



**School District #316**  
PO Box 170  
201 Kate Street  
Marble, MN 55764  
Phone 218-247-7306

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**ISD 316 Priorities**  
High Standards & Quality Programs  
Respectful & Responsible  
Work Together

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**Superintendent**  
Mark T. Adams

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**Board of Directors**

Bill Hoeft  
26976 Eagleview Drive  
Bovey, MN 55709  
245-1314

Bob Schwartz  
34882 Scenic Hwy.  
Bovey, MN 55709  
245-2165

LaNea Johnson  
PO Box 117  
Bovey, MN 55709  
218-259-2324

Fred Tanner  
25543 County Road 10  
Bovey, MN 55709  
244-2261

Gary "Nels" Gustason  
PO Box 492  
Coleraine, MN 55722  
245-2302

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| <p style="text-align: center;"><b>ISD #316 ORGANIZATIONAL MEETING AGENDA</b><br/><b>Wednesday, January 6, 2016</b><br/><b>6:00 PM – GREENWAY HIGH SCHOOL STAFF DEVELOPMENT ROOM</b></p> |
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**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ELECTION OF OFFICERS**

- a) Chairperson
- b) Vice Chairperson
- c) Clerk
- d) Treasurer

**4. DESIGNATION; AUTHORIZATION; APPOINTMENTS**

- a) Approve Superintendent and Business Manager to act as Chief Financial Officer of ISD 316 in exercising the power of the board in the following:
  - 1. Designating official depositories for the district
  - 2. Initiating and delegating the responsibility for electronic fund transfers
  - 3. Assigning and releasing of collateral
  - 4. The letting and assigning of all contracts and construction change orders
  - 5. The use of district assigned credit cards for purchases, following district procedures
  - 6. Further authorizing the use of district credit cards to administration and staff for purchases, following district procedures
- b) Designate Official District Depositories
  - 1. First National Bank of Coleraine
  - 2. MSDLA Fund Plus
  - 3. PMA/MN Trust
  - 4. Associated Trust
  - 5. Wells Fargo Trust
- c) Reviewing organizational structure, expectations and procedures for conducting business
- d) Set School Board Salaries
- e) Designate Official School District Publication
  - 1. Scenic Range News Forum
- f) Authorize Superintendent to Engage Legal Firm(s) as Necessary
- g) Appointments to Board Committees
  - 1. Appoint Representatives to Negotiations Committee (2)
  - 2. Appoint Representative to Meet and Confer Committee (2)
  - 3. Appoint Representatives to Finance Committee (2)
  - 4. Appoint Representatives to the Health and Safety Committee (2)
  - 5. Appoint Representatives to the Facilities Committee (2)
- h) Appoint Representatives to Outside Organizations
  - 1. Appoint Representative to the Community Education Advisory Council (1)
  - 2. Appoint Representatives to Itasca Area Schools Collaborative (1 plus 1 alternate)
  - 3. Appoint Representative to the Arrowhead Regional Computing Consortium (1)
  - 4. Appoint Representatives to Academic/Vocational Initiatives (Infinity Online, ALI, etc.) (2)
  - 5. Appoint Representative to MN State High School League (1)

6. Appoint Liaison to MN School Board

i) Set Per Diem Rates

1. Approve use of the 2016 Federal IRS Mileage Reimbursement Rate ( \$.54 per mile)
2. Approve Meal Per Diem Reimbursement Rates; Breakfast, \$7.00; Lunch, \$10.00; Dinner, \$20.00

5. **SET REGULAR SCHOOL BOARD MEETINGS DATES AND LOCATION**

6. **NEW BUSINESS**

- a) Approve the Library Services Agreement with the City of Coleraine and Coleraine Public Library effective September 2015 through May 2015
- b) Approve amended and revised Joint Powers Agreement regarding the establishment of the Itasca Area Schools Collaborative (IASC)
- c) Approve revised IASC By-laws
- d) Approve Facility Plan Assessment professional services agreement with Foster Jacobs and Johnson, INC
- e) Approve the Notice of Election to be held on May 17th, 2015 for the purpose of electing one school board member for a seven month term.

7. **ADJOURN**

**PUBLIC INPUT INFORMATION AND PROCEDURE**

- Please sign up to speak prior to the commencement of the meeting.
- Public input will be limited to the time designated.
- Complaints about individuals and other matters not suitable for a public forum will be referred to appropriate personnel and not heard at the meeting.
- Persons who prefer to submit written remarks may do so. Your remarks will be read aloud by the Chair or copied and distributed to all members.