

**WACO INDEPENDENT SCHOOL DISTRICT
REGULAR MEETING
WISD Conference Center
115 S 5th Street
Waco, Texas 76701**

Thursday, May 16, 2024 - 6:00 PM

A Regular Meeting of the Board of Trustees of Waco Independent School District will be held May 16, 2024, beginning at 6:00 PM in the WISD Conference Center, 115 S 5th Street, Waco, Texas.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice/agenda.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

AGENDA

1. **Call to Order**
2. **Oath of Office**
3. **Public Comments on Agenda Items**
4. **Moment of Silence and Pledge of Allegiance**
5. **Consider, Discuss and Take Appropriate Action Regarding the Reorganization of the Board of Trustees**
 - 5.A. President
 - 5.B. Vice President
 - 5.C. Secretary
6. **Special Recognitions**
 - 6.A. Pledge Leaders
 - 6.B. Texas Art in Education Association Honors
 - 6.C. Texas History Day Qualifiers
 - 6.D. Dell Scholar
 - 6.E. UIL Texas High School Academic Qualifiers
 - 6.F. High School Economics Contest State Winners
 - 6.G. Texas High School Coaches Association Academic All-State Awards
 - 6.H. Texas High School Powerlifting Association State Qualifiers
 - 6.I. Community Partner Award
 - 6.J. Waco ISD PD Canine Retirement
 - 6.K. Teacher Incentive Allotment Designated Teachers - Secondary
7. **Superintendent's Report**
 - 7.A. Graduation
 - 7.B. Family Fest
 - 7.C. Education Foundation Enrichment Grants

- 7.D. Dedication of G.W. Carver Middle School
- 8. **Information Items/Reports**
 - 8.A. Monthly Financial Reports for the Period Ended April 30, 2024
 - 8.B. High-Quality Early Childhood Program Update
- 9. **Consent Agenda: Consider and Take Appropriate Action**
 - 9.A. Amendments to the 2023-2024 Budget
 - 9.B. Bid Award for Educational Consulting, Professional Development, and Other Student-Based Contracted Services
 - 9.C. Bid Award for Local Retailer's General Merchandise
 - 9.D. Bid Award for Maintenance Supplies, Equipment and Services
 - 9.E. Bid Award for Child Nutrition Services Cargo Van 24' Cargo Box Truck
 - 9.F. Amendment to the Food Service Management Contract for the 2024-2025 School Year
 - 9.G. Purchases over \$50,000 under Pre-Existing Bid, Purchasing Cooperative, or Allowed Professional Services
 - 9.H. Approval of Optional Flexible School Day Program
 - 9.I. Compensation for Non-Transportation Employees Receiving a Commercial Driver's License
 - 9.J. Board of Trustees Meeting Minutes
 - 9.J.1. Regular Meeting - March 28, 2024
 - 9.J.2. Workshop Meeting - April 4, 2024
 - 9.J.3. Regular Meeting - April 25, 2024
- 10. **Consider, Discuss and Take Appropriate Action Regarding Retention Bonuses for Paraprofessionals, Auxiliary Staff, Various Campus Support Professionals, Counselors, Registered Nurses, Athletic Trainers, Campus-Based Special Education Diagnostic and Assessment Professionals, Campus Administrators and District Professionals and Administrators**

Presenter: Dr. Daniel Lopez
- 11. **Consider, Discuss, and Take Appropriate Action Regarding One-Time Back-to-School Supply Allowance for Teachers and Select Other Classroom Professionals**

Presenter: Dr. Susan Kincannon
- 12. **Consider, Discuss and Take Appropriate Action Regarding Agreement Between Economic Opportunities Advancement Corporation of Planning Region XI and Waco Independent School District**

Presenter: Dr. Susan Kincannon
- 13. **Announcements**
- 14. **Review and Discuss Potential Contract on Real Property**
- 15. **Consideration of Personnel**
 - 15.A. Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
 - 15.B. Hear a Complaint or Charge Against an Officer or Employee
- 16. **Adjournment**

Waco Independent School District

Board of Trustees Meeting Agenda Item

Date: May 16, 2024

Contact Person: Wendy Sledd

RE: Special Recognitions

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Background Information:

Pledge Leaders

Pledge Leaders are Briah Dugas and Emiliano Estrada, both of Parkdale Elementary School.

Texas Art Education Association State Honors

Cedar Ridge Elementary 5th grader Britany Grijalva’s artwork was selected by the Texas Art Education Association for display at the Bullock Texas State History Museum.

Texas History Day Qualifiers

Tennyson Middle School/Atlas Academy students, 6th grader Henry Ochoa and 7th grader Caroline Taube, competed at the state level.

Dell Scholar

University High School senior Emanuel Zuniga is selected as a Dell Scholar.

UIL Texas High School Academic Qualifiers

University High School senior Jimiesha Pringle won 2nd in Poetry and advances to the state contest. UHS junior Derrick Thomas placed 5th place in Prose and is an alternate to the state contest.

High School Economics State Contest Winners

University High School students Javier Hernandez, Angel Rodriguez, Rene Reveles, and Eber Flores defeated more than 700 teams on the district level and over 4,000 teams in the state contest to be named the Texas winners in The Stock Market Game which teaches students financial literacy and how to create investment portfolios.

Texas High School Coaches Association Academic All-State Awards

WISD high school student athletes are honored with UIL’s highest state honors for excelling both academically and in athletics.

Waco High School

Alexis Hookham: Academic All-State ELITE in girls' soccer
Samuel Everett: Academic All-State ELITE in tennis
Jonathan Middleton: Academic All-State Honorable Mention in boys' soccer

University High School

Lauren Serrato: All-State Honorable Mention in girls' soccer
Daniel Angulo: All-State 2nd Team in boys' soccer
Taniya Wicks: All-State 2nd Team in boys' soccer
Nicholas Vaquera: All-State 2nd Team in boys' soccer
Emilio Lopez: All-State 2nd Team in boys' soccer
Emanuel Zuniga: All-State 2nd Team in boys' soccer
Daniel Villagomez: All-State Honorable Mention in boys' soccer
Saul Treto: All-State Honorable Mention in boys' soccer
Lauren Serrato: Academic All-State Honorable Mention in baseball
Araceli Herrera: Academic All-State 2nd Team in baseball
Jesse Rodriguez: Academic All-State 2nd Team in baseball
Nabor Lopez: Academic All-State Honorable Mention in baseball
Myles Redding: Academic All State Honorable Mention in track and field

Texas High School Powerlifting Association State Qualifiers

Waco High School student athletes Atticus Miller, Dewayne Simmons, and Sarah Dix qualified to compete at the state powerlifting contest.

Community Partner Award

McLennan Community College and Texas State Technical College support Waco ISD students who qualify with free college tuition, books, and fees to earn college credits.

Police Canine Retirement

Waco ISD police dog, Dalton, is retired from the force.

Teacher Incentive Allotment Designated Teachers – Secondary

Thirty-five Waco ISD secondary teachers are newly qualified this year for the state's Teacher Incentive Allotment for improving student academic performance. See attached list.

Fiscal Implications:

NONE

Administration Recommendations:

Take no action on this item.

Secondary TIA Designated Teachers May Board Meeting Attendees

1 Cesar	Adame	WACO H S	Spanish/Coach	Recognized
2 Nora	Burnham	WACO H S	Social Studies - High School	Recognized
3 Kristin	Cunningham	UNIVERSITY H S	Business Education	Exemplary
4 Shenequa	Douglas	TENNYSON MIDDLE	PE/Coach	Exemplary
5 Macy	Fulton	CESAR CHAVEZ MIDDLE	Fine arts	Recognized
6 Jacob	Garcia	TENNYSON MIDDLE	Fine Arts	Exemplary
7 Susan	Giddings	WACO HS	English - High School	Recognized
8 Denise	Gunn	UNIVERSITY H S	Family Consumer Science	Exemplary
9 Archie	Hatten IV	UNIVERSITY H S	Band - Director High School	Recognized
10 David	Hurtado	WACO H S	PE	Recognized
11 Rylee	Jorges	WACO H S	English - High School	Recognized
12 Alisa	Keen	WACO H S	English - High School	Recognized
13 Joshua	Lee	WACO HS	Math - High School	Exemplary
14 Rachel	Martinez Baker	UNIVERSITY H S	SIT	Recognized
15 Amber	Meeks	TENNYSON MIDDLE	Band - Assistant Director Middle School	Recognized
16 Mechelle	Mitchell	CESAR CHAVEZ MIDDLE	6th Social Studies	Recognized
17 Alley	Mock	GREATER WACO ACADEMY	Health Science Technology	Recognized
18 Amanda	Moss	WACO H S	Business Education	Recognized
19 Natalie	Nelson	TENNYSON MIDDLE	Theatre Arts	Exemplary
20 Gina	Pasisis	TENNYSON MIDDLE	Reading	Master
21 Tina	Paxton	GREATER WACO HEALTH CARE ACADEMY	Math - High School	Exemplary
22 Michelle	Peacock	GREATER WACO HEALTH CARE ACADEMY	Health Science Technology	Recognized

23 Sally	Peavy	CESAR CHAVEZ MIDDLE	Art	Recognized
24 Sherry	Prather	TENNYSON MIDDLE	Science	Exemplary
25 Judith	Price	CESAR CHAVEZ MIDDLE	Math	Exemplary
26 Larry	Renfro	UNIVERSITY H S	Engineering	Recognized
27 Rustin	Resinger	GWAMA	CTE	Recognized
28 Kim	Rodriguez	CESAR CHAVEZ MIDDLE	Science	Recognized
29 Ariella	Santacruz	UNIVERSITY H S	Business Education	Exemplary
30 Martin	Schwinger	WACO H S	Business Certification	Recognized
31 Tamara	Smathers	UNIVERSITY H S	English - High School	Recognized
32 Mary	Tate	UNIVERSITY H S	Physics	Master
33 Kimberly	Tucker	TENNYSON MIDDLE	Band Director	Recognized
34 Romina	Villasenor	WACO H S	Spanish- High School	Recognized
35 Katherine	Wilson	UNIVERSITY H S	Math - High School	Exemplary

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: May 16, 2024

Contact Person: Sheryl Davis

RE: Monthly Financial Reports for the Period Ended April 30, 2024

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Background Information:

Attached are the compiled April monthly financial reports for the following:

- General Fund
- Food Service Fund
- Debt Service Fund
- Internal Services Fund

These interim financial statements have been prepared utilizing data generated from the automated financial system and do not include any information related to other special revenue funds, capital projects funds, or trust and agency funds. Balances included in the report are unaudited and may change as a result of final year end closing entries and audit activities.

Fiscal Implications:

None.

Administrative Recommendations:

The Administration recommends that the Board of Trustees accept the monthly financial reports for the period ended April 30, 2024, as presented.



**Waco Independent School
District
Business & Support Services**

Sheryl Davis
Chief Finance Officer

P.O. Box 27, Waco, Texas 76703
Phone: 254-755-9440

May 10, 2024

Board of Trustees
Waco Independent School District
Waco, Texas

The accompanying balance sheets, statements of revenues, expenditures and changes in fund balance, and encumbrances and expenditures by fund, function and object for the month ending April 30, 2024 have been compiled for the General Fund, Food Service Fund, Debt Service Fund, and Internal Services Fund. Final cash reconciliation procedures and financial audit activities may result in additional adjustments to the financial statements. These preliminary financial reports are prepared utilizing the following assumptions:

- Revenue: Recorded on a cash basis with adjustments to accrual basis made at August 31, 2024.
- Expenditure: Totals on the "Statement of Revenues, Expenditures and Changes in Fund Balance" include expenditures occurring during the interim period reported. Balances will be adjusted to accrual basis at August 31, 2024. Outstanding encumbrances are included on the "Encumbrances and Expenditures by Fund, Function, and Object" schedule, only.
- Beginning Fund Balance: Represents August 31, 2023 audited ending fund balance.

I have not performed an audit or review of these financial statements. Please do not hesitate to call if you have any questions or need further assistance.

Sheryl Davis
Chief Finance Officer

Comparison of Fiscal Year 2023-2024 Revenues and Expenditures to Previous Fiscal Year as of April 30, 2024

Variations in revenues and expenditures as compared to the previous year are primarily due to the cyclical nature of budgetary receipts and expenditures. The larger variances are explained in this summary.

General Fund

Revenues:

5710 Local Property Taxes – Collections have decreased \$14.1 million from last year. However, as a percent of estimated revenue, lag last year's collections by 3.5%. The decrease in collections is due to the compression of the tax rate and the increase in the homestead exemption. Value adjustments in April, resulting from appeals and the impact of the new homestead exemption on frozen values, totaled \$0.8million and have reduced the original levy year-to-date by \$6.1 million. The adjustment represents a 6.3% reduction of the original levy. Year-end projections, as of the end of April, would indicate a shortfall of \$4.7 million in local property tax collections.

5730 Tuition and Fees – Current year revenue reflects a decrease of \$48,139 from last year.

5740 Other Local Revenue – Revenues have increased \$1.8 million over last year. This is primarily attributable to an increase in earnings on investments of \$1.3 million and the receipt of an advance of \$0.5 million in insurance recovery from the June 16, 2023, storm that caused significant roof damage to many of our campuses. Although the Federal Reserve, at its April meeting, continued to hold on any interest rate decreases, it is expected that investment earnings will start to decline in the coming months. This possible decrease in interest rate coupled with the Texas Education Agency recovering overpayments from the prior year (and the resultant decrease in investable funds) could negatively impact continued earnings.

5810 Per Capita and Foundation School Program Revenue – Revenue shows a decrease of \$1.2 million from last year. Prior year revenue was overstated by approximately \$11.5 million due to the error in the property values and losses in enrollment and average daily attendance. Final adjustments for value errors and tax collections have been posted to the 2022-2023 fiscal year. As a result, TEA's adjustments to current year payments total \$17,973,804. As of the end of April, TEA has recaptured \$5,239,670 of those adjustments. The remaining \$12.7 million will be withheld from monthly payments through the end of August. These adjustments are in line with revenues recorded in 2022-2023. Projected revenue for 2023-2024, based on the fifth six weeks attendance data, is expected to be \$2.8 million higher than projected for the adopted budget, partially offsetting the \$4.7 million loss in property tax collections.

5900 Federal Sources Revenue – Federal program revenues have decreased \$1.2 million from last year. The decrease is due to the change in the percentage used by the Texas Department of Health and Human Services to calculate the District's reimbursement for Student Health and Related Services (SHARS). The fiscal impact on Waco ISD is a loss of \$1,474,135 which represents a 42.2% loss in reimbursement. However, because we had budgeted a 20% reduction in anticipation of some loss, the \$2.0 million we will now receive is only \$787,300 less than what we estimated in developing the 2023-2024 budget. On January 23, 2024, the District submitted an informal appeal but, as of this date, has not yet received a decision letter.

Functional Expenditures:

Expenditures in the functional categories seem to have leveled out and, for the most part, appear to be consistent with last year's spending pattern with the exceptions shown below.

31 Guidance, Counseling and Evaluation Services – Expenditures have increased \$0.5 million or 2.5% over last year. This increase is primarily due to picking up two middle school counselors from ESSER funding in order to meet comparability of services and the increase in diagnosticians and other evaluation staff in the special education department.

36 Extracurricular Activities – The increase of \$0.2 million seems to be a timing issue between years with the expenditure of funds.

51 Plant Maintenance and Operations – Approximately \$0.2 million of the \$0.6 million increase is due to an increase in property insurance with another \$0.3 million in utilities increases. Additionally, significant salary increases were awarded to entry level custodial staff and that has resulted in a lower vacancy rate and associated salary savings. These increases are partially offset by the completion of insurance-funded repair projects in the prior year.

52 Security and Monitoring Services – The increase of \$0.8 million is due to the increase in the number of officers required to staff all District campuses. At sites where the positions have not been filled, the District is placing contracted off-duty officers from other agencies. Currently, ten officer positions are vacant and we have spent \$694,580 with RollKall for substitute officers. This cost has been funded with salary savings from the vacant positions.

53 Data Processing Services – While expenditures have decreased in total, they have increased 9.9% as a percent of budget. This is because last year's budget in December included a \$3.0 million E-Rate project that was later funded through the Emergency Connectivity Fund and accounted for in a special revenue fund.

71 Debt Service – The decrease in debt service results from the timing of entries to implement right-to-use leases and subscription-based information technology, as required by Governmental Accounting Standards.

81 Facilities Acquisition and Construction – Expenditures have decreased \$0.4 million due to the completion of the walk-in cooler/freezer project.

95 Juvenile Justice Program – Expenditures have decreased by \$104,782 from last year due to a reduction in daily rates and a decrease in participation for the 2023-2024 school year.

97 – Payments to Tax Increment Fund – The District is still participating in the Tax Increment Reinvestment Zone #3. Settlements on value appeals and related tax refunds resulted in net refunds last year. New development in Zone #3 resulted in an increase in captured value between tax years 2022 and 2023 from \$3.9 million to \$12.6 million.

Child Nutrition Fund

Revenues:

5740 Other Local Revenues – The increase of \$34,054 is due to an increase in investment earnings resulting from increased interest rates.

5750 Extracurricular Activities – Revenues generated through adult meals and catering have increased \$98,987 over last year.

5900 Federal Sources Revenue – Federal reimbursements for meals have decreased \$43,255 from last year. In January 2023, the District received a payment of \$336,663 through Supply Chain Assistance funding. If we exclude those funds, program revenues have increased \$379,918. While the percentage of students participating has increased slightly over last year’s slow start, enrollments are down. However, as a participant in the Community Eligibility Program, where all of our students are eligible for free meals, the District’s percentage of reimbursement has increased. Last year, the District was reimbursed at 95%, the reimbursement rate has returned to 100% for the 2023-2024 school year.

Functional Expenditures:

Expenditures in the functional categories appear to be consistent with last year’s spending pattern with the exceptions shown below.

35 Food Services – Expenditures have decreased \$687,888 from last year. The decrease is due to the timing of food and non-food purchases. Last year, equipment purchases, delayed due to supply-chain issues were received during the fall. The higher salary increases approved for the 2023-2024 school year has significantly improved employee retention.

The annual financial report, filed this month with the Texas Department of Agriculture, shows the District to have excess net cash resources of \$3.0 million at August 31, 2023. CNS staff is working with the purchasing department to issue equipment bids in an effort to spend down the excess amount and come into compliance with federal limitations.

Debt Service Fund

Revenues:

5710 Local Property Taxes – Property tax collections at the end of April have decreased \$2.8 million in comparison to last year. This is due, to value adjustments resulting from appeals reducing the original levy by \$6.1 million and the requirement that the District utilize some of the prior year’s excess tax collections in funding the current year’s debt.

5820 Other State Program Revenue (TEA) – Other Foundation School Program Revenue for facilities has increased \$0.6 million over last year. However, on April 11th, TEA released a new summary of finances for the 2023-2024 school year that incorporated an increase in the Additional State Aid for Homestead Exemption (ASAHE). The District is estimated to receive \$2.3 million, an increase of \$1.1 million over the amount previously received or \$0.8 million over February estimates. This amount is in line with the estimated revenue utilized in developing the budget.

Functional Expenditures:

Expenditures in the functional categories appear to be consistent with last year’s spending pattern with the exceptions shown below.

97 – Payments to Tax Increment Fund – As discussed above for the General Fund, the District is still participating in the Tax Increment Reinvestment Zone #3. As a result of settlements on value appeals and related tax refunds, last year’s expenditures reflect a negative amount.

Proprietary Fund – Governmental Activities – Internal Service Fund

The District utilizes an Internal Services Fund to account for its fully-insured group health insurance plan as well as its partially self-insured workers’ compensation and unemployment coverages. Internal service funds are utilized to account for the financing of goods or services provided by one organizational unit of the school district to other organizational units. It essentially facilitates the allocation of costs to all funding sources.

Operating revenues and operating expenses have been included in a detail designed to provide relevant information. Revenues from District contributions (assessments to other funds) are distinguished from revenues from employee contributions to health insurance. Expenses detail claims payments, administrative fees, and stop-loss or excess insurance costs.

The following chart reflects net operations for the various programs accounted for in the fund:

Program	Revenues	Expenditures	Net
Group Health Insurance	\$ 9,512,421	\$ 10,137,610	\$ (625,189)
Unemployment Compensation	26,068	56,690	(30,623)
Workers’ Compensation	492,376	254,470	237,906
Wellness Programs*	0	42,720	(42,720)
Total	\$ 10,030,865	\$ 10,491,490	\$ (460,625)

**Under the terms of the agreement with Blue Cross-Blue Shield, the District received an annual claims credit of \$150,000 to use for wellness programs.*

As of April 30, 2024, expenditures exceeded revenues by \$0.5 million compared to \$1.0 million last year. Medical claims are \$1.0 million lower than last year. This is largely due to the expected receipt of \$1.4 in stop-loss reimbursement, received on May 2nd, for claims from the 2023 plan year. Prescription drug claims continue to rise, reflecting an increase of \$0.8 million over last year or 25.7%.

Unemployment shows an expenditure of \$26,068 for the year, a decrease of \$51,972 from last year. Credits received from federal stimulus funds are no longer offsetting normal unemployment expenditures.

While workers’ compensation claims expenditures have increased \$243,425 administrative fees have decreased \$16,342.

Reserves for estimated incurred-but-not-reported (IBNR) claims for the fully self-funded health insurance plan totaled \$282,000 for medical claims and \$99,000 for prescription drugs, at August 31, 2023. Additionally, reserves for the estimated allocated loss adjustment expense (ALAE) for the partially self-funded workers’ compensation plan totaled \$228,137. The audited beginning net position at September 1, 2023 is \$1,585,715; a decrease of \$1,406,518 from last year’s beginning fund balance. As of April 30, 2024, the fund is not in a deficit situation with an ending net position of \$1.1 million but future activity could require supplemental funding from the General Fund.

Waco Independent School District
BALANCE SHEET
GENERAL FUND
As of April 30, 2024

ASSETS

Cash and Temporary Investments	\$	90,861,723
Property Taxes Receivable, Net of Allowance of \$2,216,808		869,765
Due from Other Governments		12,281
Accrued Interest		383,790
Due from Other Funds		1,286,214
Other Receivables		74,840
Inventories		368,901
Deferred Expenditures		<u>1,238</u>
Total Assets	\$	<u><u>93,858,752</u></u>

LIABILITIES

Accounts Payable	\$	310,770
Payroll Withholdings and Contributions Payable		1,728,516
Accrued Wages Payable		12,545,712
Due to Other Funds		348,303
Due to Other Governments		<u>12,734,134</u>
Total Liabilities	\$	<u><u>27,667,435</u></u>

DEFERRED INFLOWS OF RESOURCES

Unavailable Revenues - Property Taxes	\$	<u>869,765</u>
Total Deferred Inflows of Resources	\$	<u><u>869,765</u></u>

FUND BALANCES

Nonspendable Fund Balance	\$	370,139
Restricted Fund Balance		2,345,002
Committed Fund Balance		642,833
Assigned Fund Balance		-
Unassigned Fund Balance		<u>61,963,578</u>
Total Fund Balances	\$	<u><u>65,321,552</u></u>
Total Liabilities and Fund Balances	\$	<u><u>93,858,752</u></u>

Waco Independent School District
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Period Ended April 30, 2024

GENERAL FUND

	Adopted Budget	Amended Budget	(Memo)		(Memo)		Difference- Amended Budget to YTD Actual	CY YTD As % of Budget	PY YTD As % of Budget
			Monthly		Year-to-Date				
			Current 4/30/2024	Prior Year 4/30/2023	Current 4/30/2024	Prior Year 4/30/2023			
REVENUES									
LOCAL SOURCES									
5710 Local Property Taxes	\$ 69,432,000	69,432,000	37,264	669,074	62,828,961	76,901,256	(6,603,039)	90.49%	94.00%
5720 Services to Other Districts	76,000	76,000	8,426	7,478	58,451	59,726	(17,549)	76.91%	80.71%
5730 Tuition & Fees	189,000	189,000	15,830	5,835	118,738	166,877	(70,262)	62.82%	86.46%
5740 Other Local Revenue	3,143,200	3,643,200	417,805	397,935	3,836,773	2,008,122	193,573	105.31%	428.81%
5750 Extracurricular Activities	314,300	314,300	30,044	28,784	343,615	259,691	29,315	109.33%	66.52%
5760 Intermediate Source (C.E.D.)	334,000	334,000	-	-	328,691	310,435	(5,309)	0.00%	0.00%
Total Local Sources	\$ 73,488,500	73,988,500	509,369	1,109,106	67,515,228	79,706,107	(6,473,272)	91.25%	94.97%
STATE SOURCES									
5810 Per Capita & FSP Act	\$ 71,253,781	71,722,913	(9,750,138)	4,522,997	42,639,446	43,838,683	(29,083,467)	59.45%	74.56%
5830 Other State Program	7,451,780	7,463,089	563,352	540,369	4,509,919	4,329,108	(2,953,170)	60.43%	60.41%
Total State Sources	\$ 78,705,561	79,186,002	(9,186,786)	5,063,366	47,149,365	48,167,791	(32,036,637)	59.54%	73.02%
FEDERAL SOURCES									
5900 Federal Sources Revenue	5,405,000	5,405,000	105,562	176,192	2,216,731	3,383,637	(3,188,269)	41.01%	64.50%
Total Revenues	\$ 157,599,061	158,579,502	(8,571,856)	6,348,664	116,881,324	131,257,535	(41,698,178)	73.71%	84.61%
EXPENDITURES									
11 Instruction	\$ 88,456,586	89,528,883	8,375,858	7,469,235	62,449,822	61,353,678	27,079,061	69.75%	69.94%
12 Instructional Resources & Media	530,514	671,362	51,046	38,037	422,002	347,255	249,360	62.86%	61.90%
13 Curriculum & Staff Development	4,585,198	4,647,174	298,874	257,595	2,322,093	2,151,575	2,325,081	49.97%	50.88%
21 Instructional Leadership	4,007,386	4,043,001	317,891	292,656	2,374,418	2,444,682	1,668,583	58.73%	60.35%
23 School Leadership	10,496,861	10,493,105	956,951	875,451	6,922,357	6,900,934	3,570,748	65.97%	66.43%
31 Guidance, Counseling & Evaluation	6,502,343	6,430,125	610,929	499,566	4,447,761	3,988,086	1,982,364	69.17%	66.69%
32 Social Work Services	829,625	829,625	67,042	63,292	523,924	491,805	305,701	63.15%	64.75%
33 Health Services	1,544,147	1,542,647	146,611	141,000	1,078,954	1,090,620	463,693	69.94%	71.37%
34 Student Transportation	3,729,228	5,636,204	37,891	378,438	2,147,152	2,176,565	3,489,052	38.10%	41.21%
36 Extracurricular Activities	5,870,373	5,908,168	412,605	345,358	3,941,990	3,772,698	1,966,178	66.72%	65.21%
41 General Administration	7,443,184	7,587,087	544,961	516,937	4,398,216	4,301,573	3,188,871	57.97%	57.82%
51 Plant Maintenance & Operations	18,408,136	19,961,382	1,154,037	982,555	12,180,193	11,538,760	7,781,189	61.02%	58.29%
52 Security & Monitoring Services	3,602,281	3,784,142	325,833	153,927	2,522,079	1,733,102	1,262,063	66.65%	59.64%
53 Data Processing Services	2,979,816	2,988,445	163,639	144,255	2,268,514	2,492,384	719,931	75.91%	75.42%
61 Community Services	520,969	519,596	43,949	56,449	362,305	459,295	157,291	69.73%	67.12%
71 Debt Service	302,000	302,000	25,219	-	153,717	183,228	148,283	50.90%	0.00%
93 Shared Services Arrangements	300,000	300,000	-	-	-	-	300,000	0.00%	0.00%
95 Juvenile Justice Program	585,000	585,000	986	-	323,040	427,822	261,960	55.22%	65.82%
97 Payments to Tax Increment Fund	25,000	25,000	-	279	103,565	(34,295)	(78,565)	414.26%	-137.18%
99 Other Intergovernmental Charges	938,000	938,000	-	-	626,526	619,781	311,474	66.79%	74.40%
Total Expenditures	\$ 161,656,647	\$ 166,720,946	\$ 13,534,324	12,226,745	109,568,628	106,864,546	57,152,318	65.72%	65.43%
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (4,057,586)	(8,141,444)	(22,106,179)	(5,878,081)	7,312,696	24,392,990	15,454,140		
OTHER FINANCING SOURCES (USES)									
7900 Other Sources	-	490,130	-	-	13,494	126,194	(476,636)		
8900 Other Uses	(565,731)	(565,731)	-	-	-	-	(565,731)		
Total Other Financing Source (Uses)	\$ (565,731)	(75,601)	-	-	13,494	126,194	(1,042,367)		
Total Changes in Fund Balances	\$ (4,623,317)	(8,217,045)	(22,106,179)	(5,878,081)	7,326,190	24,519,184	15,543,235		
Fund Balances, Beginning	52,192,203	57,995,361			57,995,361	55,253,929	-		
Fund Balances, Ending	\$ 47,568,886	49,778,316			65,321,552	79,773,113	15,543,235		

Waco Independent School District
EXPENDITURES AND ENCUMBERED FUNDS BY FUNCTION AND MAJOR OBJECT
GENERAL FUND
For the Period Ended April 30, 2024

							<i>(Memo)</i>		
		Payroll	Purchased & Contracted	Supplies & Materials	Other Operating	Debt Services	Capital Outlay	Total Year-to-Date	Total Year-to-Date
		Costs	Services	Costs	Costs	Costs	4/30/2024	4/30/2023	
		6100	6200	6300	6400	6500	6600	6000	6000
11	Instruction	\$ 58,159,335	2,538,366	2,094,875	422,976	-	-	63,215,552	68,822,914
12	Instructional Resources & Media	367,009	35,482	24,459	7,000	-	-	433,950	385,292
13	Curriculum & Staff Development	2,088,044	115,523	26,443	132,034	-	-	2,362,044	2,409,170
21	Instructional Leadership	2,157,372	95,653	61,713	138,319	-	-	2,453,058	2,737,339
23	School Leadership	6,695,949	55,363	119,909	126,875	-	-	6,998,095	7,776,386
31	Guidance, Counseling & Evaluation	4,174,239	91,789	179,903	30,125	-	-	4,476,057	4,487,652
32	Social Work Services	513,426	-	504	10,254	-	-	524,184	555,096
33	Health Services	1,067,246	2,673	10,502	1,263	-	-	1,081,684	1,231,620
34	Student Transportation	36,036	3,051,438	312,373	(2,259)	-	1,038,372	4,435,961	1,894,661
36	Co/Extracurricular Activities	2,304,877	635,154	458,977	831,897	-	46,037	4,276,941	4,118,056
41	General Administration	3,237,416	789,348	172,765	363,543	-	5,388	4,568,459	4,818,510
51	Plant Maintenance & Operations	5,884,720	4,654,534	1,238,348	1,263,002	-	248,487	13,289,091	12,521,314
52	Security & Monitoring Services	1,240,403	1,334,335	266,821	9,265	-	-	2,850,824	1,887,029
53	Data Processing Services	1,037,713	188,891	1,164,988	24,841	-	19,140	2,435,574	2,636,638
61	Community Services	195,814	186,913	17,898	7,251	-	-	407,875	515,743
71	Debt Service	-	-	-	-	153,717	-	153,717	183,228
81	Facilities Acquisition & Construction	-	-	-	-	-	-	-	436,713
95	Juvenile Justice Program	-	-	-	323,040	-	-	323,040	427,822
97	Payments to Tax Increment Fund	-	-	-	103,565	-	-	103,565	(34,016)
99	Other Intergovernmental Charges	-	626,526	-	-	-	-	626,526	619,781
Total Expenditures & Encumbered Funds		\$ 89,159,599	14,401,988	6,150,477	3,792,991	153,717	1,357,424	115,016,197	118,430,949

Waco Independent School District
BALANCE SHEET
CHILD NUTRITION FUND
As of April 30, 2024

ASSETS

Cash and Temporary Investments	\$ 3,216,479
Due from Other Governments	2,097,405
Accrued Interest	36,949
Due from Other Funds	<u>3,428,201</u>
Total Assets	<u><u>\$ 8,779,034</u></u>

LIABILITIES

Accounts Payable	\$ 576,808
Accrued Wages Payable	<u>281,954</u>
Total Liabilities	<u><u>\$ 858,762</u></u>

FUND BALANCES

Restricted Fund Balance	\$ 7,920,272
Total Fund Balances	<u>\$ 7,920,272</u>
Total Liabilities and Fund Balances	<u><u>\$ 8,779,034</u></u>

Waco Independent School District
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Period Ended April 30, 2024

CHILD NUTRITION FUND

	Adopted Budget	Amended Budget	(Memo) Monthly		(Memo) Year-to-Date		Difference- Amended Budget to YTD Actual	CY YTD As % of Budget	PY YTD As % of Budget
			Current 4/30/2024	Prior Year 4/30/2023	Current 4/30/2024	Prior Year 4/30/2023			
REVENUES									
LOCAL SOURCES									
5740 Other Local Revenue	\$ 25,000	25,000	13,756	103,404	152,713	118,659	127,713	610.85%	370.81%
5750 Extracurricular Activities	379,000	379,000	74,463	46,394	494,780	395,793	115,780	130.55%	98.21%
Total Local Sources	\$ 404,000	404,000	88,220	149,798	647,493	514,452	243,493	160.27%	118.26%
STATE SOURCES									
5820 Other State Program (TEA)	\$ -	-	-	40,894	42,615	40,894	42,615	0.00%	0.00%
Total State Sources	\$ -	-	-	40,894	42,615	40,894	42,615	0.00%	0.00%
FEDERAL SOURCES									
5900 Federal Sources Revenue	\$ 10,585,000	10,607,613	1,302,032	1,063,067	8,634,974	8,591,719	(1,972,639)	81.40%	89.74%
Total Revenues	\$ 10,989,000	11,011,613	1,390,251	1,253,759	9,325,082	9,147,064	(1,686,531)	84.68%	91.39%
EXPENDITURES									
35 Food Services	\$ 11,281,649	13,735,268	1,029,102	809,732	7,342,157	8,030,045	6,393,111	53.45%	63.30%
Total Expenditures	\$ 11,281,649	13,735,268	1,029,102	809,732	7,342,157	8,030,045	6,393,111	53.45%	63.30%
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (292,649)	(2,723,655)	361,149	444,026	1,982,925	1,117,019	4,706,580		
OTHER FINANCING SOURCES (USES)									
7900 Other Sources	-	-	-	-	63,394	-	63,394		
Total Other Financing Sources (Uses)	\$ -	-	-	-	63,394	-	63,394		
Total Changes in Fund Balances	\$ (292,649)	(2,723,655)	361,149	444,026	2,046,319	1,117,019	4,769,974		
Fund Balances, Beginning	5,656,031	5,873,953			5,873,953	5,676,286	-		
Fund Balances, Ending	\$ 5,363,382	3,150,298			7,920,272	6,793,305	4,769,974		

Waco Independent School District
EXPENDITURES AND ENCUMBERED FUNDS BY FUNCTION AND MAJOR OBJECT
CHILD NUTRITION FUND
For the Period Ended April 30, 2024

							<i>(Memo)</i>
							Total
	Payroll	Purchased &	Supplies &	Other	Capital	Total	Total
	Costs	Contracted	Materials	Operating	Outlay	Year-to-Date	Year-to-Date
	<u>6100</u>	<u>6200</u>	<u>6300</u>	<u>6400</u>	<u>6600</u>	<u>4/30/2024</u>	<u>4/30/2023</u>
35 Food Services	\$ 2,480,148	3,971,124	970,375	9,469	204,113	7,635,230	8,836,507
Total Expenditures & Encumbered Funds	<u>\$ 2,480,148</u>	<u>3,971,124</u>	<u>970,375</u>	<u>9,469</u>	<u>204,113</u>	<u>7,635,230</u>	<u>8,836,507</u>

Waco Independent School District
BALANCE SHEET
DEBT SERVICE FUND
As of April 30, 2024

ASSETS	
Cash and Temporary Investments	\$ 18,937,047
Property Taxes Receivable, Net of Allowance of \$548,098.99	255,845
Accrued Interest	160,136
Total Assets	\$ 19,353,028
 LIABILITIES	
Accounts Payable	\$ 9,500
Due to Other Funds	33,657
Due to Other Governments	125,097
Total Liabilities	\$ 168,254
 DEFERRED INFLOWS OF RESOURCES	
Unavailable Revenues - Property Taxes	\$ 255,845
Total Deferred Inflows of Resources	\$ 255,845
 FUND BALANCES	
Restricted Fund Balance	\$ 18,928,928
Total Fund Balances	\$ 18,928,928
Total Liabilities and Fund Balances	\$ 19,353,028

Waco Independent School District
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
For the Period Ended April 30, 2024

DEBT SERVICE FUND

	Adopted Budget	Amended Budget	(Memo)		(Memo)		Difference- Amended Budget to YTD Actual	CY YTD As % of Budget	PY YTD As % of Budget
			Monthly		Year-to-Date				
			Current 4/30/2024	Prior Year 4/30/2023	Current 4/30/2024	Prior Year 4/30/2023			
REVENUES									
LOCAL SOURCES									
5710 Local Property Taxes	\$ 22,304,772	22,304,772	12,678	204,883	21,479,116	24,289,396	(825,656)	96.30%	98.52%
5740 Other Local Revenue	505,000	505,000	82,756	76,748	223,188	330,224	(281,812)	44.20%	1320.90%
Total Local Sources	\$ 22,809,772	22,809,772	95,434	281,630	21,702,304	24,619,620	(1,107,468)	95.14%	99.76%
STATE SOURCES									
5820 Other State Program (TEA)	\$ 2,359,589	2,359,589	-	-	1,187,138	576,413	(1,172,451)	50.31%	260.00%
Total State Sources	\$ 2,359,589	2,359,589	-	-	1,187,138	576,413	(1,172,451)	50.31%	260.00%
Total Revenues	\$ 25,169,361	25,169,361	95,434	281,630	22,889,442	25,196,033	(2,279,919)	90.94%	101.18%
EXPENDITURES									
71 Debt Service	\$ 25,914,221	25,914,221	-	9,500	9,001,424	8,981,046	16,912,797	34.74%	36.07%
97 Payments to Tax Increment Fund	6,000	6,000	213	61	34,563	(8,261)	(28,563)	576.05%	-165.23%
Total Expenditures	\$ 25,920,221	25,920,221	213	9,561	9,035,987	8,972,785	16,884,234	34.86%	36.03%
Total Changes in Fund Balances	\$ (750,860)	(750,860)	95,222	272,069	13,853,455	16,223,248	14,604,315		
Fund Balances, Beginning	5,005,919	5,075,473			5,075,473	4,006,234	-		
Fund Balances, Ending	\$ 4,255,059	4,324,613			18,928,928	20,229,482	14,604,315		

Waco Independent School District
Statement of Net Position
Proprietary Fund
As of April 30, 2024

	Governmental Activities ----- Internal Service Fund
Assets	
Current assets:	
Due from other funds	\$ 211,194
Other receivables	1,369,382
Prepaid items-health insurance	306,000
Total Assets	\$ 1,886,576
Liabilities	
Current liabilities:	
Accounts payable	\$ 152,348
Other current liabilities	609,137
Total current liabilities	\$ 761,485
Total liabilities	\$ 761,485
Net position	
Unrestricted net position	\$ 1,125,091
Total net position	\$ 1,886,576

Waco Independent School District
Statement of Revenues, Expenses, and Changes in Net Position
Budget and Actual
For the Period Ended April 30, 2024

Proprietary Fund
Governmental Activities - Internal Service Fund

	Budget	(Memo)		(Memo)		Difference Budget to Current Year-to-Date	CY YTD As % of Budget	PY YTD As % of Budget
		Monthly		Year-to-Date				
		Current 4/30/2024	Prior Year 4/30/2023	Current 4/30/2024	Prior Year 4/30/2023			
Operating revenues:								
Employee contributions:								
Group health	\$ 3,690,000	326,669	\$ 286,298	2,492,338	\$ 2,273,164	(1,197,662)	67.54%	62.60%
Assessments to other funds:								
Group health	9,770,000	796,579	807,952	6,335,138	6,567,695	(3,434,862)	64.84%	64.16%
Unemployment	38,485	3,132	9,395	26,068	78,039	(12,417)	67.73%	69.68%
Workers compensation	441,187	67,707	29,497	489,328	245,902	48,141	110.91%	68.69%
Prescription drug rebates	804,000	-	-	684,944	211,830	(119,056)	85.19%	17.85%
Insurance recovery	-	-	-	3,049	-	3,049	0.00%	0.00%
Total operating revenues	\$ 14,743,672	1,194,087	1,133,142	10,030,865	9,376,631	(4,712,807)	68.04%	60.40%
Operating expenses:								
Administrative fees	\$ 1,150,232	46,472	103,948	786,472	894,728	363,760	68.38%	66.57%
Claims expense:								
Medical claims	8,889,635	996,255	657,484	4,351,745	5,379,132	4,537,890	48.95%	57.04%
Prescription drug claims	4,730,506	478,197	467,550	3,838,555	3,053,177	891,951	81.14%	77.73%
Unemployment	22,000	-	-	56,690	11,478	(34,690)	257.68%	11.25%
Workers compensation	187,685	-	-	151,198	51,751	36,487	80.56%	19.90%
Stop-loss insurance	1,513,614	314,472	123,656	1,264,111	951,663	249,503	83.52%	54.72%
Wellness Program	50,000	-	-	42,720	33,128	7,280	85.44%	49.44%
Total operating expenses	\$ 16,543,672	1,835,397	1,352,638	10,491,490	10,375,057	6,052,182	63.42%	61.50%
Change in net position	\$ (1,800,000)	(641,310)	(219,496)	(460,625)	(998,426)	1,339,375		
Net position:								
Net position, beginning	\$ 1,585,716			1,585,716	2,992,233	-		
Net position, ending	\$ (214,284)			1,125,091	1,993,807	1,339,375		

Waco Independent School District
Statement of Cash Flows
For the Period Ended April 30, 2024

Proprietary Fund

	Governmental Activities ----- Internal Service Fund
Cash flows from operating activities:	
Cash received from employee contributions	\$ 326,669
Cash received from assessments to other funds	1,508,728
Cash payments for claims	(1,474,452)
Cash payments for stop loss premiums	(314,472)
Cash payments for professional and contracted services	(46,472)
Net cash provided by operating activities	\$ 0
Net increase in cash and cash equivalents	\$ 0
Cash and cash equivalents at beginning of year	-
Cash and cash equivalents at end of year	\$ 0
Reconciliation of operating income to net cash provided by operating activities:	
Operating gain (loss)	\$ (641,310)
Effects of increases and decreases in current assets and liabilities:	
Increase in receivables	769,269
Decrease in accounts payable	(127,959)
Increase in current liabilities	-
Net cash provided by operating activities	\$ 0

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: May 16, 2024

Contact Person: Gwen James

RE: High-Quality Early Childhood Program Update

=====

Background Information

In accordance with Policy EHGB, a district shall offer prekindergarten classes if it identifies 15 or more eligible students who are at least four years of age on or before September 1 of the current school and may offer prekindergarten if it identifies 15 or more eligible children who are at least three years of age. A child is eligible for enrollment in free prekindergarten if the child is at least four years of age and:

1. is limited in the ability to speak and/or comprehend the English language; or
2. is eligible for free or reduced lunch based on the family’s income; or
3. is homeless, as defined by 42 U.S.C. Section 1143a; or
4. is the child of an active duty member of the armed forces of the United States, including the state military forces or a reserve component of the armed forces, who is ordered to active duty by proper authority; or
5. is the child of a member of the armed forces of the United States, including the state military forces or a reserve component of the armed forces, who was injured or killed while serving on active duty; or
6. is or has been in the conservatorship of the Department of Family and Protective Services following an adversary hearing held as provided by Section 262.201, Family Code.
7. is the child of a person eligible for the Star of Texas Award as:
 1. a peace officer under Section 3106.002, Government Code;
 2. a firefighter under Section 3106.003, Government Code, or
 3. an emergency medical first responder under Section 3106.004, Government Code.

Waco ISD offers prekindergarten at all elementary campuses. At West Avenue and South Waco Elementary, the program is in partnership with EOAC’s Head Start program.

Fiscal Implications

Tuition for ineligible prekindergarten students for the 2024-2025 school year is \$5,783. This is a \$123 increase from the full-year rate of \$5,660 for the 2023-2024 school year.

Administrative Recommendation(s)

Report Only



Prekindergarten students at Parkdale Elementary

Board Update

Waco ISD

High-Quality Early Childhood Program

May 16, 2024

25



WISD High-Quality Early Childhood Produces Meaningful Results

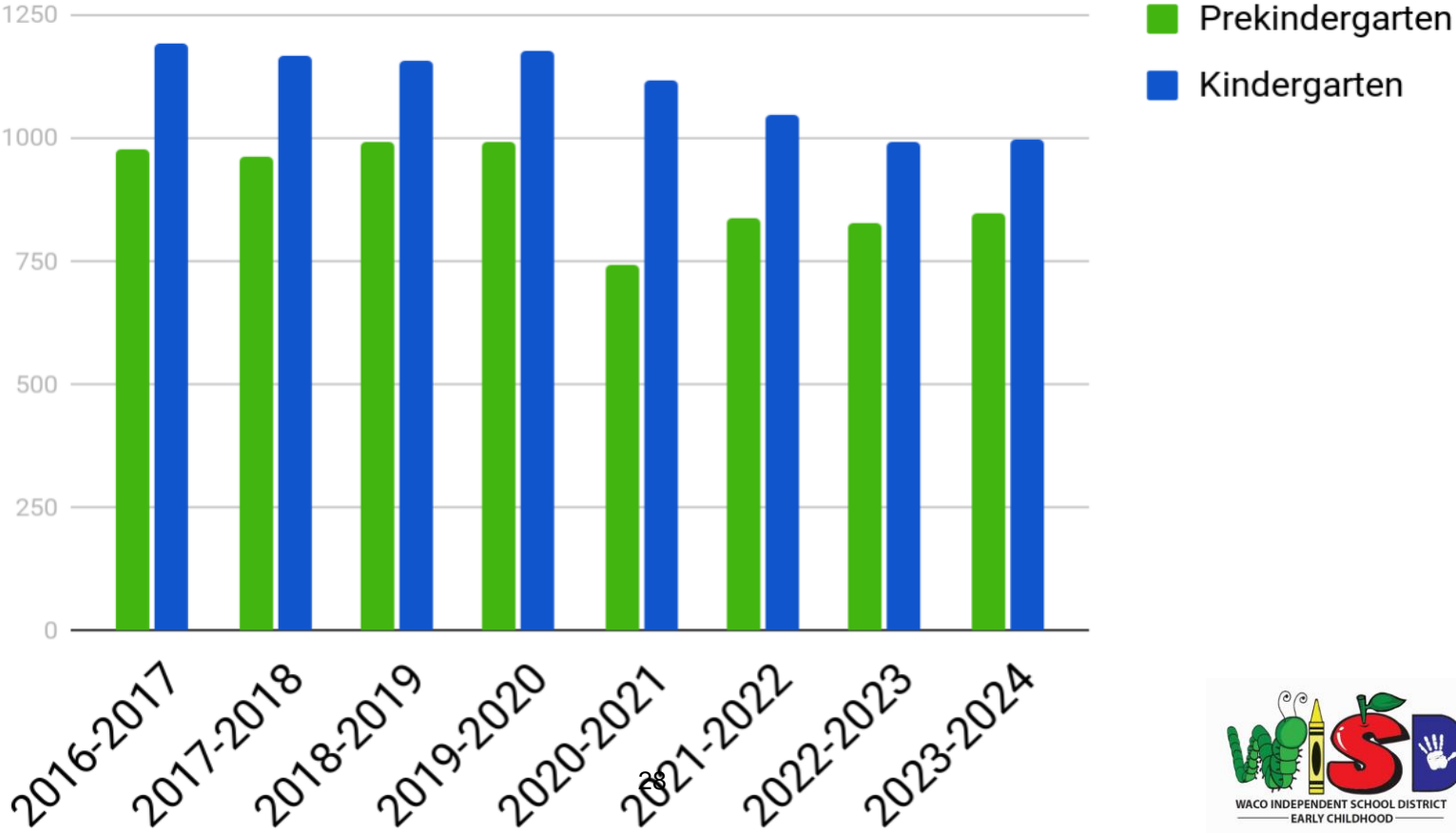
- Enrollment
- Curriculum and Instruction
- Accountability
- High-Quality Staff
- Community Partnerships
- HB3 Highlights



This sweet family attended the annual PreK Roundup Fun Fest and completed registration for the 2024-2025 school year!!

ENROLLMENT

ENROLLMENT



NUMBER OF EARLY CHILDHOOD CLASSROOMS

	PK3	PK3/PK4	PK4	PK3/PK4/ Kindergarten	Kindergarten
Standard	1		23	7	37
One - Way Dual Language	1	1	8		9
Two - Way Dual Language			1		1
Jump Start			4		
Total	2	1	36	7	47



A Prekindergarten student building in the Pretend and Learn Center at Crestview.



A Kindergarten student counting in the Math Center.

CURRICULUM AND INSTRUCTION

CURRICULUM AND INSTRUCTION

Texas Prekindergarten Guidelines PK Domains

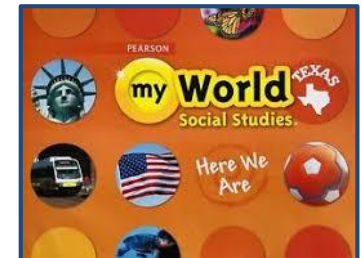
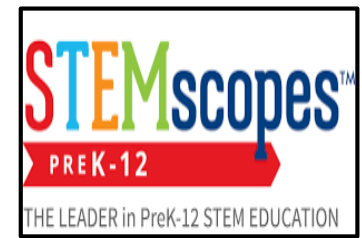
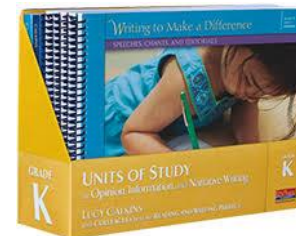
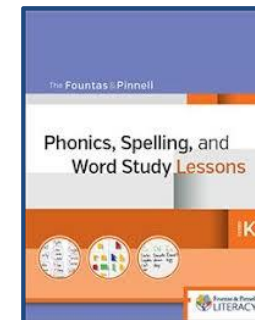
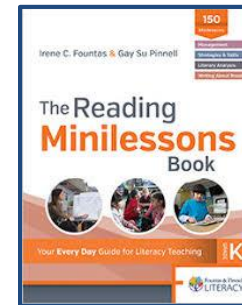
- Social and Emotional Development
- Language and Communication
- Emergent Literacy Reading
- Emergent Literacy Writing
- Mathematics
- Science
- Social Studies
- Fine Arts
- Physical Development
- Technology



CURRICULUM AND INSTRUCTION

Texas Essential of Knowledge and Skills Kindergarten

- English Language Arts and Reading
- Mathematics
- Science
- Social Studies
- Health and Physical Education
- Fine Arts
- Technology Applications





West Ave kindergarten students engaged in a STEM lesson .

ACCOUNTABILITY

ACCOUNTABILITY



CIRCLE Progress Monitoring Prekindergarten

- Rapid Vocabulary Naming
- Rapid Letter Naming
- Letter-sound Correspondence
- Phonological Awareness
- Book and Print Knowledge
- Mathematics Screener
- Science, Engineering & Technology Screener
- Social Studies Screener

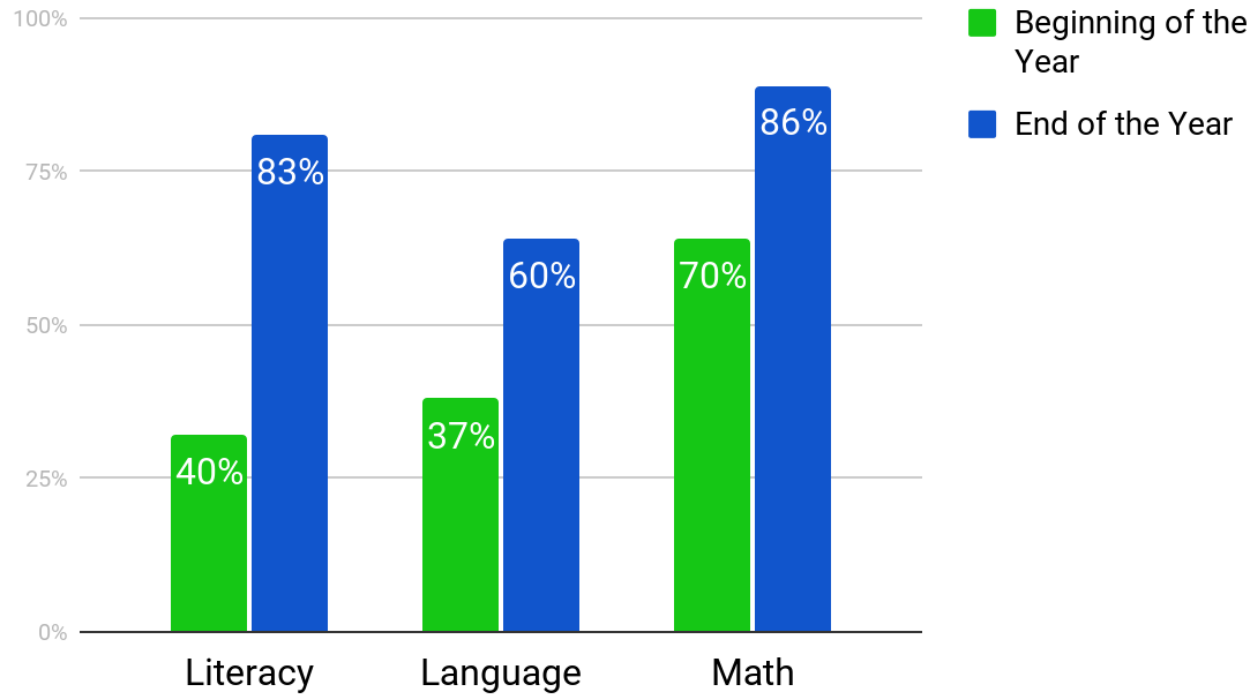
TX-KEA Kindergarten

- Language
 - Vocabulary
- Literacy
 - Decoding
 - Letter Sounds
 - Blending
 - Spelling
- STEM
 - Math
 - Science
- Social Emotional
- Executive Function
- Academic Motor Skills

ACCOUNTABILITY:

Waco ISD Prekindergarten Data from Texas Public Education Information Resource (TPEIR)

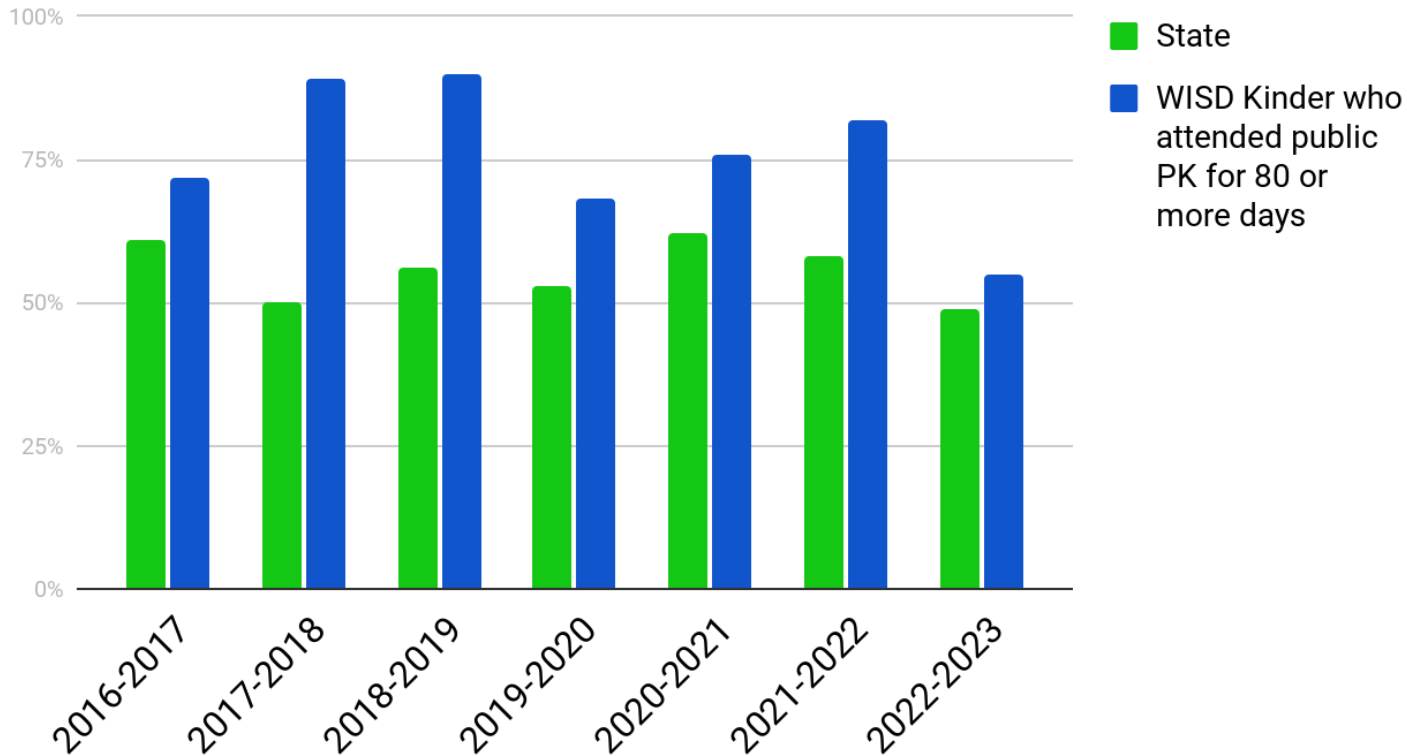
2022-2023 Data



ACCOUNTABILITY:

Waco ISD Kindergarten Readiness Compared to the State Data from Texas Public Education Information Resource (TPEIR)

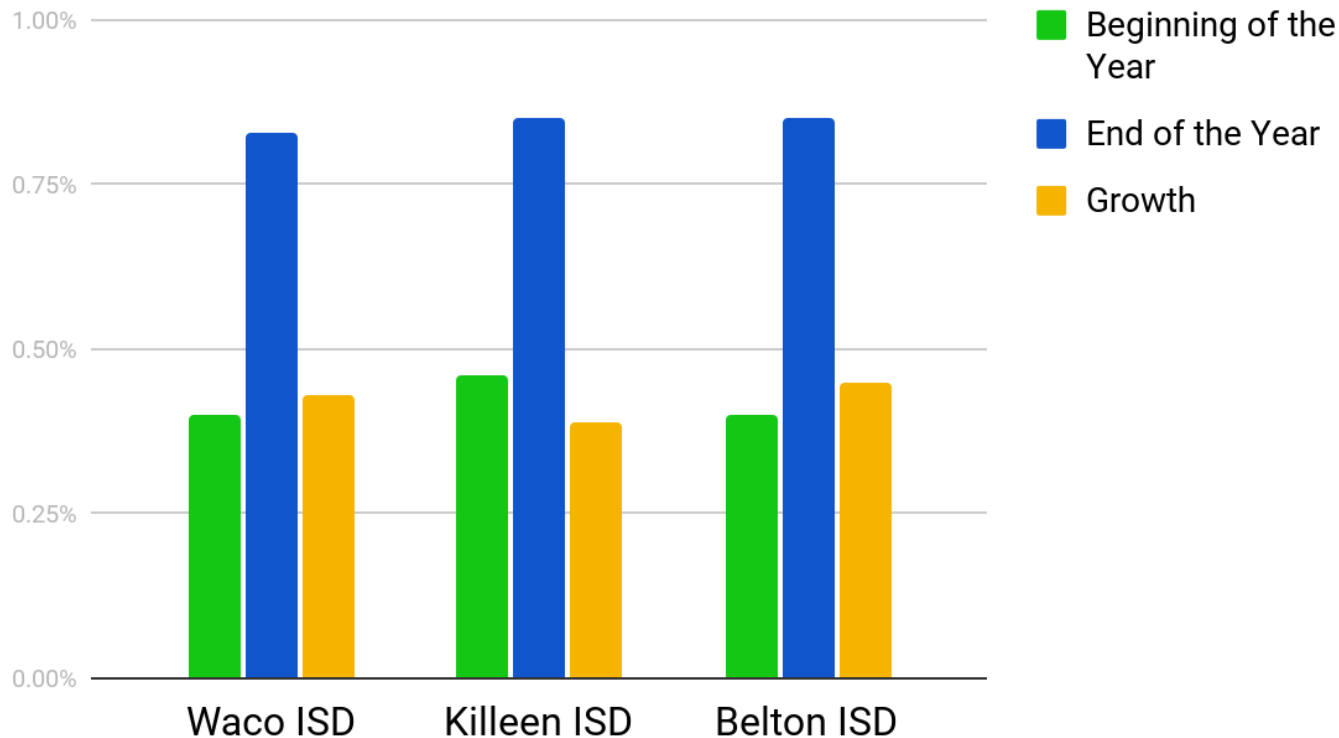
Kinder Readiness



ACCOUNTABILITY:

Waco ISD Prekindergarten Scores Compared to surrounding districts Data from Texas Public Education Information Resource (TPEIR)

2022-2023 Literacy PK Data

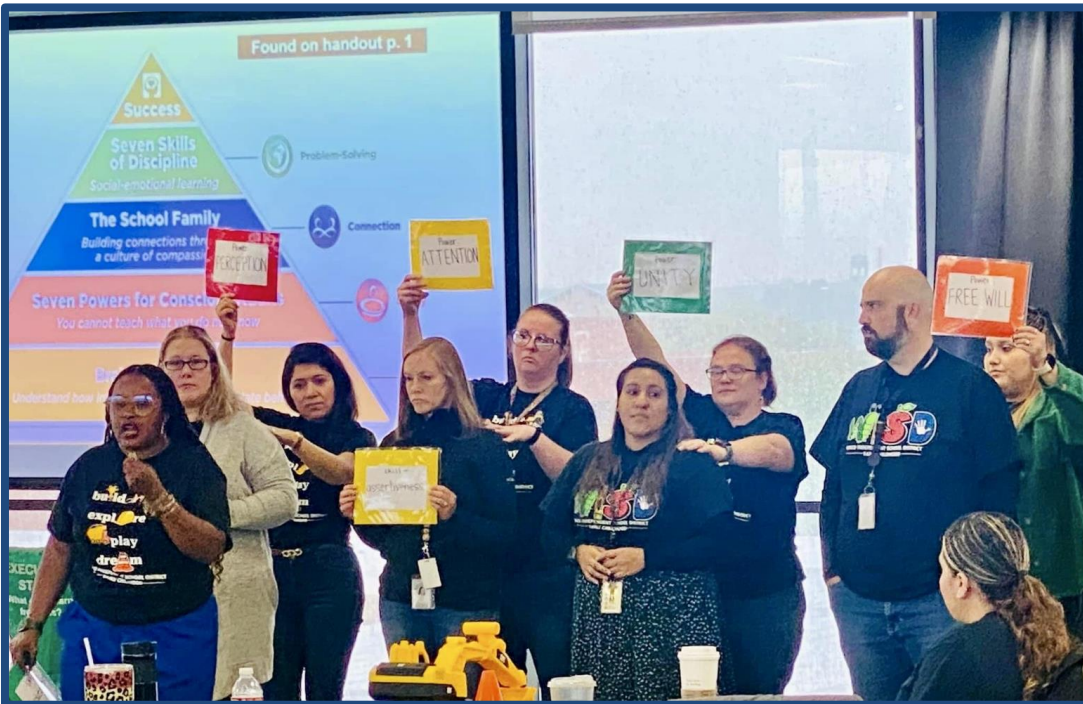




Kindergarten teachers are collaborating as they set up a model classroom. .

HIGH-QUALITY STAFF

HIGHLY-QUALIFIED STAFF



Prekindergarten and Kindergarten teachers learning about Conscious Discipline.

- ✓ 3,327 hours of Professional Development and Coaching
- ✓ 33 average hours of Professional Development and Coaching per Teacher



COMMUNITY PARTNERSHIPS



HOUSE BILL 3:
THE
TEXAS
PLAN

HB3 Highlights



HB3 HIGHLIGHTS

High-Quality Early Childhood Program Self-Assessment

		Developing	Proficient	Exemplary
Prekindergarten	8 Quality Components 53 Strategies	13	23	17
Kindergarten	8 Quality Components 48 Strategies	15	28	5
Total	101 Strategies	28	51	22

HB3 Highlights

Exemplary Teacher Professional Development

High-Quality Early Childhood Program Self-Assessment
 Quality Component: Administrative and Teaching Staff
 Strategy: Teacher Professional Development

	Developing	Proficient	Exemplary
Prekindergarten and Kindergarten	LEA ensures some of the professional development activities offered to prekindergarten and kindergarten teachers are early-childhood specific	LEA ensures most of the professional development activities offered to prekindergarten and kindergarten teachers are early-childhood specific	LEA ensures all of the professional development activities offered to prekindergarten and kindergarten teachers are early-childhood specific and connected to needs identified by student progress monitoring data and teacher evaluation results





Early Childhood Department

Director:
Gwen James

Instructional Specialists:
PreKindergarten - Kristen Peters
Kindergarten - Tracy Thomas



Parents As Teachers Educators:
Anita Henderson
Katherine May



Waco Independent School District
Board of Trustee Meeting Agenda Item

Date: May 16, 2024

Contact Person: Sheryl Davis

RE: Amendments to the 2023-2024 Budget

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Background Information:

The Texas Education Agency has established additional requirements for school district budget preparation. As part of these requirements, a school district must amend the official budget before exceeding a functional expenditure category, i.e., instruction, administration, etc., in the total district budget. Attached is a copy of the proposed amendment to the Official Budget identifying details of the request. The following summarizes the effect of the amendment by functional category.

Summary:

Amendment #030: State and Federal Programs (Fund 199)

This amendment will reallocate funds budgeted for supplies and other operating costs budgeted under curriculum and instructional staff development to instructional leadership. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Revenue/Function Description</u>
Source of Funds:	\$ 1,200	Curriculum & Instructional Staff Development
Use of Funds:	\$ 1,200	Instructional Leadership
Fund Balance Effect	None	

Amendment #031: Advanced Academics (Fund 199)

This amendment will budget revenue received from a non-district student for Advanced Placement testing fees. The increase in revenue will be offset by an increase in expenditures to pay the College Board for the tests. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Revenue/Function Description</u>
Source of Funds:	\$ 285	Other Tuition & Fees Revenue
Use of Funds:	\$ 285	Instruction
Fund Balance Effect	None	

Amendment #032: Greater Waco Advanced Manufacturing Academy (Fund 497)

This amendment will reallocate funds budgeted for curriculum and instructional staff development Regional Service Center services and employee travel to instructional supplies and instructional leadership travel. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Revenue/Function Description</u>
Source of Funds:	\$ 3,917	Instruction
Use of Funds:	\$ 3,917	Instructional Leadership
Fund Balance Effect	None	

Amendment #033: Dean Highland Elementary School (Fund 199)

This amendment will reallocate funds from instructional resources and media other reading materials to school leadership other contracted services and general supplies to cover costs associated with records retention and destruction. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Revenue/Function Description</u>
Source of Funds:	\$ 1,000	Guidance, Counseling & Evaluation Services
Use of Funds:	\$ 1,000	Instruction & Instructional Leadership
Fund Balance Effect		None

Amendment #034: Mountainview Elementary School (Fund 199)

This amendment will reallocate funds from curriculum and instructional staff development Educational Service Center services and community services general supplies to school leadership to purchase supplies and materials for the administrative team. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Revenue/Function Description</u>
Source of Funds:	\$ 1,255	Curriculum & Instructional Staff Development, Community Services
Use of Funds:	\$ 1,255	School Leadership
Fund Balance Effect		None

Amendment #035: Curriculum Department (Fund 199)

This amendment will budget revenue for donations received from various community businesses. The increase in revenue will be offset by an increase in expenditures curriculum and instructional staff development for other contracted services. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Revenue/Function Description</u>
Source of Funds:	\$ 8,450	Foundation Grants & Gifts Revenue
Use of Funds:	\$ 8,450	Curriculum & Instructional Staff Development
Fund Balance Effect		None

Amendment #036: English Learners Department (Fund 199)

This amendment will reallocate funds from instructional supplies and materials to instructional leadership to cover extra-duty pay for summer clerical assistance. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Revenue/Function Description</u>
Source of Funds:	\$ 633	Instruction
Use of Funds:	\$ 633	Instructional Leadership
Fund Balance Effect		None

Amendment #037: Transportation Department (Fund 199)

This amendment place budget for the purchase of a new camera system for the District's bus fleet. Funds will come from the unassigned general fund balance. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Revenue/Function Description</u>
Source of Funds:	\$ 230,000	Unassigned Fund Balance
Use of Funds:	\$ 230,000	Student Transportation
Fund Balance Effect	None	

Amendment #038: Districtwide (Fund 199)

This amendment place budget for stipends and other costs related to the Teacher Incentive Allotment program. Expenditures will be offset by Foundation School Program revenue generated through the program. Administrative costs, in the amount of \$140,728, advanced in the adopted budget will be returned to the unassigned fund balance. These adjustments are required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Revenue/Function Description</u>
Source of Funds:	\$ 1,800,788	Foundational School Program Revenue
Use of Funds:	\$ 1,800,788	Instruction, School Leadership, General Administration, Unassigned Fund Balance
Fund Balance Effect	None	

Copies of the amendments, detailing line items to be adjusted, are attached for your review.

Fiscal Implications:

Amendment #037 decreases fund balance by \$230,000 and amendment #038 increases fund balance by \$140,728. The remaining amendments have no impact on the the fund balance.

Administrative Recommendation(s):

The administration recommends that the Board of Trustees approve the budget amendment, as presented.

**WACO INDEPENDENT SCHOOL DISTRICT
AMENDMENT BUDGET FORM**

AMENDMENT # 037

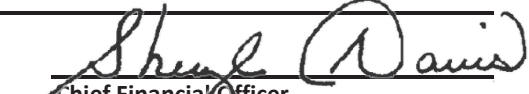
CAMPUS OR DEPARTMENT: Transportation

DATE: 5/16/2024

BUDGET CODE							DESCRIPTION	A	B	C	D
FUND	FNC	OBJ	SO	ORG	PRG	LOPT		CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	REQUESTED INCREASE (DECREASE)	AMENDED APPROPRIATION
199	34	6397	66	999	99	000	Equipment-Unit Costs<\$5000-Controlled	56,000	14.80	230,000	286,000
199	00	3600	00	000	00	000	Unassigned Fund Balance		(48,255,327.75)	(230,000)	(48,025,327.75)

REASON FOR REQUEST: Place budget for the purchase of new cameras for the District's bus fleet. Funds will come from the unassigned general fund balance.

BUDGET ADMINISTRATOR /


Chief Financial Officer

**WACO INDEPENDENT SCHOOL DISTRICT
BUDGET AMENDMENT FORM**

AMENDMENT # 038

CAMPUS OR DEPARTMENT: Districtwide

DATE: 5/16/2024

BUDGET CODE							DESCRIPTION	A	B	C	D
FUND	FNC	OBJ	SO	ORG	PRG	LOPT		CURRENT APPROPRIATION	CURRENT ACCOUNT BALANCE	REQUESTED INCREASE (DECREASE)	AMENDED APPROPRIATION
199	00	5812	00	000	00	292	Foundation School Pgm Revenue-TIA	-	-	(1,800,788)	(1,800,788)
199	11	6116	00	002	11	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	73,588	73,588
199	11	6116	00	003	11	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	133,637	133,637
199	11	6116	00	043	11	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	35,567	35,567
199	11	6116	00	044	11	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	112,455	112,455
199	11	6116	00	103	11	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	177,875	177,875
199	11	6116	00	105	11	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	113,812	113,812
199	11	6116	00	106	11	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	58,184	58,184
199	11	6116	00	107	11	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	109,276	109,276
199	11	6116	00	109	11	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	61,482	61,482
199	11	6116	00	112	11	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	123,780	123,780
199	11	6116	00	116	11	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	13,014	13,014
199	11	6116	00	120	11	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	63,815	63,815
199	11	6116	00	121	11	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	17,288	17,288
199	11	6116	00	127	11	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	147,444	147,444
199	11	6116	00	129	11	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	88,046	88,046
199	11	6116	00	130	11	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	32,651	32,651
199	11	6116	06	999	11	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	5,659	5,659
199	11	6116	07	999	11	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	28,298	28,298
199	11	6141	00	002	11	292	Social Security/Medicare-TIA	-	-	1,067	1,067
199	11	6141	00	003	11	292	Social Security/Medicare-TIA	-	-	1,938	1,938
199	11	6141	00	043	11	292	Social Security/Medicare-TIA	-	-	516	516
199	11	6141	00	044	11	292	Social Security/Medicare-TIA	-	-	1,630	1,630
199	11	6141	00	103	11	292	Social Security/Medicare-TIA	-	-	2,579	2,579
199	11	6141	00	105	11	292	Social Security/Medicare-TIA	-	-	1,650	1,650
199	11	6141	00	106	11	292	Social Security/Medicare-TIA	-	-	844	844
199	11	6141	00	107	11	292	Social Security/Medicare-TIA	-	-	1,585	1,585
199	11	6141	00	109	11	292	Social Security/Medicare-TIA	-	-	891	891
199	11	6141	00	112	11	292	Social Security/Medicare-TIA	-	-	1,795	1,795
199	11	6141	00	116	11	292	Social Security/Medicare-TIA	-	-	189	189
199	11	6141	00	120	11	292	Social Security/Medicare-TIA	-	-	925	925
199	11	6141	00	121	11	292	Social Security/Medicare-TIA	-	-	251	251

199	11	6141	00	127	11	292	Social Security/Medicare-TIA	-	-	2,138	2,138
199	11	6141	00	129	11	292	Social Security/Medicare-TIA	-	-	1,277	1,277
199	11	6141	00	130	11	292	Social Security/Medicare-TIA	-	-	473	473
199	11	6141	06	999	11	292	Social Security/Medicare-TIA	-	-	82	82
199	11	6141	07	999	11	292	Social Security/Medicare-TIA	-	-	410	410
199	11	6143	00	002	11	292	Workers' Compensation-TIA	-	-	316	316
199	11	6143	00	003	11	292	Workers' Compensation-TIA	-	-	574	574
199	11	6143	00	043	11	292	Workers' Compensation-TIA	-	-	153	153
199	11	6143	00	044	11	292	Workers' Compensation-TIA	-	-	483	483
199	11	6143	00	103	11	292	Workers' Compensation-TIA	-	-	763	763
199	11	6143	00	105	11	292	Workers' Compensation-TIA	-	-	489	489
199	11	6143	00	106	11	292	Workers' Compensation-TIA	-	-	250	250
199	11	6143	00	107	11	292	Workers' Compensation-TIA	-	-	469	469
199	11	6143	00	109	11	292	Workers' Compensation-TIA	-	-	264	264
199	11	6143	00	112	11	292	Workers' Compensation-TIA	-	-	531	531
199	11	6143	00	116	11	292	Workers' Compensation-TIA	-	-	56	56
199	11	6143	00	120	11	292	Workers' Compensation-TIA	-	-	274	274
199	11	6143	00	121	11	292	Workers' Compensation-TIA	-	-	74	74
199	11	6143	00	127	11	292	Workers' Compensation-TIA	-	-	633	633
199	11	6143	00	129	11	292	Workers' Compensation-TIA	-	-	378	378
199	11	6143	00	130	11	292	Workers' Compensation-TIA	-	-	140	140
199	11	6143	06	999	11	292	Workers' Compensation-TIA	-	-	24	24
199	11	6143	07	999	11	292	Workers' Compensation-TIA	-	-	121	121
199	11	6145	00	002	11	292	Unemployment Compensation-TIA	-	-	243	243
199	11	6145	00	003	11	292	Unemployment Compensation-TIA	-	-	441	441
199	11	6145	00	043	11	292	Unemployment Compensation-TIA	-	-	117	117
199	11	6145	00	044	11	292	Unemployment Compensation-TIA	-	-	371	371
199	11	6145	00	103	11	292	Unemployment Compensation-TIA	-	-	587	587
199	11	6145	00	105	11	292	Unemployment Compensation-TIA	-	-	376	376
199	11	6145	00	106	11	292	Unemployment Compensation-TIA	-	-	192	192
199	11	6145	00	107	11	292	Unemployment Compensation-TIA	-	-	361	361
199	11	6145	00	109	11	292	Unemployment Compensation-TIA	-	-	203	203
199	11	6145	00	112	11	292	Unemployment Compensation-TIA	-	-	408	408
199	11	6145	00	116	11	292	Unemployment Compensation-TIA	-	-	43	43
199	11	6145	00	120	11	292	Unemployment Compensation-TIA	-	-	211	211
199	11	6145	00	121	11	292	Unemployment Compensation-TIA	-	-	57	57
199	11	6145	00	127	11	292	Unemployment Compensation-TIA	-	-	486	486
199	11	6145	00	129	11	292	Unemployment Compensation-TIA	-	-	290	290
199	11	6145	00	130	11	292	Unemployment Compensation-TIA	-	-	108	108
199	11	6145	06	999	11	292	Unemployment Compensation-TIA	-	-	19	19
199	11	6145	07	999	11	292	Unemployment Compensation-TIA	-	-	93	93
199	11	6146	00	002	11	292	Teacher Retirement/TRS Care-TIA	-	-	8,021	8,021

199	11	6146	00	003	11	292	Teacher Retirement/TRS Care-TIA	-	-	14,567	14,567
199	11	6146	00	043	11	292	Teacher Retirement/TRS Care-TIA	-	-	3,877	3,877
199	11	6146	00	044	11	292	Teacher Retirement/TRS Care-TIA	-	-	12,257	12,257
199	11	6146	00	103	11	292	Teacher Retirement/TRS Care-TIA	-	-	19,388	19,388
199	11	6146	00	105	11	292	Teacher Retirement/TRS Care-TIA	-	-	12,406	12,406
199	11	6146	00	106	11	292	Teacher Retirement/TRS Care-TIA	-	-	6,342	6,342
199	11	6146	00	107	11	292	Teacher Retirement/TRS Care-TIA	-	-	11,911	11,911
199	11	6146	00	109	11	292	Teacher Retirement/TRS Care-TIA	-	-	6,702	6,702
199	11	6146	00	112	11	292	Teacher Retirement/TRS Care-TIA	-	-	13,492	13,492
199	11	6146	00	116	11	292	Teacher Retirement/TRS Care-TIA	-	-	1,419	1,419
199	11	6146	00	120	11	292	Teacher Retirement/TRS Care-TIA	-	-	6,956	6,956
199	11	6146	00	121	11	292	Teacher Retirement/TRS Care-TIA	-	-	1,884	1,884
199	11	6146	00	127	11	292	Teacher Retirement/TRS Care-TIA	-	-	16,071	16,071
199	11	6146	00	129	11	292	Teacher Retirement/TRS Care-TIA	-	-	9,597	9,597
199	11	6146	00	130	11	292	Teacher Retirement/TRS Care-TIA	-	-	3,559	3,559
199	11	6146	06	999	11	292	Teacher Retirement/TRS Care-TIA	-	-	617	617
199	11	6146	07	999	11	292	Teacher Retirement/TRS Care-TIA	-	-	3,084	3,084
199	23	6116	00	002	99	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	5,750	5,750
199	23	6116	00	003	99	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	5,250	5,250
199	23	6116	00	105	99	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	2,250	2,250
199	23	6116	00	106	99	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	1,250	1,250
199	23	6116	00	107	99	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	2,750	2,750
199	23	6116	00	109	99	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	3,250	3,250
199	23	6116	00	112	99	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	3,750	3,750
199	23	6116	00	116	99	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	1,250	1,250
199	23	6116	00	120	99	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	3,250	3,250
199	23	6116	00	121	99	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	750	750
199	23	6116	00	127	99	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	3,750	3,750
199	23	6116	00	129	99	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	2,250	2,250
199	23	6116	00	130	99	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	750	750
199	23	6116	07	999	99	292	Supplemental Stipend-Teachers/Prof-TIA	-	-	2,250	2,250
199	23	6141	00	002	99	292	Social Security/Medicare-TIA	-	-	83	83
199	23	6141	00	003	99	292	Social Security/Medicare-TIA	-	-	76	76
199	23	6141	00	105	99	292	Social Security/Medicare-TIA	-	-	33	33
199	23	6141	00	106	99	292	Social Security/Medicare-TIA	-	-	18	18
199	23	6141	00	107	99	292	Social Security/Medicare-TIA	-	-	40	40
199	23	6141	00	109	99	292	Social Security/Medicare-TIA	-	-	47	47
199	23	6141	00	112	99	292	Social Security/Medicare-TIA	-	-	54	54
199	23	6141	00	116	99	292	Social Security/Medicare-TIA	-	-	18	18
199	23	6141	00	120	99	292	Social Security/Medicare-TIA	-	-	47	47
199	23	6141	00	121	99	292	Social Security/Medicare-TIA	-	-	11	11
199	23	6141	00	127	99	292	Social Security/Medicare-TIA	-	-	54	54

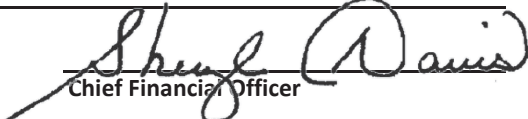
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199	23	6141	07	999	99	292	Social Security/Medicare-TIA	-	-	33	33
199	23	6143	00	002	99	292	Workers' Compensation-TIA	-	-	25	25
199	23	6143	00	003	99	292	Workers' Compensation-TIA	-	-	23	23
199	23	6143	00	105	99	292	Workers' Compensation-TIA	-	-	10	10
199	23	6143	00	106	99	292	Workers' Compensation-TIA	-	-	5	5
199	23	6143	00	107	99	292	Workers' Compensation-TIA	-	-	12	12
199	23	6143	00	109	99	292	Workers' Compensation-TIA	-	-	14	14
199	23	6143	00	112	99	292	Workers' Compensation-TIA	-	-	16	16
199	23	6143	00	116	99	292	Workers' Compensation-TIA	-	-	5	5
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199	23	6143	00	130	99	292	Workers' Compensation-TIA	-	-	3	3
199	23	6143	07	999	99	292	Workers' Compensation-TIA	-	-	10	10
199	23	6145	00	002	99	292	Unemployment Compensation-TIA	-	-	19	19
199	23	6145	00	003	99	292	Unemployment Compensation-TIA	-	-	17	17
199	23	6145	00	105	99	292	Unemployment Compensation-TIA	-	-	7	7
199	23	6145	00	106	99	292	Unemployment Compensation-TIA	-	-	4	4
199	23	6145	00	107	99	292	Unemployment Compensation-TIA	-	-	9	9
199	23	6145	00	109	99	292	Unemployment Compensation-TIA	-	-	11	11
199	23	6145	00	112	99	292	Unemployment Compensation-TIA	-	-	12	12
199	23	6145	00	116	99	292	Unemployment Compensation-TIA	-	-	4	4
199	23	6145	00	120	99	292	Unemployment Compensation-TIA	-	-	11	11
199	23	6145	00	121	99	292	Unemployment Compensation-TIA	-	-	2	2
199	23	6145	00	127	99	292	Unemployment Compensation-TIA	-	-	12	12
199	23	6145	00	129	99	292	Unemployment Compensation-TIA	-	-	7	7
199	23	6145	00	130	99	292	Unemployment Compensation-TIA	-	-	2	2
199	23	6145	07	999	99	292	Unemployment Compensation-TIA	-	-	7	7
199	23	6146	00	002	99	292	Teacher Retirement/TRS Care-TIA	-	-	627	627
199	23	6146	00	003	99	292	Teacher Retirement/TRS Care-TIA	-	-	572	572
199	23	6146	00	105	99	292	Teacher Retirement/TRS Care-TIA	-	-	245	245
199	23	6146	00	106	99	292	Teacher Retirement/TRS Care-TIA	-	-	136	136
199	23	6146	00	107	99	292	Teacher Retirement/TRS Care-TIA	-	-	300	300
199	23	6146	00	109	99	292	Teacher Retirement/TRS Care-TIA	-	-	354	354
199	23	6146	00	112	99	292	Teacher Retirement/TRS Care-TIA	-	-	409	409
199	23	6146	00	116	99	292	Teacher Retirement/TRS Care-TIA	-	-	136	136
199	23	6146	00	120	99	292	Teacher Retirement/TRS Care-TIA	-	-	354	354
199	23	6146	00	121	99	292	Teacher Retirement/TRS Care-TIA	-	-	82	82
199	23	6146	00	127	99	292	Teacher Retirement/TRS Care-TIA	-	-	409	409

199	23	6146	00	129	99	292	Teacher Retirement/TRS Care-TIA	-	-	245	245
199	23	6146	00	130	99	292	Teacher Retirement/TRS Care-TIA	-	-	82	82
199	23	6146	07	999	99	292	Teacher Retirement/TRS Care-TIA	-	-	245	245
199	41	6119	10	750	99	292	Salaries-Tchrs/Other Professional-TIA	50,428	19,310.73	4,940	55,368
199	41	6141	10	750	99	292	Social Security/Medicare-TIA	-	(443.36)	803	803
199	41	6142	10	750	99	292	Group Health & Life Insurance-TIA	-	(1,827.92)	3,199	3,199
199	41	6143	10	750	99	292	Workers' Compensation-TIA	-	(123.66)	238	238
199	41	6144	10	750	99	292	TRS/TRS Care On-behalf Payments-TIA	-	(2,249.03)	3,105	3,105
199	41	6145	10	750	99	292	Unemployment Compensation-TIA	-	(10.40)	183	183
199	41	6146	10	750	99	292	Teacher Retirement/TRS Care-TIA	-	(2,123.04)	4,075	4,075
199	41	6299	10	750	99	292	Other Miscellaneous Contracted Svcs-TIA	45,000	16,010.45	14,614	59,614
199	41	6396	10	750	99	292	Software Licenses-TIA	300	300.00	-	300
199	41	6399	10	750	99	292	Other General Supplies & Materials-TIA	5,000	5,000.00	-	5,000
199	41	6497	10	750	99	292	Fees-TIA	40,000	-	6,500	46,500
199	00	3600	00	000	00	000	Unassigned Fund Balance	-	48,255,327.00	140,728	48,396,055

REASON FOR REQUEST:

Budget stipends and other costs related to the Teacher Incentive Allotment. Expenditures will be offset by Foundation School Program Revenue generated through the program

BUDGET ADMINISTRATOR /


Chief Financial Officer

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: May 16, 2024

Contact Person: M. Tish

RE: Bid Award for Educational Consulting, Professional Development, and Other Student-Based Contracted Services

=====

Background Information:

Request for Proposal, RFP # 21-1182, Educational Consulting, Professional Development, and Other Student-Based Contracted Services have been received for the purpose of creating a list of vendors which can service the District. We received three (3) responses during the past month. The recommended vendors will be added to our previously approved list of three hundred twenty-seven (327) responses.

Examples of the types of services covered under this RFP are:

- Academic Educational Consultant
- Professional/Staff Development Training
- Motivational or Professional Speaker
- Program Review/Recommendation Services
- Data/Statistical Analysis
- Curriculum Design
- Evaluator Services
- Judging Services
- Technology Analysis/Consultant
- Operations Analysis/Consultant
- Grant Evaluation Services
- Presentations/Programs for staff and students (e.g. authors)
- Marching Band/Drill/Cheer Design and Choreography (includes camps)
- Theatre Coaching Services
- Instructors for outside of the school day classes (art, photography, gardening, tennis, Zumba, etc.)
- Speaker(s) for Assembly Programs
- Other services deemed appropriate for this request

In an effort to create inclusivity with our consulting, professional development, and student-based contracted services vendors and in light of changes made in 2019 by the Texas Education Agency's, Financial Accountability Systems Resource Guide (FASRG) Module 5 – Purchasing, the Business Services Department has elected to utilize the Extended Period for Multiple Award Contracts as shown in the FASRG excerpt shows.

3.16.6 Limited Response Period versus Extended Period for Multiple Award Contracts

Normal procurement practices will allow solicitation responses to be submitted to the district within a limited, specific time period, usually two to three weeks. The district may want to review past policies to determine if a limited response time is in the best interest of the district and the needs of its end users.

Consideration may need to be given to have an extended opening for receiving responses.

- Limited Response Period. This choice is considered a normal, formal RFP. Examples include newspaper advertisements and awards made and limited to only the responders that submitted and awarded for the solicitation.
- Extended Response Period. This choice is more informal than a limited response period. The major difference is the date the responses are due. This method allows for responses to be accepted throughout an extended period such as the date of the contract award expiration and awards made periodically. Periodic board approval may also be required. For newspaper advertisements, our District will continue to publicize periodic republication through our website and continue to enlist the assistance of the three (3) Chamber of Commerce's, as received on this first solicitation. The advertisement will address concerns about transparency by announcing the solicitation to new readers even though the statutory requirements were met by the initial publication.

The intent for awarding additional vendors to this bid will be done on an as needed basis. Vendors submitting a response by the end of each month will be submitted for consideration at the next board meeting.

Fiscal Implications:

The cost of these items will be charged to the appropriate campus/department budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the additional three (3) vendors for the Educational Consulting, Professional Development, and Other Student-Based Contracted Services bid, as presented.

RFP #21-1182 Educational Consulting, Professional Development, and Other Student-Based Contracted Services

Alba Educational Consulting, LLC (Alba Math)

Company Name: Alba Educational Consulting, LLC
Street Address: 2914 Deer Hollow Dr
City, State, Zip: Kingwood, TX 77345
Contact Name: Shannon Alba
Contact Phone Number: 281-217-1507
Contact Email Address: shannon@themathconsultants.com
Category of Service Provided: Professional/Staff Development Training
Target Audience: Mathematics Educators including teachers, instructional coaches, specialists, coordinators, principals, and paraprofessionals
Description of Services: Plan individualized mathematics professional development sessions to ensure alignment with district and campus initiatives; Sessions involve: Inquiry-Based Learning, Read-To-Use Lesson Ideas, Research-Based Instructional Strategies, Techniques for Effective Collaboration, Effective Use of Models & Manipulatives; Work with math educators to determine their greatest needs based on self-reflection and data, thus individualizing each session with every teacher; Our coaches will: Support the Planning Standards-Aligned Lessons, Promote Rigorous Instruction, Support Data-Driven Instruction, Observe Instruction & Provide Non-Evaluative Feedback; Facilitate Goal-Setting & Self-Reflection; Model Student-Centered Instruction; Help create TEKS-aligned curriculum resources and analyze the alignment of available resources; Services include: Ensuring ease of implementation for educators; Coaching district curriculum specialists; Driving lessons towards student engagement
Pricing: Daily rate: \$2,200

Top Youth Speakers (Josh Shipp Productions LLC)

Company Name: Josh Shipp Productions LLC dba Top Youth Speakers
Street Address: PO Box 852
City, State, Zip: Morgan Hill, CA, 95038
Contact Name: Brandon Spinazzola
Contact Phone Number: 800 799-1460 x1
Contact Email Address: brandon@topyouthspeakers.com
Category of Service Provided: Motivational or Professional Speaker
Target Audience: District students and staff
Description of Services: Keynote speakers and presentations from our recommended speakers: Coach Vera Jo Bustos, Ashley Bendiksen, Dr. Laymon Hicks, and Ross Szabo
Pricing: \$4980 for one presentation; \$5980 for two same-day presentations (fee is all-inclusive, speaker will pay and plan all travel)

Travis W. Poe, Jr.

Company Name: Travis W. Poe, Jr.
Street Address: 1249 R B Baker Ln
City, State, Zip: Valley Mills, TX 76689
Contact Name: Travis Poe
Contact Phone Number: 713-299-4872
Contact Email Address: poetut1985@gmail.com
Category of Service Provided: Fine Arts Services (Band, Choir, Theater)
Target Audience: Students
Description of Services: One-Act Play Judge, Contest Manager, Stage Manager
Pricing: Determined by Director of Fine Arts

Waco Independent School District
Board of Trustee Meeting Agenda Item

Date: May 16, 2024

Contact Person: M. Tish

RE: Bid Award for Local Retailers' General Merchandise

=====

Background Information:

Request for Proposal, RFP # 24-1263, Local Retailers' General Merchandise have been received for the purpose of creating a list of vendors from the Greater Waco Area that can provide supplies, equipment, and services for the District on an as needed basis. We have received eleven (11) responses for this initial bid. We received three (3) additional vendors this past month and has been attached for your consideration.

In an effort to allow maximum participation for vendors currently residing in Waco, as well as new vendors moving into the area, the Waco Independent School District is electing to engage in Extended Period for Multiple Award Contracts as allowed under the Texas Education Agency's, Financial Accountability Systems Resource Guide (FASRG), Module 5: Purchasing, exhibited below.

3.16.6 Limited Response Period versus Extended Period for Multiple Award Contracts

Normal procurement practices will allow solicitation responses to be submitted to the district within a limited, specific time period, usually two to three weeks. The district may want to review past policies to determine if a limited response time is in the best interest of the district and the needs of its end users. Consideration may need to be given to have an extended opening for receiving responses.

- Limited Response Period. This choice is considered a normal, formal RFP. Examples include newspaper advertisements and awards made and limited to only the responders that submitted and awarded for the solicitation.
- Extended Response Period. This choice is more informal than a limited response period. The major difference is the date the responses are due. This method allows for responses to be accepted throughout an extended period such as the date of the contract award expiration and awards made periodically. Periodic board approval may also be required. For newspaper advertisements, our District will continue to publicize periodic republication through our website and continue to enlist the assistance of the three (3) Chamber of Commerce's, as received on this first solicitation. The advertisement will address concerns about transparency by announcing the solicitation to new readers even though the statutory requirements were met by the initial publication.

Additional vendors will be added as needed. Vendors submitting a bid by the end of each month will be recommended for consideration at the next Board Meeting.

Fiscal Implications:

The cost of these items will be charged to the appropriate campus/department budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the three (3) new vendors for the Local Retailers' General Merchandise, as presented.

RFP # 24-1263
 Local Retailer's General Merchandise
 Vendors for May 2024

New Responding Suppliers	City	State
25N Coworking Waco (25N Waco, LLC)	Waco	TX
Axiom Advertising (Bosque Forms, Inc.)	Waco	TX
Batteries Plus Waco/Temple/Harker Heights (Glacierbeach)	Waco	TX
Previously Awarded Suppliers	City	State
Air Flow Filter Service, Ltd	Waco	TX
Award Specialties, inc.	Waco	TX
Bosque Fence and Supply, LLC. (Jeff Bray)	Waco	TX
Centex Carpet & Interiors	Waco	TX
Dream Big Balloons	China Spring	TX
Flow Plumbing Services, LLC	Waco	TX
Hole in the Roof Marketing (Hole in the Roof)	Waco	TX
Landscape Supply (Waco Landscape Supply, LP)	Waco	TX
Smoot-Anderson Co., Inc.	waco	TX
T&G Chemical and Supply	Waco	TX
Wesley Blanton Service Co/WBSCO	Hewitt	TX

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: May 16, 2024

Contact Person: M. Tish/G. Barrera

RE: Bid Award for Maintenance Supplies, Equipment, and Services

=====

Background Information:

Request for Proposal, RFP # 22-1229, Maintenance Supplies, Equipment, and Services have been received for the purpose of creating a list of vendors which can provide supplies, equipment, and services for the Facilities and Maintenance and Custodial Departments. We have received one hundred-seventeen (117) responses for this initial bid. We received two (2) additional vendors this past month and has been attached for your consideration.

In an effort to allow for maximum participation with our Maintenance and Custodial vendors and in light of changes made in 2019 by the Texas Education Agency’s, Financial Accountability Systems Resource Guide (FASRG) Module 5 Purchasing, the Purchasing Department has elected to utilize the Extended Period for Multiple Award Contracts as shown in the FASRG excerpt shows.

3.16.6 Limited Response Period versus Extended Period for Multiple Award Contracts

Normal procurement practices will allow solicitation responses to be submitted to the district within a limited, specific time period, usually two to three weeks. The district may want to review past policies to determine if a limited response time is in the best interest of the district and the needs of its end users.

Consideration may need to be given to have an extended opening for receiving responses.

- Limited Response Period. This choice is considered a normal, formal RFP. Examples include newspaper advertisements and awards made and limited to only the responders that submitted and awarded for the solicitation.
- Extended Response Period. This choice is more informal than a limited response period. The major difference is the date the responses are due. This method allows for responses to be accepted throughout an extended period such as the date of the contract award expiration and awards made periodically. Periodic board approval may also be required. For newspaper advertisements, our District will continue to publicize periodic republication through our website and continue to enlist the assistance of the three (3) Chamber of Commerce’s, as received on this first solicitation. The advertisement will address concerns about transparency by announcing the solicitation to new readers even though the statutory requirements were met by the initial publication.

The intent for awarding additional vendors to this bid will be done on an as needed basis. Vendors submitting a response by the end of each month will be submitted for consideration at the next board meeting.

Fiscal Implications:

The cost of these items will be charged to the appropriate campus/department budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the two (2) additional new vendors for the Maintenance Supplies, Equipment, and Services bid, as presented.

RFP # 22-1229
Maintenance Supplies, Equipment and Services
Vendors for May 2024

Responding Supplier	City	State
Texas Alternator Starter Service (McAdamsGroup, LLC)	Austin	TX
Waco Hydro Wash	Waco	TX
Previously Awarded Vendors	City	State
A&H Refrigeration Company, Inc.	Waco	TX
A-1 Banner & Sign Company, Inc.	Waco	TX
A-1 Vacuum Center, Inc.	Conroe	TX
AAA Elevator Inspections	Austin	TX
Access Lift & Service Company, Inc.	Peaster	TX
Acme Architectural Hardware	College Station	TX
Air Flow Filter Service, Ltd.	Waco	TX
Allen Glass Company	Hewitt	TX
ARC Abatement 1, Ltd.	Waco	TX
Arrow Magnolia International, Inc.	Dallas	TX
B F Hurley Mat Co, Inc.	LaGrange	GA
B&B Repair Shop	West	TX
Bain Paper Company	Waco	TX
Barnett Contracting, Inc.	Waco	TX
Batteries Plus Waco/Temple/Harker Heights (Glacierbeach)	Waco	TX
Belfor (Belfor USA Group, Inc.)	Waco	TX
Benchmark Signs	Weatherford	TX
Bill's Discount Tire Service (Maria G. Castanon-Vega)	Waco	TX
Bleacher Service Company (Gilbert D. Trevino)	Moody	TX
Brandt (The Brandt Companies, LLC)	Waco	TX
Brem's Fencing LLC	Valley Mills	TX
Brewer Lock and Safe	Waco	TX
BUGSDOTCOM Termite and Pest	Waco	TX
Bullseye Glass (Bullseye Glass LLC)	Waco	TX
Carquest of Hewitt (Pavelka Truck and Auto Parts, Inc)	Hewitt	TX
CCP Industries, Inc. (The Tranzonic Companies)	Richmond Heights	OH
Centex Carpet & Interiors	Waco	TX
CF Supply, Inc.	Waco	TX
CheckSammy, Inc.	Plano	TX
City Tire and Battery	Waco	TX
Clarks Small Engine Repair	Lacy Lakeview	TX
Climatec, LLC	Austin	TX
Code-3 Fire & Safety Products	Waco	TX
Communication Concepts	Fort Worth	TX
Competitive Choice, Inc.	Houston	TX
Complete Supply, Inc.	Dallas	TX
Core Controls	Dallas	TX
Dealers Electrical Supply	Waco	TX
DenaliCS (Denali Construction Services, LP)	Carrollton	TX
Dent Enterprises LLC	Desoto	TX
DH Pace Company, Inc.	Coppell	TX
Diesel Power Supply Company	Waco	TX

RFP # 22-1229
Maintenance Supplies, Equipment and Services
Vendors for May 2024

Previously Awarded Vendors	City	State
Encore Fence	Temple	TX
Environmental Concerns, Inc.	Waco	TX
Epic Solar Control, LLC	McKinney	TX
Fairway Supply	Irving	TX
Fastsigns Waco (Red Bird Digital Media LLC)	Waco	TX
Firetrol Protection Systems (Heather Foster)	Austin	TX
Fissco Supply (Frigelar North America DBA Fissco Supply)	Dallas	TX
Fitzgerald Lawnscape Ltd.	Woodway	TX
Flip Lok, LLC	Houston	TX
Flow Plumbing Services, LLC	Waco	TX
Fort Worth Window Cleaning, Inc.	Haltom City	TX
Fred's Power Wash (Washer Power)	Waco	TX
Gene Ives Acoustic & Tile Company	Waco	TX
Global Industrial (Global Equipment Company, Inc.)	Buford	GA
Grones Environmental Services	Waco	TX
H. B. Blake Company	Hewitt	TX
HCS Inc. (MB Home Construction)	Waco	TX
Hill Country Paints (Wendy Hui Anderson)	Waco	TX
Image Maker 4U, Inc.	Hughes Springs	TX
Independent Hardware, Inc.	Philadelphia	PA
Interboro Packaging Corporation	Montgomery	NY
Intercon Environmental, Inc.	Mansfield	TX
Intermountain Lock & Security Supply	Salt Lake City	UT
J.K. Brown	Moody	TX
JLM Contracting, LLC	Waco	TX
Justin Seed Company	Justin	TX
Landscape Supply (Waco Landscape Supply, LP)	Waco	TX
Lennox Industries (Lennox Industries, Inc.)	Richardson	TX
Liftcrete Solutions (Green Foam Solutions, Inc.)	Waco	TX
Lonestar Chiller Systems (Lonestar Chiller Systems LLC)	Crawford	TX
Lonestar Truck Group Waco (Lonestar Freighliner Group, LLC)	Waco	TX
Loop 340 Overhead Door (Sideline Enterprises, Inc.)	Waco	TX
Ludwig Saw AND Tool Sharpening	Waco	TX
M.A.N.S Distributors, Inc.	Carrollton	TX
Marks Plumbing Parts (John W Gasparini, Inc.)	Fort Worth	TX
Morrison Supply Company	Waco	TX
National Wholesale Supply Company	Woodway	TX
Newman Technology Solutions	Temple	TX
Otuy, Inc	Provo	UT
P&E Mechanical Contractors, LLC	Waco	TX
Patriot Supply Company	Brady	TX
Perry Office Plus (Perry Office Products)	Temple	TX
Pye Barker Fire	Waco	TX
RBO Technologies, LLC	Waco	TX
Resco (E & O investments, LLC)	Hewitt	TX

RFP # 22-1229
Maintenance Supplies, Equipment and Services
Vendors for May 2024

Previously Awarded Vendors	City	State
Richards Equipment Company	Waco	TX
Ryberg Plumbing LLC	Waco	TX
Share Corporation	Milwaukee	WI
Sherwin Williams (The Sherwin Williams Company)	Waco	TX
Shiffler Equipment Sales, Inc.	Chardon	OH
Sims Plastics of Waco	Waco	TX
Smoot-Anderson Company, Inc.	Waco	TX
Solar Supply	Waco	TX
Southern Clean Pressure Washing (Michael Jackson)	Ferris	TX
Southwest Maintenance, LTD	Waco	TX
Starks Janitorial Services	Mesquite	TX
Sunrise Environmental LLC (Jessica L Marquesen)	Bridgeport	TX
SWS Concrete Contractor (Scott W Schreiber)	Waco	TX
T & W Tire	Waco	TX
T&G Chemical and Supply	Waco	TX
T.E.A.M. Solutions, Inc. (Texas Energy & Automation Management Solutions, Inc.)	Waco	TX
The Reynolds Company (D. Reynolds Co., LLC)	Fort Worth	TX
The Roof Co. Waco, LLC	Waco	TX
TJ's Professional Painting and Construction, LLC	Red Oak	TX
Trane	Fort Worth	TX
Truck Alignment Frame, LLC	Elm Mott	TX
UniFirst Corporation	Hewitt	TX
United Ag & Turf	Waco	TX
United Refrigeration, Inc.	Waco	TX
Virkim, Inc.	Hewitt	TX
Visual Techniques	Longview	TX
Waco Lock and Key, LLC	Waco	TX
WESCO Chemicals, Inc.	Waxahachie	TX
Winston Watercooler of Waco LTD	Waco	TX
Woodard Builders Supply Company	Fort Worth	TX

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: May 16, 2024

Contact Person: M. Tish/C. Reece

RE: Bid Award for Child Nutrition Services 24' Cargo Box Truck

=====

Background Information:

Request for Proposal (RFP) # 22-1262, has been issued and opened for the purpose of soliciting qualified vendors to provide the Child Nutrition Department with a 24' Cargo Box Truck. A bid is required to be issued under Texas Department of Agriculture (TDA) regulations prohibiting the utilization of purchasing cooperatives to obtain quotes for purchases exceeding a total aggregate amount of \$50,000, when using Child Nutrition Services Funds.

We received five (5) responses to this solicitation. After the Child Nutrition Department evaluated the responses and considering the two options proposed, it was determined that the committee decided Option 2 would provide greater longevity and durability. Option 1 was for wood flooring which over time would not hold up as well as Option 2 which was based on aluminum over wood flooring. Pegasus Chevrolet, LLC offered the best value and price to the District and therefore the committee is recommending the award of this bid to Pegasus Chevrolet, LLC.

Fiscal Implications:

The purchase of these vehicles will come from National School Lunch and Breakfast funds and are contingent upon approval from the Texas Department of Agriculture (TDA).

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve Pegasus Chevrolet, LLC for the purchase of the Child Nutrition Department's 24' Cargo Box Truck, as presented.

RFP # 24-1262
 Child Nutrition 24' Cargo Box Truck
 Pricing Worksheet

Responding Supplier	Option 1 Wood Box Flooring	Option 1 Pricing	Option 2 Aluminum Covering on Wood Flooring	Option 2 Pricing	Price Points Based on Option 2
Lonestar Truck Group Waco (Lonestar Freightliner Group, LLC)		\$ 107,615.00		\$ 113,130.00	38.16
PEGASUS CDJR LLC (Southwest Ford)		\$ -		\$ 110,933.75	38.92
PEGASUS CHEVROLET LLS		\$ -		\$ 107,933.75	40.00
Southwest International Trucks		\$ 114,680.13		\$ 117,280.13	36.81
TRIPLE CROWN FORD LINCOLN LLC		\$ 106,933.75		\$ -	-

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: May 16, 2024

Contact Person: M. Tish/S. Smith

RE: Amendment to the Food Service Management Contract for the 2024-2025 School Year

=====

Background Information:

Request for Proposal, RFP # 21-1209, has been issued and awarded for the purpose of soliciting a qualified vendor to provide food services management for the District’s child nutrition programs. A contract was entered into with Sodexo School Services beginning July 1, 2022. Contract terms require annual renewals, in the form of an amendment, up to a maximum term of five years.

Additionally, the contract allows for an annual adjustment of the fixed rate per meal based on the yearly percentage change in the Consumer Price Index (CPI) for all Urban Consumers, as published by the U.S. Department of Labor, Bureau of Labor Statistics, Food Eaten Away from Home, South-size Class B/C (Mid-sized and small population metropolitan area with fewer than 1.5 million). As of December 31, 2023, this annual percentage change was 5.2%.

As of June 30, 2024, the District will have completed two years under the above arrangement. In order to continue service from July 1, 2024 through June 30, 2025, the current five-year contract must be amended, extending the contract for one year.

Attached, please find a copy of the renewal amendment, the Consumer Price Index (CPI), a copy of the fixed meal prices meals for the upcoming year and a consolidated food service budget for the school year 2024-2025, as required to be submitted as part of the renewal process. The Texas Department of Agriculture has reviewed and approved the contract amendment.

Fiscal Implications:

The Fixed Price per Meal/Meal Equivalent rates will be adjusted by the 5.2% CPI increase for the 2024-2025 school year. The current and new rates are shown on the attached schedule and included with the contract amendment. Funds to operate child nutrition programs are generated through reimbursements from the National School Lunch and Breakfast Programs as well as other state and local sources and will be included in the 2024-2025 budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the amendment to the contract with Sodexo School Services for food services management of the District's child nutrition programs, extending the contract for one year, July 1, 2024 through June 30, 2025, as presented.

Renewal Amendment

This form is provided to address regulatory changes that affect the 2024-2025 school year.

CONTRACT NO. 21-1209

2 AMENDMENT

This Contract Amendment (Amendment) is made in consideration of the mutual covenants and Agreements contained herein by and between Waco Independent School District, School Food Authority (SFA), and Sodexo Operations, LLC, Food Service Management Company (FSMC), to amend Contract No. 21-1209 (Contract) that was executed by SFA and FSMC on 06/03/2022 (Date).

The Contract is amended as follows:

1. VI. E. USDA Foods. Addition of, “USDA Foods or processed end products containing USDA Foods shall not be used for catering or special functions conducted outside of the nonprofit school food service operation.
2. VI. I. Financial Terms. The Meal Equivalency Factor shall be publicized by TDA yearly.

The Texas Department of Agriculture 2024-2025 CONTRACT RENEWAL CHECKLIST, attached to this Renewal Amendment as Exhibit A, is hereby fully incorporated herein with all attachments, and specifically denotes agreed changes and updates to the original contract, including: fee increases to the contract including methodology, changes in allocated charges, changes to the food service budget, contract review form, USDA Foods reconciliation, updates due to regulatory changes, a list of schools served and a list of any new or deleted schools served, and the required compliance assessment. By their signature to this Renewal Amendment, the Parties agree to the changes and updates as reflected in Exhibit A.

All other terms of this Contract executed by SFA and FSMC shall remain the same.

This Amendment is only valid for the 2024-2025 school year. This Amendment shall be in effect as of the date of execution by the SFA and shall terminate on June 30, 2025. The Contract may be renewed by mutual agreement with another Amendment if provided in the Contract. This Amendment is executed by the Parties in their capacities, as stated below. All parties represent and warrant that the persons signing this Amendment are authorized to bind the respective parties.

ATTEST:
FSMC Renewal Amendment
September 1, 2023

SCHOOL FOOD AUTHORITY:
77

Page 1 of 2

Waco Independent School District

Name of SFA

Signature of Authorized Representative

Dr. Susan Kincannon

Typed Name of Authorized Representative

Superintendent

Title

Date Signed

ATTEST:

FOOD SERVICE MANAGEMENT COMPANY:

Sodexo Operations, LLC

Name of FSMC

Signature of Authorized Representative

Allan J. Collins

Typed Name of Authorized Representative

Vice President, Schools

Title

Date Signed

**Consumer Price Index for All Urban Consumers (CPI-U)
12-Month Percent Change**

Series Id:	CUSR0000SEFV
Seasonally Adjusted	
Series Title:	Food away from home in U.S. city average, all urban
Area:	U.S. city average
Item:	Food away from home
Base Period:	1982-84=100
Years:	2022 to 2023

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2
2022	6.4	6.8	6.9	7.2	7.4	7.7	7.6	8.0	8.5	8.6	8.5	8.3		
2023	8.2	8.4	8.8	8.6	8.3	7.7	7.1	6.5	6.0	5.4	5.3	5.2		

District	CPI Size	Fee Type - Fixed Price	2023-24	CPI % Index	CPI Adj	2024-25
Waco ISD	US City Average	Breakfast	\$1.670	5.2%	\$0.0868	\$1.7568
		Lunch	\$1.718	5.2%	\$0.0893	\$1.8073
		At-Risk (Snacks)	\$1.081	5.2%	\$0.0562	\$1.1372
		At Risk (Supper)	\$2.378	5.2%	\$0.1237	\$2.5017
		SSO - Breakfast	\$1.670	5.2%	\$0.0868	\$1.7568
		SSO - Lunch	\$1.718	5.2%	\$0.0893	\$1.8073
		Non-Program/Catering/ALC	\$1.988	5.2%	\$0.1034	\$2.0914

Food Service Budget School Year 2024-2025

**Fixed-Rate Budget
[To be completed by SFA]**

If SFA does not have a school board approved Budget, please submit a draft.

Projected Revenue: Based on 168 (Number) days of meal service in the School Year 2024-2025 and using 2023-2024 reimbursement rates the SFA shall multiply the rates by the actual meals served from School Year 2022-2023.

Consolidated Food Service Budget School Year 2024-2025

Revenue:

Local		Student Breakfast Sales Revenue	\$ 0.00
		Student Lunch Sales Revenue	<u>\$ 0.00</u>
		Adult & À la carte Sales Revenue	<u>\$ 530,675.00</u>
		Catering & Other Non-Program Revenue	<u>\$ 58,000.00</u>
		Total Sales:	<u>\$ 588,675.00</u>
Reimbursement		School Breakfast Program	\$ 2,542,126.00
		National School Lunch Program	<u>\$ 7,535,405.00</u>
		After School/At-Risk Snack Program	<u>\$ 7,100.00</u>
		At-Risk CACFP Supper Program	<u>\$ 435,785.00</u>
		State Matching Reimbursement	<u>\$ 39,000.00</u>
		Other Federal/State Reimbursement	<u>\$ 465,000.00</u>
		Total Reimbursement	<u>\$ 11,024,416.00</u>
Total Revenue: (Total Sales + Total Reimbursement)			<u>\$ 11,613,091.00</u>

Expenses: **Total Expenses:** \$ 11,613,091.00

Estimated Budget Projection: Total Revenue (Sales + Reimbursement) - Expenses: \$ 0.00

USDA Foods Entitlement Allocation Estimate: \$ 700,000.00

Is there a guarantee required in the initial year contract? Yes No If yes, amount \$ _____

Is there an equipment investment provision in the initial contract? Yes No If yes, amount \$ _____

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: May 16, 2024

Contact Person: M. Tish

RE: Purchases over \$50,000 Under Pre-Existing Bid, Purchasing Cooperative, or Allowed Professional Service

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Background Information:

In April 2020, the Board approved a change in Board Policy CH (Local) that requires all purchase requests over \$50,000 to be approved by the Board of Trustees prior to being made. These purchases will be made under a pre-existing bid or purchasing cooperative. The following purchase requests have been made as of May 16, 2024:

Pre-Existing Bid:

- Brazos Media Technologies, LLC - \$87,300.00 - Installation of audio-visual component for the classrooms - Waco ISD Bid # 19-1141 Local Retailer General Merchandise
 - HDMI Connections added to 72 classrooms - \$32,400.00
 - Projector, Sound, Wall connection in 18 classrooms - \$27,900.00
 - Elevated ceiling projector, sound, and wall connections in 10 classrooms - \$27,000.00

Purchasing Cooperative:

- NEI Datacom Nemmer Electric, Inc. – \$75,690.00 – Wireless Access Points for Owner Furnished Owner Installed Technology for Tennyson MS - TIPS Contract# 21050301 Networking Equipment, Software, and Services
- 2nd Gear LLC – \$69,705.00 – Computer Carts for Tennyson MS - TIPS Contract# 230105 Technology Solutions Products and Services
- Franklin Covey Client Sales, Inc. – \$62,745.60 – Waco ISD applied for and received a grant through Franklin Covey in the amount of \$278,400.00 for leadership training during summer retreat for all campus and district leadership teams; Expenditure is a grant requirement for Membership Fee of \$10.00 per-student for *Leader in Me* Implementation Support at the following campuses: Dean Highland ES, Crestview ES, Hillcrest PDS, South Waco ES, G.W. Carver MS, and Cesar Chaves MS, Tennyson MS, and University HS - Allied States Coop Contract# 23-7461 Consulting, Contracted Services, Staff Development & Related
- 247Security, Inc. - \$229,846.00 – School Bus Cameras for all district owned busses – TIPS Contract# 210801 School Bus Surveillance

- Preferred Mechanical Group – \$71,860.00 – Air quality improvement work replacement of fill material and cleaning of the hot and cold basin for the chiller at University HS - TIPS Contract# 22010601 Comprehensive HVAC

Fiscal Implications:

The cost of these goods and services will be charged to the appropriate departmental budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the purchase requests over \$50,000, as presented.

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: May 16, 2024

Contact Person: David Hamilton

RE: Approval of Optional Flexible School Day Program

=====

Background Information:

The District currently offers a dropout prevention program at Brazos High School (BHS) where students attended a minimum of 4 hours each school day to recover and earn graduation credits, as well as prepare for state assessments. BHS will be closed at the end of the 2023-2024 school year, as approved by the Board of Trustees in March 2024.

The Optional Flexible School Day Program (OFSDP) will target students who are unable to attend school in a traditional setting, for example, because the student must seek employment to support his/her family or must provide child care during traditional school hours. Under circumstances of these types, the student might be able to attend only on specific days for a couple of hours in the evening. The OFSDP will provide opportunities for students on a secondary level campus with special circumstances to have an accommodated schedule. Another goal of the OFSDP will be to offer opportunities to recover credit when students are at risk of being denied credit for classes due to poor attendance.

With board approval and an approved application, the Texas Education Agency allows for an Optional Flexible School Day Program (OFSDP) to provide flexible hours and/or scheduling for students who are at risk of dropping out of school and/or at risk of losing credit due to a failure to meet state attendance requirements.

Students enrolled in OFSDP will be individually scheduled to attend their assigned campus location (Waco High School or University High School). Attendance times will be 8:00AM – Noon, Noon – 4:00PM or 4:15PM – 8:15PM. The student and the student's parent/guardian will agree in writing to participation in OFSDP if the student is less than 18 years of age and not emancipated by marriage or court order; or the student agrees in writing to participate if the student is 18 years of age or older, per Texas Administrative Code §129.1027 (b)(2). Assignment of students to OFSDP can occur during the year, but coding must start the day after acceptance into the program. Students returned to a traditional schedule must finish the six week period they are in and be recoded effective the first day of the next six weeks.

In addition, students may attend designated Saturday sessions to ensure that

they meet the state's requirement of 43,200 minutes of instruction for full average daily attendance.

The district is using the Edmentum online learning program that provides online instruction. Waco ISD is a one-to-one technology district ensuring that each student has their own device. The program will be led by the Director of Credit Recovery systems who will oversee the program. Each campus will have a designated Credit Recovery Program Counselor, a math teacher, a science teacher, a social studies teacher, and an RLA teacher. Furthermore, a special education teacher will be split between the campuses. The target class size will be 25 students per teacher. Online or in-person tutoring will be provided in core content subjects to assist students who are struggling with coursework while they are in the classroom. Students requiring Special Education, Bilingual Services, Career and Technology Education, and/or Pregnancy Related Services will be evaluated on a case by case basis in consultation with district level departments. If it is determined that the student would best be served within the OFSDP, then relevant personnel will be assigned to support said student.

The Credit Recovery Program Counselor will identify the appropriate state assessment for graduation. The assessment information is included in the application process for the current program. Test administrations are proctored by Texas certified teachers according to the timeline established by TEA during the district set days and times (during regular school hours 8:15AM – 4:00PM).

Meal service will be provided to each student participating in the program.

Fiscal Implications:

Staffing for the program is included in the Brazos plan redesign presented to the Board of Trustees at the March 2024 Regular meeting. The program is funded through State Compensatory allocations.

Administrative Recommendation(s):

Approve the attached application for the Optional Flexible School Day Program.

Narrative Description of Proposed Program – Appendix 3

Program Goals & Objectives:

Previously Waco Independent School District offered a dropout prevention program (Brazos High School) where students attended a minimum of 4 hours each school day to recover and earn graduation credits, as well as prepare for any required state assessments. Brazos High School will no longer operate starting in the 2024-2025 school year. The Optional Flexible School Day Program (OFSDP) will target those students unable to attend school in a traditional setting, for example, because the student must seek employment to support his/her family or must provide child care during traditional school hours. Under circumstances of these types the student might be able to attend only on specific days for a couple of hours in the evening. The OFSDP will provide opportunities for students on a secondary level campus with special circumstances to have an accommodated schedule. Another goal of the OFSDP will be to offer opportunities to recover credit when students are at risk of being denied credit for classes due to poor attendance.

Schedule:

Students enrolled in OFSDP will be individually scheduled to attend their assigned campus location - Waco High School or University High School. The student and the student's parent/guardian will agree in writing to participation in OFSDP if the student is less than 18 years of age and not emancipated by marriage or court order; or the student agrees in writing to participate if the student is 18 years of age or older, per Texas Administrative Code §129.1027 (b)(2). Assignment of students to OFSDP can occur during the year, but coding must start the day after acceptance into the program. Students returned to a traditional schedule must finish the six week period they are in and be recoded effective the first day of the next six weeks.

School	Student Attendance Time(s)
Waco High School	8:00AM – Noon or; Noon – 4:00PM or; 4:15PM – 8:15PM
University High School	8:00AM – Noon or; Noon – 4:00PM or; 4:15PM – 8:15PM

In addition, students may attend minutes with campus permission designated Saturday sessions to ensure that students meet the state's requirement of 43,200 minutes of instruction for full average daily attendance.

The teacher of record will keep track of the number minutes students attend each day and certify the student's minutes with their signature each day as well as recording them within our Student Information System.

Staff Positions and Resource Personnel:

The district is using the Edmentum online learning program that provides online instruction. Waco ISD is a one-to-one technology district ensuring that each student has their own device. The program will be led by the Director of Credit Recovery systems who will oversee the program. Each campus will have a designated Credit Recovery Program Counselor, a math teacher, a science teacher, a social studies teacher, and an RLA teacher. Further, a special education teacher will be split between the campuses. The target class size will be 25 students per teacher. Online or in-person tutoring will be provided in core content subjects to assist students who are struggling with coursework while they are in the classroom. Students requiring Special Education, Bilingual Services, Career and Technology Education, and/or Pregnancy Related Services will be evaluated on a case by case basis in consultation with district level departments. If it is determined that the student would best be served within the OFSDP, then relevant personnel will be assigned to support said student.

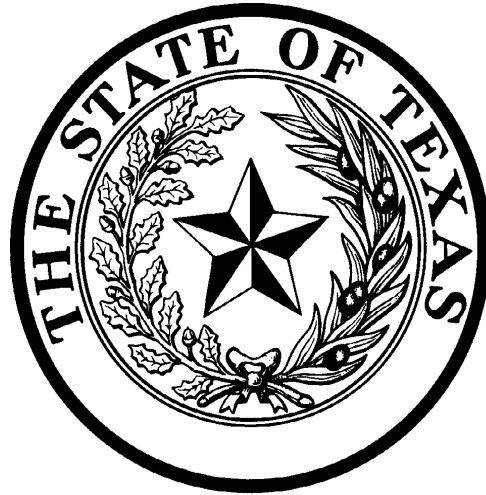
State of Assessment Administration:

The Credit Recovery Program Counselor will identify the appropriate state assessment for graduation. The assessment information is included in the application process for the current program. Test administrations are proctored by Texas certified teachers according to the timeline established by TEA during the district set days and times (during regular school hours 8:15AM – 4:00PM).

Report Participation:

Annually, the board of trustees will hold a public hearing to review the performance of the OFSDP. Program information to be presented will include the number of students enrolled in program and the number of students graduating both disaggregated by ethnicity, age, gender and socioeconomic status. Students with less than 45 minutes on their attendance card will not be reported to TSDS. Students will not receive more than 10,800 minutes per course. Additionally, students will not be simultaneously enrolled in OFSDP and traditional programs. Each six weeks campus attendance reports for the OFSDP will be reviewed and certified for accuracy.

Texas Education Agency



APPLICATION

Updated July 2023

Optional Flexible School Day Program (OFSDP)

2024-2025 School Year

ELIGIBLE APPLICANTS: The Texas Education Agency (TEA) will make available to eligible school districts and open-enrollment charter schools an application form that must be completed and submitted annually to the TEA for approval.

Definition of Program Provisions

Eligible Students

A student in any grade level is eligible to participate in an OFSDP authorized under the [TEC, §29.0822](#), if the student is:

- at risk of dropping out of school, as defined by the [TEC, §29.081](#),
- attending a campus implementing an approved innovative campus plan,
- attending a TEA-designated ECHS as defined by the [TEC, §29.908](#), P-TECH, or ICIA,
- attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#), or
- not meeting attendance requirements under the [TEC, §25.092](#), resulting in denied credit for one or more classes in which the student has been enrolled.

AND

There must be an agreement in writing to the student's participation:

- by the student, if the student is over 18 years of age; or
- by the student and the student's parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

Assessment

The student must take the required state assessments specified under the [TEC, §39.023](#), during the regularly scheduled assessment calendar.

Participation in University Interscholastic League (UIL)

A student enrolled in an OFSDP under the [TEC, §29.0822](#), may participate in a competition or other activity sanctioned or conducted under the authority of the University Interscholastic League (UIL) only if he or she meets all UIL eligibility criteria.

Attendance Credit

A student attending an OFSDP under the TEC, §29.0822, may be counted in average daily attendance (ADA) for purposes of funding under the TEC, Chapters 46, 48, and 49, only for the actual number of contact hours the student receives, not to exceed 720 hours or 43,200 minutes per 12-month period. **Students enrolled in the traditional program for part of the year and the OFSDP program for part of the year may not earn more than one ADA.**

Board Approval

The board of trustees of a school district must include the OFSDP as an item on a regular agenda for a board meeting. Board of trustees of a school district must discuss the progress of the program before approving the program and applying to operate an OFSDP (see Appendix Two).

Continuation or Revocation of Program Authorization

Applications are approved for a period of one (1) school year. Continuation of the approval for the OFSDP will be contingent on the demonstrated success of the program. Determination of success will include a review and analysis of data provided in the mandatory final progress report(s). The commissioner of education may revoke authorization for participation in the OFSDP after consideration of relevant factors, including performance of students participating in the program on assessment instruments required under the TEC, Chapter 39; the percentage of students participating in the program who graduate from high school; and other criteria agreed to in the application and adopted by the commissioner of education. A decision to revoke approval of the program by the commissioner of education is final and may not be appealed.

Reporting Requirements

Following approval of the application, the applicant may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. When requested, reports will require applicants to disclose the overall progress of the students in the program, the number of students enrolled in the program (disaggregated by ethnicity, age, gender, and socioeconomic status), the number of students graduating from high school (disaggregated by ethnicity, age, gender, and socioeconomic status), and additional criteria selected by the applicant and agreed to by the commissioner. The TEA will provide notice to applicants and additional instructions for completion of reports at least 45 days before the date a report is due, or as soon as possible, in order to give school districts and charter schools adequate time to prepare and submit the reports to the TEA. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

Provisions of Agreement

Article I – Parties to Agreement

This agreement is entered into by and between the Texas Education Agency, an agency of the State of Texas, hereinafter referred to as the “TEA,” and

Waco Independent School District

(Legal Name of School District or Open-Enrollment Charter School)

located at

501 Franklin Ave, Waco, TX 76701

(Physical Address)

hereinafter referred to as “district.”

Article II – Period of Agreement

The period of the agreement, as detailed by participating campus in **Appendix 5**, is for a maximum of one (1) school year plus an additional thirty (30) school days if the district is applying for credit recovery. **Note that the agreement term is subject to annual renewal.**

Article III – Purpose of Agreement

The district must perform all the functions and duties set out in the agreement, the authorizing program statute, and applicable regulations.

Article IV – Reporting Requirements

The district may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

Article V – General and Special Provisions to the Agreement

Attached hereto and made a part hereof by reference is each of the provisions indicated below with an “X” beside it:

- Appendix One, Assurances
- Appendix Two, Board Approval
- Appendix Three, Attendance and Compliance Procedures of Proposed Program (Attach PDF File)
- Appendix Four, District Contacts
- Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement (Attach Excel File)

Article VI – Application Process

- For questions or assistance regarding this application, email opflex@tea.texas.gov or call 512-463-9294.
- Applications should be submitted 30 days prior to the start of the program. Start date(s) on Appendix 5 should be at least thirty (30) days after the application is submitted.
- Applications submitted by July 15th should be approved by August 15th.
- Email the complete application and attachments to: opflex@tea.texas.gov.
- Email subject line should indicate: OFSDP Application - District Name, County District Number

Article VII – Agreement

AGREED and accepted on behalf of the school district or open-enrollment charter school to be effective on the earliest date written above by a person authorized to bind the district.

Typed Name Dr. Susan Kincannon

Authorized Signature

Typed Title Superintendent of Waco ISD

Appendix One Assurances

The definition of terms of the application applies to this Appendix One, Assurances. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix One. All information requested must be included with this form.

The district agrees to enroll only eligible students to participate in an OFSDP authorized under this application. A student is eligible to participate in an OFSDP authorized under the TEC, §29.0822, if:

1. the student meets one of the following conditions:
 - the student is at risk of dropping out of school, as defined by the [TEC, §29.081](#); or
 - the student is attending a campus implementing an approved innovative campus plan; or
 - the student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#); or
 - the student is attending a campus with an approved early college high school program designation as defined by the [TEC, §29.908](#); or
 - the student, as a result of attendance requirements under the [TEC, §25.092](#), will be denied credit for one or more classes in which the student has been enrolled.

and

2. there is an agreement in writing to the student’s participation
 - by the student, if the student is over 18 years of age; or
 - by the student and the student’s parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

The district agrees:

1. to administer mandatory assessment instruments during the regular assessment cycle to students enrolled in OFSDPs;
2. to ensure all instructional materials and facilities are comparable or exceed the required standards for students in similar programs;
3. that the students participating in an OFSDP will not be isolated from other academic and vocational programs of the school district and that all students will have access to school counselors for pre- and post-entry counseling, academic or personal counseling, and career counseling;
4. to provide faculty and administrators with baccalaureate or advanced degrees, highly qualified staff, and certified teachers as required by 19 Texas Administrative Code §129.1027 for the program;
5. to adopt a policy that does not penalize students participating in an OFSDP in accordance with the 90% rule (TEC, §25.092[a]) or the 75% to 90% rule for class credit (TEC, §25.092[a-1]);
6. to adopt a policy to require students to attend regularly scheduled instruction for the OFSDP with penalties for nonattendance including filing truancy charges, if appropriate;
7. to track the number of minutes the student receives instruction each day and to comply with applicable sections of the [Student Attendance Accounting Handbook](#).

- 8. to comply with all reporting requirements established by the TEA;
- 9. not to discriminate based on disability, race, color, national origin, religion, or sex; and
- 10. to prohibit a student participating in an OFSDP from participating in a competition or other activity sanctioned or conducted under the authority of the UIL unless the student meets all UIL eligibility requirements.

AGREED and accepted terms and conditions of Appendix One on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

Stephanie Korteweg, Waco ISD Board President

Name, Title, and Telephone Number of School Board President

Signature of SchoolBoard President

Date

Dr. Susan Kincannon, Superintendent of Waco ISD 254-755-9473

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

Signature of Person Authorized to Bind the District or Charter School

Date

Appendix Two
Board Approval

The definition of terms of the application applies to this Appendix Two, Board Approval. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Two. All information requested must be included with this form.

1. The board of trustees of the school district or the governing board of the open-enrollment charter school **agrees to include the OFSDP as an item on the agenda** concerning the proposed application.

2. The board of trustees of the school district or the governing board of the open-enrollment charter school must discuss the progress of the program before applying to operate an OFSDP.

The proposed OFSDP application was on the agenda and discussed at the board meeting conducted on:

Month: May

Day: 16

Year: 2024

Time: 6:00PM

Location: 501 Franklin Ave, Waco, TX 76701

Agreed and accepted on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

Stephanie Korteweg, Waco ISD Board President

Name, Title, and Telephone Number of School Board President

Signature of SchoolBoard President

Date

Dr. Susan Kincannon, Superintendent of Waco ISD 254-755-9473

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

Signature of Person Authorized to Bind the District or Charter School

Date

Appendix Three

Attendance and Compliance Procedures of Proposed Program

The definition of terms of the application applies to this Appendix Three, Attendance and Compliance Procedures of Proposed Program. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit a separate PDF document to concisely provide the information below, labeled with the corresponding number, for Appendix Three. All information requested must be included with this form and should be reviewed by the District PEIMS Coordinator prior to submission.

1. Describe the program goals and objectives.
2. Indicate the proposed schedule offered to students participating in the OFSDP, including days of the week and times.
3. Provide an outline of staff positions and resource personnel (teachers, administrators, counselors, support staff, etc.) associated with the program. Include contact hours each staff position will be obligated to the program.
4. Describe the procedures for identifying students, including how the school confirms and documents student eligibility and obtaining student and parental consent for OFSDP participation.
5. Indicate the estimated number of OFSDP students that will be served per teacher.
6. **If** the OFSDP program will offer special education, career and technology education, pregnancy related services or bilingual education, indicate how services will be provided, the teacher certification standards in each program area, and how services will comply with the [Student Attendance Accounting Handbook](#).
7. OFSDP requires a teacher of record to record the actual number of students’ instructional minutes on any given day. NOTE: absences and days present do not exist in the OFSDP

Explain the following:

- a. How the classroom teacher will verify the number of instructional minutes a student receives each day.
- b. How the district will ensure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported for funding.
- c. How the district will ensure that students transferring from the traditional program (ADA Codes 0-6) to OFSDP (ADA Codes 7-8) will not generate more than one ADA in total for the school year and that students will not receive more than 10,800 minutes per course. It is recommended that the district apply the following formula to determine the maximum OFSDP minutes a student is eligible = (Calendar School Days - Traditional Days Present) x 240.
- d. How the district will ensure that students are not coded in a traditional program on the same day that the student is accumulating OFSDP instructional minutes.
- e. How the district will ensure that attendance practices and records comply with Sections 2.2.3 and 11.6 of the [Student Attendance Accounting Handbook](#).
- f. How Student Detail Audit reports for the OFSDP track will be reviewed and certified each six-week attendance reporting period.

8. If eligible OFSDP students participate in a credit recovery program offered in the summer, funding is limited to the attendance necessary for the student to recover class credit. Please describe how attendance will be monitored to ensure additional minutes are not reported for funding.
9. If students are attending a community-based dropout recovery education program as defined by TEC, §29.081 (e-1) or (e-2):
 - a. Will the district operate the dropout recovery education program or utilize an education management organization? If services will be contracted, please provide the organization name, accreditation status and the name of the accrediting agency.
 - b. Provide the location and a brief description of the in-person student engagement center.
 - c. Indicate how students will be offered or provided referrals for mental health services.
10. If students are attending a dropout recovery program offered in a remote or hybrid setting, as defined by TEC, §29.081 (e-2):
 - a. Describe the curriculum credentials, certifications, or other course offerings that relate directly to employment opportunities in the state.
 - b. Describe the individual learning plan or process used to monitor each student's progress.
 - c. Indicate how students will be served by an academic coach and local advocate.
 - d. Indicate the date of the month that monthly student progress reports will be provided to the student's school district.
 - e. Describe the educational software utilized and explain how the software will track and certify the number of instructional minutes each student receives each day to monitor student progress.

Appendix Four District Contacts

The definition of terms of the application applies to this Appendix Four, Contact(s) Sheet. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Four. All information requested must be included with this form.

District Contacts for the Application

District/Charter School Superintendent:	Dr. Susan Kincannon
Mailing Address:	501 Franklin Ave
City, State, Zip Code:	Waco, TX 76701
Telephone Number:	254-755-9473
Email Address:	Susan.Kincannon@wacoisd.org

District PEIMS Coordinator:	Patrick Uptmore
Email Address:	Patrick.Uptmore@wacoisd.org

OFSDP Contact Name:	David Hamilton
Email Address:	david.hamilton@wacoisd.org

OFSDP Contact Name:	Dr. Deena Cornblum
Email Address:	deena.cornblum@wacoisd.org

NOTE: Most of the contact for the approved OFSDP is done via email. A valid email address(es) must be submitted on this form. Provide the full name(s) of the person(s) who is (are) the email contact(s) to ensure that the TEA has accurate information.

Appendix Five Participating Campuses, Student Eligibility, and Period of Agreement

The definition of terms of the application applies to this Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Five. All information requested must be included with this template and submitted in a separate Excel file.

Download and complete Appendix 5, which can be found on the [OFSDP webpage](#) under the *Applications and Templates* section.

Once completed, email the following to OPFLEX@tea.texas.gov:

1. The application (in PDF file format)
2. Appendix Three (in PDF file format)
3. Appendix Five (in MS Excel file format)

***All file names should include the district/charter school’s name**

Optional Flexible School Day Program (OFSDP) - Appendix 5

161914

WACO ISD

School Year 2024-2025

<p>Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4</p>	<p>Eligibility Designation 1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus Dropout Recovery 7 = TEC §29.081(e-2) Online Dropout Recovery</p>	<p>School Year Period of Agreement Reported in TSDS PEIMS Summer Collection 3 Program start date must be 30 days after application submission. Program end date must not exceed the last day of the regular school calendar.</p>	<p>Summer Period of Agreement Reported in TSDS PEIMS Extended Collection 4 **Credit Recovery - Designation 5 Summer period of agreement should not exceed 30 days or extend past July 31st.</p>
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Nine Digit District and Campus Number	Campus Name	Eligibility Designation							Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day
		1	2	3	4	5	6	7									
161914002	WACO H S	1						150	8/14/2024	5/22/2025	MTWTFHS	240					
161914003	UNIVERSITY H S	1						150	8/14/2024	5/22/2025	MTWTFHS	240					
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Optional Flexible School Day Program (OFSDP) - Appendix 5

161914

WACO ISD

School Year 2024-2025

<p>Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4</p>	<p>Eligibility Designation 1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus Dropout Recovery 7 = TEC §29.081(e-2) Online Dropout Recovery</p>	<p>School Year Period of Agreement Reported in TSDS PEIMS Summer Collection 3</p> <p>Program start date must be 30 days after application submission.</p> <p>Program end date must not exceed the last day of the regular school calendar.</p>	<p>Summer Period of Agreement Reported in TSDS PEIMS Extended Collection 4</p> <p>**Credit Recovery - Designation 5</p> <p>Summer period of agreement should not exceed 30 days or extend past July 31st.</p>
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Nine Digit District and Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day
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Optional Flexible School Day Program (OFSDP) - Appendix 5

161914

WACO ISD

School Year 2024-2025

Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4	Eligibility Designation 1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus Dropout Recovery 7 = TEC §29.081(e-2) Online Dropout Recovery	School Year Period of Agreement Reported in TSDS PEIMS Summer Collection 3 Program start date must be 30 days after application submission. Program end date must not exceed the last day of the regular school calendar.	Summer Period of Agreement Reported in TSDS PEIMS Extended Collection 4 **Credit Recovery - Designation 5 Summer period of agreement should not exceed 30 days or extend past July 31st.
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Nine Digit District and Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day
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Optional Flexible School Day Program (OFSDP) - Appendix 5

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WACO ISD

School Year 2024-2025

<p>Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4</p>	<p>Eligibility Designation 1 = TEC §29.081 At-Risk Students 2 = TEC §25.092 Minimum Attendance 3 = TEC §29.908 Early College High School 4 = TEC §39A.107 Campus Turnaround Plan 5 = Credit Recovery** 6 = TEC §29.081(e-1) Campus Dropout Recovery 7 = TEC §29.081(e-2) Online Dropout Recovery</p>	<p>School Year Period of Agreement Reported in TSDS PEIMS Summer Collection 3</p> <p>Program start date must be 30 days after application submission.</p> <p>Program end date must not exceed the last day of the regular school calendar.</p>	<p>Summer Period of Agreement Reported in TSDS PEIMS Extended Collection 4</p> <p>**Credit Recovery - Designation 5</p> <p>Summer period of agreement should not exceed 30 days or extend past July 31st.</p>
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Optional Flexible School Day Program (OFSDP) - Appendix 5

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WACO ISD

School Year 2024-2025

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Optional Flexible School Day Program (OFSDP) - Appendix 5

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WACO ISD

School Year 2024-2025

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Optional Flexible School Day Program (OFSDP) - Appendix 5

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WACO ISD

School Year 2024-2025

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Optional Flexible School Day Program (OFSDP) - Appendix 5

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WACO ISD

School Year 2024-2025

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Optional Flexible School Day Program (OFSDP) - Appendix 5

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WACO ISD

School Year 2024-2025

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Nine Digit District and Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day
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Optional Flexible School Day Program (OFSPD)

Step-by-Step Guide to Appendix 5

The screenshot shows a spreadsheet titled "Optional Flexible School Day Program (OFSPD) - Appendix 5". It is divided into several sections with numbered steps:

- Step 1:** "Insert 6-Digit District Number". A note states: "Students may not be reported with more than one ADA in total on the 4208B Basic Attendance Collection 3 and 4209 Flex Attendance in collections 3 and 4".
- Step 2:** "School Year". A note says: "Click here to enter the school year".
- Step 3:** "Campus Number". A note says: "Click here to enter the campus number".
- Step 4:** "Eligibility Designation". A list includes:
 - 1 = TEC §29.081 At-Risk Students
 - 2 = TEC §25.092 Minimum Attendance
 - 3 = TEC §29.081 Early College High School
 - 4 = TEC §29A Campus Turnaround Plan
 - 5 = Credit Recovery
 - 6 = TEC §29.081(e-1) Campus Dropout Recovery
 - 7 = TEC §29.081(e-2) Online Dropout Recovery
- Step 5:** "School Year Period of Agreement". A note: "Program start date must be 30 days after application submission. Program end date must not exceed the last day of the regular school calendar."
- Step 6:** "Summer Period of Agreement". A note: "Summer period of agreement should not exceed 30 days and must not extend past July 31st."
- Step 7:** "Credit Recovery - Designation 5". A note: "Summer period of agreement should not exceed 30 days and must not extend past July 31st."

The bottom section is a table with columns: "Program Start Date", "Program End Date", "Proposed Days (SU,MT,W,Th,F,S)", "Modules Offered Per Day", "Summer Program Start Date", "Summer Program End Date", "Proposed Days (SU,MT,W,Th,F,S)", and "Modules Offered Per Day".

Step 1: Enter the 6-digit District Number. If entered correctly, the district name will automatically populate in the cell directly to the right of the number entered.

Step 2: Enter the school year. (Example: 2021-2022)

Step 3: Enter the 9-digit District and Campus Number without hyphens or additional characters. If entered correctly, the campus name will automatically populate in the cell directly to the right of the number entered.

Step 4: Choose all student eligibility designations that apply to students participating in OFSPD.

- 1 At-Risk Students – The student is at risk of dropping out of school, as defined by the [Texas Education Code \(TEC\), §29.081](#).
- 2 Minimum Attendance – Students that do not meet the attendance requirements under the [TEC §25.092](#), will be denied credit for one or more classes in which the student has been enrolled without retaking the class. Funding for attendance is limited to that which is necessary for the student to recover class credit.
- 3 Early College High School – The student is attending a campus that has been designated by the Texas Education Agency (TEA) as an Early College High School (ECHS), as defined by the [TEC, §29.908](#), Pathways in Technology Early College High School (P-TECH), as defined by the [TEC, §29.553](#), or Industry Cluster Innovative Academy (ICIA).
- 4 Campus Turnaround Plan – The student is attending a campus implementing an approved innovative campus plan, as defined by [TEC, §39A.107](#).
- 5 Credit Recovery – Credit recovery classes may be offer during the summer recess for students who have not earned a full ADA during the regular school year. For an eligible OFSPD student attending summer OFSPD classes for credit recovery, funding for attendance is limited to that which is necessary for the student to recover class credit. The Summer Period of Agreement (Credit Recovery) section should only include dates after the regular school year, should not exceed 30 days, and may not extend past July 31st. A student cannot earn more than the equivalent of one ADA in a year.
- 6 Campus Dropout Recovery – The student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081 \(e-1\)](#), in which courses are offered on-camp 100% of the time. To be eligible for this designation, the campus will be designated by TEA as a

Alternative Education Campus (AEC) of Choice - Dropout Recovery School. More information can be found on the [Performance Reporting Division website](#).

- 7 Online Dropout Recovery – The student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081 \(e-2\)](#). A dropout recovery program can be offered for students to work 100% in a remote setting, only if the campus is designated by TEA as an Alternative Education Campus (AEC) of Choice - Dropout Recovery School and meets the requirements of [TEC, §29.081 \(e-2\)](#). More information can be found on the [Performance Reporting Division website](#).

Step 5: Enter the estimated number of students that will participate in OFSDP.

Step 6: Enter the School Year Period of Agreement information.

- Enter the program start date. This should be at least 30 days after application submission to allow for application review by TEA.
- Enter the program end date. This should not exceed the last school day on the district calendar.
- Enter the days of the week OFSDP will be offered to students.
- Enter the number of minutes per day that will be offered to OFSDP students. If the campus is an AEC of Choice – Dropout Recovery School, at least 240 minutes per day must be offered.

Step 7: If the district plans to offer OFSDP to give students an opportunity to recover credit lost on courses that were not successfully completed during the regular school year, then enter information in the Summer Period of Agreement section.

- Enter the summer program start date. This should be after the last day of school on the district calendar.
- Enter the summer program end date. This should not extend past July 31st and should not exceed 30 days.
- Enter the days of the week OFSDP will be offered to students.
- Enter the number of minutes per day that will be offered to OFSDP students. If your campus is an AEC of Choice – Dropout Recovery School, at least 240 minutes per day must be offered.

Step 8: This area is used to indicate possible errors that could impact application approval. After entering all campus information, possible errors will appear in these cells. If this area is blank after entering all information, then Appendix 5 has most likely been completed correctly.

Waco Independent School District
Board of Trustee Meeting Agenda Item

Date: May 16, 2024

Contact Person: Dr. Ricky Edison

RE: Compensation for Non-Transportation Employees Receiving a Commercial Driver’s License

=====

Background Information:

To provide consistent and efficient transportation services, the District will assume control of bus operations on July 1, 2024. Due to a national shortage of bus drivers, the Administration plans to add district staff members with a Commercial Driver License (CDL) to the driving pool for both regular routes and field trips, based on scheduling and availability. A one-time incentive is requested to recruit staff members for the upcoming school year.

Staff who obtain a CDL by August 2024 will receive a one-time incentive of \$1,000. Passing both the written and driving exam will be required to be eligible for the incentive.

Fiscal Implications:

Funding for this incentive will be included in the 2024-2025 Transportation Department budget.

Administrative Recommendation(s):

Approve a one-time \$1,000 incentive for non-transportation employees with a CDL.

WACO INDEPENDENT SCHOOL DISTRICT
Board Meeting Minutes

Regular Meeting, Thursday, March 28, 2024 - 6:00pm
WISD Administration Offices Conference Center

BOARD MEMBERS PRESENT

Stephanie Korteweg
Jose Vidana
Jeremy Davis
Keith Guillory
Angelo Ochoa
Jonathan Grant
Jim Patton

CALL TO ORDER

Stephanie Korteweg, Board President, called the meeting of the Waco Independent School District Board of Trustees to order at 6:00 p.m. She stated that a quorum of Board Members was present, that the meeting had been duly called, and that the notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

PUBLIC COMMENTS ON AGENDA ITEMS

No public comments.

SPECIAL RECOGNITIONS

Future Chefs Culinary Competition

Waco ISD elementary students were recognized for participation in the Future Chefs Competition. Each student cooked his/her favorite home recipes to present to the judging panel at the event hosted by Sodexo. Category winners are recognized as Makynzie Davis, Cordelia Ramirez, Charlotte Lundy, Ximena Romero, David Martinez, Katelynn Boettcher, and Analeigh Garcia.

Region 12 Counselor of the Year

Hillcrest PDS Elementary Lead Counselor, Chantel Gunness, was honored as the ESC Region 12 Elementary Counselor of the Year. She was chosen from counselors serving more than 300 campuses in 77 school districts.

Texas Association of School Business Officials Purchasing Award of Merit

The Waco ISD Purchasing Department was honored with the Texas Association of School Business Officials Purchasing Award of Merit, one of only 77 districts out of more than 1,200 in Texas meeting the criteria. This is the sixteenth consecutive year the Purchasing Department, led by Director Michelle Tish, has earned the award.

Community Partner Award

STARS Book Club was honored with the Community Partner Award for their support in creating a love of literacy in our students since 2013. STARS' 300 mentors enjoy eating lunch and reading books weekly with more than 600 students on eight WISD campuses.

SUPERINTENDENT'S REPORT

Superintendent's Scholars

Waco ISD honored 204 scholars this year including 120 students in the 8th grade who represent the top 15% of their campus. Twelve high school teachers were also honored at the event for their work in preparing scholars for testing during their WIN time.

Women's and Men's Empowerment Summits

290 students and many members of our staff enjoyed another successful year of the Men's and Women's Empowerment Summits. Students attended informational breakout sessions, heard from motivational speakers, and had the opportunity to engage with district and community leaders.

Campus Teachers of the Year

Twenty-five teachers from across the district were recognized as campus teachers of the year. Together, they have a combined total of 304 years of service in education with 196 years serving the students, families and community of Waco ISD. On May 21, Waco ISD will announce the District Outstanding Teachers of the Year for elementary and secondary at the Texas Sports Hall of Fame in Waco.

Waco ISD Police Department Update

Earlier this month Waco ISD welcomed Interim Police Chief Stewart Russell. Chief Russell has stepped into the interim role to support and advance efforts to grow our department while maintaining continuity of service for the rest of the school year. Waco ISD has engaged the Texas Police Chiefs Association to lead a search for the next Waco ISD Police Chief. The Association has reviewed our job description and qualifications and will help us advertise for the position, screen candidates, and facilitate the interview process.

INFORMATION ITEMS/REPORT

- Monthly and Quarterly Financial Reports for the Period Ended February 29, 2024
- Annual Debt Report for the Fiscal Year Ended August 31, 2023

CONSENT AGENDA: CONSIDER AND TAKE APPROPRIATE ACTION

- Amendments to the 2023-2024 Budget
- Bid Award for Educational Consultants, Professional Development, and Other Student-Based Contracted Services
- Bid Award for Maintenance Supplies, Equipment, and Services
- Bid Award for Restaurant and Catering Services
- Bid Award for Network Switches for Kendrick Elementary School (E-Rate)
- Bid Award for Network Switches for South Waco Elementary School (E-Rate)
- Bid Award for Wireless Access Points for Kendrick Elementary School (E-Rate)

- Bid Award for Wireless Access Points for South Waco Elementary School (E-Rate)
- Bid Award for School Bus GPS System
- Purchases in Excess of \$50,000 under Pre-Existing Bid, Purchasing Cooperative, or Allowed Professional Services
- Agreement to Conduct Joint Election
- Contract for Election Services Between the McLennan County Election Administration Department and the Waco Independent School District
- Notice of Joint General Election
- Science Textbook Adoption
- Approve Allowance Expenditure Authorization #4 for Pier Casing at South Waco Elementary School
- Board of Trustees Meeting Minutes
 - 2.15.2024 Special Meeting
 - 2.22.2024 Regular Meeting

Stephanie Korteweg entertained a motion to accept the consent agenda as presented. Keith Guillory made a move, seconded by Jeremy Davis. The motion was approved and passed unanimously (7-0).

Review and Discuss Tennyson Middle School Construction Update

Representatives from CORE Construction, O’Connell Robertson, and Waco ISD presented a status report on the work to date as well as occupancy planning at Tennyson Middle School. Progress includes windows, roof, parking lot and concrete sidewalk. Demolition of the old building begins in June.

Consider, Discuss and Take Appropriate Action Regarding Brazos High School Closure and Program Redesign

David Hamilton and Denise Bell presented on the closure of Brazos High School. Waco ISD formed a committee to discuss the closure and the comprehensive redesign of how students are served in credit recovery. The proposed plan would close Brazos and provide increased services at Waco High and University High. In addition, the Optional Flexible School Day Program (OFSDP) will be continued at both high schools.

Consider, Discuss and Take Appropriate Action Regarding Contract with Transformation Waco for Wraparound Services

Dr. Susan Kincannon presented a one-year contract with Transformation Waco. The District’s contract with Transformation Waco for the operation of Alta Vista Elementary, Brook Avenue Elementary, J.H. Hines Elementary, and G.W. Carver Middle School ends on June 15, 2024, and Waco ISD will resume operation of these campuses.
 Passes (6-1) with Stephanie Korteweg opposing.

Consider, Discuss and Take Appropriate Action Regarding the Extension of the Superintendent's Contract and 2024 Performance Goals

The Board unanimously voted to approve a one year extension of Dr. Kincannon’s contract and 2024 Performance Goals as presented. Goals include: 1) Literacy; 2) Employee Retention & Satisfaction; 3) School Safety and Student Behavior; and 4) Budget.

Stephanie Korteweg entertained a motion to accept the Extension of the Superintendent's Contract and 2024 Performance Goals. Keith Guillory made a motion, seconded by Jim Patton. The motion was approved and passed unanimously (7-0).

ANNOUNCEMENTS

Elizabeth Cox, Chief of Staff, shared the following announcements:

- March 28, Kendrick Ground Breaking
- March 29, Student & Staff Holiday
- March 29, UHS Soccer Playoff
- April 4, last day to register to vote for May 4 Election
- April 4, Board Workshop Meeting
- April 6, WISD Job Fair
- April 8, District is closed due to Eclipse
- April 15, is a regular school day

CONSIDERATION OF PERSONNEL

- Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
- Hear a Complaint or Charge Against an Officer or Employee

ADJOURNMENT

The meeting adjourned at 7:57 pm

Board of President

Board Secretary

WACO INDEPENDENT SCHOOL DISTRICT
Board Meeting Minutes

Workshop Meeting, Thursday, April 4, 2024 - 6:00pm
WISD Administration Offices Board Room

BOARD MEMBERS PRESENT

Stephanie Korteweg
Jose Vidana
Jeremy Davis
Keith Guillory
Angelo Ochoa
Jonathan Grant
Jim Patton

CALL TO ORDER

Stephanie Korteweg, Board President, called the meeting of the Waco Independent School District Board of Trustees to order at 6:00 p.m. She stated that a quorum of Board Members was present, that the meeting had been duly called, and that the notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

REVIEW AND DISCUSS TRANSPORTATION DEPARTMENT UPDATE

Waco ISD has decided to fully manage transportation services in-house by June 30, 2024, after 36 years of outsourcing. The transition began in fall 2023, with TransPar Group, Inc. conducting an operational assessment and providing recommendations in January 2024. The district is actively implementing these recommendations. The district emphasizes the importance of collaboration among departments and staff to ensure a successful transition and reliable transportation for students to and from school activities.

PUBLIC COMMENTS ON AGENDA ITEMS

Pam Cooper, President of Greater Waco American Federation of Teachers, expressed concerns about proposed 2024-2025 school start and end times and how it could affect families and staff. She highlighted the following concerns: the middle school campus start times leaves an opening for students to be unsupervised, the early start times will put bus riders walking on the street early in the mornings, and the incompatible hours compared to local day care providers.

Dr. Peaches Henry, representative of NAACP and weekly campus volunteer, raised several concerns. These included the difference in start times, the availability of daycare for teachers with young children, the compatibility of parents' work schedules, the extension of the school day without compensation, and the potential impact on student safety due to earlier bus routes.

Nicole Venable, 10 year teacher, with 9 years at Cesar Chavez Middle School highlighted the adverse effects that extended work days on campus would have on staff.

REVIEW AND DISCUSS BUDGET PLANNING UPDATE

The Administration will provide an overview of the General Fund’s performance for the 2022-2023 fiscal year, covering attendance, revenue, expenditures and the projected ending position in relation to the 2023-2024 budget. Additionally, initial forecasts for the 2024-2025 fiscal year, along with a progress update on budget reduction efforts were shared.

ADJOURNMENT

The meeting adjourned at 8:56 p.m.

Board of President

Board Secretary

WACO INDEPENDENT SCHOOL DISTRICT
Board Meeting Minutes

Regular Meeting, Thursday, April 25, 2024 - 6:00pm
WISD Administration Offices Board Room

BOARD MEMBERS PRESENT

Stephanie Korteweg
Jose Vidana
Jeremy Davis
Keith Guillory
Angelo Ochoa
Jonathan Grant
Jim Patton

CALL TO ORDER

Stephanie Korteweg, Board President, called the meeting of the Waco Independent School District Board of Trustees to order at 6:00 p.m. She stated that a quorum of Board Members was present, that the meeting had been duly called, and that the notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

PUBLIC COMMENTS ON AGENDA ITEMS

No public comments.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

SPECIAL RECOGNITIONS

Pledge Leaders

Jossilyn Renee Jacinto and Kayden Cervantez, students from Kendrick Elementary, led the Pledge of Allegiance.

State Honor Choir Selections

Gabriel Martinez and Rachel Maxile, students from Tennyson Middle School, were selected to perform in the state honor choir.

NHSSCA Coach of the Year for Texas

Waco High School's Coach Leo Burks, was honored as the recipient of the National High School Strength Coach of the Year for the State of Texas.

TSPRA Multiple Award Winner

WISD-TV Producer, Jesse Botello, was honored for winning multiple awards at the Texas School Public Relations Associations Conference.

Teacher Incentive Allotment Designation Teachers - Elementary

Forty-four elementary teachers were introduced. All were qualified this year for the state's Teacher Incentive Allotment for improving student academic performance.

Community Partner Award

The April Waco ISD Community Partner Award was presented to the Junior League of Waco. This organization is dedicated to supporting our Pre-K classrooms and aiding in the preparation of our secondary students to become responsible citizens.

SUPERINTENDENT'S REPORT

Prekindergarten Roundup

Dr. Kincannon shared that our Early Childhood Education Department will be holding their annual Pre-K Roundup Event at the Waco ISD Stadium parking lot on Saturday, April 27. She encouraged any families that will have a child who will be 4 years old by September to attend.

Academic Achievers Recognition

Dr. Kincannon praised our high school students for their hard work maintaining a 96.5 GPA throughout the school year. She also celebrated our campus staff and the Advanced Academics Department for the Academic Achievers Recognition ceremonies held for this honor.

2024-2025 School Start and End Times

Dr. Kincannon announced new school start and end times for next school year. Elementary and high school campuses will start 15 minutes earlier, while middle schools will start 15 minutes later. This adjustment will implement a three-tiered bus system, enhancing the reliability and efficiency of transportation services.

Budget Update

Dr. Kincannon shared that approximately 130 positions district-wide have been cut, emphasizing the efforts to reassign affected employees where possible. Over \$6 million has been trimmed from next year's budget, including \$750,000 from Waco ISD and Transformation Waco central office staff. Additionally, she shared that the last round of retention bonuses for eligible teachers will be paid out in September.

INFORMATION ITEMS/REPORTS

- Monthly Financial Reports for the Period Ended March 31, 2024

CONSENT AGENDA: CONSIDER AND TAKE APPROPRIATE ACTION

- Amendments to the 2023-2024 Budget
- Bid Award for Educational Consulting, Professional Development, and Other Student-Based Contracted Services
- Bid Award for Local Retailers' General Merchandise
- Bid Award for Maintenance Supplies, Equipment, and Services
- Bid Award for Restaurant & Catering Services
- Bid Renewal for Fire Alarm Repairs and Security and Fire Alarm Monitoring Services
- Engagement of External Auditor for the Fiscal Year Ended August 31, 2024

- Purchases over \$50,000 Under Pre-Existing Bid, Purchasing Cooperative, or Allowed Professional Service
- 2024-2025 Tuition Rate for Prekindergarten Students Ineligible for Free Prekindergarten
- Instructional Materials Allotment, TEKS Certification for the 2024-2025 School Year
- Teacher, Professional and Administrator Contract Renewals and/or Extensions
- Report on Gifts to Waco ISD

Stephanie Kortweg entertained a motion to accept the consent agenda as presented with the exception of item 7.F. Bid Renewal for Fire Alarm Repairs and Security and Fire Alarm Monitoring Services. Keith Guillory made a motion, seconded by Jeremy Davis. The motion was approved and passed unanimously (7-0).

Keith Guillory abstained his vote from item 7.F Bid Renewal for Fire Alarm Repairs and Security and Fire Alarm Monitoring Services. Stephanie Kortweg entertained a motion. Jeremy Davis made a motion, seconded by Jonathan Grant. The motion was approved and passed unanimously (6-0).

REVIEW AND DISCUSS WACO HIGH SCHOOL CONSTRUCTION UPDATE

Representatives from Rogers O'Brien Construction and O'Connell Robertson presented a status report on the progress to date for the Waco High School construction project.

REVIEW AND DISCUSS MASTER SCHEDULE CHANGE FOR SECONDARY SCHOOLS

HB 1525 has introduced significant changes to the calculation of Career and Technical Education (CTE) funding. To meet compliance requirements with the Texas Education Agency, CTE courses must average 45 minutes per day for funding eligibility. The Curriculum and Instruction Department presented an overview of the new CTE funding rules and the proposed master schedule for the 2024-2025 school year.

REVIEW AND DISCUSS REPORT ON BOARD MEMBER CONTINUING EDUCATION CREDIT

Board President, Stephanie Kortweg reported that she, along with members Jose Vidana, Keith Guillory, Angelo Ochoa, Jonathan Grant, and Jim Patton have all fulfilled and surpassed required continuing education requirements. Board Secretary, Jeremy Davis, has completed almost all of his required continuing education and has exceeded the required number of hours in certain areas. However, he still needs to address one course deficiency. He plans to fulfill this requirement at the summer conference in June.

ANNOUNCEMENTS

Elizabeth Cox, Chief of Staff made the following announcements:

- 4/26 - UHS softball game 2 and game 3, if needed
- 4/22-4/30 - Voting for upcoming election
- 5/14 - Special Board Meeting at 12pm to canvas election
- 5/15 - Intergovernmental Meeting
- 5/16 - Regular Board Meeting
- Retirement and Teacher of the Year invites sent out via mail

CONSIDERATION OF PERSONNEL

- Deliberate the Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee
- Hear a Complaint or Charge Against an Officer or Employee

ADJOURNMENT

The meeting adjourned at 7:47 p.m.

Board of President

Board Secretary

Waco Independent School District

Board of Trustee Meeting Agenda

Date: May 16, 2024

Contact Person: Dr. Daniel Lopez

RE: Consider, Discuss, and Take Appropriate Action Regarding Retention Bonuses for Paraprofessionals, Auxiliary Staff, Various Campus Support Professionals, Counselors, Registered Nurses, Athletic Trainers, Campus-Based Special Education Diagnostic and Assessment Professionals, Campus Administrators, and District Professionals and Administrators

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Background Information:

Over the past three years, the Board has approved retention incentives using Elementary and Secondary School Emergency Funds (ESSER) to retain qualified staff while addressing the ever-changing economic climate, maintain the operations and continuity of services in the district, and combat the learning loss associated with COVID. With the ending of ESSER funding and a challenging budget fiscal year forecasted for 2024-2025, the Administration recommends one final round of retention bonuses. These retention bonuses continue the bonuses that were provided last August, increasing para and auxiliary bonuses from \$500 to \$1,000 as outlined below and adds professional and administrative staff in the central office who have not previously received retention incentives, but are essential to the operations of the District.

To retain employees, a final one-time retention bonus is recommended for those returning in the 2024-2025 school year and employed as of the payout date. Temporary employees are not eligible and those in professional/exempt positions will be prorated if employed less than full-time.

- \$1000 retention bonus for all regularly employed paraprofessional staff in the 201 to 209 paygrades.
- \$1000 retention bonus for all regularly employed auxiliary staff in the 302 to 311 pay grades with an exception of custodial and cafeteria workers who are members of the 2021 retention bonus cohort plan approved July 15, 2021.
- \$2,500 retention bonus for all regularly employed campus support professional positions including Instructional Specialists, Counselors, Registered Nurses, GWAMA/GWAHCA Coordinators, High School Campus Testing Specialists, High School At-Risk Specialists, High School Campus Parent/Community Involvement Specialists, Life Skill Program for Student

Parent Case Managers, Social Emotional Learning Specialists, Strategic Reading Specialists, College Career and Military Readiness (CCMR) Specialists, Athletic Trainers, High School Strength and Conditioning Coaches, and Behavior Intervention and Campus Support Specialists.

- \$2,500 retention bonus for all regularly employed Special Education campus support positions including Diagnosticians, Speech Language Pathologists, Speech Language Pathologist Assistants, Board Certified Behavior Analysts (BCBA), Licensed Specialist in School Psychology (LSSP), Occupational Therapists, and ARD Facilitators.
- \$2,500 for Assistant and Associate Principals and Administrators in Residence, \$5,000 to \$7,500 for Principals and Deans of GWAMA, and GWAHCA based on longevity.
- \$3,500 for district-level professionals and administrators in pay grades 101 to 110 who have not received any previous retention incentives.

Fiscal Implications:

The estimated cost of the proposed retention bonuses is \$1,782,500. Bonuses will be paid to employees in a separate check in September 2024, before the closeout of ESSER III grant funds.

Administrative Recommendations:

Approve retention bonuses as presented.

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: May 16, 2024

Contact Person: Dr. Daniel Lopez

RE: Consider, Discuss, and Take Appropriate Action Regarding One-Time Back-to-School Supply Allowance for Teachers and Select Other Classroom Professionals

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Background Information:

Each school year, teachers spend hundreds of dollars on their classrooms at the beginning of each school year. New-to-the-profession teachers are typically recent college graduates with limited funds and no classroom supplies from previous years to build on. To offset these expenses, the Administration is proposing a one-time back-to-school supply allowance of \$300 to be added to the August 30, 2024, paycheck for all regularly employed teachers, dyslexia specialists, librarians, library media specialists, speech pathologists, assistant speech pathologists and strategic reading specialists. Long-term substitutes will not be eligible for the allowance.

We are grateful to our teachers for the work that they do to create inviting, educational instructional spaces for our students and recognize that teachers generously help our students with needed supplies and materials throughout the year. The proposed back-to-school supply allowance will allow our classroom professionals an opportunity to purchase needed supplies and materials for their classrooms at their own discretion.

Fiscal Implications:

The estimated cost of the one-time back-to-school allowance for all regularly employed teachers, dyslexia specialists, librarians, library media specialists, speech pathologists, assistant speech pathologists, and strategic reading specialists is approximately \$330,000. All allowances will be paid on the August 30, 2024, paycheck using federal ESSER III grant funds.

Administrative Recommendation(s):

Approve the \$300 one-time back-to-school supply allowance for all regularly employed teachers, dyslexia specialists, librarians, library media specialists, speech pathologists, assistant speech pathologists, and strategic reading specialists.

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: May 16, 2024

Contact Person: Dr. Susan Kincannon

RE: Consider, Discuss, and Take Appropriate Action Regarding Agreement Between Economic Opportunities Advancement Corporation of Planning Region XI and Waco Independent School District

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Background Information:

At the March 28, 2024, Regular meeting, the Board discussed the redesign of the District’s credit recovery programs for high school students and approved the closure of Brazos High School for the 2024-2025 school year.

As a part of the redesign of services for students in need of credit recovery, the Administration proposes a partnership with the Economic Opportunities Advancement Corporation (EOAC) for the operation of a federally funded Early Head Start program to provide services for infants and toddlers, ages 0-3. Through this partnership, EOAC will provide care for the children of Waco ISD students. In exchange, Waco ISD will lease EOAC space at the existing Brazos campus at no rental cost to EOAC.

The attached Agreement outlines the partnership and lease. The lease is for one year and provides for automatic annual renewals for up to ten years. The Agreement may be terminated by either party for any reason upon ninety (90) days' written notice.

Fiscal Implications:

EOAC will provide equipment and supplies and pay for any needed renovations to the facility. Waco ISD will pay for the utilities for the program.

Administrative Recommendation(s):

Approve the Agreement Between Economic Opportunities Advancement Corporation of Planning Region XI and Waco Independent School District and authorize the Superintendent to execute the Agreement.

**AGREEMENT BETWEEN
ECONOMIC OPPORTUNITIES ADVANCEMENT CORPORATION OF PLANNING
REGION XI AND
WACO INDEPENDENT SCHOOL DISTRICT**

This lease agreement ("Agreement") is made and entered into between Economic Opportunities Advancement Corporation of Planning Region XI, a Texas Nonprofit Corporation (hereinafter referred to as "EOAC"), and the Waco Independent School District (hereinafter referred to as "WISD" or the "District") to establish the Brazos Early Head Start Center to serve the needs of pregnant Waco teenagers and Waco teen families. This Agreement is contingent on the award of federal funding to EOAC.

I. BRAZOS EARLY HEAD START CENTER

The Brazos Early Head Start Center (hereinafter referred to as the "Center") will provide quality integrated program services to low-income, at-risk Waco families, Limited English Proficiency (LEP) families, eligible District teen parents, and eligible District pregnant teens. The Center will offer child and adult educational services, health services, mental health services, parent education, nutrition services, transition services, services to children with disabilities, and family and community partnership services. The Center will offer an Early Head Start Program that is in compliance with state and federal law.

II. LEASED PREMISES

- A. The District agrees to lease a portion of the District property known as Brazos High School, 3005 Edna Avenue, Waco, Texas 76708, to EOAC for the Center at no monthly rental charge in exchange for EOAC's providing the services set forth in this Agreement and performing its obligations regarding the Leased Premises as set forth in this Agreement. The leased area within the District property will be referred to throughout this Agreement as the "Leased Premises," with the Leased Premises comprising designated classrooms, a playground, kitchen space, and restroom facilities, as more fully set forth and designated in Exhibit A attached hereto.

III. THE DISTRICT'S RESPONSIBILITIES

In consideration of the mutual covenants and agreements made herein, the District agrees to the following:

- B. Exclusive Use. The District agrees to lease to the Center the Leased Premises and hereby grants the Center the exclusive right to use and occupy the Leased Premises during the term of this Agreement for the operation of the Center.
- C. The District's Duties to Maintain and Repair. The District agrees to maintain the exterior of the Leased Premises, including the roof, public access points, sidewalks, and base building electrical, plumbing, HVAC, and fire protection systems, not including specialty equipment or systems owned and furnished by EOAC. The District is entitled to reimbursement from EOAC for any expenses that the District incurs under this section when the necessity for the maintenance, repair, or replacement resulted from the negligence or willful misconduct of EOAC, its agents, employees, invitees, or licensees. This reimbursement is due within thirty (30) days of EOAC receiving an itemized list of expenses incurred or expended. If the District fails to perform its obligation to repair or maintain within a reasonable time after written notice from EOAC to the District's Superintendent of the need for such repair or maintenance, EOAC may make the repairs or perform the maintenance or have the repairs made or maintenance performed. The District would then be responsible for reimbursing EOAC for the reasonable expense of the repair or maintenance within thirty (30) days from presentment.

- D. Renovation of Leased Premises. The District agrees to renovate the Leased Premises in accordance with specifications provided by EOAC.
- E. Collaboration. The District agrees to collaborate with EOAC to provide Early Head Start services to eligible District students who are pregnant or have children ages 0-3.
- F. Referrals. The District agrees to refer to the Center, District students who are pregnant or have children ages 0-3.
- G. Enrollment. The District will support EOAC with the 100% Early Head Start year-round enrollment requirement. The District agrees that EOAC will enroll eligible non-district families in an enrollment vacancy at the Center if an eligible District-pregnant student or a student with children ages 0-3 does not enroll within 30 days of a vacancy. Eligible pregnant students will enroll in Early Head Start while receiving prenatal services from the District. The District will provide pregnant WISD students prenatal and postnatal education and help them access comprehensive prenatal services through referrals to other programs in the community as stated in 45 CFR Part1302 Subpart H.
- H. Staff Development. The District agrees to participate in joint staff development, when appropriate, with Center staff.
- I. Acknowledgment. The District agrees to include Early Head Start families in special school events when appropriate.

IV. EOAC’S RESPONSIBILITIES

In consideration of the mutual covenants and agreements made herein, EOAC agrees to the following:

- A. Use of Leased Premises. EOAC agrees to use the Leased Premises to establish the Brazos Early Head Start Center.
- B. EOAC’s Duties to Maintain and Repair. Except as provided in the above section setting forth the District’s duties for repairs and maintenance of specific items, EOAC agrees to maintain the Leased Premises and keep them free from waste, damage, or a state of disrepair throughout the term of this Agreement. When the Agreement terminates, EOAC must surrender and deliver the Leased Premises to the District in as good a state of repair and condition as the Leased Premises were in when the District delivered possession to EOAC, except for: (i) reasonable wear and tear, (ii) damage by fire, tornado, or other natural casualty or (iii) damage not caused by, due to or brought about in whole or in part by the negligence or intentional act of EOAC or its agents, employees, invitees or licensees. If EOAC fails to perform its obligation to repair or maintain within a reasonable time after notice from the District of the need for such repair or maintenance, the District may make the repairs or perform maintenance. EOAC would then be responsible for reimbursing the District for the reasonable expense of the repair or maintenance within thirty (30) days from presentment.
- C. Reimbursement for Renovation. EOAC agrees to reimburse the District for renovating the Lease Premises as instructed by EOAC. Reimbursement shall be made within a reasonable time from completing the work.

- D. Signage. EOAC agrees to clearly demonstrate through signage to the public and participants in the Center that the Center is a program offered by EOAC, not the Waco Independent School District. EOAC does not have the right to use the District's name or any of its logos without the express written permission of the Superintendent.
- E. Playground Facilities. EOAC agrees to provide playground equipment on the Leased Premises for Center use during school hours and community use after hours. Any playground equipment provided by EOAC that is not permanently affixed to the District's property shall remain the property of EOAC and be removed from District property upon termination of this Agreement.
- F. Enrollment. EOAC will work with the District to maintain funded enrollment year-round with children of Early Head Start-eligible District students. Children may remain enrolled in the Center while the District student is enrolled in the District. Once the student graduates, the child may remain enrolled in the Center until 36 months of age. EOAC will enroll eligible non-District families in vacant spots if an eligible District student does not enroll in the Center within thirty (30) days of a vacancy.
- G. Early Head Start Program. EOAC agrees to ensure that the Early Head Start Program offered at the Center complies with federal Head Start Program Performance Standards as outlined in 45 CFR Chapter XIII. EOAC will assist enrolled families with accessing funds needed for extended care. The summer programming may convert to home-based services, if deemed necessary by EOAC.
- H. Staff. EOAC agrees to provide the following staff for the Center:
- a. Six full-time Early Head Start teachers;
 - b. An Early Head Start Site Manager/Child & Family Advocate to work with families;
 - c. Appropriate Head Start nutrition staff to prepare meals;
 - d. A Head Start Eligibility, Recruitment, Selection, Enrollment & Attendance (ERSEA) Manager to work with eligibility, recruitment, selection, enrollment, and attendance; and
 - e. Experts in the following content areas:
 - i. Education
 - ii. Mental Health/Disabilities
 - iii. Health
 - iv. Nutrition
 - v. Family Engagement
- I. Insurance. EOAC agrees to furnish proof of liability coverage for the Center and the Leased Premises. This coverage should consist of an original Certificate of Insurance with a minimum of \$1,000,000 per occurrence and \$1,000,000 general annual aggregate. Coverage provided by such policy or rider must apply to the death or injury of any person and the damage to Leased Premises that results, directly or indirectly, from the intentional or negligent act or omission of EOAC's officers, agents, employees, guests, or invitees during the use or occupancy of the Leased Premises. Such insurance shall be with an insurance company or companies authorized to do business in Texas, under policy or policies acceptable to the use of the facility. EOAC must provide the District with a certificate of insurance attesting to the existence of a policy or policies providing the coverage required. If a policy contains a deductible provision, EOAC shall be responsible for payment of the deductible amount for any claim(s).

- J. Nutrition Services. EOAC agrees to provide menus and meals to enrolled Early Head Start children and comply with USDA Child & Adult Care Food Program (CACFP) regulations and federal Head Start Program Performance Standards as outlined in 45 CFR Chapter XIII.
- K. Parent Training. EOAC agrees to provide parent training opportunities for District teen parent enrolled in the Program through the Center parent committee meetings.
- L. Furnishings. EOAC may temporarily provide the Leased Premises with all or some part of the necessary furniture, equipment, and supplies to offer a high-quality Early Head Start Program. Any furniture, equipment, or supplies provided by EOAC for use in the Leased Premises shall be returned to EOAC within a reasonable time upon termination of this Agreement.
- M. Records. EOAC will provide the District with demographic and transition records and data upon consent of the enrolled families.

Waco ISD and EOAC agree to protect the confidentiality of all personally identifiable information (PII) of both entities' staff, children, families, and volunteers. EOAC shall comply with applicable federal, state and local laws, regulations, and codes, including the privacy and non-disclosure provisions of the Family Educational Rights and Privacy Act (“FERPA”) (20 U.S.C. § 1232g; 34 CFR Part 99).

The effective date of this Agreement is August 1, 2024. The term of this Agreement is for one year, automatically renewable, for up to ten years. This Agreement may be terminated by either party for any reason upon ninety (90) days' written notice.

Any modification to this Agreement must be mutually agreed upon by both parties in writing.

SIGNED THIS _____ day of _____, 2024

WACO INDEPENDENT SCHOOL DISTRICT

 Superintendent

EOAC

 Executive Director

EXHIBIT A

Brazos High School Floor Plan

