

**BOARD
of
TRUSTEES**



**REGULAR MEETING
VIGO COUNTY PUBLIC LIBRARY
680 Poplar Street
Terre Haute, IN 47807
Tuesday, August 18, 2026, 5:30 PM**

A G E N D A

- 1. Call to Order and Roll Call of Members**
- 2. Public Input on Action Items**
- 3. Consideration of Minutes of Tuesday, July 21, 2026, Regular Meeting** 2
- 4. Consideration of Minutes of Monday, August 10, 2026, Budget Committee Meeting.** 5
- 5. Treasurer's Report**
 - a) Monthly Financial Statement 6
 - b) Claims and Payroll 7
 - c) Gift Fund Report 23
- 6. Reports to the Library Board**
 - a) Programs and Events Manager Hope Rice
- 7. Director's Report** 24
- 8. Old Business**
- 9. New Business**
 - a) Election of Officers: President, Vice President, and Secretary
 - b) Election of Treasurer
 - c) Renewal of Treasurer's Official Bond 31
 - d) Presentation of 2027 Library Budget and Permission to Advertise
 - e) Resolution on Safety Deposit Box
 - f) Resolutions on Depository Signatures
 - g) Commitment to Join ISL Consortium for Public Library Access (Funding Year - July 1, 2027 through June 30, 2028)
 - h) Attendance Policy
- 10. Suggestions from the Staff, Board or Public for Action or Study**
- 11. Next Meetings:**

Special Meeting (Public Hearing on 2027 Library Budget), Tuesday, September 1, 2026, at 5:30p.m. at the Main Library.

Regular Meeting (Adoption of 2027 Library Budget), Tuesday, September 15, 2026 at 5:30 p.m., Main Library.
- 12. Adjournment**

At the regular meeting of the Vigo County Public Library Board at the Vigo County Public Library Main Branch, 680 Poplar Street, Terre Haute, at 5:30pm on the 21st day of July 2026, the following people were present:

Library Board Members Present: James M. Young, President; Tiffany D. Cherry, Vice President; George L. Heubel, Secretary; Tom W. Bogigian; Kelly J. Ford; and Janet Brosmer.

Library Board Members Absent: Stacy D. Killion.

Library Staff: Jordan Orwig, Gretchen Ricketts, Dennis Shepard, Lauren Elyea, Hailey Mackelburger, Jeanette Bouchie, Heather Rayl, Rob Boyll, Carey LaBella, and Angeline Carson.

Others: None.

PUBLIC INPUT ON ACTION ITEMS

None.

CONSIDERATION OF REGULAR MEETING MINUTES

A motion to approve the minutes as written for June 16, 2026, regular meeting, made by Brosmer, seconded by Ford, passed.

TREASURERS REPORT

Monthly Cash Statement

Mr. Shepard presented the Cash Statement for period ending June 2026 (copy attached to official minutes).

Claims and Payroll

Mr. Shepard presented the Month End Claims dated June 30, 2026, in the amount of \$94,132.16 (Library Operating, \$92,968.25; Gift Funds, \$463.91; NEA Big Read Grant, \$700.00). Library Operating Claims dated July 21, 2026, in the amount of \$119,764.35 (Library Operating Fund, \$119,691.65; Gift Fund, \$72.70; NEA Big Read Grant, \$0; PLAC Fund \$0). (Copy of Cash Statement, Month End Claims, Board Claims, and Payroll Summaries attached to official minutes.)

Special Claims

None.

Gift Fund Report

Mr. Shepard presented the Gift Fund report for June 30, 2026, for \$52,988.17.

Mr. Shepard reported the Executive Director's timecards for approval for the last pay period of May and first pay period of June.

Approval of Treasurer's Report

A motion to approve the Treasurer's Report, made by Heubel, seconded by Bogigian, passed.

REPORTS TO THE LIBRARY BOARD

Technical Services Manager Lauren Elyea presented on the VCPL Library of Things to the Board, providing an overview of the collection's development from its inception to its current form. She highlighted the evolution of the library's non-traditional materials collection and showcased photos of the new lockable cabinets and slat wall display featuring cards representing items available for checkout at the South Entrance.

DIRECTOR'S REPORT

Mr. Orwig reported that he and VCPL staff members have been attending community events and noted that the Library recently received a public recognition from the mayor during a city update event. He also shared that, at the end of July, he will be leading a session during Gen Con's Trade Day in Indianapolis on organizing a live-play Dungeons & Dragons event at a public library. Department highlights were also presented, including the Library's participation in the Bash on the Wabash America 250 event.

Mr. Orwig requested Board approval to offer four personal floating holidays as prizes for games or drawings held during the Library's fundraising efforts for the United Way of the Wabash Valley workplace campaign. One floating holiday would be awarded each week during the four-week campaign, which will run from August 31, 2026, through September 25, 2026, with a limit of one prize per employee. Recipients would be eligible to use the additional floating holiday between October 1, 2026, and December 31, 2027.

A motion to approve the Director's Report made by Bogigian, seconded by Cherry, passed. (Copy of Director's Report attached to official minutes.)

OLD BUSINESS

None

NEW BUSINESS

Accrued Leave Donation Program Policy

A motion to approve the newly proposed Accrued Leave Donation Program and policy, made by Heubel, seconded by Bogigian, passed.

Resolution for Accrued Leave Donation Program

A motion to approve the Resolution for Accrued Leave Donation Program and to add a one-time deposit of 480 hours to the leave bank, made by Ford, seconded by Bogigian, passed.

Family and Medical Leave Act Policy

A motion to approve the updates to the Family and Medical Leave Policy, made by Heubel, seconded by Brosmer, passed.

Group Term Life Insurance Policy

A motion to approve the updates to the Group Term Life Insurance Policy, made by Cherry, seconded by Ford, passed.

Health, Vision, and Dental Insurance Policy

A motion to approve the updates to the Health, Vision, and Dental Insurance Policy, made by Bogigian, seconded by Heubel, passed.

Long-Term Disability Insurance Policy

A motion to approve the updates to the Long-Term Disability Policy, made by Cherry, seconded by Brosmer, passed.

Worker's Compensation Policy

A motion to approve the updates to the Worker's Compensation Policy, made by Brosmer, seconded by Ford, passed.

SUGGESTIONS FROM THE BOARD, STAFF, OR PUBLIC FOR ACTION OR STUDY

None.

NEXT MEETING

Budget Committee Meeting, Monday, August 10, 2026, at 3:00pm, at the Main Library in the Conference Room.

Regular Meeting, Tuesday, August 18, 2026, at 5:30pm, at the Main Library in the Lifelong Learning Center.

ADJOURNMENT

A motion to adjourn the meeting made by Brosmer, seconded by Ford, passed. The meeting was adjourned at 6:50pm.

James M. Young, President

Tiffany D. Cherry, Vice President

ABSENT

George L. Heubel, Secretary

Stacy D. Killion, Board Member

Tom W. Bogigian, Board Member

Kelly J. Ford, Board Member

Janet Brosmer, Board Member

Treasurer Dennis Shepard called the Budget Committee Meeting to order at the Vigo County Public Library, 680 Poplar Street, at 3:01 p.m. on the 10th day of August 2026, and the following persons were present:

Budget Committee Members Present:

Tom Bogigian and Kelly Ford.

Budget Committee Member Absent:

George Heubel, Secretary

Library Staff:

Jordan Orwig, Dennis Shepard, Brandy Bridgewater, and Carey LaBella

OTHERS (PUBLIC): None.

PRESENT FIRST DRAFT OF 2027 OPERATING BUDGET

Mr. Orwig and Mr. Shepard presented the first draft of the Vigo County Public Library's 2027 Operating Budget.

ADJOURNMENT

The meeting was adjourned by Dennis Shepard at 3:31 p.m.

Tom Bogigian, Board Member

Kelly Ford, Board Member

GR 8/10/26

Cash Statement
Vigo County Public Library
July 2026

Account Title	Beginning MTD Balance YTD Balance	MTD Debits YTD Debits	MTD Credits YTD Credits	Ending Balance	MTD Change YTD Change	
Cash Library Operating Fund	6,330,975.90	185,333.27	897,103.47		(711,770.20)	
100-01-1010	5,739,054.69	5,462,064.40	5,581,913.39	5,619,205.70	(119,848.99)	
Cash Gift Fund	52,988.17	3,264.26	348.66		2,915.60	
200-00-1010	53,734.79	19,590.76	17,421.78	55,903.77	2,168.98	
Cash Rainy Day Fund	1,748,249.16	0.00	0.00		0.00	
201-00-1010	1,748,249.16	0.00	0.00	1,748,249.16	0.00	
Cash-NEA Big Read	(19,785.30)	20,000.00	214.70		19,785.30	
283-00-1010	0.00	21,300.00	21,300.00	0.00	0.00	6
Cash Public Library Access Car	0.00	0.00	0.00		0.00	
800-00-1010	140.00	140.00	280.00	0.00	(140.00)	
Cash-Payroll Withholdings	1,035.90	126,342.29	125,824.34		517.95	
803-00-1010	14,271.58	687,877.43	700,595.16	1,553.85	(12,717.73)	

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
*37603	AGNEW*JULIA MARIE	100	Check	200.00	57255	CHAIR YOGA MULTI DATES
*36761	REYNOLDS*CRYSTAL	100	Check	100.00	57256	WOLFE WALKING TOUR
38079	CITY PRESS	100	Check	203.60	57257	SHIRTS FOR TED AND DEBBIE
38041	SUBSCRIBER RENEWALS	100	Check	180.00	57258	NEWSPAPERS
*37992	WAYNE*DANNY	100	Check	200.00	57259	SR DINO DASH DJ
				Total Count:		5
				Total Amount:		883.60
38002	ADP INC - AUTOPAY II	100	ACH	1,903.82	14294	PAYROLL SERVICES
37996	AMAZON.COM LLC	100	ACH	39.99	14295	DVD/VIDEO MATERIAL
37997	AMAZON.COM LLC	100	ACH	20.21	14296	CIRC PRINT MATERIAL
38005	AMAZON.COM LLC	100	ACH	138.98	14297	DVD/VIDEO MATERIAL
38006	AMAZON.COM LLC	100	ACH	69.00	14298	DVD/VIDEO MATERIAL
38007	AMAZON.COM LLC	100	ACH	50.39	14299	STORAGE CART/TOY STORAGE FOR KI
38008	AMAZON.COM LLC	100	ACH	147.86	14300	CIRC PRINT MAT AND DVD/VIDEO MAT
38012	AMAZON.COM LLC	100	ACH	24.38	14301	AA BATTERIES
38013	AMAZON.COM LLC	100	ACH	7 32.99	14302	UNIFORM PANTS FOR 12 POINTS MANA

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
38020	AMAZON.COM LLC	100	ACH	137.97	14303	MICRO SD CARDS PI OPAC
38021	AMAZON.COM LLC	100	ACH	29.99	14304	DVD/VIDEO MATERIAL AND CIRC PRINT
38022	AMAZON.COM LLC	100	ACH	65.27	14305	BATH SUPPLIES CLEAN UP SPACE
38023	AMAZON.COM LLC	100	ACH	360.00	14306	OPAC PI DEVICES
38026	AMAZON.COM LLC	100	ACH	30.11	14307	CIRC PRINT MATERIAL
38031	AMAZON.COM LLC	100	ACH	79.98	14308	DVD/VIDEO MATERIAL
38038	AMAZON.COM LLC	100	ACH	129.91	14309	MOP HEAD CAGE REPLACEMENTS, DRI
38056	AMAZON.COM LLC	100	ACH	134.92	14310	DVD/VIDEO MATERIAL
38059	AMAZON.COM LLC	100	ACH	60.24	14311	REPLACEMENT PARTS, KIDS MICROSCO
38060	AMAZON.COM LLC	100	ACH	246.53	14312	LANDSCAPING,CARPET PROTECTORS, I
38061	AMAZON.COM LLC	100	ACH	21.28	14313	PROGRAM/CON SUPPLIES
38063	AMAZON.COM LLC	100	ACH	73.49	14314	DVD/VIDEO MATERIAL
38067	AMAZON.COM LLC	100	ACH	15.99	14315	PROGRAM/CON SUPPLIES
38068	AMAZON.COM LLC	100	ACH	216.59	14316	ROLL UP RUG FOR OUTDOOR STORYTI
38070	AMAZON.COM LLC	100	ACH	8 127.49	14317	LUGGAGE TAGS, BATTERY

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
38071	AMAZON.COM LLC	100	ACH	56.85	14318	CIRC PRINT MATERIAL
38072	AMAZON.COM LLC	100	ACH	10.73	14319	CIRC PRINT MATERIAL
38073	AMAZON.COM LLC	100	ACH	127.71	14320	GLOWFORGE FILTER CARTRIDGE
38074	AMAZON.COM LLC	100	ACH	200.14	14321	TOILET SEATS, BARRIER RECEIVER CLI
38075	AMAZON.COM LLC	100	ACH	131.28	14322	BUG REPELLENT, SUNSCREEN
*38039	CENTRAL INDIANA HARDWARE	100	ACH	6,235.37	14323	EMPLOYEE DOOR AUTO OPENER
38001	DEMCO, INC	100	ACH	165.79	14324	DISPLAY SHELVING/PRINCETON FILES
38036	DEMCO, INC	100	ACH	1,953.73	14325	LAMINATE, MYLAR, SPINE LABEL PROTI
38033	E-Z CLEAN INC	100	ACH	72.40	14326	JANITORIAL SUPPLIES
37999	GALE/CENGAGE LEARNING	100	ACH	597.75	14327	CIRC PRINT MATERIAL
38042	GALE/CENGAGE LEARNING	100	ACH	351.00	14328	CIRC PRINT MATERIAL
38003	INGRAM LIBRARY SERVICES	100	ACH	2,650.12	14329	CIRC PRINT MATERIAL
38043	INGRAM LIBRARY SERVICES	100	ACH	2,940.57	14330	CIRC PRINT MATERIAL
38004	MIDWEST TAPE	100	ACH	1,521.54	14331	DVD/VIDEO MATERIAL
38044	MIDWEST TAPE	100	ACH	894.41	14332	DVD/VIDEO MATERIAL
37994	RICOH USA INC		ACH	136.86	14333	COPIER LEASE

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
		100				
37998	SAFETY SHOE DISTRIBUTORS	100	ACH	150.00	14334	ANNUAL BOOT ALLOWANCE
		100				
38028	TECH LOGIC CORPORATION	100	ACH	4,300.00	14335	AMH SOFTWARE RENEWAL
		100				
38034	WALMART	100	ACH	25.88	14336	BINS FOR TECH TEAM
		100				
38077	WALMART	100	ACH	69.65	14337	COOKING CLASS GAIL ITALIAN
		100				
				Total Count:	44	
				Total Amount:	26,749.16	
37990	TASB, INC.	100	E-pay	4,000.00	12912	BOARDBOOK SUBSCRIPTION
		100				
*37995	DUKE ENERGY *	100	E-pay	1,432.26	12913	12 POINTS ELECTRIC SERVICE
		100				
38000	JOINK LLC	100	E-pay	150.00	12914	MONTHLY CLOUD BACKUP
		100				
*38018	CITY OF TERRE HAUTE SEWAG	100	E-pay	28.21	12915	12 POINTS SEWAGE BILLING
		100				
*38019	CITY OF TERRE HAUTE SEWAG	100	E-pay	785.05	12916	MAIN SEWAGE BILLING
		100				
37965	SAM'S CLUB DIRECT	100	E-pay	127.41	12917	PROGRAM SUPPLIES
		100				
*38029	INDIANA AMERICAN WATER CC	100	E-pay	662.65	12918	MAIN IRRIGATION SERVICE
		100				
*38030	INDIANA AMERICAN WATER CC	100	E-pay	1,491.89	12919	MAIN WATER SERVICE
		100				
*38032	REPUBLIC SERVICES OF WEST	100	E-pay	591.27	12920	MAIN TRASH SERVICE
		100				

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
*38037	CROSSROADS DOOR & HARDV	100	E-pay	2,528.00	12921	DOOR AND PUSH HANDLE
*37961	VISA CARD SERVICES	100 200	E-pay	14,697.93	12923	VARIOUS SUPPLIES, TRAVEL, REGISTR.
38057	SHERWIN-WILLIAMS	100	E-pay	83.90	12924	WOOD VIOLET 6557 GAL EGGSHELL PR
38058	ACTION PEST CONTROL, INC	100	E-pay	195.00	12925	K-9 SERVICE CALL TREATMENT
38062	T-MOBILE USA, INC.	100	E-pay	1,221.51	12926	HOTSPOT DATA
38064	OFFICE DEPOT	100	E-pay	317.50	12927	OFFICE SUPPLIES
38076	VERIZON - WIRELESS	100	E-pay	235.83	12928	PHONE SERVICE
38081	ADP INC - AUTOPAY II	100	E-pay	394.27	12929	WORKMANS COMP INSURANCE PAY 16

Total Count: 17
Total Amount: 28,942.68

Library Operating Fund 100:	56,299.48
Gift Fund 200:	275.96
Rainy Day Fund 201:	0.00
NEA Big Read Grant Fund 283:	0.00
Public Library Access Card Fund 800:	0.00

Grand Total Count:	66
Grand Total Amount:	56,575.44

Executive Director
Jordan Orwig

VISA - JULY 2026- MONTHLY TOTAL			PAY 07/31/2026	
DATE	PO#	VENDOR	DESCRIPTION	AMOUNT
DENNIS SHEPARD		XXXX XXXX XXXX 6317		
6/29/2026	260081	MAILCHIMP	MONTHLY RENEWAL	135.00
6/30/2026	261246	GOOGLE	GOOGLE WORKSPACE	84.00
6/30/2026	261233	GOOGLE	GOOGLE AD BOOST	671.21
7/10/2026	261231, 261230, 261053	FACEBOOK	MUD DAY BOOST, DINO DASH BOOST, AND SUMMER READING BOOST	610.00
7/11/2026	260682	GOOGLE	GOOGLE AD BOOST	500.00
7/21/2026	261233	GOOGLE	GOOGLE AD BOOST	500.00
7/27/2026	261231, 261230, 261053	FACEBOOK	MUD DAY BOOST, DINO DASH BOOST, AND SUMMER READING BOOST	776.52
DENNIS TOTAL				3276.73
BRANDY BRIDGEWATER		XXXX XXXX XXXX 7644		
6/23/2026	261141	ALDI	FRANCOIS COOKING CLASS MEX	10.87
6/23/2026	260294	FACEBOOK	FRIENDS SALES FACEBOOK AD BOOSTS	25.96
6/25/2026	261154	KIRBY FOODS	COOKIES FOR EXCAVATION	17.47
6/26/2026	261184	GRABER MANUFACTURING	OUTDOOR SEATING	3155.87
6/26/2026	261186, 261196	BAMBU LAB	FILAMENT REFILLS FOR TECH TEAM AND YS	176.99
6/28/2026	261210	TECHSOUP GLOBAL	MONTHLY CLOUD SOLUTIONS LICENSE	306.00
6/30/2026	261177	TRACTOR SUPPLY	PROGRAM SUPPLIES	30.76
7/1/2026	261214	ICONIC DIGITAL MARKETING	MONTHLY RENEWAL	355.50
7/8/2026	261218	SWANK MOVIE LICENSING USA	LABYRINTH MOVIE LICENSE	250.00
7/10/2026	261273	WEBSTAUANTSTORE	SHELVING ORDER	1103.67
7/10/2026	261268	INBIZ	NOTARY FEE- G RICKETTS	74.17
7/10/2026	261266	INBIZ	NOTARY BACKGROUND CHECK	15.70
7/10/2026	261247	CNA SURETY DIRECT BILL	NOTARY FEE- G RICKETTS	75.00
7/10/2026	261259	TERRE HAUTE CHAMBER OF COMMERCE	TABLE FOR ANNUAL MEETING	750.00
7/13/2026	261280	B&H PHOTO ELECTRONICS	MONITOR AND KEYBOARD WALL MOUNT	74.99
7/14/2026	261301	TECHSOUP GLOBAL	ANNUAL CLOUD SOLUTIONS LICENSE	660.00
7/14/2026	261295	ICONIC DIGITAL MARKETING	SMALL WEBSITE UPDATE	34.00
7/17/2026	261313	UNITED WAY OF THE WABASH VALLEY	POWER OF THE PURSE TABLE REGISTRATION	390.00
7/19/2026	261325	TECHSOUP GLOBAL	MONTHLY CLOUD SOLUTIONS LICENSE	20.00
7/20/2026	261317	BAMBU LAB	FILAMENT REFILLS	155.92

7/20/2026	261306	APPLE	MINECRAFT APP	7.48
7/21/2026	261332	AMERICAN LIBRARY ASSOCIATION	VIRTUAL CONFERENCE REGISTRATION- G RICKETTS	65.00
7/21/2026	261331	TABCO	LOGOWEAR ORDER FOR BOARD MEMBERS	311.00
BRANDY TOTAL				8066.35
HEATHER RAYL XXXX XXXX XXXX 6325				
6/24/2026	261164	APPLE	APPLE APP DEVELOPER LICENSE	105.93
HEATHER TOTAL				105.93
JEANETTE BOUCHIE XXXX XXXX XXXX 6801				
7/14/2026	261296	FAMILY DOLLAR	PUNCH FOR LUKE'S PARTY	7.22
JEANETTE TOTAL				7.22
JORDAN ORWIG XXXX XXXX XXXX 2943				
JORDAN TOTAL				0.00
VIGO CO PUBLIC LIBRARY XXXX XXXX XXXX 4648				
6/23/2026	261165	CACKLEBERRIES	NEW EMPLOYEE ORIENTATION LUNCH	42.44
6/25/2026	261169	DOLLAR TREE STORES	AMERICA250 DÉCOR	18.00
6/25/2026	261169	DOLLAR TREE STORES	AMERICA250 DÉCOR	27.00
7/9/2026	261181	FAMILY DOLLAR	COLD TREATS FOR SUMMER CELEBRATION	66.40
7/16/2026	261358	NAMECHEAP	DOMAIN RENEWAL	37.86
7/22/2026	261359	GETTY IMAGES	STOCK PHOTO ANNUAL SUBSCRIPTION	3050.00
VIGO TOTAL				3241.70
GRAND TOTAL				14697.93

BOARD CLAIMS

08/18/2026

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
*38155	DAVE'S DEEP CLEAN & WINDO	100	Check	1,867.86	57260	WINDOW TINTING FOR VARIOUS OFFIC
38108	FREITAG-WEINHARDT INC	100	Check	4,002.48	57261	EXHAUST FANS SERVICE
*38125	LIONHEART CRITICAL POWER :	100	Check	420.00	57262	GENERATOR MAINTENANCE CONTRAC
				Total Count: 3		
				Total Amount: 6,290.34		
38166	USPS - POSTMASTER	100	ACH	120.00	14338	USPS API LICENSE FOR ADDRESS VERI
38142	ADP INC - AUTOPAY II	100	ACH	950.88	14339	PAYROLL SERVICES
38114	AMAZON.COM LLC	100	ACH	14.91	14340	CIRC PRINT MATERIAL
38115	AMAZON.COM LLC	100	ACH	24.63	14341	CIRC PRINT MAT AND DVD/VIDEO MAT
38118	AMAZON.COM LLC	100	ACH	74.98	14342	DVD/VIDEO MATERIAL
38126	AMAZON.COM LLC	100	ACH	43.68	14343	DVD/VIDEO MATERIAL
38129	AMAZON.COM LLC	100	ACH	159.98	14344	DVD/VIDEO MATERIAL
38130	AMAZON.COM LLC	100	ACH	83.54	14345	DINO ADOPTIONS STUFFIES AND BOOK
38131	AMAZON.COM LLC	100	ACH	119.16	14346	LANDSCAPING,CARPET PROTECTORS,;
38132	AMAZON.COM LLC	100	ACH	36.73	14347	DISPLAY SUPPLIES
38134	AMAZON.COM LLC	100	ACH	44.39	14348	DVD/VIDEO MATERIAL

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
38135	AMAZON.COM LLC	100	ACH	99.88	14349	DVD/VIDEO MATERIAL
38136	AMAZON.COM LLC	100	ACH	121.12	14350	OREGON TRAIL DEER
38137	AMAZON.COM LLC	100	ACH	193.10	14351	CIRC PRINT MAT AND DVD/VIDEO MAT
38138	AMAZON.COM LLC	100	ACH	112.61	14352	CIRC PRINT MAT AND DVD/VIDEO MAT
38139	AMAZON.COM LLC	100	ACH	49.57	14353	CIRC PRINT MAT AND DVD/VIDEO MAT
38173	AMAZON.COM LLC	100	ACH	87.16	14354	CLEANER, MIRROR, CHARGING BLOCKS
38174	AMAZON.COM LLC	100	ACH	69.99	14355	CIRC PRINT MAT AND DVD/VIDEO MAT
38175	AMAZON.COM LLC	100	ACH	28.99	14356	CIRC PRINT MATERIAL
38176	AMAZON.COM LLC	100	ACH	10.62	14357	CIRC PRINT MATERIAL
38177	AMAZON.COM LLC	100	ACH	349.14	14358	CON/PROGRAMS/FELT TILES
38181	AMAZON.COM LLC	100	ACH	12.05	14359	DVD/VIDEO MATERIAL
38191	AMAZON.COM LLC	100	ACH	337.35	14360	CON/PROGRAMS/FELT TILES
38192	AMAZON.COM LLC	100	ACH	75.96	14361	CIRC NON PRINT MATERIAL
38193	AMAZON.COM LLC	100	ACH	32.94	14362	CIRC NON PRINT MATERIAL
38194	AMAZON.COM LLC	100	ACH	25.99	14363	3D PRINT FILTERS

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
38198	AMAZON.COM LLC	100	ACH	86.92	14364	OFFICE SUPPLIES
38199	AMAZON.COM LLC	100	ACH	45.00	14365	CIRC PRINT MAT AND DVD/VIDEO MAT
38200	AMAZON.COM LLC	100	ACH	21.85	14366	OUTREACH SUPPLIES
38206	AMAZON.COM LLC	100	ACH	119.98	14367	CIRC PRINT MAT AND DVD/VIDEO MAT
38207	AMAZON.COM LLC	100	ACH	9.10	14368	OUTREACH SUPPLIES
38208	AMAZON.COM LLC	100	ACH	189.53	14369	CIRC NON PRINT MATERIAL
38209	AMAZON.COM LLC	100	ACH	76.49	14370	CIRC PRINT MATERIAL
38210	AMAZON.COM LLC	100	ACH	14.39	14371	CIRC PRINT MATERIAL
38211	AMAZON.COM LLC	100	ACH	17.99	14372	CIRC PRINT MATERIAL
38213	AMAZON.COM LLC	100	ACH	59.99	14373	DVD/VIDEO MATERIAL
38214	AMAZON.COM LLC	100	ACH	51.40	14374	DVD/VIDEO MATERIAL
38225	AMAZON.COM LLC	100	ACH	53.98	14375	CRYPTID STUFF FOR LIB CARD SIGNUP
38230	AMAZON.COM LLC	100	ACH	9.99	14376	CIRC PRINT MATERIAL AND REF MAT
38110	BATTERIES PLUS #011	100	ACH	20.00	14377	RECYCLE BATTERIES
38123	BLACKSTONE PUBLISHING	100	ACH	162.83	14378	AUD REC BOOKS
*38141	CULLIGAN WATER CONDITIONI		ACH	40.50	14379	WEST COOLER RENTAL

<i>Voucher #</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Amount</i>	<i>Total</i>	<i>Check # ACH # EFT #</i>	<i>Description</i>
		100				
38112	E-Z CLEAN INC		ACH	335.52	14380	JANITORIAL SUPPLIES
		100				
38144	E-Z CLEAN INC		ACH	317.19	14381	JANITORIAL SUPPLIES
		100				
38163	E-Z CLEAN INC		ACH	315.37	14382	JANITORIAL SUPPLIES
		100				
38203	E-Z CLEAN INC		ACH	471.28	14383	JANITORIAL SUPPLIES
		100				
38221	E-Z CLEAN INC		ACH	63.63	14384	JANITORIAL SUPPLIES
		100				
*38220	EISELE*SEAN		ACH	2.25	14385	MILEAGE REIMBURSEMENT
		100				
*38215	FE TECHNOLOGIES AMERICAN		ACH	357.00	14386	ANNUAL MAINTENANCE
		100				
*38216	FE TECHNOLOGIES AMERICAN		ACH	4,638.00	14387	ANNUAL MAINTENANCE
		100				
*38217	FE TECHNOLOGIES AMERICAN		ACH	268.00	14388	ANNUAL MAINTENANCE
		100				
38122	GALE/CENGAGE LEARNING		ACH	113.25	14389	CIRC PRINT MATERIAL
		100				
38187	GALE/CENGAGE LEARNING		ACH	113.25	14390	CIRC PRINT MATERIAL
		100				
38120	INGRAM LIBRARY SERVICES		ACH	4,001.74	14391	CIRC PRINT MATERIAL
		100				
38185	INGRAM LIBRARY SERVICES		ACH	3,280.16	14392	CIRC PRINT MATERIAL
		100				
38111	KNOWBE4, INC		ACH	1,763.46	14393	KNOWBE4 RENEWAL
		100				
38113	MCALLEN SOLUTIONS INC		ACH	1,309.50	14394	3CX RENEWAL
		100				

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
38124	MIDWEST TAPE	100	ACH	1,736.00	14395	DVD/VIDEO MATERIAL
38146	MIDWEST TAPE	100	ACH	8,105.47	14396	HOOPLA AUGUST INVOICE
38184	MIDWEST TAPE	100	ACH	1,338.26	14397	DVD/VIDEO MATERIAL
38212	NEW AVENUES	100	ACH	166.24	14398	A LA CARTE ADMIN FEE
*38147	ORWIG*JORDAN	100	ACH	431.20	14399	MILEAGE REIMBURSEMENT
38179	OVERDRIVE	100	ACH	15,500.00	14400	OVERDRIVE MONTHLY DEPOSIT
38143	PAYPAL INC	100	ACH	19.95	14401	MONTHLY PAYFLOW LINK
38202	RICOH USA INC	100	ACH	883.79	14402	COPIER LEASE
38140	STAPLES BUSINESS CREDIT	100	ACH	702.75	14403	PAPER FOR PR
38219	STRATAVIZE CONSULTING	100	ACH	500.00	14404	CONSULTING SERVICES FOR STRATEG
*38170	TECH ELECTRONICS OF INDIAI	100	ACH	780.00	14405	12 POINTS ANNUAL ELEVATOR PHONE
*38224	TECH ELECTRONICS OF INDIAI	100	ACH	1,481.24	14406	12 POINTS SERVICE CALL
*38226	TECH ELECTRONICS OF INDIAI	100	ACH	540.00	14407	FIRE ALARM MONITORING FOR 12 POIN
*38189	UNIQUE MANAGEMENT SERVIC	100	ACH	823.69	14408	NOTICES
*38190	UNIQUE MANAGEMENT SERVIC	100	ACH	453.20	14409	PLACEMENTS

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
*38116	WADSWORTH*ASHLEY	100	ACH	10.05	14410	MILEAGE REIMBURSEMENT
38169	WAGEWORKS, INC.	100	ACH	168.82	14411	COBRA MONTHLY FEE
38145	ZAYO EDUCATION LLC	100	ACH	1,907.33	14412	INTERNET SERVICE
38156	ZAYO EDUCATION LLC	100	ACH	601.29	14413	VOICE SERVICE
				Total Count:		76
				Total Amount:		57,758.17
*38119	INDIANA AMERICAN WATER CC	100	E-pay	56.83	12955	PRIVATE FIRE SERVICE
38121	CENTER POINT LARGE PRINT	100	E-pay	600.48	12956	CIRC PRINT MATERIAL
38128	WEX BANK	100	E-pay	200.57	12957	FUEL SERVICE
*38148	TABCO PRINTING & PROMOTIC	100	E-pay	17.50	12958	HAT FOR SPLASH PAD ATTENDANT
*38149	TABCO PRINTING & PROMOTIC	100	E-pay	43.00	12959	BUSINESS CARDS FOR LENDING MANA
38150	BUDGET BLINDS	100	E-pay	100.00	12960	BLINDS REPAIR IN ADMIN OFFICE
*37970	LOWE'S COMMERCIAL SERVICE	100	E-pay	523.84	12961	MAINTENANCE SUPPLIES
38152	OFFICE DEPOT	100	E-pay	116.99	12962	OFFICE SUPPLIES
38153	OFFICE DEPOT	100	E-pay	1,094.92	12963	OFFICE SUPPLIES
*38165	TOWN OF WTH WATER & SEWE	100	E-pay	89.37	12964	WEST WATER SERVICE

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
*38167	TRIBUNE STAR PUBLISHING CO	100	E-pay	975.00	12965	TH LIVING FLD HBG ADS
*38180	INDIANA AMERICAN WATER CO	100	E-pay	56.83	12966	12 POINTS PRIVATE FIRE SERVICE
*38182	HANOVER INSURANCE GROUP	100	E-pay	805.00	12967	AUDIT- WORKERS COMPENSATION POL
38186	CENTER POINT LARGE PRINT	100	E-pay	324.21	12968	CIRC PRINT MATERIAL
*38201	INDIANA AMERICAN WATER CO	100	E-pay	779.84	12969	12 POINTS WATER SERVICE
38204	CENTERPOINT ENERGY	100	E-pay	24.58	12970	12 POINTS GAS SERVICE
38205	CENTERPOINT ENERGY	100	E-pay	22.41	12971	WEST GAS SERVICE
*38218	DICK MCCALISTER & SONS INC	100	E-pay	285.00	12972	YS SEWER SERVICE
*38228	DUKE ENERGY *	100	E-pay	1,038.71	12974	WEST ELECTRIC SERVICE
*38229	DUKE ENERGY *	100	E-pay	18,647.23	12975	MAIN ELECTRIC SERVICE
38234	ADP INC - AUTOPAY II	100	E-pay	406.37	12976	WORKMANS COMP INSURANCE PAY 17

Total Count: **21**
Total Amount: **26,208.68**

<i>Voucher #</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Amount</i>	<i>Total</i>	<i>Check #</i> <i>ACH #</i> <i>EFT #</i>	<i>Description</i>
	Library Operating Fund 100:		90,257.19			
	Gift Fund 200:		0.00			
	Rainy Day Fund 201:		0.00			
	NEA Big Read Grant Fund 283:		0.00			
	Public Library Access Card Fund 800:		0.00			
					Grand Total Count: 100	
					Grand Total Amount: 90,257.19	

Executive Director
Jordan Orwig

Payroll Payable
Voucher Register

Vigo County Public Library

For Period July - 2026

Page ____1____ of ____2____ Pages

Date Filed	Voucher Number	NAME OF CLAIMANT	AMOUNT OF VOUCHER	AMOUNT ALLOWED	CHECK/ WARRANT NUMBER	MEMORANDUM
7/2	Pay #14	Gross Payroll	\$ 158,639.35	\$ 158,639.35	ACH	
7/2	Pay #14	FICA	\$ 11,355.81	\$ 11,355.81	ACH	
7/2	Pay #14	PERF	\$ 20,972.98	\$ 20,972.98	ACH	
7/17	Pay #15	Gross Payroll	\$ 158,160.41	\$ 158,160.41	ACH	
7/17	Pay #15	FICA	\$ 11,318.63	\$ 11,318.63	ACH	
7/17	Pay #15	PERF	\$ 20,793.17	\$ 20,793.17	ACH	
7/17	Pay #15	Anthem	\$ 137,624.92	\$ 137,624.92	ACH	
7/17	Pay #15	Guardian	\$ 8,056.26	\$ 8,056.26	ACH	
7/31	Pay #16	Gross Payroll	\$ 159,917.51	\$ 159,917.51	ACH	
7/31	Pay #16	FICA	\$ 12,021.02	\$ 12,021.02	ACH	
7/31	Pay #16	PERF	\$ 21,127.10	\$ 21,127.10	ACH	

Total library cost			\$ 719,987.16			
July	Pay 14, 15, & 16	Nationwide	\$ 7,302.65	\$ 7,302.65	ACH	Staff withholding
July	Pay 14, 15, & 16	Garnishments	\$ 3,206.35	\$ 3,206.35	ACH	Staff withholding
July	Pay 14, 15, & 16	Garnishment Reim	\$ -	\$ -	ACH	Staff withholding
July	Pay 14, 15, & 16	AFLAC	\$ 1,553.85	\$ 1,553.85	ACH	Staff withholding
July	Pay 14, 15, & 16	United Way	\$ 192.00	\$ 192.00	ACH	Staff withholding
July	Pay 14, 15, & 16	Anthem	\$ 14,913.00	\$ 14,913.00	ACH	Staff withholding
July	Pay 14, 15, & 16	HSA adj.		\$ -	ACH	Staff withholding
July	Pay 14, 15, & 16	Guardian	\$ 1,585.00	\$ 1,585.00	ACH	Staff withholding
July	Pay 14, 15, & 16	Boston Mutual	\$ 598.36	\$ 598.36	ACH	Staff withholding
July	Pay 14, 15, & 16	Fed Tax	\$ 30,686.66	\$ 30,686.66	ACH	Staff withholding
July	Pay 14, 15, & 16	State Tax	\$ 13,501.14	\$ 13,501.14	ACH	Staff withholding
July	Pay 14, 15, & 16	Local Tax	\$ 8,868.94	\$ 8,868.94	ACH	Staff withholding
July	Pay 14, 15, & 16	FICA	\$ 34,695.53	\$ 34,695.53	ACH	Staff withholding
July	Pay 14, 15, & 16	Vol. PERF	\$ 9,238.81	\$ 9,238.81	ACH	Staff withholding
Staff Cost			\$ 126,342.29			

July 31, 2026

Gift Fund Balances

2026

FUND	AMOUNT	PURPOSE	APPROVAL
00-General	\$ 10,136.37	Unrestricted Use	Admin.
01-Brink & Martin Honorar	\$ 3,000.00	Support of Adult Services program supplies	Admin.
64-SPC	\$ 2,364.52	Support of SPC	Admin.
66-YS	\$ 472.32	Support of First Grade Tours	Admin.
67-WVCF Endowment	\$ 595.00	Support of Strategic Plan Goals	Admin.
68-Crackerbarrel	\$ 987.89	Support of Crackerbarrel	Admin.
69-Wright Foundation	\$ 3,963.74	Unrestricted Use	Admin.
70- West Emily's Garden	\$ 200.00	Maintenance of Emily's Garden at West Branch	Admin.
72-Friends	\$ 6,483.74	Support of Pre-Approved Programs/Initiatives	Admin.
74-Wiley Cupola	\$ 1,467.87	Maintenance of Cupola	Admin.
75-Wiley Memorial	\$ 20,130.68	Maintenance of Memorial	Admin.
77-WVCF Meeks	\$ 746.42	Childrens Literature	Admin.
83-Kiwanis Ys	\$ 273.83	Childrens Book Label Commemorating Speakers	Admin.
85-Phillips	\$ 3,305.47	Support of LLC and Archives	Admin.
87-Cox	\$ 55.48	Hearing Impaired Support	Admin.
93-Programming and Events	\$ -	Support of Programming and Events	Admin.
96-Fundraiser - Youth	\$ 450.00	Buy a Book - Childrens	Admin.
97-Library Experience	\$ 500.00	Support of Library Experience	Admin.
98-Fundraiser - Adult	\$ 770.44	Buy a Book - Adult	Admin.
TOTAL	\$ 55,903.77		

Administrative Report

AUGUST 18, 2026

FROM THE EXECUTIVE DIRECTOR

Earlier this month, I attended my first meeting as a new member of the Indiana Library Federation Advocacy Committee. The Advocacy Committee works closely with the Taft Law Firm and library leaders to help guide efforts in building relationships with lawmakers around the state. The committee also works in developing legislative priorities and providing updates to libraries and library workers during key moments of the legislative session. I am excited to begin working more with members of the committee as well as local and state lawmakers. Though we are still some months away before the start of the 2027 legislative session, VCPL has already begun discussing ways to continue the library's tradition of serving as a civic-minded institution as we prepare for upcoming candidate forums and our Crackerbarrel sessions early next year.

CELEBRATING SUMMER AT THE WEST BRANCH

On Saturday, July 11, the community came together at the West Branch for its Summer Celebration. Nearly 160 people participated in the three-hour event, which spanned three locations: South 7th Street Park, Kirby IGA in West Terre Haute, and the West Branch itself.



Families enjoyed games, contributed to library-decorating projects, and met alpacas and their keepers from the White Violet Center. Despite the rainy weather, the celebration brought neighbors together, created lasting memories, and added sparks of joy throughout the community.

Administrative Report

AUGUST 18, 2026

SUMMER READING – THAT’S A WRAP!



The 2026 Summer Reading Program – with the theme “Unearth A Story” – wrapped up with an amazing 2,239 participants having read 2,371,291 minutes! That’s over four and a half years! Children and adults alike were especially delighted when they spotted the occasional inflatable dinosaur costume exploring the building, prompting many photos, high-fives, fist bumps, and hugs.

Our sponsors this year were Duke Energy, Great Dane, City Press, Terre Haute Parks and Recreation, and the Friends of the Vigo County Public Library, with prize gifts provided by BarBotics, Hallie Hound, Indiana State Fair, Indiana State Museum, Indianapolis Symphony Orchestra, Indianapolis Indians, Indianapolis Zoo, Conner Prairie, Fair Oaks Farms, Kendra Scott, and VCPL Staff Association.

OUTREACH EVENTS



Earlier this month, VCPL connected with the community through two fun outreach events. We sponsored a night at the Moonlite Drive-In featuring the 1993 classic *Jurassic Park*, where we hosted an outreach table near the concessions stand and welcomed 239 attendees with a special appearance from our own “Rie-ceratops.”

Rie and David also visited The League and Boys & Girls Club Summer Camp, where they distributed free books to 75 low-income children as they picked out new school outfits for the upcoming school year.

Administrative Report

AUGUST 18, 2026

SUMMER OF SMILES



The Youth Services Department had a great summer full of smiles, laughter, and lots of digging. Almost 2,000 people engaged with the team at over 100 programs in June and July. Among our more popular programs were Dino and Safari Story Time led by Youth Service Assistant Emma Land, the Jurassic Park Escape Room created by Youth Services Librarian Em Thomas, and Mud Day, which saw assistance from staff throughout the library.



HAUTE CREATE CREATES A WINNER

Over the past several weeks, staff at Haute Create noticed a young girl and her mother regularly visiting the makerspace to sew. Through conversation, they learned that the girl was creating her own outfit as a 4-H project for the county fair. Using the sewing machines and serger available at Haute Create, she handcrafted her garment and earned several ribbons at the fair. Her award-winning project has even qualified for the Indiana State Fair. Her accomplishment is an inspiring example of what community members can achieve by taking advantage of the creative resources available through the public library.



Administrative Report

AUGUST 18, 2026

DINO RUNNERS



The Summer Reading Program concluded on August 1 with the Dino Dash, a fun-filled community event at Maple Avenue Park. A total of 110 runners participated, including parents with young children and teens, mothers jogging with strollers, and even one “dog parent” who briskly walked the course with her two small dogs. Participants completed multiple laps around the park’s pond, passing library staff dressed as dinosaurs and dinosaur “handlers” along the route.

Many runners also embraced the theme by wearing costumes, adding to the festive atmosphere and creating plenty of opportunities for memorable photos. DJ Danny Wayne kept the energy high throughout the event with music that entertained participants and spectators alike.

PRESERVE THE VALLEY



In July, Special Collections participated in the 2026 United Way of the Wabash Valley Serve the Valley event – a day that coordinates volunteers from throughout our area – by hosting a volunteer project. Two volunteers worked alongside Special Collections Manager David Kite to clean and inventory a collection of Vigo County and Terre Haute record books. This preservation effort is an important step toward making these valuable historical resources more accessible to researchers and the public.

Administrative Report

AUGUST 18, 2026



PERSONNEL CHANGES

EMPLOYMENT

Bean, Hayley Elizabeth – Resignation rescinded from the full-time non-exempt position of Youth Services Assistant Librarian in the Youth Services Department effective July 20, 2026. Employee status remains active with date of hire: February 5, 2025.

TERMINATION

Warren, Zoe Rose – Separation from the full-time non-exempt position of Facilities Assistant in the Facilities Department effective August 1, 2026.

Jordan Orwig
Executive Director

08/10/26 GR

	July-26	July-25		YTD 2026	YTD 2025	
Print Circulation	20,058	21,506	-6.7%	124,954	131,219	-4.8%
A/V Circulation	4,211	4,930	-14.6%	30,102	32,435	-7.2%
Misc	1,349	1,237	9.1%	8,526	7,777	9.6%
Electronic Devices	83	50	66.0%	483	377	28.1%
TOTAL	25,701	27,723	-7.3%	164,065	171,808	-4.5%

	July-26	July-25		YTD 2026	YTD 2025	
Overdrive						
E-book	8,333	8,075	3.2%	54,106	54,574	-0.9%
E-audiobook	8,395	6,872	22.2%	53,729	44,667	20.3%
E-Magazines	1,785	1,446	23.4%	12,281	10,345	18.7%
TOTAL	18,513	16,393	12.9%	120,116	109,586	9.6%

	July-26	July-25		YTD 2026	YTD 2025	
Hoopla						
E-audiobook	2,342	2,007	16.7%	15,499	14,222	9.0%
Bingepasses	36	26	38.5%	346	241	43.6%
E-Books	629	474	32.7%	4,356	4,497	-3.1%
E-Comics	92	112	-17.9%	625	686	-8.9%
E-music	54	56	-3.6%	382	517	-26.1%
E-video movie	185	162	14.2%	1,259	1,337	-5.8%
E-video TV	72	84	-14.3%	566	659	-14.1%
TOTAL	3,410	2,921	16.7%	23,033	22,159	3.9%

	July-26	July-25		YTD 2026	YTD 2025	
Reference Services	2,159	2,903	-25.6%	18,640	21,038	-11.4%

MATERIALS ADDED TO COLLECTION

Purchased Items	July-26	YTD 2026
Book	940	9,097
Video	176	1,766
Video Game	80	476
Music CD	0	0
Audio Book	12	35
Misc	22	172
TOTAL	1,230	11,546

Donated Items	July-26	YTD 2026
Book	28	152
Video	46	50
Video Game	0	0
Music CD	0	0
Audio Book	75	89
Misc	0	0
TOTAL	149	291

New Items Ordered	July-26	YTD 2026
Book	980	7,486
Video	161	1,145
Video Game	74	430
Music CD	0	0
Audio Book	4	40
Misc	11	66
TOTAL	1,230	9,167

New Items Received	July-26	YTD 2026
Book	1,149	8,858
Video	213	1,455
Video Game	79	385
Music CD	0	0
Audio Book	17	76
Misc	0	54
TOTAL	1,458	10,828

ON-SITE PROGRAMS	July-26	July-25		YTD 2026	YTD 2025	
Early Literacy (ISL: 0-5 yrs)	14	25	-44.0%	144	162	-11.1%
Children (ISL: 6-11 yrs)	7	29	-75.9%	152	173	-12.1%
Teens (ISL: 12-18yrs)	5	15	-66.7%	78	97	-19.6%
Adults (ISL: 19 + yrs)	30	23	30.4%	202	195	3.6%
General (all ages)	20	17	17.6%	108	112	-3.6%
TOTAL	76	109	-30.3%	684	739	-7.4%

ON-SITE ATTENDANCE	July-26	July-25		YTD 2026	YTD 2025	
Early Literacy (ISL: 0-5 yrs)	119	470	-74.7%	2,166	2,476	-12.5%
Children (ISL: 6-11 yrs)	39	358	-89.1%	2,683	2,962	-9.4%
Teens (ISL: 12-18yrs)	19	82	-76.8%	397	427	-7.0%
Adults (ISL: 19 + yrs)	135	115	17.4%	1,475	1,227	20.2%
General (all ages)	280	250	12.0%	2,581	2,605	-0.9%
TOTAL	592	1,275	-53.6%	9,302	9,697	-4.1%

OFF-SITE PROGRAMS	July-26	July-25		YTD 2026	YTD 2025	
Early Literacy (ISL: 0-5 yrs)	0	0	null	0	1	-100.0%
Children (ISL: 6-11 yrs)	0	0	#DIV/0!	0	3	-100.0%
Teens (ISL: 12-18yrs)	0	0	null	1	1	null
Adults (ISL: 19 + yrs)	8	14	-42.9%	55	81	-32.1%
General (all ages)	1	2	-50.0%	5	12	-58.3%
TOTAL	9	16	-43.8%	61	98	-37.8%

OFF-SITE ATTENDANCE	July-26	July-25		YTD 2026	YTD 2025	
Early Literacy (ISL: 0-5 yrs)	0	0	null	0	20	-100.0%
Children (ISL: 6-11 yrs)	0	0	#DIV/0!	0	307	-100.0%
Teens (ISL: 12-18yrs)	0	0	null	16	173	null
Adults (ISL: 19 + yrs)	199	184	8.2%	1,114	1,247	-10.7%
General (all ages)	69	85	-18.8%	267	693	-61.5%
TOTAL	268	269	-0.4%	1,397	2,440	-42.7%

COMMUNITY OUTREACH	July-26	July-25		YTD 2026	YTD 2025	
# of Community Events Participated In	2	2	0.0%	28	30	-6.7%
# of Interactions at Community Events	314	195	61.0%	3,529	3,815	-7.5%

	July-26	July-25		YTD 2026	YTD 2025	
Computer Users	4,460	5,655	-21.1%	33,559	33,235	1.0%
Subscription Databases	4,768	8,493	-43.9%	21,328	79,654	-73.2%
ILL provided to other Libraries	249	346	-28.0%	1,871	2,550	-26.6%
ILL received from other Libraries	64	124	-48.4%	403	787	-48.8%

	June-26	July-25		YTD 2026	YTD 2025	
Adult materials deliveries	20	23	-13.0%	143	194	-26.3%
Youth materials deliveries	0	7	-100.0%	47	66	-28.8%
TOTAL	20	30	-33.3%	190	260	-26.9%



PUBLIC OFFICIAL BOND

State Form 55947 (11-15)

Approved by State Board of Accounts, 2015

INDIANA DEPARTMENT OF INSURANCE

Bond number 999028999

Dennis L. Shepard, Jr., as Principal, and
The Ohio Casualty Insurance Company, as Surety, as well as all heirs, executors, and
administrators of the Principal and Surety, are bound, jointly and severally, to the **State of Indiana**, in the
amount of \$250,000.00, if subparagraphs (b) is violated. In all other respects, the following
conditions apply to this Public Official Bond.

- a) The Principal is duly elected, commissioned, appointed, or employed as Director of Support Services/
Treasurer for Vigo County Public Library
for _____ in the State of Indiana.
- b) The Principal shall faithfully perform and fulfill his or her duties of the position named in subparagraph
(a); including compliance with IC 5-11 and paying over on demand to the persons entitled or authorized
to receive the same, all moneys that may come into his or her hands during the term of this Public
Official Bond.
- c) The term of this Public Official Bond is for a one (1) year term beginning on the 1st day of
January, 2026 and ending on the 31st day of December, 2026.
- d) This Public Official Bond cannot be continued, extended, or renewed as provided by IC 5-4-1-18(m).
- e) This Public Official Bond complies with IC 5-4-1-18, and any conflict between this bond and the Indiana
Code shall be resolved in favor of the statutory provisions.
- f) The Legislature may change, modify, or repeal any relevant law now in force and exact and all laws
during the existence of this Public Official Bond, but this Public Official Bond will remain in full force and
effect, except for that which was directly altered by the change in law.

The Ohio Casualty Insurance Company

Dennis L. Shepard, Jr.

175 Berkeley Street

1591 W. Indian Meadow Drive

Boston, MA 02116

Terre Haute, IN 47808

Timothy A. Mikolajewski

Attorney in Fact
Timothy A. Mikolajewski

By

Dennis L. Shepard, Jr.
Dennis L. Shepard, Jr.



Accepted and approved this 1st day of December, 2025

OATH OF OFFICE

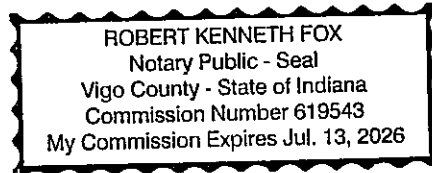
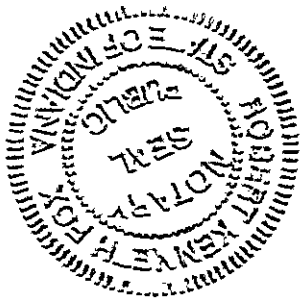
State of Indiana
County of Vigo

I, Dennis L. Shepard, Jr., do solemnly swear (or affirm) that I will support, protect and defend the Constitution of The United States and the Constitution of the State of Indiana, and that I will discharge the duties of my office of Director of Support Services/ Treasurer for Vigo County Public Library with fidelity; that I have not paid or contributed, or promised to pay or contribute, either directly or indirectly, any money or other valuable thing to procure my nomination or election (or appointment), except for necessary and proper expenses expressly authorized by law; that I have not knowingly violated any election law of this State, or procured it to be done by others in my behalf; that I will not knowingly receive, directly or indirectly, any money or other valuable thing for the performance or non-performance of any act or duty pertaining to my office than the compensation allowed by law. So help me God.

Dennis L. Shepard Jr.

Sworn to and subscribed before me this 15th day of December, A.D. 2025

Robert Kenneth Fox





POWER OF ATTORNEY

The Ohio Casualty Insurance Company

Principal: Dennis L. Shepard, Jr.

Agency Name: ONI Risk Partners, Inc

Bond Number: 999028999

Obligee: State of Indiana, State House

Bond Amount: (\$250,000.00) Two Hundred Fifty Thousand Dollars And Zero Cents

KNOW ALL PERSONS BY THESE PRESENTS: that The Ohio Casualty Insurance Company, a corporation duly organized under the laws of the State of New Hampshire (herein collectively called the "Company"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint **Timothy A. Mikolajewski** in the city and state of **Seattle, WA**, each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Company in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Company and the corporate seal of the Company has been affixed thereto this 26th day of November, 2025.



The Ohio Casualty Insurance Company

By: Nathan J. Zangerle

Nathan J. Zangerle, Assistant Secretary

STATE OF PENNSYLVANIA ss
COUNTY OF MONTGOMERY

On this 26th day of November, 2025, before me personally appeared Nathan J. Zangerle, who acknowledged himself to be the Assistant Secretary of The Ohio Casualty Insurance Company and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2029
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella

Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-law and Authorizations of The Ohio Casualty Insurance Company, which is now in full force and effect reading as follows:

ARTICLE IV – OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes Nathan J. Zangerle, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature or electronic signatures of any assistant secretary of the Company or facsimile or mechanically reproduced or electronic seal of the Company, wherever appearing upon a certified copy of any power of attorney or bond issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of The Ohio Casualty Insurance Company do hereby certify that this power of attorney executed by said Company is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Company this 26th day of November, 2025.



By: Renee C. Llewellyn

Renee C. Llewellyn, Assistant Secretary