

**BOARD
of
TRUSTEES**



President
James M. Young
Appointed by:
School Board
8/1/23
to
7/31/27

Vice President
Tiffany D. Cherry
Appointed by:
County Council
1/1/24
to
12/31/27

Secretary
George L. Heubel
Appointed by:
County
Commissioners
8/8/23
to
8/8/27

Member
Stacy D. Killion
Appointed by:
School Board
9/1/21
to
8/31/25

Member
Tom W. Bogigian
Appointed by:
County Council
1/7/25
to
12/31/28

Member
Kelly J. Ford
Appointed by:
County
Commissioners
8/13/24
to
8/13/28

Member
Janet Brosmer
Appointed by:
School Board
9/1/25
to
8/31/29

**REGULAR MEETING
VIGO COUNTY PUBLIC LIBRARY
680 Poplar Street
Terre Haute, IN 47807
Monday, September 15, 2025, 5:30 PM**

A G E N D A

1. **Call to Order and Roll Call of Members**
2. **Public Input on Action Items**
3. **Consideration of Minutes of August 18, 2025 Regular Meeting** 2
4. **Consideration of Minutes of September 2, 2025 Special Meeting** 6
5. **Treasurer's Report**
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 - a) David Kite - Special Collections
7. **Director's Report** 33
8. **Old Business**
9. **New Business**
 - a) Adoption of 2026 Library Budget 39
10. **Suggestions from the Staff, Board or Public for Action or Study**
11. **Next Regular Meeting:** Monday, October 20, 2025 at 5:30 p.m., Main Library.
12. **Adjournment**

At the regular meeting of the Vigo County Public Library Board at the Vigo County Public Library, 680 Poplar Street, Terre Haute, at 5:30 p.m. on the 18th day of August 2025, the following people were present:

Library Board Members Present: James M. Young, President; Christi A. Fenton, Vice President; George L. Heubel, Secretary; Tiffany D. Cherry; and Tom W. Bogigian.

Library Board Members Absent: Stacy D. Killion and Kelly J. Ford.

Library Staff: Jordan Orwig, Dennis Shepard, Brandy Bridgewater, Heather Rayl, Jeanette Bouchie, Rob Fox, Lola Snyder, Lauren Elyea and Gretchen Ricketts.

Others: None.

PUBLIC INPUT ON ACTION ITEMS

None.

CONSIDERATION OF PERSONNEL COMMITTEE MEETING MINUTES

A motion to approve the minutes as written for July 21, 2025, personnel committee meeting, made by Fenton, seconded by Heubel, passed.

CONSIDERATION OF REGULAR MEETING MINUTES

A motion to approve the minutes as written for July 21, 2025, regular meeting, made by Heubel, seconded by Bogigian, passed.

CONSIDERATION OF BUDGET COMMITTEE MEETING MINUTES

A motion to approve the minutes as written for August 4, 2025, budget committee meeting, made by Heubel, seconded by Bogigian, passed.

TREASURER'S REPORT

Monthly Cash Statement

Mr. Shepard presented the Cash Statement for the period ending July 2025 (copy attached to official minutes).

Claims and Payroll

Mr. Shepard presented the Month End Claims dated July 31, 2025, in the amount of \$46,249.05 (Library Operating, \$43,704.71; Gift Fund, \$2,044.34; Grants, \$500). Library Operating Claims dated August 18, 2025, in the amount of \$98,648.24 (Library Operating Fund, \$97,748.24; Gift Fund, \$900.00; Grants, \$0). (Copy of Cash Statement, Month End Claims, Board Claims, and Payroll Summaries attached to official minutes.)

Special Claims

None.

Gift Fund Report

Mr. Shepard presented the Gift Fund report dated July 31, 2025, for \$57,236.76.

Mr. Shepard confirmed that all new employees and board members continue to complete internal controls training.

Approval of Treasurer's Report

A motion to approve the Treasurer's Report, made by Cherry, seconded by Heubel, passed.

REPORTS TO THE LIBRARY BOARD

Youth Services Manager Lola Snyder presented information on the programs the Youth Services department provided over the summer as well as upcoming programming for the remainder of the calendar year.

DIRECTOR'S REPORT

Mr. Orwig commented on his written report, which included highlights on the 2026 schedule of closing dates, the recent color run/walk, and a WNBA All-Star Reads grant.

A motion approving the Director's Report made by Bogigian, seconded by Cherry, passed. (Copy of Director's Report attached to official minutes.)

OLD BUSINESS

None.

NEW BUSINESS

Election of Officers: President, Vice President and Secretary

Mr. Young was nominated to continue as President for an additional term.

Ms. Cherry was nominated to serve as Vice President.

Mr. Heubel was nominated to continue as Secretary for an additional term.

A motion to approve these position appointments, made by Fenton, seconded by Bogigian, passed.

Election of Treasurer

Mr. Shepard was nominated to serve as Treasurer for an additional term.

A motion to approve the nomination of Treasurer, made by Fenton, seconded by Cherry, passed.

Renewal of Treasurers Official Bond

The treasurer's bond will renew in January 2026 and run through December 2026.

A motion to approve the renewal of the Treasurers official bond, made by Heubel, seconded by Bogigian, passed.

Presentation of 2026 Library Budget and Permission to Advertise

Mr. Orwig provided an overview of the 2026 budget proposal (copy of 2026 library budget and permission to advertise documents attached to official minutes). Public hearing on the 2026 Budget special meeting set for September 2, 2025, with the adoption date to be at the regular board meeting on September 15, 2025.

A motion to approve the proposed budget and permission to advertise, made by Heubel, seconded by Bogigian, passed.

Resolution on Safety Deposit Box

Mr. Orwig provided an overview of the safety deposit box.

A motion to approve the continuation of the safety deposit box, made by Heubel, seconded by Bogigian, passed.

Resolution on Depository Signatures

Mr. Orwig provided an overview of the three depository accounts and need for signatures for continuation.

A motion to approve the depository accounts and signatures, made by Fenton, seconded by Cherry, passed.

Commitment to Join ISL Consortium for Public Library Access

Mr. Orwig provided an overview of the ISL Public Library Consortium and the request to renew for the upcoming commitment which runs from June 2026 through July 2027.

A motion to approve the commitment, made by Bogigian, seconded by Heubel, passed.

Local Reciprocal Borrowing Covenant

Mr. Orwig provided an overview of a new local reciprocal borrowing covenant with the Brazil Public Library.

A motion to approve the covenant, made by Cherry, seconded by Fenton, passed.

Community Access to Meeting Rooms and Limited-Use Spaces

Mr. Orwig provided an overview of proposed updates to the existing Community Access to Meeting Rooms and Limited-Use Spaces policy.

A motion to approve the changes to the Community Access to Meeting Rooms and Limited-Use Spaces, made by Fenton, seconded by Cherry, passed.

Food and Beverage Policy

Mr. Orwig provided an overview of proposed changes to the Food and Beverage Policy.

A motion to approve the changes to the Food and Beverage Policy, made by Fenton, seconded by Heubel, passed.

SUGGESTIONS FROM STAFF, BOARD, OR PUBLIC FOR ACTION OR STUDY

None.

NEXT MEETINGS

Special Meeting (Public Hearing on 2026 Library Budget), Tuesday, September 2, 2025, at 5:30 p.m. at the Main Library.

Regular Meeting (Adoption of 2026 Library Budget), Monday, September 15, 2025, at 5:30 p.m. at the Main Library.

ADJOURNMENT

A motion to adjourn the meeting made by Fenton seconded by Bogigian, passed. The meeting was adjourned at 6:15 p.m.

James M. Young, President

Christi A. Fenton, Vice President

ABSENT

George L. Heubel, Secretary

Stacy D. Killion, Board Member

ABSENT

Tiffany D. Cherry, Board Member

Kelly J. Ford, Board Member

Tom W. Bogigian, Board Member

At the Special Meeting of the Vigo County Public Library Board at the Vigo County Public Library, 680 Poplar Street, at 5:30 p.m. on the 2nd day of September 2025, the following persons were present:

Library Board Members Present: James M. Young, President; Tiffany D. Cherry, Vice President; George L. Heubel, Secretary; Stacy D. Killion; Tom Bogigian; and Janet Brosmer.

Library Board Members Absent: Kelly Ford.

Library Staff Present: Jordan Orwig; Dennis Shepard; Jeanette Bouchie; and Gretchen Ricketts.

Others: None.

PUBLIC INPUT ON ACTION ITEMS

No public input.

PUBLIC HEARING ON 2025 LIBRARY BUDGET

Mr. Young opened the public hearing for discussion of the 2026 Library Budget. There were no questions or comments from board members or public. Mr. Young declared the public hearing closed.

SUGGESTIONS FROM THE BOARD, STAFF, OR PUBLIC FOR ACTION OR STUDY

There were no suggestions.

NEXT MEETING

Regular Meeting, Monday, September 15, 2025, 5:30 p.m., Main Library. (Adoption of 2026 Library Budget).

ADJOURNMENT

A motion to adjourn the meeting made by Heubel, seconded by Cherry, passed. The meeting was adjourned at 5:32 p.m.

James M. Young, President

Tiffany D. Cherry, Vice President

George L. Heubel, Secretary

Stacy D. Killion, Board Member

Tom W. Bogigian, Board Member

Janet R. Brosmer, Board Member

ABSENT

Kelly J. Ford, Board Member

Cash Statement
 Vigo County Public Library
 August 2025

Account Title Number	Beginning MTD Balance YTD Balance	MTD Debits YTD Debits	MTD Credits YTD Credits	Ending Balance	MTD Change YTD Change
Cash Library Operating Fund 100-01-1010	5,686,878.57 5,680,441.78	152,000.66 5,381,400.38	849,171.46 6,072,134.39	4,989,707.77	(697,170.80) (690,734.01)
Cash Gift Fund 200-00-1010	57,236.76 68,245.53	695.63 21,949.32	3,467.49 35,729.95	54,464.90	(2,771.86) (13,780.63)
Cash Rainy Day Fund 201-00-1010	1,748,249.16 1,748,249.16	0.00 0.00	0.00 0.00	1,748,249.16	0.00 0.00
Cash-State Technology Reimburs 276-00-1010	0.00 (14,493.17)	0.00 19,938.59	0.00 5,445.42	0.00	0.00 14,493.17
Cash-NICCL Technology Improvem 282-00-1010	0.00 500.00	0.00 0.00	0.00 500.00	0.00	0.00 (500.00)
Cash-NEA Big Read 283-00-1010	0.00 0.00	0.00 20,000.00	0.00 20,000.00	0.00	0.00 0.00
Cash Public Library Access Car 800-00-1010	0.00 0.00	70.00 140.00	0.00 70.00	70.00	70.00 70.00
Cash-Payroll Withholdings 803-00-1010	1,224.88 11,420.24	120,506.15 762,143.48	119,826.21 771,658.90	1,904.82	679.94 (9,515.42)

7

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
*33421	MILLS*RANDY	100	Check	140.00	57102	GUEST SPEAKER FEE
*34560	COURTESY CLEANING CENTEF	100	Check	147.27	57103	LAUNDERING OF MAIN TABLECLOTHS A
34697	LUCAS COLOR CARD	100	Check	1,191.52	57104	LIBRARY CARDS
34626	TERRE HAUTE CPR	100	Check	840.00	57105	FIRST AID, NARCAN, CPR, BBP, & AED T
				Total Count:	4	
				Total Amount:	2,318.79	
*34609	DONALD R FREY & COMPANY I	100	ACH	7,428.74	12408	ANNUAL SUPPORT
34587	ADP INC - AUTOPAY II	100	ACH	1,787.05	12410	PAYROLL SERVICES
34719	AMAZON.COM LLC	100	ACH	263.19	12411	CIRC PRINT MAT AND DVD/VIDEO MAT
34540	AMAZON.COM LLC	100	ACH	18.20	12412	CIRC PRINT MATERIAL AND CIRC NON F
34541	AMAZON.COM LLC	100	ACH	16.69	12413	CIRC PRINT MATERIAL AND CIRC NON F
34542	AMAZON.COM LLC	100	ACH	197.80	12414	DVD/VIDEO MATERIAL
34543	AMAZON.COM LLC	100	ACH	207.99	12415	CIRC PRINT MAT AND DVD/VIDEO MAT
34544	AMAZON.COM LLC	100	ACH	41.65	12416	CIRC PRINT MAT AND DVD/VIDEO MAT
34545	AMAZON.COM LLC	100	ACH	36.63	12417	RAFFLE TIX BOX
34546	AMAZON.COM LLC	200	ACH	8	12418	NATURE TABLE SUPPLIES

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
34547	AMAZON.COM LLC	100	ACH	52.83	12419	GAME DISC STORAGE CASE
34548	AMAZON.COM LLC	100	ACH	82.67	12420	PROGRAM SUPPLIES
34549	AMAZON.COM LLC	100	ACH	43.96	12421	WEST SENSORY STORYTIME SUPPLIES
34550	AMAZON.COM LLC	100	ACH	17.95	12422	CIRC PRINT MATERIAL
34551	AMAZON.COM LLC	100	ACH	26.97	12423	CIRC PRINT MATERIAL
34552	AMAZON.COM LLC	100	ACH	19.37	12424	CIRC PRINT MATERIAL
34553	AMAZON.COM LLC	100	ACH	25.67	12425	CIRC PRINT MATERIAL
34573	AMAZON.COM LLC	100	ACH	18.00	12426	DVD/VIDEO MATERIAL
34576	AMAZON.COM LLC	100	ACH	14.51	12427	CIRC PRINT MAT AND DVD/VIDEO MAT
34579	AMAZON.COM LLC	100	ACH	22.39	12428	CIRC PRINT MATERIAL
34583	AMAZON.COM LLC	100	ACH	226.17	12429	CIRC PRINT MATERIAL AND CIRC NON F
34584	AMAZON.COM LLC	100	ACH	19.66	12430	CIRC PRINT MATERIAL AND CIRC NON F
34585	AMAZON.COM LLC	100	ACH	217.99	12431	DVD/VIDEO MATERIAL
34595	AMAZON.COM LLC	100	ACH	198.02	12432	DVD/VIDEO MATERIAL
34596	AMAZON.COM LLC	100	ACH	40.21	12433	CIRC PRINT MATERIAL

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
34597	AMAZON.COM LLC	100	ACH	184.92	12434	CIRC PRINT MAT AND DVD/VIDEO MAT
34598	AMAZON.COM LLC	100	ACH	145.07	12435	CIRC PRINT MAT AND DVD/VIDEO MAT
34599	AMAZON.COM LLC	100	ACH	37.99	12436	BINDERS FOR TS
34600	AMAZON.COM LLC	100	ACH	38.15	12437	CIRC PRINT MATERIAL
34601	AMAZON.COM LLC	100	ACH	10.99	12438	2026 CALENDAR FOR WEST
34605	AMAZON.COM LLC	100	ACH	55.52	12439	PROGRAM SUPPLIES/EXPERIENCE STA
34607	AMAZON.COM LLC	100	ACH	12.30	12440	CIRC PRINT MATERIAL AND CIRC NON F
34608	AMAZON.COM LLC	100	ACH	21.86	12441	CIRC PRINT MAT AND DVD/VIDEO MAT
34613	AMAZON.COM LLC	100	ACH	69.99	12442	CIRC PRINT MAT AND DVD/VIDEO MAT
34614	AMAZON.COM LLC	100	ACH	33.45	12443	CIRC PRINT MATERIAL
34615	AMAZON.COM LLC	100	ACH	34.99	12444	CIRC PRINT MATERIAL AND DVD/VIDEO
34616	AMAZON.COM LLC	100	ACH	138.00	12445	CIRC PRINT MATERIAL AND DVD/VIDEO
34617	AMAZON.COM LLC	100	ACH	40.96	12446	CIRC PRINT MATERIAL AND CIRC NON F
34629	AMAZON.COM LLC	100	ACH	113.26	12447	CIRC PRINT MAT AND DVD/VIDEO MAT
34630	AMAZON.COM LLC	100	ACH	123.95	12448	CIRC PRINT MAT AND DVD/VIDEO MAT
34631	AMAZON.COM LLC		ACH	154.00	12449	CIRC PRINT MAT AND DVD/VIDEO MAT

<i>Voucher #</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Amount</i>	<i>Total</i>	<i>Check # ACH # EFT #</i>	<i>Description</i>	
		100					
34632	AMAZON.COM LLC	100	ACH	111.10	12450	CIRC PRINT MAT AND DVD/VIDEO MAT	
		100					
34633	AMAZON.COM LLC	100	ACH	106.56	12451	CIRC PRINT MAT AND DVD/VIDEO MAT	
		100					
34634	AMAZON.COM LLC	100	ACH	17.38	12452	CIRC PRINT MAT AND DVD/VIDEO MAT	
		100					
34635	AMAZON.COM LLC	100	ACH	23.26	12453	CIRC PRINT MAT AND DVD/VIDEO MAT	
		100					
34636	AMAZON.COM LLC	100	ACH	66.89	12454	CIRC PRINT MATERIAL	
		100					
34637	AMAZON.COM LLC	100	ACH	136.50	12455	PROGRAM SUPPLIES/EXPERIENCE STA	
		100					
34638	AMAZON.COM LLC	100	ACH	124.47	12456	CIRC PRINT MATERIAL	
		100					
34639	AMAZON.COM LLC	100	ACH	150.54	12457	CIRC PRINT MATERIAL	
		100					
34640	AMAZON.COM LLC	100	ACH	129.00	12458	CIRC PRINT MATERIAL	
		100					
34641	AMAZON.COM LLC	100	ACH	143.91	12459	CIRC PRINT MATERIAL	
		100					
34642	AMAZON.COM LLC	100	ACH	49.20	12460	OFFICE SUPPLIES	
		100					
34643	AMAZON.COM LLC	100	ACH	34.99	12461	DVD/VIDEO MATERIAL	
		100					
34658	AMAZON.COM LLC	100	ACH	28.15	12462	CIRC PRINT MATERIAL	
		100					
34659	AMAZON.COM LLC	100	ACH	7.53	12463	CIRC PRINT MATERIAL	
		100					
34661	AMAZON.COM LLC	100	ACH	11	269.72	12464	DESK CHAIR
		100					

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
34662	AMAZON.COM LLC	100	ACH	37.59	12465	CIRC PRINT MAT AND NON CIRC PRINT
34663	AMAZON.COM LLC	100	ACH	16.80	12466	CIRC PRINT MAT AND NON CIRC PRINT
34664	AMAZON.COM LLC	100	ACH	17.99	12467	CIRC PRINT MAT AND NON CIRC PRINT
34665	AMAZON.COM LLC	100	ACH	12.09	12468	CIRC PRINT MAT AND NON CIRC PRINT
34666	AMAZON.COM LLC	100	ACH	12.81	12469	CIRC PRINT MATERIAL
34667	AMAZON.COM LLC	100	ACH	29.94	12470	CIRC PRINT MATERIAL
34672	AMAZON.COM LLC	100	ACH	37.22	12471	CIRC PRINT MAT AND DVD/VIDEO MAT
34673	AMAZON.COM LLC	200	ACH	179.98	12472	2 KINDLE FIRES FOR HABITAT HOUSE B
34674	AMAZON.COM LLC	100	ACH	18.99	12473	OFFICE SUPPLIES
34675	AMAZON.COM LLC	100	ACH	8.78	12474	CIRC PRINT MATERIAL
34676	AMAZON.COM LLC	100	ACH	24.99	12475	PROGRAM SUPPLIES/EXPERIENCE STA
34677	AMAZON.COM LLC	100	ACH	15.10	12476	CIRC PRINT MAT AND DVD/VIDEO MAT
34678	AMAZON.COM LLC	100	ACH	133.76	12477	3D PRINT FILAMENT
34679	AMAZON.COM LLC	100	ACH	45.24	12478	CIRC PRINT AND NON PRINT MAT, REF I
34680	AMAZON.COM LLC	100	ACH	109.94	12479	DVD/VIDEO MATERIAL
34681	AMAZON.COM LLC		ACH	84.27	12480	CIRC PRINT MATERIAL

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
		100				
34682	AMAZON.COM LLC	100	ACH	116.45	12481	CIRC PRINT MATERIAL
34683	AMAZON.COM LLC	100	ACH	19.99	12482	CIRC PRINT MAT AND DVD/VIDEO MAT
34684	AMAZON.COM LLC	100	ACH	109.13	12483	CIRC PRINT MAT AND NON CIRC PRINT
34696	AMAZON.COM LLC	100	ACH	98.48	12484	CIRC PRINT MAT AND DVD/VIDEO MAT
34704	AMAZON.COM LLC	100	ACH	57.09	12485	CIRC PRINT MATERIAL
34705	AMAZON.COM LLC	100	ACH	104.02	12486	CIRC PRINT MATERIAL
34706	AMAZON.COM LLC	100	ACH	29.99	12487	CIRC PRINT MATERIAL
34707	AMAZON.COM LLC	100	ACH	49.94	12488	CIRC PRINT MATERIAL
34708	AMAZON.COM LLC	100	ACH	31.31	12489	CIRC NON PRINT MAT
34709	AMAZON.COM LLC	100	ACH	58.55	12490	CIRC PRINT MATERIAL
34710	AMAZON.COM LLC	100	ACH	14.00	12491	CIRC PRINT MAT AND DVD/VIDEO MAT
34711	AMAZON.COM LLC	100	ACH	33.98	12492	CIRC PRINT MAT AND DVD/VIDEO MAT
34712	AMAZON.COM LLC	100	ACH	22.61	12493	CIRC PRINT MATERIAL
34713	AMAZON.COM LLC	100	ACH	62.77	12494	OFFICE SUPPLIES
34714	AMAZON.COM LLC	100	ACH	17.98	12495	CIRC PRINT MATERIAL
		100		13		

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
34715	AMAZON.COM LLC	100	ACH	136.24	12496	DVD/VIDEO MATERIAL
34716	AMAZON.COM LLC	100	ACH	40.58	12497	CIRC PRINT MAT AND DVD/VIDEO MAT
34717	AMAZON.COM LLC	100	ACH	92.07	12498	CIRC PRINT MAT AND DVD/VIDEO MAT
34718	AMAZON.COM LLC	100	ACH	51.94	12499	CIRC PRINT MAT AND DVD/VIDEO MAT
34720	AMAZON.COM LLC	100	ACH	110.77	12500	CIRC PRINT MATERIAL
34721	AMAZON.COM LLC	100	ACH	35.63	12501	COMPUTER LAB HEADPHONES
34722	AMAZON.COM LLC	100	ACH	11.98	12502	CIRC PRINT MATERIAL
34568	BAKER & TAYLOR INC	100	ACH	3,259.17	12503	CIRC PRINT MATERIAL
34657	BAKER & TAYLOR INC	100 200	ACH	5,118.46	12504	CIRC PRINT MAT AND AUD REC BOOKS
*34671	COX ZWERNER GAMBILL & SUL	100	ACH	2,359.50	12505	LEGAL SERVICES
34622	E-Z CLEAN INC	100	ACH	31.38	12506	FRONT SQUEEGEE FOR WALK BEHIND
34644	E-Z CLEAN INC	100	ACH	489.76	12507	TRASH BAGS AND PAPER PRODUCTS
34588	EPROMOS	100	ACH	1,342.70	12508	RESTOCKING PROMOTIONAL MATERIAL
34572	GALE/CENGAGE LEARNING	100	ACH	626.77	12509	CIRC PRINT MATERIAL
34654	GALE/CENGAGE LEARNING	100	ACH	89.97	12510	CIRC PRINT MATERIAL
*34611	JAKAITIS*SUSAN		ACH	18.05	12511	REIMBURSEMENT FOR ADMIN SUPPLIE

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
		100				
34578	MCALLEN SOLUTIONS INC	100	ACH	1,353.15	12512	3CX RENEWAL
		100				
34570	MIDWEST TAPE	100	ACH	765.37	12513	DVD/VIDEO MATERIAL
		100				
34656	MIDWEST TAPE	100	ACH	529.81	12514	DVD/VIDEO MATERIAL
		100				
34723	PITNEY BOWES	100	ACH	70.39	12515	INK CARTRIDGE FOR POSTAGE METER
		100				
34603	RICOH USA INC	100	ACH	4,403.06	12516	COPIER LEASE
		100				
34580	RICOH USA INC	100	ACH	136.86	12517	COPIER LEASE
		100				
34685	RICOH USA INC	100	ACH	1,613.66	12518	COPIER LEASE
		100				
*34686	SWEARINGEN*ALLISON	100	ACH	6.96	12519	MILEAGE REIMBURSEMENT
		100				
*34561	TECH ELECTRONICS OF INDIAI	100	ACH	540.00	12520	12 POINTS FIRE ALARM ANNUAL MONIT
		100				
*34670	TECH ELECTRONICS OF INDIAI	100	ACH	900.00	12521	MAIN ANNUAL SECURITY ALARM MONIT
		100				
					Total Count:	113
					Total Amount:	39,533.15
*34538	CROSSROADS DOOR & HARDV	100	E-pay	119.00	12139	12 POINTS PADLOCK AB10
		100				
*34539	TABCO PRINTING & PROMOTIC	100	E-pay	86.00	12140	BUSINESS CARDS
		100				
34571	CENTER POINT LARGE PRINT	100	E-pay	398.52	12149	CIRC PRINT MATERIAL
		100				
				15		
*34586	DUKE ENERGY *		E-pay	1,274.38	12152	12 POINTS ELECTRIC SERVICE

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
		100				
34589	OFFICE DEPOT	100	<i>E-pay</i>	40.99	12153	OFFICE SUPPLIES
		100				
34590	OFFICE DEPOT	100	<i>E-pay</i>	82.93	12154	OFFICE SUPPLIES
		100				
34593	JOINK LLC	100	<i>E-pay</i>	275.00	12155	MONTHLY CLOUD BACKUP
		100				
34369	KROGER	100	<i>E-pay</i>	206.95	12156	PROGRAM SUPPLIES
		100				
*34618	MIDLAND PAPER COMPANY INC	100	<i>E-pay</i>	259.82	12158	LARGE FORMAT SUPPLIES
		100				
*34620	B & S PLUMBING & HEATING IN	100	<i>E-pay</i>	378.99	12159	REPLACED CONDENSATION PUMP SOU
		100				
*34621	NORM'S MIRROR IMAGE GLASS	100	<i>E-pay</i>	80.00	12160	ADJUSTED PIVOT ON SOUTH ADA DOOR
		100				
*34627	CITY OF TERRE HAUTE SEWAGE	100	<i>E-pay</i>	938.22	12161	MAIN SEWAGE BILLING
		100				
*34628	CITY OF TERRE HAUTE SEWAGE	100	<i>E-pay</i>	28.21	12162	12 POINTS SEWAGE BILLING
		100				
34610	SAM'S CLUB DIRECT	100	<i>E-pay</i>	237.88	12163	PROGRAM SUPPLIES
		100				
*34651	INDIANA AMERICAN WATER CO	100	<i>E-pay</i>	499.42	12164	MAIN IRRIGATION SERVICE
		100				
*34652	REPUBLIC SERVICES OF WEST	100	<i>E-pay</i>	514.50	12165	MAIN TRASH SERVICE
		100				
*34379	CAPITAL ONE	100	<i>E-pay</i>	110.33	12166	PROGRAM SUPPLIES
		100				
34655	CENTER POINT LARGE PRINT	100	<i>E-pay</i>	273.27	12167	CIRC PRINT MATERIAL
		100				
34668	T-MOBILE USA, INC.	100	<i>E-pay</i>	199.92	12168	WEST HOTSPOT DATA
		100		16		

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
34669	T-MOBILE USA, INC.	100	E-pay	1,014.99	12169	MAIN HOTSPOT DATA
34695	OFFICE DEPOT	100	E-pay	1,281.40	12173	OFFICE SUPPLIES
*34699	INDIANA AMERICAN WATER CC	100	E-pay	1,005.75	12174	MAIN WATER SERVICE
*34649	VISA CARD SERVICES	100 200	E-pay	6,232.37	12175	VARIOUS SUPPLIES, TRAVEL, REGISTR.
*34724	DICK MCCALISTER & SONS INC	100	E-pay	150.00	12176	TOILET VALVE ADJUSTMENTS

Total Count: **24**
Total Amount: **15,688.84**

<i>Library Operating Fund 100:</i>	56,431.29
<i>Gift Fund 200:</i>	1,109.49
<i>Rainy Day Fund 201:</i>	0.00
<i>State Technology Reimbursement Grant Fund 276:</i>	0.00
<i>WVCF Creating a Better Tomorrow Grant Fund 277:</i>	0.00
<i>UW Neighborhood Improvement Grant Fund 278:</i>	0.00
<i>WVCF Impact Grant Fund 279:</i>	0.00
<i>Lifelong Arts Indiana Grant Fund 280:</i>	0.00
<i>Lifelong Arts Indiana Grant Fund 281:</i>	0.00
<i>NEA Big Read Grant Fund 283:</i>	0.00
<i>Public Library Access Card Fund 800:</i>	0.00

Grand Total Count:	141
Grand Total Amount:	57,540.78

Executive Director
Jordan Orwig

VISA -AUGUST- MONTHLY TOTAL			PAY 08/29/2025	
DATE	PO#	VENDOR	DESCRIPTION	AMOUNT
DENNIS SHEPARD		XXXX XXXX XXXX 6317		
7/23/2025	251451	AMERICAN ASSOCIATION OF NOTARIES	NOTARY LOG BOOK- M BECKHAM	21.90
7/23/2025	251449	INDIANA STATE LIBRARY	DIFFERENCE IS YOU CONFERENCE REGISTRATIONS	122.58
7/28/2025	251664	TECHSOUP GLOBAL	MONTHLY CLOUD SOLUTIONS LICENSE	306.00
7/29/2025	250090	MAILCHIMP	MONTHLY RENEWAL	135.00
7/31/2025	251516	GOOGLE	GOOGLE WORKSPACE	218.40
8/4/2025	251346	SLACK TECHNOLOGIES	ANNUAL RENEWAL	711.98
8/15/2025	251604	FEDERAL AVIATION ADMINISTRATION	DRONE REGISTRATION	5.00
8/17/2025	251589	FACEBOOK	FLD FACEBOOK BOOST	144.52
8/19/2025	251664	TECHSOUP GLOBAL	MONTHLY CLOUD SOLUTIONS LICENSE	30.00
DENNIS TOTAL				1695.38
BRANDY BRIDGEWATER		XXXX XXXX XXXX 1093		
7/30/2025	250908	PETSMART	SR GRAND PRIZE	50.00
7/30/2025	250905	UMI GRILL	SR GRAND PRIZE	50.00
7/30/2025	251472	BAMBU LAB	FILAMENT REFILLS	167.88
7/30/2025	251442	AMAZON	PRIZES FOR LIB CARD SIGNUP MO.	164.85
7/30/2025	250907	AFTERBURNER BREWING COMPANY	SR GRAND PRIZE	50.00
7/31/2025	251505	WEST BEND INSURANCE COMPANY	COLOR RUN EVENT POLICY	333.69
8/1/2025	250089	ICONIC DIGITAL MARKETING	WEBSITE FEE	355.50
8/1/2025	250034	FACEBOOK	FRIENDS SALES FACEBOOK AD BOOSTS	17.00
8/4/2025	251262	CRICUT	CRICUT ACCESS SUBSCRIPTION	102.59
8/11/2025	251570	SAM'S CLUB DIRECT	REFRESHMENTS FOR AMY'S PARTY	40.98
8/12/2025	251536	AMERICAN BUTTON COMPANY	BUTTON SUPPLIES LIB CARD MONTH	60.39
8/14/2025	251606	DECK EXPRESSIONS	RAILING FOR 12 POINTS	662.93
8/14/2025	251603	AMERICAN ASSOCIATION OF NOTARIES	NOTARY LOG BOOK	21.90
8/15/2025	251616	BAMBU LAB	BAMBU FILAMENT REFILL	139.90
8/18/2025	251631	JIMMY JOHNS	LUNCH FOR NEW EMPLOYEE ORIENTATIONS	92.26
8/18/2025	251628	AMERICAN AED	AED REPLACEMENT PADS	482.00
8/19/2025	251615	THIRTY SIX SALOON	TERROR TALES FILMING LUNCH	116.16

8/19/2025	251644	AMERICAN ASSOCIATION OF NOTARIES	NOTARY LOG BOOKS	69.70
8/20/2025	251652	VIGO COUNTY EDUCATION FOUNDATION	TABLE FOR BATTLE OF THE BRAINS	600.00
BRANDY TOTAL				3577.73
HEATHER RAYL XXXX XXXX XXXX 6325				
HEATHER TOTAL				0.00
JORDAN ORWIG XXXX XXXX XXXX 0293				
7/29/2025	251488	INDIANA LIBRARY FEDERATION	2025 ANNUAL CONFERENCE REGISTRATION- J ORWIG	280.00
7/30/2025	251522	JW MARRIOTT INDIANAPOLIS	MEALS FOR GEN CON TRADE DAY	52.69
8/4/2025	251521	WHITE RIVER STATE PARK PARKING GARAGE	PARKING FEE FOR GEN CON TRADE DAY	25.00
8/21/2025	251591	MCALISTERS DELI	LUNCH FOR MANAGER MEETING	255.80
JORDAN TOTAL				613.49
VIGO CO PUBLIC LIBRARY XXXX XXXX XXXX 4648				
7/28/2025	251291	MIDWEST COLLABORATIVE LIBRARY SERVICES	COMMUNICATION VIRTUAL WORKSHOP	80.00
7/29/2025	251482	THE TERMINAL PUBLIC HOUSE	NEW EMPLOYEE ORIENTATION LUNCH	86.28
7/30/2025	251483	INDIANA LIBRARY FEDERATION	MEMBERSHIP DUES- L SNYDER	40.00
7/30/2025	251441	BOOKS A MILLION	PRIZES FOR BANNED BOOKS WEEK	91.99
8/6/2025	251496	DOLLAR TREE	YARN FOR STITCH BY STITCH PROGRAM	47.50
VIGO TOTAL				345.77
GRAND TOTAL				6232.37

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
34837	THE CATMOSPHERE LLC	100	Check	50.00	57106	TRIVIA NIGHT
34726	CITY PRESS	100	Check	450.00	57108	YARD SIGNS FOR LIB CARD SIGNUP MC
*34835	COURTESY CLEANING CENTEF	100	Check	145.56	57109	LAUNDERING OF MAIN TABLECLOTHS A
34849	PURDUE UNIVERSITY	100	Check	100.00	57110	ILL REIMBURSEMENT
34752	TERRE HAUTE CPR	100	Check	40.00	57111	FIRST AID, NARCAN, CPR, BBP, & AED T
34901	TYLER INDIANA	100	Check	35.86	57112	REFUND FAILED THROUGH 12 POINTS (
*34891	UNION HOSPITAL CENTER FOF	100	Check	100.00	57113	EMPLOYEE SCREENINGS
*34758	WEST CHICAGO PUBLIC LIBRAI	100	Check	7.99	57114	ILL REIMBURSEMENT
34845	WORLD BOOK INC	100	Check	947.00	57115	CIRC PRINT MATERIAL
					Total Count:	9
					Total Amount:	1,876.41
34809	ADP INC - AUTOPAY II	100	ACH	907.62	12522	PAYROLL SERVICES
*34557	ADP SCREENING & SELECTION	100	ACH	145.14	12523	BACKGROUND SCREENINGS
34768	AMAZON.COM LLC	100	ACH	177.00	12524	CIRC PRINT MATERIAL AND DVD/VIDEO
34792	AMAZON.COM LLC	100	ACH	79.00	12525	CIRC PRINT MAT AND DVD/VIDEO MAT
34797	AMAZON.COM LLC	100	ACH	67.93	12526	PROGRAM SUPPLIES
				20		

<i>Voucher #</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Amount</i>	<i>Total</i>	<i>Check # ACH # EFT #</i>	<i>Description</i>
34821	AMAZON.COM LLC	100	ACH	194.93	12527	KEYBOARDS AND MOUSE
34823	AMAZON.COM LLC	100	ACH	15.47	12528	CIRC PRINT AND DVD/VIDEO MATERIAL
34824	AMAZON.COM LLC	100	ACH	9.94	12529	CIRC PRINT AND DVD/VIDEO MATERIAL
34825	AMAZON.COM LLC	100	ACH	15.80	12530	CIRC PRINT AND DVD/VIDEO MATERIAL
34827	AMAZON.COM LLC	100	ACH	14.99	12531	CIRC PRINT AND DVD/VIDEO MATERIAL
34828	AMAZON.COM LLC	100	ACH	8.44	12532	CIRC PRINT AND DVD/VIDEO MATERIAL
34830	AMAZON.COM LLC	100	ACH	18.03	12533	CIRC PRINT MATERIAL
34831	AMAZON.COM LLC	200	ACH	135.09	12534	SCREEN PRINTING AND SUBLIMATION
34859	AMAZON.COM LLC	100	ACH	117.85	12535	OFFICE SUPPLIES
34860	AMAZON.COM LLC	100	ACH	29.80	12536	CON AT THE CROSSROADS CRAFT SUF
34861	AMAZON.COM LLC	100	ACH	729.39	12537	PROGRAM SUPPLIES
34862	AMAZON.COM LLC	100	ACH	10.34	12538	CALENDAR FOR LOLA
34863	AMAZON.COM LLC	100	ACH	68.65	12539	LAMINATOR, BAGS
34865	AMAZON.COM LLC	100	ACH	188.06	12540	CIRC PRINT MAT AND NON CIRC PRINT
34866	AMAZON.COM LLC	100	ACH	25.72	12541	CIRC PRINT MAT AND NON CIRC PRINT

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description	
34867	AMAZON.COM LLC	100	ACH	36.88	12542	CIRC PRINT MAT AND NON CIRC PRINT	
34868	AMAZON.COM LLC	100	ACH	20.44	12543	CIRC PRINT MAT AND NON CIRC PRINT	
34874	AMAZON.COM LLC	100	ACH	11.31	12544	CIRC PRINT AND DVD/VIDEO MATERIAL	
34878	AMAZON.COM LLC	100	ACH	232.07	12545	CIRC PRINT MAT AND CIRC NON PRINT	
34879	AMAZON.COM LLC	100	ACH	60.54	12546	CIRC PRINT MAT AND CIRC NON PRINT	
34883	AMAZON.COM LLC	100	ACH	59.88	12547	CIRC PRINT MAT AND DVD/VIDEO MAT	
34886	AMAZON.COM LLC	100	ACH	177.07	12548	CIRC PRINT MATERIAL	
34887	AMAZON.COM LLC	100	ACH	9.99	12549	CIRC PRINT MATERIAL	
34888	AMAZON.COM LLC	100	ACH	199.86	12550	DVD/VIDEO MATERIAL	
34889	AMAZON.COM LLC	100	ACH	267.87	12551	DVD/VIDEO MATERIAL	
34890	AMAZON.COM LLC	100	ACH	29.40	12552	DVD/VIDEO MATERIAL	
34762	AMAZON.COM LLC	100	ACH	112.14	12553	CIRC PRINT MAT AND NON CIRC PRINT	
34763	AMAZON.COM LLC	100	ACH	378.15	12554	CIRC PRINT MAT AND NON CIRC PRINT	
34764	AMAZON.COM LLC	100	ACH	39.08	12555	CIRC PRINT MAT AND DVD/VIDEO MAT	
34765	AMAZON.COM LLC	100	ACH	22	28.78	12556	CIRC PRINT MAT AND DVD/VIDEO MAT

<i>Voucher #</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Amount</i>	<i>Total</i>	<i>Check # ACH # EFT #</i>	<i>Description</i>
34766	AMAZON.COM LLC	100	ACH	22.87	12557	CIRC PRINT MATERIAL
34767	AMAZON.COM LLC	100	ACH	39.99	12558	CIRC PRINT MATERIAL AND DVD/VIDEO
34769	AMAZON.COM LLC	100	ACH	15.10	12559	CIRC PRINT MATERIAL
34770	AMAZON.COM LLC	100	ACH	18.58	12560	CIRC PRINT MATERIAL
34771	AMAZON.COM LLC	100	ACH	51.99	12561	CIRC PRINT MATERIAL
34772	AMAZON.COM LLC	100	ACH	38.48	12562	CIRC PRINT MATERIAL
34773	AMAZON.COM LLC	100	ACH	14.70	12563	CIRC PRINT MATERIAL
34774	AMAZON.COM LLC	100	ACH	47.79	12564	CIRC PRINT MATERIAL
34775	AMAZON.COM LLC	100	ACH	247.35	12565	CIRC PRINT MATERIAL
34776	AMAZON.COM LLC	100	ACH	14.28	12566	CIRC PRINT MATERIAL
34777	AMAZON.COM LLC	100	ACH	9.99	12567	CIRC PRINT MATERIAL
34778	AMAZON.COM LLC	100	ACH	193.61	12568	CIRC NON PRINT PHYSICAL MATERIALS
34779	AMAZON.COM LLC	100	ACH	35.04	12569	CIRC PRINT MAT AND NON CIRC PRINT
34780	AMAZON.COM LLC	100	ACH	106.46	12570	CIRC PRINT MAT AND NON CIRC PRINT
34781	AMAZON.COM LLC	100	ACH	167.15	12571	CIRC PRINT MAT AND NON CIRC PRINT

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
34782	AMAZON.COM LLC	100	ACH	212.80	12572	CIRC PRINT MAT AND NON CIRC PRINT
34783	AMAZON.COM LLC	100	ACH	125.07	12573	CIRC PRINT MAT AND NON CIRC PRINT
34784	AMAZON.COM LLC	100	ACH	81.03	12574	CON AT THE CROSSROADS CRAFT SUF
34785	AMAZON.COM LLC	100	ACH	24.95	12575	CIRC PRINT MATERIAL
34786	AMAZON.COM LLC	100	ACH	157.41	12576	CIRC PRINT MATERIAL
34787	AMAZON.COM LLC	100	ACH	17.49	12577	CIRC PRINT MATERIAL
34788	AMAZON.COM LLC	100	ACH	9.99	12578	CIRC PRINT MATERIAL
34789	AMAZON.COM LLC	100	ACH	599.12	12579	CIRC PRINT MATERIAL
34790	AMAZON.COM LLC	100	ACH	168.94	12580	DUSTER REFILLS, SECURITY SCREWS,
34791	AMAZON.COM LLC	100	ACH	79.00	12581	DVD/VIDEO MATERIAL
34793	AMAZON.COM LLC	100	ACH	138.99	12582	DVD/VIDEO MATERIAL
34794	AMAZON.COM LLC	100	ACH	329.00	12583	DRONE AND ACCESSORIES FOR SYSTE
34795	AMAZON.COM LLC	100	ACH	23.49	12584	CIRC PRINT MAT AND DVD/VIDEO MAT
34796	AMAZON.COM LLC	100	ACH	153.93	12585	PROGRAM SUPPLIES
34817	AMAZON.COM LLC	100	ACH	34.00	12586	CIRC PRINT MAT AND DVD/VIDEO MAT
34818	AMAZON.COM LLC	100	ACH	40.80	12587	CIRC PRINT MATERIAL

<i>Voucher #</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Amount</i>	<i>Total</i>	<i>Check # ACH # EFT #</i>	<i>Description</i>
34819	AMAZON.COM LLC	100	ACH	39.99	12588	CIRC PRINT MATERIAL
34820	AMAZON.COM LLC	100	ACH	15.00	12589	CIRC PRINT MATERIAL
34822	AMAZON.COM LLC	100	ACH	5.49	12590	CIRC PRINT MAT AND CIRC NON PRINT
34826	AMAZON.COM LLC	100	ACH	9.34	12591	CIRC PRINT AND DVD/VIDEO MATERIAL
34829	AMAZON.COM LLC	100	ACH	44.92	12592	CIRC PRINT AND DVD/VIDEO MATERIAL
34856	AMAZON.COM LLC	100	ACH	111.43	12593	FLD SUPPLIES
34857	AMAZON.COM LLC	100	ACH	26.47	12594	PROGRAM SUPPLIES
34858	AMAZON.COM LLC	100	ACH	308.60	12595	DANI SENSORY PLAY TIME
34864	AMAZON.COM LLC	100	ACH	87.62	12596	CIRC PRINT MAT AND NON CIRC PRINT
34869	AMAZON.COM LLC	100	ACH	198.87	12597	CIRC PRINT MAT AND DVD/VIDEO MAT
34870	AMAZON.COM LLC	100	ACH	15.19	12598	CIRC PRINT AND DVD/VIDEO MATERIAL
34871	AMAZON.COM LLC	100	ACH	110.09	12599	CIRC PRINT AND DVD/VIDEO MATERIAL
34872	AMAZON.COM LLC	100	ACH	158.25	12600	CIRC PRINT AND DVD/VIDEO MATERIAL
34873	AMAZON.COM LLC	100	ACH	25.85	12601	CIRC PRINT AND DVD/VIDEO MATERIAL
34875	AMAZON.COM LLC	100	ACH	25	12602	CIRC PRINT AND DVD/VIDEO MATERIAL

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
34876	AMAZON.COM LLC	100	ACH	89.98	12603	CIRC PRINT AND DVD/VIDEO MATERIAL
34877	AMAZON.COM LLC	100	ACH	99.90	12604	CIRC PRINT MAT AND CIRC NON PRINT
34880	AMAZON.COM LLC	100	ACH	47.70	12605	CIRC PRINT MAT AND CIRC NON PRINT
34881	AMAZON.COM LLC	100	ACH	11.18	12606	DVD/VIDEO MATERIAL
34882	AMAZON.COM LLC	100	ACH	8.08	12607	CIRC PRINT MATERIAL AND DVD/VIDEO
34884	AMAZON.COM LLC	100	ACH	164.96	12608	CIRC PRINT MAT AND DVD/VIDEO MAT
34885	AMAZON.COM LLC	100	ACH	19.94	12609	CIRC PRINT MATERIAL
34798	BAKER & TAYLOR INC	100 200	ACH	6,202.06	12610	CIRC PRINT MAT AND AUD REC BOOKS
34844	BAKER & TAYLOR INC	100	ACH	4,286.78	12611	CIRC PRINT MATERIAL
34854	BATTERIES PLUS #011	100	ACH	69.95	12612	12V BATTERIES FOR WEST ALARM
34802	BOOK DEPOT	100 200	ACH	714.88	12613	WEST BRANCH FALL EVENTS BOOK OR
34833	BOOK DEPOT	100	ACH	772.39	12614	BOOKS FOR 12 POINTS GIVEAWAY
*34808	CULLIGAN WATER CONDITIONI	100	ACH	76.50	12615	WEST COOLER RENTAL
34853	DEMCO, INC	100	ACH	60.90	12616	BOOKMARKS FOR FIRST GRADE VISITS
34799	E-Z CLEAN INC	100	ACH	929.82	12617	JANITORIAL SUPPLIES

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
34834	E-Z CLEAN INC	100	ACH	648.29	12618	JANITORIAL PRODUCTS
*34898	GENTRY*LUKE	100	ACH	97.56	12619	MILEAGE REIMBURSEMENT
*34900	JAKAITIS*SUSAN	100	ACH	18.05	12620	REISSUE- REIMBURSEMENT FOR ADMIN
34728	JENNERMANN, ALEX	100	ACH	1,500.00	12621	SPRING 2025 TUITION REIMBURSEMENT
34760	KIRBY RISK CORPORATION	100	ACH	134.99	12622	KLEIN CIRCUIT TRACER
34761	KIRBY RISK CORPORATION	100	ACH	190.37	12623	KLEIN CIRCUIT TRACER
*34812	MACKELBURGER*HAILEY	100	ACH	3,000.00	12624	SUMMER 2025 TUITION REIMBURSEMENT
34810	MIDWEST TAPE	100	ACH	7,383.20	12625	HOOPLA AUGUST INVOICE
34811	MIDWEST TAPE	100	ACH	1,377.68	12626	DVD/VIDEO MATERIAL
34843	MIDWEST TAPE	100	ACH	2,266.71	12627	DVD/VIDEO MATERIAL
34897	NEW AVENUES	100	ACH	166.24	12628	ALA CARTE ADMIN FEE
*34727	ORACLE ELEVATOR COMPANY	100	ACH	1,232.07	12629	SERVICE FOR 9-25 THRU 2-26
34832	OVERDRIVE	100	ACH	10,150.00	12630	MONTHLY OVERDRIVE DEPOSIT
*34729	PARSONS*AUTUMN	100	ACH	4,500.00	12631	SUMMER 2025 TUITION REIMBURSEMENT
34806	PAYPAL INC	100	ACH	19.95	12632	MONTHLY PAYFLOW LINK
34800	PITNEY BOWES	100	ACH	90.84	12633	POSTAGE LEASE

<i>Voucher #</i>	<i>Name of Claimant</i>	<i>Fund</i>	<i>Amount</i>	<i>Total</i>	<i>Check # ACH # EFT #</i>	<i>Description</i>
*34902	SNYDER*LOLA	100	ACH	78.40	12634	MILEAGE REIMBURSEMENT
34801	SPAID-ROBERTS, ELISE	100	ACH	1,500.00	12635	SUMMER 2 2025 TUITION REIMBURSEM
34556	STAPLES BUSINESS CREDIT	100	ACH	991.14	12636	OFFICE CHAIRS
*34838	UNIQUE MANAGEMENT SERVIC	100	ACH	795.06	12637	NOTICES
*34839	UNIQUE MANAGEMENT SERVIC	100	ACH	329.60	12638	PLACEMENTS
*34816	UNITED WAY OF WABASH VALL	100	ACH	390.00	12639	TABLE FOR POWER OF THE PURSE
*34803	WADSWORTH*ASHLEY	100	ACH	13.33	12640	MILEAGE REIMBURSEMENT
34815	WAGEWORKS, INC.	100	ACH	168.82	12641	COBRA MONTHLY FEE
*34847	WARD*CRYSTAL	100	ACH	8.50	12642	REIMBURSEMENT FOR PROGRAM SUPP
*34848	WARD*CRYSTAL	100	ACH	34.50	12643	MILEAGE REIMBURSEMENT
34804	WEAS ENGINEERING INC	100	ACH	516.50	12644	SERVICE CONTRACT SEPT
34807	ZAYO EDUCATION LLC	100	ACH	1,629.33	12645	INTERNET SERVICE
34842	ZAYO EDUCATION LLC	100	ACH	604.84	12646	VOICE SERVICE
					Total Count:	125
					Total Amount:	62,416.03
34748	VERIZON - WIRELESS	100	E-pay	28 265.48	12195	PHONE SERVICE

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
*34749	TOWN OF WTH WATER & SEWE	100	<i>E-pay</i>	81.18	12196	WEST WATER SERVICE
*34750	INDIANA AMERICAN WATER CC	100	<i>E-pay</i>	56.83	12197	PRIVATE FIRE SERVICE
34751	WEX BANK	100	<i>E-pay</i>	207.22	12198	FUEL SERVICE
34592	BAESLERS MARKET	100 200	<i>E-pay</i>	202.54	12199	PROGRAM SUPPLIES
34759	OFFICE DEPOT	100	<i>E-pay</i>	181.91	12203	OFFICE SUPPLIES
34813	THE TRASH MAN	100	<i>E-pay</i>	135.00	12204	12 POINTS TRASH SERVICE
34814	THE TRASH MAN	100	<i>E-pay</i>	135.00	12205	WEST TRASH SERVICE
*34840	INDIANA AMERICAN WATER CC	100	<i>E-pay</i>	164.95	12208	12 POINTS WATER SERVICE
*34841	INDIANA AMERICAN WATER CC	100	<i>E-pay</i>	56.83	12209	12 POINTS PRIVATE FIRE SERVICE
*34846	LAKESHORE LEARNING MATEF	100	<i>E-pay</i>	114.97	12210	YS KITS
*34850	HANOVER INSURANCE GROUP	100	<i>E-pay</i>	2,841.25	12211	WORKERS COMPENSATION POLICY
34851	CENTERPOINT ENERGY	100	<i>E-pay</i>	22.62	12212	WEST GAS SERVICE
34852	CENTERPOINT ENERGY	100	<i>E-pay</i>	22.65	12213	12 POINTS GAS SERVICE
34892	LIBERTY MUTUAL	100	<i>E-pay</i>	400.00	12214	PUBLIC OFFICIAL BOND- L FRANKS
*34893	LOWE'S COMMERCIAL SERVICI	100	<i>E-pay</i>	29 287.71	12216	MAINTENANCE SUPPLIES

Voucher #	Name of Claimant	Fund	Amount	Total	Check # ACH # EFT #	Description
						Total Count: 16 Total Amount: 5,176.14

<i>Library Operating Fund 100:</i>	68,442.97
<i>Gift Fund 200:</i>	1,025.61
<i>Rainy Day Fund 201:</i>	0.00
<i>State Technology Reimbursement Grant Fund 276:</i>	0.00
<i>WVCF Creating a Better Tomorrow Grant Fund 277:</i>	0.00
<i>UW Neighborhood Improvement Grant Fund 278:</i>	0.00
<i>WVCF Impact Grant Fund 279:</i>	0.00
<i>Lifelong Arts Indiana Grant Fund 280:</i>	0.00
<i>Lifelong Arts Indiana Grant Fund 281:</i>	0.00
<i>NEA Big Read Grant Fund 283:</i>	0.00
<i>Public Library Access Card Fund 800:</i>	0.00

Grand Total Count:	150
Grand Total Amount:	69,468.58

Executive Director
Jordan Orwig

**Payroll Payable
Voucher Register**

Vigo County Public Library

For Period August - 2025

Page 1 of 2 Pages

Date Filed	Voucher Number	NAME OF CLAIMANT	AMOUNT OF VOUCHER	AMOUNT ALLOWED	CHECK/ WARRANT NUMBER	MEMORANDUM
8/1	Pay #16	Gross Payroll	\$ 153,902.09	\$ 153,902.09	ACH	
8/1	Pay #16	FICA	\$ 11,097.78	\$ 11,097.78	ACH	
8/1	Pay #16	PERF	\$ 20,535.47	\$ 20,535.47	ACH	
8/15	Pay #17	Gross Payroll	\$ 154,650.38	\$ 154,650.38	ACH	
8/15	Pay #17	FICA	\$ 11,152.05	\$ 11,152.05	ACH	
8/15	Pay #17	PERF	\$ 20,568.43	\$ 20,568.43	ACH	
8/15	Pay #17	Anthem	\$ 121,250.04	\$ 121,195.04	ACH	
8/15	Pay #17	Guardian	\$ 8,250.43	\$ 8,250.43	ACH	
8/29	Pay #18	Gross Payroll	\$ 159,224.26	\$ 159,224.26	ACH	
8/29	Pay #18	FICA	\$ 11,997.88	\$ 11,997.88	ACH	
8/29	Pay #18	PERF	\$ 21,118.73	\$ 21,118.73	ACH	

Total library cost			\$ 693,692.54			
August	Pay 16, 17, & 18	Nationwide	\$ 3,397.93	\$ 3,397.93	ACH	Staff withholding
August	Pay 16, 17, & 18	Garnishments	\$ 3,296.48	\$ 3,296.48	ACH	Staff withholding
August	Pay 16, 17, & 18	Garnishment Reim	\$ 150.00	\$ 150.00	ACH	Staff withholding
August	Pay 16, 17, & 18	AFLAC	\$ 1,754.82	\$ 1,754.82	ACH	Staff withholding
August	Pay 16, 17, & 18	United Way	\$ 192.00	\$ 192.00	ACH	Staff withholding
August	Pay 16, 17, & 18	Anthem	\$ 12,390.00	\$ 12,390.00	ACH	Staff withholding
August	Pay 16, 17, & 18	HSA adj.		\$ -	ACH	Staff withholding
August	Pay 16, 17, & 18	Guardian	\$ 1,535.37	\$ 1,535.37	ACH	Staff withholding
August	Pay 16, 17, & 18	Boston Mutual	\$ 650.36	\$ 650.36	ACH	Staff withholding
August	Pay 16, 17, & 18	Fed Tax	\$ 31,751.37	\$ 31,751.37	ACH	Staff withholding
August	Pay 16, 17, & 18	State Tax	\$ 13,770.39	\$ 13,770.39	ACH	Staff withholding
August	Pay 16, 17, & 18	Local Tax	\$ 8,808.69	\$ 8,808.69	ACH	Staff withholding
August	Pay 16, 17, & 18	FICA	\$ 34,247.72	\$ 34,247.72	ACH	Staff withholding
August	Pay 16, 17, & 18	Vol. PERF	\$ 8,561.02	\$ 8,561.02	ACH	Staff withholding
Staff Cost			\$ 120,506.15	\$ 120,506.15		

August 31, 2025

**Gift Fund Balances
2025**

FUND	AMOUNT	PURPOSE	APPROVAL
00-General	\$ 2,425.00	Unrestricted Use	Admin.
64-SPC	\$ 1,613.52	Support of SPC	Admin.
65-Big Read	\$ 424.40	Big Read/Community Read	Admin.
66-YS	\$ 3,883.98	Support of YS	Admin.
67-WVCF Endowment	\$ 1,639.00	Support of Strategic Plan Goals	Admin.
68-Crackerbarrel	\$ 929.27	Support of Crackerbarrel	Admin.
69-Wright Foundation	\$ 2,243.09	Unrestricted Use	Admin.
70- West Emily's Garden	\$ 200.00	Maintenance of Emily's Garden at West Branch	Admin.
71-West Branch	\$ 1,403.27	Support of West Branch	Admin.
72-Friends	\$ 8,859.79	Support of Pre-Approved Programs/Initiatives	Admin.
74-Wiley Cupola	\$ 1,467.87	Maintenance of Cupola	Admin.
75-Wiley Memorial	\$ 20,130.68	Maintenance of Memorial	Admin.
77-WVCF Meeks	\$ 1,351.92	Childrens Literature	Admin.
81-Community Connections	\$ 216.95	Support of Community Connections	Admin.
83-Kiwanis Ys	\$ 531.36	Childrens Book Label Commemorating Speakers	Admin.
85-Phillips	\$ 3,305.47	Support of LLC and Archives	Admin.
87-Cox	\$ 55.48	Hearing Impaired Support	Admin.
89-Christmas in the Park	\$ 360.53	Christmas in the Park	Admin.
92-Marketing	\$ 45.05	Unrestricted Use	Admin.
93-Programming and Events	\$ 626.32	Support of Programming and Events	Admin.
94-TH Econ.Dev.	\$ 139.58	Adult Nonfiction Commemorating Speakers	Admin.
95-12 Points	\$ 1,111.93	Support of 12 Points	Admin.
96-Fundraiser	\$ 770.44	Buy a Book	Admin.
97-Library Experience	\$ 730.00	Support of Library Experience	Admin.
TOTAL	\$ 54,464.90		

Administrative Report

SEPTEMBER 15, 2025



FROM THE EXECUTIVE DIRECTOR

After reviewing four different proposals, the Admin Team and I have settled on a consultant to help us develop the next strategic plan, which will run from 2026-2028. After all details are confirmed, I hope to make an official announcement at our meeting. Each submission was thorough and well-constructed, but we feel that our preferred option best aligned with our mission while reflecting VCPL’s priorities, strengthening staff engagement, and positioning us to continue making changes in our community.

UPDATED SCHEDULE OF CLOSINGS

January 2026 through January 2027 scheduled closings for the Vigo County Public Library are provided below. Please note the Juneteenth holiday was changed from Monday, June 15 to Friday, June 19.

New Year’s Day	Thursday	January 1, 2026
Martin Luther King Jr. Day	Monday	January 19, 2026
Easter	Sunday	April 5, 2026
Sunday before Memorial Day	Sunday	May 24, 2026
Memorial Day	Monday	May 25, 2026
Juneteenth	Friday	June 19, 2026
Independence Day	Saturday	July 4, 2026
Sunday before Labor Day	Sunday	September 6, 2026
Labor Day	Monday	September 7, 2026
Veterans Day	Wednesday	November 11, 2026
VCPL Staff Institute	Friday	November 20, 2026
Thanksgiving Eve - close at 6:00 p.m.	Wednesday	November 25, 2026
Thanksgiving Day	Thursday	November 26, 2026
Christmas Eve	Thursday	December 24, 2026
Christmas Day	Friday	December 25, 2026
New Year’s Eve	Thursday	December 31, 2026
New Year’s Day	Friday	January 1, 2027

HAUTE CREATE

Recently, in Haute Create, the team has been promoting their bookbinding series. The Tech Team librarians have organized a series of four workshops designed to teach patrons about typesetting, designing end pages, sewing signatures, and creating cases for completed books. There has been significant public interest in their hands-on, creative programming lately. The first of the four programs has been completed, and they are very excited to continue with the remaining three33

Administrative Report

SEPTEMBER 15, 2025

OUTREACH EFFORTS JANUARY – JUNE 2025

From January to June, the Program and Events team expanded outreach efforts significantly, with a 33% increase in events and a 23% rise in community interactions compared to the same period last year. VCPL attended a total of 28 outreaches and interacted with 3,620 people. The library maintained consistent engagement levels per event, demonstrating that growth in scale has not come at the expense of impact. Partnerships were diverse and robust, spanning schools, higher education, health and wellness providers, arts organizations, neighborhood and civic groups, childcare centers, disability and inclusion organizations, businesses, and parks and recreation departments. These collaborations allowed the library to reach a broad cross-section of the community and strengthen visibility. None of this would have been possible without the collective efforts of library staff across departments, whose commitment to staffing and supporting these events ensures the success of VCPL’s outreach.



UNITED WAY WORKPLACE DRIVE

The VCPL United Way workplace drive will begin on Monday, September 29, and run through Monday, November 3. Both the United Way of Wabash Valley and VCPL are dedicated to building a stronger, more connected community. During this period, the United Way Committee has organized several exciting activities and auctions to encourage participation and support. One-time and recurring donation information will be shared with employees, VCPL board members, and VCPL retirees the week of September 29.

SPECIAL COLLECTIONS

Special Collections recently installed a wall-mounted television display to showcase the thousands of photographs and hours of video footage within the archival collections. This new display enables SPC to highlight and promote the extensive range of visual materials, presenting these collections to VCPL’s visitors in a more dynamic manner compared to traditional static wall or case displays.



WEST BRANCH TEDDY BEAR PICNIC



On August 6, the West Branch hosted a Teddy Bear Picnic, drawing 23 people and even more stuffed animals. Families enjoyed outdoor games, painted fans, and listened to fun stories. They also enjoyed refreshments and took part in a scavenger hunt, making sure they tracked down the picnic basket before a certain bear could find it! This indoor/outdoor picnic was a great opportunity for little ones and their adults to build fun memories and have a fun adventure!

ADULT SERVICES

Attorney Sabrina Haney of Haney Law conducted the program “Smart Strategies for Medicaid Qualification” on September 2. This program was designed to help empower individuals to succeed by providing them with information on navigating Medicaid and planning for the future. Attendees included both members of the public wanting to understand Medicaid, and long-term care providers who wanted to be better equipped to serve their clients.

Recently, Adult Services staff members were excited to showcase VCPL by conducting tours of the library and its resources. Adult Services Librarian Sharon McConnell lead ISU professor Dr. Park and approximately 20 education students on a tour that highlighted VCPL as a community hub. The group was introduced to a variety of services and resources, including 3D printers and educational kits, many had not expected from a library.

Adult Services Librarian Bonnie McNair and Tech Team Manager Hailey Mackelburger led Chris Billings, Computer Assistant at the Indianapolis Central Library, on a tour focusing on Tech Team and the classes and resources offered by that department. One class was of particular interest to him. “I don’t believe we have a bookbinding class at IndyPL,” he stated. Exploring what each library had to offer and exchanging ideas was an exciting opportunity for both libraries.

YOUTH SERVICES



The Youth Services Department takes a programming break in August; however, that doesn't mean activities came to a halt. The department visited four public schools for their Back-to-School orientations and handed out 734 books to students. The department continues to stay in contact with the schools about their biannual parents' and literacy nights. These smaller events allow the library to have card sign-ups and have conversations with students and parents about all the library has to offer.

Less glamorous but still essential is a storage clean out project which will enable the department to better utilize in-house materials and cut down on wasteful spending buying duplicates of supplies. This effect also results in an up-to-date inventory list and improved access to storage areas for all staff using those supplies. The walls and displays in the department were adorned with decorations supporting the library wide Library Card Signup initiative, featuring the youth-themed slogan "Reading is Rad," and Hispanic Heritage Month. Staff spent time creating these colorful and dynamic displays showing off their amazing talent once again, while also preparing for their fall and winter programs.

PERSONNEL CHANGES

EMPLOYMENT

China, Jr., Francisco Javier - Hired for the part-time non-exempt position of Lending Services Backup Delivery Clerk in the Lending Services Department effective August 18, 2025.

CHANGE STATUS

Bouchie, Jeanette Marie - Change in status from the full-time non-exempt position of Interim Director of Public Services to the full-time exempt position of Director of Public Services in the Administration Department effective September 8, 2025.

RESIGNATION

None

Jordan Orwig
Executive Director

	August-25	August-24		YTD 2025	YTD 2024	
Print Circulation	18,940	18,798	0.8%	150,159	146,712	2.3%
A/V Circulation	4,470	5,601	-20.2%	36,905	39,570	-6.7%
Misc	1,043	1,109	-6.0%	8,820	8,749	0.8%
Electronic Devices	65	61	6.6%	442	448	-1.3%
TOTAL	24,518	25,569	-4.1%	196,326	195,479	0.4%

	August-25	August-24		YTD 2025	YTD 2024	
Overdrive						
E-book	7,625	7,814	-2.4%	62,199	62,800	-1.0%
E-audiobook	6,541	5,919	10.5%	51,208	47,554	7.7%
E-Magazines	1,502	758	98.2%	11,847	7,529	57.4%
TOTAL	15,668	14,491	8.1%	125,254	117,883	6.3%

	August-25	August-24		YTD 2025	YTD 2024	
Hoopla						
E-audiobook	2,120	1,668	27.1%	16,342	12,989	25.8%
Bingepasses	21	31	-32.3%	262	239	9.6%
E-Books	554	654	-15.3%	5,051	5,279	-4.3%
E-Comics	91	89	2.2%	777	803	-3.2%
E-music	57	67	-14.9%	574	700	-18.0%
E-video movie	185	220	-15.9%	1,522	1,508	0.9%
E-video TV	93	94	-1.1%	752	739	1.8%
TOTAL	3,121	2,823	10.6%	25,280	22,257	13.6%

	August-25	August-24		YTD 2025	YTD 2024	
Reference Services	2,855	2,234	27.8%	23,893	17,995	32.8%

MATERIALS ADDED TO COLLECTION

Purchased Items	August-25	YTD 2025
Book	1,302	11,105
Video	194	1,510
Video Game	50	295
Music CD	0	0
Audio Book	6	87
Misc	31	179
TOTAL	1,583	13,176

Donated Items	August-25	YTD 2025
Book	18	959
Video	1	177
Video Game	0	2
Music CD	0	0
Audio Book	0	0
Misc	0	2
TOTAL	19	1140

New Items Ordered	August-25	YTD 2025
Book	2,507	9,881
Video	692	1,821
Video Game	57	325
Music CD	0	0
Audio Book	59	98
Misc	41	241
TOTAL	3,356	12,366

New Items Received	August-25	YTD 2025
Book	1,465	9,276
Video	77	1,167
Video Game	49	299
Music CD	0	0
Audio Book	5	27
Misc	32	166
TOTAL	1,628	10,935

ON-SITE PROGRAMS	August-25	August-24		YTD 2025	YTD 2024	
Early Literacy (ISL: 0-5 yrs)	11	16	-31.3%	173	171	1.2%
Children (ISL: 6-11 yrs)	14	10	40.0%	187	138	35.5%
Teens (ISL: 12-18yrs)	8	10	-20.0%	105	61	72.1%
Adults (ISL: 19 + yrs)	26	17	52.9%	221	138	60.1%
General (all ages)	12	14	-14.3%	124	136	-8.8%
TOTAL	71	67	6.0%	810	644	25.8%

ON-SITE ATTENDANCE	August-25	August-24		YTD 2025	YTD 2024	
Early Literacy (ISL: 0-5 yrs)	83	248	-66.5%	2,476	2,559	-3.2%
Children (ISL: 6-11 yrs)	90	86	4.7%	2,962	3,052	-2.9%
Teens (ISL: 12-18yrs)	34	25	36.0%	427	461	-7.4%
Adults (ISL: 19 + yrs)	183	117	56.4%	1,227	1410	-13.0%
General (all ages)	364	976	-62.7%	2,969	2,675	11.0%
TOTAL	754	1,452	-48.1%	10,061	10,157	-0.9%

OFF-SITE PROGRAMS	August-25	August-24		YTD 2025	YTD 2024	
Early Literacy (ISL: 0-5 yrs)	0	0	null	1	2	-50.0%
Children (ISL: 6-11 yrs)	0	0	#DIV/0!	3	6	-50.0%
Teens (ISL: 12-18yrs)	0	0	null	1	0	null
Adults (ISL: 19 + yrs)	16	16	0.0%	97	105	-7.6%
General (all ages)	2	1	100.0%	14	13	7.7%
TOTAL	18	17	5.9%	116	126	-7.9%

OFF-SITE ATTENDANCE	August-25	August-24		YTD 2025	YTD 2024	
Early Literacy (ISL: 0-5 yrs)	0	0	null	20	18	11.1%
Children (ISL: 6-11 yrs)	0	0	#DIV/0!	307	265	15.8%
Teens (ISL: 12-18yrs)	0	0	null	173	0	null
Adults (ISL: 19 + yrs)	264	150	76.0%	1,511	1,453	4.0%
General (all ages)	56	68	-17.6%	749	985	-24.0%
TOTAL	320	218	46.8%	2,760	2,721	1.4%

COMMUNITY OUTREACH	August-25	August-24		YTD 2025	YTD 2024	
# of Community Events Participated In	8	30	-73.3%	38	55	-30.9%
# of Interactions at Community Events	1,115	5,862	-81.0%	4,930	9,207	-46.5%

	August-25	August-24		YTD 2025	YTD 2024	
Computer Users	5,226	4,594	13.8%	33,235	38,461	-13.6%
Subscription Databases	9,956	7,656	30.0%	79,654	89,610	-11.1%
ILL provided to other Libraries	347	356	-2.5%	2,550	2,897	-12.0%
ILL received from other Libraries	77	107	-28.0%	787	864	-8.9%

	August-25	August-24		YTD 2025	YTD 2024	
Adult materials deliveries	23	29	-20.7%	217	254	-14.6%
Youth materials deliveries	5	8	-37.5%	71	72	-1.4%
TOTAL	28	37	-24.3%	288	326	-11.7%

Budget Form 1 - Budget Estimate

Year: 2026 County: Vigo Unit: Vigo County Public Library

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	4111	Salary of Exec. Director	\$114,950	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	4112	Salary of Dept. Directors	\$336,282	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	4113	Salary of Librarians	\$873,024	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	4114	Salary of Support Staff	\$2,357,454	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	4115	Wages of Hourly	\$297,948	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	4116	Salary of Maintenance	\$299,890	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	4117	Wages of Hrly Maintenance	\$39,978	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	4118	Overtime	\$18,800	41 \$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Salaries and Wages	4119	Sunday Pay	\$89,200	39 \$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	4121	Employer's share FICA	\$338,705	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	4122	Unemployment Compensation	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	4123	Employer's Contribution PERF	\$591,585	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	4124	Employer's Contribution-Group Insurance	\$1,992,080	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	4125	Employer's Contribution-Dental Insurance	\$81,364	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	4126	Employer's Contribution-Vision Insurance	\$11,957	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	4127	Employer's Contribution-Life Insurance	\$35,764	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	4128	Separation Payout	\$110,175	\$0
0101 - GENERAL	NO DEPARTMENT	PERSONAL SERVICES	Employee Benefits	4129	Other Benefits	\$107,900	\$0
PERSONAL SERVICES Total						\$7,697,056	\$0

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Office Supplies	4213	Other Office Supplies	\$35,900	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Operating Supplies	4221	Cleaning and Sanitation Supplies	\$10,000	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Operating Supplies	4222	Fuel, Oil and Lubricants	\$3,600	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Operating Supplies	4223	Operating Supplies and Parts	\$45,956	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Repair and Maintenance Supplies	4231	Building Materials and Supplies	\$1,500	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Repair and Maintenance Supplies	4235	Grounds Maintenance Supplies	\$7,650	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	4241	Materials Preparation	\$23,000	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	4243	Audio-Visual Supplies	\$200	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	4244	Computer Supplies	\$5,023	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	4245	Other Library Supplies	\$168,790	\$0
0101 - GENERAL	NO DEPARTMENT	SUPPLIES	Other Supplies	4246	Staff Development Materials	\$5,250	40 \$0
SUPPLIES Total						\$306,869	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	4311	Consulting Services	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	4312	Engineering & Archit. Services	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	4313	Legal Services	\$10,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	4314	Other Professional Services	\$434,339	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Professional Services	4334	Digitization	\$15,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	4321	Telephone & Internet Services	\$50,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	4322	Postage	\$8,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	4323	Traveling Expenses	\$33,150	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	4324	Professional Meetings	\$19,430	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Communication and Transportation	4325	Freight & Shipping	\$17,850	\$0

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Printing and Advertising	4331	Advertising & Publication of Notices	\$37,550	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Insurance	4341	Official Bonds	\$3,075	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Insurance	4342	Other Insurance	\$82,100	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services	4351	Gas	\$5,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services	4352	Electricity	\$214,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services	4353	Water	\$20,500	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Utility Services	4354	Waste Disposal Services	\$20,650	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance	4361	Building/structures repairs	\$200,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance	4362	Software Maintenance contracts	\$114,860	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Repairs and Maintenance	4363	Maintenance Contracts	\$52,352	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Rentals	4372	Equipment Rental	\$200	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Rentals	4373	Lease/rental contracts	\$78,900	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4301	Downloadable E-Material	\$367,000	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4302	Databases	\$164,373	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4303	YP E-Materials	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4307	Ciculating Educational Access	\$1,750	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4310	Software Licensing	\$49,725	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4391	Dues	\$18,380	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4392	Taxes & Assessments	\$75	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4395	Petty Cash Funds	\$600	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4396	Bank fees	\$4,050	\$0

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4397	Refunds	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	SERVICES AND CHARGES	Other Services and Charges	4398	Cash Drawer discrepancies	\$50	\$0
SERVICES AND CHARGES Total						\$2,022,959	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Improvements Other Than Building	4430	Other Improvements	\$25,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Machinery, Equipment, and Vehicles	4440	Furniture/Equip Major	\$90,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Machinery, Equipment, and Vehicles	4441	Furniture/Equip Minor	\$310,176	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4442	Circulating Equipment	\$1,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4443	Public Access Technology	\$6,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4460	Circ. Non Print Physical	\$9,100	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4461	Circulating Print Material	\$185,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4462	Reference Print Material	\$2,608	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4463	YS Circ. Print Material	\$0	42
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4471	Magazines	\$11,920	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4472	Newspapers	\$12,285	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4473	Reference Material Serials	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4481	DVD/Video Material	\$83,000	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4482	Audio Recorded Music	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4483	Microfilm	\$10,100	\$0
0101 - GENERAL	NO DEPARTMENT	CAPITAL OUTLAYS	Books and Other Media	4485	Audio Recorded Books	\$6,000	\$0
CAPITAL OUTLAYS Total						\$752,189	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4114	Salary-Support Staff	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4116	Salary-Maint. Staff	\$0	\$0

Fund	Department	Category	Sub-Category	Line Item Code	Line Item	Published	Adopted
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4117	Hourly Maintenance	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4121	FICA	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4123	PERF	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4124	Health Insurance	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4125	Dental Insurance	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4126	Vision Insurance	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4127	Life Insurance	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4213	Office Supplies	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4312	Engineering/Archit Services	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4314	Other Prof Services	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4324	Meeting/Conf Registration	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4331	Advertising/Pub Notice	\$0	43 \$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4361	Bldgs/Struct Repair contracts	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4440	Furniture/Equip Major	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4441	Furniture/Equip Minor	\$0	\$0
0101 - GENERAL	NO DEPARTMENT	PROPERTY TAX CAP	Property Tax Cap Impact	4461	Circ. Print Material	\$0	\$0
PROPERTY TAX CAP Total						\$0	\$0
NO DEPARTMENT Total						\$10,779,073	\$0
TOTAL 0101 - GENERAL FUND						\$10,779,073	\$0

Budget Form 2 - Estimate of Miscellaneous Revenue

Year: 2026 County: Vigo Unit: 0229 - Vigo County Public Library

Fund: 0101 - GENERAL			
Revenue Code	Revenue Name	July 1 - December 31, 2025	January 1 - December 31, 2026
R112	Financial Institution Tax distribution	\$20,000	\$40,000
R114	Motor Vehicle/Aircraft Excise Tax Distribution	\$209,000	\$384,000
R135	Commercial Vehicle Excise Tax Distribution (CVET)	\$16,500	\$33,000
R138	Local Income Tax (LIT) Certified Shares	\$742,763	\$1,485,526
R409	Document and Copy Fees	\$513	\$1,026
R423	Other Charges for Services, Sales, and Fees	\$350	\$700
R503	Other Fines and Forfeitures	\$6,700	\$13,400
R902	Earnings on Investments and Deposits	\$106,000	\$212,000
GENERAL Total		\$1,101,826	\$2,169,652

NOTICE TO TAXPAYERS

The **Notice to Taxpayers** is available online at www.budgetnotices.in.gov or by

Complete details of budget estimates by fund and/or department may be seen by visiting the office of this unit of government at **680 Poplar Street Terre Haute, IN 47807**.

Notice is hereby given to taxpayers of **VIGO COUNTY PUBLIC LIBRARY, Vigo County, Indiana** that the proper officers of **Vigo County Public Library** will conduct a public hearing on the year **2026** budget. Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objection petition with the proper officers of **Vigo County Public Library** not more than seven days after the hearing. The objection petition must identify the provisions of the budget, tax rate, or tax levy to which taxpayers object. If a petition is filed, **Vigo County Public Library** shall adopt with the budget a finding concerning the objections in the petition and testimony presented. Following the aforementioned hearing, the proper officers of **Vigo County Public Library** will meet to adopt the following budget:

Public Hearing Date	Tuesday, September 2, 2025
Public Hearing Time	5:30 PM
Public Hearing Location	680 Poplar Street Terre Haute, IN 47807

Adoption Meeting Date	Monday, September 15, 2025
Adoption Meeting Time	5:30 PM
Adoption Meeting Location	680 Poplar Street Terre Haute, IN 47807

Estimated Civil Max Levy	\$8,768,292
Property Tax Cap Credit Estimate	\$2,284,500

1 Fund Name	2 Budget Estimate	3 Maximum Estimated Funds to be Raised (including appeals and levies exempt from maximum levy limitations)	4 Excessive Levy Appeals	5 Current Tax Levy	6 Levy Percentage Difference (Column 3 / Column 5)
0101-GENERAL	\$10,779,073	\$8,768,292	\$0	\$8,430,476	4.01%
Totals	\$10,779,073	\$8,768,292	\$0	\$8,430,476	

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
 Approved by the State Board of Accounts, 2015
 Prescribed by the Department of Local Government Finance

Budget Form No. 4
 Generated 9/11/2025 2:35:31 PM

Ordinance / Resolution Number:

Be it ordained/resolved by the **Vigo County Public Library Board** that for the expenses of **VIGO COUNTY PUBLIC LIBRARY** for the year ending December 31, **2026** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **VIGO COUNTY PUBLIC LIBRARY**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Vigo County Public Library Board**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Vigo County Public Library Board	Library Board	09/15/2025

Funds				
Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0101	GENERAL	\$10,779,073	\$8,768,292	0.2642
		\$10,779,073	\$8,768,292	0.2642

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)
 Approved by the State Board of Accounts, 2015
 Prescribed by the Department of Local Government Finance

Budget Form No. 4
 Generated 9/11/2025 2:35:31 PM

Name		Signature
James M. Young	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Tiffany D. Cherry	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
George L. Heubel	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Stacy D. Killion	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Tom W. Bogigian	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Kelly J. Ford	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Janet R. Brosmer	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

ATTEST

Name	Title	Signature
George L. Heubel	Secretary	

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1

Yes No

In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before December 31

Yes No