WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
Monday, November 9, 2026
6:00 PM

Waunakee Community School District
905 Bethel Circle
Waunakee, WI 53597

Closed session starts at 6:00PM, Open session starts at 7:00PM

Members of the public may attend Board of Education meetings in-person. Members of the public who choose to access the meeting via live stream video may do so at: https://www.youtube.com/channel/UClgebJT-i0GbAiYqrkpaBmA

Public comments will be limited to 3 minutes. The Board will allow 30 minutes for public comments.

Public comments may be sent to Rebecca McDonough at district_administrator@waunakee.k12.wi.us up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Emailed comments sent during any part of the board meeting (Board Development, Closed session, Open session) will be forwarded to the board but may not be reviewed by the board until after the board adjourns. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

A recording of the meeting will be posted on the District webpage within 24 hours of the meeting time.

AGENDA

I. **CALL TO ORDER**
II. **ROLL CALL**
III. **CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c), (e), (f), and (g).**
- A. Review Closed Session Minutes for the October 12, 2026 regular meeting
- B. Update and Consideration of Legal Matters Related to the School District Including Current and Potential Actions Involving the School District.
  1. Approve recommendations in employment investigations audit report
- C. Review Individual Administrator, Teacher, Co-Curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

IV. **RETURN TO OPEN SESSION**
V. **BOARD DEVELOPMENT WORKSHOP**
- A. *Great on Their Behalf* by AJ Crabill book study
  Board, please be prepared to discuss chapter 17.

VI. **APPROVAL OF MINUTES**
- A. Review Open Session Minutes for the October 12, 2026, regular meeting 7

and the October 26, 2026, Special meeting.

VII. **APPROVAL OF AGENDA AND ADDITIONS**

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

VIII. **PUBLIC COMMENTS** **13**

Individuals may use this time to comment on any school district related items. A copy of Board Policy 187 —Public Participation at Board Meetings is enclosed for your reference. Past practice has allowed 30 minutes for this section of the agenda.

IX. **TEACHING STAFF, STUDENT, & BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Teacher's Update

Representatives from the Waunakee Teachers Association will provide an update on some of the work they are doing in the district.

B. Student Reports

1. Student Council Report

Abigail Anderson and Alena Wagoner are the student representatives from the high school and will be present to report to the Board on what is occurring at the high school.

C. Board Reports/Action Items

1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

This section is reserved for any comments from members of the Board on meetings they attended or other informational items.

2. Spring Board Election

a. Notice of School Board Election 16

Attached is the Notice of the April 2027 School Board Election. Mark Hetzel (Town of Vienna), and Ted Frey (Town of Westport, City of Middleton and City of Madison) seats are on the ballot this spring.

b. Notification of Non-Candidacy 17

Attached is the Notification of Non-Candidacy should an incumbent choose not to run for reelection this spring. The deadline for an incumbent to file the non-candidacy form is December 28, 2026 at 5:00 p.m.

3. Board Self Evaluations — School Perceptions Tool

Each board member will be given the link to log into this tool provided by WASB & School Perceptions to complete the Board's self evaluation.

This will also be sent to you via email after the meeting. You will also receive the open-ended short answer questions to complete as you see fit.

The board should also discuss if they would like to have School Perceptions produce a written report comparing the outcome to prior years. Last year was the first year

this was offered and WCSD BOE did receive this report. The cost of this report is $375. If you do not want this report generated by School Perceptions. Rebecca will compile your responses for review.

4. American Education Week November 16–20, 2026 18

Attached for your discussion please find letters from the board of education, drafted by Anne Blackburn and Mark Hetzel. One to be posted in the Waunakee Tribune and one to be sent to the WCSD Staff.

X. **COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Budget Committee 20

The minutes from the November 3, 2026, budget committee will be reviewed.

1. Request for Proposal for Transportation Services 22

The purpose of this agenda item is to discuss details for the upcoming request for proposal for transportation services and request approval of the specifications included in the RFP. Attached please find the specifications sheet with the changes recommended by the budget committee. Administration will review the full RFP in December. The committee is recommending approval 3-0.

2. BSN Partnership Agreement 23

The purpose of this agenda item is to request approval of the BSN partnership agreement. Attached please find the agreement that BSN has proposed for the district to consider. The highlights are:

1) $36,000 signing bonus in BSN product credit, contingent on purchasing at least $54,000 in merchandise within the first 24 months. We already typically spend around $100,000 between our HS, MS, and youth programs so we would meet this requirement already with them.

2) Equipment and apparel discounts ranging from 10-35%, depending on the product category.

3) Annual product rebates of 6-10% based on total annual spending.

4) Free online Sideline Store for apparel and merchandise.

5) Additional resources through BSN's SURGE girls' sports initiative and professional development opportunities for coaches and student-athletes.

6) Three-year agreement running July 1, 2026 - June 30, 2029, with automatic one-year renewals unless notice is provided.

7) Non-exclusive: our programs and coaches would still be able to use other vendors such as Badger Sporting Goods, Trending Now, etc. BSN would just like the opportunity to quote some items if possible.

They have also agreed to follow district branding guidelines and Nina Rouse has committed to implementing an approval process for all vendors to use district branding. The committee is recommending approval 3-0.

B. Facility Committee 28

Review the minutes from the November 4, 2026 Meeting

1. Middle School Track 29

The purpose of this agenda item is to request approval of the middle school track. Attached please find the report from Rettler that proposed 2 options - resurfacing the current 300M track and then turning the track and constructing a full-sized 400M track. The committee is recommending approval of option B - reconstructing and resurfacing the current 300M track 3-0.

2. Safety Enhancements 35

The purpose of this agenda item is to request approval of safety enhancements at the middle school. Administration is recommending the smart glass proposal instead of a shade based proposal. However, administration is recommending a Wisconsin-based vendor instead. Here is information from Dustin in reference to the Wisconsin-based vendor:

Best Sun Control provided a ballpark estimate of $145,000-160,000 for the installation of Dynamic Glass Products (DGP) "Smartglass." They would need to conduct a site visit to provide a more precise estimate.
They are also willing to increase the warranty for materials and parts from 2 years to 5 years. They indicated that the film has a rated lifetime of 100,000 hours in the "ON" position, which equates to approximately 11.5 years of continuous operation. In addition, the electrical work is approximately $64,000. This information was shared with the facility committee at a previous meeting.

The committee is recommending approval 3-0.

XI. **ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Summer School

Sheila Weihert, Principal at Arboretum Elementary and Summer School Coordinator, will be present at Monday's Board Meeting to review Summer School 2026 and seek approval for course offerings for Summer School 2027.

1. 2026 Summer School Update - **INFORMATIONAL ITEM** 40
2. 2027 Summer School Course Offerings - **ACTION ITEM** 42

B. 4K Update - **INFORMATION ITEM**

The future 4K family survey went out on Monday, November 9th via email, social media and posted at sites in Waunakee. The board will be updated at the December 7th workshop.

Administration will be available to answer any questions.

C. 5-12 2026-2027 SAIL Goals - **INFORMATION ITEM** 43

D. Special Education Department Goals and Student Services Goals 51 - **INFORMATIONAL ITEM**

E. Announcements

XII. **CONSENT AGENDA**

A. Approval of Checks

Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of October 2026.

B. Finance

1. Monthly Finance Reports 69

Attached you will find the Budget Status report as of October 31, 2026.

The cash reconciliation report for September 2026.

C. Consideration of DoJ Office of School Safety Annual Safety Plan.

Due to the size of the safety plan, it is posted in the Extras section of the agenda for private view only.

D. Safety Drill Logs 74

E. Gifts and Field Trips

1. Gifts

a. Shelley M. Moffatt donated $5,000.00 to the Student Financial Aid Fund. 75

2. Field Trips

a. WHS Band Trip to San Diego, CA — March 31–April 2, 2027. 76

These are the final details of this trip for board review. The board initially approved the planning process for this trip on May 11, 2026.

F. Approve Individual Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

XIII. **BOARD BUSINESS**

A. Legislative Update

B. Correspondence

XIV. **FUTURE AGENDAS AND MEETINGS**

A. Agenda Items for Next Meeting

B. Special Meeting

Board Workshop is December 7th from 5 to 8.

C. Budget Committee - December 7th @ 7:30am

D. Co-Curricular Committee - December 8th @ 7:30am

E. Curriculum Committee — November 30th @ 8:30AM

Curriculum Presentations — November 17th @ 5pm

F. Facility Committee

G. Human Resources Committee

H. Policy Committee — December 10th @ 7:30AM

I. DEI Committee - November 11th @ 6pm

XV. **RETURN TO CLOSED SESSION - (if necessary) to complete agenda as listed under agenda item III**

XVI. **RETURN TO OPEN SESSION**
XVII. **ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION**
XVIII. **ADJOURN**

"Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request."

Minutes of Regular Meeting – Open
The Board of Education
Waunakee Community School District

A Regular Meeting of the Board of Education of Waunakee Community School District was held Monday, October 12, 2026, beginning at 6:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. **CALL TO ORDER**

President Ensign called the meeting to order. A motion was made by Hetzel, second by Thornberg, to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c), (e), (f) and (g) to review individual teacher contract recommendations, resignations and retirements, review individual co-curricular contract recommendations, review individual support staff/custodial staff recommendations, resignations, and retirements, and review student requests. Motion carried 7-0 on a roll call vote. Time 6:00pm

II. **ROLL CALL**

Eaton -Yes, Ensign- Yes, Frey-Yes, Hetzel-Yes, Murray,-Yes, Sonne -Yes, Thornberg – Yes

III. **CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTUES 19.85 (1) (c), (e).(f) and (g).**

A. Reviewed the Minutes of September 14, 2026 Meeting

B. Update and Consideration of Legal Matters Related to the School District Including Current and Potential Actions Involving the School District.

C. Review Individual Administrator, Teacher, Co-Curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

IV. **RETURN TO OPEN SESSION**

A motion was made by Sonne, seconded by Frey, to adjourn closed session and reconvene in open session. Motion carried 7-0. Time: 6:38pm.

V. **BOARD DEVELOPMENT WORKSHOP**

A. *Great on Their Behalf* by AJ Crabill book study

The board discussed 3 take a ways they had from this book.

President Ensign welcomed all in attendance and began the open session of the meeting at 7:01pm.

VI. **APPROVAL OF MINUTES**

A. A motion was made by Eaton, seconded by Thornberg, to approve the September 14, 2026 minutes as posted. Motion carried 7-0.

VII. **APPROVAL OF AGENDA AND ADDITIONS**

A motion was made by Hetzel, seconded by Frey, to approve the agenda as posted. Motion carried 7-0.

VIII. **PUBLIC COMMENTS**

There were no public comments sent electronically

In person public comments were made by the following:

Pam Beron – Heritage-parent Schools Beyond Screens

Katie Mohammadian - Prairie - parent - Schools Beyond Screens
Leda Raulins -WIS parent -Schools Beyond Screens
Steve Peotter - One Community Bank - Banking partnership

IX. **TEACHING STAFF, STUDENT, & BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Student Reports

1. Student Council Report

Abigail Anderson one of the student representatives from the high school gave a high school update to the board. Updates were shared about the following :
Marching band's session is over, and they hosted the 8th graders at the last football game. Badger Conference Honors Choir is performing tonight. Student Council's and HOSA's blood drive is coming up soon. FFA will be going to the National Convention in Indiana. Halloween in the Halls will be October 28th and is a great time for the High School Students as well as the young ones. One Act will be at Waunakee High School this Saturday at 9am. They will also perform at Deforest on November 7th. Homecoming was last week and was a lot of fun. Pre ACT finished for the Freshman - Juniors. Seniors attended informational talks regarding time beyond High School. The High School just had their first virtual day, there were a lot of mixed responses.

2. Warrior Spotlight

An update was shared by the Waunakee Interact Group.

B. Teacher/Staff Report

1. Staff Report

Members of the WTA, Middle School teachers, Autumn Pedersen, Inga Hershoff, and Ellen Willrett presented to the board. They appreciate being allowed to hold remote Family Teachers Conferences. They had a successful virtual day and have another coming up at the end of October. WTA is in support of the referendum, which means they can officially share information with people. They are very appreciative of the flu clinic.

C. Board Reports/Action Items

1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

The Board members participated in and reported on the following activities:
Waunakee Joint Review board, State of Education Address, and WCSD Music FORMTA group "Raise the Roof" hosted by Lone Girl.
Heather Murray gave the board a reminder about our Legislative breakfast to build relationships and share items about our district and some information about our referendum. Carly Eaton asked the board members if 2 of them would be interested in being a part of the election canvass. This will be scheduled soon most likely the Monday after the election. Thank you to Joan Ensign and Chris Sonne for agreeing to be part of this canvass.

X. **COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Budget Committee Meeting

The minutes of the October 6, 2026 Budget Committee Meeting were reviewed.

1. Natural Gas Purchasing

A motion was made by Thornberg, seconded by Sonne, to participate in pre-purchasing 80% of the natural gas from November 1, 2026 through October 31, 2027 at $3.78 dth or current market price on day of purchase in the Natural Gas purchasing as presented. Motion carried 7-0.

2. Banking Services Request for Proposal Review
A motion was made by Sonne, second by Hetzel, to approve the recommendation of the budget committee to remain with One Community Bank as presented. Motion carried 7-0.

B. Facility Committee October 7, 2026
The minutes from the October 07, 2026 meeting were reviewed.

1. McKinstry Proposal
The purpose of this agenda item is to request approval of the proposal from McKinstry that was previously reviewed with the facility committee. After some discussion a motion was made by Frey, seconded by Eaton, to approve the recommendation of the facility committee as presented. Motion carried 7-0.

XI. **ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Third Friday Count
Summers updated the board on the recent third Friday count.

B. 4K Update
Moe presented and answered questions regarding the current 4K numbers. Moe also shared information regarding an upcoming parent survey.

C. K-4 2026-2027 SAIL Goals
Fassbender and the K-4 Administration Team shared and answered questions regarding their SAIL goals for this year. Weihert & Moe represented Arboretum Elementary. Morehouse and Houzner represented Heritage Elementary. Kaminski and Follen represented Prairie Elementary.

D. Ed. Services Assessment Data Results
Tim Schell and Amy Fassbender presented and answered questions regarding the Statewide assessment results, Act 20 information, and i-Ready fall data results.

E. Request to change the Aimsweb+ assessment date to align with the iReady assessment. A motion was made by Hetzel, seconded by Thornberg, to approve the change in the Aimsweb+ date to align with the iReady assessment as presented. Motion carried 7-0.

F. Announcements/Correspondence N/A

1. WASB WI State Education Convention, January 20-22, 2027

2. WASB 2027 Day at the Capital
The 2027 WASB Day at the Capitol is March 17, 2027, at the Monona Terrace & WI State Capital.

3. WASB Region 12 meeting October 28, 2026

XII. **CONSENT AGENDA**
The board acknowledged Lake Melvin's gift of $4,000.00.

A motion was made by Hetzel, seconded by Sonne, to approve the consent agenda as posted. Motion carried 7-0.

A. Approval of Checks

B. Finance

1. Monthly Finance Reports

C. Consideration of School Safety Drills

D. Consideration of the Waunakee/ DeForest Girls Gymnastics Co-op

E. Gifts and Field Trips

1. Gifts

a. Lake Melvin Yacht Club Inc. Donated $4000.00 to the WCSD Student Financial Assistance

Fund.
2. Field Trips
a. WHS Varsity Baseball Spring Training Trip to Kansas City MO. - March 2027
b. FFA National Convention Indianapolis, IN October 21-24, 2026
c. Model UN - Overnight request to Illinois December 2026
F. Approve Individual Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

XIII. **New Support Staff**

Foday Ceesay, Custodian, HS
Roberta Coleman, Para Educator Regular Education, AES
Ryan Kloida, Crossing Guard
Keanna Lansing, Crossing Guard
Simone Lewis, Para Educator Special Education, PES
Lester Moore, Crossing Guard
Whitney Thomas, Crossing Guard
John Zimm, Para Educator Regular Education, AES

Resignations

Jared Cralam, Administrative Assistant to Athletic Director

Internal Changes - No Action

Cassie Stoeger, from Technology Assistant, HES/IS, to Computer Technician

Co-Curriculars Posted in the extras section of the agenda

XIV. **BOARD BUSINESS**

A. Board Correspondence

XV. **FUTURE AGENDAS AND MEETINGS**

A. Agenda Items for Next Meeting
B. Special Meeting
C. Budget Committee
D. Co-Curricular Committee
E. Curriculum Committee
F. Facility Committee
G. Human Resources Committee
H. Policy Committee
I. DEI Committee

XVI. **RETURN TO CLOSED SESSION - NA**

XVII. **RETURN TO OPEN SESSION - NA**

XVIII. **ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION-NA**

XIX. **ADJOURN**

The Board of Education adjourned at 9:40pm on a motion by Eaton, second by Hetzel, and passed unanimously by voice vote 7-0.

Respectfully submitted,

_____
Carlena Eaton, Clerk

Date: _____
CE/rm

Minutes of Tax Levy Meeting

The Board of Education
Waunakee Community School District

A Tax Levy Meeting of the Board of Education of Waunakee Community School District was held Monday, October 26, 2026, beginning at 7:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. **CALL TO ORDER**
President Ensign called the meeting to order at 7:00pm

II. **ROLL CALL**
Present: Eaton, Ensign, Frey, Hetzel, Murray, Sonne, Thornberg
Also present: Brown, Newton, Summers, Schell

III. **APPROVE AGENDA**
A motion was made by Murray, seconded by Sonne, to approve the agenda as posted. Motion carried 7-0.

IV. **PUBLIC COMMENTS**
There were no public comments for this meeting.

V. **RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF APPROXIMATELY $5,425,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2026**
Summers presented and answered questions regarding the resolution. The updated resolution was included in Boardbook.
A motion was made by Hetzel, seconded by Sonne, to approve the resolution authorizing the issuance and sale of $5,310,000.00 general obligation refunding bonds, series 2026. Motion carried 7-0.

VI. **2026-2027 BUDGET & TAX LEVY APPROVAL**
The purpose of this agenda item is to review the final steps of the 26-27 budget process, and to request School Board approval of the budget and tax levy. Newton provided an overview of the final steps in the budget process and additional budget and tax levy documents.

A. Budget Changes
Newton presented and answered questions regarding the 26-27 budget process.
A motion was made by Sonne, second by Frey to approve the budget as presented. Motion carried 7-0.

B. Tax Levy Changes and Certification
Newton presented and answered questions regarding the Tax Levy Changes and certification.
A motion was made by Hetzel, seconded by Eaton, to approve the tax levy as proposed. Motion carried 7-0.

VII. **ADJOURN**
A motion was made by Sonne, second by Eaton, to adjourn the meeting at 7:36pm. Motion carried 7-0.

PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

While the public has the right to attend meetings of the Board of Education that have not been convened in a closed session, individuals or groups generally do not have a right to be included on a Board meeting agenda or a right to enter into the discussions or deliberations of the Board. However, without affecting the Board's discretion to authorize other forms of input or participation during Board meetings from persons who are not Board members, the Board expressly authorizes and directs limited public participation during duly-noticed public comment periods as follows:

1. The Superintendent and Board President shall ensure that the agenda and public notice of the Board's primary regular business meeting each month includes a period for public comment. During a public comment period noticed under this paragraph, interested persons may briefly address the Board on topics that are reasonably germane to some aspect of the District's policies, practices, programs, or operations, regardless of whether the speaker's topic is otherwise noticed as a specific subject matter of the meeting in question.

2. Subject to any more specific decision or directive of the Board, the Board President has discretion to include a period of public comment on the agenda and public notice of additional Board meetings. In exercising such discretion, the President may specify on the public notice of the meeting that speaker comments during the public comment period will be limited to topics that are sufficiently germane to the noticed subject matter of the meeting.

When a public comment period is expressly included on the public notice of a Board meeting and there is sufficient interest in addressing the Board, the period shall either include at least 10 individual speakers or extend for 30 actual minutes, whichever limitation permits the greater total number of speakers. However, the Board may extend the total duration of a noticed public comment period at any meeting by a majority vote.

The Superintendent, or his/her designee, will implement a viewpoint-neutral speaker registration process that establishes an order for speaking in the event that the interest in appearing before the Board at any meeting may exceed the time that is allocated for the public comment period. Each speaker, upon being recognized by the presiding officer, will state his/her name and identify his/her connection to the District (if any) and to any group they are representing in connection with their remarks.

Each speaker's presentation is normally limited to a maximum of 3 minutes. However, at a meeting the Board may vote to reduce the time limit to no shorter than 2 minutes per speaker in order to accommodate a greater total number of speakers. In addition, at the Board's discretion, a speaker's time may be briefly extended provided that, upon request, a similar extension shall be granted to other speakers at the same meeting. Any individual may speak only once during the public comment period at any meeting.

Speakers generally should not expect an immediate response or reaction to their comments from the Board. Further:

1. If, at applicable meetings, a speaker raises a topic during a public comment period that was not among the publicly-noticed subject matter of the meeting, the extent of any response to

the speaker and his/her remarks shall be limited in accordance with applicable law.

2. During a public comment period, Board members will not engage in a substantive discussion of or otherwise attempt to materially investigate or reach a Board resolution of either (a) complaints or grievances regarding the conduct of individual staff members or individual students; or (b) attempts to appeal staff or administrative decisions relating to individual District employees or students. A public comment period during a Board meeting is not the preferred or established means of processing such issues or bringing such matters to the Board's attention.

3. If time or other limitations preclude an interested person from addressing the Board at a specific meeting, the person may submit written information to the Board and/or attempt to utilize a public comment period at a future meeting.

Subject to an appeal to the Board that is made by a Board member, the presiding officer of the Board meeting shall have the authority to conduct and maintain proper order in connection with any authorized public comment period, including the authority to (1) recognize speakers; (2) enforce established time limits; (3) interject and request that speakers voluntarily redirect specific complaints, grievances, or attempted appeals to more appropriate District procedures; and (4) terminate the remarks of any individual who does not adhere to established rules and procedures for public participation, who speaks in a threatening or profane manner, whose comments are repetitive of that person's previous comments, or whose conduct is disruptive and impedes the Board's ability to conduct its business in an orderly and timely fashion.

Individuals who are permitted to address the Board during a meeting are responsible for the content of their comments. The forum represented by a public comment period does not exempt a speaker from any liability arising from his/her comments (e.g., for defamation or for any breach of legally-protected confidentiality).

This policy and any rules and/or procedures that may be adopted related to the administration of public comment periods under this policy are not intended to apply to the following:

1. A meeting or any portion of a meeting that constitutes a formal public hearing on a particular topic or issue.

2. Instances where the Board seeks or agrees, by majority vote, to accept input that is relevant to a noticed agenda item from a person who is not a Board member in order to (for example) resolve a formal or informal point of information that arises during the Board's discussion of an agenda item.

3. Meetings of any standing or ad hoc committee that may be established by the Board.

Legal References:

Wisconsin Statutes
Section 19.81 [state policy on open meetings]
Section 19.83(2) [discussion during period of public comment]

Section 19.84(2) [public notice of board meetings, including public comment period]
Section 19.85 [exemptions to open meetings]

Cross References:

WASB PRG 187 Sample Policy 4 (with substantial local adaptation)

Adoption/Revision Date(s):

October 1989
March 1994
September 1994
January 2000
February 2002
May 2020

NOTICE OF SCHOOL BOARD ELECTION

Waunakee Community School District

April 6, 2027

NOTICE IS HEREBY GIVEN, that at an election to be held in the School District of Waunakee, on Tuesday, April 7, 2027, the following offices are to be elected to succeed the present incumbents listed. The term of offices is three years beginning on Monday, April 26, 2027, expiring on April 22, 2030.

OFFICE	**INCUMBENT**
School Board Member from the Town of Vienna	Mark Hetzel
School Board Member from the Town of Westport, Cities of Middleton & Madison	Ted Frey

NOTICE IS FURTHER GIVEN, that a Campaign Registration Statement and a Declaration of Candidacy, must be filed no later than 5:00 p.m., on Tuesday, January 05, 2027 in the office of the school district clerk. Nomination papers are required, and the first day to circulate nomination papers is December 1, 2026, and the final day for filing nomination papers is 5:00 p.m. on Tuesday, January 05, 2027 in the office of the school district clerk.

NOTICE IS FURTHER GIVEN, that if a primary is necessary, the primary will be held on Tuesday, February 16, 2027.

A description of the school district boundaries can be obtained from the school district office.

Given under my hand,
on November 09, 2026

Carlena Eaton
School District Clerk

FOR OFFICE USE ONLY

NOTIFICATION OF NONCANDIDACY

I, _____, state that I am currently the
(please print name)

incumbent officeholder for the office listed below.

I will not be a candidate for this office at the next election. I understand that the timely receipt* of this notice will avoid an extension of the deadline for filing ballot access documents.

TITLE OF OFFICE: _____
(print current office, including district #, if any)

NEXT ELECTION DATE: _____

SIGNATURE: _____

DATE OF SIGNING: _____

**Notification must be received by the proper filing officer no later than 5:00 p.m. on the 2nd Friday preceding the deadline for filing ballot access documents to avoid an extension of time for filing such papers.*

The information on this form is filed in accordance with §§.8.05(1)(j), 8.10(2)(a), 8.15(1), 8.20(8)(a), 120.06(6)(b), Wis. Stats. This form is prescribed by the Wisconsin Elections Commission, 201 West Washington Avenue, 2nd Floor, P.O. Box 7984, Madison, WI 53707-7984, (608) 266-8005, FAX (608) 267-0500, http://elections.wi.gov Email: elections@wi.gov.

EL-163 (6/2022)

WAUNAKEE
COMMUNITY SCHOOL DISTRICT

ADMINISTRATION OFFICE
905 Bethel Circle
Waunakee, Wisconsin 53597
(608) 849-2000

Board of Education

Dear Waunakee Community School District Staff,

If we could follow a student through a school day, we would see your work everywhere.

We would see the familiar face who welcomes them in. The person who notices when something feels off. The colleague who finds a different way to explain a difficult concept. The adult who makes time to listen, offers encouragement, or says, “Let’s try again.”

We would also see the work students may never notice: the planning before they arrive, the problem solved behind the scenes, and the preparation that makes tomorrow possible.

During American Education Week, November 16–20, 2026, we want to recognize all you do for our students, families and school community.

As Board members, we spend much of our time discussing plans, policies, budgets, and the future of our schools. Those responsibilities matter because of the people they support. You bring our district’s commitments to life through your daily work with students, families, and one another.

Whatever your role, you help shape what it feels like to be a student in Waunakee. You help make our schools places where children can ask questions, discover interests, work through challenges, and find people who believe in them.

We know this work asks a great deal of you. It takes patience, judgment, flexibility, and energy. It also takes a team willing to help one another through the demanding days. We appreciate the care you extend to your colleagues as well as your students.

Some of the difference you make is visible right away. Some may become clear years from now, when a former student remembers your kindness or recognizes how much you helped them grow.

On behalf of the Board of Education (BOE), thank you for the work we see and the countless contributions we may never hear about. We are grateful for you and proud to serve this district alongside you.

With appreciation,
Waunakee Community School District Board of Education

Joan Ensign, President
Chris Sonne, Vice President
Carly Eaton, Clerk
Mark Hetzel, Treasurer
Ted Frey, Director
Heather Murray, Director
Kevin Thornberg, Director

Minutes of Budget Committee Meeting

The Board of Education
Waunakee Community School District

A Budget Committee Meeting of the Board of Education of Waunakee Community School District was held Tuesday, November 3, 2026, beginning at 7:30 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. **CALL TO ORDER**
Chairperson Hetzel Called the meeting to order at 7:30am.

II. **ROLL CALL**
Present: Ensign, Hetzel, Sonne
Also present: Brown, Blackburn, Newton, Rouse, Summers

III. **APPROVAL OF AGENDA AND ADDITIONS**
A motion was made by Ensign, seconded by Sonne, to approve the agenda as posted.

IV. **PUBLIC COMMENTS**
There were no public comments for this meeting.

V. **2026-27 BUDGET**
Summers presented and answered questions regarding the budget changes approved on October 26th and to discuss an end-of-the-year fund balance goal. Also included was an update on diesel fuel costs and potential impact on 2026-27 budget planning.

VI. **2027-2028 PLANNING**

A. Timeline
Newton presented and answered questions regarding the 2027-28 planning. Summers added that the outcome of the referendum vote will affect this process. The committee asked administration to look at 4K numbers and how kindergarten and first grade may be affected prior to the board workshop on December 7th.

VII. **OTHER ITEMS FOR DISCUSSION**

A. Request for Proposal for Transportation Services
Summers presented and answered questions regarding the details for the upcoming request for proposal for transportation services. The committee discussed the specifications as they were presented. The committee discussed changes on 1, 4, and 5. A motion was made by Ensign, seconded by Sonne, to recommend that the full board approve these specifications with the changes as discussed. Motion carried 3-0.

B. BSN Partnership Agreement
Athletic Director Rouse presented and answered questions regarding the BSN partnership agreement. The committee asked that if team or booster club selects another that they receive approval of the design by the Athletic Director prior to ordering the items. Rouse committed to establishing an approval process moving forward. A motion was made by Sonne, seconded by Ensign, to recommend that the full board approve the BSN contract with the addition of a design approval process by the Athletic Director. Motion carried 3-0.

VIII. **FUTURE AGENDA ITEMS**

Administration will request and early December committee meeting.

IX. **ADJOURN**

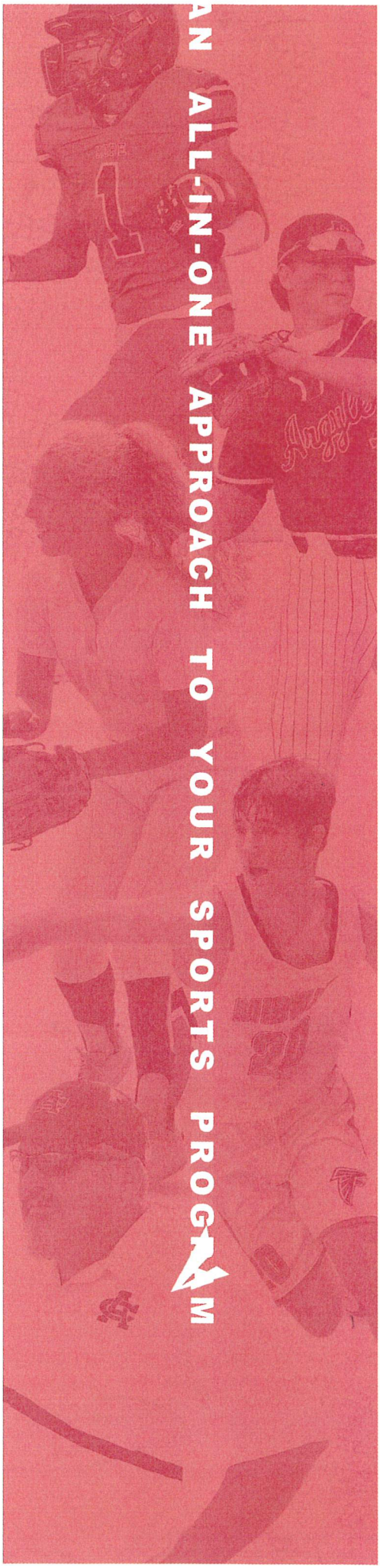
A motion was made by Ensign, seconded by Sonne, to adjourn the meeting at 8:47am. Motion carried 3-0.

Specification	Administrative Recommendation
1. Length of the agreement	7 years
2. School Board transportation policies (typically state required distances or additional services offered like in Waunakee)	No changes to existing policies
3. Existing transportation practices (double routing systems based on school start and end times)	No changes to existing practices
4. Terminal location (required in district terminal or not)	In-district terminal not required. Bid responses shall identify transportation solutions for out-of-district terminals
5. Technology (routing system, GPS tracking, cameras, student id badges, smartphone apps, etc.)	Require routing system, GPS tracking, front and back cameras, and smartphone app (MyRide K-12 or similar)
6. Average age of busses (higher numbers result in cost savings but more maintenance/safety issues)	10 year average, no route busses over 12 years old
7. Staffing in bus terminal (how many managers and admin assistant staff)	Require Terminal Manager, Operations Manager/HR, 1 Certified Mechanics, 1 Admin Assistant/Dispatch, Safety Trainer - part time
8. Fuel purchasing (either by district or contractor, and sometimes with cost protections for both sides)	Require fuel purchasing by contractor with a $3.75 fuel clause, **alternate for non-diesel busses**
9. Number of spare busses available (which has a huge impact on number of field trips and co-curricular trips)	12 spare busses, with oldest age as 15 years, and ability to obtain additional busses as requested
10. Driver recruitment/salary and benefits/training (which has a huge impact on the cost of the contract, and the quality of the drivers)	Require 2 hour minimum pay, require copy of pay schedule, require copy of benefits schedule, require copy of training/safety program
11. Capacity of busses	Require all regular route busses to have a minimum capacity of 76 , 2 wheelchair routes with a 38 +2 and 52+2 capacity

BSN SPORTS

360 REWARDS

REWARDS THAT REALLY ADD UP.





At BSN SPORTS, we do more than just deliver quality uniforms, footwear, apparel and equipment for members, coaches and staff.

We listen. We get involved. We collaborate and strive to build lasting personal relationships. And we take this commitment very seriously.

We would consider it an honor to become a partner to Waunakee High School.

Thank you for allowing us to submit this proposal. We look forward to engaging with the entire Waunakee High School family and the possibility of this exciting and prosperous partnership.

BSN SPORTS is pleased to offer **Waunakee High School** the **BSN SPORTS REWARDS PROGRAM** for the purchase and supply of athletic apparel and equipment.

BSN Sports Product Pricing:

- BSN Sports Products 18% off catalog price
- BSN Sports Catalog Branded Products 10% off catalog price
- Team Footwear 30% off catalog price
- Team Custom Uniforms at Team Pricing 35% off catalog price
- Team Apparel/Stock Uniforms 35% off catalog price

Custom apparel, decorated apparel, and footwear from any other manufacturers offered by BSN SPORTS will be at team discount pricing. Decoration charges are not included in the above discounts. BSN Sports products are identified in the catalog with a black star icon next to the product code.

Other Incentives:

- If rewards deal is signed by agreed date, an Early Signing Bonus of $36,000 from BSN to be used at once. Any signing bonus is contingent on Waunakee High School making net purchases of at least (1.5) times the signing bonus value within 24 months of the Agreement's effective date. If Waunakee High School does not reach this minimum, BSN SPORTS may invoice Waunakee High School for the value of the products received through the signing bonus, priced at Waunakee High School's team discount.
- BSN SPORTS will provide and service at no charge a Sideline Store, a 365/24 e-commerce platform.
- SURGE MEMBERSHIP: BSN SPORTS exclusive girls sports' program. The mission is to galvanize coaches and empower female athletes giving them access to every tool in our toolbox they need to build Strength, Unity, Resilience, Growth, and Equity in girls' sports. By being a rewards partner, members will have FREE access to: •Password protected online tools for coaches and female athletes including professional development •Uniquely designed leadership and curriculum Exclusive girls' sports products •SURGE branding opportunities and logo usage SURGE annual awards to be featured on social media •Access to free webinars.
- Professional & Character Education Courses for Waunakee High School. These courses can be used at any point during the duration of the deal. These courses will include videos, lessons plans and discussion guides to use with your students.

Product Rebates can be redeemed anytime (as defined in the BSN product rebate section). Unused Product Rebate amounts, as of 5 PM CST on the last day of each period, are forfeited by the Customer. As a result, Product Rebate amounts cannot be carried from one period to the next.

BSN Product Rebate: Subject to the terms below, Customer will receive a Product Rebate selected from a list of products, inclusive of applicable freight charges, provided by BSN SPORTS subject to availability at the time of

order. Product Rebates may not be used to reduce outstanding balances. Product Rebates are available after the requirements below are met.

Waunakee High School will receive the following rebate on all purchases made through BSN for the length of the agreement (at catalog price):

Annual Spend Amount	Annual Rebate Amount
$60,000+	10% of annual spend in BSN Sports equipment or apparel at catalog price.
$40,000 - $59,999	8% of annual spend in BSN Sports equipment or apparel at catalog price.
$20,000 - $39,999	6% of annual spend in BSN Sports equipment or apparel at catalog price.

Maximum annual product rebate will be the amount above, inclusive of any manufacturer incentives.
Orders with discounts greater than stated above will be excluded.
Any decoration or customization to rebate product is paid for by the Customer.
All purchases will be made through BSN SPORTS. Only products purchased through BSN SPORTS will be eligible for the Product Rebate. All of Customer's accounts payable owing to BSN SPORTS must be paid within the payment terms provided by BSN SPORTS to receive Product Rebate.

My Team Shop: BSN SPORTS' online player pay site is expected to be used by all varsity programs. Other programs including club sports, intramurals and other organizations will be encouraged to participate. My Team Shop products may be discounted less than team sales pricing. My Team Shop sales will be included in the Spending Level Totals and are a great way to maximize rebate amounts.

Shipping:

- The Athletic Program will pay standard shipping for standard shipments and be quoted freight charges on all truck or expedited orders.

Discount terms based on pricing table:

Custom apparel and decorated apparel from other manufacturers will be at the then-current team discount pricing.

Terms and Conditions:

- Disclosing any of this information outside of the above parties could make the agreement null and void.
- BSN SPORTS acknowledges the usage of local decorators for specific items that are agreed upon.
- BSN is not responsible for Manufacturers Comp Funds if not used by manufacture's required dates.

- BSN Sports has the right of first refusal.

Additional Terms and Conditions
Early Signing Bonus of $36,000 is at retail/catalog pricing.

At the expiration of the Initial Term, this BSN Rewards Program will automatically renew for successive one (1) year periods (each a "Renewal Term" and collectively with the Initial Term the "Term") unless a party provides the other party with written notice of its intent not to renew this BSN Rewards Program at least ninety (90) days prior to the expiration of the then current Term. Each 12-month period during the Initial Term or any Renewal Term shall be defined as an Agreement Year.

Term: The initial term of this BSN Rewards Program shall be for 3 years (the "Initial Term") commencing on the date this BSN Rewards Program is signed by an authorized officer of both parties and ending on the 3 years anniversary of such date.

Length of Agreement: 3 Year(s) - July 01, 2026 - June 30, 2029
Signature

Waunakee High School	**BSN Sports**
Date:	Date:
Signature:	Signature:
Signer Name: Nina Rouse	BSN Signer: Steve Kittleson
Signer Title: Athletic Director	BSN Title: Area Sales Manager

Minutes of Facility Committee Meeting

The Board of Education
Waunakee Community School District

A Facility Committee Meeting of the Board of Education of Waunakee Community School District was held Wednesday, November 4, 2026, beginning at 8:30 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. **CALL TO ORDER**
Chairperson Ensign called the meeting to order at 8:30am

II. **ROLL CALL**
Present: Eaton, Ensign, Frey
Also, Present: Brown, Summers, Cramer, Lybeck

III. **APPROVE AGENDA**
A motion was made by Frey, second by Eaton, to approve the agenda as posted. Motion carried 3-0.

IV. **PUBLIC COMMENTS**
There were no public comments for this meeting.

V. **PROJECTED PROJECT BALANCE**
Summers presented and answered questions regarding an update to the committee on the financial status of the November 2022 capital referendum. The anticipated savings were shared and funds will need to be expended by the end of 2027 for the district to keep all interest earnings.

VI. **MIDDLE SCHOOL**

A. Middle School Track
Summers presented and answered questions regarding options for the middle school track. Administration reviewed the Rettler report on the track and the options originally shared by Vogel Bros. A motion was made by Eaton, seconded by Frey to recommend that the full board approve the Rettler's option B as presented. Option B is a rebuild of the current 300M track with the rubberized surface. Motion carried 3-0.

B. Safety Enhancements
Summers introduced Lybeck, who has been researching safety enhancements for the Middle School. Lybeck and Cramer were able to find a Wisconsin based product and installer for the Smart Glass option. A map of the middle school was reviewed with the classrooms that will received the Smart Glass product. A warranty from upgrade from 2 years to 5 years was included and the price estimate was also shared. A motion was made by Frey, seconded by Eaton, to recommend that the full board approve these enhancements as presented. Motion carried 3-0.

VII. **FUTURE MEETINGS** - NA

VIII. **ADJOURN**
A motion was made by Eaton, seconded by Frey, to adjourn the meeting at 9:16am. Motion carried 3-0.

WAUNAKEE COMMUNITY SCHOOL DISTRICT

WAUNAKEE COMMUNITY MIDDLE SCHOOL
TRACK PAVEMENT CONDITION REPORT

Prepared for:
Waunakee Community District
905 Bethel Circle
Waunakee, Wisconsin 53597

Prepared by:
John V. Kneer, President, PLA
Rettler Corporation
3317 Business Park Drive
Stevens Point, WI 54482

Project Number 26.053

October 5, 2026

INTRODUCTION

An existing condition review was performed to provide information and assist in planning the maintenance or reconstruction of the running track at Waunakee Community Middle School, located at 501 South Street, Waunakee, Wisconsin 53597. This report includes background information available at the time of this report, an engineering discussion to aid in understanding the review, site observations, photos of the project, conclusions and recommendations for future options regarding the running track.

BACKGROUND INFORMATION

No formal background information was provided for our work. The existing track is a 6-lane 302 meter Running Track. The original date of construction is not known but appears in historic aerial photography as early as 1962. The track infield and adjacent field to the west was completed in 2026 with the Middle School reconstruction project.

ENGINEERING DISCUSSION

Pavement deterioration is caused by two primary factors: weathering & aging caused by the environment, and structural damage caused by repeated use or the consequences of limitations during original construction. It's important to determine which factor has primary influence over each type of distress in order to select the most applicable rehabilitation technique.

The rate or speed of pavement deterioration depends on the environment (soils, moisture, temperature fluctuation, etc.), the type and frequency of use (loading, abrasion, etc.), the quality of the original construction, and maintenance procedures. Documenting why the pavement is deteriorating in various locations of distress provides information valuable for selecting a cost-effective repair or deciding to do full replacement.

DEFINITIONS

Surface Defects:

Raveling – loss of asphalt in the surface of a pavement from the surface downward, caused by: eroding of the bituminous oil from the aggregate, asphalt hardening due to the evaporation of solvents, poor compaction during original construction, or inadequate asphalt content.

Surface Deformation:

Rutting – displacement of pavement surface creating channels in wheel paths. Traffic loading causes compaction or displacement of unstable material. Severe rutting (over 2”) may be caused by failure of base course or subgrade due to consolidation.

Distortion – rippling and/or shoving (washboard) of a pavement surface in a direction perpendicular to vehicle movement. Inadequate asphalt mixtures cause unstable pavement resulting in the distress. It may also result from settling or frost heaving of underlying subgrade soils.

Cracks:
Transverse – a crack that is approximately perpendicular to the center line of the pavement. They often occur at regularly spaced intervals. These cracks are the result of shrinkage and expansion due to temperature changes combined with aging that causes the asphalt to become brittle and hard. They start as hairline cracks that widen with age. Aging also causes additional cracks to form at closer spacing. If transverse or any type of cracks are not properly sealed, they will deteriorate quickly from moisture penetration that contributes to freeze-thaw damage of the pavement on each side of crack and frost heaving of the underlying soils. Cracks should be sealed when they become ¼" or more wide.

Longitudinal – cracks run parallel to the centerline of the pavement in the direction of traffic. Center line cracks often occur at the edge of the asphalt mats laid down during the original paving passes. They are caused by inadequate bonding between the vertical edges of each pass of the paver during construction. Or they might be reflection cracks from the underlying pavement. Longitudinal cracks in the wheel path indicate fatigue failure from heavy vehicle loads. Cracks within one foot of the edge are caused by insufficient shoulder support, poor drainage, or frost action. Like Transverse cracks, they usually start as hairline or vary narrow cracks and widen with age. Any cracks should be sealed when they become ¼" or more wide.

Reflection – cracks in overlays located directly over cracks in the underlying pavement. Movement in the underlying pavement is concentrated at crack locations stressing the overlay causing a reflection of the crack pattern in the pavement underneath. They are difficult to prevent and correct. Thick overlays might work, however, reconstruction is the only sure solution.

Block – a crack pattern that is interconnected forming large blocks. The cracks usually intersect at approximately right angles. The blocks range from one foot to approximately 10’ or more across. The smaller the blocks are indicates more advanced aging caused by shrinking and brittle asphalt over time.

Alligator – cracks forming small pieces ranging in size from about 1” to 6” resembling alligator skin or the roads on a state highway map. This is caused by failure of the flexing of pavement due to traffic loading (fatigue) and an inadequate base course thickness or insufficient subgrade stability.

Patches and Potholes:
Patches – the surface repair of an original asphalt surface due to pavement defect or utility construction. Often the original cause of the pavement defect is still present.

Potholes – loss of asphalt and base course materials usually in a relatively small localized area. They can be the result of a number of causes initiated by traffic loading such as inadequate pavement cross section, unstable subgrade, poor original asphalt mixture, and quite often poor drainage.

SITE OBSERVATIONS

Observations of the Waunakee Middle School running track were performed by John Kneer, PLA, on September 23, 2026. The pavement onsite was observed for the possible presence of various distress conditions such as surface defects, surface deformations, cracks, and patches or potholes. Not all of these distresses were present at this running track. An overview of our site observations follows below.

SURFACE DEFECTS

The running track is bare asphalt with extremely faded track lane striping. There is no rubberized surfacing.



Photo 1: Worn Track Surfacing

1. No major asphalt surface defects were observed.
2. No rubberized track surfacing and running on bare asphalt is very hard on student athlete lower extremities and is highly recommended.
3. The useful life of the asphalt surface appears to be near with the presence of nearly all surface oils .
4. Vegetation has overtaken significant portions of lanes 1 and 6. In their current condition, they are unusable.

SURFACE DEFORMATION

Settlement of the track was observed most severely along the north curve. There is no apparent rutting however distortion of the surface was observed in these locations. Because the underlying subgrade soils are frost-susceptible, and no apparent sub-surface drainage is present, it is possible some heaving occurs in the freeze / thaw portions of the year.



Photo 2: Surface Deformation – North Curve

CRACKS

Some major traverse cracking was observed. Minor transverse and longitudinal cracking has also been documented. It appears no regular maintenance such as crack filling in the past and has proven successful.



Photo 3: Longitudinal and Transverse Cracking

PATCHES AND POTHOLES

No potholes were observed in the pavement however several patches were completed over time.

MISCELLANEOUS DISCUSSION

The running track surface drains relatively poorly with the infield area and the west field swales infiltrating water in swales immediately adjacent to the track. These swales hold water with no apparent underdrain system is present inside or outside the track perimeter. This can potentially cause a saturated base that would be affected by freeze / thaw cycles.

CONCLUSIONS

Our opinions are based on available background information, our site survey work, and our observations of the running track. If this information is found to be inaccurate or should additional information become available, please contact us to see if our opinions change.

Environmental:

Typical weathering and aging have caused the track asphalt surfacing to become brittle and cracks present allow for infiltration of water. The presence of frost susceptible soils, subsurface moisture, and freeze / thaw cycles have caused minor surface distortion, major and minor cracking of the asphalt surface.

Structural:

Structural issues were observed such as subgrade settlement, or frost heaving, potentially caused by a lack of drainage on the north, south, and west sides of the track. Additional underdrain is recommended outside of the track, particularly on the west side where higher elevations.

RECOMMENDATIONS

We have provided recommendations based on the preceding information and our review. Recommendations represent a balance between safety, performance, life cycle, and economic impacts. It is our opinion the following options are feasible for the track surface redevelopment and are listed in order of preference, highest to lowest recommendation.

OPTION A: NEW 400 METER 6-LANE ASPHALT & TRACK RUBBERIZED SURFACE

Replace the track in full at 400 Meters with a full synthetic turf competition infield.

- Most expensive option, but most use potential.
- Requires additional feasibility study and engineering design services.
- Impacts existing drives and turnaround space east of Middle School.
- Permitting required.
- Safest and most effective solution for student athletes and athlete development.
- Most flexibility for space utilization for all Middle School students.
- Budget range: $1,850,000 - $2,100,000
- (Subtract $480,000 for a natural turf in lieu of a synthetic competition infield.)

OPTION B: RECONSTRUCTION OF EXISTING TRACK & RUBBERIZED SURFACE

Demolish and rebuild existing track, new rubberized surface, and perimeter drainage.

- Most economical while preserving the balance of the site.
- Inadequate track for competition and training for high school development at 302 meters.
- Infield area for throwing venue only, inadequate for competition.
- Requires additional engineering design services.
- Permitting required.
- Budget range: $525,000 - $610,000

STANDARD OF CARE

The recommendations contained in this report represent our opinions arrived at in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. They are based on a limited scope of work and represent our professional opinions based on data, observations and background information which are assumed to be representative of the site observed. Variations may occur outside the sampling of data, or the areas of research reviewed. If variations were present, they were not apparent by visual observation, or a review of the data submitted to us. No other representation expressed or implied, and no warranty or guarantee is included or intended in this report.

The aforementioned constitutes our understanding of the issues. If the above items have been misinterpreted or if information has been omitted, please contact our office as soon as possible to update the report and judge how our conclusions and recommendations are influenced.



PROPOSAL

Bill To				Ship To	
Waunakee Community School District 905 Bethel Circle Waunakee, WI 53597				905 Bethel Circle Waunakee, WI 53597	
Attention:	Dustin Lybeck, Safety & Security Coordinator			Proposal #:	11860 Mockup
Phone:	(608) 849-2000	Terms:	50% Deposit, Balance Upon Completion	Date:	9/21/2026
Prepared By:	Ascher Lallas, EVP Operations 312.882.0804			Project:	Waunakee Community School District
This Proposal is based on drawings dated:					
Scope:					

Qty	Description	Price	Extended Price
1.00	Furnish 1 Single Motorized SecurShade with Fascia, Fabricated with Mesa Blackout. Furnish 1 Single Motorized MechoShade with Fascia, Fabricated with 0250 Blackout.	$5,988.92	$5,988.92
1.00	Non-Union Installation of Mockup Motorized Shades.	$2,701.00	$2,701.00



Qty	Description	Price	Extended Price
1.00	Price includes: -Delivery to Jobsite -Field Measurement of every window -Freight from Factory -Supervision of installation -Disposal of all packaging materials and cleanup as appropriate to the jobsite -Owners training -Follow up with customer two weeks after move in to ensure the intent of the product is being met -Installation during regular business hours -Continuous wood blocking, provided and installed by others, is required for proper installation -Custom Programming of motorized shades -Wall Switches, set with custom programming, to operate the motorized shades at locations TBD -The motorized shades are quoted with the 120 V Motor. Power and low voltage is required and to be provided and installed by others. LSS to coordinate with Electrician to ensure correct placement -Low Voltage needs to be Cat5e or better -RJ45 Jacks are required for all LV connections -LSS will provide a 4-port RJ45 splitter for each motor, please reference subsequent sample wiring diagram for reference -LSS will provide a (5') power whip for each motor. EC to stub in the LV and power and leave hanging 6" inside the window frame.	$0.00	$0.00

Subtotal:	$8,689.92
*Tax (10.25%):	$0.00
Grand Total:	$8,689.92

Important Notes

*HEAD DETAIL AS SHOWN MAY REQUIRE MODIFICATION AND IS TO BE DISCUSSED

Additional mobilizations due to delays by GC/Subs may incur additional charges.

Furnishing and Installation of Blocking is not included in this proposal.

On motorized projects where an MNI Board is provided, pricing does not include installation.

Orders cannot be placed with our vendors before windows are installed and we are able to field measure.



Important Notes

Orders will be placed once we have received approved submittals and shop drawings.

Pricing does not include blocking or wiring unless otherwise noted.

Pricing includes labor during regular business hours Monday Through Friday.

Pricing is subject to change based on final material selected and field conditions.

Radiant Heat Panels must be a minimum of 6" from Shades.

Shades cannot be ordered until glazing's are installed.

Warranty: Standard Manufacturer's Warranty applied unless otherwise noted in this proposal.

Wiring: All Power and Low Voltage Communication Wiring that is Required for Motorized Shades is NOT Included in this proposal unless otherwise noted in this proposal.

Approved By: _____

Print Sign Date

FLOOR PLAN

Waunakee Community Middle School - Floor 1
501 South Street, Waunakee, WI

North



38

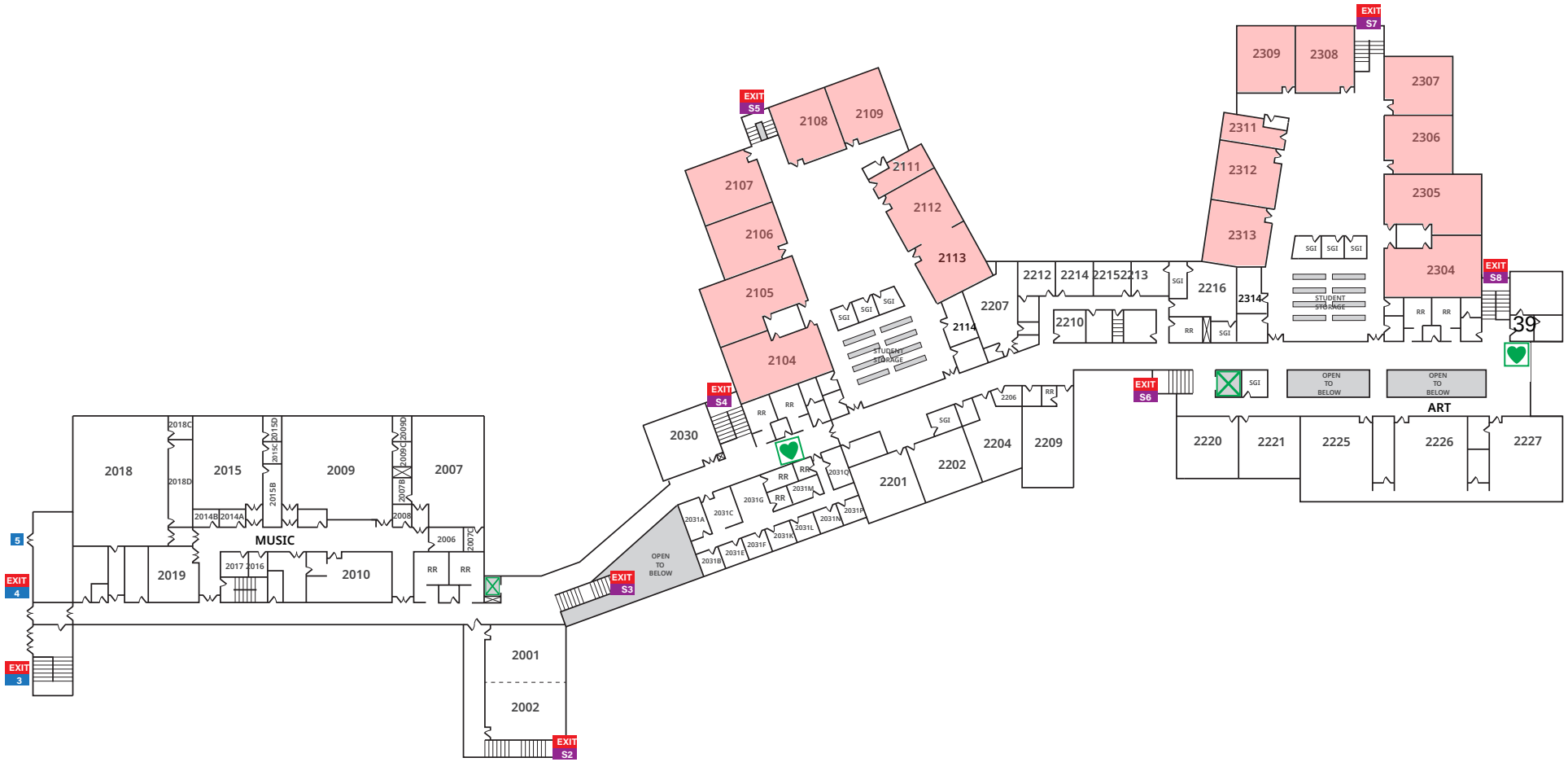
WAUNAKEE
COMMUNITY SCHOOL DISTRICT

FLOOR PLAN

Waunakee Community Middle School - Floor 2

501 South Street, Waunakee, WI

North



WAUNAKEE COMMUNITY SCHOOL DISTRICT

2026 Summer School in Review

DPI Reports for the past 10 years:

Year	Full Time Equivalency	Days Offered	Residents Enrolled	Non-residents Enrolled
2026	199	24	2848	0
2025	205	24	2833	0
2024	188	23	2690	0
2023	173	22	2603	0
2022	166	22	2568	0
2021	160	23	2320	0
2020	120	24	1989	0
2019	185	23	2760	9
2018	175	22	2609	8
2017	168	22	2464	22

Enrollment: Headcount of all students who have enrolled and attended at least one class.

FTE (Full Time Equivalency): Determined by totaling all student membership minutes and dividing by 48,600 (one FTE). FTE is used by the state when calculating the aid payment to the district.

2026 Summer School Highlights:

- **Registrations:** The district had a 1 % increase in summer school registrations in 2026. We had the highest number of registrations in the program's history with a total of 9,696 class registrations. We had 2,848 students participate in Summer School in 2026. That is 65% of our student population that participated in the summer school program.
- **Online Personal Finance:** An Online Finance course was added for Summer School 2025 to allow students who missed the opportunity to take that course earlier in their HS career to take it in the summer to make up for that new graduation requirement. In Summer School 2025, the district gained an additional 4.17 FTEs from offering this course in 2025. That course did not need to be

offered in 2026. The decrease in FTEs in 2026 was mostly the result of not needing to offer this course.

- **Staffing:** There were 350 Summer School Staff contracts in 2026. This was the same as 2025. Again, there was a need for additional special ed paras this summer to support students.
- **July 4th Holiday:** Summer School 2026 core courses ran for 24 days this summer, because of when the holiday fell.
- **New Middle School:** MS Summer School programming was held at the new Middle School in 2026.
- **Remedial Registrations:** An analysis of past data showed that over the last five years, 75% of the students recommended for remedial summer school courses actually are registered for their recommended course. That percentage was very consistent from year to year.
- **Staff Badges for Summer School Employees**: In 2026 All Summer School teaching, classified, Reg ed para and special ed para staff had WCSD issued staff badges. High School Teaching Assistants were issued new branded staff badges.
- **Transportation changes:** By removing shuttles, we were able to smooth out the beginning and end of our days for elementary students riding the bus. This improvement to safety and instruction time is noticeable. Thank you!

Looking Ahead:

- **HS credit recovery process:** We have been looking for ways to better utilize our high school staff during summer school. Attendance can be hard to predict. The high school has identified and supported a new class for freshmen that may need an extra boost to transition well into the high school setting. Our high school remedial staff will be supporting those additional students within their current classes. We are optimistic that this transition class will provide the necessary support structure for a successful freshmen year.
- **Process to Review Registration Vendor:** We will begin a review process of vendor selection for a summer school registration system for 2027. We may be staying with our current vendor, but will review with stakeholders on the best fit for our families and school district. Our registration system drives registration as well as predicting staffing and produces our DPI report.
- **Fourth of July, 2027:** We will have 23 days of summer school programming next year. The Fourth of July falls on a Sunday, so we will have the 5th off of summer school.

2027 SUMMER CLASS OFFERINGS

Ordered by grade grouping. Please refer to the catalog description for details.
Classes should be selected based on the grade your student will be in the 2027-2028 school year.

Grades K -4

ENRICHMENT (3 week classes)	Grade	Fees	REMEDIAL (6 week classes)	Grade	Fees
CAMP KINDERGARTEN	K	$0	READY, SET, GO- READING	1	$0
ACTIVE FUN FITNESS	1-4	$0	READY, SET, GO- MATH	1	$0
ARTS AND CRAFTS	1-4	$0	JUMP START MATH	2-4	$0
BRAIN GAMES	1-4	$0	READING EXPRESS	2-4	$0
BUILD IT	1-4	$0	ENHANCING SKILLS ELE	1-4	$0
LEGOS	1-4	$0			
MAKING MUSIC	1-4	$0			
BOOK CLUB	1-2	$0			
CODING	1-2	$0			
GOING BUGGY	1-2	$0			
BOOK CLUB	3-4	$0			
DUCTIVITY	3-4	$0			
SCIENCE WORLD	3-4	$0			
CODING	3-4	$0			
CAMP INVENTION	1-6	$ 75			

Grades 5-6

ENRICHMENT (6 week classes)	Grade	Fees	REMEDIAL (6 week classes)	Grade	Fees
CODING AND GAME DESIGN	5-6	$0	COMMUNICATION ARTS 5-6	5-6	$0
CRAFTY CREATIONS	5-6	$0	MATH 5-6	5-6	$0
ESCAPE ROOM CHALLENGE	5-6	$0	ENHANCING SKILLS WIS	5-6	$0
GAMING	5-6	$0			
GET IN THE GAME	5-6	$0			
GET READY TO BABYSIT	5-6	$0			
IMPROV COMEDY THEATER	5-6	$0			
INVASION OF THE TOADS	5-6	$0			
KEYBOARDING	5-6	$0			
MAD SCIENTIST'S WORKSHOP	5-6	$0			
PHOTOSHOP	5-6	$0			
SCIENCE OF SUPERHEROES	5-6	$0			
SUMMER FITNESS	5-6	$0			
THE ARTIST IN YOU!	5-6	$0			

Grades 7-12

ENRICHMENT (6 week classes)	Grade	Fees	REMEDIAL (6 week classes)	Grade	Fees
ACT TEST PREP	10-12	$0	COMMUNICATION ARTS 7-8	7-8	$0
CALL OF THE WAUNAKEE WILD	7-8	$0	ENHANCING SKILLS MS	7-8	$0
CAMP INVENTION JUNIOR COUNSELOR	7-9	$75	MATH 7-8	7-8	$0
PLANTS TO PLASTIC AND GEAR	7-8	$0	ENHANCING SKILLS HS	9-12	$0
PODCASTING/RADIO BROADCASTING	7-8	$0	FRESHMAN SKILLS FOR SUCCESS	9	$0
STRENGTH AND CONDITIONING - MS BOYS	7-8	$0	REMEDIAL ENGLISH	10-12	$0
STRENGTH AND CONDITIONING - MS/HS	7-12	$0	REMEDIAL MATH	10-12	$0
STRENGTH AND CONDITIONING - HS CO-ED	9-12	$0	REMEDIAL SCIENCE	10-12	$0
STRENGTH AND CONDITIONING - HS GIRLS	9-12	$0	REMEDIAL SOCIAL STUDIES	10-12	$0
AUGUST STRENGTH TRAINING	7-12	$0			
SUMMER ART	7-8	$0			
HS ONLINE ENRICHMENT(virtual)	10-12	$0			
ONLINE PHY ED(virtual)	10-12	$0			
SUMMER TEACHING ASSISTANT	10-12	$0			

MUSIC 5-12

ENRICHMENT (6 week classes)	Grade	Fees	ENRICHMENT (6 week classes)	Grade	Fees
BAND 6	6	$0	ORCHESTRA 5	5	$0
BAND 7-8	7-8	$0	ORCHESTRA 6	6	$0
BAND 9-12	9-12	$0	ORCHESTRA 7-8	7-8	$0
GROUP PIANO LESSONS	7-9	$0	ORCHESTRA 9-12	9-12	$0
GROUP GUITAR LESSONS	8-9	$0			
MUSIC CAMPS	7-12	$0			

SWIM Pre K - 12

Classes are 2 weeks M - TH	Grade	Fees	REMEDIAL (2 week classes)	Grade	Fees
LEARN-TO-SWIM LEVELS 1-6	K-11	$0	ADAPTED AQUATICS	K-12+	$0
4K SWIM LESSONS LEVELS 1-3	4K	$0			
MS/HS- BASIC SKILLS	7-12	$0			

WAUNAKEE
COMMUNITY SCHOOL DISTRICT

School Administrator's Institute for Transformational Learning

5-12 Update

November 9th, 2026

Board of Education Meeting

Intermediate

Intermediate School · Intermediate SAIL Team	
SMART Goal(s)	By the end of the 2026–27 school year, 80% of students will achieve their typical growth in reading and math as measured by iReady.
Priority Strategies	• Build the collective capacity of adults through PD with coaching and feedback; • Rigorous, high-quality Tier 1 instruction with differentiation and scaffolding consistently in all classrooms • Elevate student agency through goal setting, progress monitoring, and student-to-student discourse • Consistent PLC data analysis processes mid unit and end of unit
Coherence Focus	D2 (comprehensive framework for learning): Accelerating → Mastering

WIS 100 Day Plan Celebrations

100 Day Plan Actions that are leading school towards goal	
Student and Adult Growth	• Students took the i-Ready and engaged in a goal setting activity to chart their own growth throughout the school year • All staff are able to recite our Academic Goal and the Priority Strategy we are currently focused on: Student Discourse • Clarified that this year we are focusing on **Adult Learning** of impactful student discourse strategies currently being used as well as learning of additional strategies tin preparation for implementation in all rooms in year 2.
Priority Strategy: Effective and Consistent Student Discourse in all Classrooms	• Engaged in building-wide PD learning about the importance of student discourse and facilitate PLC conversations around student discourse survey results • Surveyed staff for their knowledge and comfort level with incorporating student academic discourse into their lessons to establish building baseline data • Created a common definition for effective student discourse • Added a prompt to weekly PLC's that has teachers reflect on how they incorporated student academic discourse into their lessons and if it impacted learning • Teachers will begin class visits to watch colleagues implement student discourse into their lessons Next Step: Creating an environment that supports student discourse by establishing student norms

Middle School

Waunakee Community Middle School · Jeff & Mike	
SMART Goal(s)	Short-term: By June 2027, 100% of students will meet their annual growth and/or stretch goal in both ELA and math (iReady Inform). Long-term: By June 2028, the combined mean math and ELA value-added score on the state report card will be 3.0 or higher.
Priority Strategies	• Non-negotiable high-leverage instructional strategies across all classrooms • Strengthen WYN — systems, procedures, and collective teacher efficacy behind a strong collaborative culture • Clearly defined Essential Learning Outcomes to anchor a common understanding of grade-level standards
Progress Monitoring	• i-Ready • PLT Meetings • Classroom Observations
Coherence Focus	F2 (small number of goals drives decisions) and F3 (clear strategy known by all): Emerging → Accelerating

100 Day Plan Celebrations

100 Day Plan Actions that are leading school towards goal	
Common Language	100% of staff were able to identify both our short and long term goals
Greater Focus	Staff are aligning SLOs not just to content area, but growth in ELA & math, and focusing on target group students
Deep Learning	CIT learning about High Leverage Practices, preparing for next 100 day plan
Increased Presence	Higher level of classroom walkthroughs, gathering data on instructional practice

High School

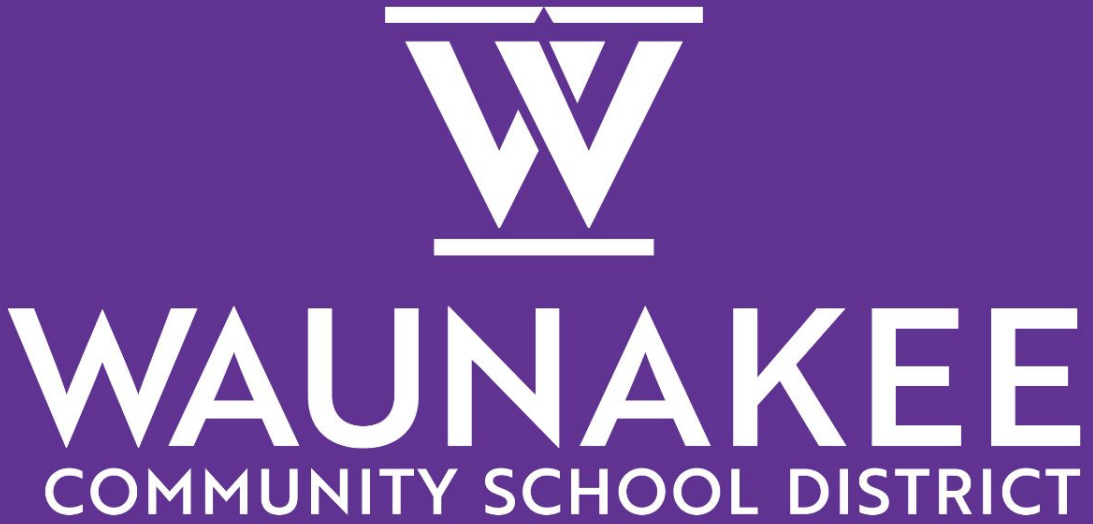
Waunakee Community High School · Deanne, Chad, Steve & Jason	
SMART Goal(s)	Goal 1: 100% of students will achieve proficiency in Reading on the ACT suite of assessments by spring 2036 (ACT National Percentile Rank). Goal 2: By June 2029, reduce chronic absenteeism from 15.5% to 8%, with at least a 30% reduction among identified targeted student groups.
Priority Strategies	• Disciplinary literacy — build staff capacity, unpack ACT reading standards, PLC/PLT real-time data review and CFA-driven differentiation • Tiered attendance monitoring and intervention — every student on the chronic absenteeism and "unconnected" (EOS) lists has a staff mentor • Family communication and partnerships — regular attendance updates and joint problem-solving on attendance barriers
Coherence Focus	F1 (shared purpose drives action) and D1 (learning goals clear to everyone and drive instruction): Emerging → Mastery stretch



100 Day Plan Celebrations



100 Day Plan Actions that are leading school towards goal	
Goal 1: Reading	• "Brutal Facts" and explanation of SAIL process were shared with staff during August PD. • All staff have an understanding of the reading goal and the "why." • Staff learned about disciplinary literacy and unpacked the ACT reading standards during September PD • Staff were asked to tie their SLO to one of the two SAIL goals. • PreACT was given on Oct 7; we will be able to adjust instruction and provide targeted intervention based on the results.
Goal 2: Attendance (Belonging)	• Staff were led through an activity that helped them uncover their personal commitments. • September PD included a session for teachers on how to use NextPath to identify chronically absent students in their courses. • September PD included a brainstorm session regarding how teachers can affect belonging and engagement in their classrooms. • Belonging and engagement indicators for walkthroughs were shared with staff. • Admin completing 5 walkthroughs (each) weekly with feedback regarding the indicators • "Equal Opportunity Schools" survey was given to all students. Data regarding trusted adults will be provided to staff during November PD. • Visuals: See Above



Questions?

WCSD Special Education & English Learner Data

Population Data Trends Worth Noting

EL

2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Nov 2026*
124	137	148	167	150	144
2.8%	3.1%	3.4%	3.8%	3.4%	3.4%

SpEd

2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Nov 2026*
431	438	441	435	469	494
8.4%	9.3%	10.0%	9.9%	10.4%	11.4%

Personal Reading Plans

District Data

Students with a PRP	K	1	2	3	4	5	Fall Total
All Schools	13	18	37	48	25	47	189
Students w/Dis	2	9	10	8	4	20	53
Students who are EL	4	3	3	7	8	5	30

ELA

District - i-Ready & Forward - ELA

	Fall (%)	SwD (%)	EL (%)
Students score Grade-Level Performance on i-Ready ELA (K-6)	46.9%	22.1%	13.3%
Students who meet growth goal in i-Ready ELA (K-6)			
Students who meet stretch growth goal in i-Ready ELA (K-6)			
Students score Proficient/Advanced in Forward (4-6)			

District i-Ready - ELA

Students who score Grade-Level Performance	Fall (%)	Winter (%)	Spring (%)
K-6	46.9%		
Students w/Disabilities	22.1%		
Students who are EL	13.3%		
7-8	62.6%		
Students w/Disabilities	27%		
Students who are EL	9.5%		

https://nextpath.app/reporting/assessment/eNq7x8C-OK_AfOJZ9tdL8gpMLJYI52fkF5UAxcymnGUEokInGSefZewHChhCFRkaT2FkYmEDsQx5QKQBEwA66Bw6

District i-Ready - ELA

Students who score Grade-Level Performance	Fall (%)	SwDis	EL	Winter (%)
Kindergarten	45.2%	37%	25%	
First Grade	21.7%	11.4%	12.5%	
Second Grade	43.8%	5.7%	9.1%	
Third Grade	59.2%	23.3%	29.4%	
Fourth Grade	44.4%	36.8%	6.3%	
Fifth Grade	48.5%	11.1%	0.0%	
Sixth Grade	60.9%	33.3%	0.0%	

https://nextpath.app/reporting/assessment/eNq7x8C-OK_AfOJZ9tdL8gpMLJYl52fkF5UAxcymnGUEokInGSefZewHChhCFRkaT2FkYmEDsQx5QKQBEwA66Bw6

District i-Ready - ELA

Students who score Grade-Level Performance	Fall (%)	SwDis	EL	Winter (%)
4-6 Target Group (determined by i-Ready)	10.8%	4.5%	3.4%	

https://nextpath.app/reporting/assessment/eNq7x8C-OK_AfOJZ9tdL8qpMLJYI52fkF5UAxcymnGUEoklnGSefZewHChhCFRkaT2FkYmEDsQx5QKQBEwA66Bw6

Math

District - i-Ready & Forward - Math

	Fall (%)	SwD(%)	EL (%)
Students score Grade-Level Performance on i-Ready Math (K-6)	36.8%	17.3%	10.8%
Students who meet growth goal in i-Ready Math (K-6)			
Students who meet stretch growth goal in i-Ready Math (K-6)			
Students score Proficient/Advanced in Forward (4-6)			

District i-Ready - Math

Students who score Grade-Level Performance	Fall (%)	Sw/Dis (%)	EL (%)	Winter (%)
K-6	36.8%	17.3%	10.8%	
Kindergarten	36.2%	14.8%	16.7%	
First	17.1%	8.6%	0%	
Second	30.2%	8.6%	9.1%	
Third	36.2%	6.7%	11.8%	
Fourth	39.6%	31.6%	6.3%	
Fifth	43.6%	19.4%	22.2%	
Sixth	54.7%	30.0%	10.0%	

https://nextpath.app/reporting/assessment/eNq7x8C-OK_AfOJZ9tdL8gpMLJYI52fkF5UAxcymnGUEokInGSefZewHChhCFRkaT2FkYmEDsQx5QKQBEwA66Bw6

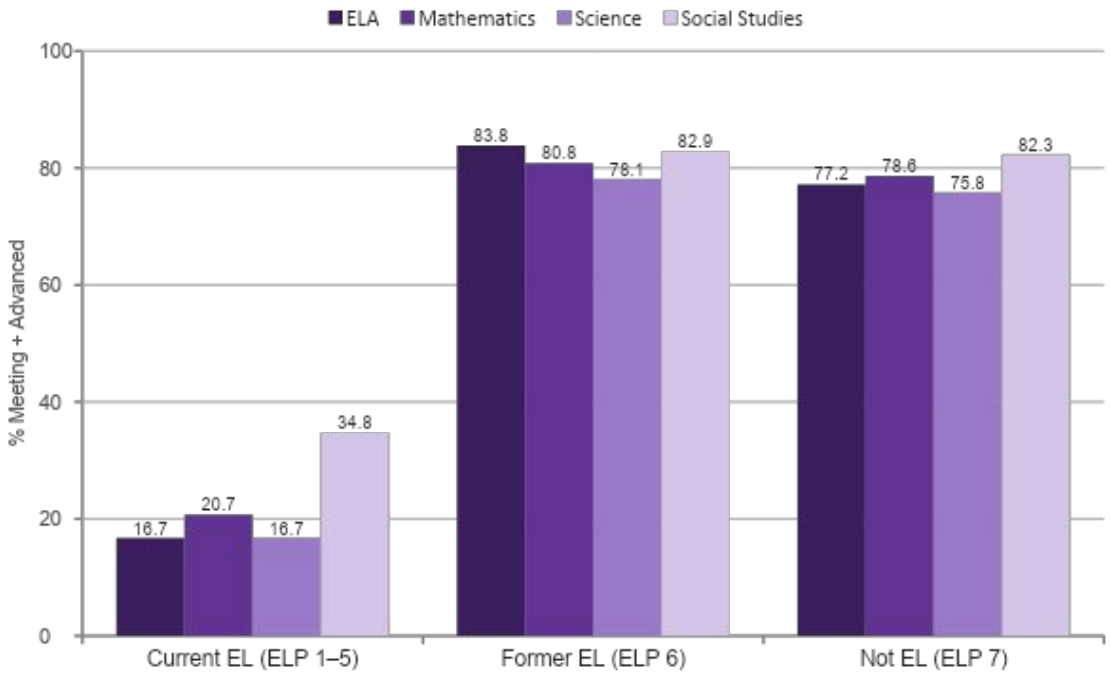
District i-Ready - Math

Students who score Grade-Level Performance	Fall (%)	SwDis(%)	EL (%)	Winter (%)
4-6 Target Group (determined by i-Ready)	16.1%	9.0%	10.3%	

https://nextpath.app/reporting/assessment/eNq7x8C1OK_AfOJZ9tdL8qpMLCYuS87PyC8qAQqaTTnLCESTzIJOPsvYvzKxpKQoM6m0JHXiPQbmRZkpCstSKzKLS4oPLy1LzClNnXiW-x7QBEOz6axs7BycXNxAEwyhxhoaT2QBUYYTeUCUwUQmEGUymZGJGQDyKDOs

Student groups: English learners

2025-26 % Meeting + Advanced • EL = ELP levels 1–5; Former EL = ELP 6

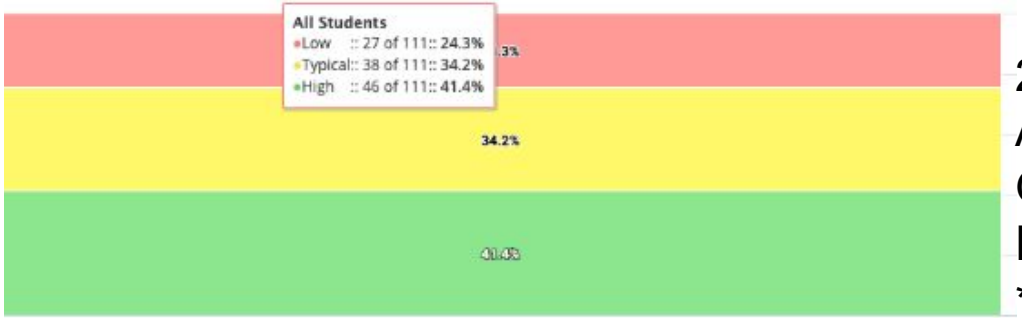


- Former English learners (n≈99) meet or exceed the district average in every subject — 83.8% ELA, 80.8% Math
- Current ELs (n≈90) scored 16.7% ELA and 20.7% Math, down ~10 points as the group's composition changed
- Students who were never ELs track the district total
- Takeaway: the language-development pathway produces durable outcomes; current ELs need academic supports alongside language services

64

Notable EL Celebrations

- Bilingual Program Expansion (now K-6)
- Strengthen strategies and focused learning through collaboration and Professional Development
- Learning, Language, and Literacy Integrated Framework for Teaching (L3IFT) - Hosted Conference, ongoing PD, Book Study
  - Integrates rigorous content and language development
- Dismissals
  - 2022 = 12
  - 2023 = 19
  - 2024 = 20
  - 2025 = 26
  - 2026 = 19
- And so much more - department presentation Nov 17th



25-26 ACCESS Growth Data *FAY

Special Education Celebrations

- Expansion of WaunaGROW program
- Improved data tracking and progress monitoring
- Focus on explicit instruction
- Increased performance on Forward from 24-25 to 25-26
  - ELA = +4.0
  - Math = +6.6

EXPLICIT INSTRUCTION IN SPECIAL EDUCATION

Moving from Reactive Support to Proactive Skill Building

The SPED Mindset Shift: Explicit instruction requires delivering *specific, targeted lessons* designed to close skill gaps—not just floating around the classroom to help students complete general ed assignments.

EXPLICIT INSTRUCTION IS...	EXPLICIT INSTRUCTION IS NOT...
Targeted, Direct SPED Lessons Leading structured, goal-focused small group or station lessons aimed directly at IEP skill deficits. *Ex: Teaching decoding rules to a resource reading group.*	**Floating Around the Room** Hovering over desks to help students finish general education assignments without targeted skill instruction. *Ex: Helping a student answer Gen Ed science questions.*
Systematic Task Analysis Breaking complex skills into micro-steps and teaching one sequential step at a time. *Ex: Modeling a 3-step strategy for math word problems.*	**Unstructured "Homework Help"** Jumping into complex, multi-step tasks without first teaching the missing prerequisite skills. *Ex: Telling a student to "try their best" on grade-level text.*
Explicit Modeling ("I Do") Directly demonstrating skills while verbalizing thought processes clearly out loud. *Ex: Teacher models reading a prefix and explains its meaning.*	**Discovery / Inquiry Learning** Leaving students with processing or learning differences to figure out concepts on their own. *Ex: Expecting students to infer grammar rules implicitly.*
High-Engagement Guided Practice ("We Do") Working through problems *together* while actively checking every student's work in real-time. *Ex: Students respond simultaneously on individual whiteboards.*	**Passive Listening or Cold-Calling** Lecturing to the room or calling on one student at a time while others sit passively. *Ex: Calling on one student while the rest wait without participating.*
Immediate Error Correction Stopping errors the second they happen to guide students back to accuracy before bad habits form. *Ex: Correcting a mispronounced phonic sound immediately.*	**Delayed Feedback** Waiting until an assignment or test is graded days later to address misunderstandings. *Ex: Marking a entire worksheet wrong after completion.*
Clear, Consistent Language Using concise, script-like language to minimize working memory overload. *Ex: Always using the phrase "Check the sign" for operations.*	**Wordy, Ambiguous Directives** Giving long, multi-step verbal instructions that confuse students with processing delays. *Ex: Giving a 4-step verbal instruction without visual cues.*

Core Framework: I DO (Teacher Models) → WE DO (Guided Practice) → YOU DO (Independent Mastery)

What questions can we answer?



https://www.linkedin.com/pulse/100-questions-answers-collaboration-communities-stan-garfield

2026-2027 Budget Status Report - October 31st, 2026

GENERAL FUND 10 EXPENSES

Salary & Benefits (no grants)	Original Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Personnel Costs: Salaries	40,102,951	40,102,951	10,529,785.62	4,203,542.36	36.74%	25,369,623.05
Personnel Costs: Benefits	13,823,008	13,823,008	3,633,777.72	1,367,344.32	36.18%	8,821,885.68
Total	**53,925,959**	**53,925,959**	**14,163,563.34**	**5,570,886.68**	**36.60%**	**34,191,508.73**
Buildings	**Budget**	**Revised Budget**	**Spent**	**Ordered**	**% Spent/Or.**	**Available**
Prairie School	88,825	88,825	47,181.67	5,360.26	59.15%	36,283.07
Heritage School	91,005	91,005	43,946.41	16,344.45	66.25%	30,714.14
Arboretum School	77,455	77,455	38,314.12	7,285.93	58.87%	31,854.95
Intermediate School	156,485	156,485	39,919.48	9,529.29	31.60%	107,036.23
Middle School	170,280	170,280	80,131.65	15,317.26	56.05%	74,831.09
High School	587,375	587,375	117,027.31	151,863.45	45.78%	318,484.24
Athletics	447,602	447,602	141,778.17	161,543.10	67.77%	144,280.73
Prairie School CSF	42,784	42,784	8,253.89	12,309.94	48.06%	22,220.17
Heritage School CSF	43,049	43,049	6,287.50	10,887.54	39.90%	25,873.96
Arboretum School CSF	38,774	38,774	10,924.70	5,916.96	43.44%	21,932.34
Intermediate School CSF	49,262	49,262	18,101.83	14,255.26	65.68%	16,904.91
Middle School CSF	48,469	48,469	14,383.41	2,596.31	35.03%	31,489.28
High School CSF	80,332	80,332	37,598.43	8,219.20	57.04%	34,514.37
Common School Fund-District	7,573	7,573	0.00	0.00	0.00%	7,573.00
Departments						
Utilities	1,337,432	1,337,432	454,801.34	754,497.83	90.42%	128,132.83
Maintenance	1,031,990	1,031,990	491,931.13	557,446.41	101.68%	-17,387.54
Contingency Fund	300,000	300,000	0.00	0.00	0.00%	300,000.00
Transportation	1,944,184	1,944,184	467,247.51	1,457,247.22	98.99%	19,689.27
Technology	728,729	728,729	702,942.63	19,701.47	99.16%	6,084.90
Technology Erate/Fees	0	0	0.00	0.00	#DIV/0!	0.00
Curriculum-Elementary Operations	455,382	455,382	256,952.88	9,018.52	58.41%	189,410.60
Curriculum-Secondary	576,861	576,861	386,507.23	30,749.82	72.33%	159,603.95
4K District	754,500	754,500	187,532.46	550,413.73	97.81%	16,553.81
Human Resources	54,550	54,550	38,494.64	0.00	70.57%	16,055.36
Superintendent	142,208	142,208	63,515.72	34,297.89	68.78%	44,394.39
Student Services-Operations	98,500	98,500	17,778.52	570.21	18.63%	80,151.27
Student Services-District	110,000	110,000	11,938.19	31,055.16	39.08%	67,006.65
Business Office	620,818	620,818	255,772.86	307,749.84	90.77%	57,295.30
District Wide	2,680,100	2,680,100	916,814.70	22,235.79	35.04%	1,741,049.51
Summer School	114,660	114,660	95,256.99	1.19	83.08%	19,401.82
Special Projects	0	0	56,342.00	8,055.00	#DIV/0!	-64,397.00
Grants-Fund 10						
Title 1 Grant (Public)	73,251	73,251	369.03	0.00	0.50%	72,881.97
Title 1 Grant (Private)	1,088	1,088	0.00	0.00	0.00%	1,088.00
Title 2 Grant (Public)	45,213	45,213	10,047.36	0.00	22.22%	35,165.64
Title 2 Grant (Private)	7,259	7,259	0.00	0.00	0.00%	7,259.00

Title 3 Grant	17,962	17,962	7,353.90	5,436.50	71.21%	5,171.60
Title 4A Grant (Public)	8,654	8,654	0.00	0.00	0.00%	8,654.00
Title 4A Grant (Private)	1,346	1,346	0.00	0.00	0.00%	1,346.00
Career/Tech Ed Grant	55,055	55,055	16,779.00	582.66	31.54%	37,693.34
CEIS Federal Flo-Through	139,600	139,600	98,330.28	40,515.56	99.46%	754.16
Ed. Effectiveness Grant	33,971	33,971	10,275.09	0.00	30.25%	23,695.91
Peer Mentor Grant	10,572	10,572	561.25	561.25	10.62%	9,449.50
Perkins Grant	23,466	23,466	4,427.11	679.00	21.76%	18,359.89
School-Based Mental Health	5,500	5,500	33,408.27	70,318.75	1885.95%	-98,227.02
SAODA	0	0	0.00	0.00	#DIV/0!	0.00
Youth Apprenticeship Grant	99,710	99,710	33,401.72	0.00	33.50%	66,308.28
Other Program Totals						
Transfer to Fund 27	6,669,721	6,669,721	0.00	0.00	--%	6,669,721.00
Wellness Clinic	300,000	300,000	109,944.34	261,582.53	--%	-71,526.87
Subtotals	**Original Budget**	**Revised Budget**	**Spent**	**Ordered**	**% Spent/Or.**	**Available**
Salary & Benefits Totals	53,925,959	53,925,959	14,163,563.34	5,570,886.68	36.60%	34,191,508.73
Building Totals	1,929,270	1,929,270	603,848.57	421,428.95	53.14%	903,992.48
Department Totals	10,949,914	10,949,914	4,347,486.80	3,774,985.08	74.18%	2,827,442.12
Grant Totals	522,647	522,647	181,551.29	118,093.72	57.33%	223,001.99
Other Program Totals	6,969,721	6,969,721	109,944.34	261,582.53	5.33%	6,598,194.13
Total Fund 10 Expenditures	**74,297,511**	**74,297,511**	**19,406,394.34**	**10,146,976.96**	**39.78%**	**44,744,139.45**
GENERAL FUND 10 REVENUES						
Building/Department	**Original Budget**	**Revised Budget**	**Received**	**Ordered**	**% Received**	**Unreceived**
Prairie School	4,850	4,850	1,984.55	0.00	40.92%	2,865.45
Heritage School	5,000	5,000	3,366.50	0.00	67.33%	1,633.50
Arboretum School	7,725	7,725	5,160.00	0.00	66.80%	2,565.00
Intermediate School	37,900	37,900	5,339.00	0.00	14.09%	32,561.00
Middle School	15,900	15,900	1,886.00	0.00	11.86%	14,014.00
High School	245,530	245,530	141,196.93	0.00	57.51%	104,333.07
Curriculum - Elementary	0	0	0.00	0.00	#DIV/0!	0.00
Curriculum - Secondary	6,500	6,500	7,642.92	0.00	117.58%	-1,142.92
Maintenance	15,000	15,000	1,696.83	0.00	11.31%	13,303.17
Athletic Dept	89,500	89,500	18,650.00	0.00	20.84%	70,850.00
Human Resources	0	0	0.00	0.00	#DIV/0!	0.00
Technology	3,600	3,600	1,954.67	0.00	54.30%	1,645.33
Technology Erate/Fees	7,400	7,400	0.00	0.00	0.00%	7,400.00
District	72,898,277	72,898,277	4,277,564.30	0.00	5.87%	68,620,712.70
Common School Fund-District	310,243	310,243	0.00	0.00	0.00%	310,243.00
Grants - Fund 10						
Title 1 Grant (Public)	73,251	73,251	0.00	0.00	0.00%	73,251.00
Title 1 Grant (Private)	1,088	1,088	0.00	0.00	0.00%	1,088.00
Title 2 Grant (Public)	45,213	45,213	0.00	0.00	0.00%	45,213.00
Title 2 Grant (Private)	7,259	7,259	0.00	0.00	0.00%	7,259.00
Title 3 Grant	17,962	17,962	0.00	0.00	0.00%	17,962.00
Title 4A Grant (Public)	8,654	8,654	0.00	0.00	0.00%	8,654.00
Title 4A Grant (Private)	1,346	1,346	0.00	0.00	0.00%	1,346.00

Career/Tech Ed Grant	55,055	55,055	0.00	0.00	0.00%	55,055.00
CEIS Federal Flo-Through	139,600	139,600	0.00	0.00	0.00%	139,600.00
Ed. Effectiveness Grant	33,971	33,971	0.00	0.00	0.00%	33,971.00
Peer Mentor Grant	10,572	10,572	0.00	0.00	0.00%	10,572.00
Perkins Grant	23,466	23,466	0.00	0.00	0.00%	23,466.00
School-Based Mental Health	130,239	130,239	0.00	0.00	0.00%	130,239.00
SAODA	0	0	0.00	0.00	#DIV/0!	0.00
Youth Apprenticeship Grant	102,410	102,410	8,189.89	0.00	8.00%	94,220.11
Total Fund 10 Revenues	**74,297,511**	**74,297,511**	**4,466,441.70**	**0.00**	**6.01%**	**69,728,659.30**

SPECIAL EDUCATION FUND 27 EXPENSES

Salaries & Benefits (no grants)	**Budget**	**Revised Budget**	**Spent**	**Ordered**	**% Spent/Or.**	**Available**
Salaries & Benefits	13,128,261	13,128,261	2,883,740.89	1,541,079.58	33.70%	8,703,440.53
Departments						
Special Ed-Operations	30,350	30,350	12,214.62	17,650.06	98.40%	485.32
Special Ed-District	237,000	237,000	74,872.29	154,314.58	96.70%	7,813.13
Transportation	157,500	157,500	43,267.27	156,732.89	126.98%	-42,500.16
Medicaid	0	0	11,668.00	0.00	#DIV/0!	-11,668.00
Grants-Fund 27						
IDEA FlowThrough Grant	814,106	814,106	263,204.97	216,182.83	58.89%	334,718.20
IDEA PreSchool Grant	42,100	42,100	17,814.17	134.00	42.63%	24,151.83
Total Fund 27 Expenditures	**14,409,317**	**14,409,317**	**3,306,782.21**	**2,086,093.94**	**37.43%**	**9,016,440.85**

SPECIAL EDUCATION FUND 27 REVENUES

Source	**Budget**	**Revised Budget**	**Received**	**Ordered**	**% Received**	**Unreceived**
Special Ed Transportation	15,000	15,000	0.00	0.00	0.00%	0.00
IDEA FlowThrough Grant	814,106	814,106	0.00	0.00	0.00%	814,106.00
IDEA PreSchool Grant	42,100	42,100	0.00	0.00	0.00%	42,100.00
Special Ed Revenues	0	0	0.00	0.00	#DIV/0!	0.00
Aid-Sp Ed Transition Grant BBL	0	0	0.00	0.00	#DIV/0!	0.00
Other Fund 27 Revenues	13,538,111	13,538,111	3,193.67	0.00	0.02%	13,534,917.33
Total Fund 27 Revenues	**14,409,317**	**14,409,317**	**3,193.67**	**0.00**	**0.02%**	**14,406,123.33**

FOOD SERVICE FUND 50 EXPENSES

Function	**Budget**	**Revised Budget**	**Spent**	**Ordered**	**% Spent/Or.**	**Available**
All	2,551,713	2,551,713	442,513.95	2,137,184.84	101.10%	-27,985.79

FOOD SERVICE FUND 50 REVENUES

Source	**Budget**	**Revised Budget**	**Received**	**Ordered**	**% Received**	**Unreceived**
All	2,611,931	2,611,931	691,970.34	0.00	26.49%	1,919,960.66

CALCULATION OF BUILDING/DEPARTMENT BUDGET BALANCES October 31st, 2026

Building/Department	25-26 Carryover	26-27 Revenue Budget	26-27 Rec'd	26-27 Revenue Balance	26-27 Expense Budget	26-27 Spent / Encumbered	25-26 Expense Balance	26-27 Balance	Funds Available
Prairie School	30,969.31	4,850	1,984.55	2,865.45	88,825	52,541.93	36,283.07	33,417.62	64,386.93
Heritage School	10,180.45	5,000	3,366.50	1,633.50	91,005	60,290.86	30,714.14	29,080.64	39,261.09
Arboretum School	-	7,725	5,160.00	2,565.00	77,455	45,600.05	31,854.95	29,289.95	29,289.95
Intermediate School	76,564.13	37,900	5,339.00	32,561.00	156,485	49,448.77	107,036.23	74,475.23	151,039.36
Middle School	92,613.25	15,900	1,886.00	14,014.00	170,280	95,448.91	74,831.09	60,817.09	153,430.34
High School	76,011.07	245,530	141,196.93	104,333.07	587,375	268,890.76	318,484.24	214,151.17	290,162.24
Athletic Dept	64,504.23	89,500	18,650.00	70,850.00	447,602	303,321.27	144,280.73	73,430.73	137,934.96
Curriculum-Elementary	83,388.00	0	0.00	0.00	455,382	265,971.40	189,410.60	189,410.60	272,798.60
Curriculum-Secondary	41,119.55	6,500	7,642.92	-1,142.92	576,861	417,257.05	159,603.95	160,746.87	201,866.42
CTE Grant	157,159.36	139,600.00	0.00	0.00	139,600	138,845.84	754.16	754.16	157,913.52
Human Resources	12,362.30	0	0.00	13,303.17	54,550	38,494.64	16,055.36	2,752.19	15,114.49
Maintenance	220,917.97	15,000	1,696.83	0.00	1,031,990	1,049,377.54	-17,387.54	-17,387.54	203,530.43
Special Education	58,925.79	0.00	0.00	0.00	30,350	29,864.68	485.32	485.32	59,411.11
Student Services	190,456.96	0.00	0.00	0.00	98,500	18,348.73	80,151.27	80,151.27	270,608.23
Superintendent	-	0.00	0.00	0.00	142,208	97,813.61	44,394.39	44,394.39	44,394.39
Technology	-	3,600	1,954.67	0.00	728,729	722,644.10	6,084.90	6,084.90	6,084.90
4K	24,477.97	0.00	0.00	0.00	754,500	737,946.19	16,553.81	16,553.81	41,031.78

CASH RECONCILIATION FOR THE MONTH OF September 2026

	OCB PAYROLL CHECKING (FUND 10)	OCB DEPOSIT ACCT (FUNDS 10,21,27,50,60,80,99)	OCB OPERATING ACCT (FUNDS 10,21,27,50,60,80,99)	OCB Construction ACCT Checking (Fund 49)	LGIP GENERAL ACCOUNT (FUNDS 10,27,50,80,99)	LGIP DENTAL ACCT (FUND 10)	MIDAMERICA TRUST ACCT (FUND 73)	WISC DEBT SERVICE (FUNDS 38,39)	WISC SCHOLARSHIP ACCT (FUND 21)	WISC-211 2024 BOND Referendum ACCT (FUND 49)	WISC-212 2025 BOND Referendum ACCT (FUND 49)	WISC GENERAL (FUNDS 39 AND 49)	TOTALS
BEGINNING BALANCE	407,638.54	1,397,635.85	116,674.78	112,944.24	13,286,134.26	225,013.81	60,330.74	12,836.24	367,517.69	5,055,693.61	$9,714,071.75	2,744.30	30,759,235.81
REVENUES:													
+ DEPOSITS	4,779,724.64	18,549,019.15	1,502,984.05	2,511,786.86	3,507,093.68	68,885.60		3,500,000.00	0.00		0.00	13,310,400.00	47,729,893.98
+ INTEREST	2,312.06	21,724.77	763.46	543.28	11,477.32	508.04	98.11	2,530.02	41.48	15,542.27	23,685.16	1,342.48	80,568.45
TOTAL REVENUES	4,782,036.70	18,570,743.92	1,503,747.51	2,512,330.14	3,518,571.00	69,393.64	98.11	3,502,530.02	41.48	15,542.27	23,685.16	13,311,742.48	47,810,462.43
EXPENSES:													
ACCOUNTS PAYABLE	0.00	19,499,629.12	1,579,406.68	2,462,663.20	16,793,220.00	88,807.08	0.00	3,974.59	0.00	0.00		$13,310,400.00	53,738,100.67
PAYROLL	4,907,383.01					0.00	0.00		0.00	0.00	6,011,786.86	0.00	10,919,169.87
								0.00		0.00			
TOTAL EXPENSES	4,907,383.01	19,499,629.12	1,579,406.68	2,462,663.20	16,793,220.00	88,807.08	0.00	3,974.59	0.00	0.00	6,011,786.86	13,310,400.00	64,657,270.54
ENDING BALANCE	282,292.23	468,750.65	41,015.61	162,611.18	11,485.26	205,600.37	60,428.85	3,511,391.67	367,559.17	5,071,235.88	3,725,970.05	4,086.78	13,912,427.70
BANK BALANCES-SKYWARD			$38,208.41										
ENDING BANK BALANCE FROM STMT	337,994.23	468,750.65	41,015.61	162,611.18	11,485.26	205,600.37	60,428.85	3,511,391.67	367,559.17	5,071,235.88	3,725,970.05	4,086.78	13,968,129.70
OUTSTANDING ACH	**620,286.46**		2,807.20	0.00	0.00	0.00	0.00	0.00	0.00			0.00	623,093.66
ACTUAL BALANCE: SKYWARD BALANCE	-282,292.23	468,750.65	$38,208.41	162,611.18	11,485.26	205,600.37	60,428.85	3,511,391.67	367,559.17	5,071,235.88	3,725,970.05	4,086.78	13,345,036.04

SKYWARD BALANCE -281,967.23

A. Jelacic - HSA **-325.00** Should clear in October

This account can have a negative balance due to the WRS pymt. outstanding due at the end of the following month.

WAUNAKEE
COMMUNITY SCHOOL DISTRICT

ADMINISTRATION OFFICE
905 Bethel Circle
Waunakee, Wisconsin 53597
(608) 849-2000

Facilities and Maintenance

The Board of Education for the Waunakee Community School District has reviewed the School Violence Evaluation Reports for scheduled drills held during the month of OCTOBER 2026

	School Address		
AES	Arboretum Elementary School 1350 Arboretum Drive Waunakee, WI 53597	EVACUATION	10.7.26
HES	Heritage Elementary School 6271 Woodland Drive Waunakee, WI 53597	EVACUATION	10.6.26
PES	Prairie Elementary School 700 N. Madison Street Waunakee, WI 53597	EVACUATION	10.7.26
WIS	Waunakee Intermediate School 6273 Woodland Drive Waunakee, WI 53597	EVACUATION	10.7.26
WMS	Waunakee Middle School 1001 South Street Waunakee, WI 53597	EVACUATION	10.8.26
WHS	Waunakee High School 301 Community Drive Waunakee, WI 53597	EVACUATION	10.6.26
ALT	WaunaGrow Alternative Site 1025 Quinn Drive Ste 100 Waunakee, Wi 53597	EVACUATION	10.15.26

Board of Education Representative: _____
Joan Ensign, President

WAUNAKEE
COMMUNITY SCHOOL DISTRICT

ADMINISTRATION OFFICE
905 Bethel Circle
Waunakee, Wisconsin 53597
(608) 849-2000

October 14, 2026

Memo To: WCSD Board of Education

From: Business Office

Re: Donation Shelley M Moffatt

Shelley M Moffatt contributed $5,000.00 toward our Student Financial Aid Fund.
2438 Skaalen Rd Stoughton, WI 53589

WAUNAKEE
COMMUNITY HIGH SCHOOL

301 Community Drive
Waunakee, Wisconsin 53597
(608) 849-2100

October 2026

TO: Dr. Monica Kelsey-Brown
Board of Education Members
Co-Curricular Committee Members

FROM: Deanne Lensert

RE: Final Itinerary for 2027 Band Trip to
Mr. Ryan Gill, Music Instructor
Band Trip Final Itinerary (including flight & hotel

After receiving Board of Education approval to research travel opportunities, Mr. Ryan Gill collaborated with families and students to review trip options, performances, and costs. Ultimately, Bob Rogers Travel was selected as the official vendor for the San Diego, CA trip taking place March 31 – April 2, 2027.

Therefore, I am confident in recommending and granting permission for Mr. Ryan Gill and the Waunakee High School Band students to participate in this travel opportunity. Similar music trips have been a long-standing tradition in our district and consistently serve as a highlight of our students' high school experience. Furthermore, our students have a proven track record of representing the Waunakee High School and the Waunakee Community School District with exceptional pride and integrity.

Pending final approval of this trip, I will instruct Mr. Gill to coordinate with School Resource Officer Tanner Weber to ensure all participants complete a pre-departure travel safety briefing.

Please feel free to contact me or Mr. Gill with any questions related to this request.

Waunakee High School Band Department - 2026 - 2027 Trip Proposal - San Diego

(As of 10/21/26)

301 Community Dr, Waunakee, WI 53597
Ryan Caloud & Ryan Gill
Contact: Ryan Gill: ryangill@waunakee.k12.wi.us
Ryan Caloud: ryancaloud@waunakee.k12.wi.us
608 - 849 - 2100 ext 2807

Educational Goals/Objectives

1. To share our music with a captive audience
2. To educate students regarding the importance of sharing their music with others and the importance of "giving back".
3. To broaden cultural and historical perspectives of our students.
4. To provide our students with a high quality music performance/concert.
5. To foster camaraderie, pride, and a sense of family within our ensemble and band program.
6. To provide an opportunity to learn alongside professional musicians and ensembles.
7. To provide an opportunity to represent the school and community as positive musical ambassadors.

Student Needs

1. To provide a performance and travel opportunity for all high school band students despite financial obligations.
2. To provide a reward for participation in music at least once in every four (4) years.
3. Incentive for program retention

Performance(s): One performance during the trip at a retirement home, veteran's home, children's hospital, or other venue with a captive audience.

Approved Travel Dates: March 31, 2027 through April 4, 2027

Participants: 129 students
Traveling Organizer & Supervisor: Ryan Gill
Traveling Supervisors: Ryan Caloud, James Sercombe, Jason Marshall (all district employees)

Chaperones: Michelle Butcher, Michelle Cliff, Lon (Tuck) Foree, David Haaf, Diana Moberg, Robert Sandwith, Amanda Taylor-Tennent, Lori Wild, Maggie Ziegler

TRAVEL VENDOR & COST

Bob Rogers was this year's chosen vendor based on itinerary and cost. The price per student will be **$2,649** for a quad occupancy (4 people per room).
***Meals NOT included in the trip cost:

- March 31 – lunch (airport meal)
- April 1 – lunch
- April 2 – lunch
- April 3 – lunch
- April 4 – breakfast and lunch (both airport meals – lunch possibly en route from the airport back to the school)

Funding Sources

1. Families
2. FORMATA Support
3. Further fundraising opportunities

Trip Itinerary Possibilities

1. 5 day/4 night tour via air round trip from Waunakee to San Diego
2. One or two performances and/or clinician experience. Would also look into a possible performance exchange with another public school.
3. Tour stops & visits to be taken from the following: See attached itinerary
4. Attend a concert or rehearsal of a professional music ensemble, see a broadway show or the like for music consumption. Have the opportunity to talk with performers or conductors to learn about what a music career looks like.
5. Meals at appropriate restaurants provided by the vendor as part of the package to be determined.
6. 1 tour guides

Conclusion

The attached itinerary has a specific list of the attractions that students will be seeing, hotel and air flight information. To summarize, in addition to lodging and transportation, the cost includes (list specific, important information of what the students will be seeing/doing here.) If there is additional information needed, please contact: ryangill@waunakee.k12.wi.us