspendable and are neither restricted nor committed.

Unassigned fund balance. This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

When both restricted and unrestricted resources are available for use, the Academy uses externally restricted resources first, then unrestricted resources—committed, assigned, and unassigned—in order as needed.

L. Foundation Revenue

The State of Michigan has adopted a foundation grant approach which provides for a specific annual amount of revenue per student based on a state-wide formula. The foundation allowance is funded from state and local sources. Revenues from state sources are primarily governed by the School Aid Act and the School Code of Michigan. The Michigan Department of Education administers the allocation of state funds to school districts based on information supplied by the Academy. For the year ended June 30, 2022, the foundation allowance was based on the average of pupil membership counts taken in October (90%) and February (10%) of 2021.

M. State Categorical Revenue

The Academy also receives revenue from the state to administer certain categorical education programs. State rules require that revenue earmarked for these programs be expended for its specific purpose. Categorical funds received which are not expended by the close of the fiscal year are recorded as deferred revenue.

N. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Board and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during the fiscal year ended June 30, 2022.

O. Economic Dependency

The Academy received 89% of their revenue from the Michigan Department of Education. Due to the significance of this revenue source to the Academy, the Academy is considered to be economically dependent.

P. Use of Estimates

The process of preparing financial statements in conformity with accounting principles generally accepted in the United States of America requires the use of estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Such estimates primarily relate to unsettled transactions and events as of the date of the financial statements. Accordingly, upon settlement, actual results may differ from estimated amounts.

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Q. Budgetary Policies and Data

The State of Michigan adopted a Uniform Budgeting and Accounting Act (Act) applicable to all local governmental entities in the state. The law requires appropriation acts to be adopted for General and Special Revenue Funds and an informational study for Capital Project Funds of school districts prior to the expenditure of monies in a fiscal year in accordance with GAAP.

Alternative Educational Academy of Ogemaw County follows these procedures in establishing the budgetary data reflected in the financial statements.

1. The Academy's Chief Administrative Officer submits to the Board a proposed budget prior to July 1 of each year. The budget includes proposed expenditures and the means of financing them.
2. A public hearing is conducted to obtain taxpayer comments.
3. Budgeted amounts are as originally adopted, or as amended by the Board throughout the year. Individual amendments were not material in relation to the original appropriations.
4. Appropriations lapse at year-end and therefore cancel all encumbrances. These appropriations are re-established at the beginning of the following year.

R. Reclassifications

Certain prior year amounts have been reclassified to conform with the current year presentation.

NOTE 2 - NEW ACCOUNTING PRINCIPLES

For 2022, the Academy implemented GASB Statement No. 87 "Leases". The objective of this Statement is to increase the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use the underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

NOTE 3 - DEPOSITS AND INVESTMENTS

At year-end, the Academy's deposits and investments were reported in the basic financial statements in the following categories:

Cash and Cash Equivalents	\$ <u>165,223</u>
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The breakdown between deposits and investments is as follows:

	<u>Primary</u>
	<u>Government</u>
Bank Deposits (Checking Accounts)	\$ <u>165,223</u>

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2022

NOTE 3 - DEPOSITS AND INVESTMENTS (CONTINUED)

Interest Rate Risk

In accordance with its investment policy, the Academy will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by; structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities in the open market; and, investing operating funds primarily in shorter-term securities, liquid asset funds, money market mutual funds, or similar investment pools, and limiting the average maturity in accordance with the Academy's cash requirements.

Credit Risk

State law authorizes investments in investment pools as authorized by the Surplus Funds Investment Pool Act, Act No. 367 of the Public Acts of 1982, being sections 129.111 to 129.118 of the Michigan Compiled Laws, composed entirely of instruments that are legal for direct investment by a school district.

Concentration of Credit Risk

The Academy will minimize concentration of credit risk, which is the risk of loss attributed to the magnitude of the Academy's investment in a single issuer, by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized. Investments in U.S. Treasury securities and those other securities completely guaranteed by the Treasury as to payment of principal and interest may be purchased in any dollar amount or up to 100% of the available reserve.

Investments in other types of authorized securities may be made with the provision that no more than fifty percent of the total current investment portfolio consists of one type of security.

Custodial Credit Risk - Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the Academy's deposits may not be returned to it. As of June 30, 2022, \$0 of the Academy's bank balance of \$165,223 was exposed to custodial credit risk.

Custodial Credit Risk – Investments

For an investment, this is the risk that, in the event of the failure of the counterparty, the Academy will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

The Academy will minimize custodial credit risk, which is the risk of loss due to the failure of the security issuer or backer, by; limiting investments to the types of securities approved in the Academy's Investment policy which is in accordance with State law; and pre-qualifying the financial institutions, broker/dealers, intermediaries and advisors with which the Academy will do business.

Foreign Currency Risk

The Academy is not authorized to invest in investments which have this type of risk.

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2022

NOTE 4 - CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2022, was as follows:

	Balance July 1, 2021	Additions	Deletions	Balance June 30, 2022
<u>Governmental Activities</u>				
Capital Assets Not Being Depreciated:				
Land	\$ 80,000	\$ 0	\$ 0	\$ 80,000
Capital Assets Being Depreciated:				
Buildings and Improvements	345,260	0	0	345,260
Furniture, Fixtures and Equipment	37,239	0	0	37,239
Vehicles and Buses	25,245	25,228	(25,245)	25,228
Subtotal	407,744	25,228	(25,245)	407,727
Less Accumulated Depreciation for:				
Buildings and Improvements	(12,227)	(8,632)	0	(20,859)
Furniture, Fixtures and Equipment	(1,862)	(1,862)	0	(3,724)
Vehicles and Buses	(14,305)	(5,046)	15,147	(4,204)
Subtotal	(28,394)	(15,540)	15,147	(28,787)
Capital Assets Being Depreciated	379,350	9,688	(10,098)	378,940
Governmental Activities Total Capital Assets - Net of Depreciation	\$ 459,350	\$ 9,688	\$ (10,098)	\$ 458,940

Depreciation expense was charged to activities of the Academy as follows:

Governmental Activities

Instruction	\$ 5,803
Support Services	9,737
	\$ 15,540

NOTE 5 - EXCESS OF EXPENDITURES OVER APPROPRIATION IN BUDGETARY FUNDS

P.A. 621 of 1978, Section 18(1), as amended, provides that a local unit shall not incur expenditures in excess of the amount appropriated.

In the body of the financial statements, the Academy's actual expenditures and budgeted expenditures for the budgetary funds have been shown on a functional basis. The approved budget of the Academy for the general fund was adopted at the functional level.

During the year ended June 30, 2022, the Academy incurred expenditures in certain budgetary funds which were in excess of the amounts appropriated as follows:

Fund/Function	Total Appropriations	Amount of Expenditures	Budget Variance
General Fund/Instruction	\$ 417,118	\$ 465,306	\$ (48,188)
General Fund/Capital Outlay	\$ 21,819	\$ 25,228	\$ (3,409)

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2022

NOTE 6 - RISK MANAGEMENT

The Academy is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions and natural disasters. The Academy participates in a pool of educational institutions within the State of Michigan for self-insuring property. The pool is considered a public entity risk pool. The Academy pays annual premiums to the pool for the insurance coverage. In the event a pool's total claims and expenses for a policy year exceed the total normal annual premiums for said years, all members of the specific pool's policy year may be subject to special assessment to make up the deficiency. The pool maintains reinsurance claims in excess of \$500,000 for each occurrence with the overall maximum coverage being unlimited. The Academy has not been informed of any special assessments being required.

The Academy continues to carry commercial insurance, through its Authorizer, for other risks of loss. Settled claims for the commercial insurance have not exceeded the amount of insurance coverage.

NOTE 7 - COMMITMENTS

On March 14, 2022, the Board approved the quote from Jack Morris Construction for the locks and windows project, in the amount of \$17,899.

NOTE 8 - RELATED PARTY TRANSACTIONS

As of June 30, 2022, a Trustee of the Alternative Educational Academy of Ogemaw County's Board of Education was also the Executive Director of NEMCSA. During the current fiscal year, the Academy contracted with NEMCSA for a School Success Worker, for a total cost of \$25,755.

REQUIRED SUPPLEMENTARY INFORMATION

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES -  
 BUDGET AND ACTUAL  
 GENERAL FUND  
For the Year Ended June 30, 2022

	<u>Original Budget</u>	<u>Final Amended Budget</u>	<u>Actual</u>	<u>Variance - Favorable (Unfavorable)</u>
<u>Revenue</u>				
Local Sources	\$ 0	\$ 22,868	\$ 224	\$ (22,644)
State Sources	993,000	1,185,815	1,203,439	17,624
Federal Sources	<u>60,933</u>	<u>158,501</u>	<u>137,210</u>	<u>(21,291)</u>
Total Revenue	<u>1,053,933</u>	<u>1,367,184</u>	<u>1,340,873</u>	<u>(26,311)</u>
<u>Expenditures</u>				
Current:				
Instruction	510,453	417,118	465,306	(48,188)
Support Services	512,767	548,109	455,501	92,608
Outgoing Transfers to Other Districts	32,635	36,095	0	36,095
Capital Outlay	<u>50,000</u>	<u>21,819</u>	<u>25,228</u>	<u>(3,409)</u>
Total Expenditures	<u>1,105,855</u>	<u>1,023,141</u>	<u>946,035</u>	<u>77,106</u>
Excess of Revenue Over (Under) Expenditures	(51,922)	344,043	394,838	50,795
<u>Other Financing Sources</u>				
Sale of Capital Assets	<u>0</u>	<u>0</u>	<u>19,500</u>	<u>19,500</u>
Net Change in Fund Balance	(51,922)	344,043	414,338	70,295
Fund Balances - Beginning of Year	<u>1,310,187</u>	<u>1,310,187</u>	<u>1,310,187</u>	<u>0</u>
Fund Balances - End of Year	<u>\$ 1,258,265</u>	<u>\$ 1,654,230</u>	<u>\$ 1,724,525</u>	<u>\$ 70,295</u>

INDIVIDUAL FUND SCHEDULES

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

GENERAL FUND  
 DETAILS OF REVENUE  
For the Year Ended June 30, 2022

	<u>2022</u> Actual	<u>2021</u> Actual
<u>Local Sources</u>		
Other Local Sources	\$ <u>224</u>	\$ <u>1,501</u>
<u>State Sources</u>		
State Aid Foundation Allowance	1,119,610	1,045,049
At Risk	83,717	82,253
Other State Revenues	<u>112</u>	<u>0</u>
	<u>1,203,439</u>	<u>1,127,302</u>
<u>Federal Sources</u>		
Rural Education Achievement Program	7,977	0
COVID-19 Grants	<u>129,233</u>	<u>71,229</u>
	<u>137,210</u>	<u>71,229</u>
<u>Other Financing Sources</u>		
Sale of Capital Assets	<u>19,500</u>	<u>0</u>
Total Revenue and Other Financing Sources	<u>\$ 1,360,373</u>	<u>\$ 1,200,032</u>

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

GENERAL FUND  
 DETAILS OF EXPENDITURES  
For the Year Ended June 30, 2022

	<u>2022</u> Actual	<u>2021</u> Actual
<u>Instruction</u>		
Basic Programs:		
High School		
Purchased Services	\$ 449,111	\$ 497,443
Supplies, Materials and Other	15,960	21,599
Other Expenses	<u>235</u>	<u>105</u>
	<u>465,306</u>	<u>519,147</u>
<u>Support Services</u>		
Pupil Services:		
Guidance Services		
Purchased Services	<u>35,260</u>	<u>34,930</u>
Other Pupil Services		
Supplies, Materials and Other	<u>4,675</u>	<u>0</u>
Instructional Staff:		
Instruction Related Technology		
Purchased Services	56,914	20,175
Supplies, Materials and Other	<u>4,762</u>	<u>0</u>
	<u>61,676</u>	<u>20,175</u>
General Administration:		
Board of Education		
Purchased Services	<u>7,950</u>	<u>8,699</u>
School Administration:		
Office of the Principal		
Purchased Services	<u>108,372</u>	<u>59,947</u>
Other Administration		
Purchased Services	184,893	214,180
Supplies, Materials and Other	<u>10,736</u>	<u>19,386</u>
	<u>195,629</u>	<u>233,566</u>
Total School Administration	<u>304,001</u>	<u>293,513</u>
Operations and Maintenance:		
Purchased Services	1,951	0
Supplies, Materials and Other	8,089	6,791
Utilities - Electric	24,988	16,391
Utilities - Waste Removal	<u>1,878</u>	<u>1,840</u>
	<u>36,906</u>	<u>25,022</u>
Transportation:		
Purchased Services	<u>5,033</u>	<u>2,593</u>
Total Support Services	<u>455,501</u>	<u>384,932</u>

ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY  
West Branch, Michigan

GENERAL FUND  
DETAILS OF EXPENDITURES COMPARED TO BUDGET  
For the Year Ended June 30, 2022

	<u>2022</u> <u>Actual</u>	<u>2021</u> <u>Actual</u>
<u>Capital Outlay</u>		
Capital Projects	\$ <u>25,228</u>	\$ <u>1,772</u>
Total Expenditures	\$ <u><u>946,035</u></u>	\$ <u><u>905,851</u></u>



*Stephenson & Company, P.C.*  
Certified Public Accountants & Consultants

Alan J. Stephenson, CPA  
Donald W. Brannan, CPA  
Kyle E. Troyer, CPA  
Robert J. Morand, CPA  
Brenden A. Stephenson, CPA/PFS, CFP®  
Cynthia R. Scott, CPA, CFE

October 24, 2022

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Education  
Alternative Educational Academy of Ogemaw County  
West Branch, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the major fund and the aggregate remaining fund information of the Alternative Educational Academy of Ogemaw County as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Alternative Educational Academy of Ogemaw County's basic financial statements and have issued our report thereon dated October 24, 2022.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Alternative Educational Academy of Ogemaw County's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Alternative Educational Academy of Ogemaw County's internal control. Accordingly, we do not express an opinion on the effectiveness of the Alternative Educational Academy of Ogemaw County's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Board of Education  
Alternative Educational Academy of Ogemaw County  
October 24, 2022  
Page Two

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Alternative Educational Academy of Ogemaw County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Stephenson & Company, P.C.*



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Certified Public Accountants & Consultants

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Brenden A. Stephenson, CPA/PFS, CFP®  
Cynthia R. Scott, CPA, CFE

October 24, 2022

Management and the Board  
Alternative Educational Academy of Ogemaw County  
Tawas City, Michigan

We have audited the financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Alternative Educational Academy of Ogemaw County for the year ended June 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated November 1, 2021. Professional standards also require that we communicate to you the following information related to our audit. The appendices to this letter set forth those communications as follows:

I Communication with Those Charged with Governance

II Management Comments

We discussed these matters with various personnel of the Academy during the audit and met with management on October 24, 2022. We would also be pleased to meet with you to discuss these matters at your convenience.

These communications are intended solely for the information and use of management, the Board of Education, others within the Academy and the Michigan Department of Education and are not intended to be, and should not be, used by anyone other than those specified parties.

Very truly yours,

*Stephenson & Company, P.C.*

## **APPENDIX I COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE**

### **Significant Audit Matters**

#### **Qualitative Aspects of Accounting Practices**

- Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Alternative Educational Academy of Ogemaw County are described in Note 1 to the financial statements. As described in Note 2 to the financial statements, the Academy changed accounting policies related to Leases, by adopting statement of Governmental Accounting Standards (GASB Statement) No. 87, "Leases", in 2022. We noted no transactions entered into by the Academy during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.
  - For 2023, Academy will be required to implement GASB Statement No. 96, "Subscription-based Information Technology Arrangements", which provides guidance on the accounting and financial reporting for subscription-based information technology arrangements.
- Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.
- The financial statement disclosures are neutral, consistent, and clear.

#### **Difficulties Encountered in Performing the Audit**

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### **Corrected and Uncorrected Misstatement**

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The adjustments identified during the audit have been communicated to management. A summary of audit differences, both adjusted and unadjusted was provided to and accepted by management on October 24, 2022. Management has determined that the effects of the unadjusted audit differences are immaterial, both individually and in the aggregate, to the financial statements taken as a whole

#### **Disagreements with Management**

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### **Management Representations**

We have requested certain representations from management that are included in the management representation letter dated October 24, 2022.

#### **Management Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Alternative Educational Academy of Ogemaw County's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### **Other Audit Findings or Issues**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Alternative Educational Academy of Ogemaw County's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

**APPENDIX I  
COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE**

**Other Matters**

We applied certain limited procedures to Management's Discussion and Analysis and the Budgetary Comparison Schedule, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on Individual Fund Financial Statements, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

## **APPENDIX II MANAGEMENT COMMENTS**

In planning and performing our audit of the financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Alternative Educational Academy of Ogemaw County as of and for the year ended June 30, 2022, in accordance with auditing standards generally accepted in the United States of America, we considered the Alternative Educational Academy of Ogemaw County's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Alternative Educational Academy of Ogemaw County's internal control. Accordingly, we do not express an opinion on the effectiveness of the Alternative Educational Academy of Ogemaw County's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

During our audit, we also became aware of the following deficiency in internal control other than significant deficiencies or material weaknesses, or other matters that is an opportunity for strengthening internal controls and operating efficiency.

### **EQUITABLE COST ALLOCATION**

During our audit, it was noted that copier fees were allocated equally between the Adult Education Academy of Iosco County and the Adult Education Academy of Ogemaw County. However, the utilization of copiers is not equal, resulting in an inequitable cost allocation between Academies. In addition, we noted that the allocation of postage meter costs was only being allocated to one of the Academies when both utilize the meter. We recommend that the Academy begin allocating based on printer distribution to facilities along with usage, as well as develop a better allocating method for the postage costs.

### **FOOD SERVICE FUND BUDGET**

During the current year, the Academy opened a new Food Service Fund, a Special Revenue Fund for the Academy. The Uniform Budgeting and Account Act requires that all Special Revenue Funds have budgets approved prior to the close of the fiscal year. This was not done for the new fund. We recommend that the Academy adopt an original budget for the 2022/2023 school year as soon as possible and ensure that this new fund becomes part of their regular budget process moving forward.



# ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY

2022 Audit Results

# AUDIT OPINION LETTER

- Unmodified Opinion (Highest Level of Assurance)

## Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and Government Auditing Standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

# MANAGEMENT'S DISCUSSION AND ANALYSIS

Begins on Page 4

Management's recap of the current year activity in layman's terms

Financial Highlights

Details the Capital Outlay Additions (See Page 8)

Discusses Economic Factors and Next Year's Budgets

Encourage you to read through it page by page when time permits

# GOVERNMENT- WIDE FINANCIAL STATEMENTS

Begins on Page 9

- Incorporates all Long-Term Activity (Fixed Assets, Long Term Debt, etc.)
- Includes Academy Fixed Assets - \$458,940
- The Academy does not currently have any Long-Term Debt
- Ending Net Position - \$2,185,578

# GOVERNMENT-WIDE FINANCIAL STATEMENTS

- Big Changes from 2021:
  - Revenues are up about \$156,000:
    - Increased State Aid of about \$75,000
    - Increased COVID-19 Grants of about \$58,000
    - Increased REAP Grant of about \$8,000
    - Sale of Capital Assets of about \$9,400

# GOVERNMENT- WIDE FINANCIAL STATEMENTS

- Big Changes from 2021 (Continued):
  - Expenses are up about \$19,000
    - Contracted Wages increased about \$33,000
    - Technology Costs increased about \$12,000
    - Insurance Costs increased about \$4,000
    - Transportation Costs increased about \$3,500
    - Offset by decreased rent costs of about \$37,000
    - Offset by decreased supply costs of about \$9,000

# FUND FINANCIAL STATEMENTS

Begins on Page 11

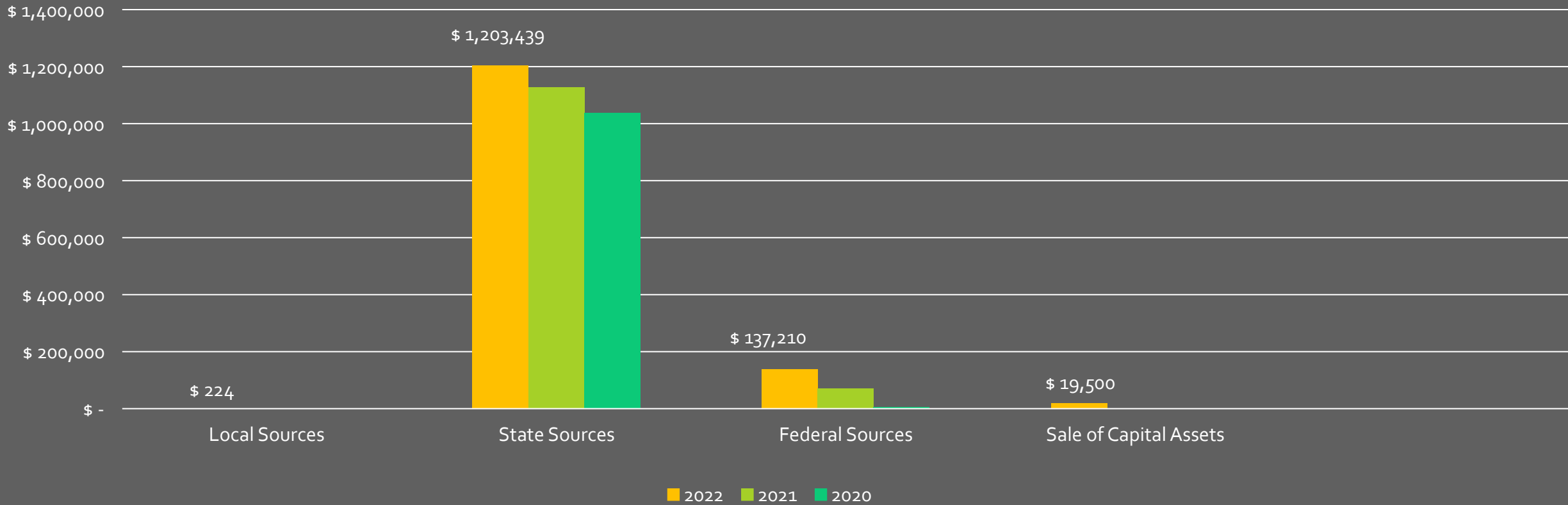
- These are the Funds you Monitor and Budget
- Major Fund:
  - General Fund
- Non-Major Fund:
  - Food Service Fund



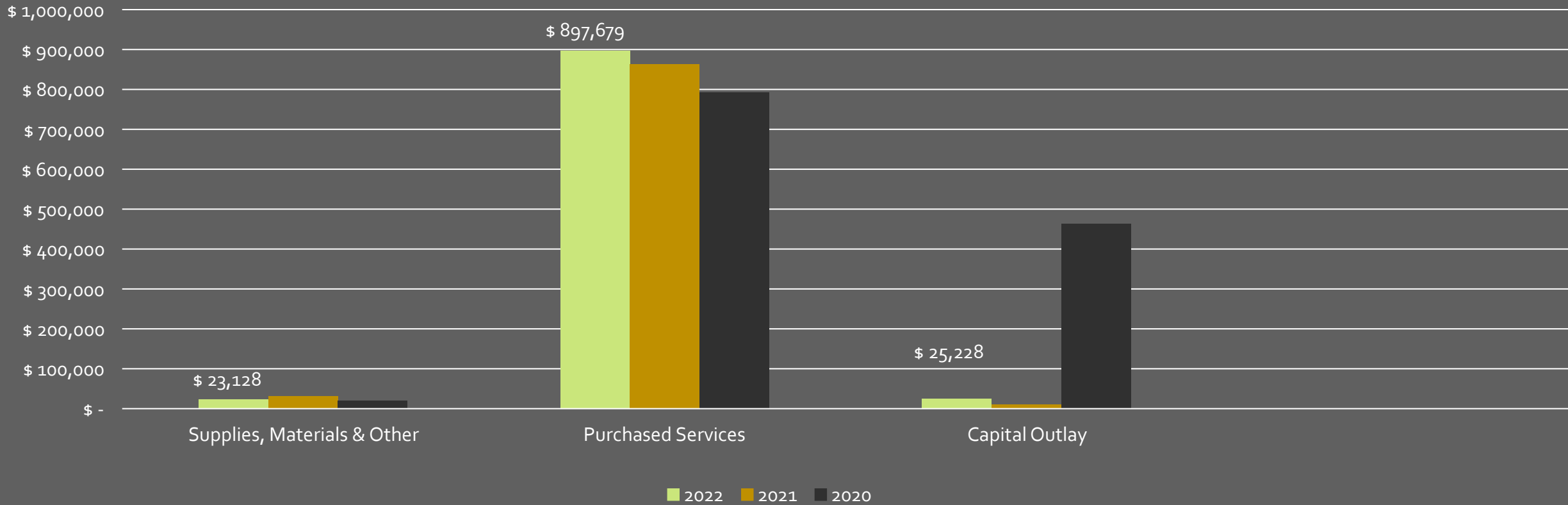
# ENDING FUND BALANCE

- **General Fund** - \$1,724,525 (Increase of \$414,338)
  - Nonspendable - \$5,428
  - Unassigned - \$1,719,097
    - 182% of Current Year Expenditures
    - 138% in Prior Year
- **Food Service Fund** - \$2,113

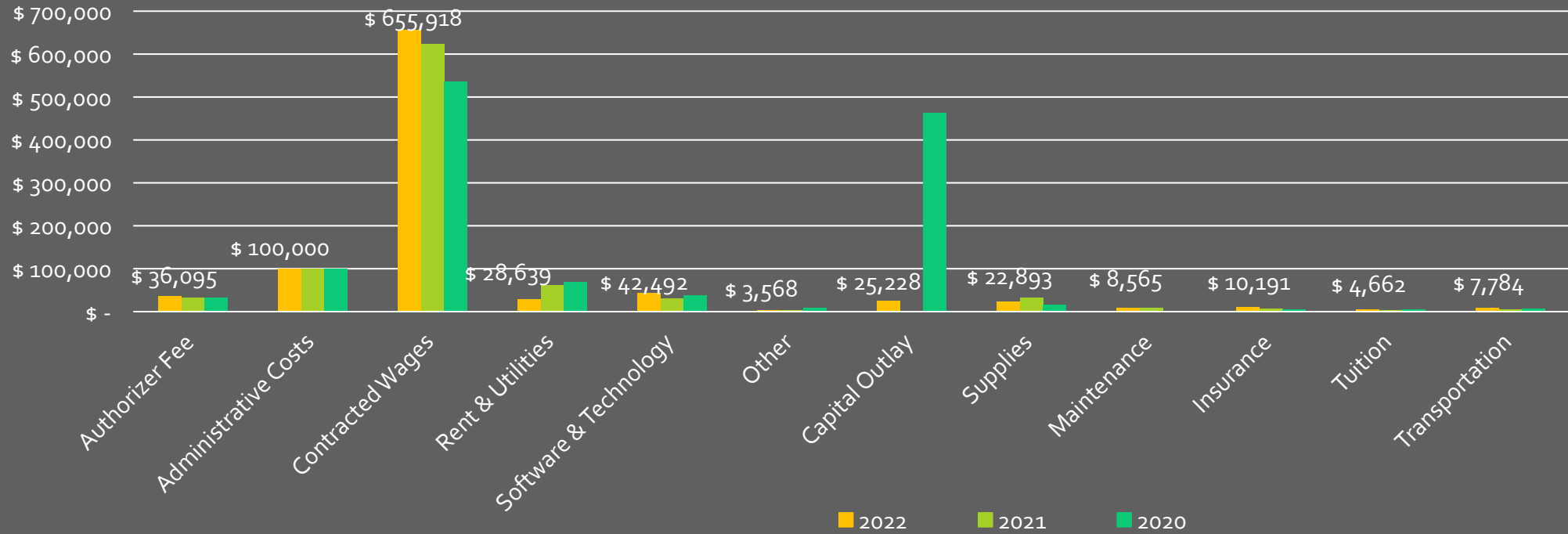




# GENERAL FUND REVENUES



# GENERAL FUND EXPENSES



# GENERAL FUND EXPENSES— 3 YEAR COMPARISON

# NOTES TO THE FINANCIAL STATEMENTS

- For 2022, the Academy implemented GASB Statement No. 87 “Leases”.
  - All the District’s long-term leases were not material enough to require recording under GASB 87.
    - Note that GASB 96 will be required for 2023
- Commitments:
  - On March 14, 2022, the Board approved the quote from Jack Morris Construction for the locks and windows project, in the amount of \$17,899

A background image showing a group of business professionals in a meeting. A woman in a dark blazer is gesturing with her hand while speaking. In the foreground, a person's hands are pointing at a tablet displaying a dashboard with charts and graphs. A coffee cup is also visible on the table.

# NOTES TO THE FINANCIAL STATEMENTS

Begins on Page 15

Important Notes for 2022 –

Related Party Transactions:

- Academy Trustee is also the Director of NEMCSA
- NEMCSA School Success Worker - \$25,755



# REQUIRED SUPPLEMENTARY INFORMATION

Page 25

- Budget to Actual Comparisons
  - General Fund Revenues:
    - Original Budget - \$1,053,933
    - Final Budget - \$1,367,184
    - Actual - \$1,340,873
    - Variance - \$26,311 (1.92%)
  - General Fund Expenses:
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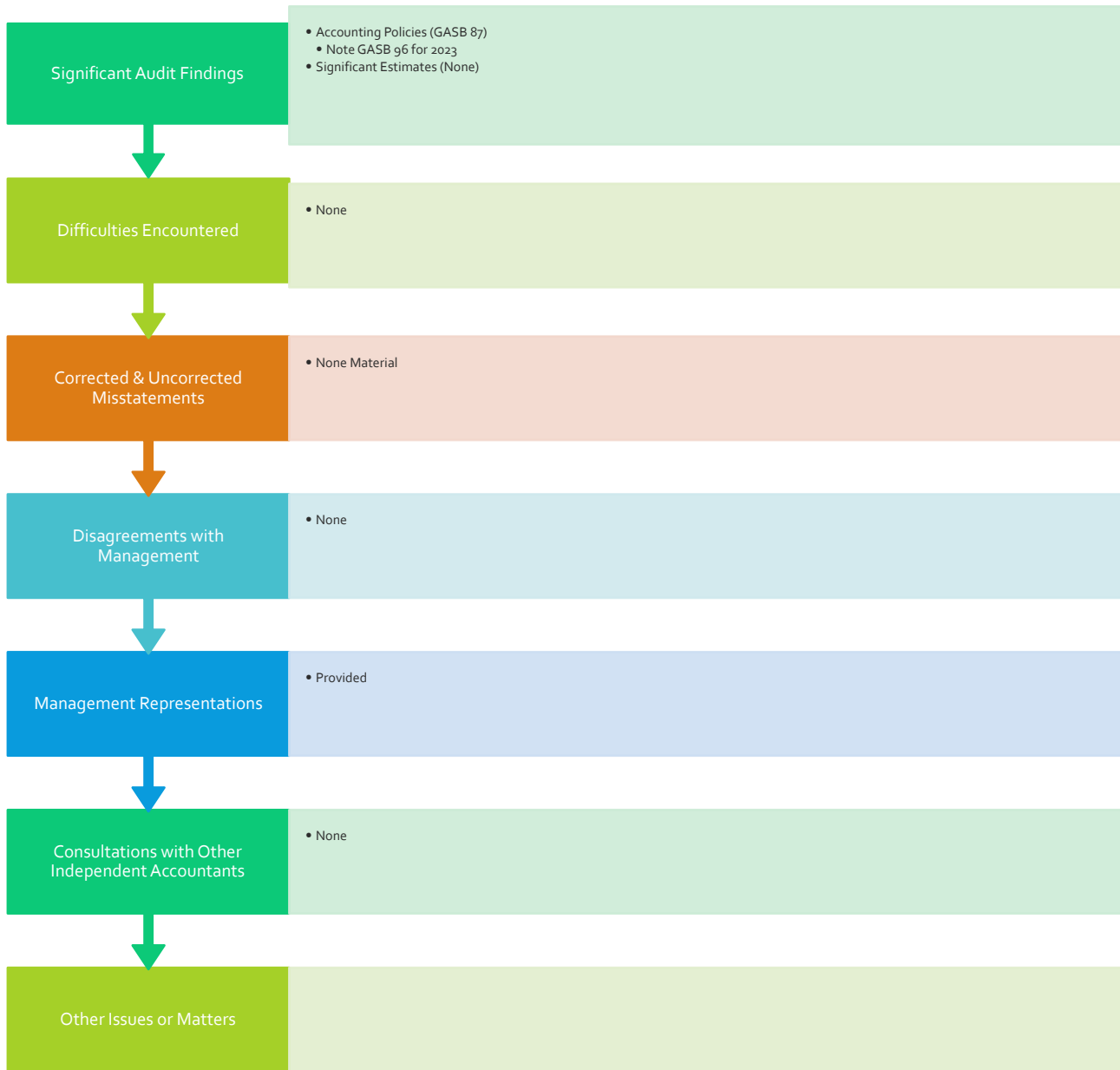
# OTHER INFORMATION

Begins on Page 26

Individual Fund Schedules

Independent Auditors' Report on  
Internal Control – No Findings

No Corrective Action Plan  
Required



# MANAGEMENT LETTER – APPENDIX I

# MANAGEMENT LETTER – APPENDIX II



## Material Weakness:

None



## Significant Deficiency:

None



## Other Matters:

Equitable Cost  
Allocation

Food Service Fund  
Budget

# MANAGEMENT LETTER – APPENDIX II

Status of Prior Year Comments:



No Comments in the Prior Year

# ANY QUESTIONS?



*Stephenson & Company, P.C.*

Certified Public Accountants & Consultants  
317 W. Houghton, P.O. Box 159, West Branch, MI 48661-0159

- Cynthia R. Scott, CPA, CFE
- Audit Partner ~ Certified Fraud Examiner
- West Branch Office
- (989) 345-0850
- [cynthias@scopc.com](mailto:cynthias@scopc.com)



# ALTERNATIVE EDUCATIONAL ACADEMY OF OGEMAW COUNTY

2022 Audit Results

1

## AUDIT OPINION LETTER

- Unmodified Opinion (Highest Level of Assurance)

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6



## FUND FINANCIAL STATEMENTS

Begins on Page 11

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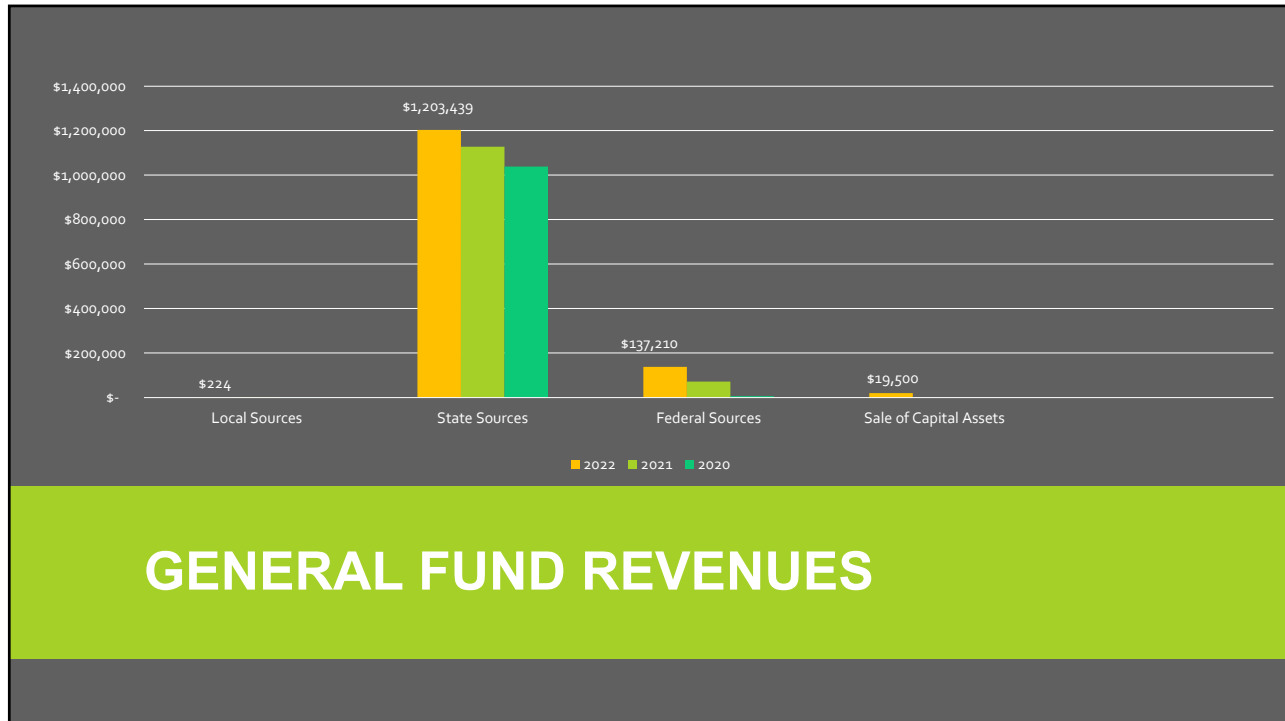
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## ENDING FUND BALANCE

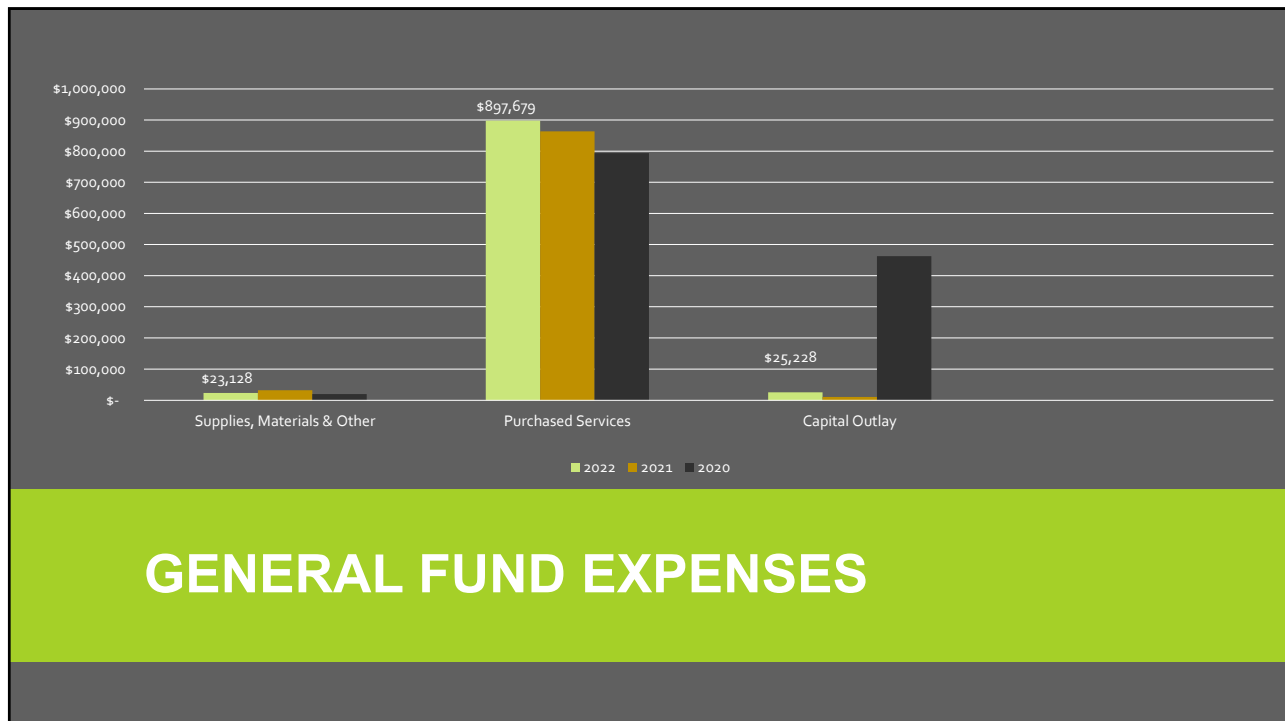
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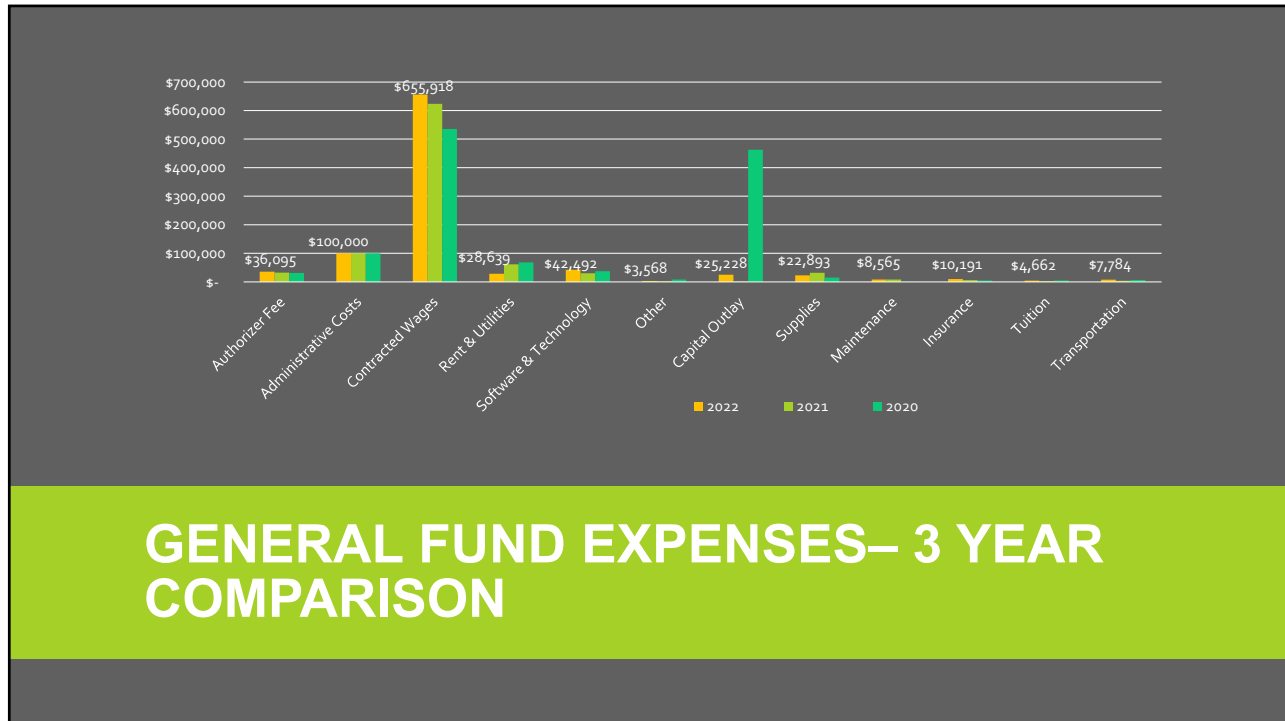
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11

## NOTES TO THE FINANCIAL STATEMENTS

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12



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13




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14



# OTHER INFORMATION

- Begins on Page 26
- Individual Fund Schedules
- Independent Auditors' Report on Internal Control – No Findings
- No Corrective Action Plan Required

15

Significant Audit Findings	Accounting Policies (GASB 87) •Note GASB 96 for 2023 Significant Estimates (None)
Difficulties Encountered	None
Corrected & Uncorrected Misstatements	None Material
Disagreements with Management	None
Management Representations	Provided
Consultations with Other Independent Accountants	None
Other Issues or Matters	See Appendix II

MANAGEMENT LETTER – APPENDIX I

16

## MANAGEMENT LETTER – APPENDIX II



**Material Weakness:**  
None



**Significant Deficiency:**  
None




**Other Matters:**  
Equitable Cost Allocation  
Food Service Fund Budget

17

## MANAGEMENT LETTER – APPENDIX II

**Status of Prior Year Comments:**



No Comments in the Prior Year

18

# ANY QUESTIONS?



- Cynthia R. Scott, CPA, CFE
- Audit Partner - Certified Fraud Examiner
- West Branch Office
- (989) 345-0850
- [cynthias@scopc.com](mailto:cynthias@scopc.com)

6. Department Updates

- Career & Technical Education Department
- Early Childhood Department
- Instructional Services Department
- Special Education Department
- R.O.O.C., Inc.
- K12 ETA (Educational Technology Association)



**C.O.O.R.**

INTERMEDIATE SCHOOL DISTRICT

Crawford • Oscoda • Ogemaw • Roscommon

11051 North Cut Road  
Roscommon, MI 48653  
phone (989) 275-9555

**BOARD OF EDUCATION**

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President

Nancy Persing,  
Vice President

Lyn Sperry,  
Secretary

Ian Faulkner,  
Treasurer

Jim Gendernalik,  
Trustee

Brie Molaison,  
Trustee

Kara Mularz,  
Trustee

**ADMINISTRATION**

Shawn Petri,  
Superintendent

Melisa Akers,  
Director of  
Special Education

Natalie Davis,  
Director of Career &  
Technical Education

Katie Fuelling,  
Director of  
Instructional  
Services

Katie Keith,  
Supervisor of Early  
Childhood

Somer Quinlan,  
Executive Director  
of ROOC, Inc.

Jared Socia,  
Director of Operations

To: Shawn Petri, Superintendent

From: Natalie Davis, CTE Director

Date: January 5, 2023

Subject: CTE Update

**CTE Construction Project:**

The walls are coming up! There was a lot of progress in December and most of the block walls were started and/or finished on the project. Target date for final completion is 8/15/2023, or possibly earlier. We also have painters coming in next week to paint the current hallways and the STEM lab in preparation for student visits and our Open House on January 31st from 5:30-7:30. Exciting times for CTE!

**Grants:**

We've received our official grant notifications for those that I've been talking about and I'm very excited! Our teachers are enrolling in classes this winter semester as a result of our 61i grant, so that is the most significant grant update currently.

**Outreach/Marketing:**

As mentioned above, we are preparing for our Open House on January 31st, both with the building and our staff. We have our first scheduling presentations set up with Roscommon 1/23, Grayling 1/25 and Houghton Lake on 1/27. Mio is set up for February and we are still waiting for West Branch and Fairview. We are also setting up student visits and planning to make those experiences valuable and interactive. When we do the student presentations in local districts, we take our printed promotional materials and also stay during the student lunch breaks to talk further or answer questions. We are continuing with our Facebook posts, and our Marketing students are working on a new logo for CTE.

You may notice on the agenda, the new name of "COOR Advanced Technical Innovation Center" is presented. Our Marketing students came up with a list of potential names, and we had all students and

staff vote on what the name of our center should be. This name was the winner and we are very excited about it! We hope to have a sign created for the entrance prior to August 2023 when we open with the newly constructed shops. We plan to follow the same process for the logo idea proposals, and include samples displayed on our walls during the open house as well. We have a color palette which blends with the COOR logo and also the national CTE brand and are using this for our paint schemes and color choices within the new project. We'll be using primarily light gray with a shade of darker blue.

**Other:**

I am working on our amended budget with Kurt Loll, and it has been fantastic for me to work with him and get our accounts organized and allocated by program as they should be. We should be presenting an amended budget next week if we can finalize everything.

I'm continuing to work with Cathy Erickson on the changes necessary for the OCR Audit. The compliance plan was submitted and approved by the state before break. As we experience staff changes, we also have to ensure the Non-Discrimination policy and procedure for concerns is up to date and clearly communicated on a regular basis for both COOR and Roscommon.

I will be in Lansing January 16-18th for Perkins grant dissemination and planning, and in Grand Rapids January 29-31st for the state Career Ed Conference. Kurt Nothstine is the administrator in charge when I am out of the building and does a really great job should anything arise.















#### 7. Public Participation

- The public may submit comments by 3:00 PM: <https://forms.gle/LoHQRUpns9MKTvef6>
- The public may call 989-275-9575 and leave a voicemail by 3:00 PM, OR
- The public may raise his/her hand during this session of the meeting.
- Individuals may speak for a maximum of 5 minutes.
- Groups may speak for a maximum of 15 minutes.

#### 8. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

- A. Approve minutes of previous meeting on January 4, 2023.



B. Approval of Bills for December  
2022 totaling \$1,023,412.69



C. Approve Revenue & Expenditure  
Reports for December 2022 (CTE, Gen  
Fund, ROOC, Special Ed, and Summary  
reports)











D. Establish Board Per Diem for 2023

That a per diem allowance of \$30.00 shall be granted to board members for attendance at board meetings, committee meetings, and those activities identified by board policy, or authorized duty, if the duty is authorized in advance by resolution of the board. The board president or designee will be allowed compensation equal to one regular meeting for meeting once per month with the superintendent to prepare an agenda for the regular meeting. (see Policy 2306)

E. Approve an increase in mileage rate from \$0.625 to \$0.655 cents per mile to match the IRS rate as of Jan 1, 2023

F. Call Regular Meetings - Meeting dates to be posted for 2023:

February 8, 2023

March 8, 2023

April 12, 2023

May 10, 2023

June 14, 2023

June 28, 2023 Special Meeting-

Budgets

July 12, 2023

Aug 9, 2023

Sept 13, 2023

Oct 11, 2023

Nov 8, 2023

Dec 13, 2023

Jan 10, 2024

Potential remote locations to be decided



G. Appoint Designee for Posting of Public Notices

To appoint the Superintendent's Secretary as designee responsible for implementing the public notice requirements of the Open Meetings Act.

H. Designate Recording Secretary

Appoint Rebecca Socia as Recording Secretary for the COOR Board of Education to be reimbursed for mileage at the current Board-approved rate, and per diem of \$65.00 per meeting.

I. Authorize Natalie Davis as signatory for the following agreements:

- Carl D. Perkins Application with the Michigan Department of Education-Office of Career & Technical Education (MDE-OCTE)
- All Fiscal Reports with OCTE in the Career and Technical Education Information System (CTEIS)

J. To designate J.P. MORGAN CHASE as the depository for the C.O.O.R. Intermediate School District for the following accounts; authorizing the administration to select the institution that is in the best interest of the school district; authorizing the Superintendent or his Designee(s) to make transfers between business checking account(s) and/or high yield savings account(s); authorizing transfers to be made by telephone, fax and/or other electronic means:

Business Checking Accounts: General Fund, COOR Payroll, and ROOC Payroll.

High Yield Savings Accounts: General Fund and ROOC Investment Fund.

K.

L. Signing of Checks

That COOR and R.O.O.C., Inc. payroll business checking accounts require only one signature; Shawn Petri, Board President, or Treasurer are hereby authorized to sign all checks. The General Fund business checking account requires only one signature.

M. Extend Retainer Agreement

To extend the retainer agreement at a cost of \$2,500 and authorize the use of Thrun Law Firm, P.C. This is the same price as 2022.

N. Approve Attendance at Conferences

O. That approval shall be given for any member of the Board of Education to attend the Governor's Education Summit, NSBA's Advocacy

Institute, Northern Michigan School Legislative Association, as well as any conferences, trainings or meetings offered by the Michigan Association of School Boards, held in Michigan, for this year. Approval includes associated expenses for travel, lodging, food and conference fees. Specific dollar amounts for costs of registration, lodging, travel, and meals must be also subsequently be approved by the board's designee, the Superintendent.

P. Verify Current Newspapers of Record for C.O.O.R. ISD shall be:

- Crawford County Avalanche
- Oscoda County Herald
- Ogemaw County Herald
- Houghton Lake Resorter

Q. Approve Professional Dues / Memberships

To approve payment of dues to the attached list of professional organizations for the year.



R. Approve closing the C.O.O.R. ISD central office to the public, allowing staff to attend the following four events: All-staff Professional development Day on August 21, COOR Educational Center Graduation, Career Tech commencement, and the week between Christmas and New Year.

S. Authorize the following individuals to fill district Title IX roles:  
Coordinator: Alexis Ferguson, Human Resources  
Investigators: Melisa Akers, Director of Special Education  
Decision Maker: Shawn Petri, Superintendent  
Appeals: Katie Keith, Early Childhood Supervisor



## 9. Action Items

A. Ratify a new contract with Joe Moore as COOR Educational Center Principal from January 3, 2023 to June 15, 2023.

B. Ratify a new contract with Melisa Akers, Director of Special Education, from January 1, 2023 through June 30, 2023.

C. Approve a contract with Heather Sharpe, Whole Child Specialist in Mio AuSable Schools and Fairview Area Schools effective January 16, 2023 to August 31, 2023

D. Ratify the hiring of Angela Stern, MOCI teacher at the CEC on the COOR Educational Association salary scale at BA step 5 as of Aug22, 2022

E. Approve an increase to sub direct care workers and CEC substitute paraprofessional wages from the current \$10.12 to \$10.35 per hour effective January 1, 2023. The minimum wage increased to \$10.10. In the past, COOR maintained sub paraprofessional wages at 25 cents more than minimum wage. Minimum wage is set to increase to 12.00 per hour as of February 1, 2023.

F. Approve an amendment to the 2022-23 ROOC, Inc. budget



G. Approve an amendment to the 2022-23 Career & Technical Education budget.



H. Update Policy 3118 with new Title  
IX Coordinator



I. Approve registration and expenses for the Superintendent or any interested Board Members to participate in the 2022 MASB Winter Institute taking place virtually from Friday, Feb 25th to Sunday, Feb 27th. These are Live Online Webinars.

The cost is \$90 for each session, except CBA 101 and Board President Workshops, which are \$180 each.

Fri 8:30- 11:30, 12:30- 3:30

Sat 8:30- 11:30, 12:30- 3:30, 6:00- 9:00

Sun 8:30- 11:30, 12:30- 3:30

J. Approve registration fees & overnight expenses for Superintendent Petri to attend the following Michigan Negotiator's Association events:

-2023 Labor Relations Academy in Lansing on Feb 1-3, 2023

-2023 Spring Conference in Lansing on March 9, 2023

K. Approve registration & overnight expenses for Superintendent Petri to attend the MASA Midwinter Conference in Kalamazoo on January 18-20, 2023. Registration is \$450.

L. Approve district's Title IX positions:

Coordinator: Alexis Ferguson, Human Resources.

Investigators: Melisa Akers, Director of Special Education

Decision Maker: Shawn Petri, Superintendent

Appeals: Katie Keith, Early Childhood Supervisor

M. Approve a new name for the Career

Tech Center:

COOR Advanced Technical Innovation Center

Please note that an Open House has been scheduled for Tuesday, January 31st at 5:30 PM. (see attached flyer)



10. Information Items

- COOR Advanced Technical Innovation Center Open House/ Pre-registration event on Tuesday, January 31st 5:30-7:30 PM
- December Social media report card
- New Hire: Sharon McMillan, Administrative Assistant for Early Childhood, Instructional Services, and the Northeast Michigan STEM Center.
- Alternative Educational Center of Ogemaw County
- December 12, 2022 meeting minutes
- January budget revision





11. Superintendent's Report
12. Communications - None.
13. Public Participation- continued
14. Approve the Superintendent's Performance Evaluation as follows:  
"The Board reviewed the legal requirements associated with the Superintendent Performance Evaluation Instrument and gives the Superintendent the following rating:  
Regarding Section A: Governance & Board Relations - score: 3.83  
Regarding Section B: Stakeholder Relations - score: 3.78  
Regarding Section C: Employee Relations - score: 3.64  
Regarding Section D: Operations & Finance - score: 3.75  
Regarding Section E: Educational Leadership - score: 3.54  
Professional Practice Rating - score: 3.69 (50%)  
Student Growth - score: 4 (40%)  
Progress toward District-Wide Goals - score: 3.5 (10%)  
Summative Evaluation Score - score: 3.79  
Evaluation Rating: 95% - Highly Effective "
15. Approve contract renewal for Superintendent Shawn Petri with updates, from July 1, 2022 to June 30, 2025
16. **Adjournment**