

**BOARD
of
TRUSTEES**



President
James M. Young
Appointed by:
School Board
8/1/23
to
7/31/27

Vice President
Tiffany D. Cherry
Appointed by:
County Council
1/1/24
to
12/31/27

Secretary
George L. Heubel
Appointed by:
County
Commissioners
8/8/23
to
8/8/27

Member
Stacy D. Killion
Appointed by:
School Board
9/1/25
to
8/31/29

Member
Tom W. Bogigian
Appointed by:
County Council
1/7/25
to
12/31/28

Member
Kelly J. Ford
Appointed by:
County
Commissioners
8/13/24
to
8/13/28

Member
Janet Brosmer
Appointed by:
School Board
9/1/25
to
8/31/29

**REGULAR MEETING
VIGO COUNTY PUBLIC LIBRARY
2200 N 13th Street
Terre Haute, IN 47804
Tuesday, February 17, 2026, 5:30 PM**

A G E N D A

1. **Call to Order and Roll Call of Members**
2. **Public Input on Action Items**
3. **Consideration of Minutes of *January 20, 2026, Regular Meeting*** 2
4. **Consideration of Minutes of *January 20, 2026, Board of Finance Meeting*** 5
5. **Treasurer's Report**
 - a) Monthly Financial Statement 7
 - b) Claims and Payroll 8
 - c) Special Claims
 - d) Gift Fund Report 23
6. **Reports to the Library Board**
 - a) 12 Points Manager — Crystal Ward
7. **Director's Report** 24
8. **Old Business**
9. **New Business**
 - a) State Board of Accounts 2025 Annual Report 28
 - b) Resolution for Cancellation of Old Outstanding Checks 29
10. **Suggestions from the Staff, Board or Public for Action or Study**
11. **Next Regular Meeting:** Tuesday, March 17, 2026, at 5:30 p.m., 12 Points Library.
12. **Adjournment**

At the regular meeting of the Vigo County Public Library Board at the Vigo County Public Library West Branch, 125 North Church Street, West Terre Haute, at 5:30pm on the 20th day of January 2026, the following people were present:

Library Board Members Present: James M. Young, President; George L. Heubel, Secretary; Tom W. Bogigian; Janet Brosmer; and Stacy D. Killion.

Library Board Members Absent: Tiffany D. Cherry, Vice President; and Kelly J. Ford.

Library Staff: Jordan Orwig, Gretchen Ricketts, Luke Gentry, Brandy Bridgewater, Jeanette Bouchie, Carey LaBella, and Lauren Elyea.

Others: N/A

PUBLIC INPUT ON ACTION ITEMS

None.

CONSIDERATION OF REGULAR MEETING MINUTES

A motion to approve the minutes as written for December 15, 2025, regular meeting, made by Heubel, seconded by Bogigian, passed.

TREASURERS REPORT

Monthly Cash Statement

Mrs. Bridgewater presented the Cash Statement for period ending December 2025 (copy attached to official minutes).

Claims and Payroll

Mrs. Bridgewater presented the Month End Claims dated December 30, 2025, in the amount of \$105,658.26 (Library Operating, \$103,535.32; Gift Funds, \$2,122.94; Grants, \$0). Library Operating Claims dated January 20, 2026, in the amount of \$127,207.53 (Library Operating Fund, \$112,953.53; Gift Fund, \$4,719.20; Grants, \$9,394.80; PLAC Fund 800, \$140.00). (Copy of Cash Statement, Month End Claims, Board Claims, and Payroll Summaries attached to official minutes.)

Special Claims

None.

Gift Fund Report

Mrs. Bridgewater presented the Gift Fund report for December 31, 2025, for \$53,734.79.

Approval of Treasurer's Report

A motion to approve the Treasurer's Report, made by Brosmer, seconded by Killion, passed.

REPORTS TO THE LIBRARY BOARD

West Branch Manager Luke Gentry provided a snapshot of the events and programs available at the library and highlighted the upcoming 10-year anniversary in the current location this February with a total of 65 years in West Terre Haute. Mr. Gentry emphasized the importance of personal connections he and his team share with patrons.

DIRECTOR'S REPORT

Mr. Orwig provided comments on his written report and shared that the January Crackerbarrel session had strong attendance and a good amount of civil civic engagement.

Mr. Orwig highlighted the Affirmation of Internal Controls per the State Board of Accounts regulations and shared that all employees and board members are compliant in this training regardless of position or duties within the library.

Mr. Orwig presented a request by a community member to use the Main library lobby for a wedding reception on March 21, 2026. The time would be from 5:30pm until 10:30pm, which would include the set-up and clean-up time, and would be after the library closes at 5:00pm. The policy and fee schedule for this space rental was reviewed and the board requested additional clarification regarding insurance coverage and cost with and without alcohol being served.

A motion to tentatively approve the Director's Report pending further clarification on event insurance with and without alcohol present, as well as requesting the renters to provide and pay for an official security person to oversee attendees that are consuming alcohol made by Killion, seconded by Heubel, passed. (Copy of Director's Report attached to official minutes.)

OLD BUSINESS

VCPL Board of Trustees Bylaws

Mr. Orwig noted that revisions to the VCPL Board of Trustees Bylaws, changing the meeting day to the third Tuesday of each month, rather than the current third Monday of each month as well as a few typographical errors were presented at last month's meeting, as required per the bylaws.

A motion approving the VCPL Board of Trustees Bylaws made by Brosmer, seconded by Killion, passed. (Copy of VCPL Board of Trustees Bylaws attached to official minutes.)

NEW BUSINESS

Resolution to Pay Bills with Prior Approval

A motion to accept the Resolution to Pay Bills with Prior Approval, made by Heubel, seconded by Brosmer, passed. (Copy of Resolution to Pay Bills with Prior Approval attached to official minutes.)

Resolution to Encumber Funds

A motion to accept the Resolution to Encumber Funds, made by Killion, seconded by Heubel, passed. (Copy of Resolution to Encumber Funds attached to official minutes.)

Resolution to Transfer Appropriations within the Library Operating Fund with Prior Approval

A motion to accept the Resolution to Transfer Appropriations within the Library Operating Fund with Prior Approval, made by Brosmer, seconded by Heubel, passed. (Copy of Resolution to Transfer Appropriations within the Library Operating Fund with Prior Approval attached to official minutes.)

Resolution Authorizing Advance Payment Purchase Orders

A motion to accept the Resolution Authorizing Advance Payment Purchase Orders, made by Bogigian, seconded by Killion, passed. (Copy of Resolution Authorizing Advance Payment Purchase Orders attached to official minutes.)

Resolution on Surplus Property

A motion to accept the Resolution on Surplus Property, made by Killion, seconded by Heubel, passed. (Copy of Resolution on Surplus Property attached to official minutes.)

Resolution to Pay Merchant Fees

A motion to accept the Resolution to Pay Merchant Fees, made by Heubel, seconded by Bogigian, passed. (Copy of Resolution to Pay Merchant Fees attached to official minutes.)

SUGGESTIONS FROM THE BOARD, STAFF, OR PUBLIC FOR ACTION OR STUDY

None.

NEXT MEETING

Regular Meeting, Tuesday, February 17, 2026, at 5:30pm at the 12 Points Branch.

ADJOURNMENT

A motion to adjourn the meeting made by Bogigian, seconded by Heubel, passed. The meeting was adjourned at 6:30pm.

ABSENT

James M. Young, President

Tiffany D. Cherry, Vice President

George L. Heubel, Secretary

Stacy D. Killion, Board Member

ABSENT

Tom W. Bogigian, Board Member

Kelly J. Ford, Board Member

Janet Brosmer, Board Member

Terre Haute, Indiana, January 20, 2026

At the meeting of the Vigo County Public Library Board of Finance at the Vigo County Public Library West Branch, 125 North Church Street, West Terre Haute, at 6:33pm on the 20th day of January 2026, the following people were present:

Library Board Members Present: James M. Young, President; George L. Heubel, Secretary; Tom W. Bogigian; Janet Brosmer; and Stacy D. Killion.

Library Board Members Absent: Tiffany D. Cherry, Vice President; and Kelly J. Ford.

Library Staff: Jordan Orwig, Gretchen Ricketts, Luke Gentry, Brandy Bridgewater, Jeanette Bouchie, and Lauren Elyea.

Others: N/A

ELECTION OF OFFICERS

A motion to elect current present Board Officers, James M. Young as President and George L. Heubel as Secretary made by Killion, seconded by Bogigian, motion passed.

A motion to elect Janet Brosmer as Vice President made by Killion, seconded by Heubel, motion passed.

INVESTMENT POLICY

The Investment Policy was presented for an annual review. No changes have been recommended.

A motion to approve the Investment Policy for the policy manual made by Bogigian, seconded by Heubel, motion passed. (Copy of Investment Policy attached to official minutes.)

INVESTMENT REPORT

Mrs. Bridgewater presented the written report.

A motion to accept the Investment Report made by Bogigian, seconded by Brosmer, motion passed. (Copy of Investment Report attached to official minutes.)

NEXT MEETING

The next meeting of the Board of Finance will be Tuesday, January 19, 2027, at the West Branch library, immediately following the regular Library Board meeting.

ADJOURNMENT

A motion to adjourn the meeting made by Brosmer, seconded by Killion, passed. The meeting was adjourned at 6:40pm.

ABSENT

James M. Young, President

Tiffany D. Cherry, Vice President

George L. Heubel, Secretary

Stacy D. Killion, Board Member

ABSENT

Tom W. Bogigian, Board Member

Kelly J. Ford, Board Member

Janet Brosmer, Board Member

Cash Statement
 Vigo County Public Library
 January 2026

Account Title Number	Beginning MTD Balance YTD Balance	MTD Debits YTD Debits	MTD Credits YTD Credits	Ending Balance	MTD Change YTD Change
Cash Library Operating Fund 100-01-1010	5,739,054.69 5,739,054.69	143,205.57 143,205.57	1,144,322.72 1,144,322.72	4,737,937.54	(1,001,117.15) (1,001,117.15)
Cash Gift Fund 200-00-1010	53,734.79 53,734.79	793.81 793.81	4,791.97 4,791.97	49,736.63	(3,998.16) (3,998.16)
Cash Rainy Day Fund 201-00-1010	1,748,249.16 1,748,249.16	0.00 0.00	0.00 0.00	1,748,249.16	0.00 0.00
Cash-NEA Big Read 283-00-1010	0.00 0.00	0.00 0.00	9,394.80 9,394.80	(9,394.80)	(9,394.80) (9,394.80)
Cash Public Library Access Car 800-00-1010	140.00 140.00	70.00 70.00	140.00 140.00	70.00	(70.00) (70.00)
Cash-Payroll Withholdings 803-00-1010	14,271.58 14,271.58	125,743.25 125,743.25	138,566.82 138,566.82	1,448.01	(12,823.57) (12,823.57)

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description	
*36331	COURTESY CLEANING CENTEF	100	<i>Check</i>	31.50	57189	LAUNDERING OF MAIN TABLECLOTHS A	
						Total Count: 1 Total Amount: 31.50	
36307	ADP INC - AUTOPAY II	100	<i>ACH</i>	1,815.87	13425	PAYROLL SERVICES	
36311	AMAZON.COM LLC	100	<i>ACH</i>	22.99	13426	CIRC PRINT MATERIAL	
36314	AMAZON.COM LLC	100	<i>ACH</i>	12.99	13427	ACCESSORIES FOR CAMERAS	
36315	AMAZON.COM LLC	100	<i>ACH</i>	48.49	13428	CIRC PRINT MATERIAL	
36316	AMAZON.COM LLC	100	<i>ACH</i>	185.85	13429	BR PARTNER BOOKS	
36321	AMAZON.COM LLC	100	<i>ACH</i>	35.92	13430	CIRC PRINT MATERIAL	
36326	AMAZON.COM LLC	100	<i>ACH</i>	36.46	13431	CIRC PRINT MATERIAL	
36327	AMAZON.COM LLC	100	<i>ACH</i>	20.85	13432	BR KICKOFF SUPPLIES	
36328	AMAZON.COM LLC	100	<i>ACH</i>	48.25	13433	PROGRAM SUPPLIES	
36329	AMAZON.COM LLC	100	<i>ACH</i>	23.54	13434	WHITEBOARD FOR YAHTZEE BIG GAME	
36330	AMAZON.COM LLC	100	<i>ACH</i>	134.36	13435	OFFICE SUPPLIES	
36339	AMAZON.COM LLC	100	<i>ACH</i>	47.64	13436	CIRC NON PRINT MATERIAL	
36340	AMAZON.COM LLC	100	<i>ACH</i>	8	26.99	13437	BR TABLESCAPES SUPPLIES

<i>Voucher #</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Amount</i>	<i>Total</i>	<i>Check # ACH # EFT #</i>	<i>Description</i>
36341	AMAZON.COM LLC	100	ACH	23.98	13438	BR - TABLESCAPES
36342	AMAZON.COM LLC	100	ACH	39.16	13439	BR - TABLESCAPES
36343	AMAZON.COM LLC	100	ACH	16.89	13440	BR KICKOFF SUPPLIES
36344	AMAZON.COM LLC	100	ACH	25.99	13441	FLASH DRIVES FOR STAFF
36347	AMAZON.COM LLC	100	ACH	82.08	13442	JANUARY CRAFT AND PROGRAM SUPP
36353	AMAZON.COM LLC	100	ACH	58.26	13443	OFFICE AND PROGRAM SUPPLIES
36358	AMAZON.COM LLC	100	ACH	6.99	13444	BR TABLESCAPES
36359	AMAZON.COM LLC	100	ACH	16.96	13445	CIRC PRINT MATERIAL
36360	AMAZON.COM LLC	100	ACH	14.99	13446	DVD/VIDEO MATERIAL AND CIRC PRINT
36361	AMAZON.COM LLC	100	ACH	8.29	13447	BAMBU REPLACEMENT PART
36362	AMAZON.COM LLC	100	ACH	54.96	13448	BR SEED LIBRARY SUPPLIES
36363	AMAZON.COM LLC	100	ACH	99.98	13449	DVD/VIDEO MATERIAL AND CIRC PRINT
36310	AMAZON.COM LLC	100	ACH	6.69	13450	PROGRAM SUPPLIES/EXPERIENCE STA
36334	E-Z CLEAN INC	100	ACH	1,039.94	13451	JANITORIAL SUPPLIES
36299	HART, JESSI	100	ACH	1,000.00	13452	ADDITIONAL TUITION REIMBURSEMENT

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
*36351	INDIANA LIBRARY FEDERATION	100	ACH	200.00	13453	2026 STATEHOUSE DAY REGISTRATION
36300	INGRAM LIBRARY SERVICES	100	ACH	5,455.52	13454	CIRC PRINT MATERIAL
36305	MIDWEST TAPE	100	ACH	7,513.46	13455	HOOPLA JANUARY INVOICE
36304	OCLC INC	100	ACH	85,519.56	13456	OCLC CATALOGING AND WORLDSHARE
36322	OVERDRIVE	100	ACH	15,500.00	13457	OVERDRIVE MONTHLY DEPOSIT
*36346	PROQUEST INFO & LEARNING I	100	ACH	2,556.79	13458	SANBORN MAPS DATABASE RENEWAL
36302	RICOH USA INC	100	ACH	2,918.44	13459	COPIER LEASE
36303	RICOH USA INC	100	ACH	136.86	13460	COPIER LEASE
36352	RICOH USA INC	100	ACH	1,613.66	13461	COPIER LEASE
36309	TECH LOGIC CORPORATION	100	ACH	2,293.00	13462	RFID TAGS
36354	WALMART	100	ACH	72.18	13463	NAILED IT / FAILED IT PROGRAM
*36356	WARD*CRYSTAL	100	ACH	36.57	13464	REIMBURSEMENT FOR 12 PTS SUPPLIE
36313	ZOOBEAN	100	ACH	3,495.00	13465	YEARLY BEANSTACK SUBSCRIPTION
					Total Count:	41
					Total Amount:	132,266.40
36295	CROWN ELECTRIC, INC	100	E-pay	120.00	12500	CHECK LIFT STATION AT 12 POINTS

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
36296	SERVPRO	100	<i>E-pay</i>	2,574.95	12501	AIR SCRUBBERS FOR YS
*36297	KOORSEN FIRE & SECURITY IN	100	<i>E-pay</i>	133.95	12502	FIRE EXTINGUISHER EXCHANGE
*36306	DUKE ENERGY *	100	<i>E-pay</i>	1,085.34	12503	12 POINTS ELECTRIC SERVICE
36308	JOINK LLC	100	<i>E-pay</i>	150.00	12504	MONTHLY CLOUD BACKUP
*36332	REPUBLIC SERVICES OF WEST	100	<i>E-pay</i>	519.90	12505	MAIN TRASH SERVICE
36335	T-MOBILE USA, INC.	100	<i>E-pay</i>	127.40	12506	WEST HOTSPOT DATA
36336	T-MOBILE USA, INC.	100	<i>E-pay</i>	1,022.07	12507	MAIN HOTSPOT DATA
*36337	CITY OF TERRE HAUTE SEWAG	100	<i>E-pay</i>	28.21	12508	12 POINTS SEWAGE BILLING
*36345	VISA CARD SERVICES	100 200	<i>E-pay</i>	2,181.73	12509	VARIOUS SUPPLIES, TRAVEL, REGISTR.
36357	OFFICE DEPOT	100	<i>E-pay</i>	9.94	12510	OFFICE SUPPLIES
36366	VERIZON - WIRELESS	100	<i>E-pay</i>	265.57	12511	PHONE SERVICE

Total Count: **12**
Total Amount: **8,219.06**

<i>Voucher #</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Amount</i>	<i>Total</i>	<i>Check #</i> <i>ACH #</i> <i>EFT #</i>	<i>Description</i>				
	<i>Library Operating Fund 100:</i>		140,444.19							
	<i>Gift Fund 200:</i>		72.77							
	<i>Rainy Day Fund 201:</i>		0.00							
	<i>NEA Big Read Grant Fund 283:</i>		0.00							
	<i>Public Library Access Card Fund 800:</i>		0.00							
					<table border="1"> <tr> <td>Grand Total Count:</td> <td>54</td> </tr> <tr> <td>Grand Total Amount:</td> <td>140,516.96</td> </tr> </table>		Grand Total Count:	54	Grand Total Amount:	140,516.96
Grand Total Count:	54									
Grand Total Amount:	140,516.96									
						<hr/> <p>Executive Director Jordan Orwig</p>				

VISA -JANUARY- MONTHLY TOTAL			PAY 1/30/2026	
DATE	PO#	VENDOR	DESCRIPTION	AMOUNT
DENNIS SHEPARD XXXX XXXX XXXX 6317				
12/28/2025	260040	TECHSOUP GLOBAL	MONTHLY CLOUD SOLUTIONS LICENSE	306.00
12/29/2025	260081	MAILCHIMP	MONTHLY RENEWAL	135.00
12/31/2025	260039	GOOGLE	GOOGLE WORKSPACE	84.00
1/17/2026	252466	FACEBOOK	BOOST FOR COMMUNITY SURVEY	18.74
1/19/2026	260098	TECHSOUP GLOBAL	MONTHLY CLOUD SOLUTIONS LICENSE	10.00
DENNIS TOTAL				553.74
BRANDY BRIDGEWATER XXXX XXXX XXXX 7644				
12/22/2025	252540	JIMMY JOHNS	LUNCH FOR NEW EMPLOYEE ORIENTATION	57.05
12/23/2025	252560	FACEBOOK	FRIENDS SALES FACEBOOK AD BOOSTS	15.72
1/1/2026	260077	ICONIC DIGITAL MARKETING	MONTHLY MAINTENANCE FEE	355.50
1/2/2026	252513	USPS	20 INTERNATIONAL POSTCARD STAMPS	34.00
1/15/2026	252131	S&S WORLDWIDE	CONSTRUCTION PAPER	122.07
1/20/2026	260091	SEEDS 'N SUCH	BR SEED LIBRARY SUPPLIES	13.24
1/20/2026	260090	TRUE LEAF MARKET	BR SEED LIBRARY SUPPLIES	226.25
1/20/2026	252131	S&S WORLDWIDE	CONSTRUCTION PAPER	15.65
1/22/2026	260115	TERRE HAUTE CHAMBER OF COMMERCE	TABLE FOR COUNTY UPDATE	300.00
BRANDY TOTAL				1139.48
HEATHER RAYL XXXX XXXX XXXX 6325				
12/26/2025	252501	META	VR APPS/GAMES	436.32
HEATHER TOTAL				436.32
JEANETTE BOUCHIE XXXX XXXX XXXX 6801				
JEANETTE TOTAL				0.00
JORDAN ORWIG XXXX XXXX XXXX 0293				
JORDAN TOTAL				0.00
VIGO CO PUBLIC LIBRARY XXXX XXXX XXXX 4648				
11/24/2025	NA	TWEEPSMAP	CREDIT FOR DISPUTED CHARGE	-84.00
12/30/2025	252530	INBIZ	CAROLYN NOTARY CONTINUING EDUCATION	49.37
1/17/2026	260078	NAMECHEAP	DOMAIN RENEWALS	86.82
VIGO TOTAL				52.19
GRAND TOTAL				2181.73

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description	
36463	SQUARE DONUTS	200	Check	84.00	57190	CRACKERBARREL DONUTS	
36387	ACE WASHER SUPPLIES INC	100	Check	244.00	57191	WASHER REPAIR FEE	
*36472	COURTESY CLEANING CENTEF	100	Check	141.66	57192	LAUNDERING OF MAIN TABLECLOTHS A	
36449	DON'S SERVICE CENTER INC	100	Check	78.14	57193	ESCAPE SERVICE	
*36467	EDGAR COUNTY HISTORICAL S	100	Check	100.00	57194	SPC MAGAZINE	
36397	LIBRARY IDEAS LLC	100	Check	338.52	57195	CIRC PRINT MATERIAL	
36501	PRAIRIE PRESS	100	Check	79.99	57196	NEWSPAPERS	
36440	TASC	100	Check	400.00	57197	HIPAA COMPLIANCE- ADMIN FEES	
36508	UV SOLUTIONS, LLC	100	Check	1,228.16	57198	UV REPLACEMENT BULBS FOR AHU	
					Total Count:	9	
					Total Amount:	2,694.47	
36422	ADP INC - AUTOPAY II	100	ACH	919.34	13466	PAYROLL SERVICES	
36370	AMAZON.COM LLC	100	ACH	27.00	13467	CIRC PRINT MATERIAL	
36390	AMAZON.COM LLC	100	ACH	134.57	13468	BR SEED LIBRARY SUPPLIES	
36423	AMAZON.COM LLC	100	ACH	105.70	13469	DVD/VIDEO MATERIAL	
36424	AMAZON.COM LLC	100	ACH	14	32.09	13470	DVD/VIDEO MATERIAL AND CIRC PRINT

<i>Voucher #</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Amount</i>	<i>Total</i>	<i>Check # ACH # EFT #</i>	<i>Description</i>
36425	AMAZON.COM LLC	100	ACH	201.09	13471	HOTSPOT THINGS, GAME THINGS
36426	AMAZON.COM LLC	100	ACH	4.99	13472	BR TABLESCAPE SUPPLIES
36427	AMAZON.COM LLC	100	ACH	12.99	13473	DISC SLEEVES
36428	AMAZON.COM LLC	100	ACH	54.15	13474	CIRC NON PRINT MATERIAL
36429	AMAZON.COM LLC	100	ACH	29.90	13475	BR KICK OFF SUPPLIES
36430	AMAZON.COM LLC	100	ACH	12.99	13476	CIRC PRINT MATERIAL
36431	AMAZON.COM LLC	100	ACH	41.25	13477	CIRC PRINT MATERIAL
36444	AMAZON.COM LLC	100	ACH	29.99	13478	DVD/VIDEO MATERIAL AND CIRC PRINT
36450	AMAZON.COM LLC	100	ACH	174.28	13479	DVD/VIDEO MATERIAL
36454	AMAZON.COM LLC	100	ACH	10.99	13480	CIRC PRINT MATERIAL
36476	AMAZON.COM LLC	100	ACH	43.82	13481	AA AND AAA BATTERIES
36478	AMAZON.COM LLC	100	ACH	264.62	13482	DVD/VIDEO MATERIAL
36479	AMAZON.COM LLC	100	ACH	49.92	13483	DVD/VIDEO MATERIAL
36480	AMAZON.COM LLC	100	ACH	23.71	13484	DVD/VIDEO MATERIAL
36481	AMAZON.COM LLC	100	ACH	181.08	13485	DVD/VIDEO MATERIAL

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
36482	AMAZON.COM LLC	100	ACH	199.84	13486	HOTSPOT THINGS, GAME THINGS
36483	AMAZON.COM LLC	100	ACH	31.97	13487	MAINTENANCE AND JANITORIAL SUPPL
36484	AMAZON.COM LLC	100	ACH	256.80	13488	DVD/VIDEO MATERIAL
36485	AMAZON.COM LLC	100	ACH	31.12	13489	OFFICE SUPPLIES
36486	AMAZON.COM LLC	100	ACH	30.86	13490	OFFICE SUPPLIES
36487	AMAZON.COM LLC	100	ACH	223.89	13491	DVD/VIDEO MATERIAL
36488	AMAZON.COM LLC	100	ACH	32.97	13492	HOTSPOT THINGS, GAME THINGS
36489	AMAZON.COM LLC	100	ACH	70.96	13493	SR WRAP UP SUPPLIES
36491	AMAZON.COM LLC	100	ACH	239.96	13494	DVD/VIDEO MATERIAL AND CIRC PRINT
36499	AMAZON.COM LLC	100	ACH	68.00	13495	DVD/VIDEO MATERIAL
36503	AMAZON.COM LLC	100	ACH	12.64	13496	CIRC PRINT MATERIAL
36517	AMAZON.COM LLC	100	ACH	62.21	13497	DVD/VIDEO MATERIAL
36522	AMAZON.COM LLC	100	ACH	62.48	13498	OFFICE SUPPLIES
36523	AMAZON.COM LLC	100	ACH	96.76	13499	FIRST AID CABINET SUPPLIES
36524	AMAZON.COM LLC	100	ACH	15.12	13500	DVD/VIDEO MATERIAL AND CIRC PRINT

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
*36420	APEX WATER AND PROCESS IN	100	ACH	885.43	13501	SERVICE CONTRACT FOR FEB
*36421	CENTRAL INDIANA HARDWARE	100	ACH	4,234.53	13502	12 POINTS ACCESS CONTROL
*36432	CULLIGAN WATER CONDITIONI	100	ACH	30.50	13503	WEST COOLER RENTAL
36445	DEMCO, INC	100	ACH	498.20	13504	ADDITIONAL LAMINATE
36475	DEMCO, INC	100	ACH	1,921.44	13505	MYLAR AND LAMINATE AND SPINE LABI
36391	E-Z CLEAN INC	100	ACH	379.93	13506	JANITORIAL SUPPLIES
36433	E-Z CLEAN INC	100	ACH	746.31	13507	JANITORIAL SUPPLIES
36518	E-Z CLEAN INC	100	ACH	389.96	13508	JANITORIAL SUPPLIES
36519	E-Z CLEAN INC	100	ACH	854.59	13509	JANITORIAL SUPPLIES
*36464	EARL RODGERS & ASSOCIATE:	100	ACH	110.00	13510	AMERICAN FLAG 5X8
36394	GALE/CENGAGE LEARNING	100	ACH	741.48	13511	CIRC PRINT MATERIAL
36466	GALE/CENGAGE LEARNING	100	ACH	41.98	13512	CIRC PRINT MATERIAL
*36388	INDIANA LIBRARY FEDERATION	100	ACH	100.00	13513	CARRIE SISK MEMBERSHIP
36395	INGRAM LIBRARY SERVICES	100 200	ACH	3,922.17	13514	CIRC PRINT MAT AND AUD REC BOOKS
36469	INGRAM LIBRARY SERVICES	100	ACH	6,626.10	13515	CIRC PRINT MATERIAL

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
*36409	JAKAITIS*SUSAN	100	ACH	43.12	13516	REIMBURSEMENT FOR PROGRAM SUPP
*36506	MACKELBURGER*HAILEY	100	ACH	49.00	13517	PARKING REIMBURSEMENT FOR STATE
*36507	MACKELBURGER*HAILEY	100	ACH	75.17	13518	MILEAGE REIMBURSEMENT
36396	MIDWEST TAPE	100	ACH	2,317.38	13519	DVD/VIDEO MATERIAL
36461	MIDWEST TAPE	100	ACH	8,478.70	13520	FEBRUARY HOOPLA INVOICE
36470	MIDWEST TAPE	100	ACH	709.39	13521	DVD/VIDEO MATERIAL
36474	NEW AVENUES	100	ACH	166.24	13522	A LA CARTE ADMIN FEE
36459	OVERDRIVE	100	ACH	15,500.00	13523	OVERDRIVE MONTHLY DEPOSIT
36434	PAYPAL INC	100	ACH	19.95	13524	MONTHLY PAYFLOW LINK
*36477	PITNEY BOWES BANK INC RES	100	ACH	2,000.00	13525	POSTAGE ON ACCOUNT 25986209
36473	RICOH USA INC	100	ACH	854.62	13526	COPIER LEASE
36504	STAPLES BUSINESS CREDIT	100	ACH	612.37	13527	PAPER FOR PR AND CHAIR MAT FOR M.
36490	STRATAVIZE CONSULTING	100	ACH	4,516.00	13528	CONSULTING SERVICES FOR STRATEG
*36435	TECH ELECTRONICS OF INDIAN	100	ACH	318.50	13529	12 POINTS SERVICE CALL
36455	TONEY, KRIS	100	ACH	20.14	13530	PARKING REIMBURSEMENT FOR STATE
36456	TONEY, KRIS	100	ACH	66.64	13531	MILEAGE REIMBURSEMENT FOR STATE

<i>Voucher #</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Amount</i>	<i>Total</i>	<i>Check # ACH # EFT #</i>	<i>Description</i>
36447	WALMART	100	ACH	25.88	13532	ICE CREAM PROGRAM SUPPLIES
36512	WALMART	100	ACH	52.80	13533	DINING FOR ONE
*36497	UNIQUE MANAGEMENT SERVIC	100	ACH	680.10	13534	PLACEMENTS
*36498	UNIQUE MANAGEMENT SERVIC	100	ACH	504.70	13535	PLACEMENTS
*36505	UNITED WAY OF WABASH VALL	100	ACH	400.00	13536	TABLE FOR ANNUAL MEETING
36493	WAGEWORKS, INC.	100	ACH	318.82	13537	COBRA MONTHLY FEE
*36500	WARREN*ZOE	100	ACH	3.43	13538	MILEAGE REIMBURSEMENT
36392	ZAYO EDUCATION LLC	100	ACH	1,629.33	13539	INTERNET SERVICE
36436	ZAYO EDUCATION LLC	100	ACH	622.58	13540	VOICE SERVICE
				Total Count:	75	
				Total Amount:	65,257.53	
*36408	INDIANA AMERICAN WATER CC	100	E-pay	56.83	12530	PRIVATE FIRE SERVICE
36419	WEX BANK	100	E-pay	88.84	12539	FUEL SERVICE
36320	BAESLERS MARKET	200	E-pay	72.00	12540	PROGRAM SUPPLIES
36439	OFFICE DEPOT	100	E-pay	1,053.44	12541	OFFICE SUPPLIES
*36443	LIBRARY STORE*THE	100	E-pay	1,366.45	12542	BOOK CARTS

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
*36400	LOWE'S COMMERCIAL SERVICE	100	<i>E-pay</i>	264.29	12543	FACILITIES SUPPLIES
*36458	TOWN OF WTH WATER & SEWE	100	<i>E-pay</i>	90.71	12544	WEST WATER SERVICE
36460	SHERWIN-WILLIAMS	100	<i>E-pay</i>	38.95	12545	EGGSHELL 7066 GREY MATTERS YS
*36462	INDIANA AMERICAN WATER CC	100	<i>E-pay</i>	56.83	12546	12 POINTS PRIVATE FIRE SERVICE
36465	OFFICE DEPOT	100	<i>E-pay</i>	73.45	12547	OFFICE SUPPLIES
36468	INFOUSA MARKETING, INC	100	<i>E-pay</i>	740.00	12548	REFERENCE MATERIAL
36492	SHERWIN-WILLIAMS	100	<i>E-pay</i>	38.95	12549	AGREEABLE GRAY SW 7029
*36494	INDIANA AMERICAN WATER CC	100	<i>E-pay</i>	125.52	12550	12 POINTS WATER SERVICE
36495	CENTERPOINT ENERGY	100	<i>E-pay</i>	400.19	12551	WEST GAS SERVICE
36496	CENTERPOINT ENERGY	100	<i>E-pay</i>	303.60	12552	12 POINTS GAS SERVICE
*36502	CROSSROADS DOOR & HARDV	100	<i>E-pay</i>	252.00	12553	HOLD ARM , PADLOCK, & MORTISE DUM
*36514	DUKE ENERGY *	100	<i>E-pay</i>	17,683.38	12554	MAIN ELECTRIC SERVICE
*36515	DUKE ENERGY *	100	<i>E-pay</i>	462.42	12555	WEST ELECTRIC SERVICE
36525	SHERWIN-WILLIAMS	100	<i>E-pay</i>	38.95	12556	CARIBBEAN SPLASH SATIN GALLON

<i>Voucher #</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Amount</i>	<i>Total</i>	<i>Check # ACH # EFT #</i>	<i>Description</i>
						Total Count: 19 Total Amount: 23,206.80

<i>Library Operating Fund 100:</i>	90,974.29
<i>Gift Fund 200:</i>	184.51
<i>Rainy Day Fund 201:</i>	0.00
<i>NEA Big Read Grant Fund 283:</i>	0.00
<i>Public Library Access Card Fund 800:</i>	0.00

Grand Total Count:	103
Grand Total Amount:	91,158.80

Executive Director
Jordan Orwig

**Payroll Payable
Voucher Register**

Vigo County Public Library

For Period January - 2026

Date Filed	Voucher Number	NAME OF CLAIMANT	AMOUNT OF VOUCHER	AMOUNT ALLOWED	CHECK/ WARRANT NUMBER	MEMORANDUM
	1/2 Pay #1	Gross Payroll	\$ 165,465.48	\$ 165,465.48	ACH	
	1/2 Pay #1	FICA	\$ 11,852.95	\$ 11,852.95	ACH	
	1/2 Pay #1	PERF	\$ 21,770.11	\$ 21,770.11	ACH	
	1/16 Pay #2	Gross Payroll	\$ 165,893.68	\$ 165,893.68	ACH	
	1/16 Pay #2	FICA	\$ 11,887.05	\$ 11,887.05	ACH	
	1/16 Pay #2	PERF	\$ 21,424.86	\$ 21,424.86	ACH	
	1/16 Pay #2	Anthem	\$ 286,712.53	\$ 286,712.53	ACH	
	1/16 Pay #2	Guardian	\$ 8,279.72	\$ 8,279.72	ACH	
	1/30 Pay #3	Gross Payroll	\$ 162,642.36	\$ 162,642.36	ACH	
	1/30 Pay #3	FICA	\$ 12,248.03	\$ 12,248.03	ACH	
	1/30 Pay #3	PERF	\$ 21,561.42	\$ 21,561.42	ACH	

		Total library cost	\$ 889,738.19			
January	Pay 1, 2, & 3	Nationwide	\$ 3,823.73	\$ 3,823.73	ACH	Staff withholding
January	Pay 1, 2, & 3	Garnishments	\$ 2,074.90	\$ 2,074.90	ACH	Staff withholding
January	Pay 1, 2, & 3	Garnishment Reim	\$ -	\$ -	ACH	Staff withholding
January	Pay 1, 2, & 3	AFLAC	\$ 1,448.01	\$ 1,448.01	ACH	Staff withholding
January	Pay 1, 2, & 3	United Way	\$ 242.00	\$ 242.00	ACH	Staff withholding
January	Pay 1, 2, & 3	Anthem	\$ 15,431.00	\$ 15,431.00	ACH	Staff withholding
January	Pay 1, 2, & 3	HSA adj.		\$ -	ACH	Staff withholding
January	Pay 1, 2, & 3	Guardian	\$ 1,651.00	\$ 1,651.00	ACH	Staff withholding
January	Pay 1, 2, & 3	Boston Mutual	\$ 650.36	\$ 650.36	ACH	Staff withholding
January	Pay 1, 2, & 3	Fed Tax	\$ 32,116.05	\$ 32,116.05	ACH	Staff withholding
January	Pay 1, 2, & 3	State Tax	\$ 14,149.34	\$ 14,149.34	ACH	Staff withholding
January	Pay 1, 2, & 3	Local Tax	\$ 9,274.37	\$ 9,274.37	ACH	Staff withholding
January	Pay 1, 2, & 3	FICA	\$ 35,988.03	\$ 35,988.03	ACH	Staff withholding
January	Pay 1, 2, & 3	Vol. PERF	\$ 8,894.46	\$ 8,894.46	ACH	Staff withholding
		Staff Cost		\$ 125,743.25		

January 31, 2026

**Gift Fund Balances
2026**

FUND	AMOUNT	PURPOSE	APPROVAL
00-General	\$ 1,672.08	Unrestricted Use	Admin.
64-SPC	\$ 1,780.52	Support of SPC	Admin.
65-Big Read	\$ 205.20	Big Read/Community Read	Admin.
66-YS	\$ 3,178.99	Support of YS	Admin.
67-WVCF Endowment	\$ -	Support of Strategic Plan Goals	Admin.
68-Crackerbarrel	\$ 1,223.39	Support of Crackerbarrel	Admin.
69-Wright Foundation	\$ 4,151.90	Unrestricted Use	Admin.
70- West Emily's Garden	\$ 200.00	Maintenance of Emily's Garden at West Branch	Admin.
71-West Branch	\$ 1,498.57	Support of West Branch	Admin.
72-Friends	\$ 6,008.78	Support of Pre-Approved Programs/Initiatives	Admin.
74-Wiley Cupola	\$ 1,467.87	Maintenance of Cupola	Admin.
75-Wiley Memorial	\$ 20,130.68	Maintenance of Memorial	Admin.
77-WVCF Meeks	\$ 101.65	Childrens Literature	Admin.
81-Community Connections	\$ 216.95	Support of Community Connections	Admin.
83-Kiwanis Ys	\$ 273.83	Childrens Book Label Commemorating Speakers	Admin.
85-Phillips	\$ 3,305.47	Support of LLC and Archives	Admin.
87-Cox	\$ 55.48	Hearing Impaired Support	Admin.
89-Christmas in the Park	\$ 577.95	Christmas in the Park	Admin.
92-Marketing	\$ 45.05	Unrestricted Use	Admin.
93-Programming and Events	\$ 626.32	Support of Programming and Events	Admin.
94-TH Econ.Dev.	\$ 139.58	Adult Nonfiction Commemorating Speakers	Admin.
95-12 Points	\$ 1,125.93	Support of 12 Points	Admin.
96-Fundraiser - Youth	\$ 450.00	Buy a Book - Childrens	Admin.
97-Library Experience	\$ 730.00	Support of Library Experience	Admin.
98-Fundraiser - Adult	\$ 570.44	Buy a Book - Adult	Admin.
TOTAL	\$ 49,736.63		

Administrative Report

FEBRUARY 17, 2026

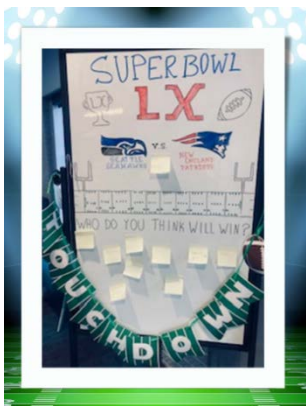
FROM THE EXECUTIVE DIRECTOR

Usually around this time, we would be presenting the Indiana State Library’s Annual Report for your approval before its March 1st due date. Due to an issue with the ISL unexpectedly changing vendors, the report has thus far been unavailable. However, we’ve received assurances from their team that they will be releasing it to us as soon as it’s available along with an extended completion date. Much of the information has already been compiled, and we will begin working on it as soon as it is available to us and will present it to the board once it’s ready to submit.

Also around this time last year, the Board of Trustees approved a bid from T-Mobile for E-Rate Funding for our hotspot lending program. We recently received notification from T-Mobile that the organization that oversees the program, the Federal Communications Commission (FCC), has eliminated funding for Wi-Fi hotspot services. Due to the timeline of the bidding process, all pending requests have been denied. This won’t affect our current services, and we will continue to provide mobile hotspots available for circulation, we just won’t be able to receive a discounted price.

On Tuesday, February 3, seven Vigo County Public Library staff members and I traveled to Indianapolis for the Indiana Library Federation’s Statehouse Day. We met with multiple legislators – including Sen. Greg Goode, and Reps. Tonya Pfaff, Tim Yocum, and Bob Heaton – as well as networked with librarians from across the state. We also got to share an array of legislative priorities that would build and strengthen Indiana libraries.

FOOTBALL CONNECTIONS



Though January was cold and snowy, the library was full of meaningful moments at the 12 Points branch. The 12 Points Branch Manager Crystal Ward, a football fan, used Indiana University’s undefeated 16–0 season to connect with patrons and unexpectedly joined a friendly “pick’em league” with a teenage regular who visits daily after school. Their weekly football banter grew into a popular whiteboard prediction activity that sparked conversations throughout the library. After a win, the teen and a friend returned to check predictions and ended up talking football with another one of our customers, someone who is quiet and usually keeps to himself. Watching them open up and connect for 15–20 minutes was a powerful moment. Both customers continue to visit daily, asking for the manager’s picks, giving her a chance to check in and build meaningful connections.

POLLINATOR GARDEN

Youth Services Assistant, Sydney Denny, applied for and received a grant for free milkweed from Monarch Watch. Monarch Watch is a nonprofit educational outreach program based at the University of Kansas that focuses on the monarch butterfly, its habitat, and its spectacular fall migration. Working with Jeff Crews, Jareb Rabuck, and Zoe Warren from the Maintenance Department, plans were made to plant milkweed, which is native to the Midwest in an area of the Main library garden with the goal of creating a pollinator-friendly habitat in the downtown area.



Administrative Report

FEBRUARY 17, 2026

FIRST GRADE TOURS

Over the past month, the Tech Team has been busy supporting first-grade library tours, particularly in Haute Create. During these visits, students learned about 3D printing, explored Sphero robots, and participated in a green screen photo experience for their class. Students were highly engaged with the environment and excited to learn about the various STEAM offerings available at VCPL. Several students have since returned to the library with their families to further explore Haute Create and enjoy additional time playing with the robots.



WEISS FINANCIAL RATINGS

VCPL is now offering Weiss Financial Ratings to our users. Weiss Ratings provides independent financial ratings and analysis for stocks, mutual funds, ETFs, banks, credit unions, and insurance companies, without accepting payment from rated companies. Many in our community are looking for a one-stop online resource to assess financial strength, stability, and risk. Adult Services staff attended live online training at the end of 2025 prior to the financial database being launched.

Initial data suggests a small but highly engaged user group primarily leveraging the resource for stock-related research. During January 2026, VCPL recorded 716 page views across 51 sessions from seven users, with users spending a total of over nine hours on the platform. Average session duration was approximately 11 minutes, indicating focused engagement.

Usage was heavily concentrated in Stocks content, which accounted for more than 80% of all page views and the majority of total time spent highlighting strong interest in equity research. Moderate activity was also observed in Exchange-Traded Funds, Mutual Funds, and Insurers, while educational and consumer guide content saw minimal use. This resource is helping consumers and investors make safer financial decisions by highlighting strong institutions and flagging risky ones.

UPDATE ON LOBBY RENTAL AFTER HOURS

We are continuing to communicate with the community members and our attorney regarding the after-hours event next month. Security for the event is in place, and we are finalizing an agreement that should satisfy all parties involved. I will provide final confirmation once everything is confirmed.

PERSONNEL CHANGES - NONE

Jordan Orwig
Executive Director

	January-26	January-25		YTD 2026	YTD 2025	
Print Circulation	17,206	17,767	-3.2%	17,206	17,767	-3.2%
A/V Circulation	4,818	4,972	-3.1%	4,818	4,972	-3.1%
Misc	1,175	1,155	1.7%	1,175	1,155	1.7%
Electronic Devices	54	41	31.7%	54	41	31.7%
TOTAL	23,253	23,935	-2.8%	23,253	23,935	-2.8%

	January-26	January-25		YTD 2026	YTD 2025	
Overdrive						
E-book	8,493	8,358	1.6%	8,493	8,358	1.6%
E-audiobook	7,693	6,306	22.0%	7,693	6,306	22.0%
E-Magazines	1,824	1,464	24.6%	1,824	1,464	24.6%
TOTAL	18,010	16,128	11.7%	18,010	16,128	11.7%

	January-26	January-25		YTD 2026	YTD 2025	
Hoopla						
E-audiobook	2,335	2,043	14.3%	2,335	2,043	14.3%
Bingepasses	63	29	117.2%	63	29	117.2%
E-Books	663	783	-15.3%	663	783	-15.3%
E-Comics	78	92	-15.2%	78	92	-15.2%
E-music	57	67	-14.9%	57	67	-14.9%
E-video movie	194	221	-12.2%	194	221	-12.2%
E-video TV	107	76	40.8%	107	76	40.8%
TOTAL	3,497	3,311	5.6%	3,497	3,311	5.6%

	January-26	January-25		YTD 2026	YTD 2025	
Reference Services	2,713	2,020	34.3%	2,713	2,020	34.3%

MATERIALS ADDED TO COLLECTION

Purchased Items	January-26	YTD 2026
Book	1,620	1,620
Video	374	374
Video Game	59	59
Music CD	0	0
Audio Book	1	1
Misc	12	12
TOTAL	2,066	2,066

Donated Items	January-26	YTD 2026
Book	0	0
Video	1	1
Video Game	0	0
Music CD	0	0
Audio Book	0	0
Misc	0	0
TOTAL	1	1

New Items Ordered	January-26	YTD 2026
Book	1,089	1,089
Video	130	130
Video Game	67	67
Music CD	0	0
Audio Book	4	4
Misc	5	5
TOTAL	1,295	1,295

New Items Received	January-26	YTD 2026
Book	1,712	1,712
Video	160	160
Video Game	13	13
Music CD	0	0
Audio Book	10	10
Misc	1	1
TOTAL	1,896	1,896

ON-SITE PROGRAMS	January-26	January-25		YTD 2026	YTD 2025	
Early Literacy (ISL: 0-5 yrs)	21	23	-8.7%	21	23	-8.7%
Children (ISL: 6-11 yrs)	23	28	-17.9%	23	28	-17.9%
Teens (ISL: 12-18yrs)	4	15	-73.3%	4	15	-73.3%
Adults (ISL: 19 + yrs)	26	24	8.3%	26	24	8.3%
General (all ages)	12	15	-20.0%	12	15	-20.0%
TOTAL	86	105	-18.1%	86	105	-18.1%

ON-SITE ATTENDANCE	January-26	January-25		YTD 2026	YTD 2025	
Early Literacy (ISL: 0-5 yrs)	283	119	137.8%	283	119	137.8%
Children (ISL: 6-11 yrs)	294	568	-48.2%	294	568	-48.2%
Teens (ISL: 12-18yrs)	26	55	-52.7%	26	55	-52.7%
Adults (ISL: 19 + yrs)	176	105	67.6%	176	105	67.6%
General (all ages)	295	441	-33.1%	295	441	-33.1%
TOTAL	1,074	1,288	-16.6%	1,074	1,288	-16.6%

OFF-SITE PROGRAMS	January-26	January-25		YTD 2026	YTD 2025	
Early Literacy (ISL: 0-5 yrs)	0	1	null	0	1	-100.0%
Children (ISL: 6-11 yrs)	0	0	#DIV/0!	0	0	#DIV/0!
Teens (ISL: 12-18yrs)	0	0	null	0	0	null
Adults (ISL: 19 + yrs)	6	8	-25.0%	6	8	-25.0%
General (all ages)	1	1	0.0%	1	1	0.0%
TOTAL	7	10	-30.0%	7	10	-30.0%

OFF-SITE ATTENDANCE	January-26	January-25		YTD 2026	YTD 2025	
Early Literacy (ISL: 0-5 yrs)	0	20	null	0	20	-100.0%
Children (ISL: 6-11 yrs)	0	0	#DIV/0!	0	0	#DIV/0!
Teens (ISL: 12-18yrs)	0	0	null	0	0	null
Adults (ISL: 19 + yrs)	152	120	26.7%	152	120	26.7%
General (all ages)	11	12	-8.3%	11	12	-8.3%
TOTAL	163	152	7.2%	163	152	7.2%

COMMUNITY OUTREACH	January-26	January-25		YTD 2026	YTD 2025	
# of Community Events Participated In	0	1	-100.0%	0	1	-100.0%
# of Interactions at Community Events	0	256	-100.0%	0	256	-100.0%

	January-26	January-25		YTD 2026	YTD 2025	
Computer Users	4,638	4,211	10.1%	4,638	4,211	10.1%
Subscription Databases	2,863	11,283	-74.6%	2,863	11,283	-74.6%
ILL provided to other Libraries	284	399	-28.8%	284	399	-28.8%
ILL received from other Libraries	48	97	-50.5%	48	97	-50.5%

	January-26	January-25		YTD 2026	YTD 2025	
Adult materials deliveries	20	30	-33.3%	20	30	-33.3%
Youth materials deliveries	12	6	100.0%	12	6	100.0%
TOTAL	32	36	-11.1%	32	36	-11.1%

**Vigo County Public Library, Vigo County, Indiana
Cash & Investments Combined Statement - 2025**

	Local Fund Number	Local Fund Name	Beg Cash & Inv Bal Jan. 1, 2025	Receipts	Disbursements	End Cash & Inv Bal Dec. 31, 2025
Governmental Activities	100	Library Operating	\$5,680,441.78	\$8,888,689.98	\$8,830,077.07	\$5,739,054.69
	200	Gift	\$68,245.53	\$35,709.92	\$50,220.66	\$53,734.79
	201	Rainy Day	\$1,748,249.16	\$0.00	\$0.00	\$1,748,249.16
	276	Grants, Misc.	-\$14,493.17	\$14,493.17	\$0.00	\$0.00
	282	Grants, NICCL Technology	\$500.00	\$0.00	\$500.00	\$0.00
	283	Grants, NEA Big Read	\$0.00	\$20,000.00	\$20,000.00	\$0.00
	800	Plac Card	\$0.00	\$280.00	\$140.00	\$140.00
	803	Pay Control	\$11,420.24	\$1,100,752.21	\$1,097,900.87	\$14,271.58
		Total All Funds	\$7,494,363.54	\$10,059,925.28	\$9,998,838.60	\$7,555,450.22

Resolution for Cancellation of Old Outstanding Checks

WHEREAS, Board of the Vigo County Public Library finds according to IC 5-11-10.5 that checks outstanding and unpaid for a period of two years as of December 31 of each year are void.

WHEREAS, the treasurer shall prepare on or before March 1 a list in duplicate of all checks outstanding for two years or more as of December 31 preceding. The original copy of each list shall be filed with the board of finance. The duplicate copy shall be filed by the disbursing officer of the library.

WHEREAS, the treasurer shall enter the amounts so listed as receipt to the fund or funds upon which they were originally drawn and remove the checks from the list of outstanding checks.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Vigo County Public Library do hereby cancel the outstanding warrants listed here.

Warrant Number	Date	Vendor	Fund	Amount
56670	07/27/2022	GIRLS OF EXCELLENCE	4314	\$300.00

DULY ADOPTED by the Board of Trustees of the Vigo County Public Library at its regular meeting held on the 17th day of February, 2026, at which meeting a quorum was present.

NAY

AYE

ATTEST:

Secretary