



Agenda of Regular Meeting

The Board of Trustees Belton Independent School District

A Regular Meeting of the Board of Trustees of Belton Independent School District will be held December 12, 2022, beginning at 6:15 PM in the Pittenger Fine Arts Center, 400 N. Wall Street, Belton, TX 76513. One or more trustees may participate via video conference.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

- 1. Call to Order, Moment of Silence and Pledge of Allegiance**
- 2. Recognitions** **4**
 - A. Student Showcase - Jazz Band from Lake Belton Middle School
 - B. All-State Orchestra Musicians
 - C. Cross Country State Qualifiers
 - D. Temple Rotary Educator of the Month
 - E. Belton Rotary Educator of the Quarter
 - F. Department Showcase - Special Programs
- 3. Public Comments Regarding Items on the Agenda**
- 4. Journey of a Graduate - Critical Thinking** **7**
- 5. Action Items**
 - A. Consider, Discuss, and Take Appropriate Action Regarding the **8**
2021-2022 School Year Comprehensive Annual Financial Report
 - B. Consider, Discuss, and Take Appropriate Action Regarding the **9**
2023-2024 and 2024-2025 Academic Calendars

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L. Selection of Architectural Firm for Belton ISD Agricultural Facility Improvements and Delta Program Facility Projects included in the 2022 Bond Program	133
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8. Board Requests for New Information and/or Reports	
9. Calendar of Events	138
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11. Closed Session (Texas Government Code, Subchapters D and E)	
A. Personnel - Texas Government Code, Section 551.074	
B. Cybersecurity - Texas Government Code, Section 551.089	
12. Reconvene in Open Session	
13. Adjourn	

Belton Independent School District
Board of Trustee Meeting Agenda Item
December 12, 2022

Item: Recognitions

Contact Person: Jennifer Bailey

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 2: Ensure exceptional learning experiences for each and every student.

Goal 4: Develop a district-wide culture of value, support, and growth amongst all students and staff.

Background Information:

Student Showcase — Jazz Band from Lake Belton Middle School

The Lake Belton Middle School jazz band is tonight’s student showcase. The group recently won national recognition in the Mark of Excellence/National Jazz Honors Competition. Before tonight’s meeting, they performed multiple holiday tunes, including “Santa Baby,” “Santa Claus is Coming to Town,” “Fat Burger,” and “Uptown Throwdown.”

Members of the group are: Christopher Clement, Bridget Tosse, Adam Namkung, Hayden Sierra and Zarah Alexander (saxophones); Alex Smith, Drew Moore and Noah Schultz (trombones); Miles Magyar (French horn); Aralina Acosta, Keagan Barnett, Aaron Cisneros, William Graham, Hunter Maher and Jacob McCready (trumpets); Talley Beard and Andy Thomas (tubas); and Macy Fowler, Caleb Franklin, Ryan Furney, Matthias Hansen, Asher Hansgen, Ben Johnson and Landon Karnes (rhythm section).

The jazz band is under the direction of Grant Shane.

All-State Orchestra Musicians

Two Lake Belton High School students recently earned the highest honor a Texas music student can receive — a seat in the TMEA All-State Orchestra. Freshman Emily Jeong, on viola, and sophomore Rachel Kim, on violin, were chosen for this elite recognition after an audition process that started with over 70,000 students. Jeong ranked 24th in the state while Kim ranked 80th. Both will perform in the Philharmonic Orchestra at the TMEA convention in February. What a wonderful demonstration of perseverance and critical thinking, two of the district’s Journey of a Graduate competencies.

Cross Country State Qualifiers

Two Belton High School students ran in the State cross country meet on November 4. Sophomore Olivia Brillhart placed 17th out of 149 runners. This is her second State appearance. She qualified for State this year after placing seventh in the Region III 5A championship meet in October. Junior Briac Ybanez finished 31st out of 151 runners at the State meet. He qualified after placing ninth in the Region III 5A championship meet in October.

Congratulations to these student-athletes who demonstrate communication and adaptability — two of the district's Journey of a Graduate competencies — in their studies and athletic endeavors.

Temple Rotary Educator of the Month

Elizabeth Cancel is being recognized by the Temple Rotary Club for her outstanding service to Belton ISD. Elizabeth serves as a science teacher at North Belton Middle School. She is in her 14th year in education, all of which are in Belton ISD.

Her peers had the following to say about Elizabeth: "Elizabeth comes to her classroom with a smile and a kind heart for all her students. She is a lifelong learner and a master teacher who continues to seek ways to better her craft not only for herself but for her students. She is willing to lend a hand when it is needed and does it with a willing heart. Elizabeth's classroom is an environment that every parent wishes his/her child would experience. She is such a great team member, and we are so thankful for her."

Congratulations to this student-centered educator!

Belton Rotary Educator of the Quarter

Samanth Garrell is being recognized by the Belton Rotary Club for her outstanding service to Belton ISD. Samantha serves as a first-grade teacher at Miller Heights Elementary. She is in her 14th year in education, her second year in Belton ISD.

Courtney Brewer, assistant principal, said this about Mrs. Garrell: "The empathy she has for kids is evident in her interactions with students, staff and families. She works collaboratively with families to get to know students including their strengths, interests and aspirations. She uses this knowledge to plan engaging lessons and grow students in their academics and character. Families appreciate her consistent and genuine communication as well as the heart she has for her students. She celebrates students' success whether that be individual success or whole class success. Her positivity, energy, and desire for each and every student is undeniable and such a gift to Belton ISD students!"

We are glad to have this World-Class Employee in the Big Red Community!

Department Showcase — Special Programs

The Special Programs department works to ensure students with disabilities are provided equitable access to education and learning through an individualized continuum of services and supports. This team of 87 values engaging families and school teams, promoting student advocacy and empowerment, and education as a lifelong process. We are grateful for the instrumental work these staff members do to foster an inclusive educational environment in the Big Red Community that supports individual strengths and needs. They are truly World-Class Employees!

Fiscal Implications:

n/a

Administrative Recommendation(s):

n/a

JOURNEY OF A GRADUATE

ADAPTABILITY

A BISD learner adjusts to challenging conditions, with agility and flexibility.



COLLABORATION

A BISD learner respects and uses strengths to building collective commitment toward common goals.



PERSEVERANCE

A BISD learner embraces that failure is a part of the learning process and continues to work towards goals despite difficulty and/or opposition.



COMMUNICATION

A BISD learner articulates thoughts and ideas effectively using multiple modes of communication.



EMPATHY

A BISD learner demonstrates sensitivity, concern and respect towards others' feelings and experiences.



CRITICAL THINKING

A BISD learner gathers, analyzes and reflects on information in order to solve problems and make informed decisions.



Belton Independent School District
Board of Trustee Meeting Agenda Item

December 12, 2022

Item: Consider, Discuss and Take Appropriate Action Regarding the 2021-2022 Annual Comprehensive Financial Report

Contact Person: Melissa Lafferty

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

The Board approved the engagement agreement with Pattillo, Brown, & Hill, LLP, this past spring, to conduct the annual financial audit and report their findings for the year ending August 31, 2022. This is the firm's tenth year conducting the audit for the District and Belton ISD's fourth year preparing a comprehensive financial audit report. Kent Willis, audit manager, at Pattillo, Brown, & Hill, will share financial highlights of the audit report and report on their review of internal controls as part of their audit procedures.

Fiscal Implications:

The annual financial audit report is not only used by the Texas Education Agency, but also financial advisors, rating agencies, investors and the general public to measure the financial strength of the district.

Findings:

An unmodified opinion has been issued on the Independent Auditor's Report for the basic financial statements that are accompanied by required supplementary and other information, including compliance for major federal programs.

Administrative Recommendation(s):

Approve the Annual Comprehensive Financial Report for the 2021-2022 fiscal year.

Belton Independent School District
Board of Trustee Meeting Agenda Item

December 12, 2022

Item: Consider, Discuss and Take Appropriate Action Regarding the 2023-2024 and 2024-2025 Academic Calendars

Contact Person: Dr. Malinda Golden

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 4: Develop a district-wide culture of value, support, and growth amongst all students and staff.

Background Information:

The administration will present the Board with a brief overview of the academic calendar design process. And, will make a recommendation for consideration and possible approval of the 2023-2024 and 2024-2025 Academic Calendars.

Fiscal Implications:

N/A

Administrative Recommendation(s):

The administration recommends that the Board of Trustees adopt the 2023-2024 and 2024-2025 Academic Calendars as presented.

2023-2024
&
2024-2025
Academic Calendars

Board of Trustees' Meeting
December 12, 2022



Provide an update on the calendar design process and make a recommendation for the BISD 2023-2024 and 2024-2025 Academic Calendars.

DWEIC

Calendar
Parameters

Analyze &
Design

DWEIC &
Campus



Recommendation

July	August	September	October	November	December	January	February	March	April	May	June
1	1	1	1	1	1	1	1	1	1	1	1
...

Recommendation



2023-2024 BELTON ISD academic calendar

'23

July

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August

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Calendar Key

- Beginning of Year Teacher Inservice & Prep August 1-15
- First & Last Days of School August 16 May 22
- Half-day Teacher PL/ Half-day Teacher Workday February 20
- Professional Learning/Student Holiday October 30 January 3 February 19
- Student/Teacher Holiday September 4 October 9 November 10 November 20-24 December 18-January 1 March 11-15 March 29
- Teacher Workday/Student Holiday January 2 April 15 May 23
- Parent Conferences/Student Holiday October 31

October

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- Summer District Closure Dates

2023	2024
July 3-7	June 7
July 14	June 14
July 21	June 21
July 28	June 28
- + Bad Weather Day April 15
- ^ Early Release (2 Hours) December 15 May 22
- * Teacher Flex Day August 1 January 2
- [] Reporting Periods
 - [] First Semester August 16 - October 13 October 16 - December 15
 - [] Second Semester January 4 - March 8 March 18 - May 22



2024-2025 BELTON ISD academic calendar

'24

July

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- Student/Teacher Holiday September 2 November 11 November 25-29 December 23-January 3 March 10-14 April 18
- Teacher Workday/Student Holiday October 7 January 6 May 22
- Parent Conferences/Student Holiday October 31
- [] Summer District Closure Dates

2024	2025
July 1-5	June 6
July 12	June 13
July 19	June 20
July 26	June 27
- + Bad Weather Day April 21
- ^ Early Release (2 Hours) December 20 May 21
- * Teacher Flex Day October 7 January 6
- [] Reporting Periods
 - [] First Semester August 14 - October 11 October 14 - December 20
 - [] Second Semester January 9 - March 7 March 17 - May 21

October

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November

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December

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January

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February

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June

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Belton Independent School District
Board of Trustee Meeting Agenda Item
December 12, 2022

Item: Consider, Discuss, and Take Appropriate Action Regarding New Courses for 2023-2024 School Year and Career & Technical Education CTE Programming Updates

Contact Person: Deanna Lovesmith

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 2: Ensure exceptional learning experiences for each and every student.

Background Information:

The Teaching & Learning Department has a process for annually reviewing course offerings and revising the course planning guide. Content directors review Texas Essential Knowledge & Skills (TEKS) revisions and course prerequisites to ensure correct course sequencing. Meetings are held with teachers to discuss changes and propose new courses. New course proposals are weighted against criteria including graduation requirements, placement in course sequencing, cost and potential enrollment.

New courses approved by the Board will be included in next year's Secondary Course Planning Guide. In addition, the document contains information on class rank, course weighting, grade calculations, and graduation requirements. Information on how to access the planning guide on the Belton ISD website will be sent to parents.

We are proposing the addition of the following courses:

- Internetworking Technologies I
- Internetworking Technologies II
- Practicum in Information Technology
- Networking/Lab
- Chinese
- Sign Language
- AP Seminar
- AP Research
- General Employability Skills

In addition, we propose offering Principles of Health Science and Robotics I at the middle school level to allow students to begin a program of study earlier to support a 4-year completion of courses.

Fiscal Implications:

Approved courses will become part of the 2023-2024 budget planning process.

Administrative Recommendation(s):

Approve proposed courses as listed.

**New Courses
for 2023-2024
School Year
and CTE
Programming
Updates**



December 12, 2022

Seek approval for new courses
and share updates on CTE
programming

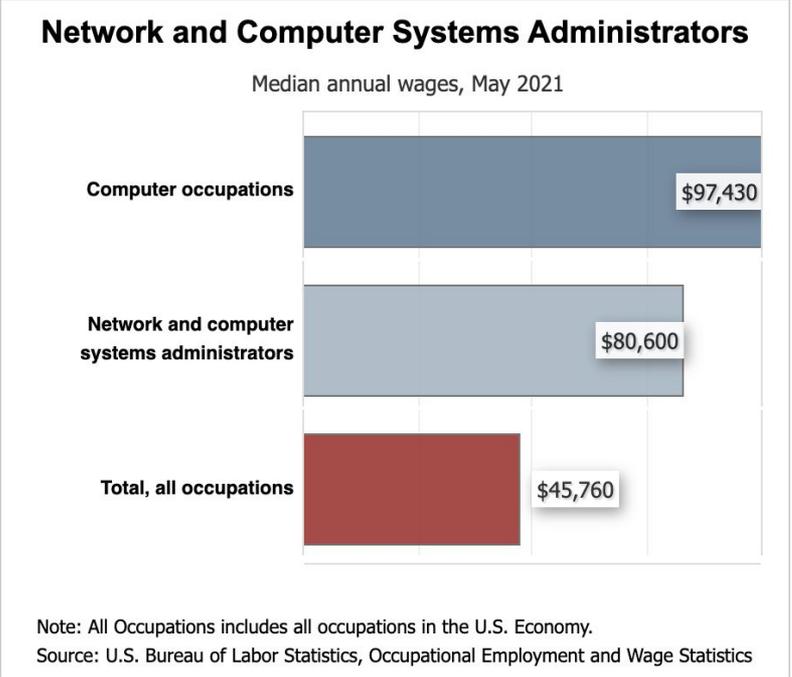


*Inspiring Dreams.
Empowering Futures.*



New Networking Courses

- Internetworking Technologies I
- Internetworking Technologies II
- Practicum in Information Technology
- Networking/Lab



New World Language Courses

- Chinese
 - 3rd most spoken language in the US and 2nd in the world
 - Increasingly dominant language in the business world
- Sign Language
 - Around 1 million people use sign language as their native language in the US
 - Job offerings for sign language interpreters in all aspects of industry



New AP Courses - AP Capstone

- AP Seminar

Students learn to investigate a problem or issue, analyze arguments, compare different perspectives, synthesize information from multiple sources, and work alone and in a group to communicate their ideas.

- AP Research

Allows students to deeply explore an academic topic, problem, issue, or idea of individual interest. Students design, plan, and implement a yearlong investigation to address a research question. Students reflect on their skill development, document their processes, and curate the artifacts of their scholarly work through a process and reflection portfolio. The course culminates in an academic paper of 4,000–5,000 words (accompanied by a performance, exhibit, or product where applicable) and a presentation with an oral defense.

New Special Education Course

- Opportunity Now
(General Employability Skills)

An innovative course through TEA This course is designed to guide students in obtaining the knowledge and the needed employability skills that are transferable among a variety of jobs and careers and are considered essential in any employment situation. Students will learn and apply basic knowledge of what is expected in the workplace.



Principles of Health Science

Health Science Career Cluster is the largest CTE programs of study in Belton ISD.

BHS has 466 students taking courses in this field and LBHS has 582 students.



Robotics – Project Lead the Way

STEM Career Cluster is offered at all three Belton ISD high schools.

LBHS – 289

BHS – 107

New Tech – 22





*Inspiring Dreams.
Empowering Futures.*

Belton Independent School District
Board of Trustee Meeting Agenda Item

December 12, 2022

Item: Consider, Discuss and Take Appropriate Action Regarding Adoption of Attendance Boundary Parameters

Contact Person: Michael Morgan

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 2: Ensure exceptional learning experiences for each and every student.

Background Information:

With the opening of James L. Burrell and Hubbard Branch Elementary Schools and the increased capacity at Southwest Elementary School, Belton ISD will adopt new elementary attendance boundaries in Spring 2023. As part of the attendance boundary process, the Board will adopt parameters to guide design that best meets the needs of the District. Parameters will guide decision making priorities in development of final models to be considered before new attendance boundaries are adopted. Input has already been received from our Long Range Facility Planning Team, District Wide Educational Improvement Council, Board Facilities Committee, and BISD Parents. The Board will discuss potential attendance boundary parameters in detail at the workshop on December 12, 2022.

Fiscal Implications:

None at this time.

Administrative Recommendation(s):

Adopt Attendance Boundary Parameters as presented.

2022-2023
Mid-Year
Academic Achievement
Report



December 12, 2022

Provide mid-year academic progress on STAAR interim assessments and CCMR

HB3 Goals 22-23

The percent of 3rd grade students that score “MEETS” grade level or above on STAAR Reading will increase from 50% (2022) to 60% by June 2024.

The percent of 3rd grade students that score “MEETS” grade level or above on STAAR Math will increase from 52% to 60% by June 2024.

The percentage of graduates that meet the criteria for CCMR will increase from 72% (2022 graduates) to 100% by August 2024 (2023 graduates).

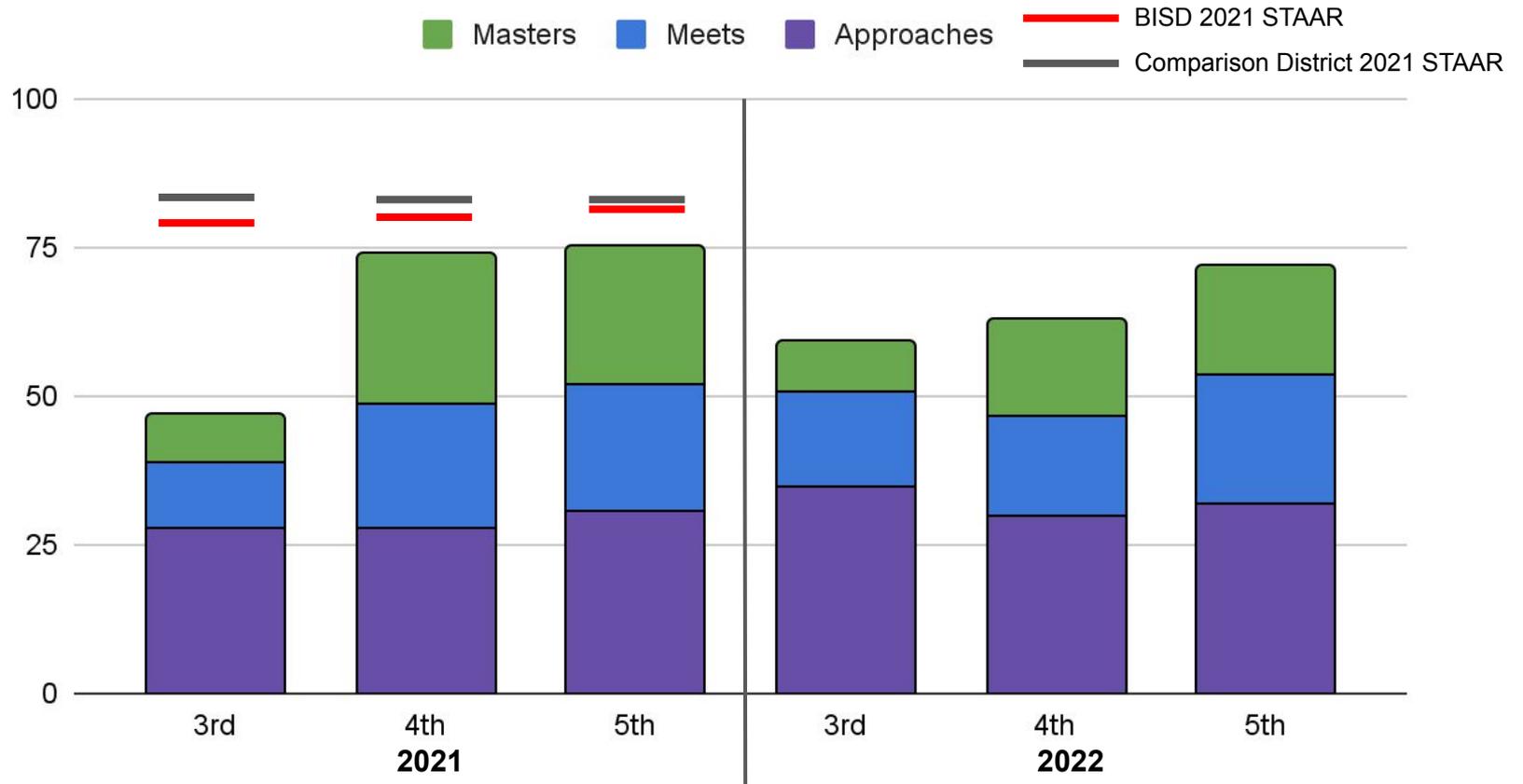
KPM for ELAR and Math

Key Progress Measure: 100% of 3rd, 5th, 7th, and High School Algebra I math teachers will engage in ongoing professional learning that supports teachers in designing student learning experiences and assessments aligned to the rigor of the TEKS by May 2023.

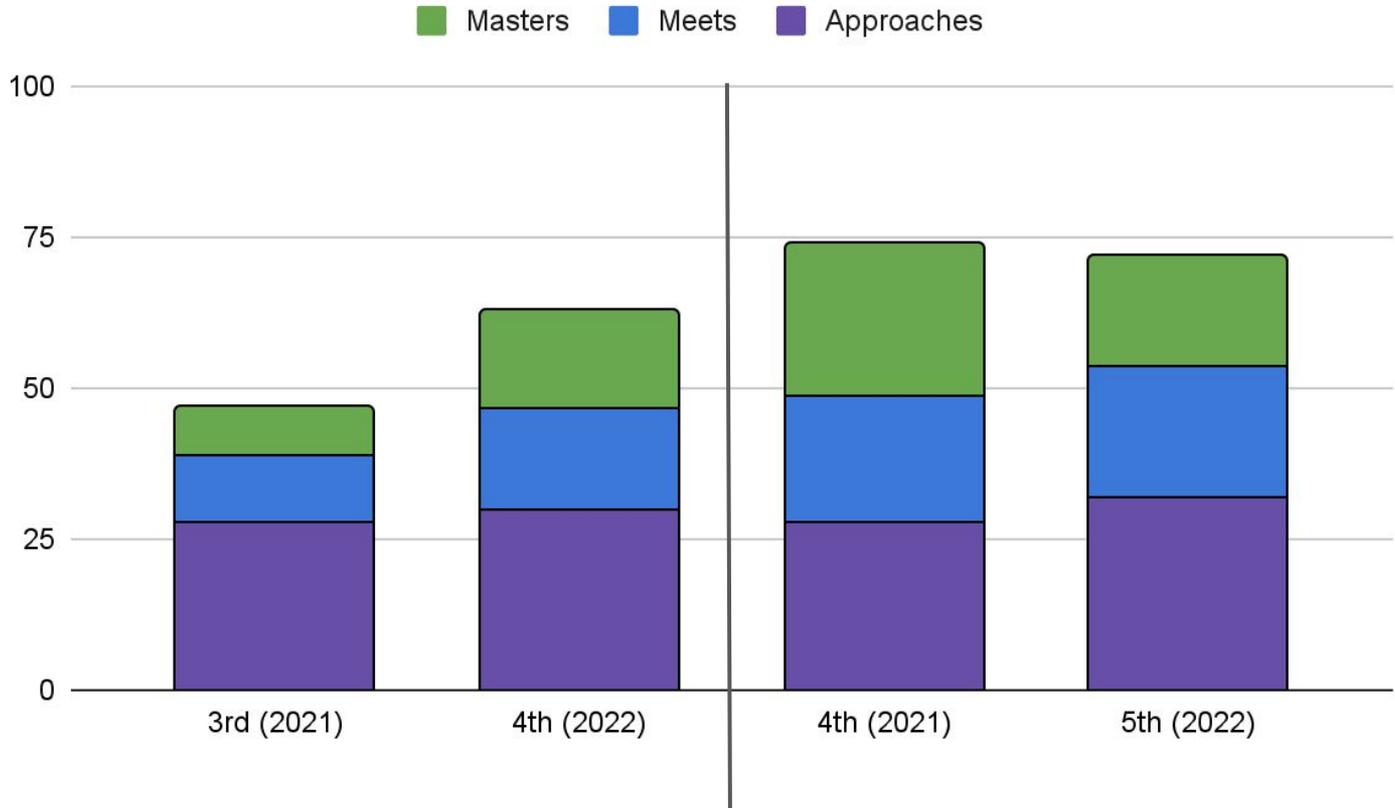
Key Progress Measure: 100% of 3rd, 5th, 6th, and English I English language arts and reading teachers will engage in ongoing professional learning that supports teachers in designing student learning experiences and assessments aligned to the rigor of the TEKS by May 2023.

On-track to meet measures. 16/38 held as of December 1, 2022

Comparison of 2021 to 2022

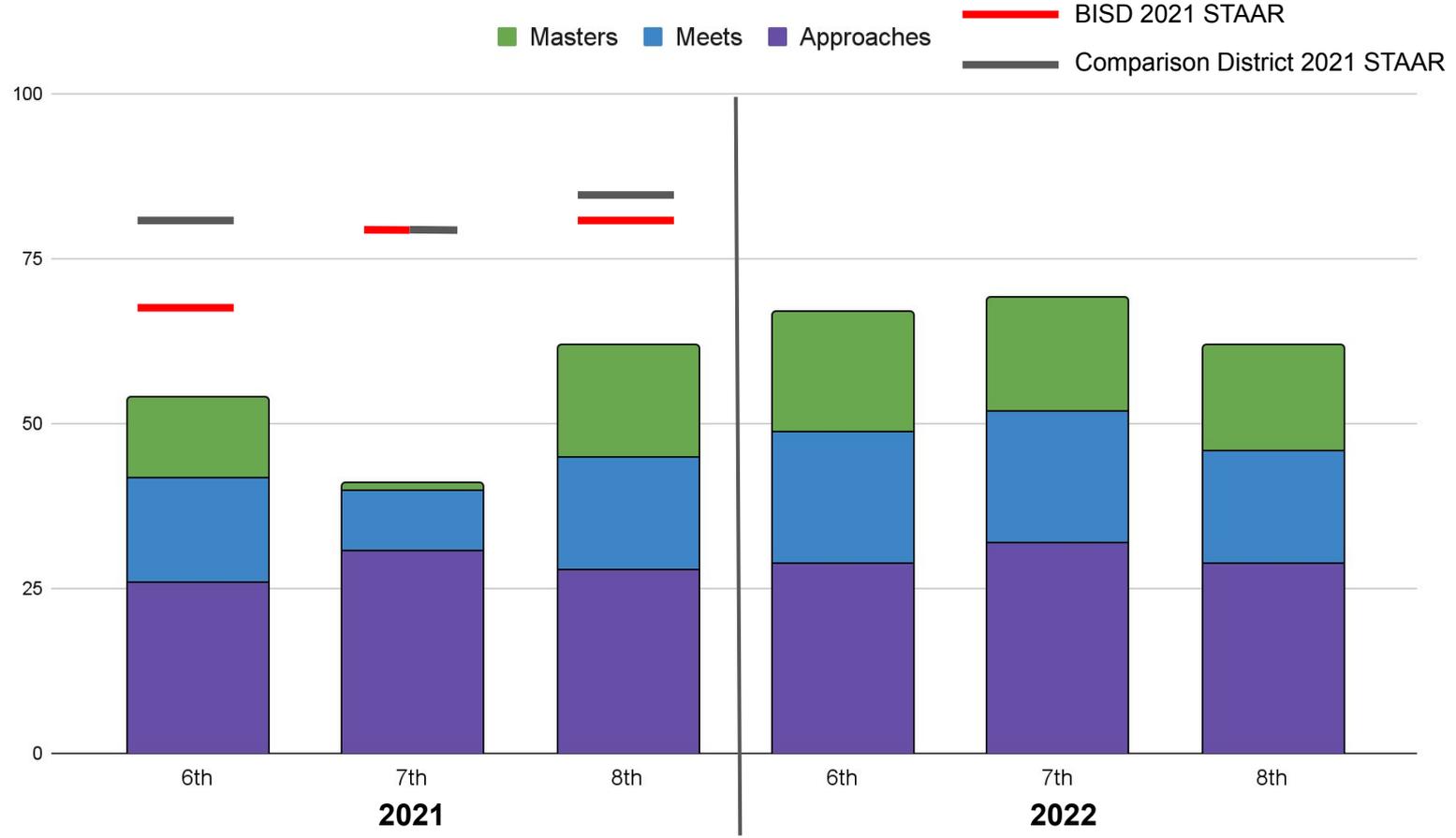


Comparison by Cohort



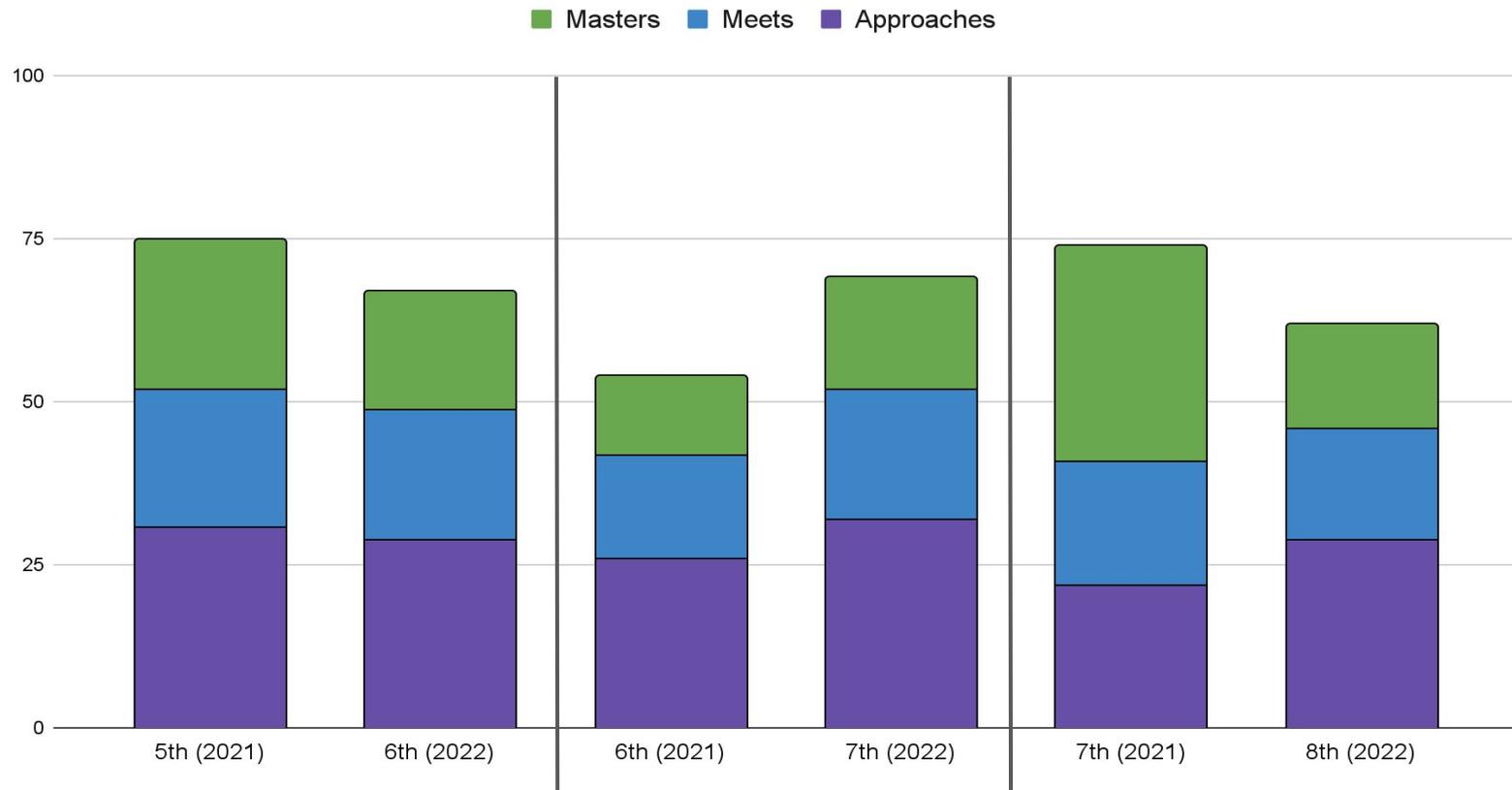
Interim MS ELAR

Comparison 2021 to 2022



Interim MS ELAR Cohort

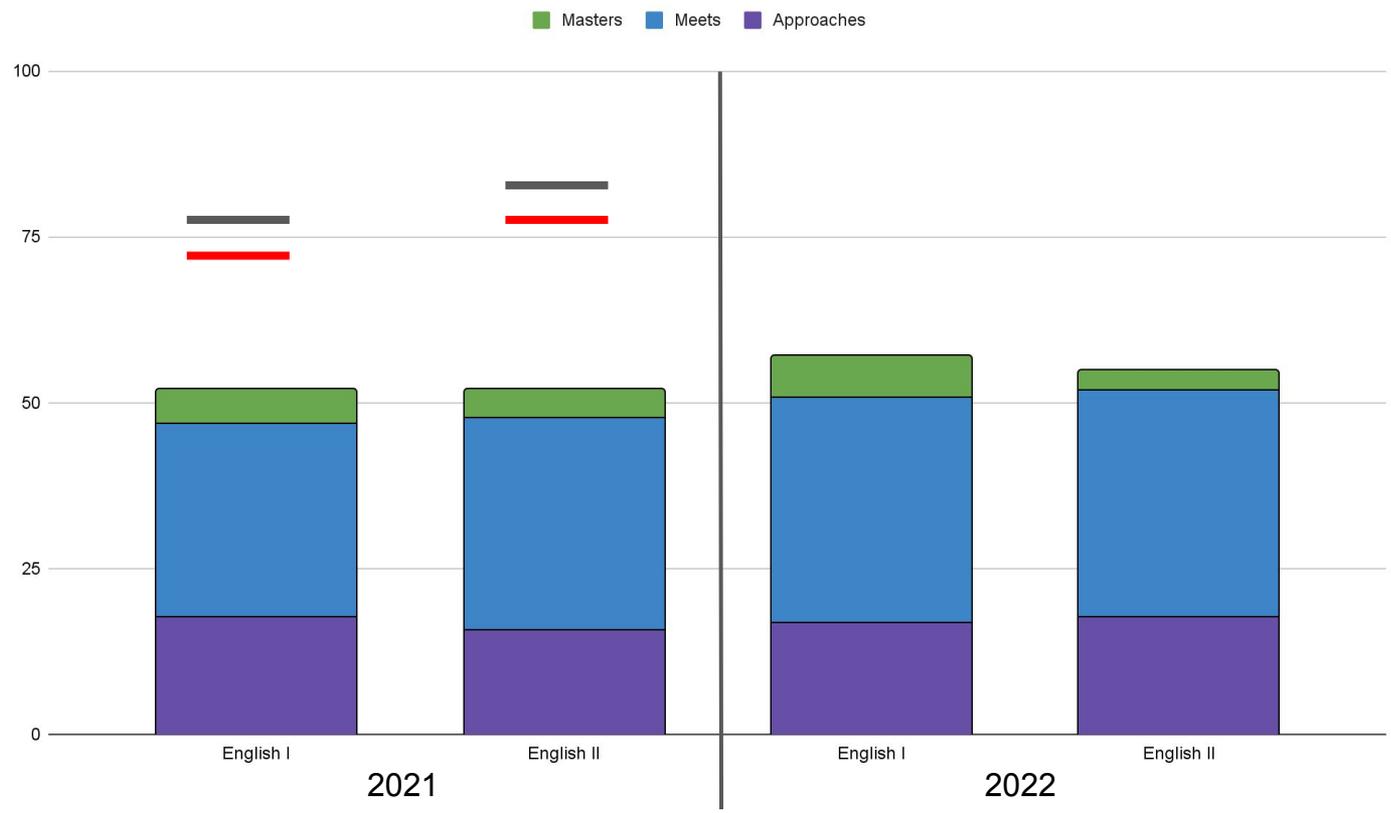
Comparison 2021 to 2022



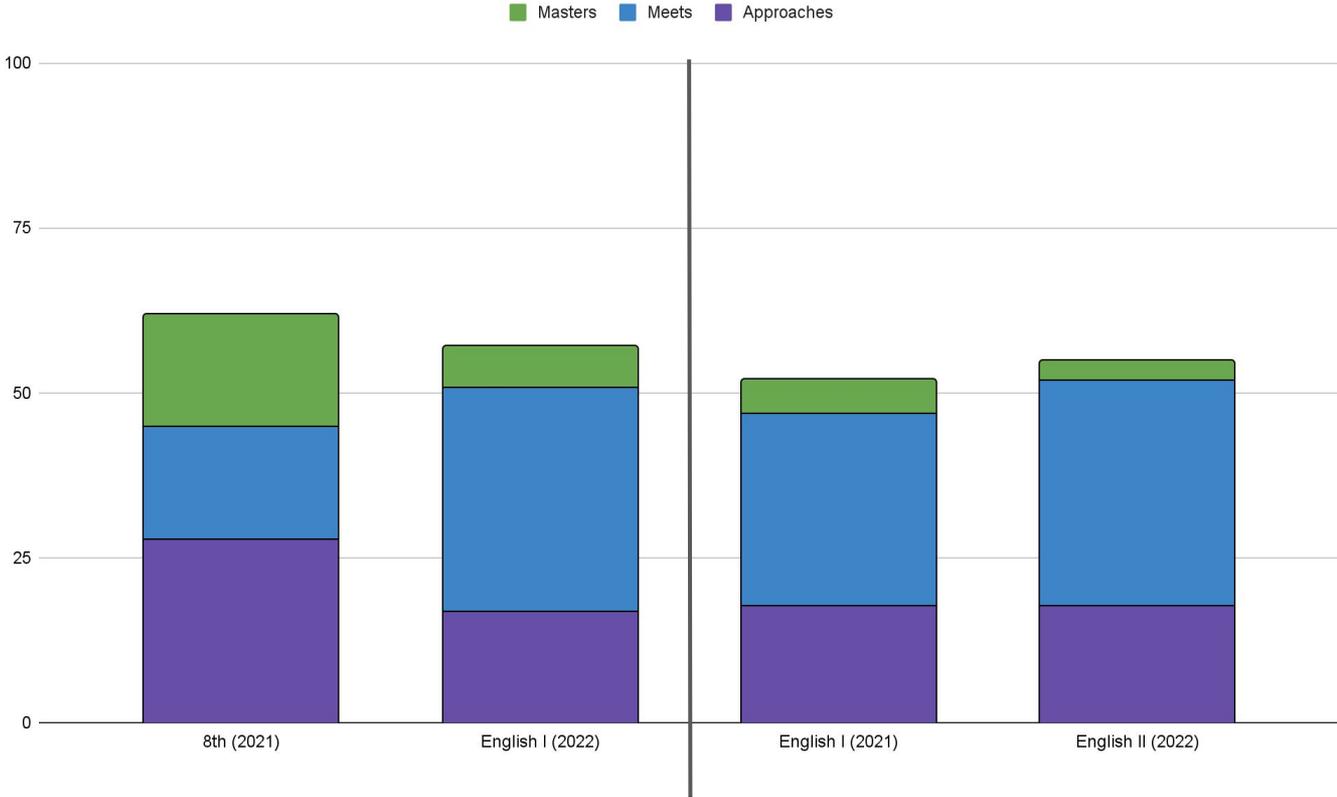
Interim ELAR EOC

— BISD 2021 STAAR
— Comparison District 2021 STAAR

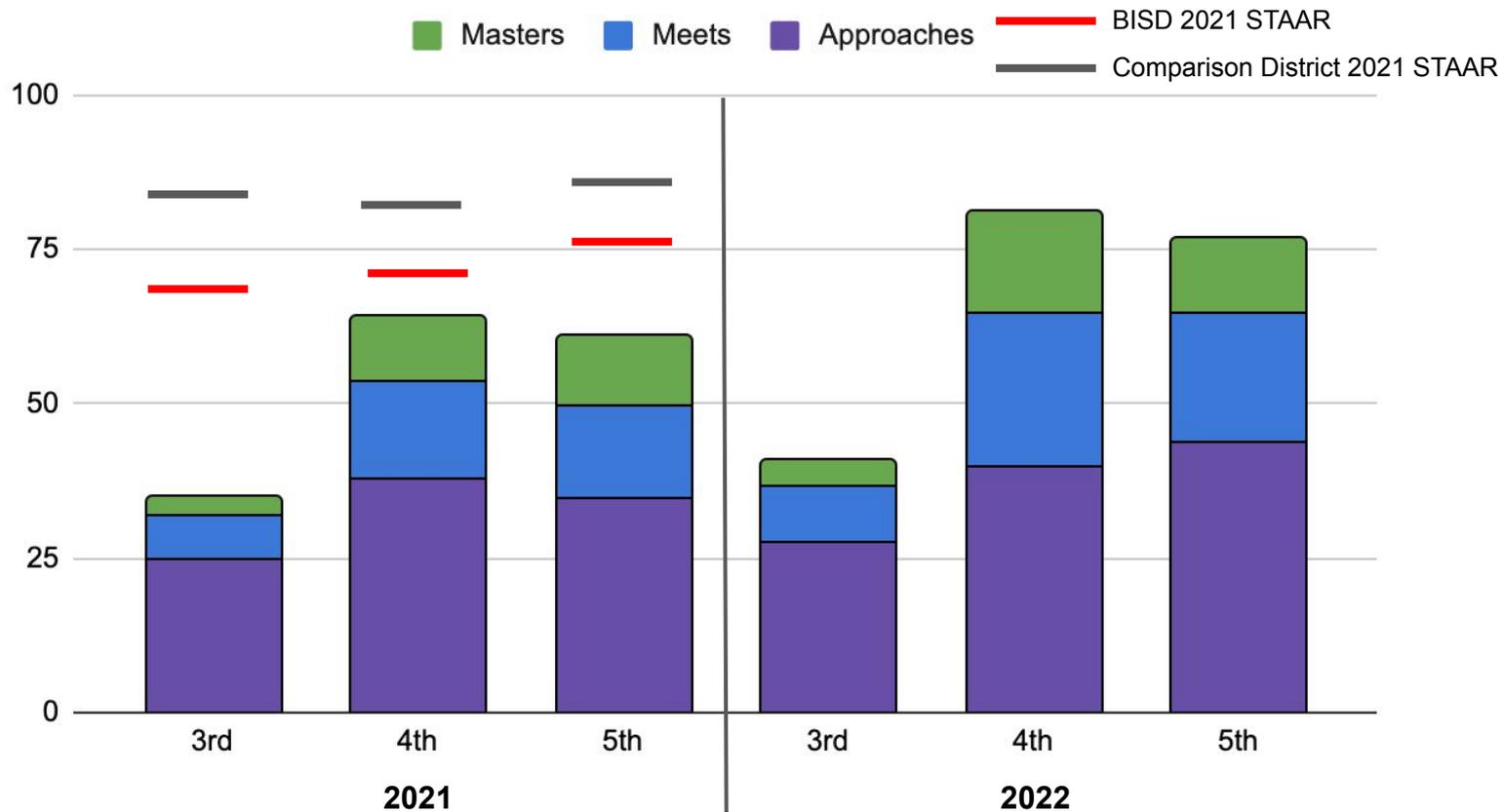
Comparison 2021 to 2022



Cohort Comparison

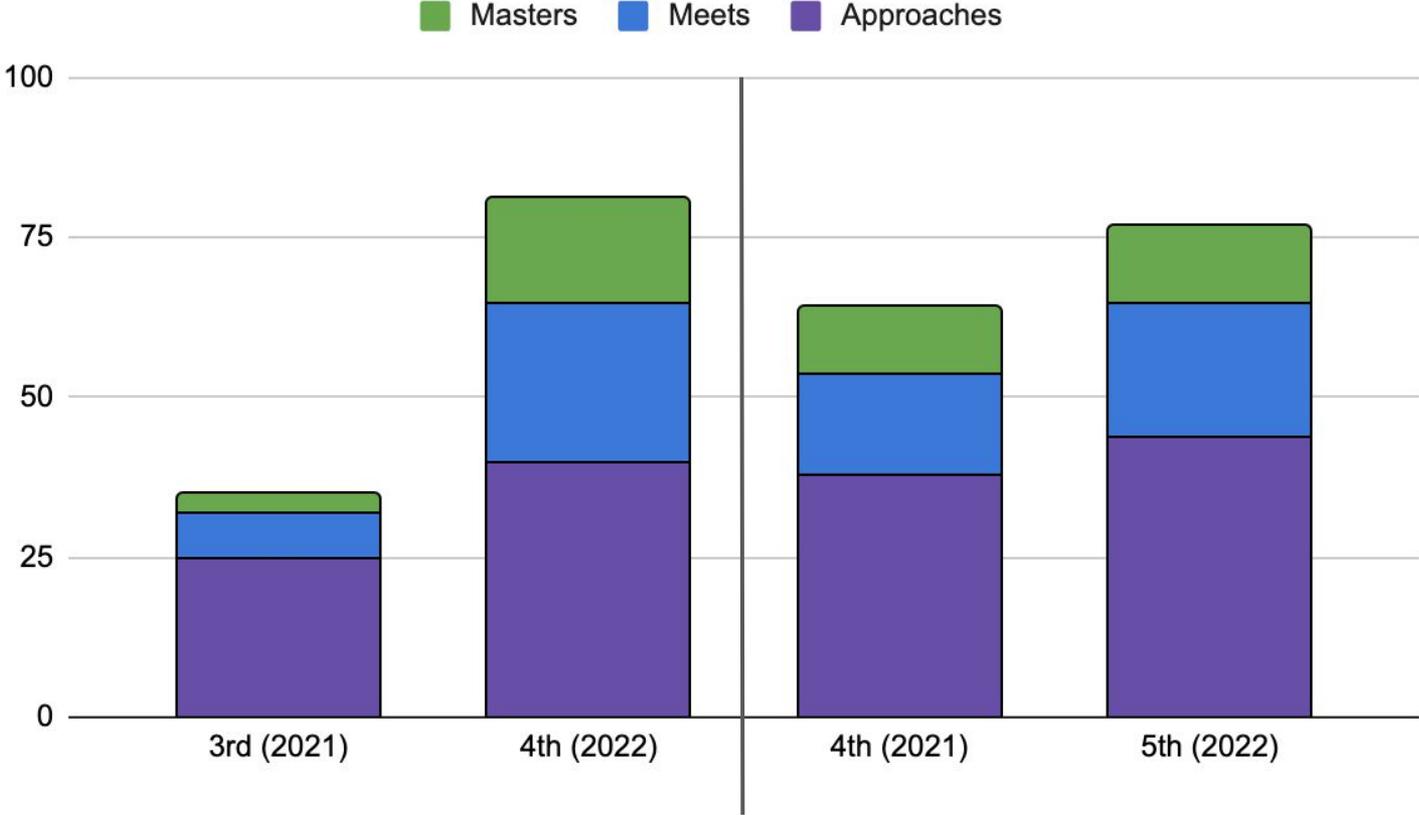


Comparison of 2021 to 2022



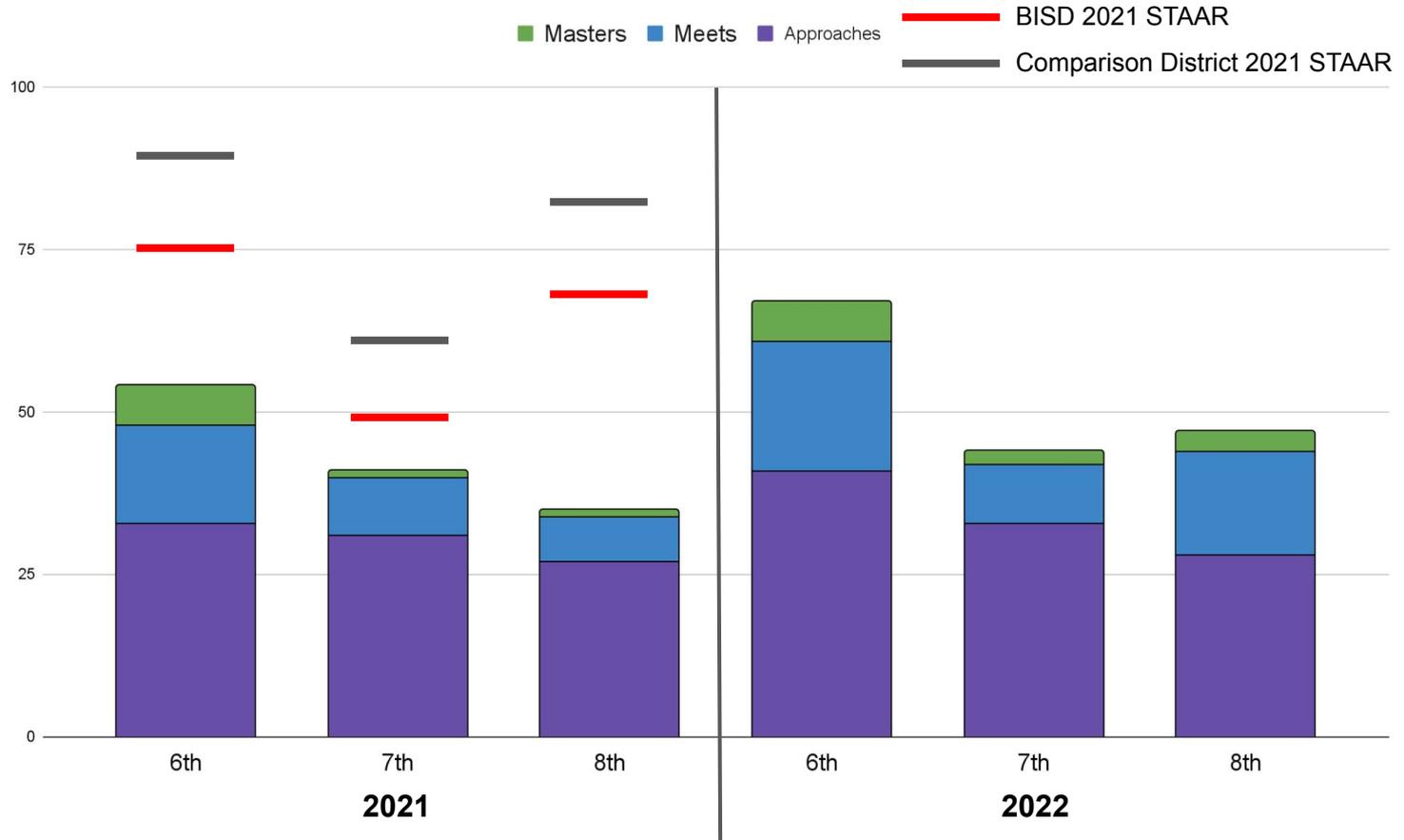
Interim Elementary Math Cohort

Comparison by Cohort



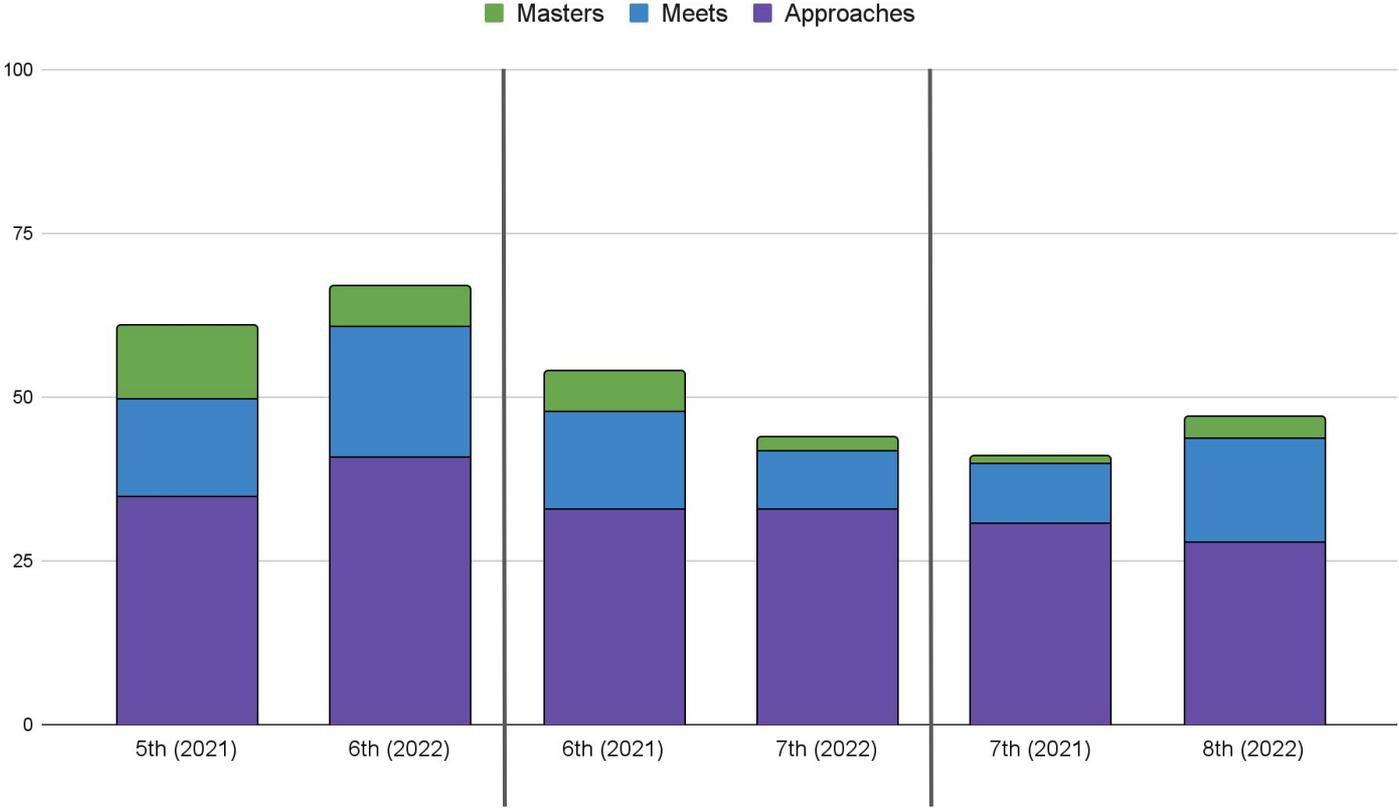
Interim MS Math

Comparison of 2021 to 2022



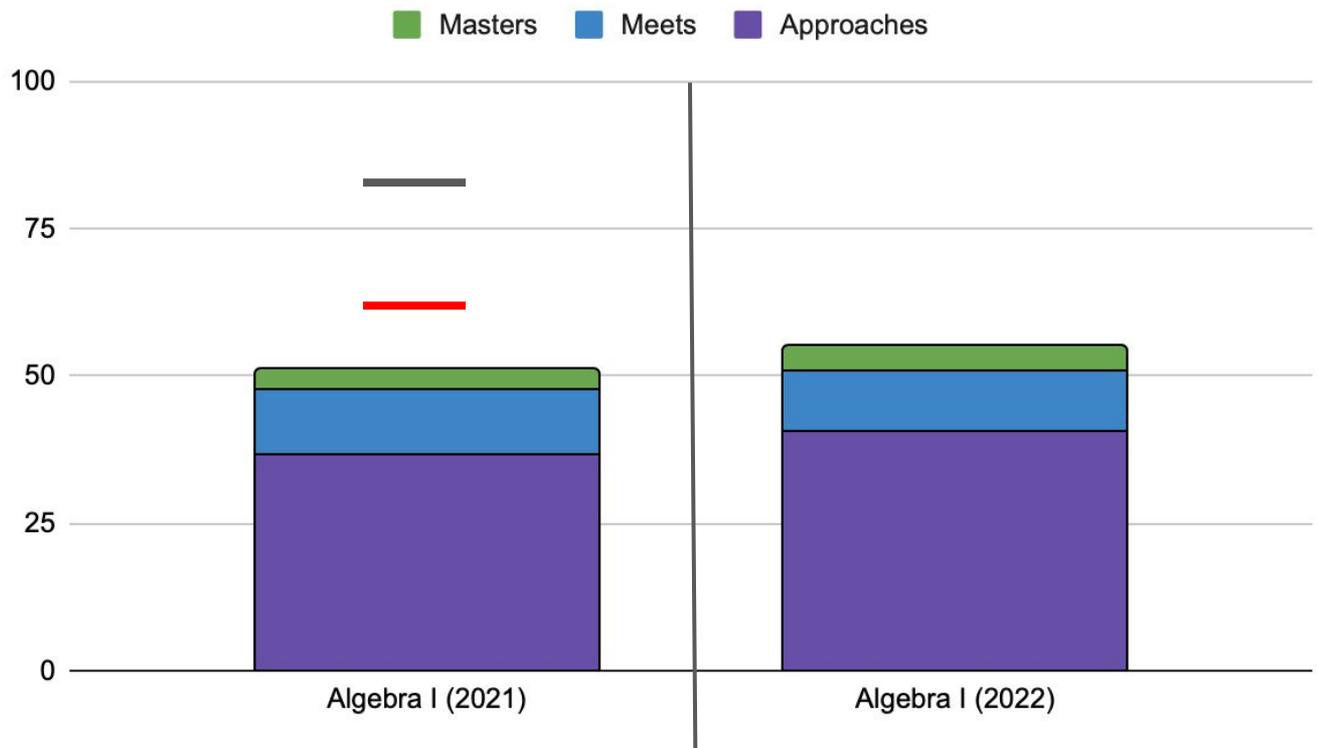
Interim MS Math Cohort

Comparison 2021 to 2022

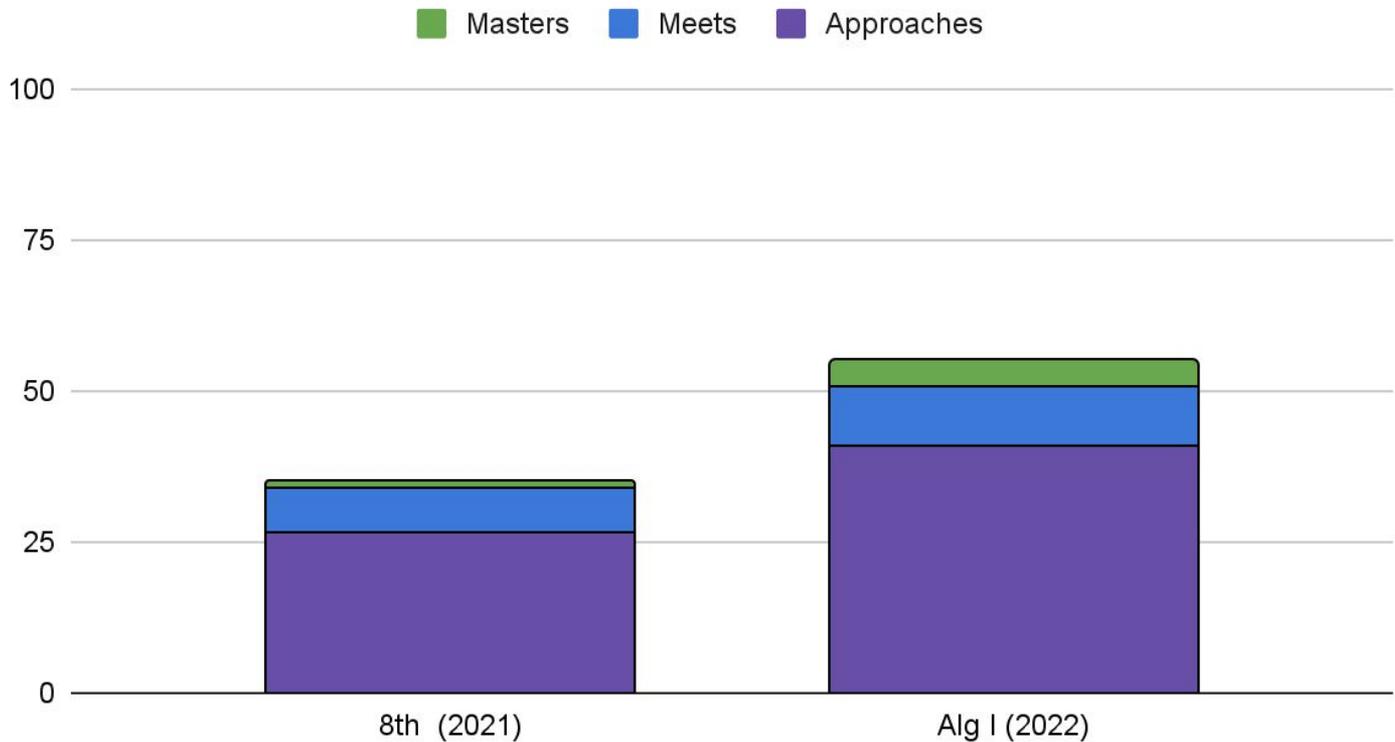


— BISD 2021 STAAR
— Comparison District 2021 STAAR

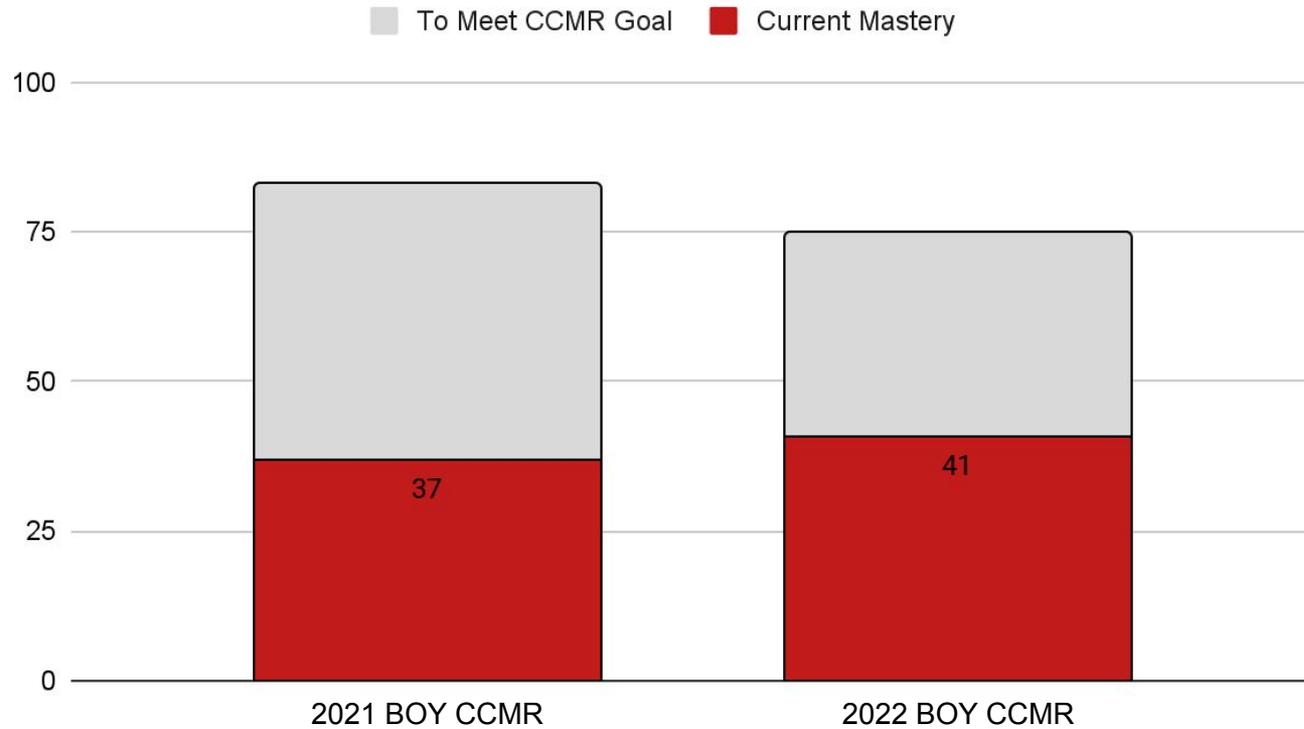
Comparison 2021 to 2022



Comparison by Cohort



Percent Met CCMR





*Inspiring Dreams.
Empowering Futures.*



2022 Bond Progress Update

December 12, 2022

Board of Trustees' Meeting

Purpose

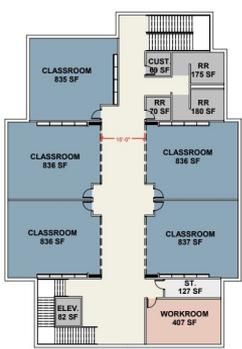
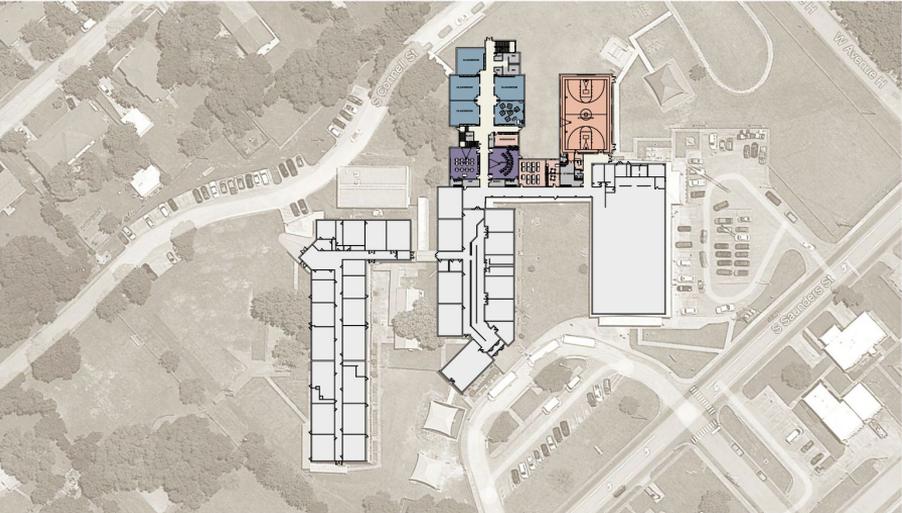
Update the Board on 2022 bond projects.

James L. Burrell Elementary & Hubbard Branch Elementary



Southwest Elementary Addition

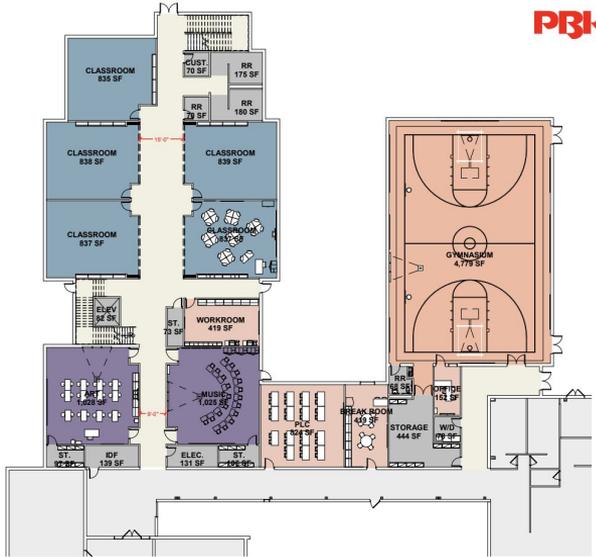
PBK



SECOND FLOOR PLAN

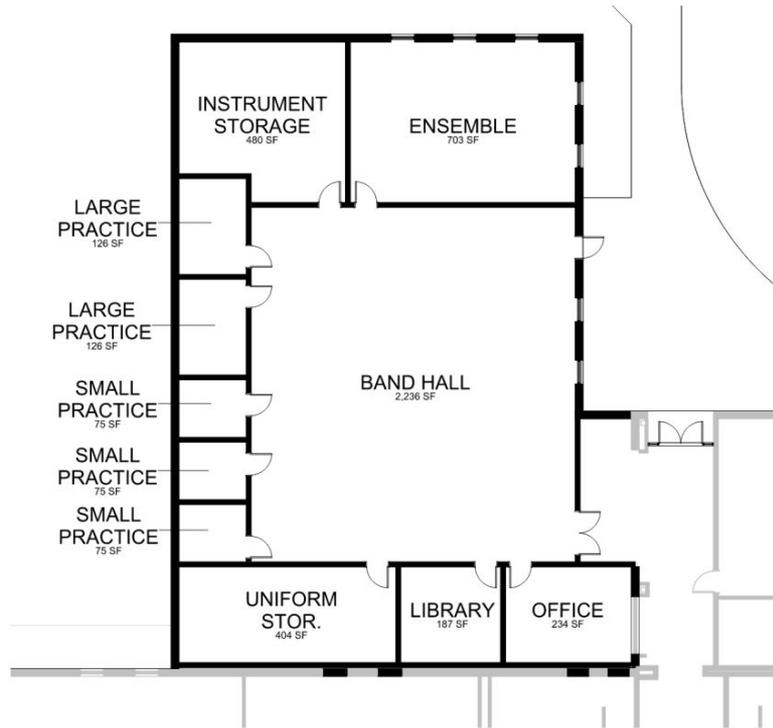
FIRST FLOOR	19,207
SECOND FLOOR	8,366
TOTAL	27,573 S.F.

PBK



DRAFT

Lake Belton Middle School Addition



DRAFT

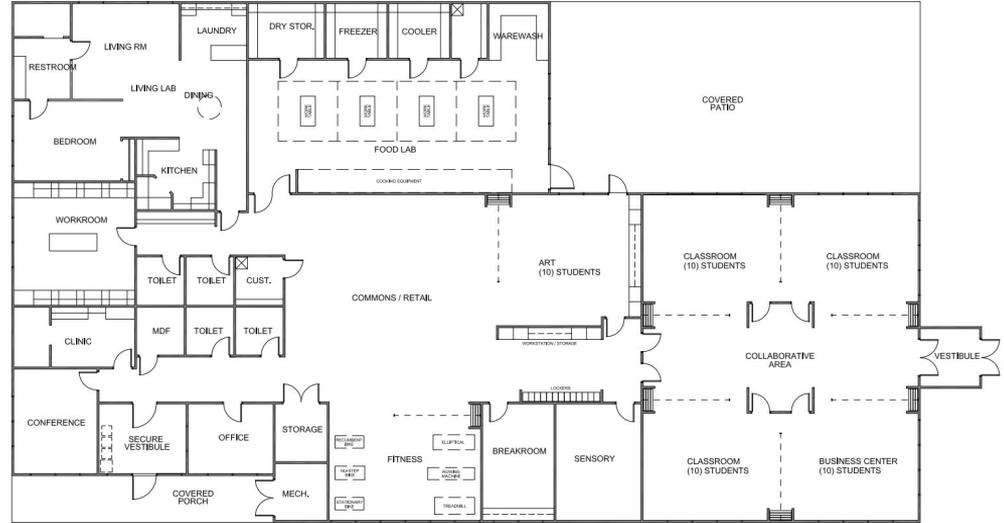


Belton High School Additions & Renovations



DRAFT

Agriculture Expansion & Delta Program Facility



CONCEPT

Miscellaneous Projects Update

1. Transportation 

2. Safety and Security

Purchase #1: \$2,630,915

Manufacturer: International

Vendor: Longhorn

Purchase:

- 15 77-Passenger for Route Service and Extracurricular Travel
- 5 54-Passenger Special Needs Buses

Price Per Unit:

77-Passenger - \$131,537

54-Passenger - \$131,572

Discussion



https://www.bisd.net/Bond_2022



Superintendent's Report

***BISD Board of Trustees' Meeting
Monday, December 12, 2022***

Purpose

Provide the Board of Trustees with administrative information from the Superintendent highlighting:

Goal 1: Strengthen and support the engagement of all stakeholders in pursuit of the BISD vision.

Goal 2: Ensure exceptional learning experiences for each and every student.

Goals 1 & 2 Highlights

- Student Experiences
- Campus Visits
- Region 12 Superintendents' Forum
- Future Ready Superintendents' Leadership Network - Tomball
- BEEF Prize Patrol
- Faith-based Leaders Meeting
- WatchDOGS Coffee with Superintendent







Questions?



Inspiring Dreams. Empowering Futures.

**BELTON I.S.D. BOARD OF TRUSTEES
POLICY COMMITTEE MINUTES
OCTOBER 31, 2022**

Members Present:

Chair Manuel Alcozer Chris Flor Janet Leigh

Staff Present:

Dr. Matt Smith Dr. Malinda Golden Michael Morgan Dr. Deanna Lovesmith
Melissa Lafferty Connie Burns

Call to Order: The meeting was called to order at 5:00 PM.

Public Comments: No

Review and Discuss the Following Items:

A. Board Operating Procedures

Dr. Smith walked through changes made to the procedures since the last meeting. He mentioned the idea of adding a third committee of the board (budget committee). Following discussion, consensus was to discuss at the November regular meeting whether a third committee is desired, whether to continue posting committee meetings in accordance with the Open Meetings Act (which isn't required nor common practice of other districts), and to identify some topics that could potentially be reviewed/discussed by a budget committee.

In the Communication section, Mr. Alcozer asked that "or other items of significant community interest" be added at the end of the second bullet.

A minor word change was made in the Citizen Request/Complaint to Individual Board Members section, and revision of a sentence to read "will refer the matter to the Superintendent of Schools *or an appropriate administrator* for an administrative response".

Dr. Smith indicated he will discuss the three committee scenario in November and wait until December for a 2nd reading on the Board Operating Procedures.

B. TASB Policy Review Local Policy to Address – 1st Reading

- 1. DEE(LOCAL): Compensation and Benefits – Expense Reimbursement**
- 2. EHBAF(LOCAL): Special Education - Video/Audio Monitoring**
- 3. FJ(LOCAL): Student Fundraising**

Dr. Smith introduced this item and asked if there were any questions on the policies. Cabinet members were present to address any specific questions.

- Melissa Lafferty explained DEE(LOCAL) provides that per diem can be paid to employees for meal expenses associated with authorized overnight travel (currently \$48/day).
- Dr. Deanna Lovesmith explained she is proposing a change to the contact person noted in policy EHBAF(LOCAL) to be the Executive Director of Special Programs

instead of the Assistant Superintendent of Operations as recommended by TASB. This will help ensure that everything is taken into account from a services standpoint.

- Ms. Lafferty also explained that FJ(LOCAL) is being modified to allow for more flexibility as BISD has administrative procedures in place for fundraising activities.

These policy revisions will be forwarded to the Board for a 2nd reading at the November 14 regular meeting.

C. FDA(LOCAL): Admissions, Interdistrict Transfers – 1st Reading

D. FDB(LOCAL): Admissions, Intradistrict Transfers and Classroom Assignments – 1st Reading

Mike Morgan explained the revocation section for each of these policies is being revised to include a sentence that reads “Other reasons that may be determined by the administration and as reflected in the transfer application/agreement.” This change in both policies will not significantly impact anything in practice, but clarifies the District’s ability to revoke a transfer and would preclude the Board from having to modify policy. Mr. Flor asked if the application needs to be reviewed and Mr. Morgan indicated the committee could review it annually before the transfer window opens. Dr. Smith stated staff will bring the transfer application for discussion at a future policy committee meeting. These two policies will move forward for a 2nd reading at the November 14 regular meeting.

Issues/Concerns for Future Agenda or Administrative Reports: None

Adjournment: There being no further business, the meeting adjourned at 5:43 PM.

Next Meeting: January 9, 2023, 5:00 PM

**BELTON ISD BOARD OF TRUSTEES
FACILITIES COMMITTEE MINUTES
NOVEMBER 7, 2022**

Members Present:

Ty Taggart, Chair Suzanne M. McDonald Erin Bass

Members Absent: None.

Staff Present:

Dr. Matt Smith	Mike Morgan	Malinda Golden	Melissa Lafferty
David Bennett	Keith Cook	Steve Berry	Stephanie Ferguson
Gabi Nino	Sam Skidmore	Connie Burns	

Call to Order: The meeting was called to order at 5:00 PM.

Public Comments: None.

Review and Discuss the Following Items:

A. School Naming Committee Update

Mike Morgan, Assistant Superintendent of Operations, reviewed the process for considering nominations that were made for elementary schools #12 and #13. The final school naming committee meeting is coming up and recommendations will be officially communicated to the Board to allow time to consider and deliberate on November 14 at the regular meeting. Official recognition will take place in the future. Mr. Morgan stated the nominations were very well thought out and represented a positive light in the community.

Ms. Bass asked how many were on the naming committee, and Mr. Morgan said 12. They've had one meeting thus far and will hold a second meeting to develop a recommendation for the Board. Mr. Taggart asked if there will be some explanatory information for each recommended nomination, and Mr. Morgan stated he will include details for each nomination. Mr. Taggart also asked if a citizen could suggest a name during public comments, and Mr. Morgan explained that according to policy, the Board has the final authority in naming facilities. Though he doesn't think it would be wise to ignore the committee's recommendation, the Board could table the item for consideration at another meeting.

Ms. Bass asked if the pace of the process has been good, and Mr. Morgan stated he thinks the timing has been good and the committee is a small diverse group, which he thinks has worked well.

B. Attendance Zone Parameters and Next Steps

Mr. Morgan reviewed the progress and next steps for the 2023 attendance boundary process. He indicated a workshop will be held in December to provide input from the facilities committee and seek input from the full Board. Mr. Taggart requested that the public be informed that there are a lot of complexities throughout this process and BISD can't make promises that it can't keep. Class sizes fluctuate and it won't be perfect with a set amount of students at each campus, but it's important to stick to the parameters set by the Board. Mr.

Taggart also asked that the transfer policies be explained more clearly so citizens understand that process better.

Mr. Morgan presented the following parameters that could be used during the process (some from last round, some from consultant Zonda Education, and some used by other school districts):

- Optimize Space and Capacity – Efficient use of buildings to reduce building overcrowding when possible.
- Neighborhood Unity – Will make our best effort to keep subdivisions together.
- Growth – Best effort will be made to plan for future development so that lines do not have to be redrawn between scheduled campus openings.
- Socioeconomic Factors – Consideration will be given to the socioeconomic makeup of each attendance zone.
- Proximity – Assigned campuses are assigned to the closest proximity to the greatest extent possible.
- Family Impact – Best effort will be made to consider the impact that changing attendance zones will have on families.
- Feeder Pattern Alignment – Students will stay together as they move through elementary, middle, and high school.
- Balancing – For facility or program equity.
- Traffic Impact – Look at road infrastructure to travel to and from the campus.

Mr. Morgan touched on the parameters used in 2019 and stakeholder involvement thus far. Dr. Smith confirmed the Board will make a final decision on parameters in December and reiterated that it's important that BISS stay away from making promises (i.e. these boundaries will last for five years). The plan is to come back in February for final Board action on new boundaries. Lastly, the committee was asked to rank the proposed parameters from 1-8 with the most critical receiving a 1 and the least an 8.

C. Bond Projects Update

Mr. Morgan presented an update of active 2022 bond projects which included the Delta Program facility, agriculture facility addition, Southwest Elementary addition, Lake Belton Middle School addition, Belton High School Additions and renovations (BHS band hall, CTE addition phase 1, CTE renovation phase 1) and elementary schools #12 and #13.

Issues/Concerns for Future Agenda or Administrative Reports: None.

Adjourn: The meeting adjourned at 6:23 PM.

Next Meeting: Monday, January 17, 2023, 5:00 PM

**BELTON INDEPENDENT SCHOOL DISTRICT
BOARD WORKSHOP MINUTES
November 14, 2022; 5:00 p.m. – Bronco Room**

BOARD MEMBERS PRESENT:

Jeff Norwood
Ty Taggart
Manuel Alcozer
Suzanne M. McDonald (arrived at 5:06 p.m.)
Janet Leigh
Chris Flor

BOARD MEMBERS ABSENT:

Erin Bass

CALL TO ORDER

Jeff Norwood, Board President, called the workshop meeting of the Belton Independent School District Board of Trustees to order at 5:00 p.m. He stated that a quorum of Board Members was present, that the meeting had been duly called, and that notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

PUBLIC COMMENTS: None

UPDATE ON GOAL 4 – DEVELOP A DISTRICT-WIDE CULTURE OF VALUE, SUPPORT, AND GROWTH AMONGST ALL STUDENTS AND STAFF

Dr. Malinda Golden, Deputy Superintendent, introduced this item to engage the Board in a discussion of the following Goal 4 strategies, actions taken, and next steps:

- Design Student Behavior Framework – Dr. Cassandra Spearman, Executive Director of Student Services, presented results from feedback from focus groups, students, ThoughtExchange, listening sessions and campus leadership;
- Develop Student Safety Teams – Jennifer Holmes, Assistant Principal at Lake Belton Middle School reviewed strategies to identify safety issues on campuses;
- Build Social Emotional Learning Framework – Dr. Deanna Lovesmith, Assistant Superintendent of Teaching & Learning and Tiffany Sommerfeld, Director of Academic Advising & Counseling, discussed this item with components of partnership, instruction, culture and resources, to ensure students and families have support needed to maximize a child’s social, emotional and physical well-being; and
- Identify & Address Access Barriers – Sam Skidmore, Director of Athletics and Keith Zuehlke, Director of Fine Arts, talked about key strategies to develop a tracking system by campus, evaluate the data and next steps to enhance connection and access to program activities for each and every student.

Dr. Smith thanked staff for their presentation and noted that this is big work to connect with kids and to help them thrive.

ADJOURN: There being no further business, the meeting was adjourned at 5:59 p.m.

Jeff Norwood, President

Manuel Alcozer, Secretary

**BELTON INDEPENDENT SCHOOL DISTRICT
BOARD MEETING MINUTES
Regular Meeting, November 14, 2022 – 6:15 p.m.
Pittenger Fine Arts Center**

BOARD MEMBERS PRESENT

Jeff Norwood
Ty Taggart
Manuel Alcozer
Suzanne M. McDonald
Janet Leigh
Chris Flor

BOARD MEMBERS ABSENT

Erin Bass

CALL TO ORDER, MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

Jeff Norwood, Board President, called the regular meeting of the Belton Independent School District Board of Trustees to order at 6:16 p.m. He stated that a quorum of Board Members was present, that the meeting had been duly called, and that notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

RECOGNITIONS

A. Student Showcase – Advanced Treble Choir from Belton Middle School

Jennifer Bailey, Executive Director of Communications & Community Engagement, recognized the Advanced Treble Choir from Belton Middle School who performed several selections prior to the start of the meeting. The choir includes 18 talented seventh- and eighth-grade students who earned Superior ratings on their solo contest performance last spring. Two of the members were also selected for the Texas Choral Directors Association All-State Choir and three members were selected for the TMEA Region 8 All-Region Choir in 2022. Members of the group are Isabel Billings, Gabrielle Blizzard, Moira Correa, Roxanna Delgado, Kiaya Fallwell, Jaymisen Garelick, Ella Hice, Elianna John, Melissa Jordan, Kimora Kelly, Gisella MacDonald, Bella Majano, Olivia McRae, Alyssa Merrill, Eva Rios, Kira Trevino, Payten Troast, Nataly Valdez and Amber Young.

B. College Board National Recognition Awards

Ty Taggart presented certificates to students who earned national academic honors from College Board for top performances on the Preliminary SAT (PSAT). The students were among the top 2.5 percent of test takers who identified as one or more of the following: African American, Hispanic or Latinx, Indigenous or attend school in a rural area or are from a small town. National Hispanic Recognition Awards were presented to Rhiannon Gaddis, Jayden Guajardo, Josue Martinez and Dalilah Zuniga from Lake Belton High School and Matthew Herrera, Audriana Martinez and Diego Ramos from Belton High School (BHS). National Indigenous Recognition Awards were presented to Isaiah Devasure from BHS and Hayden Presley from LBHS. To qualify for the recognition, the students had to achieve a minimum PSAT score and a cumulative GPA of 3.5 or higher.

C. Mark of Excellence/National Jazz Honors Competition Commended Winner & Outstanding Soloists

Suzanne M. McDonald and Chris Flor presented certificates to members of the Lake Belton Middle School jazz band after being named a Commended Winner in the Mark of Excellence/National Jazz Honors Competition. Assistant band director Jacob Guerrero compiled recordings of the group's best performances last year and submitted them for the contest. The competition recognizes outstanding achievement in performance by high school and middle school bands, choirs and orchestras from throughout the United States. The top 25% of entrants are recognized as National Winners. The second 25% are named Commended Winners.

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Members of last year’s jazz band included: Keagan Barnett, Avery Diaz, William Graham, Hunter Maher, Keller Myers and Gabe Vacula (trumpet); Christopher Clement (alto saxophone); Naomi Hwang (tenor saxophone); Olivia Cromwell, Beckett Echols, Asher Hansgen and Ben Johnson (drums); Noah Lanham and Jacob Mccready (French horn); Evan Lazott (piano); Evan Abell and Felix Peterson (bass guitar); Macy Fowler (guitar); Alex Smith, Rylan Parr, Drew Moore, Jordan Hamilton and Sienna Trehern (trombone); and Major Arant, Andy Thomas, Brock Winkler and John Flor (tuba). Two students also received “Outstanding Soloist” recognitions — Jordan Hamilton on trombone and Christopher Clement on alto saxophone.

D. Temple Rotary Educator of the Month

Jeff Norwood presented a certificate to Marla York who was chosen for this honor. Marla serves as an eighth-grade social studies teacher at North Belton Middle School. She is in her 24th year in education and her 19th year in Belton ISD.

E. Department Showcase – Teaching & Learning

Ms. Bailey spotlighted the Teaching & Learning department led by Dr. Deanna Lovesmith, Assistant Superintendent for Teaching & Learning. The department provides instructional support and professional learning in core academic areas, as well as the oversight of programs for students who are: homeless or in foster care, English learners, gifted and talented, advanced academics, Career and Technology education, and students served through 504 and special education programs. In addition to providing instructional support for campuses, the department also oversees areas of school accountability, assessment and data, professional learning, curriculum revision and resources and counseling services. The goal of the department is to support campuses in providing exceptional learning experiences for students.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

None.

JOURNEY OF A GRADUATE – COMMUNICATION

Dr. Smith asked the Board to weigh in on the District’s Communication competency in the Journey of a Graduate on why it’s important to focus on adaptability and how they’d like to see it in the BISD system.

- A BISD learner articulates thoughts and ideas effectively using multiple modes of communication.

ACTION ITEMS

A. Consider, Discuss, and Take Appropriate Action Regarding the Naming of Elementary School #12

Mike Morgan, Assistant Superintendent for Operations, explained that CW(LOCAL) establishes guidelines for naming or renaming new or existing District-owned facilities or portions of facilities. In accordance with CW(LOCAL), nominations for Elementary School #12 were requested through October 15, 2022 with 32 nominations received from the BISD Community. He explained that once the nomination deadline passed, submissions were gathered and a School Name Selection Committee was established. The 12-member committee included community members, parents, students and District staff. The group met to review name submissions and to determine name recommendations to bring to the Board of Trustees.

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November 14, 2022 – Page 3**

Chris Lee, Chair of the School Name Selection Committee, spoke about the process to work through the nominated names and the ranking system with three categories (historical, biographical and geographical).

Mr. Morgan presented the following names for consideration for Elementary School #12:

- James L. Burrell Elementary
- North Gate Elementary
- Prairie View Elementary

Ms. McDonald expressed thanks to Mr. Lee and the committee for volunteering and the work that they did in this process. She went on to speak in favor of Mr. Burrell for the name of Elementary School #12 after he served BISD for 52 years. Ms. Leigh agreed and stated he and his family are incredible. Mr. Alcozer echoed the remarks and thinks it would be a great honor. Mr. Taggart praised the work of the policy committee in developing this policy to guide the facilities naming process. He wholeheartedly agreed with honoring Mr. Burrell in this way. Mr. Flor noted that he didn't have a personal connection with Mr. Burrell, but was ready to second a motion, and Mr. Norwood stated he has also heard good things about Mr. Burrell.

Suzanne M. McDonald made a motion to name Elementary School #12, James L. Burrell Elementary. The motion was seconded by Chris Flor and carried unanimously (6-0).

B. Consider, Discuss, and Take Appropriate Action Regarding the Naming of Elementary School #13

Through the same process identified in the previous agenda item, Mr. Morgan presented the following names for consideration for Elementary School #13:

- Dr. Vivian Baker Elementary
- Creekside Elementary
- Hubbard Branch View Elementary

Ms. McDonald and Mr. Alcozer praised the nomination of Dr. Vivian Baker, and Mr. Taggart stated he liked the idea of using a geographical location for this school.

Ty Taggart made a motion to name Elementary School #13, Hubbard Branch Elementary. The motion was seconded by Suzanne M. McDonald and carried unanimously (6-0).

Mr. Norwood expressed thanks to the school name selection and policy committees for their work on this policy/process. Mr. Flor asked Mr. Lee to pass along any improvement needs to the process if necessary.

Ms. Leigh asked when and how the family of Mr. Burrell would be notified and Mr. Morgan indicated they will start contacting people tomorrow.

REPORTS

A. Bilingual/English as a Second Language (ESL) Programs Annual Report

Dr. Lovesmith introduced Vickie Dean, Director of Professional Learning, and Yolanda Sarinana, Coordinator, Bilingual/ESL, who presented the annual evaluation report of the District's bilingual and ESL programs, to include student performance, staffing and professional learning. There are currently 386 students in bilingual programs and 543 students in ESL programs, with 29 languages spoken in BISD. Ms. Dean shared program growth over the last five years and noted

**Belton ISD Board Meeting Minutes
November 14, 2022 – Page 4**

that ESL programs are currently at Belton Early Childhood School and Southwest, Charter Oak and Chisholm Trail Elementary Schools. The program will be added in second grade classrooms in the 2022-2023 school year.

Ms. Sarinana highlighted the professional learning that dual language teachers participate in which includes structured conversations, cooperative learning structures and Dictado. Other learning opportunities include content-based learning, EL Achieve, two-day cooperative structures (Kagan), elevation strategies to increase language acquisition, and best practices using Nearpod with emergent bilingual students.

B. Facilities Committee Report

Mr. Taggart gave a report on the Facilities Committee Meeting held on November 7, 2022, that included the following topics:

- Review and Discuss the Following Items:
 - A. School Naming Committee Update
 - B. Attendance Zone Parameters and Next Steps
 - C. Bond Projects Update

C. Policy Committee Report

Mr. Alcozer gave a report on the Policy Committee Meeting held on October 31, 2022, that included the following topics:

- Review and Discuss the Following Items:
 - A. Board Operating Procedures
 - B. TASB Policy Review Local Policies to Address – 1st Reading
 - 1. DEE(LOCAL): Compensation and Benefits - Expense Reimbursement
 - 2. EHBAF(LOCAL): Special Education – Video/Audio Monitoring
 - 3. FJ(LOCAL): Student Fundraising
 - C. FDA(LOCAL): Admissions, Interdistrict Transfers - 1st Reading
 - D. FDB(LOCAL): Admissions, Intradistrict Transfers and Classroom Assignments - 1st Reading

D. Superintendent’s Report

Dr. Smith recapped the highlights of this month, which included campus visits with individual trustees, being a guest speaker at BHS, serving as a judge for an FFA event, and attending the Roy & Jean Potts Swim Invitational. He also thanked administrators for hosting the District Safety & Security Committee meeting where the group reviewed a report from Uvalde and discussed ways to improve safety and security in Belton ISD.

CONSENT AGENDA – CONSIDER AND TAKE APPROPRIATE ACTION

A. Minutes of Previous Meetings:

1. October 3, 2022 Policy Committee Meeting – Approve
2. October 4, 2022 Special Meeting – Approve
3. October 11, 2022 Facilities Committee Meeting – Approve
4. October 17, 2022 Workshop Meeting – Approve
5. October 17, 2022 Regular Meeting – Approve

B. Unaudited Financial Report for the Month Ending October 31, 2022 – Approve report

C. Gifts, Grants and Bequests – List provided for information only; no action required

D. Budget Amendment #2 for 2022-2023 – Approve

**Belton ISD Board Meeting Minutes
November 14, 2022 – Page 5**

E. Expenditures over \$50,000

1. Apple for Staff Device Refresh – Approve expenditure of \$54,176 for MacBooks for staff and Apple accessories, with funds allocated in the general fund budget.

F. Supply, Equipment, and Service Bids

1. RFP #2209-775-291 for Refrigerated Delivery Truck – Approve purchase from Southwest International Trucks in an amount not to exceed \$161,300, with funds from the School Nutrition Fund budget.
2. RFP #2208-175-290 for Awards, Trophies, Plaques and Related Items (Supplemental I) – Approve vendor list with a contract effective November 15, 2022 through September 30, 2023 with four (4) automatic renewals, one year at a time.

G. Acceptance and Close Out of the Lake Belton High School Construction Project and Approval of Final Payment – Approve and release final payment of \$16,209.35.

H. Contract with American Constructors for Construction Manager at-Risk Services for Elementary School #13 – Approve

I. Contract with CORE Construction for Construction Manager at-Risk Services for the 2022 Building Program for the Following Bond Projects – Approve

1. Belton High School Additions and Renovations
2. Southwest Elementary School Additions
3. Lake Belton Middle School Additions

J. Additions/Revisions/Deletions of (LOCAL) Policies Resulting from the Policy Review Sessions Conducted on March 8, 2022 with Drafts Prepared by TASB Policy Service - 2nd Reading – Approve

1. DEE(LOCAL): Compensation and Benefits – Expense Reimbursement
2. EHBAF(LOCAL): Special Education – Video/Audio Monitoring
3. FJ(LOCAL): Student Fundraising

K. Revisions to FDA(LOCAL): Admissions, Interdistrict Transfers - 2nd Reading – Approve

L. Revisions to FDB(LOCAL): Admissions, Intradistrict Transfers and Classroom Assignments - 2nd Reading – Approve

M. Additional Certified T-TESS Appraisers for 2022-2023 – Approve

Mr. Alcozer noted that the three large construction contracts were reviewed by legal counsel and Dr. Smith confirmed the statement.

Janet Leigh made a motion, seconded by Ty Taggart, to approve the consent agenda items as presented. The motion carried by a vote of 5-0-1, with Mr. Norwood abstaining.

BOARD REQUESTS FOR NEW INFORMATION AND/OR REPORTS

None.

CALENDAR OF EVENTS

Mr. Norwood reminded the Board of upcoming events.

PUBLIC COMMENTS REGARDING NON-AGENDA ITEMS

Hillary Hickland, Belton, shared her experience with the book policy that was approved by the Board in September. She presented the Board with copies of an article titled *Follett Changes Course on Proposed Destiny Changes in Response to Library Community Outcry*.

The Board convened in closed session at 7:30 p.m. for the following:

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CLOSED SESSION (TEXAS GOVERNMENT CODE, SUBCHAPTERS D AND E)

- A. Deliberations about Real Property – Texas Government Code, Section 551.072
- B. Deliberation Regarding Matters Whereby Personally Identifiable Information Regarding One or More Students will be Disclosed – Texas Government Code, Section 551.0821
- C. Security – Texas Government Code, Section 551.076
- D. Personnel – Texas Government Code, Section 551.074

RECONVENE IN OPEN SESSION

The Board reconvened in open session at 8:38 p.m.

ADJOURN

There being no further business, the meeting was adjourned at 8:38 p.m.

Jeff Norwood, President

Manuel Alcozer, Secretary

Belton Independent School District
Board of Trustee Meeting Agenda Item
December 12, 2022

Item: Unaudited Financial Report for the Month Ending November 30, 2022

Contact Person: Melissa Lafferty

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

Attached are the Monthly Financial and Investment Reports for the District. The reports represent the financial activity as of the close of the prior month for the General Fund 199, the Child Nutrition Fund 240, and the Debt Service Fund 599. These are unaudited figures, and an independent financial audit will be performed for the period ending August 31, 2023 and presented under separate cover.

The monthly investment report provides information on the district's cash and investment accounts including investment transactions as of the close of the noted month. CDA(LEGAL).

Additional information is provided on tax collections and student average daily attendance (ADA). The tax year is October 1 to September 30.

Fiscal Implications:

For informational purposes only.

Administrative Recommendation(s):

Accept the monthly financial and investment reports as presented.



FINANCIAL STATEMENTS & INVESTMENT REPORT

TABLE OF CONTENTS

Description

- Financials - Unaudited Statements of Revenues and Expenditures
 - General Operating - 199
 - School Nutrition - 240
 - Debt Service - 599

- Tax Collection Report

- Average Daily Attendance

- Investment Report - Monthly

BELTON ISD
Statement of Unaudited Revenues and Expenditures Budget VS. Actual
General Fund (199)
As of November 30, 2022

		Adopted Budget	Amended 2022-23	Y-T-D Actual	Balance	Percent of Total
Revenues						
5700	Local Sources	\$ 52,628,055	\$ 52,638,055	\$ 34,203,288	\$ 18,434,767	65.0%
5800	State Sources	82,415,364	82,415,364	41,119,769	41,295,595	49.9%
5900	Federal Sources	2,500,000	2,500,000	166,729	2,333,271	6.7%
	Total Revenues	\$ 137,543,419	\$ 137,553,419	\$ 75,489,787	\$ 62,063,632	54.9%
Expenditures						
11	Instruction	\$ 77,884,889	\$ 77,894,889	\$ 17,951,437	\$ 59,943,452	23.0%
12	Instructional resources & media	1,635,994	1,635,994	392,009	1,243,985	24.0%
13	Curriculum & staff development	4,639,524	4,639,524	830,130	3,809,394	17.9%
21	Instructional leadership	2,396,245	2,396,245	592,334	1,803,911	24.7%
23	School leadership	8,452,199	8,452,199	1,959,595	6,492,604	23.2%
31	Guidance, counseling, & evaluation	6,387,087	6,387,087	1,415,274	4,971,813	22.2%
32	Social work services	176,983	176,983	259,851	(82,868)	146.8%
33	Health services	2,291,027	2,291,027	507,094	1,783,933	22.1%
34	Student transportation	5,562,309	5,562,309	1,733,628	3,828,681	31.2%
36	Cocurricular/extracurricular	6,342,989	6,341,489	1,213,502	5,127,987	19.1%
41	General administration	4,341,086	4,341,086	1,109,711	3,231,375	25.6%
51	Plant maintenance and operations	14,488,859	14,488,859	3,956,047	10,532,812	27.3%
52	Security and monitoring services	1,959,266	1,960,766	449,402	1,511,364	22.9%
53	Data processing services	4,265,810	4,265,810	1,203,919	3,061,891	28.2%
61	Community services	5,000	5,000	439	4,561	8.8%
71	Debt Service	-	-	-	-	0.0%
81	Facilities acquisition & construction	-	-	-	-	0.0%
93	Payments to fiscal agent	-	-	-	-	0.0%
95	Payments to JJAEP	15,000	15,000	-	15,000	0.0%
97	Tax Increment	250,000	250,000	-	250,000	0.0%
99	Intergovernmental Charges	662,818	662,818	154,693	508,125	23.3%
	Total Expenditures	\$ 141,757,085	\$ 141,767,085	\$ 33,729,065	\$ 108,038,020	23.8%
	Other resources	-	-	-		
	Other uses	-	-	-		
	Total Non-Operating	-	-	-		
	Excess (Deficiency) of Revenues over Expenditures	(4,213,666)	(4,213,666)	41,760,722		
	Fund Balance (unaudited), 8-31-2022	\$ 39,183,836	\$ 39,183,836	\$ 39,183,836		
	Fund Balance, Ending	\$ 34,970,170	\$ 34,970,170	\$ 80,944,558		

BELTON ISD
Statement of Unaudited Revenues and Expenditures Budget VS. Actual
Child Nutrition (240)
As of November 30, 2022

		Adopted Budget	Amended 2022-23	Y-T-D Actual	Balance	Percent of Total
Revenues						
5700	Local Sources	\$ 1,100,000	\$ 1,100,000	\$ 817,590	\$ 282,410	74.3%
5800	State Sources	30,000	30,000	36,841	(6,841)	122.8%
	Federal Sources	7,422,434	7,422,434	1,547,575	5,874,859	20.8%
	Total Revenues	\$ 8,552,434	\$ 8,552,434	\$ 2,402,006	\$ 6,150,428	28.1%
Expenditures						
35	Food Services, Child Nutrition	\$ 8,552,434	\$ 8,552,434	\$ 1,968,524	\$ 6,583,910	23.0%
	Total Expenditures	\$ 8,552,434	\$ 8,552,434	\$ 1,968,524	\$ 6,583,910	23.0%
	Other resources	-	-	-		
	Other uses	-	-	-		
	Total Non-Operating	-	-	-		
	Excess (Deficiency) of Revenues over Expenditures	-	-	433,481.79		
	Fund Balance (unaudited), 8-31-2022	\$ 3,202,753	\$ 3,202,753	\$ 3,202,753		
	Fund Balance, Ending	\$ 3,202,753	\$ 3,202,753	\$ 3,636,235		

BELTON ISD
Statement of Unaudited Revenues and Expenditures Budget VS. Actual
Debt Service Fund (511 and 515)
As of November 30, 2022

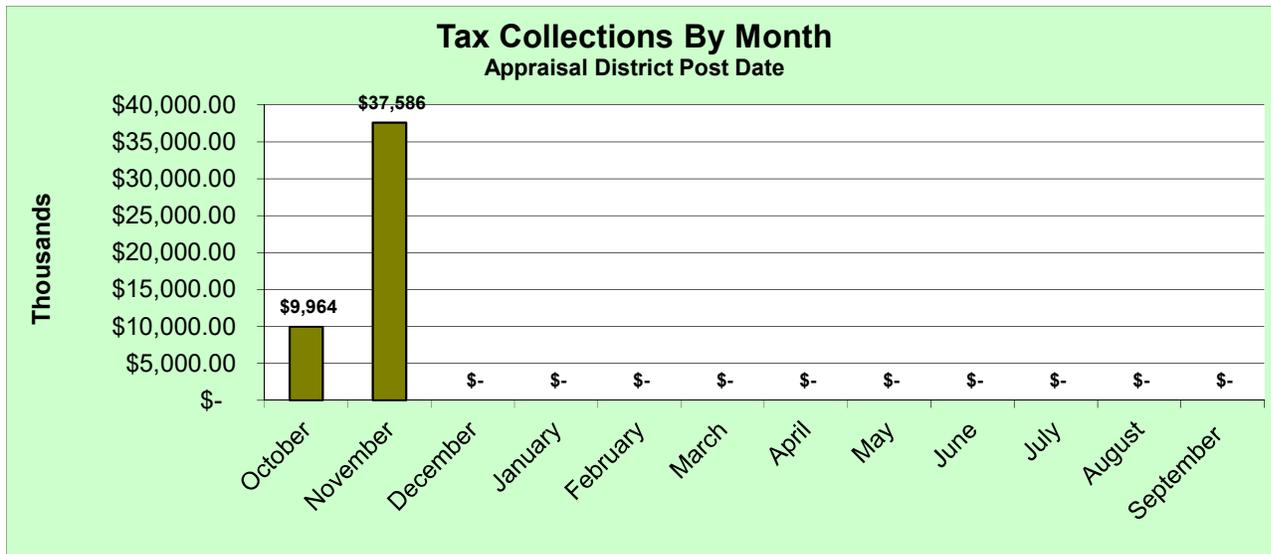
		Adopted Budget	Amended 2022-23	Y-T-D Actual	Balance	Percent of Total
Revenues						
5700	Local Sources	\$ 22,058,936	\$ 22,058,936	\$ 14,433,975	\$ 7,624,961	65.4%
5800	State Sources	205,509	205,509	-	205,509	0.0%
5900	Federal Sources	-	-	-	-	0.0%
	Total Revenues	\$ 22,264,445	\$ 22,264,445	\$ 14,433,975	\$ 7,830,470	64.8%
Expenditures						
71	Debt Service	\$ 23,633,262	\$ 23,633,262	\$ 19,761	\$ 23,613,501	0.1%
	Total Expenditures	\$ 23,633,262	\$ 23,633,262	\$ 19,761	\$ 23,613,501	0.1%
	Other resources	-	-	-		
	Other uses	-	-	-		
	Total Non-Operating	-	-	-		
	Excess (Deficiency) of Revenues over Expenditures	(1,368,817)	(1,368,817)	14,414,214		
	Fund Balance (unaudited), 8-31-2022	\$ 11,227,491	\$ 11,227,491	\$ 11,227,491		
	Fund Balance, Ending	\$ 9,858,674	\$ 9,858,674	\$ 25,641,705		

Tax Collection Report

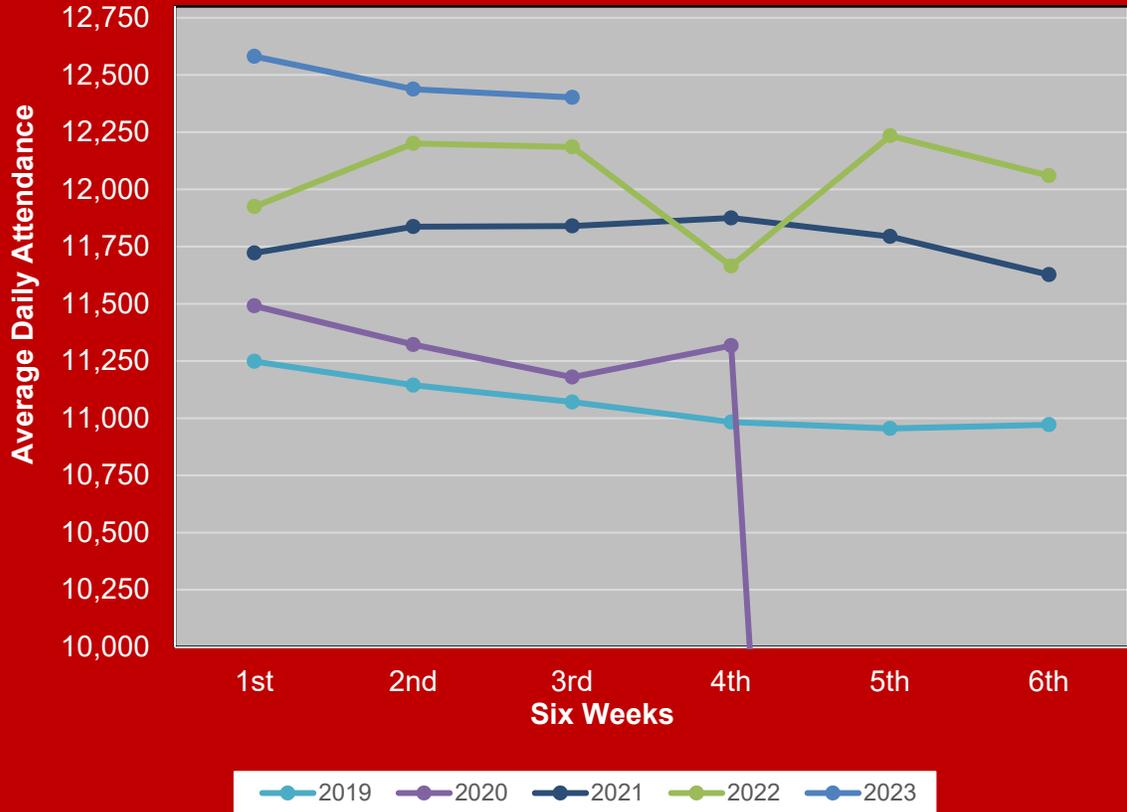
Total Tax Levy		\$ 75,645,761
Percent of Levy*	Current Year	62.63%
Percent of Levy**	Current & Delinquent	62.79%
Total Checks		\$ 47,549,539
Balance to Collect		\$ 28,150,162
<u>Total Collections</u>		
Current*		\$ 47,376,566
Delinquent**		\$ 119,033
Penalties		\$ 53,941
<u>Other Reconciled for Posting</u>		
Total Checks		\$ 47,549,539

Collections By Category

	Current	Delinquent	Penalties	Other	
Maintenance & Operating	33,410,154	84,804	45,204	0	
Interest & Sinking	13,966,412	34,228	8,737	0	\$ 47,549,539



Average Daily Attendance



School Year	1st	2nd	3rd	4th	5th	6th	Annual	Change
2019	11,248	11,144	11,071	10,983	10,955	10,972	11,062	300
2020	11,491	11,322	11,179	11,317	C-19	C-19	11,282	220
2021	11,722	11,837	11,840	11,875	11,794	11,627	11,783	501
2022	11,925	12,201	12,186	11,665	12,234	12,060	12,045	262
2023	12,581	12,438	12,402				12,474	429



MONTHLY INVESTMENT REPORT

Belton ISD

NOVEMBER 30, 2022



MEEDER

PUBLIC FUNDS
PATTERSON GROUP

Peeling the Inflation Onion

NY Federal President Williams has compared the fight against inflation to ‘peeling an onion’ with three distinct layers to be overcome. Williams sees the outer layer of globally traded commodities lumber, steel, grains and oil which surged in prices with supply chain problems and Russia’s actions in Ukraine. These are the easiest to overcome as economies normalize and supply chains normalize.

The middle layer is made up of finished products, especially durable goods like appliances, cars and furniture that also felt the supply chain pressure and contributed to outsized domestic price increases. These take considerably longer to peel back.

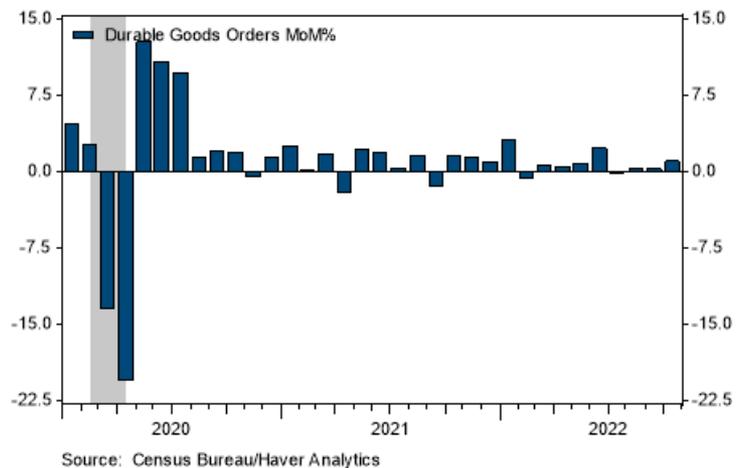
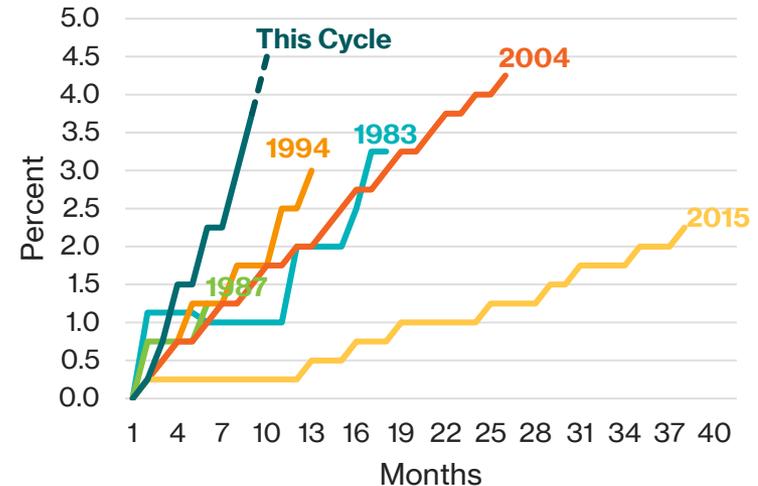
The final inner layer he notes is the most challenging: underlying inflation reflecting the balance between supply and demand of the economy and the labor market. This may require years.

Differences of opinion at the Fed as to where we are on the onion is expected to slow the series of massive 0.75% hikes we saw in 2022. The market expects only a 0.50% hike December 14th and while Fed officials may be increasingly willing to reduce the size of rates hikes sooner than later, the growing consensus at the Fed is for an ongoing and enhanced need for higher rates beyond earlier expectations. In other words, the pathway to the terminal level may be less abrupt, but the terminal level itself may be more elevated. Estimates now range between 4.4% and 4.9%.

It was just November 2021 when the Chairman said it was “time to retire the term *transitory*.” Clearly, he meant it and they continue on their effort to destroy demand.

The October inflation reports which showed rates off recent highs were a welcome step in the right direction towards reinstating price stability.

Fastest Rate Hiking Cycle



A Fragile Balance

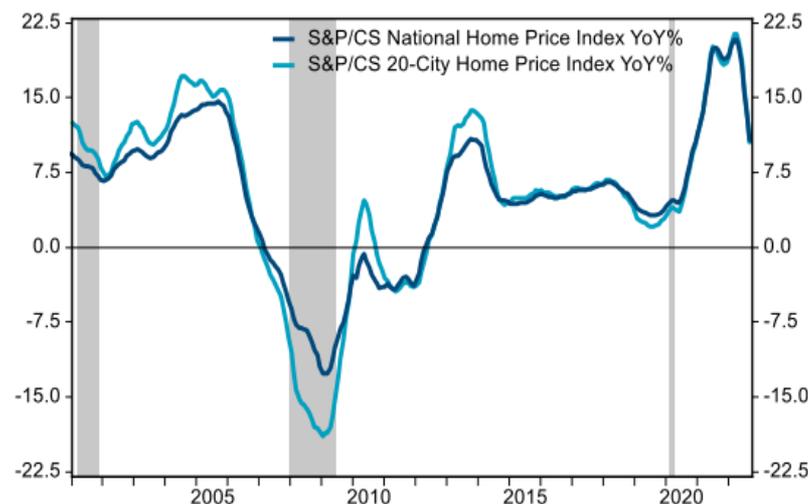
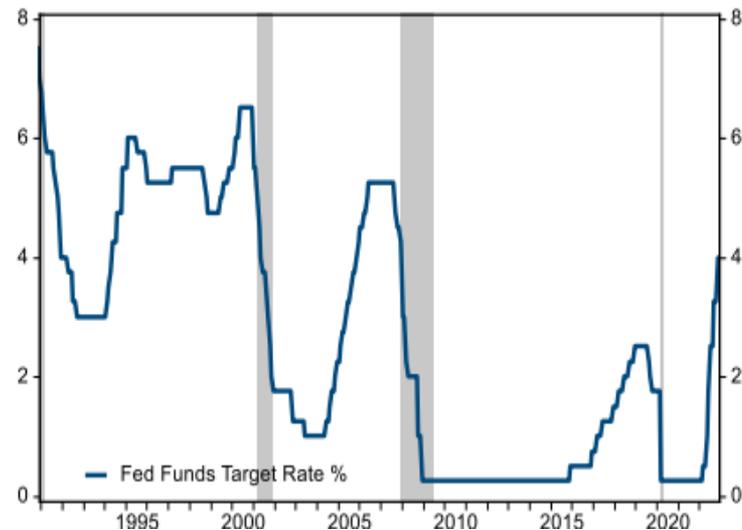
Although the markets are growing more confident that the Fed may be able to pull off a *soft landing* there is still a fragile balance between the large number of variables and forces influencing global economies as well as the US.

The consumer made a strong (non-expected) push on Black Friday deals. They appear to have a bit more momentum heading into the key holiday spending season with sales beating expectations. This consumer activity is a welcome reprieve for retailers, but at 1.9% this is a marked decline from an average 8.6% pace last year. Troublingly, the consumer continues to drawdown on savings and ramp up debt particularly on credit cards to make the holidays jolly.

Of course, from the Fed's perspective, a bounce in consumer spending, against the backdrop of still elevated inflation, reinforces the need for the Fed to continue to raise rates higher in order to reinstate price stability. Remember, the intent of the Fed is to intentionally lower demand and increase the unemployment rate as the economy slows in order to lower price pressures.

Two international players also figure into the balancing act. Oil dropped on indications of increased OPEC production, but it was quickly negated by the Saudis repudiation of any output increase. In China, the world's 2nd largest economy, is facing increasing protests from the population against zero-covid tolerance. If the government pushes back with shut-downs the supply chain will begin to tangle again. If not, increasing China demand may also increase commodity prices.

Of course, Russia and North Korea remain as additional balancing questions. Lots to look at on this economic see-saw.



Source: Standard & Poor's/Haver Analytics

Expectations Drive Rates

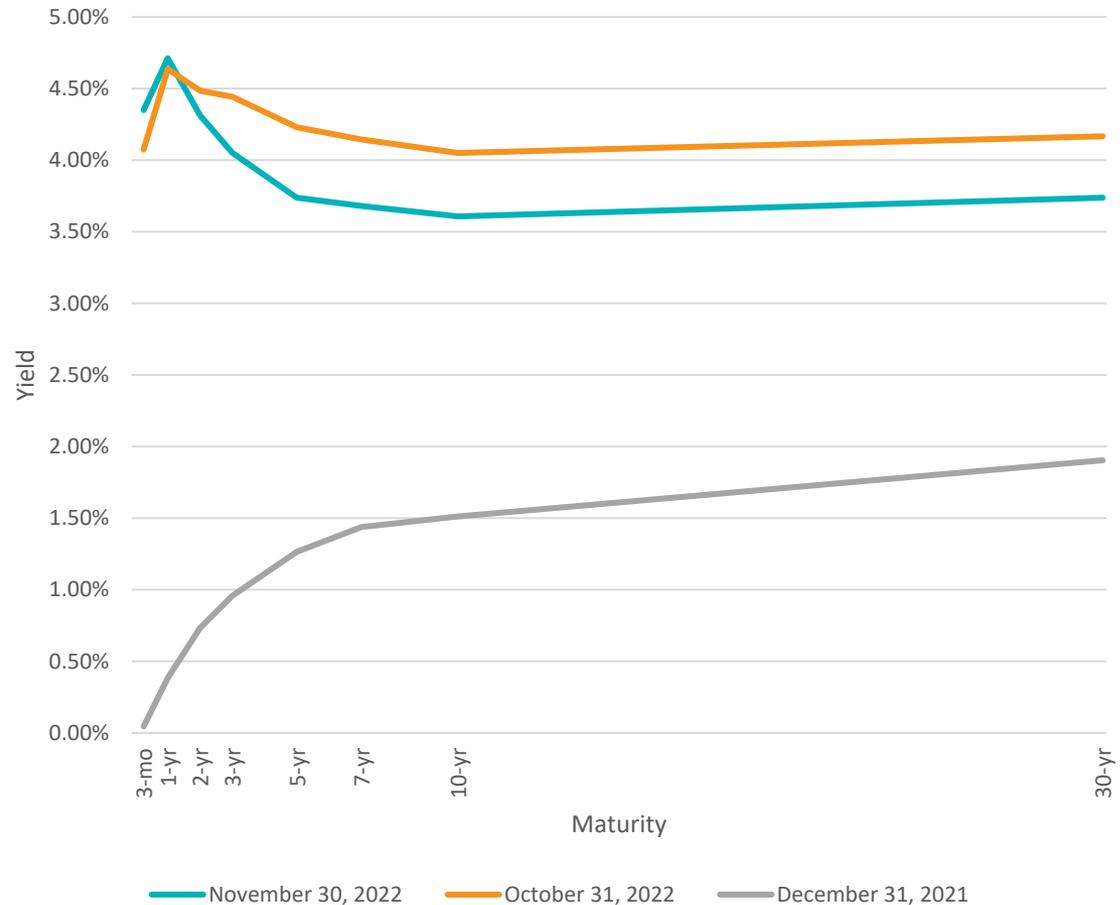
The Fed may moderate from the 0.75% hike and give us only a 0.50% hike in December.

The Fed fully concedes that higher rates will slow growth but is willing to take these actions to tame inflation through lessening demand.

The expected increase in GDP has changed the recession discussion somewhat with the market even beginning to think a soft landing possible.

There are signs of slightly slowing inflation such as lower rents and a reduced need for workers. The continuously changing environment has even the Fed debating how much more tightening is needed.

U.S. Treasury Yield Curve



Your Portfolio

As of November 30, 2022

Your Portfolio Statistics

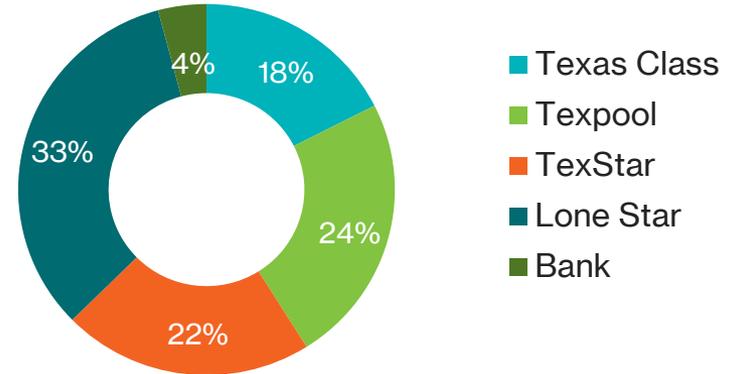
Weighted Average Maturity

1 day

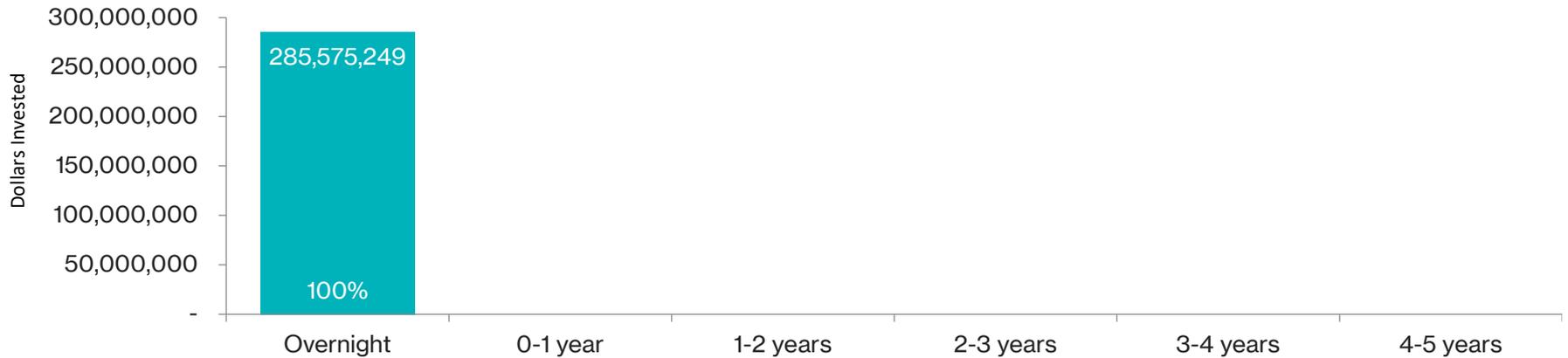
Weighted Average Yield (All Funds)

3.65%

Your Asset Allocation



Your Maturity Distribution



Allocation Percentage Per Year

**Belton ISD
 Portfolio Management
 Portfolio Summary
 November 30, 2022**

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Texas Class	50,239,509.39	50,239,509.39	50,239,509.39	17.53	1	1	3.855
Texpool/Texpool Prime	67,482,007.15	67,482,007.15	67,482,007.15	23.55	1	1	3.741
TexStar	61,742,651.35	61,742,651.35	61,742,651.35	21.55	1	1	3.559
Lone Star	95,230,460.88	95,230,460.88	95,230,460.88	33.23	1	1	3.990
Bank Accounts/CD's int pd monthly	11,880,620.06	11,880,620.06	11,880,620.06	4.15	1	1	0.001
Investments	286,575,248.83	286,575,248.83	286,575,248.83	100.00%	1	1	3.649

Total Earnings	November 30 Month Ending	Fiscal Year To Date
Current Year	755,280.49	1,816,907.83

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of Belton ISD of the position and activity within the District's portfolio of investment. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.



 Melissa Lafferty, Chief Financial Officer 12/6/2022



 Kerri Pridemore, Director of Finance 12/6/22

Belton ISD
Summary by Type
November 30, 2022
Grouped by Fund

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746
 -

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: 2022 Bond Fund						
Lone Star	1	71,475,072.40	71,475,072.40	24.94	3.990	1
Bank Accounts/CD's int pd monthly	1	1,310,312.85	1,310,312.85	0.46	0.000	1
Texas Class	1	50,239,508.36	50,239,508.36	17.53	3.855	1
TexStar	1	50,217,370.68	50,217,370.68	17.52	3.559	1
Subtotal	4	173,242,264.29	173,242,264.29	60.45	3.796	1
Fund: Construction Funds						
Lone Star	1	0.00	0.00	0.00	0.000	0
Bank Accounts/CD's int pd monthly	3	472,560.40	472,560.40	0.16	0.020	1
Texpool/Texpool Prime	2	648,398.33	648,398.33	0.23	3.611	1
Subtotal	6	1,120,958.73	1,120,958.73	0.39	2.097	1
Fund: Capital Projects Fund						
Bank Accounts/CD's int pd monthly	1	110,916.60	110,916.60	0.04	0.000	1
Subtotal	1	110,916.60	110,916.60	0.04	0.000	1
Fund: Debt Service Funds						
Bank Accounts/CD's int pd monthly	1	128,998.00	128,998.00	0.05	0.000	1
Texpool/Texpool Prime	1	14,594,084.57	14,594,084.57	5.09	3.917	1
TexStar	1	578,930.60	578,930.60	0.20	3.559	1
Subtotal	3	15,302,013.17	15,302,013.17	5.34	3.870	1
Fund: General Fund						
Lone Star	2	23,755,388.48	23,755,388.48	8.29	3.990	1
Bank Accounts/CD's int pd monthly	3	9,857,832.21	9,857,832.21	3.44	0.000	1
Texas Class	1	1.03	1.03	0.00	0.000	1
Texpool/Texpool Prime	2	52,239,524.25	52,239,524.25	18.23	3.694	1
TexStar	1	10,946,350.07	10,946,350.07	3.82	3.559	1

Belton ISD
Summary by Type
November 30, 2022
Grouped by Fund

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Subtotal	9	96,799,096.04	96,799,096.04	33.78	3.375	1
Total and Average	23	286,575,248.83	286,575,248.83	100.00	3.649	1

Belton ISD
Interest Earnings
Sorted by Fund - Fund
November 1, 2022 - November 30, 2022
Yield on Average Book Value

Patterson & Associates
 901 S. MoPac
 Suite 195
 Austin, TX 78746
 -

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings			
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings	
Fund: 2022 Bond Fund													
20220	10087	2022BF	RR3	50,217,370.68	50,070,911.95	50,075,793.91		3.559	3.558	146,458.73	0.00	146,458.73	
50004	10088	2022BF	LA1	50,239,508.36	50,080,609.89	50,085,906.51		3.855	3.860	158,898.47	0.00	158,898.47	
14903B	10084	2022BF	RR4	71,475,072.40	72,763,218.34	71,648,813.48		3.990	3.988	234,854.06	0.00	234,854.06	
50176	10085	2022BF	RR5	1,310,312.85	822,043.70	1,199,240.75				0.00	0.00	0.00	
			Subtotal	173,242,264.29	173,736,783.88	173,009,754.64				3.799	540,211.26	0.00	540,211.26
Fund: Construction Funds													
500007	10011	CON	RR2	623,001.46	621,157.90	621,219.35		3.611	3.611	1,843.56	0.00	1,843.56	
500010	10070	CON	RR2	25,396.87	35,319.18	27,321.77		3.611	3.460	77.69	0.00	77.69	
06216	10062	CON	RR5	5,140.74	2,204.89	4,798.35		1.820	1.808	7.13	0.00	7.13	
98610	10031	CON	RR5	467,419.66	438,325.78	455,882.76				0.00	0.00	0.00	
			Subtotal	1,120,958.73	1,097,007.75	1,109,222.24				2.115	1,928.38	0.00	1,928.38
Fund: Capital Projects Fund													
22689	10035	CP	RR5	110,916.60	110,916.60	110,916.60				0.00	0.00	0.00	
			Subtotal	110,916.60	110,916.60	110,916.60				0.00	0.00	0.00	
Fund: Debt Service Funds													
33330	10003	DS	RR3	578,930.60	577,242.17	577,298.45		3.559	3.558	1,688.43	0.00	1,688.43	
500004A	10041	DS	RR2	14,594,084.57	10,144,835.76	13,160,147.56		3.917	3.935	42,562.49	0.00	42,562.49	
57670	10033	DS	RR5	128,998.00	128,998.00	128,998.00				0.00	0.00	0.00	
			Subtotal	15,302,013.17	10,851,075.93	13,866,444.01				3.883	44,250.92	0.00	44,250.92
Fund: General Fund													
500001	10008	GEN	RR2	38,132,220.20	2,682,422.53	9,963,682.69		3.611	3.646	29,855.69	0.00	29,855.69	
22210	10005	GEN	RR3	10,946,350.07	10,914,425.09	10,915,489.26		3.559	3.558	31,924.98	0.00	31,924.98	
6550003	10073	GEN	LA1	1.03	1.03	1.03				0.00	0.00	0.00	
14903A	10001	GEN	RR4	0.35	0.35	0.35				0.00	0.00	0.00	
500001A	10048	GEN	RR2	14,107,304.05	17,057,344.29	15,559,009.62		3.917	3.907	49,959.76	0.00	49,959.76	

Belton ISD
Interest Earnings
November 1, 2022 - November 30, 2022

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Adjusted Interest Earnings				
									Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings	
Fund: General Fund													
14903C	10089	GEN	RR4	23,755,388.13	15,008,138.06	17,360,158.06		3.990	4.005	57,149.50	0.00	57,149.50	
57696	10027	GEN	RR5	1,657,717.60	1,453,738.63	1,460,537.93				0.00	0.00	0.00	
57661	10029	GEN	RR5	8,200,114.61	9,112,372.12	9,081,963.54				0.00	0.00	0.00	
			Subtotal	96,799,096.04	56,228,442.10	64,340,842.47				3.194	168,889.93	0.00	168,889.93
			Total	286,575,248.83	242,024,226.26	252,437,179.95				3.640	755,280.49	0.00	755,280.49

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**Meeder Public Funds
Patterson Group**

Barton Oaks Plaza II
901 S. MoPac Expy
Suite 195
Austin, Texas
78746

800.817.2442

Belton Independent School District
Board of Trustee Meeting Agenda Item
December 12, 2022

Item: Gifts, Grants, and Bequests

Contact Person: Melissa Lafferty

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

The District accepts gifts, grants, and bequests from many different sources each school year for the benefit of its students and programs. Policy CDC(LOCAL) gives authority to the Superintendent to accept most gifts, grants, or bequests.

Fiscal Implications:

Attached for your information is a list of donations that have been accepted. Budget amendments required for the expenditure of these funds will be presented as needed.

Administrative Recommendation(s):

Information only.

**Gifts, Grants, and Bequests
December 12, 2022**

Source of Other Revenue/In Kind Donations	Type	Amount/ Value	Date	District, Campus, or Program	Intended Use
Patrick Tormey	Check	\$125	11/30/2022	Project Heartbeat	Project Heartbeat
Benjamin Pamplin	Check	\$100	11/29/2022	Project Heartbeat	Project Heartbeat
United Way of Central Texas	Check	\$27	8/17/2022	Project Heartbeat	Project Heartbeat
Allison Taylor	Check	\$200	11/28/2022	BMS	Donation to BMS
BMS PTA	Check	\$137	11/17/2022	BMS PTA	Refreshments for family game night.
Sparta PTA	Check	\$253	11/17/2022	Sparta	Leadership activities
Ludus, LLC	Check	\$22	11/9/2022	BHS/Theatre	Fall Show
Vista Real Estate	Check	\$270	11/17/2022	Special Ed	Special Olympics T-Shirts
Ludus, LLC	Check	\$48	11/14/2022	LBHS Theatre	Haunted House
Belton Tiger Athletic Booster Club	Check	\$300	11/8/2022	BMS-NJHS	BMS Football Games
Belton Tiger Athletic Booster Club	Check	\$450	11/8/2022	BMS-STUCO	BMS Football Games
Belton Tiger Athletic Booster Club	Check	\$300	11/8/2022	BMS-PALS	BMS Football Games
Belton Tiger Athletic Booster Club	Check	\$300	11/8/2022	BMS-AVID	BMS Football Games
Lee Heaton	Check	\$299	11/4/2022	BHS-CIS	Donation to BHS-CIS

Belton Independent School District
Board of Trustee Meeting Agenda Item
December 12, 2022

Item: Budget Amendment #3 for 2022-2023

Contact Person: Melissa Lafferty

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

The TEA Financial Accountability System Resource Guide sets forth guidelines on budget amendments. Budget amendments are required by the State to reclassify appropriations at the level at which the budget is adopted. Belton ISD adopts budgets for the required funds at the functional level. Amendments which reclassify appropriations from one functional level to another should be approved by the Board. The budget may also be amended by the Board for changes in the level of its Revenue and Expenditures, CE(LEGAL/LOCAL). Amendments are recorded in the District's Board minutes.

Budget amendments are presented monthly, as needed. Changes are described below.

Fiscal Implications:

General Fund

Expenditures

- **Instruction (11): (\$260,779)**
 - (\$209,567): Redistribute for Communities in Schools
 - (\$44,254): Redistribute for athletic equipment for BNT@W
 - (\$6,958): Redistribute funds for school improvement grant
- **School Leadership (23): \$6,958**
 - \$6,958: Reclassify school improvement grant funds
- **Social Work Services (32): \$209,567**
 - \$209,567: Communities in Schools for 2022-2023
- **Co-curricular Activities (36): \$44,254**
 - \$44,254: Additional athletic equipment for BNT@W

The net effect of these expenditure amendments is zero to the fund balance.

Administrative Recommendation(s):

Approve amendments as presented.

2022-23 Budget Amendment Proposed For Adoption By The Board Of Trustees
Belton ISD - December 12, 2022

Function	General Fund			
	Original Adopted Budget	Previously Amended Budget	Summary of Proposed Amendments	Proposed Amended Budget
REVENUES				
Local	\$ 52,628,055	\$ 52,638,055	-	\$ 52,638,055
State	82,415,364	82,415,364	-	82,415,364
Federal	2,500,000	2,500,000	-	2,500,000
	137,543,419	137,553,419	-	137,553,419
EXPENDITURES				
11 Instruction	77,884,889	77,881,499	(260,779)	77,620,720
12 Library & Media Services	1,635,994	1,637,494	-	1,637,494
13 Curriculum & Staff Development	4,639,524	4,660,414	-	4,660,414
21 Instructional Leadership	2,396,245	2,386,245	-	2,386,245
23 School Leadership	8,452,199	8,452,199	6,958	8,459,157
31 Guidance and Counseling Services	6,387,087	6,387,087	-	6,387,087
32 Social Work Services	176,983	176,983	209,567	386,550
33 Health Services	2,291,027	2,291,027	-	2,291,027
34 Student Transportation	5,562,309	5,562,309	-	5,562,309
35 School Nutrition	-	-	-	-
36 Co-curricular Activities	6,342,989	6,341,489	44,254	6,385,743
41 General Administration	4,341,086	4,341,086	-	4,341,086
51 Facilities Maintenance & Operations	14,488,859	14,488,859	-	14,488,859
52 Security and Monitoring	1,959,266	1,961,766	-	1,961,766
53 Data Processing Services	4,265,810	4,265,810	-	4,265,810
61 Community Services	5,000	5,000	-	5,000
71 Debt Service	-	-	-	-
81 Facilities Acquisition & Construction	-	-	-	-
93 Payments to fiscal agent	-	-	-	-
95 Payments to JJAEP	15,000	15,000	-	15,000
97 Tax Increment	250,000	250,000	-	250,000
99 Other Intergovernmental Charges	662,818	662,818	-	662,818
Total Expenditures	141,757,085	141,767,085	-	141,767,085
Revenues Over (Under) Expenditures	(4,213,666)	(4,213,666)	-	(4,213,666)
Other Resources	-	-	-	-
Other Uses	-	-	-	-
Budgeted/Estimated Change in Fund Balance	\$ (4,213,666)	\$ (4,213,666)	\$ -	\$ (4,213,666)

Budget amendments for these funds are required to be adopted by the Board of Trustees.

Belton Independent School District
Board of Trustee Meeting Agenda Item

December 12, 2022

Item: Expenditures over \$50,000

Contact Person: Melissa Lafferty

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

Board Policy CH(LOCAL) requires that any single, budgeted purchase of goods or services that costs \$50,000 or more shall require Board approval before a transaction may take place. The following list of proposed purchases is submitted for your consideration:

Delcom for Staff Device Refresh

District devices are refreshed annually according to an IT replacement schedule. The Delcom quote covers computers and accessories. The cost is \$126,500 and the vendor participates in the TIPS Cooperative. Funds for this expenditure have been allocated in the general fund budget.

Contract for Communication Consulting Services

The Communications department wishes to contract with Veronica V. Sopher to provide communication consulting and support services for six months to the district at a cost of \$60,000. Funds for this expenditure have been allocated in the general fund budget.

ClearTouch Interactive Panels from Pathway Communications

One of the goals of the Innovative Services for Students with Autism Grant is for District staff to utilize technology to provide customized support to students with Autism in all academic settings. The identified need is to maximize student ability to access the curriculum and participate meaningfully in their least restrictive environment. The total cost for eleven ClearTouch panels, stands, warranties, and software is \$51,555, and will be purchased from Pathway Communications with funds provided through the Innovative Services for Students with Autism Grant.

Fiscal Implications:

Delcom and Veronica V. Sopher contracts will be paid with funds allocated in the 2022-2023 general fund budget. Pathway Communications will be paid with funds from the Innovative Services for Students with Autism Grant.

Administrative Recommendation(s):

Approve the requested expenditures.

Belton Independent School District
Board of Trustee Meeting Agenda Item

December 12, 2022

Item: RFP #2210-250-292 for Career and Technical Education Equipment, Supplies and Services (Supplemental III)

Contact Person: Tammy Shannon

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

RFP #2210-250-292 for Career and Technical Education Equipment, Supplies and Services (Supplemental II) was posted on October 30, 2022. This proposal allows the purchase of goods and services on an as-needed basis. Pursuant to Section 2252.908 of Government Code, HB 1295 form has been received and will be acknowledged on the Texas Ethics Commission website.

Fiscal Implications:

Funds for Career and Technical Education Equipment, Supplies and Services are allocated in the annual budget.

Administrative Recommendation(s):

Approve the vendor list for Career and Technical Education Equipment, Supplies and Services. This contract will be effective January 1, 2023, through February 28, 2024, and will automatically renew for one (1) additional year.

**Career Technical Education Equipment, Supplies & Services
(Supplemental III)
RFP #2210-250-292**

American Ceramic Supply Company
Career Haven, LLC
Carolina Biological Supply Company
CHINOfied, LLC
Happy Chef Uniforms (The Happy Chef, Inc.)
Jeffrey Katzman
Jupiter Education Services, LLC (Red Comet)
Patchr, Inc.
Pioneer Steel & Pipe Co., Inc.
SlideModel (CIDROL S.A.)
Strategic Equipment, LLC
Stukent, Inc.
Wolfe Wholesale Florist

Belton Independent School District
Board of Trustee Meeting Agenda Item

December 12, 2022

Item: Cooperative Purchasing Program Fee Report

Contact Person: Tammy Shannon

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

TEC Section 44.0331 requires school districts that enter into a purchasing contract valued at \$25,000 or more, or under any other cooperative purchasing program authorized for school districts shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract. The amount, purpose, and disposition of any fee must be presented in a written report and submitted annually in an open meeting of the Board of Trustees of the school district. The written report must appear as an agenda item.

The District is a member of several purchasing co-ops including:

- 1Government Procurement Alliance (1GPA)
- Central Texas Purchasing Alliance (CTPA)
- Education Service Center Region 8 and The Interlocal Purchasing System Cooperative (TIPS)
- Education Service Center Region 10
- Education Service Center Region 18
- Education Service Center Region 19 – Allied States Cooperative
- Education Service Center Region 20 – 2013 Purchasing Cooperative
- Goodbuy Purchasing Network
- Harris County Department of Education (HCDE)
- Houston-Galveston Area Council (H-GAC)
- Keystone Purchasing Network (KPN)
- National Cooperative Purchasing Alliance (NCPA)
- Sourcwell (formerly National Joint Powers Alliance)
- State of Texas Cooperative Purchasing
- OMNIA Partners
- Region 10 Multi-Region Purchasing Cooperative

- TASB Buyboard
- Texas Department of Information Resources (DIR)
- TIPS (The Interlocal Purchasing System)

Co-ops are used for purchases when circumstances are more advantageous to the District than individual bids or proposals. Any fees paid, and the purposes for the fees are reported annually to the Board.

Fiscal Implications:

The District paid fees to the following cooperative purchasing programs during the 2021-2022 school year.

- State of Texas Cooperative Purchasing Program - \$100 annual membership for all contracts
- Education Service Center Region 20 - \$875 annual membership for general supplies contract
- Central Texas Purchasing Alliance - \$100 annual membership
- Goodbuy Purchasing Network Fee - \$300 for the purchase of two (2) white fleet vehicles

Administrative Recommendation(s):

Report only

Belton Independent School District
Board of Trustee Meeting Agenda Item

December 12, 2022

Item: Renewal of Interlocal Agreement with Region 10 Multi-Region Purchasing Cooperative

Contact Person: Tammy Shannon

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

The Region 10 Multi-Region Purchasing Cooperative (R10MPRC) offers several formal, legally procured bids to assist districts with their food purchasing needs.

Fiscal Implications:

There is no fee to join the R10MRPC. Goods procured through the co-op will be paid with budgeted funds.

Administrative Recommendation(s):

Approve the Interlocal Agreement with Region 10 Multi-Region Purchasing Cooperative.



ACTION REQUIRED!
Due Date: February 28, 2023

November 15, 2022

Re: Membership and Participation in the Region 10 ESC Multi-Region Purchasing Cooperative, SY23-24

Dear Food Service Director Addressed:

Multi-Region Purchasing Cooperative (hereinafter “R10MRPC”) requires all Interlocal Agreements (hereinafter “Agreement”) to be approved by each Contracting Entity’s Board of Trustees. Completed Agreements must be submitted with proof of Board approval. R10MRPC is also utilizing an annual, single-year agreement that encompasses both membership roles and responsibilities along with bid participation for the Agreement term.

This packet includes the complete Interlocal Agreement for Contracting Entities (hereinafter the “CE”) participating in the School Nutrition Programs that wish to purchase foodservice products through the R10MRPC formally procured and awarded bids. If the CE does not plan to purchase from any of the awarded bids, there is no need to complete an Interlocal Agreement.

The **Interlocal Agreement** (pages 3-11) is both a “membership and participation” agreement that commences on July 1st and extends through June 30th of the following calendar year. By signing the Agreement, you are agreeing to the General Provisions of Member Roles and Responsibilities along with your bid participation selection(s) indicating your entity’s purchasing commitment. Members are now required to provide estimated quantities for each product planned on each bid category selected. This is done through a specialized software created by R10MRPC called “Maestro Forecasting.”

The Multi-Region Purchasing Cooperative is a fully self-funded entity through a Vendor Participation Fee. This fee is collected directly from the awarded commercial-only vendors. Fees are used to cover expenses related to the administration and operation of R10MRPC and growth in services. Studies indicate that school districts benefit through cooperative participation with a considerable cost savings. While the purchasing power of the R10MRPC is significant, the costs of goods and services continues to rise annually. Studies prove that schools participating in a child nutrition purchasing cooperative receive better pricing and higher selection of products with higher fill rates. Additional benefits of participating in the R10MRPC include reduced costs associated with advertising, paperwork, reduced time, and worry spent on the bidding process, as well as Industry-specific workshops, trainings, and technical support for child nutrition programs.

If I can be of further assistance in this matter, please contact me at 512-487-4597. I am available to talk to your school board if needed. Thank you for your consideration for participation in the SY 2023-2024 R10MRPC.

Sincerely,

Keri Warnick
Program Coordinator

Enclosures

INTERLOCAL AGREEMENT

The following Interlocal Agreement (pages 3-11) is to be completed by all contracting entities (CE) that wish to participate in Region 10 ESC Multi-Region Purchasing Cooperative (R10MRPC) and purchase from formally procured bids.

This Interlocal Agreement is a one-year agreement for school year 2023-2024 (July 1, 2023 through June 30, 2024). If completed, a fully executed copy will be returned to the CE and kept on file with R10MRPC.

Each CE wishing to purchase from any procured and awarded bid must complete and sign all required pages. Each CE is asked to seriously consider which bids best fit their needs. R10MRPC requires forecasting of each product planned for purchase prior to all bid renewals and new bids through Maestro Forecasting, the customized software program.

The fully completed and signed Interlocal Agreement must be approved by your school Board of Trustees and returned no later than February 28, 2023. Please note that Interlocal Agreements received after the due date or later after bids have been released may not be approved due to forecasting requirements and procurement regulations.

Please return the entire Agreement fully executed: pages 3-11.

Region 10 Education Service Center
Multi-Region Purchasing Cooperative
SY23-24: INTERLOCAL AGREEMENT

This Interlocal Agreement (hereinafter the “Agreement”) is entered into by and between the agencies shown below as contracting parties for a single-year term, in accordance with the section entitled “Membership Term” below. The Member Contracting Entity (CE) shall be responsible for paying any vendors invoices for goods and services purchased by CE through the effective termination date.

Contracting Parties

Region 10 Education Service Center Fiscal Agent/Coordinating Entity	057-950 County District Number	
District/Contracting Entity (CE)	CE County District Number	TX-UNPS CE ID

STATEMENT OF SERVICE’S TO BE PERFORMED

The Region 10 Multi-Region Purchasing Cooperative (hereinafter the “R10MRPC”) organizes and administers the child nutrition cooperative purchasing and commodity processing program for CEs located in the state of Texas. Authority for such service is granted by Section 8.053 of the Texas Education Code, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F, of the Texas Local Government Code. The goal of the cooperative is to obtain substantial savings on food service items through volume purchasing. The R10MRPC does not charge a membership fee.

MEMBERSHIP:

Membership is a single-year term in the R10MRPC. The R10MRPC procures a variety of formal, competitive requests for proposals (RFP’s) to assist CEs with their fiscal budgetary needs. CEs have the option to commit to any bid(s) that best fits their needs. Members are required to select from a list of offered bids, which is seen as a commitment to purchase from the R10MRPC awarded vendor(s). Prior to the release of any formal solicitation or bid renewal, members are required to provide estimated quantities/forecast for each product they plan to purchase on each bid selected, although R10MRPC makes no guarantees of quantities to any vendor. Currently the following formally procured bids are offered:

1. USDA Foods for Further Processing (USDA Processed Commodities)
2. Full-Line Grocery Distributor (to include processed commodities)
3. Manufacturer Direct-to-District Delivery (commercial foods; approval required)
4. Small Wares
5. Kitchen Chemicals & Cleaning Products (products)
6. Sanitation System & Safety Training (services)
7. Fresh Produce & Raw Meats
8. Fresh Bread
9. Milk Full-Service Delivery
10. Ice Cream Novelties
11. Chips and Snacks
12. Beverages (contained)
13. Dispensed Fruit Beverages
14. Coffee Bar Products

LIMITATION OF AGREEMENT:

The R10MRPC reviews this Agreement each year to ensure compliance with United States Department of Agriculture (USDA) and Texas Department of Agriculture (TDA) regulations. If, following such review, the R10MRPC discovers that any provision contained herein is not in accordance with USDA and TDA regulation, R10MRPC will have 30 days to make all necessary updates and require that each CE sign a new Agreement. If R10MRPC does not amend the provision within the given timeframe, the CE may terminate this agreement on 10 days' written notice to R10MRPC. Child Nutrition Federal Funds are governed by USDA and TDA, therefore, if any conflicts between the procurement requirements set forth in EDGAR and those required by TDA/USDA exist, those required by TDA/USDA will apply to any solicitations when CN Federal Funds will be used for purchasing.

GENERAL PROVISIONS:

1. The Parties agree to comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the procurement activities and programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.
2. This Agreement shall be governed by the law of the State of Texas and venue for any dispute resolution shall be in the county in which the administrative offices of Region 10 ESC are located, which is currently Dallas County, Texas.
3. The R10MRPC reserves the right, but is not obligated, to add additional members and allow participation, because adding a CE may "materially changes the existing contract(s)" and, thereby, require rebidding of said contract(s). Consequently, the CE may not be permitted to participate in those affected contracts to avoid rebidding and possibly negatively affecting the membership in place at the time of the current contract(s) award. The membership of a new CE may become effective upon any new bids, rebids being awarded, new fiscal year, or as permitted at the sole discretion of the R10MRPC.
4. This Agreement and any addenda executed by the parties contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of both Parties. Modifications may be required by law or regulation, which shall require action by the R10MRPC and the CE. Failure to act by either party, within a reasonable period, on legally required modifications shall constitute good cause to terminate this Agreement effective upon written notification to the other party.
5. If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.
6. Before any Party may resort to litigation, any claims, disputes, or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation. The selection of the mediator shall be mutually agreed upon, and the costs for such mediation borne equally between the Parties.
7. No Party to this Agreement waives or relinquishes any immunity or defense on behalf of itself, its trustees, directors, officers, employees, and agents, because of its execution of this Agreement or the performance of the functions and obligations set forth herein.

8. All parts of this Agreement, when executed by both Parties, are binding upon the Parties, and may be changed only by written agreement executed by authorized representatives of the Parties.

9. In accordance with USDA Federal Regulations and TDA Administrator's Reference Manual (ARM) Section 17, the R10MRPC is a Child Nutrition Program (CNP) Operator-Only Cooperative that is categorized as a "for profit cooperative". Per ARM Section 17, R10MRPC is required to return "unanticipated profits" to the CE. This Agreement allows R10MRPC to deduct the cost of services from the collected vendor fees and pay any remaining amount to members on a regular basis. The R10MRPC's "profit margin", for purposes of this Agreement, shall be defined as the revenue received by the R10MRPC through the charging of the vendor fees set forth in the "Membership Fees" section below minus the expenses to the R10MRPC to operate the cooperative. The Coordinating Entity shall retain the profit margin; however, any revenue received more than the profit margin ("unanticipated profit"), if any, shall be distributed to the R10MRPC's participating members by the Fiscal Agent.

10. This Agreement and any modification(s) may be executed in separate copies; however, the Agreement must be Board of Trustee approved and physically signed by both participating parties using a "physical signature." Electronic or typed signatures will not be accepted. This Agreement may be exchanged and/or transmitted electronically via fax or scanned email. Proof of Board approval acceptable to R10MRPC must be submitted along with completed and signed Agreement.

Membership Term. This Agreement shall be for a one-year term unless sooner terminated in accordance with the provisions of this Agreement. The conditions set forth in this Agreement shall apply to this single-year term. The Agreement year for each purchasing cooperative program commences on July 1st and will extend through June 30th of the following calendar year.

Membership Fees. No membership fee shall be directly charged to participating members of the R10MRPC.

The United States Department of Agriculture does not allow federal funds received by ESC Child Nutrition components to be used to support purchasing cooperatives. Therefore, the R10MRPC is a fully self-funded entity through a "Vendor Participation Fee" on all commercial sales. This fee is collected directly from the awarded vendors in the fixed amount of .0085 for every \$1.00 of revenue. R10MRPC "does not charge" any fees to the Commodity Processors. All fees are used to cover expenses related to the administration, direct operation, and growth in services or software programs offered by the Cooperative to the members that benefit their foodservice operation. CEs, even though they may incur these fees indirectly, pay no direct fee to R10MRPC for participation.

The parties agree that the payments under this Agreement and any related exhibits and documents are amounts that fairly compensate Coordinating Entity for the services or functions to be performed under the Agreement.

Authorization to Participate. The R10MRPC and each CE represents and warrants, by the execution and delivery of the Interlocal Agreement, that they have obtained all requisite authority through governing board action to enter and perform the terms of this Agreement. Proof of Board approval acceptable to R10MRPC is required.

Cooperation and Access. Each party agrees that it will cooperate with any reasonable requests for information and/or records made by the other party. Each party reserves the right to audit the relevant records of the other party during

normal working hours. Any breach of this Article shall be considered material and shall make the Agreement subject to termination on ten (10) days written notice to the CE.

Primary and Secondary Contact. The CE agrees to appoint a primary and secondary contact who shall have express authority to represent and bind the CE, and R10MRPC will not be required to contact any other individual regarding program matters. Any notice to a primary or secondary contact shall be binding upon the CE. The CE reserves the right to change the contacts as needed by giving written notice to R10MRPC. Such notice is not effective until actual receipt by R10MRPC.

Defense and Prosecution of Claims. The CE authorizes the Fiscal Agent, only with respect to matters arising out of or contemplated by this Agreement: (1) to control the commencement, defense, intervention or participation in a judicial, administrative or other governmental proceeding; (2) to represent the R10MRPC in an arbitration, mediation, or any other form of alternative dispute resolution; (3) to represent the R10MRPC in any other appearance necessary to protect the rights of the R10MRPC relating to actions concerning any past or current CE, including any appearances and actions in litigation, claim or dispute; and (4) to engage legal counsel and appropriate experts that, in the Fiscal Agent's sole discretion, will assist with such defense or prosecution of any action or claim in matters arising out of this Agreement. The CE does hereby agree that any suit brought against R10MRPC, the Fiscal Agent, or a R10MRPC or Fiscal Agent employee or agent may be defended in the name of R10MRPC, Region 10 Education Service Center, or the CE by the counsel selected by the Fiscal Agent, in its sole discretion, or its designee, on behalf of and at the expense of the R10MRPC as necessary for the prosecution or defense of any litigation or claim. Full cooperation by the CE shall be extended to supplying any information needed or requested by the Fiscal Agent or R10MRPC in such prosecution or defense. Subject to specific revocation, the CE hereby designates the Fiscal Agent to act as a class representative on its behalf in matters arising out of this Agreement.

Governance. R10MRPC shall be governed by the Fiscal Agent's Board of Trustees (hereinafter the "Board") in accordance with applicable law and regulation. Procurement processes and procedures are governed by applicable law and regulation.

Limitations of Liability. The Fiscal Agent, its endorsers and servicing contactors, do not warrant that the operation or use of R10MRPC services will be uninterrupted or error free. The Fiscal Agent, its endorsers and servicing contractors, hereby disclaim any and all warranties, express or implied, regarding any information, product or service furnished under this Agreement, including without limitation, any and all implied warranties of merchantability or fitness for a particular purpose. The Parties agree that regarding all causes of action arising out of or relating to this Agreement, neither Party shall be liable to the other under any circumstances for special, incidental, consequential, or exemplary damages, even if it has been advised of the possibility of such damages.

Notice. Any written notice to the R10MRPC or the Fiscal Agent shall be made by: first class mail, postage prepaid and delivered to the Multi-Region Purchasing Cooperative, Region 10 Education Service Center, 400 E Spring Valley Rd, Richardson, TX 75081-1300; faxed to 972 348-1449, Attn: Keri Warnick (contact person); or emailed to keri.warnick@region10.org with a copy to sue.hayes@region10.org.

Acceptance of USDA Foods Sent for Further Processing. The R10MRPC, through the Fiscal Agent, is granted the right to issue a cooperative bid/proposal (RFP) for the processing of selected commodity foods donated by participating

members. The R10MRPC, through the Fiscal Agent, is further granted the right to enter into a Contract for Services with the processor(s) receiving the processing award(s) for agreed upon processed end-products, for the purpose of executing a service agreement on behalf of participating members. Participating members will have the right and responsibility to accept the processed end-product(s) for the life of the contract between R10MRPC, through the Fiscal Agent, and the processor for all commodity foods donated to, and for which processing was subsequently procured through, the R10MRPC. Excess commodities may be distributed according to USDA or TDA regulation and guidance.

Payment for Goods. Each Party, paying for any goods or services under this Agreement or related to this Agreement, must pay for such goods and services from available current revenues only.

PARTY ROLES AND RESPONSIBILITIES:

Role of the R10MRPC, through the Fiscal Agent:

1. Provide for the organizational and administrative structure of the program.
2. Provide staff time necessary for efficient operation of the program.
3. Provide procurement trainings as group or on an individual basis if requested.
4. Provide guidance and assistance or templates for the school's Procurement Procedures Manual and Code of Conduct Manual if requested.
5. The R10MRPC shall coordinate the Competitive Procurement Process for all Awarded Contracts through use of the Formal Procurement method of Requests for Proposals (RFP).
6. The R10MRPC shall follow the local, State, and Federal procurement guidelines as listed below:
 - a. United States Department (USDA) Code of Federal Regulations (2 CFR) parts 200.318-200.327 and Appendix II
 - b. Texas Department of Agriculture's (TDA) Administrator's Reference Manual (ARM) Sections 16 and 17, 17a, 17b, and 17c.
 - c. Requiring Board of Directors' approval on all R10MRPC bid award recommendations.
 - d. Texas Education Code 44.031 relating to purchasing contracts.
 - e. Education Department General Administrative Regulations (EDGAR) as the guidelines pertain to Purchasing Cooperatives' procuring on behalf of its CEs. Currently EDGAR refers and requires Child Nutrition Food Purchasing Cooperatives to adhere to 2 CFR 200.318-200.327
 - f. Form 1295 will be required to be filled out and filed with the Texas Ethics Commission by all awarded vendors and will be managed by the Fiscal Agent's Business Office.
7. Send solicitations for the Further Processing of USDA foods to all companies found on the TDA "Approved List of Vendors" without limitations.
8. Enter into a detailed agreement with distributors that provide the distribution of processed end-products containing USDA Foods that includes language to ensure proper resolution of errors such as data, pricing, product, reports, etc.
9. Do the following regarding USDA Foods:
 - a. Track and assist CEs with management of their USDA Foods inventory balances to ensure compliance with TDA and USDA Foods inventory requirements.
 - b. Assist CEs with Sales Verifications of end products sold through a distributor, including but not limited to verification of rebates, discounts, and credits.
 - c. Assist CEs with the utilization of carryover pounds to avoid swept inventory.

- d. Provide CEs with information on commodity processing, including, but not limited to, anticipated delivery dates, product recalls or production issues, discontinued products, and replacement recommendations.
 - e. Make all surveys open to the CEs as surveys are opened by TDA.
 - f. Provide the list of commodity items to CEs for purposes of obtaining quantity requests. This is done using an online software program.
 - g. Receive quantity requests from CEs for commodity processing through district entries into the online software and prepare appropriate quantity totals by item.
 - h. Provide a delivery schedule, on behalf of each CE, for all selected USDA Foods for Further Processing to each processor and distributor based on information collected from each CE.
10. The R10MRPC assumes no responsibility for failure of delivery by vendors, however, the R10MRPC will assist all CEs with service and product quality issues to ensure all vendors adhere to the terms and conditions of the awarded contract.
 11. Initiate and implement activities related to the bidding and vendor selection process. Competitive bidding procedures for Texas public schools using Child Nutrition federal funds will be strictly followed.
 12. Provide CEs with procedures for ordering, delivery, and billing.
 13. Mediate problems/concerns between vendors and CEs.
 14. Provide CEs access to all records, reports, and documents to ensure rebates, discounts and other applicable credits will accrue to the CE.
 15. Make available or provide easy access to all procurement documents created and received for each awarded RFP and vendor, as required and in compliance with State Agency Administrative and Procurement Reviews.
 16. Act ethically always and in accordance with all federal, state, and local guidelines.
 17. Create and monitor/host an Advisory Committee. The Advisory Committee is a voluntary member committee with a 2-year commitment that meets quarterly. The Committee goals are to act as liaison between R10MRPC and the membership base if needed, communicate information received from TDA to R10MRPC as necessary, and review or sample products to assist in the streamlining of offered bid awards and best products.

Role of the CE:

1. Commit to the General Provisions and Roles and Responsibilities of this Agreement by authorization of its governing body (School Board of Trustees) and by execution by an approved foodservice employee in the appropriate spaces on the attached form (physical signature copy must be provided to R10MRPC promptly following CE execution).
2. Designate a primary and secondary contact.
3. Commit to purchasing on selected bid categories on an as needed basis.
4. Provide an estimated quantity for each of the products desired through use of the online required software or as requested by the Program Coordinator during any single-year term of Participation.
5. Comply with all USDA and TDA regulations, including, but not limited to, Roles and Responsibilities for Further Processing of USDA Foods or any other Annual Agreement per USDA or TDA.
6. Prepare purchase orders issued to the appropriate vendor from the official award list provided by R10MRPC.
7. Accept shipments of products ordered from vendors in accordance with standard purchasing procedures.
8. Address product warranties and product qualities with manufacturer.
9. Pay vendors net amount due within agreed upon terms after receipt of a correct monthly statement.

10. Participate in bid evaluation committees for the bid's that the CE is utilizing. Evaluation committee meetings will include, but not be limited to, face-to-face group meetings, online voting, or any other form of participation as requested by the R10MRPC.
11. Act ethically always and in accordance with all Federal, State, and local guidelines, as well as R10MRPC Member Roles. The R10MRPC shares information with participating members that at times is considered confidential and proprietary. Members may be asked to sign Non-Disclosure Agreements and agree to adhere to the terms set forth in those agreements. Future membership in the R10MRPC may be jeopardized based on unethical handling of sensitive R10MRPC and/or vendor information.
12. Attend R10MRPC meetings and training classes to stay informed of the cooperative's processes and services offered. Training classes are specific to some of the "tools" offered by R10MRPC. Attending meetings and classes helps ensure your success as a CE in the R10MRPC.
13. Participates in a Member Advisory Committee through selection or appointment. The Member Advisory Committee is a small committee of R10MRPC participating members formed every 2 years. The Advisory Committee serves as the liaison for all participating members when a conflict or concern arises regarding R10MRPC if needed, and annually reviews all procurement practices by the R10MRPC to ensure compliance in all areas, along with other tasks.
14. The following roles will apply to participating members who commit entitlement dollars for the USDA processed commodity foods:
 - a. The CE shall access the Texas Unified Nutrition Program System (TX-UNPS) Food Distribution Program (FDP) Module on a regular basis to effectively manage USDA Foods entitlement, food requests, allocations, and as applicable, storage and delivery of USDA Foods from assigned state-contracted warehouse.
 - b. The CE shall track and manage USDA Foods inventory balances to ensure compliance with TDA and USDA Foods inventory requirements, i.e., inventory levels shall not exceed a six (6) month supply at any given time; access processor tracking systems (K12 Foodservice, ProcessorLink, Lunchline Inc., or other) on a regular basis; and report inventory issues to R10MRPC.
 - c. The CE shall conduct Sales Verifications of end-products sold through a distributor, including but not limited to verification of rebates, discounts, and credits.
 - d. The CE shall maintain copies of the original Child Nutrition ("CN") Label from the product, carton; or a photograph of the CN Label as it appears on the original product carton if available.
 - e. The CE shall attend and/or access online trainings provided by TDA on the management of the USDA Foods program to obtain the latest information on the program.

BID PARTICIPATION SELECTIONS for SY 2023-2024

The following Bid Participation agreement, as an integrated part of the Agreement, is entered into by and between the District/CE, as indicated below, and Region 10 Multi-Region Purchasing Cooperative (R10MRPC) for participation in one or more of the R10MRPC awarded bids. This agreement is a single-term agreement effective July 1, 2023, through June 30, 2024.

The R10MRPC formally procures several competitive RFPs (Request for Proposals) on behalf of all participating members. Each CE member is required to complete this Bid Participation Agreement and forecast all products planned for purchase if they wish to utilize the R10MRPC awarded bids during the term of this agreement.

To help the R10MRPC represent the most accurate information to potential bidders, ***please place a check mark to the left of each bid listed below that you “plan” to use during the SY 2023-2024.*** Each RFP is explained on the next page to assist you in the best decision as to which bid(s) best fit your needs. The R10MRPC does not guarantee any vendor that any item will be purchased, however, CE members should seriously consider each selected bid as member forecasting of each product planned on each selected bid is required prior to the release of a new bid or renewal bid.

<input type="checkbox"/>	Full-Line Grocery, NOI/FFS Distributor
<input type="checkbox"/>	USDA Foods For Further Processing
<input type="checkbox"/>	Milk: Full-Service Delivery
<input type="checkbox"/>	Fresh Bread
<input type="checkbox"/>	Ice Cream Novelties
<input type="checkbox"/>	Beverages (container)
<input type="checkbox"/>	Manufacturer Direct-to-District (commercial foods) – requires MRPC approval

<input type="checkbox"/>	Dispensed Fruit Beverages
<input type="checkbox"/>	Chips & Snacks
<input type="checkbox"/>	Fresh Meats and Produce
<input type="checkbox"/>	Small Wares
<input type="checkbox"/>	Kitchen Chemicals & Cleaning Supplies
<input type="checkbox"/>	Sanitation Systems & Safety Training
<input type="checkbox"/>	Coffee Bar Products

Please provide us with your district main address as listed on your website or in directory:

District Name	Campus/Bldg. Name
Street Number & Name	City
	State
	Zip Code

Interlocal Agreement for SY 2023-2024 Signature and Authorization Form

By signing this page, the CE confirms entering into agreement with Region 10 Education Service Center, as the Fiscal Agent and Coordinating Entity for the R10MRPC, in accordance with all Agreement terms, Membership Roles and Responsibilities, and Bid Participation selection(s) as stated on pages 3-10 and indicated on page 11.

As of July 1, 2023, Belton Independent School District and the Region 10 Education Service Center/Fiscal District Name/Contracting Entity (CE)

As the authorized Agent for the Board of Trustees of CE, I do hereby execute and enter into this Interlocal Agreement, including Bid Participation, on behalf of CE and intend CE to be bound by the provisions set forth herein for a single-year term, unless otherwise terminated by either party in accordance with the terms set forth in the Agreement. Physical signatures are required, typed or digital signatures will not be accepted.

Belton Independent School District	Region 12	13,400
District/CE Name	ESC Region	2022-2023 Enrollment
19	Bell	
# Of Participating Campuses	County/Counties in Which Campuses are Located	
Chris Teager	x	11-17-2022
Printed Name: Primary Foodservice Contact	Signature: Primary Foodservice Contact	Date Signed
chris.teager@bisd.net	tammy.shannon@bisd.net	254-215-2190
Email: Primary Contact	Email: Secondary Foodservice Contact	Phone: Primary Contact
Tammy Shannon		
Printed Name: Secondary Foodservice Contact	Email: Secondary Foodservice Contact	
254-215-2176		
Phone: Secondary Foodservice Contact		

Board of Director Approval: Signature or Attached Meeting Minutes are acceptable.

Jeff Norwood, Board President

Printed Name: Authorized Board Director

x

Signature: Authorized Board Director

Date Signed

Below Area: For Region 10 MRPC Use Only

	Keri Warnick	
R10MRPC Authorized Signature	R10MRPC Contact Person	Date Signed
Program Coordinator	972-348-1448	
Title of Contact Person	Office Phone	

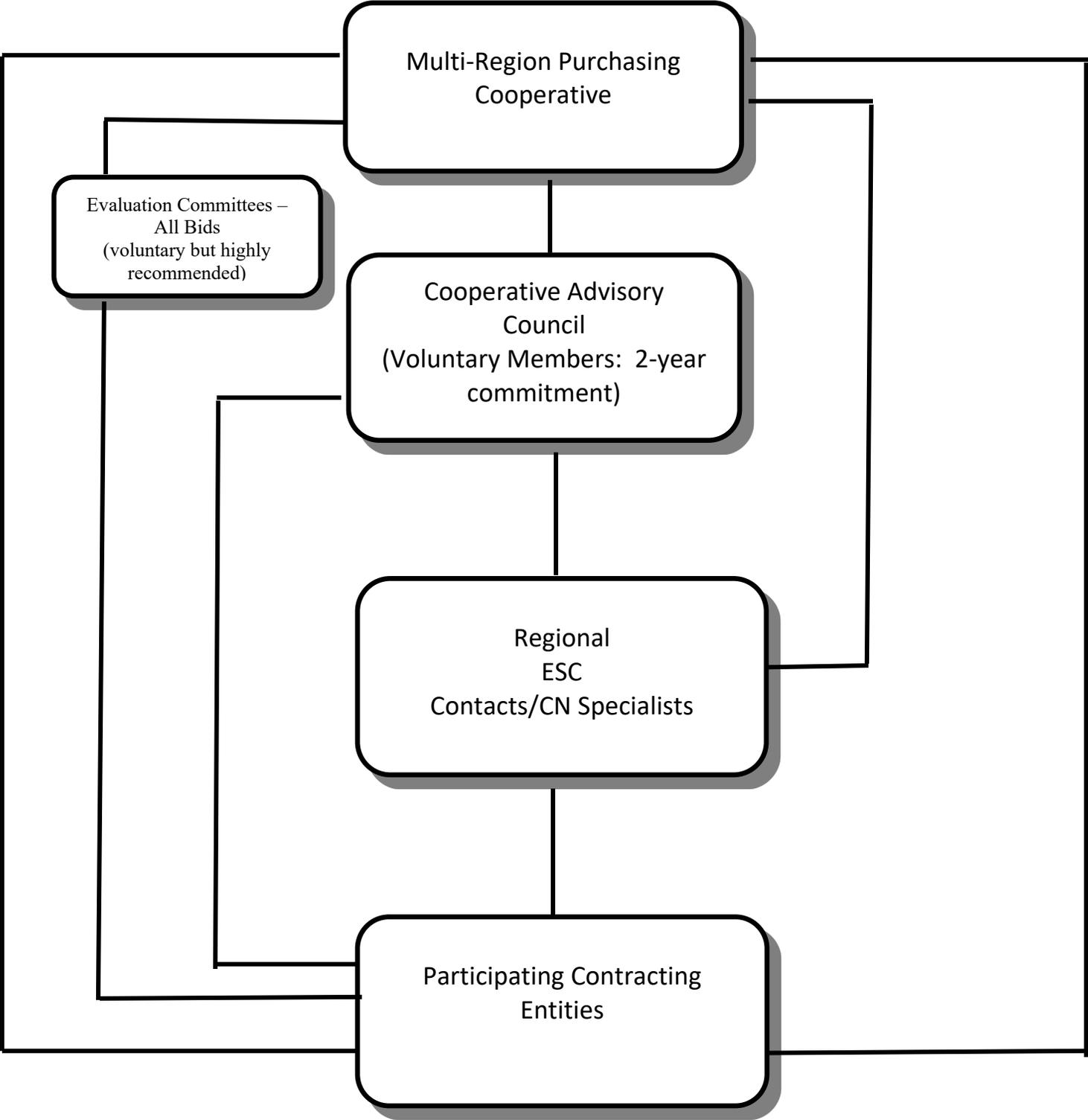
Bids Overview

Each year awarded bids are either renewed, if options are available, or released as new based on factors such as no remaining renewal options, material change in contract value, growth in cooperative membership participation, too many discontinuations or new items to consider, or restructuring of the areas to be serviced in the cooperative. The following is the list of RFP's that will be offered in SY23-24 and information if they will be new or renewed.

Bid Category	Bid Description	SY22-23 RFP #	Will This Bid Be Renewed?	Vendors To Be Renewed	Contract Year in SY23-24
Beverages - Container	Drinks in containers such as Coke, Dr Pepper, Gatorade, Water, etc....that meet Smart Snack and/or used for before or after school events if managed by foodservice	2022-01-12'	Yes	Coca Cola; Dr Pepper; Master's Distribution	2 of 5
Chips & Snacks	Smart Snack approved chips and snacks for a' la carte sales	2022-02-13'	Yes	Master's Distribution	2 of 5
Coffee Bar	Cold contained coffees, coffee beans or grounds, syrups, etc.... for Coffee Bars. Smart Snack compliant	2022-10	No	New Bid	1 of 5
Dispensed Fruit Beverages	100% dispensed fruit slush beverages, awarded company provides dispensing machine and product.	2021-11	Yes	Trident Beverage	3 of 5
Fresh Bread	Direct delivery from bread vendor to campuses. Fresh bread products	2021-04	No	New Bid	1 of 5
Fresh Produce & Raw Meats	Fresh produce and raw meats; produce held to weekly market price	2021-06	Yes	Brother's Food Service; Farmers Market Ft Worth; R Craig Stephens; Walnut Creek Farms	3 of 5
Full-Line Grocery, NOI & FFS	Main-line distributor of commercial foods, processed commodity foods, fresh produce, and non-food foodservice items.	2021-02	Yes	Labatt	3 of 5

Bid Category	Bid Description	SY22-23 RFP #	Will This Bid Be Renewed?	Vendors To Be Renewed	Contract Year in SY23-24
Ice Cream	Frozen Ice Cream novelties, delivered directly from vendor, smart snack compliant	2021-05	Yes	Blue Bonnet, Klement Distribution, Yumi Ice Cream	3 of 5
Kitchen Chemicals & Cleaning Supplies	Kitchen and cafeteria cleaning supplies such as chemicals, mops, gloves, as well as testing kits, etc....	2022-08	Yes	Complete Supply, Eco Lab, Kirby	2 of 5
Manufacturer Direct-to-District	Direct delivery in large quantities to approved CEs of commercial foods only. Must have a loading dock and ability to unload the truck and store large minimum drops of food product.	2021-08	No	New Bid	1 of 5
Milk - Full Service Delivery	Milk delivery, rotate and restock of needed products, milk boxes supplied if needed by some vendors	2021-03	No	New Bid	1 of 5
Sanitation Systems & Safety Training	Sanitation System, monthly visit from rep to restock needed sanitation products; staff training and safety training classes available	2021-15	Yes	SFS PortionPac; Sanitech	3 of 5
Small Wares	All types of small wares for foodservice needs	2022-09	Yes	Ace Mart, Pasco, Sam Tell & Son, Strategic Equipment	2 of 5
USDA Foods for Further Processing	Processed USDA foods to be received through direct delivery, distributor or contracted warehouse	2021-22	Yes	Multiple processors approved by TDA	1 of 5

Region 10 Education Service Center
Multi-Region Purchasing Cooperative



Belton Independent School District
Board of Trustee Meeting Agenda Item

December 12, 2022

Item: Board Operating Procedures 2nd Reading

Contact Person: Matt Smith

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 1: Strengthen and support the engagement of all stakeholders in the pursuit of the BISD Vision.

Background Information:

The Board Operating Procedures outline general procedures and agreements to ensure cooperation and effective processes and systems that advance the goals of the District. In addition, the document assists the Board in addressing areas of effective communication with community members and staff.

The Policy Committee reviewed the proposed Board Operating Procedures (October 3 and October 31, 2022). The recommended changes have been incorporated throughout and align with policy. We will continue to review the procedures annually, as outlined in the document.

Fiscal Implications:

None

Administrative Recommendation(s):

Approve the revised Board Operating Procedures as presented.



BELTON INDEPENDENT SCHOOL DISTRICT

Board Operating Procedures

The Superintendent and the Board function as a team. A structured approach to developing a district vision and setting goals is enhanced by first developing a system of standard operating procedures. The Board of Trustees is the corporate policy making body for the District. The Superintendent and staff provide the leadership to accomplish the District's mission and annual goals, through policy implementation. The Belton ISD Board Operating Procedures have been established based on legal policies and policies adopted by the Board of Trustees.

The Belton ISD Board of Trustees annually reviews these Operating Procedures to effectively communicate with staff and patrons of the District.

Trustees

Jeff Norwood	President
Ty Taggart	Vice President
Manuel Alcozer	Secretary
Suzanne M. McDonald	Trustee
Janet Leigh	Trustee
Chris Flor	Trustee
Erin Bass	Trustee

Administration

Dr. Matt Smith	Superintendent
Dr. Malinda Golden	Deputy Superintendent
Dr. Deanna Lovesmith	Assistant Superintendent for Teaching & Learning
Todd Schiller	Assistant Superintendent for Human Resources
Michael Morgan	Assistant Superintendent for Operations
Melissa Lafferty	Chief Financial Officer
Shad McGaha	Chief Technology Officer
Jennifer Bailey	Executive Director of Communications & Community Engagement

Operating Procedure Review

These operating procedures will be reviewed annually by the Board through the Policy Committee.

Board Ethics

Board members shall promote the best interests of the District as a whole and shall adhere to the following ethical standards:

Respect

- Be fair, just, and impartial in all decisions and actions.
- Accord others respect.
- Share views while working toward consensus.
- Respect the majority decision as the decision of the Board.
- Encourage expressions of different opinions and listen with an open mind to other's ideas.

Accountability

- Be accountable to the public by accurately representing District policies, programs, priorities, and progress.
- Work to ensure prudent and accountable use of District resources.
- Diligently prepare for and attend Board meetings.

Communication

- Be responsive to the community by seeking its involvement in District affairs and by communicating District priorities and concerns.
- Avoid personal involvement in activities the Board has delegated to the Superintendent.

Integrity

- Make no personal promise or private action that may compromise the Board members' performance or responsibilities.
- Tell the truth.
- Do not disclose information that is confidential by law or that will needlessly harm the District if disclosed.
- Seek continuing education that will enhance the Board members' ability to fulfill their duties effectively.
- Be continuously guided by what is best for all students of the District.

Fairness

- Base decisions on fact rather than supposition, opinion, or public favor.
- Refuse to surrender judgment to any individual or group at the expense of the District as a whole.

Lawfulness

- Uphold all applicable laws, rules, policies, and governance procedures consistently.
- Focus attention on fulfilling the Board's responsibilities of goal setting, policymaking, and evaluation.

Board Meetings

Agenda Preparation

- The Board President and the Superintendent jointly create the agenda with input from the rest of the Board.
- Two standing agenda items will be at the end of each meeting agenda:
 - “Board Requests for New Information and/or Reports.”
 - “Calendar of Events.”

Workshops

- ~~All~~ Any workshops involving a quorum of Board members or more will be posted in accordance with the Open Meetings Act. (Moved from Board Committees section)

Opening of Regularly Scheduled Meetings & Maintaining Decorum

- Board meetings are held in public to conduct the business of the district, as distinguished from public meetings. The Board shall not tolerate disruption of the Board meeting by members of the public. If, after at least one warning, any person continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from the administration and/or law enforcement officials to have the person removed from the meeting. Notwithstanding, a single outburst or incident may be so disruptive that the individual may be removed without an initial warning. All individuals attending meetings will be expected to comply with applicable guidelines from the District regarding emergency procedures and/or in accordance with executive order issued by duly authorized local, state, and/or federal authorities.
- At the beginning of each regularly scheduled meeting, the Board President will open the meeting by stating, “Please rise for a moment of silent prayer or meditation and remain standing for the pledge of allegiance and honors to the Texas flag.”
- Typically, after the Board President opens the meeting, the Board will allow Public Comments.

Board Member Response in Public Participation Section of the Board Meeting

- Public Comments will be posted on the Board’s meeting notice as a separate agenda item. At Regular Meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting. At Special Meetings, public comment shall be limited to items on the agenda posted with notice of the meeting. An individual’s comments shall not exceed three (3) minutes per meeting except as permitted by Board Policy. See BED(LEGAL) and (LOCAL).

- The Board President may limit time and adjust placement of Public Comments if there is a large number of speakers or topics on the agenda. It is within the discretion of the presiding officer to reduce the amount of time allotted to individual speakers. Below is a sample of a sliding scale that may be used by the Board President for effective meeting management:

Number of Speakers	Minutes
1-15	3
16-30	2
31-40	1.5
More than 40	1

Individuals needing translation services may be allotted additional time in accordance with BED(LEGAL).

- The Board President will share specific expectations/guidance with the Board and the public prior to the public participation segment of the board meeting. The Board President shall inform the audience that the Board cannot engage with the audience during Public Comments.
- Board members will be attentive to speakers who come before the Board in the public participation segment of the meeting.
- Board members will refrain from demonstrating negative non-verbal communications.
- The Board does not allow the use of video, slides, or other electronic presentations during Public Comments. Posters are not allowed at the speaker's podium.
- Speakers must be recognized by the presiding officer and will address the Board from the speaker's podium. No speaker will approach the dais.
- If citizens bring a written statement or support materials, they should provide enough copies for the seven Board Members and the Superintendent. Copies must be provided to the Executive Assistant to the Superintendent at the time the individual signs up to speak in Public Comment.
- When the Board conducts a public hearing during a regular board meeting, individuals may have the opportunity to address the Board during both the public comment portion of the meeting and during the public hearing. However, comments pertaining to the subject of the public hearing are to be reserved for the public hearing. Unless otherwise provided by law or speakers' time is adjusted by the presiding officer, an individual may address the Board for three minutes during a public hearing. Comments to the Board during a public hearing must be directly related to the agenda item for the hearing or the presiding officer will redirect the individual to the applicable topic of the public hearing.
- Citizens may also contact the Board at: [Board of Trustees / Board Members \(bisd.net\)](http://www.bisd.net)

Quorum

Generally, any time four or more members are gathered and discuss Board business, it is considered a meeting under the Texas Open Meetings Act. See BE(LEGAL).

A "walking quorum" occurs when members of a governmental body gather in numbers that do not physically constitute a quorum at any one time but who, through successive gatherings, secretly discuss a public matter with a quorum of the body with the objective of avoiding an open meeting. A

governmental body may be subject to both civil and criminal liability for conducting business by a “walking quorum.”

Consent Agenda

A consent agenda will be used for items of routine and/or recurring nature, generally requiring no discussion and grouped together under one heading. The Superintendent will automatically place the following items on the consent agenda.

1. Routine items;
2. Annual renewals (i.e., Region 12 and Texas Education Agency items);
3. Financial items to include, but not limited to, monthly financial reports, budget amendments, expenditures over \$50,000, gifts, grants and bequests, certification of annual tax roll, monthly, quarterly, and annual investment reports, and other financial reports as needed;
4. Minutes of regular and special Board meetings;
5. Updates of Board policy;
6. Routine personnel items; and
7. Routine bid recommendations.

A Board member can request an item be removed from the consent agenda for individual consideration and voting through notice to the Superintendent and Board President as soon as practical prior to the meeting, or in sufficient time, as determined by the Superintendent, to enable staff to present information at the meeting necessary to address a Board member’s question or concern.

Board Member Requests for Information

Questions from Board members concerning non-agenda information will be answered, when appropriate, in an administrative report by the Superintendent.

or

- May be placed on a future Board meeting agenda.
- Updates will be provided as needed by the Superintendent. Board members will notify the Superintendent when answers to their questions are not forthcoming from the contact person in the time promised.
- Board members, acting in their official capacity, have the right to seek information through the Superintendent’s office. Written questions and corresponding responses will be distributed to all Board members in a timely manner.
- A Board member shall not have access to confidential student records unless there is a legitimate educational interest as defined by Board policy FL(LEGAL) in the records and the member is acting in his/her official capacity.

- Board members shall make formal information requests directly to the Superintendent. The Superintendent may direct other administrators to respond.
- Board members can e-mail or call the Superintendent or executive staff to ask questions or make informal requests for information.
- If the request requires a material amount of time or resources, the Superintendent shall notify the Board President.
- Board members will keep the Superintendent informed.

Closed Sessions

Closed Meetings shall include only items allowed by law and policy.

- If a Closed Meeting is allowed, the Board shall not conduct the Closed Meeting unless a quorum of the Board first convenes in an Open Meeting for which proper notice has been given and in which the presiding officer has publicly announced the sections of the Open Meetings Act or other applicable law under which the Closed Meeting is held.
- A final action, decision, or vote on a matter deliberated in a Closed Meeting shall be made only in an Open Meeting for which proper notice has been given.
- The Board shall keep a certified agenda of the proceedings of each Closed Meeting.
- No Board member shall participate in a Closed Meeting that is not documented by a certified agenda or a tape recording.
- All information provided and opinions shared in Closed Meeting shall remain confidential unless otherwise agreed upon by the Board. Non-compliance may result in private and or public censure.

Parliamentary Procedures

The Board shall observe the parliamentary procedures as outlined in Robert's Rules of Order Newly Revised.

Board Elections or Appointments

Five Board positions are by area and two are at large. In the event of a vacancy prior to the completion of a three-year term, the Board may appoint a replacement to complete the term or may order a special election to fill the vacancy in accordance with Board Policy BBC(LEGAL).

Evaluation of the Board

- The Board shall conduct a self-evaluation annually.
- The evaluation shall consider such items as role recognition, relationship with others, performance at Board meetings, self-improvement activities and other issues consistent with the Framework for School Board Development.

Evaluation of the Superintendent

- The annual evaluation of the Superintendent and review of the Superintendent's contract will typically be done in January.
- The Board President obtains input from all Board members, completes the appraisal document and reviews the document and comments with the Superintendent prior to the next regularly scheduled board meeting.
- The Superintendent's evaluation is generally conducted in closed session but can be conducted in open session at the request of the Superintendent.

Selection of Board Officers

The Board shall elect a President, a Vice President, and a Secretary who shall be members of the Board. Each officer should have completed their annual required continuing education hours on time and completed one year of board service.

Board officers shall serve for a one-year term or until a successor is elected. **Officers may remain in the same office up to three (3) consecutive terms.** ~~Officers may serve three (3) consecutive terms, except in extenuating circumstances as determined by the Board.~~

Meeting Minutes

- ~~Board Minutes~~ from previous **Board** meetings will be placed in the ~~Board-agenda~~ packet for approval at the next Regular Board meeting. **If extenuating circumstances exist, minutes will be provided in the following month.**
- **Notes and/or minutes of committee meetings will be provided the following month.**
- Approved Board minutes will be posted on the District website.

Board Committees

- ~~The Board will for the most part, function as a Committee of the Whole in a workshop meeting to review and discuss key issues.~~
- ~~All Any workshops involving a quorum of Board members or more will be posted in accordance with the Open Meetings Act. (Moved to Board Meetings Section)~~
- For efficiency, the Board will divide into two standing committees, Policy and Facilities. Board members have the option each year of which committee they wish to serve **with three trustees serving on each committee**. The Board President is not formally on ~~either~~ **a standing committee** but may choose to attend any or all committee meetings.
- The Board President may create additional committees to address special topics.

Communication on District Business

~~How serious does information need to be before it is communicated to the Board?~~ **In accordance with Policy BJA(LOCAL), the Superintendent will keep the Board informed of significant issues as they arise. The following items serve as agreed upon criteria and procedures for information dissemination:**

- The Superintendent will determine **the timing and** means of communication depending upon the severity of the situation. **(reordered from below)**
- ~~It must be important to the District. It~~ **Issues prompting timely communication from the superintendent** may be fact or rumor, **but must be important to the function of the District.** ~~The~~ **Such** information could be one of District liability, staff or student risk, safety, or other items of significant community interest.
- All information is to be shared equitably with all members of the team in an appropriate/ethical manner.

Board Member Communication with the Media

- The team strives to maintain a positive relationship with the media.
- The Superintendent or his/her designee shall be the official spokesperson for the District to the media on issues of media attention.
- The Board President or his/her designee shall be the official spokesperson for the Board to the media on issues of media attention.

- In speaking as an individual, the Board member should:
 - Clarify that he/she is speaking as an individual and not for the Board, and
 - Remind the media representative(s) of the position or the action of the Board or the issue in question.

Board Dissention

- Board members shall honor action taken by the Board when making any individual statement related to school business.
- Board members shall not communicate with any other Board members for purposes of soliciting votes with respect to Board business items.
- It is expected that Board members will attempt to informally work out any personal and professional conflicts with each other such that the members continue to work in a collaborative and effective manner.
- If disputes arise between Board members related to Board business or these Board Operating Procedures that cannot be resolved through communications between the members, the Board President will attempt to informally mediate the dispute and achieve resolution. In the event the dispute remains unresolved, the issue may be presented to the Board for resolution in a closed meeting if the item falls under accepted closed meeting topics. If the issue is not resolved during a closed meeting, the Board may take action as allowed by Board policy.

Citizen Request/Complaint to Individual Board Members

Parents and community members wishing to contact the School Board regarding a specific school, teacher, or child are encouraged to begin at the level closest to the concern. The Board requests students and parents discuss their concerns and complaints through informal conferences with the appropriate teacher, principal or other campus administrator. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

1. Step One: Contact the teacher, coach, guidance counselor, etc.
2. Step Two: Contact the principal. (If a parent or community member has a school-wide concern, this becomes Step One.)
3. Step Three: Contact the District office responsible for the area of concern.
4. Step Four: Email the Superintendent of Schools, who may begin an investigation or refer the matter to an appropriate administrator.
- ~~5. Step Five: Email all of the Trustees on the Board. The Board President or Executive Director of Communications and Community Engagement will acknowledge receipt of the email and copy the Superintendent of Schools.~~

When a Trustee is contacted with a complaint or concern from a citizen, they will recommend the item be addressed at the appropriate level noted above or will refer the matter to the Superintendent of Schools (or appropriate administrator) for an administrative response. In such situations, the Superintendent of Schools (or designee) will respond in lieu of the Trustee.

If an informal conference regarding a complaint fails to reach the outcome requested by the student or parent, the student or parent may initiate the formal process described in the following policies:

- FNG(LOCAL)
- FNG(LEGAL)

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns, and they may withdraw a formal complaint at any time if a resolution has been reached.

Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.

Other Issues

Citizens wishing to express themselves regarding school district policy, boundaries, finances or other responsibilities of the Board which have not been placed on a regular agenda, are encouraged to use one or more of these alternatives.

- Contact the appropriate school department.
- Speak at the Public Comment section held during each regular board meeting.
- Board members discourage citizens from providing anonymous information and, in general, will not act upon it (except for fraud, unlawful or other questionable Belton ISD activities which can be reported in confidence).
- Writing or speaking to the Board in a disrespectful tone is considered unprofessional and is counterproductive.

Building Trust between Administration and Board

- As much as possible, staff should be made aware of Board member questions in advance of the Board meeting.
- Care enough to privately address a fellow Board member if he/she is inappropriate.
- Provide the same information to all of the Board and the staff in an appropriate and timely manner.
- Board members will read their packet in advance.
- Staff will provide supportive data for Board decision-making.
- The agenda item cover memo will be used by staff to guide their work in supplying adequate and clear information on agenda items.

- The Board may table an item that does not have supportive data.
- The Board, Superintendent, and staff will be open and respectful of each other.

Guidelines for Skillful Team Discussion

- Allow equal voice.
- Listen to understand.
- Allow one speaker at a time.
- Be brief and to the point.
- Take responsibility for yourself.
- Strive for consensus.

Board Member Visits to Campuses

- Board members may be invited to attend public events, receptions, groundbreakings, dedications, ribbon cuttings, and other campus events. In such cases, notifying the Superintendent is not necessary.
- Board members who wish to visit a campus to view a program or activity in their official capacity shall notify the Superintendent and coordinate the visit with the principal.
- Board members visiting a campus in an unofficial capacity should adhere to campus rules.
- Board members are encouraged to interact with staff members but are never to give staff and other employees any directives.
- The Superintendent may schedule group Board visits on topics of interest. There must be less than a quorum present.

Board Attendance at District Events

- The Board will be provided weekly updates of calendar events and sent calendar invitations when available.
- Board members will show support of key events through their attendance at those events as representatives of the Board.

Board Training

Candidate workshops: The Board may conduct a training for interested school board candidates each year.

In the first year of service, a Board member shall receive at least 10 hours of continuing education in fulfillment of assessed needs. Up to 5 of the required 10 hours may be fulfilled through online instruction, provided that the training is designed and offered by a registered provider, incorporates interactive activities that assess learning and provide feedback to the learner, and offers an opportunity for interaction with the instructor. Newly elected Board member training shall include, but not be limited to:

- Local District Orientation (within 120 days of taking the oath of office, at least 3 hours in length);
- Open Meetings Act (not less than 1 and not more than 2 hours within 90 days of taking the oath of office);
- Public Information Act (not less than 1 and not more than 2 hours within 90 days of taking the oath of office);
- Local Orientation to the Texas Education Code (within 1 year before or 120 days after taking the oath of office at least 3 hours in length); and
- Evaluating and Improving Student Outcomes (formerly SB 1566), within 120 days of taking the oath of office.

After the first year of service, a Board member shall receive at least 5 hours of continuing education annually in fulfillment of assessed needs. A Board member may fulfill the 5 hours of continuing education through online instruction, provided that the training is designed and offered by a registered provider, incorporates interactive activities that assess learning and provide feedback to the learner, and offers an opportunity for interaction with the instructor. Experienced Board members are required to complete training to include:

- Team building with Superintendent including goal setting and review of the State Board of Education's governance framework distributed annually by the Board President to all Board members and the Superintendent (3 hours annually);
- Continuing education in assessed needs (5 hours annually);
- Evaluating and Improving Student Outcomes (formerly SB 1566), 3 hours training every 2 years);
- **State Board of Education Safety Training (2 hours every 2 years);**
- Post-Legislative Update to the Texas Education Code, following a legislative session;
- Child Abuse Prevention (1 hour every 2 years); and
- Cybersecurity (1 hour annually).

The Board must meet minimum annual training requirements for the period January 1 through December 31.

The Board President shall also receive continuing education related to leadership duties of the Board President as some portion of the annual requirement.

The Texas Education Code requires the President of the Board to announce the status of earned training credits for each member of the Board of Trustees annually. The announcement is a

progress report on the training Board members have received to date. This announcement occurs at the last regular Board meeting prior to an election of trustees (typically April).

Board members are encouraged to join the Texas Association of School Boards (TASB) and attend the TASB convention, as well as other relevant conventions, conferences, or clinics.

The Board is committed to attend required training and will strive to annually attend a conference together with the goal of 100% participation by the Board and Superintendent.

Review and Adoption

These Operating Procedures were approved at a meeting of the Board of Trustees on the 12th day of December, 202.

Jeff Norwood, President

Manuel Alcozer, Secretary

Belton Independent School District
Board of Trustee Meeting Agenda Item

December 12, 2022

Item: Resolution for Appointment to the Tax Appraisal District of Bell County Board of Directors

Contact Person: Matt Smith

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 1: Strengthen and support the engagement of all stakeholders in the pursuit of the BISD vision.

Background Information:

The Bell County Tax Appraisal District is governed by a board of seven directors who are appointed by the taxing units that participate in the district in accordance with *Texas Tax Code* §6.03(a). The District and the City of Belton appoint one member of the Tax Appraisal District Board of Directors to serve a two-year term beginning on January 1 of even-numbered years in accordance with *Texas Tax Code* §6.03(b).

Ray Severn was appointed in November 2021 to serve in this capacity and has resigned his position on the Board. Attached is a resolution proposing Joe Shepperd be nominated as the District's candidate to fill the unexpired two-year term which will expire on December 31, 2023. The City of Belton is in agreement and took similar action at a November City Council meeting.

Fiscal Implications:

None

Administrative Recommendation(s):

Recommend approval of resolution nominating a representative to the Tax Appraisal District Board of Directors as indicated.

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
BELTON INDEPENDENT SCHOOL DISTRICT**

STATE OF TEXAS §
COUNTY OF BELL §

WHEREAS, Bell County Tax Appraisal District is governed by a board of seven directors who are appointed by the taxing units that participate in the district in accordance with *Texas Tax Code* §6.03(a);

WHEREAS directors of the Board of Directors of the Bell County Tax Appraisal District serve two-year terms beginning on January 1 of even-numbered years in accordance with *Texas Tax Code* §6.03(b);

WHEREAS, the Belton Independent School District and the City of Belton are taxing units that participate in the Bell County Tax Appraisal District;

WHEREAS, one member of the Bell County Tax Appraisal District Board of Directors is appointed by the Belton Independent School District and the City of Belton;

WHEREAS, the Board of Trustees of the Belton Independent School District desires to nominate Joe Shepperd as a candidate for the Bell County Tax Appraisal District Board of Directors; therefore,

BE IT RESOLVED by the Board of Trustees of the Belton Independent School District, that Joe Shepperd be and is hereby nominated as the District's appointment to fill an unexpired two-year term on the Bell County Tax Appraisal District Board of Directors that will expire December 31, 2023.

DULY PASSED AND APPROVED THIS 12TH DAY OF DECEMBER, 2022.

BELTON INDEPENDENT SCHOOL DISTRICT

Jeff Norwood
President, Board of Trustees

ATTEST:

Manuel Alcozer
Secretary, Board of Trustees

Belton Independent School District
Board of Trustee Meeting Agenda Item

December 12, 2022

Item: Appointment of Concussion Oversight Team

Contact Person: Dr. Malinda Golden

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 2: Ensure exceptional learning experiences for each and every student.

Background Information:

Board Policy FM(LEGAL) requires “the board of a district with students enrolled who participate in an interscholastic athletic activity” to appoint or approve a Concussion Oversight Team. Each Concussion Oversight Team must include at least one physician and, to the greatest extent practicable, include one or more of the following: an athletic trainer, an advanced practice nurse, a neuropsychologist or a physician assistant.

The following people have agreed to serve a two-year term on the BISD Concussion Oversight Team:

- Brett Robin, M.D., Associate Professor Orthopedic Surgery, Sports Medicine at Advanced Orthopedics
- Benjamin J. May, M.D. Orthopedic Sports Medicine at Baylor Scott & White, Roney and Joint Center
- John M. Hamilton, M.D., Orthopedic Surgeon, Sports Medicine at Baylor Scott & White Roney Bone and Joint Center
- A’Oumontye Sumrall, BISD Athletic Trainer, ATC, LAT
- Whitney Rogers, BISD Athletic Trainer, ATC, LAT
- Shannon Marek, BISD Athletic Trainer, ATC, LAT
- Daniel Gibson, BISD Athletic Trainer, LAT
- Chris Hargrove, BISD Athletic Trainer, LAT
- Emily Patrick, Athletic Trainer, ATC, LAT

Fiscal Implications:

N/A

Administrative Recommendation(s):

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Approve the Concussion Oversight Team as presented.

Belton Independent School District
Board of Trustee Meeting Agenda Item

December 12, 2022

Item: Selection of Architectural Firm for Belton ISD Agricultural Facility Improvements and Delta Program Facility Projects included in the 2022 Bond Program

Contact Person: Michael Morgan

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 5: Maximize our use of resources for both current priorities and plans for the future.

Background Information:

The District has solicited design services for the implementation of projects included in the 2022 Bond passed on May 7, 2022, from pre-qualified firms on RFQ #2103-600-254 for Architectural and Engineering Services approved by the Board on March 29, 2021.

The recommended architect for this project was selected from the pool of pre-qualified firms.

Fiscal Implications:

Architectural fees will be paid from 2022 Bond proceeds.

Administrative Recommendation(s):

The Administration recommends the Board authorize the Superintendent to negotiate and execute a contract with VLK Architects for services for the BISD Agricultural Facility Improvements and Delta Program Facility Projects.

Belton Independent School District
Board of Trustee Meeting Agenda Item

December 12, 2022

Item: License Agreement with the City of Belton Regarding the Closure of N. Blair Street During School Days

Contact Person: Name

Presented for: Action Report Only

Supporting Documents: None Attached Provided Later

District Goal or Objective Addressed:

Goal 4: Develop a district-wide culture of value, support, and growth amongst all students and staff.

Background Information:

Each day students from Belton New Tech @Waskow must cross N. Blair Street to navigate class period changes that require being in the main campus building and having access to the cafeteria, student parking, gymnasium, and annex building. In conjunction with the City of Belton, it is recommended for the District to be able to close portions of N. Blair Street on instructional days to eliminate through traffic and allow students safe opportunities to cross. Belton ISD will supply and manage type III traffic barricades between the intersections of N. Blair and E. 3rd, E. 4th and N. Blair, E. 4th and E. 5th Avenues. E. 4th Avenue will remain open for through traffic during the school day.

Fiscal Implications:

Cost of eight steel type III traffic barricades to be purchased through the Maintenance and Operations budget.

Administrative Recommendation(s):

Approve License Agreement with City of Belton regarding closure of N. Blair Street during school days.

License Agreement

This License Agreement, dated _____, is between the City of Belton, Texas, Licensor, and Belton Independent School District (BISD), Licensee. Licensor is the owner of the property described herein as Right-of-Way and Licensee desires to use Right-of-Way in the 200 to 400 blocks of N. Blair Street adjacent to the Licensee's property used for public school purposes and known as Belton New Tech @Waskow and Belton Early Childhood School.

Therefore, Licensor and Licensee agree as follows:

1. Licensee, and their successors, is hereby given permission by Licensor to use the Right-of-Way for student, staff, and visitor safety during school days. The Licensor reserves the right to terminate this agreement by giving Licensee thirty (30) day notice. Licensee is not responsible for any impact caused by any work necessarily performed by the City or other agency within said area.
2. Licensee agrees to do the following:
 - Purchase and place two, 10-foot, steel Type III Barricades at each location on N. Blair Street and identified as northern intersection of N. Blair Street and East 3rd Avenue, the southern intersection of North Blair Street and East 4th Avenue, the northern corner of N. Blair Street and East 4th Avenue, and the south corner of N. Blair Street and East 5th Avenue (see attached map);
 - Placement of barricades no earlier than 6:00 a.m. on school days and removal of each barricade by 6:00 p.m. each school day;
 - Provide BISD staff for all barricade placement and removal each day;
 - Provide BISD staff to assist with maintaining barricades while they are in the roadway and to assist with pedestrian and vehicle traffic flow inside the barricaded areas; and
 - Adjusting the barricades for emergency access and accommodating BISD transportation and busing needs
3. Licensee shall obtain and maintain the necessary and reasonable amount of insurance with an insurance company licensed to do business in the State of Texas acceptable to the Licensor throughout the term of a municipal consent conveyed under this agreement. The Licensee shall furnish the City with proof of insurance at the time of execution of this agreement or as requested. The City reserves the right to review the insurance requirements and to reasonably adjust insurance coverage and limits when the City Manager determines that changes in statutory law, court decisions, or the claims history of the industry or the person require adjustment of the coverage. Insurance amount must conform to §20-148 of the City's Code of Ordinances.
4. Licensee further agrees to indemnify, defend and hold the Licensor harmless against all claim, costs, expenses and causes of action, including, but not limited to, attorney fees and

costs, arising out of or in any way related to the Licensee's use of the property.

To indicate their consent to the above parties or their authorized representative or officers have executed this agreement.

Licensee:

Licensor:

President, Board of Trustees
Belton Independent School District

Mayor
City of Belton

STATE OF TEXAS, Bell County

On this _____ day of _____, 20____, personally appeared _____, known to me to be the person whose name is subscribed the foregoing instrument, and acknowledged to me that he/she executed the same for the purpose and consideration therein expressed.

(Signature of Notary Public) _____

My Commission Expires: _____

STATE OF TEXAS, Bell County

On this _____ day of _____, 20____, personally appeared _____, known to me to be the person whose name is subscribed the foregoing instrument, and acknowledged to me that he/she executed the same for the purpose and consideration therein expressed.

Given under my hand and seal of office this _____ day of _____, 20____.

(Signature of Notary Public) _____

My Commission Expires: _____

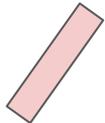
Proposed Belton ISD School Hour Closures for N. Blair Street

1. North Intersection of N. Blair Street and E. 3rd Avenue.
2. South Intersection of N. Blair Street and E. 4th Avenue.
3. North Intersection of N. Blair Street and E. 4th Avenue.
4. South Intersection of N. Blair Street and E. 5th Avenue.

Closure would be allowed from 6:00 a.m. to 6:00 p.m. each day.

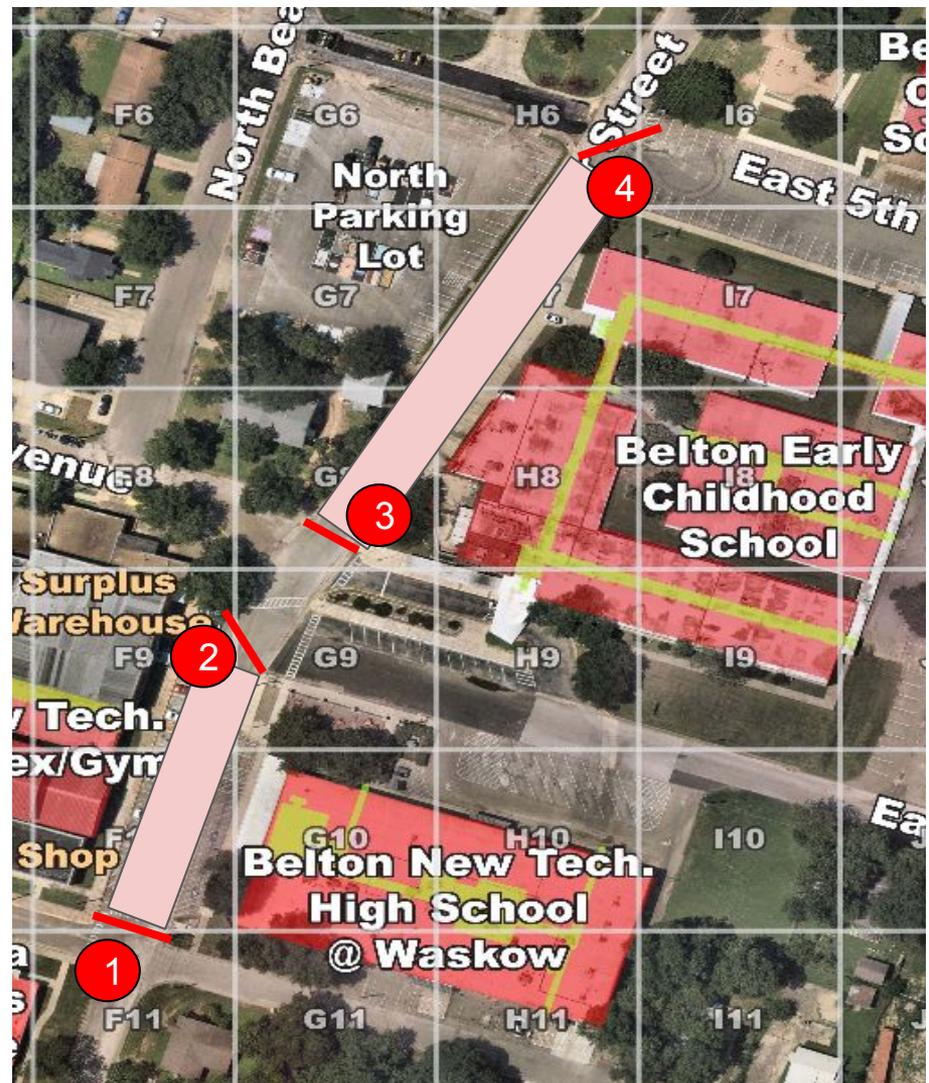
Key

 Location of 2 - 10' Steel Type 3 Barricades

 Area which will be closed to through traffic during the school day.



Square Steel Type III
Barricade: 2 - 10' Barriers
at each location.



UPCOMING EVENTS

DECEMBER 2022/JANUARY 2023

Date	Event
December 19-January 2	BISD Closed for Winter Break
Wednesday, December 21	LBHS Athletic Signing at 2:30 pm at LBHS PAC
Wednesday, December 21	BHS Athletic Signing at 5:15 pm at BHS Athletic Complex
Monday, January 9	Third House Session with Rep. Shine at 7:00 am at Belton Chamber
Monday, January 9	Policy Committee Meeting at 5:00 pm at Bronco Room
Monday, January 16	BISD Closed for Dr. Martin Luther King, Jr. Holiday
Tuesday, January 17	Facilities Committee Meeting at 5:00 pm at Bronco Room
Monday, January 23	Board Workshop/Regular Meeting at 5:00 pm and 6:15 pm
Thursday, January 26	Belton Chamber Annual Awards Banquet at 6:00 pm at Expo Center