

MISSION STATEMENT

Brazosport College exists to improve quality of life by providing certificate, associate and baccalaureate degree programs, academic transfer programs, workforce development, and cultural enrichment in an efficient and cost-effective manner. The Board, faculty and staff are committed to student success and lifelong learnings by responding to student needs, creating a dynamic learning environment, and enriching our communities.

March 23, 2015

Board of Regents
Brazosport College

Members of the Board:

A Regular Meeting of the Brazosport College Board of Regents is scheduled for Monday, March 23, 2015, at 6:30 PM, in Room 104, in the Brazosport College Corporate Learning Center, located in Lake Jackson, Texas.

The agenda is as follows:

1. Roll Call
2. Invocation
3. Approval of Minutes
4. Communications
5. Audience to Patrons and Petitions
6. Informational Reports

A. Enrollment Reports

1. Community Education Courses. The Director, Community Education, provides the attached enrollment numbers for the Community Education Program for the month of February 2012-2015.

2. Center for Business/Industry Training. The Director, Center for Business/Industry Training, provides the attached report on enrollment and participant hours for February, 2011-2015.

B. Report of Taxes Collected. In the attached report is a list of taxes collected for the month of February, 2015.

C. Report of Unfilled Positions. The Vice President, Human Resources, provides the attached report on vacant positions that are currently being advertised.

D. Approval of New Teachers for Community Education Program. Attached is a communication from the Director, Community Education, reporting on new teachers for the Community Education Program.

E. Fund Development Report. The Vice President, College Advancement, provides the attached report on fund development activities of the Brazosport College Foundation for the months of February – March 2015.

F. Budget Update and Calendar. The budget preparation for fiscal year 2015-2016 is underway. Attached is a calendar from the Vice President, Financial Services & CFO, that shows actions leading to the approval of the budget and the tax rate required to fund it.

G. Dual Credit Spring Update. The Dean of Student Services provides the attached update on Brazosport College's dual credit programs. The update highlights current enrollment, program enhancements, and future initiatives.

H. Community Education 2015 Summer Schedule. The Director, Community Education, provides the attached Summer 2015 Community Education Schedule.

The President, under authority granted by the Board, has approved this recommendation.

I. Gator Gallop. The Gator Gallop will be held Saturday, March 28, 2015. The 1-Mile run will begin at 7:30 a.m., the BASF Kid's Fun Run will begin at 7:45 a.m., and the 5K run will begin at 8:00 a.m. The race will be held in front of the gym and registrations are being accepted in advance through The Driven website (www.thedriven.net) or on the day of the race at the gym.

J. 2015 Career Fair. Brazosport College will host its annual Career Fair on Tuesday, April 7, 2015. The event serves approximately 1,700 juniors from the Angleton, Brazosport, Columbia-Brazoria, Danbury, and Sweeny Independent School Districts. A variety of activities that are designed to provide career and educational information will be provided through this cooperative effort between Brazosport College, the ISD's, business, industry, and civic organizations. This year marks the 22nd time Brazosport College has hosted this very unique and exciting event.

K. 2015 Employee Recognition Dinner. The 2015 Employee Awards Recognition Dinner will take place on Friday, April 10, 2015, at 6:30 p.m., in the Corporate Learning Center. Board of Regent members and their guests are invited to attend the annual event.

- L. Counselor/Administrator Dinner. The annual Counselor/Administrator Dinner is scheduled for Thursday, April 16, 2015, at 6:00 p.m., at the Dow Academic Center. The dinner and program provide a forum for conveying appreciation for the work of ISD administrators and counselors who collaboratively work with Brazosport College in efforts to support college readiness and student success. College Board of Regents members are invited as guests of the College.
- M. 17th Annual Foundation Challenge Golf Tournament. The 17th Annual Foundation Challenge Golf Tournament will be held on Friday, April 17, 2015, at the Wilderness Golf Course. Gerald Andrews and Dave Lezak will serve as co-chairs of the committee. Flyers were sent out in the first week of March.
- N. Pre-Board Workshop. On April 20, 2015, there will be a pre-board workshop for a budget study session at 5:30 p.m. in the Corporate Learning Center.
- O. Distinguished Student Ceremony. Brazosport College annually recognizes up to 20 students who are selected through a college-wide nomination process as distinguished students. The 2014-2015 Distinguished Student Awards Ceremony will be held April 22, 2015, at 12:30 p.m., in The *Clarion*. College Board of Regents members are invited as guests of the College.
- P. Gator Grab Auction/Gator Day. The annual Gator Grab Auction is scheduled for Thursday, April 23, 2015, from 10:00 a.m.–1:00 p.m. in the Student Pavilion. The event is to raise funds for scholarships and is held in conjunction with Gator Day which is sponsored by Student Life.
- Q. ADN Pinning Ceremony. The ADN Pinning Ceremony will be held on Thursday, May 7, 2015, at 6:00 p.m., in The *Clarion*.
- R. 2015 Commencement. Commencement exercises for the 2014-2015 academic year are scheduled for Saturday, May 9, 2015, in the Dow Academic Center. Mrs.

Debra Grandjean, Brazosport College Distinguished Alumnus 2005, will be the commencement speaker. In order to accommodate the increasing number of graduates and their families, two ceremonies are scheduled to begin at 10:00 a.m. and 2:00 p.m. Each ceremony will have a reception for graduates immediately following. The college will host a lunch for faculty, staff, commencement guests, and board members in between the ceremonies.

- S. Community Education Graduation. Community Education Graduation ceremonies for students completing Adult Basic Education and Workforce Programs will be held on Thursday, May 14, 2015, at 6:00 p.m., at The *Clarion*.
- T. ACCT Leadership Congress 2015. The 46th Annual ACCT Leadership Congress is scheduled for October 14 – 17, 2015, in San Diego, CA. The theme for the Congress is High Expectations: The New Community College Model. Registration for the conference is now open and is to be made through Serena Andrews, Vice President, College Advancement. Two members of the Board of Regents are encouraged to attend with Dr. Millicent Valek, President.
- U. SACS Reaffirmation Update. The Dean of Planning, Institutional Effectiveness and Research provides the attached update on the SACS 2016 reaffirmation process.
- V. Construction Update.
- M wing door hinges have been installed and the project is now complete.
 - Welding Lab:
 - o Under slab electrical and plumbing is being installed
 - o Tilt wall pour beds are being built
 - o Retention pond enlargement is now complete
 - o Drain into retention pond is under construction
 - o Earth work for the parking lot is underway
 - Transit Shelter: Work on the Transit Shelter is moving along with installation of the television, security camera, emergency phone, benches, and landscaping yet to be accomplished and it is expected to be completed during the first week of April.

W. Policy Review. At the Board Workshop on February 13-14, 2009, Regents initiated a systematic review of Board policy. It was suggested that a number of Board policies be included for review as part of each monthly agenda. Questions regarding the referenced policies may be addressed to the President prior to the meeting for clarification and/or discussion.

The attached policy, CHE (Legal), is presented for the Board's information and also can be found at:

[http://pol.tasb.org/Policy/Download/215?filename=CHE\(LEGAL\).pdf](http://pol.tasb.org/Policy/Download/215?filename=CHE(LEGAL).pdf) Policy CHE (Legal) is attached.

X. Brazosport College Calendar. The Brazosport College Calendar for March 28, 2015 – June 26, 2015, is attached.

7. Reports and Presentations

A. THECB Civil Rights On-site Review. Marshall S. Campbell, Vice President, Human Resources, and Beth Cassidy, Director, Workforce Development, shall present a report updating the Board of Regents on the Coordinating Board's Civil Rights On-site Review, which occurred on February 23 – 25, 2015.

B. President's Report
- Legislative Update
- College Update

8. New Business

A. United Way. In order for Brazosport College to participate in the local United

Way campaign, the Board of Regents must exercise its option to do so. This action provides local Boards the option of choosing not to participate in the State Employee Charitable Campaign (SECC). A communication from the Vice President, Human Resources, recommending participation in the United Way of Brazoria County is attached.

It would be appropriate for the Board to exercise its option not to participate in the SECC for the 2015 campaign.

- B. Community Education Tuition and Fees for Summer 2015. Attached is a communication from the Director, Community Education, recommending tuition and fees for all Summer 2015 Community Education Courses.

The President recommends approval of these fees as presented.

It would be appropriate for the Board to approve this recommendation.

C. Personnel

Faculty Contracts. The attached lists of faculty members were recommended for the contractual status indicated by the Vice President, Academic and Student Affairs, and the President.

1. Tenure Appointments

None for 2015-2016

2. Non-tenure Track Appointments

One-year Contracts: Faculty members listed in the attachment are recommended for one-year contracts for Academic Year 2015-2016:

The President recommends approval of these individuals and it would be appropriate for the Board to approve these contracts.

3. Two-year Contracts: Faculty members listed in the attachment are recommended for two-year contracts for Academic Year 2015-2016:

The President recommends approval of these individuals and it would be appropriate for the Board to approve these contracts.

- D. Sale of Property Held in Trust. Attached is a communication from the Brazoria County Tax Office containing a recommendation from the Property Tax Resale Committee of Brazoria County for the Sale of property held in trust by Brazoria County (Account No.8110-0040-000).

It would be appropriate for the Board to approve the Sale of Properties Held in Trust.

- E. Financial Statements. The financial report for February 2015 is included as a separate exhibit.

It is recommended that the Board accept the financial statement.

Executive Session - Room 105 The Board will meet in closed session for the following purposes pursuant to Sections 551.071 and 551.074 of the Texas Government Code:

- (1) Personnel. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.

- (2) Legal. For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law, including discussion of a proposed settlement of a grievance by a former employee, John Creech.

Reconvene in Open Meeting

- (1) Action on items discussed in closed session.

Sincerely,

A handwritten signature in blue ink that reads "Millicent Valek". The signature is written in a cursive style with a large initial "M".

Millicent M. Valek

President