

COOR ISD Board of Education Meeting

Wednesday, February 9, 2022 6:00 PM

C.O.O.R. ISD Central Office, PO Box 827, 11051 N. Cut Road, Roscommon, MI
48653

1. Call to order & Roll Call

2. Opening Ceremonies

- Pledge of Allegiance

- Mission Statement

C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.

3. Adopt the Agenda

4. Presentations:

Alternative Educational Academy of

Ogemaw County

-2020-21 Financial Audit and Program

Updates

Nathan Miller, CPA -- Stephenson
& Company, P.C.

-Student Achievement and Program

Highlights

Tina Williams, Assistant
Director, AEA Ogemaw County

COOR Educational Center

Sec. 98b Goal Progress - Melisa Akers,

Principal

Alternative
Educational
Academy of
Ogemaw
County

2021 Audit Results



Audit Report Layout

Audit Opinion
Letter

Management's
Discussion and
Analysis

Government-
Wide Financial
Statements

Fund Financial
Statements

Notes to
Financial
Statements

Required
Supplementary
Information

Other
Information

District
Prepared
Documents

Management
Letter

Audit Opinion Letter

- Unmodified Opinion (Highest Level of Assurance)

Management's
Discussion and
Analysis

Begins on Page 3

Management's recap of the current
year activity in layman's terms

Encourage you to read through it
page by page when time permits

Government-Wide Financial Statements

Begins on Page 8

- Incorporates all Long-Term Activity (Fixed Assets, Long Term Debt, etc.)
- Includes Academy Fixed Assets - \$459,350
 - Land - \$80,000
 - Buildings & Improvements - \$333,033
 - Furniture, Fixtures, & Equipment - \$35,377
 - Vehicles & Buses - \$10,940
- The Academy does not currently have any Long-Term Debt
- Ending Net Position - \$1,769,537

Government-Wide Financial Statements

- Big Changes from 2020:
 - Due from Other Governmental Units (IRESA) increased about \$238,000
 - Revenues are up about \$155,000:
 - Increased State Funding of about \$89,000
 - Up about 1 FTE
 - No State Shortfall cut to Foundation Allowance in the Current Year
 - New Increased Enrollment Dollars
 - Offset by no HS Per Pupil 22n Dollars in the Current Year
 - Federal COVID related grants of about \$70,000

Government-Wide Financial Statements

- Big Changes from 2020 (Continued):
 - Expenses are up about \$100,000
 - Increases in Payroll Services Provided through IRESA of about \$67,000
 - New Contracted Social Worker with COOR in the current year of about \$35,000
 - Additional COVID Grant related PPE and Technology Costs of about \$20,000
 - Increased Utilities of about \$9,000
 - Offset by reduced School Success Worker fees in the current year of about \$20,000
 - Offset by Reduced Rent Expenses in the current year of about \$13,000

Fund Financial Statements

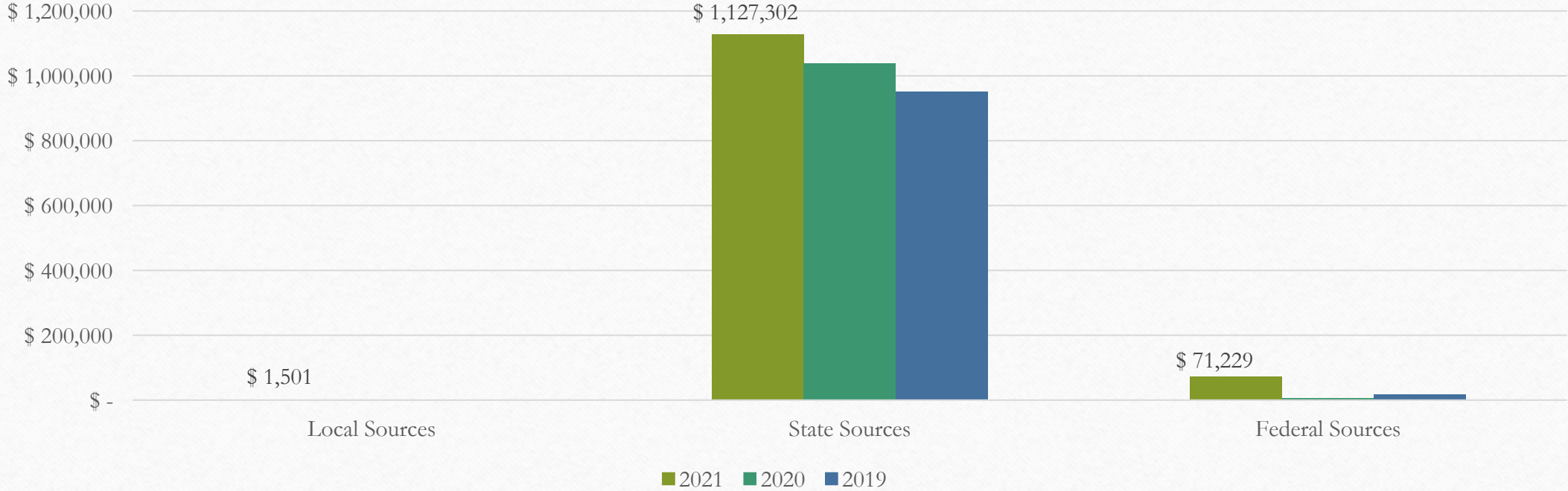
Begins on Page 10

- These are the Funds you Monitor and Budget
- Major Funds:
 - General Fund
- Non-Major Funds:
 - None

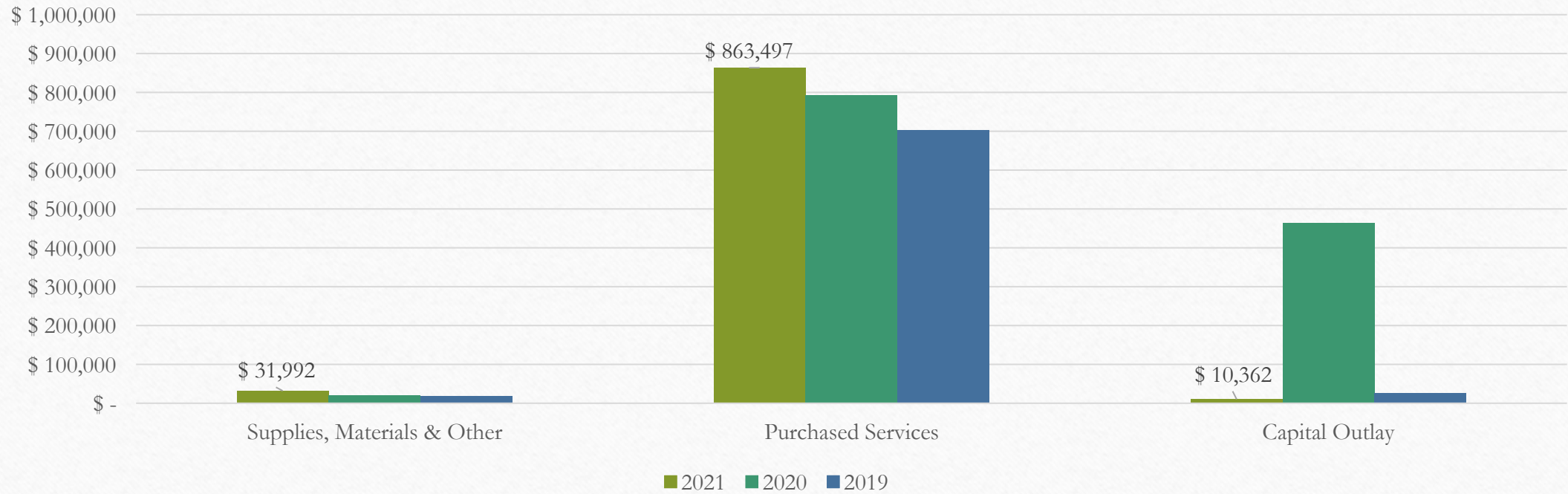
Ending Fund Balance

- **General Fund** - \$1,310,187 (Increase of \$294,181)
 - Nonspendable - \$9,633
 - Assigned - \$51,922 (Next Year Budgeted Expenditures)
 - Unassigned - \$1,248,632
 - 137.8% of Current Year Expenditures
 - 77.8% in Prior Year

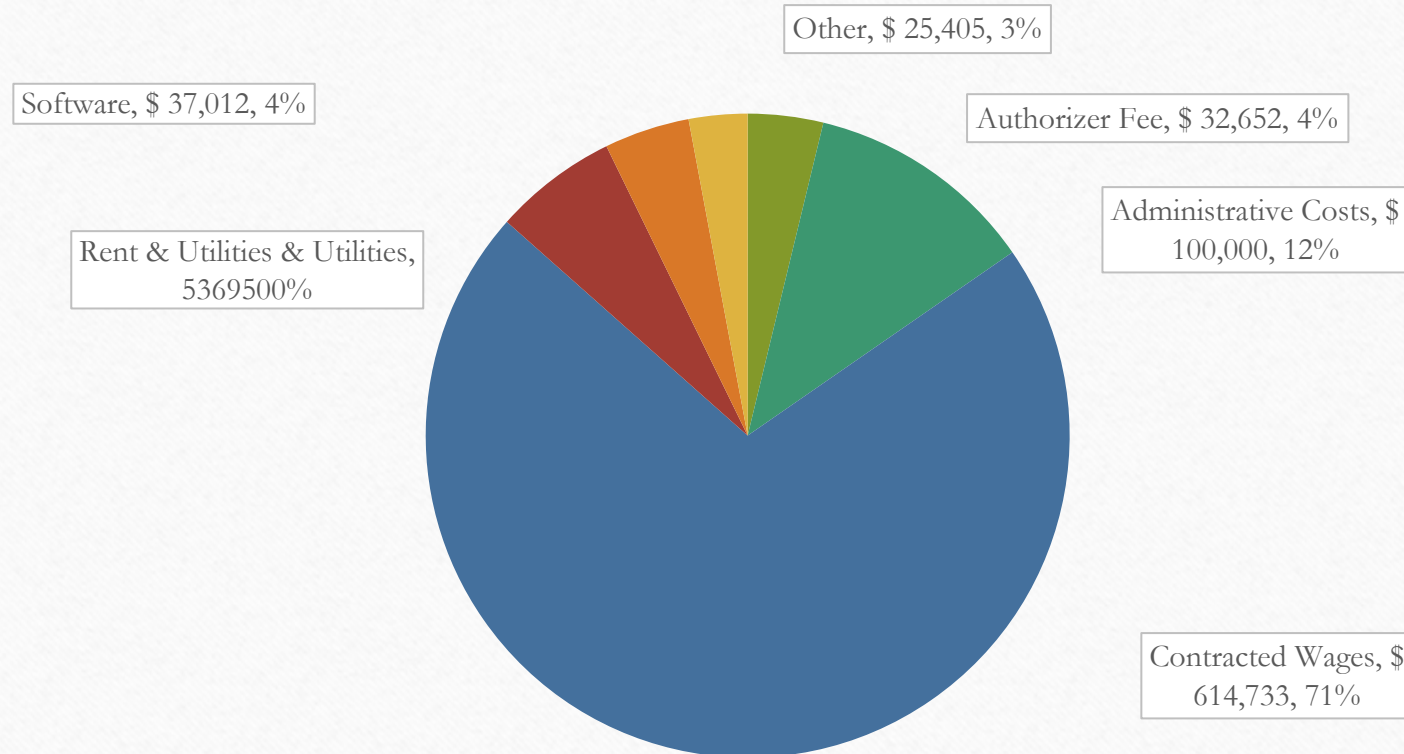
General Fund Revenues



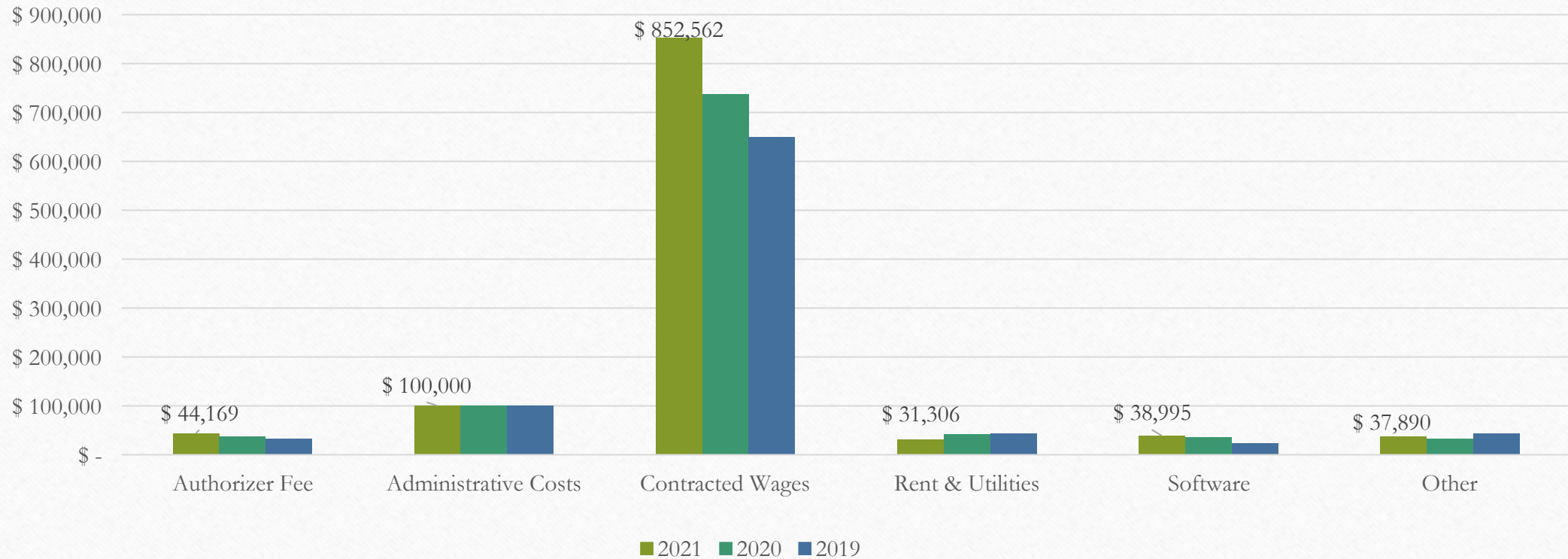
General Fund Expenses



General Fund Purchased Services



General Fund Purchased Services – 3 Year Comparison



Notes to the Financial Statements

Begins on Page 14

Important Notes for 2021 –

Related Party Transactions:

- As of June 30, 2021, the Secretary of the Alternative Educational Academy of Ogemaw County's Board of Education was also the Director of MiWorks. During the CY, the Academy contracted with MiWorks for the use of their facilities, for a total cost of \$39,575.
- As of June 30, 2021, a Trustee of the Alternative Educational Academy of Ogemaw County's Board of Education was also the Executive Director of NEMSCA. During the current year, the Academy contracted with NEMSCA for a School Success Worker, for a total cost of \$26,455.

Notes to the Financial Statements

Commitments – On June 14, 2021, the Board approved the purchase of a Dodge Grand Caravan from Zubek Motors in the amount of \$25,228.



Required Supplementary Information

Page 24

- Budget to Actual Comparisons
 - General Fund Revenues:
 - Original Budget - \$968,320
 - Final Budget - \$1,208,691
 - Actual - \$1,200,032
 - Variance - \$8,659 (0.7%)
 - General Fund Expenses:
 - Original Budget - \$983,577
 - Final Budget - \$951,127
 - Actual - \$908,851
 - Variance - \$45,276 (4.8%)

Other Information

Begins on Page 25

- Individual Fund Schedules
- Independent Auditors' Report on Internal Control – No Findings
- No Corrective Action Plan Required

Management Letter – Appendix I

Significant Audit Findings

- Accounting Policies (No Changes)
- Significant Estimates (None)

Difficulties Encountered

- None

Corrected & Uncorrected Misstatements

- None Material

Disagreements with Management

- None

Management Representations

- None

Consultations with Other Independent Accountants

- None

Other Issues or Matters

- See Appendix II

Management
Letter –
Appendix II

Material Weakness:

- None

Significant Deficiency:

- None

Other Matters:

- None

Status of Prior
Year
Comments:

Academy
Approval of
Bids

Corrected

Management Letter – Appendix II



Any Questions?

Cynthia R. Scott, CPA, CFE

Audit Partner ~ Certified Fraud Examiner

West Branch Office

(989) 345-0850

cynthias@scopc.com



Sec. 98b Goal Progress Report

Progress Reporting Requirements as outlined in law ([MCL 388.1698b](#)):

- Present on goal progression by First Board Meeting in February 2022 and No Later than the Last Day of School.
- Post presentation to district transparency site upon completion of presentation to the local board.

Suggested Template: While the information contained herein is required by statute (98b), this template is a suggested format and is not required to be used by local districts, schools, or buildings. Other formats containing the required information, as outlined in law, are acceptable for use.

Version: Buildings serving K - 8th grade students and subject to using assessments aligned with 104a

Building: C.O.O.R. Educational Center

Date: 11/6/2021

Table A: Building Goals that were established by September 15, 2021

Goal Category	Goal Related to Achievement or Growth on K - 8 Benchmarks as required by law (MCL 388.1698b , MCL 388.1704a)
Middle of the Year Reading Goal	All students (K-8) will improve performance in Reading/ELA as measured by Unique Learning Systems (ULS).
End of the Year Reading Goal	All students (K-8) will improve performance in Reading/ELA as measured by Unique Learning Systems (ULS).
Middle of the Year Mathematics Goal	All students (K-8) will improve performance in Mathematics as measured by Unique Learning Systems (ULS).
End of the Year Mathematics Goal	All students (K-8) will improve performance in Mathematics as measured by Unique Learning Systems (ULS).

As required by law, reports to local school boards must include, but are not limited to, disaggregated information by student demographics, grade level, and the mode of instruction received by the pupils to which the information applies.

Table B: Achievement or Growth on Benchmark Assessment - By Student Demographics

Reporting Category Suggest reporting on subgroups where n≥30	By First Board Meeting in February 2022		No Later than Last Day of School Year	
	Reading	Math	Reading	Math
All Students	50%	65%		
Econ. Disadvantaged	50%	64%		

Special Education	50%	65%		
English Learner	N/A	N/A	<30	<30
Female	80%	80%	<30	<30
Male	54%	62%		

Table C: Achievement or Growth on Benchmark Assessment - By Grade Level

Reporting Category Suggest reporting on subgroups where n≥30	By First Board Meeting in February 2022		No Later than Last Day of School Year	
	Reading	Math	Reading	Math
Kindergarten	<30	<30	<30	<30
1st	<30	<30	<30	<30
2nd	<30	<30	<30	<30
3rd	<30	<30	<30	<30
4th	<30	<30	<30	<30
5th	<30	<30	<30	<30
6th	<30	<30	<30	<30
7th	<30	<30	<30	<30
8th	<30	<30	<30	<30

Table D: Achievement or Growth on Benchmark Assessment - By Mode of Instruction

Reporting Category Suggest reporting on subgroups where n≥30	By First Board Meeting in February 2022		No Later than Last Day of School Year	
	Reading	Math	Reading	Math
Face to Face	50%	65%		



Sec. 98b Goal Progress Report

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- Present on goal progression by First Board Meeting in February and No Later than the Last Day of School.
- Post presentation to district transparency site upon completion of presentation to the local board.

Suggested Template: While the information contained herein is required by statute (98b), this template is a suggested format and is not required to be used by local districts, schools, or buildings. Other formats containing the required information, as outlined in law, are acceptable for use.

Version: Buildings Serving Non K-8 Students

Building: C.O.O.R. Educational Center

Date: 11/6/2021

Table A: Building Goals that were established by September 15, 2021

Goal Category	Goal Related to Achievement or Growth as required by law (MCL 388.1698b)
Middle of the Year Academic Goal	All students (9-14) will improve performance in Mathematics as measured through progress monitoring.
End of the Year Academic Goal	All students (9-14) will improve performance in Mathematics as measured through progress monitoring.

Table B: Achievement Related to Academic Goals

Provide a narrative on progress toward meeting the goals outlined above.

5. Department Updates

27

- Career & Technical Education Department
- Early Childhood Department
- Instructional Services Department
- Special Education Department
- R.O.O.C., Inc.
- Public Relations

MEMORANDUM

To: Shawn Petri
From: Brent Cryderman
Re: Update
C: Katie Fuelling
Date: February 2, 2022

While I have never been one to “celebrate” Ground Hog Day, six more weeks of winter doesn’t sound too bad. I am more concerned with the interruptions in our services from illness than weather these days! That being said, I am excited to gather with the participating teachers on Monday- our planned “snow date” from the January ASCENT program. Katie Fuelling and I have the next two years of content for cohort 1 [drafted](#) and are preparing to share with the local districts later this year.

Additionally, we have initiated work on a program for mentoring teachers- throughout the ISD. A factor in teacher retention is having effective mentoring. In many ways this is a natural extension from the new teacher training we are doing; adding support to those in the field who are also working with new teachers. Instead of relying on the “good will and intentions” of those who are serving as mentors, we plan to create and offer a system of research-based practices in a structure designed to increase the effectiveness of the mentoring program(s) being offered to the new members of our profession.

These two projects, along with a training date for substitute teachers have been keeping my creative juices flowing! I am excited to be contributing to this important work. The COOR ISD is doing positive things for the professional educators in our region! More good news to come.

onward

BDC



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Director of Operations

Katie Keith,
Early Childhood
Supervisor

To: Shawn Petri, Superintendent

From: Natalie Davis, CTE Director

Date: February 3, 2022

Subject: CTE Update

CTE Steering Committee:

Our next meeting will be February 22nd, and Todd Seidell will have something for us to look at for a potential construction project. Shawn and I will be meeting with Cathy Erickson and the Thrun attorney to finalize a long-term lease agreement.

The cosmetology lab was supposed to be operational by now, but we have run into challenges getting the electrical supplies for the electricians to do the work. We are getting close, but not able to use the space yet. We'll still be waiting on the air handling unit, but the electrical will be done soon. With what we have gone through just trying to get this lab going, we definitely need to get moving on our lease agreement and construction in order to be operational by fall of 2023.

Our goal is to have some sort of groundbreaking event sometime in May that we could invite legislators to attend.

I did a presentation at the Roscommon school board meeting on January 10th, and Roscommon Rotary Club the same week. I'm scheduled for the Roscommon County Commissioners via Zoom this month and Houghton Lake Rotary Club in April. I'm open to sharing with any community groups or local boards the exciting things we are doing right now, so if you have a group you are affiliated with and you would like me to visit, please let me know! This will all help lay the groundwork for our 2024 Millage.

Grants:

Alexis Ferguson began full-time on January 31st as a result of the Early Middle College expansion grant, and she has been an awesome addition



11051 N. Cut Road
Post Office Box 827
Roscommon, MI 48653
989-275-5881 fax
989-275-9555 phone

to our team! I'm waiting on a Memo of Understanding with Alpena Community College and also working with Ferris on some new opportunities for students.

I did submit the MCAN grant to establish a local college access network. This grant would coincide with the EMC grant, and the work would align with our overall goal of expanding opportunities for students to earn credentials and college credit while still in high school.

We are also still waiting to hear about the SME Prime grant, through the Society of Manufacturing Engineers. I applied for this grant on behalf of C.O.O.R. and also West Branch for specific manufacturing pathways, and we could find out on the state aid report this month.

Recruitment and Other:

Dean VanWormer is working on recruitment and we have presentations set up everywhere but West Branch. In addition to the presentations we will be available during lunch times to recruit and speak with students. We have scheduled an evening open house and informational night for students and parents on Tuesday, March 8th here at Roscommon Middle School.

I attended the Career Education Conference in Grand Rapids this week. This is always beneficial to interact with the MDE consultants for CTE and colleagues throughout the state. It is especially helpful now with everything we have going on to stay on top of grant opportunities and reporting changes.

I met with Eric Johnson at Clare-Gladwin about our Perkins grant and we have submitted our regional Comprehensive Local Needs Assessment to the Department of Education-OC TE.



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To: Shawn Petri, Superintendent

From: Katie Keith

Date: February 2021

Subject: Early Childhood Update

Great Start Collaborative:

Urgent Needs: The Urgent Needs funds have been expended for Oscoda and Ogemaw Counties. There is still money for Roscommon and Crawford Counties. Tammy is continuing to send out masks to families and agencies requesting them.

Car seat: We are currently working on a car seat safety resource for parents and we will share it once it is done. Tammy has completed her recert for car seat tech.

Great Start Readiness Program:

Preschool Enrollment: The 2021-22 school year is now open for intakes in our database. We are doing a soft roll out of the updates for virtual preschool enrollment Friday, February 5. There was consistent positive feedback from families with the virtual enrollment process during the pandemic. It allows for flexibility for families and efficiency for staff. We will continue to collect feedback from families and staff to improve the process. Face-to-face meetings will still be offered to families who would prefer that option.

Great Start to Quality:

Grants: There are no more grant funds available for providers. However there are several options for them for financial support in which we are helping align them with the Small Business Development Committee.

Professional Development Offerings:

- We are continuing to plan for a regional early childhood conference with multiple partners.
- STEAM (2nd Cohort) started up in January. This is an opportunity for providers to attend advanced trainings together in a cohort.
- Shooting for The Stars Learning Community started in January, this is a chance for providers to work together. Learning community around building their knowledge of assessments, curriculum and preparation for the PQA. In addition to them meeting monthly they are also on a Consultants caseload.



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To: Shawn Petri, Superintendent
From: Katie Fuelling
Date: February 1, 2022
Subject: Instructional Services Update



31n Team:

The team is excited to share that we held our first Trust-Based Relational Intervention (TRBI) Training hosted by Dr. Mark Sloane with Kristin Eagle and Susan Collins as facilitators. We had a great turnout from all districts! The overall goal of the training was the initial implementation of trauma teams in each district.



Next steps in our TBRI implementation plan is a June training with the trauma teams and district administrators. We are solidifying plans for an ISD-wide training in August as part of district back to school professional development as our last step in the plan. From there, we will look at how we can sustain the practices in

each district as part of their behavior support systems. The TBRI project is part of a statewide initiative Mental Health in Schools, sponsored by Michigan Department of Education in collaboration with the Western Michigan University Children's Trauma Assessment Center and the WMU Resiliency Center for Families & Children (www.wmich.edu/traumacenter).

Principal Leadership Development:

One of my main roles has been supporting elementary and secondary principals in their professional learning and leadership development. I meet with most principals bi-weekly in leadership-focused partnership meetings where we talk about current district initiatives and how I can best support their next steps. These relationships have been extremely beneficial as we begin to develop our professional development offerings for next school year. I am also starting discussion on MICIP with district teams with planning sessions looking to start in March after I am fully trained in the process.



Educational Technology Association

Technology for Learning

February 2021 ETA Report

Any Questions Please contact Josh Hayes, jhayes@k12eta.org

Tickets (ETA Wide):

- Current Open: 237
- Created this month: 1348

Trainings Provided

- Virtual Reality
- 3D Printer
- Ed Tech Support Days
- GoGuardian
- PowerSchool Usergroup
- Pupil Accounting

Updates:

- January 12th, many districts were trying to take NWEA tests but could not. NWEA posted this on its website "The MAP Growth testing system is experiencing issues, including slow performance and error messages while testing. If you are experiencing these symptoms, we recommend postponing testing until this issue is resolved. NWEA engineers are investigating this matter." The following day everyone was able to test without issue.
- SET SEG recently released a tool to help schools with an external vulnerability scan. We have set up the ISD and the locals that we support with this tool to help improve our cyber security.
- REMC SPOT Bid forecasting is open, In order to get the best discounts for Michigan schools, they are looking for local districts who plan or are considering device purchasing to complete this important forecasting step. This information is used as part of the bid process - we are not obligated to buy devices that we have put into this bid forecast.
- We have finally received some new VR kits. Chad is looking forward to getting these out to the local districts.

- We have contracted with COOR ISD for an Instructional Tech (Rebekah Seelow) to help support Lake City and Manton. It worked out well since these are the closest districts to COOR and the furthest districts from Chad Riffle. Chad has met with Rebekah and plans to work with her in Lake City and Manton before letting her take over.
- It is still Erate season, this means working with lots of districts to collect paperwork and going out for bid on internet access, point-to-point connections, and our large Wifi project. Erate is the federal program that saves us around 80% on those services.
- We are continuing to fake phish our staff about once per month and are starting to assign training to those users who continually fail the fake phishing.



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To: Shawn Petri, Superintendent

From: Jill Radosta

Date: February, 2022

Subject: Special Education Update

Action Item:

Jennifer Fritton - Orientation & Mobility Services

We are seeking board approval to amend Jennifer Fritton's original contract from an Orientation & Mobility (O & M) Services Consultant to an O & M Services Provider. The cost of the original contract was \$4,800 and Jennifer provided consultation/supervisory services to our Vision Impairment Consultant who provided the services under her direction. Because of need in the districts, Jennifer will be providing direct O & M services for one day per week at a rate of \$65.00 per hour. The total cost of the contract will not exceed \$12,870.00.

Fun First Therapy - Certified Occupational Therapy Assistant (COTA)

We are seeking board approval to contract with Fun First Therapy for a Certified Occupational Therapy Assistant (COTA) to provide occupational therapy services to students at Charlton Heston Academy for up to 12 hours per week at a rate of \$65.50 per hour. The cost of the contract for the remainder of the 2021-2022 school year will not exceed \$13,362.00. The contract will end June 2023 and the approximate cost for the 2022-2023 school year should not exceed \$26,724.00

Administrative Assistant to the Director of Special Education

The Administrative Assistant to the Director of Special Education position was posted. We interviewed Julie Bell, offered her the position and she gladly accepted. Julie currently works for the Houghton Lake Community School's Alternative Education

program. She comes to the C.O.O.R. ISD with a wealth of knowledge about school systems and procedures. Julie's first day with the C.O.O.R. ISD is February 7, 2022. Brittany Gass, the person who previously held this position, submitted her resignation due to family needs. We wish Brittany all the best and we welcome Julie as part of the C.O.O.R. ISD Special Education team.

Independence Facilitator Professional Development

On Friday, January 14th, Brenda Vaughan-Ide and Amber Larrison provided professional development to independence facilitators at Mio-Ausable Schools. Strategies for behavior and data collection were two of the many topics that were discussed. The Special Education Department understands that there is a need to provide professional development to our independence facilitators in our districts and we will continue to find creative ways to accomplish this task.

Pupil Accounting Boot Camp

In order to build capacity for the Special Education Department, Kristen Kalthoff and Jill Radosta attended the Pupil Accounting three day Boot Camp. Kristen had the experience of completing her first count in the fall of 2021. We both agreed that the information gleaned at the boot camp made much more sense to her than if she had attended this workshop before completing a count. Our next count is coming up in February and Kristen is ready to tackle it with much more independence. Of course, I will be there to help if she needs it.

C.O.O.R. Educational Center Mid-Year Benchmark Reporting

Students in grades K-8 are benchmark tested in reading and math using Unique Learning Systems (ULS). Teachers test at the beginning, middle, and end of the school year to determine student growth. Mid-year testing was just completed. 50% of our students have shown growth in reading and 65% have shown growth in math. While these numbers are not as high as we had hoped, teachers are confident that their students will continue to recoup learning loss as a result of the pandemic. Our goal is that, by the end of the school year, all students will improve their performance in reading and math, as measured by ULS.

Respectfully submitted by

Jill Radosta, Director of Special Education

R.O.O.C. Inc.

11018 North Cut Road, P.O. Box 827, Roscommon, MI 48653

www.rooc.org

MEMORANDUM

To: Shawn Petri
From: Somer Quinlan
Re: ROOC Update
Date: February 3, 2022

The weather has been rather chilly, but we continue to bundle up and go out in the community daily to volunteer at locations such as Riverhouse Restore or Habitat and enjoy sports and games at Artesia Youth Park or exercising at the Commission on Aging. Our wonderful community members continue to come to ROOC to visit with us and share their many talents including MSU Extension instructors for Health and Wellness classes and Art Exploration with Mrs. Sheldon.

The Knights of Columbus in St Helen presented ROOC with a gracious donation and we are very appreciative!

The grant money from the Roscommon County American Rescue Plan Act has been received and we are currently looking for the perfect new vehicle to add to our fleet.

COME ON SPRING!!!



SUPPORTING PEOPLE WITH DISABILITIES TO LEAD INDEPENDENT LIVES IN THEIR COMMUNITY

R.O.O.C. Inc.

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COME ON SPRING!!!



SUPPORTING PEOPLE WITH DISABILITIES TO LEAD INDEPENDENT LIVES IN THEIR COMMUNITY

6. Public Participation

-The public may submit comments by 3:00

PM: <https://forms.gle/LoHQRUups9MKTvef6>

-The public may call 989-275-9575 and leave a voicemail by 3:00 PM, OR

-The public may raise his/her hand during this session of the meeting.

-Individuals may speak for a maximum of 5 minutes.

-Groups may speak for a maximum of 15 minutes.

7. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

- A. Approve minutes of previous meeting - Jan 12, 2022
- regular meeting - public
- closed session - restricted



Organizational Meeting Minutes

A regular meeting of the C.O.O.R. Intermediate School District Board of Education (the “Board”) was held on Wednesday, January 12, 2022. President Mangutz called the meeting to order at 6:02 P.M.

1. Call to order & Roll Call

Superintendent Petri brought the meeting to order and thanked the Board Members for their dedication and service to the district as part of School Board Appreciation Month. He thanked the new members for meeting yesterday to meet with department directors and tour the programs.

2. Opening Ceremonies

- Pledge of Allegiance
- Mission Statement

C.O.O.R. ISD provides programs and services with our partners to support the current and emerging teaching and learning needs of our schools and communities.

3. Organization of the Board

3.A. Election of President for 2022. Nomination(s):

Appoint Dr. Mangutz as the Board President. This motion, made by Ian Faulkner and seconded by Nancy Persing, Carried (7-0). There were no other nominations. Dr. Mangutz presided over the rest of the meeting. He stated that he hopes to continue to learn and grow throughout the next year.

3.B. Election of Vice President for 2022. Nomination(s):

Appoint Nancy Persing as the Board Vice President for 2022. This motion, made by Lyn Sperry and seconded by Dr. Jim Mangutz DDS, Carried (7-0). There were no other nominations.

3.C. Election of Board Secretary for 2022. Nomination(s):

Appoint Lyn Sperry as the Board Secretary for 2022. This motion, made by Nancy Persing and seconded by Kara Mularz, Carried (7-0). There were no other nominations.

3.D. Election of Treasurer for 2022. Nomination(s):

Appoint Ian Faulkner as the Board Treasurer for 2022. This motion, made by Kara Mularz and seconded by Lyn Sperry, Carried (7-0). There were no other nominations.

3.E. Committee Member Selection

- Finance Committee: Faulkner, Mularz, Persing.
- Buildings and Grounds Committee: Faulkner, Gendernalik, Sperry.
- Legislative/Strategic Planning Committee: Mularz, Mangutz, Molaison.
- Policy Committee: Persing, Dr. Mangutz, Sperry.
- Personnel Committee: Molaison, Gendernalik, Dr. Mangutz- alternate.
- Evaluation of the Superintendent: Committee of the Whole.
- CTE Steering Committee: Persing, Gendernalik, Dr. Mangutz.

4. Adopt the Agenda

Adopt the agenda as presented. This motion, made by Ian Faulkner and seconded by Kara Mularz, Carried (7-0). Time: 6:27

5. Department Updates were sent to Board Members to review in advance.

- Career & Technical Education Department
- Early Childhood Department
- Instructional Services Department
- Public Relations
- R.O.O.C., Inc.
- Social Media Report Card
- Special Education Department
- Technology

6. Public Participation- None.

-The public may submit comments, leave a message, or may attend meets in person.

7. Consent Agenda

(A single member's request shall cause an item on the Consent Agenda to be relocated as an Action Item, eligible for discussion and vote that evening.)

Approve all items on the Consent Agenda. This motion, made by Ian Faulkner and seconded by Brie Molaison, Carried (7-0).

The board decided that it is important to continue meeting in some of the local school districts each year. It is an important action to take. Crawford offered to host in May or October. Superintendent Petri informed the board that Gail Hughey is the new West Branch-Rose City Area Schools Superintendent.

7.A. Approve minutes of previous meeting on Dec 8, 2021

7.B. Approval of Bills for December 2021 totaling \$911,677.58

7.C. Approve Revenue & Expenditure Reports for December 2021

7.D. Approve an increase in mileage rate to \$0.585 cents per mile to match the IRS rate as of Jan 1, 2022

7.E. Call Regular Meetings - Meeting dates to be posted for 2022:

February 9, 2022	Aug 10, 2022 - potential remote location
March 9, 2022	Sept 14, 2022- potential remote location
April 13, 2022 at Houghton Lake Schools	Oct 12, 2022 - potential remote location
May 11, 2022 - potential remote location	Nov 9, 2022
June 8, 2022	Dec 14, 2022
June 22, 2022 special meeting- budgets	Jan 11, 2023
July 13, 2022	

7.F. Appoint Designee for Posting of Public Notices

To appoint the Superintendent's Secretary as designee responsible for implementing the public notice requirements of the Open Meetings Act.

7.G. Designate Recording Secretary

Appoint Rebecca Socia as Recording Secretary for the COOR Board of Education to be reimbursed for mileage at the current Board-approved rate, and per diem of \$65.00 per meeting for the period of January 12, 2022 through January 11, 2023.

7.H. Authorize Natalie Davis as signatory for the following agreements:

-Carl D. Perkins Application with the Michigan Department of Education-Office of Career & Technical Education (MDE-OCTE) and all Fiscal Reports with OCTE in the Career and Technical Education Information System (CTEIS)

7.I. Designate Bank Depositories

To designate J.P. Morgan Chase as the depository for the C.O.O.R. Intermediate School District for the following accounts; authorizing the administration to select the institution that is in the best interest of the school district; authorizing the Superintendent or his Designee(s) to make transfers between business checking account(s) and/or high yield savings account(s); authorizing transfers to be made by telephone, fax and/or other electronic means:

Business Checking Accounts

- General Fund
- COOR Payroll
- ROOC Payroll

High Yield Savings Accounts

- General Fund
- ROOC Investment

7.J. Signing of Checks

That COOR and R.O.O.C., Inc. payroll business checking accounts require only one signature; Shawn Petri, Board President, or Treasurer are hereby authorized to sign all checks. The General Fund business checking account requires only one signature.

7.K. Extend Retainer Agreement

To extend the retainer agreement at a cost of \$2,500 and authorize the use of Thrun Law Firm, P.C. There is an increase of \$100 from 2021.

7.L. Approve Attendance at Conferences

That approval shall be given for any member of the Board of Education to attend the Governor's Education Summit, NSBA's Advocacy Institute, Northern Michigan School Legislative Association, as well as any conferences, trainings or meetings offered by the Michigan Association of School Boards, held in Michigan, for 2022. Approval includes associated expenses for travel, lodging, food and conference fees. Specific dollar amounts for costs of registration, lodging, travel, and meals must be also subsequently approved by the board's designee, the Superintendent.

7.M. Verify Current Newspapers of Record for C.O.O.R. ISD shall be:

- Crawford County Avalanche
- Oscoda County Herald
- Ogemaw County Herald
- Houghton Lake Resorter

7.N. Approve Professional Dues / Memberships

To approve payment of dues to professional organizations for the 2021 calendar year.

7.O. Approve closing the C.O.O.R. ISD central office to the public, allowing staff to attend the following four events: All-staff Professional development Day August 23, COOR Educational Center Graduation, Career Tech commencement, and the CEC holiday party in December.

7.P. Approve request from the Higgins Lake- Roscommon Chamber of Commerce to use the COOR Sledding Hill/Area for the WinterFest 2022 Cardboard Classic. This event would be held on Saturday, February 19, 2022 at 10:00 a.m. As in the past, the Chamber provides event insurance to covers this family-oriented community event.

8. Action Items

8.A. Establish Board Per Diem for 2022

That a per diem allowance of \$30.00 shall be granted to board members for attendance at board meetings, committee meetings, and those activities identified by board policy, or authorized duty, if the duty is authorized in advance by resolution of the board. The board president or designee will be allowed compensation equal to one regular meeting for meeting once per month with the superintendent to prepare an agenda for the regular meeting. (see Policy 2306)

Establish Board Per Diem. This motion, made by Kara Mularz and seconded by Nancy Persing, Carried (7-0). Ian Faulkner: Yes, Jim Gendernalik: Yes, Dr. Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

8.B. Approve hourly rate increase of \$2.35 per hour ("Provider Pay Increase") for direct care workers at ROOC, effective Jan 13, 2022 to September 30, 2022 based on the DHHS "premium pay authorization." The increase will be calculated down to the quarter-hour.

Approve hourly rate increase for direct care workers at ROOC. This motion, made by Lyn Sperry and seconded by Brie Molaison, Carried (7-0).

Ian Faulkner: Yes, Jim Gendernalik: Yes, Dr. Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

8.C. Approve increase to sub paraprofessional wages from the current \$9.90 to \$10.12 per hour effective January 1, 2022. The minimum wage increased to \$9.87. In the past, COOR maintained sub paraprofessional wages at 25 cents more than minimum wage.

The board would like Superintendent Petri to review potential costs to increase the hourly wage for sub paraprofessionals. The board would like to make sure each employee group is feeling valued. Our para pros (CESPA) do currently get very good benefits. Retention of staff is important to the board, too.

Approve increase to sub paraprofessional wages from the current \$9.90 to \$10.12 per hour effective January 1, 2022. This motion, made by Kara Mularz and seconded by Nancy Persing, Carried (7-0).

Ian Faulkner: Yes, Jim Gendernalik: Yes, Dr. Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes.

8.D. Approve registration and expenses for the Superintendent or any interested Board Members to participate in the 2022 MASB Winter Institute taking place virtually from Friday, Feb 25th to Sunday, Feb 27th. These are Live Online Webinars. The cost is \$90 for each session, except CBA 101 and Board President Workshops, which are \$180 each.

Approve registration and expenses for the 2022 MASB Winter Institute. This motion, made by Nancy Persing and seconded by Ian Faulkner, Carried (7-0).

Ian Faulkner: Yes, Jim Gendernalik: Yes, Dr. Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

8.E. Ratify a contract with Fun First Therapy/ Michelle Lynn Therapy, PLC for a Speech Pathologist to provide services to students at Crawford-AuSable Schools for up to 20 hours per week from December 10, 2021 to June 30, 2023.

Ratify a contract with Fun First Therapy/ Michelle Lynn Therapy, PLC for a Speech Pathologist to provide services to students at Crawford-AuSable Schools from Dec 10, 2021 to June 30, 2022. This motion, made by Ian Faulkner and seconded by Lyn Sperry, Carried (7-0). Ian Faulkner: Yes, Jim Gendernalik: Yes, Dr. Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

8.F. Approve overnight expenses for Superintendent Petri to attend the Michigan Negotiator's Association 2022 Spring Conference in Lansing on March 17-18, 2022.

Approve overnight expenses for Superintendent Petri to attend the MNA 2022 Spring Conference. This motion, made by Lyn Sperry and seconded by Nancy Persing, Carried.

Ian Faulkner: Yes, Jim Gendernalik: Yes, Dr. Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

8.G. Item tabled- Approve e-rate internet services contract extension with Merit for NMEC (Northern Michigan Electronics Consortium)

8.H. Approve purchase of a used tractor to be used for maintenance & grounds for \$25,000 from Mast Tractor Sales of Ohio.

The Director of Operations discussed the need for equipment with the Building and Grounds Committee and was able to find a very nice used tractor at the price range. He answered the board's questions about the tractor and quotes from local providers.

Approve purchase of a used tractor. This motion, made by Ian Faulkner and seconded by Kara Mularz, Carried (7-0).

Ian Faulkner: Yes, Jim Gendernalik: Yes, Dr. Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes

9. Information Items

New Hires: Alexis Ferguson, part-time CTE admin assistant, \$16 per hour – The position has the potential to become full-time when grant funds are awarded. Kristin Morr full-time Gen Ed admin assistant, \$16 per hour.

Indeed.com statistics for 2021: 28 jobs posts, 163 applicants, 13 employees hired.

Terms for the following trustees will expire December 31, 2022 and board members may follow procedures to get on the ballot for re-election in November if they want to remain on the board:

Dr. Mangutz - six-year term

Nancy Persing - six-year term

Jim Gendernalik - partial term (2 yrs)

Brie Molaison - partial term (2 yrs)

10. Superintendent's Report

Superintendent Petri is watching for news on the ETS vaccination mandate, which is being held up in Supreme Court. Jan 23rd is the next deadline to meet, but COOR ISD has procedures in place. Testing would start Feb 9th for COOR staff who are not vaccinated. About 65% of our employees are vaccinated. The Superintendent is the COVID coordinator and would be in charge of compliance.

Career Tech Director Natalie Davis has aggressively gone after several grant opportunities. We recently received a \$50,000 Early Middle College grant. Progress is being made on the Career Tech Center plans.

11. Communications

Superintendent Petri's request for evaluation in closed session

12. Public Participation (continued)- none.

13. Enter into closed session by request of the Superintendent for his annual evaluation.

Enter into closed session. This motion, made by Nancy Persing and seconded by Kara Mularz, Carried (7-0). Time: 7:45 PM. Ian Faulkner: Yes, Jim Gendernalik: Yes, Dr. Jim Mangutz DDS: Yes, Brie Molaison: Yes, Kara Mularz: Yes, Nancy Persing: Yes, Lyn Sperry: Yes.

14. Superintendent Evaluation

15. Return to Open Session

Motion to return to Open Session, made by Kara Mularz, seconded by Ian Faulkner.
at 8:57 PM

16. Approve the Superintendent's Performance Evaluation as follows:

"The Board reviewed the legal requirements associated with the Superintendent Performance

Evaluation Instrument and gives the Superintendent the following rating:

Regarding Section A: Governance & Board Relations - score: 3.5

Regarding Section B: Stakeholder Relations - score: 3.643

Regarding Section C: Employee Relations - score: 3.643

Regarding Section D: Operations & Finance - score: 3.75

Regarding Section E: Educational Leadership - score: 3.455

Regarding Section F: Professional Practice Rating - score: 3.579 (summary of sections A-E)

Regarding Section G: Other Required Components - score: 4.0

Regarding Section H: Summative Evaluation Score - score: 3.689

Evaluation Rating: 92% Highly Effective "

17. Adjournment

Motion to adjourn by Ian Faulkner, seconded by Nancy Persing, Carried (7-0).

Adjournment @ 9:07 pm

Respectfully submitted,

A handwritten signature in cursive script that reads "Rebecca Socia". The signature is written in black ink on a light-colored, slightly textured background.

Rebecca Socia,
Recording Secretary

B. Approval of Bills for January
2022 totaling \$1,227,030.11

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A/P Check Register

Printed: 02/02/2022 8:23:47AM
 COOR ISD
 Check Date: 1/1/2022 to 1/31/2022

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
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Void by KLM on 1/11/2022							
141200	AMAZON CAPITAL SERVICES INC	288	01/03/2022	98692	397.14	0.00	397.14
700	AMWAY GRAND PLAZA	288	01/03/2022	98693	340.08	0.00	340.08
810	APPLE COMPUTER INC	288	01/03/2022	98694	159.00	0.00	159.00
4440	CRAWFORD AUSABLE SD	288	01/03/2022	98695	159,398.49	0.00	159,398.49
141235	DEAN VANWORMER	288	01/03/2022	98696	174.42	0.00	174.42
5385	DTE ENERGY	288	01/03/2022	98697	318.21	0.00	318.21
141222	DUANE BILLS	288	01/03/2022	98698	1,589.28	0.00	1,589.28
141691	EMILY GUBANCSIK	288	01/03/2022	98699	58.01	0.00	58.01
6334	FIFTH GEAR POWERSPORTS	288	01/03/2022	98700	2,115.38	0.00	2,115.38
141783	GRACE BROWN	288	01/03/2022	98701	64.72	0.00	64.72
7552	GRAYLING COOPERATIVE PRESCHOOL, INC.	288	01/03/2022	98702	51,846.07	0.00	51,846.07
8700	HOME DEPOT CREDIT SERVICES	288	01/03/2022	98703	564.49	0.00	564.49
9385	IOSCO RESA	288	01/03/2022	98704	105,434.26	0.00	105,434.26
141565	JILL RADOSTA	288	01/03/2022	98705	103.04	0.00	103.04
71225	JOSEPH MOORE	288	01/03/2022	98706	112.00	0.00	112.00
141667	KAREN WALTON EBNIT	288	01/03/2022	98707	1,485.00	0.00	1,485.00
141488	KATIE FUELLING	288	01/03/2022	98708	851.19	0.00	851.19
141214	KRISTIN LUBS-EAGLE	288	01/03/2022	98709	30.00	0.00	30.00
141656	MARK A SLOANE DO PC	288	01/03/2022	98710	3,375.00	0.00	3,375.00
12510	MASA	288	01/03/2022	98711	400.00	0.00	400.00
141422	MELISA AKERS	288	01/03/2022	98712	160.46	0.00	160.46
3753	MICHELE COCHRANE	288	01/03/2022	98713	260.40	0.00	260.40
141775	MICHELLE EWALD	288	01/03/2022	98714	103.36	0.00	103.36
141772	NATALIE DAVIS	288	01/03/2022	98715	157.39	0.00	157.39
14545	NEMCSA	288	01/03/2022	98716	24,423.66	0.00	24,423.66
21278	NICOLE GRACE	288	01/03/2022	98717	225.00	0.00	225.00
14950	OGEMAW CO TREASURER	288	01/03/2022	98718	2,202.60	0.00	2,202.60
16380	RAVEN ANALYTICAL LAB	288	01/03/2022	98719	60.00	0.00	60.00
16390	RAY'S PARTS CENTER	288	01/03/2022	98720	338.62	0.00	338.62
141124	REBEKAH SEELow	288	01/03/2022	98721	1,125.71	0.00	1,125.71
19081	ROBERT J GORDON DOFAA-INS PLLC	288	01/03/2022	98722	36.00	0.00	36.00
7161	ROSCOMMON FOOD SERVICE	288	01/03/2022	98723	3,261.32	0.00	3,261.32
18115	SHEFFIELD AUTOMOTIVE INC	288	01/03/2022	98724	332.18	0.00	332.18
7180	TERESA GERTISER	288	01/03/2022	98725	17.92	0.00	17.92
19800	THRUN LAW FIRM P.C.	288	01/03/2022	98726	418.00	0.00	418.00
21181	WEST BRANCH ROSE CITY SCHOOL DISTRICT	288	01/03/2022	98727	96,165.83	0.00	96,165.83
21770	XEROX CORP	288	01/03/2022	98728	183.15	0.00	183.15
13220	MICHIGAN STATE DISBURSEMENT UNIT	93	01/07/2022	98730	116.09	0.00	116.09
141729	THOMAS MCDONALD	93	01/07/2022	98731	189.00	0.00	189.00
141812	UMB BANK FBO KATHRYN FUELLING	93	01/07/2022	98732	200.00	0.00	200.00
20310	UNITED WAY OF ROSCOMMON COUNTY	93	01/07/2022	98733	2.00	0.00	2.00
141441	VELO LAW OFFICE	93	01/07/2022	98734	14.51	0.00	14.51
8420	EAST HIGGINS LAKE TRUE VALUE	290	01/07/2022	98735	1,398.47	0.00	1,398.47
141724	FIDELITY SECURITY LIFE INSURANCE COMPANY	99	01/14/2022	98736	166.24	0.00	166.24
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	99	01/14/2022	98737	685.74	0.00	685.74
2045	BLUE CROSS BLUE SHIELD OF MI	99	01/14/2022	98738	383.20	0.00	383.20
141726	BLUE CROSS BLUE SHIELD OF MI	99	01/14/2022	98739	334.61	0.00	334.61
225	AFLAC	99	01/14/2022	98740	869.12	0.00	869.12
6592	4IMPRINT	289	01/14/2022	98741	585.16	0.00	585.16
141200	AMAZON CAPITAL SERVICES INC	289	01/14/2022	98742	659.16	0.00	659.16

A/P Check Register

Printed: 02/02/2022 8:23:47AM

COOR ISD

Check Date: 1/1/2022 to 1/31/2022

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141731	AMBER AKIN	289	01/14/2022	98743	215.60	0.00	215.60
19598	AMBER LARRISON	289	01/14/2022	98744	606.48	0.00	606.48
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	289	01/14/2022	98745	1,038.17	0.00	1,038.17
700	AMWAY GRAND PLAZA	289	01/14/2022	98746	331.38	0.00	331.38
141819	AMY MANDRUP POULSEN	289	01/14/2022	98747	199.00	0.00	199.00
810	APPLE COMPUTER INC	289	01/14/2022	98748	1,199.00	0.00	1,199.00
10605	AUDREY MCGEE	289	01/14/2022	98749	56.78	0.00	56.78
141782	AUSABLE MEDICAL ASSOCIATES PC URGENT CARE	289	01/14/2022	98750	94.43	0.00	94.43
141736	BAY CITY UNIFORMS	289	01/14/2022	98751	314.91	0.00	314.91
2554	BECKY BUNN	289	01/14/2022	98752	75.04	0.00	75.04
3020	BEECHWOOD COMMUNICATIONS	289	01/14/2022	98753	1,200.00	0.00	1,200.00
141726	BLUE CROSS BLUE SHIELD OF MI	289	01/14/2022	98754	3,039.32	0.00	3,039.32
141726	BLUE CROSS BLUE SHIELD OF MI	289	01/14/2022	98755	2,969.36	0.00	2,969.36
2045	BLUE CROSS BLUE SHIELD OF MI	289	01/14/2022	98756	72,197.17	0.00	72,197.17
2045	BLUE CROSS BLUE SHIELD OF MI	289	01/14/2022	98757	5,613.48	0.00	5,613.48
13830	BRIE MOLLAISON	289	01/14/2022	98758	46.97	0.00	46.97
8392	CHARLTON HESTON ACADEMY	289	01/14/2022	98759	4,704.78	0.00	4,704.78
19631	CHRISTINA TAPPAN	289	01/14/2022	98760	122.96	0.00	122.96
141698	COMPHEALTH MEDICAL STAFFING	289	01/14/2022	98761	1,999.50	0.00	1,999.50
4100	CONSUMERS ENERGY PAYMENT CENTER	289	01/14/2022	98762	2,369.21	0.00	2,369.21
4495	CRAWFORD AUSABLE DAY CARE	289	01/14/2022	98763	270.00	0.00	270.00
4440	CRAWFORD AUSABLE SD	289	01/14/2022	98764	11,583.65	0.00	11,583.65
141815	CRCPC	289	01/14/2022	98765	200.00	0.00	200.00
4470	CRWFD CNTY TRANSP AUTH	289	01/14/2022	98766	952.00	0.00	952.00
4900	DEAN TRANSPORTATION	289	01/14/2022	98767	37,437.51	0.00	37,437.51
11056	DESIREE LIPSKI	289	01/14/2022	98768	201.36	0.00	201.36
141703	ELENA ROTHNEY	289	01/14/2022	98769	62.48	0.00	62.48
5812	EMERGENCY SERVICES OF HOUGHTON LAKE	289	01/14/2022	98770	5,316.42	0.00	5,316.42
141724	FIDELITY SECURITY LIFE INSURANCE COMPANY	289	01/14/2022	98771	738.44	0.00	738.44
6334	FIFTH GEAR POWERSPORTS	289	01/14/2022	98772	1,699.61	0.00	1,699.61
6781	FRONTIER	289	01/14/2022	98773	501.80	0.00	501.80
141816	GREAT LAKES WORKWEAR	289	01/14/2022	98774	1,330.00	0.00	1,330.00
8520	HOEKSTRA TRANSPORTATION INC	289	01/14/2022	98775	1,364.75	0.00	1,364.75
8800	HOUGHTON LK UNITED METHODIST CHURCH PRESCHOOL	289	01/14/2022	98776	31,148.77	0.00	31,148.77
6195	IAN FAULKNER	289	01/14/2022	98777	34.68	0.00	34.68
9160	IMPACT OFFICE PRODUCTS	289	01/14/2022	98778	440.55	0.00	440.55
9025	JIM GENDERNALIK	289	01/14/2022	98779	176.50	0.00	176.50
141343	KARA MULARZ	289	01/14/2022	98780	46.97	0.00	46.97
141120	KAREN L POPE	289	01/14/2022	98781	132.43	0.00	132.43
10030	KATIE KEITH	289	01/14/2022	98782	25.31	0.00	25.31
141719	LYN SPERRY	289	01/14/2022	98783	134.88	0.00	134.88
18288	LYNDSAY SMOLARZ	289	01/14/2022	98784	59.42	0.00	59.42
12510	MASA	289	01/14/2022	98785	250.00	0.00	250.00
12510	MASA	289	01/14/2022	98786	300.00	0.00	300.00
141817	MAST TRACTOR SALES LLC	289	01/14/2022	98787	23,900.00	0.00	23,900.00
12985	MICHIGAN NEGOTIATORS ASSOCIATION	289	01/14/2022	98788	225.00	0.00	225.00
141701	MR ROOTER PLUMBING	289	01/14/2022	98789	100.00	0.00	100.00
13160	MSBO	289	01/14/2022	98790	340.00	0.00	340.00
15652	NANCY PERSING	289	01/14/2022	98791	52.23	0.00	52.23
21278	NICOLE GRACE	289	01/14/2022	98792	211.68	0.00	211.68

A/P Check Register

Printed: 02/02/2022 8:23:47AM

COOR ISD

Check Date: 1/1/2022 to 1/31/2022

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
141765	NORTHERN MICHIGAN EVENT BANQUET CENTER LLC	289	01/14/2022	98793	322.00	0.00	322.00
141417	PARENT POWERED	289	01/14/2022	98794	4,718.25	0.00	4,718.25
15585	PELION BENEFITS, INC.	289	01/14/2022	98795	250.00	0.00	250.00
141499	PHIL'S TOWING LLC	289	01/14/2022	98796	810.00	0.00	810.00
16020	PRECISION DATA PRODUCTS	289	01/14/2022	98797	218.18	0.00	218.18
141263	PRESENCE LEARNING, INC.	289	01/14/2022	98798	3,300.00	0.00	3,300.00
141711	PURITY CYLINDER GASES INC	289	01/14/2022	98799	746.14	0.00	746.14
141124	REBEKAH SEELOW	289	01/14/2022	98800	182.88	0.00	182.88
7160	ROSCOMMON AREA PUBLIC SCHOOLS BUSINESS OFFICE	289	01/14/2022	98801	1,100.00	0.00	1,100.00
17030	ROSCOMMON COUNTY TRANSPORTATION AU	289	01/14/2022	98802	2,120.00	0.00	2,120.00
7161	ROSCOMMON FOOD SERVICE	289	01/14/2022	98803	2,559.40	0.00	2,559.40
17029	ROSCOMMON ROTARY	289	01/14/2022	98804	600.00	0.00	600.00
17240	S & J EXCAVATING	289	01/14/2022	98805	3,500.00	0.00	3,500.00
15685	SHAWN PETRI	289	01/14/2022	98806	2,088.79	0.00	2,088.79
18555	SPARTAN STORES LLC	289	01/14/2022	98807	30.42	0.00	30.42
141649	STAPLES	289	01/14/2022	98808	40.15	0.00	40.15
20152	TAMMY TYLER	289	01/14/2022	98809	343.60	0.00	343.60
19800	THRUN LAW FIRM P.C.	289	01/14/2022	98810	2,500.00	0.00	2,500.00
141582	VISION CONSULTING LLC	289	01/14/2022	98811	1,251.25	0.00	1,251.25
20970	WASTE MANAGEMENT OF MI	289	01/14/2022	98812	117.02	0.00	117.02
21181	WEST BRANCH ROSE CITY SCHOOL DISTRICT	289	01/14/2022	98813	11,682.00	0.00	11,682.00
21770	XEROX CORP	289	01/14/2022	98814	1,211.39	0.00	1,211.39
4100	CONSUMERS ENERGY PAYMENT CENTER	292	01/18/2022	98815	279.81	0.00	279.81
13220	MICHIGAN STATE DISBURSEMENT UNIT	93	01/21/2022	98816	145.18	0.00	145.18
141729	THOMAS MCDONALD	93	01/21/2022	98817	483.69	0.00	483.69
19978	TSA CONSULTING GROUP INC	93	01/21/2022	98818	960.00	0.00	960.00
141812	UMB BANK FBO KATHRYN FUELLING	93	01/21/2022	98819	200.00	0.00	200.00
20310	UNITED WAY OF ROSCOMMON COUNTY	93	01/21/2022	98820	2.00	0.00	2.00
141441	VELO LAW OFFICE	93	01/21/2022	98821	140.74	0.00	140.74
18785	STATE OF MICHIGAN	293	01/21/2022	98822	35.00	0.00	35.00
18785	STATE OF MICHIGAN	293	01/21/2022	98823	35.00	0.00	35.00
18785	STATE OF MICHIGAN	293	01/21/2022	98824	35.00	0.00	35.00
18785	STATE OF MICHIGAN	293	01/21/2022	98825	35.00	0.00	35.00
18785	STATE OF MICHIGAN	293	01/21/2022	98826	35.00	0.00	35.00
18785	STATE OF MICHIGAN	293	01/21/2022	98827	35.00	0.00	35.00
18785	STATE OF MICHIGAN	293	01/21/2022	98828	35.00	0.00	35.00
141724	FIDELITY SECURITY LIFE INSURANCE COMPANY	99	01/28/2022	98829	163.76	0.00	163.76
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	99	01/28/2022	98830	543.04	0.00	543.04
225	AFLAC	99	01/28/2022	98831	1,148.00	0.00	1,148.00
141825	ALEXANDRA WEILER	291	01/28/2022	98832	50.00	0.00	50.00
141619	ALLEGRA	291	01/28/2022	98833	258.04	0.00	258.04
141797	AMANDA KUCHAREK	291	01/28/2022	98834	50.00	0.00	50.00
141200	AMAZON CAPITAL SERVICES INC	291	01/28/2022	98835	374.05	0.00	374.05
141720	AMERICAN UNITED LIFE INSURANCE COMPANY	291	01/28/2022	98836	1,195.27	0.00	1,195.27
3734	AMY CLOUSE	291	01/28/2022	98837	50.00	0.00	50.00
141799	ANDREA RODRIGUEZ	291	01/28/2022	98838	50.00	0.00	50.00
20535	BRENDA VAUGHAN-IDE	291	01/28/2022	98839	136.08	0.00	136.08
2772	CDW GOVERNMENT INC	291	01/28/2022	98840	4,537.76	0.00	4,537.76

A/P Check Register

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COOR ISD

Check Date: 1/1/2022 to 1/31/2022

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
141822	CHANTEL ADELFO	291	01/28/2022	98841	30.00	0.00	30.00
8392	CHARLTON HESTON ACADEMY	291	01/28/2022	98842	85,587.23	0.00	85,587.23
141821	CHELSEA KYLES-FOSTER	291	01/28/2022	98843	30.00	0.00	30.00
141831	CHILD AND FAMILY SERVICES OF NORTHEAST MICHIGAN	291	01/28/2022	98844	4,000.00	0.00	4,000.00
141698	COMPHEALTH MEDICAL STAFFING	291	01/28/2022	98845	10,778.27	0.00	10,778.27
16940	COUNTY OF ROSCOMMON COUNTY TREASURER	291	01/28/2022	98846	161.44	0.00	161.44
4400	CRAF CENTER	291	01/28/2022	98847	2,000.00	0.00	2,000.00
141732	DM BURR GROUP	291	01/28/2022	98848	7,485.91	0.00	7,485.91
141824	DREW WATSON	291	01/28/2022	98849	1,600.00	0.00	1,600.00
5385	DTE ENERGY	291	01/28/2022	98850	7,294.59	0.00	7,294.59
141808	ELIZABETH KACHIRO	291	01/28/2022	98851	50.00	0.00	50.00
141715	EMILY BORESON	291	01/28/2022	98852	30.00	0.00	30.00
141793	EMILY R GORNO	291	01/28/2022	98853	50.00	0.00	50.00
141724	FIDELITY SECURITY LIFE INSURANCE COMPANY	291	01/28/2022	98854	822.84	0.00	822.84
141829	FOCO INC	291	01/28/2022	98855	510.00	0.00	510.00
141408	FOSTER BLUE WATER OIL LLC	291	01/28/2022	98856	3,006.08	0.00	3,006.08
141697	FUN FIRST THERAPY	291	01/28/2022	98857	16,408.70	0.00	16,408.70
141810	HEATHER LEFORCE	291	01/28/2022	98858	30.00	0.00	30.00
8700	HOME DEPOT CREDIT SERVICES	291	01/28/2022	98859	27.96	0.00	27.96
141459	Inacomp	291	01/28/2022	98860	290.00	0.00	290.00
9385	IOSCO RESA	291	01/28/2022	98861	102,072.06	0.00	102,072.06
141635	JANWAY	291	01/28/2022	98862	7,060.00	0.00	7,060.00
141807	JENNIFER D`AIGLE	291	01/28/2022	98863	50.00	0.00	50.00
141667	KAREN WALTON EBNIT	291	01/28/2022	98864	3,217.50	0.00	3,217.50
141488	KATIE FUELLING	291	01/28/2022	98865	5,047.86	0.00	5,047.86
141492	KERRI SMITZ	291	01/28/2022	98866	43.88	0.00	43.88
141798	KRISTEN HAMP	291	01/28/2022	98867	50.00	0.00	50.00
141796	LACEY LEHMAN	291	01/28/2022	98868	50.00	0.00	50.00
141791	LEAH ALLEN	291	01/28/2022	98869	50.00	0.00	50.00
5155	LI`L WILLIES	291	01/28/2022	98870	115.00	0.00	115.00
11215	LOVELLS TWP	291	01/28/2022	98871	510.20	0.00	510.20
141826	LYNN LAYMAN	291	01/28/2022	98872	50.00	0.00	50.00
12280	MAASE	291	01/28/2022	98873	190.00	0.00	190.00
141790	MARCI GALLOWAY	291	01/28/2022	98874	50.00	0.00	50.00
8099	MARIE HARRIS	291	01/28/2022	98875	54.61	0.00	54.61
141830	MARY SORENSON	291	01/28/2022	98876	57.24	0.00	57.24
141795	MEGAN NICHOLS	291	01/28/2022	98877	50.00	0.00	50.00
141820	MICHELE MILLER	291	01/28/2022	98878	30.00	0.00	30.00
15351	MICHELLE PATTERSON	291	01/28/2022	98879	50.00	0.00	50.00
13160	MSBO	291	01/28/2022	98880	170.00	0.00	170.00
19836	NICOL TIMO	291	01/28/2022	98881	50.00	0.00	50.00
141828	PONDER DOOR	291	01/28/2022	98882	250.00	0.00	250.00
141711	PURITY CYLINDER GASES INC	291	01/28/2022	98883	43.10	0.00	43.10
16250	QUILL CORP	291	01/28/2022	98884	117.99	0.00	117.99
19081	ROBERT J GORDON DOFAA-INS PLLC	291	01/28/2022	98885	30.00	0.00	30.00
7160	ROSCOMMON AREA PUBLIC SCHOOLS BUSINESS OFFICE	291	01/28/2022	98886	15,300.00	0.00	15,300.00
2095	SARA GRIFFIN	291	01/28/2022	98887	50.00	0.00	50.00
141676	SCHOLASTIC BOOK CLUBS	291	01/28/2022	98888	702.30	0.00	702.30
141133	SHANNON REA	291	01/28/2022	98889	370.05	0.00	370.05
15685	SHAWN PETRI	291	01/28/2022	98890	218.80	0.00	218.80
141827	SPARK JOY CHARLOTTE LLC	291	01/28/2022	98891	400.00	0.00	400.00
141649	STAPLES	291	01/28/2022	98892	81.96	0.00	81.96
18831	STATE OF MICHIGAN	291	01/28/2022	98893	21,037.00	0.00	21,037.00

A/P Check Register

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COOR ISD

Check Date: 1/1/2022 to 1/31/2022

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
8960	SUSANNA MIER	291	01/28/2022	98894	50.00	0.00	50.00
7180	TERESA GERTISER	291	01/28/2022	98895	23.40	0.00	23.40
20571	VERIZON WIRELESS	291	01/28/2022	98896	1,038.63	0.00	1,038.63
141582	VISION CONSULTING LLC	291	01/28/2022	98897	617.50	0.00	617.50
20900	WALMART BUSINESS CARD	291	01/28/2022	98898	744.77	0.00	744.77
141105	HEALTH EQUITY	94	01/07/2022	201705032	0.00	3,347.23	3,347.23
20245	US TREASURY	94	01/07/2022	201705033	0.00	32,176.69	32,176.69
141103	ORS	94	01/14/2022	201705034	0.00	54,724.98	54,724.98
141105	HEALTH EQUITY	94	01/21/2022	201705035	0.00	4,217.83	4,217.83
20245	US TREASURY	94	01/21/2022	201705036	0.00	33,290.38	33,290.38
141106	MICHIGAN DEPT OF TREASURY	94	01/28/2022	201705037	0.00	10,634.98	10,634.98
141103	ORS	94	01/28/2022	201705038	0.00	60,595.55	60,595.55
20245	US TREASURY	96	01/28/2022	201705039	0.00	249.30	249.30
Report Totals					<u>\$1,027,793.17</u>	<u>\$199,236.94</u>	<u>\$1,227,030.11</u>

C. Approve Revenue & Expenditure
Reports for January 2022

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COOR Intermediate School District				
Career Tech				
Statement of Revenue & Expenditures				
January 31, 2022				
Revenues	Current Budget	Year to Date 1/31/2022	Encumbered Amount	Year to Date 1/31/2021
Local Sources	7,170	6,170	-	1,702
State Sources	1,441,149	416,474	-	223,083
Federal Sources	145,856	44,755	-	-
Incoming Transfers	220,705	92,000	-	54,000
Total Revenues	1,814,880	559,399	-	278,785
Basic Program	317,336	142,125	6,613	52,976
Added Needs	-	-	-	-
Skilled Trades Initiative	535,714	-	25,415	-
Support Services - Pupil	153,305	66,548	3,142	41,679
Technology	1,033	2,806	7,967	-
General Administration	313,183	171,398	10,900	103,863
Business	1,850	1,585	-	2,434
Repairs & Maintenance	30,888	28,843	-	18,719
Building Improvements	303,529	14,529	13,646	-
Outgoing Transfers	275,393	-	-	27,958
Total Expenditures	1,932,231	427,834	67,684	247,629
Current Change in Fund Balance		131,565		31,156

COOR Intermediate School District				
Special Education				
Statement of Revenue & Expenditures				
January 31, 2022				
Revenues	Current Budget	Year to Date 1/31/2022	Encumbered Amount	Year to Date 1/31/2021
Local Sources	3,122,278	1,722,248	-	1,626,40
State Sources	2,004,588	630,802	-	673,94
Federal Sources	2,405,363	200,884	-	215,44
Incoming Transfers	666,612	-	-	20,771
Total Revenues	8,198,841	2,553,935	-	2,536,55
Added Needs	1,814,556	952,464	55,547	881,567
Pupil Support Services	2,053,110	1,019,032	56,867	1,084,65
Support Services - Instruction	540,252	317,214	16,748	309,610
General Administration	124,707	35,957	1,158	44,928
Business	27,215	18,539	-	23,084
Operations & Maintenance	153,253	110,070	4,548	77,871
Pupil Transportation	621,646	393,977	3,602	208,39
Communication/Technology	27,851	7,869	5,811	30,128
Outgoing Transfers	2,335,239	261,910	11,989	199,918
Total Expenditures	7,697,829	3,117,030	156,271	2,860,15
Current Change in Fund Balance		(563,096)		(323,59

D. Renew membership with Social
Schools 4EDU through June 30, 2022
A 12-month membership costs \$795.
This renewal for 4 months, March 1,
2022 - June 30, 2022, is \$264.

E. Renew contract with Gaggle.net
for email archiving services from
March 1, 2022 to Feb 28, 2023.

8. Action Items

A. Approve amendment of the 2021-22
General Education budget

B. Approve amendment of the 2021-22
Special Education budget

C. Approve a contract with Wexford-Missaukee ISD for COOR ISD to provide instructional technology support to the districts served by Education Technology Association for the 2021/22 school year with annual renewal.

D. Approve amendment to the contract
with Jennifer Fritton for
Orientation & Mobility Services
through June 30, 2022

E. Approve a contract with Michelle Lynn Therapy (formerly Fun First Therapy) at Charlton Heston Academy to replace the Occupational Therapy contract from Clare-Gladwin RESD that ended December 31st, 2021.

This contract will begin after the board meeting and will end June 2023 unless we end it before that. The person providing services at Charlton Heston Academy is a COTA (OT assistant much like Gretchen and Denise who are physical therapist assistants).

F. Approve registration and overnight accommodation expenses for Superintendent Petri to attend the MAISA Spring Meetings, March 10 & 11, 2022 in Lansing. The reduced hotel rate is \$121 at the Crowne Plaza Lansing West Hotel. The reception registration is \$40, no other registration cost.

9. Information Items

- **The Career Tech Open House will be Tuesday, March 8th in the evening.**
- **COOR ISD COVID-19 quarantine/isolation guidelines for staff and students (Jan 19, 2022)**
- **New hire, Julie Bell, Administrative Assistant to the Director of Special Education**

10. Superintendent's Report
-Purchasing Procedures

11. Communications

-Thank you to COOR, one of many donors to the Festival of Trees from Children's Assessment Center, who raised over \$11,000 with the event.

12. Public Participation- continued

13. **Adjournment**