Independent School District 507 Regular School Board Meeting
Wednesday, November 4, 2026 6:00 PM

1 Pine St, Nicollet, MN 56074, Community Room
1 Pine St
Nicollet, MN 56074

Agenda

1. CALL TO ORDER

2. ROLL CALL

3. VISITOR COMMENTS
   The school board meeting is a meeting in the public, not a public meeting. Nicollet School Board Policy provides that persons who wish to have a subject discussed at a public school board meeting are encouraged to notify the superintendent's office in advance of the school board meeting. The school board chair will recognize one speaker at a time and will rule out of order other speakers who are not recognized, violations of data privacy, or inappropriate comments.
4. APPROVAL OF AGENDA

5. REPORTS AND PRESENTATIONS

   5.a. Superintendent's Report 3

   5.b. Principal's Report 5

   5.c. Business Manager Report

   5.d. Student Representative's Report 8

   5.e. Board Committees' Reports

6. CONSENT AGENDA

   6.a. Approval of Minutes 10

   6.b. Approval of Bills in the amount of $

   6.c. Approval of Personnel Items 12

   6.d. Approve 2028 Music Trip

7. APPROVE RESOLUTION CANVASSING RETURNS OF VOTES OF SCHOOL DISTRICT

   7.a. Provide results of School Board election including write ins.

8. ADJOURNMENT

Superintendent Report November 4, 2026

1. I am happy to share that Nikki Tish and Community Education was awarded with a plaque from the Nicollet County 4H program for Outstanding Friend of 4H for the work both groups have done together to provide local children fun, educational programs to strengthen the community. Congratulations Nikki for all the work you have done for Nicollet Public Schools and area children and families.
2. Construction Update - Team walk through on 10/28/26. The committee met last week. We will continue to look at contingency plans. The work on the locker rooms should be completed in December. The committee is pricing bleacher replacements and addition in the north gym. We would like to make them wider for comfort, ADA accessible, and add rails for safety purposes. The first bids came to $100,000 to replace the current side and an additional $80,000 to add bleachers to the other side. There is about $20,000 in rewiring and set up costs. We have requested two more bids. Robin will meet with Nicollet Foundation to request a match of funds. Bleachers was not part of the original discussion but it is clear the community wishes to have them considered with the contingency dollars. NPS gym is used by many of the community members for a variety of things. Fan participation is huge and we have outgrown our capacity for big games and tournaments.
3. Superintendent Evaluation - We try to complete an annual evaluation of the Superintendent in September or October. Due to the unexpected illness diagnosed in late August, the evaluation will be completed in February 2027. Robin will make sure MSBA provides each school board member with a survey to evaluate and provide assistance with evaluating the Superintendent's work. The three year contract ends June 30, 2027.
4. NPS had many unexpected staffing changes the fall of 2026. Robin is sharing a spreadsheet with the Board members to help them identify the changes, the needs of our student programs, interviews and posts that have occurred, as well as a timeline to fill the open position in Science. The purpose of sharing the work is to demonstrate the plan to have as little disruption with student programming as possible.
5. Staffing Posts - We posted for a middle school/secondary science teacher October 22, 2026 or long term substitute. We will post again in December if we have not hired a qualified candidate trying to gain recent graduates after the Fall semester.
   We will post for a part time choir director at the end of the Fall semester. We have appreciated Mrs. Metzger ability to step up but she has requested we look for someone who has a specific choir endorsement. We would keep Michele on as a para and substitute teacher if we find a licensed choir teacher.
6. PIEP Insurance has increased by 20% for the 2027 fiscal year. Open enrollment will take place November 1 - December 10. Staff wishing to add, change, or drop have the opportunity during that time. A full explanation of benefits and the increase took place at an all staff meeting October 30, 2026. Staff not attending will receive email updates. Non teaching handbooks have been updated to reflect a cap of single insurance benefits not to exceed the same amount negotiated by the teachers group coverage. All non teacher employees currently taking single insurance through the district had the cap for

the 2026-2027 school year updated in their signed Letter of Agreement. In this fiscal year, it's important that we do not spend beyond what we can afford and the 20% increase made it impossible to continue to offer full single coverage to all of our employee groups. A cap was necessary. Increasing the cap for 2028 may be suggested in the Fall of 2027.

7. Teacher negotiations should begin later in the Spring for the 2027 - 2029 master agreement.
8. Student Teachers:
   Emma Lee - 3rd Grade/Sped Trine University
   Heidi Johnson - 2nd Grade - Field Study Winona University
   Jewelissa DeSaer - Kindergarten, Field Study and Student Teaching, MSU Mankato
   Haley Chamberlen - First Grade, Field Study and Student Teaching, MSU Mankato

K-12 Principal Report November 4, 2026	
Focus Area	**Updates**
Student Achievement: Curriculum, Instruction, and Assessment	**Curriculum and Instruction:** ● Build A Guaranteed and Viable Curriculum (Goal 2)-ongoing during PLC time ○ New Social Studies standards implemented this year - Brian Belcourt will attend later in October. ○ Lisa Fischer Read Act Coordinator ■ Aligned comprehension assessments K-5, ■ UFLI implemented K-3 ■ 4-12 Implementation and Planning ○ New Math 2027-2028 - we will begin to study options K-5 and review 6-12. ○ We purchased a comprehension / vocabulary / morphology curriculum in August 2026. ○ When new standards are released, districts typically begin a formal review process culminating in the purchasing of resources. Phy Ed and Health standards are being reviewed by a state committee 26-27 ○ 9-12 Working with SCSC to build options in CTE. The catalog is updated. **Intervention and Work Completion (MTSS):** (Goal 7) ● 9-12 Advisory will continue on the same schedule next year. ● 9-12 Dean of Students follows attendance and works to communicate with students and parents on a daily basis. ● 9-12 End of school year graduation check - ● 9-12 is providing a fully virtual option as well as single class opportunities through Edmentum. We will post for second semester and advertise for the Fall 2027. **Assessment Update/Data:** ● Presented at the October Board meeting.
Student Achievement: Professional Development and Mentoring	**PLCs:** (Goals 1 and 2) K-12 ● Meeting weekly or bi-monthly in multi age groups or department depending on the learning that needs to take place. Currently the mentors Lisa and Katy offered a new teachers workshop on August 24, 2026. They have each taken a small group of teachers to work with this year.

	● New Staff: Rebecca Sandquist - para and short call sub for Science ● Non tenured - We are setting up coaching opportunities for all of our non tenured staff through SCSC. Coaches from SCSC will meet with each non tenured teacher once a month and demonstrate, provide feedback, and meet with non tenured staff. ● Mentors Lisa Fischer and Katy Meister will meet three more times with SCSC Coaches and NPS Admin. They will meet weekly with non tenured staff providing feedback to directly enhance the opportunity for teacher growth and development. **Teacher Observations and Coaching:** ● A new schedule will be set up for 2026-2027 school year. Non tenured teachers will receive 3 formal observations, tenured teachers receive one formal observation every three years per contract. The first set of observations for non tenured took place October 26-October 28. Their second and third observations will take place in December and February. ● Tenured staff on the cycle will be formally observed in November.
Fostering Student Well-Being, Career Readiness & Collaboration	**Attendance and Student Engagement** (Goals 4 and 5)**:** ● Update the attendance committee for 26-27 ● Provide more engaged learning opportunities and accountability for all students 26-27. **Attendance and Student Engagement** (Goals 4 and 5): The attendance monitor reviews student attendance weekly. Contacts are made. ● 7-12 Attendance Team meets every other week. ● Call parents of students who have 3 or more unexcused absence ● 9-12 Students with 3 or more unexcused absences receive a truancy notice. ● Students arriving unexcused tardy 3 times to the same class should be given a 30 minute detention from the classroom teacher. ● 4 or more unexcused tardies result in one hour detention on Wednesday. Parents will be notified. ● Open Campus may be suspended for a period of time due to unexcused absences, tardies, or mismanaged work. **Parents have 48 hours to call their child absence or excused tardy without issue. We will not change absent requests that come well after the 48 hour time as stated in the Handbook.** **PBIS and Be Good People:** (Goals 4,7, and 8)

	● K-12 will begin working with program Be Good People 26-27 school year. ● Be Good People workshop held the afternoon of August 25, 2026 ● Active Learning training took place August 25, 2026 **Community and Family Engagement:**
Looking Ahead	**Field Trips** **Special Events** ● **School Board Meeting - Date Change November 4, 2026** ● November 17 & 19 PreK-12 Conferences 3:30-7:30 ○ PreK-6 will have scheduled conferences ○ 7 - 8 will have arena conferences. 7-8 teachers will invite parents of kids who may be struggling to a personal conference with their child's teacher in the curricular area of difficulty. Parents may request a 20 minute conference with their 7-12 grade teacher through email. ● November 25-27 - No School

Superintendent Report November 4, 2026

1. I am happy to share that Nikki Tish and Community Education was awarded with a plaque from the Nicollet County 4H program for Outstanding Friend of 4H for the work both groups have done together to provide local children fun, educational programs to strengthen the community. Congratulations Nikki for all the work you have done for Nicollet Public Schools and area children and families.
2. Construction Update - Team walk through on 10/28/26. The committee met last week. We will continue to look at contingency plans. The work on the locker rooms should be completed in December. The committee is pricing bleacher replacements and addition in the north gym. We would like to make them wider for comfort, ADA accessible, and add rails for safety purposes. The first bids came to $100,000 to replace the current side and an additional $80,000 to add bleachers to the other side. There is about $20,000 in rewiring and set up costs. We have requested two more bids. Robin will meet with Nicollet Foundation to request a match of funds. Bleachers was not part of the original discussion but it is clear the community wishes to have them considered with the contingency dollars. NPS gym is used by many of the community members for a variety of things. Fan participation is huge and we have outgrown our capacity for big games and tournaments.
3. Superintendent Evaluation - We try to complete an annual evaluation of the Superintendent in September or October. Due to the unexpected illness diagnosed in late August, the evaluation will be completed in February 2027. Robin will make sure MSBA provides each school board member with a survey to evaluate and provide assistance with evaluating the Superintendent's work. The three year contract ends June 30, 2027.
4. NPS had many unexpected staffing changes the fall of 2026. Robin is sharing a spreadsheet with the Board members to help them identify the changes, the needs of our student programs, interviews and posts that have occurred, as well as a timeline to fill the open position in Science. The purpose of sharing the work is to demonstrate the plan to have as little disruption with student programming as possible.
5. Staffing Posts - We posted for a middle school/secondary science teacher October 22, 2026 or long term substitute. We will post again in December if we have not hired a qualified candidate trying to gain recent graduates after the Fall semester.
   We will post for a part time choir director at the end of the Fall semester. We have appreciated Mrs. Metzger ability to step up but she has requested we look for someone who has a specific choir endorsement. We would keep Michele on as a para and substitute teacher if we find a licensed choir teacher.
6. PIEP Insurance has increased by 20% for the 2027 fiscal year. Open enrollment will take place November 1 - December 10. Staff wishing to add, change, or drop have the opportunity during that time. A full explanation of benefits and the increase took place at an all staff meeting October 30, 2026. Staff not attending will receive email updates. Non teaching handbooks have been updated to reflect a cap of single insurance benefits not to exceed the same amount negotiated by the teachers group coverage. All non teacher employees currently taking single insurance through the district had the cap for

the 2026-2027 school year updated in their signed Letter of Agreement. In this fiscal year, it's important that we do not spend beyond what we can afford and the 20% increase made it impossible to continue to offer full single coverage to all of our employee groups. A cap was necessary. Increasing the cap for 2028 may be suggested in the Fall of 2027.

7. Teacher negotiations should begin later in the Spring for the 2027 - 2029 master agreement.
8. Student Teachers:
   Emma Lee - 3rd Grade/Sped Trine University
   Heidi Johnson - 2nd Grade - Field Study Winona University
   Jewelissa DeSaer - Kindergarten, Field Study and Student Teaching, MSU Mankato
   Haley Chamberlen - First Grade, Field Study and Student Teaching, MSU Mankato

Independent School District 507 Regular School Board Meeting
Wednesday, October 7, 2026 6:00 PM Central

1 Pine St, Nicollet, MN 56074, Community Room
1 Pine St
Nicollet, MN 56074

Ashley Black:	Present
Mathew Cabanilla:	Present
Abbi Carleton:	Present
Adam Erickson:	Present
Jill Martens:	Present
Scot Osborne:	Absent

Present: 5, Absent: 1.

1. CALL TO ORDER

2. ROLL CALL

3. VISITOR COMMENTS

Concerned parents in regards to the 5th grade teacher absence and students education.
Matt Mickelson, Erica Clemens and Kristin Zimmerman representing some of the parents.

4. APPROVAL OF AGENDA

Motion to approve agenda. This motion, made by Jill Martens and seconded by Ashley Black, Withdrawn.
Motion to approve after addendum. This motion, made by Jill Martens and seconded by Mathew Cabanilla, Carried.
Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea
Yea: 5, Nay: 0, Absent: 1
The superintendent addended the agenda. Set aside 6c. personnel.
Withdrawal resignation

5. REPORTS AND PRESENTATIONS

5.a. Superintendent's Report

5.b. Principal's Report

5.c. Business Manager Report

5.d. Student Representative's Report

5.e. Board Committees' Reports

6. CONSENT AGENDA

Move to accept the Consent Agenda as presented. This motion, made by Mathew Cabanilla and seconded by Abbi Carleton, Carried.
Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam

Erickson: Yea, Jill Martens: Yea
Yea: 5, Nay: 0, Absent: 1

6.a. Approval of Minutes

6.b. Approval of Bills in the amount of $

6.c. Approval of Personnel Items

6.d. Accept Donations

7. POLICY COMMITTEE REPORT AND ACTION

Final Reading and approval- Policy 624.1 (Form) Nicollet Virtual Academy Agreement

7.a. Final Reading/Approval - Policy 624.1 (Form) Nicollet Virtual Academy Agreement
Motion to approve final reading of policy. This motion, made by Jill Martens and seconded by Ashley Black, Carried.
Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea
Yea: 5, Nay: 0, Absent: 1

8. APPROVAL OF THE SALE OF SURPLUS ITEMS
Move to approve sale of surplus as stated. This motion, made by Ashley Black and seconded by Mathew Cabanilla, Carried.
Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea
Yea: 5, Nay: 0, Absent: 1

9. TESTING UPDATES

10. ADJOURNMENT
Motion to adjourn at 7:40 pm. This motion, made by Adam Erickson and seconded by Ashley Black, Carried.
Scot Osborne: Absent, Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea
Yea: 5, Nay: 0, Absent: 1

DATE: September 2026

I recommend approving the personnel items as presented :

Name	Status	Job Title	Location	Hrs Per Day/FTE	Group	Replacing	Effective	Wage
Jay Brockman	Resignation	Teacher					10/22/26	
Rebecca Sandquist	Short Trem Sub	Substitute/Para					10/26/26	190.00 per day