



School District #316
PO Box 170
201 Kate Street
Marble, MN 55764
Phone 218-247-7306

ISD 316 Priorities
High Standards & Quality Programs
Respectful & Responsible
Work Together

Superintendent

Board of Directors

Bill Hoeft
26976 Eagleview Drive
Bovey, MN 55709
245-1314

Bob Schwartz
34882 Scenic Hwy.
Bovey, MN 55709
245-2165

LaNea Johnson
PO Box 117
Bovey, MN 55709
218-259-2324

Fred Tanner
25543 County Road 10
Bovey, MN 55709
244-2261

Gary "Nels" Gustason
PO Box 492
Coleraine, MN 55722
245-2302

Michael Williams
Po Box 453
Bovey, MN 55709
218-481-2594

<p style="text-align: center;">ISD #316 ORGANIZATIONAL MEETING AGENDA Wednesday, January 4, 2017 7:30 AM – GREENWAY HIGH SCHOOL STAFF DEVELOPMENT ROOM</p>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ELECTION OF OFFICERS

- a) Chairperson
- b) Vice Chairperson
- c) Clerk
- d) Treasurer

4. DESIGNATION; AUTHORIZATION; APPOINTMENTS

- a) Approve Superintendent and Business Manager to act as Chief Financial Officer of ISD 316 in exercising the power of the board in the following:
 - 1. Designating official depositories for the district
 - 2. Initiating and delegating the responsibility for electronic fund transfers
 - 3. Assigning and releasing of collateral
 - 4. The letting and assigning of all contracts and construction change orders
 - 5. The use of district assigned credit cards for purchases, following district procedures
 - 6. Further authorizing the use of district credit cards to administration and staff for purchases, following district procedures
- b) Designate Official District Depositories
 - 1. First National Bank of Coleraine
 - 2. MSDLA Fund Plus
 - 3. PMA/MN Trust
 - 4. Associated Trust
 - 5. Wells Fargo Trust
- c) Reviewing organizational structure, expectations and procedures for conducting business
- d) Set School Board Salaries
- e) Designate Official School District Publication
 - 1. Scenic Range News Forum
- f) Authorize Superintendent to Engage Legal Firm(s) as Necessary
- g) Appointments to Board Committees
 - 1. Appoint Representatives to Negotiations Committee (2)
 - 2. Appoint Representative to Meet and Confer Committee (2)
 - 3. Appoint Representatives to Finance Committee (2)
 - 4. Appoint Representatives to the Health and Safety Committee (2)
 - 5. Appoint Representatives to the Facilities Committee (2)
 - 6. Collaborative Activities Committee
- h) Appoint Representatives to Outside Organizations
 - 1. Appoint Representative to the Community Education Advisory Council (1)
 - 2. Appoint Representatives to Itasca Area Schools Collaborative (1 plus 1 alternate)
 - 3. Appoint Representative to the Arrowhead Regional Computing Consortium (1)
 - 4. Appoint Representatives to Academic/Vocational Initiatives (Infinity Online, ALLI, etc.) (2)

5. Appoint Representative to MN State High School League (1)

6. Appoint Liaison to MN School Board

i) Set Per Diem Rates

1. Approve use of the 2017 Federal IRS Mileage Reimbursement Rate (53.5 cents per mile)

2. Approve Meal Per Diem Reimbursement Rates; Breakfast, \$7.00; Lunch, \$10.00; Dinner, \$20.00

5. SET REGULAR SCHOOL BOARD MEETINGS DATES AND LOCATION

6. NEW BUSINESS

7. ADJOURN

PUBLIC INPUT INFORMATION AND PROCEDURE

- Please sign up to speak prior to the commencement of the meeting.
- Public input will be limited to the time designated.
- Complaints about individuals and other matters not suitable for a public forum will be referred to appropriate personnel and not heard at the meeting.
- Persons who prefer to submit written remarks may do so. Your remarks will be read aloud by the Chair or copied and distributed to all members.