



**School District #316**  
PO Box 227  
499 Powell Ave  
Coleraine, MN 55722  
Phone 218-247-7306

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**ISD 316 Priorities**  
High Standards & Quality Programs  
Respectful & Responsible  
Work Together

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**Superintendent**  
David Pace

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**Board of Directors**

Bill Hoefl  
26976 Eagleview Drive  
Bovey, MN 55709  
245-1314

Bob Schwartz  
34882 Scenic Hwy.  
Bovey, MN 55709  
245-2165

LaNea Johnson  
PO Box 117  
Bovey, MN 55709  
218-259-2324

Fred Tanner  
25543 County Road 10  
Bovey, MN 55709  
244-2261

Gary "Nels" Gustason  
PO Box 492  
Coleraine, MN 55722  
245-2302

Michael Williams  
Po Box 453  
Bovey, MN 55709  
218-481-2594

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<p><b>ISD #316 ORGANIZATIONAL MEETING AGENDA</b> <b>Wednesday, January 8, 2020</b> <b>7:30 AM – Greenway Administration Conference Room</b></p>
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**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ELECTION OF OFFICERS**

- a) Chairperson
- b) Vice Chairperson
- c) Clerk
- d) Treasurer

**4. DESIGNATION; AUTHORIZATION; APPOINTMENTS**

- a) Approve Superintendent and Business Manager to act as Chief Financial Officer of ISD 316 in exercising the power of the board in the following:

- 1. Designating official depositories for the district
- 2. Initiating and delegating the responsibility for electronic fund transfers
- 3. Assigning and releasing of collateral
- 4. The letting and assigning of all contracts and construction change orders
- 5. The use of district assigned credit cards for purchases, following district procedures
- 6. Further authorizing the use of district credit cards to administration and staff for purchases, following district procedures

- b) Designate Official District Depositories

- 1. First National Bank of Coleraine
- 2. MSDLA Fund Plus
- 3. PMA/MN Trust
- 4. Associated Trust
- 5. Wells Fargo Trust

- c) Set School Board Salaries

- d) Designate Official School District Publication

- 1. Scenic Range News Forum

- e) Authorize Superintendent to Engage Legal Firm(s) as Necessary

- f) Appointments to Board Committees

- 1. Appoint Representatives to Negotiations Committee (2)
- 2. Appoint Representative to Meet and Confer Committee (2)
- 3. Appoint Representatives to Finance Committee (2)
- 4. Appoint Representatives to the Health and Safety Committee (2)
- 5. Appoint Representatives to the Facilities Committee (2)
- 6. Collaborative Activities Committee
- 7. Appoint Representatives to the Curriculum Committee

- g) Appoint Representatives to Outside Organizations

- 1. Appoint Representative to the Community Education Advisory Council (1)
- 2. Appoint Representatives to Itasca Area Schools Collaborative (1 plus 1 alternate)
- 3. Appoint Representative to the Arrowhead Regional Computing Consortium (1)
- 4. Appoint Representatives to Academic/Vocational Initiatives (Infinity Online, ALI, etc.) (2)

5. Appoint Representative to MN State High School League (1)
6. Appoint Liaison to MN School Board
- h) Set Per Diem Rates
  1. Approve use of the 2020 Federal IRS Mileage Reimbursement Rate ( 57.5 cents per mile)
  2. Approve Meal Per Diem Reimbursement Rates; Breakfast, \$7.00; Lunch, \$10.00; Dinner, \$20.00
- i) SET REGULAR SCHOOL BOARD MEETINGS DATES AND LOCATION.  
The Greenway School Board Meets the Last Wednesday of the Month at 6:00 pm in the Staff Development Room at Greenway High School with the following exceptions: November will be November 18, 2020 and December meeting December 16, 2020.

**5. NEW BUSINESS**

**6. ADJOURN**

**PUBLIC INPUT INFORMATION AND PROCEDURE**

- Please sign up to speak prior to the commencement of the meeting.
- Public input will be limited to the time designated.
- Complaints about individuals and other matters not suitable for a public forum will be referred to appropriate personnel and not heard at the meeting.
- Persons who prefer to submit written remarks may do so. Your remarks will be read aloud by the Chair or copied and distributed to all members.