



# Nome Public Schools

## Board of Education Meeting Agenda

September 9, 2025 - 5:30 PM  
Regular Board Meeting, NES Library /Zoom  
1057 E 5th Ave  
Nome, Alaska 99762

PO Box 131  
Nome, AK 99762

*We inspire and empower students to be culturally grounded responsible citizens who are deeply connected to our community and world.*

### SCHOOL BOARD MEMBERS

Ms. Marjorie Kunaq Tahbone, President  
Mrs. Darlene Trigg, Vice President/Clerk  
Mr. Jon Gregg, Treasurer  
Mrs. Nancy Mendenhall  
Ms. Sigvanna Tapqaq  
Ms. Sara James, Student Representative

### AGENDA

#### A. Call to Order

1. Pledge of Allegiance 3
2. Nome Public Schools Mission Statement 4
3. Roll Call
4. Approval of Agenda

#### B. Consent Agenda

(Routine matter considered for approval as one motion. Any item can be pulled for separate consideration).

1. Approval of Minutes: Regular Meeting: August 12, 2025 5
2. Approval of August 2025 Disbursements
3. Approval of August 2025 Gifts, Grants and Bequests
4. Approval of August 2025 Personnel Report 8

#### C. Correspondence 10

#### D. Awards and Presentations

1. Introductions of Guests & Visitors
2. Student Celebrations

#### E. Opportunity for Public Comments on Agenda/Non-agenda Items 17

(3 minutes per speaker, 30 minutes aggregate)

#### F. Superintendent Report 18

#### G. Information & Reports

1. Principal Reports 25
2. Director Reports 45
3. Business Manager Report 53

#### H. Second Public Comment Opportunity 57

(Individuals are limited to three minutes each.)

#### I. Action Item

1. Approval of Board Policy First Read 58
  - a. BP 4180/4280/4380 Residency and Remote Work 60
  - b. BP 5111 Admission 61
  - c. BP 5138 Student Possession & Use<sup>1</sup> of Portable Electronic Devices, Including Cellular Phones 63
  - d. BP 6151 Class Size 67

e. BP 4161/4261/4361 Leaves and Absences	68
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h. BP 10020 Charter School Application	75
i. BP 10021 Charter School Application Appeals	77
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k. BP 10040 Academic Policy Committee	80
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m. BP 10060 Meetings	82
n. BP 10070 Review of the Charter School	83
o. BP 10080 Amendment of Charter and Termination of Contract	84
p. BP 10090 Communication	85
2. Approval of Early Graduation Request	86
3. Approval of Extension of Fremontii LLC Owner's Representative Contract	90
4. Approval of Revised NBMHS Student Handbook	96
<b>J. Board and Superintendent's Comments &amp; Committee Reports</b>	
<b>K. Upcoming Events:</b>	
• Tuesday, September 23, Work Session, 5:30 pm, NES Library	
• Tuesday, October 14, Regular Meeting, 5:30 pm, NES Library/Zoom	
• Tuesday, October 28, Work Session, 5:30 pm, NES Library	
• Tuesday, November 11, Regular Meeting, 5:30 pm, NES Library/Zoom	
• Tuesday, November 25, Work Session, 5:30 pm, NES Library	
<b>L. Adjournment</b>	

**BB 9320 Meetings:** "Though great importance is given to the physical presence of School Board members at meetings, the attendance and participation of members by teleconference is authorized whenever physical presence is not practicable."

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# Pledge of Allegiance

Allegiance

(I promise)

Kamaksriḷḡmik akiqsruutmik

(to give)

to the flag

(of our land)

aituḡaa illalitaanunapta

United States of America.

(here)

and to

(to) the republic

Ittuaq taavrumuḡa nunamun

one

nation

under

God

atausiq nuna ataani Agaiyutim

indivisible

with liberty

avgutaulḡuituaq pituiqsimaḷiq

and justice

for all

atisipḷuni illuqnaitnun.



## *Our Mission*

We inspire and empower students to be culturally grounded responsible citizens who are deeply connected to our community and world.

## *Our Vision*

Together, strong in identity, purpose, potential

## *Board and Superintendent Guiding Principles*

- ◆ Works to ensure academic success for all students
- ◆ Works to promote positive community partnerships
- ◆ Provides leadership and support to ensure reading proficiency by 3rd Grade
- ◆ Supports the recruitment and retention of effective staff

## *Board and Superintendent Goals*

- ◆ Provide the resources for the development and adoption of curriculum as per Board Policy (BP 6141).
- ◆ Support the integration of a student's culture in the curriculum within the context of the community through implementation of the Alaska standards for culturally responsive schools.
- ◆ Work to ensure all students feel connected to their peers and the adults in their schools by improving school climate.

BOARD OF EDUCATION MINUTES  
Regular Meeting  
Tuesday, August 12, 2025  
5:32 pm  
NES Library/Zoom

Member Trigg called the meeting to order at 5:32 pm Tuesday, August 12, 2025 with a quorum present.

Member Tapqaq led the Pledge of Allegiance in Inupiaq.

Member Trigg read the Nome Public Schools Mission Statement.

**School Board Members Present:**

Darlene Trigg	Marjorie Tahbone (via Zoom)	Jon Gregg
Nancy Mendenhall	Sigvanna Tapqaq	

**Others in attendance included:**

Jamie Burgess	Alisha Papineau	Genevieve Hollins (via Zoom)
Jim Shreve	Jennifer Shreve	Wali Rana
Elizabeth Korenek-Johnson	Stan Burgess	Ayyu Qassataq
Michelle Carton	Emily Annas	

**APPROVAL OF AGENDA**

Member Gregg moved to approve the agenda as presented.

The motion carried by a roll call vote with the following results:

Darlene Trigg: yes	Marjorie Tahbone: yes	Jon Gregg: yes
Nancy Mendenhall: yes	Sigvanna Tapqaq: yes	

**CONSENT AGENDA**

Member Mendenhall moved to approve the minutes from Regular Meeting: June 10, 2025; the June & July 2025 disbursements; the June & July 2025 Gifts, Grants and Bequests; the June & July 2025 personnel report; and the out of state travel request.

The motion carried by a roll call vote with the following results:

Darlene Trigg: yes	Marjorie Tahbone: yes	Jon Gregg: yes
Nancy Mendenhall: yes	Sigvanna Tapqaq: yes	

**CORRESPONDENCE**

NONE

**INTRODUCTIONS OF GUESTS AND VISITORS**

Superintendent Burgess introduced NES Principal, Michelle Carton and ACSA Principal, Emily Annas.

**OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS**

NONE

**SUPERINTENDENT REPORT**

Superintendent Burgess reported. The report is attached to the original of these minutes. Discussion followed.

**INFORMATION AND REPORTS**

Assistant Superintendent/HR Manager, Elizabeth Korenek-Johnson reported. The report is attached to the original of these minutes.

Director of Technology, Jim Shreve reported. The report is attached to the original of these minutes.

CFO, Genevieve Hollins reported. The report is attached to the original of these minutes.

**SECOND PUBLIC COMMENT OPPORTUNITY**

ACSA Principal, Emily Annas invited anyone who'd like to participate in the ACSA annual campout on September 11<sup>th</sup> and 12<sup>th</sup> at Camp Nuuk.

Ms. Annas gave shout outs to Jessica Farley, Keanne Richards and Jessica Blandford for leading it.

**ACTION ITEMS**

Member Tapqaq moved to approve the use of the Nanook logo by Crowley Fuels to be placed on their fuel tanks at the Port of Nome.

The motion carried by a roll call vote with the following results:

Darlene Trigg: yes	Marjorie Tahbone: yes	Jon Gregg: yes
Nancy Mendenhall: yes	Sigvanna Tapqaq: yes	

Member Gregg moved to approve the final budget revisions for FY25 as presented.

The motion carried by a roll call vote with the following results:

Darlene Trigg: yes	Marjorie Tahbone: yes	Jon Gregg: yes
Nancy Mendenhall: yes	Sigvanna Tapqaq: yes	

**BOARD AND SUPERINTENDENT'S COMMENT & COMMITTEE REPORTS**

Member Tahbone announced there would be an upcoming Board Policy Review Committee meeting.

Member Gregg thanked Superintendent Burgess and CFO, Genevieve Hollins for preparing for whatever came from the legislature regarding funding.

Member Tapqaq announced there would be a meeting regarding tribal consultation to talk about the MOU in October.

Member Tapqaq reminded that they still needed to put together a board policy regarding tribal consultation with hopes of AASB's assistance.

Member Tapqaq also reminded that tribal liaison needed to be added to the Superintendent job description.

Member Tapqaq also inquired about where to put tribal updates on the meeting agenda. The board discussed this topic and came to a conclusion of how they would do the tribal updates at meetings.





Nome Public Schools  
 Personnel Items for Approval/Ratification  
 September 9, 2025

**Certified/Administrative Personnel**

NEW HIRES	POSITION	LOCATION	EFFECTIVE DATE
Johnston, Carolyn	HS Science Long-Term Sub	NBMHS	9/2/2025
<b>CHANGE OF ASGMT</b>			
<b>LEFT EMPLOYMENT</b>			
Deering, Michael	HS Science	NBMHS	06/30/2025

**Classified Personnel**

NEW HIRES	POSITION	LOCATION	EFFECTIVE DATE
Gifford, Jadon	SPED Paraprofessional	NES	8/26/2025
Nattanguk, Hattie	SPED Paraprofessional	ACSA	8/29/2025
<b>CHANGE OF ASGMT</b>			
<b>LEFT EMPLOYMENT</b>			

**Extra Duty Contracts**

NAME	POSITION	EFFECTIVE DATE
Burgess, Stan	Dorm Manager	08/11/2025
Simpson, Peggy	SPED Teacher of Record	9/2/2025
Harlow, Holly	Weekend Activity Duty	8/1/2025
Smith, Teriscovkya	Weekend Activity Duty	8/1/2025

Brown, Aaron	Extra Counselor Duties	8/1/2025
Richards, Keane	Washington DC Sponsor-ACSA	9/1/2025
Callahan, Patrick	Teacher Mentor	9/2/2025
Peters, Jill	Washington DC Sponsor-NBMS	9/3/2025

**Non-Staff Coaches**

NAME	POSITION	EFFECTIVE DATE
Hensley, Krystal	Volleyball - Ast. Coach	08/04/2025

**Temporary Personnel**

NAME	POSITION	EFFECTIVE DATE
Baldino, Doreen	Full-Time Sub, NES	9/2/2025
Lee, Andrew	Substitute	9/2/2025

**Volunteers Approved**

NAME	EFFECTIVE DATE



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

**Department of Education  
& Early Development**

FINANCE & SUPPORT SERVICES

333 Willoughby Ave., 9<sup>th</sup> Floor, SOB  
P.O. Box 110500  
Juneau, Alaska 99811-0500  
Phone: 907.465.2785  
Email: Lori.Weed@alaska.gov

September 2, 2025

Jamie Burgess, Superintendent  
Nome Public Schools  
PO Box 131  
Nome, AK 99762-0131

Dear Ms. Burgess,

In accordance with regulation 4 AAC 09.120, the Alaska Department of Education & Early Development (DEED) has reviewed and approved your FY2026 School Operating Fund budget.

After receipt of the FY2025 school district annual audit the budget will be reviewed again for compliance with 4 AAC 09.120(e), using prior year fund balance as revenue, and with 4 AAC 06.121 annual financial reporting requirements. If the FY2026 budgeted fund balance is found to be out of compliance with 4 AAC 09.120(e), the district will receive written notice of the budget rejection at that time.

DEED will continue to provide information and support, including directions for Chart of Accounts coding to maintain and improve consistent and comparative financial data from all of Alaska's school districts.

If you need further information or assistance on these matters, please contact me at the above e-mail or phone number.

Sincerely,

  
Lori Weed  
School Finance Manager

cc: District Business Manager



4048 Laurel St. #203, Anchorage, AK 99508 / Phone: 907-563-3723 / Fax: 907-563-3739 / Web: [www.asaa.org](http://www.asaa.org)

TO: High School Principals  
Athletic/Activities Directors  
Superintendents  
School Board Presidents

FROM: Billy Strickland  
Executive Director

DATE: August 26, 2025

Proposed Bylaw Amendment Article 6 Section 8

The Alaska School Activities Association (ASAA) Board of Directors proposes to amend Association bylaws at its meeting on October 6-7, 2025. Preceding the amendment is a short explanation of the proposal.

In amending the Bylaws, the Board of Directors will be using the following procedure:

Article 18, Bylaw Amendment, Section 1, Method, states:

“These Bylaws may be amended by a simple majority vote of the Board of Directors sitting in regular session provided that at least 30 days advance notice has been mailed to the general membership.”

Section 2, Effective Date, states:

“Unless otherwise specified, amendments to these Bylaws take effect 30 days after their filing.”

Please review these proposed changes and if you wish, provide written comment by letter or email [billy@asaa.org](mailto:billy@asaa.org), to the ASAA office prior to the meeting.

### Explanation

As the NFHS has developed playing rules for Flag Football, ASAA plans to adopt the NFHS rules to replace the ones formerly used.



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## Proposed Amendment to Article 6 Section 8

### **Section 8 - Playing Rules**

A. All sports will follow National Federation of State High School Association rules with the following exceptions:

1. Badminton - Badminton World Federation Simplified
2. Bowling - Modified USBC
3. Flag Football – **(ADD) NFHS rules with ASAA modifications**
4. Nordic Ski - FIS Rules with ASAA modifications
5. Powerlifting - USA Powerlifting Rules with ASAA modifications
6. Rifle - Modified CMP Rules
7. Coed Soccer - NFHS rules with ASAA modifications
8. Swim & Dive - NFHS rules with ASAA modifications
9. Tennis - USTA with ASAA modifications
10. Mix Six Volleyball - NFHS rules with ASAA modifications
11. Wrestling - NFHS rules with ASAA modifications
12. ASAA has adopted supplementary rules for baseball, hockey and softball



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TO: High School Principals  
Athletic/Activities Directors  
Superintendents  
School Board Presidents

FROM: Billy Strickland  
Executive Director

DATE: August 26, 2025

Proposed Bylaw Amendment Article 7 Section 10.A

The Alaska School Activities Association (ASAA) Board of Directors proposes to amend Association bylaws at its meeting on October 6-7, 2025. Preceding the amendment is a short explanation of the proposal.

In amending the Bylaws, the Board of Directors will be using the following procedure:

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#### Explanation

4A Volleyball has a roster size of 14 for the state volleyball tournament. Many 3A teams would also like to have the additional players on their roster.



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Proposed Amendment to Article 10 Section 10.A

**Section 10 - Team Roster Size limits for State Championships**

A. In order to promote fairness and the “level playing field” concept, the Association has established maximum team roster size limits for players in uniform for the following state tournament championships:

- Baseball 18
- Basketball 12
- Basketball Cheer 12 (on sideline)
- Cross-Country Running 7
- Nordic Ski 6
- Flag Football 30
- Football - Division I 65 (quarters, semis & final)
- Football - Division II / III 48 (semis & finals)
- Hockey 20
- Hockey Cheer 12 (standing)
- Soccer 22
- Softball 18
- Volleyball - 3A ~~12~~ **(add) 14**
- Volleyball - 4A 14
- Volleyball - Mix Six/2A 12



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TO: High School Principals  
Athletic/Activities Directors  
Superintendents  
School Board Presidents

FROM: Billy Strickland  
Executive Director

DATE: August 26, 2025

Proposed Bylaw Amendment Article 7 Section 4

The Alaska School Activities Association (ASAA) Board of Directors proposes to amend Association bylaws at its meeting on October 6-7, 2025. Preceding the amendment is a short explanation of the proposal.

In amending the Bylaws, the Board of Directors will be using the following procedure:

Article 18, Bylaw Amendment, Section 1, Method, states:

“These Bylaws may be amended by a simple majority vote of the Board of Directors sitting in regular session provided that at least 30 days advance notice has been mailed to the general membership.”

Section 2, Effective Date, states:

“Unless otherwise specified, amendments to these Bylaws take effect 30 days after their filing.”

Please review these proposed changes and if you wish, provide written comment by letter or email [billy@asaa.org](mailto:billy@asaa.org), to the ASAA office prior to the meeting.

### Explanation

The ASAA Board of Director added Powerlifting as a sanctioned activity during the 2023-24 school year. This decision was based on commitments from USA Powerlifting to help train coaches and officials. Due to this not happening no schools have competed. The ASAA staff believes Powerlifting should no longer be sanctioned, but would encourage schools interested to utilize the new process of requesting a new sport be added.



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## Proposed Amendment to Article 7 Section 4

### **Section 4 - Seasons**

#### Sports confined to a season

- Badminton
- Baseball
- Basketball
- Bowling
- Cheer
- Cross-Country Running
- Flag Football
- Football
- Gymnastics
- Hockey
- Nordic Ski
- **(delete) Powerlifting**
- Rifle
- Soccer
- Softball
- Swim & Dive
- Tennis
- Track & Field
- Volleyball (Girls & Mix Six)
- Wrestling

#### Activities confined to a season

- Esports

#### Activities without seasons

- Art
- Drama, Debate & Forensics
- Dance / Drill Teams
- Honor Band, Choir, Orchestra
- Music Festivals
- Solo & Ensemble Music Festival
- Student Government
- World Language Declamation

## **Public Comment Statement**

The Board of Education welcomes community member input during meetings about issues on or not on the agenda. The Board is not able to respond directly to you during Public Comment; the Board may decide at the end of the meeting during Board Member Comment to discuss your topic at a work session, regular meeting, or direct the Superintendent to look into a situation further.

The Board may not speak about subjects that are protected by legal confidentiality such as specific student discipline issues or personnel issues that could disparage or slander district employees.

The general guideline is approximately three minutes per speaker; however, additional time is allowable if needed. When you speak to the Board, please state your first and last name for the record.



Nome Public Schools  
Superintendent Report  
Jamie Burgess  
September 9, 2025

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Board/Leadership Areas of Focus for FY2026:

**Family/Community Engagement**

Back to School Nights are being planned for all schools in the next several weeks. In addition, our Portrait of a Graduate Community Input meetings are coming up soon, and these will be supported by grant funds from AFEC. The elementary school is also working on a grant through AFEC to increase family engagement, and the special education department has family nights planned for parents of children with IEPs. We are also in the process of determining interest for the first meeting of the year for our Equity and Calendar Committees from community members, family members and tribal representatives.

**Culturally Relevant Curriculum**

Unfortunately the individual we had hoped to hire as our Migrant/Federal Programs Coordinator is no longer available. Ms. Dixon is meeting with teacher teams at NES and Beltz to develop plans for curriculum work through the year, and we will work with our tribal partners to develop partnerships to review developing curriculum for cultural relevance.

**Value and Grow Staff**

Inservice plans were in flux this fall, as Beltz worked around being a construction zone and NES adjusted to new leadership expectations. Beltz and NES both have leadership teams to allow staff to provide input in decision-making processes. With the inability to offer Culture Camp this year, we will offer course fee assistance for new teachers who need to take their Multicultural Education or Alaska History courses to move forward their professional certificates.

We are also pleased to have two teachers begin their administrative programs – Mary Ulroan at NBMHS and Jennifer Shreve at NES.

**Tribal Consultation**

Sigvanna and I met with King Island, Council and Solomon, and a copy of the minutes of that meeting are attached for your information. We have set another meeting with these 3 tribes to occur in October. Nome Eskimo has requested that we consult with them separately – Darlene and I met with their Executive Director Emma Pate and tribal leader Rena Greene. We will be setting up a formal consultation meeting for September. We shared information regarding our grants and preliminary budgets with all four entities.

I have met with Ms. Dixon and shared information from these meetings that impacts spending for grants – while we are under a tight timeline to submit the initial grants, we will converse with our tribal partners in September/October to determine if any revisions may need to be made.



Nome Public Schools  
Superintendent Report  
Jamie Burgess  
September 9, 2025

We did also discuss several potential partnership opportunities with both the three tribes and NEC which would benefit students, including funding an intern to work with Phylis Walluk at Nome-Beltz as a potential succession plan.

**Financial Update**

Our enrollment has picked up slightly, and we currently have more intensive students than originally budgeted for. However, we will likely have 10 day drops for students who have moved and we have not received a records request for. We may also have some additional kindergarten students register as they begin next week. Ms. Hollins is preparing for our annual audit, to be followed by our first big budget revision for the year, where we will reflect teacher salaries and health insurance elections, as well as any other changes from the FY26 initial budget, including the increase for the BSA from the planned \$680 to \$700.

**ANSEP Acceleration Academy Update**

We have 10 students enrolled in the program in grades 9-12. I had the opportunity to pop into their Inupiaq language course, being taught by Ms. Josie Bourdon. Ms. Miller is working on a schedule for second semester to include a class to prepare students for transitioning to college, and we hope we will be able to offer this class to non-ANSEP students at Beltz as a dual-enrollment opportunity.

**NBMHS Roof Replacement Project Update**

Mr. Mortensen has submitted a report (attached to Action Item #3). We are in the middle of the punch list and warranty issues for the initial project, but we are also working to utilize all of the funding available to us by pursuing change orders for replacing ceiling tiles throughout the high school which were not part of the original work, but are stained or mismatched as a result of leaks and repairs over the past several decades, and also for replacing carpet, as many classrooms and hallways have stained carpet as a result of years of roof leaks as well. Our goal is to ensure we have fully spent all of the available funding from the State to address as many roof-related issues as we can. The latter change orders may push the final completion of the project out by several months, as work can only be done at night, but we believe the end product will be worthwhile.



Nome Public Schools  
 Superintendent Report  
 Jamie Burgess  
 September 9, 2025

NOTES ON ENROLLMENT NUMBERS BELOW – 2 drop-outs are pursuing GEDS

**ENROLLMENT REPORT - 9/4/25**

Students Enrolled End of FY25	650
Students Graduated FY25	42
New Kinders Fall 2025	50
New to District	12
Returning Students	38
Total Students Withdrawn	28

<b>WITHDRAWAL REPORT</b>	
Enrolled at Mt. Edgecumbe High School	4
Moved Out of State	5
Moved within State	17
Dropped Out	2
Early Graduates	0
<b>TOTAL WITHDRAWN</b>	<b>28</b>

<b>CURRENT DISTRICT ENROLLMENT 9/4/25</b>	
Nome Elementary School	295
Nome-Beltz Middle/High School	284
Anvil City Science Academy	61
Extensions Correspondence Program	30
Pre-K for SPED Svcs. Only	4
<b>TOTAL ENROLLMENT</b>	<b>674</b>

**FY24 Enrollment for Same Month = 693**



### Nome Public Schools FY25 Enrollment

- Nome Elementary School
- Anvil City Science Academy
- Pre-K for SPED Svcs. Only
- Nome-Beltz Jr/Sr High School
- Extensions Correspondence Program



Sep-25    Oct-25    Nov-25    Dec-25    Jan-25    Feb-25    Mar-25    Apr-25    May-25    EOY

## Tribal Consultation Session Notes

August 11, 2015

### Attendance:

- King Island: Heather
- Council: Luisa
- Solomon: Kirsten, Cameron
- Sig Tapqaq, staff attorney
- NPS: Darlene and Jamie

### Updates:

- Darlene and Sig working with AASB on tribal consultation policies and commentaries
- School district (Jamie and Sig) will work on an MOU (had reached out to AASB for any examples and did not hear back)

### Migrant Ed funds

- May be facing cuts in this funding – Kirsten suggested can we incorporate activities into classroom like berry picking and making jam, etc.
- Darlene suggested looking at state cultural standards and see if there is a way we can tie it in
- Heather: concern that family find rain gear and DC trip funds very helpful. Jamie: there has been money budgeted to DC trip this year, is a priority.
- Kirsten: difficulty of parents to get out to Beltz to pick up gear – suggestion to do at Elementary and/or Kawerak board room?
- Jamie: around 40% of students are Migrant Ed (may be more but some parents not interested/don't want to go through interview process)
- Luisa: potential assistance with Migrant Ed signing up?
  - Jamie: there is a training – sort of like doing taxes, Alisha does initial review to ensure forms properly submitted and may get kicked back. Interview process takes 15-20 minutes.
    - Provided Migrant Ed training calendar (all virtual), recruiters must do 9 hours of training.
    - Nov. 15 is cutoff for count for next year's funding (can technically submit year round).
  - Darlene suggested tracking parent employer and maybe major organizations could host time to do interviews with parents who work at those locations (e.g.: Kawerak, NSHC).
  - Cameron: can we provide list of kids who participated in cultural camps to NPS to assist with eligibility for Migrant Ed?

- Heather: kids in OCS custody, OCS won't do it, but tribes could possibly assist? Jamie has an OCS list – but would not include tribal custody.
- Jamie: hunting doesn't count (whether marine or land animals) – need to advocate for a change here (but if picked berries while out moose hunting then it counts...)

#### Forfeited funds

- Question from Luisa about what forfeited funds are, Jamie explained had to do with fact funds must be spent by end of the Federal FY (Sept. 30). Goal this year is to have no forfeited funds.
- Kirsten: requested tribal collaboration on if funding is not going to be expended; rather than forfeit let tribes know and work collaboratively to develop a plan to spend funds down.
- Darlene: may have been related to unfilled positions. Also requested a mid year expenditure percentage to keep tabs on how funds are being spent down. These are reported quarterly to the state and created by Genevieve, Darlene requested it be put in our board packet and that it be passed along to the tribes.

#### Course recommendations:

- Dual credit tribal government (taught by Indigenous person)
- Keyboarding and other life skills
- Partnering on interim courses?
- Flexibility with course instruction – online or asynchronous?
- Communications class (have offered speech and debate as an elective in the past)
- Hosting more events around Indigenous Peoples Day – make seal oil lamps, salves, etc. (many folks who can teach can probably do so through their employers) – share at assembly? Can also be good opportunity for public speaking, sharing culture, pride...
  - Invite students to VOS IPD events!

#### Luisa: Credit recovery collaboration with Kawerak EESS?

- Kirsten: some kind of agreement between NPS/Kawerak to share info re dropout, at risk students, etc. Often see red flag arise in 9<sup>th</sup> grade – fall behind and may struggle to catch up
- Issues that contribute to dropout: Attendance, home life, academically struggled in MS, falling behind in reading early on (are some of these symptoms of underlying issues?)
- Darlene: suggested having a data session with tribes – portrait of a graduate as a long term strategic plan sessions are ongoing, what data sets that is strength based that can help motivate students to be in school?

#### Luisa: what clubs are there?

- Often dependent on teacher interests
- NNYLO is still a club...not sure how active it has been
- Need to open coaching to someone outside of the school (eg NYO)

New/returning teacher orientation collaboration?

- Jamie will send out dates and possible opportunities to do an event together

Cultural Studies instructor intern:

- Jamie will put together proposal with costs, JD, etc., and send out to tribes. Request for funding from tribes/tribal orgs to help fund to ensure succession plan for Phyllis as Cultural Studies instructor...



## *Nome Elementary School Board Report*

September 5, 2025

To: NPS Board

From: Michelle Carton, NES Principal

Subject: September Board Report

### **NES Data:**

- Current Enrollment: 289

### **Staffing at NES:**

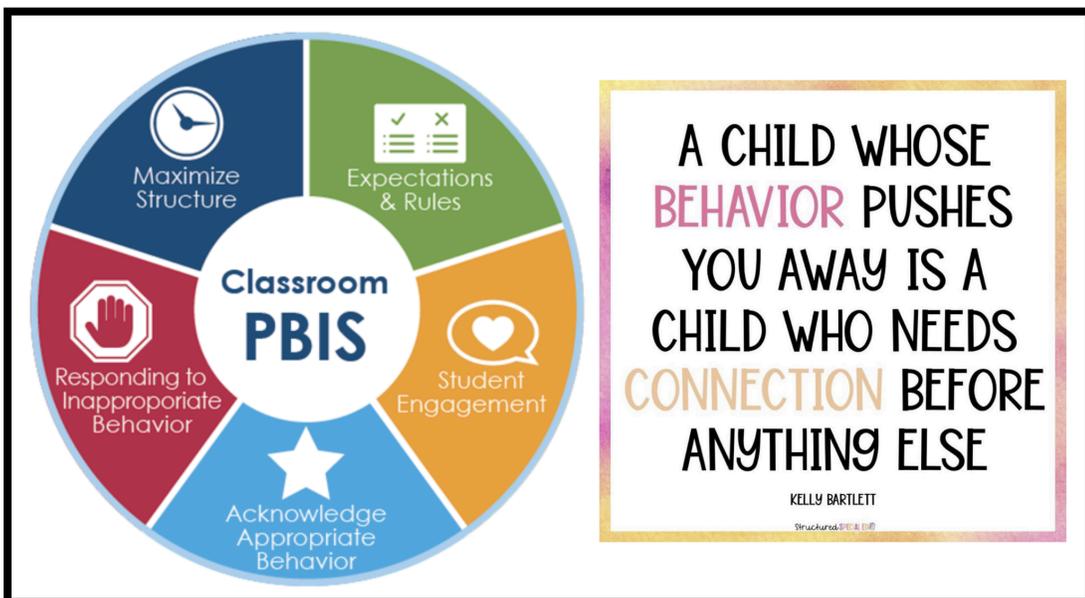
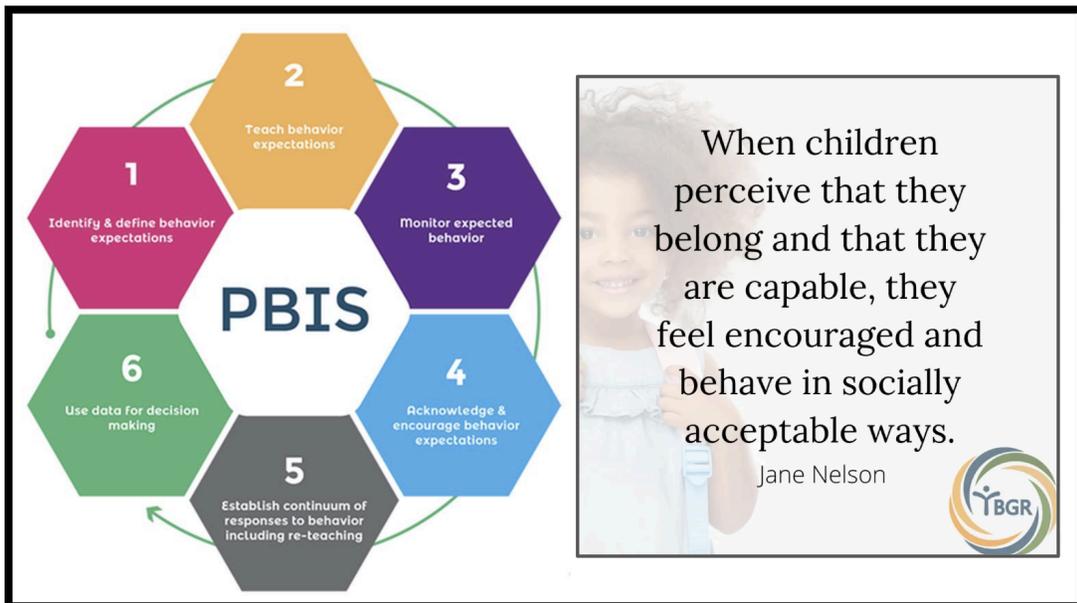
- Marivic Vetrico 5th grade (new to district)
- Lendsay Mission- Special Education Teacher (new to district)
- Doreen Baldino- Long Term guest teacher (sub)
- Heather Berg Administrative Assistant/Attendance Secretary
- Jadon Gifford - Special Education Paraprofessional
- Janet Balice- Title 1 Reading Specialist (new to position)
- Dorcus Anunda- Kindergarten teacher (new to position)
- Jason Brown- Special Education teacher (new to position)
- Marta Pardee- 3rd grade teacher (new to position)

**Celebration!** *Jennifer Shreve* has begun her administrative program at the American College of Education as is now the NES Administrative intern (while also teaching 5th grade). AARIGAA!

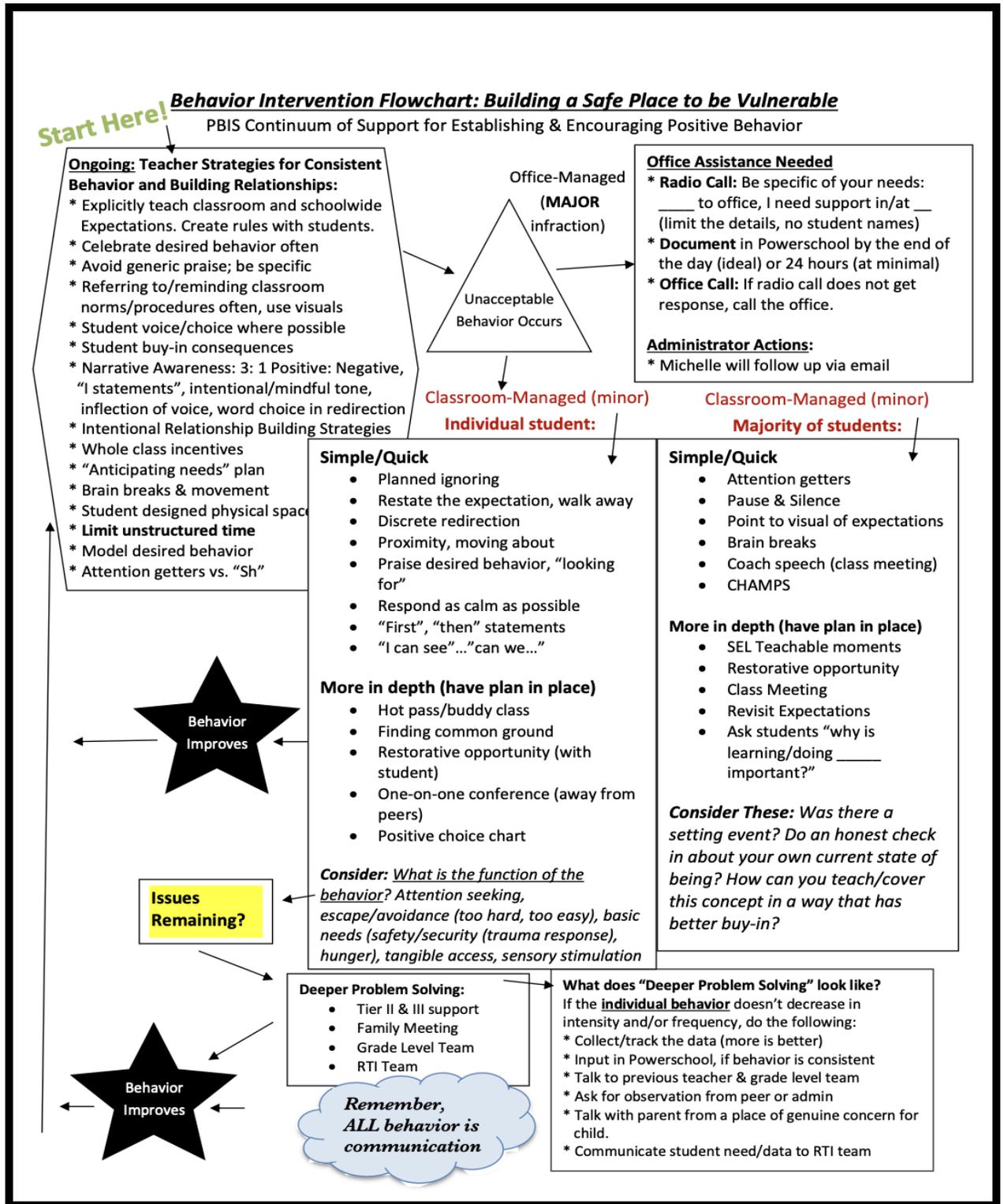
## Site Based Inservice:

### Teachers:

- As a part of PBIS, teachers collaboratively discussed relationship building with students as a base approach to classroom routines, structures, and management. Teachers considered and discussed their own approaches and philosophy to reach all students. Examined Positive Behavior Support Matrix (below) created by MC, supported by the leadership team. Below are a few of the slides from the NES Specific PBIS presentation. The whole presentation can be found at: <http://bit.ly/4m15HuE>



- Included below is our Positive Behavior Supports Matrix



- Teachers got to attend a cultural class at KCC where they engaged in active conversations around biases, learned Inupiaq words and values, and left with resources and materials for classrooms. In the picture above, you can see our staff photo in front of a KCC slide that matches our Beginning of the Year theme: “Swimming” Into a New Year, “Picking” our Successful Path (more on this further in the report).

### Site-Based Inservice (Continued):

- Engaged in AI for Teachers practice as a means to create engaging lessons and learning supports to meet student needs and maximize teacher capacity.
- Learned and showcased understanding the need and necessity in providing students with clear learning protocol through learning targets and success criteria with Wayne Davies (Visible Learning).
- Participated in a hands-on (active) STEM kit learning course and will be providing weekly STEM in the classroom this year, through two options (see below for second option)
- Participated in a [Code.org](https://code.org) professional development to understand and familiarize themselves with the AK Computer Science standards as part of the AK Science Standards. NES will be piloting the [Code.org](https://code.org) coding program this year at no cost to the district. Working with the curriculum director (Karen Dixon) to see about implementing districtwide in future years.



## **New This Year:**

Individual grade levels or classes:

- **Music Class:** 5th grade is having music class, provided by NBMHS band/music director, Richard Sargent. M. Veterico's class Monday & Tuesday (30 minutes), J. Shreve's class Thursday & Friday in the afternoons. NES leadership team is collaborating with the NBMHS music director on recreating the music room space (as it had been used as storage). There will be performances as a result of the skills learned in music. Students will be engaging in bucket drumming and recorders, to name a few. A quick video from our intro session can be found here: <http://bit.ly/47uxfFd>



- **Specials:** 3rd grade is piloting “specials” rotation on Fridays related to ELA/Bookworms Program & STEM (K. Erikson, art; M.Pardee, STEM; I.McCrae, Music). Students will do three 30 minute rotations between 12:45-2:15 each Friday.
- **ELA Skills:** 4/5th grade will be trained to utilize UFLI (research based skills program that supports the Science of Reading for the AK Reads Act)
- **Writing:** One 5th grade class is piloting the Simplified Writing program (engaging, easy to implement, high engagement by students) as a supplement to Bookworms, to collect data. Chose one class as the teacher took the intensive training and the other teacher is new to NES and wanted to support solidifying the basics. More info about this writing program can be found at <https://www.simplifywriting.com/elementary>

### Schoolwide:

- **Staff & Family Communication:** Admin will send a weekly newsletter to staff communicating all things related to NES students and staff. This communication is intended to create context and provide consistent communication. Weekly families emails will begin the week of September 22nd and sent out through school messenger. This will include upcoming events and celebrations from the week prior.
- **Monday Morning Meeting & Attendance Initiative:** To support attendance data, and kick of the school week on a celebratory and positive note, we will be hosting morning meeting on Mondays, in the gym, at 8:00AM. This activity will go through celebrations from the week before, provide any announcements for the week, have students engage in the Inupiaq pledge together, and have students, “Strive for Five” which is a statewide attendance initiative to encourage student school attendance. Here is how we will support the Strive for Five initiative at NES:
  - Students that attend school all five days will receive a ticket to be entered into a weekly prize drawing. Three tickets will be pulled each week from both primary and intermediate and those students will come choose their prize.
  - Once a month (also at morning meeting), students with 95% attendance the month before will be called and get to come choose a prize from the front.
  - Students who have 95% for the entire year will be honored in an assembly at the end of the year and will earn a bigger prize (to be determined)
  - Students with 95% and 100% receive an attendance award at quarterly awards assembly

**Healthy Futures Physical Fitness Program:** This is a physical fitness challenge program that encourages students to engage in 60 minutes of physical activity each day. Logs are completed and signed by students and families, then submitted at the end of the month to the NES P.E. teacher, in which students then obtain prizes for completing logs. The Impact Statement of Healthy Futures is as follows: “Empowering Alaska’s youth to build the habit of daily physical activity”. More about this program will be highlighted at NES Open House, Tuesday September 16 (more to come on that below).

Student name \_\_\_\_\_  
 Teacher \_\_\_\_\_  
 Signature \_\_\_\_\_

Be active **60 minutes** or more at least **15 days** per month. Write down your activity or color in the boxes for the days you are physically active for at least 60 minutes. **Get Out and Play, Every Day!**  
[www.healthyfuturesak.org](http://www.healthyfuturesak.org)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday










## About Healthy Futures

### Who is Healthy Futures?

Healthy Futures is the signature program of the 501(c)3 nonprofit Alaska Sports Hall of Fame, Inc. Healthy Futures works to empower youth to build the habit of daily physical activity through core programs, such as the Healthy Futures Challenge and supporting community physical activity events.

### How can Healthy Futures offer this challenge for free?

We are able to offer the Healthy Futures Challenge free to all students through partnerships, sponsorships, and donations. Our Olympian sponsors are the Alaska Department of Health and Social Services and Providence Health & Services Alaska. Our Champion sponsors are, Alaska Kidney Foundation, Tudor Bingo, and Alaska Native Tribal Health Consortium. Healthy Futures also supports its programming through individual, corporate, and community fundraising.

### How do I get started?

This is a step-by-step guide to participating in the Healthy Futures Challenge. The guide includes our contact information if you have any additional questions.

If data is not received by the deadlines listed below, your school will not receive that month's incentives.

## Challenge Dates

Challenge Month	Students Return Completed Logs to Teacher by:	Teachers Enter Students' Participation in Healthy Futures Database
<b>2025 Fall Challenge</b>		
September	September 30 <sup>th</sup>	October 3 <sup>rd</sup>
October	October 31 <sup>st</sup>	November 5 <sup>th</sup>
November	December 1 <sup>st</sup>	December 4 <sup>th</sup>
<b>2026 Spring Challenge</b>		
February	February 2 <sup>nd</sup>	February 5 <sup>th</sup>
March	March 2 <sup>nd</sup>	March 5 <sup>th</sup>
April	April 1 <sup>st</sup>	April 6 <sup>th</sup>

- **Lunch Protocol:** As a part of PBIS, teachers identified the greatest schoolwide need (structures, routines, and processes for lunch). Then the NES leadership team came up with the building expectations regarding lunch protocol and the principal came up with a document that will be posted in the cafeteria (once our poster printer is set to go). Teachers spent the first week using the document to teach the expectations and routines, followed by practicing them in the lunch room. Included within this are assigned lunch spots to begin the year with the intention of releasing control (choose a seat within your class, then potentially as a whole lunch (i.e. sit with friends in other classes)) as students showcase mastery in responsibility, respect, and safety. Initial results are proving effective outcomes when explicit expectations are in place and taught. See the document below:

**NES Lunchroom Procedures:**

**Learning Targets:**

- Students will learn/remember the lunch expectations
- Students will be able to practice the lunch expectations with success
- Students will be able to express/articulate why it is important to follow the lunchroom expectations

**Success Criteria:**

- Students will know they are successful when they receive positive praise in the lunch lines and lunch room
- Students will know they are successful when they are able to remember the expectations and teach others in times of need

**Expectations:**

**During the lunch lineup, students will:**

- Maintain a voice level 2 in line while they are waiting for their food
- Keep their hands to themselves while in the lunch line
- Use walking feet while moving forward in line
- Decide what lunch option they are having before they get to the counter (cold lunch, hot lunch, lunch from home). If a student has a cold lunch and wants hot lunch also, this needs to be decided at the beginning of lunch.
- Follow the flow of student traffic as they move to the POS system

**While getting a lunch, students will:**

- Be respectful, safe, and responsible when carrying their lunch
- Get only ONE scoop of each choice they are wanting at the salad bar
- Get only 3 of a single item when at the salad bar (orange slices, for example)
- Get only ONE cup of milk (students can choose chocolate or regular)
- Get only ONE opportunity to order a lunch (no seconds)

**After getting their lunch, students will:**

- Go directly to their assigned seat and table
- Take the most direct route to their seat and table
- Stay at their assigned seat during the time they are expected to do so.
- Focus first on eating (before just hanging out)
- Talk with a voice level 2 with only the people at their table
- Raise their hand when needing to get up from their seat
- Go to the bathroom only boy and one girl at a time (after raising a hand for permission)

**When done with their lunch, students will:**

- Be respectful by dumping their tray carefully to avoid making a mess
- Be responsible by cleaning the area around their table and underneath
- Be safe by using walking feet and heading back to their table to wait for further instructions.

## **Systemwide (building wide) Tasks:**

- Fire Drill Protocol placed in writing and communicated with directors and staff.

### **Drill Protocol:**

- **Teachers-** make sure your radio is turned to channel 16 as you are exiting the building. This is the emergency channel.
- Admin lets Maintenance know (IQ ticket) at least 3 days in advance
- Admin starts the timer when the alarm goes on (then office staff and admin do a sweep and clear of the building), then hits "lap" on timer once everyone is outside. The alarm gets turned off, classes remain outside, and Admin does roll call in the three locations.
- Roll call **3 locations** (with leaders at each location) Parking Lot (Stacy), South (Jennifer), Playground (Meaghan)
- Master Map located in the office (one in AP, one in principal, one with AA's) with the routes out the door. Teachers have a route map outside their door.
- When calling for roll call (during lap timer): "South, how many classes", "Playground how many classes?", "Parking lot, how many classes?". When those numbers are collected, hit "lap" on timer. Both times will be recorded.

### **To do:**

- Create new exit route for kinder & Luchie (kinder team then communicate to office)
- Make sure new teachers are aware of protocol (pod teams please assist)
- Inform guest teachers (subs) (neighboring class please inform)
- Have teachers connect with guest teacher to guide them on the morning of a drill (in pods)

### **Admin/Drill Team Needs to remember:**

- Maintenance starts the alarm
- NPD is called ahead (2 days): 443-5262
- Inform teachers of day/time (teachers can let students know if they prefer)
- Inform SPED they can leave ahead of time for exit
- 15 total classes at NES
- Will include upcoming drills in newsletter
- Let kinder go out ahead of time (on first drill of the year-October). September drill is done before kinders begin.

## **Upcoming Events:**

- First scheduled fire drill: Monday, September 8, 2025 @ 9:00AM
- Vision and Hearing Screening, September 11-12, grades 1-5 (October 10 for Kinder)
- Morning Meetings: Beginning on September 8, @ 8:00 AM, NES will be having morning meetings on Mondays (in the GYM) with teachers and staff.

- **NES Beginning of the Year theme:** “Swimming” Into a New Year, “Picking” our Successful Path. This theme celebrates our local community engaging in sustainable subsistence place based activities to include “picking” berries and fishing (“swimming”). This theme also ties into our school pillars of respectful, responsible, and safe with the notion of, “picking our successful path”. Open House will include a visual representation of this theme (sneak peak included below:



- **NES Open House**, September 16, 5:30-7:00 will begin in the gym with an all family assembly and end with classroom visits. Open house will be a combination of a cultural welcoming, learning of the new initiatives with a fun interactive contest (celebrating the Healthy Futures initiative), student book giveaways, and community resource fair. NES leadership team will be coordinating and creating the event.



## ACSA School Board Report September 09, 2025

Emily Annas, Principal

### Attendance Update

- 5th Grade - 100%
- 6th Grade - 83%
- 7th Grade - 91%
- 8th Grade - 97%

- One 5th grader moved away during the summer and a 5th grader moved from NES to ACSA before the start of the school year.

### Upcoming Events

- Anvil Mountain Hike was on Friday 9/5
- ACSA Field on Day on Friday 9/12 at Camp Nuuk - All are Welcome to Join and help out
- Hearing and Vision Screenings on September 10

### Academics

- AK Star Spring Results - see attached report
- Highlights of academic intervention activities
  - DEAR time on Mondays
  - Q1 Smart Start Elective

### Instructional Highlights

- Culture Campout - So many community members have volunteered to help teach classes at the campout - i.e. Marjorie T. Tahbone and fish skills
- Alaska Studies is ACSA's academic theme this year

### Social and Emotional and Cultural Learning

- ACSA had their annual 5th Grade luncheon prior to the start of school to introduce new students to ACSA.

- On Friday, September 5th, ACSA did their annual hike up Anvil Mountain and took the annual Anvil group photo.
- For Q1 Elective, ACSA is implementing a campus-wide elective called Smart Start. Within this elective, we are covering the student planners, student handbook, school cash token economy system, keyboarding and social emotional topics such as group dynamic interactions with others, self-esteem and ADHD. The purpose of this elective is to create dedicated time to teach these topics without pushing them into the core class times.
- ACSA is asking the students to rename the House Council names with Iñupiaq/local cultural names. I will update as that happens.

## **Other Items**

- Awards, celebration, recognitions
  - ACSA has received a \$250 fundraising award from NSEDC for the 8th grade DC trip
  - ACSA received a \$500 grant for fabric supplies that we will most likely use to make traditional parkas in the spring



# Nome-Beltz Middle High School

PO Box 131, Nome Alaska 99762

Phone: 907-443-5201 Fax: 907-443-3626

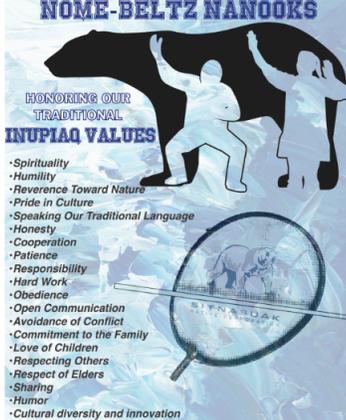
Date: 05 September 2025

To: NPS Board

From: Teriscovkya Smith and Holly Harlow

Subject: September Board Report

## Nome-Beltz Middle/High School: Our Mission, Vision, & Values

<b>NBMHS WILL GRADUATE STUDENTS WHO ARE PREPARED TO BE SUCCESSFUL ADULTS.</b>	<b>ATTENDANCE</b> PRIORITIZE student attendance to improve academic readiness while maximizing their educational experience. <b>ACADEMICS</b> IMPLEMENT an academic plan with fidelity to increase student achievement. <b>BEHAVIOR</b> ENSURE a school environment where staff and students can be successful. <b>ENGAGEMENT</b> SUPPORT student, family, and community engagement to grow a culture of belonging.	<b>NOME-BELTZ NANOOKS</b> HONORING OUR TRADITIONAL INUPIAQ VALUES • Spirituality • Humility • Reverence Toward Nature • Pride in Culture • Speaking Our Traditional Language • Honesty • Cooperation • Patience • Responsibility • Hard Work • Obedience • Open Communication • Avoidance of Conflict • Commitment to the Family • Love of Children • Respecting Others • Respect of Elders • Sharing • Humor • Cultural diversity and innovation
	<b>NBMHS BEHAVIOR STATEMENT:</b> We care for ourselves and others in our culturally diverse world by making SAFE choices, showing RESPECT, and acting RESPONSIBLY as lifelong learners and citizens.	

### NBMHS Data:

- Current Enrollment: 264
  - 6th-Grade: 41
  - 7th-grade: 36
  - 8th-grade: 41
  - 9th-grade: 67
  - 10th-grade: 42
  - 11th-grade: 33
  - 12th-grade: 28 #classof2026
- Student contact days: 2
- **Administrative Power Pair**
  - NBMHS won the administrative lottery when our School Board approved her contract as Assistant Principal for the 2025-2026 school year! Ms. Harlow brings a verve, humor, passion, and student-centric commitment into all that she does for our school, teachers, families, and of course, our Nanooks!

- During her 2024-2025 administrative internship, Ms. Harlow introduced systems that have helped us to set important foundations for this school year and we are excited to share more when we present our School Improvement Plan in November.



- **Welcome to the Den!**

- We extend the warmest welcome to our new teaching staff at NBMHS. They bring decades and decades of experience with them and have worked tirelessly to prepare their classrooms and the campus for an exceptional year. We will showcase their skills in our October report:

- **Robert Faubel**, MS Social Studies
- **Randy Holweger**, HS Physical Education & Health
- **Carolyn Johnston**, Long-term HS Science/Home Economics Substitute
  - Ms. Johnston arrived as school was starting and literally went from tarmac to classroom. This was a great save in light of an unexpected vacancy.
- **Tamara Lee**, HS English
- **Lisa McCoy**, NBMHS Attendance Secretary
- **Arman Narciso**, HS Social Studies
- **Winnie Pasco**, MS Special Education
- **Denise Payton**, Long-Term Math Substitute
  - Ms. Payton will support Mrs. Wright while she is out on maternity leave. #babynanook #nanauyaat
- **Allison Topkok**, NBMHS Registrar

- **Growing our Own**

- NBMHS Administrative Intern
  - Mary Ulroan likes to shake things up in the Den! Not only is she transitioning from teaching Social Studies to Math, she is also beginning her administrative internship this year! Mrs. Ulroan completed the grueling summer session in July at the UA Southeast campus and she will complete coursework while gardening field experience serving our campus. Here is to a great year, Mrs. Ulroan!
  - Additionally, Mrs. Ulroan has been supporting our Social Studies department through lesson planning while we wait for our new teacher to arrive.

- **Instructional Highlights**

- **6th and 9th-Grade Orientation**
  - Incoming 6th and 9th-grade students started the school year learning the nuts and bolts of middle/high school life to help them orient new



courses, lockers, cohort team building, and learning the NBMHS mission, core values, and expectations.

- **Acceleration Academy Nome/ ANSEP (Alaska Native Science and Engineering Program)** is underway and even as the halls were filled with roofing debris, 10 students began their journey in earning college credit while pursuing their high school graduation requirements.
  - Acceleration Director, Kacey Miller, is burning the midnight oil to ensure that the program launch is successful and we are so grateful for her dedication in serving Nome’s first cohort:
    - Ivy Bahnke, 9th-Grade
    - Renee Brown, 11th-Grade
    - Sage Gregg, 11th-Grade
    - Nevelo Hoogendorn, 9th-Grade
    - Sara James, 12th-Grade
    - James “Jimmy” Nderitu, 11th-Grade
    - Roselynn Paniptchuk, 9th-Grade
    - Levi Pederson, 11th-Grade
    - Amelia Richards, 10th-Grade
    - Alora Stasenko, 12th-Grade
  - Go Nanooks!
- **NACTEC Saves the Day**
  - NBMHS faced staffing vacancies that resulted in the loss of numerous electives. However, NACTEC, through an incredible feat of programmatic restructuring, will offer elective courses for Beltz students this fall. Thank you Mr. Walrath for making this happen and Mr. Pantelis and Mr. Paskvan for teaching our Nanooks the following:
    - *Introduction to Aviation*
    - *Small Engines*
    - *CDL/Heavy Equipment Operation*
- **NBMHS New Offerings:**
  - *Environmental Science (Dual Credit)*
    - Ms. Liben has set the precedent for excellence in our Science Department and graces our Board Reports on a regular basis with her place-based, solution-driven instructional practices. This year, she will offer two sections of Environmental Science for dual credit in partnership with the University of Alaska!
  - *Middle School Photography*



- Ms. Manay will offer NBMS students the opportunity to learn photography, which will prepare students for success in secondary courses such as Yearbook and advanced Photography and Digital Media course offerings.
- ***Social Emotional and Cultural Learning***
  - *Middle School Life Skills*
    - In partnership with the NBMHS Leadership Team and guidance from our middle school teaching and support staff, Ms. Tweet, in partnership with local entities (NACTEC, Public Health, and the CAMP department) developed this semester long course for 8th-Grade students that encompasses the following themes:
      - *Personal Development & Well-being*
        - *Self-Awareness*: Understanding one's own emotions, strengths, and values.
        - *Exploration of Culture*: Completing research and art projects that relate to regional cultures.
        - *Resilience*: Learning to understand and manage the transition to high school.
        - *Goal Setting*: Composing personal goals and using action plan models to achieve them.
        - *Stress Management*: Developing strategies to cope with stress and pressures.
        - *Self-Esteem & Values*: Building a positive self-image and understanding personal values.
      - *Communication & Relationships*
        - *Effective Communication*: Practicing active listening, speaking skills, and nonverbal cues.
        - *Conflict Resolution*: Learning to resolve disagreements and prevent violence.
        - *Healthy Relationships*: Distinguishing between healthy and unhealthy relationships and building trust.
        - *Social Responsibility*: Fostering good citizenship and caring for others.
      - *Practical Life Skills*
        - *Time Management & Organization*: Planning routines and prioritizing tasks.
        - *Personal Finance*: Understanding basic money-related concepts.
        - *Health & Nutrition*: Learning about reproductive systems, basic health practices, and healthy eating.
        - *Home Skills*: Developing skills like basic sewing and cooking fundamentals.
        - *Basic Swim and Water Safety*: Practice safety measures at the pool as coastal citizens.

- *Thinking & Problem-Solving Skills*
  - *Critical Thinking*: Analyzing information and forming sound judgments.
  - *Problem-Solving*: Applying systematic approaches to solve problems.
  - *Decision-Making*: Understanding decision-making models and applying them to real life.
  - *Taking on Challenges*: Cultivating a mindset for facing difficulties and learning from them.
- *Positive Behavioral Supports and Interventions (PBIS) Implementation Version 3.0*
  - We are beginning our third year of implementing the PBIS framework into all that we do in the Den. Students are receiving refreshers on behavior expectations that align with our core values and we will share this framework with you at the Board work session!

HALLWAY	CLASSROOM	NANOOK ROOM	BUS
<p><b>SAFE</b></p> <ul style="list-style-type: none"> <li>• KEEP hallways clean</li> <li>• FOLLOW adult directions</li> <li>• BE mindful of walking space</li> </ul> <p><b>RESPECTFUL</b></p> <ul style="list-style-type: none"> <li>• KEEP hands, feet &amp; body to self</li> <li>• USE appropriate language &amp; volume</li> <li>• BE mindful of other classes</li> </ul> <p><b>RESPONSIBLE</b></p> <ul style="list-style-type: none"> <li>• SECURE possessions at all times</li> <li>• GO directly to your destination</li> </ul> <p>#NANOOKSKNOW</p>	<p><b>SAFE</b></p> <ul style="list-style-type: none"> <li>• KEEP walkways clear</li> <li>• FOLLOW adult directions</li> <li>• SIGN in and out</li> <li>• REPORT unkind &amp; unsafe behaviors</li> </ul> <p><b>RESPECTFUL</b></p> <ul style="list-style-type: none"> <li>• USE appropriate language &amp; volume</li> <li>• HONOR your peers' work needs</li> </ul> <p><b>RESPONSIBLE</b></p> <ul style="list-style-type: none"> <li>• BE prepared to learn &amp; stay on task</li> <li>• KEEP area clean</li> <li>• USE technology for assignments</li> <li>• DEPOSIT/RETRIEVE phones correctly</li> </ul> <p>#NANOOKSKNOW</p>	<p><b>SAFE</b></p> <ul style="list-style-type: none"> <li>• SIT on the benches</li> <li>• FOLLOW adult directions</li> <li>• KEEP feet on floor</li> <li>• WALK</li> </ul> <p><b>RESPECTFUL</b></p> <ul style="list-style-type: none"> <li>• BE polite to others</li> <li>• USE appropriate language &amp; volume</li> <li>• WELCOME guests &amp; visitors</li> </ul> <p><b>RESPONSIBLE</b></p> <ul style="list-style-type: none"> <li>• HONOR the space &amp; decorations</li> <li>• USE area with permission</li> <li>• CLEAN up after yourself</li> </ul> <p>#NANOOKSKNOW</p>	<p><b>SAFE</b></p> <ul style="list-style-type: none"> <li>• SIT &amp; STAY in seat</li> <li>• KEEP hands and feet to self</li> <li>• REPORT unsafe behavior</li> <li>• ALLOW the driver to focus</li> </ul> <p><b>RESPECTFUL</b></p> <ul style="list-style-type: none"> <li>• FOLLOW driver and aid's directions</li> <li>• USE kind words and actions</li> <li>• KEEP voices at classroom level</li> </ul> <p><b>RESPONSIBLE</b></p> <ul style="list-style-type: none"> <li>• TAKE CARE of yourself and others</li> <li>• SAVE snacks and drinks for later</li> <li>• KEEP the bus clean</li> </ul> <p>#NANOOKSKNOW</p>

- *NBMHS Site Council Update*
  - The NBMHS Site Council continues their work in supporting the development of our NBMHS School Improvement Plan and ATSI designation. They reviewed data last May and continue activities that will garner the input necessary for goals to positively impact our systems and student outcomes and reflect district and board priorities.
  - The Council's current steps include a community review in September/October using the Portrait of a Graduate framework.
  - We will have more information in our October report!
- *NBMHS Student Activities*
  - *Student Council Stars*
    - Last year marked the most active Student Council work we have seen in years and their dedication and considerations have helped shape our planning and campus life. Senior, Angela Omedelina, will join Mrs. Robb in attending the Alaska School Safety & Well-Being Summit in Anchorage, September 10-11. This will

continue our work in bringing students into the fold on school improvement and we couldn't be more thrilled!

- *Cross Country (Coach Foster & Assistant Coach Irelan (AKA: Hank the Tank)*
  - The team has been working hard under the guidance of NES 4th-grade teacher, Coach Foster. Given severe cuts to our Activities budget, teams have to increase their fundraising efforts and Nome has really come together to raise significant funds for our runners - thank you!
  - The team will host Galena, Teller, White Mountain, Unalakleet, Kotzebue, and Shaktoolik - Please come out to cheer on our Nanooks! #runnanookrun #gofightRUN
- *Nanook Volleyball (Coach Lie & Assistant Coach Hensley)*
  - NBHS alum, ACSA ELA teacher, and NOW incoming coach - Kastyn Lie is guiding the Lady Nanooks. Coach Lie is building not only great athletes, but also great humans through accountability.
  - This weekend, the team travels to Kotzebue - go get 'em ladies! #gofightHIT

### UPCOMING EVENTS FOR THE DEN:

September 10  
September 18

Hearing/Vision Testing  
Open House: A Day in the Life of a Nanook!

NOME-BELTZ MIDDLE HIGH SCHOOL

## A DAY IN THE LIFE...

Join us for an Open House and experience a sample day in the life of our Nome-Beltz Nanooks!

**SEPT 18, 2025 • THURSDAY • 6PM-7:00PM NOME -BELTZ CAMPUS**



Meet new and returning faculty and staff. Travel with your student through a typical day:  
All in under an hour!  
Refreshments provided.

**7:00-7:30PM RC INFORMATIONAL TABLES**  
COME TO THE RC FOR INFORMATION ON POWER SCHOOL ACCESS, PBIS, SCHOOL DISCIPLINE, AND MIGRANT EDUCATION!

TEACHERS WILL OFFER INCENTIVES FOR STUDENTS WHO JOIN THEIR PARENTS!

# Please join us!

## #adayinthelife

# Nome Public Schools Director of Technology Report

Jim Shreve  
09 SEPTEMBER 2025

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## Current / Completed projects

PowerSchool: The movement to MyPowerHub, PowerSchool's improved public portal option that incorporates communications aspects and greater access to info by parents continues. We are in the phase of having staff and parents join the SchoolMessenger communications platform which will allow two way texting communication without having to physically share personal cell phone numbers. Site Admin and front office staff have received training on SchoolMessenger Broadcast system and NES Teachers received an overview and started signing up for the SchoolMessenger App (announced to all NPS Families and staff last week via Website post, email, text, and social media platforms. PowerSchoolAdmin specific training was provided to all site admins, school registrars and attendance secretaries. Registrars also received training on PowerSchool Enrollment processing and electronic student records maintenance.

Technology equipment moved for the NBMHS roofing project. The Tech Department personnel moved or temporarily relocated equipment as needed to allow access for contractors and protect our investments. Most of this equipment was returned to the classrooms. We also replaced 75 ChromeBooks at NES in some of the 3rd and 4th grade classroom carts.

All Tech Department personnel / office moves are complete. Tech staff are settling into their routines at their new locations. NES staff were very excited to have Technology assistance provided full day versus the half days they previously received. Mr Heinrich's schedule for NBMHS flipped to where he will perform Tech Department duties in the mornings and teach classes in the afternoon.

## Future Projects

Continue to build on the District's Data Protection Policy by implementing many of the information security processes covered in the virtual Chief Information Security Officer course I am now certified in. I am identifying many policies that either need added or updated to ensure compliance with industry standards. I have submitted a few drafts of these policies for consideration by the Policy Committee.

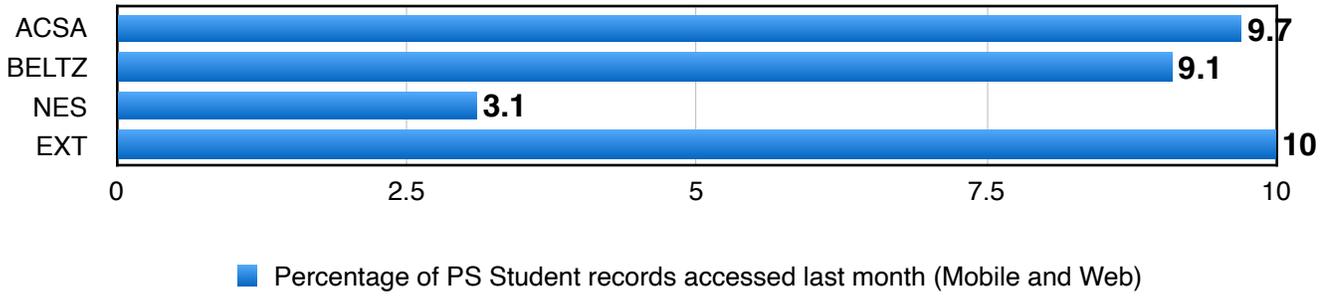
Network diagramming for our entire network infrastructure in support of District Data Protection Policy. Division of our large layer two network into multiple Virtual Local Area Network segments to improve speed and security of our connected devices and network as a whole. This will also allow better protection of NPS owned equipment from equipment joining the guest side of our network. I have received the quote from our Juniper Switches vendor for support on this monumental task and am reviewing my budget for availability of funds.

With the increase in BSA and reinstatement of some funding, the Tech Department is awaiting updates to the budget to review staff device replacements.

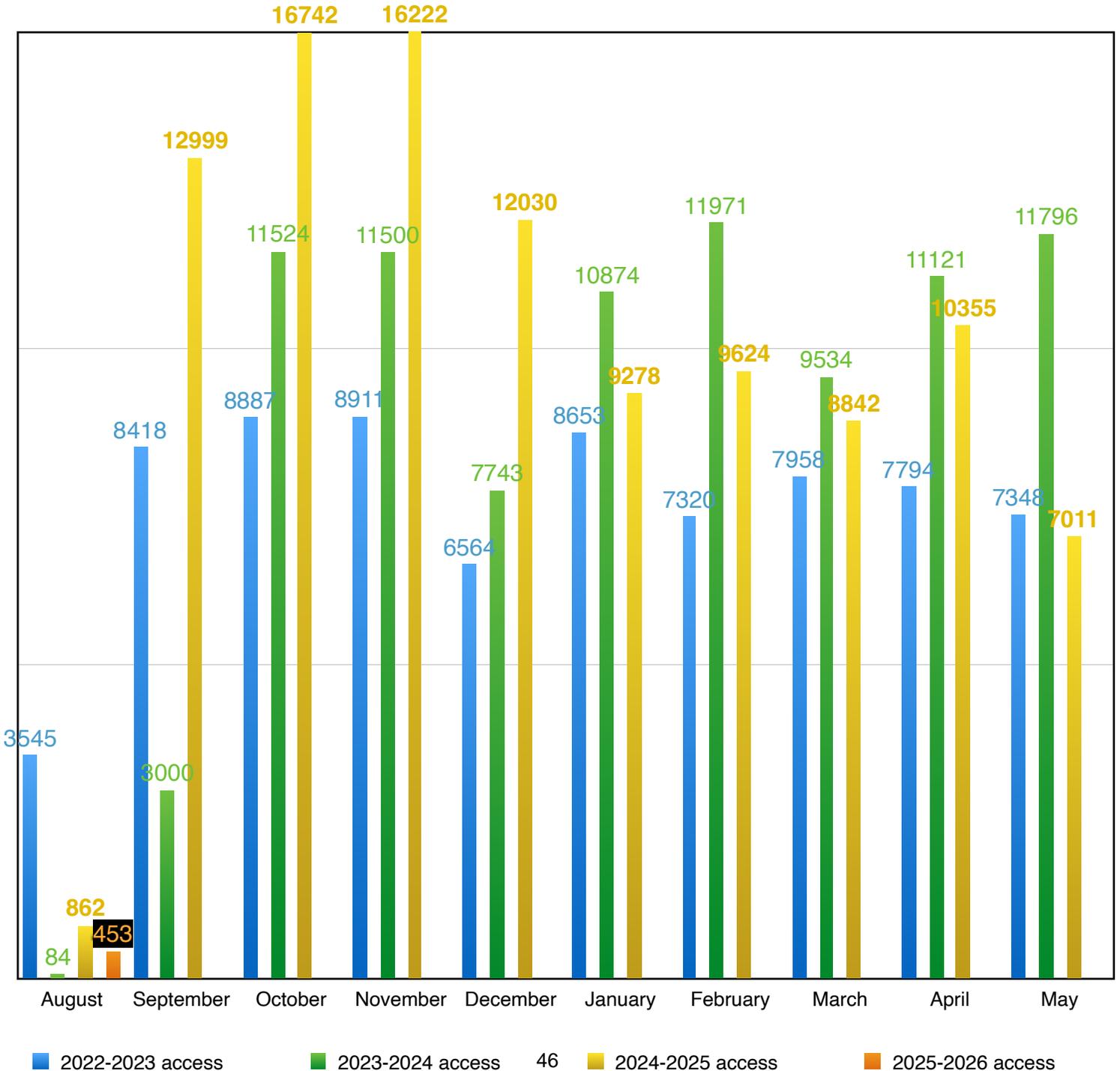
## PowerSchool Online Enrollment

As of 03SEP25 the SY25-26 New Student Enrollments forms completed are at 95 (40 for Kindergarten) and the SY25-26 Returning Student Enrollment forms (launched on 31JUL25) completed are 396 of 581 (68.1% complete) for a total of 491 of 666 K-12 Student records (73.7%) submitted through online enrollment. This is approximately 5% higher than this same period last SY.

**PowerSchool Student Information System Access data. Percentage of PowerSchool use, by students or parents for last month.**

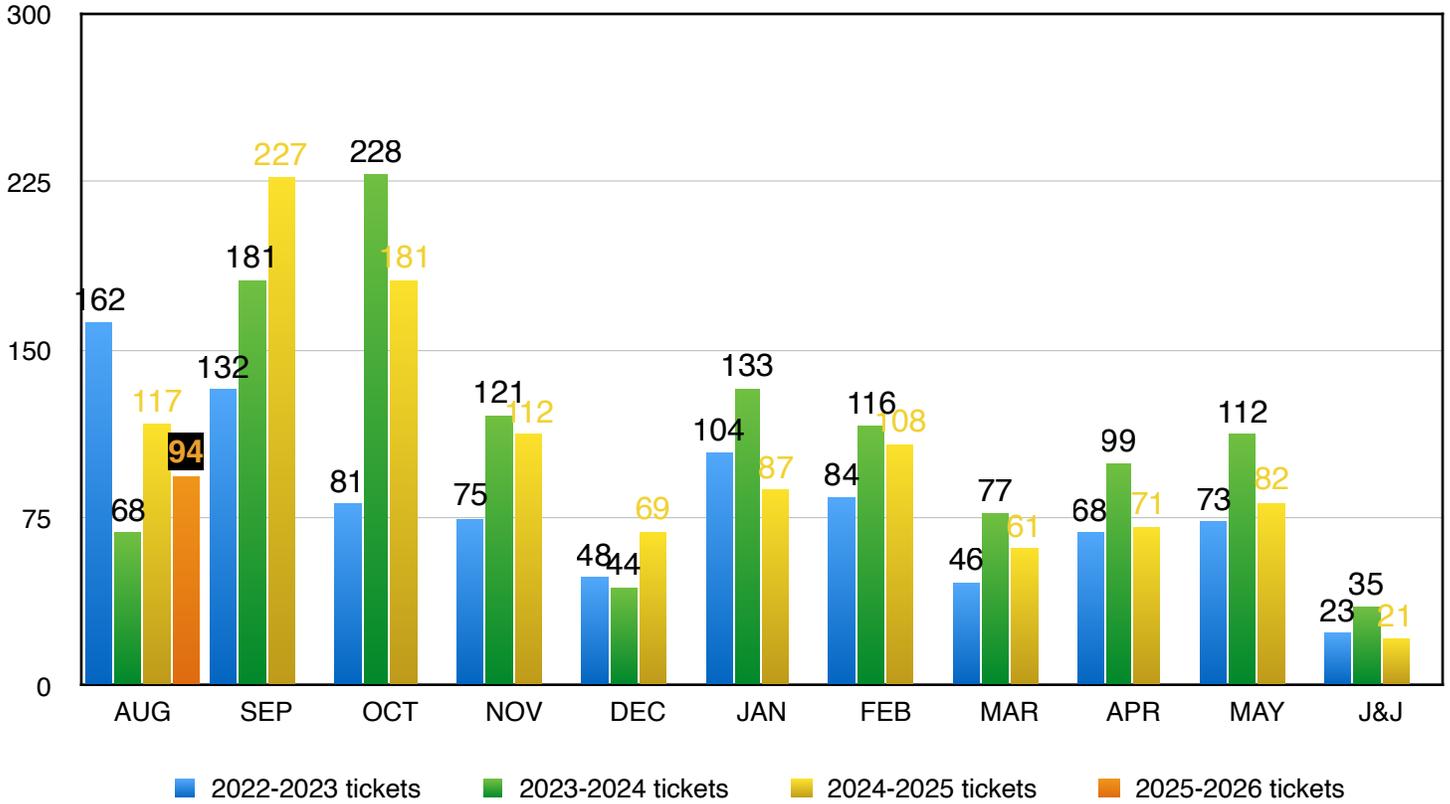


**Total Parent and Student PS Web and Mobile Access Sessions**

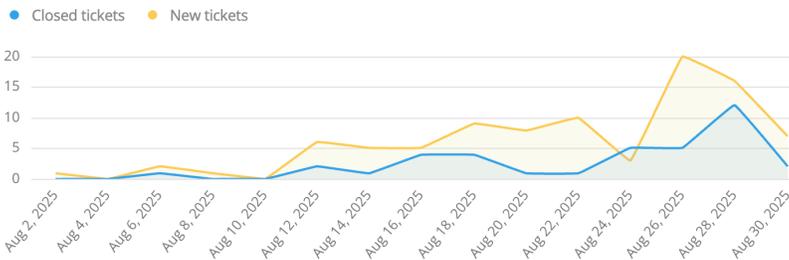


## Technology Web HelpDesk

Part of the Technology Department's role is to maintain the Technology Web Help Desk for staff to request repairs, training, and troubleshooting. For last month we closed / resolved 51 of 94 (54.25%) of the tech requests submitted through the system. Our average response time over the entire year was 8.8 hours and average resolution time was 1.6 days.



Ticket Resolution Over Time (closed tickets vs. newly submitted)



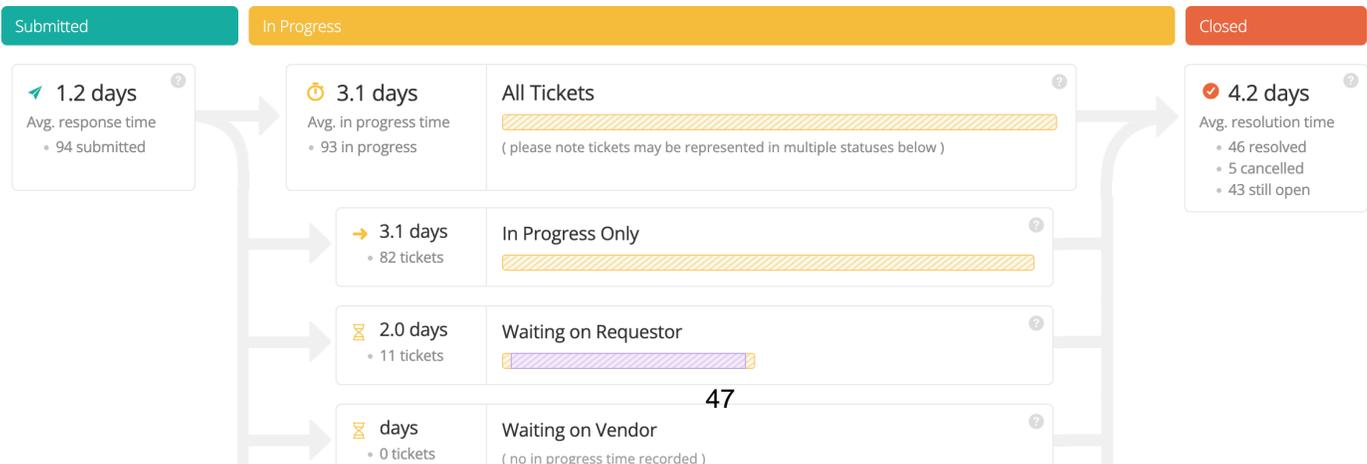
**8.8** hours  
Response time ( avg )  
for all ticket statuses

**51**  
Tickets now closed  
out of 94 submitted

**1.6** days  
Resolution time ( avg )

**43**  
Tickets still open  
4 waiting on requestor

Ticket Pipeline Analysis ( shows time spent in each status, along with ticket routing for all workflows )



## **Nome Public School Board, Facilities Service Report, September 4, 2025**

Jonathan Duarte, Facilities Director

### **Maintenance Snapshot:**

- Scheduled Work Order in progress: 34
- Completed Tickets: 177

### **Staffing:**

- Custodian Rotational Supervisor- Jake Mckeown
- Custodian Rotational Supervisor- Brandon Kent
- Custodian III- Elizabeth Nolan
- Custodian III -Stan Burgess
- Custodian II- Thuong Nguyen
- Custodian I- Cody Foret, Jordan Tessateskie, Janis Knox, Andrew White and Trevor Ozenna.
- Custodian I- Jonaie Duarte (Rotational)
- Maintenance Foreman- Ilya Komarov
- Maintenance Technician II- James Ventress
- Maintenance Technician II- Bill Baxter
- Maintenance Technician I- David Immingan

### **Maintenance Department Tasks with Status:**

- Apartment PM's completed.
- Alaska Public Risk Alliance (APRA) completed property inspections.
- District Buildings A,B,C,D,E,F and G, PM's Completed.
- District Furniture moves for several different areas and classrooms are completed.
- Heavy Equipment attachments cleaned, buffed, painted and ready for winter.
- NBHS- Beltz roof project close out, 97% complete. Post clean up and final punchlist for substantial completion 9/19/25.
- NBHS- Boiler 2 Fuel mixing regulator replaced and back in service.
- NBHS- Boilers PM'd.
- NBHS- Freezer Upgraded. Ilya was able to piece the unit and replace it with new components.
- NBHS- Gym locker, Hot water system repaired.
- NBHS- Hot Water Generator replaced and in service.
- NBHS- Kitchen heat exchanger needs to be replaced. Preparing for installation.
- NBHS- Parking lot maintenance completed.
- NBHS- Snow plow welded, painted and ready for winter.
- NBHS- Walk in refrigerator repaired and serviced.
- NES- Boilers PM'd.
- NES- Floors waxed and deep cleaning complete.
- NES- Freezer and Refrigerator recharged with R410 and serviced.
- NES- Interior wall- Spot patch and touch up paint completed.
- NMS Corporate Safety Audit completed.
- Pool Maintenance Turn- around in process. Basin cleaned, grout and tiles under repair.
- Quonset Hut- Repurposed old foam from the re-roof project to line the interior walls. Built shelves and reorganized the area.

### **Janitorial Department Tasks with Status:**

- Summer deep cleaning completed at the Elementary.
- Complete daily assignments around the reroof project.
- Cleaned up the high school in a week to prepare for opening day. Both teachers, maintenance and janitorial departments worked to prepare for opening day.
- Restocking annual shipment of inventory from Staples.

### **Safety Concerns:**

- None at this time.

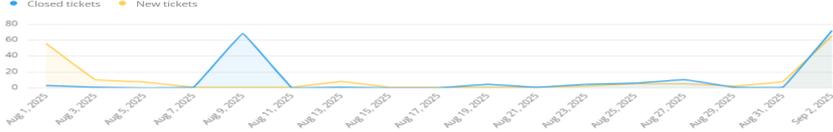
All Activity

Explore ticket analytics filtered only by your permission level

Please wait - Exporting PDF ..

07/31/2025 09/03/2025

Ticket Resolution Over Time (closed tickets vs. newly submitted)



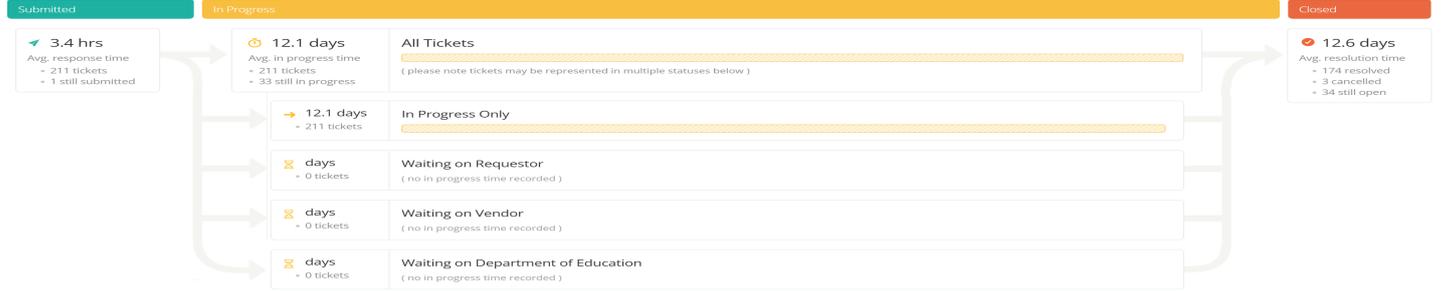
6.8 hours  
Response time ( avg )  
for all ticket statuses

177  
Tickets now closed  
out of 211 submitted

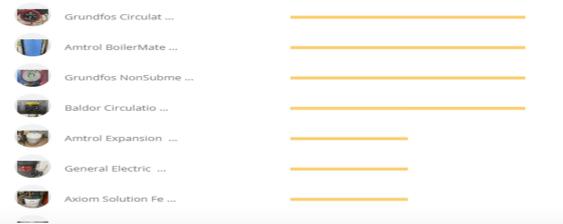
4.8 days  
Resolution time ( avg )

34  
Tickets still open  
0 waiting on requestor

Ticket Pipeline Analysis ( shows time spent in each status, along with ticket routing for all workflows )

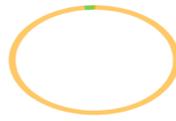


Top Models ( sorted by total tickets )



569.6 minutes  
Avg. time logged per ticket

Tickets by Priority



Tickets Submitted For



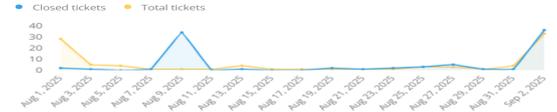
SLA Response Time

No data available

SLA Resolution Time

No data available

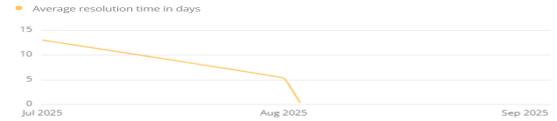
Total Tickets Over Time



Response Time



Resolution Time



% Parts Used

No data available

Quantity Parts Used



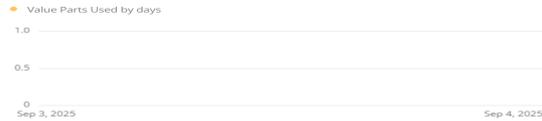
Top 10 Parts Used

No data available

% Value Parts Used

No data available

Value Parts Used



Top Issue Categories ( sorted by total tickets )



Overall Satisfaction ( click bars below for specific results details )

No data available

Avg. rating ( out of 5.0 ) Survey responses

**"Coming together is a beginning. Keeping together is progress.  
Working together is success."**

The Nome school district has the best special education team in the state! We have nine certified teachers, five paraprofessionals, one administrative assistant, and dedicated consultants to serve the staff and children of Nome. Our professional team has a wealth of experience and knowledge. **However, the essential quality is their dedication to our community, our children, and their families.**

**Great Start to the Year**

We are off to a great start with a strong staff supporting our 145 children in special education. With eight more children enrolling. We have 30 children who have intensive needs requiring extra support. Nome Elementary serves 75 children, and ACSA has nine children. Extensions have five children, and Beltz has 56 children receiving special education services. Two certified speech pathologists provide services to 42 children, with 13 children diagnosed with emotional disabilities. Our autism specialist supports twelve children who have Autism, and 68 children have learning disabilities supported by our special education teachers. Our Early Childhood Education program supports sixteen children.

**Encouraging Parent Voices**

We have a goal of supporting parents in special education this year with family meetings, home visits, and parent nights. Our staff is prioritizing the welcome of all and addressing any concerns, responding to families with concerns, and reaching out to provide transportation to meet their needs. As a director, an email was sent out with information encouraging calls, texts, or emails 24/7 with any issue involving their child.

**Family Meetings**

We have been conducting family meetings with parents to provide a smooth transition to the school year. Over 45 home visits have taken place, welcoming students to a new school year—a special shout-out to Nome Elementary Kindergarten staff for their excellent meetings with parents before school begins.

**Parent Nights**

One of our goals this year is to increase our parent involvement. We have six parent nights planned for the year. These events are created to improve the partnership between families and practices at school.



## **GOALS FOR 2025-2026**

### **ONE**

*Increase parent learning involvement outside of IEP meetings through a minimum of 6 events held throughout the year.*

### **TWO**

*Increase learning opportunities for special education staff and regular education staff through an established calendar of training. Topics based on a needs assessment of current special education staff and relevant to each building.*

### **THREE**

*Integrate culturally relevant pedagogy through programs and practice to increase graduation rates of our students in special education.*

Nome Public Schools  
Board Report  
Karen Dixon, Director of Federal Programs, Curriculum, Assessment  
September 5, 2025

Curriculum:

The following was provided during the Teacher/Staff Orientation:

Curriculum is a system to include:

- I. Components of State standards, instructional materials, pacing guides, teaching training, student outcomes;
- II. Processes: Development, implementation, evaluation, and revision;
- III. Goal: Deliver coherent, equitable and rigorous learning experience.

Curriculum is a living system that shapes what is taught, how it is taught, and how learning is measured.

NPS Curriculum Framework incorporates FNSBSD curriculum as a leveraging point for our educators. The following is our projected timeline for curriculum work:

- SY 24-25 – NBMHS
- SY 25-26 – NBMHS Science continues
- SY 25-26 – NBMHS ELA and Math orientation and begin work
- SY 25-26 – NES discussions begin
- SY 25-26 – ASCA- Develop their own curriculum

52

Science teachers and I met to further establish expected outcomes through a Task Work Plan and continued discussions.

Grants:

Grants are in formative stages to include collaboration with administrators.

Grants:

- |                                |                                 |
|--------------------------------|---------------------------------|
| I. Ak Literacy                 | I. Homeless                     |
| II. Career Technical Education | II. Migrant Supplemental        |
| III. Early Education           | III. School Improvement- (ATSI) |
| IV. ESEA Consolidated:         | IV. Johnson O’Malley (JOM)      |
| I. Title I-A                   | V. REAP/RLIS                    |
| II. Title I-C                  | VI. Indian Education            |
| III. Title II- A               | VII. Quality Schools            |
| IV. Title IV-A                 |                                 |

Tribal consultation is an important component required for many of the grants. In May NPS met with tribal representatives at which time the grants were shared with them with time to respond by mid-June 2025. Jamie Burgess was available during the summer months to discuss any of the grants should there be questions or recommendations. Jamie will take the lead for Tribal Consultation.

Assessments:

DEED updates are forwarded to NPS Building Test Coordinators for our planning. We will start early training beginning in August and September 2025.

Thank you.





# Nome Public Schools

**TO:** Nome Public Schools Board of Education  
**THRU:** Jamie Burgess, Superintendent  
**FROM:** Genevieve Hollins, Alaska Education & Business Services, Inc.  
**SUBJECT:** FY2026 Expenditures: 7/01/2025 through 08/31/2025  
 - All Except Special Revenue Programs -  
**DATE:** September 4, 2025

**REVENUES:**

	<u>Received</u>	<u>Current Budget</u>	<u>Amount Remaining</u>	<u>% Received</u>
State of Alaska - Foundation	\$ 1,705,000	\$ 10,229,234	\$ 8,524,234	16.67%
State of Alaska - TRS On Behalf <sup>1</sup>	-	983,025	983,025	0.00%
State of Alaska - PERS On Behalf <sup>1</sup>	-	65,914	65,914	0.00%
City of Nome	357,914	2,700,000	2,342,086	13.26%
Impact Aid - U.S. Government PL-874	-	1,500	1,500	0.00%
E-Rate	220,150	2,514,158	2,294,008	8.76%
Earnings on Investments	24,156	175,000	150,844	13.80%
Other (Fees/Gate/Rentals/Donations)	28,529	340,000	311,471	8.39%
Transfer In From Other Funds	-	950,000	950,000	0.00%
Decrease (Increase) of Fund Balance	-	549,688	549,688	0.00%
Pupil Transportation (Fund 205)	-	665,697	665,697	0.00%
Food Service (Fund 255)	-	819,000	819,000	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 2,335,749</b>	<b>\$ 19,993,216</b>	<b>\$ 17,657,468</b>	<b>11.68%</b>

(Excluding Federal Special Revenue Programs)

**EXPENDITURES:**

	<u>Expended &amp; Encumbered</u>	<u>Current Budget</u>	<u>Amount Remaining</u>	<u>% Expended</u>
General Fund (100)	\$ 1,669,735	\$ 18,508,519	\$ 16,838,784	9.02%
Pupil Transportation (205) <sup>2</sup>	662,697	665,697	3,000	99.55%
Food Service Fund (255)	-	819,000	819,000	0.00%
<b>TOTAL EXPENDITURES AND ENCUMBRANCES</b>	<b>\$ 2,332,433</b>	<b>\$ 19,993,216</b>	<b>\$ 17,660,784</b>	<b>11.67%</b>

Percentage of Revenue Budget Recvd: 11.68%  
 Percentage of Budget Expended: 11.67%  
 Percentage of Year Passed: 16.99%

Days of Expenditures for this Fiscal Year: 62 Days

Remaining in Fiscal Year for Expenditures: 303 Days

Checking Account Bank Balance as of August 31, 2025 - \$8,582,616

CDs Bank Balance as of August 31, 2025 - \$1,049,821

Northrim Checking Bank Balance as of August 31, 2025 - \$2,500

<sup>1</sup>PERS and TRS On-Behalf Revenues (and expenses) will be recorded at year-end after receipt of State's final On-Behalf report. This is only a book entry and no funds come through the District's bank account.

<sup>2</sup>All regular route costs are encumbered for the year at \$662k cost +\$3k in extra runs. Budgeting to use ~ \$85k of Pupil Transp Fund Balance.



*Nome Public Schools*

## **MEMORANDUM**

To: Board of Education  
Thru: Jamie Burgess, Superintendent  
From: Genevieve Hollins, Contracted CFO  
Alaska Education & Business Services, Inc.  
Date: September 4, 2025  
Subject: **Financial Narrative**

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### **FY2025 Audit**

The FY2025 financial audit is taking place the week of September 22, 2025. We are working diligently to wrap everything up for audit.

### **August Inservice**

The Business Office staff presented information at the new year in-service and was able to meet with various staff and administrators to review processes, budgets, payroll, questions and concerns. We also held a combination in-person and Zoom coaches/advisors meeting to review processes, and we were able to record it so any new coaches/advisors can view it later during the year.

### **Grants**

All FY2025 grant FERs were submitted timely. We are working through finalization of FY2026 grant budgets and they are being submitted one at a time.

### **Pupil Transportation RFP**

We will be releasing the Pupil Transportation RFP in a couple months as we are currently in our final year under the current contract.

### **Standard Operating Procedures (SOP) #1 - District Communications**

Attached please find SOP #1 - District Communications - for your review, reference, and comments. This SOP establishes uniform procedures for district communications.

***Thank you & have a great school year!***

NOME PUBLIC SCHOOLS  
Nome, Alaska

**SOP No. 1 - DISTRICT COMMUNICATIONS**

1. PURPOSE: To establish uniform procedures for district communications.
2. AUTHORITY: Superintendent or designee
3. RESPONSIBILITY: All employees
4. PROCEDURES: The following are procedures for district communications:
  - a. The Nome Public Schools' district website will be the repository of all District documents, instructions, guidelines, and procedures.
  - b. Employees are required to check their email at least once each day and immediately acknowledge receipt as appropriate. If unable to comply with an email request at the time requested, then the email recipient shall communicate such and collaboratively determine a response date.
  - c. Employees are required to respond to telephone inquiries as soon as possible, but no later than 24 hours after receipt of a telephone call.
  - d. If there is any question about whether responding to an email or phone call falls within the responsibility of an employee, the employee should immediately refer the matter to his/her supervisor.
  - e. Employees who are out of the office are required to initiate an email auto-reply offering another school district employee as a contact. They are also required to place a similar message on their telephone when out of the office; or they may forward their phone as appropriate. Communicate advanced notice of upcoming planned absences at least 2 days prior to the absence.
  - f. Create an email signature block. Contact IT for assistance.
    1. Full Name
    2. Department/Position
    3. Phone/Fax
    4. Mailing Address
    5. Disclosure message (Example: *The information contained in this email (including any attachments) is confidential and may be privileged. If you are not*

*the intended recipient, do not read, print, copy, retain, distribute, or disclose its content. If you have received this email in error, please advise us by return email.)*

REFERENCES:

BP 4119.3 – Duties of Personnel

BP 3523 – Electronic Mail

REVISION DATE: 6/3/2019

EXHIBITS: None

## **Public Comment Statement**

The Board of Education welcomes community member input during meetings about issues on or not on the agenda. The Board is not able to respond directly to you during Public Comment; the Board may decide at the end of the meeting during Board Member Comment to discuss your topic at a work session, regular meeting, or direct the Superintendent to look into a situation further.

The Board may not speak about subjects that are protected by legal confidentiality such as specific student discipline issues or personnel issues that could disparage or slander district employees.

The general guideline is approximately three minutes per speaker; however, additional time is allowable if needed. When you speak to the Board, please state your first and last name for the record.

## SCHOOL BOARD COMMUNICATION

**Title: Board Policies for 1<sup>st</sup> Read**

**Date: September 9, 2025**

**Administrator: Jamie Burgess, Superintendent**

**Attachments: Board Policies**

**Action Needed**    **For Discussion**    **Information**    **Other**

## BACKGROUND INFORMATION

The Board Policy Committee met on August 18th and reviewed Board Policy Updates recommended by the Alaska Association of School Boards as well as internally flagged/requested changes.

The following policies and/or revisions are recommended for first read:

BP 4180/4280/4380 – Residency and Remote Work – this policy recognizes that remote work is becoming a necessary option for districts in some positions. There is a supporting AR that will be presented with the Superintendent Report at 2<sup>nd</sup> reading.

BP 5111 – Admission – this policy change specifies the conditions for early admission to kindergarten, and revises language regarding acceptance of expelled students to be in compliance with a recent change in statute.

BP 5138 – Student Possession & Use of Portable Devices – changes policy language to be in compliance with recently passed legislation. Our current practices were closely aligned, but principals have made adjustments to be in compliance.

BP 6151 – Class Size – new policy in response to recently passed legislation.

BP 4161/4261/4361 – Leaves and Absences – this policy represents a combination of several redundant policies on the books.

BP 5123 – Promotion/Acceleration/Retention – policy changes to allow high school students to move with their cohort in PowerSchool, as opposed to moving based on credits earned. The current process presented challenges in students participating in state assessments multiple years.

BP 10010 - BP 10090 – these are part of a new section in our policy manual specifically to address the needs of charter schools.

Nome Public Schools  
PO Box 131  
Nome, AK 99762  
907-443-2231 – [www.nomeschools.org](http://www.nomeschools.org)

## ADMINISTRATIVE RECOMMENDATION

The administration recommends first read of BP 4180/4280/4380, BP 5111, BP 5138, BP 6151, BP 4161/4261/4361, BP 5123, BP 10010, BP 10020, BP 10021, BP 10030, BP 10040, BP 10050, BP 10060, BP 10070, BP 10080, and BP 10090.

**Sample Motion: I move to approve the first read of BP 4180/4280/4380, BP 5111, BP 5138, BP 6151, BP 4161/4261/4361, BP 5123, BP 10010, BP 10020, BP 10021, BP 10030, BP 10040, BP 10050, BP 10060, BP 10070, BP 10080, and BP 10090.**

## **BP 4180/4280/4380 RESIDENCY AND REMOTE WORK**

The School Board recognizes the educational and economic benefits that result from district personnel residing within the boundaries of the school district. The Superintendent or designee may determine that the best candidate for certificated or administrative position does not plan to maintain primary residency within the boundaries of the school district. In order to hire or continue the employment of such a candidate, the Superintendent or designee shall seek approval from the School Board. The Superintendent or designee shall develop procedures to implement this policy.

Adopted: (date)

**Nome Public Schools**

## BP 5111 ADMISSION

**Note:** Pursuant to [4 AAC 06.060](#), authority to deny admission to a student is vested with the School Board. The following sample policy authorizes the Superintendent or designee to deny admission to children who don't meet established entrance requirements.

The School Board believes that all children should have the opportunity to receive a free appropriate public education. Staff shall encourage parents/guardians to enroll all school-aged children in school.

The School Board reserves the right to verify the residency or anticipated residency of any student and the validity of any affidavit of guardianship. These admission policies are not intended to be a barrier to the enrollment and retention of homeless children and youth.

The Superintendent or designee shall verify compliance with all entrance requirements established by law or School Board policy.

(cf. [5112.6](#) - Education for Homeless Children and Children in Foster Care)

(cf. [5112.1](#) - Exemptions from Attendance)

(cf. [5112.2](#) - Exclusions from Attendance)

(cf. [5141.3](#) - Health Examinations)

(cf. [5141.31](#) - Immunizations)

**Note:** A child who is six years of age on or before September 1 following the beginning of the school year, and who is under the age of 20 and has not completed the 12th grade, is of school age. [AS 14.03.070](#). The school year begins on July 1 and ends June 30.

A child five years of age on or before September 1 may be admitted to kindergarten. The School Board authorizes the admission of students under school age who are at least four years of age at the beginning of the school year, provided they exhibit the mental, physical, and emotional capacity to perform satisfactorily, including advancement through the curriculum or grade level by the following year. The Superintendent or designee is delegated authority to make early-entrance determinations. Students under school age who were previously enrolled in public school shall be admitted to school at the grade level determined by the Superintendent or designee.

Students subject to suspension or expulsion under [AS 14.03.160](#) in the District or another district are not guaranteed admission.

Legal Reference:

ALASKA STATUTES

[14.30.010](#) When attendance compulsory

[14.03.020](#) School year

[14.03.070](#) School age

[14.03.080](#) Right to attend school

[14.30.045](#) Grounds for suspension or denial of admission

[14.03.160](#) Suspension or expulsion of students for possessing weapons

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.055](#) Immunizations required

UNITED STATES CODE

[42 U.S.C. 11432 - 11433](#) McKinney-Vento Homeless Assistance Act

Revised (date)

Revised: 05/2017

Revised: 03/2015

**Nome Public Schools**

## **BP 5138 STUDENT POSSESSION & USE OF PORTABLE ELECTRONIC DEVICES, INCLUDING CELLULAR PHONES**

The School Board recognizes that many students possess and use cell phones and other portable electronic devices. These devices serve an important purpose in facilitating communication between the student and their family, as well as serving as tools to access electronic information. In the school setting, portable electronic devices are permitted so long as their use is consistent with this policy and does not interfere with the educational process or with safety and security.

(cf. [5030](#) - *School Discipline and Safety*)

### **Educational Uses**

In many instances, there is educational value in utilizing portable electronic devices in the classroom when such devices deliver content, and extend, enhance, and/or reinforce a student's learning process related to the student's learning style, the instructional objectives of the class and/or the learning environment. The appropriateness of in-class use of these devices consistent with the instructional objectives within instructional time will be determined by the classroom teacher with the approval by the building administrator.

Use of portable electronic devices for students with disabilities will be outlined in a student's Individualized Education Program (IEP) or Section 504 plan, as determined appropriate by the IEP or 504 Team.

(cf. [6159](#) - *Individualized Education Program*)

If use of a portable electronic device is required in individual instances (not provided for in an IEP or 504 plan) to assist a student with the student's education, permission must be obtained in writing from a building administrator prior to use of the portable electronic device at any time when such use would otherwise be prohibited by this policy. In case of an emergency, verbal permission by a teacher or administrator is required in situations where permission can be obtained.

### **Conditions of Use – Cellular Phone**

Cellular phones shall be powered off during instructional time and supervised group activities during the school day (for example, student assemblies, awards, or other public ceremonies, etc.), unless authorized by supervising personnel.

Instructional time includes the entire period of a scheduled class and other time when students are directed to report to and participate in any instructional activity. The principal may establish, and school personnel may enforce, additional guidelines limiting or prohibiting the possession and use of portable electronic devices as appropriate to campus needs. The learning environment includes all times that a student is on school

grounds during the school day and when school sponsored and supervised group activities are held.

No student may use a cellular phone or portable electronic device in a manner, or at a time, that interferes with or is disruptive of another student's learning environment. The learning environment includes all times that a student is on school grounds during the school day and when school sponsored and supervised group activities are held.

(cf. [6116](#) – *Classroom Interruptions*)

During the school day and instructional time, students will comply with this policy and with administrative and staff member directives regarding use. Students are required to turn cell phones and other portable electronic devices over to school personnel when requested. Students who refuse to do so are subject to disciplinary action.

A cellular phone or portable electronic device that has been confiscated by the district and not turned over to law enforcement will be released/returned to the parent/guardian when no longer necessary for investigation or disciplinary proceedings. As appropriate, the cellular phone or portable electronic device may be returned directly to the student.

The district assumes no responsibility for loss or damage to personal property of students, including cell phones and other portable electronic devices, whether in the possession of students or if confiscated by school personnel pursuant to this policy.

### **Prohibited Conduct**

Possession of a cellular phone or other portable electronic device by students is a privilege. This privilege will be forfeited by any student who fails to abide by the terms of this policy, or otherwise engages in misuse of the device so as to violate the law or any other school or district rule. In addition to those conduct rules set forth elsewhere, the following actions are strictly prohibited and may result in disciplinary action:

1. Accessing and/or viewing an Internet site that is otherwise blocked to students at school.
2. Sending an e-mail, text message or other communication that harasses, intimidates, threatens, bullies, or discriminates against another individual.
3. Taking, sending, downloading or uploading a harassing, threatening, or inappropriate photograph of anyone.
4. Using a cell phone/smartphone or camera to take photos in a restroom, dressing room, or locker room, or to take a photo of any person who has requested that you not do so.

5. Using a camera or other recording device to record or capture the content of tests, assessments, homework, or class work without express prior permission from the instructor.

6. Hacking or intentionally obtaining, accessing, or modifying files, passwords, or data belonging to others.

### **Exceptions and Permitted Use**

Nothing in this policy shall be interpreted to prohibit the use of cellular phones or other electronic devices when used for medical or translation purposes, or when a teacher or administrator of the school grants permission for a student to use a cellular phone or electronic device for educational purpose.

(cf. [5131](#) - Conduct)

(cf. [5131.41](#) - Violent and Aggressive Conduct)

(cf. [5131.42](#) - Threats of Violence)

(cf. [5131.43](#) - Harassment, Intimidation and Bullying)

(cf. [5131.9](#) - Academic Honesty)

(cf. [5137](#) - Positive School Climate)

(cf. [6161.4](#) - Internet)

(cf. [6161.5](#) - Web Sites/Pages)

### **Searches**

The contents of a cell phone/smartphone, camera, or other portable electronic device may be searched to determine ownership, to identify emergency contacts, or upon reasonable suspicion that a school or district rule or the law has been violated.

(cf. [5145.12](#) - Search and Seizure)

### **Legal Reference:**

#### **ALASKA STATUTES**

**[14.33.300 Wireless telecommunications device policy](#)**

**Revised (date)**

Revised 02/2013

Adopted June 10, 2003

## **Nome Public Schools**

## **BP 6151 CLASS SIZE**

The Superintendent or designee shall establish and make available to the public a target average class size for each grade level. The target average class size may not exceed the following:

- **Pre-Kindergarten through Grade 6: 23 students**
- **Grade 7 through Grade 12: 30 students**

The class size targets may exclude mixed grade classes and courses in art, library, music, computer science, vocational-technical, and physical education.

The Superintendent or designee shall also establish a procedure to reduce class sizes when possible and appropriate.

Legal Reference:

ALASKA STATUTES

[14.03.065](#) Maximum classroom size

Adopted (date)

**Nome Public Schools**

## **BP 4161/4261/4361 LEAVES AND ABSENCES**

The School Board shall authorize employee absences as provided by law and Board policy. The School Board recognizes the following justifiable reasons for absence:

1. Personal sickness or injury, pregnancy, jury duty, military service or emergencies beyond the employee's control.
2. Family illness, bereavement, religious observances and other personal reasons.
3. Situations stemming from occupational status such as attendance at meetings, conventions, inservice courses, seminars, etc.
4. Other situations for which leave is provided by law.

The School Board recognizes the need to provide for leaves which management, supervisors and confidential personnel may take for justifiable reasons as set forth in state law and regulation. Such leaves shall be authorized pursuant to Board policies and/or administrative regulations, and Board action or individual contract.

Certificated management and supervisory employees shall be entitled to those leave provisions provided in the certificated agreement unless otherwise specified in Board policy, administrative regulations or individual contract.

Classified management and supervisory employees shall be entitled to those leave provisions provided in the classified negotiated agreement unless otherwise specified in Board policy, administrative regulations or individual contract.

**Note:** *The Alaska Family Leave Act became law September 16, 1992, and applies to employers that have employed 21 or more employees for each working day during any period of 20 consecutive workweeks in the preceding two calendar years. Family leave includes, at a minimum, "unpaid leave" for "serious" health conditions for a total of 18 weeks during any 12 month period, and unpaid leave for pregnancy and childbirth or adoption for a total of 18 work weeks within a 12 month period. Employees are entitled to apply accrued paid leave toward the unpaid leave time. Employers must allow employees to continue their existing health insurance coverage at the same level the employee had before going on leave. However, the employee may be required to pay the premium cost for the continuation of the insurance coverage. The Commissioner of Education may approve a labor contract that does not meet the family leave requirements if the district can show a lack of qualified, available substitutes to replace a teacher on leave or a lack of available housing for replacement teachers who do not live in the community.*

*However, the employee may be required to pay the premium cost for the continuation of the insurance coverage. The Commissioner of Education may approve a labor contract that does not meet the family leave requirements if the district can show a lack of*

*qualified, available substitutes to replace a teacher on leave or a lack of available housing for replacement teachers who do not live in the community.*

### **Certified**

1. All regular certified personnel working for the district shall be entitled to sick leave as provided in the current collective bargaining agreement.
2. Cash out of sick leave is available to TRS Tier III employees as provided in the Negotiated Agreement.
3. In case of serious illness, the employee's position shall be held open until it has been established by the employee or doctor that the employee will be unable to return to work, except that nothing shall prevent the employer from hiring temporary employees while regular employees are on leave. Specific details of the sick leave policy are spelled out in the collective bargaining agreement.
4. Sick leave shall be granted to employees who find it necessary to be home with a sick dependent or spouse. If the employee's absence exceeds three consecutive days, a physician's certificate may be required. Use of leave under this provision shall be charged against the accrued sick leave of the employee.
5. Bereavement leave is provided per the negotiated agreement. Bereavement leave is charged to the sick leave balance of the employee.
6. Personal leave is available to certified employees per the negotiated bargaining agreement.

### **Classified**

1. All regular classified personnel working full time for the district shall be entitled to sick leave as provided in the current collective bargaining agreement.
2. Cash settlement shall be paid on termination of employment as provided in the Classified Employees Negotiated Agreement.
3. In case of serious illness, the employee's position shall be held open until it has been established by the employee or doctor that the employee will be unable to return to work, except that nothing shall prevent the employer from hiring temporary employees while regular employees are on leave. Specific details of the wick leave policy are spelled out in the collective bargaining agreement.
4. Sick leave shall be granted to employees who find it necessary to be home with a sick dependent or spouse. If the employee's absence exceeds three consecutive days, a physician's certificate may be required. Use of leave under this provision shall be charged against the accrued sick leave of the employee.

5. Bereavement leave is provided per the negotiated agreement. Bereavement leave is charged to the sick leave balance of the employee.

6. Personal leave is available to certified employees per the negotiated bargaining agreement.

7. Annual leave is available to 12-month classified employees only per the negotiated bargaining agreement.

### **Sick Leave Bank**

Separate sick leave banks will be established to cover certified and classified employees. Participation in the sick leave bank will be voluntary and established upon employment and annually thereafter.

### **Maternity, Paternity and Adoptive Leave (Family Medical Leave Act)**

Maternity, paternity and adoptive leave shall be granted up to one (1) full year per the Family Medical Leave Act. Re-assignment upon return shall be considered in the light of vacancies existing at the beginning of the employing year and the employee's qualifications.

In all cases of pregnancy it shall be the responsibility of the employee to notify the Superintendent in writing by the end of the sixth month of pregnancy in order that an adequate replacement may be obtained.

Notifications of intent to adopt a child shall be in writing to the Superintendent as early as possible prior to the expected date of adoption.

Specific procedures are spelled out in the Statutes of the State of Alaska and administrative regulations of the school district.

Legal References:

#### ALASKA STATUTES

[14.14.107](#) Sick leave and sick leave transfer

[14.20.147](#) Transfer or absorption of attendance area or federal agency school

[39.20.400 – 39.20.540](#) Alaska Family Leave Act (renumbered)

#### ALASKA ADMINISTRATIVE CODE

[4 AAC 15.040](#) Sick leave

[4 AAC 15.900](#) Definitions

ALASKA ADMINISTRATIVE CODE

[4 AAC 09.020](#) Teachers entitled to pay

UNITED STATES CODE

Family and Medical Leave Act, [29 U.S.C. 2601](#) et. seq.;

CODE OF FEDERAL REGULATIONS

[29 CFR Part 825](#), amend. 2008

Revised (date)

Adopted: June 10, 2003

**Nome Public Schools**

## **BP 5123 PROMOTION/ACCELERATION/RETENTION**

The School Board desires to see students progress with their peers through the school district's grade levels. To accomplish this, instruction should accommodate the varying interests and growth patterns of individual children and include strategies for providing extra attention or assistance when needed.

### **Promotion**

Students shall progress through the school district's grade levels by demonstrating growth in learning the required basic skills.

Progress toward high school graduation shall be based on the student's ability to pass the subjects and electives necessary to earn the required number of credits.

*(cf. 6146.1 - High School Graduation Requirements)*

*(cf. 6146.5 - Differential Requirements for Individuals with Exceptional Needs)*

### **Acceleration**

Acceleration is possible when high academic achievement is evident. However, the student's social and emotional growth shall be taken into consideration before placing him/her in a higher grade.

### **Retention**

The School Board recognizes that research indicates that very few children benefit from being retained during the elementary and middle grades. The Superintendent or designee shall promote alternatives to retention among certificated staff.

**Note:** *Strategies for reducing retention rates may include reading intervention programs, tutorial programs, and the use of ungraded schools, combination classes, year-round education, and developmentally appropriate primary curriculum designed to meet the needs of children at their own developmental stage.*

**Note:** *The following paragraph requires the use of student study team when retention is recommended.*

When a teacher believes that retention is necessary to meet a student's needs, he/she shall ask the principal to establish a student study team to consider the child's academic, social and emotional performance. The student's parent/guardian shall be invited to participate on the student study team.

Under the Alaska Reads Act, a student retained due to a reading deficiency must be provided the process set forth in BP 6147 and [AS 14.30.765](#)(d) – (m).

*(cf. 5121 - Grades/Evaluation of Student Achievement)*

*(cf. 6141 - Curriculum Development and Evaluation)*

*(cf. 6147 - Alaska Reads Act Intervention Programs)*

*Legal References:*

ALASKA STATUTES

[14.30.760](#) *Statewide screening and support*

[14.30.765](#) *Reading intervention services and strategies; progression*

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.400](#) *Statewide literacy screening and support*

[4 AAC 06.405](#) *Reading intervention services and strategies*

[4 AAC 06.410](#) *Individual reading improvement plan*

[4 AAC 06.415](#) *Student Progression*

[4 AAC 06.490](#) *Definitions*

Revised (date)

Revised 10/2024

Adopted: June 10, 2003

**Nome Public Schools**

**ESTABLISHMENT OF CHARTER SCHOOLS**

BP 10010

The School Board shall give appropriate consideration to any charter school application, in light of its overall effect on the district's children and the proposed school's ability to function effectively and meet its goals. The School Board desires to support innovations which improve student learning and views charter schools as an opportunity to implement school-level reform. In accordance with law, the proposed charter must include descriptions of the vision, mission and goals of the charter school, the governance structure which will be used, the educational outcomes to be attained by students, and the method by which progress in meeting these outcomes will be measured. The mission of the proposed charter school must be compatible with the School Board's priorities and the existing mission statement and strategic plan of the district.

Charter school applications must be in accordance with AS 14.03.250. Charter school applications and renewals may be submitted at any time, however they must be received by the school district no later than October 1 preceding the school year for which applicants propose commencement of charter school operations. All applications will be subject to administrative review and comment prior to the School Board's review. A charter school shall begin operation as agreed with the School Board, but no later than the first day of the count period of the year approved for opening.

*Legal Reference:*

Alaska Statutes

*14.03.250 Application for Charter Schools*

*Created 06/2025*

**AASB POLICY REFERENCE MANUAL**

**9/92**

**CHARTER SCHOOL APPLICATION**

BP 10020

The following steps shall be followed in making an application for the establishment of a charter school, in accordance with AS 14.03.250 and 4 AAC 33.110. Applicants are cautioned that the Alaska Department of Education and Early Development has its own policies and deadlines, and to the extent the applicant's proposed charter school may be affected by those deadlines, the applicant should take those deadlines into account. The charter school application and proposed contract with the School Board shall comply with all application procedures and requirements as defined by AS 14.03.255, AS 14.03.250 and 4 AAC 33.110 and address all elements specified within the district policies and administrative regulations.

1. After receiving a Notice of Intent, the superintendent shall establish an administrative committee to meet with the charter school representatives to review the application procedures and requirements.
2. Following the initial meeting with the administrative committee, the charter school representatives shall prepare the application with all the required information and a proposed contract between the school and the Board, as well as the development of bylaws.
3. The contract between the charter school and the School Board shall reflect all agreements regarding the operation of the charter school. Any revisions of the terms of the contract may be made only with the approval of the School Board and charter school Academic Policy Committee. The contract will take effect upon the State Board of Education's approval of the application.
4. Following the timely receipt of the complete application form and the proposed written contract between the charter school and the School Board, the Board shall hold a public work session with the charter school representatives. During this work session, the charter school representatives shall present their proposal for a charter school and the contract with the School Board. The School Board and the charter school representatives may negotiate provisions of the contract during this meeting.
5. Following the work session the School Board shall place the charter school proposal on the agenda for a School Board meeting. A public hearing may be held prior to the approval or denial of the charter school application. The School Board will take action to approve or deny the request to establish the charter school.
6. Upon approval of a charter school application, the School Board will submit to the State Board of Education a copy of the charter school application and a report on the action taken by the School Board not later than 30 working days following the School Board's action, in accordance with 4 AAC 33.110(b).

*(cf. E 10020 - Sample Bylaws)*

**CHARTER SCHOOL APPLICATION**

*Legal Reference:*

*Alaska Statutes*

*14.03.250-14.03.280 Charter Schools*

*Created 06/2025*

**AASB POLICY REFERENCE MANUAL**

**9/92**

**CHARTER SCHOOL APPLICATION APPEALS**

BP 10021

If the School Board denies an application for a charter school, the applicant may appeal the denial to the Commissioner of Education and Early Development within 60 days of the School Board's denial, in accordance with AS 14.03.250(d). A decision of the Commissioner upholding the denial may be appealed by the charter school applicant within 30 days to the State Board of Education. If the Commissioner approves the application, they shall forward it to the State Board of Education for review and approval.

*Legal Reference:*

*Alaska Statutes*

*14.03.250(d) – Application for charter school*

*Created 06/2025*

**AASB POLICY REFERENCE MANUAL**

**9/92**

**GENERAL REQUIREMENTS**

BP 10030

1. A charter school shall comply with all district policies, regulations, and procedures, except to the extent that the charter school is specifically exempted from compliance under its charter school contract. For example, a charter school shall comply in all respects with district discipline policies and the district's accounting, purchasing, audit, and other fiscal procedures.
2. A charter school shall operate in compliance with state and federal laws, and with school district policies and administrative regulations.
3. A charter school shall comply with the provisions of collective bargaining agreements applicable to teachers or employees of the school, unless the district and the affected bargaining unit agree to an exemption from the agreement's requirements.
4. A charter school shall operate under the annual program budget established in the charter school's contract with the School Board.
5. A charter school may not be affiliated with a religious organization or promote religion or any particular religious ideology or philosophy.
6. Facilities: All charter school lease and purchase agreements will adhere to local laws and regulations. No lease agreement or purchase agreement may be entered into without the approval of the charter school's Academic Policy Committee and the Superintendent. A lease agreement will not be approved unless the agreement includes: a provision for termination of the lease agreement, without further financial obligation of the charter school or the district, in the event of a lack of appropriation/funding for the charter school or in the event of termination of the charter school's authorization to operate as a charter school. A charter school shall conduct its program in a facility that satisfies all health and safety requirements applicable to other district schools. A charter school shall have insurance that complies with district policy.
7. The charter school shall comply with the requirements of the district facility safety and security standards.
8. The charter school shall be designed to advance basic skills areas (mathematics, science, language arts, and social studies) appropriate to the age of students included in the program. The charter school disciplinary program shall enforce Alaska statutes, state and federal regulations, and district policies with respect to drugs, alcohol, weapons, tobacco, harassment, and violence.

**GENERAL REQUIREMENTS**

BP 10030(b)

9. The charter school shall participate in all academic reporting processes as required by the district policies and regulation and by Alaska statute.

10. The charter school shall participate in all tests and assessments required by either the State Department of Education and Early Development or the district unless the contract specifies otherwise.

11. A charter school shall not charge tuition to students who reside within the district. Fees collected in adherence with district policies and regulations and the charter contract, such as for supplies, educational enhancement, or activities, must be deposited in a district account.

12. A charter school operating as a correspondence program or a residential program shall comply with all requirements of Alaska statute and regulation.

*(cf. 3530 - Risk Management)*

*Created 06/2025*

**ACADEMIC POLICY COMMITTEE**

BP 10040

Charter schools shall establish an Academic Policy Committee. Each application for a charter school shall include a description of the Academic Policy Committee and its procedures. The Academic Policy Committee shall consist of parents of students attending (or planning to attend) the charter school, teachers at the charter school (or teachers who agree to teach at the charter school), and employees of the charter school (or employees who agree to work at the charter school). The committee composition details are documented in the By-Laws of the Charter School.

The Academic Policy Committee shall supervise the academic operation of the charter school and ensure the fulfillment of the mission of the charter school. The Academic Policy Committee will meet regularly and not less than four times during the academic year with teachers and staff to monitor progress in achieving the policies and goals established for the school and to review, evaluate, and improve its operations.

The Academic Policy Committee shall select the principal/head teacher of the charter school. The principal/head teacher shall select, appoint, or otherwise supervise employees of the charter school in accordance with District HR policies. If the person selected as the principal/head teacher by the Academic Policy Committee does not possess an Alaska Type B administrative certificate, the Superintendent shall designate an administrator to evaluate the certified staff/teacher(s) in the charter school.

The Academic Policy Committee will function according to the terms of law.

The Academic Policy Committee shall report directly to the Superintendent or designee.

*Created 06/2025*

**AASB POLICY REFERENCE MANUAL**

**PRINCIPAL / HEAD TEACHER**

BP 10050

**Charter School Principal**

A charter school principal must possess a current Alaska Administrative Certificate and be either an existing principal in the district or be eligible for hire as a district administrator. A retired district administrator may serve as a charter school principal if the administrator left the district in good standing, had satisfactory performance evaluations, and has a current administrative certificate. The school district assumes no responsibility for employing this person after the termination of the charter school contract except as required by state statute and/or an applicable negotiated agreement.

If the charter school Academic Policy Committee desires to contract by addendum with a principal who is currently employed as a district principal, the superintendent's approval is required prior to entering into the contract.

**Charter School Head Teacher**

A charter school head teacher is not required to possess an Alaska type B administrative certificate. A head teacher must possess an Alaska type A certificate and be either an existing teacher in the district or be eligible for hire as a district teacher. A retired district teacher may serve as a charter school head teacher if the teacher left the district in good standing, had satisfactory performance evaluations, and has a current teacher certificate. The school district assumes no responsibility for employing this person after the termination of the charter school contract except as required by state statute and/or an applicable negotiated agreement.

*Created 06/2025*

**MEETINGS**

BP 10060

All meetings of the Academic Policy Committee (APC) shall comply with Alaska's Open Meetings Act. The Academic Policy Committee shall provide public notice of its meetings and allow for public participation at its meetings.

The Principal/Head Teacher or designee shall establish regulations to ensure compliance with law.

*Created 06/2025*

**AASB POLICY REFERENCE MANUAL**

**9/92**

**REVIEW OF THE CHARTER SCHOOL**

BP 10070

Once approved by both the School Board and the State Board of Education, the charter school will be subject to an annual review of its operations and finances by the School Board. Annually, the charter school will submit a written report and make a presentation to the School Board and the public. This report will include information on the attainment of student performance expectations, meetings of the governing bodies of the charter school, descriptions of charter school activities, and other information of interest to the School Board.

If academic performance targets for student achievement are not reached by the identified timelines specified in the contract, the Academic Policy Committee must submit a Plan for Improvement, outlining activities for remediation, a process for monitoring the progress of the Plan, and a process for reporting progress of the Plan to the School Board.

If any allegations of noncompliance with the charter school contract are presented either during the annual review or at any other time, then the School Board, through the Superintendent or designee, shall investigate these allegations. Prior to terminating the charter school contract, the School Board and the charter school Academic Policy Committee shall attempt to remedy any violations of the contract. The School Board shall provide written notice to the charter school Academic Policy Committee of its intent to terminate the contract and the reasons therefore.

The Department of Education and Early Development may audit the charter school's program and may take any action necessary to ensure compliance with federal and state law, including the withholding of funding.

*Created 06/2025*

**AASB POLICY REFERENCE MANUAL**

**9/92**

**AMENDMENT OF CHARTER AND TERMINATION OF CONTRACT** BP 10080

A charter school may apply to the School Board for an amendment to its charter during the term of its contract. If the School Board approves the amendment, an amended contract must be executed to conform to the amended charter. The School Board must forward an amended charter and amended contract to the Department of Education and Early Development. A charter school may make minor changes to its program without review by the Department, if they are approved by the district. A change of program that involves the addition of an elementary or secondary program must be approved by the School Board and the State Board of Education and Early Development.

When the charter school updates their vision and mission statements or the strategic plan the Academic Policy Committee shall send this information to the School Board.

The School Board may terminate a contract with a charter school pursuant to the causes set forth in AS 14.03.256.

*Legal Reference:*

*Alaska Statutes*

*14.03.256 Charter school termination*

*Alaska Administrative Code*

*4 AAC 33.113 Amendment of Charter*

*Created 06/2025*

**COMMUNICATION**

BP 10090

Charter schools are an integral part of the District. Open communication between the charter school and the district is essential to the effective functioning of each.

The District shall:

1. respond in a timely manner to requests for information from the charter school.
2. develop materials such as calendars, time lines, or forms to assist charter schools in meeting district deadlines and reports.
3. invite charter school employees to participate in district sponsored professional development workshops and programs.
4. Designate a contact person as the primary contact person between the charter school and the district administration.

The Charter School shall:

1. respond in a timely manner to requests for information from the district.
2. designate a contact person as the primary contact between the charter school and the district administration.

*Created 06/2025*

## SCHOOL BOARD COMMUNICATION

**Title: Approval of Early Graduation**

**Date: September 9, 2025**

**Administrator: Jamie Burgess, Superintendent & Teriscovkya Smith, NBMHS Principal**

**Attachments: Neva Horton Request**

**Action Needed**    **For Discussion**    **Information**    **Other**

## BACKGROUND INFORMATION

Per AR 6146.1, students wishing to graduate with six semesters or less of high school must obtain Board approval. Ms. Neva Horton and her mother Katie O'Connor have submitted a request to graduate at the end of her junior year. She has met the requirements contained within the AR, including a plan to meet graduation requirements.

## ADMINISTRATIVE RECOMMENDATION

The administration recommends approval of Neva Horton's request for early graduation.

**Sample Motion: I move to approve Neva Horton's request for early graduation.**



# Nome-Beltz Middle High School

PO Box 131, Nome Alaska 99762

Phone: 907-443-5201 Fax: 907-443-3626

02 June 2025

To Whom It May Concern:

I met with Neva Horton and her mother, Katie O'Connor regarding early graduation. Per our procedures, Neva submitted a letter (attached) and completed a credit inventory with Mr. Brown, our guidance counselor (attached).

I would like to recommend Neva Horton for early graduation, which would have her as part of the class of 2026 cohort for the 2025-2026 academic school year.

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Please do not hesitate to reach out with any questions.

Sincerely,

Teriscovkya Smith

Principal

Neva Horton  
PO Box 241  
Nome, AK 99762  
nevarilyhorton@gmail.com  
(907) 434-6435

May 27, 2025

Nome Public Schools  
Board of Education  
Nome Beltz High School  
PO Box 131  
Nome, AK 99762

To whom it may concern,

I am writing to formally request permission to graduate early from Nome Beltz High School. I believe my academic records, including grades and credits, will be verified and provided by a faculty member upon review.

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My motivation for seeking early graduation is to begin my college education sooner, which is essential for my career goals. I plan to pursue a career in the medical field as a physician and recognize the importance of starting my post-secondary education as early as possible.

Given that I am still relatively young, I intend to stay in-state to obtain my Bachelor's Degree, specifically at the Alaska Pacific University or University of Alaska Southeast. After completing the necessary coursework and degrees there, I plan to transfer to a university in the continental United States to complete my education earning a PHD.

Once I have obtained the required degrees, I am eager to pursue a career in the medical field, which aligns with my long-term ambitions. I would love to return back to rural Alaska and practice medicine once I complete my degree and residency.

Thank you very much for your time and careful consideration of my request. I look forward to your response.

Sincerely,

Neva Horton



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## Re: Credit check

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Aaron Brown <abrown@nomeschools.org>  
To: Neva Horton <nevahorton09@gmail.com>  
Cc: Teriscovkya Smith <tsmith@nomeschools.org>

Wed, May 21, 2025 at 10:48 AM

I wrote total needed not including classes your taking right now, but then denoted what you are in and what it will leave for next year.

Need 2 credits of English (currently in E3 needs 1.0 E4 plus .5 english elective)

Need 1 credit of Math (currently in Alg 2 leaving .5)

Need .5 of social study plus .5 Alaska History (Currently in .5 Government leaving AK History)

Done with science

Need both .5 PE & .5 Health

Need 4 elective credits (currently in 2.5 credits worth so 1.5 left next year)

### So Senior Year would be

1.5 English

.5 Math

AK History

PE

Health

3 electives

89

On Tue, May 20, 2025 at 5:25 PM Neva Horton <nevahorton09@gmail.com> wrote:

Mrs. Smith also wanted me to reach out to you about the process to taking to test needed for the ANSEP acceleration progra next year.

Thank you,

Neva Horton

On Tue, May 20, 2025 at 4:40 PM Neva Horton <nevahorton09@gmail.com> wrote:

Good afternoon-

My mom and I had a meeting with Mrs. Smith yesterday discussing early graduation. One l the steps I needed to take was doing a credit check with you. I don't exactly know what that intakes but she informed me that you were able to access all my information; But if you need me to send you anything just let me know.

Thank you,  
Neva Horton

--  
Aaron M. Brown  
NBMHS Counselor  
School # 907-443-6157

## SCHOOL BOARD COMMUNICATION

**Title: Approval of Extension of Fremontii, LLC Owner Representative Contract**

**Date: September 9, 2025**

**Administrator: Jamie Burgess, Superintendent**

**Attachments: Fremontii Re-Roof Report, Cost Estimate**

**Action Needed**    **For Discussion**    **Information**    **Other**

## BACKGROUND INFORMATION

Due to the current status of the Beltz re-roof project, the extended substantial completion date and some additional change orders under consideration to fully utilize the available funding, the administration is requesting to extend the contract with Fremontii, LLC in order to retain their services through the end of the project.

Mr. Mortensen's work has been invaluable in ensuring contractors are meeting requirements of DEED, and was able to ensure the District could complete a reduced scope of work for two alternates, extending the lifespan of those two areas as well as the base bid area. Neither Mr. Duarte nor myself would have had time to devote to the project to perform the needed oversight.

## ADMINISTRATIVE RECOMMENDATION

The District recommends extension of Fremontii LLC's contract for owner representative for the Beltz Re-roof project through October 31<sup>st</sup>, 2025 to a maximum of \$43,000.

**Sample Motion: I move to approve extension of Fremontii LLC's contract for owner representative for the Beltz Re-roof project through October 31<sup>st</sup>, 2025 to a maximum of \$43,000.**

## **NPS NBHS Reroof Fremontii, LLC. Owners Representative Board Report 9-3-25**

### **1. Schedule:**

- See attached UIC updated schedule (8/26/25)
- Ceiling tile arriving in Anchorage 9/9
- Revised schedule with Change Order Proposal Updates
  - COP-10R1 RM 104 Plumbing Leak Repair – In progress
  - COP-12R1 ALT 1 Ceiling & Wall Damage - In progress
  - COP DCVR-31 Roof Hatch Access - In progress
  - Requested COP for Ceiling Tiles August 16, 2025.
  - Requested COP for Carpet Repairs August 29, 2025.

### **2. Personnel Onsite:**

- General Contractor 0 - All UIC crew are currently off site. Mid-next week, the remobilization for cleanup, ceiling tile installation, change order work, roofing punch list work. Adrian Barajas will be filling in for Cory as superintendent.

### **3. Submittals:**

- CEI 02 83 33 – Revise and resubmit, B. French of EMS has confirmed that not having the new COF is acceptable so long as the application was submitted prior to work being performed. Will submit COF of both employees once received
- Initial Exposure Assessments (required within 24 hours)
- Waste Load-out 02 82 33 3.4 G. (1.)
- Excursion Samples 02 82 33 3.4 C. (5.)
- Project Daily Logs as described in 02 82 33 1.14 C.

### **4. Change Orders:**

- Change Order #1 NPS UIC 2025 Dorm Lodging & Vehicles 5-9-25
- Change Order #2 Combined 6-13-25.
- Change Order #3 Combined 6-26-25.
- Change Order #4 Combined 8-10-25 in for signature UIC

### **5. Applications for Payment:**

- July Pay request: notarized resubmittal to be received today, 9/3
- August pay app being submitted this week

### **6. Old Items:**

- DEED approval ceiling tile and carpet replacement COP requests.
- Manufacturers Roofing inspection report and warranty. Ward Havens, Carlisle Rep.
- Missing Foam Value of \$110,000.00
- Electrical Issues and repair.
- Ceiling Tile Replacement's. Materials not ordered or received.
- Library Flood Desk Replacement
- Library Roof Leek Flood Carpet Stains
- Room 140 CEI Oil Stains

## 7. Substantial Completion

- Substantial Completion 9-15-25 based on additional work approval would be moved back to October 2025.
- Substantial Completion Walkthrough Architect and Engineers based on revised additional work approval.
- Owner, Nome Public Schools, will occupy the project for its use, for the 2025-26 school year under provisions agreed upon with the General Contractor.

## 8. DEED

### DEED Budget Increase

- Total Additional Construction Funding: +\$636,963
- New Deed Construction Budget: \$5,374,313 (increased from \$4,737,350)
- Running Construction Contract Expenditure Balance \$4,650,256
- Total Change Orders \$712,745

### DEED Closeout

- DEED Closeout Forms & Requirements

## 9. Project Closeout:

- Closeout forms – UIC team is beginning to work on them.
- Site and building cleanup
- System testing – Tesla to submit ASAP for heat trace system, APH to submit ASAP for mechanical system.
- Project documentation – Subcontractor redlines requested; O&M physical copies being created.



Interior ceiling tile and sheet rock demolition for roof drain pipe additions.



Ceiling tile removal for mechanical access for additional piping installation.



Asbestos remediation employee preparing to enter closed forced air enclosure.



Asbestos remediation area enclosure with bagged asbestos.



Project lay-down area with equipment and materials for installation.



Completed EPDM roofing system with drainage swells and positive flow drainage that the school did not have before.



Additional renovated roofing system looking back towards the Library skylight.



New 20 year warranty roofing systems on over 50,000 square feet of roof and no leaks!!

Activity ID	Activity Name	Original Duration	Remaining Duration	Activity % Complete	Start	Finish	Predecessors	Successors	2025				
									18	25	01	08	15
<b>Nome-Beltz High School</b>													
<b>Preconstruction</b>													
A1000	NOI	1	0	100%	02-Jan-25 A	22-Jul-25 A							
A1030	Documents for Contract Award	11	0	100%	07-Jan-25 A	18-Jan-25 A	A1000	A1010					
A1010	NTP	2	0	100%	11-Feb-25 A	12-Feb-25 A	A1030	A1020, A1120, A1130, A1040					
A1020	Preconstruction Meeting	1	0	100%	11-Feb-25 A	11-Feb-25 A	A1010	A1040					
A1040	Mobilization/Site Prep	11	0	100%	27-May-25 A	09-Jun-25 A	A1020	A1210, A1310					
A1310	Temp Power Setup	2	0	100%	04-Jun-25 A	06-Jun-25 A	A1040	A1250, A1230					
<b>Submittals</b>													
A1140	Mechanical	25	0	100%	27-Feb-25 A	21-Mar-25 A	A1010	A1180					
A1150	Electrical	20	0	100%	27-Feb-25 A	21-Mar-25 A	A1010	A1190					
A1130	Roofing	15	0	100%	01-Mar-25 A	27-Mar-25 A	A1010	A1170					
A1120	Abatement	30	0	100%	11-Mar-25 A	03-Jun-25 A	A1010	A1240					
A1160	Finishes	15	0	100%	11-Mar-25 A	27-Mar-25 A	A1010	A1200					
<b>Procurement</b>													
A1170	Roofing	30	0	100%	11-Mar-25 A	14-Apr-25 A	A1130	A1450					
A1180	Mechanical	42	0	100%	11-Mar-25 A	28-Apr-25 A	A1140	A1450					
A1190	Electrical	42	0	100%	11-Mar-25 A	28-Apr-25 A	A1150	A1450					
A1200	Finishes	30	0	100%	11-Mar-25 A	09-Jul-25 A	A1160	A1520					
A1520	AML Spring Seattle Cutoff	1	0	100%	05-May-25 A	05-May-25 A	A1200	A1530					
A1530	AML Spring Anchorage Cutoff	1	0	100%	15-May-25 A	15-May-25 A	A1520	A1540					
A1540	AML Spring Nome Arrival	8	0	100%	29-May-25 A	06-Jun-25 A	A1530	A1430, A1320					
A1450	AML Summer Seattle Cutoff	1	0	100%	02-Jun-25 A	02-Jun-25 A	A1170, A1180, A1190	A1500					
A1500	AML Summer Anchorage Cutoff	1	0	100%	12-Jun-25 A	12-Jun-25 A	A1450	A1510, A1550					
A1510	AML Summer Nome Arrival	14	0	100%	29-Jun-25 A	02-Jul-25 A	A1500	A1330					
A1550	AML Summer Nome Arrival (Arctic Barge)	4	0	100%	18-Jul-25 A	22-Jul-25 A	A1500	A1330					
<b>Demolition</b>													
A1230	Electrical Demo	4	0	100%	03-Jun-25 A	13-Aug-25 A							
A1250	Interior Abatement	19	0	100%	10-Jun-25 A	29-Jun-25 A	A1310	A1430, A1260, A1240					
A1260	3rd Party Testing	33	0	100%	10-Jun-25 A	29-Jun-25 A	A1250	A1240					
A1210	UICC Removal of Salvaged Items	4	0	100%	11-Jun-25 A	13-Aug-25 A	A1040, A1240	A1220					
A1220	Mechanical Demo	8	0	100%	11-Jun-25 A	01-Aug-25 A	A1210	A1370					
A1240	Exterior Abatement	32	0	100%	11-Jun-25 A	12-Jul-25 A	A1120, A1250, A1260	A1210, A1280, A1270, A					
<b>Construction</b>													
<b>Exterior</b>													
A1270	Tenting/Temp Covering	32	0	100%	11-Jun-25 A	27-Aug-25							
A1280	Infill Demolished Locations	31	0	100%	11-Jun-25 A	10-Aug-25 A	A1240	A1290					
A1290	Parapet Build	31	0	100%	11-Jun-25 A	09-Aug-25 A	A1280	A1300, A1390					
A1320	EPDM Roofing w/ Densdeck/Rigid Insulation	32	0	100%	14-Jun-25 A	26-Aug-25	A1270, A1240, A1540	A1350, A1050, A1060, A					
A1370	Roof Drains/Rain Leader	32	0	100%	20-Jun-25 A	29-Jul-25 A	A1220	A1380, A1420					
A1360	Hatch & Ladder Install	3	0	95%	25-Jun-25 A	26-Aug-25	A1240	A1350					
A1300	Concrete Parapet Repair	3	0	95%	10-Jul-25 A	26-Aug-25	A1290	A1390					
A1380	Insulation	14	0	100%	14-Jul-25 A	18-Jul-25 A	A1370	A1400, A1330					
A1390	Roof Flashing, Detail Work, Seismic Joint	12	1	95%	26-Jul-25 A	26-Aug-25	A1320, A1300, A1290	A1330, A1610					
A1420	Electrical Heat Trace	21	1	95%	29-Jul-25 A	27-Aug-25	A1230, A1370	A1440					
A1350	UICC Metal Siding/Flashing	6	1	90%	31-Jul-25 A	26-Aug-25	A1360, A1320	A1330					
A1400	Ducting/HVAC	5	0	100%	01-Aug-25 A	01-Aug-25 A	A1380	A1330					
<b>Interior</b>													
A1430	Fireproofing	7	0	100%	18-Jul-25 A	25-Jul-25 A	A1540, A1320, A1250	A1440, A1490					
A1440	Electrical Rough-In	13	0	100%	31-Jul-25 A	14-Aug-25 A	A1430, A1420	A1460					
A1490	GWB Hang/Tape	8	0	95%	31-Jul-25 A	26-Aug-25	A1430	A1480					
A1460	Electrical Finish	13	1	95%	08-Aug-25 A	26-Aug-25	A1440, A1470	A1090					
A1470	Acoustical/ Glue-up Ceiling Tile	13	9	30%	11-Aug-25 A	05-Sep-25	A1480	A1460, A1600, A1580					
A1480	Painting	11	0	100%	18-Aug-25 A	23-Aug-25 A	A1490	A1470					
<b>Change Order Work</b>													
A1410	COP-005.1 ALT Area 3 Recover - Roofing	7	0	100%	01-Aug-25 A	13-Aug-25 A	A1320	A1560					
A1560	COP-008 ALT Area 1 Recover - Roofing	5	0	100%	02-Aug-25 A	26-Aug-25 A	A1410	A1570					
A1610	COP-13 Base Bid Eastern Siding	2	0	95%	04-Aug-25 A	26-Aug-25	A1390	A1330					
A1570	COP-11 Thermo Image ALT 1 Recover Work	5	0	100%	05-Aug-25 A	13-Aug-25 A	A1560	A1330					
A1620	COP-14 West Wall Flash, Lower to Upper Ro	1	0	100%	07-Aug-25 A	08-Aug-25 A	A1320	A1600					
A1580	COP-009R2 Water Damage RM 105	4	3	25%	21-Aug-25 A	28-Aug-25	A1470	A1330, A1590					
A1600	COP-12R1 ALT 1 Ceiling & Wall Damage	6	4	35%	25-Aug-25 A	29-Aug-25	A1470, A1620	A1330					
A1590	COP-10R1 RM 104 Plumbing Leak Repair	4	4	0%	29-Aug-25*	31-Aug-25	A1580	A1330					
<b>Closeout</b>													
A1060	O&M's, Closeout Submittals	12	6	50%	01-Aug-25 A	01-Sep-25	A1320	A1330					
A1050	Submit As-Builts/Redlines	7	7	0%	26-Aug-25*	02-Sep-25*	A1320	A1330					
A1100	Demobilization	0	0	0%	28-Aug-25*	28-Aug-25*	A1090	A1340					
A1330	Substantial Completion	0	0	0%	02-Sep-25	02-Sep-25	A1060, A1400, A1350,	A1080					
A1080	Punchlist	5	5	0%	03-Sep-25*	08-Sep-25	A1330	A1090					
A1090	Final Cleanup	4	4	0%	09-Sep-25*	12-Sep-25	A1080, A1460	A1100					
A1340	Final Completion	0	0	0%	21-Sep-25*	21-Sep-25*	A1100						



Jamie Burgess <jburgess@nomeschools.org>

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## Fremontii NBHS Re-Roof Invoice #10093 9-2-25

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**John Mortensen** <john.mortensen@fremontii.com>  
To: Jamie Burgess <jburgess@nomeschools.org>  
Cc: Genevieve Hollins <Genevieve.Hollins@akebs.com>

Tue, Sep 2, 2025 at 5:08 PM

Hi Jamie,

Owners Rep Time:

- Will increase based on substantial completion and final completion date change. We are also waiting for change order approval from DEED and pricing back from UIC for additional work that will affect substantial completion and final completion dates.
- Projected Cost through October, if necessary, would be:
- \$26,400 for Owner's Representative/Project Management Services through October 31, 2025.
- \$15,998 for Reimbursable Expenses through October 31, 2025.

Thank you,

John W. Mortensen  
President  
Fremontii, LLC.  
[www.fremontii.com](http://www.fremontii.com)  
[john.mortensen@fremontii.com](mailto:john.mortensen@fremontii.com)  
Office 907-600-2855  
Mobile 907-756-3104

[Quoted text hidden]

## SCHOOL BOARD COMMUNICATION

**Title: Approval of Revised NBMHS Student Handbook**

**Date: September 9, 2025**

**Administrator: Jamie Burgess, Superintendent & Teriscovkya Smith, NBMHS Principal**

**Attachments: Revised Handbook**

**Action Needed**    **For Discussion**    **Information**    **Other**

## BACKGROUND INFORMATION

The Handbook for NBMHS students was revised to bring the cell phone policy into compliance with the recently passed legislation. In addition, protocol was added for students who drive to and from the school, and some clarity around PBIS.

Revisions are noted in yellow for your convenience.

## ADMINISTRATIVE RECOMMENDATION

The administration recommends approval of the revised NBMHS Student Handbook for 2025-2026.

**Smple Motion: I move to approve the revised NBMHS Student Handbook for 2025-2026.**

NOME-BELTZ  
MIDDLE/HIGH SCHOOL  
#nanookstrong  
2025-2026  
STUDENT HANDBOOK



***Nome-Beltz Fight Song***

*On Nome-Beltz High!*

*On Nome-Beltz High!*

*Fight, fight, all the time*

*Pass the ball around the players*

*Baskets all the time*

*Rah, Rah, Rah!*

*On Nome-Beltz High!*

*On Nome-Beltz High!*

*Fight on for your fame*

*Fight Nanooks*

*Fight, fight, fight*

*We'll win this game -Rah!*

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## NOME PUBLIC SCHOOLS VISION AND MISSION STATEMENT

### **Vision Statement:**

*Together - strong in identity, purpose, potential*

### **Mission Statement:**

*We inspire and empower students to be culturally grounded responsible citizens who are deeply connected to our community and world.*

## **POSITIVE BEHAVIOR INTERVENTIONS & SUPPORTS (PBIS)**

The purpose of this section is to inform NBMHS students and their families as we continue our implementation of Positive Behavior Interventions & Supports (PBIS) into campus life. Our goal is to provide all of our students with a safe and effective school environment where they can experience academic and behavioral success and be #nanookstrong.

### **What is PBIS?**

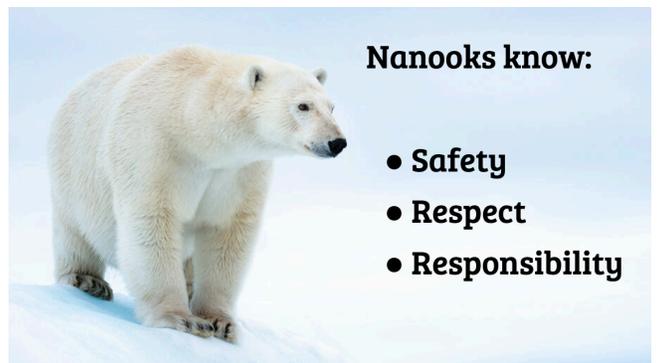
PBIS stands for Positive Behavior Interventions and Supports. PBIS focuses on creating and sustaining school-wide, classroom, and individual systems of support that improve the educational environment for all children. Our PBIS implementation plan includes clearly defined outcomes, research-validated practices, supportive administrative systems, and information for problem solving behaviors. All staff members at NBMHS will establish regular, predictable, positive learning and teaching environments. We will serve as positive role models to students as we teach expected school behaviors. We utilize a system in place for recognizing and rewarding expected behaviors called PBIS Rewards. By improving the school environment, we will increase learning time and promote academic and social success for every Nanook in the Den! For more information, please visit: [PBIS.org](https://www.pbis.org)

### **Nome Public Schools Behavior Purpose Statement**

As Nanooks, we care for ourselves and others in our culturally diverse world by making **SAFE** choices, showing **RESPECT**, and acting **RESPONSIBLY** as life-long learners and citizens.

### **School-Wide Behavior Expectations**

Campus teachers and staff will explicitly teach what it looks like to be respectful, responsible, and safe in every area at our school. These behavior expectations are clearly displayed on the walls around campus.



## NBMHS Behavior Expectations Matrices

Consistent expectations are important and provide guidelines for success, opportunities for positive relationships, reduce problem behavior, and increase our school safety. Expectations should be simple and easy to remember, positively stated, and applicable to everyone in the Nanook Den. We work together to monitor and reinforce behaviors. The NBMHS Behavior Matrices will keep everyone on the same page and serve as the basis for school activities and lessons designed around school expectations.



## PROMOTION AND GRADUATION REQUIREMENTS

### Middle School Promotion Requirements

Middle School students are required to take 7 classes per day. The required classes are: Elective, Reading, Writing, Math, Physical Education or Music, Science, and Social Studies. All Middle School students are required to take a minimum of 6 semesters of Middle School classes to be promoted.

### High School Graduation Requirements

High school students must obtain 22 credits from various areas and complete a college and career readiness assessment in order to graduate which include: SAT, ACT, or WorkKeys. The required classes and credit breakdown is as follows (**BP 6146.1**):

Required Classes	Total Minimum Credits Required
Language Arts	4
Science	2
Mathematics	3

Social Studies	3
Health/Physical Education	1
Electives	9
<p><b>Note:</b> While 22 is the minimum requirement, most students will earn an excess of credits upon graduation. Take advantage of every learning opportunity to promote success after high school! For other graduation policies and credit information, please see <a href="#">AR 6146.1</a>.</p>	

To ensure the success of all Nanooks: We require all seniors to have a post-secondary plan prior to graduation and all 8th-grade students to have a high school plan upon promotion.

### WITHDRAWAL OR CHANGE OF CLASSES

High school student scheduling begins in the spring, but all schedules will be finalized within the first week of academic classes for enrolled students. Each year, a designated window is set for schedule revisions. After this window closes, classes may not be changed without permission of the administration or designee. A student who drops a course during the first six weeks of the semester may do so without any entry on his/her permanent record. A student who drops a course after the first six weeks of the semester shall receive an F grade on his/her permanent record, unless otherwise decided by the principal or designee because of extenuating circumstances. ([AR 5121](#))

### GRADE REPORTING

- Grading Period:** Report cards are given at the end of each of the four quarters with official transcript grades given out at the end of the 2nd and 4th quarters (S1 and S2 respectively).
- Progress Reports:** Approximately halfway through each quarter, parents/guardians will receive progress reports to notify them of a student's performance in school.
- Grades:** NOME Public Schools uses traditional Carnegie Grades (A,B,C,D,F) as indicators of student performance ([BP 5121](#) [AR 5121](#)). Students and guardians have access to all grading through PowerSchool, and they should contact teachers if discrepancies arise.

### NBMHS grading scale

100-90= A      89-80 = B      79-70 = C      69-60 = D      59 and lower =F

For high school courses, students must earn a minimum of 60% to earn credit for a course.

### High School Finals

All students will be required to take a final exam or complete a project/presentation for **core content classes** at the end of each semester. Grades for finals will not exceed 10% of the overall course grade. The schedule is as follows:

- Semester 1 review/finals week: **January 12-16, 2026**
- Semester 2 review/finals week: **May 26-29, 2026**

### Progress Reports & Report Cards

Progress reports, quarterly reports, and final grades will be sent out on the following schedule:

- 1<sup>st</sup> Quarter Progress Reports Week of September 29, 2025
- **1<sup>st</sup> Quarter Report Cards** **Week of November 3 (Q1 ends 10/31/2025)**
- 2<sup>nd</sup> Quarter Progress Reports Week of December 1, 2025
- **Semester 1 Report Cards** **Week of January 19 (Q2/S1 ends 01/16/2026)**
- 3<sup>rd</sup> Quarter Progress Reports Week of February 16, 2026
- **3<sup>rd</sup> Quarter Report Cards** **Week of March 30 (Q3 ends 03/27/2026)**
- 4<sup>th</sup> Quarter Progress Reports Week of April 27, 2026
- **Semester 2 Report Cards** **Week of June 1 (Q4/S2 ends 05/29/2026)**

## SCHEDULE INFORMATION

### Teacher Assistants

Seniors may be a TA (Teaching Assistant) upon approval from the guidance counselor, principal, and/or teacher. 11th-grade students who would like to be a Teacher's Assistant must have approval from administration. Students may not work as a TA for more than one period per semester. We will provide students with job descriptions and training to ensure their success in earning credit.

### Free Periods

Seniors may request a 1st or a 7th- hour free period as long as this does not hinder graduation; this requires a minimum of 19 credits. Students who do not have a class should either make arrangements with a teacher or leave campus during that time and sign in/out in the main office pending approval from their parent/guardian and administration.

### ANSEP Acceleration Academy

NBHS, in partnership with ANSEP (Alaska Native Science and Engineering Program) is thrilled to host the Acceleration Academy. Through this academy, Nome students will enroll in university courses that count towards high school graduation and any university degree program, participate in group study sessions facilitated by other ANSEP students, participate in hands-on projects led by practicing scientists and engineers, and participate in weekly community building and social activities. ANSEP will cover the cost of all ANSEP activities and the tuition and fees for ANSEP-approved courses.

### Dual Credit Courses

- With the exception of students enrolled in the ANSEP Acceleration Academy, students who take dual credit classes (100-level or above) through accredited institutions of higher learning can fulfill credits needed for graduation from NPS: .25 high school credit for one

credit college course; .5 high school credit for a 2 credit college course; 1.0 high school credit for a three credit college course.

- It is the student's responsibility to submit college transcripts to the counselor for review.
- 9-11th-grade students who wish to take a dual credit course must have permission from their parent/guardian and administration; seniors who would like to take more than two must have permission from their parent/guardian and administration.

## PARENT-TEACHER CONFERENCES

Our goal is to set up an event that will get more families in attendance to grow our partnerships. We will have a schedule out as soon as possible. **#familiesmatter**

- **Fall Conferences:**
  - Monday, November 10
  - Tuesday, November 11
- **Spring Conferences:**
  - Friday, February 13
  - Monday, February 16



## ALASKA PERFORMANCE SCHOLARSHIP

The [Alaska Performance Scholarship](#) provides an opportunity for Alaska high school students to earn a scholarship to help cover the cost of an Alaska postsecondary education. Alaska high school students who take a more rigorous curriculum, get good grades, and score well on college placement or work ready exams, can earn an Alaska Performance Scholarship to qualified Alaska colleges, universities, or vocational/technical programs.

## COLLEGE AND APTITUDE EXAMS

### College Entrance Exams

**PSAT:** Nome-Beltz High School offers college entrance tests throughout the school year. Students also have the opportunity to take the Preliminary Scholastic Aptitude Test / National Merit Scholarship Qualifying Test ([PSAT/NMSQT](#)) to help in their preparations.

We encourage sophomores and/or juniors to take the PSAT because the National Merit Scholarship Corporation offers scholarships based on test scores. A counselor will provide you with information and help with registration and deadlines.

<b>Testing Dates</b>
TBD

**SAT:** The Scholastic Aptitude Test (**SAT**) will be offered three times this school year. Most colleges and universities within the United States, as a prerequisite to college admission, accept the SAT and require a combined score of at least 1500 for college admittance. The SAT is offered on Saturdays and requires online registration at **The College Board**. Admissions to SAT are restricted, so sign up early with a school counselor. They will provide information about fee vouchers and study resources and will provide you with information and help with registration and deadlines.

Testing Dates
October 4, 2025 (Deadline TBD)
November 8, 2025 (Deadline TBD)
December 6, 2025 (Deadline TBD)
May 6, 2026

The American College Test (**ACT**) will be offered three times this school year. Most colleges and universities within the United States, as a prerequisite to college admission, accept the ACT and require a score of at least a 21 for college admission. The ACT is offered during the school week and requires registration with the College and Career Guide, who can also provide study resources and registration deadlines.

Testing Dates
February 14 (January 7th deadline)
April 11 (March 6th deadline)

### WorkKeys Assessment

The **WorkKeys** test is a compilation of assessments that build and measure workplace skills that affect job performance, increase the opportunity for career changes, and facilitate career advancement. We will release testing dates in the fall.

### Military Aptitude Exams

Depending on need, the Armed Services Vocational Aptitude Battery (**ASVAB**) will be offered twice this school year, once for juniors and once for seniors. The military uses the military entrance score, also called the Armed Forces Qualification Test (AFQT), to determine eligibility for admittance to the Armed Services. Juniors and seniors are encouraged to take the test. We will release testing dates in the fall.

## COUNSELING

Counselors can help with a variety of topics including scheduling questions, academic performance, future planning, collegiate questions, and testing, social and emotional concerns,

and connecting you with resources. For students, the Counselor's Office works best when scheduling an appointment (email or in person). If you need help or have any questions, feel free to contact us. We are here for you!

## STUDENT CELEBRATIONS

We want to celebrate you! Each month, the administration will honor students who are showing Nanook values in a variety of capacities. Weekly celebrations will happen every Friday at the middle school and on a regular basis with high school students. We will showcase some of these students at the School Board Meeting. We welcome students and their families and loved ones to celebrate this recognition! **#nanookstars**



## ASSEMBLIES

Assemblies are scheduled for the instructional benefit of students and promotion of school spirit. Assemblies will be educational, cultural, and for school spirit. The Spirit Club will have responsibility for organizing and coordinating pep assemblies with a designee. **#nanookden #wegotspirit #howboutyou**

## INTERNET SAFETY AND USAGE AGREEMENT

All students are required to read, sign and abide by the Internet Safety and Usage Agreement. Violation of this agreement will result in the following consequences:

- 1<sup>st</sup> offense: suspension of use for 1 week;
- 2<sup>nd</sup> offense: suspension of use for 2 weeks;
- 3<sup>rd</sup> offense: suspension of use for 4 weeks;
- 4<sup>th</sup> offense: suspension of use for the semester;
- 5<sup>th</sup> offense: suspension of use for the remainder of the school year.

Inappropriate usage deemed extremely severe can result in moving directly to the 5<sup>th</sup> offense and suspension of privileges for one year. Offenses are subject to administrative review and approval. (**AR 6161.4**)

## SAFETY AND SECURITY

Safety and security are high priorities at NBMHS. The following procedures and general information guide the school's daily efforts to provide a safe, structured, and inviting learning environment for all:

- Any time students arrive late or leave early it is important that they enter the building through the main entrance and sign in and out at the main office;
- All visitors must be pre-approved by the administration and check in at the office upon arrival; guests will wear a visitor badge throughout their visit;

- Any time a student is aware of dangerous situations or has a concern about the safety or well being of another student or staff member, that student is expected to share his or her concerns with a staff member.

### Emergency Response Procedures

Nome Public Schools has emergency procedures for students and staff to follow when emergency signals/announcements are broadcast in the school building. In addition to the regular monthly fire evacuation drills, students will also be informed of the district’s emergency preparedness plan in the event of a violent intruder(s) on campus. The ALICE (Alert, Lockdown, Inform, Confront, Evacuate) approach saves lives, builds confidence in teachers and staff when it comes to making decisions, and mitigates risk factors. All NPS K-12 teachers and staff received training and will teach students for planned practice drills. You will receive more information through NPS mailings, announcements, and our newsletter. For more information on ALICE, parents and students should visit the website: [ALICE training](#) Additionally, NPS developed a communication protocol to inform our community of an event. While you will receive more information, please refer to the following image for a brief description:

### NPS Big 5 Emergency Procedures

ACTION	DESCRIPTION
	<p>Implement for the safety and privacy of individuals in distress and <b>not</b> when the safety of staff or students is an issue. Students remain in classrooms - no passes or allowing students to leave the classroom. Instruction continues, but students are held in the room if the bell rings.</p> <p>We will notify families once the Stay in Place is initiated and lifted.</p>
	<p>Initiate for an environmental hazard (ex. air quality, wildlife) in the surrounding area. All students and staff remain inside until otherwise directed. Instruction continues as planned. Further precautions may be announced to suit the situation.</p> <p>We will notify families when Secure Campus is initiated and lifted.</p>
	<p>Initiate ALICE (Alert/Lockdown/Inform/Counter/Evacuate) protocols for an immediate human threat of danger to occupants of a campus or school building.</p> <p>We cooperate with law enforcement to ensure the safety of our students and staff, which is our top priority. <b>DO NOT</b> come to the school or attempt calling the office. We will notify families when Violent Intruder is initiated and will send updates as they become available.</p>
	<p>Implemented when conditions outside the building or off-site are safer than inside or on-site (ex. gas leak, fire). Requires moving or directing students and staff to move from school buildings to a predetermined safe location.</p> <p>We urge parents and other visitors to avoid coming to the school or calling our office at this point in time. We will notify families when Evacuation is initiated and lifted.</p>
	<p>Implement during an earthquake or explosion to protect building occupants from flying and falling debris. Students and staff must immediately drop, cover, and hold on during the incident. May be followed by evacuation.</p> <p>We urge parents and other visitors to avoid coming to the school or calling our office until we have completed assessing the situation. We will notify families when Drop, Cover, and Hold On is initiated and lifted.</p>

## STUDENT ATTENDANCE

Regular attendance at school is necessary if students are to gain the full benefit from their educational opportunities. Students who have good attendance generally enjoy school more, achieve higher grades, and are more employable after graduating from high school. Nome Public Schools staff will do everything possible to provide a positive learning environment that will encourage students to attend. The staff and school will inform the parents of their child's attendance record, and through mutual cooperation, work to achieve satisfactory attendance.

**(AR 5113)** For more information on how attendance impacts learning, visit [Attendance Works](#) [#attencematters](#) [#beinittowinit](#)

### Definitions

A) **Absences** - An absence is defined as when a student is not actually physically present in the appropriate class for any reason. All absences, whether excused or unexcused, are counted as absences.

B) **Excused Absences:** All excused absences **must be** accompanied by parent notification, preferably within two (2) school days of the absence.

#### 1. Excused absences include:

- a. Injury or illness
- b. Quarantine
- c. Death in the immediate/extended family
- d. Medical or dental appointment
- e. Court or administrative proceedings
- f. Religious observance
- g. Subsistence/cultural activities

2. **School Sponsored Absences:** School sponsored activity absences are absences due to student participation in school-sponsored clubs, sports activities, or field trips. These absences are considered to be part of the regular school program. Church groups, scouts, beauty pageants, club swim teams, leagues, non-school sponsored activities, etc, are not included as school sponsored activities. Students missing regular classes due to school-sponsored activities, such as sporting events, are expected to make plans with their teachers in advance of travel.

Students who are traveling or miss school for school activities will need to communicate this to their teachers. Please remember that teachers are **not** required to provide specific instructional assignments during a planned absence, but students will have the opportunity to make-up classwork, assignments, and quizzes or tests upon their return. It is the responsibility of students to ensure that they utilize school supports to make up work.

For more information regarding activities sanctioned by the [Alaska School Activities Association \(ASAA\)](#), please visit their website. We also recommend that you familiarize

yourself with the [2025-2026 ASAA Handbook](#) as NBMHS adheres to all policies and guidelines for its ASAA supported events.

**3. Additional details:**

- Any absence, including medical, in order to count as excused, must be accompanied by a parent notification within two (2) school days of the absence.

C) **Unexcused Absences:** An unexcused absence is one that does not meet the requirements of an excused absence.

D) **Tardy:** All students arriving late to campus must check in at the main office before heading to class - this is for the safety and security of our building. Students excessively late for class are subject to administrative review and behavior consequences, depending on frequency and severity.

E) **Skipping:** A student who is considered on campus, but has willfully missed an inordinate amount of the regular class period(s) to which he/she was assigned, or who has traveled outside of his/her assigned classroom space without first obtaining school permission is documented as skipping. All instances of skipping class are subject to administrative review and behavior consequences, depending on frequency and severity.

F) **Truancy:** A full day of unexcused absences in all classes. Administration will make contact home in the case of truancy; excessive truancy will be reported to the appropriate agencies.

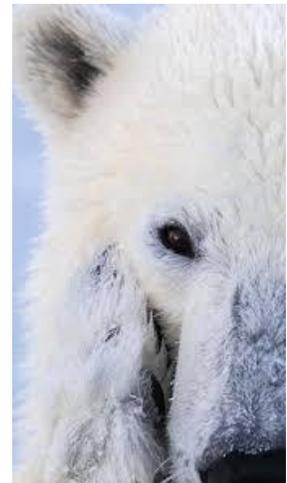
**Attendance Recognition and Celebration**

We will recognize students with excellent attendance with incentives and announcements through various outlets such as: pep assemblies, social media, newsletters, and school board meetings; other celebratory events and recognition will occur throughout the year. Being present WILL make a difference in your education and school experience! #beinittowinit

**PLANNED SCHOOL CLOSURES**

To help improve attendance and your planning for the year, here is a list of planned school closures. NBMHS will NOT hold school on the following days:

- |                              |                                   |
|------------------------------|-----------------------------------|
| <b>September 1</b>           | <b>Labor Day</b>                  |
| <b>November 10-11</b>        | <b>Parent-Teacher Conferences</b> |
| <b>November 27-28</b>        | <b>Thanksgiving Break</b>         |
| <b>December 22-January 2</b> | <b>Winter Break</b>               |
| <b>January 5</b>             | <b>Teacher Inservice</b>          |
| <b>February 13 &amp; 16</b>  | <b>Parent-Teacher Conferences</b> |
| <b>March 16-20</b>           | <b>Iditarod (Spring) Break</b>    |
| <b>April 24</b>              | <b>Teacher Inservice</b>          |
| <b>May 25</b>                | <b>Memorial Day</b>               |



## **MAKE-UP WORK**

### **Planned Absences**

Please remember that teachers are **not** required to provide specific instructional assignments during a planned absence, but students will have the opportunity to make-up classwork, assignments, and quizzes or tests upon their return and we will do our best to offer support:

- As a general rule, students will be given one day for each school day missed up to a maximum of 10 make-up days in order to potentially receive full credit for all make-up assignments. Extended absences will be considered on an individual basis.
- Absences that occur at the end of a grading cycle might result in an incomplete (INC) course grade; students will have 2 weeks (10 school days) to submit the appropriate work required for course credit. All outstanding work not completed by the agreed upon due date will receive a zero (0% score). Please note that grades for the 2nd semester are due the day after school releases and incompletes will not be assigned. Incomplete grades for a course will be at the administration's and/or teacher's discretion.
- Inform the Main Office if you are out for subsistence; we honor these activities with additional exemptions and support. #subsistencevalues
- *Absences impact learning; extensive absences will impact a student's ability to succeed. Please make every effort to be in class while school is in session.*

Students shall be given the opportunity to make up missed assignments / assessments due to an excused absence, and will receive full credit if the work is turned in according to the above make-up work policy.

Students who miss schoolwork because of unexcused absences or suspensions will be given the opportunity to make up missed work for credit; refer to the make-up work policy above. Teachers will assign such makeup work as necessary to ensure academic progress, not as a punitive measure. (BP 6154)

## **AFTER SCHOOL TUTORING**

Students who would like support or time to complete current or make up work may come to tutoring. High school students may receive tutoring from 3:25pm until 4:00pm on Tuesdays, Thursdays, and Fridays and may opt to take the middle school bus at 4:10pm. After 4:10pm, students must be in an organized activity to remain on campus. Students who attend tutoring regularly show improvements! We will offer snacks when possible, but plan ahead and bring something to get you through! We also offer Migrant Ed tutoring on Tuesdays and Thursdays from 4:10-5:00; an Activity Bus will provide transportation

## **BATHROOM AND HALL PASSES**

- Designated bathroom passes are only for trips to the restroom and/or water fountain. Only one student in a class may use a bathroom pass at any given time.

- For other situations when a student leaves the room, they must have a hall pass, signed by a staff member. An acceptable pass indicates the date, time left, and destination. Teacher Assistants (TAs) and other designated students will have provided passes/lanyards whenever they are out of the room completing their work.

## OFF-CAMPUS PASSES

NBMHS is a closed campus, which means students are not allowed to leave during the school day, including lunch time, without parent's permission and a principal or principal designee's approval. Should you have to leave campus sometime during the school day you must:

- **BRING** a written note from your parent or guardian on the day that you need to leave. Your parent or guardian may also send an email, but phone calls will not be accepted.
- **SHOW** your teacher the approved pass provided by the main office; before leaving campus, you must sign out with the Attendance Secretary. Students who do not have a vehicle registered must be accompanied by a guardian or guardian approved person.
- **STOP** in the main office and sign in so that you can go to class when you return.
- Note: Students who leave/return during lunch must be signed in/out with a parent/guardian listed in PowerSchool.
- **Leaving campus without permission will result in an automatic one-day Out of School Suspension; repeat offenses will result in more severe disciplinary action.**

## DAILY BULLETIN

All notices of club meetings, general information, athletic, and social events are announced each day at the start of 1st-period via the Daily Bulletin. Students can check the bulletin in PowerSchool for pertinent information and announcements. Students who would like to submit information must have their notices approved and emailed to the office the day before to ensure publication.

## STUDENT DRESS

NBMHS believes that students and their parents/guardians hold the primary responsibility in determining a student's personal attire, hairstyle, jewelry, and personal items (backpacks, book bags). Schools are responsible for assuring that student attire, hairstyle, jewelry, and personal items do not interfere with the health or safety of any student and do not contribute to a hostile or intimidating environment for any student. Dress and appearance are an integral part of a positive educational atmosphere; we aim for professional dress to encourage post-secondary success and workplace readiness.

## NBMHS Core Values

In relation to student dress, NBMHS's core values are the following:

- Students should be able to dress and style their hair for school in a manner that expresses their individuality without fear of unnecessary discipline or body shaming;
- Students have the right to be treated equitably. Dress code enforcement will not create disparities, reinforce or increase marginalization of any group, nor will it be more strictly enforced against students because of racial identity, ethnicity, gender identity, gender expression, gender nonconformity, sexual orientation, cultural or religious identity, household income, body size/type, or body maturity;
- Students and staff are responsible for managing their personal distractions; and
- Students should not face unnecessary barriers to school attendance.

### **Universal Dress Code**

Students must wear:

- Top (shirt, blouse, sweater, sweatshirt, tank, etc.);
- Bottom (pants, skirt, dress, etc.); and
- Footwear.

This dress code permits additional student attire requirements when necessary to ensure safety in certain academic settings (physical activity, science or CTE courses, for example). Additionally, this policy allows for reasonable variation in required student attire for participation in activities such as swimming.

Students may not wear clothing, jewelry, or personal items that:

- Are pornographic, contain threats, or that promote illegal or violent conduct such as the unlawful use of weapons, drugs, alcohol, tobacco, or drug paraphernalia;
- Demonstrate hate group association/affiliation and/or use hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or other protected groups;
- Show private parts (breasts, nipples, genitals, buttocks, belly buttons). Clothing must cover private parts in opaque (not able to be seen-through) material;
- Cover the student's head or face to the extent that the student is not identifiable. This includes but is not limited to hoodies, hair, non-medical masks and other non-religious headgear; or
- Demonstrate gang association/affiliation.

### **Enforcement**

- Administration is required to ensure that all staff are aware of and understand the guidelines of this policy. Staff will use reasonable efforts to avoid dress-coding students in front of others and contacting administration when they have concerns.

- Students will be disciplined or removed from class as a consequence for wearing attire in violation of this policy when the attire creates a substantial disruption to the educational environment, poses a hazard to the health or safety of others, or factors into a student behavior rule violation such as malicious harassment or the prohibition on harassment, intimidation, and bullying.
- Typical consequences for a violation of this policy include parent/guardian contact or conference and the directive to change or remove the non-complying attire. A student may be instructed to leave their classroom briefly to change clothes. NBMHS will provide clothing when possible. Administration will notify a student's parent/guardian of the school's response to violations of the student dress policy.

## LOCKERS

- **Middle School:** Because backpacks are not allowed in the classroom, all middle school students will be assigned a locker where they are expected to store all personal items, including backpacks; bulky items may be neatly placed at the locker benches.
- **High School:** As part of their orientation, all freshmen will have assigned lockers; sophomores, juniors, and seniors may request a locker.

### Regarding ALL NBMHS lockers:

- Keep lockers organized and secure at all times;
- Avoid jamming lockers; this causes damage that could result in fees. Students who set lockers may lose privileges;
- We encourage locker decorations; however, students are responsible for clearing lockers at the end of the year. Students are responsible for any adhesives/stickers used on their lockers - be careful, you might be scrubbing away! #scrubadubdub
- Lockers are the property of the school and can be searched by administration to ensure school safety.

## BREAKFASTS AND LUNCHES

All food including fruit needs to stay in the cafeteria. High school students may also use the Nanook Room; with permission, middle school students may use this space as well.

### ***Please be cooperative regarding the following rules:***

- **Honor** others' personal space
- **Take** reasonable servings;
- **Bring** all trays to the dishwashing area;
- **Deposit** all meal litter into wastebaskets;
- **Leave** the table and floor around your place in clean condition for others;
- **Keep** food trays in the cafeteria. We can make exceptions for school-related lunch meetings; in that case, make sure you allow time to return your tray!

Students are not allowed to use the Home Econ room for personal use; the cafeteria has microwaves for use during designated meal times.

**Middle and High School students:**

- After getting off of the bus, **all students will head to the cafeteria**, even if they are not eating.
- Breakfast dismissal is at 8:25 for HS and 9:05 for MS students, who will head to their Advisory classes with their teachers.
- Advisory runs from 9:10-9:25 on most days; with 1st-period starting immediately after.

## MIDDLE SCHOOL ADVISORY

We assign all middle school students to an Advisory class. Advisory is where students turn in their personal devices. Advisory is a structured support time for academics, social and emotional learning, and bonding within classes and cohorts. Get ready for some competitions!

## PERSONAL SNACKS AND BEVERAGES

Non-caffeinated beverages and snacks are at the discretion of teachers. No food or drink is allowed while using technology. Please clean up after yourselves!

## STUDENT TELEPHONE CALLS

With permission from their classroom teachers and a pass, students may use the phone in the main office. Please use the time between classes for non-emergency calls from the office phone. If there is an emergency situation, the office will contact the student. When students need to call home because of illness, someone in the office must speak to a parent/guardian to verify dismissal and make arrangements for transportation home.

## CHEATING AND PLAGIARISM

Students who lie, cheat, plagiarize, or claim products generated by Artificial Intelligence as their own violate the **NPS School Board Policy 5131.9 regarding Academic Honesty**. Students plagiarize when they quote, paraphrase, summarize, or present someone else's work without giving credit. All student work considered to be the result of cheating or plagiarism will receive ZERO credit (0%) for that assessment. Plagiarism is a serious offense which can impact credit acquisition and graduation. Additionally:

- **First offenses** will result in a zero for the assessment, a verbal warning, and contact with parents/guardians;
- **Further offenses** will be reported to administration, who will determine disciplinary measures;
- **Teachers will not assign extra credit or make up assignments as a substitute for plagiarized work.**

## STUDENT-ISSUED MATERIALS

Students are responsible for the replacement cost in case of loss of, or damage to, issued materials (textbooks, laptops, etc.). Students must clear their balance and resulting charges in order to receive official transcripts and other important school documentation.

## CAMPUS VISITORS

All parents and guardians are welcome to campus and should check in at the main office upon arrival. Access to the school campus during school hours requires permission from administration and receipt of a guest pass. In order to keep a structured academic environment, our campus does not allow visitors to attend school with currently enrolled students throughout the school day, unless guests make arrangements with teachers and administration (**BP 1260**).

## WEAPONS, KNIVES, AND LOOKALIKES

Weapons, knives and lookalikes (including but not limited to multipurpose tools, pocket knives, toy knives, guns, squirt guns, bombs, grenades, fireworks, lighters, martial arts equipment, metal knuckles, etc.) are not permitted on the school bus or on campus. Possession of any of these items may result in police notification, out-of-school suspension, or recommendation for expulsion.

## CELL PHONES AND ELECTRONIC DEVICES IN SCHOOL:

Alaska House Bill 57 mandates that school districts create policies restricting cell phone use. Research recognizes that personal devices often diminish the impact of instructional time. These devices include, but are not limited to: cell phones, smart watches, headphones/earbuds and tablets. To avoid classroom disruptions, please contact the school office (907- 443-5201) to communicate with students during the academic school day. NBMHS staff and administration will enforce the following:

### Middle School Policy:

- All middle school students will silence devices/use Airplane Mode and turn them in at the start of Advisory. Students will retrieve devices at the end of the academic day. Middle school students will not have access to their devices between 9:10-4:10pm.

### High School Policy:

- At the beginning of every class period, high school students will silence devices/use Airplane mode and turn them in to the designated area. When the bell rings at the end of class, students will retrieve their devices.
- High School students may use their cell phones before 1st-period, during passing periods, at lunch, and after dismissal. Parents/Guardians should be aware of the bell schedule (**page 38**) to understand students' access time to devices. It is important to learn how to regulate usage, so let's support our Nanooks!

### Inappropriate Usage for Middle and High School:

- Administration will address noncompliance with the outlined policy above, which will result in confiscation and appropriate disciplinary measures:

- o **1st offense:** Administration will confiscate devices and hold them in the main office until the end of day and contact parents. Students will retrieve devices after the last bell.
- o **2nd offense:** Administration will confiscate the device, hold it in the main office, and contact parents about the situation. Parents may retrieve their child's device from the school or make arrangements with administration to deliver the device after school hours.
- o **Additional offenses** may result in further disciplinary action.

## **TOBACCO, VAPE, AND E-CIGARETTES**

NBMHS is a tobacco and drug free campus and prohibits the use of all tobacco products by staff, students, visitors, and community members in or on NBMHS property, on school district-sponsored transportation, at school district-sponsored events, in district-owned vehicles, and within five hundred feet of schools. NBMHS prohibits the possession of tobacco products and other substances by students in or on NBMHS property, on school-sponsored transportation, at school-sponsored events, and in school-owned vehicles. For purposes of this policy, the term "tobacco products" includes but is not limited to, cigarettes, cigars, snuff, smoking tobacco, smokeless tobacco, nicotine, electronic smoking/vapor devices and vapor products, non-FDA approved nicotine delivering devices, chemicals or devices that produce the same flavor or physical effect of nicotine substances; and any other smoking/vaping equipment, material, or tobacco innovation.

## **STUDENT ACTIVITIES GUIDELINES**

Student activities include: clubs, organizations, sports, as well as all special activities sponsored by these groups. All student activities are important for student growth, however, to participate, students must follow all required eligibility and participation guidelines. Students wishing to remain in the building until their activities begin must wait in the Nanook Room.

### **Student Conduct Eligibility**

In accordance with ASAA regulations, students who are assigned more than one day of In-School Suspension (ISS) or who are assigned to Out-of-School Suspension (OSS) will face ineligibility. Ineligible students cannot participate in any activity, travel, and/or competition and may not attend dances; they may continue to participate in practices at the coach's discretion. Students serving OSS may not be on campus or use school property. Please see the [ASAA handbook](#) for more information.

### **Student Activities**

The following is a list of organizational clubs and sports available at Nome-Beltz at the time of publication; additional activities may be added throughout the year. Students must be enrolled in order to participate in school activities. Scholastic Grade Rules apply to all ASAA events:

## Organizational Clubs

Student Council  
Drama Club  
National Honor Society  
NNYLO (Nome Native Youth Leadership)  
Educators Rising  
NYO (Native Youth Olympics)  
Pep Band  
Spirit Club  
Culture Club  
Skills USA  
Pride Club  
Battle of the Books  
Spelling Bee

## ASAA Sponsored Activities

Boys Basketball (JV & Varsity)  
Girls Basketball (JV & Varsity)  
Cross Country Running (High School)  
Cheerleading (JV & Varsity)  
Band / Choir (High School)  
Volleyball (JV & Varsity)  
Swim Team (Varsity)  
Esports (JV & Varsity)  
Wrestling (JV & Varsity)  
Skiing (JV & Varsity)  
Track and Field

## Athletic Fees and Balances Due

The school district has chosen to assess an athletics fee to assist in offsetting the cost of administering the athletic program at Nome-Beltz. A student participating in sports will be charged \$100.00 per sport and \$50 for each child or additional sport. Athletic fees and balances due to the school must be paid in full prior to activity participation. Athletic Fee Waivers may be completed as part of enrollment.

## ELIGIBILITY FOR PARTICIPATION IN EXTRACURRICULAR ACTIVITIES

### 1. Alcohol, Drug, Tobacco, or Other Controlled Substances

The Alaska School Activities Association adopted a Citizenship Rule for athletes. This rule will be statewide and sets the consequences for athletes who are expelled from school as well as those caught using tobacco, alcohol, or drugs. Violations will follow a student within the state of Alaska. In short, the consequences for athletes who are caught using tobacco, alcohol, or drugs will be:

- **1st offense:** 10-day suspension from practice and competition; this can be reduced to a 5-day suspension and practice can be resumed if the educational component is completed by the student and the parent/guardian.
- **2nd offense:** 45-day suspension from interscholastic activities and practice; no reduction in length of the suspension; educational component is required to be completed by the student and parent/guardian.
- **3rd offense:** Suspension for 1 calendar year from interscholastic activities and practices; if the required educational component is completed for student and parent, the student may return to practice.
- **4th offense:** Student privileges to participate in interscholastic activities and practices will be revoked for the remainder of the student's high school years.

Please discuss this policy with your family as well as the dangers of using substances in general. The entire policy can be viewed at the [Alaska School Activities Association](#) website.

### 2. Attendance at After-School Functions

Students serving OSS may not be on campus throughout the duration of their suspension. After returning to class, students may participate in school activities and events.

### 3. Activity Progress Reports/Grade Checks

The activities director will check the grades of all participating students prior to competition and/or travel. These checks will occur on a rotating Monday schedule, which will be posted throughout the school. The following procedure will be used for all students that are declared as ineligible or eligible based upon the PowerSchool grade check:

- 1) On designated Mondays administration will certify all students as either eligible or ineligible based on current NPS guidelines. Students certified as ineligible will be held out of travel and competition for the next seven calendar days. **Teachers will not accept student work for grading on eligibility check days to ensure equitable practices for all students.**
- 2) Administration will provide a set of the Activity Progress Reports to the appropriate sponsor for distribution to the participants. Administration will also maintain a set of the activity progress reports.
- 3) The participants should return the parent signed Activity Progress Report to their coach/sponsor prior to travel and/or competition.

### 4. Scholastic Grade Rule

- Student academic performance must be a priority. Student involvement in extracurricular activities has been demonstrated to contribute to higher student achievement. Students, parents, coaches and sponsors should all be aware of a student's academic performance on a continuous basis.
- Students must maintain a minimum 2.0 cumulative GPA on a 4.0 scale to be eligible for any extra-curricular activity. *During eligibility checks, a student who falls below a 2.0 GPA or who has more than one failing grade will be ineligible for competition or travel.* First quarter eligibility will be determined by the prior year's semester grades, with the exception of first quarter incoming freshmen.
- Ineligible students will not be allowed to travel or participate in contests or performances, but may continue to practice at coach/sponsor discretion.
- Students with more than one failing grade on their Activities Progress Report will not be permitted to travel or participate in contest(s) that week. Activity Progress Reports are required in season, prior to competition or performance as appropriate.
- Students must also meet the academic requirements that are set by the ASAA board.

### 5. School Attendance

Students must:

- **Attend** all classes the same day to participate in an event/practice;
- **Attend** school the day after travel to be eligible for the next week of scheduled competition.

If the student has a medical appointment or has received administrative approval, the absence shall not preclude participation.

### 6. Student Conduct

Students are role models and ambassadors of Nome-Beltz and our community. **Any student assigned to more than one day of In-School-Suspension (ISS) or who is assigned Out-of-School Suspension (OSS) may be ineligible for participation in any activity, travel, or competition, and other extra-curricular activities including dances and prom.**

## STUDENT TRAVEL RULES

1. **Students must obey the instructions of the chaperone(s).** Students, who display disobedience or uncooperativeness to the chaperone(s), to the extent that safety or chaperone effectiveness is compromised, may be returned to their home-site with administrative (principal, assistant principal or superintendent) concurrence, and their parent/guardian billed by the school district for the cost of return travel.
2. **The use of tobacco, alcohol, and/or drugs is prohibited regardless of the age of the student.** Students who break the laws of Alaska, such as in the case of shoplifting, alcohol possession or consumption, drug use, etc., will be reported to local law enforcement, the principal, and parent(s)/guardian(s). The student will also be returned to their home-site and their parent-guardian billed by the school district for the price of return travel.
3. **Students must attend all classes on the day of a trip prior to departure and the day after the return from travel.** Students failing to attend classes on the day of departure will not be allowed to travel and failing to attend the day after will be ineligible for the next week of competition. The Principal or their designee may excuse students from attending classes. Permission to miss classes on the day of departure should be secured no later than the day before the trip departure date.
4. **Students will be with the chaperone(s) at all times when traveling.** Chaperone(s) may assign students to groups of at least three students while at a mall, movie or event. Under no circumstances will students be permitted to leave the building without a chaperone(s) in attendance.
5. **Students must dress appropriately for cold weather travel on commuter airlines.** This includes parka, insulated boots, gloves, insulated pants, and insulating headgear. All are to be worn on the plane. Appropriate clothing for both departure and arrival destinations is required when traveling on a major airline.
6. **Students must respect the chaperone(s) decisions regarding the selection and approval of all activities.** Only movies rated “G”, “PG” and “PG-13” shall be permitted.
7. **Unless the schedule absolutely does not permit it, time will be set aside daily for students to work on classroom assignments.**
8. **Students will not be out of their rooms following curfew, lights out and bed check.** Offenses may result in the following: student(s) being returned to their home-site with home-site administrative (principal, assistant principal or superintendent) concurrence and their parent-guardian billed by the school district for the price of return travel; out of school suspension.

## ASAA ELIGIBILITY EXCERPTS

1. **ASAA Enrollment Rule**
  - All freshmen, sophomore and junior students must be enrolled in a minimum of five (5) semester units of credit or the equivalent to be eligible;

- Seniors must be enrolled in a minimum of five (5) semester units of credit or the equivalent to be eligible;
- In addition, all students must maintain at least an overall 2.0 GPA during the current semester to remain eligible. Students who do not maintain an overall 2.0 GPA may regain eligibility during the current semester by achieving and maintaining an overall GPA within the school's grading system.

## 2. Semester Credit Rule

### Freshman, Sophomores, and Juniors

- Must have passed at least five (5) semester units of credit or the equivalent during the previous semester.
- Must have maintained at least an overall 2.0 GPA during the previous semester.
- Underclassmen who have not maintained an overall 2.0 GPA during the previous semester may regain eligibility during the current semester by achieving and maintaining an overall 2.0 GPA within the school's grading system.

### Seniors

- First entering 12<sup>th</sup> grade must have passed at least five (5) semester units of credit or the equivalent during the previous semester.
- All seniors must have maintained at least an overall 2.0 GPA during the previous semester
- Seniors who have not maintained a 2.0 GPA during the previous semester may regain eligibility during the current semester by achieving and maintaining an overall 2.0 GPA within the school's grading system.

3. **Maximum Participation:** No student may participate in more than four (4) seasons in any specific interscholastic activity.
4. **Age Rule:** A student who becomes nineteen (19) years of age by August 1 shall be ineligible for interscholastic competition.

## DANCE SPONSORSHIP AND ELIGIBILITY

The following set of rules shall be read over and understood by a club or organization wishing to hold a dance. It will be the responsibility of the sponsor to make certain that dances are run in strict adherence to the rules. When decorating for a dance, only approved adhesives may be used to stick material to walls to prevent damage. It is the sponsor's responsibility to cooperate and coordinate any decorating for any dance, including prom, with campus maintenance.

### For all school dances, sponsors will:

1. **Pre-approve** the event with administration;
2. **Provide** a list of chaperones; **have** chaperones initial or sign the Activity Request Form. At least two (2) NPS staff members, and enough chaperones to properly monitor students are required to be present for the duration of the dance;
3. **Ensure** dances scheduled on game nights align with Activity Director expectations; Dance times will be published and shall end no later than 11:30pm. The Prom schedule may be extended upon administrative approval;

4. **Adhere** to NBMHS policy regarding attendance: With the exception of high school prom and designated high school sports weekends, students who do not attend Nome-Beltz will not be permitted at dances;
5. **Monitor** students, who must remain in the dance area. No one is to enter any other part of the building without a supervisor. Students who leave a dance will not be readmitted, this includes returning to vehicles;
6. **Close** doors one and one half (1-1/2) hours after the dance starts, or at 10:00 P.M., whichever is earlier. Principals will give permission for late entry only to students whose jobs last beyond the closing of the doors or students with a legitimate reason.



**Additionally:**

- Middle school students may not attend high school dances and high school students may not attend middle school school dances.
- Students in violation of school rules at dances or school events will be dealt with in the same manner as if the violation occurred during a normal school day.
- No open containers, tobacco products, drugs and/or alcohol of any kind are permitted per state law and school policy. It is the responsibility of the supervisors to notify the police of any violations. All attendees are subject to bag searches. Disciplinary actions will align with NBMHS policies.

**PROM GUIDELINES**

The privilege of attending the Nome-Beltz High School prom shall be governed by these guidelines:

1. Attendance at prom is open to all NPS high school students.
2. Students at Nome-Beltz may invite other students to the prom by submitting a **Prom Guest Permission Form** and approval from the administration. Guests must be at least 14 years old and/or in 9<sup>th</sup> grade and must be under the age of 21.
3. Students serving OSS on the day of prom will not be allowed to attend; if prom is a weekend event, students serving OSS the school day before and/or after will not be allowed to attend.

**SCHOOL AND ACTIVITY BUS EXPECTATIONS**

**Students must remember that riding the bus is a privilege, not a right.** The principal, assistant principal, bus contractor, and/or the superintendent can deny a student's privilege of riding the bus for any misconduct. The behavior matrix below ensures that all students are safe, responsible and respectful, even to and from school. #nanooksknow #safetyfirst

Be Respectful	<ul style="list-style-type: none"> <li>● Follow driver and aide’s directions</li> <li>● Use kind words and actions</li> <li>● Keep voices at classroom level</li> </ul>
Be Responsible	<ul style="list-style-type: none"> <li>● Take care of yourself and others</li> <li>● Save snacks and drinks for later</li> <li>● Keep bus clean</li> </ul>
Be Safe	<ul style="list-style-type: none"> <li>● Sit and stay in seat</li> <li>● Keep hands and feet to self</li> <li>● Report unsafe behavior</li> <li>● Allow the driver to focus</li> </ul>

**HIGH SCHOOL STUDENT PARKING PERMITS**

NPS provides transportation to and from school and we encourage all students to use this service. In order to use a personal vehicle of any type (including snow machines, ATVs, and motorcycles) for transportation to and from school, students 16 and older must register for a parking permit. The process is as follows:

1. **Complete and sign** a Student Driver Parking Permit Form, which includes a copy of the student’s valid State of Alaska driver’s license.
2. **Place** parking permit on the dashboard when on campus to ensure visibility.

Additionally, all students in possession of a parking permit must adhere to the following:

3. **Remain** parked for the entire day unless permission allows otherwise;
4. **Avoid** parking in front of outlets to ensure teacher/guest access;
5. **Park** only in the middle section of the parking lot or south of the RC area;
6. **Provide** written parent/guardian permission in advance in the rare occasion a student is leaving during their regular scheduled day;
7. **Operate** vehicles in a safe manner. Students who operate their vehicles in a reckless manner on campus may have their driving privileges and permits revoked.

**STUDENT SEARCH PROCEDURES**

Nome Public Schools staff and Board recognize that incidents may occur where the health, safety and welfare of students and staff are jeopardized. Such incidents necessitate the search and seizure of students, their property, or their lockers by school officials. **Administration may conduct searches without notification.** (BP 5145.12)

**ELECTRONIC SURVEILLANCE**

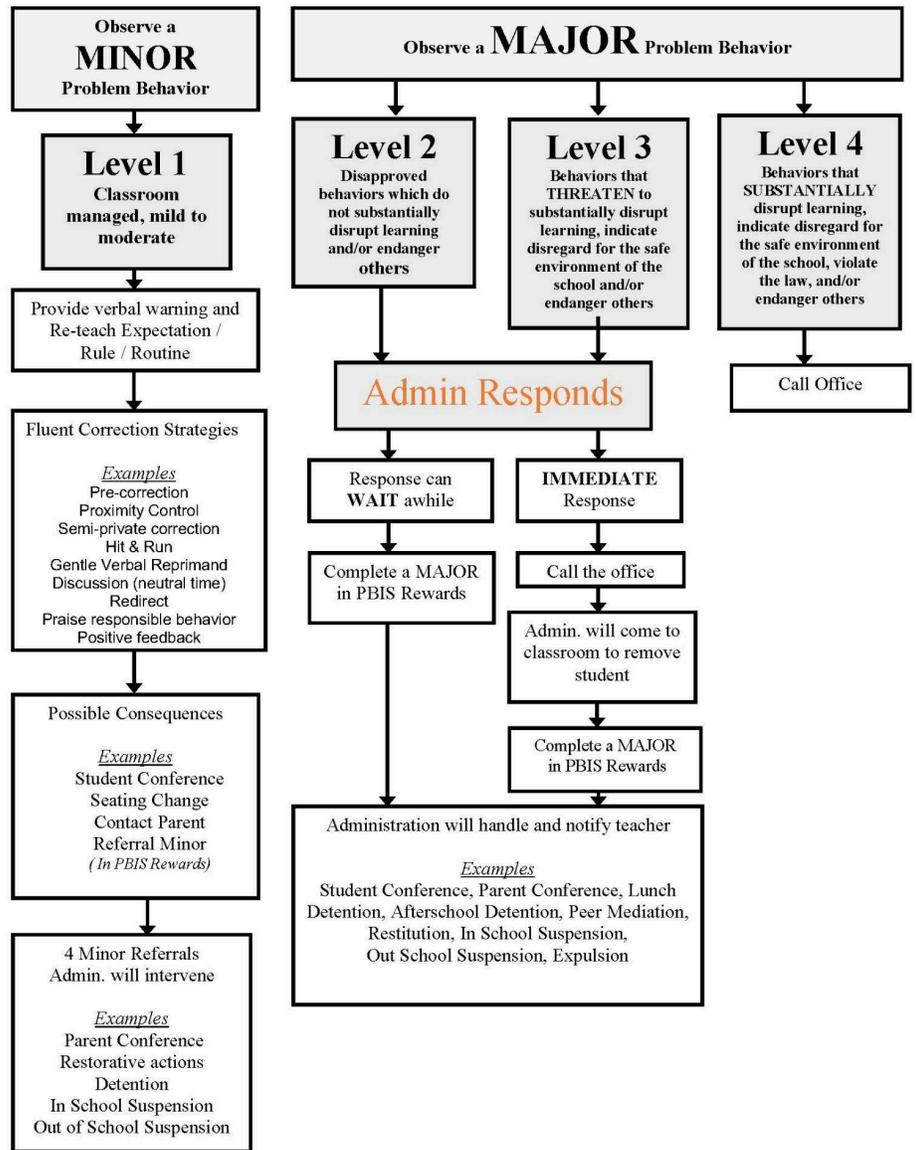
Nome Public Schools uses electronic surveillance equipment for safety and security purposes throughout the public areas of our campus. (BP 3515.6)

## NOME-BELTZ BEHAVIOR GUIDELINES

Incidents requiring disciplinary actions are divided into four categories according to the level of severity and disruption of a safe, respectful and responsible school environment. This matrix lists the most common behavior issues and is not inclusive of all possible behavior issues that can arise during a school day or activity. The administration may alter discipline as deemed necessary. Unacceptable behavior not listed will be handled on an individual basis using the progressive discipline model as a guide to consequences.

### Behavior Response Flowchart

We want complete transparency in how we respond to behaviors in the classroom. Teachers employ various corrective strategies in the classroom for minor problem behaviors and administration will respond appropriately to major problem behaviors. The behavior response flowchart illustrates how our processes work.



### In School and Out of School Suspensions

- Grounds for suspension; (1) continued willful disobedience or open and persistent defiance of reasonable school authority; (2) behavior that is threatening or harmful to the welfare, safety, or morals of other pupils or a person employed or volunteering at the school.
- This matrix is intended to be a guide. The administration may alter disciplinary measures as appropriate in partnership with the superintendent.

**BEHAVIOR LEVEL DEFINITIONS AND DISCIPLINARY MEASURES MATRIX**

<p><b>Level 1 (Minor Referrals)</b></p> <ul style="list-style-type: none"> <li>• Classroom level behavior:Mild-Moderate</li> </ul>	<p><b>Level 2 (Major Referral)</b></p> <ul style="list-style-type: none"> <li>• Disapproved behaviors which do not substantially disrupt learning and/or endanger others.</li> <li>• Response from administration within 24 hours</li> </ul>	<p><b>Level 3 (Major Referral)</b></p> <ul style="list-style-type: none"> <li>• Behaviors that threaten to substantially disrupt learning, indicate disregard for the safe environment of the school, and/or endanger others</li> </ul>	<p><b>Level 4 (Major Referral)</b></p> <ul style="list-style-type: none"> <li>• The offenses listed within level 4 will be dealt with in accordance with its section located within the Nome Public Schools board policy website.</li> <li>• School consequences are separate from any legal consequences that may<sup>1</sup><sub>24</sub> arise from the situation (contacting the police and other law enforcement agencies.)</li> <li>• (BP 5131.6: Alcohol and other Drugs; BP 5131.63: Performance Enhancing Drugs;BP 5131.7: Weapons and Dangerous Instruments)</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Academic misconduct/Cheating/Plagiarism</b></li> <li>• <b>Attendance Related</b> <ul style="list-style-type: none"> <li>○ Tardies</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Academic misconduct/Cheating/Plagiarism</b> <ul style="list-style-type: none"> <li>○ Repeat offense</li> </ul> </li> <li>• <b>Attendance Related</b> <ul style="list-style-type: none"> <li>○ Skipping</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Attendance Related</b> <ul style="list-style-type: none"> <li>○ Skipping</li> <li>○ Repeat offense</li> </ul> </li> <li>• <b>Bullying/Harassment/Intimidation and Cyberbullying</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Alcohol</b> <ul style="list-style-type: none"> <li>○ Possession/under influence</li> </ul> </li> <li>• <b>Assault</b></li> <li>• <b>Bullying/Harassment/Intimidation and</b></li> </ul>

<ul style="list-style-type: none"> <li>● <b>Dangerous actions/Unsafe behaviors not otherwise listed</b> <ul style="list-style-type: none"> <li>○ Roughhousing</li> <li>○ Touch</li> </ul> </li> <li>● <b>Disrespect</b></li> <li>● <b>Disruptive behavior</b></li> <li>● <b>Dress code violation</b></li> <li>● <b>Dysregulation</b></li> <li>● <b>False reports/False statements</b></li> <li>● <b>Insubordination/Willful Disobedience (Not meeting behavior expectations)</b> <ul style="list-style-type: none"> <li>○ Gum chewing</li> </ul> </li> </ul> <p><b>Inappropriate Behaviors</b></p> <ul style="list-style-type: none"> <li>■ Language</li> <li>■ Touch</li> <li>■ Use of materials</li> <li>■ Use or possession of personal electronics</li> </ul> <ul style="list-style-type: none"> <li>● <b>Obscenity/Profanity</b></li> <li>● <b>Sleeping in class</b></li> <li>● <b>Teasing</b></li> <li>● <b>Theft</b></li> <li>● <b>Vandalism</b> <ul style="list-style-type: none"> <li>○ Graffiti</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ Tardies</li> <li>● <b>Bullying/Harassment/Intimidation and Cyberbullying</b></li> <li>● <b>Dangerous actions/Unsafe behaviors not otherwise listed</b> <ul style="list-style-type: none"> <li>○ Aggression</li> <li>○ Roughhousing</li> <li>○ Touch</li> <li>○ Leaving <i>class</i> without permission</li> <li>○ Repeat offense</li> </ul> </li> <li>● <b>Disrespect</b></li> <li>● <b>Disruptive behavior</b> <ul style="list-style-type: none"> <li>○ Repeat offense</li> </ul> </li> <li>● <b>False reports/False statements</b> <ul style="list-style-type: none"> <li>○ Repeat offense</li> </ul> </li> <li>● <b>Fighting</b></li> <li>● <b>Insubordination/Willful Disobedience</b> <ul style="list-style-type: none"> <li>○ Dress Code Violation</li> <li>○ Repeat offense</li> </ul> </li> <li>● <b>Obscenity/Profanity</b> <ul style="list-style-type: none"> <li>○ Directed at staff</li> <li>○ Repeat offense</li> </ul> </li> <li>● <b>Theft</b> <ul style="list-style-type: none"> <li>○ Repeat offense</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ Pantsing</li> <li>○ Repeat offense</li> <li>● <b>Dangerous actions/Unsafe behaviors not otherwise listed</b> <ul style="list-style-type: none"> <li>○ Aggression</li> <li>○ Elopement</li> <li>○ Leaving <i>school</i> without permission</li> <li>○ Roughhousing</li> <li>○ Touch</li> <li>○ Repeat offense</li> </ul> </li> <li>● <b>Defiance /Insubordination</b> <ul style="list-style-type: none"> <li>○ Repeat offense</li> </ul> </li> <li>● <b>Disrespect</b> <ul style="list-style-type: none"> <li>○ Gross</li> <li>○ Repeat offense</li> </ul> </li> <li>● <b>Disruptive behavior</b> <ul style="list-style-type: none"> <li>○ Endangerment to others</li> <li>○ Repeat offense</li> </ul> </li> <li>● <b>Fighting</b> <ul style="list-style-type: none"> <li>○ Minor injury</li> <li>○ Threat of injuries to bystanders</li> <li>○ Repeat offense</li> </ul> </li> <li>● <b>Insubordination/Willful disobedience</b> <ul style="list-style-type: none"> <li>○ Repeat offense</li> </ul> </li> </ul>	<p><b>Cyberbullying</b></p> <ul style="list-style-type: none"> <li>○ Pantsing</li> <li>○ Sexual in nature</li> <li>○ Recording altercations on a device</li> <li>○ Repeat offense</li> </ul> <li>● <b>Dangerous actions/Unsafe behaviors not otherwise listed</b> <ul style="list-style-type: none"> <li>○ Aggression</li> <li>○ Arson</li> <li>○ Elopement</li> <li>○ Leaving group <sup>125</sup> while on school trip/outing</li> <li>○ Leaving <i>campus</i> without permission</li> <li>○ Roughhousing</li> <li>○ Touch</li> <li>○ Disorderly conduct</li> <li>○ Repeat offense</li> </ul> </li> <li>● <b>Disruptive Behavior</b> <ul style="list-style-type: none"> <li>○ Endangerment to others(repeated)</li> <li>○ Repeat offense</li> </ul> </li> <li>● <b>Fighting</b> <ul style="list-style-type: none"> <li>○ Injury of bystanders</li> </ul> </li>
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	<ul style="list-style-type: none"> <li>● <b>Trespassing</b></li> <li>● <b>Vandalism</b> <ul style="list-style-type: none"> <li>○ Repeat offense</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● <b>Obscenity/Profanity</b> <ul style="list-style-type: none"> <li>○ Pornography</li> <li>○ Sexual comment</li> <li>○ Repeat offense</li> </ul> </li> <li>● <b>Other Major Offenses</b></li> <li>● <b>Theft</b> <ul style="list-style-type: none"> <li>○ Repeat offense</li> </ul> </li> <li>● <b>Threat of physical attack</b></li> <li>● <b>Tobacco/Vape/E-Cigarettes</b></li> <li>● <b>Vandalism</b> <ul style="list-style-type: none"> <li>○ Minor Damage</li> <li>○ Repeat offense</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ Premeditated</li> <li>○ Resulting in serious injury</li> <li>○ Repeat offense</li> <li>● <b>Illicit Drugs</b> <ul style="list-style-type: none"> <li>○ Possession/under influence</li> <li>○ Repeat offense</li> </ul> </li> <li>● <b>Insubordination/Willful disobedience</b> <ul style="list-style-type: none"> <li>○ Repeat offense</li> </ul> </li> <li>● <b>Obscenity/Profanity</b> <ul style="list-style-type: none"> <li>○ Pornography (distribute)</li> <li>○ Repeat offense 126</li> </ul> </li> <li>● <b>Other Major Offenses</b> <ul style="list-style-type: none"> <li>○ Breaking/ entering</li> <li>○ Trespassing</li> <li>○ Repeat offense</li> </ul> </li> <li>● <b>Rape/Attempted Rape</b></li> <li>● <b>Sexual Assault</b></li> <li>● <b>Theft</b> <ul style="list-style-type: none"> <li>○ Repeat offense</li> </ul> </li> <li>● <b>Threat of physical attack</b></li> <li>● <b>Tobacco/Vape/E-Cigarettes</b> <ul style="list-style-type: none"> <li>○ Repeat offense</li> </ul> </li> <li>● <b>Vandalism</b> <ul style="list-style-type: none"> <li>○ Major damage (&gt;\$500)</li> <li>○ Repeat offense</li> </ul> </li> </ul>
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Consequences	Consequences	Consequences	Consequences
<p><b>Minor Referrals Within Reporting Period</b></p> <ul style="list-style-type: none"> <li>• 4 Minors → Lunch detention</li> <li>• 8 minor referrals → ISS</li> <li>• 12 minor referrals → OSS</li> </ul> <p>Not reporting for detention/ISS will result in more severe consequences.</p>	<ul style="list-style-type: none"> <li>• Parent/Guardian Contact</li> <li>• Detention</li> <li>• In School Suspension</li> <li>• Out of school suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian Contact</li> <li>• In School Suspension</li> <li>• Out of School Suspension</li> <li>• Referral to CAMP/BHS cessation courses</li> <li>• Referral to law enforcement</li> </ul>	<ul style="list-style-type: none"> <li>• Parent/Guardian Contact</li> <li>• Minimum of 2 days Out of School Suspension</li> <li>• Referral to law enforcement</li> </ul>
<p><b>Tardies: Arriving to class after the bell</b></p> <ul style="list-style-type: none"> <li>• Students who enter class up to 5 minutes after the bell will be marked as tardy (T);</li> <li>• After 5 minutes: HS students will report to the office; MS students will be referred to administration.</li> </ul> <p style="text-align: right;">127</p>			
<p><b>Skipping</b></p> <ul style="list-style-type: none"> <li>• A student who is considered on campus, but has willfully missed an inordinate amount of the regular class period(s) to which he/she was assigned, or who has traveled outside of his/her assigned classroom space without first obtaining school permission is documented as skipping. All instances of skipping class are subject to administrative review and behavior consequences, depending on frequency and severity.</li> </ul>			
<p><b>Possession of a deadly weapon other than a firearm including a knife:</b></p> <ul style="list-style-type: none"> <li>• Required 30 day out-of-school suspension</li> <li>• Modifications through Superintendent on a case-by-case basis <a href="#">BP 5131.7</a></li> </ul>			
<p><b>Possession of a firearm:</b></p> <ul style="list-style-type: none"> <li>• Required 30 day out-of-school suspension with recommendation to Superintendent for a one calendar year expulsion.</li> <li>• Modifications through the Superintendent on a case- by-case basis <a href="#">BP 5131.7</a></li> </ul>			
<p><b>Long-term Suspension and Expulsion:</b></p>			

Chronic or severe offenses may result in long-term suspension or expulsion. Actions on school property that threaten the safety and welfare of the school can warrant long-term suspension and/or a recommendation for expulsion. These include but are not limited to: assault of a staff member, possession of drugs/alcohol with the intent to distribute, sex/sexual assault, terroristic threats, and possession of weapons.

### **INTERNET SAFETY AND USAGE AGREEMENT**

*All students are required to read, sign and abide by the Internet Safety and Usage Agreement.  
Violation of this agreement will result in the following consequences\*:*

- 1st offense\*: suspension of use for 1 week;
- 2nd offense\*: suspension of use for 2 weeks;
- 3rd offense: suspension of use for 4 weeks;
- 4th offense: suspension of use for the semester;
- 5th offense: suspension of use for the remainder of the school year.

*\* Inappropriate usage deemed extremely severe can result in moving directly to the 5th offense and suspension of privileges for one year. Offenses are subject to administrative review and approval. (AR 6161.4)*

## STUDENTS RIGHTS & RESPONSIBILITIES

**Introduction:** As a student, your rights and responsibilities are as follows:

All district personnel have the right and responsibility to intervene when students engage in actions that are contrary to school, district, local, state or federal regulations and guidelines. All students have the right to appeal any decisions or action from a higher authority. This is called “**due process.**” See Due Process section below.

### **Freedom of Speech/Expression** (AR 5145.2 (a))

Students are prohibited from making any expressions or distributing or posting any materials which are obscene, libelous or slanderous, or which demonstrably incite students to commit unlawful acts on school premises, violate school rules, or substantially disrupt the school’s orderly operation.

### **Freedom to Publish**

Generally the restrictions and regulations governing responsible journalism, as defined by the American Society of Newspaper Editors, should be applied to NBHS student publications with the clear understanding that school officials have the authority, indeed the duty, to provide for an ordered educational atmosphere free from constant turmoil and distraction.

## **DUE PROCESS**

All students have the right to appeal any decision or action from a higher authority. This is called “due process.” Along with this comes a prescribed complaint procedure in which you can count on a fair hearing and opportunity to voice your side of the story.

**Procedures**--Steps or procedures to be followed by all parties involved in a complaint regarding credit, scheduling or staff/student relationships, including classroom discipline and attendance:

1. All complaints must be instituted within five (5) school days of the action being grieved. The complaint may be made on the form available in the NBHS office. Assistance in completing the form is available. The involved staff member, parent/guardian and student should confer in an attempt to solve the problem.
2. If the above conference does not solve the problem, the person with the complaint will request a conference with the administration.
3. If a solution is still not acceptable, the complaint will be submitted to the Grievance Committee (to be formed when needed). After receipt of the written complaint, the Grievance Committee will then schedule a meeting between the grievant and the respondent in order to ascertain all the facts and arrive at a conclusion and a recommended solution. The decision of the Grievance Committee will be rendered in writing to both parties and the administrator within four (4) school days after the hearing has been completed.
4. Either party may appeal the Grievance Committee decision to the principal, which will review the committee's decision and make a decision in a timely manner.

**GLOSSARY**

<b>Term</b>	<b>Definition</b>	<b>Expected Behavior</b>
<b>Academic Misconduct/Cheating</b>	Plagiarism or failure to correctly attribute sources; use of internet resources to gather information to submit as one’s own work; submitting other(s) work as one’s own; cheating in the form of using unauthorized assistance such as notes, verbal or physical exchange, electronic messages or any behavior which results in a higher grade than what the student would have earned without such assistance.	Create products, earn grades, and cite resources that truthfully represent personal achievement
<b>Aggression</b>	For the purposes of this Behavior rubric, “aggression” refers to behaviors that may harm or present danger directly or indirectly. The behaviors may be physical or verbal and the harm may be physical or psychological. The aggression may involve the use of technology (social media sites, texting, the Internet). Aggressive behaviors are negative and unwanted actions such as name calling, stereotyping, labeling, pushing, shoving, tripping, threatening, excluding (spreading rumors, telling others not to be friends with someone), retaliating, and intimidating.	Display behavior that supports the visual, verbal, and psychological differences inherent in a diverse population
<b>Alcohol/Tobacco</b>	Use, possession, or distribution of tobacco or alcohol on school district property or at school-sponsored events; includes being intoxicated at school, school-sponsored events, and on school-sponsored transportation	Practice healthful and safe activities
<b>Arson</b>	To unlawfully and intentionally damage, or attempt to damage, any real or personal property by fire or incendiary device	Support safety for all persons and properties
<b>Battery</b>	Touching or striking of another person against his/her will or intentionally using bodily harm to an individual; includes an individual physically attacking or beating up another individual, an attack with a weapon, or physically placing or mailing a bomb, regardless of whether the bomb explodes.	Support a safe environment for all
<b>Breaking and Entering</b>	The unlawful entry or attempted entry into a NPS building or other structure	Support a safe and secure environment for all

<b>Bullying</b>	Intentional written, oral, or physical act, when the act is undertaken with the intent of threatening, intimidating, harassing, or frightening the student, and physically harms the student or damages the student's property has the effect of substantially interfering with the student's education is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment has the effect of substantially disrupting the orderly operation of the school; or there is a power differential between the students involved. Includes hazing and cyber-bullying	Demonstrate positive character traits and values and conduct themselves in a civil and respectful manner in order to promote harmonious and courteous relations in the school environment
<b>Burglary</b>	The unlawful entry or attempted entry into a NPS building or other structure with the intent to unlawfully take property	Support a safe and secure environment for all
<b>Defiance/Insubordination</b>	Refusal to follow "reasonable" directions of a district staff member. that are intended to support a positive, safe, and orderly learning environment	Follow directions given by school district staff
<b>Detention (Lunch/After School)</b>	An administratively imposed consequence requiring a student to remain in a designated place either during lunch or after school. Students assigned a lunch detention will be required to wait at the end of the lunch line and then be escorted to the appropriate room. Students assigned to after school detention will report at a designated time and room after school ends for the day.	
<b>Disorderly Conduct</b>	Any act which substantially disrupts the orderly conduct of a school function or learning environment; or poses a threat to the safety, and/or welfare of others (ex. pulling the fire alarm)	Support the learning environment
<b>Disrespect</b>	Behaviors such as inappropriate language (profanity, blaming, complaining, "put-downs"), "tone-of-voice", or body language that indicate disregard for the school, district staff or students	Treat people respectfully (ex. listen, care, trust, support, negotiate, acknowledge, accept, contribute)
<b>Dress Code Violation</b>	Violation of school dress policy includes individual choices of clothing and grooming styles that present a health or safety hazard or a distraction that would interfere with the educational process. Students are prohibited from wearing clothing that allows undergarments or private body parts to be visible. Students are also prohibited from wearing clothing that is imprinted with profane language or promotes drugs/alcohol/tobacco. Clothing which is gang related, carries slogans, logos, or pictures or a sexual, racist, or abusive nature is also prohibited.	Give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate

<b>Drugs</b>	Use, possession, purchase, manufacture, sale or distribution of marijuana, other illegal drugs or inhalants, or other noxious substances; includes distribution, manufacture or sale of drug paraphernalia and imitations of illegal drugs; includes off-campus use and subsequently being under the influence while on district property or at a district function	Practice healthy and safe activities
<b>Expulsion</b>	The denial of the right of school attendance, either from a specific school or from the District, for an indefinite period of time. No student shall be expelled unless other means of correction have failed or would not be adequate in bringing about proper conduct. In addition, the matter of an expelled student's further education shall be referred to the appropriate authority.	
<b>Fighting/Mutual Altercation</b>	Mutual participation in physical violence against a person or persons	Support a safe environment for all
<b>Harassment/Intimidation</b>	<p>Intentional written, oral, or physical act, when the act is undertaken with the intent of threatening, intimidating, harassing, or frightening the student, and</p> <ul style="list-style-type: none"> <li>· physically harms the student or damages the student's property</li> <li>· has the effect of substantially interfering with the student's education</li> <li>· is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment</li> <li>· has the effect of substantially disrupting the orderly operation of the school; or</li> <li>· there is a power differential between the students involved</li> </ul> <p>Includes hazing and cyber-bullying</p>	Demonstrate positive character traits and values and conduct themselves in a civil and respectful manner in order to promote harmonious and courteous relations in the school environment
<b>In-School Suspension</b>	The intent of in-school suspension is twofold; the first is to isolate the student from the normal social aspect of school while allowing for academic pursuit. The second is restorative and encourages student reflection on their actions including recognizing their culpability and identifying more appropriate choices and strategies for conducting themselves.	
<b>Inappropriate use of Materials</b>	Using materials in ways other than intended by the teacher that are disruptive to the learning process	Use materials appropriately
<b>Inappropriate use or Possession of Electronics</b>	Possession of banned electronics. Inappropriate use of electronics, including; using at inappropriate times, used in an off-task, rude, or distracting manner.	Use music/video players/recorders, laptops, cell phones, or the like outside of instructional time unless instructed otherwise by a staff member
<b>Inappropriate Behavior</b>	Any behavior that is unsafe or disrupts the learning atmosphere of the building such as throwing objects, running, wrestling, chasing, playing "keep-away", and hiding	Engage in behavior that supports the educational environment
<b>Inappropriate Language</b>	Offensive language including but not limited to swearing	Use respectful, appropriate language

<b>Larceny</b>	The unlawful taking, carrying, leading or riding away with property of another person without threat, violence or bodily harm; includes pocket picking, purse or backpack snatching, theft from a building, theft from a motor vehicle or motor vehicle parts or accessories, theft of bicycles, theft from a machine or device which is operated or activated by the use of a coin	Respect the property of others and support a safe and secure environment for all
<b>Leaving School Without Permission</b>	Exiting school grounds without school staff and/or parental knowledge and permission	Be present for all classes
<b>Natural Consequences</b>	Natural consequences are disciplinary consequences designed to fit the infraction. Examples of natural consequences include painting over graffiti, campus cleanup for littering, written apology for rude behavior, etc.	
<b>Other Major Offenses</b>	Including but not limited to bribery, fraud, physical assault, verbal abuse, stalking, racial slurs, embezzlement, gambling, forgery, gang related activity, hazing, physical initiation, extortion/blackmail, or any other action not included in any other severe incident category	Practice activities that support the learning intended by the design of the educational system
<b>Out-of-School Suspension (OSS)</b>	If the discipline designee determines that the student will not benefit from placement in ISS or that his/her presence on school property is detrimental to the health, welfare or safety of other students, he/she may be sent home from school for a period of suspension. Unless the student poses an immediate or continuing threat to person(s) or property or the behavior is a serious disruption to the academic process, removal from school will begin the school day following the offense. During OSS, the student may not be in any Nome school building, on any school campus, or at any school-sponsored program or activity.	
<b>Physical Altercation</b>	Participation in physical violence against a person	Support a safe and secure environment for all
<b>Sexual Battery</b>	Physical contact done forcibly or against a person's will or where the victim is incapable of giving consent because of his/her youth and/or mental incapacity; includes rape, fondling, indecent liberties, child molestation, and sodomy. Sexual intercourse, sexual contact or other unlawful behavior intended to result in sexual gratification without force or threat of force and where the victim(s) is capable of giving consent; includes indecent exposure (exposure of private body parts to the sight of another person in a public place) and obscenity (conduct which by community standards is deemed to corrupt public morals by its indecency and/or lewdness such as phone calls or other communication; and	Support a safe environment for all

	unlawful manufacture, publishing, selling, buying or possessing materials, such as literature or photographs.	
<b>Sexual Harassment</b>	To create or allow to exist an atmosphere of sexual harassment; defined as deliberate, repeated and unsolicited physical actions, gestures, or verbal or written comments of a sexual nature; when such conduct has the purpose or effect of interfering with a student's academic performance or creating an intimidating, hostile or offensive learning environment	Support a safe and supportive environment for all
<b>Theft</b>	When a student takes anything that does not belong to him/her	Respect the property of others
<b>Threats</b>	Physical, verbal, written, or electronic action which immediately creates fear of harm, without displaying a weapon and without subjecting the victim to actual physical attack.	Communicate frustration and/or anger in a respectful and non-threatening manner
<b>Trespassing</b>	Entering onto school district property after being notified that one is not allowed on the property. Student presence on school property at any time during a truancy, suspension or expulsion is trespassing	Support a safe and secure environment for all
<b>Vandalism/Graffiti</b>	The negligent, willful, or unlawful damaging of any district-owned real or personal property, including graffiti when damage is temporary or there is minimal cost to repair	Respect the property of others and support a safe and secure environment for all
<b>Willful Disobedience</b>	Violation of policies or procedures such as those written in the Student Handbook, Course Syllabus, or verbally explained by a district staff member	Comply with school policies and procedures
<b>Weapon</b>	Firearms: A firearm is any weapon which will, is designed, or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any firearm muffler or firearm silencer; or any machine gun. Other Weapons: The possession, use or intention to use any instrument or object to inflict harm on or intimidate another person.	

**NBMHS BELL SCHEDULE**

**Nome-Beltz Middle High School**  
**2024-2025 Bell Schedule**



**HIGH SCHOOL**

***Regular Day***

1st	8:30-9:20
2nd	9:25-10:15
3rd	10:20-11:10
4th	11:15-12:05
LUNCH →	12:05-12:35
5th	12:40-1:30
6th	1:35-2:25
7th	2:30-3:20

***Early Release***

1st	8:30-9:10
2nd	9:15-9:55
3rd	10:00-10:40
4th	10:45-11:25
LUNCH →	11:25-11:55
5th	12:00-12:40
6th	12:45-1:25
7th	1:30-2:10

***Assembly Schedule***

1st	8:30-9:10
2nd	9:15-9:55
3rd	10:00-10:40
4th	10:45-11:25
LUNCH →	11:25-11:55
5th	12:00-12:45
6th	12:50-1:35
7th	1:40-2:25
Assembly	2:30-3:20

**MIDDLE SCHOOL**

***Regular Day***

Advisory	9:10-9:25
1st	9:25-10:15
2nd	10:20-11:10
3rd	11:15-12:05
4th	12:10-1:00
LUNCH →	1:00-1:30
5th	1:35-2:25
6th	2:30-3:20
7th	3:25-4:10

***Early Release***

Advisory	9:10-9:15
1st	9:15-9:55
2nd	10:00-10:40
3rd	10:45-11:25
4th	11:30-12:10
LUNCH →	12:10-12:40
5th	12:45-1:25
6th	1:30-2:10
7th	2:15-2:50

***Assembly Schedule***

Advisory	9:10-9:15
1st	9:15-9:55
2nd	10:00-10:40
3rd	10:45-11:25
4th	11:30-12:10
LUNCH →	12:10-12:45
5th	12:50-1:35
6th	1:40-2:25
7th	2:30-3:20
Assembly	3:20-4:10



**STUDENT & PARENT/GUARDIAN CONTRACT**

I have read the Student Handbook and understand the behavior expectations, consequences, and policies of Nome-Beltz Middle High School. I understand that if I have questions, I can ask teachers, counselors, staff, and administration for assistance. I understand that if I lose my copy, I may receive another from the Main Office or access the Handbook through the district/school website.

Please tear off and return this paper to your English/Language Arts teacher by: **9/12/2025**

This will count for a homework assignment in PowerSchool!

Student Name (please print): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/ Guardian Name (please print): \_\_\_\_\_

Parent/ Guardian Signature: \_\_\_\_\_

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