



## **Agenda of Policy Committee Meeting**

### **The Board of Trustees Belton Independent School District**

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A Policy Committee Meeting of the Board of Trustees of Belton Independent School District will be held March 6, 2023, beginning at 5:00 PM in the Bronco Room, 400 N. Wall Street, Belton, TX 76513. One or more trustees may participate via video conference.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on the meeting notice.

- 1. Call to Order**
- 2. Public Comments**
- 3. Review and Discuss the Following Items:**
  - A. TASB Policy Review Local Policies to Address - 1st Reading
    1. EHAD(LOCAL): Basic Instructional Program - Elective Instruction 3
    2. FFAC(LOCAL): Wellness and Health Services - Medical Treatment 4
    3. GKD(LOCAL): Community Relations - Nonschool Use of School Facilities 7
  - B. Policy Follow-ups
- 4. Issues/Concerns for Future Agenda or Administrative Reports**

## 5. Adjourn

### DELETE POLICY

#### **Hunter Education**

Hunter education instructors shall be permitted to bring unloaded firearms onto school premises for instructional purposes upon strict compliance with the following procedures:

1. The instructor shall obtain written authorization from the campus principal listing each time a firearm will be brought onto school premises. This authorization shall include both the instructor's and the principal's names and signatures; specify the number, types, and serial numbers of firearms to be used for instructional aides; and indicate when the firearms may be used and when they must be removed from campus.
2. The instructor shall carry the authorization when firearms are on school premises.
3. A copy of each authorization shall be maintained on file in the campus administrative office.
4. The instructor shall ensure that no live ammunition is brought onto school premises.

#### Notification

The principal shall notify local law enforcement officials when a hunter education program is offered at the campus and that instructors are authorized to be in possession of unloaded firearms on school premises.

### PROPOSED REVISIONS-REVISED – 2-23-23

**Administering  
Medication**

No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy.

**Medication Provided  
by Parent**

The Superintendent shall designate the employees who are authorized to administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations:

1. Prescription medication in accordance with legal requirements. [see FFAC(LEGAL)]
2. Nonprescription medication for a period of up to five days, upon a parent's written request, and when the nonprescription medication is properly labeled and in the original container. A written request by a physician or other health-care professional with authority to write prescriptions shall be required when the nonprescription medication must be administered for a longer period.
3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.

**Medication Provided  
by District**

Emergency Basis

The District shall purchase certain nonprescription medications to administer to students only on an emergency basis and in accordance with:

1. Protocols established by the District's medical advisor who must be licensed to practice medicine in the state of Texas; and
2. Parental consent given on the emergency treatment form.

The Superintendent shall designate the employees who are authorized to administer nonprescription medication under these protocols and permissions.

Athletic Program

The District shall purchase nonprescription medication that may be used to prevent or treat illness or injury in the District's athletic program. Only a licensed athletic trainer or a physician licensed to practice medicine in the state of Texas may administer this medication and may do so only if:

1. The District has prior written consent for medication to be administered [see Medical Treatment, below]; and

	<p><u>2. The administration of a medication by an athletic trainer is in accordance with a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas.</u></p>
Epinephrine	<p>The District authorizes school personnel who have agreed in writing and been adequately trained to administer an unassigned epinephrine auto-injector in accordance with law and this policy. Administration of epinephrine shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing anaphylaxis.</p>
<i>On Campus</i>	<p>Authorized and trained individuals may administer an unassigned epinephrine auto-injector at any time to a person experiencing anaphylaxis on a school campus.</p> <p>The District shall ensure that at each campus a sufficient number of authorized individuals are trained to administer epinephrine so that at least one trained individual is present on campus during all hours the campus is open. In accordance with state rules, the campus shall be considered open for this purpose during regular on-campus school hours and whenever school personnel are physically on site for school-sponsored activities.</p>
<i>Maintenance, Availability, and Training</i>	<p>The Superintendent shall develop administrative regulations designating a coordinator to manage policy implementation and addressing annual training of authorized individuals in accordance with law; procedures for auto-injector use; and acquisition or purchase, maintenance, expiration, disposal, and availability of unassigned epinephrine auto-injectors at each campus.</p>
<i>Notice to Parents</i>	<p>In accordance with law, the District shall provide notice to parents regarding the epinephrine program, including notice of any change to or discontinuation of this program.</p>
<b><u>Administration of Opioid Antagonist Medication</u></b>	<p><u>The District shall purchase and store opioid antagonist medication, such as Naloxone, to assist a person who may be experiencing an opioid-related drug overdose. A trained District employee shall be authorized to administer this medication and may do so only in accordance with a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas.</u></p> <p><u>The Superintendent shall develop administrative procedures addressing acquisition, maintenance, expiration, disposal, and availability of opioid antagonist medication in the District, as well as employee training and emergency notification requirements.</u></p>
<b>Psychotropics</b>	<p>Except as permitted by law, an employee shall not:</p>

WELLNESS AND HEALTH SERVICES  
MEDICAL TREATMENT

FFAC  
(LOCAL)

1. Recommend to a student or a parent that the student use a psychotropic drug;
2. Suggest a particular diagnosis; or
3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.

**Medical Treatment**

A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.

The District shall seek appropriate emergency care for a student as required or deemed necessary.

**PROPOSED REVISIONS – REVISED 1-27-23**

**Scope of Use**

The District has established a limited open forum for nonschool use of District facilities in accordance with this policy.

The District shall provide equal access to youth groups designated in federal law, including the Boy Scouts, as it provides to other nonschool users of District facilities. [See Patriotic Societies in GKD(LEGAL)]

The District shall permit nonschool use of designated District facilities for educational, recreational, civic, or social activities when these activities do not conflict with school use or with this policy.

Approval shall not be granted for any purpose that would damage ~~school~~District property or to any group that has damaged District property.

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**Note:** See the following policies for other information regarding facilities use:

- Use by employee professional organizations: DGA
- Use of facilities for school-sponsored and school-related activities: FM
- Use by noncurriculum-related student groups: FNAB
- Use by District-affiliated school-support organizations: GE

**Nonprofit Fundraising**

The District shall permit nonprofit organizations to conduct fundraising events on District property when these activities do not conflict with school use or with this policy.

**For-Profit Use**

The District shall not permit individuals or for-profit organizations to use its facilities for financial gain; however, the District shall permit private academic instruction; ~~as well as~~ public performances, recitals, or presentations so long as no admission fee is charged; as well as practices sponsored by for-profit athletic groups when the primary participants are District students, when these activities do not conflict with school use or with this policy.

**Scheduling**

Requests for nonschool use of District facilities shall be considered on a first-come, first-served basis.

Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled. [See FM] The assistant superintendent of operations ~~director of student services~~ shall have authority to cancel a scheduled nonschool use if an unexpected conflict arises with a District activity.

COMMUNITY RELATIONS  
NONSCHOOL USE OF SCHOOL FACILITIES

GKD  
(LOCAL)

<b>Approval of Use</b>	The <del>assistant superintendent of operations</del> <u>director of student services</u> is authorized to approve <u>any nonschool</u> use of any District facility.
<u>Exception</u>	<u>No approval shall be required for nonschool-related to individual recreational use of the District's unlocked, outdoor recreational facilities, such as the track, playgrounds, when the facilities are not in use by the District or for a scheduled nonschool purpose.</u>  <u>Any organization or organized group that wishes to use any unlocked, outdoor facilities shall submit a request in accordance with this policy.</u>
Emergency Use	In case of emergencies or disasters, the <del>assistant superintendent of operations</del> <u>director of student services</u> may authorize the use of <del>school</del> <u>District</u> facilities by civil defense, health, or emergency service authorities.
<b>Facilities Not Available</b>	The following <u>District</u> facilities shall not be available for nonschool use:  1. Classrooms;  <u>2. Meeting rooms at the Administration Building when a meeting or training session is scheduled for the following day; and</u>  <u>2-3. Agriculture program facilities.;</u>
<b>Repeated Use</b>	<del>The District shall not permit repeated use by any group or organization for nonschool purposes for longer than 18 months.</del>
<b>Use Agreement</b>	Any organization or individual approved for a nonschool use of District facilities shall be required to complete a written agreement indicating receipt and understanding of this policy and any applicable administrative regulations, and acknowledging that the District is not liable for any personal injury or damages to personal property related to the nonschool use.  Additionally, the organization or individual shall be required to present proof of acceptable liability insurance as required by the current facilities usage guidelines.
<b>Fees for Use</b>	<del>Nonschool users shall be charged a fee for the use of designated District facilities.</del>  <u>The assistant superintendent of operations</u> <del>The director of student services</del> shall establish and publish annually in the facilities usage guidelines a schedule of fees based on the cost of the physical operation of the facilities, <u>as well as any applicable personnel costs for supervision, custodial services, food services, security, and technology services.</u>

COMMUNITY RELATIONS  
NONSCHOOL USE OF SCHOOL FACILITIES

GKD  
(LOCAL)

Exceptions	Fees shall not be charged when <del>school buildings</del> <u>District facilities</u> are used for public meetings sponsored by state or local governmental agencies or for use by District employee professional organizations [see DGA].
<b>Required Conduct</b>	Persons or groups using <del>school</del> <u>District</u> facilities shall: <ol style="list-style-type: none"><li>1. Conduct business in an orderly manner.</li><li>2. Abide by all laws and policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms; and the use of tobacco products <u>or e-cigarettes</u> on school property. [See GKA]</li><li>3. Make no alteration, temporary or permanent, to <del>school</del><u>District</u> property <del>without prior written consent from the Superintendent.</del></li></ol> <p>All groups using <del>school</del><u>District</u> facilities shall be responsible for the cost of repairing any damages incurred during use and shall be required to indemnify the District for the cost of any such repairs.</p>