

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION POLICY COMMITTEE MEETING**

Tuesday, March 3, 2026

7:30 AM

Waunakee Community School District  
905 Bethel Circle  
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person, and will be asked to check in with District personnel when you arrive.

Public comments will be limited to 3 minutes. The Board will allow 30 Minutes for public comments.

Public comments may be sent to Rebecca McDonough at [district\\_administrator@waunakee.k12.wi.us](mailto:district_administrator@waunakee.k12.wi.us) up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Emailed comments sent during any part of the board meeting (Board Development, Closed session, Open session) will be forwarded to the board but may or may not be reviewed by the board until after the board adjourns. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be greeted in the lobby of the building, asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

A recording of the meeting will be posted on the District webpage within 24 hours of the meeting time.

**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. APPROVE AGENDA**

**IV. PUBLIC COMMENTS**

**V. TRANSPORTATION DISCUSSION**

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Summers will discuss changes to transportation starting in the fall of 2026.

Attached please find the following:

- 1) Slides from the Board Workshop
- 2) A report from Lamers indicating the impact of implementing the middle school unusually hazardous transportation changes for 2026-27 and changing the eligibility for 5th through 12th graders to 1.0 mile to match the 4K through 4th grade eligibility.unusually hazardous transportation plan that was approved by the school board in summer 2024

- 3) Current transportation policy
- 4) Board approved Unusually Hazardous Transportation boundaries
- 5) Open enrollment transportation parent request
- 6) Student transportation maps from Lamers
- 7) Comparable district transportation expenditure data

Implementation of the unusually hazardous transportation plan would eliminate bus transportation for 251 students or 3 bus routes.

A change in eligibility from 1.75 miles away from school to 1.0 mile away from school for 5th through 12th grade would result in the addition of 242 more riders or 3 bus routes.

A possible option for 2026-27 would include:

- 1) Implement unusually hazardous transportation plan as previously approved by the school board (saves 3 bus routes for 5th through 12th grade).
  - 2) Eliminate shuttles between the 3 elementary schools — replace the shuttles with 3 new shorter and 3 new longer routes that provide alternative transportation options for elementary students. The 3 shorter routes do not have a fiscal impact because they will continue on as 5th through 12th grade routes as they currently do. The 3 longer routes would have a fiscal impact because they would not connect to 5th through 12th grade routes. However, there would be 3 fewer 5th through 12th grade routes required if the unusually hazardous transportation plan remains as approved.
  - 3) St. John's students would be served by a northern and southern bus route.
- The entire financial impact of this scenario would have to be modeled out if the school board was interested in learning more.

Administration will request discussion with the policy committee on the topic stated above. The results of this discussion then impact the next agenda item.

**VI. TRANSPORTATION POLICIES FOR DISCUSSION, REVIEW & CONSIDERATION**

A. 751 Exhibit Fee Schedule for Transportation to and from Licensed Daycare	27
B. 751 Student Transportation Services	32
C. 751 Rule 1 Student Transportation Services	36

**VII. CELL PHONE POLICIES FOR DISCUSSION, REVIEW & CONSIDERATION** **40**

Tim Schell

**VIII. OTHER ITEMS FOR DISCUSSION**

**IX. FUTURE MEETINGS**

**X. ADJOURN**

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

# Transportation - History

- St. John's - busing provided by WCSD
- Madison Country Day - parent contracts
- Shuttles - Elementary (1996) \*Allie wasn't even born yet!\*
- Mileage limits (1.0 for K-4 and 1.75 for 5-12 students)
- Alternative Transportation (\$125 per year - 25+ years)
- Hazardous Transportation plan - BOE approved in June 2024
  - Heritage Elementary - September 2024
  - Middle School - September 2026

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-----> Review Handouts on costs and student distances from school



# Policy Committee Meeting - February 9, 2026

A possible option for 2026-27 would include:

1. Implement unusually hazardous transportation plan as previously approved by the school board (saves 3 bus routes for 5th through 12th grade).
2. Eliminate shuttles between the 3 elementary schools – replace the shuttles with 3 new shorter and 3 new longer routes that provide alternative transportation options for elementary students. The 3 shorter routes do not have a fiscal impact because they will continue on as 5th through 12th grade routes as they currently do. The 3 longer routes would have a fiscal impact because they would not connect to 5th through 12th grade routes. However, there would be 3 fewer 5th through 12th grade routes required if the unusually hazardous transportation plan remains as approved.
3. St. John's students would be served by a northern and southern bus route. The entire financial impact of this scenario would have to be modeled out if the school board was interested in learning more.



# BOE Approved Summer School 2026 Transportation - February

The elementary shuttle system will be eliminated for the summer of 2026, with alternative transportation still available. Each elementary school will have direct bus routes for its students to approved alternative locations, including licensed daycare providers designated by the district. Previously, some students were transported between elementary buildings via a shuttle and then transferred to another bus to reach a daycare provider. The updated approach simplifies transportation by reducing transfers and providing more direct routes for students.

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Alternative bus stop locations will be limited to ensure safe and reliable transportation. Each student may have one consistent morning pick-up location and one consistent afternoon drop-off location, which must remain the same from week to week. For students who reside in two parent or guardian households, both households may be designated as approved pick-up and drop-off locations, provided the schedule for each location is clearly established and remains consistent on a weekly basis.



# Transportation Options

<p><b>Option #1</b></p> <p>Continue with the School Board approved hazardous transportation plans and policy changes to match Summer School 2026.</p>	<p><b>Option #2</b></p> <p>Modify the School Board approved hazardous transportation plans and no policy changes (status quo).</p>
<p><b>Option #3</b></p> <p>Continue with the School Board approved hazardous transportation plans and policy changes to match Summer School 2026 and implement additional policy changes in 27-28 and 28-29.</p>	<p><b>Option #4</b></p> <p>Modify the School Board approved hazardous transportation plans and make policy changes to match Summer School 2026 and implement additional policy changes in 27-28 and 28-29.</p>

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\*WCSD's instructional minutes K-12 are aligned with DPI requirements.



## 2026-27 WCSD Proposed Boundary Changes

<b>MIDDLE SCHOOL</b>	Enrolled within District Boundary:	619	
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		Non-bussed	Addt'l Riders
Not Eligible within:	<b>Curr. Boundary (2025-26 (Non/Haz))</b>	<b>59</b>	
	1 Mile (w/ no haz)	115	-56
	1.5 Mile	151	-92
	<b>1.75 Mile</b>	<b>310</b>	<b>-251</b>
	2.0 Mile	336	-277

<b>INTER. SCHOOL</b>	Enrolled within District Boundary:	638	
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		Non-bussed	Addt'l Riders
Not Eligible within:	<b>Curr. Boundary (2025-26 (No /Haz))</b>	<b>73</b>	
	1 Mile (w/ no hazards)	46	27
	1.75 Mile	170	-97
	2.0 Mile	214	-141

<b>HIGH SCHOOL</b>	Enrolled within District Boundary:	1292	
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		Non-bussed	Addt'l Riders
Not Eligible within:	<b>Curr. Boundary (2025-26 (Non/Haz))</b>	<b>533</b>	
	1 Mile	235	298
	1.5 Mile	492	41
	1.75 Mile	533	0
	2.0 Mile	670	-137

<b>SUMMARY</b>	<b>Additional Riders</b>
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2026-2027 MS Changes	Est. Middle School Ridership		-251
1.0 Mile walkout	IS/MS/HS w/ IS Haz.(Comp to 25-26)		242
1.0 Mile walkout	IS/MS/HS no IS Haz (Comp to 25-26)		269

Typical Bus size

82 Passenger	3 per seat		55 2 per seat
76 Passenger	3 per seat		53 2 per seat

# STUDENT TRANSPORTATION SERVICES

## Policy 751

### Waunakee Community School District

### Page 1 of 4

The District will meet its legal obligations to provide mandated student transportation services to public school students and private school students using the method(s) that the District deems most appropriate to the particular circumstances. To the extent consistent with applicable law and Board policy, the District may provide student transportation services by contracting with third-party entities, or by using District employees, contracts with parents, or other lawful methods.

In addition to providing legally-mandated student transportation, the District shall also provide student transportation services in other situations where permitted by state law and where such transportation has been appropriately authorized by (a) a Board policy; or (b) a motion or resolution of the Board or (c) the school district annual meeting, whichever may be applicable. To the extent permitted by law, the District may charge fees related to such additional transportation.

The Board, at its discretion, has determined that the district shall provide transportation to students in grades Kindergarten through fourth grade who reside more than 1.0 miles from their assigned school. The 1.0 mile is measured from the intersection of the bus loop and the nearest public road. The district shall provide transportation to students in grades 5-6 who live more than 1.75 miles from the intersection of Aldora Lane and Woodland Drive in the Village of Waunakee. The district shall provide transportation to students in grades 7-12 who live more than 1.75 miles from the intersection of Knightsbridge and South Street in the Village of Waunakee.

The District Administrator may approve the transportation of students within the mileage limits above. The approval shall only be granted upon parent/guardian request for an extenuating circumstance which may include factors such as: financial hardship, medical hardship, language barriers, etc. Documentation of the extenuating circumstance must be provided to the District Administrator. Students will be required to walk to the nearest existing bus stop location.

The Executive Director of Operations shall direct and manage the transportation services the District provides to public and private school students and coordinate such services among relevant parties in the interest of the students' safety and welfare. The Executive Director of Operations may delegate responsibility for the oversight of operational issues related to transportation services to another administrator or supervisory employee. The Executive Director of Operations shall also ensure that the District develops any administrative guidelines that may be necessary or advisable for the implementation of the School Board's transportation policies, and the Board of Education shall approve such guidelines and any revisions thereto.

At this time, the District neither owns nor leases any school busses, and no District employee operates a District owned school bus as part of his/her regular duties. Accordingly, all student transportation via school bus involves a contracted service provider. The following provisions concern contracted service providers (not including individual parent contracts) that provide student transportation services for the District:

1. For daily student transportation to and from school using school busses, the District will contract with one or more service providers as the Board determines is in the best interests of the District. The contracting process will involve the periodic solicitation of bids or requests for proposals.

# STUDENT TRANSPORTATION SERVICES

Policy 751

Waunakee Community School District

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2. Each contract shall require the service provider to ensure that the drivers and vehicles used for student transportation meet the requirements established under state or federal law, Board policy, or the contract itself. Such requirements shall include but are not limited to ensuring proper licensure, verifying all aspects of operator eligibility, providing operator training, maintaining appropriate insurance, conducting vehicle inspections, and monitoring vehicle operation.
3. Subject to approval of the Executive Director of Operations, the contracted provider shall initially determine and schedule regular bus routes and bus stops, taking into account factors such as the number and location of children, the safety of students, and the cost efficiency of the route. Changes to routes and schedules may be required during the school year, and the contracted provider shall provide advance notification of District-approved changes to affected families.
  - a. The Executive Director of Operations shall obtain Board approval if he/she and the contractor's representative determine that it may be necessary for any student to spend more than 60 minutes on the bus on the way to or from school. There could be an occasion where the riding time of some students may exceed this time depending on the weather.
  - b. In connection with formulating routes and schedules, the contracted provider may designate pick-up/drop-off points along a proposed route that require one or more students to walk to the common pick-up/drop-off points.
4. A contracted provider (via the contracted party, the contractor's driver, and/or any other employee of the contractor who may be assigned to provide services under the contract) shall have responsibility to supervise the students who are being transported and shall have the authority to enforce rules and directives and to monitor and appropriately respond to student conduct, except that the contractor is not delegated final authority to suspend or revoke a student's ability to receive/use District-provided transportation services. Further, nothing in this paragraph prevents the District from choosing to exercise concurrent supervisory authority through its officers or employees in any situation.
5. If a student or parent or guardian has a concern about a third-party contractor or any other individual involved in the provision of student transportation services who is not a District employee, the student/parent/guardian is expected to notify and work with the building principal, the District business official, or the Executive Director of Operations to resolve the concern with the third-party contractor or individual.

## **Student Conduct**

To the fullest extent that state law considers a student who is utilizing the District's transportation services to be (1) at school; (2) under the supervision of a school authority; or (3) otherwise subject to the District's disciplinary jurisdiction or oversight or control, the student must abide by all applicable policies, procedures, rules, and directives that govern student conduct. Rules and directives may be established and enforced that are specific to the context of transportation and/or transportation-related safety. Students using transportation services are subject to

# STUDENT TRANSPORTATION SERVICES

Policy 751

Waunakee Community School District

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appropriate discipline or other consequences or interventions related to their conduct, up to and including loss of transportation services, suspension or expulsion from school.

## Legal References:

### Wisconsin Statutes

<a href="#">Section 115.76</a>	[students with disabilities; definitions]
<a href="#">Section 118.15(2)(d)</a>	[technical college attendance for children at risk of not graduating from high school; transportation requirement]
<a href="#">Section 118.51(14)</a>	[full-time public school open enrollment; transportation provisions]
<a href="#">Subchapter IV of Chapter 121</a>	[student transportation and transportation aid]
<a href="#">Section 340.01(56)</a>	[state law definition of school bus]
<a href="#">Section 345.05</a>	[municipal liability for motor vehicle accidents]

### Wisconsin Administrative Code

<a href="#">PI 7</a>	[unusually hazardous areas; parent contracts]
<a href="#">TRANS 300</a>	[state rules governing the transportation of school children, including driver and passenger requirements]

### Federal Law

<a href="#">Section 504 of the Rehabilitation Act of 1973</a>	[programs/services for handicapped students]
<a href="#">20 U.S.C. Chapter 33</a>	[Individuals with Disabilities Education Act (IDEA); programs and services for students with disabilities; IDEA regulations at <a href="#">34 C.F.R. Part 300</a> ]
<a href="#">McKinney-Vento Homeless Assistance Act</a>	[equal access for homeless students; includes transportation provisions]
<a href="#">Omnibus Transportation Employee Testing Act of 1991</a>	[alcohol and controlled substances use and testing requirements for individuals holding commercial drivers' licenses]
<a href="#">49 C.F.R. Part 40</a>	[federal procedures for transportation workplace drug and alcohol testing programs]
<a href="#">49 C.F.R. Part 382</a>	[federal regulations governing controlled substances and alcohol use by drivers and related testing]

## Cross References:

WASB PRG 751 Sample Policy 2  
423, Admission of Full-time Open Enrollment Students  
423.1, Admission of Part-time Open Enrollment Students  
751-Rule (1), Student Transportation Services  
751-Rule (2), Bus Discipline Procedures  
751-Exhibit, Fee Schedule for Transportation to and from Babysitters  
751.1, Bus Routes and Schedules  
751.2, Bus Contractors  
751.3, Bus Safety Program

# STUDENT TRANSPORTATION SERVICES

Waunakee Community School District

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751.4, Parent Contracts to Transport Students

**Adoption Date:** January 1993

**Revised:** April 1996  
March 1994  
April 2000  
June 2002  
May 2005  
May 2007  
September 2017  
October 2024

No recommended changes to walk zone based on focus area evaluation.



**Recommendations for Arboretum Drive Crossing**

The following recommendations are intended to improve the walking conditions for crossing Arboretum Drive at Hogan Road:

1. Add high-visibility crosswalk to the Arboretum Drive Crossing.
2. Improve street lighting at crossing to provide more visibility.



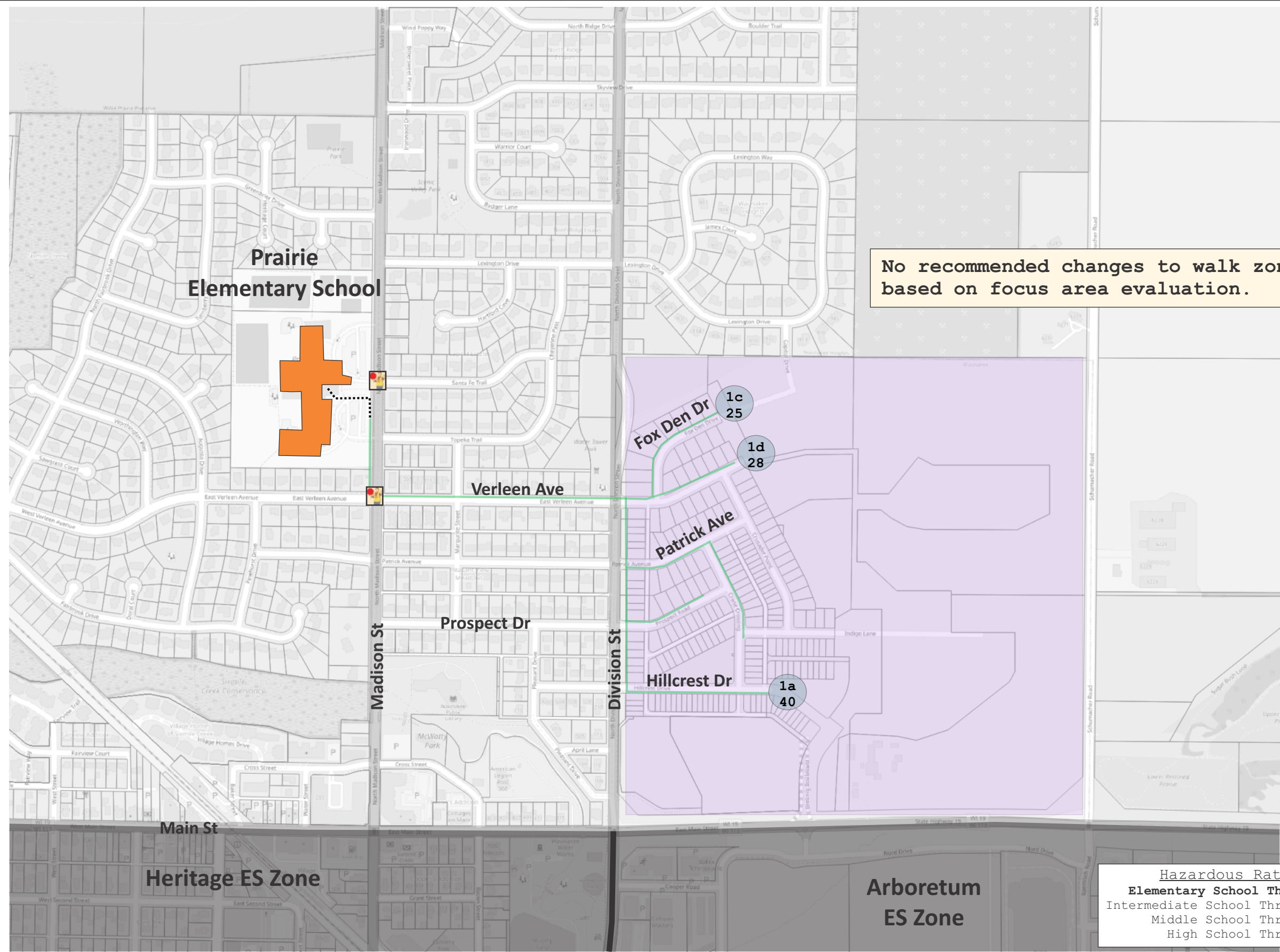
Hazardous Rating Thresholds

Elementary School Threshold	> 50 = Hazardous
Intermediate School Threshold	> 100 = Hazardous
Middle School Threshold	> 200 = Hazardous
High School Threshold	> 400 = Hazardous



**LEGEND**

- Focus Area
- Hazardous evaluation label & score
- Crossing guard location



No recommended changes to walk zone based on focus area evaluation.

Hazardous Rating Thresholds	
Elementary School Threshold > 50	= Hazardous
Intermediate School Threshold > 100	= Hazardous
Middle School Threshold > 200	= Hazardous
High School Threshold > 400	= Hazardous



**LEGEND**

- Focus Area
- 1c  
25 Hazardous evaluation label & score
- Crossing guard location

**EXHIBIT 2  
PRAIRIE ELEMENTARY SCHOOL  
FOCUS AREA EVALUATION**

**Recommendations (Area "A")**

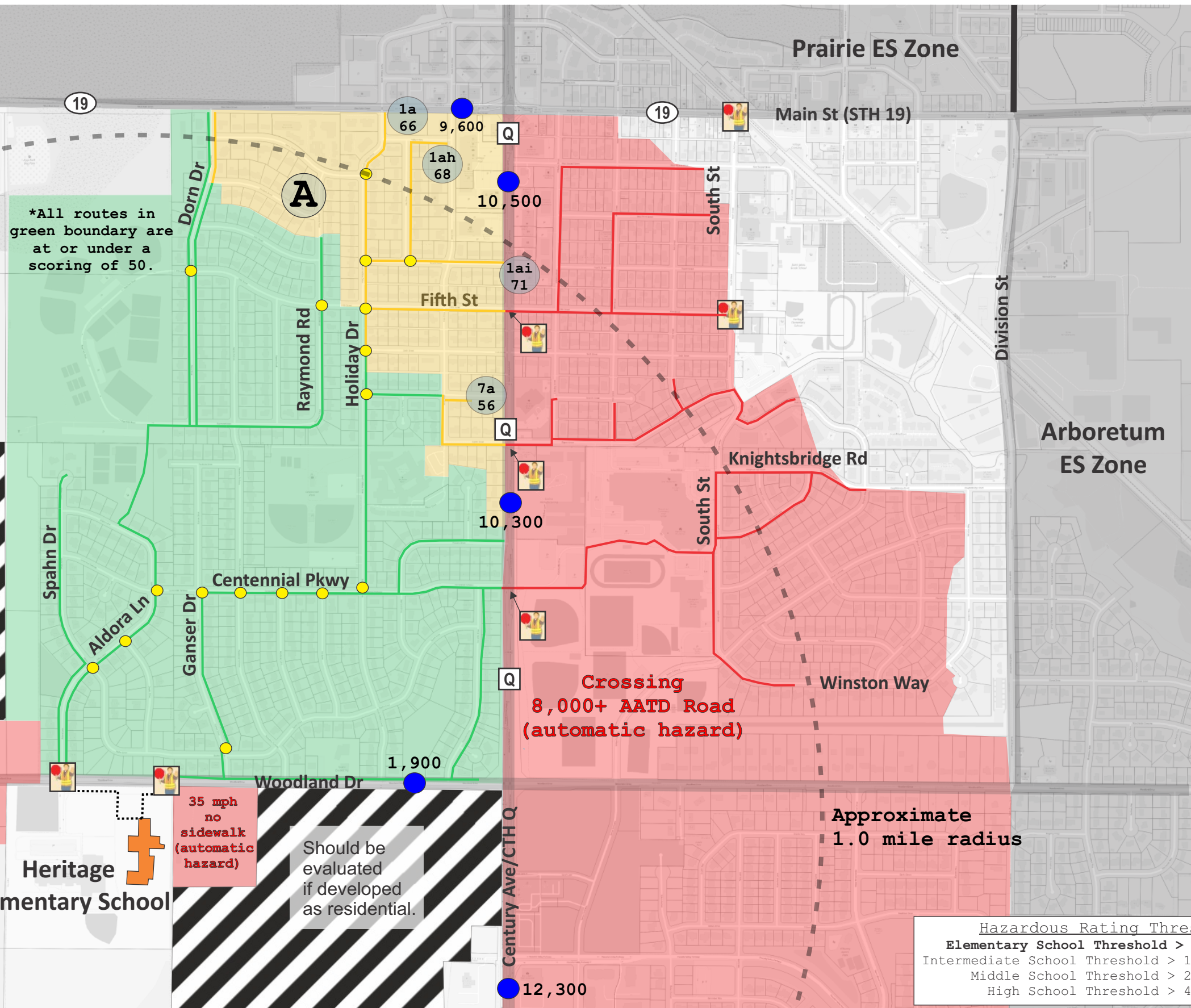
The following recommendation is intended to improve the walking conditions to/from Area "A":

1. Add high-visibility crosswalks along routes on Aldora Ln, Dorn Dr, Ganser Dr, Centennial Pkwy, Holiday Dr, Fourth St and Raymond Rd.

- The scores south of STH 19 and west of CTH Q would reduce to 50 and below.



High-Visibility Crosswalk



Should be evaluated if developed as residential.

45 mph  
no sidewalk  
(automatic hazard)

35 mph  
no sidewalk  
(automatic hazard)

Should be evaluated if developed as residential.

Crossing  
8,000+ AATD Road  
(automatic hazard)

Approximate  
1.0 mile radius

1.75 miles boundary limits are estimated at this time and will be finalized at a later date.

Walking route evaluations completed to a distance of 1.75 miles walking distance from school.

Hazardous Rating Thresholds	
Elementary School Threshold	> 50 = Hazardous
Intermediate School Threshold	> 100 = Hazardous
Middle School Threshold	> 200 = Hazardous
High School Threshold	> 400 = Hazardous



LEGEND	
<span style="color: green;">■</span>	Acceptable
<span style="color: yellow;">■</span>	Acceptable if improvements are implemented
<span style="color: red;">■</span>	Unusually hazardous area
<span style="border: 1px solid black; border-radius: 50%; padding: 2px;">XX</span>	Hazardous evaluation label & score
<span style="color: blue;">●</span>	Average Annual Daily Traffic (AADT)
<span style="color: yellow;">●</span>	High-Visibility Crosswalk Recommendation



Crossing STH 19 @ Holiday Dr.

45 mph  
no sidewalk  
(automatic hazard)

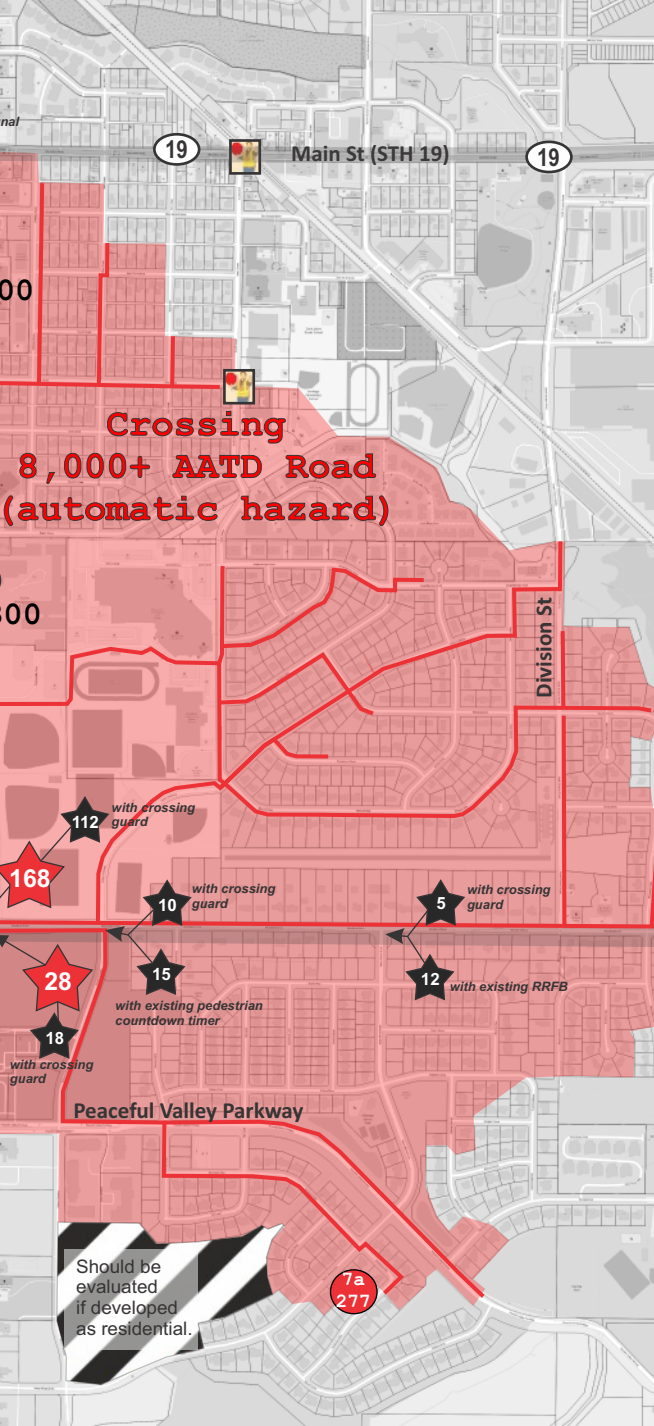
55 mph  
no sidewalk  
(automatic hazard)

Should be evaluated  
if developed  
as residential.

Waunakee Intermediate  
School

Should be evaluated  
if developed  
as residential.

Should be evaluated  
if developed  
as residential.



Recommendations to consider to lower crash risk for students crossing CTH Q at Woodland Drive.



Crossings at CTH Q @ Woodland Dr.

**Hazardous Rating Thresholds**  
 Elementary School Threshold > 50 = Hazardous  
 Intermediate School Threshold > 100 = Hazardous  
 Middle School Threshold > 200 = Hazardous  
 High School Threshold > 400 = Hazardous

1.75 miles boundary limits are estimated at this time and will be finalized at a later date.

Walking route evaluations completed to a distance of 1.75 miles walking distance from school.



No RTOR Sign

**Improvements at CTH Q & Woodland Dr.**

	North Leg Crossing Score	East Leg Crossing Score
Existing Conditions	168	28
Multiple Crossing Guards, no RTOR	33	5
Multiple Crossing Guards	56	9
Single Crossing Guards, no RTOR	66	11
Single Crossing Guards	112	18



**LEGEND**

<span style="color: green;">■</span> Acceptable	<span style="color: blue;">●</span> Average Annual Daily Traffic (AADT)
<span style="color: orange;">■</span> Acceptable if improvements are implemented	High-Visibility Crosswalk
<span style="color: red;">■</span> Unusually hazardous area	<span style="color: yellow;">●</span> Recommendation
Hazardous evaluation label & score	



1.75 miles boundary limits are estimated at this time and will be finalized at a later date.

Walking route evaluations completed to a distance of 1.75 miles walking distance from school.

Hazardous Rating Thresholds	
Elementary School Threshold	> 50 = Hazardous
Intermediate School Threshold	> 100 = Hazardous
<b>Middle School Threshold</b>	<b>&gt; 200 = Hazardous</b>
High School Threshold	> 400 = Hazardous



LEGEND	
<span style="color: green;">■</span>	Acceptable
<span style="color: orange;">■</span>	Acceptable if improvements are implemented
<span style="color: red;">■</span>	Unusually hazardous area
	Hazardous evaluation label & score
	High-Visibility Crosswalk Recommendation

**EXHIBIT 5a  
WAUNAKEE COMMUNITY MIDDLE SCHOOL  
UHT EVALUATION**

**Recommendation (Route "2b")**

The following recommendation is intended to reduce crash risk crossing STH 19/Main Street at Holiday Drive.

1. Add no RTOR LED sign.



**Recommendations (Route "2c")**

The following recommendations are intended to reduce crash risk crossing Century Avenue from Fairview Drive.

1. Add high-visibility crosswalk crossing Century Ave. Reduces route score to 132.
2. Carry 30mph speed limit along Century Ave through the Fairview Dr intersection. Further reduces route score to 124.
3. Add RRFB to crosswalk crossing Century Ave. Further reduces score the 119.



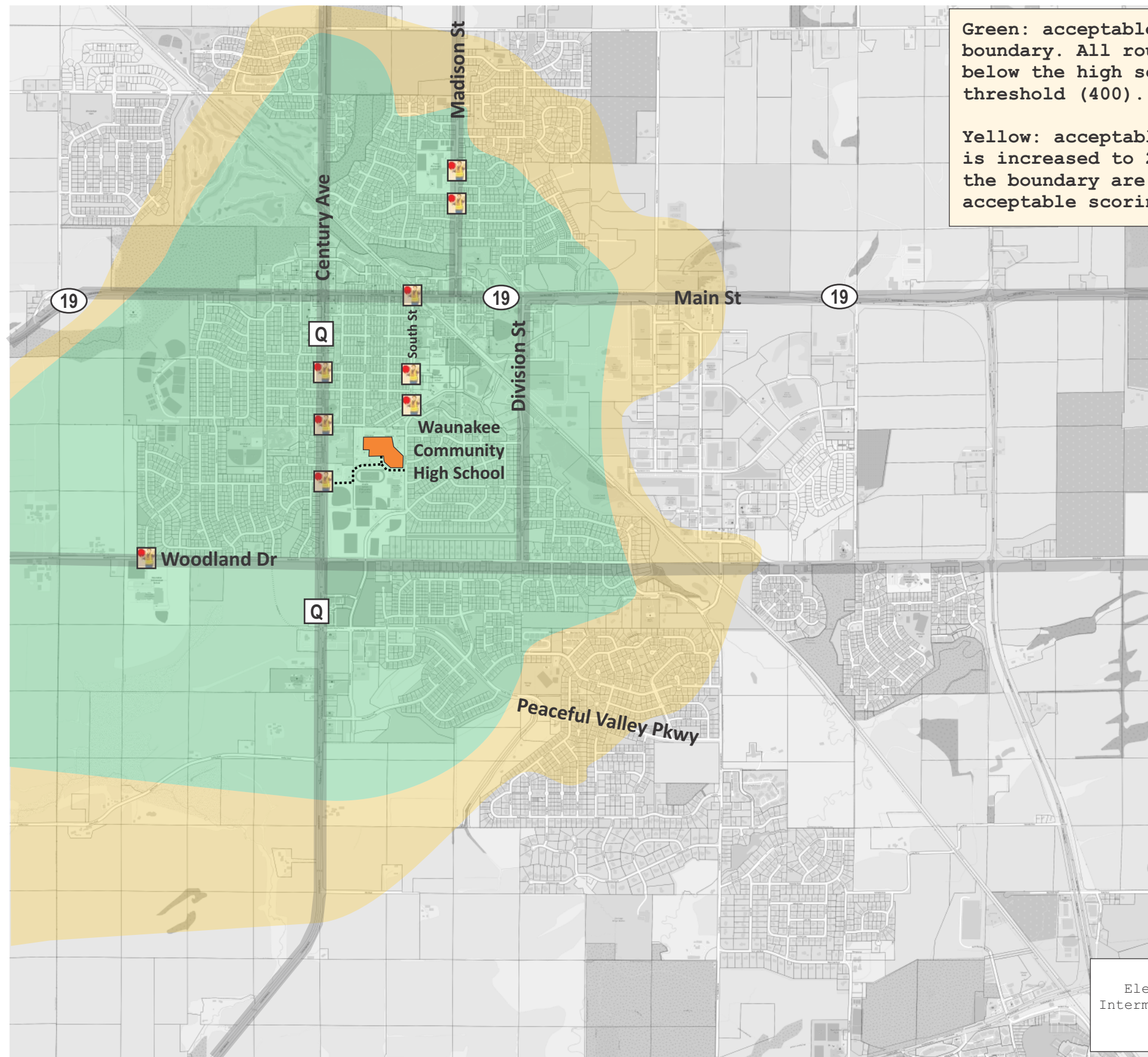
**Hazardous Rating Thresholds**

Elementary School Threshold	> 50 = Hazardous
Intermediate School Threshold	> 100 = Hazardous
Middle School Threshold	> 200 = Hazardous
High School Threshold	> 400 = Hazardous



**LEGEND**

<span style="color: green;">█</span> Acceptable	<span style="color: yellow;">█</span> Acceptable if improvements are implemented	High-Visibility Crosswalk
<span style="color: red;">█</span> Unusually hazardous area	Hazardous evaluation label & score	Recommendation



Green: acceptable walk zone within a 1.75-mile boundary. All routes within the boundary are below the high school acceptable scoring threshold (400).

Yellow: acceptable walk zone if distance limit is increased to 2.0 miles. All routes within the boundary are below the high school acceptable scoring threshold (400).

1.75-mile boundary limits are estimated at this time and will be finalized at a later date.

2-mile boundary limits are estimated at this time and will be finalized at a later date.

Hazardous Rating Thresholds	
Elementary School Threshold	> 50 = Hazardous
Intermediate School Threshold	> 100 = Hazardous
Middle School Threshold	> 200 = Hazardous
High School Threshold	> 400 = Hazardous



**EXHIBIT 6**  
**WAUNAKEE COMMUNITY HIGH SCHOOL**  
**UHT EVALUATION**

WAUNAKEE, WISCONSIN



McDonough, Rebecca <rebeccamcdonough@waunakee.k12.wi.us>

## Fwd: Transportation Question for Open Enrolled Out of the District

1 message

wcsd\_transportation <wcsd\_transportation@waunakee.k12.wi.us>

Thu, Feb 5, 2026 at 12:17 PM

To: Steve Summers <stevesummers@waunakee.k12.wi.us>, Alexandra Newton <alexandranewton@waunakee.k12.wi.us>

Cc: Rebecca McDonough <rebeccamcdonough@waunakee.k12.wi.us>

Here is the request for policy committee.

*Thank you,*

**Dannette Weisman**

**Administrative Assistant to the Director of Business Services**

**Office Phone: (608) 849-2000 ext. 8272**

Wauunakee Community School District

905 Bethel Circle Wauunakee, WI 53597



----- Forwarded message -----

From: **Jaime Smith** <jaimelsmith06@gmail.com>

Date: Thu, Feb 5, 2026 at 11:49 AM

Subject: Transportation Question for Open Enrolled Out of the District

To: <wcsd\_transportation@waunakee.k12.wi.us>

Madam or Sir,

I'm writing as a resident of the Wauunakee School District with two children who are open enrolled into the DeForest Area School District. Our home is located very close to the boundary between the two districts.

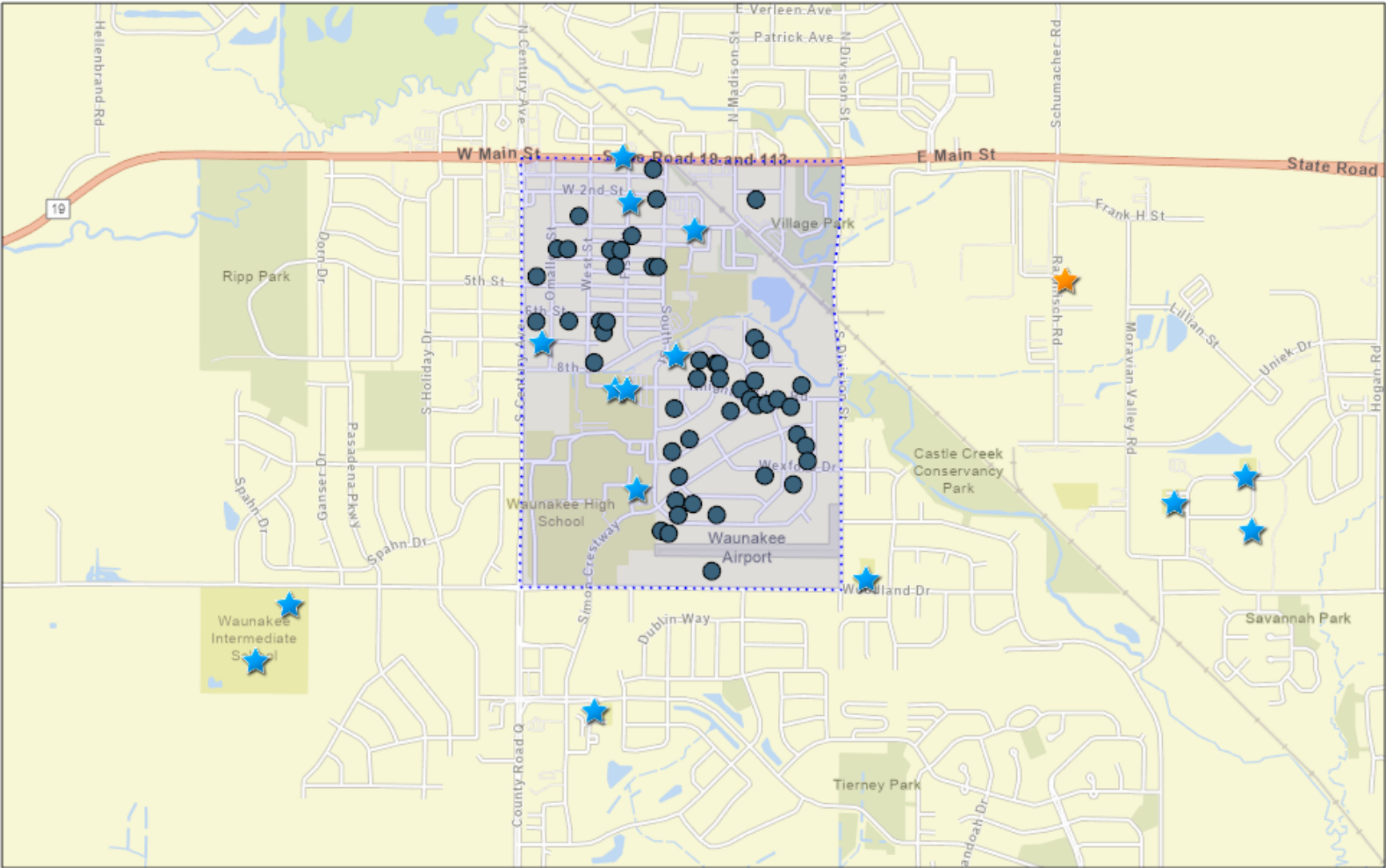
According to the Wisconsin Department of Public Instruction, *"A nonresident or resident school district is permitted (but not required) to provide transportation to open enrolled pupils; however, the nonresident school district is prohibited from picking up or dropping off a pupil within the boundaries of the pupil's resident school district unless the resident school district agrees."*

With that guidance in mind, I would like to request permission for the DeForest Area School District, if they are willing, to pick up my children at our house for morning transportation beginning next school year. I understand that this is entirely at the discretion of the resident district, and I appreciate your consideration of this request.

If there is a formal process or additional information you need from me, I would be happy to provide it.

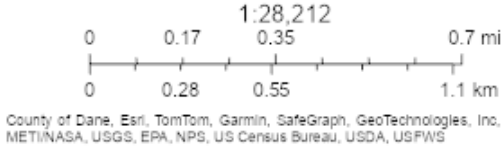
Thank you very much for your time and attention.

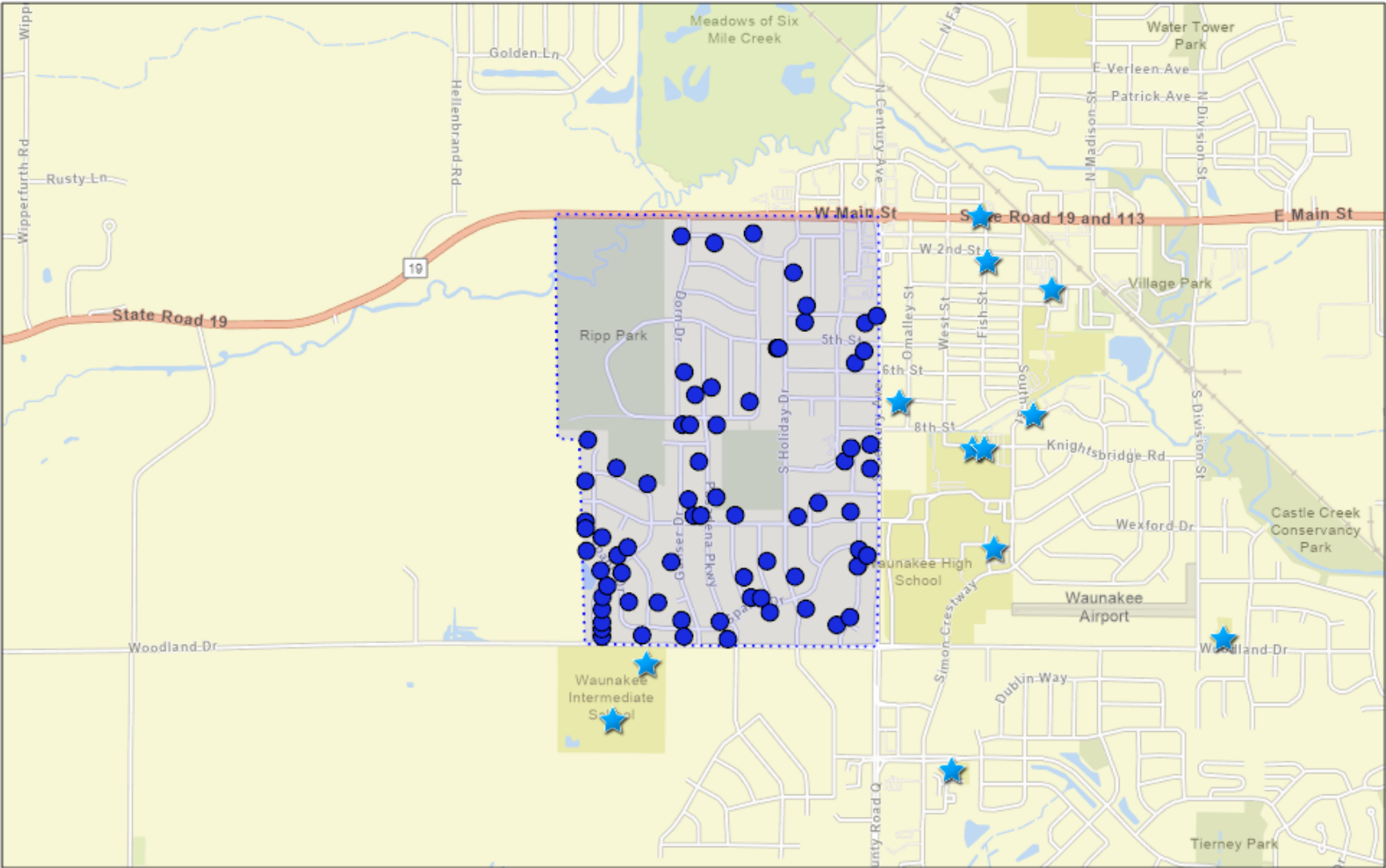
J. Smith



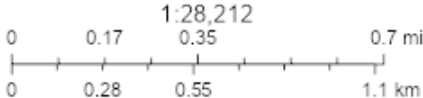
February 16, 2026

**Current Middle School Non-Bussed Area (1 dot per household)**



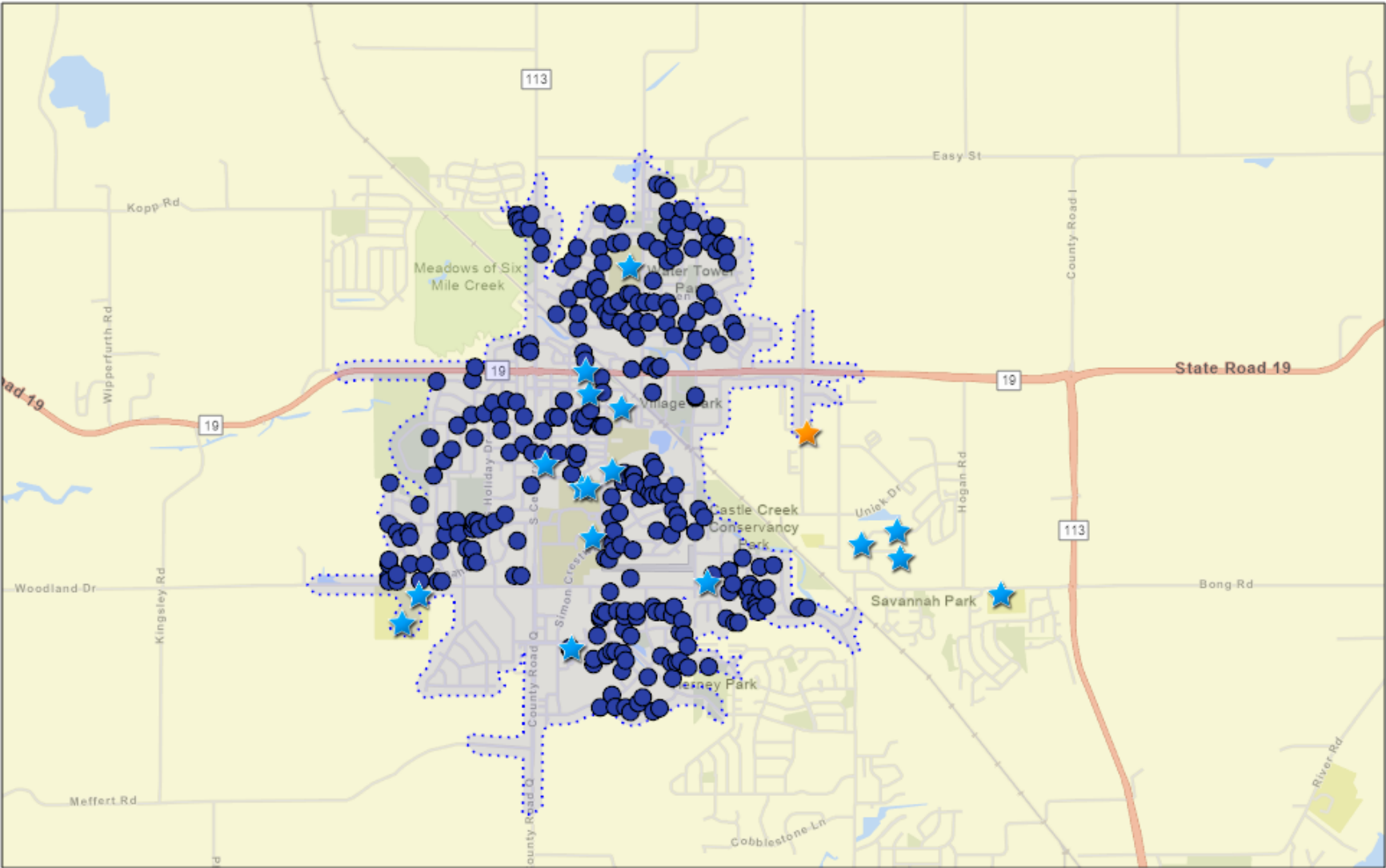


February 16, 2026



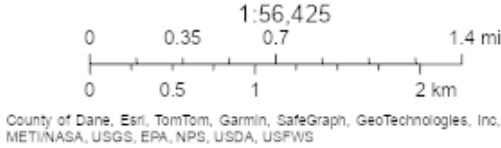
**Current Intermediate School Non-Bussed Area (1 dot per household)**

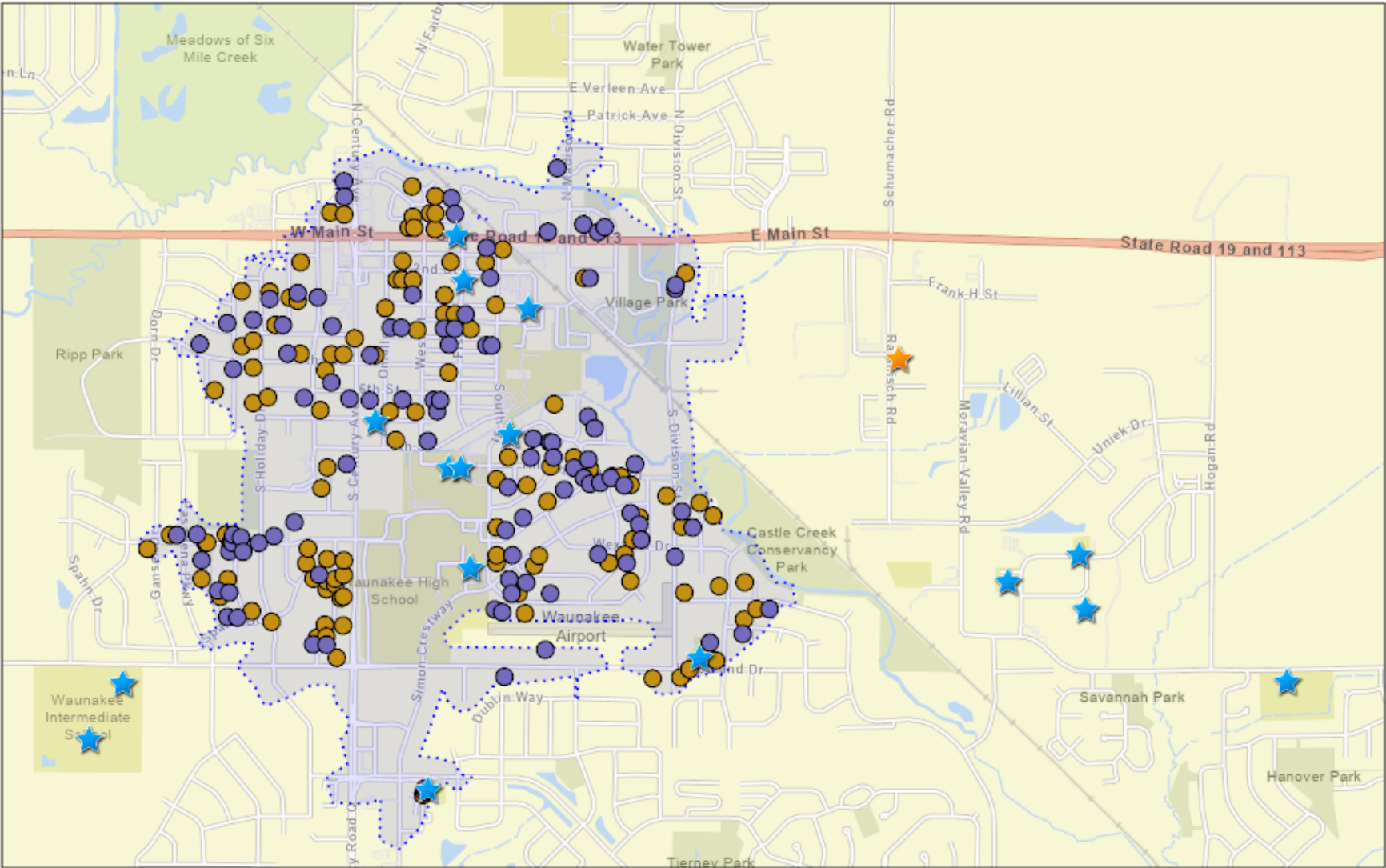
County of Dane, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METINASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS



February 16, 2026

**1.75 Mile Middle School Non-Bussed Area (1 dot per household)**

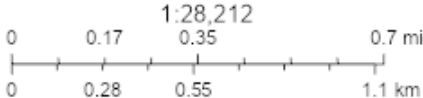




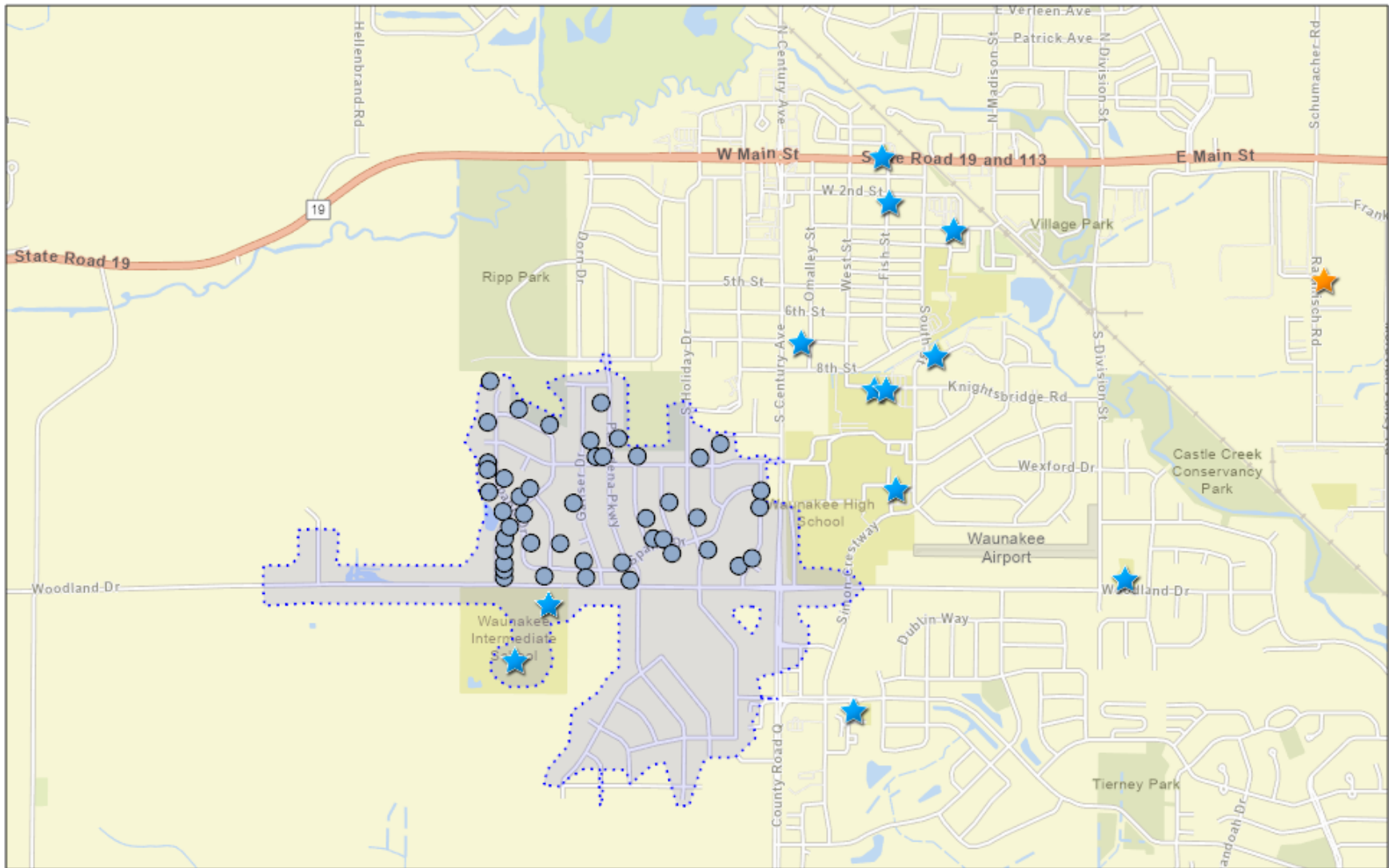
February 16, 2026

**1.0 Mile 7th –12th grade Non-Bussed Area (1 dot per household)**

**Purple Dot MS—Brown Dot HS**



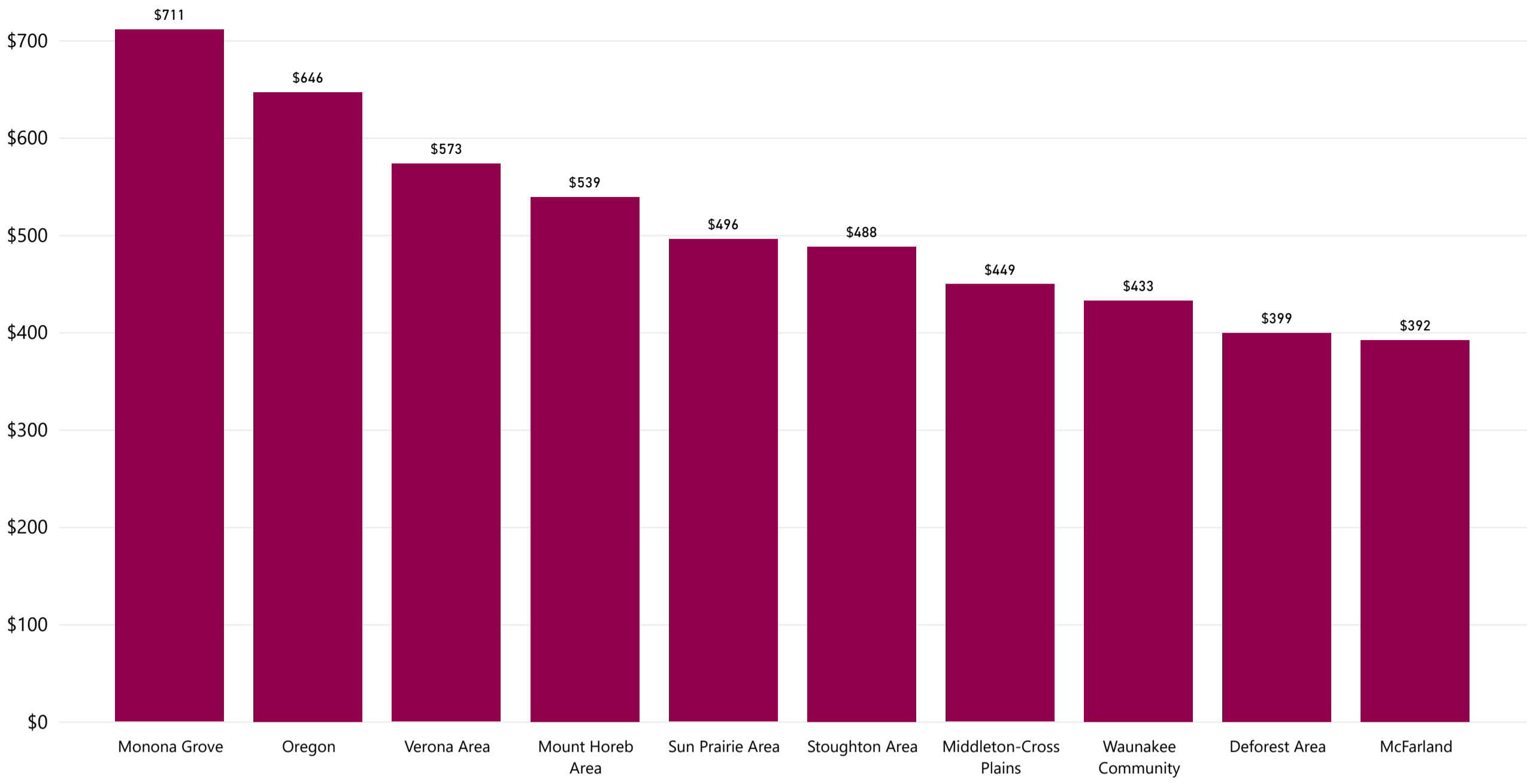
County of Dane, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METINASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS



February 16, 2026

**1.0 Mile Intermediate School Non-Bussed Area (1 dot per household)**

1:28,212  
0 0.17 0.35 0.7 mi  
0 0.28 0.55 1.1 km  
County of Dane, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METINASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS



# Fee Schedule For Transportation To & From Babysitters Licensed Daycare

Policy #751  
Exhibit

Waunakee Community School District

Page 1 of 2

Parents/guardians of children in grades ~~K-6~~ Pre-K-6 who would like their children to be transported by bus to and/or from a ~~babysitter or~~ licensed daycare center ~~who lives beyond the 1.0 mile range, but within the District boundaries,~~ shall be charged a fee as follows:

\$125.00 per year per student – 1-way transportation

\$250.00 per year per family – 1-way transportation

\$250.00 per year per student - 2-way transportation

\$500.00 per year per family - 2-way transportation

~~Parents/guardians of children in grades PreK-6 who would like their children to be transported by bus to and/or from a licensed daycare provider within the 1.0 mile range shall be charged based on the fee schedule listed above.~~

There will be no overloading of buses.

This service will be provided only as long as space is available on the bus.

Should the transporting of a student to a babysitter create an overload of a bus, this service will be discontinued and a pro-rated refund will be made to the parent/guardian.

For safety reasons, the district can only allow for one consistent pick-up point in the morning and one drop-off point in the afternoon. **For students who reside in two (2) households, each of the two (2) households are considered one (1) consistent pick-up/drop-off locations.** The district's Executive Director of Operations may approve a second pick-up or drop-off point if it is consistent every week.

## Alternate Transportation for Private School Students

**The Waunakee Community School District does not provide alternate transportation for private school students who are non-residents of the district.**

**Adoption Date:** 4/14/86

**Revised:** 5/11/87  
March 1994  
September 1994  
12/11/95  
June 2002  
November 2003  
May 2006  
August 2007

**Fee Schedule For Transportation To  
& From Babysitters Licensed  
Daycare**

**Policy #751  
Exhibit**

Waunakee Community School District

Page **2** of **2**

July 2024

# 4K Planning for Transportation

- Numbers for 4K, as of February 18
  - **127 Resident Enrollments**
  - 6 Resident Enrollment pending (need POR or not processed yet)
  - 16 Open Enrollment applications
- [Get Kids Ready Financial Update](#)

Students Enrolled with District and Get Kids Ready	
The Village	10
Inspire	1
Kindercare	1
LaPetitie	1
Needs Bussing	8

## ^ Estimated Per-Child Payment Range

DCF has determined the estimated per-child funding range for participation in the 2026-27 school year to be **\$2,700-\$7,045**. The bottom of the range is based on nearly **1,400** providers submitting their Intent to Participate and indicating a maximum enrollment of nearly **24,000** 4-year-olds. However, actual enrollment will likely be lower than the reported number of slots to some degree.

Please review the below table for examples of what this could mean:

Percent of Reported Maximum Slots Filled	Estimated Number of Children Enrolled for School Year 2026-27	Estimated Per-Child Amount for School Year 2026-27	Estimated Per-Child Amount for each Payment Application Period <sup>29</sup>
90%	21,600	\$3,000	\$750
75%	18,000	\$3,600	\$900
50%	12,000	\$5,400	\$1,350



# 4K Planning for Transportation

- 4K Transportation
- Alternate Transportation
- Current Policy provides busing to 4K partners/St. John's. We need to clarify in our policy for transportation to our school buildings.
- Get Kids Ready - transportation
  - Willing to put into our policy to provide transportation to sites that offer Get Kids Ready?
  - Fee - centers/parents or both?
  - Financial considerations
    - Trial for 26-27 year

30



# 4K Considerations for Transportation

<p><b>Option #1</b></p> <p>Transportation provided to Get Kids Ready sites with no fee.</p>	<p><b>Option #2</b></p> <p>Transportation provided to Get Kids Ready sites with a fee (center or families).</p>
<p><b>Option #3</b></p> <p>Transportation provided to Get Kids Ready sites with no fee, with a one year trial period only.</p>	



# STUDENT TRANSPORTATION SERVICES

## Policy 751

### Waunakee Community School District

### Page 1 of 4

The District will meet its legal obligations to provide mandated student transportation services to public school students and private school students using the method(s) that the District deems most appropriate to the particular circumstances. To the extent consistent with applicable law and Board policy, the District may provide student transportation services by contracting with third-party entities, or by using District employees, contracts with parents, or other lawful methods.

In addition to providing legally-mandated student transportation, the District shall also provide student transportation services in other situations where permitted by state law and where such transportation has been appropriately authorized by (a) a Board policy; or (b) a motion or resolution of the Board or (c) the school district annual meeting, whichever may be applicable. To the extent permitted by law, the District may charge fees related to such additional transportation.

The Board, at its discretion, has determined that the district shall provide transportation to students in grades Kindergarten through fourth grade who reside more than 1.0 miles from their assigned school. The 1.0 mile is measured from the intersection of the bus loop and the nearest public road. The district shall provide transportation to students in grades 5-6 who live more than 1.75 miles from the intersection of Aldora Lane and Woodland Drive in the Village of Waunakee. The district shall provide transportation to students in grades 7-12 who live more than 1.75 miles from the intersection of Knightsbridge and South Street in the Village of Waunakee.

The District Administrator may approve the transportation of students within the mileage limits above. The approval shall only be granted upon parent/guardian request for an extenuating circumstance which may include factors such as: financial hardship, medical hardship, language barriers, etc. Documentation of the extenuating circumstance must be provided to the District Administrator. Students will be required to walk to the nearest existing bus stop location.

The Executive Director of Operations shall direct and manage the transportation services the District provides to public and private school students and coordinate such services among relevant parties in the interest of the students' safety and welfare. The Executive Director of Operations may delegate responsibility for the oversight of operational issues related to transportation services to another administrator or supervisory employee. The Executive Director of Operations shall also ensure that the District develops any administrative guidelines that may be necessary or advisable for the implementation of the School Board's transportation policies, and the Board of Education shall approve such guidelines and any revisions thereto.

At this time, the District neither owns nor leases any school busses, and no District employee operates a District owned school bus as part of his/her regular duties. Accordingly, all student transportation via school bus involves a contracted service provider. The following provisions concern contracted service providers (not including individual parent contracts) that provide student transportation services for the District:

1. For daily student transportation to and from school using school busses, the District will contract with one or more service providers as the Board determines is in the best interests of the District. The contracting process will involve the periodic solicitation of bids or requests for proposals.

# STUDENT TRANSPORTATION SERVICES

Policy 751

Waunakee Community School District

Page 2 of 4

2. Each contract shall require the service provider to ensure that the drivers and vehicles used for student transportation meet the requirements established under state or federal law, Board policy, or the contract itself. Such requirements shall include but are not limited to ensuring proper licensure, verifying all aspects of operator eligibility, providing operator training, maintaining appropriate insurance, conducting vehicle inspections, and monitoring vehicle operation.
3. Subject to approval of the Executive Director of Operations, the contracted provider shall initially determine and schedule regular bus routes and bus stops, taking into account factors such as the number and location of children, the safety of students, and the cost efficiency of the route. Changes to routes and schedules may be required during the school year, and the contracted provider shall provide advance notification of District-approved changes to affected families.
  - a. The Executive Director of Operations shall obtain Board approval if he/she and the contractor's representative determine that it may be necessary for any student to spend more than 60 minutes on the bus on the way to or from school. There could be an occasion where the riding time of some students may exceed this time depending on the weather.
  - b. In connection with formulating routes and schedules, the contracted provider may designate pick-up/drop-off points along a proposed route that require one or more students to walk to the common pick-up/drop-off points.
4. A contracted provider (via the contracted party, the contractor's driver, and/or any other employee of the contractor who may be assigned to provide services under the contract) shall have responsibility to supervise the students who are being transported and shall have the authority to enforce rules and directives and to monitor and appropriately respond to student conduct, except that the contractor is not delegated final authority to suspend or revoke a student's ability to receive/use District-provided transportation services. Further, nothing in this paragraph prevents the District from choosing to exercise concurrent supervisory authority through its officers or employees in any situation.
5. If a student or parent or guardian has a concern about a third-party contractor or any other individual involved in the provision of student transportation services who is not a District employee, the student/parent/guardian is expected to notify and work with the building principal, the District business official, or the Executive Director of Operations to resolve the concern with the third-party contractor or individual.

## **Student Conduct**

To the fullest extent that state law considers a student who is utilizing the District's transportation services to be (1) at school; (2) under the supervision of a school authority; or (3) otherwise subject to the District's disciplinary jurisdiction or oversight or control, the student must abide by all applicable policies, procedures, rules, and directives that govern student conduct. Rules and directives may be established and enforced that are specific to the context of transportation and/or transportation-related safety. Students using transportation services are subject to

# STUDENT TRANSPORTATION SERVICES

Policy 751

Waunakee Community School District

Page 3 of 4

appropriate discipline or other consequences or interventions related to their conduct, up to and including loss of transportation services, suspension or expulsion from school.

## Legal References:

### Wisconsin Statutes

<a href="#">Section 115.76</a>	[students with disabilities; definitions]
<a href="#">Section 118.15(2)(d)</a>	[technical college attendance for children at risk of not graduating from high school; transportation requirement]
<a href="#">Section 118.51(14)</a>	[full-time public school open enrollment; transportation provisions]
<a href="#">Subchapter IV of Chapter 121</a>	[student transportation and transportation aid]
<a href="#">Section 340.01(56)</a>	[state law definition of school bus]
<a href="#">Section 345.05</a>	[municipal liability for motor vehicle accidents]

### Wisconsin Administrative Code

<a href="#">PI 7</a>	[unusually hazardous areas; parent contracts]
<a href="#">TRANS 300</a>	[state rules governing the transportation of school children, including driver and passenger requirements]

### Federal Law

<a href="#">Section 504 of the Rehabilitation Act of 1973</a>	[programs/services for handicapped students]
<a href="#">20 U.S.C. Chapter 33</a>	[Individuals with Disabilities Education Act (IDEA); programs and services for students with disabilities; IDEA regulations at <a href="#">34 C.F.R. Part 300</a> ]
<a href="#">McKinney-Vento Homeless Assistance Act</a>	[equal access for homeless students; includes transportation provisions]
<a href="#">Omnibus Transportation Employee Testing Act of 1991</a>	[alcohol and controlled substances use and testing requirements for individuals holding commercial drivers' licenses]
<a href="#">49 C.F.R. Part 40</a>	[federal procedures for transportation workplace drug and alcohol testing programs]
<a href="#">49 C.F.R. Part 382</a>	[federal regulations governing controlled substances and alcohol use by drivers and related testing]

## Cross References:

WASB PRG 751 Sample Policy 2  
423, Admission of Full-time Open Enrollment Students  
423.1, Admission of Part-time Open Enrollment Students  
751-Rule (1), Student Transportation Services  
751-Rule (2), Bus Discipline Procedures  
751-Exhibit, Fee Schedule for Transportation to and from Babysitters  
751.1, Bus Routes and Schedules  
751.2, Bus Contractors  
751.3, Bus Safety Program

# STUDENT TRANSPORTATION SERVICES

Waunakee Community School District

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751.4, Parent Contracts to Transport Students

**Adoption Date:** January 1993

**Revised:** April 1996  
March 1994  
April 2000  
June 2002  
May 2005  
May 2007  
September 2017  
October 2024

1. Drivers may, after consulting with the bus transportation supervisor, refuse to enter roads which may endanger the safety of the riders or cause the District unusual expenses.
2. Buses will not deviate from assigned routes unless permission is granted by the Executive Director of Operations.
3. Students must be let off at assigned locations and no one shall be allowed to ride a bus other than the assigned passengers without the permission of the building principal.  
Procedure for obtaining permission:
  - a. A note signed by a parent or guardian must be provided to the building principal no less than 24 hours before the student may ride on the bus.
  - b. The building principal will approve or deny the request.
  - c. The building principal will notify the driver if the request is approved.
  - d. No bus will be allowed to transport more students than what the law allows to be transported by that bus.
  - e. Regularly assigned students take precedence.
4. Students are to be assigned pick-up locations at the time designated by the bus driver, and no driver is to wait more than one minute for students not at assigned locations unless they receive permission from the Executive Director of Operations. This may be done by way of the two-way radios. For safety reasons, ~~only two (2) pick-up/drop-off locations (including home)~~ the district can only allow for one consistent pick-up point in the morning and one drop-off point in the afternoon per student. That schedule must be consistent week to week. Two (2) parent/guardian households are each considered one (1) consistent pick-up/drop-off location. Varying schedules will not be allowed, (i.e. one week Mon., Wed., Friday drop-off/pick-up and following week Mon., Tues., Thurs., etc.) except in emergencies as approved by the Executive Director of Operations.

For safety reasons, pick-up or drop-off locations other than home must be requested in writing by parents/guardians via a district form. This request must be submitted to the bus contractor before the routes are finalized for the school year or summer session. The routes are finalized no later than ~~five business days~~ **2 weeks** prior to the start of the school year or summer session. Bus routes and pick-up/drop-off locations will not change during the first **two weeks** of the school year or summer sessions.

Requests received after the bus routes are finalized will be reviewed for consideration after the first week of the school year or summer session is finished.

### 5. Maximum Riding Time - Regular Route

The maximum riding time for any one student shall not exceed two (2) hours each day. There could be an occasion where the riding time of some students may exceed this time depending on the weather. Any other exceptions need to be approved by the Board.

### 6. Non-Resident Transportation

A. The district shall not provide transportation of nonresident students who are accepted under the open enrollment program with the exception of CWD students as outlined in their IEP. and for students who qualify for and follow the procedures and approvals outlined in paragraph 6B of this policy. Transportation shall be provided by the parent to and from the assigned school. Parents may contract with the district for transportation services from a scheduled district bus stop.

B. A non-resident open enrolled student may request in writing a transportation contract to pay for services to the district administrator or designee and may be granted approval, if:

- The residence is located on an existing Waunakee Community School District bus route.
- Approval is granted by the resident school board for the non-resident district to provide transportation to and/or from the designated residence. (Per Wisconsin State Statute 121.54(10))
- If the residence is located in a location that is approved as a safe pick-up and drop-off location, as determined by the non-resident district bus company.

### 7. Extra-Curricular Trips

a. Students are to ride to and from a field trip location or a co-curricular event in school district provided vehicles with the exception that they may be transported by their own parent/guardians with a written request provided to the principal. The principal may make alternative arrangements, with parent approval, for unique or unusual circumstances. High school students may drive to activity sites within the Village of Waunakee with the permission of the principal. Students and their parents/guardians will be required to enter into an Agreement with the District in order to transport themselves.

b. Only parents/guardians/volunteers serving as chaperones may ride on school provided vehicles in addition to staff members and the students involved with the trip.

c. Parent chaperones may not bring other children on school-sponsored trips. Chaperones are expected to assist with supervision of the students on the trip and caring for other children can interfere with that responsibility.

- d. Parent chaperones may drive their own vehicles on school trips if sufficient supervision is provided on school vehicles. However, they may only transport other parent chaperones or their own child involved in the group activity.
- e. Only students, staff, and designated chaperones are part of the official field trip/co-curricular group. Others attending the same event on their own initiative are not part of the official group.

The District's Executive Director of Operations may make exceptions to the above guidelines after consultation with the bus contractor and the district's insurance carrier. A possible exception would be to transport students from another district along with Waunakee students to a regional or national conference. Others might include allowing a child of a driver, a sibling of a student, or parents of team members to ride school buses in unique or unusual circumstances.

Chaperones of all extracurricular trips are responsible to help the driver with discipline of students on the bus and be concerned with the general safety of students.

### 8. Shuttle Service

The district shall provide a shuttle service between elementary schools. Only students who are approved for shuttle service and appearing on the shuttle roster shall ride the shuttle bus. This service shall be provided for the following students: students with disabilities, intra-district transfer students, and students whose approved child care provider is in another attendance area or other students as approved by the Executive Director of Operations.

- a. Shuttle service is not to be used as a "taxi" service for transporting non-shuttle students to after school meetings or to a friend's house.
- b. Should a student not be eligible for transportation in his/her attendance area the approved shuttle service will transport that student to the "home" attendance area school and the student shall walk to his/her home.
- c. Should a student be eligible for transportation in his/her attendance area the student will be transferred from his/her shuttle bus to his/her regular bus for transportation home.

### 9. Child Care Transportation Fees

If a student is not eligible for transportation in his/her transportation area a fee shall be charged, as approved by the Board, for transporting that student to or from his/her child ~~care provider~~ on regular bus routes. However, no fee would be charged for the shuttle service should its use be necessary.

# Student Transportation Services

**Policy #751  
Rule (1)**

Waunakee Community School District

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**Adoption Date:** 2/13/84  
5/14/84  
4/14/86

**Revised:** 9/9/85  
March 1994  
September 1994  
12/11/95  
6/8/98  
June 2002  
May 2006  
May 2007  
February 2010  
April, 2020  
September 2024

## **1. Protecting Instructional Time Is the Core Priority**

The policy directly safeguards learning, attention, and engagement where it matters most — during instruction — without extending beyond academic purpose.

## **2. Teaching Responsible Use vs. Enforcing Prohibition**

Schools are responsible for developing digital citizenship and decision-making skills, not simply eliminating access.

## **3. Gradual Release of Responsibility**

Just like academic learning, behavioral expectations should develop independence through structured practice rather than total restriction.

## **4. Development of Executive Function & Self-Regulation**

Students build impulse control, situational judgment, and self-management when expectations require internal regulation.

## **5. Alignment With Real-World Expectations**

Balanced policies better mirror college, careers, and adult environments where responsible management — not prohibition — is expected.

## **6. Reducing Conflict & Enforcement Burden**

Classroom-focused restrictions minimize unnecessary power struggles and enforcement fatigue compared to all-day bans.

## **7. Preserving Relationship Capital & School Climate**

Reasonable, targeted policies promote trust, respect, and stronger staff–student relationships.

## **8. Supporting Practical Communication & Student Needs**

Allowing phone access outside instruction recognizes legitimate student needs (family, transportation, work, safety).

## **9. Equity & Developmentally Appropriate Practice**

All-day bans may unintentionally create inequities and fail to align with adolescent developmental needs for autonomy.

## **10. Promoting Internal Responsibility Rather Than External Control**

The policy reinforces long-term independence, self-management, and maturity instead of reliance on constant adult monitoring.

**“This policy is not about limiting phones — it is about protecting learning while developing responsibility.”**

We safeguard instruction, reduce unnecessary conflict, and intentionally prepare students for environments where self-regulation is essential.

#### Electronic Devices in School Settings: General Expectations for Students

At all times when students are attending school, participating in any school-sponsored activity, or otherwise subject to the supervisory authority of District officials and school staff, **all** students are responsible for ensuring ~~ensure~~ that their possession, storage, and use of **all** electronic devices and technology-related equipment is appropriate with respect to:

1. **time** (when the device or equipment is being used);
2. **location** (where the device or equipment is being used); and
3. **manner** (how and for what purpose the device or equipment is being used).

This includes using electronic devices in a manner that is consistent with this Policy and with other District/school policies, rules, and directives that address the acceptable use of technology, personal privacy interests, and general student conduct.

If a student engages in misconduct or violates a law or a District or school-level policy, rule, or supervisory directive regarding the possession, storage, and/or use of electronic devices or technology-related equipment, the student is subject to a broad range of potential District-imposed consequences. Specific consequences, including potential disciplinary sanctions, are determined based on the student's specific conduct or violation(s). Consequences may include the temporary confiscation of the device/equipment. District personnel may also refer specific incidents or allegations to law enforcement.

If a student brings a non-required personal electronic device or a related personal electronic item to school or to any District-sponsored or District-supervised activity, the student does so (1) subject to all applicable laws and District policies, and (2) at the student's and any separate device owner's own risk. The District and its agents accept no liability for and, unless required by law, are not responsible for any damage to or any theft, misappropriation, misuse, or other loss of any device or any device data. With a legally-sufficient basis and to the extent otherwise permitted by and consistent with applicable laws, school officials may conduct an appropriately-limited search of specific device content/data.

#### **Device Definitions**

In this Policy, a "**restricted device**" means any of the following electronic devices, except for any device that has been provided/issued by the District and except for any school-required electronic devices:

1. A "**wireless communication device**," which means a portable wireless device that has the capability to provide voice, messaging, or other data communication between 2 or more parties.
2. An electronic device that is capable of recording or transmitting audio, picture, or video content that originates from the device's location.
3. An electronic device that is capable of sending data to and receiving data from a data communications network, including through device pairing.
4. Any electronic device that has a primary purpose of providing entertainment.

# STUDENT POSSESSION AND USE OF PERSONAL ELECTRONIC DEVICES

## Policy 443.6

### Sample Policy 6

### Page 2 of 5

Specific examples of restricted personal devices include cell phones/smart phones, tablet computers, laptop computers, smart glasses, smart speakers, gaming devices, portable electronic media players, and action cameras. Smartwatches may only be used for their clock faces.

#### **Elementary, Intermediate, and Middle Schools: Student Use and Storage of Restricted Devices During the School Day**

1. **Use of Restricted Devices Is Generally Prohibited During the School Day.** Subject to the limited exceptions identified later in this Policy, students who are attending school in-person shall not use a restricted device during **school hours** on a school day. This rule applies during **both** instructional time and non-instructional time (such as lunch, passing time, recess, etc.), while a student is participating in any District-supervised activity away from school grounds during school hours, and to all locations on school grounds.
  - a. School hours **start** as of the time after which a student's absence from school would count toward tardiness or absenteeism on that day.
  - b. School hours **end** at the earlier of (1) the time established for general student dismissal on that day; or (2) the time at which the individual student has departed from the school building for the day and is no longer participating in any school activity.
2. **Device Storage.** At all times during school hours when students are prohibited from using a restricted device and when no exception allowing use applies, students who are attending school in-person are required to have their restricted devices **powered off** and away and out of sight. Expectations for device storage will be established by school rules or, at times, by a situation-specific directive that is communicated to students.

#### **High School and Remote Virtual Learning: Use of Restricted Personal Electronic Devices is Generally Prohibited During All Instructional Time**

At high school grade levels and in all virtual remote learning instructional settings, students are prohibited from using **restricted devices** during **instructional time** unless one of the limited exceptions permitted under this Policy applies. The terms "restricted devices" and "instructional time" are defined below.

#### **Limited Exceptions**

Students who are attending school in-person may appropriately use **restricted devices** at a time during the school day when possession and/or use would otherwise be prohibited by this Policy if one or more of the following limited exceptions applies:

1. **By Direct Permission.** Students may use a restricted device when a school administrator, District staff member, or other adult-in-charge who is responsible for the supervision of the student(s) and/or for the relevant school-related activity has given the student(s) direct

# STUDENT POSSESSION AND USE OF PERSONAL ELECTRONIC DEVICES

## Policy 443.6

### Sample Policy 6

### Page 3 of 5

permission to do so. The permission may be limited to specific devices and to a specific time, location, and manner of use. In addition:

- a. During all **instructional time**, any such permission for student use of a restricted device **must** be for an **educational purpose**. A teacher who is responsible for the student(s) during the relevant instructional time has initial authority to determine appropriate educational purposes.
  - b. A staff member or other adult-in-charge may temporarily excuse a specific student from an instructional setting to go to a non-instructional, school-supervised setting (for example, the school office) so that the student may engage in necessary or important communication that may involve the use of a restricted device.
2. **Students with Disabilities.** A student may use a restricted device, including a restricted device that functions as assistive technology, as authorized and specified in a student's written individualized education program (IEP) or Section 504 plan.
  3. **Students with Health Care Management Needs.** A student may use a restricted device for a health care management reason that has been pre-arranged with an administrator's approval or that is documented in a school-approved individualized health care plan for the student. If not directly involved in the approval process, the principal of the student's school shall be notified of any such arrangements.
  4. **Legitimate Emergencies and Threats.** Subject to situation-specific directives that may be given to the student(s) by a District employee, by another adult-in-charge, or by public safety personnel, a student may use a restricted device to directly and appropriately respond to an event or situation that a reasonable student would identify as an actual health or safety emergency or perceive as an imminent threat that poses a serious risk to health or safety.

Use of a device under any of the limited exceptions identified above must always occur in an appropriate location and in an appropriate manner.

#### **General Rule for School-Provided Transportation Outside of School Hours.**

While a student is utilizing District-provided transportation outside of school hours, students at all grade levels are normally permitted to use restricted devices provided that (1) the manner of use is appropriate for a school-related setting; (2) the student remains reasonably attentive to his or her surroundings; (3) the use does not create a distraction or other safety issue for the vehicle operator or for any other supervising adult; (4) the use does not unreasonably interfere with other passengers; and (5) the student adheres to any other additional rules or situation-specific directives that might be issued.

#### **Student Possession, Storage, and Use of Restricted Devices During School Activities Outside of the School Day**

When students are actively participating in any District-sponsored or District-supervised activity or service outside of the regular school day or are otherwise under the supervision of a

# STUDENT POSSESSION AND USE OF PERSONAL ELECTRONIC DEVICES

## Policy 443.6

### Sample Policy 6

### Page 4 of 5

District/school authority outside of the regular school day, rules regarding students' possession, storage, and use of restricted devices at specific times are determined by the following:

1. Any general rules established by the School Board or administration regarding devices and device use that are established for the particular activity or time period.
2. Any situation-specific directive(s) regarding devices and device use that may be communicated to the student(s) by a District staff member, another adult-in-charge, or any public safety personnel. Such a directive, during the time that it applies, may override a general rule.
3. Use of a restricted device is permitted outside of the school day under the same exceptions for emergencies and threats and for a student IEP, section 504 plan, or health-care management reason as apply during the school day (see above).

#### **Policy Scope and Application**

1. Nothing in this Policy prohibits the administration from establishing, communicating, and enforcing a rule that **prohibits** students from bringing specific restricted devices to school and/or to school-sponsored or school-supervised activities, subject to the limited exceptions defined above for direct permission, a student's IEP or section 504 plan, or a health-care management reason.
2. Nothing in this Policy prevents the administration from establishing rules or issuing directives related to devices/items that are not included in this Policy's definition of "restricted devices."
3. Students shall not use electronic communication devices:
  - a. To engage in bullying or harassment.
  - b. To communicate test answers, photograph tests, or engage in any other conduct that constitutes or facilitates academic dishonesty.
  - c. To take, disseminate, transfer, or share any images, recordings, or other content that is obscene, lewd, illegal, sexually-explicit, or otherwise inappropriate for the school setting.
  - d. In areas where other people have a reasonable expectation of privacy, including all locker rooms, bathrooms, or other changing areas (except in an emergency).
  - e. To create, communicate, share, or post recordings or images of any other student or staff member without permission from that student or staff member (except in an emergency).
  - f. In violation of the District's rules surrounding students' acceptable use of technology.

# STUDENT POSSESSION AND USE OF PERSONAL ELECTRONIC DEVICES

Policy 443.6

Sample Policy 6

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## Legal References:

### Wisconsin Statutes

[Section 120.12\(29\)](#)

[student use of wireless communication devices; requirements to adopt a policy, notify students of the policy, and report the policy to the DPI]

[Section 120.13\(1\)](#)

[school board power to set conduct rules and discipline students]

[Section 175.22](#)

[locker room privacy and policy requirement]

[Section 995.55](#)

[limitations on school access to personal Internet accounts]

### Federal Laws

[20 U.S.C. §1400 et seq.](#)

[Individuals with Disabilities Education Act (IDEA); programs and services for students with disabilities; IDEA regulations at [34 C.F.R. Part 300](#)]

[29 U.S.C. §794 et seq.](#)

[Section 504 of the Rehabilitation Act of 1973, as amended, prohibiting discrimination based on a qualifying disability; implementing regulations affecting students at [34 C.F.R. Part 104](#)]

[15 U.S.C. §6501-6506](#)

[Children's Online Privacy Protection Act (COPPA); implementing regulations at [16 C.F.R. Part 312](#)]

[47 U.S.C. §§254\(h\) and 254\(i\)](#)

[Children's Internet Protection Act (CIPA); implementing regulations at [47 C.F.R. §54.520](#)]

## Cross References:

***[Insert appropriate cross references to the policy as applicable to your district.]***

## Adoption Date: