

## MISSION STATEMENT

Brazosport College exists to improve quality of life by providing certificate, associate and baccalaureate degree programs, academic transfer programs, workforce development, and cultural enrichment in an efficient and cost-effective manner. The Board, faculty and staff are committed to student success and lifelong learning by responding to student needs, creating a dynamic and safe learning environment, and enriching our communities.

October 15, 2018

Board of Regents  
Brazosport College

Members of the Board:

A Regular Meeting of the Brazosport College Board of Regents is scheduled for Monday, October 15, 2018, at 6:30 p.m., in Room 104, in the Brazosport College Corporate Learning Center, located in Lake Jackson, Texas, where a quorum of the governmental body will be physically present and where the member of the governmental body presiding over the meeting will be physically present.

The agenda is as follows:

1. Roll Call
2. Invocation
3. Approval of Minutes
4. Communications
5. Audience to Patrons and Petitions
6. Information Items
  - A. Enrollment Reports
    1. Credit Students. The Registrar's Office reports the attached headcount/contact hour enrollment for the Fall 2018 semester.
    2. Dual Credit and Concurrent Enrollment Report. The Registrar's Office reports the attached dual credit and concurrent enrollment for the Fall 2018 semester.
    3. Community Education Courses. The Director, Community Education, reports the attached enrollment and participant hours for September 2014-2018.
    4. Center for Business/Industry Training. The Director, Center for Business/Industry Training, reports the attached enrollment and participant hours for September 2014-2018.

- B. Report of Taxes Collected. Attached is the report of taxes collected for the month of September 2018.
- C. Report of Unfilled Positions. The Vice President, Human Resources, provides the attached report on vacant positions that are currently being advertised.
- D. New Teachers for Community Education Program. There were no new teachers to report for the Community Education Program.
- E. Fund Development Report. The Vice President, College Advancement, provides the attached report on fund development activities of the Brazosport College Foundation for the months of September and October 2018.
- F. Board Focus Report. The Vice President, College Advancement, provides the Board Focus report for the 3rd quarter of 2018. The report is a summary of Regent Visibility activities from January 1, 2018 – September 31, 2018.
- G. President's Reception and Opening Concert - Celebrating BC's 50th Anniversary. The President's Reception and Opening Concert for the Clarion is scheduled for Friday, October 19, 2018. The reception will begin at 6:00 p.m. and will be held in the Corporate Learning Center. The concert, featuring *Little Texas*, will begin at 7:30 p.m. The sponsors for the evening are MEGlobal, Kirksey Architecture and DE Harvey Builders. Entertainment for the reception is by *The Brushy Bayou Boys* and is sponsored by George Franklin State Farm. Invitations have been extended to the Board of Regents by mail.
- H. LVN Pinning Ceremony. The LVN Pinning Ceremony is scheduled for Thursday, November 15, 2018, at 6:00 p.m. in Gator Hall. The public is invited to attend.
- I. 2018 Texas Higher Education Leadership Conference. The 2018 Texas Higher Education Leadership Conference is scheduled for Thursday, November 29 – Friday, November 30, 2018, at the Hilton Austin Airport Hotel in Austin, Texas. The conference will begin at 8:00 a.m. on Thursday, November 29, with an orientation for new governing board members which will satisfy the THECB Governing Board Training requirement for newly appointed regents and elected trustees. The annual State of Higher Education Luncheon on the 29th will feature a keynote address by Dr. Raymund Peredes, Commissioner of Higher Education. Members of the Board of Regents are encouraged to attend with Dr. Millicent Valek, President. Registration for the conference is to be made through Kasie Guthrie, Executive Assistant to the President.
- J. Community Education Graduation. Community Education Graduation ceremonies for students completing Adult Basic Education and Workforce Programs will be held on Thursday, December 6, 2018, at 7:00 p.m. in Gator Hall.
- K. Foundation Board Annual Holiday Meeting. The Foundation Board Annual Holiday Meeting is scheduled for Wednesday, December 12, 2018, at 6:30 p.m. at the home of Doris Williams located at 209 Teakwood, Lake Jackson, TX. Board of Regents and their guests are invited to attend. Invitations to follow.
- L. Law Enforcement Academy Graduation. The Law Enforcement Academy Graduation will

be held on Saturday, December 15, 2018, at 6:00 p.m. in the Clarion. The public is invited to attend.

M. January 2019 Board Meeting. The January 2019 meeting of the Board of Regents is set for Tuesday, January 22, 2019, due to a College holiday on Monday.

N. Policy Review. At the Board Workshop on February 13-14, 2009, Regents initiated a systematic review of Board policy. It was suggested that a number of Board policies be included for review as part of each monthly agenda. Questions regarding the referenced policy may be addressed to the President prior to the meeting for clarification and/or discussion.

The attached policies, DCA (LEGAL) and DCA (LOCAL), regarding Employment Practices – Term Contracts are presented for the Board's information on page 65 and also can be found at: [https://pol.tasb.org/Policy/Download/215?filename=DCA\(LEGAL\).pdf](https://pol.tasb.org/Policy/Download/215?filename=DCA(LEGAL).pdf) and [https://pol.tasb.org/Policy/Download/215?filename=DCA\(LOCAL\).pdf](https://pol.tasb.org/Policy/Download/215?filename=DCA(LOCAL).pdf).

O. Brazosport College Calendar. The Brazosport College Calendar for October 19, 2018 through January 1, 2019 is attached.

#### 7. Reports/Presentations

A. Endowment Investment Update. Mr. Shannon Willems, AB Bernstein, will provide information on the performance and allocation of the College endowment funds. Included is Mr. Willems' presentation.

B. Quarterly Report on Performance. The Dean, Planning, Institutional Effectiveness & Research, provides information on selected measures of College performance in the attached Performance Report. The Dean, Planning, Institutional Effectiveness & Research will be present to provide additional information about these measures.

C. President's Report.  
-College Update  
-Regents Visibility

#### 8. New Business

A. Request for Approval of Modifications to Vision 2025. In April of 2018, the Board adopted Vision 2025. As in previous planning cycles, staff have the opportunity to make changes to objectives. Modifications to objectives primarily reflect clarifications or changes in timing. The updated Vision 2025 document is attached and presented for consideration. Changes are highlighted within the document.

It would be appropriate for the Board to consider the request for approval of modifications to Vision 2025 objectives.

B. Selection of Interpreter. At the November 20, 2017 meeting, the Board approved a one year contract for interpreter services with Community Access Ability Group (CAAG) which will end on December 31, 2018. Attached is a new one year agreement for interpreter services with CAAG covering the period January 1, 2019 through December 31, 2019.

It would be appropriate for the Board to approve the attached contract.

- C. Tax Abatement Modification. Attached are a letter from MEGlobal Americas, Inc. requesting modification to the Dow Reinvestment Zone No. 20 tax abatement document originally approved by the Board on September 21, 2015 and assigned to MEGlobal Americas, Inc. on April 16, 2018 and the assignment as approved by Brazoria County.

It would be appropriate for the Board to consider the abatement modification request and consider authorizing the President to execute the assignment.

- D. Presidio/Cisco Contract. Brazosport College Board Policy CF (LOCAL) states that bids valued at more than \$50,000 annually shall be reported to the Board at the next regular meeting. In accordance with this policy, the Vice President, Financial Services & CFO, provides the following information regarding a five year renewal contract the College is requesting to enter into with Presidio/Cisco Systems. Cisco provides technical help with software updates and when the phones, network, or wifi are offline. The Board approved the original three year contract at the December 10, 2015 meeting. Now a five year renewal is being requested at a total cost of \$328,474.35 or \$65,694.87 per year.

It would be appropriate for the Board to approve and authorize the President to execute the contract.

- E. December 2018 Board Meeting. The December 2018 meeting of the Board of Regents is proposed for Thursday, December 6, 2018, at 12:30 p.m., preceded by the annual holiday luncheon at 11:30 a.m. in the Corporate Learning Center.

It would be appropriate for the Board to set the date for the December 2018 Board Meeting.

- F. Schedule 2019 Board Workshop. As part of the College's evolving planning process, the Board meets in an annual workshop to study information, measure progress toward milestones, and discuss future directions. The workshop is proposed for Friday and Saturday, February 1-2, 2019.

It would be appropriate for the Board to set the date for the 2019 Board Workshop.

- G. 2018-2019 Academic Calendar Recommendation. The Provost and Vice President, Academic & Student Affairs, submits the attached 2019-2020 academic calendar.

The President recommends approval of the calendar as submitted.

- H. Proposed New Board Policy – DHB (LOCAL) – Employee Standards of Conduct - Searches and Alcohol/Drug Testing. The Vice President, Human Resources, recommends adoption of Policy DHB (LOCAL) regarding searches and alcohol/drug testing. Board policy provides that new or amended policies are to be presented at one meeting and adopted at a subsequent meeting. Attached is a copy of the proposed new policy.

This proposed policy is presented for first reading.

- I. Proposed Amended Board Policy - FLB (LOCAL) - Student Rights and Responsibilities - Student Conduct. The Vice President, Human Resources, recommends adoption of amended

Policy FLB (LOCAL) regarding student conduct. Board policy provides that new or amended policies are to be presented at one meeting and adopted at a subsequent meeting. Attached is a copy of the proposed amended policy with existing policy language appearing as regular text, deleted language appearing with a line through it, and new language in blue or green font.

This proposed policy is presented for first reading.

J. Financial Report. Attached is the financial report for September 2018.

It is recommended that the Board accept the financial report.

Sincerely,



Millicent Valek  
President