



**Agenda of Facilities Committee Meeting - The Board of Trustees
Belton Independent School District
Wednesday, January 20, 2021**

A Committee meeting of the Board of Trustees of Belton Independent School District will be held Wednesday, January 20, 2021, beginning at 4:00 PM in the Big Red Room, 400 N. Wall Street, Belton, TX 76513. One or more trustees may participate via video conference.

- 1. Call to Order**
- 2. Public Comments**
- 3. Review and Discuss the Following Items:**
 - A. CW(LOCAL): Naming Facilities 2
 - B. Update on Current Projects 5
 - C. Facilities Assessment Update 8
- 4. Issues/Concerns for Future Agenda or Administrative Reports**
- 5. Adjourn**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See BEC(LEGAL)]

DRAFT FOR DISCUSSION (Version 2)

Belton ISD
014903

NAMING FACILITIES

CW
(LOCAL)

Guidelines

The following guidelines shall govern the permanent naming or re-naming of new or existing District-owned facilities or portions of facilities. Names selected for District schools or buildings shall be meaningful to students and community members, be a source of pride, and reflect the traditions of the District.

Definitions

For the purposes of this policy, facilities are defined as:

1. A school campus building;
2. Rooms within a school building;
3. Structures related to a school building;
4. Athletic fields and facilities; and
5. Any other building or adjacent land area that is the property of the District and the Board.

Criteria

The criteria for the naming or renaming of a District facility shall include the following:

1. A facility or part of an existing facility may be named for an individual, group, or organization, for a place such as a landmark or neighborhood, or for any other reason determined by the Board.
2. The name must not already be in use by another District school or facility.
3. If a facility or part of an existing facility is named or renamed for an individual, group, or organization, the following shall apply:
 - a. The individual may be living, or if deceased, dead for at least 12 months prior to the submission of the individual's name for consideration by the Board. However, the Board may consider naming a facility at any time for an individual who served in the U.S. military and died in the line of duty.
 - b. The individual, group, or organization must embody exemplary qualities that can serve as a model of excellence and should adhere to the District's core beliefs and values.
 - c. The individual, group, or organization must have made a significant contribution, which may include a financial donation, to the District, local community, state, or nation or have a connection to the District.

Nominations

A person who wishes to submit a name for consideration should identify the facility and provide a clear, concise explanation of why the name should be honored. Supplemental materials such as news clippings, letters of recommendation, and other printed resources may be submitted along with the nomination.

Nominations will be made by using the BISD facility nomination form available from the District.

The Board Facilities Committee and Superintendent will review all nominations and determine if further consideration is warranted. If a nomination is to proceed, the Board Facilities Committee and Superintendent will then determine if a nomination to name or rename a facility shall move forward through the Board Facilities Committee or if a School Name Selection Committee will be established for the naming or renaming of new or existing District-owned facilities or portions of facilities. If a selection committee is not established, a recommendation will be taken directly to the Board for action from the Board Facilities Committee.

A School Name Selection Committee will be required when naming a new District campus.

Recommendation Process

Renaming Existing Facilities: If there is evidence of adequate support from the public for a specific name, or in the absence of credible opposition to the name, the Board Facilities Committee or School Name Selection Committee (when applicable) may submit the nomination to the Board for its consideration. If public support is not evident during the nominating discussion, the Board Facilities Committee or School Name Selection Committee (when applicable) may choose to consider an alternate nomination(s) or take no action on the nomination moving forward.

Naming New Campuses: The School Name Selection Committee shall select nominations (no more than 3) to be recommended to the Board through decision-making consensus. Decision-making consensus is defined as the apparent preference after each committee member has had an opportunity to participate in the discussion. Appropriate processes for gathering consensus will be established by the School Name Selection Committee Chairperson

Selection Committee

The following parameters shall be used when the Board Facilities Committee establishes a School Name Selection Committee for the purpose of making recommendations for the renaming of existing or new district facilities. The committee shall consist of 12 to 20 members who are residents of the geographic area served by the District. The membership shall consist of a diverse group of civic

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leaders, educators, parents, and others who have a sincere interest in the process. The committee may or may not contain Board members at the discretion of the Board Facilities Committee.

The Board Facilities Committee may appoint one of the members of the School Name Selection Committee as chairperson. The chairperson shall serve as the leader of the committee and shall work with the administration prior to making a final recommendation to the Board of Trustees. The chairperson and all members of the committee shall serve at the discretion of the Board.

New Facility Naming Schedule

It is recommended a name shall be selected at least 12 months prior to the opening of a new high school, 9 months prior to the opening of a new middle school, and 6 months prior to the opening of a new elementary school.

Approval

The Board will have final approval of the naming or renaming of new or existing District-owned facilities or portions of facilities.

Dedication Plaques

The Board shall have a plaque prepared bearing the names of the Board members, administrators, architects, and contractors directly connected with each project, including those at the passage of the bond and at the completion of the project.

Dedication Ceremonies

A new school building shall be dedicated at an appropriate ceremony planned by the administration and held as soon as possible after occupancy.

Mascots

The Superintendent will determine the process to seek appropriate stakeholder input when choosing a mascot for district campuses. In consultation with the Board, the final decision in selecting new elementary, middle school, and high school mascots shall reside with the Superintendent or designee.

School Colors

The Superintendent will determine the process to seek appropriate stakeholder input when choosing colors for district campuses. In consultation with the Board, the final decision in selecting new elementary, middle school, and high school colors shall reside with the Superintendent or designee.

Update on Current BISD Facilities Projects		1/20/2021	BISD Facilities Committee	
Project	Status	Estimated Completion	Cost	Recommended Funding Source
Swim Center Outer Membrane Replacement	Active Project	3/20/2021	\$176,735 **	Remaining 2017 Bond Savings
BHS Tennis Court Expansion 9 & 10	In Design	May Board Meeting June Construction Late Summer Completion	TBD	Remaining 2017 Bond Savings
BHS Tennis & Softball Sidewalk & Drainage	In Design	May Board Meeting June Construction Late Summer Completion	TBD	Remaining 2017 Bond Savings
LBHS Softball / Baseball Bleacher Expansion	In Design	Late July Completion	TBD	Bond 2017 Funds
BISD Facilities Assessment	Active Project	April 2021	\$394, 438	2019-20 Facility Improvement Funds
19-20 Capitla Project Improvement List - Carry Overs	Active Project	August 2021	Per Project	2019-20 Facility Improvement Funds
** Additional \$10, 000 Contingency for potential insulation replacement				
Lake Belton HS Remaining Work		Estimated Completion		
PAC & Black Box Lighting	Training	1/28/2021		
ADA Compliant Cabinet and Counter Redo	Active	1/21/2021		
ADA Copliance on Baseball Dugouts	Active	ASAP		

FACILITIES ACSESSEMENT

PROJECT TRACKER

UPDATED - January 15, 2021

Carry Over Projects

Campus/Department	BUDGET	Lead	Source	Est. Start	Duration	Status	Actual Quote
BECS							
Replace ceiling tile and grid at front entrance	\$8,000.00	Berumen	In House	Summer 2021		Summer 2021	
Need small workroom		Bennett				No physical space	
PK Furniture		Principal	Purchasing			Purchasing	
Add P-Lam panels in older part of building	\$38,000.00	Bennett	Sub Contract	Summer 2021		Will obtain quotes	
Find use for old locker room facility	\$0.00	Administration				Purchasing has taken this over	
Explore purchase of property at 4th and Blair		Administration	TBD				
BHS							
Front office security enhancements/transaction window	\$65,000.00	Bennett	Whitmire/In House	Summer 2021		Summer 2021	
Paint classrooms	\$40,000.00	Berumen	Sub Contract	Summer 2021		Summer 2021	
CTE Repairs/Renovation modernize	\$150,000.00	Ferguson				Move to short term facilities list	
Install 14 hand dryers in restroom	\$9,800.00	Bennett	In House			Summer 2021	
Main gym bleacher repairs	\$33,797.00	Bennett/Skidmore	Sub Contract	1/1/2021		PO Issued	
New 4 inch water tap and meter for BHS Water loop re-design	\$4,937.00	Bennett	In House	11/1/2020		Completed	
Handicap drinking fountain and bottle fill	\$1,132.00	Bennett	In House	11/12/2020		Completed	
BHS9/BMS							
Separation fencing between MS and HS students	\$10,000.00	Bennett	Sub Contract	10/1/2020		Need plan from Doug Taylor	
Add whirlpool and ice machine for athletics	\$1,000.00	Bennett	In House	11/10/2020		Completed	
DAEP							
Need space for Physical Education		Bennett/Marrs	Bennett/Marrs			There is no physical space	
Intercom and Camera for front door	\$1,657.00	Bennett	In House	Nov-20		Completed	
Replace 20 ton HVAC unit	\$23,883.00					In Progress	
Subdivide conference room for counselor's office	\$8,100.00					Completed	
Install washer/dryer and HW Heater	\$14,636.00					Completed	
SUPPORT SERVICES							
Expand print shop	\$45,000.00	Bennett	In House	Summer 2021		Evaluate need and feasibility	
Build new ADA compliant ramp at rear door to warehouse	\$4,333.00	Bennett	Whitmire	Dec-20		Completed	
LBMS							
Remodel laundry room	\$10,000.00	Bennett	Sub Contract	Summer 2021			
Add structural support, plumbing, ventilation and electrical for whirlpool and ice machine	\$8,000.00	Bennett	In House	12/1/2020		Completed	
Enlarge nurses office into adjacent office	\$50,000.00	Bennett/Marrs	Subcontract	Summer 2021		Summer 2021	
New HVAC Unit for gym	\$17,000.00	Bennett	In House	Dec-20		Completed	
LEON HEIGHTS							
Repair VCT Flooring throughout	\$35,000.00	Berumen	H&J Flooring	Summer 2021		Summer 2021	
MILLER HEIGHTS							
New District Marquee	\$8,000.00	Bennett	In House	Summer 2021		Ordered	
Add water fountain in gym	\$4,000.00	Camden/Bennett	In House	Summer 2021			
Replace mismatched VCT throughout	\$30,000.00	Berumen	H&J Flooring	Summer 2021			
Address ADA issues		Bennett	TBD	Facilities Assessment			
Replace damaged cove base	\$4,000.00	Berumen	H&J Flooring	Facilities Assessment			
Replace cafeteria furniture		Purchasing	Purchasing				
Add security fencing	\$46,796.00	Bennett	Goldsmith	11/12/2020		Completed	
Add security lighting	\$8,000.00	Bennett	RK Bass	11/13/2020		Completed	
NBMS							
Need acoustical panels in cafeteria	\$30,000.00	Bennett	Evaluate				
Build SPED room inside existing classroom	\$2,650.00	Bennett	In House	Dec-20		Completed	
PIRTLE							
Install plywood on gym walls	\$15,000.00	Berumen	Sub Contract	Summer 2021			
SOUTHWEST							
New District marquee	\$8,000.00	Bennett	In House	Summer 2021		Ordered	
SPARTA							
Refinish stage floor	\$6,500.00	Berumen	Sub Contract	Summer 2021		Summer 2021	
Sound panels in cafeteria	\$20,000.00	Bennett	TBD	Summer 2021			

**FACILITIES ACESSEMENT
PROJECT TRACKER**

UPDATED - January 15, 2021 **Carry Over Projects**

TARVER

Modify front desk for nurses access	\$1,500.00	Berumen	Sub Contract	Summer 2021	Summer 2021
Sound panels in gym	\$25,000.00	Bennett	TBD	Summer 2021	Summer 2021
Purchase student study carrels for front office		Purchasing	Purchasing/In House		

TRANSPORTATION

Add lights on east side	\$14,300.00	Wessels/Bennett	In House	Oct-20	
Training room too small	\$8,000.00	Bennett	TBD	Summer 2021	Summer 2021

Grounds Building

Building enclosure and overhead door	\$10,055.00	Bennett	Whitmire	Nov-20	Completed
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Chisholm Trail

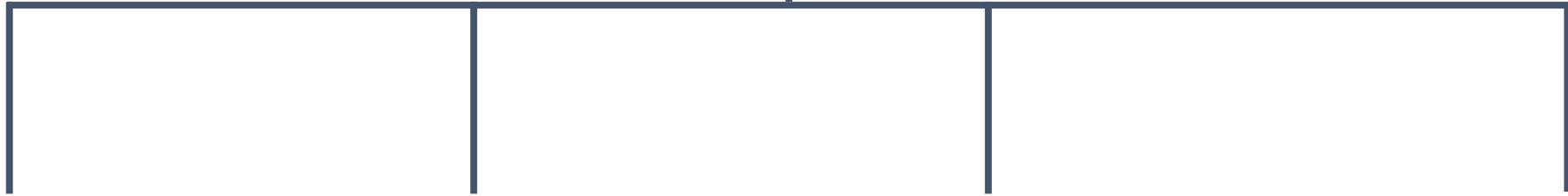
Remove and replace back fence on property line	\$ 7,000.00	Bennett	Goldsmith	Dec-20	Completed
	\$828,076.00				

Total Projects	43	
Completed	13	30%
Scheduled	2	1%
On Hold	6	14%

FACILITY CONDITION ASSESSMENT

Belton ISD Facilities Committee Update

Consulting Team



Roof Assessments



M.E.P. Condition Assessments



Functional Capacity Reporting Tool Project Manager



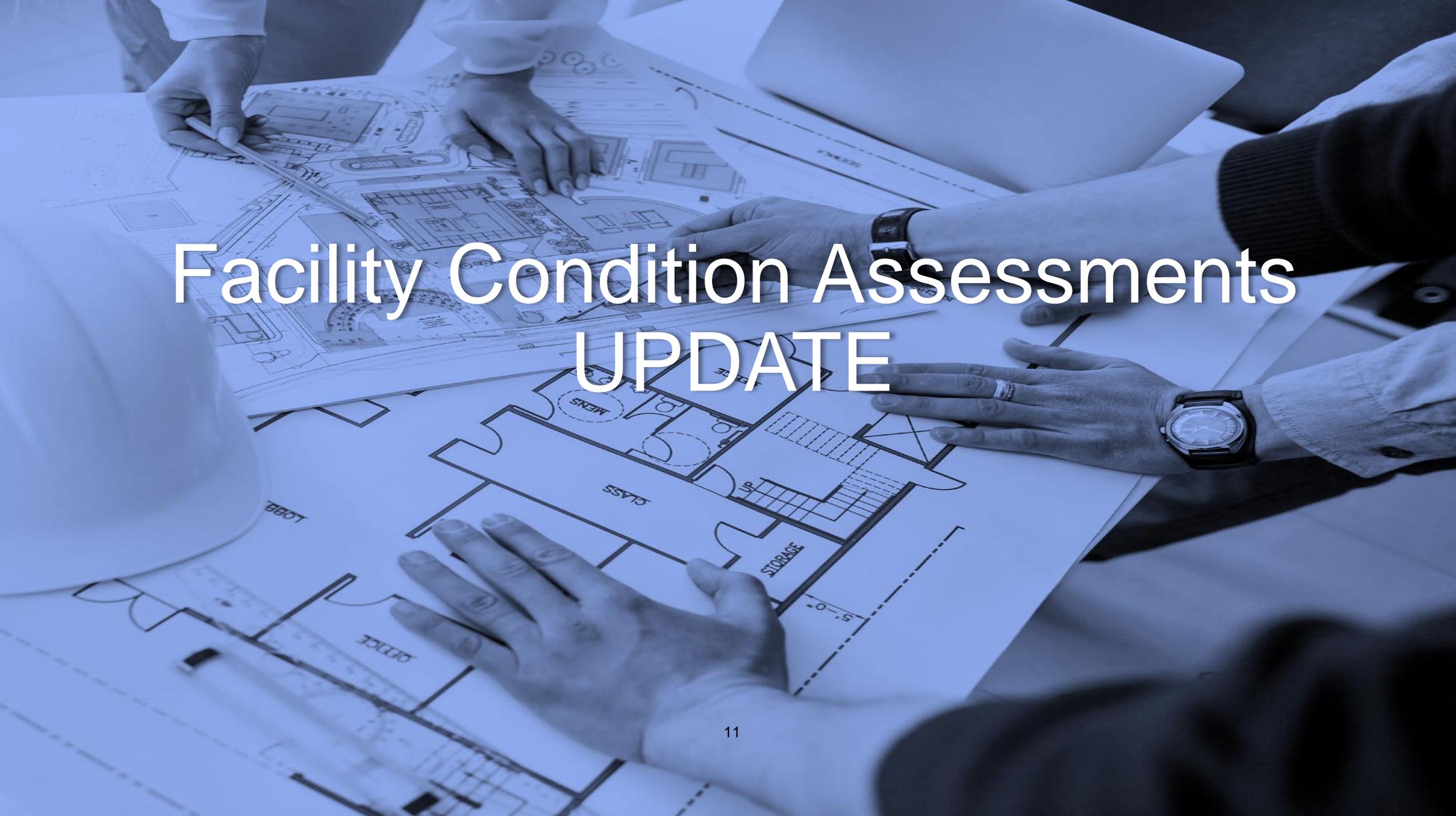
Architectural Assessments
Ed. Standards Development
Ed. Suitability Assessment

Process



Deliverables

- + Facilities Condition Assessment
- + Educational Standards
- + Educational Suitability Assessment
- + Functional Capacity
- + State of the Schools Report
- + Interactive Dashboard



Facility Condition Assessments UPDATE

Facility Condition Assessment



- Meet with facility personnel to gather information on existing facilities
- Conduct site visit per campus to assess all possible MEP systems
- Provide a report per facility identifying system types and current conditions.
- Provide Task List Report showing current needs, future needs and deficiencies, with a cost estimate for replacement



Facilities Condition Assessment

Current Progress

- All ES, MS, and HS have been walked
- Photos and notes taken of mechanical, electrical/technology, and plumbing systems (MEP)
- Equipment list and floorplans being built



Facilities Condition Assessment

Key Observations

- Facilities, old and new, are very well maintained
- Equipment conditions consistent with building ages
- Dated Building Automation Systems at older campuses
- Need for standardization of MEP systems



Facilities Condition Assessment

Next steps

- Walk maintenance and facilities buildings
- Continue work on equipment list and floorplans
- Re-walk schools as needed for additional information
- Begin organizing data for dashboard



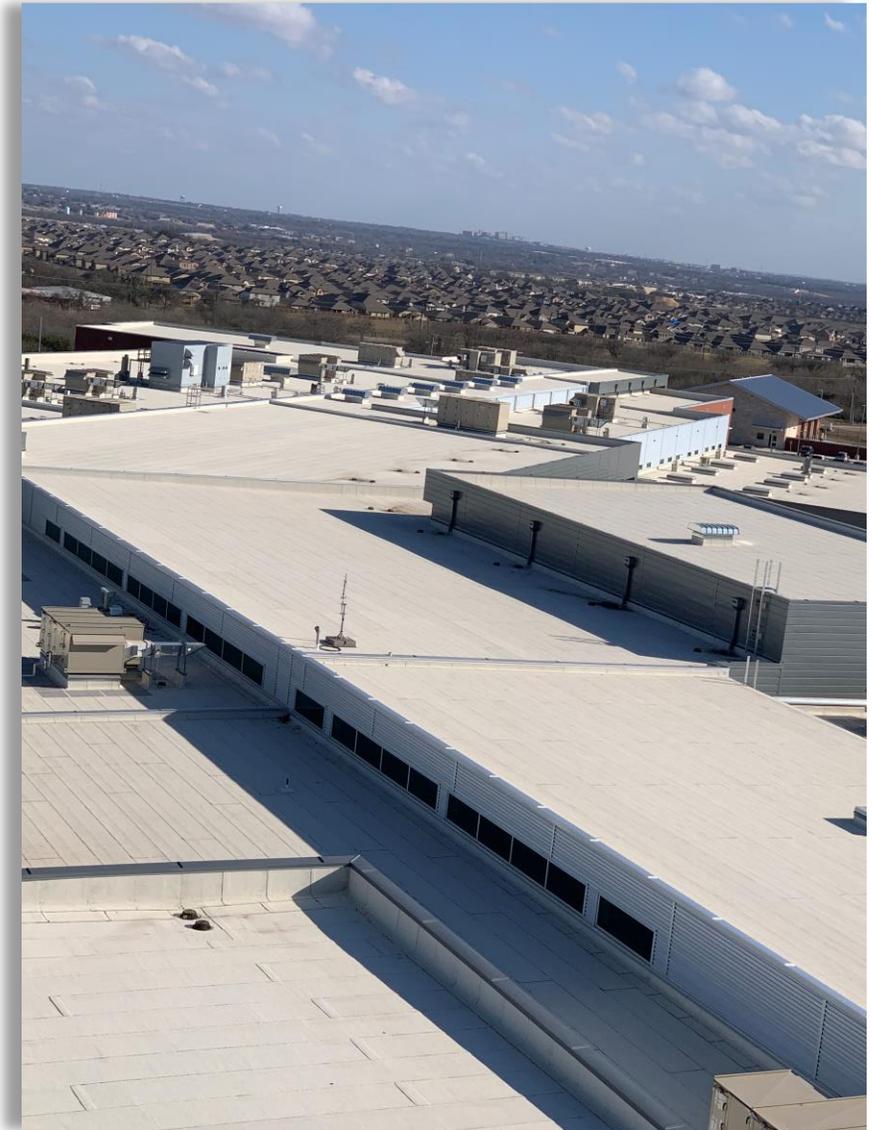


Roof Assessments Update

Documented Roof Inspections

Purpose

- Snapshot of what the district has currently
- What type of roofs are installed
- What is the approximate age of each roof
- How many serviceable years left
- Estimate approximate roof replacement budget
- What service issues are needed now
- What preventative maintenance needs to be done and how much that will cost
- Sufficient information for a 5, 10, & 15 year district-wide plan.



Project Progress

- 19 campuses inspected
- Overview drone footage
- Documented deficiencies (if any)
- Cost to perform preventative maintenance and repairs.
- Square footage of roofs
- Estimated Replacement Cost of each roof with life expectancy of existing roof



Observations

- Different styles and manufactures of roof systems throughout district
- Different installers used for each project
- Large opportunity for energy savings if Energy Star rated roofs are utilized

Next Steps

- Decide what roofs will be replaced within next 2 years and spot repair leaks on those campuses
- Create a 5, 10, and possibly 15 year reroof plan for the rest of the district
- Perform repairs and preventative maintenance to extend the life of existing roof systems

A blue-tinted photograph of a business meeting. Several people are gathered around a table, looking at a large tablet displaying various data visualizations including pie charts, bar graphs, and line graphs. One person is using a calculator. The overall scene suggests a professional analysis or assessment session.

Educational Standards & Educational Adequacy Assessments

Architectural Condition Assessment

- **Status:**

- Principals questionnaires were distributed and completed.
- All facilities have been walked and reviewed for architectural. ADA assessment also completed during the walkthroughs.
- Information is being organized by campus, including photographs.

- **Next Steps:**

- Complete data entry
- Establish cost database to price all items



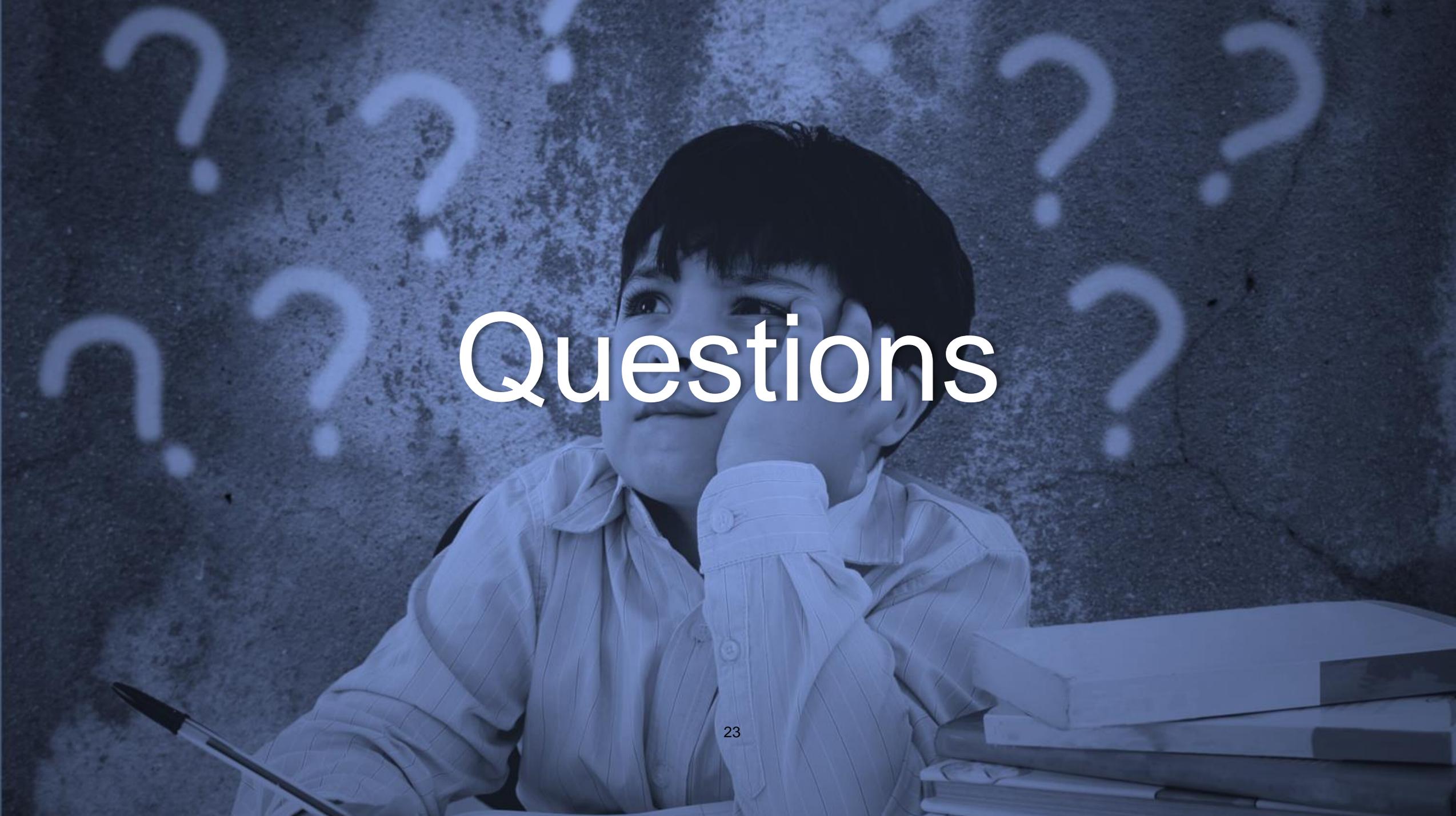
Educational Adequacy Study

- **Status:**

- All facilities have been walked and reviewed for space allocations, room sizes, inclusions, etc.
- Floor plans and data gathered during walks are being reviewed and a comparison matrix is being populated for all campuses in order to determine deficiencies.

- **Next Steps:**

- Visioning session set for February 3, 2021 at 6:00pm.
- Agenda review meeting on January 20, 2021 at 10:00am.

A young boy with dark hair, wearing a light-colored striped shirt, is sitting at a desk. He has his hand to his chin, looking thoughtful. The background is a textured wall with several large, faint question marks. To his right is a stack of books, and a pen is visible on the desk in the foreground. The entire image has a blue tint.

Questions