

## Regular Meeting

Monday, October 15, 2018 5:30 PM

R-P School District 239, 1000 Pine Meadows Lane, Rushford, Minnesota 55971

1. **Call to Order**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Adoption of Agenda**

5. **Public Comments are Heard - Limited to 5 minutes per person**

6. **CONSENT AGENDA**

6.A. October 1, 2018 Special Meeting Minutes.

6.B. September 17, 2018 Regular Monthly Meeting Minutes.

6.C. September hand payables, wires & payroll liabilities in the amount of \$276,819.92.

6.D. September payroll in the amount of \$260,251.22.

6.E. October board bills in the amount of \$315,113.55.

6.F. Personnel:

6.F.1. Hire of Abby Engler - Elementary Special Ed Paraprofessional

7. **OLD BUSINESS**

7.A. Superintendent hiring process update.

7.A.1. MSBA options.

7.B. Amend the motion made on August 20, 2018 to set November 12, 2018 as the date for the special meeting to canvass the results of the November School Board Election.

8. **NEW BUSINESS**

8.A. Review proposals and award contract for Snow Removal for the 2018-2019 school year.

8.B. Approve the Notice of General Election for the upcoming School Board Election.

8.C. Approve the Notice of Special Election for the Operating Referendum.

8.D. Reports

8.D.1. Superintendent Report

8.D.2. Community Education Report

8.D.3. Elementary Report

8.D.4. Middle School & High School Report

8.D.5. Activities Report

8.D.5.a. Discussion regarding possibly forming a Co-op with Lewiston-Altura for boys and girls golf.

8.E. CLOSED SESSION

8.E.1. School Board discussion of litigation threatened by the Paleceks in regard to an easement on District Property.

8.E.2. School Board discussion of potential sale of Peterson Middle School property.

9. **INFORMATION: TBD: Special Meeting to Canvass the results of the General Election - Forum Room Monday, November 19, 2018, 5:30 p.m. - Regular Monthly Meeting - Forum Room**

10. **Adjournment**

**MINUTES  
SPECIAL MEETING OF THE SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT #239**

The special meeting of the Rushford-Peterson School District #239 was called to order by Chairperson John Linder at 6:20 p.m. on Monday, October 1, 2018 at the Rushford-Peterson Schools Forum Room, 1000 Pine Meadows Lane, Rushford, MN 55971.

Members Present: Kathie Ingram, Joyce Iverson, John Linder, and Bonnie Prinsen

Members Absent: Valarie Howe, Dean Mierau and Jon Pettit

District Office Personnel: Laura Hahn

Moved by Iverson, seconded by Prinsen at 6:21 p.m. to move to the Auditorium to attend the Operating Referendum Informational Meeting that will begin at 6:30 p.m. Motion carried unanimously.

The Operating Referendum Informational Meeting ended at 7:12 p.m.

The board re-convened in the Forum Room immediately following the Informational Meeting.

**INFORMATION:**

There will be a Facilities Committee Meeting on Monday, October 15, 2018 at 4:30 PM in the Conference Room to open and review bids for snow removal.

The next regular monthly board meeting will be on Monday, October 15, 2018 at 5:30 PM in the Rushford-Peterson Schools Forum Room, 1000 Pine Meadows Lane, Rushford.

Moved by Ingram, seconded by Iverson, to adjourn the special meeting at 7:15 PM. Motion carried unanimously.

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John Linder, Chairperson

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Bonnie Prinsen, Clerk

**MINUTES  
REGULAR MEETING OF THE SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT #239**

The regular meeting of the Rushford-Peterson School District #239 was called to order by Chairperson John Linder at 5:30 p.m. on Monday, September 17, 2018 at the Rushford-Peterson Schools Forum Room, 1000 Pine Meadows Lane, Rushford, MN 55971 & 1411 E. Rushmore, Brandon, SD 57005.

Members Present: Kathie Ingram, Joyce Iverson, Valarie Howe, John Linder, Dean Mierau (via Skype), Bonnie Prinsen and Jon Pettit

Members Absent: None

Student Member: Abbey Hoegh

Administration Present: Superintendent Charles Ehler, Jake Timm and Angela Shepard

District Office Personnel: Laura Hahn

The Pledge of Allegiance was recited.

Moved by Prinsen seconded by Howe to adopt the agenda with the following changes and addition: 6. Consent Agenda: Change: September Board bills amount from \$235,671.45 to \$265,783.18; 8. New Business: Change: E. Reports to E. Review / Discuss procedures in regards to making a motion and discussing and voting on agenda items. Reports will now be Item F. Motion carried unanimously.

**PUBLIC COMMENTS:**

Heidi Halvorson addressed the board regarding concerns with the bus drop-off and pick-up location for her daycare children.

Chelsea Olson addressed the board regarding a bus incident and other concerns in regards to the district's contracted bus service.

Moved by Iverson, seconded by Ingram to approve the following consent agenda items: August 20, 2018 Regular Monthly Meeting Minutes, Donation in the amount of \$513.97 from the Rushford Class of 1963 for a tree that was planted in honor of their class, August hand payables, wires & payroll liabilities in the amount of \$238,290.79, August payroll in the amount of \$227,201.16, September board bills in the amount of \$261,783.18, Personnel: Hires: Joyce Carpenter - LTS for Tracy Smith - Speech & Language, Alisa Gullickson - LTS for Dena Mathison - High School Math, Michelle Erickson - Musical Choreographer, Ben Mahlke - Musical Vocal Director, Adam George - Musical Music Director, Colin Schroeder - Musical Technical Assistant, Diane Vogen - Kid's Club Supervisor, Shelby Miller - Kid's Club Supervisor and Bailey Thompson - Kid's Club Supervisor. Motion carried unanimously.

Moved by Howe, seconded by Prinsen to approve the protocols and guidelines of the trap shooting program. Motion carries with Pettit opposing.

Moved by Iverson, seconded by Prinsen to approve the certification of the proposed levy for 2018 payable in 2019. Set the levy rate at the maximum. Motion carried unanimously.

A timeline for hiring a new Superintendent was reviewed and there was a brief discussion in regards to the possibility of hiring a firm to assist with the process. Superintendent Ehler and District Office Personnel will gather additional information to be shared at the October meeting.

Moved by Iverson, seconded by Mierau to authorize Superintendent Ehler to secure proposals for snow removal.  
Motion carried unanimously.

Moved by Prinsen, seconded by Howe to approve the 2018-2019 agreement with Hiawatha Valley Mental Health.  
Motion carried unanimously.

Parliamentary Procedures were reviewed.

Superintendent Ehler presented the Superintendent's report and Community Education report.  
Angela Shepard presented the Elementary Principal's report.  
Jake Timm presented the Middle School & High School Principal's report and Activities Director's report.

**INFORMATION:**

Monday, October 1, 2018, 6:30 p.m. - Public Meeting for Operating Referendum in the Auditorium.

Monday, October 15, 2018, 5:30 p.m. - Regular Monthly Meeting - Forum Room

Moved by Iverson, seconded by Ingram, to adjourn the regular meeting at 6:40 PM. Motion carried unanimously.

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John Linder, Chairperson

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Bonnie Prinsen, Clerk

## Rushford-Peterson Public School

### Payment Register by Bank and Check Number

Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Curr	Pay/Void	Amount
													Date	
0239	001	P19031	41157		Wire	1	1530	GATEWAY SERVICES	No	Yes	No	USD	09/10/2018	50.10
0239	001	P19031	41158		Wire	1	1530	GATEWAY SERVICES	No	Yes	No	USD	09/10/2018	20.80
0239	001	P19031	41159		Wire	1	1531	PAYLINE DATA	No	Yes	No	USD	09/10/2018	896.81
0239	001	p1903p	41272		Wire	1	1291	EDUCATOR BENEFIT CONSULTANTS, L	No	Yes	No	USD	09/18/2018	9,029.61
0239	001	p1903p	41273		Wire	1	12990	COMMISSIONER OF REVENUE	No	Yes	No	USD	09/18/2018	6,477.21
0239	001	p1903p	41274		Wire	1	12990	COMMISSIONER OF REVENUE	No	No	No	USD	09/18/2018	82.36
0239	001	p1903p	41275		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT	No	Yes	No	USD	09/18/2018	5,305.12
0239	001	p1903p	41276		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT	No	Yes	No	USD	09/18/2018	66.45
0239	001	p1903p	41277		Wire	1	49200	RUSHFORD STATE BANK	No	Yes	No	USD	09/18/2018	39,529.14
0239	001	p1903p	41278		Wire	1	56000	TEACHERS RETIREMENT ASSN	No	Yes	No	USD	09/18/2018	22,141.12
0239	001	p1903p	41279		Wire	1	49200	RUSHFORD STATE BANK	No	No	No	USD	09/18/2018	470.14
0239	001	p1903q	41306		Wire	1	06600	BLUE CROSS/BLUE SHIELD MINN	No	No	No	USD	09/25/2018	20,568.50
0239	001	p1903q	41307		Wire	1	1291	EDUCATOR BENEFIT CONSULTANTS, L	No	Yes	No	USD	09/25/2018	9,069.61
0239	001	p1903q	41308		Wire	1	12990	COMMISSIONER OF REVENUE	No	Yes	No	USD	09/25/2018	6,412.90
0239	001	p1903q	41309		Wire	1	22411	HEALTH PARTNERS	No	Yes	No	USD	09/25/2018	9,553.44
0239	001	p1903q	41310		Wire	1	46168	PUBLIC EMPLOYEES RETIREMENT	No	Yes	No	USD	09/25/2018	5,583.25
0239	001	p1903q	41311		Wire	1	49200	RUSHFORD STATE BANK	No	Yes	No	USD	09/25/2018	39,054.19
0239	001	p1903q	41312		Wire	1	52167	SELECT ACCOUNT	No	Yes	No	USD	09/25/2018	38.70
0239	001	p1903q	41313		Wire	1	56000	TEACHERS RETIREMENT ASSN	No	Yes	No	USD	09/25/2018	21,489.66
0239	001	P19031	41331		Wire	1	38075	MN STATE RETIREMENT SYSTEM	No	No	No	USD	09/28/2018	1,896.00
0239	001	P19031	41332		Wire	1	38075	MN STATE RETIREMENT SYSTEM	No	No	No	USD	09/28/2018	5,000.00
0239	001	P19031	41351		Wire	1	49200	RUSHFORD STATE BANK	No	Yes	No	USD	09/17/2018	39.75
0239	001	P19031	41352		Wire	1	49200	RUSHFORD STATE BANK	No	Yes	No	USD	09/17/2018	47.00
0239	001	P19031	41153	39301	Check	1	04596	BENSTON, BILL	Yes	Yes	No	USD	09/07/2018	75.00
0239	001	P19031	41154	39302	Check	1	1083	LASER PRODUCT TECHNOLOGIES	Yes	Yes	No	USD	09/07/2018	153.80
0239	001	P19031	41155	39303	Check	1	58422	THOMPSON, DAVIN	Yes	Yes	No	USD	09/07/2018	453.84
0239	001	P19031	41156	39304	Check	1	32050	MAASFEP	Yes	No	No	USD	09/07/2018	455.00
0239	001	P19031	41160	39305	Check	1	04627	BEHRENS, MARSHALL	Yes	Yes	No	USD	09/12/2018	220.00
0239	001	P19031	41161	39306	Check	1	04629	BENZ, TIM	Yes	Yes	No	USD	09/12/2018	180.00
0239	001	P19031	41162	39307	Check	1	08080	BUTSON, JARED	Yes	Yes	No	USD	09/12/2018	105.00
0239	001	P19031	41165	39308	Check	1	1801	FLOERKE, ROBBIE	Yes	Yes	No	USD	09/12/2018	75.00
0239	001	P19031	41164	39309	Check	1	1800	HORMAN, TODD	Yes	Yes	No	USD	09/12/2018	75.00
0239	001	P19031	41163	39310	Check	1	1575	NICOMETO, TIM	Yes	No	No	USD	09/12/2018	105.00
0239	001	P19031	41166	39311	Check	1	46082	POSTMASTER	Yes	Yes	No	USD	09/12/2018	57.40
0239	001	P19031	41167	39312	Check	1	50625	SCHABER, RICK	Yes	Yes	No	USD	09/12/2018	105.00
0239	001	P19031	41168	39313	Check	1	52179	SEMCAC TRANSPORTATION	Yes	No	No	USD	09/12/2018	30.00
0239	001	P19031	41169	39314	Check	1	52180	SEMSCA	Yes	No	No	USD	09/12/2018	45.00
0239	001	P19031	41170	39315	Check	1	53025	SEVERSON, TRISTAN	Yes	Yes	No	USD	09/12/2018	145.00
0239	001	P19031	41171	39316	Check	1	64575	ZACHER, JEREMY	Yes	Yes	No	USD	09/12/2018	105.00

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Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Curr	Pay/Void	Amount
													Date	
0239	001	P19031	41172	39317	Check	1	1013	BLUFF COUNTRY ATV	Yes	Yes	No	USD	09/12/2018	80.00
0239	001	P19031	41173	39318	Check	1	31682	LEWISTON-ALTURA ISD #857	Yes	No	No	USD	09/12/2018	90.00
0239	001	P19031	41174	39319	Check	1	58448	THREE RIVERS CONFERENCE	Yes	No	No	USD	09/12/2018	85.25
0239	001	P19031	41175	39320	Check	1	61375	WABASHA-KELLOGG HIGH SCHOOL	Yes	Yes	No	USD	09/12/2018	200.00
0239	001	p1903p	41280	39416	Check	1	37815	MN SCHOOL EMPLOYEE ASSN	Yes	Yes	No	USD	09/18/2018	162.19
0239	001	P19031	41283	39417	Check	1	1370	CALDWELL, JOHN	Yes	Yes	No	USD	09/20/2018	105.00
0239	001	P19031	41284	39418	Check	1	1434	DORNACK, COREY	Yes	No	No	USD	09/20/2018	105.00
0239	001	P19031	41282	39419	Check	1	1087	GERTH, HENRY	Yes	No	No	USD	09/20/2018	145.00
0239	001	P19031	41286	39420	Check	1	32355	MATHRE, JUSTIN	Yes	No	No	USD	09/20/2018	105.00
0239	001	P19031	41285	39421	Check	1	1714	MINNESOTA ENERGY RESOURCES	Yes	Yes	No	USD	09/20/2018	853.39
0239	001	P19031	41281	39422	Check	1	1046	MN DEPT OF LABOR AND INDUSTRY	Yes	Yes	No	USD	09/20/2018	200.00
0239	001	P19031	41287	39423	Check	1	40993	NELSON, DIANA	Yes	Yes	No	USD	09/20/2018	84.92
0239	001	P19031	41288	39424	Check	1	46784	RATWIK, ROSZAK & MALONEY P.A.	Yes	Yes	No	USD	09/20/2018	2,991.00
0239	001	P19031	41289	39425	Check	1	53025	SEVERSON, TRISTAN	Yes	No	No	USD	09/20/2018	105.00
0239	001	P19031	41290	39426	Check	1	53565	SOGLA, MATT	Yes	No	No	USD	09/20/2018	105.00
0239	001	P19031	41291	39427	Check	1	56018	STORSVEEN, PAUL	Yes	Yes	No	USD	09/20/2018	145.00
0239	001	P19031	41292	39428	Check	1	1803	SKAVNAK, BRYAN	Yes	Yes	No	USD	09/21/2018	1,500.00
0239	001	P19031	41293	39429	Check	1	1046	MN DEPT OF LABOR AND INDUSTRY	Yes	Yes	No	USD	09/24/2018	200.00
0239	001	P19031	41294	39430	Check	1	46082	POSTMASTER	Yes	No	No	USD	09/24/2018	3.00
0239	001	P19031	41295	39431	Check	1	48020	RUSHFORD, CITY OF	Yes	Yes	No	USD	09/24/2018	297.54
0239	001	P19031	41297	39433	Check	1	13286	CURT'S PLACE	Yes	Yes	No	USD	09/25/2018	514.06
0239	001	p1903q	41298	39434	Check	1	02370	AFLAC	Yes	No	No	USD	09/25/2018	474.87
0239	001	p1903q	41301	39435	Check	1	32157	MADISON NATIONAL LIFE INSURANCE	Yes	No	No	USD	09/25/2018	1,299.65
0239	001	p1903q	41300	39436	Check	1	1274	MERCHANTS BANK	Yes	Yes	No	USD	09/25/2018	6,284.68
0239	001	p1903q	41299	39437	Check	1	1241	MN PEIP	Yes	No	No	USD	09/25/2018	42,182.22
0239	001	p1903q	41302	39438	Check	1	37815	MN SCHOOL EMPLOYEE ASSN	Yes	No	No	USD	09/25/2018	162.19
0239	001	p1903q	41303	39439	Check	1	40998	NCPERS MINNESOTA	Yes	No	No	USD	09/25/2018	96.00
0239	001	p1903q	41304	39440	Check	1	48100	RUSHFORD-PETERSON EDUCATION	Yes	Yes	No	USD	09/25/2018	4,206.78
0239	001	p1903q	41305	39441	Check	1	48210	RUSHFORD-PETERSON ESCROW ACC	Yes	Yes	No	USD	09/25/2018	1,201.68
0239	001	P19031	41317	39442	Check	1	1332	ANSELL, JANELLE	Yes	No	No	USD	09/27/2018	9.05
0239	001	P19031	41320	39443	Check	1	1804	BEARBOWER, SARAH	Yes	No	No	USD	09/27/2018	23.40
0239	001	P19031	41314	39444	Check	1	06554	BLAGSVEDT, SUSAN	Yes	No	No	USD	09/27/2018	26.80
0239	001	P19031	41315	39445	Check	1	1034	CHRISTIENSEN, NATHAN	Yes	No	No	USD	09/27/2018	160.70
0239	001	P19031	41316	39446	Check	1	11105	CLOBES, LORI	Yes	No	No	USD	09/27/2018	123.60
0239	001	P19031	41319	39447	Check	1	15358	DITTMAN, CRAIG & KRISTIN	Yes	No	No	USD	09/27/2018	30.35
0239	001	P19031	41324	39448	Check	1	24706	HOFF, SUSAN	Yes	No	No	USD	09/27/2018	24.25
0239	001	P19031	41325	39449	Check	1	29961	KIEL, TYLER	Yes	No	No	USD	09/27/2018	290.00
0239	001	P19031	41321	39450	Check	1	1808	KUES, JOLENE	Yes	No	No	USD	09/27/2018	13.75
0239	001	P19031	41322	39451	Check	1	1809	MIERTSCHIN, CHARLA	Yes	No	No	USD	09/27/2018	11.45

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													Date	
0239	001	P19031	41326	39452	Check	1	43003	PAULSON, DONNY	Yes	No	No	USD	09/27/2018	15.30
0239	001	P19031	41323	39453	Check	1	1811	SNYDER, JENNIFER	Yes	No	No	USD	09/27/2018	137.25
0239	001	P19031	41318	39454	Check	1	1387	STELLMAKER, TODD	Yes	No	No	USD	09/27/2018	290.00
0239	001	P19031	41327	39455	Check	1	56033	STRAPP, BETH	Yes	No	No	USD	09/27/2018	13.10
0239	001	P19031	41328	39456	Check	1	57854	THEEDE, CHAD	Yes	No	No	USD	09/27/2018	16.65
0239	001	P19031	41329	39457	Check	1	1788	MACHINE SAFETY MANAGEMENT	Yes	No	No	USD	09/27/2018	5,917.95
0239	001	P19031	41330	39458	Check	1	1294	MELDAHL, JAMIE	Yes	No	No	USD	09/28/2018	525.00

Bank Total: \$276,819.92

Report Total: \$276,819.92

## Rushford-Peterson Public School

### Payment Register by Bank and Check Number

Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Curr	Pay/Void	Amount
													Date	
0239	001	P19043	41353		Check	1	03137	ARNOLD'S SUPPLY	No	No	No	USD	10/15/2018	393.00
0239	001	P19043	41354		Check	1	04101	ADRENALINE FUNDRAISING	No	No	No	USD	10/15/2018	7,809.00
0239	001	P19043	41355		Check	1	04615	BERNARD BUS SERVICE	No	No	No	USD	10/15/2018	43,822.40
0239	001	P19043	41356		Check	1	04640	BIO CORPORATION	No	No	No	USD	10/15/2018	200.00
0239	001	P19043	41357		Check	1	04693	BEST BUY BUSINESS ADVANTAGE ACC	No	No	No	USD	10/15/2018	1,800.00
0239	001	P19043	41358		Check	1	06620	BROWN TIRE & BATTERY	No	No	No	USD	10/15/2018	358.49
0239	001	P19043	41359		Check	1	06631	BROOKLYN PUBLISHERS LLC	No	No	No	USD	10/15/2018	19.50
0239	001	P19043	41360		Check	1	08074	BUREAU OF EDUCATION AND RESEAR	No	No	No	USD	10/15/2018	259.00
0239	001	P19043	41361		Check	1	08899	CAROLINA BIOLOGICAL SUPPLY CO	No	No	No	USD	10/15/2018	1,373.91
0239	001	P19043	41362		Check	1	09404	CENAGE LEARNING	No	No	No	USD	10/15/2018	199.10
0239	001	P19043	41363		Check	1	1038	WIESER EDUCATIONAL	No	No	No	USD	10/15/2018	560.18
0239	001	P19043	41364		Check	1	1057	MCGRAW HILL / ALEKS CORPORATION	No	No	No	USD	10/15/2018	2,380.00
0239	001	P19043	41365		Check	1	1083	LASER PRODUCT TECHNOLOGIES	No	No	No	USD	10/15/2018	2,688.19
0239	001	P19043	41366		Check	1	1219	EDMENTUM	No	No	No	USD	10/15/2018	6.69
0239	001	P19043	41367		Check	1	1231	RYE, WAYNE	No	No	No	USD	10/15/2018	600.00
0239	001	P19043	41368		Check	1	1277	MC GRAW-HILL/ALEKS	No	No	No	USD	10/15/2018	320.00
0239	001	P19043	41369		Check	1	1291	EDUCATOR BENEFIT CONSULTANTS, L	No	No	No	USD	10/15/2018	52.75
0239	001	P19043	41370		Check	1	13100	CONNAUGHTY SALES INC	No	No	No	USD	10/15/2018	553.31
0239	001	P19043	41371		Check	1	13281	CUSTOM COMMUNICATIONS INC	No	No	No	USD	10/15/2018	236.04
0239	001	P19043	41372		Check	1	13286	CURT'S PLACE	No	No	No	USD	10/15/2018	1,475.92
0239	001	P19043	41373		Check	1	1391	ACENTEK	No	No	No	USD	10/15/2018	4,925.83
0239	001	P19043	41374		Check	1	1392	TRUSTED EMPLOYEES	No	No	No	USD	10/15/2018	95.75
0239	001	P19043	41375		Check	1	1417	LACKORE ELECTRIC MOTOR REPAIR, I	No	No	No	USD	10/15/2018	55.51
0239	001	P19043	41376		Check	1	1450	BSN SPORTS INC.	No	No	No	USD	10/15/2018	8,493.96
0239	001	P19043	41377		Check	1	14832	DEPARTMENT OF EMPLOYMENT	No	No	No	USD	10/15/2018	148.98
0239	001	P19043	41378		Check	1	1506	BLUFF COUNTRY NEWSPAPER GROUF	No	No	No	USD	10/15/2018	348.00
0239	001	P19043	41379		Check	1	1519	METZ'S HART-LAND CREAMERY	No	No	No	USD	10/15/2018	220.00
0239	001	P19043	41380		Check	1	1586	PAN-O-GOLD BAKING CO.	No	No	No	USD	10/15/2018	339.38
0239	001	P19043	41381		Check	1	1587	L & R SMALL ENGINE	No	No	No	USD	10/15/2018	24.00
0239	001	P19043	41382		Check	1	1611	CUSTOM INK	No	No	No	USD	10/15/2018	551.62
0239	001	P19043	41383		Check	1	1654	ANDERSON AUTO, LLC	No	No	No	USD	10/15/2018	499.24
0239	001	P19043	41384		Check	1	1660	INNOVATIVE OFFICE SOLUTIONS	No	No	No	USD	10/15/2018	9,268.72
0239	001	P19043	41385		Check	1	1670	DIVERSIFIED	No	No	No	USD	10/15/2018	1,717.20
0239	001	P19043	41386		Check	1	16945	CARDMEMBER SERVICE	No	No	No	USD	10/15/2018	5,387.28
0239	001	P19043	41387		Check	1	16975	E-RATE COMPLETE, LLC	No	No	No	USD	10/15/2018	1,750.00
0239	001	P19043	41388		Check	1	1716	MPLC	No	No	No	USD	10/15/2018	229.50
0239	001	P19043	41389		Check	1	1769	PARSONS	No	No	No	USD	10/15/2018	3,452.00
0239	001	P19043	41390		Check	1	1789	AMERICAN 3B SCIENTIFIC	No	No	No	USD	10/15/2018	70.00
0239	001	P19043	41391		Check	1	1790	GSI	No	No	No	USD	10/15/2018	1,017.00

## Rushford-Peterson Public School

### Payment Register by Bank and Check Number

Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Curr	Pay/Void	Amount
													Date	
0239	001	P19043	41392		Check	1	1792	BERNIE'S EQUIPMENT COMPANY, INC.	No	No	No	USD	10/15/2018	4,396.61
0239	001	P19043	41393		Check	1	1793	ACORN WIRE AND IRON WORKS	No	No	No	USD	10/15/2018	3,450.00
0239	001	P19043	41394		Check	1	17965	EVERLAST CLIMBING INDUSTRIES	No	No	No	USD	10/15/2018	166.50
0239	001	P19043	41395		Check	1	1812	SCHOLASTIC BOOK FAIRS	No	No	No	USD	10/15/2018	350.73
0239	001	P19043	41396		Check	1	1813	AMBUTECH	No	No	No	USD	10/15/2018	41.95
0239	001	P19043	41397		Check	1	1818	JOHNSON, CATHY	No	No	No	USD	10/15/2018	20.00
0239	001	P19043	41398		Check	1	18398	FILLMORE COUNTY JOURNAL	No	No	No	USD	10/15/2018	237.29
0239	001	P19043	41399		Check	1	23400	HIAWATHA VALLEY	No	No	No	USD	10/15/2018	45,408.59
0239	001	P19043	41400		Check	1	23750	HILDI INC	No	No	No	USD	10/15/2018	2,500.00
0239	001	P19043	41401		Check	1	25013	HOUSTON COUNTY	No	No	No	USD	10/15/2018	2.50
0239	001	P19043	41402		Check	1	28050	J W PEPPER AND SON INC	No	No	No	USD	10/15/2018	511.48
0239	001	P19043	41403		Check	1	28960	JMC COMPUTER SERVICE INC	No	No	No	USD	10/15/2018	1,525.00
0239	001	P19043	41404		Check	1	29702	JOSTEN'S	No	No	No	USD	10/15/2018	597.41
0239	001	P19043	41405		Check	1	29759	KEMPS	No	No	No	USD	10/15/2018	3,265.69
0239	001	P19043	41406		Check	1	31260	LASER PRODUCT TECHNOLOGIES INC	No	No	No	USD	10/15/2018	685.64
0239	001	P19043	41407		Check	1	32000	M & M LAWN & LEISURE	No	No	No	USD	10/15/2018	257.48
0239	001	P19043	41408		Check	1	33404	MC GRAW HILL	No	No	No	USD	10/15/2018	198.57
0239	001	P19043	41409		Check	1	33701	MEDCO SUPPLY COMPANY	No	No	No	USD	10/15/2018	245.59
0239	001	P19043	41410		Check	1	33702	MEDCO	No	No	No	USD	10/15/2018	261.27
0239	001	P19043	41411		Check	1	36200	MIDWEST TECHNOLOGY PRODUCTS	No	No	No	USD	10/15/2018	127.82
0239	001	P19043	41412		Check	1	36597	MISSISSIPPI WELDERS SUPPLY CO	No	No	No	USD	10/15/2018	452.71
0239	001	P19043	41413		Check	1	37800	MINNESOTA SCHOOL BOARD ASSN.	No	No	No	USD	10/15/2018	50.00
0239	001	P19043	41414		Check	1	38000	MN STATE HIGH SCHOOL LEAGUE	No	No	No	USD	10/15/2018	170.00
0239	001	P19043	41415		Check	1	41400	NORMAN'S ELECTRIC SERVICE INC	No	No	No	USD	10/15/2018	284.22
0239	001	P19043	41416		Check	1	42660	ORDWAY CENTER FOR PERFORM ART	No	No	No	USD	10/15/2018	240.00
0239	001	P19043	41417		Check	1	44203	PETERSON, CITY OF	No	No	No	USD	10/15/2018	35.70
0239	001	P19043	41418		Check	1	44407	PEARSON EDUCATION INC.	No	No	No	USD	10/15/2018	19,981.74
0239	001	P19043	41419		Check	1	46784	RATWIK, ROSZAK & MALONEY P.A.	No	No	No	USD	10/15/2018	750.00
0239	001	P19043	41420		Check	1	46790	REGION V COMPUTER SERVICES	No	No	No	USD	10/15/2018	3,357.75
0239	001	P19043	41421		Check	1	46954	RTS / ROCHESTER TELECOM SYSTEM	No	No	No	USD	10/15/2018	124.63
0239	001	P19043	41422		Check	1	46966	ROOT RIVER HARDWOODS	No	No	No	USD	10/15/2018	1,044.72
0239	001	P19043	41423		Check	1	48020	RUSHFORD, CITY OF	No	No	No	USD	10/15/2018	20,462.58
0239	001	P19043	41424		Check	1	48600	RUSHFORD FOODS	No	No	No	USD	10/15/2018	3,343.30
0239	001	P19043	41425		Check	1	48604	RUSHFORD HARDWARE	No	No	No	USD	10/15/2018	102.10
0239	001	P19043	41426		Check	1	50550	SAX ARTS AND CRAFTS	No	No	No	USD	10/15/2018	223.78
0239	001	P19043	41427		Check	1	50856	SCHILLING SUPPLY COMPANY	No	No	No	USD	10/15/2018	1,061.28
0239	001	P19043	41428		Check	1	50978	SCHOOL SPECIALTY INC.	No	No	No	USD	10/15/2018	11,679.49
0239	001	P19043	41429		Check	1	51067	SCHUMACHER ELEVATOR COMPANY	No	No	No	USD	10/15/2018	606.50
0239	001	P19043	41430		Check	1	51110	SCHOLASTIC INC	No	No	No	USD	10/15/2018	791.84

## Rushford-Peterson Public School Payment Register by Bank and Check Number

Co	Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Print	Recon	Void	Curr	Pay/Void	Amount
													Date	
0239	001	P19043	41431		Check	1	51115	SCHOLASTIC BOOK CLUB	No	No	No	USD	10/15/2018	676.00
0239	001	P19043	41432		Check	1	52157	SELCO	No	No	No	USD	10/15/2018	949.00
0239	001	P19043	41433		Check	1	53098	SHERWIN WILLIAMS CO	No	No	No	USD	10/15/2018	32.66
0239	001	P19043	41434		Check	1	60606	US FOODS, INC.	No	No	No	USD	10/15/2018	8,559.15
0239	001	P19043	41435		Check	1	61098	VAALER INSURANCE INC	No	No	No	USD	10/15/2018	780.00
0239	001	P19043	41436		Check	1	61614	WASTE MANAGEMENT	No	No	No	USD	10/15/2018	917.99
0239	001	P19043	41437		Check	1	61658	WEST MUSIC	No	No	No	USD	10/15/2018	529.50
0239	001	P19043	41438		Check	1	63025	WHV INC	No	No	No	USD	10/15/2018	208.90
0239	001	P19043	41439		Check	1	63056	WINONA NURSERY INC	No	No	No	USD	10/15/2018	67,552.98
0239	001	P19043	41440		Check	1	63062	WINONA HEALTH SERVICE	AT	No	No	USD	10/15/2018	1,000.00
0239	001	P19043	41441		Check	1	63755	WONDERINK PRINTING	No	No	No	USD	10/15/2018	438.00
0239	001	P19043	41442		Check	1	64535	YOUNGS	No	No	No	USD	10/15/2018	55.81
0239	001	P19043	41443		Check	1	64610	ZIEBELL'S HIAWATHA FOODS INC	No	No	No	USD	10/15/2018	699.65

Bank Total: \$315,113.55

Report Total: \$315,113.55

**Rushford-Peterson Public School**  
**Summary Report for Board**  
**Period Ending September 30, 2018**

**EXPENSES**

Sequence: Fd, Pro

Description		19ADP Annual Budget	Period 201903	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
01	General Fund							
010	Board of Education	21,721.00	2,929.68	9,990.07	46%		46%	11,730.93
020	Office of Supt	167,688.00	19,225.91	47,874.61	29%		29%	119,813.39
050	School Administration	372,371.00	31,413.12	85,097.66	23%	400.00	23%	286,873.34
105	General Admin Support - elect.	1,500.00		334.84	22%		22%	1,165.16
107	Other Administrative Support	32,273.00	4,315.34	13,644.76	42%		42%	18,628.24
108	Administrative Technology Serv	16,191.00	758.66	5,556.65	34%		34%	10,634.35
110	Business Services	219,049.00	27,851.13	53,088.65	24%	600.00	25%	165,360.35
201	Kindergarten	220,316.00	13,431.17	13,808.36	6%		6%	206,507.64
203	Elementary Education	1,243,736.00	101,339.56	209,555.57	17%	1,666.72	17%	1,032,513.71
204	Title II, Part A	18,840.00			0%		0%	18,840.00
211	Secondary - General	496,640.00	35,620.61	75,983.30	15%	4,789.00	16%	415,867.70
212	Art	89,090.00	7,648.10	7,648.10	9%	418.05	9%	81,023.85
216	Title I	68,227.00	5,558.85	5,558.85	8%		8%	62,668.15
218	Gifted & Talented	19,238.00	1,791.59	1,791.59	9%		9%	17,446.41
219	Limited English Prof	700.00	1,121.62	2,830.83	404%		404%	(2,130.83)
220	English Language Art	268,440.00	23,932.33	26,387.94	10%		10%	242,052.06
230	Foreign Language	88,941.00	9,002.61	9,002.61	10%		10%	79,938.39
240	Physical Ed & Health	177,252.00	13,859.49	19,814.65	11%	89.98	11%	157,347.37
256	Mathematics	246,877.00	21,401.03	23,392.08	9%		9%	223,484.92
257	Computer Science	5,732.00			0%		0%	5,732.00
258	Music	208,123.00	15,843.00	16,449.99	8%	2,683.51	9%	188,989.50
260	Science	212,586.00	17,516.04	23,837.02	11%	385.61	11%	188,363.37
270	Social Studies	212,474.00	18,936.12	19,999.44	9%		9%	192,474.56
291	Cocurricular Activity	90,475.00	4,447.36	13,885.03	15%	33.52	15%	76,556.45
294	Boys Athletics	112,519.00	2,550.00	2,615.00	2%		2%	109,904.00
296	Girls Athletics	84,364.00	4,629.72	4,919.72	6%	679.99	7%	78,764.29
301	Agriculture	87,938.00	10,671.77	11,166.77	13%		13%	76,771.23
321	Health Science Technology Educ	15,066.00	1,074.98	1,074.98	7%		7%	13,991.02
331	Personal Fam Liv Sci	39,202.00	4,662.35	4,662.35	12%	1,607.28	16%	32,932.37

**Rushford-Peterson Public School  
Summary Report for Board  
Period Ending September 30, 2018**

**EXPENSES**

Sequence: Fd, Pro

Description		19ADP Annual Budget	Period 201903	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
01	General Fund							
341	Model Office	25,594.00	2,410.93	2,410.93	9%		9%	23,183.07
361	Trade & Industrial	34,500.00	2,365.94	2,493.37	7%	1,495.72	12%	30,510.91
380	Vocational Transiton	14,718.00	1,333.94	1,333.94	9%		9%	13,384.06
400	General Special Education	31,600.00			0%		0%	31,600.00
401	Speech/Lang Impaired	62,994.00	7,358.73	7,358.73	12%	314.00	12%	55,321.27
402	Mental Impair Mild	88,175.00	3,315.81	3,315.81	4%		4%	84,859.19
404	Adapted Phy Ed	20,769.00	980.14	1,366.89	7%	14.95	7%	19,387.16
405	Deaf-Hard of Hearing	9,400.00			0%		0%	9,400.00
406	Visually Impaired	7,800.00			0%		0%	7,800.00
407	Specific Learn Disability	462,612.00	30,957.63	41,330.66	9%	230.65	9%	421,050.69
408	Emotional/Behavioral Disorder	22,146.00	889.33	889.33	4%		4%	21,256.67
410	Other Health Impaired	0.00	5,028.27	5,028.27	0%		0%	(5,028.27)
411	Autism	3,700.00	1,270.08	1,270.08	34%		34%	2,429.92
412	Early Child Sp Ed	75,400.00	4,778.84	4,778.84	6%		6%	70,621.16
420	Special Education	152,973.00	3,175.32	5,702.32	4%		4%	147,270.68
422	Students without disabilities	206,035.00	17,791.33	18,729.93	9%	300.00	9%	187,005.07
582	School Readiness	0.00		8,997.00	0%		0%	(8,997.00)
620	Library Ed Media	47,170.00	2,918.52	6,442.98	14%	19,473.00	55%	21,254.02
630	Instructional-Related Technolo	93,912.00	8,633.55	11,336.69	12%		12%	82,575.31
640	Staff Development	118,383.00	5,675.02	12,594.62	11%	448.40	11%	105,339.98
710	Counceling/Guidance	96,678.00	7,686.50	7,712.43	8%	25.93	8%	88,939.64
720	Health Services	2,300.00	94.47	222.37	10%		10%	2,077.63
740	Social Worker Salary	28,876.00	2,645.18	2,645.18	9%		9%	26,230.82
760	Pupil Transportation	573,596.00	46,223.60	125,636.49	22%		22%	447,959.51
810	Operation/Maintenance	541,869.00	65,140.74	147,734.32	27%	12,305.42	30%	381,829.26
850	Facilities	322,000.00	89,381.63	188,575.90	59%	1,896.00	59%	131,528.10
865	LTFM Exclcd Costs -Pro 866,867	58,565.00	16,735.48	33,762.91	58%	14,206.10	82%	10,595.99
940	School Insurance	53,000.00		36,261.06	68%		68%	16,738.94
01	General Fund	7,992,334.00	728,323.12	1,387,902.47	17%	64,063.83	18%	6,540,367.70

**Rushford-Peterson Public School**  
**Summary Report for Board**  
**Period Ending September 30, 2018**

**EXPENSES**

Sequence: Fd, Pro

Description		19ADP Annual Budget	Period 201903	Year To Date	% YTD	Encumbrances	% YTD + Enc	Remaining Balance
02	Food Service Fund							
770	Food Service	322,561.00	21,928.19	31,830.95	10%	2,642.54	11%	288,087.51
02	Food Service Fund	322,561.00	21,928.19	31,830.95	10%	2,642.54	11%	288,087.51
04	Community Service							
505	Community Education	104,085.00	3,995.72	28,430.15	27%		27%	75,654.85
510	Adults With Disabili	4,763.00	147.28	2,338.69	49%		49%	2,424.31
570	School Age Care	76,257.00	17,437.21	51,337.05	67%		67%	24,919.95
580	ECFE	32,158.00	2,618.67	3,325.63	10%		10%	28,832.37
582	School Readiness	181,100.00	18,150.28	18,768.84	10%		10%	162,331.16
583	Preschool Screening	4,501.00			0%		0%	4,501.00
585	Youth Development	24,318.00	722.04	3,942.34	16%		16%	20,375.66
590	Other Community Ed Programs	500.00	84.92	84.92	17%		17%	415.08
04	Community Service	427,682.00	43,156.12	108,227.62	25%		25%	319,454.38
06	Building Construction Fund							
870	Building Construction	0.00	2,144.97	2,145.08	0%		0%	(2,145.08)
06	Building Construction Fund	0.00	2,144.97	2,145.08	0%		0%	(2,145.08)
07	Debt Redemption							
910	Retire Long-Term Obl	2,601,950.00		558,700.00	21%		21%	2,043,250.00
07	Debt Redemption	2,601,950.00		558,700.00	21%		21%	2,043,250.00
21	Activity Fund							
203	Elementary Education	10,500.00	500.00	500.00	5%		5%	10,000.00
211	Secondary - General	3,500.00	1,360.00	1,360.00	39%		39%	2,140.00
291	Cocurricular Activity	40,600.00	3,135.98	8,109.09	20%	2,288.00	26%	30,202.91
294	Boys Athletics	500.00			0%		0%	500.00
296	Girls Athletics	1,000.00		160.00	16%		16%	840.00
760	Pupil Transportation	7,000.00			0%		0%	7,000.00
21	Activity Fund	63,100.00	4,995.98	10,129.09	16%	2,288.00	20%	50,682.91
	<b>Report Totals:</b>	<b>11,407,627.00</b>	<b>800,548.38</b>	<b>2,098,935.21</b>	<b>18%</b>	<b>68,994.37</b>	<b>19%</b>	<b>9,239,697.42</b>

**Rushford-Peterson Public School**  
**Summary Report for Board**  
**Period Ending September 30, 2018**

**REVENUES**

Sequence: Fd, Pro

Description		19ADP					% YTD	Remaining
		Annual Budget	Period 201903	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General Fund							
	000	(7,259,255.00)	(625,491.16)	(1,938,664.32)	27%		27%	(5,320,590.68)
	211 Secondary	(1,100.00)	(10.00)	(10.00)	1%		1%	(1,090.00)
	212 Art	0.00	(20.00)	(20.00)	0%		0%	20.00
	291 Extra Curricular	(600.00)		(105.00)	18%		18%	(495.00)
	294 Boys Athletics	(18,500.00)	(5,486.15)	(10,286.15)	56%		56%	(8,213.85)
	296 Girls Athletics	(19,200.00)	(3,847.00)	(8,117.00)	42%		42%	(11,083.00)
	301 Agriculture	(1,200.00)			0%		0%	(1,200.00)
	331 Personal Family Life Science	0.00	(300.00)	(300.00)	0%		0%	300.00
	620 Library Ed Media	(100.00)	(8.00)	(8.00)	8%		8%	(92.00)
	630 Instruction Related Technology	(2,800.00)	(1,200.00)	(1,720.00)	61%		61%	(1,080.00)
	850 Facilities	(43,244.00)			0%		0%	(43,244.00)
	865 LTFM Districtwide Revenue	(214,614.00)			0%		0%	(214,614.00)
01	General Fund	(7,560,613.00)	(636,362.31)	(1,959,230.47)	26%		26%	(5,601,382.53)
02	Food Service Fund							
	000	(327,700.00)	(25,985.78)	(36,435.03)	11%		11%	(291,264.97)
02	Food Service Fund	(327,700.00)	(25,985.78)	(36,435.03)	11%		11%	(291,264.97)
04	Community Service							
	505 Community Education	(59,758.00)	(864.00)	(6,227.59)	10%		10%	(53,530.41)
	510 Adults With Disabili	(5,000.00)	(250.00)	(250.00)	5%		5%	(4,750.00)
	570 School Age Care	(87,204.00)	(4,367.60)	(29,828.53)	34%		34%	(57,375.47)
	580 ECFE	(37,644.00)	(836.58)	(1,732.10)	5%		5%	(35,911.90)
	582 School Readiness	(136,135.00)	(4,350.88)	(13,452.77)	10%		10%	(122,682.23)
	583 Preschool Screening	(2,400.00)	(50.70)	(101.40)	4%		4%	(2,298.60)
	585 Youth Development	(30,548.00)	(2,570.00)	(6,366.00)	21%		21%	(24,182.00)
	590 Other Community Ed Programs	(700.00)	(18.29)	(36.59)	5%		5%	(663.41)
04	Community Service	(359,389.00)	(13,308.05)	(57,994.98)	16%		16%	(301,394.02)
06	Building Construction Fund							
	000	0.00		(0.05)	0%		0%	0.05
06	Building Construction Fund	0.00		(0.05)	0%		0%	0.05
07	Debt Redemption							

**Rushford-Peterson Public School**  
**Summary Report for Board**  
**Period Ending September 30, 2018**

**REVENUES**

Sequence: Fd, Pro

Description		19ADP				Encumbrances	% YTD + Enc	Remaining Balance
		Annual Budget	Period 201903	Year To Date	% YTD			
07	Debt Redemption							
	000	(2,709,071.00)	(320,050.46)	(899,250.92)	33%		33%	(1,809,820.08)
07	Debt Redemption	(2,709,071.00)	(320,050.46)	(899,250.92)	33%		33%	(1,809,820.08)
21	Activity Fund							
	000	(61,200.00)	(5,583.36)	(6,293.66)	10%		10%	(54,906.34)
	258 Music	(400.00)		(1,700.00)	425%		425%	1,300.00
	291 Extra Curricular	(1,500.00)	(1,575.00)	(1,575.00)	105%	117.28	97%	(42.28)
	296 Girls Athletics	0.00	(3,111.00)	(3,461.00)	0%		0%	3,461.00
21	Activity Fund	(63,100.00)	(10,269.36)	(13,029.66)	21%	117.28	20%	(50,187.62)
	Report Totals:	(11,019,873.00)	(1,005,975.96)	(2,965,941.11)	27%	117.28	27%	(8,054,049.17)

# MSBA's Search Related Services Overview

<p><b>Hiring the Right Superintendent in-district workshop</b></p> <p><b>\$975</b></p>	<ul style="list-style-type: none"> <li>• Conduct in-district workshop – some topics covered include: Whether to use a consultant, setting a timeline, developing qualifications and selection criteria, Interviewing do's and don'ts, etc.</li> <li>• Answer search related questions</li> <li>• Advertise vacancy: MSBA Website and Leader</li> </ul>
<p><b>Initial planning meeting - includes in-district workshop plus...</b></p> <p><b>\$1,325</b></p>	<ul style="list-style-type: none"> <li>• Facilitate initial planning meeting, including develop timeline, hiring criteria, vacancy announcement, and process</li> <li>• Advertise vacancy: MSBA Website and Leader</li> </ul>
<p><b>Limited Superintendent Search – includes in-district workshop and initial planning meeting plus...</b></p> <p><b>\$4,250</b></p>	<ul style="list-style-type: none"> <li>• Advertise vacancy (expanded options)</li> </ul>
	<ul style="list-style-type: none"> <li>• Receive applications and manage applicants' files</li> </ul>
	<ul style="list-style-type: none"> <li>• Conduct in-house review of applications (MSBA), verify initial references, and conduct pre-interviews</li> </ul>
	<ul style="list-style-type: none"> <li>• Facilitate school board candidate selection meeting, develop interview questions, schedule, and process</li> </ul>
	<ul style="list-style-type: none"> <li>• Schedule first round of interviews</li> </ul>
<p><b>Full Superintendent Search – includes in-district workshop, initial planning meeting, limited search services, plus...</b></p> <p><b>TBD ***</b></p>	<ul style="list-style-type: none"> <li>• Facilitate stakeholder-related activities and prepare summary of findings</li> </ul>
	<ul style="list-style-type: none"> <li>• Conduct interview training and develop questions, schedule, and process meeting</li> </ul>
	<ul style="list-style-type: none"> <li>• Be on site for first and second round of interviews</li> </ul>
	<ul style="list-style-type: none"> <li>• Develop news releases for school board use</li> </ul>

\* All four options are inclusive of MSBA's expenses.

\*\* The fee for this service will be determined once MSBA has visited with the board regarding the number and type of stakeholder-related activities.


**NOTICE OF GENERAL ELECTION**

**INDEPENDENT SCHOOL DISTRICT NO. 239  
RUSHFORD-PETERSON  
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN, that the general election has been called and will be held in and for Independent School District No. 239, Rushford-Peterson, State of Minnesota, on Tuesday, the 6<sup>th</sup> day of November, 2018, for the purpose of electing three school board members for four year terms. The ballot shall provide as follows:

---

**INSTRUCTIONS TO VOTERS**

To vote, completely fill in the oval(s) next to your choice(s) like this: 

---

**SCHOOL BOARD MEMBER  
AT LARGE  
INDEPENDENT SCHOOL DISTRICT  
NO. 239 (RUSHFORD-PETERSON)  
FOUR YEAR TERM  
VOTE FOR UP TO THREE**

---

- JOYCE IVERSON
  - \_\_\_\_\_  
write-in, if any
  - \_\_\_\_\_  
write-in, if any
  - \_\_\_\_\_  
write-in, if any
- 

The precincts and polling places for this special election are those precincts or parts of precincts located within the boundaries of the School District which have been established by the cities, towns, or counties located in whole or in part within the School District.

Any eligible voter residing in the school district may vote at said election at the polling place designated above. The polls for said election will be opened at 7:00 a.m. and will close at 8:00 p.m. on the date of said election. A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling place on election day.

Dated: October 15, 2018

BY ORDER OF THE SCHOOL BOARD

/S/ Bonnie Prinsen  
School District Clerk  
Independent School District No. 239,  
Rushford-Peterson  
State of Minnesota


**NOTICE OF GENERAL ELECTION**

**INDEPENDENT SCHOOL DISTRICT NO. 239  
RUSHFORD-PETERSON  
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN, that the general election has been called and will be held in and for Independent School District No. 239, Rushford-Peterson, State of Minnesota, on Tuesday, the 6<sup>th</sup> day of November, 2018, for the purpose of electing one school board member to fill vacancy in term expiring January 4, 2021. The ballot shall provide as follows:

---

**INSTRUCTIONS TO VOTERS**

To vote, completely fill in the oval(s) next to your choice(s) like this: 

---

**SPECIAL ELECTION FOR SCHOOL BOARD  
BOARD MEMBER  
INDEPENDENT SCHOOL DISTRICT  
NO. 239 (RUSHFORD-PETERSON)  
TO FILL A VACANCY IN TERM EXPIRING  
JANUARY 4, 2021  
VOTE FOR ONE**

---

CHRISTOPHER GRINDLAND

\_\_\_\_\_  
write-in, if any

---

The precincts and polling places for this special election are those precincts or parts of precincts located within the boundaries of the School District which have been established by the cities, towns, or counties located in whole or in part within the School District.

Any eligible voter residing in the school district may vote at said election at the polling place designated above. The polls for said election will be opened at 7:00 a.m. and will close at 8:00 p.m. on the date of said election. A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling place on election day.

Dated: October 15, 2018

BY ORDER OF THE SCHOOL BOARD

/S/ Bonnie Prinsen  
School District Clerk  
Independent School District No. 239,  
Rushford-Peterson  
State of Minnesota

**NOTICE OF SPECIAL ELECTION  
INDEPENDENT SCHOOL DISTRICT NO. 239  
RUSHFORD-PETERSON  
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN, that a special election has been called and will be held in and for Independent School District No. 239, Rushford-Peterson, State of Minnesota, on Tuesday, November 6, 2018, for the purpose of voting on the following questions:

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**SCHOOL DISTRICT BALLOT QUESTION NUMBER ONE**

**RENEWAL OF SCHOOL DISTRICT  
REFERENDUM REVENUE AUTHORIZATION**

The Board of Independent School District No. 239, Rushford-Peterson, has proposed to renew its expiring referendum revenue authorization of \$440.64 per pupil. The amount shall increase annually by the rate of inflation. The proposed referendum revenue authorization would be effective beginning with taxes payable in 2020 and would be applicable for ten (10) years unless otherwise revoked or reduced as provided by law.

**YES**

Shall the renewal of the referendum revenue authorization proposed by the Board of Independent School District No. 239 be approved?

**NO**

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING  
TO EXTEND AN EXISTING PROPERTY TAX REFERENDUM THAT  
IS SCHEDULED TO EXPIRE.**

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**SCHOOL DISTRICT BALLOT QUESTION NUMBER TWO**

**APPROVAL OF ADDITIONAL SCHOOL DISTRICT  
REFERENDUM REVENUE AUTHORIZATION**

The Board of Independent School District No. 239, Rushford-Peterson, has proposed to increase its referendum revenue authorization by an additional \$100 per pupil. The amount shall increase annually by the rate of inflation. The proposed referendum revenue authorization would be effective beginning with taxes payable in 2020 and would be applicable for ten (10) years unless otherwise revoked or reduced as provided by law.

**YES**

Provided that Ballot Question No. 1 is approved, shall the increase in the revenue proposed by the Board of Independent School District No. 239 be approved?

**NO**

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A  
PROPERTY TAX INCREASE.**

The precincts and polling places for this special election are those precincts or parts of precincts located within the boundaries of the School District which have been established by the cities, towns, or counties located in whole or in part within the School District.

Any eligible voter residing in the school district may vote at said election at the polling place designated above. The polls for said election will be opened at 7:00 a.m. and will close at 8:00 p.m. on the date of said election. A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling place on election day.

Dated: October 15, 2018

BY ORDER OF THE SCHOOL BOARD

/S/ Bonnie Prinsen  
School District Clerk  
Independent School District No. 239,  
Rushford-Peterson  
State of Minnesota

## **October 15, 2018 - Superintendent Report - Mr. Ehler**

**Vision:** Empowering all for lifelong learning

**Mission:** Creating an educational community where lifelong learning is valued, excellence is expected and all are prepared for the future.

---

### **Congratulations To:**

#### **Students and Staff for a very successful Homecoming:**

We had a great week with our Homecoming Activities for 2018. It was gratifying and rewarding to have everyone's assistance, help and cooperation in making it a special week for our students, school and community.

A special note of thanks to our MS & HS Student Councils, staff and Mr. Timm for their leadership in organizing and facilitating all of the Homecoming Activities.

#### **Fall Sports Team:**

Congratulations to our athletes and coaches for the success they have had during their fall seasons. I commend everyone for the time and efforts they put forth to ensure a successful season. We have been very competitive on the field, court and running events this fall.

Kudos to all our athletes and coaches and good luck to them as we enter into the second season of Sub-Sections and Section competitions.

#### **FFA Members:**

Congratulations to the FFA livestock team #1 for winning the Miller invitational on. Individual honors include Hans Lind - 1st overall, Jens Lind - 4th overall and Giselle Kahoun - 10th overall. Congratulations to the entire group on a great day!

---

### **Condolence and Sympathies:**

#### **Pelzl Family:**

I extended our condolences and sympathies to the Pelzl Family on the death of Arla Jean (Terry & Jade mother/grandmother). She passed away on October 1<sup>st</sup>. The funeral was held on Saturday, October 6<sup>th</sup> in Cape Coral, FL.

Burial took place on Saturday, Oct. 13<sup>th</sup> at the Geneva Cemetery in Geneva, MN.

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## **Update on progress on the Athletic Fields:**

The damp and wet conditions have provided some steady progress on the growth of the grass. Winona Nursery completed the seeding just in time to take advantage of the rains. The well has been drilled and they will wrap things up early next week.

I am appreciative of everyone's efforts to complete this project.

---

## **Crosswalk on HWY 43:**

The progress has been very steady and the crossing lights are operational.

MnDOT will be completing the painting and markings on the roadway.

My thanks and appreciations to the City of Rushford and MnDOT for getting things in place and for assisting us in providing this safe crossing for our students and pedestrians.

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## **Buildings & Sites:**

### **Middle School Building:**

We will be discussing this in a closed session. We are hopeful to have everything completed within the next two weeks.

### **Elementary & HS Buildings:**

The Redevelopment Committee met on Wednesday, Oct. 5th to determine a course of action for the redevelopment of the property. We are waiting on the developer to secure his financial avenues for the possible redevelopment of the building and site.

The City of Rushford has moved forward with the development of a Plan B. I appreciate their efforts to present some options as we await the developer's efforts to secure funding.

---

## **HVED Regional Meeting:**

This was held on Tuesday, Oct. 9th in our Forum Room. Valarie Howe attended this regional meeting with me.

The meeting centered on the selection of a firm to assist HVED and our 13 school districts in coming up with a plan to address the facilities needs.

It was a very positive and productive meeting.

---

## **Negotiations with ESP:**

We continue to meet and resolve language issues and to discuss salaries. Our next meeting is Tuesday, Oct. 30th @ 3:30 PM.

My thanks to Jon Pettit, Valarie Howe and John Linder for their help and assistance with the negotiations.

---

## **Operating Referendum:**

Our informational meeting was held on Monday, Oct. 1<sup>st</sup>. The turnout was very small but we shared the information and have placed the slide show on our website.

The mailing has been put together and will go out next week.

My thanks to Barbie Doyle (Ehler's Financial), Lisa Lawston, Laura Hahn and Ben Bernard (St. Charles) for their help with the power point, brochure and the mailing.

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## **New Kiosk (Area Map):**

We have been working with the Rushford Area Chamber (Jen Hengel) and the City of Rushford on new Kiosks for our area. We have one located next to concession area in Commons A and at Niggle Field. They are very impressive. I invite you to take a look at the one next to our Concessions Area in the main Commons.

My thanks and appreciations to the Rushford Chamber of Commerce and the City of Rushford for getting things in place for these beautiful looking signs.

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## **Meetings and Upcoming Events:**

**Tuesday, November 6<sup>th</sup> – General Election**

**Monday – November 19<sup>th</sup> @ 5:30 PM – Monthly Board Meeting**

**Community Education Board Report**  
**October, 2018 Report**  
**Lisa Lawston**

**Youth Enrichment:**

- Youth Dance with Michelle Erickson: 73 participants in the Fall session.
- Strength and Technique Dance Class: 8 participants.
- Little Rockers: 39 participated. They performed at the September 14th home game along with performing at the Homecoming Pep Fest on Thursday, September 27.
- ATV Certification: 9 participated on Saturday, September 15.

**Youth Recreation:**

- Flag Football: 60 participated. This program ran from September 8-October 6.
- Youth Tackle Football: 24 participated. This program ran September 6-October 11.
- Junior Spikers Volleyball: 46 participated. This program ran September 29 - October 13
- Mat Club Wrestling sign up: Monday, November 19
- Youth non-travel basketball sign up information will go out the end of October for a November 26 start date. The day of the program will be on Monday evenings beginning November 26-December 17.

**Adult Enrichment:**

- 55+ Driving was held on October 4 for the 4 hour refresher course. There were 17 participants.
- We partnered with Winona, La Crescent-Hokah, Caledonia and Lewiston to offer trips this fall to Autumn Festival (November 8), Cirque Du Soleil (November 11) and Elf the Musical (December 15).
- Educate Yourself with Pre Planning: we partnered with Hoff Funeral Home on this event and they had 17 people attend the event on Wednesday, September 12.
- Permit to Carry Classes: Ongoing
- Pottery Wheel Lessons for Adults: Wednesday October 17-November 28
- Family Cookies and Canvas: Thursday, November 15.

**Adult Recreation:**

- Barre Exercise Class: Instructor Sarah Ventura has 12 participants for the Wednesday class. The class session is running from October 3-November 14.
- Adult open gym: Wednesdays beginning in December - February at 7 pm.

**Kids' Club Highlights:**

- Average morning numbers for September: 10
- Average afternoon numbers for September: 29
- We welcome Kjersta Lind, Lauren Lawston and Abbey Hoegh back for the school year as our SAC Supervisor along with a new hire Bailey Thompson.

- Kids' Club will participate in Lights on Afterschool on October 25 where they will be playing fun games and activities. Launched in October 2000, *Lights On Afterschool* is the only nationwide event celebrating afterschool programs and their important role in the lives of children, families and communities. The effort has become a hallmark of the afterschool movement and generates media coverage across the country each year.

#### **Lille By Preschool:**

- All sections of preschool are running very well. We have 73 students enrolled in preschool.
- A special thank you to Johnson Rolling Acres who donated \$1,400 for milk for our preschool classes.
- The Rushford Fire Department was at the school on Thursday, October 4th to give tours of the fire trucks and talk about fire safety to the preschool classes.

#### **ECFE:**

- Fall classes began on Friday, September 21 with 13 children attending and their families! It was a great beginning to the Friday morning class session. The Monday evening classes began on September 24. The evening class has 2 families attending. We are hoping to have more join!
- The classes are taught by Courtney Fricke and Alison Kjos.

#### **Early Childhood Screening:**

The Early Childhood Screening will be held on Friday, November 2 from 8 am-3 pm at our school this year. EC Screening is led by Tracy Agrimson.

#### **Community Ed Advisory Council / National Community Ed Day:**

- The Advisory Meeting is on Wednesday, October 10 at 5 pm.
- National Community Ed Day is Thursday, November 8! Thank you for your support and dedication to the R-P Community Ed programs!

## Elementary School Board Report

October 15, 2018

Mrs. Shepard

Respect. Integrity. Excellence.

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### **TROJAN PRIDE – BE RESPECTFUL, BE RESPONSIBLE, BE SAFE**

Emma Stevens, Zach Baker, Lucas Redalen, Ari Wilkemeyer, Gabe Heiden, Ryker Dahl, Trenton Servais, Ava Helgemoe, Halle King, Avree Connaughty, Alivia Oppelt, Sawyer Schwanke, Anthony Woxland, Honesty Winrow, Colten Jenkins, Ella Woxland, Cambria Bauer, Lucas Rasmussen, Slade Pepin, Ryken Anderson, Rylan Brand, Myles Spitzer, Sydney Rye, Emma Hughes, Jack Rislove, Jackson Spitzer, Carissa Johnson, Simon Horton, Mackenzie Rasmussen, Emma Grindland, Joey Evenson, Alex Oian, Kaylee Bearbower, Isaak Michel, Nora Rasmussen, Paityn Rasmussen, Christian Lesser, Etta Ronnenburg, Conor Poepping, Brady Krage, Raive Ristau

### **Trojan Pride Table- Above and Beyond –**

Emilee Peterson, Ayden Garrett, Kaitlyn Bunke, Addison Drinkall, Jack Rislove, Ava Matter

**Nanotechnology Day-** Our 5<sup>th</sup> grade students attended a Nanotechnology Day on October 9<sup>th</sup> in our Commons Area. Nanotechnology is not a specific field of science; it encompasses all areas. Nano deals with a size - a small size - the size of molecules. Technology involves the application of that size to better materials and processes.

Our students rotated through about 12 activity stations. Each station was manned by a member of the Winona State University Chemistry Club. The stations were designed to deal with one or more of these specific goals: In addition to those goals our students were able to interact with goal oriented college students, gain insight to science related careers, and practice scientific thinking. Every station falls under one of the MN Science Standards.

### **National Fire Prevention Week – October 7-13**

Thank you to our local Fire Fighters for coming to school to talk with our elementary students about fire prevention. Students were given the opportunity to make a poster promoting this year's theme- "Look. Listen. Learn. Be aware. Fire can be anywhere."

**Good Shepherd Nursing Home –** Our 4<sup>th</sup> grade students visit Good Shepherd every Thursday to do projects, read or play games with the residents. What a wonderful opportunity for all!

**5<sup>th</sup> Grade Safety Patrol -** Cambria Bauer, Jace Dvorak, Alexa Smith, Hunter Rislov, Landon Volkman, Jack Lawston, Raegen Hoseisel, Torryn Schneider, Caden Mattson, Abby Fenske, Kaia Drinkall, Nadia Happel, McKenna Smith, Kayla Magin, Kaitlyn Bunke, Shelby Smith, Ella Woxland, Audrey Frick, Kennedy Diepenbrock, Ava Helgemoe, Nerisse Hermanson, Evelyn Hertling, Annabele Rivers, Aiden Rivers, Kaylee Krage, William LaFluer, Ethan Lanning

**Parent Teacher Conferences – PTCFast –** Conferences will be October 29<sup>th</sup> from 1-7:30. This year we will again use the online PTCFast to schedule our conferences. This will be rolled out to families on October 17<sup>th</sup>.

**EC- 5 Friday Flyers –** We will be sharing our Friday Flyers via email again this year. Those with no internet service will receive a paper copy. We are also providing translated copies to families who speak Spanish.

**Middle/High School Board Report**  
**October 15, 2018**  
**Mr. Timm**  
**Respect – Integrity - Excellence**

**GOAL 1: Personalize learning for all students in pursuit of their academic excellence.**

We had 10 juniors/seniors attend a Mayo Career fair on Tuesday, October 9<sup>th</sup>. The students were able to get a better understanding of all the different careers that are available through the Mayo Health System.

Our junior class toured Winona State, St. Mary’s and Minnesota State-Southeast on Friday, October 12<sup>th</sup>. This trip allowed students to see three different types of colleges.

Our sophomore class will be attending a career expo in Winona on Friday, November 16<sup>th</sup>.

Mrs. Helgemoe is working on our annual fall career speaker day. We have individuals from various careers come into the high school to talk about their careers and give students a better idea about different careers. Students are able to sign up for different sessions based on their interests.

**GOAL 2: Develop well-rounded students in the areas of character, community & academics.**

Our Middle School Staff is working with the students and has a goal this year of every student getting all their homework turned in. With this, they are creating opportunities for students to make up work they did not turn in. Our first “enrichment day” was Friday, October 12<sup>th</sup>. Students that had all work turned in took turns playing dodgeball, watching a movie, playing board games and going for a hike and picking up litter in our community. As the morning progressed, as students completed all their work they were able to join in the fun.

On October 14<sup>th</sup> we held our annual National Honor Society Induction Ceremony. Mr. Chuck Ehler, R-P Superintendent, was the guest speaker. The following students will make up our 2018-19 National Honor Society

**Seniors:**

- Kaitlyn Bieberdorf
- Chloe Bunke
- Kjersta Hinz
- Peyton Hoiness
- Lauren Lawston
- Abby Malone
- Nolan Mueller
- Megan Oian
- Landon Skalet

**Juniors:**

- Leah Himlie
- Ayla McNeill
- Jasmine Schuler

<p><b>GOAL 3: Maximize the personal and professional potential of all staff.</b></p>	<p>Our Professional Learning Communities are meeting weekly again this year. Our staff members that attended the Learning Institute in Kasson over the summer brought back numerous ideas to help our teachers improve their craft as well as help improve student education. We are using the following four essential questions to help lead discussions in regards to students both academically and socially:</p> <ol style="list-style-type: none"> <li>1. What do we expect our students to learn?</li> <li>2. How do we know they are learning it?</li> <li>3. How will we respond when they don't learn?</li> <li>4. How will we respond if they already know it?</li> </ol>
<p><b>GOAL 4: Promote and provide positive school and community culture that engages all stakeholders.</b></p>	<p>Homecoming Week went well. A big thank you to Mrs. Mathison, Mrs. Bergan and the MS and HS student councils for their efforts in coordinating the festivities for the week.</p> <p>Homecoming Royalty included Nolan Mueller and Abby Malone being crowned king and queen. The rest of the court consisted of King candidates Landon Skalet, Ian Brown and Dominic Jenkins. Queen candidates Peyton Hoiness, Jaylen Connaughty and Julissa Trejo</p> <p>Other highlights included; All School Pepfest, Homecoming games for Volleyball, Football and Cross Country, Homecoming Parade, Homecoming Dance, Pumpkin Bowl Dance, Break-Out sessions, Trojan Head painting in resident driveways and yards, and Window Painting of local businesses.</p>
<p><b>Miscellaneous</b></p>	<p>October 18-19 – MEA Break  October 29 – Fall Parent/Teacher Conference  November 7 – Academic Letter Ceremony  November 8 – Pre-ACT (Juniors)/ASVAB (Sophomores) Testing  November 9-11 – All School Play (Willy Wonka)  November 16 – Sophomores attending Career Expo in Winona  November 29 – End of 1<sup>st</sup> Trimester</p>

**10/15/18 Board Of Education Report**  
**Dan Bieberdorf- Activities Director Report**  
*"Always Our Best!"*

**Fall Activities:**

The regular seasons for our fall activity programs are coming to an end, and the play-off seasons are about to begin. Here is a quick summary of what is upcoming for each activity:

Cross Country: The Three Rivers Conference Meet will be held on October 16<sup>th</sup> in Lewiston. The Section Cross Country meet will be held in Rochester at Northern Hills Golf Course, and it will be taking place on Thursday, October 25<sup>th</sup>.

Volleyball: The final regular season volleyball match will be at home vs. Southland on Oct 16, and it will be our annual Seniors Night. Sub-Section seedings will be completed on Wednesday, October 17<sup>th</sup>, and the first round of play-offs will begin on Monday, Oct. 22<sup>nd</sup>. Additional Sub-Section playoff dates are Oct. 25<sup>th</sup>, Oct. 27<sup>th</sup>, and Nov. 1<sup>st</sup>, and the Section Finals will be held on Nov. 3<sup>rd</sup>.

Football: The R-P football team will play their final regular season games at home vs. Hayfield on Oct 12<sup>th</sup> and then at Blooming Prairie on Oct. 17<sup>th</sup>. Seedings for the Section 1A tournament will take place on Oct. 18<sup>th</sup>, and the playoff bracket will be determined at that time. The first round of the playoffs will begin on Oct 23<sup>rd</sup>, while the Section Semifinals will be on Oct. 27<sup>th</sup> and the Section Finals will be on Nov. 3<sup>rd</sup> in Rochester.

Fall Play: The Fall Play cast and crew have been busy preparing for their upcoming performances. Led by Forrest Musselman, they have performances are planned for November 8<sup>th</sup>, 9<sup>th</sup>, and 10<sup>th</sup>.

**Thank You!**

I would like to extend a special THANK YOU to all of the people who have helped to make our fall activities so successful. In addition to our great coaches and athletes, I want to thank the following people who do so much for our school:

**Outdoor:**

High School Pep Band:	Director Adam George
Chain Gang:	Maynard Rustad, Ken Bakkum, Don Paulson, Curt Paulson, Denny Berland
First Aid:	Rushford Area Ambulance Crew and Athletic Trainer Josh Dahl
Scoreboard Operators:	Dale Brand, Luke Rye, Gary Wade, Josiah Rasmussen, Jonah Sievers
Video:	Jake Dahl
Outdoor Spotters:	Mark Wieser
Announcer:	Chris Malone and Kathy Wade

JH Officials: Jon Theuer, Darren Boyum, Bob Hart, Jack Culhane  
Custodians: Joe Himlie, Rick Hanson, Rod Morcomb

**Indoor:**

High School Pep Band: Director Adam George  
Scoreboard/Stats: Kathy Wade, Dave Dolalie, Chris Malone, and Gary Wade  
Line Judges: Teresa Brown, Keela Hoskins, Amanda Miller, Alyssa Miller, Carissa Breuer,  
Jenelle O'Donnell, Danielle Rasmussen, Dani Kingsley, and Sarah Meyer  
First Aid: Athletic Trainer Josh Dahl  
Custodians: Joe Himlie and Dennis O'Laughlin

**Winter Sports Starting Dates**

October 22: Winter Dance Practice Begins  
November 12: Girls Basketball (Grades 7-12) Practice Begins \*  
November 19: Boys Basketball (Grades 7-12) and Wrestling (Grades 7-12) Practice Begins  
November 28 & 29: One Act Play Auditions