

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Monday, September 8, 2025

6:00 PM

Waunakee Community School District  
905 Bethel Circle  
Waunakee, WI 53597

Members of the public may attend Board of Education meetings in-person. Members of the public who choose to access the meeting via live stream video may do so at:

<https://www.youtube.com/channel/UClgebJT-i0GbAiYqrkpaBmA>

Public comments will be limited to 3 minutes. The Board will allow 30 minutes for public comments.

Public comments may be sent to Rebecca McDonough at [district\\_administrator@waunakee.k12.wi.us](mailto:district_administrator@waunakee.k12.wi.us) up to one hour before the start of the Board meeting. All comments will be reviewed by the Board members. Emailed comments will be reviewed by the board but not read out loud. Emailed comments sent during any part of the board meeting (Board Development, Closed session, Open session) will be forwarded to the board but may not be reviewed by the board until after the board adjourns. Comments must include the commentator's name, address, and must identify their connection to the District (if any) and any group they are representing in order to be considered by the Board.

If you would like to address the Board in-person during the public comments section of the meeting, you will be asked to check in with District personnel when you arrive so that you can be recognized and address the Board when your name is called.

A recording of the meeting will be posted on the District webpage within 24 hours of the meeting time.

Closed Session Starts at 6:00PM

Open Session Starts at 7:00 PM

**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN**

**STATUTES 19.85 (1) (c), (e), (f) and (g).**

- A. Review Minutes of August 11, 2025 Meeting
- B. Update and Consideration of Legal Matters Related to the School District Including Current and Potential Actions Involving the School District.
- C. Review of the Superintendent's Evaluation Compilation
- D. Review Student Discipline/Expulsion/Expungement Recommendation
- E. Review Individual Administrator, Teacher, Co-Curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

**IV. RETURN TO OPEN SESSION**

**V. BOARD DEVELOPMENT**

- A. *Great on Their Behalf* by AJ Crabill book study

Board, please be prepared to discuss one statement or item from chapters 6 & 7 that stood out to you and how it pertains to the good of the order.

**VI. APPROVAL OF MINUTES FOR THE AUGUST 11, 2025 and AUGUST 18, 2025** **8**

**VII. APPROVAL OF AGENDA AND ADDITIONS**

A motion will be necessary to approve the agenda as presented (or) with changes as recommended.

**VIII. PUBLIC COMMENTS** **14**

The Board of Education provides a public listening session for the public to comment on any item related to the governance or management of the WCSD. A copy of Board Policy 187 - Public Participation at Board Meetings is attached for your reference. Each commenter will be allowed 3 minutes. An hour will be allowed for this item

**IX. TEACHING STAFF, STUDENT, & BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Student Reports

1. Student Council Report

Abigail Anderson and Alena Wagoner are the student representatives from the high school and will be present to report to the Board on what is occurring at the high school.

2. Warrior Spotlight 17

A brief update will be shared by the Prairie Garden Group.

B. Teacher/Staff Report

1. Staff Report

Members of the WTA will provide an update to the Board from the Teachers.

C. Board Reports/Action Items

1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

This section is reserved for any comments from members of the board on meetings they attended or other informational items.

2. District Administrator Performance Evaluation (DAPES) Discussion

3. Board Coaching - Ted Neitzke, CESA 6

Ted Neitzke from CESA 6 will introduce and answer questions regarding the Board Coaching Process.

As a reminder, this process will be 3-90 minute in person meetings starting at 5pm/5:30pm. The cost will be \$3,000.

**X. START OF SCHOOL REPORT**

**XI. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Budget Committee Meeting 29

Review the minutes from the 9/4/25 Meeting

B. Facility Committee Meeting 31

Review and Consider the 09/04/25 Meeting Minutes

1. Approval of Capital Maintenance Requests 33

The purpose of this agenda item is to request approval of district-wide capital maintenance requests for September. The Facility Committee is recommending approval on a 3-0 motion. The committee did remove the high school fieldhouse basketball equipment from the projects list that was presented at the committee meeting.

2. Approval of 2026 High School Planning 35

The purpose of this agenda item is to request approval of a civil engineering and traffic study at the high school for the 2026 planning process. Attached please find information that was been previously shared with the facility committee regarding the studies. The purpose of these studies is to provide the safest option for students to travel between the existing high school and middle school buildings. High school administration intends to use the existing middle school for FACE classes, a TBD department, lunchroom, and gym.

The Facility Committee is recommending approval on a 3-0 motion. If approved by the School Board, this study will take place this fall and the results will be presented back to the Board as soon as possible in anticipation of a summer 2026 project.

**XII. ADMINISTRATIVE REPORTS/ACTION ITEMS**

A. Administrative Recommendations for Consideration from the Board Workshops in February, March, & August, 2025

1. Objective #2 Establish long-term budgeting practices to address underfunded or unfunded budget priorities
2. Objective #3 Increase reallocation opportunities to meet district priorities as deemed appropriate by the Board of Education
3. Objective #4 Implementation of long-range facility planning process, including evaluation of safety best practices and recommended enhancements.
4. Allocation of Additional Revenues  
Allocate additional revenues as indicated in the 3rd draft of the budget.
5. Operational Referendum  
Ask the community to renew part 3 of the November 2024 referendum after it expires in June 2027 (\$2.1 million recurring) and evaluate a longer-term recurring operational referendum cycle to continue being responsive to BoE compensation goals.
6. Tax Levy  
Reduce the tax levy using fund 49 by utilizing additional project savings and/or restructuring existing debts
7. High School Planning and Future Capital Referendum  
Continue the High School planning for November 2026 referendum (integrating co-curricular priorities into the planning)
8. High School Planning - South Campus (Middle School)

Prioritize the use of the Waunakee Middle School (1001 South St.), as determined by the High School Administration in September 2026. This includes the Safety/Communication/Traffic enhancements with consideration of moving rental programs to the 1001 South St. building.

- B. Resolution Authorizing Temporary Borrowing in an amount not to Exceed \$12,900,000; issuance of tax and revenue anticipation promissory notes and participation in the PMA levy and aid anticipation notes program (Requires roll call vote) 41

The purpose of this agenda item is to request school board approval of the parameters resolution for our cash flow borrowing process for the 2025-2026 school year. Attached please find the parameters resolution that administration is recommending for approval.

The resolution provides the parameters for moving forward with a cash flow borrowing process. Our district completes an annual cash flow borrowing process to account for the differences between the receipt of revenues and the payment of expenses. Waunakee will be joining 7 other districts that are in the same borrowing situation. Joining together with other districts improves the bidding process and sharing of costs. Administration is recommending approval.

- C. Administrative Update from the Elementary and Secondary Curriculum Directors 59

- D. Budget Request to add a full-time Special Ed Paraprofessional for 1:1 Support 78

Tiffany Loken will be available to answer any questions regarding this request.

- E. Announcements/Correspondence
  - 1. WASB Region 12 meeting and Updates 79

Attached please find information from WASB on upcoming dates as well as the Fall Regional meetings. If you are interested in attending the Regional Meeting for region 12 on Sept. 30th, please let Rebecca know no later than Sept. 19th.

- 2. Waunakee High School 2025-2026 Best High Schools per US News & World Report 88

- 3. Mona Jean Harley received the WSSWA 2025 School Social Work Career Achievement Award.

### **XIII. CONSENT AGENDA**

- A. Approval of Checks

Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of August.

- B. Finance

- 1. Monthly Finance Reports 90

Attached you will find the Budget Status report as of August 31, 2025 and the Cash Reconciliation report for July. This will be the final report for 24-25 as the audit

process has been completed.

## 2. Approval of Fund 21 Accounts 94

The purpose of this agenda item is to request approval of Fund 21 student activity accounts. I have attached a report from the district financial system listing the student activity accounts by building, along with the ending account balance on June 30, 2025. The School Board policy on student activity accounts requires an annual School Board review and approval of student activity accounts. Student activity accounts by School Board policy are managed by Building Principals/Administrators.

NOTE: The School Board policy on this topic is a Fund 60 Student Activity Account policy. Fund 60 accounts were closed in the 19-20 fiscal year and moved to Fund 21 per new national accounting requirements. We are continuing the practice of bringing these accounts forward to the School Board even though it is not required by policy for Fund 21.

These accounts are typically used by student organizations for fundraising for activities above and beyond what the district budget is able to support. Student activity account equity balances carry over from one fiscal year to another. I would like to point out that student activity equity accounts with a positive balance are reflected with a negative sign (in red), as student activity equity accounts are balance sheet accounts on the district financial system. A positive balance actually indicates a negative account balance. Negative account balances are allowed by policy under certain circumstances.

As of the end of August, many of the clubs/organizations/departments have corrected their negative accounts. These are shown in the 2025-26 school year.

## 3. Approval of Fund Balance Allocations 99

The purpose of this agenda item is to request School Board approval of the fund balance allocations. Please recall that during the month of June, the School Board approved fund balance classifications to comply with national accounting standards. Attached please find the Annual Meeting Treasurer's Report, an all Funds fund balance report and a fund balance report detailing the accounting of the Fund 10 937900 and 938900 fund balance accounts.

The final 24-25 Fund 10 fund balance is \$7,481,180.57 or 10.5% of the 25-26 Fund 10 expenditure budget approved in July by the School Board. The 10.5% compares to a number of 11% in 24-25. The Board policy on fund balance has a statement of working towards maintaining a balance of 10-15%.

The 24-25 fiscal year was the seventh year when funds were set aside for the replacement of the turf field for Warrior Stadium, and the fifth year when funds were set aside for the replacement of the turf field for Warrior Pitch. You can see the balance in the 937900 fund balance account. Please recall that School Board policy allows buildings/departments to carry over funds from one fiscal year to the next.

You can see the balances in the 938900 fund balance account.

C. Seclusion and Restraint Report 102

Attached please find the Seclusion and Restraint Report that the administration is required to report to the Board on an annual basis. Tiffany Loken will be present at Monday's meeting to answer any questions related to this report/data.

D. Memorandum of Understanding between WCSD and Psychotherapy 103

Center of Waunakee for Embedded Therapist at WCHS

This is specific to the addition of an embedded therapist at the HS for the 25-26 school year. The language of the MOU has been reviewed and approved by our legal counsel.

E. Gifts and Field Trips

1. Gifts

a. Donation of \$750 to Warrior Media from Jim and Michelle Dama 113

b. Donation from Meffert Oil Company - Pride Pump Campaign 114  
\$1000.00

c. Donation of \$1000.00 for Heritage Special Education from M. 115  
Joshua Phillips and Paulina K. Phillips

2. Field Trips

a. Waunakee High School Girls Volleyball Tournament — 116  
Plainfield, IL Oct. 17-18, 2025

F. Approve Individual Teacher, Administrator, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

**XIV. BOARD BUSINESS**

**XV. FUTURE AGENDAS AND MEETINGS 117**

A. Agenda Items for Next Meeting

B. Special Meetings - Consider special meetings

The board needs to consider upcoming special meetings.

Tax Levy Meeting — October 30, 2025

Fall Curriculum Presentation Meeting —

Spring Curriculum Presentation Meeting — February 23, 2026

C. Budget Committee

D. Co-Curricular Committee

E. Curriculum Committee - Sept. 24, 2025 @ 4:00pm

F. Facility Committee

G. Human Resources Committee

H. Policy Committee

I. DEI Committee

XVI. **RETURN TO CLOSED SESSION** - (if necessary) to complete agenda as listed under agenda item III

XVII. **RETURN TO OPEN SESSION**

XVIII. **ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION**

XIX. **ADJOURN**

“Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires assistance with access or materials should contact the Waunakee Community School District Office at 849-2000, 905 Bethel Circle Drive Waunakee, WI 53597, at least twenty-four hours prior to the commencement of the meeting so that necessary arrangements can be made to accommodate the request.”

# Minutes of Regular Meeting - Open

## The Board of Education Waunakee Community School District

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A Regular Meeting of the Board of Education of Waunakee Community School District was held Monday, August 11, 2025, beginning at 6:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

President Ensign called the meeting to order. A motion was made by Hetzel, second by Frey, to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c), (e), (f) and (g) to review individual teacher contract recommendations, resignations and retirements, review individual co-curricular contract recommendations, review individual support staff/custodial staff recommendations, resignations, and retirements, and review student requests. Motion carried 6-0 on a roll call vote. Time 6:05pm

### **II. ROLL CALL**

Eaton – Yes, Ensign- Yes, Frey – Yes, Hetzel- Yes, Murray, - Yes, Sonne (virtual) – Yes  
Heinrichs - absent

Also Present: Brown, Grabarski

### **III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1)(c), (e), (f), AND (g)**

- A. Review Minutes of July 14, 2025 Meeting
- B. Update and Consideration of Legal Matters Related to the School District Including Current and Potential Actions Involving the School District.
- C. Review Individual Administrator, Teacher, Co-Curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements
- D. Review 2025-2026 Department Chairs, Building Coordinators and New Teacher Advisors  
These advisory positions are included in the co-curricular report.
- E. Review/Discuss Process and timeline for Superintendent Evaluation

### **IV. RETURN TO OPEN SESSION**

A motion was made by Murray, second by Eaton, to adjourn closed session and reconvene in open session. Motion carried 6-0. Time: 6:20pm

### **V. BOARD DEVELOPMENT WORKSHOP**

- A. *Great on Their Behalf* by AJ Crabill book study  
The board reviewed chapters 4 & 5 of the book.

Ensign reconvened in open session at 6:59pm by welcoming all in attendance.

### **VI. APPROVAL OF MINUTES**

A motion was made by Hetzel, second by Murray, to approve the minutes of the July 14, 2025 meeting as posted. Motion carried 6-0.

### **VII. APPROVAL OF AGENDA AND ADDITIONS**

A motion was made by Frey, second by Eaton, to approve the agenda as posted. Motion

carried 6-0.

VIII. **PUBLIC COMMENTS** There were no public comments as this meeting.

IX. **DISTRICT ADMINISTRATOR PERFORMANCE EVALUATION SYSTEM (DAPES)**

Tim Kachur from CESA 6 introduced and answer questions regarding the District Administrator Performance Evaluation Sytem (DAPES).

X. **TEACHING STAFF, STUDENT, & BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Board Reports/Action Items

1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

Board member Murray had a meeting with Representative Pocan's associate. She has received information from his office and the board was encouraged to reach out to his office if needed.

2. District Administrator Evaluation

The board will do the Superintendent evaluation using the old tool. The board was asked to complete the evaluation by August 25<sup>th</sup>. The responses will be collated into one document for the board to review with Dr. Brown in September. A discussion regarding the DAPES tool will be included with the September meeting.

XI. **COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Policy Committee Meeting

1. The August 8, 2025 Policy Committee meeting minutes were reviewed.

2. Therapy Pet Policy

Loken and Jondle presented and answered questions regarding this policy.

A motion was made by Frey, second by Eaton to approve the policy as presented. Motion carried 6-0.

XII. **ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Administrative Reports/Action Items

1. Resolution to Establish a District Expulsion Hearing Officer

Be it resolved that the Board of Education for the Waunakee Community School District hereby authorizes the appointment of an independent hearing officer for the 2025-2026 school year to determine pupil expulsion from the school under State Statute 119.25 Expulsion of Pupils. Sub (2). A motion was made by Hetzel, second by Frey to approve appointing a independent hearing officer for the 2025-2026 school year to determine pupil expulsions. Motion carried on a roll call vote 6-0.

Roll Call:

Eaton – Yes, Ensign- Yes, Frey – Yes, Hetzel- Yes, Murray, - Yes, Sonne (virtual) – Yes

2. Appoint District Expulsion Hearing Officer for 2025-2026

The administration is recommending that we continue with Jon Anderson of Husch Blackwell Law Firm as the expulsion hearing officer for the 2025-2026 school year. A motion was made by Eaton, second by Murray to appoint Jon Anderson of Husch Blackwell Law Firm as the expulsion hearing officer for the 2025-2026 school year. Motion carried 6-0.

3. Appoint Medical Advisor for 2025-2026

Administration recommendation to appoint Dr. William Ranum as the District's Medical Advisor.

A motion was made by Hetzel, second by Frey, to appoint Dr. William Ranum from the Waunakee SSM Clinic as the District's Medical Advisor. Motion carried 6-0.

4. Alternative Site Para-Professional Wages

Loken presented and answered question regarding the request for alternate site para-professional wages. A motion was made by Murray, second by Eaton, to approve the alternate site para-professional wages as presented. Motion carried 6-0.

5. Consideration of Special Education Positions

Loken presented and answered questions for the following:

1 full-time speech/language position

1 full-time special education teacher (PES)

3 additional special education para-educator positions.

A motion was made by Hetzel, second by Murray, to approve the Special Ed. positions as presented. Motion carried 6-0.

6. Update from the Director of Facilities

John Cramer gave an update regarding the facilities work in the District.

7. Announcements/Correspondence

The WASB Fall Regional meetings for region 12 is Sept. 30<sup>th</sup>. Board members, please let Rebecca know if you plan to attend by September 19<sup>th</sup>.

**XIII. CONSENT AGENDA**

A motion was made by Frey, second by Murray to approve the consent agenda as presented. Motion carried 6-0.

A. Approval of Checks

Attached in the "extras" section of BoardBook, please find a list of the accounts payable payments issued during the month of July.

B. Finance

1. Monthly Finance Reports

Attached you will find the 2024-2025 Budget Status report as of June 30<sup>th</sup>, 2025 (2) and the Cash Reconciliation report for June 2025.

C. 2025 Annual Meeting Agenda - August 25, 2025 @ 7:00PM, 905 Bethel Circle

Attached please find a draft of the 2025 Annual Meeting Agenda. The administration is requesting approval of this agenda as the final preparations are taking place.

D. Consideration Cash Flow Borrowing Process

The purpose of this agenda item is to request School Board approval for a cash flow borrowing process.

E. Consideration of FORMATA Fundraising for the 2025-2026 school year.

The Waunakee Family Organization for Music and Theater Arts is requesting their annual fundraisers via Classmunity. The amount they are requesting to raise requires Board of Education approval. Attached please find the Classmunity entry for their 2025-2026 fundraising efforts

F. Gifts & Student Trips

1. Gifts

2. Student Trips

G. Approve Individual Administrator, Administrative Support, Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

### **New Administrative Support Staff**

Laura Ostrander, Special Education Coordinator Alternative Programs (New)

### **New Teacher Staff**

Gordon Beyer, Cross Categorical Special Education Teacher, IS

LuAnn Stroik, 50% 1-Year Only Adapted Phy Ed Teacher, (NEW, job share position)

### **New Support Staff**

Amanda Alexander, Health Assistant, HES

Kevin Bohn, Head Custodian, MS

Rachel Boyle, Para Educator Special Education, PES

Todd Johnson, Para Educator Special Education, AES

Kari Gaffaney, Para Educator Special Education, AES

Chelsea Holland, Attendance Administrative Assistant, MS,

Holly Kaminski, Crossing Guard

Dedra Matcha, Registered Nurse, AES

Linda Mayne, Crossing Guard

Gina Minor, Para Educator Regular Education, HES

Elizabeth Nederhoff, Para Educator Regular Education, IS

Jelena Paradzikovic, Weekend Custodian, HS

Paulette Rodriguez, Para Educator Special. Education, AES

Krista Retting, Para Educator Regular Ed., AES

Kelsey Selden, Para Educator Special Education, HES

### **Resignations**

Sadie Hagmann, Para Educator Special Education, PES

Crystal Sprecher, Para Educator Special Education, MS

### **Internal Changes - NO Action**

Jaymi Jensen, from Para Educator Regular Education, HS, to Para Educator Special Education, AES (replaces Cannon Marx)

Karen Kashuk, from Attendance Admin. Assist., MS, to Para Educator Regular Education, PES

Catherine Lowery, from 75% FTE Music Teacher, IS, to 100% FTE Music Teacher, IS

Madeline Niezgoda, from 100% FTE Adapted PE Tchr, District, to 50% FTE Adapted PE Tchr

Lori Wild, from Para Educator Special Education, HS, to Head Custodian, HES

### **Terminations:**

Tammy Foster, Crossing Guard

Co-Curricular staff update list is posted in the extras section of the agenda.

H. Consideration of 2025-2026 Department Chairs, Building Coordinators and Staff

Development Representatives – posted on the co-curriculars list in the extra section of the agenda.

### **XIV. BOARD BUSINESS**

### **XV. FUTURE AGENDAS AND MEETINGS**

A. Agenda Items for Next Meeting

B. Special Meeting – Annual Meeting - 08/25/25

C. Budget Committee – 09/04/25 @ 7:30AM

D. Co-Curricular Committee

E. Curriculum Committee

F. Facility Committee – 09/04/25 @ 8:30AM

G. Human Resources Committee

H. Policy Committee

I. DEI Committee

XVI. **RETURN TO CLOSED SESSION** - NA

XVII. **RETURN TO OPEN SESSION** -NA

XVIII. **ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION** -NA

XIX. **ADJOURN**

The Board of Education adjourned at 8:11PM on a motion by Murray, second by Eaton, and passed unanimously by voice vote 6-0.

Respectfully submitted,

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Carlena Eaton, Clerk

Date: \_\_\_\_\_

CE/rm

# Minutes of Board Summer Workshop

## The Board of Education Waunakee Community School District

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A Board Summer Workshop of the Board of Education of Waunakee Community School District was held Monday, August 18, 2025, beginning at 5:30 PM in the Waunakee Middle School , 1001 South St, Waunakee, WI 53597.

I. **CALL TO ORDER** President Ensign called the meeting to order at 5:32pm.

II. **PRESENT:** Eaton - Y, Ensign - Y, Frey - Y, Heinrichs - Y, Hetzel - Y, Murray - Y, Sonne - Y

Also Present: Brown, Summers, Newton, Blackburn, Conrad, Schell, Borowski, Lensert, Thomsen (Vogel) Savola (EUA)

III. **APPROVAL OF AGENDA AND ADDITIONS**

A motion made by Hetzel, second by Sonne, to approve the agenda as posted, but moving the branding discussion to the end of the meeting. Motion Carried 7-0.

IV. **THE 2025-26 SCHOOL BOARD WORKSHOP WILL FOCUS ON DIALOGUE AND DISCUSSION RELATED TO BRANDING, HIGH SCHOOL PLANNING, AND 25-27 BUDGET**

The board and administration present discussed the topics of 25-27 budget, High School planning, and branding for the upcoming school year.

V. **ADJOURN**

A motion was made by Frey, second by Heinrichs, to adjourn the meeting at 8:00pm. Motion Carried 7-0.

Respectfully submitted,

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Carlana Eaton, Clerk

Date: \_\_\_\_\_

CE/rm

# PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

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While the public has the right to attend meetings of the Board of Education that have not been convened in a closed session, individuals or groups generally do not have a right to be included on a Board meeting agenda or a right to enter into the discussions or deliberations of the Board. However, without affecting the Board's discretion to authorize other forms of input or participation during Board meetings from persons who are not Board members, the Board expressly authorizes and directs limited public participation during duly-noticed public comment periods as follows:

1. The Superintendent and Board President shall ensure that the agenda and public notice of the Board's primary regular business meeting each month includes a period for public comment. During a public comment period noticed under this paragraph, interested persons may briefly address the Board on topics that are reasonably germane to some aspect of the District's policies, practices, programs, or operations, regardless of whether the speaker's topic is otherwise noticed as a specific subject matter of the meeting in question.
2. Subject to any more specific decision or directive of the Board, the Board President has discretion to include a period of public comment on the agenda and public notice of additional Board meetings. In exercising such discretion, the President may specify on the public notice of the meeting that speaker comments during the public comment period will be limited to topics that are sufficiently germane to the noticed subject matter of the meeting.

When a public comment period is expressly included on the public notice of a Board meeting and there is sufficient interest in addressing the Board, the period shall either include at least 10 individual speakers or extend for 30 actual minutes, whichever limitation permits the greater total number of speakers. However, the Board may extend the total duration of a noticed public comment period at any meeting by a majority vote.

The Superintendent, or his/her designee, will implement a viewpoint-neutral speaker registration process that establishes an order for speaking in the event that the interest in appearing before the Board at any meeting may exceed the time that is allocated for the public comment period. Each speaker, upon being recognized by the presiding officer, will state his/her name and identify his/her connection to the District (if any) and to any group they are representing in connection with their remarks.

Each speaker's presentation is normally limited to a maximum of 3 minutes. However, at a meeting the Board may vote to reduce the time limit to no shorter than 2 minutes per speaker in order to accommodate a greater total number of speakers. In addition, at the Board's discretion, a speaker's time may be briefly extended provided that, upon request, a similar extension shall be granted to other speakers at the same meeting. Any individual may speak only once during the public comment period at any meeting.

Speakers generally should not expect an immediate response or reaction to their comments from the Board. Further:

1. If, at applicable meetings, a speaker raises a topic during a public comment period that was not among the publicly-noticed subject matter of the meeting, the extent of any response to

# PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

Policy 187

Waunakee Community School District

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the speaker and his/her remarks shall be limited in accordance with applicable law.

2. During a public comment period, Board members will not engage in a substantive discussion of or otherwise attempt to materially investigate or reach a Board resolution of either (a) complaints or grievances regarding the conduct of individual staff members or individual students; or (b) attempts to appeal staff or administrative decisions relating to individual District employees or students. A public comment period during a Board meeting is not the preferred or established means of processing such issues or bringing such matters to the Board's attention.
3. If time or other limitations preclude an interested person from addressing the Board at a specific meeting, the person may submit written information to the Board and/or attempt to utilize a public comment period at a future meeting.

Subject to an appeal to the Board that is made by a Board member, the presiding officer of the Board meeting shall have the authority to conduct and maintain proper order in connection with any authorized public comment period, including the authority to (1) recognize speakers; (2) enforce established time limits; (3) interject and request that speakers voluntarily redirect specific complaints, grievances, or attempted appeals to more appropriate District procedures; and (4) terminate the remarks of any individual who does not adhere to established rules and procedures for public participation, who speaks in a threatening or profane manner, whose comments are repetitive of that person's previous comments, or whose conduct is disruptive and impedes the Board's ability to conduct its business in an orderly and timely fashion.

Individuals who are permitted to address the Board during a meeting are responsible for the content of their comments. The forum represented by a public comment period does not exempt a speaker from any liability arising from his/her comments (e.g., for defamation or for any breach of legally-protected confidentiality).

This policy and any rules and/or procedures that may be adopted related to the administration of public comment periods under this policy are not intended to apply to the following:

1. A meeting or any portion of a meeting that constitutes a formal public hearing on a particular topic or issue.
2. Instances where the Board seeks or agrees, by majority vote, to accept input that is relevant to a noticed agenda item from a person who is not a Board member in order to (for example) resolve a formal or informal point of information that arises during the Board's discussion of an agenda item.
3. Meetings of any standing or ad hoc committee that may be established by the Board.

## Legal References:

### Wisconsin Statutes

- [Section 19.81](#) [state policy on open meetings]  
[Section 19.83\(2\)](#) [discussion during period of public comment]

# PUBLIC COMMENT PERIODS DURING BOARD MEETINGS

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Waunakee Community School District

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[Section 19.84\(2\)](#) [public notice of board meetings, including public comment period]  
[Section 19.85](#) [exemptions to open meetings]

## Cross References:

WASB PRG 187 Sample Policy 4 (with substantial local adaptation)

## Adoption/Revision Date(s):

October 1989  
March 1994  
September 1994  
January 2000  
February 2002  
May 2020



**WAUNAKEE**  
COMMUNITY SCHOOL DISTRICT



# GARDENS AT PRAIRIE

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**WARRIOR SPOTLIGHT**  
**SEPTEMBER 2025**

# Why a Garden?

A school garden is more than just a patch of soil; it's a living classroom where students can explore science, nutrition, and sustainability. By participating in the garden, students will learn about the life cycle of plants, the importance of healthy eating, and the value of caring for our environment. Families will also have the opportunity to engage in this enriching experience, creating lasting memories and connections within our community.



# Prairie Garden: Past, Present & Future

Spring 2014

2015-2025: A decade of growth & learning

Spring 2025 and beyond

Fall 2014

- Sustain Dane GROW Grant application submitted and received by Prairie Elementary
- Installation by volunteers (students, families, staff, business partnerships, donations, high school students)
  - [The Gardens at Prairie](#) Facebook page developed showcasing the transformation through the years



# Benefits of an Outdoor Learning Environment

- Engaging students with nature fosters hands-on experiences with the environment
- Develops lifelong skills
- Exposes students to healthy food options
- Provides SEL support/options including: mindfulness, behavior regulation, and providing a peaceful learning space.
- Provides opportunities for past staff and community members to volunteer by painting, building, planting & weeding.
- Makes learning more memorable and impactful for students.



# Growing Food: Understanding Nutrition and Responsibility



Gardening teaches students the importance of nutrition and instills a sense of responsibility as they learn to care for plants and appreciate where their food comes from.

- Students are engaged in every step from planning & planting to harvesting & eating.
- Sharing the harvest in the lunchroom and exposing kids to new & healthy food options.
- Students brought these experiences home and created gardens with their own families.



# Why is the Prairie Community Garden important to our building and curriculum?

- Prairie is the only K-4 building in the district with a garden
- Students learn life cycles of plants & insects during the school year and during Summer School
- The outdoor classroom provides a learning space for all subject areas (reading, writing, science, math, etc.) and allows for an alternative way to teach
- We are lucky enough to have a large science resource closet that is available to all grade levels
- Provides a higher motivation and initiative for learning
- Creates a partnership between the District and the community



“Because of what I learned about monarchs and how they use milkweed, my dad lets it grow at our house!”

- Otto W

“I liked being able to start plans and flowers in the classroom.”

- Avery C

“The garden was like our second classroom. It inspired me overall.”

-Emma





“I enjoyed teaching the 2nd graders about planting and growing food.”  
- Cal N

“I just liked being outside.”  
- K.K.

“Every season it was neat to see what changed”.  
-Olivia



# Supporting Curriculum

Students learn life cycles of plants & insects during the school year and during Summer School



# Prairie Garden Throughout the Year

## Planning

Students helped to design the garden by using an interactive app called Planter. Thank you to WCHS greenhouse for their plant donations.



## Planting

Students plant seeds and plants, and learn gardening techniques.



## Summer Upkeep

Prairie families and community members help water and weed during the summer months.



## Harvesting

Students enjoy harvesting produce to sample during lunch and classroom learning time.



# Get Involved with our Community Garden!

CAN YOU HELP US BUILD OUR SCHOOL & COMMUNITY GARDEN?

## Donate to the Prairie Garden

WE ARE LOOKING FOR DONATIONS OF...

- ORGANIC COMPOST
- MULCH
- CRUSHED GRANITE ROCK
- TOMATO CAGES



MORE OPPORTUNITES TO HELP GROW OUR GARDEN WILL BE COMING...STAY TUNED!

Scan here to  
support the  
Prairie Community Garden

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## **Student Presenters:**

**Kainen (K.K.) Ralph  
Olivia Seibel  
Emma Christoffersen  
Avery Cichon  
Otto Westby  
Callan (Cal) Neve**

## **Adult Volunteers:**

**Deanna Schadeberg  
Denise Farnsworth  
Trish Chaimson  
Amy Brown  
Erin Mayrand  
Dean Kaminski  
Family & Community  
Volunteers**

# Minutes of Budget Committee

## The Board of Education Waunakee Community School District

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A Budget Committee meeting of the Board of Education of Waunakee Community School District was held Thursday, September 4, 2025, beginning at 7:30 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

Chairperson Hetzel called the meeting to order at 7:30am.

### **II. ROLL CALL**

Present: Heztel, Heinrichs, Sonne

Also Present: Brown, Summers, Erik Kass (PMA)

### **III. APPROVAL OF AGENDA AND ADDITIONS**

A motion was made by Heinrichs, second by Sonne, to approve the agenda as posted.

Motion carried 3-0.

### **IV. PUBLIC COMMENTS** There were no public comments for this meeting.

### **V. 2024-25 BUDGET UPDATE**

Summers presented and answered questions regarding the 2024-25 Treasurer's Report that was presented at the Annual Meeting, with Fund 10 ending with a budget balance of \$0 per the committee's motion from January 2025.

### **VI. 2025-2026 PLANNING**

#### A. Timeline

Summers presented and answered questions from the board regarding the budget planning timeline for 2025-26.

#### B. 2025-26 Tax Levy Options

Summers introduced Erik Kass from PTMA. Kass presented refinancing strategies available and tax levy options for the 2025-26 school year. A motion was made by Sonne, second by Heinrichs to target the a 6% property tax plan instead of 10%. Administration will work with PTMA to bring options to a future Budget Committee meeting. Motion carried 3-0.

### **VII. DISCUSSION/ACTION ON PROPOSALS - NA**

### **VIII. OTHER ITEMS FOR DISCUSSION**

#### A. 2026-2027 Budget Planning

Summers and Brown reviewed the objectives from the Board Workshops that took place in 2024-25. The committee was in favor of the objectives and offered feedback on options for moving forward.

### **IX. FUTURE AGENDA ITEMS**

The committee would like to see data from the energy savings since using Data Wrangler as well as consideration of locking in natural gas pricing for the winter of 2026.

### **X. ADJOURN**

A motion was made by Heinrichs, second by Sonne, to adjourn the meeting at 8:35am.

Motion carried 3-0.



# Minutes of Facility Committee

## The Board of Education Waunakee Community School District

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A Facility Committee meeting of the Board of Education of Waunakee Community School District was held Thursday, September 4, 2025, beginning at 8:30 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

Chairperson Ensign called the meeting to order at 8:39am.

### **II. ROLL CALL**

Present: Ensign, Eaton, Frey

Also Present: Brown, Summers, Cramer, Bauer

### **III. APPROVE AGENDA**

A motion was made by Frey, second by Eaton, to approve the agenda as posted. Motion carried 3-0.

### **IV. PUBLIC COMMENTS** There were no public comments for this meeting.

### **V. NEW MIDDLE SCHOOL**

Summers presented and answered questions regarding an update on the schedule and finances for the Middle School project.

#### **A. Approval of Fencing Change Order**

Brown and Cramer presented and answered questions regarding the recommendation for fencing replacements at the new Middle School. The dollar amount of the change order does not require Facility Committee or School Board approval.

### **VI. APPROVAL OF CAPITAL MAINTENANCE REQUESTS**

Summers presented and answered questions regarding the review of the district-wide capital maintenance requests. Summers reviewed the more expensive items on the list that included emergency repair funding, WHS basketball hoops, PES cafeteria tables, WHS & PES boiler replacements and WHS AC unit. Cramer and Bauer were available for questions regarding these items.

The board agreed with the emergency repair fund line and asked that any uses of this fund would be brought to either the committee or the full board depending on which meeting would be first. The committee asked that the basketball hoops information is brought back next month with a recommendation.

A motion was made by Frey, second by Eaton to recommend that the full board consider the list in its entirety with the basketball hoops being pulled for next month. Motion carried 3-0.

### **VII. HIGH SCHOOL 2026 PLANNING**

Summers presented and answered questions regarding the high school 2026 planning process. The high school administration asked that the current middle school building be

used at some capacity for high school students in Sept. 2026. Administration is recommending that a professional engineer and a traffic study expert review the high school campus and bring back options for student travel between the two buildings in Sept. 2026. A motion was made by Eaton, second by Frey to recommend that the full board consider contracting a professional engineer and traffic study expert to develop student travel options to utilize the current middle school building starting in Sept. 2026. Motion carried 3-0.

VIII. **DISTRICTWIDE MAINTENANCE PLANNING/TRACKING**

Summers presented and answered questions regarding the districtwide maintenance planning moving forward. After discussion the committee would like administration to explore other tools for tracking maintenance projects/needs. This should be transparent to the community but also be useful and efficient for the administration.

IX. **FUTURE MEETINGS** The next meeting will be in October.

X. **ADJOURN**

A motion was made by Frey, second by Eaton, to adjourn the meeting at 9:32am. Motion carried 3-0.



Facility	Division	SEPTEMBER FACILITIES COMMITTEE CONSIDERATION	Qty	Units	Unit price
District	Grounds	Weed applications at AES, PES, WIS, WMS, WHS			\$4,791.83
District	All	Emergency repairs funding			\$90,000.00
District	Buildings	Additional radios for alternative learning site and WHS door monitors (6*\$1000+shipping)			\$6,500.00
PES	Grounds	Playground area re-surface topographical survey south only			\$2,000.00
PES	Grounds	Playground redesign by Professional Engineering south only			\$6,300.00
WHS	Building	New carpeting for room 1300A			\$2,236.00
WHS	FACE	Oven repairs for FACE room (2 ovens)			\$448.85
HES	Grounds	Tree replacements (Bruce Company)			\$1,440.26
HES	Building	Table carts (6)			\$1,800.00
WHS	Fieldhouse	Basketball Hoops - See Below for quoted options			\$150,000.00
AES	Building	New Freezer and Cooler Door Gaskets			\$864.82
Athletics	Grounds	New Foul Line Fences at JV baseball			\$13,216.00
WIS	Building	New Grout in Bathrooms			\$5,675.96
WHS	Athletics	Dumpster to remove old track mats			\$1,500.00

District	PES, WIS, WMS	JCI- remote fire alarm communications			\$13,410.31
Athletics	Stadium pressbox	AC unit for pressbox (scoreboard electronics overheating)			\$750.00
PES	Cafeteria	Replace cafeteria tables			\$44,992.13
WHS	Building	1 or 2 boiler replacement (\$55K each)			\$55,000.00
WHS	Building	Air conditioning units (discussion only)			
WIS	Athletics	PM for cardio room equipment			\$1,373.96
WHS	Building	Extra carpet mat (branding project)			\$2,300.00
District	All buildings	Replace all head custodian desktops with HP mini (6*\$911)			\$5,466.00
PES	Building	Pallet jack			\$405.00
WMS	Portable	Removal of District owned portable			
					<b>\$410,471.12</b>

# AGREEMENT FOR ENGINEERING SERVICES

THIS AGREEMENT is entered into between **Waunakee Community School District** (Client) and **Traffic Analysis & Design, Inc.** (Engineer), based upon Client's intention to conduct a Traffic and Pedestrian Safety Circulation Analysis for Waunakee Community High School to evaluate the access and pedestrian pathway options between the previous Middle School (repurposed for High School) and the current High School in Waunakee, Wisconsin (the Project) and Client's requirement for certain engineering services in connection with the Project (the Services) which Engineer is prepared to provide.

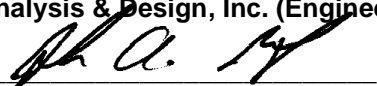
1. Engineer shall provide the Services described in Attachment A, "Scope of Services", according to Attachment A, "Schedule".
2. Client shall pay Engineer in accordance with Attachment A, "Compensation". Invoices shall be due and payable upon receipt. Invoice amounts not paid within 30 days after receipt shall accrue interest at the rate of 1.5% per month (or the maximum rate permitted by law, if less), with payments applied first to accrued interest and then to unpaid principal.
3. The same degree of care, skill, and diligence shall be exercised in the performance of the Services as is ordinarily possessed and exercised by a member of the same profession, currently practicing, under similar circumstances. No other warranty, express or implied, is included in this Agreement or in any drawing, specification, report, opinion, or other instrument of service, in any form or media, produced in connection with the Services.
4. Engineer shall not be liable to Client for any consequential damages resulting in any way from the performance of the Services. To the fullest extent permitted by law, Engineer's liability under this Agreement shall not exceed Engineer's total compensation actually received under this Agreement.
5. Engineer and Client waive all rights against each other for damages covered by property insurance during and after the completion of the Services.
6. Notwithstanding anything to the contrary in any Attachments hereto, Engineer has no responsibility for (a) construction means, methods, techniques, sequences, procedures, or safety precautions and programs in connection with the Project; or (b) the failure of any contractor, subcontractor, vendor, or other Project participant, not under contract to Engineer, to fulfill contractual responsibilities to Client or to comply with federal, state, or local laws, regulations, and codes.
7. Engineer does not guarantee that proposals, bids, or actual Project costs will not vary from Engineer's cost estimates or that actual schedules will not vary from Engineer's projected schedules. The Client will be notified of potential cost increases prior to performing work.
8. This Agreement may be terminated upon written notice at Client's convenience or by either party in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. Engineer shall terminate performance of Services on a schedule acceptable to Client, and Client shall pay Engineer for all Services performed and reasonable termination expenses. Paragraphs 4 and 5 shall survive any termination or completion of this Agreement.
9. All documents prepared by Engineer pursuant to this Agreement are instruments of service in respect to the Project. Any use except for the specific purpose intended by this Agreement will be at the user's sole risk and without liability or legal exposure to Engineer. Engineer shall retain its ownership in its data bases, computer software, and other proprietary property. Intellectual property developed, utilized, or modified in the performance of the Services shall remain the property of Engineer.
10. The Services provided for in this Agreement are for the sole use and benefit of Client and Engineer. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than Client and Engineer.
11. Any notice required by this Agreement shall be made in writing to the address specified below:  
**Client:** Waunakee Community School District  
905 Bethel Circle  
Waunakee, WI 53597  
**Attn:** Steve Summers, Exec. Dir of Operations  
  
**Engineer:** Traffic Analysis & Design, Inc.  
P.O. Box 128  
Cedarburg, WI 53012  
**Attn:** John A. Bieberitz, P.E., PTOE

IN WITNESS WHEREOF, Client and Engineer have executed this Agreement, effective as of April 23, 2025.

**Waunakee Community School District (Client)**

**Traffic Analysis & Design, Inc. (Engineer)**

By: \_\_\_\_\_

By:   
John A. Bieberitz, P.E., PTOE

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: 4/23/25

# ATTACHMENT A

## SCOPE OF SERVICES

Engineer shall provide the Services described below. As indicated, Tasks 1-4 include activities involved with preparation of conducting a Traffic and Pedestrian Safety Circulation Analysis to evaluate the impact/benefit and recommendations for safe pedestrian movements between the existing Middle School building (repurposed for the High School) and the High School for two pedestrian access options.

### ***Task 1 - Data Collection***

To evaluate the traffic and pedestrian safety circulation impacts and to provide recommendations, existing traffic and pedestrian data is required. Therefore, Engineer will conduct traffic turning movement counts and pedestrian counts at the following locations for a typical school day from 7:30 AM to 8:30 AM and 3:00 PM to 4:30 PM to capture the school arrival and dismissal peak hours:

- South Street with Community Drive
- Community Drive with the Middle School parking lot east driveways
- Community Drive with the Middle School parking lot west driveway
- Community Drive with the High School parking lot driveway
- High School pool entrance off Community Drive
- High School Main Entrance

All traffic and pedestrian counts will be obtained through elevated cameras to obtain a bird's eye view of current traffic and pedestrian patterns. Engineer will conduct the traffic counts per WisDOT standards with counting autos, trucks, busses, bikes and pedestrians separately per movement in 15-minute intervals. Engineer will also take note of the number of vehicles entering/exiting the Middle School versus the High School parking areas which will determine the amount of Middle School vehicles which would be then removed from the analysis due to the Middle School moving to its new building/location.

### ***Task 2 – Traffic and Pedestrian Analysis***

Engineer will utilize the current traffic counts and traffic distribution to redistribute the traffic volumes for the weekday school AM and PM peak hours for the following pedestrian access options:

***Option 1:*** Utilization of the High School Main Entrance and Middle School Gym Entrance, with pedestrian access/pathway on the west edge of the Middle School parking lot with Community Drive being closed/blocked just west of the Middle School parking lot access and just east of the High School parking lot access.

***Option 2:*** Utilization of the High School Pool Entrance or Main Entrance and the Middle School Gym Entrance/Main Entrance with pedestrian access/pathway on the east edge of the Middle School parking lot with Community Drive being blocked at South Street and just east of the High School parking lot access.

Engineer will analyze the access points and pedestrian areas for the two options as previously detailed for the weekday school AM and PM peak hours. Engineer will provide recommendations for each option to improve safety and circulation for both vehicular and pedestrian traffic.

Engineer will address the operations of each option with improvements and provide a recommended option or modification of an option to provide optimal traffic and pedestrian circulation and safety between the two buildings.

### ***Task 3 – Technical Memorandum***

A “draft” technical memorandum documenting the findings of the analysis will be prepared by the Engineer and submitted to the Client for review and comments. The technical memorandum will include text, tables and exhibits. The Engineer will finalize the technical memorandum after receiving comments from the Client and will submit a final pdf copy to the Client.

### ***Task 4 - Meetings***

No meetings are included in this scope of services. If a meeting or meetings are required with attendance by the Engineer, it will be considered as additional services and will be billed as additional time and materials.

## **SCHEDULE**

Engineer will submit a draft technical memorandum to the Client for review within three weeks of receiving a signed agreement. Engineer will finalize the technical memorandum and submit a final electronic pdf technical memorandum to the Client within two working days. If the Client requests an accelerated schedule, every effort will be made to meet the Client’s needs.

## **COMPENSATION**

For the services described in Tasks 1,2,3 and 4: Client shall pay Engineer the lump sum fee of Fourteen Thousand Nine Hundred Eighteen Dollars (\$14,918.00).

All services not cited in Attachment A, Scope of Services, will be conducted as additional services under an Amendment to this Agreement.



April 24, 2025

Waunakee Community School District  
Attn: Steve Summers  
905 Bethel Circle  
Waunakee, WI 53597

**SUBJECT: PROPOSAL FOR CIVIL ENGINEERING SERVICES**  
**PROJECT NAME: HIGH SCHOOL ACCESS AND PEDESTRIAN IMPROVEMENTS**  
**WAUNAKEE, WI**

Dear Steve:

Professional Engineering, LLC is pleased to submit this proposal to **Waunakee Community School District** (herein referred to as the *Client*) to provide civil engineering services for the repurposing of the old Middle School building for use as part of the High School campus. As part of this, we will evaluate options to safely accommodate student movement between the current High School and the former Middle School.

We will work with TADi, the Village and the school district to evaluate the following options:

- Evaluate options on how to best move students safely between buildings. The current security setup is located at the main entrances, but other options may include adding security to the gym and pool entrances to minimize walking distances.
- Evaluate the possibility of closing off the main drive to reduce vehicle and pedestrian conflicts.
- Review grades and ADA access for proposed options

**SCOPE OF SERVICES**

**Preliminary Drawings (35% Complete)**

Professional Engineering will work with TADi to evaluate options to evaluate pedestrian circulation, traffic flow, safety concerns, and proposing options for optimal layout. Once the preferred location is selected, Professional Engineering will prepare preliminary drawings and a cost estimate for the chosen option.

The drawings will include a Demolition Plan, Site Plan, Grading Plan, and Erosion Control Plan.

Professional Engineering will attend up to two (2) meetings—one with the Village and one with the school district—to review the proposed solutions.

**FEES**

The engineering services as outlined in the scope of services shall be provided for the fixed fee indicated below, with the understanding that the fee only covers the revisions requested by the Village as part of the conditions of approval. Any redesign shall be billed at our hourly rates.

**FEES**

<b>Total Fee</b>	<b>\$17,800</b>
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Items not included in the scope of services can be provided at our hourly rate of \$150 per hour for a professional engineer. Fees will be invoiced on a monthly basis with payment due and payable upon receipt. Past due amounts outstanding after 30 days from the date of invoice will be subject to a service charge at the rate of 1.5% compounded monthly. This proposal is valid for 30 days.

**EXTRAS**

Specialized publication services; such as scanning or reproduction of large or color prints are extras to this contract.

**GENERAL PROJECT UNDERSTANDING**

The proposal also does not include any submittal/recording/permitting fees required by various governmental agencies, or stormwater management. Owner/Contractor will be responsible for any weekly erosion control inspections during construction.

Meetings noted under the scope of services are included in the proposal. A representative of Professional Engineering, LLC will attend any additional meetings at the client’s request and will be paid at our hourly rates. After submitting to the Village, changes requested by the Owner and/or Contractor will be considered out of scope. Adjustments to the fee will be discussed with the Client prior to proceeding.

**SCHEDULE**

Professional Engineering, LLC will begin the work upon written or verbal authorization to proceed. Professional Engineering, LLC cannot be held responsible for project schedule delays caused by public agencies or private business over which it has no control.

**DISPUTE RESOLUTION**

In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project both parties agree that all disputes between them arising out of or relating to this agreement will be submitted to nonbinding mediation unless the parties mutually agree otherwise.

**RISK ALLOCATION**

In recognition of the relative risks, rewards and benefits of the project to both the Client and the Consultant, the risks have been allocated such that the Client agrees that to the fullest extent permitted by law, the Consultant’s total liability to the Client for any and all injuries, damages, claims, losses or expenses arising out of this Agreement from any cause or causes, shall not exceed our fee. Such causes include, but are not limited to, Consultant’s negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

**THIRD-PARTY BENEFICIARIES**

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Consultant. The Consultant's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder. The Client and Consultant agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.

**CONSEQUENTIAL DAMAGES**

Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the Client nor the Consultant, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the Client and the Consultant shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

**ADJUSTMENTS**

This agreement contains all the terms and conditions of the agreement between both parties. Any changes in this agreement shall have no effect unless they are made in writing, signed by both parties, and incorporated as an amendment to the agreement. No other understandings, representations, or agreements, written or oral, other than those herein have been made by and between the parties hereto.

**TERMINATION OF AGREEMENT**

In the event all or any portion of the work prepared or partially prepared by Professional Engineering, LLC is suspended, abandoned, or terminated, the Client shall pay Professional Engineering, LLC all fees, charges and expenses incurred to date of the receipt of written notice of suspension or termination. Professional Engineering, LLC reserves the right to withhold documents and information until fees for such services are paid in full. The Client further agrees to pay Professional Engineering, LLC any and all expenses incurred in recovering any delinquent amounts due, including attorney’s fees and court costs.

We appreciate the opportunity to submit this proposal and look forward to working with you.

Respectfully submitted,



Roxanne J. Johnson, P.E.  
Principal

**ENDORSEMENT**

The Client hereby accepts this proposal for engineering services and hereby authorizes Professional Engineering, LLC to proceed with the services outlined herein.

Accepted by: Waunakee Community School District

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Steve Summers

Date

**RESOLUTION AUTHORIZING TEMPORARY BORROWING  
IN AN AMOUNT NOT TO EXCEED \$12,900,000;  
ISSUANCE OF TAX AND REVENUE  
ANTICIPATION PROMISSORY NOTES;  
AND PARTICIPATION IN THE PMA LEVY AND  
AID ANTICIPATION NOTES PROGRAM**

WHEREAS, the Waunakee Community School District, Dane County, Wisconsin (the "District"), is temporarily in need of funds in the amount not to exceed \$12,900,000 to meet the immediate expenses of operating and maintaining the public instruction in the District during the current school year and in anticipation of taxes, state aids, income, revenue, cash receipts and other monies to be received by the District for the current school year;

WHEREAS, school districts are authorized by the provisions of Section 67.12(8)(a)1, Wisconsin Statutes, to borrow money and issue tax and revenue anticipation promissory notes for such public purposes;

WHEREAS, the School Board deems it necessary and in the best interest of the District that funds be borrowed and tax and revenue anticipation promissory notes be issued pursuant to the provisions of Section 67.12(8)(a)1, Wisconsin Statutes;

WHEREAS, in accordance with Section 67.12(8)(a)1, Wisconsin Statutes, the total amount borrowed shall be for the purpose of meeting the immediate expenses of operating and maintaining the public instruction in the District during the current school year, shall not exceed one-half of the estimated receipts for the operation and maintenance of the District for the current school year as heretofore certified by the District Clerk, and the loan shall not extend beyond November 1 of the next school year;

WHEREAS, prior to the issuance of its tax and revenue anticipation promissory notes, the District will have voted the tax for the operation and maintenance of the schools of the District for the current school year to be collected on the next tax roll;

WHEREAS, to the best of the knowledge, information and belief of the School Board, the District complies with the revenue limits set forth in Sections 121.91 and 121.92, Wisconsin Statutes;

WHEREAS, Section 66.0301(2), Wisconsin Statutes authorizes any municipality, including a school district, to contract with other municipalities for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law;

WHEREAS, the School Board hereby finds and determines that it is in the best interests of the District to participate in the PMA Levy and Aid Anticipation Notes Program (the "Program"), the terms and provisions of which are described in the Master Indenture of Trust (the "Master Indenture"), and a Supplemental Indenture of Trust (the "Supplemental Indenture") to be entered into with a trustee to be named in the Approving Certificate (defined below) (the "Trustee") (collectively, the Master Indenture and the Supplemental Indenture shall be referred to as the "Indenture"); and

WHEREAS, under the Program, participating school districts will issue one or more series of tax and revenue anticipation promissory notes. Said notes may be grouped with a related series of notes of the District and will underlie corresponding series of note participations (the "Participations", and each

series a "Series of Participations") that will be issued under the Master Indenture and a separate Supplemental Indenture relating to each Series of Participations.

NOW, THEREFORE, BE IT RESOLVED by the School Board of the District that:

1. **Authorization.** For the purpose of meeting the immediate expenses of operating and maintaining the public instruction of the District during the current school year and in anticipation of taxes, state aids, income, revenue, cash receipts and other monies to be received by the District in its general fund for the current school year, there shall be borrowed, pursuant to Section 67.12(8)(a)1, Wisconsin Statutes, an aggregate principal sum not to exceed \$12,900,000 ("Maximum Amount"). To the extent the District has a policy regarding borrowing that has requirements that are not met by participating in the Program, such policy requirements are hereby waived.

2. **Terms of the Notes.** To evidence such borrowing, the District President and District Clerk are hereby authorized, empowered and directed to make, execute, issue, sell and deliver to the Trustee, for and on behalf of the District, its Tax and Revenue Anticipation Promissory Notes (collectively, the "Notes") payable to the Trustee or its designee, in one or more series, in substantially the form attached hereto as Appendix A-1.

The Notes shall be issued in the District's name, in one or more series, pursuant to the terms stated in the Master Indenture and a related Supplemental Indenture. The aggregate sum of the District's Notes shall not exceed the Maximum Amount.

Each series of Notes may be issued in conjunction and grouped with the notes of one or more other school districts participating in the Program to underlie a Series of Participations. In all cases, the obligation of the District to make payments on or in respect to its Notes is a several and not a joint obligation of the District and is strictly limited to the District's repayment obligation for its Notes under this Resolution.

The Notes shall be dated as of their date of issuance; shall bear interest from their dated date until paid; and shall mature on or before September 24, 2026. Interest on the Notes shall be paid at maturity. The Notes shall bear interest at a rate per annum such that the net interest cost of the Notes shall not exceed 6.00%.

3. **Redemption Provisions.** The Notes are not subject to optional redemption.

4. **Sale of Note; Execution of Note Purchase Agreement and Approving Certificate.** Either the District Administrator, Executive Director of Operations or Director of Business Services of the District (each, a "Financial Officer") or, in the absence of the Financial Officer, the President or Clerk of the District or those authorized by law to act on their behalf (the "District Officer") are hereby authorized and directed to negotiate, on behalf of the District, with the purchaser of the Notes (the "Underwriter"), in its capacity as Underwriter and PMA Securities, LLC, in its capacity as administrative agent for the District under the Program ("Administrative Agent"), an amount, interest rate, and maturity date for each series of Notes issued under the Program and other matters related to the financing, subject to the limitations provided herein or in the Master Indenture.

The difference between the issue price of the Notes and the purchase price to be paid to the District (which amount constitutes compensation paid to the Underwriter) shall not exceed \$1 for every \$1,000 of principal amount of Notes issued.

This School Board authorizes and directs the Financial Officer or District Officer to execute and deliver, in the name and on behalf of the District, an Approving Certificate in substantially the form attached hereto as Appendix B-1 (the "Approving Certificate") and a separate note purchase agreement for each series of Notes.

The execution of the Approving Certificate and the note purchase agreement by the Financial Officer or the District Officer shall constitute and evidence full approval by the School Board of such documents.

5. **Program Approval; Execution of Supplemental Indenture.** The form of Master Indenture and a form of Supplemental Indenture presented at this meeting are hereby acknowledged.

The District Officer, or the Administrative Agent on behalf of the District, are hereby authorized and directed to execute, deliver and enter in to, in the name and on behalf of the District, the Master Indenture and any Supplemental Indenture with respect to each Series of Participations that the Notes underlie with a trustee named in the Approving Certificate. The Master Indenture and each Supplemental Indenture shall be in substantially the forms presented to this meeting, with such changes not inconsistent with this Resolution as the District Officer shall approve. The execution of the Master Indenture and any Supplemental Indenture by the District Officer or the Administrative Agent (as modified by such officers or agent prior to execution) shall constitute and evidence full approval by the School Board of such documents.

6. **Disposition of Proceeds of Notes.** The proceeds of the Notes (the "Note Proceeds") shall be applied as described in the Master Indenture and the related Supplemental Indenture for the Series of Participations that the Notes underlie.

The Note Proceeds shall be deposited into the District's Proceeds Subaccount and a subaccount of the Cost of Issuance Fund, established by the Trustee for each Series of Participations that the Notes underlie pursuant to the Master Indenture and in amounts determined by the Administrative Agent. Amounts on deposit in the Costs of Issuance Fund shall be expended as determined by the Administrative Agent and in accordance with the terms of the Master Indenture and related Supplemental Indenture. Amounts on deposit in the Proceeds Subaccount shall be used as set forth in the Master Indenture and related Supplemental Indenture. The Proceeds Subaccount and the subaccount of the Costs of Issuance Fund are deemed to be the "borrowed money fund" for the Notes for purposes of Section 67.10(3), Wisconsin Statutes.

The Note Proceeds shall be used solely for the purposes for which borrowed (or for the payment of the principal of and/or interest on the Notes).

7. **Arbitrage Covenant.** Note Proceeds may be temporarily invested in legal investments until needed, provided, however, that the District hereby covenants and agrees that so long as the Notes remain outstanding, the Note Proceeds will not be used or invested in a manner which would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as

amended (the "Code") and any applicable income tax regulations promulgated thereunder (the "Regulations").

The District Clerk, or other officer of the District charged with the responsibility for issuing the Notes, shall provide the appropriate certificate of the District, for inclusion in the transcript of proceedings, setting forth the reasonable expectations of the District regarding the amount and use of the Note Proceeds and the facts and estimates on which such expectations are based, all as of the date of delivery and payment for the Notes (the "Closing").

8. **Additional Tax Covenants.** The District hereby further covenants and agrees that it will take all necessary steps and perform all obligations required by the Code and the Regulations (whether prior to or subsequent to the Closing) to assure that the Notes are obligations described in Section 103(a) of the Code, the interest on which is excludable from gross income for federal income tax purposes, throughout their term. The District Clerk or other officer of the District charged with the responsibility for issuing the Notes, shall provide an appropriate certificate of the District, for inclusion in the transcript of proceedings, as of the date of the Closing certifying that it can and covenanting that it will comply with the provisions of the Code and the Regulations. Such certificate shall set forth certain facts regarding the use of the Note Proceeds to establish that the Notes will not constitute "private activity bonds" as defined in Section 141 of the Code and state other facts necessary to establish that the Notes are obligations described in Section 103(a) of the Code, the interest on which is excludable from gross income for federal income tax purposes.

If the District does not qualify for any exemption from the rebate requirements of the Code, the District hereby covenants and agrees that there shall be paid from time to time all amounts to be rebated to the United States pursuant to Section 148(f) of the Code and any applicable Regulations.

It is the intent of the District to take all reasonable and lawful actions to comply with any new tax laws enacted so that the Notes will continue to be obligations described in Section 103(a) of the Code, the interest on which is excludable from gross income for federal income tax purposes.

9. **Irrepealable Tax; Segregated Fund; Compliance With Revenue Limits.** The Notes shall not be issued until the tax for operating and maintaining the schools operated by the District for the current school year has been voted to be collected on the next tax roll. So long as the Notes, or interest thereon, remain unpaid, the aforesaid tax for operation and maintenance of the District (including the amount budgeted to pay interest on the Notes) shall be and continues to be irrepealable. The District shall segregate in a special fund (hereinafter called the "Debt Service Fund"), tax monies and other available revenues received for operation and maintenance of the District sufficient to pay the principal of and interest on the Notes, at the times and in the amounts provided in the Approving Certificate. The Debt Service Fund shall be used for the sole purpose of paying the principal of and interest on the Notes. Any accrued interest received at the time of delivery of any Notes shall be paid over to the Debt Service Fund. If there shall be insufficient sums in the Debt Service Fund to meet such payments, the District shall promptly pay the same when due from other monies available in or attributable to the current school year. This covenant specifically includes monies (for example, deferred tax and state aid payments) attributable to the current school year which are not received prior to the end of the current school year. The District complies with and covenants to continue to comply with the revenue limits set forth in Sections 121.91 and 121.92, Wisconsin Statutes.

10. **Impoundment Date.** The District agrees to the establishment and maintenance of the Payment Account as a special fund of the District related to the Notes (the "Payment Account") by the Trustee under the Master Indenture as the responsible agent to maintain such fund until the payment of the principal of the Notes and the interest thereon. Prior to the maturity of each Note, on a date set forth in the Supplemental Indenture (the "Impoundment Date"), the District agrees to cause to be deposited directly in a subaccount of the Payment Account relating to each series of Notes an amount sufficient to pay all of the principal of and interest due with respect to each Note at maturity. The Administrative Agent, on behalf of the District, is authorized to approve the determination of the Impoundment Date.

In the event that on the Impoundment Date the District has not received sufficient unrestricted revenues to permit the deposit into the Payment Account of the full amount due, then the amount of any deficiency shall be satisfied and made up from any other monies of the District lawfully available for the payment of the principal of the series of Notes and the interest thereon, as and when such other monies are received or are otherwise legally available, in the following order of priority: *first*, to satisfy any deficiency attributable to the first series of Notes issued; and *second*, to satisfy any deficiency attributable to the second series of Notes issued, if any. As used in this Resolution, the term "unrestricted revenues" shall mean all taxes, state aids, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts, and other monies, intended as receipts for the general fund of the District attributable to the current school year and which are generally available for the payment of current expenses and other obligations of the District.

11. **Execution of the Notes; Authentication; Appointment of Acting Officers.** The Notes shall be executed on behalf of the District by the District President and District Clerk, or others authorized under Section 120.05, Wisconsin Statutes and herein to sign on their behalf, sealed with its official or corporate seal, if any, and delivered to the Trustee upon payment to the District of the purchase price thereof, plus any accrued interest to the Closing. Either or both of the signatures of the officers may be imprinted on the Notes in lieu of the manual signature of such officer, so long as the Trustee authenticates the Notes. In the event that any of the officers whose signatures appear on the Notes shall cease to be such officers before the delivery of the Notes, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until such delivery. In accordance with Section 120.05(3), Wisconsin Statutes, the School Board hereby appoints any one of its members to discharge the duties of the District Clerk as Acting District Clerk in connection with the issuance of the Notes in the event the District Clerk is unable to discharge such duties due to disability or absence.

12. **Trustee.** Pursuant to the Approving Certificate, the Financial Officer or the District Officer shall appoint the Trustee that will serve as trustee under the Master Indenture and each Supplemental Indenture and as fiscal agent, paying agent, registrar, and authenticating agent for the Notes.

The District directs and authorizes the payment by the Trustee of the interest on and principal of any and all Notes when such become due and payable, from the Payment Account held by the Trustee in the name of the District in the manner set forth in the Master Indenture. The District hereby covenants to deposit funds in such account and fund subaccount, as applicable, at the time and in the amount specified herein to provide sufficient monies to pay the principal of and interest on any and all Notes on the day or days on which they mature. Payment of any and all Notes shall be in accordance with the terms of the applicable series of Notes and this Resolution.

The District further agrees to indemnify, to the extent permitted by law and without making any representation as to the enforceability of this covenant, and save the Trustee, its directors, officers, employees, and agents harmless against any liabilities which it may incur in the exercise and performance of its powers and duties under the Master Indenture and any Supplemental Indenture, including but not limited to, costs and expenses incurred in defending against any claim or liability, which are not due to its negligence or default.

13. **Representations and Covenants; Events of Default.** The District makes the representations and covenants set forth in the Master Indenture. The District acknowledges, approves, and confirms the Events of Default and the remedies therefore as described in the Master Indenture.

14. **Deposit of Notes; Registration and Transfer.** The Notes shall be issued and deposited with the Trustee and shall be registered and transferred as provided in the Master Indenture.

15. **Sale of Participations.** Each Series of Participations shall be sold to the Underwriter, in accordance with the terms of the note purchase agreement relating to the series of Notes that underlie said Series of Participations.

16. **Official Statement.** The District authorizes and approves the use of District information pertinent to the Program, as provided by the District to the Administrative Agent, the Underwriter and any disclosure counsel, in each offering document prepared by the Administrative Agent and distributed by the Underwriter in connection with the sale and issuance of each Series of Participations. The Financial Officer or District Officer are hereby authorized to approve the Preliminary Official Statement with respect to the Participations and deem the Preliminary Official Statement "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Financial Officer and/or Business Officer or other officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or Final Official Statement are hereby ratified and approved. In connection with the delivery of the Notes, the appropriate District official shall certify the Preliminary Official Statement and any addenda or Final Official Statement. The District Clerk shall cause copies of the Preliminary Official Statement and any addenda or Final Official Statement to be distributed to the Underwriter.

17. **Undertaking to Provide Continuing Disclosure.** If required under the Rule, this Section constitutes the written undertaking required by the Rule. If required under the Rule, this undertaking is intended for the benefit of the holders of the Notes and shall be enforceable by the Trustee on behalf of such holders (provided that the holders' and Trustee's right to enforce the provisions of this undertaking shall be limited to a right to obtain specific performance of the District's obligations hereunder and any failure by the District to comply with the provisions of this undertaking shall not be an event of default with respect to the Notes). Capitalized terms used in this Section and not otherwise defined in this Resolution shall have the meanings assigned such terms in Appendix C-1.

If required under the Rule, the District undertakes to provide Material Event Notices as provided in this Section. If a Material Event occurs while any Notes are outstanding, the District shall provide or cause to be provided a Material Event Notice in a timely manner not in excess of 10 business days to the MSRB through the Electronic Municipal Market Access System available at [www.emma.msrb.org](http://www.emma.msrb.org) in an electronic format prescribed by the MSRB. Each Material Event Notice shall be so captioned and shall prominently state the date, title and CUSIP numbers of the Participations. Unless otherwise required by law and

subject to technical and economic feasibility, the District shall employ such methods of information transmission as shall be requested or recommended by the designated recipients of the District's information.

The District's continuing obligation hereunder to provide Material Event Notices shall terminate immediately once the Notes no longer are outstanding. This Section, or any provision hereof, shall be null and void in the event that the District delivers to the MSRB an opinion of nationally recognized bond counsel to the effect that those portions of the Rule which require this Section, or any such provision, are invalid, have been repealed retroactively or otherwise do not apply to the Notes. This Section may be amended without the consent of the Noteholders, but only upon the delivery by the District to the MSRB of the proposed amendment and an opinion of nationally recognized bond counsel to the effect that such amendment, and giving effect thereto, will not adversely affect the compliance of this Section and by the District with the Rule.

18. **Approval of Actions; Administrative Agent.** All actions previously taken by the officers and agents of the District or this School Board with respect to the sale and issuance of the Notes and participation in the Program are hereby approved, confirmed, and ratified. The officers and agents of the District are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things, take any and all actions, and execute any and all certificates, agreements, and other documents which any of them may deem necessary or advisable to consummate the lawful issuance and delivery of the Notes, or the related transactions, in accordance with this Resolution.

The District hereby authorizes, approves, and directs the Administrative Agent to do any and all things, take any and all actions, and execute any and all certificates, agreements, or other Program documents on behalf of the District as may be directed under the Master Indenture, a Supplemental Indenture, or any other Program documents.

19. **Conflicting Resolutions; Severability; Effective Date.** All prior resolutions, rules or other actions of the School Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted by a recorded roll call vote of \_\_\_\_ ayes and \_\_\_\_ nays on September 8, 2025.

By: \_\_\_\_\_  
District President

(SEAL)

And: \_\_\_\_\_  
District Clerk

APPENDIX A-1

Form of Note

R-\_\_\_

\$ \_\_\_\_\_

WAUNAKEE COMMUNITY SCHOOL DISTRICT  
DANE COUNTY, WISCONSIN

TAX AND REVENUE ANTICIPATION PROMISSORY NOTE

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Original Issue Date</u>	<u>Impoundment Date</u>
_____ %	_____	_____	_____, 20__

REGISTERED OWNER: \_\_\_\_\_, as trustee

PRINCIPAL AMOUNT: \_\_\_\_\_ DOLLARS  
(\$ \_\_\_\_\_)

FOR VALUE RECEIVED, the District designated above (the "District"), acknowledges itself to owe and promises to pay to the registered owner identified above, or registered assigns, on the Maturity Date set forth above, the Principal Amount specified above in lawful money of the United States of America, together with interest thereon from the Original Issue Date at the Interest Rate per annum specified above. The principal of and interest on this Note are to be paid upon surrender hereof at the principal corporate trust operations office of \_\_\_\_\_ or its successor in trust (the "Trustee") pursuant to a Master Indenture of Trust (the "Master Indenture") and a Supplemental Indenture of Trust (the "Supplemental Indenture") (collectively, the Master Indenture and Supplemental Indenture shall be referred to as the "Indenture"). Interest shall be calculated on the basis of a 360-day year, consisting of twelve 30-day months, in like lawful money from the date hereof until the Maturity Date specified above, and if funds are not provided for payment on the Maturity Date, funds shall be provided thereafter on the basis of a 360-day year for actual days elapsed until payment in full of said Principal Amount. Both the principal of and interest on this Note shall be payable only to the registered owner hereof upon surrender of this Note as the same shall fall due; *provided, however*, that no interest shall be payable for any period after the Maturity Date during which the owner hereof fails to properly present this Note for payment. If the District fails to pay this Note when due, including the interest component of this Note on the date of such payment, this Note shall become a Defaulted Note (as defined and with consequences set forth in the Indenture).

The Note is not subject to optional redemption prior to maturity.

It is hereby certified, recited, and declared that this Note (the "Note") is one of an issue of Notes aggregating the principal amount of \$\_\_\_\_\_, all of which are of like tenor, except as to denomination, interest rate and maturity date, authorized, executed, and delivered pursuant to and by authority of a resolution of the governing body of the District duly adopted heretofore, under and by authority of Section 67.12(8)(a)1, Wisconsin Statutes (the "Note Resolution"), to all of the provisions and limitations of which the owner of this Note, by acceptance hereof, assents and agrees.

The District has voted an irrevocable tax for operating and maintaining the schools. As security for the payment of the principal of and interest on the Note, the District shall segregate in a special fund such tax monies and other available revenues received for operation and maintenance of the District sufficient to pay the principal of and interest on the Notes. Said special fund shall be used for the sole purpose of paying the principal of and interest on the Note.

This Note is transferable, as provided by the Note Resolution, only upon the books of the District kept at the office of the Trustee, by the registered owner hereof in person or by its duly authorized attorney, upon surrender of this Note for transfer at the office of the Trustee, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Trustee duly executed by the registered owner hereof or its duly authorized attorney, and upon payment of any tax, fee, or other governmental charge required to be paid with respect to such transfer, a fully registered Note will be issued to the designated transferee or transferees.

The District and the Trustee may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and the District and the Trustee shall not be affected by any notice to the contrary.

This Note shall not be valid or become obligatory for any purpose until the Certificate of Authentication and Registration hereon shall have been signed by the Trustee.

It is hereby certified that all of the conditions, things, and acts required to exist, to have happened, and to have been performed precedent to and in the issuance of this Note do exist, have happened, and have been performed in due time, form, and manner as required by the Constitution and statutes of the State of Wisconsin and that the amount of this Note, together with all other indebtedness of the District, does not exceed any limit prescribed by the Constitution or statutes of the State of Wisconsin.

IN WITNESS WHEREOF, the governing body of the District has caused this Note to be executed by the manual or facsimile signature of its President, countersigned by the manual or facsimile signature of its Clerk, and sealed with its corporate seal (or a facsimile thereof), if any, all as of the date of authentication set forth below.

WAUNAKEE COMMUNITY SCHOOL DISTRICT,  
DANE COUNTY, WISCONSIN

(SEAL)

By \_\_\_\_\_  
District President

By \_\_\_\_\_  
District Clerk

COPY

**CERTIFICATE OF AUTHENTICATION AND REGISTRATION**

This Note is the Note mentioned in the within-mentioned Note Resolution authenticated on the following date:

Authentication Date: \_\_\_\_\_.

\_\_\_\_\_,  
as Trustee

By \_\_\_\_\_  
Authorized Signatory

COPY

ASSIGNMENT

For Value Received, the undersigned, \_\_\_\_\_, hereby sells, assigns and transfers unto \_\_\_\_\_ (Tax Identification or Social Security No. \_\_\_\_\_) the within Note and all rights thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_ attorney to transfer the within Note on the books kept for registration thereof, with full power of substitution in the premises.

Date: \_\_\_\_\_

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

Signature Guaranteed

NOTICE: Signatures must be guaranteed by an "eligible guarantor institution" meeting the requirements of the Registrar, which requirements include membership or participation in the Securities Transfer Association Medallion Program ("STAMP") or such other "signature guarantee program" as may be determined by the Registrar in addition to, or in substitution for, STAMP, all in accordance with the Securities Exchange Act of 1934, as amended.

NOTE: The signature to this assignment must correspond with the name as written on the face of the within Note in every particular, without alteration or enlargement or change whatsoever. When assignment is made by a guardian, trustee, executor or administrator, an officer of a corporation, or anyone in a representative capacity, proof of such person's authority to act must accompany this Note.

**APPENDIX B-1**

**CERTIFICATE APPROVING DETAILS OF  
TAX AND REVENUE ANTICIPATION PROMISSORY NOTES**

The undersigned hereby certifies that:

1. On September 8, 2025, the Waunakee Community School District (the "District") adopted a resolution (the "Resolution") authorizing the issuance and sale up to \$12,900,000 Tax and Revenue Anticipation Promissory Notes of the District (the "Notes") upon certain terms and conditions, subject to my approval.

2. On the date hereof, \_\_\_\_\_ (the "Underwriter") offered to purchase the Notes in accordance with the terms set forth in the attached Note Purchase Agreement between the District and the Underwriter (the "Agreement"). The Notes shall be issued in the aggregate principal amount of \$\_\_\_\_\_ which is not more than \$12,900,000 as provided in the Resolution, and shall mature on \_\_\_\_\_ which is not later than September 24, 2026, as provided in the Resolution and shall bear interest at the rate per annum as set forth in the Agreement attached hereto.

The net interest cost of the Notes is \_\_\_\_\_% which does not exceed 6.00%, as required by the Resolution. The interest rate on the Notes is \_\_\_\_\_%.

3. The Notes shall be sold to the Underwriter in accordance with the terms of the Agreement at a price of \$\_\_\_\_\_, plus accrued interest, if any, to the date of delivery of the Notes.

The difference between the issue price of the Notes (\$\_\_\_\_\_) and the purchase price to be paid to the District by the Underwriter (which amount constitutes the compensation paid to the Underwriter) (\$\_\_\_\_\_) is \$\_\_\_\_\_, which does not exceed \$1 for every \$1,000 of principal amount of Notes issued as provided in the Resolution.

4. I am either a Financial Officer or District Officer, as defined in the Resolution, authorized to execute and deliver this Approving Certificate, constituting our approval of the principal amount, net interest cost and purchase price for the Notes, in satisfaction of the conditions set forth in the Resolution and to execute the Agreement from the Purchaser.

5. \_\_\_\_\_ is hereby appointed to serve as trustee under the Master Indenture and each Supplemental Indenture and as fiscal agent, paying agent, registrar, and authenticating agent for the Notes.

6. The Preliminary Official Statement with respect to the Notes is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

7. For the purpose of paying the principal of and interest on the Notes, the amounts set forth on the debt service schedule attached hereto shall be deposited in the Debt Service Fund as provided for in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate pursuant to the authority granted to me by the Resolution on \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

COPY

ATTACHMENT TO APPROVING CERTIFICATE

Note Purchase Agreement

To be provided by the Underwriter and incorporated into the Certificate.

(See Attached)

COPY

ATTACHMENT TO APPROVING CERTIFICATE

Debt Service Schedule

To be provided by the Administrative Agent and incorporated into the Certificate.

(See Attached)

COPY

## APPENDIX C-1

The following are the definitions of the capitalized terms used in Section 17 of the Resolution and not otherwise defined in the Resolution:

1. "Financial Obligation" means a (i) debt obligation; (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) guarantee of (i) or (ii). The term Financial Obligation shall not include municipal securities as to which a final official statement has been provided to the MSRB consistent with the Rule.

2. "Material Event" as defined in the Rule means any of the following events with respect to the Note(s):

- a. Principal and interest payment delinquencies;
- b. Non-payment related defaults, if material;
- c. Unscheduled draws on debt service reserves reflecting financial difficulties;
- d. Unscheduled draws on credit enhancements reflecting financial difficulties;
- e. Substitution of credit or liquidity providers, or their failure to perform;
- f. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Notes, or other material events affecting the tax status of the Notes;
- g. Modifications to rights of security holders, if material;
- h. Note calls, if material, and tender offers;
- i. Defeasances;
- j. Release, substitution, or sale of property securing repayment of the securities, if material;
- k. Rating changes;
- l. Bankruptcy, insolvency, receivership or similar event of the District;
- m. The consummation of a merger, consolidation, or acquisition involving the District or the sale of all or substantially all of the assets of the District, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- n. Appointment of a successor or additional trustee or the change of name of a trustee, if material.

For the purposes of the event identified in subsection 1.i. above, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the District in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the District, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the District;

- o. Incurrence of a Financial Obligation of the District, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the District, any of which affect holders of the Notes, if material; and
  - p. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the District, any of which reflect financial difficulties.
3. "Material Event Notice" means written or electronic notice of a Material Event.
  4. "MSRB" means the Municipal Securities Rulemaking Board.
  5. "Timely Manner" means in a timely manner not in excess of 10 business days.



**WAUNAKEE**  
COMMUNITY SCHOOL DISTRICT

**District Office**  
**BOE/Committee Presentation**

**Amy Johnson**  
**Director of Elementary Curriculum & Instruction**  
**September 8, 2025**

# Mission, Vision, and Equity Statements

- **Mission Statement:** “Committed to Children...Committed to Community...Committed to Excellence”
- **Vision Statement:** The Waunakee Community School District is a collaborative learning community that works with students, staff, families, and the community to ensure that every student is ready for college and career; through a focus on data, research based best practices, and engagement with students to be active partners in their learning.
- **Equity Statement:** The Waunakee Community School District embraces the differences among our students, staff, and families. We work to provide a safe environment with access to resources, opportunities, and instruction for all students to reach their full potential in the classroom and beyond. We strive to create a culture of dialogue, acceptance, and inclusion. We are committed to engaging all students so that they may thrive academically, socially, and emotionally in an ever-changing multicultural society.



# Vision for Teaching & Learning

In order to ensure our commitment to children, the Waunakee Community School District establishes a learning environment that is challenging and attentive to the diverse learning needs of all students. To attain this vision:

- Learning environments will be safe, inclusive, engaging, and inspire students to take initiative for their learning.
- Teaching, learning, and assessment will be student centered and meet individual academic and social-emotional differences and needs.
- Teaching and assessment will reflect evidence-based best practices to achieve high expectations of learning for all.
- Consistent formative and summative assessment practices will provide timely and meaningful feedback to teachers, students, and parents to guide teaching and support learning for all.
- Professional learning community structures and adaptive schools practices will be used to provide equity, access, and growth for all students.



# Board of Education Goal #1 - Student Learning, Supports and Experiences

By June 2029, all Waunakee Community School District Schools will significantly exceed expectations on the Wisconsin State Accountability Report Card.



# Key Priorities for 2025-2026 School Year

- Supporting K-6 Continuous Improvement Teams (CIT) and Administrators in striving to meet goal #1
  - Monthly data meetings with each school's administrative team
  - Bimonthly meetings with entire K-6 administrative team
  - Provide support for key strategies outlined in School Improvement Plans (SIP) through walkthroughs and school-based professional development
  - Support continued development of school-based professional learning communities (PLC)



# Upcoming Initiatives and Next Steps

## K-4

- Support year 2 of Illustrative Mathematics implementation
- Build on last year's Act 20 implementation
- Refine universal reading instruction
- Scaling up use of high impact reading interventions

## 5-6

- Support new curricular resources in 5-6 ELA & mathematics
- Enhance iReady assessment implementation through personalized learning



# Current Challenges and Current Needs

High Quality Instructional Materials (HQIM)

Maintaining resources to support instructional improvement



# Collaboration Across Departments

- Educational Services Team collaboration with Lisa Jondle, Director of Student Services and Tiffany Loken, Director of Special Education
- C&I and Instructional Technology collaboration with Director of Technology, Rick Franz
- Collaboration with Anne Blackburn, Communications and Engagement Specialist to communicate effectively with stakeholders internally and externally
- Systemwide - monthly meeting with department chairs
- Collaboration with administrative team in central office, leveled meetings, and cabinet.





**WAUNAKEE**  
COMMUNITY SCHOOL DISTRICT

**Any K-6 Questions?**

**7-12 Update**



# **WAUNAKEE**

**COMMUNITY SCHOOL DISTRICT**

## **District Office BOE/Committee Presentation**

**Tim Schell**  
**Director of Secondary Curriculum & Instruction**  
**September 8, 2025**

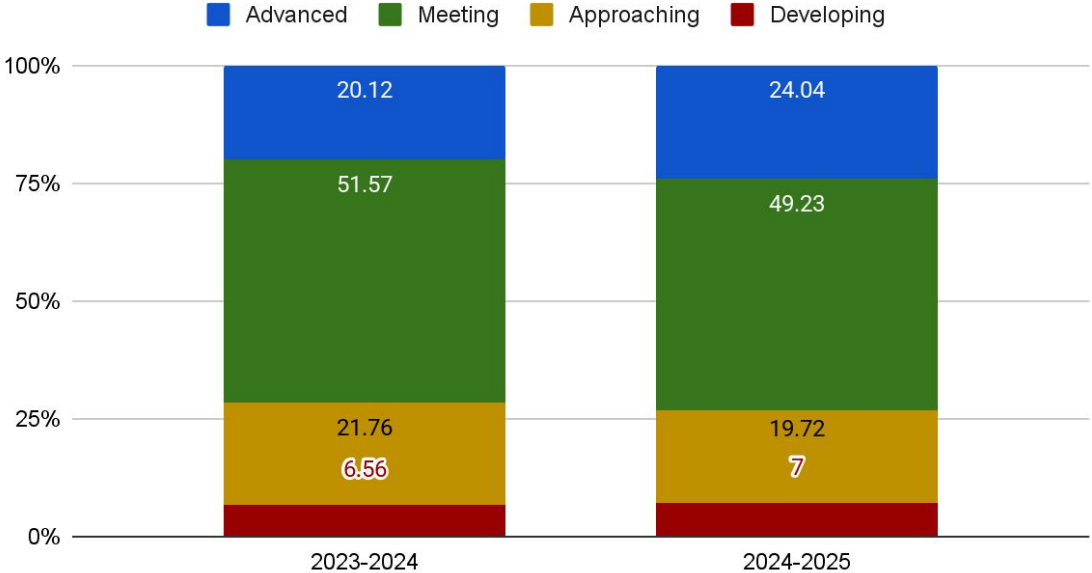
# Key Priorities for 2025-2026 School Year

- Supporting Middle School and High School to Meet Goal #1
  - Continue Implementation of high quality instructional resources
  - Instructional framework
  - Develop instructional leadership
    - 7-12 admin professional learning
    - Continuous Improvement Teams (CIT)
    - Data practices



# District ELA (3-11 Forward, PreACT, ACT)

ELA Performance Levels



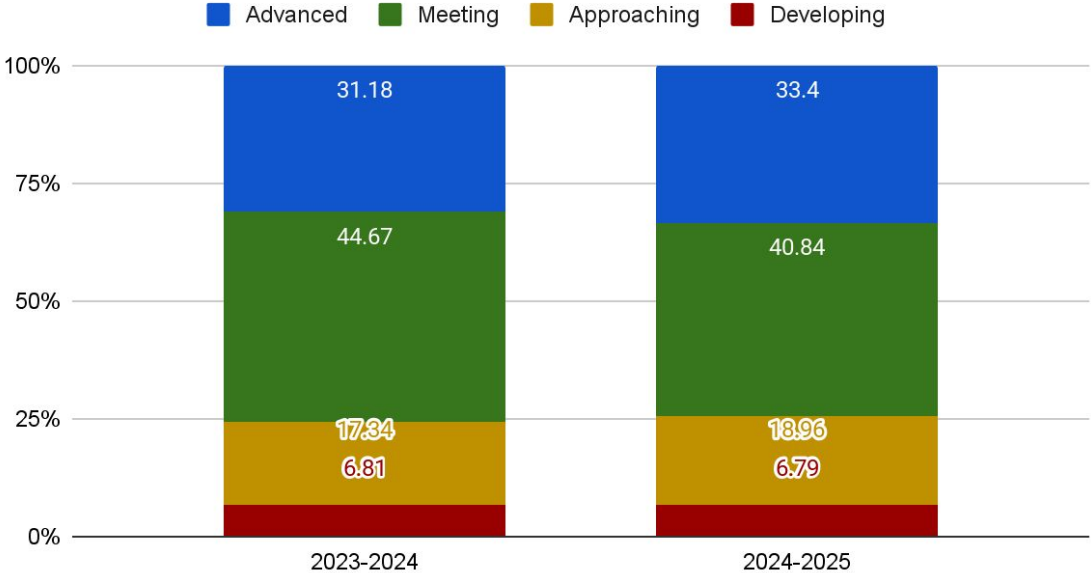
	2023-2024	2024-2025
Meets+Adv	71.7%	73.3%
Index Score	.926	.952

Index score weights approaching at 0.5, meeting at 1, and advanced at 1.5 divided by the total of tested students.



# District Mathematics (3-11 Forward, PreACT, ACT)

## Mathematics Performance Levels



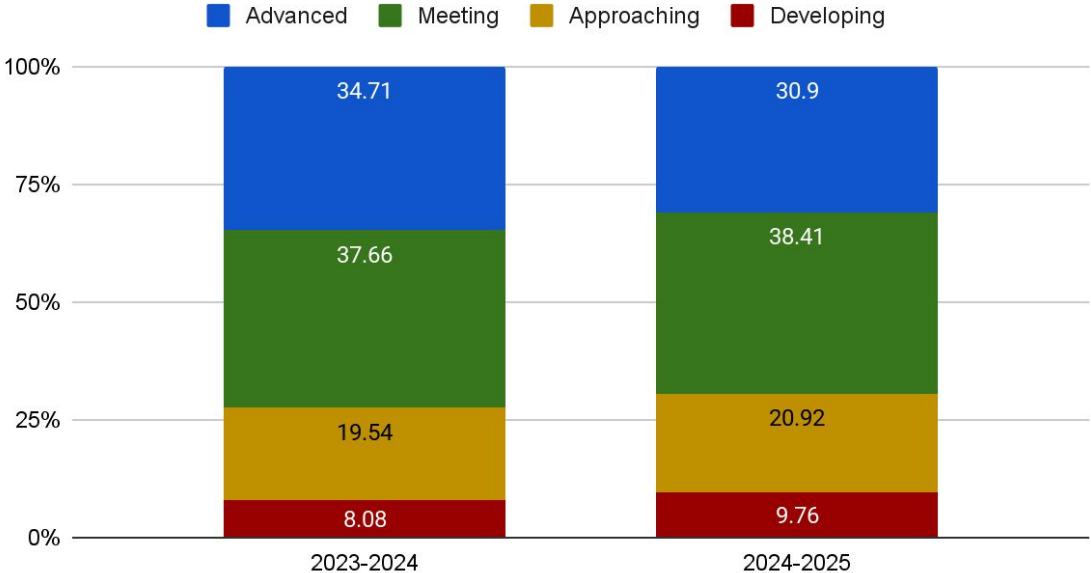
	2023-2024	2024-2025
Meets+Advanced	75.9%	74.2%
Index Score	1.001	1.004

Index score weights approaching at 0.5, meeting at 1, and advanced at 1.5 divided by the total of tested students.



# District Science (4, 8, 11 Forward, ACT)

Science Performance Levels



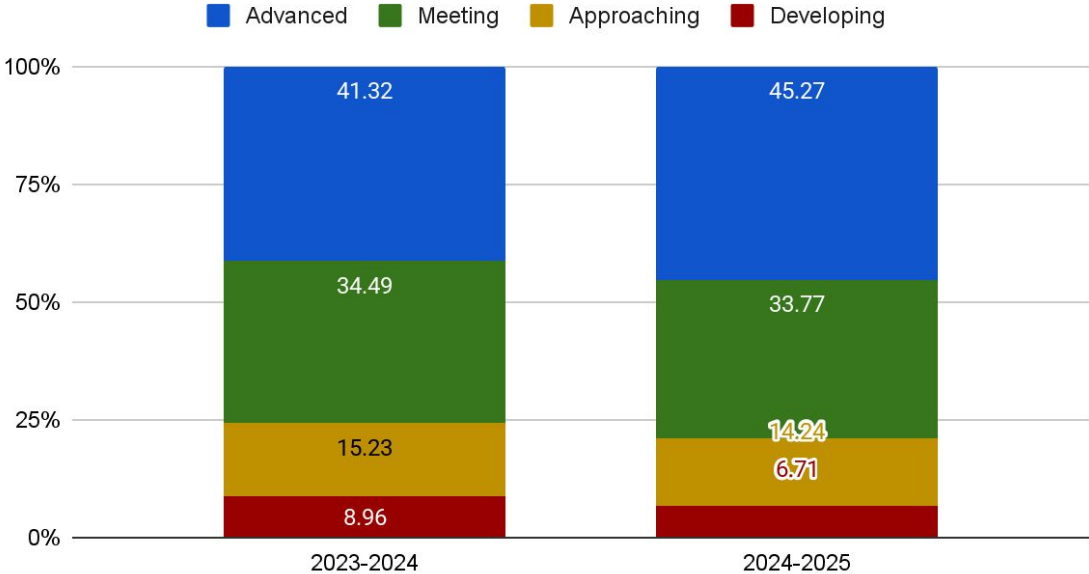
	2023-2024	2024-2025
Meets+Advanced	72.4%	69.3%
Index Score	.995	.952

Index score weights approaching at 0.5, meeting at 1, and advanced at 1.5 divided by the total of tested students.



# District Social Studies (4, 8, 10 Forward)

Social Studies Performance Levels



	2023-2024	2024-2025
Meets+Adv	75.8%	79.0%
Index Score	1.041	1.088

Index score weights approaching at 0.5, meeting at 1, and advanced at 1.5 divided by the total of tested students.



# Current Challenges and Current Needs

Maintaining and growing talent

High school campus facilities planning

Changing employment outlook for our graduates due to economic trends



# Upcoming Initiatives and Next Steps

- Curriculum Renewal Cycles
- Support second year of new Middle School schedule.
- Support second year of Amplify ELA in Middle School
- Support second year of NextPath implementation
- Support first year of Amplify Desmos Math 7th grade-Algebra 1
- Support increased participation in high rigor courses at the high school
  - Shift from prerequisites at high school
  - Increased participation in AP and dual enrollment courses
  - Student engagement on interests, barriers, trusted adults
- Support efficient and effective shift of middle school program to new facility.



# Closing and Questions

## Upcoming Curriculum Committee Meetings:

- September 24, 2025
- Week of November 17
- Week of February 16
- Week of April 20

Next Board Update: February 9, 2026





**WAUNAKEE**  
COMMUNITY SCHOOL DISTRICT

**Budget Request Form  
2025-2026**

**Description:** Request to add a full-time Special Education Paraprofessional position in order to support a new student who needs 1:1 support throughout his school day.

**School/Department:** Special Education

**Requested by:** Tiffany Loken  
Director of Special Education

**Type of Request:** Budget Request

**Nature of Request:** Add a Special Education Paraprofessional Position

**Full Time Equivalency:** 1.0

**Grades Affected:** Kindergarten for 25-26

**Population Served:** Student with a disability in kindergarten

**Salary/Benefits Cost:** Estimate: \$30,000

**Rationale:** I am respectfully requesting the addition of a full-time Special Education Paraprofessional to support a new student who just enrolled in the district. He requires 1:1 support throughout his school day.

**Attachment?** No

**Submitted:** 09/02/2025

**For Business Office Use**

- Approved
- Denied
- Budget/Acct # \_\_\_\_\_
- Budgeted amount \$ \_\_\_\_\_
- Notified Requestor
- Notified Dept: \_\_\_\_\_



McDonough, Rebecca <rebeccamcdonough@waunakee.k12.wi.us>

# What You and Your School Board Should Know in August

1 message

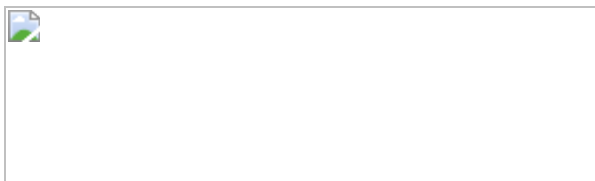
Wisconsin Association of School Boards <info@wasb.org>

Mon, Aug 4, 2025 at 10:16 AM

Reply-To: info@wasb.org

To: rebeccamcdonough@waunakee.k12.wi.us

A WASB update for school district administrative assistants.



Aug. 4, 2025

Hello Rebecca,

We understand that you and your school boards are busy, so we'd like to offer a brief update on important information from the WASB this month.

## 1. Fall Regional Meeting Registration Now Open

Registration is now open for the 2025 WASB Fall Regional Meetings. Visit the [Fall Regional Meetings page](#) on our website for registration details and to find your region's meeting date, location and agenda.

Held annually, the Fall Regional Meetings are a valuable opportunity to connect with fellow school board members, exchange ideas, and celebrate the important work happening in school districts across Wisconsin.

Each evening begins with an optional pre-meeting workshop. This year's workshop, titled "Students Can't Learn if They're Not There," will help school leaders take meaningful action against chronic absenteeism. [Register](#) for this additional workshop now and gain valuable insights to bring back to your district.

Following the workshop, attendees will enjoy a delicious dinner, hear timely updates from WASB staff—including important legislative news from the Government Relations team—and learn how the WASB continues to amplify the voice of local school boards.

The evening also includes recognition of board members who've reached new milestones in the WASB Member Recognition Program. WASB Executive Director Dan Rossmiller will close the evening by sharing key updates and the vision ahead for Wisconsin school boards.

Regions 2, 5, 7, 9, 11, 14 and 15 will also participate in the election of a WASB Regional Director. Each member school board and CESA board in those regions will cast one vote to help shape the

organization's leadership.

The member fee for Fall Regional Meetings is \$42, which includes dinner, and \$75 for the pre-meeting workshop. [Register](#) for both and receive a \$10 discount.

## 2. New Title IX Trainings Available Now

The WASB and Boardman & Clark have developed updated Title IX coordinator and all-employee training sessions. Visit the WASB's [Title IX Training page](#) to review the content, then open "To purchase the Title IX Training for your district" to subscribe and begin providing the mandated training to all staff members in your district.

## 3. Business Honor Roll Submissions Due Aug. 8

Thank you to all the districts that have submitted nominations for the [WASB Business Honor Roll program](#). Don't forget that the deadline to nominate a business is Friday, Aug. 8. There is no cost to participate.

The WASB's Business Honor Roll program is a way for school districts to recognize the businesses and other partners that help them carry out their mission. Districts can nominate up to five local businesses to receive the following benefits:

- Nominated businesses will be posted on the WASB website.
- Districts will be provided a sample press release and a personalized certificate to present to the business(es).
- Select nominees and the stories of their successful partnerships will be featured in Wisconsin School News. Read this [Wisconsin School News story](#) from December 2024 to get a sense of typical partnerships featured this way.

## 4. Submit Resolutions for the Delegate Assembly by Sept. 15

School boards have until Sept. 15 to [submit resolutions](#) for consideration at the 2026 Delegate Assembly, which will take place during the [State Education Convention](#) on Jan. 21 in Milwaukee. These resolutions help shape the WASB's policy direction and guide our advocacy efforts.

After submission, the Policy and Resolutions Committee—made up of approximately 25 school board members appointed from across Wisconsin—reviews and evaluates each resolution to determine which ones move forward to the Delegate Assembly.

Resolutions adopted at the Delegate Assembly become official WASB positions and are published in the [WASB Resolutions Book](#).

To learn more about this process and how these resolutions inform the WASB's stance on proposed legislation, watch this [video](#) featuring Government Relations Director Chris Kulow and visit the [WASB Delegate Assembly page](#).

Please contact [info@wasb.org](mailto:info@wasb.org) if you have questions or issues when submitting.

### 5. Join Wednesday's Insurance Plan Webinar

The WASB is partnering with **TRICOR**, **M3 Insurance Solutions** and **USI Insurance Services** for the Navigating Insurance Trends: Updates on Employee Benefits & Property and Casualty Coverage webinar on Wednesday, Aug. 6, at noon.

This complimentary session will explore key trends in Employee Benefits and Property and Casualty Insurance, uncovering the reasons behind rising premiums and strategies to mitigate costs. Learn how deductible structures are shifting, discover emerging plan options, and gain essential knowledge on new offerings and potential pitfalls.

This event doesn't require registration and members will receive a Zoom link for it in their email. For those who can't attend live, this webinar will be recorded and available to watch on the **Complimentary Events Video Library**. Additionally, you will receive two member recognition points for viewing this webinar.

**Note:** As a reminder, please email [memberservices@wasb.org](mailto:memberservices@wasb.org) with board member and district staff updates. Requests for staff updates will go out in early June.



Wisconsin Association of School Boards  
122 W. Washington Ave, Suite 400, Madison, WI 53703  
608-257-2622 • WASB.org

[Update Your Email Preferences](#)  
[Unsubscribe](#)





# 2025 Fall Regional Meetings

The Fall Regional Meetings will take place in every WASB region across the state and provide an opportunity to network with area board members, celebrate accomplishments and learn what the WASB is doing for you. Regions 2, 5, 7, 9, 11, 14 and 15 will vote on a WASB regional director.

All meetings will begin at 6 p.m., with registration and networking followed by a 6:30 dinner and 7 p.m. programming. Each pre-meeting workshop will begin at 4:30 p.m.

The member fee is \$42 for the meeting, which includes dinner, and \$75 for the pre-meeting workshop. **Register** for both and receive a \$10 discount.

Please reach out to **WASB Director of Communications Brock Fritz** if you have any questions.

**Pre-Regional Meeting Workshop: Students Can't Learn If They're Not There** +

**Regional Meeting Agenda** -

*All meetings will begin at 6 p.m., with registration and networking followed by a 6:30 dinner and 7 p.m. programming.*

**Regional Director Welcome**

**Member Recognition Awards**  
 At each Regional Meeting, the WASB will recognize school board members who have recently reached a new level in the **WASB Member Recognition Program**. Members earn points by attending and participating in activities and events sponsored by the WASB. Celebrate your peers as they are recognized by WASB Executive Director Dan Rossmiller.

**Elections (Regions 2, 5, 7, 9, 11, 14 and 15)**  
 Each member school board and CESA board will have one vote to elect a WASB regional director. Directors serve staggered three-year terms on the 15-person board.

**Feature Presentation — Strategic Focus & Accountability: The Board’s Role**

Join WASB consultants for an engaging and interactive session exploring the critical connection between strategic focus and accountability. Discover how to adopt a clear vision, develop effective plans, align resources with student outcomes, and more. Walk away with practical strategies you can implement immediately in your district.

**Legislative Update**

WASB Government Relations staff will report on the state budget and key federal and state legislation related to preK-12 education.

**Executive Director’s Report**

WASB Executive Director Dan Rossmiller will conclude the evening with a report to members about the activities and direction of the WASB.

**Registration Note:** Online registration will be open for each Regional Meeting until 8 a.m. on the Friday preceding the week of the event. For example, for a Regional Meeting on Thursday, Oct. 16, online registration closes at 8 a.m. Friday, Oct. 10.

To register after this date, **email the WASB** or call us at 608-257-2622. We’d be happy to help you sign up. We also offer on-site registration.

[Register \(log in required\)](#)

## Regional Meeting Dates

All meetings will begin at 6 p.m., with registration and networking followed by a 6:30 dinner and 7 p.m. programming. Each pre-meeting workshop will begin at 4:30 p.m.

*Please note that dates and locations are subject to change. WASB staff will notify you of any changes.*

WASB Region	Date	Location
Any	Thu., Nov. 6 at 12 p.m.	Zoom link to come via email
1	Tue., Oct. 14	<b>84 The Landing at Best Western The Hotel Chequamegon</b>

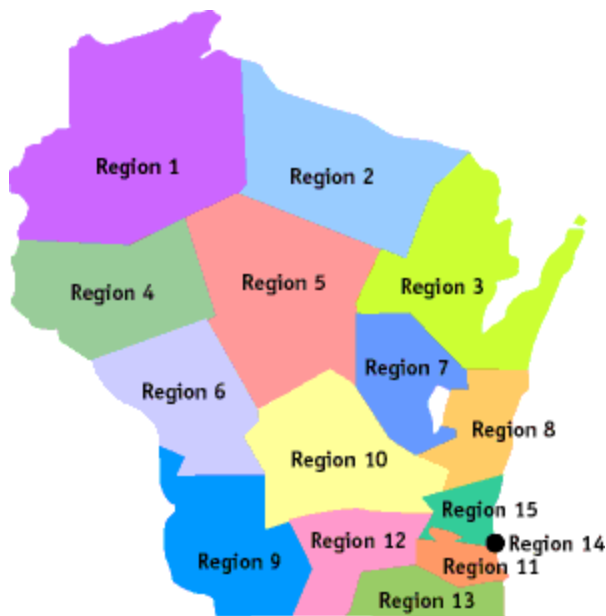
		101 Lake Shore Dr. W Ashland
<b>1</b>	Wed., Oct. 15	<b>Lehman's Supper Club</b> 2911 S Main St. Rice Lake
<b>2*</b>	Thu., Oct. 16	<b>Norwood Pines Supper Club</b> 10171 Highway 70 Minocqua
<b>3</b>	Wed., Oct. 22	<b>Rock Garden/Comfort Suites</b> 1951 Bond St. Green Bay
<b>4</b>	Tue., Oct. 28	<b>The Florian Gardens</b> 2340 Lorch Ave. Eau Claire
<b>5*</b>	Tue., Nov. 4	<b>Holiday Inn Wausau-Rothschild</b> 1000 Imperial Ave. Rothschild
<b>6</b>	Thu., Oct. 9	<b>Onalaska Middle School</b> 707 8th Ave. N. (Formerly 711 Quincy St.) Onalaska
<b>7*</b>	Thu., Oct. 23	<b>DoubleTree by Hilton Neenah</b> 123 E Wisconsin Avenue Neenah
<b>8</b>	Tue., Oct. 21	<b>Millhome Supper Club</b> 16524 Lax Chapel Rd. Kiel
<b>9*</b>	Wed., Oct. 8	<b>Southwest Tech</b> 1800 Bronson Blvd. Fennimore
<b>10</b>	Tue., Oct. 7	<b>Trappers Turn</b> 2955 Wisconsin Dells Pkwy. Wisconsin Dells
<b>11*</b>	Thu., Oct. 2	<b>Sheraton Milwaukee Brookfield Hotel</b>

		375 S. Moorland Rd. Brookfield
12	Tue., Sept. 30	<b>Hilton Sun Prairie</b> 1220 S Grand Ave. Sun Prairie
13	Tue., Sept. 23	<b>Veterans Terrace</b> 589 Milwaukee Ave. Burlington
14*	TBD	<b>MPS Administration Building</b> 5225 West Vliet St. Milwaukee
15*	Thu., Oct. 2	<b>Sheraton Milwaukee Brookfield Hotel</b> 375 S. Moorland Rd. Brookfield

\*Regions 2, 5, 7, 9, 11, 14 and 15 will vote on a WASB regional director during their respective regional meetings.

## Find Your WASB Region

Click on your region of the state to learn about your WASB director and see a list of districts that comprise the region.





**2025 FALL REGIONAL MEETINGS & WORKSHOPS**

September-November

Dates and Locations Vary by Region



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# Best High Schools

Waunakee High School earned high National and metro-area rankings in 2025-2026 Best High Schools, which U.S. News released this morning. Here is your school's updated U.S. News profile page, with details about its rankings: <https://www.usnews.com/education/best-high-schools/wisconsin/districts/waunakee-community-school-district/waunakee-high-school-21950>.

By earning a national ranking in the top 40%, **Waunakee High School** achieved status as a U.S. News Best High School and gained eligibility to display a U.S. News-trademarked 2025-2026 Best High Schools award "badge" (logo).

## Promoting your award

U.S. News-trademarked badges are offered so that eligible high schools can promote and celebrate their high rankings. Only "Best" high schools may use an official U.S. News Best High Schools badge. Hundreds of award-winning schools have displayed these badges to enhance school spirit and to maintain attendance levels that are often crucial to obtaining adequate state funding.

Permission to use the trademarked badge in any medium must be obtained from **BrandConnex**, U.S. News' promotional agent.

BrandConnex has created a [convenient online store](#) where highly ranked schools can purchase customized plaques and banners featuring the badge. You can also buy a license that provides permission to display the badge on your school's website, social media, emails, signage, apparel, video and a variety of other locations. Purchase of a badge license or promotional materials will not affect current or future rankings or badge eligibility.



## About 2025-2026 Best High Schools

- The [2025-2026 edition of Best High Schools](#) includes a numerical ranking of nearly all public high schools nationwide – almost 18,000 of them – based on multiple sources of objective data.
- There are rankings within each state and within each census-designated metropolitan area that has three or more public high schools, as well as the [Best STEM Schools](#) ranking and comprehensive [Best Charter Schools](#) rankings.
- Includes rankings of high schools within each school district that has three or more public high schools.
- Your school's U.S. News profile page includes information on enrollment, graduation rates, student body demographics, location, school type, state assessments results and Advanced Placement and International Baccalaureate tests.
- Best High Schools rankings, available online only, are produced with RTI International, a global research firm. U.S. News doesn't collect data directly from high schools; all data comes directly from official third-party sources.
- AP and IB data come directly from the College Board and International Baccalaureate, for use in the rankings.
- The state assessment data and graduation rates are from each state, and other data comes from the U.S. Department of Education Common Core of Data.
- To see changes and updates to this year's rankings methodology, follow [Behind the Numbers](#) and see the [methodology page](#).

## Contact Information

88

- Methodology, rankings or data questions: [official@usnews.com](mailto:official@usnews.com)
- Media/PR inquiries: [Education-PR@usnews.com](mailto:Education-PR@usnews.com)

- Badge usage questions: [schoolrankings@usnews.com](mailto:schoolrankings@usnews.com)

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Vice President  
U.S. News & World Report  
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**2025-2026 Budget Status Report - August 31st, 2025**

<b>GENERAL FUND 10 EXPENSES</b>						
<b>Salary &amp; Benefits (no grants)</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Spent</b>	<b>Ordered</b>	<b>% Spent/Or.</b>	<b>Available</b>
Personnel Costs: Salaries	39,157,721	39,157,721	3,455,823.51	0.00	8.83%	35,701,897.49
Personnel Costs: Benefits	13,097,940	13,097,940	912,489.62	0.00	6.97%	12,185,450.38
<b>Total</b>	<b>52,255,661</b>	<b>52,255,661</b>	<b>4,368,313.13</b>	<b>0.00</b>	<b>8.36%</b>	<b>47,887,347.87</b>
<b>Buildings</b>	<b>Budget</b>	<b>Revised Budget</b>	<b>Spent</b>	<b>Ordered</b>	<b>% Spent/Or.</b>	<b>Available</b>
Prairie School	87,510	87,510	13,333.01	28,535.55	47.84%	45,641.44
Prairie School CSF	41,522	41,522	2,173.63	0.00	5.23%	39,348.37
Heritage School	88,170	88,170	8,853.99	39,385.99	54.71%	39,930.02
Heritage School CSF	41,359	41,359	896.59	0.00	2.17%	40,462.41
Arboretum School	75,420	75,420	13,352.15	24,099.25	49.66%	37,968.60
Arboretum School CSF	37,697	37,697	0.00	0.00	0.00%	37,697.00
Intermediate School	160,000	160,000	32,897.89	17,596.28	31.56%	109,505.83
Intermediate School CSF	46,973	46,973	7,825.95	4,659.99	26.58%	34,487.06
Middle School	153,340	153,340	27,141.29	16,222.40	28.28%	109,976.31
Middle School CSF	47,055	47,055	0.00	1,298.68	2.76%	45,756.32
High School	586,365	586,365	47,533.22	145,319.24	32.89%	393,512.54
High School CSF	74,069	74,069	26,463.59	676.87	36.64%	46,928.54
Athletics	447,602	447,602	46,343.41	206,741.58	56.54%	194,517.01
<b>Departments</b>						
Utilities	1,083,269	1,083,269	186,538.17	867,747.16	97.32%	28,983.67
Maintenance	731,990	731,990	156,049.71	413,056.98	77.75%	162,883.31
Contingency Fund	200,000	200,000	0.00	0.00	0.00%	200,000.00
Transportation	1,724,075	1,724,075	175,773.36	1,367,806.23	89.53%	180,495.41
Technology	718,729	718,729	542,963.23	20,702.86	78.43%	155,062.91
Curriculum-Secondary	527,300	527,300	270,451.26	70,761.81	64.71%	186,086.93
Curriculum-Elementary Operations	467,782	467,782	248,495.05	64,624.78	66.94%	154,662.17
4K District	913,400	913,400	1,970.62	1,719.44	0.40%	909,709.94
4K Operations	17,000	17,000	1,970.62	1,719.44	21.71%	13,309.94
Human Resources	54,500	54,550	21,564.11	18.16	39.56%	32,967.73
Superintendent	142,208	142,208	30,881.42	15,820.70	32.84%	95,505.88
Student Services-Operations	73,184	73,184	12,997.95	3,310.90	22.28%	56,875.15
Student Services-District	97,000	97,000	4,429.94	16,897.71	21.99%	75,672.35
Business Office	472,336	472,336	185,614.90	253,129.96	92.89%	33,591.14
District Wide	1,982,262	1,982,262	587,307.58	27,516.05	31.02%	1,367,438.37
Special Projects	0	0	5,145.00	0.00	#DIV/0!	-5,145.00
Summer School	109,515	109,515	103,740.73	278.48	94.98%	5,495.79
<b>Grants-Fund 10</b>						
Common School Fund-District	295,744	295,744	44,690.08	6,635.54	17.35%	244,418.38
Title 1 Grant (Public)	133,375	133,375	3,681.10	0.00	2.76%	129,693.90
Title 1 Grant (Private)	4,563	4,563	0.00	0.00	0.00%	4,563.00
Title 2 Grant (Public)	40,907	40,907	0.00	0.00	0.00%	40,907.00
Title 2 Grant (Private)	6,230	6,230	0.00	0.00	0.00%	6,230.00
Title 3 Grant	17,204	17,204	0.00	0.00	0.00%	17,204.00
Title 4A Grant (Public)	8,720	8,720	0.00	0.00	0.00%	8,720.00
Title 4A Grant (Private)	2,518	2,518	0.00	0.00	0.00%	2,518.00
Career/Tech Ed Grant	65,800	65,800	7,392.36	3,357.94	16.34%	55,049.70
CEIS Federal Flo-Through	191,600	191,600	26,240.00	0.00	13.70%	165,360.00
Ed. Effectiveness Grant	32,000	32,000	9,950.70	0.00	31.10%	22,049.30
Peer Mentor Grant	12,235	12,235	0.00	0.00	0.00%	12,235.00
Perkins Grant	19,354	19,354	5,657.50	0.00	29.23%	13,696.50
School-Based Mental Health	0	0	4,311.06	77,250.00	#DIV/0!	-81,561.06
SAODA	25,000	25,000	0.00	0.00	0.00%	25,000.00
<b>Other Program Totals</b>						
Transfer to Fund 27	7,092,565	7,092,565	0.00	0.00	0.00%	7,092,565.00

Wellness Clinic	300,000	300,000	58,303.02	266,209.42	108.17%	-24,512.44
<b>Subtotals</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Spent</b>	<b>Ordered</b>	<b>% Spent/Or.</b>	<b>Available</b>
Salary & Benefits Totals	52,255,661	52,255,661	4,368,313.13	0.00	8.36%	47,887,347.87
Building Totals	1,887,082	1,887,082	226,814.72	484,535.83	37.70%	1,175,731.45
Department Totals	9,314,550	9,314,600	2,535,893.65	3,125,110.66	60.78%	3,653,595.69
Grant Totals	855,250	855,250	101,922.80	87,243.48	22.12%	666,083.72
Other Program Totals	7,392,565	7,392,565	58,303.02	266,209.42	4.39%	7,068,052.56
<b>Total Fund 10 Expenditures</b>	<b>71,705,108</b>	<b>71,705,158</b>	<b>7,291,247.32</b>	<b>3,963,099.39</b>	<b>15.70%</b>	<b>60,450,811.29</b>

**GENERAL FUND 10 REVENUES**

Building/Department	Original Budget	Revised Budget	Received	Ordered	% Received	Unreceived
Prairie School	2,550	2,550	1,349.64	0.00	52.93%	1,200.36
Heritage School	2,250	2,550	1,278.20	0.00	50.13%	1,271.80
Arboretum School	5,820	5,820	1,779.88	0.00	30.58%	4,040.12
Intermediate School	37,900	37,900	1,208.00	0.00	3.19%	36,692.00
Middle School	23,700	23,700	4,097.28	0.00	17.29%	19,602.72
High School	199,215	199,215	116.67	0.00	0.06%	199,098.33
Curriculum - Elementary	12,400	12,400	0.00	0.00	0.00%	12,400.00
Curriculum - Secondary	10,815	10,815	0.00	0.00	0.00%	10,815.00
Maintenance	15,000	15,000	910.00	0.00	6.07%	14,090.00
Athletic Dept	71,000	71,000	11,469.09	0.00	16.15%	59,530.91
Human Resources	0	0	0.00	0.00	---	0.00
Technology	4,200	4,200	32.00	0.00	0.76%	4,168.00
District	70,003,883	70,003,883	354,709.30	0.00	0.51%	69,649,173.70

**Grants - Fund 10**

Common School Fund-District	296,005	296,005	0.00	0.00	0.00%	296,005.00
Title 1 Grant (Public)	133,375	133,375	0.00	0.00	0.00%	133,375.00
Title 1 Grant (Private)	4,563	4,563	0.00	0.00	0.00%	4,563.00
Title 2 Grant (Public)	40,907	40,907	0.00	0.00	0.00%	40,907.00
Title 2 Grant (Private)	6,230	6,230	0.00	0.00	0.00%	6,230.00
Title 3 Grant	17,204	17,204	0.00	0.00	0.00%	17,204.00
Title 4A Grant (Public)	8,720	8,720	0.00	0.00	0.00%	8,720.00
Title 4A Grant (Private)	2,518	2,518	0.00	0.00	0.00%	2,518.00
Career/Tech Ed Grant	65,800	65,800	0.00	0.00	0.00%	65,800.00
CEIS Federal Flo-Through	191,600	191,600	0.00	0.00	0.00%	191,600.00
Ed. Effectiveness Grant	32,000	32,000	0.00	0.00	0.00%	32,000.00
Peer Mentor Grant	12,235	12,235	0.00	0.00	---	12,235.00
Perkins Grant	19,354	19,354	0.00	0.00	0.00%	19,354.00
School-Based Mental Health	130,239	130,239	0.00	0.00	---	130,239.00
SAODA	25,000	25,000	0.00	0.00	---	25,000.00
Youth Apprenticeship Grant	88,825	88,825	0.00	0.00	---	88,825.00
<b>Total Fund 10 Revenues</b>	<b>71,463,308</b>	<b>71,463,608</b>	<b>376,950.06</b>	<b>0.00</b>	<b>0.53%</b>	<b>71,086,657.94</b>

**SPECIAL EDUCATION FUND 27 EXPENSES**

Salaries & Benefits (no grants)	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
Salaries & Benefits	11,899,226	11,899,226	603,687.27	0.00	5.07%	11,295,538.73
<b>Departments</b>						
Special Ed-Operations	53,839	53,839	139.74	4,501.80	8.62%	49,197.46
Special Ed-District	237,000	237,000	4,427.68	51,211.58	23.48%	181,360.74
Transportation	157,500	157,500	9,135.19	190,864.97	126.98%	-42,500.16
Medicaid	10,000	10,000	11,389.53	0.00	113.90%	-1,389.53
<b>Grants-Fund 27</b>						
IDEA FlowThrough Grant	975,048	975,048	140,217.93	83,331.06	22.93%	751,499.01
IDEA PreSchool Grant	58,500	58,500	1,816.47	1,169.17	5.10%	55,514.36
<b>Total Fund 27 Expenditures</b>	<b>13,391,113</b>	<b>13,391,113</b>	<b>770,813.81</b>	<b>331,078.58</b>	<b>8.23%</b>	<b>12,289,220.61</b>

<b>SPECIAL EDUCATION FUND 27 REVENUES</b>						
Source	Budget	Revised Budget	Received	Ordered	% Received	Unreceived
IDEA FlowThrough Grant	975,048	975,048	0.00	0.00	0.00%	975,048.00
IDEA PreSchool Grant	58,500	58,500	0.00	0.00	---%	58,500.00
Special Ed Revenues	0	0	0.00	0.00	---%	0.00
Aid-Sp Ed Transition Grant BBL	15,000	15,000	0.00	0.00	---%	15,000.00
Other Fund 27 Revenues	12,342,565	12,342,565	0.00	0.00	0.00%	12,342,565.00
<b>Total Fund 27 Revenues</b>	<b>13,391,113</b>	<b>13,391,113</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>13,391,113.00</b>
<b>FOOD SERVICE FUND 50 EXPENSES</b>						
Function	Budget	Revised Budget	Spent	Ordered	% Spent/Or.	Available
All	2,785,330	2,785,330	75,497.85	2,728,889.94	100.68%	-19,057.79
<b>FOOD SERVICE FUND 50 REVENUES</b>						
Source	Budget	Revised Budget	Received	Ordered	% Received	Unreceived
All	2,791,696	2,791,696	112,658.97	0.00	4.04%	2,679,037.03

<b>CALCULATION OF BUILDING/DEPARTMENT BUDGET BALANCES</b>									
August 31st, 2025									
Building/Department	24-25 Carryover	25-26 Revenue Budget	25-26 Rec'd	25-26 Revenue Balance	25-26 Expense Budget	25-26 Spent / Encumbered	25-26 Expense Balance	25-26 Balance	Funds Available
Prairie School	47,635.60			0.00	87,510	41,868.56	45,641.44	45,641.44	93,277.04
Heritage School	23,346.94			0.00	88,170	48,239.98	39,930.02	39,930.02	63,276.96
Arboretum School	16,124.10			0.00	75,420	37,451.40	37,968.60	37,968.60	54,092.70
Intermediate School	81,096.63			0.00	160,000	50,494.17	109,505.83	109,505.83	190,602.46
Middle School	73,627.64			0.00	153,340	43,363.69	109,976.31	109,976.31	183,603.95
High School	95,339.58			0.00	586,365	192,852.46	393,512.54	393,512.54	488,852.12
Athletic Dept	49,511.14			0.00	447,602	253,084.99	194,517.01	194,517.01	244,028.15
Curriculum-Elementary	33,934.06			0.00	467,782	313,119.83	154,662.17	154,662.17	188,596.23
Curriculum-Secondary	32,163.75			0.00	527,300	341,213.07	186,086.93	186,086.93	218,250.68
CTE Grant	114,986.26			0.00	65,800	10,750.30	55,049.70	55,049.70	170,035.96
Human Resources	15,480.06			0.00	54,550	21,582.27	32,967.73	32,967.73	48,447.79
Maintenance	183,424.06			0.00	731,990	569,106.69	162,883.31	162,883.31	346,307.37
Special Education	28,375.10			0.00	53,839	4,641.54	49,197.46	49,197.46	77,572.56
Student Services	147,461.64			0.00	73,184	16,308.85	56,875.15	56,875.15	204,336.79
Superintendent	854.92			0.00	142,208	46,702.12	95,505.88	95,505.88	96,360.80
Technology	22,162.76			0.00	718,729	563,666.09	155,062.91	155,062.91	177,225.67
4K	19,772.05			0.00	17,000	3,690.06	13,309.94	13,309.94	33,081.99
	985,296.29						1,892,652.93	1,892,652.93	2,877,949.22

CASH RECONCILIATION FOR THE MONTH OF JUNE 2025

	OCB PAYROLL CHECKING (FUND 10)	OCB DEPOSIT ACCT (FUNDS 10,21,27,50,60,80,99)	OCB OPERATING ACCT (FUNDS 10,21,27,50,60,80,99)	OCB Construction ACCT Checking (Fund 49)	LGIP GENERAL ACCOUNT (FUNDS 10,27,50,80,99)	LGIP DENTAL ACCT (FUND 10)	MIDAMERICA TRUST ACCT (FUND 73)	WISC DEBT SERVICE (FUNDS 38,39)	WISC SCHOLARSHIP ACCT (FUND 21)	WISC-209 2022 BOND Referendum ACCT (FUND 49)	WISC-210 2023 BOND Referendum ACCT (FUND 49)	WISC-211 2024 BOND Referendum ACCT (FUND 49)	WISC-212 2025 BOND Referendum ACCT (FUND 49)	WISC GENERAL (FUNDS 39 AND 49)	TOTALS
BEGINNING BALANCE	149,352.06	9,055,294.30	201,332.76	292,870.75	85,614.93	368,207.57	53,513.60	269,135.70	350,938.07	19.10	0.00	6,147,603.94	52,110,183.04	2,121,280.34	71,205,346.16
REVENUES:															
+ DEPOSITS	8,066,089.38	12,436,114.56	1,362,540.79	6,500,000.00	11,991,526.14	61,392.10	5,383.48	0.00	0.00	0.00	0.00	21,596.90	33,674.49	0.00	40,423,046.45
+ INTEREST	3,105.17	31,377.76	908.15	3,174.99	16,695.62	1,289.82	82.48	937.19	1,496.89	0.00	0.00	0.00	0.00	7,148.85	121,488.31
TOTAL REVENUES	8,069,194.55	12,467,492.32	1,363,448.94	6,503,174.99	12,008,221.76	62,681.92	5,465.96	937.19	1,496.89	0.00	0.00	21,596.90	33,674.49	7,148.85	40,544,534.76
EXPENSES:															
ACCOUNTS PAYABLE	0.00	1,300,412.91	1,359,519.81	6,200,899.95	12,000,000.00	61,451.25	0.00	0.00	0.00	0.00	0.00	0.00	6,500,000.00	\$0.00	27,422,283.92
PAYROLL	8,070,056.14	8,066,089.38				0.00	0.00	825.00	0.00	0.00	0.00	0.00	0.00	0.00	16,136,970.52
TOTAL EXPENSES	8,070,056.14	9,366,502.29	1,359,519.81	6,200,899.95	12,000,000.00	61,451.25	0.00	825.00	0.00	0.00	0.00	0.00	6,500,000.00	0.00	43,559,254.44
ENDING BALANCE	148,490.47	12,156,284.33	205,261.89	595,145.79	93,836.69	369,438.24	58,979.56	269,247.89	352,434.96	19.10	0.00	6,169,200.84	45,643,857.53	2,128,429.19	68,190,626.48
<b>BANK BALANCES-SKYWARD</b>															
ENDING BANK BALANCE	148,490.47	12,156,284.33	38,571.87	-4,323,654.50	93,836.69	369,438.24	58,979.56	269,247.89	352,434.96	19.10	0.00	6,169,200.84	45,643,857.53	2,128,429.19	63,105,136.17
OUTSTANDING ACH	1,109,349.03		1,591.73		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,110,940.76
ACTUAL BALANCE	-960,858.56	12,156,284.33	36,980.14	-4,918,800.29	93,836.69	369,438.24	58,979.56	269,247.89	352,434.96	19.10	0.00	6,169,200.84	45,643,857.53	2,128,429.19	61,399,049.62

SKYWARD BALANCE -960,858.56  
**0.00**

Off by 7.11.25 APREF RUN  
 -166,690.02 AND AP REFWIRE RUN  
 Off by AP and outstanding cks

This account can have  
 a negative balance due  
 to the WRS pymt.  
 outstanding due at the  
 end of the following  
 month.

<b>Fd T Loc Obj Func Prj</b>	<b>Func</b>	<b>Ending Balance</b>
21 Q 936803	ESPORTS	-157.73
21 Q 936804	CHINESE CLUB	-1,572.28
21 Q 936805	BBALL LEAGUE	16,816.35
21 Q 936806	MOUNTAIN BIKING	0.00
21 Q 936807	KIVA SOCIAL STUDIES	19.50
21 Q 936808	BEST BUDDIES	-1,163.00
21 Q 936809	BOYS VOLLEYBALL	-1,000.00
21 Q 936810	EBAY	0.00
21 Q 936811	WINTER CHEER	0.00
21 Q 936812	WAEF GRANT HES	0.00
21 Q 936813	SCIENCE OLYMPIAD	0.00
21 Q 936900	Restricted FB Other	0.00
21 Q 936901	MSYEAR	-2,185.74
21 Q 936902	GREENHOUSE	-46,775.06
21 Q 936903	PTOAES	-79,474.62
21 Q 936904	FORMATA	-45,609.81
21 Q 936905	SPLYMPI	-34,995.62
21 Q 936906	PTOPES	-20,241.78
21 Q 936907	KOKOPELL	-21,801.45
21 Q 936908	PTOHES	-15,670.82
21 Q 936909	MSSTCOUN	-3,100.14
21 Q 936910	CL2026	-1,002.00
21 Q 936911	NEWSPAPER	-3,182.19
21 Q 936912	FFA CLUB	-20,105.65
21 Q 936913	PROJECT GRADUATION	-6,465.22
21 Q 936914	FORENSICS	-6,217.05
21 Q 936915	NATL TECH HONOR SOCIETY	-2,067.10
21 Q 936916	DRAMA CLUB	-6,025.04
21 Q 936917	TPUSA	-1,434.55
21 Q 936918	STUDENT COUNCIL	-2,149.03
21 Q 936919	PAY IT FORWARD	-3,674.56
21 Q 936920	DECA CLUB	-4,950.05
21 Q 936921	PTOWIS	-6,981.28
21 Q 936922	PALEONT	-3,916.25
21 Q 936923	SCHOOL STORE	-10,182.59
21 Q 936924	FUTURE PROBLEM SOLVING	-302.97
21 Q 936925	FCCLA CUB	-1,961.51
21 Q 936926	VOCAL ACTIVITIES	-537.01
21 Q 936927	FBLA CLUB	-6,755.11
21 Q 936928	PTOK6	-2,641.48
21 Q 936929	BAND TRAVEL	157.40
21 Q 936930	MANGA AMIME	-2,807.61
21 Q 936931	FRENCH CLUB	-164.28
21 Q 936932	FCS CATERING	-3,908.48
21 Q 936933	FISHING CLUB	-911.47
21 Q 936934	PTOMS	-12.54
21 Q 936935	FRENCH TRAVEL	-216.42

21 Q	936936	SEE CLUB	-225.00
21 Q	936937	ART CLUB	-1,663.89
21 Q	936938	NATL HONOR SOCIETY	-3,435.13
21 Q	936939	CL2028	0.00
21 Q	936940	CL2025	-9,126.44
21 Q	936941	MSSOCST	-1,128.95
21 Q	936942	SKILLS USA	-1,143.21
21 Q	936943	AVIATION CLUB	-1,124.82
21 Q	936944	PHYSICS COMPETITION	-2,634.14
21 Q	936945	NEHS	0.00
21 Q	936946	MENTAL WELLNESS CLUB	-503.53
21 Q	936947	STEP ONE PRESCHOOL	-1,274.09
21 Q	936948	CL2027	-852.00
21 Q	936949	GSA CLUB	-2,549.09
21 Q	936950	HOSA CLUB	-4,756.37
21 Q	936951	LOS SONADORES/DREAMERS	-259.00
21 Q	936952	MSSKILLS	-1,279.29
21 Q	936953	NATL ART HONOR SOCIETY	-5.00
21 Q	936954	FELLOWSHIP CHRISTIAN ATH	-1,015.67
21 Q	936955	ORCHESTRA	116.92
21 Q	936956	MODEL U.N.	-256.20
21 Q	936957	BOWLING CLUB	-375.69
21 Q	936958	SPANISH CLUB	-152.03
21 Q	936959	FUTURE EDUCATORS	-1,852.35
21 Q	936960	SPANISH HONOR SOCIETY	-1,041.72
21 Q	936961	SPANISH TRAVEL	-448.41
21 Q	936962	CONSERVATION CLUB	-250.32
21 Q	936963	MSART	-238.03
21 Q	936964	MATH TEAM	-18.64
21 Q	936965	LEO CLUB	-71.00
21 Q	936966	TABLE TENNIS CLUB	-69.60
21 Q	936967	MOCK TRIAL	0.00
21 Q	936968	FUTURE LIBERAL LEADERS	-2,557.29
21 Q	936969	FBLA REGIONAL HOST	0.00
21 Q	936970	MENTOR	-64,056.93
21 Q	936971	CL2023	1,528.90
21 Q	936972	ECO CLUB	-518.31
21 Q	936973	SCIENCE & SERVICE CLUB	-0.41
21 Q	936974	YEARBOOK	5,550.45
21 Q	936975	MENTOR	0.00
21 Q	936976	HESTRI-4 SCHOOLS	-1,692.05
21 Q	936977	HESWAEF	-30.35
21 Q	936978	JUSTICE LEAGUE	-1,609.98
21 Q	936979	PRAIRIE GENERAL	-2,766.64
21 Q	936980	ARBORETUM GENERAL	-2,194.38
21 Q	936981	HERITAGE GENERAL	884.31
21 Q	936982	HERITAGE GFD	-4,713.38
21 Q	936983	INTERMEDIATE DONATIONS	-8,250.05

21 Q	936984	INTERMEDIATE GRADE 5 GRANT	-4,028.20
21 Q	936985	INTERMEDIATE GRADE 6 GRANT	-3,219.26
21 Q	936986	INTERMEDIATE SPECIAL GRANT	-1,716.60
21 Q	936987	INTERMEDIATE GENERAL	999.31
21 Q	936988	MS WORLD LANG	0.00
21 Q	936989	MS TECH ED	-225.79
21 Q	936990	MS COMBINED	0.00
21 Q	936991	MS FORENSICS	-249.20
21 Q	936992	MS GENERAL	-3,272.00
21 Q	936993	INTERACT CLUB	-521.65
21 Q	936994	MUSIC GENERAL	3,751.72
21 Q	936995	SOLO/ENSEMBLE	-1,109.61
21 Q	936996	TECH ED SIGN SHOP	-2,000.26
21 Q	936997	TECH ED ENTERPRISES	-83.36
21 Q	936998	WOODS 1 & 2	2,456.07
21 Q	936999	ONE ACT PLAY	0.00
21 Q	937801	GIRLS LACROSSE CAMP	-1,328.24
21 Q	937802	MS KOKOPELLI	-2.80
21 Q	937803	MS DANCE	0.00
21 Q	937804	MS MULTIPLE CLUBS	-2,280.08
21 Q	937805	AES PHY ED	8.44
21 Q	937806	AES BOOKFAIR	-3,443.37
21 Q	937807	PRAIRIE BOOK FAIR	-3,700.00
21 Q	937808	GBB CAMP	-11,642.25
21 Q	937809	WRESTLING CAMP	5,291.90
21 Q	937810	HES BOOKFAIR	0.00
21 Q	937811	MS DRAMA	0.00
21 Q	937812	MS GSA	0.00
21 Q	937813	MS SOLO/ENSEMBLE	0.00
21 Q	937814	8TH WI DELLS FIELD TRIP	0.00
21 Q	937901	SPRING/WINTER PLAYS	-5,381.58
21 Q	937902	HS MUSICAL	-12,169.92
21 Q	937903	TEST COORDINATOR	-435.40
21 Q	937904	WAUNAKEE COMMUNITY CARES CO/	-32,189.59
21 Q	937906	HS VENTURES	-31,370.42
21 Q	937910	MAINTENANCE DIRECTION	234.00
21 Q	937911	SUMMER SCIENCE	0.00
21 Q	937912	SCULPTURE	-2,500.00
21 Q	937913	INNOVATION CENTER	-32,909.20
21 Q	937914	STUDENT SERVICES GENERAL	-3,991.22
21 Q	937915	FINANCIAL AID	-25,786.55
21 Q	937916	BASEBALL RENOVATIONS	0.00
21 Q	937917	SOCCER STADIUM	2,776.27
21 Q	937918	BUSINESS OFFICE GENERAL	-31,894.95
21 Q	937919	WIAA TOURNAMENTS	-6,165.18
21 Q	937920	GIRLS SWIM	0.00
21 Q	937921	GIRLS BASKETBALL	600.00
21 Q	937922	FOOTBALL CHEER	456.45

21 Q	937923	GIRLS CROSS COUNTRY	0.00
21 Q	937924	GIRLS GOLF	-4,126.49
21 Q	937925	GIRLS GYMNASTICS	-18,593.06
21 Q	937926	GIRLS SOCCER	0.00
21 Q	937927	GIRLS SOFTBALL	-3,415.56
21 Q	937928	GIRLS TENNIS	0.00
21 Q	937929	GIRLS VOLLEYBALL	-1,291.00
21 Q	937930	EQUESTRIAN	0.00
21 Q	937931	GIRLS LACROSSE	-126.96
21 Q	937932	BOYS SWIM	0.00
21 Q	937933	BOYS BASEBALL	180.12
21 Q	937934	BOYS BASKETBALL	-254.00
21 Q	937935	BOYS CROSS COUNTRY	0.00
21 Q	937936	FOOTBALL	7,991.40
21 Q	937937	STADIUM RENOVATIONS	0.00
21 Q	937938	BOYS GOLF	1,104.04
21 Q	937939	BOYS SOCCER	0.00
21 Q	937940	BOYS TENNIS	606.80
21 Q	937941	COED TRACK	0.00
21 Q	937942	WRESTLING	-2,011.52
21 Q	937943	SOFTBALL LIGHTS	-556.55
21 Q	937944	FIELD HOUSE SCOREBOARD	0.00
21 Q	937945	BOYS LACROSSE	-56.00
21 Q	937946	CROSS COUNTRY	-852.25
21 Q	937947	SKI	450.04
21 Q	937948	COED TRACK	651.81
21 Q	937949	DANCE TEAM	-4,746.12
21 Q	937950	HOCKEY	147.62
21 Q	937951	CONCESSIONS	2,982.99
21 Q	937952	ATHLETICS GENERAL	-250.67
21 Q	937953	MSTRI4SCH	-112.50
21 Q	937954	MSPBIS	-330.13
21 Q	937956	YOGA AND MEDITATION	-280.00
21 Q	937957	GIRLS SOFTBALL CAMP	-8,878.45
21 Q	937958	GIRLS VOLLEYBALL CAMP	-54,241.39
21 Q	937959	YOUTH FITNESS CAMP	-96.14
21 Q	937960	BOYS BASEBALL CAMP	-4,107.18
21 Q	937961	BOYS BASKETBALL CAMP	-26,637.49
21 Q	937962	BOYS FOOTBALL CAMP	-41,906.35
21 Q	937963	GRIDIRON CAMP	-31,419.53
21 Q	937964	BOYS WRESTLING CAMP	-5,690.50
21 Q	937965	GYMNASTICS CAMP	-17,529.44
21 Q	937966	CO-ED SOCCER CAMP	0.00
21 Q	937967	TENNIS CAMP	0.00
21 Q	937968	CO-ED TRACK CAMP	-1,080.00
21 Q	937969	GOLF CAMP	-9,728.62
21 Q	937970	BLACK STUDENT COUNCIL	-2,694.70
21 Q	937971	ORCHESTRA TRAVEL	-820.11

21 Q	937972	PES TRI-4 SCHOOLS	-1,112.74
21 Q	937973	PES LIST GRANT	0.00
21 Q	937974	Special Ed	-0.09
21 Q	937975	Reading WAEF Grant	-156.40
21 Q	937976	WAEF SENSORY TOOLS	0.00
21 Q	937977	ATH DIRECTOR	996.55
21 Q	937978	WARRIOR AUTOMOTIVE	-88.46
21 Q	937979	SCHOLARSHIP BURKEL	-2,236.99
21 Q	937980	SCHOLARSHIP COOPER	-72,428.59
21 Q	937981	SCHOLARSHIP ENDRES	-15,925.06
21 Q	937982	SCHOLARSHIP GOLDEN WAUNA	-9,270.35
21 Q	937983	SCHOLARSHIP KNUDSON	-199,989.37
21 Q	937984	SCHOLARSHIP RICHARD RIPP	-2,959.80
21 Q	937985	SCHOLARSHIP Y. ZIEGLER	-2,713.73
21 Q	937986	SCHOLARSHIP OTHER	-15,488.01
21 Q	937987	SCHOLARSHIP REED RYAN	0.00
21 Q	937990	CLASS OF 2024	-6,210.13
21 Q	937991	AD CAMP BALANCES	0.00
21 Q	937992	SCHADEBERG DONATION	-0.02
21 Q	937993	PES SCHADEBERG DON	-8,002.59
21 Q	937994	FRESHMAN HOMECOMING	0.00
21 Q	937995	POST PROM	-2,725.08
21 Q	937996	WARRIOR MEDIA	-2,024.03
21 Q	937997	HR WELLNESS	-357.39
21 Q	937998	METAL FAB	0.00
21 Q	937999	TEENS AGAINST TRAFFICKING	-639.07

**WAUNAKEE COMMUNITY SCHOOL DISTRICT**  
**2025 ANNUAL MEETING, AUGUST 25, 2025**  
**TREASURER'S REPORT**

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BEGINNING FUND BALANCE</u>	<u>2024-2025 REVENUES</u>	<u>2024-2025 EXPENSES</u>	<u>ENDING FUND BALANCE</u>	<u>CHANGE IN FUND BALANCE</u>	
<b>10</b>	<b>General Fund*</b>	<b>7,481,180.57</b>	<b>68,102,084.97</b>	<b>68,102,084.97</b>	<b>7,481,180.57</b>	<b>0.00</b>	
20	Special Projects Funds	1,249,476.80	13,584,617.93	13,473,047.94	1,361,046.79	111,569.99	
30	Debt Service Funds	7,330,161.67	11,425,664.71	11,648,596.33	7,107,230.05	-222,931.62	
<b>40</b>	<b>Capital Projects Funds*</b>	<b>38,303,346.01</b>	<b>68,187,505.59</b>	<b>62,849,423.65</b>	<b>43,641,427.95</b>	<b>5,338,081.94</b>	
50	Food Service Fund	0.00	2,822,232.48	2,822,232.48	0.00	0.00	
73	Employee Benefit Trust Fund	8,935,702.98	1,665,290.57	1,269,104.85	9,331,888.70	396,185.72	
80	Community Service Fund	79,384.13	941,144.88	934,961.15	85,567.86	6,183.73	
90	Package and Cooperative Programs	0.00	212,696.59	212,696.59	0.00	0.00	
	<b>TOTAL ALL FUNDS</b>	<b>63,379,252.16</b>	<b>166,941,237.72</b>	<b>161,312,147.96</b>	<b>69,008,341.92</b>	<b>5,629,089.76</b>	

The above numbers are being audited by the district's financial auditor, the firm WIPFLI.

The ending fund balance for Fund 10 is equal to 10.5% of the Fund 10 2025-26 expenditure budget.

The Fund 73 employee benefit trust fund is managed by American United Life at a 1.8% guaranteed rate of return through December 31st, 2025.

**Waunakee Community School District**  
**2024-25 Fund Balance Report - June 30, 2025**

**10 Q 937900**

Balance June 30, 2024	
Parking Lot	131,250.00
Band Uniforms	27,109.68
Warrior Stadium	180,000.00
Soccer Pitch	120,000.00
Beginning Balance	458,359.68
Balance June 30, 2025	
Parking Lot	140,625.00
Band Uniforms	29,609.68
Warrior Stadium	210,000.00
Soccer Pitch	150,000.00
Ending Balance	530,234.68

**10 Q 938900**

	Balance June 30, 2024	Balance June 30, 2025
Prairie School	31,971.57	47,635.60
Heritage School	24,323.72	23,346.94
Arboretum School	9,038.53	16,124.10
Intermediate School	85,117.72	81,096.63
Middle School	62,624.43	73,627.64
High School	62,011.13	95,339.58
Athletic Department	24,595.65	49,511.14
Curriculum - Elementary	210,216.37	33,934.06
Curriculum - Secondary	16,925.67	32,163.75
CTE Grant	112,514.84	114,986.26
Human Resources	8,897.34	15,480.06
Maintenance	62,036.62	183,424.06
Student Services	121,115.72	147,461.64
Special Education	31,312.26	28,375.10
Superintendent	854.92	854.92
Technology	114,878.55	22,162.76
4K	11,301.04	19,772.05
Ending Balance	984,803.86	965,524.24

**WAUNAKEE COMMUNITY SCHOOL DISTRICT**

**August 25, 2025 BOARD MEETING**

**FUND BALANCE ACCOUNTING**

<u>FUND</u>	<u>FUND BALANCE DESCRIPTION</u>	<u>July 1, 2025 FUND BALANCE</u>	<u>ACCOUNT NUMBER</u>
10	General Fund - Unassigned fund balance	5,668,628.02	939900
10	General Fund - Restricted fund balance : Self insurance	303,586.26	936110
10	General Fund - Restricted fund balance : Common School Funds	44,517.47	936130
10	General Fund - Committed Fund Balance*	530,234.68	937900
10	General Fund - Assigned Fund Balance**	934,214.14	938900
	<b>FUND 10 TOTAL</b>	<b>7,481,180.57</b>	
21	Special Projects Funds - Restricted fund balance : Other	1,361,046.79	VARIES
30	Debt Service Funds - Restricted fund balance : Debt service retirement	7,107,230.05	936320
40	Capital Projects Funds - Restricted fund balance : Other***	43,641,427.95	936900
50	Food Service Fund - Restricted fund balance: Food service programs	0.00	936500
73	Employee Benefit Trust Fund - Restricted fund balance: Other	9,331,888.70	936900
80	Community Service Fund - Committed Fund Balance	85,567.86	937900
	<b>Total</b>	<b>69,008,341.92</b>	
*The purpose of the committed fund balance is to allocate funds committed by the School Board for parking lot replacement/repairs, Warrior Stadium turf replacement, Warrior Pitch turf replacement (new), and band uniform replacement.			
**The purpose of the assigned fund balance is to allocate funds to allow building/department budgets to carry over unspent funds from one fiscal year to the next.			
***The district will be utilizing an additional fund, fund 49, to record the transactions related to the November 2022 referendum.			

<b>Waunakee Community School District</b>						
<b>Seclusion and Restraint Report</b>						
<b>2024-2025</b>						
<b>Building</b>	<b><u>Seclusion</u></b>	<b><u># Students Secluded</u></b>	<b><u># Students with Disabilities Secluded</u></b>	<b><u>Restraint</u></b>	<b><u># Students Restrained</u></b>	<b><u># Students with Disabilities Restrained</u></b>
Prairie	2	2	2	1	1	1
Arboretum	0	0	0	0	0	0
Heritage	1	1	1	0	0	0
Intermediate School	2	2	1	3	2	2
Middle School	0	0	0	0	0	0
High School	0	0	0	0	0	0



**ADMINISTRATION OFFICE**

905 Bethel Circle  
Waunakee, Wisconsin 53597  
(608) 849-2000

**Student Services**

To: WCSD Board of Education

From: Lisa Jondle, Director of Student Services

Date: August 22, 2025

Re: Memorandum of Understanding (MOU) between WCSD and Psychotherapy Center of Waunakee (PCOW) for Embedded Therapist at WCHS

Board of Education (BOE) approval is requested to expand our partnership with Psychotherapy Center of Waunakee (PCOW) to provide additional mental health services and support, onsite, for our students in need during the 2025-2026 school year. This MOU is specific to an embedded therapist model at the high school level.

The partnership with PCOW has been in existence since the 2021-2022 school year, when therapists began providing onsite services to WCHS students. The subsequent school years have included substantially more new student referrals as services have extended to the Middle School, Intermediate School and in 2025-2026 to all three elementary schools.

The service model for this new position is an integrated approach. PCOW will provide a licensed clinical behavioral health professional who will function as an embedded member of our school's support system, specifically serving students in grades 9-12. The PCOW Clinician will hold appropriate licensure (LPC, LMFT, LCSW, Licensed Psychologist, or In-Training Licensed provider) to deliver clinical behavioral health services. Rather than operating as an external service, the therapist will be embedded within our existing school support infrastructure, enabling seamless coordination with counselors, administrators, and other student services personnel.

The integrated approach will allow us to continue to improve access to high-quality mental health care within school settings, reduce barriers that prevent students and families from accessing

mental health services, and provide a consistent, comprehensive approach to support at the high school.

There is a cost of \$40,000 for this partnership which will be paid for with designated Mental Health Grant funds. Additional grant funds, when available, and purposefully directed for such services, may also continue to be used to support students who are unable to pay for direct services.

The new MOU will be dated September 9, 2025 through July 31, 2026 and will be specific to Waunakee Community High School.

**MEMORANDUM OF UNDERSTANDING  
WAUNAKEE COMMUNITY SCHOOL DISTRICT &  
PSYCHOTHERAPY CENTER OF WAUNAKEE, LLC**

For  
Review  
BOE  
9/8/25

This Agreement is entered into on this ~~21<sup>st</sup>~~ <sup>9<sup>th</sup></sup> day of ~~August~~ <sup>Sept.</sup>, 2025 by and between Waunakee Community School District (“the District”) and Psychotherapy Center of Waunakee, LLC (“Provider”).

**PREAMBLE**

**WHEREAS**, Provider is engaged in the business of providing individual, family, and/or group mental health counseling (“the Services”) for student populations; and

**WHEREAS**, Provider wishes to have access to the District’s facilities in order to provide mental health and other counseling services for students in the District, who would otherwise seek such services, subject to the terms and conditions herein; and

**WHEREAS**, the District recognizes that offering mental health and other counseling services on-site provides significant benefits to the students without substantial disruption to the education process.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. INDEMNIFICATION AND INSURANCE**

- a. **Indemnity.** Provider hereby holds harmless, defends and indemnifies the District (and all affiliates, officers, directors, employees and representatives) from and against each and every demand, claim, loss, liability, or damage of any kind, including actual attorney’s fees and expenses, whether in tort or contract, whether personal injury or property damage, that the District may incur by reason of, or arising out of, (i) any claim made by any third party with respect to Services or any work product provided as part of the Services, or (ii) any misrepresentation made in, or breach of the terms or warranties of, this Agreement, including without limitation any claim or action of any type of nature by or related to Provider’s infringement or misappropriation of any copyright, trade secret, patent or other intellectual property right with respect to the distribution, use or creation of such work product.
- b. **Insurance.** Provider shall, during the term of this Agreement, maintain, at his/her own expense, all necessary insurance, including but not limited to malpractice insurance and general liability insurance. Upon request, Provider shall provide the District with a certificate of insurance evidencing such coverage. The District shall provide general liability insurance for the physical environment of the Provider’s branch office and shall make reasonable efforts to ensure that the physical environment is free of hazards.

**2. MAINTENANCE OF LICENSURE**

Provider shall maintain all appropriate licenses required by the State of Wisconsin. If at any point Provider has allowed his/her licenses to lapse, expire, or otherwise become invalid, or if any other actions or omissions of Provider render him/her unfit or unable to perform the Services, this Agreement shall immediately terminate.

### 3. ASSUMPTION OF RISK

Provider assumes all risk of property loss or damage and of personal injury or death, other than that caused solely by the gross negligence of the District, or its employees, which may be sustained by Provider or as a result of or arising in connection with performing Services.

### 4. DEMOGRAPHICS, EQUIPMENT, SUPPLIES & RECORDS

- a. Grade Levels Services. Provider shall provide mental health services for District students for all grades Kindergarten through 12th grade.
- b. Equipment. Provider shall have access to District Equipment and Materials as agreed upon by both parties.
- c. Records. Provider shall maintain appropriate records for all patients and maintain such records according to the requirements of Health Insurance Portability and Accountability Act and other applicable state and federal laws (45 CRF 164 Subparts C and E, Wis. Stat. §§ 51.30 and §§ 146.81-84, Wis. Admin. Code DHS 92, and 42 CFR Part 2). Records maintained by Provider are not pupil records (Wis. Stat. §118.125) or public records (Wis. Stat. §§ 19.31-19.39). Further, Provider shall not have access to any pupil records maintained by the District without express written consent in accordance with Board policies and Administrative Regulations.

Notice. The District may provide periodic written notice to students and families about the Services offered by Provider and the method to be used to access the Services. If Provider intends to share information with the public regarding the Services offered at the District's facility(ies), Provider must inform such to the District in advance.

- d. Fees. The District shall provide Provider with access to an adequate facility(ies) within the District, to provide the Services to the students in the District. However, Provider's access to such facility does not indicate use of District facilities, in accordance with District Regulations. As such, Provider shall not be required to pay fees to the District related to the use of the District's facilities. To the extent Provider charges a student (or parent/guardian) for the Services provided, the District shall not be involved in any recordkeeping or collection related thereto. The Provider is not responsible for operational costs (such as utilities) related to their use of the District facility(ies). The Provider will not be charged rent for use of the District facility(ies).
- e. Hours of Access. The District and Provider shall jointly establish the schedule when Provider is permitted to offer the Services at the facility(ies) within the District, in order to avoid interfering with the operations of the District. Upon request, Provider shall provide the District with his/her schedule within those approved times. Nothing herein shall be interpreted as the District regulating or

monitoring Provider's hours of work. Provider maintains control over his/ her hours of work.

## 5. RELATIONSHIP

- a. Independent Provider. Provider shall perform under this Agreement as an independent Provider for District's K-12 students, and not as an agent, employee, representative or partner of the District. Neither party shall have any right, power or authority to act or create any obligation, express or implied, on behalf of the other party, except as otherwise provided herein.
- b. Rights of Provider. Provider shall have the right to perform work for others as long as Provider fulfills Provider's obligations hereunder.
- c. Contracted Work with District. Provider may be requested from time to time to perform presentations and trainings for District staff including Professional Development. Such work will be performed as an Independent Provider. Provider reimbursement rate shall be \$200.00 per hour including preparatory time, travel and mileage.
- d. Embedded Therapist. Provider shall perform under this Agreement as an embedded therapist for District's 9-12 students. The obligations of both parties are described and agreed to in Appendix A of this Agreement.
- e. Taxes of Provider: Indemnity: Provider acknowledges that because Provider is not an employee of the District, the District will not provide Provider with any benefits of employment, such as health or disability insurance, retirement or welfare benefits, and the like. Provider shall maintain his/her own liability insurance. Provider hereby indemnifies the District, and each of its officers, directors and employees from and against all payments, losses, costs, liability, expenses, damages, fines, penalties or judgments (including without limitation actual attorney's fees and expenses) as a result of a failure by Provider: (i) to pay all the taxes due in connection with the compensation paid to Provider under this Agreement; (ii) to respond to any administrative inquiry concerning Provider's payment of such taxes; or (iii) to defend against any administrative or judicial proceeding with respect to Provider's payment of such taxes.
- f. Non-assignment of Rights or Obligations. Provider shall not assign his/her rights or obligations under this Agreement or any other Agreement entered into between Provider or the District.
- g. Compliance with Board Policies and Administrative Regulations. Provider shall comply with all applicable Board policies and Administrative Regulations, including, but not limited to those, governing his/her presence on school grounds and interactions with staff, students, and community members. Provider shall receive a copy of and agree in writing to adhere to all District policies and procedures. Provider shall not, however, be obligated to disclose confidential information to the District, its officers or agents, except as required by law.
- h. Non-Exclusive Relationship. The District may enter into an Agreement with another individual/entity to provide similar (or the same) services to the students

in the District, as those provided by Provider. The District has no obligation to notify Provider, in writing or otherwise, upon entering into such an Agreement with another individual/entity.

## **6. COMPLIANCE WITH STATUTES AND REGULATIONS**

- a. Both parties warrant and certify that in the performance of this Agreement, they will comply with all applicable statutes, rules, regulations and orders of the United States, and of any state or political subdivision thereof, including laws and regulations pertaining to labor, wages, hours and other conditions of employment; and that the Services delivered hereunder shall be produced in compliance with Fair Labor Standards Act and any other applicable labor law. Provider is solely responsible for payments related to any medical, disability, retirement or other welfare or pension benefits to which he/she is entitled. Provider shall maintain any necessary liability insurance. Provider shall comply with all requirements of the Health Insurance Portability and Accountability Act, the Family Educational Rights and Privacy Act, and Wisconsin Pupil Records law. During the performance of this Agreement, both parties will comply with any applicable federal, state or municipal law or regulation governing non-discrimination and affirmative action in employment as may be applicable. Provider shall treat all persons he/she encounters on a work assignment with respect and dignity and will not engage in any type of harassment or discrimination prohibited by state, federal or local law. Provider hereby indemnifies the District for any expenses and/or damages arising from a lawsuit that may be brought against the District based on Provider's discriminatory or harassing behavior. Any records released from the provider to the District remain protected under §51.30, Stats. and Wis. Admin. Code DHS 92, as well as 42 CFR Part 2 if the released information is related to substance abuse treatment. Such information may not be re-disclosed without consent per 42 CFR 2.32. The District will also provide reasonable access to the clinic's branch offices within the District to representatives of the State of Wisconsin, for the purposes of program monitoring and evaluation and, if requested by the consumer or parent/guardian, to representatives of Disability Rights Wisconsin, the State's official protection and advocacy agency for individuals with a mental illness.
- b. Provider agrees to not discriminate against any student for services because of race, color, creed, religion, national origin, sex, marital status, status in regard to public assistance, disability sexual orientation or age. Provider agrees to take affirmative steps to train and recruit persons of color, women and persons with disabilities to enhance working with students when applicable. Provider agrees not to discriminate against any student because of physical or mental disability regarding any service for which the student is qualified. Provider agrees to comply with the rules and orders of the Wisconsin Department of Human Rights issued pursuant to the Wisconsin Human Rights.

## **7. WAIVERS**

No waiver of any right or remedy with respect to any occurrence of event shall be deemed a waiver of any such right or remedy with respect to such occurrence or event in

the future. No waiver of any of Provider's obligations under this Agreement shall be effective unless in writing and signed by the District. No failure on the part of either party to exercise, and no delay in the exercising of, any right or remedy shall operate as a waiver thereof; nor shall any single or partial exercise of any right or remedy hereunder preclude any other or further exercise thereof or the exercise of any other right or remedy.

**8. AMENDMENTS**

This Agreement may not be and shall not be deemed or construed to have been altered, modified, clarified, amended, rescinded, canceled or waived in whole or in part, except by written instrument signed by the parties hereto.

**9. GOVERNING LAW: INJUNCTIVE RELIEF**

This Agreement is governed by laws of the State of Wisconsin without regard to its conflict of laws provision.

**10. SEVERABILITY**

It is agreed that if any provision, or part of a provision, of this Agreement is held to be invalid or unenforceable under any applicable statute or rule of law, then the parties shall use their best efforts to replace the invalid or unenforceable provision with a provision that, to the extent permitted by applicable law, achieves the purposes intended under the original provision. The balance of this Agreement shall remain valid, unchanged and in full force and effect.

**11. TERM OF AGREEMENT**

The term of the Agreement shall begin on ~~August~~ Sept 9, 2025 and end on July 31, 2026.

**12. TERMINATION**

Either party may terminate this Agreement with 90 days' notice, with or without cause, with or without a hearing, by providing written notice to the other party.

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the date first written above.

Agreed and Accepted by:

Agreed and Accepted by:

**Psychotherapy Center of Waunakee, LLC**

**Waunakee Community School District**

\_\_\_\_\_  
Signature & Date

Jim A. [Signature] 8/21/25  
Signature & Date

\_\_\_\_\_  
Title

Director of Student Services  
Title

# APPENDIX A

## Purpose

This appendix to the MOU is to confirm shared objectives and foundational terms that guide our partnership to embed a mental health provider in the district, leveraging any grant funding awarded to the district.

## Core Commitments

**Shared Mission:** Both parties are dedicated to improving access to high-quality mental health care within school settings, reducing barriers for students and families, and strengthening school-community partnerships.

**Licensed Provider:** PCOW will employ a licensed clinical behavioral health professional (LPC, LMFT, LCSW, or Licensed Psychologist or In-Training Licensed provider), hereafter referred to as the PCOW Clinician, who will work as an embedded member of the school's support system.

## Funding and Financial Terms

The school district agrees to fund the PCOW Clinician's full compensation package (e.g., salary, benefits, training, PTO) for the duration of the agreement.

PCOW will invoice \$40,000.00 the school district as follows:

- 1) Payment of \$40,000.00 due September 15, 2025

Invoicing and payment-related communication shall be directed to:

Ms. Lisa Jondl 

Waukegan Community School District

Please refer to PCOW invoices for payment instructions and contact details.

## Clinical Practice and Compliance

The PCOW Clinician will maintain client records in compliance with state and federal regulations (HIPAA, FERPA, etc.), using PCOW's electronic health record system.

All confidential information will require appropriate written consent before being shared with school personnel.

PCOW will ensure compliance with all licensure, documentation, and privacy obligations.

## Scope of Services

The PCOW Clinician's responsibilities may include, but are not limited to:

- Providing direct therapy services to students grades 9-12
- Clinical consultation with staff and administration
- Referrals to external providers
- Maintaining timely clinical documentation

## Collaboration and Oversight

- PCOW Licensed Clinical Professional will abide by all regulatory and licensing responsibilities including creating and maintaining treatment records as protected health information protected by applicable federal and state law within PCOW's electronic medical record (EMR). PCOW information department will control release of information and assume responsibility for compliance maintenance.
- Appropriate and compliant release forms signed by authorized individuals (such as a student's parent or guardian) will be required for the PCOW Licensed Clinical Professional to share confidential information or records with Waunakee Community School District staff.
- The services associated with this PCOW Licensed Clinical Professional's role includes but is not limited to, direct clinical services for students, clinical consultation with school staff and administrators, documentation, and referrals as needed.

## Funding Sustainability

- Both parties agree to explore options for continuing the embedded position through alternate funding sources.
- PCOW expresses interest in sustaining the role to preserve continuity of care and partnership.

## Start Date

The partnership will begin on or before August 25, 2025, with the PCOW Clinician onboarding and service delivery coordinated in alignment with the school calendar and district planning timeline.

By signing below, both parties affirm their commitment to this collaboration and their intent to refine and finalize operational details through continued partnership.

Psychotherapy Center of Waunakee (PCOW)

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Waunakee Community School District (WCSD)

By:  \_\_\_\_\_

Title: Director of Student Services

Date: 8.21.25



# WAUNAKEE

COMMUNITY SCHOOL DISTRICT

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**ADMINISTRATION OFFICE**

905 Bethel Circle  
Waunakee, Wisconsin 53597  
(608) 849-2000

**Superintendent's Office**

08/22/25

Memo To: WCSD Board of Education

From: Steve Summers

Re: Warrior Media Donation

Jim and Michelle Dama Family Fun, 1724 Dunwoody Lane Waunakee WI 53597.

Made a donation of \$750.00 to the WCSD in support of Warrior Media.



**ADMINISTRATION OFFICE**

905 Bethel Circle  
Waunakee, Wisconsin 53597  
(608) 849-2000

**Superintendent's Office**

08/27/25

Memo To: WCSD Board of Education

From: Dr. Monica Kelsey-Brown

Re: Pride Pump Donation

Meffert Oil Co. 300 South Division St. PO Box 157 Waunakee WI 53597. Made a donation of \$1,000.00 to the WCSD from the proceeds of their Pride Pump Campaign. This donation will be put into a fund that will be used for student need.



# WAUNAKEE

COMMUNITY SCHOOL DISTRICT

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**ADMINISTRATION OFFICE**

905 Bethel Circle  
Waunakee, Wisconsin 53597  
(608) 849-2000

**Superintendent's Office**

09/03/25

Memo To: WCSD Board of Education

From: Tiffany Loken

Re: Heritage Elementary Special Education Department

M. Joshua and Paulina K. Phillips of 2419 Genevieve Way, Waunakee WI 53597 made a donation of \$1000.00 to the Heritage Special Education Department..

# WAUNAKEE ATHLETIC DEPARTMENT

## OVERNIGHT TRAVEL REQUEST

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- Overnight stays within Wisconsin must be approved by the District Administrator.
- Overnight stays outside of Wisconsin must be approved by the District Administrator and the School Board.

**SPORT/TEAM:** Waunakee HS Girls Volleyball

**DATE OF TRIP:** October 17th-18th, 2025

**REQUESTOR:** Anne Denkert, Head Volleyball Coach, 608-843-1849

**EVENT:** Plainfield Central Volleyball Tournament

**LOCATION OF EVENT:** Plainfield Central High School (Illinois)

**CONTACT INFO OF HOTEL:**

Hampton Inn Joliet - I-55

3555 Mall Loop Drive

Joliet, Illinois 60431

**COSTS:** The Athletic Department will pay for the tournament entry fee and all other costs will be paid by the Volleyball Boosters. This includes hotel rooms, charter bus, and potential team meals.

(Including: busing, hotels, etc...and who is responsible for covering the costs)

**RATIONALE FOR REQUEST:**

The varsity volleyball team would like the opportunity to go to Plainfield, Illinois on October 17-18, 2025. This is the same trip that they've been making annually the past several years. The competition is different from what the team will see in Wisconsin, which provides a benefit during tournament season.

Only the varsity team, coaches, and managers will be making this trip. The team will leave on October 17 and return on October 18.

This is an opportunity for the volleyball team to compete against some of the top level teams in Illinois.

**APPROVED AD:** *Nick Conrad*

**APPROVED DISTRICT ADMINISTRATOR:** \_\_\_\_\_

**APPROVED SCHOOL BOARD:** \_\_\_\_\_

2025-2026 Committee & Special Board Meeting Schedule				
Board Meeting Date	Type		Budget = 5	HR = 4
Week of July 7th	Budget		Facility = 5	ABC = 2
Week of July 7th	Facility		Curriculum = 4	Special = 8
July 14, 2025			Co-Curr. = 3	Regular = 12
Week of July 21	Board Workshop		Policy = 1	
August 11, 2025				
August 25, 2025	Annual Meeting			
Week of September 1st	Budget			
Week of September 1st	Facility			
September 8, 2025				
Week of September 22nd	Elem Curriculum			
Week of September 22nd	Secondary Curriculum			
Week of October 6th	Budget			
Week of October 6th	Facility			
October 13, 2025				
October 30, 2025	Tax Levy Meeting			
Week of November 3rd	DEI			
November 10, 2025				
Week of November 17th	Special Ed			
Week of November 17th	Student Services			
Week of December 1st	Co Curricular			
December 8, 2025				
Week of the 15th	Policy			
Week of January 5th	Budget			
Week of January 5th	Facility			
January 12, 2026				
Week of January 26th	DEI			
February 9, 2026				
Week of February 16th	Elem Curriculum			
Week of February 16th	Secondary Curriculum			
Week of February 23rd	Curriculum Presentations			
Week of February 23rd	Board Workshop			
Week of March 3rd	Human Resources			
March 9, 2026				
Week of March 30th	Co Curricular			
Week of March 30th	Evaluation Goals Meeting			
April 13, 2026				
Week of April 13th	Human Resources			
Week of April 20th	Special Ed			
Week of April 20th	Student Services			
Week of April 27th	Curriculum Presentations			
Week of May 4th	Budget			
Week of May 4th	Facility			
Week of May 4th	Reorganizational			
May 11, 2026				
Week of May 12th	Human Resources			
Week of June 1st	Co-Curricular			
Week of June 1st	Human Resources			
June 8, 2026				