

**WACO INDEPENDENT SCHOOL DISTRICT
REGULAR MEETING
WISD Conference Center
115 S 5th Street
Waco, Texas 76701**

Thursday, March 27, 2025 - 6:00 PM

A Regular Meeting of the Board of Trustees of Waco Independent School District will be held March 27, 2025, beginning at 6:00 PM in the WISD Conference Center, 115 S 5th Street, Waco, Texas.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice/agenda.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

AGENDA

1. **Call to Order**
2. **Public Comments on Agenda Items**
3. **Moment of Silence and Pledge of Allegiance**
4. **Special Recognitions**
 - 4.A. Pledge Leaders
 - 4.B. Community Partner Award
 - 4.C. Mock Trial Courtroom Artist
 - 4.D. Speech and Debate
 - 4.E. Visual Arts Scholastic Events
 - 4.F. TASBO Award of Merit
 - 4.G. Texas School Public Relations Association
5. **Superintendent's Report**
 - 5.A. Women's and Men's Empowerment Summits
 - 5.B. TASB Governance Camp
 - 5.C. Superintendent's Student Advisory Committee Meetings
 - 5.D. Legislative Update
6. **Information Items/Reports**
 - 6.A. Monthly and Quarterly Financial Reports for the Period Ended February 28, 2025
 - 6.B. Report on Gifts to Waco ISD
7. **Consent Agenda: Consider and Take Appropriate Action**
 - 7.A. Amendments to the 2024-2025 Budget
 - 7.B. Bid Award for Education Software and Other School District Related Software
 - 7.C. Bid Award for Educational Consultants, Professional Development, and Other Student-Based Contracted Services
 - 7.D. Bid Award for Secondary Internet Access Location (E-Rate)

- 7.E. Purchases in Excess of \$50,000 Under Pre-Existing Bid, Purchasing Cooperative, or Allowed Professional Service
- 7.F. Approval of Updated District Facility Rental Terms and Rates
- 7.G. Agreement to Conduct Joint Election
- 7.H. Contract for Election Services Between the McLennan County Election Administration Department and the Waco Independent School District
- 7.I. Notice of Joint General Election
- 7.J. Cooper Foundation Trustee Election
- 7.K. Board of Trustees Meeting Minutes
 - 7.K.1. February 27, 2025 - Regular Meeting
 - 7.K.2. February 27, 2025 - Special Team Building Meeting
- 8. **Review and Discuss Budget Update**
Presenter: Sheryl Davis
- 9. **Consider, Discuss and Take Appropriate Action on Committee Recommendations for New Attendance Boundaries**
Presenter: Dr. Tiffany Spicer
- 10. **Consider, Discuss, and Take Appropriate Action Regarding the Approval of Construction Change Directive #1 to Mazanec Construction for the HVAC Ductwork Upgrade at South Waco Elementary School**
Presenter: Gloria Barrera
- 11. **Announcements**
- 12. **Review and Discuss Potential Contracts on Real Property**
- 13. **Consideration of Personnel**
 - 13.A. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
 - 13.B. Hear a Complaint or Charge Against an Officer or Employee
- 14. **Adjournment**

Waco Independent School District

Board of Trustees Meeting Agenda Item

Date: March 27, 2025

Contact Person: Wendy Sledd

RE: Special Recognitions

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Background Information:

Pledge Leaders

Pledge leaders are Emily Picazo and Eliseo Zuniga of University High School.

Community Partner Award

The Cooper Foundation is honored with the TASB Stand Up for Public Education Award as the March Waco ISD Community Partner of the Month.

Mock Trial Courtroom Artist

Waco High School student Tyrone McNary advanced to the state mock trial contest representing Region 12 in the category of Courtroom Artist.

Speech and Debate

Waco High School students Daniella Mercado and Briannah Herring advanced to the state debate competition.

TASBO Award of Merit

The Waco ISD Purchasing Department is honored with the Texas Association of School Business Officials Purchasing Award of Merit.

Texas School Public Relations Association

The Waco ISD Communications Department staff captured 29 state awards at the Texas School Public Relations Conference.

Fiscal Implications:

None

Administration Recommendations:

For discussion only

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: March 27, 2025

Contact Person: Sheryl Davis

RE: Monthly and Quarterly Financial Reports for the Period Ended February 28, 2025

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Background Information:

Attached are the compiled February monthly financial reports for the following:

- General Fund
- Food Service Fund
- Debt Service Fund
- Internal Services Fund

Also attached are the quarterly reports for the following:

- Tax Collection Report
- Cash and Investment Report
- Cash Flow Projection

These interim financial statements have been prepared utilizing data generated from the automated financial system and do not include any information related to other special revenue funds, capital projects funds, or trust and agency funds. Balances included in the report are unaudited and may change as a result of final year end closing entries and audit activities.

Fiscal Implications:

None.

Administrative Recommendations:

The monthly financial reports for the period ended February 28, 2025 are presented for information, only. No action is required.

Sheryl Davis
Chief Financial Officer

P.O. Box 27, Waco, Texas 76703
Phone: 254-755-9440

March 20, 2025

Board of Trustees
Waco Independent School District
Waco, Texas

The accompanying balance sheets, statements of revenues, expenditures and changes in fund balance, and encumbrances and expenditures by fund, function and object for the month ending February 28, 2025 have been compiled for the General Fund, Food Service Fund, Debt Service Fund, and Internal Services Fund. Final cash reconciliation procedures and financial audit activities may result in additional adjustments to the financial statements. These preliminary financial reports are prepared utilizing the following assumptions:

- Revenue: Recorded on a cash basis with adjustments to accrual basis made at August 31, 2025.
- Expenditure: Totals on the "Statement of Revenues, Expenditures and Changes in Fund Balance" include expenditures occurring during the interim period reported. Balances will be adjusted to accrual basis at August 31, 2025. Outstanding encumbrances are included on the "Encumbrances and Expenditures by Fund, Function, and Object" schedule, only.
- Beginning Fund Balance: Represents August 31, 2024 audited ending fund balance.

I have not performed an audit or review of these financial statements. Please do not hesitate to call if you have any questions or need further assistance.



Sheryl Davis
Chief Finance Officer

Comparison of Fiscal Year 2024-2025 Revenues and Expenditures to Previous Fiscal Year as of February 28, 2025

Variations in revenues and expenditures as compared to the previous year are primarily due to the cyclical nature of budgetary receipts and expenditures. The larger variances are explained in this summary.

General Fund

Revenues:

5710 Local Property Taxes – Collections as of the end of February have increased \$791,217 over last year and, as a percent of estimated revenue, collections have increased by 4.0%. The increase in collections percentage is most likely a timing difference as January 31st was on a Friday rather than the weekend this year. Value adjustments as of the end of February have resulted in a decrease of \$68.6 million in value compared to \$72.4 million last year. Additionally, the current year levy has decreased \$0.7 million with another decrease of \$0.7 million in prior years' taxes due. The prior years' levy adjustments have been significantly impacted by the change in the homestead exemption and freeze.

5730 Tuition and Fees – Current year revenue reflects an increase of \$18,409 over last year.

5740 Other Local Revenue – Revenues have decreased \$798,216 from last year. This is primarily attributable to the receipt of \$500,000 in insurance recoveries, associated with hail damages, in November 2023. Additionally, earnings on investments have decreased \$208,018 due to lower interest rates.

5810 Per Capita and Foundation School Program Revenue – Although the financial statements reflect a decrease of \$15.5 million, Foundation School Program revenue is currently projected to be \$2.9 million more than budgeted estimates (excluding the Teacher Incentive and New Instructional Facilities Allotments for which expenditures have not yet been amended into the budget). Throughout last year, the Texas Education Agency was recouping an overpayment of \$17 million from the final settle-up for the 2022-2023 school year.

5900 Federal Sources Revenue – Revenues have increased \$2.4 million over last year primarily due to the recording of indirect cost recoveries associated with the finalization of federal stimulus funds as of September 30th.

Functional Expenditures:

As mentioned above, the termination of the partnership with Transformation Waco for the management of a number of the district's campuses, resulted in a revenue loss of \$1.6 million to the District. This loss was offset by reductions in appropriations throughout the budget, particularly in functional expenditures for curriculum and staff development, instructional leadership, school leadership, social work services, and general administration. Expenditures in the functional categories appear to be consistent with last year's spending pattern with the exceptions shown below.

11 Instruction – Expenditures have increased \$0.1 million from last year. Approximately \$0.5 million in professional salaries for positions, such as dyslexia specialists, were previously funded through federal stimulus funds. Additionally, substitute costs have increase \$0.3 million over last year. Salary savings, due to vacancies in teaching positions, are currently projected to be about \$1.0 million for the fiscal year.

12 Instructional Resources and Media Services – As discussed during budget development, librarian positions, added through federal stimulus funds, were going to be picked up by the general fund effective this year. This change in funding source is responsible for the increase in expenditures of \$0.5 million.

13 Curriculum and Instructional Staff Development – Expenditures have decreased \$0.3 million or 18.0%. As mentioned above, the termination of the agreement with Transformation Waco resulted in the elimination of a number of supplemental positions including two administrative positions performing curriculum and instructional staff development functions.

21 Instructional Leadership – The decrease of \$.2 million is again due to the elimination of two positions from the Transformation Zone operations management.

23 School Leadership – For the 2024-2025 school years the campuses, previously under contracted management, were subject to the District’s staffing guidelines. Adherence to these guidelines resulted in the elimination of five administrative and three paraprofessional positions and is reflected in the decreased expenditure of \$0.5 million.

31 Guidance, Counseling and Evaluation Services – Expenditures have increased \$0.4 million over last year. This increase is primarily due to the increase in diagnosticians and other evaluation services in the special education department.

32 Social Work Services – Positions funded in the Transformation Zone included three social work positions which were eliminated with the end of the management contract. As a result, expenditures have decreased \$0.2 million.

33 Health Services – The increase of \$102,115 represents an increase of 12.5% over last year. This is due to the shift in staffing campus clinics with registered nurses rather than aides of licensed vocational nurses.

34 Student Transportation – Expenditures have increase \$1.2 million. The increase is a combination of increased costs arising from bringing the service in-house as well as the receipt of three micro-buses and five special education buses costing \$1.0 million. The special education buses were received in February.

41 General Administration – Two administrative positions were eliminated with the Transformation Zone management contract. Additionally, contracted services for the executive officer and program consultant, had reduced expenditures by \$0.2 million.

51 Plant Maintenance and Operations – Expenditures have increased \$0.4 million. This is primarily due to the almost 40% increase in property insurance.

52 Security and Monitoring Services – The increase of \$0.4 million is primarily due to the increase in salary and benefit expenditures which are partially offset by a decrease in contracted services. Almost all of the positions added to staff all District campuses are currently filled. At sites where the positions have not been filled, the District continues to place contracted off-duty officers from other agencies. Expenditures include \$64,915 for a police car received in September.

53 Data Processing Services – Expenditures have increased \$0.3 million over last year, most of this increase is in supplies and materials and is most likely due to timing differences.

61 Community Services – Upon the termination of the management partnership with Transformation Waco, the District entered into an agreement for the continuation of wrap-around services to the previously managed campuses. The increase of \$238,838 reflects those costs.

71 Debt Service – The increase of \$0.1 million results from the accounting of new copier leases. This amount is offset in other financing sources as required under GASB Statement 87.

95 Juvenile Justice Program – An increase in daily rates and the District’s participation in the program has resulted in increased expenditures of \$150,304. It is projected, at this time, that expenditures will exceed budgeted amounts and will probably require an amendment to be processed before the end of the school year.

97 Payments to Tax Increment Fund – Adjustments in Tax Increment Reinvestment Zone #3 have resulted in a decrease in values and associated pass-through tax collections of \$25,757.

Child Nutrition Fund

Revenues:

5900 Federal Sources Revenue – Federal reimbursements for meals has increased \$0.3 million over last year. This is primarily due to the increased availability of federal food commodities. We have received \$635,544 in commodities so far this year. This value of these commodities is reflected as both increased revenues and expenditures.

Functional Expenditures:

Expenditures in the functional categories appear to be consistent with last year’s spending pattern with the exceptions shown below.

35 Food Services – Expenditures have increased \$1.1 million over last year. Expenditures of \$0.8 million, for the purchase of food service equipment items, have been made, as proposed under the District’s plan to draw down the excess fund balance.

Debt Service Fund

Revenues:

5710 Local Property Taxes – Property tax collections at the end of February have increased \$1.9 million in comparison to last year. This is primarily due to the \$0.02035 increase in the I&S tax rate to cover debt service costs for the 2024-2025 fiscal year.

5740 Other Local Revenue – The increase in other local revenues of \$0.3 million results from the timing of earnings on investments between the two years.

5820 Other State Program Revenue – The increase in State program revenue is a timing difference between fiscal years. The \$2.6 million received represents additional State aid for the change in the homestead exemption (ASAHE) for facilities. Last year, \$1.2 million of the funds were received in December and another \$1.0 million was received in July. The delay in payments last year was

caused by the immediate implementation of changes in the homestead exemption and TEA’s need to develop and allocate hold harmless adjustments for the increase from \$40,000 to \$100,000.

Functional Expenditures:

71 Debt Service – The decrease in debt service of \$0.9 million reflects the lower interest payments that were due in February. The February payments on the various debt issues are strictly interest and do not include any principal. Principal payments will be included made in August along with the interest for the second half of the year. Total debt payments for the year will exceed last year’s by \$36,271.

Proprietary Fund – Governmental Activities – Internal Service Fund

The District utilizes an Internal Services Fund to account for its fully-insured group health insurance plan as well as its partially self-insured workers’ compensation and unemployment coverages. Internal service funds are utilized to account for the financing of goods or services provided by one organizational unit of the school district to other organizational units. It essentially facilitates the allocation of costs to all funding sources.

Operating revenues and operating expenses have been included in a detail designed to provide relevant information. Revenues from District contributions (assessments to other funds) are distinguished from revenues from employee contributions to health insurance. Expenses detail claims payments, administrative fees, and stop-loss or excess insurance costs.

As of February 28, 2025, revenues exceeded expenditures by \$159,263, compared to a deficit of \$1,499,166 last year. This variance is primarily due to a single claim of over \$1.6 million paid in January 2024 for which the District subsequently received stop-loss reimbursement. However, through February, medical claims reflect a decrease of \$1.8 million. Prescription drug claims continue to climb, increasing \$595,565 over last year. Prescription drug rebates generated under CVS have increased \$51,708.

The following chart reflects net operations for the various programs accounted for in the fund:

Program	Revenues	Expenditures	Net
Group Health Insurance	\$ 7,595,658	\$ 7,669,613	\$ (73,954)
Unemployment Compensation	46,391	10,922	35,469
Workers’ Compensation	472,539	279,771	192,468
Wellness Programs	43,758	38,478	5,280
Total	\$ 8,158,047	\$ 7,998,784	\$ 159,263

Under the terms of the agreement with United Health Care, the District may be reimbursed up to \$50,000 for eligible wellness program costs. In December, we utilized the funding to replace audiometers throughout the District, purchased equipment for a wellness center as well as swag for health fair activities. For the 2025 plan year, the District will utilize these wellness funds for fees related to the newly initiated weight management program. In order to continue coverage of weight loss drugs and curb the escalating cost to the District’s health program, drug co-pays were increased from \$50 to \$100 and employees are required to participate in the weight management program. The program includes one-on-one support from a registered dietitian to develop a personalized nutrition plan, provider oversight to adjust or prescribe medications, as

needed, and a digital support application. Weight loss medications prescribed for diabetes are not subject to the co-pay increase. Currently 92 employees have registered for the plan and 56 have completed the initial required screening. Employee feedback on working with the dietician has, so far, been very positive.

Unemployment shows an expense of \$10,922 for the year. This amount is for the quarter ended September 30, 2024. Expenses of \$14,663, for the quarter ended December 31, 2024, will be reflected on the March statement.

Workers' compensation claims expenses have decreased \$12,296 and TASB's administrative fee, paid at the beginning of the year, totaled \$120,516, an increase of \$17,243 over last year. While contribution rates under TASB's coverage increased overall, with the transition to an in-house transportation system, we added coverage for transportation staff. Driver rates run about 80% of the rates for police officers and 76% of the rates for auxiliary workers but are significantly higher than the rates for professional and clerical staff. As a result, contributions have increased \$118,212.

Reserves for estimated incurred-but-not-reported (IBNR) claims for the fully self-funded health insurance plan totaled \$562,000 for medical claims and \$110,000 for prescription drugs, at August 31, 2024. Additionally, reserves for the estimated allocated loss adjustment expense (ALAE) for the partially self-funded workers' compensation plan totaled \$273,429. In total this is an increase in the estimated liability of \$609,137. The audited beginning net position at September 1, 2024 was \$1,640,250. This is an increase of \$56,419 over last year's beginning fund balance.

Tax Collections

Cumulative value adjustments as of February 28, 2025, have decreased the certified taxable values by \$68.6 million bringing the adjusted taxable value to \$9,151,906,463. This is an increase of \$137.2 million over last year's adjusted value at this point in time. However, for the same period last year value adjustments had decreased the taxable value by \$72.4 million.

The number of accounts paid has decreased 264 from this time last year. Current year tax collections have increased \$2,134,743 while collections on prior years' levies with related penalties, interest, and attorney fees have increased \$593,434.

Taxes receivable at February 28, 2025 (including levy adjustments), total \$8,194,982.

Waco Independent School District
BALANCE SHEET
GENERAL FUND
As of February 28, 2025

ASSETS

Cash and Temporary Investments	\$ 103,283,334
Property Taxes Receivable, Net of Allowance of \$992,196	2,161,643
Accrued Interest	108,687
Due from Other Funds	858,292
Other Receivables	69,827
Inventories	398,056
Deferred Expenditures	<u>22,118</u>
Total Assets	<u><u>\$ 106,901,957</u></u>

LIABILITIES

Accounts Payable	\$ 1,463,949
Payroll Withholdings and Contributions Payable	1,619,969
Accrued Wages Payable	12,228,379
Due to Other Funds	2,023,843
Due to Other Governments	396,976
Unearned Revenue	<u>19,148</u>
Total Liabilities	<u><u>\$ 17,752,264</u></u>

DEFERRED INFLOWS OF RESOURCES

Unavailable Revenues - Property Taxes	<u>\$ 2,161,643</u>
Total Deferred Inflows of Resources	<u><u>\$ 2,161,643</u></u>

FUND BALANCES

Nonspendable Fund Balance	\$ 420,173
Restricted Fund Balance	-
Committed Fund Balance	1,942,736
Unassigned Fund Balance	<u>84,625,142</u>
Total Fund Balances	<u><u>\$ 86,988,051</u></u>
Total Liabilities and Fund Balances	<u><u>\$ 106,901,957</u></u>

Waco Independent School District
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Period Ended February 28, 2025

GENERAL FUND

	Adopted Budget	Amended Budget	(Memo) Monthly		(Memo) Year-to-Date		Difference- Amended Budget to YTD Actual	CY YTD As % of Budget	PY YTD As % of Budget
			Current	Prior Year	Current	Prior Year			
			2/28/2025	2/29/2024	2/28/2025	2/29/2024			
REVENUES									
LOCAL SOURCES									
5710 Local Property Taxes	\$ 67,283,414	67,283,414	10,090,637	8,898,941	62,975,379	62,184,162	(4,308,035)	93.60%	89.56%
5720 Services to Other Districts	77,000	77,000	8,265	7,864	48,312	43,834	(28,688)	62.74%	57.68%
5730 Tuition & Fees	150,000	150,000	20,463	15,270	105,417	87,008	(44,583)	70.28%	46.04%
5740 Other Local Revenue	2,982,880	3,553,608	375,752	226,308	2,101,914	2,830,131	(1,451,694)	59.15%	77.68%
5750 Extracurricular Activities	379,400	379,400	31,009	35,269	383,147	290,725	3,747	100.99%	92.50%
5760 Intermediate Source (C.E.D.)	381,000	381,000	401,567	328,691	401,567	328,691	20,567	105.40%	98.41%
Total Local Sources	\$ 71,253,694	71,824,422	10,927,693	9,512,344	66,015,735	65,764,550	(5,808,687)	91.91%	88.88%
STATE SOURCES									
5810 Per Capita & FSP Act	\$ 72,248,367	72,248,367	253,793	178,069	35,724,712	51,198,487	(36,523,655)	49.45%	71.85%
5830 Other State Program	7,740,070	7,740,070	600,794	568,729	3,554,446	3,382,546	(4,185,624)	45.92%	45.32%
Total State Sources	\$ 79,988,437	79,988,437	854,587	746,798	39,279,158	54,581,033	(40,709,279)	49.11%	69.34%
FEDERAL SOURCES									
5900 Federal Sources Revenue	3,718,789	3,718,789	1,433,448	136,616	3,144,025	784,644	(574,764)	84.54%	14.52%
Total Revenues	\$ 154,960,920	155,531,648	13,215,728	10,395,757	108,438,918	121,130,228	(47,092,730)	69.72%	76.61%
EXPENDITURES									
11 Instruction	\$ 88,021,699	88,102,571	7,712,746	8,091,880	47,682,475	47,562,723	40,420,097	54.12%	53.62%
12 Instructional Resources & Media	1,422,823	1,477,029	147,529	51,241	796,103	330,089	680,926	53.90%	48.95%
13 Curriculum & Staff Development	3,372,422	3,302,655	245,194	300,646	1,423,658	1,735,359	1,878,997	43.11%	37.22%
21 Instructional Leadership	3,415,549	3,412,134	245,539	313,177	1,581,329	1,800,163	1,830,805	46.34%	44.89%
23 School Leadership	9,519,505	9,522,005	804,212	908,183	4,705,701	5,228,056	4,816,304	49.42%	49.78%
31 Guidance, Counseling & Evaluation	7,040,303	7,081,249	653,339	582,088	3,815,889	3,374,372	3,265,360	53.89%	52.49%
32 Social Work Services	543,622	449,373	36,618	64,254	214,829	402,061	234,544	47.81%	48.46%
33 Health Services	1,622,342	1,624,607	155,458	141,894	920,029	817,914	704,578	56.63%	53.02%
34 Student Transportation	4,927,508	6,010,880	1,042,605	326,159	3,049,906	1,840,736	2,960,974	50.74%	32.66%
35 Food Service	-	21,157	-	-	21,157	-	0	100.00%	0.00%
36 Extracurricular Activities	5,577,914	5,705,040	413,623	440,960	3,044,062	2,995,974	2,660,978	53.36%	50.85%
41 General Administration	6,349,454	6,832,855	435,104	502,785	3,177,238	3,381,678	3,655,617	46.50%	44.95%
51 Plant Maintenance & Operations	20,313,668	23,467,974	1,159,434	1,206,289	9,936,785	9,500,942	13,531,189	42.34%	47.63%
52 Security & Monitoring Services	3,692,568	4,078,785	339,036	354,102	2,256,727	1,824,974	1,822,058	55.33%	48.29%
53 Data Processing Services	3,430,585	3,715,585	143,468	180,923	2,339,783	1,978,018	1,375,802	62.97%	66.38%
61 Community Services	1,039,707	1,045,607	83,347	50,256	516,011	277,174	529,596	49.35%	55.29%
71 Debt Service	318,000	318,000	27,008	14,437	217,656	103,135	100,344	68.45%	34.15%
93 Shared Services Arrangements	300,000	300,000	-	-	-	-	300,000	0.00%	0.00%
95 Juvenile Justice Program	555,000	555,000	-	-	371,394	221,090	183,606	66.92%	37.79%
97 Payments to Tax Increment Fund	175,000	175,000	-	4,460	76,822	102,579	98,178	43.90%	410.31%
99 Other Intergovernmental Charges	935,000	935,000	218,355	-	643,621	419,614	291,379	68.84%	44.73%
Total Expenditures	\$ 162,572,669	168,132,506	13,862,614	13,533,737	86,791,174	83,896,650	81,341,332	51.62%	50.61%
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (7,611,749)	(12,600,858)	(646,886)	(3,137,980)	21,647,745	37,233,578	34,248,603		
OTHER FINANCING SOURCES (USES)									
7900 Other Sources	-	191,791	-	-	192,041	-	250		
8900 Other Uses	(535,000)	(535,000)	-	-	-	-	(535,000)		
Total Other Financing Source (Uses)	\$ (535,000)	(343,209)	-	-	192,041	-	(534,750)		
Total Changes in Fund Balances	\$ (8,146,749)	(12,944,067)	(646,886)	(3,137,980)	21,839,786	37,233,578	34,783,853		
Fund Balances, Beginning	49,904,907	65,148,265			65,148,265	57,995,364	-		
Fund Balances, Ending	\$ 41,758,158	52,204,198			86,988,050	95,228,942	34,783,853		

Waco Independent School District
EXPENDITURES AND ENCUMBERED FUNDS BY FUNCTION AND MAJOR OBJECT
GENERAL FUND
For the Period Ended February 28, 2025

							<i>(Memo)</i>		
		Payroll	Purchased & Contracted	Supplies & Materials	Other Operating	Debt Services	Capital Outlay	Total Year-to-Date	Total Year-to-Date
		Costs	Services	Costs	Costs	Costs	2/28/2025	2/29/2024	
		6100	6200	6300	6400	6500	6000	6000	
11	Instruction	\$ 44,195,092	2,548,234	765,911	220,811	-	166,296	47,896,344	47,911,728
12	Instructional Resources & Media	723,713	1,341	64,514	2,131	-	6,499	798,199	335,256
13	Curriculum & Staff Development	1,287,451	45,721	35,280	85,627	-	2,985	1,457,064	1,828,364
21	Instructional Leadership	1,471,402	19,436	43,436	83,215	-	-	1,617,488	1,871,405
23	School Leadership	4,570,014	36,059	62,580	67,104	-	5,204	4,740,961	5,268,163
31	Guidance, Counseling & Evaluation	3,708,586	42,556	68,457	32,351	-	-	3,851,950	3,407,541
32	Social Work Services	210,743	280	454	4,034	-	-	215,511	403,211
33	Health Services	908,563	3,230	15,417	1,191	-	-	928,400	818,864
34	Student Transportation	1,748,484	96,788	509,983	(254,942)	-	1,038,372	3,138,685	4,280,386
35	Child Nutrition	-	-	-	-	-	21,157	21,157	-
36	Co/Extracurricular Activities	1,633,091	454,955	314,473	682,304	-	174,441	3,259,264	3,354,987
41	General Administration	2,231,967	647,477	149,876	273,799	-	5,970	3,309,090	3,607,023
51	Plant Maintenance & Operations	4,662,053	4,082,662	1,033,476	1,811,335	-	185,839	11,775,366	10,794,591
52	Security & Monitoring Services	1,404,539	808,676	185,765	17,481	-	141,796	2,558,257	2,360,375
53	Data Processing Services	812,436	289,848	1,711,408	16,038	-	-	2,829,729	2,151,626
61	Community Services	420,431	146,442	665	2,477	-	-	570,015	338,728
71	Debt Service	-	-	-	-	217,656	-	217,656	103,135
81	Facilities Acquisition & Construction	-	-	-	-	-	-	-	-
93	Shared Services Arrangements	-	-	-	-	-	-	-	-
95	Juvenile Justice Program	-	-	-	371,394	-	-	371,394	278,030
97	Payments to Tax Increment Fund	-	-	-	76,822	-	-	76,822	102,579
99	Other Intergovernmental Charges	-	643,621	-	-	-	-	643,621	419,614
Total Expenditures & Encumbered Funds		\$ 69,988,567	9,867,326	4,961,694	3,493,170	217,656	1,748,559	90,276,972	89,635,605

Waco Independent School District
BALANCE SHEET
CHILD NUTRITION FUND
As of February 28, 2025

ASSETS

Cash and Temporary Investments	\$ 8,460,231
Due from Other Governments	938,766
Accrued Interest	52,280
Total Assets	<u>\$ 9,451,277</u>

LIABILITIES

Accounts Payable	\$ 449,902
Accrued Wages Payable	301,255
Due to Other Funds	377,091
Total Liabilities	<u>\$ 1,128,248</u>

FUND BALANCES

Restricted Fund Balance	\$ 8,323,029
Total Fund Balances	<u>\$ 8,323,029</u>
Total Liabilities and Fund Balances	<u>\$ 9,451,277</u>

Waco Independent School District
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Period Ended February 28, 2025

CHILD NUTRITION FUND

	Adopted Budget	Amended Budget	(Memo) Monthly		(Memo) Year-to-Date		Difference- Amended Budget to YTD Actual	CY YTD As % of Budget	PY YTD As % of Budget
			Current 2/28/2025	Prior Year 2/29/2024	Current 2/28/2025	Prior Year 2/29/2024			
REVENUES									
LOCAL SOURCES									
5740 Other Local Revenue	\$ 65,000	65,000	28,620	13,565	175,355	122,227	110,355	269.78%	488.91%
5750 Extracurricular Activities	550,000	550,000	64,595	64,192	409,538	373,883	(140,462)	74.46%	98.65%
Total Local Sources	\$ 615,000	615,000	93,215	77,757	584,892	496,109	(30,108)	95.10%	122.80%
STATE SOURCES									
5820 Other State Program (TEA)	\$ 39,000	39,000	-	-	-	-	(39,000)	0.00%	0.00%
Total State Sources	\$ 39,000	39,000	-	-	-	-	(39,000)	0.00%	0.00%
FEDERAL SOURCES									
5900 Federal Sources Revenue	\$ 10,835,400	10,835,400	984,072	1,180,277	6,758,532	6,498,903	(4,076,868)	62.37%	61.27%
Total Revenues	\$ 11,489,400	11,489,400	1,077,287	1,258,035	7,343,424	6,995,012	(4,145,976)	63.91%	63.52%
EXPENDITURES									
35 Food Services	\$ 12,325,453	13,888,776	955,157	1,041,899	6,724,901	5,584,504	7,163,875	48.42%	40.66%
Total Expenditures	\$ 12,325,453	13,888,776	955,157	1,041,899	6,724,901	5,584,504	7,163,875	48.42%	40.66%
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (836,053)	(2,399,376)	122,130	216,136	618,523	1,410,509	3,017,899		
OTHER FINANCING SOURCES (USES)									
7900 Other Sources	-	-	-	-	-	-	-		
Total Other Financing Sources (Uses)	\$ -	-	-	-	-	-	-		
Total Changes in Fund Balances	\$ (836,053)	(2,399,376)	122,130	216,136	618,523	1,410,509	3,017,899		
Fund Balances, Beginning	6,776,660	7,704,506			7,704,506	5,873,953			
Fund Balances, Ending	\$ 5,940,607	5,305,130			8,323,029	7,284,462	3,017,899		

Waco Independent School District
EXPENDITURES AND ENCUMBERED FUNDS BY FUNCTION AND MAJOR OBJECT
CHILD NUTRITION FUND
For the Period Ended February 28, 2025

							<i>(Memo)</i>
	<u>Payroll Costs</u>	<u>Purchased & Contracted Services</u>	<u>Supplies & Materials</u>	<u>Other Operating Costs</u>	<u>Capital Outlay</u>	<u>Total Year-to-Date 2/28/2025</u>	<u>Total Year-to-Date 2/29/2024</u>
	6100	6200	6300	6400	6600	6000	6000
35 Food Services	\$ 2,089,299	2,980,685	1,537,725	111,169	1,391,921	8,110,800	5,791,428
Total Expenditures & Encumbered Funds	<u>\$ 2,089,299</u>	<u>2,980,685</u>	<u>1,537,725</u>	<u>111,169</u>	<u>1,391,921</u>	<u>8,110,800</u>	<u>5,791,428</u>

Waco Independent School District
BALANCE SHEET
DEBT SERVICE FUND
As of February 28, 2025

ASSETS	
Cash and Temporary Investments	\$ 22,019,724
Property Taxes Receivable, Net of Allowance of \$281,215.58	<u>597,914</u>
Total Assets	<u><u>\$ 22,617,638</u></u>
LIABILITIES	
Due to Other Funds	\$ 40,230
Due to Other Governments	<u>38,511</u>
Total Liabilities	<u><u>\$ 78,740</u></u>
DEFERRED INFLOWS OF RESOURCES	
Unavailable Revenues - Property Taxes	\$ 597,914
Total Deferred Inflows of Resources	<u><u>\$ 597,914</u></u>
FUND BALANCES	
Restricted Fund Balance	\$ 21,940,984
Total Fund Balances	<u><u>\$ 21,940,984</u></u>
Total Liabilities and Fund Balances	<u><u>\$ 22,617,638</u></u>

Waco Independent School District
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Period Ended February 28, 2025

DEBT SERVICE FUND

	Adopted Budget	Amended Budget	(Memo)		(Memo)		Difference- Amended Budget to YTD Actual	CY YTD As % of Budget	PY YTD As % of Budget
			Monthly		Year-to-Date				
			Current 2/28/2025	Prior Year 2/29/2024	Current 2/28/2025	Prior Year 2/29/2024			
REVENUES									
LOCAL SOURCES									
5710 Local Property Taxes	\$ 23,531,688	23,531,688	3,718,563	3,010,994	23,200,900	21,263,883	(330,788)	98.59%	95.33%
5740 Other Local Revenue	106,000	106,000	78,757	(214,920)	271,220	1,719	165,220	255.87%	0.34%
Total Local Sources	\$ 23,637,688	23,637,688	3,797,320	2,796,074	23,472,120	21,265,602	(165,568)	99.30%	93.23%
STATE SOURCES									
5820 Other State Program (TEA)	\$ 2,358,804	2,358,804	-	-	2,593,259	1,187,138	234,455	109.94%	50.31%
Total State Sources	\$ 2,358,804	2,358,804	-	-	2,593,259	1,187,138	234,455	109.94%	50.31%
Total Revenues	\$ 25,996,492	25,996,492	3,797,320	2,796,074	26,065,379	22,452,740	68,887	100.26%	89.21%
EXPENDITURES									
71 Debt Service	\$ 25,950,492	25,950,492	8,053,246	8,998,474	8,054,896	9,000,624	17,895,596	31.04%	34.73%
97 Payments to Tax Increment Fund	46,000	46,000	-	962	33,578	34,351	12,422	73.00%	572.51%
Total Expenditures	\$ 25,996,492	25,996,492	8,053,246	8,999,436	8,088,474	9,034,975	17,908,018	31.11%	34.86%
Total Changes in Fund Balances	\$ -	-	(4,255,926)	(6,203,363)	17,976,905	13,417,765	17,976,905		
Fund Balances, Beginning	3,669,624	3,964,079			3,964,079	5,075,473	-		
Fund Balances, Ending	\$ 3,669,624	3,964,079			21,940,984	18,493,238	17,976,905		

Waco Independent School District
Statement of Net Position
Proprietary Fund
As of February 28, 2025

	Governmental Activities ----- Internal Service Fund
Assets	
Current assets:	
Due from other funds	\$ 1,955,462
Other receivables	81,140
Prepaid items-health insurance	840,134
Total assets	\$ 2,876,736
Liabilities	
Current liabilities:	
Accounts payable	\$ 131,794
Other current liabilities	945,429
Total current liabilities	\$ 1,077,223
Total liabilities	\$ 1,077,223
Net position	
Unrestricted net position	\$ 1,799,513
Total net position	\$ 2,876,736

Waco Independent School District
Statement of Revenues, Expenses, and Changes in Net Position
Budget and Actual
For the Period Ended February 28, 2025

Proprietary Fund
Governmental Activities - Internal Service Fund

	Budget	(Memo)		(Memo)		Difference Budget to Current Year-to-Date	CY YTD As % of Budget	PY YTD As % of Budget
		Monthly		Year-to-Date				
		Current 2/28/2025	Prior Year 2/29/2024	Current 2/28/2025	Prior Year 2/29/2024			
Operating revenues:								
Employee contributions:								
Group health	\$ 3,791,900	307,207	\$ 326,790	1,874,724	\$ 1,824,171	(1,917,176)	49.44%	49.44%
Assessments to other funds:								
Group health	10,907,700	950,940	800,683	4,984,281	4,738,788	(5,923,419)	45.70%	48.50%
Unemployment	72,100	7,092	3,167	46,391	19,786	(25,709)	64.34%	51.41%
Workers compensation	837,900	75,170	68,222	472,239	354,027	(365,661)	56.36%	80.24%
Wellness Program	50,000	7,396	-	43,758	-	(6,242)	87.52%	0.00%
Prescription drug rebates	2,228,700	1,650	330,464	736,652	684,944	(1,492,048)	33.05%	85.19%
Insurance recovery	-	-	-	-	3,049	-	0.00%	0.00%
Total operating revenues	<u>\$ 17,888,300</u>	<u>1,349,454</u>	<u>1,529,326</u>	<u>8,158,047</u>	<u>7,624,766</u>	<u>(9,730,253)</u>	<u>45.61%</u>	<u>51.72%</u>
Operating expenses:								
Administrative fees	\$ 1,398,005	74,844	19,360	731,720	705,773	666,285	52.34%	61.36%
Claims expense:								
Medical claims	7,243,200	511,589	321,929	2,717,983	4,471,245	4,525,217	37.52%	50.30%
Prescription drug claims	6,635,000	472,251	327,213	3,403,083	2,807,518	3,231,917	51.29%	59.35%
Unemployment	80,000	-	-	10,922	38,925	69,078	13.65%	176.93%
Workers compensation	619,100	-	-	159,255	108,113	459,845	25.72%	57.60%
Stop-loss insurance	1,881,400	163,883	157,881	937,343	949,638	944,057	49.82%	62.74%
Wellness Program	31,595	-	15,685	38,478	42,720	(6,883)	121.79%	85.44%
Total operating expenses	<u>\$ 17,888,300</u>	<u>1,222,568</u>	<u>842,068</u>	<u>7,998,784</u>	<u>9,123,932</u>	<u>9,889,516</u>	<u>44.72%</u>	<u>55.15%</u>
Change in net position	\$ -	<u>126,886</u>	<u>687,258</u>	159,263	(1,499,166)	159,263		
Net position:								
Net position, beginning	<u>\$ 1,976,289</u>			<u>1,640,250</u>	<u>1,585,716</u>	<u>(336,039)</u>		
Net position, ending	<u>\$ 1,976,289</u>			<u>1,799,513</u>	<u>86,550</u>	<u>(176,776)</u>		

Waco Independent School District
Statement of Cash Flows
For the Period Ended February 28, 2025

Proprietary Fund

	Governmental Activities ----- Internal Service Fund
Cash flows from operating activities:	
Cash received from employee contributions	\$ 307,207
Cash received from assessments to other funds	913,712
Cash payments for claims	(983,840)
Cash payments for stop loss premiums	(163,883)
Cash payments for professional and contracted services	(74,844)
Net cash provided by operating activities	\$ 0
Net increase in cash and cash equivalents	\$ 0
Cash and cash equivalents at beginning of year	-
Cash and cash equivalents at end of year	\$ 0
Reconciliation of operating income to net cash provided by operating activities:	
Operating gain (loss)	\$ 126,886
Effects of increases and decreases in current assets and liabilities:	
Increase in receivables	201,586
Decrease in prepaid items	(265,975)
Decrease in accounts payable	(62,496)
Net cash provided by operating activities	\$ 0

Waco Independent School District
TAX COLLECTION REPORT
For the Quarter Ended February 28, 2025

	Year-to-Date	
	Current	Prior Year
	2/28/2025	2/29/2024
Certified Taxable Value	\$ 9,220,525,177	\$ 9,087,109,844
Cumulative Value Adjustments	(68,618,714)	(72,374,980)
Adjusted Taxable Value	\$ 9,151,906,463	\$ 9,014,734,864
Tax Rate	\$ 1.048940	\$ 1.028587
Paid Accounts	37,877	38,141

	Quarter		Year-to-Date	
	Current	Prior Year	Current	Prior Year
	2/28/2025	2/29/2024	2/28/2025	2/29/2024
Collections / (Refunds):				
Current Year	\$ 78,835,467	\$ 76,559,835	85,751,699	83,616,956
Prior Years	26,230	(137,664)	178,556	(383,923)
Penalties & Interest	217,755	262,227	356,424	351,942
Other	73,798	79,065	197,987	171,514
Total Collections	<u>\$ 79,153,251</u>	<u>\$ 76,763,462</u>	<u>86,484,665</u>	<u>83,756,488</u>

Disbursements:				
Payments to Tax Increment Fund	\$ 23,565	\$ (1,237)	22,744	(1,348)
Attorney Fees	(73,798)	(79,065)	(197,987)	(171,514)
Appraisal Commission Fees	(5,531)	(5,377)	(6,082)	(5,798)
Total Disbursements	<u>\$ (55,765)</u>	<u>\$ (85,679)</u>	<u>(181,325)</u>	<u>(178,661)</u>
Net Cash Inflow	<u>\$ 79,097,486</u>	<u>\$ 76,677,783</u>	<u>86,303,340</u>	<u>83,577,828</u>

Collections as a Percent of Original Levy:				
Current Collections	86.2%	85.5%	93.7%	90.7%
Total Collections	86.2%	85.5%	93.9%	90.2%

	Current Year's Levy	Prior Years' Levies	Total
Taxes Receivable at Period End:			
Beginning Balance	\$ -	4,032,968	4,032,968
Tax Levy	91,481,412	-	91,481,412
Levy Adjustments	(719,206)	(669,937)	(1,389,144)
Levy (Paid) / Refunded	(85,751,699)	(178,556)	(85,930,254)
Ending Balance	<u>\$ 5,010,507</u>	<u>3,184,475</u>	<u>8,194,982</u>

Sheryl Davis
Chief Financial Officer

P.O. Box 27, Waco, Texas 76703
Phone: 254-755-9440

March 20, 2025

Board of Trustees
Waco Independent School District
Waco, Texas

Following is the quarterly summary of cash and investments held by the school district as of February 28, 2025. As of that date, the District had approximately \$16.1 million in on demand deposits at Extraco Bank. Another \$26.2 million was deposited in other FDIC insured investments including: \$5.9 million in the Texas Range Certificate of Deposit program, \$11.2 million in a TFNB Insured Deposit Program, and \$9.1 million in a Landing Rock Funds account. The Landing Rock Fund is a liquid investment alternative that combines no risk (100% FDIC insured) with a higher yield than we were achieving through the insured cash shelter account. The District's investments in public funds investment pools totaled \$164.6 million.

Additionally, the District had \$4.9 million invested in the Texas TERM program, these investments are record at net asset value. As of the end of February, the District had net unrecognized gains in fair value of \$66,896. Accrued interest on investments totaled \$160,968.

Total cash and investments for the District as of February 28, 2025, was \$178.1 million. This is up \$33.7 million from total cash and investments at the end of the last quarter. During the quarter, the District collected \$78.8 million in local property taxes and expended \$54,7 million in capital projects funds. Approximately \$22.0 million of the total cash and investments is restricted for debt service, \$8.5 million for Child Nutrition Services, and \$76.0 million for capital projects funds.

Also attached is the cash flow projection for the quarter ending February 28, 2025. If you have any questions, please do not hesitate to call.



Sheryl Davis
Chief Finance Officer
Business and Financial Services

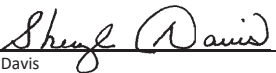
Waco Independent School District
CASH AND INVESTMENT REPORT
For the Quarter Ended February 28, 2025
REPORT OF INVESTMENT ACTIVITY

Description	Coupon or Average Rate of Return	Weighted Average Maturity or Maturity Date	Market Value 11/31/2024	Book Value 11/31/2024	Interest Earnings	Purchases & Transfers In	Sales & Transfers Out	Changes in Market Value	Market Value 2/28/2025	Book Value 2/28/2025	Accrued Interest
<u>CASH IN DEPOSITORY (EXTRACO):</u>											
Operating Revenues	4.070%		\$ 1,203,647	\$ 1,203,647	\$ 21,275				\$ 4,101,950	\$ 4,101,950	\$ -
Accounts Payable	4.070%		621,213	621,213	45,430				3,133,628	3,133,628	-
Payroll	4.070%		458,991	458,991	16,204				123,427	123,427	-
District Activity	4.070%		968,091	968,091	8,554				893,769	893,769	-
Child Nutrition Services	4.070%		2,215,318	2,215,318	16,595				1,827,018	1,827,018	-
Capital Projects 2022	4.070%		3,277,014	3,277,014	27,505				3,045,552	3,045,552	-
Capital Projects 2022B	4.070%		3,103,570	3,103,570	30,626				2,774,842	2,774,842	-
Capital Projects 2023	4.070%		3,193,130	3,193,130	25,774				156,240	156,240	-
Total Cash in Depository (Extraco)			15,040,975	15,040,975	191,962				16,056,426	16,056,426	-
<u>FDIC INSURED INVESTMENTS:</u>											
Texas Range-Certificate of Deposit Program											
General Fund			1,896,000	1,896,000	-	\$ 1,976,000	\$ -	\$ -	3,872,000	3,872,000	90,646
Child Nutrition Services			2,000,000	2,000,000	-	-	-	-	2,000,000	2,000,000	52,280
Landing Rock-FDIC Insured Deposit Program											
General Fund	4.160%		6,117,754	6,117,754	64,250	-	-	-	6,182,004	6,182,004	-
Debt Service Fund	4.210%		2,920,068	2,920,068	30,869	-	-	-	2,950,937	2,950,937	-
TFNB-FDIC Insured Deposit Program	4.750%		7,769,979	7,769,979	86,689	-	-	-	7,856,668	7,856,668	-
TFNB-FDIC Insured Deposit Program	4.750%		3,315,915	3,315,915	36,995	-	-	-	3,352,910	3,352,910	-
Total Other FDIC Insured Investments			24,019,716	24,019,716	218,803	1,976,000	-	-	26,214,519	26,214,519	142,927
<u>PUBLIC FUNDS INVESTMENT POOLS</u>											
LONE STAR: (S&P Rating = AAAM)											
General Fund Corporate Overnight Plus	4.520%	55	1,134,417	1,134,417	12,985	-	-	-	1,147,403	1,147,403	-
General Fund Corporate Overnight Fund	4.480%	55	-	-	18,359	2,967,393	-	-	2,985,752	2,985,752	-
Government Overnight Fund											
General Fund	4.350%	22	593,422	593,422	6,475	-	-	-	599,897	599,897	-
Capital Projects 2022	4.350%	22	18,874,217	18,874,217	174,890	-	(6,335,257)	-	12,713,851	12,713,851	-
TEXAS CLASS: (S & P AAAM)											
General Fund	5.042%	40	5,511,144	5,511,144	62,773	-	-	-	5,573,917	5,573,917	-
Capital Projects 2022B	5.042%	40	28074878.23	28,074,878	240,057	-	(11,186,658)	-	17,128,277	17,128,277	-
TEXASDAILY: (S&P Rating = AAAM)											
General Fund	4.660%	42	6,215,403	6,215,403	83,986	10,061,742.89	(8,112,064.54)	-	8,249,068	8,249,068	-
Child Nutrition Services	4.660%	42	3,446,665	3,446,665	43,971	1,135,334	-	-	4,625,970	4,625,970	-
Capital Projects 2023	4.660%	42	50,556	50,556	557	-	-	-	51,113	51,113	-
Capital Projects 2023	4.810%	42	48,421,339	48,421,339	490,950	-	(8,829,376)	-	40,082,912	40,082,912	-
Debt Service Fund	4.660%	42	2,092	2,092	23	-	-	-	2,115	2,115	-
TEXPOOL: (S&P Rating = AAAM)											
General Fund	4.730%	38	14,323,101	14,323,101	376,958	84,843,592	(47,123,639)	-	52,420,013	52,420,013	-
Debt Service Fund	4.730%	38	2,995,811	2,995,811	154,358	23,911,320	(8,053,246)	-	19,008,242	19,008,242	-
Total for Public Funds Investment Pools			129,643,046	129,643,045	1,666,341	122,919,381	(89,640,240)	-	164,588,528	164,588,528	-
Total Cash and Cash Equivalents			168,703,737	168,703,737	2,077,106	124,895,381	(89,640,240)	-	206,859,473	206,859,473	142,927

Waco Independent School District
CASH AND INVESTMENT REPORT
For the Quarter Ended February 28, 2025
REPORT OF INVESTMENT ACTIVITY

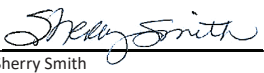
Description	Coupon or Average Rate of Return	Weighted Average Maturity or Maturity Date	Market Value 11/31/2024	Book Value 11/31/2024	Interest Earnings	Purchases & Transfers In	Sales & Transfers Out	Changes	Market Value 2/28/2025	Book Value 2/28/2025	Accrued Interest
								in Market Value			
INVESTMENTS by Net Asset Value (NAV)											
Texas TERM Dec 24-General Fund	0.995%	12/10/2024	1,571,384	1,571,384	-	-	(1,579,281)	7,896	0	0	-
Texas TERM Dec 25-General Fund	0.982%	1/30/2025	7,856,000	7,856,000	-	-	(8,000,000)	144,000	-	-	-
Texas TERM Dec 25-General Fund	0.982%	10/15/2025	-	-	-	5,000,000	-	(85,000)	4,915,000	4,915,000	18,041
Total Investments by Net Asset Value			<u>9,427,384</u>	<u>9,427,384</u>	<u>-</u>	<u>5,000,000</u>	<u>(9,579,281)</u>	<u>66,896</u>	<u>4,915,000</u>	<u>4,915,000</u>	<u>18,041</u>
Total Cash, Cash Equivalents, and Investments			<u>\$ 178,131,122</u>	<u>\$ 178,131,122</u>	<u>\$ 2,077,106</u>	<u>\$ 129,895,381</u>	<u>\$ (99,219,521)</u>	<u>\$ 66,896</u>	<u>\$ 211,774,473</u>	<u>\$ 211,774,473</u>	<u>\$ 160,968</u>

We believe the data presented for the quarter ended November 30, 2024 are accurate in all material respects, and are presented in a manner that fairly sets forth the investment standing of the Waco Independent School District. This report was prepared in compliance with the Waco Independent School District's Investment Policy and the Public Funds Investment Act of the State of Texas.



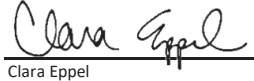
Sheryl Davis
Chief Financial Officer

3/20/2025
Date



Sherry Smith
Executive Director of Finance

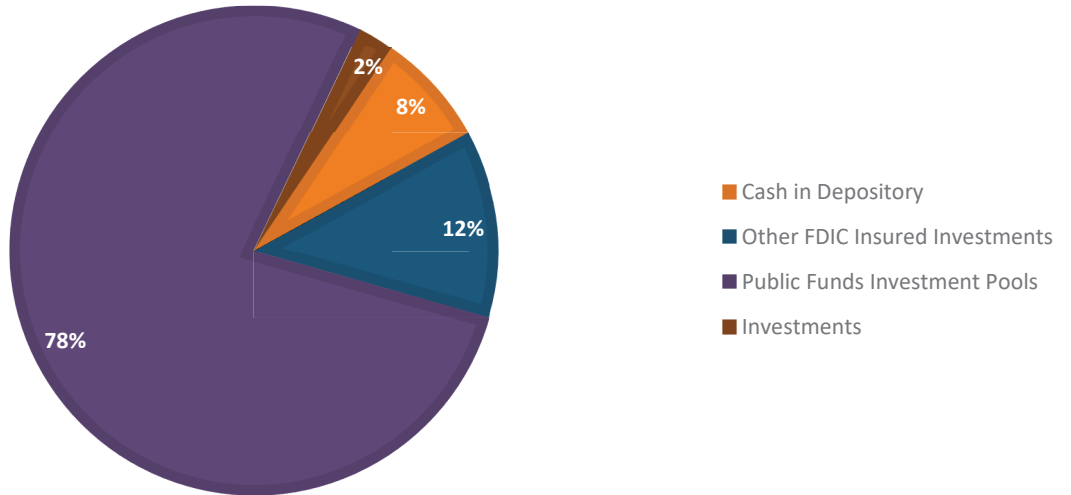
3/20/2025
Date



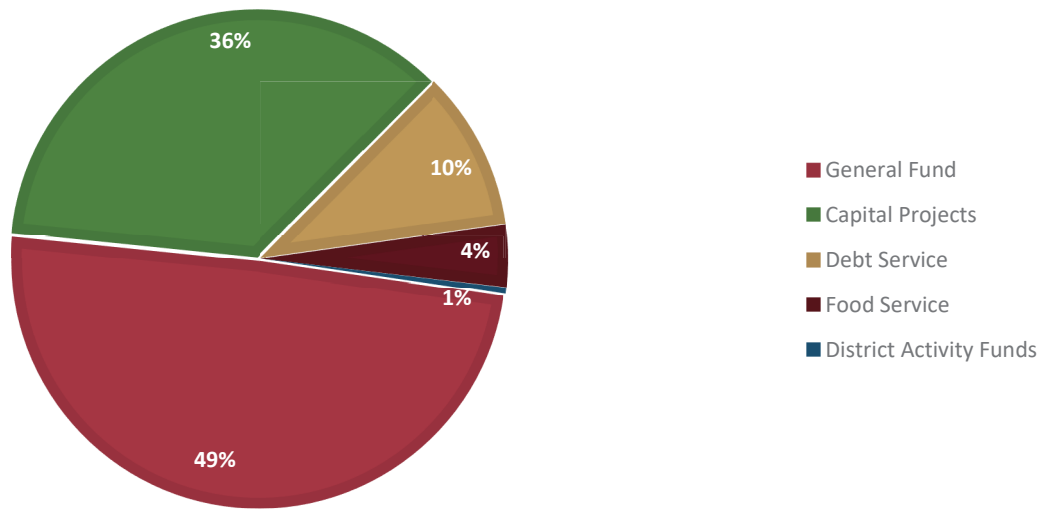
Clara Eppel
Accounting Director

3/20/2025

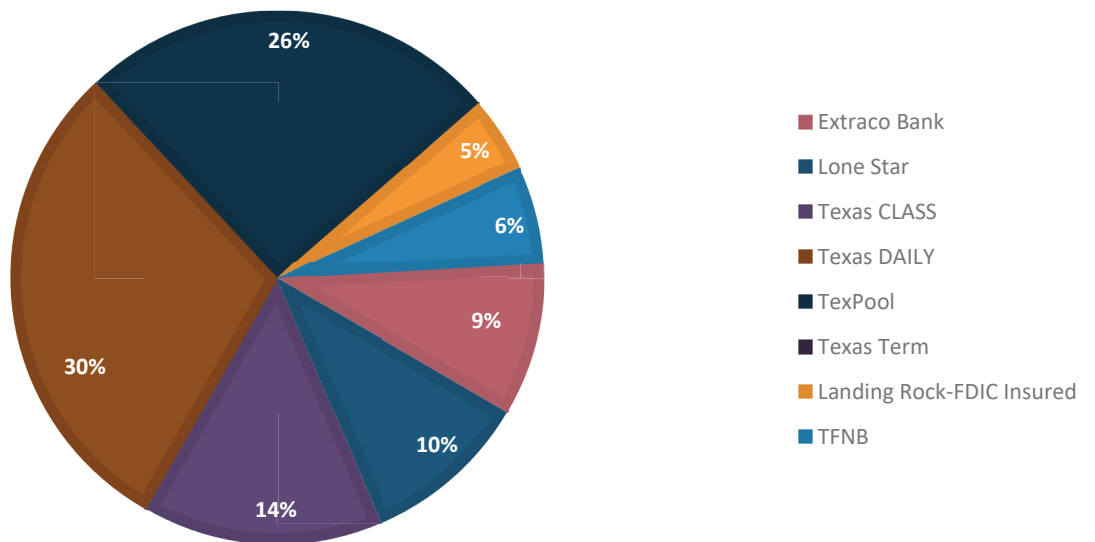
PORTFOLIO COMPOSITION BY INVESTMENT



PORTFOLIO COMPOSITION BY FUND



INTEREST EARNINGS BY ISSUER



Waco Independent School District
CASH FLOW PROJECTIONS
For the Quarter Ended February 28, 2025

	March	April	May
Cash and Cash Equivalents, Beginning Balance	\$ 206,859,473	\$ 198,060,987	\$ 186,854,566
Tax Revenue	636,178	336,197	357,451
Investment Earnings Revenue	692,369	692,369	692,369
Other Local Revenue	1,681,067	1,742,254	2,217,945
State Revenue	1,577,930	3,861,568	4,733,104
Federal Revenue	6,611,290	4,022,243	2,445,040
Payroll Disbursements	(7,626,180)	(7,576,749)	(7,533,970)
Accounts Payable Disbursements	(12,371,140)	(14,284,302)	(14,200,013)
Cash and Cash Equivalents, Ending Balance	<u>\$ 198,060,987</u>	<u>\$ 186,854,566</u>	<u>\$ 175,566,493</u>

2024 Actual Tax Collections (Net of TIF Pass-Through)

	Current Year's Levy	Prior Years' Levy	Penalty & Interest	Total
September, 2023	\$ -	102,764	27,877	\$ 130,641
October	1,510,052	136,286	34,401	1,680,739
November	5,453,803	(392,042)	27,437	5,089,197
December	25,486,750	43,910	23,639	25,554,298
January, 2024	39,321,967	(144,172)	36,945	39,214,741
February	11,751,117	(37,402)	201,643	11,915,358
March	705,308	11,875	92,905	810,089
April	62,271	(91,366)	80,236	51,141
May	140,948	(61,789)	112,799	191,957
June	194,658	(80,418)	80,488	194,728
July	317,397	(3,443)	91,112	405,066
August	161,754	(36,726)	80,872	205,900
Total Collections	<u>\$ 85,106,025</u>	<u>\$ (552,525)</u>	<u>\$ 890,355</u>	<u>\$ 85,443,855</u>

2025 Actual and Projected Tax Collections (Net of TIF Pass-Through)

	Current Year's Levy	Prior Years' Levy	Penalty & Interest	Total
September, 2024	-	143,664	55,689	199,353
October	1,304,098	(110,616)	48,818	1,242,301
November	5,612,134	119,276	34,161	5,765,571
December	24,702,931	53,713	28,809	24,785,454
January, 2025	40,493,640	(35,646)	26,806	40,484,800
February	13,638,896	8,163	162,140	13,809,199
March	536,727	9,037	70,699	616,464
April	47,387	(69,528)	61,058	38,918
May	107,259	(47,021)	85,838	146,076
June	148,131	(61,197)	61,250	148,184
July	241,534	(2,620)	69,335	308,248
August	123,092	(27,948)	61,542	156,686
Total Collections	<u>\$ 86,955,829</u>	<u>\$ (20,722)</u>	<u>\$ 766,146</u>	<u>\$ 87,701,253</u>

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: March 21, 2025

Contact Person: Stephanie Hines

RE: Report on gifts to Waco ISD

=====

Background Information (Gifts >\$50,000 for Board Approval):

No gifts valued over \$50,000 were reported for the **March 2025** report.

Fiscal Implications (All Gifts):

A total increase of **\$54,141.66** in cash, items, and services donated to Waco ISD was recorded **November 2024 through March 2025**.

Administrative Recommendation(s):

Report only.

Date	Name	Cash	Item	Service	Total
11/5/2024	Billings Family Foundation	\$ 1,000.00			\$ 1,000.00
11/5/2024	Billings Family Foundation	\$ 1,000.00			\$ 1,000.00
12/6/2024	Bush's Chicken		\$ 60.00		\$ 60.00
12/6/2024	Shepherd's Heart		\$ 200.00		\$ 200.00
12/9/2024	Waco High PTSA		\$ 500.00		\$ 500.00
12/5/2024	Mighty Wash Operations	\$ 500.00			\$ 500.00
12/6/2024	Spiciness Restaurant		\$ 139.00		\$ 139.00
12/6/2024	Starbucks		\$ 86.00		\$ 86.00
12/12/2024	Duane Martinez	\$ 45.00			\$ 45.00
12/12/2024	Kappa Kappa Gamma Sorority-Baylor		\$ 1,300.00		\$ 1,300.00
12/12/2024	Ludus LLC	\$ 205.25			\$ 205.25
12/12/2024	Community Resources Planning		\$ 400.00		\$ 400.00
12/13/2024	Texas State Technical College (TSTC)		\$ 2,000.00		\$ 2,000.00
12/16/2024	Cen-Tex African American Chamber	\$ 200.00			\$ 200.00
12/16/2024	Marco's Pizza		\$ 239.64		\$ 239.64
12/17/2024	Kappa Alpha Order Fraternity-Baylor		\$ 600.00		\$ 600.00
12/18/2024	Whataburger	\$ 500.00			\$ 500.00
12/18/2024	Whataburger		\$ 180.00		\$ 180.00
12/18/2024	Peter Piper Pizza		\$ 597.00		\$ 597.00
12/18/2024	PetSmart		\$ 2,225.00		\$ 2,225.00
12/19/2024	Billings Family Foundation	\$ 2,000.00			\$ 2,000.00
12/20/2024	Family of Faith Worship Center		\$ 920.00		\$ 920.00
12/20/2024	General Donation	\$ 73.35			\$ 73.35
1/6/2025	General Donation	\$ 266.31			\$ 266.31
1/8/2025	Donors Choose		\$ 413.00		\$ 413.00
1/8/2025	Donors Choose		\$ 716.00		\$ 716.00
1/8/2025	Mo and Cher Willems Foundation		\$ 394.00		\$ 394.00
1/8/2025	Fitzgerald Landscaping	\$ 756.00			\$ 756.00
1/8/2025	Anthony Medical & Chiropractic Ctr		\$ 120.00		\$ 120.00
1/8/2025	Mo and Cher Willems Foundation		\$ 156.00		\$ 156.00
1/10/2025	Ludus LLC	\$ 128.77			\$ 128.77
1/14/2025	Susie Jaynes		\$ 39.00		\$ 39.00
1/16/2025	Douglass Subaru		\$ 7,200.00		\$ 7,200.00
1/16/2025	Ruth Carine	\$ 1,500.00			\$ 1,500.00
1/16/2025	John & Jessica Weeks	\$ 50.00			\$ 50.00
1/16/2025	Lifetouch	\$ 440.86			\$ 440.86
1/16/2025	SchoolStore.com	\$ 14.43			\$ 14.43
1/21/2025	Skate Waco		\$ 1,760.00		\$ 1,760.00
1/21/2025	St. Alban's Episcopal Church	\$ 2,500.00			\$ 2,500.00
1/21/2025	St. Alban's Episcopal Church	\$ 825.00			\$ 825.00
1/24/2025	Parsons Roofing	\$ 500.00			\$ 500.00
1/28/2025	Luanna Mills	\$ 20.00			\$ 20.00
1/28/2025	Paula Chapman	\$ 20.00			\$ 20.00
1/30/2025	RBDR Architects	\$ 250.00			\$ 250.00

Description
Check donation to campus
Check donation to campus
6 meal vouchers donated @ \$10ea - students who volunteer with the food bank
Food Items for school food pantry
Gift cards donated for teacher Christmas gifts
Check donation to campus for general supplies & parents involvement activities
50 Bbreakfast tacos donated for All Pro Dad Meeting
2 traveler sized coffees donated for All Pro Dad Meeting
Donation to purchase adopt-a-teacher gift
Snacks and supplies donation to campus
General donation to WHS Theatre Dept
Toy donation for campus toy drive
Auto Scan Tool Kit donation to CTE Auto
Donation for the Scarlet Line - WHS Drill Team for travel, activities, uniforms, etc.
Donated pizzas to American Sign Language (ASL) Club
Donated items for Make A Wish Come True program for students
Check donation made to Education Foundation for the Special Education Department
Whataburger coloring/activity book - qty 90
Free soft serve and kids pack vouchers
Chance & Friends Wish plush stuffed animals
Donation to pay official for WISD Power Lifting Meet - 01-25-25
Toy donation for campus toy drive
Donations collected for Minute to Give It during Silent Sky performance - WHS Theatre
Donations collected for Minute to Give It during Silent Sky performance - WHS Theatre
Classroom Décor donation
Headphone donation
Bilingual Books
Buddy Bench Sponsorship
Massage Pass Donation
Bilingual Books
Community donations through ticket sales - WHS Theatre Dept
Book donation
Donated 120 winter coats for the Subaru Loves to Help Operation Warm Coat Event
Donation to TAFE - Future Educators
Donation to TAFE - Future Educators
Donation from fall photos
Profits from website sales
Donated 176 skate passes
General campus donation
General campus donation
General Donation
Donation to TAFE - Future Educators
Donation to TAFE - Future Educators
Donation for transportation assistance for a student experiencing homelessness

Donation to TAFE - Future Educators
8-Starbucks Coffee gift card donation for National Counselors Week
Coffee, cups and condiments for coffee for National Counselors Week
2 gift cards for National Counselors Week
Donation to TAFE - Future Educators
Donation to TAFE - Future Educators
Donation to TAFE - Future Educators
\$500 worth gift card donation & boxes, bags and napkins
Donation to purchase holiday meal and gifts for youth experiencing homelessness
Donation to TAFE - Future Educators
10 pizzas, plates, pens, napkins, and coupons
10-\$10 gift cards
Cups and coupons
Cups and coupons
Chicken bites and stickers
Tea, lemonade, cups and napkins
Donation to TAFE - Future Educators
General donation to WHS Theatre Dept
3-\$2000 eGifts card to purchase campus items
eGift card to purchase campus items
11 Walmart Gift Cards (\$1,100) & 23 H-E-B Gift Cards (\$1,900)
Epson Ecotank Printer
Gift cards
Bilingual Books
10 large pizzas for pizza party
Gift card
Donation of various activity vouchers
2 movie passes
Book donation for library
Hamburger lunch for staff
Breakfast for staff
Donation to pay for senior dues for 10 students

Campus
J.H. Hines Elementary
Provident Heights Elementary
University High School
University High School
Waco High School
Waco High School
Waco High School
Waco High School
Mountainview Elementary
Parkdale Elementary
Waco High School
South Waco Elementary
University High School
Waco High School
Lake Air Montessori Magnet
Bell's Hill Elementary
Waco ISD Education Foundation
Parkdale Elementary
Parkdale Elementary
Parkdale Elementary
Athletics Department
South Waco Elementary
Waco High School
Waco High School
Brook Avenue Elementary
Brook Avenue Elementary
Brook Avenue Elementary
Brook Avenue Elementary
Brook Avenue Elementary
Brook Avenue Elementary
Waco High School
Bell's Hill Elementary
Highly Mobile Student Services Dept
Future Educators Academy
Future Educators Academy
Lake Air Montessori Magnet
Lake Air Montessori Magnet
Parkdale Elementary
Cedar Ridge Elementary
Cedar Ridge Elementary
Administration Building
Future Educators Academy
Future Educators Academy
Highly Mobile Student Services Dept

Future Educators Academy
Waco High School
Waco High School
Waco High School
Future Educators Academy
Future Educators Academy
Future Educators Academy
Lake Air Montessori Magnet
Highly Mobile Student Services Dept
Future Educators Academy
Lake Air Montessori Magnet
Lake Air Montessori Magnet
Lake Air Montessori Magnet
Lake Air Montessori Magnet
Lake Air Montessori Magnet
Lake Air Montessori Magnet
Future Educators Academy
Waco High School
Tennyson Middle School
Tennyson Middle School
Highly Mobile Student Services Dept
Brook Avenue Elementary
Brook Avenue Elementary
Brook Avenue Elementary
Parkdale Elementary
Brook Avenue Elementary
Highly Mobile Student Services Dept
Highly Mobile Student Services Dept
Bell's Hill Elementary
Lake Air Montessori Magnet
Lake Air Montessori Magnet
Highly Mobile Student Services Dept

Waco Independent School District
Board of Trustee Meeting Agenda Item

Date: March 27, 2025

Contact Person: Sheryl Davis

RE: Amendments to the 2024-2025 Budget

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Background Information:

The Texas Education Agency has established additional requirements for school district budget preparation. As part of these requirements, a school district must amend the official budget before exceeding a functional expenditure category, i.e., instruction, administration, etc., in the total district budget. Attached is a copy of the proposed amendment to the Official Budget identifying details of the request. The following summarizes the effect of the amendment by functional category.

Summary:

Amendment #025: Mountainview Elementary School (Fund 199)

This amendment will reallocate funds for community services supplies to school leadership supplies. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Revenue/Function Description</u>
Source of Funds	\$	570 Community Services
Use of Funds	\$	570 School Leadership
Fund Balance Effect		None

Amendment #026: South Waco Elementary School (Fund 199)

This amendment will reallocate funds from excess instructional supplies to curriculum and instructional staff development employee conference travel. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Revenue/Function Description</u>
Source of Funds	\$	800 Instruction
Use of Funds	\$	800 Curriculum & Instructional Staff Development
Fund Balance Effect		None

Amendment #027: West Avenue Elementary School (Fund 199)

This amendment will reallocate funds from instructional extra-duty to curriculum and instructional staff development extra-duty for material preparation. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Revenue/Function Description</u>
Source of Funds	\$	500 Other Local Revenue
Use of Funds	\$	500 Instruction
Fund Balance Effect		None

Amendment #028: Student Services (Fund 199)

This amendment will reallocate funds from instructional leadership educational service center services to curriculum and instructional staff development employee mileage. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

			<u>TEA Revenue/Function Description</u>
Source of Funds	\$	1,000	Instructional Leadership
Use of Funds	\$	1,000	Curriculum & Instructional Staff Development
Fund Balance Effect		None	

Amendment #029: Athletics (Fund 199)

This amendment will place budget from unassigned fund balance for extracurricular activities equipment to replace the scoreboard at the stadium. The project was funded last year and was not completed as of August 31, 2024. The project was not included in the amendment to rebudget funds that was processed in September. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

			<u>TEA Revenue/Function Description</u>
Source of Funds	\$	115,630	Unassigned Fund Balance
Use of Funds	\$	115,630	Extracurricular Activities
Fund Balance Effect		Decrease	

A copy of the amendments, detailing line items to be adjusted, are attached for your review.

Fiscal Implications:

Amendment #029 will decrease the unassigned fund balance. The remaining amendments have no impact on the fund balance.

Administrative Recommendation(s):

The administration recommends that the Board of Trustees approve the budget amendments, as presented.

Waco Independent School District
Board of Trustee Meeting Agenda Item

Date March 27, 2025

Contact Person: M. Tish/J. Allen

RE: Bid Award for Education Software and Other School District Related Software

=====

Background Information:

Request for Proposal, RFP # 24-1277, Educational Software and other School District Related Software, have been received for the purpose of creating a list of vendors which can provide software needs for the District on an as needed basis. We have received forty-nine (49) responses for this initial bid. We received two (2) additional vendors this past month and have attached the list for your consideration.

In an effort to allow for maximum participation with our Educational Software and Other School District Related Software and in light of changes made in 2019 by the Texas Education Agency's, Financial Accountability Systems Resource Guide (FASRG) Module 5 Purchasing, the Purchasing Department has elected to utilize the Extended Period for Multiple Award Contracts as shown in the FASRG excerpt shows.

3.16.6 Limited Response Period versus Extended Period for Multiple Award Contracts

Normal procurement practices will allow solicitation responses to be submitted to the district within a limited, specific time period, usually two to three weeks. The district may want to review past policies to determine if a limited response time is in the best interest of the district and the needs of its end users.

Consideration may need to be given to have an extended opening for receiving responses.

- **Limited Response Period.** This choice is considered a normal, formal RFP. Examples include newspaper advertisements and awards made and limited to only the responders that submitted and awarded for the solicitation.

- **Extended Response Period.** This choice is more informal than a limited response period. The major difference is the date the responses are due. This method allows for responses to be accepted throughout an extended period such as the date of the contract award expiration and awards made periodically. Periodic board approval may also be required. For newspaper advertisements, our District will continue to publicize periodic republication through our website and continue to enlist the assistance of the three (3) Chamber of Commerce's, as received on this first solicitation. The advertisement will address concerns about transparency by announcing the solicitation to new readers even though the statutory requirements were met by the initial publication.

Additional vendors to this bid will be awarded on an as needed basis. Vendors submitting a response by the end of each month will be submitted for consideration at the next board meeting.

Fiscal Implications:

The cost of these items will be charged to the appropriate campus/department budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the two (2) additional vendors for the Educational Software and Other School District Related Software, as presented.

RFP # 24-1277
Educational Software and Other School District Related Software
Vendors February 2025

Responding Supplier	City	State
Mindrise Learning, LLC	Driftwood	TX
Savvas Learning Company, LLC (Gateway Education, LLC)	Paramus	NJ
Previously Responding Supplier	City	State
Beable Education, Inc.	Lakewood	NJ
BrainPOP LLC	New York	NY
Cengage Learning, Inc.	Mason	OH
Curriculum Associates, LLC	North Billerica	MA
Different Roads to Learning	New York	NY
Discovery Education, Inc.	Charlotte	NC
eCampus Systems (Figtree Technologies Inc)	McKinney	TX
Edmentum, Inc.	Bloomington	MN
Education Advanced, Inc.	Tyler	TX
Encyclopaedia Britannica Inc.	Chicago	IL
Essential Skills (Essential Skills Software Inc)	Aurora	ON
ExploreLearning, LLC	Dallas	TX
Flinn Scientific, Inc.	Batavia	IL
Footsteps2Brilliance, Inc.	Washington	DC
FSS Software Topco LP (Follett Software, LLC)	McHenry	IL
GraceNotes, LLC.	Houston	TX
Hatch, Inc.	Winston Salem	NC
Heinemann (Greenwood Publishing Group LLC)	Portsmouth	NH
Houghton Mifflin Harcourt Publishing	Geneva	IL
Imagine Learning LLC	Tempe	AZ
Innovative Learning Concepts Inc.	Colorado Springs	CO
Insignia Software Corporation	Edmonton	AB
IXL Learning, Inc.	San Mateo	CA
Journeyed.com, Inc.	Allen	TX
Lab Resources, Inc.	Tomball	TX
Learning 2020 dba Penda Learning (Penda Learning)	Loveland	CO
Learning A-Z, LLC	Dallas	TX
Learning Without Tears	Cabin John	MD
Lexia Learning Systems, LLC	Concord	MA
Lone Star Learning (Lone Star Learning Sales & Marketing, Inc.)	Lubbock	TX
MobyMax (MobyMax Education, LLC)	Pittsburgh	PA
NoodleTools, Inc.	Pala Alto	CA
Perfection Learning Corporation	Logan	IA
Progress Learning, LLC	Atlanta	GA
Rhythm Monster, LLC	Prairie Grove	AR
Romeo Music	Coppell	TX
Rosen Classroom or Rosen Digital or Jackdaw Publications (Rosen Publishing Group, Inc.)	New York	NY
Rosetta Stone, LLC	San Mateo	CA
Scholastic, Inc.	New York	NY
SchoolsPLP	Phoenix	AZ
Sirius Education Solutions (Sirius Education Solutions, LLC)	Austin	TX
Stats Medic, LLC	Grand Rapids	MI

RFP # 24-1277
Educational Software and Other School District Related Software
Vendors February 2025

Previously Responding Supplier	City	State
STEMfinity, LLC	Boise	ID
Super Duper Publications (Super Duper, Inc.)	Greenville	SC
The Writing Academy, LLC	Kemah	TX
ThinkCERCA.com, Inc.	Chicago	IL
TOPTALENT LEARNING	Plano	TX
Vernier Science Education (Vernier Software & Technology Inc.)	Beaverton	OR
visiOn cue LLC	Scottsdale	AZ

Waco Independent School District
Board of Trustee Meeting Agenda Item

Date: March 27, 2025

Contact Person: M. Tish

RE: Bid Award for Educational Consulting, Professional Development, and Other Student-Based Contracted Services

=====

Background Information:

Request for Proposal, RFP # 21-1182, Educational Consulting, Professional Development, and Other Student-Based Contracted Services have been received for the purpose of creating a list of vendors which can service the District. We received fourteen (14) responses during the past month. The recommended vendors will be added to our previously approved list of three hundred seventy-eight (378) responses.

Examples of the types of services covered under this RFP are:

- Academic Educational Consultant
- Professional/Staff Development Training
- Motivational or Professional Speaker
- Program Review/Recommendation Services
- Data/Statistical Analysis
- Curriculum Design
- Evaluator Services
- Judging Services
- Technology Analysis/Consultant
- Operations Analysis/Consultant
- Grant Evaluation Services
- Presentations/Programs for staff and students (e.g. authors)
- Marching Band/Drill/Cheer Design and Choreography (includes camps)
- Theatre Coaching Services
- Instructors for outside of the school day classes (art, photography, gardening, tennis, Zumba, etc.)
- Speaker(s) for Assembly Programs
- Other services deemed appropriate for this request

In an effort to create inclusivity with our consulting, professional development, and student-based contracted services vendors and in light of changes made in 2019 by the Texas Education Agency's, Financial Accountability Systems Resource Guide (FASRG) Module 5 – Purchasing, the Business Services Department has elected to utilize the Extended Period for Multiple Award Contracts as shown in the FASRG excerpt shows.

3.16.6 Limited Response Period versus Extended Period for Multiple Award Contracts

Normal procurement practices will allow solicitation responses to be submitted to the district within a limited, specific time period, usually two to three weeks. The district may want to review past policies to determine if a limited response time is in the best interest of the district and the needs of its end users.

Consideration may need to be given to have an extended opening for receiving responses.

- Limited Response Period. This choice is considered a normal, formal RFP. Examples include newspaper advertisements and awards made and limited to only the responders that submitted and awarded for the solicitation.
- Extended Response Period. This choice is more informal than a limited response period. The major difference is the date the responses are due. This method allows for responses to be accepted throughout an extended period such as the date of the contract award expiration and awards made periodically. Periodic board approval may also be required. For newspaper advertisements, our District will continue to publicize periodic republication through our website and continue to enlist the assistance of the three (3) Chamber of Commerce's, as received on this first solicitation. The advertisement will address concerns about transparency by announcing the solicitation to new readers even though the statutory requirements were met by the initial publication.

The intent for awarding additional vendors to this bid will be done on an as needed basis. Vendors submitting a response by the end of each month will be submitted for consideration at the next board meeting.

Fiscal Implications:

The cost of these items will be charged to the appropriate campus/department budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the additional fourteen (14) vendors for the Educational Consulting, Professional Development, and Other Student-Based Contracted Services bid, as presented.

RFP #21-1182 Educational Consulting, Professional Development, and Other Student-Based Contracted Services

Bethany Sellers Illustration

Company Name: Bethany Sellers Illustration
Street Address: 7800 San Felipe Blvd
City, State, Zip: Austin, TX 78729
Contact Name: Bethany Sellers
Contact Phone Number: 254-749-8941
Contact Email Address: bethanysellersart@gmail.com
Category of Service Provided: Other applicable service
Target Audience: All ages
Description of Services: Presenting to students about my art and creating comics
Pricing: The goods have a range in prices, \$15 for art prints and lower

Books by Fobbs (Halls Bluff Land Development)

Company Name: Books by Fobbs
Street Address: 13819 Daehne Drive
City, State, Zip: Houston, TX 77014
Contact Name: Lane R. Fobbs
Contact Phone Number: 832-253-2887
Contact Email Address: fobbs@booksbyfobbs.com
Category of Service Provided: Educational Activity Provider for Students
Target Audience: Students from grade 6-12
Description of Services: Provide workshops on creative writing and how to economically empower yourself;
Comic book vendor
Pricing: \$150-\$500 per day; Can be negotiated

Brian Beck

Company Name: Brian Beck
Street Address: 729 Finch Avenue
City, State, Zip: McKinney, TX 75069
Contact Name: Brian Beck
Contact Phone Number: 214-364-0299
Contact Email Address: Brianebeck@yahoo.com
Category of Service Provided: Academic Educational Consultant
Target Audience: Band Students
Description of Services: Provide educational consulting and working with band students
Pricing: \$250 per rehearsal, per group

Every Teacher LLC

Company Name: Every Teacher LLC
Street Address: 1706 NE 67th Street
City, State, Zip: Kansas City, MO 64118
Contact Name: Risa Woods
Contact Phone Number: 913-948-0921
Contact Email Address: risa@every-teacher.com
Category of Service Provided: Professional/Staff Development Training
Target Audience: K-12 educators, administrators, instructional coaches, school leaders, district leaders, school staff working with multilingual learners (English Learners), new teachers
Description of Services: Professional Development Workshops; Instructional Coaching; Curriculum Development & Design; Leadership Development; New Teacher Induction and Mentorship; Strategic Planning for School Districts; ELL Support and Coaching
Pricing: Half Day: \$1,500; Full Day: \$3,000; PD Session: \$3,000; Virtual, 1 hr.: \$750; Zoom Check-In, 30 min: \$250; Wrap up meeting, 90 min: \$750; Drafting plan, 1 hr.: \$250; Meeting: \$2,500; Consulting, 1 hr.: \$250; Virtual 1:1 Coaching 90 day, 6 sessions: \$2,500

Excellence Blueprint LLC

Company Name: Excellence Blueprint LLC
Street Address: 905 Heriot Court
City, State, Zip: McGregor, TX 76657
Contact Name: James Thomas 832-616-
Contact Phone Number: 9791
Contact Email Address: RangerJThomas@outlook.com
Category of Service Provided: Professional/Staff Development Training
Target Audience: School district leaders, superintendents, principals, school board members, educators, counselors, and school resource officers
Description of Services: Strategic solutions to reduce juvenile crime, enhance leadership, and foster a Culture of Excellence; Consulting Services; Safety Assessments; Conflict Resolution & De-escalation; School Resource Officer Training; Motivational Speaking
Pricing: Consulting & Training Sessions Hourly Rate: \$4,000 or \$7,000 for a two-hour session; Motivational Speaking: \$4,000 or up to 2 hours for \$7,000; Comprehensive Consulting & Program Development of pricing is determined based on the project's scope

Galacticfish Productions

Company Name: Galacticfish Productions
Street Address: 510 Enchanted Way
City, State, Zip: San Antonio, TX 78260
Contact Name: Mike Fisher
Contact Phone Number: 210-454-9962

Contact Email Address: Galacticfish61@gmail.com
Category of Service Provided: Academic Educational Consultant
Target Audience: Attendees to graphic novel convention
Description of Services: Host a panel about comic art creation
Pricing: \$400-day rate plus lodging and food

Goosechase (Goosechase Adventures Inc.)

Company Name: Goosechase Adventures Inc.
Street Address: 6638 Jane Street
City, State, Zip: Burlington, Ontario, L7P 0J8
Contact Name: Shalana Hunt
Contact Phone Number: 647-239-6261
Contact Email Address: shalana@goosechase.com
Category of Service Provided: Other applicable service
Target Audience: K-12, Higher Ed
Description of Services: Online platform to engage, activate, & educate through interactive experiences; Created online but played in the real world; interactive challenges; Intuitive platform; Team building, training, fundraising, educational, & recreational experiences
Pricing: Pricing is dependent on plan needs

Jose Esquivel

Company Name: Jose Esquivel
Street Address: 4424 Lansbury Lane
City, State, Zip: Plano, TX 75093
Contact Name: Jose Esquivel
Contact Phone Number: 214-697-6274
Contact Email Address: hoseh.esquivel@gmail.com
Category of Service Provided: Other applicable service
Target Audience: Young adults, comic book readers
Description of Services: Presenting to Students and/or doing a demonstration regarding my art and comic book work
Pricing: N/A

Matthew D Jaynes

Company Name: Matthew D. Jaynes
Street Address: 2856 Speegleville Road
City, State, Zip: Woodway, TX 76712
Contact Name: Matthew Jaynes
Contact Phone Number: 972-834-5823

Contact Email Address: matthew.jaynes1@gmail.com
Category of Service Provided: Fine Arts Services (Band, Choir, Theater)
Target Audience: Waco High School & University High School steel bands and concert attendees
Description of Services: Rehearsal with student steel bands and musical performance on steel pans
Pricing: Two performers/ clinicians: rehearsal \$35 per person; concert: \$70 per person
TOTAL: \$210

Phil Salazar Art (Phillip Salazar)

Company Name: Phil's Garage Illustration
Street Address: 1313 Paseo Del Cobre
City, State, Zip: Temple, TX 76502
Contact Name: Phillip Salazar
Contact Phone Number: 254-466-9849
Contact Email Address: philsalazarart@gmail.com
Category of Service Provided: Presentations/Performances for Staff or Students
Target Audience: Students and Teachers
Description of Services: Published professional artist with work experience in comic book illustration, comic writing, graphic design, and promotional art; Speaking and answering questions from my experience, as well as offering examples of my work for sale
Pricing: \$600 per day

Robert Arista

Company Name: Bert Arista Creative
Street Address: 5628 Painter Street
City, State, Zip: The Colony, TX 75056
Contact Name: Bert Arista
Contact Phone Number: 469-939-1450
Contact Email Address: aristaillustrations@gmail.com
Category of Service Provided: Academic Educational Consultant
Target Audience: Secondary aged students interested in a career in graphic arts
Description of Services: Presentation to students and faculty describing graphic designer responsibilities, skills, and opportunities, as well as a relevant case study; Designing the logo and promotional merchandise graphics for the specific event
Pricing: \$450

Sam Lotfi

Company Name: Sam Lotfi
Street Address: 1909 Rachel Lane
City, State, Zip: Round Rock, TX 78664
Contact Name: Sam Lotfi

Contact Phone Number: 210-287-3289
Contact Email Address: samlotficommission@gmail.com
Category of Service Provided: Academic Educational Consultant
Target Audience: All ages
Description of Services: Comic Book Creator and Artist providing a lecture on sequential storytelling, artwork, prints, and books
Pricing: \$350.00

Victoria Grace Elliott

Company Name: Victoria G Elliott
Street Address: 8114 Exmoor Drive, Unit A
City, State, Zip: Austin, TX 78757
Contact Name: Victoria G Elliott
Contact Phone Number: 979-422-3035
Contact Email Address: victoriagelliott@gmail.com
Category of Service Provided: Fine Arts Services (Band, Choir, Theater)
Target Audience: Readers
Description of Services: Demonstrating/presenting comics to students, selling books, prints, and merchandise
Pricing: \$400 for demonstrating/presenting my comics to students, selling books, prints, and merchandise

Wes Hartman (Wesley Hartman)

Company Name: Wesley Hartman
Street Address: 142 Grove Place
City, State, Zip: San Antonio, TX 78209
Contact Name: Wes Hartman
Contact Phone Number: 210-508-3837
Contact Email Address: wes@cosmicrootsstudio.com
Category of Service Provided: Presentations/Performances for Staff or Students
Target Audience: Students, staff, and guests attending the Waco Comic Fest
Description of Services: Share insights, experience, and advice with attendees who are interested in comic and authorial pursuits as well as donating a piece of art for sponsors, as well as exhibiting comics and artwork
Pricing: \$250-day rate

Waco Independent School District
Board of Trustee Meeting Agenda Item

Date: March 27, 2025

Contact Person: M. Tish/J. Allen

RE: Bid Award for Secondary Internet Access Location (E-Rate)

=====

Background Information:

Request for Proposal RFP # 25-1280, Secondary Internet Access Location, has been issued for securing internet connectibility at a secondary location at University High School (UHS). While UHS already has internet access with our Primary Service Provider, this service will function as a second source of internet access to all the campuses in the District. This is to provide for load balancing and resiliency for the network traffic, as well as provide alternate internet access in the event the District's main source of internet services go down for any reason.

The District received seven (7) bid responses.. After the Technnology Department evaluated the responses, it was determined that AMG Technology Investment Group; dba: Nextlink offer the best value for the District as well as meeting the specified requirements in the RFP. The District recommends awarding this bid to Nextlink for an annual cost of \$33,240. This award would be for a term of 60 months at a speed of 5 Gbps effective July 1, 2025 and expire on June 30, 2030.

A pricing worksheet and vendor evaluation are attached for your review.

Fiscal Implications:

The cost of this project will come from general funds budgeted for technology as discounted under the federal Universal Service Program for Schools and Libraries (E-Rate). The award is contingent upon E-Rate approval and funding.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees ratify the bid awarded to Nextlink for Secondary Internet Access Location, as presented.

Secondary Internet Access Location (E-Rate)

Responding Suppliers	5 Gbps Bandwidth Five (5) Year Annual Rate	10 Gbps Bandwidth Five (5) Year Annual Rate	Price Points based on 5Gbps
AMG Technology Investment Group, dba Nextlink	\$ 33,240.00	\$ 39,240.00	15.74
Charter Communications Holdings, LLC	No Bid	No Bid	0.00
Cogent Communications, LLC	\$ 49,800.00	\$ 51,000.00	10.51
Consolidated Communications of Texas Company	No Bid	No Bid	0.00
FiberLight LLC	\$ 26,700.00	\$ 34,800.00	19.60
Grande Communications Networks LLC	\$ 18,000.00	\$ 21,600.00	29.07
Unite Private Networks (Unite Private Networks, LLC)	\$ 13,080.00	\$ 21,240.00	40.00

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: March 27, 2025

Contact Person: M. Tish

RE: Purchases over \$50,000 Under Pre-Existing Bid, Purchasing Cooperative, or Allowed Professional Service

=====

Background Information:

In April 2020, the Board approved a change in Board Policy CH (Local) that requires all purchase requests over \$50,000 to be approved by the Board of Trustees prior to being made. These purchases will be made under a pre-existing bid or purchasing cooperative. The following purchase requests have been made as of March 27, 2025:

Pre-Existing Bid:

1. Scholastic - \$159,487.30 – Summer Reading Packs to send home with students to assist in maintaining reading levels and prevent regression – Waco ISD Bid# 20-1177 Library & Media Services

Purchasing Cooperative:

2. Rentacrate Enterprises, LLC - \$215,239.86 – Total for Relocation Services for three (3) campuses - BuyBoard Contract # 738-24 Moving Services and Supplies
 - a. \$119,504.90 - Relocation Services for Kendrick Elementary
 - b. \$26,354.24 - Relocation Services for South Waco Elementary
 - c. \$69,380.72 - Relocation Services for Alta Vista Elementary staff when campus is taken offline

Fiscal Implications:

The cost of these goods and services will be charged to the appropriate departmental budget with the costs of relocation services coming from general obligation bonds.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the purchase requests over \$50,000, as presented.

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: March 27, 2025

Contact Person: Gloria Barrera

RE: Approval of Updated District Facility Rental Terms and Rates

=====

Background Information:

The Texas Education Code Section 45.033 and Board Policy GKD (Local) provide authority for the Board of Trustees to set rental terms and rates for district facilities.

We are seeking approval for the proposed pricing increase for the Sports Complex facility rental rates. This adjustment is essential to address the rising costs of maintenance and operational expenses while ensuring our facility remains competitive with similar venues in neighboring school districts.

Fiscal Implications

The proposed increase will contribute to sustaining the facility's standards and enhancing the overall experience for our users.

Administrative Recommendation(s):

Approve the update Facility Rental Terms and Rates as provided.

Waco ISD



Facilities Rental Guidelines

March 2025

WACO ISD RENTAL POLICY

The Waco Independent School District allows limited use of District facilities by outside organizations/groups. However, such use of District facilities shall not be permitted when it interferes with the educational program of any scheduled campus or District activities, including facility maintenance and/or repair projects.

Waco ISD is a tax-supported nonprofit organization established to serve the students and youth residing within the boundaries of the District. The District may, therefore, differentiate among various categories of organizations/groups (such as youth groups, community groups, nonprofit organizations, for-profit organizations and civic groups) in establishing the length of time that a facility may be used or the fee(s) charged. All organizations/groups with the same category shall be offered fair and equal access to District facilities. Any misrepresentations by an organization and/or individual, abuse of any District property, and violation of state, local law or federal and/or any violation of any District policy, rule or regulation may result in: 1) the immediate termination of the contract; 2) the requirement to immediately vacate the premises; and/or 3) the denial of the organization's and/or individual's request for future use of the premises.

All requests must be submitted via the Waco ISD Event Manager. All requests will be considered according to these guidelines. The administration reserves the right to deviate when necessary to achieve the overall purpose of the guidelines.

FACILITIES:

District facilities include, but are not limited to, campuses, athletic facilities, buildings housing support personnel, and the Performing Arts Centers (PAC). Charges for facilities and Performing Arts Centers (PAC) are listed below by user group designation.

USER GROUP DESIGNATION

Group 1:

SCHOOL-RELATED NONPROFIT ORGANIZATIONS AND GOVERNMENTAL AGENCIES:

Booster Clubs, PTA, PTO, Student/Teacher Groups, Waco Foundation, Communities in Schools, WISD Alumni Groups, Scouting Organizations, and other similar organizations will be permitted the use of facilities without charge on days when school is in session unless the request time is outside of the regular energy use and custodial coverage hours. Group 2 rates will apply for all other times. All other policies and procedures will be enforced. Special Olympics will only pay WISD costs and Facility rental fee will be waived.

District facility usage fees and insurance are waived for Group 1 for education-related activities approved by the District. However, *personnel and equipment usage fees may apply for all events that require additional personnel or other resources.* Efforts should be made to schedule activities during normal custodial hours. The Superintendent of Schools or their or designee will determine building use and applicable fees.

Group 2:

NONPROFIT YOUTH and COMMUNITY ORGANIZATIONS

Nonprofit youth groups may be permitted to rent facilities at the Group 2 rate if they provide proof of 501(c)3 status. Note: These groups may be permitted use of the facilities at no charge unless the request time is outside of the regular energy use and custodial coverage

hours. District facility fees at the Group 2 rate will apply at all other times. District insurance requirements will also apply.

Organizations (non-exhaustive)

Youth Groups:

YMCA
Boy Scouts
Girl Scouts
Camp Fire Girls
Boys and Girls Clubs
And similar organizations

Community Groups:

Rotary Club
Lions Club
Religious Groups
Homeowners Associations within the District that charge assessment fees
Texas School District & UIL Events not Hosted by WISD
McLennan Community College
Texas State Technical College
Baylor University
Neighborhood associations
Adult community groups
Churches

Group 3:

FOR-PROFIT ORGANIZATIONS

For-profit organization and businesses may rent facilities at the established Group 3 rates plus other associated fees.

PRIORITY

The Board of Trustees has approved the following priorities for using school district facilities:

- Priority 1: Approved school activities, public elections, and other government activities – No fees or insurance required.*
- Priority 2: Organized “Local” non-profit community, educational development religious groups.*
- Priority 3: Organized “Local” cultural groups.*
- Priority 4: Groups with special arrangements with the Board of Trustees or administration.*

Any use of Waco ISD property must have prior approval if not otherwise addressed in the Facilities Rental Guidelines.

1. A completed Event Manager Facility Rental Request On-line Form, Permit to Use Public School Facilities form, proof of acceptable liability insurance with WISD named as an additional insured and policy holder, and nonprofit certificates for verification of rate category must be on file prior to scheduling the rental of any facility.

2. Fees for damages will be assessed and may result in loss of further use of the District's facilities.
3. The renter will be assessed a rental fee from the time the facility is opened until it is closed or vacated. A WISD employee will be required at all times.
4. Opening/closing of building facility will be arranged by WISD. This includes Monday through Friday and weekends.
5. School-related groups requiring a building director or custodian(s) on the weekends will be assessed a fee according to the Facility Rental Fee Schedule. There is no charge for school functions.
6. The use of kitchens are not allowed unless for school use and authorized by Child Nutrition Services.

INSURANCE:

Prior to approval and use of the facility, users in **Group 2** and **Group 3** will furnish proof of liability coverage for the event(s). This coverage should consist of an original Certificate of Insurance with Waco ISD named as an Additional Insured and Certificate Holder with a minimum of \$1,000,000 per occurrence and \$1,000,000 general annual aggregate. Coverage provided by such policy or rider must apply to the death or injury of any person and the damage to property that results, directly or indirectly, from the intentional or negligent act or omission of user's officers, agents, employees, guests, or invitees during the use or occupancy of district premises. Such insurance shall be with an insurance company or companies authorized to do business in Texas, under policy or policies acceptable to the use. The user must provide the District with a certificate of insurance attesting the existence of a policy or policies providing coverage required. **If** a policy contains deductible provisions, user shall be responsible for payment of the deductible amount for any claim(s).

All policies shall contain an endorsement stating that the insurance company shall not terminate the policy or change any coverage therein prior to the policy expiration date without notifying the District, by registered mail, at least 30 days prior to such termination.

GENERAL RULES

All users of school district facilities shall:

- ï Groups or individuals wanting to rent WISD facilities must obtain and complete the **online Event Manager Facilities** application.
- ï Ensure that permission to use the facility or any portion thereof shall not be transferred to a third party.
- ï Ensure that all District facilities are left neat and in orderly condition ready for the next school day.
- ï Provide the following documentation before a rental agreement is prepared:
 - a. The completed Permit to Use Public School Facilities form signed.
 - b. A current insurance certificate.
 - c. A copy of the 501(c) 3, if requesting nonprofit status.
- ï It is the sole responsibility of the renter to provide these documents. No reminders will be issued.
- ï Provide full payment 10 days prior to the event. Provide any changes to the signed contract no later than one week in advance. Rental amounts will not be decreased after the fact if the facility is

not used for the contracted time.

- ï Be assessed the rental fee from the time the facility is opened until it is closed or vacated.
- ï Availability will be determined by calendar reservations on website **“first-come, first-served”** basis with approval by Campus Principal and Energy Manager.
- ï Ensure that prior approval is received before signs, banners and/or decorations are erected and that immediately after the event the group take down all decorations. Decorations may not deface school property. The use of open flames, such as candles, is strictly prohibited.
- ï Ensure that all children be supervised at all times and remain in the assigned area. There should be one (1) adult per twenty (20) or fewer children at the event.
- ï All school facilities will be not be rented on school holidays or the weekend immediately preceding or following those designated holidays. Long—term rentals and public and private athletic competitions may be exempt from this guideline.
- ï Ensure that no fixtures, equipment or furniture shall be removed from any building or rearranged between rooms except with prior approval from the Campus Principal and the Energy Manager.
- ï Permission from the Chief Officer of Facilities and Operation must be obtained prior to the event if food and drink are to be consumed Food and drink are allowed only in designated areas and must be removed after the event.
- ï Prohibit the possession and use of tobacco products in District buildings and/or on school property.
- ï Ensure that alcoholic beverages or drugs in any form are not brought into the buildings or on school grounds in accordance with the Texas State Laws and Drug Free Schools policy.

Rental Notes:

- ï Waco ISD competition fields will have varied rates based upon the type of event, number of participants and spectators.
- ï The custodian or other identified staff will evaluate the condition of each rented facility on a daily basis. Any damage to or unacceptable condition of the facility will be reported to the Rental Facilitator. After the rental period, a follow up inspection will be completed on the rented facility.
- ï Certain areas, such as laboratories, shops and offices, shall not be available for public use.
- ï Certain equipment, such as audio-visual equipment and instructional materials, shall not be available for non-school use.
- ï All applicable fire and safety regulations of the Board of Trustees, the City of Waco, and the State of Texas must be followed at all times. Open flames, fireworks, live animals, etc. are not allowed on WISD property.

- i Only authorized employees of the District shall be permitted to have keys to District facilities.

GOVERNMENTAL AGENCIES AND MUNICIPALITIES:

Governmental agencies and municipalities will be permitted the use of facilities without charge. All other policies and procedures will be enforced.

******ATHLETIC FIELDS/GYMS******

All requests for access to secondary school fields and gyms are handled through the athletic department and must be approved by the Complex Director after submitting an application through the online Event Manager Program located on the Waco ISD website.

The District has the authority to limit access to facilities. The use of all athletic game fields, gyms, field houses, or tennis courts is restricted and may not conflict with school or individual athletic seasons.

All facilities are subject to closure to the public for maintenance. Outdoor facilities, including playgrounds, may be closed in the event of repeated vandalism

Middle and High School practice fields are intended for the sole use of WISD. All middle school tracks are available to the community for use after school. Open spaces at elementary schools are available for community use while school is not in session or otherwise used for school related purposes. The Waco ISD assumes no liability if the fields are used.

******PERFORMING ARTS CENTER (PAC)******

If requesting access to the PAC at University High, please notify Kathryn Davis at kathryn.davis@wacoisd.org.

List of what is available for Rental with the Performance Arts Center

Stage lighting, Microphones (handheld wireless & wired), Soundboard Operator, Lightboard Operator, Projector/Projection Screen, Music Stands, Acoustic Shells, & Ushers.

PERFORMING GROUPS:

The District reserves the right to negotiate the frequency of use and the usage fees based upon anticipated box office proceeds. Building usage fees may be waived for events that provide cultural enrichment opportunities for the community and for which an admission fee is not charged; however, personnel and equipment fees as illustrated on Facility Rental Fee Schedule sheet and insurance requirements noted below will apply at all times. A \$100.00 deposit is requested upon reserving the PAC.

PARKING LOTS:

Parking lot access is reserved for organizations renting Waco ISD facilities.

LONG-TERM USE:

The repeated rental of school facilities shall be limited to a maximum of twelve (12) months from the date of the initial rental contract.

FOR PROFIT GROUPS

WISD policy GKD (Local) does not permit individuals or for-profit organizations to use its facilities for financial gain.

According to IRS rules for tax exempt government bonds, use or rental of facilities for private business use is limited. All requests will be examined for compatibility with our district policy and compliance with IRS rules.

SECURITY

The District requires the use of security personnel for certain types of rentals, through the Waco ISD Police Department. The cost will be calculated using the current overtime rates. **Custodians are not considered security personnel.**

SCHEDULING:

Facility Use Request forms on-line must be submitted at least ten (10) calendar days prior to the scheduled event to ensure availability, full heating or cooling, custodial services, and specific requirements.

CANCELLATION:

Cancellation must be received in writing not less than 72 hours prior to the event. Failure to provide timely notice of cancellation will result in a 20% penalty.

Cancellation of insurance also cancels the rental contract until proof of insurance can be provided to the District.

Waco ISD Facility Rental Fee Chart

RENTAL AREA	Group 1 School-Related Non-Profit	Group 2 Non-Profit	Group 3 For-Profit
ELEMENTARY			
Parking Lot	\$0	\$35	\$35
Cafeteria	\$0	\$85	\$100
Kitchen	\$0	\$50	\$50
*Kitchen Worker	\$40 (2 hr. min)	\$40 (2 hr. min)	\$40 (2 hr. min)
Gym	\$0	\$85	\$100
Library	\$0	\$75	\$85
Classroom	\$0	\$35	\$35
MIDDLE SCHOOL			
Parking Lot	\$0	\$45	\$45
Cafeteria	\$0	\$100	\$110
Kitchen	\$0	\$50	\$50
*Kitchen Worker	\$40 (2 hr. min)	\$40 (2 hr. min)	\$40 (2 hr. min)
Gym - practice	\$0	\$100	\$110
Library	\$0	\$75	\$85
Classroom	\$0	\$35	\$45
HIGH SCHOOL			
Parking Lot	\$0	\$45	\$55
Cafeteria	\$0	\$100	\$110
Kitchen	\$0	\$50	\$50
*Kitchen Worker	\$40 (2 hr. min)	\$40 (2 hr. min)	\$40 (2 hr. min)
Library	\$0	\$85	\$95
Classroom	\$0	\$45	\$65
PAC	\$0	\$150 (3 hr. min.)	\$175(3 hr. min.)
Custodian	\$40	\$40	\$40
Supervisor	\$40	\$40	\$40
(1) Grounds Personal	\$35	\$35	\$35
Technical Support	\$30	\$30	\$30
Security Officer	\$45	\$45	\$45
Police Officer	\$60	\$60	\$60

Prices indicate hourly rates

* Prices vary based on facility use for athletic competitions involving other school districts and are generally not rented to the public. Rental of Kitchen must have Kitchen Worker present, minimum 2hrs.

Note: The fee schedule reflects the hourly rental (unless noted as 2 hr. or 3 hr. min) of the facility and includes the cost of electricity, heat and air conditioning. Costs not included in the fee schedule, but may be required are for custodial, supervisions, technical support, security and other miscellaneous expenses incurred by the district as specified in rental agreement. Total cost of a facility rental will be calculated on the Facility Rental Request form. The Superintendent has the authority to waive any requirements and adjust any fees included in the facility rental agreement.

Athletic Venue Fee Chart

Venue	Cost	Security Required	Officials Required
<u>Football Athletic Complex</u>			
6A-5A-4A (Relay Included)	\$5,000 + 20% of the Gate up to \$15,000.00	Yes	Yes
3A-2A-1A (Replay Included)	\$4,500 + 20% of the Gate up to \$15,000.00	Yes	Yes
Practice W/Lights	\$200 Per Hour	No	No
Practice W/O Lights	\$100 Per Hour	No	No
<u>Athletic Complex</u>			
Stadium Event (3 Hour Min.)	\$200 Per Hour	Yes	No
Parking Lot Event (3 Hour Min.)	\$100 Per Hour	Yes	No
Soccer Athletic Complex	\$1,200 (Single Game) & \$1,600 (Double Hitter)	Yes	Yes
Softball/Baseball Turf Field	\$1,200 (Single Game) & \$1,600 (Double Hitter)	Yes	Yes
Baseball/Softball Grass Field	\$900 (Single Game) & \$1,100 (Double Hitter)	Yes	Yes
Baseball/Softball Practice	\$100 Per Hour	No	No
<u>Paul Tyson Field</u>			
	\$2500 + 20% of the Gate up to \$15,000.00 2000 Bleacher Capacity (No dressing Room Facilities)	Yes	Yes
<u>University High Stadium</u>			
	\$800 (Single Game) & \$1100 (Double Hitter)	Yes	Yes
<u>All Gyms</u>			
Basketball/Volleyball Game	\$1,200 (Single Game) & \$1,600 (Double Hitter)	Yes	Yes
Practice (3 Hour Min.)	\$100 Per Hour	No	No
Event (3 Hour Min.)	\$200 Per Hour	Yes	No
<u>Tennis Courts</u>			
Waco High & University High	\$50 Per Hour/Per Court (No Lights)	No	No
<u>All Tournaments</u>			
Gyms and Fields	Negotiable – “Call Complex Manager”	Yes	Yes
<u>UHS/Paul Tyson Tracks</u>			
Meets	\$100 Per Hour	Yes	No
Practice	\$50 Per Hour	Yes	No
<i>*Waco ISD retains all Concession Rights</i>			

Waco Independent School District

Board of Trustees Meeting Agenda Item

Date: March 27, 2025

Contact Person: Elizabeth Cox

RE: Agreement to Conduct Joint Election

=====

Background Information:

On January 23, the board ordered a general election for May 3, 2025, to elect candidates to three-year terms representing District 4, Place 4, and District 5, Place 5 on the Waco ISD Board of Trustees. On February 27, the board certified the unopposed candidate for District 5 and ordered the cancellation of the election for District 5.

Approving this agreement will allow the district to hold a joint election for Waco ISD Board of Trustees District 4 along with Bellmead, Gholson, Lacy Lakeview, Lorena, Mart, Waco, Woodway, Connally ISD, Gholson ISD, Lorena ISD, Mart ISD, McGregor ISD and Robinson ISD. It also outlines how the cost of conducting the joint election will be shared by the participating entities.

Fiscal Implications:

Funds to contract with the McLennan County Elections Department to conduct a joint election are included in the district’s budget for 2024-2025. The estimated cost to the district for the joint election is \$9,586.68.

Administration Recommendations:

Approve the Agreement to Conduct Joint Election, as presented.

AGREEMENT TO CONDUCT JOINT ELECTION

The Entity agrees to enter into a Joint Election Agreement with McLennan County and the following entities and hereby agrees to the following:

LIST OF CONTRACTING ENTITIES AND THEIR BALLOT ISSUES:

Bellmead – electing two (2) city council members;

Gholson – electing two (2) city council members AND a Special election for one (1) city council member;

Lacy Lakeview – electing a mayor and three (3) city council members;

Lorena – electing a mayor and two (2) city council members;

Mart – electing a mayor and two (2) city council members;

Waco – electing one (1) city council member;

Woodway – electing three (3) city council members;

Connally ISD – electing two (2) school board members;

Gholson ISD – electing three (3) school board members;

Lorena ISD – electing two (2) school board members;

Mart ISD – electing three (3) school board members;

McGregor ISD – electing three (3) school board members;

Robinson ISD – voting in a Special Bond Election;

Waco ISD – electing one (1) school board members;

- In all of the Districts' and Cities' voting precincts, which lie within the boundaries of the respective entities, the ballots shall include the specified contests for the respective parties. All entities agree to share Vote Centers, staff and voting equipment and to pay the total cost or a pro-rata cost for Vote Centers inclusive of staff, voting equipment and other expenses needed to conduct the election for both Early Voting, if applicable, and Election Day.
- Appoint the McLennan County Elections Administrator as the Early Voting Clerk for the Joint Election.
- Designates the Early Voting Clerk and the McLennan County Judge as the custodians of keys to the ballot box for voted ballots in accordance with Texas Election Code, Sec. 271.008 and Sec. 66.060.
- Central Count Workers will be paid an hourly rate of \$15.00 per hour.
- Support the use of high school students to serve as election clerks, as prescribed in Section 32.0511 of the Election Code.
- Post the respective notice of drawing for a place on the ballot.
- Appoint the Elections Administrator as the general custodian of the voted ballots as authorized by the Texas Election Code, Sec. 271.010 and Sec. 66.001. Access to the election records will be available to the contracting entities, as well as the public, in accordance with the Texas Public Information Act, Chapter 552 of the Government Code.
- Prepare and post filing period notice by each respective filing authority.
- The contracting entities shall provide tables and chairs at the shared Vote Centers as needed.
- Contracting Officer shall procure, allocate and distribute all election supplies; employ all election officers and personnel needed to conduct the election; provide training for the

election workers on the election laws and on the use of the electronic voting equipment; conduct background checks for all election officials, staff and temporary workers, as prescribed in the Election Code 129.051(g); secure all Vote Centers; operate the Central Count Station; prepare payment to election officers and personnel and billing to the contracting entities; provide precinct by precinct election returns to the Secretary of State as required by law; and any and all other duties necessary to conduct an election, as provided in the Election Services Contract.

- If a manual count or recount is required to be performed in accordance with Section 127.201 of the Election Code, the contracting entities shall be responsible for performing the manual count and/or recount with the Contracting Officer.

In TESTIMONY HEREOF, the Agreement to Conduct Joint Election is multiple originals all of equal force, has been executed on behalf of the parties hereto as follows, to wit:

a) It has on the _____ day of _____, 2025 been executed on behalf of McLennan County by the Elections Administrator, pursuant to the Texas Election Code, so authorizing;

b) It has on the _____ day of _____, 2025 been executed on behalf of the Entity by its Mayor or School Board President, pursuant to the authority of the City Council or School Board, so authorizing;

ATTEST:

Waco ISD

President, Waco ISD

CONTRACTING OFFICER

Jared Goldsmith
Elections Administrator, Robinson County

Waco Independent School District

Board of Trustees Meeting Agenda Item

Date: March 27, 2025

Contact Person: Elizabeth Cox

RE: Contract for Election Services Between the McLennan County Election Administration Department and the Waco Independent School District

=====

Background Information:

On January 23, the board ordered a general election for May 3, 2025, to elect candidates to three-year terms representing District 4, Place 4, and District 5, Place 5 on the Waco ISD Board of Trustees. On February 27, the board certified the unopposed candidate for District 5 and ordered the cancellation of the election for District 5.

As part of the consent agenda for this meeting, the board is also being asked to consider an agreement to hold a joint election for Waco ISD Board of Trustees District 4 along with Bellmead, Gholson, Lacy Lakeview, Lorena, Mart, Waco, Woodway, Connally ISD, Gholson ISD, Lorena ISD, Mart ISD, McGregor ISD and Robinson ISD.

This contract outlines the services that the McLennan County Elections Department will provide to conduct and supervise the general election for District 4. The contract obligates the district to pay a pro-rata share of the total joint election costs and a 10% administrative fee.

Fiscal Implications:

Funds to contract with the McLennan County Elections Department to conduct a joint election are included in the district’s budget for 2024-2025. The estimated cost to the district for the joint election is \$9,586.68.

Administration Recommendations:

Approve the Contract for Election Services, as presented.

THE STATE OF TEXAS

COUNTY OF MCLENNAN

**CONTRACT FOR ELECTION SERVICES BETWEEN THE MCLENNAN COUNTY
ELECTION ADMINISTRATION DEPARTMENT AND THE WACO INDEPENDENT
SCHOOL DISTRICT**

THIS CONTRACT made by and between the Waco Independent School District, acting by and through its Board of Trustees, hereinafter referred to as the "District," and Jared Goldsmith, Elections Administrator of McLennan County, Texas, hereinafter referred to as the "Contracting Officer," and by authority of Section 31.092 (a), Texas Election Code for the conduct and supervision of the May 3, 2025 Joint General Election for the selection of elected officials for the full term of office of three (3) years for one (1) District Trustee position.

THIS CONTRACT is subject to the approval of all participating parties and shall be binding on said parties upon written approval.

WITNESSETH:

WHEREAS, the District is holding an election for the selection of elected officials for the full term of office for one (1) District Trustee position (at the expense of the District) on May 3, 2025; and

WHEREAS, the voting precincts of the District which lie within the boundaries of the District, have been established by the District as their voting precincts; and

WHEREAS, the Vote Centers in the Joint General Election are the Election Day voting places for the District; and

WHEREAS, McLennan County conducted a public hearing and Commissioners Court approved the Designation of "Successful Countywide Election Day Polling Places Program" for McLennan County on January 27, 2015, moving forward pursuant to Texas Election Code, Section 43.007. On February 3, 2015, the Texas Secretary of State's Office certified that McLennan County is designated as "successful" and is now authorized to continue to hold all elections using Election Day Countywide Polling Places (Vote Centers). The District agrees to utilize the list of Countywide Election Day Polling Places (Vote Centers) attached to this contract; and

WHEREAS, the County owns the Hart InterCivic Verity voting system which has been duly approved by the Secretary of State, pursuant to the Texas Election Code, (Section 122.031-122.039, Section 122.091); and

WHEREAS, the District desires to use the County's voting system in their elections and to compensate the County for such use and to share in certain other expenses connected

with such elections in accordance with the provisions of Section 31.098 of the Texas Election Code; and

NOW, THEREFORE, in consideration of the mutual covenants, agreements and benefits to the parties, IT IS AGREED as follows:

I.

In all of the District's voting precincts, the Contracting Officer shall conduct the District's election in accordance with this contract. The District shall bear the full cost or pay a pro-rata share of the voting centers and election judges, alternates and clerks, if applicable, to be used for the election.

II.

Hart InterCivic's Verity voting system, owned by the County, shall be used for the District's election.

III.

The District agrees to appoint the Contracting Officer as the Clerk for Early Voting and shall furnish wording on the ballots and election order necessary for Early Voting in the election to be held at the expense of the District.

The District agrees that the only polling sites available for contracting entities are the five (5) Early Voting Sites and forty-six (46) Election Day Vote Centers that the County has established/pre-approved.

The District agrees that the shared locations for Early Voting will be the McLennan County Elections Administration Office, located in the Records Building at 214 North 4th Street, Suite 300, Waco, TX 76701; the Hewitt City Hall/Library, located at 200 Patriot Court, Hewitt, TX 76643; the Robinson Community Center, located at 106 W. Lyndale Avenue, Robinson, TX 76706; the West Waco Library/ Genealogy Center, located at 5301 Bosque Boulevard, and the Waco Multi-Purpose Community Center, located at 1020 Elm Avenue, Waco, TX 76704.

The above-mentioned wording on the ballot(s) and election order(s) shall be delivered to the Elections Administrator upon completion of the ballot drawing for a place on the ballot prior to the commencement of Early Voting in the election to be held at the expense of the District. The District shall bear the full cost or pay a pro-rata share, if applicable, for the Early Voting locations' personnel, at an hourly rate of \$17.00 and an overtime rate of \$25.50 per hour for Presiding Judges and Alternate Judges and an hourly rate of \$15.00 and an overtime rate of \$22.50 per hour for Clerks and a \$25.00 pick-up and delivery fee for Early Voting supplies.

The District will forward any requests received for a ballot by mail to the McLennan

County Elections Administrator for processing. The District shall pay to the County the actual cost incurred for materials and postage for the distribution of ballots by mail.

The Contracting Officer shall provide to the District one (1) copy of the Early Voting report via email on a daily basis and a cumulative final Early Voting report following the election.

IV.

The Contracting Officer shall have the District's sample ballots printed, to cover the District's election, in accordance with Texas Election Code, Section 124.004. In all of the District's voting precincts, which lie within the boundaries of the District, the ballots shall include the specified contests for the District.

V.

In all instances covered by Article I of this contract, the Contracting Officer shall cause the Hart InterCivic Verity voting equipment to be delivered to the Election Day voting places and Early Voting places at least one (1) hour before the time set for opening the polls in each voting precinct, pursuant to Texas Election Code, Sections 125.001, 125.004, 125.061, 127.032-.065.

VI.

The District shall bear the full cost of the rent or pay a pro-rata share, if applicable, for all voting places contemplated by Article I of this contract.

VII.

The District shall bear the full cost or pay a pro-rata share, if applicable, for any equipment as deemed necessary and/or desirable for the holding of said election and cause same to be delivered to the voting places of the District.

VIII.

The District shall bear the full cost or pay a pro-rata share, if applicable, for the employment and/or use of such personnel as the Contracting Officer deems necessary or desirable to prepare for and conduct Early Voting.

IX.

The District shall bear the full cost or pay a pro-rata cost for the employment and/or use of such personnel as the Contracting Officer deems necessary to program and operate the automatic tabulating equipment in accordance with Texas Election Code, Sections 124.066, 127.001-.006, 127.121-122.

X.

The District shall appoint, bear the full cost of or pay a pro-rata share for the Presiding Judges and Clerks in the voting precincts, which lie within the limits of the District, including the cost for the election personnel to attend an election school held by the designated Contracting Officer for the training of Election Day Judges and Alternate Judges pursuant to the Texas Election Code, Sections 32.091 - .093 and 271.013, for their services in connection with the election to be held at the expense of the District. The election school will not exceed four (4) hours in length. Election Day personnel will be compensated at an hourly rate of \$17.00 for Presiding Judges and Alternate Judges and an hourly rate of \$15.00 for Clerks and a \$25.00 pick-up and delivery fee for Election Day supplies.

The Contracting Officer shall appoint the Presiding Judge and Clerks of the Early Voting Ballot Board to process Early Voting results pursuant to Texas Election Code, Sections 87.001 - .025, 87.101, and 87.103. The District shall pay a pro-rata cost for the Presiding Judge and Clerks of the Early Voting Ballot Board.

XI.

The Contracting Officer will provide the preparation of programs and test materials for tabulation of voting equipment and of ballot by mail materials, supervision of handling and disposition of election returns and preparation of the tabulation for the official canvass in accordance with Tex. Elec. Code, Section 31.094.

XII.

The Contracting Officer will provide advisory services in connection with decisions to be made and actions to be taken by the responsible parties of the District.

XIII.

The District shall pay to the County an Administrative Fee of ten (10) percent of the total amount of the contract for administering the election.

XIV.

It is understood that the County will incur costs and expenses in connection with the making of arrangements and preparations for the election, and that in the event the election to be held at the District is enjoined or canceled or if for any reason whatsoever the District shall decide not to proceed with the election to be held at the expense of the District or if the date of the election to be held by the respective parties is postponed or otherwise changed, the District shall be obligated to pay the County for the amount specified in Article XIII of this contract, which is agreed to be a fair and reasonable estimate of the costs and expenses incurred, or to be incurred, by the County in making such arrangements and preparations and the loss of damage to be sustained by the County in such event.

XV.

In connection with the performance of this contract, neither McLennan County nor the Administrator shall be liable to third parties for any default of the District in connection with the holding of the joint election, including the failure by such entities to pay any expenses hereunder, and such Entities shall not be liable to third parties for any default of the Administrator in connection with the holding of the joint election.

XVI.

Except as herein expressly provided otherwise, each party hereto shall do all things that may be required in connection with the election to be held at its expense. The District shall be responsible for the preparation of election resolutions and other pertinent documents for the adoption or execution by the proper officer of said party, and no party hereto shall have the responsibility or duty in connection with such preparations by any other party thereto. The Contracting Party will prepare the Joint Notice of Election and submit the documents to the entities for execution by the proper officers. The District shall likewise be responsible for posting or publication of election notices, and no party hereto shall be responsible for the posting or publication by any other party hereto.

XVII.

It is understood that to the extent space is available that other cities and political subdivisions may wish to participate in the use of the above-mentioned election equipment and voting places, and it is agreed that the Contracting Officer may contract with such other cities or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the District under this contract.

XVIII.

It is estimated that the District's obligation there under shall not exceed (\$19,173.37) and the District agrees to pay a deposit of fifty (50) percent of said amount to McLennan County for an amount of (\$9,586.68) within five (5) days after the District's execution of this contract. The exact amount of the actual cost of the District's obligation hereunder shall be calculated after the May 3, 2025 Joint General Election, and if the amount of the District's obligation exceeds the amount deposited, then, in the event, the District shall pay to McLennan County the balance due within thirty (30) days after the receipt of the bill from the Contracting Officer detailing actual costs. However, if the amount of the District's obligation is less than the amount deposited, then and in that event, McLennan County shall refund to the District the excess amount paid within thirty (30) days after a final bill detailing the cost of the election has been provided to the District.

In TESTIMONY HEREOF, the contract, is multiple originals all of equal force, has been executed on behalf of the parties hereto as follows, to wit:

a) It has on the _____ day of _____, 2025 been executed on behalf of McLennan County by the Elections Administrator, pursuant to the Texas Election Code, so authorizing;

b) It has on the _____ day of _____, 2025 been executed on behalf of the District by its President, pursuant to the authority of the District Trustees, so authorizing;

ATTEST:

Waco ISD

**By: _____
President, Waco ISD**

CONTRACTING OFFICER

**Jared Goldsmith
Elections Administrator, McLennan County**

Waco Independent School District
Board of Trustees Meeting Agenda Item

Date: March 27, 2025

Contact Person: Elizabeth Cox

RE: Notice of Joint General Election

=====
Background Information:

On January 23, the board ordered a general election for May 3, 2025, to elect candidates to three-year terms representing District 4, Place 4, and District 5, Place 5 on the Waco ISD Board of Trustees. On February 27, the board certified the unopposed candidate for District 5 and ordered the cancellation of the election for District 5.

As part of the consent agenda for this meeting, the board is also being asked to consider an agreement to hold a joint election for Waco ISD Board of Trustees District 4 along with Bellmead, Gholson, Lacy Lakeview, Lorena, Mart, Waco, Woodway, Connally ISD, Gholson ISD, Lorena ISD, Mart ISD, McGregor ISD and Robinson ISD.

This is a legally required notice for that joint election, which was prepared by the McLennan County Elections Department. Once approved by the participating entities, it will be published by the county as required by law. The district will also post the notice on its website.

Fiscal Implications:

The cost of preparing and publishing the notice is included in the contract for election services, which is a separate item on this consent agenda.

Administration Recommendations:

Approve the Notice of Joint General Election, as presented.

**NOTICE OF JOINT GENERAL ELECTION
(AVISO DE LA ELECCIÓN GENERAL CONJUNTA)**

To the registered voters of the County of McLennan, Texas:
(A los votantes registrados del Condado de McLennan, Texas:)

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m., May 3, 2025 for voting in a Joint General Election:

- for voting in a General Election to elect one (1) person for each position to serve the full term of two (2) years for two (2) City Council Members (Precinct 1 and Precinct 5) or the **City of Bellmead**.
- for voting in a General Election to elect one (1) person for each position to serve the full term of two (2) years for two (2) City Council Members (Place 3 and Place 4) for the **City of Gholson**.
- for voting in a Special Election to elect one (1) person for each position to serve the unexpired term for one (1) City Council Member (Place 2) for the **City of Gholson**.
- for voting in a General Election to elect one (1) person for each position to serve the full term of two (2) years for Mayor and three (3) City Council Members for the **City of Lacy Lakeview**.
- for voting in a General Election to elect one (1) person for each position to serve the full term of two (2) years for Mayor and two (2) City Council Members for the **City of Lorena**.
- for voting in a General Election to elect one (1) person for each position to serve the full term of two (2) years for Mayor and two (2) City Council Members for the **City of Mart**.
- for voting in a General Election to elect one (1) person for each position to serve the full term of two (2) years for one (1) City Council Member (District V) for the **City of Waco**.
- for voting in a General Election to elect one (1) person for each position to serve the full term of three (3) years for three (3) City Council Members (Ward 1, Place 2; Ward 2, Place 2; and Ward 3, Place 2) for the **City of Woodway**.
- for voting in a General Election to elect one (1) person for each position to serve the full term of three (3) years for two (2) School Board Members (Place 1 and Place 2) for the **Connally Independent School District**.
- for voting in a General Election to elect one (1) person for each position to serve the full term of four (4) years for three (3) School Board Members for the **Gholson Independent School District**.
- for voting in a General Election to elect one (1) person for each position to serve the full term of three (3) years for two (2) School Board Members for the **Lorena Independent School District**.
- for voting in a General Election to elect one (1) person for each position to serve the full term of three (3) years for three (3) School Board Members for the **Mart Independent School District**.
- for voting in a General Election to elect one (1) person for each position to serve the full term of four (4) years for three (3) School Board Members for the **McGregor Independent School District**.
- for voting in a Special Bond Election for the issuance of \$95,495,000 of bonds by the Robinson Independent School District for the construction, renovation, acquisition and equipment of school facilities and the imposition of a tax sufficient to pay the principal of and interest on the bonds and the cost of any credit agreements. This is a property tax increase for the **Robinson Independent School District**.
- for voting in a General Election to elect one (1) person for each position to serve the full term of three (3) years for one (1) School Board Members (District 4) for the **Waco Independent School District**.

The execution of a Joint Election Agreement with Bellmead, Gholson, Lacy Lakeview, Lorena, Mart, Waco, Woodway, Connally ISD, Gholson ISD, Lorena ISD, Mart ISD, McGregor ISD, Robinson ISD, and Waco ISD is hereby authorized and approved.

(Notifíquese por la presente que los lugares electorales indicados abajo estarán abiertos desde las 7 de la mañana hasta las 7 de la tarde del 3 de mayo 2025 para la votación en las elección general conjunta:

- para votar en una elección general para elegir una (1) persona para que sirvan los termino completos de dos (2) años para dos (2) miembros del ayuntamiento (Precinto 1 y Precinto 5) para la **Ciudad de Bellmead**.
- para votar en una elección general para elegir una (1) persona para que sirvan los termino completos de dos (2) años para dos (2) miembros del ayuntamiento (Lugar Número 3 y Lugar Número 4) para la **Ciudad de Gholson**.

- para votar en una elección especial para elegir una (1) persona para que sirvan los termino no completos de uno (1) años para una (1) miembro del ayuntamiento (Lugar Número 2) para la **Ciudad de Gholson**.
- para votar en una elección general para elegir una (1) persona para que sirvan los termino completos de dos (2) años para alcalde y tres (3) miembros del ayuntamiento para la **Ciudad de Lacy Lakeview**.
- para votar en una elección general para elegir una (1) persona para que sirvan los termino completos de dos (2) años para alcalde y dos (2) miembros del ayuntamiento para la **Ciudad de Lorena**.
- para votar en una elección general para elegir una (1) persona para que sirvan los termino completos de dos (2) años para alcalde y dos (2) miembros del ayuntamiento para la **Ciudad de Mart**.
- para votar en una elección general para elegir una (1) persona para que sirvan los termino completos de dos (2) años para una (1) miembro del ayuntamiento (distrito V) para la **Ciudad de Waco**.
- para votar en una elección general para elegir una (1) persona para que sirvan los termino completos de tres (3) años para tres (3) miembros del ayuntamiento (distrito electoral 1, lugar número 2; distrito electoral 2, lugar número 2; y distrito electoral 3, lugar número 2) para la **Ciudad de Woodway**.
- para votar en una elección general para elegir una (1) persona para que sirvan los termino completos de tres (3) años para los dos (2) miembros de junta de regentes (Lugar Número 1 y Lugar Número 2) para del **distrito escolar independiente de Connally**.
- para votar en una elección general para elegir una (1) persona para que sirvan los termino completos de cuatro (4) años para los tres (3) miembros de junta de regentes para del **distrito escolar independiente de Gholson**.
- para votar en una elección general para elegir una (1) persona para que sirvan los termino completos de tres (3) años para los dos (2) miembros de junta de regentes para del **distrito escolar independiente de Lorena**.
- para votar en una elección general para elegir una (1) persona para que sirvan los termino completos de tres (3) años para los tres (3) miembros de junta de regentes para del **distrito escolar independiente de Mart**.
- para votar en una elección general para elegir una (1) persona para que sirvan los termino completos de cuatro (4) años para los tres (3) miembros de junta de regentes para del **distrito escolar independiente de McGregor**.
- para votar en una eleccion especial para la emisión de \$95,495,000 en bonos por parte del distrito escolar independiente de Robinson para construir, renovar, adquirir y equipar instalaciones escolares, y la imposición de un impuesto suficiente para pagar el capital y los intereses de los bonos y el costo de cualquier contrato crediticio. Este es un incremento del impuesto a la propiedad para **distrito escolar independiente de Robinson**.
- para votar en una elección general para elegir una (1) persona para que sirvan los termino completos de tres (3) años para los uno (1) miembro de junta de regentes (distrito 4) para del **distrito escolar independiente de Waco**.

La ejecución de un acuerdo de elección conjunta con with Bellmead, Gholson, Lacy Lakeview, Lorena, Mart, Waco, Woodway, Connally ISD, Gholson ISD, Lorena ISD, Mart ISD, McGregor ISD, Robinson ISD, y Waco ISD se autoriza y aprueba

**LOCATION(S) OF POLLING PLACES
(DIRECCIÓN(ES) DE LAS CASILLAS ELECTORALES)**

**See attached List
(Véase la lista adjunta)**

Early Voting by personal appearance will be conducted at:
(La votación adelantada en persona se llevará a cabo todos los días en:)

**Early Voting Sites:
(Lugares de votación adelantada)**

McLennan County Elections Administration Office
Main Early Voting Site (Lugar principal de votación adelantada)
Records Building
214 North 4th Street, Suite 300
Waco, Texas 76701

Robinson Community Center
106 W. Lyndale Ave.
Robinson, Texas 76706

Waco Multi-Purpose Community Center
1020 Elm Ave.
Waco, Texas 76704

West Waco Library/Genealogy Center
5301 Bosque Blvd.
Waco, Texas 76710

Hewitt City Hall/Library
200 Patriot Court
Hewitt, Texas 76643

NOTE:

- Robinson ISD voters registered in Falls County can vote early at Robinson Community Center.
- Mart ISD voters registered in Falls County and Limestone County can vote early at the McLennan County Elections Administration Office.

The dates and times of Early Voting are:
(Los días y horas de votación adelantada son:)

Monday (lunes)	April 21, 2025 (21 de abril de 2025)	No Early Voting – State Holiday (No hay votación anticipada - Feriado estatal)
Tuesday (martes)	April 22, 2025 (22 de abril de 2025)	8:00 AM - 5:00 PM
Wednesday (miércoles)	April 23, 2025 (23 de abril de 2025)	8:00 AM - 5:00 PM
Thursday (jueves)	April 24, 2025 (24 de abril de 2025)	8:00 AM - 5:00 PM
Friday (viernes)	April 25, 2025 (25 de abril de 2025)	8:00 AM - 5:00 PM
Saturday (sabado)	April 26, 2025 (26 de abril de 2025)	7:00 AM - 7:00 PM
Sunday (domingo)	April 27, 2025 (27 de abril de 2025)	1:00 PM - 6:00 PM
Monday (lunes)	April 28, 2025 (28 de abril de 2025)	7:00 AM - 7:00 PM

Tuesday
(martes)

April 29, 2025
(29 de abril de 2025)

7:00 AM - 7:00 PM

Applications to vote by mail should be mailed to:
(Las solicitudes para poder votar por deben ser enviadas a:)

Jared Goldsmith
McLennan County Elections Administrator
Mailing Address: P.O. Box 2450 Waco, Texas 76703-2450
Physical Address: 214 N 4th Street, Suite 300 Waco, TX 76701
Fax: (254) 757-5041
Phone: (254) 757-5043
ballotbymail@mclennan.gov
www.mclennanvotes.com

Applications for ballot by mail must be received no later than the close of business on April 22, 2025:
(Las solicitudes para votar por correo tendrán que ser recibidas antes del fin del día laboral el 22 de abril 2025:)

Issued this the ___ day of March, 2025.
(Emitada el día ___ de marzo, 2025.)

Signed by: _____
Mayor, City of Bellmead
(alcalde, ciudad de Bellmead)

Signed by: _____
Mayor, City of Gholson
(alcalde, ciudad de Gholson)

Signed by: _____
Mayor, City of Lacy Lakeview
(alcalde, ciudad de Lacy Lakeview)

Signed by: _____
Mayor, City of Lorena
(alcalde, ciudad de Lorena)

Signed by: _____
Mayor, City of Mart
(alcalde, ciudad de Mart)

Signed by: _____
Mayor, City of Waco
(alcalde, ciudad de Waco)

Signed by: _____
Mayor, City of Woodway
(alcalde, ciudad de Woodway)

Signed by: _____
President, Connally ISD
(presidente, Connally ISD)

Signed by: _____
President, Gholson ISD
(presidente, Gholson ISD)

Signed by: _____
President, Lorena ISD
(presidente, Lorena ISD)

Signed by: _____
President, Mart ISD
(presidente, Mart ISD)

Signed by: _____
President, McGregor ISD
(presidente, McGregor ISD)

Signed by: _____
President, Robinson ISD
(presidente, Robinson ISD)

Signed by: _____
President, Waco ISD
(presidente, Waco ISD)

MAY 3, 2025 ELECTION DAY VOTE CENTERS

(3 de mayo de 2025 Centros de Voto Para el Día de las Elecciones)

Bellmead Civic Center	3900 Parrish Street, Bellmead
Chalk Bluff Baptist Church	5993 Gholson Road, Waco
Fellowship Bible Church	5200 Speegleville Road, McGregor
Gholson First Baptist Church	228 Wildcat Circle, Gholson
H. G. Isbill Junior High	305 S. Van Buren Street, McGregor
Journey Christian Community	10424 China Spring Road, Waco
Lacy Lakeview Civic Center	505 E. Craven Avenue, Waco
Lake Shore United Methodist Church	3311 Park Lake Drive, Waco
Lorena First Baptist Church	307 E. Center Street, Lorena
Mart ISD Administration Building	1100 JL Davis Avenue, Mart
Robinson Community Center	106 W. Lyndale Avenue, Robinson
St. Alban's Episcopal Church	305 N. 30 th Street, Waco
West Waco Library/Genealogy Center	5301 Bosque Boulevard, Waco
Woodway City Hall	922 Estates Drive, Woodway

NOTE:

- Robinson ISD voters registered in Falls County can vote on Election Day at Robinson Community Center
- Mart ISD voters registered in Limestone County can vote on Election Day at the Mart ISD Administration Building

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: March 27, 2025

Contact Person: Dr. Tiffany Spicer

RE: Cooper Foundation Trustee Election

=====

Background Information:

Seven individuals serve the community as unpaid trustees of the Cooper Foundation. Their responsibilities require a significant contribution of time and talent. Mrs. Virginia DuPuy has served as a Cooper Foundation Trustee since 2001 and has recently resigned the position. To fill the vacancy, Cooper Trustees are recommending Mr. Joe Nesbitt, CEO of Central National Bank. As you may know, Mr. Nesbitt is a civic-minded community leader, currently serving on the Waco Industrial Foundation and Waco Business League boards. The current Cooper Trustees believe that his experience would be beneficial to the Cooper Foundation.

Waco ISD is a beneficiary of the philanthropy of the Cooper Foundation, and by virtue of the Foundation's governing instrument, has a role in the selection process of certain Cooper Foundation board members. Under the Foundation's trust instrument, the vote is to be cast by the governing body and communicated to the Cooper Foundation in Writing.

Fiscal Implications

Not Applicable.

Administrative Recommendation(s):

Approve the Board of Trustee's vote for Mr. Joe Nesbitt for Trustee of the Cooper Foundation.

WACO INDEPENDENT SCHOOL DISTRICT

Board Meeting Minutes

Regular Meeting, Thursday, February 27, 2025 - 6:00pm

WISD Administration Offices Board Room

BOARD MEMBERS PRESENT

Stephanie Korteweg
Jose Vidana
Keith Guillory
Angelo Ochoa
Jonathan Grant
Jim Patton

BOARD MEMBERS ABSENT

Jeremy Davis

CALL TO ORDER

Stephanie Korteweg, Board President, called the meeting of the Waco Independent School District Board of Trustees to order at 6:00 p.m. She stated that a quorum of Board Members was present, that the meeting had been duly called, and that the notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

PUBLIC COMMENTS ON AGENDA ITEMS

None

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

SPECIAL RECOGNITIONS

Pledge Leaders

Valeria Delgado and Jayden Booker Harrison of Greater Waco Advanced Health Care Academy led the Pledge of Allegiance.

Middle School Region Band & Choir

The following middle school students were honored for competing in the region band and choir competitions:

<u>Tennyson Middle School</u>		<u>G.W. Carver Middle School</u>
Adele Mendez	Giovanni Perez-Lerma	Juan Piedra
Nery Vega	Nehemiah Benns	
Angie Tinoco Denova	Alan Lorenzo	
Angel Badillo-Quevedo	Jedi Mays	
Lexi Marquez	Luz Holtoman	
Christian Aguilar	David Strickland	
Omar Nava-Sanchez	Robert Gomez	
Dalarian Moultrie	Samuel Flores	
Israel Vaughn	Leinah Serrato	
Niar Avila Mejia	Nichole Clark	
Cy Tandy	Sally Uecker	
Angelina Milan	Caroline Taube	
Keegan Peacock		
Khyrin Barrett		
George Cooper McAllister		

All-State Athletic Selections

The following University High School students were honored with All-State selections:

Texas High School Coaches Association Academic All-State Elite Tennis Team

Osmar Cazarez

Daisy Barco

Texas Girls Coaches Association Academic All-State Team

Jasmin Tapia

Community Partner Award

Douglas Subaru was honored with the TASB Stand Up for Public Education Award as the February Waco ISD Community Partner of the Month.

SUPERINTENDENT'S REPORT

Attendance Boundaries Committee Meeting #4

Dr. Spicer shared that the committee has finalized an initial set of recommended maps for new Waco ISD attendance zones. Two of the three public hearings have already taken place, allowing for questions and feedback that will be presented at the next committee meeting on March 18. She invited the public to attend the final hearing on March 4 at 6:00 p.m. at G.W. Carver Middle School.

State of the District

Dr. Spicer thanked the Waco ISD Board for the opportunity to serve and shared insights from her first 77 days. Through campus visits, stakeholder meetings, and focus groups, she identified key strengths, including the district's deep sense of pride and commitment, as well as areas for improvement such as food service, curriculum, behavior support, and public perception.

She emphasized the need for continuous improvement and strategic planning to enhance student success. Moving forward, Waco ISD will use this feedback to refine programs and processes, with a focus on academic excellence. Dr. Spicer called on all stakeholders to collaborate in building a brighter future for Waco ISD.

Introduction of the Assistant Superintendent of Student Services and Support

Dr. Spicer announced the promotion of Suzanne Hamilton as Assistant Superintendent of Student Services and Support. A Waco native and proud Waco ISD graduate, Mrs. Hamilton began her career as a social worker before transitioning into education over 20 years ago. She has held leadership roles at multiple campuses and most recently served as Executive Director of Student Services, overseeing safety, health services, and student management.

Introduction of Executive Director of Special Education

Dr. Spicer welcomed Nkechinyere Washington as the new Executive Director of Special Education. With 15 years of experience in special education and leadership in the Houston area, she brings a strong background in program development and student-centered support.

Introduction of the Waco High School Head Football Coach

Dr. Spicer welcomed back Coach Esrom Martinez as Waco High School's new Head Football Coach and Athletic Coordinator. With nearly a decade in Waco ISD and over 15 years in education, he is committed to developing student-athletes through discipline, teamwork, and excellence.

INFORMATION ITEMS/REPORTS

- Monthly Financial Reports for the Period Ended January 31, 2025
- Annual Debt Report for the Fiscal Year Ended August 31, 2024

CONSENT AGENDA: CONSIDER AND TAKE APPROPRIATE ACTION

- Certification of Unopposed Candidate and Order of Cancellation for May 3, 2025 District 5, Place 5 Trustee Election

Certificación del Candidato sin Oposición y Orden de Cancelación para el 3 de mayo de 2025 Distrito 5, Lugar 5 Elección de Síndico

- Amendments to the 2024-2025 Budget
- Bid Award for Educational Software and Other School District Related Software
- Bid Award for Educational Consulting, Professional Development, and Other Student-Based Contracted Services
- Bid Award for Local Retailers' General Merchandise
- Bid Award for Maintenance Supplies, Equipment, and Services
- Bid Award for Child Nutrition Services and Other Related Kitchen Equipment
- Bid Renewal for Internet Service Provider (E-Rate)
- Purchases Over \$50,000 Under Pre-Existing Bid, Purchasing Cooperative, or Allowed Professional Service
- Interlocal Agreement with the City of Waco and Waco Independent School District
- Low Attendance Waivers
- Summer School Compensation
- Memorandum of Understanding (MOU) between Waco ISD and Texas State Technical College (TSTC) for Dual Credit Courses
- Board of Trustees Meeting Minutes
 - January 14, 2025 - Special Team Building
 - January 23, 2025 - Regular Meeting
 - February 13, 2025 - Special Meeting

President Korteweg entertained a motion to approve the consent agenda as presented except for item *7.I Purchases over \$50,000 Under Pre-Existing Bid, Purchasing Cooperative or Allowed Professional Service*. Jim Patton made a motion, seconded by Keith Guillory. The motion was approved unanimously (6-0).

After discussion, Keith Guillory made a motion to approve item *7.I Purchases over \$50,000 Under Pre-Existing Bid, Purchasing Cooperative or Allowed Professional Service*, seconded by Jonathan Grant. This motion was approved unanimously (6-0).

REVIEW AND DISCUSS REPORT OF 2024-2025 MIDDLE OF YEAR READING DATA

Dr. Deena Cornblum reviewed student progress in reading for grades 1-3 based on iReady assessments from the beginning to the middle of the 2024-2025 school year.

REVIEW AND DISCUSS BUDGET UPDATE

Sheryl Davis provided an update on the General Fund's 2023-2024 fiscal year performance, preliminary attendance and revenue projections for the 2024-2025 budget, and key factors influencing the 2025-2026 budget and legislative needs.

ANNOUNCEMENTS

- 2/28/2025 - UHS Boys Basketball Playoff game vs. Killeen Ellison
- 2/28/2025 - Tennyson Middle School's production of High School Musical Jr

- 3/1/2025 - Waco ISD Police Officers will take the plunge for Special Olympics at Hawaiian Falls
- 3/4/2025 - Attendance Boundaries Public Hearing at G.W. Carver Middle School
- 3/7/2025 - Student Holiday/Staff Development Day
- 3/10-3/14 - Spring Break

REVIEW AND DISCUSS POTENTIAL CONTRACTS ON REAL PROPERTY

The board convened into closed session at 8:17 p.m.

The board reconvened at 8:38 p.m.

CONSIDERATION OF PERSONNEL

- Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
- Hear a Complaint or Charge Against an Officer or Employee

ADJOURNMENT

The meeting adjourned at 8:38 p.m.

Board President

Board Secretary

WACO INDEPENDENT SCHOOL DISTRICT

Board Meeting Minutes

Regular Meeting, Thursday, February 27, 2025 - 6:00pm

WISD Administration Offices Board Room

BOARD MEMBERS PRESENT

Stephanie Korteweg
Jose Vidana
Keith Guillory
Angelo Ochoa
Jonathan Grant
Jim Patton

BOARD MEMBERS ABSENT

Jeremy Davis

CALL TO ORDER

Stephanie Korteweg, Board President, called the meeting of the Waco Independent School District Board of Trustees to order at 8:39 p.m. She stated that a quorum of Board Members was present, that the meeting had been duly called, and that the notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

HOLD TEAM BUILDING TRAINING AS REQUIRED BY STATUTE PROVIDED BY MOAKCASEY, LLC, TO INCLUDE INTRODUCTION TO STRATEGIC PLANNING PROCESS AND ALIGNED MINDSET, FRAMEWORK, AND ACTION

Dr. Jodi Duron facilitated the team building training and introduction to the strategic planning process.

ADJOURNMENT

The meeting adjourned at 10:32 p.m.

Board President

Board Secretary

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: March 27, 2025

Contact Person: Sheryl Davis

RE: Review and Discuss Budget Update

=====

Background Information:

The administration will present an update on early projections for the 2024-2025 fiscal year the General, look at preliminary projections, cost increases, and identified savings for the 2025-2026 budget. We will also touch on some of significant bills impacting school finance.

Fiscal Implications:

None.

Administrative Recommendation(s):

The report is presented for information, only.



Budget Update

March 27, 2025

Wisdom works wonders.

Agenda

General Fund

- Update on 2024-2025 EARLY Projections
 - Enrollment and Attendance
 - Revenue and Expenditure
 - Value Lost Due to Freeze/Compression of Over 65 Homesteads
- Preliminary 2025-2026 Estimates
 - Enrollment and Attendance
 - Cost Increases
 - Identified Savings
- School Finance Legislation Update

EARLY Projections for 2024-2025

	Revised Budget	Actual / Projected	Variance
Enrollment	13,294	13,366	+ 72
Average Daily Attendance <i>(projected at end of fourth six weeks)</i>	11,645	11,643	- 2
Comptroller's Property Value Study (T2 Value)	8,574,528,716	8,605,427,890	+ 0.036%
Revenues	\$ 155,530,599	\$ 159,619,982	\$ +4,089,383
➤ Foundation School Program Revenue	\$ 72,248,367	\$ 75,652,411	\$ + 3,544,948
➤ Maintenance & Operations Property Tax Collections	\$ 67,283,414	\$ 65,880,897	\$ (1,402,517)
➤ Earnings on Investments	\$ 2,500,000	\$ 4,263,938	\$ + 1,763,938
Expenditures <i>(revised budget does not include TIA or NIFA)</i>	\$ 167,939,666	\$ 166,651,025	\$ - 1,288,641
Other Resources/(Uses)	\$ (535,000)	\$ (226,636)	\$ + 308,364
Change in Fund Balance	\$(12,944,067)	\$ (7,257,678)	\$ +5,686,389

Wisdom works wonders.

Value Lost Due to Freeze/Compression of Over 65 Homesteads Issue

On March 14th, the Texas State Comptroller's Office notified districts that a portion of self-reported data, specifically, value lost due to the freeze/compression of over 65 homesteads, had been miscalculated. These reports are submitted by the Central Appraisal Districts. The miscalculations are likely due to insufficient and vague instructions from the Comptroller's Office on how to calculate the freeze/compression value loss. Nearly every district in the state was negatively impacted and would lose out on hold-harmless funding if not corrected.

The District is working with our delinquent tax attorney's office to file the appropriate paperwork. It is not yet known what the financial impact will be.

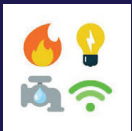
Preliminary Estimates for 2025-2026

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Enrollment:										
Fall PEIMS	14,756	14,899	14,428	14,086	13,823	13,517	13,366			
Increase / (Decrease) from Prior Year		143	(471)	(342)	(263)	(306)	(151)			
Percentage Change		+0.97%	-3.16%	-2.37%	-1.87%	-2.21%	-1.12%			
Demographic Projections	14,808	14,907	14,991	14,825	14,118	13,827	13,812	13,128	12,970	12,816
District Projections	14,722	14,648	14,800	14,661	14,001	13,776	13,294	13,166	12,933	12,706
Average Daily Attendance	13,337	12,693	12,925	11,923	11,909	11,782	11,643	11,526	11,340	11,155

Utilizing current ADA projections for 2025-2026, would result in a decrease of \$2.2 million in State Foundation School Program revenues under current law, partially offset by a small gain in property tax collections

Some Preliminary Cost Increases for 2025-2026

What we know right now....



Utilities – Should remain flat overall, increases in water and gas should be offset by the savings under the new bid for telephone service



Property and casualty insurance – TASB is working on projections but has told us that the increase for next year will be modest, should be around \$100,000 - \$150,000



U.S. Energy Information Administration is currently projecting a decrease in both gasoline and diesel prices for 2026, as much as 6%, slight savings of \$25,000



The health fund, after six months, is currently breaking even with only two months of increased contributions, we will get better projections in late April, early May



An increase in state funding for Special Education makes up most of the FSP gains, \$2.4 million, approximately \$1.3 million will need to be allotted in 2025-2026

Some Identified Cost Savings for 2025-2026



Fixed costs from the closure of Alta Vista is expected to generate approximately \$700,000 in savings

Contract for Wrap-around services ends in June, possible savings of \$740,000

School Finance Legislation Update



HB 2 – increase in Basic Allotment of \$220, would generate approximately \$4.0 million for Waco ISD (40% of the increase must fund compensation increases), increases the copper penny yield from \$49.28 to \$51.04, enhances the Teacher Incentive Allotment and adds or increases other allotments – bill was supposed to be heard last week but is still in committee

SB 4 and SJR 2 – vehicles to increase the homestead exemption from \$100,000 to \$140,000, includes hold harmless funding for facilities for both M&O and I&S

SB 260 – increases School Safety Allotment from \$15,000 to \$30,000 per campus and \$10 to \$28 per ADA, increase of approximately \$530,000 for Waco ISD

HB 19 – limits local government debt to a maximum annual debt service in any fiscal year may not exceed 20% on an amount equal to the average of the amount of property tax collections for the three preceding years – problematical due to differences in values

Federal budget update – President signed a continuing resolution to maintain current funding levels through the end of federal FY25 which provides funding for school year 2025-2026, Title I-A, Title IV-A, Title III, IDEA (Special Education), and Perkins (CTE) overall should be okay. However, Title II, components of IDEA and CTE may be reallocated. The Title II entitlement for 2024-2025 was \$525,000.

Waco Independent School District

Board of Trustees Meeting Agenda Item

Date: March 27, 2025

Contact Person: Dr. Tiffany Spicer

RE: Consider, Discuss and Take Appropriate Action on Committee Recommendations for New Attendance Boundaries

=====

Background Information:

In November 2021, Waco citizens passed a \$355 million bond, earmarked to open the new G. W. Carver Middle School that also serves the former Indian Spring Middle School student population (opened in August 2023). Indian Spring Middle School closed in June 2023. The bond funding also replaced Tennyson Middle School with the new state-of-the-art facility that opened in August 2024. Kendrick Elementary and Waco High as well as the extensive expansion and renovation of South Waco Elementary are also part of the bond package. These three schools are scheduled to open in August 2025. With the new, larger Kendrick Elementary and the expansion of South Waco Elementary, Alta Vista Elementary will be closing in June 2025.

Through implementation of the [long-range facility master plan](#) and continued assessment of the district's declining enrollment projections, a committee of parents representing every campus in the district city and community representatives, along with teachers and departmental staff participated in a series of public meetings from November 2024 through March 2025. The committee's goal was to make recommendations to the Waco ISD Board of Trustees on new attendance boundaries so that the District can provide timely communication to students and their families, address transfer procedures and policies and review any programming needs in preparation for the 2025-2026 school year.

In addition to the voices represented on the committee, the district sought feedback and engaged the wider community in this process through several ways. An online survey tool collected feedback from more than 1,000 participants, three public hearings were hosted to discuss the committee's recommendation, information, and meeting materials have been [shared online](#) and the process has been highlighted through social media, television, and print media.

Included in the presentation slides for this item is a set of new attendance boundaries maps as recommended by the committee. These maps reflect the considerations the board provided to the committee in addressing natural boundaries, feeder pattern alignment, and future needs while still recognizing the benefit of school programs and smaller neighborhood schools. The closures of both Indian Spring Middle School and Alta Vista Elementary are addressed and transportation efficiency was heavily considered.

Attendance boundaries as drawn on a map were just a portion of the work that was discussed through this process. Several important issues were also highlighted through the committee's discussions. The district has important opportunities to address special programming, particularly at the middle school level and in the area of advanced academics. Ensuring transfer policies and procedures are clear, equitable, and enforced is also an area that the administration needs to address.

On transfers, this work is underway. First and foremost, the district will need to clearly articulate a “grandfathering” procedure that aligns with our policy related to how the new attendance boundaries - if approved - will be implemented in the 2025-2026 school year. These procedures will outline which grade levels the new boundaries impact and will take into consideration families that may have multiple students within the district. The district will need to clearly communicate the timeline and implementation to all families ahead of opening the 2025-2026 transfer window and returning student enrollment.

Fiscal Implications:

Supports ongoing budget development for the 2025-2026 school year.

Administration Recommendations:

Approve the new attendance boundaries as recommended by the committee and administration.



Consider, Discuss and Take Appropriate Action on Committee Recommendations for New Attendance Boundaries

March 27, 2025



101

University

Wisdom works wonders.





WACO INDEPENDENT SCHOOL DISTRICT

2021 Bond Program



102

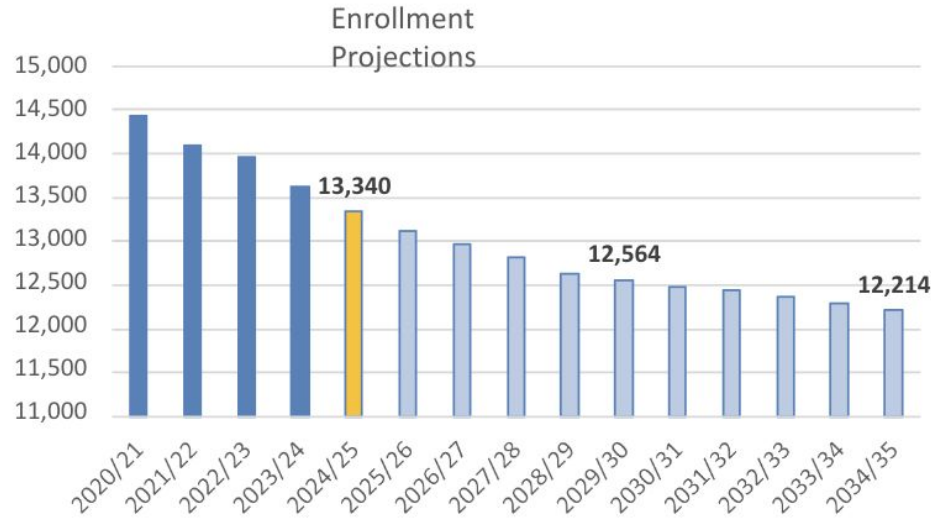
reconstruction & renovation of 5 campuses | 2 campus closures



Demographic Projections



Key Takeaways



103

- Waco area continues to see job growth and low unemployment rates
- Rising interest rates are causing headwinds for the housing market
- Waco ISD has 8 future subdivisions with over 1,000 planned future lots
- District enrollment trending down thru the next several years heading towards 12,500 students



WACO INDEPENDENT SCHOOL DISTRICT



Considerations

To the greatest extent possible, we will consider:

- **Optimizing Space** - Efficient use of buildings to reduce overcrowding or underutilization, recognizing the benefit of smaller neighborhood schools.
- **Natural Boundaries** - Utilize natural boundaries with awareness of neighborhood historical context.
- **Feeder pattern alignment** - Students will stay together as they move through elementary, middle school, and high school.
- **Balancing** - for funding and program equity
- **School programs** - Maximize program opportunities for more students.
- **Future needs** - To support all campuses, consider other elementary schools that were not part of the Bond Program 2021.





WACO INDEPENDENT SCHOOL DISTRICT

Attendance Boundaries Committee



105

60 parents, staff, & community members | 5 meetings over 5 months





Community ThoughtExchange Participation



1,048
Participants



462
Thoughts




12,099
Ratings

What is your Role?



1027
Responses

%		Answer (Multiple select)
27%	(277)	Staff Member
1%	(15)	Student
73%	(752)	Parent/Guardian
6%	(59)	Community Member

Every Waco ISD campus had a minimum of 25 participants participate in the survey.



Feedback Alignment with Considerations

We need to find a better, safer ways for kids to get to school if they live close to the school.

Kids having to walk across busy roads w/o guards is not okay.

- Proximity
- Transportation

Neutral

32

4.5

Ranked #1 of 462



Balance the population across the facilities appropriately and adequately fund enough teaching positions at each school.

Overcrowded classrooms and understaffed buildings are detrimental to students learning and wellbeing.

- Crowded
- Project Planning

Neutral

36

4.4

Ranked #2 of 462



A few of our elementary school building are older and small therefore class sizes are way too big. We all seem to be busting at the seams.

Small class sizes would help cut down behavior distractions as well as better education for students that need extra support.

- Class Size
- Crowded

Neutral

34

4.4

Ranked #3 of 462





WACO INDEPENDENT SCHOOL DISTRICT

Scan here



to learn more



Public Hearings

Waco ISD sought input on recommended maps at a series of 3 public hearings. The presentation was also recorded and shared out to seek additional feedback.



Tennyson Middle School
February 18, 2025
6 p.m. ✓

Alta Vista Elementary School
February 20, 2025
6 p.m. ✓

G.W. Carver Middle School
March 4, 2025
6 p.m. ✓



Spanish & sign language translation was available at all locations.

108

Wisdom works wonders.



WACO INDEPENDENT SCHOOL DISTRICT

March 18 | 5th Committee Meeting

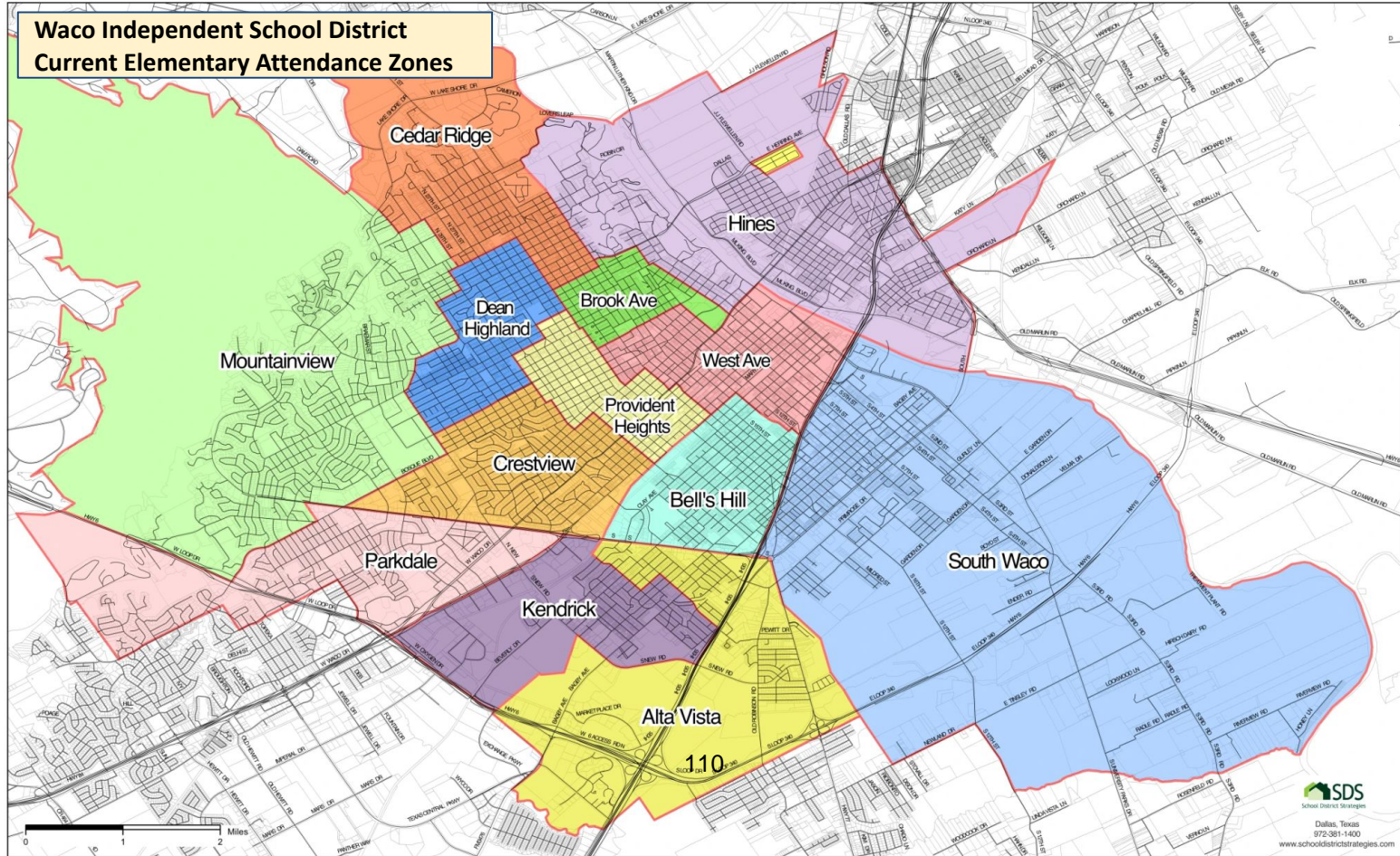
Waco



- reviewed & discussed public hearing feedback
- voted to advance recommended maps to board

Waco Independent School District - Elementary Attendance Zones

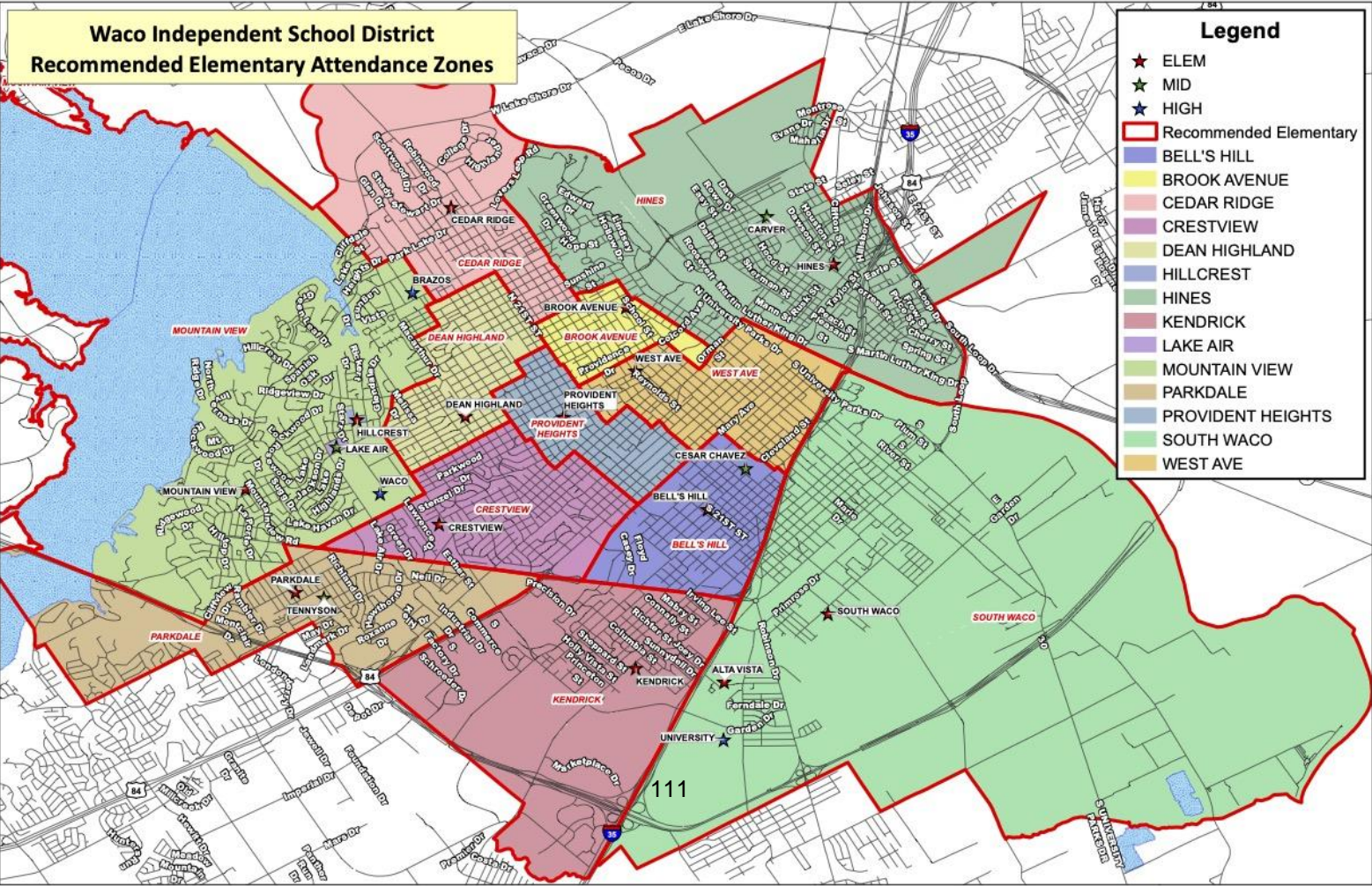
Waco Independent School District
Current Elementary Attendance Zones



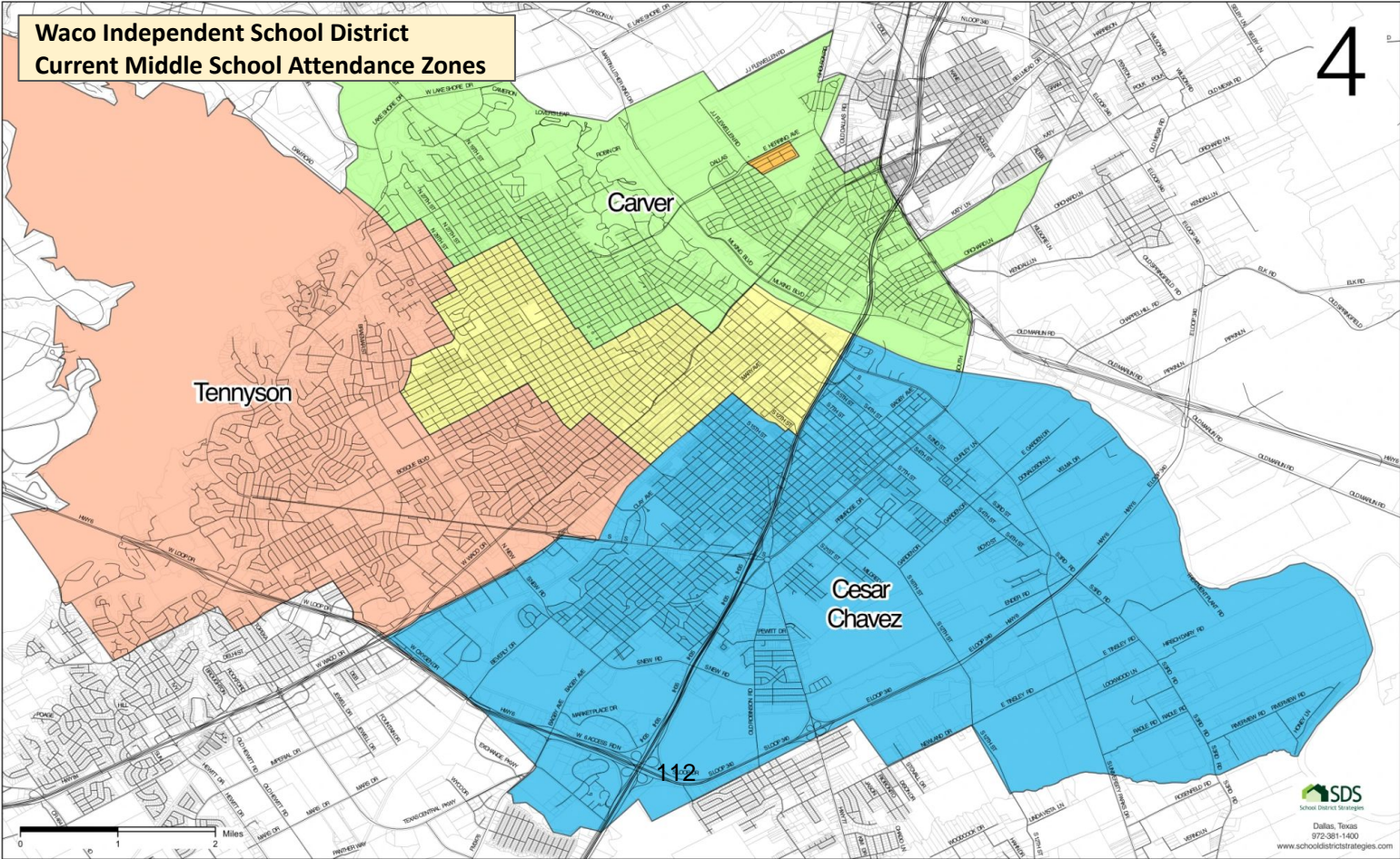
**Waco Independent School District
Recommended Elementary Attendance Zones**

Legend

- ★ ELEM
- ★ MID
- ★ HIGH
- ▭ Recommended Elementary
- ▭ BELL'S HILL
- ▭ BROOK AVENUE
- ▭ CEDAR RIDGE
- ▭ CRESTVIEW
- ▭ DEAN HIGHLAND
- ▭ HILLCREST
- ▭ HINES
- ▭ KENDRICK
- ▭ LAKE AIR
- ▭ MOUNTAIN VIEW
- ▭ PARKDALE
- ▭ PROVIDENT HEIGHTS
- ▭ SOUTH WACO
- ▭ WEST AVE



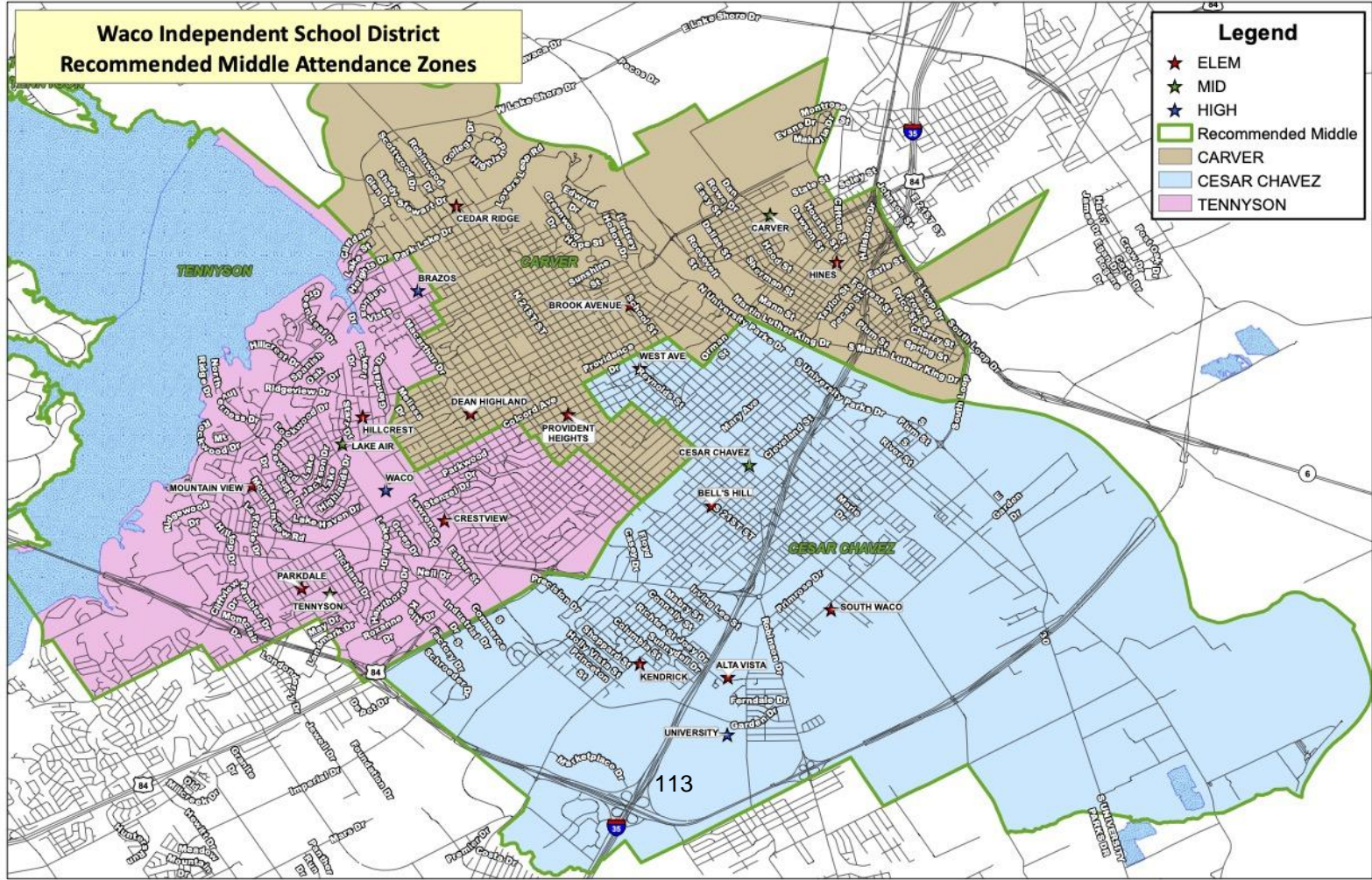
**Waco Independent School District
Current Middle School Attendance Zones**



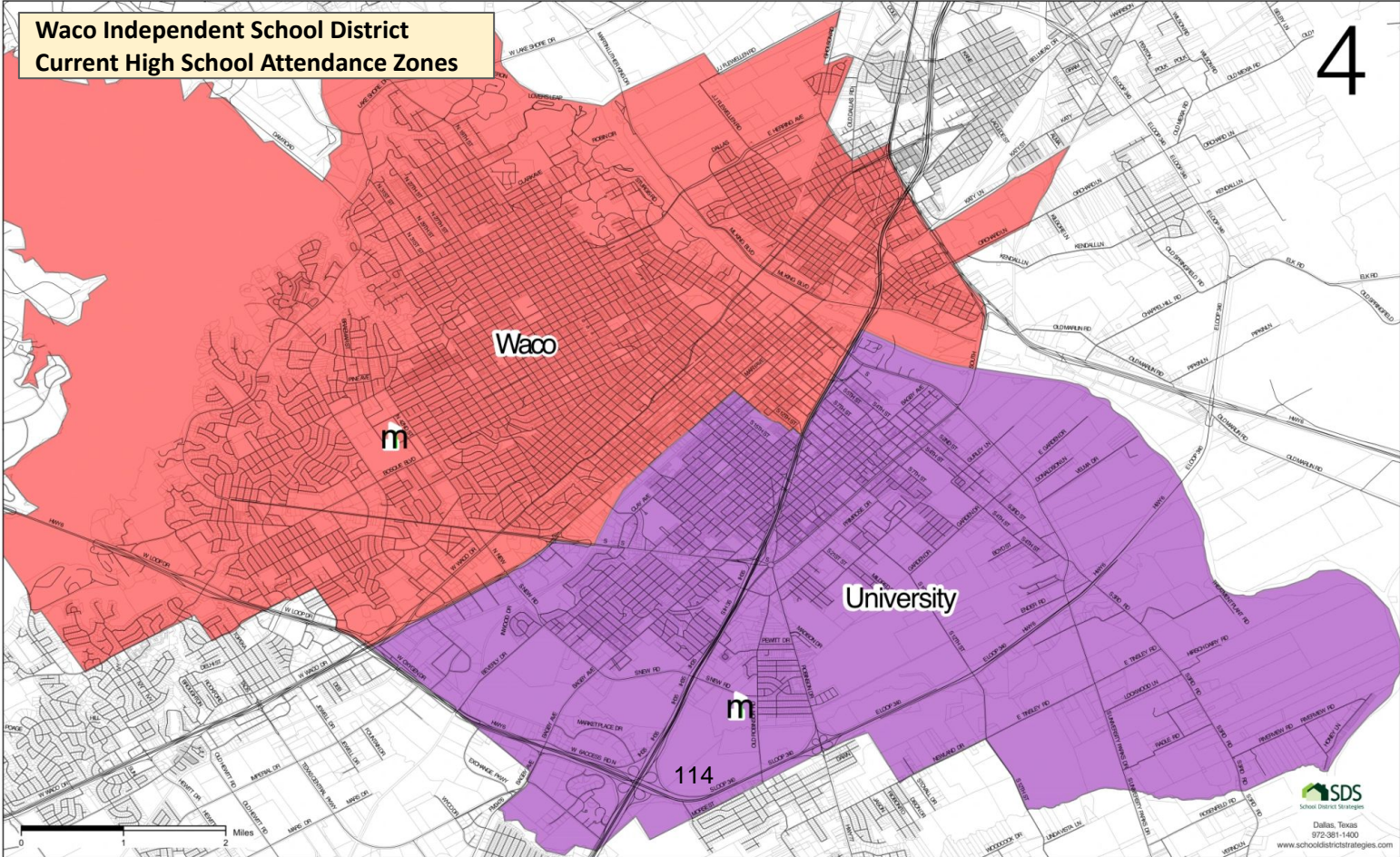
**Waco Independent School District
Recommended Middle Attendance Zones**

Legend

- ★ ELEM
- ★ MID
- ★ HIGH
- Recommended Middle
- CARVER
- CESAR CHAVEZ
- TENNYSON



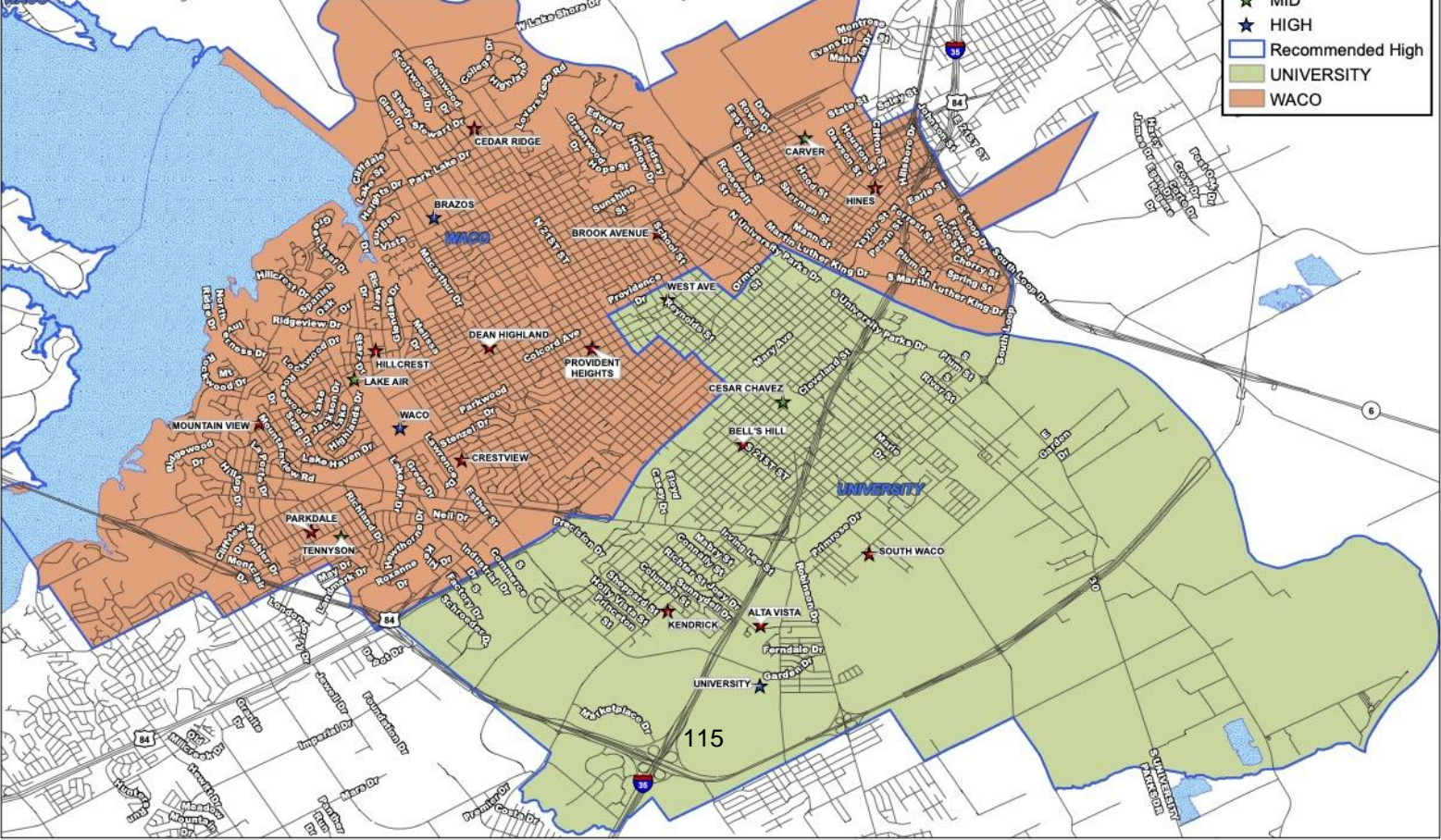
Waco Independent School District - High School Attendance Zones



**Waco Independent School District
Recommended High Attendance Zones**

Legend

- ★ ELEM
- ★ MID
- ★ HIGH
- Recommended High
- UNIVERSITY
- WACO



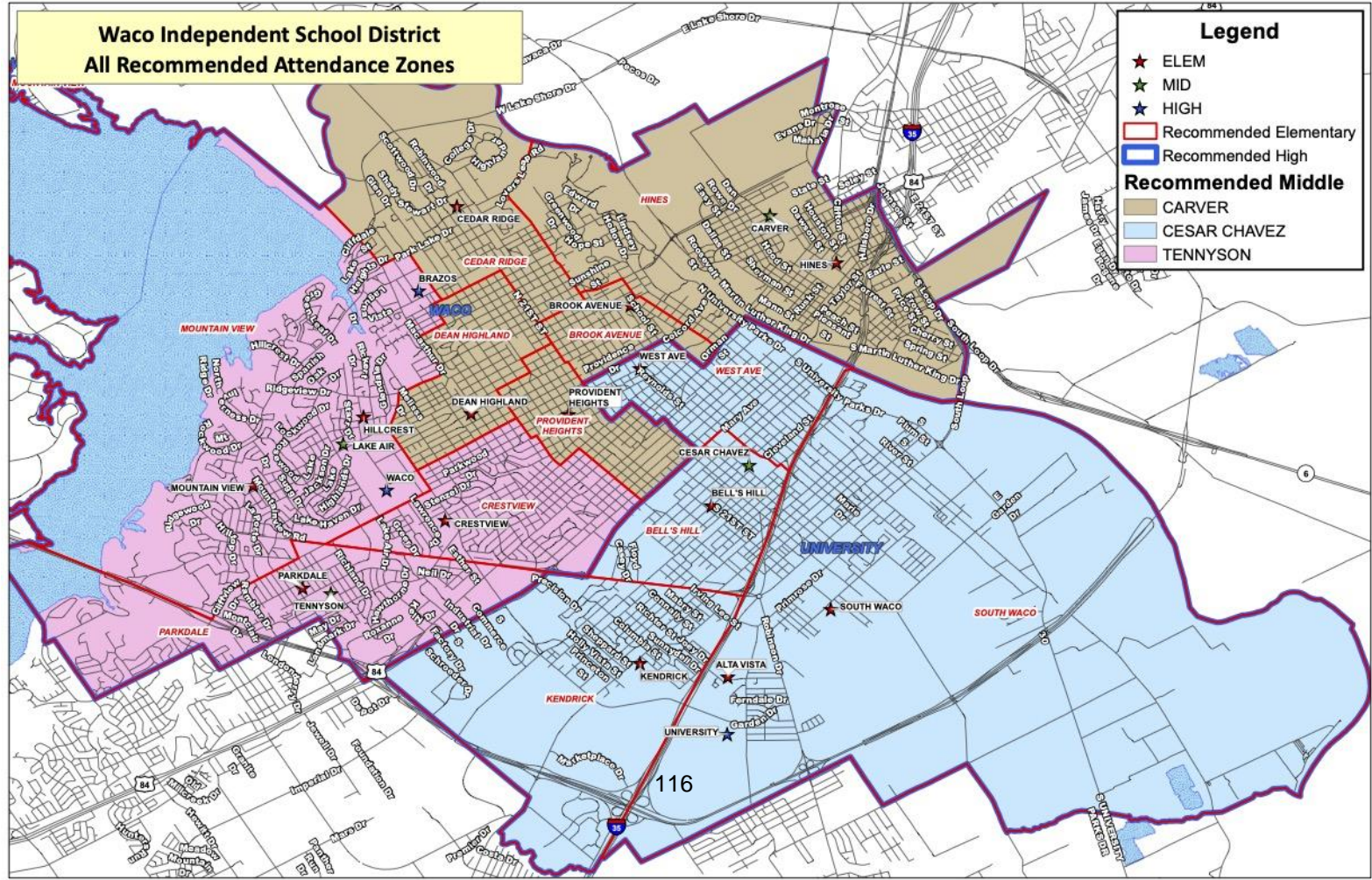
**Waco Independent School District
All Recommended Attendance Zones**

Legend

- ★ ELEM
- ★ MID
- ★ HIGH
- ▭ Recommended Elementary
- ▭ Recommended High

Recommended Middle

- ▭ CARVER
- ▭ CESAR CHAVEZ
- ▭ TENNYSON





Implementation of New Maps

- In place for 2025-2026 school year
- *Grandfathering* considerations for upcoming transfer window
- CCMS facility review
- Assess special programs at Kendrick, South Waco & West Avenue Elementaries to ensure support of impacted students
- Developing updated bus routes



Additional Committee Priorities

- Middle School Advanced Academic Programs
- Transfer Policy & Practices
- Timeline, Communication and Implementation Plan



Questions?

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: March 27, 2025

Contact Person: Gloria Barrera

RE: Consider, Discuss and Take Appropriate Action Regarding the Approval of Construction Change Directive #1 to Mazanec Construction for the HVAC Ductwork Upgrade at South Waco Elementary School

=====

Background Information:

The Guaranteed Maximum Price (GMP) #2 approved by the Board for Trustees on December 14, 2023 included alternate #3 for Replacement of rooftop HVAC units. This alternate did not provide for replacement or upgrade of existing original ductwork.

During the course of the work, the construction quality assurance team noticed that the condition of the original ductwork was poor and requested the design team to develop a solution for this issue. The solution that has been developed and included in this Construction Change Directive (CCD) provides new and improved supply ductwork as well as cleaning of the existing return air ductwork.

The not-to-exceed cost for CCD #1 is \$238,000 (two hundred thirty eight thousand dollars). We are using a CCD instead of a change order because the cost is still being finalized. There are contingency funds within the project that will be used to pay for this cost. Once the final cost has been determined, CCD #1 will be replaced with an Allowance Expenditure Authorization. This change does impact the schedule, and part of cost is accelerated work so the CMAR can still achieve the desired Substantial Completion date. The construction team is also working with the campus to provide the maximum amount of time for teachers and staff to prepare the school for opening day.

The District’s SWES Occupancy Plan is being adjusted to accommodate this change. This change does not delay the district’s planned occupancy of the building in Fall of 2025.

Fiscal Implications

There is a cost change with this Construction Change Directive. Waco ISD, O’Connell Robertson and Mazanec Construction are working to minimize the cost and schedule impact.

Administrative Recommendation(s):

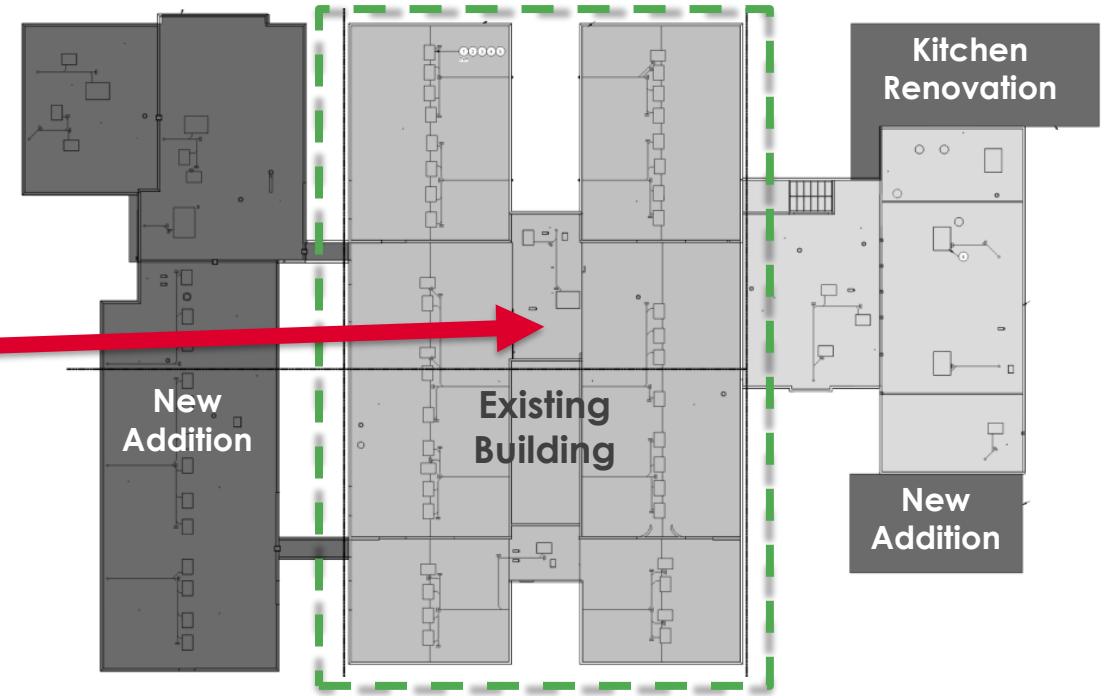
Approve Construction Change Directive #1 and authorize the Superintendent to execute the Change Directive



Waco Independent School District

South Waco CCD1 Approval Ductwork Modifications

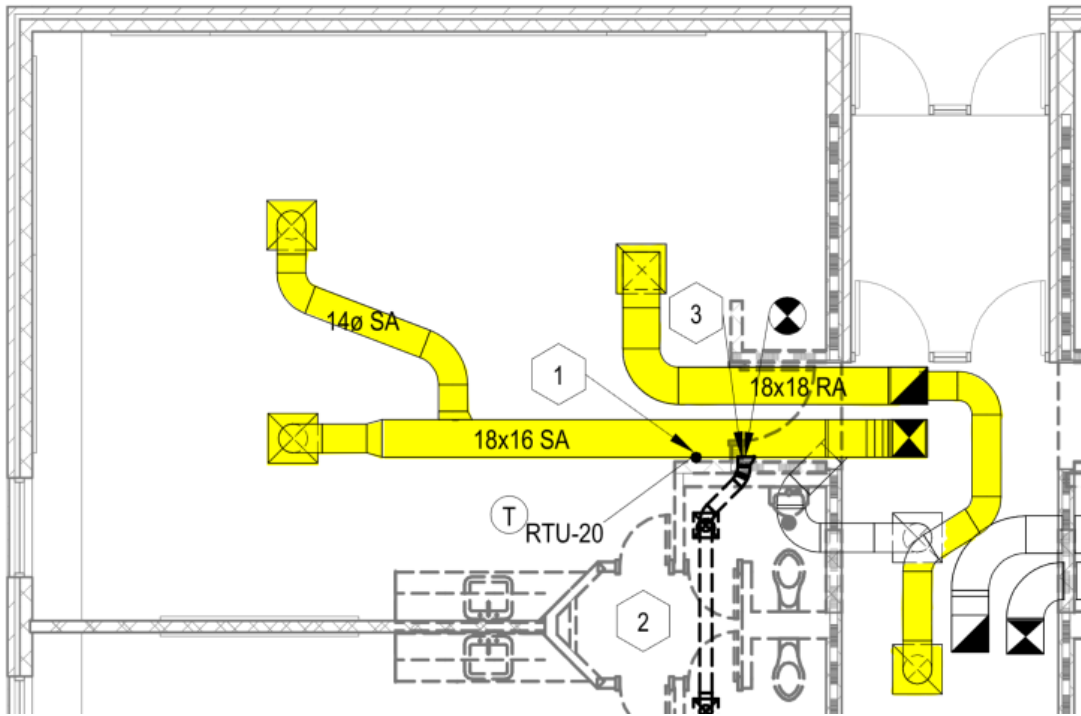
03.27.2025



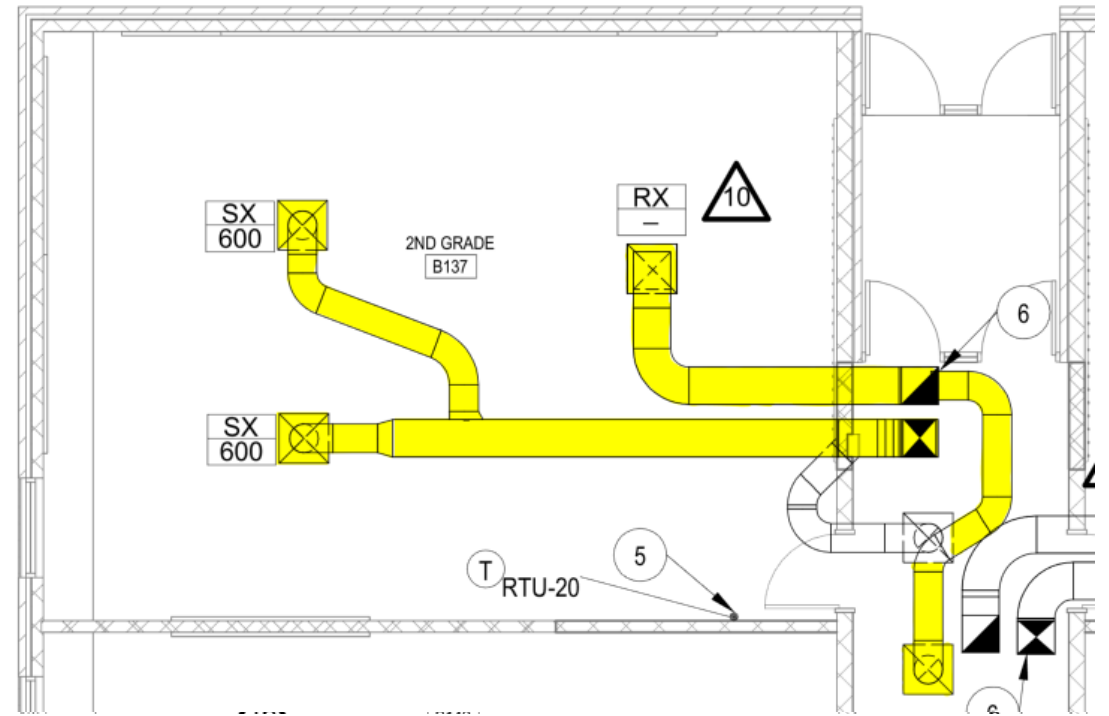
Rooftop Unit Replacement Area

ACCEPTED

The replacement of all existing rooftop air handling units will maximize the renovated building's efficiency, performance, and indoor air quality in the renovated areas.



Demo Plan



New Plan

- Existing Ductwork to remain
- Ductwork to be demolished
- New Ductwork



Waco ISD

S. Waco Elementary School Site Package #2

Request For Change #038

Area B HVAC Changes PR 036

Date Printed: 20-Mar-25

Time Printed: 9:37 AM

Prepared by: Jon A. Kazanas

Description of Change

Item #1	Added cost for additional HVAC scope of work per PR 036	Add/(Deduct)	\$ 132,303
Item #2	Added cost for flooring scope of work overtime	Add/(Deduct)	\$ 8,960
Item #3	Added cost for tape, float, texture and painting scope of work	Add/(Deduct)	\$ 6,000
Item #4	Added cost for CFMF, sheetrock and ceiling scope of work overtime	Add/(Deduct)	\$ 11,563
Item #5	Added cost for low voltage wiring/ devices scope of work overtime	Add/(Deduct)	\$ 15,048
Item #6	Added cost to clean existing supply duct to remain	Add/(Deduct)	\$ 39,844

Additional Supervision Overtime (<i>Lump Sum</i>)	\$ 24,282
Total:	\$ 238,000
0% Mark-up	\$ -
Total Cost:	\$ 238,000

Number of Days Added to Contract: 0

Excludes sales tax and remodel tax

Allowance to be Used: Owner's Allowance

Owner's Review _____ Date _____

Architect's Review _____ Date _____

Rabroker HVAC and Plumbing

REV 1

PROPOSAL REQUEST FORM

Project: South Waco Elementary School

Location: Waco, Texas

GC: Mazanec Construction

PR # PR 36

Date: 3/13/2025

A. <u>Materials</u>	\$	<u>27,654</u>
B. <u>Equipment</u>	\$	<u>-</u>
C. <u>Labor</u>	\$	<u>73,081</u>
D. <u>Sub-Contract Work</u>	\$	<u>18,349</u>
E. <u>Misc</u>	\$	<u>-</u>
F. <u>Material Tax</u>	\$	<u>-</u>
G. <u>Labor Tax</u>	\$	<u>-</u>
H. <u>Fee</u>	\$	<u>11,908</u>
I. <u>P&P Bond</u>	\$	<u>1,310</u>
<u>TOTAL</u>	\$	<u>132,303</u>

Time Requested:

SCOPE:

Above and attached pricing does not include cleaning of the existing duct system

DuctDetail

Company: Rabroker Air Conditioning
JobName: E:\FastEST-Cloud.site\Jobs\SOUTH WACO ISA.job
Material Set: Set #1
Shop Labor Set: Factor #1
Field Labor Set: Factor #1
Run Date: 3/7/25 9:46 AM
Sort Key: By Area/Matl Group Subtotals



Area/ Matl Group	Qty	Units	Size	Description	Wt	RM Wt	Unit Price	Matl Disc	Net Price	Net Total	SHOP				FIELD			
											Unit Hours	Adj Hours	Job Fact	Job Total	Unit Hours	Adj Hours	Job Fact	Job Total
PR36/atcofd	912	LF	10	#036 Metallized Jacket (R=6.0)	0.0	0.0	\$ 3.69	1.00	\$ 3.69	\$ 3,365.28	0.00	0.0	1.00	0.0	0.05	45.6	1.00	45.6
PR36/certin	8155	SF	<None>	Foil Skrim-Kraft Faced Duct Wrap 2x48x75	0.0	0.0	\$ 0.33	1.00	\$ 0.33	\$ 2,691.17	0.00	0.0	1.00	0.0	0.00	0.0	1.00	0.0
PR36/dmngmt	266	EA	<None>	HangerMate HM38S Steel	0.0	0.0	\$ 2.24	1.00	\$ 2.24	\$ 595.84	0.00	0.0	1.00	0.0	0.00	0.0	1.00	0.0
PR36/fasson	3623	LF	<None>	Foil Tape 3 in Wide (50 Yd Roll)	0.0	0.0	\$ 0.36	1.00	\$ 0.36	\$ 1,302.90	0.00	0.0	1.00	0.0	0.02	60.4	1.00	60.4
PR36/hardcs	2547	LF	<None>	Duct-Seal Water Based Duct Sealant DS-321	0.0	0.0	\$ 0.09	1.00	\$ 0.09	\$ 232.22	0.00	0.0	1.00	0.0	0.02	42.4	1.00	42.4
PR36/hstrap	228	EA	10	Galv 1 in x 24 Ga Round Duct Band	21.9	0.0	\$ 0.89	1.00	\$ 0.89	\$ 203.54	0.00	0.1	1.00	0.1	0.20	45.6	1.00	45.6
PR36/hstrap	38	EA	14	Galv 1 in x 24 Ga Round Duct Band	3.6	0.0	\$ 1.25	1.00	\$ 1.25	\$ 47.49	0.00	0.0	1.00	0.0	0.20	7.6	1.00	7.6
PR36/hstrap	798	LF	<None>	Galv 1 in x 24 Ga Hanger Strap	76.6	0.0	\$ 0.31	1.00	\$ 0.31	\$ 247.38	0.00	0.4	1.00	0.4	0.00	0.0	1.00	0.0
PR36/insurd	1281	LF	10	Round Duct Insulation 2 in Thick	0.0	0.0	\$ -	1.00	\$ -	\$ -	0.00	0.0	1.00	0.0	0.05	66.9	1.00	66.9
PR36/insurd	169	LF	14	Round Duct Insulation 2 in Thick	0.0	0.0	\$ -	1.00	\$ -	\$ -	0.00	0.0	1.00	0.0	0.07	11.4	1.00	11.4
PR36/insurf	76	EA	14x10	2 in Insulation Reducing Tee	0.0	0.0	\$ -	1.00	\$ -	\$ -	0.00	0.0	1.00	0.0	0.10	7.5	1.00	7.5
PR36/insurf	38	EA	14	2 in Insulation Cap	0.0	0.0	\$ -	1.00	\$ -	\$ -	0.00	0.0	1.00	0.0	0.02	0.6	1.00	0.6
PR36/insurf	304	EA	10	2 in Insulation 26 Ga Galv Adjustable Ell	0.0	0.0	\$ -	1.00	\$ -	\$ -	0.00	0.0	1.00	0.0	0.09	27.3	1.00	27.3
PR36/insurf	152	EA	10	2 in Insulation Metal Spin-in w/Damper	0.0	0.0	\$ -	1.00	\$ -	\$ -	0.00	0.0	1.00	0.0	0.05	7.0	1.00	7.0
PR36/malcof	4352	EA	<None>	BT131 8-18 x 1/2 w/1/4 Hex Head Screw	26.1	0.0	\$ 0.04	1.00	\$ 0.04	\$ 174.09	0.00	0.0	1.00	0.0	0.00	0.0	1.00	0.0
PR36/purcrf	76	EA	14x10	26 Ga Galv Tee	441.6	0.0	\$56.26	1.00	\$56.26	\$ 4,275.76	0.00	0.0	1.00	0.0	0.94	71.4	1.00	71.4
PR36/purcrf	38	EA	14	26 Ga Galv Cap	36.9	0.0	\$13.77	1.00	\$13.77	\$ 523.26	0.00	0.0	1.00	0.0	0.77	29.3	1.00	29.3
PR36/purcrf	304	EA	10	26 Ga Galv Adjustable Ell	708.1	0.0	\$ 3.45	1.00	\$ 3.45	\$ 1,048.80	0.00	0.0	1.00	0.0	0.67	203.7	1.00	203.7
PR36/purcrf	152	EA	10	Metal Spin-in w/Damper	180.9	0.0	\$16.56	1.00	\$16.56	\$ 2,517.58	0.00	0.0	1.00	0.0	0.45	68.4	1.00	68.4
PR36/purcrf	152	EA	10	Flex Duct Piece	0.0	0.0	\$ -	1.00	\$ -	\$ -	0.00	0.0	1.00	0.0	0.00	0.0	1.00	0.0
PR36/smswrp	1281	LF	10	26 Ga Galv Spiral Duct	3458.6	0.0	\$ 6.41	1.00	\$ 6.41	\$ 8,205.79	0.00	0.0	1.00	0.0	0.14	179.3	1.00	179.3
PR36/smswrp	169	LF	14	26 Ga Galv Spiral Duct	643.0	0.0	\$ 9.02	1.00	\$ 9.02	\$ 1,527.03	0.00	0.0	1.00	0.0	0.17	28.4	1.00	28.4
PR36/titont	608	EA	<None>	Nylon Tie 36 in long	0.0	0.0	\$ 0.50	1.00	\$ 0.50	\$ 304.00	0.00	0.0	1.00	0.0	0.00	0.0	1.00	0.0
					5597.3	0.0				\$ 27,262.13		0.6	0.6		902.8	902.8		

Centex Carpet and Interiors
Schwartz Design Center
3716 Franklin Avenue
Waco, TX 76710
(254) 753-7021 Fax (254) 753-7035

March 13, 2025

Mazanec Construction Co., Inc.
P.O. Box 154400
Waco, TX 76715

Attn: Jon Kazanas
jon@mazanecconstruction.com

Re: Subcontract 661-23-17
WISD South Waco Elementary

Jonathan,

I feel as though we will need some time on Sundays, as well.

Basically 8 guys with \$14.00 per hour for 10 hours for those 4 weekends, both Saturday and Sunday.

That would work out to be \$8,960.00

Please call / email me with any questions.

Respectfully Submitted,
Martin Schwartz
President
martins@centexmfg.com

Nu-Way Enterprises, Inc.
Commercial Interior Finishes

6715 Water Supply Road

Temple, Texas 76502

Phone: 254-986-1462

Fax: 866-906-1462

Email: paul@nuwaye.com

Date: 03-13-2025
To: Mazanec Construction
Attn: Jon Kazanas
From: Paul Beck
Re: S. Waco Elementary School CO Request

Change Order request to work 4 additional full Saturdays.

6 Man Crew @ \$31.25/ hr each.....\$1500 a day

For the sum of.....\$ 1,500.00 for each Saturday for a total of \$6,000.00

Thank you,

Paul Beck

METAL STUD FRAMING COMMERCIAL DRYWALL INSULATION ACOUSTIC CEILINGS

Drywall Inc.
2301 Kendall Ln.
Waco Tx 76705

Office: 254-752-2320

drywallincprojects@hotmail.com

March 13, 2025

Mazanec Construction

South Waco Elem Overtime

Mechanic	6 men 8 hours at \$45.50 per hour	\$2,184.00 x 4 Saturdays	\$8,736.00
Foreman	1 man 8 hours at \$55.50 per hour	\$444.00 x 4 Saturdays	\$1776.00
			\$10512.00
Mark up			\$1051.2.00
Grand total		\$11,563.00	

Ronnie Stevenson
Drywall Inc.
254-752-2320
254-379-6976



Mazanec
Att: Jon Kazanas
3/14/2025

RE: PR Overtime

Manu.	Model #	Description	Qty	Price	10%	Extended
NEI		Labor- Supervisor (1)	32 HRS	\$ 97.50	\$ 9.75	\$ 3,432.00
NEI		Labor- Apprentice (4)	128	\$ 82.50	\$ 8.25	\$ 11,616.00

Quote: \$ 15,048.00

This price does not include tax and is good for 30 days.

Alex McCommas

alexm@neitx.com

O: 254.756.2135

C: 254.379.4582

F: 254.756.5435

Regulated by The Texas Department of Licensing and Regulation, P. O. Box 12157, Austin, Texas 78711, 1-800-803-9202, 512-463-6599. Website: www.License.state.tx.us/complaints TECL#17015: B16996



Specialty Restoration of Texas
INCORPORATED

24 HOUR EMERGENCY SERVICE • 1-888-KLEANUP (553-2687)

Visit us at www.specialtyrestoration.net
6906 Old McGregor Rd. Waco, Texas 76712
Phone 254-776-0441 & Fax 254-776-0444

March 18, 2025

TO: Mazanec Construction
Waco, Texas

RE: S. Waco ISD - HVAC cleaning Proposal

Thank you for letting us provide you with a preliminary quotation on the project noted above. We have familiarized ourselves with the project scope of work. Please find our proposal and pricing below.

Services to include:

- Duct Cleaning:
- Setting up proper environmental protection in work area.
- Covering furnishings, floors, as needed.
- Mechanical Cleaning return ducts only , HEPA filtered negative pressure placed on the duct line.
- Fogging of the ducts with EPA approved biocide.
- Clean-up of work area upon completion.
- Replacement of return filters provided by client.

Total Bid Price:

Price for Building B:	\$27421.87
Price for Building C:	\$12421.87
Grand total: \$	\$39843.74

Additional:

- All work will be performed between 8:00 am and 5:00 pm, weekdays, unless otherwise arranged. Mobilization of staff and equipment is included.
- Texas Sales Taxes are not included for this project.
- SRT will provide lift equipment to reach ducts at heights to 26'.
- Client will provide water and electricity on site.
- All Access ports required for Cleaning to be closed by Mazanec's HVAC staff.

Acceptance:



Specialty Restoration of Texas
INCORPORATED

24 HOUR EMERGENCY SERVICE • 1-888-KLEANUP (553-2687)

Visit us at www.specialtyrestoration.net

Client accepts this proposal and agrees to sign a contract with SRT to commence work on the project and furnish services in accordance with the specifications, prices, and terms set forth in this proposal and outlined in a contract/work authorization provided by SRT to the client for final approval.

Agreement & Acceptance:

Accepted by:	Title	Date

Again, thank you for giving us the opportunity to bid on your project.

**Respectfully,
Terry Marbut
General Manager
Specialty Restoration of Texas, Inc.
Office: 254-776-0441
Cell: 254-749-9362**



AIA[®]

Document G709™ – 2018

Proposal Request

PROJECT: *(name and address)*
2224.00 Waco ISD - South Waco
Elementary School
2104 Gurley Lane
Waco, TX 76706

CONTRACT INFORMATION:
Contract For:

Date:
November 19, 2024

Architect's Project Number: 2224.00
Proposal Request Number: 036

Proposal Request Date: March 04, 2025

OWNER: *(name and address)*
Waco Independent School District
501 Franklin Avenue
Waco, TX 76701

ARCHITECT: *(name and address)*
O'Connell Robertson
811 Barton Springs Road, Suite 900
Austin, TX 78704

CONTRACTOR: *(name and address)*
Mazanec Construction
1508 New Dallas Highway
Waco, TX 76705

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Ten (10) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

Please refer to attached documents regarding ductwork in areas B & C classrooms (total of 35 rooms).

Attachments:

- Narrative
- M2.1B - MECHANICAL DEMOLITION PLAN - AREA B
- M2.1C - MECHANICAL DEMOLITION PLAN - AREA C
- M3.1B - MECHANICAL PLAN - AREA B
- M3.1C - MECHANICAL PLAN - AREA C

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT



ARCHITECT *(Signature)*

BY: Jaivy Braulick, Associate, CA

(Printed name, title, and license number if required)

Proposal Request Narrative

South Waco ES

Project No. 2224.00

PR # 036

- 1.) What triggered this proposal? [Owner Request](#)
- 2.) Is this a potential add or deduct? [Add and Deduct \(Both\)](#)
- 3.) Is this a time sensitive item? [Yes](#)
- 4.) What is the scope of work for this? [Ductwork in Areas B & C Classrooms \(total of 35 rooms\)](#)

DRAWINGS

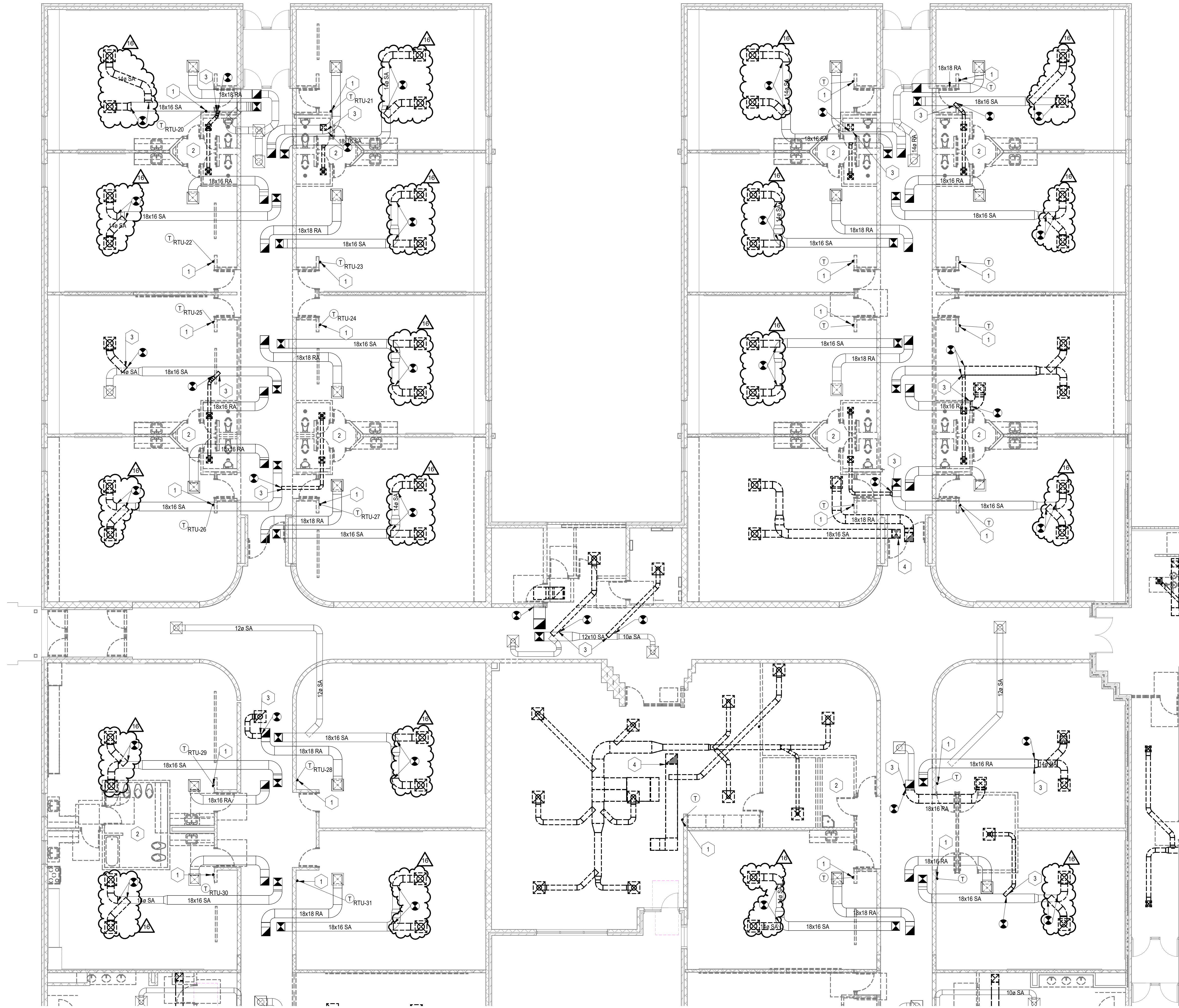
Drawing Sheets itemized below are attached to this Proposal Request

Replace previously issued Drawing Sheet in entirety with those issued herewith.

*Indicates new Drawing Sheet.

MECHANICAL:

- ITEM M1 M2.1B – MECHANICAL DEMOLITION PLAN – AREA B**
A. DEDUCT – removed ductwork to classrooms: B103, B108, B110, B117, B122, B129, B137, B142, B149, B151, B156, B158, B163, B167, B169, B171, B172, B180, B184
- ITEM M2 M2.1C – MECHANICAL DEMOLITION PLAN – AREA C**
A. DEDUCT – removed ductwork to classrooms: C107, C108, C114, C116, C126, C128, C133, C135, C137, C139, C143, C145, C149, C151, C155, C157
- ITEM M3 M3.1B – MECHANICAL PLAN – AREA B**
A. ADD – added and revised ductwork to classrooms: B103, B108, B110, B117, B122, B129, B137, B142, B149, B151, B156, B158, B163, B167, B169, B171, B172, B180, B184
- ITEM M4 M3.1C – MECHANICAL PLAN – AREA C**
A. ADD – added and revised ductwork to classrooms: C107, C108, C114, C116, C126, C128, C133, C135, C137, C139, C143, C145, C149, C151, C155, C157



1 MECHANICAL DUCTWORK DEMOLITION PLAN - AREA B
SCALE: 1/8" = 1'-0"

GENERAL NOTES

- REFER TO SHEET M1.1 FOR GENERAL MECHANICAL NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
- ALL EXISTING DUCTWORK, PIPING SIZES & LOCATIONS ARE TAKEN FROM BEST AVAILABLE RECORD DOCUMENTS & SITE OBSERVATIONS. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS PRIOR TO CONSTRUCTION.
- TYPICAL AIR TRANSFER BOOTS SHALL BE 12" X 12" UNLESS NOTED OTHERWISE.

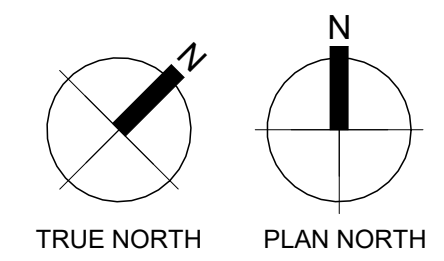
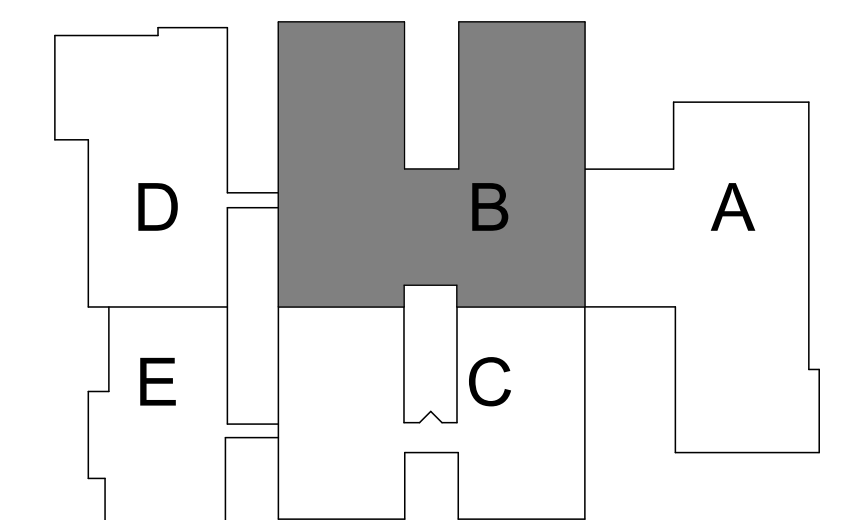
KEYNOTE LEGEND

- BASE BID: EXISTING THERMOSTAT TO REMAIN AND BE RELOCATED.
ALTERNATE #3: DEMO EXISTING THERMOSTAT.
- REMOVE EXHAUST DUCTWORK IN ITS ENTIRETY.
- DEMOLISH DUCTWORK AND AIR DEVICES. PATCH HOLE IN EXISTING DUCTWORK.
- REMOVE DUCTWORK AND SUPPORTS FOR THIS SYSTEM IN THEIR ENTIRETY. REMOVE EXISTING THERMOSTAT AND GAS CONTROLLER.

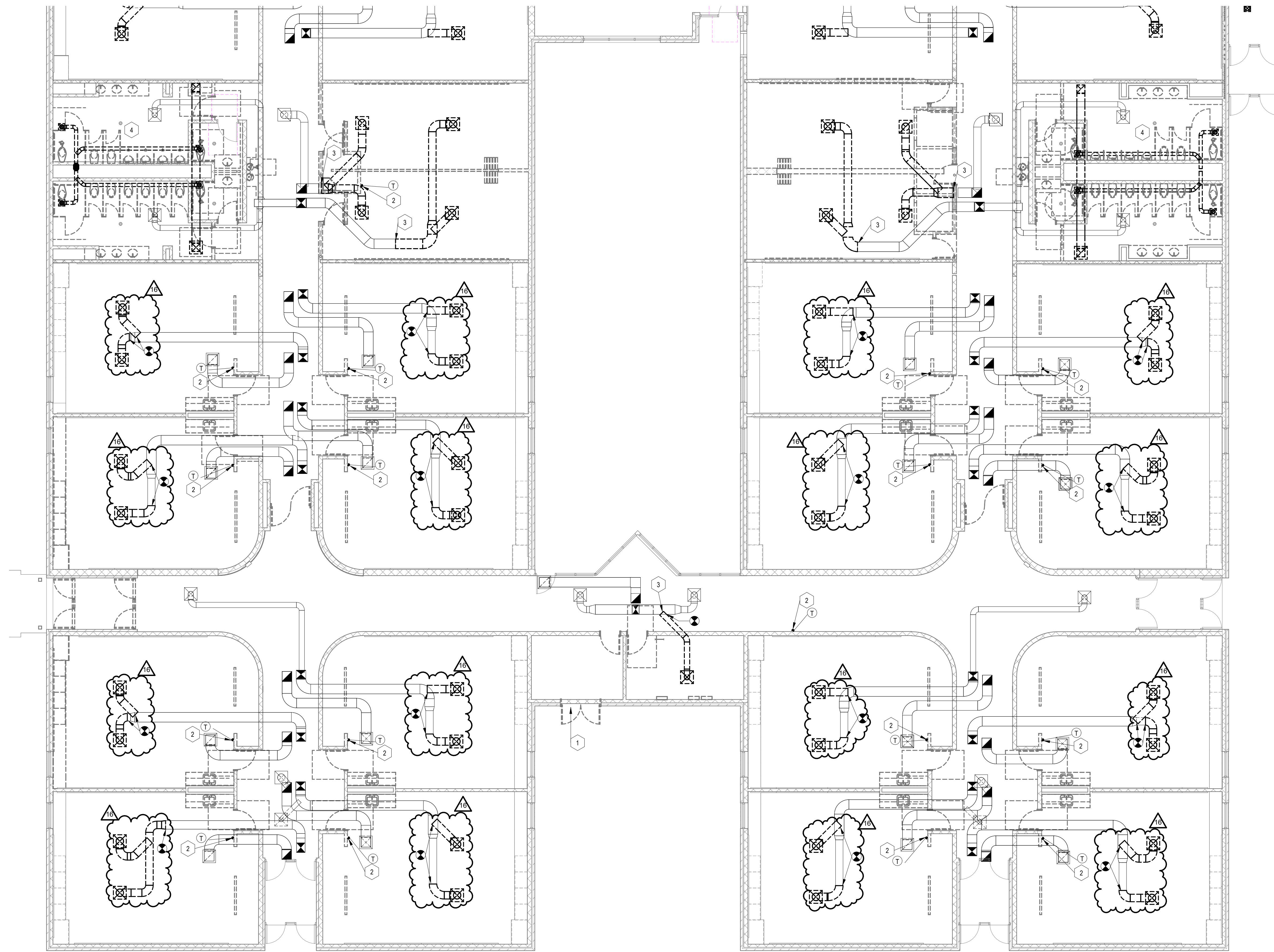
CLEAN ALL AIR DIFFUSERS IN EXISTING CLASSROOM WING THAT ARE EXISTING TO REMAIN. PROTECT ALL DUCTWORK THAT IS EXISTING TO REMAIN, AND REPAIR ANY DAMAGES THAT OCCUR DURING CONSTRUCTION.

CONTRACTOR TO FIELD VERIFY EXISTING DUCT PENETRATIONS THROUGH CORRIDOR WALL. CAN BE UTILIZED FOR FIRE DAMPER INSTALLATION. ALL DUCT AND PIPE PENETRATIONS MUST MAINTAIN FIRE RATING OF NEW CORRIDOR WITH FIRE DAMPER IN DUCT AND FIRE CAULKING AROUND PIPING. DUCT PENETRATIONS THROUGH CORRIDOR WALLS THAT DO NOT ALLOW FOR CLEAN LIFE SAFETY DAMPER INSTALLATION SHALL BE DEMOLISHED AND RECONSTRUCTED IN PLACE TO ACCOMMODATE DAMPER INSTALLATION. REFER TO SPECIFICATION SECTION 01 21 00 FOR INFORMATION ON ALLOWANCE FOR CONSTRUCTION IN THIS AREA.

KEY PLAN



NO.	DESCRIPTION	DATE
16	PR 036	03/04/25



1 MECHANICAL DUCTWORK DEMOLITION PLAN - AREA C
SCALE: 1/8" = 1'-0"

GENERAL NOTES

- REFER TO SHEET M1.1 FOR GENERAL MECHANICAL NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
- ALL EXISTING DUCTWORK, PIPING SIZES & LOCATIONS ARE TAKEN FROM BEST AVAILABLE RECORD DOCUMENTS & SITE OBSERVATIONS. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS PRIOR TO CONSTRUCTION.
- TYPICAL AIR TRANSFER BOOTS SHALL BE 12" X 12" UNLESS NOTED OTHERWISE.

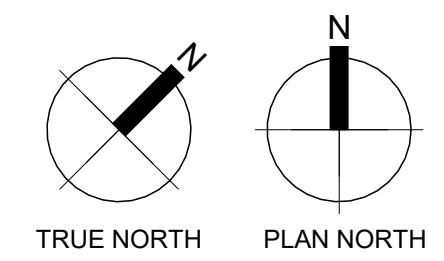
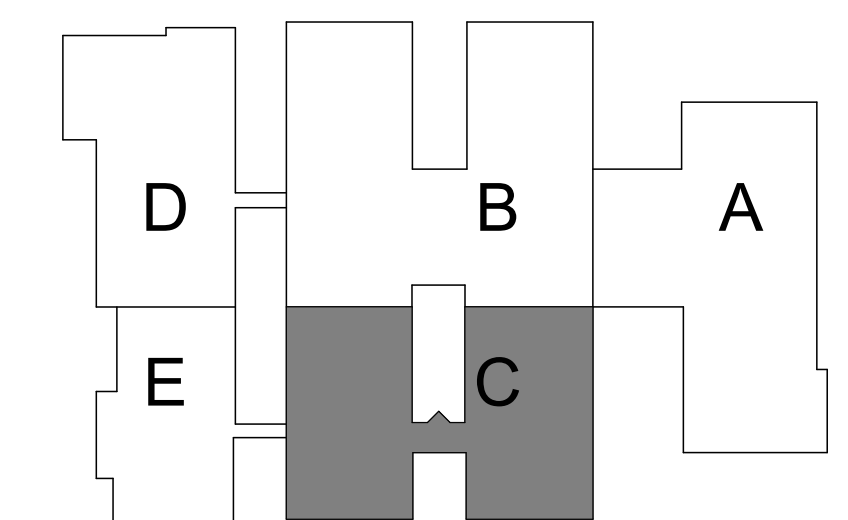
KEYNOTE LEGEND

- DEMOLISH WINDOW MOUNTED A/C UNIT FROM DOOR ASSEMBLY.
- BASE BID: EXISTING THERMOSTAT TO REMAIN AND BE RELOCATED. ALTERNATE #3: DEMO EXISTING THERMOSTAT.
- DEMOLISH DUCTWORK AND AIR DEVICES. PATCH HOLE IN EXISTING DUCTWORK.
- REMOVE EXHAUST DUCTWORK IN ITS ENTIRETY.

CLEAN ALL AIR DIFFUSERS IN EXISTING CLASSROOM WING THAT ARE EXISTING TO REMAIN. PROTECT ALL DUCTWORK THAT IS EXISTING TO REMAIN, AND REPAIR ANY DAMAGES THAT OCCUR DURING CONSTRUCTION.

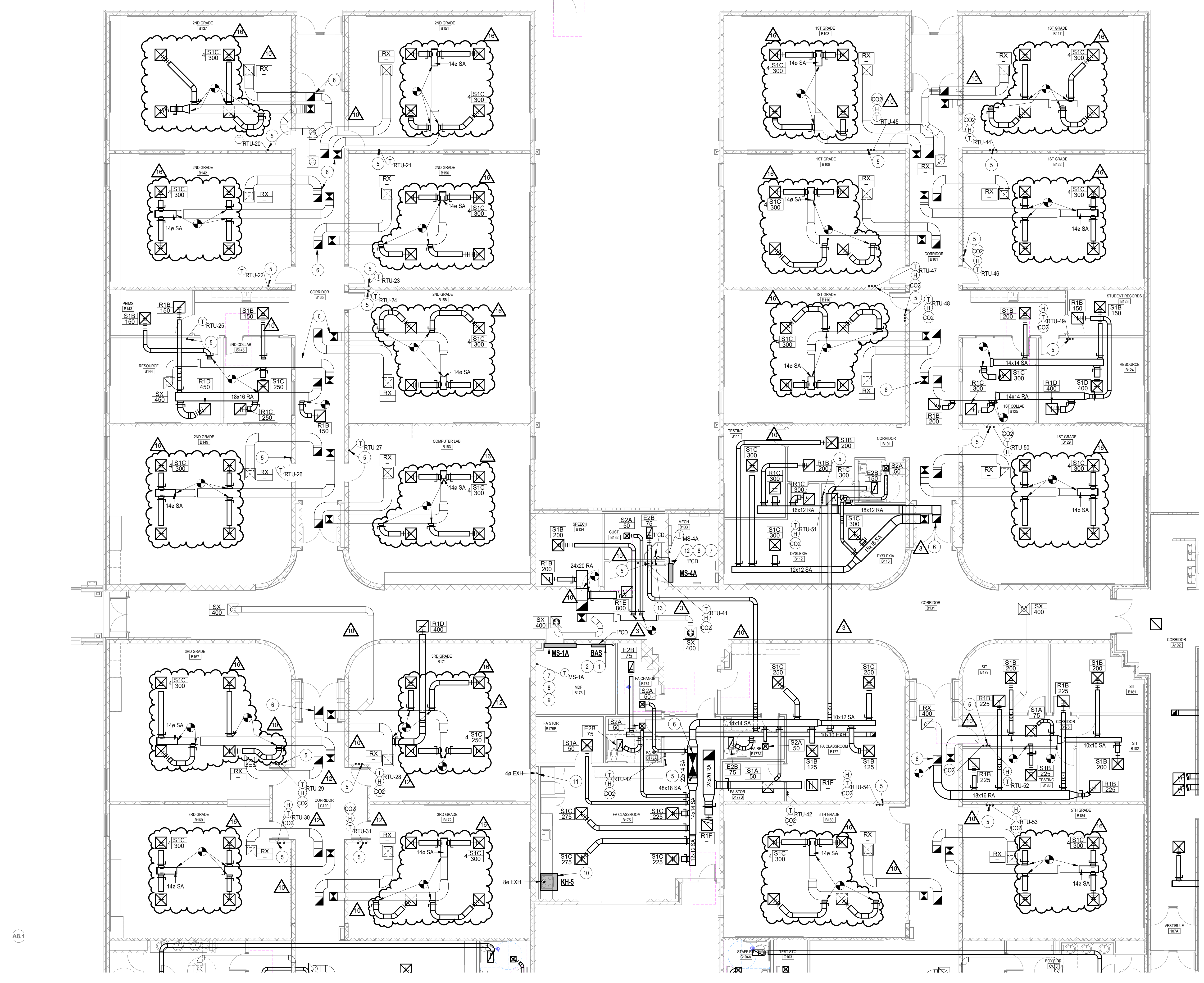
CONTRACTOR TO FIELD VERIFY EXISTING DUCT PENETRATIONS THROUGH CORRIDOR WALL. CAN BE UTILIZED FOR FIRE DAMPER INSTALLATION. ALL DUCT AND PIPE PENETRATIONS MUST MAINTAIN FIRE RATING OF NEW CORRIDOR WITH FIRE DAMPER IN DUCT AND FIRE CAULKING AROUND PIPING. DUCT PENETRATIONS THROUGH CORRIDOR WALLS THAT DO NOT ALLOW FOR CLEAN LIFE SAFETY DAMPER INSTALLATION SHALL BE DEMOLISHED AND RECONSTRUCTED IN PLACE TO ACCOMMODATE DAMPER INSTALLATION. REFER TO SPECIFICATION SECTION 01 21 00 FOR INFORMATION ON ALLOWANCE FOR CONSTRUCTION IN THIS AREA.

KEY PLAN



Engineering Firm:
O'CONNELL ROBERTSON
 Firm Registration No. F-2708
 Revisions:
 NO. DESCRIPTION DATE
 16 PR 036 03/04/25

Project No. 2224.00
CONTRACT DOCUMENTS



1 MECHANICAL DUCTWORK FLOOR PLAN - AREA B
SCALE: 1/8" = 1'-0"

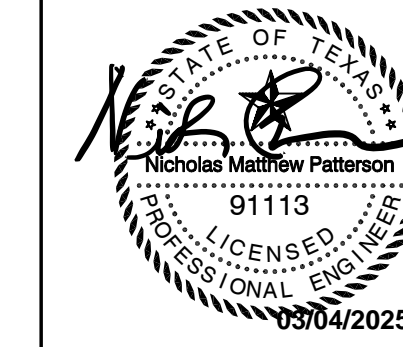
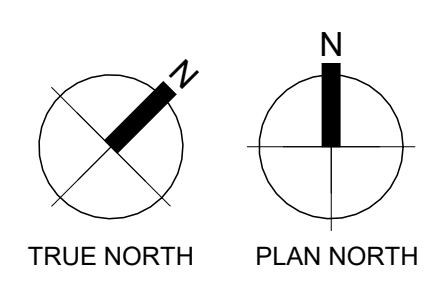
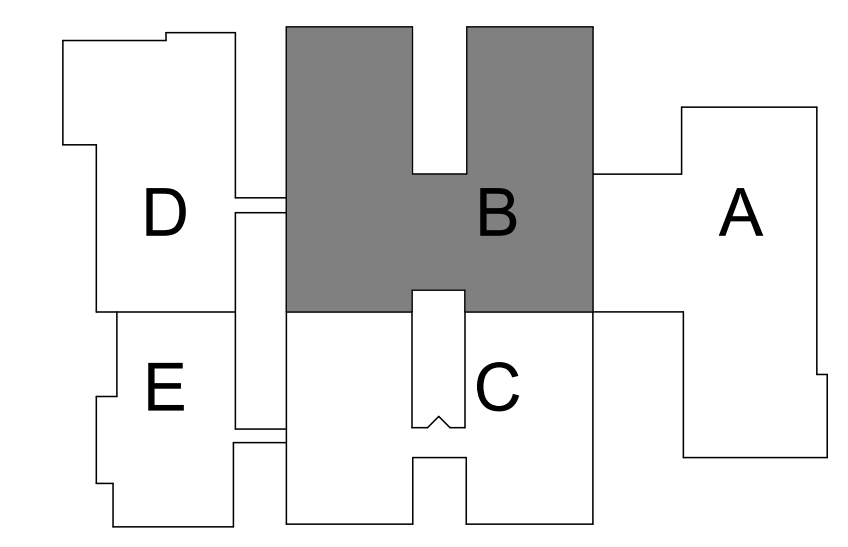
GENERAL NOTES

- REFER TO SHEET M.1 FOR GENERAL MECHANICAL NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
- ALL EXISTING DUCTWORK, PIPING SIZES & LOCATIONS ARE TAKEN FROM BEST AVAILABLE RECORD DOCUMENTS & SITE OBSERVATIONS. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS PRIOR TO CONSTRUCTION.
- TYPICAL AIR TRANSFER BOOTS SHALL BE 12" X 12" UNLESS NOTED OTHERWISE.

KEYNOTE LEGEND

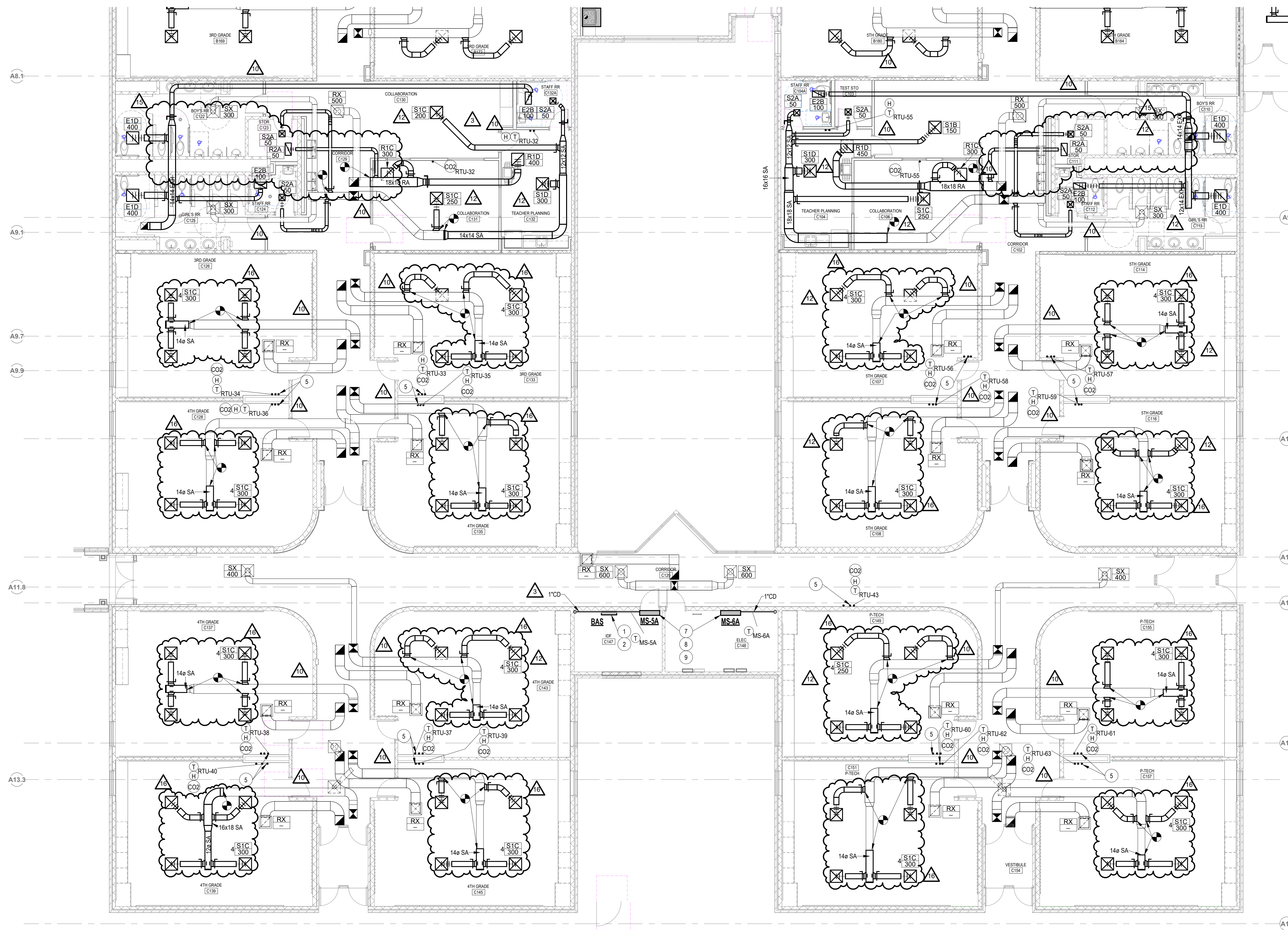
- BASE BID: EXISTING BAS SYSTEM TO REMAIN. TIE IN ANY NEW EQUIPMENT INDICATED INTO EXISTING BAS SYSTEM.
- ALTERNATE #3: RTU REPLACEMENT. EXISTING BAS SYSTEM TO BE REPLACED. INSTALL DDC CONTROL PANEL. COORDINATE WITH ELECTRICAL FOR POWER AND TECHNOLOGY FOR DATA.
- BASE BID: EXISTING THERMOSTAT TO REMAIN. RELOCATE EXISTING THERMOSTAT IN TO LOCATION SHOWN. ALTERNATE #3: DEMO EXISTING THERMOSTAT. PROVIDE NEW THERMOSTAT, HUMIDITY SENSOR, AND CARBON DIOXIDE SENSOR. MOUNT AT 4'-0" A.F.F. COORDINATE WITH EXISTING UTILITIES ON WALL.
- TAB TO REBALANCE AIRFLOW OF ALL EXISTING AND NEW DIFFUSERS TO AIRFLOWS SHOWN ON PLAN.
- ROUTE MINI-SPLIT REFRIGERANT (INSULATED/JACKETED AS SPECIFIED) ALONG WALL TO INDOOR UNIT. COORDINATE ROUTING TO AVOID CONFLICTS WITH OTHER UTILITIES AND TAKE THE MOST DISCRETE ROUTE POSSIBLE.
- MOUNT MINI-SPLIT AT -7" A.F.F. TO BOTTOM OF UNIT. COORDINATE TO MOUNT ABOVE ANY LIGHT FIXTURES IN SAME LOCATION. COORDINATE LOCATION OF UNIT TO AVOID CONFLICTS WITH OTHER UTILITIES (ESPECIALLY CABLE TRAY ROUTING OUT OF IDF ROOMS).
- ROUTE MINI-SPLIT CONDENSATE DRAIN PIPING (INSULATED/JACKETED AS SPECIFIED) ALONG WALL AND DOWN TO TERMINATE AT HUB DRAIN IN THIS ROOM.
- FURNISH AND INSTALL ADA-COMPLIANT RESIDENTIAL RANGE HOOD EQUAL TO 30" BROAN-AUTONE MODEL "ELITE EWP1306SS" WITH HCR4 REMOTE CONTROL ACCESSORY. BAFFLE FILTER, INTEGRAL LED LIGHT ASSEMBLY, STAINLESS STEEL DUCT SHROUD WITH EXTENSION TO REACH CEILING. STAINLESS STEEL BACKSPASH ACCESSORY TO MATCH WIDTH OF HOOD ASSEMBLY, AND INTEGRAL 640 CFM BLOWER. FURNISH AND INSTALL MANUFACTURER'S TRANSITION PIECES TO AN 8" ROUND CONNECTION AND INSTALL 8" ROUND "WELDED" STAINLESS STEEL CONNECTION UP THROUGH ROOF TO EXHAUST CAP EQUAL TO GREENHECK "GRSR-8" ON INSULATED ROOF CURB AS SPECIFIED. REFER TO ARCHITECTURE DRAWINGS FOR FLASHING OF CURB, CASEWORK ELEVATIONS, AND ADDITIONAL NOTES FOR COORDINATION.
- DUCT UP CONCEALED INSIDE WALL. INCLUDE 4" FLEX DUCT CONNECTION FROM DRYER TO VERTICAL EXHAUST DUCT. REF. DETAIL 51M9.2 FOR INSTRUCTIONS ON INSTALLATION AND TERMINATION ON ROOF TOP.
- ROUTE MINI-SPLIT CONDENSATE DRAIN PIPING (INSULATED/JACKETED AS SPECIFIED) ALONG WALL AND DOWN TO TERMINATE AT NEARBY MOP SINK.
- ROUTE INSULATED AND JACKETED CONDENSATE DRAIN PIPE. AS SPECIFIED, DOWN WALL TO TERMINATE AT FLOOR DRAIN INLET.

KEY PLAN



Engineering Firm:
O'CONNELL ROBERTSON
Firm Registration No. F-2708

NO.	DESCRIPTION	DATE
3	PACKAGE 2 - 11/9/23	
	ADDENDUM 1	
10	PR 013	07/17/24
12	AS 013	09/04/24
16	PR 036	03/04/25



1 MECHANICAL DUCTWORK FLOOR PLAN - AREA C
SCALE: 1/8" = 1'-0"

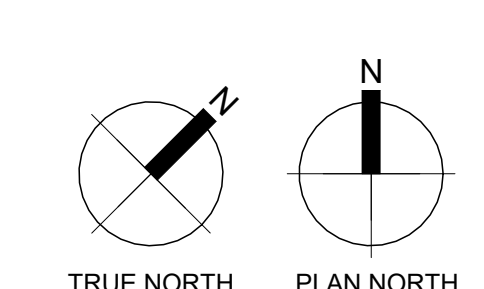
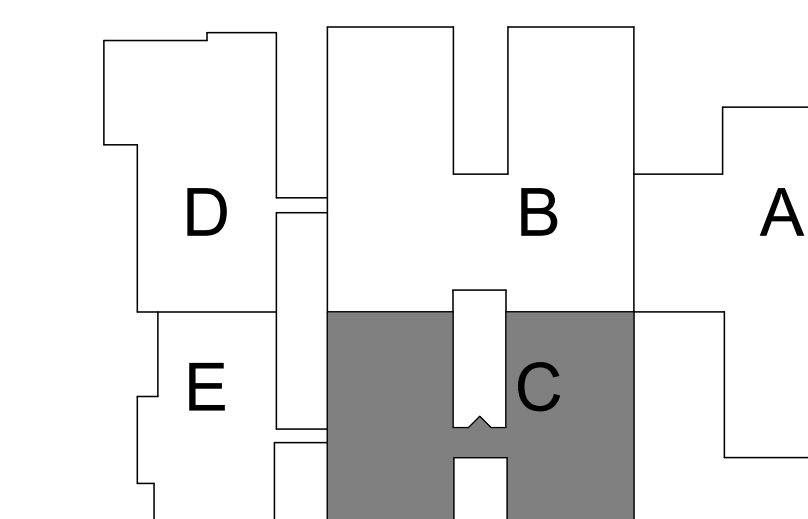
GENERAL NOTES

- REFER TO SHEET M1.1 FOR GENERAL MECHANICAL NOTES THAT SHALL APPLY TO ALL SHEETS IN THIS SET UNLESS NOTED OTHERWISE IN THE KEYED NOTES.
- ALL EXISTING DUCTWORK, PIPING SIZES & LOCATIONS ARE TAKEN FROM BEST AVAILABLE RECORD DOCUMENTS & SITE OBSERVATIONS. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS PRIOR TO CONSTRUCTION.
- TYPICAL AIR TRANSFER BOOTS SHALL BE 12" X 12" UNLESS NOTED OTHERWISE.

KEYNOTE LEGEND

- BASE BID: EXISTING BAS SYSTEM TO REMAIN. TIE IN ANY NEW EQUIPMENT INDICATED INTO EXISTING BAS SYSTEM.
- ALTERNATE #3: RTU REPLACEMENT. EXISTING BAS SYSTEM TO BE REPLACED. INSTALL DDC CONTROL PANEL. COORDINATE WITH ELECTRICAL FOR POWER AND TECHNOLOGY FOR DATA.
- BASE BID: EXISTING THERMOSTAT TO REMAIN. RELOCATE EXISTING THERMOSTAT IN TO LOCATION SHOWN. ALTERNATE #3: DEMO EXISTING THERMOSTAT. PROVIDE NEW THERMOSTAT, HUMIDITY SENSOR, AND CARBON DIOXIDE SENSOR. MOUNT AT 4'-0" A.F.F.. COORDINATE WITH EXIST!
- ROUTE MINI-SPLIT REFRIGERANT (INSULATED/JACKETED AS SPECIFIED) ALONG WALL TO INDOOR UNIT. COORDINATE ROUTING TO AVOID CONFLICTS WITH OTHER UTILITIES AND TAKE THE MOST DISCRETE ROUTE POSSIBLE.
- MOUNT MINI-SPLIT AT -7/8" A.F.F. TO BOTTOM OF UNIT. COORDINATE TO MOUNT ABOVE ANY LIGHT FIXTURES IN SAME LOCATION. COORDINATE LOCATION OF UNIT TO AVOID CONFLICTS WITH OTHER UTILITIES (ESPECIALLY CABLE TRAY ROUTING OUT OF IDF ROOMS).
- ROUTE MINI-SPLIT CONDENSATE DRAIN PIPING (INSULATED/JACKETED AS SPECIFIED) ALONG WALL AND DOWN TO TERMINATE AT HUB DRAIN IN THIS ROOM.

KEY PLAN



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 2104 GURLEY LN., WACO, TX 76706

Engineering Firm:
 O'CONNELL ROBERTSON
 Firm Registration No. F-2708
 Revisions:
 NO. DESCRIPTION DATE
 3 PACKAGE 2 - 11/9/23
 ADDENDUM 1
 10 PR 013 07/17/24
 12 AS 013 09/04/24
 15 PR 031 01/31/25
 16 PR 036 03/04/25

Project No. 2224-00
 CONTRACT DOCUMENTS
 MECHANICAL PLAN - AREA C
M3.1C