

MISSION STATEMENT

Brazosport College exists to improve quality of life by providing certificate, associate and baccalaureate degree programs, academic transfer programs, workforce development, and cultural enrichment in an efficient and cost-effective manner. The Board, faculty and staff are committed to student success and lifelong learning by responding to student needs, creating a dynamic learning environment, and enriching our communities.

February 16, 2015

Board of Regents
Brazosport College

Members of the Board:

A Regular Meeting of the Brazosport College Board of Regents is scheduled for Monday, February 16, 2015, at 6:30 PM, in Room 104, in the Brazosport College Corporate Learning Center, located in Lake Jackson, Texas.

The agenda is as follows:

1. Roll Call
2. Invocation
3. Communications
4. Approval of Minutes
5. Audience to Patrons and Petitions
6. Information Items
 - A. Enrollment Reports

1. Credit Courses. The Registrar's Office reports the attached enrollment information for the Spring 2015 semester.
2. Dual Credit and Concurrent Enrollment Report. The Registrar's Office reports the attached dual credit and concurrent enrollment for the Spring 2015 semester.

3. Community Education Courses. The Director, Community Education, provides the attached enrollment numbers for the Community Education Program for the month of January 2012-2015.
 4. Center for Business/Industry Training. The Director, Center for Business/Industry Training, provides the attached enrollment and participant hours for the month of January 2012-2015.
- B. Report of Taxes Collected. Attached is the report of taxes collected for the month of January 2015.
- C. Report of Unfilled Positions. The Vice President, Human Resources, provides the attached report on vacant positions that are currently being advertised.
- D. Approval of New Teachers for Community Education Program. Attached is a communication from the Director, Community Education, reporting on new teachers for the Community Education Program.
- E. Approval of Adjunct Credit Teachers, Spring 2015. The Vice President, Academic & Student Affairs, recommends approval of the part-time teachers in the attached credit program memo. References for the new teachers are included in the communication.
- F. Fund Development Report. The Vice President, College Advancement, provides the attached report on fund development activities of the Brazosport College Foundation for the months of January 2015 – February 2015.
- G. Budget Preparation for 2015-2016. In the attached document is information regarding the 2015-2016 budget preparation including a calendar identifying the actions leading to the approval of the budget and the tax rate required to fund it.
- H. 2015 Aspen Prize for Community College Excellence Award Announcement. Brazosport College will be hosting a meeting on Wednesday, March 18, 2015, from 11:00 a.m. – 1:00 p.m. in Room A/B at the Dow Academic Center to view the announcement ceremony for the 2015 Aspen Prize for Community College Excellence Award. Board of Regents members are invited to attend the campus event or to view the announcement online. The online site address will be sent once received from the Aspen Institute.
- I. 2015 Board of Trustees Institute. The 2015 Board of Trustee Institute for Achieving the Dream has been set for March 26 – 28, 2015, in Santa Fe, New Mexico. The institute is designed to share knowledge and practices that contribute to effective governance to

close achievement gaps and improve student success and completion. Two members of the Board of Regents, Roland Hendricks and Steve Solis will attend in addition to Dr. Millicent Valek, President.

- J. Gator Gallop. The Gator Gallop will be held Saturday, March 28, 2015. The 1-Mile run will begin at 7:30 a.m., the BASF Kid's Fun Run will begin at 7:45 a.m., and the 5K run will begin at 8:00 a.m. The race will be held in front of the gym and registrations are being accepted in advance through The Driven website (www.thedrive.net) or on the day of the race at the gym.

- K. 2015 Career Fair. Brazosport College will host its annual Career Fair on Tuesday, April 7, 2015. The event serves approximately 1,700 juniors from the Angleton, Brazosport, Columbia-Brazoria, Danbury, and Sweeny Independent School Districts. A variety of activities that are designed to provide career and educational information will be provided through this cooperative effort between Brazosport College, the ISD's, business, industry, and civic organizations. This year marks the 22nd time Brazosport College has hosted this very unique and exciting event.

- L. 2015 Employee Recognition Dinner. The 2015 Employee Recognition Dinner will take place on Friday, April 10, 2015, at 6:30 p.m., in the Corporate Learning Center. Board of Regents members and their guests are invited to attend the annual event.

- M. Counselor/Administrator Dinner. The annual Counselor/Administrator Dinner is scheduled for Thursday, April 16, 2015, at 6:00 p.m., at the Dow Academic Center. The dinner and program provide a forum for conveying appreciation for the work of ISD administrators and counselors who collaboratively work with Brazosport College in efforts to support college readiness and student success. College Board of Regents members are invited as guests of the College.

- N. 17th Annual Foundation Challenge Golf Tournament. The 17th Annual Foundation Challenge Golf Tournament will be held on Friday, April 17, 2015, at the Wilderness Golf Course. Gerald Andrews and Dave Lezak will serve as co-chairs of the committee. Save-the-Dates will be mailed in mid-February.

- O. Distinguished Student Ceremony. Brazosport College annually recognizes up to 20 students who are selected through a college-wide nomination process as distinguished students. The 2014-2015 Distinguished Student Awards Ceremony will be held April 22, 2015, at 12:30 p.m., in The *Clarion*. College Board of Regents members are invited as guests of the College.

- P. Gator Grab Auction/Gator Day. The annual Gator Grab Auction is scheduled for

Thursday, April 23, 2015, from 10:00 a.m.–1:00 p.m. in the Student Pavilion. The event is to raise funds for scholarships and is held in conjunction with Gator Day which is sponsored by Student Life.

- Q. 2015 Commencement. Commencement exercises for the 2014-2015 academic year are scheduled for Saturday, May 9, 2015, in the Dow Academic Center. Mrs. Debra Grandjean, Brazosport College Distinguished Alumnus 2005, will be commencement speaker. In order to accommodate the increasing number of graduates and their families, two ceremonies are scheduled to begin at 10:00 a.m. and 2:00 p.m. Each ceremony will have a reception for graduates immediately following. The college will host a lunch for faculty, staff, commencement guests, and board members in between the ceremonies.
- R. SACS Reaffirmation Update. The Dean of Planning, Institutional Effectiveness and Research provides the attached update on the SACS 2016 reaffirmation process.
- S. Construction Update:
- Freeport LNG Crafts Academy (L Wing), pipefitting and automotive labs have been fitted with LED fixtures, which have made a significant improvement in the amount of light. This project is complete.
 - M-Wing classroom and two offices are complete, including all furniture, and new LED light fixtures in the millwright lab.
 - Special hinges are on order for the new west entry door that will allow the door to open wide enough to accommodate ADA requirements. The project will be complete when these hinges are installed.
 - The canopy between the two buildings is included in the contract for construction of the Welding Lab and is estimated to be completed in early summer.
 - The building permit for the Welding Lab was issued in early January. Additional construction fencing is in place for the contractor parking/supply lay down space on Gator Drive. Site work and expansion of the retention pond are underway.
- T. Policy Review. At the Board Workshop on February 13-14, 2009, Regents initiated a systematic review of Board policy. It was suggested that a number of Board policies be included for review as part of each monthly agenda. Questions regarding the referenced policy may be addressed to the President prior to the meeting for clarification and/or discussion.

The attached policy, CHC (Legal), is presented for the Board's information and also can be found at:

[http://pol.tasb.org/Policy/Download/215?filename=CHC\(LEGAL\).pdf](http://pol.tasb.org/Policy/Download/215?filename=CHC(LEGAL).pdf)

- U. Brazosport College Calendar of Events. The calendar of events for February 19, 2015 -

May 25, 2015, is attached.

7. Reports and Presentations

A. Phi Theta Kappa Annual Report. Officers of the Brazosport College Phi Theta Kappa Honor Society will provide an overview of the organization's accomplishments and activities for 2014.

B. President's Report.

- CCATT/TACC Legislative Conference
- Texas Community College Day
- College Update
- Regent Visibility

8. New Business

A. Renewal of Insurance Policies. Attached is the annual insurance renewal presented by Victory Insurance. The college has the option to continue the Property and Casualty insurance for a minimum period of one (1) year up to a maximum of two one (1) year extensions without competitive quotations, with direct negotiation of any renewal premiums during that period on the basis of changed exposures, changed manual rates and loss experience. This is the second one (1) year extension. The policy renews each year on February 28.

It would be appropriate for the Board to approve Property and Casualty insurance coverage for one (1) year with Victory Insurance.

B. Resolution for Brazoria County's Participation in the Program for Countywide Election Day Polling Precincts. Brazoria County has petitioned the Texas Secretary of State to participate in the Program for Countywide Election Day Polling Precincts resulting in Countywide Joint Elections and the use of Vote Centers. Several countywide public hearings were held in January 2015 educating the public and soliciting input from citizens and various political subdivisions.

Instituting this program will allow county residents to vote in any polling center within Brazoria County regardless of where their "home" precinct is. This will eliminate disqualified ballots resulting from residents voting outside their assigned precinct.

Attached is a Resolution for the Board's consideration to support or not support Brazoria County's participation in the Program for Countywide Election Day Polling Precincts.

It would be appropriate for the Board to adopt this resolution.

- C. Operating Agreement with Brazosport College and the Brazosport College Foundation.
The Operating Agreement between Brazosport College and the Brazosport College Foundation is to be approved annually. The Brazosport College Foundation Board approved a recommended change to the Operating Agreement on February 4, 2015, at their Board of Directors meeting. The recommendation is to change the requirement for the approval process from Annually to Biennially.

It would be appropriate to approve the Operating Agreement as presented.

- D. Personnel. Employees listed in the attachments are recommended for contracts for Academic Year 2015-2016 as follows:
1. The President recommends these individuals and it would be appropriate for the Board to approve the contract for the period identified.
 2. The President recommends these individuals and it would be appropriate for the Board to approve the contract for the period identified.
 3. The President recommends this individual and it would be appropriate for the Board to approve the contract for the period identified.
- E. Financial Statements. The financial report for January 2015 is included as a separate exhibit.

It is recommended that the Board accept the financial statement.

Executive Session - Room 105

The President requests an Executive Session as provided in the Texas Government Code, Section 551.074

For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

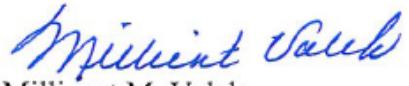
- To discuss personnel matters

Open Session - Room 104

Action on Items Discussed in Executive Session

Consideration and action, if any, regarding items discussed in Executive Session.
(Those listed under Executive Session in the notice.)

Sincerely,

A handwritten signature in blue ink that reads "Millicent Valek". The signature is written in a cursive style with a large initial 'M'.

Millicent M. Valek

President