



Nome Public Schools Board of Education Meeting Agenda

June 11, 2024 - 5:30 PM
Regular Board Meeting, NES Library
1057 E 5th Ave
Nome, Alaska 99762

PO Box 131
Nome, AK 99762

We inspire and empower students to be culturally grounded responsible citizens who are deeply connected to our community and world.

SCHOOL BOARD MEMBERS

Mrs. Darlene Trigg, President
Mr. Bob Metcalf, Vice President/Clerk
Ms. Marjorie Tahbone, Treasurer
Mrs. Nancy Mendenhall
Mr. Jon Gregg

AGENDA

A. Call to Order

1. Pledge of Allegiance 3
2. Nome Public Schools Mission Statement 4
3. Roll Call
4. Approval of Agenda

B. Consent Agenda

(Routine matter considered for approval as one motion. Any item can be pulled for separate consideration).

1. Minutes of May 14, 2024 Regular Board Meeting 5
2. Personnel Report 9
3. May 2024 Disbursements
4. Approval of Out of State Staff Travel
5. May 2024 Gifts, Grants and Bequests 16

C. Opportunity for Public Comments on Agenda/Non-agenda Items

(3 minutes per speaker, 30 minutes aggregate)

D. Superintendent Report 18

E. Information & Reports

1. Director Reports 33
2. Business Manager Report 39

F. Second Public Comment Opportunity 45

(Individuals are limited to three minutes each.)

G. Action Item

1. Approval of Food Services Management Contract 46
2. Approval of AKEBS Payroll Contract Addendum 64
3. Approval of Drayage Agreement 67
4. Approval of 2024-2025 Board of Education Meeting Schedule 70
5. Approval of Fuel Purchase for 2024-2025 72

H. Executive Session - Negotiations Update

I. Board and Superintendent's Comments & Committee Reports

J. Upcoming Events:

K. Adjournment

BB 9320 Meetings: "Though great importance is given to the physical presence of School Board members at meetings, the attendance and participation of members by teleconference is authorized whenever physical presence is not practicable."

Pledge of Allegiance

Allegiance

(I promise)

Kamaksriġmik akiqsruutmik

(to give)

to the flag

(of our land)

aituġaa illalitaanunapta

United States of America.

(here)

and to

(to) the republic

Ittuaq taavrumuġa nunamun

one

nation

under

God

atausiq nuna ataani Agaiyutim

indivisible

with liberty

avgutaulguituaq pituiqsimaaliq

and justice

for all

atisipłuni illuqnaitnun.



Our Mission

We inspire and empower students to be culturally grounded responsible citizens who are deeply connected to our community and world.

Our Vision

Together, strong in identity, purpose, potential

Board and Superintendent Guiding Principles

- ◆ Works to ensure academic success for all students
- ◆ Works to promote positive community partnerships
- ◆ Provides leadership and support to ensure reading proficiency by 3rd Grade
- ◆ Supports the recruitment and retention of effective staff

Board and Superintendent Goals

- ◆ Provide the resources for the development and adoption of curriculum as per Board Policy (BP 6141).
- ◆ Support the integration of a student's culture in the curriculum within the context of the community through implementation of the Alaska standards for culturally responsive schools.
- ◆ Work to ensure all students feel connected to their peers and the adults in their schools by improving school climate.

BOARD OF EDUCATION MINUTES
Regular Meeting
May 14 2024
5:30 pm
NES Library

Member Trigg called the meeting to order at 5:32 pm Tuesday, May 14, 2024 with a quorum present.

Ms. Korenek-Johnson led the Pledge of Allegiance.

Member Trigg read the Nome Public Schools Mission Statement.

School Board Members Present:

Darlene Trigg	Marjorie Tahbone	Jon Gregg (excused)
Nancy Mendenhall	Bob Metcalf	
Iryna Kadatska, Student Representative		

Others in attendance included:

Jamie Burgess	Genevieve Hollins (via Zoom)	Jim Shreve
Rose Fosdick	Shamrock Twaddle	Elliott Mathisen
Kelli Breuker	Elizabeth Korenek-Johnson	Briana Piscoya
Sophia Pantelis	Lisa Leeper	Jennifer Shreve
Angela Hansen	Taylor Gorn	Karen Dixon
LoAna Benton	Jonathan Duarte	Emily Annas
Nicholas Settle	Anna Lionas	Dave McDowell
Yevheniia McDowell	Kaitlyn Johnson	Colleen Johnson
Teriscovkya Smith	Pat Booth	Luke Hansen

APPROVAL OF AGENDA

Member Metcalf moved to approve the agenda as presented. Member Mendenhall seconded.

The motion carried by a roll call vote with the following results:

Darlene Trigg: yes	Marjorie Tahbone: yes	Jon Gregg: excused
Nancy Mendenhall: yes	Bob Metcalf: yes	Iryna Kadatska: yes

CONSENT AGENDA

Member Metcalf moved to approve the minutes of the April 9, 2024 Regular Meeting, minutes of the April 23, 2024 Special Meeting, April 2024 disbursements, April 2024 personnel report, Staff Out of State Travel, Student Out of State Travel, and the April 2024 Gifts, Grants and Bequests.

The motion carried by a roll call vote with the following results:

Darlene Trigg: yes	Marjorie Tahbone: yes	Jon Gregg: excused
Nancy Mendenhall: yes	Bob Metcalf: yes	Iryna Kadatska: yes

INTRODUCTIONS OF GUESTS AND VISITORS

NONE

STUDENTS OF THE MONTH

Nome-Beltz Middle/High School recognized Middle School Student of the Month Elliott Mathisen, and High School Salutatorian Iryna Kadatska and Valedictorian Kaitlyn Johnson

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

Angela Hansen, ACSA Secretary, and Luke Hansen, Son Erikson and Taylor Gorn, students, addressed the Board with regards to their concerns about not receiving approval for an upcoming weekend trip for Track and Field. They stated that the Track and Field practices were also supporting students participating in NYO, and asked the district to provide better support for the new team for next year.

Sophie Pantelis, parent, and Kelli Breuker, parent, presented the Board with signatures on a petition for the District and Board to consider a proposal to bring the ANSEP Acceleration Academy to Nome. Ms. Pantelis stated that many felt this would encourage parents to keep their students enrolled in NPS as opposed to looking for opportunities outside of the District.

SUPERINTENDENT REPORT

Superintendent Burgess reported. The report is attached to the original of these minutes. Discussion followed.

INFORMATION AND REPORTS

Student Representative Iryna Kadatska reported. The report is attached to the original of these minutes. Discussion followed.

NES Principal, Elizabeth Korenek-Johnson reported. The report is attached to the original of these minutes. Discussion followed.

ACSA Principal, Lisa Leeper reported. The report is attached to the original of these minutes. Discussion followed.

NBMHS Principal, Teriscovkya Smith reported. The report is attached to the original of these minutes. Discussion followed.

Director of Technology, Jim Shreve reported. The report is attached to the original of these minutes. Discussion followed.

Director of Facilities, Jonathan Duarte reported. The report is attached to the original of these minutes. Discussion followed.

Director of SPED, Mary Donaldson reported. The report is attached to the original of these minutes. Discussion followed.

Director of Federal Programs, Karen Dixon reported. The report is attached to the original of these minutes. Discussion followed.

CFO, Genevieve Hollins reported. The report is attached to the original of these minutes. Discussion followed.

SECOND PUBLIC COMMENT OPPORTUNITY

Pat Booth, community member, commented that she was proud of Kaitlyn Johnson as valedictorian and also enjoyed the recent Drama Club play.

ACTION ITEMS

Member Mendenhall moved and Member Metcalf seconded to approve second read and adoption of Board Policies.

The motion carried by a roll call vote with the following results:

Darlene Trigg: yes	Marjorie Tahbone: yes	Jon Gregg: excused
Nancy Mendenhall: yes	Bob Metcalf: yes	Iryna Kadatska: yes

Member Metcalf moved and Member Tahbone seconded to approve the Nome-Beltz Middle/High School 2024-2025 Handbook.

The motion carried by a roll call vote with the following results:

Darlene Trigg: yes	Marjorie Tahbone: yes	Jon Gregg: excused
Nancy Mendenhall: yes	Bob Metcalf: yes	Iryna Kadatska: yes

Member Metcalf moved and Member Mendenhall seconded to approve the contract addendum for M&O Services with NANA Management Services.

The motion carried by a roll call vote with the following results:

Darlene Trigg: yes	Marjorie Tahbone: yes	Jon Gregg: Excused
Nancy Mendenhall: yes	Bob Metcalf: yes	Iryna Kadatska: yes

BOARD AND SUPERINTENDENT’S COMMENT & COMMITTEE REPORTS

Member Tahbone appreciated the public comments and thoroughly enjoyed the principal reports. She was excited by all of the preparations for the end of the year.

Member Mendenhall appreciated all of the reports. She was impressed with the art and drama events, as well as all of the end of year activities planned.

Student Representative Kadatska thanked the Board for a great year and for allowing her to serve.

Member Metcalf also shared his appreciation for all of the reports. He wanted to learn more information about the Track and Field trip as well as the ANSEP Acceleration Academy. He also shared his congratulations to the Students of the Month.

Superintendent Burgess thanked the commenters for their participation, as well as the students being recognized.

Member Trigg congratulated all of the students of the month, and asked for an update on the Track & Field team, and also stated that she would like a report from the Athletic Director to ensure he is representing the School Board in his role on the AASA Board. She planned on attending graduation and promotion practice and thanked Iryna for her representation to the Board this past year.



**Nome Public Schools
Personnel Items for Approval/Ratification
June 11, 2024**

CERTIFIED EMPLOYEES

New Hires

Sally Spellman – 2nd Grade Teacher – Nome Elementary – 8/19/2024

Lovely Manay – Middle School ELA – Nome-Beltz – 8/19/2024

Change of Assignment

Elizabeth Korenek-Johnson – Assistant Superintendent/HR – District Office – 7/1/2024

Nicholas Settle – Principal – Nome Elementary – 8/1/2024

Left Employment

LoAna Benton – SPED Teacher – Nome-Beltz – 6/1/24

Robert Voorhees – SPED Teacher – Nome-Beltz – 6/1/24

Tricia Shambach – SPED Teacher – Nome Elementary – 6/1/24

Verna Grant – HS Social Studies – Nome-Beltz – 6/1/24

Jeff Collins – Teacher – ACSA – 6/1/24

CLASSIFIED EMPLOYEES

New Hires

Change of Assignment

Left Employment

Jimmie Murdock – Day Custodian – Nome Elementary – 5/31/24 (Retirement)

Miriam Trujillo – SPED Para – Nome Elementary – 5/31/24

Margaret Castel – Immersion Aide – Nome Elementary – 5/31/24

Anita Scadden – Immersion Aide – Nome Elementary – 5/31/24

Kierra Scott – SPED Para – Nome-Beltz – 5/31/24

Lisa Merchant – Attendance Secretary – Nome-Beltz – 5/31/24

CERTIFIED

EXTRA DUTY CONTRACTS 2023-2024 FOR RATIFICATION

Employee Name	Description	Amount
Akes, Michael	CEIS Planning Day with DEED	\$ 521.41
Akes, Michael	PBIS Building Leadership Team - Fall Semester	\$ 500.00
Akes, Michael	PBIS District Leadership Team - Fall Semester	\$ 500.00
Akes, Michael	CPI De-Escalation & Disengagement Training	\$ 225.00
Akes, Michael	PBIS Building Leadership Team - Spring Semester	\$ 500.00
Akes, Michael	PBIS District Leadership Team - Spring Semester	\$ 500.00
Akes, Michael	Attendance Committee FY24	\$ 1,482.00
Alvanna-Stimpfle, Madelyn	AK Science of Reading Symposium - Professional Development	\$ 718.70
Annas, Emily	CPR/First Aid Class	\$ 300.00
Annas, Emily	CPI De-Escalation & Disengagement Training	\$ 450.00
Annas, Emily	Bering Sea Women's Shelter Literacy Program & Public Library	\$ 2,500.00
Annas, Emily	Teacher Mentor	\$ 500.00
Annas, Emily	Art Integration	\$ 1,400.00
Badertscher, Deborah	CEIS Planning Day with DEED	\$ 413.48
Badertscher, Deborah	PBIS Building Leadership Team - Fall Semester	\$ 500.00
Badertscher, Deborah	PBIS District Leadership Team - Fall Semester	\$ 500.00
Badertscher, Deborah	CPI De-Escalation & Disengagement Training	\$ 225.00
Badertscher, Deborah	Class Coverage for Another Teacher	\$ 100.00
Badertscher, Deborah	PBIS Coordinator	\$ 5,000.00
Badertscher, Deborah	PBIS Building Leadership Team - Spring Semester	\$ 500.00
Badertscher, Deborah	PBIS District Leadership Team - Spring Semester	\$ 500.00
Badertscher, Deborah	Attendance Committee FY24	\$ 1,482.00
Badertscher, Deborah	Migrant Backpack Assistants	\$ 3,000.00
Balice, Janet	Family Engagement Nights (Literacy & Fun)	\$ 150.00
Balice, Janet	Family Engagement Nights (Literacy & Fun)	\$ 100.00
Balice, Janet	AK Science of Reading Symposium - Professional Development	\$ 896.40
Balice, Janet	Family Fun Night	\$ 50.00
Benton, LoAna	1 day READ180 Professional Development	\$ 427.92
Benton, LoAna	Additional Class - gave up Prep Period Fall Semester	\$ 6,704.08
Benton, LoAna	PBIS Building Leadership Team - Fall Semester	\$ 500.00
Benton, LoAna	PBIS District Leadership Team - Fall Semester	\$ 500.00
Benton, LoAna	CPI De-Escalation & Disengagement Training	\$ 450.00
Benton, LoAna	Additional Class - gave up Prep Period Spring Semester	\$ 6,704.08
Benton, LoAna	PBIS Building Leadership Team - Spring Semester	\$ 500.00
Benton, LoAna	PBIS District Leadership Team - Spring Semester	\$ 500.00
Berry, Jennifer	CPR/First Aid Class	\$ 300.00
Berry, Jennifer	1 day READ180 Professional Development	\$ 387.48
Berry, Jennifer	Migrant Tutoring - Fall Semester	\$ 2,000.00
Berry, Jennifer	CPI De-Escalation & Disengagement Training	\$ 450.00
Berry, Jennifer	Lunch Detention Coverage @ NBMHS March 18-May 15, 2024	\$ 570.00
Berry, Jennifer	Migrant Backpack Assistants	\$ 3,000.00
Berry, Jennifer	Migrant Tutoring - Spring Semester	\$ 2,000.00
Bolanio, Nigel	DIBEL Training	\$ 265.00
Bolanio, Nigel	Family Fun Night	\$ 50.00
Brown, Aaron	PBIS Building Leadership Team - Fall Semester	\$ 500.00
Brown, Aaron	PBIS District Leadership Team - Fall Semester	\$ 500.00
Brown, Aaron	PBIS Building Leadership Team - Spring Semester	\$ 500.00
Brown, Aaron	PBIS District Leadership Team - Spring Semester	\$ 500.00
Brown, Aaron	Class Coverage for Another Teacher	\$ 250.00
Brown, Aaron	Teacher Mentor	\$ 500.00
Brown, Jason	PBIS Building Leadership Team - Fall Semester	\$ 500.00
Brown, Jason	PBIS District Leadership Team - Fall Semester	\$ 500.00
Brown, Jason	PBIS Building Leadership Team - Spring Semester	\$ 500.00
Brown, Jason	PBIS District Leadership Team - Spring Semester	\$ 500.00
Brown, Jason	AK Science of Reading Symposium - Professional Development	\$ 800.56
Bullock, Joseph	Attendance Committee FY24	\$ 1,482.00
Bullock, Joseph	Choir	\$ 1,500.00
Cadayday, Dorin	DIBEL Training	\$ 265.00
Cadayday, Dorin	Family Fun Night	\$ 50.00

Cahoy, Reyleul	DIBEL Training	\$	265.00
Cahoy, Reyleul	Family Engagement Nights (Literacy & Fun)	\$	50.00
Callahan, Pat	Class Coverage for Another Teacher	\$	275.00
Callahan, Pat	High School Boys Basketball Coach	\$	9,045.00
Callahan, Pat	Activities Director	\$	8,500.00
Collins, Jeff	Class Coverage for Another Teacher	\$	50.00
Collins, Jeff	Class Coverage for Another Teacher	\$	50.00
Collins, Jeff	Class Coverage for Another Teacher	\$	100.00
Collins, Jeff	Ski Club Leader	\$	4,000.00
Conger, Annie	Family Engagement Nights (Literacy & Fun)	\$	50.00
Conger, Annie	AK Science of Reading Symposium - Professional Development	\$	941.78
Coulter, Douglas	Additional Class - gave up Prep Period Fall Semester	\$	6,270.83
Coulter, Douglas	CPI De-Escalation & Disengagement Training	\$	450.00
Coulter, Douglas	Additional Class - gave up Prep Period Spring Semester	\$	6,270.83
David, Gina	CPI De-Escalation & Disengagement Training	\$	450.00
David, Gina	Art Integration	\$	1,400.00
David, Gina	Student Newspaper Advisor	\$	1,050.00
David, Gina	Yearbook Advisor	\$	1,250.00
Deering, Michael	Migrant Tutoring - Fall Semester	\$	2,000.00
Deering, Michael	Teacher Mentor	\$	500.00
Deering, Michael	National Honor Society Advisor	\$	1,050.00
Dela Pena, Lyn	DIBEL Training	\$	265.00
Dela Pena, Lyn	Family Fun Night	\$	50.00
Dixon, Karen	Migrant Backpack Coordinator	\$	3,200.00
Donaldson, Donald	CPR/First Aid Class	\$	300.00
Donaldson, Donald	Beltz Apartment Maintenance - August 2023	\$	1,443.00
Donaldson, Donald	Beltz Apartment Maintenance - September 2023	\$	888.00
Donaldson, Donald	Beltz Apartment Maintenance - October 2023	\$	1,221.00
Donaldson, Donald	Beltz Apartment Maintenance - November 2023	\$	1,406.00
Donaldson, Donald	Beltz Apartment Maintenance - January 2024	\$	2,257.00
Donaldson, Donald	Migrant Tutoring - Fall Semester	\$	2,000.00
Donaldson, Donald	Migrant Backpack Assistants	\$	3,000.00
Donaldson, Donald	Migrant Tutoring - Spring Semester	\$	2,000.00
Donaldson, Mary	CEIS Planning Day with DEED	\$	532.26
Donaldson, Mary	CPR/First Aid Class	\$	300.00
Donaldson, Mary	Pre-K Sped Services Coverage-September 2023	\$	2,696.86
Donaldson, Mary	Pre-K Sped Services Coverage-October 2023	\$	3,122.68
Donaldson, Mary	Pre-K Sped Services Coverage-November 2023	\$	2,696.78
Donaldson, Mary	Pre-K Sped Services Coverage-December 2023	\$	993.58
Donaldson, Mary	Pre-K Sped Services Coverage-January 2024	\$	2,980.74
Donaldson, Mary	Pre-K Sped Services Coverage-February 2024	\$	2,053.94
Donaldson, Mary	Pre-K Sped Services Coverage-March 2024	\$	1,845.22
Donaldson, Mary	Pre-K Sped Services Coverage-April 2024	\$	2,129.10
Donaldson, Mary	Pre-K Sped Services Coverage-May 2024		
Donaldson, Mary	PBIS District Leadership Team - Fall Semester	\$	500.00
Erickson, Kimberly	RTI/MTSS Conference - Professional Development	\$	918.80
Erikson, Corey	Assistant Cross Country Coach	\$	2,625.00
Erikson, Kimberly	AK Science of Reading Symposium - Professional Development	\$	918.80
Erikson, Kimberly	Migrant Backpack Assistants	\$	3,000.00
Fabignon-Cross, Julie	Emergency Re-Assignment	\$	982.18
Fabignon-Cross, Julie	CPR/First Aid Class	\$	300.00
Fabignon-Cross, Julie	New Staff Program Training	\$	491.09
Fabignon-Cross, Julie	PBIS Building Leadership Team - Fall Semester	\$	500.00
Fabignon-Cross, Julie	RTI/MTSS Conference - Professional Development	\$	982.18
Fabignon-Cross, Julie	Family Engagement Nights (Literacy & Fun)	\$	50.00
Fabignon-Cross, Julie	Family Engagement Nights (Literacy & Fun)	\$	50.00
Fabignon-Cross, Julie	Art Integration	\$	1,400.00
Fabignon-Cross, Julie	PBIS Building Leadership Team - Spring Semester	\$	500.00
Fabignon-Cross, Julie	AK Science of Reading Symposium - Professional Development	\$	982.18
Fabignon-Cross, Julie	Family Fun Night	\$	50.00
Finney, Rachel	PBIS Building Leadership Team - Fall Semester	\$	500.00

Finney, Rachel	PBIS District Leadership Team - Fall Semester	\$	500.00
Finney, Rachel	Inservice 1/2/2024	\$	265.00
Finney, Rachel	PBIS Building Leadership Team - Spring Semester	\$	500.00
Finney, Rachel	PBIS District Leadership Team - Spring Semester	\$	500.00
Finney, Rachel	Class Coverage for Another Teacher	\$	75.00
Finney, Rachel	Teacher Mentor	\$	500.00
Finney, Rachel	Educators Rising Advisor	\$	1,500.00
Finney, Rachel	Test Coordinator	\$	2,000.00
Finney, Rachel	Sophomore Class Advisor	\$	850.00
Finney, Rachel	Drama Club	\$	1,050.00
Finney, Rachel	Senior Class Advisor	\$	1,250.00
Finney, Rachel	Junior Class Advisor	\$	1,450.00
Fox, Ryan	Migrant Tutoring - Fall Semester	\$	2,000.00
Fox, Ryan	PBIS Building Leadership Team - Fall Semester	\$	500.00
Fox, Ryan	PBIS District Leadership Team - Fall Semester	\$	500.00
Fox, Ryan	Class Coverage for Another Teacher	\$	50.00
Fox, Ryan	PBIS Building Leadership Team - Spring Semester	\$	500.00
Fox, Ryan	PBIS District Leadership Team - Spring Semester	\$	500.00
Fox, Ryan	Washington DC Trip NBMHS Teacher/Coordinator/Chaperone	\$	3,000.00
Fox, Ryan	High School Cross Country Coach	\$	3,780.00
Grant, Verna	Inservice 10/9/2023	\$	265.00
Grant, Verna	Inservice 11/10/2023	\$	265.00
Grant, Verna	Lunch Detention Coverage @ NBMHS Sept 25-Apr 8, 2024	\$	1,050.00
Harlow, Holly	PBIS Building Leadership Team - Fall Semester	\$	500.00
Harlow, Holly	PBIS Building Leadership Team - Spring Semester	\$	500.00
Harlow, Holly	Attendance Committee FY24	\$	1,482.00
Harlow, Holly	Class Coverage for Another Teacher	\$	150.00
Harlow, Holly	Teacher Mentor	\$	1,000.00
Harlow, Holly	High School Student Council Advisor	\$	1,250.00
Harlow, Holly	Senior Class Advisor	\$	1,250.00
Heinrich, Justin	CPR/First Aid Class	\$	300.00
Heinrich, Justin	CPI De-Escalation & Disengagement Training	\$	450.00
Heinrich, Justin	Class Coverage for Another Teacher	\$	1,000.00
Hirst, Deborah	CPR/First Aid Class	\$	300.00
Hirst, Deborah	New Staff Program Training	\$	456.03
Hirst, Deborah	Family Engagement Nights (Literacy & Fun)	\$	150.00
Horton, Ryan	1 day READ180 Professional Development	\$	308.71
Horton, Ryan	CPI De-Escalation & Disengagement Training	\$	450.00
Horton, Ryan	Spelling Bee Advisor	\$	350.00
Horton, Ryan	Battle of the Books	\$	500.00
Horton, Ryan	Junior High Student Council Advisor	\$	1,000.00
Horton, Ryan	E-Sports Coach	\$	1,800.00
Jackson, Kelsey	Inservice 10/9/2023	\$	265.00
Jackson, Kelsey	Inservice 11/10/2023	\$	265.00
Jackson, Kelsey	Art Integration	\$	1,400.00
Jackson, Kelsey	Class Coverage for Another Teacher	\$	100.00
Korenek-Johnson, Elizabeth	CPR/First Aid Class	\$	300.00
Korenek-Johnson, Elizabeth	Test Coordinator	\$	1,500.00
Korenek-Johnson, Elizabeth	Re-sign Incentive	\$	250.00
Laurence, Cassie	New Staff Program Training	\$	427.92
Laurence, Cassie	Family Engagement Nights (Literacy & Fun)	\$	100.00
Laurence, Cassie	AK Science of Reading Symposium - Professional Development	\$	855.84
Laurence, Cassie	Family Fun Night	\$	50.00
Leeper, Lisa	CPR/First Aid Class	\$	300.00
Leeper, Lisa	PBIS District Leadership Team - Fall Semester	\$	500.00
Leeper, Lisa	PBIS District Leadership Team - Spring Semester	\$	500.00
Leeper, Lisa	Attendance Committee FY24	\$	1,482.00
Leeper, Lisa	Arts Integration Coordinator	\$	2,000.00
Leeper, Lisa	Test Coordinator	\$	1,000.00
Madonia, Anne	WJIV Academic Assessments	\$	4,000.00
Madonia, Anne	WJIV Academic Assessments	\$	3,600.00

Madonia, Anne	WJIV Academic Assessments	\$	4,000.00
Madonia, Anne	WJIV Academic Assessments	\$	3,200.00
Madonia, Anne	WJIV Academic Assessments	\$	400.00
Madonia, Anne	RTI/MTSS Conference - Professional Development	\$	853.20
Madonia, Anne	AK Science of Reading Symposium - Professional Development	\$	853.20
Marvin, Krista	CPR/First Aid Class	\$	300.00
Marvin, Krista	New Staff Program Training	\$	615.62
Marvin, Krista	Teacher Mentor	\$	1,000.00
Marvin, Krista	AK Science of Reading Symposium - Professional Development	\$	868.82
Marvin, Krista	Family Fun Night	\$	50.00
McRae, Ian	Family Engagement Nights (Literacy & Fun)	\$	50.00
McRae, Ian	AK Science of Reading Symposium - Professional Development	\$	800.56
Pardee, Marta	New Staff Program Training	\$	655.91
Pardee, Marta	Family Engagement Nights (Literacy & Fun)	\$	100.00
Pardee, Marta	Family Engagement Nights (Literacy & Fun)	\$	100.00
Pardee, Marta	Family Engagement Nights (Literacy & Fun)	\$	50.00
Pardee, Marta	Teacher Mentor	\$	500.00
Pardee, Marta	Family Fun Night	\$	50.00
Payenna, Ben	Class Coverage for Another Teacher	\$	800.00
Payenna, Ben	Class Coverage for Another Teacher	\$	525.00
Peters, Jill	PBIS Building Leadership Team - Fall Semester	\$	500.00
Peters, Jill	PBIS District Leadership Team - Fall Semester	\$	500.00
Peters, Jill	Additional Class - gave up Prep Period Fall Semester	\$	6,070.58
Peters, Jill	Art Integration	\$	700.00
Peters, Jill	PBIS Building Leadership Team - Spring Semester	\$	500.00
Peters, Jill	PBIS District Leadership Team - Spring Semester	\$	500.00
Peters, Jill	Teacher Mentor	\$	500.00
Peters, Jill	Additional Class - gave up Prep Period Spring Semester	\$	6,070.58
Peters, Jill	Washington DC Trip NBMHS Teacher/Coordinator/Chaperone	\$	3,000.00
Pfau, Douglas	CEIS Planning Day with DEED	\$	496.28
Pfau, Douglas	PBIS District Leadership Team - Fall Semester	\$	500.00
Pfau, Douglas	PBIS District Leadership Team - Spring Semester	\$	500.00
Pfau, Douglas	Attendance Committee FY24	\$	1,482.00
Richards, Keane	Inservice 11/8/2023	\$	150.00
Richards, Keane	2 half days - Teach at camp	\$	388.20
Richards, Keane	ACSA's week of NACTEC Classes	\$	970.50
Richards, Keane	Sub for Principal	\$	582.30
Richards, Keane	Sub for Principal	\$	582.30
Richards, Keane	Sub for Principal	\$	194.10
Richards, Keane	Sub for Principal	\$	776.40
Richards, Keane	Sub for Principal	\$	388.20
Richards, Keane	Sub for Principal	\$	776.40
Richards, Keane	Curriculum Development at ACSA	\$	800.00
Richards, Keane	Migrant Tutoring - Fall Semester	\$	2,000.00
Richards, Keane	PLC Meetings @ ACSA	\$	700.00
Richards, Keane	Beach Day @ ACSA	\$	194.10
Robb, Hana	CPR/First Aid Class	\$	300.00
Robb, Hana	PBIS Building Leadership Team - Fall Semester	\$	500.00
Robb, Hana	PBIS Building Leadership Team - Spring Semester	\$	500.00
Sakar, Marie	RTI/MTSS Conference - Professional Development	\$	774.96
Sakar, Marie	AK Science of Reading Symposium - Professional Development	\$	774.96
Sander, Victor	Family Engagement Nights (Literacy & Fun)	\$	100.00
Sander, Victor	CPI De-Escalation & Disengagement Training	\$	450.00
Secor, Heidi	PBIS Building Leadership Team - Fall Semester	\$	500.00
Secor, Heidi	PBIS District Leadership Team - Fall Semester	\$	500.00
Secor, Heidi	Family Engagement Nights (Literacy & Fun)	\$	150.00
Secor, Heidi	RTI/MTSS Conference - Professional Development	\$	982.18
Secor, Heidi	Family Engagement Nights (Literacy & Fun)	\$	50.00
Secor, Heidi	PBIS Building Leadership Team - Spring Semester	\$	500.00
Secor, Heidi	PBIS District Leadership Team - Spring Semester	\$	500.00
Secor, Heidi	AK Science of Reading Symposium - Professional Development	\$	982.18

Secor, Heidi	Family Fun Night	\$	50.00
Secor, Heidi	Migrant Backpack Assistants	\$	3,000.00
Settle, Nicholas	CEIS Planning Day with DEED	\$	417.50
Settle, Nicholas	PBIS Building Leadership Team - Fall Semester	\$	500.00
Settle, Nicholas	PBIS District Leadership Team - Fall Semester	\$	500.00
Settle, Nicholas	CPI De-Escalation & Disengagement Training	\$	450.00
Settle, Nicholas	PBIS Building Leadership Team - Spring Semester	\$	500.00
Settle, Nicholas	PBIS District Leadership Team - Spring Semester	\$	500.00
Shambach, Tricia	Family Engagement Nights (Literacy & Fun)	\$	50.00
Shreve, Jennifer	New Staff Program Training	\$	456.03
Shreve, Jennifer	Family Engagement Nights (Literacy & Fun)	\$	150.00
Shreve, Jennifer	Instructor for CPI Training	\$	675.00
Shreve, Jennifer	AK Science of Reading Symposium - Professional Development	\$	912.06
Shreve, Jennifer	NWEA Certified Facilitator	\$	2,000.00
Shreve, Jennifer	Family Fun Night	\$	50.00
Simpson, Peggy	PBIS Building Leadership Team - Fall Semester	\$	500.00
Simpson, Peggy	PBIS District Leadership Team - Fall Semester	\$	500.00
Simpson, Peggy	RTI/MTSS Conference - Professional Development	\$	934.86
Simpson, Peggy	Instructor for CPI Training	\$	675.00
Simpson, Peggy	PBIS Building Leadership Team - Spring Semester	\$	500.00
Simpson, Peggy	PBIS District Leadership Team - Spring Semester	\$	500.00
Simpson, Peggy	Gifted Services for Students	\$	2,100.00
Simpson, Peggy	AK Science of Reading Symposium - Professional Development	\$	934.86
Smith, Teriscovkya	CPR/First Aid Class	\$	300.00
Smith, Teriscovkya	PBIS Building Leadership Team - Fall Semester	\$	500.00
Smith, Teriscovkya	PBIS District Leadership Team - Fall Semester	\$	500.00
Smith, Teriscovkya	PBIS Building Leadership Team - Spring Semester	\$	500.00
Smith, Teriscovkya	PBIS District Leadership Team - Spring Semester	\$	500.00
Smyke, Jessica	CPR/First Aid Class	\$	300.00
Smyke, Jessica	Art Integration	\$	1,400.00
Smyke, Jessica	Washington DC Trip ACSA Teacher/Coordinator/Chaperone	\$	3,000.00
Smyke, Jessica	ACSA House Council Advisor	\$	1,600.00
Ten Eyck, Meghan	Family Engagement Nights (Literacy & Fun)	\$	150.00
Ten Eyck, Meghan	AK Science of Reading Symposium - Professional Development	\$	896.40
Ten Eyck, Meghan	Family Fun Night	\$	50.00
Thomas, Susanne	Long Term Sub	\$	33,253.22
Thomas, Susanne	CPR/First Aid Class	\$	300.00
Tweet, Misty	Class Coverage for Another Teacher	\$	450.00
Tweet, Misty	Spirit Club Advisor	\$	1,050.00
Ventress, Rachel	Extensions Extra Duty - July 2023	\$	3,240.48
Ventress, Rachel	Extensions Extra Duty - August 2023	\$	865.03
Ventress, Rachel	Extensions Extra Duty - September 2023	\$	687.24
Ventress, Rachel	Extensions Extra Duty - October 2023	\$	1,150.38
Ventress, Rachel	Extensions Extra Duty - November 2023	\$	896.40
Ventress, Rachel	Extensions Extra Duty - December 2023	\$	926.28
Ventress, Rachel	Extensions Extra Duty - January 2024	\$	896.40
Ventress, Rachel	Extensions Extra Duty - February 2024	\$	702.18
Ventress, Rachel	Extensions Extra Duty - March 2024	\$	747.00
Ventress, Rachel	Extensions Extra Duty - April 2024	\$	1,135.44
Ventress, Rachel	Extensions Extra Duty - May 2024	\$	
Ventress, Rachel	Art Integration	\$	700.00
Voorhees, Robert	Additional Class - gave up Prep Period Fall Semester	\$	5,689.08
Voorhees, Robert	CPI De-Escalation & Disengagement Training	\$	450.00
Voorhees, Robert	Additional Class - gave up Prep Period Spring Semester	\$	5,689.08
Walluk, Phyllis	Class Coverage for Another Teacher	\$	950.00
Wharry, Ryan	High School Assistant Boys Basketball Coach	\$	3,135.00
Wright, Rosa	Freshman Class Advisor	\$	600.00
Wright, Rosa	Junior Class Advisor	\$	1,450.00
Wright, Rosa	Cross Country Ski Coach	\$	2,500.00

CLASSIFIED		EXTRA DUTY CONTRACTS 2023-2024 FOR RATIFICATION
Employee Name	Description	Amount
Alviso, Veronica	High School Volleyball Head Coach	\$ 5,220.00
Ashenfelter, Roy	Cultural Day Presenters	\$ 225.00
Baker, Klay	NES Youth Basketball Coordinator	\$ 2,000.00
Bogart, Kelly	Middle School Girls Basketball Coach	\$ 2,050.00
Bogart, Kelly	Middle School Volleyball Coach	\$ 2,050.00
Bourdon, Kathleen	NES Listening Library Coordinator	\$10,000.00
Burgess, Evan	CPI De-Escalation & Disengagement Training	\$ 450.00
Clark, Minnie	High School Assistant Cheer Coach	\$ 3,135.00
Connors, Vanessa	Cultural Day Presenters	\$ 225.00
Ellanna, Mandy	Cultural Day Presenters	\$ 225.00
Ellis, Deborah	Child Find Stipend	\$ 500.00
Erikson, Corey	Wrestling Head Coach	\$ 4,715.00
Foret, Joy	Family Engagement Night	\$ 50.00
Foret, Joy	CPI De-Escalation & Disengagement Training	\$ 450.00
Gregg, Tracy	High School Girls Basketball Coach	\$ 5,940.00
Hansen, Angela	High School Community Pep Band	\$ 1,000.00
Hensley, Krystal	High School Volleyball Assistant Coach	\$ 2,775.00
Hensley, Krystal	Middle School Volleyball Coach	\$ 2,050.00
Holmes, Dan	Sped Van Driver	Varies
Holmes, Dan	CPR/First Aid Class	\$ 300.00
Holmes, Dan	CPI De-Escalation & Disengagement Training	\$ 450.00
Hoogendorn, Oliver	Wrestling Assistant Coach	\$ 2,185.00
Immingan-Carpenter, Bailey	High School Cheer Coach	\$ 5,940.00
Irelan, Frank	CPI De-Escalation & Disengagement Training	\$ 450.00
Irelan, Frank	Cultural Day Presenters	\$ 225.00
Jack, Ben	Cultural Day Presenters	\$ 225.00
Johnson, Frank	Cultural Day Presenters	\$ 225.00
Jorgensen, Marilyn	CPR/First Aid Class	\$ 300.00
Jorgensen, Marilyn	CPI De-Escalation & Disengagement Training	\$ 450.00
Kacena, Joelene	Family Engagement Night	\$ 250.00
Kacena, Joelene	Family Literacy Nights	\$ 100.00
Kacena, Joelene	CPI De-Escalation & Disengagement Training	\$ 450.00
Kunnuk, Alayah	Middle School Cheer Coach	\$ 2,050.00
Lie, Erik	Middle School Boys Basketball Coach	\$ 2,650.00
McDowell, Yevheniia	CPR/First Aid Class	\$ 300.00
McDowell, Yevheniia	CPI De-Escalation & Disengagement Training	\$ 225.00
Merchant, Lisa	Attendance Committee	\$ 1,482.00
Ozenna, Ann Marie	Cultural Day Presenters	\$ 225.00
Reader, Jennifer	CPR/First Aid Class	\$ 300.00
Reader, Jennifer	Family Engagement Night	\$ 50.00
Richards, Sarah	Cultural Day Presenters	\$ 225.00
Sparks, Rhonda	Cultural Day Presenters	\$ 225.00
Tahbone, Vanessa	NYO Coach	\$ 2,650.00
Trujillo, Miriam	CPI De-Escalation & Disengagement Training	\$ 450.00

Nome Public Schools

BP 3290 Gifts, Grants and Bequests - Received May 2024

The School Board greatly appreciates the support of community members and may accept suitable donations on behalf of the district. All donations greater than \$1,000 shall be brought before the School Board. The Superintendent or designee may apply for special revenue grants.

Gifts, Grants & Bequests

<u>Fund</u>	<u>Description</u>	<u>Amount</u>	<u>Notes</u>
700	Sitnasuak - Boys Basketball Team Camp	\$ 2,000.00	
700	Noxapaga Suites - NBMHS Ski Team	\$ 1,500.00	
700	NVFD - Boys Basketball	\$ 1,000.00	
700	Nome Chamber - High School Volleyball	\$ 1,000.00	
700	Quality Petroleum - Track & Field	\$ 1,500.00	
700	JB Rentals - Track & Field	\$ 1,500.00	
700	UAF - Educator's Rising	\$ 7,600.00	
700	Bering Sea - Track & Field	\$ 3,000.00	
700	NVFD - Track & Field	\$ 2,500.00	
700	Centurion - Track & Field	\$ 1,000.00	

Public Comment Statement

The Board of Education welcomes community member input during meetings about issues on or not on the agenda. The Board is not able to respond directly to you during Public Comment; the Board may decide at the end of the meeting during Board Member Comment to discuss your topic at a work session, regular meeting, or direct the Superintendent to look into a situation further.

The Board may not speak about subjects that are protected by legal confidentiality such as specific student discipline issues or personnel issues that could disparage or slander district employees.

The general guideline is approximately three minutes per speaker; however, additional time is allowable if needed. When you speak to the Board, please state your first and last name for the record.



Board/Leadership Areas of Focus:

Strategic Plan Goal #1: Students are Prepared for the Pathways of Their Choice

Strategic Plan Goal #3: Students and Families are Positively Connected to their School, Their Culture and Their Community

- Karen Dixon and myself met with Sigvanna Topkok from Kawerak, along with tribal representatives from Council and Solomon, to discuss tribal consultation for grants, as well as to discuss how the District can better engage with the four tribes in the area on a regular basis during the school year. A meeting between tribal leadership of all four tribes is scheduled to occur during mid-July, and a follow-up meeting with the District will occur at that time. The outcome was very positive, and I believe that improved engagement with the tribes will be more visible during the coming school year.

Staffing Update

The District continues to fill certified positions, although the most concerning vacancy is the Cultural Studies teacher at Nome Elementary. A flyer with information regarding recruitment for this position will be sent to Nome Eskimo Community and Kawerak, asking them to disseminate it amongst their membership. This position can be filled with a non-degreed individual who has recommendations as to their cultural knowledge, and paid as a teacher with a Type M certification.

Job Fair – I attended the City of Nome’s Job Fair to recruit for classified positions, and also to share information regarding NMS vacancies in maintenance, custodial and food service. Although I received no applications, I was able to talk with several local individuals, and also to network a bit with the other organizations and their representatives. I hope this will become an annual tradition and continue to grow in scope.

Funding Update

The full budget has been transmitted to Governor Dunleavy, who has until June 28th to veto and/or sign. It is likely we will hear news prior to this deadline, as the new fiscal year must begin on July 1st.

The City of Nome has approved our request for an additional \$200,000, and we are still hoping to see the one-time funding equivalent to a \$680 BSA increase, which would bring approximately \$1.2M to the District coffers next year.



Nome Public Schools
Superintendent Report
Jamie Burgess
June 11, 2024

Bargaining negotiations have slowed to a temporary standstill – the District and Association were able to successfully agree on almost every article of the new agreement with the exception of the salary schedule. The District hopes to recommence negotiations towards the end of June.

Track and Field Meeting

Teriscovkya Smith and I met with a group of Track and Field parents to resolve some issues with how this new sport was being supported by the school and District. A further meeting with just myself occurred a few days ago, and we jointly developed a plan with regards to hiring a Coach, developing a schedule for team events, oversight by the AD for the new sport, and fundraising for costs. We have a few possible candidates for the coaching position, and Hank Irelan has volunteered to continue supporting the program and coordinating with NYO, as the two sports overlap seasons and can combine practice resources to encourage increased NYO participation.

ANSEP Acceleration Academy

I met with Michael Bourdukofsky from University of Alaska Anchorage as well as Sophia Pantelis to learn more about the ANSEP Acceleration Academy. This is a middle college program, where students would attend the Academy separately from other NBMHS students while still being enrolled in the District. Students would take 3-4 classes each semester through the UA system, with the District being responsible for the tuition costs, as well as a \$2500 per student administration fee. The focus is on preparing students for science and engineering degrees, with students needing to meet placement test requirements for English and Mathematics to participate. ANSEP Acceleration Academy personnel would provide supervision and support for students enrolled. The District would need to locate a physical room or facility for the program. Mr. Bourdukofsky stated that a minimum of 10 students would be required for the program to be viable. Kotzebue and Bethel focus on students in 11th and 12th grade, but students in 9th and 10th can participate as long as they meet testing placement requirements.

We will continue to explore options and planning during the 2024-2025 school year, to determine if it would be feasible to start the Academy in the 2025-2026 school year.

District Leadership Planning Meeting

District Leadership met the first week of June for a one and a half day leadership/planning retreat the District Office. Topics included School Board Priorities, Superintendent Goals, School Goals for FY25, Fall inservice and year-long professional development planning, business office updates, school safety, handbooks, equity committee, mandated trainings, and tech department updates. A copy of the draft fall inservice plan is attached for your information.

Principals will provide their school goals in the October Board meeting, with an interim update in their January Board reports, and final results in their May Board reports.



Nome Public Schools
Superintendent Report
Jamie Burgess
June 11, 2024

System For School Success Reports

The Department of Education released their System for School Success accountability ratings for the 2023-2024 school year in mid-May. ACSA, NBMHS and Extensions received the Universal Support designation, meaning no additional support is needed from the Department. Nome Elementary School scored above the cutoff for School Improvement; however, the Department made the decision that all schools who were in School Improvement for the prior year will remain in School Improvement one more year. Copies of the reports for each school and a guide are attached for your information.



An excellent education for every student every day.

System for School Success

2022-2023 School Report



Anvil City Science Academy, Nome Public Schools

Title I School: No

School Designation: Universal Support - 2023

Overall School Index Value: 53.39

System for School Success Overview

Alaska's education accountability system, System for School Success, includes each student group individually, creating a holistic vision of a school through two lenses: the performance of all students and that of their student group populations.

The Compass

A Guide to Alaska's Public Schools

Alaska recently launched **The Compass**, a website designed to help parents access important data about public schools in Alaska. The Compass features a wealth of meaningful information on schools and districts so that parents and guardians can participate in decisions to improve their student's learning.

education.alaska.gov/compass

Academic Achievement

	English Language Arts Percentage of students that were proficient on the state summative assessment.	Mathematics Percentage of students that were proficient on the state summative assessment.
All Students	32.14%	50%

Academic Growth

	Not Part of 2022-23 Accountability Because of the change to AKSTAR cut scores in the spring of 2023, two years of data for comparison are not available to calculate this indicator. For more information about changes to AKSTAR cut scores see: https://education.alaska.gov/assessments/AKSTAR_ResultsFlyer2023_final.pdf	
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School Quality/Success

	Chronic Absenteeism Percentage of students who missed less than 10% of the days enrolled at the school.	Grade 3 ELA Percentage of Grade 3 students that were proficient on the state summative assessment in ELA.
All Students	82.76%	n/a

n/a - there were less than 10 students represented or the indicator is not relevant to the school.

English Learner Progress

	English Learner Progress Percentage of English Learners that met or exceeded their growth target on the ACCESS for ELLs assessment.
All Students	n/a

Graduation Rates

	Graduation Rate The rate of students that graduated from high school within four or five years of enrolling as ninth graders.
Four-Year	n/a
Five-Year	n/a

Student Group Performance

	Student Group Performance If school is ATSI or CSI-TSI, identified student groups are shown below.
Student Groups	n/a

System for School Success Overview



How is my school measured?

	K	1	2	3	4	5	6	7	8	9	10	11	12
ELA and Math Proficiency				✓	✓	✓	✓	✓	✓	✓			
ELA and Math Growth					✗	✗	✗	✗	✗	✗			
Graduation													✓
English Learner Progress	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Chronic Absenteeism	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Grade 3 ELA Proficiency				✓									

Measures Combine into Index Score

Each indicator noted in the table to the left is given a score for the school. Note: ELA and Math Growth are not part of the 2022-23 Accountability system.

In addition to looking at the whole school, each student group in a school is measured in the areas listed in the table to the left. These scores are combined and the student group is given a score.

How is my school designated for support?

Each year an overall school index value is calculated for each school and a school designation is assigned. There are three school designations for Alaska's schools:

- **Comprehensive Support**
 - **Lowest 5%** - If the overall school index value of a school falls in the lowest 5% of Title I schools, that school receives a designation of Comprehensive Support (Lowest 5%).
 - **Graduation Rate** - If a secondary school has a graduation rate of less than or equal 66.67%, that school receives a designation of Comprehensive Support (Graduation Rate).
 - **Targeted Support (CSI-TSI)** - Schools that are ATSI for the same group three years in a row.
- **Additional Targeted Support (ATSI)** - If a school has any student groups with index values under the Comprehensive Support (lowest 5%) threshold, that school receives this designation.
- **Universal Support** - All other schools are considered Universal Support schools.

Which student groups are measured?

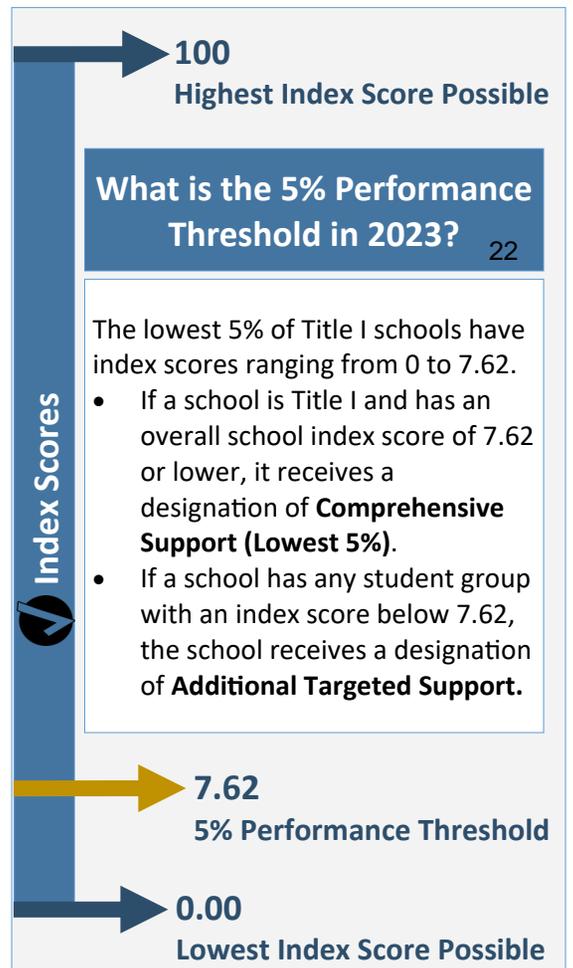
- African American
- Alaska Native/American Indian
- Asian/Pacific Islander
- Caucasian
- Hispanic
- Two or More Races
- Students with Disabilities
- English Learners
- Economically Disadvantaged

What are some questions I could ask my school?

Where can I find more information about how my school is performing?

What supports are being provided to my school based on its designation?

What opportunities are available for me to be involved in my student's education?





System for School Success

2022-2023 School Report



An excellent education for every student every day.

System for School Success Overview

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The Compass

A Guide to Alaska's Public Schools

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education.alaska.gov/compass

Extensions Correspondence, Nome Public Schools

Title I School: No

School Designation: Universal Support - 2023

Overall School Index Value: Not enough indicators to calculate

Academic Achievement		
	English Language Arts Percentage of students that were proficient on the state summative assessment.	Mathematics Percentage of students that were proficient on the state summative assessment.
All Students	n/a	n/a

English Learner Progress	
	English Learner Progress Percentage of English Learners that met or exceeded their growth target on the ACCESS for ELLs assessment.
All Students	n/a

Academic Growth	
	Not Part of 2022-23 Accountability Because of the change to AKSTAR cut scores in the spring of 2023, two years of data for comparison are not available to calculate this indicator. For more information about changes to AKSTAR cut scores see: https://education.alaska.gov/assessments/AKSTAR_ResultsFlyer2023_final.pdf

Graduation Rates ²³	
	Graduation Rate The rate of students that graduated from high school within four or five years of enrolling as ninth graders.
Four-Year	n/a
Five-Year	n/a

School Quality/Success		
	Chronic Absenteeism Percentage of students who missed less than 10% of the days enrolled at the school.	Grade 3 ELA Percentage of Grade 3 students that were proficient on the state summative assessment in ELA.
All Students	n/a	n/a

Student Group Performance	
	Student Group Performance If school is ATSI or CSI-TSI, identified student groups are shown below.
Student Groups	n/a

n/a - there were less than 10 students represented or the indicator is not relevant to the school.

System for School Success Overview



How is my school measured?

	K	1	2	3	4	5	6	7	8	9	10	11	12
ELA and Math Proficiency				✓	✓	✓	✓	✓	✓	✓			
ELA and Math Growth					✗	✗	✗	✗	✗	✗			
Graduation													✓
English Learner Progress	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Chronic Absenteeism	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Grade 3 ELA Proficiency				✓									

Measures Combine into Index Score

Each indicator noted in the table to the left is given a score for the school. Note: ELA and Math Growth are not part of the 2022-23 Accountability system.

In addition to looking at the whole school, each student group in a school is measured in the areas listed in the table to the left. These scores are combined and the student group is given a score.

How is my school designated for support?

Each year an overall school index value is calculated for each school and a school designation is assigned. There are three school designations for Alaska's schools:

- **Comprehensive Support**
 - **Lowest 5%** - If the overall school index value of a school falls in the lowest 5% of Title I schools, that school receives a designation of Comprehensive Support (Lowest 5%).
 - **Graduation Rate** - If a secondary school has a graduation rate of less than or equal 66.67%, that school receives a designation of Comprehensive Support (Graduation Rate).
 - **Targeted Support (CSI-TSI)** - Schools that are ATSI for the same group three years in a row.
- **Additional Targeted Support (ATSI)** - If a school has any student groups with index values under the Comprehensive Support (lowest 5%) threshold, that school receives this designation.
- **Universal Support** - All other schools are considered Universal Support schools.

Which student groups are measured?

- African American
- Alaska Native/American Indian
- Asian/Pacific Islander
- Caucasian
- Hispanic
- Two or More Races
- Students with Disabilities
- English Learners
- Economically Disadvantaged

What are some questions I could ask my school?

Where can I find more information about how my school is performing?

What supports are being provided to my school based on its designation?

What opportunities are available for me to be involved in my student's education?

100

Highest Index Score Possible

What is the 5% Performance Threshold in 2023?

24

The lowest 5% of Title I schools have index scores ranging from 0 to 7.62.

- If a school is Title I and has an overall school index score of 7.62 or lower, it receives a designation of **Comprehensive Support (Lowest 5%)**.
- If a school has any student group with an index score below 7.62, the school receives a designation of **Additional Targeted Support**.

7.62

5% Performance Threshold

0.00

Lowest Index Score Possible

Index Scores



System for School Success

2022-2023 School Report



An excellent education for every student every day.

Nome-Beltz Middle/High, Nome Public Schools

Title I School: No

School Designation: Universal Support - 2023

Overall School Index Value: 32.97

System for School Success Overview

Alaska's education accountability system, System for School Success, includes each student group individually, creating a holistic vision of a school through two lenses: the performance of all students and that of their student group populations.

The Compass

A Guide to Alaska's Public Schools

Alaska recently launched **The Compass**, a website designed to help parents access important data about public schools in Alaska. The Compass features a wealth of meaningful information on schools and districts so that parents and guardians can participate in decisions to improve their student's learning.

education.alaska.gov/compass

Academic Achievement

	English Language Arts Percentage of students that were proficient on the state summative assessment.	Mathematics Percentage of students that were proficient on the state summative assessment.
All Students	9.79%	6.29%

Academic Growth

	Not Part of 2022-23 Accountability Because of the change to AKSTAR cut scores in the spring of 2023, two years of data for comparison are not available to calculate this indicator. For more information about changes to AKSTAR cut scores see: https://education.alaska.gov/assessments/AKSTAR_ResultsFlyer2023_final.pdf	
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School Quality/Success

	Chronic Absenteeism Percentage of students who missed less than 10% of the days enrolled at the school.	Grade 3 ELA Percentage of Grade 3 students that were proficient on the state summative assessment in ELA.
All Students	44.6%	n/a

n/a - there were less than 10 students represented or the indicator is not relevant to the school.

English Learner Progress

	English Learner Progress Percentage of English Learners that met or exceeded their growth target on the ACCESS for ELLs assessment.
All Students	n/a

Graduation Rates

	Graduation Rate The rate of students that graduated from high school within four or five years of enrolling as ninth graders.
Four-Year	70.27%
Five-Year	77.55%

Student Group Performance

	Student Group Performance If school is ATSI or CSI-TSI, identified student groups are shown below.
Student Groups	n/a

System for School Success Overview



How is my school measured?

	K	1	2	3	4	5	6	7	8	9	10	11	12
ELA and Math Proficiency				✓	✓	✓	✓	✓	✓	✓			
ELA and Math Growth					✗	✗	✗	✗	✗	✗			
Graduation													✓
English Learner Progress	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Chronic Absenteeism	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Grade 3 ELA Proficiency				✓									

Measures Combine into Index Score

Each indicator noted in the table to the left is given a score for the school. Note: ELA and Math Growth are not part of the 2022-23 Accountability system.

In addition to looking at the whole school, each student group in a school is measured in the areas listed in the table to the left. These scores are combined and the student group is given a score.

How is my school designated for support?

Each year an overall school index value is calculated for each school and a school designation is assigned. There are three school designations for Alaska's schools:

- **Comprehensive Support**
 - **Lowest 5%** - If the overall school index value of a school falls in the lowest 5% of Title I schools, that school receives a designation of Comprehensive Support (Lowest 5%).
 - **Graduation Rate** - If a secondary school has a graduation rate of less than or equal 66.67%, that school receives a designation of Comprehensive Support (Graduation Rate).
 - **Targeted Support (CSI-TSI)** - Schools that are ATSI for the same group three years in a row.
- **Additional Targeted Support (ATSI)** - If a school has any student groups with index values under the Comprehensive Support (lowest 5%) threshold, that school receives this designation.
- **Universal Support** - All other schools are considered Universal Support schools.

Which student groups are measured?

- African American
- Alaska Native/American Indian
- Asian/Pacific Islander
- Caucasian
- Hispanic
- Two or More Races
- Students with Disabilities
- English Learners
- Economically Disadvantaged

What are some questions I could ask my school?

Where can I find more information about how my school is performing?

What supports are being provided to my school based on its designation?

What opportunities are available for me to be involved in my student's education?

100

Highest Index Score Possible

What is the 5% Performance Threshold in 2023?

26

The lowest 5% of Title I schools have index scores ranging from 0 to 7.62.

- If a school is Title I and has an overall school index score of 7.62 or lower, it receives a designation of **Comprehensive Support (Lowest 5%)**.
- If a school has any student group with an index score below 7.62, the school receives a designation of **Additional Targeted Support**.

7.62

5% Performance Threshold

0.00

Lowest Index Score Possible

Index Scores



System for School Success

2022-2023 School Report



An excellent education for every student every day.

Nome Elementary, Nome Public Schools

Title I School: Yes

School Designation: Comprehensive Support (Lowest 5%) - 2018

Overall School Index Value: 17.46

System for School Success Overview

Alaska's education accountability system, System for School Success, includes each student group individually, creating a holistic vision of a school through two lenses: the performance of all students and that of their student group populations.

The Compass

A Guide to Alaska's Public Schools

Alaska recently launched **The Compass**, a website designed to help parents access important data about public schools in Alaska. The Compass features a wealth of meaningful information on schools and districts so that parents and guardians can participate in decisions to improve their student's learning.

education.alaska.gov/compass

Academic Achievement

	English Language Arts Percentage of students that were proficient on the state summative assessment.	Mathematics Percentage of students that were proficient on the state summative assessment.
All Students	11.11%	23.7%

Academic Growth

	Not Part of 2022-23 Accountability Because of the change to AKSTAR cut scores in the spring of 2023, two years of data for comparison are not available to calculate this indicator. For more information about changes to AKSTAR cut scores see: https://education.alaska.gov/assessments/AKSTAR_ResultsFlyer2023_final.pdf	
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School Quality/Success

	Chronic Absenteeism Percentage of students who missed less than 10% of the days enrolled at the school.	Grade 3 ELA Percentage of Grade 3 students that were proficient on the state summative assessment in ELA.
All Students	29.7%	9.62%

n/a - there were less than 10 students represented or the indicator is not relevant to the school.

English Learner Progress

	English Learner Progress Percentage of English Learners that met or exceeded their growth target on the ACCESS for ELLs assessment.
All Students	n/a

Graduation Rates

	Graduation Rate The rate of students that graduated from high school within four or five years of enrolling as ninth graders.
Four-Year	n/a
Five-Year	n/a

Student Group Performance

	Student Group Performance If school is ATSI or CSI-TSI, identified student groups are shown below.
Student Groups	n/a

System for School Success Overview



How is my school measured?

	K	1	2	3	4	5	6	7	8	9	10	11	12
ELA and Math Proficiency				✓	✓	✓	✓	✓	✓	✓			
ELA and Math Growth					✗	✗	✗	✗	✗	✗			
Graduation													✓
English Learner Progress	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Chronic Absenteeism	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Grade 3 ELA Proficiency				✓									

Measures Combine into Index Score

Each indicator noted in the table to the left is given a score for the school. Note: ELA and Math Growth are not part of the 2022-23 Accountability system.

In addition to looking at the whole school, each student group in a school is measured in the areas listed in the table to the left. These scores are combined and the student group is given a score.

How is my school designated for support?

Each year an overall school index value is calculated for each school and a school designation is assigned. There are three school designations for Alaska's schools:

- **Comprehensive Support**
 - **Lowest 5%** - If the overall school index value of a school falls in the lowest 5% of Title I schools, that school receives a designation of Comprehensive Support (Lowest 5%).
 - **Graduation Rate** - If a secondary school has a graduation rate of less than or equal 66.67%, that school receives a designation of Comprehensive Support (Graduation Rate).
 - **Targeted Support (CSI-TSI)** - Schools that are ATSI for the same group three years in a row.
- **Additional Targeted Support (ATSI)** - If a school has any student groups with index values under the Comprehensive Support (lowest 5%) threshold, that school receives this designation.
- **Universal Support** - All other schools are considered Universal Support schools.

Which student groups are measured?

- African American
- Alaska Native/American Indian
- Asian/Pacific Islander
- Caucasian
- Hispanic
- Two or More Races
- Students with Disabilities
- English Learners
- Economically Disadvantaged

What are some questions I could ask my school?

Where can I find more information about how my school is performing?

What supports are being provided to my school based on its designation?

What opportunities are available for me to be involved in my student's education?

100

Highest Index Score Possible

What is the 5% Performance Threshold in 2023?

28

The lowest 5% of Title I schools have index scores ranging from 0 to 7.62.

- If a school is Title I and has an overall school index score of 7.62 or lower, it receives a designation of **Comprehensive Support (Lowest 5%)**.
- If a school has any student group with an index score below 7.62, the school receives a designation of **Additional Targeted Support**.

7.62

5% Performance Threshold

0.00

Lowest Index Score Possible

Index Scores

**Nome Public Schools
Schedule for Training
NEW Certified Staff In-Service**

Culture Camp August 4-10, 2024

Day: Monday, August 19, 2024

Tech Classroom 102 - Nome-Beltz Middle/High School

Time	Description	Presenter
8:00am – 8:30am	Continental Breakfast	Provided by DO
8:30am – 9:00am	Welcome & Introductions	Jamie Burgess
9:00am - 11:00am	Computer Checkout & Tech Training Pt. 1	Jim Shreve & IT Team
11:00am – 11:15am	Break	
11:15am – 12:15pm	Town Tour	Jamie Burgess & K-J
12:15pm – 1:15pm	Lunch	NEA
1:15pm – 2:15pm	Professional Boundaries Training	Jamie Burgess
2:15pm - 2:30pm	Break	
2:30pm – 3:30pm	Frontline Central (Insurance) & Absence Management	K-J & Business Office

Day: Tuesday, August 20, 2024

Tech Classroom 102 – Nome Beltz Middle/High School

Time	Description	Presenter
8:30am-11:30am	Interactive Board Training (NES) OR Site Based Training Beltz (1 hr w/K-J?)	Jennifer Shreve
11:30am – 12:30pm	Lunch	On your own
12:30pm – 3:30pm	Interactive Board Training (Beltz) OR Site Based Training NES (1 hr w/K-J?)	Jennifer Shreve

Day: Friday August 30, 2024

Tech Classroom 102 (Interactive Board Training), NES Commons, or Beltz RC

Time	Description	Presenter
8:30am – 10:30am	Tech Training Pt. 2	Jim Shreve & IT
10:30am – 10:45am	Break	
10:45am – 12:00pm	Tech Training Pt. 2	Jim Shreve & IT
12:00pm – 1:00pm	Lunch On Your Own	
1:00pm – 4:00pm	Site Based Training/Work (PBIS Intro w/Deb)	

**Nome Public Schools
Schedule for Training
All Staff In-Service**

**Day: Wednesday, August 21, 2024
Nome-Beltz RC
ALL STAFF**

Time	Description	Presenter
8:00am – 9:00am	Opening Activities	
9:00am - 9:30am	Evaluations for Certified & Classified Staff	K-J
9:30am – 10:00am	Assessments, Curriculum & Federal Programs Overview	Karen Dixon
10:00am – 10:15am	BREAK	
10:15am – 10:45am	Tech Updates	Jim Shreve
10:45am-11:30am	What’s New for NPS!!	Leadership Team
11:30am – 12:30pm	Lunch & Computer Pickup	Provided by NEA
12:30pm – 1:15pm	Frontline Central	K-J, Genevieve, Bonnie
1:15pm – 2:00pm	Business Office Matters	Genevieve Hollins & Bonnie
2:00pm – 2:15pm	Break	
2:15pm – 4:00pm	PBIS Training	Deb Badertscher

**Thursday, August 22, 2024
Location: Sites
TBD
8:00am – 4:00pm**

**Friday, August 23, 2024
Location: NES Commons
ALL STAFF
Visible Learning Foundations
8:00am – 4:00pm**

**Monday, August 26, 2024 – Thursday August 29, 2024
Site-based Training 8:00AM – 12:00PM
1:00PM – 4:30PM – Work Day**

Katirvik Cultural Center Visits

Group "A" – NES

Group "B" – ACSA/Middle School

Group "C" – Beltz High School

Tuesday, September 3rd – Freshman & New Middle School Day for NBHS (Grades 6 and 9) including Parent Orientation, First Day for Grades 1-5 at NES; First Day for all students at ACSA

Tuesday, September 10th – First Day Back for Kinder (Assessments + Welcome Back Activities September 3rd – 9th via one-on-one appointment)

Open House/Meet Teacher Nights

Nome Elementary – ??

NBMHS – September 18th?

ACSA – TBD

Business Office Trainings

ALL STAFF

- Absence Management Review (hand out Quick Guides and Phone Use)
- Travel Benefit (certified), Staff Travel Requests, Vehicle Use Agreements, Mileage Reimbursements, Vehicle Accidents, Staff & Student Injuries (include student insurance and Workers' Compensation, Purchasing for Teachers)

COACH/ADVISOR

- Student Travel Requests
- Purchasing for Teachers
- Cash Handling (Admin/Secretaries/Coaches, Advisors – Move to Registrar & Coach/Advisor Training)
- Fundraising/Gaming (Secretaries/Coaches, Advisors)
- How to Read your Paystub (ALL)
- Staff & Student Injuries (ALL)
- 403b/457 accounts, Retirement (ALL)

OTHER NEEDED TRAININGS

Beltz – 2 half days for PBIS

Beltz – READ180

SPED – FASD Training, IEP implementation, referral process

NES – Eureka Math half day

NES – Bookworms half day

NES – Heggerty half day

NES – POS & Civil Rights (Civil Rights e-Learning) + ACSA/Beltz Secretaries (or anyone else covering for food service) (handled at the site level)

IT – PowerSchool training, Incident IQ Tech/Facilities, Discovery Ed & Swank,
Blocksi/Deledao (Wednesdays)
CPR/First Aid
Thursday 8/15 – Secretary/Registrar Training – PowerSchool Training
Admin – Evaluation Training 8/13, ILT Training 8/15, IT-Related Trainings/PS Plug-
Ins/Edlio 8/14

DRAFT

Nome Public School Board, Facilities Service Report, June 2024

Jonathan Duarte, Facilities Director

Maintenance Snapshot:

- Scheduled Work Order in progress: 166

Staffing:

- Custodian Rotational Supervisor- Ivan Bacon/ Darius Johnson
- Rotational Custodian - David Steadmon/ Bill Baxter
- Custodian III- Stan Burgess
- Custodian I- Archie Henry- Apatiki - Resigned
- Custodian (High School Student)- Aiden Jones
- Custodian Lead- Julianna Duarte
- Custodian II- Thuong Nguyen
- Custodian II- Jimmie Murdock - Retired
- Maintenance Technician III- Laban Iyatunguk and James Sherman
- Maintenance Technician II - Jakob Ploch and Cody Sherman

Maintenance Department Tasks with Status:

- ADEC Compliance Review on Public Water Systems (PWS).
- Apartment- 14 outside plug-in receptacles with covers have been replaced with new ones.
- City of Nome- Preliminary pad inspection and prep for new cell tower on the schedule.
- DDC Control System - Gathering material inventory for vital components.
- District Door PM's at 50% complete.
- District Key audit review nearly complete.
- Dorm- Kitchen cabinetry upgrade in review.
- Dorm- Building heating thermal expansion piping in review with AIS. (Alaska Integrated Services)
- DOT- Closet faucet repairs pending.
- NBHS- Boiler room sump pump under review.
- NBHS- Fire system annual inspections completed - Pending estimated quote on discrepancies.
- NBHS- Fire Water Pump and Motor Replaced - Taylor Fire Commissioning System 6/10/24
- NBHS- Exterior lighting timers. We are pending a certified electrician for terminations.
- NBHS- Exterior wall repairs are being worked on this summer.
- NBHS- Gym speaker installations underway. (new)
- NBHS- Gym bathroom motor fans inoperable. Pending quote for replacement.
- NBHS- Maintenance Shop Door Pm's - Completed.
- NBHS- Hot water generators. Pending quote for new replacements. Servicing the inefficient ones in the meantime.
- NBHS- Kitchen oven steamer fixed and then damaged in transit. Part reordered.
- NBHS- Kitchen heat exchanger needs to be replaced. Pending installation quote from AIS.
- NBHS- Kitchen Appliance Pm's. Completed.
- NBHS- Student mentoring program gearing up.
- NBHS- Speed limit signs for the 15 mph are up. We are still awaiting new 5 mph signs.
- NBHS- Parking lot maintenance upkeep. The city will deliver aggregate and we will level out.
- NBHS- Parking barricade chord hangers are being installed.
- NBHS- Plumbing projects throughout- Coordinating with Jerry to flush mains and septic tanks.
- NBHS- Roof leaks are ongoing. Beltz hallway and gym are temporarily diverted. We will keep adding patches as weather permits. The Beltz roof has a temperature sensitive application.
- NBHS- Interior wall patch repairs are ongoing. 75% complete.
- NBMHS- Classroom furniture arrangements and shuffle.
- NBMHS- We are scheduled to assist Pekins with changing our carpet in the main areas.
- NES- Boiler 2 Power flame fan motor over current. Pending new replacement from AIS.
- NES- Classrooms 127, 129, 141 and 185 motor fans inoperable. Pending installation.
- NES- Fuel level sensor installation underway. Gathered materials and parts.
- NES- Plumbing Project Cleanout started. Installing heat trace for down pipe.
- NES- Transfer Switch under review for PM. Coordinating with NJUS on subsiding poles.
- NES- Main glycol pumps under continual repairs. Gathering quotes for replacements from AIS.

- NES- Roof repairs and siding leaks in multiple locations are ongoing and diverted to drain. Scheduling patching to damaged sections from last winter.
- NES- Window Replacements are being reviewed. Gathering quotes from available vendors.
- Preventative maintenance and repairs to vehicle numbers; 006 and 018. Larger projects are in discussion with Farely Auto.
- Pool entrance wall touch up is scheduled for completion.
- Pool Office lighting upgrade with LED is completed.
- Pool Pit- Fan with home runs, 120v and 24v is completed.
- Pool DEC/DDC Integration is underway.
- Volvo- Snow pusher identified and gathering information.

Janitorial Department Tasks with Status:

- 2025 Supply order purchased.
- Teams are waxing hard surface floors.
- Summer Projects - Deep Cleaning Building "D".

Safety Concerns:

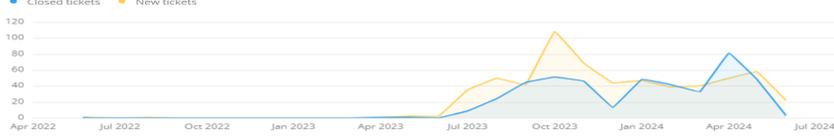
- Beltz- Fire water system not operational.
- Excessive speeding through the parking lot. Adding speed limit signs to help mitigate issues.
- Respiratory safeguards with dust around campus for basketball camp and the pool activities. Stampede was able to assist with calcium and water application.

All Activity

Please wait - Exporting PDF ..

Explore ticket analytics filtered only by your permission level

Ticket Resolution Over Time (closed tickets vs. newly submitted)



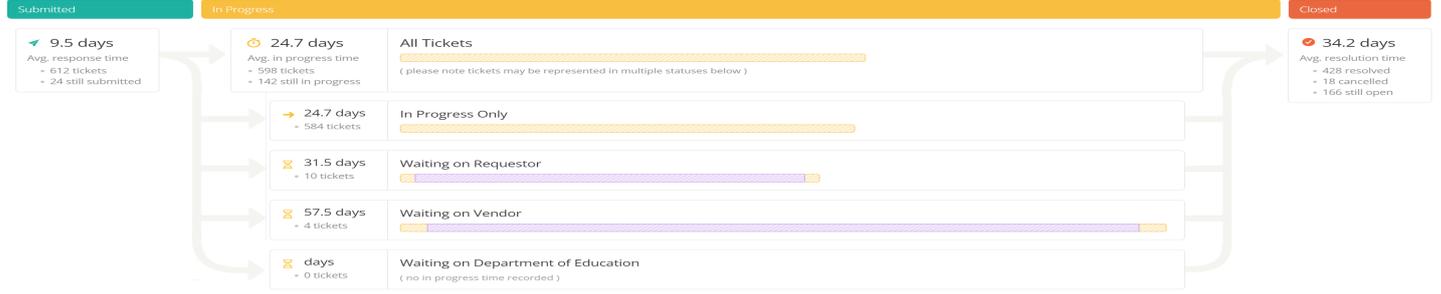
9.3 days
Response time (avg) for all ticket statuses

446
Tickets now closed out of 612 submitted

33.5 days
Resolution time (avg)

166
Tickets still open
1 waiting on requestor

Ticket Pipeline Analysis (shows time spent in each status, along with ticket routing for all workflows)



Top Models (sorted by total tickets)



231.3 minutes
Avg. time logged per ticket

SLA Response Time

No data available

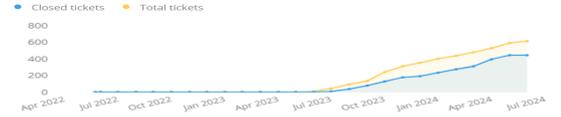
SLA Resolution Time

No data available

Tickets by Priority



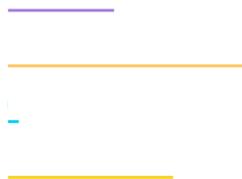
Total Tickets Over Time



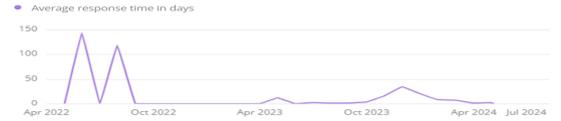
% Parts Used

No data available

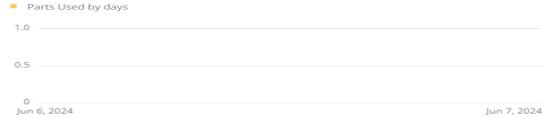
Tickets Submitted For



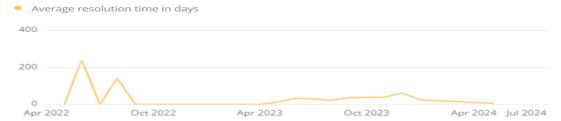
Response Time



Quantity Parts Used



Resolution Time



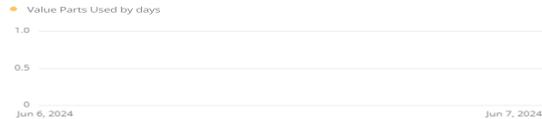
Top 10 Parts Used

No data available

% Value Parts Used

No data available

Value Parts Used



Top Issue Categories (sorted by total tickets)



Overall Satisfaction (click bars below for specific results details)

No data available

Avg. rating (out of 5.0) Survey responses

Nome Public Schools Director of Technology Report

Jim Shreve
11 JUN 2024

Current projects

Our New Systems Administrator, Andrew White (aka Shazam), arrived in Nome on 05JUN24. He is excited to join our small "Justice League" team and is looking forward to providing Tech support to our staff and students. Andrew is currently completing new hire in processing tasks as well as a large list of onboarding training courses to qualify for access to our various technology systems in preparation for next school year.

Our application for BAG100 from the State of Alaska to qualify for our financial portion of the funding difference from 150Mbps to 300Mbps is in a substantially completed mode and is awaiting DEED approval. Our Internet Service Provider (SES Defense) is tracking and ready to transition to our bandwidth increase.

Conversion of Mobile Device Management systems continues. Impact of this conversion: all staff MacBooks / iPads will need turned in over the Summer in order for the Technology Department to successfully launch the new MDM to provide enrolled, working, connected, secured, and compliant devices to staff at the beginning of next school year. There have been some hiccups in the return of some devices that have delayed the initial plan and timeline but we hope to make up the time in mid to late July.

Large focus over the Summer will be the distribution / replacement of printers, as well as the provisioning of replacement ChromeBooks, MacBooks, and iPads. The Technology Department has already received the majority of devices and supplies that were ordered for next year. These include an additional 75 ChromeBooks to replace aging devices at NES as well as 50 ChromeBox computers to replace the 2015 model iMacs that are in the NES computer labs.

Future Projects

Continue to build on the District's Data Protection Policy by implementing many of the information security processes covered in the virtual Chief Information Security Officer course I am now certified in. I am identifying many policies that either need added or updated to ensure compliance with industry standards. Once I complete my list I will submit drafts of these policies to the Policy Committee.

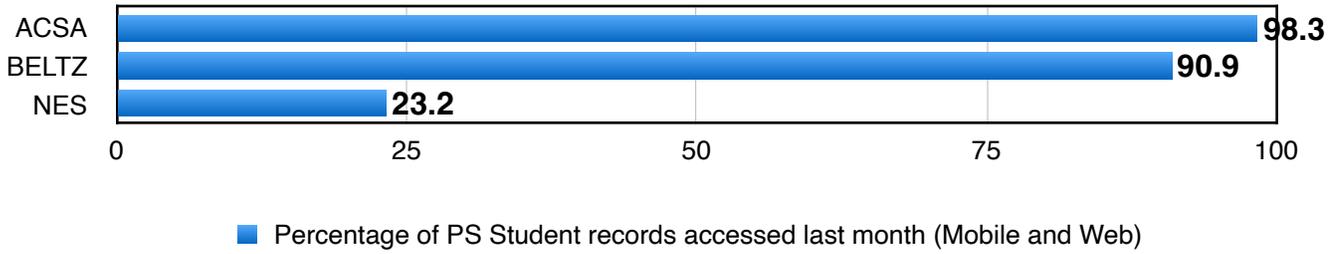
Network diagramming for our entire network infrastructure in support of District Data Protection Policy.

Division of our large layer two network into multiple Virtual Local Area Network segments to improve speed and security of our connected devices and network as a whole. This will also allow better protection of NPS owned equipment from equipment joining the guest side of our network. I have am in discussions with our Juniper Switches vendor for support on this monumental task and have received a quote for consideration.

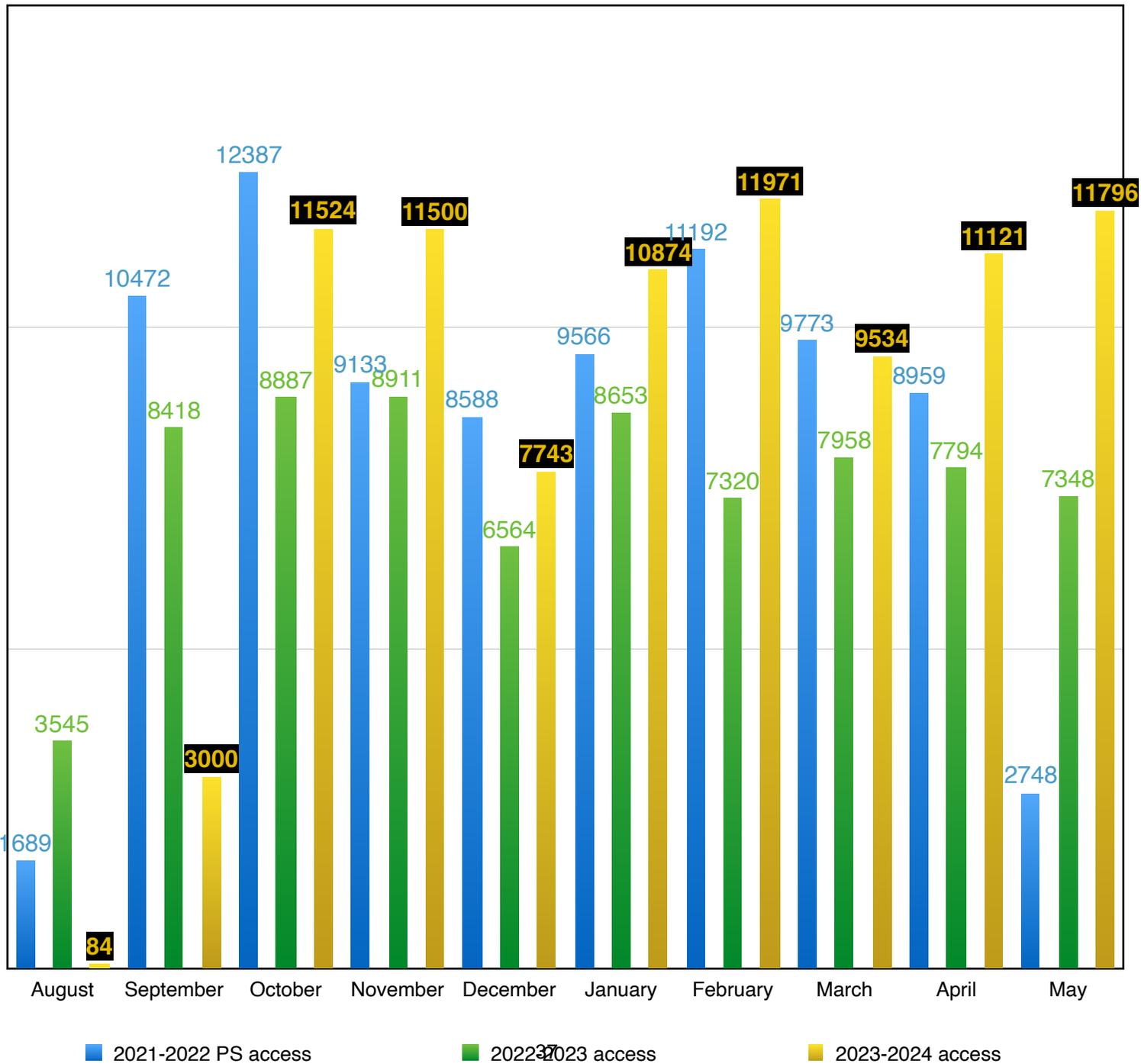
PowerSchool Online Enrollment

The SY24-25 New Student Enrollment form launched 07MAY24 for Kindergarten Kick-off (8 records submitted to date). I am currently awaiting PowerSchool End of Year / Start of Year processes to activate the SY24-25 Returning Student Enrollment form.

PowerSchool Student Information System Access data. PowerSchool use, by students and parents for last month.

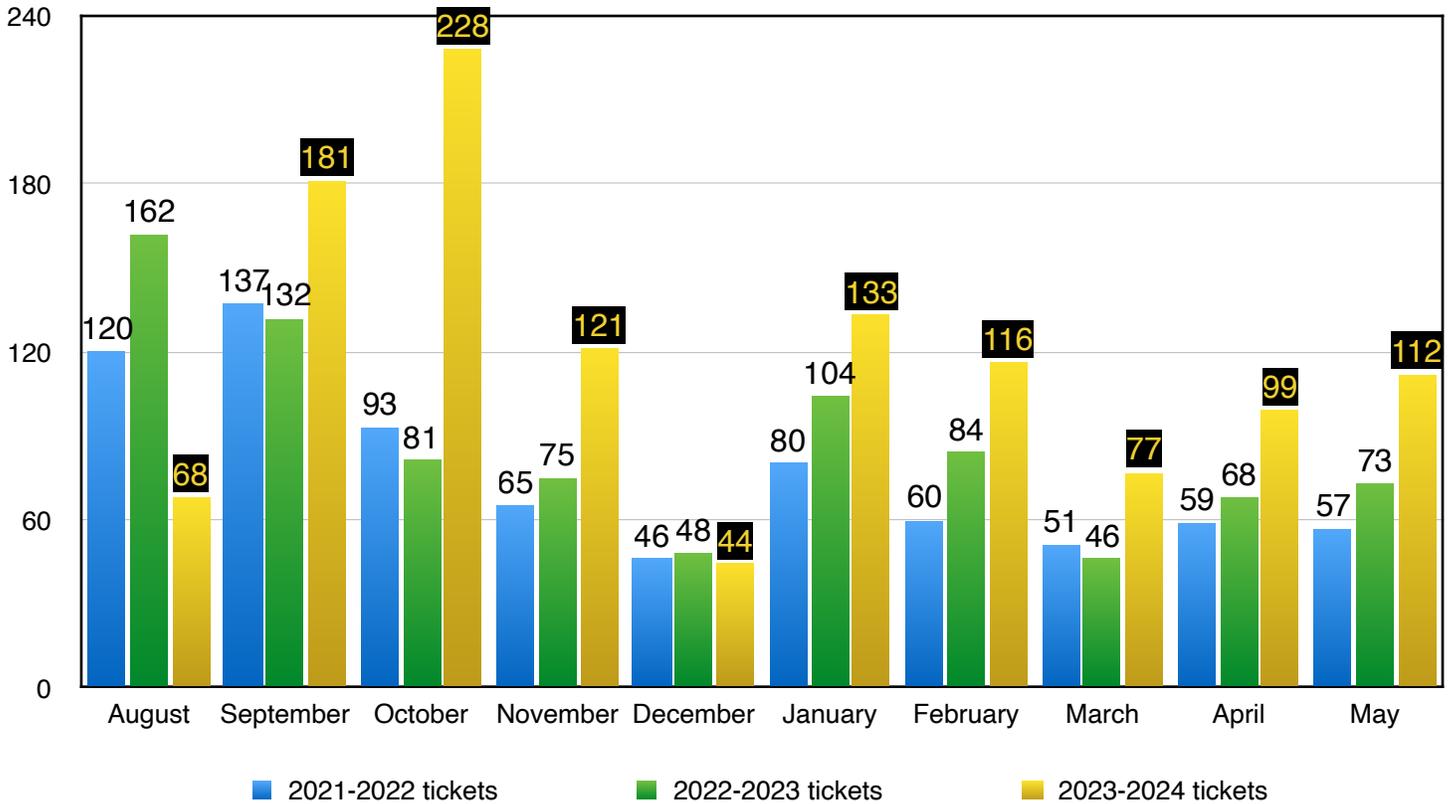


Total Parent and Student PS Web and Mobile Access Sessions



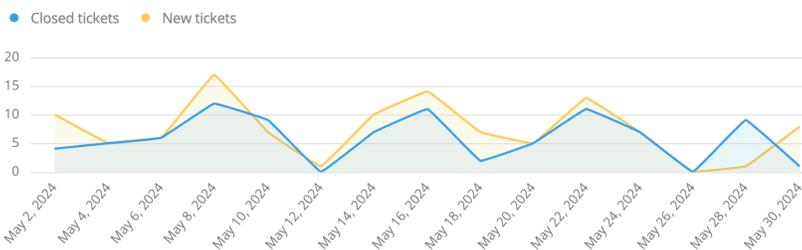
Technology Web HelpDesk

Part of the Technology Department's role is to maintain the Technology Web Help Desk for staff to request repairs, training, and troubleshooting. Last month we closed / resolved 95 of 112 (84.8%) of the tech tickets submitted through the system. Our average response time was 3.9 hours and average resolution time was 2.6 days. We encourage staff to make use of this resource but many immediate needs are still handled outside of the ticketing system. As previously mentioned, I have requested Tech Dept personnel to log most if not all of these types of requests and have requested staff to enter more of these requests as tickets. These entries account for the majority of the increase in tickets and are a more realistic count of monthly assistance services provided.



Filters: 05/01/2024-05/31/2024 Add Filter

Ticket Resolution Over Time (closed tickets vs. newly submitted)



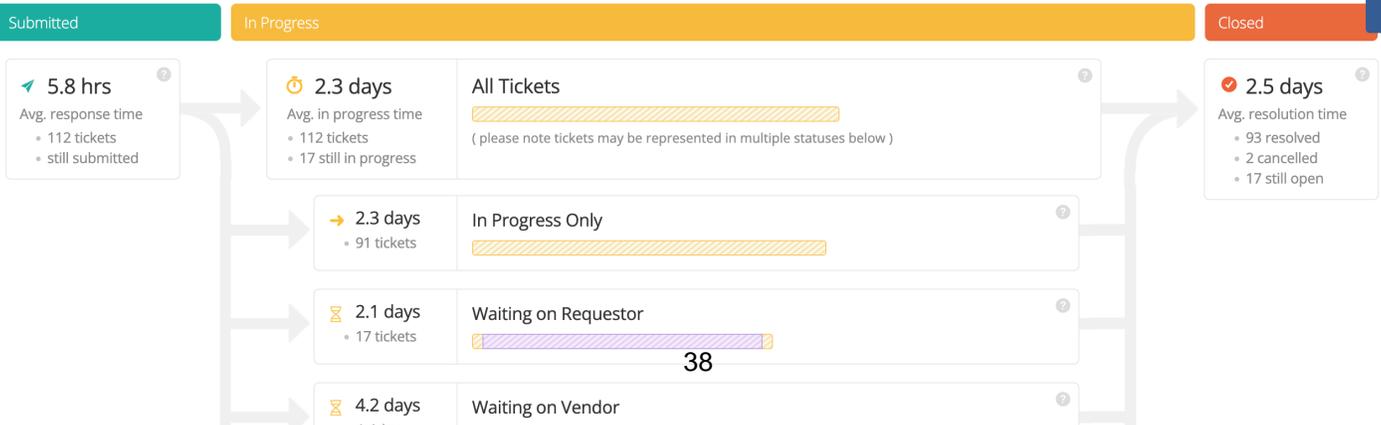
3.9 hours
Response time (avg) for all ticket statuses

95
Tickets now closed out of 112 submitted

2.5 days
Resolution time (avg)

17
Tickets still open
2 waiting on requestor

Ticket Pipeline Analysis (shows time spent in each status, along with ticket routing for all workflows)



Help & Tips



Nome Public Schools

TO: Nome Public Schools Board of Education
THRU: Jamie Burgess, Superintendent
FROM: Genevieve Hollins, Alaska Education & Business Services, Inc.
SUBJECT: FY2024 Expenditures: 7/01/2023 through 5/31/2024
 - All Except Special Revenue Programs -
DATE: June 6, 2024

REVENUES:

	<u>Received</u>	<u>Current Budget</u>	<u>Amount Remaining</u>	<u>% Received</u>
State of Alaska - Foundation	\$ 8,223,871	\$ 8,778,748	\$ 554,877	93.68%
State of Alaska - One Time	587,369	587,369	-	0.00%
State of Alaska - TRS On Behalf	587,690	640,162	52,472	91.80%
State of Alaska - PERS On Behalf	29,911	32,582	2,671	91.80%
City of Nome	2,622,574	3,221,279	598,705	81.41%
Impact Aid - U.S. Government PL-874	130,116	110,633	(19,483)	117.61%
E-Rate	849,344	1,125,659	276,315	75.45%
Earnings on Investments	83,099	-	(83,099)	0.00%
Other (Fees/Gate/Rentals/Donations)	297,503	320,000	22,497	92.97%
Decrease (Increase) of Fund Balance	699,416	1,687,349	987,933	41.45%
Pupil Transportation (Fund 205)	499,695	499,695	-	100.00%
Food Service (Fund 255)	674,284	761,000	86,716	88.60%
TOTAL REVENUES	\$ 15,284,872	\$ 17,764,476	\$ 2,479,604	86.04%

(Excluding Federal Special Revenue Programs)

EXPENDITURES:

	<u>Expended & Encumbered</u>	<u>Current Budget</u>	<u>Amount Remaining</u>	<u>% Expended</u>
General Fund (100)	\$ 14,110,893	\$ 16,503,781	\$ 2,392,888	85.50%
Pupil Transportation (205) ¹	592,080	610,000	17,920	97.06%
Food Service Fund (255)	720,178	761,000	40,822	94.64%
TOTAL EXPENDITURES	\$ 15,423,150	\$ 17,874,781	\$ 2,451,631	86.28%

AND ENCUMBRANCES

Percentage of Revenue Budget Recvd: 86.04%
 Percentage of Budget Expended: 86.28%
 Percentage of Year Passed: 91.80%

Days of Expenditures for this Fiscal Year: 336 Days

Remaining in Fiscal Year for Expenditures: 30 Days

Checking Account Bank Balance as of May 31, 2024 - \$6,136,901

CDs Bank Balance as of May 31, 2024 - \$2,012,088

Northrim Checking Book Balance as of May 31, 2024 - \$2,500



¹All regular route costs are encumbered for the year. Budgeting to use ~ \$110,000 of Pupil Transp Fund Balance.



MEMORANDUM

To: Board of Education
Thru: Jamie Burgess, Superintendent
From: Genevieve Hollins, Contracted CFO
Alaska Education & Business Services, Inc.
Date: June 6, 2024
Subject: **Financial Narrative**

FY2025 Food Service

Action item is attached for Board approval. It has been reviewed and approved by the Department of Education Child Nutrition Program.

Bulk Fuel Purchase

NJUS estimates that bulk fuel price may be at \$3.55/gallon. We used less fuel this year than last year, and are therefore requesting to purchase 180,000 gallons. Action Item is included in this board packet. NJUS is a component unit of the City of Nome, as is the School District, and therefore we believe that is the best price we will receive as it is in the best interest of the City to ensure the District also receives the best price available.

FY2025 Drayage

Drayage is the movement of fuel from the NJUS tank farm to the tanks at each school site. The cost for drayage has increased 20% over FY2024. We sought a quote from Crowley but they did not present a viable rate. Depending on fuel usage, the 20% increase may equate to \$10,000-\$15,000 increase for FY2025.

Capital Improvement Project (CIP) Fund 500 & Apartments Funds 600 & 601

Attached please find the most recent Revenues, Expenses, and Fund Balance projections for CIP and Apartment funds. Also included are needs for each. This information was presented in the March 2024 Budget work session and is now updated with another year's worth of projections. Please note that if any of the systems listed fail and require immediate replacement, the District will need to pay 100% of the cost up front and then may continue trying to obtain approval by submitting the project each year to the State.

Standard Operating Procedure (SOP)

Will continue in August.

NOME PUBLIC SCHOOLS

General Capital Project Funds

Fund Balance - Committed for Capital Projects 6/30/2023: \$ 3,334,071

PLUS: Transfers in from General Fund during FY24: \$ 100,000

Open FY24 POs:

Replacement of Fire Water Pump	\$ 32,715	Remaining Balance on PO. Approved by Board at September 19, 2023 Meeting; This FY24 pump is responsible for providing water into the fire sprinkler system, and maintaining needed pressure in the system at all times. It was also discovered that this pump was not connected to the emergency generator system.
Snow Pusher for Loader	\$ 22,000	

Expended in FY24:

EMI Alaska & State of Alaska NBMHS & NES Spills/Pit	\$ 22,477	
SERRC	\$ 4,285	CIP Application
2021 Volkswagen Tiguan	\$ 3,030	Net cost outlay after auto insurance payment on totaled vehicle
NBMHS Kitchen Heat Exchanger	\$ 9,545	
Annual Fire Inspections	\$ 17,798	recurring cost
HVAC DDC Controls (non-grant funded portion)	\$ 24,133	
Various locksmith expenses	\$ 4,613	
Fire Pump Parts & Labor	\$ 83,546	
Fleet Repairs - John Deer	\$ 5,764	
Fleet Repairs - Volvo	\$ 19,361	
Fire System	\$ 8,105	

Estimated Ending Fund Balance - Committed for Capital Projects BELOW: \$ 3,176,699

Assigned Future Costs:	70% Potential		Notes:	FY Needed
	District's Share	State Share		
NBMHS Roof Replacement Project	\$ 1,701,742	\$ 3,970,730	Was #9 on State Major Maint List - 30% Participating Share required of estimated \$5,672,472 cost	FY25-FY27
NES Roof Replacement Project - Condition Survey	\$ 30,000			FY24-FY25
NBMHS Generator and Electrical Service Replacement	\$ 284,681	\$ 664,256	Was #17 on State Major Maint List - 30% participating share required of estimated \$948,937 cost. This project will replace an old and undersized backup generator, with a new larger generator with enclosure, which will also increase capacity to allow the high school to operate as an emergency shelter for the entire community. Installation of new transformers and required modification of power lines will also be included.	FY25
NES Fire Alarm System Replacement	\$ 158,905	\$ 370,778	Was #41 on State Major Maint List - 30% Participating Share required of estimated \$529,683 cost. This project will replace the outdated 1987 fire panel and field devices. Includes a completely new design and installation of panel and devices which may require new wiring. New system to ensure compliance and safety to most current NFPA and state codes. Currently the system is obsolete, and we are sourcing used parts via eBay.	FY24
Fire Alarm Monitoring and/or Repairs	\$ 17,798		Yukon Fire	Recurring Annual
Fuel Spill and Pit Work (DEC)	\$ 10,000		Unknown cost for remediation of prior spills - NES remaining	Ongoing
Carpet Replacement	\$ 45,000		Gym Lobby, Nanook Room, Front Office/Teacher Workroom, East/West Hallway in HS and North Classrooms	FY24-FY25
NES Stage Curtains	\$ 10,000			FY25 42
Additional Fleet Repairs (ongoing annual estimate)	\$ 35,000			Ongoing
ADA/Security Project for NES/NBMHS	\$ -		IN PROCESS: City agreed to fund this expense at their 3/13/2023 City Council Mtg; This was #66 on State Major Maint List	FY24
John Deere Loader Replacement	\$ 360,000		20 years old and constant problems	FY24-FY25 summer
Hot Water Heater & Plumbing Upgrades	\$ 150,000	\$ 350,000	Submitted to State for Major Maint. Will require 30% Participating Share of estimated \$500,000 cost. Repair and replace aging plumbing for charter school building and high school kitchen, and hot water heaters for all school buildings.	FY25
NES Exterior Upgrades, Structure & Parking	\$ 750,000	\$ 1,750,000	Submitted to State for Major Maint. Will require 30% Participating Share of estimated \$2,500,000 cost. This project will replace needed exterior doors and hardware and include needed repairs to stairs and approaches. It will replace all exterior windows with arctic grade windows with opening lowers and address building envelope concerns. This project will make roof modifications to extend the roof over the edges of the structure and correct the roof panels that don't extend to the full edges of the structure. Project will make repairs to parking and grounds to include repairs and recoating of paved lot and replacement of concrete sidewalks.	FY25
NBMHS School Exterior Renovations	\$ 127,500	\$ 297,500	Submitted to State for Major Maint. Will require 30% Participating Share of estimated \$425,000 cost. This project will replace the siding along the RC portion to the building from the front entrance to the MS bus doors, and will require the removal of approximately 70 asbestos panels with soffit. Install two inches of foam board and wind blocking fabric. Repaint exterior of entire building.	FY25

<u>Assigned Future Costs:</u>	70% Potential		<u>Notes:</u>	<u>FY Needed</u>
	District's Share	State Share		
HVAC DDC Controls Phase 2	\$ 75,000	\$ 175,000	Submitted to State for Major Maint. Will require 30% Participating Share of estimated \$250,000 cost. Complete upgrades to DDC control system that were not funded through ARP funds, including system control of charter school building, and various other upgrades throughout school buildings	FY26
NBMHS Interior Renovations	\$ 135,000	\$ 315,000	Submitted to State for Major Maint. Will require 30% Participating Share of estimated \$450,000 cost. Replace doors and hardware as needed. Interior painting of classrooms, offices and common areas. Replacement of carpet in classrooms, offices and hallways.	
Plumbing Repairs/Upgrades to Charter School Building	\$ 45,000	\$ 105,000	Submitted to State for Major Maint. Will require 30% Participating Share of estimated \$150,000 cost. Repair and replace aging plumbing for the charter school building	FY27
NES Interior Renovations	\$ 105,000	\$ 245,000	Submitted to State for Major Maint. Will require 30% Participating Share of estimated \$350,000 cost. Replacement of carpet in hallways, offices and common areas, replacement of interior doors and door hardware, painting of classrooms, offices and common areas	FY27
Building D Exterior Upgrades	\$ 60,000	\$ 140,000	Submitted to State for Major Maint. Will require 30% Participating Share of estimated \$200,000 cost. Renovate/repaint remaining wood siding on Building D, upgrade/replace porch entry/stairs	FY28
Upgrade to Snow Removal/Control Program	\$ 105,000	\$ 245,000	Submitted to State for Major Maint. Will require 30% Participating Share of estimated \$350,000 cost. Project will entail installation of a bunker and cover for sand pile to prevent moisture/ice in sand pile	FY29
Quonset Hut Upgrades	\$ 150,000	\$ 350,000	Submitted to State for Major Maint. Will require 30% Participating Share of estimated \$500,000 cost. Installation of tool cages, lofts for storage, flooring, framing and overhead door	FY29
Maintenance Building Siding & Roof Replacement	\$ 67,500	\$ 157,500	Submitted to State for Major Maint. Will require 30% Participating Share of estimated \$225,000 cost. Structural upgrades to Maintenance Facility	FY29
TOTAL CIP Needs:	\$ 4,423,126	\$ 9,135,764		

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= All blue highlighted items are listed on the Board-approved Six-Year Capital Improvement Plan

**Nome Public Schools
Apartment Funds 600 & 601**

6/30/2023 Fund Balance:	\$	1,731,982	\$50,000 from AHFC grant withheld from reimbursements until Apartments built; \$161,133 additional spent on new Apartment project.
FY2024 Projected Revenues:	\$	235,000	Rent
FY2024 Projected Expenses:	\$	71,645	Utilities, maintenance & operations, plus new apartment professional services (updates to cost)
6/30/2024 Projected Fund Balance:	\$	1,895,337	
FY2025 Projected Revenues:	\$	250,000	Rent
FY2025 Projected Expenses:	\$	71,000	Utilities plus maintenance & operations
FY2025 Transfer Out to Gen Fund:	\$	250,000	FY2025 Board Approved Budget
6/30/2025 Projected Fund Balance:	\$	1,824,337	

Needs	Cost	Fiscal Yr	Notes
Apartment Electrical Rewiring	\$ 500,000	FY26	District's teacher housing building's aging electrical system needs replacing, including rewiring, fuse panels, etc. 44
Downpayment toward new apartment building	\$ 2,949,856		Need to save more funds for a downpayment and/or loan repayment for new apartment fund. Due to cost it would not be feasible to take on loan without sufficient funds to pay it down significantly in order to obtain a monthly loan repayment amount that can fit within projected rental revenues. Total estimated Construction Cost for new building as of 2/6/2024 estimates \$14,749,282. This does not include appliances (washers, dryers, refrigerators, ovens, microwaves, etc.)
Balance After Above:	\$ (1,554,519)		

Balance After Above: = In District's Board approved 6-year CIP Plan.

Public Comment Statement

The Board of Education welcomes community member input during meetings about issues on or not on the agenda. The Board is not able to respond directly to you during Public Comment; the Board may decide at the end of the meeting during Board Member Comment to discuss your topic at a work session, regular meeting, or direct the Superintendent to look into a situation further.

The Board may not speak about subjects that are protected by legal confidentiality such as specific student discipline issues or personnel issues that could disparage or slander district employees.

The general guideline is approximately three minutes per speaker; however, additional time is allowable if needed. When you speak to the Board, please state your first and last name for the record.

SCHOOL BOARD COMMUNICATION

Title: Approval of Food Services Management Company Contract with NANA Management Services

Date: June 11, 2024

Administrator: Jamie Burgess, Superintendent and Genevieve Hollins, CFO

Attachments: NMS Contract

Action Needed For Discussion Information Other

BACKGROUND INFORMATION

Nome Public Schools released a Request for Proposal in February for bids for a Food Services Management Company; one bid was received from NANA Management Services. Negotiations followed and the final contract is presented for School Board approval.

Prices per meal have continued to increase past the federal reimbursement rate, putting additional pressure on the District's budget. The administration negotiated a per meal rate that decreases with increasing participation; the district principals will work on ideas to increase student meal participation. In addition, the District will replace the aging dishwashers at both campuses, as they have needed repeated repairs and are at the end of their life, necessitating the use of disposable plates/cups/silverware which has increased meal costs.

ADMINISTRATIVE RECOMMENDATION

The administration recommends the approval of the Food Services Management Contract with NANA Management Services as presented.

Sample Motion: I move to approve the Food Services Management Contract with NANA Management Services as presented.

Food Service Management Company Contract
between
Nome Public Schools
&
NANA Management Services, LLC

ARTICLE I
INTRODUCTION

- 1.1. Date of and Parties to the Contract. This contract, effective as of the last dated signature below, is between **Nome Public Schools**, hereafter called the Local Education Agency (LEA), and **Nana Management Services**, hereafter called the Food Service Management Company (FSMC).
- 1.2. Purpose of Contract. This contract sets forth the terms and conditions upon which the LEA retains the FSMC to manage and operate the LEA's food service for the LEA's students, employees, visitors, and guests.
- 1.3. Term of the Contract. The term of this contract shall be for one year beginning on July 1, 2024 and continuing until one year thereafter, which is June 30, 2025. The contract is subject to four (4) additional one-year renewals upon the written, dated consent of both parties, unless terminated by either party as provided herein. [7 CFR 210.16(d)]
- 1.4. Termination.
 - A. *Termination for Convenience.* This contract may be terminated at any time by the written notice of either party. The parties shall give each other not less than sixty (60) days written dated notice of their intention to terminate for convenience. [7 CFR 210.16(d)]
 - B. *Termination for Cause.* If either party fails to comply with any of the obligations required of it in this contract, the injured party may give a written notice of termination. Following receipt of written notice the contract will be terminated in sixty (60) days.
 - C. *Penalty Provision.* If either party has breached the terms of this contract and has not cured the breach, the non-breaching party may elect to pursue any available administrative, contractual, or legal remedy including, but not limited to, termination. [2 CFR 200. Subpart F Appendix II (A)]
 - D. *Surrender of Program Records.* At the point of termination of this contract, the FSMC will give to the LEA all original program records pertaining to the contract period and renewals. These documents include, but are not limited to: daily meal counts by meal benefit category by school/site for each program; monthly benefit issuance rosters with student start and withdrawal dates; and daily menu production records by program.
 - E. *Return of Unused USDA Donated Foods.* When a contract terminates and is not extended or renewed, the FSMC must return all unused USDA donated ground beef, donated ground pork, processed end products, and other unused donated foods to the LEA. [7 CFR 250.52(c)]

- 1.5 Remedy. If either party, LEA or FSMC, commits any material breach or default of any covenant, warranty, obligation, or contract under this contract, or fails to perform the work under this contract in accordance with its terms, such breach, default, or failure shall be cured within ten (10) business days of written dated notice from the injured party. Failure to cure or remedy within ten (10) days receipt of notice shall be grounds for termination for cause.
- 1.6 Rights Beyond Termination. The rights of termination referred to in this contract are not intended to be exclusive, and are in addition to any other rights available to either party at law or in equity.
- 1.7 Cure Period. After a request for termination is made, if the parties mutually agree to a cure or remedy, the termination or non-renewal letter must be withdrawn in writing by the terminating party within the sixty (60) day period as described in Section 1.4, paragraph B above. This letter should be counter-signed and dated by the receiving party and the letter should become an amendment to this contract, attached to the party's respective copies of this contract.
- 1.8 Construction and Effect. A waiver of any failure under this contract shall neither be construed as, nor constitute a waiver of, any subsequent failure. This contract supersedes all prior negotiations, representations, or contracts.
- 1.9 Amendments to the Contract. Each of the Articles, Appendixes, and any amendments shall remain in effect throughout the term of this contract unless the parties mutually agree, in a written dated signed document attached to this contract, to amend, add, or delete an Article, Appendix, or prior Amendment. Any amendment to this contract shall become effective at the time specified in the amendment.
- 1.10 Sanctions. For breach of the contract and associated benefits:
- A. The Office of Alaska Child Nutrition Programs (CNP) shall be notified immediately in a signed, dated writing by the party or parties seeking any form of termination action, and reasons for termination.
 - B. The name of any party who has caused a breach shall be kept on record by CNP for information and action if necessary.
 - C. If the FSMC causes the breach, the FSMC assumes liability for any and all damages, including excess cost to the LEA in procuring similar services, and is liable for administrative, contractual, and legal remedies as applicable.

ARTICLE II
RELATIONSHIP OF THE PARTIES

2.1 Limited Agency. To the extent that state or federal statutes or regulations require that the FSMC to be an agent of the LEA for certain regulatory purposes, such statutes and regulations shall be controlling, and the FSMC shall be the LEA's agent for such purposes. Otherwise, FSMC shall be an independent contractor and not an officer, agent, employee, partner, joint venturer, or servant of the LEA.

2.2 Responsibilities of FSMC.

- A. The FSMC shall prepare and serve a variety of high quality, wholesome, and nutritious food and beverages for students, faculty, staff, employees, and others as designated by the LEA in accordance with the terms and conditions of this contract.
- B. The FSMC agrees that it will perform the work described in this contract in full compliance with all applicable laws, rules, and regulations adopted or promulgated by any federal or state regulatory body or governmental agency.
- C. The FSMC agrees to meet all requirements and performance standards that may be specified by rule or regulation by any administrative officials or bodies charged with enforcement of any state or federal laws on the subject matter of this contract.
- D. The FSMC agrees to furnish the LEA, upon request, a certificate or other evidence of compliance with state or federal laws regarding contributions, taxes, and assessments on payrolls.
- E. The FSMC shall maintain applicable health certification. [7 CFR 210.16(c)(2)]

2.3 Responsibilities of LEA.

- A. The LEA shall require the FSMC's daily food service operation to comply with the LEA's agreement with CNP under the National School Lunch Program (NSLP), School Breakfast Program (SBP), Summer Food Service Program (SFSP), Special Milk Program (SMP), Seamless Summer Feeding Program (SP), Fresh Fruit and Vegetable Program (FFVP) and Child and Adult Care Food Program (CACFP); retain control of the quality, extent, and general nature of the food service operation; and establish all non-program meal and a la carte prices. The LEA does not direct the day-to-day operations of the FSMC's operation. Program meal prices will be established by the LEA. The LEA shall retain overall financial responsibility for the school nutrition program. Authorized representatives of the LEA shall have access to all portions of the food service

facilities at all times, and shall monitor the performance of the FSMC under this contract through periodic on-site visits. [7 CFR 210.16(a)(2)(3)(4), 210.19(a)(1)]

- B. The LEA shall retain signature authority on the Child Nutrition Program Food Services Agreement, Free and Reduced-Price Policy Statement, and all claims for reimbursement. [7 CFR 210.9(a)(b); 210.16(a)(5)]
- C. The LEA shall be responsible for all contracts entered into in connection with the school nutrition program. [7 CFR 210.21; 210.19(a)(1)]
- D. The LEA shall ensure resolution of program review and audit findings.
- E. The LEA shall establish an advisory board composed of parents, teachers, and students to assist in menu planning. [7 CFR 210.16(a)(8)]
- F. The LEA shall administer the application process for all free and reduced-price meals, and shall establish and notify parents and guardians of program criteria for eligible students. The LEA shall distribute and collect the parent letter and application for free and reduced-price meals. The LEA shall determine eligibility and verify applications for free and reduced-price meal benefits and conduct any hearings related to such determinations. [7 CFR 245.6, 6a, 7, 10]
- G. Both the LEA and the FSMC shall be responsible for protecting the anonymity of students receiving free or reduced-price meals.
- H. The LEA shall assure that the maximum amount of USDA donated foods are received and utilized by the FSMC. [7 CFR 210.9(b)(15)]
- I. The LEA shall establish commodity processing contracts. [7 CFR 250.51(a)]
- J. LEA staff at Nome Elementary School shall pickup breakfast meals/carts while the breakfast meal service continue to be served to students in the classrooms. In the event LEA staff is unable to perform this duty, breakfasts may revert to either grab and go or will use the POS line.

ARTICLE III FOOD SERVICE PROGRAM

- 3.1 Location. The FSMC shall prepare and serve meals for the following schools/sites: Nome Elementary School, Anvil City Science Academy, Nome-Beltz Middle/High School. Additional schools/sites may be added via a signed, dated document agreed to by both parties.
- 3.2 Programs. The FSMC shall prepare and serve meals for the LEA acting as a sponsor of the following USDA Child Nutrition Programs:

- National School Lunch Program (NSLP) – Offer vs. Serve for all sites
- School Breakfast Program (SBP)
- Fresh Fruits and Vegetables Program (FFVP)

3.3 Calendar. All meals will be provided in accordance with meal pattern requirements in an approved calendar. The FSMC shall provide a 21-day cycle menu. The FSMC must adhere to the cycle menu for the first twenty-one (21) days of meal service, and any changes made thereafter may be made only with approval of the LEA. [7 CFR 210.16(b)(1)]

3.4 Meal Program. The FSMC shall provide nutritional, high-quality breakfasts, lunches, snacks, suppers, milk service, a la carte food, and vending items in accordance with the following terms:

- A. All reimbursable lunches, breakfasts, suppers and snacks shall meet the requirements for USDA reimbursement as described in 7 CFR 210.10, 220.8, 225.16, 226.20, and the FFVP Handbook for Schools, as applicable.
- B. Prices to be charged for meals and snacks during the current contract year shall be established by the LEA. [7CFR 210.16(a)(4)]
- C. Food Based menu planning is used at all sites for breakfast and lunch in compliance with the final rule for **Nutrition Standards in the National School Lunch and School Breakfast Programs** [7 CFR Parts 210 and 220].
- D. The FSMC shall provide a reimbursable lunch and breakfast meal pattern which meets the nutrition standards stated in section 201 of the Healthy, Hunger-Free Kids Act of 2010 (Pub. L. 111-296, HHFKA) amended Section 4(b) of the NSLA, 42 USC 1753(b).
- E. All menus must be certified and meet all USDA’s Meal Pattern requirements. USDA Certification worksheets may be used if an LEA doesn’t have their own nutrient analysis software, these worksheets may be submitted to CNP via email along with the menu that matches them. These worksheets may be located at: <https://www.fns.usda.gov/school-meals/certification-compliance>.

3.5 Dietary Exceptions for Disability Reasons. The FSMC must make substitutions in breakfasts, lunches, and/or afterschool snacks for students who are considered to have a disability (as defined under 7 CFR 15b.3) and whose disability restricts their diet. Substitutions must be made on a case by case basis only when supported by a signed written statement from a licensed physician. [7 CFR 210(g)(1), 7 CFR 220.8(d)(1)]

Dietary Exceptions for Non-Disability Reasons. The FSMC may make substitutions for students without disabilities who cannot consume the regular breakfast, lunch and/or afterschool snack because of medical or other special dietary needs. Substitutions must be made on a case by case basis only when supported by a signed written statement from

a recognized medical authority. [7 CFR 210(g)(2), 7 CFR 220.8(d)(2), 7 CFR 225.16(f)(4)]

The FSMC may choose to offer a milk substitute for a non-disabled student with a medical or special dietary need. The product that is offered as part of the reimbursable meal must meet established nutrient standards. The LEA must inform CNP if any of its schools choose to offer fluid milk substitutes. The LEA will need to accept either a written prescription from a recognized medical authority or a written note from a parent/guardian unless milk substitute is offered to all students. [7 CFR 210.10(g)(2)(i)]

- 3.6 Food Committee and Advisory Board. The FSMC shall cooperate with the LEA's Food Service Advisory Committee, consisting of students, parents, and LEA staff, in developing menus and other food service programs.
- 3.7 Environmental Protection Agency Compliance. In performance of this contract, the FSMC shall comply with Section 306 of the Clean Air Act, Section 508 of the Clean Water Act, Executive Order 117389, and EPA Regulations 40 CFR Part 15, et seq. Environmental violations shall be reported to the United States Department of Agriculture (USDA) and US Environmental Protection Agency (EPA) Assistant Administrator for Enforcement. The FSMC agrees not to utilize a facility listed on the EPA's "List of Violating Facilities."
- 3.8 Energy Policy and Conservation Act Compliance. Both parties shall recognize mandatory standards and policies relating to energy efficiency which are contained in the state conservation plan issued in compliance with the Energy Policy and Conservation Act, to be found at: <http://www.commerce.wa.gov/site/526/default.aspx>. (2 CFR 200. Appendix II(H))
- 3.9 Debarment Certification. The FSMC shall complete and submit to LEA the USDA Suspension and Debarment Certification. The LEA shall submit the certification to CNP for review with the contract.
- 3.10 Lobbying. Pursuant to section 1352, Title 31, US Code, the FSMC shall complete and submit to the LEA a Certification Regarding Lobbying and a Disclosure of Lobbying Activities. The LEA shall submit the certification to CNP for review with the contract.
- 3.11 "Buy American" Provision. Section 104(d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998 requires schools and institutions participating in the NSLP, SBP, or any of the Child Nutrition Programs in the contiguous United States with non-profit school food service account funds to purchase, to the maximum extent practicable, domestic commodities or products. The FSMC shall comply with this requirement. Please note this provision is not required for Alaska but is a best practice.
- 3.12 Local Purchases. The FSMC shall allow 5% percent of food budget for local farm to school purchases. In those instances, the FSMC may apply a geographic preference

when procuring unprocessed locally grown or locally raised agricultural products in accordance with The Food, Conservation, and Energy Act of 2008 (P.L. 110-246).

ARTICLE IV MANAGEMENT AND PERSONNEL

- 4.1 Management Services. FSMC shall provide all management, administrative, and dietetic services required for the efficient supervision and operation of the LEA's Food Service Program. FSMC shall inform the LEA prior to hiring senior management positions for the LEA's Food Service Program. All persons to be hired as food service directors, assistant directors, and supervisors must be presented for the LEA's evaluation and approval. Noncompliance will be considered a breach of this contract. Résumés and work histories were included with the bid.
- 4.2 Personnel Obligations. The FSMC shall be responsible for employees on its payroll including, but not limited to, responsibility for recruitment, employment, promotion, payment of wages, pension benefits, layoffs, and termination. The FSMC shall comply with all related applicable laws and regulations. The FSMC shall prepare and process the payroll for its employees and shall withhold and pay all applicable federal and state employment taxes and payroll insurance relating to its employees including, but not limited to, income, social security and unemployment taxes and worker's compensation costs and charges.
- 4.3 Professional Standards. The LEA must ensure that the FSMC staff has the knowledge and skills to supply safe and nutritious meals that meet the meal requirements. The LEA director must ensure that the FSMC employees providing services for the school meal programs have the required annual training. Therefore, the LEA must require the FSMC to provide documentation showing the training hours and topics completed by the employees. The LEA director may work with the FSMC to identify appropriate training resources, such as those listed at the professional standards website at <https://professionalstandards.nal.usda.gov>.
- 4.4 Current Employees. FSMC shall give first consideration to current employees of the LEA when hiring employees to provide services pursuant to this contract; but the FSMC shall not be obligated to hire such employees.
- 4.5 Non-Management Employees. All non-management food service employees are to be employees of the FSMC. The FSMC manager(s) shall direct and supervise the food service employees.
- 4.6 Student Workers. The LEA has a policy of providing work experience for its students as part of the educational curriculum. In furtherance of that policy, the LEA may assign students to work in the food service operation in such numbers as are agreed upon between the LEA and the FSMC.

- 4.7 Equal Opportunity Employer. Both parties shall comply with Executive Order 11246, entitled "Equal Employment Opportunity" as amended by Executive Order 11375 and as supplemented in US Department of Labor Regulations. [7 CFR Part 3016.36(i)(3)]
- 4.8 Work Hours. FSMC and the LEA shall comply with Section 103 and 107 of the contract Work Hours and Safety Standards Act as set forth in 40 USC 327-330 and supplemented by US Department of Labor Regulations as set forth in 29 CFR Part 5. [7 CFR Part 3016(i)(6)]
- 4.9 Davis Bacon Act. States have requested more information about the requirements under the Davis-Bacon and Related Acts. Davis-Bacon is enforced by the Department of Labor. The Department of Labor has issued several resources including Fact Sheet #66: The Davis-Bacon and Related Acts (DBRA) | U.S. Department of Labor (dol.gov).

As a result of 20 USC 1232b Labor Standards

<https://www.govinfo.gov/app/details/USCODE-2019-title20/USCODE-2019-title20-chap31-subchapIII-part2-sec1232b,which> is considered a Related Act, Davis-Bacon prevailing wage requirements apply to any construction, repair, or alteration (including painting) contracts over \$2,000 using laborers and mechanics financed by Federal education funds. Davis-Bacon and Related Acts | U.S. Department of Labor (dol.gov).

- 4.10 Emergency Devices. All food service personnel assigned to the LEA shall be instructed on the use of all emergency switches and fire and safety devices in the Facility.
- 4.11 Background Checks. FSMC shall adhere to applicable state and federal regulations in screening prospective employees. FSMC shall comply with criminal background checks and fingerprint regulations required by law for all new hires.
- 4.12 Employee Behavior and Conduct. FSMC shall enforce strict discipline and good order among their employees and other persons carrying out the services, including observance of the rules and regulations established by the LEA as reasonable and necessary for its operations, including drug testing and smoking, tobacco, alcohol, parking, safety, weapons, and other rules governing the conduct of personnel on the premises. The FSMC shall ensure that all persons performing the work do not engage in inappropriate conduct or inappropriate contact with students or staff. FSMC shall remove from the work and work site any employee or other person who has engaged in such actions or who the LEA reasonably considers objectionable without change in the contract sum or contract time. Any objection raised by the LEA shall be made in writing.
- 4.13 Criminal Record. FSMC shall not utilize any employee on the premises or permit any contact between school children and any employee who has pled guilty to or been convicted of any felony crime involving the physical neglect of a child under Chapter 9A.42 RCW, the physical injury or death of a child under Chapter 9A.32 RCW or Chapter 9A.36 RCW (except motor vehicle violations under Chapter 46.61 RCW), sexual exploitation of a child under Chapter 9.68A RCW, sexual offenses under Chapter 9A.44 RCW where a minor is a victim, promoting prostitution of a minor under Chapter 9A.88

RCW, the sale or purchase of a minor child under Chapter 9A.64.030 RCW, or violation of similar laws of another jurisdiction. Failure to comply with these requirements is grounds for immediate termination of the contract for cause.

ARTICLE V
INVENTORIES, FACILITIES, EQUIPMENT, AND MAINTENANCE

- 5.1 Inventories of Food and Supplies. Before the commencement of this contract, the existing food and operational supplies shall be delivered and charged to the FSMC for the performance of this contract. The value of existing food and supplies shall be deducted from the first FSMC invoice to the LEA. The cost of food and operational supplies ordered by FSMC on behalf of the LEA in performance of this contract shall be paid for by the FSMC. The inventory of food and operational supplies shall remain the FSMC's property.
- A. The LEA shall retain title to USDA donated foods.
 - B. Any USDA donated foods received by the LEA and made available to the FSMC must be used only for the benefit of the LEA's nonprofit food service operation and must be fully utilized, including all donated ground beef and ground pork and all end products received from processors. [7 CFR 250.51(d)] Bonus commodity items must be used to reduce the per meal charges of the FSMC.
 - C. The FSMC may store and inventory USDA donated foods and commercially purchased food together to the extent that the system ensures required use of donated foods. [7 CFR 250.52(a)] The FSMC agrees to comply with the storage and inventory requirements for donated foods. [7 CFR 250.14(b)]
 - D. The FSMC agrees to procure processed end products on behalf of the LEA in accordance with 7 CFR 250.
 - E. The FSMC agrees that it will not itself enter into the processing contract with the processor.
- 5.2 Small Wares. The FSMC shall furnish the necessary small wares, including trays, dishes, glassware, flatware, serving utensils, and the like.
- 5.3 Office Facilities. The LEA shall provide, without cost to the FSMC, suitable office facilities, including furniture and equipment, for use by the FSMC in performance of this contract. The FSMC shall take reasonable care of the office facilities and equipment, and shall return them to the LEA in good condition upon termination of this contract, ordinary wear and tear excepted. Office facilities and equipment shall be provided by the LEA only for the management staff employed to carry out school food service operations for the LEA. No office facilities or equipment shall be provided for FSMC regional or area managers or other FSMC corporate officers.

- 5.4 Sanitation. The FSMC shall be responsible for usual and customary cleaning and sanitation of the LEA's food service kitchen facilities.
- A. The FSMC shall be responsible for housekeeping and sanitation in areas used by the FSMC for food preparation, storage, and service, and shall clean and sanitize dishes, pots, pans, utensils, equipment, and similar items.
 - B. The LEA shall be responsible for the required cleaning and maintenance of dining areas and snack bar seating areas beyond the front edge of the serving lines, as well as periodic cleaning of all ceilings, ceiling fixtures, air ducts, and hood vent systems (as per local ordinance). The LEA shall also provide and maintain adequate fire extinguishing equipment for food service areas, provide necessary pest control, and shall be responsible for the removal of refuse from refuse collection centers.
 - C. If the LEA is unable to perform any of its responsibilities described in subparagraph B above, the FSMC shall temporarily assume those responsibilities and shall bill the LEA for actual costs incurred.
 - D. The FSMC shall be responsible for complying with all applicable federal, state, and municipal laws related to food preparation and sanitation and all rules and regulations promulgated thereunder. The LEA shall be responsible for compliance relating to structural and equipment matters.
- 5.5 Maintenance. The LEA shall be responsible for cleaning and maintaining food service facilities and equipment, including but not limited to the dishwashers which will be kept in working condition. If the LEA is unable to perform the work, the FSMC shall temporarily assume those responsibilities and shall bill the LEA for any costs incurred.
- 5.6 Condition of Facilities and Equipment. The LEA shall obtain necessary health permits and certification for its facilities. The premises and equipment provided by each party in performance of this contract shall comply with all applicable building, safety, sanitation, and health laws; and shall satisfy all permit requirements, ordinances, rules, and regulations, including the federal Occupational Health and Safety Act of 1970 or applicable state act and standards promulgated thereunder. FSMC shall take reasonable and proper care of all premises and equipment in its custody and control and shall use them in a manner that will not cause violation of applicable laws, ordinances, rules, and regulations, including any reporting and recordkeeping requirements. If at any time the FSMC is notified by an authorized government agency that the LEA's premises or equipment are not in compliance with any law, ordinance, rule, or regulation, the FSMC shall immediately inform the LEA of such notification.
- 5.7 Transportation Equipment and Vehicles. The LEA shall provide transportation vehicles and equipment to be used in the food service program. The LEA shall be responsible for maintenance, fuel, insurance, and equipment for transportation.

5.8 Nonconforming Facilities and Equipment. The LEA shall make all necessary repairs, alterations, modifications, or replacements to correct any conditions of premises or equipment which violate applicable building, sanitation, health, or safety laws, ordinances, rules or regulations.

ARTICLE VI
FINANCIAL AND PAYMENT TERMS

6.1 Billing for Fixed Price Per Meal. The LEA will be responsible for the collection and reporting of meal sales and will compensate FSMC from these funds on a per meal basis. (7 CFR 210.16(a)(5)) The FSMC shall charge the LEA a fixed meal price, less the value of USDA donated foods and commodities, Nutritional Alaskan Foods in Schools Grant, Local Food Procurement, and any other such Grant Funds used to provide meals, for each Pattern Meal and Meal Equivalent provided by the FSMC under this Agreement. The parties have mutually agreed upon a sliding scale based on average pricing of meal equivalents served per week as set forth below.

Meal Service	Weekly Meals Served (5 day week)									
	<	Price/Meal	≥	Price/Meal	≥	Price/Meal	≥	Price/Meal	≥	Price/Meal
Breakfast	1390	\$ 6.45	1390	\$ 6.28	1455	\$ 6.13	1520	\$ 5.99	1585	\$ 5.87
Lunch	1745	\$ 9.66	1745	\$ 9.41	1830	\$ 9.18	1915	\$ 8.97	2000	\$ 8.78

6.2 Billing for Cost Reimbursable Meals (FFVP Only). The LEA will be responsible for the reporting to FFVP program. The FSMC will bill the District on a cost reimbursable basis, forwarding receipts for purchases of approved FFVP products, in a timely manner. Allowable costs will be paid from the nonprofit school food service account to the FSMC net of all discounts, rebates, and other applicable credits accruing to or received by the FSMC. The FSMC’s determination of allowable costs must be made in compliance with applicable regulations and OMB cost circulars. The FSMC must identify the method by which it will report discounts, rebates, and other applicable credits allocable to the contract that are not reported prior to conclusion of the contract. (7 CFR 210.21(f))

6.3 Billings to LEA. No sales tax applies to FSMC invoices for managing the food service operation of the LEA. FSMC will be responsible for all purchased goods and services.

6.4 Crediting Value of USDA Donated Foods Received. The FSMC must credit the LEA for the value of all USDA donated food received, entitlement and bonus, for use in the LEA’s meal service in the school year. This includes the value of USDA donated food contained in processed end products. [7 CFR 250.51(a)] The FSMC shall list on the invoice the value of USDA donated foods received for the period and deduct the amount of value from the total owed by LEA for the meal equivalents served. The value of

USDA donated foods for entitlement and bonus is the average USDA purchase price as listed by CNP. For processed USDA donated foods it is the processing contract value in addition to the USDA/CNP assigned average value. When the LEA pays CNP for the processing fees, that amount is added to the value of USDA foods received to come up with the total adjustment to the monthly FSMC billing. When the FSMC pays the processing fees, they will only credit the LEA for the value of USDA foods received.

- 6.5 Invoice Due Date. Invoices submitted to the LEA by the FSMC will be paid within 30 days of receipt, if they pass audit. The FSMC will be notified immediately of any invoice that does not pass audit. The LEA shall pay all amounts when due. If the LEA does not make a payment when due, the FSMC may charge interest up to one percent (1%) per month on the past due receivable as allowed by state law (RCW 39.76.011). However, the LEA may not pay interest with funds from the nonprofit school food service account funds, pursuant to 7 CFR 210.16(c).
- 6.6 Taxes. If during the term of this contract any taxes are added or deleted, or there is a revision of an existing law or regulation such that the responsibility for any tax is shifted or altered, any of which results in increased or decreased costs to the FSMC, then the financial terms of this contract shall be adjusted to reflect the cost change retroactive to the commencement of the change. The obligations described in this paragraph shall survive any termination of this contract, and will continue until the applicable statute of limitations, including legal extensions, has expired. Both parties shall indemnify each other against any:
- Liability or assessment, including related interest and penalties, resulting from a tax responsibility of the indemnifying party.
 - Reasonable collection expense, attorney's fees, and costs incurred in connection with the collection of any such amount from the indemnifying party.

Nothing herein is intended to absolve the FSMC from payment of taxes.

- 6.7 Documents to LEA. The FSMC shall submit the following supporting documents to the LEA monthly:
- Daily meal counts by eligibility category by school site for each program to meet claim deadlines.
 - Daily menu production records by program.
 - Monthly summary of value of USDA donated foods received.
 - Monthly summary of revenues from other sales.
 - Monthly operating statements to the LEA by the fifteenth (15th) of the next month. This statement shall reflect all activity for the previous calendar month.
 - Invoices that show the FSMC has credited the LEA for the value of all USDA donated foods received for use in the LEA's food service in the school year, including the value of USDA donated foods contained in processed end products. [7 CFR 250.54]
 - Evidence of the FSMC's procurement of processed end products on behalf of the LEA.

- 6.8 Inspection of Books and Records. The books and records of the FSMC pertaining to operations under this contract shall be available to representatives of the LEA, CNP, USDA, and the US General Accounting Office at any reasonable time and place.
- 6.9 Renegotiation of Financial Terms. The renegotiation of price terms under this contract is permitted only at the time of a contract extension or only upon the occurrence of unpredictable, unexpected conditions beyond the control of the parties. If those conditions create a significant and material change in the financial assumptions upon which the price terms of this contract are based, then those price terms so affected may be renegotiated by the parties. Renegotiation of price terms under such conditions must be mutual, and any changes in price terms must be agreed upon by both parties. Any adjustments so negotiated and agreed upon must accurately reflect the change in conditions. The occurrence of contingencies that are foreseeable and predictable, but not certain, should be calculated into the defined price terms to the extent possible, with the goal of minimizing the need for renegotiation of price terms during the term of the contract. If the renegotiation exceeds twenty percent (20%) of the original contract value, the contract must be re-bid.
- 6.10 Nonprogram Foods. For fixed price per meal contracts, awarded on a per meal basis and with revenues from nonprogram foods sales converted into meal equivalents to which the fixed price cost is applied, the FSMC will annually provide information on food costs and revenues. The information must include food cost for reimbursable meals, food cost for non-program foods, revenue from non-program foods, and total revenue. Nonprogram foods include: a la carte; catering; vending; and student stores operated, or any other sales generated through the nonprofit school food service account not already described. The FSMC will be responsible for providing the SFA with, or calculating nonprogram food costs and program revenues for compliance with the 7 CFR Part 210.14(f)

ARTICLE VII GENERAL TERMS AND CONDITIONS

- 7.1 Compliance with Law. The FSMC shall comply with all laws, ordinances, rules, and regulations of all applicable federal, state, county and city governments, and agencies, regarding purchasing, sanitation, health, and safety of the food service operations. The FSMC shall comply with all requirements of the NSLP, SBP, SMP, SP, SFSP, FFVP, and CACFP and shall procure and maintain all necessary licenses and permits. The FSMC shall conduct program operations in accordance with 7 CFR Parts 210, 215, 220, 225, 226, 245, 250 and FNS instructions and policies.
- 7.2 Recovery of Overclaims. FSMC shall pay the LEA any overclaims assessed by CNP due to FSMC negligence or noncompliance with regulations, including those overclaims based on review or audit findings.
- 7.3 Spoiled Meals. No payment shall be made for meals or snacks that are spoiled or unwholesome at the time of service, or do not meet specifications developed by the LEA,

or do not otherwise meet the requirements of this contract. [7 CFR 210.16(c)(3)] No deduction in payment shall be made by the LEA unless the LEA notifies the FSMC in writing within forty-eight (48) hours of the meal service for which the deduction is to be made, specifying the number of meals for which a deduction is to be made and describing the reasons for the deduction.

- 7.4 Record Keeping. The FSMC shall make available, as required by state and federal regulations, all facilities, books, and records pertaining to food service operations available for onsite review by the LEA, CNP, the USDA, and the Comptroller General, or their duly authorized representatives, to ensure compliance with program requirements and the management and use of USDA donated foods. The FSMC shall maintain such records, for a period of not less than three (3) years after submission of the final claim for reimbursement for the fiscal year, as are needed by the LEA to support its claims for federal and state reimbursements. [7 CFR 210.16(c)(1), 7 CFR 210.23(c)]

The LEA must conduct a reconciliation at least annually (and upon termination of the contract) to ensure that the FSMC has credited it for the value of all USDA donated foods received for use in the LEA's food service in the school year including the value of USDA donated foods contained in processed end products. [7 CFR 250.51(a)]

- 7.5 Comprehensive Insurance. The FSMC shall obtain and keep in force during this contract, for the protection of the LEA and the FSMC, Comprehensive General Bodily Injury and Property Damage Liability Insurance in the combined single limit of no less than one million dollars (\$1,000,000). That insurance shall include, but not be limited to, Personal Injury Liability, Broad Form Property Damage Liability, Blanket Contractual Liability, and Products Liability, covering only the operations of the FSMC under this contract. The FSMC shall deliver to the LEA a certificate evidencing such policies and coverage within thirty (30) days after the execution of this contract by the parties. The insurance policies shall contain a covenant by the issuing company that the policies will not be canceled unless a thirty (30) day prior written notice of cancellation is given to the LEA. The policies for one million dollars (\$1,000,000) coverage shall also name the LEA as an Additional Insured, but only with respect to operations of the FSMC under this contract.
- 7.6 Waiver of Insurance Subrogation. Absent negligence of either party, neither party has any obligation or responsibility for loss or damage to the other's real or personal property that is caused by fire, extended coverage perils, vandalism, or malicious mischief.
- 7.7 Indemnity. Unless otherwise expressly provided, both parties shall defend, indemnify, and hold each other harmless from and against all claims, liability, loss, and expense, including reasonable costs, collection expenses, and attorney's fees incurred, which arise by reasons of act or omission of the indemnifying party, its agents, or its employees in the performance of its obligations under this contract.
- 7.8 Trade Secrets. During the term of this contract, the FSMC shall designate any information it considers confidential or proprietary, including recipes, surveys and studies, management guidelines, operating manuals, and similar documents regularly

used in the operation of the FSMC's business. Information so designated and identified shall be treated as confidential by the LEA, and the LEA shall exercise the same level of care in maintaining the confidences of the FSMC as it would employ in maintaining its own confidences. All recipes, files, records, compilations, manuals, and similar items shall remain the exclusive property of the FSMC and shall be returned to the FSMC immediately upon termination of this contract. The LEA shall have no right to the use trademarks, service marks, copyrights, or trade names of the FSMC following termination of this contract. The FSMC shall remove all evidence of its trade names and registered trademarks within thirty (30) days after termination of this contract. Nothing in this section prohibits the federal government's rights of reproduction or distribution for any material developed with nonprofit school food service account funds or for any materials in which the FSMC purchases an ownership interest.

- 7.9 Assignment. This contract may not be assigned by either party, in whole or in part, without the written dated consent of the other party.
- 7.10 Governance. This contract is entered into pursuant to and under the authority granted by the laws of the state of Alaska and any applicable federal laws. The provisions of this contract shall be construed to conform to those laws.
- 7.11 Discrimination. In accordance with Federal law and USDA policy, the FSMC and the LEA are prohibited from discrimination on the basis of race, color, national origin, sex, age, or disability. [AD-475C]
- 7.12 Notice. Any notice or communication required or permitted under this contract shall be dated, in writing, and shall be served personally, electronically, or sent by US registered or certified mail, postage prepaid and return receipt requested, addressed to the other party as follows:

Notices to the LEA:

Nome Public Schools
PO Box 131
3.5 Mile Nome-Teller Hwy
Nome, AK 99762
Email: jburgess@nomeschools.org

Notices to the FSMC:

Nana Management Services, LLC
800 E. Dimond Blvd., Ste 3-450
Anchorage, AK 99515
Email: Scott.Evers@nmsusa.com

Other persons or places may also be designated, in writing, by either of the parties, during the term of this contract. Notices shall be effective when received.

- 7.13 Catastrophe. With the exception of payment obligations for prior performance under this contract, neither party shall be liable for the failure to perform their respective obligations under this contract when such failure is caused by fire, explosion, water, act of God or inevitable accident, civil disorder, strikes, vandalism, war, riot, sabotage, weather and energy related closings, or other like causes beyond the reasonable control of the party, nor for any real or personal property destroyed or damaged due to such causes. The FSMC shall resume food service operations as soon as possible.

- 7.14 Best Commercial Practices. Any silence, absence, or omission from the contract specifications concerning any point must be regarded as meaning that only the best commercial practices are to prevail, and that only materials and workmanship of quality that would normally be specified by the LEA is to be used.

- 7.15 Authority of Signatories. Each of the parties represents that the persons whose signatures appear on their behalf at the end of this contract have the authority to enter into and do bind them by this contract.

IN WITNESS WHEREOF, the parties hereto have executed this contract as of the dates written below:

Nome Public Schools

Nana Management Services, LLC

By: _____

By: _____

[signature]

[signature]

Name: Jamie Burgess

Printed Name: _____

Title: Superintendent

Title: _____

Date: _____

Date: _____

SCHOOL BOARD COMMUNICATION

Title: Approval of Alaska Educational Business Services Payroll Contract Addendum

Date: June 11, 2024

Administrator: Jamie Burgess, Superintendent and Genevieve Hollins, CFO

Attachments: AKEBS Payroll Addendum

Action Needed For Discussion Information Other

BACKGROUND INFORMATION

The current contract with Alaska Educational Business Services for a Payroll Clerk has been working exceptionally well, and the District recommends that the contract be extended for an additional year. The employment pool in Nome continues to remain challenging, and the District would prefer to retain this qualified service during an upcoming year with significant changes in positions at the District level. The addendum does include a small cost increase.

ADMINISTRATIVE RECOMMENDATION

The administration recommends the approval of the AKEBS Payroll Services Contract Addendum.

Sample Motion: I move to approve the AKEBS Payroll Services Contract Addendum.



www.akebs.com

ADDENDUM 2 to CONTRACT No. 2023-1008

It is hereby understood that **Nome Public Schools (NPS)** has agreed to contract with **Alaska Education & Business Services, Inc. (AKEBS)** for the purpose of providing Payroll Services, as described in the Scope of Services on page 2. This is Addendum 2 to Contract 2023-1008 between NPS and AKEBS.

PERIOD OF ADDENDUM:

This Addendum shall be effective from July 1, 2024 through June 30, 2025, and may be extended for additional periods by mutual agreement of the parties.

PAYMENT:

The above-described services will be performed by AKEBS at \$70,000 per year, or approximately \$5,833.33 per month. Postage costs will be added at actual cost when payroll checks and vendor payments are mailed. Payment will be made by NPS upon receipt of monthly invoice.

Nothing contained herein is intended to establish an employee/employer relationship. No employee rights or benefits accrue as a result of performance under this MOA.

AGREED THIS ____ Day of _____, 2024.

**NOME PUBLIC SCHOOLS
JAMIE BURGESS, Superintendent
PO BOX 131
NOME, AK 99762
907.443.6191**

**Alaska Education & Business Services, Inc.
Genevieve Hollins, Vice-President
4220 Colton Dr
Carrollton, TX 75010
Alaska Business License #732107
Federal ID # 20-3944964**

SCOPE OF SERVICES

PAYROLL

Process all personnel paperwork received from HR for all employees (contracted and classified)

Process the monthly and semimonthly paychecks and direct deposits

Process the EFTPS tax payments

Process all other payroll liabilities (health insurance, life insurance, union dues, PERS/TRS)

Process monthly group term life insurance

Prepare and maintain contribution reconciliations

Perform payroll accounting functions and maintain payroll records for monthly, quarterly and annual payroll reconciliations

Respond to employees' inquiries regarding payroll

Maintain payroll records in a consistent electronic format

Process required reporting

Process quarterly 941, Unemployment reports

Process annual W2s, W3s

Respond to employee questions regarding Gaming, provide packets, obtain final paperwork for files

Drayage Services Agreement

Bonanza Fuel, LLC & Nome Public Schools

This Drayage Service Agreement (the “Agreement”) is effective as of July 1, 2024, between Bonanza Fuel, LLC (“Bonanza”) an Alaska limited liability company, and Nome Public Schools (“Customer”). The parties agree as follows:

1. **SERVICES.** Customer shall notify Bonanza from time to time during the term of this Agreement of Customer’s requirements for the transportation and delivery of certain fuel products (the “Product”) within the City of Nome. Said notices shall include the following: (A) delivery location; (B) product type and quantity; and (C) schedule for delivery. Following receipt of such notice, Bonanza shall confirm with Customer a mutually agreeable delivery time and date. Bonanza shall receive the Product from Nome Joint Utilities Tank Farm, and shall thereafter transport and deliver the Product to Customer’s facility as requested (collectively, the “Services”). At all times that Services are being furnished hereunder, an employee or agent of Customer shall be in charge, and have custody and control of any tanks or other fuel receptacles (collectively, “Tank(s)”) of Customer’s being serviced by Bonanza, and Bonanza shall at no time be considered a bailee of or as having care, custody or control of any such Tank. It is understood by the parties that the Services will generally require Bonanza to pick up diesel owned by the City of Nome that is stored at the Nome Joint Utilities tank farm and deliver it to both the Nome elementary and high school complexes.
2. **TRANSPORTATION.**
 - (a) Bonanza shall exercise the highest degree of care to avoid any spillage of Product or any injury or harm to any third person or to property when Bonanza is loading, unloading, or transporting the Product, or when the Product is in its care, custody and control. At all times during transportation or when services are being furnished, an employee or agent of Bonanza shall be in charge, custody and control of Bonanza’s trucks or other equipment.
 - (b) Bonanza shall, at its sole cost and expense, procure and maintain any permits and all other licenses required by Federal State, or local authorities with respect to the services to be performed hereunder.
 - (c) Bonanza represents that it is familiar with the Product and the characteristics thereof and assumes all risks whatsoever resulting from Bonanza’s handling, storage, and/or transportation of the Product, including but not limited to, liability for environmental violations and employee or consumer health or safety.
3. **TERM.** The initial term of this Agreement will commence on July 1, 2024 and will terminate on June 30, 2026 (2 year term). This Agreement may be extended for additional periods of one (1) year by mutual agreement of the parties in writing prior to the expiration of the initial term.
4. **COMPENSATION AND PAYMENT.** For the Services performed by Bonanza under this Agreement, Customer shall pay Bonanza a rate of \$0.445 per gallon. Any unscheduled emergency call-outs outside of normal business hours that are not due to any delayed or missed delivery by Bonanza, will be charged \$150 call-out fee, plus an additional \$75 per hour after the first two hours. Bonanza’s call-out number is (907) 304-2086. Any additional services, requirements and costs will

be agreed to in writing prior to Bonanza obtaining Product from Nome Joint Utilities tank farm. **At the time of completion of delivery, Bonanza will furnish Customer with a fuel delivery receipt, which shall include delivery location, delivery date, product type, quantity delivered, and shall be signed as received by the Customer.** Within ten (10) days of the completion of each delivery, Bonanza shall invoice Customer for the deliveries performed. Each invoice shall include an itemization, in a mutually acceptable form, of the deliveries performed, including customer name, delivery location, delivery date, product type and quantity delivered. Customer shall pay Bonanza's invoices within thirty (30) days of date of receipt of invoice.

5. DUTIES OF CUSTOMER. Customer shall provide safe access to the delivery location, including snow and ice removal. Bonanza may refuse to deliver if, in its sole discretion, access to the delivery location is not in a safe condition for service. Bonanza will not be responsible for any damages incurred because Customer fails to provide safe access to the delivery location. Bonanza shall not be responsible for any problem with Customer's heating system or tanks.
6. LIABILITY FOR PRODUCT. Bonanza will not take legal title to the Product and will not test the Product upon receipt or delivery. Any issue of liability for quantity or quality of the Products is strictly between Customer and Nome Joint Utilities.
7. WARRANTIES AND DISCLAIMER. Except as expressly stated herein, BONANZA MAKES NO WARRANTIES OF ANY KIND AS TO THE PRODUCT DELIVERED TO CUSTOMER, EXPRESS AND/OR IMPLIED, WRITTEN AND/OR ORAL, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND/OR FITNESS FOR A PARTICULAR PURPOSE.
8. FORCE MAJEURE. Bonanza shall not be responsible for any damage or loss to Customer resulting from failure or delay in making deliveries which may be due to embargos, shortages, acts of terrorism, acts or regulations of any government authority, governmental rationing, strike, accident, fire, war, insufficient supply of Product, failure or delay in transportation, Act of God or any other cause beyond Bonanza's control.
9. INDEMNITY. The Customer shall indemnify, defend, and hold harmless Bonanza, its officers, employees, and agents from and against any claim and/or liability of any kind whatsoever for any injury to or death of any person, or any damage to or destruction of, loss of or delay in delivery of, any property of any person, or any property of Bonanza arising out of or resulting from (a) breach of this Agreement by Customer, or (b) Customer's negligence or willful misconduct.
10. POLLUTION PREVENTION AND RESPONSIBILITY. In the event a spill, escape or discharge of oil or other product occurs during transportation or while the Product is in Bonanza's possession or under its control and causes or threatens to cause pollution damage ("Spill"), Bonanza shall promptly take whatever measures are necessary to prevent or mitigate such damage. Any and all costs or expenses incurred as a result of any measures so taken shall be at Bonanza's expense.
11. TERMINATION. Bonanza may terminate this Agreement immediately for any of the following reasons: (a) Customer's failure to comply with any material provision of the Agreement; (b) Customer's insolvency; (c) Customer's knowing failure to comply with any laws relevant to the operation of Customer's business; (d) any other ground for which termination is provided for in this Agreement or is otherwise allowed by law. Customer may terminate this Agreement should Bonanza fail to comply with any material provision of the Agreement. Bonanza and Customer may jointly terminate this Agreement by mutual written agreement.
12. INDEPENDENT CONTRACTOR. Nothing in this Agreement shall be deemed to constitute either party a partner, agent or legal representative of the other party or to create any fiduciary

relationship between the parties. Bonanza, is, and shall remain, an independent contractor in performing the Services.

13. BREACH OF CONTRACT. In the event of a breach of this contract by the either party, the opposite party may seek any election of legal and equitable remedies allowed by law. This Agreement shall not be construed to limit the legal remedies available to either party.
14. MISCELLANEOUS. This Agreement shall be governed by and construed in accordance with the laws of the State of Alaska. No amendment, modification, waiver of, or consent with respect to any provision of this Agreement shall be effective unless it shall be in writing and signed by all parties. This Agreement represents the entire agreement and understanding between the parties hereto with respect to the subject matter hereof and supersedes all prior or contemporaneous, express or implied, written or oral agreements or representations between the parties with respect hereto. If any clause or term of this Agreement shall be deemed invalid by any court of law, the validity and enforcement of the other clauses and terms of the Agreement shall be unaffected.

By executing this Agreement, Customer acknowledges having read this Agreement in its entirety and fully agrees to all terms and conditions set forth herein. Effective on the date shown above.

BONANZA FUEL, LLC

By: _____

Scot Henderson

Title: CEO

NOME PUBLIC SCHOOLS

By: _____

Jamie Burgess

Title: Superintendent

SCHOOL BOARD COMMUNICATION

Title: Approval of 2024-2025 Board Meeting Schedule

Date: June 11, 2024

Administrator: Jamie Burgess, Superintendent

Attachments: 2024-2025 Board Meeting Schedule

Action Needed **For Discussion** **Information** **Other**

BACKGROUND INFORMATION

The Board had made the decision several years ago to move away from a monthly work session; however, it has become apparent that the reduced work session schedule has often led to an overpacked agenda and long work sessions. The recommendation is to return to a monthly work session, with the exception of December (due to the Christmas holiday) and June (due to staff and Board summer break). The administration will work with Board leadership to tentatively draft a work session topic list to ensure there is adequate time to discuss topics and to allow planning if district or site leadership (or other guests) should be invited to a particular work session.

ADMINISTRATIVE RECOMMENDATION

The administration recommends the approval of the 2024-2025 Board Meeting Calendar as presented.

Sample Motion: I move to approve the drayage contract with Bonanza Fuel, LLC as presented.



**2024-2025
GOVERNING BOARD MEETING SCHEDULE AND PUBLIC POSTING
INFORMATION**

Pursuant to BB 9321 Meetings, a reasonable public notice shall be given for all meeting of the School Board in accordance with law and district practice, and shall be posted at all regular district and school sites before the meeting. Such notice shall include the date, time and place of the meeting and, if the meeting is by teleconference, the location of any teleconferencing facilities that will be used.

POSTING LOCATION

- Nome Public Schools District Office**
- Nome Beltz Middle/High School Staff Lounge**
- Nome Elementary School Entrance**
- Alaska Commercial Company**
- Hanson's/Safeway**
- Nome City Hall**
- BSNC Building**
- Nome Post Office**
- Nome-Announce**

<https://meetings.boardbook.org/Public/Organizatio/1867>

<https://www.facebook.com/nomeschools/>

All School Board meetings will be held in the Nome Elementary School Library at 5:30pm unless otherwise posted.

Regular Meeting: August 12, 2024	Work Session: August 27, 2024
Regular Meeting: September 10, 2024	Work Session: September 24, 2024
Regular Meeting: October 8, 2024	Work Session: October 22, 2024
Regular Meeting: November 12, 2024	Work Session: November 26, 2024
Regular Meeting: December 10, 2024	
Regular Meeting: January 14, 2025	Work Session: January 28, 2025
Regular Meeting: February 11, 2025	Work Session: February 25, 2025
Regular Meeting: March 11, 2025	Work Session: March 25, 2025
Regular Meeting: April 8, 2025	Work Session: April 22, 2025
Regular Meeting: May 13, 2025	Work Session: May 27, 2025
Regular Meeting: June 10, 2025	

SCHOOL BOARD COMMUNICATION

Title: Approval of 2024-2025 Fuel Purchase

Date: June 11, 2024

Administrator: Jamie Burgess, Superintendent & Genevieve Hollins, CFO

Attachments: FY24 Fuel Consumption Information

Action Needed **For Discussion** **Information** **Other**

BACKGROUND INFORMATION

Per fuel consumption and inventory from NJUS for the 2023-2024 school year, the District has a projected reserve of approximately 65,000 gallons at the end of the current year, and has used a little over 180,000 gallons. With a projected price of \$3.55/gallon, the administration recommends a purchase of 180,000 for the coming school year. Final price will be determined when the barge makes landing in August. The projected cost will be slightly lower than originally budgeted for in the FY25 budget.

ADMINISTRATIVE RECOMMENDATION

The administration recommends the approval of the purchase of 180,000 gallons of fuel with a projected cost of \$3.55 per gallon.

Sample Motion: I move to approve the purchase of 180,000 gallons of fuel with a projected cost of \$3.55 per gallon.

Date	NJUS Meter Gallons	Gallons Temp Corrected	NJUS PP Fuel Report Total		RUNNING INVENTORY (GALLONS)
7/31/2022	-	-	-	7/31/2022	37,861
*NOTE: no draws in July 2022					
8/31/2022	5,253	5,276	5,276	8/31/2022	32,585
9/29/2022			190,000		222,585
9/30/2022	14,612	14,697	14,697	9/30/2022	207,888
10/31/2022	19,287	19,486	19,486	10/31/2022	188,402
11/30/2022	18,561	18,885	18,885	11/30/2022	169,517
12/31/2022	10,234	10,446	10,446	12/31/2022	159,071
1/31/2023	28,740	29,397	29,397	1/31/2023	129,674
2/28/2023	23,058	23,585	23,585	2/28/2023	106,089
3/31/2023	24,218	24,729	24,729	3/31/2023	81,360
4/30/2023	15,189	15,506	15,506	4/30/2023	65,854
5/31/2023	7,484	7,580	7,580	5/31/2023	58,274
6/30/2023	11,959	12,044	12,044	6/30/2023	46,230

6/30/2022 Inventory Forward	37,861
Fuel Purchase	190,000
6/30/2023 Inventory	46,230
2022 -23 FY Consumption	181,631

46,230

7/31/2023	10,071	10,103	10,103	7/31/2023	(10,103)	36,127
8/31/2023	5,563	5,571	5,571	8/31/2023	(5,571)	30,556
9/30/2023	10,609	10,662	10,662	9/30/2024	(10,662)	19,894
9/13/2023			200,000		200,000	219,894
10/31/2023	22,840	23,120	23,120	10/31/2023	(23,120)	196,774
11/30/2023	13,642	13,858	13,858	11/21/2023	(13,858)	182,916
12/31/2023	14,323	14,323	14,323	12/12/2023	(14,323)	168,593
1/31/2024	19,633	20,032	20,032	12/13/2023	(20,032)	148,561
2/29/2024	22,568	23,089	23,089	12/27/2023	(23,089)	125,472
3/31/2024	17,018	17,408	17,408	1/6/2024	(17,408)	108,064
4/30/2024	14,294	14,551	14,551	1/9/2024	(14,551)	93,513
5/30/2024	15,967	16,154	16,154	1/19/2024	(16,154)	77,359
6/30/2023	12,000	12,000		6/30/2023	(12,000)	65,359

6/30/2023 Inventory Forward	46,230
Fuel Purchase	200,000
6/30/2024 Inventory - PROJECTED	65,359
2023 -24 FY Consumption - PROJECTED	180,871

Project price/gal for August 2024 Delivery: \$3.55

Gallons	Cost Est.
180,000	\$639,000.00
190,000	\$674,500.00
200,000	\$710,000.00

6/5/2024

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