



Agenda of Regular Meeting

The Board of Trustees Belton Independent School District

A Regular Meeting of the Board of Trustees of Belton Independent School District will be held June 12, 2023, beginning at 6:15 PM in the Pittenger Fine Arts Center, 400 N. Wall Street, Belton, TX 76513. One or more trustees may participate via video conference.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on the meeting notice.

1. Call to Order, Moment of Silence and Pledge of Allegiance

2. Recognitions

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- A. Student Showcase - Summer Adventures in Learning
- B. Texas Bioscience Institute Graduates
- C. Texas High School Coaches Association Academic All-State Recipients
- D. Texas High School Women's Powerlifting Association Academic All State Recipient
- E. UIL State Qualifiers
- F. Texas Association for Pupil Transportation State Medalist
- G. Department Showcase - Facilities
- H. New Administrator Introductions
- I. Special Recognition

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| 3. Public Comments Regarding Items on the Agenda | |
| 4. Vision: Empower each and every learner to pursue their dreams and enrich their communities | |
| 5. Action Items | |
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| B. Consider, Discuss, and Take Appropriate Action Regarding the Selection of Construction Delivery Method for Campus Safety Vestibules | 11 |
| C. Consider, Discuss, and Take Appropriate Action Regarding 2023-2024 Compensation Plan | 12 |
| D. Consider, Discuss, and Take Appropriate Action Regarding SHAC Recommendation for Human Sexuality Instruction on Prevention of Child Abuse, Family Violence, Dating Violence and Sex Trafficking | 13 |
| 6. Reports | |
| A. Update on Goal 1 - Strengthen and support the engagement of all stakeholders in the pursuit of the BISD vision | 14 |
| B. 2022 Bond Projects Report | 21 |
| C. District Safety Report | 33 |
| D. Superintendent's Report | |
| 7. Consent Agenda: Consider and Take Appropriate Action | |
| A. Minutes of Previous Meetings: | |
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| C. Gifts, Grants, and Bequests | 73 |
| D. Budget Amendment #8 for 2022-2023 | 75 |
| E. Expenditures over \$50,000 | 78 |
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| | |
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| 2. Imagine Learning Renewal | |
| 3. Renaissance Learning Renewal | |
| 4. Delcom Group for Mobile Device Charging Carts | |
| 5. GovConnection for High School Device Refresh | |
| 6. Michael Marrs Contract for Architectural, MEP, and Security/Technology Services | |
| F. Supply, Equipment, and Service Bids | |
| 1. RFP #2304-125-305, Apparel and Uniforms, Accessories & Supplies (Supplemental II) | 80 |
| G. Resolution Regarding Hazardous Transportation Conditions | 82 |
| H. Resolution for Adoption of National Incident Management System | 131 |
| I. Resolution Designating Authorized Signers of District Banking & Financial Documents | 133 |
| J. Memorandum of Understanding for Dual Credit Renewal with The University of Texas of the Permian Basin | 141 |
| K. Annual Board Operating Procedures Revisions | 161 |
| 8. Board Requests for New Information and/or Reports | |
| 9. Calendar of Events | |
| 10. Public Comments Regarding Non-Agenda Items | |
| 11. Closed Session (Texas Government Code, Subchapters D and E) | |
| A. Consultation with Attorney - Texas Government Code, Section 551.071 | |
| B. Personnel - Texas Government Code, Section 551.074 | |
| C. Deliberations Regarding Security Infrastructure - Texas Government Code, Section 551.089 | |
| 12. Reconvene in Open Session | |
| 13. Adjourn | |

Belton Independent School District
Board of Trustee Meeting Agenda Item
June 12, 2023

Item: Recognitions

Contact Person: Jennifer Bailey

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 2: Ensure exceptional learning experiences for each and every student.

Goal 4: Develop a district-wide culture of value, support, and growth amongst all students and staff.

Background Information:

Student Showcase — Summer Adventures in Learning Programs

The BISD Summer Adventures in Learning (SAIL) Program is happening this month at Chisholm Trail Elementary. Students in SAIL experience a wide range of enriching hands-on activities through exploration, problem solving and collaboration.

Students in the STEM (Science, Technology, Engineering, and Mathematics) class are making connections, drawing conclusions and inferring about the field of engineering and life lessons. Students are experiencing the engineering design process as they brainstorm, plan, create, improve, and share their projects. Projects include harmonicas, catapults, miniature basketball games, sling-shot straw rockets, wind-propelled cars, Army man launchers, bridges, boats, and super soakers (water guns).

In the dance class, SAIL students are learning a century’s old folk dance, Chimes of Dunkirk, performed to traditional music. Chimes of Dunkirk was originally a French dance (Le Carillon de Dunkirque) dating after the first chime was installed in Dunkirk in 1437.

Texas Bioscience Institute Graduates

The Texas Bioscience Institute Middle College program offers highly motivated high school students the opportunity to earn up to 60 college credit hours in a STEM-focused (Science, Technology, Engineering and Math) foundational curriculum.

BISD is very proud to recognize the following students who earned their associate's degree from Temple College with this program: Aiden Valdez, Rebekah Bledsoe, Alicia Miranda, Carla Garcia-Guerrero, Lilliani Kaita, Maya Miller, Tobbie Berrian, Olivia Costilla, Javier Figueroa, Madison Layton, Daniel Le, Caden Marshall, Gabriel Noguera, Caleb Oldham, Cesar Pedroza, and Jesus Sierralta.

This program is an excellent reflection of the BISD Value & Belief that student learning experiences are enhanced through partnerships and community engagement.

Texas High School Coaches Association Academic All-State Recipients

BISD is celebrating 19 student-athletes who were named to Texas High School Coaches Association Academic All-State teams. To be nominated, seniors must be in good standing with their team, of good moral character and have an overall GPA of 92 or above. Class rank and SAT/ACT test scores are also taken into consideration.

Lake Belton High School

Baseball: Connor Bartz (second team), Alex Endruschat (honorable mention)
Softball: Zakayia Fredrick, Hannah Jensen and Autumn Holman (honorable mentions)
Girls Track: Emily Evatt, Lauren Heartsfield, Sydni Cartwright
Boys Track: Floyd Bristol

Belton High School

Baseball: Bryan Little (second team), Caleb Kennedy (elite team), Mason Ramm (honorable mention)
Tennis: Eliana Alvarado and Annabelle Arnold Hardsoch (second team), Kaden Lehrmann (elite team), Ryan Ruiz (honorable mention)
Girls Track: Jaela Watts, Kaitlyn MacDonald and Raenah Smith (honorable mentions)

Texas High School Women's Powerlifting Association Academic All-State Recipient

Congratulations to the Women's Powerlifting Association Academic All-State recipient Joselyn Quintanilla Madera (elite team) from BHS.

UIL State Qualifiers

UIL Academics Literary Criticism State Competition

Congratulations to LBHS student Taylor Rogers for placing within the top 15 in the 5A state competition against more than 150 scholars. Taylor's enthusiasm, positivity, and commitment will set up next year's Lit Crit Team for future state showings!

UIL Boys Golf State Qualifiers

The LBHS Boys Golf team finished in 9th place at the UIL 5A State Golf Tournament held at White Wing Country Club in Georgetown. Competitors included: Chandler Cooke, Colby Connor, Jackson Null, Chase Passentino-Slone and James Bond.

UIL Track State Qualifiers

The Lake Belton Track & Field Teams had seven athletes compete at the 5A UIL State Track Meet. Kendrick Jones competed in the 100m finishing 4th with a time of 10.41 and in the 200m finishing 1st and becoming Lake Belton's 1st State Champion with a time of 10.57. Easton Hammond competed in high Jump finishing 5th with a jump of 6-8. Layloni Watson competed in triple Jump finishing 8th with a jump of 37-9.5. Abigail Rydberg competed in Pole Vault and finished seventh with a vault of 11-6. The 4x200 relay consisting of Ty Legg, Micah Hudson, Dawson Cabiad and Kendrick Jones finished third taking home the Bronze Medal with a time of 1:25.59.

As a team the Lake Belton boys track team finished 5th in the team standings.

UIL Powerlifting State Qualifiers

Congrats to Belton High School students Issac Jones and Jacci Myers for placing in the top 5 at the state powerlifting meet. Senior Issac Jones finished in fifth place. Junior Jacci Myers placed fourth, matching her personal record in total weight; lifting 865 pounds. This was Jacci's 3rd year to qualify for the state meet and 2nd time to place in the top 5.

Texas Association for Pupil Transportation State Medalist

North Belton Middle School is celebrating Izabella Alvarez for being awarded the Division 3 third place at the Texas Association for Pupil Transportation poster competition.

Department Showcase — Facilities

The Facilities and Construction Department is composed of various technical and trade professionals that are responsible for facility maintenance, new construction, energy management, and asbestos management of all the district facilities. The department is committed to providing exceptional customer service to all employees and students.

The Facilities and Construction team is made up of 20 staff members of which five hold licenses through the Texas Department License and Registration. This seasoned staff represents a total of over 230 years of experience. This team has a high retention rate which speaks to their commitment to BISD. The Facilities and Construction Department oversees 2,320,818 square feet, this includes 19 campuses and 28 ancillary buildings.

The Facilities and Construction Department is led by David Bennett and Oscar Berumen.

New Administrators

Director of Special Education

Sheri Ogden has been hired as the Director of Special Education. Sheri has a Bachelor of Arts in Educational Psychology from Widener University and a Master of Educational

Psychology from the University of Houston. Sheri has 35 years of experience in education and comes to us from Georgetown ISD where she was the 504 Coordinator.

Special Recognition

Special recognition from Dr. Matt Smith and Board President Manuel Alcozer.

Fiscal Implications:

N/A

Administrative Recommendation(s):

N/A

Belton Independent School District
Board of Trustee Meeting Agenda Item

June 12, 2023

Item: Consider, Discuss, and Take Appropriate Action Regarding the Guaranteed Maximum Price #3 for Southwest Elementary Addition

Contact Person: Michael Morgan

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

At the September 19, 2022, Regular meeting, the Board approved Core Construction as the Construction Manager at Risk (CMAR) for construction management of the Southwest Elementary Additions project. The Board approved the AIA A133-2019 Agreement at the November 14, 2022, Regular meeting, which set forth the terms corresponding with Core Construction's CMAR proposal.

In April 2023, The Board approved a Guaranteed Maximum Price (GMP) #1 which covered demolition, initial site work, and underground utilities for the project. In May 2023, The Board approved GMP#2 which included concrete and structural steel packages for the project.

GMP#3 includes all remaining work necessary to complete the project. Formal proposals from trade contractors and suppliers were submitted to Core Construction on May 30, 2023, for this third Guaranteed Maximum Price. Bids were assessed and scoped by Core Construction and reviewed by the Administration and PBK Architects.

A Guaranteed Maximum Price #3 in the amount of \$10,749,004 is proposed for Southwest Elementary Addition.

Attached for your review is the Summary document for GMP#3.

Fiscal Implications:

The construction of Southwest Elementary Additions will be funded through 2022 Bond proceeds.

Administrative Recommendation(s):

Approve the Guaranteed Maximum Price #3 of \$10,749,004 submitted by Core Construction for Southwest Elementary Addition.

Core Construction
Southwest Elementary Additions
Belton Independent School District
Guaranteed Maximum Price No.3
June 12, 2023

| | | GMP#3 |
|----|--------------------------------|--------------|
| 01 | General Requirements | \$ 301,504 |
| 03 | Concrete | \$ (459,717) |
| 04 | Masonry | \$ 638,357 |
| 05 | Metals | \$ 784,788 |
| 06 | Wood, Plastics, and Composites | \$ 285,510 |
| 07 | Thermal & Moisture Protection | \$ 415,837 |
| 08 | Openings | \$ 345,826 |
| 09 | Finishes | \$ 1,514,361 |
| 10 | Specialties | \$ 154,010 |
| 11 | Equipment | \$ 87,375 |
| 12 | Furnishings | \$ 27,759 |
| 14 | Conveying Equipment | \$ 105,750 |
| 21 | Fire Suppression | \$ 96,999 |
| 22 | Plumbing | \$ 844,093 |
| 23 | HVAC | \$ 1,579,991 |
| 26 | Electrical | \$ 1,523,640 |
| 27 | Communications | \$ 250,997 |
| 28 | Electronic Safety & Security | \$ 151,219 |
| 32 | Exterior Improvements | \$ 213,862 |
| 33 | Utilities | \$ 109,445 |
| 52 | General Conditions | \$ 554,744 |
| 52 | CM Fee | \$ 333,219 |
| 53 | Allowances | \$ 260,000 |
| | Relocate Portable | \$ 60,000 |
| | MEP | \$ 25,000 |
| | City Comments / TAS | \$ 25,000 |
| | Special Systems | \$ 25,000 |
| | Owner Betterment | \$ 25,000 |
| | Playground Equipment | \$ 25,000 |
| | Interior Finishes | \$ 25,000 |
| | Temporary Gym | \$ 50,000 |
| 54 | Bonds & Insurance | \$ 145,730 |
| 55 | Construction Contingency | \$ 483,705 |

GMP #3 TOTAL \$ 10,749,004

GMP#1 - approved April 2023 \$ 1,085,116

GMP#2 - approved May 2023 \$ 4,152,838

GMP#3 **\$10,749,004**

TOTAL GMP **\$15,986,958**

Belton Independent School District
Board of Trustee Meeting Agenda Item

June 12, 2023

Item: Consider, Discuss, and Take Appropriate Action Regarding the Selection of Construction Delivery Method for Campus Safety Vestibules

Contact Person: Michael Morgan

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

New Campus Safety Vestibules for 14 campuses were included as part of the 2022 Bond safety projects to be addressed. Upon Board approval of a contract with Michael W. Marrs Architects for design services for Campus Safety Vestibules, a procurement method that provides the best value for the district must be selected.

The Administration recommends the competitive sealed proposal method as the delivery method offering the best value for this bond project. Once approved the District shall prepare a request for competitive sealed proposals according to Board policy and select a committee to evaluate and rank the proposals to bring a recommendation to the Board for approval.

The Board is required to select the method of procurement that provides the best value to the District. Administration recommends the competitive sealed proposal method as the delivery method offering the best value for this bond project.

Fiscal Implications:

The project would be funded from 2022 bond funds.

Administrative Recommendation(s):

Approve Competitive Sealed Proposals as the delivery method for the Campus Safety Vestibules and authorize the Superintendent to issue a Request for Competitive Sealed Proposals, establish a selection committee to evaluate and rank the proposals and bring the recommended ranking back to the Board for approval and contract authorization.

Belton Independent School District
Board of Trustee Meeting Agenda Item

June 12, 2023

Item: Consider, Discuss, and Take Appropriate Action Regarding the 2023-2024 Compensation Plan

Contact Person: Todd Schiller

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 3: Attract, retain, and support a world-class team of employees.

Background Information:

Over the last several months, we have been carefully studying our salary structures.

Tonight, we are asking for your approval of the 2023-2024 compensation plan. The recommended compensation plan includes the following:

- An average 2% pay raise for teachers, professionals and administrators based on midpoint.
- \$2 per hour increase for school nutrition staff (self-funded through the school nutrition budget)
- \$1 per hour increase for all paraprofessional and auxiliary employees which equates to a 3-8% increase.
- \$25 per day increase for substitutes.
- Increase health plan contribution from \$400 to \$410 per month (allows us to maintain 2 free employee only plans based on recent increases).

In addition, we are recommending \$683,000 in market adjustments and \$92,000 in stipend changes.

Fiscal Implications:

The total cost before benefits for the 2023-2024 school year is \$4,311,935.

Administrative Recommendation(s):

Approve the 2023-2024 compensation plan.

Belton Independent School District
Board of Trustee Meeting Agenda Item

June 12, 2023

Item: Consider, Discuss and Take Action Regarding SHAC Recommendation for Human Sexuality Instruction on Prevention of Child Abuse, Family Violence, Dating Violence and Sex Trafficking

Contact Person: Deanna Lovesmith

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 2: Ensure exceptional learning experiences for each and every student.

Background Information:

In April 2023, the Board of Trustees adopted the SHAC recommendation to use the 6th grade online curriculum for Living WELL Aware My Choice My Life beginning with the 2022-2023 school year. At the time, the new revisions for the 7th and 8th grade curriculum were not fully available for review and were not adopted. Since April, the curriculum has become available and been reviewed by SHAC.

SHAC met on May 11, 2023, and voted to recommend the adoption of the 7th and 8th grades online curriculum for Living WELL Aware My Choice My Life beginning with the 2023-2024 school year. This will align with the currently adopted 6th grade curriculum.

Professional learning and support will be provided for teachers using this curriculum. In addition, parents will be provided an opportunity to preview the program prior to instruction. A state change beginning in the 2022-2023 school year requires parents to opt-in for their child to receive any of this instruction.

Fiscal Implications:

Funds are budgeted using local funds. The estimated cost is \$7950.00 annually.

Administrative Recommendation(s):

Approve SHAC Recommendation as presented.

**UPDATE ON GOAL 1:
Strengthen & Support the
Engagement of all Stakeholders
in the Pursuit of the BISD Vision**

June 12, 2023
Regular Board Meeting





Update on district and campus actions that support the Goal 1 Key Progress Measure.

The district successfully implemented two or more targeted strategies to increase partnerships with parents.

District Strategy

- ✓ 5 PTA/PTO meetings hosted by BISD
- ✓ Principal-4-a-Day
- ✓ Parents as Partners Conference
- ✓ State-of-the-District Celebration

Impact

10 average of representatives per meeting

14 “guest principals”

9 organizations
20 participants

600 individuals across the community



Principal-4-a-Day participants

The district successfully implemented two or more targeted strategies to increase partnerships with parents.



Community Learning Day at BECS

District Strategy

- ✓ Parent involvement on committees
- ✓ Increased website traffic
- ✓ Survey participation

Impact

4 new opportunities this year¹⁷
612% Parents as Partners page
970% Military families page
451% Bond website
38% of students were represented

100% of BISD campuses successfully implemented two or more targeted strategies to increase partnerships with parents.

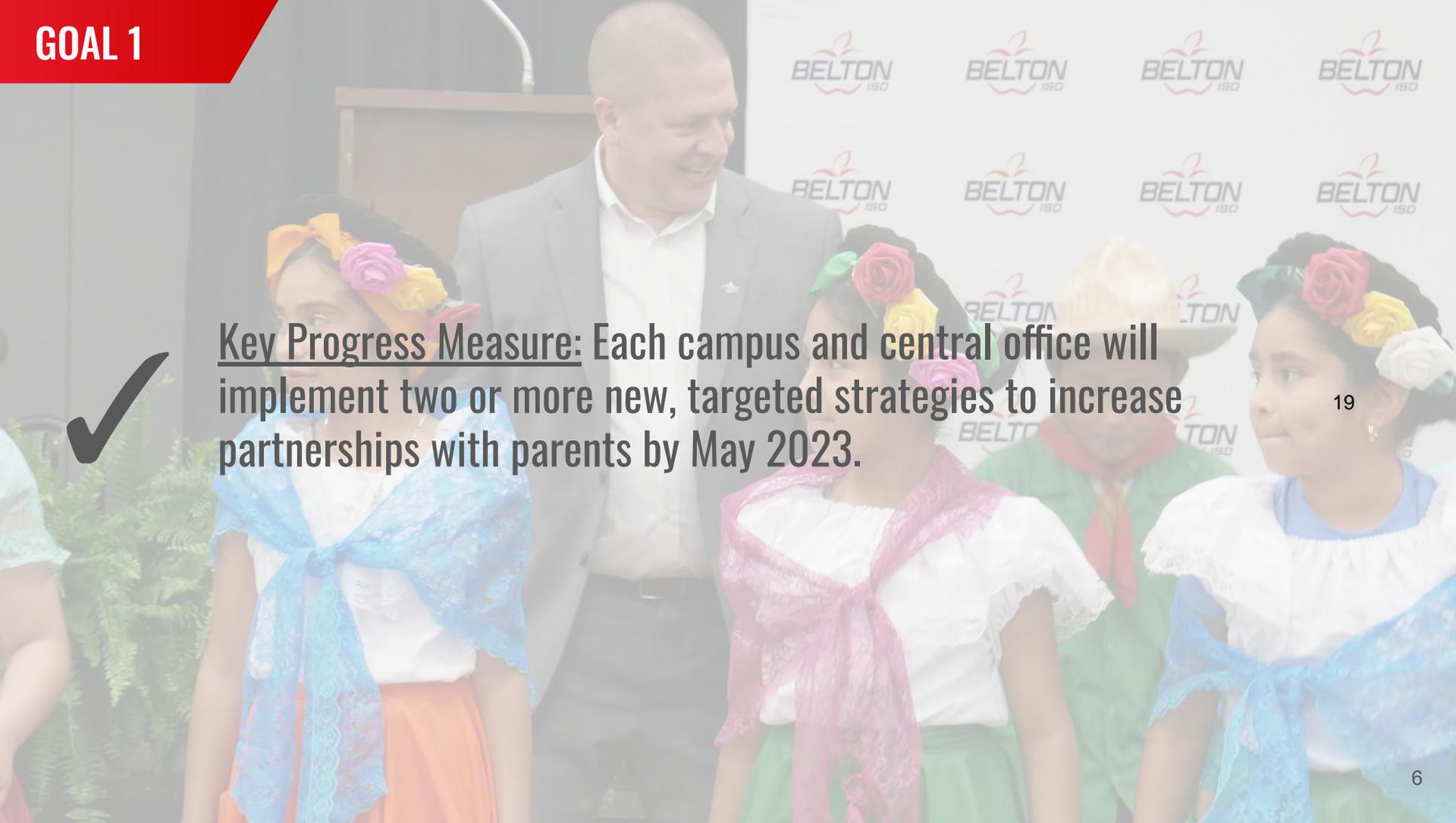
Campus Strategies

- ✓ Additional parent involvement opportunities
Example: Watch D.O.G.S.
- ✓ Additional campus events for parents to attend
- ✓ Rebuilding PTA/PTOs



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Breakfast with a Buddy at Sparta Elementary



Key Progress Measure: Each campus and central office will implement two or more new, targeted strategies to increase partnerships with parents by May 2023.





Questions?

2022 Bond Projects Report

June 12, 2023
Regular Board Meeting



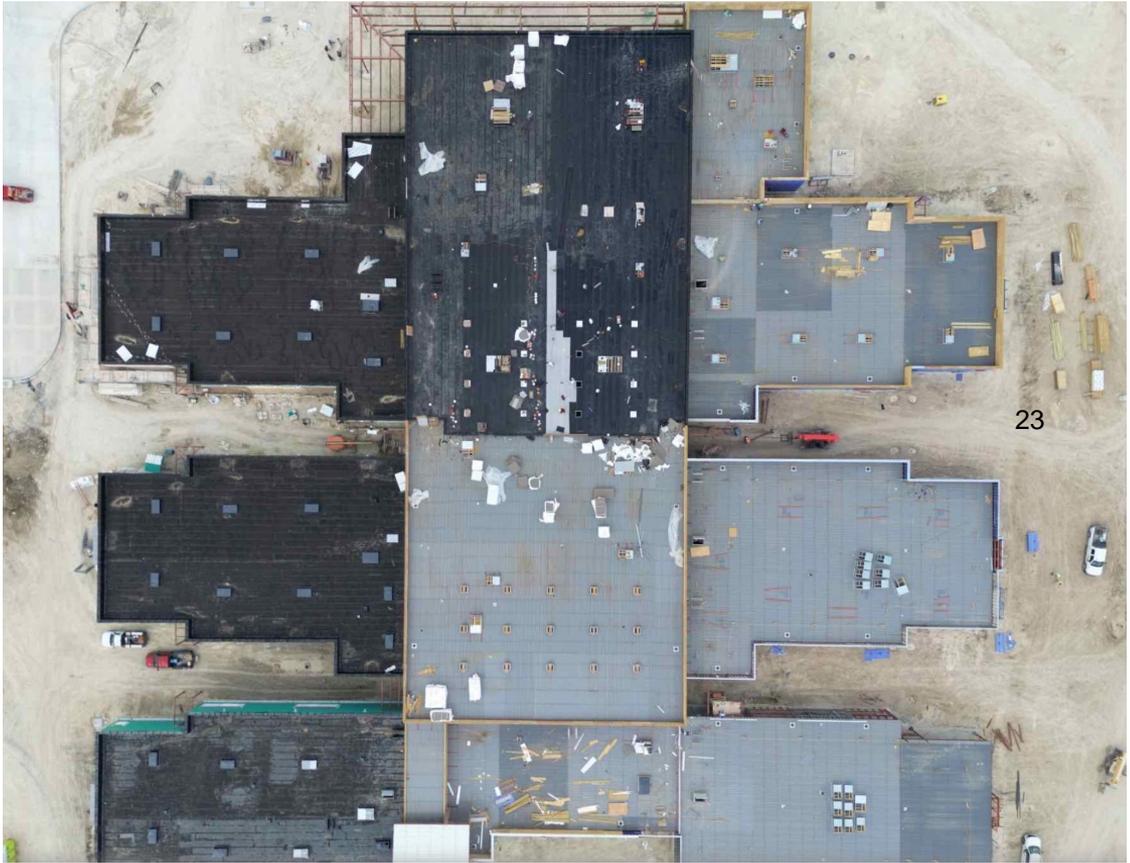
Update progress on active 2022 Bond projects

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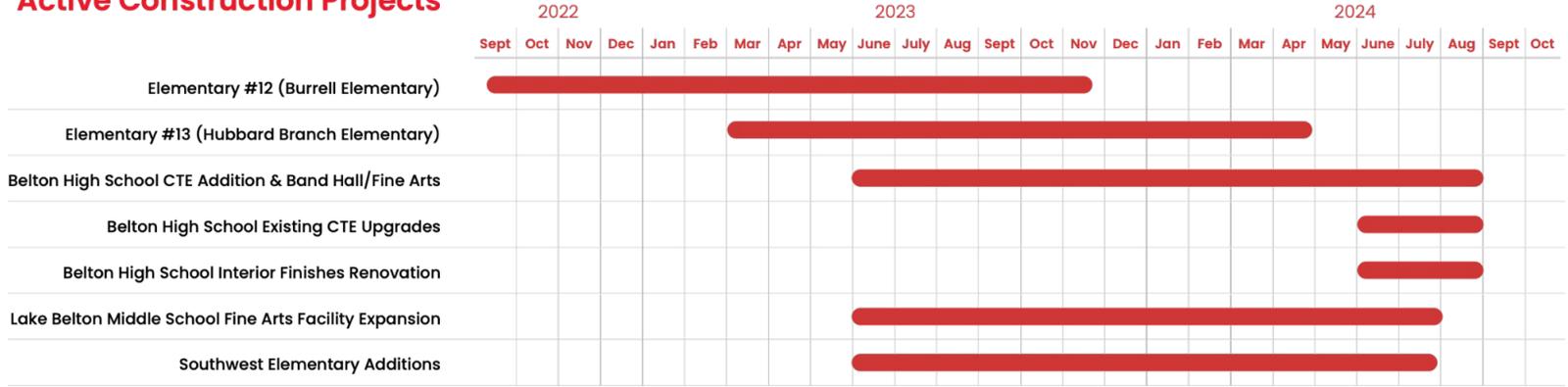


Project Timelines



BOND PROJECT TIMELINE

Active Construction Projects



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Other Ongoing and Planned Projects



Other Projects

Final timeline for these projects to be determined

- Delta Program Facility
- BNT@W Facility Upgrades
- BISD Agriculture Facility
- Technology Infrastructure

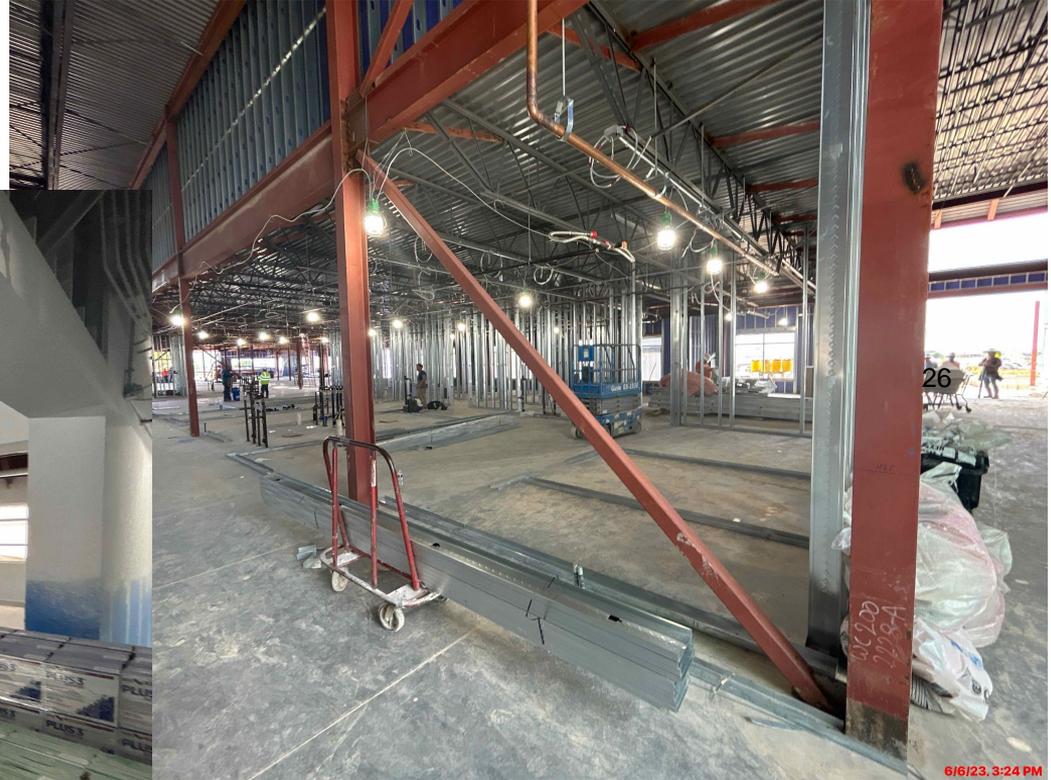




Project Updates



JAMES L. BURRELL ELEMENTARY



HUBBARD BRANCH ELEMENTARY



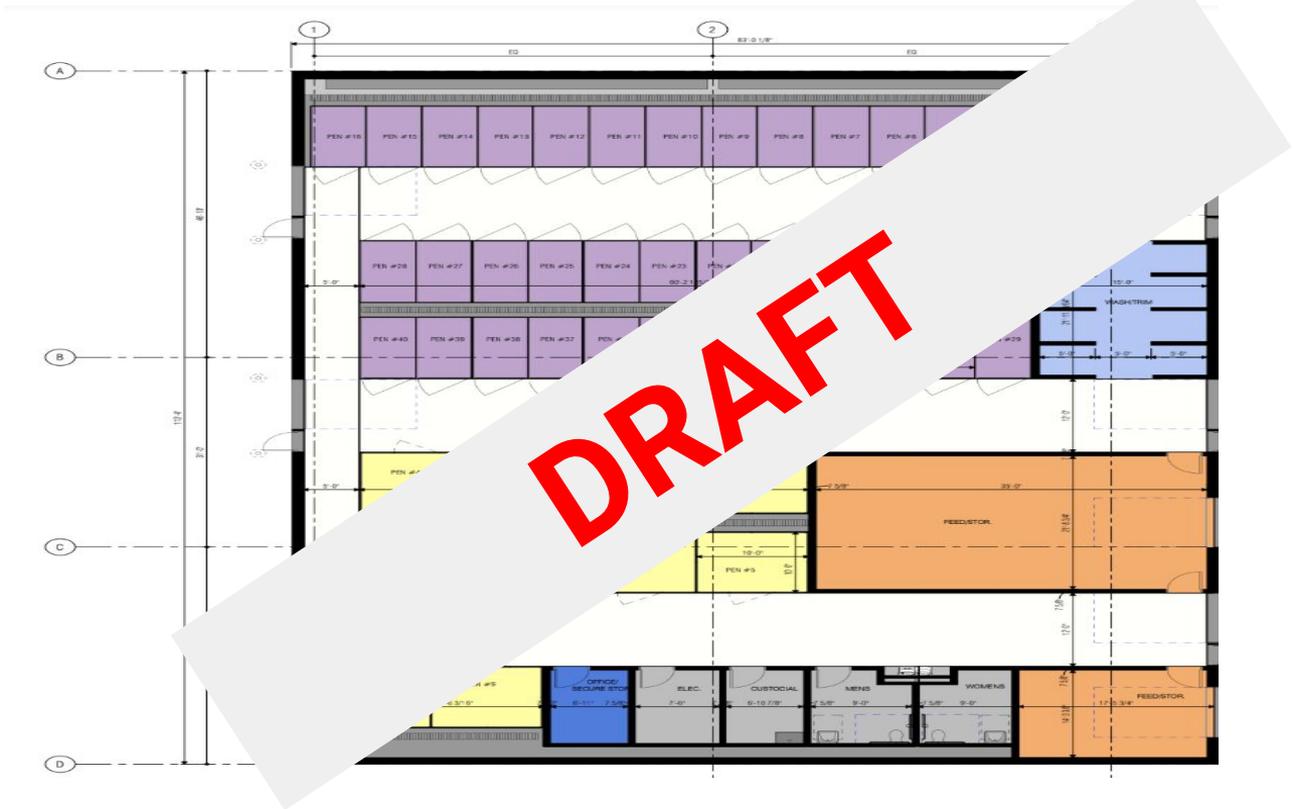
BHS & LBMS ADDITIONS/RENOVATIONS



SOUTHWEST ELEMENTARY ADDITION

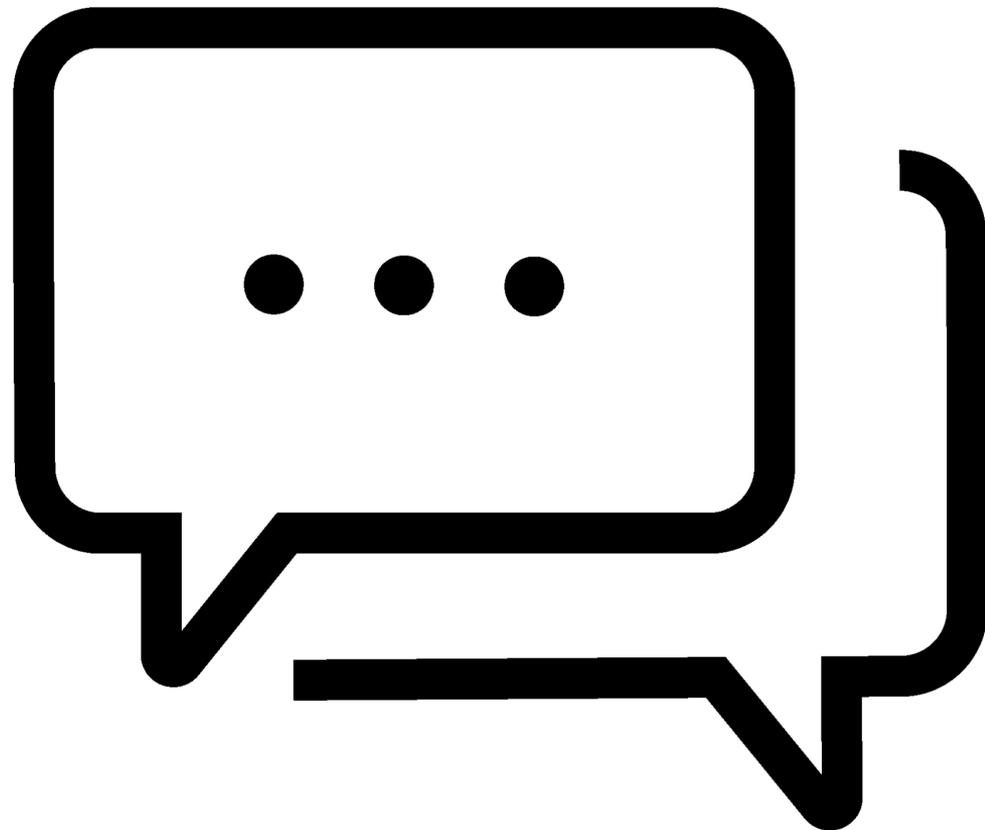


AG FACILITY ADDITION & DELTA FACILITY



LAND, SAFETY, BUSES & TECHNOLOGY





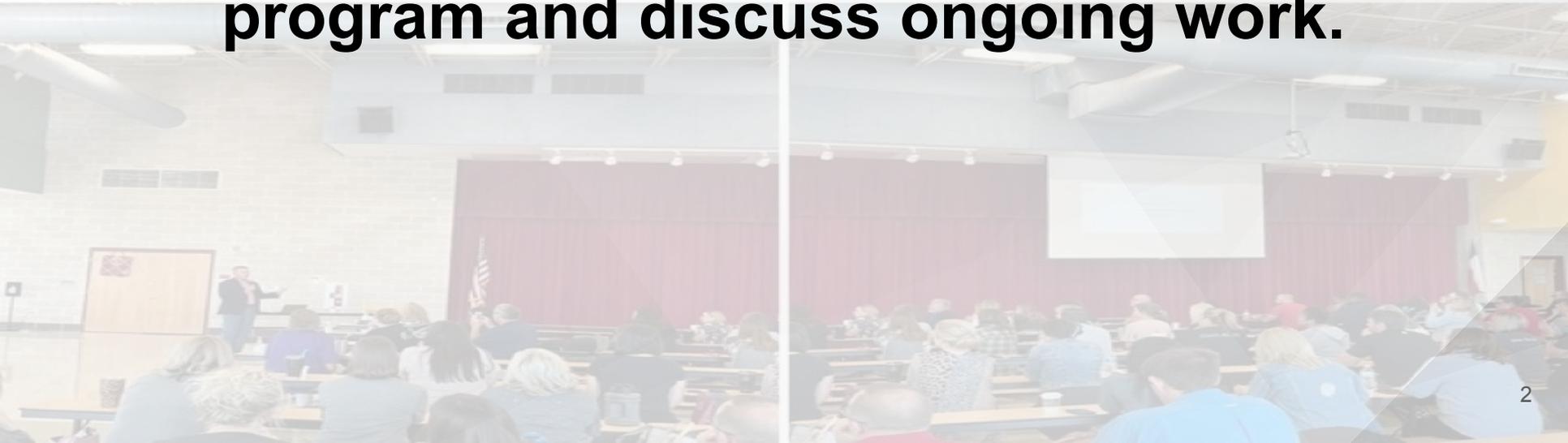
District Safety Report

June 12, 2023
Regular Board Meeting





Review the school safety and security program and discuss ongoing work.



Texas School Safety Center Audit

- **Requirements established in the Texas Education Code § 37.108 (b)**
- **Required every three years**
- **Key elements:**
 - **K-12-District-Facility-Safety-and-Security-Audit-Checklist**
 - **School/Facility Characteristics and Surrounding Environment**
 - **Student, Parent, and Staff Surveys**
 - **Document Reviews**
 - **Intruder Assessments**

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- **Next Steps:**
 - **Present the report to the District School Safety and Security Committee, Superintendent, and Board of Trustees.**
 - **Submit the results of the safety audit to the Texas School Safety Center (TxSSC) as required by TEC 37.108.**
 - **Meet with the campus administrators/facility administrator to review findings of their respective audit and make recommendations for areas of safety.**
 - **Conduct annual reviews of the safety audit report to monitor progress or completion of recommended actions, and/or improvements to existing safety practices.**

2022 Bond Safety Projects

- **In Progress**
 - **Playground Fall Protection and ADA Accessibility (Completion August 11, 2023)**
 - **Upgrade Exterior Lighting**
 - **Water Refill Stations to Replace Traditional Water Fountains**
 - **Shatterproof Film at All Exterior Entrances (Completion July 31, 2023)**
 - **Keyless Access Locks and Add, Replace, and Repair Security Cameras**
 - **Campus Safety Vestibule Construction**

- **Under Review**
 - **Campus Security Fencing - will be impacted by TEA safety standards**

School Safety Task Force

- **Promotion, Education, and Marketing of Anonymous Alert Reporting.**
- **All teachers have technology access to wifi in all areas of all campuses for emergency notifications through Navigate 360.**
- **Create campus student safety committees.**
- **Improve emergency communication with parents**
- **Assess door and access security including visibility, locking systems, and badge (keyless) entry.**
- **Add additional first aid and safety tools including a trauma bag for all departments and campuses.**
- **Additional CRASE training, emergency response training, and drills for all levels of staff and students.**
- **Utilize technology for increased security with cameras, doors, radios, alarms, etc.**

District School Safety Committee

Safety and Security Committee
April 19, 2023 Meeting

2022-2023 Tabletop Activities

- Strategies for Parent Communication During an Emergency
- Anonymous Alert Report Threat Response Situational Exercise
- Lessons from Uvalde Report
- Response to Utility Loss on Campus
- Medical Emergency team Response (MERT)
- Opioid and Fentanyl Practical
- Campus Lockdown Exercise

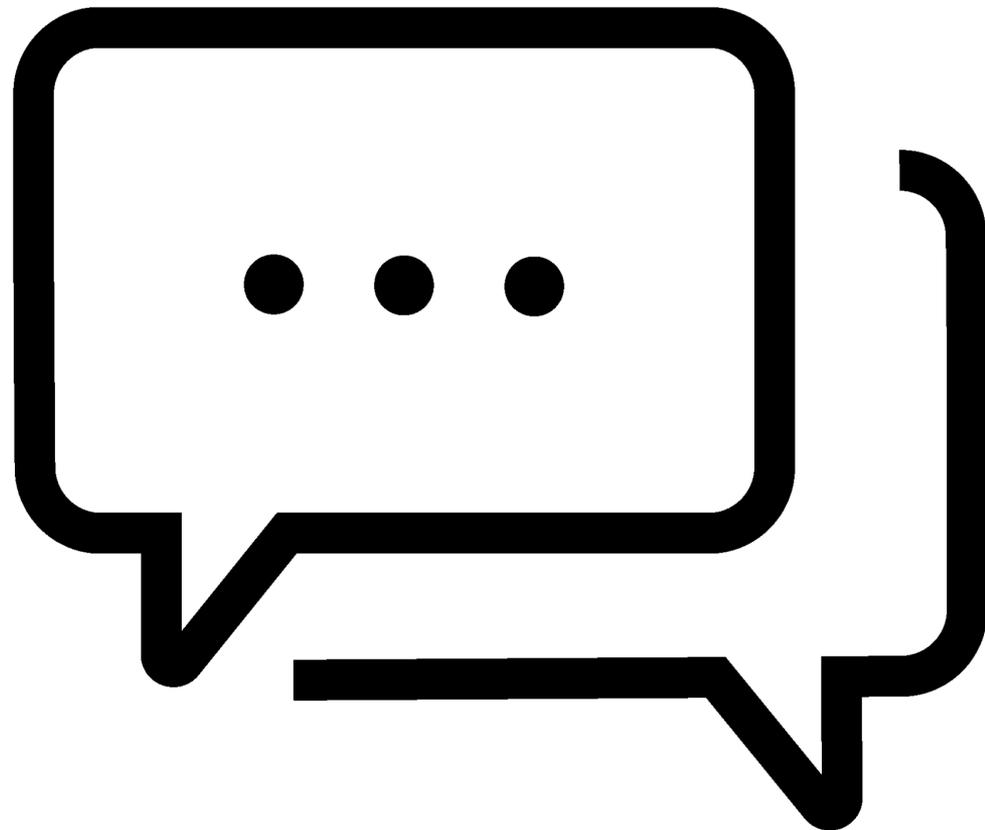
District Initiatives

- **Strong partnerships with area law enforcement**
- **Active Shooter Tabletop with City of Temple at Lake Belton High School**
- **Policy adoption to provide opioid antagonist medication at all campuses**
- **3rd Annual BISD Safety Summit on July 24, 2023**
- **Monthly one on one meetings with campus safety personnel**
- **Multiple daily checks of campus exterior doors**
- **Expansion of campus security guards to middle schools**

Texas Education Agency

- **TEA Intruder Audits through Region 12 started September 2022**
- **TEA Chief of School Safety and Security named October, 2022**
- **19 TAC §61.1031: School Safety Standards Adopted May 31, 2023⁴⁹**
- **2022-2023 TEA Safety Grant**





**BELTON I.S.D. BOARD OF TRUSTEES
POLICY COMMITTEE MINUTES
May 1, 2023**

Members Present:

Chair Manuel Alcozer

Members Absent: Janet Leigh Chris Flor

Staff Present:

| | | | |
|--------------------|-----------------|----------------|----------------------|
| Dr. Malinda Golden | Todd Schiller | Michael Morgan | Dr. Deanna Lovesmith |
| Gabi Nino | Becca Al-Ahmadi | Erika Mott | |

Also Present: Holly Wardell, Legal Counsel

Call to Order: The meeting was called to order at 5:01 PM.

Public Comments: 2

EFB(LOCAL) Instructional Resources – Library Materials
BE(LOCAL) – Board Meetings – 1st Reading

Review and Discuss the Following Items:

A. EFB(LOCAL) - Instructional Resources: Library Materials

B. DEC(LOCAL) - Compensation and Benefits: Leaves and Absences - 1st Reading

C. BE(LOCAL) - Board Meetings - 1st Reading

D. Board Operating Procedures Review

Dr. Golden introduced these items then Cabinet members briefly reviewed the proposed changes and addressed any questions.

- Dr. Deanna Lovesmith, Assistant Superintendent for Teaching & Learning, discussed Policy EFB(LOCAL) - Instructional Resources: Library Materials. This policy needs additional work to bring clarity. There were various elements discussed that the committee would like to reword to make the policy and process better for all involved.
- Todd Schiller, Assistant Superintendent for Human Resources, explained that policy DEC(LOCAL) regarding Compensation & Benefits, Leaves and Absences, is being recommended for modification to include bereavement leave and standardize the amount of local leave earned by all employees in the District.
- Dr. Malinda Golden, Deputy Superintendent, discussed indicated that the changes policy BE(LOCAL) are to enable the board to pause, dissolve or establish Board Standing Committee Meetings with the recommendation to pause current Board Standing Committee Meetings.

- Dr. Malinda Golden, Deputy Superintendent, discussed the changes recommended for BE(LOCAL) are to standardize the process for how Board members request agenda topics, as typical in other school districts.

These policy revisions, with the exception of EFB(LOCAL), will be forwarded to the Board for a 2nd reading at the May 15, 2023 regular meeting.

Issues/Concerns for Future Agenda or Administrative Reports:

None.

Adjournment: There being no further business, the meeting adjourned at 6:07 PM.

Next Meeting: None.

**BELTON INDEPENDENT SCHOOL DISTRICT
SPECIAL BOARD MEETING MINUTES
May 8, 2023 – 5:00 p.m.
Bronco Room**

BOARD MEMBERS PRESENT

Jeff Norwood
Ty Taggart
Chris Flor
Erin Bass
Suzanne M. McDonald

BOARD MEMBERS ABSENT

Janet Leigh
Manuel Alcozer

CALL TO ORDER

Jeff Norwood, Board President, called the special meeting of the Belton Independent School District Board of Trustees to order at 5:07 p.m. He stated that a quorum of Board Members was present, that the meeting had been duly called, and that notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

PUBLIC COMMENTS

None

CLOSED SESSION (TEXAS GOVERNMENT CODE, SUBCHAPTERS D AND E)

A. Level III Parent FNG Grievance Involving Personally Identifiable Information About Public School Student - Texas Government Code, Sections 551.0821; 551.071

RECONVENE IN OPEN SESSION AND TAKE ACTION, IF ANY, ON ITEMS DISCUSSED IN CLOSED SESSION

At 6:18 p.m. the Board reconvened in open session. Mr. Norwood indicated the Board did not take any vote or other action in closed meeting and has heard the grievance of Mr. and Mrs. Shin

There were no questions or discussion from the Board. Suzanne McDonald made a motion to uphold the administration's recommendation at the Level II Grievance, including a review conference in May of 2023, seconded by Chris Flor. The motion carried unanimously by a vote of 5-0.

ADJOURN

There being no further business, the meeting was adjourned at 6:19 p.m.

Jeff Norwood, President

Manuel Alcozer, Secretary

**BELTON INDEPENDENT SCHOOL DISTRICT
SPECIAL BOARD MEETING MINUTES
May 15, 2023 – 5:45 p.m.
Pittenger Fine Arts Center**

BOARD MEMBERS PRESENT

Jeff Norwood
Manuel Alcozer
Suzanne M. McDonald
Janet Leigh
Chris Flor
Erin Bass

BOARD MEMBERS ABSENT

CALL TO ORDER

Jeff Norwood, Board President, called the special meeting of the Belton Independent School District Board of Trustees to order at 5:45 p.m. He stated that a quorum of Board Members was present, that the meeting had been duly called, and that notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

PUBLIC COMMENTS: None

CONSIDER, DISCUSS, AND TAKE APPROPRIATE ACTION REGARDING CANVASSING RETURNS AND DECLARING RESULTS OF THE MAY 6, 2023 TRUSTEE ELECTION

Dr. Smith presented the returns of the May 6, 2023 Trustee Election for At-Large Position 1 and At Large Position 2.

| <u>Name of Candidate</u> | <u>Single Member District</u> | <u>Total Votes</u> |
|---------------------------------|--------------------------------------|---------------------------|
| Janet Leigh | At-Large | 916 |
| Jason Wolfe | At-Large | 820 |
| Rucker Preston | At-Large | 996 |

Janet Leigh and Rucker Preston acquired the most votes for the At-Large positions.

Suzanne M. McDonald made a motion, seconded by Erin Bass, to approve the order canvassing returns of the May 6, 2023 election as presented and declaring Janet Leigh as an At-Large Trustee and Rucker Preston as an At-Large Trustee. The motion carried by a vote of 7-0.

ADJOURN

There being no further business, the meeting was adjourned at 5:47 p.m.

Jeff Norwood, President

Manuel Alcozer, Secretary

**BELTON INDEPENDENT SCHOOL DISTRICT
BOARD MEETING MINUTES
Regular Meeting, May 15, 2023 – 6:15 p.m.
Pittenger Fine Arts Center**

BOARD MEMBERS PRESENT

Jeff Norwood
Rucker Preston
Manuel Alcozer
Suzanne M. McDonald
Chris Flor
Erin Bass
Janet Leigh

BOARD MEMBERS ABSENT

CALL TO ORDER, MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

Jeff Norwood, Board President, called the regular meeting of the Belton Independent School District Board of Trustees to order at 6:15p.m. He stated that a quorum of Board Members was present, that the meeting had been duly called, and that notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

ADMINISTER OATH OF OFFICE TO BOARD MEMBERS – JANET LEIGH AND RUCKER PRESTON

Becca Al-Ahmadi administered the Oath of Office to Janet Leigh (At-Large) and Rucker Preston (At-Large).

RECOGNITIONS

A. Student Showcase – Charter Oak Elementary Musical Performance

Jennifer Bailey, Executive Director of Communications & Community Engagement, recognized Charter Oak's Choir group for their showcase performance. Members of the group are: Juliana Avila, Claire Basonic, Amara Bodeman, Amaya Butler, Madison Caldwell, Tyler Casto, Charlotte Devos, Zariah Garvey, Benjamin Garza, Carly Gonzales, Violeta Herrera, Addison Juroska, Reagan Lopez, Sam Marzo, Ava Mendez, Zurina Parker, Brooklenn Parson, Carter Pope, Natalia Suniga, Teresa Turner, Mateo Vela-Rios, Camaron Huntley, Kendal Carnahan, Alyssa Dantzler, Lauren Gumm, Julian Lopez, Iker Mayorga, McKenzie McMahan, Giannah Mendez, Lorelei Morris, Rilynn Peterson, Julie Solis, Makayla Trevino, McKinley Warren, Avery Wells, Britain Chinn, Ashlyn Euer, Sylvia Grimm, Noah Gonzalez, Paulett Guajardo, Snow Herrera, Sofia Mala, Gabriella Medrano, Liam Smith, Everly Walls, and Stella Colon. The director is Celica Castro.

B. HOSA State Qualifiers

LBHS student Olivia Gallant placed at the state competition to advance to this elite competition. Students who competed at state from LBHS were: Valeria Palacios (Dental Terminology), Jahongir Karim (Pathophysiology), Anja Mabe (Home Health Care Aide); Aubree Griggs and Erica Dawson (Mental Health Promotion), Caleb Majors (Physical Therapy), and Shrey Gupta (Medical Spelling). The sponsor is Mary Keeton.

BHS students who competed at state include: Olivia Summers (Pharmacy Science), Rozalyn Leibowitz (Physical Therapy), Caitlyn Wingo (Clinical Speciality), Destiny Alpha and Timothy Henry (EMT). Sponsors are Brandi Frieden, Stephanie Yaryan, and CoryLynn Upton.

C. VEX Robotics World Championship Qualifiers

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The Belton High School VEX Robotics team advanced to the Region 4 Championship competition in Austin. Representing BHS: Karmanyaah Malhotra, Delilah Rowell, Perla Martinez, Caleb Packard, Trent Bowman, Faith Perez, Sue Ellen Grant, Bence Barbay, Pablo Rosa Ruiz. Coach is Pietro Giustino.

The New Tech High School @Waskow VEX Robotics team advanced to the Region 4 Championship competition in Austin. Representing New Tech: Anshuman Adhikari, William Asuncion-Crabb, Hudson Boothsby, William Crosswhite, Fox Lykins, Kyle McCall, Anchises Tamatave, Asher Norvell, Justin Scheepstra, Candace Ozark, and Davin Thomison. The coaches are Chris Sellers and Stephen Tysor.

D. National History Day

The National History Day competition is the premier history program in the nation and the rigor of research and presentation represented in these students' projects is on par with graduate-level history work. This group of fourteen students represents the largest contingent from any district in Texas and is more than twice the number of students that BISD has ever seen advance.

Levi Crotty, Colton Jeffreys, Joshua Lighthall, Michael Lockett and Quinn Partke placed second in the Junior Group Documentary category for their project "Exploring the Final Frontier: A Race to Space." Alexandra Bui, Elysse Bui, Isabelle Howson and Emry Olivarez placed first in the Junior Group Documentary category for their project "Perseverance, Bravery, and Breaking the Frontier."

McKenna Brindley, Kinleigh Fulton, Alexa Harbour, Swikriti Lamichhane and Brynlee Newberry placed second in the "Junior Group Exhibit" for their project "Me for Ma: A Frontier for Women in Politics."

The group's advisor is Elizabeth Howson. She was recently named the winner of the James SoRelle Sweepstakes Award at the Heart of Texas Regional History Fair for her students' performance.

E. UIL Theatrical Design State Qualifiers

Lake Belton High School students competed in the UIL State Theatrical Design contest on Tuesday, May 2 and Wednesday, May 3 in Round Rock. BISD is very proud to announce LBHS junior Nola Ferrel is the state champion for UIL Design: Hair & Makeup. Sophomore Liam McCullagh placed second for UIL Design: Marketing. The Technical Theatre Director is Ty Carter.

F. UIL Powerlifting State Qualifiers/Medalists

Belton ISD was proudly represented by four athletes at the recent state powerlifting meet.

For Lake Belton High School, Seth Fritz set two personal records and finished in the top 15. Adam Walden finished in the top 10 at state.

For Belton High School, Issac Jones finished in fifth place at state, and in girls powerlifting Jacci Myers placed fourth.

G. Texas High School Coaches Association — Academic All-State Recipients (powerlifting)

Lake Belton High School Bronco Dominic Simpson earned Academic All-State first team for his

**Belton ISD Board Meeting Minutes
May 15, 2023 – Page 3**

outstanding work in the classroom, and three LBHS athletes earned Academic All-State second-team recognition: Evan Roland, Logan Gandara, and Aaron Tagle.

In girls powerlifting, LBHS athlete Katy Briggs was named Academic All-State Elite Team. Earning the Academic All-State First Team: Anna Ramirez and Haelie Pisciotta. Students being recognized for being named to the Academic All-State Second Team: Makenzie Batey, Jasmine Castrup, Haley Coski, Karyn Gibson and Addison White.

BHS Senior Joselyn Quintanilla was selected to the Texas High School Women’s Powerlifting Association All-State Academic Elite Team.

H. Empowering Leadership Academy

Belton ISD is proud to recognize the first cohort for the District’s Empowering Leadership Academy. This was an optional learning opportunity for assistant principals with three or more years of administrative experience. It was designed for those who aspire to be principals as a way to support them with a purpose-driven leadership journey. Cohort members had to apply and participate in three meetings throughout the year.

Congratulations to the first cohort members: Ashlie Thomas, Booke Holt, Claudia Knox, Courtney Brewer, Kory Craddick, Lexie Newberry, Veronica Russell, Erica Garrett, and Megan Crook.

I. New-To-The-Profession Recognition

The following student-centered educators are finishing their first year of teaching! This year the District had 67 new-to-the-profession teachers. These educators are dedicated to continuous learning to ensure their students are successful. They have participated in monthly learning with the INSPIRE Academy as well as receiving support from their mentor teacher.

| | | |
|--------------------|------------------|-----------------------|
| Abigail Dickson | James Pogue | Rebecca Love |
| Ainslie Dunn | Jamie Stone | Rebecca Phelps |
| Amber Neiser | Jasmine Collins | Richard Russo |
| Ashlyn Farley | Jenifer Stretch | Rikki Egbert |
| Aubrey Ward | Kathryn Lara | Robin Fisher |
| Azzie Knox | Kayla Patton | Rochelle Russell-Odom |
| Breanna Hernandez | Kendall McLeod | Russel Arnold |
| Brooke Ortega | Kyler Keele | Sara Trejo |
| Caitlyn Kilburn | Lamont Wilson | Sean Greenthaner |
| Cecilia Burnsworth | Lori Nipper | Seth Brennan |
| Charles Ridgley | Lydia Burns | Sherrica Cooper |
| Charlie Youngpeter | Madison O'Neill | Sherry Morgan |
| Chase Cryer | Maria Marante | Sidney Holman-Mansell |
| Claudia Flores | Marjorie Trehern | Stephen Steger |
| Cortney Hamm | Melissa Fanning | Taylor Humphrey |
| Diana Morgan | Mikayla Jean | Tina Friedrich |

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| | | |
|-----------------|-----------------|----------------|
| Drew Dismukes | Nicholas Graham | Michael Torres |
| Emily Chandler | Norman Angell | Ty Carter |
| Emily Hottman | Ortega Yafreisi | Tyler Hardee |
| Emily Keating | Payton McGaha | Vargas Alyssa |
| Evelyn Carrillo | Rachel Cockrum | Zaria Dillard |
| Jacque Fontenot | Rebecca Hannon | |

J. Temple Rotary Educator of the Month

Dana Stewart was recognized by the Temple Rotary Club as the Educator of the Month for April. Dana serves as a math teacher at Lake Belton Middle School. She is in her 15th year in education, and her 6th year in Belton ISD

Dusti Pepper was recognized by the Temple Rotary Club as the Rotary Educator of the Month for May for her outstanding service to Belton ISD. Dusti serves as a 1st grade Teacher at Sparta Elementary. She is in her 6th year in education, and her 3rd year in Belton ISD.

K. Department Showcase – Health Services

Ms. Bailey spotlighted Belton ISD’s 34 full-time health services staff which include 21 registered nurses, 9 Licensed Vocational Nurses and 4 health aides. So far this year they have seen 11,389 students in campus clinics involving over 80,000 individual office visits and provide over 1,800 staff with annual health education and training.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

None.

CLOSED SESSION (TEXAS GOVERNMENT CODE, SUBCHAPTERS D AND E)

A. Personnel – Texas Government Code, Section 551.074

The Board convened in closed session at 6:34 p.m.

RECONVENE IN OPEN SESSION

The Board reconvened in open session at 6:54 p.m.

ACTION ITEMS

A. Consider, Discuss, and Take Appropriate Action Regarding Reorganization of the Board

Mr. Norwood asked for nominations for officers.

Suzanne McDonald made the motion for Manuel Alcozer to serve as President, Chris Flor to serve as Vice President, and Erin Bass to serve as Secretary. The motion was seconded by Rucker Preston and carried unanimously (7-0).

B. Consider, Discuss, and Take Appropriate Action Regarding Board Standing Committee Meetings

Dr. Matt Smith, Superintendent, reviewed the importance of the great work completed through Board Policy Committee and Board Facilities Committee meetings over the last few years. All of the Board Policies and Operating Procedures have been reviewed as well as facilities assessments and the establishment of the Long Range Planning Committee. Dr. Smith recommends pausing Board Standing Committee Meetings at this time.

Janet Leigh made a motion, seconded by Jeff Norwood to pause Board Standing Committee Meetings as recommended. The motion carried unanimously (7-0).

C. Consider, Discuss, and Take Appropriate Action Regarding Resolution for Purple Star Designation

Mike Morgan, Assistant Superintendent of Operations, shared with the Board that Belton ISD is pursuing a TEA designation to increase support and recognition for our military families. The Purple Star Campus Designation recognizes Texas school districts that show their support and commitment to meeting the unique needs of military-connected students and their families. The military-connected student population in BISD has significantly increased to 29%. In support of these families, the District is implementing several strategies to meet their needs. An essential part of the process is having campuses identified as Purple Star Designation Campuses. As part of the application process, a resolution showing support for military-connected students and families must be submitted.

Chris Flor made a motion, seconded by Erin Bass to approve the resolution as recommended. The motion carried unanimously (7-0).

D. Consider, Discuss, and Take Appropriate Action Regarding GMP#2 for BHS Additions and Renovations

Mike Morgan, Assistant Superintendent of Operations, informed the Board that at the September 19, 2022, Regular meeting, the Board approved Core Construction as the Construction Manager at Risk (CMAR) for the construction management of the BHS additions and renovations. Formal proposals from trade contractors and suppliers were submitted to Core Construction on April 20, 2023 for all remaining scope of work not previously bid. A Guaranteed Maximum Price (GMP) in the amount of \$18,648,992 is proposed for BHS additions and renovations.

Jeff Norwood made a motion, seconded by Suzanne M. McDonald to approve GMP#2 of \$18,648,992 submitted by Core Construction for Belton High School Additions & Renovations as recommended. The motion carried (6-0) with Erin Bass abstaining.

E. Consider, Discuss, and Take Appropriate Action Regarding GMP#2 for LBMS Addition

Mike Morgan, Assistant Superintendent of Operations, informed the Board that at the September 19, 2022, Regular meeting, the Board approved Core Construction as the Construction Manager at Risk (CMAR) for the construction management of the Lake Belton Middle School Additions project. The Board approved the AIA A133-2019 Agreement at the November 14, 2022, Regular meeting, which set forth the terms that corresponded with Core Construction's CMAR proposal.

Core Construction has worked closely with O'Connell Robertson Architects through the design

**Belton ISD Board Meeting Minutes
May 15, 2023 – Page 6**

process. Formal proposals from trade contractors and suppliers were submitted to Core Construction on April 25, 2023, for all remaining scope of work not included in GMP#1. Bids for GMP#2 work were assessed and scoped by Core Construction and reviewed by the Administration and O’Connell Robertson. A Guaranteed Maximum Price (GMP) #2 in the amount of \$7,852,796 is proposed for Lake Belton Middle School Additions.

Janet Leigh made a motion, seconded by Rucker Preston to approve GMP#2 of \$7,852,796 submitted by Core Construction for Lake Belton Middle School Additions as recommended. The motion carried (6-0) with Erin Bass abstaining.

F. Consider, Discuss, and Take Appropriate Action Regarding GMP#2 for Southwest Elementary Addition

Core Construction has worked closely with PBK Architects as the design of the project is being completed. At the April 2023 meeting, The Board approved GMP#1 which covered demolition, initial site work, and underground utilities. Construction documents for this second phase of construction include concrete, roofing and structural steel packages. Formal proposals from trade contractors and suppliers were submitted to Core Construction on May 2, 2023, for GMP#2. Bids were assessed and scoped by Core Construction and reviewed by the Administration and PBK Architects.

A Guaranteed Maximum Price (GMP) #2 in the amount of \$4,152,838 is proposed for Southwest Elementary Additions. This portion of the work is on target with the construction manager’s pre-bid estimates. The final bid package covering all remaining scope of work is currently out for bidding and will be presented for Board action as GMP#3 at the June 2023 meeting.

Suzanne M. McDonald made a motion, seconded by Chris Flor to GMP#2 of \$4,152,838 submitted by Core Construction for Southwest Elementary Additions as recommended. The motion carried unanimously (7-0).

REPORTS

A. Summer Programs Report

Holly Moore shared with the Board the variety of summer programs offered by Belton ISD. For elementary, Summer Adventures in Learning (SAIL) has over 640 students enrolled, offering reading, writing, math and two enrichment courses with focus enrichment courses for Gifted & Talented students as well as STEM and Humanities Camp. Camp ESY is an extended school year for students with special needs that helps students reach individual goals. Middle school programs include Scholars on Academic Routes (SOAR), GT Summer Camp and STEM Camp. High school programs include in-person and virtual options for course credit recovery, CPR certifications, TSI opportunities, hours owed and end of course STAAR bootcamps & retesting.

B. Policy Committee Report

Mr. Alcozer gave a report on the Policy Committee Meeting held on May 1, 2023, that included the following topics:

- Review and Discuss the Following Items:
 - A. EFB(LOCAL) - Instructional Resources: Library Materials**
 - B. DEC(LOCAL) - Compensation and Benefits: Leaves and Absences - 1st Reading**
 - C. BE(LOCAL) - Board Meetings - 1st Reading**
 - D. Board Operating Procedures Review**

Belton ISD Board Meeting Minutes
May 15, 2023 – Page 7

C. Superintendent's Report

Matt Smith shared highlights and unique experiences happening across the District, including the “Annie Jr.” Productions, Career and Technical Education Achievements, Lake Belton High School Entrepreneurship Incubator: Final Pitch Night, Education & Training Practicum and a variety of end of year activities. This year Belton ISD will host graduation for three high schools and marking the first graduating class from Lake Belton High School. Matt thanked Jenn Bailey for her work on the Parents as Partners Conference, work that helps engage the community as outlined in the District’s Strategic Plan.

Chris Flor shared that he and many others had a great experience at the Parents as Partners Conference and gave commendations for coordinating the event.

CONSENT AGENDA – CONSIDER AND TAKE APPROPRIATE ACTION

- A. Minutes of Previous Meetings:
 - 1. April 4, 2023 Policy Committee Meeting
 - 2. April 10, 2023 Facilities Committee Meeting
 - 3. April 10, 2023 Special Board Meeting
 - 4. April 17, 2023 Regular Meeting
- B. Unaudited Financial Report for the Month Ending April 30, 2023
- C. Gifts, Grants, and Bequests
- D. Budget Amendment #7 for 2022-2023
- E. Expenditures over \$50,000
 - 1. True North Consulting Group
 - 2. Fun N Function
 - 3. Romeo Music
 - 4. Texas Scenic Company, Inc.
 - 5. Raba Kistner Consultants, Inc. for Construction Materials Testing Services for BHS, LBMS and Southwest Additions and Renovations Projects
- F. DEC(LOCAL) - Compensation and Benefits: Leaves and Absences - 2nd Reading
- G. BE(LOCAL) - Board Meetings - 2nd Reading
- H. BISD Board CEC Hours April 2023 Corrected
- I. Low Attendance Day Waiver for February 2, 2023
- J. Staff Development Minutes Waiver for the 2023-2024 School Year
- K. Memorandum of Understanding Renewal with the Department of State Health Services for Preventive Dental Services
- L. Interlocal Agreement with Killeen ISD for Audiovisual Support at May 2023 Graduation Ceremonies
- M. Agricultural Property-Use Agreement for Charter Oak Property

Janet Leigh made a motion, seconded by Suzanne McDonald to approve the consent agenda items A - M as presented. The motion carried unanimously (7-0).

- N. Easement Agreement for Access with Heights Evergreen Developers

Jeff Norwood made a motion, seconded by Erin Bass to approve the consent agenda item as presented. The motion carried (6-0). Manuel Lopez abstained.

BOARD REQUESTS FOR NEW INFORMATION AND/OR REPORTS

None.

CALENDAR OF EVENTS

Mr. Alcozer shared with the Board a list of upcoming events.

PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS

Christine Nelson – Campus Communication

The Board convened in closed session at 7:44 p.m. for the following:

CLOSED SESSION (TEXAS GOVERNMENT CODE, SUBCHAPTERS D AND E)

- A. Consultation with Attorney - Texas Government Code, Section 551.071
- B. Student Disciplinary Matter - Texas Government Code, Section 551.082
- C. Personnel - Texas Government Code, Section 551.074
- D. Deliberations about Real Property - Texas Government Code, Section 551.072

RECONVENE IN OPEN SESSION AND TAKE ACTION, IF ANY, ON ITEMS DISCUSSED IN CLOSED SESSION

The Board reconvened in open session at 8:52 p.m.

ACTION ITEMS

A. Consider, Discuss and Take Appropriate Action Regarding Resolution for Purchase of Real Property (River Farms-Bell County, TX)

Erin Bass made a motion, seconded by Jeff Norwood to approve the action item as presented. The motion carried unanimously (7-0).

B. Consider, Discuss and Take Appropriate Action Regarding Resolution for Purchase of Real Property (Beal Street, Belton, TX)

Janet Leigh made a motion, seconded by Rucker Preston to approve the action item as presented. The motion carried unanimously (7-0).

ADJOURN

There being no further business, the meeting was adjourned at 8:54 p.m.

Manuel Alcozer, President

Erin Bass, Secretary

Belton Independent School District
Board of Trustee Meeting Agenda Item

June 12, 2023

Item: Unaudited Financial Report for the Month Ending May 31, 2023

Contact Person: Melissa Lafferty

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

Attached are the Monthly Financial and Investment Reports for the District. The reports represent the financial activity as of the close of the prior month for the General Fund 199, the Child Nutrition Fund 240, and the Debt Service Fund 599. These are unaudited figures, and an independent financial audit will be performed for the period ending August 31, 2023, and presented under separate cover.

The monthly investment report provides information on the district's cash and investment accounts including balances and investment transactions as of the close of the noted month. CDA(LEGAL).

Additional information is provided on tax collections and student average daily attendance (ADA). The tax year is October 1 to September 30.

Fiscal Implications:

For informational purposes only.

Administrative Recommendation(s):

Accept the monthly financial and investment reports as presented.



FINANCIAL STATEMENTS & INVESTMENT REPORT

TABLE OF CONTENTS

Description

- Financials - Unaudited Statements of Revenues and Expenditures
 - General Operating - 199
 - School Nutrition - 240
 - Debt Service - 599

- Tax Collection Report

- Average Daily Attendance

- Investment Report - Monthly

BELTON ISD
Statement of Unaudited Revenues and Expenditures Budget VS. Actual
General Fund (199)
As of May 31, 2023

| | | Adopted Budget | Amended 2022-23 | Y-T-D Actual | Balance | Percent of Total |
|---------------------|--|-----------------------|-----------------------|-----------------------|----------------------|---------------------|
| Revenues | | | | | | |
| 5700 | Local Sources | \$ 52,628,055 | \$ 52,638,055 | \$ 53,266,038 | \$ (627,983) | 101.2% |
| 5800 | State Sources | 82,415,364 | 82,415,364 | 50,839,280 | 31,576,084 | 61.7% |
| 5900 | Federal Sources | 2,500,000 | 2,500,000 | 1,784,222 | 715,778 | 71.4% |
| | Total Revenues | \$ 137,543,419 | \$ 137,553,419 | \$ 105,889,540 | \$ 31,663,879 | 77.0% |
| Expenditures | | | | | | |
| 11 | Instruction | \$ 77,884,889 | \$ 77,248,444 | \$ 55,099,282 | \$ 22,149,162 | 71.3% |
| 12 | Instructional resources & media | 1,635,994 | 1,644,006 | 1,429,514 | 214,492 | 87.0% |
| 13 | Curriculum & staff development | 4,639,524 | 4,665,952 | 2,625,556 | 2,040,396 | 56.3% |
| 21 | Instructional leadership | 2,396,245 | 2,387,045 | 1,817,018 | 570,027 | 76.1% |
| 23 | School leadership | 8,452,199 | 8,469,416 | 6,014,880 | 2,454,536 | 71.0% |
| 31 | Guidance, counseling, & evaluation | 6,387,087 | 6,396,758 | 4,387,285 | 2,009,473 | 68.6% |
| 32 | Social work services | 176,983 | 386,550 | 339,286 | 47,264 | 87.8% |
| 33 | Health services | 2,291,027 | 2,290,927 | 1,580,655 | 710,272 | 69.0% |
| 34 | Student transportation | 5,562,309 | 5,590,309 | 4,945,272 | 645,037 | 88.5% |
| 36 | Cocurricular/extracurricular | 6,342,989 | 6,399,295 | 4,138,077 | 2,261,218 | 64.7% |
| 41 | General administration | 4,341,086 | 4,460,336 | 3,163,992 | 1,296,344 | 70.9% |
| 51 | Plant maintenance and operations | 14,488,859 | 14,359,189 | 10,533,592 | 3,825,597 | 73.4% |
| 52 | Security and monitoring services | 1,959,266 | 1,960,755 | 1,491,769 | 468,986 | 76.1% |
| 53 | Data processing services | 4,265,810 | 4,457,985 | 3,728,278 | 729,707 | 83.6% |
| 61 | Community services | 5,000 | 5,000 | 2,077 | 2,923 | 41.5% |
| 71 | Debt Service | - | - | - | - | 0.0% |
| 81 | Facilities acquisition & construction | - | - | - | - | 0.0% |
| 93 | Payments to fiscal agent | - | - | - | - | 0.0% |
| 95 | Payments to JJAEP | 15,000 | 11,000 | - | 11,000 | 0.0% |
| 97 | Tax Increment | 250,000 | 400,300 | 400,299 | 1 | 100.0% |
| 99 | Intergovernmental Charges | 662,818 | 633,818 | 473,953 | 159,865 | 74.8% |
| | Total Expenditures | \$ 141,757,085 | \$ 141,767,085 | \$ 102,170,786 | \$ 39,596,299 | 72.1% |
| | Other resources | - | - | - | | |
| | Other uses | - | - | - | | |
| | Total Non-Operating | - | - | - | | |
| | Excess (Deficiency) of Revenues over Expenditures | (4,213,666) | (4,213,666) | 3,718,753 | | |
| | Fund Balance (audited), 8-31-2022 | \$ 39,184,066 | \$ 39,184,066 | \$ 39,184,066 | | |
| | Fund Balance, Ending | \$ 34,970,400 | \$ 34,970,400 | \$ 42,902,819 | | |

BELTON ISD
Statement of Unaudited Revenues and Expenditures Budget VS. Actual
Child Nutrition (240)
As of May 31, 2023

| | | Adopted Budget | Amended 2022-23 | Y-T-D Actual | Balance | Percent of Total |
|---------------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenues | | | | | | |
| 5700 | Local Sources | \$ 1,100,000 | \$ 2,100,000 | \$ 2,256,032 | \$ (156,032) | 107.4% |
| 5800 | State Sources | 30,000 | 190,000 | 166,059 | 23,941 | 87.4% |
| 5900 | Federal Sources | 7,422,434 | 6,262,434 | 4,596,451 | 1,665,983 | 73.4% |
| | Total Revenues | <u>\$ 8,552,434</u> | <u>\$ 8,552,434</u> | <u>\$ 7,018,542</u> | <u>\$ 1,533,892</u> | <u>82.1%</u> |
| Expenditures | | | | | | |
| 35 | Food Services, Child Nutrition | \$ 8,552,434 | \$ 8,552,434 | \$ 6,319,647 | \$ 2,232,787 | 73.9% |
| | Total Expenditures | <u>\$ 8,552,434</u> | <u>\$ 8,552,434</u> | <u>\$ 6,319,647</u> | <u>\$ 2,232,787</u> | <u>73.9%</u> |
| | Other resources | - | - | - | | |
| | Other uses | - | - | - | | |
| | Total Non-Operating | <u>-</u> | <u>-</u> | <u>-</u> | | |
| | Excess (Deficiency) of Revenues over Expenditures | - | - | 698,896 | | |
| | Fund Balance (audited), 8-31-2022 | \$ 3,202,753 | \$ 3,202,753 | \$ 3,202,753 | | |
| | Fund Balance, Ending | <u>\$ 3,202,753</u> | <u>\$ 3,202,753</u> | <u>\$ 3,901,649</u> | | |

BELTON ISD
Statement of Unaudited Revenues and Expenditures Budget VS. Actual
Debt Service Fund (511 and 515)
As of May 31, 2023

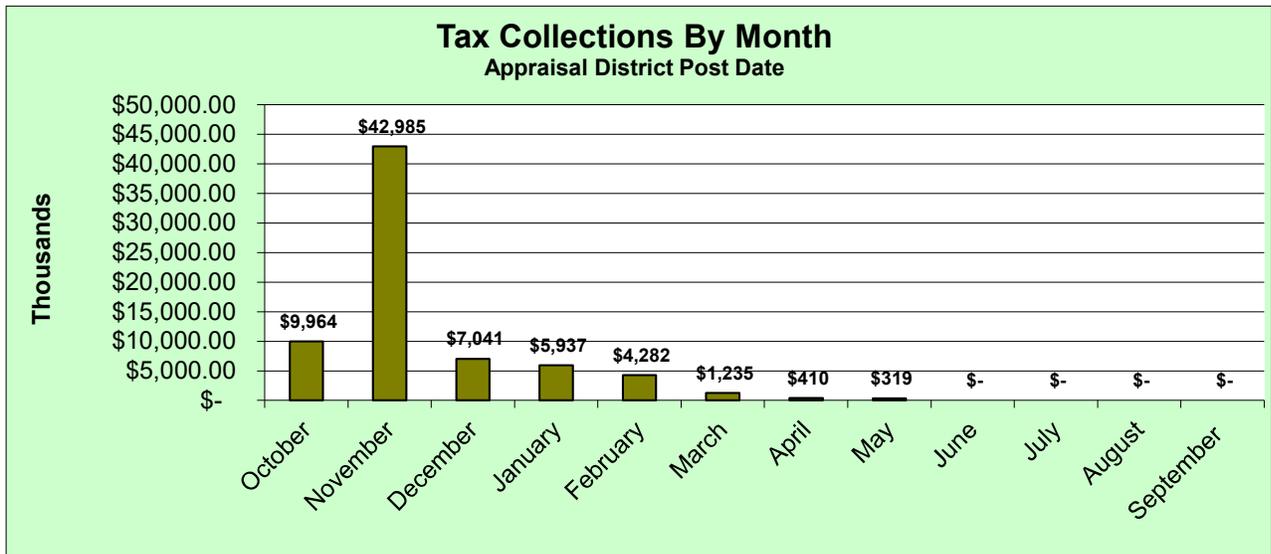
| | | Adopted Budget | Amended 2022-23 | Y-T-D Actual | Balance | Percent of Total |
|---------------------|--|----------------------|----------------------|----------------------|---------------------|---------------------|
| Revenues | | | | | | |
| 5700 | Local Sources | \$ 22,058,936 | \$ 22,058,936 | \$ 22,188,928 | \$ (129,992) | 100.6% |
| 5800 | State Sources | 205,509 | 706,980 | 786,942 | (79,962) | 111.3% |
| 5900 | Federal Sources | - | - | - | - | 0.0% |
| | Total Revenues | \$ 22,264,445 | \$ 22,765,916 | \$ 22,975,870 | \$ (209,954) | 100.9% |
| Expenditures | | | | | | |
| 71 | Debt Service | \$ 23,633,262 | \$ 23,633,262 | \$ 15,356,616 | \$ 8,276,646 | 65.0% |
| | Total Expenditures | \$ 23,633,262 | \$ 23,633,262 | \$ 15,356,616 | \$ 8,276,646 | 65.0% |
| | Other resources | - | - | - | | |
| | Other uses | - | - | - | | |
| | Total Non-Operating | - | - | - | | |
| | Excess (Deficiency) of Revenues over Expenditures | (1,368,817) | (867,346) | 7,619,254 | | |
| | Fund Balance (audited), 8-31-2022 | \$ 11,227,491 | \$ 11,227,491 | \$ 11,227,491 | | |
| | Fund Balance, Ending | \$ 9,858,674 | \$ 10,360,145 | \$ 18,846,745 | | |

Tax Collection Report

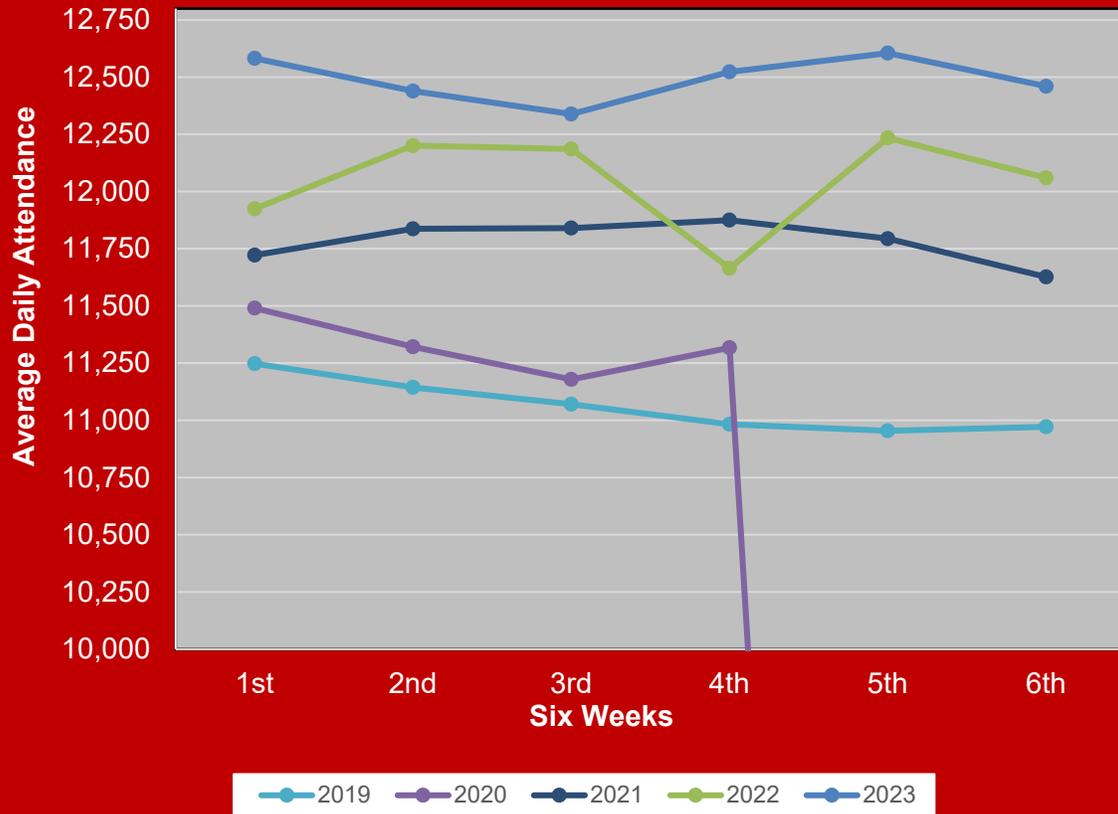
| | | |
|--|---------------------------------|----------------------|
| Total Tax Levy | | \$ 75,645,761 |
| Percent of Levy* | Current Year | 94.73% |
| Percent of Levy** | Current & Delinquent | 94.95% |
| | | |
| Total Checks | | \$ 72,172,467 |
| Balance to Collect | | \$ 3,820,081 |
| | | |
| <u>Total Collections</u> | | |
| Current* | | \$ 71,662,240 |
| Delinquent** | | \$ 163,439 |
| Penalties | | \$ 346,787 |
| <u>Other Reconciled for Posting</u> | | |
| Total Checks | | \$ 72,172,467 |

Collections By Category

| | Current | Delinquent | Penalties | Other | |
|------------------------------------|----------------|-------------------|------------------|--------------|----------------------|
| Maintenance & Operating | 50,540,227 | 118,530 | 260,493 | 0 | |
| Interest & Sinking | 21,122,014 | 44,909 | 86,294 | 0 | \$ 72,172,467 |



Average Daily Attendance



| School Year | 1st | 2nd | 3rd | 4th | 5th | 6th | Annual | Change |
|-------------|--------|--------|--------|--------|--------|--------|--------|--------|
| 2019 | 11,248 | 11,144 | 11,071 | 10,983 | 10,955 | 10,972 | 11,062 | 300 |
| 2020 | 11,491 | 11,322 | 11,179 | C-19 | C-19 | C-19 | 11,282 | 220 |
| 2021 | 11,722 | 11,837 | 11,840 | 11,875 | 11,794 | 11,627 | 11,783 | 501 |
| 2022 | 11,925 | 12,201 | 12,186 | 11,665 | 12,234 | 12,060 | 12,045 | 262 |
| 2023 | 12,582 | 12,439 | 12,339 | 12,523 | 12,605 | 12,460 | 12,491 | 446 |



MONTHLY INVESTMENT REPORT

Belton ISD

MAY 31, 2023



MEEDER

PUBLIC FUNDS
PATTERSON GROUP

Debt Ceiling Domination

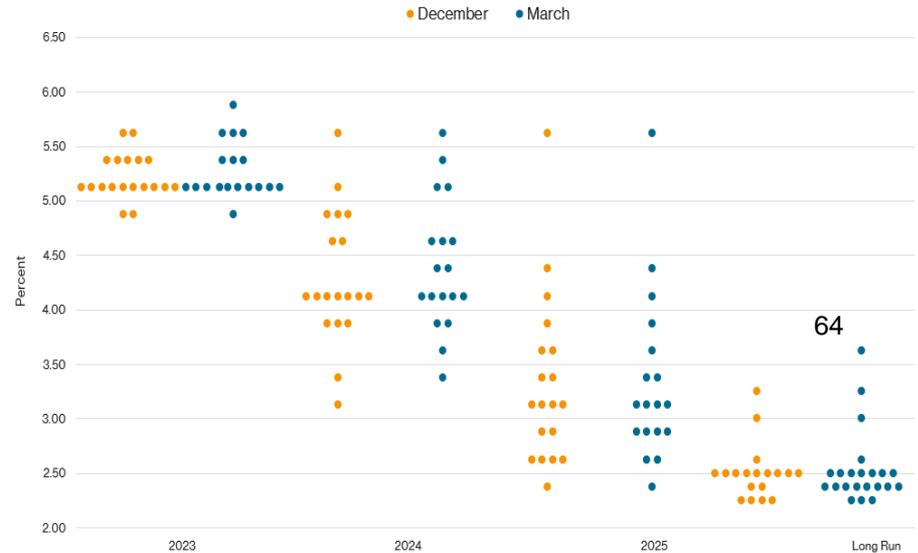
The debt ceiling debate dominated headlines in May, overshadowing solid economic data that pointed to a moderating but solid US economy. While inflation and labor market data increased the odds of a June rate hike, some Federal Reserve Governors indicated a pause might be more appropriate.

As the month progressed and we edged closer to the “X-date” of June 1st, the treasury bill market began pricing in the risk of a technical default. Yields on treasury bills maturing in the first week of June surged to over 7% as investors moved to avoid owning securities maturing after the estimated day the Treasury would run out of funds and not be able to service debt payments. By the end of the month, as a debt ceiling deal took shape, yields on those bills moved lower as markets priced out default risk and turned their eyes back to the June FOMC meeting.

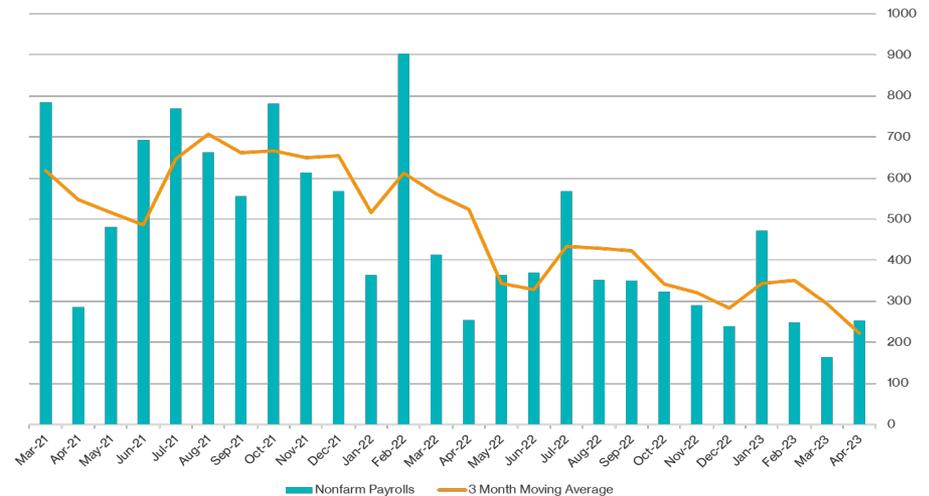
The May jobs report showed the US economy added 253,000 jobs, pointing to a still-robust labor market. The household survey reported a slight decline in labor supply, which combined with an increase in employment, pushed the unemployment rate down to 3.4%. Other labor market measures pointed to a resilient labor market. Continuing claims were flat in the month. Additionally, job openings continue to trend lower.

The May Personal Consumption Expenditures (PCE) will keep inflation a top priority for the Federal Reserve. Both headline and core PCE increased 0.4% in April, both higher increases than the indices saw in March. Likewise, over the last year, the PCE report shows headline and core inflation increased at a pace of 4.4% and 4.7%, respectively. These readings, while well below the peak figures from last summer, are still well above the Federal Reserve’s target rate of 2%.

DOT PLOT COMPARISON



TRENDS IN THE LABOR MARKET

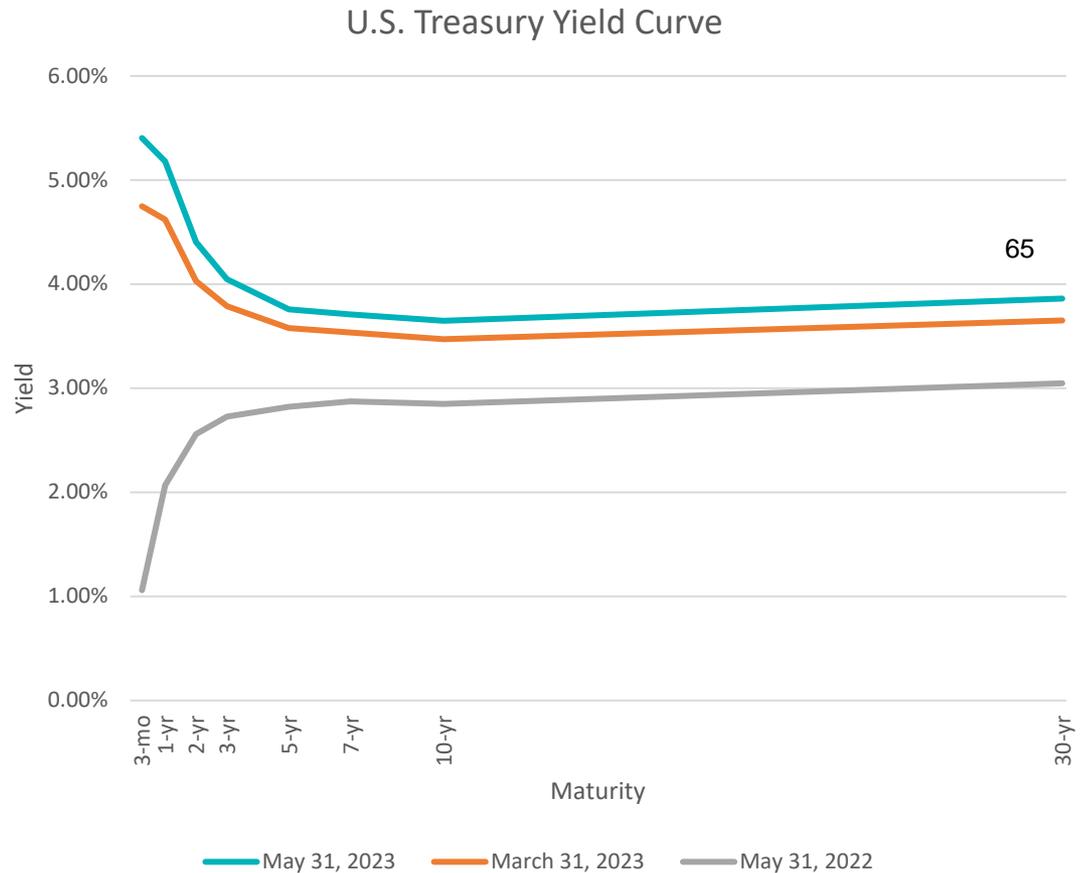


SOURCE: BLOOMBERG

Expectations Drive Rates

The solid economic data led to front-end treasury yields grinding higher throughout the month. The odds of a rate hike at the June FOMC increased during the month as well, with markets pricing in a 35% chance of a 0.25% hike in June. However, the talk of a potential pause pushed the odds of a July rate hike higher. At the end of May, markets were pricing in 0.25% of hiking by the July FOMC meeting, meaning that markets expect a hike this summer, and are leaning towards that hike coming in July. Front-end treasury yields, which are highly correlated with monetary policy changes, edged higher. The 2 Year US Treasury yield increased 0.40% to 4.40%, and the 5 Year US Treasury yield increased 0.27% to 3.75%.

Spreads on corporate bonds, commercial paper, municipal bonds, and agency bonds were generally unchanged during the month as markets settled into a range. The debt ceiling debate led to some widening that eventually reversed before the end of the month. However, spreads are still wider than they were before March, leaving opportunities to pick up the incremental yield on high-quality bonds, including agency debt. Locking in current yields and income levels will benefit portfolios when the yield curve eventually normalizes, and rates fall when this hiking cycle ends.



SOURCE: BLOOMBERG

Your Portfolio

As of May 31, 2023

Your Portfolio Statistics

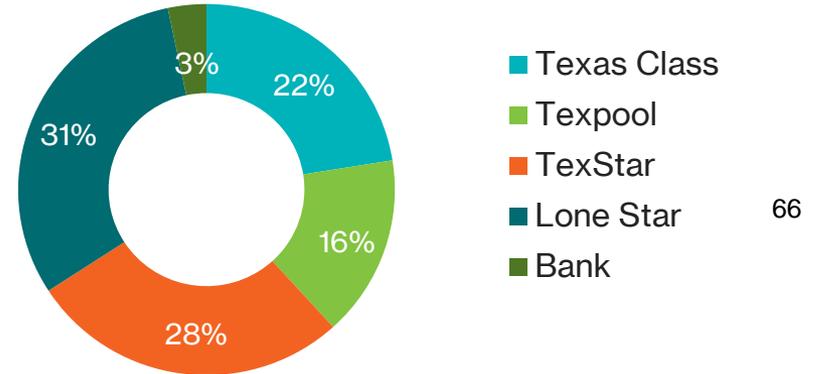
Weighted Average Maturity

1 day

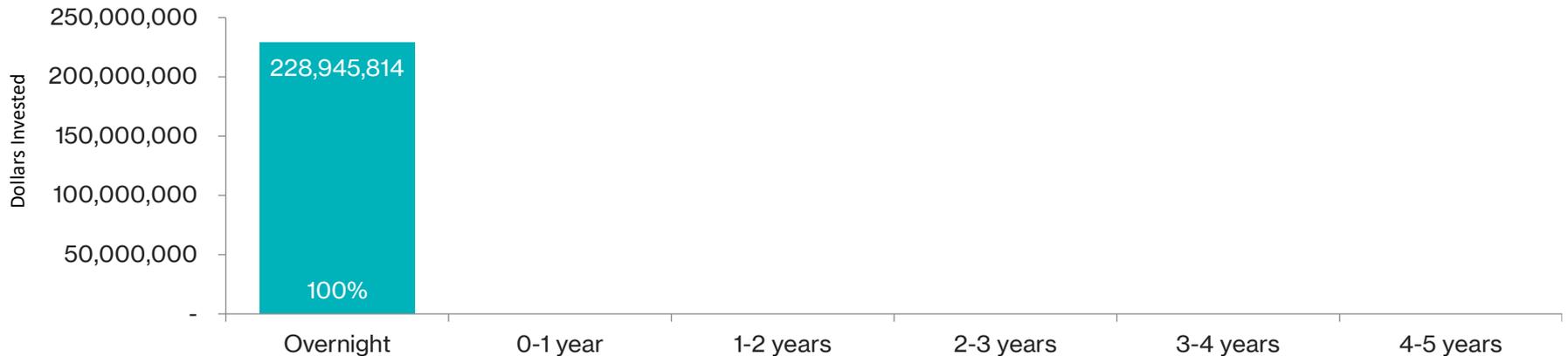
Weighted Average Yield (All Funds)

4.99%

Your Asset Allocation



Your Maturity Distribution



Allocation Percentage Per Year

**Belton ISD
Portfolio Management
Portfolio Summary
May 31, 2023**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746

| Investments | Par Value | Market Value | Book Value | % of Portfolio | Term | Days to Maturity | YTM 365 Equiv. |
|-----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------|-------------------------|-----------------------|
| Texas Class | 51,453,765.20 | 51,453,765.20 | 51,453,765.20 | 22.47 | 1 | 1 | 5.195 |
| Texpool/Texpool Prime | 36,129,304.94 | 36,129,304.94 | 36,129,304.94 | 15.78 | 1 | 1 | 5.168 |
| TexStar | 63,150,806.09 | 63,150,806.09 | 63,150,806.09 | 27.58 | 1 | 1 | 5.047 |
| Lone Star | 70,654,636.94 | 70,654,636.94 | 70,654,636.94 | 30.86 | 1 | 1 | 5.230 |
| Bank Accounts/CD's int pd monthly | 7,557,301.24 | 7,557,301.24 | 7,557,301.24 | 3.30 | 1 | 1 | 0.000 |
| | 228,945,814.41 | 228,945,814.41 | 228,945,814.41 | 100.00% | 1 | 1 | 4.989 |

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| Total Earnings | May 31 Month Ending | Fiscal Year To Date |
|-----------------------|----------------------------|----------------------------|
| Current Year | 987,567.06 | 7,702,278.19 |

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of Belton ISD of the position and activity within the District's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.


 _____ 6/6/2023
 Melissa Lafferty, Chief Financial Officer


 _____ 6/6/2023
 Kerri Pridemore, Director of Finance

**Belton ISD
Summary by Type
May 31, 2023
Grouped by Fund**

Patterson & Associates
901 S. MoPac
Suite 195
Austin, TX 78746
-

| Security Type | Number of Investments | Par Value | Book Value | % of Portfolio | Average YTM 365 | Average Days to Maturity |
|------------------------------------|-----------------------|-----------------------|-----------------------|----------------|-----------------|--------------------------|
| Fund: 2022 Bond Fund | | | | | | |
| Lone Star | 1 | 51,071,369.17 | 51,071,369.17 | 22.31 | 5.230 | 1 |
| Bank Accounts/CD's int pd monthly | 1 | 3,306,287.85 | 3,306,287.85 | 1.44 | 0.000 | 1 |
| Texas Class | 1 | 51,453,764.17 | 51,453,764.17 | 22.47 | 5.195 | 1 |
| TexStar | 1 | 51,362,670.26 | 51,362,670.26 | 22.43 | 5.047 | 1 |
| Subtotal | 4 | 157,194,091.45 | 157,194,091.45 | 68.65 | 5.049 | 1 |
| Fund: Construction Funds | | | | | | |
| Lone Star | 1 | 0.00 | 0.00 | 0.00 | 0.000 | 0 |
| Bank Accounts/CD's int pd monthly | 3 | 48,640.07 | 48,640.07 | 0.02 | 0.018 | 1 |
| Texpool/Texpool Prime | 2 | 1,166,139.26 | 1,166,139.26 | 0.51 | 5.004 | 1 |
| Subtotal | 6 | 1,214,779.33 | 1,214,779.33 | 0.53 | 4.804 | 1 |
| Fund: Capital Projects Fund | | | | | | |
| Bank Accounts/CD's int pd monthly | 1 | 110,916.60 | 110,916.60 | 0.05 | 0.000 | 1 |
| Subtotal | 1 | 110,916.60 | 110,916.60 | 0.05 | 0.000 | 1 |
| Fund: Debt Service Funds | | | | | | |
| Bank Accounts/CD's int pd monthly | 1 | 52,495.38 | 52,495.38 | 0.02 | 0.000 | 1 |
| Texpool/Texpool Prime | 1 | 17,441,766.60 | 17,441,766.60 | 7.62 | 5.205 | 1 |
| TexStar | 1 | 592,134.16 | 592,134.16 | 0.26 | 5.047 | 1 |
| Subtotal | 3 | 18,086,396.14 | 18,086,396.14 | 7.90 | 5.185 | 1 |
| Fund: General Fund | | | | | | |
| Lone Star | 2 | 19,583,267.77 | 19,583,267.77 | 8.55 | 5.230 | 1 |
| Bank Accounts/CD's int pd monthly | 3 | 4,038,961.34 | 4,038,961.34 | 1.76 | 0.000 | 1 |
| Texas Class | 1 | 1.03 | 1.03 | 0.00 | 0.000 | 1 |
| Texpool/Texpool Prime | 2 | 17,521,399.08 | 17,521,399.08 | 7.65 | 5.141 | 1 |
| TexStar | 1 | 11,196,001.67 | 11,196,001.67 | 4.89 | 5.047 | 1 |

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Belton ISD
Summary by Type
May 31, 2023
Grouped by Fund

| Security Type | Number of Investments | Par Value | Book Value | % of Portfolio | Average YTM 365 | Average Days to Maturity |
|-------------------|--------------------------|----------------|----------------|-------------------|--------------------|-----------------------------|
| Subtotal | 9 | 52,339,630.89 | 52,339,630.89 | 22.85 | 4.758 | 1 |
| Total and Average | 23 | 228,945,814.41 | 228,945,814.41 | 100.00 | 4.989 | 1 |

Belton ISD
Interest Earnings
Sorted by Fund - Fund
May 1, 2023 - May 31, 2023
Yield on Beginning Book Value

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746
 -

| CUSIP | Investment # | Fund | Security Type | Ending Par Value | Beginning Book Value | Ending Book Value | Maturity Date | Current Rate | Annualized Yield | Adjusted Interest Earnings | | |
|------------------------------------|--------------|--------|---------------|-----------------------|-----------------------|-----------------------|---------------|--------------|------------------|----------------------------|-------------------------|----------------------------|
| | | | | | | | | | | Interest Earned | Amortization/ Accretion | Adjusted Interest Earnings |
| Fund: 2022 Bond Fund | | | | | | | | | | 70 | | |
| 20220 | 10087 | 2022BF | RR3 | 51,362,670.26 | 51,143,439.88 | 51,362,670.26 | | 5.047 | 5.047 | 219,230.38 | 0.00 | 219,230.38 |
| 50004 | 10088 | 2022BF | LA1 | 51,453,764.17 | 51,227,262.47 | 51,453,764.17 | | 5.195 | 5.206 | 226,501.70 | 0.00 | 226,501.70 |
| 14903B | 10084 | 2022BF | RR4 | 51,071,369.17 | 60,284,837.31 | 51,071,369.17 | | 5.230 | 4.717 | 241,531.86 | 0.00 | 241,531.86 |
| 50176 | 10085 | 2022BF | RR5 | 3,306,287.85 | 225,805.87 | 3,306,287.85 | | | | 0.00 | 0.00 | 0.00 |
| Subtotal | | | | 157,194,091.45 | 162,881,345.53 | 157,194,091.45 | | | 4.968 | 687,263.94 | 0.00 | 687,263.94 |
| Fund: Construction Funds | | | | | | | | | | | | |
| 500007 | 10011 | CON | RR2 | 1,140,164.40 | 1,135,339.74 | 1,140,164.40 | | 5.004 | 5.003 | 4,824.66 | 0.00 | 4,824.66 |
| 500010 | 10070 | CON | RR2 | 25,974.86 | 25,864.95 | 25,974.86 | | 5.004 | 5.003 | 109.91 | 0.00 | 109.91 |
| 06216 | 10062 | CON | RR5 | 338.23 | 337.49 | 338.23 | | 2.610 | 2.582 | 0.74 | 0.00 | 0.74 |
| 98610 | 10031 | CON | RR5 | 48,301.84 | 45,582.97 | 48,301.84 | | | | 0.00 | 0.00 | 0.00 |
| Subtotal | | | | 1,214,779.33 | 1,207,125.15 | 1,214,779.33 | | | 4.814 | 4,935.31 | 0.00 | 4,935.31 |
| Fund: Capital Projects Fund | | | | | | | | | | | | |
| 22689 | 10035 | CP | RR5 | 110,916.60 | 110,916.60 | 110,916.60 | | | | 0.00 | 0.00 | 0.00 |
| Subtotal | | | | 110,916.60 | 110,916.60 | 110,916.60 | | | | 0.00 | 0.00 | 0.00 |
| Fund: Debt Service Funds | | | | | | | | | | | | |
| 33330 | 10003 | DS | RR3 | 592,134.16 | 589,606.77 | 592,134.16 | | 5.047 | 5.047 | 2,527.39 | 0.00 | 2,527.39 |
| 500004A | 10041 | DS | RR2 | 17,441,766.60 | 17,244,616.29 | 17,441,766.60 | | 5.205 | 5.231 | 76,618.84 | 0.00 | 76,618.84 |
| 57670 | 10033 | DS | RR5 | 52,495.38 | 52,495.38 | 52,495.38 | | | | 0.00 | 0.00 | 0.00 |
| Subtotal | | | | 18,086,396.14 | 17,886,718.44 | 18,086,396.14 | | | 5.210 | 79,146.23 | 0.00 | 79,146.23 |
| Fund: General Fund | | | | | | | | | | | | |
| 500001 | 10008 | GEN | RR2 | 5,568,251.00 | 5,255,137.98 | 5,568,251.00 | | 5.004 | 5.300 | 23,654.78 | 0.00 | 23,654.78 |
| 22210 | 10005 | GEN | RR3 | 11,196,001.67 | 11,148,213.99 | 11,196,001.67 | | 5.047 | 5.047 | 47,787.68 | 0.00 | 47,787.68 |
| 6550003 | 10073 | GEN | LA1 | 1.03 | 1.03 | 1.03 | | | | 0.00 | 0.00 | 0.00 |
| 14903A | 10001 | GEN | RR4 | 0.35 | 0.35 | 0.35 | | | | 0.00 | 0.00 | 0.00 |
| 500001A | 10048 | GEN | RR2 | 11,953,148.08 | 11,900,536.06 | 11,953,148.08 | | 5.205 | 5.205 | 52,612.02 | 0.00 | 52,612.02 |

Belton ISD
Interest Earnings
May 1, 2023 - May 31, 2023

| CUSIP | Investment # | Fund | Security Type | Ending Par Value | Beginning Book Value | Ending Book Value | Maturity Date | Current Rate | Adjusted Interest Earnings | | | | |
|---------------------------|--------------|------|-----------------|-----------------------|-----------------------|-----------------------|---------------|--------------|----------------------------|-----------------|-------------------------|----------------------------|-------------------|
| | | | | | | | | | Annualized Yield | Interest Earned | Amortization/ Accretion | Adjusted Interest Earnings | |
| Fund: General Fund | | | | | | | | | | | | | |
| 14903C | 10089 | GEN | RR4 | 19,583,267.42 | 25,823,842.48 | 19,583,267.42 | | 5.230 | 4.202 | 92,167.10 | 0.00 | 92,167.10 | |
| 57696 | 10027 | GEN | RR5 | 1,083,855.76 | 1,330,666.10 | 1,083,855.76 | | | | 0.00 | 0.00 | 0.00 | |
| 57661 | 10029 | GEN | RR5 | 2,955,105.58 | 3,035,692.90 | 2,955,105.58 | | | | 0.00 | 0.00 | 0.00 | |
| | | | Subtotal | 52,339,630.89 | 58,494,090.89 | 52,339,630.89 | | | | 4.352 | 216,221.58 | 0.00 | 216,221.58 |
| | | | Total | 228,945,814.41 | 240,580,196.61 | 228,945,814.41 | | | | 4.833 | 987,567.06 | 0.00 | 987,567.06 |

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**Meeder Public Funds
Patterson Group**

Barton Oaks Plaza II
901 S. MoPac Expy
Suite 195
Austin, Texas
78746

800.817.2442

Belton Independent School District
Board of Trustee Meeting Agenda Item

June 12, 2023

Item: Gifts, Grants, and Bequests

Contact Person: Melissa Lafferty

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

The District accepts gifts, grants, and bequests from many different sources each school year for the benefit of its students and programs. Policy CDC(LOCAL) gives authority to the Superintendent to accept most gifts, grants, or bequests.

Fiscal Implications:

Attached for your information is a list of donations that have been accepted. Budget amendments required for the expenditure of these funds will be presented as needed.

Administrative Recommendation(s):

Information only.

**Gifts, Grants, and Bequests
June 12, 2023**

| Source of Other Revenue/In Kind Donations | Type | Amount/ Value | Date | District, Campus, or Program | Intended Use |
|--|-------------|----------------------|-------------|-------------------------------------|--|
| John R Holmes | Check | \$1,732 | 5/19/2023 | School Nutrition | Pay negative Cafeteria balances |
| David & Janet Leigh | Check | \$1,700 | 5/19/2023 | School Nutrition | Pay negative Cafeteria balances |
| BMS PTA | Check | \$500 | 5/24/2023 | BMS | Ice machine for BMS Staff |
| High Point PTA | Check | \$1,461 | 5/26/2023 | Hight Point Elementary | Donation to fund 5th grade/SpEd field trip |
| Hight Point PTA | Check | \$588 | 5/26/2023 | Hight Point Elementary | Donation to fund Kindergarten field trip |
| High Point PTA | Check | \$735 | 5/26/2023 | High Point Elementary | Donation to fund 4th grade field trip |
| Parent (no name) | Cash | \$10 | 5/23/2023 | BMS-Choir | Donation |
| Muscovy Coffee | Cash | \$400 | 5/16/2023 | Leon Heights Elementary | Donation |
| Leslie Christophher | Cash | \$260 | 5/18/2023 | Belton Middle School-Cheer | Donation |
| Mark and Christine Rahm | Check | \$1,800 | 5/9/2023 | LBHS | Teacher Lunch |
| Lakewood PTA | Check | \$10,722 | 5/10/2023 | Lakewood | Staff Professional Development Learning |
| High Point PTA | Check | \$902 | 5/3/2023 | High Point Elementary | Donation to fund 2nd grade field trip |
| High Point PTA | Check | \$658 | 5/3/2023 | High Point Elementary | Donation to fund 1st grade field trip |
| N L of the United States Greater Austin Council | Check | \$1,000 | 4/27/2023 | BHS/ROTC | BHS ROTC Program |
| Salado Conservatory of Music | Check | \$300 | 5/2/2023 | Special Programs | Donation for the Penguin Project |
| West Temple Orthodontics, PLLC | Check | \$500 | 5/2/2023 | Special Programs | Donation for the Penguin Project |
| Sparta PTA | Check | \$5,500 | 5/5/2023 | Sparta Elementary | Charging Stations for Classrooms |

Belton Independent School District
Board of Trustee Meeting Agenda Item
June 12, 2023

Item: Budget Amendment #8 for 2022-2023

Contact Person: Melissa Lafferty

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

The TEA Financial Accountability System Resource Guide sets forth guidelines on budget amendments. Budget amendments are required by the State to reclassify appropriations at the level at which the budget is adopted. Belton ISD adopts budgets for the required funds at the functional level. Amendments which reclassify appropriations from one functional level to another should be approved by the Board. The budget may also be amended by the Board for changes in the level of its revenue and expenditures, CE(LEGAL/LOCAL). Amendments are recorded in the District's Board minutes.

Budget amendments are presented monthly, as needed. The changes are described below.

Fiscal Implications:

General Fund

Expenditures

- **Instruction (11): (\$83,023)**
 - (\$167,539): Redistribute funds to pay for BHS PAC sound and lighting upgrades.
 - \$53,925: Redistribute funds to pay for contract employees.
 - \$17,000: Redistribute funds for TXVSN testing.
 - \$13,591: Redistribute funds for various needs.
- **Library and media Services (12): (\$300)**
 - (\$300): Redistribute funds for various needs.
- **Curriculum & Staff Development (13): (\$13,820)**
 - (\$17,000): Redistribute funds for TXVSN testing.
 - \$3,180: Redistribute funds for various needs.
- **Instructional Leadership (21): \$2,000**
 - \$2,000: Redistribute funds for various needs.
- **School Leadership (23): \$6,139** 75
 - \$6,139: Redistribute funds for principal supplies and summer travel.

- **Guidance and Counseling Services (31): (\$47,066)**
 - (\$46,925): Redistribute funds to pay for contract employees.
 - (\$141): Redistribute funds for various needs.
- **Health Services (33): (\$5,000)**
 - (\$5,000): Redistribute funds for various needs.
- **Co-curricular Activities (36): (\$19,099)**
 - (\$19,099): Redistribute funds for testing supplies.
- **Facilities Maintenance & Operations (51): \$167,403**
 - \$167,539: Redistribute funds to pay for BHS PAC sound and lighting upgrades.
 - (\$136): Redistribute funds for various needs.
- **Security and Monitoring (52): \$1,766**
 - \$1,766: Redistribute funds for various needs.
- **Payments to JJAEP (95): (\$9,000)**
 - (\$9,000): Redistribute funds for various needs.

The net effect of these expenditure amendments is zero on the fund balance.

Administrative Recommendation(s):

Approve amendments as presented.

2022-23 Budget Amendment Proposed For Adoption By The Board Of Trustees
Belton ISD - June 12, 2023

| Function | General Fund | | | |
|--|-------------------------|---------------------------|--------------------------------|-------------------------|
| | Original Adopted Budget | Previously Amended Budget | Summary of Proposed Amendments | Proposed Amended Budget |
| REVENUES | | | | |
| Local | \$ 52,628,055 | \$ 52,638,055 | - | \$ 52,638,055 |
| State | 82,415,364 | 82,415,364 | - | 82,415,364 |
| Federal | 2,500,000 | 2,500,000 | - | 2,500,000 |
| | 137,543,419 | 137,553,419 | - | 137,553,419 |
| EXPENDITURES | | | | |
| 11 Instruction | 77,884,889 | 77,248,444 | (83,023) | 77,165,421 |
| 12 Library & Media Services | 1,635,994 | 1,644,006 | (300) | 1,643,706 |
| 13 Curriculum & Staff Development | 4,639,524 | 4,665,952 | (13,820) | 4,652,132 |
| 21 Instructional Leadership | 2,396,245 | 2,387,045 | 2,000 | 2,389,045 |
| 23 School Leadership | 8,452,199 | 8,469,416 | 6,139 | 8,475,555 |
| 31 Guidance and Counseling Services | 6,387,087 | 6,396,758 | (47,066) | 6,349,692 |
| 32 Social Work Services | 176,983 | 386,550 | - | 386,550 |
| 33 Health Services | 2,291,027 | 2,290,927 | (5,000) | 2,285,927 |
| 34 Student Transportation | 5,562,309 | 5,590,309 | - | 5,590,309 |
| 35 School Nutrition | - | - | - | - |
| 36 Co-curricular Activities | 6,342,989 | 6,399,295 | (19,099) | 6,380,196 |
| 41 General Administration | 4,341,086 | 4,460,336 | - | 4,460,336 |
| 51 Facilities Maintenance & Operations | 14,488,859 | 14,359,189 | 167,403 | 14,526,592 |
| 52 Security and Monitoring | 1,959,266 | 1,960,755 | 1,766 | 1,962,521 |
| 53 Data Processing Services | 4,265,810 | 4,457,985 | - | 4,457,985 |
| 61 Community Services | 5,000 | 5,000 | - | 5,000 |
| 71 Debt Service | - | - | - | - |
| 81 Facilities Acquisition & Construction | - | - | - | - |
| 93 Payments to fiscal agent | - | - | - | - |
| 95 Payments to JJAEP | 15,000 | 11,000 | (9,000) | 2,000 |
| 97 Tax Increment | 250,000 | 400,300 | - | 400,300 |
| 99 Other Intergovernmental Charges | 662,818 | 633,818 | - | 633,818 |
| Total Expenditures | 141,757,085 | 141,767,085 | - | 141,767,085 |
| Revenues Over (Under) Expenditures | (4,213,666) | (4,213,666) | - | (4,213,666) |
| Other Resources | - | - | - | - |
| Other Uses | - | - | - | - |
| Budgeted/Estimated Change in Fund Balance | \$ (4,213,666) | \$ (4,213,666) | \$ - | \$ (4,213,666) |

Budget amendments for these funds are required to be adopted by the Board of Trustees.

Belton Independent School District
Board of Trustee Meeting Agenda Item

June 12, 2023

Item: Expenditures over \$50,000

Contact Person: Melissa Lafferty

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

Board Policy CH(LOCAL) requires that any single, budgeted purchase of goods or services that costs \$50,000 or more shall require Board approval before a transaction may take place. The following list of proposed purchases is submitted for your consideration:

Emergent Tree Renewal

Emergent Tree provides on-site coaching, professional development, and tools to implement our tiered behavior supports. It provides a comprehensive framework for behavior by supporting three different levels. Ground Works provides support systems, a behavioral data tracking system and coaching to inform behaviors. It also identifies strategies, proactive structures, and identifies high-risk behaviors for quick interventions. Bridges provides tools and interventions to support specific student needs addressing behavior early. The Heart of Behavior and Solid Roots is used to support the development of behavior intervention plans with our AIMS program. Emergent Tree is an approved vendor. The renewal cost is \$63,712. Funds for this expenditure are allocated in the general fund budget.

Imagine Learning Renewal

Imagine Learning is a digital library platform for grades 9-12 and provides site licenses for BHS, LBHS, & BNTHS. The licenses cover content for math, ELA, science, social studies, electives, AP, world languages, and virtual tutors with professional development webinar training for the district. Imagine Learning is an approved vendor. The renewal cost is \$70,450 and will be paid from the general fund budget.

Renaissance Learning Renewal

Renaissance Learning’s K-2 STAR Early Literacy and STAR Reading assessment programs are recommended for renewal to meet TEA requirements of assessing and monitoring student early literacy skills. Renaissance Learning’s Reading and Math for grades 3-12 provides a universal screener and progress monitoring for students. It is also recommended for renewal. Renaissance Learning is an approved vendor. The renewal cost is \$173,127. Funds for this expenditure are allocated in the general fund budget.

Delcom Group for Mobile Device Charging Carts

In an effort to standardize technology, it is recommended to add 1:1 charging carts to classrooms at the elementary campuses. The addition of 338 charging carts is expected to extend the life of our current Chromebooks. Delcom Group participates in the TIPS Cooperative Contract. The total cost is \$276,119 and will be paid from bond funds.

GovConnection for High School Device Refresh

According to the district’s technology replacement cycle, Belton and Lake Belton High Schools are due for the replacement of their student devices. The district will purchase 4,000 Acer Chromebooks with a built-in stylus for 9th through 12th grade students. GovConnection participates in the National Cooperative Purchasing Alliance. The estimated cost is \$2,035,800 and will be paid from bond funds. In addition, the district has applied for the third wave of Emergency Connection Funds, under the E-Rate program, for 1,125 of the 4,000 devices. If approved, this will cover the costs of the device and could result in a refund of \$338,125.

Michael Marris Contract for Architectural, MEP, and Security/Technology Services

Michael Marris will provide Architectural, MEP, and Security/Technology services for the fourteen campuses listed below:

- | | |
|-------------------|-----------------|
| Chisholm Trail ES | Tarver ES |
| Charter Oak ES | Belton MS |
| High Point ES | Lake Belton MS |
| Leon Heights ES | North Belton MS |
| Pirtle ES | South Belton MS |
| Southwest ES | New Tech HS |
| Sparta ES | Transportation |

The cost for these services will not exceed \$413,000 and is budgeted in the 2022 Bond funds.

Fiscal Implications:

Delcom Group, GovConnection and Michael Marris, Architects, will be paid from the 2022 bond funds. Emergent Tree, Imagine Learning, Renaissance Learning, and will be paid from the general fund budget.

Administrative Recommendation(s):

Approve the requested expenditures as presented.

Belton Independent School District
Board of Trustee Meeting Agenda Item

June 12, 2023

Item: RFP #2304-125-305, Apparel, Uniforms, Accessories & Supplies (Supplemental II)

Contact Person: Tammy Shannon

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

RFP #2304-125-305 for Apparel, Uniforms, Accessories & Supplies (Supplemental II) was posted on April 2, 2023. This proposal allows the purchase of goods and services on an as-needed basis. Pursuant to Section 2252.908 of Government Code, HB 1295 form has been received and will be acknowledged on the Texas Ethics Commission website.

Fiscal Implications:

Funds for Apparel, Uniforms, Accessories & Supplies are allocated in the annual budget.

Administrative Recommendation(s):

Approve the vendor list for Apparel and Uniforms, Accessories & Supplies. This contract will be effective July 1, 2023, through June 30, 2024, with two (2) automatic renewals one year at a time.

**Apparel, Uniforms, Accessories & Supplies
RFP #2304-125-305 (Supplemental II)**

1st Place Awards & Gifts
3 Monkeys Sports & Apparel
Champion Teamwear (It's Greek to Me,
Inc.)
Cheerleading Company, Inc.
Cheers, Etc.
Creative Costuming & Designs, Inc.
Daisys Bowtique
Discount Dance, LLC
Happy Chef Uniforms (The Happy Chef,
Inc.)
Hot Mess Express Ts
Jewels by Julz
Leapin Leotards
Liberty Office Products
PepWear, LLC
Scarborough Specialties, Inc.
Tote Unlimited (Tote, Inc.)

Belton Independent School District
Board of Trustee Meeting Agenda Item

June 12, 2023

Item: Resolution Regarding Hazardous Transportation Conditions

Contact Person: Michael Morgan

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 2: Ensure exceptional learning experiences for each and every student.

Background Information:

Texas Education Code 48.151(d) allows Districts to obtain supplemental state funding for transporting regular, otherwise ineligible students who live within two miles of their school but who would be subject to hazardous traffic conditions or areas presenting a high risk of violence if they walked to school. No more than 10% of the District’s routes may be designated as “hazardous” for state funding purposes. Using a standardized matrix with various safety and traffic criteria and information collected from local law enforcement authorities indicating a high incidence of crimes committed in certain areas, the Transportation Department evaluates the hazardous walk-out areas in the District to ensure that students have a safe walking path to school and annually makes recommendations for the adoption of a resolution regarding hazardous conditions.

The Administration has identified the hazardous traffic conditions and areas presenting a high risk of violence for the 2023-2024 school year which are included in the proposed Resolution.

Fiscal Implications:

The Resolution regarding hazardous transportation conditions allows the District to secure transportation funding based on these hazardous conditions. The designated routes do not exceed 10% of our regular routes.

Administrative Recommendation(s):

Approve the Resolution as presented.

**RESOLUTION REGARDING HAZARDOUS TRAFFIC CONDITIONS
AND AREAS PRESENTING A HIGH RISK OF VIOLENCE**

WHEREAS, Texas Education Code 48.151(d) allows the Board of Trustees of the Belton Independent School District to obtain supplemental state funding for transporting regular, otherwise ineligible students who live within two miles of their school but who would be subject to hazardous traffic conditions or areas presenting a high risk of violence if they walked to school;

WHEREAS, the TEA handbook of School Transportation Allotments requires the Board to adopt language providing the definition of hazardous traffic conditions and areas presenting a high risk of violence applicable to the District and identifying the specific hazardous areas for which such funding is requested;

WHEREAS, the Board acknowledges the Texas Education Code 48.151(d) provisions stating that a hazardous condition exists where no walkway is provided and students must walk along or cross a freeway or expressway, an underpass, an overpass or a bridge, an uncontrolled major traffic artery, an industrial or commercial area, or another comparable condition. An area presenting a high risk of violence if law enforcement records indicate a high incidence of violent crimes in the area;

WHEREAS, the Board of Trustees has collected information from local law enforcement authorities indicating a high incidence of crimes committed in certain areas where presently ineligible students live within a proximity of two miles of their school.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Belton Independent School District has defined hazardous traffic conditions and areas presenting a high risk of violence in the same manner as stated in Texas Education Code 48.151(d) and has identified the following specific hazardous areas in which such conditions exist:

1. North of FM 2305 from Highway 317 to Kegley Road, with the exception of all housing developments along Westfield Boulevard and Northgate Subdivision; for Tarver Elementary School and North Belton Middle School;
2. South of Hogan Road along South Pea Ridge Road to include Southern Draw, The Reserve at Pea Ridge Phases I & II, Windcrest, and The Plains at Riverside; for Charter Oak Elementary, Pirtle Elementary, Lake Belton Middle School;
3. South of FM 2305, down Old Waco Road to Tarver Drive to include Cameron Park Road, Old Waco Lane, Venus Drive, Jupiter Drive and Southern Draw Road; for Pirtle Elementary;
4. West side of Main Street from 2nd Avenue, north to West 11th Avenue; for Southwest Elementary and South Belton Middle School;
5. West side of Main Street to Dunns Canyon Road and north of West 13th Avenue to Canyon Springs Drive with the exception of the Camino Principal Area; for Sparta Elementary, Belton Middle School and Belton High School;
6. FM 2271 from Overlook Ridge north to Tejas Lane and west of FM 2271 to Woodland Point Road; for Lakewood Elementary;
7. West of Loop 121 from Sparta Road to I-14 to include and end at Sendera Estates; south of Highway 190 from Old Golf Course Road to Connell Street; for South Belton Middle School and Chisholm Trail Elementary. Excluding Sendera Estates for Chisholm Trail Elementary;
8. All areas within a two-mile radius of Lake Belton High School with the exception of Windmill Farms directly to the south of the campus;

9. North of 6th Avenue from I-35 Service Road to Old Waco Road with the exception of Belton New Tech @Waskow and Belton Early Childhood School;
10. East side of Main Street to I-35 Service Road and south from 6th Avenue to I-14 service road; for Southwest Elementary;
11. All areas within a two-mile radius of Chisholm Trail Elementary with the exception of Sendero Ranch directly to the west and north of the campus;
12. All areas within a two-mile radius of Miller Heights Elementary;
13. East side of Main Street from 13th Avenue to Mystic River Subdivision; for Belton Middle School and Belton High School; east side of Main Street from 24th Avenue to Mystic River Subdivision for Charter Oak Elementary;

Adopted this 12th day of June, 2023, by the Board of Trustees of Belton ISD.

Manuel Alcozer, President

Erin Bass, Secretary

Belton ISD

Hazardous Traffic Conditions and Areas Presenting a High Risk of Violence

2023-2024



Hazardous Conditions

The Texas Education Code 48.151(d) sets the definition of a hazardous area as follows:

A ***hazardous traffic condition*** exist where no walkway is provided and children must walk along or cross a freeway or expressway, an underpass, an overpass or a bridge, an uncontrolled major traffic artery, an industrial or commercial area, or another comparable ⁸⁶ condition. An area presents a ***high risk of violence*** if law enforcement records indicate a high incidence of violent crimes in the area. Each board of trustees requesting funds for an area presenting a high risk of violence must, in addition to the explanation required by this subsection, provide the commissioner with consolidated law enforcement records that document violent crimes identified by reporting agencies within the relevant jurisdiction.

Hazardous Conditions

Board Policy CNA (Legal) - Hazardous Conditions

The Board shall provide to the commissioner the definition of hazardous conditions applicable to the District and shall identify the specific hazardous areas for which the allocation is requested.⁸⁷

Hazardous Conditions

Board Policy CNA (Legal) - Hazardous Conditions

The District may apply to the commissioner of education for an additional amount of up to ten percent of its⁸⁸ regular transportation allotment to be used for the transportation of students living within two miles of the school they attend who would be subject to hazardous traffic conditions or a high risk of violence if they walked to school.

Hazardous Conditions Rating Scale

Belton ISD has developed a standardized form to evaluate areas less than two miles from each school across the district. The form addresses both new and existing areas for bus service.

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The rating scale shall be used in determining the need to provide bus service from an area to a school when it is judged not safe for the student to walk to school. The absence of a sidewalk alone does not mean the area is hazardous.

| SCHOOL: | AREA: | Points |
|--|-------|--------|
| This rating scale shall be used in determining the need to provide bus service from an area to a school when it is judged not safe for the student to walk to school. Place the appropriate score in the space provided to the left of the factors affecting the child's route to school. It may be necessary to mark more than one description per subject. | | |
| Description of Area | | Points |
| Industrial/Commercial area with no walkways | | 100 |
| Apartment complex on major streets without walkways | | 80 |
| Residential area with no walkways to school | | 60 |
| Rural area with no walkways | | 40 |
| Residential/rural/apartment area with walkways | | 20 |
| Description of Streets and Highways to be Crossed or Traveled | | |
| Overpass/Underpass across an expressway | | 100 |
| Access road along an expressway | | 90 |
| Railroad crossing | | 90 |
| Narrow, winding, isolated streets without walkways | | 80 |
| Narrow, winding, isolated streets with walkways | | 70 |
| Four lane highway/major artery without walkways | | 70 |
| Four lane highway/major artery with walkways | | 60 |
| Two lane road carrying heavy traffic | | 50 |
| Two lane road carrying light traffic | | 40 |
| Low water crossing | | 30 |
| Residential area without walkways | | 20 |
| Residential area with walkways | | 10 |
| Distance - Home to School - based on nearest hazardous condition | | |
| 1.75 - 1.99 miles | | 100 |
| 1.50 - 1.74 miles | | 90 |
| 1.25 - 1.49 miles | | 80 |
| 1.00 - 1.24 miles | | 70 |
| .75 - .99 miles | | 60 |
| .50 - .74 miles | | 50 |
| .25 - .49 miles | | 30 |
| .00 - .24 miles | | 20 |
| Traffic Controls Located Between Home and School Which Assist the Student | | |
| None provided | | 100 |
| Pedestrian crossing of major street with no assistance | | 80 |

| Neighborhood streets with no controls | 60 |
|---|-----|
| Neighborhood streets with controls | 40 |
| School crossing zones provided | 30 |
| Neighborhood streets with crossing guard | 10 |
| Traffic Density of Major Roads or Arteries | |
| Heavy traffic at all times | 100 |
| Heavy rush hour traffic - normal at other times | 85 |
| Medium density at all times | 70 |
| Medium rush hour traffic - normal at other times | 55 |
| Low density traffic at all times | 40 |
| Speed Limits of Major Roads to be Crossed | |
| 45 m.p.h. + | 100 |
| 35 - 44 m.p.h. | 75 |
| 25 - 34 m.p.h. | 50 |
| 10 - 24 m.p.h. | 25 |
| 90 | |
| Number of Major Intersections to be Crossed | |
| Six or more | 100 |
| Five | 90 |
| Four | 80 |
| Three | 70 |
| Two | 60 |
| One | 50 |
| Number of Feeder Streets | |
| Streets that carry neighborhood traffic to major streets/arteries to be crossed | |
| Six or more | 100 |
| Five | 90 |
| Four | 80 |
| Three | 70 |
| Two | 60 |
| One | 50 |
| Apply Scores from Evaluation of Hazardous | |

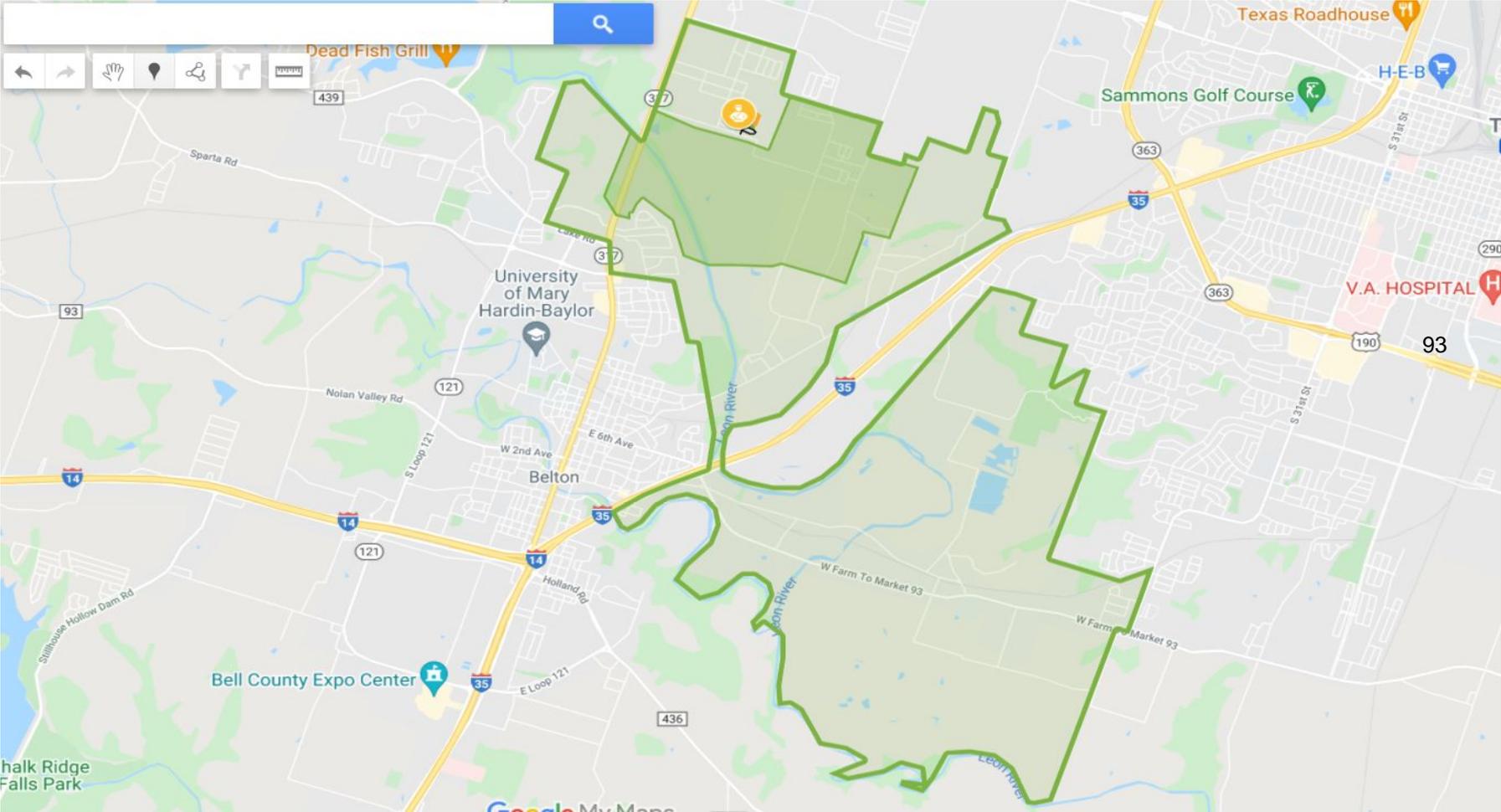
Belton ISD

Elementary Schools

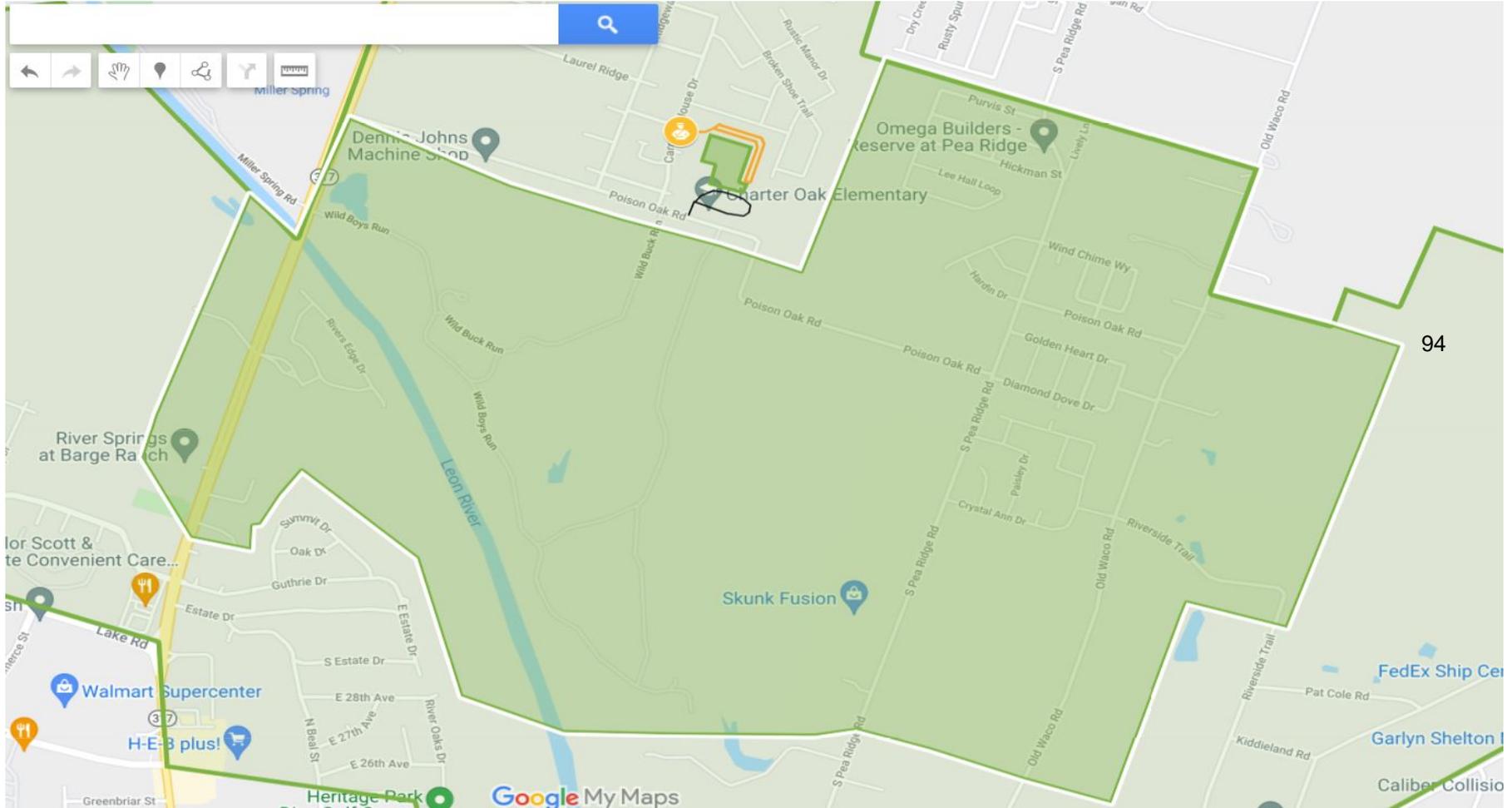
Hazardous Traffic Conditions and Areas Presenting
a High Risk of Violence



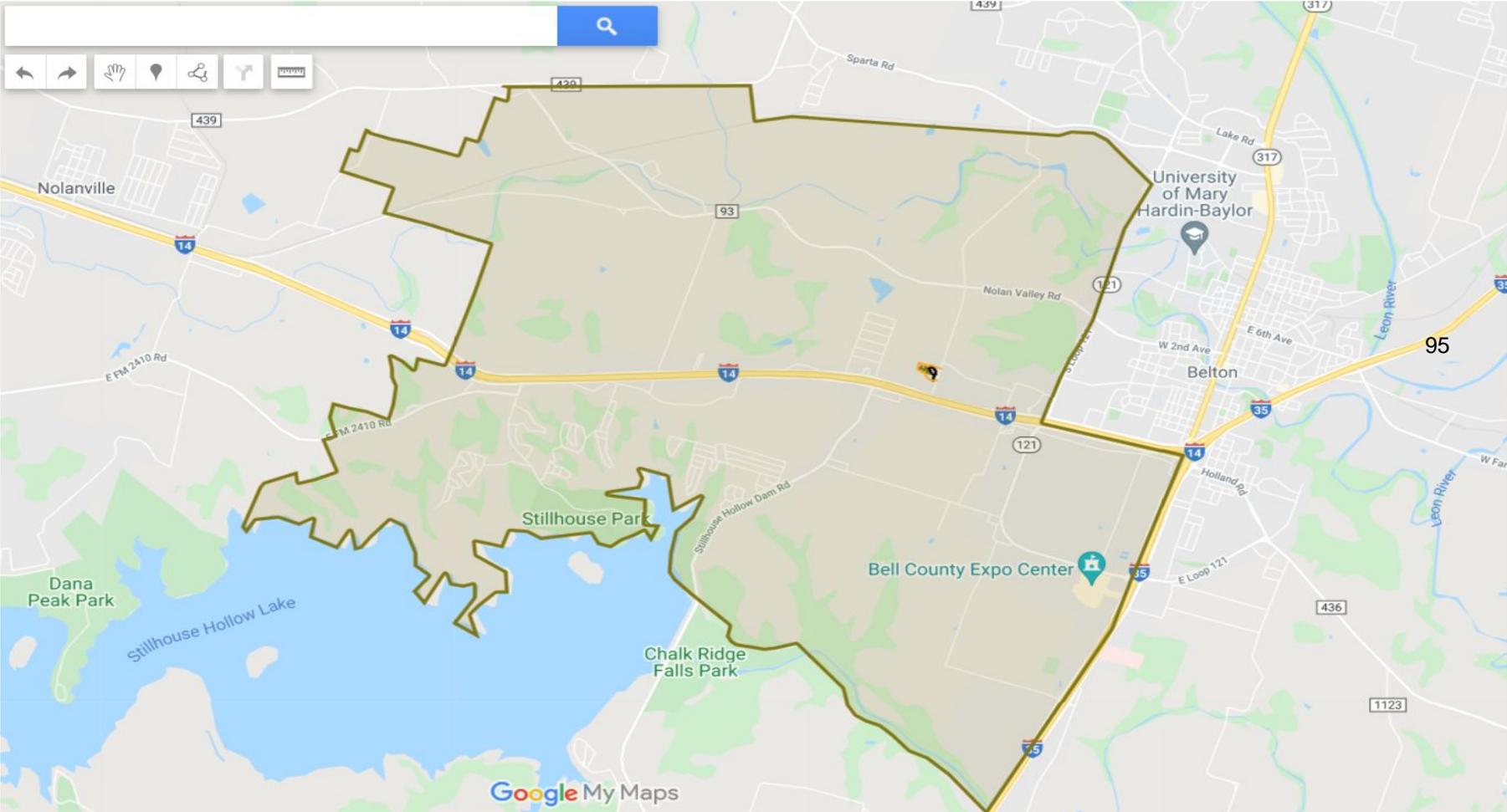
Charter Oak Elementary: Attendance Zone



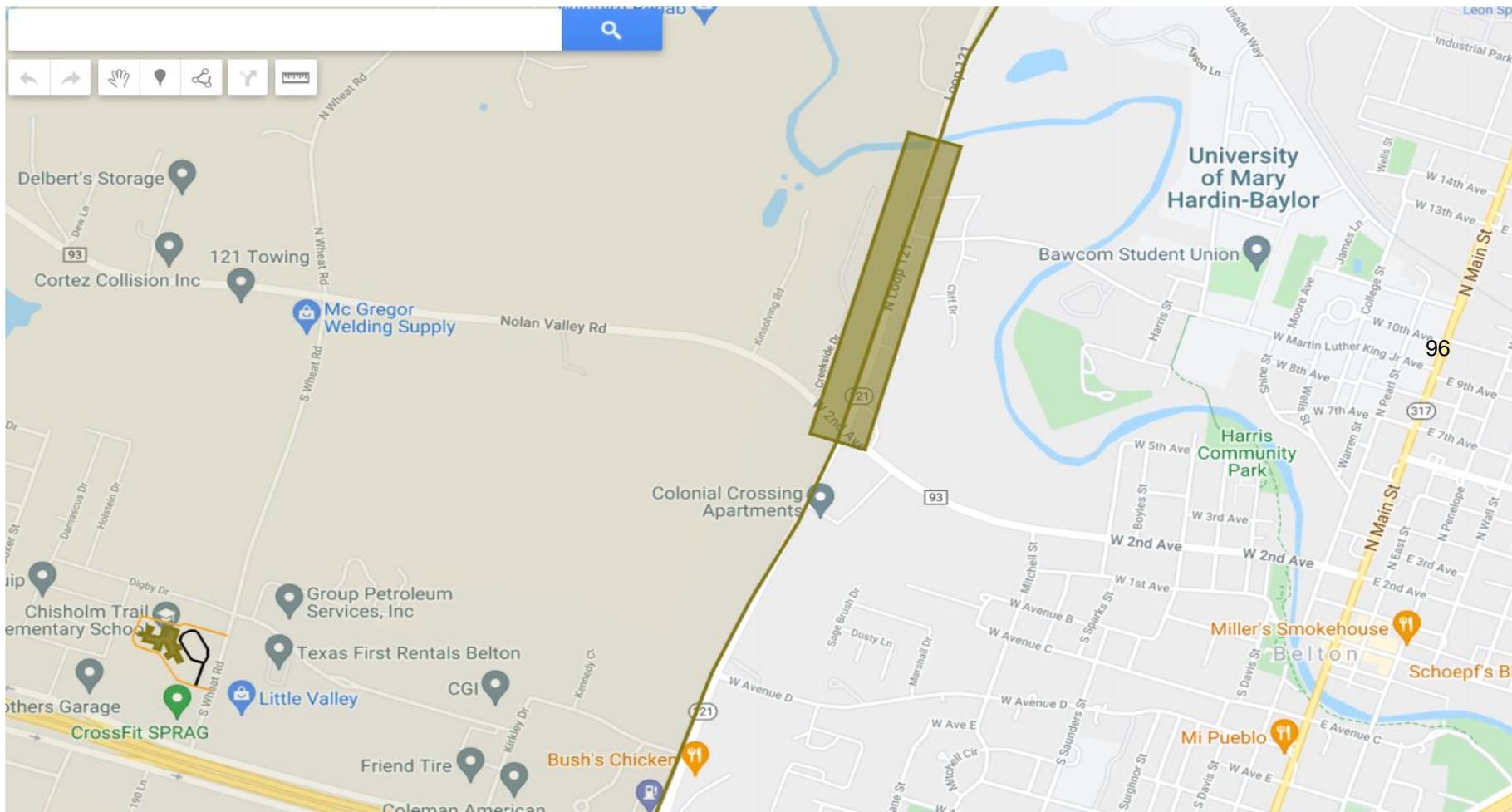
Charter Oak Elementary: Hazardous Traffic Conditions



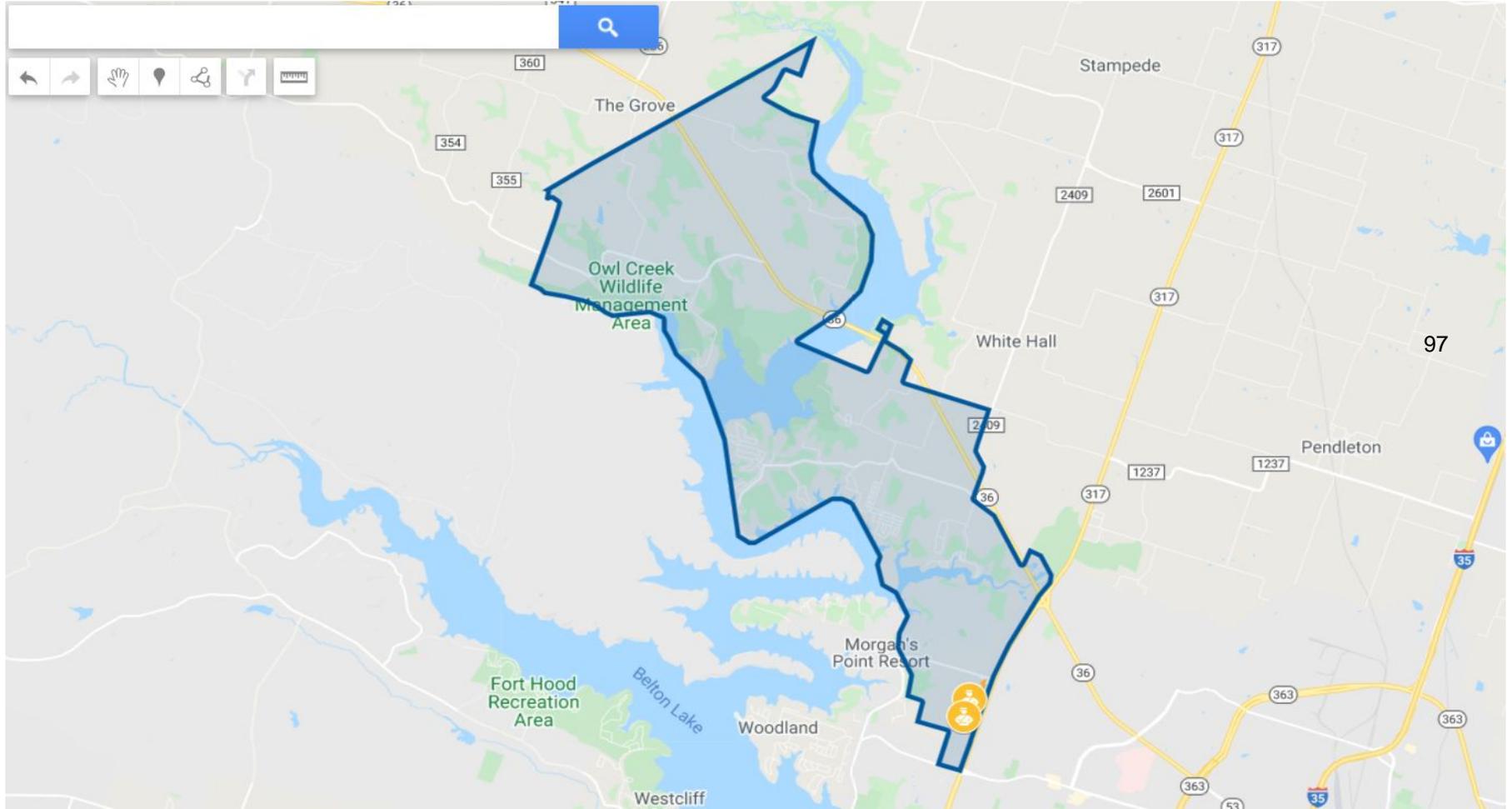
Chisholm Trail Elementary: Attendance Zone



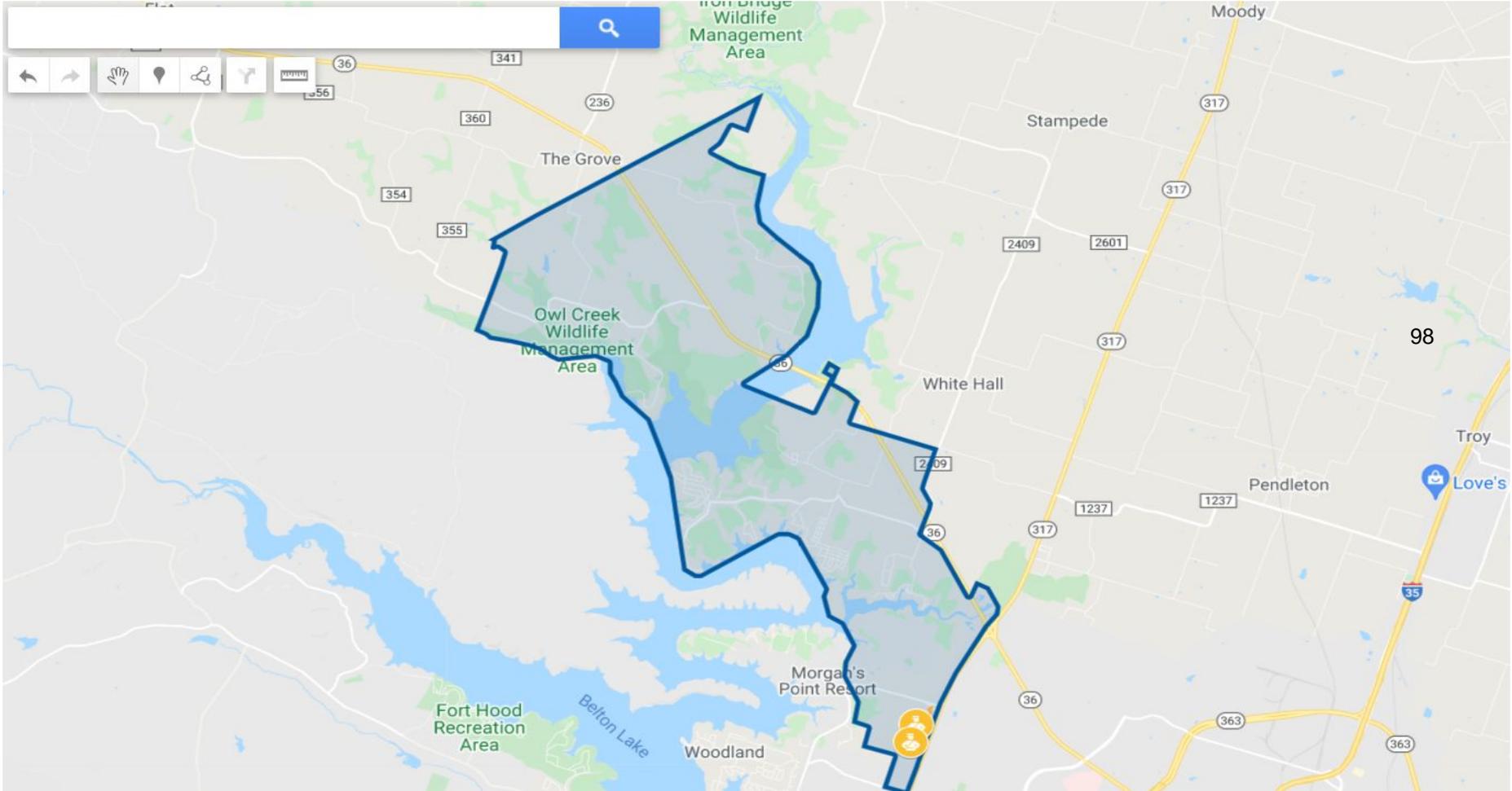
Chisholm Trail Elementary: Hazardous Traffic Conditions



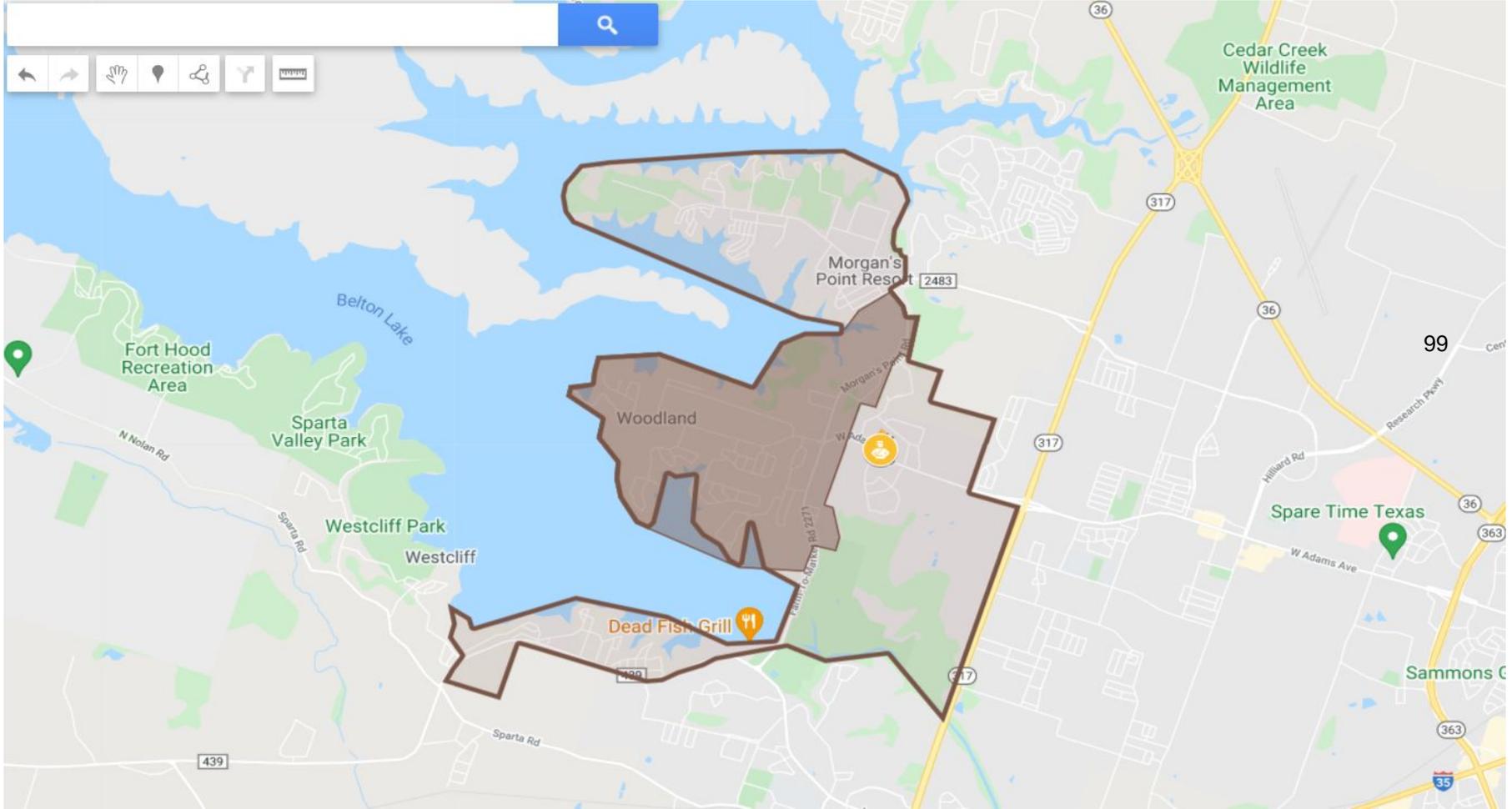
High Point Elementary: Attendance Zone



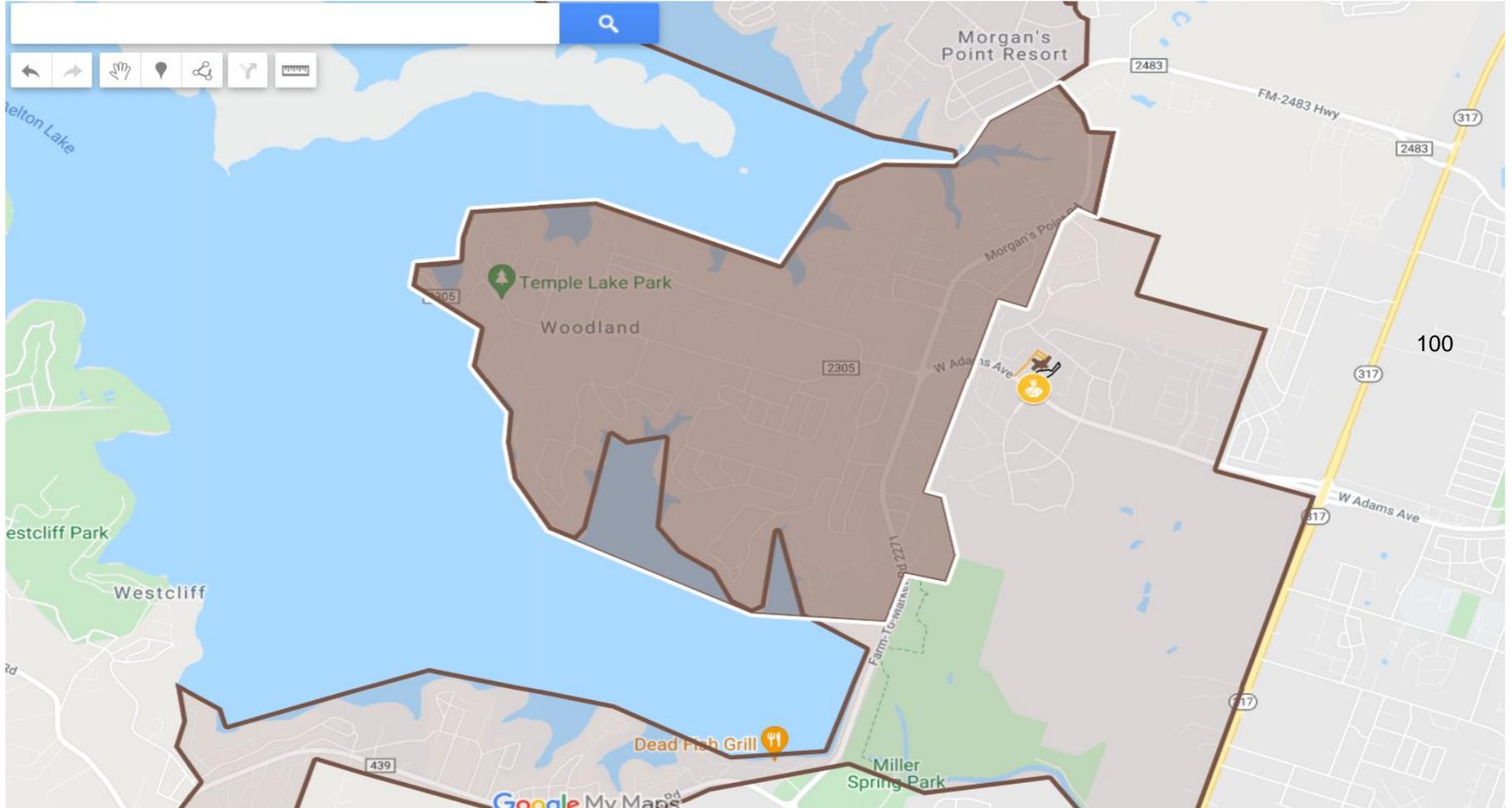
High Point Elementary: No Hazardous Routes



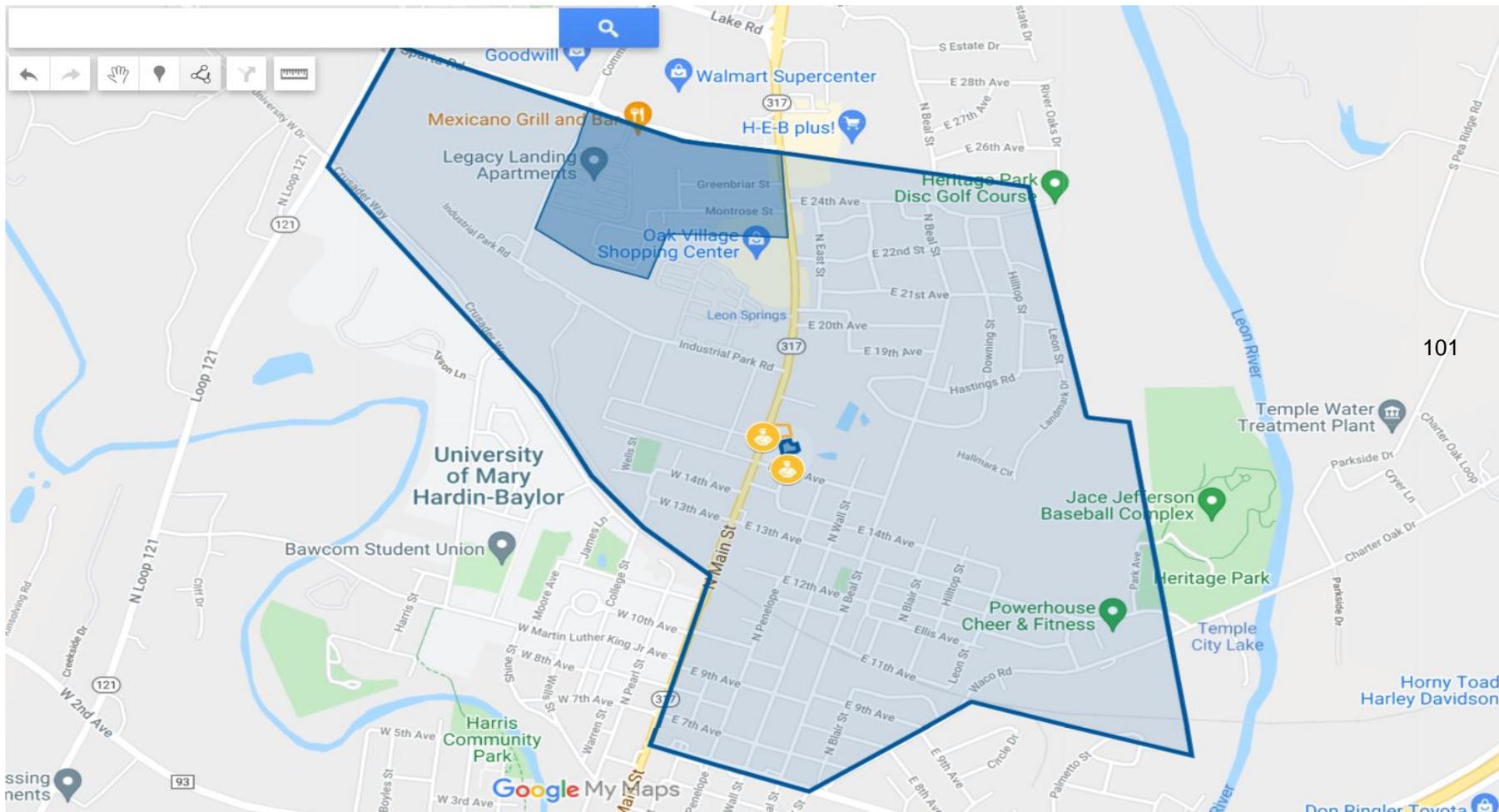
Lakewood Elementary: Attendance Zone



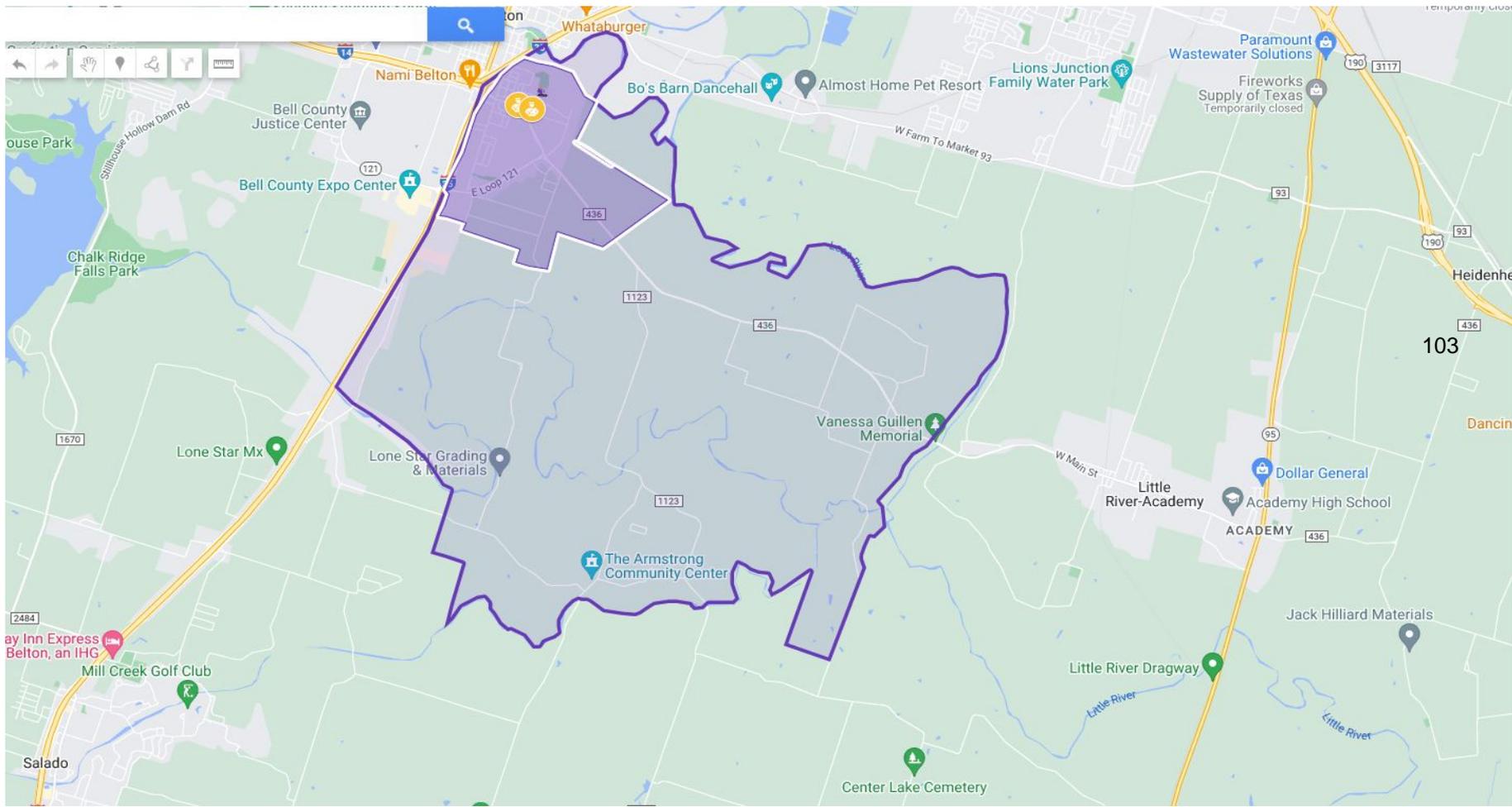
Lakewood Elementary: Hazardous Traffic Conditions



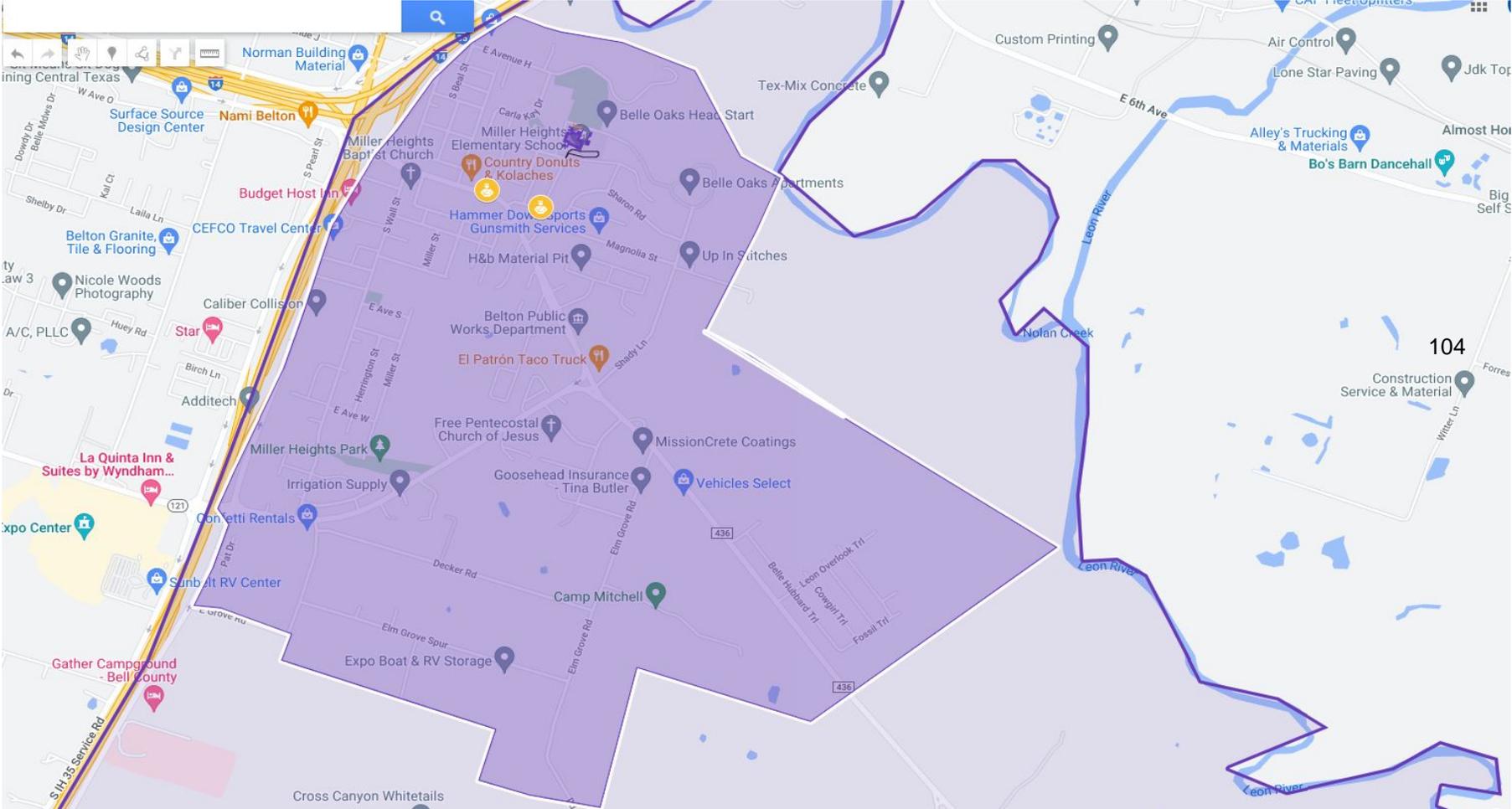
Leon Heights Elementary: Attendance Zone



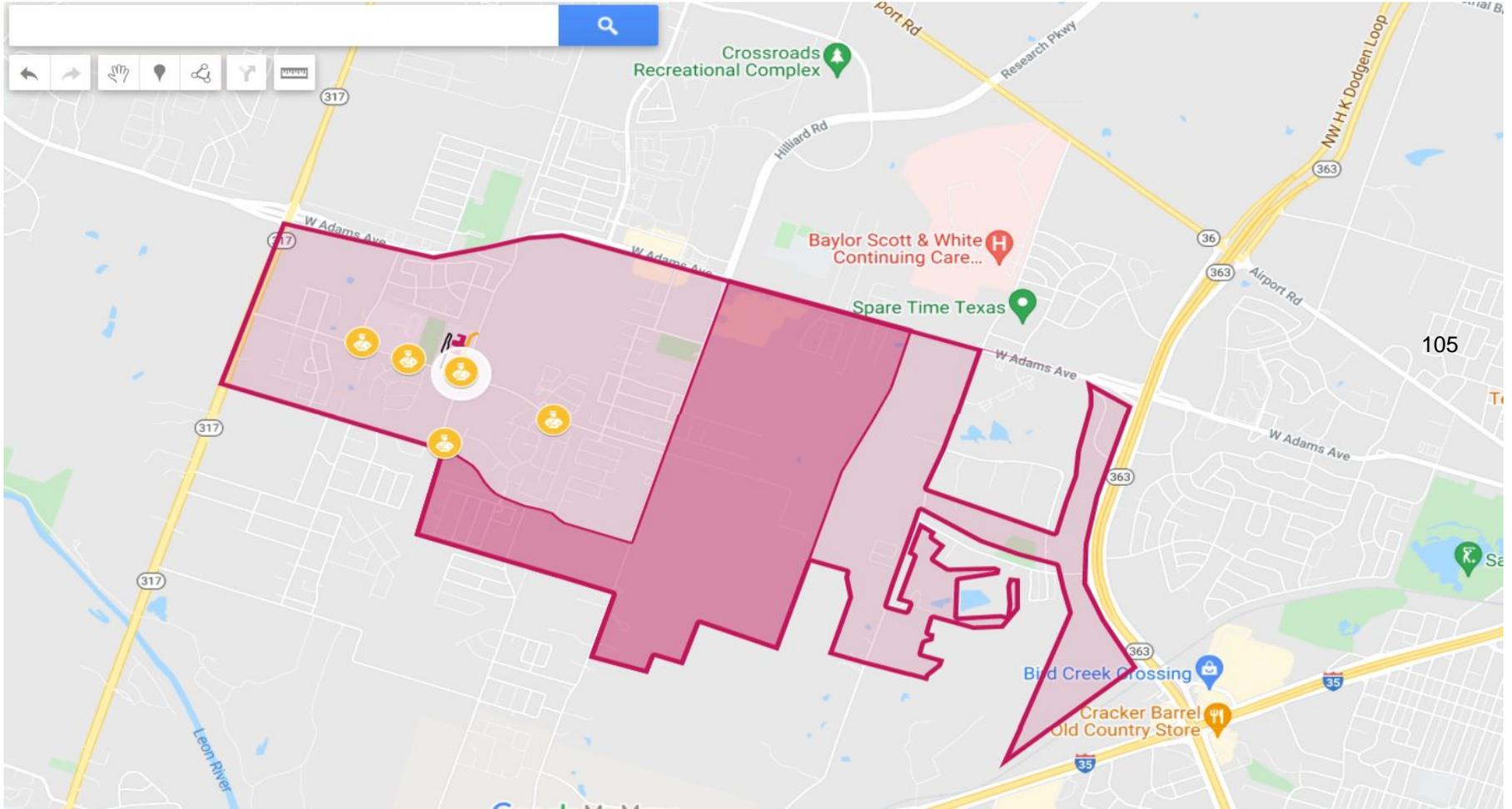
Miller Heights Elementary: Attendance Zone



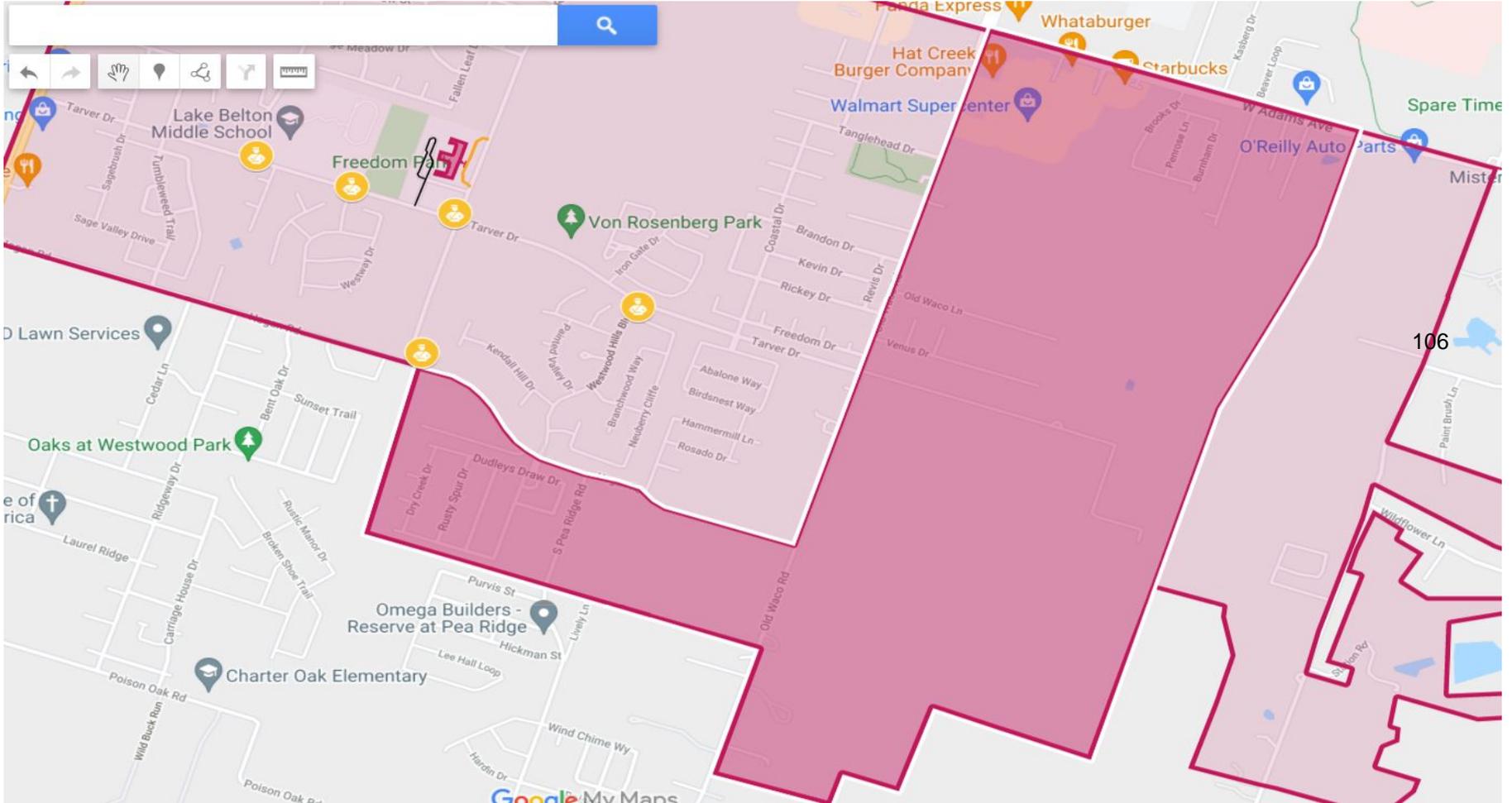
Miller Heights Elementary: Areas Presenting A High Risk of Violence



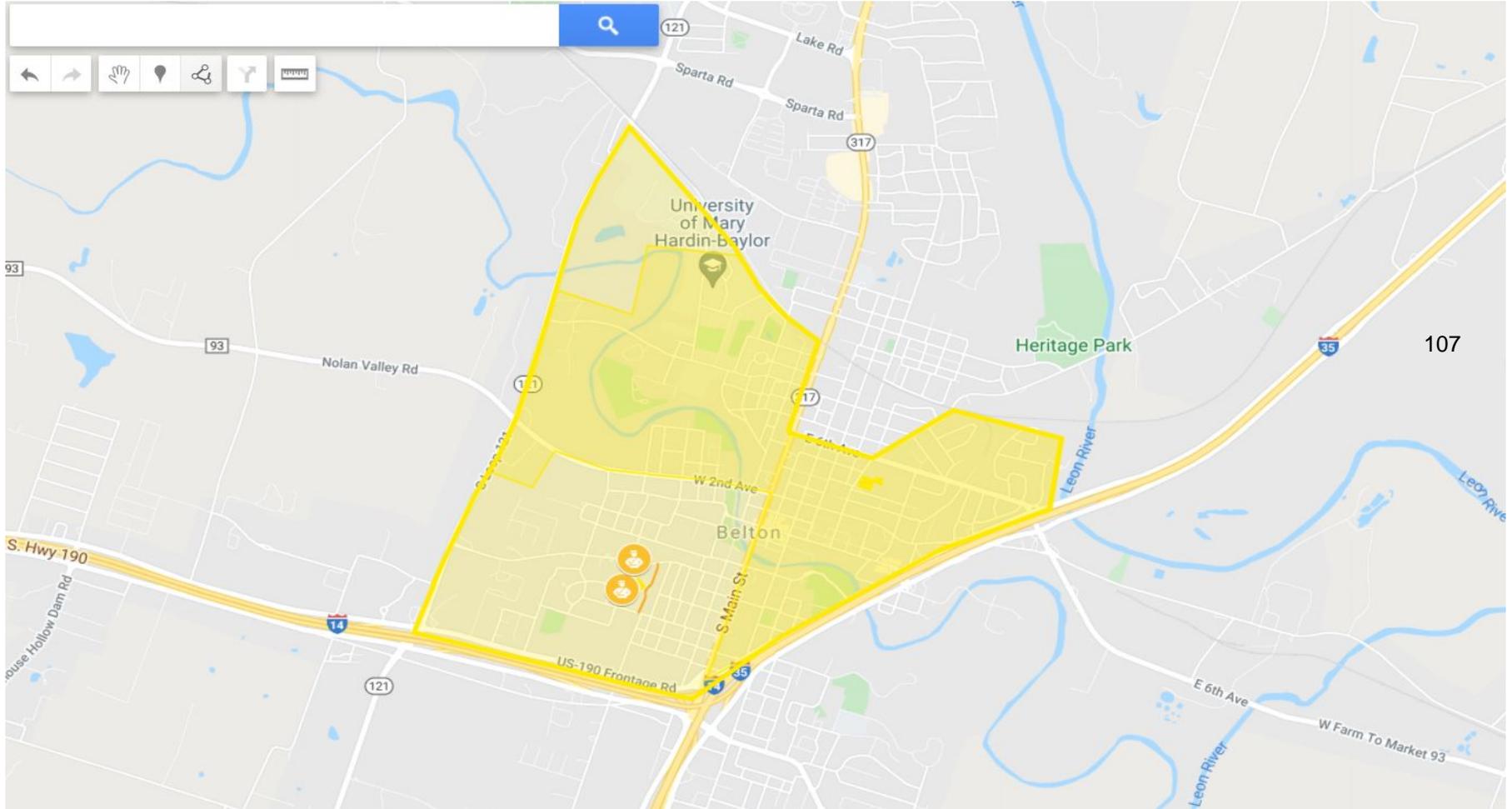
Pirtle Elementary: Attendance Zone



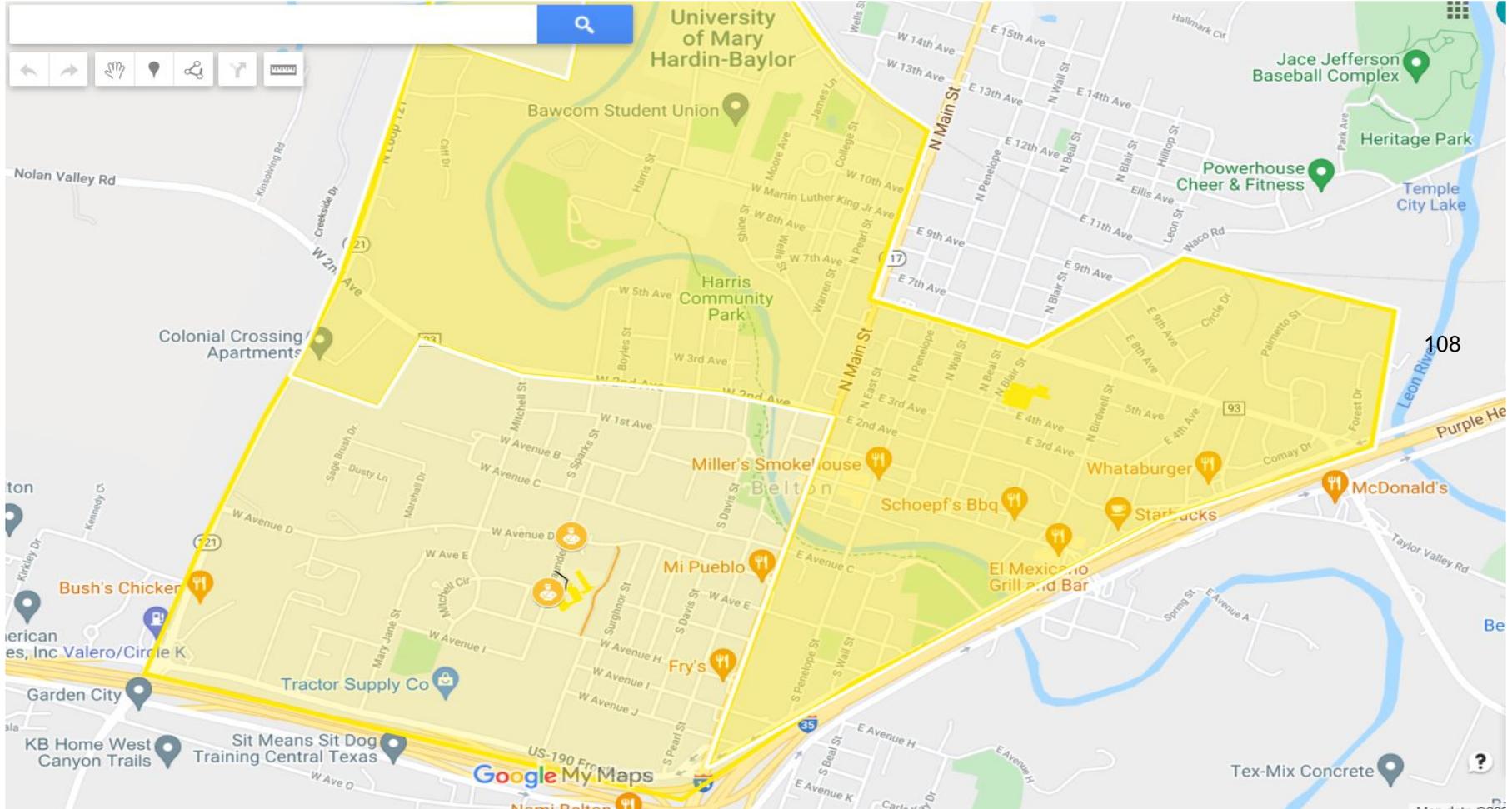
Pirtle Elementary: Hazardous Traffic Conditions



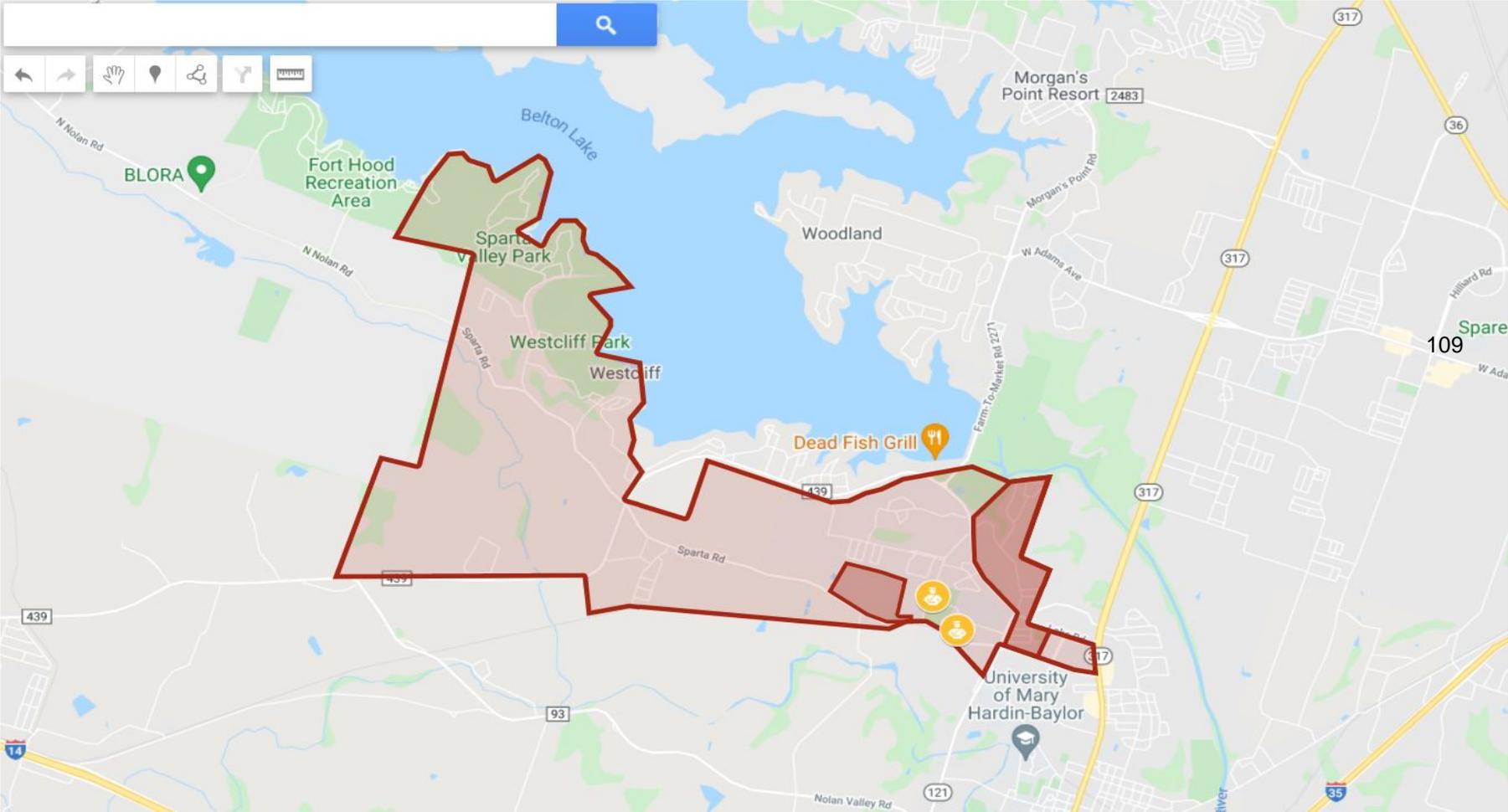
Southwest Elementary: Attendance Zone



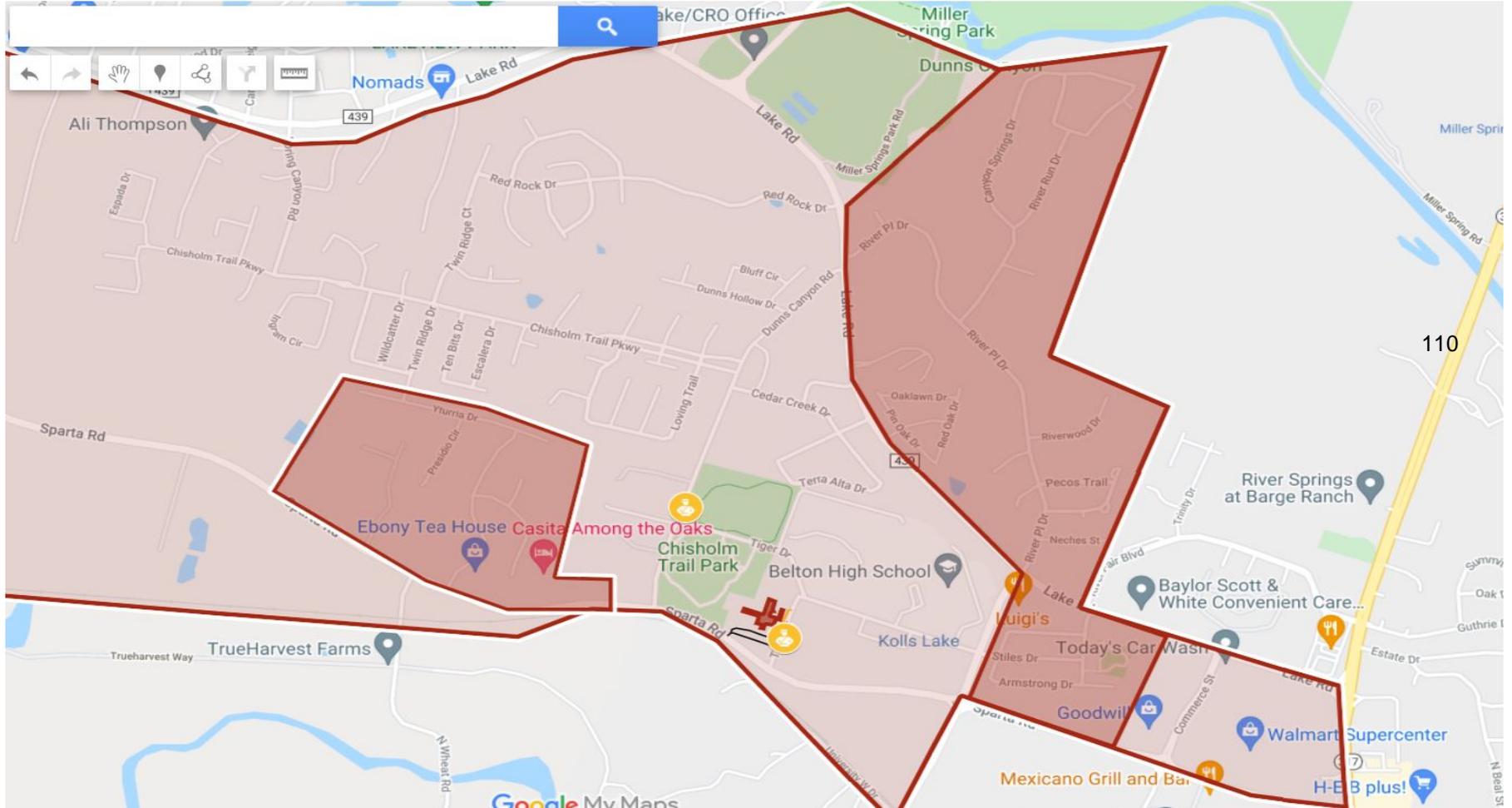
Southwest Elementary: Hazardous Traffic Conditions



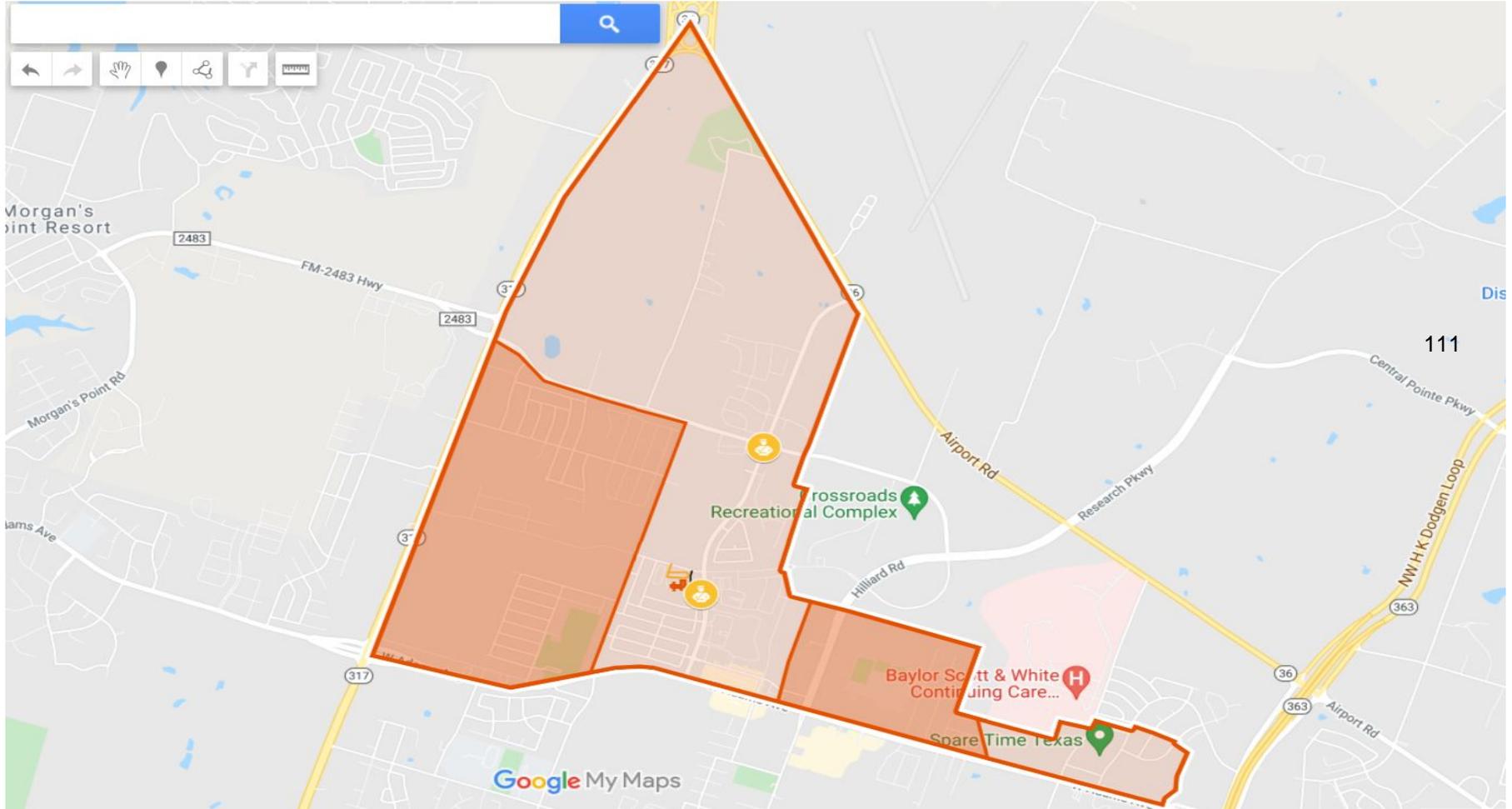
Sparta Elementary: Attendance Zone



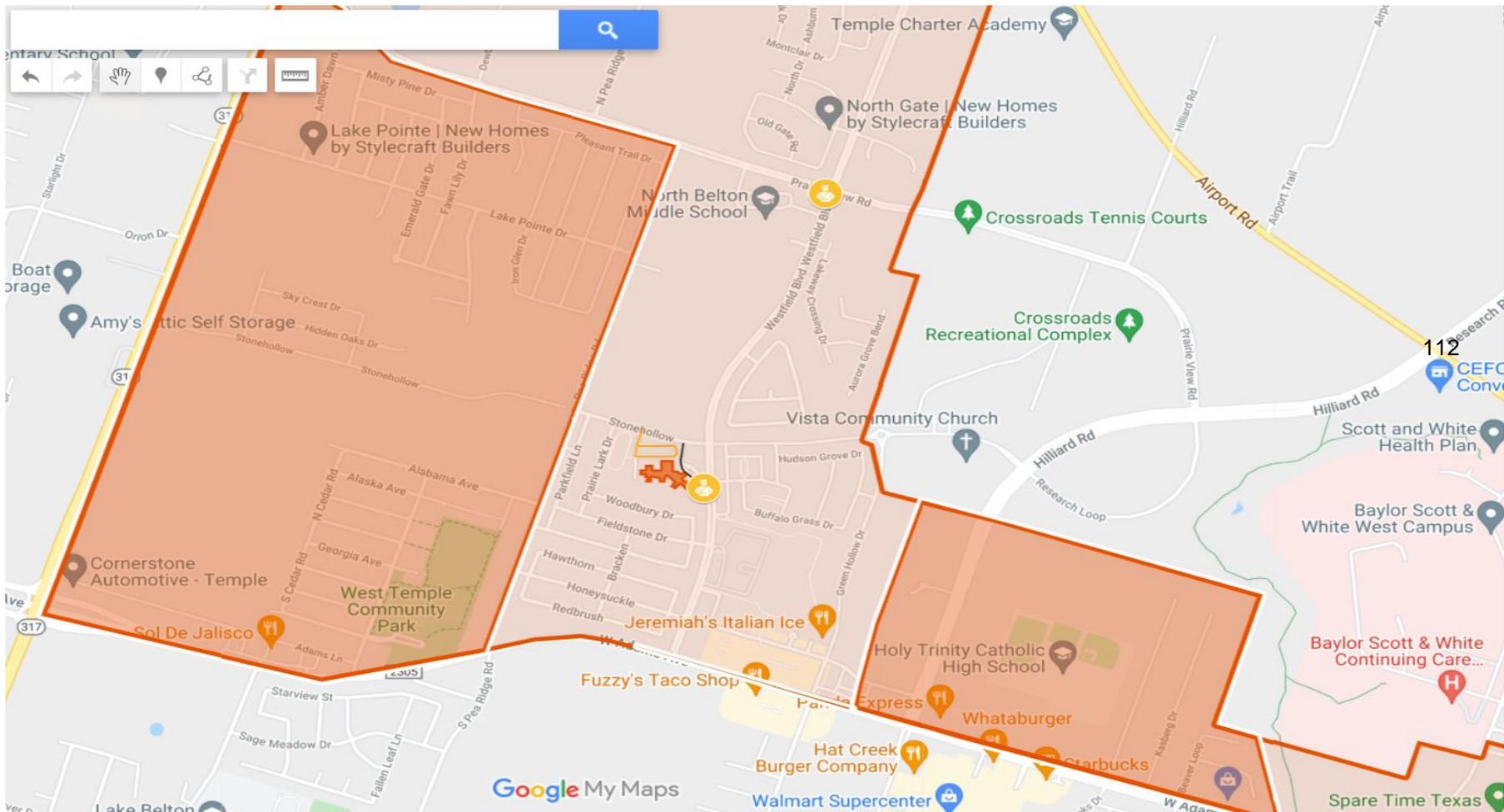
Sparta Elementary: Hazardous Traffic Conditions



Tarver Elementary: Attendance Zone



Tarver Elementary: Hazardous Traffic Conditions



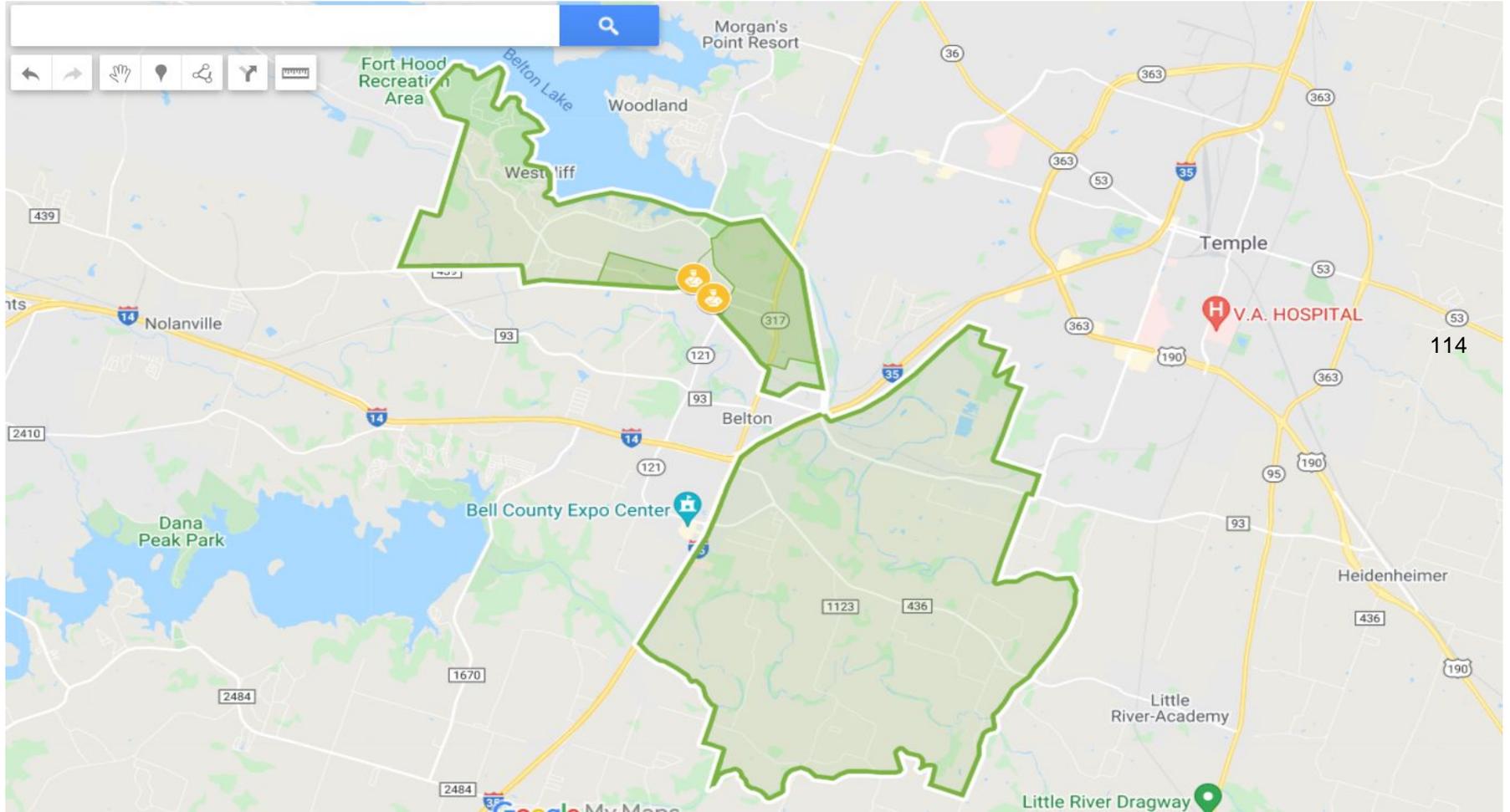
Belton ISD

Middle Schools

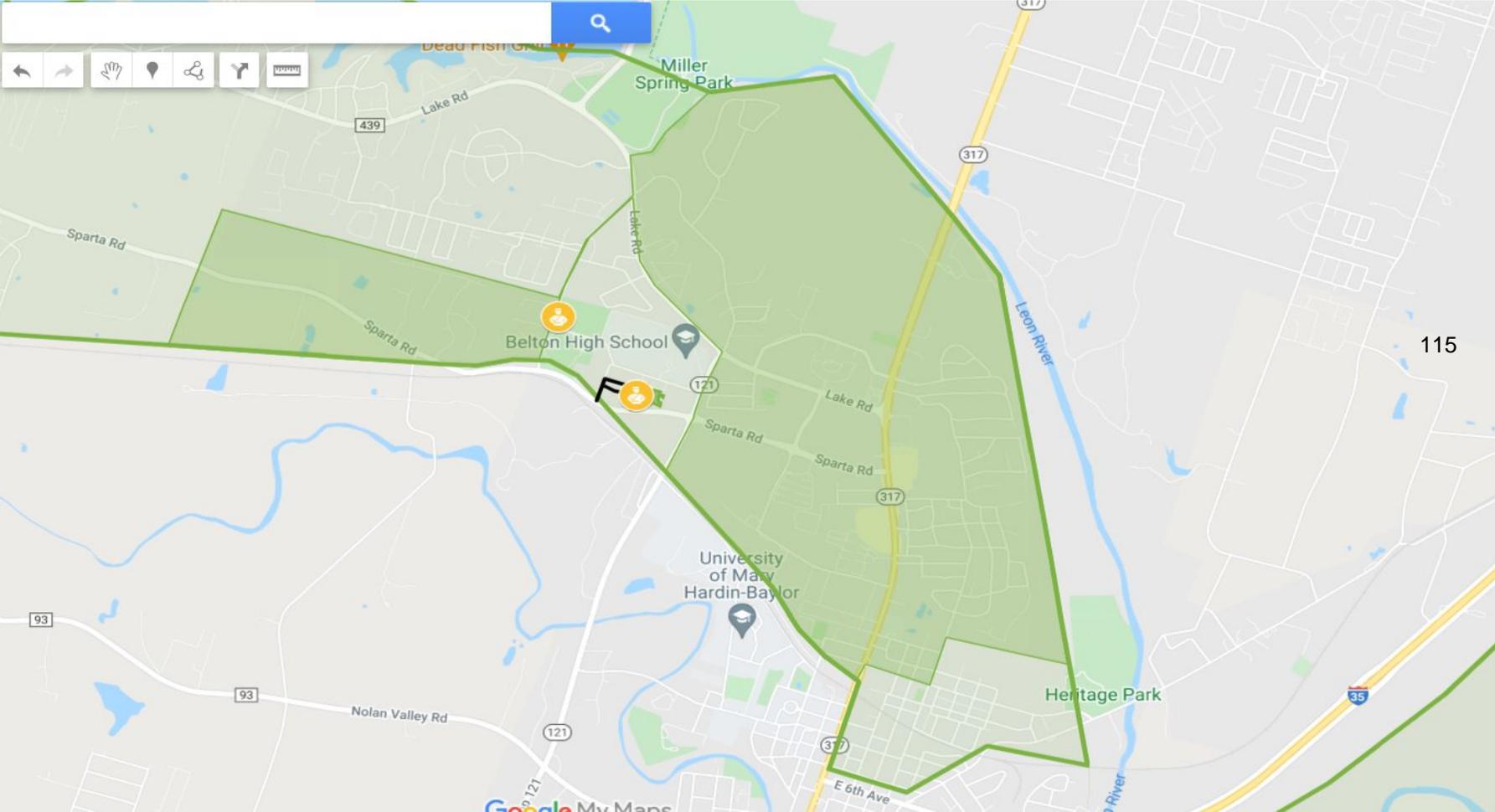
Hazardous Traffic Conditions



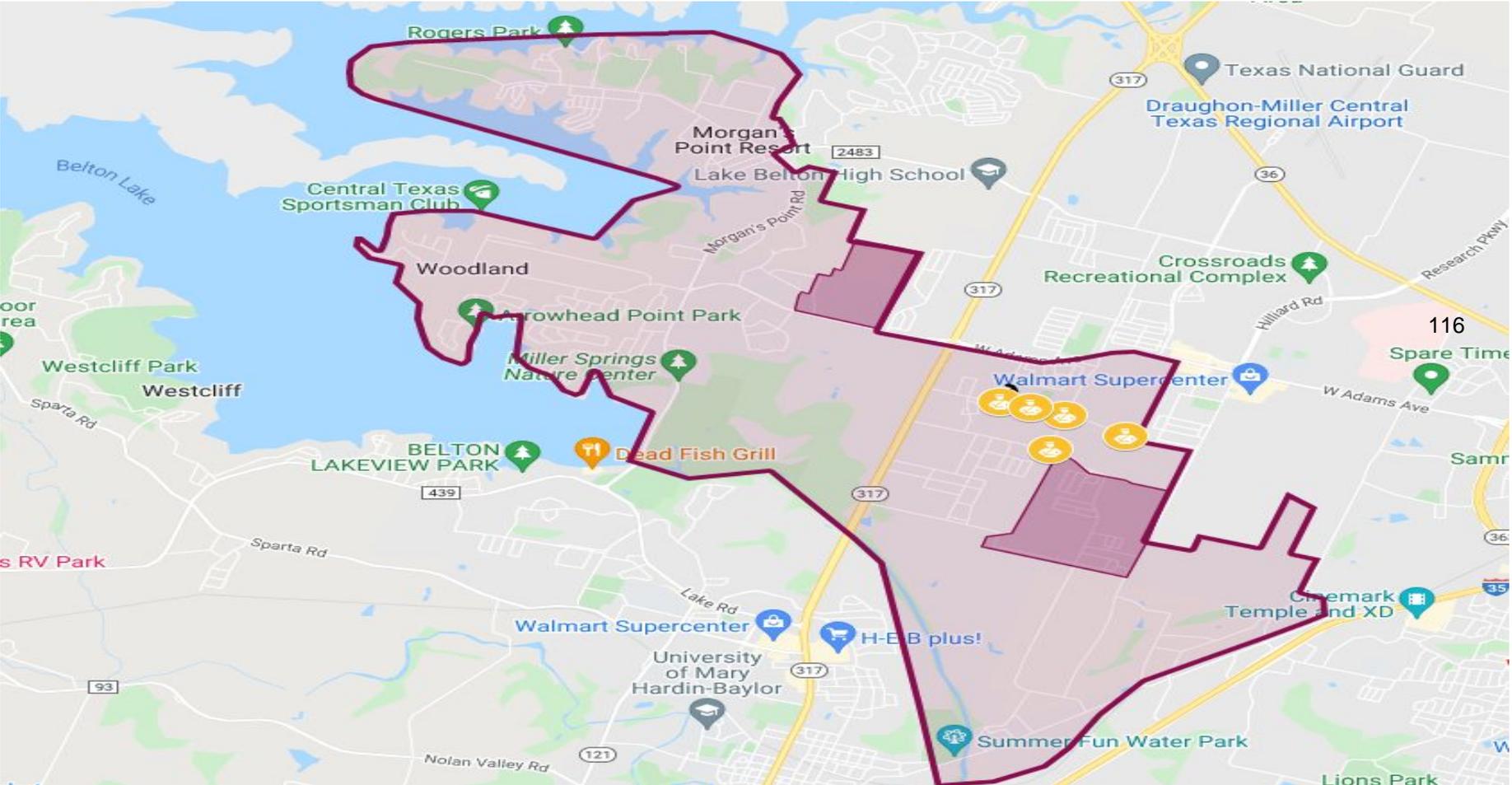
Belton Middle School: Attendance Zone



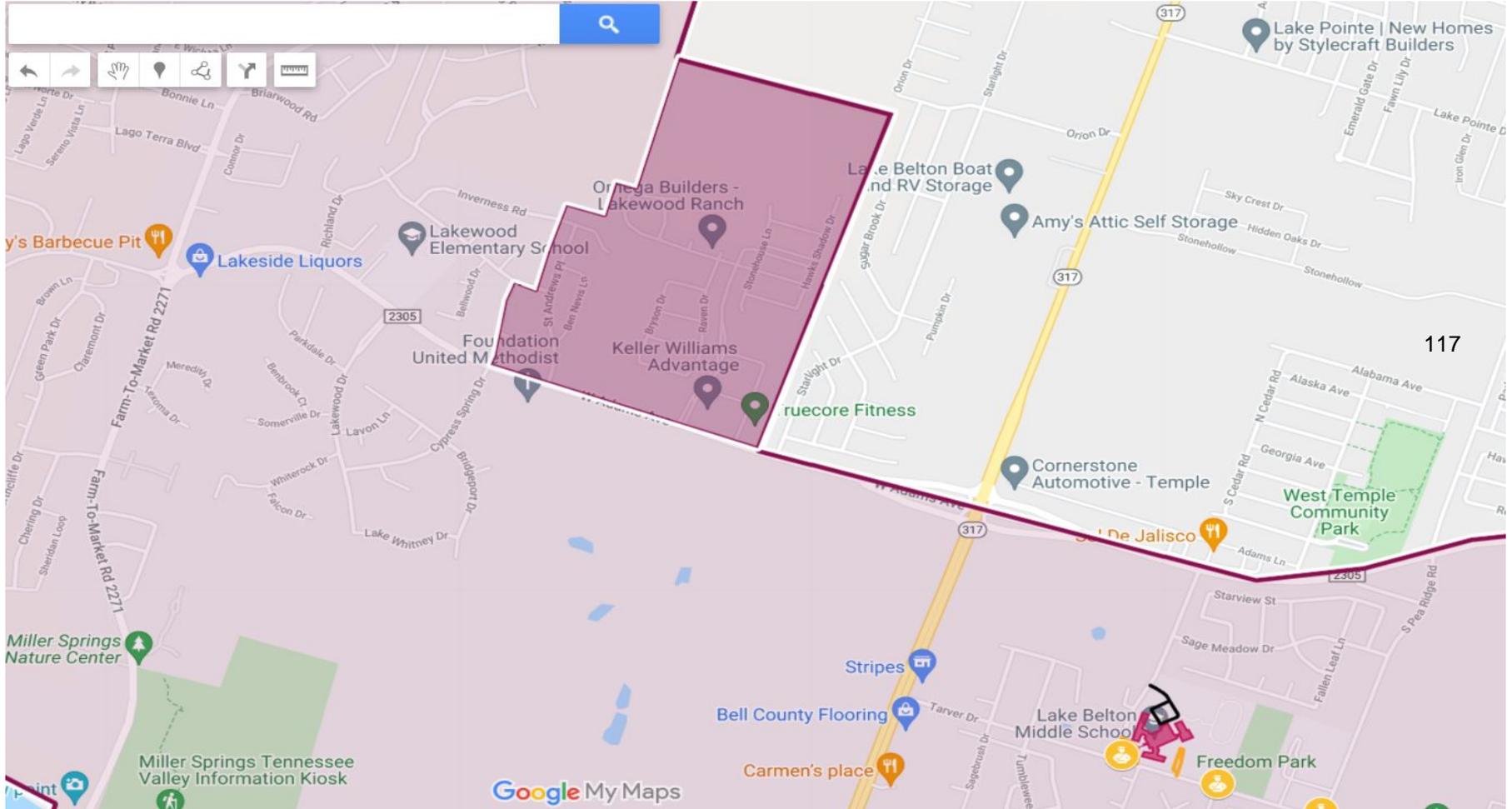
Belton Middle School: Hazardous Traffic Conditions



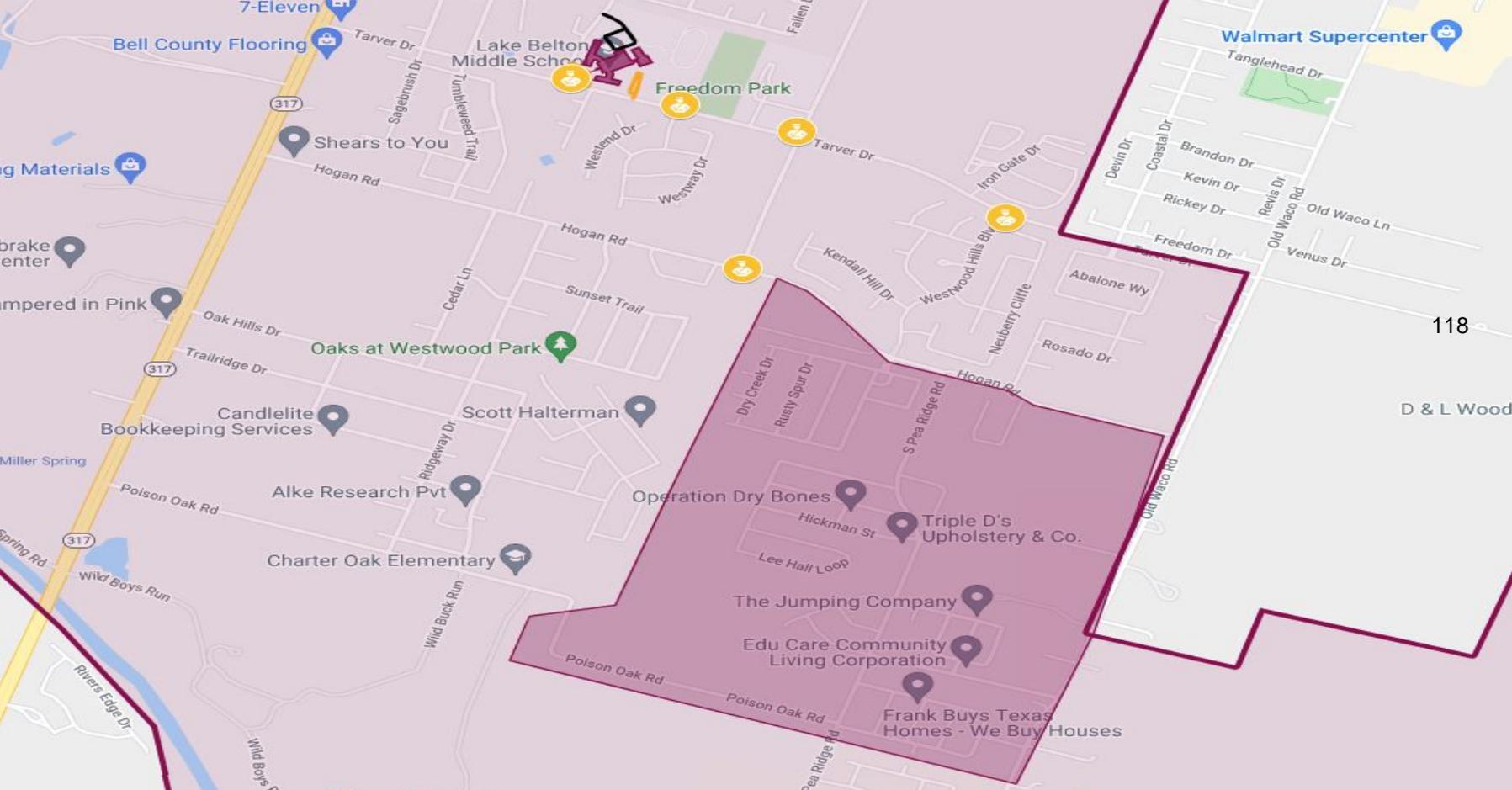
Lake Belton Middle School: Attendance Zone



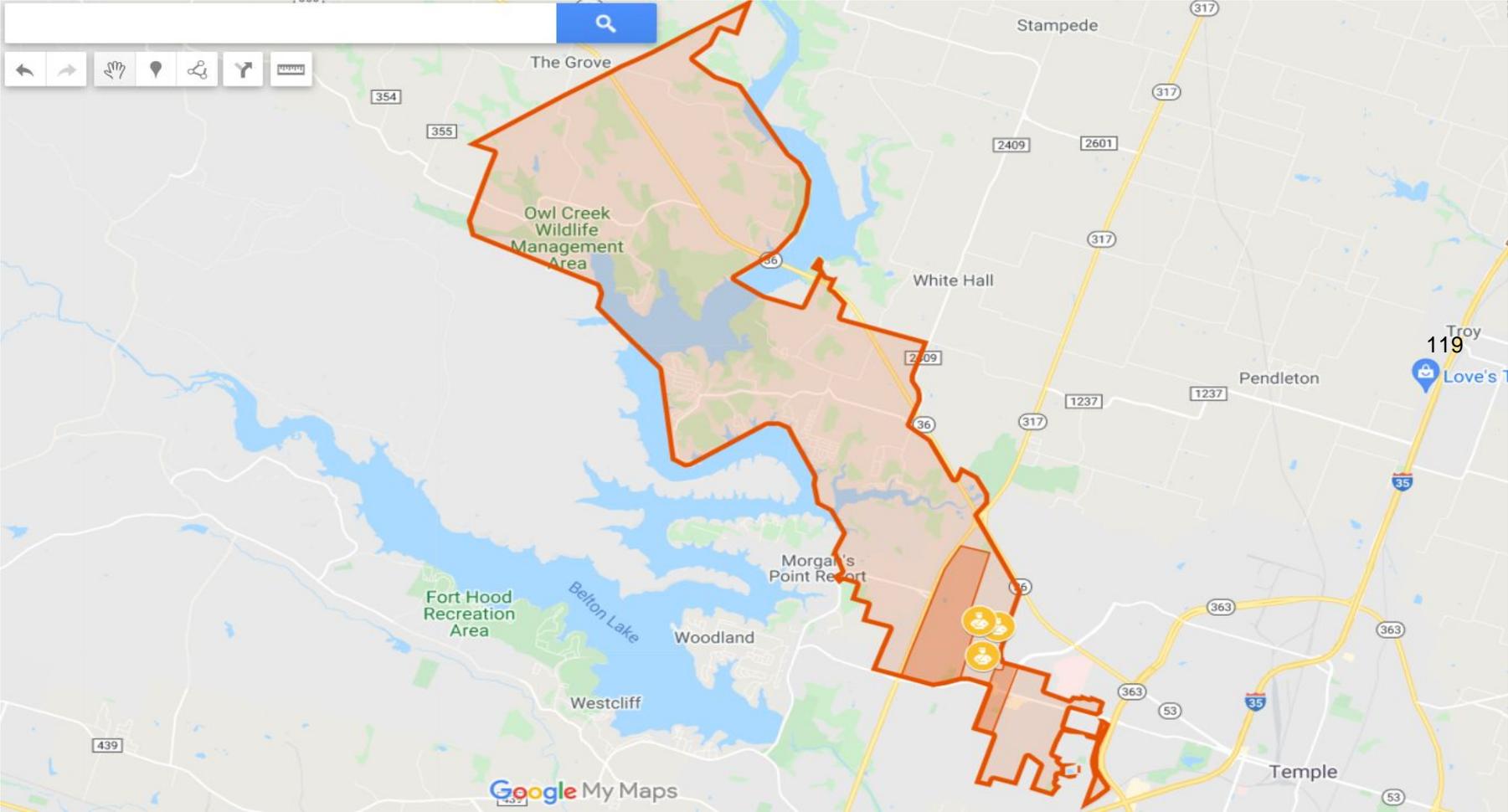
Lake Belton Middle School: Hazardous Traffic Conditions Part I



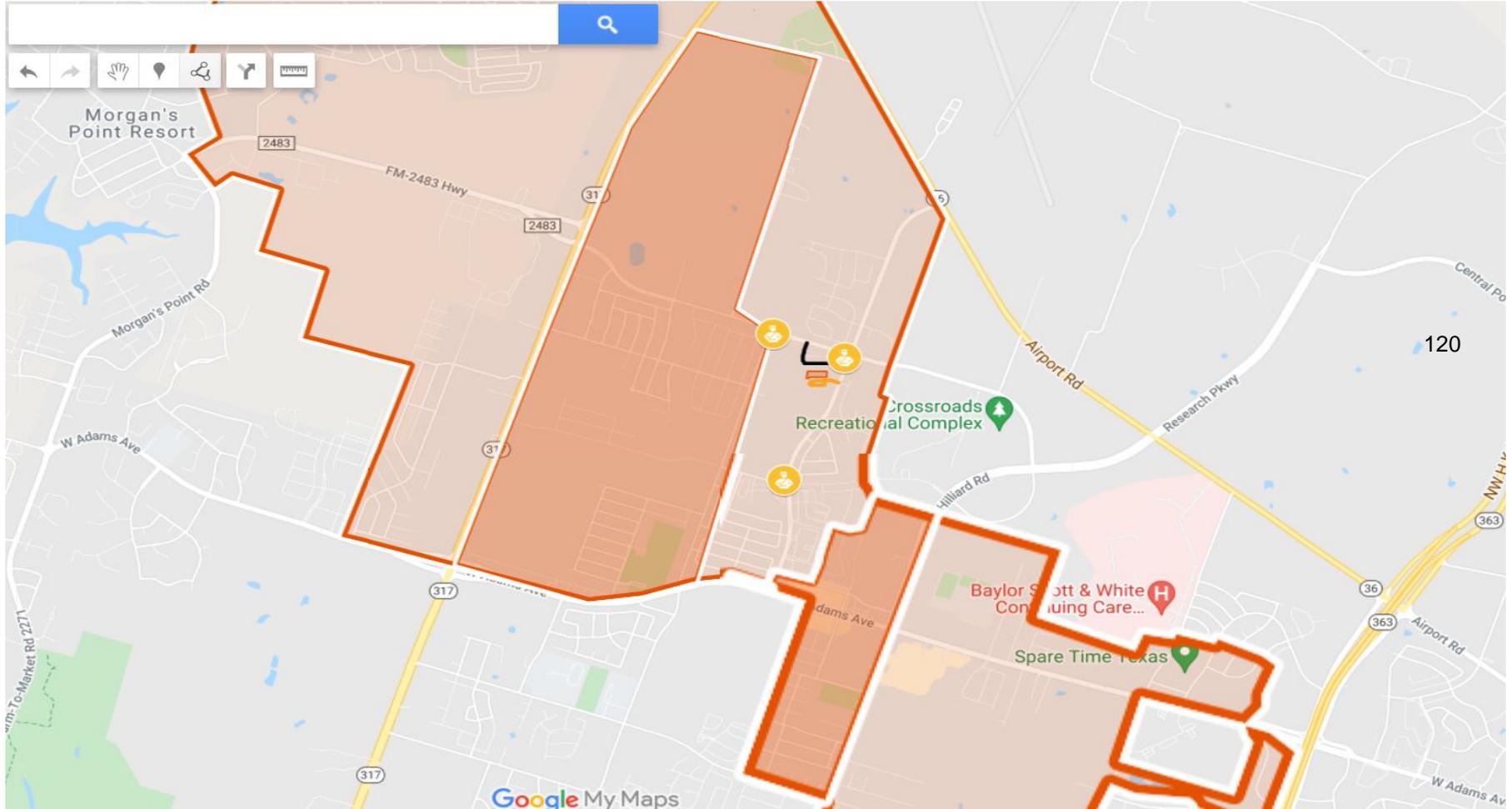
Lake Belton Middle School: Hazardous Traffic Conditions Part II



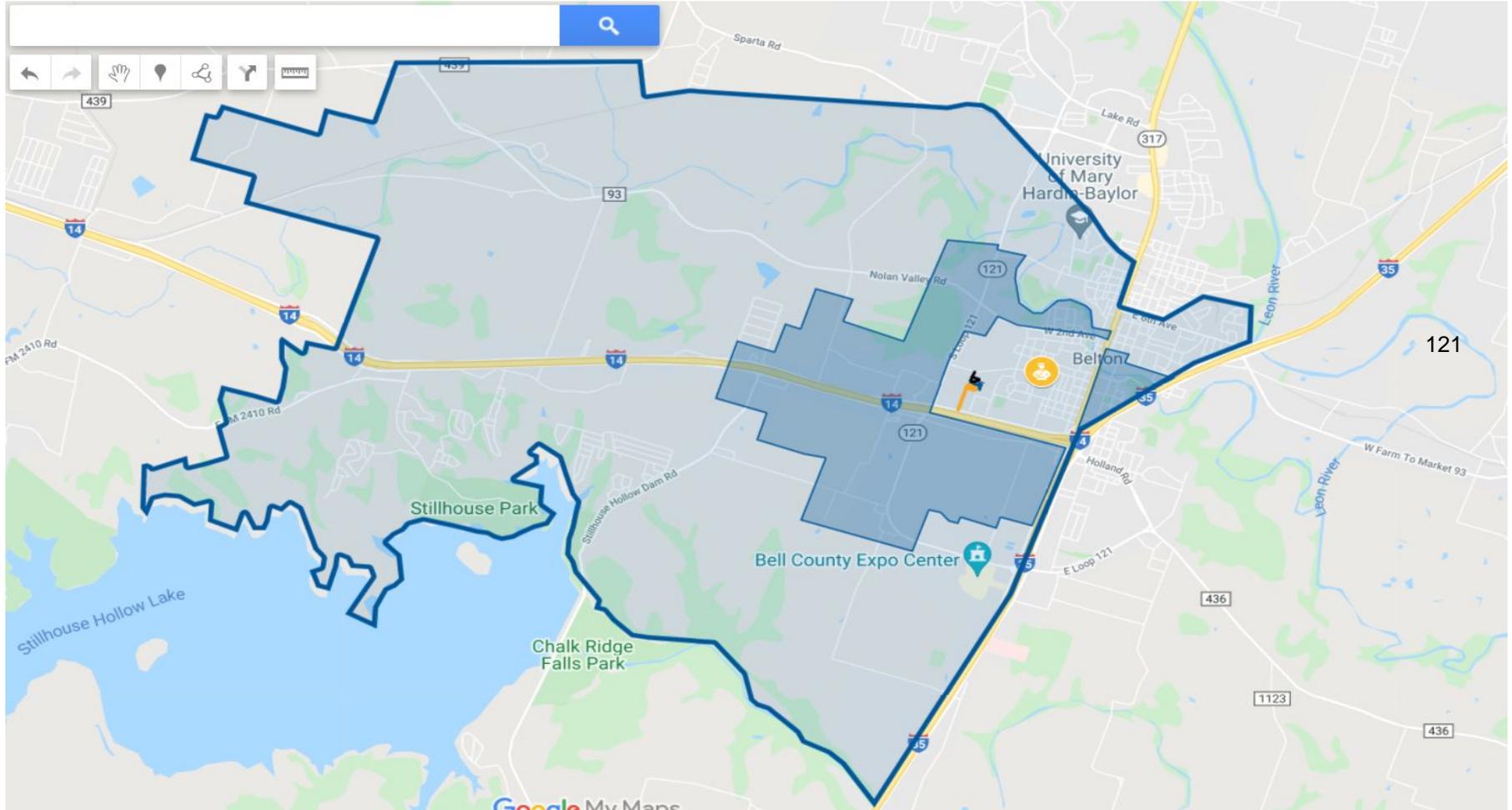
North Belton Middle School: Attendance Zone



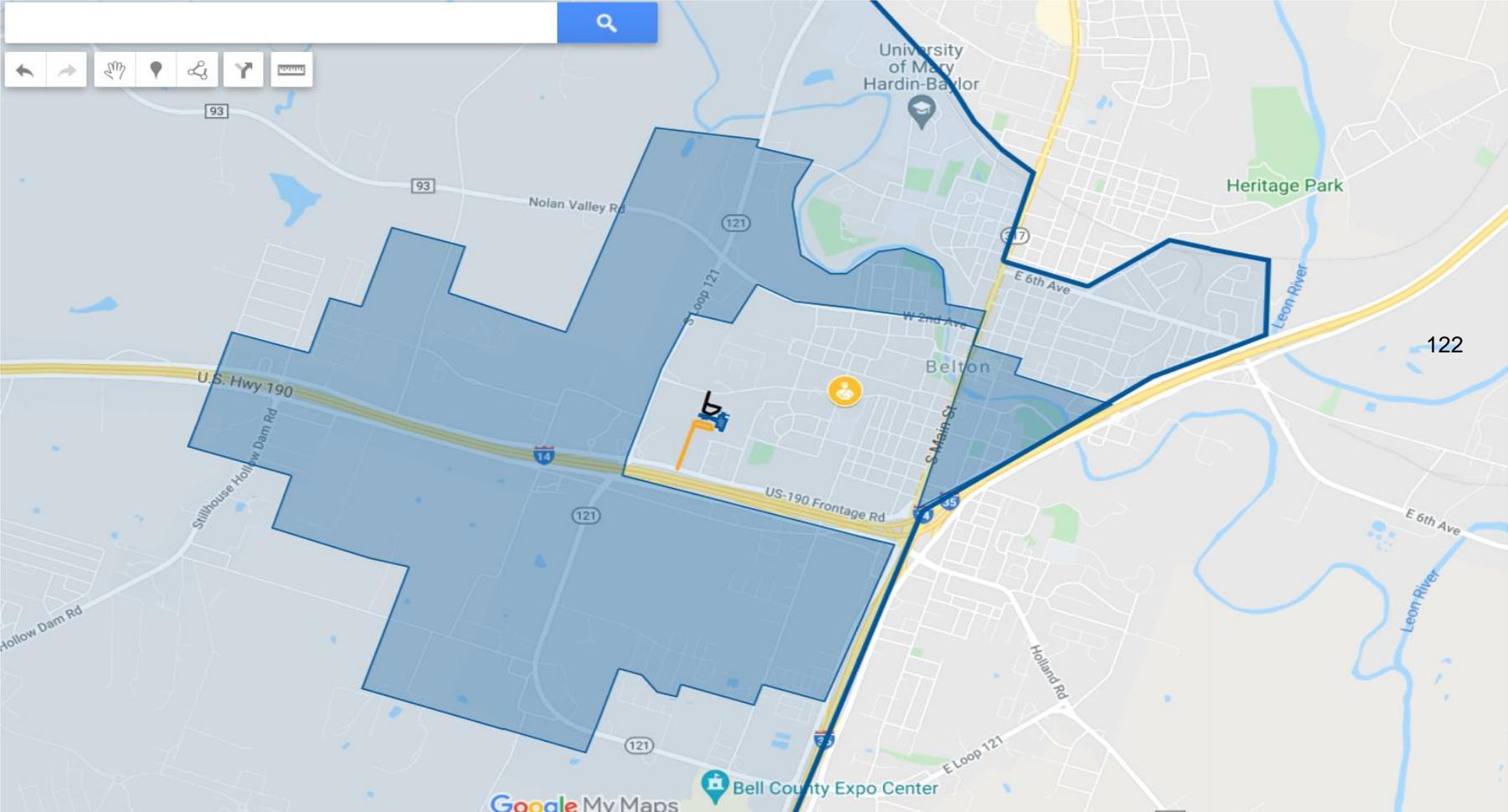
North Belton Middle School: Hazardous Traffic Conditions



South Belton Middle School: Attendance Zone



South Belton Middle School: Hazardous Traffic Conditions



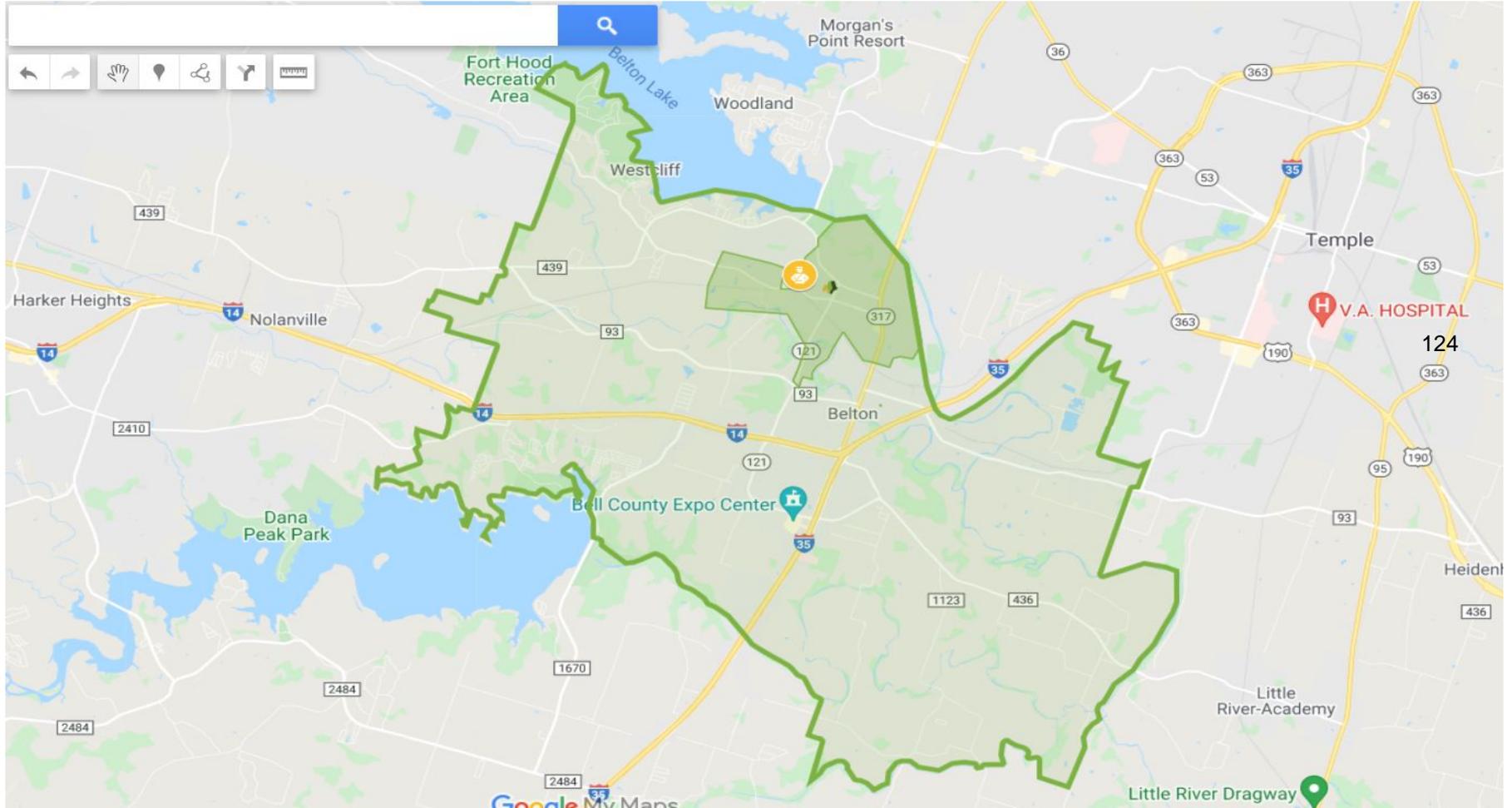
Belton ISD

High Schools

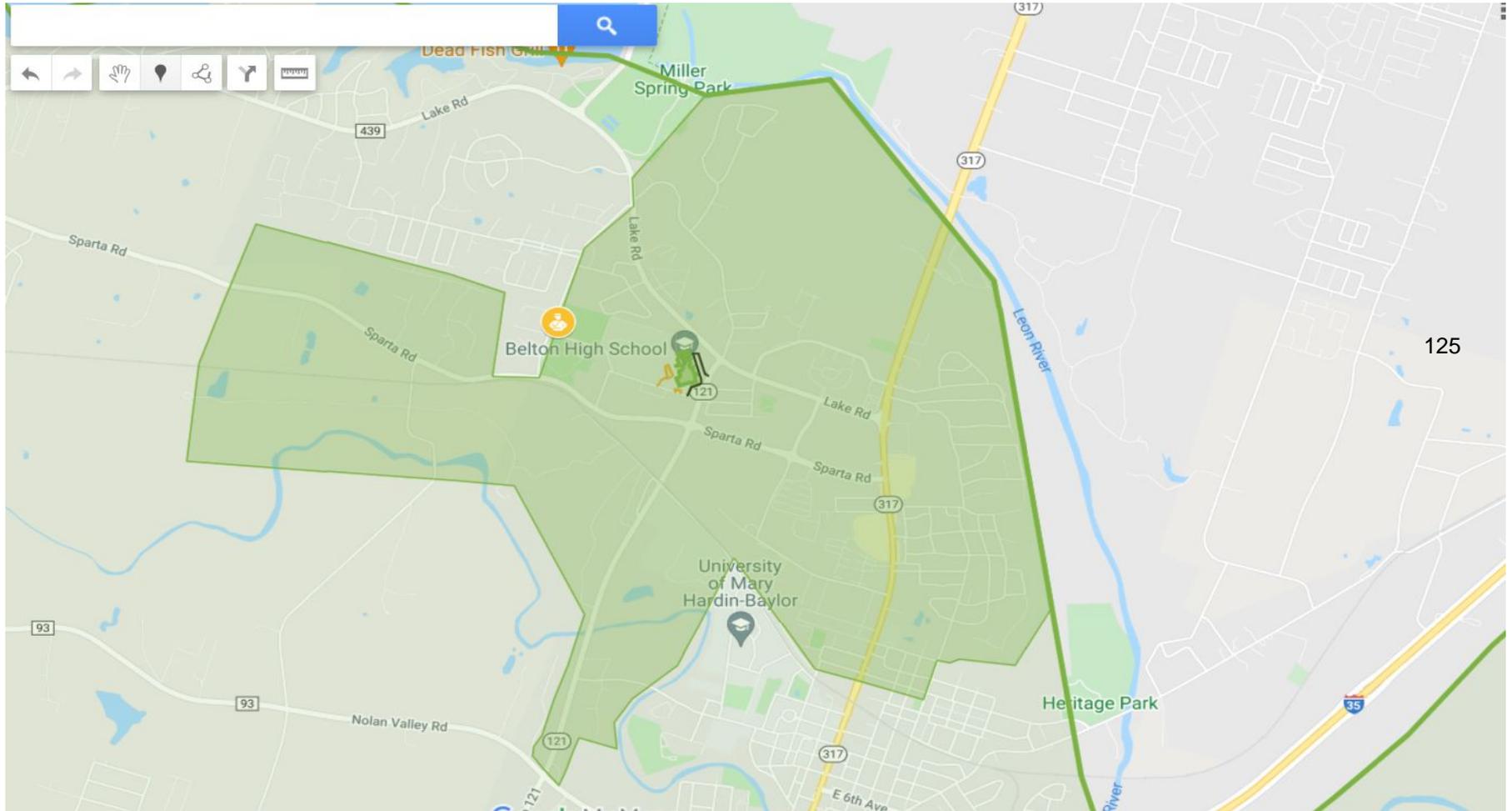
Hazardous Traffic Conditions



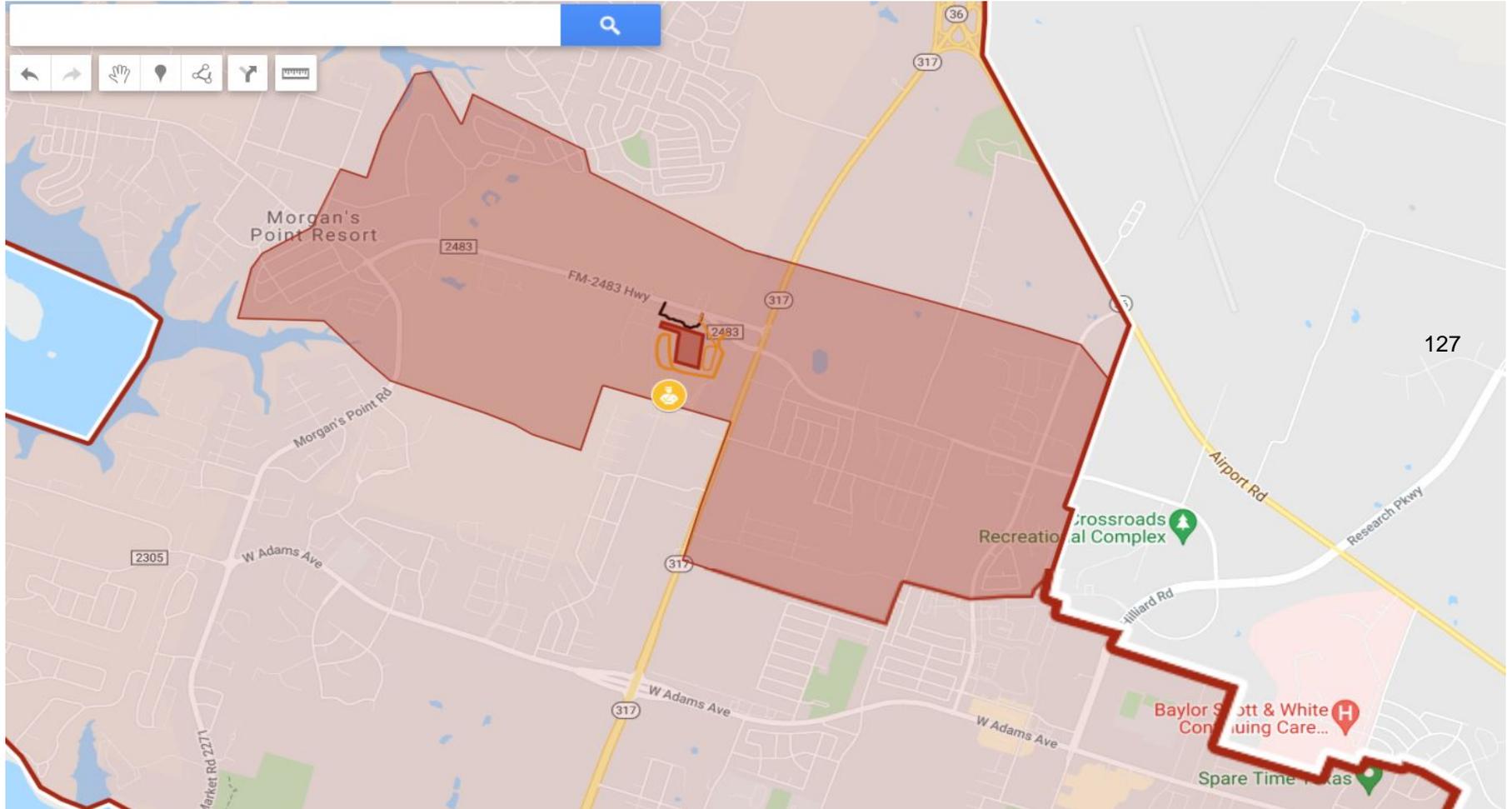
Belton High School: Attendance Zone



Belton High School: Hazardous Traffic Conditions



Lake Belton High School: Hazardous Traffic Conditions

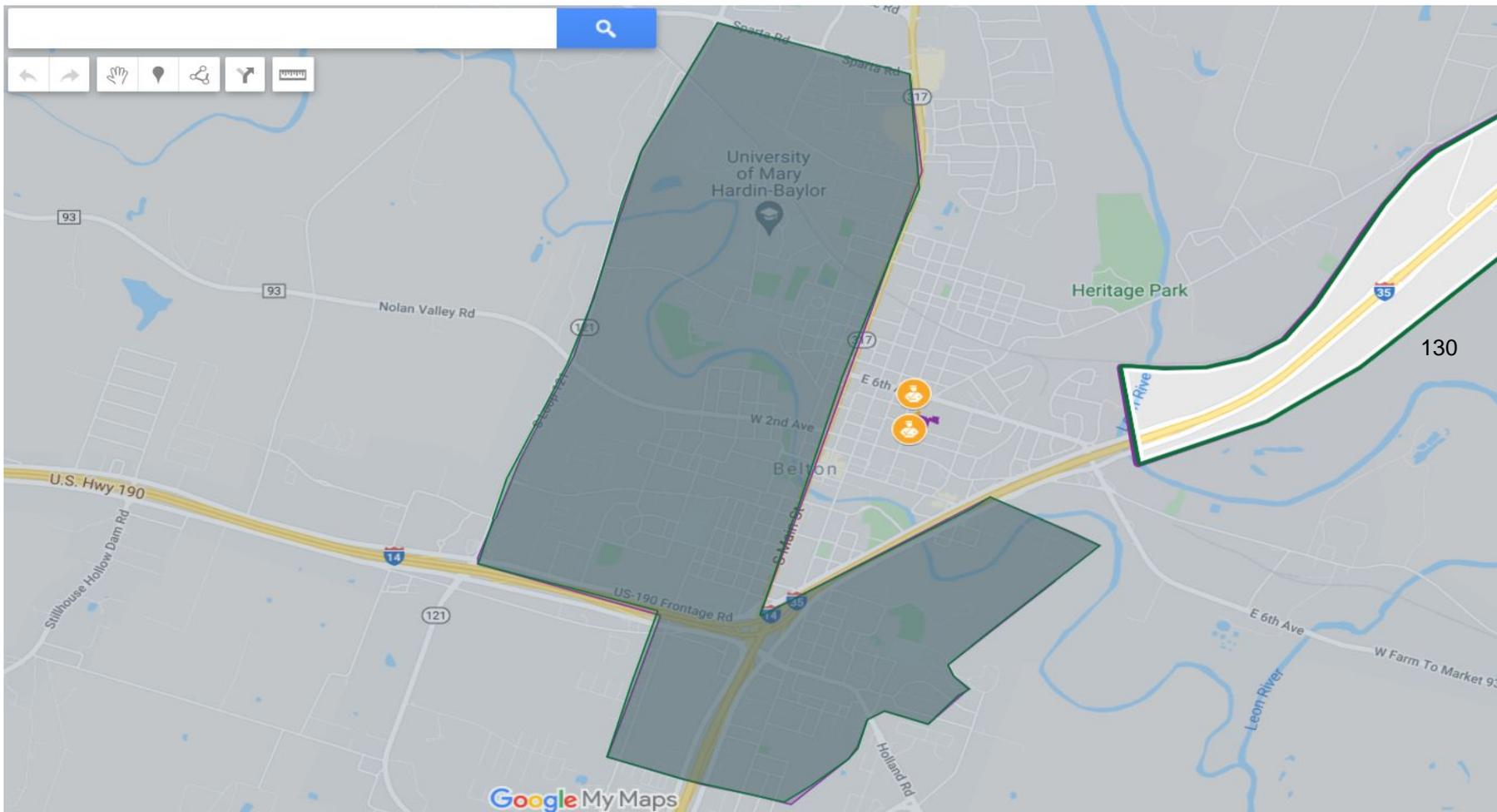


Belton ISD

**Belton Early Childhood School &
Belton New Tech @Waskow
Hazardous Traffic Conditions**



BECS & BNT@W: Hazardous Traffic Conditions



Belton Independent School District
Board of Trustee Meeting Agenda Item

June 12, 2023

Item: Resolution Regarding the Adoption of the National Incident Management System

Contact Person: Michael Morgan

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

The Department of Homeland Security has recommended that all schools and school districts implement a National Incident Management System (NIMS) plan. The purpose for this is to ensure that public and private agencies can work together to manage incidents, regardless of their cause, size, location or complexity. Previously, the District has informally adopted NIMS as a part of its Readiness and Emergency Response Plan, but no formal adoption action by the District is recorded.

Homeland Security Presidential Directive (HSPD)-5 made adoption of NIMS a requirement for any governmental agencies receiving federal funds. Texas Governor Executive Order RP40 designated NIMS as the State standard for incident management, and mandated it be adopted by all levels of government.

Approval of this resolution will certify the adoption of NIMS by the District as its incident management system.

Fiscal Implications:

None

Administrative Recommendation(s):

Adopt the Resolution adoption of NIMS as the District incident management system.

Resolution Regarding Adoption of the National Incident Management System (NIMS)

WHEREAS, Homeland Security Presidential Directive (HSPD)-5 establishes the National Incident Management System (NIMS), a single and comprehensive national incident management system to manage domestic (emergency) incidents. NIMS and the use of Incident Command System (IC) allows all responders at all jurisdictional levels, and across all disciplines, to work together during emergencies; and

WHEREAS, HSPD-5 made the adoption of the NIMS/ICS model a requirement for any governmental agencies to receive federal funds to include federal preparedness grant funding; and

WHEREAS, Texas Governor Executive Order RP40 mandates NIMS, the State standard for incident management, be adopted by all levels of government as its incident management system; and

WHEREAS, the NIMS provides for interoperability and compatibility among Federal, State, and local agencies, and includes a core set of concepts, principles, terminology and technology covering the incident command system, unified command, training, management of resources and reporting; and

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the District's ability to utilize federal funding to enhance readiness, coordination with first responder agencies, and streamline the incident management process; and

WHEREAS, the Incident Command (ICS) components of NIMS are already utilized in various incident management activities by the District, community first responders, and in emergency trainings, drills, and planning; and

WHEREAS, the District's Safety and Security Committee recommends adoption of the National Incident Management System (NIMS) as the district's incident management system for District emergencies and/or incidents.

NOW, THEREFORE, BE IT RESOLVED, the Belton Independent School District hereby adopts the National Incident Management System, and directs applicable administrators and school officials be trained in NIMS/ICS as appropriate, and implement NIMS/ICS for use in emergency and/or incident responses.

Duly adopted at a Board meeting held on this 12th day of June, 2023.

Belton Independent School District
Board of Trustee Meeting Agenda Item

June 12, 2023

Item: Resolution Designating Authorized Signers of District Banking and Financial Documents

Contact Person: Melissa Lafferty

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

Pursuant to provisions of Chapter 45, Subchapter G of the Texas Education Code (TEC), Belton ISD has executed a depository contract with PNC Bank to serve as the district's depository for all funds. The terms of the depository agreement require the Board of Trustees to authorize and designate the individuals that may sign financial documents, and checks, on behalf of the district.

PNC Bank has provided a Collective Banking Resolution to document the Board of Trustees' designation of authorized individuals. Matthew Smith, Superintendent and Melissa Lafferty, Chief Financial Officer will continue to sign all District financial documents to conduct daily banking activity such as wire transactions, ACH's, transfers, stop payments, account creation and closure. The Resolution also allows for the use of digital facsimile signatures of Manuel Alcozer, Board President and Matt Smith, Superintendent to be used on all district checks.

Fiscal Implications:

None

Administrative Recommendation(s):

Approve the Collective Banking Resolution authorizing the Board President, Manuel Alcozer, Superintendent, Matt Smith and Chief Financial Officer, Melissa Lafferty as signers of financial documents with PNC Bank.

COLLECTIVE BANKING RESOLUTIONS: Master Resolutions

PART A: General

1. **Client Information:**

- a. **Name of Client ("Client"):** Belton Independent School District
- b. **Trade name(s) / DBA if applicable:** _____
- c. **Type of Organization:** Client is a other - Government Entity-School District organized under the laws of Texas ("Jurisdiction of Formation").
- d. **Client Taxpayer ID (United States) / CA Business Number (Canada):** 74-6000354

2. **Execution and Delivery by a Common Signer on behalf of Multiple Entities:** A "Common Signer" is a signer that is appointed and authorized (in the same capacity), by multiple entities that share Common Ownership, to either: (i) be authorized to legally bind that entity to the representations in the subject document; or (ii) record and maintain the legally binding books and records of the entity. For the ease of doing business, in the event multiple entities have appointed the same Common Signer, that Common Signer may take the following actions: (i) insert the name of the lead Client or the Client Group and "See the Attached List of Clients" in line 1(a) of this Part A; (ii) attach a list of Entities for which the signer is a Common Signer ("Client List"), and including on such list all of the information required to complete Part A (1) under this Master Resolution; (iii) execute any one or more of this Master Resolution, Supplemental Resolutions, Schedules, and Attachments (collectively the "Collective Banking Resolutions"), whereby it shall be deemed that the document(s) shall have been executed by the Common Signer on behalf of each entity, as if such entity was the only entity listed in Section 1 of Part A above, and the representations therein shall be binding on such entity. The Common Signer shall ensure that the Collective Banking Resolutions and any related documents that it executes on behalf of any such entity shall be recorded in the business records of such entity. Entities listed on the Client List may enter into relationships with the PNC Group directly through separate agreements, or under collective agreements with the PNC Group.

3. **Representation of Signer(s):** The undersigned certifies, states, attests, and affirms that as to each entity listed as a Client:

- a. they are duly authorized and tasked by each entity to record and maintain the legally binding books and records of that entity, including but not limited to the contents of the Collective Banking Resolutions and can legally bind the entity to the same;
- b. that each statement herein has been made, ratified and adopted by each entity, for itself;
- c. the contents of this document are a true and correct statement of facts about each entity and each of the Resolutions below have been adopted by the governing body of each entity, in accordance with its own governing documents and applicable law; and
- d. The whole Collective Banking Resolutions, and each individual part thereof, are legally binding representations made by each entity listed as a Client to The PNC Financial Services Group, Inc, including all of its subsidiaries and affiliated entities (each being a "PNC Entity"), including but not limited to PNC Bank, National Association, and to PNC Bank Canada Branch², (collectively "Bank"), (all of the foregoing, collectively being referred to as the "PNC Group").
- e. the Collective Banking Resolutions may be electronically executed and delivered to PNC Group under the Client's governing documents and applicable law.

4. The definition of "Common Ownership" as used herein, with regard to any entities, shall mean the following: (i) an entity that, directly or indirectly, controls or owns fifty-one percent (51%) or more of the other entity; (ii) fifty-one percent (51%) or more of an entity is, directly or indirectly, controlled or owned by the other entity; or (iii) any entities where the same parties, directly or indirectly, control or own at least fifty-one percent (51%) of the voting interest in each entity.

PART B: RESOLUTIONS

The following Resolutions have been duly adopted, and entered upon the regular minute books of the Client, made in accordance with the governing documents of the Client, applicable and governing laws, and are now in full force and effect:

1. **Purpose:** These Resolutions are to provide the PNC Group with clarity regarding what has been authorized by the Client regarding management of banking and financial activities the Client is undertaking with any member of the PNC Group, as set forth more particularly herein or in any schedule or attachment hereto, which may include banking, depository, treasury management, merchant services, obtaining extension of credit or loans, and investment activities (individually, a "Financial Activity" and collectively "Financial Activities").

¹**Choose only one of the following:** (i) Corporation; (ii) Partnership; (iii) Unincorporated Association; (iv) Limited Liability Company; (v) Manager Managed LLC; (vi) Member Managed LLC; (vii) Single Member LLC; (viii) Sole Proprietorship; (ix) Public Entity or Government. *If the Client is a different entity type, please contact your PNC Entity Relationship Manager.*

²PNC Bank Canada Branch is a branch of PNC Bank, N.A.

2. **Integration of Supplemental Resolutions, Schedules and Attachments.** The Client authorizes the expansion, reduction, or modification of what is authorized for any particular Financial Activities by providing the PNC Group with supplemental resolution schedules (each being a “**Supplemental Resolution**”). Supplemental Resolutions may be executed subsequently to the Master Resolutions and will be incorporated into the Collective Banking Resolutions in accordance with this section. Additional documentation in the form of attachments or schedules may be provided to the PNC Group, which provide more explicit detail regarding the general statements and authorities regarding Financial Activities set forth in the Collective Banking Resolutions (“**Supplemental Documentation**”). Client acknowledges and understands that Supplemental Documentation must be in a form acceptable to the Bank. Supplemental Documentation and signed Supplemental Resolutions shall be binding upon the Client, considered a part of the Collective Banking Resolutions, and will be effective after a reasonable amount of time to act on the same has elapsed, subsequent to delivery and actual acceptance of the documentation by the applicable PNC Entity. It is understood and agreed that the PNC Group may refuse or reject any Supplemental Documentation or Supplemental Resolution that it is unable or unwilling to comply with, or that is in a form that is not acceptable to the PNC Group or any applicable PNC Entity.

3. **Sharing of Master Resolutions and Information.** The Collective Banking Resolutions, or any part thereof, and any related information or documentation provided by the Client to a PNC Entity may be shared with other members of the PNC Group for the purpose of furthering the relationship with the Client and the PNC Group. 135

4. **Execution and Delivery of Collective Banking Resolutions and Related Documents.** The Collective Banking Resolutions and any related agreements or documentation may, at the option of the PNC Group, be electronically executed and delivered, or manually executed and delivered on paper. Each of the undersigned or individuals designated herein are authorized to use electronic records and electronic signatures to execute and deliver the Collective Banking Resolutions and any related agreements or documentation. For the avoidance of doubt, the authorization under this paragraph may include, without limitation, manually signed Collective Banking Resolutions and any related agreements or documentation that have been converted into electronic form (such as scanned into PDF format) for transmission, delivery and/or retention by the PNC Group (any such signature method being referred to herein as a “**Signature Method**”).

In consideration of the PNC Group accepting documents with a Signature Method, to the extent legally permissible, the Client irrevocably indemnifies and holds the PNC Entities accepting documentation or instructions executed by Signature Method, and their respective agents, employees, officers and directors, harmless from and against any and all claims, damages, demands, judgments, liabilities, losses, costs and expenses (including attorneys' fees) arising out of or resulting from the reliance of that PNC Entity on the Signature Method or this Resolution regarding Signature Methods. For the avoidance of doubt, unless expressly stated otherwise, nothing in the Collective Banking Resolutions shall be construed or interpreted as a governmental or sovereign Client waiving sovereign immunity it may have, nor shall it be deemed to have waived or denied any remedy or defense available to it under the laws of its Jurisdiction of Formation.

5. **Requests Made by Telephone, E-mail, Automated Platform or Other Means.** Each PNC Entity is authorized, in its sole discretion, to take any action authorized hereunder, and to share information about the Client in the possession of the PNC Group, based upon any communication the PNC Entity has a commercially reasonable belief to be from an Authorized Individual, as defined below, or any other person reasonably believed to have been authorized to act by an Authorized Individual, including but not limited to communications made by telephone, facsimile, electronic mail, SWIFT message, secure on-line messenger, through any automated platform or electronic service provided by the PNC Group, including the Bank's PINACLE® system or Dealer Access System, in accordance with the applicable security procedures therefor, or via any other means of transmission or communication.

6. **Copies of Resolutions and Governing Documents.**

a. A copy of the Collective Banking Resolutions shall be delivered to the PNC Entity being engaged by the Client and the PNC Entity shall be entitled to rely on the authority vested in the persons specified in the Collective Banking Resolutions, which shall remain in full force and effect until a copy of a subsequent resolution revoking or modifying the Collective Banking Resolutions has been filed with a member of the PNC Group and the applicable PNC Entity has had a reasonable time to act on it. The Collective Banking Resolutions supersede any prior resolution of Client provided to the PNC Entity addressing the same subject matter.

b. Copies of any organizational or other documents, including but not limited to the articles or certificate of incorporation, the by-laws or regulations, the operating agreement, or other organizational documents of the Client, that the Client may deliver to a PNC Entity, shall be, true, complete and correct copies thereof with all amendments thereto as in effect on the date of such delivery, which any PNC Entity shall be entitled to rely on.

7. **Related Entities:** Now or in the future, an entity or entities that are under Common Ownership with the Client, but do not share a Common Signer with the Client (each being a “**Related Entity**” and collectively “**Related Entities**”), may appoint and empower the Client to manage their banking relationships and Financial Activities. To make such appointment, each Related Entity would execute and deliver to the PNC Group a specialized resolution joining and binding the Related Entity to the Collective Banking Resolutions (“**Joinder Resolution**”). Such appointment would permit individuals authorized to act on behalf of the Client to also act on behalf of the related entities and legally bind those related entities regarding Financial Activities. The relationship of the Related Entity(ies) with the PNC Group may be documented under agreements that are separate or joint with the Client. Before such appointment becomes binding, the Client must first accept the appointment and responsibility granted by the Related Entity under the Joinder Resolution by updating the Client list to include the Related Entities and clearly identify them as being added by Joinder Resolution. The Joinder Resolution(s) will become part of the Collective Banking Resolutions at such time as the Client updates the Client List to include the Related Entity(ies), which shall confirm the Client has accepted the appointment.

In consideration of the PNC Group accepting, in its discretion, the ability of the Client to act on behalf of a Related Entity, and accept Joinder Resolutions, if and when presented, and the related assertions that the Collective Banking Resolutions apply to the Related Entity(ies), the Client, to the extent legally permissible, irrevocably indemnifies, defends, and holds the PNC Group, PNC Entities, and their respective agents, employees, officers and directors, harmless from and against any and all claims, damages, demands, judgments, liabilities, losses, costs and expenses (including attorneys' fees) arising out of or resulting from (i) any claims or actions related to an assertion (or the reliance thereon by a PNC Entity) that the Client or a party authorized to act under the Collective Banking Resolutions was not authorized to act on behalf of, or legally bind, any Related Entity; and (ii) any representations made by the Client on behalf of any Related Entity. For the avoidance of doubt, unless expressly stated otherwise, nothing in the Collective Banking Resolutions shall be construed or interpreted as a governmental or sovereign Client waiving sovereign immunity it may have, nor shall it be deemed to have waived or denied any remedy or defense available to it under the laws of its Jurisdiction of Formation.

PART C: AUTHORIZATION OF INDIVIDUALS

1. Incumbency and Grant of Authorizations and Powers:

a. **Primary Authorized Individual(s):** The following individual(s) shall be authorized, without further approval of the Client, to: (i) undertake, modify and terminate any Financial Activity; (ii) execute, modify and terminate any Supplemental Resolutions; (iii) add and remove Related Entities participating in the Collective Banking Resolutions; (iv) accept, execute and/or deliver, any such agreements, instruments and documents as may be required to facilitate or restrict any Financial Activity and the relationship with the PNC Group. Any such Primary Authorized Individual shall be deemed an Authorized Individual able to execute any documentation for the entire relationship between the Client and the PNC Group. Any Primary Authorized Individuals shall also be deemed to be Authorized Individuals under any Supplemental Resolution regardless of whether they are listed on the Supplemental Resolution. The Primary Authorized Individual(s), their respective titles, and signature with the Client are as follows (The Client may at any time update, replace, or supplement the Primary Authorized Individuals or any Authorized Individuals by executing a Supplemental to Part C attachment that can be provided to the client).

| | Printed Name | Printed Title | Signature |
|-------|------------------|-------------------------|-----------|
| i) | Melissa Lafferty | Chief Financial Officer | |
| ii) | Matthew Smith | Superintendent | |
| iii) | Manuel Alcozer | Board President | |
| iv) | | | |
| v) | | | |
| vi) | | | |
| vii) | | | |
| viii) | | | |

b. Each Supplemental Resolution contains a list of individuals that hold the office, title or status with the Client listed next to their name (each of the foregoing along with each of the Primary Authorized Individuals being an "Authorized Individual"). With regard to the subject matter of the particular Supplemental Resolution only, each Authorized Individual shall have the following authorities and powers: (i) any powers and authority granted generally to Authorized Individuals in the Master Resolutions; (ii) the ability to delegate and revoke any authority they have to others; (iii) add, remove, or update any signers or approvers for transaction; (iv) add or remove Authorized Individuals within the same Supplemental Resolution; and (v) accept, execute and/or deliver, any such agreements, instruments and documents as may be required by a PNC Entity, in its sole discretion, in connection with any transactions, including but not limited to the furnishing of any services for with the Authorized Individual in empowered collectively under the Collective Banking Resolutions. The execution of a Supplemental Resolution by the Secretary of the Client, a Primary Authorized Individual, or an Authorized Individual under the previous version of the same Supplemental Resolution shall be conclusive proof that the Client has authorized the activities and appointments set forth in that Supplemental Resolution. A Supplemental Resolution may be executed simultaneously with the Master Resolution or at any time after execution of the Master Resolution. A PNC Entity may require further documentation regarding the foregoing actions, which the Client shall supply upon request.

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2. **SPECIAL OR COMPLEX SIGNER REQUIREMENTS ARE INTERNAL REQUIREMENTS OF THE CLIENT AND NOT ENFORCEABLE AGAINST THE PNC GROUP: CLIENT ACKNOWLEDGES, REPRESENTS AND AFFIRMS IT IS SOLELY RESPONSIBLE FOR, AND IT UNDERSTANDS THE BANK CANNOT AND WILL NOT ENFORCE, NOR SHALL BANK BE LIABLE OR RESPONSIBLE IN ANY WAY FOR ANY SPECIAL OR COMPLEX SIGNING INSTRUCTIONS OR REQUIREMENTS IMPOSED BY CLIENT IN ANY RESOLUTION ON PRIMARY AUTHORIZED INDIVIDUALS, INDIVIDUALS AUTHORIZED TO PERFORM ELECTRONIC TRANSACTIONS, AUTHORIZED SIGNERS, OR ANY OTHER INSTANCE, INCLUDING BUT NOT LIMITED TO INSTRUCTIONS REQUIRING DUAL SIGNING REQUIREMENTS OR MONETARY AMOUNT LIMITS ON THE SIGNING AUTHORITY OF AN INDIVIDUAL (WHICH AT ALL TIMES WILL ONLY BE CONSIDERED INTERNAL REQUIREMENTS OF THE CLIENT). IN ALL EVENTS ANY SINGLE PRIMARY AUTHORIZED INDIVIDUAL SHALL BE ABLE TO BIND THE CLIENT. NOTHING IN ANY SUPPLEMENTAL RESOLUTIONS OR SUPPLEMENTAL DOCUMENTATION SHALL OVERRIDE, REPEAL, REVOKE OR MODIFY TIDS LIMITATION AND AT ALL TIMES THE PNC GROUP SHALL BE ENTITLED TO RELY ON TIDS ACKNOWLEDGMENT AND REPRESENTATION.**

3. **Specimen Signatures:** A PNC Entity may at any time require specimen signatures of any Authorized Individual. Signature specimens may be supplied separately and after execution of the Master Resolutions and may be in any form acceptable to a PNC Entity, in its discretion, including but not limited to a Certificate of Incumbency. When a specimen signature is provided for an Authorized Individual (the name and title of the individual must also be clearly printed adjacent to or under the specimen signature), the Client authorizes any PNC Entity to attach those signatures to a PNC approved form on behalf of the Client and confirms the PNC Group may utilize the same as specimen signature for all purposes authorized by the Collective Banking Resolutions. The Client acknowledges that a PNC Entity may determine, in its discretion, not to establish accounts or other services and may suspend some or all transactions until such time as that PNC Entity is in receipt of acceptable specimen signatures. Upon Request by a PNC Entity, the Client shall promptly supply to the requesting PNC Entity specimen signatures of any Authorized Individual or person appointed under a Supplemental Resolution and authorizes the Bank to incorporate those specimens into a PNC approved form of the Collective Banking Resolutions. If signature specimens are requested by a PNC Entity, that PNC Entity may suspend some or all activities until specimen signatures have been supplied.

PART D: DEPOSITORY AND TREASURY MANAGEMENT SERVICES

1. **Authorization of Depository.** The Bank is designated a depository of the Client and is authorized to accept monies, wire and other electronic fund transfers, checks, drafts, notes, acceptances or other evidences of indebtedness for deposit, or for collection by the Bank and deposit upon receipt of payment therefore by the Bank, (including deposits and collections of payments in such foreign currencies as the Bank may accept from time to time), to the credit of the Client in such deposit account or accounts as the Client may have with the Bank (each an "Account"), without the endorsement of the Client appearing thereon, and Client promises to pay the Bank for any Items (defined below) that are returned for lack of endorsement. Authorized Individuals are authorized to open or close Accounts, and to instruct the Bank as to the disposition of funds in any Account to be closed, all by written instruction to the Bank, (electronically or otherwise), by any one such person. These resolutions and authorizations shall apply to all existing and future Accounts and may include Accounts denominated in one or more foreign currencies.

2. **Authorization to Open and Close Accounts, Obtain Treasury Management Services, and Delegate Authority.** In addition to any other authorities and powers granted in the Collective Banking Resolutions, each Primary Authorized Individual shall have the ability to: (i) open and close Accounts; (ii) obtain, change, modify or terminate treasury management services in the sole discretion of the Authorized Individual including, without limitation, services for the initiation or origination of transactions, transfers or withdrawals of funds from or to the Accounts, either in United States dollars or in such foreign currencies as Bank may make available from time to time; (iii) to designate, in writing, other persons who are authorized to obtain such treasury management services or to enter into such transactions or to give instructions to the Bank with respect to such services or transactions; and (v) take any other actions authorized by the Master Resolutions. The Authorized Individuals will execute and provide such documentation as the Bank may require in furtherance of these activities.

3. **Signing Checks, Instruments and Withdrawal Orders, Performing Electronic Transactions and Delegating Authority.** Any Primary Authorized Individual is authorized to sign, execute, deliver and negotiate checks, drafts, bills of exchange, acceptances and other instruments or withdrawal orders or drawn on the Accounts of the Client with the Bank ("Items") and to delegate such authority to other persons. Any person authorized to sign, execute, deliver or negotiate Items by and through authority directly granted under the Collective Banking Resolutions, or by and through delegation of authority by a Primary Authorized Individual, (each being an "Authorized Signer"), must first provide a specimen signature acceptable to the PNC Group which shall first be affixed to and appear on the account signature card for Accounts. As confirmation of the authority of such persons, the account signature card shall be executed by a Primary Authorized Individual, or such other individual as may be acceptable to the PNC Group.

Any Primary Authorized Individual is authorized to perform electronic transactions related to Accounts and to delegate such authority to other persons. Client acknowledges it is solely responsible for establishing, overseeing and administering all entitlements and authorizations to perform electronic transactions.

ANY SPECIAL OR COMPLEX SIGNER REQUIREMENTS ARE NOT ENFORCEABLE WITH REGARD TO AUTHORIZED SIGNERS SIGNING, EXECUTING OR DELIVERING ITEMS.

4. **Authorization for Use of Facsimile Signature.** Use of facsimile signatures, including but not limited to facsimile signature made by computer, machine or other mechanical device, or rubber stamp is authorized for any signatures provided on account signature cards. The Bank is hereby requested, authorized and directed to honor any and all items bearing a facsimile signature of any person listed on a signature card given by Client to the Bank. The Client assumes full responsibility for all payments made by the Bank in good faith reliance upon such facsimile signature(s) and the Bank shall be entitled to pay and charge to the account of the Client any and all such Items, regardless of by whom or by what means such facsimile signature(s) thereon may have been affixed thereto. The Bank is authorized to make payments from Accounts, upon and according to such Items and other written instructions, whether given by manual or facsimile signature, in each case regardless of whether payment is requested to be made to the order of or for the benefit of, or whether payment is to be deposited to the individual credit of or tendered in payment of the obligation to the Bank of, the person making the withdrawal or transfer or any Authorized Individual.

Note:

For **Partnerships**, all general partners must sign unless the partnership agreement outlines other signing authorities

For **Limited Liability Companies**, all members must sign unless the operating agreement identifies one or more managers, in which case the managers must sign.

For **Corporations, Unincorporated Associations and Other Organizations**: The Secretary, must sign as attesting officer.

If the Secretary, as the attesting officer, is also granted authorization to act in Part C, then one other authorized representative must sign below.

By checking this box, you are attesting that there is no Corporate Secretary.

IN WITNESS WHEREOF, and intending to be legally bound hereby, the undersigned have hereunto set their hands and seals this _____ (Date).

(If field is left blank, the time stamp that is associated with the E-Signature will be the date the document was executed.)

ATTESTATION:

Client Name: Belton Independent School District

Signature
Erin Bass

Printed Name
Board Secretary

Title

Signature

Printed Name

Title

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Signature

Printed Name

Title

Signature

Printed Name

Title

SIGNATURE CARD



PNC Bank, National Association

Date: _____

Original Master Add Replacement Delete Depository Only

THE FOLLOWING SECTIONS TO BE COMPLETED BY CLIENT

| | | | |
|------------------------------------|--------|------------------|----------|
| ACCOUNT TITLE | | SUBTITLE | |
| Belton Independent School District | | | |
| STREET ADDRESS | CITY | STATE / PROVINCE | ZIP CODE |
| 400 N Wall St | Belton | Texas | 76513 |

Check appropriate box for federal tax classification; check only one of the following seven boxes (required):

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate
 Limited Liability Company. Enter the tax classification (C = C Corporation, S = S Corporation, P = partnership) _____

Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner

Other (See IRS Publications fw9/iw9 for Instructions at www.irs.gov) Government Entity - School District

COMPLETE EACH SECTION FOR ALL SIGNERS, INCLUDING THOSE USING FACSIMILE SIGNATURES:

| PRINTED NAME | TITLE | SIGNATURE (not required for a Deletion) |
|---------------------|-------------------------|--|
| 1) Melissa Lafferty | Chief Financial Officer | |
| 2) Matthew Smith | Superintendent | |
| 3) Manuel Alcozer | Board President | |
| 4) | | |
| 5) | | |
| 6) | | |

By signing below, the depositor (1) acknowledges receipt of the Account Agreement (which may be contained in the Treasury Management Services Agreement) for this account and, if applicable to this account, the funds availability policy, and the USA PATRIOT Act Notice; (2) agrees that such documents are part of PNC's agreement with, and shall be legally binding on, the depositor; (3) agrees that PNC will not monitor specifications requiring multiple signatures or dollar limitations on checks drawn on depositor's accounts and that any such specifications are for depositor's internal purposes, only; (4) confirms that the information on this signature card is correct; and (5) confirms that the persons whose signatures appear on this signature card as signers on this account are authorized signers in accordance with the depositor's resolution and that the signatures appearing above are true specimens of the signatures of the persons listed above.

Certification of Owner:

Under penalties of perjury, I certify that: (1) The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and (2) I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and (3) I am a U.S. citizen or other U.S. person, and (4) The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

You must cross out item (2) above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return.

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

| | |
|----------------|---------------------------|
| ACCOUNT NUMBER | TAX IDENTIFICATION NUMBER |
| | 74-6000354 |

Printed Name: Melissa Lafferty

Printed Title: Chief Financial Officer

Authorized Signature _____

Authorized representative per Resolution on file with bank.

Belton Independent School District
Board of Trustee Meeting Agenda Item

June 12, 2023

Item: Memorandums of Understanding for Dual Credit - The University of Texas Permian Basin

Contact Person: Tiffany Sommerfeld

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 2: Ensure exceptional learning experiences for each and every student.

Background Information:

Belton ISD provides a variety of opportunities for high school students to earn college credit while in high school, commonly referred to as dual credit or dual enrollment. With approval of the attached agreements with Temple College, Belton ISD high schools will continue to offer dual credit courses on the Temple College campus as well as at high schools and the Texas Bioscience Institute campus. In addition, we are articulating agreement with Temple College to offer College Preparatory Mathematics and English Language Arts courses as Belton ISD courses for the high school campuses. These courses are designed to ensure students meet college readiness to enter a post-secondary school.

The high schools will also offer courses through University of Texas of the Permian Basin (UTPB). The UTPB courses are all offered online. The UTPB agreement will allow high school campuses to offer these courses to students where an online format better fits the student's school schedule.

House Bill 1638 (85th Legislature) requires all dual credit programs to establish a Memorandum of Understanding (MOU) between the institution of higher education (IHE) and ISD that details the terms of the partnership. The MOU or articulation agreement must include the following:

- A description of how the goals of the dual credit program align with the statewide goals;
- A course equivalency crosswalk or other method of equating high school courses with college courses that identifies the number of credits that may be earned for each course completed through the dual credit program;
- A description of the academic supports and guidance that will be provided to students participating in the dual credit program;

- A description of the ISD and IHE respective roles and responsibilities in providing for and ensuring the quality and instructional rigor of the dual credit program; and
- A description of the sources of funding for dual credit courses offered under the program including, at a minimum, the sources of funding for tuition, transportation, and any required fees or textbooks for students participating in the dual credit program.
- The MOUs between Belton ISD and Temple College, UTPB, and UTA meet these requirements.
- Policy EHDD(LEGAL) requires Board approval of all dual credit agreements. Attached for your consideration are:
 - Memorandum of Understanding, Temple College Dual Credit Program, 2021-2022
 - Memorandum of Understanding, College Preparatory Mathematics and English Language Arts Courses, 2021-2022
 - Articulation Agreement, Texas Bioscience Institute, 2021-2022
 - Memorandum of Understanding, The University of Texas of the Permian Basin, 2021-2022
 - Memorandum of Understanding, The University of Texas at Austin Regarding On-Ramps, 2021-2022

Fiscal Implications:

None

Administrative Recommendation(s):

Approve the agreements as presented.

**The University of Texas Permian Basin
Memorandum of Understanding
Academic Dual Credit
Fall 2023–Summer 2024**

This Memorandum of Understanding (“MOU”) is entered into by and between The University of Texas Permian Basin (“UTPB”) and Belton Independent School District, “Belton ISD”, pursuant to section 29.908 of the Texas Education Code.

1. Term

The term of this agreement is August 1, 2023 through and including July 31, 2024.

2. Recitals

NOW, THEREFORE, the parties to this MOU mutually agree to the following:

3. MOU Purpose

The purpose of this MOU is to outline the roles and responsibilities of the University and the School Districts that participate in the Academic Dual Credit Programs at UTPB. This MOU is the agreement that encompasses all programs and initiatives under the Academic Dual Credit Programs as required by the Texas Higher Education Coordinating Board (THECB). An additional Memorandum of Understanding is required by the Texas Education Agency for Early College High Schools, T-STEM and P-TECH schools.

4. Non-Discrimination

The University of Texas Permian Basin is committed to providing an educational, living and working environment that is welcoming, respectful and inclusive of all members of the university community. An environment that is free of discrimination and harassment allows members of the university community to excel in their academic and professional careers. To the extent provided by applicable federal and state law, the University prohibits unlawful discrimination against a person because of their race, color, religion, sex, national origin, age, disability, genetic information, or veteran status. The University's commitment to equal opportunity extends its nondiscrimination protections to include sexual orientation, gender expression and gender identity. For more information, please visit UTPB's Non-Discrimination Policy: <https://www.utpb.edu/life-at-utpb/campus-safety/non-discrimination-policy>

5. Recognition of Higher Education Partner

The School District, when reporting and publicizing high school students' completion of academic dual credit courses, will recognize all Higher Education partners, including The University of Texas Permian Basin. Furthermore, when the School District advertises and/or publicizes including but not limited to, designations, awards received, tuition saved, and articles written in social media, television commercials and print ads for dual credit, the School District will recognize The University of Texas Permian Basin as their Higher Education partner. The following statement must be included in all the School District's publications and/or

advertisements in regards to the Academic Dual Credit Programs: “Belton ISD” collaborates with The University of Texas Permian Basin, our Higher Education partner, to offer University credit hours, while saving families hundreds of thousands of dollars in reduced costs in tuition and fees.” In addition, the School District shall adhere to the format and style of all advertising, marketing, reporting, and publicity materials, which includes billboards, print ads, and television commercials, as set forth in the University’s Branding, Marketing, and Advertising Guidelines for The University of Texas Permian Basin at https://www.utpb.edu/university-offices/communications-and-marketing/images/ut-permian-basin-brand-guidelines_updated-04012019.pdf. Failure to follow this provision will result in a non-compliance notification as stated in Section 23 of this document.

6. Academic Policies and Procedures

Regular academic policies and procedures applicable to regular University courses and students will also apply to dual credit courses and dual credit students.

a) Eligible Courses

Academic courses offered by the University for dual credit are developed based on the guidelines published by the Texas Higher Education Coordinating Board in the Academic Course Guide Manual. The University does not offer remedial, kinesiology, or developmental courses for dual credit.

b) Faculty Qualification, Selection, Supervision, and Evaluation

The University has established an approval process for selecting and/or approving qualified School District faculty (those approved will herein be called “Dual Credit Faculty”) to teach dual credit course(s). Each approved Dual Credit Faculty will be supervised by the University’s respective department chair or designee and be evaluated and monitored to ensure quality of instruction and compliance with the University’s policies and procedures in accordance with the standards established by the State of Texas and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). For a comprehensive view of the Faculty Credentials and Qualification, Selection, Supervision, and Evaluation process, refer to the UTPB Academic Affairs Handbook (AAH).

- i. The School District will collaborate with the University to ensure that the School District instructor applying to teach in the Academic Dual Credit Program meets the credential requirements.
- ii. The University will ensure that University Faculty requested to teach dual credit courses at the School District sites have met acceptable national criminal background checks.
- iii. School District faculty approved as Dual Credit Faculty must be cleared by the University’s Office of Human Resources to teach any dual credit courses.

- iv. Dual Credit Faculty will submit all required reporting documents such as rosters, learning outcome results, syllabi/section outlines, and grades by the deadlines set by the University.
- v. New Dual Credit Faculty approved for the upcoming Academic Year must satisfactorily complete Canvas LMS and Quality Measures Trainings offered through the University's Falcon Online Department prior to or during their first semester teaching Academic Dual Credit Program courses.
- vi. University and UTPB Dual Credit Faculty teaching dual credit courses should check their class rosters during the first week of classes to make sure that all students attending the class are enrolled in the dual credit course. Refer students not on the roster to the appropriate School District counselor and the Dual Credit Department. Any student not listed on the roster by the 12th day of class (Census Day) will not be enrolled in the dual credit course.
- vii. The School District will allow release time from School District duties for all Dual Credit Faculty to attend required University departmental meetings, discipline and course-specific professional development training. The department chairs will provide meeting schedule information to the Dual Credit Faculty before the beginning of the semester, so that the Dual Credit Faculty can coordinate his/her teaching responsibilities at the high school in order to attend required department meetings.
- viii. University Faculty and UTPB Dual Credit Faculty teaching University-level courses are expected to reach out to students who need academic assistance and direct them to the appropriate University or School District support services.
- ix. The School District will forward any concerns regarding UTPB Dual Credit Faculty or University Faculty teaching the University-level course to the University Department Chair for investigation. To resolve the concerns, a meeting shall take place between the University Department Chair (and/or designee) and the School District Principal (and/or other designated high school administrator) to discuss the issues and reach a decision that is mutually agreeable.
- x. Online students shall be informed that they are able to access the online course at any time, not only during a designated time at the high school.
- xi. Even though Academic UTPB Dual Credit Faculty members are full-time employees of the School District wherein they teach the University course(s), they are expected to follow all the University's policies as applicable during the instructional time designated for dual credit courses. Because Dual Credit Faculty are employed by both the University and the School District, they are confronted with unique challenges, but should have the same rights, responsibilities, and privileges as University Faculty teaching a dual credit course

at a high school site. They must fulfill their responsibilities as UTPB Dual Credit Faculty while acting in accordance with the expectations, policies, and responsibilities required by their School District and Principal.

xii. UTPB Dual Credit Faculty Rights and Responsibilities when teaching a Course for the University:

- **Course Work:** The rigor of University course work can often require additional time outside of class for students to meet course learning objectives and outcomes; therefore, UTPB Dual Credit Faculty should not be coerced to decrease the amount of out-of-class work assigned to students.
- **Issuing of University Grade:** UTPB Dual Credit Faculty shall not inflate the University letter grade, which might differ from the high school numeric grade.
- **Contact Hours Pertaining to Dual Credit Students:** Just as UTPB Dual Credit Faculty are expected to meet the required number of contact hours per semester, students enrolled in dual credit courses are required to maintain regular and punctual attendance in classes and laboratories. The student is responsible for communicating with faculty members concerning any absence. The student may be required to present evidence to support an absence, and make-up work for class absences will be permitted only as specified by the faculty in the course syllabus.
- UTPB Dual Credit Faculty must not be coerced to take unreasonable measures to help a student who, in the estimation of the Faculty member, is failing the course due to a lack of effort and/or excessive student absences.

c) Location, Facilities, Teaching Environment, and University Courses

The location of dual credit courses will be held at approved high school sites in accordance with SACSCOS standards.

i. University Courses

Faculty teaching dual credit courses must use the University's approved Learning Management System. The University maintains security measures to protect faculty and students while learning in an online environment.

ii. Course Delivery at High School

The School District will ensure that all academic dual credit courses taught by UTPB Dual Credit Faculty are conducted through face-to-face instruction, except when a State of Emergency is activated, is when a UTPB Dual Credit

Faculty may be approved to conduct online instruction to adhere to the University's Instructional Guidelines, using the University's Learning Management System.

iii. Online Method of Delivery

UTPB offers one method of delivery via online Learning Management System.

An electronic course is defined as a course in which instruction and content are primarily over the Internet; a student and teacher are in different locations for a majority of the student's instructional period; most instructional activities take place in an online environment; the online instructional activities are integral to the academic program; extensive communication between a student and a teacher and among students is emphasized; and a student is not required to be located on the physical premises of a school district or open-enrollment charter school.

iv. Facilities

The School District will work with the University to ensure that the School District's facilities meet the expectations and criteria required for University classes and are appropriate for University-level instruction by the first day of class including the following:

- School District will ensure that University Faculty and dual credit students have appropriate access to all available instructional facilities, resources, and essential technology;
- School District shall permit access to the University's electronic learning resources when the course is taught at the School District; and
- School District offering science courses shall meet the laboratory safety standards and have material/equipment required for University courses available in all labs in which classes are being taught to comply with the University science program requirements.

v. Teaching Environment

The School District will ensure that the classroom environment is conducive to University level learning by:

- Designating a classroom for the dual credit classes;
- Displaying signs outside of the classroom that indicate "University Course is in Session";
- Assuring no interruptions take place in the University dual credit class while in session, such as removing students for high school activities, or

making announcements except for official business or emergencies. Interruptions for official announcements must be minimized; and

- Accepting the faculty member's attendance requirements as stated in the course syllabus.

d) Course Curriculum, Instruction, and Grading

School Districts that participate in the Academic Dual Credit Programs at the University will comply with procedures and guidelines as published by the University, including the following:

i. Academic Instructional Calendar

Dual credit classes will follow the University Academic Calendar. Exceptions may be arranged through collaboration between the University and the School District. When the requested exception involves the Final Exam Schedule for long semester classes, the College Department Chair and Division Dean should be involved in any decision. The University requires that the Division Dean approve any exception. Notification of conflicts between mandatory State testing and final exams must be made well in advance of final exams. University courses and exams should take reasonable priority over School District activities.

ii. Monitoring Instruction

The School District will work with the University so University personnel will have the opportunity to monitor the quality of instruction in compliance with the University course syllabus and the standards established by the State of Texas, SACSCOC, and the School District.

iii. Books and Supplemental Materials

Courses offered for dual credit will be identified in the course schedule as University-level courses. Instruction and materials for dual credit courses will be equivalent or identical to courses taught to traditional university students. When possible, UTPB will: (i) utilize open resource textbooks for all dual credit courses, and (ii) utilize the same textbook for multiple years. District shall be responsible for providing all academic textbooks to students.

iv. Grading Procedures

All UTPB Dual Credit Faculty will follow the University Grading System as well as the grading criteria in the department approved syllabus.

v. Submission of University Grade

The primary responsibility for assigning University grades in a course belongs to the faculty member, and in the absence of compelling evidence of discrimination, differential treatment, or procedural irregularities, the judgment of the faculty member responsible for the course must remain determinant. University and School District officials will not interfere with the faculty member's responsibility for assigning University grades. The final course grade for the University will be a letter grade and for the high school a numeric grade that might differ from the University grade.

vi. Grade Appeal

The School District will direct students to follow the University's Grade Appeal process. An electronic copy of these documents may be accessed on the Student Services Department webpage at the following link:
<https://www.utpb.edu/life-at-utpb/student-services/dean-of-students/student-grievances>

7. Student Enrollment & Support Services

a) Student Eligibility

Beginning in the 9th grade, Texas public school students may enroll in dual credit courses for up to 15 hours per semester. Texas Administrative Code §4.85(b) identifies requirements that must be met by students who enroll in a college course for concurrent enrollment college credit.

I. Students must comply with the Texas Success Initiative as follows:

- Reading—TSIA score of 351 or TSIA2 of CRC \geq 950
- Writing—
 - a. a placement score of at least 340, and an essay score of at least 4; or
 - b. a placement score of less than 340 and an ABE Diagnostic level of at least 4 and an essay score of at least 5.
- Mathematics—TSIA score of 350

TSIA2

- Mathematics College and Career Readiness —
 - CRC \geq 950;
 - CRC $<$ 950 and Diagnostic Level = 6
- English Language Arts and Reading College and Career Readiness —
 - CRC \geq 945 and Essay \geq 5;
 - CRC $<$ 945 and Diagnostic Level \geq 5 and Essay \geq 5 Diagnostic Level Range: 1-6 CRC– College Readiness Classification Test CRC Range 910-990

2. Alternatively, students may qualify under one of the following standardized exemptions from TSI requirements:

- Exemption from TSIA reading and writing:
 - Scored a 23 or higher on the ACT composite and a minimum of 19 on both the English and math tests;
 - SAT administered prior to March 2016: Earned a combined (verbal critical reading + math) SAT score of 1070, with a minimum score of 500 on both sections;
 - SAT administered March 2016 and later: Evidence-Based Reading and Writing (EBRW) minimum score of 480, Mathematics minimum score of 530 (no combined score needed);
 - TAKS scale score of at least 2200 on the math section and/or 2200 on the English Language Arts section with a writing subsection score of at least 3.

b) Library Services

UTPB shall provide dual credit enrolled student's access to the instructional and digital resources available on the campus of UTPB and ensure that all distance education students have access to library resources to support appropriately the courses in which the students are enrolled. These services include document delivery, electronic access to reference services, reserves, interlibrary loan, and a web page that includes ready links to services, contacts, and self-help modules. The library will regularly evaluate the effectiveness of resources provided to distance education students and will demonstrate that services are improved where appropriate. Instructors will provide distance education students information about library services.

c) Student Support Services

Students in dual credit courses may utilize the same or comparable academic support services that are afforded to University students on the main campus. The University is responsible for ensuring timely and efficient access to such services (e.g., academic advising), to learning materials (e.g., library resources), and to other benefits for which the student may be eligible. Currently, services available to the online students from UTPB include:

- Electronic resources, online reference services, and other services of the J. Conrad Dunagan Library;
- Writing Center assistance and tutorials with writing assignments;
- Testing Services & Academic Accommodations for ADA issues, testing services, and study skill development;
- Academic Advising;
- Technical Support for Canvas users

d) Student Policies

Regular academic policies applicable to courses taught at the University's main campus must also apply to dual credit courses, in accordance with TAC Chapter 4. These policies shall include the appeal process for disputed grades, drop policy, the communication of grading policy to students, and when the syllabus must be distributed.

e) Student Complaints

UTPB's policies and procedures for handling student academic and non-academic complaints are applicable to all students including those enrolled in distance education programs and courses. Students with complaints about distance education delivered by UT Permian Basin should follow the process described. Students who wish to file a written complaint are encouraged to submit their complaint using the University Complaint Resolution Portal located at <https://www.utpb.edu/life-at-utpb/student-services/dean-of-students/student-grievances> . If an issue cannot be resolved internally/locally, students may file a complaint about UT Permian Basin with their state of residence or the University's accrediting organization. Information on both are available at [Complaint Process - The University of Texas Permian Basin | UTPB or UTPB Complaint Management - UTPB IRD](#).

f) Student Conduct

Dual credit students must abide by the UTPB Student Code of Conduct outlined in the current Handbook of Operating Procedures.

8. Finance Support Services

a) Faculty Stipend

School District instructors approved by the University to be Dual Credit Faculty and approved to teach University level courses will be paid a stipend by the University per class, per semester, as outlined in the Academic Affairs Handbook (AAH).

b) Tuition and Fees

District shall pay \$100 per semester credit hour. Each school district is liable for making complete payment for all students before the 12th class day. Each district and or dual credit student will adhere to enrollment cancellation processes that are set in place by the University.

c) Invoicing

UTPB will issue an invoice to District listing all enrollments in all subject areas. District will have up 15 business days to appeal any registrations for that semester, to the Office of Accounting. District must remit payment within 30 days of receipt of invoice. Failure to pay may result in District's inability to enroll students in future courses.

d) TXVSN Enrollment

When District enroll in courses via the Texas Virtual Schools Network (TXVSN), it will follow UTPB enrollment procedures, including:

- a. Applying to and enrolling students in UTPB;
- b. Adhering to UTPB's enrollment and drop schedule; and
- c. Entering into a written agreement approved by the governing boards or designated authorities of District and UTPB.
- d. District is responsible for 100% of the course cost for each student that completes coursework. District is responsible for 70% of the course cost for each student who withdraws from a course after expiration of the designated drop period.
- e. TXVSN Central Operations will issue an invoice to District at the end of each semester based on the conditions noted above; TXVSN will remit payment to UTPB at the end of each semester.

9. Human Resources Department, Data Privacy & Sharing Agreement

The School District will collaborate with the University to ensure that all School District faculty applying to teach in the Academic Dual Credit Programs meet the credential requirements, and submit all required documents for the hiring process to the Human Resources Department as well as agree to full information sharing in the event of an investigation of a personnel matter regarding Dual Credit Faculty.

- a) Any non-academic incidents or complaints against Dual Credit Faculty teaching a University course are required to be reported to the University's Office of Human Resources to the attention of the Director for investigation.
- b) The School District will comply with Title IX of the Education Amendments 1972 (20 U.S.C. § 1681 et seq.) regulations as stated in the University's Policy on Sexual Harassment/Sexual Misconduct, and the School District Title IX policy in resolving incidents and complaints. An electronic copy of the University's policy may be accessed on following link: <https://www.utpb.edu/life-at-utpb/campus-safety/sexual-harassmentsexual-misconduct/sh-sm-policy>

Title IX Statement:

The University of Texas Permian Basin (the University) is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act), Violence Against Women Act (VAWA), and Clery Act. Sexual Misconduct, Retaliation, and other conduct prohibited under this Policy will not be tolerated and will be subject to disciplinary action.

The University will promptly discipline any individuals or organizations within its control who violate this Policy. The University encourages you to promptly report incidents that could constitute violations of this Policy to the Title IX Coordinator (as outlined in Section 3.1 of this Policy).

- c) The School District will designate a specific School District official that is certified as a Title IX Investigator/Coordinator to serve as the authorized liaison for The University of Texas Permian Basin Office of Human Resources. The School District official and the University's representative(s) will work collaboratively and timely to share any and all information necessary in the event of an investigation of a personnel matter.

10. Quality Control

UTPB will monitor student academic performance and quality of instruction to assure compliance with the Texas Administrative Code Title 19, Part 1, Chapter 4.

11. Student Identification

Dual credit students are eligible to receive a UTPB Student Identification Card and students who wish to obtain a UTPB Identification Card shall send an email to the UT System Police at StudentID@utpb.edu, included information should be:

- *Full name, address, and student ID number.
- *A scanned image attachment of another photo-bearing official government ID (driver's license, passport, etc.) for verification in digital (JPEG) format.
- *A scanned image attachment of a passport-quality photo (headshot with a plain background) in digital (JPEG) format.

District or student shall pay a fee of \$10.00 for the ID and will receive the ID in a prompt and timely manner.

12. UTPB Student Authentication Process

UTPB registers students for online courses using a student information system and manages access through a centralized authentication system. The learning management system in which all online courses are hosted authenticates student user accounts and passwords to the UTPB centralized authentication system. To obtain access to online courses in the learning management system, students must establish their identity through a secure login and password. At least one additional student identification technique will be required within each course. This technique is determined and approved by the Provost/Academic VP. The District principal shall notify UTPB in the event a high school does not use photo IDs. UTPB will determine an alternative means of authentication. One additional method of student authentication using an approved photo ID must be clearly stated on the course syllabus minus webcams and may include the following:

- Proctored exams using an approved photo ID.
- Presentation of approved photo ID through a web cam and optional levels of proctoring during assessment.
- Field or clinical experiences using an approved photo ID.

- Synchronous or asynchronous video activities using an approved photo ID.
- Other technologies or procedures specified by faculty in their course syllabus.
- Public school designee/facilitators can proctor an exam identifying themselves to the instructor for testing environment criteria.
- UTPB emails are a secondary form of authentication.

Dual credit students may use District identifications. Approved photo identifications are: passports, government issued identification, driver's licenses, military ID from DoD.

TEC 28.009

UTPB has aligned its goals with House Bill 1638 statewide goals as codified in Texas Education Code, Section 28.009 (b-1) and (b-2). These require the Texas Higher Education Coordinating Board (THECB), and Texas Education Agency (TEA) to collaboratively develop statewide goals for dual credit programs in Texas.

UTPB offers dual credit courses to high school students in accordance with state, legislative, and regulatory requirements, as well as the SACSCOC.

UT Permian Basin offers a course equivalency crosswalk for equating high school courses with college courses. This crosswalk identifies the number of credits that may be earned for each course completed through the dual credit program.

While UTPB offers a variety of dual credit and early college access courses, most courses are part of the Texas Core Curriculum. Core courses are transferable to any public university or college in Texas.

All courses are 3 credit hours unless noted otherwise

| | |
|---|--|
| * ART 1301: Art Appreciation | MATH 2412: Pre-Calculus {4 credit hours} |
| COMM 1301: Intro to Public Speaking | MATH 2413: Calculus I {4 credit hours} |
| CRIM 1301: Intro to Criminal Justice | *MUSC 1301: Jazz, Pop, Rock |
| ECON 2301: Intro to Macroeconomics | PLSC 2305: American National Politics |
| *ENGL 1301: Composition I | PLSC 2306: State and Local Politics |
| *ENGL 1302: Composition II | *PSYC 1301: Intro to Psychology |
| *ENGL 2322: British Literature to 1800 | *SOCL 1301: Intro to Sociology |
| ENGL 2323: British Literature since 1800 | SPAN 1411: Beginning Spanish I {4 credit hours} |
| *ENGL 2327: American Literature to 1865 | SPAN 1412: Beginning Spanish II {4 credit hours} |
| ENGL 2328: American Literature since 1865 | SPAN 2311: Second Year Spanish I |
| *HIST 1301: U.S. to 1877 | SPAN 2312: Second Year Spanish II |
| *HIST 1302: U.S. since 1877 | COSC 1335: Computers & Problem Solving |
| MATH 1314: College Algebra | COSC 1430: Intro to Computer Science |
| MATH 1324: Applications of Discrete Mathematics | COSC 2430: Intro to Computer Science II |
| MATH 1332: Contemporary Mathematics I | |

UTPB offers dual credit to Early College High School and high school students across the state of Texas. Our classes are taught by SACSCOC qualified university professors. UTPB ensures the quality and instructional rigor of the dual credit program's content, which meets, SACSCOCs requirements. Course content and rigor are comparable with similar courses that are taught to traditional UTPB students.

UT Permian Basin Dual Credit goals are listed below.

Goal 1: UT Permian Basin and its school district partner will implement purposeful and collaborative outreach efforts to inform all students and parents of the benefits and costs of dual credit, including enrollment and fee policies.

- Measures of Implementation: Examples of items to include in documentation:
 - a. UT Permian Basin and its school district partner will host informational sessions for students and parents on dual credit opportunities, benefits, and cost.
 - b. UT Permian Basin and its school district partner's webpages will reflect the most current dual credit program information including enrollment and fee policies.
 - c. UT Permian Basin will host dual credit 101 sessions for high school counselors via webinar.
 - d. UT Permian Basin and its school district partner will collaborate on a marketing campaign.

Goal 2: The Dual credit program will assist high school students in the successful transition to and acceleration through postsecondary education.

Goal 3: All dual credit students will receive academic and college readiness advising with academic support services to bridge successfully into college course completion.

- Metric: Examples of items included in analysis:
 - e. Student enrollment in postsecondary after high school
 - f. Time to degree completion
 - g. Decrease in excess number of semester hours beyond required hours to degree completion
- Analysis of measures in enrollment and degree completion, disaggregated by student sub-population.

Goal 4: The quality and rigor of dual credit courses will be sufficient to ensure student success in subsequent courses.

Metric: Award of credit and transcripts

- a) UTPB will award academic credit for courses that are listed in the core curriculum. These courses shall be evaluated in accordance with Texas Higher Education

Coordinating Board and Texas Education Agency. They shall be at a more advanced and rigorous level than courses taught at the high school level.

- b) For all its programs, including those delivered through distance education, UTPB will identify expected student learning outcomes, assess the extent to which a course achieves these outcomes, and provide evidence of improvement based on analysis of the results. Additional items to be evaluated shall include but are not limited to: the effectiveness and efficiency of delivery systems, academic resources, student services, and access to faculty. Finally, students will evaluate courses delivered via distance education using the course evaluation procedures in effect for campus-based courses.

13. Schedule Changes

Schedule changes that include additions, drops, and withdrawals will be processed based on established deadlines and must adhere to current policies and procedures.

14. Transcribing of Credit and Student Withdrawal

A college grade shall be transcribed upon completion of the semester for the courses in which the student officially enrolled and will adhere to the current grading policy.

The school district agrees to evaluate the objectives to be achieved by students completing the UTPB dual credit courses and to transcribe the credit on the student's high school transcript accordingly.

Students may request transcripts at www.getmytranscript.com. The fee is \$7.00.

15. Grading Periods and Policies

The university has adopted a policy that allow school facilitators observer access in Canvas. The account holder will have credentials and understand that all users of UTPB Information Resources are subject to having all such uses monitored and/or recorded by system personnel, and that anyone using UTPB Information Resources expressly consent to such monitoring and that the results of such monitoring may be provided to law enforcement personnel. Individuals will be able to follow the academic calendar for the grading periods and polices adopted by UTPB and school district.

16. Use of UTPB Email

Use of UTPB email as primary email in distance education courses further protects student personal emails independent of their coursework and ensures the student enrolled in the online courses is using the email account assigned to that student by UTPB. University email will serve as second authentication method.

17. Privacy

The Family Educational Rights Privacy Act (FERPA) guidelines will be followed for all students regardless of instructional environment. Submission of student work online creates an academic record that is subject to FERPA. Online posting of grades must not be viewable to other members of the online class. Exemplary works may be posted with individual student

permission. Instructors must not compel online students to reveal private information to classmates. Private information includes full name, physical address, birth date, birth place, social security number, gender, race, color, marital status, religion, citizenship, immigration status, physical image, information about family, or information a student considers too sensitive to share.

18. Data Sharing

FERPA allows protected student data to be exchanged between the University and School District for students that are dually enrolled without the consent of either the parents or the student under § 99.34. If the student is under 18, the parents still retain the right under FERPA to inspect and review any education records maintained by the School District, including records that the University disclosed. The University and the School District are expected to meet FERPA requirements to maintain the privacy of student data. The University will provide data reports to the School District via standard reports as per identified timelines. These reports have been developed in an effort to provide required data in a timely manner to our partners with a signed MOU.

The School District shall provide a primary and secondary contact, at the District and at each high school, to receive data via a secure process from the University. These contacts will be responsible for distributing data securely within their assigned area and within FERPA guidelines. Any data received from the University shall not be shared outside the District without prior authorization from the University. The School District may request data outside of the scheduled report distribution schedule provided:

- An MOU has been executed and is active between the School District and the University
- The data request is submitted, at minimum, three (3) business days prior to the requested delivery date

PLEASE NOTE: Requests are **NOT** guaranteed to be delivered by the requested delivery date and may be delayed depending on the data team's existing request volume. Requests will be prioritized depending on identified need. The School District may submit an e-mail request for reports to: chavez_mi@utpb.edu

19. Transportation

UTPB assumes no obligation/responsibility for transportation of students to and from the UTPB campus.

20. Off-site Locations Southern Association of Colleges and Schools Commission (SACSCOC) Requirement

The Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) requires Universities to report all off-site locations in which dual credit students may earn at least 25% but less than 50% of credits toward a program, in-person or via distance learning, if

courses are taken on high school property. This rule does not give the University the right to manage the classroom or technology in the classroom, nor does it imply that the University will supply learning technology. However, high schools may be subject to a site visit during SACSOC reaffirmation processes that occur every five years.

21. Decision to Non-Renew MOU Agreement

The Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) substantive change policy requires institutions to notify them of all off-campus instructional locations that require students (including dual credit and early high school students) to take courses in a place that is geographically apart and independent of the main campus location. Furthermore, institutions are required to have an approved teach-out plan that ensures equitable treatment of students when an off-campus instructional site closes. Because a decision not to renew an agreement between the University of Texas Permian Basin (UTPB) and a dual credit high school partner closes an off-campus location, the UTPB teach-out plan will ensure the University makes a good faith effort to assist affected students, faculty, administrative and support staff so that they experience minimal disruption in the pursuit of their course of study or professional careers.

If a decision is made not to renew an agreement between the University of Texas Permian Basin (UTPB) and a dual credit partner, the following proposed protections will occur:

This plan provides details regarding:

- a. administration and organization
- b. affected students
- c. maintenance of records and reports
- d. affected faculty and staff

Administration and Organization

The Administration, Provost, Program Director, and faculty of the UTPB Dual Credit Program will continue to adhere to and remain accountable for ensuring affected students, faculty, and support staff experience minimal disruption in the pursuit of their course of study or professional careers.

The University administration will provide direct support and resources to the appointed Director of Dual Credit/Early College High School in fulfilling his/her responsibilities and duties until all affected students have completed their course work.

Affected Students

The University has maintained and will continue to maintain open communication with all currently enrolled students.

A decision not to renew an agreement between UTPB and a dual credit partner prohibits students enrolled by that high school from taking dual credit courses from UTPB. In that case,

affected students will be notified by mail of the ending agreement and will be informed of their rights as follows:

1. Affected students are no longer eligible to take dual credit courses at the University
2. No additional charges/expenses will incur as a result of the ending agreement
3. Any earned credit will be recorded and remain on student transcripts
4. Affected students are entitled to a copy of their transcripts
5. All other affected student records will be kept on file following UTPB policy
6. Affected students have a right to appeal a grade
7. Grievance procedures still apply
8. Incomplete grades and ongoing agreements between the affected student and instructor will remain honored

Affected students will be notified that they can continue taking dual credit courses at UTPB if the stated agreement is renewed at a later time. Once they graduate from high school, they are eligible to apply to UTPB and complete their programs of study.

Maintenance of Records and Reports

All current records will be maintained in a secure manner to prevent loss, destruction or unauthorized use. All records will be maintained for the required specified time and will remain accessible to those with a need for access (e.g., Program Director, Provost).

The University will also continue to maintain the records listed below in accordance with the required institutional education guidelines:

- a. University catalogs, programs of study, mission and goals, curriculum and course outlines
- b. Student/Faculty records
- c. Memoranda of agreements with affiliating agencies
- d. Strategic planning documents and program/course evaluation methods

Affected Faculty and Staff

In the unlikely event that full-time faculty or staff are affected by the ending contract between UTPB and a dual credit partner, they will be notified in writing.

22. Amendment

Any change to the terms of this MOU must be presented in written form and agreed upon by both UTPB and the school district at least 30 days before any term or provision may be changed.

23. Notification of Non-Compliance and Termination of Agreement

Failure to act in accordance with any provision in this MOU will result in a Notification of Non-Compliance (Notice), which may be initiated by either party. The Notice shall be in writing and shall state in particular the alleged non-compliance. The Notice will be provided to the

University President and School District Superintendent for review and action. Failure to correct non-compliance may result in termination of this agreement.

The University of Texas of the Permian Basin
4901 E. University Blvd.
Odessa, Texas 79761

By:

Date:

Dr. Michael Frawley
Dean of Student Success
Associate Professor of History, UTPB

Belton Independent School District

By:

Date:

Dr. Matt Smith
Superintendent, Belton ISD

Belton Independent School District
Board of Trustee Meeting Agenda Item

June 12, 2023

Item: Board Operating Procedures 2nd Reading

Contact Person: Dr. Matt Smith

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 1: Strengthen and support the engagement of all stakeholders in the pursuit of the BISD vision.

Background Information:

The Board Operating Procedures outline general procedures and agreements to ensure cooperation and effective processes and systems that advance the goals of the District. In addition, the document assists the Board in addressing areas of effective communication with community members and staff.

The Policy Committee reviewed the proposed Board Operating Procedures on May 1, 2023. The recommended changes have been incorporated throughout and align with policy. We will continue to review the procedures annually, as outlined in the document.

Fiscal Implications:

None

Administrative Recommendation(s):

Approve the revised Board Operating Procedures as presented.



Board Operating Procedures

The Superintendent and the Board function as a team. A structured approach to developing a district vision and setting goals is enhanced by first developing a system of standard operating procedures. The Board of Trustees is the corporate policy making body for the District. The Superintendent and staff provide the leadership to ~~accomplish~~ strive toward the District's ~~mission-vision~~ and accomplish annual goals, through policy implementation. The Belton ISD Board Operating Procedures have been established based on legal policies and policies adopted by the Board of Trustees.

The Belton ISD Board of Trustees annually reviews these Operating Procedures to effectively communicate with staff and patrons of the District.

Trustees

| | |
|---|---------------------------|
| Jeff Norwood <u>Manuel Alcozer</u> | President |
| Ty Taggart <u>Chris Flor</u> | Vice President |
| Manuel Alcozer <u>Erin Bass</u> | Secretary |
| Suzanne M. McDonald | Trustee |
| Janet Leigh | Trustee |
| Chris Flor | Trustee |
| Erin Bass | Trustee |
| <u>Rucker Preston</u> | <u>Trustee</u> |

Administration

| | |
|--|---|
| Dr. Matt Smith | Superintendent |
| Dr. Malinda Golden | Deputy Superintendent |
| Dr. Deanna Lovesmith <u>Gabi Niño</u> | Assistant Superintendent for Teaching & Learning |
| Todd Schiller | Assistant Superintendent for Human Resources |
| Michael Morgan | Assistant Superintendent for Operations |
| Melissa Lafferty | Chief Financial Officer |
| Shad McGaha | Chief Technology Officer |
| Jennifer Bailey | Executive Director of Communications & Community Engagement |

Operating Procedure Review

These operating procedures will be reviewed annually by the Board, ~~through the Policy Committee.~~

Board Ethics

Board members shall promote the best interests of the District as a whole and shall adhere to the following ethical standards:

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- Be fair, just, and impartial in all decisions and actions.
- Accord others respect.
- Share views while working toward consensus.
- Respect the majority decision as the decision of the Board.
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Accountability

- Be accountable to the public by accurately representing District policies, programs, priorities, and progress.
- Work to ensure prudent and accountable use of District resources.
- Diligently prepare for and attend Board meetings.

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- Be responsive to the community by seeking its involvement in District affairs and by communicating District priorities and concerns.
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- Make no personal promise or private action that may compromise the Board members' performance or responsibilities.
- Tell the truth.
- Do not disclose information that is confidential by law or that will needlessly harm the District if disclosed.
- Seek continuing education that will enhance the Board members' ability to fulfill their duties effectively.
- Be continuously guided by what is best for all students of the District.

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- Base decisions on fact rather than supposition, opinion, or public favor.
- Refuse to surrender judgment to any individual or group at the expense of the District as a whole.

Lawfulness

- Uphold all applicable laws, rules, policies, and governance procedures consistently.
- Focus attention on fulfilling the Board's responsibilities of goal setting, policymaking, and evaluation.

Board Meetings

Agenda Preparation

- The Board President and the Superintendent jointly create the agenda with input from the rest of the Board.
- Two standing agenda items will be at the end of each meeting agenda:
 - “Board Requests for New Information and/or Reports.”
 - “Calendar of Events.”

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- Any workshops involving a quorum of Board members or more will be posted in accordance with the Open Meetings Act.

Opening of Regularly Scheduled Meetings & Maintaining Decorum

- Board meetings are held in public to conduct the business of the district, as distinguished from public meetings. The Board shall not tolerate disruption of the Board meeting by members of the public. If, after at least one warning, any person continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from the administration and/or law enforcement officials to have the person removed from the meeting. Notwithstanding, a single outburst or incident may be so disruptive that the individual may be removed without an initial warning. All individuals attending meetings will be expected to comply with applicable guidelines from the District regarding emergency procedures and/or in accordance with executive order issued by duly authorized local, state, and/or federal authorities.
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- The Board President may limit time and adjust placement of Public Comments if there is a large number of speakers or topics on the agenda. It is within the discretion of the presiding officer to reduce the amount of time allotted to individual speakers. Below is a sample of a sliding scale that may be used by the Board President for effective meeting management:

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- Citizens may also contact the Board at: [Board of Trustees / Board Members \(bisd.net\)](http://www.bisd.net)

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Generally, any time four or more members are gathered and discuss Board business, it is considered a meeting under the Texas Open Meetings Act. See BE(LEGAL).

A "walking quorum" occurs when members of a governmental body gather in numbers that do not physically constitute a quorum at any one time but who, through successive gatherings, secretly discuss a public matter with a quorum of the body with the objective of avoiding an open meeting. A

governmental body may be subject to both civil and criminal liability for conducting business by a “walking quorum.”

Consent Agenda

A consent agenda will be used for items of routine and/or recurring nature, generally requiring no discussion and grouped together under one heading. The Superintendent will automatically place the following items on the consent agenda.

1. Routine items;
2. Annual renewals (i.e., Region 12 and Texas Education Agency items);
3. Financial items to include, but not limited to, monthly financial reports, budget amendments, expenditures over \$50,000, gifts, grants and bequests, certification of annual tax roll, monthly, quarterly, and annual investment reports, and other financial reports as needed;
4. Minutes of regular and special Board meetings;
5. Updates of Board policy;
6. Routine personnel items; and
7. Routine bid recommendations.

A Board member can request an item be removed from the consent agenda for individual consideration and voting through notice to the Superintendent and Board President as soon as practical prior to the meeting, or in sufficient time, as determined by the Superintendent, to enable staff to present information at the meeting necessary to address a Board member’s question or concern.

Board Member Requests for Information

Questions from Board members concerning non-agenda information will be answered, when appropriate, in an administrative report by the Superintendent.

or

- May be placed on a future Board meeting agenda.
- Updates will be provided as needed by the Superintendent. Board members will notify the Superintendent when answers to their questions are not forthcoming from the contact person in the time promised.
- Board members, acting in their official capacity, have the right to seek information through the Superintendent’s office. Written questions and corresponding responses will be distributed to all Board members in a timely manner.
- A Board member shall not have access to confidential student records unless there is a legitimate educational interest as defined by Board policy FL(LEGAL) in the records and the member is acting in his/her official capacity.

- Board members shall make formal information requests directly to the Superintendent. The Superintendent may direct other administrators to respond.
- Board members can e-mail or call the Superintendent or executive staff to ask questions or make informal requests for information.
- If the request requires a material amount of time or resources, the Superintendent shall notify the Board President.
- Board members will keep the Superintendent informed.

Closed Sessions

Closed Meetings shall include only items allowed by law and policy.

- If a Closed Meeting is allowed, the Board shall not conduct the Closed Meeting unless a quorum of the Board first convenes in an Open Meeting for which proper notice has been given and in which the presiding officer has publicly announced the sections of the Open Meetings Act or other applicable law under which the Closed Meeting is held.
- A final action, decision, or vote on a matter deliberated in a Closed Meeting shall be made only in an Open Meeting for which proper notice has been given.
- The Board shall keep a certified agenda of the proceedings of each Closed Meeting.
- No Board member shall participate in a Closed Meeting that is not documented by a certified agenda or a tape recording.
- All information provided and opinions shared in Closed Meeting shall remain confidential unless otherwise agreed upon by the Board. Non-compliance may result in private and or public censure.

Parliamentary Procedures

The Board shall observe the parliamentary procedures as outlined in Robert's Rules of Order Newly Revised.

Board Elections or Appointments

Five Board positions are by area and two are at large. In the event of a vacancy prior to the completion of a three-year term, the Board may appoint a replacement to complete the term or may order a special election to fill the vacancy in accordance with Board Policy BBC(LEGAL).

Evaluation of the Board

- The Board shall conduct a self-evaluation annually.
- The evaluation shall consider such items as role recognition, relationship with others, performance at Board meetings, self-improvement activities and other issues consistent with the Framework for School Board Development.

Evaluation of the Superintendent

- The annual evaluation of the Superintendent and review of the Superintendent's contract will typically be done in January.
- The Board President obtains input from all Board members, completes the appraisal document and reviews the document and comments with the Superintendent prior to the next regularly scheduled board meeting.
- The Superintendent's evaluation is generally conducted in closed session but can be conducted in open session at the request of the Superintendent.

Selection of Board Officers

The Board shall elect a President, a Vice President, and a Secretary who shall be members of the Board. Each officer should have completed their annual required continuing education hours on time and completed one year of board service.

Board officers shall serve for a one-year term or until a successor is elected. Officers may remain in the same office up to three (3) consecutive terms.

Meeting Minutes

- Minutes from previous Board meetings will be placed in the agenda packet for approval at the next Regular Board meeting. If extenuating circumstances exist, minutes will be provided in the following month.
- ~~Notes and/or minutes of committee meetings will be provided the following month.~~
- Approved Board minutes will be posted on the District website.

Standing Board Committees

- For efficiency, tThe Board ~~will may~~ divide into ~~two~~ standing committees to best serve District needs. When applicable, Policy and Facilities. Board members have the option ~~each year~~ of which committee they wish to serve with up to three trustees serving on each committee. The Board President ~~will not formally sit is not formally~~ on a standing committee but may choose to attend any or all committee meetings.
- If a quorum of Board members is anticipated, the meeting will be posted and held in accordance with Special Board Meeting procedures.
- The Board President may create additional committees to address special topics.
- Standing Board Committees may be paused or dissolved upon Board action.

Communication on District Business

In accordance with Policy BJA(LOCAL), the Superintendent will keep the Board informed of significant issues as they arise. The following items serve as agreed upon criteria and procedures for information dissemination:

- The Superintendent will determine the timing and means of communication depending upon the severity of the situation.
- Issues prompting timely communication from the superintendent may be fact or rumor, but must be important to the function of the District. Such information could be one of District liability, staff or student risk, safety, or other items of significant community interest.
- All information is to be shared equitably with all members of the team in an appropriate/ethical manner.

Board Member Communication with the Media

- The team strives to maintain a positive relationship with the media.
- The Superintendent or his/her designee shall be the official spokesperson for the District to the media on issues of media attention.
- The Board President or his/her designee shall be the official spokesperson for the Board to the media on issues of media attention.
- In speaking as an individual, the Board member should:
 - Clarify that he/she is speaking as an individual and not for the Board, and

- Remind the media representative(s) of the position or the action of the Board or the issue in question.

Board Dissention

- Board members shall honor action taken by the Board when making any individual statement related to school business.
- Board members shall not communicate with any other Board members for purposes of soliciting votes with respect to Board business items.
- It is expected that Board members will attempt to informally work out any personal and professional conflicts with each other such that the members continue to work in a collaborative and effective manner.
- If disputes arise between Board members related to Board business or these Board Operating Procedures that cannot be resolved through communications between the members, the Board President will attempt to informally mediate the dispute and achieve resolution. In the event the dispute remains unresolved, the issue may be presented to the Board for resolution in a closed meeting if the item falls under accepted closed meeting topics. If the issue is not resolved during a closed meeting, the Board may take action as allowed by Board policy.

Citizen Request/Complaint to Individual Board Members

Parents and community members wishing to contact the School Board regarding a specific school, teacher, or child are encouraged to begin at the level closest to the concern. The Board requests students and parents discuss their concerns and complaints through informal conferences with the appropriate teacher, principal or other campus administrator. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

1. Step One: Contact the teacher, coach, guidance counselor, etc.
2. Step Two: Contact the principal. (If a parent or community member has a school-wide concern, this becomes Step One.)
3. Step Three: Contact the District office responsible for the area of concern.
4. Step Four: Email the Superintendent of Schools, who may begin an investigation or refer the matter to an appropriate administrator.

When a Trustee is contacted with a complaint or concern from a citizen, they will recommend the item be addressed at the appropriate level noted above or will refer the matter to the Superintendent of Schools (or appropriate administrator) for an administrative response. In such situations, the Superintendent of Schools (or designee) will respond in lieu of the Trustee.

If an informal conference regarding a complaint fails to reach the outcome requested by the student or parent, the student or parent may initiate the formal process described in the following policies:

- FNG(LOCAL)
- FNG(LEGAL)

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns, and they may withdraw a formal complaint at any time if a resolution has been reached.

Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.

Other Issues

Citizens wishing to express themselves regarding school district policy, boundaries, finances or other responsibilities of the Board which have not been placed on a regular agenda, are encouraged to use one or more of these alternatives.

- Contact the appropriate school department.
- Speak at the Public Comment section held during each regular board meeting.
- Board members discourage citizens from providing anonymous information and, in general, will not act upon it (except for fraud, unlawful or other questionable Belton ISD activities which can be reported in confidence).
- Writing or speaking to the Board in a disrespectful tone is considered unprofessional and is counterproductive.

Building Trust between Administration and Board

- As much as possible, staff should be made aware of Board member questions in advance of the Board meeting.
- Care enough to privately address a fellow Board member if he/she is inappropriate.
- Provide the same information to all of the Board and the staff in an appropriate and timely manner.
- Board members will read their packet in advance.
- Staff will provide supportive data for Board decision-making.
- The agenda item cover memo will be used by staff to guide their work in supplying adequate and clear information on agenda items.
- The Board may table an item that does not have supportive data.
- The Board, Superintendent, and staff will be open and respectful of each other.

Guidelines for Skillful Team Discussion

- Allow equal voice.
- Listen to understand.
- Allow one speaker at a time.
- Be brief and to the point.
- Take responsibility for yourself.
- Strive for consensus.

Board Member Visits to Campuses

- Board members may be invited to attend public events, receptions, groundbreakings, dedications, ribbon cuttings, and other campus events. In such cases, notifying the Superintendent is not necessary.
- Board members who wish to visit a campus to view a program or activity in their official capacity shall notify the Superintendent and coordinate the visit with the principal.
- Board members visiting a campus in an unofficial capacity should adhere to campus rules.
- Board members are encouraged to interact with staff members but are never to give staff and other employees any directives.
- The Superintendent may schedule group Board visits on topics of interest. There must be less than a quorum present.

Board Attendance at District Events

- The Board will be provided weekly updates of calendar events and sent calendar invitations when available.
- Board members will show support of key events through their attendance at those events as representatives of the Board.

Board Training

Candidate workshops: The Board may conduct a training for interested school board candidates each year.

In the first year of service, a Board member shall receive at least 10 hours of continuing education in fulfillment of assessed needs. Up to 5 of the required 10 hours may be fulfilled through online instruction, provided that the training is designed and offered by a registered provider, incorporates interactive activities that assess learning and provide feedback to the learner, and offers an opportunity for interaction with the instructor. Newly elected Board member training shall include, but not be limited to:

- Local District Orientation (within 120 days of taking the oath of office, at least 3 hours in length);
- Open Meetings Act (not less than 1 and not more than 2 hours within 90 days of taking the oath of office);
- Public Information Act (not less than 1 and not more than 2 hours within 90 days of taking the oath of office);
- Local Orientation to the Texas Education Code (within 1 year before or 120 days after taking the oath of office at least 3 hours in length); and
- Evaluating and Improving Student Outcomes (formerly SB 1566), within 120 days of taking the oath of office.

After the first year of service, a Board member shall receive at least 5 hours of continuing education annually in fulfillment of assessed needs. A Board member may fulfill the 5 hours of continuing education through online instruction, provided that the training is designed and offered by a registered provider, incorporates interactive activities that assess learning and provide feedback to the learner, and offers an opportunity for interaction with the instructor. Experienced Board members are required to complete training to include:

- Team building with Superintendent including goal setting and review of the State Board of Education's governance framework distributed annually by the Board President to all Board members and the Superintendent (3 hours annually);
- Continuing education in assessed needs (5 hours annually);
- Evaluating and Improving Student Outcomes (formerly SB 1566), 3 hours training every 2 years);
- State Board of Education Safety Training (2 hours every 2 years);
- Post-Legislative Update to the Texas Education Code, following a legislative session;
- Child Abuse Prevention (1 hour every 2 years); and
- Cybersecurity (1 hour annually).

The Board must meet minimum annual training requirements for the period January 1 through December 31.

The Board President shall also receive continuing education related to leadership duties of the Board President as some portion of the annual requirement.

The Texas Education Code requires the President of the Board to announce the status of earned training credits for each member of the Board of Trustees annually. The announcement is a

progress report on the training Board members have received to date. This announcement occurs at the last regular Board meeting prior to an election of trustees (typically April).

Board members are encouraged to join the Texas Association of School Boards (TASB) and attend the TASB convention, as well as other relevant conventions, conferences, or clinics.

The Board is committed to attend required training and will strive to annually attend a conference together with the goal of 100% participation by the Board and Superintendent.

Review and Adoption

These Operating Procedures were approved at a meeting of the Board of Trustees on the 12th day of December, 202.

Jeff Norwood Manuel Alcozer, President

Manuel Alcozer Erin Bass, Secretary



Board Operating Procedures

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A Board member can request an item be removed from the consent agenda for individual consideration and voting through notice to the Superintendent and Board President as soon as practical prior to the meeting, or in sufficient time, as determined by the Superintendent, to enable staff to present information at the meeting necessary to address a Board member’s question or concern.

Board Member Requests for Information

Questions from Board members concerning non-agenda information will be answered, when appropriate, in an administrative report by the Superintendent.

or

- May be placed on a future Board meeting agenda.
- Updates will be provided as needed by the Superintendent. Board members will notify the Superintendent when answers to their questions are not forthcoming from the contact person in the time promised.
- Board members, acting in their official capacity, have the right to seek information through the Superintendent’s office. Written questions and corresponding responses will be distributed to all Board members in a timely manner.
- A Board member shall not have access to confidential student records unless there is a legitimate educational interest as defined by Board policy FL(LEGAL) in the records and the member is acting in his/her official capacity.

- Board members shall make formal information requests directly to the Superintendent. The Superintendent may direct other administrators to respond.
- Board members can e-mail or call the Superintendent or executive staff to ask questions or make informal requests for information.
- If the request requires a material amount of time or resources, the Superintendent shall notify the Board President.
- Board members will keep the Superintendent informed.

Closed Sessions

Closed Meetings shall include only items allowed by law and policy.

- If a Closed Meeting is allowed, the Board shall not conduct the Closed Meeting unless a quorum of the Board first convenes in an Open Meeting for which proper notice has been given and in which the presiding officer has publicly announced the sections of the Open Meetings Act or other applicable law under which the Closed Meeting is held.
- A final action, decision, or vote on a matter deliberated in a Closed Meeting shall be made only in an Open Meeting for which proper notice has been given.
- The Board shall keep a certified agenda of the proceedings of each Closed Meeting.
- No Board member shall participate in a Closed Meeting that is not documented by a certified agenda or a tape recording.
- All information provided and opinions shared in Closed Meeting shall remain confidential unless otherwise agreed upon by the Board. Non-compliance may result in private and or public censure.

Parliamentary Procedures

The Board shall observe the parliamentary procedures as outlined in Robert's Rules of Order Newly Revised.

Board Elections or Appointments

Five Board positions are by area and two are at large. In the event of a vacancy prior to the completion of a three-year term, the Board may appoint a replacement to complete the term or may order a special election to fill the vacancy in accordance with Board Policy BBC(LEGAL).

Evaluation of the Board

- The Board shall conduct a self-evaluation annually.
- The evaluation shall consider such items as role recognition, relationship with others, performance at Board meetings, self-improvement activities and other issues consistent with the Framework for School Board Development.

Evaluation of the Superintendent

- The annual evaluation of the Superintendent and review of the Superintendent's contract will typically be done in January.
- The Board President obtains input from all Board members, completes the appraisal document and reviews the document and comments with the Superintendent prior to the next regularly scheduled board meeting.
- The Superintendent's evaluation is generally conducted in closed session but can be conducted in open session at the request of the Superintendent.

Selection of Board Officers

The Board shall elect a President, a Vice President, and a Secretary who shall be members of the Board. Each officer should have completed their annual required continuing education hours on time and completed one year of board service.

Board officers shall serve for a one-year term or until a successor is elected. Officers may remain in the same office up to three (3) consecutive terms.

Meeting Minutes

- Minutes from previous Board meetings will be placed in the agenda packet for approval at the next Regular Board meeting. If extenuating circumstances exist, minutes will be provided in the following month.
- Approved Board minutes will be posted on the District website.

Standing Board Committees

- The Board may divide into standing committees to best serve District needs. When applicable Board members have the option of which committee they wish to serve with up to three trustees serving on each committee. The Board President will not formally sit on a standing committee but may choose to attend any or all committee meetings.
- If a quorum of Board members is anticipated, the meeting will be posted and held in accordance with Special Board Meeting procedures.
- The Board President may create additional committees to address special topics.
- Standing Board Committees may be paused or dissolved upon Board action.

Communication on District Business

In accordance with Policy BJA(LOCAL), the Superintendent will keep the Board informed of significant issues as they arise. The following items serve as agreed upon criteria and procedures for information dissemination:

- The Superintendent will determine the timing and means of communication depending upon the severity of the situation.
- Issues prompting timely communication from the superintendent may be fact or rumor, but must be important to the function of the District. Such information could be one of District liability, staff or student risk, safety, or other items of significant community interest.
- All information is to be shared equitably with all members of the team in an appropriate/ethical manner.

Board Member Communication with the Media

- The team strives to maintain a positive relationship with the media.
- The Superintendent or his/her designee shall be the official spokesperson for the District to the media on issues of media attention.
- The Board President or his/her designee shall be the official spokesperson for the Board to the media on issues of media attention.
- In speaking as an individual, the Board member should:
 - Clarify that he/she is speaking as an individual and not for the Board, and

- Remind the media representative(s) of the position or the action of the Board or the issue in question.

Board Dissention

- Board members shall honor action taken by the Board when making any individual statement related to school business.
- Board members shall not communicate with any other Board members for purposes of soliciting votes with respect to Board business items.
- It is expected that Board members will attempt to informally work out any personal and professional conflicts with each other such that the members continue to work in a collaborative and effective manner.
- If disputes arise between Board members related to Board business or these Board Operating Procedures that cannot be resolved through communications between the members, the Board President will attempt to informally mediate the dispute and achieve resolution. In the event the dispute remains unresolved, the issue may be presented to the Board for resolution in a closed meeting if the item falls under accepted closed meeting topics. If the issue is not resolved during a closed meeting, the Board may take action as allowed by Board policy.

Citizen Request/Complaint to Individual Board Members

Parents and community members wishing to contact the School Board regarding a specific school, teacher, or child are encouraged to begin at the level closest to the concern. The Board requests students and parents discuss their concerns and complaints through informal conferences with the appropriate teacher, principal or other campus administrator. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

1. Step One: Contact the teacher, coach, guidance counselor, etc.
2. Step Two: Contact the principal. (If a parent or community member has a school-wide concern, this becomes Step One.)
3. Step Three: Contact the District office responsible for the area of concern.
4. Step Four: Email the Superintendent of Schools, who may begin an investigation or refer the matter to an appropriate administrator.

When a Trustee is contacted with a complaint or concern from a citizen, they will recommend the item be addressed at the appropriate level noted above or will refer the matter to the Superintendent of Schools (or appropriate administrator) for an administrative response. In such situations, the Superintendent of Schools (or designee) will respond in lieu of the Trustee.

If an informal conference regarding a complaint fails to reach the outcome requested by the student or parent, the student or parent may initiate the formal process described in the following policies:

- FNG(LOCAL)
- FNG(LEGAL)

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns, and they may withdraw a formal complaint at any time if a resolution has been reached.

Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.

Other Issues

Citizens wishing to express themselves regarding school district policy, boundaries, finances or other responsibilities of the Board which have not been placed on a regular agenda, are encouraged to use one or more of these alternatives.

- Contact the appropriate school department.
- Speak at the Public Comment section held during each regular board meeting.
- Board members discourage citizens from providing anonymous information and, in general, will not act upon it (except for fraud, unlawful or other questionable Belton ISD activities which can be reported in confidence).
- Writing or speaking to the Board in a disrespectful tone is considered unprofessional and is counterproductive.

Building Trust between Administration and Board

- As much as possible, staff should be made aware of Board member questions in advance of the Board meeting.
- Care enough to privately address a fellow Board member if he/she is inappropriate.
- Provide the same information to all of the Board and the staff in an appropriate and timely manner.
- Board members will read their packet in advance.
- Staff will provide supportive data for Board decision-making.
- The agenda item cover memo will be used by staff to guide their work in supplying adequate and clear information on agenda items.
- The Board may table an item that does not have supportive data.
- The Board, Superintendent, and staff will be open and respectful of each other.

Guidelines for Skillful Team Discussion

- Allow equal voice.
- Listen to understand.
- Allow one speaker at a time.
- Be brief and to the point.
- Take responsibility for yourself.
- Strive for consensus.

Board Member Visits to Campuses

- Board members may be invited to attend public events, receptions, groundbreakings, dedications, ribbon cuttings, and other campus events. In such cases, notifying the Superintendent is not necessary.
- Board members who wish to visit a campus to view a program or activity in their official capacity shall notify the Superintendent and coordinate the visit with the principal.
- Board members visiting a campus in an unofficial capacity should adhere to campus rules.
- Board members are encouraged to interact with staff members but are never to give staff and other employees any directives.
- The Superintendent may schedule group Board visits on topics of interest. There must be less than a quorum present.

Board Attendance at District Events

- The Board will be provided weekly updates of calendar events and sent calendar invitations when available.
- Board members will show support of key events through their attendance at those events as representatives of the Board.

Board Training

Candidate workshops: The Board may conduct a training for interested school board candidates each year.

In the first year of service, a Board member shall receive at least 10 hours of continuing education in fulfillment of assessed needs. Up to 5 of the required 10 hours may be fulfilled through online instruction, provided that the training is designed and offered by a registered provider, incorporates interactive activities that assess learning and provide feedback to the learner, and offers an opportunity for interaction with the instructor. Newly elected Board member training shall include, but not be limited to:

- Local District Orientation (within 120 days of taking the oath of office, at least 3 hours in length);
- Open Meetings Act (not less than 1 and not more than 2 hours within 90 days of taking the oath of office);
- Public Information Act (not less than 1 and not more than 2 hours within 90 days of taking the oath of office);
- Local Orientation to the Texas Education Code (within 1 year before or 120 days after taking the oath of office at least 3 hours in length); and
- Evaluating and Improving Student Outcomes (formerly SB 1566), within 120 days of taking the oath of office.

After the first year of service, a Board member shall receive at least 5 hours of continuing education annually in fulfillment of assessed needs. A Board member may fulfill the 5 hours of continuing education through online instruction, provided that the training is designed and offered by a registered provider, incorporates interactive activities that assess learning and provide feedback to the learner, and offers an opportunity for interaction with the instructor. Experienced Board members are required to complete training to include:

- Team building with Superintendent including goal setting and review of the State Board of Education's governance framework distributed annually by the Board President to all Board members and the Superintendent (3 hours annually);
- Continuing education in assessed needs (5 hours annually);
- Evaluating and Improving Student Outcomes (formerly SB 1566), 3 hours training every 2 years);
- State Board of Education Safety Training (2 hours every 2 years);
- Post-Legislative Update to the Texas Education Code, following a legislative session;
- Child Abuse Prevention (1 hour every 2 years); and
- Cybersecurity (1 hour annually).

The Board must meet minimum annual training requirements for the period January 1 through December 31.

The Board President shall also receive continuing education related to leadership duties of the Board President as some portion of the annual requirement.

The Texas Education Code requires the President of the Board to announce the status of earned training credits for each member of the Board of Trustees annually. The announcement is a

progress report on the training Board members have received to date. This announcement occurs at the last regular Board meeting prior to an election of trustees (typically April).

Board members are encouraged to join the Texas Association of School Boards (TASB) and attend the TASB convention, as well as other relevant conventions, conferences, or clinics.

The Board is committed to attend required training and will strive to annually attend a conference together with the goal of 100% participation by the Board and Superintendent.

Review and Adoption

These Operating Procedures were approved at a meeting of the Board of Trustees on the 12th day of December, 202.

Manuel Alcozer, President

Erin Bass, Secretary