



Agenda of Regular Meeting

The Board of Trustees Belton Independent School District

A Regular Meeting of the Board of Trustees of Belton Independent School District will be held April 15, 2024, beginning at 6:15 PM in the Pittenger Fine Arts Center, 400 N. Wall Street, Belton, TX 76513. One or more trustees may participate via video conference.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on the meeting notice.

1. Call to Order, Moment of Silence and Pledge of Allegiance

2. Recognitions

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- A. Student Pledges - Miller Heights Elementary School
- B. Student Showcase - Belton New Tech @Waskow Drone Program
- C. Texas High School Coaches Association Academic All-State Qualifiers
- D. Texas Association of Basketball Coaches Academic All-State Qualifiers
- E. Swimming State Qualifiers
- F. Powerlifting State Qualifiers
- G. Choir Solo & Ensemble State Qualifiers
- H. Texas Theatre Scholar Award Recipients
- I. International Competition for High School A Cappella Finalists
- J. VEX Robotics State & National Qualifiers

K. Business Professionals of America State & National Qualifiers	
L. Congressman John R. Carter TX 31 Career & Technical Education High School Student Awards	
M. Belton Rotary Educator of the Quarter	12
N. Temple Rotary Educator of the Month	13
O. Department Showcase - Student Services & Safety & Security	
P. Community Partner Recognition - The Carlson Law Firm	
3. Public Comments Regarding Items on the Agenda	
4. Action Items	
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J. Overhead Utility Easement for Agricultural Facility Bond Project	148
K. Interlocal Agreement with Killeen ISD for Audiovisual Support at May 2024 Graduation Ceremonies	152
L. Local Policy Update 122 - 2nd Reading	159
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5. EHBC(LOCAL) - SPECIAL PROGRAMS: COMPENSATORY SERVICES AND INTENSIVE PROGRAMS	169
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9. FFB(LOCAL) - STUDENT WELFARE: CRISIS INTERVENTION	183
10. FL(LOCAL) - STUDENT RECORDS	187
7. Board Requests for New Information and/or Reports	
8. Calendar of Events	
9. Public Comments Regarding Non-Agenda Items	
10. Closed Session (Texas Government Code, Subchapters D and E)	
A. Student Disciplinary Matter - Texas Government Code, Section 551.082	
B. Personnel - Texas Government Code, Section 551.074	
C. Consultation with Attorney - Texas Government Code, Section 551.071	
11. Reconvene in Open Session	
12. Adjourn	

Belton Independent School District
Board of Trustee Meeting Agenda Item
April 15, 2024

Item: Recognitions

Contact Person: Jennifer Bailey

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 2: Ensure exceptional learning experiences for each and every student.

Goal 4: Develop a district-wide culture of value, support, and growth amongst all students and staff.

Background Information:

Student Pledges — Miller Heights Elementary School

Tonight's pledges were led by Miller Heights Elementary fifth-grade students Antonio Camarenamora and Gracelyn Garelick.

Antonio serves as a member of Knight Watch, the school's student leadership and safety squad. Outside of school, he plays soccer. Friends say Antonio is funny, very friendly, and a great soccer player.

Gracelyn also enjoys playing soccer outside of school and actively participates in the FC Belton Youth Soccer League. Friends say she is driven, kind, and helpful.

Student Showcase — Belton New Tech @Waskow Drone Program

Students involved in the drone program at Belton New Tech @Waskow are tonight's student showcase. By taking the course Intro to Unmanned Aviation, these students are getting hands-on training for FAA Part 107 certification which will open doors to careers in the booming drone industry. This course is within the robotics pathway. The drone program is led by Stephen Tysor.

Texas High School Coaches Association Academic All-State Qualifiers

Belton ISD is celebrating eight student-athletes who were named to the Texas High School Coaches Association Academic All-State teams in basketball.

From Belton High School boys basketball: Shawn McLean (first team), Gian Carlo, Trap Johnson, and Brett Shadrick (second team). Their coach is Jason Fossett.

Members of the LBHS girls basketball team being recognized are Aijah Bailey-Ray and Jayden Hayward (second team); Miracle Wimberly and Ella Wagenaar (honorable mention). Their coach is Tiffney Barnes.

Texas Association of Basketball Coaches Academic All-State Qualifiers

Congratulations to the athletes from the Belton High School girls basketball team who were named to the Texas Association of Basketball Coaches Academic All-State team: Sa'deja Ellis and Skylar Ellis. Their coach is Anne Marie Zuilhof.

Swimming State Qualifiers

Five student-athletes represented BISD at the UIL Swim and Dive State Championships. Among them, BHS swimmer Liliana Nelson achieved 15th place overall in the 200-yard freestyle and 12th place overall in the 500-yard freestyle. Addison Richardson took home 14th place overall in the 500-yard freestyle event. They are coached by Christopher Knipp.

David Stewart, a swimmer from LBHS, secured 15th place overall in the 100-yard freestyle, while Rylan Reasoner clinched 16th place overall in the 500-yard freestyle. Both athletes are coached by Natalie Hazlewood.

Representing BNT@W, swimmer Claire Thomas attained 14th place overall in the 200-yard freestyle and 10th place in the 500-yard freestyle. She is coached by Brett Ringgold.

Powerlifting State Qualifiers

Eight athletes from Belton ISD competed in the 2024 state powerlifting meet. BHS student Jacci Myers achieved third place, marking her fourth consecutive qualification for state. Daniel Arana earned 15th place. Both are coached by Barry Campbell and Chris Harbin.

Six LBHS athletes achieved impressive placements in their respective weight classes: Madyson Updyke took home 10th place, Victoria Shimabukuro sixth, Jaya Lisenbe seventh, Adam Walden fifth, Seth Fritz fifth, and Christian Morales second. These athletes are coached by Gregg Rudolph and Matthew Uzzell.

Choir Solo & Ensemble State Qualifiers

The choirs from Belton High School and Lake Belton High School had strong showings at the Regional UIL Solo and Ensemble. At BHS, 19 students qualified for state as soloists and 13 students qualified for state as ensembles. At LBHS, 32 students qualified for state as soloists.

State-qualifying soloists from BHS are Emily Anderson, Jerry Brooks, Matthew Farwell, Addison Fogle, Anna Grace Gainey, Canaan Hammonds, Savannah Manculich, Noely Martinez-Ramirez, Liam McRae, Katie Millington, Palu Muringathuparambil, Gabriel Navarro, Ava Novak, Daylyn Porter, Sarrah Townsend, Jez Vazquez-Miranda, Tyler Waldrep, Shakhirah Williamson, and Gavin Young.

State-qualifying ensemble members from BHS are Emily Anderson, Jerry Brooks, Diego Coleman, Leah Cox, Valeria Gloria, Canaan Hammonds, Oliver Lynch, Lyric McGinnis, Liam McRae, Ava Novak, Daylyn Porter, Tyler Waldrep, and Gavin Young.

State-qualifying soloists from LBHS are Maranda Armstrong, Cadence Avila, Peyton Beaver, Sophia Campos, Elizabeth Chamberlin, Madison Colon, Leila Duttine, Coltin Farnsworth, Aidan Fenton, Elijah Firkins, Joaquin Garza, Madelyn Handley, Erin Hankins, Anna James, Taylor Love, Erik Martin, Spencer Martin, Daniel Martinez, Corbin Mock, Skylar Moreno, Ashley Navarrete, Pate Palomino, Jordan Powell, Zachary Reyes, Isabela Romero, Joshua Sembrick, Scarlet Strickland, Derek Toledo, Amy Wallar, Kimberly Wildes, Landon Williams, and Hannah Wood.

These talented students will compete at the state competition on May 25. We wish them the best of luck.

Tonya Lovorn is the choir instructor at Belton High School and Terrance Livingston is the choir instructor at Lake Belton High School.

Texas Theatre Scholar Award Recipients

Belton High School students Anaise Lopez, Maddison Frazier and Luci Littlefield are being commended for their distinction as Texas Theatre Scholars.

To attain this recognition, students must fulfill various criteria, including active participation in their school's theatre programs, maintaining a minimum cumulative GPA of 3.0 on a 4.0 scale or its local equivalent for all academic coursework, and demonstrating exemplary behavior and moral character. Their instructor is Belton High School Director of Theatre Melissa Stuhff.

International Competition for High School A Cappella Finalists

Congratulations to the Belton High School Madrigals for advancing to an international high school a cappella competition. The Madrigals placed third overall.

Members of BHS Madrigal are Emily Anderson, Jerry Brooks, Diego Coleman, Matthew Farwell, Addison Fogle, Canaan Hammonds, Savannah Manculich, Kaitlyn McDonald, Liam McRae, Katie Millington, Ava Novak, Sarrah Townsend, Jez Vazquez-Miranda, Tyler Waldrep, Shakhirah Williamson, and Gavin Young.

VEX Robotics State & National Qualifiers

Belton ISD is celebrating the 23 students who qualified for the VEX Region 4, UIL 5A, and Technology Student Association State Championships.

Representing Belton High School are Faith Perez, Leo Williamson, Eugene Garrett, Ryanna Rainwater, Vanessa Monroy, Sue-Ellen Grant, and Trent Bowman. Their instructor is Pietro Giustino.

From Lake Belton High School: Joseph Doney, Braedyn Brannum, James Savino, Robert Marshall, Madox Richner, Kyle Campbell, and Samuel Casanova. Their instructor is Jessica Persilver.

From Belton New Tech @Waskow: Anshuman Adhikkari, Asher Norvell, Nathan Gonzolas, Justin Scheepstra, Chinonso Ogwudu, Mekhi Montanez, Davin Thomison, Jaden Capella, and Desmond Long. Their instructor is Stephen Tysor.

Business Professionals of America State & National Qualifiers

Thirty-seven Belton ISD students qualified for the state Business Professionals of America (BPA) competition. This program offers opportunities to develop workplace skills learned through the business education curriculum.

The BPA team consists of the following business, marketing and finance students from Belton High School: Maverick Karanasos, Anahitaa Malhotra, Lyric Medina, and Rafael Payan. Special congratulations to Anahitaa Malhotra who placed second and has advanced to the national competition. Their teachers are Amanda Simpson and Kiapo Cowan.

The BPA team consists of the following students from the STEM, IT, business and health science pathways from Lake Belton High School: Dave Apte, Megan Bansal, Braedyn Brannum, Carmen Bolick, Vincent Brown, Alexandra Bui, Neil Dayawansa, John Hale, Patrick Hart, Emily Jeong, Rachel Kim, Scarlett Landry-Williams, Cahaya Lane, Thomas Lawrence, Kaywe Lin, Miles Magyar, Robert Marshall, Ayden Meeks, Eden Matney, Marcus Mun Quiceno, Hudson Nix, Cage Passentino-Slone, Pearl Patel, Soha Ramani, River Rhodes, Andrew Rose, Michael Sandlin, James Savino, Anthony Seals, Ethan Suarez-Camacho, Aden Villegas, Jillian Webb, and Hailey Woodward. Their teacher is Megan Shick.

Congressman John R. Carter TX 31 Career & Technical Education High School Student Awards

The Congressional Achievement Award for Outstanding Students in Career and Technical Education is a program based on nominations, aiming to acknowledge the remarkable achievements of students pursuing career-focused skills within the 31st Congressional District of Texas. These nominated students exhibit well-rounded qualities and possess a comprehensive understanding of their chosen trade. From candidates representing Bell, Bosque, Burnet, Coryell, Hamilton, and Williamson Counties, ten finalists were selected.

Lake Belton High School student Dakota Branch was crowned the winner of the competition. Finalists included Maverick Karanasos from BHS, Sydney Skaggs from BNT@W, and Victoria Shimabukuro from LBHS. The nominees included Emma Salazar-Canales and Samantha Rodriguez from LBHS. Their instructors are Mark Fitzwater, Brandi Frieden, Melissa Fanning, Lori Hobbs, and Kimberly Williams.

Belton Rotary Educator of the Quarter

Dorothy Parker is being recognized by the Belton Rotary Club as the Rotary Educator of the Quarter for April for her outstanding service to Belton ISD. Dorothy is an eighth-grade English Language Arts teacher at Lake Belton Middle School. With 27 years of experience in education, she has spent the last five years contributing her expertise to BISD.

Lake Belton Middle School Assistant Principal Jennifer Holmes said the following about Ms. Parker: “Dorothy goes above and beyond for her students. From snacks to tutoring to building relationships, Dorothy is a nurturing educator. She plans lessons that are engaging and encourage participation. Students are often so excited about her classes that they are talking about the lessons and books in the hallways. That is a high compliment from students!”

Temple Rotary Educator of the Month

The Temple Rotary Club is honoring Lindsey Klinchuk as the Rotary Educator of the Month for March, in appreciation of her remarkable contributions to Belton ISD. Lindsey fulfills the role of a third-grade math and science teacher at Tarver Elementary School. With six years of experience in education, she has dedicated her entire teaching career to Tarver Elementary.

Principal Brooke Itz stated the following about Ms. Klinchuk: “Lindsey embodies and emulates leadership and service. She serves Tarver Elementary as a third-grade math and science teacher, but she also does so much for her team and any other staff member who seeks help. Lindsey is very organized and a fluid systems thinker. She has been nominated to serve as team lead for four consecutive years. She leads a collaborative vertical team and consistently volunteers to serve on district-wide committees. She always approaches a question or a situation with a solution and is an anchor for her peers. Lindsey is a trailblazer in her educational approach, and due to this, she creates a learning environment that provides exceptional experiences and opportunities for thinking for each and every one of her students. She holds high expectations, and her students never fail to rise and meet her expectations. Tarver is a better place because of her, and our staff and students are blessed that she chooses to serve this community.”

Department Showcase — Student Services/Safety and Security

This month’s department showcase is the BISD Student Services and the Safety and Security teams. These staff members are responsible for many operational functions, such as the student transfer process, student records requests, attendance intervention and training, and supporting campus administrators. They also maintain the Student Code of Conduct and Student Handbook, coordinate School Health Advisory Committee (SHAC) meetings, and execute training for administrative staff.

The Safety and Security department operates alongside Student Services and is responsible for the district's overall safety and security. Doug Taylor, the director of

safety and security, leads the team, which includes eight school resource officers, 18 security guards, and the coordinator of emergency preparedness.

We are grateful for the behind-the-scenes work these staff members do to foster a safe learning environment for all students. They are truly World-Class Employees!

Community Partner Recognition - The Carlson Law Firm

Belton ISD is recognizing the Carlson Law Firm as our community partner this evening. Kyra Leal worked with Mr. Plemons to provide mentors for Belton New Tech @Waskow students who participated in the mock trial competition. Their generous \$2,000 donation to the school's law program ensures minimal out-of-pocket expenses for students attending the state competition. Alongside this sponsorship, they provided much-appreciated swag, such as legal pads and pens, to help students during the event.

The Carlson Law Firm participates in a range of activities throughout the year positively impacting programs across BISD. With students of their own enrolled in the district, they find it personally significant to support our campuses, by helping to defray costs and enhance events.

Fiscal Implications:

None.

Administrative Recommendation(s):

None.

Belton Independent School District
Board of Trustee Meeting Agenda Item

April 15, 2024

Item: Belton Rotary Educator of the Quarter

Contact Person: Jennifer Ramirez

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 3: Attract, retain, and support a world-class team of employees.

Background Information:

Dorothy Parker is being recognized by the Belton Rotary Club as the Rotary Educator of the Quarter for April for her outstanding service to Belton ISD. Dorothy serves as an 8th grade English Language Arts teacher at Lake Belton Middle School. She is in her 27th year in education and her 5th year in BISD.

Jennifer Holmes, Assistant Principal at Lake Belton Middle School, stated the following about Ms. Parker:

Dorothy goes above and beyond for her students. From snacks to tutoring to building relationships, Dorothy is a nurturing educator. She plans lessons that are engaging and ones that encourage participation. Students are often so excited about her classes that they are talking about the lessons and books in the hallways. That is a high compliment from students!

Fiscal Implications:

N/A

Administrative Recommendation(s):

Honor Dorothy Parker for her service to Belton ISD.

Belton Independent School District
Board of Trustee Meeting Agenda Item
April 15, 2024

Item: Temple Rotary Educator of the Month

Contact Person: Jennifer Ramirez

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 3: Attract, retain, and support a world-class team of employees.

Background Information:

Lindsey Klinchuk is being recognized by the Temple Rotary Club as the Rotary Educator of the Month for March for her outstanding service to Belton ISD. Lindsey serves as a 3rd grade math & science teacher at Tarver Elementary School. She is in her 6th year in education - all at Tarver Elementary.

Aubrey Itz, Principal at Tarver Elementary, stated the following about Ms. Klinchuk:

Lindsey embodies and emulates leadership and service. She serves Tarver Elementary as a 3rd Grade Math/Science teacher but also does so much for her team and any other staff member who seeks help. Lindsey is very organized and is a fluid systems thinker. She has been nominated by her team to serve as team lead for 4 consecutive years, leads a collaborative vertical team, and consistently volunteers to serve on district wide committees. She always approaches a wondering, or a situation, with a solution and is an anchor for her team.

Lindsey is a trailblazer in her educational approach and due to this she creates a learning environment that provides exceptional experiences and opportunities for thinking for each and every one of her students. She holds high expectations, and her students never fail to rise and meet her expectations. Tarver is a better place because of her and our staff and students are blessed she chooses to serve this community.

Fiscal Implications:

N/A

Administrative Recommendation(s):

Honor Lindsey Klinchuk for her service to Belton ISD.

Belton Independent School District
Board of Trustee Meeting Agenda Item

April 15, 2024

Item: Consider, Discuss, and Take Appropriate Action Regarding the Adoption of Science Instructional materials for the 2024-2025 School Year

Contact Person: Tracy Rieger

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 2: Ensure exceptional learning experiences for each and every student.

Background Information:

EFA(LLEGAL) and Texas Administrative Code 66.104 require that the Board of Trustees select instructional materials in an open meeting. The State Board of Education (SBOE) is responsible for issuing a proclamation to call for new instructional materials. The proclamation lists the subject areas to be reviewed and the schedule. Proclamation 2024, issued by the SBOE in April 2022, called for instructional materials for K-12 Science to support the new Science standards being implemented in the 2024-25 school year.

In preparation for the implementation of new instructional materials for the 2024-2025 school year, Belton ISD convened a committee to review approved instructional materials and make recommendations for adoption. Belton ISD's K-12 Science Instructional Materials Adoption Committee consisted of 47 members, including 10 K-2 teachers, 10 3-5 teachers, 8 middle school teachers, 12 high school teachers, 3 instructional coaches and 4 district Teaching & Learning leaders. The committee held its first meeting on October 3, 2023, and concluded its work on February 7, 2024.

The committee reviewed materials according to detailed state and district criteria. The Teaching & Learning Department provided members with state adopted instructional materials in digital and print format from publishers aligned with the newly adopted K-12 Science TEKS. The committee used a detailed rubric to evaluate resources and their alignment to TEA's K-12 Science Texas Essential Knowledge and Skills (TEKS). In addition, members discussed and gathered campus feedback prior to making their recommendations.

The following State adopted materials are recommended by the committee:

- K-8 Science: STEMScopes, Accelerate Learning.
- Biology, Chemistry and Physics: STEMScopes, Accelerate Learning

- IPC: Dynamic Integrated Physics and Chemistry, Summit K12
- Env Science: Environmental Science: Sustaining Your World, Cengage Learning
- AP Chemistry: Chemistry: A Molecular Approach, SAVVAS/Pearson, Inc.
- AP Biology: Biology for the AP Course, Bedford, Freeman & Worth
- AP Env Science: Science for the AP Course, Bedford, Freeman & Worth

A presentation outlining the instructional materials selection process and committee recommendations will be provided during the April board meeting.

Fiscal Implications:

Materials will be funded through the Instructional Materials Allotment (IMA). The total cost to provide K-12 Science instructional materials for all Science courses is \$645,998. Future material needs to address supporting equipment and growth will also be supported through IMA.

Administrative Recommendation(s):

Approve the adoption and purchase of K-12 Science instructional materials as presented.

Action: Adoption of Science Instructional Materials for the 2024-2025 School Year

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BELTON ISD BOARD OF TRUSTEES
REGULAR BOARD MEETING
APRIL 15, 2024



Purpose

Consider and take appropriate action regarding the Science Instructional Materials Adoption for the 2024-2025 school year.



Proclamation 2024

3

Instructional Materials Committee

Leadership - Jackie Snow, BISD K-12 Science Coordinator

Overview & Training

- Committee kickoff
- Review of adoption process, materials and scoring rubrics

Materials Review

- Publisher presentations
- Campus input to committee rep
- Publisher showcase for staff & community

Recommendation to BISD Board

18

February

- Community Feedback
- Committee vote
- Board report

March

- Recommendation Review
- Pricing Review and Analysis

April

- Adoption recommendation

BISD Science Adoption Committee



Belton Independent School District

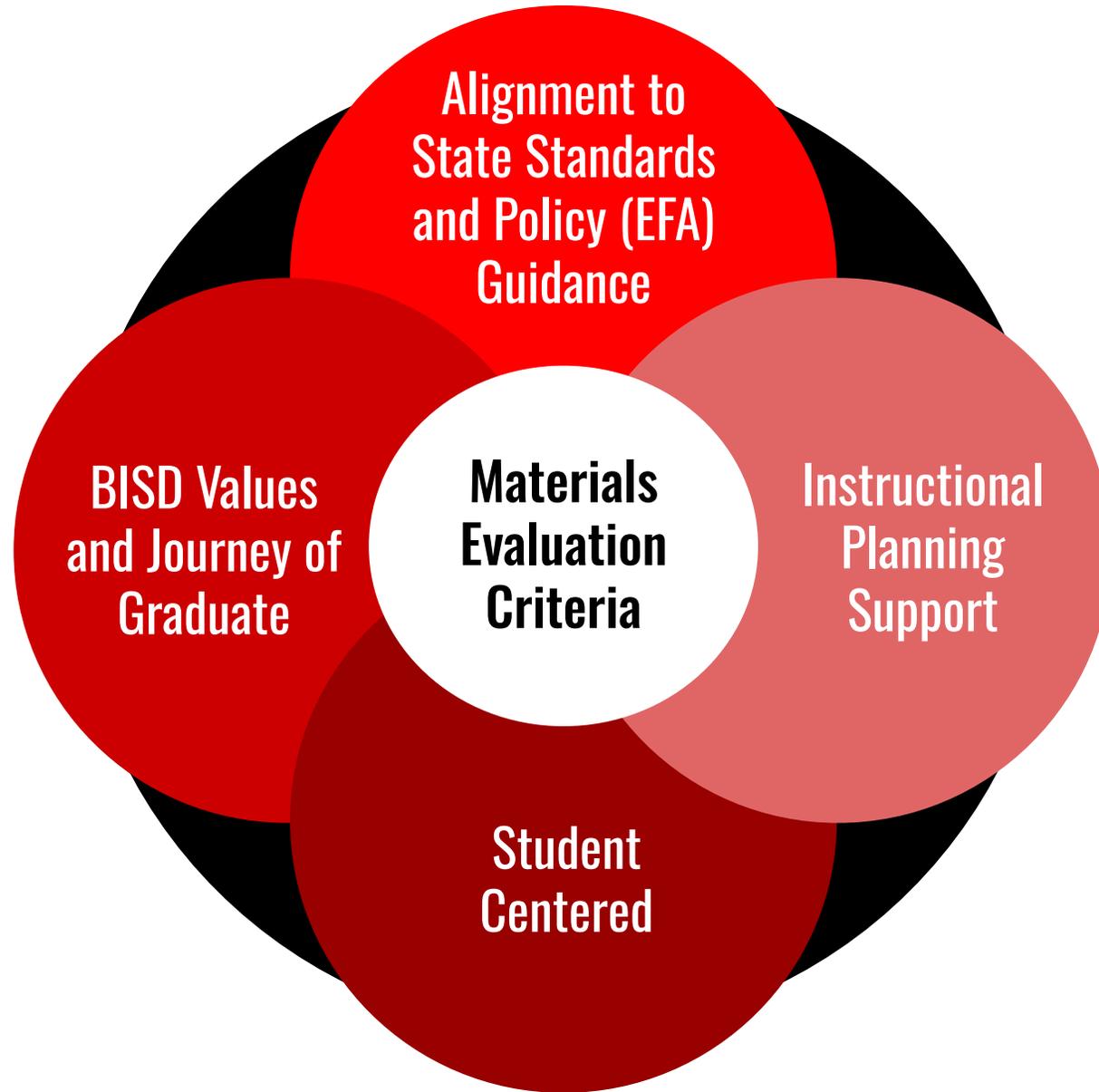
Proclamation 2024

K-12 Science Instructional Materials Adoption

Committee Guidelines

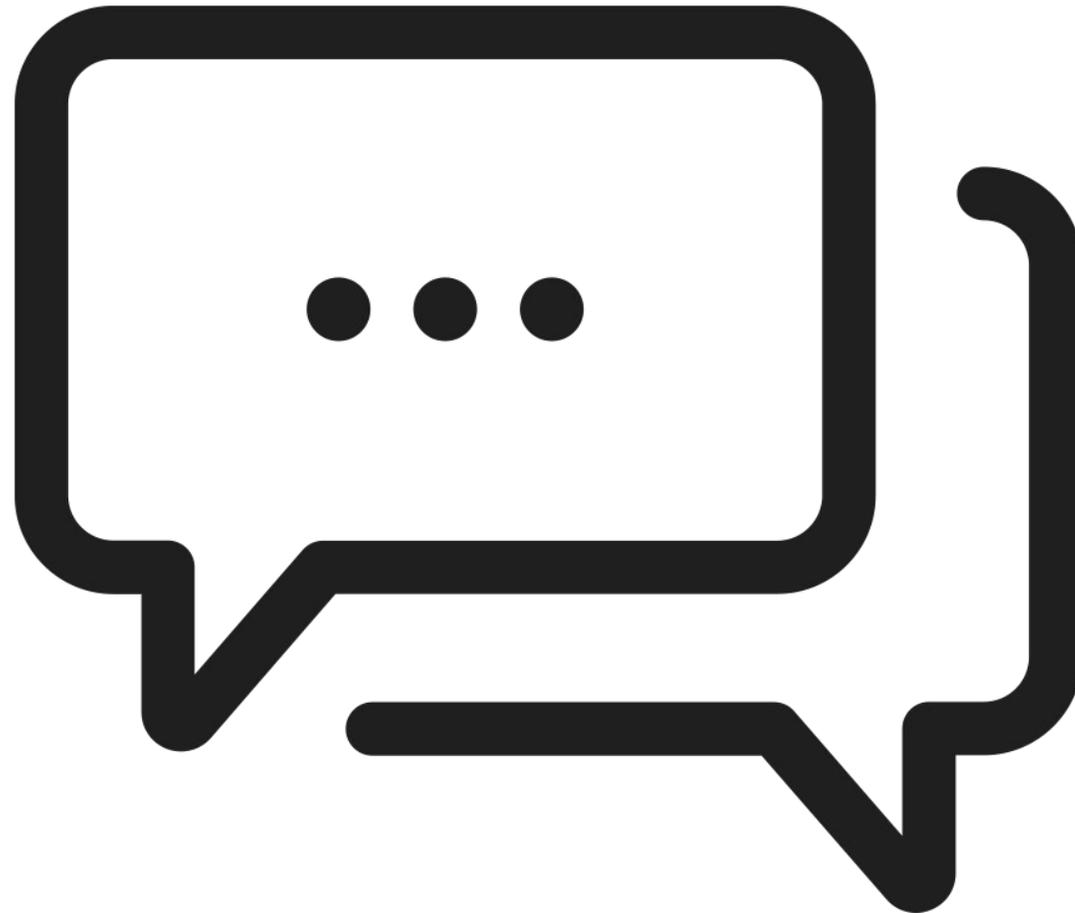
Representation of All BISD campuses:

- 20 Grade K-5 Science Teachers
- 8 Middle School Science Teachers
- 12 High School Science Teachers
- 3 Instructional Coaches
- 4 District Teaching & Learning Leaders



K-12 Science Instructional Material Recommendations

Course	Title	Publisher
K-8 Science	STEMScopes Science TX	Accelerate Learning, Inc.
Biology	STEMScopes Science TX	Accelerate Learning, Inc.
Chemistry	STEMScopes Science TX	Accelerate Learning, Inc.
Physics	STEMScopes Science TX	Accelerate Learning, Inc.
IPC	Dynamic Integrated Physics and Chemistry	Summit K12
Environmental Systems	Environmental Science: Sustaining Your World (2nd Ed.)	Cengage Learning
AP Chemistry	Chemistry: A Molecular Approach	SAVVAS/Pearson, Inc.
AP Biology	Biology for the AP Course	Bedford, Freeman & Worth
AP Environmental Science	Environmental Science for the AP Course	Bedford, Freeman & Worth

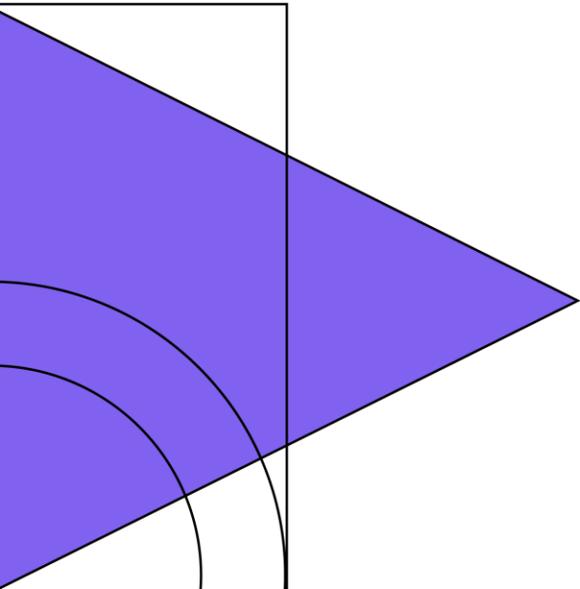
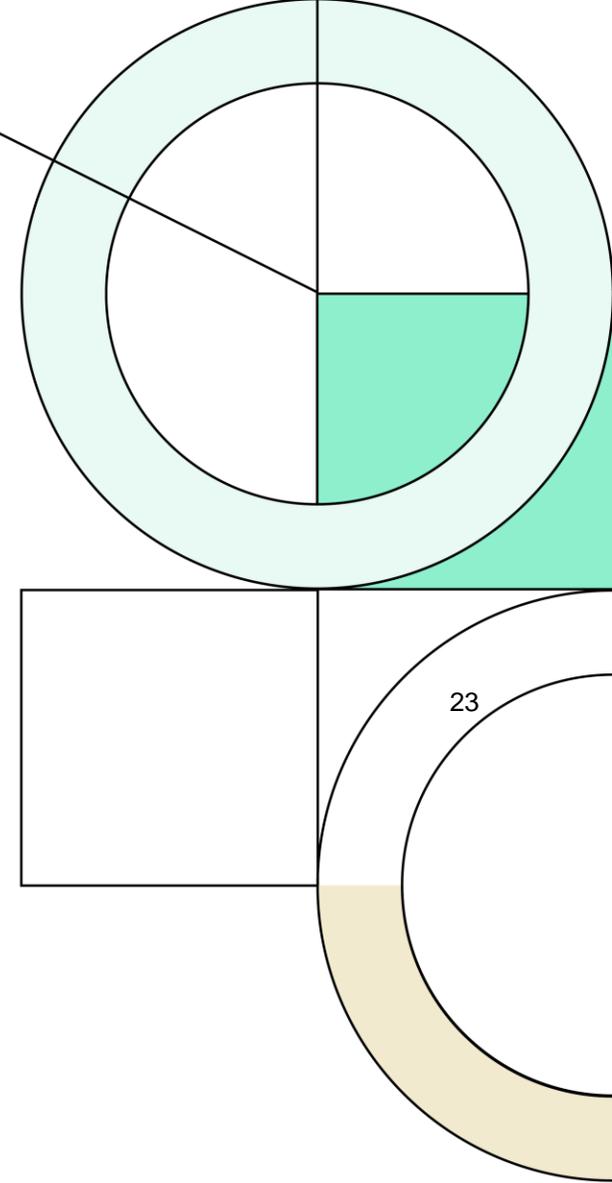




Spring 2024

Demographic Report

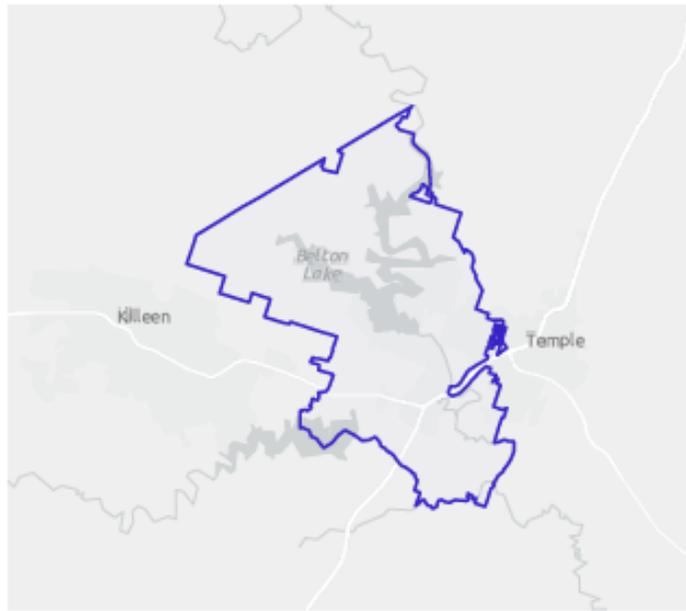
April 15th, 2024





POPULATION TRENDS AND KEY INDICATORS

BELTON ISD
Area: 199.42 square miles



67,850	23,966	2.71	36.2	\$79,683	\$253,423	91	111	71
Population	Households	Avg Size Household	Median Age	Median Household Income	Median Home Value	Wealth Index	Housing Affordability	Diversity Index

MORTGAGE INDICATORS



\$12,883

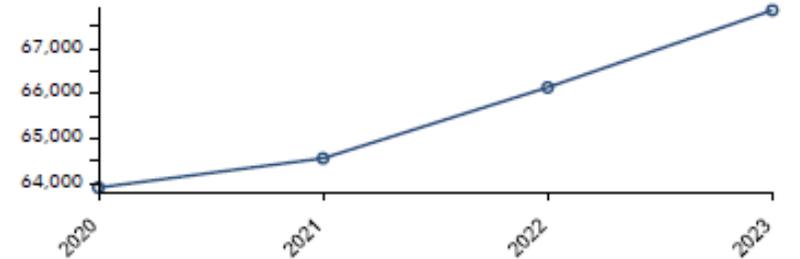
Avg Spent on Mortgage & Basics



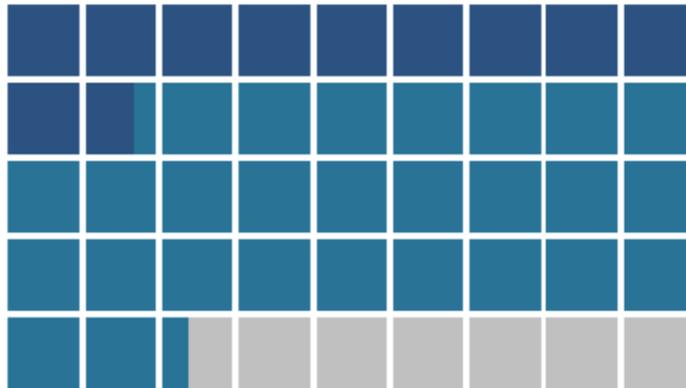
19.1%

Percent of Income for Mortgage

Historical Trends: Population

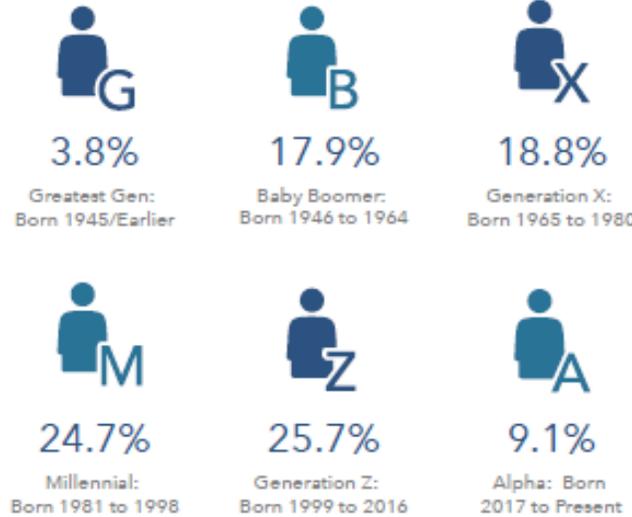


POPULATION BY AGE

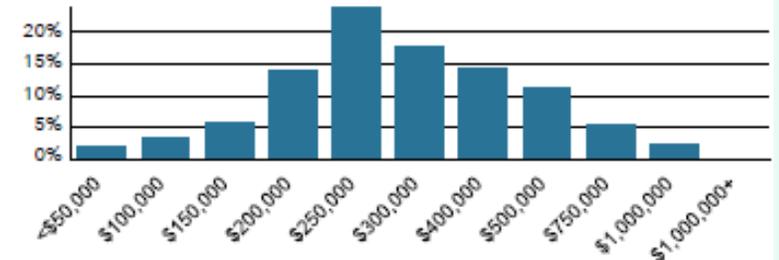


■ Under 18 (23.8%)
 ■ Ages 18 to 64 (61.5%)
 ■ Aged 65+ (14.7%)

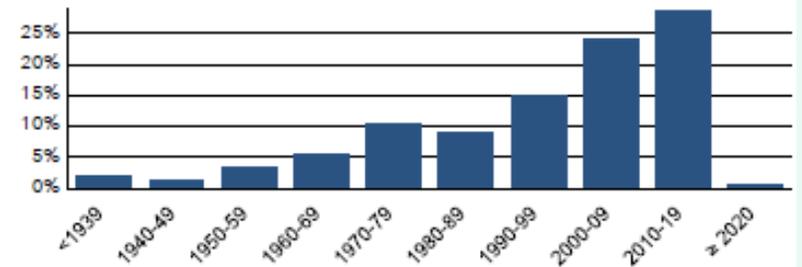
POPULATION BY GENERATION



Home Value



Housing: Year Built

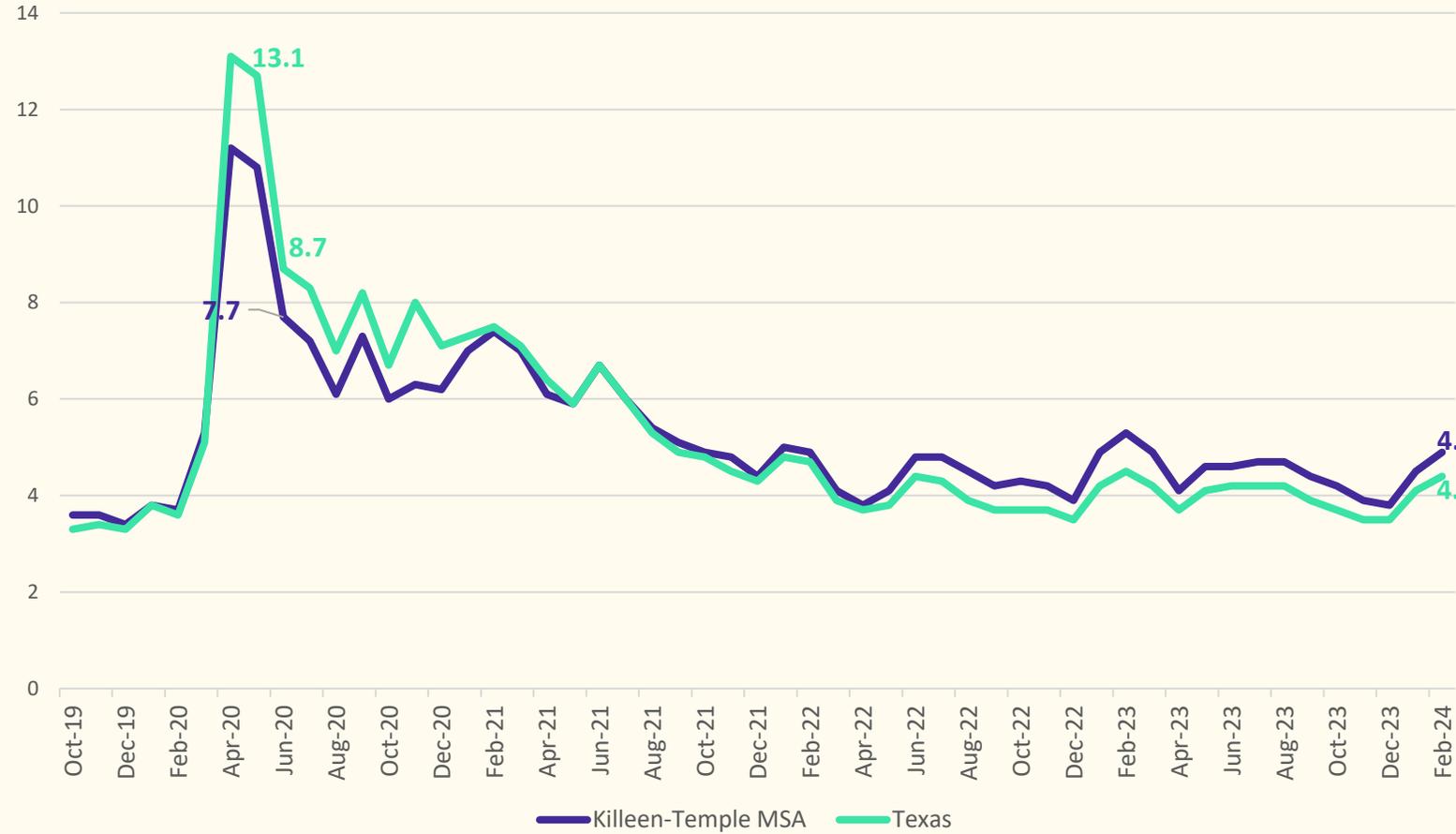


Source: This infographic contains data provided by Esri (2023, 2028), Esri-U.S. BLS (2023), ACS (2017-2021). © 2024 Esri

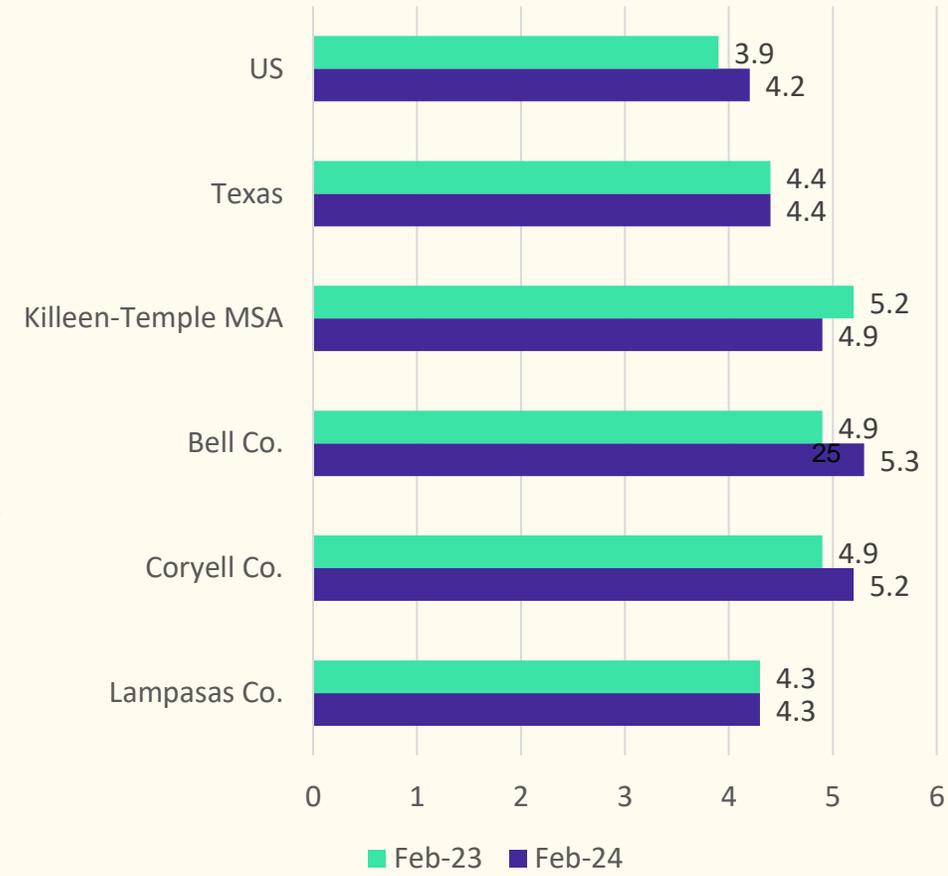


Local Economic Conditions

Unemployment Rate, Oct 2019 – Feb 2024



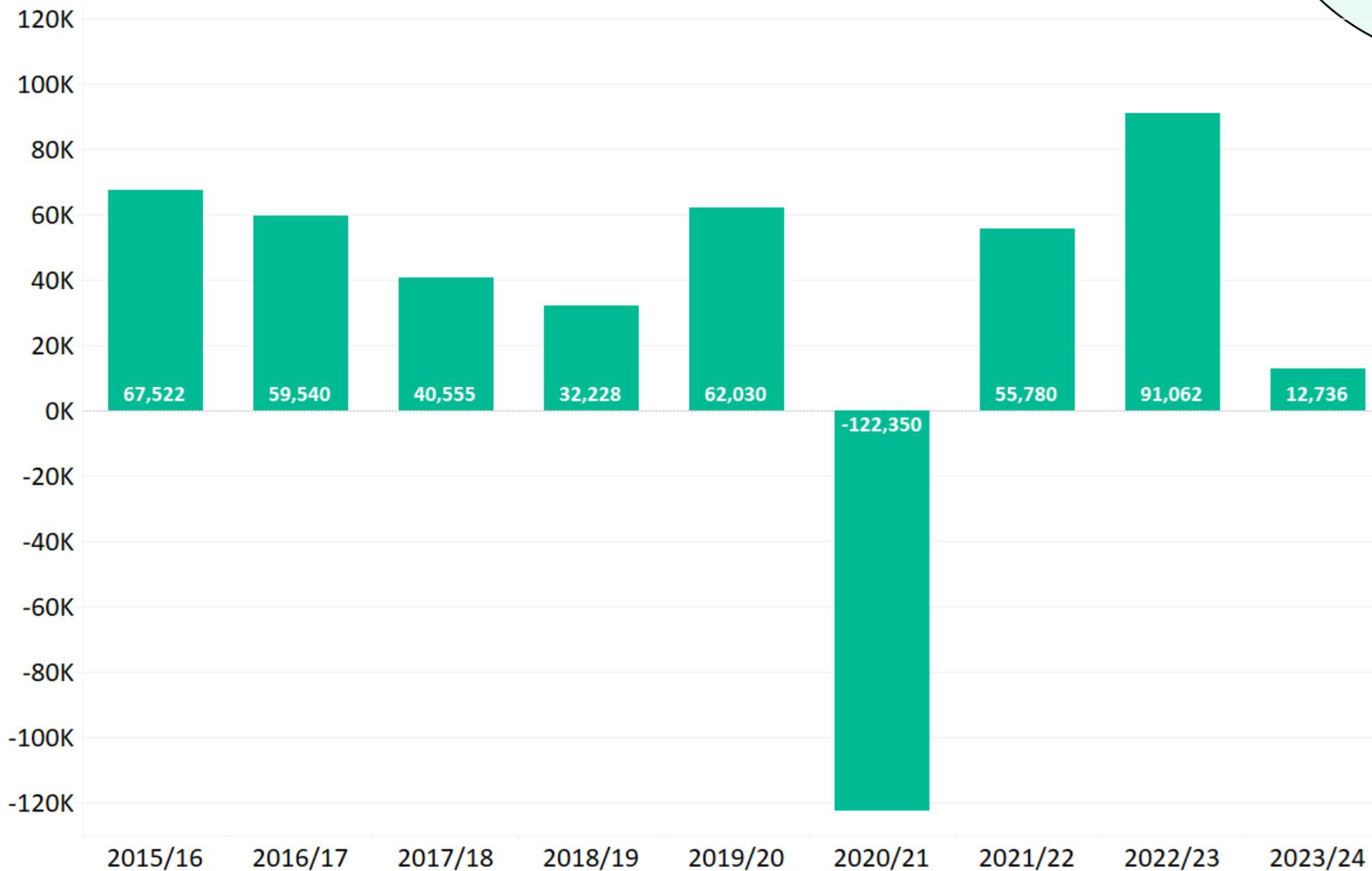
Unemployment Rate, Year Over Year





State Enrollment Trends

Texas ISD Enrollment Change





State Enrollment Trends

2022-2023

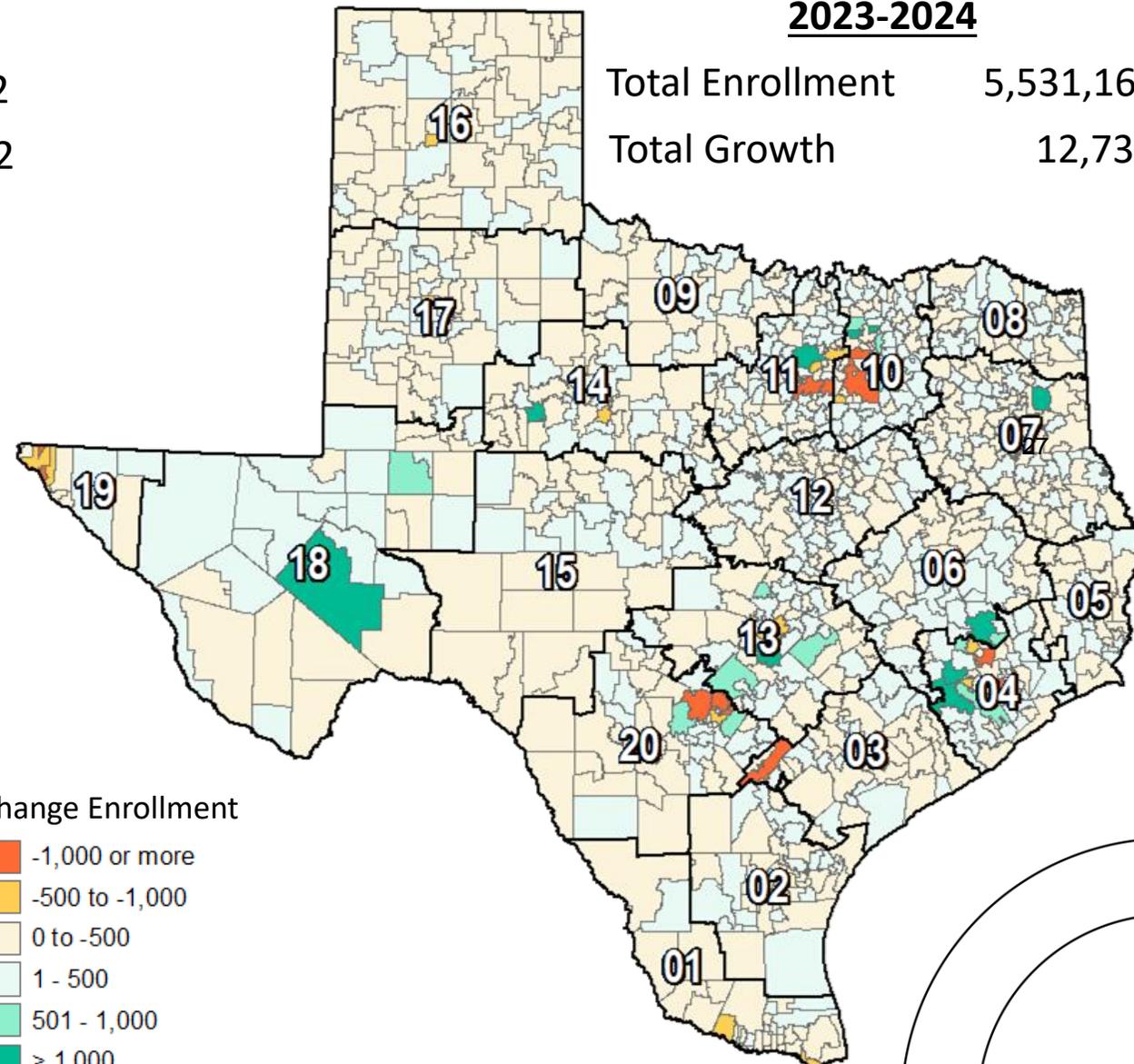
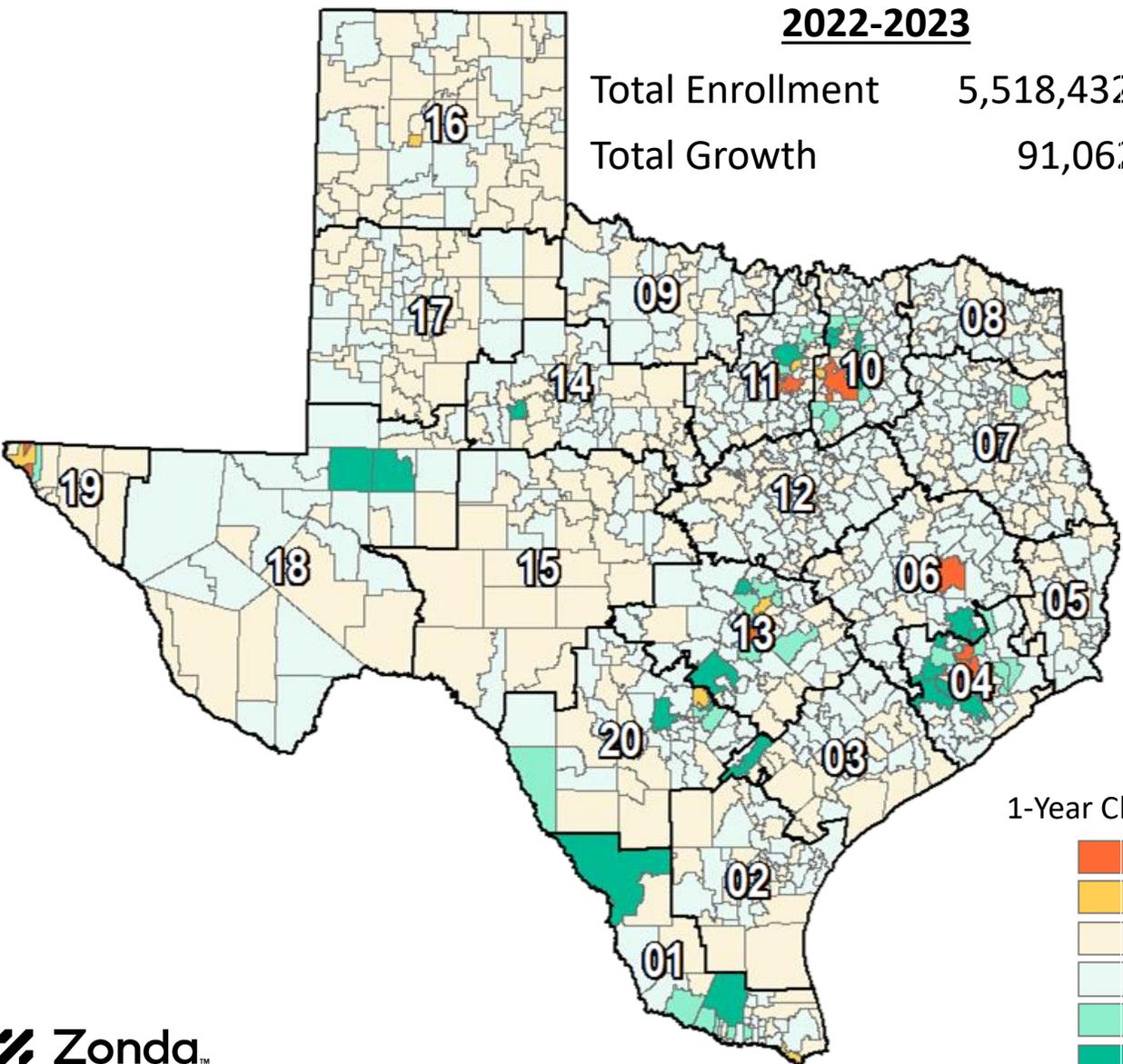
Total Enrollment 5,518,432

Total Growth 91,062

2023-2024

Total Enrollment 5,531,168

Total Growth 12,736



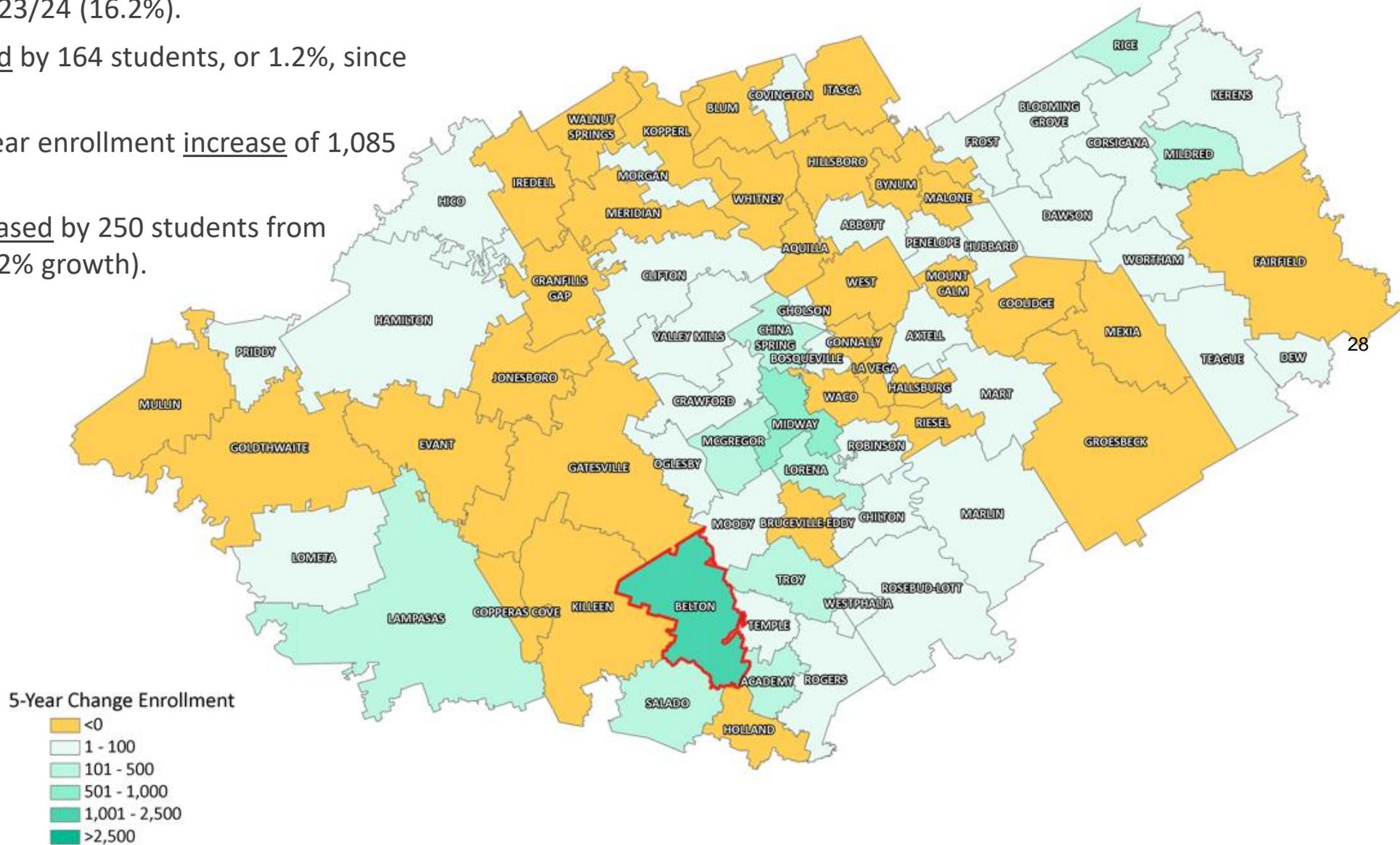
1-Year Change Enrollment

- 1,000 or more
- 500 to -1,000
- 0 to -500
- 1 - 500
- 501 - 1,000
- > 1,000



Region 12 Enrollment Trends

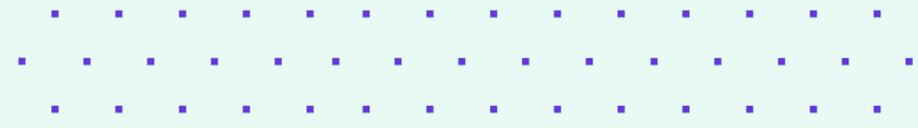
- Belton ISD enrollment increased by 1,923 students between 2018/19 and 2023/24 (16.2%).
- BISD enrollment increased by 164 students, or 1.2%, since 2022/23
- Region 12 has seen a 5-year enrollment increase of 1,085 students (0.7% growth).
- Student enrollment increased by 250 students from 2022/23, in Region 12 (0.2% growth).



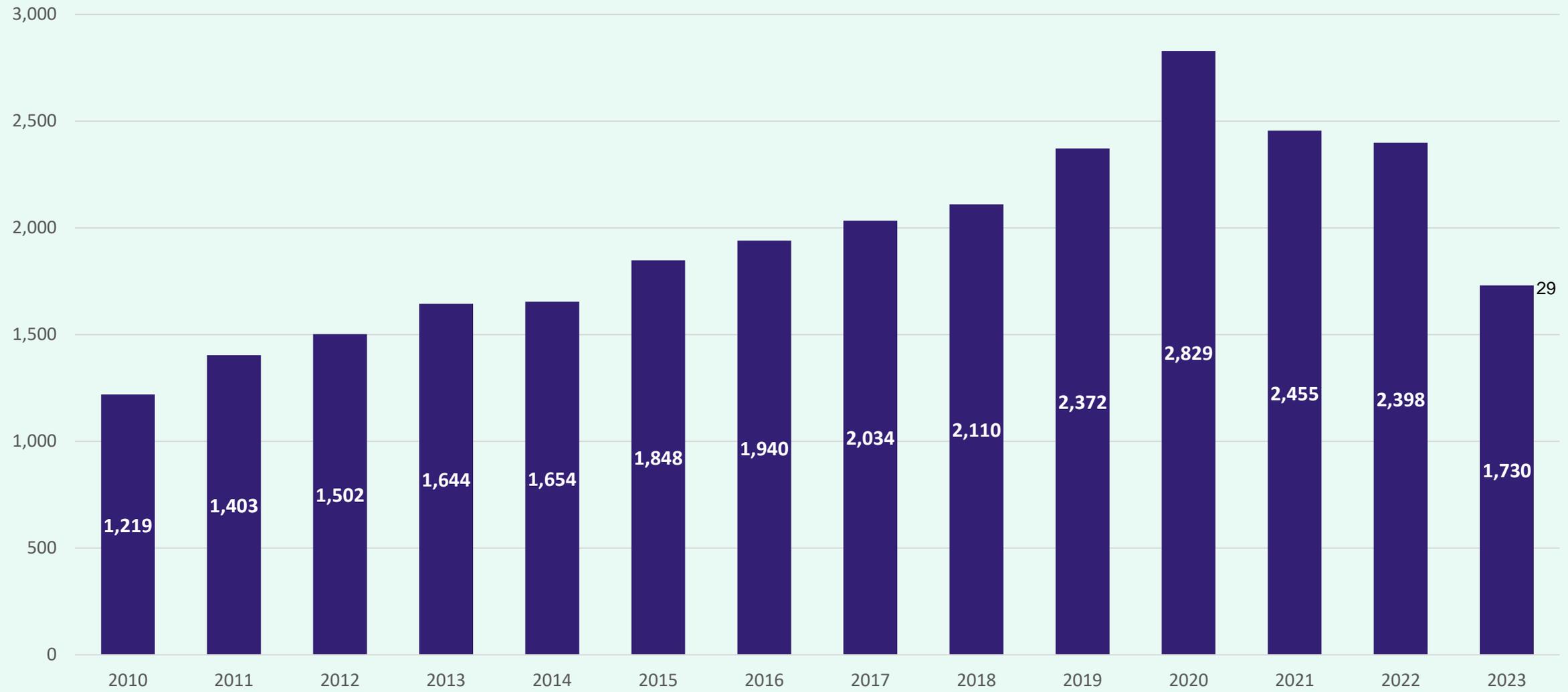


BISD Housing Market Analysis

Total Home Sales in Belton ISD, 2010 – 2023

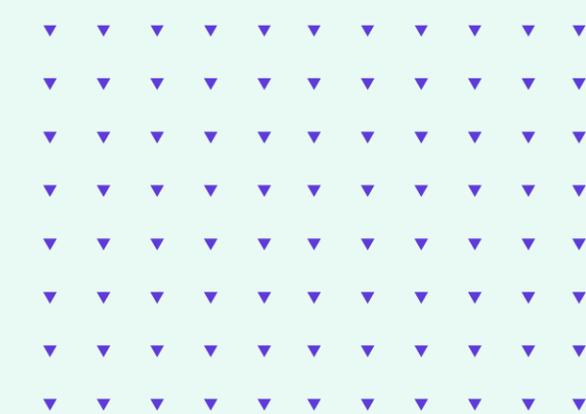
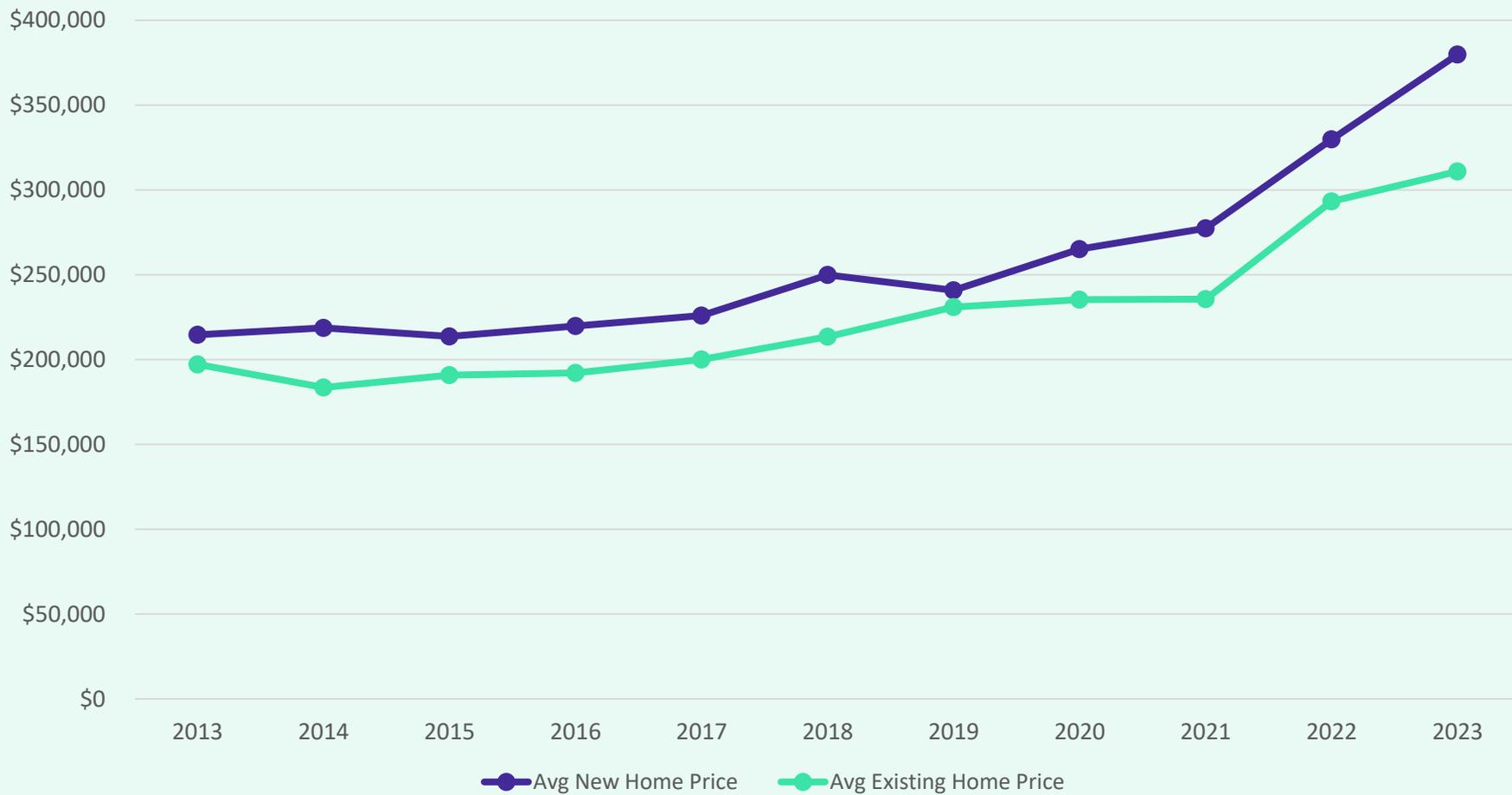


Total Home Sales

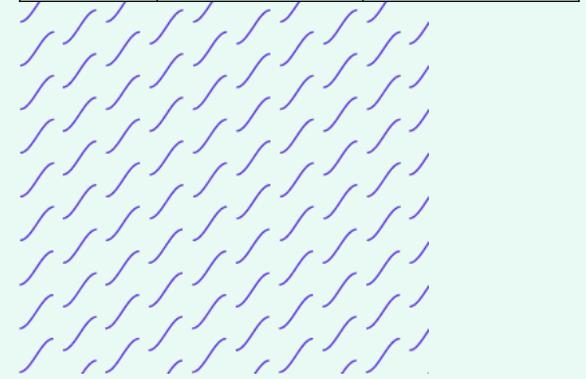




Belton ISD Home Price Analysis



	Avg New Home	Avg Existing Home
2013	\$214,687	\$197,256
2014	\$218,700	\$183,532
2015	\$213,627	\$190,880
2016	\$219,784	\$192,190
2017	\$225,969	\$200,046
2018	\$249,917	\$213,496
2019	\$240,928	\$231,016
2020	\$265,153	\$235,399
2021	\$277,424	\$235,719
2022	\$329,824	\$293,326
2023	\$379,918	\$310,990

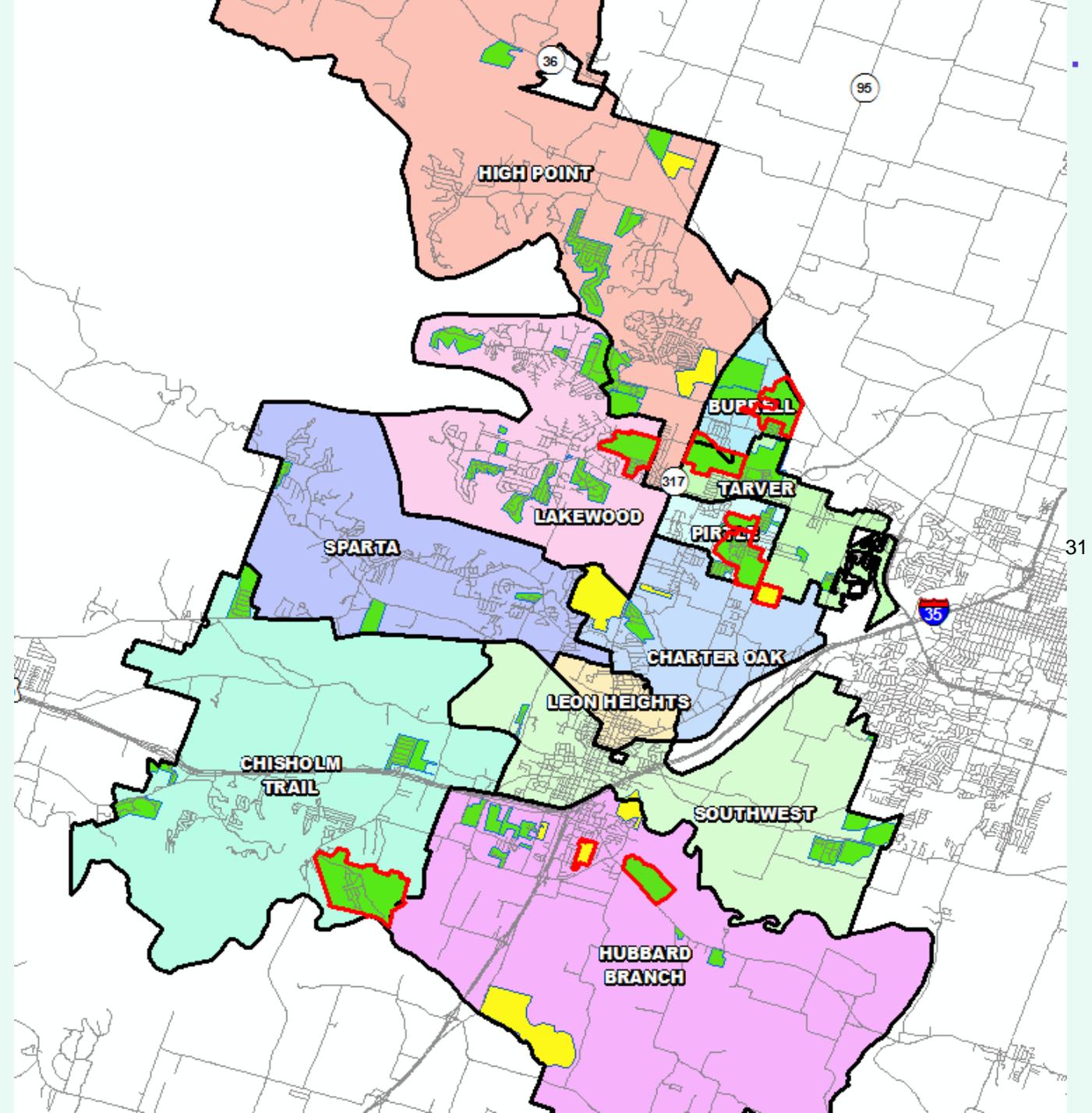
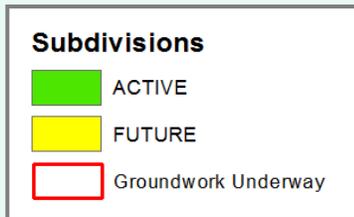


- The average new home sale price in Belton ISD has risen 77% in the last 10 years, an increase of more than \$165,200
- The average existing home sale price in BISSD has risen 58% since 2013, an increase of more than \$113,700



District Housing Overview

- The district has 54 actively building subdivisions
- Within BISD there are 10 future subdivisions
- Of these, groundwork is underway on nearly 1,400 lots within 10 subdivisions



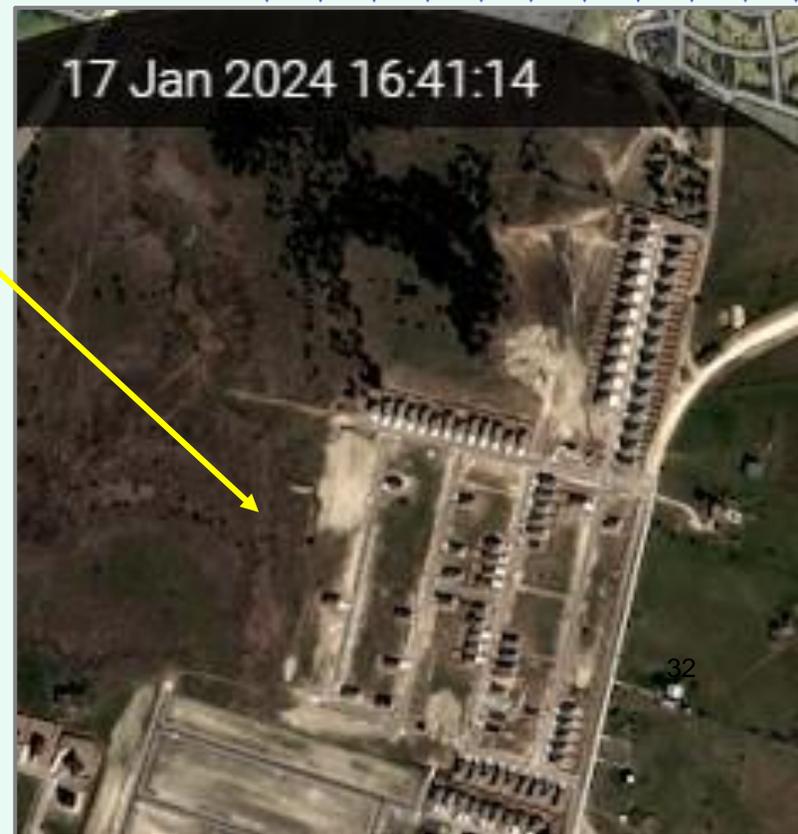


Residential Activity



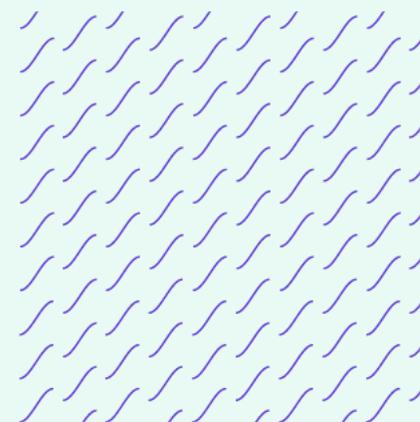
Northpointe

- 685 total lots
- Approx. 227 future lots
- Approx. 325 vacant developed lots
- Approx. 32 homes under construction
- Approx. 74 occupied homes
- First residents Fall 2023
- \$260K+



North Gate

- 563 total lots
- Approx. 225 future lots
- Approx. 86 vacant developed lots
- Approx. 12 homes under construction
- Approx. 240 occupied homes
- Groundwork underway for 93 lots in Phase 6 Sec 1; estimated delivery mid 2024
- \$280K+
- Current student yield = 0.855

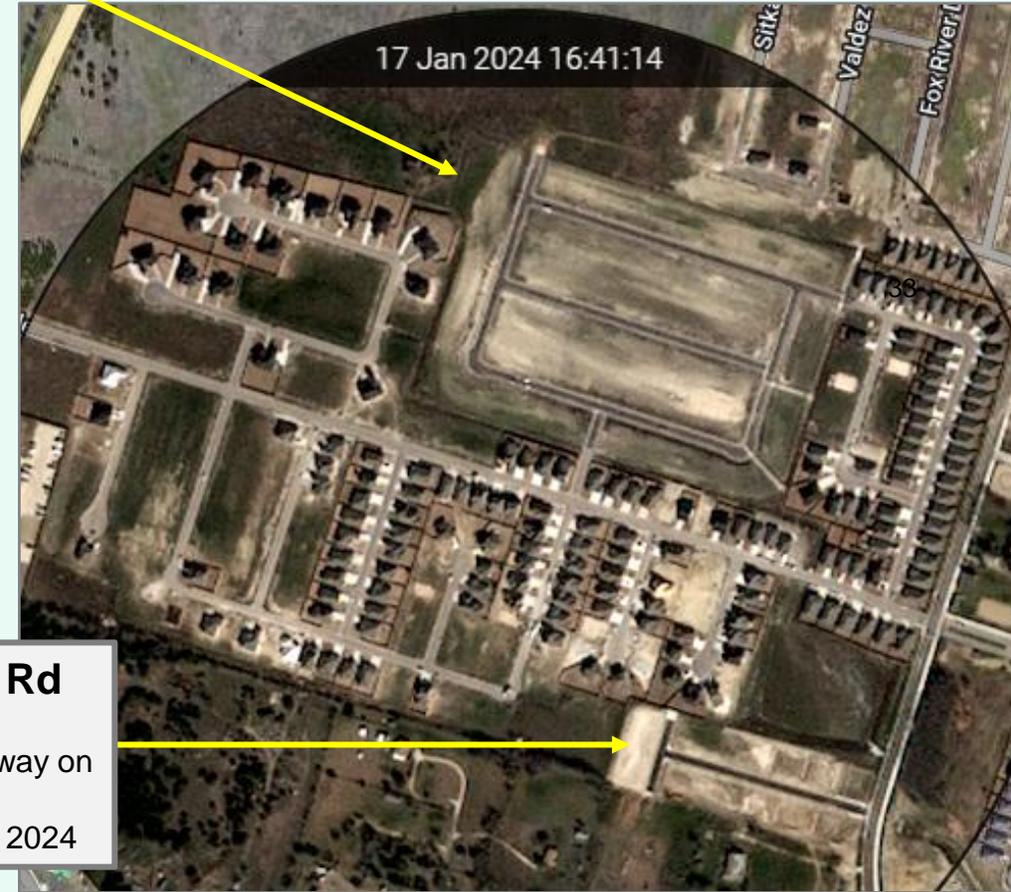
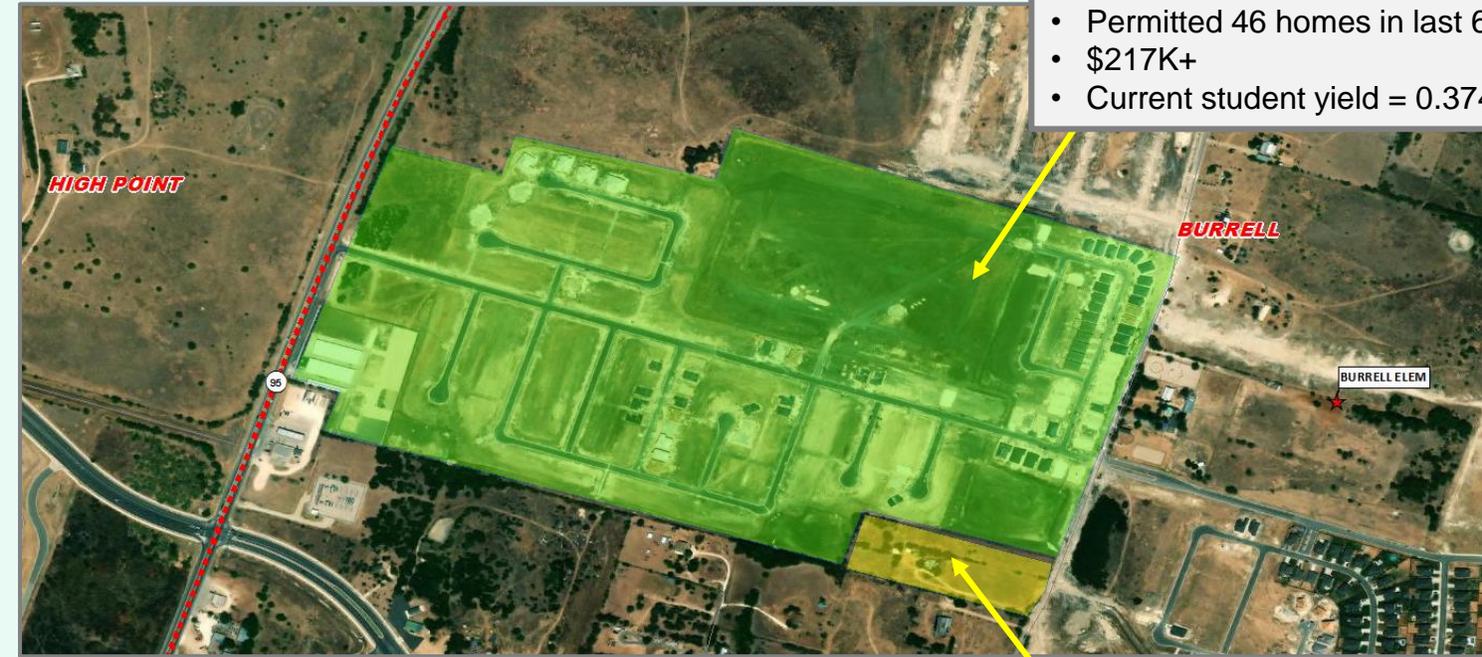
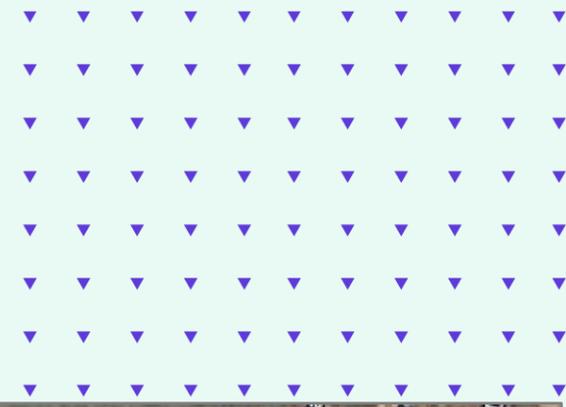




Residential Activity

Mesa Ridge

- 425 total lots
- Approx. 247 vacant developed lots
- Approx. 15 homes under construction
- Approx. 163 occupied homes
- Closed 69 homes in last 12 months
- Permitted 46 homes in last 6 months
- \$217K+
- Current student yield = 0.374



1930 North Pea Ridge Rd

- 15 total future townhome lots
- Groundwork & roadwork underway on all lots
- Anticipate homebuilding Spring 2024



Residential Activity

Westfield

- 1,123 total lots
- Approx. 172 future lots
- Approx. 85 vacant developed lots
- Approx. 14 homes under construction
- Approx. 852 occupied homes
- First residents in Phase 14 Sec 1 (90 lots) fall 2023
- \$274K+
- Current student yield = 0.543

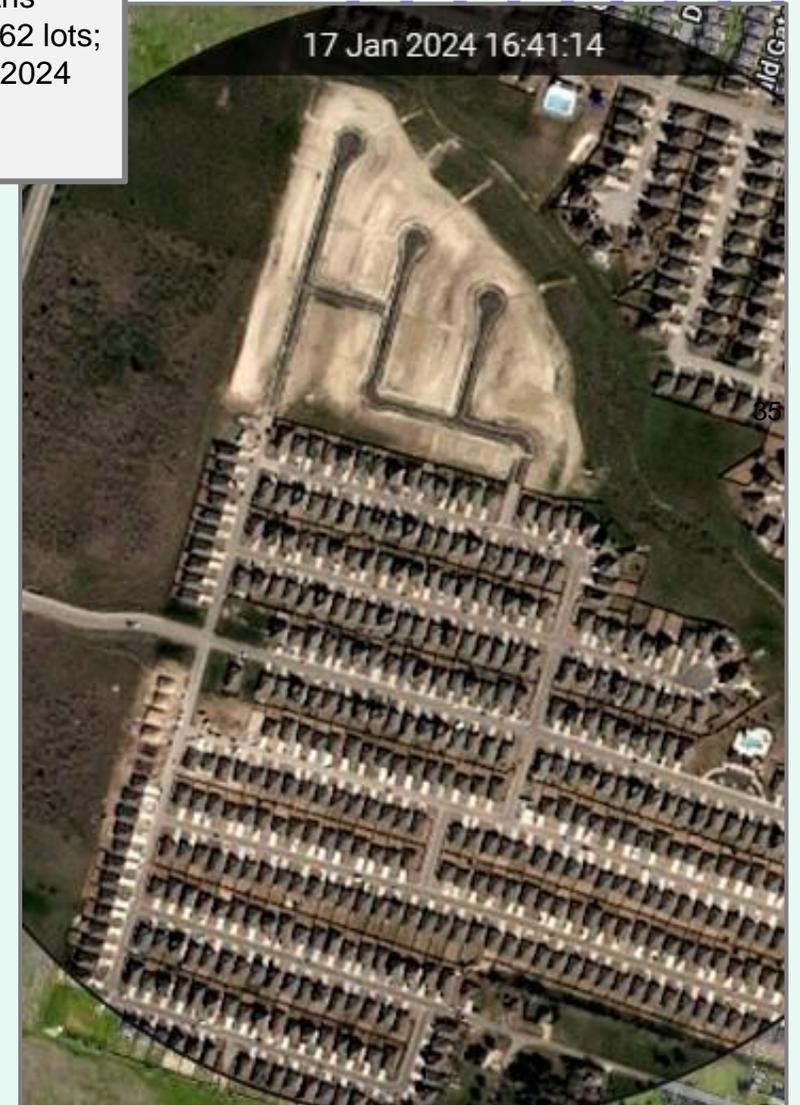
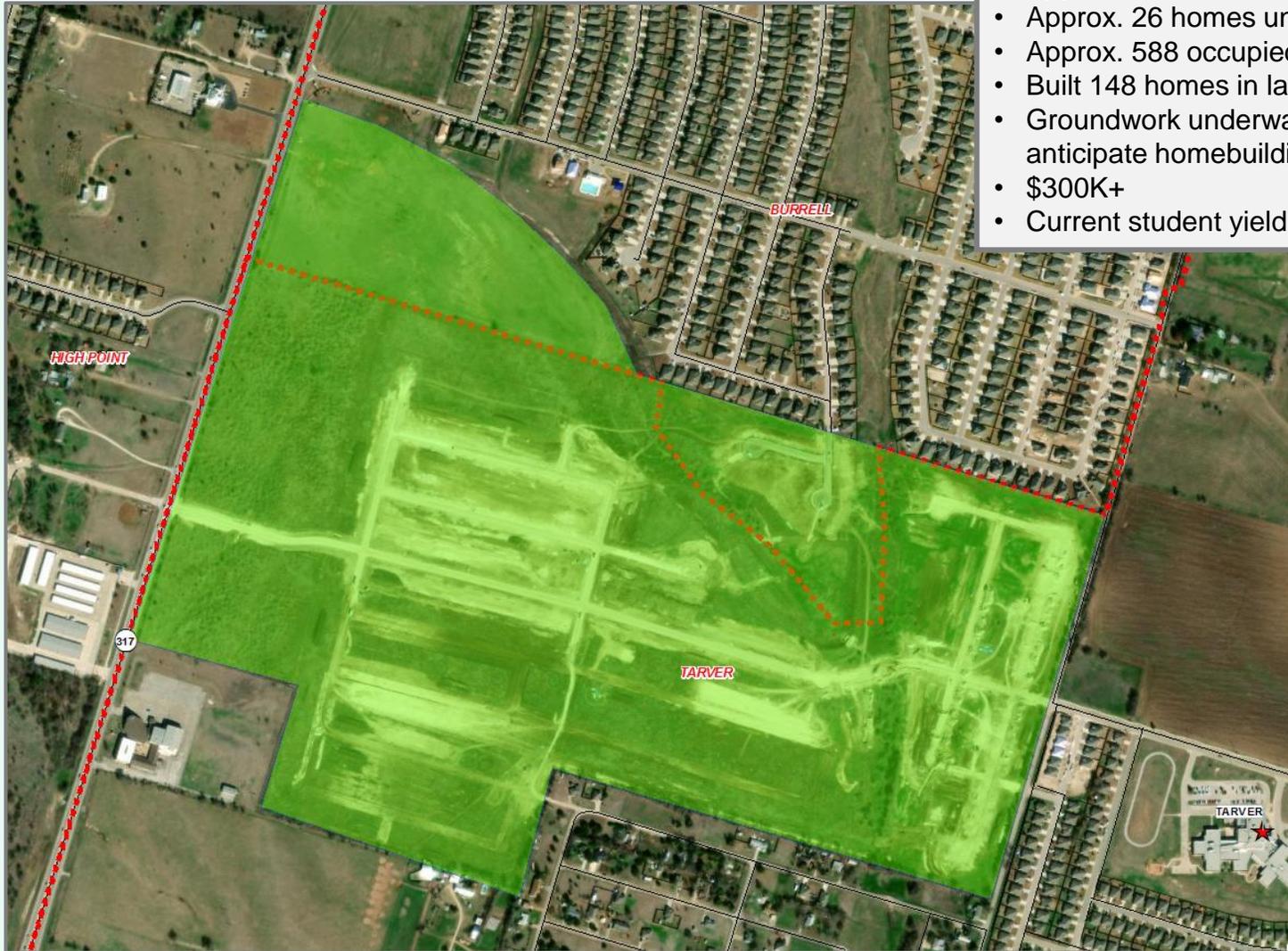
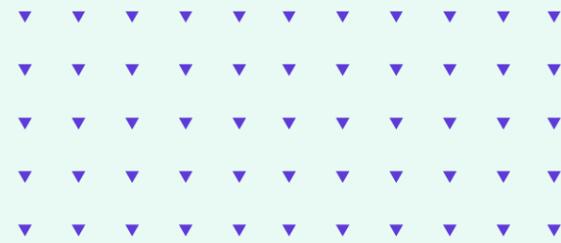




Residential Activity

Lake Point Terrace

- 686 total lots
- Approx. 62 future lots
- Approx. 10 vacant developed lots
- Approx. 26 homes under construction
- Approx. 588 occupied homes
- Built 148 homes in last 12 months
- Groundwork underway for final 62 lots; anticipate homebuilding Spring 2024
- \$300K+
- Current student yield = 0.718





Residential Activity



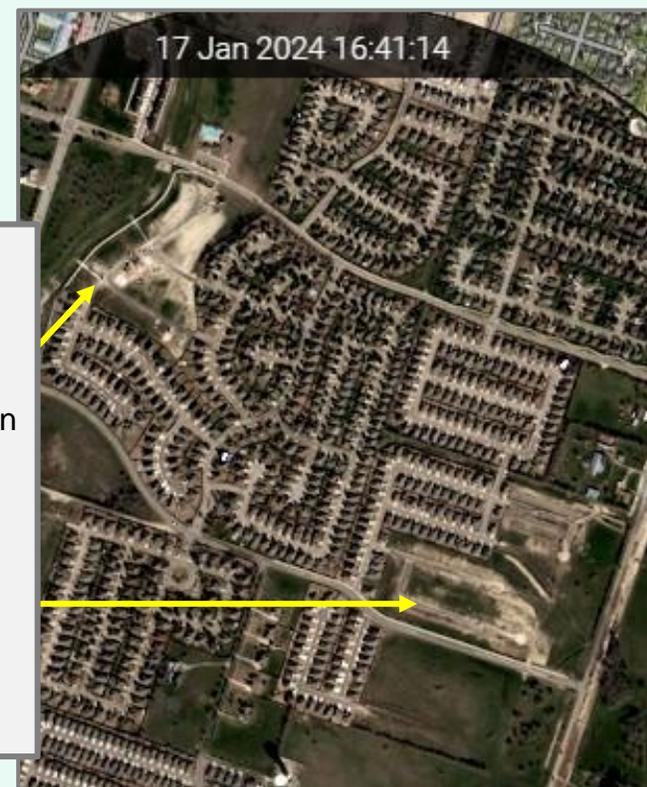
Fresh Meadows

- 263 total lots
- Approx. 193 future lots
- Approx. 21 vacant developed lots
- 49 homes under construction
- 45 permits issued in last 6 months
- Groundwork underway on remaining lots; anticipate homebuilding mid 2024
- Rental homes
- \$2,045 - \$2,395 per month



Hills of Westwood

- 1,128 total lots
- Approx. 464 future lots
- Approx. 38 vacant developed lots
- Approx. 7 homes under construction
- Approx. 619 occupied homes
- 42 lots in Phase 4 delivered for homebuilding early 2024
- Groundwork & roadwork underway on 114 lots in Phase 14
- Issued 30 permits in last 6 months
- \$300K+
- Current student yield = 0.511





Residential Activity

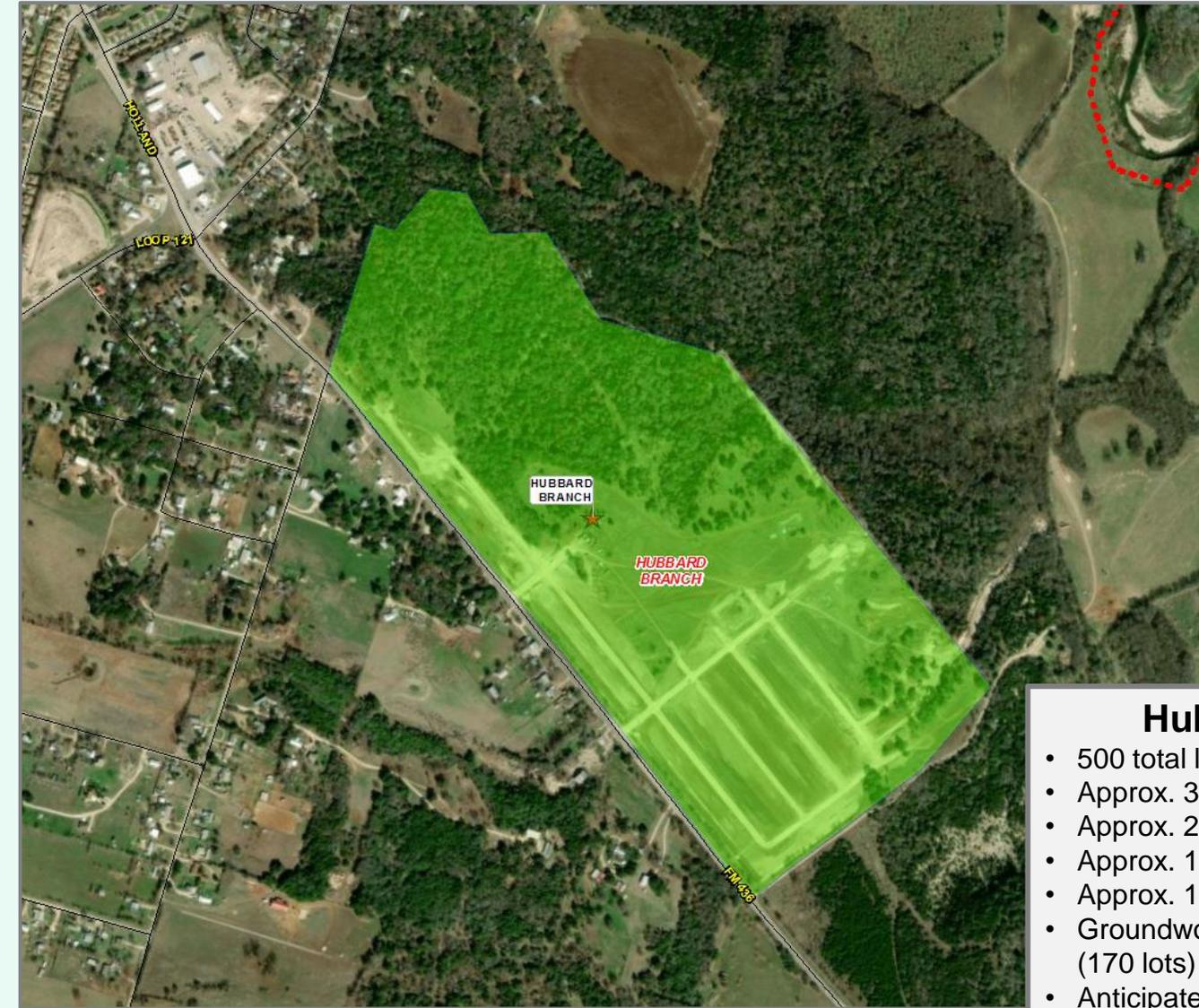


Skyview Addition

- 196 total vacant developed lots
- All lots delivered for homebuilding early 2024
- Anticipate homebuilding Spring 2024



Residential Activity



Hubbard Branch

- 500 total lots
- Approx. 323 future lots
- Approx. 22 vacant developed lots
- Approx. 1 home under construction
- Approx. 154 occupied homes
- Groundwork underway on Phase 2 (170 lots) July 2023
- Anticipate building 50 – 60 homes per year
- \$340K+
- Current student yield = 0.444





Residential Activity



Three Creeks

- 1,500 total lots
- Approx. 287 future lots
- Approx. 129 vacant developed lots
- Approx. 27 homes under construction
- Approx. 1,057 occupied homes
- Groundwork & roadwork underway on Phase 10 (287 lots) with first homes anticipated late spring 2024
- Building 100 – 125 homes per year
- DR Horton
- \$340K - \$550K
- Current student yield = 0.569



Residential Activity



1867 Old Waco Rd

- 80 total future lots
- Initial groundwork & roadwork underway



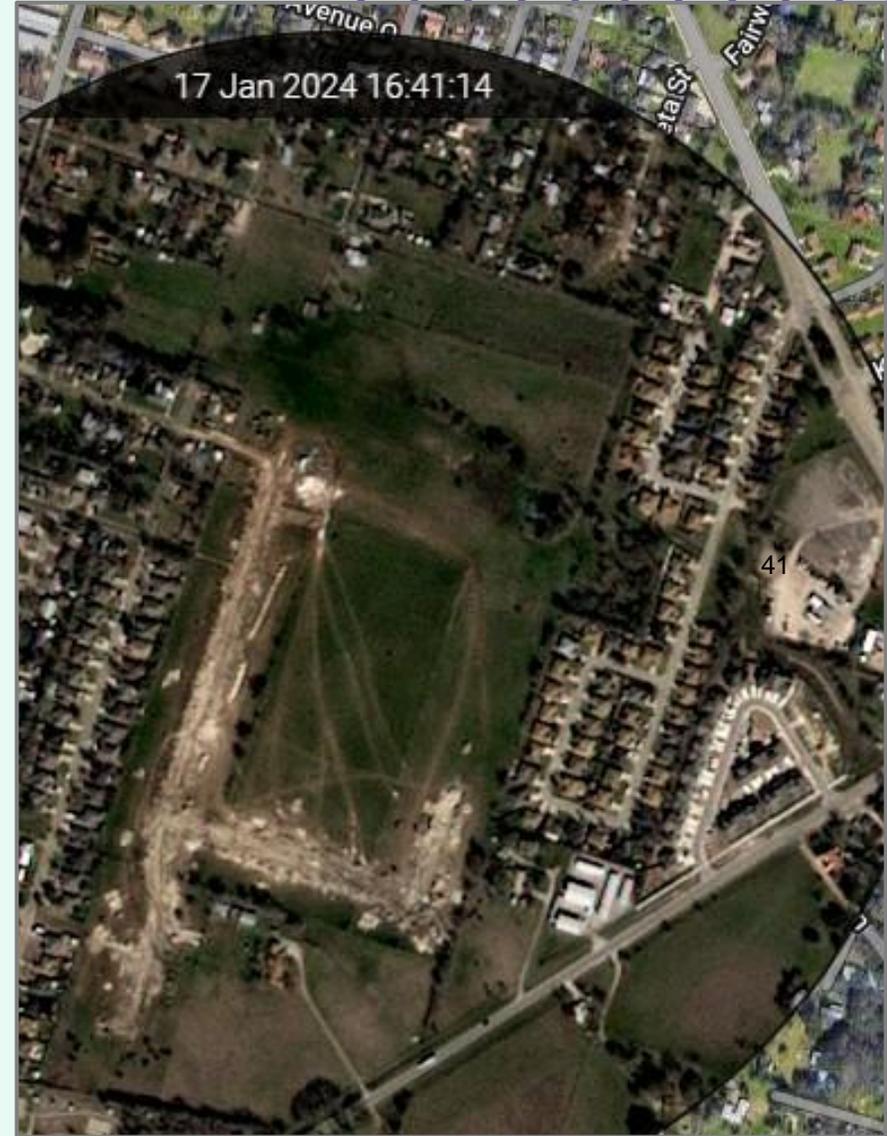


Residential Activity



Hidden Trails

- 256 total future lots
- Final plat Phase 1 (99 lots) approved Nov 2022
- Initial groundwork underway early 2024



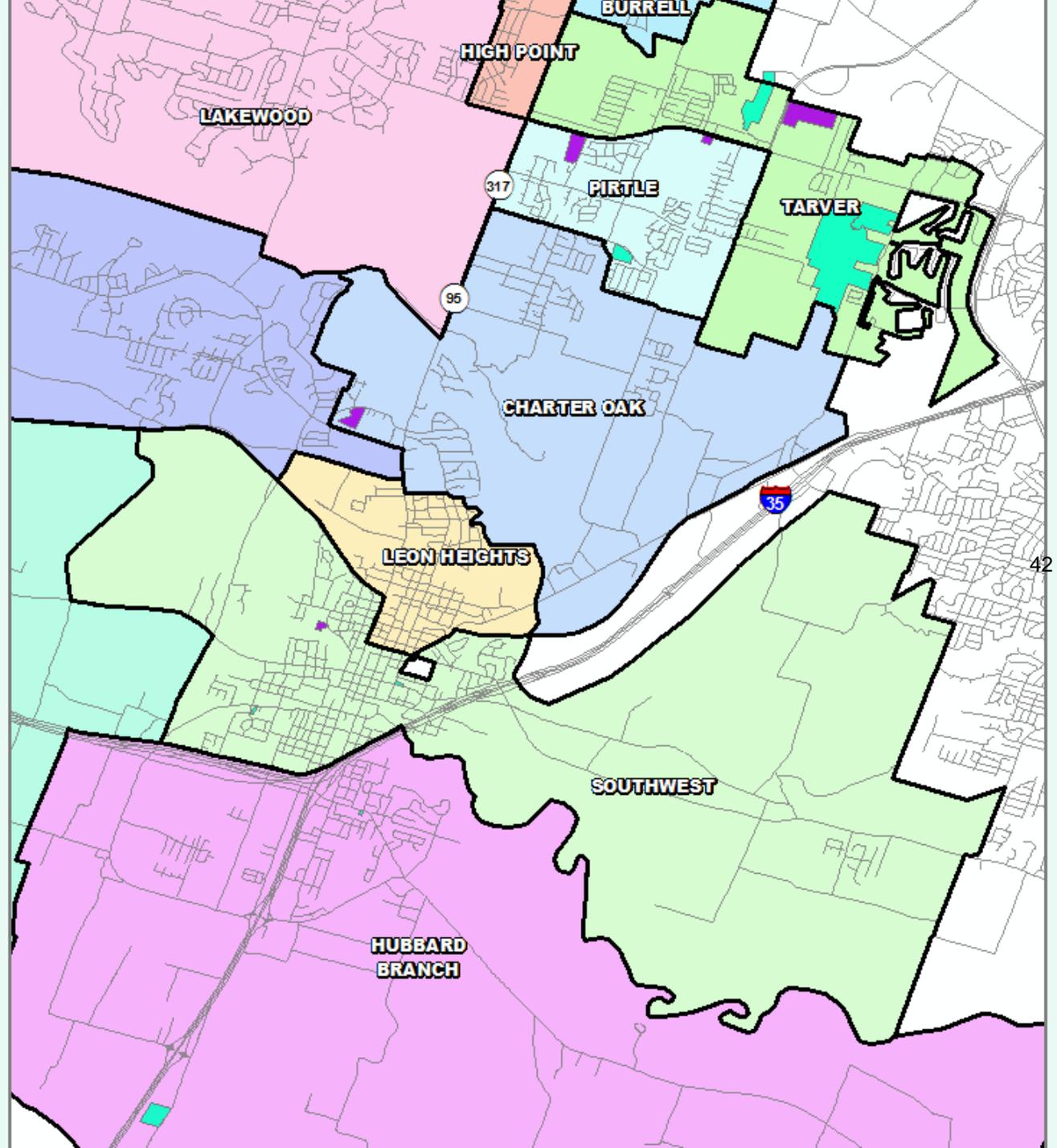


Multi-Family Housing Overview

- There are currently 659 units under construction in the district
- Within Belton ISD there are more than 700 future multi-family units in the planning stages
- Of these units, approx. 100 units are age-restricted and will not impact BISD's student yield

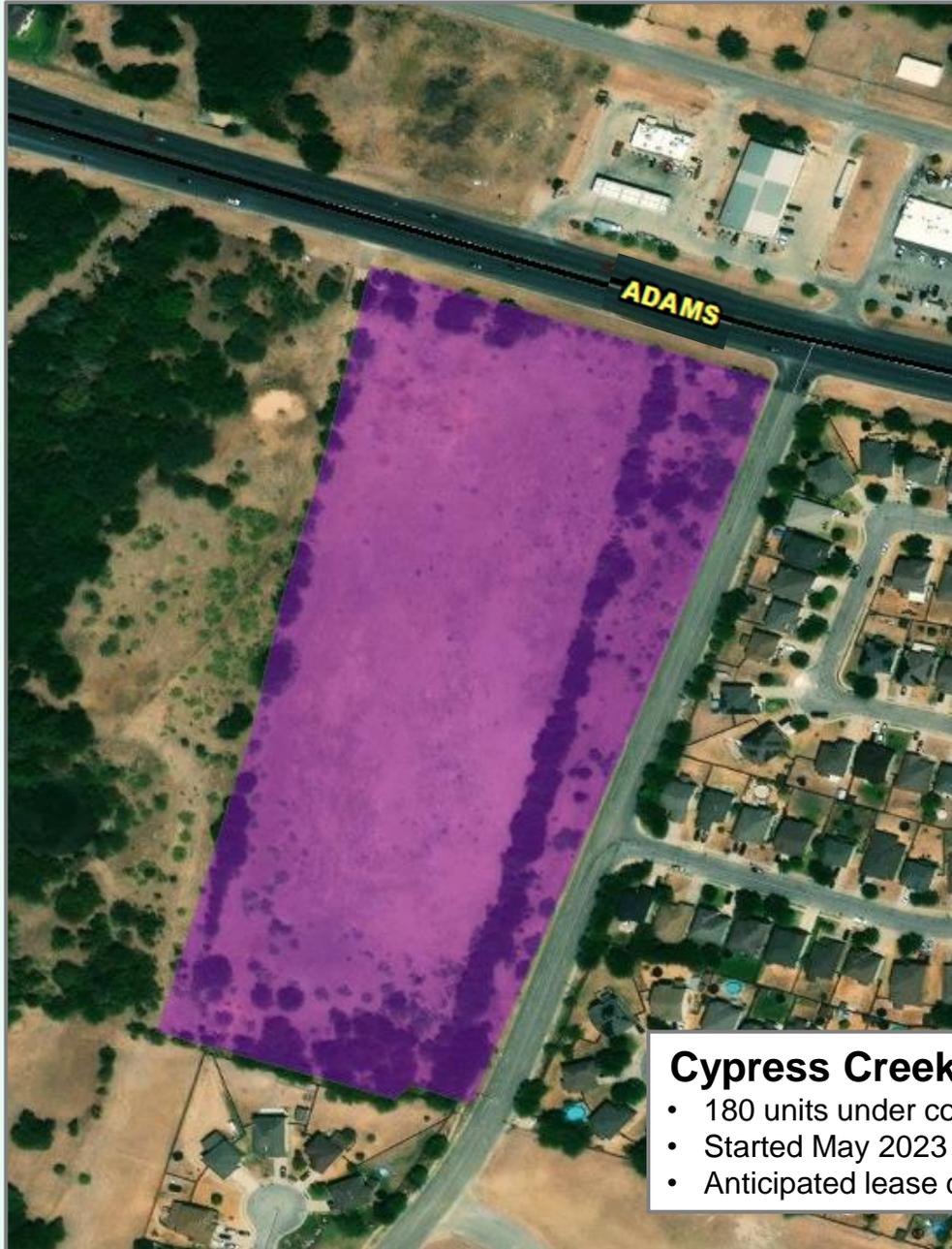
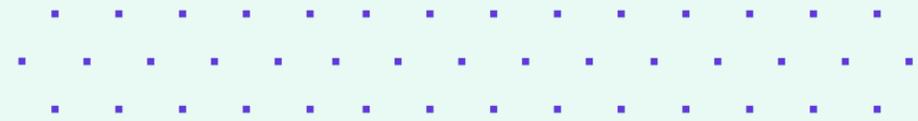
Multi-Family Developments

-  Future Development
-  Under Construction





Multi-Family Activity

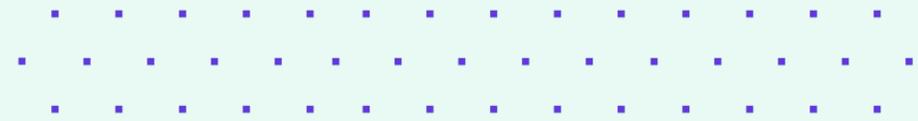


Cypress Creek Apartments

- 180 units under construction
- Started May 2023
- Anticipated lease date Nov 2024



Multi-Family Activity

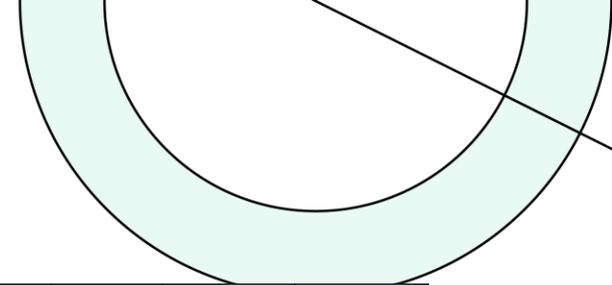


Hudson at the Crossroad District

- 265 units under construction
- Estimated lease date Spring 2024
- Estimated completion June 2024



Annual Enrollment Change



Year	EE	PK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total	Total Growth	% Growth
2019/20	77	416	836	846	874	877	860	923	926	1,052	936	996	917	862	797	12,195	305	2.6%
2020/21	62	304	901	896	884	888	901	924	971	981	1,082	1,033	1,030	915	849	12,621	426	3.5%
2021/22	63	378	876	954	974	913	958	969	994	1,045	1,056	1,226	1,048	1,027	846	13,327	706	5.6%
2022/23	72	453	895	935	974	1,015	976	985	1,011	999	1,041	1,148	1,152	1,029	959	13,644	317	2.4%
2023/24	93	426	898	928	955	994	1,047	1,013	1,008	1,055	1,043	1,157	1,073	1,120	998	13,808	164	1.2%

Yellow box = largest grade per year
Green box = second largest grade per year

Cohort Patterns

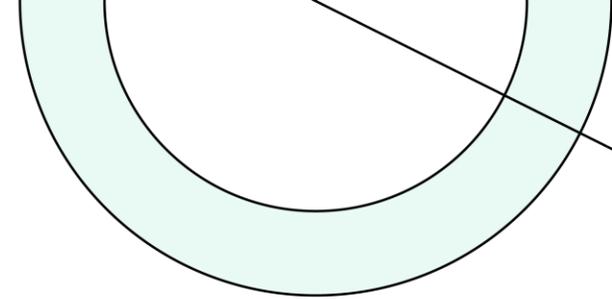
Year	EE	PK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	ELEM	MID	HIGH
3-YR Avg.	1.150	1.127	0.999	1.054	1.043	1.032	1.060	1.047	1.047	1.042	1.039	1.111	0.963	0.984	0.943	1.039	1.043	1.000
2019/20	1.604	1.061	1.033	1.046	1.003	1.026	0.994	1.038	1.046	1.059	1.032	1.072	0.973	1.005	0.935	1.023	1.046	0.996
2020/21	0.805	0.731	1.078	1.072	1.045	1.016	1.027	1.074	1.052	1.059	1.029	1.104	1.034	0.998	0.985	1.052	1.047	1.030
2021/22	1.016	1.243	0.972	1.059	1.087	1.033	1.079	1.075	1.076	1.076	1.076	1.133	1.015	0.997	0.925	1.051	1.076	1.017
2022/23	1.143	1.198	1.022	1.067	1.021	1.042	1.069	1.028	1.043	1.005	0.996	1.087	0.940	0.982	0.934	1.042	1.015	0.986
2023/24	1.292	0.940	1.003	1.037	1.021	1.021	1.032	1.038	1.023	1.044	1.044	1.111	0.935	0.972	0.970	1.025	1.037	0.997

45

- Belton ISD increased by 164 students in the fall of 2023 for an annual change of 1.2%
- District continues to see cohort growth in Kindergarten through 9th Grade levels



Ten Year Forecast by Grade Level



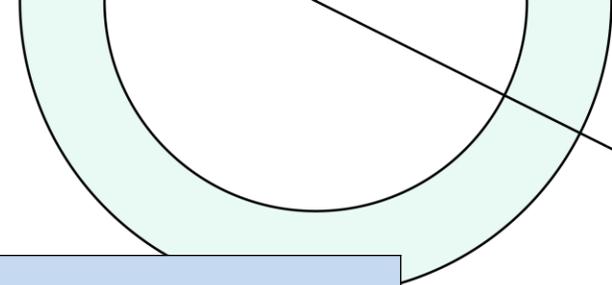
Year	EE	PK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total	Total Growth	% Growth
2019/20	77	416	836	846	874	877	860	923	926	1,052	936	996	917	862	797	12,195	305	2.6%
2020/21	62	304	901	896	884	888	901	924	971	981	1,082	1,033	1,030	915	849	12,621	426	3.5%
2021/22	63	378	876	954	974	913	958	969	994	1,045	1,056	1,226	1,048	1,027	846	13,327	706	5.6%
2022/23	72	453	895	935	974	1,015	976	985	1,011	999	1,041	1,148	1,152	1,029	959	13,644	317	2.4%
2023/24	93	426	898	928	955	994	1,047	1,013	1,008	1,055	1,043	1,157	1,073	1,120	998	13,808	164	1.2%
2024/25	93	425	909	938	956	982	1,023	1,084	1,022	1,039	1,103	1,165	1,113	1,019	1,105	13,975	167	1.2%
2025/26	93	430	924	972	974	995	1,021	1,061	1,107	1,052	1,083	1,255	1,119	1,061	987	14,134	159	1.1%
2026/27	93	435	926	983	1,002	1,005	1,032	1,063	1,087	1,141	1,098	1,237	1,207	1,066	1,027	14,402	268	1.9%
2027/28	93	440	969	989	1,019	1,044	1,043	1,069	1,091	1,118	1,196	1,255	1,190	1,148	1,031	14,695	293	2.0%
2028/29	93	436	1,007	1,029	1,028	1,059	1,085	1,076	1,094	1,119	1,164	1,367	1,206	1,132	1,111	15,007	312	2.1%
2029/30	93	453	1,023	1,070	1,068	1,063	1,097	1,124	1,101	1,126	1,165	1,330	1,313	1,147	1,096	15,269	262	1.7%
2030/31	93	460	1,035	1,089	1,107	1,099	1,093	1,132	1,141	1,130	1,172	1,331	1,280	1,250	1,110	15,522	253	1.7%
2031/32	93	466	1,045	1,095	1,126	1,138	1,130	1,128	1,150	1,173	1,176	1,339	1,281	1,217	1,208	15,764	243	1.6%
2032/33	93	470	1,057	1,107	1,134	1,158	1,171	1,160	1,146	1,182	1,220	1,344	1,287	1,224	1,191	15,944	180	1.1%
2033/34	93	476	1,075	1,118	1,149	1,171	1,197	1,215	1,182	1,177	1,229	1,395	1,292	1,228	1,200	16,196	252	1.6%

46

Yellow box = largest grade per year
Green box = second largest grade per year



Ten Year Forecast by Campus



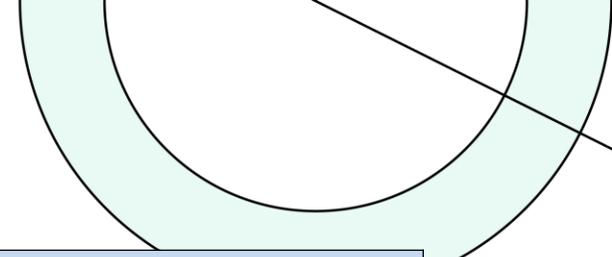
Campus	Capacity	Fall	ENROLLMENT PROJECTIONS									
		2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
BELTON EARLY CHILDHOOD	628	519	518	523	528	533	529	546	553	559	563	569
EARLY CHILDHOOD TOTALS	628	519	518	523	528	533	529	546	553	559	563	569
BURRELL ELEMENTARY	800	389	410	436	456	476	522	554	571	588	608	644
CHARTER OAK ELEMENTARY	800	626	646	646	650	650	653	670	685	699	721	742
CHISHOLM TRAIL ELEMENTARY	792	914	716	712	718	738	760	766	762	766	775	781
HIGH POINT ELEMENTARY	792	645	640	655	649	656	699	711	723	732	741	748
JOE PIRTLE ELEMENTARY	792	629	598	614	645	641	659	677	695	714	737	752
LAKEWOOD ELEMENTARY	792	674	646	636	620	617	610	629	638	654	666	671
LEON HEIGHTS ELEMENTARY	265	219	212	212	214	214	211	212	209	209	211	214
HUBBARD BRANCH ELEMENTARY	800	283	548	578	598	635	667	700	734	758	789	809
SOUTHWEST ELEMENTARY	540	397	384	374	379	389	391	400	403	408	414	419
SPARTA ELEMENTARY	685	573	595	577	577	595	597	600	599	597	593	601
TARVER ELEMENTARY	792	486	495	507	505	522	515	526	536	537	532	544
ELEMENTARY TOTALS	7,850	5,835	5,890	5,947	6,011	6,133	6,284	6,445	6,555	6,662	6,787	6,925
Elementary Absolute Change		55	55	57	64	122	151	161	110	107	125	138
Elementary Percent Change		0.95%	0.94%	0.97%	1.08%	2.03%	2.46%	2.56%	1.71%	1.63%	1.88%	2.03%

47

Green box = 95% capacity
Yellow box = over capacity



Ten Year Forecast by Campus

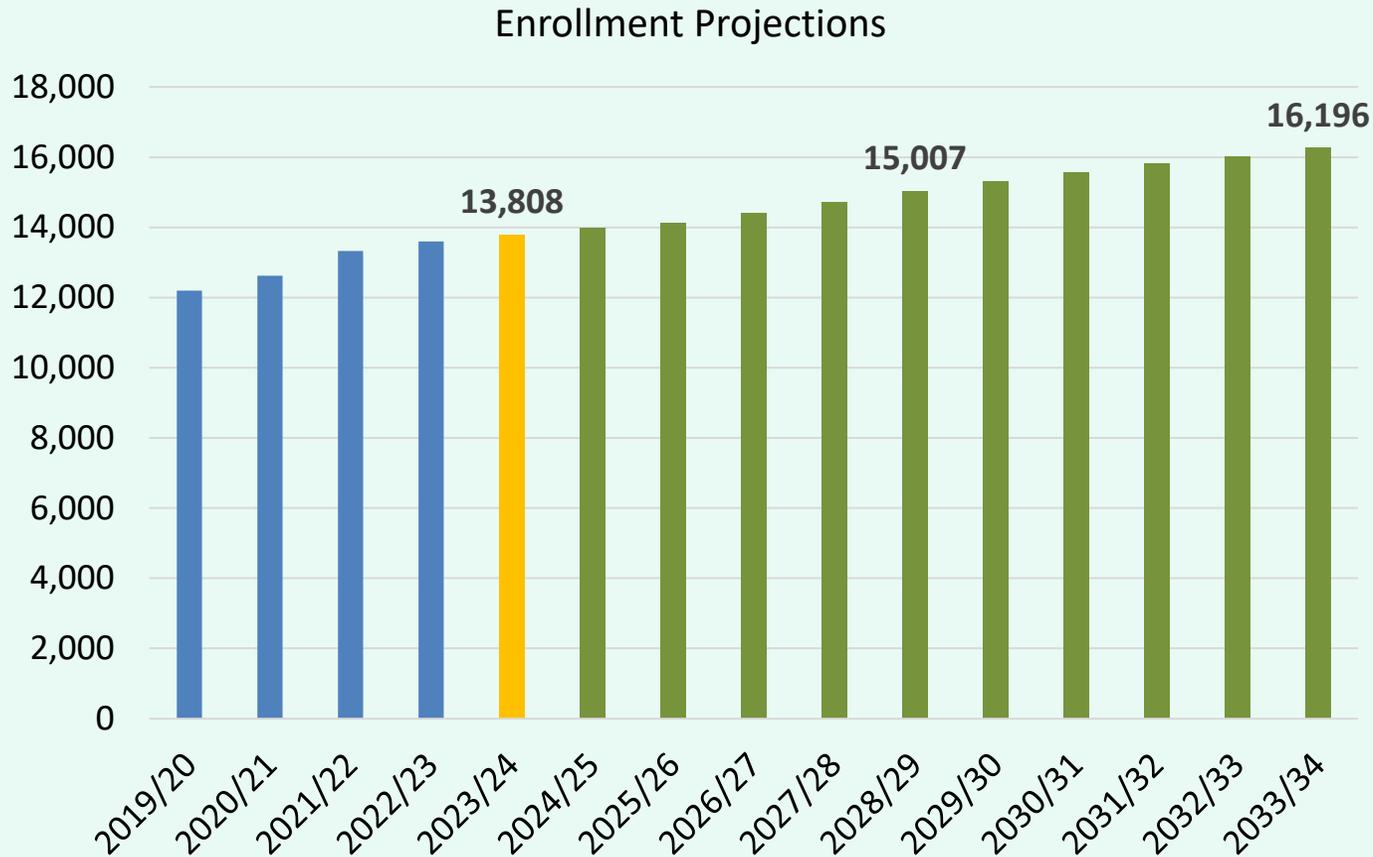


Campus	Capacity	Fall	ENROLLMENT PROJECTIONS									
		2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
LAKE BELTON MIDDLE SCHOOL	916	812	826	832	836	880	892	880	859	854	869	886
NORTH BELTON MIDDLE SCHOOL	1,000	919	954	954	994	1,008	1,014	1,013	1,022	1,067	1,082	1,095
SOUTH BELTON MIDDLE SCHOOL	1,000	660	709	701	687	626	582	594	633	649	644	640
BELTON MIDDLE SCHOOL	971	715	675	756	809	891	890	904	928	930	952	969
MIDDLE SCHOOL TOTALS	3,887	3,106	3,164	3,242	3,326	3,405	3,378	3,392	3,443	3,499	3,548	3,589
Middle School Absolute Change		55	58	78	83	79	-27	14	51	56	49	41
Middle School Percent Change		1.80%	1.87%	2.48%	2.57%	2.37%	-0.79%	0.42%	1.50%	1.64%	1.39%	1.17%
BELTON HIGH SCHOOL	2,607	1,758	1,777	1,796	1,842	1,869	1,989	2,012	2,023	2,074	2,056	2,108
BELTON NEW TECH HIGH SCHOOL	500	321	328	353	357	385	398	404	411	417	415	421
LAKE BELTON HIGH SCHOOL	2,500	2,269	2,298	2,272	2,338	2,370	2,429	2,470	2,537	2,554	2,575	2,585
HIGH SCHOOL TOTALS	5,607	4,348	4,403	4,421	4,537	4,624	4,816	4,886	4,971	5,045	5,046	5,114
High School Absolute Change		60	55	18	116	87	192	70	85	74	2	67
High School Percent Change		1.40%	1.27%	0.42%	2.62%	1.92%	4.15%	1.44%	1.74%	1.49%	0.03%	1.33%
ALTERNATIVE CAMPUS TOTALS		0	0	0	0	0	0	0	0	0	0	0
DISTRICT TOTALS	17,972	13,808	13,975	14,134	14,402	14,695	15,007	15,269	15,522	15,764	15,944	16,196
District Absolute Change		164	167	159	268	293	312	262	253	243	180	252
District Percent Change		1.20%	1.21%	1.14%	1.90%	2.03%	2.12%	1.74%	1.66%	1.56%	1.14%	1.58%

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Green box = 95% capacity
Yellow box = over capacity

Key Takeaways



- Belton ISD enrollment increased by 1,923 students between 2018/19 and 2023/24
- BISD had over 1,700 home sales by the end of 2023
- The district has 9 future subdivisions with nearly 5,800 lots in the planning stages
- Groundwork is underway on nearly 1,400 lots within 9 subdivisions
- Five year enrollment headed toward 15,000 students
- 2033/2034 enrollment could reach 16,200 students

Annual Announcement on Continuing Education of Board Members

Belton ISD

May 2023 through April 2024 - Report run on 4/12/2024

NEW / EXPERIENCED TRUSTEES	Local District Orientation <i>(3 hours for new Trustees, within 1st 120 days)</i>	Introduction to Texas Education Code <i>(3 hours for new Trustees, within 1st 120 days)</i>	School Safety <i>(2 hour every 2 years for all trustees) (Within 1st 120 days for new trustees)</i>	Evaluating & Improving Student Outcomes <i>(3 hours every 2 years for all trustees) (Within 1st 120 days for new trustees)</i>	Post Legislative Update to TEC <i>(2 hours for experienced Trustees after each Legislative Session) (New Trustees - N/A)</i>	Child Abuse Prevention <i>((1 hour every 2 years) (Within 1st 120 days for new trustees)</i>	Team Building Session <i>(3 hours for all Trustees)</i>	Continuing Education <i>(10 hours for new trustees; 5 hours for experienced Trustees)</i>	Completed Exceeded Incomplete
Rucker Preston (N)	Complete	Complete	Complete	Complete	N/A	Complete	Complete	Exceeds	Exceeds
Chris Flor	N/A	N/A	Complete	Complete	Complete	Complete	Complete	Exceeds	Exceeds
Erin Bass	N/A	N/A	Complete	Complete	Complete	Complete	Complete	Exceeds	Exceeds
Janet Leigh	N/A	N/A	Complete	Complete	Complete	Complete	Complete	Exceeds	Exceeds
Jeffrey Norwood	N/A	N/A	Complete	Complete	Complete	Complete	Complete	Exceeds	Exceeds
Manuel Alcozer	N/A	N/A	Complete	Complete	Complete	Complete	Complete	Exceeds	Exceeds
Suzanne McDonald	N/A	N/A	Complete	Complete	Complete	Complete	Complete	Exceeds	Exceeds

(N) = New Trustee

School board members must complete training that is required by the State Board of Education (SBOE), and the board president must publicly announce whether each board member has met the SBOE training requirements. Board members must receive continuing education training in the areas reflected in this table, according to Tex. Educ. Code §11.159; 19 Tex. Admin. Code § 61.1, 61.3.

The annual announcement does not cover open government and cybersecurity training required for trustees under other law. Tex. Gov't Code §§ 551.005, 552.012, and 2054.5191. OMA and PIA training is required of all elected officials within 90 days of election or appointment. PIA training may be delegated by district policy. Cybersecurity training is required of all school board members annually.



This report is provided as a TASB member service. Official recordkeeping of Board Member continuing education credit is the responsibility of the district.



SUPERINTENDENT'S REPORT

51

Belton ISD Board of Trustees
Regular Board Meeting
Monday, April 15, 2024



Vision

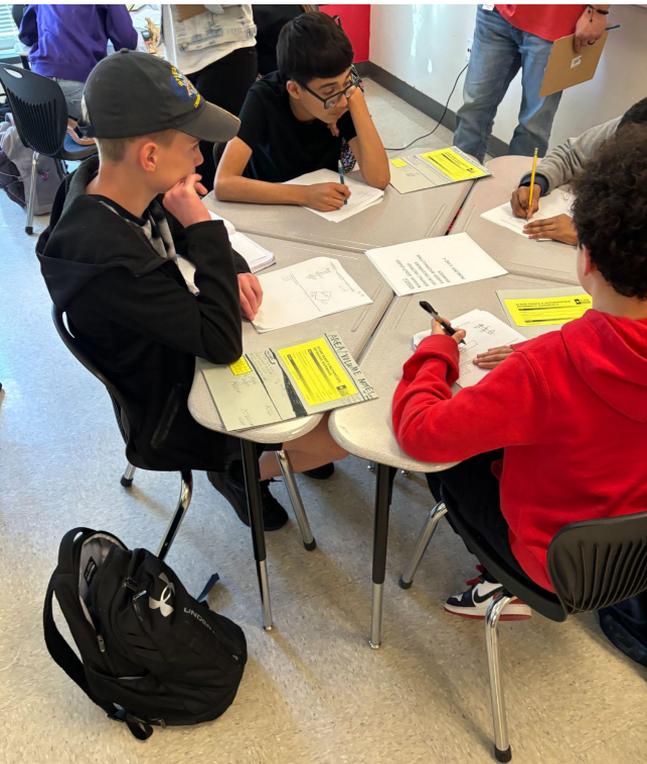
Empower each and every learner to pursue their dreams and enrich their communities.



EXCEPTIONAL LEARNING EXPERIENCES



EXCEPTIONAL LEARNING EXPERIENCES



Journey of a Graduate



Shout Outs!





SUPERINTENDENT'S REMARKS

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DISCUSSION



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Belton Independent School District

Workshop Meeting Minutes

Board Workshop Meeting, March 25, 2024 - 5:00 p.m.

Dragon Room, 400 N. Wall St. Belton, TX

Board Members Present:

Manuel Alcozer

Jeff Norwood

Suzanne McDonald

Rucker Preston

Chris Flor

Janet Leigh

Board Members Absent:

Erin Bass

1. Call to Order:

Manuel Alcozer called the workshop meeting of the Belton Independent School District Board of Trustees to order at 5:02 p.m. He stated that a quorum of Board Members was present, noting Mrs. Erin Bass was absent, that the meeting had been duly called, and that notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Public Comments:

None.

Board Workshop:

A. Goal 5 Update: Budget & Compensation Overview

Dr. Malinda Golden introduced Melissa Lafferty, Chief Financial Officer, and Todd Schiller, Assistant Superintendent of Human Resources, to provide an overview of the Budget Assumptions for the 2024-2025 school year. Ms. Lafferty reviewed the budget planning calendar, noted that anticipated enrollment growth has slowed, and reviewed average daily attendance. Historical salary increases were reviewed along with preliminary and certified values processes. Ms. Lafferty shared the financial impact of the \$100K homestead exemption and the tax breaks for those aged 65 and older as a result of the 88th Legislative Session. The loss of other funding sources including School Health & Related Services (SHARS), retroactive back pay of taxes, and the shortfall on certified values was discussed. Data regarding the Belton ISD historical fund balance was provided to discuss the financial challenge of the 2011-2012 school year when the fund balance fell below 20% to 18%. For the 2023-2024 school year, Belton ISD could potentially realize a budget deficit of (\$11,928,993), leaving a 19% of fund balance.

Dr. Golden informed the Board on current strategies to generate revenue as well as ways to mitigate expenses with the least impact to students in the classroom,

including reducing campus and department budgets, increased class sizes, reducing positions through attrition, improving attendance and more.

Mr. Schiller gave an update on teacher market comparisons by area and region, confirming that Belton ISD remains competitive in the mid-range across districts. He provided local and area market comparisons for all other positions and informed the Board that the focus on paraprofessional positions over the last few years has helped with retention rates. Mr. Schiller reviewed historical salary increases, new position history, and provided 2024-2025 total budget impact with various salary projections and considering the current financial environment.

Dr. Golden provided a recap of the current strategies deployed to reduce current year and next year's budget and expressed gratitude to leaders across the District who are making these decisions for their campuses and departments.

Adjourn: There being no further business, the meeting was adjourned at 5:59 p.m.

Manuel Alcozer, President

Erin Bass, Secretary

Belton Independent School District

Board Meeting Minutes

Regular Board Meeting, March 25, 2024 - 6:15 p.m.

Pittenger Fine Arts Center, 400 N. Wall St, Belton TX, 76513

Board Members Present:

Manuel Alcozer
Jeff Norwood
Suzanne McDonald
Rucker Preston

Chris Flor
Janet Leigh

Board Members Absent:

Erin Bass

1. Call to Order, Moment of Silence and Pledge of Allegiance

Manuel Alcozer, Board President, called the regular meeting of the Belton Independent School District Board of Trustees to order at 6:15 p.m. He stated that a quorum of Board Members was present, Erin Bass was absent, that the meeting had been duly called, and that notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

2. Recognitions

Student Pledges — Southwest Elementary School

The evening's pledges were led by Southwest Elementary fourth-grade students Mia Carrillo and Angel Deleon Mata.

Student Showcase — South Belton Middle School Saxophone Ensemble

The evening's student showcase was South Belton Middle School Saxophone Ensemble. These musicians participated in the UIL Concert and Sight-Reading Competition, achieving a superior rating and winning the Sweepstakes Award. Ensemble members include Markayla Allen, Barret Brown, Emiliano Gloria, Olivia Henderson, Jeremiah Rodriguez, Mark Rodriguez, and Rowdy Watson. The South Belton Middle School Saxophone Ensemble is under the direction of Evan Simmons.

Texas History Day State Qualifiers

The Board celebrated 42 students who represented the District at the Heart of Texas Regional History Fair and advanced to the state competition. This is the largest group of students the District has sent to the prestigious state event, which is held at the Bob Bullock Museum in Austin. This accomplishment speaks to the talent and commitment of the District's social studies teachers, the dedicated students and their supportive parents. The Social Studies Coordinator for Belton ISD Teaching and Learning is Chris Lemley.

Crowd Pleasers Dance State Winners

The Lake Belton High School Silver Spurs were recognized by the Board for competing at the Crowd Pleasers Dance State Competition where they were crowned State Grand Champion. They won the large team division and placed first overall by outscoring every other team. This recognition is a representation of the outstanding determination and collaboration demonstrated by these incredible dancers. The Lake Belton High School Silver Spurs are under the direction of Erin Choats.

Cross-Examination Debate State Qualifiers

The Board recognized four Belton ISD students who advanced to the state Cross-Examination Debate Competition. The students are Steven Arantes and Reagan Vergara, from Belton High School, and Phoenix Carlisle and Shreya Muni, from Lake Belton High School. Their teachers are Tanya Larson from BHS and Hannah Bryant and Brianna Rodriguez from LBHS.

State Citizen Bee State Qualifier

Belton High School's Lena Cook was celebrated for qualifying as a state citizen bee competitor. She is one of only 20 students participating out of the state of Texas. During the competition, students are quizzed on history and civics. Her teacher is Tanya Larson.

Temple Rotary of the Month

The Board celebrated Leon Heights Elementary music teacher Debra Johnson for being recognized by the Temple Rotary Club as the Rotary Educator of the Month for February for her outstanding service to Belton ISD. She is in her 27th year in education with 26 of those years being at Leon Heights Elementary.

2023 Field Of Excellence Award Recipients

Belton ISD's Wilson Kerzee Field was recently named a 2023 Field of Excellence winner. This honor marks the field as one of the top 100 in the nation. Tonight the Board recognized the expertise and dedication of the BISD athletics grounds crew and the great care they take in maintaining the District's landscape. The team includes the athletics grounds team lead Andrew Linklater, Athletic Groundskeepers John Goff and David Wilson, District Irrigator James Glenn and Grounds Supervisor Patrick Crosby.

Department Showcase - Business Office

BISD is recognizing the Business Services team for this month's department showcase. They earned a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada and a Certificate of Excellence in Financial Reporting from the Association of School Business Officers International. Each recognition reflects the highest form of praise for transparency in accounting and financial reporting. The team, led by Chief Financial Officer Melissa Lafferty, is 22 members strong and includes accounts payable, payroll, purchasing, the print shop and the warehouse.

Community Partner Recognition - Fort Cavazos

The Board recognized Fort Cavazos as the community partner this evening. This institution and the men and women who serve have a major impact on our community, and their involvement in schools is invaluable. Approximately 30 percent of the District's students are military-connected, a statistic that highlights how important positive and mutually beneficial relationships are with the leadership of Fort Cavazos. Receiving the recognition on behalf of Fort Cavazos was Garrison Commander Colonel Lakicia R. Stokes who shared a few words regarding the partnership.

3. Public Comments Regarding Items on the Agenda

None.

4. Action Items

A. Consider, Discuss, and Take Appropriate Action Regarding Certification of Unopposed Candidate and Order of Cancellation for Area 2 for the May 4, 2024 Trustee Election

Dr. Malinda Golden informed the Board state law allows entities without contested elections to avoid election costs by certifying the candidates as elected. She indicated two documents require Board consideration – the Certification of Unopposed Candidates which states that Erin Bass representing Area 2, is unopposed; and the Order of Cancellation which states that unopposed candidates are elected to office according to the Texas Election Code.

Chris Flor made a motion, seconded by Janet Leigh, to approve the Certification of Unopposed Candidate and Order of Cancellation for Area 2 for the May 4, 2024 Trustee Election as presented. The motion carried unanimously (6-0).

B. Consider, Discuss, and Take Appropriate Action Regarding Budget Assumptions for Fiscal Year 2024-2025

Melissa Lafferty, Chief Financial Officer, shared a brief report on the 2024-2025 Budget Assumptions. At the Board Workshop held at 5:00 p.m. this evening, Mrs. Lafferty and Todd Schiller provided an extensive presentation regarding the Budget and Compensation Overview that included historical, current and future budget data during the Board Workshop prior to this meeting. The annual budget is based on several assumptions that serve as the basis for estimating revenue and expenditures used to develop the budget. The initial budget assumptions to be used for the preliminary development of the 2024-2025 budget were presented for discussion.

Janet Leigh expressed her gratitude to the Business Services team for the time, effort and the great attention to detail it takes to navigate the budgeting process.

Jeff Norwood made a motion, seconded by Rucker Preton, to approve the budget assumptions for fiscal year 2024-2025 as presented. The motion carried unanimously (6-0).

5. Reports

A. Goal 1 Update - Customer Service & Parents as Partners Report

Jennifer Bailey, Executive Director of Communication & Community Engagement, provided an update on the following Key Progress Measure: BISD will have customer service standards (mantras) and a system of measurement by December 2023 and provide aligned professional learning by May 2024. She spoke about the process, developed mantras, and measurement tools being implemented to ensure the District has a Customer Service training process.

Mrs. Bailey then reviewed volunteer data as a result of increased volunteer outreach by campuses and the District, at nearly 2,500 volunteers. 197 students are being served through the Literacy Partner initiative, along with 6 faith-based organizations; students had gained 2,955 extra minutes reading each week in total. The Parents as Partners initiative has hosted 11 events and 350 citizens have participated so far. Mrs. Bailey shared that she is proud of this progress and is looking for more and better ways to get parents and the community involved in these events. Chris Flor shared his experiences with various conference topics and thanked Mrs. Bailey for her work on this.

B. Academic Progress Report

Gabi Nino, Assistant Superintendent of Teaching & Learning, provided an academic progress report that covered teacher investment by embedded professional learning at both Elementary and Secondary levels. She compared reading and math STAAR Interim data from the Fall and Spring and noted improvements throughout. Elementary, middle and high school ELAR, English I & II and Algebra assessment data was reported. Janet Leigh asked about the data surrounding 6th grade ELAR for 2021-2022. Mrs. Nino explained the year was disrupted due to COVID-19. More students were tested at the end of the year than the beginning as a result.

C. Superintendent's Report

Dr. Golden shared highlights from across the District tied to the Belton ISD Vision. These highlights include the Delta Programs' reverse job fair and many opportunities where students were contributing to their communities.

D. Board Highlights

Suzanne McDonald expressed her sincere thanks to the students and teachers who celebrated and recognized the Board in January, and shared a few pieces of her favorite artwork from the event. Mrs. McDonald attended the SBMS Job Fair and Belton Early Childhood School's experience rooms, and was invited to speak at a BNT@W Awards Ceremony. Chris Flor spoke about the PTA/PTO Breakfast with the Board meeting and the increased collaboration happening across campuses. Mr. Flor attended the LBHS Project Celebration and Stampede Booster Club meetings, and spoke at the LBHS Award Ceremony. Janet Leigh attended the UMHB Ribbon Cutting Ceremony that ties in to the BISD teacher pipeline, and the Principal-for-a-Day luncheon.

6. Consent Agenda: Consider and Take Appropriate Action

A. Minutes of Previous Meetings:

1. February 15, 2024 Special Meeting
2. February 19, 2024 Workshop Meeting
3. February 19, 2024 Regular Meeting

- B. Unaudited Financial Report for the Month Ending February 29, 2024
- C. Gifts, Grants, and Bequests
- D. Budget Amendment #6 for 2023-2024
- E. Expenditures over \$50,000
 - 1. Band Uniforms for Belton High School
- F. Supply, Equipment, and Service Bids
 - 1. RFP #2402-750-346 for Managed WAN Solution (E-Rate Cat 1)
 - 2. RFP #2402-750-344 for Network Equipment and Services (E-Rate Cat 2)
 - 3. RFP #2311-470-337 Grounds Supplies, Equipment & Services
 - 4. RFP #2311-475-334 Maintenance, Repair and Operations (MRO) Services, Equipment and Supplies
 - 5. RFP #2401-775-343 Truck with Utility Service Bed
- G. Amendment to the 2023-2024 Memorandum of Understanding for OnRamps with the University of Texas at Austin
- H. Resolution Designating Signatories for First Public/Lone Star Local Government Pool Investment Accounts
- I. Resolution Designating Signatories for TexPool Local Government Pool Investment Accounts
- J. Underground Utility Easement for Agricultural Facility Bond Project

Suzanne McDonald made a motion, seconded by Jeff Norwood, to approve the Consent agenda as presented. The motion passed unanimously (6-0).

7. Board Requests for New Information and/or Reports

None.

8. Calendar of Events

Manuel Alcozer announced the calendar of events for the upcoming month.

9. Public Comments Regarding Non-Agenda Items

None.

10. Closed Session (Texas Government Code, Subchapters D and E)

The Board went into closed session at 7:31 p.m.

- A. Consultation with Attorney - Texas Government Code, Section 551.071
- B. Student Disciplinary Matter - Texas Government Code, Section 551.082
- C. Deliberations about Real Property - Texas Government Code, Section 551.072
- D. Personnel - Texas Government Code, Section 551.074
- E. Personnel - Employment of Superintendent - Texas Government Code, Section 551.074

11. Reconvene in Open Session

The Board reconvened in Open Session at 8:39 p.m.

12. Adjourn

Adjourn: There being no further business, the meeting was adjourned at 8:39 p.m.

Manuel Alcozer, President

Erin Bass, Secretary

Belton Independent School District

Special Meeting Minutes

Board Workshop Meeting, March 28, 2024 - 5:00 p.m.

Dragon Room, 400 N. Wall St. Belton, TX, 76513

Board Members Present:

Manuel Alcozer

Erin Bass

Suzanne McDonald

Janet Leigh

Chris Flor

Jeff Norwood

Rucker Preston

Board Members Absent:

1. Call to Order:

Manuel Alcozer called the workshop meeting of the Belton Independent School District Board of Trustees to order at 5:00 p.m. He stated that a quorum of Board Members was present and that the meeting had been duly called and notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

2. Public Comments:

None.

3. Closed Session (Texas Government Code, Subchapters D and E)

A. Personnel - Employment of Superintendent - Texas Government Code, Section 551.074

The Board convened in Closed Session at 5:01 p.m.

4. Reconvene in Open Session and Take Action, if any, on Items Discussed in Closed Session

The Board reconvened in Open Session at 6:18 p.m.

5. Action Items

A. Consider, Discuss, and Take Action Regarding Employment of Superintendent of Schools and Execution of Employment Contract

Jeff Norwood made a motion, seconded by Suzanne McDonald that the Board of Trustees name Dr. Malinda Golden as Superintendent of Schools effective March 28, 2024. The motion passed unanimously (7-0).

6. Adjourn

There being no further business, the meeting was adjourned at 6:19 p.m.

Manuel Alcozer, President

Erin Bass, Secretary

Belton Independent School District
Board of Trustee Meeting Agenda Item
April 15, 2024

Item: Unaudited Financial Report for the Month Ending March 31, 2024

Contact Person: Melissa Lafferty

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

Attached are the Monthly Financial and Investment Reports for the District. The reports represent the financial activity as of the close of the prior month for the General Fund 199, the Child Nutrition Fund 240, the Debt Service Fund 599, and the 2022 Bond Fund 622. These are unaudited figures, and an independent financial audit will be performed for the period ending August 31, 2024, and presented under separate cover.

The monthly investment report provides information on the district's cash and investment accounts including balances and investment transactions as of the close of the noted month. CDA(LEGAL).

Fiscal Implications:

For informational purposes only.

Administrative Recommendation(s):

Accept the monthly financial and investment report as presented.



FINANCIAL STATEMENTS & INVESTMENT REPORT

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Description

- Financials - Unaudited Statements of Revenues and Expenditures
 - General Operating - 199
 - School Nutrition - 240
 - Debt Service - 599

- Project Summary for 2022 Bond Fund

- Investment Report - Monthly

BELTON ISD
Statement of Unaudited Revenues and Expenditures Budget VS. Actual
General Fund (199)
As of March 31, 2024

		Adopted Budget	Amended 2023-24	Y-T-D Actual	Balance	Percent of Total
Revenues						
5700	Local Sources	\$ 48,347,413	\$ 48,382,413	\$ 44,636,389	\$ 3,746,024	92.3%
5800	State Sources	93,505,385	93,505,385	46,014,857	47,490,528	49.2%
5900	Federal Sources	2,475,000	2,475,000	638,210	1,836,790	25.8%
	Total Revenues	\$ 144,327,798	\$ 144,362,798	\$ 91,289,456	\$ 53,073,342	63.2%
Expenditures						
11	Instruction	\$ 81,038,178	\$ 80,632,627	\$ 46,667,813	\$ 33,964,814	57.9%
12	Instructional resources & media	1,824,126	1,828,311	1,009,553	818,758	55.2%
13	Curriculum & staff development	3,623,503	3,894,378	2,274,388	1,619,990	58.4%
21	Instructional leadership	2,606,057	2,612,264	1,575,520	1,036,744	60.3%
23	School leadership	8,909,952	8,860,387	5,280,026	3,580,361	59.6%
31	Guidance, counseling, & evaluation	6,684,883	6,685,088	3,717,060	2,968,028	55.6%
32	Social work services	407,637	407,987	274,948	133,039	67.4%
33	Health services	2,413,880	2,365,852	1,362,828	1,003,024	57.6%
34	Student transportation	7,015,234	7,014,782	4,205,548	2,809,234	60.0%
35	School Nutrition	-	91,766	93,029	(1,263)	101.4%
36	Cocurricular/extracurricular	6,032,627	5,898,519	3,212,353	2,686,166	54.5%
41	General administration	4,363,461	4,319,869	2,544,902	1,774,967	58.9%
51	Plant maintenance and operations	14,878,484	14,969,400	9,007,929	5,961,471	60.2%
52	Security and monitoring services	3,199,814	3,258,025	1,950,917	1,307,108	59.9%
53	Data processing services	4,791,275	4,696,856	3,301,852	1,395,004	70.3%
61	Community services	-	-	-	-	0.0%
71	Debt Service	-	300,000	128,084	171,916	0.0%
81	Facilities acquisition & construction	-	779,385	38,121	741,264	0.0%
93	Payments to fiscal agent	-	-	-	-	0.0%
95	Payments to JJAEP	15,000	3,000	-	3,000	0.0%
97	Tax Increment	800,000	600,000	-	600,000	0.0%
99	Intergovernmental Charges	739,078	939,078	538,418	400,661	57.3%
	Total Expenditures	\$ 149,343,189	\$ 150,157,574	\$ 87,183,287	\$ 62,974,287	58.1%
Other Sources & Uses						
	Other sources	-	779,385	782,821		
	Other uses	-	-	-		
	Total Other Sources (Uses)	-	779,385	782,821		
	Excess (Deficiency) of Revenues over Expenditures	(5,015,391)	(5,015,391)	4,888,990		
	Fund Balance (audited), 8-31-2023	\$ 40,124,844	\$ 40,124,844	\$ 40,124,844		
	Fund Balance, Ending	\$ 35,109,453	\$ 35,109,453	\$ 45,013,834		

BELTON ISD
Statement of Unaudited Revenues and Expenditures Budget VS. Actual
Child Nutrition (240)
As of March 31, 2024

	Adopted Budget	Amended 2023-24	Y-T-D Actual	Balance	Percent of Total	
Revenues						
5700	Local Sources	\$ 2,220,000	\$ 2,220,000	\$ 1,924,373	\$ 295,627	86.7%
5800	State Sources	195,000	195,000	85,842	109,158	44.0%
5900	Federal Sources	5,700,000	5,700,000	3,502,042	2,197,958	61.4%
	Total Revenues	\$ 8,115,000	\$ 8,115,000	\$ 5,512,257	\$ 2,602,743	67.9%
Expenditures						
35	Food Services, Child Nutrition	\$ 9,111,101	\$ 9,111,101	\$ 5,468,068	\$ 3,643,033	60.0%
	Total Expenditures	\$ 9,111,101	\$ 9,111,101	\$ 5,468,068	\$ 3,643,033	60.0%
Other Sources & Uses						
	Other sources	-	-	-		
	Other uses	-	-	-		
	Total Other Sources (Uses)	-	-	-		
	Excess (Deficiency) of Revenues over Expenditures	(996,101)	(996,101)	44,190		
	Fund Balance (audited), 8-31-2023	\$ 4,604,495	\$ 4,604,495	\$ 4,604,495		
	Fund Balance, Ending	\$ 3,608,394	\$ 3,608,394	\$ 4,648,685		

BELTON ISD
Statement of Unaudited Revenues and Expenditures Budget VS. Actual
Debt Service Fund (511 and 515)
As of March 31, 2024

		Adopted Budget	Amended 2023-24	Y-T-D Actual	Balance	Percent of Total
Revenues						
5700	Local Sources	\$ 24,677,318	\$ 24,677,318	\$ 22,496,931	\$ 2,180,387	91.2%
5800	State Sources	457,907	457,907	1,926,665	(1,468,758)	420.8%
5900	Federal Sources	-	-	-	-	0.0%
	Total Revenues	<u>\$ 25,135,225</u>	<u>\$ 25,135,225</u>	<u>\$ 24,423,596</u>	<u>\$ 711,629</u>	<u>97.2%</u>
Expenditures						
71	Debt Service	\$ 24,750,088	\$ 24,750,088	\$ 16,831,651	\$ 7,918,437	68.0%
	Total Expenditures	<u>\$ 24,750,088</u>	<u>\$ 24,750,088</u>	<u>\$ 16,831,651</u>	<u>\$ 7,918,437</u>	<u>68.0%</u>
Other Sources & Uses						
	Other sources	-	-	-		
	Other uses	-	(779,385)	(779,385)		
	Total Other Sources (Uses)	<u>-</u>	<u>(779,385)</u>	<u>(779,385)</u>		
	Excess (Deficiency) of Revenues over Expenditures	385,137	(394,248)	6,812,560		
	Fund Balance (audited), 8-31-2023	<u>\$ 11,024,346</u>	<u>\$ 11,024,346</u>	<u>\$ 11,024,346</u>		
	Fund Balance, Ending	<u>\$ 11,409,483</u>	<u>\$ 10,630,098</u>	<u>\$ 17,836,906</u>		

BELTON ISD
Bond Project Summary
Bond Fund (622)
As of March 31, 2024

<u>Local</u>	<u>Project</u>	<u>Proposition Budget</u>	<u>Expenditures as 3/31/2024</u>	<u>Open Purchase Orders</u>	<u>Available Budget</u>
E12	Elementary #12	\$ 40,064,028	\$ 36,683,437	\$ 1,665,178	\$ 1,715,413
E13	Elementary #13	\$ 43,567,482	\$ 29,423,573	\$ 11,879,952	\$ 2,263,957
DPF	Delta Program Facility	\$ 2,500,000	\$ 290,229	\$ 85,071	\$ 2,124,700
SWE	Southwest Elementary Addition	\$ 13,300,000	\$ 4,475,908	\$ 11,877,613	\$ (3,053,521)
MEP	MEP, Roofing and Interior Finishes	\$ 8,942,812	\$ 2,227,436	\$ 3,404,396	\$ 3,310,980
SAF	Campus Safety + Security Upgrades	\$ 6,041,040	\$ 4,737,895	\$ 2,707,577	\$ (1,404,432)
BHS	BHS Additions & Renovations	\$ 28,524,414	\$ 11,204,127	\$ 18,424,972	\$ (1,104,686)
BNT	BNT Facility Upgrades	\$ 2,000,000	\$ -	\$ -	\$ 2,000,000
LND	Land Acquisition	\$ 7,000,897	\$ 451,395	\$ -	\$ 6,549,502
LBM	Fine Arts & Locker Room Addition	\$ 8,582,703	\$ 4,503,066	\$ 6,005,879	\$ (1,926,242)
TEC	Technology Infrastructure	\$ 676,624	\$ -	\$ -	\$ 676,624
BUS	New Buses	\$ 5,625,000	\$ 2,630,915	\$ 1,499,602	\$ 1,494,483
AGR	Agriculture Facility	\$ 2,000,000	\$ 884,185	\$ 2,833,663	\$ (1,717,848)
		<u>\$ 168,825,000</u>	<u>\$ 97,512,166</u>	<u>\$ 60,383,904</u>	<u>\$ 10,928,931</u>
DEV	Technology Devices	\$ 5,000,000	\$ 2,566,393	\$ -	\$ 2,433,607
		<u>\$ 173,825,000</u>	<u>\$ 100,078,559</u>	<u>\$ 60,383,904</u>	<u>\$ 13,362,537</u>

Belton ISD

Investment Report

As of March 31, 2024



Portfolio Summary

5.28

Average Yield

0.00

Weighted Average Maturity (Years)

0.00

Portfolio Effective Duration (Years)

0.00

Weighted Average Life (Years)

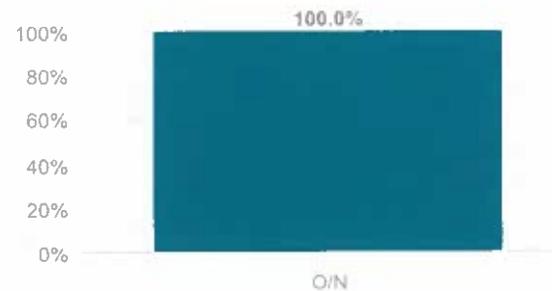
AAA

Average Credit Rating

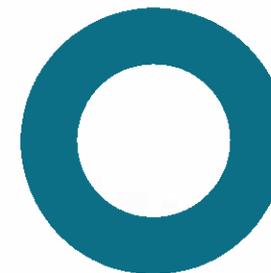
Portfolio Position

Par Value	\$161,695,715
Principal Cost	\$161,695,715
Book Value	\$161,695,715
Market Value	\$161,695,715
Unrealized Gain/Loss	\$0 73
Accrued Interest	\$0

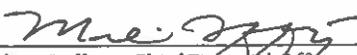
Maturity Distribution



Sector Allocation



● LGIP	97.09%
● Bank Deposits	2.91%


Melissa Lafferty, Chief Financial Officer

4/9/2024


Kerri Pridemore, Director of Finance

4/9/2024

Summary by Type

SECURITY TYPE	# OF SECURITIES	PAR VALUE	BOOK VALUE	% OF PORTFOLIO	YIELD	DAYS TO FINAL MATURITY
2022 BOND FUND						
Bank Deposits	1	950,150.11	950,150.11	0.59	0.00	1
LGIP	3	88,227,519.81	88,227,519.81	54.56	5.42	1
TOTAL	4	89,177,669.92	89,177,669.92	55.15	5.36	1
CONSTRUCTION FUNDS						
Bank Deposits	1	348.13	348.13	0.00	0.00	1
LGIP	1	15,930.39	15,930.39	0.01	5.32	1
TOTAL	2	16,278.52	16,278.52	0.01	5.20	1
						74
DEBT SERVICE FUNDS						
Bank Deposits	1	34,277.88	34,277.88	0.02	0.00	1
LGIP	2	18,041,129.93	18,041,129.93	11.16	5.50	1
TOTAL	3	18,075,407.81	18,075,407.81	11.18	5.49	1
GENERAL FUND						
Bank Deposits	2	3,720,440.76	3,720,440.76	2.30	0.00	1
LGIP	6	50,705,918.04	50,705,918.04	31.36	5.45	1
TOTAL	8	54,426,358.80	54,426,358.80	33.66	5.08	1
GRAND TOTAL	17	161,695,715.05	161,695,715.05	100.00	5.28	1

Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
2022 BOND FUND											
LSCOP	Lone Star Invest Pool - Corp Overnight Plus Fund	28,594,095.13	31,658,819.95	28,594,095.13	03/31/2024	0.00	5.49	135,275.18	0.00	0.00	135,275.18
46-8635-0176	PNC Government Checking Account	950,150.11	547,286.61	950,150.11	03/31/2024	0.00	0.00	0.00	0.00	0.00	0.00
TEXSTAR	TexSTAR	27,351,838.96	34,853,658.66	27,351,838.96	03/31/2024	0.00	5.30	148,180.30	0.00	0.00	148,180.30
TXCLASS	Texas CLASS	32,281,585.72	32,132,524.03	32,281,585.72	03/31/2024	0.00	5.47	149,061.69	0.00	0.00	149,061.69
TOTAL		89,177,669.92	99,192,289.25	89,177,669.92		0.00	5.36	432,517.17	0.00	0.00	432,517.17
CONSTRUCTION FUNDS											
49-5257-2338	PNC Corporate Business Account	348.13	347.32	348.13	03/31/2024	0.00	0.00	0.81	0.00	0.00	0.81
TEXPOOL	TexPool	15,930.39	15,858.77	15,930.39	03/31/2024	0.00	5.32	71.62	0.00	0.00	71.62
TOTAL		16,278.52	16,206.09	16,278.52		0.00	5.20	72.43	0.00	0.00	72.43
DEBT SERVICE FUNDS											
49-4026-8128	PNC Corporate Business Account	34,277.88	34,277.88	34,277.88	03/31/2024	0.00	0.00	0.00	0.00	0.00	0.00
TEXPRIME	TexPool Prime	17,422,391.59	16,244,961.23	17,422,391.59	03/31/2024	0.00	5.50	77,390.45	0.00	0.00	77,390.45
TEXSTAR	TexSTAR	618,738.34	615,966.37	618,738.34	03/31/2024	0.00	5.30	2,771.97	0.00	0.00	2,771.97
TOTAL		18,075,407.81	16,895,205.48	18,075,407.81		0.00	5.49	80,162.42	0.00	0.00	80,162.42
GENERAL FUND											
LSCOP	Lone Star Invest Pool - Corp Overnight Plus Fund	15,697,499.42	14,110,152.22	15,697,499.42	03/31/2024	0.00	5.49	68,400.17	0.00	0.00	68,400.17
LSGO	Lone Star Invest Pool - Government Overnight	0.35	0.35	0.35	03/31/2024	0.00	5.33	0.00	0.00	0.00	0.00
49-4026-8101	PNC Corporate Business Account	2,380,082.81	2,773,351.08	2,380,082.81	03/31/2024	0.00	0.00	0.00	0.00	0.00	0.00
49-4026-8136	PNC Corporate Business Account	1,340,357.95	3,894,001.51	1,340,357.95	03/31/2024	0.00	0.00	0.00	0.00	0.00	0.00
TEXPOOL	TexPool	198,032.23	4,560,673.54	198,032.23	03/31/2024	0.00	5.32	13,528.03	0.00	0.00	13,528.03
TEXPRIME	TexPool Prime	23,112,186.36	26,592,603.98	23,112,186.36	03/31/2024	0.00	5.50	119,622.29	0.00	0.00	119,622.29
TEXSTAR	TexSTAR	11,698,198.65	11,645,790.20	11,698,198.65	03/31/2024	0.00	5.30	52,408.45	0.00	0.00	52,408.45
TXCLASS	Texas CLASS	1.03	1.03	1.03	03/31/2024	0.00	5.47	0.00	0.00	0.00	0.00



Earnings by Fund

CUSIP	DESCRIPTION	ENDING PAR VALUE	BEGINNING BOOK VALUE	ENDING BOOK VALUE	FINAL MATURITY	COUPON RATE	YIELD	INTEREST EARNED	NET AMORTIZATION/ ACCRETION INCOME	NET REALIZED GAIN/LOSS	ADJUSTED INTEREST EARNINGS
TOTAL		54,426,358.80	63,576,573.91	54,426,358.80		0.00	5.08	253,958.94	0.00	0.00	253,958.94
GRAND TOTAL		161,695,715.05	179,680,274.73	161,695,715.05		0.00	5.28	766,710.96	0.00	0.00	766,710.96

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Belton Independent School District
Board of Trustee Meeting Agenda Item
April 15, 2024

Item: Budget Amendment #7 for 2023-2024

Contact Person: Melissa Lafferty

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

The TEA Financial Accountability System Resource Guide sets forth guidelines on budget amendments. Budget amendments are required by the State to reclassify appropriations at the level at which the budget is adopted. Belton ISD adopts budgets for the required funds at the functional level. Amendments which reclassify appropriations from one functional level to another should be approved by the Board. The budget may also be amended by the Board for changes in the level of its Revenue and Expenditures, CE(Legal/Local). Amendments are recorded in the District's Board minutes.

Budget amendments are presented monthly, as needed. The changes are described below.

Fiscal Implications:

General Fund

Expenditures

- **Instruction (11): \$324,032**
 - \$331,790: Increase for Hubbard Branch Elementary consumables
 - (\$7,758): Redistribute funds for staff supplies
- **Library & Media Services (12): \$5,272**
 - \$5,272: Increase for Hubbard Branch Elementary consumables
- **Curriculum & Staff Development (13): 1,172**
 - \$1,172: Increase for staff supplies
- **School Leadership (23): \$17,546**
 - \$11,216: Increase for Hubbard Branch Elementary consumables
 - \$6,330: Increase for staff supplies, training, and subscriptions
- **Guidance and Counseling Services (31): \$256**
 - \$256: Increase for various needs
- **Health Services (33): \$2,887**
 - \$2,887: Increase for Hubbard Branch Elementary consumables
- **School Nutrition (35): \$16,508**
 - \$16,508: Increase for Hubbard Branch Elementary consumables

- **Co-curricular Activities (36): \$115,950**
 - \$115,950: Increase funds for BHS band uniforms
- **Facilities Maintenance & Operations (51): \$6,527**
 - \$6,527: Increase for Hubbard Branch Elementary consumables
- **Data Processing Services (53): \$1,300**
 - \$1,300: Increase for Hubbard Branch Elementary consumables
- **Facilities Acquisition & Construction (81): (\$115,950)**
 - (\$115,950): Redistribute funds for BHS band uniforms

The net effect of these expenditure amendments is \$375,500 decrease to the fund balance.

Administrative Recommendation(s):

Approve amendments as presented.

2023-24 Budget Amendment Proposed For Adoption By The Board Of Trustees
Belton ISD - April 15, 2024

Function	General Fund			
	Original Adopted Budget	Previously Amended Budget	Summary of Proposed Amendments	Proposed Amended Budget
REVENUES				
Local	\$ 48,347,413	\$ 48,382,413	-	\$ 48,382,413
State	93,505,385	93,505,385	-	\$ 93,505,385
Federal	2,475,000	2,475,000	-	\$ 2,475,000
	144,327,798	144,362,798	-	144,362,798
EXPENDITURES				
11 Instruction	81,038,178	80,632,627	324,032	80,956,659
12 Library & Media Services	1,824,126	1,828,311	5,272	1,833,583
13 Curriculum & Staff Development	3,623,503	3,894,378	1,172	3,895,550
21 Instructional Leadership	2,606,057	2,612,264	-	2,612,264
23 School Leadership	8,909,952	8,860,387	17,546	8,877,933
31 Guidance and Counseling Services	6,684,883	6,685,088	256	6,685,344
32 Social Work Services	407,637	407,987	-	407,987
33 Health Services	2,413,880	2,365,852	2,887	2,368,739
34 Student Transportation	7,015,234	7,014,782	-	7,014,782
35 School Nutrition	-	91,766	16,508	108,274
36 Co-curricular Activities	6,032,627	5,898,519	115,950	6,014,469
41 General Administration	4,363,461	4,319,869	-	4,319,869
51 Facilities Maintenance & Operations	14,878,484	14,969,400	6,527	14,975,927
52 Security and Monitoring	3,199,814	3,258,025	-	3,258,025
53 Data Processing Services	4,791,275	4,696,856	1,300	4,698,156
61 Community Services	-	-	-	-
71 Debt Service	-	300,000	-	300,000
81 Facilities Acquisition & Construction	-	779,385	(115,950)	663,435
93 Payments to fiscal agent	-	-	-	-
95 Payments to JJAEP	15,000	3,000	-	3,000
97 Tax Increment	800,000	600,000	-	600,000
99 Other Intergovernmental Charges	739,078	939,078	-	939,078
Total Expenditures	149,343,189	150,157,574	375,500	150,533,074
Revenues Over (Under) Expenditures	(5,015,391)	(5,794,776)	(375,500)	(6,170,276)
Other Sources	-	779,385	-	779,385
Other Uses	-	-	-	-
Budgeted/Estimated Change in Fund Balance	\$ (5,015,391)	\$ (5,015,391)	\$ (375,500)	\$ (5,390,891)

Budget amendments for these funds are required to be adopted by the Board of Trustees.

Belton Independent School District
Board of Trustee Meeting Agenda Item

April 15, 2024

Item: Expenditures over \$50,000

Contact Person: Melissa Lafferty

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

Board Policy CH (LOCAL) requires that any single budgeted purchase of goods or services that costs \$50,000 or more shall require Board approval before a transaction may take place. The following list of proposed purchases is submitted for your consideration:

Flyleaf Publishing (Decodable Readers)

To provide the resources needed to teach the current ELAR/SLAR TEKS in grades K-2, teachers need decodable readers that align with the development of foundational reading skills required by TEA. The cost is \$74,530.89. Flyleaf Publishing participates in the Buyboard Contract.

Solution Tree (Professional Development)

Professional Learning for the Instructional Coaches Academy that consists of 4 days of comprehensive learning. The cost is \$110,934.29. Solution Tree is an approved vendor.

Accelerate Learning, Inc. (STEMscopes Instructional Science Materials)

STEMscopes are adopted instructional materials to be used for K-8th Science, Biology, Chemistry, and Physics by all K-12 BISD campuses. The cost is \$599,430.51. Accelerate Learning, Inc. participates in the TIPS Contract.

Fiscal Implications:

Flyleaf Publishing and Accelerate Learning, Inc. are funded from the Instructional Materials Allotment. Solution Tree is funded by Title II.

Administrative Recommendation(s):

Approve the requested expenditures.

Belton Independent School District
Board of Trustee Meeting Agenda Item

April 15, 2024

Item: RFP #2312-150-336 for Athletics Equipment and Supplies (Supplemental I)

Contact Person: Tammy Shannon

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

RFP #2312-150-336 for Athletics Equipment and Supplies (Supplemental I) was posted on December 3, 2023. This proposal allows for the purchase of goods and services on an as-needed basis. Pursuant to Section 2252.908 of the Government Code, 1295 forms have been received and will be acknowledged on the Texas Ethics Commission website.

Fiscal Implications:

Funds for Athletics Equipment and Supplies are allocated in the annual budget.

Administrative Recommendation(s):

Approve the vendor list for Athletics Equipment and Supplies. This contract will be effective April 1, 2024, through March 31, 2025, with three (3) automatic one-year renewals.

Athletic Equipment and Supplies (Supplemental I)
RFP #2312-150-336

3 Monkeys Sports & Apparel
Champion Teamwear
Clean Green Golf Balls (Bastex)
DiscaHolics, LLC
FLI Customs
John F. Clark, Co.
Lisco Sports, LLC
Oates Specialties, LLC
ProStratix, LLC
Tennis Outlet, Inc.
TrackBarn
Unipak Corp.
Weissman Theatrical Supplies, Inc.
Yune Yoga

Belton Independent School District
Board of Trustee Meeting Agenda Item

April 15, 2024

Item: RFP #2312-450-335 for Classroom Instructional Materials, Supplies & Equipment (Supplemental III)

Contact Person: Tammy Shannon

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

RFP #2312-450-335 for Classroom Instructional Materials, Supplies & Equipment (Supplemental III) was posted on December 3, 2023. This proposal allows for the purchase of goods and services on an as-needed basis. Pursuant to Section 2252.908 of the Government Code, 1295 forms have been received and will be acknowledged on the Texas Ethics Commission website.

Fiscal Implications:

Funds for Classroom Instructional Materials, Supplies & Equipment are allocated in the annual budget.

Administrative Recommendation(s):

Approve the vendor list for Classroom Instructional Materials, Supplies & Equipment. This contract will be effective April 1, 2024, through March 31, 2025.

**Classroom Instructional Materials, Supplies and Equipment
(Supplemental III)
RFP #2312-450-335**

95 Percent Group
AccuCut, LLC
Adorama, Inc.
Benchmark Education Co, LLC
Bjorem Speech Publications
C.C. Imex (Embi Tec)
Children's Plus, Inc.
Continental (The Continental Press)
Delaney Educational Enterprises
Eclipse Nation, LLC
Edusmart
Generation Genius, Inc.
Grow Grit Press dba Ninja Life Hacks
Hands on Tasks (Richard Investments)
Hobby Lobby Stores, Inc.
J Appleseed, Inc.
Keystone Books and Media
Learn by Doing, Inc.
Lectorum Publications, Inc.
Lego Education North America
Math Stackers, Inc.
Merconnet Electronics, LLC
MobyMax
Mountain Math/Language
Okapi Educational Publishing
Ori Learning
Oriental Trading Company and
Mindware (OTC Brands, Inc.)
Pocket Lab (Myriad Sensors, Inc.)
Rainbow Book Company
School Datebooks (SDI Innovations,
Inc.)
Sebco Books (Library Sales, Inc.)
STEM Detective, LLC
Sundance Newbridge Publishing (The
Rowman & Littlefield Publishing
Group)
Superior Text
TeacherGeek, Inc.
Techland Houston
TechTerra Education

Texas Art Supply Company
Texas Motion Sports
The Bach Company
VIS Enterprises

Belton Independent School District
Board of Trustee Meeting Agenda Item

April 15, 2024

Item: RFP #2402-100-348 for Sale of Property at 433 N. Beal Street, Belton, TX

Contact Person: Michael Morgan

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

The Board of Trustees previously approved a resolution authorizing the sale of the property at 433 N. Beal Street, Belton, TX by sealed proposal.

RFP #2310-100-300 for the Sale of Property was originally posted on October 24, 2023, and received no bids. Additionally, a second and third solicitation was posted on December 2, 2023, and January 5, 2024, with no success.

RFP #2402-100-348 was posted on February 21, 2024. On March 28, 2024, the district received a bid from Contreras Construction Group in the amount of \$50,000 with a request for the district to pay \$35,000 towards the relocation costs. Pursuant to Section 2252.908 of the Government Code, Form 1295 has been received and will be acknowledged on the Texas Ethics Commission website.

Fiscal Implications:

Funds are allocated in the annual budget.

Administrative Recommendation(s):

Approve the sale of the property located at 433 N. Beal Street, Belton, TX to Contreras Construction Group and authorize the Superintendent to execute the contract.

Belton Independent School District
Board of Trustee Meeting Agenda Item

April 15, 2024

Item: RFP #2401-775-345 for Transportation Parts, Equipment and Services (Supplemental I)

Contact Person: Tammy Shannon

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

RFP #2401-775-345 for Transportation Parts, Equipment and Services (Supplemental I) was posted on January 28, 2024. This proposal allows for the purchase of goods and services on an as-needed basis. Pursuant to Section 2252.908 of the Government Code, 1295 forms have been received and will be acknowledged on the Texas Ethics Commission website.

Fiscal Implications:

The funds for transportation parts, equipment, and services are allocated in the annual budget.

Administrative Recommendation(s):

Approve the vendor list transportation parts, equipment, and services. This contract will be effective through February 28, 2025, with two (2) additional renewal options.

**Transportation Parts, Equipment and Services (Supplemental I)
RFP #2401-775-345**

Advance Auto Parts

Cap-A-Bus, Inc.

Keith Ace Hardware

Quality Tire & Auto Service

Texas Commercial Tire

TransPar Group, Inc.

Belton Independent School District
Board of Trustee Meeting Agenda Item

April 15, 2024

Item: RFP #2402-250-347 for Animal Pens for the Agricultural Facility

Contact Person: Tammy Shannon

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

RFP #2402-250-347 for Animal Pens for the Agricultural Facility was published on February 18, 2024. The district received five (5) proposals. Each proposal was evaluated and ranked. The proposal of \$100,422 from WW Livestock Systems (WW Manufacturing) received the highest ranking.

Pursuant to Section 2252.908 of the Government Code, 1295 forms have been received and acknowledged on the Texas Ethics Commission website.

Fiscal Implications:

The purchase and installation of animal pens is funded from the 2022 bond funds.

Administrative Recommendation(s):

Approve the purchase and installation of animal pens from WW Livestock Systems (WW Manufacturing).

**BELTON INDEPENDENT SCHOOL DISTRICT
 SCORING MATRIX
 ANIMAL PENS FOR THE AGRICULTURAL FACILITY
 RFP #2402-250-347**

Vendors	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Evaluator 5	Total
WW Livestock Systems (WW Manufacturing)	93	93	92	92	58	428
Ranger Gate Company (Merchant's Moving & Storage, Inc.)	64	67	74	62	59	326
Triton Barns	61	61	66	59	65	312
Animal Caging & Enclosures LLC	19	20	24	26	27	116
Otoot Environm (Otto Environmental)	19	20	23	17	26	105

Animal Pens for an Agricultural Facility RFP# 2402-250-347

				Triton Barns		Ranger Gate Company (Merchant's Moving & Storage, Inc)		WW Livestock Systems (WW Manufacturing)		Animal Caging & Enclosures LLC		Otto Environm (Otto Environmental)	
Option 1: Purchase of Product Only				Total Price	\$ 58,840.00	Total Price	\$ 78,892.00	Total Price	\$ 93,922.00	Total Price	\$ 131,220.00	Total Price	\$ 173,206.00
Line #	Description	QTY	UOM	Unit	Extended	Unit	Extended	Unit	Extended	Unit	Extended	Unit	Extended
1.1	Gate, frame 84"H, with vertical 5' x 48" panels. See Attribute 7 for product specifications.	64	EA	\$ 290.00	\$ 18,560.00	\$ 426.00	\$ 27,264.00	\$ 388.00	\$ 24,832.00	\$ 615.00	\$ 39,360.00	\$ 828.00	\$ 52,992.00
1.2	5' x 48" Panels. See Attribute 7 for product specifications.	4	EA	\$ 190.00	\$ 760.00	\$ 245.00	\$ 980.00	\$ 338.00	\$ 1,352.00	\$ 450.00	\$ 1,800.00	\$ 744.00	\$ 2,976.00
1.3	10' x 48" Panels. See attribute 7 for product specifications.	104	EA	\$ 380.00	\$ 39,520.00	\$ 487.00	\$ 50,648.00	\$ 622.00	\$ 64,688.00	\$ 765.00	\$ 79,560.00	\$ 897.00	\$ 93,288.00
1.4	OTHER PARTS: List pricing for other parts or accessories needed to assemble pens. Example: starter posts, etc.	1	EA	\$ -	\$ -	\$ -	\$ -	\$ 650.00	\$ 650.00	\$ 500.00	\$ 500.00	\$ 17,800.00	\$ 17,800.00
1.5	Delivery and Freight	1	EA			\$ -		\$ 2,400.00	\$ 2,400.00	\$ 10,000.00	\$ 10,000.00	\$ 6,150.00	\$ 6,150.00

				Triton Barns		Ranger Gate Company (Merchant's Moving & Storage, Inc)		WW Livestock Systems (WW Manufacturing)		Animal Caging & Enclosures LLC		Otto Environm (Otto Environmental)	
Option 2: Purchase of Product and Installation				Total Price	NO BID	Total Price	\$ 81,892.00	Total Price	\$ 100,422.00	Total Price	\$ 139,220.00	Total Price	\$ 187,906.00
Line #	Description	QTY	UOM	Unit	Extended	Unit	Extended	Unit	Extended	Unit	Extended	Unit	Extended
2.1	Gate, frame 84"H, with vertical 5' x 48" panels. See attribute 7 for product specifications.	64	EA	No Bid		\$ 426.00	\$ 27,264.00	\$ 388.00	\$ 24,832.00	\$ 615.00	\$ 39,360.00	\$ 828.00	\$ 52,992.00
2.2	5' x 48" Panels. See attribute 7 for product specifications.	4	EA	No Bid		\$ 245.00	\$ 980.00	\$ 338.00	\$ 1,352.00	\$ 450.00	\$ 1,800.00	\$ 744.00	\$ 2,976.00
2.3	10' x 48" Panels. See attribute 7 for product specifications.	104	EA	No Bid		\$ 487.00	\$ 50,648.00	\$ 622.00	\$ 64,688.00	\$ 765.00	\$ 79,560.00	\$ 897.00	\$ 93,288.00
2.4	OTHER PARTS: List pricing for other parts or accessories needed to assemble pens. Example: starter posts, etc.	1	EA	No Bid		\$ -	\$ -	\$ 650.00	\$ 650.00	\$ 500.00	\$ 500.00	\$ 17,800.00	\$ 17,800.00
2.5	Delivery and Freight	1	EA	No Bid		\$ -	\$ -	\$ 2,400.00	\$ 2,400.00	\$ 10,000.00	\$ 10,000.00	\$ 6,150.00	\$ 6,150.00
2.6	Installation of Product	1	EA	No Bid		\$ 3,000.00	\$ 3,000.00	\$ 6,500.00	\$ 6,500.00	\$ 8,000.00	\$ 8,000.00	\$ 14,700.00	\$ 14,700.00

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				Triton Barns		Ranger Gate Company (Merchant's Moving & Storage, Inc)		WW Livestock Systems (WW Manufacturing)		Animal Caging & Enclosures LLC		Otto Environm (Otto Environmental)	
Unit Prices: For Additional Purchases				Unit	Extended	Unit	Extended	Unit	Extended	Unit	Extended	Unit	Extended
3.1	Gate, frame 84"H, with vertical 5' x 48" panels. For your proposed product and option above.	1	EA	\$ 290.00	\$ 290.00	\$ 426.00	\$ 426.00	\$ 388.00	\$ 388.00	\$ 660.00	\$ 660.00	\$ 878.00	\$ 878.00
3.2	5' x 48" Panels. For your proposed product and option above.	1	EA	\$ 190.00	\$ 190.00	\$ 245.00	\$ 245.00	\$ 338.00	\$ 338.00	\$ 450.00	\$ 450.00	\$ 774.00	\$ 774.00
3.3	10' x 48" Panels. For your proposed product and option above.	1	EA	\$ 380.00	\$ 380.00	\$ 487.00	\$ 487.00	\$ 622.00	\$ 622.00	\$ 810.00	\$ 810.00	\$ 942.00	\$ 942.00

Belton Independent School District
Board of Trustee Meeting Agenda Item

April 15, 2024

Item: RFP #2402-100-348 for Sale of Property at 433 N. Beal Street, Belton, TX

Contact Person: Michael Morgan

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

The Board of Trustees previously approved a resolution authorizing the sale of the property at 433 N. Beal Street, Belton, TX by sealed proposal.

RFP #2310-100-300 for the Sale of Property was originally posted on October 24, 2023, and received no bids. Additionally, a second and third solicitation was posted on December 2, 2023, and January 5, 2024, with no success.

RFP #2402-100-348 was posted on February 21, 2024. On March 28, 2024, the district received a bid from Contreras Construction Group in the amount of \$50,000 with a request for the district to pay \$35,000 towards the relocation costs. Pursuant to Section 2252.908 of the Government Code, Form 1295 has been received and will be acknowledged on the Texas Ethics Commission website.

Fiscal Implications:

Funds are allocated in the annual budget.

Administrative Recommendation(s):

Approve the sale of the property located at 433 N. Beal Street, Belton, TX to Contreras Construction Group and authorize the Superintendent to execute the contract.

SCHOOL YEAR: 2024-2025

TEMPLE INDEPENDENT SCHOOL DISTRICT REGIONAL DAY SCHOOL PROGRAM FOR THE DEAF SHARED SERVICES ARRANGEMENT AGREEMENT

ACADEMY INDEPENDENT SCHOOL DISTRICT, BELL COUNTY SPECIAL EDUCATION COOPERATIVE (Bartlett Independent School District, Granger Independent School District, Holland Independent School District, Troy Independent School District, and Rogers Independent School District), BELTON INDEPENDENT SCHOOL DISTRICT, GATESVILLE INDEPENDENT SCHOOL DISTRICT, HEART OF TEXAS COOPERATIVE FOR EXCEPTIONAL CHILDREN (Bruceville-Eddy Independent School District, Crawford Independent School District, McGregor Independent School District, Moody Independent School District, Oglesby Independent School District, and Valley Mills Independent School District), SALADO INDEPENDENT SCHOOL DISTRICT, and TEMPLE INDEPENDENT SCHOOL DISTRICT (Member Districts) hereby agree to cooperatively operate their special education programs as the TEMPLE REGIONAL DAY SCHOOL PROGRAM FOR THE DEAF (“TRDSPD”). Member Districts agree that:

1. General Covenants and Provisions

- 1.1. The purpose of this Agreement is to create a cooperative agreement whereby the Member Districts may provide for the efficient delivery of legally required special education and related services to eligible students with hearing impairments in the TRDSPD catchment area. It is agreed and understood that any student who has a hearing impairment which severely impairs processing linguistic information through hearing, even with recommended amplification, and which adversely affects educational performance shall be eligible for consideration for the TRDSPD, subject to the ARD committee recommendations.
- 1.2. The Member Districts do not intend, by entering this agreement, or otherwise, to create a separate or additional legal entity.
- 1.3. The TRDSPD’s administrative offices will be located in the assigned Fiscal Agent district (currently Temple Independent School District in Temple, Texas).
- 1.4. The special education program will be operated in compliance with federal and state law, including the Individuals with Disabilities Education Act; Section 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act; Chapter 29 of the Texas Education Code; Chapter 30 of the Texas Education Code; implementing regulations for all applicable statutes; and the TRDSPD procedures approved by all Member Districts.
- 1.5. Policies and/or operating guidelines inconsistent with the provisions herein shall be ineffective.
- 1.6. All special education terms and acronyms used in this Agreement shall have the meanings and definitions provided to such terms and acronyms as set out in Chapter 33 of the Individuals with Disabilities Education Act (IDEA), 20 United States Code Annotated Section 1400 *et seq.*, 34 CFR Part 300, the Texas Education Code, Chapters 29 and 30 and the Texas Administrative Code, 19 TAC 89.1001 *et seq.* Such terms and acronyms shall include, but not be limited to, FAPE or Free Appropriate Public Education, Child Find, IEP or Individualized Education Program, LEA or Local Education Agency, LRE or Least Restrictive Environment, Special Education, Evaluations, DHH or Deaf and Hard of

Hearing, Eligibility Determinations, Educational Placements, Procedural Safeguards, SEA or State Education Agency, MOE or Maintenance of Effort, ESEA or Elementary and Secondary Education Act and ARD or Admission, Review, and Dismissal Committee.

2. Management

- 2.1. The TRDSPD shall be governed by the Management Board comprised of the Special Education Directors/Coordinators for the participating Member Districts or their designees. Such Management Board will meet as needed, at least annually, to review the administration and operation of the shared services agreement. Special Education Directors/Coordinators will keep their respective Member District boards advised of the Management Board's activities.
- 2.2. The TRDSPD, through its Board-approved budget and the authority of the Fiscal Agent, may purchase goods and services necessary to administer and operate the TRDSPD.
- 2.3. The Special Education Director of the Fiscal Agent District shall serve as the Chairperson of the TRDSPD Board and shall preside over any meetings of the TRDSPD Board.
- 2.4. The Management Board shall elect a Secretary. The Secretary will record and prepare the minutes of each Board meeting and retain the relevant records in a safe place.
- 2.5. Each member of the Management Board shall have one vote, and all action taken shall be by majority vote with a quorum present.
- 2.6. Special meetings may be called by the Chairperson. Members of the Management Board may submit requests for special meetings to the Chairperson. The Chairperson shall regularly schedule board meetings, of which there shall be at least one (1) per school year.
- 2.7. Any non-member independent school district may request to obtain educational services from the TRDSPD by making such request in writing to the Management Board and agreeing in writing to be responsible for all charges incurred for any services provided at the customary and usual rates charged by the TRDSPD. The Management Board is authorized to make decisions regarding the approval and dismissal of non-member requests. Factors to be considered by the Management Board when considering the non-member LEA's request for services/placement include, but are not limited to: (1) the type of services needed; (2) whether additional TRDSPD staff will have to be employed or engaged to serve the student; (3) whether the non-member LEA is a member of any other shared services arrangement; (4) whether the non-member LEA can pay all transportation costs for transporting the student and all travel costs of staff associated with serving the student; (5) whether the non-member LEA will agree to transfer funds applicable to the education of such student to TRDSPD as appropriate and allowable; (6) whether the non-member LEA will pay all other costs incurred by TRDSPD in providing educational services to such student; and (7) whether the non-member LEA will agree to assume responsibility for attorney's fees and costs associated with any legal action brought by such student or his or her parents.
- 2.8. Requests for membership in the TRDSPD shared services arrangement will be approved based on a majority vote of the TRDSPD Board.
- 2.9. The TRDSPD Board may, by majority vote of its membership, revoke the membership of a Member District for non-compliance with the terms of the Agreement or for non-compliance with the policies and procedures of the TRDSPD. A District whose membership is revoked is not entitled to any distribution of funds or property.

3. Personnel

- 3.1. The chief administrator of the TRDSPD will be the Fiscal Agent's Special Education Director. The Director shall serve under a contract with the Fiscal Agent District and be subject to the personnel policies of the Fiscal Agent District.
- 3.2. The Fiscal Agent District is responsible for employing and dismissing both centralized and itinerant staff as determined by the general policies of the Fiscal Agent District. Member District input regarding employee performance will be considered.
- 3.3. Any hearing on an employee grievance, termination, or nonrenewal is the responsibility of, and will be held in accordance with the policies of the Fiscal Agent.
- 3.4. The Special Education Director of each Member District shall serve as deputy officers for public records for purposes of the Texas Public Information Act and the Local Government Records Act for matters pertaining to the district each deputy represents.
- 3.5. Personnel assigned to a Member District, with Management Board approval, shall serve under contract to that district and are subject to that district's personnel policies. Personnel who serve more than one Member District, (itinerant personnel) must be employed by one Member District, and serve other Member Districts with Management Board approval, but remain subject to the personnel policies of the employing Member District.
- 3.6. Each Member District shall be responsible for adopting a salary schedule for program personnel assigned to said district. The TRDSPD shall provide funding for salaries in accordance with the TEA Funding schedule and to the extent such funding allows.
- 3.7. TRDSPD personnel (consultants) are assigned to provide district services to eligible students who reside within the boundaries of the Member Districts. Consultants are employed by and serve under contract to the Fiscal Agent and are subject to the Fiscal Agent policies.

4. Fiscal Agent

- 4.1. TEMPLE INDEPENDENT SCHOOL DISTRICT will serve as the Fiscal Agent of the TRDSPD. TEMPLE INDEPENDENT SCHOOL DISTRICT acknowledges that it is an accredited Texas school district and that it offers grades kindergarten through 12.
- 4.2. Except as otherwise provided herein, the Fiscal Agent is responsible for applying for, receiving, collecting, expending, and distributing all funds, regardless of source, in accordance with the budget adopted by the Temple ISD Board. The Fiscal Agent shall provide accounting services, reports, TRDSPD records, suitable facilities for special education administrative and support staff, and shall perform any other responsibilities required by TRDSPD staff.
- 4.3. The Fiscal Agent will account for salaries and expenses of personnel, TRDSPD operating expenses, IDEA-Part B funds, Elementary and Secondary Education Act funds, and any other funding received for the purpose of furthering this program. The Fiscal Agent will maintain personnel records and payroll systems for all TRDSPD staff.
- 4.4. The Fiscal Agent will prepare and submit, on behalf of the TRDSPD, any reports or applications required by federal or state law or Temple ISD policy, including fiscal reporting through PEIMS 032 and 033 records.
- 4.5. The Fiscal Agent may negotiate contracts with outside service providers for special education and related services for students with disabilities in accordance with law and

Fiscal Agent policies. The Fiscal Agent shall require ADA compliance by each service provider, when necessary or required by law.

- 4.6. Any assets purchased with TRDSPD funds will be owned by the TRDSPD. Any assets owned by a Member District and provided for the use of TRDSPD student(s) shall remain the property of the Member District.
- 4.7. The Fiscal Agent must notify other Member Districts of any intention to withdraw as Fiscal Agent of the TRDSPD by January 1 preceding the end of the last fiscal year it intends to serve as Fiscal Agent. After a satisfactory independent audit for the TRDSPD's accounts, the transfer of the Fiscal Agent status will become effective July 1.
- 4.8. Should the Fiscal Agent cease to serve, for any reason, the TRDSPD Management Board will appoint another Member District as Fiscal Agent.

5. General Obligations for Member Districts

- 5.1. Member Districts agree that funds assessed under TRDSPD policies or other legal requirements will be remitted within thirty (30) calendar days of receiving a statement from the Fiscal Agent.
- 5.2. Costs of residential placement for any student shall be the sole responsibility of the Member District legally required to provide residential placement services, with no joint liability of Member Districts.
- 5.3. Each Member District agrees to cooperate with the Fiscal Agent in maintaining the proper fiscal, personnel, and student records for the TRDSPD operations.
- 5.4. Should a Member District elect to terminate any or all services provided by the TRDSPD, written notice shall be provided to the Fiscal Agent by December 1 of the prior year. Request for reinstatement of services shall be submitted by December 1 of the year prior to reinstatement. Upon full withdrawal, the Member District shall return any materials or equipment purchased with TRDSPD funds to the TRDSPD administrative offices. The withdrawing District is not entitled to any other distribution of funds or property.
- 5.5. All Member Districts must provide a PEIMS 011 record as required by the Texas Education Agency.
- 5.6. Member Districts are ultimately responsible for the education of all students with auditory impairments within its district boundaries whether the child is served in the local program, the TRDSPD, or other placements. Such responsibility includes the provision of any related services as determined necessary by the ARD committee. The Member District will also be responsible for conducting diagnostic and evaluation services if the student receives deaf education and instruction on an itinerant basis from the Member District. Deaf instruction and services will be provided by the Temple ISD RDSPD.
- 5.7. Each Member District shall be responsible for the employment of interpreters or classrooms aids serving deaf or hard of hearing students attending school in the Member District.
- 5.8. Assistive technology devices will be purchased for students attending the TRDSPD if such devices have been identified by the student's ARD committee as necessary for the provision of a free appropriate public education to the student. The TRDSPD will work with Member Districts to support the evaluation and identification of assistive technology for students receiving services in the Member District. If the TRDSPD has appropriate assistive technology equipment to lend to a Member District, the Member District may apply for such equipment in accordance with TRDSPD procedures. If assistive technology

equipment is not available through the TRDSPD, it is the Member District's responsibility to purchase assistive technology to meet the student's needs.

6. Fiscal Practices

- 6.1. Administrative costs, including, but not limited to, all costs and salaries related to the supervisor, classroom teachers, itinerant teachers, interpreters, classroom aides, and Regional Day School office staff, as well as any uncontrollable costs, incurred by the TRDSPD, over and above the amount of state deaf and/or federal funds, shall be divided among the Member Districts based on the number of students being served by the TRDSPD from each Member District. The number of students being served will be determined by the October PEIMS count, the Friday of the first week of January, and March 31st of the current school year.
- 6.2. Costs will be billed to Member Districts based on a 2 tier formula determined by the level of service (consult or ECI, Direct or Cluster) by April 15 of the current school year and shall be divided among the Member Districts based on the number of students being served by the TRDSPD from each Member District. Each Member District shall remit these costs to the TRDSPD June 1 of the current school year.
- 6.3. Students served under 504 will be charged .25 per student of the total enrolled.
- 6.4. Member Districts will be notified in writing when the estimated entitlement figures are known by the Texas Education Agency, if excess costs are to be charged back to Member Districts and what the maximum total of their shared costs are estimated to be.
- 6.5. A Member District shall not be responsible for any costs associated with the TRDSPD unless such Member District has a student receiving services from the TRDSPD.
- 6.6. Districts with students receiving itinerant services through the TRDSPD shall remit state deaf funds to the Fiscal Agent district. Member Districts whose students are served in the Temple Independent School District shall remit to the Temple Independent School District state and federal deaf funds, as well as ADA.
- 6.7. The TRDSPD's accounts will be audited annually by the independent auditor for the Fiscal Agent at Fiscal Agent's expense.

7. Educational Services

- 7.1. The TRDSPD shall provide educational services to students who meet the conditions to qualify as auditory impaired and who attend TRDSPD. The services will be provided along a continuum, ranging from total integration into general education with supportive services to full-day specialized classes. Services may include deaf education instruction and support, and mainstream support, as well as necessary services for the student's participation in school sponsored extracurricular activities. Diagnostic and evaluation services shall be provided by the TRDSPD only for students in attendance at the TRDSPD.
- 7.2. Related services shall be provided in accordance with state and federal rules and regulations governing special education. The ARD committee shall determine student needs and appropriate related services. Related services not directly related to auditory impairment (for example, counseling, physical therapy) shall be the responsibility of the student's home district.
- 7.3. The Fiscal Agent District will provide related services to Medicaid-eligible students attending the TRDSPD, assuming proper consent for Medicaid services has been obtained

from the parent. Otherwise, the Member District responsible for the student must reimburse the Fiscal Agent District for any related services provided to the student by the Fiscal Agent District.

8. Legal Responsibilities

- 8.1. Except as otherwise provided herein, the Member District wherein the student is enrolled shall be solely responsible for the provision of a Free Appropriate Public Education (“FAPE”).
- 8.2. The Member District where a student resides is responsible for legal costs, court costs, and attorney’s fees resulting from litigation involving that student.
- 8.3. If the TRDSPD or the Fiscal Agent is named a party in a legal action as a result of its involvement as or with the TRDSPD, all costs associated with the TRDSPD or the Fiscal Agent’s legal defense, settlement, and/or judgment shall be paid by the student’s home Member District.
- 8.4. Each Member District shall be responsible for legal fees incurred due to complaints, grievances, or litigation arising from an employee with whom the District has a contract or with whom the District has an employment relationship. All hearings related to the employee grievances, terminations, or nonrenewal of TRDSPD staff members will be held in accordance with the policies of the Fiscal Agent.
- 8.5. The legal responsibilities stated herein shall survive the expiration of the contract should litigation arise from events that occurred during the term of the contract.
- 8.6. The Member Districts agree to negotiate in good faith to resolve any dispute related to this Agreement. If the dispute cannot be resolved by negotiations, the dispute shall be submitted to mediation before resorting to litigation. If the need for mediation arises, a mutually acceptable mediator shall be chosen by the parties to the dispute who shall share the cost of mediation services based upon an equal split between the parties.
- 8.7. Each Member District bears its own risk of loss. “Loss” includes, but is not limited to, damage to or loss of personal or real property, costs of administrative hearings, litigation expenses, awards of damages, court costs, attorneys’ fees, and settlement costs.
- 8.8. Each Member District will insure its owned or leased vehicles used in the transportation of students with disabilities for the statutory maximum limits of school district liability for motor vehicle accidents.

9. Transportation

- 9.1. Each Member District bears responsibility for providing or contracting for the transportation of each of its transportation-eligible students to each facility at which services are provided.
- 9.2. It is agreed that in the event a student’s placement in the Texas School for the Deaf (TSD) is requested by a Member District and granted by the student’s ARD Committee, then any and all transportation costs will be the responsibility of the Member District where the student resides.

10. Dissolution

- 10.1. Dissolution of the TRDSPD will require the affirmative vote of a majority of the Member Districts. Upon dissolution, unexpended federal funds contributed by a Member District shall be returned to that Member District. Any assets owned by a Member District and provided for the use of TRDSPD student(s) shall remain the property of the Member

District and shall be returned upon dissolution. All property purchased with TRDSPD funds will become the property of the successor RDSPD to which services will transfer at the time of dissolution. If there is no successor RDSPD, assets will be distributed to Member Districts on a fair and equitable basis agreed upon at the time of dissolution. The dissolution will take effect at the end of the fiscal year in which the vote to dissolve passes.

11. The Agreement

- 11.1. This Agreement will be automatically renewed by each Member District annually unless notice of withdrawal or dissolution is given under the terms of this Agreement.
- 11.2. This Agreement will supersede all previous agreements among the parties in relation to the operation of the TRDSPD and responsibilities under any prior TRDSPD agreement.
- 11.3. This Agreement will apply to and bind the representatives and successors in interest of the parties to this Agreement.
- 11.4. This Agreement is governed by the laws of the State of Texas.
- 11.5. If any provision of the Agreement becomes or is held violative of any law or unenforceable, then the invalidity of that provision will not invalidate the remaining provisions. The Member Districts agree that all remaining provisions of the Agreement will remain in effect.
- 11.6. Citations of any references to any specific federal or state statute or administrative regulation in this Agreement include any amendment to or successor of that statute or regulation.
- 11.7. It is understood and agreed that this Agreement may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes.
- 11.8. Per approval by the Board of Trustees of each Member District, the Special Education Director of each Member District will act as the Board Designee for purposes of approval of this Agreement.
- 11.9. It is agreed and understood that the terms of this Agreement shall not be modified absent written agreement of all parties.

ACADEMY INDEPENDENT SCHOOL DISTRICT

Board President or Designee

Date

BELTON INDEPENDENT SCHOOL DISTRICT

Board President or Designee

Date

GATESVILLE INDEPENDENT SCHOOL DISTRICT

Board President or Designee

Date

SALADO INDEPENDENT SCHOOL DISTRICT

Board President or Designee

Date

TEMPLE INDEPENDENT SCHOOL DISTRICT

Board President or Designee

Date

BELL COUNTY SPECIAL EDUCATION COOPERATIVE

BARTLETT INDEPENDENT SCHOOL DISTRICT

Board President or Designee

Date

HOLLAND INDEPENDENT SCHOOL DISTRICT

Board President or Designee

Date

ROGERS INDEPENDENT SCHOOL DISTRICT

Board President or Designee

Date

TROY INDEPENDENT SCHOOL DISTRICT

Board President or Designee

Date

GRANGER INDEPENDENT SCHOOL DISTRICT

Board President or Designee

Date

Belton Independent School District
Board of Trustee Meeting Agenda Item

April 15, 2024

Item: Instructional Materials Allotment and TEKS Certification

Contact Person: Tracy Rieger

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 2: Ensure exceptional learning experiences for each and every student.

Background Information:

Senate Bill 6 of the 82nd Texas State Legislative Session established the Instructional Materials Allotment (IMA) to be used by districts to purchase, textbooks, digital textbooks, technological equipment and other instructional materials. The legislation requires districts to annually certify the following:

1. The district's IMA will be used only for expenses allowed by the Texas Education Code (TEC) §31.0211.
2. For the current school year, this district has instructional materials that collectively cover all the Texas Essential Knowledge and Skills (TEKS) of the required curriculum identified in the TEC, other than physical education for each subject and grade level (TEC §28.002 and §31.004).
3. That upon request, the district will provide to the State Board of Education, the title and publication information for any instructional materials requisitions or purchases by the district with the district's IMA (TEC §31.101).

Additionally, LEAs are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the (i) the Children's Internet Protection Act (Pub. L. No. 106-554); (ii) Section [28.0022](#); (iii) Section [43.22](#), Penal Code; and (iv) any other law or regulation that protects students from obscene or harmful content. The Certification 2024–25 Survey includes a section to allow LEAs to certify they meet this requirement.

The required information to fulfill the certification requirements is attached for your review. This information will be submitted electronically to TEA upon approval by the Board.

Fiscal Implications:

Not applicable

Administrative Recommendation(s):

Approve the IMA Allotment/TEKS Certification for the 2024-25 school year as presented.

Certification of Provision of Instructional Materials Survey 2024–25

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Survey Pre-Work

2024–25 Certification of Provision of Instructional Materials

In accordance with [Texas Education Code 31.1011](#), local educational agencies (LEAs) are required to certify annually to the State Board of Education (SBOE) and the commissioner that students have access to instructional materials covering all Texas Essential Knowledge and Skills (TEKS) for all required subjects, except physical education.

Additionally, LEAs are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under (i) the Children's Internet Protection Act (Pub. L. No. 106-554); (ii) Section [28.0022](#); (iii) Section [43.22](#), Penal Code; and (iv) any other law or regulation that protects students from obscene or harmful content. The TEKS Certification 2024–25 Survey includes a section to allow LEAs to certify they meet this requirement.

Like last year's process, the agency will utilize the following tools:

Certification 2024–25 Form:

Printable, hard copy of the survey to be completed offline and presented to the board of trustees or governing body for ratification and signatures.

Certification 2024–25 Survey:

Web-based application where LEAs will submit their responses collected on the TEKS Certification 2024–25 Form, and where LEAs will upload the signature page of the Form.

This year's Certification Process requires:

- The completion of the Certification 2024–25 Form;
- Ratification by the LEA's board of trustees or governing body in an open, public-noticed meeting; and
- Submission of the Certification 2024–25 Survey and upload of the ratified Certification 2024–25 Form.

TEA recommends that LEAs complete these steps by **May 1, 2024**. The Certification 2024–25 Form can be accessed at the following link on the [Instructional Materials webpage](#).

The state online instructional materials ordering system, EMAT, will close for annual maintenance on March 29, 2024, and is scheduled to reopen on May 15, 2024. **Completion of the Certification Process is required to regain access to allotment funds when EMAT reopens in May of 2024.**

Certification 2024–25 Survey submissions received after May 15, 2024, will typically be processed within five business days, then access to EMAT provided.

Instructions to Complete the Certification Process for 2024–25

1. **Review the Certification 2024–25 Form:** Print the fillable TEKS Certification 2024–25 Form found on the [Instructional Materials website](#).
2. **Gather information:** The form may require consultation with content area leads or other LEA staff.
3. **Complete Certification 2024–25 Form:** Complete the TEKS Certification 2024–25 Form by hand or digitally.
4. **Obtain needed signatures:** Ratify the **Certification 2024–25 Form** by the LEA's board of trustees or governing body in an upcoming, open board meeting.
5. **Submit Certification 2024–25 Survey:** Complete the online Certification 2024–25 Survey by answering the questions. Inside the survey you will upload the signed Allotment and Certification 2024–25 Form from Step 4. The survey will be open for submissions beginning Monday, March 18, 2024, and will be located on the [Instructional Materials website](#).

Additional Supports

- TEA will be hosting a webinar to review the Certification 2024–25 Process on *Monday, March 18th, at 2:00 p.m. CDT*. [Registration](#) is required.
- TEA will host office hours on *Monday, March 25, at 11:00 a.m. CDT and Thursday, March 28, at 11:00 a.m. CDT*. [Registration](#) is required.
- To facilitate completion of this year's submission, LEAs may request a copy of their previous year's submission by submitting a [Help Desk Ticket](#).
- For questions about the Certification 2024–25 Form, Survey, or Process, please submit a [Help Desk Ticket](#).

Review Terminology

Additional Supports

- **Scope and Sequence:** A document that provides a brief outline of the standards and a recommended teaching order for a particular course/grade-level over the course of a school year.
- **Full-subject materials** (often referred to as Tier 1 or core materials): instructional material designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.
- **Supplemental materials** (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional material designed to assist in the instruction of one or more of the essential knowledge and skills

About the Qualtrics Survey

Within the Qualtrics survey you will be given a list of commonly known publishers and products. Should your LEA use a LEA-developed product, or the product is not listed, you will be asked to write in the name of the publisher and product.

Certification 2024–25 Survey

Background Information

QUESTION 1.0: Name of person completing this form

Tracy Rieger

QUESTION 1.1: Your email address

tracy.rieger@bisd.net

QUESTION 1.2:

Select the role that best describes your position at your district or charter: [Single Select]

- Instructional Materials Coordinator
- Curriculum Director
- Principal
- Administrative Assistant
- Superintendent
- Other

LEA Information

QUESTION 2.0: Region #

Region 12 ESC

QUESTION 2.1: LEA Name and Number

Belton ISD, 014903

QUESTION 2.2: Superintendent's Name

Dr. Malinda Golden

QUESTION 2.3: Superintendent's email address

malinda.golden@bisd.net

QUESTION 2.4: School board president's or governing body's name

Manuel Alcozer

QUESTION 2.5: School board president's or governing body's email address

manuel.alcozer@bisd.net

QUESTION 2.6: Date of the school board meeting at which the Certification Form was be presented and approved?

4.15.24

Reading Language Arts Certification

Scope and Sequence - All Grade Levels RLA

QUESTION 3.0:

How is reading language arts content implemented in your LEA

Please indicate your LEA's approach to managing the implementation of reading language arts content in each of the following grade bands. [Single select for each grade band]

QUESTION	Grades	The full-subject resources and scope and sequence are generally consistent across all classrooms	The full-subject resources being utilized are generally consistent across all classrooms, but there is variation in the scope and sequence between classrooms/campuses	The scope and sequence is generally consistent across all classrooms, but there is variation in which full-subject resources are being utilized between classrooms/campuses	Do not manage full-subject resources and scope and sequence at the LEA level	N/A
QUESTION 3.1:	K-2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.2:	3-5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.3:	6-8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.4:	9-12	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

English Reading Language Arts K-5 TEKS Coverage Certification

QUESTION 4.0:

For school year 2024-25, will your LEA provide materials to cover 100% of the **English RLA TEKS grades K-5?** (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

Yes

No

English Reading Language Arts K-5 Instructional Materials

QUESTION 5.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your district will use regularly (once a week or more, on average) for **English RLA grades K-5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

English RLA grades K–2 full-subject and/or supplemental publisher(s)/ product(s) used:

Heinemann; Comprehension Toolkit Heinemann; Fountas & Pinnell Classroom Heinemann; Fountas & Pinnell Literacy; Heinemann; Leveled Literacy Intervention (LLI) Heinemann; Wilson Language; Foundations; Benchmark, Dynamite Decodables; Flyleaf, Decodable Series – Emergent, Series One, Two and Three; Stenhouse Publishers; Patterns of Power; Stenhouse Publishers; Patterns of Wonder; Heinemann, Reading Strategies 2.0, Serravallo; Seesaw, Seesaw Lessons and Online Resources; Nearpod; Nearpod English Language Arts; Lead4Ward, Lead4Ward Field Guides for ELAR

English RLA grades 3–5 full-subject and/or supplemental publisher(s)/ product(s) used:

Heinemann; Comprehension Toolkit Heinemann; Fountas & Pinnell Classroom Heinemann; Fountas & Pinnell Literacy; Heinemann, Fountas & Pinnell, Comprehensive Phonics, Spelling and Word Study; Heinemann; Leveled Literacy Intervention (LLI); Heinemann, The Writing Strategies Book, Serravallo; Heinemann, Lucy Calkins and TCRWP Colleagues Units of Study; Stenhouse Publishers; Patterns of Power; Reading Strategies 2.0, Serravallo; Nearpod; Nearpod English Language Arts; Lead4Ward, Lead4Ward Field Guides for ELAR

Spanish Reading Language Arts K–5 TEKS Coverage Certification

QUESTION 6.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **Spanish RLA TEKS grades K–5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

Yes

No

Spanish Reading Language Arts K–5 Instructional Materials

QUESTION 7.0:

Share the **full subject and/or supplemental** publisher(s)/ product(s) that teachers in your district will use regularly (once a week or more, on average) for **Spanish RLA grades K–5** instruction to ensure coverage of 100% of the TEKS. [Single select for each grade band]

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): Instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Spanish RLA grades K-2 full-subject and/or supplemental publisher(s)/ product(s) used:

Benchmark Education, Benchmark Workshop; Benchmark Education, Taller de Fonética; University of Florida Literacy Institute, UFLI Foundations; Nearpod, Nearpod EL (English Learner); Learning A-Z LLC; Raz-Plus ELL Texas Edition; Pacific Learning; El Camino Al Exito; Pacific Learning; Hopscotch El Sistema de la Intervención de Lectura (SIL); Lead4Ward, Lead4Ward Field Guides for SLAR

Spanish RLA grades 3-5 full-subject and/or supplemental publisher(s)/ product(s) used:

Benchmark Education; Benchmark Workshop; Benchmark Education; Taller de Fonética; Nearpod, Nearpod EL (English Learner); Learning A-Z LLC; Raz-Plus ELL Texas Edition; Pacific Learning; El Camino Al Exito; Pacific Learning; Hopscotch El Sistema de la Intervención de Lectura (SIL); Stenhouse Publishers; Patterns of Power; Stenhouse Publishers; Patterns of Power (en español); Lead4Ward, Lead4Ward Field Guides for SLAR

English Reading Language Arts 6-8 TEKS Coverage Certification

QUESTION 8.0:

For school year 2024-25, will your LEA provide materials to cover 100% of the **English RLA TEKS grades 6-8**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

Yes

No

English Reading Language Arts 6-8 Instructional Materials

QUESTION 9.0:

Share the **full subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA will use regularly (once a week or more, on average) for **English RLA grades 6-8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

English RLA grades 6–8 full-subject and/or supplemental publisher(s)/ product(s) used:

Heinemann, Lucy Calkins and TCRWP Colleagues Units of Study; Stenhouse Publishers, Patterns of Power; Reading Strategies, Serravallo; CommonLit; CommonLit School Essentials and/or Library; Newsela Inc, Newsela; Lead4Ward, Lead4Ward Field Guides for ELAR

English Reading Language Arts 9–12 TEKS Coverage Certification

QUESTION 10.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **English RLA TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials.

Yes

No

English Reading Language Arts 9–12 Instructional Materials

QUESTION 11.0:

Are the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA will use regularly (once a week or more, on average) for **English RLA grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

English RLA grades 9–12 full-subject and/or supplemental publisher(s)/ product(s) used:

SAVVAS Learning, My Perspectives Texas; Stenhouse Publishers; Patterns of Power; Heinemann, Reading Strategies, Serravallo; Bedford, Freeman & Worth Publishing Group, Foundations of Language and Literature; CommonLit; CommonLit School Essentials and/or Library; Newsela Inc, Newsela; TEA, Texas College Bridge; College Bridge; Lead4Ward, Lead4Ward Field Guides for ELAR

Mathematics Certification

Scope and Sequence - All Grade Levels Mathematics

QUESTION 12.0:

How is mathematics content implemented in your LEA?

Please indicate your LEA's approach to managing the implementation of mathematics content in each of the following grade band. [Single select for each grade band]

		The full-subject resources and scope and sequence are generally consistent across all classrooms	The full-subject resources being utilized are generally consistent across all classrooms, but there is variation in the scope and sequence between classrooms/campuses	The scope and sequence is generally consistent across all classrooms, but there is variation in which full-subject resources are being utilized between classrooms/campuses	Do not manage full-subject resources and scope and sequence at the LEA level	N/A
QUESTION 3.1:	Grades K-2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.2:	Grades 3-5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.3:	Grades 6-8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.4:	Grades 9-12	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Mathematics K-5 TEKS Coverage Certification

QUESTION 13.0:

For school year 2024-25, will your LEA provide materials to cover 100% of the **mathematics TEKS grades K-5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

Yes

No

Mathematics K–5 Instructional Materials

QUESTION 14.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA will use regularly (once a week or more, on average) for **mathematics grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Mathematics grades K–5 full-subject and/or supplemental publisher(s)/ product(s) used:

Houghton Mifflin Harcourt (HMH); Texas Go Math!; Houghton Mifflin Harcourt (HMH), Texas Go Math! Spanish; Region 13, Click On TEKS 2.0 Math; Heinemann, Math in Practice; Math Perspectives, Developing Number Concepts; Lead4Ward, Lead4Ward Math Mark; Nearpod, Nearpod Math; Renaissance Learning Inc, Star Math; Lead4Ward, Lead4Ward Field Guides for Math

Mathematics 6–8 TEKS Coverage Certification

QUESTION 15.0

For school year 2024–25, will your LEA provide materials to cover 100% of the **mathematics TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select “yes” even if not all classrooms use the same materials). [Single Select]

Yes

No

Mathematics 6–8 Instructional Materials

QUESTION 16.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **mathematics grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Mathematics grades 6–8 full-subject and/or supplemental publisher(s)/ product(s) used:

Houghton Mifflin Harcourt (HMH); Texas Go Math; Region 13, Region 4 ESC, Engage Mathematics; Region 4 ESC, Closing the Distance; Click On TEKS 2.0 Math; Lead4Ward, Lead4Ward Math Mark; Desmos Studio, Desmos Math Tools and/or Classroom Resources; Houghton Mifflin Harcourt (HMH); Algebra 1; Renaissance Learning Inc, Star Math; Lead4Ward, Lead4Ward Field Guides for Math

Mathematics 9–12 TEKS Coverage Certification

QUESTION 17.0:

For School Year 2024–25, will your LEA provide materials to cover 100% of the **mathematics TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

Yes

No

Mathematics 9–12 Instructional Materials

QUESTION 18.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **mathematics grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Mathematics grades 9–12 full-subject and/or supplemental publisher(s)/ product(s) used:

Houghton Mifflin Harcourt (HMH); Algebra 1 Houghton Mifflin Harcourt (HMH); Algebra 2; Houghton Mifflin Harcourt (HMH); Geometry; Region 4 ESC, Engage Mathematics; Region 4 ESC, Closing the Distance; Cengage Learning (formerly Thomson Learning/Brooks-Cole); Precalculus + Limits A Graphing Approach; Cengage Learning (formerly Thomson Learning/Brooks-Cole), Calculus; Savvas Learning Company (formally Prentice Hall); Mathematical Models with Applications, Texas Edition; Cosenza & Associates LLC; Algebraic Reasoning; Desmos Studio, Desmos Math Tools and/or Classroom Resources; TEA, Texas College Bridge; University of Texas, OnRamps; Lead4Ward, Lead4Ward Field Guides for Math

Social Studies Certification

Scope and Sequence - All Grade Levels Social Studies

QUESTION 19.0:

How is social studies content implemented in your LEA?

Please indicate your LEA's approach to managing the implementation of social studies content in each of the following grade band. [Single select for each grade band]

		The full-subject resources and scope and sequence are generally consistent across all classrooms	The full-subject resources being utilized are generally consistent across all classrooms, but there is variation in the scope and sequence between classrooms/campuses	The scope and sequence is generally consistent across all classrooms, but there is variation in which full-subject resources are being utilized between classrooms/campuses	Do not manage full-subject resources and scope and sequence at the LEA level	N/A
QUESTION 3.1:	Grades K-2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.2:	Grades 3-5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.3:	Grades 6-8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.4:	Grades 9-12	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Social Studies K-5 TEKS Coverage Certification

QUESTION 20.0:

For school year 2024-25, will your LEA provide materials to cover 100% of the **social studies TEKS grades K-5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

Yes

No

Social Studies K-5 Instructional Materials

QUESTION 21.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **social studies grades K-5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Social Studies grades K-5 full-subject and/or supplemental publisher(s)/ product(s) used:

Studies Weekly Inc; Texas Studies Weekly; Teacher's Curriculum Institute (TCI); Social Studies Alive!; Teacher Created Materials (TCM), Primary Source Readers; Lead4Ward, Lead4Ward Field Guides for Social Studies

Social Studies 6–8 TEKS Coverage Certification

QUESTION 22.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **social studies TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

Yes

No

Social Studies 6–8 Instructional Materials

QUESTION 23.0:

Select **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **social studies grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Social Studies grades 6–8 full-subject and/or supplemental publisher(s)/ product(s) used:

National Endowment for the Humanities, EDSITEment; Digital Inquiry Group; University of North Texas, Texas History for Teachers; Library of Congress Education Resources; Texas State Historical Association; Texas Historical Commission; ICivics Lesson Resources; Texas Law-Related Education; Lead4Ward, Lead4Ward Field Guides for Social Studies

Social Studies 9–12 TEKS Coverage Certification

QUESTION 24.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **social studies TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select “yes” even if not all classrooms use the same materials)

Yes

No

Social Studies 9–12 Instructional Materials

QUESTION 25.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **social studies grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Social Studies grades 9–12 full-subject and/or supplemental publisher(s)/ product(s) used:

National Endowment for the Humanities, EDSITEment; Digital Inquiry Group; Library of Congress Education Resources; EverFi Financial Literacy; OER Project, World History; Texas Law Related Education; Federal Reserve Education; ICivics Lesson Resources; Rice University, OpenStax; Texas Education Agency (TEA); TEKS Guide; Lead4Ward, Lead4Ward Field Guides for Social Studies

Science Certification

Scope and Sequence - All Grade Levels Science

QUESTION 26.0:

How is science content implemented in your LEA?

Please indicate your LEA's approach to managing the implementation of science content in each of the following grade bands. [Single select for each grade band]

		The full-subject resources and scope and sequence are generally consistent across all classrooms	The full-subject resources being utilized are generally consistent across all classrooms, but there is variation in the scope and sequence between classrooms/campuses	The scope and sequence is generally consistent across all classrooms, but there is variation in which full-subject resources are being utilized between classrooms/campuses	Do not manage full-subject resources and scope and sequence at the LEA level	N/A
QUESTION 3.1:	Grades K-2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.2:	Grades 3-5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.3:	Grades 6-8	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUESTION 3.4:	Grades 9-12	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Science K-5 TEKS Coverage Certification

QUESTION 27.0:

For school year 2024-25, will your LEA provide materials to cover 100% of the **science TEKS grades K-5**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

Yes

No

Science K–5 Instructional Materials

QUESTION 28.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **science grades K–5** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Science grades K–5 full-subject and/or supplemental publisher(s)/ product(s) used:

Accelerate Learning Inc; STEMscopes Science TX; Think Big Learning, Inc., Think Big Learning; Lead4Ward, Lead4Ward Field Guides for Science

Science 6–8 TEKS Coverage Certification

QUESTION 29.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **science TEKS grades 6–8**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

Yes

No

Science 6–8 Instructional Materials

QUESTION 30.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your LEA or charter will regularly use (once a week or more, on average) for **science grades 6–8** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Science grades 6–8 full-subject and/or supplemental publisher(s)/ product(s) used:

Accelerate Learning Inc; STEMscopes Science TX; Think Big Learning, Inc., Think Big Learning; Lead4Ward, Lead4Ward Field Guides for Science

Science 9–12 TEKS Coverage Certification

QUESTION 31.0:

For school year 2024–25, will your LEA provide materials to cover 100% of the **science TEKS grades 9–12**? (This includes teacher- or LEA-developed materials. You may select "yes" even if not all classrooms use the same materials)

Yes

No

Science 9–12 Instructional Materials

QUESTION 32.0:

Share the **full-subject and/or supplemental** publisher(s)/ product(s) that teachers in your district or charter will regularly use (once a week or more, on average) for **science grades 9–12** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials (often referred to as Tier 1 or core materials): Instructional materials designed to, if implemented as designed, provide a student with mastery of the essential knowledge and skills for a certain subject and grade level without the need for supplementation.

Supplemental Materials (may be used in Tier 1, Tier 2, or Tier 3 settings): instructional materials designed to assist in the instruction of one or more essential knowledge and skill.

Science grades 9–12 full-subject and/or supplemental publisher(s)/ product(s) used:

Accelerate Learning Inc; STEMscopes Science TX - Biology Accelerate Learning Inc; STEMscopes Science TX – Chemistry; Accelerate Learning Inc; STEMscopes Science – Physics; Summit K12 Holdings, Inc; Dynamic Integrated Physics and Chemistry; Cengage Learning Inc; Environmental Science: Sustaining Your World, Texas Edition ; Think Big Learning, Inc., Think Big Learning; Lead4Ward, Lead4Ward Field Guides for Science

Children's Internet Protection Act

The Children's Internet Protection Act

The Children's internet protection Act (CIPA) was enacted by Congress in 2000 to address concerns about children's access to obscene or harmful content over the Internet. (You may find more information on the FCC website.)

In accordance with Texas Administrative Code 19 TAC §66.105, school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C, Section [28.0022](#), [Section 43.22](#), Penal Code, and any other law or regulation that protects students from obscene or harmful content.

QUESTION 34.0: Does your district or charter school protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C), Section 28.0022, Penal Code, and any other law or regulation that protects students from obscene or harmful content?

Yes

No

Additional Informational Questions (Optional)*

QUESTION 35.0:

Has your LEA used, or do you plan to use, the Texas Resource Review (TRR) to inform local decisions related to instructional materials adoption?

Yes

No

QUESTION 35.1:

If "Yes" is selected: In which subject area(s) have you used the TRR to obtain information about the quality of products? *

English Reading Language Arts

Spanish Reading Language Arts

Prekindergarten

English Phonics

Spanish Phonics

Science

QUESTION 36.0:

How likely is it you would recommend TRR to other educators? 0 (Not at all likely) to 10 (Extremely Likely)*

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

QUESTION 37.0:

Assessment Platform: Select the assessment platform (if any) your LEA leverages for unit/module, diagnostic, or interim, and for which type of assessments.

Product	Interim	Diagnostic	Unit/Module Formatives
Eduphoria	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DMCA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Texas Formative Assessment Resource	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
STAAR Interim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="text" value="STAR Renaissance Math and Reading"/>			
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text" value="Insert here"/>			
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text" value="Insert here"/>			

QUESTION 38.0:

Is your LEA planning on using the SBOE-Approved Instructional Materials Allotment?

SBOE-Approved Instructional Materials Allotment - An annual entitlement of \$40 per enrolled student credited to a district’s Instructional Materials and Technology Account to procure instructional materials placed on the approved list maintained by the SBOE under TEC §31.022. See TEC, §48.307

- Yes, we are.
- No, we do not have a need for it.
- Unsure, we need more information.

QUESTION 39.0:

Is your LEA planning on using the Open Education Resource Funding Allotment?

Open Education Resource Printing Allotment - An annual entitlement of up to \$20 per enrolled student credited to a district’s Instructional Materials and Technology Account for expenses incurred in the printing and shipping of SBOE-approved open education resources. See TEC, §48.308

- Yes, we are.
- No, we do not have a need for it.
- Unsure, we need more information.

Certification 2024-25 Survey Ratification [Printed and uploaded PDF]

In accordance with [Texas Education Code §31.1011](#), school districts and open-enrollment charter schools are required to certify annually to the State Board of Education and the commissioner that, for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all the Texas Essential Knowledge and Skills (TEKS) for the coming school year. Additionally, in accordance with Texas Administrative Code [19 TAC §66.105](#), school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).

These certifications must be ratified by local school boards of trustees or governing bodies in public, noticed meetings. Districts and open-enrollment charter schools will be unable to order instructional materials through EMAT until the certifications have been received by the Texas Education Agency (TEA).

Other Certified Subject Areas

QUESTION 40.0:

Please select each subject in the required curriculum below for which your district provides each student with instructional materials that cover all elements of the essential knowledge and skills: [multiple select]

- Career & Technical Education
- Fine Arts
- Health
- Technology Applications
- English Language Proficiency Standards
- Languages other than English

District County Number (6-digit ID):

014903

District Name:

Belton ISD

Date of Ratification by Local School Board of Trustees or Governing Body:

4/15/2024

Signature of the Board President and Secretary or Governing Board Officer

Board President

Date

Board Secretary

After ratification, please scan THIS SIGNATURE PAGE of this form and submit to TEA through the electronic Certification of Provision of Instructional Materials Survey

Belton Independent School District
Board of Trustee Meeting Agenda Item

April 15, 2024

Item: Administrator Contract Renewals and/or Extensions and Professional Contract Renewals for 2024-2025

Contact Person: Todd Schiller

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 3: Attract, retain, and support a world-class team of employees.

Background Information:

Criteria for annual administrative contract recommendations for renewal and/or extensions:

- New administrators with State Board for Educator Certification (SBEC) certification must complete one full year on a probationary contract.
- After completing probationary contract, two-year contracts are offered to these positions: principals, athletic director, head football coach, CFO, assistant superintendents, deputy superintendent. All other eligible administrators receive a one-year contract.

Criteria for annual professional contract renewal recommendations:

- New teachers remain on a probationary contract for three years.
- One-year term contracts are issued to teachers who have successfully completed their probationary contract periods.
- Teachers who are new to the District and have taught five out of the last eight years are issued a one-year term contract after completion of a one-year probationary contract.
- Dual assignment contracts are issued to teachers with two assignments.
- Other professional SBEC certified employees must complete one full year on a probationary contract before being provided a one-year term contract.

Fiscal Implications:

None

Administrative Recommendation(s):

Approve of administrative and professional contracts as presented.

Belton Independent School District
Board of Trustee Meeting Agenda Item

April 15, 2024

Item: Audit Engagement Letter for 2023-2024

Contact Person: Melissa Lafferty

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

The district is required to have an external audit of its financial statements every year. The engagement of an independent external auditor requires Board approval.

The engagement letter with Pattillo, Brown, & Hill outlines the parameters of the financial statement audit and assists with the preparation of the Annual Comprehensive Financial Report. The report must be submitted to TEA in January 2025. Kent Willis will be the engagement partner.

Fiscal Implications:

The gross fee will not exceed \$50,225 for the annual audit and financial statement preparation.

Administrative Recommendation(s):

Approve the engagement of Pattillo, Brown & Hill, P.C. for the annual financial audit for the fiscal year ending August 31, 2024.

April 4, 2024

Belton Independent School District
400 N. Wall Street
Belton, Texas 76513

Board of Trustees and Management:

You have requested that we audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Belton Independent School District (the "District"), as of August 31, 2024, and for the year then ended, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In addition, we will audit the entity's compliance over major federal award programs for the period ended August 31, 2024. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the entity's major federal award programs. The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America, and the Texas Education Agency audit requirements included in the *Financial Accountability System Resource Guide* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

The objectives of our compliance audit are to obtain sufficient appropriate audit evidence to form an opinion and report at the level specified in the governmental audit requirement about whether the entity complied in all material respects with the applicable compliance requirements and identify audit and reporting requirements specified in the governmental audit requirement that are supplementary to GAAS and *Government Auditing Standards*, if any, and perform procedures to address those requirements.

OFFICE LOCATIONS

TEXAS | Waco | Temple | Hillsboro | Houston
NEW MEXICO | Albuquerque

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and pension and other postemployment benefit related information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- Management's Discussion and Analysis.
- Budgetary Schedules.
- Schedule of District's Proportionate Share of Net Pension Liability and Net Other Postemployment Benefits (OPEB) Liability, and Related Ratios.
- Schedule of District Pension and OPEB Contributions.

Supplementary information other than RSI will accompany the District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- Combining Statements.
- Required Texas Education Agency Schedules.

Also, the document we submit to you will include the following other additional information that will not be subjected to the auditing procedures applied in our audit of the financial statements:

- Introductory Section.
- Statistical Section.

Schedule of Expenditures of Federal Awards

We will subject the schedule of expenditures of federal awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedule of expenditures of federal awards is presented fairly in all material respects in relation to the financial statements as a whole.

Data Collection Form

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the earlier of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

Audit of the Financial Statements

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and the Texas Education Agency audit requirements included in the *Financial Accountability System Resource Guide*.

As part of an audit of financial statements in accordance with GAAS, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America, and the Texas Education Agency audit requirements included in the *Financial Accountability System Resource Guide* we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS, *Government Auditing Standards* of the Comptroller General of the United States of America, and the Texas Education Agency audit requirements included in the *Financial Accountability System Resource Guide*. Please note that the determination of abuse is subjective, and *Government Auditing Standards* does not require auditors to detect abuse.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of the District's basic financial statements. Our report will be addressed to Board of Trustees of the District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

Audit of Major Program Compliance

Our audit of the District's major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether material noncompliance with applicable laws and regulations, the provisions of contracts and grant agreements applicable to major federal award programs, and the applicable compliance requirements occurred, whether due to fraud or error, and express an opinion on the entity's compliance based on the audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the entity's compliance with the requirements of the federal programs as a whole.

As part of a compliance audit in accordance with GAAS, *Government Auditing Standards* of the Comptroller General of the United States of America, and the Texas Education Agency audit requirements included in the *Financial Accountability System Resource Guide*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also identify

and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks.

Our procedures will consist of determining major federal programs and, performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs, and performing such other procedures as we consider necessary in the circumstances. The purpose of those procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will obtain an understanding of the entity's internal control over compliance relevant to the audit in order to design and perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal award programs. Our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report. However, we will communicate to you, regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we have identified during the audit.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the entity's major federal award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Management's Responsibilities

Our audit will be conducted on the basis that management and those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
3. For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received;
4. For maintaining records that adequately identify the source and application of funds for federally funded activities;
5. For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
6. For designing, implementing, and maintaining effective internal control over federal awards that provides reasonable assurance that the entity is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
7. For identifying and ensuring that the entity complies with federal laws, statutes, regulations, rules, provisions of contracts or grant agreements, and the terms and conditions of federal award programs, and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs;

8. For disclosing accurately, currently, and completely the financial results of each federal award in accordance with the requirements of the award;
9. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
10. For taking prompt action when instances of noncompliance are identified;
11. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
12. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
13. For submitting the reporting package and data collection form to the appropriate parties;
14. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
15. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements including the disclosures, and relevant to federal award programs, such as records, documentation, and other matters;
 - b. Additional information that we may request from management for the purpose of the audit;
 - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence;
 - d. A written acknowledgement of all the documents that management expects to issue that will be included in the annual report and the planned timing and method of issuance of that annual report, if one is issued. This document would include more than an annual comprehensive financial report (ACFR) or annual financial report (AFR) and;
 - e. If applicable, a final version of the annual report, (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report.
16. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
17. For acceptance of non-attest services, including identifying the proper party to oversee non-attest work;
18. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;

19. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
20. For the accuracy and completeness of all information provided;
21. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
22. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

With regard to the schedule of expenditures of federal awards referred to above, you acknowledge and understand your responsibility (a) for the preparation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance, (b) to provide us with the appropriate written representations regarding the schedule of expenditures of federal awards, (c) to include our report on the schedule of expenditures of federal awards in any document that contains the schedule of expenditures of federal awards and that indicates that we have reported on such schedule, and (d) to present the schedule of expenditures of federal awards with the audited financial statements, or if the schedule will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the schedule of expenditures of federal awards no later than the date of issuance by you of the schedule and our report thereon.

As part of our audit process, we will request from management, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Non-attest Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the District in conformity with U.S. generally accepted accounting principles and the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) based on information provided by you. These non-audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with

Government Auditing Standards. These services are limited to preparing the financial statements, schedule of expenditures of federal awards, and related notes of the District as previously outlined.

We will not assume management responsibilities on behalf of the District. However, we will provide advice and recommendations to assist management of the District in performing its responsibilities.

The District's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the engagement is limited to our preparation of the financial statements and related note disclosures and the schedule of expenditures of federal awards previously outlined. Our firm in its sole professional judgment, reserves the right to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries. Our firm will advise with regard to financial reporting, but the District must make all decisions with regard to those matters.

Government Auditing Standards require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.

Engagement Administration, Fees and Timing

We will schedule the engagement based in part on deadlines, working condition, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

The timing of our audit will be scheduled for performance and completion as follows:

Document internal control and preliminary tests	July 2024
Mail confirmations	September 2024
Perform year-end audit procedures	October 2024
Issue audit reports	December 2024

Kent Willis is the engagement partner for the audit services specified in this letter. His responsibilities include supervising Pattillo, Brown & Hill, LLP's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees for these services will be at our standard hourly rates plus out-of-pocket cost (such as reports reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$50,225. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm's policies, work may be suspended if your account

becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional cost.

Other Matters

During the course of the engagement, we may communicate with you or your personnel via fax or email, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications. In addition to fax and email, our firm also exchanges data over the internet using other methods (such as portals) or store electronic data via software applications hosted remotely through a third-party vendor's secured portal and/or cloud.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

Our firm may transmit confidential information that you provided us to third parties in order to facilitate delivering our services to you. For example, such transmissions might include, but not be limited to investment information to verify valuation. We have obtained confidentiality agreements with all our service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have the appropriate procedures in place to prevent the unauthorized release of confidential information to others. We will remain responsible for the work provided by any third-party service providers used under this agreement. By your signature below, you consent to having confidential information transmitted to entities outside the firm. Please feel free to inquire if you would like additional information regarding the transmission of confidential information to entities outside the firm.

The audit documentation for this engagement is the property of Pattillo, Brown & Hill, LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available to the Texas Education Agency, federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Pattillo, Brown & Hill's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to management and Board of Trustees the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements, compliance over major federal award programs including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,
Pattillo, Brown & Hill, L.L.P.



Kent Willis, CPA
Waco, Texas

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of Belton Independent School District by:

Name: _____

Title: Superintendent _____

Date: April 15, 2024 _____

Report on the Firm's System of Quality Control

December 9, 2022

To the Partners of Pattillo Brown & Hill, LLP
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Pattillo Brown & Hill, LLP (the firm) in effect for the year ended May 31, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; an audit of an employee benefit; and an audit performed under FDICIA.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Pattillo Brown & Hill, LLP in effect for the year ended May 31, 2022, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Pattillo Brown & Hill, LLP has received a peer review rating of *pass*.

Ericksen Krentel, LLP

Certified Public Accountants

Belton Independent School District
Board of Trustee Meeting Agenda Item

April 15, 2024

Item: Overhead Utility Easement for Agricultural Facility Bond Project

Contact Person: Michael Morgan

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

Oncor Electric Delivery Company LLC requires all property owners to provide an electric easement along the route in which their infrastructure for electrical service to the property is located.

This electric easement is a revision to an existing easement for overhead power serving the existing Ag Barn facility. The existing overhead service is being upgraded from single phase to three phase service to serve the new Agricultural Barn Facility. This change in service requires a wider easement. In addition, the easement is being modified to include a new riser pole for service to the new Ag Barn facility. The easement document being presented for Board approval is attached along with a graphic from Oncor indicating the approximate location of the easement.

Fiscal Implications:

None

Administrative Recommendation(s):

Approve the Overhead Electric Easement located on the BISD Agricultural Facility Property, within the City of Belton, Bell County, Texas, to Oncor Electric Delivery Company LLC and authorize the Board President to sign the Electric Easement, as presented, on behalf of the Board of Trustees.

EASEMENT AND RIGHT OF WAY

STATE OF TEXAS

COUNTY OF BELL

§
§
§

KNOW ALL MEN BY THESE PRESENTS:

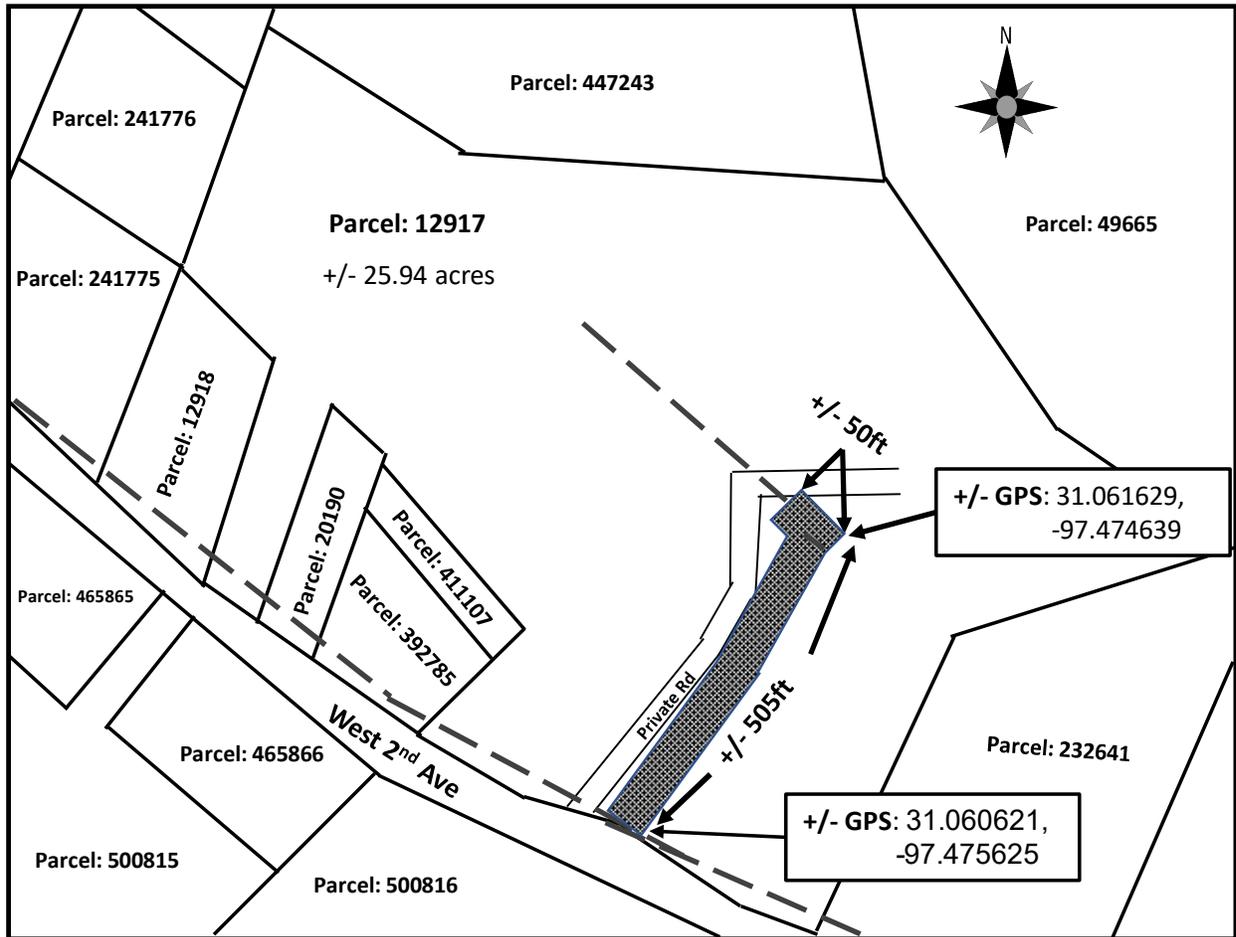
That the **Board of Trustees of the Belton Independent School District**, hereinafter called "Grantor," whether one or more, for and in consideration of Ten Dollars (\$10.00) and other valuable consideration to Grantor in hand paid by **Oncor Electric Delivery Company LLC, a Delaware limited liability company**, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202-1234, hereinafter referred to as "Grantee," has granted, sold and conveyed and by these presents does grant, sell and convey unto said Grantee, its successors and assigns, an easement and right-of-way for overhead and/or underground electric supply and communications facilities, consisting of a variable number of wires and cables, supporting structures, surface mounted equipment, conduits and all necessary or desirable appurtenances over, under, through, across and upon Grantor's land described as follows:

SEE EXHIBIT "A" (ATTACHED)

Grantor recognizes that the general course of said lines, or the metes and bounds as described above, is based on preliminary surveys only, and Grantor hereby agrees that the easement and right-of-way and its general dimensions hereby granted shall apply to the actual location of said lines when constructed.

Together with the right of ingress and egress along and upon said easement and right-of-way and over and across Grantor's adjoining properties for the purpose of and with the right to construct, maintain, operate, repair, remove, replace, reconstruct, abandon in place, and to change the size and capacity of said facilities; the right to relocate said facilities in the same relative direction of said facilities; the right to relocate said facilities in the same relative position to any adjacent road if and as such is widened in the future; the right to lease wire space for the purpose of permitting others to string or lay wire or cable along said facilities; the right to prevent excavation within the easement area; the right to prevent construction of, within the easement area, any and all buildings, structures or other obstructions which, in the sole judgment of Grantee, may endanger or interfere with the efficiency, safety, and/or convenient operation of said facilities and their appurtenances and the right to trim or remove trees or shrubbery within, but not limited to, said easement area, including by use of herbicides or other similar chemicals approved by the U.S. Environmental Protection Agency, to the extent in the sole judgment of Grantee, as may be necessary to prevent possible interference with the operation of said facilities or to remove possible hazard thereto. Grantor shall not make changes in grade, elevation or contour of the land or impound water within the easement area as described above without prior written consent of Grantee.

EXHIBIT "A"



The intent of this Exhibit is for the Grantor to recognize that the general course of said easement area as described above agrees that the easement and right-of-way and its general dimensions hereby granted shall apply to the actual location of said line(s) when constructed.

Grantor: BELTON INDEPENDENT SCHOOL DISTRICT

Instrument #: 2012019086

Survey: J. Bennett Survey **Abstract:** 71

City: Belton **County:** Bell

WO#: 23033731 **District:** KRT/TEM

LEGEND	
30' Oncor Electric Delivery Easement	

Belton Independent School District
Board of Trustee Meeting Agenda Item

April 15, 2023

Item: Interlocal Agreement with Killeen ISD for Audiovisual Support at May 2024 Graduation Ceremonies

Contact Person: Jennifer Bailey

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 1: Strengthen and support the engagement of all stakeholders in the pursuit of the BISD vision.

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

Killeen ISD provides audiovisual support to include equipment and staff to operate the equipment during commencement exercises held at the Bell County Expo Center. Additionally, for each ceremony, KISD TV provides a live video stream that can be viewed online and three master copies of the ceremony for duplication. The attached interlocal agreement is for support of the Belton ISD 2024 graduation ceremonies. The total fee for these services is \$12,500.

Fiscal Implications:

Funds are budgeted in this year's Communication's Department budget.

Administrative Recommendation(s):

Approve the 2024 Interlocal Agreement between Belton ISD and Killeen ISD.

**INTER-LOCAL AGREEMENT BETWEEN
LAKE BELTON HIGH SCHOOL
AND KILLEEN INDEPENDENT SCHOOL
DISTRICT FOR 2024 SPRING GRADUATION**

This Agreement between Killeen Independent School District, Killeen, Texas, hereinafter referred to as “KISD”, and Lake Belton HS, Belton, Texas.

WITNESSETH:

WHEREAS: KISD and Lake Belton HS will enter into an agreement on **March 25, 2024**, for KISD TV to provide audiovisual support for the Lake Belton HS 2024 Spring Graduation Ceremony.

WHEREAS: B I S D does not currently have the full equipment, program, and support; Ability to provide full audiovisual capabilities during special event functions for Lake Belton HS; and

NOW, THEREFORE, in furtherance of the above-stated purposes and in consideration of the mutual covenants and agreements set forth herein, the parties hereto agree as follows:

KISD agrees as follows:

- A. Provide image magnification equipment (cameras) and staff, as outlined in the special instructions, to operate the equipment at the Cadence Bank Arena for use during the Lake Belton HS 2024 Spring Graduation Ceremony on **Thursday, May 23, 2024, with set up for graduation prior to the event (May 23, 2024).**
- B. Project the graduation ceremony on the screens provided by the Cadence Bank Arena.
- C. Provide sound support as needed to complement Cadence Bank Arena.
- D. Provide three (2) master copies of the graduation ceremony. Graduation products produced by KISD TV are solely owned by KISD.
- E. Provide equipment and three (3) individuals for production support.
- F. Stream the graduation live via KISD network.
- G. Rebroadcast graduations on KISD TV Channel 17 and stream on demand.

Belton HS agrees as follows:

- A. Have the rights to create and distribute graduation DVDs as needed.
- B. In the event of a public information request for graduation footage, Lake Belton HS will have direct dispensation.
- C. Pay KISD the sum of **five thousand dollars (\$5,000.00)** on or before **June 23, 2024** (in consideration for KISD’s support).

IN WITNESS WHEREOF, the undersigned having full authorization on behalf of the parties, have executed this Agreement on the year and date set forth below. Either party, upon receipt of written notice may terminate this agreement thirty (30) days prior to the event date.

For KISD -- Signed by:

For Lake Belton HS -- Signed by:

Signature

Signature

Print Name

Print Name

Title

Title

Date

Date

**INTER LOCAL AGREEMENT
BETWEEN BELTON NEW TECH HIGH
SCHOOL AND KILLEEN INDEPENDENT
SCHOOL
DISTRICT FOR 2024 SPRING GRADUATION**

This Agreement between Killeen Independent School District, Killeen, Texas, hereinafter referred to as “KISD”, and Belton New Tech HS, Belton, Texas.

WITNESSETH:

WHEREAS: KISD and Belton New Tech HS will enter into an agreement on **March 25, 2024**, for KISD TV to provide audiovisual support for the Belton New Tech 2024 Spring Graduation Ceremony.

WHEREAS: BISD does not currently have the full equipment, program, and support; Ability to provide full audiovisual capabilities during special event functions for Belton New Tech HS; and

NOW, THEREFORE, in furtherance of the above-stated purposes and in consideration of the mutual covenants and agreements set forth herein, the parties hereto agree as follows:

KISD agrees as follows:

- A. Provide image magnification equipment (cameras) and staff, as outlined in the special instructions, to operate the equipment at the Cadence Bank Arena for use during the Belton New Tech HS 2024 Spring Graduation Ceremony on **Thursday, May 23, 2024, with set up for graduation prior to the event (May 23, 2024).**
- B. Project the graduation ceremony on the screens provided by the Cadence Bank Arena.
- C. Provide sound support as needed to complement Cadence Bank Arena.
- D. Provide three (2) master copies of the graduation ceremony. Graduation products produced by KISD TV are solely owned by KISD.
- E. Provide equipment and three (3) individuals for production support.
- F. Stream the graduation live via KISD network.
- G. Rebroadcast graduations on KISD TV Channel 17 and stream on demand.

Belton New Tech agrees as follows:

- A. Have the rights to create and distribute graduation DVDs as needed.
- B. In the event of a public information request for graduation footage, Belton New Tech HS will have direct dispensation.
- C. Pay KISD the sum of **two-thousand, five hundred dollars (\$2,500.00)** on or before **June 23, 2024** (in consideration for KISD’s support).

IN WITNESS WHEREOF, the undersigned having full authorization on behalf of the parties, have executed this Agreement on the year and date set forth below. Either party, upon receipt of written notice may terminate this agreement thirty (30) days prior to the event date.

For KISD -- Signed by:

For Belton New Tech HS -- Signed by:

Signature

Signature

Print Name

Print Name

Title

Title

Date

Date

**INTER-LOCAL AGREEMENT BETWEEN
BELTON HIGH SCHOOL
AND KILLEEN INDEPENDENT SCHOOL
DISTRICT FOR 2024 SPRING GRADUATION**

This Agreement between Killeen Independent School District, Killeen, Texas, hereinafter referred to as “KISD”, and Belton HS, Belton, Texas.

WITNESSETH:

WHEREAS KISD and Belton HS will enter into an agreement on **March 25, 2024**, for KISD TV to provide audiovisual support for the Belton HS 2023 Spring Graduation Ceremony.

WHEREAS does not currently have the full equipment, program and support; Ability to provide full audiovisual capabilities during special event functions for Belton HS; and

NOW, THEREFORE, in furtherance of the above-stated purposes and in consideration of the mutual covenants and agreements set forth herein, the parties hereto agree as follows:

KISD agrees as follows:

- A. Provide image magnification equipment (cameras) and staff, to operate the equipment at the **Cadence Bank Arena** for use during the Belton HS 2024 Spring Graduation Ceremony on **Thursday, May 23, 2024, with set up for graduation prior to the event (May 23, 2024)**.
- B. Project the graduation ceremony on the screens provided at the Cadence Bank Arena. Center.
- C. Provide sound support as needed to complement the Cadence Bank Arena.
- D. Provide three (2) master copies of the graduation ceremony. Graduation products produced by KISD TV are solely owned by KISD.
- E. Provide equipment and three (3) individuals for production support.
- F. Stream the graduation live via KISD network.
- G. Rebroadcast graduations on KISD TV channel 17 and stream on demand.

Belton HS agrees as follows:

- A. Have the rights to create and distribute graduation DVDs as needed.
- B. In the event of a public information request for graduation footage, Belton HS will have direct dispensation.
- C. Pay KISD the sum of **five thousand dollars (\$5,000.00)** on or before **June 23, 2024** (in consideration for KISD’s support).

IN WITNESS WHEREOF, the undersigned having full authorization on behalf of the parties, have executed this Agreement on the year and date set forth below. Either party, upon receipt of written notice may terminate this agreement thirty (30) days prior to the event date.

For KISD -- Signed by:

For Belton HS -- Signed by:

Signature

Signature

Print Name

Print Name

Title

Title

Date

Date

Belton Independent School District
Board of Trustee Meeting Agenda Item

April 15, 2024

Item: Policy Update 122 – 2nd Reading

Contact Person: Malinda Golden

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 1: Strengthen and support the engagement of all stakeholders in the pursuit of the BISD vision.

Goal 2: Ensure exceptional learning experiences for each and every student.

Goal 3: Attract, retain, and support a world-class team of employees.

Goal 4: Develop a district-wide culture of value, support, and growth amongst all students and staff.

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

Update 122 includes legal policy recommendations affected by legislative and regulatory changes.

There were 10 LOCAL policies in this update. The Policy Committee reviewed these policies at its meetings on February 5, 2024 and March 6, 2024.

1. CSA(LOCAL) - FACILITY STANDARDS: SAFETY AND SECURITY
2. CQB(LOCAL) - TECHNOLOGY RESOURCES: CYBERSECURITY
3. DC(LOCAL) - EMPLOYMENT PRACTICES
4. EHB(LOCAL) - CURRICULUM DESIGN: SPECIAL PROGRAMS
5. EHBC(LOCAL) - SPECIAL PROGRAMS: COMPENSATORY SERVICES AND INTENSIVE PROGRAMS
6. EHBCA(LOCAL) - COMPENSATORY SERVICES AND INTENSIVE PROGRAMS: ACCELERATED INSTRUCTION
7. FEA(LOCAL) - ATTENDANCE: COMPULSORY ATTENDANCE
8. FFAC(LOCAL) - WELLNESS AND HEALTH SERVICES: MEDICAL TREATMENT
9. FFB(LOCAL) - STUDENT WELFARE: CRISIS INTERVENTION
10. FL(LOCAL) - STUDENT RECORDS

Fiscal Implications:

None.

Administrative Recommendation(s):

The Administration recommends that the Board add, revise or delete these LOCAL policies as recommended and according to the Instruction Sheet for TASB Localized Policy Manual Update 122.

**Building Access
Control**

Audits of building access control shall include weekly inspections of instructional facilities during school hours to certify all exterior doors are, by default, set to closed, latched, and locked status and cannot be opened from the outside without a key.

The Superintendent shall ensure that the findings of the weekly inspections are:

1. Reported to the District safety and security committee; and
2. Reported to the campus principal or lead administrator of the instructional facility to ensure awareness of any deficiencies identified.

The campus principal or lead administrator shall assign appropriate staff to take action to reduce the likelihood of similar deficiencies in the future.

The results of the weekly reports shall be kept for review as part of the required safety and security audit.

The District's building access control procedures shall not be interpreted as discouraging parents or guardians who have been properly verified as authorized visitors from visiting their student's campus. [See GKC]

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The campus principal or lead administrator shall assign appropriate staff to take action to reduce the likelihood of similar deficiencies in the future.

The results of the weekly reports shall be kept for review as part of the required safety and security audit.

The District's building access control procedures shall not be interpreted as discouraging parents or guardians who have been properly verified as authorized visitors from visiting their student's campus. [See GKC]

Plan The District shall develop a cybersecurity plan to secure the District's cyberinfrastructure against a cyberattack or any other cybersecurity incidents, determine cybersecurity risk, and implement appropriate mitigation planning.

Coordinator The Superintendent shall designate a cybersecurity coordinator. The cybersecurity coordinator shall serve as the liaison between the District and the Texas Education Agency in cybersecurity matters.

Training The Board delegates to the Superintendent the authority to:

1. Determine the cybersecurity training program to be used in the District;
2. Verify and report compliance with training requirements in accordance with guidance from the Department of Information Resources; and
3. Remove access to the District's computer systems and databases for noncompliance with training requirements as appropriate.

The District shall complete periodic audits to ensure compliance with the cybersecurity training requirements.

Security Breach Notifications Upon discovering or receiving notification of a breach of system security or a security incident, as defined by law, the District shall disclose the breach or incident to affected persons or entities in accordance with the time frames established by law. The District shall give notice by using one or more of the following methods:

1. Written notice.
2. Email, if the District has email addresses for the affected persons.
3. Conspicuous posting on the District's websites.
4. Publication through broadcast media.

The District shall disclose a breach or incident involving sensitive, protected, or confidential student information as required by law.

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2. Email, if the District has email addresses for the affected persons.
3. Conspicuous posting on the District's websites.
4. Publication through broadcast media.

The District shall disclose a breach or incident involving sensitive, protected, or confidential student information as required by law.

Personnel Duties The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.

Posting Vacancies The Superintendent or designee shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.

Applications All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position.

[For information related to the evaluation of criminal history records, see DBAA.]

**Authority for
Employment of All
Personnel**

Note: For employment of a bus driver related to a Board member or the Superintendent, see DBE(LEGAL).

The Board delegates to the Superintendent the final authority for employment of contractual personnel, as well as the final authority to employ and dismiss noncontractual employees on an at-will basis. [See DCA, DCB, DCC, DCD, and DCE as appropriate.]

**Employment
Assistance
Prohibited**

No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions relating to contractors and agents and DH(EXHIBIT) for the Educators' Code of Ethics.]

Personnel Duties The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.

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Dyslexia and Related Disorders

The District shall comply with all rules and standards adopted by the State Board of Education and guidance published by the commissioner of education to implement the program to test students for dyslexia and related disorders.

In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.

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In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.

SPECIAL PROGRAMS
COMPENSATORY SERVICES AND INTENSIVE PROGRAMS

EHBC
(LOCAL)

~~Each student who has been identified as being at risk of dropping out of school, who is not performing at grade level, or who did not perform satisfactorily on a state-mandated assessment shall be provided accelerated and/or compensatory educational services.~~

**Accelerated
Instruction**

~~The District shall provide accelerated instruction in accordance with law if a student fails to perform satisfactorily on a state-mandated assessment.~~

**Accelerated
Learning Committee**

~~When a student fails to perform satisfactorily on a math or reading state-mandated assessment in grades 3, 5, or 8, an accelerated learning committee shall develop a written educational plan in accordance with law. If a parent requests that the student be assigned to a particular teacher the following school year, the request shall be addressed in accordance with the District's administrative procedures.~~

~~A parent complaint about the content or implementation of the educational plan shall be filed in accordance with FNG.~~

COMPENSATORY SERVICES AND INTENSIVE PROGRAMS
ACCELERATED INSTRUCTION

EHBCA
(LOCAL)

Each student who has been identified as being at risk of dropping out of school, who is not performing at grade level, or who did not perform satisfactorily on a state-mandated assessment shall be provided accelerated and/or compensatory educational services.

**Accelerated
Instruction**

The District shall provide accelerated instruction in accordance with law if a student fails to perform satisfactorily on a state-mandated assessment.

Parent Request

If a student fails to perform satisfactorily on a state-mandated assessment, a parent's request that the student be assigned to a particular teacher the following school year shall be addressed in accordance with the District's administrative procedures.

**Accelerated
Education Plan**

Appropriate District staff shall develop an accelerated education plan for a student who fails to perform satisfactorily on the same state-mandated assessment for two or more consecutive years.

A parent complaint about the content or implementation of the accelerated education plan shall be filed in accordance with FNG.

COMPENSATORY SERVICES AND INTENSIVE PROGRAMS
ACCELERATED INSTRUCTION

EHBCA
(LOCAL)

Each student who has been identified as being at risk of dropping out of school, who is not performing at grade level, or who did not perform satisfactorily on a state-mandated assessment shall be provided accelerated and/or compensatory educational services.

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Appropriate District staff shall develop an accelerated education plan for a student who fails to perform satisfactorily on the same state-mandated assessment for two or more consecutive years.

A parent complaint about the content or implementation of the accelerated education plan shall be filed in accordance with FNG.

Students in violation of the compulsory attendance law shall be reported to the District attendance officer, who may institute court action as provided by law.

Excused Absences

In addition to excused absences required by law, the District shall excuse absences for the following purposes. A student shall be required to submit verification of these absences in accordance with administrative regulations.

Higher Education Visits

The District shall excuse a student for up to two days during the student's junior year and up to two days during the student's senior year to visit an accredited institution of higher education.

Career Investigation

The District shall excuse a student for up to two days during the student's junior year and up to two days during the student's senior year to visit a professional's workplace for purposes of exploring the student's interest in pursuing a career in that professional's field.

Armed Services Enlistment

The District shall excuse a student 17 years of age or older for up to four days during his or her enrollment in high school for activities related to pursuing enlistment in a branch of the U.S. Armed Services or Texas National Guard.

Early Voting or Election Clerk

The District shall excuse a student for up to two days per school year to serve as an early voting or election clerk.

Learner or Driver's License

The District shall excuse a student 15 years of age or older for one day during his or her enrollment in high school for each of the following:

- Visiting a driver's license office to obtain a learner license; or
- Visiting a driver's license office to obtain a driver's license.

[For extracurricular activity absences, see FM.]

Withdrawal for Nonattendance

The District may initiate withdrawal of a student under the age of 19 for nonattendance under the following conditions:

1. The student has been absent ~~ten~~10 consecutive school days; and
2. Repeated efforts by the attendance officer and/or principal to locate the student have been unsuccessful.

[For District-initiated withdrawal of students 19 or older, see FEA(LEGAL).]

Students Attending Homeschools

Students who are homeschooled are exempt from the compulsory attendance law to the same extent as students enrolled in other private schools.

Adequate documentation of homeschooling for withdrawal shall consist of either a statement of withdrawal in accordance with FD(LOCAL) indicating the date homeschooling began, or a signed and dated letter from a parent or guardian indicating that his or her child is being homeschooled and the date the homeschooling began.

The District may request from a parent or guardian a letter of assurance that a child is being educated using a curriculum designed to meet basic education goals of reading, spelling, grammar, mathematics, and a study of good citizenship.

Enforcing
Compulsory
Attendance

If a parent or guardian refuses to submit a requested statement or letter, or if the District has evidence that a school-aged child is not being homeschooled within legal requirements, the District may investigate further and, if warranted, shall pursue legal action to enforce the compulsory attendance law.

Students in violation of the compulsory attendance law shall be reported to the District attendance officer, who may institute court action as provided by law.

Excused Absences

In addition to excused absences required by law, the District shall excuse absences for the following purposes. A student shall be required to submit verification of these absences in accordance with administrative regulations.

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Career Investigation

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Armed Services Enlistment

The District shall excuse a student 17 years of age or older for up to four days during his or her enrollment in high school for activities related to pursuing enlistment in a branch of the U.S. Armed Services or Texas National Guard.

Early Voting or Election Clerk

The District shall excuse a student for up to two days per school year to serve as an early voting or election clerk.

Learner or Driver's License

The District shall excuse a student 15 years of age or older for one day during his or her enrollment in high school for each of the following:

- Visiting a driver's license office to obtain a learner license; or
- Visiting a driver's license office to obtain a driver's license.

[For extracurricular activity absences, see FM.]

Withdrawal for Nonattendance

The District may initiate withdrawal of a student under the age of 19 for nonattendance under the following conditions:

1. The student has been absent 10 consecutive school days; and
2. Repeated efforts by the attendance officer and/or principal to locate the student have been unsuccessful.

[For District-initiated withdrawal of students 19 or older, see FEA(LEGAL).]

Students Attending Homeschools

Students who are homeschooled are exempt from the compulsory attendance law to the same extent as students enrolled in other private schools.

ATTENDANCE
COMPULSORY ATTENDANCE

FEA
(LOCAL)

Adequate documentation of homeschooling for withdrawal shall consist of either a statement of withdrawal in accordance with FD(LOCAL) indicating the date homeschooling began, or a signed and dated letter from a parent or guardian indicating that his or her child is being homeschooled and the date the homeschooling began.

The District may request from a parent or guardian a letter of assurance that a child is being educated using a curriculum designed to meet basic education goals of reading, spelling, grammar, mathematics, and a study of good citizenship.

Enforcing
Compulsory
Attendance

If a parent or guardian refuses to submit a requested statement or letter, or if the District has evidence that a school-aged child is not being homeschooled within legal requirements, the District may investigate further and, if warranted, shall pursue legal action to enforce the compulsory attendance law.

**Administering
Medication**

No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy.

**Medication Provided
by Parent**

The Superintendent shall designate the employees who are authorized to administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations:

1. Prescription medication in accordance with legal requirements. [see FFAC(LEGAL)]
2. Nonprescription medication for a period of up to five days, upon a parent's written request, and when the nonprescription medication is properly labeled and in the original container. A written request by a physician or other health-care professional with authority to write prescriptions shall be required when the nonprescription medication must be administered for a longer period.
3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.

**Medication Provided
by District on an
Emergency Basis**

Athletic Program

~~The~~ Except as required by law and provided by this policy, the District shall not purchase ~~certain unassigned epinephrine auto-injectors and opioid antagonist medications~~ medication to administer to a student.

The District shall purchase nonprescription medication that may be used to prevent or treat illness or injury in the District's athletic program. Only a licensed athletic trainer or a physician licensed to practice medicine in the state of Texas may administer this medication and may do so only if ~~students only on an emergency basis and in accordance with:~~

1. The District has prior written consent for medication from a student's parent, legal guardian, or other person having lawful control to be administered [see Medical Treatment, below]; and
- ~~1.~~ The administration of a medication by an athletic trainer is in accordance with a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas. ~~Protocols established by the District's medical advisor who must be licensed to practice medicine in the state of Texas; and~~

~~2.— Parental consent given on the emergency treatment form.~~

~~The Superintendent shall designate the employees who are authorized to administer nonprescription medication under these protocols and permissions.~~

2.

Epinephrine

The District authorizes school personnel who have agreed in writing and been adequately trained to administer an unassigned epinephrine auto-injector in accordance with law and this policy. Administration of epinephrine shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing anaphylaxis.

On Campus

Authorized and trained individuals may administer an unassigned epinephrine auto-injector at any time to a person experiencing anaphylaxis on a school campus.

The District shall ensure that at each campus a sufficient number of authorized individuals are trained to administer epinephrine so that at least one trained individual is present on campus during all hours the campus is open. In accordance with state rules, the campus shall be considered open for this purpose during regular on-campus school hours and whenever school personnel are physically on site for school-sponsored activities.

*Maintenance,
Availability, and
Training*

The Superintendent shall develop administrative regulations designating a coordinator to manage policy implementation and addressing annual training of authorized individuals in accordance with law; procedures for auto-injector use; and acquisition or purchase, maintenance, expiration, disposal, and availability of unassigned epinephrine auto-injectors at each campus.

Notice to Parents

In accordance with law, the District shall provide notice of the policy to parents regarding the epinephrine program, including notice of any change to or discontinuation of this program.

~~Administration of
Opioid Antagonist
Medication~~
On Campus

This provision shall be applicable to every campus.

The District ~~shall purchase~~ authorizes school personnel who have been adequately trained to administer an opioid antagonist in accordance with law and ~~store opioid antagonist medication, such as Naloxone, to assist~~ this policy. Administration of an opioid antagonist shall only be permitted when an authorized and trained individual reasonably believes a person ~~who may be~~ is experiencing an opioid-related ~~drug~~ overdose. ~~A trained District employee shall be~~

*Maintenance,
Availability,
Training, and
Reporting*

Each applicable campus shall have at least one individual who is authorized and trained to administer ~~this medication and may do so only~~ an opioid antagonist present during regular school hours.

Each applicable campus shall have at least two unused, unexpired opioid antagonist doses available.

All opioid antagonists shall be stored in ~~accordance with a standing order or procedures approved~~ secure location and shall be easily accessible by ~~a physician licensed to practice medicine in the state of Texas~~ individuals who are authorized and trained to administer an opioid antagonist.

The Superintendent shall develop administrative ~~procedures~~ regulations addressing acquisition, maintenance, expiration, and disposal, ~~and availability~~ of opioid ~~antagonist medication~~ antagonists in the District, as well as reporting, employee training, and emergency notification requirements.

Psychotropics

Except as permitted by law, an employee shall not:

1. Recommend to a student or a parent that the student use a psychotropic drug;
2. Suggest a particular diagnosis; or
3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.

Medical Treatment

A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.

~~Medication
Provided by
District's Athletic
Program~~

The District shall seek appropriate emergency care for a student as required or deemed necessary.

~~The District shall purchase nonprescription medication that may be used to prevent or treat illness or injury in the District's athletic program. Only a licensed athletic trainer or a physician licensed to practice medicine in the state of Texas may administer this medication and may do so only if:~~

1. ~~The District has prior written consent for medication from a student's parent, legal guardian, or other person having lawful control to be administered [see Medical Treatment, above]; and~~

~~2. The administration of a medication by an athletic trainer is in accordance with a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas.~~

**Administering
Medication**

No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy.

**Medication Provided
by Parent**

The Superintendent shall designate the employees who are authorized to administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations:

1. Prescription medication in accordance with legal requirements. [see FFAC(LEGAL)]
2. Nonprescription medication for a period of up to five days, upon a parent's written request, and when the nonprescription medication is properly labeled and in the original container. A written request by a physician or other health-care professional with authority to write prescriptions shall be required when the nonprescription medication must be administered for a longer period.
3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.

**Medication Provided
by District**

Except as required by law and provided by this policy, the District shall not purchase medication to administer to a student.

Athletic Program

The District shall purchase nonprescription medication that may be used to prevent or treat illness or injury in the District's athletic program. Only a licensed athletic trainer or a physician licensed to practice medicine in the state of Texas may administer this medication and may do so only if:

1. The District has prior written consent for medication from a student's parent, legal guardian, or other person having lawful control to be administered [see Medical Treatment, below]; and
2. The administration of a medication by an athletic trainer is in accordance with a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas.

Epinephrine

The District authorizes school personnel who have agreed in writing and been adequately trained to administer an unassigned epinephrine auto-injector in accordance with law and this policy. Administration of epinephrine shall only be permitted when an

	authorized and trained individual reasonably believes a person is experiencing anaphylaxis.
<i>On Campus</i>	<p>Authorized and trained individuals may administer an unassigned epinephrine auto-injector at any time to a person experiencing anaphylaxis on a school campus.</p> <p>The District shall ensure that at each campus a sufficient number of authorized individuals are trained to administer epinephrine so that at least one trained individual is present on campus during all hours the campus is open. In accordance with state rules, the campus shall be considered open for this purpose during regular on-campus school hours and whenever school personnel are physically on site for school-sponsored activities.</p>
<i>Maintenance, Availability, and Training</i>	<p>The Superintendent shall develop administrative regulations designating a coordinator to manage policy implementation and addressing annual training of authorized individuals in accordance with law; procedures for auto-injector use; and acquisition or purchase, maintenance, expiration, disposal, and availability of unassigned epinephrine auto-injectors at each campus.</p>
<i>Notice to Parents</i>	<p>In accordance with law, the District shall provide notice of the policy to parents regarding the epinephrine program, including notice of any change to or discontinuation of this program.</p>
Opioid Antagonist	<p>This provision shall be applicable to every campus.</p>
<i>On Campus</i>	<p>The District authorizes school personnel who have been adequately trained to administer an opioid antagonist in accordance with law and this policy. Administration of an opioid antagonist shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing an opioid-related overdose.</p> <p>Each applicable campus shall have at least one individual who is authorized and trained to administer an opioid antagonist present during regular school hours.</p>
<i>Maintenance, Availability, Training, and Reporting</i>	<p>Each applicable campus shall have at least two unused, unexpired opioid antagonist doses available.</p> <p>All opioid antagonists shall be stored in a secure location and shall be easily accessible by individuals who are authorized and trained to administer an opioid antagonist.</p> <p>The Superintendent shall develop administrative regulations addressing acquisition, maintenance, expiration, and disposal of opioid antagonists in the District, as well as reporting, employee training, and emergency notification requirements.</p>

Psychotropics

Except as permitted by law, an employee shall not:

1. Recommend to a student or a parent that the student use a psychotropic drug;
2. Suggest a particular diagnosis; or
3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.

Medical Treatment

A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.

The District shall seek appropriate emergency care for a student as required or deemed necessary.

**Threat Assessment
and Safe and
Supportive Team**

In compliance with law, the Superintendent shall ensure that a multidisciplinary threat assessment and safe and supportive team is established to serve each campus. The Superintendent shall appoint team members. The team shall be responsible for developing and implementing a safe and supportive school program at each campus served by the team and shall support the District in implementing its multi-hazard emergency operations plan.

Training

Each team shall complete training provided by an approved provider on evidence-based threat assessment programs.

Student Reports

Each campus shall establish a clear procedure for a student to report concerning behavior exhibited by another student for assessment by the team or other appropriate District employee.

Employee
Confidentiality

A District employee who reports a potential threat may elect for the employee's identity to remain confidential and not be subject to disclosure under the state's public information law. The employee's identity shall only be revealed when necessary for the team, the District, or law enforcement to investigate the reported threat.

The District shall maintain a record of the identity of a District employee who elects for the employee's identity to remain confidential.

Imminent Threats or
Emergencies

A member of the team or any District employee may act immediately to prevent an imminent threat or respond to an emergency, including contacting law enforcement directly.

Threat Assessment
Process

The District shall develop procedures as recommended by the Texas School Safety Center. In accordance with those procedures, the threat assessment and safe and supportive team shall conduct threat assessments using a process that includes:

1. Identifying individuals, based on referrals, tips, or observations, whose behavior has raised concerns due to threats of violence or exhibition of behavior that is harmful, threatening, or violent.
2. Conducting an individualized assessment based on reasonably available information to determine whether the individual poses a threat of violence or poses a risk of harm to self or others and the level of risk.
3. Implementing appropriate intervention and monitoring strategies, if the team determines an individual poses a threat of harm to self or others. These strategies may include referral of a student for a mental health assessment and escalation procedures as appropriate.

For a student or other individual the team determines poses a serious risk of violence to self or others, the team shall immediately report to the Superintendent, who shall immediately attempt to contact the student's parent or guardian. Additionally, the Superintendent shall coordinate with law enforcement authorities as necessary and take other appropriate action in accordance with the District's multihazard emergency operations plan.

For a student the team identifies as at risk of suicide, the team shall follow the District's suicide prevention program.

For a student the team identifies as having a substance abuse issue, the team shall follow the District's substance abuse program.

For a student whose conduct may constitute a violation of the District's Student Code of Conduct, the team shall make a referral to the campus behavior coordinator or other appropriate administrator to consider disciplinary action.

As appropriate, the team may refer a student:

1. To a local mental health authority or health-care provider for evaluation or treatment; or
2. For a full individualized and initial evaluation for special education services.

The team shall not provide any mental health-care services, except as permitted by law.

Guidance to School
Community

The team shall provide guidance to students and District employees on recognizing harmful, threatening, or violent behavior that may pose a threat to another person, the campus, or the community and methods to report such behavior to the team, including through anonymous reporting.

Reports

The team shall provide reports to the Texas Education Agency as required by law.

**Threat Assessment
and Safe and
Supportive Team**

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Reports

The team shall provide reports to the Texas Education Agency as required by law.

Comprehensive System

The Superintendent shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the school program operation and shall ensure through reasonable procedures that records are accessed by authorized persons only, as allowed by this policy. These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for use by authorized school officials.

Cumulative Record

A cumulative record shall be maintained for each student from entrance into District schools until withdrawal or graduation from the District.

This record shall move with the student from school to school and be maintained at the school where currently enrolled until graduation or withdrawal. Records for nonenrolled students shall be retained for the period of time required by law. No permanent records may be destroyed without explicit permission from the Superintendent. [See CPC]

Custodian of Records

The ~~executive director of special programs~~ executive director of special programs is custodian of all records for currently enrolled students. ~~The director of PEIMS/federal programs~~ The director of PEIMS/federal programs is the custodian of records for students who have withdrawn or graduated. The student handbook made available to all students and parents shall contain a listing of the addresses of District schools, as well as the Superintendent's business address.

Types of Education Records

The record custodian shall be responsible for the education records of the District. These records may include:

1. Admissions data, personal and family data, including certification of date of birth.
2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings.
3. All achievement records, as determined by tests, recorded grades, and teacher evaluations.
4. All documentation regarding a student's testing history and any accelerated instruction he or she has received, including any ~~documentation of discussion or action by an accelerated learning committee convened~~ education plan developed for the student.
5. Health services record, including:
 - a. The results of any tuberculin tests required by the District.

- b. The findings of screening or health appraisal programs the District conducts or provides. [See FFAA]
- c. Immunization records. [See FFAB]
- 6. Attendance records.
- 7. Student questionnaires.
- 8. Records of teacher, school counselor, or administrative conferences with the student or pertaining to the student.
- 9. Verified reports of serious or recurrent behavior patterns.
- 10. Copies of correspondence with parents and others concerned with the student.
- 11. Records transferred from other districts in which the student was enrolled.
- 12. Records pertaining to participation in extracurricular activities.
- 13. Information relating to student participation in special programs.
- 14. Records of fees assessed and paid.
- 15. Records pertaining to student and parent complaints.
- 16. Other records that may contribute to an understanding of the student.

Access by Parents

The District shall make a student's records available to the student's parents, as permitted by law. The records custodian or designee shall use reasonable procedures to verify the requester's identity before disclosing student records containing personally identifiable information.

Records may be reviewed in person during regular school hours without charge upon written request to the records custodian. For in-person viewing, the records custodian or designee shall be available to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times, and records to be viewed shall be restricted to use only in the Superintendent's, principal's, or school counselor's office, or other restricted area designated by the records custodian. The original copy of the record or any document contained in the cumulative record shall not be removed from the school.

Copies of records are available at a per copy cost, payable in advance. Copies of records must be requested in writing. Parents

may be denied copies of records if they fail to follow proper procedures or pay the copying charge. If the student qualifies for free or reduced-price lunches and the parents are unable to view the records during regular school hours, upon written request of a parent, one copy of the record shall be provided at no charge.

A parent may continue to have access to his or her child's records under specific circumstances after the student has attained 18 years of age or is attending an institution of postsecondary education. [See FL(LEGAL)]

Access by School Officials

A school official shall be allowed access to student records if he or she has a legitimate educational interest in the records.

For the purposes of this policy, "school officials" shall include:

1. An employee, Board member, or agent of the District, including an attorney, a consultant, a contractor, a volunteer, a school resource officer, and any outside service provider used by the District to perform institutional services.
2. An employee of a cooperative of which the District is a member or of a facility with which the District contracts for placement of students with disabilities.
3. A contractor retained by a cooperative of which the District is a member or by a facility with which the District contracts for placement of students with disabilities.
4. A parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
5. A person appointed to serve on a team to support the District's safe and supportive school program.

All contractors provided with student records shall follow the same rules as employees concerning privacy of the records and shall return the records upon completion of the assignment.

A school official has a "legitimate educational interest" in a student's records when he or she is:

1. Working with the student;
2. Considering disciplinary or academic actions, the student's case, or an individualized education program for a student with disabilities;
3. Compiling statistical data;

4. Reviewing an education record to fulfill the official's professional responsibility; or
5. Investigating or evaluating programs.

**Transcripts and
Transfers of Records**

The District may request transcripts from previously attended schools for students transferring into District schools; however, the ultimate responsibility for obtaining transcripts from sending schools rests with the parent or student, if 18 or older.

For purposes of a student's enrollment or transfer, the District shall promptly forward in accordance with the timeline provided in law education records upon request to officials of other schools or school systems in which the student intends to enroll or enrolls. [See FD(LEGAL), Required Documentation] The District may return an education record to the school identified as the source of the record.

**Records
Responsibility for
Students in Special
Education**

The ~~executive director of special programs~~ executive director of special programs shall be responsible for ensuring the confidentiality of any personally identifiable information in records of students in special education.

The ~~executive director of special programs~~ executive director of special programs shall maintain a current listing of names and positions of persons who have access to records of students in special education.

**Procedure to Amend
Records**

Within 15 District business days of the record custodian's receipt of a request to amend records, the District shall notify the parents in writing of its decision on the request and, if the request is denied, of their right to a hearing. If a hearing is requested, it shall be held within ~~ten~~10 District business days after the request is received.

Parents shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The parents shall be given a full and fair opportunity to present evidence and, at their own expense, may be assisted or represented at the hearing.

The parents shall be notified of the decision in writing within ~~ten~~10 District business days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision. If the decision is to deny the request, the parents shall be informed that they have 30 District business days within which to exercise their right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the District's decision.

Directory Information

Directory information for District students has been classified into two separate categories:

1. Items for use only for school-sponsored purposes; and
2. Items for all other purposes.

A parent shall not be permitted to object to the release of individual items from the directory information lists established by the District.

School-Sponsored Purposes

~~For the following school-sponsored purposes—yearbook; school newspapers; honor roll; school, athletic, and graduation programs; service providers that contract with the District for school-sponsored purposes; other District publications and announcements; and information distributed to the media related to school events or placed on the District's website—directory information shall include student name; address; telephone listing; photograph; date of birth; major field of study; degrees, honors, and awards received; dates of attendance; grade level; enrollment status; most recent school previously attended; participation in officially recognized activities and sports; and weight and height of members of athletic teams.~~

For the following school-sponsored purposes—yearbook; school newspapers; honor roll; school, athletic, and graduation programs; service providers that contract with the District for school-sponsored purposes; other District publications and announcements; and information distributed to the media related to school events or placed on the District's website—directory information shall include student name; address; telephone listing; photograph; date of birth; major field of study; degrees, honors, and awards received; dates of attendance; grade level; enrollment status; most recent school previously attended; participation in officially recognized activities and sports; and weight and height of members of athletic teams.

All Other Purposes

For all other purposes, directory information shall include ~~student name and address~~. student name and address.

Comprehensive System

The Superintendent shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the school program operation and shall ensure through reasonable procedures that records are accessed by authorized persons only, as allowed by this policy. These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for use by authorized school officials.

Cumulative Record

A cumulative record shall be maintained for each student from entrance into District schools until withdrawal or graduation from the District.

This record shall move with the student from school to school and be maintained at the school where currently enrolled until graduation or withdrawal. Records for nonenrolled students shall be retained for the period of time required by law. No permanent records may be destroyed without explicit permission from the Superintendent. [See CPC]

Custodian of Records

The executive director of special programs is custodian of all records for currently enrolled students. The director of PEIMS/federal programs is the custodian of records for students who have withdrawn or graduated. The student handbook made available to all students and parents shall contain a listing of the addresses of District schools, as well as the Superintendent's business address.

Types of Education Records

The record custodian shall be responsible for the education records of the District. These records may include:

1. Admissions data, personal and family data, including certification of date of birth.
2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings.
3. All achievement records, as determined by tests, recorded grades, and teacher evaluations.
4. All documentation regarding a student's testing history and any accelerated instruction he or she has received, including any accelerated education plan developed for the student.
5. Health services record, including:
 - a. The results of any tuberculin tests required by the District.
 - b. The findings of screening or health appraisal programs the District conducts or provides. [See FFAA]

- c. Immunization records. [See FFAB]
6. Attendance records.
7. Student questionnaires.
8. Records of teacher, school counselor, or administrative conferences with the student or pertaining to the student.
9. Verified reports of serious or recurrent behavior patterns.
10. Copies of correspondence with parents and others concerned with the student.
11. Records transferred from other districts in which the student was enrolled.
12. Records pertaining to participation in extracurricular activities.
13. Information relating to student participation in special programs.
14. Records of fees assessed and paid.
15. Records pertaining to student and parent complaints.
16. Other records that may contribute to an understanding of the student.

Access by Parents

The District shall make a student's records available to the student's parents, as permitted by law. The records custodian or designee shall use reasonable procedures to verify the requester's identity before disclosing student records containing personally identifiable information.

Records may be reviewed in person during regular school hours without charge upon written request to the records custodian. For in-person viewing, the records custodian or designee shall be available to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times, and records to be viewed shall be restricted to use only in the Superintendent's, principal's, or school counselor's office, or other restricted area designated by the records custodian. The original copy of the record or any document contained in the cumulative record shall not be removed from the school.

Copies of records are available at a per copy cost, payable in advance. Copies of records must be requested in writing. Parents may be denied copies of records if they fail to follow proper procedures or pay the copying charge. If the student qualifies for free or reduced-price lunches and the parents are unable to view the

records during regular school hours, upon written request of a parent, one copy of the record shall be provided at no charge.

A parent may continue to have access to his or her child's records under specific circumstances after the student has attained 18 years of age or is attending an institution of postsecondary education. [See FL(LEGAL)]

Access by School Officials

A school official shall be allowed access to student records if he or she has a legitimate educational interest in the records.

For the purposes of this policy, "school officials" shall include:

1. An employee, Board member, or agent of the District, including an attorney, a consultant, a contractor, a volunteer, a school resource officer, and any outside service provider used by the District to perform institutional services.
2. An employee of a cooperative of which the District is a member or of a facility with which the District contracts for placement of students with disabilities.
3. A contractor retained by a cooperative of which the District is a member or by a facility with which the District contracts for placement of students with disabilities.
4. A parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
5. A person appointed to serve on a team to support the District's safe and supportive school program.

All contractors provided with student records shall follow the same rules as employees concerning privacy of the records and shall return the records upon completion of the assignment.

A school official has a "legitimate educational interest" in a student's records when he or she is:

1. Working with the student;
2. Considering disciplinary or academic actions, the student's case, or an individualized education program for a student with disabilities;
3. Compiling statistical data;
4. Reviewing an education record to fulfill the official's professional responsibility; or
5. Investigating or evaluating programs.

**Transcripts and
Transfers of Records**

The District may request transcripts from previously attended schools for students transferring into District schools; however, the ultimate responsibility for obtaining transcripts from sending schools rests with the parent or student, if 18 or older.

For purposes of a student's enrollment or transfer, the District shall promptly forward in accordance with the timeline provided in law education records upon request to officials of other schools or school systems in which the student intends to enroll or enrolls. [See FD(LEGAL), Required Documentation] The District may return an education record to the school identified as the source of the record.

**Records
Responsibility for
Students in Special
Education**

The executive director of special programs shall be responsible for ensuring the confidentiality of any personally identifiable information in records of students in special education.

The executive director of special programs shall maintain a current listing of names and positions of persons who have access to records of students in special education.

**Procedure to Amend
Records**

Within 15 District business days of the record custodian's receipt of a request to amend records, the District shall notify the parents in writing of its decision on the request and, if the request is denied, of their right to a hearing. If a hearing is requested, it shall be held within 10 District business days after the request is received.

Parents shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The parents shall be given a full and fair opportunity to present evidence and, at their own expense, may be assisted or represented at the hearing.

The parents shall be notified of the decision in writing within 10 District business days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision. If the decision is to deny the request, the parents shall be informed that they have 30 District business days within which to exercise their right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the District's decision.

**Directory
Information**

Directory information for District students has been classified into two separate categories:

1. Items for use only for school-sponsored purposes; and
2. Items for all other purposes.

STUDENT RECORDS

FL
(LOCAL)

A parent shall not be permitted to object to the release of individual items from the directory information lists established by the District.

School-Sponsored
Purposes

For the following school-sponsored purposes—yearbook; school newspapers; honor roll; school, athletic, and graduation programs; service providers that contract with the District for school-sponsored purposes; other District publications and announcements; and information distributed to the media related to school events or placed on the District's website—directory information shall include student name; address; telephone listing; photograph; date of birth; major field of study; degrees, honors, and awards received; dates of attendance; grade level; enrollment status; most recent school previously attended; participation in officially recognized activities and sports; and weight and height of members of athletic teams.

All Other Purposes

For all other purposes, directory information shall include student name and address.